

STATE OF NEVADA



NOTICE OF PUBLIC MEETING

EXECUTIVE BRANCH AUDIT COMMITTEE

Presentation by: Department of Administration
Division of Internal Audits

Date and Time: **Friday, September 27, 2013**
9:00 a.m.

Location: Capitol Annex, the Guinn Room
101 N. Carson Street, Second Floor
Carson City, Nevada

Note: Some members of the Committee may be attending the meeting through a simultaneous video conference conducted at the following location:

Grant Sawyer State Office Building
Governor's Office, Fifth Floor
Las Vegas, Nevada

This is the tentative schedule for the meeting. The Committee reserves the right to take items in a different order to accomplish business in the most efficient manner. The Committee may combine two or more agenda items for consideration. The Committee may remove an item from the agenda or delay the discussion relating to an item on the agenda at any time.

The Committee may only take action on items preceded by an asterisk (*).

AGENDA

- A. Call meeting to order, roll call, and remarks.
- B. Public Comments – Please limit to 5 minutes.
- * C. **For Possible Action – Approval of the December 6, 2012, Executive Branch Audit Committee Meeting Minutes.**

D. Presentation of the Division of Internal Audits' six-month follow-up status reports. (NRS 353A.090)

1. Department of Health and Human Services, Report No. 13-01 – Health Division, Early Intervention Services, Warren Lowman, Executive Branch Audit Manager.
2. Department of Public Safety, Report No. 13-02 – Warren Lowman, Executive Branch Audit Manager.
3. Department of Corrections, Report No. 13-03 – Vita Ozoude, Executive Branch Audit Manager.

E. Presentation regarding ongoing follow-up requested by the Committee.

Department of Health and Human Services – Division of Mental Health and Developmental Services: Mental Health Services, Warren Lowman, Executive Branch Audit Manager.

F. Presentation of the Division's audit reports. (NRS 353A.085)

1. Department of Transportation, Report No. 14-01 – Employee Settlements, Vita Ozoude, Executive Branch Audit Manager.
2. Department of Health and Human Services, Report No. 14-02 – Division of Public and Behavioral Health Warren Lowman, Executive Branch Audit Manager.
3. Department of Education, Report No. 14-03 – Subrecipient Monitoring, Warren Lowman, Executive Branch Audit Manager.

* G. **For Possible Action - Approval of the Division of Internal Audits 2013 Annual Report Released September 27, 2013. (NRS 353A.065)**

* H. **For Possible Action – Approval of the Division's Annual Audit Plan. (NRS 353A.045)**

I. Presentation of the Estimated Benefits to Nevadans from the Division of Internal Audits' Recommendations.

J. Presentation of the Division's annual follow-up status.

* K. **For Possible Action – Approval of the Division's non-administrative policies and procedures. (NRS 353A.038)**

* L. **For Possible Action – Approval of the Division's charter. (NRS 353A.045)**

M. Presentation of the follow-up status for Legislative Counsel Bureau's audit report

recommendations issued April 17, 2012 and September 9, 2012.

N. Committee Members' Comments.

O. Public Comments – Please limit to 5 minutes.

* P. **Adjournment.**

This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following public locations:

Carson City, Nevada

- Blasdel Building, 209 East Musser Street
- Capitol Building, 101 North Carson Street
- Legislative Building, 401 North Carson Street
- Nevada State Library and Archives, 100 North Stewart Street

Notice and agenda of this meeting was faxed for posting to the following locations:

Las Vegas, Nevada

- Office of the Governor, 555 East Washington Avenue
- Grant Sawyer State Office Building, 555 East Washington Avenue

Notice of this meeting was posted on the Division's website @ www.iaudits.nv.gov.

The Division's audit reports will be available on the website within one working day after the meeting.

The support materials for this agenda are available at the office of the Division of Internal Audits. To obtain a copy of the support materials, you may contact Connie Boynton by phone at (775) 687-0120 or by email at cboynton@admin.nv.gov.

Note: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Department of Administration, Division of Internal Audits at least one working day before the meeting at (775) 687-0120.