

Governor Brian Sandoval
Chairman

James R. Wells, CPA
Clerk of the Board



Attorney General Adam Paul Laxalt
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: February 13, 2018, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)
- 3. Approval of the January 9, 2018 Minutes** (For possible action)

4. Request to Purchase State Vehicles (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Agriculture – Commodity Foods Distribution Program	1	\$26,996
Department of Agriculture – Consumer Equitability	2	\$67,395
Department of Conservation and Natural Resources – Division of Environmental Protection Bureau of Corrective Actions	1	\$30,777
Total	4	\$125,168

5. Authorization to Contract With a Current and/or Former State Employee (For possible action)

- A. Department of Transportation** - Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with a former employee, Gary Boggs. Diversified Consulting Services is proposing to engage Mr. Boggs to fill an Inspector Level IV position in the augmentation of the Department of Transportation construction crews in District III on as as-needed basis.
- B. Department of Transportation** - Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with a former employee, Mark Dory. Diversified Consulting Services is proposing to engage Mr. Dory to fill an Inspector Level IV position in the augmentation of the Department of Transportation construction crews in District III on as as-needed basis.
- C. Department of Transportation** - Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with a former employee, Thomas Stevenson. Diversified Consulting Services is proposing to engage Mr. Stevenson to fill a senior inspector position for contract #3624, Project NEON.

6. Approval of Proposed Contracts (For possible action)

7. Approval of Proposed Master Service Agreements (For possible action)

8. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from December 19, 2017 through January 22, 2018.

9. Information Item – Reports

Department of Motor Vehicles – Certification of Complete Streets Program Contributions

Pursuant to NRS 482.1825, Subsection 2, the Department of Motor Vehicles shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This report is for the period beginning October 1, 2017 and ending December 31, 2017.

10. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

11. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov

Agenda Posted at the Following Locations:

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet: <http://budget.nv.gov/Meetings/> and <https://notice.nv.gov>

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MEETING MINUTES

Date and Time:

January 9, 2018, 10:00 AM

Location:

Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location:

Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:

Governor Brian Sandoval – Present in Las Vegas
Attorney General Adam Paul Laxalt
James Wells, Clerk

OTHERS PRESENT:

Dennis Gallagher, Chief Deputy Attorney, Attorney General's Office
John Terry, Assistant Director Engineering, Department of Transportation
Jim Wright, Director, Department of Public Safety
Steve Canavero, Superintendent, Department of Education
Brett Barley, Deputy Superintendent, Department of Education
Marta Jensen, Administrator, Division of Healthcare, Financing and Policy
Debra Sisco, Administrative Services Officer, Division of Healthcare, Financing and Policy

1. Call to Order / Roll Call

Governor: Good morning everyone, I will call the Board of Examiners Meeting to order. I want to first thank Buildings and Grounds for all their hard work in getting our sound system back up. Mr. Attorney General, can you hear us loud and clear in Carson City?

Attorney General: Loud and clear Governor.

Governor: All right, thank you. For the record, the Secretary of State will not be participating in this meeting but is excused.

2. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

Governor: We will move to agenda item number 2, Public Comment. Is there any member of the public here in Las Vegas that would like to provide public comment to the Board? I hear and see none. Is there anyone present in Carson City that would like to provide public comment to the Board?

Clerk: There is none, Governor.

Governor: All right, thank you Mr. Wells.

3. Approval of the December 12, 2017 and December 18, 2017 Minutes (For possible action)

Governor: We will move to agenda item number 3, Approval of the December 12, 2017 and December 18, 2017 meeting minutes. Mr. Attorney General, have you an opportunity to review the minutes and do you have any changes?

Attorney General: I have reviewed the minutes and have no changes. I move to approve.

Governor: The Attorney General has moved to approve the December 12, 2017 meeting minutes, as well as the December 18, 2017 meeting minutes. I second the motion. That motion passes 2-0.

4. Request to Purchase State Vehicles (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT EXCEED: TO
Department of Administration – Fleet Services Division	1	\$30,035
Department of Agriculture – Plant Industry	1	\$26,879
Department of Agriculture – Plant Industry	1	\$27,842
Total	3	\$84,756

Governor: We will move to agenda item number 4, Request to Purchase State Vehicles. Good morning Mr. Wells, please proceed.

Clerk: Good morning Governor, there are three requests for vehicles in agenda item number 4 this morning.

The first request is from the Department of Administration, Fleet Services Division, to purchase a new monthly rental vehicle for the Parole and Probation which was totaled in an accident. This vehicle will be purchased using insurance proceeds and agency reserves and is subject to approval of a work program at the February Interim Finance Committee (IFC) meeting.

The second and third requests are from the Department of Agriculture to add one vehicle for the Mormon Cricket Program and to replace one vehicle for the Environmental Protection Agency Pesticide Enforcement program that has met the age and/or mileage requirements in State Administrative Manual. These vehicles were included in the Agency's Legislatively approved budget as replacement vehicles; however, the Department has requested to retain the vehicle for the Mormon Cricket Program to keep up with increased inspections and survey activities.

There are Representatives from the Departments available to answer any questions the Board may have.

Governor: Thank you Mr. Wells. I have no questions. Mr. Attorney General?

Attorney General: I have no questions, I move to approve.

Governor: The Attorney General has moved to approve the Request to Purchase State Vehicles, as presented in agenda item number 4. I second the motion. All in favor say aye. That motion passes 2-0.

5. Request to Pay a Cash Settlement (For possible action)

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Department of Transportation (NDOT) – Administration - \$65,000

The Department requests settlement approval in the total amount of \$815,000 to fully resolve an eminent domain action to acquire 1.11 acres of land owned by I-15 and Cactus Avenue, LLC, for an interchange along I-15 at Cactus Avenue in Las Vegas. The roadway improvement is complete, and NDOT previously deposited \$750,000 with the Court. NDOT now requests an additional \$65,000 to resolve the action.

Governor: We will move on to agenda item number 5, Request to Pay a Cash Settlement, Mr. Wells.

Clerk: Thank you Governor. Item 5 is a Request for Approval of a Cash Settlement from the Department of Transportation relating to the Interstate 15 and Cactus Avenue interchange project in Las Vegas. This request in the amount of \$65,000 will fully resolve an eminent domain action to acquire approximately 1.11 acres of real property. With this additional \$65,000, the total settlement would be \$815,000.

There are Representatives from the Department of Transportation available to answer any questions.

Governor: Mr. Gallagher, did you wish to make a presentation?

Dennis Gallagher: Very briefly, Governor and Mr. Attorney General. With me is John Terry, the Assistant Director of NDOT and its Chief Engineer. In Las Vegas, Senior Deputy Attorney General Janet Merrill is present. She was the principle Deputy assigned to this particular case.

NDOT is requesting your permission to expend an additional \$65,000 to settle this case. The case itself is somewhat complex in that the property owner filed for bankruptcy which stayed the condemnation proceedings. \$50,000 of the requested \$65,000 would be payable to the lenders that have started to foreclose on the property, pre-bankruptcy. The remaining \$15,000 would go to the property owners and in exchange for that, the property owners will give up any reversionary rights that they have pursuant to Chapter 37 or the Pistol Amendment to the Constitution. Likewise, the lenders will forego all of their interest in the property and the property would be conveyed to the State of Nevada, free and clear of all encumbrances and fees simple.

This property was acquired back in 2014 when the eminent domain action commenced. It was necessary for the Cactus Interchange. The construction there has been completed.

This will close the matter completely. There was a wide discrepancy between the various appraisals. NDOT's initial appraisal came in just under \$200,000 for the property. The property owners estimated that it was over \$6 million. In the sense of that range and the potential for a jury verdict, finding somewhere in between there, NDOT believes this settlement is a good settlement.

In addition to acquiring the property, fee simple and extinguishing any possible claims, NDOT will avoid the risk of trial plus an estimated \$75,000 to \$100,000 in taking the matter to trial.

The Department believes that this settlement is fair, just and equitable to all the parties involved and recommends to the Board of Examiners' to approve this settlement.

Governor: Thank you Mr. Gallagher. You were very comprehensive. I think this is a very, very good result for the State. Ms. Merrill, congratulations and good work. Mr. Gallagher, good work to you as well. Mr. Attorney General, do you have any questions?

Attorney General: No, Governor. I move to approve agenda item number 5.

Governor: Attorney General has moved to approve the request by the Nevada Department of Transportation to pay a cash settlement in the sum of \$65,000 as presented in agenda item number 5. I second the motion. That motion passes 2-0.

6. Request to Designate Positions in State Government as Critical Labor Shortages (For possible action)

Department of Public Safety – Director's Office

Pursuant NRS 286.523, the Director of the Department of Public Safety (DPS) requests that the Board of Examiners designate DPS Officer I and DPS Officer II position classifications as "critical labor shortages" and grant a Public Employees Retirement System exception. This will allow for the reemployment of qualifying retired employees to fill the DPS Officer I and DPS Officer II positions for which a critical labor shortage has been appropriately identified.

Governor: We will move to agenda item number 6, Request to Designate Positions in State Government as Critical Labor Shortages. Mr. Wells.

Clerk: Thank you Governor. Pursuant to NRS 286.523, it is the policy of the State to ensure that the reemployment of retired employees is limited to positions of extreme need. An employer who desires to employ retired public employees to fill positions for which there is a critical labor shortage must make the determination of reemployment based upon the appropriate and necessary delivery of services to the public in an open meeting. The Board of Examiners' has the authority to designate positions in state government for which there are critical labor shortages.

In determining whether to designate a position as a critical labor shortage, the Board is to consider and make findings on the efforts made to fill the positions through other means, the turnover rate for the position, the number of openings and number of qualified candidates, the length of time the positions have been vacant, any special circumstances, education or experience requirements for the positions and the history and success of recruitment efforts.

There has been a copy of the written findings that have been provided to the Board Members this morning that were compiled by the Department of Public Safety. There is a slight change in the process since we did this two years ago. The Public Employees' Retirement System has created a form that must be approved by this body and submitted. So, the Board Members were provided with copies of that form this morning.

The Department of Public Safety has requested and the Board approved the designation of these, DPS Officer I and II classifications in January of 2016. The statute provides that the designations are only good for two years and if they wish to continue them, they must come back and request them to be recertified as critical labor shortage. That's what this item does.

Should the Board approve the designation of the critical labor shortage, there should be two motions. One is the actual designation of the critical labor shortage positions. The second would be to use the written findings and submit them to the Retirement System.

Director Wright and his staff are here to present a detailed overview of this item for the Board Members.

Governor: Thank you Mr. Wells. Director Wright, please proceed.

Director Wright: Good morning, Governor, Attorney General. For the record, Jim Wright, Director of the Department of Public Safety.

It was two years ago almost to the day that we were before you when we asked for you to consider and approve a critical labor designation for DPS Officers I and II's within the Department of Public Safety due to the vacancies, hiring and retention difficulties we were experiencing at that time. You granted this designation for a two-year period, which we have been very appreciative of and the process has been very, very beneficial to us.

We are here today to request a continuance of this designation so we can continue utilizing our critical fill positions to help us operationally in some of our vacancies until they are filled.

I also want to remind you, there are two ways we can use retired individuals. First is as a temporary hire, which these individuals are limited to 1,039 hours or \$24,751, whichever comes first. Critical fill allows us to use a retired individual basically on a full time basis. These are the positions that we are seeking this critical designation for.

As Director Wells had mentioned, NRS 286.523 spells out that the entity has to make record in an open meeting. I would ask Director Wells that if our form has been submitted, do I need to verbally put it on record. And, Governor, if you would allow me to make that record in this open meeting, I would appreciate it at this point.

Governor: Yes, please proceed. I have a document in front of me that is titled, Critical Need Position Designation Form.

Director Wright: Yes, and you can follow along with me on that. The NRS spells out specific items that we must make record in an open meeting on. One of the items is the history of the rate of turnover for the positions. We provided some history from 2012 to 2017. I will focus on the 2016 – 2017 where our turnover rates in 2016 were 31.78% and in 2017, 29.84%. We started to have a drop in that turnover rate.

If you remember from our discussions two years ago, we had some talk about these numbers. Turnover rate versus vacancy rate versus actual seats vacant. The other number that is important to me that I focus on is just how many seats are vacant that we are dealing with.

That comes up in the next item which is the number of positions and number of qualified candidates on that. Overall, today, as of an hour ago, we have 83 officer positions. That was a reduction because as of last night we had 113, we had an additional hire for our academy which starts next month, which brought that down to should be 82 positions. We were crunching numbers all day yesterday and these things change by the hour it appears.

With that, that is our number based on 31 of them being hired into the academy next month. That is not to say that we cannot get additional hires between now and next month into that academy for that number to continue to drop.

Next, the length of time the positions have been vacant. We have found that these positions that have been vacant vary anywhere from ten days to one year.

Next was the difficulty in filling the position due to special circumstances and experiences required for the positions. Positions require written and physical fitness exams, extensive background investigations, successful completion of Peace Officer Standards and Training academy and field training. Further, other local and regional law enforcement agencies pay more than the State and we have been subject to losing staff going to other agencies.

Our Capital Police Officers which are the Officer I's covered in this designation earn less income because they are a lesser rank than the others and are not eligible for heart and lung benefits, which makes it more difficult for that class to fill those positions.

Next is history and success of the efforts to recruit the positions. We have in the last two years put a great emphasis on this to where we have gone through and done online recruitment system through the State. In years 2016 and 2017, we attended a total of 51 career fairs. 23 were out of state and 28 were in state. We have posted on any job

posting availability we have and we are really putting a strong emphasis on our website and social media options that we have capabilities of taking advantage of and doing that.

We also, during this time period, did a recruitment video which we had played in theaters and we did not find that that video was giving us numbers that we had hoped for, so we pulled that from theaters and we have that on our website and are looking to enhance more clips that we can put out in social media because we feel that is the avenue and the forum that we can get wider distribution on.

Just yesterday we had officers do a news segment on our vacancies and the positions and career opportunities with the Department. We have partnered with our National Guard for Work for Warriors to recruit transitioning active duty military and veterans interested in law enforcement careers. We hold special training or testing opportunities for folks on weekends. We reach out as best as we can and all avenues we can. We hit colleges and military bases. We go into the criminal justice programs in colleges and other forums of that nature.

Our theme that we are trying to push here is, New Year, New Career. Come be part of the DPS Total Force.

Those items are the specific, for making record, according to the NRS. I also have some additional information for you, sir, I know you may have some questions on other items regarding this, but we have done a heck of a job trying to address this and you know, facing the fact that we have lost people. Just quick numbers that I looked at before coming over: Last, 2017, we lost 107 sworn officers. That could be all ranks of officers that left. We track that for POST certificate purposes. It appears that about 36% of those that left, left for other agencies with more pay and benefits. We had about 25 retirees. The rest of that were either folks that got in, found out this was not the career they were looking for or it could have been rejection on probation from training aspects and a whole host of other personal reasons. Also, people moving out of state and then there was obviously several that were basically organizational beneficial attrition that created that 107 vacancies, or 107 that left.

With that, sir, we can pause now and if you or the Attorney General have any questions, we have some more information to share with you and may come up in your questions.

Governor: Thank you Director Wright. Actually, I am a little surprised that only a third of the officers that you have lost have gone to other agencies. That actually is a good sign, I would imagine.

Director Wright: It is. There have been some leave and I will share with you that I did see some employees go to the school district in Clark County and here in Carson City. Of the few that left, about half of them have returned to us. It is good to see that sometimes the grass is not always greener on the other side and we are just pleased that they came back.

I would like to also mention that 30 of those positions were brand new positions authorized to Parole and Probation (P&P) effective January 1st in the budget, for the new P&P initiatives that were granted during the Session.

All in all, with the people leaving and coming back, I think that shows we have been working hard on this. This critical fill has been a benefit for us and definitely helped. I will assure you that it has never been abused. We have looked, I think as we total these up, and probably no more than 30 retirees have been used during this two-year period. Again, it is been a blend of both those temporary hires and the critical fill, the ones that we've used full time.

I will also report to you that it is transitioning the way I had projected. The Highway Patrol had half a dozen positions utilized by them to help in their operations. They're phasing those out at the end of this week. We are able to shift a couple of those over to P&P to help them with their operational needs as well.

As I said, two years ago, I did not see this being the permanent fix. It is a temporary fix. We will continue to do that. With your approval of a continuance of this, which we hope that we can gain today, it will just help us and the plan is, as we continue on, as we fill these positions, that we've had a critical fill or a temporary in, we can start reducing that force as we move forward.

Governor: Thank you Director Wright. I am looking at the document now. I am a little curious, I think one element that perhaps is missing that maybe we should consider including in the future, you have talked about the number of openings; length of time the position has been vacant, difficulty in filling and the history of success of your recruitment efforts. There is no discussion in here about what the consequences would be if we were not to approve this. If you would make a record as to what the consequences to public safety would be.

Director Wright: The consequences could be that we would have probably 21 individuals terminated at the end of this week and we would hope that we had not jeopardized their retirement status during that period, which I do not believe we would have. It would mean immediate removal of 21 individuals at the end of this week, which have been helping us with operational capabilities for the Department of Public Safety.

Governor: My final question, Director Wright, is what is your response to, instead of two years, approving this for one year?

Director Wright: You know, Governor, I would appreciate anything because it has been beneficial. I have been thinking about it and I will throw this out here for consideration - I was prepared to come today and ask for 17 months. No longer than 17 months. 17 months is an odd number, but calculating that out, that would take us to the end of our 2019 budget period. The caveat would be, as we fill positions and can attrition these critical fills out, we would do so.

Governor: Just looking at your trajectory, things are getting better, so that may be a better timeline for you. All right, I have no further questions. Mr. Attorney General, do you have any questions?

Attorney General: No Governor, thank you.

Governor: Just to make sure I have this right, what you are seeking, Director Wright, is first a designation of a critical labor shortage, within the Department of Public Safety and then secondly, approval of this Critical Need Position Designation Form that is to be presented to PERS with one edit which is to change the 83 to 82 on Page 2.

Director Wright: That is correct, sir.

Governor: All right. Mr. Attorney General, do you have a motion?

Attorney General: I move to approve that.

Governor: The Attorney General has moved to approve a designation for the Department of Public Safety of a Critical Labor Shortage, as well as the Critical Need Position Designation Form, amended to represent 82 officer vacancies. I will second the motion. That motion passes 2-0, thank you Director Wright and best of luck.

Director Wright: Thank you Governor and thank you Attorney General, I will do my best.

Governor: Wait; let me take another motion to clarify for 17 months. Mr. Attorney General, if you would make one more motion to make this applicable for 17 months.

Attorney General: I move to make this Critical Labor Shortage for 17 months.

Governor: All right, thank you. I will second the motion. That motion passes 2-0.

Director Wright: One last comment. We will try our hardest to get those taken care of, hopefully before that 17-month period. Like I said, that just coincided with that fiscal year, bringing a closure to end of that fiscal year.

Governor: Director Wright, I wanted to compliment the men and women of the Department of Public Safety. I had an opportunity to participate in the New Year's Eve security efforts here in Las Vegas. They truly made us all proud. They did an incredible job. It was a great moment for everybody to protect the public on what was a massive event.

Director Wright: Thank you sir. We were deployed here in Northern Nevada as well, with our State Emergency Operations Center. I was out there that night with our Fusion Center. We had operations supporting Reno as well as South Lake Tahoe, as the folks were celebrating the New Year.

Governor: Thank you again and please pass that on to the troops. I really appreciate it.

Director Wright: I will sir.

Attachment A – Updated document from the Department of Public Safety
– Director's Office.

7. Authorization to Contract with a Current and/or Former State Employee (For possible action)

Department of Public Safety – Office of Traffic Safety

Pursuant to NRS 333.705, subsection 1, the Office of Traffic Safety requests authority to contract with Peter Mulvihill to assist the agency in drafting/updating agency regulations as required by statute. This will be a part-time contracted position working five to ten hours per week for a six month period.

Governor: We will move to agenda item number 7, Authorization to Contract with a Current and/or Former State Employee, Mr. Wells.

Clerk: Thank you Governor. Item 7 is a request to contract with current and/or former employee pursuant to NRS 333.705 Subsection 1.

This request is from the Department of Public Safety, Office of Traffic Safety to contract with a former State Fire Marshal to assist with drafting and adopting regulations for the DUI/Ignition Interlock Program which was approved in Senate Bill 259 from the 2017 Legislative Session and for the Program for the Education of Motorcycle Riders that is outlined in NRS 486.372 which have not previously been drafted and approved. The former employee who retired in September 2016 would work through a temporary staffing agency between 5 and 10 hours per week for approximately six months at a rate of \$35 per hour.

There are Representatives from the Department of Public Safety to answer any questions that the Board Members may have.

Governor: Thank you Mr. Wells. I have no questions. Mr. Attorney General?

Attorney General: I have no questions and move to approve.

Governor: The Attorney General has moved to approve or authorize to contract with a current and/or former state employee as presented in agenda item number 7. I second the motion. That motion passes 2-0.

8. Request for an Allocation from the Interim Finance Committee Contingency Account (For possible action)

Department of Corrections – Correctional Programs

Pursuant to NRS 353.268, the Department requests an allocation of \$130,305 in Fiscal Year 2018 from the Interim Finance Committee Contingency account to fund the addition of one Program Officer 2 position, four Program Officer 1 positions and other associated costs. The requested positions are needed to ensure compliance with Senate Bill 268 which was enacted during the 2017 Legislative Session to verify an offender's full legal name and date of birth before issuing a photo identification card. This action would result in an increase of the agencies authorized positions from 99 full time equivalents to 104 full time equivalents.

Governor: We will move on to agenda item number 8, Request for an Allocation from the IFC Contingency Account. Mr. Wells.

Clerk: Thank you Governor. Item 8 is a request for a positive recommendation to the Interim Finance Committee pursuant to NRS 353.268 for an allocation from the General Fund Contingency Account. The Contingency Account has a current approximate balance of \$15.5 million to cover the unanticipated costs for the balance of the 2017 – 2019 biennium.

This request in the amount of \$130,268 for Fiscal Year 2018 is from the Department of Corrections to add staff needed to insure compliance with provisions of Senate Bill 268 which was enacted from the 2017 Legislature relating to verification of inmate identity and date of birth prior to issuance of a photo identification card. The Board approved a request in November for five permanent and two temporary staff for this purpose for both years of the biennium. However, the Interim Finance Committee only approved the two temporary staff at their December meeting and that was to address the verification for inmates being released eminently. The Committee directed the Agency to address certain interpretations of the bill's language and return to IFC with an additional request, if needed, for the remaining positions. This item represents that request.

There are Representatives available from the Department of Corrections to present this item and answer any questions the Board Members may have.

Governor: Thank you Mr. Wells. I do not have any questions. I thought this was a good bill, I signed it. I think it is important and we need to get the people behind this to get it going. I do not have any questions. Mr. Attorney General?

Attorney General: I have no questions, move to approve.

Governor: The Attorney General has moved to approve the request for an allocation from the IFC Committee Contingency Account by the Department of Corrections in the sum of \$130,305 for the purposes presented in agenda item number 8. I second the motion. That motion passes 2-0. Thank you.

9. Approval of Proposed State Administrative Manual Changes

(For possible action)

Additions, revision and deletions to the following chapters of the State Administrative Manual (SAM) are hereby submitted to the Board of Examiners for approval, pursuant to NRS 353.040:

- 2600 – Claims
- 2700 – State Accounting System
- 2800 – Chart of Accounts

Governor: We will move to agenda item number 9, Approval of Proposed State Administrative Manual Changes (SAM). Director Wells.

Clerk: Thank you Governor. Item 9 seeks approval to revise three chapters of the State Administrative Manual. Chapter 2600 – Claims, Chapter 2700 – State Accounting System, Chapter 2800 – Chart of Accounts.

Chapter 2600 has been revised to clean up and clarify certain language to remove duplicative language already included in statute, regulation or other source documents; to remove language which is no longer applicable; and to consolidate certain sections. Chapters 2700 and 2800 were consolidated into the appropriate sections in Chapter 2600 and are no longer necessary.

There are three new sections in Chapter 2600. The first clarifies when the payment of professional licensure or continuing education costs is allowable and that is Section 2629; the second is a break out of the sponsorship of conferences where the state agencies is the host and to break that out from refreshments and host fund restrictions. That's a new Section 2638; and then the third clarifies medical malpractice insurance coverage requirements for state employees, that is 2656.

We did receive one comment and that comment was incorporated into the final documents that have been provided in the packet today. The change related to Section 2616, the original revision discussed supporting documentation requirements for expenditure transactions only. The revised language identifies the requirements for documentation of all types of transactions.

If there are additional questions, I have a staff member who will walk you through and answer any additional questions.

Governor: Thank you Director Wells. You are very thorough. It seems essentially routine, is that a fair characterization?

Clerk: Yes Governor. What we found is that the State Administrative Manual in many cases had not been updated in a long time and basically, this is to kind of eliminate duplicative language that is already in statute. That means, if statute changes in the future, we do not have to change SAM again. Then, a lot of it is to kind of identify the existing practices and make sure they are spelled out for our State Agencies to follow.

Governor: Thank you. I have no further questions or comments. Mr. Attorney General?

Attorney General: I have no questions. I move to approve agenda item number 9.

Governor: The Attorney General has moved to approve the proposed SAM changes as presented in agenda item number 9. I second the motion. That motion passes 2-0.

10. Approval of Proposed Leases (For possible action)

Governor: We will move to agenda item 10, Approval of Proposed Leases, Mr. Wells.

Clerk: Thank you Governor. There are three leases in agenda item 10 for approval by the Board this morning and no additional information has been requested by any of the Members.

Governor: Thank you. I have no questions. Mr. Attorney General?

Attorney General: I have no questions, I move to approve agenda item number 10.

Governor: The Attorney General has moved to approve the leases presented in agenda item number 10. I second the motion. That motion passes 2-0.

11. Approval of Proposed Contracts (For possible action)

Governor: Agenda item number 11, Proposed Contracts. Director Wells.

Clerk: Thank you Governor. There are 41 contracts in agenda item 11 for approval by the Board this morning.

Contract number 37 is contingent upon the approval of a work program at the February IFC meeting. Contracts 2, 3 and 4 have been withdrawn by the agency and will be brought back to the Board at a later date.

Members have requested additional information on the following: Contract number 17 between the Department of Education and ACS Ventures, LLC, contract number 18 between the Department of Education and Augenblick, Palaich and Associates, contract number 21 between the Department of Health & Human Services, Division of Health Care Financing and Policy and the University of Nevada, Reno School of Medicine and contracts number 23-25 which are also for the Division of Health Care Financing and

Policy and they relate to the Medicaid Management Information Systems Modernization Project.

Governor: Dr. Canavero, if you would please come forward. I had asked for these two items to be heard. This is obviously a big priority for me, with regard to K-12 education. With that, funding is the accountability. That is what this contract is all about. If you could take us through what this contract will do, how things are going and how we are performing. I would appreciate it.

Steve Canavero: Certainly. Steve Canavero, State Superintendent, Public Instruction. General Laxalt and Governor, Contract 17 is with ACS Ventures and as you had eluded to, part of the reform package in 2015 was not necessarily just diversifying revenue sources and then adding additional revenue to support students with disabilities, students who are English language learners (ELL) and students in poverty. Also, we would commit to holding ourselves accountable. That included both the Department ensuring that we monitor these programs, but an additional step was taken out of 2015, which was to hire a third-party consultant to evaluate the programming for seven programs. They are listed here and they range from the Zoom Program, Victory Program, the Read By Grade 3, the Underperforming Schools Turnaround, the Social Worker Grants in schools and the Nevada Ready 21 and the Great Teaching and Leading Fund.

We have received, heading into the 2017 Legislative Session, this report that was seminal in our ability to advocate continuing to stay the course. The ACS Venture Group produced the report, we brought it to the Legislature and said that there are signs for ways that we can improve the implementation but there are leading indicators that these programs would be successful. The one that they said needed some additional work was the Under Performing Schools Turnaround, which we were responsive to in changing considerably how we administer those funds.

Contract 17 just extends that work, heading into the next biennium and will result in December with another final report. Frankly, what I find exciting here is that I am hoping that they will confirm what we found inside, using our own analysis of the programs. They will have a broader data set that they did not have initially, given that they obviously as you know sir, when you institute a new program, in the Legislative Session, it is halfway through the school year before it really kicks off and then you really have one full year to look at before the Legislative Session kicks in. We will really have two and a half years of data now to review for the ACS Ventures to review.

We know internally and what we have presented to the State Board and we have evaluated Zoom, Victory, Read By 3 and anecdotally some data around social workers in schools. Let me just kind of move through those. When we looked at Zoom in comparison to schools that are not receiving the Zoom Funding, first and foremost sir, it is hard to actually find comparison schools given \$100 million in service over the biennium to students who are English language learners covers a lot of students.

What we have found, given the best sampling that we could do is that Zoom schools were modestly performing higher than the non-Zoom funded schools. Again, it is difficult and it

will probably be a challenge for ACS Ventures as well to find a control, if you will, to compare against.

For Victory, it was not so difficult. With the Victory schools, we were able to identify other schools that have high concentrations of poverty but just not the threshold of poverty that triggered the Victory funding, serving schools in our most impoverished zip codes in the State. We found clear performance gaps, meaning the Victory schools out performed those schools that were not Victory schools but were serving similarly situated kids. Students of like.

The Read By 3, as we continue to work, the reports from the field and before the State Board were positive leading indicators and focusing more instructional practice with the learning coaches, the reading coaches in the early elementary. We will not really know a lot about Read By 3 until we are able to pull in the Measure of Academic Progress (MAP) data and the interim assessments that the Districts are using, as well as our State assessments. We think that is an area that ACS Ventures will get beyond our anecdotal and what we've sensed to be true in the field and what we see in the data.

Finally, Social Workers in our schools; overwhelmingly, the reports from the field are positive impacts for teachers and students. Where we see, and as you know, often times we will see higher numbers of bullying when we initiated the bullying law, primarily because of the visibility of the bullying law and now folks understand and we can name it so we get a higher instances. The Social Workers in our schools have provided a tremendous support. Over 200 social workers in our schools now, a tremendous support to our teachers, to our school communities.

Nothing but positive information back to the State where we are continuing to address the pipeline of available Social Workers to continue to work in this area. So much so that we have developed a school intervention, a partnership with Clark County School District to serve 30 of their schools. The majority of them highlighted having a Social Worker as being a critical component to success to alleviate some of the out of school pressures and the in-school pressures on school counselors and teachers to provide and connect our students with out of school service.

The Social Workers, we could go on and on there, but what I started with, in terms of the empirical data, it's hard right now to draw a straight line between lower incidents of bullying or suicide in the presence of our Social Workers given the new nature of the work and the new visibility, if you will, of the metrics that we're using.

I hope that gives you a good oversight, but I'm very bullish on the programs and their success. One of the aspects of the ACS Ventures, not just in ensuring our accountability to our tax payers that we're making the necessary changes or the improvements are commensurate with those investments, but also it gives the Department a great third-party to evaluate some of the program administration that we may need to do and changes we may need to make.

Happy to answer any questions, sir.

Governor: Thank you Dr. Canavero. Going back to Zoom, essentially what you have said is we have saturated the highest Zoom schools with regard to the ELL students and refresh my memory, are we now looking in order to expand it to reach those ELL students that perhaps are not attending a Zoom school, but may be attending another school?

Steve Canavero: Steve Canavero. You are correct. In the bill that you signed, SB 178, it is that middle ground. This kind of moves into Contract 18 but the idea is that, at the end of the day, the investments are made and that we understand what the cost of effective services to English language learners are, out of the Zoom model as a way to inform the State's uniform weight for ELL students.

The 178 funds are in this gap. They are going to underperforming schools to serve ELL students or students in poverty in alignment with those services that we know are effective under the Zoom school program. So, from this, we're learning and now we're putting those into schools without the high concentration of English learners that the Zoom schools would qualify for.

Governor: Thank you Dr. Canavero. Then, finally with regard to this, there was a mention here on the Nevada Ready 21. Do you care to provide a little bit of testimony or record with regard to that and the Great Teaching and Leading Fund?

Steve Canavero: Steve Canavero. I believe Deputy Superintendent Barley and Rahming are both in the North, so I will ask them to come up and perhaps fill in some of the information on Nevada Ready 21. That was a program that when evaluated by ACS Ventures also was green. They acknowledged, similar to what you acknowledged sir, in this bill that our students in many cases are technology rich at home and technology poor in our classrooms. Predominantly in middle school, those formative middle school years and so the access to the technology and the high-quality instruction and the instruction support for our teachers. We know that our teachers also need support and Nevada Ready 21 provides both, the instrument, the tool, the technology, the infrastructure within the school to access the internet and the material and then also the professional development for our teachers to make instructional shifts that for many of them are not accustomed to if they have been in the classroom for 20 plus years.

They found that the program is being implemented with fidelity and now we are moving up the grade level chain, so we have cohorts of schools in the Nevada 21 Program, the 1:1 Program. And now that they will be entering into eighth grade and I believe in some cases to ninth grade.

The idea behind the Great Teaching and Leading Fund and the Teach Nevada Scholarships are really around pipeline. As we have been in discussions and listening to you and taking your lead around the workforce development, education is one of those priority sectors that we know is a gap.

The Great Teaching and Leading Fund has provided what I would call now, perhaps inappropriately, but I think for illustrative purposes, a marketplace of providers for teachers. The New Teacher Project, the Teach for America in addition to our traditional university

system have responded by opening up and expanding their pipeline to be able to put out more teachers. As you know the problem that we face is a new import state, we cannot produce enough teachers to fill the vacancies. Empirically, we are producing more teachers and we are lowering the number of vacancies across the State. It is still a challenge for us, but it has — from emergency level, come down a little bit.

We do still see, with the State Board and really with your direction, putting these programs together. The example would be Great Teaching and Leading and Teaching Nevada Scholarship to ensure that we not just expand the pipeline but we also diversify our workforce so that our teachers look like the students that they serve. Diversity is an important aspect that we can incentivize in the Teacher Nevada Scholarship, but we wouldn't have a place to move them if we didn't have the Great Teaching and Leading Fund to expand.

We are seeing that and to incentivize the placement of our teachers in our highest vacancy schools. The State Board and the Department have administered this sort of concurrent with one another to ensure that we meet multiple aims to serve students through these two programs. At the end of the day, while we do still see high vacancies in some of our most challenging schools where we need our best teachers, we are seeing generally the number of vacancies go down.

If Deputy Superintendent Barley wishes to add anything more, I will turn it over to him.

Brett Barley: Thank you Superintendent Canavero. Good morning Governor and Mr. Attorney General. The only thing I would add about the Nevada Ready 21 Program is that originally, when that bill passed in 2015, there was a single cohort of middle schools that moved through — they are entering their third year now.

In the most recent grant administration, thanks to some legislation that came out of the 2017 session, we have continued to add flexibility for schools that want to apply through that program. The recommendations from the Review Committee that will be going to the Commission on Educational Technology will include bringing in schools outside of the kind of traditional and the original cohort that we saw come out of the 2015 Session, using different types of devices. That was a request and a recommendation that we heard through the legislative process. I believe at least one school will be funded in the Washoe County School District if the recommendations from the Review Panel are accepted by the Educational Commission on Technology to fund a Windows based program in the Washoe County School District. That would be a departure from previous practice.

Governor: Thank you. Just kind of an open-ended question Dr. Canavero, there has been a massive investment in it as producing results. What is your opinion, if this funding were to go away or be deluded in any way?

Steve Canavero: Steve Canavero for the record. My opinion, it would be detrimental to the number of students we can serve. It is a math problem. When we know it is \$1,200 per pupil for the Zoom Program or for SB178 and Victory, they all sort of aggregate around the \$1,000 mark. I think it would impair our ability to effectively serve, at scale, the

students. I think looking at the long-view, this is a stone in a path towards modernizing the Nevada Plan. I think we would either delay the horizon of how much time it would take to do that and modernize our plan, or it would fundamentally erode the ability to even come up with a time horizon.

The Zoom in particular, if we look at that, which has been in place since 2013, and then doubled in 2015, it has fundamentally changed the culture of instruction and meeting the needs of ELL's. I mean, we are a minority-majority school district here in Clark County. What we are getting from the data, and I just talked about empirical achievement data. I did not even really get into their ability to acquire the English language sufficient to engage in learning. That alone we see positive returns on.

I think there would be a detrimental impact. Not just on a particular school/student/community level but also I on State policy.

Governor: Thank you. Before we go into Contract 18, Mr. Attorney General, do you have any questions with regard to Contract 17?

Attorney General: No Governor, thanks.

Governor: Any further testimony on Contract 18, Dr. Canavero?

Steve Canavero: Thank you, Governor Sandoval. This has been a discussion and evolution; it goes well back to 1865. I will not bore you with all of those details. Where this contract sits is, I think at an important intersection for the State. This contract you authorized when you signed SB178, which was a \$72 million out to our schools, \$1,200 per pupil to support the lowest performing schools and specific students, ELL and students in poverty.

The reason why that this is an important study and review is we are really seeking to update all of what we have learned both at the policy level, the funding level and then actionable recommendations from this consultant who has a long history of working in our State, by reviewing work in 2012 and the A.I.R. study on the funding formula for our State, which actually was built off of work in 2006. Then, the interim study which led to the investments in 2015.

The goal of the State to no longer be one of less than a few states who differentiate their funding on the uniform statewide basis for the unique needs of students and in those four categories: gifted and talented, special education, English learners and students at-risk or in poverty.

This is a really important contract for our State. They will engage as soon as we get approval here today. They will review those very important documents that I just referenced and then make recommendations going forward. Really one, to help us appreciate the glide path into the weights, something that I had tried to do shortly after the 2015 Session, heading into 2017. It's very challenging to say the least. The expertise here, I think will get us there to some definitive recommendations.

I think there is also a role there for them to play as we have a broader discussion around funding. Nevada has historically been a State of very few, where we relied heavily upon sales tax to fund education and you know intimately what that does in the ups and downs of the economy. Additionally, the questions that are outstanding related to the ability of Districts to raise local revenue, in addition to the basic support guarantee.

I think there are critical conversations that the State has been having and will continue to have and with this contract, it is specific support for a path forward. They will provide the final report, I believe in October and they have kind of an interim report and then a final report. The final report is submitted to everyone, including you sir and the interim report will be working with the Legislative Committee on Education to ensure that it fits and ducktails with their work plan. I would be happy to answer any questions you might have.

Governor: Thank you, excellent presentation. You answered the one question I did have which was that the recommendations be provided prior to the next Session of the Legislature. I think that it is incredibly important to have this information to inform the Legislature and the next Governor. I have nothing further, Mr. Attorney General; do you have any questions with regard to Contract 18?

Attorney General: No Governor, thanks.

Governor: Thank you, Dr. Canavero.

Steve Canavero: Thank you sir.

Governor: We will move to Contract 21.

Marta Jensen: Good morning, my name is Marta Jensen; I am the Administrator for the Division of Healthcare, Financing and Policy. To my left, I have brought Deb Sisco with me, Chief of our Fiscal Services.

This contract is a revenue interlocal agreement to receive funds in the amount of \$3,548,068 to support and fund the non-federal share of the Supplemental Graduate Medical Education Program, for a non-state/government owned or operated teaching hospital. This contract is with the University of Nevada, Reno, School of Medicine and it is the first contract expanding our Graduate Medical Education (GME) program to allow additional providers into that program which allows the Division to enhance our current GME Supplemental Payment Program.

Previously, we were only allowed to have University Medical Center of Southern Nevada (UMC) as the only public hospital in the State that could participate. We are excited to see that Centers for Medicare & Medicaid Services (CMS) has approved our State Plan Amendment allowing us to include all public hospitals but also to work with the School of Medicine in Reno, which is a benefit. We have worked really hard; our staff has worked really hard with the University to get this rolling and up and going. We really think it is a win-win for the State in the sense that, we are able to better provide and support the provisions of the services in the teaching environment, but we also allow Medicaid

recipients another access point to receive the care that they need. Then of course, we bring additional federal funding into the State.

Governor: Thank you. I had asked for this contract to be set aside because of the doctor shortage that we do have in the State and how this will go a long way in hopefully solving that problem. I was just at Renown and saw a lot of white lab coats with University of Nevada emblems on them. I was pleased to see that. I guess I am getting to a question which is this, do you know how many slots this is going to buy us or increase the amount of positions or graduates that we will have?

Debra Sisco: For the record Deb Sisco, Governor and Attorney General. This will provide four slots at Humboldt General. It will provide the upcoming slots available at Northeastern but a reminder on our direct GME program is it is not in relation nor is there a limit on the number of interns and residents that can participate in this program.

Governor: That is good news. You said, four positions in Winnemucca?

Debra Sisco: At Humboldt General, yes.

Governor: Yeah, so there is a priority on rural hospitals?

Debra Sisco: Correct. In addition, we do have several openings at Renown which this contract directly applies to. Due to the turnover and based upon the year of the student, those numbers vary each year as to the number of interns and residents that we include in these programs but we make them all a full-time equivalent and we try to maximize all the federal dollars.

Governor: Do you prioritize certainly specialties for the interns or the residents? Or, is this essentially, everyone we can get we will search them out?

Debra Sisco: Deb Sisco for the record, as long as they are an intern and resident with the hospital and partner with the University of Nevada, School of Medicine, all can be included.

Governor: All right. I have no further questions. Mr. Attorney General, any questions?

Attorney General: No thank you.

Governor: All right, thank you very much. We will move to contracts 23-25, Department of Health and Human Services, Healthcare, Financing and Policy.

Marta Jensen: Again, Marta Jensen, Administrator for the Division of Healthcare, Financing and Policy. Contract 23 is the first amendment to the original contract which provides ongoing independent verification and validation services for the design, development and implementation phase of our Medicaid Management Information System on the Modernization Project.

This amendment increases the current contract amount by \$3,288,617 and it also extends the termination date from March 31, 2019 to September 19, 2020. The contract amount now will be \$6,282,423.

CMS requires that we have an independent verification and validation for all IT projects that are federally funded. Because of the scope change and the extension of the HP or the DXC contract, we needed to extend this contract even further. We are funded 90/10. So, federal funding is 90%, 10% is for the State. Because of the scope change, some of the scope of work for this vendor we would increase the I.B. and B. team capacity to support increased reviews associated with the, what we call Windows of Work.

We will also increase team capacity to meet the new requirements per the Medicaid Enterprise Certification Tool Kit, which is Version 2.2. It was released July 31, 2017. We needed to add some requirements and so they have to review the requirements and design specification documents. Then they also have to look at the conversion assessment to validate the data conversion results.

Governor: I have some of those notes, what I am looking for is, could you translate all that for us and kind of put it in Medicaid for Dummies, you know, for what exactly it is that we are doing here.

Marta Jensen: Under Contract 25, we have to extend the contract with HP, also known as DXC, we have to extend that for various reasons, which I will get into when we are on that contract, but we are required through the Feds to have this independent validation done and we have to contract with a vendor. This is the vendor that we chose when the modernization project first started. So, we have to extend their services to meet the new go-live date which is February 4, 2019 to make sure that we maintain that certification and we get a certified system from CMS.

Governor: All right, if you want to go ahead and just push through the next two contracts, please do so.

Marta Jensen: Okay. Contract 24 is with Public Knowledge. Again, this is a contract with an existing vendor that has assisted us through the modernization project. They provide various services for us. They help us with our standard interfaces and they helped us through the transition. And again, because the HP/DXC contract is due to be extended by seven months, we would need to extend this contract as well. Again, this is 90/10 funding. The contract amount is \$4,637,580. Again, it is just an extension of a vendor that is required for this contract.

Governor: Okay and then the final one, which was I think the one I would like a little more detail on. That is a massive amount of money. We are talking about a \$422 million contract and I am just really curious what we are getting for that and why it costs so much.

Marta Jensen: This contract is with HP Enterprise, who is now called DXC but they are a fiscal agent that performs all of our services from provider enrollment, prior authorizations,

and claims and payments. They also are handling the Medicaid Management Information System (MMIS) modernization.

Due to some changes that had occurred, whether they were legislatively mandated changes or they were requests in our budget; we extended services for medical nutrition therapy for podiatry. We have also had day-to-day changes. When providers call and they say that they are having a problem with PA's or it could be claims/payment. If it is a small portion, we will try to find a workaround, but in some cases, if it affects the provider base, which is close to 28,000 right now, we have to do a system change. So this is part of that day-to-day operation.

We have two systems. We have the existing MMIS which is a legacy system, everything is hard coded. We have to update that system because that is what we use to do business, as of today, but we also have the modernization system which will go into a code freeze, meaning no changes would be made starting in August and then it would go live in February. We are updating the two systems. When we closed down the existing MMIS, the providers are not losing any functionality when the new system comes on board.

Now, the total contract, the \$423 million that is for all of the service that HP provides to us. It's not just isolated to the MMIS modernization, it's for those fiscal agent services as well. This contract is for an extension of approximately \$26 million, again 90/10 funding is available and this is to handle the MMIS modernization with those additional changes that we had to make since the original implementation of the modernization.

I will say this is Phase 3 of the modernization. Phase 1, we did provider enrollment and we made that online for the providers. It was a—there were no issues, which was actually really good for us. We're up to about 40% of the provider base that uses that. The second phase was doing online prior authorizations. Again, that went into effect, I believe in July of 2017, again no issues.

It is worth it to make sure that we take the time to do it right so we do not have issues with our provider base because we need them to obviously see our recipients, have the services and then we need to pay timely and appropriately.

Governor: Thank you, I could not agree more. Is this funding connected to the Affordable Care Act (ACA)?

Marta Jensen: That is a good question. Because it is not really of the ACA, but the 90/10 funding is available for any system upgrades. I do not know that I can tie that necessarily to the ACA.

Governor: I think I understand your answer. Say that again for me, I just want to make sure I have it.

Marta Jensen: I believe there is a separate rule that actually allows us to receive the 90/10 funding. It is not related specifically to the ACA, but it was during that same time period that this rule came out. I just do not know that rule off the top of my head.

Governor: Okay, but this is obviously associated with whatever it is, our enrollment is, around 600,000, right now, in terms of managing all those lives?

Marta Jensen: Absolutely. We have approximately 650,000 people that are receiving Medicaid benefits at this time. 212,000 of our expanded population.

Governor: Thank you. All right, I have no further questions, Mr. Attorney General, any questions with regard to Contracts 23-25?

Attorney General: Yes Governor, just two questions. If I understood correctly, there are two systems. The Legacy is the older one and that will be phased out, once the new one goes fully online? Is that correct?

Marta Jensen: Yes sir.

Attorney General: And that's expected next year?

Marta Jensen: February 4, 2019 is the current go-live date for the new system.

Attorney General: Okay. And then, for all three of these contracts, the dollar figures that we are looking at, does that represent our 10% or are we paying 10% of these figures?

Marta Jensen: We are paying 10% of that figure.

Attorney General: Okay, great. No further questions.

Governor: All right, I have nothing further. Thank you very much. That is all we have, correct Mr. Wells?

Clerk: That is correct, Governor.

Governor: All right. If there are no further questions or comments, the Chair will accept a motion to approve Contracts 1, 5-41 in agenda item number 11.

Attorney General: Move to approve.

Governor: I second the motion. That motion passes 2-0.

12. Approval of Proposed Master Service Agreements (For possible action)

Governor: We will move on to agenda item number 12, Approval of Proposed Master Service Agreements, Mr. Wells.

Clerk: Thank you Governor. There are 17 master service agreements in agenda item 12 for approval by the Board this morning. No additional information was requested by any of the Members.

Governor: All right. I have no questions. Mr. Attorney General, any questions on agenda item number 12?

Attorney General: Move to approve agenda item number 12.

Governor: The Attorney General has moved to approve the proposed Master Service Agreements presented in agenda item number 12. I second the motion. That motion passes 2-0.

13. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from November 18, 2017 through December 18, 2017.

Governor: We will move on to agenda item number 13, which is an Information Item Clerk of the Board Contracts, Mr. Wells.

Clerk: Thank you Governor. There were 38 contracts under the \$50,000 threshold that were approved by the Clerk between November 17, 2017 and December 18, 2017. As you said, this item is informational only, and no additional information was requested by any of the Members.

Governor: Any questions Mr. Attorney General?

Attorney General: No questions, thank you Governor.

14. Information Item – Reports

Pursuant to NRS Chapter 353, the Governor's Finance Office, Budget Division presents a reconciled fund balance report for the TORT Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of December 12, 2017.

TORT Claim Fund	\$ 6,533,960.71
Statutory Contingency Account	\$ 870,835.05
Stale Claims Account	\$ 1,283,599.26
Emergency Account	\$ 279,841.00
Disaster Relief Account	\$ 8,038,757.58
IFC Unrestricted Contingency Fund General Fund	\$15,470,350.45
IFC Unrestricted Contingency Highway Fund	\$ 1,676,832.35
IFC Restricted Contingency Fund General Fund	\$12,979,390.00
IFC Restricted Contingency Highway Fund	\$ 2,396,373.00

Governor: We will move to agenda item number 14, another information item, Mr. Wells.

Clerk: Thank you Governor. Agenda item 14 represents an informational report on the available balances in the various contingency accounts that are managed either by the Board of Examiners or the Interim Finance Committee as of December 12, 2017. These accounts are intended to cover the contingencies through the 2017 – 2019 biennium. I would be happy to answer any questions regarding any of the individual balances.

Governor: Thank you Mr. Wells. My standard question, how are we doing?

Clerk: I think that the Tort Claim Fund is in pretty decent shape. The Statutory Contingency Account, that one has got me a little bit nervous. I believe it was last month that we took the money out for the Forestry Division for firefighting efforts this year. That is not a lot of money to get us through the next year and a couple of months. As long as we manage that, I think we will be okay. The Stale Claims Emergency Account and Emergency Relief Account, I think are in decent shape, given what we know that is out there. Then, the big unknown right now is the IFC Unrestricted General Fund Contingency, that \$15.5 million. We continue to see several requests coming in a year or so.

Governor: Thank you Mr. Wells. Mr. Attorney General, any questions on agenda item number 14?

Attorney General: No questions, thank you Governor.

15. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

Governor: We will move to agenda item number 15, public comment. Is there any member of the public present in Las Vegas that would like to provide public comment to the Board? I hear and see none. Any public comment from Carson City?

Attorney General: There is none Governor.

16. Adjournment (For possible action)

Governor: Move to agenda item number 16. Is there a motion to adjourn?

Attorney General: Move to adjourn.

Governor: Attorney General has moved to adjourn. My only comment is to wish everybody a blessed and happy new year. Thank you very much. I will second the motion. That motion passes 2-0, this meeting is adjourned. Thank you.

Board of Examiners'
January 9, 2018
Attachment A

Brian Sandoval
Governor



James R. Wells, CPA
Director

Paul Nicks
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
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Date: December 12, 2017

To: James R. Wells, Clerk of the Board
Governor's Finance Office

From: Jim Rodriguez, Executive Budget Officer 
Governor's Finance Office – Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF PUBLIC SAFETY – DIRECTOR'S OFFICE

Agenda Item Write-up:

Pursuant NRS 286.523, the Director of the Department of Public Safety (DPS) requests that the Board of Examiners designate DPS Officer I and DPS Officer II position classifications as "critical labor shortages" and grant a Public Employees Retirement System exception. This designation is requested for a period of 17 months and will allow for the reemployment of qualifying retired employees to fill the DPS Officer I and DPS Officer II positions for which a critical labor shortage has been appropriately identified.

Additional Information:

On January 12, 2016, the Board of Examiners previously approved the Department of Public Safety's critical need request and per NRS 286.523, the department is requesting that the Board consider reaffirming its previous approval for another two year period.

The department reports that it currently has 721 authorized DPS Officer positions. Of those 721 positions, 96 are currently vacant and of those 95 vacant positions the department has made 21 offers of employment to new recruits. If all those offers are accepted, the net vacancy number would be 74 of 721 positions.

The department continues to report difficulties in recruitments and vacancies and that these conditions continue to place the department in the untenable position of dealing with a critical shortage of qualified candidates to fill these vacant DPS Officer positions.

The department indicates that the primary factors impacting its ability to recruit and retain these positions include the following: higher wages offered by other local law enforcement agencies, necessarily intensive background investigations, rigorous peace officer training requirements and the recent financial situation. Despite increased efforts to recruit and retain DPS Officers and the addition of two academies per year, the department continues to be challenged by low recruitment pools and the loss of officers to other law enforcement agencies, both in-state and out-of-state.

The department indicated that there is an immediate and critical need within the Parole and Probation Division to fill these positions and the ability/flexibility to re-employ retired officers would be a vital tool to utilize in mitigating the division vacancy issue.

