

STATE OF NEVADA



*****NOTICE OF PUBLIC MEETING*****

EXECUTIVE BRANCH AUDIT COMMITTEE

Presentation by: Department of Administration
Division of Internal Audits

Date and Time: November 6, 2008
1:00 p.m.

Location: Capitol Building Annex
101 N. Carson Street, Second Floor
Carson City, Nevada

Note: Some members of the Committee may be attending the meeting through a simultaneous videoconference conducted at the following location:

Grant Sawyer State Office Building
Governor's Office, Fifth Floor
Las Vegas, Nevada

Note: Minutes of this meeting will be produced in summary format. Please provide the secretary with 9 copies of testimony and visual presentations if you wish to have complete versions included as exhibits with the minutes.

AGENDA

- A. Call meeting to order, roll call, and remarks.
- B. ***Discussion and possible action regarding the minutes from June 5, 2008.**
- C. ***Discussion and possible action regarding amendments to the Division of Internal Audits' annual plan of audits for fiscal year 2009. (NRS 353A.038)**
- D. ***Discussion and possible action regarding revisions to Division's policies and procedures for operations. (NRS 353A.038)**
- E. ***Discussion and possible action regarding the Division of Internal Audits' Annual Report. (NRS 353A.038)**
- F. Presentation of the Division's audit reports. (NRS 353A.085)
 - 1. Tahoe Regional Planning Agency – Mike Colburn, Executive Branch Auditor,
IV

2. Secretary of State – Nevada Business Portal – Warren Lowman, Executive Branch Auditor IV

3. State Purchasing Division – Joyce Garrett, Executive Branch Auditor III

G. Presentation of the follow-up status for Legislative Counsel Bureau audit report recommendations issued November 1, 2007.

H. Public comment.

I. Comments of Committee members.

J. ***Adjournment.**

*** The Committee members may take action on bolded items.**

This is the tentative schedule for the meeting. The Committee reserves the right to take items in a different order to accomplish business in the most efficient manner with the exception of those marked time certain.

Note: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Department of Administration, Division of Internal Audits, in writing, at 3427 Goni Rd., Suite 103, Carson City, NV 89706, or call Connie Boynton at (775) 687-0122, as soon as possible.

This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following public locations:

Carson City, Nevada

- Bladell Building, 209 East Musser Street
- Capitol Building, 101 North Carson Street, Main Floor
- Capitol Press Corps, Capitol Building, 101 North Carson Street
- Legislative Building, 401 South Carson Street
- Department of Transportation, 1263 South Stewart Street
- Carson City Court House, 885 East Musser Street
- Nevada State Library, 100 North Stewart Street

Notice and agenda of this meeting was faxed for posting to the following:

Las Vegas, Nevada

- Grant Sawyer State Office Building, 555 East Washington Avenue
- Clark County Manager's Office, 500 South Grand Central Parkway

Reno, Nevada

- Washoe County Commission Chambers, 1001 East Ninth Street

Carson City, Nevada

- Mendy K. Elliott, Deputy Chief of Staff, Office of the Governor