

STATE OF NEVADA



**\*\*\*NOTICE OF PUBLIC MEETING\*\*\***

**EXECUTIVE BRANCH AUDIT COMMITTEE**

Presentation by: Department of Administration  
Division of Internal Audits

Date and Time: **Tuesday, May 1, 2012**  
**9:00 a.m.**

Location: Capitol Annex, the Guinn Room  
101 N. Carson Street, Second Floor  
Carson City, Nevada

Note: Some members of the Committee may be attending the meeting through a simultaneous video conference conducted at the following location:

Grant Sawyer State Office Building  
Governor's Office, Fifth Floor  
Las Vegas, Nevada

This is the tentative schedule for the meeting. The Committee reserves the right to take items in a different order to accomplish business in the most efficient manner. The Committee may combine two or more agenda items for consideration. The Committee may remove an item from the agenda or delay the discussion relating to an item on the agenda at any time.

**The Committee may only take action on items preceded by an asterisk (\*).**

**AGENDA**

- A. Call meeting to order, roll call, and remarks.
- B. Public Comments – Please limit to 5 minutes.
- \* C. **For Possible Action – Approval of the June 13, 2011, Executive Branch Audit Committee Meeting Minutes.**
- \* D. **For Possible Action – Approval of the Division of Internal Audits 2011 Annual Report released September 28, 2011. (NRS 353A.065)**

E. Presentation of the Division of Internal Audits' six-month follow-up status reports. (NRS 353A.090)

1. Office of the Secretary of State, Audit Report No. 11-01 – Business Licenses, Steve Weinberger, Interim Administrator.
2. Department of Health and Human Services, Audit Report No. 11-02 – Division of Welfare and Support Services: Child Care Subsidy Program, Vita Ozoude, Executive Branch Auditor IV.
3. Department of Health and Human Services, Audit Report No. 11-03 – Division of Health Care Financing and Policy, Nevada Check Up, Warren Lowman, Executive Branch Auditor IV.
4. Department of Health and Human Services, Audit Report No. 11-04 – Division of Health Care Financing and Policy, Personal Care Services, Warren Lowman, Executive Branch Auditor IV.

F. Presentation regarding ongoing follow-up requested by the Committee.

Department of Health and Human Services Audit Report No. 10-06 – Division of Mental Health and Developmental Services: Mental Health Services, Warren Lowman, Executive Branch Auditor IV.

G. Presentation of the Division's audit reports. (NRS 353A.085)

1. Department of Taxation, Audit Report No. 12-01 - Audit and Collection Processes, Vita Ozoude, Executive Branch Auditor IV.
2. Department of Employment, Training, and Rehabilitation, Audit Report No. 12-02 - Workforce Investment Board, Steve Weinberger, Interim Administrator.

\* H. **For Possible Action – Approval of the Division's Annual Audit Plan.**  
**(NRS 353A.045)**

I. Presentation of the follow-up status for Legislative Counsel Bureau's audit report recommendations issued September 29, 2010, December 8, 2010, and April 12, 2011.

J. Presentation of the Estimated Benefits to Nevadans from the Division of Internal Audits' Recommendations.

K. Presentation of the Division's annual follow-up report status.

L. Presentation of the Division's Self-Assessment. Report on compliance with the Institute of Internal Auditing Standards. [NRS 353A.045(9)]

M. Committee Members' Comments.

N. Public Comments – Please limit to 5 minutes.

\* **O. Adjournment.**

This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following public locations:

Carson City, Nevada

- Blasdel Building, 209 East Musser Street
- Capitol Building, 101 North Carson Street
- Legislative Building, 401 North Carson Street
- Nevada State Library and Archives, 100 North Stewart Street

Notice and agenda of this meeting was faxed for posting to the following locations:

Las Vegas, Nevada

- Office of the Governor, 555 East Washington Avenue
- Grant Sawyer State Office Building, 555 East Washington Avenue

Notice of this meeting was posted on the Division's website @ [www.dintaud.state.nv.us](http://www.dintaud.state.nv.us).

The Division's audit reports will be available on the website within one working day after the meeting.

Note: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Department of Administration, Division of Internal Audits at least one working day before the meeting at (775) 687-0120.