Statutory Authority:

NRS 286.510 - 286.523

REVIEWED: <u>my</u>
ACTION ITEM: _____

Brian Sandoval
Governor



James M. Wright
Director

Jackie Muth
Deputy Director

Director's Office

555 Wright Way
Carson City, Nevada 89701-0525
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MEMORANDUM

Date: December 13, 2017

To: James R. Wells, Clerk of the Board
Department of Administration

From: James M. Wright, Director
Department of Public Safety

Subject: Continuation of Critical Labor Designation – DPS Officers I and II

The Department of Public Safety (DPS) respectfully requests the Board of Examiners' review and renewal of the critical needs designation of DPS Officer I and DPS Officer II positions for the next 17 months.

On January 12, 2016, the State Board of Examiners reviewed and designated the DPS Officers I and II as critical needs positions. This provided a much needed flexibility to allow the Department of Public Safety to reemploy retired officers to help carry out its responsibilities.

The Department currently has about 712 DPS Officer positions, of which, 95 are vacant. Out of these vacant positions, we have offered 21 of them to new officers who are scheduled to start the February 2018 academy. This reduces the total number of sworn officer vacancies to 74 positions department-wide. However, the Department continues to face challenges in filling these sworn officer positions as a result of higher wages offered by other local and regional law enforcement agencies, the mandatory and extensive background investigations involved, rigorous peace officer training, and the current climate of negativity towards law enforcement agencies.

This request is intended to allow DPS to continue to reemploy retired officers throughout the Department to help with our operational needs. However, the immediate and urgent needs are located within the Division of Parole and Probation, where we have the most officer vacancies (currently 50). With the 2016 critical labor designation by the BOE, the Department has reemployed about 28 retired officers to help meet our day-to-day operational needs.

The Division of Parole and Probation utilized retired officers to assist with general supervision caseloads.

Capitol Police • Office of Criminal Justice Assistance • Emergency Management/Homeland Security
State Fire Marshal • General Services • Highway Patrol • Investigations • Parole and Probation • Office of Professional Responsibility
Office of Traffic Safety • Training • Board of Parole Commissioners • Emergency Response Commission

The Nevada Highway Patrol also reemployed retired officers to perform patrol duties in both its Northern and Southern Command districts. The Capitol Police has also utilized retired officers to supplement its permanent officers who maintain security and safety of state employees and offices.

The Department continues its efforts to recruit and retain DPS Officers in order to meet its objectives. These efforts include consistently attending career fairs at military bases, university and community colleges, local community events, conducting continuous recruitment and testing (including weekend testing), and hiring additional staff whose sole purpose is to conduct pre-employment background investigations. In addition, the Department is also running multiple training academies in both Carson City and Las Vegas to train newly hired officers.

These efforts, coupled with the critical needs designation, have helped us meet our operational needs. However, we continue to compete with the Las Vegas Metropolitan Police Department, Henderson Police Department, North Las Vegas Police Department, Washoe County Sheriff's Office and the Sparks Police Department. More recently, out-of-state law enforcement agencies have also recruited from our sworn workforce. These agencies are from the states of Washington, Oregon and Colorado. All these agencies have hired DPS Officers at a significantly higher rate of pay. These added challenges further supports the need for the Department to temporarily hire former retired officers with institutional knowledge, and relevant training and experience to supplement our permanent sworn staff.

Within the Division of Parole and Probation, the retired officers have provided crucial relief by performing administrative casework management duties in support of the permanent officers. Such duties include preparation of reports and management of monthly offender reporting duties. The retired officers are playing an instrumental role in overseeing the administrative responsibilities, which allows the permanent officers to ensure the compliance of the offenders in the field. Both of these elements of supervision lend to the safety of our community. Without the retired officers, the permanent sworn officers would each handle overwhelming number of offender caseloads.

Prior to the critical needs designation, the retired officers have been hired through the use of temporary hiring methods. However, this option imposes strict limitations on the number of hours and wages they can earn in a fiscal year. For the fiscal year beginning July 1, 2017, the retired officers are limited to \$24,751 wages and 1039 hours. This makes it difficult for the Department to reap the full benefits of the officers' expertise. Should they exceed the wages and hours thresholds, the officers will forfeit their retirement benefits, which will create a negative impact on their retirement plans.

Through resignations, retirements and competition with other law enforcement agencies, the Department continues to lose its officers in spite of our consistent and continued efforts. We are currently considering other measures, including social media and press releases, in addition to our current recruiting efforts. However, these efforts require time and financial resources. Therefore, continuing the critical needs designation for additional two years will allow the Department to continue to utilize the retired officers to effectively provide public safety services in our communities. Even after filling the officer vacancies, it takes over a year for a sworn officer to complete all their necessary training to become a fully-functioning officer.

Please contact me if you have any questions or need further information. I appreciate your consideration of this request.



January 9, 2018

Critical Need Position Designation Form

Reemployment of a retired public employee pursuant to NRS 286.523 is limited to positions of extreme need. An employer who desires to employ a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon appropriate and necessary delivery of services to the public. The critical need designation must be made by the designating authority of the agency in an open meeting. The designated authority shall not designate a position for more than 2 years. To be predesignated, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria established by law. PERS will compile the forms received from each designating authority and provide a biennial report to the Interim Retirement and Benefits Committee (IRBC) of the Legislature.

Agency Contact: Mavis Affo **Agency Phone:** 775-684-4703
Agency Name: Department of Public Safety
Critical Need Position Title: DPS Officer I and DPS Officer II
Effective Date of Critical Need Designation: January 9, 2018

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

History of the rate of turnover for the position:

Calendar Year	Vacancies	Total Filled	Turnover Rate
2012	115	527	21.82%
2013	131	560	23.39%
2014	131	539	24.30%
2015	207	511	40.51%
2016	177	557	31.78%
2017	182	610	29.84%

Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted:

Overall, DPS currently has 82 officer vacancies, of which, multiple recruitments have been conducted. Eligible candidates often fail to successfully complete the selection process.

Length of time the position has been vacant: Ten (10) days to one year.

Difficulty in filling the position due to special circumstances, including special education or experience required for the position:

Positions require written and physical fitness exams; extensive background investigations; successful completion of the POST academy, and field training. Further, other local and regional law enforcement agencies pay more than the State. The Capitol Police Officers earn less income and they are not eligible for the Heart and Lung benefit, which makes it more difficult to fill these positions.

History and success of the efforts to recruit for the position, including advertising, out-of-state recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas:

DPS recruits internally through transfers and publicly through an online recruitment system (iCIMS). For the years 2016 and 2017, we attended a total of 51 career fair events (28 were out of state and 23 were in-state). Potential applicants can access the iCIMS system from NVAPPS. The Department also posts its openings on its website and also utilizes social media platforms. We also take advantage of local community events to increase awareness of career opportunities within DPS. In addition, we have tried movie theater advertising and we are currently working with KOLO 8 News by utilizing officers to create further awareness of career opportunities with us. As part of our efforts to recruit and hire military personnel, DPS has also partnered with "Work for Warriors" to recruit transitioning active military personnel and veterans interested in law enforcement careers. As part of this partnership, we conduct one day recruitment event (typically on Saturdays), which involves written and physical fitness exams, and job interviews. Test results are provided to the candidates on the same day. This has resulted in 8 appointments and two (2) additional candidates scheduled to attend our next academy in February 2018. The Department has also explored internships with local colleges and other criminal justice agencies and educational programs within the State.

Impact of not having the critical need designation

Without the critical need designation, DPS will suffer a negative impact on its operations. In addition, officers currently hired on a critical need basis will have to be terminated by next week.

Critical need designation approved by BOE for DPS Officer 1 and DPS Officer 2 positions, and not to exceed 17 months from the date of approval (1/09/18).

NRS 286.523 Employment of retired employee: Exception for reemployment of certain retired employees to fill positions for which critical labor shortage exists; determination and designation of such positions; limitation on length of designation of position. [Effective through June 30, 2015.]

1. It is the policy of this State to ensure that the reemployment of a retired public employee pursuant to this section is limited to positions of extreme need. An employer who desires to employ such a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon the appropriate and necessary delivery of services to the public.

2. The provisions of subsections 1 and 2 of NRS 286.520 do not apply to a retired employee who accepts employment or an independent contract with a public employer under the System if:

(a) The retired employee fills a position for which there is a critical labor shortage; and

(b) At the time of the retired employee's reemployment, the retired employee is receiving:

(1) A benefit that is not actuarially reduced pursuant to subsection 6 of NRS 286.510; or

(2) A benefit actuarially reduced pursuant to subsection 6 of NRS 286.510 and has reached the required age at which the retired employee could have retired with a benefit that was not actuarially reduced pursuant to subsection 6 of NRS 286.510.

3. A retired employee who is reemployed under the circumstances set forth in subsection 2 may reenroll in the System as provided in NRS 286.525.

4. Positions for which there are critical labor shortages must be determined in an open public meeting held by the designating authority as follows:

(a) Except as otherwise provided in this subsection, the State Board of Examiners shall designate positions in State Government for which there are critical labor shortages.

(b) The Supreme Court shall designate positions in the Judicial Branch of State Government for which there are critical labor shortages.

(c) The Board of Regents shall designate positions in the Nevada System of Higher Education for which there are critical labor shortages.

(d) The board of trustees of each school district shall designate positions within the school district for which there are critical labor shortages.

(e) The governing body of a charter school shall designate positions within the charter school for which there are critical labor shortages.

(f) The governing body of a local government shall designate positions with the local government for which there are critical labor shortages.

(g) The Board shall designate positions within the System for which there are critical labor shortages.

5. In determining whether a position is a position for which there is a critical labor shortage, the designating authority shall make findings based upon the criteria set forth in this subsection that support the designation. Before making a designation, the designating authority shall consider all efforts made by the applicable employer to fill the position through other means. The written findings made by the designating authority must include:

(a) The history of the rate of turnover for the position;

(b) The number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted;

(c) The length of time the position has been vacant;

(d) The difficulty in filling the position due to special circumstances, including, without limitation, special educational or experience requirements for the position; and

(e) The history and success of the efforts to recruit for the position, including, without limitation, advertising, recruitment outside of this State and all other efforts made.

6. A designating authority that designates a position as a critical need position shall submit to the System its written findings which support that designation made pursuant to subsection 5 on a form prescribed by the System. The System shall compile the forms received from each designating authority and provide a biennial report on the compilation to the Interim Retirement and Benefits Committee of the Legislature.

7. A designating authority shall not designate a position pursuant to subsection 4 as a position for which there is a critical labor shortage for a period longer than 2 years. To be redesignated as such a position, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria set forth in subsection 5.

(Added to NRS by 2001, 2400; A 2003, 2062; 2005, 1077; 2009, 1549, 1550; R 2011, 90, effective June 30, 2015)

Brian Sandoval
Governor

James R. Wells, CPA
Director

Paul Nicks
Deputy Director



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
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Date: January 12, 2018

To: James R. Wells, Clerk of the Board
Governor's Finance Office

From: Heather Field, Executive Budget Officer
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF AGRICULTURE
COMMODITY FOODS DISTRIBUTION PROGRAM**

Agenda Item Write-up:

Pursuant to NRS 334.010 the department requests approval to purchase one replacement vehicle not to exceed \$26,996.

Additional Information:

The department seeks approval to purchase a Chevrolet pickup truck, not to exceed \$26,996. The authorization for this vehicle was approved during the 2017 Legislative Session in budget account 1362, decision unit E711, for fiscal year 2018 in the amount of \$28,626.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED:

ACTION ITEM:

BRIAN SANDOVAL
Governor

STATE OF NEVADA

JAMES R. BARBEE
Director

Las Vegas Office:
2300 McLeod Street
Las Vegas NV 89104-4314
(702) 668-4590
Fax (702) 668-4567



DEPARTMENT OF AGRICULTURE

405 South 21st Street
Sparks, Nevada 89431-5557
Telephone (775) 353-3601 Fax (775) 353-3661
Website: <http://www.agri.nv.gov>

Elko Office:
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Elko NV 89801-4672
(775) 738-8076
Fax (775) 738-2639

January 5, 2018

MEMORANDUM

TO: Board of Examiners

FROM: James Barbee, Director – Nevada Department of Agriculture

RE: Approval to purchase vehicles – FY18

A handwritten signature in blue ink, appearing to be "JB", located to the right of the "FROM" line.


This memorandum will serve to advise that the Nevada Department of Agriculture is requesting approval to purchase three new vehicles as outlined below:

Budget Account 1362 is requesting approval to purchase a new vehicle for the Food and Nutrition Division. The vehicle was legislatively approved in the FY18/19 budget and will be replacing a 2005 Dodge Dakota (EX56446) that will be sent to surplus in the future. The updated quote is within budget authority.

Budget Account 4551 is requesting approval to purchase two new vehicles for the Consumer Equitability Division. The vehicles were Legislatively approved in the FY18/19 budget. The vehicles will replace a Ford F-250 truck (EX34477) and a GMC 2500 truck (EX42279) that will be sent to surplus in the future. Updated quotes are within budget authority.

Thank you for your consideration.

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Dept. of Agriculture Contact Name: Debra Crowley	Budget Account #: 1362 Telephone Number: 775-353-3602
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
Number of vehicles requested: <u>1</u> Amount of the request: <u>\$26,996</u> Is the requested vehicle(s) new or used: <u>New</u> Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: Pick up Mission of the requested vehicle(s): Commodity Foods program related deliveries, inspections, and other necessary uses.	
Were funds legislatively approved for the request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please provide the decision unit number: E711 If no, please explain how the vehicles will be funded?
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)	
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. Vehicle classification is not a sedan, nor compact or intermediate in size.	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: 2005 Odometer Reading: 142,049 Type of Vehicle: Dodge Dakota Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. Yes If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
<i>Please attach an additional sheet if necessary</i>	
APPOINTING AUTHORITY APPROVAL: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Agency Appointing Authority </div> <div style="text-align: center;"> <u>Fiscal Administrator</u> _____ Title </div> <div style="text-align: center;"> <u>1/5/18</u> _____ Date </div> </div>	
BOARD OF EXAMINERS' APPROVAL: <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase <div style="display: flex; justify-content: space-between;"> <div style="width: 40%;"> _____ Board of Examiners </div> <div style="width: 40%;"> _____ Date </div> </div>	

Vehicle Cost Summary – Budget 1362

<u>Base Price</u>	<u>\$25,407.00</u>
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<u>Options</u>	<u>\$ 1,589.00</u>
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<u>Total</u>	<u>\$26,996.00</u>
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STANDARD PAGE ~ BID 8475 FLEET VEHICLES

DEALER NAME - Champion Chevrolet

Vehicle Item Number: 2,16 - Truck 3/4 Ton; Full Size; Extended Cab; Long Bed		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2018 Chevrolet Silverado - CC25953	\$25,182.00	\$25,407.00
State vehicle miles per gallon (MPG): NOT RATED		
Manufactures Suggested Retail Price(MSRP): \$ 35,555.00		
State manufactures warranty: 3 YR or 36k Miles Bumper to Bumper & 5 YR or 100k Miles Powertrain		
Specify standard engine size and emission rating: 6.0L Vortec V-8 Flex Fuel Federal Emission		
Includes Minimum Standard Equipment Listed: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If no, state exceptions:		
AM/FM STEREO W/ USB PORTS, AUX JACK, & SD CARD SLOT CD PLAYER - OPTIONAL SEE BELOW		
Exterior Color: List available colors:		
Black, Summit White, Graphite Metallic, Deep Ocean Blue Metallic + \$375.00, Havanah Metallic,		
Silver Ice Metallic, Red Hot		
Seats, Cloth: List available colors:		
Dark Ash		
GVW: 9500(GAS) 10,000(DIESEL)		WHEELBASE: 158.10

Base 25,407
4WD 1,589
26,996

OPTION PACKAGE PAGE ~BID 8475 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 2.16 - Truck 3/4 Ton; Full Size; Extended Cab; Long Bed

Option Package Name/Code: 1LT	<i>(Requires 2WD)</i> \$4,120.00	<i>(Requires 4WD)</i> \$4,442.00
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List Equipment Features Below:

17" Machined Aluminum Wheels, Chrome Front/Rear Bumper, Bodyside Moldings, Chrome Grille, Power Mirrors, Power Windows, Remote Keyless Entry, Deep Tint Glass(Except front Windows), Premium Cloth, Driver Side Lumbar Control, Carpeted Floor, Rubber Floor Mats, Leather Wrapped Steering Wheel, Bluetooth, Onstar, Single Slot CD Player

ITEMIZED OPTION PAGE ~ BID 8475 FLEET VEHICLES

DEALER NAME - Champion Chevrolet

Vehicle Item Number: 2.16 - Truck 3/4 Ton; Full Size; Extended Cab; Long Bed

		DEDUCT AMOUNT
ABS Brake System	\$ STD	\$- N/A
Air Conditioning	\$ STD	\$- N/A
Backup Camera	\$ STD	\$- N/A
Bedliner, Spray In	\$495.00	\$- N/A
Bluetooth for Phone(Includes My Link Radio)	\$ STD	\$- N/A
Cruise Control	\$ STD	\$- N/A
Deep Tint Glass	\$176.00	\$- N/A
Engine, Alt Size 6.6L V-8 Duramax Diesel	\$7,889.00	\$- N/A
Engine Block Heater	\$88.00(Std on Diesel)	\$- N/A
Four Wheel Drive	\$1,589.00	\$- N/A
Electronic Transfer Case(Requires 4x4)	\$200.00	\$- N/A
Gear Ratio 3.73 (4.10 Std on Gas / 3.73 Std on Diesel)	\$100.00	\$- N/A
Heavy Duty Alternator	\$132(Gas) \$335(Diesel)	\$- N/A
Integrated Trailer Brake Controller(Req Tow Pack)	\$242.00	\$- N/A
Keyless Entry w/Fob (Includes Power Mirrors)	\$317.00	\$- N/A
Keys, Two Additional(4 Total)	\$95.00	\$- N/A
Limited Slip Differential	\$ STD	\$- N/A
Paint, Metallic	\$ STD	\$- N/A
Power Mirrors (Includes Keyless Entry w/Fob)	\$317.00	\$- N/A
Power Locks	\$STD	\$- N/A
Power Seat(Driver Side)	\$383.00	\$- N/A
Power Windows	\$ STD	\$- N/A
Radio; AM/FM Stereo, CD Player (Incl My Link/Bluetooth)	See Option Package	\$- N/A
Rear Window Defogger	\$198.00	\$- N/A
Seats, Vinyl	\$ Avail @ no extra charge	\$- N/A
Vinyl Colors: Dark Ash		
Skid Plate (Requires 4X4 option)	\$132.00	\$- N/A
Steps, 4" Black Round	\$630.00	\$- N/A
Tilt Steering	\$STD	\$- N/A
Tire, Spare, Full Size	\$STD	\$- N/A
Tires, All Terrain	\$200.00	\$- N/A
Trailer Tow Mirrors (Not avail with Power Mirrors)	\$62.00	\$- N/A
Trailer Tow Mirrors-Power (Requires Power Mirrors)	\$308.00	\$- N/A
Trailer Tow Package (incl 7 & 4 pin connectors)	\$264.00	\$- N/A
Upfitter Switches Bank of 4 @ 30 Amps Each	\$125.00	\$- N/A

Schedule Selection G: Equipment Schedule

Budget Account: 1362 AGRI - COMMODITY FOODS DISTRIBUTION PROGRAM
 Equipment Replacement Log [See Attachment]

Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
E225	EFFICIENT AND RESPONSIVE STATE GOVERNMENT								
04	8241	OFFICE FURNITURE-EXECUTIVE CHAIR	0	1	0	472.00	472.00	472	0
04	8241	OFFICE FURNITURE-EXECUTIVE SIDE CHAIRS	0	2	0	131.00	131.00	262	0
26	7771	SOFTWARE-ADOBE ACROBAT	0	1	0	175.00	175.00	175	0
26	7771	SOFTWARE-MICROSOFT OFFICE 365 NEW	0	1	1	199.00	199.00	199	199
26	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST Replacement Equipment based on ELTS replacement cycle. See attached spreadsheet. [See Attachment]	0	1	0	1,355.00	1,355.00	1,355	0
26	8371	HARDWARE-FLAT PANEL MONITOR 19"	0	1	0	172.00	172.00	172	0
Total for Decision Unit: E225				7	1	172.00	172.00	2,635	199
E710	EQUIPMENT REPLACEMENT								
26	7771	SOFTWARE-MICROSOFT OFFICE 365 NEW	0	15	0	199.00	199.00	2,985	0
26	7771	SOFTWARE-MICROSOFT OFFICE 365 RENEWAL	0	0	15	144.00	144.00	0	2,160
26	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	0	7	0	1,355.00	1,355.00	9,485	0
26	8371	HARDWARE-DESKTOP PC W/ MONITOR, 5YR WAR MED COST	0	1	1	1,155.00	1,155.00	1,155	1,155
26	8371	HARDWARE-LAPTOP DOCKING STATION	0	0	1	355.00	355.00	0	355
26	8371	HARDWARE-LAPTOP PC WITH OPERATING SYSTEM	0	0	1	1,585.00	1,585.00	0	1,585
26	8371	HARDWARE-TABLET	0	0	1	1,000.00	1,000.00	0	1,000
Total for Decision Unit: E710				23	19	1,000.00	1,000.00	13,625	6,255
E711	EQUIPMENT REPLACEMENT								
06	8310	VEHICLE-FLEET-LV-2,16 4WD TRUCK 3/4T,EXT CAB, LONG BED (LV)	0	1	0	28,626.00	28,626.00	28,626	0
06	8310	VEHICLE-FLEET-RNO/CC-2,16 4WD TRUCK 3/4T,EXT CAB, BD	0	0	1	28,271.00	28,271.00	0	28,271
Total for Decision Unit: E711				1	1	28,271.00	28,271.00	28,626	28,271
Total for Budget Account: 1362				31	21			44,886	34,725

Brian Sandoval
Governor

James R. Wells, CPA
Director

Paul Nicks
Deputy Director



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

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Date: January 8, 2018

To: James R. Wells, Clerk of the Board
Governor's Finance Office

From: Heather Field, Executive Budget Officer
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF AGRICULTURE
CONSUMER EQUITABILITY**

Agenda Item Write-up:

Pursuant to NRS 334.010 the department requests approval to purchase two replacement vehicles not to exceed \$67,395.

Additional Information:

The department seeks approval to purchase two Chevrolet pickup trucks, not to exceed \$67,395. The authorization for this vehicle was approved during the 2017 Legislative Session, in budget account 4551 decision unit E711, for fiscal year 2018 in the amount of \$70,446.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: cm

ACTION ITEM: _____

BRIAN SANDOVAL
Governor

STATE OF NEVADA

JAMES R. BARBEE
Director

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DEPARTMENT OF AGRICULTURE

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January 5, 2018

MEMORANDUM

TO: Board of Examiners

FROM: James Barbee, Director – Nevada Department of Agriculture

RE: Approval to purchase vehicles – FY18

This memorandum will serve to advise that the Nevada Department of Agriculture is requesting approval to purchase three new vehicles as outlined below:

Budget Account 1362 is requesting approval to purchase a new vehicle for the Food and Nutrition Division. The vehicle was legislatively approved in the FY18/19 budget and will be replacing a 2005 Dodge Dakota (EX56446) that will be sent to surplus in the future. The updated quote is within budget authority.

* **Budget Account 4551** is requesting approval to purchase two new vehicles for the Consumer Equitability Division. The vehicles were Legislatively approved in the FY18/19 budget. The vehicles will replace a Ford F-250 truck (EX34477) and a GMC 2500 truck (EX42279) that will be sent to surplus in the future. Updated quotes are within budget authority.

Thank you for your consideration.

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: Dept. of Agriculture	Budget Account #: 4551
Contact Name: Debra Crowley	Telephone Number: 775-353-3602
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
Number of vehicles requested: 2 Amount of the request: \$67,395.00 Is the requested vehicle(s) new or used: New Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: <small>2 Pick ups</small>	
Mission of the requested vehicle(s): Weights and measures related inspections, and other necessary uses.	
Were funds legislatively approved for the request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please provide the decision unit number: E711 If no, please explain how the vehicles will be funded?
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> 2 Replacement(s)	
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. Vehicle classification is not a sedan, nor compact or intermediate in size.	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: Ford F-250 1997 Odometer Reading: 116,000 Type of Vehicle: Pick up Vehicle #2 Model Year: GMC-2500 2002 Odometer Reading: 148,000 Type of Vehicle: Pick up <i>Please attach an additional sheet if necessary</i>	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. Yes. If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
APPOINTING AUTHORITY APPROVAL: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;"> Agency Appointing Authority </div> <div style="text-align: center;"> Fiscal Administrator Title </div> <div style="text-align: center;"> 1/5/18 Date </div> </div>	
BOARD OF EXAMINERS' APPROVAL: <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase <div style="display: flex; justify-content: space-between;"> <div style="width: 40%;">Board of Examiners</div> <div style="width: 40%;">Date</div> </div>	

STANDARD PAGE ~ BID 8475 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 3.6 - Cab & Chassis: 1 Ton; Full Size; Extended Cab; Approx. 9700 lb GVW SRW		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2018 Chevrolet Silverado - CC35953	\$25,465.00	\$25,690.00
State vehicle miles per gallon (MPG): NOT RATED		
Manufactures Suggested Retail Price(MSRP): \$ 36,420.00		
State manufactures warranty: 3 YR or 36k Miles Bumper to Bumper & 5 YR or 100k Miles Powertrain		
Specify standard engine size and emission rating: 6.0L Vortec V-8 Federal Emission		
Includes Minimum Standard Equipment Listed: ____ Yes __X__ No If no, state exceptions:		
AM/FM STEREO W/ USB PORTS, AUX JACK, & SD CARD SLOT CD PLAYER - OPTIONAL SEE BELOW		
Exterior Color: List available colors:		
<i>Black, Summit White, Graphite Metallic, Deep Ocean Blue Metallic + \$375.00, Havanah Metallic,</i>		
<i>Silver Ice Metallic, Red Hot</i>		
Seats, Cloth: List available colors:		
<i>Dark Ash</i>		
GVW: 10,700(GAS) 11,200(DIESEL)		WHEELBASE: 158.20 / 56.0 C.A.

ITEMIZED OPTION PAGE ~ BID 8475 FLEET VEHICLES

DEALER NAME - Champion Chevrolet

Vehicle Item Number: 3.6 - Cab & Chassis 1 Ton; Full Size; Extended Cab; Approx. 9700 lb GVW SRW		
		DEDUCT AMOUNT
ABS Brake System	\$ STD	\$- N/A
Air Conditioning	\$ STD	\$- N/A
Bluetooth for Phone(Includes My Link)	\$ STD	\$- N/A
Cruise Control	\$ STD	\$- N/A
Deep Tint Glass	\$176.00	\$- N/A
Engine, Alt Size 6.6L V-8 Duramax Diesel	\$7,889.00	\$- N/A
Engine Block Heater	\$88.00(Std on Diesel)	\$- N/A
Four Wheel Drive	\$2,089.00	\$- N/A
Electronic Transfer Case(Requires 4x4)	\$200.00	\$- N/A
Gear Ratio 3.73 (4.10 Std on Gas / 3.73 Std on Diesel)	\$100.00	\$- N/A
Heavy Duty Alternator	\$132(Gas) \$335(Diesel)	\$- N/A
Integrated Trailer Brake Controller	\$242.00	\$- N/A
Keyless Entry w/Fob (Includes Power Windows/Mirrors)	\$528.00	\$- N/A
Keys, Two Additional(4 Total)	\$95.00	\$- N/A
Limited Slip Differential	\$STD	\$- N/A
Paint, Metallic	\$STD	\$- N/A
Power Mirrors (Includes Keyless Entry w/Fob)	\$528.00	\$- N/A
Power Locks	\$STD	\$- N/A
Power Seat(Driver Side)	\$383.00	\$- N/A
Power Windows	\$STD	\$- N/A
Radio/AM/FM Stereo,CD Player(Incl My Link/Bluetooth)	See Option Package	\$- N/A
Rear Window Defogger	\$198.00	\$- N/A
Seats, Vinyl	\$ Avail @ no extra charge	\$- N/A
Vinyl Colors: Dark Ash		
Skid Plate (Requires 4X4 option)	\$132.00	\$- N/A
Steps, 4" Black Round	\$630.00	\$- N/A
Tilt Steering	\$STD	\$- N/A
Tire, Spare, Full Size	\$317.00	\$- N/A
Tires, All Terrain	\$200.00	\$- N/A
Trailer Tow Mirrors(Not avail with Pwr Windows/Mirrors)	\$STD	\$- N/A
Trailer Tow Mirrors-Power(Incl Power Windows/Mirrors)	\$528.00	\$- N/A
Upfitter Switches Bank of 4 @ 30 Amps Each	\$125.00	\$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 400.00 flat.

STANDARD PAGE ~ BID 8475 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 2.15 - Truck 3/4 Ton; Full Size; Extended Cab; Short Bed		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2018 Chevrolet Silverado - CC25753	\$25,005.00	\$25,205.00
State vehicle miles per gallon (MPG): NOT RATED		
Manufactures Suggested Retail Price(MSRP): \$ 35,360.00		
State manufactures warranty: 3 YR or 36k Miles Bumper to Bumper & 5 YR or 100k Miles Powertrain		
Specify standard engine size and emission rating: 6.0L Vortec V-8 Flex Fuel Federal Emission		
Includes Minimum Standard Equipment Listed: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If no, state exceptions:		
AM/FM STEREO W/ USB PORTS, AUX JACK, & SD CARD SLOT CD PLAYER - OPTIONAL SEE BELOW		
Exterior Color: List available colors:		
<i>Black, Summit White, Graphite Metallic, Deep Ocean Blue Metallic + \$375.00, Havanah Metallic,</i>		
<i>Silver Ice Metallic, Red Hot</i>		
Seats, Cloth: List available colors:		
<i>Dark Ash</i>		
GVW: 9500(GAS) 10,000(DIESEL)		WHEELBASE: 144.20

ITEMIZED OPTION PAGE ~ BID 8475 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 2.15 - Truck 3/4 Ton; Full Size; Extended Cab; Short Bed

		DEDUCT AMOUNT
ABS Brake System	\$ STD	\$- N/A
Air Conditioning	\$ STD	\$- N/A
Backup Camera	\$ STD	\$- N/A
Bedliner, Spray In	\$495.00	\$- N/A
Bluetooth for Phone(Includes My Link Radio)	\$ STD	\$- N/A
Cruise Control	\$ STD	\$- N/A
Deep Tint Glass	\$176.00	\$- N/A
Engine, Alt Size 6.6L V-8 Duramax Diesel	\$7,889.00	\$- N/A
Engine Block Heater	\$88.00(Std on Diesel)	\$- N/A
Four Wheel Drive	\$1,589.00	\$- N/A
Electronic Transfer Case(Requires 4x4)	\$200.00	\$- N/A
Gear Ratio 3.73 (4.10 Std on Gas / 3.73 Std on Diesel)	\$100.00	\$- N/A
Heavy Duty Alternator	\$132(Gas) \$335(Diesel)	\$- N/A
Integrated Trailer Brake Controller(Req Tow Pack)	\$242.00	\$- N/A
Keyless Entry w/Fob (Includes Power Mirrors)	\$317.00	\$- N/A
Keys, Two Additional(4 Total)	\$95.00	\$- N/A
Limited Slip Differential	\$ STD	\$- N/A
Paint, Metallic	\$ STD	\$- N/A
Power Mirrors (Includes Keyless Entry w/Fob)	\$317.00	\$- N/A
Power Locks	\$STD	\$- N/A
Power Seat(Driver Side)	\$383.00	\$- N/A
Power Windows	\$ STD	\$- N/A
Radio; AM/FM Stereo, CD Player (Incl My Link/Bluetooth)	See Option Package	\$- N/A
Rear Window Defogger	\$198.00	\$- N/A
Seats, Vinyl	\$ Avail @ no extra charge	\$- N/A
Vinyl Colors: Dark Ash		
Skid Plate (Requires 4X4 option)	\$132.00	\$- N/A
Steps, 4" Black Round	\$630.00	\$- N/A
Tilt Steering	\$STD	\$- N/A
Tire, Spare, Full Size	\$STD	\$- N/A
Tires, All Terrain	\$200.00	\$- N/A
Trailer Tow Mirrors (Not avail with Power Mirrors)	\$62.00	\$- N/A
Trailer Tow Mirrors-Power (Requires Power Mirrors)	\$308.00	\$- N/A
Trailer Tow Package (Incl 7 & 4 pin connectors)	\$264.00	\$- N/A
Upfitter Switches Bank of 4 @ 30 Amps Each	\$125.00	\$- N/A

CARAVAN CAMPER MFG.

Mike Devine - Owner

1875 Dickerson Road • Reno, Nevada 89503

Phone (775) 323-0270 Fax (775) 323-0326

www.caravancamper.com

Email caravancampers@hotmail.com

DUNS#009157447

PRICE LIST - January 1, 2017

THE TWO BASE MODELS ARE - DELUXE DOUBLE DOOR AND SINGLE DOOR.

Base price includes exterior paint (any one color)

DELUXE DOUBLE DOOR - Two full locking doors, large front and two rear windows, safety glass, Completely Zolatone coated inside, clothes hangers, dome light, short bed, Cab high, contour front, Tapered or straight sides..... Small Trucks **\$3995.00** Full Sized **\$4405.00**

SINGLE DOOR - Full locking door, large front and rear windows, safety glass, completely Zolatone Coated inside, clothes hangers, dome light, short bed, cab high, Contour front, Tapered or straight sides..... Small Trucks **\$3705.00** Full Sized **\$4075.00**

OPTIONAL EQUIPMENT FOR ALL CARAVAN TOPS

Long Bed 8'.....	150.00	Exterior Rear Loading/Reverse Lights.....	98.50
Sliding Side Windows 14" x 36".....	Pair 377.50	Exterior Rear Loading/Reverse Lights-LED.....	175.00
Sliding Side Windows 12" x 60".....	Pair 427.00	Extra Dome Light.....	22.50
Sliding Side Windows 14" x 67".....	Pair 468.50	Two-Tone Sides.....	225.00
Window (Lifting side window).....	Each 300.00	Extra Height 29"- 34".....	300.00
Window (With center slider).....	Each 340.00	2 Bar Roof Rack.....	310.00
Steel Side Door.....	Each 400.00	3 Bar Roof Rack.....	465.00
Storage Box (for steel side door).....	Each 225.00	Boat Rollers for Rear Rack.....	55.00
Vertical Rear Windows.....	135.00	Boat Width?.....	
Drop Down Front Window.....	198.50	Retrofit Roof Rack.....	Each 190.00
Drop Down Sliding Front Window.....	218.50	Bedrug.....	495.00
Tinted Windows.....	Each 30.00	Rubber Bed Mat.....	98.50
8 Inch Shelf.....	70.00	3 Stage Colors.....	Add 300.00
Ventilator.....	97.00	Replacement Backup Camera.....	189.50
Power Fan for Ventilator.....	180.00	Sales tax.....	8.265%
Exterior Rear Brake Lights.....	98.50	Print Color Code.....	
Exterior Rear Brake Lights-LED.....	175.00	VIN #.....	

WE WELCOME VISA - MASTERCARD - DISCOVER

DUE TO VARIATIONS IN TRUCK
COLORS AND MATERIAL USED,
CARAVAN CAMPER CANNOT
GUARANTEE A PERFECT COLOR MATCH.

All Windows Safety Glass
Deluxe double door 43" wide- small trucks
Deluxe double door 49 1/2" wide- Full size
Single full door 38" wide

Quoted prices include complete installation of top and lights.
However, prices do not include tax. All prices F.O.B., Reno, Nevada.

All Caravan Tops are built with an all-welded steel frame, with continuous channel iron bracing, covered with Paintlok galvanized steel. Completely Zolatone coated inside.

INSURANCE REMINDER

PLEASE CONTACT YOUR AGENT AT ONCE IF YOU WISH TO HAVE YOUR CAMPER COVERED

Prices subject to change without notice.

Department of Agriculture
Division of Consumer Equitability
Vehicle Quotes and Budgeted Amounts for SFY18
BA 4551 - CE

2018 Chevrolet Silverado Truck - 3.6 Cab & Chassis, 1 Ton

Base - Reno	25,465.00
Deep Tinted Glass	176.00
Integrated Trailer Brake	242.00
Extra Keys	95.00
Steps, 4" Black Round	630.00
Total	26,608.00

Budgeted at:	27,282.00
	8,824.00
	<u>36,106.00</u>

2018 Chevrolet Silverado Truck - 2.15, 3/4 Ton

Base - Reno	25,005.00
Bedliner	495.00
Deep Tint Glass	176.00
Engine, Alt size 6.6L, V-8	7,889.00
Four Wheel Drive (4x4)	1,589.00
Integrated Trailer Brake	242.00
Extra Keys	95.00
Trailer Tow Package	264.00
Vehicle Sub total	35,755.00

Truck Camper Shell

Delux Double Door	4,405.00	for full sized truck
Window (lifting side window)	300.00	
Tinted windows	60.00	\$30 each 2 rear windows
8 inch shelf	70.00	
Exterior Rear Brake Lights	98.50	
Exterior Rear Loading/Reverse Lights	98.50	
Camper Shell Sub total	5,032.00	

Total **40,787.00**

Budgeted at:	29,780.00
	4,560.00
	<u>34,340.00</u>

Total Approved Budget	70,446.00
Total Estimated Costs (both vehicles)	67,395.00
Difference	<u>3,051.00</u>

Schedule Selection G: Equipment Schedule

Budget Account: 4551 AGRI - CONSUMER EQUITYABILITY
Equipment Replacement Log [See Attachment]

Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
B000	BASE								
04	7460	MISC EQUIP	0	1	1	2,506.00	2,506.00	2,506	2,506
		GL 7490 Equipment purchases <1,000 for the purpose of purchasing replacement equipment that fails and/or equipment that is necessary but not forecast. Examples would be motors on probers, test measures that failed calibration, the truck bed that we had to purchase last year, the water fountain that needed replaced in this building, and any NIST required upgrades to our equipment. Projections based on and average of four year actuals. See attachment to Cat 04 GL 7465. Five year average used for projections.							
04	7465	MISC EQUIP	0	1	1	3,434.00	3,434.00	3,434	3,434
		GL 7465 Equipment purchases >1,000 for the purpose of purchasing replacement equipment that fails and/or equipment that is necessary but not forecast. Examples would be motors on probers, test measures that failed calibration, the truck bed that we had to purchase last year, the water fountain that needed replaced in this building, and any NIST required upgrades to our equipment. Projections based on a four year average of actuals.							
[See Attachment]									
Total for Decision Unit: B000				2	2			5,940	5,940

E710	EQUIPMENT REPLACEMENT								
26	7771	SOFTWARE-MICROSOFT OFFICE 365 NEW	0	14	0	199.00	199.00	2,786	0
26	7771	SOFTWARE-MICROSOFT OFFICE 365 RENEWAL	0	0	14	144.00	144.00	0	2,016
26	8371	HARDWARE-DESKTOP PC WO MONITOR, 5YR WAR MED COST	0	0	9	1,155.00	1,155.00	0	10,395
26	8371	HARDWARE-DUAL 22" DESKTOP MONITORS W/SPEAKER BAR	0	0	12	365.00	365.00	0	4,380
26	8371	HARDWARE-LAPTOP DOCKING STATION	0	0	4	355.00	355.00	0	1,420
26	8371	HARDWARE-LAPTOP PC WITH OPERATING SYSTEM	0	0	4	1,585.00	1,585.00	0	6,340
Total for Decision Unit: E710				14	43			2,786	24,551

E711	EQUIPMENT REPLACEMENT								
05	8280	VEHICLE-FLEET-LV-3.6 2WD CAB&CHASSIS->1T;DRW->15,000GVW		1	0	27,282.00	27,282.00	27,282	0
		[See Attachment]							
05	8310	VEHICLE-FLEET-LV-2.13 4WD TRUCK 3/4 T;CREW CAB;SHORT BED		1	2	29,780.00	29,780.00	29,780	59,560
		[See Attachment]							
05	7460	REPLACEMENT WEIGHTS	0	40	40	129.00	129.00	5,160	5,160
		See attached replacement schedule and quote. [See Attachment]							
05	8270	CHECK STANDARD WEIGHTS	0	1	0	16,256.00	0.00	16,256	0
		Avoidupis weights from Troemner Class i with Calibration Certificate for use in the Las Vegas Lab (they do not have this capability yet). See attached quote. [See Attachment]							
05	8270	CUBIS MANUAL MASS COMPARATOR	0	0	1	0.00	31,514.00	0	31,514
		From Sartorius - Mass Comparator for Las Vegas Lab to replace one over 25 years old							
		[See Attachment]							
05	8270	MCM5004 ELECTRONIC MASS COMPARATOR	0	0	1	0.00	16,631.00	0	16,631
		See attached replacement schedule.							
05	8270	METTLER TOLEDO-XP32001L	0	1	0	9,390.00	0.00	9,390	0
		See attached replacement schedule and quote list. [See Attachment]							
05	8270	SARTORIUS MCM 106	0	1	0	31,514.00	0.00	31,514	0
		From Sartorius - Mass Comparator for Las Vegas Lab to replace one over 25 years old							

Budget Account: 4551 AGRI - CONSUMER EQUITABILITY

Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
05	[See Attachment]	8310 OPTIONS FOR 2.13 4X4 TRUCK	0	1	2	4,560.00	4,560.00	4,560	9,120
		See attached quote, vehicle cost spreadsheet, and vehicle and equipment replacement schedule. [See Attachment]							
		8310 OPTIONS FOR VEHICLE 3.6	0	1	0	8,824.00	0.00	8,824	0
		Options for vehicle purchase 3.6 Cab & Chassis 1 ton 2016 Chevrolet Silverado. [See Attachment]							
Total for Decision Unit: E711				47	46			132,766	121,985
E720	NEW EQUIPMENT								
05	7460	5 GALLON PROVER	0	3	3	873.00	873.00	2,619	2,619
		These are handheld measures used provide a true standard of comparison for verifying the metered output of liquid dispensing equipment. See attached quote. [See Attachment]							
05	7460	SCISSOR LIFT	0	1	1	585.00	585.00	585	585
		Required to lift heavy loads at the Sparks and Las Vegas locations. See page 6 of attached quote. [See Attachment]							
05	7465	VAISALA HMT0 HUMIDITY/TEMP SPOT CHECKER	0	1	1	1,850.00	1,850.00	1,850	1,850
		Used to measure humidity and temperature spot checking for large mass room for measurement accuracy of weights. [See Attachment]							
05	8270	CHECK STANDARD WEIGHT	0	1	0	11,649.00	0.00	11,649	0
		Metric weights from Troemner Class I with Calibration Certificate for use in the Las Vegas Lab (they do not have this capability yet. See attached quote. [See Attachment])							
05	8271	INVERTABLE 120 INCH FORK LIFT	0	1	1	1,230.00	1,230.00	1,230	1,230
		See attached quote. [See Attachment]							
05	8271	SCAN GUN FOR POS CHECKING	0	1	1	3,250.00	3,250.00	3,250	3,250
		Scan gun to be used to verify Point of Sale system device checking. Need one each for Las Vegas and Sparks Inspectors. See attached quote. [See Attachment]							
26	8370	APPLE IPAD AIR WIFI + 4G LTE - 16GB (HARDWARE ONLY)	0	0	16	599.00	599.00	0	9,584
		E720 for replacement of IT and other equipment based on replacement schedule. [See Attachment]							
Total for Decision Unit: E720				8	23			21,183	19,118
Total for Budget Account: 4551				71	114			162,675	171,594

Brian Sandoval
Governor

James R. Wells, CPA
Director

Paul Nicks
Deputy Director




**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: December 22, 2017

To: James R. Wells, Clerk of the Board
Governor's Finance Office

From: Curtis Palmer, Executive Budget Officer 
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
DIVISION OF ENVIRONMENTAL PROTECTION
BUREAU OF CORRECTIVE ACTIONS**

Agenda Item Write-up:

Pursuant to NRS 334.010 the Department of Conservation and Natural Resources, Division of Environmental Protection, Bureau of Corrective Actions requests approval to purchase one replacement vehicle in Fiscal Year 2018 in an amount not to exceed \$30,777.

Additional Information:

The division seeks approval to purchase one replacement vehicle in accordance with the agency's 2018 legislatively approved budget (BA 3187, E710). The replacement vehicle will continue to be used in support of the Bureau's responsibilities.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: _____

cm

ACTION ITEM: _____



NEVADA DIVISION OF
**ENVIRONMENTAL
PROTECTION**

STATE OF NEVADA
Department of Conservation & Natural Resources

Brian Sandoval, Governor
Bradley Crowell, Director
Greg Lovato, Administrator

Memorandum

To: Curtis Palmer, Executive Branch Budget Officer
From: Kim Valdez, Bureau of Corrective Actions MAII
Date: December 22, 2017
Regarding: New Vehicle Purchase Request

RETURN TO AGENCY:
NV DIV ENVIRONMENTAL PROTECTION
BUREAU OF CORRECTIVE ACTION
Attn: Kim Valdez

RECEIVED

DEC 22 2017

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

The Bureau of Corrective Actions (BCA) is requesting approval to purchase a 2018 Ford Explorer Base 4x4 SUV to replace our aging 2006 Ford Escape XLT 4x4 SUV. This replacement vehicle will be purchased for the Underground Storage Tank (UST) program.

Attached you will find all documentation required to be submitted for purchase approval. Please feel free to contact me with any questions at 687-9370 or kvaldez@ndep.nv.gov. Thank you for your consideration of our request.

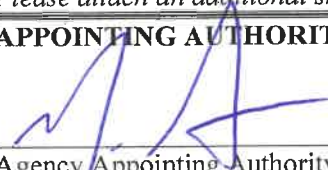
Sincerely,

Kim Valdez
BCA MAII

DEC 22 2017

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Agency Name: NDEP Bureau of Corrective Actions	Budget Account #: 101-709-3187
Contact Name: Kim Valdez, Management Analyst II	Telephone Number: 775-687-6370
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
Number of vehicles requested: 1	Amount of the request: \$ 30,776.25
Is the requested vehicle(s) new or used: New	
Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: 2018 Ford Explorer 4x4, Base Model SUV, K8B	
Mission of the requested vehicle(s): Vehicle will be used by the Bureau of Corrective Actions, specifically the Underground Storage Tank program. BCA staff regulates the use, permitting, inspections and operation of underground storage tanks used for petroleum storage at gas stations, heating oil and other substances.	
Were funds legislatively approved for the request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please provide the decision unit number: E710 If no, please explain how the vehicles will be funded?
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> Replacement(s)	
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. Yes.	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: 2006 Ford Escape XLT, EX51618 Odometer Reading: 70,406 Type of Vehicle: 4x4 SUV Vehicle #2 Model Year: Odometer Reading: Type of Vehicle: <i>Please attach an additional sheet if necessary</i>	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. Yes. If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
APPOINTING AUTHORITY APPROVAL:  Administrator Agency Appointing Authority Title 12/21/17 Date	
BOARD OF EXAMINERS' APPROVAL: <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase Board of Examiners Date	

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Make, Model, Vehicle Item Number:	2018 Ford Explorer 4x4, Model K8B		
Dealer Name:	Capital Ford		
Delivery Location:	Carson City, Nevada		
Vehicle Colors:	Exterior: Blue Met.	Interior: Medium Stone	<input checked="checked" type="checkbox"/> Cloth <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
Base Price: (Reno, Carson City or Las Vegas delivery)	1	\$ 35,135.00	\$ 35,135.00
Specify Options: (total)			-\$4,388.00
- Price Adjustment – Per MSA Contract	1	-\$2,400.00	
- Discount Adjustment – Per MSA Contract	1	-\$1,988.00	
Delivery Cost: (If other than Reno\Carson or Las Vegas)		n/a	n/a
Total purchase price with options			\$30,747.00
DMV Title and DRS Fee's	1	\$ 29.25	\$29.25
Grand Total:			\$30,776.25

Registered Owner:	<u>Agency Name & Address:</u> Nevada Division of Environmental Protection Bureau of Corrective Actions 901 S. Stewart Street Suite 3005 Carson City, NV 89701
Legal Owner:	<u>Agency Name & Address:</u> Nevada Division of Environmental Protection Bureau of Corrective Actions 901 S. Stewart Street Suite 3005 Carson City, NV 89701
County Vehicle Based In:	Carson City County
Name & Phone of Person to contact when vehicle is ready for delivery:	NDEP- Bureau of Corrective Actions Kim Valdez, 687-9370

State Purchasing MSA Price Sheet

STANDARD PAGE - FLEET VEHICLES 8475

(Use separate page for each package)

DEALER NAME **APITAL FORD, CARSON CITY, NEVADA (TIM SMITH 775-882-5353 ext.211)**

Specify State's Vehicle Item Number: **5.2 Sport Utility Vehicle: 4x4; 4 Door; 4-6 passengers (page**

5.2 Sport Utility Vehicle: 4x4; 4 Door; 4-6 passengers

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
Ford Explorer, 2018 K8B	\$30,747	\$31,147

State vehicle miles per gallon (MPG): 22 City 28 Hiway

State manufactures warranty: 3 Year 36,000 mile comprehensive - 5 Year 60,000 mile powertrain

Specify engine size and emission rating: Engine: **3.5L Ti-VCT V6 (FFV) E85**

Includes Minimum Standard Equipment Listed: ☒ X Yes ☐ No If no, state exceptions:
(Refer to page 6 of bid)

Exterior Color: List available colors:

(G1) Shadow Black, (N1) **Blue Jeans Metallic**, (RR) Ruby Red Metallic Tinted Clearcoat

(UX) Ingot Silver, (YZ) Oxford White

Seats, Cloth: List available colors:

(7L) Medium Light Stone

GVW: 6160 lbs.

(When Applicable)

WHEELBASE: 113"

(When Applicable)

OPTION PACKAGE PAGE ~ FLEET

(Use separate page for each package)

DEALER NAME _____

CAPITAL FORD, CARSON CITY, NEVADA (TIM SMITH 775-882-5353 ext.211)

Specify State's Vehicle Item Number:

5.2 Sport Utility Vehicle: 4x4; 4 Door; 4-6 passengers

Option Package Name/Code: **XLT**

\$2,030

List Equipment Features Below:

18" Aluminum Wheels, Auto Headlamps, Chrome Door Handles,

Lower Bodyside Cladding, Satin Finish Grill, Heated Mirrors with LED Signal, Roof Rack Side Rails,

6 Way Power Front drivers Seat, Leather Shift Knob, Leather Steering Wheel with Redundant Controls,

Illuminated Visor, Auxiliary Audio Input Jack, Keyless Entry Keypad, SIRIUS Satellite Radio, SYNC

Voice Activated Communications



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 17, 2018

To: James R. Wells, Clerk of the Board
Governor's Finance Office

From: Bridgette Garrison, Executive Branch Budget Officer
Governor's Finance Office - Budget Division

A handwritten signature in blue ink, likely of Bridgette Garrison, is written over the "From:" line.

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests authority to contract with a former employee, Gary Boggs. Diversified Consulting Services (DCS) is proposing to engage Mr. Boggs to fill an Inspector Level IV position in the augmentation of NDOT construction crews in District III on as as-needed basis.

Additional Information:

In November 2017, the Department of Transportation issued a Request for Proposals to engage service providers to perform professional and technical engineering services to provide construction management augmentation to construction crews in each of the three districts. This augmentation includes providing Inspectors, Testers and Surveyors to ensure the construction of NDOTS projects are accomplished in conformance with the plans, specifications and all other contract documentation. Mr. Boggs retired from the state as a Supervisor III, Associate Engineer March 2017. Mr. Boggs has had no influence or authority over the consultant procurement for this crew augmentation.

Statutory Authority:

NRS 333.705

REVIEWED: _____

A handwritten signature in green ink is written over the "REVIEWED:" line.

ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

January 2, 2018

RECEIVED

JAN 08 2018

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

To: State of Nevada Board of Examiners
From: Rudy Malfabon, Director DocuSigned by: Rudy Malfabon
Subject: Authorization to Contract with a Former Employee C4C7CE5CD564445...

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Mr. Gary Boggs. Mr. Boggs, retired from state service March 10, 2017. Diversified Consulting Services (DCS) is proposing to engage Mr. Boggs to fill an Inspector Level IV position in the augmentation of NDOT Construction Crews in District III on an as-needed basis.

BACKGROUND

There is insufficient staff and expertise to successfully manage the workload, size and scope of the projects currently assigned to NDOT Construction Crews in District III. In November of 2017 NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering services to provide construction management augmentation to Construction Crews in each of the three districts. This augmentation includes providing Inspectors, Testers, and Surveyors to ensure the construction of NDOT projects are accomplished in conformance with the plans, specifications, and all other contract documents.

NDOT has issued a Notice of Intent to award an agreement to Diversified Consulting Services (DCS) as the highest ranked firm responding to the RFP for on-call services in District III. DCS has proposed to utilize Mr. Gary Boggs to fill the role of Inspector Level IV, a key role in overseeing the construction of various projects throughout District III. Mr. Boggs is very qualified and experienced in overseeing highway construction project activities, specifically in the Northern Nevada area.

Mr. Boggs has had no influence or authority over the consultant procurement for this crew augmentation.

RECOMMENDATION

We respectfully request your consideration for approval for Diversified Consulting Services to engage Mr. Gary Boggs to be Inspector Level IV on their staffing team to augment NDOT Construction Crews in District III.

Authorization to Contract with a Former Employee

Former Employee Name:	<u>Gary Boggs</u>
Former Employee ID number:	<u>09309</u>
Former Job Title:	<u>Supervisor 3, Associate Engineer</u>
Former Employing Agency:	<u>NDOT</u>
Former Class and Grade:	<u>Grade 40 step 10</u>
Employment Dates:	<u>April, 1986 to March, 2017</u>
Contracting Agency:	<u>Diversified Consulting Services</u>

Please check which of the following applies:

- ☐ Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.
- ☒ Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

a. Summarize scope of contract work.	On Call augmentation to NDOT construction crew as need for road construction project in District 3.
b. Document former job description.	Manage NDOT construction projects and personnel to ensure conformance with NDOT contract documents.
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	No specialized knowledge needed to transfer
d. Explain why existing State employees within your agency cannot perform this function.	NDOT does not have sufficient staff to effectively manage the workload of the current contracts awarded. NDOT therefore, seeks professional services from competent firms to perform the administration of their contract with the winning-bid contractor.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750 .	Yes, Gary has brother that works for NDOT, but he will not be involved with the selection of a consultant for this agreement or nor will he oversee it, and the relationship will not have effect on this contract. There is no known relationship between any employee of a prospective contractor.

f. List contractor's hourly rate.	\$48 per hour rate of pay. Billing rate will be \$134.40
g. List the range of comparable State employee rates.	Supervisor 3, Grade 40 Step 10 currently has a rate of pay of \$41.93.
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	The hourly rate of pay for a State employee does not represent the payroll taxes, benefits, or overhead costs of the organization. The contract term will be for the duration of the highway construction project, estimated to last approximately 24 months.
i. Document justification for hiring contractor.	Managing NDOT construction projects is a complicated and critical task that requires many years of experience in disciplines and roles that each person will fill. NDOT and the State of Nevada are exposed to high risk from accidents, improper construction techniques, and litigation from the contractors on their projects. Therefore it is of the utmost importance to have service providers who possess the knowledge, skills, and abilities to manages the State's risk and deliver successful projects.

Comments:

N/A

DocuSigned by:



01/03/2018

Contracting Agency Head's Signature and Date



Budget Analyst

Clerk of the Board of Examiners

CONSTRUCTION CREW AUGMENTATION FOR PROJECTS IN ALL DISTRICTS

SCOPE OF SERVICES

The Service Provider shall provide professional and technical engineering services to augment DEPARTMENT Construction Crews district wide in either NDOT District 1, 2 or 3 with staff and equipment on an intermittent as-needed basis with as little as one weeks' notice through March 31, 2020 to ensure that the construction of DEPARTMENT projects are accomplished in conformance with the plans, specifications, and all other contract documents.

The staffing and equipment needs will vary throughout the augmentation period depending upon district wide project activities and workloads of the construction crews assigned to the district. Selected proposers shall provide sufficient personnel who possess the experience, knowledge and character to adequately perform the duties and meet the needs of the district. It is expected at any time period during the agreement period the SERVICE PROVIDER may be called upon to provide a combination of the following staff on an as needed basis:

- Up to four (4) Inspectors Level IV
- Up to two (2) Inspectors Level III
- Up to two (2) Inspectors Level II
- Up to three (3) Testers
- Up to a two- (2-) person survey crew

Personnel Notes:

- The Principal Engineer as required who will act as the project manager. The Principal Engineer shall be limited to billing no more than eight (8) hours per month, unless prior approval is obtained from the DEPARTMENT. The Principal Engineer shall be certified by the Nevada State Board of Registered Professional Engineers and Land Surveyors, in accordance with Nevada Revised Statutes Chapter 625, as a licensed Civil Engineer.
- Successful Proposers shall provide all personnel assigned to this project any specialized training, certifications or equipment necessary to perform the assigned duties, including but not limited to, Preventing Storm Water Pollution from Construction Activities, testing, and inspection.
- All testing personnel must meet and be certified under American Concrete Institute (ACI) as Concrete Field Testing Technician - Grade I; certified under Nevada Alliance for Quality Transportation Construction (NAQTC) or certified under Western Alliance for Quality Transportation Construction (WAQTC).
- Personnel provided for testing and inspection must be approved by the DEPARTMENT prior to performance of work on this project.

Proposers shall also be capable of providing the following Project Equipment** as needed:

- Nuclear gauges
- Cell phones for field personnel
- Vehicles which shall be equipped with high intensity flashing yellow strobe lights
- Proposers shall provide all personnel assigned to projects the proper safety equipment, including but not limited to, soft caps, hard hats and vests meeting the current DEPARTMENT standards for Work Zone Apparel.
- Incidental equipment as may be required to successfully perform the services and requirements for specific projects.

****Equipment Notes:**

- If nuclear gauges are required, Successful Proposers shall have current licenses as required by the appropriate regulatory agencies. Personnel who will operate or transport any nuclear density gauge shall have in their possession evidence of current certification pertaining to the nuclear density gauges under their control. Successful Proposers will be responsible to provide their own storage facility and transportation for nuclear density gauges.



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 17, 2018

To: James R. Wells, Clerk of the Board
Governor's Finance Office

From: Bridgette Garrison, Executive Branch Budget Officer
Governor's Finance Office - Budget Division

A handwritten signature in blue ink, likely of Bridgette Garrison, is written over the "From:" line.

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests authority to contract with a former employee, Mark Dory. Diversified Consulting Services (DCS) is proposing to engage Mr. Dory to fill an Inspector Level IV position in the augmentation of NDOT construction crews in District III on as as-needed basis.

Additional Information:

In November 2017, the Department of Transportation issued a Request for Proposals to engage service providers to perform professional and technical engineering services to provide construction management augmentation to construction crews in each of the three districts. This augmentation includes providing Inspectors, Testers and Surveyors to ensure the construction of NDOTS projects are accomplished in conformance with the plans, specifications and all other contract documentation. Mr. Dory retired from the state as an Engineer Technician IV January 2017. Mr. Dory has had no influence or authority over the consultant procurement for this crew augmentation.

Statutory Authority:

NRS 333.705

REVIEWED: _____

A handwritten signature in green ink is written over the "REVIEWED:" line.

ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

January 3, 2018

To: State of Nevada Board of Examiners
From: Rudy Malfabon, Director
Subject: Authorization to Contract with a Former Employee

RECEIVED

JAN 08 2018

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Mr. Mark Dory. Mr. Dory, retired from state service January 13, 2017. Diversified Consulting Services (DCS) is proposing to engage Mr. Dory to fill an Inspector Level IV position in the augmentation of NDOT Construction Crews in District III on an as-needed basis.

BACKGROUND

There is insufficient staff and expertise to successfully manage the workload, size and scope of the projects currently assigned to NDOT Construction Crews in District III. In November of 2017 NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering services to provide construction management augmentation to Construction Crews in each of the three districts. This augmentation includes providing Inspectors, Testers, and Surveyors to ensure the construction of NDOT projects are accomplished in conformance with the plans, specifications, and all other contract documents.

NDOT has issued a Notice of Intent to award an agreement to Diversified Consulting Services (DCS) as the highest ranked firm responding to the RFP for on-call services in District III. DCS has proposed to utilize Mr. Mark Dory to fill the role of **Inspector Level IV**, a key role in overseeing the construction of various projects throughout District III. Mr. Dory is very qualified and experienced in overseeing highway construction project activities, specifically in the Northern Nevada area.

Mr. Dory has had no influence or authority over the consultant procurement for this crew augmentation.

RECOMMENDATION

We respectfully request your consideration for approval for Diversified Consulting Services to engage Mr. Mark Dory to be Inspector Level IV on their staffing team to augment NDOT Construction Crews in District III.

Authorization to Contract with a Former Employee

Former Employee Name:	<u>Mark Dory</u>
Former Employee ID number:	<u>08928</u>
Former Job Title:	<u>Engr Technician 4 - Construction</u>
Former Employing Agency:	<u>NDOT</u>
Former Class and Grade:	<u>Grade 33 step 10</u>
Employment Dates:	<u>March, 1986 to January, 2017</u>
Contracting Agency:	<u>Diversified Consulting Services</u>

Please check which of the following applies:

- ☐ Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.
- ☒ Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

a. Summarize scope of contract work.	On Call augmentation to NDOT construction crew as need for road construction project in District 3.
b. Document former job description.	Manage NDOT construction projects and personnel to ensure conformance with NDOT contract documents.
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	No specialized knowledge needed to transfer
d. Explain why existing State employees within your agency cannot perform this function.	NDOT does not have sufficient staff to effectively manage the workload of the current contracts awarded. NDOT therefore, seeks professional services from competent firms to perform the administration of their contract with the winning-bid contractor.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750 .	No family relationships of any kind exist between current NDOT employees or any known employee of a prospective contractor.

f. List contractor's hourly rate.	\$42.5 per hour rate of pay. Billing rate will be \$ 116.88
g. List the range of comparable State employee rates.	Engineering Technician IV, Grade 33 Step 10 currently has a rate of pay of \$31.10.
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	The hourly rate of pay for a State employee does not represent the payroll taxes, benefits, or overhead costs of the organization. The contract term will be for the duration of the highway construction project, estimated to last approximately 24 months.
i. Document justification for hiring contractor.	Managing NDOT construction projects is a complicated and critical task that requires many years of experience in disciplines and roles that each person will fill. NDOT and the State of Nevada are exposed to high risk from accidents, improper construction techniques, and litigation from the contractors on their projects. Therefore it is of the utmost importance to have service providers who possess the knowledge, skills, and abilities to manages the State's risk and deliver successful projects.

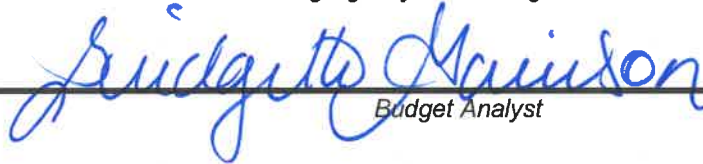
Comments:

DocuSigned by:



01/03/2018

Contracting Agency Head's Signature and Date



Budget Analyst

1/17/18

Clerk of the Board of Examiners

CONSTRUCTION CREW AUGMENTATION FOR PROJECTS IN ALL DISTRICTS

SCOPE OF SERVICES

The Service Provider shall provide professional and technical engineering services to augment DEPARTMENT Construction Crews district wide in either NDOT District 1, 2 or 3 with staff and equipment on an intermittent as-needed basis with as little as one weeks' notice through March 31, 2020 to ensure that the construction of DEPARTMENT projects are accomplished in conformance with the plans, specifications, and all other contract documents.

The staffing and equipment needs will vary throughout the augmentation period depending upon district wide project activities and workloads of the construction crews assigned to the district. Selected proposers shall provide sufficient personnel who possess the experience, knowledge and character to adequately perform the duties and meet the needs of the district. It is expected at any time period during the agreement period the SERVICE PROVIDER may be called upon to provide a combination of the following staff on an as needed basis:

- Up to four (4) Inspectors Level IV
- Up to two (2) Inspectors Level III
- Up to two (2) Inspectors Level II
- Up to three (3) Testers
- Up to a two- (2-) person survey crew

Personnel Notes:

- The Principal Engineer as required who will act as the project manager. The Principal Engineer shall be limited to billing no more than eight (8) hours per month, unless prior approval is obtained from the DEPARTMENT. The Principal Engineer shall be certified by the Nevada State Board of Registered Professional Engineers and Land Surveyors, in accordance with Nevada Revised Statutes Chapter 625, as a licensed Civil Engineer.
- Successful Proposers shall provide all personnel assigned to this project any specialized training, certifications or equipment necessary to perform the assigned duties, including but not limited to, Preventing Storm Water Pollution from Construction Activities, testing, and inspection.
- All testing personnel must meet and be certified under American Concrete Institute (ACI) as Concrete Field Testing Technician - Grade I; certified under Nevada Alliance for Quality Transportation Construction (NAQTC) or certified under Western Alliance for Quality Transportation Construction (WAQTC).
- Personnel provided for testing and inspection must be approved by the DEPARTMENT prior to performance of work on this project.

Proposers shall also be capable of providing the following Project Equipment** as needed:

- Nuclear gauges
- Cell phones for field personnel
- Vehicles which shall be equipped with high intensity flashing yellow strobe lights
- Proposers shall provide all personnel assigned to projects the proper safety equipment, including but not limited to, soft caps, hard hats and vests meeting the current DEPARTMENT standards for Work Zone Apparel.
- Incidental equipment as may be required to successfully perform the services and requirements for specific projects.

****Equipment Notes:**

- If nuclear gauges are required, Successful Proposers shall have current licenses as required by the appropriate regulatory agencies. Personnel who will operate or transport any nuclear density gauge shall have in their possession evidence of current certification pertaining to the nuclear density gauges under their control. Successful Proposers will be responsible to provide their own storage facility and transportation for nuclear density gauges.

Brian Sandoval
Governor



James R. Wells, CPA
Director

Paul Nicks
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE**

Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 17, 2018
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Bridgette Garrison, Executive Branch Budget Officer
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

A handwritten signature in blue ink, likely belonging to Bridgette Garrison, the Executive Branch Budget Officer.

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:


Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests authority to contract with a former employee, Thomas Stevenson. Diversified Consulting Services (DCS) is proposing to engage Mr. Stevenson to fill as a senior inspector for contract #3624, Project NEON.

Additional Information:

Mr. Stevenson retired from State service on January 28, 2018, and will immediately be employed by Diversified Consulting Services (DCS). DCS is currently under agreement with NDOT to provide construction crew augmentation services for Project NEON and on this particular augmentation provide inspection and office support for Crew 915. Mr. Stevenson is retiring as the Assistant Resident Engineer from Crew 915, which has been working on the above referenced project for over two years. Mr. Stevenson has had no influence or authority over the consultant procurement for this crew augmentation.

Statutory Authority:

NRS 333.705

REVIEWED: 
ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201
(Use Local Information)

MEMORANDUM

January 2, 2018

To: State of Nevada Board of Examiners
From: Rudy Malfabon, Director DocuSigned by: Rudy Malfabon
Subject: Authorization to Contract with a Former Employee C4C7CE5CD84415

RECEIVED

JAN 08 2018

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

SUMMARY

Pursuant to the State Administrative Manual section 0323, the Nevada Department of Transportation requests the authority to contract with a retired state employee. Mr. Thomas Stevenson will retire from State service on January 28, 2018, and will immediately be employed by Diversified Consulting Services (DCS). DCS is proposing to use Mr. Stevenson as senior inspector for Contract 3624, Project NEON project.

BACKGROUND

DCS is currently under agreement with the NDOT to provide Construction Crew Augmentation services for Contract 3624 Project NEON. Construction Augmentation services provide the Resident Engineer the staff needed to successfully administer a heavy highway construction contract. This particular augmentation provides inspection and office support for Crew 915. Mr. Stevenson is retiring as the Assistant Resident Engineer from Crew 915, which has been working on the above-referenced project for well over two years. With his retirement, Mr. Stevenson takes with him 28 years of NDOT construction experience, as well as a lengthy involvement with Project NEON as it has gone from the design phase through construction. Mr. Stevenson is very familiar with the design of the project, the utility coordination, and all other aspects of this project. If approved, Mr Stevenson will work as a senior inspector on this project. The main duties of an inspector are to observe and document the contractor's workmanship, materials and methods for conformance with the plans and specifications.

At his time of retirement from state service as an Assistant Resident Engineer, Mr. Stevenson was not at a level that would have any authority involving consultant procurement or agreements including DCS's agreement with the NDOT. For construction augmentation agreements, those duties are typically a manager level or higher responsibility.

RECOMMENDATION

We respectfully request your consideration for approval for DCS to enter into contract with Mr. Stevenson to be a team member of the NDOT Project NEON team.

Authorization to Contract with a Former Employee

Former Employee Name:	Thomas Stevenson
Former Employee ID number:	09773
Former Job Title:	Assistant Resident Engineer C915
Former Employing Agency:	NV Department of Transportation
Former Class and Grade:	6.209 Supervisor III AE, Pay Grade 40
Employment Dates:	September 11, 1989 thru January 28, 2018
Contracting Agency:	NV Department of Transportation

Please check which of the following applies:

Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.

☒ Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

a. Summarize scope of contract work.	Employee will be a senior inspector, duties include observing and documenting the contractor for conformance with plans and specification, Document quantities for payment, and observe construction operations for compliance with applicable related regulations.
b. Document former job description.	Assistant Resident Engineer, responsible for assisting C915 RE with staff supervision, project paperwork, Change Order processing.
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	Mr. Stevenson is being proposed for this position because he has detailed knowledge of Project Neon and has been involved significantly with the project specifics prior to the advertisement of the project for bid. While his knowledge is not specialized, he has been involved with the development of the plans and specifications, Technical Provisions, special provisions, and supplemental notices, plus additional material in the reports and utility agreements. A set of contract specific plans for a contract of this size takes time to review and understand, Mr Stevenson already has that knowledge and will be a great asset to the team.
d. Explain why existing State employees within your agency cannot perform this function.	The current staffing levels on Construction Crews in District 1 (Las Vegas) are not sufficient for current and anticipated construction projects.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the	There are no relationships between Thomas Stevenson, DCS staff and management or the NDOT Construction Division where the agreement is housed.

relationship and why this would not affect independence and why this would not violate NAC 284.750 .	
f. List contractor's hourly rate.	
g. List the range of comparable State employee rates.	
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	
i. Document justification for hiring contractor.	DCS has already entered into an agreement with the NDOT. The agreement was awarded to DCS based on their response to a request for proposal for services. They had the highest scored proposals and where awarded the agreement based on NDOT policy and procedures.

Comments:

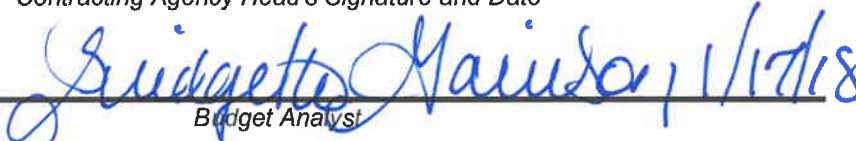
N/A

DocuSigned by:



01/02/2018

Contracting Agency Head's Signature and Date



Budget Analyst

Clerk of the Board of Examiners

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	018	GOVERNOR'S OFFICE OF WORKFORCE INNOVATION - NEVADA P20 WORKFORCE REPORTING	EDULOKA LIMITED DBA INLUMON	GENERAL 95% FEDERAL 5%	\$237,655	Sole Source
	Contract Description:	This is the first amendment to the original contract which provides ongoing operation and maintenance to support the Statewide Longitudinal Data System known as Nevada P20 to Workforce Reporting (NPWR). NPWR provides information to Nevada educators and policymakers while enabling the State to meet reporting requirements. This amendment increases the maximum amount from \$1,787,116 to \$2,024,771 due to the addition of time and material services to the scope of work.				
		Term of Contract:	09/12/2017 - 06/30/2021	Contract # 19107		
2.	030	ATTORNEY GENERAL'S OFFICE - SPECIAL LITIGATION FUND	EGAN FITZPATRICK MALSCH & LAWRENCE, PLLC	GENERAL	\$5,100,000	Professional Service
	Contract Description:	This is a new contract for ongoing services for outside counsel to assist with Yucca Mountain litigation and for representation of the state before the U.S. Nuclear Regulatory Commission on issues related to the proposed Yucca Mountain high-level radioactive repository program.				
		Term of Contract:	02/13/2018 - 02/28/2020	Contract # 19599		
3.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	CARRIER CORPORATION	OTHER: BUILDING RENTAL INCOME	\$40,000	
	Contract Description:	This is the first amendment to the original contract which provides heating, ventilation and air conditioning maintenance and repairs service to state-owned buildings in the southern Nevada area. This amendment increases the contract maximum from \$45,000 to \$85,000 due to greater than anticipated maintenance and repair costs.				
		Term of Contract:	07/06/2017 - 06/30/2018	Contract # 18909		
4.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	DELTA FIRE SYSTEMS, INC.	OTHER: BUILDING RENTAL INCOME	\$25,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing inspection, testing and maintenance of fire alarm and fire suppression systems at various state facilities in northern Nevada. This amendment increases the maximum amount from \$30,000 to \$55,000 due to greater than projected demand for services and cost of special services/repairs.				
		Term of Contract:	08/01/2016 - 07/31/2020	Contract # 18006		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	NEVADA LANDCARE USA, LLC DBA LANDCARE	OTHER: BUILDING RENTAL INCOME	\$10,000	
	Contract Description:	This is the second amendment to the original contract which provides ongoing landscape services primarily for the Decatur Department of Motor Vehicles facility as well as other state-owned facilities in the Las Vegas area. This amendment increases the maximum amount from \$108,800 to \$118,800 due to increased irrigation and landscaping needs.				
		Term of Contract:	08/01/2014 - 07/31/2018	Contract # 15595		
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	SUPERCURB & CONCRETE, LLC	OTHER: BUILDING RENTAL INCOME	\$20,000	
	Contract Description:	This is the first amendment to the original contract which provides snow removal services, labor and materials for various state-owned facilities/locations in northern Nevada. This amendment increases the maximum amount from \$45,000 to \$65,000 due to higher than anticipated demand for services from the previous winter/snow season.				
		Term of Contract:	09/10/2014 - 08/31/2018	Contract # 16048		
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - NEVADA SYSTEM OF HIGHER EDUCATION CIP PROJECTS - NON-EXEC	CORE CONSTRUCTION SERVICES OF NEVADA, INC.	BONDS: 49% OTHER: UNIVERSITY SYSTEM RECEIPTS 51%	\$126,935	Professional Service
	Contract Description:	This is a new contract to provide owner Construction Manager at Risk services for the University of Nevada, Reno College of Engineering Building CIP project to cover the 25 percent construction documents through 100 percent construction phase of pre-construction design: CIP Project No. 17-C06; SPWD Contract No. 111712.				
		Term of Contract:	02/13/2018 - 06/30/2021	Contract # 19553		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - NEVADA SYSTEM OF HIGHER EDUCATION CIP PROJECTS - NON-EXEC	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC. DBA H&K ARCHITECTS	BONDS 49% OTHER: AGENCY FUND 51%	\$115,000	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the University of Nevada, Reno College of Engineering Building CIP project: CIP Project No. 17-C06; SPWD Contract No. 111381. This amendment increases the maximum amount from \$2,850,000 to \$2,965,000 to cover the cost of adding three items to the project scope: additional paving for the north and east side of the building; design services to include a cooling system for the first floor cluster server room; and the added requirement to provide a 50 percent construction document estimate.				
	Term of Contract:	11/14/2017 - 06/30/2020	Contract # 19261			
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	AINSWORTH ASSOCIATES DBA MECHANICAL ENGINEERS	BONDS	\$80,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Lovelock Correctional Center - Building 3 Air Handling Unit Replacement CIP project to include mechanical, electrical, structural design, bid and plan checks documents, associated bidding services and limited construction administration/consultations services: CIP Project No. 17-M30; SPWD Contract No. 111745.				
	Term of Contract:	02/13/2018 - 06/30/2021	Contract # 19566			
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	AINSWORTH ASSOCIATES DBA MECHANICAL ENGINEERS	GENERAL	\$98,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Lovelock Correctional Center - Building 2, Housing Units 5 and 6 Air Handler Replacement Advance Planning CIP project to include advance planning through construction documents: CIP Project No. 17-P02; SPWD Contract No. 111755.				
	Term of Contract:	02/13/2018 - 06/30/2021	Contract # 19587			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	HARRIS CONSULTING ENGINEERS, LLC	BONDS	\$108,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Southern Desert Correctional Center - Plumbing Fixture Water Control Renovations CIP project, to include design, construction and bid documents, as well as construction administration services required to replace the water controls systems for housing Units 1-4: CIP Project No. 17-M66; SPWD Contract No. 111802.				
		Term of Contract:	02/13/2018 - 06/30/2021	Contract # 19636		
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	VERUS ASSOCIATES NEVADA, LLC	BONDS	\$331,945	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Northern Nevada Correctional Center Locks, Control Panels, Distress Buttons, and Wing Gates Replacement CIP project to include design, construction, administration and programming to replace door controls and lock hardware for housing units 4-6 and renovate the wing gates for housing units 4 and 5: CIP Project No. 17-M22; SPWD Contract No. 111767.				
		Term of Contract:	02/13/2018 - 06/30/2021	Contract # 19602		
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	PAUL CAVIN ARCHITECT, LLC	BONDS	\$158,750	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada State Capitol and Annex Buildings Exterior Renovations CIP project to include design documents for painting and repair of the windows, doors, fascia, soffits, roof balustrade and dome, additional painting of the columns and repair of the copper gutters: CIP Project No. 17-M70; SPWD Contract No. 111748.				
		Term of Contract:	02/13/2018 - 06/30/2021	Contract # 19575		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - CULTURAL AFFAIRS CIP PROJECTS - NON-EXEC	GALLAGHER & ASSOCIATES, LLC	BONDS 97% FEDERAL 3%	\$247,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural design services for the Stewart Facility - Cultural Center CIP project to include the design of exhibits and interpretive media for the Cultural Center Exhibits located within the administrative building at the Stewart Campus in Carson City: CIP Project No. 17-C08A; SPWD Contract No. 111796.				
	Term of Contract:	02/13/2018 - 06/30/2021	Contract # 19619			
15.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - ALL BUDGET ACCOUNTS	DINTER ENGINEERING COMPANY	OTHER: VARIES DEPENDING ON THE PROJECT REQUIRING THIS SERVICE	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional electrical plan checking services for Capital Improvement Projects as needed: SPWD Contract No. 111754.				
	Term of Contract:	02/13/2018 - 06/30/2019	Contract # 19610			
16.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - ALL BUDGET ACCOUNTS	NINYO & MOORE	OTHER: VARIES DEPENDING ON THE PROJECT REQUIRING THIS SERVICE	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional materials testing and inspection services as needed for Capital Improvement Projects: SPWD Contract No. 111729.				
	Term of Contract:	02/13/2018 - 06/30/2019	Contract # 19561			
17.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - ALL BUDGET ACCOUNTS	NINYO & MOORE	OTHER: VARIES DEPENDING ON THE PROJECT REQUIRING THIS SERVICE	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional geotechnical investigation services as needed for Capital Improvement Projects: SPWD Contract No. 111727.				
	Term of Contract:	02/13/2018 - 06/30/2019	Contract # 19562			
18.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - ALL BUDGET ACCOUNTS	WESTERN TECHNOLOGIES, INC.	OTHER: VARIES DEPENDING ON THE PROJECT REQUIRING THIS SERVICE	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional geotechnical investigation services as needed for Capital Improvement Projects: SPWD Contract No. 111728.				
	Term of Contract:	02/13/2018 - 06/30/2019	Contract # 19608			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
19.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS – ALL BUDGET ACCOUNTS	WESTERN TECHNOLOGIES, INC.	OTHER: VARIES DEPENDING ON THE PROJECT REQUIRING THIS SERVICE	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional materials testing and inspection services as needed for Capital Improvement Projects: SPWD Contract No. 111730.				
		Term of Contract:	02/13/2018 - 06/30/2019	Contract # 19609		
20.	332	DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS – STATE LIBRARY	HEADED2, LLC	FEDERAL	\$200,000	Sole Source
	Contract Description:	This is a new contract to provide access to comprehensive career information that will assist Nevadans with researching occupational, educational, training and job search databases.				
		Term of Contract:	02/13/2018 - 12/30/2018	Contract # 19613		
21.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	MORRISON MANAGEMENT SPECIALISTS, INC.	GENERAL	\$3,800,000	
	Contract Description:	This is a new contract to provide food management services to Northern Nevada Adult Mental Health Services (NNAMHS), Lake's Crossing Center and Northern Nevada Child and Adolescent Services facilities located on the NNAMHS campus in Sparks.				
		Term of Contract:	03/01/2018 - 03/01/2020	Contract # 19616		
22.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BIOSTATISTICS AND EPIDEMIOLOGY	INDUCTIVEHEALTH INFORMATICS, INC.	OTHER: PHARMACY REBATES 24.3% FEDERAL 75.7%	\$617,500	
	Contract Description:	This is a new contract to provide migration, cloud hosting, implementation and support of the National Electronic Disease Surveillance System.				
		Term of Contract:	02/13/2018 - 09/30/2019	Contract # 19156		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - JUVENILE JUSTICE SERVICES	NATIONAL COUNCIL OF JUVENILE AND FAMILY COURT JUDGES	GENERAL	\$144,561	
		Contract Description: This is a new contract to develop and sustain an evidence based resource center for juvenile justice services as required by Assembly Bill 472 of the 2017 Legislative Session. Term of Contract: 02/13/2018 - 06/30/2018 Contract # 19519				
24.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	BOARD OF REGENTS NEVADA SYSTEM OF HIGHER EDUCATION OBO UNIVERSITY OF NEVADA, LAS VEGAS	GENERAL 37% FEDERAL 63%	\$72,000	
		Contract Description: This is a new interlocal agreement to provide on-call psychiatric services. Term of Contract: 02/13/2018 - 06/30/2020 Contract # 19312				
25.	431	OFFICE OF THE MILITARY	CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.	FEDERAL	\$160,000	
		Contract Description: This is a new contract to provide hazardous waste transportation and disposal services, to include 1 to 3 site pick-ups per year, for Nevada Army National Guard facilities throughout the state. Term of Contract: 02/13/2018 - 02/12/2022 Contract # 19539				
26.	431	OFFICE OF THE MILITARY	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC. DBA H & K ARCHITECTS	FEDERAL	\$163,000	Professional Service
		Contract Description: This is a new contract to provide the Nevada Army National Guard (NANG) a Real Property Development Plan for all northern NANG sites in accordance with federal United Facilities Criteria instructions 2-100-01. Term of Contract: 02/13/2018 - 02/13/2020 Contract # 19563				
27.	500	DIVISION OF MINERAL RESOURCES	BRIAN M. BREITER DBA ENVIRONMENTAL PROTECTION SERVICES	FEE: MINING CLAIM	\$1,500,000	
		Contract Description: This is a new contract to provide abandoned mine lands remediation services. Term of Contract: 02/13/2018 - 02/05/2022 Contract # 19573				

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
28.	702	DEPARTMENT OF WILDLIFE - HABITAT	DUCKS UNLIMITED, INC.	FEE: DUCK STAMPS & CONSERVATION	\$92,292	Professional Service
	Contract Description:	This is the third amendment to the original contract which provides ongoing engineering services and design for wetland enhancement projects. This amendment increases the maximum amount from \$270,008 to \$362,300 due to the unanticipated increase in need for wetland enhancement designs.				
		Term of Contract:	01/20/2015 - 06/30/2021	Contract # 16252		
29.	702	DEPARTMENT OF WILDLIFE - HABITAT	NNE CONSTRUCTION, INC.	FEE: SPORTSMEN 50% OTHER: TAG AUCTIONS 10% FEDERAL 40%	\$100,000	
	Contract Description:	This is a new contract to provide protection to state owned and private lands by either constructing or removing fences for resource enhancement of springs, riparian areas and crucial habitats.				
		Term of Contract:	02/13/2018 - 04/10/2021	Contract # 19564		
30.	800	DEPARTMENT OF TRANSPORTATION - ADMINISTRATION	APPLIED PAVEMENT TECHNOLOGY	FEDERAL	\$254,500	
	Contract Description:	This is a new service provider agreement to provide a determination of the Pavement Condition Index at twenty-two paved public airports and update the Airport Pavement Management System.				
		Term of Contract:	02/13/2018 - 12/26/2018	Contract # 19605		
31.	810	DEPARTMENT OF MOTOR VEHICLES - CENTRAL SERVICES	INTELLECTUAL TECHNOLOGY, INC.	HIGHWAY	\$4,887,043	
	Contract Description:	This is a new contract to provide ongoing production and printing of vehicle registration certificates with decals, Motor Carrier International Fuel Tax Agreement (IFTA) decals, non-resident vehicle permit decals, golf cart decals and disabled motorcycle decals, maintenance of the Print on Demand System that allows DMV offices statewide to print decals and forms at the time of sale, as well as an enhancement to process and mail batched decals and documentation from the vendor's secure facility.				
		Term of Contract:	04/01/2018 - 04/01/2022	Contract # 19567		
32.	810	DEPARTMENT OF MOTOR VEHICLES - ADMINISTRATIVE SERVICES	IMAGE ACCESS CORPORATION	FEE: HIGHWAY 25% INSURANCE VERIFICATION PROGRAM 75%	\$8,800	
	Contract Description:	This is the first amendment to the original contract which provides end user technical support to Kovis File 360 scanning software. Services include onsite software support services, system administration support, application development support, software upgrade support and training. The Kovis File 360 Imaging System is integrally linked to the DMV Mainframe application which requires custom programming by Image Access. This amendment increases the maximum amount from \$42,000 to \$50,800 as a result of contractually agreed upon annual cost increases and needed custom programming costs required for the Kovis File 360 Imaging system.				
		Term of Contract:	03/10/2014 - 06/30/2018	Contract # 15389		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
33.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	JENSON TOTAL SERVICES, INC.	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$34,500	
	Contract Description:	This is the second amendment to the original contract which continues ongoing maintenance and repair services of heating, ventilation and air conditioning units, commercial refrigerators and refrigeration units, freezers, ice-makers, reach-ins and display units. This amendment updates the State contract information and mailing address, extends the termination date from June 30, 2018 to June 30, 2020 and increases the maximum amount from \$40,500 to \$75,000 due to an increase in unexpected repairs and the continued need for these services.				
34.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - VOCATIONAL REHABILITATION	SAN DIEGO STATE UNIVERSITY FOUNDATION	GENERAL 21.3% FEDERAL 78.7%	\$153,590	Sole Source
	Contract Description:	This is a new contract to provide an upgrade to the current E-REHAB Online training program that provides training to Job Coaches and Job Developers as well as agency staff. The program will be updated to meet the current standards and regulations of the federal rehabilitation laws.				
		Term of Contract:	02/13/2018 - 12/31/2023	Contract # 19422		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19107** Amendment Number: **1**

Agency Name: **OFFICE OF WORKFORCE INNOVATION** Legal Entity Name: **EDULOKA LIMITED DBA INLUMON**

Agency Code: **018** Contractor Name: **EDULOKA LIMITED DBA INLUMON**

Appropriation Unit: **3270-25** Address: **9645 GATEWAY DR STE A**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89521**

If "No" please explain: Not Applicable Contact/Phone: Will Goldschmidt 800/246-0541

Vendor No.: T29034911

NV Business ID: NV20101126878

To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	95.00 %	Fees	0.00 %
X	Federal Funds	5.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/12/2017**

Anticipated BOE meeting date 12/2017

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **06/30/2021**

Termination Date:

Contract term: **3 years and 292 days**4. Type of contract: **Contract**Contract description: **NPWR O&M**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing operation and maintenance to support the Statewide Longitudinal Data System known as Nevada P20 to Workforce Reporting (NPWR). NPWR provides information to Nevada educators and policymakers while enabling the State to meet reporting requirements. This amendment increases the maximum amount from \$1,787,116 to \$2,024,771 due to the addition of time and material services to the scope of work.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,787,116.00	\$1,787,116.00	\$1,787,116.00	Yes - Action
2. Amount of current amendment (#1):	\$237,655.00	\$237,655.00	\$237,655.00	Yes - Action
3. New maximum contract amount:	\$2,024,771.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract is for the ongoing operation and maintenance support of the NPWR system. The NPWR system provides information to various state entities that enables the State of Nevada to meet federal and state reporting requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise, experience or resources to perform this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 170705

Approval Date: 07/27/2017

c. Why was this contractor chosen in preference to other?

This vendor's existing knowledge and understanding of the physical servers, switch and firewall as well as the production test and development environments, VLANS, virtual machines, makes them uniquely positioned to maintain the application and physical infrastructure.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amarangi	11/07/2017 15:48:18 PM
Division Approval	amarangi	11/07/2017 15:48:30 PM
Department Approval	amarangi	11/07/2017 15:48:35 PM
Contract Manager Approval	amarangi	11/07/2017 15:48:40 PM
EITS Approval	lolso3	11/08/2017 15:31:22 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Enterprise I.T. Services Division

100 N. Stewart Street, Suite 100 | Carson City, NV 89701
Phone: (775) 684-5800

MEMORANDUM

DATE: January 3, 2018

TO: Zachary Heit, Senior Economist, Office of Workforce Innovation
Tuhin Verma, Project Manager

CC: Shannon Rahming, Administrator, EITS, DOA
David Haws, Deputy Administrator, EITS, DOA
Tom Wolf, Chief IT Manager, Computing, EITS, DOA
Ken Adams, Chief IT Manager, Communications, EITS, DOA
Suzie Block, Chief IT Manager, Agency IT Services, EITS, DOA
Robert Dehnhardt, Chief IT Manager, Security, EITS, DOA
Governor's Finance Office

FROM: Tim Lewis, Technical Investment Administrator, EITS, DOA

SUBJECT: TIR Approval: Nevada P-20 to Workforce Research Data System (NPWR)

We reviewed and approved the updated Technical Investment Request for various reporting enhancements to the existing NPWR system, which is vendor-hosted and managed. Utilizing Microsoft Power BI, enhancements include adding new rollups to existing reports and creating various dashboards. No changes to core operational functions are described.

It is expected that this effort will follow the existing agency and State security policies. The Office of Information Security (OIS) (InfoSec@doit.nv.gov) will ensure security through guidance related to system architecture and the establishment of proper security controls. They are available to review any controls and provide guidance on protecting critical and personally identifiable information.

Please consider how the implementation of this system will affect the workflow of state data and the related records responsibilities of agency personnel. If you have questions or wish to receive a sampling of the types of Record Disposition Authorizations (RDAs) affected by this implementation, please contact the State Records Manager, Nevada Library and Archives at records@admin.nv.gov.

If you have any questions, or if EITS Planning can be of any further assistance, please feel free to contact me at 775-684-5845.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19599**Agency Name: **ATTORNEY GENERAL'S OFFICE**Agency Code: **030**Appropriation Unit: **1031-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **EGAN FITZPATRICK MALSCH & LAWRENCE, PLLC**Contractor Name: **EGAN FITZPATRICK MALSCH & LAWRENCE, PLLC**Address: **7500 RIALTO BLVD.,
BUILDING 1, SUITE 250**City/State/Zip: **AUSTIN, TX 78735-8556**Contact/Phone: **210/496-5001**Vendor No.: **T81097647**NV Business ID: **NV20111527531**To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **02/28/2020**Contract term: **2 years and 15 days**4. Type of contract: **Contract**Contract description: **Outside Counsel**

5. Purpose of contract:

This is a new contract for ongoing services for outside counsel to assist with Yucca Mountain litigation and for representation of the state before the U.S. Nuclear Regulatory Commission on issues related to the proposed Yucca Mountain high-level radioactive repository program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,100,000.00**

Other basis for payment: As described in attachment CC

II. JUSTIFICATION

7. What conditions require that this work be done?

THIS VENDOR ASSISTS THE AG'S OFFICE WITH THE LONG STANDING NV POLICY TO BLOCK DEVELOPMENT OF THE PROPOSED HIGH LEVEL NUCLEAR WASTE REPOSITORY AT YUCCA MOUNTAIN. THEY ALSO ASSIST IN THE US NUCLEAR REGULATORY COMMISSION LICENSING AND NUCLEAR SPECIFIC LITIGATION EFFORTS.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

STATE EMPLOYEES DO NOT HAVE THE HIGH LEVEL NUCLEAR EXPERTISE TO REPRESENT THE STATE OF NEVADA WITH THESE ISSUES9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

CURRENTLY UNDER CONTRACT WITH THE STATE OF NEVADA AND PROVIDING SATISFACTORY SERVICES

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cschon1	01/05/2018 10:06:11 AM
Division Approval	cschon1	01/05/2018 10:06:14 AM
Department Approval	cschon1	01/05/2018 10:06:17 AM
Contract Manager Approval	cschon1	01/05/2018 10:09:28 AM
Budget Analyst Approval	cpalme2	01/09/2018 15:12:46 PM
BOE Agenda Approval	myoun3	01/17/2018 11:26:19 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **18909**Amendment
Number: **1**Legal Entity
Name: **CARRIER CORPORATION**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Contractor Name: **CARRIER CORPORATION**Agency Code: **082**Address: **4444 W RUSSELL RD**Appropriation Unit: **1349-12****SUITE E**Is budget authority
available?: **Yes**City/State/Zip **LAS VEGAS, NV 89118**

If "No" please explain: Not Applicable

Contact/Phone: **702-368-4538**Vendor No.: **T80884470D**NV Business ID: **NV19791006562**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building Rental Income

2. Contract start date:

a. Effective upon Board of
Examiner's approval? **No** or b. other effective date **07/06/2017**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **06/30/2018**

Termination Date:

Contract term: **359 days**4. Type of contract: **Contract**Contract description: **HVAC Maintenance**

5. Purpose of contract:

This is the first amendment to the original contract which provides heating, ventilation and air conditioning maintenance and repairs service to state-owned buildings in the southern Nevada area. This amendment increases the contract maximum from \$45,000 to \$85,000 due to greater than anticipated maintenance and repair costs.**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$45,000.00	\$45,000.00	\$45,000.00	Yes - Info
2. Amount of current amendment (#1):	\$40,000.00	\$40,000.00	\$85,000.00	Yes - Action
3. New maximum contract amount:	\$85,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The HVAC system must be maintained.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The B&G department does not have the expertise or personnel

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has been maintaining this HVAC system for the last four years.

d. Last bid date: 05/01/2017 Anticipated re-bid date: 05/01/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Carrier Corporation has been a vendor with state agencies for many years and service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/10/2018 08:28:38 AM
Division Approval	ssands	01/10/2018 08:28:42 AM
Department Approval	ssands	01/10/2018 08:28:45 AM
Contract Manager Approval	ssands	01/10/2018 08:56:45 AM
Budget Analyst Approval	jrodrig9	01/11/2018 18:59:23 PM
BOE Agenda Approval	myoun3	01/17/2018 10:02:55 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **18006** Amendment Number: **1**

Legal Entity Name: **DELTA FIRE SYSTEMS, INC.**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Contractor Name: **DELTA FIRE SYSTEMS, INC.**

Agency Code: **082** Address: **PO BOX 26587**

Appropriation Unit: **1349-12** City/State/Zip: **SALT LAKE CITY, UT 84126-0587**

Is budget authority available?: **Yes** Contact/Phone: **Harry Gledhill 775-359-0396**

If "No" please explain: **Not Applicable** Vendor No.: **T80922753A**

NV Business ID: **NV19691001803**

To what State Fiscal Year(s) will the contract be charged? **2017-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2016**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **07/31/2020**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Fire Panel Service**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing inspection, testing and maintenance of fire alarm and fire suppression systems at various state facilities in northern Nevada. This amendment increases the maximum amount from \$30,000 to \$55,000 due to greater than projected demand for services and cost of special services/repairs.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$30,000.00	\$30,000.00	\$30,000.00	Yes - Info
2. Amount of current amendment (#1):	\$25,000.00	\$25,000.00	\$55,000.00	Yes - Action
3. New maximum contract amount:	\$55,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

NFPA requires all systems to be tested and maintained in working order with inspections semi-annually and annually.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work is beyond the expertise of Buildings and Grounds to service the Edwards Signaling and Systems Fire Panels.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor came in with the best quotes.

d. Last bid date: 06/01/2016 Anticipated re-bid date: 05/01/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/21/2017 11:39:43 AM
Division Approval	ssands	12/21/2017 11:39:48 AM
Department Approval	ssands	12/21/2017 11:39:53 AM
Contract Manager Approval	ssands	01/02/2018 07:51:45 AM
Budget Analyst Approval	jrodrig9	01/02/2018 17:21:32 PM
BOE Agenda Approval	myoun3	01/09/2018 12:53:24 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15595**Amendment Number: **2**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Legal Entity Name: **DBA Landcare**Agency Code: **082**Contractor Name: **Nevada Landcare USA, LLC**Appropriation Unit: **1349-12**Address: **3035 South Westwood Drive**Is budget authority available?: **Yes**City/State/Zip: **LAS VEGAS, NV 89109**

If "No" please explain: Not Applicable

Contact/Phone: **Steve Swanson 702-429-7529**Vendor No.: **T2003858**NV Business ID: **NV200001008059**To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building Rental Income

Agency Reference #: **1551957**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2014**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **07/31/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Landscaping Services**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing landscape services primarily for the Decatur, Las Vegas Department of Motor Vehicles facility and for other state-owned facilities in the Las Vegas area. This amendment increases the maximum amount from \$108,800 to \$118,800 due to increased irrigation and landscaping needs.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$63,800.00	\$63,800.00	\$63,800.00	Yes - Action
a. Amendment 1:	\$45,000.00	\$45,000.00	\$45,000.00	Yes - Info
2. Amount of current amendment (#2):	\$10,000.00	\$10,000.00	\$55,000.00	Yes - Action
3. New maximum contract amount:	\$118,800.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings require outside landscaping and grounds maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 03/29/2014 Anticipated re-bid date: 03/29/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008-2014; Buildings and Grounds, satisfactory service provided

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/10/2018 06:35:44 AM
Division Approval	ssands	01/10/2018 06:35:50 AM
Department Approval	ssands	01/10/2018 06:39:23 AM
Contract Manager Approval	ssands	01/10/2018 09:05:32 AM
Budget Analyst Approval	jrodrig9	01/10/2018 21:07:32 PM
BOE Agenda Approval	myoun3	01/11/2018 06:55:24 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **16048** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **SUPERCURB & CONCRETE, LLC**

Agency Code: **082** Contractor Name: **SUPERCURB & CONCRETE, LLC**

Appropriation Unit: **1349-12** Address: **dba Summerscape, LLC**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89506**

If "No" please explain: Not Applicable Contact/Phone: **775-356-0665**

Vendor No.: **PUR0003705**

NV Business ID: **NV20131118550**

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/10/2014**

Anticipated BOE meeting date 01/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **08/31/2018**

Termination Date:

Contract term: **3 years and 356 days**4. Type of contract: **Contract**Contract description: **Snow removal**

5. Purpose of contract:

This is the first amendment to the original contract which provides snow removal services, labor and materials for various state-owned facilities/locations in northern Nevada. This amendment increases the maximum amount from \$45,000 to \$65,000 due to higher than anticipated demand for services from the previous winter/snow season.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$45,000.00	\$45,000.00	\$45,000.00	Yes - Info
2. Amount of current amendment (#1):	\$20,000.00	\$20,000.00	\$65,000.00	Yes - Action
3. New maximum contract amount:	\$65,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

State parking lots must be kept clean of snow for safety.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and equipment.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

When original contract was bid in July 2010, Supercurb was the only company out of three that responded.

d. Last bid date: 07/10/2014 Anticipated re-bid date: 07/01/2018

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/12/2017 09:52:33 AM
Division Approval	ssands	12/12/2017 09:52:37 AM
Department Approval	ssands	12/12/2017 09:52:41 AM
Contract Manager Approval	ssands	12/12/2017 09:52:45 AM
Budget Analyst Approval	myoun3	12/19/2017 09:22:06 AM
BOE Agenda Approval	myoun3	12/19/2017 09:22:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19553**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **1510-67**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CORE CONSTRUCTION SERVICES OF NEVADA, INC.**Contractor Name: **CORE CONSTRUCTION SERVICES OF NEVADA, INC.**Address: **5422 Longkhe Lane Suite B**City/State/Zip: **Reno, NV 89511**Contact/Phone: **775-345-3316**Vendor No.: **T81092744**NV Business ID: **NV19861002524**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	49.00 %
Highway Funds	0.00 %	X Other funding	51.00 % University System Receipts

Agency Reference #: **111712**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 137 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide owner Construction Manager at Risk services for the University of Nevada, Reno College of Engineering Building CIP project to cover the 25 percent construction documents through 100 percent construction phase of pre-construction design: CIP Project No. 17-C06; SPWD Contract No. 111712.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$126,935.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Oxoby, Robbie, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/18/2017 10:51:32 AM
Division Approval	Imars1	12/18/2017 10:51:34 AM
Department Approval	Imars1	12/18/2017 10:51:37 AM
Contract Manager Approval	Imars1	12/18/2017 10:51:40 AM
Budget Analyst Approval	jrodrig9	01/01/2018 19:44:34 PM
BOE Agenda Approval	myoun3	01/10/2018 11:28:14 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19261**Amendment
Number: **1**Legal Entity
Name: **HERSHENOW & KLIPPENSTEIN
ARCHITECTS, INC. DBA H&K
ARCHITECTS**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Contractor Name: **HERSHENOW & KLIPPENSTEIN
ARCHITECTS, INC. DBA H&K
ARCHITECTS**Agency Code: **082**Address: **dba H&K ARCHITECTS**Appropriation Unit: **1510-67****5485 RENO CORPORATE D STE 100**Is budget authority
available?: **Yes**City/State/Zip **RENO, NV 89511-2262**

If "No" please explain: Not Applicable

Contact/Phone: **JEFF@HKARCHITECTS.COM 775-332-
6640**Vendor No.: **T80984709**NV Business ID: **NV19941047730**To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	X	Bonds	49.00 %
Highway Funds	0.00 %	X	Other funding	51.00 % Agency Fund

Agency Reference #: **111381**

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **11/14/2017**
Examiner's approval?Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **06/30/2020**
Termination Date:Contract term: **2 years and 228 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the University of Nevada Reno - William N Pennington Engineering Building CIP project: CIP Project No. 17-C06; SPWD Contract No. 111381. This amendment increases the maximum amount from \$2,850,000 to \$2,965,000 to cover the cost of adding three items to the project scope: additional paving for the north and east side of the building; design services to include a cooling system for the first floor cluster server room; and the added requirement to provide a 50 percent construction document estimate.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$2,850,000.00	\$2,850,000.00	\$2,850,000.00	Yes - Action
2. Amount of current amendment (#1):	\$115,000.00	\$115,000.00	\$115,000.00	Yes - Action
3. New maximum contract amount:	\$2,965,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lmars1	01/12/2018 12:16:10 PM
Division Approval	lmars1	01/12/2018 12:16:13 PM
Department Approval	lmars1	01/12/2018 12:16:17 PM

Contract Manager Approval

lmars1

01/12/2018 12:16:20 PM

Budget Analyst Approval

jrodrig9

01/19/2018 15:35:40 PM

BOE Agenda Approval

myoun3

01/22/2018 15:43:39 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19566**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **1550-64**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **AINSWORTH ASSOCIATES DBA MECHANICAL ENGINEERS**Contractor Name: **AINSWORTH ASSOCIATES DBA MECHANICAL ENGINEERS**Address: **1420 HOLCOMB AVE. SUITE 201**City/State/Zip: **RENO, NV 89502-8003**Contact/Phone: **775-329-9100**Vendor No.: **T27012245A**NV Business ID: **NV19751005286**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111745**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 137 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Lovelock Correctional Center - Building 3 Air Handling Unit Replacement CIP project to include mechanical, electrical, structural design, bid and plan checks documents, associated bidding services and limited construction administration/consultations services: CIP Project No. 17-M30; SPWD Contract No. 111745.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$80,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Bassi, Brian, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/21/2017 13:27:19 PM
Division Approval	Imars1	12/21/2017 13:27:22 PM
Department Approval	Imars1	12/21/2017 13:27:25 PM
Contract Manager Approval	Imars1	12/21/2017 13:27:28 PM
Budget Analyst Approval	jrodrig9	01/01/2018 17:06:22 PM
BOE Agenda Approval	myoun3	01/10/2018 14:22:40 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19587**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **1550-72**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **AINSWORTH ASSOCIATES DBA MECHANICAL ENGINEERS**Contractor Name: **AINSWORTH ASSOCIATES DBA MECHANICAL ENGINEERS**Address: **1420 HOLCOMB AVE. SUITE 201**City/State/Zip: **RENO, NV 89502-8003**Contact/Phone: **Steve Ainsworth 775-329-9100**Vendor No.: **T27012245A**NV Business ID: **NV19751005286**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111755**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 137 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Lovelock Correctional Center - Building 2, Housing Units 5 and 6 Air Handler Replacement Advance Planning CIP project to include advance planning through construction documents: CIP Project No. 17-P02: SPWD Contract No. 111755.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$98,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Bassi, Brian, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lmars1	01/02/2018 09:18:47 AM
Division Approval	lmars1	01/02/2018 09:18:50 AM
Department Approval	lmars1	01/02/2018 09:18:52 AM
Contract Manager Approval	lmars1	01/02/2018 09:18:55 AM
Budget Analyst Approval	jrodrig9	01/04/2018 17:32:27 PM
BOE Agenda Approval	myoun3	01/17/2018 11:22:18 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19636**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1550-71**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **HARRIS CONSULTING ENGINEERS, LLC**Contractor Name: **HARRIS CONSULTING ENGINEERS, LLC**Address: **680 PILOT RD.
SUITE A**City/State/Zip: **LAS VEGAS, NV 89119-9015**Contact/Phone: **702-269-1575**Vendor No.: **T27003439**NV Business ID: **NV20011085889**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111802**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**Anticipated BOE meeting date **03/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 137 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Southern Desert Correctional Center - Plumbing Fixture Water Control Renovations CIP project, to include design, construction and bid documents, as well as construction administration services required to replace the water controls systems for housing Units 1-4: CIP Project No. 17-M66; SPWD Contract No. 111802.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$108,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Dobson, TJ, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	01/18/2018 15:09:21 PM
Division Approval	Imars1	01/18/2018 15:09:24 PM
Department Approval	Imars1	01/18/2018 15:09:27 PM
Contract Manager Approval	Imars1	01/18/2018 15:09:29 PM
Budget Analyst Approval	jrodrig9	01/19/2018 15:52:46 PM
BOE Agenda Approval	myoun3	01/22/2018 15:40:19 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19602**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1550-60**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **VERUS ASSOCIATES NEVADA, LLC**Contractor Name: **VERUS ASSOCIATES NEVADA, LLC**Address: **9210 PROPOTYPE DRIVE
SUITE 101**City/State/Zip: **RENO, NV 89521**Contact/Phone: **775-870-1004**Vendor No.: **T29038999**NV Business ID: **NV20161620968**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111767**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 137 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Northern Nevada Correctional Center Locks, Control Panels, Distress Buttons, and Wing Gates Replacement CIP project to include design, construction, administration and programming to replace door controls and lock hardware for housing units 4-6 and renovate the wing gates for housing units 4 and 5: CIP Project No. 17-M22; SPWD Contract No. 111767.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$331,945.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Davidow, Cliff, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	01/05/2018 13:18:31 PM
Division Approval	Imars1	01/05/2018 13:18:34 PM
Department Approval	Imars1	01/05/2018 13:18:37 PM
Contract Manager Approval	Imars1	01/05/2018 13:18:39 PM
Budget Analyst Approval	jrodrig9	01/08/2018 12:50:42 PM
BOE Agenda Approval	myoun3	01/17/2018 10:21:53 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19575**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	PAUL CAVIN ARCHITECT, LLC
Agency Code:	082	Contractor Name:	PAUL CAVIN ARCHITECT, LLC
Appropriation Unit:	1590-92	Address:	51 MARILYN MAE DR.
Is budget authority available?:	Yes	City/State/Zip	SPARKS, NV 89441-6236
If "No" please explain:	Not Applicable	Contact/Phone:	775-384-6141
		Vendor No.:	T29033842
		NV Business ID:	NV20131182382

To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 137 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Nevada State Capitol and Annex Buildings Exterior Renovations CIP project to include design documents for painting and repair of the windows, doors, fascia, soffits, roof balustrade and dome, additional painting of the columns and repair of the copper gutters: CIP Project No. 17-M70; SPWD Contract No. 111748.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$158,750.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Wacker, Brian, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/27/2017 14:46:57 PM
Division Approval	Imars1	12/27/2017 14:47:00 PM
Department Approval	Imars1	12/27/2017 14:47:04 PM
Contract Manager Approval	Imars1	12/27/2017 14:47:16 PM
Budget Analyst Approval	jrodrig9	01/01/2018 17:40:40 PM
BOE Agenda Approval	myoun3	01/10/2018 14:17:53 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19619**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	Gallagher & Associates, LLC
Agency Code:	082	Contractor Name:	Gallagher & Associates, LLC
Appropriation Unit:	1592-25	Address:	290 KING STREET SUITE 10b
Is budget authority available?:	Yes	City/State/Zip	SAN FRANCISCO, CA 94107
If "No" please explain:	Not Applicable	Contact/Phone:	415-975-0905
		Vendor No.:	T27042033
		NV Business ID:	NV19961062469

To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	3.00 %	X Bonds	97.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 111796

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 137 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural design services for the Stewart Facility - Cultural Center CIP project to include the design of exhibits and interpretive media for the Cultural Center Exhibits located within the administrative building at the Stewart Campus in Carson City: CIP Project No. 17-C08A; SPWD Contract No. 111796.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$247,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Wacker, Brian, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	01/10/2018 10:13:29 AM
Division Approval	Imars1	01/10/2018 10:13:32 AM
Department Approval	Imars1	01/10/2018 10:13:34 AM
Contract Manager Approval	Imars1	01/10/2018 10:13:36 AM
Budget Analyst Approval	jrodrig9	01/12/2018 10:00:33 AM
BOE Agenda Approval	myoun3	01/17/2018 09:56:06 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19610**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	DINTER ENGINEERING COMPANY
Agency Code:	082	Contractor Name:	DINTER ENGINEERING COMPANY
Appropriation Unit:	All Appropriations	Address:	385 GENTRY WAY
Is budget authority available?:	Yes	City/State/Zip	RENO, NV 89502-4608
If "No" please explain:	Not Applicable	Contact/Phone:	KELLER HACKBUSCH 775-826-4044
		Vendor No.:	T41734800
		NV Business ID:	NV19861016365

To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: 111754

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2019**Contract term: **1 year and 136 days**4. Type of contract: **Contract**Contract description: **Elect Pln Check**

5. Purpose of contract:

This is a new contract to provide ongoing professional electrical plan checking services for Capital Improvement Projects as needed: SPWD Contract No. 111754.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Electrical plan checking services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Electrical Plan Checking Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brian Wacker, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amarangi	01/08/2018 16:49:00 PM
Division Approval	amarangi	01/08/2018 16:49:03 PM
Department Approval	amarangi	01/08/2018 16:49:05 PM
Contract Manager Approval	amarangi	01/08/2018 16:49:07 PM
Budget Analyst Approval	jrodrig9	01/10/2018 20:43:41 PM
BOE Agenda Approval	myoun3	01/11/2018 07:07:38 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19561**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	NINYO & MOORE
Agency Code:	082	Contractor Name:	NINYO & MOORE
Appropriation Unit:	All Appropriations	Address:	6700 PARADISE RD. SUITE E
Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89119-3744
If "No" please explain:	Not Applicable	Contact/Phone:	BRUCE BOWMAN 702-433-0330
		Vendor No.:	T27000873A
		NV Business ID:	NV19961094658
To what State Fiscal Year(s) will the contract be charged?	2018-2019		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: 111729

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2019**Contract term: **1 year and 136 days**4. Type of contract: **Contract**Contract description: **Mat'l Tst Insp**

5. Purpose of contract:

This is a new contract to provide ongoing professional materials testing and inspection services as needed for Capital Improvement Projects: SPWD Contract No. 111729.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Material testing and inspection services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Materials Testing and Inspection services are provided by the SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brian Wacker, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amarangi	12/20/2017 09:48:02 AM
Division Approval	amarangi	12/20/2017 09:48:05 AM
Department Approval	amarangi	12/20/2017 09:48:07 AM
Contract Manager Approval	amarangi	12/20/2017 09:48:09 AM
Budget Analyst Approval	jrodrig9	01/01/2018 16:47:28 PM
BOE Agenda Approval	myoun3	01/11/2018 07:13:36 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19562**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	NINYO & MOORE
Agency Code:	082	Contractor Name:	NINYO & MOORE
Appropriation Unit:	All Appropriations	Address:	6700 PARADISE RD SUITE E
Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89119-3744
If "No" please explain:	Not Applicable	Contact/Phone:	BRUCE BOWMAN 702-433-0330
		Vendor No.:	T27000873A
		NV Business ID:	NV198221000805
To what State Fiscal Year(s) will the contract be charged?	2018-2019		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: 111727

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2019**Contract term: **1 year and 136 days**4. Type of contract: **Contract**Contract description: **Geotech Inv Serv**

5. Purpose of contract:

This is a new contract to provide ongoing professional geotechnical investigation services as needed for Capital Improvement Projects: SPWD Contract No. 111727.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Geotechnical investigation services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Geotechnical Investigation services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brian Wacker, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amarangi	12/20/2017 10:02:50 AM
Division Approval	amarangi	12/20/2017 10:02:54 AM
Department Approval	amarangi	12/20/2017 10:02:59 AM
Contract Manager Approval	amarangi	12/20/2017 10:03:04 AM
Budget Analyst Approval	jrodrig9	01/01/2018 16:43:19 PM
BOE Agenda Approval	myoun3	01/11/2018 07:17:16 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19608**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	WESTERN TECHNOLOGIES, INC.
Agency Code:	082	Contractor Name:	WESTERN TECHNOLOGIES, INC.
Appropriation Unit:	All Appropriations	Address:	6633 W POST RD STE 100
Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89118-2113
If "No" please explain:	Not Applicable	Contact/Phone:	MICHAEL JAHN 702-798-8050
		Vendor No.:	T80821910A
		NV Business ID:	NV19821000805

To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: 111728

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2019**Contract term: **1 year and 136 days**4. Type of contract: **Contract**Contract description: **Geotech Inv Serv**

5. Purpose of contract:

This is a new contract to provide ongoing professional geotechnical investigation services for Capital Improvement Projects as needed: SPWD Contract No. 111728.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Geotechnical investigation services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Geotechnical Investigation Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brian Wacker, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amarangi	01/08/2018 15:42:11 PM
Division Approval	amarangi	01/08/2018 15:42:13 PM
Department Approval	amarangi	01/08/2018 15:42:15 PM
Contract Manager Approval	amarangi	01/08/2018 15:42:17 PM
Budget Analyst Approval	jrodrig9	01/10/2018 20:47:58 PM
BOE Agenda Approval	myoun3	01/11/2018 07:10:31 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19609**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **All Appropriations**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **WESTERN TECHNOLOGIES, INC.**Contractor Name: **WESTERN TECHNOLOGIES, INC.**Address: **6633 W Post Rd
SUITE 100**City/State/Zip: **Las Vegas, NV 89113-2113**Contact/Phone: **MICHAEL JAHN 702-798-8050**Vendor No.: **T80821910A**NV Business ID: **NV 19821000805**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: **111730**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2019**Contract term: **1 year and 136 days**4. Type of contract: **Contract**Contract description: **Mat'l Tst & Insp**

5. Purpose of contract:

This is a new contract to provide ongoing professional materials testing and inspection services for Capital Improvement Projects as needed: SPWD Contract No. 111730

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Materials Testing and inspection services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Materials Testing and Inspection services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brian Wacker, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amarangi	01/08/2018 16:31:59 PM
Division Approval	amarangi	01/08/2018 16:32:00 PM
Department Approval	amarangi	01/08/2018 16:32:03 PM
Contract Manager Approval	amarangi	01/08/2018 16:32:05 PM
Budget Analyst Approval	jrodrig9	01/10/2018 20:51:31 PM
BOE Agenda Approval	myoun3	01/11/2018 07:02:57 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19613**Agency Name: **ADMIN - NV ST LIBRARY,
ARCHIVES AND PUBLIC RECORDS**Agency Code: **332**Appropriation Unit: **2891-28**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **HEADED2, LLC**Contractor Name: **HEADED2, LLC**Address: **14 Van Terrace**City/State/Zip: **Sparkill, NY 10976**Contact/Phone: **Katherine DeRosear 212-513-0874**Vendor No.: **T29039522**NV Business ID: **NV20171423240**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **ASD 2667198**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/30/2018**Contract term: **320 days**4. Type of contract: **Contract**Contract description: **Research Data Collec**

5. Purpose of contract:

This is a new contract to provide access to comprehensive career information that will assist Nevadans with researching occupational, educational, training and job search databases.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$200,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Headed2 career information database (CID) will enhance the libraries' career information collection by closing the career research gaps for patrons and referring them to the appropriate education and workforce partners.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a propriety software to Headed2, LLC.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The three other vendors could not provide access to services through the community's premier and most accessible place to do research: the public library using a library card. None have integrated Nevada-specific priority industry occupation information or credentials and none offer vital backend reporting modules, customized to each partner's needs. State Purchasing also approved Sole Source Waiver #180102.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/12/2018 12:56:09 PM
Division Approval	ssands	01/12/2018 12:56:12 PM
Department Approval	ssands	01/12/2018 12:56:16 PM
Contract Manager Approval	ssands	01/16/2018 09:43:33 AM
EITS Approval	lolso3	01/19/2018 09:43:22 AM
Budget Analyst Approval	hfield	01/19/2018 16:30:06 PM
BOE Agenda Approval	cmurph3	01/22/2018 09:03:29 AM
BOE Final Approval	Pending	

State of Nevada
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300
Carson City, NV 89701



Brian Sandoval
Governor

Patrick Cules
Director

Jeffrey Hing
Administrator

Purchasing Use Only:

Approval#:

180103

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency: Nevada State Library, Archives, & Public Records (NSLAPR) – Dept. of Administration		
	Contact Name and Title	Phone Number	Email Address
	Tammy Westergard, assistant administrator	(775) 684-3306	twestergard@admin.nv.gov
	Jeff Kintop, administrator	(775) 684-3410	jkintop@admin.nv.gov

1b	Vendor Information:	
	Identify Vendor:	Headed2, LLC
	Contact Name:	Katherine DeRosear
	Address:	14 Van Terrace Sparkill, NY 10976
	Telephone Number:	
	Email Address:	kderosear@headed2.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract?	Yes	<input checked="" type="checkbox"/>	No
	Amendment:	#		
	CETS:	#		

1e	Term:			
	One (1) Time Purchase:			
	Contract:	Start Date:	January 1, 2018	End Date:

1f	Funding:	
	State Appropriated:	State grant funds – SB 549
	Federal Funds:	LSTA
	Grant Funds:	
	Other (Explain):	

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:	
	\$200,000.00	

Provide a description of work/services to be performed or commodity/good to be purchased:

For job-seekers using a public library card as the key identifier, access to the Headed2 career information database, its software services and research is made available. This promotes quality career guidance services that can lead citizens toward opportunities for quality, middle-class employment. Headed2 is an entirely unique, web-based career information database that, with the library card, can be accessed from anywhere and provide Nevada-first career information and research materials.

FOR NEVADANS:

The easily understood, well-curated and well-displayed research database is designed to promote local labor markets and training opportunities for:

- Nevada's priority industries;
- To highlight the necessary corresponding credentials and certifications and
- Point people to local and statewide employment opportunities.

2

FOR PUBLIC LIBRARIANS AND LIBRARY PARTNERS:

- The tool provides powerful supply/demand analysis and reporting, helping staff provide timely career coaching, and
- Provides customized reporting modules for each partner.

The platform builds career literacies and navigation skills by drawing connections among formal education institutions, training and certification systems and the careers they fuel. This helps people better understand exactly how their career choices will translate into fulfilling and gainful employment.

- Additionally, this is NOT a tool that the State Library, Archives and Public Records will use itself. It is provided in our role as a support to local libraries and their partners.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

The unique features required not available from any other vendor are:

- *Using a library card* as the identifier to access the research and information database. This way librarians and their allied project partners can work from the same information base, in sync, to help job seekers make sense of and navigate the increasingly complex job market.
- A comprehensive Nevada-first career information architecture to make discoverable numerous occupational, education, training and job search sources. Currently much that is found online and elsewhere is disjointed, scattered and difficult to connect in the big picture. Additionally, Headed2 is the only database that combines the data gathered and synthesized by OWINN, DETR and GOED with national labor data.
- Customized reporting modules to show how *all partners uniquely and as a community of practice* helping a patron/client along the career advisement journey, through education/training pathways, and from application to employment.

3

BACKGROUND OF A UNIQUE PILOT PROGRAM:

NSLAPR is working on a demonstration project to place Nevada's public libraries as a major part of the solution in providing the quality and quantity of workers needed to sustain and grow Nevada's targeted industry sectors. As noted above, the Headed2 career information database offers a complete picture of the entire state's key industries by making use of data gathered and synthesized by OWINN, DETR and GOED, combined with national labor data.

For this demonstration project it is imperative that career information obtained from the same platform. The tool will be used in two ways:

	<p>1. First, across four counties (comprising the Las Vegas Valley region) partners are engaged in a <i>first of its kind in the nation</i> project. The Las Vegas Valley's four different library systems and the region's One-Stop Career Centers program (funded with the Department of Labor's Workforce Innovation Opportunity Act (WIOA) are the first to embed One Stop centers inside library buildings and work as allied partners toward the same goal: helping people find, train for and get good jobs.</p> <p>Jaime Cruz serves as the Executive Director for Workforce Connections (Southern Nevada's Local Workforce Development Board). He advances and oversees processes that support continual improvement of the local one-stop delivery system, which provides employment and training services to Southern Nevadans. In late 2016, Mr. Cruz approached public library leaders within the Las Vegas Valley and ask them to consider working with Workforce Connections to leverage their resources with the library as a place that is open after hours, on the weekends and is filled with research, resources and staff. By early 2017, partners agreed and ten libraries are now home to Workforce Connections one-stop centers.</p> <p>NSLAPR's library development work that includes statewide strategic planning and initiatives using Library Services Technology Act funds (LSTA, managed through the Institute of Museum and Library Services, IMLS) seeks to provide the career information database, Headed2, as a linchpin tool to the pilot. This will add tremendous value to this partnership. It will better support public libraries' role in facilitating workforce development within their communities, in helping librarians understand the broad industry mix of the regional economy and related critical occupations (supply and demand) and advance the "big idea" of the first of its kind in the nation demonstration project being deployed in southern Nevada.</p> <p>2. The Headed2 career information database will also be available to all public libraries in Nevada during this demonstration phase. This will allow the rest of the state to observe how the tool is working when used by the two partners and provide access to the database. This way during the pilot project all libraries can get acquainted with the database and consider how they, too, may deploy it in their communities. For the State Library, these responsibilities are identified in <i>NRS 378.081</i>, which describes our role in benefitting the library community and other agencies and organizations in planning and providing workforce development services to the citizens of Nevada.</p>
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	<p>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</p> <p>Features not available from any other vendor are described below; therefore the unique required qualities of the Headed2 database necessitate sole sourcing:</p> <ul style="list-style-type: none"> • Access to the information database and software as a service features <i>obtained through a library card</i>; • A in place, comprehensive Nevada-first career information architecture; • Customized reporting modules to show how <i>all partners uniquely and as a community of practice</i> help a patron/client along the career advisement journey, through education/training pathways, and from application to employment. • The <u>proprietary algorithm that drives the Headed2 career information database</u> will be used to assist the Nevada State Library in its role to support public librarians in delivery of strategic research and instruction that advances the Governor's goals of <i>supporting a healthy and educated citizenry, including preparing students for college and career success; ensuring a highly skilled and diverse workforce; and increasing the number of Nevadans with post-secondary credentials.</i>
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5	<table border="1"> <tr> <td data-bbox="235 1755 1128 1795">Were alternative services or commodities evaluated? Check One.</td> <td data-bbox="1128 1755 1226 1795">Yes;</td> <td data-bbox="1226 1755 1307 1795">X</td> <td data-bbox="1307 1755 1388 1795">No;</td> <td data-bbox="1388 1755 1485 1795"></td> </tr> <tr> <td data-bbox="235 1795 1128 1864">a. <u>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</u></td> <td colspan="4"></td> </tr> </table>	Were alternative services or commodities evaluated? Check One.	Yes;	X	No;		a. <u>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</u>				
Were alternative services or commodities evaluated? Check One.	Yes;	X	No;								
a. <u>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</u>											

With online analysis, and email inquiry other vendors claim to have the capabilities and features of the Headed2 career information database; namely, O*Net Online, Careeronestop.org, and MyPlan.com and were similar in their objective — to serve as a one-stop career center for students and/or job-seekers — but none of them provide access to services through the community's premier and most accessible place to do research: the public library using a library card.

None have integrated Nevada-specific priority industry occupation information or credentials and none offer the vital backend reporting modules, customized to each partner's needs.

These reports are essential to the success of the unique, embedded partnership between career-advisement professionals and librarians. By generating real-time reports specific to the partner's needs (librarians, career professionals, academic advisers, etc.), each are able to access critical information about their role in the journey of the job-seeker. It is akin to being able to recognize when a person breaks their arm skiing everyone from the ski patrol, to the paramedics in the ambulance, to the doctors in the emergency room, to the orthopedic surgeon to the physical therapist all played an allied, but unique role, in helping the skier fully recover and return to the slopes.

In the same way, the Headed2 partner reporting modules tracks each of the support systems along the way and reports about the value of services provided in their unique role.

b. If not, why were alternatives not evaluated?

Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers <u>MUST</u> accompany this request.		Yes:	No:	X
6	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>			
	Term <i>Start and End Dates</i>	Value	Short Description	Type of Procurement <i>(RFP#, RFQ#, Waiver #)</i>
		\$		
		\$		
		\$		
		\$		

7 **What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?**

As previously noted, beginning in 2017, Workforce Innovation and Opportunities Act (WIAO) services provided by the Southern Nevada Workforce Connections have been co-located at ten (10) of the 25 public libraries in the region. Furthermore, the College of Southern Nevada (CSN) is partnering with participating public libraries to explore additional spaces of physical and virtual connectivity. If the addition of this kind of wholly unique career information database is denied or stalled the pilot partnership in the Las Vegas Valley region will not as seamlessly, or efficiently be able to integrate

	<p>programs and services, including career information, education, training, and supportive services to connect jobseekers with employment opportunities. Further, this tool clarifies roles and responsibilities of these partners and advances the ability to report and demonstrate (with data) return on investment and partnership value of the pilot.</p> <p>The well-orchestrated work of the Governor's Office of Economic Development, the Governor's Office of Workforce Innovation, the Department of Training and Rehabilitation, Department of Education and the Department of Administration in advancing Governor Sandoval's focused efforts to map Nevada's economic assets and align them with targeted industry sectors is advanced in this program and will help drive Nevada's economic recovery, if it is denied it can't help.</p>
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8	<p>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</p> <p>As previously noted, there are no other vendors that use a library card as an identifier and access point to the information resources. The career information database provided by Headed2 using primary source information from the US Census Bureau, the US Department of Labor, state agencies, and local information systems, as well database information concerning employer needs and job openings, is in line with industry standards from research companies who sell sophisticatedly curated and focused databases. The quality of information is driven from primary data sources, the easy to use interface and easily accessible reporting modules useable by all partners are uniquely created. The information database and software as a service is priced fairly and is reasonable. Year after year, NSLAPR licenses many databases and we are wholly familiar with industry pricing and trends.</p>
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	<p>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></p>	Yes:	X	No:	
9	<p>a. <u>If yes, please provide details regarding future obligations or needs.</u></p> <p>The project is anticipated to be successful and advance the imperative to continue with the career information database tool, Headed2. Nevada's public libraries can be a major part of the solution in providing the quality and quantity of workers needed to sustain and grow Nevada's targeted industry sectors. Settling libraries at the center of this solution reinforces the Library Services and Technology Act (LSTA) priority for Nevada's public libraries to: "Expand services for learning and access to information and educational resources in a variety of formats, in all types of libraries, for individuals of all ages in order to support such individuals' needs for education, lifelong learning, workforce development, and digital literacy skills." With library leadership, Headed2 will provide the launch point for all workforce development partners to build and sustain a workforce supply chain to meet business and industry needs by nurturing individualized career planning and development.</p> <ul style="list-style-type: none"> • RESOURCES AND COMPETENCIES <ul style="list-style-type: none"> ○ Library spaces throughout Nevada, that are open after hours and on the weekends all with Internet access and technology, most with high speed internet and current technology are robust resources; ○ Library patrons are (generally speaking) self-motivated information seekers; ○ Library patrons (oftentimes) represent underserved populations; ○ Ability to license the Headed2 database makes actionable the data already gathered and synthesized by OWINN, DETR and GOED; ○ Library professionals seek to add value to the overall shared responsibility of getting Nevadans trained, leveled up (or both) to take their rightful place within their communities through meaningful, living wage employment; ○ The ability to provide follow-on support to all patrons who start exploring new careers and opportunities – is not new to librarians, librarians have always been go-to people in giving citizens resume and job application support and helping people find trusted information. 				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.


Agency Representative Initiating Request

Tammy Westergard
Print Name of Agency Representative Initiating Request

1-8-18
Date


Signature of Agency Head Authorizing Request

1-8-18

Jeffrey Kintop
Print Name of Agency Head Authorizing Request

Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

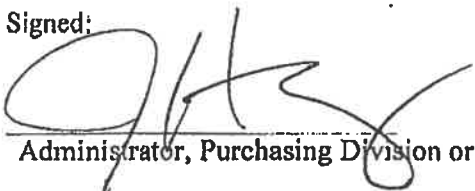
Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:


Administrator, Purchasing Division or Designee

1-8-2018
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19616**Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH**Agency Code: **406**Appropriation Unit: **3162-15**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Morrison Management Specialists, Inc.

Contractor Name: **Morrison Management Specialists, Inc.**Address: **400 Northridge Road, Suite 600**City/State/Zip: **Atlanta, GA 30350**

Contact/Phone: Lisa Trombley 310-903-2900

Vendor No.: PUR0002019A

NV Business ID: NV20011302439

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP 3487

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/01/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/01/2020**Contract term: **2 years and 1 day**4. Type of contract: **Contract**Contract description: **Food Service**

5. Purpose of contract:

This is a new contract to provide food management services to Northern Nevada Adult Mental Health Services (NNAMHS), Lake's Crossing Center and Northern Nevada Child and Adolescent Services located on the NNAMHS campus in Sparks.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,800,000.00**

Other basis for payment: On a Sliding scale based on number of meals served.

II. JUSTIFICATION

7. What conditions require that this work be done?

To provide nutritionally adequate and attractive meals adapted to meet the needs and preferences of individuals in residence at Northern Nevada Adult Mental Health Services, Lake's Crossing Center and Northern Nevada Child & Adolescent Services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency has neither the staff nor equipment.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Trinity Services Group
A'viands
Supplemental Healthcare

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor scored highest on proposal.

d. Last bid date: 10/03/2017 Anticipated re-bid date: 10/03/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has provided services since 2014 - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

NIEBERDING, LAURA, Registered Dietitian III Ph: 775-688-3374

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	chadwic1	01/11/2018 16:22:51 PM
Division Approval	chadwic1	01/11/2018 16:22:54 PM
Department Approval	vmilazz1	01/11/2018 16:42:40 PM
Contract Manager Approval	rmorse	01/12/2018 10:53:23 AM
Budget Analyst Approval	nhovden	01/18/2018 11:35:54 AM
BOE Agenda Approval	nhovden	01/18/2018 11:35:57 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19156**Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH**Agency Code: **406**Appropriation Unit: **3219-16**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: InductiveHealth Informatics, Inc.

Contractor Name: **InductiveHealth Informatics, Inc.**Address: **1065 Glenwood Ave. SE**City/State/Zip **Atlanta, GA 30316**

Contact/Phone: Matthew Dollacker 770-329-1233

Vendor No.: T27041370

NV Business ID: NV20171199605

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **75.70 %** Bonds 0.00 %Highway Funds 0.00 % **X** Other funding **24.30 % Pharmacy Rebates**

Agency Reference #: RFP 3295/C 16187

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2019**Contract term: **1 year and 228 days**4. Type of contract: **Contract**Contract description: **DEDSS Base System**

5. Purpose of contract:

This is a new contract to provide migration, cloud hosting, implementation and support of the National Electronic Disease Surveillance System.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$617,500.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Office of Public Health, Informatics and Epidemiology (OPHIE) require access to the National Electronic Disease Surveillance System to comply with federal and state regulations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staffing or expertise available to perform these services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

**CSRA
InductiveHealth Informatics**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3295, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 12/19/2016 Anticipated re-bid date: 03/31/2021

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmorse	12/29/2017 09:05:29 AM
Division Approval	rmorse	12/29/2017 09:05:32 AM
Department Approval	vmilazz1	12/29/2017 13:38:28 PM
Contract Manager Approval	rmorse	01/03/2018 15:00:11 PM
EITS Approval	lolso3	01/04/2018 08:20:59 AM
Budget Analyst Approval	bwooldri	01/12/2018 10:45:53 AM
BOE Agenda Approval	nhovden	01/12/2018 11:48:09 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19519**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **1383-19**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: National Council of Juvenile and Family Court Judges

Contractor Name: **National Council of Juvenile and Family Court Judges**Address: **300 East Second St. Ste. 1500**City/State/Zip **Reno , NV 89501**

Contact/Phone: Melissa Sickmund 412-246-0824

Vendor No.: T80710950

NV Business ID: NV19751000331

To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **136 days**4. Type of contract: **Contract**Contract description: **Evidence Based Cntr.**

5. Purpose of contract:

This is a new contract to develop and sustain an Evidence Based Resource Center for evidence based services in Juvenile Justice as required by Assembly Bill 472 of the 2017 Legislative Session.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$144,561.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Nevada Legislature passed Assembly Bill (AB) 472 in the 2017 Legislative Session, which requires the state to create an evidence based resource center.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not employ staff with the skills and expertise to perform the tasks.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**University of Nevada Reno
Strategic Progress
National Council of Juvenile and Family Court Judges**
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to Purchasing RFP #3502, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 11/01/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

8.47%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has contracted with multiple State agencies in the past. Services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
Brian Dahlberg, Management Analyst 3 Ph: 702-486-5369

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	12/05/2017 14:44:39 PM
Division Approval	pcolegro	12/18/2017 10:44:53 AM
Department Approval	vmilazz1	12/22/2017 09:42:23 AM
Contract Manager Approval	sknigge	12/22/2017 11:02:46 AM
Budget Analyst Approval	nhovden	12/26/2017 10:03:06 AM
BOE Agenda Approval	nhovden	12/26/2017 10:03:10 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19312**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**
Appropriation Unit: **3646-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Board of Regents NSHE OBO University of Las VegasOFFICE OF CONTRO

Contractor Name: **Board of Regents NSHE OBO University of Las VegasOFFICE OF CONTRO**Address: **OBO School of Medicine
2040 West Charleston Blvd Fl 5**City/State/Zip: **Las Vegas, NV 89102-2227**

Contact/Phone: Megan Becerra 702/895-4450

Vendor No.: D35000813

NV Business ID: Government Entity

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	37.00 %	Fees	0.00 %
X	Federal Funds	63.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2020**Contract term: **2 years and 137 days**4. Type of contract: **Interlocal Agreement**Contract description: **On-Call Services**

5. Purpose of contract:

This is a new interlocal agreement to provide on-call psychiatric services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$72,000.00**

Payment for services will be made at the rate of \$150.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

At times the Agency needs on-call psychiatric services when Agency psychiatrists are unavailable.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Agency employs psychiatrists but there is a need for on-call services for leave and coverage of vacancies.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 277.180, the Agency has contracted with the University of Nevada Las Vegas Medicine to provide on-call psychiatric services.

There is not indirect rates associated with this contract.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Rick Rassier, Admin Services Officer 3 Ph: 702-486-4335

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	09/27/2017 15:49:06 PM
Division Approval	pcolegro	12/21/2017 11:04:49 AM
Department Approval	vmilazz1	01/05/2018 10:58:42 AM
Contract Manager Approval	sknigge	01/05/2018 14:30:10 PM
Budget Analyst Approval	nhovden	01/10/2018 10:27:34 AM
BOE Agenda Approval	nhovden	01/10/2018 10:27:37 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19539**Agency Name: **ADJUTANT GENERAL & NATIONAL GUARD**Agency Code: **431**Appropriation Unit: **3650-16**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.**Contractor Name: **CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.**Address: **42 Longwater Drive**City/State/Zip: **Norwell, MA 02061**Contact/Phone: **Corey Harbart 775-848-5725**Vendor No.: **T27000924**NV Business ID: **NV20021375471**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **02/12/2022**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Haz Waste Disposal**

5. Purpose of contract:

This is a new contract to provide hazardous waste transportation and disposal services, to include 1 to 3 site pick-ups per year, for Nevada Army National Guard facilities throughout the state.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$160,000.00**

Payment for services will be made at the rate of \$40,000.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

It is a federal law requirement that all entities dispose of hazardous waste in a environmentally safe manner.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Office of the Military does not have the necessary staff to perform this work.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

H2O Environmentalb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	12/12/2017 09:22:19 AM
Division Approval	ctyle1	12/12/2017 09:22:22 AM
Department Approval	ctyle1	12/12/2017 09:22:24 AM
Contract Manager Approval	ctyle1	12/12/2017 09:55:28 AM
Budget Analyst Approval	jrodrig9	01/10/2018 16:01:12 PM
BOE Agenda Approval	myoun3	01/17/2018 10:18:30 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19563**

Agency Name:	ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name:	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC. DBA H & K ARCHITECTS
Agency Code:	431	Contractor Name:	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC. DBA H & K ARCHITECTS
Appropriation Unit:	3650-10	Address:	dba H+K Architects 5485 RENO CORPORATE DR STE 100 RENO, NV 89511-2262
Is budget authority available?:	Yes	City/State/Zip	RENO, NV 89511-2262
If "No" please explain:	Not Applicable	Contact/Phone:	775/332-6640
		Vendor No.:	T80984709
		NV Business ID:	19941047730

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **02/13/2020**Contract term: **2 years**4. Type of contract: **Contract**Contract description: **Master Plan North NV**

5. Purpose of contract:

This is a new contract to provide the Nevada National Army Guard (NNAG) a Real Property Development Plan for all northern NNAG sites in accordance with federal United Facilities Criteria instructions 2-100-01.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$163,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Per National Guard regulations, updates for Real Property Development Plan is required.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional architects are required to perform this work.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	12/20/2017 16:27:14 PM
Division Approval	ctyle1	12/20/2017 16:27:17 PM
Department Approval	ctyle1	12/20/2017 16:27:19 PM
Contract Manager Approval	ctyle1	01/09/2018 09:08:30 AM
Budget Analyst Approval	jrodrig9	01/10/2018 20:37:41 PM
BOE Agenda Approval	myoun3	01/17/2018 10:14:05 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19573**

Agency Name:	COMMISSION ON MINERAL RESOURCE	Legal Entity Name:	BRIAN M. BREITER DBA ENVIRONMENTAL PROTECTION SERVICES
Agency Code:	500	Contractor Name:	BRIAN M. BREITER DBA ENVIRONMENTAL PROTECTION SERVICES
Appropriation Unit:	4219-39	Address:	ENVIRONMENTAL PROTECTION SVCS PO BOX 21025
Is budget authority available?:	No	City/State/Zip:	CARSON CITY, NV 89721-1025
If "No" please explain: Work Program C42348 is adding an additional \$234,710 to Category 39.		Contact/Phone:	775/220-6687
		Vendor No.:	T27022506A
		NV Business ID:	NV20171736447
To what State Fiscal Year(s) will the contract be charged?		2018-2022	
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.			
General Funds	0.00 %	X Fees	100.00 % Mining Claim
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %
Agency Reference #:	RFP # 3504		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **02/05/2022**Contract term: **3 years and 358 days**4. Type of contract: **Contract**Contract description: **Abandoned Mine Lands**

5. Purpose of contract:

This is a new contract to provide abandoned mine lands remediation services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,500,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 513 requires the discovery and securing of dangerous conditions resulting from practices which took place at mines that are no longer operating. This work will ensure the mines remain secure.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOM employees do not have the time. Employees of other state agencies do not have the knowledge.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

AECOM Technical Services. INC
Acha Construction LLC
Environmental Protection Services

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 3504, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/18/2017 Anticipated re-bid date: 09/01/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current Vendor for this Agency, happy with work.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dvisher	01/03/2018 13:14:52 PM
Division Approval	dvisher	01/03/2018 13:15:12 PM
Department Approval	dvisher	01/03/2018 13:15:14 PM
Contract Manager Approval	dvisher	01/03/2018 13:15:17 PM
Budget Analyst Approval	cmurph3	01/03/2018 13:32:49 PM
BOE Agenda Approval	cmurph3	01/03/2018 13:32:52 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **16252**Amendment
Number: **3**Agency Name: **DEPARTMENT OF WILDLIFE**Legal Entity
Name: **DUCKS UNLIMITED, INC.**Agency Code: **702**Contractor Name: **DUCKS UNLIMITED, INC.**Appropriation Unit: **4467-18**Address: **1 WATERFOWL WAY**Is budget authority
available?: **Yes**City/State/Zip **MEMPHIS, TN 38120-2350**

If "No" please explain: Not Applicable

Contact/Phone: James R. Well 901/758-3825

Vendor No.:

NV Business ID: NV19851010941

To what State Fiscal Year(s) will the contract be charged? **2015-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Duck Stamps & Conservation
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 15-07

2. Contract start date:

a. Effective upon Board of
Examiner's approval? **No** or b. other effective date **01/20/2015**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved
Termination Date: **06/30/2021**Contract term: **6 years and 162 days**4. Type of contract: **Contract**Contract description: **Wetland Enhancement**

5. Purpose of contract:

This is the third amendment to the original contract which provides ongoing engineering services and design for wetland enhancement projects. This amendment increases the maximum amount from \$270,008 to \$362,300 due to the unanticipated increased need for wetland enhancement designs.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$90,004.00	\$90,004.00	\$90,004.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$180,004.00	\$180,004.00	\$180,004.00	Yes - Action
2. Amount of current amendment (#3):	\$92,292.00	\$92,292.00	\$92,292.00	Yes - Action
3. New maximum contract amount:	\$362,300.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Enhancement projects for lands are needed and key to wildlife management. This project will improve habitat conditions for migratory birds.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
 The work requires specialized professional expertise to do land restoration that state employees are unable to do.
9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No
- a. List the names of vendors that were solicited to submit proposals (include at least three):
 Not Applicable
- b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**
- c. Why was this contractor chosen in preference to other?
 Per NAC 333.150 professional engineers exemption.
- d. Last bid date: Anticipated re-bid date:
10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
 No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
 Not Applicable
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
 No
- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
 No
- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
 No If "Yes", please explain
 Not Applicable
13. Has the contractor ever been engaged under contract by any State agency?
 No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
 Not Applicable
14. Is the contractor currently involved in litigation with the State of Nevada?
 No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
 Not Applicable
15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation
16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes
17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes
18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes
19. Agency Field Contract Monitor:
20. Contract Status:
 Contract Approvals:
- | Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | dwendell | 12/21/2017 11:05:49 AM |
| Division Approval | tdoucett | 12/22/2017 14:10:24 PM |
| Department Approval | eobrien | 01/04/2018 10:06:40 AM |
| Contract Manager Approval | dwendell | 01/18/2018 14:17:01 PM |
| Budget Analyst Approval | hfield | 01/18/2018 14:32:51 PM |
| BOE Agenda Approval | cmurph3 | 01/19/2018 13:12:42 PM |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19564**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **4467-13**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **NNE CONSTRUCTION, INC.**Contractor Name: **NNE CONSTRUCTION, INC.**Address: **4990 VICTORY BLVD.**City/State/Zip: **ELKO, NV 89801-5220**Contact/Phone: **Richard Williams 775/738-8745**Vendor No.: **T27020691**NV Business ID: **NV20001345027**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **50.00 % Sportsmen Fees****X** Federal Funds **40.00 %** Bonds 0.00 %Highway Funds 0.00 % **X** Other funding **10.00 % Tag Auctions**

Agency Reference #: 18-41

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/10/2021**Contract term: **3 years and 56 days**4. Type of contract: **Contract**Contract description: **Fence Construction**

5. Purpose of contract:

This is a new contract to provide protection to state owned and private lands by either constructing or removing fences for resource enhancement of springs, riparian areas and crucial habitats.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00**

Other basis for payment: As invoiced by the vendor and approved by the state.

II. JUSTIFICATION

7. What conditions require that this work be done?

This will provide protection to state owned and private lands by either constructing or removing fences for resource enhancement of springs, riparian areas, and crucial habitats.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOW employees do not have the proper equipment.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Mach4construction
High Mark Construction
Plummer Built
Nuffer Fencing, LLC
Tholl Fence
Boss Tanks

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP#3285, and in accordance with NRS333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Caleb Mcadoo, Habitat Biologist Ph: (775) 777-2323

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	01/09/2018 12:40:52 PM
Division Approval	kdailey	01/09/2018 16:55:29 PM
Department Approval	eobrien	01/09/2018 17:03:00 PM
Contract Manager Approval	dwendell	01/09/2018 17:09:09 PM
Budget Analyst Approval	cpalme2	01/10/2018 09:43:38 AM
BOE Agenda Approval	cmurph3	01/10/2018 11:12:34 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19605**Agency Name: **DEPARTMENT OF
TRANSPORTATION**Agency Code: **800**Appropriation Unit: **4660-16**Is budget authority
available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity
Name: Applied Pavement TechnologyContractor Name: **Applied Pavement Technology**Address: **1108 Stephenson Lane
Suite 114**City/State/Zip: **Waunakee, WI 53597**

Contact/Phone: Kyle Potvin 608-620-1776

Vendor No.:

NV Business ID: NV20001200517

To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: P463-17-802

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **02/13/2018**
Examiner's approval?

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/26/2018**Contract term: **316 days**4. Type of contract: **Other (include description): Service Agreement**Contract description: **APMX Study**

5. Purpose of contract:

This is a new service provider agreement to provide a determination of the Pavement Condition Index at twenty-two paved public airports and update the Airport Pavement Management System.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$254,500.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Nevada Public-Use Airports are required to provide pavement condition study data to obtain any Federal Aviation Administration (FAA) Grants for pavement project every three years.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a Service Agreement procured and completed by State employees.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing
Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the highest-ranked firm by an evaluation committee.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jcutts	01/08/2018 10:24:25 AM
Division Approval	jcutts	01/08/2018 10:24:28 AM
Department Approval	jcutts	01/08/2018 10:24:30 AM
Contract Manager Approval	jcutts	01/08/2018 10:24:32 AM
Budget Analyst Approval	bmacke1	01/17/2018 08:47:03 AM
BOE Agenda Approval	myoun3	01/22/2018 15:35:35 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19567**Agency Name: **DEPARTMENT OF MOTOR VEHICLES**Agency Code: **810**Appropriation Unit: **4741-24**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **INTELLECTUAL TECHNOLOGY, INC.**Contractor Name: **INTELLECTUAL TECHNOLOGY, INC.**Address: **1901 CAMINO VIDA ROBLE STE 204**City/State/Zip: **CARLSBAD, CA 92008-6561**Contact/Phone: **Drew Nicholson 260-459-8800**Vendor No.: **T27006453**NV Business ID: **NV20101412115**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

X Highway Funds **100.00 %** Other funding 0.00 %Agency Reference #: **RFP # 3468**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/01/2022**Contract term: **4 years and 1 day**4. Type of contract: **Contract**Contract description: **Specialty Services**

5. Purpose of contract:

This is a new contract to provide ongoing production and printing of vehicle registration certificates with decals, Motor Carrier International Fuel Tax Agreement (IFTA) decals, non-resident vehicle permit decals, golf cart decals and disabled motorcycle decals. As well as maintaining the Print on Demand System that allows DMV offices statewide to print decals and forms at the time of sale, with an enhancement of processing and mailing batched decals and documentation from ITI's secure facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$4,887,043.20****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Department is required by statute to furnish vehicle registration decals, certificates for all vehicles, golf cart permits, handicap motorcycle decals, Motor Carrier IFTA decals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees to provide this service.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

IBM
Brocade
Intellectual Technologies Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP#3468, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 09/29/2017 Anticipated re-bid date: 09/29/2022

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently contracted with the Department-Service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Martin Hefner, Management Analyst 3 Ph: 775-684-4773

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vleigh	12/22/2017 08:10:37 AM
Division Approval	vleigh	12/22/2017 08:10:39 AM
Department Approval	cmunoz	12/27/2017 14:42:54 PM
Contract Manager Approval	hazevedo	12/27/2017 16:37:21 PM
EITS Approval	lolso3	01/03/2018 09:20:27 AM
Budget Analyst Approval	myoun3	01/10/2018 11:20:13 AM
BOE Agenda Approval	myoun3	01/10/2018 11:20:15 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15389** Amendment Number: **1**

Agency Name: **DEPARTMENT OF MOTOR VEHICLES** Legal Entity Name: **IMAGE ACCESS CORPORATION**

Agency Code: **810** Contractor Name: **IMAGE ACCESS CORPORATION**

Appropriation Unit: **4745-04** Address: **103 SHORELINE PKWY**

Is budget authority available?: **Yes** City/State/Zip: **SAN RAFAEL, CA 94901-5581**

If "No" please explain: Not Applicable Contact/Phone: **Brent Bailey 415/460-1700**

Vendor No.: **T29031905**

NV Business ID: **NV20151699236**

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	75.00 % Insurance Verification Program
Federal Funds	0.00 %		Bonds	0.00 %
X Highway Funds	25.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/10/2014**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **06/30/2018**

Termination Date:

Contract term: **4 years and 113 days**4. Type of contract: **Contract**Contract description: **Technical Support**

5. Purpose of contract:

This is the first amendment to the original contract which provides end user technical support to Kavis File 360 scanning software. Services include onsite software support services, system administration support, application development support, software upgrade support and training. The Kavis File 360 Imaging System is integrally linked to the DMV Mainframe application which requires custom programming by Image Access. This amendment increases the maximum amount from \$42,000 to \$50,800 as a result of contractual agreed upon annual cost increases and needed custom programming costs required for Kavis File 360 Imaging system.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$42,000.00	\$42,000.00	\$42,000.00	Yes - Info
2. Amount of current amendment (#1):	\$8,800.00	\$8,800.00	\$50,800.00	Yes - Action
3. New maximum contract amount:	\$50,800.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department requires end user and technical support on software being used within the Department. The imaging system is integrally linked to the DMV mainframe which required custom programming by the vendor. The source code is vendor proprietary. DMV does not have the source code and instead is provided the executable file.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees available in the area to provide this service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Kavis File 360 license renewals were processed on PO# DMV1400321 from Image Access. The source code is vendor proprietary, therefore DMV does not have the source code and is instead provided the executable file.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vleigh	01/04/2018 09:28:56 AM
Division Approval	vleigh	01/04/2018 09:29:00 AM
Department Approval	cmunoz	01/04/2018 12:48:36 PM
Contract Manager Approval	hazevedo	01/04/2018 14:15:27 PM
EITS Approval	lolso3	01/05/2018 08:06:10 AM
Budget Analyst Approval	myoun3	01/09/2018 11:15:31 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **17816**Amendment Number: **2**Agency Name: **DETR - REHABILITATION DIVISION**Legal Entity Name: **Jenson Total Services, Inc.**Agency Code: **901**Contractor Name: **Jenson Total Services, Inc.**Appropriation Unit: **3253-10**Address: **2880 N Commerce St**Is budget authority available?: **Yes**City/State/Zip: **N Las Vegas, NV 89030-3908**

If "No" please explain: Not Applicable

Contact/Phone: **James Jenson 702-396-4000**Vendor No.: **T29005698**NV Business ID: **NV19991356528**To what State Fiscal Year(s) will the contract be charged? **2017-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Business Enterprise Set-Aside**Agency Reference #: **2067-18-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2016**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Jenson Total Svc**

5. Purpose of contract:

This is the second amendment to the original contract that continues ongoing maintenance and repair services of heating, ventilating and air conditioning units, commercial refrigerators and refrigeration units, freezers, ice-makers, reach-ins and display units. This amendment updates the State contact information and mailing address, extends the termination date from June 30, 2018 to June 30, 2020 and increases the maximum amount from \$40,500 to \$75,000 due to an increase in unexpected repairs and the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$24,500.00	\$24,500.00	\$24,500.00	Yes - Info
a. Amendment 1:	\$16,000.00	\$16,000.00	\$40,500.00	Yes - Info
2. Amount of current amendment (#2):	\$34,500.00	\$34,500.00	\$75,000.00	Yes - Action
3. New maximum contract amount:	\$75,000.00			
and/or the termination date of the original contract has changed to:	06/30/2020			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Business Enterprises of Nevada program has a substantial inventory of equipment at various locations that need on-going maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work requires specialization in heating, ventilation, air conditioning, and commercial refrigeration units. State employees do not have the time or the specialized expertise to provide these services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

EMCOR
Liberty Heating
Jenson Total Services
Ontario Refrigeration

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest Cost vendor

d. Last bid date: 03/14/2016 Anticipated re-bid date: 03/14/2020

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has been performing satisfactory service for the Department of Employment, Training and Rehabilitation, Rehabilitation Division, Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada since 2003.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	bmartin7	12/22/2017 13:22:59 PM
Division Approval	jmcentee	01/04/2018 08:30:08 AM
Department Approval	jmcentee	01/04/2018 08:30:14 AM
Contract Manager Approval	jmcentee	01/04/2018 08:30:19 AM
Budget Analyst Approval	tgreenam	01/12/2018 08:22:25 AM
BOE Agenda Approval	sbrown	01/16/2018 11:06:58 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19422**

Agency Name:	DETR - REHABILITATION DIVISION	Legal Entity Name:	SAN DIEGO STATE UNIVERSITY FOUNDATION
Agency Code:	901	Contractor Name:	SAN DIEGO STATE UNIVERSITY FOUNDATION
Appropriation Unit:	3265-32	Address:	5250 Campanile Drive
Is budget authority available?:	Yes	City/State/Zip	San Diego, CA 92182-1901
If "No" please explain:	Not Applicable	Contact/Phone:	Sandra Nordahl 619-594-4172
		Vendor No.:	T81037053B
		NV Business ID:	NV20161368948

To what State Fiscal Year(s) will the contract be charged? **2018-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	21.30 %	Fees	0.00 %
X	Federal Funds	78.70 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3132-24-REHAB

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**

Anticipated BOE meeting date 01/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2023**Contract term: **5 years and 322 days**4. Type of contract: **Contract**Contract description: **E-REHAB Upgrade**

5. Purpose of contract:

This is a new contract to provide an upgrade to the current E-REHAB Online training program that provides training to Job Coaches and Job Developers as well as agency staff. The program will be updated to meet the current federal standards and regulations of the rehabilitation laws.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$153,590.00**

Other basis for payment: System Upgrade/Maintenance: \$95,891; 2018 Hosting: \$11,259; 2019 Hosting: \$9,288; 2020 Hosting: \$9,288; 2021 Hosting: \$9,288; 2022 Hosting: \$9,288; 2023 Hosting: \$9,288; invoices will be paid upon review and approval of authorized personnel, the total contract shall not exceed \$153,590.

II. JUSTIFICATION

7. What conditions require that this work be done?

Rehabilitation uses the E-REHAB system to provide distance training and knowledge-based learning re: Vocational Rehabilitation Technical Assistance. This system has not been upgraded since 2010 and does not meet the new Federal WIOA standards and requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The system is proprietary and only the vendor can upgrade the existing system.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 171002

Approval Date: 10/06/2017

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

8%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

TRAINING OFFICER 2, Training Officer 2 Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdesoci1	12/21/2017 15:12:53 PM
Division Approval	kdesoci1	12/21/2017 15:20:52 PM
Department Approval	jmcentee	01/03/2018 12:27:53 PM
Contract Manager Approval	jmcentee	01/03/2018 12:27:57 PM
EITS Approval	lolso3	01/09/2018 08:00:41 AM
Budget Analyst Approval	tgreenam	01/10/2018 08:14:46 AM
BOE Agenda Approval	sbrown	01/11/2018 17:21:02 PM
BOE Final Approval	Pending	



Purchasing Use Only:

Approval#: 171002

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM (171002)

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency: Department of Employment, Training and Rehabilitation		
	Contact Name and Title	Phone Number	Email Address
	Walter Cuneo, Management Analyst II	775-687-6864	wlcuneo@nvdetr.org

1b	Vendor Information:	
	Identify Vendor:	San Diego State University (SDSU) Research Foundation dba Interworks Institute
	Contact Name:	Sandra M. Nordahl
	Address:	5250 Campanile Drive, San Diego, CA 92182
	Telephone Number:	(619) 594-4172
	Email Address:	snordahl@foundation.sdsu.edu

1c	Type of Waiver Requested -- Check the appropriate type:	
	Sole or Single Source:	XX
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract?	Yes	XX	No
	Amendment:	#		
	CETS:	#		

1e	Term:			
	One (1) Time Purchase:			
	Contract:	Start Date:	January 09, 2018	End Date: December 31, 2023

1f	Funding:	
	State Appropriated:	21.30%
	Federal Funds:	78.70%
	Grant Funds:	
	Other (Explain):	

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	\$155,000

2	<p>Provide a description of work/services to be performed or commodity/good to be purchased:</p> <p><i>Interworks is the developer of the E-REHAB Learning web modules, which provides training and knowledge-based learning re: Vocational Rehabilitation (VR) Technical Assistance. The E-REHAB Distance Learning web module was first modified for the State of Nevada in 2010, with Interworks using their proprietary E-Learning Distance Learning system as the base code. The current system (E-REHAB) is a greatly customized version of Interworks' E-Learning Distance Learning system and has not had any major updates since it was purchased/modified in 2010. Interworks will update all vocational rehabilitation (VR) training modules as well as the Job Coaching and Job Development modules to reflect changes in Federal and State laws as well as new VR policies and procedures.</i></p>
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3	<p>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</p> <p><i>Interworks' proprietary E-Learning Distance Learning System is the basis upon which E-REHAB was built. Interworks owns the base code, thus only they could modify the existing E-REHAB system to bring it up to current standards. In addition, Interworks is recognized as a leading expert in the VR technical assistance field by Rehabilitation Services Administration (RSA) of the Federal Dept. of Education. No other potential vendor would likely be a subject matter expert on VR and thus would have a steep learning curve. Furthermore, any other potential vendor would have to recreate all the modules from scratch, which would add a tremendous amount of time and cost to this project (which really only needs modifications so that E-REHAB meets all the current and upcoming Federal and State legal requirements. VR does not need a new system).</i></p>
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4	<p>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</p> <p><i>Currently there are no other known vendors who have the Technical Assistance experience in VR and who have a training module program that could be modified to cross-train agency staff on VR as well as potential job coaches and job developers on what is expected of them in their position. Currently, Interworks provides these or similar services to many states and territories across the United States for their VR training needs.</i></p>
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5	<p>Were alternative services or commodities evaluated? Check One.</p>	Yes:	XX	No:	XX
	<p>a. <u>If yes</u>, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</p>				
	<p><i>Research was undertaken to find new and innovative means of training VR professionals about the new Workforce Innovation and Opportunity Act of 2015 (WIOA), especially since federal funding for training was removed in WIOA. The only vendor which could provide online distance learning of WIOA rules and regulations was Interworks. Even if one could be found, they would have to recreate all the training modules from scratch, since the current E-REHAB system is proprietary. This would add unnecessary time and costs to this project.</i></p>				
	<p>b. <u>If not</u>, why were alternatives not evaluated?</p> <p><i>Multiple state and territories use a form of the E-Learning system. This system is continuously being upgraded to meet the most current federal guidelines, by subject matter experts. This minimizes the need for expensive programmers to build a system from scratch and reduces the amount of time that the State of Nevada is out of compliance with the new WIOA federal law.</i></p>				

6	<p>Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers <u>MUST</u> accompany this request.</p>	Yes:	XX	No:	
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a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:				
Term Start and End Dates		Value	Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)
12/1/2010	11/30/2011	\$88,000	Contract creating E-REHAB	Interlocal
12/1/2010	11/30/2011	\$30,000	Amendment to contract creating E-REHAB to add additional funds to pay for content change	Interlocal Amendment#1
12/1/2014	9/30/2015	\$49,808	Hosting of E-REHAB is \$8,148 portion of larger Technical Assistance Interlocal	Interlocal (CETS#16211)
12/1/2014	9/30/2017	\$0.00	Extension for 2-years	Interlocal Amendment#1 (CETS#16211)
12/1/2014	9/30/2017	\$84,272	Added additional funds to non E-REHAB portion of contract	Interlocal Amendment#2 (CETS#16211)
12/01/2014	3/31/2018	\$0.00	Extension for 6 months	Interlocal Amendment#3 (CETS#16211)

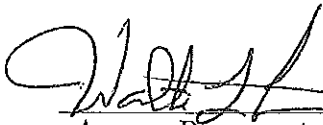
7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
	The potential consequence is that VR would have to create a brand new distance learning system, which might not meet VR's needs, and at greater cost for its creation and/or hosting.

8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
	VR program staff contacted VR programs in other states to find out what third-party online training programs were available. Other VR programs, either are using the Interworks E-Learning module plan on using the E-Learning module or don't have online training modules at this point.

9	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>	Yes:	<input checked="" type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. If yes, please provide details regarding future obligations or needs. At the end of the contract period, VR would have the right to move E-REHAB to State servers and host it itself. However, VR would lose the ability to have Interworks perform upgrades, post patches and have knowledgeable technical staff fix program issues as they occur. VR would have to either hire staff or expensive outside contractors to maintain the system, and do so without the benefit of the VR and WIOA expertise of Interworks.				

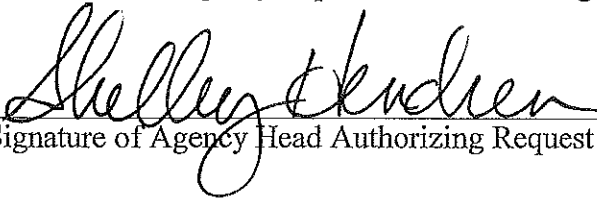
09/22/17
Per WIOA
plan to move
on Interworks
upgrades to
state so
waiver is yes!

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.


Agency Representative Initiating Request

Walter Cuneo
Print Name of Agency Representative Initiating Request

09/13/2017
Date


Signature of Agency Head Authorizing Request

Shelley Hendren
Print Name of Agency Head Authorizing Request

9-15-17
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

Name of agency or entity who provided information or review:

Representative Providing Review

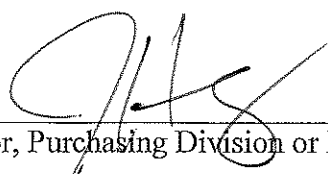
Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:


Administrator, Purchasing Division or Designee

10-6-2017
Date

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	SYSTEMS ENGINEERING, INC.	OTHER: VARIOUS	\$3,000,000	
Contract Description: This is a new contract to provide statewide security and fire protection services.						
Term of Contract:			02/13/2018 - 07/31/2019	Contract # 19569		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19569**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Systems Engineering, Inc.

Contractor Name: **Systems Engineering, Inc.**Address: **21351 Gentry Drive Suite 100**City/State/Zip: **Dulles, VA 20166**

Contact/Phone: Roy Hayes 571-434-6943

Vendor No.: T27041817

NV Business ID: NV20171814254

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: RFP 3407 ~ RM

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **07/31/2019**Contract term: **1 year and 167 days**4. Type of contract: **MSA**Contract description: **Security & Fire**

5. Purpose of contract:

This is a new contract to provide statewide security and fire protection services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,000,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

All State agencies have some sort of fire suppression equipment ranging from fire extinguishers to kitchen fire suppression systems. It is necessary to service all of this equipment routinely to insure proper working order. Also, many of the security and protection systems currently installed in State facilities are past their manufacturer/installer warranty periods and continue to need maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to service and maintain the various types of equipment.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3407 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/22/2017 Anticipated re-bid date: 05/20/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstewa10	01/02/2018 10:11:41 AM
Division Approval	mstewa10	01/02/2018 10:11:44 AM
Department Approval	mstewa10	01/02/2018 10:11:47 AM
Contract Manager Approval	rmille8	01/02/2018 10:22:13 AM
Budget Analyst Approval	aurruty	01/22/2018 11:23:54 AM
BOE Agenda Approval	lfree1	01/22/2018 11:30:11 AM
BOE Final Approval	Pending	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	DR. SANDRA CETL	GENERAL	\$10,000	Professional Service
	Contract Description:	This is a new contract to provide expert witness testimony for case #3:04-cv-0130-MMD-VPC, Hansen v. Baker to include reviewing medical records, witness statements, trial transcripts, attend pre-hearing conference, evidentiary hearing and testimony of the opposing party.				
		Term of Contract:	01/11/2018 - 09/30/2021	Contract # 19598		
2.	040	SECRETARY OF STATE'S OFFICE	D4 MEDIA CORP DBA D4 ADVANCED MEDIA	GENERAL	\$17,930	
	Contract Description:	This is a new contract to improve search engine optimization of home pages and immediate landing pages compatible with the nvsos.gov and nvsilverflume.gov websites to promote the use of online resources.				
		Term of Contract:	01/29/2018 - 06/30/2019	Contract # 19596		
3.	040	SECRETARY OF STATE'S OFFICE	HIGH DESERT MICROIMAGING, INC.	GENERAL	\$29,138	
	Contract Description:	This is a new contract to provide maintenance for scanners owned by the office for use with the eSOS Corporate Filing System.				
		Term of Contract:	01/22/2018 - 06/30/2019	Contract # 19620		
4.	040	SECRETARY OF STATE'S OFFICE	DEPARTMENT OF TRANSPORTATION	GENERAL	\$30,000	
	Contract Description:	This is the first amendment to the interlocal agreement which provides the Office access to the statewide radio system. This amendment increases the maximum amount from \$7,500 to \$37,500 to cover the annual cost of the equipment and services over the term of the contract.				
		Term of Contract:	07/19/2017 - 06/30/2022	Contract # 18992		
5.	051	TREASURER'S OFFICE - COLLEGE SAVINGS TRUST	ANDSON, INC. DBA ANDSON FOUNDATION	OTHER: TRANSFER FROM ENDOWMENT ACCOUNT	\$20,000	
	Contract Description:	This is a new contract to provide a monetary sponsorship for two schools in rural Nevada. This sponsorship includes in-class curriculum, data management and reporting, piggy bank program implementation and participation in college savings events.				
		Term of Contract:	01/18/2018 - 06/30/2018	Contract # 19621		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	051	TREASURER'S OFFICE - COLLEGE SAVINGS TRUST	THE INTERNATIONAL ASSOCIATION OF WORKING MOTHERS	OTHER: TRANSFER FROM ENDOWMENT ACCOUNT	\$18,000	
	Contract Description:	This is a new contract to provide a monetary sponsorship to the Women's Money Conferences in Reno and Las Vegas, including a booth at the conferences, advertisement placement, logo placement, social media mentions and speaking at breakout sessions.				
		Term of Contract:	01/02/2018 - 06/30/2018	Contract # 19544		
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	AIR SYSTEMS SERVICE AND CONSTRUCTION	OTHER: BUILDING RENTAL INCOME	\$12,472	
	Contract Description:	This is a new contract that continues ongoing services to maintain the Heating, Ventilation and Air Conditioning system/equipment on a quarterly basis at the Nevada Historic Society in Reno.				
		Term of Contract:	01/01/2018 - 01/31/2022	Contract # 19491		
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	AIR SYSTEMS SERVICE AND CONSTRUCTION	OTHER: BUILDING RENTAL INCOME	\$28,580	
	Contract Description:	This is a new contract that continues ongoing quarterly Heating, Ventilation and Air Conditioning inspection and maintenance services for the Nevada Early Intervention Services facility in Reno.				
		Term of Contract:	01/01/2018 - 11/30/2021	Contract # 19551		
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	COIT SERVICES OF RENO, LLC	OTHER: BUILDING RENTAL INCOME	\$23,900	
	Contract Description:	This is a new contract to provide ongoing on-call cleaning and emergency restoration/reconstruction services for state-owned buildings in northern Nevada.				
		Term of Contract:	01/19/2018 - 12/28/2021	Contract # 19577		
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	H2O ENVIRONMENTAL, INC.	OTHER: BUILDING RENTAL INCOME	\$23,500	
	Contract Description:	This is a new contract to provide ongoing environmental and waste management services for state-owned buildings in northern Nevada.				
		Term of Contract:	02/01/2018 - 01/31/2022	Contract # 19529		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	ROBERT LOPEZ DBA STAY GREEN TREE SERVICE	OTHER: BUILDING RENTAL INCOME	\$40,000	
	Contract Description:	This is the second amendment to the original contract which provides ongoing arborist services for state-owned facilities in the Carson City and Reno areas. This amendment increases the maximum amount from \$60,000 to \$100,000 due to demand and cost of services being greater than projected.				
		Term of Contract:	03/01/2016 - 02/29/2020	Contract # 17330		
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	OLCESE CONSTRUCTION COMPANY	OTHER: BUILDING RENTAL INCOME	\$45,000	
	Contract Description:	This is a new contract to provide on-call construction, storm damage, property damage clean-up and disposal services for state-owned facilities in northern Nevada.				
		Term of Contract:	01/01/2018 - 11/30/2021	Contract # 19505		
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	DG KOCH ASSOCIATES, LLC	BONDS	\$43,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Caliente Youth Center – Heating, Ventilation and Air Conditioning Systems (HVAC) Replacement CIP project, to include mechanical and electrical design documents, bid documents and construction administration services for the replacement of rooftop HVAC systems for the gymnasium, classroom and dining facilities at the center: CIP Project No. 17-M31; SPWD Contract No.111664.				
		Term of Contract:	01/01/2018 - 06/30/2021	Contract # 19549		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	MELROY ENGINEERING, INC. DBA MELROY ENGINEERING CONSULTANTS	BONDS	\$27,500	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Northern Nevada Child and Adolescent Services - Emergency Generator Upgrades CIP project, to include design, construction and bid documents for the installation of a new 350KW generator at the Reno facility: CIP Project No. 17-M11; SPWD Contract No. 111756.				
		Term of Contract:	01/18/2018 - 06/30/2021	Contract # 19618		
15.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	SOUTHWEST ELECTRITECH SERVICES, LLC	BONDS	\$11,235	Professional Service
	Contract Description:	This is a new contract to provide professional mechanical and electrical services for the Lovelock Correctional Center - Central Warehouse and Culinary Refrigeration Unit Replacements CIP project, to including installation of electrical power monitoring equipment and power data recording devices sufficient to provide detailed voltage, amperes and kilowatt demands and circuit loads: CIP Project No. 15-M10; SPWD Contract No. 111732.				
		Term of Contract:	01/01/2018 - 06/30/2021	Contract # 19556		
16.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	RAYMOND P. CROOK DBA RPC ROOF CONSULTING SERVICES	BONDS	\$39,125	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Warm Springs Correctional Center - Roof Replacement Housing Unit 4 CIP project, to include recommendations for removal of current roof and installation of the new roof, bid documents, roof plans and specifications, quality assurance and final roof inspection services: CIP Project No. 17-S01-5; SPWD Contract No. 111674.				
		Term of Contract:	01/01/2018 - 06/30/2021	Contract # 19543		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC. DBA H&K ARCHITECTS	BONDS	\$48,365	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Heroes Memorial Building Annex - Roofing Replacement and Roof Seismic Stabilization CIP project, to include design, construction, bid and construction administration services for the installation of a single ply roofing system and seismic upgrade for the roof structure and masonry walls: CIP Project No. 17-M68: SPWD Contract No. 111642				
		Term of Contract:	12/20/2017 - 06/30/2021	Contract # 19500		
18.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	JOHN P. COPOULOS DBA JP COPOULOS ARCHITECT	GENERAL FUND	\$26,550	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Fort Churchill - Adobe Rehabilitation project, to include architectural design and construction administration services through construction for the rehabilitation of the adobe walls and construction documents for all of the unoccupied buildings on the site: CIP Project No. 18-A023; SPWD Contract No. 111634.				
		Term of Contract:	01/01/2018 - 06/30/2022	Contract # 19550		
19.	087	DEPARTMENT OF ADMINISTRATION - DIRECTORS OFFICE - COMMISSION FOR WOMEN - NON-EXEC	STORIES IN PLACE, LLC	OTHER: COMMUNITY FOUNDATION 60% FEDERAL 40%	\$11,350	
	Contract Description:	This is a new contract to provide development, design and implementation services for an exhibit which will display women's past and present contributions to Nevada's heritage, traditions and history. This exhibit will be located in the breezeway of the State Capitol building.				
		Term of Contract:	01/19/2018 - 06/30/2018	Contract # 19595		
20.	089	DEPARTMENT OF ADMINISTRATION - HEARINGS AND APPEALS	LORNA WARD DBA WARD MEDIATION SERVICES, LLC	OTHER: CHARGES FOR SERVICES	\$40,000	Professional Service
	Contract Description:	This is a new contract to provide services as an appointed Special Appeals Officer to handle cases related to Human Resource Management, Department of Employment, Training and Rehabilitation, Department of Education and Medicaid provider matters.				
		Term of Contract:	10/01/2017 - 08/31/2019	Contract # 19520		
21.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS- TOURISM	DIRECT CALL CENTERS, LLC	OTHER: LODGING TAX	\$21,500	Sole Source

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
22.	101	Contract Description: This is a new contract to provide ongoing services to receive inbound domestic and Canadian phone calls from potential Nevada visitors.				
		Term of Contract:		12/22/2017 - 06/30/2021	Contract # 19565	
		DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS-TOURISM	DYNAGRAPHICS PRINTING, INC.	OTHER: LODGING TAX	\$49,000	
23.	180	Contract Description: This is a new contract to provide printing services and an online ordering system.				
		Term of Contract:		01/12/2018 - 06/30/2021	Contract # 19601	
		DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY	INTERNATIONAL BUSINESSS MACHINES DBA IBM CORPORATION	FEE: USER	\$16,752	Sole Source
24.	180	Contract Description: This is a new contract to provide relocation services for two mainframe machines that are located in Las Vegas and Carson City.				
		Term of Contract:		01/19/2018 - 02/28/2018	Contract # 19576	
		DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY	JEM COMPUTERS, INC. DBA JEM TECH GROUP	FEE: USER	\$34,369	
25.	180	Contract Description: This is a new contract to provide equipment installation services for the State of Nevada Lock Project.				
		Term of Contract:		01/23/2018 - 03/01/2018	Contract # 19557	
		DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY	SILVER STATE FORKLIFT, INC.	FEE: USER	\$10,000	
26.	300	Contract Description: This is a new contract to provide repair and maintenance services for the fork lift plus charger and the walkie stacker plus charger located at the computer facility.				
		Term of Contract:		12/21/2017 - 12/15/2021	Contract # 19524	
		DEPARTMENT OF EDUCATION - SAFE AND RESPECTFUL LEARNING	THE ABBI AGENCY	FEDERAL	\$24,000	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
		This is the first amendment to the original contract which provides marketing and branding service for the Department's program established under SB 212 from the 2017 Legislative Session. This amendment increases the maximum amount from \$20,000 to \$44,000 due to the Office's change in name and brand from Safe-to-Tell to SafeVoice, a Nevada specific name and brand which requires research, strategy, and development.				
		Term of Contract:	09/18/2017 - 02/07/2018	Contract # 19179		
27.	332	DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - ARCHIVES AND PUBLIC RECORDS	ALLAN BRENNER DBA ALLAN ENTERPRISES	GENERAL	\$24,885	
		Contract Description: This is a new contract to provide repair and maintenance for a Kodak Archive Writer.				
		Term of Contract:	10/08/2017 - 10/07/2020	Contract # 19571		
28.	332	DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - GIFT FUND - NON-EXEC	CDMS, INC. DBA PRECISION DOCUMENT IMAGING	OTHER: GIFT FUND	\$17,000	
		Contract Description: This is a new contract to provide installation and training on the OnBase Enterprise Content Manager solution.				
		Term of Contract:	01/09/2018 - 12/31/2019	Contract # 19581		
29.	332	DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - STATE LIBRARY	CALIFA GROUP	FEDERAL	\$27,000	
		Contract Description: This is a new contract to provide design and development of two one-hour webinars introducing virtual reality, immersed education and training for Library Trustees and the State Council on Libraries and Literacy.				
		Term of Contract:	01/10/2018 - 06/30/2018	Contract # 19527		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
30.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - FIELD SERVICES	GRAPHIC IMAGING, INC.	GENERAL 30% FEDERAL 70%	\$2,200	
	Contract Description:	This is the second amendment to the original contract which provides scanning equipment repairs, labor and services to offices in southern Nevada. This amendment extends the termination date from December 31, 2017 to March 31, 2018 and increases the maximum amount from \$9,000 to \$11,200 due to an increased need for repairs.				
		Term of Contract:	11/04/2016 - 03/31/2018	Contract # 18210		
31.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	BARBARA A. SIEGEL	FEDERAL	\$16,500	
	Contract Description:	This is a new contract to provide ongoing facilitation of the strategic planning process and meeting. This is a performance based program and the annual strategic planning provides management staff a forum to establish program direction and set priorities for gaining efficiencies and improving performance.				
		Term of Contract:	01/11/2018 - 12/31/2021	Contract # 19535		
32.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER	BALLIN FADES, LLC	GENERAL	\$23,040	
	Contract Description:	This is a new contract to provide ongoing barber services for the youth.				
		Term of Contract:	01/12/2018 - 10/31/2019	Contract # 19459		
33.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CALIENTE YOUTH CENTER	ANALISA M. JACKSON	GENERAL	\$20,000	
	Contract Description:	This is a new contract to provide ongoing barber services for the youth.				
		Term of Contract:	01/12/2018 - 10/31/2019	Contract # 19498		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
34.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	SCOTT CHRISTOPHER KUHN DBA D & J'S CLEANING SERVICE	GENERAL 75% FEDERAL 25%	\$19,560	
		Contract Description: This is a new contract to provide ongoing janitorial services to the child welfare rural regional office located in Fallon.				
		Term of Contract:		01/08/2018 - 11/30/2019	Contract # 19509	
35.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NEVADA YOUTH TRAINING CENTER	NELLIE K. CARLSON DBA HAIR BRUSH	GENERAL	\$25,920	
		Contract Description: This is a new contract to provide ongoing barber services for the youth.				
		Term of Contract:		07/01/2018 - 06/30/2020	Contract # 19499	
36.	440	DEPARTMENT OF CORRECTIONS - CORRECTIONAL PROGRAMS	FREEDOM HOUSE SOBER LIVING, INC.	FEDERAL	\$37,731	
		Contract Description: This is a new contract to provide offender assessments for inmates housed in institutions and facilities in southern Nevada. These services are part of Nevada's strategic recidivism reduction plan to assist offenders with the completion of a re-entry plan as they prepare for release from incarceration. An individual care plan will be developed for offenders in pre-release and, as needed, comprehensive case management for outpatient care.				
		Term of Contract:		12/21/2017 - 09/30/2018	Contract # 19445	
37.	440	DEPARTMENT OF CORRECTIONS - HIGH DESERT STATE PRISON	DESERT BOILERS & CONTROLS, INC.	GENERAL	\$13,800	
		Contract Description: This is a new contract to perform a complete source test on the performance and emissions of all six diesel boilers. The Clark County Department of Air Quality Control requires diesel boilers be tested every five years in accordance with Federal Regulation, 40 CFR Part 60.				
		Term of Contract:		01/04/2018 - 03/31/2018	Contract # 19537	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
38.	500	DIVISION OF MINERAL RESOURCES	THOMAS JOHN DEMULL DBA THOMAS J. DEMULL CONSULTING	FEE: MINING CLAIMS	\$24,999	Professional Service
	Contract Description:	This is a new contract to provide a technical report on: the current state of mineral processing facilities and capacities in Nevada; known mineral resources which might benefit from ore concentrate tolling; the need for such a facility; and requirements needed of, and benefits from, such a facility.				
	Term of Contract:	12/27/2017 - 12/31/2018	Contract # 19568			
39.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	COLYAR TECHNOLOGY SOLUTIONS DBA COLYAR CONSULTING GROUP, INC.	FEDERAL	\$40,000	
	Contract Description:	This is a new contract to provide ongoing system enhancement services for the food and nutrition program inventory and billing software.				
	Term of Contract:	01/01/2018 - 12/31/2018	Contract # 19506			
40.	550	DEPARTMENT OF AGRICULTURE - LIVESTOCK INSPECTION	EL AERO SERVICES, INC.	FEE: LIVESTOCK INSPECTION FEES	\$15,600	
	Contract Description:	This is a new contract to provide helicopter piloting services to aid in the accurate count of wild horses in the Virginia Range.				
	Term of Contract:	01/10/2018 - 01/31/2018	Contract # 19622			
41.	650	DEPARTMENT OF PUBLIC SAFETY- DIRECTOR'S OFFICE	BERRY ENTERPRISES DBA SIERRA ELECTRONICS	GENERAL 56% HIGHWAY 3% FEE: PLAN REVIEW AND LICENSES 7% BUILDING AND GROUNDS 5% FEDERAL 29%	\$39,125	
	Contract Description:	This is a new contract to provide ongoing mobile radio installation services for Department vehicles. Radios will be installed in the existing vehicle's factory center console, or a third-party console provided by the Department.				
	Term of Contract:	01/10/2018 - 12/31/2019	Contract # 19589			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
42.	655	DEPARTMENT OF PUBLIC SAFETY - CENTRAL REPOSITORY FOR NEVADA RECORDS OF CRIMINAL HISTORY	CITY OF HENDERSON AND LAS VEGAS METROPOLITAN POLICE DEPARTMENT	FEE: FINGERPRINTING	\$30,000	
	Contract Description:	This is a new three party inter-local agreement to equally share the cost of hiring temporary staff for the purpose of vetting Microsoft 365 employees who will have access to Nevada records of criminal history via fingerprint-based background checks.				
		Term of Contract:	01/02/2018 - 06/30/2018	Contract # 19538		
43.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FEDERAL PROGRAMS- NON-EXEC	THS VISUALS MOTION PICTURES, LLC	OTHER: GIFT SHOP 8% FEDERAL 92%	\$23,850	
	Contract Description:	This is a new contract to finalize videos for ten state parks. The purpose of the videos are to increase the curiosity and understanding of the uniqueness of each of the ten parks.				
		Term of Contract:	01/04/2018 - 03/01/2018	Contract # 19554		
44.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - RECLAMATION SURETY ACCOUNT - NON-EXEC	CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.	OTHER: SURETY BONDS	\$23,453	
	Contract Description:	This is a new contract to remove the remaining mill flotation chemicals associated with the Taylor Mill operation.				
		Term of Contract:	01/05/2018 - 11/20/2018	Contract # 19395		
45.	752	DEPARTMENT OF BUSINESS AND INDUSTRY - LABOR COMMISSION	CUSTOMER EXPRESSIONS CORP	GENERAL	\$48,920	Sole Source
	Contract Description:	This is a new contract to provide for the development and addition to the I-Sight case management system a prevailing wage survey and calculation database. Pursuant to AB 509 from the 2017 Legislative Session, the I-Sight case management system is to provide for the electronic filing of wage claims and general complaints. It also provides electronic reporting and quick responses concerning wage claims and general complaints, to include producing documents from the system.				
		Term of Contract:	01/12/2018 - 12/31/2018	Contract # 19579		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
46.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	STRONG SOURCE, LLC DBA G3 ELECTRICAL TECHNOLOGIES	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$20,000	
	Contract Description:	This is a new contract that continues ongoing regular and emergency electrical system repairs, installations and maintenance for the various facilities located in southern Nevada.				
		Term of Contract:	01/22/2018 - 01/30/2020	Contract # 19574		
47.	B005	LICENSING BOARDS AND COMMISSIONS - CHIROPRACTIC PHYSICIANS	BERTRAND & ASSOCIATES, LLC	FEE: LICENSING	\$18,300	Professional Service
	Contract Description:	This is a new contract to provide annual audit services to the Board.				
		Term of Contract:	12/19/2017 - 12/31/2020	Contract # 19522		
48.	B023	LICENSING BOARDS AND COMMISSIONS - PHYSICAL THERAPY EXAMINERS	HAL TAYLOR, ATTORNEY AT LAW	FEE: LICENSING	\$22,500	
	Contract Description:	This is a new contract to provide legal services to the Board for disciplinary cases and complaints regarding the practice of physical therapy.				
		Term of Contract:	07/01/2017 - 12/31/2017	Contract # 19555		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19598**Agency Name: **ATTORNEY GENERAL'S OFFICE**Agency Code: **030**Appropriation Unit: **1030-04**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **CETL, DR. SANDRA**Contractor Name: **CETL, DR. SANDRA**Address: **10631 STREAMSIDE AVE**City/State/Zip: **LAS VEGAS, NV 89129**Contact/Phone: **702-378-3931**Vendor No.: **T32005856**NV Business ID: **NV20181010173**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/11/2018**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2021**Contract term: **3 years and 262 days**4. Type of contract: **Contract**Contract description: **Expert Witness**

5. Purpose of contract:

This is a new contract to provide expert witness testimony for case #3:04-cv-0130-MMD-VPC, Hansen v. Baker to include reviewing medical records, witness statements, trial transcripts, attend pre hearing conference, evidentiary hearing and testimony of the opposing party.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

THESE SERVICES WILL PROVIDE EXPERT WITNESS TESTIMONY FOR ONGOING LITIGATION.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

STATE EMPLOYEES DO NOT HAVE THE SPECIALIZED EXPERTISE NEEDED FOR THIS MATTER9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

HEATHER PROCTOR, SR DEP ATTORNEY GEN Ph: 775-684-1271

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cschonl1	01/10/2018 11:57:25 AM
Division Approval	cschonl1	01/10/2018 11:57:27 AM
Department Approval	cschonl1	01/10/2018 11:57:29 AM
Contract Manager Approval	cschonl1	01/10/2018 11:57:32 AM
Budget Analyst Approval	myoun3	01/11/2018 07:23:16 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19596**Agency Name: **SECRETARY OF STATE'S OFFICE**Agency Code: **040**Appropriation Unit: **1050-23**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **D4 Advanced Media**Contractor Name: **D4 Advanced Media**Address: **140 W Huffaker Lane Suite 506**City/State/Zip: **Reno, NV 8511**Contact/Phone: **John Dunlap 775-636-9986**Vendor No.: **T29036600**NV Business ID: **NV20131368761**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/29/2018**

Anticipated BOE meeting date 01/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2019**Contract term: **1 year and 151 days**4. Type of contract: **Contract**Contract description: **Web Site Services**

5. Purpose of contract:

This is a new contract to improve search engine optimization of home pages and immediate landing pages compatible with nvsos.gov and nvsilverflume.gov.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,930.00**

Other basis for payment: See Attachment AA for payment schedule

II. JUSTIFICATION

7. What conditions require that this work be done?

The Secretary of State's Office desires to improve search engine optimization of home pages and immediate landing pages that is compatible with nvsos.gov and nvsilverflume.gov., with the goal of directing customers away from using paper documents, and instead to an online format.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the time, resources and expertise to complete the job.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**The Glenn Group
D4 Advanced Media
Abbi Agency**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was selected based on the quality of the work most closely aligning to the other submitted bids.

Three evaluators assessed: Visual Appeal, Calls to Action, and Cost.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdoover	01/05/2018 07:21:09 AM
Division Approval	pdoover	01/05/2018 07:21:12 AM
Department Approval	pdoover	01/05/2018 07:21:15 AM
Contract Manager Approval	shudder	01/08/2018 07:38:15 AM
Budget Analyst Approval	aurrutu	01/11/2018 11:15:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19620**Agency Name: **SECRETARY OF STATE'S OFFICE**Agency Code: **040**Appropriation Unit: **1050-26**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **HIGH DESERT MICROIMAGING INC**Contractor Name: **HIGH DESERT MICROIMAGING INC**Address: **PO BOX 4697**City/State/Zip: **SPARKS, NV 89432**Contact/Phone: **Meg Miller 775-359-6980**Vendor No.: **PUR0000032A**NV Business ID: **NV19951110096**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/22/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2019**Contract term: **1 year and 158 days**4. Type of contract: **Contract**Contract description: **Scanner Maintenance**

5. Purpose of contract:

This is a new contract to provide maintenance for 18 months for scanners owned by the Secretary of State for use with the eSOS Corporate Filing System.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,138.00**

Other basis for payment: FY18 quarterly payments up to a maximum of \$9,713; FY19 quarterly payments up to a maximum of \$19,425

II. JUSTIFICATION

7. What conditions require that this work be done?

The eSOS Corporate Filing System requires the use of scanners to receive incoming corporate filing documents, work requests and payment instruments and uses the Pro Scan machines to convert the paper documents within the agency disaster recovery plan. The scanners will periodically require maintenance and service.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees within the Secretary of State or other State agencies are not specifically trained on the interface with Canon scanners and the eSOS Corporate Filing System and do not possess the technical knowledge to perform the required maintenance.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

High Sierra Business Systems
Ray A Morgan Company
High Desert Microimaging

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor guarantees service within 24 hours, has thorough knowledge of the business process of the Secretary of State's eSOS system and offered the best price.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	01/11/2018 12:35:31 PM
Division Approval	pdover	01/11/2018 12:35:44 PM
Department Approval	pdover	01/11/2018 12:35:51 PM
Contract Manager Approval	shudder	01/11/2018 12:36:17 PM
Budget Analyst Approval	aurrutu	01/11/2018 15:22:10 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **18992**Amendment Number: **1**Agency Name: **SECRETARY OF STATE'S OFFICE**Legal Entity Name: **NV Department of Transportation**Agency Code: **040**Contractor Name: **NV Department of Transportation**Appropriation Unit: **1050-83**Address: **1263 South Stewart St**Is budget authority available?: **Yes**City/State/Zip: **Carson City , NV 89701**If "No" please explain: **Not Applicable**Contact/Phone: **Richard Brooks 775-888-7886**

Vendor No.:

NV Business ID: **State Agency**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/19/2017**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2022**Contract term: **4 years and 347 days**4. Type of contract: **Interlocal Agreement**Contract description: **Contract**

5. Purpose of contract:

This is the first amendment to an interlocal contract which provides SOS access to a statewide radio system and which is primarily designed to provide portable coverage on the State road system. This amendment will increase SOS's authority from \$7,500 to \$37,500 to cover the annual cost of the equipment and services over the term of the contract.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$7,500.00	\$7,500.00	\$7,500.00	No
2. Amount of current amendment (#1):	\$30,000.00	\$37,500.00	\$37,500.00	Yes - Info
3. New maximum contract amount:	\$37,500.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract allows SOS a statewide Radio System which is primarily designed to provide portable coverage statewide on the State road system. The Statewide Radio System is shared with multiple state entities participating in full legal accordance with the Federal Communications Commission (FCC) regulations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

SOS employees do not have the expertise to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Yes

See the attached Authorization to Contract form for details.

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Yes

See the attached Authorization to Contract form for details.

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

The Contractor is a state agency

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOT and SOS have contracted for these services since 2016 Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	11/30/2017 15:54:56 PM
Division Approval	pdover	11/30/2017 15:54:59 PM
Department Approval	pdover	11/30/2017 15:55:03 PM
Contract Manager Approval	shudder	12/01/2017 07:30:22 AM
Budget Analyst Approval	aurretty	01/12/2018 09:52:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19621**Agency Name: **TREASURER - COLLEGE SAVINGS TRUST**Agency Code: **051**Appropriation Unit: **1092-21**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ANDSON INC DBA**Contractor Name: **ANDSON INC DBA**Address: **ANDSON FOUNDATION / STE 101
11920 SOUTHERN HIGHLANDS PKWY**City/State/Zip: **LAS VEGAS, NV 89141-3273**Contact/Phone: **702/785-0020**Vendor No.: **PUR0005525**NV Business ID: **NV20091554752**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Transfer from Endowment Account

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/18/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **162 days**4. Type of contract: **Contract**Contract description: **Sponsorship**

5. Purpose of contract:

This is a new contract to provide a monetary sponsorship to the Andson Foundation for two schools in rural Nevada. This sponsorship includes sponsoring in-class curriculum, data management and reporting, piggy bank program implementation, and participating in college savings events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$10,000.00 per school

Other basis for payment: A total of \$20,000.00 is due to the vendor upon contract approval

II. JUSTIFICATION

7. What conditions require that this work be done?

The College Savings Division is responsible for identifying events in the community which help promote college savings and the importance of higher education for Nevadans.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This Sponsorship provides greater exposure for the Nevada College Savings Plans that the Treasurer's office staff couldn't accomplish on its own.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The State Treasurer's Office has sponsored this organization in the past with satisfactory performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Domestic Non-Profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	01/17/2018 11:12:27 AM
Division Approval	alaw1	01/17/2018 11:12:30 AM
Department Approval	alaw1	01/17/2018 11:12:32 AM
Contract Manager Approval	yli00	01/17/2018 11:15:14 AM
Budget Analyst Approval	laaron	01/18/2018 11:04:01 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19544**Agency Name: **TREASURER - COLLEGE SAVINGS TRUST**Agency Code: **051**Appropriation Unit: **1092-21**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **INTERNATIONAL ASSOCIATION OF WORKING MOTHERS**Contractor Name: **INTERNATIONAL ASSOCIATION OF WORKING MOTHERS**Address: **Women's Money****1281 Baring Blvd**City/State/Zip **Sparks, NV 89434**Contact/Phone: **Edward Vento 775 815-5505**Vendor No.: **T32001477**NV Business ID: **NV20061198072**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Transfer from Endowment Account

Agency Reference #: **051**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/02/2018**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **178 days**4. Type of contract: **Contract**Contract description: **Sponsorship**

5. Purpose of contract:

This is a new contract to provide a monetary sponsorship to the Women's Money Conferences in Reno and Las Vegas. This sponsorship includes a booth at the conferences, advertisement placement, logo placement, social media mentions, and speaking at breakout sessions.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,000.00**

Payment for services will be made at the rate of \$18,000.00 per Sponsorship

Other basis for payment: A total of \$18,000 is due to the vendor upon contract approval

II. JUSTIFICATION

7. What conditions require that this work be done?

The College Savings division is responsible for identifying events in the community which help promote college savings and the importance of higher education for Nevadans.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This sponsorship provides greater exposure for the Nevada College Savings Plans that the Treasurer's office staff couldn't accomplish on its own.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The State Treasurer's Office has sponsored this organization in the past with satisfactory performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Domestic Non-Profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	12/21/2017 10:51:12 AM
Division Approval	alaw1	12/21/2017 10:51:15 AM
Department Approval	alaw1	12/21/2017 10:51:17 AM
Contract Manager Approval	yli00	12/21/2017 11:00:00 AM
Budget Analyst Approval	laaron	01/02/2018 13:47:12 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19491**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **AIR SYSTEMS SERVICE OF
SACRAMENTO**Contractor Name: **AIR SERVICE OF NEVADA**Address: **10831 OLD PLACERVILLE RD**City/State/Zip: **SACRAMENTO, CA 95827-2558**Contact/Phone: **916/368-0336**Vendor No.: **T29037507**NV Business ID: **NV20051642544**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building Rental Income Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2022**Contract term: **4 years and 31 days**4. Type of contract: **Contract**Contract description: **HVAC Services**

5. Purpose of contract:

This is a new contract that continues ongoing services to maintain HVAC system/equipment on a quarterly basis at the Nevada Historic Society in Reno.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,472.00**

Payment for services will be made at the rate of \$467.00 per Quarter

Other basis for payment: Quarter which are January, April, July and October for 2018, 2019, 2020 and 2021. \$5,000 is allotted for extra services not covered in contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

Buildings and Grounds must maintain an operating system at all times.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

B&G does not have the personnel needed to perform these tasks.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is vendor had the lowest bid.

d. Last bid date: 09/01/2017 Anticipated re-bid date: 09/01/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/18/2017 08:13:10 AM
Division Approval	ssands	12/18/2017 08:13:13 AM
Department Approval	ssands	12/18/2017 08:13:16 AM
Contract Manager Approval	ssands	12/18/2017 09:08:41 AM
Budget Analyst Approval	jrodrig9	01/01/2018 20:58:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19551**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority
available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity
Name: **AIR SYSTEMS SERVICE &
CONSTRUCTION**Contractor Name: **AIR SERVICE OF NEVADA**Address: **10831 OLD PLACERVILLE RD**City/State/Zip: **SACRAMENTO, CA 95827-2558**Contact/Phone: **916-368-033**Vendor No.: **T29037507**NV Business ID: **NV20051642544**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % B&G Building Rental Income Revenue**Agency Reference #: **ASD 2664275**

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **01/01/2018**
Examiner's approval?Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/30/2021**Contract term: **3 years and 334 days**4. Type of contract: **Contract**Contract description: **HVAC Services**

5. Purpose of contract:

This is a new contract that continues ongoing quarterly HVAC inspection and maintenance services for the Nevada Early Intervention facility in Reno.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$28,580.00**

Payment for services will be made at the rate of \$1,473.75 per quarter

Other basis for payment: Quarters are January, April, July and October for 2018,2019,2020 and 2021. Plus \$5,000 allotted for extra services not covered in the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

B&G must maintain an operating system at all times.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

B&G does not have the personnel needed to perform these tasks.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing
Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

BCS
AIR SYSTEMS SERVICE
JOHNSON CONTROLS

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor had the best prices.

d. Last bid date: 10/01/2017 Anticipated re-bid date: 10/01/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/18/2017 09:01:42 AM
Division Approval	ssands	12/18/2017 09:01:45 AM
Department Approval	ssands	12/18/2017 09:01:48 AM
Contract Manager Approval	ssands	12/18/2017 09:12:20 AM
Budget Analyst Approval	jrodrig9	01/01/2018 20:59:55 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19577**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **COIT SERVICES OF RENO LLC**Contractor Name: **COIT SERVICES OF RENO LLC**Address: **105 Parr Boulevard**City/State/Zip: **RENO, NV 89512**Contact/Phone: **Bryan Johnson 775-322-4266**Vendor No.: **T29014945**NV Business ID: **NV20051259352**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % B&G Building Rental Revenue Income**Agency Reference #: **ASD 2692416**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/19/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/28/2021**Contract term: **3 years and 344 days**4. Type of contract: **Contract**Contract description: **Emergency restoratio**

5. Purpose of contract:

This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services for state owned buildings in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,900.00**

Other basis for payment: Payment specifications are outlined in Contractor's Response, Attachment AA.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State needs to have a resource such as this to ensure the rapid restoration of vital State resources, facilities and services critical to the continuation of agency operations following a natural or man-made disaster.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the staff or specialized equipment to perform disaster recovery services.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

SERVPRO
BELFOR RESTORATION
COIT SERVICES

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple contracts for emergency disaster recovery services

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/12/2018 06:26:45 AM
Division Approval	ssands	01/12/2018 06:26:51 AM
Department Approval	ssands	01/12/2018 06:26:56 AM
Contract Manager Approval	ssands	01/12/2018 06:27:00 AM
Budget Analyst Approval	jrodrig9	01/19/2018 15:11:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19529**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **H2O Environmental, Inc.**Contractor Name: **H2O Environmental, Inc.**Address: **3510 Barron Way
Suite 200**City/State/Zip: **Reno, NV 89511**Contact/Phone: **Kevin Anderson 775-351-2237**Vendor No.: **PUR0002244**NV Business ID: **NV19961214703**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % B&G Building Rent Income Revenue

Agency Reference #: **ASD 2681366**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2022**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Environmental Svcs**

5. Purpose of contract:

This is a new contract to provide ongoing environmental and waste management services for state-owned buildings in Northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,500.00**

Other basis for payment: Please see attachment CC

II. JUSTIFICATION

7. What conditions require that this work be done?

All environmental and hazardous waste must be disposed of properly.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

B&G does not have the personnel or equipment to handle this task.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of several vendors and per SAM .0338.0, each contractor will be contacted to bid on available jobs.

d. Last bid date: 12/01/2017 Anticipated re-bid date: 12/01/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

B&G has used this vendor since 2002 and service is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/12/2018 06:28:13 AM
Division Approval	ssands	01/12/2018 06:28:18 AM
Department Approval	ssands	01/12/2018 06:28:22 AM
Contract Manager Approval	ssands	01/12/2018 06:29:05 AM
Budget Analyst Approval	jrodrig9	01/18/2018 17:03:30 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **17330**Amendment Number: **2**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Legal Entity Name: **LOPEZ, ROBERT DBA**Agency Code: **082**Contractor Name: **LOPEZ, ROBERT DBA**Appropriation Unit: **1349-12**Address: **STAY GREEN TREE SERVICE
PO BOX 1335**Is budget authority available?: **Yes**City/State/Zip: **CARSON CITY, NV 89702**

If "No" please explain: Not Applicable

Contact/Phone: **775-883-7899**Vendor No.: **T80931206A**NV Business ID: **NV20121010715**To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/01/2016**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **02/29/2020**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Arborist Services**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing arborist services for state-owned facilities in the Carson City and Reno area. This amendment increases the maximum amount from \$60,000 to \$100,000 due to demand and cost of services being greater than projected.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$35,000.00	\$35,000.00	\$35,000.00	Yes - Info
a. Amendment 1:	\$25,000.00	\$25,000.00	\$60,000.00	Yes - Action
2. Amount of current amendment (#2):	\$40,000.00	\$40,000.00	\$40,000.00	Yes - Info
3. New maximum contract amount:	\$100,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

It is necessary to maintain grounds on state properties for safety and to have the expertise of the arborist.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These projects are beyond the manpower, equipment and knowledge of Buildings and Grounds staff.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

There is more than one contractor for arborist work. Per SAM 0338.0, each contractor will be contacted to submit bids on projects. Pursuant to NRS 338.13862, Buildings and Grounds is using a Public Works pre-qualified bidder.

d. Last bid date: 11/01/2015 Anticipated re-bid date: 11/01/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 2007 to present for Buildings and Grounds work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/12/2018 07:10:52 AM
Division Approval	ssands	01/12/2018 07:10:57 AM
Department Approval	ssands	01/12/2018 07:11:01 AM
Contract Manager Approval	ssands	01/12/2018 07:11:06 AM
Budget Analyst Approval	jrodrig	01/18/2018 16:55:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19505**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **OLCESE CONSTRUCTION COMPANY**Contractor Name: **OLCESE CONSTRUCTION COMPANY**Address: **125 INDUSTRIAL PKWY**City/State/Zip: **MOUND HOUSE, NV 89706-7700**Contact/Phone: **775-882-1647**Vendor No.: **T29035459**NV Business ID: **NV20101783346**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building Rental Income Revenue

Agency Reference #: **ASD 2665111**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/30/2021**Contract term: **3 years and 334 days**4. Type of contract: **Contract**Contract description: **Waste Management**

5. Purpose of contract:

This is a new contract that provides on-call construction, storm damage, property damage clean-up and disposal services for state-owned facilities in Northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Payment for services will be made at the rate of \$0.00 per job

Other basis for payment: 40-yard bin \$450 per dump; 30 yard bin \$425 per dump; 20 yard bin \$400 per dump; 10 yard bin \$375 per dump; 30 yard closed top bin \$495 per dump.

II. JUSTIFICATION

7. What conditions require that this work be done?

B&G is required to keep state-owned properties in a clean and safe environment for employees and visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

B&G does not have the personnel or equipment to process waste management.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Olcese will be able to provide services with more flexibility and is a secondary vendor to Waste Management.

d. Last bid date: 11/01/2017 Anticipated re-bid date: 10/31/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/18/2017 10:36:13 AM
Division Approval	ssands	12/18/2017 10:36:16 AM
Department Approval	ssands	12/18/2017 10:36:20 AM
Contract Manager Approval	ssands	12/18/2017 10:36:23 AM
Budget Analyst Approval	jrodrig9	01/01/2018 20:13:27 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19549**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1535-33**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **DG KOCH ASSOCIATES LLC**Contractor Name: **DG KOCH ASSOCIATES LLC**Address: **2920 S JONES BLVD.
SUITE 100**City/State/Zip: **LAS VEGAS, NV 89146-5394**Contact/Phone: **702-221-5160**Vendor No.: **T29026336**NV Business ID: **NV20061487757**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111664**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 180 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Caliente Youth Center HVAC Systems Replacement CIP project to include mechanical and electrical design documents, bid documents and construction administration services for the replacement of rooftop HVAC system for the gymnasium, classroom and dining facilities at the center: CIP Project No. 17-M31; SPWD Contract No.111664.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$43,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Bassi, Brian, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/15/2017 14:24:04 PM
Division Approval	Imars1	12/15/2017 14:24:08 PM
Department Approval	Imars1	12/15/2017 14:24:11 PM
Contract Manager Approval	Imars1	12/15/2017 14:24:13 PM
Budget Analyst Approval	jrodrig9	01/01/2018 19:21:15 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19618**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1535-27**Is budget authority
available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity
Name: **MELROY ENGINEERING, INC DBA**Contractor Name: **MELROY ENGINEERING, INC DBA**Address: **MELROY ENGINEERING
CONSULTANTS
4599 LONGLEY LANE**City/State/Zip **RENO, NV 89502**Contact/Phone: **775-828-4889**Vendor No.: **T29022618**NV Business ID: **NV19971093631**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111756**

2. Contract start date:

a. Effective upon Board of
Examiner's approval? **No** or b. other effective date **01/18/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 163 days**4. Type of contract: **Contract**Contract description: **Arch/Engi**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Northern Nevada Child and Adolescent Services - Emergency Generator Upgrades CIP project to include design, construction and bid documents for the installation of a new 350KW generator at the Reno facility: CIP Project No. 17-M11; SPWD Contract No. 111756.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,500.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing
Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Davidow, Cliff, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	01/10/2018 08:57:04 AM
Division Approval	Imars1	01/10/2018 08:57:07 AM
Department Approval	Imars1	01/10/2018 08:57:10 AM
Contract Manager Approval	Imars1	01/10/2018 08:57:12 AM
Budget Analyst Approval	jrodrig9	01/18/2018 16:41:30 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19556**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1565-74**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **SOUTHWEST ELECTRITECH
SERVICES LLC**Contractor Name: **SOUTHWEST ELECTRITECH
SERVICES LLC**Address: **3711 REGULUS AVE.
SUITE 2**City/State/Zip: **LAS VEGAS, NV 89102-8346**Contact/Phone: **702-685-5510**Vendor No.: **T29030016**NV Business ID: **NV20081607937**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111732**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 180 days**4. Type of contract: **Contract**Contract description: **Mech/Elec**

5. Purpose of contract:

This is a new contract to provide professional mechanical and electrical services for the Lovelock Correctional Center - Central Warehouse and Culinary Refrigeration Unit Replacements CIP project to included the installation of electrical power monitoring equipment and power data recording devices sufficient to provide detailed voltage, amperes and kilowatt demands and circuit loads; CIP Project No. 15-M10; SPWD Contract No. 111732.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,235.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2015 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Mechanical & Electrical are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Dobson, TJ, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/19/2017 08:44:26 AM
Division Approval	Imars1	12/19/2017 08:44:29 AM
Department Approval	Imars1	12/19/2017 08:44:32 AM
Contract Manager Approval	Imars1	12/19/2017 08:44:34 AM
Budget Analyst Approval	jrodrig9	01/01/2018 19:06:03 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19543**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1585-43**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CROOK, RAYMOND P DBA**Contractor Name: **CROOK, RAYMOND P DBA**Address: **RPC ROOF CONSULTING SERVICES
14370 MOUNT SNOW DR.**City/State/Zip: **RENO, NV 89511-9185**Contact/Phone: **775-339-9396**Vendor No.: **T29013770**NV Business ID: **NV20101198067**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111674**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 180 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Warm Springs Correctional Center Roof Replacement - Housing Unit 4 CIP project to include recommendations for removal of current roof and installation of the new roof, bid documents, roof plans and specifications, quality assurance and final roof inspection services: CIP Project No. 17-S01-5; SPWD Contract No. 111674.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$39,125.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Falconer, Mark, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/14/2017 08:31:06 AM
Division Approval	Imars1	12/14/2017 08:31:09 AM
Department Approval	Imars1	12/14/2017 08:31:13 AM
Contract Manager Approval	Imars1	12/14/2017 08:31:16 AM
Budget Analyst Approval	jrodrig9	01/01/2018 16:34:56 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19500**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1590-91**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **HERSHENOW & KLIPPENSTEIN
ARCHITECTS, INC.**Contractor Name: **HERSHENOW & KLIPPENSTEIN
ARCHITECTS, INC.**Address: **dba H+K
5485 RENO CORPORATE DR STE 100**City/State/Zip: **RENO, NV 89511-2262**Contact/Phone: **775-332-6640**Vendor No.: **T80984709**NV Business ID: **NV19941047730**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/20/2017**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 192 days**4. Type of contract: **Contract**Contract description: **Roofing Replacement**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Heroes Memorial Building Annex - Roofing Replacement and Roof Seismic Stabilization CIP project to include design, construction, bid and construction administration services for the installation of a single ply roofing system and seismic upgrade for the roof structure and masonry walls: CIP Project No. 17-M68: SPWD Contract No. 111642

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,365.00**Other basis for payment: **Monthly progress payments based on services provided.****II. JUSTIFICATION**

7. What conditions require that this work be done?

2017 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Agricultural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kirsten Nalley, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	11/28/2017 14:29:31 PM
Division Approval	ddav12	11/28/2017 14:29:33 PM
Department Approval	ddav12	11/28/2017 14:29:36 PM
Contract Manager Approval	ddav12	11/28/2017 14:29:39 PM
Budget Analyst Approval	jrodrig9	12/20/2017 17:44:52 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19550**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **All Appropriations**Is budget authority
available?: **No**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD, but all funding and contractor payment responsibilities will remain with the initiating agency. For this contract the funding and expenditure authority will reside in the Account 4162, expenditure category 68 ONE SHOT APPROP-EQUIP 2013.

100% Agency funded CIP

Legal Entity Name: **COPOULOS, JOHN P DBA**Contractor Name: **COPOULOS, JOHN P DBA**Address: **JP COPOULOS ARCHITECT
PO BOX 2517**City/State/Zip: **CARSON CITY, NV 89702**Contact/Phone: **775-720-4051**Vendor No.: **T81019637**NV Business ID: **NV20101431422**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111634**

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **01/01/2018**
Examiner's approval?Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2022**Contract term: **4 years and 180 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Fort Churchill Adobe Rehabilitation project and will include architectural design and construction administration through construction for the rehabilitation of the adobe walls and construction documents for all of the unoccupied buildings on site CIP Project No. 18-A023; SPWD Contract No. 111634.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,550.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2018 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Oxoby, Robbie, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/15/2017 15:12:44 PM
Division Approval	Imars1	12/15/2017 15:12:47 PM
Department Approval	Imars1	12/15/2017 15:12:49 PM
Contract Manager Approval	Imars1	12/15/2017 15:12:52 PM
Budget Analyst Approval	jrodrig9	01/01/2018 19:27:48 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19595**Agency Name: **ADMIN - DIRECTOR'S OFFICE**Agency Code: **087**Appropriation Unit: **1029-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Stories in Place LLC**Contractor Name: **Stories in Place LLC**Address: **2370 Watt Street**City/State/Zip: **Reno, NV 89509**Contact/Phone: **Alicia Barber 775-771-3975**Vendor No.: **T32005533**NV Business ID: **NV20151097667**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	40.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	60.00 % Community Foundation

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/19/2018**Anticipated BOE meeting date **03/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **161 days**4. Type of contract: **Contract**Contract description: **Women's Exhibit**

5. Purpose of contract:

This is a new contract to provide development, design and implementation services for an exhibit, which will display women's past and present contributions to Nevada's heritage, traditions, and history. This exhibit will be located in the Breezeway of the State Capitol building.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,350.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Nevada Commission for Women studies the changing and developing roles and contributions of women in the state. The Commission is charged with the duty to study the changing and developing roles of women in society, including the recognition of socioeconomic factors that influence the status of women, and recommend proposed legislation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack the expertise.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The contractor was named on and awarded the grant.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Molly Walt, Management Analyst II Ph: 775-684-0296

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amarangi	01/16/2018 15:39:54 PM
Division Approval	amarangi	01/16/2018 15:39:57 PM
Department Approval	amarangi	01/16/2018 15:39:59 PM
Contract Manager Approval	amarangi	01/16/2018 15:40:01 PM
Budget Analyst Approval	knielsen	01/19/2018 09:47:37 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19520**Agency Name: **ADMIN - HEARINGS AND APPEALS
DIVISION**Agency Code: **089**Appropriation Unit: **1015-04**Is budget authority
available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Ward Mediation Services L.L.C.**Contractor Name: **Lorna Ward**Address: **75 Lonesome Polecat Lane**City/State/Zip: **Washoe Valley, NV 89704**Contact/Phone: **Lorna Ward 775-883-5095**

Vendor No.:

NV Business ID: **NV20171492613**To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Charges for Services

2. Contract start date:

a. Effective upon Board of
Examiner's approval? **No** or b. other effective date **10/01/2017**Anticipated BOE meeting date **02/2018**Retroactive? **Yes**

If "Yes", please explain

The Governor appointed Lorna Ward as a Special Appeals Officer on 10/01/2017.3. Termination Date: **08/31/2019**Contract term: **1 year and 334 days**4. Type of contract: **Contract**Contract description: **Contract**

5. Purpose of contract:

This is a new contract to provide services as an appointed Special Appeals Officer to handle cases related to Human Resource Management, Department of Employment, Training, and Rehabilitation, Department of Education and Medicaid provider matters.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Appeals Officer responsibilities include cases related to Division of Human Resource Management in accordance with NRS Chapter 284; Medicaid Provider Matters in accordance with NRS chapter 422; Department of Training and Rehabilitation in accordance with NRS Chapter 615; Department of Education in accordance with NRS Chapter 391; and other matters as assigned by the Division. Pursuant to the Nevada Administrative Procedures Act (NRS Chapter 233B) decisions to judicial review.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Hearings Division does not have attorneys on staff. These are positions appointed by the governor to conduct hearings for the Hearings Division on a case by case basis; they will be paid by the agencies who those hearing pertain to.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing
Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Lorna Ward's Company is Ward Mediation Services but the contract will be in her name.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Vanessa Curiel, LSII Ph: 702-486-2741

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	12/04/2017 07:16:58 AM
Division Approval	ddav12	12/04/2017 07:17:01 AM
Department Approval	ddav12	12/04/2017 07:17:03 AM
Contract Manager Approval	ddav12	01/02/2018 11:16:08 AM
Budget Analyst Approval	knielsen	01/03/2018 13:30:50 PM



**DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION
209 E. Musser Street, Room 304
Carson City, Nevada 89701-4204
(775) 684-0273
Fax (775) 684-0275**

September 9, 2014

MEMORANDUM

To: Executive Branch Budget Officer

From: Debra David - Program Officer 1, Contracts Unit

Date: January 2, 2018

Subject: Lorna Ward Contract

The Governor as a Special Hearings Officer appointed this contractor, Lorna Ward on October 1, 2017 for the Division of Hearings and Appeals.

Due to the critical need and backlog of cases, the contractor began work on October 1, 2017. There was not enough time to process a new contract between September 29, 2017 and October 1, 2017.

I am confident this is not an ongoing issue and respectfully request a start date for this contract to be October 1, 2017.

Thank you.

Katrina Nielsen

From: Alexa Marangi
Sent: Wednesday, January 31, 2018 11:54 AM
To: Katrina Nielsen; James R. Wells
Cc: Debra R. David; Jenni Cartwright
Subject: Special Appeals Officer contract - Lorna Ward

Importance: High

Good morning,

Regarding the delay in submitting Ms. Lorna Ward's contract, here is a timeline of events:

10/04/17 – ASD received contract request from Hearings & Appeals. The Governor's Letter of Appointment stated a start date of 10/01/2017.

10/04/17 – ASD CM notified Ms. Ward that a valid business license was required in order to move forward with processing the contract; Ms. Ward replied that she has a current business license, but was of the understanding that her work was not required to begin until 2018.

12/07/17 – ASD CM sent Ms. Ward the contract for her review and signature, including an Affidavit of Rejection of Workers Comp Coverage that needed to be notarized.

12/11/17 – ASD received the signed contract and notarized Affidavit back from Ms. Ward

12/11/17 – 12/27/17: contract was sent to the AG's Office for DAG review and signature

12/28/17 – ASD CM sent the contract to Hearings & Appeals for agency signature

1/02/17 – ASD CM received the signed contract back from Agency

1/03/17 – ASD CM submitted the contract w/ CETS Summary to GFO Budget Analyst

It appears that there was a breakdown in communication and understanding that although Ms. Ward believed that her work was not required to begin until 2018, ASD should have A) further clarified Ms. Ward's understanding of the contract start date B) processed the retro contract in accordance with the Governor's appointing letter, which stated a term of 10/01/2017 – 8/31/2019.

There is one more special appeals contract that Debra is processing that will be a Retro request. Contract is for Carol Broussard and Ms. Broussard was appointed per the Governor's letter as of 1/22/17. ASD received the request from Hearings & Appeals on 1/22/17. The contract was sent to Ms. Broussard for her review and signature on 1/24/17, and was given a week to review, sign & return to ASD. The contract is due back today to Debra, but still has not received it back from the contractor. Debra is following up with Ms. Broussard for status of return.

Please let me know if more information is required.

Thank you,

Alexa Marangi | Management Analyst I | Administrative Services Division (ASD)

State of Nevada | Department of Administration

209 E. Musser Street, Room 304, Carson City, NV 89701-3716

T: (775) 684-0241 | F: (775) 684-5846 | E: aemarangi@admin.nv.gov

OFFICE HOURS: MONDAY – THURSDAY, 8AM TO 6:30PM; FRIDAYS OUT OF OFFICE

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19565**Agency Name: **DTCA - DIVISION OF TOURISM**Agency Code: **101**Appropriation Unit: **1522-31**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **DIRECT CALL CENTERS LLC**Contractor Name: **DIRECT CALL CENTERS LLC**Address: **1934 W GRAY STREET
STE 340**City/State/Zip: **HOUSTON, TX 77019-4828**Contact/Phone: **PATRICK DEVERS 800-901-7706**Vendor No.: **T32005821**NV Business ID: **NV20171753471**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/22/2017**Anticipated BOE meeting date **01/2018**Retroactive? **Yes**

If "Yes", please explain

In order to maintain call center operations without any downtime.3. Termination Date: **06/30/2021**Contract term: **3 years and 190 days**4. Type of contract: **Contract**Contract description: **Call Center Services**

5. Purpose of contract:

This is a new contract to provide ongoing services to receive inbound domestic and Canadian phone calls from potential Nevada visitors.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$21,500.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Nevada Division of Tourism serves as the state's consumer-focused travel marketing organization to promote statewide visitation, resulting in an increase in revenue for Nevada's communities. Tourism is funded entirely by lodging tax revenues, so driving overnight visitation is critical to the Division's ability to continue to market the State and ensure long-term sustainability. The principal goal of this project is to receive inbound domestic and Canadian phone calls from potential Nevada visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada Division of Tourism does not have the staff or facilities to answer live phone calls from potential visitors seven days a week.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 171203

Approval Date: 12/21/2017

c. Why was this contractor chosen in preference to other?

This vendor is currently maintaining the call center services.

d. Last bid date: 03/30/2017 Anticipated re-bid date: 01/05/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	12/21/2017 16:40:20 PM
Division Approval	amathies	12/21/2017 16:40:22 PM
Department Approval	amathies	12/21/2017 16:40:24 PM
Contract Manager Approval	amathies	12/21/2017 16:57:51 PM
Budget Analyst Approval	laaron	12/22/2017 08:56:30 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19601**Agency Name: **DTCA - DIVISION OF TOURISM**Agency Code: **101**Appropriation Unit: **1522-31**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **DynaGraphics Printing, Inc.**Contractor Name: **DynaGraphics Printing, Inc.**Address: **2001 Timber Way**City/State/Zip: **Reno , NV 89512**Contact/Phone: **775-762-7699**

Vendor No.:

NV Business ID: **NV19911030226**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Lodging Tax

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2018**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 169 days**4. Type of contract: **Contract**Contract description: **Printing Services**

5. Purpose of contract:

This is a new contract to provide printing services and an online ordering system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The services DynaGraphics will provide to the Department of Tourism and Cultural Affairs is crucial to the operations and duties that DTCA and all of it agencies need to perform.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DTCA or its Agencies is unable to staff FTE's, buy the equipment needed or provide adequate space to accommodate the services DynaGraphics will provide.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**RRD
ACarlisle**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	01/10/2018 13:18:49 PM
Division Approval	amathies	01/10/2018 13:18:51 PM
Department Approval	amathies	01/10/2018 13:18:53 PM
Contract Manager Approval	amathies	01/10/2018 13:18:58 PM
Budget Analyst Approval	laaron	01/12/2018 12:59:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19576**Agency Name: **ADMIN - ENTERPRISE IT SERVICES**Agency Code: **180**Appropriation Unit: **1385-26**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **IBM**Contractor Name: **IBM**Address: **7100 Highlands Parkway**City/State/Zip: **Smyrna , GA 30082**Contact/Phone: **770-435-1169**Vendor No.: **PUR0000395B**NV Business ID: **NV19371000083**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % User Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/19/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **02/28/2018**Contract term: **40 days**4. Type of contract: **Contract**Contract description: **Relocation Services**

5. Purpose of contract:

This is a new contract to provide relocation services for two IBM machines that are located in Las Vegas and Carson City.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,752.00**Other basis for payment: **\$16,752 Service Charge****II. JUSTIFICATION**

7. What conditions require that this work be done?

Relocation services consist of planning/management, relocation of hardware, and mover services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge to perform this service.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)****Approval #: 170704****Approval Date: 07/17/2017**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kathleen McLaughlin, IT Manager li Ph: 775-684-4325

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	01/02/2018 11:42:11 AM
Division Approval	ddav12	01/02/2018 11:42:13 AM
Department Approval	ddav12	01/02/2018 11:42:16 AM
Contract Manager Approval	ddav12	01/02/2018 11:42:19 AM
Budget Analyst Approval	cmurph3	01/19/2018 08:13:07 AM

State of Nevada
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300
Carson City, NV 89701



Brian Sandoval
Governor

Patrick Cates
Director

Jeffrey Haug
Administrator

Purchasing Use Only:

Approval#: 170704

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency: <i>RITS</i>		
	Contact Name and Title	Phone Number	Email Address
	<i>Kathleen McLaughlin, Mainframe Systems ITM</i>	<i>(775) 684-4325</i>	<i>kfmclaug@admin.nv.gov</i>

1b	Vendor Information:	
	Identify Vendor:	<i>Sirius Computer Solutions</i>
	Contact Name:	<i>John Stransky</i>
	Address:	<i>10100 Reunion Place, Ste 500, San Antonio, TX 78216</i>
	Telephone Number:	<i>(702) 612-3684</i>
	Email Address:	<i>john.stransky@siriuscom.com</i>
1b	Vendor Information:	
	Identify Vendor:	<i>IBM Global Financing</i>
	Contact Name:	<i>Jelita Holmesly / John Belanger</i>
	Address:	<i>Lockbox 534151, Atlanta, GA 30353</i>
	Telephone Number:	<i>(714) 270-3437 / (714) 815-8049</i>
	Email Address:	<i>jelita@us.ibm.com / jrbelanger@us.ibm.com</i>

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract?	Yes	<input checked="" type="checkbox"/>	No
	Amendment:	#		
	CETS:	#		

1e	Term:			
	One (1) Time Purchase:			
	Contract:	Start Date:	<i>08/01/2017</i>	End Date:
			<i>07/31/2021</i>	

1f	Funding:	
	State Appropriated:	<i>Internal service funds</i>
	Federal Funds:	

Grant Funds:	
Other (Explain):	

1g	Total Estimated Value of this Service Contract, Amendment or Purchase: \$19.5 mill (over 4 years)	
	<i>AIX Hardware including maintenance/support</i>	<i>\$1.1 million</i>
	<i>Mainframe Hardware including maintenance/support</i>	<i>\$3 million</i>
	<i>Software (including ELA of \$9 million)</i>	<i>\$15 million</i>
	<i>Services implementation/enhancements</i>	<i>\$350,000</i>

2	Provide a description of work/services to be performed or commodity/good to be purchased:	
	<i>Purchasing upgrade and/or replacement hardware for the North and South Mainframe enterprise CPU, direct access storage, and virtual tape libraries. Procuring associated installation services required for successfully completing Mainframe hardware upgrades and refreshes. Obtaining new and replacement IBM Mainframe product software licenses.</i>	

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor:	
	<i>The IBM business model requires customers go through their business partners to purchase their hardware because they do not sell hardware directly to customers. Sirius is a value added reseller whom EITS has a long history collaborating with to provide the State of Nevada hardware equipment refreshes at pricing levels lower than the State Government standard pricing. They have historically and continue provide the EITS datacenter with exceptional customer service. Their technical staff is composed of highly skilled industry experts, who expeditiously respond. When EITS needs assistance resolving problems or requests technical assistance with the EITS Mainframe hardware and software enterprise they are our number one support vehicle.</i>	
	<i>The EITS North and South Mainframe enterprise is composed of a highly complex and intricate IBM hardware configuration. To successfully function, the EITS Mainframe hardware configuration must have its internal software and the EITS specific enterprise configurations correctly co-defined at time of hardware installation. Sirius has worked diligently to comprehensively understand EITS' configuration and learn EITS' operation flow.</i> <i>The Mainframe platform's core operating system is IBM's z/OS which can only be purchased either directly from IBM or through an IBM business partner.</i>	

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:	
	<i>When service providers provide a proposal for hardware costs the pricing is based with the consideration they will be completing the entire project including performing the necessary services detailed in their submitted Scope of Work. To educate an outside vendor on the intricacies of EITS' Mainframe hardware enterprise would be exhaustive and counterproductive to business and result in an increase of the overall project cost.</i> <i>The operating system for Mainframe technology can only be purchased directly from IBM or from an</i>	

	IBM business partner. Supplemental operating system software products which enhance mainframe functionality are sold by other vendors, yet their pricing is oftentimes greater than IBM's.
--	---

5	Were alternative services or commodities evaluated? Check One.		Yes:	X	No:	X
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>					
	<i>EITS periodically reevaluates its Mainframe supplemental software seeking the lowest priced equitable products available; however, non-IBM Mainframe products are frequently priced higher than IBM's.</i>					
	b. <i>If not, why were alternatives not evaluated?</i>					
<i>Over the past six plus years, EITS has built a complex Mainframe enterprise, and Sirius has a comprehensive knowledge of the required hardware purchases specific to upgrading EITS' hardware to keep the enterprise supported and current.</i>						

6	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers <u>MUST</u> accompany this request.				Yes:		No:	X
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>							
	Term		Value	Short Description	Type of Procurement			
	Start and End Dates				(RFP#, RFQ#, Waiver #)			
			\$					
			\$					
			\$					
		\$						
		\$						

7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
	<i>Not using a vendor who comprehensively understands the complexities of the EITS Mainframe enterprise can result in extensive delays, as the other vendor would require being meticulously educated on our hardware configuration. Using a different vendor puts EITS at risk of getting an improperly and/or incompatible hardware solution and a mismatched software operating system. Hardware and software installation delays can potentially place the entire Mainframe infrastructure at risk for an enterprise-wide cataclysmic failure if the upgrade is not accurately configured and completed before reaching its end-of-life.</i>

8	<p>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</p>
	<p><i>Going outside of the IBM Mainframe hardware and/or software solution would require an entire conversion and replacement of existing Mainframe related CPUs, disk arrays, and virtual tape subsystems. When service providers provide a proposal for hardware costs the pricing is based with the consideration they will be completing the entire project including performing the necessary services detailed in their submitted Scope of Work. Sirlus continues to negotiate pricing to a level that is lower than the State Government standard pricing. Allowing another vendor to complete the Statement of Work services for hardware installations, will most likely result in an overall increase to the project cost.</i></p>

9	<p>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the Instructions.</u></p>				Yes:	<input checked="" type="checkbox"/>	No:	
	<p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p>							
	<p><i>The State will be obligated to purchase future upgrade equipment and operating system software from IBM to replace existing equipment and products, as support will eventually expire. Additionally, the directive for acquiring this type of hardware equipment has been to process via an operating lease.</i></p>							

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Print Name of Agency Representative Initiating Request

Date


Signature of Agency Head Authorizing Request


Print Name of Agency Head Authorizing Request

7/12/17
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:


Administrator, Purchasing Division or Designee

7-17-2017
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19557**Agency Name: **ADMIN - ENTERPRISE IT SERVICES**Agency Code: **180**Appropriation Unit: **1385-26**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **JEM COMPUTERS, INC.**Contractor Name: **JEM COMPUTERS, INC.**Address: **JEM TECH GROUP****23537 LAKEPOINTE DR**City/State/Zip: **CLINTON TOWNSHIP, MI 48036-3323**Contact/Phone: **586/783-3400**Vendor No.: **PUR0003132**NV Business ID: **NV20171546792**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % User Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/23/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/01/2018**Contract term: **37 days**4. Type of contract: **Contract**Contract description: **Installation Service**

5. Purpose of contract:

This is a new contract to provide equipment installation services for the State of Nevada Lock Project.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$34,368.57****II. JUSTIFICATION**

7. What conditions require that this work be done?

The current system has been inoperable for the past three years. A new system is needed to log access to racks for auditing purposes. This new system will not only log entry, but it will also identify the person entering; thus, providing EITS more insight in regards to security.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge or expertise for the installation of Digitus products.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

no other bidders

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Botelho, Steve, IT Professional Ph: 775-684-4342

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	01/18/2018 07:34:05 AM
Division Approval	Imars1	01/18/2018 07:34:08 AM
Department Approval	Imars1	01/18/2018 07:34:13 AM
Contract Manager Approval	Imars1	01/18/2018 07:34:16 AM
EITS Approval	lolso3	01/18/2018 08:52:55 AM
Budget Analyst Approval	cmurph3	01/23/2018 13:39:34 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19524**Agency Name: **ADMIN - ENTERPRISE IT SERVICES**Agency Code: **180**Appropriation Unit: **1385-07**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **SILVER STATE FORKLIFT, INC.**Contractor Name: **SILVER STATE FORKLIFT, INC.**Address: **705 E GLENDALE AVE.**City/State/Zip: **SPARKS, NV 89431**Contact/Phone: **775-359-5005**Vendor No.: **T81017329**NV Business ID: **NV20091185493**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Computer Facility Fees

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/21/2017**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/15/2021**Contract term: **3 years and 360 days**4. Type of contract: **Contract**Contract description: **Forklift Maintenance**

5. Purpose of contract:

This is a new contract for repair and maintenance services for the Clark Fork Lift plus charger and the Walkie Stacker plus charger located at the Computer Facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The facility forklifts and battery need to have ongoing repair, service and maintenance as they are heavily used and have parts that could need replacing at any time.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and expertise to maintain or repair the equipment.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Industrial Handling Equipment Inc.
Silver State Forklift
Reno Forklift**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is the only one that responded to the Solicitation.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor was previously contracted by Enterprise Information Technology Services and was satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Dennis Sannebeck, Facility Supervisor 3 Ph: 775-684-4320

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	12/05/2017 08:35:49 AM
Division Approval	ddav12	12/05/2017 08:35:51 AM
Department Approval	ddav12	12/05/2017 08:35:54 AM
Contract Manager Approval	ddav12	12/19/2017 07:01:31 AM
Budget Analyst Approval	cmurph3	12/21/2017 13:30:08 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19179**Amendment Number: **1**Agency Name: **NDE - DEPARTMENT OF EDUCATION**Legal Entity Name: **The Abbi Agency**Agency Code: **300**Contractor Name: **The Abbi Agency**Appropriation Unit: **2721-35**Address: **1385 Haskell Street**Is budget authority available?: **Yes**City/State/Zip: **Reno, NV 89509**If "No" please explain: **Not Applicable**Contact/Phone: **Abbi Whitaker 775-323-2977**Vendor No.: **T27037235**NV Business ID: **NV20081200897**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/18/2017**Anticipated BOE meeting date **03/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **02/07/2018**Contract term: **142 days**4. Type of contract: **Contract**Contract description: **Marketing & Branding**

5. Purpose of contract:

This is the first amendment to the original contract to provide services of marketing and branding for the department's program established under SB 212 in the 2017 Legislative Session. This amendment increases the maximum amount from \$20,000 to \$44,000 due to the office's change in name and brand from Safe-to-Tell to SafeVoice, a Nevada specific name and brand which requires research, strategy, and development.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$20,000.00	\$20,000.00	\$20,000.00	Yes - Info
2. Amount of current amendment (#1):	\$24,000.00	\$24,000.00	\$44,000.00	Yes - Info
3. New maximum contract amount:	\$44,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Safe2Tell is a requirement in NRS 388.1455 which states in part: Provide to each public school educational materials regarding the program, including, without limitation, the telephone number and any other methods by which a report may be made. In addition, to launch the Safe2Tell program effectively requires 2 stages of public information launch, and sustained/refresh to 3 district audiences students, parents, and the community at large, within both urban and rural Nevada. The complexity of that challenge necessitates a professional strategy be developed so that it may be accomplished within a very short timeframe with limited financial resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no available resources to perform the service needed.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

The Abbi Agency
KPS3
The Glenn Group

- b. Solicitation Waiver: **Not Applicable**

- c. Why was this contractor chosen in preference to other?

The vendor was able to provide the services within the timeframe and budget amount.

- d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Wildlife - May 9, 2017 - work has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

amccalla

01/12/2018 13:20:00 PM

Division Approval	amccalla	01/12/2018 13:20:02 PM
Department Approval	amccalla	01/12/2018 13:20:05 PM
Contract Manager Approval	ablackwe	01/12/2018 13:34:28 PM
Budget Analyst Approval	knielsen	01/23/2018 09:06:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19571**Agency Name: **ADMIN - NV ST LIBRARY,
ARCHIVES AND PUBLIC RECORDS**Agency Code: **332**Appropriation Unit: **1052-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **BRENNER, ALLAN DBA**Contractor Name: **BRENNER, ALLAN DBA**Address: **ALLAN ENTERPRISES
581 BORGES CT**City/State/Zip: **FOLSOM, CA 95630**Contact/Phone: **916/608-0711**Vendor No.: **T29006226**NV Business ID: **NV2031529224**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **ASD 2666906**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/08/2017**Anticipated BOE meeting date **02/2018**Retroactive? **Yes**

If "Yes", please explain

The invoice arrived just as the last ISP Manager left the department and regrettably, the invoice was misplaced. The IPS Manager position has been vacant for over three months. Kodak will not change the maintenance dates so, in order to prevent any more invoice issues we are extending a three year contract to the vendor.

3. Termination Date: **10/07/2020**Contract term: **3 years**4. Type of contract: **Contract**Contract description: **Repair & Maintenance**

5. Purpose of contract:

This is a new contract to provide maintenance and repair of Kodak Archive Writer Model 4800.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,885.35**

Payment for services will be made at the rate of \$0.00 per annual

Other basis for payment: FY18 \$7,485.00; FY19 \$8,233.50 and FY20 \$9,166.85

II. JUSTIFICATION

7. What conditions require that this work be done?

NSLA must maintain all equipment in working order.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is specialized equipment that can only be serviced by a Kodak authorized technician.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Image Access
Allan Enterprises
Kodak Alaris

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the lowest quote.

d. Last bid date: 12/01/2017 Anticipated re-bid date: 08/30/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/28/2017 13:09:50 PM
Division Approval	ssands	12/28/2017 13:09:54 PM
Department Approval	ssands	12/28/2017 13:09:58 PM
Contract Manager Approval	ssands	12/28/2017 13:12:31 PM
Budget Analyst Approval	hfield	12/29/2017 15:05:58 PM

Brian Sandoval
Governor



Patrick Cates
Director

Jeffrey Kintop
Division Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Nevada State Library, Archives and Public Records
100 N. Stewart Street | Carson City, NV 89701
Phone: (775) 684-3313 | TDD: (775) 687-8338 | Fax: (775) 684-3311

MEMORANDUM

DATE: December 12, 2017

TO: Board of Examiners

FROM: Teri J Mark, Assistant Administrator

RE: Kodak Archive Writer Maintenance Contract

May we have permission to back pay the maintenance invoice to the original date of the invoice? This amount was budget for FY17. The archive writer converts digital images to preservation microfilm. When the invoice arrive we were unaware that the contract had expired and the new contract required that it go out to bid, delaying the submittal.

The invoice arrived just as the last IPS manager we moving on to another job and, regrettably, the invoice was misplaced. The IPS manager position has been vacant for over three months. We want to hire and change the duties of the IPS manager which required a NP-19 – a process that has been in the system for over three months.

cc: Jeff Kintop

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19581**

Agency Name:	ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS	Legal Entity Name:	CDMS, Inc. dba Precision Document Imaging
Agency Code:	332	Contractor Name:	CDMS, Inc. dba Precision Document Imaging
Appropriation Unit:	2890-21	Address:	2440 Vassar Street, Suite #1
Is budget authority available?:	Yes	City/State/Zip	Reno, NV 89502
If "No" please explain:	Not Applicable	Contact/Phone:	Mike Farrel 775-337-1987
		Vendor No.:	PUR0002739
		NV Business ID:	NV20111019620

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Library & Archives Gift Fund

Agency Reference #: ASD 2696825

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/09/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2019**Contract term: **1 year and 356 days**4. Type of contract: **Contract**Contract description: **Document Imaging**

5. Purpose of contract:

This is a new contract to provide installation and training with OnBase Enterprise ECM solution.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,000.00**

Payment for services will be made at the rate of \$0.00 per One time cost

Other basis for payment: Solution training 40/hr at \$150/hr for total of \$6000; AX to OnBase Conversion 73.33/hr at \$150/hr for total of \$11,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

NSLAPR's current document management system is being replaced with OnBase as this software has features needed to help the State gain operational efficiencies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NSLAPR does not have the personnel to handle this major task.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Precision Document Imaging
Laserfishe
IBM Solution

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/08/2018 11:15:33 AM
Division Approval	ssands	01/08/2018 11:15:37 AM
Department Approval	ssands	01/08/2018 11:15:40 AM
Contract Manager Approval	ssands	01/08/2018 11:29:20 AM
Budget Analyst Approval	cpalme2	01/09/2018 16:32:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19527**Agency Name: **ADMIN - NV ST LIBRARY,
ARCHIVES AND PUBLIC RECORDS**Agency Code: **332**Appropriation Unit: **2891-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Califa Group**Contractor Name: **Califa Group**Address: **8778 Stonefly Court**City/State/Zip: **Reno, NV 89523**Contact/Phone: **Paula MacKinnon 650-356-2128**

Vendor No.:

NV Business ID: **NV20171780554**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/10/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **170 days**4. Type of contract: **Contract**Contract description: **Webinars**

5. Purpose of contract:

This is a new contract to provide design and development of two one-hour webinars to introduce virtual reality, immersed education, and training for Library Trustees and the State Council on Libraries and Literacy.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Staff and local library community is currently unfamiliar with virtual reality and require training to acquaint them with this emerging technological tool. Trustees currently lack thorough training to familiarize them with their duties and responsibilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is no NSLAPR staff that is sufficiently familiar with virtual reality and web training to be able to design and present these webinars.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Designing Digitally
SweetRush
Infopeople

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Tammy Westergard, Asst. Administrator Ph: 775-684-3306

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	12/06/2017 07:09:02 AM
Division Approval	ddav12	12/06/2017 07:09:05 AM
Department Approval	ddav12	01/09/2018 10:38:26 AM
Contract Manager Approval	ddav12	01/09/2018 10:38:29 AM
Budget Analyst Approval	cpalme2	01/10/2018 10:45:56 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **18210**Amendment Number: **2**Agency Name: **DHHS - WELFARE AND SUPPORTIVE SERVICES**Legal Entity Name: **Graphic Imaging, Inc.**Contractor Name: **Graphic Imaging, Inc.**Agency Code: **407**Address: **1601 S. Rainbow Blvd. #150**Appropriation Unit: **3233-26**Is budget authority available?: **Yes**City/State/Zip: **Las Vegas, NV 89146**If "No" please explain: **Not Applicable**Contact/Phone: **Lisa Desautels 702-222-3590**Vendor No.: **T29029303**NV Business ID: **NV19971118037**To what State Fiscal Year(s) will the contract be charged? **2017-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	30.00 %	Fees	0.00 %
X	Federal Funds	70.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **407**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/04/2016**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **12/31/2017**Contract term: **1 year and 147 days**4. Type of contract: **Contract**Contract description: **Scanning repairs**

5. Purpose of contract:

This is the second amendment to the original contract which provides scanning equipment repairs, labor and services to offices in southern Nevada. This amendment extends the termination date from December 31, 2017 to March 31, 2018 and increases the maximum amount from \$9,000 to \$11,200 due to an increased need of repairs.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$9,000.00	\$9,000.00	\$9,000.00	No
a. Amendment 1:	\$0.00	\$9,000.00	\$9,000.00	No
2. Amount of current amendment (#2):	\$2,200.00	\$11,200.00	\$11,200.00	Yes - Info
3. New maximum contract amount:	\$11,200.00			
and/or the termination date of the original contract has changed to:	03/31/2018			

II. JUSTIFICATION

7. What conditions require that this work be done?

To repair equipment used to scan and retain electronic copies of applications submitted by DWSS clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources nor expertise to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

ImageSource, Inc
Nevada Office Machines
Solutions II
Graphic Imaging, Inc.

- b. Solicitation Waiver: **Not Applicable**

- c. Why was this contractor chosen in preference to other?

This vendor was the lowest responsible bidder for the service area they were awarded.

- d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor is currently under a service contract for repairs and is performing satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorensen	12/01/2017 09:26:06 AM
Division Approval	bberry	12/08/2017 13:42:24 PM
Department Approval	vmilazz1	12/13/2017 16:07:49 PM
Contract Manager Approval	mlynn	12/19/2017 09:06:51 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19535**Agency Name: **DHHS - WELFARE AND SUPPORTIVE SERVICES**Agency Code: **407**Appropriation Unit: **3238-18**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Barbara A. Siegel**Contractor Name: **Barbara A. Siegel**Address: **3047 Greenwood Drive**City/State/Zip: **Bismarck, ND 58503**Contact/Phone: **Barbara Siegel 701-258-4031**Vendor No.: **T29033773**NV Business ID: **NV20131495691**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **407**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/11/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2021**Contract term: **3 years and 355 days**4. Type of contract: **Contract**Contract description: **Meeting Facilitation**

5. Purpose of contract:

This is a new contract to provide ongoing facilitation of the strategic planning process and meeting. This is a performance based program and the annual strategic planning provides management staff a forum to establish program direction, and set priorities for gaining efficiencies and improving performance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,500.00**

Payment for services will be made at the rate of \$5,500.00 per Binnennial Meeting

II. JUSTIFICATION

7. What conditions require that this work be done?

Historically, the CSEP has been at the bottom of the national performance rankings. Since the CSEP Strategic Plan has been developed our national performance ranking has improved significantly. It is essential the strategic plan is updated annually to maintain the focus on program efficiencies and service delivery.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is essential the strategic plan facilitator has knowledge of the CSEP policy and daily operations. The state staff with CSEP and strategic planning experience are primary participants in the strategic planning meetings; therefore, a neutral facilitator with CSEP experience is necessary.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Alpha & Omega Ministries, Inc.
Agape Children's Services, Inc.
Advanced Development Executives
Aacres Nevada LLC
A New Day Adult Daycare and Outpatient Treatment Center, LLC
A List Family Services, LLC
Professional Billers International, LLC
702AV
Barbara A. Siegel
Anthem Blue Cross and Blue Shield of Nevada
Amerigroup Nevada, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was selected due to the fact that no other proposals were received. In addition, the Division has used Barbara Siegel's services in the past and have been satisfied with the quality of the services provided.

d. Last bid date: 11/27/2017 Anticipated re-bid date: 11/27/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been under contract with the Department of Welfare and Supportive Services from 09/16/2013 to 06/30/2015. The quality of the service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Cathy Kaplan, Field Operations Manager Ph: 775-684-0752

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bberry	12/17/2017 15:12:50 PM
Division Approval	bberry	01/02/2018 16:01:44 PM
Department Approval	vmilazz1	01/06/2018 17:07:22 PM
Contract Manager Approval	sjon23	01/09/2018 09:11:43 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19459**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	BALLIN FADES, LLC
Agency Code:	409	Contractor Name:	BALLIN FADES, LLC
Appropriation Unit:	3148-04	Address:	2730 S RANCHO DR
Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89102-6400
If "No" please explain:	Not Applicable		
		Contact/Phone:	Derek Kinsey 702/982-0420
		Vendor No.:	T29038500
		NV Business ID:	NV20141227975

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2018**

Anticipated BOE meeting date 03/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **10/31/2019**Contract term: **1 year and 291 days**4. Type of contract: **Contract**Contract description: **Barber Services**

5. Purpose of contract:

This is a new contract to provide ongoing barber services for the youth.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,040.00**

Payment for services will be made at the rate of \$20.00 per Haircut

Other basis for payment: This is a not to exceed rate for each haircut.

II. JUSTIFICATION

7. What conditions require that this work be done?

Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not employ a licensed barber.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Ballin Fades
Analisay & Bryan Jackson
Kathy Carlson
Figaro's Barber Shop
Appearance Matters
A Cut Above the Rest

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The agency contracted with all vendors that met the minimum qualifications.

d. Last bid date: 08/28/2017 Anticipated re-bid date: 08/06/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Corrina Church, Admin Services Officer 1 Ph: 702-668-4758

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	11/29/2017 15:12:43 PM
Division Approval	pcolegro	01/05/2018 15:49:33 PM
Department Approval	vmilazz1	01/10/2018 13:19:42 PM
Contract Manager Approval	sknigge	01/11/2018 08:41:28 AM
Budget Analyst Approval	nhovden	01/12/2018 09:06:45 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19498**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3179-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Jackson, Analisa M.**Contractor Name: **Jackson, Analisa M.**Address: **197A Clover Street**City/State/Zip: **Caliente, NV 89008**Contact/Phone: **AnaLisa Jackson 775-726-2151**Vendor No.: **T29035420**NV Business ID: **NV20111315990**To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **10/31/2019**Contract term: **1 year and 291 days**4. Type of contract: **Contract**Contract description: **Barber Services**

5. Purpose of contract:

This is a new contract to provide ongoing barber services to the youth.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$7.25 per Haircut

Other basis for payment: This is a Not to Exceed rate for each haircut.

II. JUSTIFICATION

7. What conditions require that this work be done?

Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division does not employ a licensed barber.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Appearance Matters
Nellie Carlson
Analisa Jackson
A Cut Above the Rest

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The agency contracted with all vendors that met the minimum qualifications.

d. Last bid date: 08/28/2017 Anticipated re-bid date: 08/06/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has contracted with the vendor in the past. Services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Sheryl Johnson, Admin Services Officer 1 Ph: 775-726-8200

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	11/29/2017 08:15:20 AM
Division Approval	pcolegro	01/05/2018 15:50:32 PM
Department Approval	vmilazz1	01/10/2018 13:24:22 PM
Contract Manager Approval	sknigge	01/11/2018 08:57:06 AM
Budget Analyst Approval	nhovden	01/12/2018 09:18:24 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19509**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3229-07**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **KUHN, SCOTT CHRISTOPHER DBA D & J's CLEANING SERVICE**Contractor Name: **KUHN, SCOTT CHRISTOPHER DBA D & J's CLEANING SERVICE**Address: **740 SUNSET DR**City/State/Zip: **FALLON, NV 89406-3681**Contact/Phone: **Scott Kuhn 775/342-8189**Vendor No.: **T27025981**NV Business ID: **NV20101369782**To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	75.00 %	Fees	0.00 %
X	Federal Funds	25.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/08/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/30/2019**Contract term: **1 year and 326 days**4. Type of contract: **Contract**Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services to the child welfare rural regional office located in Fallon.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,560.00**

Payment for services will be made at the rate of \$815.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

Janitorial services are necessary for the health of staff, family and youth.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is no janitorial staff at this facility.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Behind the Scenes Cleaning
Sparkle and Shine
D & J's Cleaning Service**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the lowest responsible vendor to respond.

d. Last bid date: 11/02/2017 Anticipated re-bid date: 10/08/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has contracted with the Division in the past. Service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmason	12/19/2017 09:50:13 AM
Division Approval	pcolegro	01/03/2018 11:15:42 AM
Department Approval	vmilazz1	01/05/2018 11:13:15 AM
Contract Manager Approval	sknigge	01/05/2018 14:17:00 PM
Budget Analyst Approval	nhovden	01/08/2018 11:38:36 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19499**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3259-04**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **CARLSON, NELLIE K. DBA HAIR BRUSH**Contractor Name: **CARLSON, NELLIE K. DBA HAIR BRUSH**Address: **PO BOX 1187**City/State/Zip: **ELKO, NV 89803-1187**Contact/Phone: **Kathy Carlson 775/738-6162**Vendor No.: **T81023187**NV Business ID: **NV20141575113**To what State Fiscal Year(s) will the contract be charged? **2019-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2018**Anticipated BOE meeting date **03/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2020**Contract term: **2 years**4. Type of contract: **Contract**Contract description: **Barber Services**

5. Purpose of contract:

This is a new contract to provide ongoing barber services for the youth.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,920.00**

Payment for services will be made at the rate of \$18.00 per Haircut

Other basis for payment: This is a not to exceed rate for each haircut.

II. JUSTIFICATION

7. What conditions require that this work be done?

Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not employ a licensed barber.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**A Cut Above the Rest
 Fiagro's Barber Shop
 Appearance Matters
 Analis & Bryan Jackson**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The agency contracted with all vendors that met the minimum qualifications.

d. Last bid date: 08/28/2017 Anticipated re-bid date: 07/14/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has contracted with the Division in the past. Services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Vern Harlow, Admin Services Officer Ph: 775-738-7182

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	01/04/2018 14:25:18 PM
Division Approval	pcolegro	01/04/2018 14:27:07 PM
Department Approval	vmilazz1	01/05/2018 11:26:37 AM
Contract Manager Approval	sknigge	01/05/2018 14:25:34 PM
Budget Analyst Approval	nhovden	01/12/2018 09:22:31 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19445**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3711-22**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **Freedom House Sober Living Inc.**Contractor Name: **Freedom House Sober Living Inc.**Address: **3852 Palos Verdes St**City/State/Zip: **Las Vegas, NV 89119**Contact/Phone: **702-279-1298**Vendor No.: **T29029977**NV Business ID: **NV20101699853**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/21/2017**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2018**Contract term: **282 days**4. Type of contract: **Contract**Contract description: **Re-Entry Programs**

5. Purpose of contract:

This is a new contract to provide offender assessments for inmates housed in NDOC institutions and facilities in Southern Nevada. Provided services are part of Nevada's strategic recidivism reduction plan to assist offenders with the completion of a re-entry plan as they prepare for release from incarceration. An individual care plan will be developed for offenders in pre-release and, as needed, comprehensive case management for outpatient care.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$37,730.80****II. JUSTIFICATION**

7. What conditions require that this work be done?

Nevada was awarded the Second Chance Grant Act Implementation Funding which requires the department to work with a community organization that will provide a range of services for offenders close to being released. Services include: employment, recovery, housing, education and as needed behavioral health, substance abuse and counseling services. This also meets the grant requirements for integrated service and to ensure continuity of care into the community with NDOC Parole and Probation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically, the department has outsourced these services in an effort to provide offenders with much needed tools from a qualified professional to reduce recidivism. The NDOC Re-Entry program does not perform these services and no other state agency offers these services.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amonro1	11/21/2017 11:12:42 AM
Division Approval	sewart	12/05/2017 14:03:02 PM
Department Approval	sewart	12/05/2017 14:03:05 PM
Contract Manager Approval	vfajota	12/05/2017 15:07:23 PM
Budget Analyst Approval	bmacke1	12/21/2017 10:14:36 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19537**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3762-09**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Desert Boilers & Controls, Inc.**Contractor Name: **Desert Boilers & Controls, Inc.**Address: **305 W St. Louis Avenue**City/State/Zip: **Las Vegas, NV 89102**Contact/Phone: **Phil Dorsey 702-631-7780**Vendor No.: **PUR0001437**NV Business ID: **NV19971189711**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/04/2018**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2018**Contract term: **85 days**4. Type of contract: **Contract**Contract description: **Emissions testing**

5. Purpose of contract:

This is a new contract to perform a complete source test on the performance and emissions of all six of High Desert State Prison's diesel boilers. The Clark County Department of Air Quality Control requires diesel boilers be tested every five years in accordance with EPA regulations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,800.00**

Other basis for payment: Payment upon satisfactory completion of services and submission of invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

EPA and Clark County Dept. of Air Quality Control require testing of diesel fired boilers every five years in accordance with the Environmental Protection Agency's Code of Federal Regulations, 40 CFR Part 60.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not certified/licensed to perform the service.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

R.F. McDonald, Co.
Desert Boilers & Controls
Pyro Combustion & Controls

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest most responsible vendor

d. Last bid date: 11/21/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Scott Alexander, Facility Supervisor Ph: 702-879-6660

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bweisent	12/14/2017 14:17:13 PM
Division Approval	amonro1	12/15/2017 11:55:42 AM
Department Approval	sewart	12/15/2017 15:27:59 PM
Contract Manager Approval	mkillia1	12/28/2017 11:38:15 AM
Budget Analyst Approval	bmacke1	01/04/2018 13:35:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19568**Agency Name: **COMMISSION ON MINERAL RESOURCE**Agency Code: **500**Appropriation Unit: **4219-09**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Thomas John DeMull**Contractor Name: **Thomas John DeMull**Address: **dba Thomas J DeMull Consulting
1425 N. Miranda Lane**City/State/Zip: **Green Valley, AZ 85614-6237**Contact/Phone: **775-722-0420**

Vendor No.:

NV Business ID: **NV20171779010**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Mining Claim
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/27/2017**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2018**Contract term: **1 year and 4 days**4. Type of contract: **Contract**Contract description: **Toll Ore Study**

5. Purpose of contract:

This is a new contract to provide a technical report on: the current state of mineral processing facilities and capacities in Nevada; known mineral resources which might benefit from ore concentrate tolling; the need for such a facility; and requirements needed of, and benefits from, such a facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,999.00**

Other basis for payment: 30% of contract amount upon delivery of Scope of Work Task #1, 30% upon delivery of Task #2; 20% upon delivery of Task #3, and the remaining 20% upon delivery of Task #4.

II. JUSTIFICATION

7. What conditions require that this work be done?

At the August 24, 2017 quarterly meeting of the Commission on Mineral Resources, the Commission unanimously passed a motion, pursuant to NRS 513.073 (2), approving a toll processing and smelting report.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees having both the technical expertise and time to research the subject and create a report for publication within the desired timeframe.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

The vendor was chosen because of his unique Nevada and international work experience in the minerals industry as a professional metallurgical engineer, his availability and desire to perform the work, and part-time residence in Sparks, Nevada enabling face-to-face collaboration with staff at the Nevada Bureau of Mines and Geology.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Dennis (Mike) Visser, Deputy Administrator Ph: 775-684-7044

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dvisher	12/22/2017 12:37:34 PM
Division Approval	dvisher	12/22/2017 12:37:38 PM
Department Approval	dvisher	12/22/2017 12:37:41 PM
Contract Manager Approval	dvisher	12/22/2017 12:37:43 PM
Budget Analyst Approval	cmurph3	12/27/2017 10:16:14 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19506**Agency Name: **DEPARTMENT OF AGRICULTURE**Agency Code: **550**Appropriation Unit: **1362-26**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **COLYAR TECHNOLOGY SOLUTIONS**Contractor Name: **COLYAR TECHNOLOGY SOLUTIONS**Address: **22420 N. 18TH DR**City/State/Zip: **PHOENIX, AZ 85027-1365**Contact/Phone: **623/209-1700**Vendor No.: **T81027345**NV Business ID: **NV20131022090**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **Yes**

If "Yes", please explain

3. Termination Date: **12/31/2018**Contract term: **364 days**4. Type of contract: **Contract**Contract description: **System Enhancements**

5. Purpose of contract:

This is a new contract to provide ongoing system enhancement services for the food and nutrition program inventory and billing software.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Payment for services will be made at the rate of \$95.00 per hour

Other basis for payment: Invoices will be paid upon completion of tasks.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Federal commodity food program requires that a database with reporting functionality be maintained by each state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This system is maintained by an outside company and requires that only their personnel work on enhancements.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is the current vendor that has been providing these services to the Food and Nutrition Division since 2009.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This is a new contract for services provided by the vendor.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	melli2	12/20/2017 14:46:54 PM
Division Approval	melli2	12/20/2017 14:46:59 PM
Department Approval	melli2	12/20/2017 14:47:04 PM
Contract Manager Approval	melli2	12/20/2017 14:47:09 PM
EITS Approval	lolso3	12/21/2017 08:57:48 AM
Budget Analyst Approval	hfield	01/05/2018 11:11:25 AM

BRIAN SANDOVAL
Governor

STATE OF NEVADA

JAMES R. BARBEE
Director

Las Vegas Office:
2300 E St Louis Ave
Las Vegas NV 89104-4314
(702) 668-4590
Fax (702) 668-4567



DEPARTMENT OF AGRICULTURE

405 South 21st Street
Sparks, Nevada 89431-5557
Telephone (775) 353-3601 Fax (775) 353-3661
Website: <http://www.agri.nv.gov>

Elko Office:
4780 E. Idaho Street
Elko NV 89801-4672
(775) 738-8076
Fax (775) 738-2639

January 5, 2018

This is a memo to retroactively approve the Nevada Department of Agriculture's (NDA) contract with Colyar Technology Solutions, who is providing the NDA system enhancement services for the Food and Nutrition's inventory and billing software.

The contract was initially sent in December and returned to be completed as a short contract. By the time we gathered new signatures and resubmitted, the contract now needs to be retroactive back to January 1, 2018. No invoices have been presented for payment.

Thank you,

A handwritten signature in blue ink, reading "Debra Crowley".

Debra Crowley
Fiscal Administrator

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19622**Agency Name: **DEPARTMENT OF AGRICULTURE**Agency Code: **550**Appropriation Unit: **4546-04**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **EL AERO SERVICES, INC**Contractor Name: **EL AERO SERVICES, INC**Address: **2101 Arrowhead Drive**City/State/Zip: **Carson City, NV 89706**Contact/Phone: **775-883-1500**Vendor No.: **T81102358**NV Business ID: **NV20151415893**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	LIVESTOCK INSPECTION FEES
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/10/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2018**Contract term: **21 days**4. Type of contract: **Contract**Contract description: **El Aero**

5. Purpose of contract:

This is a new contract to provide helicopter piloting services in order aid in the accurate count of wild horses in the Virginia range.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,600.00**

Payment for services will be made at the rate of \$975.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

In order to report an accurate number of horses on the Virginia range in an upcoming RFP to hand over ownership of those horses to a qualified non-profit.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Our agency does not employ a helicopter pilot nor own a helicopter, and other agencies that do are willing to do so at a significantly higher price.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**el aero
department of forestry
department of wildlife**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bbel1	01/10/2018 16:09:45 PM
Division Approval	bbel1	01/10/2018 16:09:48 PM
Department Approval	bbel1	01/10/2018 16:09:51 PM
Contract Manager Approval	bbel1	01/10/2018 16:09:54 PM
Budget Analyst Approval	cpalme2	01/10/2018 16:10:59 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19589**

Agency Name: **DPS-DIRECTOR'S OFFICE**
 Agency Code: **650**
 Appropriation Unit: **All Budget Accounts - Category 05**
 Is budget authority available?: **Yes**
 If "No" please explain: **Not Applicable**

Legal Entity Name: **BERRY ENTERPRISES**
 Contractor Name: **BERRY ENTERPRISES**
 Address: **DBA SIERRA ELECTRONICS**
690 E GLENDALE
SPARKS, NV 89431
 City/State/Zip
 Contact/Phone: **800-874-7515**
 Vendor No.: **T81102512**
 NV Business ID: **NV19801013254**

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	56.00 %	X Fees	7.00 %	Plan Review and Licenses
X Federal Funds	29.00 %		0.00 %	
X Highway Funds	3.00 %	X Other funding	5.00 %	Building and Grounds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/10/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2019**Contract term: **1 year and 355 days**4. Type of contract: **Contract**Contract description: **New Radio Install**

5. Purpose of contract:

This is a new contract to provide ongoing mobile radio installation services for Department of Public Safety (DPS) vehicles. Radios will be installed in the existing vehicle's factory center console or third-party console, to be provided by DPS.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$39,125.00**

Payment for services will be made at the rate of \$65.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

New radios have been purchased and need to be installed in all the vehicles.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to install the radios.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Frontier Radio
Berry Enterprises
Advanced Vehicle Products

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is the only vendor that responded to our solicitation.

d. Last bid date: 12/08/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shoh1	01/03/2018 13:24:28 PM
Division Approval	shoh1	01/03/2018 13:24:31 PM
Department Approval	mcar2	01/03/2018 14:41:33 PM
Contract Manager Approval	mcar2	01/03/2018 14:41:36 PM
Budget Analyst Approval	jrodrig9	01/10/2018 19:42:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19538**Agency Name: **DPS-RECORDS,
COMMUNICATIONS, AND
COMPLIANCE**Agency Code: **655**Appropriation Unit: **4709-04**Is budget authority
available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity
Name: City of Henderson and LVMPDContractor Name: **City of Henderson and LVMPD**Address: **240 Water Street**City/State/Zip: **Henderson, NV 89009-5050**

Contact/Phone: Laura Fucci 702-267-4301

Vendor No.:

NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Fingerprint Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of
Examiner's approval? **No** or b. other effective date **01/02/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **178 days**4. Type of contract: **Interlocal Agreement**Contract description: **MS365 Temporary Staf**

5. Purpose of contract:

This is a new inter-local agreement between the Department of Public Safety - Records, Communications and Compliance Division (RCC), City of Henderson, Department of Information Technology and Las Vegas Metropolitan Police Department (LVMPD) to cover the cost of hiring temporary staff employees for the purpose of vetting Microsoft 365 employees who will have access to Nevada records of criminal history via a fingerprint-based background checks. All parties agree all costs associated with STAFF shall be shared equally between the RCCD, HENDERSON and LVMPD.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Other basis for payment: Cost shall be determined by the actual number of hours worked by the temporary staff employee. Hourly rate shall be determined upon selection of the successful candidate, not to exceed \$24.80.

II. JUSTIFICATION

7. What conditions require that this work be done?

The parties to the contract are required to vet Microsoft 365 employees prior to providing access to Criminal Justice Information Systems.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The parties bound by this contract do not have sufficient staffing to complete the project in a timely manner.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mcosta	12/11/2017 15:13:20 PM
Division Approval	nkephart	12/12/2017 15:10:27 PM
Department Approval	mcar2	12/15/2017 15:59:27 PM
Contract Manager Approval	mcar2	12/15/2017 15:59:31 PM
Budget Analyst Approval	jrodrig9	01/01/2018 20:08:12 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19554**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4103-56**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **THS VISUALS MOTION PICTURES, LLC**Contractor Name: **THS VISUALS MOTION PICTURES, LLC**Address: **PO BOX 2192**City/State/Zip: **STATELINE, NV 89449-2192**Contact/Phone: **Todd H. Simon 775/588-6976**Vendor No.: **T32003455**NV Business ID: **NV20141542440**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	8.00 % Gift Shop Grants & 4605
X Federal Funds	92.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/04/2018**

Anticipated BOE meeting date 01/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/01/2018**Contract term: **56 days**4. Type of contract: **Contract**Contract description: **Park Videos**

5. Purpose of contract:

This is a new contract to finalize videos for ten state parks. The purpose of the video is to increase the curiosity and understanding of the uniqueness of each of the ten parks.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,850.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

State Parks wants to increase the curiosity and knowledge about the uniqueness of state parks.

GFO: A previous agreement with this vendor (CETS #18638) to produce these videos expired in Sept 2017, however the work was not completed due to vendor injury/illness. A new agreement is required for the balance of work and funds remaining. See memo from agency attached.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We don't have the equipment or training to produce videos.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

THS Visuals

Tahoe Production House

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

We did an RFP for the original contract and two vendors submitted proposals. VHS showed the most understanding of the project.

d. Last bid date: 02/28/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor was under contract with State Parks to produce these videos which expired in Sept 2017. Additional time is required due to unforeseen circumstances.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Janice Keillor, Park & Rec Program Manager Ph: 775-684-2787

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	12/18/2017 13:13:09 PM
Division Approval	sdecrona	12/18/2017 13:13:11 PM
Department Approval	sdecrona	12/18/2017 13:13:14 PM
Contract Manager Approval	sdecrona	01/03/2018 07:54:24 AM
Budget Analyst Approval	cpalme2	01/04/2018 09:40:04 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19395**

Agency Name:	DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name:	Clean Harbors Environmental Services, Inc.
Agency Code:	709	Contractor Name:	Clean Harbors Environmental Services, Inc.
Appropriation Unit:	3182-11	Address:	PO BOX 3442
Is budget authority available?:	No	City/State/Zip	BOSTON, MA 02241-3442
If "No" please explain: Pending WP #C42008.		Contact/Phone:	JASON HORLACHER 775-331-9400
		Vendor No.:	T27000924B
		NV Business ID:	NV20021375471

To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/05/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/20/2018**Contract term: **319 days**4. Type of contract: **Contract**Contract description: **Taylor Mill Cleanup**

5. Purpose of contract:

This is a new contract to remove the remaining mill flotation chemicals associated with the Taylor Mill operation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,452.62**

Other basis for payment: One-time payment as invoiced

II. JUSTIFICATION

7. What conditions require that this work be done?

The Taylor Mill operated during the early 1980's through the early 90's at which time the operation shut down due to bankruptcy. Many remaining chemicals were removed by contract in 2005. Liquid residues in the bottom of seven plastic tanks below the level of drain valves were overlooked. The USFS is currently contracting removal of facilities and foundations. The remaining chemicals need to be removed at this time since the buildings are in the process of being demolished as a part of final site closure and reclamation. BMRR has the funding to remove the chemicals and this is a good time to complete the removal with the USFS on-site to help with site coordination. The proper disposal of the remaining hazardous materials is necessary to ensure safety to human health, wildlife and the area surface and groundwater.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The work involves hazardous materials cleanup and requires proper disposal of chemicals on site. The NDEP-BMRR is not equipped or trained to handle hazardous material cleanups. The best path forward and for final site stabilization is to utilize an environmental cleanup services contractor.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

HWH Environmental
Enviro Care, Inc.
Olympus Technical Services, Inc.
H2O Environmental, Inc.
Clean Harbors Environmental Services, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Clean Harbors provided a more detailed quote and had excellent references for cleanup and regular removal of mine contaminated wastes and chemicals. They have extensive experience and training with similar cleanups, and have the necessary heavy equipment and personal protection to complete the work. The other vendor who provided a quote lacked detail on how the job would be performed.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Doug Powell, ZONE GEOLOGIST Ph: 775-289-5125

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ahanso1	10/30/2017 10:53:15 AM
Division Approval	jsawyer	12/15/2017 11:26:34 AM
Department Approval	jsawyer	12/15/2017 11:26:52 AM
Contract Manager Approval	jclayto3	12/22/2017 11:14:52 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19579**Agency Name: **B&I - LABOR COMMISSION**Agency Code: **752**Appropriation Unit: **3900-15**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **CUSTOMER EXPRESSIONS CORP**Contractor Name: **CUSTOMER EXPRESSIONS CORP**Address: **2255 CARLING AVE STE 500****OTTAWA ON K2B 7Z5**City/State/Zip: **CANADA, ON K2B7Z5**Contact/Phone: **Jakub Ficner 613/244-5111**Vendor No.: **PUR0005373**NV Business ID: **NV20141201221**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2018**Contract term: **353 days**4. Type of contract: **Contract**Contract description: **Prevailing Wage Data**

5. Purpose of contract:

This is a new contract for the development and addition to the I-Sight case management system requiring a prevailing wage survey and calculation database. Pursuant to AB 509, the I-Sight case management system provides for the electronic filing of wage claims and general complaints. It also provides electronic reporting and quick responses concerning wage claims and general complaints, to include producing documents from the system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,920.00**

Payment for services will be made at the rate of \$48,920.00 per null

Other basis for payment: 30 days after completion and acceptance from the Labor Commissioner.

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to AB 509, the I-Sight case management system provides for the electronic filing of wage claims and general complaints. It also provides for electronic reporting and responses and for electronic communication concerning prevailing wage claims and general complaints, and for the production of documents within the system. The prevailing wage module/database is needed to store cases, calculate rates, and conduct surveys.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources to provide the services required.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 171105

Approval Date: 11/21/2017

c. Why was this contractor chosen in preference to other?

Not Applicable

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State Purchasing Division

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Shannon Chambers, Labor Commissioner Ph: 684-1890

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttilto1	01/02/2018 16:27:57 PM
Division Approval	ttilto1	01/02/2018 16:28:05 PM
Department Approval	jhanse4	01/08/2018 14:07:38 PM
Contract Manager Approval	jhanse4	01/08/2018 14:12:54 PM
Budget Analyst Approval	aurrutu	01/12/2018 15:41:37 PM

State of Nevada
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300
Carson City, NV 89701



Brian Sandoval
Governor

Patrick Cates
Director

Jeffrey Haag
Administrator

Purchasing Use Only:

Approval#: 171105

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency:		
	Contact Name and Title	Phone Number	Email Address
	Shannon M. Chambers – Labor Commissioner	775-584-1891	ShannonChambers@labor.nv.gov

1b	Vendor Information:	
	Identify Vendor:	Customer Expressions Corporation
	Contact Name:	Jakub Ficner
	Address:	2255 Carling Ave., Suite 500, Ottawa, Ontario K2B 7Z5
	Telephone Number:	613-794-3986
	Email Address:	JFicner@i-Sight.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract?	Yes X		No
	Amendment:	#		
	CETS:	#		

1e	Term: Upon BOE Approval to 6/30/2020			
	One (1) Time Purchase:			
	Contract: New	Start Date:	Upon BOE Approval	End Date: 06/30/2020

1f	Funding:	
	State Appropriated:	Technology Information Request Approved 7/19/2016 - \$48,920 One Time Appropriation 2017-2018 General Funds – Assembly Bill 509 2017 Session
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

1g

Total Estimated Value of this Service Contract, Amendment or Purchase:
\$34,500 Please See Attached

Provide a description of work/services to be performed or commodity/good to be purchased:

Enhancements and Modifications include:

3. Auto Case Linking Functionality

- a. I-Sight to configure system to automatically link cases sharing identical Complainant and/or Employer Information. Exact criteria (what defines a match) to be defined later.
- b. I-Sight to create hidden & non-reportable Party records for Complainants and Employers, in order to utilize platform case linking functionality.

Deliverable Goals: Ability to identify Complainant and/or Employer Information on Prevailing Wage Surveys and Public Works Projects and the hours reported based on Claims received

4. New Case Type – PEA Application

- a. Approximately 50 case-level fields, combination of new fields and existing fields that would need to have their display rules modified.
- b. New sub form (conviction/arrest history) with approximately 4 fields.
- c. Utilize existing i-Sight workflow after user submission.

Deliverable Goals: - Reduce staff time processing PEA applications - Decrease turnaround time for applications. Verify PEA hours on PWP Projects for inclusion in the Prevailing Wage Survey.

5. New Case Type – PWP ID Request

- a. Approximately 15-20 case-level fields, mostly new fields.
- b. Ability for system users to "Accept" case and assign a manual case number (within a specified format that is TBD), or close & reject the request (e.g. submission does not meet criteria).

Deliverable Goals: Reduce time to obtain PWP # - Reduce Staff time capturing and entering data - Link with the Prevailing Wage Survey based on PWP Project Data Included in the Survey

6. New Case Type – Wage Survey

- a. Approximately 5-10 new case-level fields, combination of new fields and existing fields that would need to have their display rules modified.
- b. New sub form (Wage Information) with approximately 10 fields.

Deliverable Goals: Reduce the number of hours staff spends keying in survey data and performing calculations. Potential to increase the number of companies participating in the surveys. Verify hours based on PWP Projects

7. Manageable Case Statuses

- a. Currently the system includes about 10-20 case process statuses with various triggers hard-coded into specific case actions. I-Sight to include the ability to specify unlimited additional process statuses (picklist selection) and give users the ability to manually update the process status to any other process status. The list of process statuses available to select from will filter based on the case's Case Type so that users only see statuses that apply to the case they are viewing.

Deliverable Goals: Updates i-Sight to account for new business processes (PWP, Prevailing Wage Survey, and PEA's) and link features in the Case Management System to new processes

8. Unique Form Links

- a. I-Sight to create a unique URL for each of the 6 Case Types (3 current and 3 new) that will pre-populate the Case Type field on the intake form dependent on the link selected. The Case Type will be hidden from view on all external forms so that selection to this field is only possible via selection of the correct link from the NLC website.

Deliverable Goals: Creates the forms for PWP's, Prevailing Wage Survey, and PEA Applications

9. Confirmation Emails

- a. I-Sight to configure an e-mail to be sent to an address specified in the external form after the external form is submitted successfully.

Deliverable Goals: Would be used upon submission of PWP # Request, Submission of Prevailing Wage Survey, and PEA Application.

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	DR. SANDRA CETL	GENERAL	\$10,000	Professional Service
	Contract Description:	This is a new contract to provide expert witness testimony for case #3:04-cv-0130-MMD-VPC, Hansen v. Baker to include reviewing medical records, witness statements, trial transcripts, attend pre-hearing conference, evidentiary hearing and testimony of the opposing party.				
		Term of Contract:	01/11/2018 - 09/30/2021	Contract # 19598		
2.	040	SECRETARY OF STATE'S OFFICE	D4 MEDIA CORP DBA D4 ADVANCED MEDIA	GENERAL	\$17,930	
	Contract Description:	This is a new contract to improve search engine optimization of home pages and immediate landing pages compatible with the nvsos.gov and nvsilverflume.gov websites to promote the use of online resources.				
		Term of Contract:	01/29/2018 - 06/30/2019	Contract # 19596		
3.	040	SECRETARY OF STATE'S OFFICE	HIGH DESERT MICROIMAGING, INC.	GENERAL	\$29,138	
	Contract Description:	This is a new contract to provide maintenance for scanners owned by the office for use with the eSOS Corporate Filing System.				
		Term of Contract:	01/22/2018 - 06/30/2019	Contract # 19620		
4.	040	SECRETARY OF STATE'S OFFICE	DEPARTMENT OF TRANSPORTATION	GENERAL	\$30,000	
	Contract Description:	This is the first amendment to the interlocal agreement which provides the Office access to the statewide radio system. This amendment increases the maximum amount from \$7,500 to \$37,500 to cover the annual cost of the equipment and services over the term of the contract.				
		Term of Contract:	07/19/2017 - 06/30/2022	Contract # 18992		
5.	051	TREASURER'S OFFICE - COLLEGE SAVINGS TRUST	ANDSON, INC. DBA ANDSON FOUNDATION	OTHER: TRANSFER FROM ENDOWMENT ACCOUNT	\$20,000	
	Contract Description:	This is a new contract to provide a monetary sponsorship for two schools in rural Nevada. This sponsorship includes in-class curriculum, data management and reporting, piggy bank program implementation and participation in college savings events.				
		Term of Contract:	01/18/2018 - 06/30/2018	Contract # 19621		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	051	TREASURER'S OFFICE - COLLEGE SAVINGS TRUST	THE INTERNATIONAL ASSOCIATION OF WORKING MOTHERS	OTHER: TRANSFER FROM ENDOWMENT ACCOUNT	\$18,000	
	Contract Description:	This is a new contract to provide a monetary sponsorship to the Women's Money Conferences in Reno and Las Vegas, including a booth at the conferences, advertisement placement, logo placement, social media mentions and speaking at breakout sessions.				
		Term of Contract:	01/02/2018 - 06/30/2018	Contract # 19544		
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	AIR SYSTEMS SERVICE AND CONSTRUCTION	OTHER: BUILDING RENTAL INCOME	\$12,472	
	Contract Description:	This is a new contract that continues ongoing services to maintain the Heating, Ventilation and Air Conditioning system/equipment on a quarterly basis at the Nevada Historic Society in Reno.				
		Term of Contract:	01/01/2018 - 01/31/2022	Contract # 19491		
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	AIR SYSTEMS SERVICE AND CONSTRUCTION	OTHER: BUILDING RENTAL INCOME	\$28,580	
	Contract Description:	This is a new contract that continues ongoing quarterly Heating, Ventilation and Air Conditioning inspection and maintenance services for the Nevada Early Intervention Services facility in Reno.				
		Term of Contract:	01/01/2018 - 11/30/2021	Contract # 19551		
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	COIT SERVICES OF RENO, LLC	OTHER: BUILDING RENTAL INCOME	\$23,900	
	Contract Description:	This is a new contract to provide ongoing on-call cleaning and emergency restoration/reconstruction services for state-owned buildings in northern Nevada.				
		Term of Contract:	01/19/2018 - 12/28/2021	Contract # 19577		
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	H2O ENVIRONMENTAL, INC.	OTHER: BUILDING RENTAL INCOME	\$23,500	
	Contract Description:	This is a new contract to provide ongoing environmental and waste management services for state-owned buildings in northern Nevada.				
		Term of Contract:	02/01/2018 - 01/31/2022	Contract # 19529		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	ROBERT LOPEZ DBA STAY GREEN TREE SERVICE	OTHER: BUILDING RENTAL INCOME	\$40,000	
	Contract Description:	This is the second amendment to the original contract which provides ongoing arborist services for state-owned facilities in the Carson City and Reno areas. This amendment increases the maximum amount from \$60,000 to \$100,000 due to demand and cost of services being greater than projected.				
	Term of Contract:	03/01/2016 - 02/29/2020	Contract # 17330			
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	OLCESE CONSTRUCTION COMPANY	OTHER: BUILDING RENTAL INCOME	\$45,000	
	Contract Description:	This is a new contract to provide on-call construction, storm damage, property damage clean-up and disposal services for state-owned facilities in northern Nevada.				
	Term of Contract:	01/01/2018 - 11/30/2021	Contract # 19505			
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	DG KOCH ASSOCIATES, LLC	BONDS	\$43,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Caliente Youth Center – Heating, Ventilation and Air Conditioning Systems (HVAC) Replacement CIP project, to include mechanical and electrical design documents, bid documents and construction administration services for the replacement of rooftop HVAC systems for the gymnasium, classroom and dining facilities at the center: CIP Project No. 17-M31; SPWD Contract No.111664.				
	Term of Contract:	01/01/2018 - 06/30/2021	Contract # 19549			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	MELROY ENGINEERING, INC. DBA MELROY ENGINEERING CONSULTANTS	BONDS	\$27,500	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Northern Nevada Child and Adolescent Services - Emergency Generator Upgrades CIP project, to include design, construction and bid documents for the installation of a new 350KW generator at the Reno facility: CIP Project No. 17-M11; SPWD Contract No. 111756.				
		Term of Contract:	01/18/2018 - 06/30/2021	Contract # 19618		
15.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	SOUTHWEST ELECTRITECH SERVICES, LLC	BONDS	\$11,235	Professional Service
	Contract Description:	This is a new contract to provide professional mechanical and electrical services for the Lovelock Correctional Center - Central Warehouse and Culinary Refrigeration Unit Replacements CIP project, to including installation of electrical power monitoring equipment and power data recording devices sufficient to provide detailed voltage, amperes and kilowatt demands and circuit loads: CIP Project No. 15-M10; SPWD Contract No. 111732.				
		Term of Contract:	01/01/2018 - 06/30/2021	Contract # 19556		
16.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	RAYMOND P. CROOK DBA RPC ROOF CONSULTING SERVICES	BONDS	\$39,125	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Warm Springs Correctional Center - Roof Replacement Housing Unit 4 CIP project, to include recommendations for removal of current roof and installation of the new roof, bid documents, roof plans and specifications, quality assurance and final roof inspection services: CIP Project No. 17-S01-5; SPWD Contract No. 111674.				
		Term of Contract:	01/01/2018 - 06/30/2021	Contract # 19543		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC. DBA H&K ARCHITECTS	BONDS	\$48,365	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Heroes Memorial Building Annex - Roofing Replacement and Roof Seismic Stabilization CIP project, to include design, construction, bid and construction administration services for the installation of a single ply roofing system and seismic upgrade for the roof structure and masonry walls: CIP Project No. 17-M68: SPWD Contract No. 111642				
		Term of Contract:	12/20/2017 - 06/30/2021	Contract # 19500		
18.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	JOHN P. COPOULOS DBA JP COPOULOS ARCHITECT	GENERAL FUND	\$26,550	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Fort Churchill - Adobe Rehabilitation project, to include architectural design and construction administration services through construction for the rehabilitation of the adobe walls and construction documents for all of the unoccupied buildings on the site: CIP Project No. 18-A023; SPWD Contract No. 111634.				
		Term of Contract:	01/01/2018 - 06/30/2022	Contract # 19550		
19.	087	DEPARTMENT OF ADMINISTRATION - DIRECTORS OFFICE - COMMISSION FOR WOMEN - NON-EXEC	STORIES IN PLACE, LLC	OTHER: COMMUNITY FOUNDATION 60% FEDERAL 40%	\$11,350	
	Contract Description:	This is a new contract to provide development, design and implementation services for an exhibit which will display women's past and present contributions to Nevada's heritage, traditions and history. This exhibit will be located in the breezeway of the State Capitol building.				
		Term of Contract:	01/19/2018 - 06/30/2018	Contract # 19595		
20.	089	DEPARTMENT OF ADMINISTRATION - HEARINGS AND APPEALS	LORNA WARD DBA WARD MEDIATION SERVICES, LLC	OTHER: CHARGES FOR SERVICES	\$40,000	Professional Service
	Contract Description:	This is a new contract to provide services as an appointed Special Appeals Officer to handle cases related to Human Resource Management, Department of Employment, Training and Rehabilitation, Department of Education and Medicaid provider matters.				
		Term of Contract:	10/01/2017 - 08/31/2019	Contract # 19520		
21.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS- TOURISM	DIRECT CALL CENTERS, LLC	OTHER: LODGING TAX	\$21,500	Sole Source

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
22.	101	Contract Description: This is a new contract to provide ongoing services to receive inbound domestic and Canadian phone calls from potential Nevada visitors. Term of Contract: 12/22/2017 - 06/30/2021 Contract # 19565				
		DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS-TOURISM	DYNAGRAPHICS PRINTING, INC.	OTHER: LODGING TAX	\$49,000	
23.	180	Contract Description: This is a new contract to provide printing services and an online ordering system. Term of Contract: 01/12/2018 - 06/30/2021 Contract # 19601				
		DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY	INTERNATIONAL BUSINESS MACHINES DBA IBM CORPORATION	FEE: USER	\$16,752	Sole Source
24.	180	Contract Description: This is a new contract to provide relocation services for two mainframe machines that are located in Las Vegas and Carson City. Term of Contract: 01/19/2018 - 02/28/2018 Contract # 19576				
		DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY	JEM COMPUTERS, INC. DBA JEM TECH GROUP	FEE: USER	\$34,369	
25.	180	Contract Description: This is a new contract to provide equipment installation services for the State of Nevada Lock Project. Term of Contract: 01/23/2018 - 03/01/2018 Contract # 19557				
		DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY	SILVER STATE FORKLIFT, INC.	FEE: USER	\$10,000	
26.	300	Contract Description: This is a new contract to provide repair and maintenance services for the fork lift plus charger and the walkie stacker plus charger located at the computer facility. Term of Contract: 12/21/2017 - 12/15/2021 Contract # 19524				
		DEPARTMENT OF EDUCATION - SAFE AND RESPECTFUL LEARNING	THE ABBI AGENCY	FEDERAL	\$24,000	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
		This is the first amendment to the original contract which provides marketing and branding service for the Department's program established under SB 212 from the 2017 Legislative Session. This amendment increases the maximum amount from \$20,000 to \$44,000 due to the Office's change in name and brand from Safe-to-Tell to SafeVoice, a Nevada specific name and brand which requires research, strategy, and development.				
		Term of Contract:	09/18/2017 - 02/07/2018	Contract # 19179		
27.	332	DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - ARCHIVES AND PUBLIC RECORDS	ALLAN BRENNER DBA ALLAN ENTERPRISES	GENERAL	\$24,885	
		Contract Description: This is a new contract to provide repair and maintenance for a Kodak Archive Writer.				
		Term of Contract:	10/08/2017 - 10/07/2020	Contract # 19571		
28.	332	DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - GIFT FUND - NON-EXEC	CDMS, INC. DBA PRECISION DOCUMENT IMAGING	OTHER: GIFT FUND	\$17,000	
		Contract Description: This is a new contract to provide installation and training on the OnBase Enterprise Content Manager solution.				
		Term of Contract:	01/09/2018 - 12/31/2019	Contract # 19581		
29.	332	DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - STATE LIBRARY	CALIFA GROUP	FEDERAL	\$27,000	
		Contract Description: This is a new contract to provide design and development of two one-hour webinars introducing virtual reality, immersed education and training for Library Trustees and the State Council on Libraries and Literacy.				
		Term of Contract:	01/10/2018 - 06/30/2018	Contract # 19527		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
30.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - FIELD SERVICES	GRAPHIC IMAGING, INC.	GENERAL 30% FEDERAL 70%	\$2,200	
	Contract Description:	This is the second amendment to the original contract which provides scanning equipment repairs, labor and services to offices in southern Nevada. This amendment extends the termination date from December 31, 2017 to March 31, 2018 and increases the maximum amount from \$9,000 to \$11,200 due to an increased need for repairs.				
	Term of Contract:	11/04/2016 - 03/31/2018	Contract # 18210			
31.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	BARBARA A. SIEGEL	FEDERAL	\$16,500	
	Contract Description:	This is a new contract to provide ongoing facilitation of the strategic planning process and meeting. This is a performance based program and the annual strategic planning provides management staff a forum to establish program direction and set priorities for gaining efficiencies and improving performance.				
	Term of Contract:	01/11/2018 - 12/31/2021	Contract # 19535			
32.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER	BALLIN FADES, LLC	GENERAL	\$23,040	
	Contract Description:	This is a new contract to provide ongoing barber services for the youth.				
	Term of Contract:	01/12/2018 - 10/31/2019	Contract # 19459			
33.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CALIENTE YOUTH CENTER	ANALISA M. JACKSON	GENERAL	\$20,000	
	Contract Description:	This is a new contract to provide ongoing barber services for the youth.				
	Term of Contract:	01/12/2018 - 10/31/2019	Contract # 19498			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
34.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	SCOTT CHRISTOPHER KUHN DBA D & J'S CLEANING SERVICE	GENERAL 75% FEDERAL 25%	\$19,560	
	Contract Description:	This is a new contract to provide ongoing janitorial services to the child welfare rural regional office located in Fallon.				
		Term of Contract:	01/08/2018 - 11/30/2019	Contract # 19509		
35.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NEVADA YOUTH TRAINING CENTER	NELLIE K. CARLSON DBA HAIR BRUSH	GENERAL	\$25,920	
	Contract Description:	This is a new contract to provide ongoing barber services for the youth.				
		Term of Contract:	07/01/2018 - 06/30/2020	Contract # 19499		
36.	440	DEPARTMENT OF CORRECTIONS - CORRECTIONAL PROGRAMS	FREEDOM HOUSE SOBER LIVING, INC.	FEDERAL	\$37,731	
	Contract Description:	This is a new contract to provide offender assessments for inmates housed in institutions and facilities in southern Nevada. These services are part of Nevada's strategic recidivism reduction plan to assist offenders with the completion of a re-entry plan as they prepare for release from incarceration. An individual care plan will be developed for offenders in pre-release and, as needed, comprehensive case management for outpatient care.				
		Term of Contract:	12/21/2017 - 09/30/2018	Contract # 19445		
37.	440	DEPARTMENT OF CORRECTIONS - HIGH DESERT STATE PRISON	DESERT BOILERS & CONTROLS, INC.	GENERAL	\$13,800	
	Contract Description:	This is a new contract to perform a complete source test on the performance and emissions of all six diesel boilers. The Clark County Department of Air Quality Control requires diesel boilers be tested every five years in accordance with Federal Regulation, 40 CFR Part 60.				
		Term of Contract:	01/04/2018 - 03/31/2018	Contract # 19537		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
38.	500	DIVISION OF MINERAL RESOURCES	THOMAS JOHN DEMULL DBA THOMAS J. DEMULL CONSULTING	FEE: MINING CLAIMS	\$24,999	Professional Service
	Contract Description:	This is a new contract to provide a technical report on: the current state of mineral processing facilities and capacities in Nevada; known mineral resources which might benefit from ore concentrate tolling; the need for such a facility; and requirements needed of, and benefits from, such a facility.				
	Term of Contract:	12/27/2017 - 12/31/2018 Contract # 19568				
39.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	COLYAR TECHNOLOGY SOLUTIONS DBA COLYAR CONSULTING GROUP, INC.	FEDERAL	\$40,000	
	Contract Description:	This is a new contract to provide ongoing system enhancement services for the food and nutrition program inventory and billing software.				
	Term of Contract:	01/01/2018 - 12/31/2018 Contract # 19506				
40.	550	DEPARTMENT OF AGRICULTURE - LIVESTOCK INSPECTION	EL AERO SERVICES, INC.	FEE: LIVESTOCK INSPECTION FEES	\$15,600	
	Contract Description:	This is a new contract to provide helicopter piloting services to aid in the accurate count of wild horses in the Virginia Range.				
	Term of Contract:	01/10/2018 - 01/31/2018 Contract # 19622				
41.	650	DEPARTMENT OF PUBLIC SAFETY- DIRECTOR'S OFFICE	BERRY ENTERPRISES DBA SIERRA ELECTRONICS	GENERAL 56% HIGHWAY 3% FEE: PLAN REVIEW AND LICENSES 7% BUILDING AND GROUNDS 5% FEDERAL 29%	\$39,125	
	Contract Description:	This is a new contract to provide ongoing mobile radio installation services for Department vehicles. Radios will be installed in the existing vehicle's factory center console, or a third-party console provided by the Department.				
	Term of Contract:	01/10/2018 - 12/31/2019 Contract # 19589				

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
42.	655	DEPARTMENT OF PUBLIC SAFETY - CENTRAL REPOSITORY FOR NEVADA RECORDS OF CRIMINAL HISTORY	CITY OF HENDERSON AND LAS VEGAS METROPOLITAN POLICE DEPARTMENT	FEE: FINGERPRINTING	\$30,000	
		Contract Description: This is a new three party inter-local agreement to equally share the cost of hiring temporary staff for the purpose of vetting Microsoft 365 employees who will have access to Nevada records of criminal history via fingerprint-based background checks.				
		Term of Contract:	01/02/2018 - 06/30/2018	Contract # 19538		
43.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FEDERAL PROGRAMS- NON-EXEC	THS VISUALS MOTION PICTURES, LLC	OTHER: GIFT SHOP 8% FEDERAL 92%	\$23,850	
		Contract Description: This is a new contract to finalize videos for ten state parks. The purpose of the videos are to increase the curiosity and understanding of the uniqueness of each of the ten parks.				
		Term of Contract:	01/04/2018 - 03/01/2018	Contract # 19554		
44.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - RECLAMATION SURETY ACCOUNT - NON-EXEC	CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.	OTHER: SURETY BONDS	\$23,453	
		Contract Description: This is a new contract to remove the remaining mill flotation chemicals associated with the Taylor Mill operation.				
		Term of Contract:	01/05/2018 - 11/20/2018	Contract # 19395		
45.	752	DEPARTMENT OF BUSINESS AND INDUSTRY - LABOR COMMISSION	CUSTOMER EXPRESSIONS CORP	GENERAL	\$48,920	Sole Source
		Contract Description: This is a new contract to provide for the development and addition to the I-Sight case management system a prevailing wage survey and calculation database. Pursuant to AB 509 from the 2017 Legislative Session, the I-Sight case management system is to provide for the electronic filing of wage claims and general complaints. It also provides electronic reporting and quick responses concerning wage claims and general complaints, to include producing documents from the system.				
		Term of Contract:	01/12/2018 - 12/31/2018	Contract # 19579		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
46.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	STRONG SOURCE, LLC DBA G3 ELECTRICAL TECHNOLOGIES	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$20,000	
	Contract Description:	This is a new contract that continues ongoing regular and emergency electrical system repairs, installations and maintenance for the various facilities located in southern Nevada.				
		Term of Contract:	01/22/2018 - 01/30/2020	Contract # 19574		
47.	B005	LICENSING BOARDS AND COMMISSIONS - CHIROPRACTIC PHYSICIANS	BERTRAND & ASSOCIATES, LLC	FEE: LICENSING	\$18,300	Professional Service
	Contract Description:	This is a new contract to provide annual audit services to the Board.				
		Term of Contract:	12/19/2017 - 12/31/2020	Contract # 19522		
48.	B023	LICENSING BOARDS AND COMMISSIONS - PHYSICAL THERAPY EXAMINERS	HAL TAYLOR, ATTORNEY AT LAW	FEE: LICENSING	\$22,500	
	Contract Description:	This is a new contract to provide legal services to the Board for disciplinary cases and complaints regarding the practice of physical therapy.				
		Term of Contract:	07/01/2017 - 12/31/2017	Contract # 19555		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19598**Agency Name: **ATTORNEY GENERAL'S OFFICE**Agency Code: **030**Appropriation Unit: **1030-04**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **CETL, DR. SANDRA**Contractor Name: **CETL, DR. SANDRA**Address: **10631 STREAMSIDE AVE**City/State/Zip: **LAS VEGAS, NV 89129**Contact/Phone: **702-378-3931**Vendor No.: **T32005856**NV Business ID: **NV20181010173**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/11/2018**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2021**Contract term: **3 years and 262 days**4. Type of contract: **Contract**Contract description: **Expert Witness**

5. Purpose of contract:

This is a new contract to provide expert witness testimony for case #3:04-cv-0130-MMD-VPC, Hansen v. Baker to include reviewing medical records, witness statements, trial transcripts, attend pre hearing conference, evidentiary hearing and testimony of the opposing party.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

THESE SERVICES WILL PROVIDE EXPERT WITNESS TESTIMONY FOR ONGOING LITIGATION.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

STATE EMPLOYEES DO NOT HAVE THE SPECIALIZED EXPERTISE NEEDED FOR THIS MATTER9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

HEATHER PROCTOR, SR DEP ATTORNEY GEN Ph: 775-684-1271

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cschonl1	01/10/2018 11:57:25 AM
Division Approval	cschonl1	01/10/2018 11:57:27 AM
Department Approval	cschonl1	01/10/2018 11:57:29 AM
Contract Manager Approval	cschonl1	01/10/2018 11:57:32 AM
Budget Analyst Approval	myoun3	01/11/2018 07:23:16 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19596**Agency Name: **SECRETARY OF STATE'S OFFICE**Agency Code: **040**Appropriation Unit: **1050-23**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **D4 Advanced Media**Contractor Name: **D4 Advanced Media**Address: **140 W Huffaker Lane Suite 506**City/State/Zip: **Reno, NV 8511**Contact/Phone: **John Dunlap 775-636-9986**Vendor No.: **T29036600**NV Business ID: **NV20131368761**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/29/2018**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2019**Contract term: **1 year and 151 days**4. Type of contract: **Contract**Contract description: **Web Site Services**

5. Purpose of contract:

This is a new contract to improve search engine optimization of home pages and immediate landing pages compatible with nvsos.gov and nvsilverflume.gov.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,930.00**

Other basis for payment: See Attachment AA for payment schedule

II. JUSTIFICATION

7. What conditions require that this work be done?

The Secretary of State's Office desires to improve search engine optimization of home pages and immediate landing pages that is compatible with nvsos.gov and nvsilverflume.gov., with the goal of directing customers away from using paper documents, and instead to an online format.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the time, resources and expertise to complete the job.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**The Glenn Group
D4 Advanced Media
Abbi Agency**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was selected based on the quality of the work most closely aligning to the other submitted bids.

Three evaluators assessed: Visual Appeal, Calls to Action, and Cost.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	01/05/2018 07:21:09 AM
Division Approval	pdover	01/05/2018 07:21:12 AM
Department Approval	pdover	01/05/2018 07:21:15 AM
Contract Manager Approval	shudder	01/08/2018 07:38:15 AM
Budget Analyst Approval	aurruty	01/11/2018 11:15:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19620**Agency Name: **SECRETARY OF STATE'S OFFICE**Agency Code: **040**Appropriation Unit: **1050-26**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **HIGH DESERT MICROIMAGING INC**Contractor Name: **HIGH DESERT MICROIMAGING INC**Address: **PO BOX 4697**City/State/Zip: **SPARKS, NV 89432**Contact/Phone: **Meg Miller 775-359-6980**Vendor No.: **PUR0000032A**NV Business ID: **NV19951110096**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/22/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2019**Contract term: **1 year and 158 days**4. Type of contract: **Contract**Contract description: **Scanner Maintenance**

5. Purpose of contract:

This is a new contract to provide maintenance for 18 months for scanners owned by the Secretary of State for use with the eSOS Corporate Filing System.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,138.00**

Other basis for payment: FY18 quarterly payments up to a maximum of \$9,713; FY19 quarterly payments up to a maximum of \$19,425

II. JUSTIFICATION

7. What conditions require that this work be done?

The eSOS Corporate Filing System requires the use of scanners to receive incoming corporate filing documents, work requests and payment instruments and uses the Pro Scan machines to convert the paper documents within the agency disaster recovery plan. The scanners will periodically require maintenance and service.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees within the Secretary of State or other State agencies are not specifically trained on the interface with Canon scanners and the eSOS Corporate Filing System and do not possess the technical knowledge to perform the required maintenance.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

High Sierra Business Systems
Ray A Morgan Company
High Desert Microimaging

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor guarantees service within 24 hours, has thorough knowledge of the business process of the Secretary of State's eSOS system and offered the best price.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	01/11/2018 12:35:31 PM
Division Approval	pdover	01/11/2018 12:35:44 PM
Department Approval	pdover	01/11/2018 12:35:51 PM
Contract Manager Approval	shudder	01/11/2018 12:36:17 PM
Budget Analyst Approval	auruty	01/11/2018 15:22:10 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **18992**Amendment Number: **1**Agency Name: **SECRETARY OF STATE'S OFFICE**Legal Entity Name: **NV Department of Transportation**Agency Code: **040**Contractor Name: **NV Department of Transportation**Appropriation Unit: **1050-83**Address: **1263 South Stewart St**Is budget authority available?: **Yes**City/State/Zip: **Carson City , NV 89701**If "No" please explain: **Not Applicable**Contact/Phone: **Richard Brooks 775-888-7886**

Vendor No.:

NV Business ID: **State Agency**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/19/2017**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2022**Contract term: **4 years and 347 days**4. Type of contract: **Interlocal Agreement**Contract description: **Contract**

5. Purpose of contract:

This is the first amendment to an interlocal contract which provides SOS access to a statewide radio system and which is primarily designed to provide portable coverage on the State road system. This amendment will increase SOS's authority from \$7,500 to \$37,500 to cover the annual cost of the equipment and services over the term of the contract.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$7,500.00	\$7,500.00	\$7,500.00	No
2. Amount of current amendment (#1):	\$30,000.00	\$37,500.00	\$37,500.00	Yes - Info
3. New maximum contract amount:	\$37,500.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract allows SOS a statewide Radio System which is primarily designed to provide portable coverage statewide on the State road system. The Statewide Radio System is shared with multiple state entities participating in full legal accordance with the Federal Communications Commission (FCC) regulations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

SOS employees do not have the expertise to provide these services.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Yes

See the attached Authorization to Contract form for details.

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Yes

See the attached Authorization to Contract form for details.

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

The Contractor is a state agency

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOT and SOS have contracted for these services since 2016 Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	11/30/2017 15:54:56 PM
Division Approval	pdover	11/30/2017 15:54:59 PM
Department Approval	pdover	11/30/2017 15:55:03 PM
Contract Manager Approval	shudder	12/01/2017 07:30:22 AM
Budget Analyst Approval	aurrutu	01/12/2018 09:52:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19621**Agency Name: **TREASURER - COLLEGE SAVINGS TRUST**Agency Code: **051**Appropriation Unit: **1092-21**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ANDSON INC DBA**Contractor Name: **ANDSON INC DBA**Address: **ANDSON FOUNDATION / STE 101
11920 SOUTHERN HIGHLANDS PKWY**City/State/Zip: **LAS VEGAS, NV 89141-3273**Contact/Phone: **702/785-0020**Vendor No.: **PUR0005525**NV Business ID: **NV20091554752**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Transfer from Endowment Account

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/18/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **162 days**4. Type of contract: **Contract**Contract description: **Sponsorship**

5. Purpose of contract:

This is a new contract to provide a monetary sponsorship to the Andson Foundation for two schools in rural Nevada. This sponsorship includes sponsoring in-class curriculum, data management and reporting, piggy bank program implementation, and participating in college savings events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$10,000.00 per school

Other basis for payment: A total of \$20,000.00 is due to the vendor upon contract approval

II. JUSTIFICATION

7. What conditions require that this work be done?

The College Savings Division is responsible for identifying events in the community which help promote college savings and the importance of higher education for Nevadans.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This Sponsorship provides greater exposure for the Nevada College Savings Plans that the Treasurer's office staff couldn't accomplish on its own.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The State Treasurer's Office has sponsored this organization in the past with satisfactory performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Domestic Non-Profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	01/17/2018 11:12:27 AM
Division Approval	alaw1	01/17/2018 11:12:30 AM
Department Approval	alaw1	01/17/2018 11:12:32 AM
Contract Manager Approval	yli00	01/17/2018 11:15:14 AM
Budget Analyst Approval	laaron	01/18/2018 11:04:01 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19544**Agency Name: **TREASURER - COLLEGE SAVINGS TRUST**Agency Code: **051**Appropriation Unit: **1092-21**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **INTERNATIONAL ASSOCIATION OF WORKING MOTHERS**Contractor Name: **INTERNATIONAL ASSOCIATION OF WORKING MOTHERS**Address: **Women's Money****1281 Baring Blvd**City/State/Zip: **Sparks, NV 89434**Contact/Phone: **Edward Vento 775 815-5505**Vendor No.: **T32001477**NV Business ID: **NV20061198072**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Transfer from Endowment Account

Agency Reference #: **051**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/02/2018**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **178 days**4. Type of contract: **Contract**Contract description: **Sponsorship**

5. Purpose of contract:

This is a new contract to provide a monetary sponsorship to the Women's Money Conferences in Reno and Las Vegas. This sponsorship includes a booth at the conferences, advertisement placement, logo placement, social media mentions, and speaking at breakout sessions.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,000.00**

Payment for services will be made at the rate of \$18,000.00 per Sponsorship

Other basis for payment: A total of \$18,000 is due to the vendor upon contract approval

II. JUSTIFICATION

7. What conditions require that this work be done?

The College Savings division is responsible for identifying events in the community which help promote college savings and the importance of higher education for Nevadans.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This sponsorship provides greater exposure for the Nevada College Savings Plans that the Treasurer's office staff couldn't accomplish on its own.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The State Treasurer's Office has sponsored this organization in the past with satisfactory performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Domestic Non-Profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	12/21/2017 10:51:12 AM
Division Approval	alaw1	12/21/2017 10:51:15 AM
Department Approval	alaw1	12/21/2017 10:51:17 AM
Contract Manager Approval	yli00	12/21/2017 11:00:00 AM
Budget Analyst Approval	laaron	01/02/2018 13:47:12 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19491**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **AIR SYSTEMS SERVICE OF
SACRAMENTO**Contractor Name: **AIR SERVICE OF NEVADA**Address: **10831 OLD PLACERVILLE RD**City/State/Zip: **SACRAMENTO, CA 95827-2558**Contact/Phone: **916/368-0336**Vendor No.: **T29037507**NV Business ID: **NV20051642544**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building Rental Income Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2022**Contract term: **4 years and 31 days**4. Type of contract: **Contract**Contract description: **HVAC Services**

5. Purpose of contract:

This is a new contract that continues ongoing services to maintain HVAC system/equipment on a quarterly basis at the Nevada Historic Society in Reno.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,472.00**

Payment for services will be made at the rate of \$467.00 per Quarter

Other basis for payment: Quarter which are January, April, July and October for 2018, 2019, 2020 and 2021. \$5,000 is allotted for extra services not covered in contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

Buildings and Grounds must maintain an operating system at all times.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

B&G does not have the personnel needed to perform these tasks.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is vendor had the lowest bid.

d. Last bid date: 09/01/2017 Anticipated re-bid date: 09/01/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/18/2017 08:13:10 AM
Division Approval	ssands	12/18/2017 08:13:13 AM
Department Approval	ssands	12/18/2017 08:13:16 AM
Contract Manager Approval	ssands	12/18/2017 09:08:41 AM
Budget Analyst Approval	jrodrig9	01/01/2018 20:58:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19551**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **AIR SYSTEMS SERVICE &
CONSTRUCTION**Contractor Name: **AIR SERVICE OF NEVADA**Address: **10831 OLD PLACERVILLE RD**City/State/Zip: **SACRAMENTO, CA 95827-2558**Contact/Phone: **916-368-033**Vendor No.: **T29037507**NV Business ID: **NV20051642544**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % B&G Building Rental Income Revenue**Agency Reference #: **ASD 2664275**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/30/2021**Contract term: **3 years and 334 days**4. Type of contract: **Contract**Contract description: **HVAC Services**

5. Purpose of contract:

This is a new contract that continues ongoing quarterly HVAC inspection and maintenance services for the Nevada Early Intervention facility in Reno.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$28,580.00**

Payment for services will be made at the rate of \$1,473.75 per quarter

Other basis for payment: Quarters are January, April, July and October for 2018,2019,2020 and 2021. Plus \$5,000 allotted for extra services not covered in the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

B&G must maintain an operating system at all times.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

B&G does not have the personnel needed to perform these tasks.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

BCS
AIR SYSTEMS SERVICE
JOHNSON CONTROLS

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor had the best prices.

d. Last bid date: 10/01/2017 Anticipated re-bid date: 10/01/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/18/2017 09:01:42 AM
Division Approval	ssands	12/18/2017 09:01:45 AM
Department Approval	ssands	12/18/2017 09:01:48 AM
Contract Manager Approval	ssands	12/18/2017 09:12:20 AM
Budget Analyst Approval	jrodrig9	01/01/2018 20:59:55 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19577**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **COIT SERVICES OF RENO LLC**Contractor Name: **COIT SERVICES OF RENO LLC**Address: **105 Parr Boulevard**City/State/Zip: **RENO, NV 89512**Contact/Phone: **Bryan Johnson 775-322-4266**Vendor No.: **T29014945**NV Business ID: **NV20051259352**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % B&G Building Rental Revenue Income

Agency Reference #: **ASD 2692416**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/19/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/28/2021**Contract term: **3 years and 344 days**4. Type of contract: **Contract**Contract description: **Emergency restoratio**

5. Purpose of contract:

This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services for state owned buildings in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,900.00**

Other basis for payment: Payment specifications are outlined in Contractor's Response, Attachment AA.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State needs to have a resource such as this to ensure the rapid restoration of vital State resources, facilities and services critical to the continuation of agency operations following a natural or man-made disaster.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the staff or specialized equipment to perform disaster recovery services.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

SERVPRO
BELFOR RESTORATION
COIT SERVICES

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple contracts for emergency disaster recovery services

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/12/2018 06:26:45 AM
Division Approval	ssands	01/12/2018 06:26:51 AM
Department Approval	ssands	01/12/2018 06:26:56 AM
Contract Manager Approval	ssands	01/12/2018 06:27:00 AM
Budget Analyst Approval	jrodrig	01/19/2018 15:11:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19529**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority
available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity
Name: **H2O Environmental, Inc.**Contractor Name: **H2O Environmental, Inc.**Address: **3510 Barron Way
Suite 200**City/State/Zip: **Reno, NV 89511**Contact/Phone: **Kevin Anderson 775-351-2237**Vendor No.: **PUR0002244**NV Business ID: **NV19961214703**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % B&G Building Rent Income Revenue

Agency Reference #: **ASD 2681366**

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **02/01/2018**
Examiner's approval?Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2022**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Environmental Svcs**

5. Purpose of contract:

This is a new contract to provide ongoing environmental and waste management services for state-owned buildings in Northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,500.00**

Other basis for payment: Please see attachment CC

II. JUSTIFICATION

7. What conditions require that this work be done?

All environmental and hazardous waste must be disposed of properly.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

B&G does not have the personnel or equipment to handle this task.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing
Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of several vendors and per SAM .0338.0, each contractor will be contacted to bid on available jobs.

d. Last bid date: 12/01/2017 Anticipated re-bid date: 12/01/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

B&G has used this vendor since 2002 and service is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/12/2018 06:28:13 AM
Division Approval	ssands	01/12/2018 06:28:18 AM
Department Approval	ssands	01/12/2018 06:28:22 AM
Contract Manager Approval	ssands	01/12/2018 06:29:05 AM
Budget Analyst Approval	jrodrig9	01/18/2018 17:03:30 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **17330**Amendment Number: **2**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Legal Entity Name: **LOPEZ, ROBERT DBA**Agency Code: **082**Contractor Name: **LOPEZ, ROBERT DBA**Appropriation Unit: **1349-12**Address: **STAY GREEN TREE SERVICE
PO BOX 1335**Is budget authority available?: **Yes**City/State/Zip: **CARSON CITY, NV 89702**

If "No" please explain: Not Applicable

Contact/Phone: **775-883-7899**Vendor No.: **T80931206A**NV Business ID: **NV20121010715**To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/01/2016**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **02/29/2020**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Arborist Services**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing arborist services for state-owned facilities in the Carson City and Reno area. This amendment increases the maximum amount from \$60,000 to \$100,000 due to demand and cost of services being greater than projected.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$35,000.00	\$35,000.00	\$35,000.00	Yes - Info
a. Amendment 1:	\$25,000.00	\$25,000.00	\$60,000.00	Yes - Action
2. Amount of current amendment (#2):	\$40,000.00	\$40,000.00	\$40,000.00	Yes - Info
3. New maximum contract amount:	\$100,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

It is necessary to maintain grounds on state properties for safety and to have the expertise of the arborist.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These projects are beyond the manpower, equipment and knowledge of Buildings and Grounds staff.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

There is more than one contractor for arborist work. Per SAM 0338.0, each contractor will be contacted to submit bids on projects. Pursuant to NRS 338.13862, Buildings and Grounds is using a Public Works pre-qualified bidder.

d. Last bid date: 11/01/2015 Anticipated re-bid date: 11/01/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 2007 to present for Buildings and Grounds work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/12/2018 07:10:52 AM
Division Approval	ssands	01/12/2018 07:10:57 AM
Department Approval	ssands	01/12/2018 07:11:01 AM
Contract Manager Approval	ssands	01/12/2018 07:11:06 AM
Budget Analyst Approval	jrodrig9	01/18/2018 16:55:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19505**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority
available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity
Name: **OLCESE CONSTRUCTION COMPANY**Contractor Name: **OLCESE CONSTRUCTION COMPANY**Address: **125 INDUSTRIAL PKWY**City/State/Zip **MOUND HOUSE, NV 89706-7700**Contact/Phone: **775-882-1647**Vendor No.: **T29035459**NV Business ID: **NV20101783346**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building Rental Income Revenue

Agency Reference #: **ASD 2665111**

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **01/01/2018**
Examiner's approval?Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/30/2021**Contract term: **3 years and 334 days**4. Type of contract: **Contract**Contract description: **Waste Management**

5. Purpose of contract:

This is a new contract that provides on-call construction, storm damage, property damage clean-up and disposal services for state-owned facilities in Northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Payment for services will be made at the rate of \$0.00 per job

Other basis for payment: 40-yard bin \$450 per dump; 30 yard bin \$425 per dump; 20 yard bin \$400 per dump; 10 yard bin \$375 per dump; 30 yard closed top bin \$495 per dump.

II. JUSTIFICATION

7. What conditions require that this work be done?

B&G is required to keep state-owned properties in a clean and safe environment for employees and visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

B&G does not have the personnel or equipment to process waste management.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing
Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Olcese will be able to provide services with more flexibility and is a secondary vendor to Waste Management.

d. Last bid date: 11/01/2017 Anticipated re-bid date: 10/31/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/18/2017 10:36:13 AM
Division Approval	ssands	12/18/2017 10:36:16 AM
Department Approval	ssands	12/18/2017 10:36:20 AM
Contract Manager Approval	ssands	12/18/2017 10:36:23 AM
Budget Analyst Approval	jrodrig9	01/01/2018 20:13:27 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19549**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1535-33**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **DG KOCH ASSOCIATES LLC**Contractor Name: **DG KOCH ASSOCIATES LLC**Address: **2920 S JONES BLVD.
SUITE 100**City/State/Zip: **LAS VEGAS, NV 89146-5394**Contact/Phone: **702-221-5160**Vendor No.: **T29026336**NV Business ID: **NV20061487757**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111664**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 180 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Caliente Youth Center HVAC Systems Replacement CIP project to include mechanical and electrical design documents, bid documents and construction administration services for the replacement of rooftop HVAC system for the gymnasium, classroom and dining facilities at the center: CIP Project No. 17-M31; SPWD Contract No.111664.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$43,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Bassi, Brian, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/15/2017 14:24:04 PM
Division Approval	Imars1	12/15/2017 14:24:08 PM
Department Approval	Imars1	12/15/2017 14:24:11 PM
Contract Manager Approval	Imars1	12/15/2017 14:24:13 PM
Budget Analyst Approval	jrodrig9	01/01/2018 19:21:15 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19618**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1535-27**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **MELROY ENGINEERING, INC DBA**Contractor Name: **MELROY ENGINEERING, INC DBA**Address: **MELROY ENGINEERING
CONSULTANTS
4599 LONGLEY LANE**City/State/Zip: **RENO, NV 89502**Contact/Phone: **775-828-4889**Vendor No.: **T29022618**NV Business ID: **NV19971093631**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111756**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/18/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 163 days**4. Type of contract: **Contract**Contract description: **Arch/Engi**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Northern Nevada Child and Adolescent Services - Emergency Generator Upgrades CIP project to include design, construction and bid documents for the installation of a new 350KW generator at the Reno facility: CIP Project No. 17-M11; SPWD Contract No. 111756.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,500.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Davidow, Cliff, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	01/10/2018 08:57:04 AM
Division Approval	Imars1	01/10/2018 08:57:07 AM
Department Approval	Imars1	01/10/2018 08:57:10 AM
Contract Manager Approval	Imars1	01/10/2018 08:57:12 AM
Budget Analyst Approval	jrodrig9	01/18/2018 16:41:30 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19556**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1565-74**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **SOUTHWEST ELECTRITECH
SERVICES LLC**Contractor Name: **SOUTHWEST ELECTRITECH
SERVICES LLC**Address: **3711 REGULUS AVE.
SUITE 2**City/State/Zip: **LAS VEGAS, NV 89102-8346**Contact/Phone: **702-685-5510**Vendor No.: **T29030016**NV Business ID: **NV20081607937**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111732**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 180 days**4. Type of contract: **Contract**Contract description: **Mech/Elec**

5. Purpose of contract:

This is a new contract to provide professional mechanical and electrical services for the Lovelock Correctional Center - Central Warehouse and Culinary Refrigeration Unit Replacements CIP project to included the installation of electrical power monitoring equipment and power data recording devices sufficient to provide detailed voltage, amperes and kilowatt demands and circuit loads: CIP Project No. 15-M10; SPWD Contract No. 111732.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,235.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2015 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Mechanical & Electrical are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Dobson, TJ, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/19/2017 08:44:26 AM
Division Approval	Imars1	12/19/2017 08:44:29 AM
Department Approval	Imars1	12/19/2017 08:44:32 AM
Contract Manager Approval	Imars1	12/19/2017 08:44:34 AM
Budget Analyst Approval	jrodrig9	01/01/2018 19:06:03 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19543**Agency Name: **ADMIN - STATE PUBLIC WORKS
DIVISION**Agency Code: **082**Appropriation Unit: **1585-43**Is budget authority
available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity
Name: **CROOK, RAYMOND P DBA**Contractor Name: **CROOK, RAYMOND P DBA**Address: **RPC ROOF CONSULTING SERVICES
14370 MOUNT SNOW DR.**City/State/Zip: **RENO, NV 89511-9185**Contact/Phone: **775-339-9396**Vendor No.: **T29013770**NV Business ID: **NV20101198067**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 111674

2. Contract start date:

a. Effective upon Board of
Examiner's approval? **No** or b. other effective date **01/01/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 180 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Warm Springs Correctional Center Roof Replacement - Housing Unit 4 CIP project to include recommendations for removal of current roof and installation of the new roof, bid documents, roof plans and specifications, quality assurance and final roof inspection services: CIP Project No. 17-S01-5; SPWD Contract No. 111674.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$39,125.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing
Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Falconer, Mark, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/14/2017 08:31:06 AM
Division Approval	Imars1	12/14/2017 08:31:09 AM
Department Approval	Imars1	12/14/2017 08:31:13 AM
Contract Manager Approval	Imars1	12/14/2017 08:31:16 AM
Budget Analyst Approval	jrodrig9	01/01/2018 16:34:56 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19500**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **1590-91**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.**Contractor Name: **HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.**Address: **dba H+K
5485 RENO CORPORATE DR STE 100**City/State/Zip: **RENO, NV 89511-2262**Contact/Phone: **775-332-6640**Vendor No.: **T80984709**NV Business ID: **NV19941047730**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/20/2017**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 192 days**4. Type of contract: **Contract**Contract description: **Roofing Replacement**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Heroes Memorial Building Annex - Roofing Replacement and Roof Seismic Stabilization CIP project to include design, construction, bid and construction administration services for the installation of a single ply roofing system and seismic upgrade for the roof structure and masonry walls: CIP Project No. 17-M68: SPWD Contract No. 111642

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,365.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Agricultural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kirsten Nalley, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	11/28/2017 14:29:31 PM
Division Approval	ddav12	11/28/2017 14:29:33 PM
Department Approval	ddav12	11/28/2017 14:29:36 PM
Contract Manager Approval	ddav12	11/28/2017 14:29:39 PM
Budget Analyst Approval	jrodrig9	12/20/2017 17:44:52 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19550**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **All Appropriations**Is budget authority available?: **No**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD, but all funding and contractor payment responsibilities will remain with the initiating agency. For this contract the funding and expenditure authority will reside in the Account 4162, expenditure category 68 ONE SHOT APPROP-EQUIP 2013.

100% Agency funded CIP

Legal Entity Name: **COPOULOS, JOHN P DBA**Contractor Name: **COPOULOS, JOHN P DBA**Address: **JP COPOULOS ARCHITECT
PO BOX 2517**City/State/Zip: **CARSON CITY, NV 89702**Contact/Phone: **775-720-4051**Vendor No.: **T81019637**NV Business ID: **NV20101431422**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **111634**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2022**Contract term: **4 years and 180 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Fort Churchill Adobe Rehabilitation project and will include architectural design and construction administration through construction for the rehabilitation of the adobe walls and construction documents for all of the unoccupied buildings on site CIP Project No. 18-A023; SPWD Contract No. 111634.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,550.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2018 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Oxoby, Robbie, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/15/2017 15:12:44 PM
Division Approval	Imars1	12/15/2017 15:12:47 PM
Department Approval	Imars1	12/15/2017 15:12:49 PM
Contract Manager Approval	Imars1	12/15/2017 15:12:52 PM
Budget Analyst Approval	jrodrig9	01/01/2018 19:27:48 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19595**Agency Name: **ADMIN - DIRECTOR'S OFFICE**Agency Code: **087**Appropriation Unit: **1029-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Stories in Place LLC**Contractor Name: **Stories in Place LLC**Address: **2370 Watt Street**City/State/Zip: **Reno, NV 89509**Contact/Phone: **Alicia Barber 775-771-3975**Vendor No.: **T32005533**NV Business ID: **NV20151097667**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	40.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	60.00 % Community Foundation

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/19/2018**Anticipated BOE meeting date **03/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **161 days**4. Type of contract: **Contract**Contract description: **Women's Exhibit**

5. Purpose of contract:

This is a new contract to provide development, design and implementation services for an exhibit, which will display women's past and present contributions to Nevada's heritage, traditions, and history. This exhibit will be located in the Breezeway of the State Capitol building.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,350.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Nevada Commission for Women studies the changing and developing roles and contributions of women in the state. The Commission is charged with the duty to study the changing and developing roles of women in society, including the recognition of socioeconomic factors that influence the status of women, and recommend proposed legislation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack the expertise.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The contractor was named on and awarded the grant.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Molly Walt, Management Analyst II Ph: 775-684-0296

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amarangi	01/16/2018 15:39:54 PM
Division Approval	amarangi	01/16/2018 15:39:57 PM
Department Approval	amarangi	01/16/2018 15:39:59 PM
Contract Manager Approval	amarangi	01/16/2018 15:40:01 PM
Budget Analyst Approval	knielsen	01/19/2018 09:47:37 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19520**

Agency Name:	ADMIN - HEARINGS AND APPEALS DIVISION	Legal Entity Name:	Ward Mediation Services L.L.C.
Agency Code:	089	Contractor Name:	Lorna Ward
Appropriation Unit:	1015-04	Address:	75 Lonesome Polecat Lane
Is budget authority available?:	Yes	City/State/Zip	Washoe Valley, NV 89704
If "No" please explain:	Not Applicable	Contact/Phone:	Lorna Ward 775-883-5095
		Vendor No.:	
		NV Business ID:	NV20171492613

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Charges for Services

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2017**Anticipated BOE meeting date **02/2018**Retroactive? **Yes**

If "Yes", please explain

The Governor appointed Lorna Ward as a Special Appeals Officer on 10/01/2017.3. Termination Date: **08/31/2019**Contract term: **1 year and 334 days**4. Type of contract: **Contract**Contract description: **Contract**

5. Purpose of contract:

This is a new contract to provide services as an appointed Special Appeals Officer to handle cases related to Human Resource Management, Department of Employment, Training, and Rehabilitation, Department of Education and Medicaid provider matters.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Appeals Officer responsibilities include cases related to Division of Human Resource Management in accordance with NRS Chapter 284; Medicaid Provider Matters in accordance with NRS chapter 422; Department of Training and Rehabilitation in accordance with NRS Chapter 615; Department of Education in accordance with NRS Chapter 391; and other matters as assigned by the Division. Pursuant to the Nevada Administrative Procedures Act (NRS Chapter 233B) decisions to judicial review.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Hearings Division does not have attorneys on staff. These are positions appointed by the governor to conduct hearings for the Hearings Division on a case by case basis; they will be paid by the agencies who those hearing pertain to.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Lorna Ward's Company is Ward Mediation Services but the contract will be in her name.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Vanessa Curiel, LSII Ph: 702-486-2741

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	12/04/2017 07:16:58 AM
Division Approval	ddav12	12/04/2017 07:17:01 AM
Department Approval	ddav12	12/04/2017 07:17:03 AM
Contract Manager Approval	ddav12	01/02/2018 11:16:08 AM
Budget Analyst Approval	knielsen	01/03/2018 13:30:50 PM



DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION

209 E. Musser Street, Room 304
Carson City, Nevada 89701-4204
(775) 684-0273
Fax (775) 684-0275

September 9, 2014

MEMORANDUM

To: Executive Branch Budget Officer

From: Debra David - Program Officer 1, Contracts Unit

Date: January 2, 2018

Subject: Loma Ward Contract

The Governor as a Special Hearings Officer appointed this contractor, Loma Ward on October 1, 2017 for the Division of Hearings and Appeals.

Due to the critical need and backlog of cases, the contractor began work on October 1, 2017. There was not enough time to process a new contract between September 29, 2017 and October 1, 2017.

I am confident this is not an ongoing issue and respectfully request a start date for this contract to be October 1, 2017.

Thank you.

Katrina Nielsen

From: Alexa Marangi
Sent: Wednesday, January 31, 2018 11:54 AM
To: Katrina Nielsen; James R. Wells
Cc: Debra R. David; Jenni Cartwright
Subject: Special Appeals Officer contract - Lorna Ward

Importance: High

Good morning,

Regarding the delay in submitting Ms. Lorna Ward's contract, here is a timeline of events:

10/04/17 – ASD received contract request from Hearings & Appeals. The Governor's Letter of Appointment stated a start date of 10/01/2017.

10/04/17 – ASD CM notified Ms. Ward that a valid business license was required in order to move forward with processing the contract; Ms. Ward replied that she has a current business license, but was of the understanding that her work was not required to begin until 2018.

12/07/17 – ASD CM sent Ms. Ward the contract for her review and signature, including an Affidavit of Rejection of Workers Comp Coverage that needed to be notarized.

12/11/17 – ASD received the signed contract and notarized Affidavit back from Ms. Ward

12/11/17 – 12/27/17: contract was sent to the AG's Office for DAG review and signature

12/28/17 – ASD CM sent the contract to Hearings & Appeals for agency signature

1/02/17 – ASD CM received the signed contract back from Agency

1/03/17 – ASD CM submitted the contract w/ CETS Summary to GFO Budget Analyst

It appears that there was a breakdown in communication and understanding that although Ms. Ward believed that her work was not required to begin until 2018, ASD should have A) further clarified Ms. Ward's understanding of the contract start date B) processed the retro contract in accordance with the Governor's appointing letter, which stated a term of 10/01/2017 – 8/31/2019.

There is one more special appeals contract that Debra is processing that will be a Retro request. Contract is for Carol Broussard and Ms. Broussard was appointed per the Governor's letter as of 1/22/17. ASD received the request from Hearings & Appeals on 1/22/17. The contract was sent to Ms. Broussard for her review and signature on 1/24/17, and was given a week to review, sign & return to ASD. The contract is due back today to Debra, but still has not received it back from the contractor. Debra is following up with Ms. Broussard for status of return.

Please let me know if more information is required.

Thank you,

Alexa Marangi | Management Analyst I | Administrative Services Division (ASD)

State of Nevada | Department of Administration

209 E. Musser Street, Room 304, Carson City, NV 89701-3716

T: (775) 684-0241 | F: (775) 684-5846 | E: aemarangi@admin.nv.gov

OFFICE HOURS: MONDAY – THURSDAY, 8AM TO 6:30PM; FRIDAYS OUT OF OFFICE

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19565**Agency Name: **DTCA - DIVISION OF TOURISM**Agency Code: **101**Appropriation Unit: **1522-31**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name:

DIRECT CALL CENTERS LLC

Contractor Name:

DIRECT CALL CENTERS LLC

Address:

1934 W GRAY STREET**STE 340**

City/State/Zip

HOUSTON, TX 77019-4828

Contact/Phone:

PATRICK DEVERS 800-901-7706

Vendor No.:

T32005821

NV Business ID:

NV20171753471To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/22/2017**Anticipated BOE meeting date **01/2018**Retroactive? **Yes**

If "Yes", please explain

In order to maintain call center operations without any downtime.3. Termination Date: **06/30/2021**Contract term: **3 years and 190 days**4. Type of contract: **Contract**Contract description: **Call Center Services**

5. Purpose of contract:

This is a new contract to provide ongoing services to receive inbound domestic and Canadian phone calls from potential Nevada visitors.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$21,500.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Nevada Division of Tourism serves as the state's consumer-focused travel marketing organization to promote statewide visitation, resulting in an increase in revenue for Nevada's communities. Tourism is funded entirely by lodging tax revenues, so driving overnight visitation is critical to the Division's ability to continue to market the State and ensure long-term sustainability. The principal goal of this project is to receive inbound domestic and Canadian phone calls from potential Nevada visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada Division of Tourism does not have the staff or facilities to answer live phone calls from potential visitors seven days a week.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 171203

Approval Date: 12/21/2017

c. Why was this contractor chosen in preference to other?

This vendor is currently maintaining the call center services.

d. Last bid date: 03/30/2017 Anticipated re-bid date: 01/05/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	12/21/2017 16:40:20 PM
Division Approval	amathies	12/21/2017 16:40:22 PM
Department Approval	amathies	12/21/2017 16:40:24 PM
Contract Manager Approval	amathies	12/21/2017 16:57:51 PM
Budget Analyst Approval	laaron	12/22/2017 08:56:30 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19601**Agency Name: **DTCA - DIVISION OF TOURISM**Agency Code: **101**Appropriation Unit: **1522-31**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **DynaGraphics Printing, Inc.**Contractor Name: **DynaGraphics Printing, Inc.**Address: **2001 Timber Way**City/State/Zip: **Reno , NV 89512**Contact/Phone: **775-762-7699**

Vendor No.:

NV Business ID: **NV19911030226**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Lodging Tax

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2018**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 169 days**4. Type of contract: **Contract**Contract description: **Printing Services**

5. Purpose of contract:

This is a new contract to provide printing services and an online ordering system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The services DynaGraphics will provide to the Department of Tourism and Cultural Affairs is crucial to the operations and duties that DTCA and all of it agencies need to perform.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DTCA or its Agencies is unable to staff FTE's, buy the equipment needed or provide adequate space to accommodate the services DynaGraphics will provide.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**RRD
ACarlisle**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	01/10/2018 13:18:49 PM
Division Approval	amathies	01/10/2018 13:18:51 PM
Department Approval	amathies	01/10/2018 13:18:53 PM
Contract Manager Approval	amathies	01/10/2018 13:18:58 PM
Budget Analyst Approval	laaron	01/12/2018 12:59:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19576**

Agency Name: ADMIN - ENTERPRISE IT SERVICES	Legal Entity Name: IBM
Agency Code: 180	Contractor Name: IBM
Appropriation Unit: 1385-26	Address: 7100 Highlands Parkway
Is budget authority available?: Yes	City/State/Zip: Smyrna , GA 30082
If "No" please explain: Not Applicable	Contact/Phone: 770-435-1169
	Vendor No.: PUR0000395B
	NV Business ID: NV19371000083

To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % User Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/19/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **02/28/2018**Contract term: **40 days**4. Type of contract: **Contract**Contract description: **Relocation Services**

5. Purpose of contract:

This is a new contract to provide relocation services for two IBM machines that are located in Las Vegas and Carson City.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,752.00**

Other basis for payment: \$16,752 Service Charge

II. JUSTIFICATION

7. What conditions require that this work be done?

Relocation services consist of planning/management, relocation of hardware, and mover services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge to perform this service.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)****Approval #: 170704****Approval Date: 07/17/2017**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kathleen McLaughlin, IT Manager II Ph: 775-684-4325

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	01/02/2018 11:42:11 AM
Division Approval	ddav12	01/02/2018 11:42:13 AM
Department Approval	ddav12	01/02/2018 11:42:16 AM
Contract Manager Approval	ddav12	01/02/2018 11:42:19 AM
Budget Analyst Approval	cmurph3	01/19/2018 08:13:07 AM

State of Nevada
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300
Carson City, NV 89701



Brian Sandoval
Governor

Patrick Cates
Director

Jeffrey Hang
Administrator

Purchasing Use Only:

Approval#: 170704

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency: BITS		
	Contact Name and Title	Phone Number	Email Address
	Kathleen McLaughlin, Mainframe Systems ITM	(775) 684-4325	kfmclaug@admin.nv.gov

1b	Vendor Information:	
	Identify Vendor:	Sirius Computer Solutions
	Contact Name:	John Stransky
	Address:	10100 Reunion Place, Ste 500, San Antonio, TX 78216
	Telephone Number:	(702) 612-3684
1b	Email Address:	john.stransky@siriuscom.com
	Vendor Information:	
	Identify Vendor:	IBM Global Financing
	Contact Name:	Jelita Holmesly / John Belanger
	Address:	Lockbox 534151, Atlanta, GA 30353
1b	Telephone Number:	(714) 270-3437 / (714) 815-8049
	Email Address:	jelita@us.ibm.com / jrbelanger@us.ibm.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	<input type="checkbox"/>

1d	Contract Information:			
	Is this a new Contract?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
	Amendment:	#		
	CETS:	#		

1e	Term:			
	One (1) Time Purchase:			
	Contract:	Start Date: 08/01/2017	End Date: 07/31/2021	

1f	Funding:	
	State Appropriated:	Internal service funds
	Federal Funds:	

Grant Funds:	
Other (Explain):	

1g	Total Estimated Value of this Service Contract, Amendment or Purchase: \$19.5 mill. (over 4 years)	
	<i>AIX Hardware including maintenance/support</i>	<i>\$1.1 million</i>
	<i>Mainframe Hardware including maintenance/support</i>	<i>\$3 million</i>
	<i>Software (including ELA of \$9 million)</i>	<i>\$15 million</i>
	<i>Services implementation/enhancements</i>	<i>\$350,000</i>

Provide a description of work/services to be performed or commodity/good to be purchased:	
2	<i>Purchasing upgrade and/or replacement hardware for the North and South Mainframe enterprise CPU, direct access storage, and virtual tape libraries. Procuring associated installation services required for successfully completing Mainframe hardware upgrades and refreshes. Obtaining new and replacement IBM Mainframe product software licenses.</i>

What are the unique features/qualifications required for this service or good that are not available from any other vendor:	
3	<p><i>The IBM business model requires customers go through their business partners to purchase their hardware because they do not sell hardware directly to customers. Sirius is a value added reseller whom EITS has a long history collaborating with to provide the State of Nevada hardware equipment refreshes at pricing levels lower than the State Government standard pricing. They have historically and continue provide the EITS datacenter with exceptional customer service. Their technical staff is composed of highly skilled industry experts, who expeditiously respond. When EITS needs assistance resolving problems or requests technical assistance with the EITS Mainframe hardware and software enterprise they are our number one support vehicle.</i></p> <p><i>The EITS North and South Mainframe enterprise is composed of a highly complex and intricate IBM hardware configuration. To successfully function, the EITS Mainframe hardware configuration must have its internal software and the EITS specific enterprise configurations correctly co-defined at time of hardware installation. Sirius has worked diligently to comprehensively understand EITS' configuration and learn EITS' operation flow.</i></p> <p><i>The Mainframe platform's core operating system is IBM's z/OS which can only be purchased either directly from IBM or through an IBM business partner.</i></p>

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:	
4	<p><i>When service providers provide a proposal for hardware costs the pricing is based with the consideration they will be completing the entire project including performing the necessary services detailed in their submitted Scope of Work. To educate an outside vendor on the intricacies of EITS' Mainframe hardware enterprise would be exhaustive and counterproductive to business and result in an increase of the overall project cost.</i></p> <p><i>The operating system for Mainframe technology can only be purchased directly from IBM or from an</i></p>

	IBM business partner. Supplemental operating system software products which enhance mainframe functionality are sold by other vendors, yet their pricing is oftentimes greater than IBM's.
--	---

5	Were alternative services or commodities evaluated? Check One.		Yes:	<input checked="" type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>					
	<i>EITS periodically reevaluates its Mainframe supplemental software seeking the lowest priced equitable products available; however, non-IBM Mainframe products are frequently priced higher than IBM's.</i>					
	b. <i>If not, why were alternatives not evaluated?</i>					
<i>Over the past six plus years, EITS has built a complex Mainframe enterprise, and Sirius has a comprehensive knowledge of the required hardware purchases specific to upgrading EITS' hardware to keep the enterprise supported and current.</i>						

6	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers <u>MUST</u> accompany this request.				Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>							
	Term		Value	Short Description	Type of Procurement			
	Start and End Dates				(RFP#, RFQ#, Waiver #)			
			\$					
			\$					
			\$					
		\$						
		\$						

7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
	<i>Not using a vendor who comprehensively understands the complexities of the EITS Mainframe enterprise can result in extensive delays, as the other vendor would require being meticulously educated on our hardware configuration. Using a different vendor puts EITS at risk of getting an improperly and/or incompatible hardware solution and a mismatched software operating system. Hardware and software installation delays can potentially place the entire Mainframe infrastructure at risk for an enterprise-wide cataclysmic failure if the upgrade is not accurately configured and completed before reaching its end-of-life.</i>

8	<p>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</p>
	<p><i>Going outside of the IBM Mainframe hardware and/or software solution would require an entire conversion and replacement of existing Mainframe related CPUs, disk arrays, and virtual tape subsystems. When service providers provide a proposal for hardware costs the pricing is based with the consideration they will be completing the entire project including performing the necessary services detailed in their submitted Scope of Work. Sirlus continues to negotiate pricing to a level that is lower than the State Government standard pricing. Allowing another vendor to complete the Statement of Work services for hardware installations, will most likely result in an overall increase to the project cost.</i></p>

9	<p>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the Instructions.</u></p>				Yes:	<input checked="" type="checkbox"/>	No:	
	<p>a. If yes, please provide details regarding future obligations or needs.</p>							
	<p><i>The State will be obligated to purchase future upgrade equipment and operating system software from IBM to replace existing equipment and products, as support will eventually expire. Additionally, the directive for acquiring this type of hardware equipment has been to process via an operating lease.</i></p>							

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Print Name of Agency Representative Initiating Request

Date


Signature of Agency Head Authorizing Request


Print Name of Agency Head Authorizing Request

7/12/17
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:


Administrator, Purchasing Division or Designee

7-17-2017
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19557**Agency Name: **ADMIN - ENTERPRISE IT SERVICES**Agency Code: **180**Appropriation Unit: **1385-26**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **JEM COMPUTERS, INC.**Contractor Name: **JEM COMPUTERS, INC.**Address: **JEM TECH GROUP****23537 LAKEPOINTE DR****CLINTON TOWNSHIP, MI 48036-3323**

City/State/Zip

Contact/Phone: **586/783-3400**Vendor No.: **PUR0003132**NV Business ID: **NV20171546792**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % User Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/23/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/01/2018**Contract term: **37 days**4. Type of contract: **Contract**Contract description: **Installation Service**

5. Purpose of contract:

This is a new contract to provide equipment installation services for the State of Nevada Lock Project.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$34,368.57****II. JUSTIFICATION**

7. What conditions require that this work be done?

The current system has been inoperable for the past three years. A new system is needed to log access to racks for auditing purposes. This new system will not only log entry, but it will also identify the person entering; thus, providing EITS more insight in regards to security.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge or expertise for the installation of Digitus products.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

no other bidders

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Botelho, Steve, IT Professional Ph: 775-684-4342

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	01/18/2018 07:34:05 AM
Division Approval	Imars1	01/18/2018 07:34:08 AM
Department Approval	Imars1	01/18/2018 07:34:13 AM
Contract Manager Approval	Imars1	01/18/2018 07:34:16 AM
EITS Approval	lolso3	01/18/2018 08:52:55 AM
Budget Analyst Approval	cmurph3	01/23/2018 13:39:34 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19524**Agency Name: **ADMIN - ENTERPRISE IT SERVICES**Agency Code: **180**Appropriation Unit: **1385-07**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **SILVER STATE FORKLIFT, INC.**Contractor Name: **SILVER STATE FORKLIFT, INC.**Address: **705 E GLENDALE AVE.**City/State/Zip: **SPARKS, NV 89431**Contact/Phone: **775-359-5005**Vendor No.: **T81017329**NV Business ID: **NV20091185493**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Computer Facility Fees

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/21/2017**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/15/2021**Contract term: **3 years and 360 days**4. Type of contract: **Contract**Contract description: **Forklift Maintenance**

5. Purpose of contract:

This is a new contract for repair and maintenance services for the Clark Fork Lift plus charger and the Walkie Stacker plus charger located at the Computer Facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The facility forklifts and battery need to have ongoing repair, service and maintenance as they are heavily used and have parts that could need replacing at any time.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and expertise to maintain or repair the equipment.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Industrial Handling Equipment Inc.
Silver State Forklift
Reno Forklift**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is the only one that responded to the Solicitation.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor was previously contracted by Enterprise Information Technology Services and was satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Dennis Sannebeck, Facility Supervisor 3 Ph: 775-684-4320

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	12/05/2017 08:35:49 AM
Division Approval	ddav12	12/05/2017 08:35:51 AM
Department Approval	ddav12	12/05/2017 08:35:54 AM
Contract Manager Approval	ddav12	12/19/2017 07:01:31 AM
Budget Analyst Approval	cmurph3	12/21/2017 13:30:08 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19179**Amendment Number: **1**Agency Name: **NDE - DEPARTMENT OF EDUCATION**Legal Entity Name: **The Abbi Agency**Agency Code: **300**Contractor Name: **The Abbi Agency**Appropriation Unit: **2721-35**Address: **1385 Haskell Street**Is budget authority available?: **Yes**City/State/Zip: **Reno, NV 89509**If "No" please explain: **Not Applicable**Contact/Phone: **Abbi Whitaker 775-323-2977**Vendor No.: **T27037235**NV Business ID: **NV20081200897**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/18/2017**Anticipated BOE meeting date **03/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **02/07/2018**Contract term: **142 days**4. Type of contract: **Contract**Contract description: **Marketing & Branding**

5. Purpose of contract:

This is the first amendment to the original contract to provide services of marketing and branding for the department's program established under SB 212 in the 2017 Legislative Session. This amendment increases the maximum amount from \$20,000 to \$44,000 due to the office's change in name and brand from Safe-to-Tell to SafeVoice, a Nevada specific name and brand which requires research, strategy, and development.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$20,000.00	\$20,000.00	\$20,000.00	Yes - Info
2. Amount of current amendment (#1):	\$24,000.00	\$24,000.00	\$44,000.00	Yes - Info
3. New maximum contract amount:	\$44,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Safe2Tell is a requirement in NRS 388.1455 which states in part: Provide to each public school educational materials regarding the program, including, without limitation, the telephone number and any other methods by which a report may be made. In addition, to launch the Safe2Tell program effectively requires 2 stages of public information launch, and sustained/refresh to 3 district audiences students, parents, and the community at large, within both urban and rural Nevada. The complexity of that challenge necessitates a professional strategy be developed so that it may be accomplished within a very short timeframe with limited financial resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no available resources to perform the service needed.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

The Abbi Agency
KPS3
The Glenn Group

- b. Solicitation Waiver: **Not Applicable**

- c. Why was this contractor chosen in preference to other?

The vendor was able to provide the services within the timeframe and budget amount.

- d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Wildlife - May 9, 2017 - work has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

amccalla

01/12/2018 13:20:00 PM

Division Approval	amccalla	01/12/2018 13:20:02 PM
Department Approval	amccalla	01/12/2018 13:20:05 PM
Contract Manager Approval	ablackwe	01/12/2018 13:34:28 PM
Budget Analyst Approval	knielsen	01/23/2018 09:06:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19571**

Agency Name:	ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS	Legal Entity Name:	BRENNER, ALLAN DBA
Agency Code:	332	Contractor Name:	BRENNER, ALLAN DBA
Appropriation Unit:	1052-04	Address:	ALLAN ENTERPRISES 581 BORGES CT
Is budget authority available?:	Yes	City/State/Zip:	FOLSOM, CA 95630
If "No" please explain:	Not Applicable	Contact/Phone:	916/608-0711
		Vendor No.:	T29006226
		NV Business ID:	NV2031529224

To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **ASD 2666906**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/08/2017**Anticipated BOE meeting date **02/2018**Retroactive? **Yes**

If "Yes", please explain

The invoice arrived just as the last ISP Manager left the department and regrettably, the invoice was misplaced. The IPS Manager position has been vacant for over three months. Kodak will not change the maintenance dates so, in order to prevent any more invoice issues we are extending a three year contract to the vendor.

3. Termination Date: **10/07/2020**Contract term: **3 years**4. Type of contract: **Contract**Contract description: **Repair & Maintenance**

5. Purpose of contract:

This is a new contract to provide maintenance and repair of Kodak Archive Writer Model 4800.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,885.35**

Payment for services will be made at the rate of \$0.00 per annual

Other basis for payment: FY18 \$7,485.00; FY19 \$8,233.50 and FY20 \$9,166.85

II. JUSTIFICATION

7. What conditions require that this work be done?

NSLA must maintain all equipment in working order.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is specialized equipment that can only be serviced by a Kodak authorized technician.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Image Access
Allan Enterprises
Kodak Alaris

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the lowest quote.

d. Last bid date: 12/01/2017 Anticipated re-bid date: 08/30/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/28/2017 13:09:50 PM
Division Approval	ssands	12/28/2017 13:09:54 PM
Department Approval	ssands	12/28/2017 13:09:58 PM
Contract Manager Approval	ssands	12/28/2017 13:12:31 PM
Budget Analyst Approval	hfield	12/29/2017 15:05:58 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Nevada State Library, Archives and Public Records
100 N. Stewart Street | Carson City, NV 89701
Phone: (775) 684-3313 | TDD: (775) 687-8338 | Fax: (775) 684-3311

MEMORANDUM

DATE: December 12, 2017

TO Board of Examiners

FROM: Teri J Mark, Assistant Administrator

RE: Kodak Archive Writer Maintenance Contract

May we have permission to back pay the maintenance invoice to the original date of the invoice? This amount was budget for FY17. The archive writer converts digital images to preservation microfilm. When the invoice arrive we were unaware that the contract had expired and the new contract required that it go out to bid, delaying the submittal.

The invoice arrived just as the last IPS manager we moving on to another job and, regrettably, the invoice was misplaced. The IPS manager position has been vacant for over three months. We want to hire and change the duties of the IPS manager which required a NP-19 – a process that has been in the system for over three months.

cc: Jeff Kintop

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19581**Agency Name: **ADMIN - NV ST LIBRARY,
ARCHIVES AND PUBLIC RECORDS**Agency Code: **332**Appropriation Unit: **2890-21**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **CDMS, Inc. dba Precision Document Imaging**Contractor Name: **CDMS, Inc. dba Precision Document Imaging**Address: **2440 Vassar Street, Suite #1**City/State/Zip: **Reno, NV 89502**Contact/Phone: **Mike Farrel 775-337-1987**Vendor No.: **PUR0002739**NV Business ID: **NV20111019620**To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Library & Archives Gift Fund

Agency Reference #: **ASD 2696825**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/09/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2019**Contract term: **1 year and 356 days**4. Type of contract: **Contract**Contract description: **Document Imaging**

5. Purpose of contract:

This is a new contract to provide installation and training with OnBase Enterprise ECM solution.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,000.00**

Payment for services will be made at the rate of \$0.00 per One time cost

Other basis for payment: Solution training 40/hr at \$150/hr for total of \$6000; AX to OnBase Conversion 73.33/hr at \$150/hr for total of \$11,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

NSLAPR's current document management system is being replaced with OnBase as this software has features needed to help the State gain operational efficiencies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NSLAPR does not have the personnel to handle this major task.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Precision Document Imaging
Laserfishe
IBM Solution

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/08/2018 11:15:33 AM
Division Approval	ssands	01/08/2018 11:15:37 AM
Department Approval	ssands	01/08/2018 11:15:40 AM
Contract Manager Approval	ssands	01/08/2018 11:29:20 AM
Budget Analyst Approval	cpalme2	01/09/2018 16:32:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19527**Agency Name: **ADMIN - NV ST LIBRARY,
ARCHIVES AND PUBLIC RECORDS**Agency Code: **332**Appropriation Unit: **2891-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Califa Group**Contractor Name: **Califa Group**Address: **8778 Stonefly Court**City/State/Zip: **Reno, NV 89523**Contact/Phone: **Paula MacKinnon 650-356-2128**

Vendor No.:

NV Business ID: **NV20171780554**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/10/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **170 days**4. Type of contract: **Contract**Contract description: **Webinars**

5. Purpose of contract:

This is a new contract to provide design and development of two one-hour webinars to introduce virtual reality, immersed education, and training for Library Trustees and the State Council on Libraries and Literacy.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Staff and local library community is currently unfamiliar with virtual reality and require training to acquaint them with this emerging technological tool. Trustees currently lack thorough training to familiarize them with their duties and responsibilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is no NSLAPR staff that is sufficiently familiar with virtual reality and web training to be able to design and present these webinars.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Designing Digitally
SweetRush
Infopeople**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Tammy Westergard, Asst. Administrator Ph: 775-684-3306

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	12/06/2017 07:09:02 AM
Division Approval	ddav12	12/06/2017 07:09:05 AM
Department Approval	ddav12	01/09/2018 10:38:26 AM
Contract Manager Approval	ddav12	01/09/2018 10:38:29 AM
Budget Analyst Approval	cpalme2	01/10/2018 10:45:56 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **18210**Amendment Number: **2**Agency Name: **DHHS - WELFARE AND SUPPORTIVE SERVICES**Legal Entity Name: **Graphic Imaging, Inc.**Agency Code: **407**Contractor Name: **Graphic Imaging, Inc.**Appropriation Unit: **3233-26**Address: **1601 S. Rainbow Blvd. #150**Is budget authority available?: **Yes**City/State/Zip: **Las Vegas, NV 89146**If "No" please explain: **Not Applicable**Contact/Phone: **Lisa Desautels 702-222-3590**Vendor No.: **T29029303**NV Business ID: **NV19971118037**To what State Fiscal Year(s) will the contract be charged? **2017-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	30.00 %	Fees	0.00 %
X	Federal Funds	70.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **407**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/04/2016**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **12/31/2017**Contract term: **1 year and 147 days**4. Type of contract: **Contract**Contract description: **Scanning repairs**

5. Purpose of contract:

This is the second amendment to the original contract which provides scanning equipment repairs, labor and services to offices in southern Nevada. This amendment extends the termination date from December 31, 2017 to March 31, 2018 and increases the maximum amount from \$9,000 to \$11,200 due to an increased need of repairs.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$9,000.00	\$9,000.00	\$9,000.00	No
a. Amendment 1:	\$0.00	\$9,000.00	\$9,000.00	No
2. Amount of current amendment (#2):	\$2,200.00	\$11,200.00	\$11,200.00	Yes - Info
3. New maximum contract amount:	\$11,200.00			
and/or the termination date of the original contract has changed to:	03/31/2018			

II. JUSTIFICATION

7. What conditions require that this work be done?

To repair equipment used to scan and retain electronic copies of applications submitted by DWSS clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources nor expertise to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

ImageSource, Inc
Nevada Office Machines
Solutions II
Graphic Imaging, Inc.

- b. Solicitation Waiver: **Not Applicable**

- c. Why was this contractor chosen in preference to other?

This vendor was the lowest responsible bidder for the service area they were awarded.

- d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor is currently under a service contract for repairs and is performing satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorensen	12/01/2017 09:26:06 AM
Division Approval	bberry	12/08/2017 13:42:24 PM
Department Approval	vmilazz1	12/13/2017 16:07:49 PM
Contract Manager Approval	mlynn	12/19/2017 09:06:51 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19535**Agency Name: **DHHS - WELFARE AND SUPPORTIVE SERVICES**Agency Code: **407**Appropriation Unit: **3238-18**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Barbara A. Siegel**Contractor Name: **Barbara A. Siegel**Address: **3047 Greenwood Drive**City/State/Zip: **Bismarck, ND 58503**Contact/Phone: **Barbara Siegel 701-258-4031**Vendor No.: **T29033773**NV Business ID: **NV20131495691**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **407**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/11/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2021**Contract term: **3 years and 355 days**4. Type of contract: **Contract**Contract description: **Meeting Facilitation**

5. Purpose of contract:

This is a new contract to provide ongoing facilitation of the strategic planning process and meeting. This is a performance based program and the annual strategic planning provides management staff a forum to establish program direction, and set priorities for gaining efficiencies and improving performance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,500.00**

Payment for services will be made at the rate of \$5,500.00 per Binnennial Meeting

II. JUSTIFICATION

7. What conditions require that this work be done?

Historically, the CSEP has been at the bottom of the national performance rankings. Since the CSEP Strategic Plan has been developed our national performance ranking has improved significantly. It is essential the strategic plan is updated annually to maintain the focus on program efficiencies and service delivery.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is essential the strategic plan facilitator has knowledge of the CSEP policy and daily operations. The state staff with CSEP and strategic planning experience are primary participants in the strategic planning meetings; therefore, a neutral facilitator with CSEP experience is necessary.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Alpha & Omega Ministries, Inc.
Agape Children's Services, Inc.
Advanced Development Executives
Aacres Nevada LLC
A New Day Adult Daycare and Outpatient Treatment Center, LLC
A List Family Services, LLC
Professional Billers International, LLC
702AV
Barbara A. Siegel
Anthem Blue Cross and Blue Shield of Nevada
Amerigroup Nevada, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was selected due to the fact that no other proposals were received. In addition, the Division has used Barbara Siegel's services in the past and have been satisfied with the quality of the services provided.

d. Last bid date: 11/27/2017 Anticipated re-bid date: 11/27/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been under contract with the Department of Welfare and Supportive Services from 09/16/2013 to 06/30/2015. The quality of the service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Cathy Kaplan, Field Operations Manager Ph: 775-684-0752

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bberry	12/17/2017 15:12:50 PM
Division Approval	bberry	01/02/2018 16:01:44 PM
Department Approval	vmilazz1	01/06/2018 17:07:22 PM
Contract Manager Approval	sjon23	01/09/2018 09:11:43 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19459**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: BALLIN FADES, LLC
Agency Code: 409	Contractor Name: BALLIN FADES, LLC
Appropriation Unit: 3148-04	Address: 2730 S RANCHO DR
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89102-6400
If "No" please explain: Not Applicable	Contact/Phone: Derek Kinsey 702/982-0420
	Vendor No.: T29038500
	NV Business ID: NV20141227975

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2018**Anticipated BOE meeting date **03/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **10/31/2019**Contract term: **1 year and 291 days**4. Type of contract: **Contract**Contract description: **Barber Services**

5. Purpose of contract:

This is a new contract to provide ongoing barber services for the youth.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,040.00**

Payment for services will be made at the rate of \$20.00 per Haircut

Other basis for payment: This is a not to exceed rate for each haircut.

II. JUSTIFICATION

7. What conditions require that this work be done?

Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not employ a licensed barber.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Ballin Fades
Analisay & Bryan Jackson
Kathy Carlson
Figaro's Barber Shop
Appearance Matters
A Cut Above the Rest

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The agency contracted with all vendors that met the minimum qualifications.

d. Last bid date: 08/28/2017 Anticipated re-bid date: 08/06/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Corrina Church, Admin Services Officer 1 Ph: 702-668-4758

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	11/29/2017 15:12:43 PM
Division Approval	pcolegro	01/05/2018 15:49:33 PM
Department Approval	vmilazz1	01/10/2018 13:19:42 PM
Contract Manager Approval	sknigge	01/11/2018 08:41:28 AM
Budget Analyst Approval	nhovden	01/12/2018 09:06:45 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19498**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3179-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Jackson, Analisa M.**Contractor Name: **Jackson, Analisa M.**Address: **197A Clover Street**City/State/Zip: **Caliente, NV 89008**Contact/Phone: **AnaLisa Jackson 775-726-2151**Vendor No.: **T29035420**NV Business ID: **NV20111315990**To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **10/31/2019**Contract term: **1 year and 291 days**4. Type of contract: **Contract**Contract description: **Barber Services**

5. Purpose of contract:

This is a new contract to provide ongoing barber services to the youth.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$7.25 per Haircut

Other basis for payment: This is a Not to Exceed rate for each haircut.

II. JUSTIFICATION

7. What conditions require that this work be done?

Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division does not employ a licensed barber.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Appearance Matters
Nellie Carlson
Analisa Jackson
A Cut Above the Rest

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The agency contracted with all vendors that met the minimum qualifications.

d. Last bid date: 08/28/2017 Anticipated re-bid date: 08/06/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has contracted with the vendor in the past. Services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Sheryl Johnson, Admin Services Officer 1 Ph: 775-726-8200

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	11/29/2017 08:15:20 AM
Division Approval	pcolegro	01/05/2018 15:50:32 PM
Department Approval	vmilazz1	01/10/2018 13:24:22 PM
Contract Manager Approval	sknigge	01/11/2018 08:57:06 AM
Budget Analyst Approval	nhovden	01/12/2018 09:18:24 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19509**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3229-07**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **KUHN, SCOTT CHRISTOPHER DBA D & J's CLEANING SERVICE**Contractor Name: **KUHN, SCOTT CHRISTOPHER DBA D & J's CLEANING SERVICE**Address: **740 SUNSET DR**City/State/Zip **FALLON, NV 89406-3681**Contact/Phone: **Scott Kuhn 775/342-8189**Vendor No.: **T27025981**NV Business ID: **NV20101369782**To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	75.00 %	Fees	0.00 %
X	Federal Funds	25.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/08/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/30/2019**Contract term: **1 year and 326 days**4. Type of contract: **Contract**Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services to the child welfare rural regional office located in Fallon.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,560.00**

Payment for services will be made at the rate of \$815.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

Janitorial services are necessary for the health of staff, family and youth.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is no janitorial staff at this facility.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Behind the Scenes Cleaning
Sparkle and Shine
D & J's Cleaning Service**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the lowest responsible vendor to respond.

d. Last bid date: 11/02/2017 Anticipated re-bid date: 10/08/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has contracted with the Division in the past. Service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmason	12/19/2017 09:50:13 AM
Division Approval	pcolegro	01/03/2018 11:15:42 AM
Department Approval	vmilazz1	01/05/2018 11:13:15 AM
Contract Manager Approval	sknigge	01/05/2018 14:17:00 PM
Budget Analyst Approval	nhovden	01/08/2018 11:38:36 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19499**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3259-04**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **CARLSON, NELLIE K. DBA HAIR BRUSH**Contractor Name: **CARLSON, NELLIE K. DBA HAIR BRUSH**Address: **PO BOX 1187**City/State/Zip: **ELKO, NV 89803-1187**Contact/Phone: **Kathy Carlson 775/738-6162**Vendor No.: **T81023187**NV Business ID: **NV20141575113**To what State Fiscal Year(s) will the contract be charged? **2019-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2018**Anticipated BOE meeting date **03/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2020**Contract term: **2 years**4. Type of contract: **Contract**Contract description: **Barber Services**

5. Purpose of contract:

This is a new contract to provide ongoing barber services for the youth.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,920.00**

Payment for services will be made at the rate of \$18.00 per Haircut

Other basis for payment: This is a not to exceed rate for each haircut.

II. JUSTIFICATION

7. What conditions require that this work be done?

Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not employ a licensed barber.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**A Cut Above the Rest
 Fiagro's Barber Shop
 Appearance Matters
 Analis & Bryan Jackson**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The agency contracted with all vendors that met the minimum qualifications.

d. Last bid date: 08/28/2017 Anticipated re-bid date: 07/14/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has contracted with the Division in the past. Services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Vern Harlow, Admin Services Officer Ph: 775-738-7182

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	01/04/2018 14:25:18 PM
Division Approval	pcolegro	01/04/2018 14:27:07 PM
Department Approval	vmilazz1	01/05/2018 11:26:37 AM
Contract Manager Approval	sknigge	01/05/2018 14:25:34 PM
Budget Analyst Approval	nhovden	01/12/2018 09:22:31 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19445**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3711-22**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **Freedom House Sober Living Inc.**Contractor Name: **Freedom House Sober Living Inc.**Address: **3852 Palos Verdes St**City/State/Zip: **Las Vegas, NV 89119**Contact/Phone: **702-279-1298**Vendor No.: **T29029977**NV Business ID: **NV20101699853**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/21/2017**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2018**Contract term: **282 days**4. Type of contract: **Contract**Contract description: **Re-Entry Programs**

5. Purpose of contract:

This is a new contract to provide offender assessments for inmates housed in NDOC institutions and facilities in Southern Nevada. Provided services are part of Nevada's strategic recidivism reduction plan to assist offenders with the completion of a re-entry plan as they prepare for release from incarceration. An individual care plan will be developed for offenders in pre-release and, as needed, comprehensive case management for outpatient care.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$37,730.80****II. JUSTIFICATION**

7. What conditions require that this work be done?

Nevada was awarded the Second Chance Grant Act Implementation Funding which requires the department to work with a community organization that will provide a range of services for offenders close to being released. Services include: employment, recovery, housing, education and as needed behavioral health, substance abuse and counseling services. This also meets the grant requirements for integrated service and to ensure continuity of care into the community with NDOC Parole and Probation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically, the department has outsourced these services in an effort to provide offenders with much needed tools from a qualified professional to reduce recidivism. The NDOC Re-Entry program does not perform these services and no other state agency offers these services.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amonro1	11/21/2017 11:12:42 AM
Division Approval	sewart	12/05/2017 14:03:02 PM
Department Approval	sewart	12/05/2017 14:03:05 PM
Contract Manager Approval	vfajota	12/05/2017 15:07:23 PM
Budget Analyst Approval	bmacke1	12/21/2017 10:14:36 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19537**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3762-09**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Desert Boilers & Controls, Inc.**Contractor Name: **Desert Boilers & Controls, Inc.**Address: **305 W St. Louis Avenue**City/State/Zip: **Las Vegas, NV 89102**Contact/Phone: **Phil Dorsey 702-631-7780**Vendor No.: **PUR0001437**NV Business ID: **NV19971189711**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/04/2018**

Anticipated BOE meeting date 01/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2018**Contract term: **85 days**4. Type of contract: **Contract**Contract description: **Emissions testing**

5. Purpose of contract:

This is a new contract to perform a complete source test on the performance and emissions of all six of High Desert State Prison's diesel boilers. The Clark County Department of Air Quality Control requires diesel boilers be tested every five years in accordance with EPA regulations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,800.00**

Other basis for payment: Payment upon satisfactory completion of services and submission of invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

EPA and Clark County Dept. of Air Quality Control require testing of diesel fired boilers every five years in accordance with the Environmental Protection Agency's Code of Federal Regulations, 40 CFR Part 60.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not certified/licensed to perform the service.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

R.F. McDonald, Co.
Desert Boilers & Controls
Pyro Combustion & Controls

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest most responsible vendor

d. Last bid date: 11/21/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Scott Alexander, Facility Supervisor Ph: 702-879-6660

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bweisent	12/14/2017 14:17:13 PM
Division Approval	amonro1	12/15/2017 11:55:42 AM
Department Approval	sewart	12/15/2017 15:27:59 PM
Contract Manager Approval	mkillia1	12/28/2017 11:38:15 AM
Budget Analyst Approval	bmacke1	01/04/2018 13:35:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19568**Agency Name: **COMMISSION ON MINERAL RESOURCE**Agency Code: **500**Appropriation Unit: **4219-09**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Thomas John DeMull**Contractor Name: **Thomas John DeMull**Address: **dba Thomas J DeMull Consulting
1425 N. Miranda Lane**City/State/Zip: **Green Valley, AZ 85614-6237**Contact/Phone: **775-722-0420**

Vendor No.:

NV Business ID: **NV20171779010**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Mining Claim
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/27/2017**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2018**Contract term: **1 year and 4 days**4. Type of contract: **Contract**Contract description: **Toll Ore Study**

5. Purpose of contract:

This is a new contract to provide a technical report on: the current state of mineral processing facilities and capacities in Nevada; known mineral resources which might benefit from ore concentrate tolling; the need for such a facility; and requirements needed of, and benefits from, such a facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,999.00**

Other basis for payment: 30% of contract amount upon delivery of Scope of Work Task #1, 30% upon delivery of Task #2; 20% upon delivery of Task #3, and the remaining 20% upon delivery of Task #4.

II. JUSTIFICATION

7. What conditions require that this work be done?

At the August 24, 2017 quarterly meeting of the Commission on Mineral Resources, the Commission unanimously passed a motion, pursuant to NRS 513.073 (2), approving a toll processing and smelting report.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees having both the technical expertise and time to research the subject and create a report for publication within the desired timeframe.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

The vendor was chosen because of his unique Nevada and international work experience in the minerals industry as a professional metallurgical engineer, his availability and desire to perform the work, and part-time residence in Sparks, Nevada enabling face-to-face collaboration with staff at the Nevada Bureau of Mines and Geology.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Dennis (Mike) Visser, Deputy Administrator Ph: 775-684-7044

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dvisher	12/22/2017 12:37:34 PM
Division Approval	dvisher	12/22/2017 12:37:38 PM
Department Approval	dvisher	12/22/2017 12:37:41 PM
Contract Manager Approval	dvisher	12/22/2017 12:37:43 PM
Budget Analyst Approval	cmurph3	12/27/2017 10:16:14 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19506**Agency Name: **DEPARTMENT OF AGRICULTURE**Agency Code: **550**Appropriation Unit: **1362-26**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **COLYAR TECHNOLOGY SOLUTIONS**Contractor Name: **COLYAR TECHNOLOGY SOLUTIONS**Address: **22420 N. 18TH DR**City/State/Zip: **PHOENIX, AZ 85027-1365**Contact/Phone: **623/209-1700**Vendor No.: **T81027345**NV Business ID: **NV20131022090**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **Yes**

If "Yes", please explain

3. Termination Date: **12/31/2018**Contract term: **364 days**4. Type of contract: **Contract**Contract description: **System Enhancements**

5. Purpose of contract:

This is a new contract to provide ongoing system enhancement services for the food and nutrition program inventory and billing software.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Payment for services will be made at the rate of \$95.00 per hour

Other basis for payment: Invoices will be paid upon completion of tasks.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Federal commodity food program requires that a database with reporting functionality be maintained by each state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This system is maintained by an outside company and requires that only their personnel work on enhancements.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is the current vendor that has been providing these services to the Food and Nutrition Division since 2009.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This is a new contract for services provided by the vendor.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	melli2	12/20/2017 14:46:54 PM
Division Approval	melli2	12/20/2017 14:46:59 PM
Department Approval	melli2	12/20/2017 14:47:04 PM
Contract Manager Approval	melli2	12/20/2017 14:47:09 PM
EITS Approval	lolso3	12/21/2017 08:57:48 AM
Budget Analyst Approval	hfield	01/05/2018 11:11:25 AM

BRIAN SANDOVAL
Governor

STATE OF NEVADA

JAMES R. BARBEE
Director



Las Vegas Office:
2300 E St Louis Ave
Las Vegas NV 89104-4314
(702) 668-4590
Fax (702) 668-4567

DEPARTMENT OF AGRICULTURE

405 South 21st Street
Sparks, Nevada 89431-5557
Telephone (775) 353-3601 Fax (775) 353-3661
Website: <http://www.agri.nv.gov>

Elko Office:
4780 E. Idaho Street
Elko NV 89801-4672
(775) 738-8076
Fax (775) 738-2639

January 5, 2018

This is a memo to retroactively approve the Nevada Department of Agriculture's (NDA) contract with Colyar Technology Solutions, who is providing the NDA system enhancement services for the Food and Nutrition's inventory and billing software.

The contract was initially sent in December and returned to be completed as a short contract. By the time we gathered new signatures and resubmitted, the contract now needs to be retroactive back to January 1, 2018. No invoices have been presented for payment.

Thank you,

Debra Crowley
Fiscal Administrator

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19622**Agency Name: **DEPARTMENT OF AGRICULTURE**Agency Code: **550**Appropriation Unit: **4546-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **EL AERO SERVICES, INC**Contractor Name: **EL AERO SERVICES, INC**Address: **2101 Arrowhead Drive**City/State/Zip: **Carson City, NV 89706**Contact/Phone: **775-883-1500**Vendor No.: **T81102358**NV Business ID: **NV20151415893**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	LIVESTOCK INSPECTION FEES
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/10/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2018**Contract term: **21 days**4. Type of contract: **Contract**Contract description: **El Aero**

5. Purpose of contract:

This is a new contract to provide helicopter piloting services in order aid in the accurate count of wild horses in the Virginia range.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,600.00**

Payment for services will be made at the rate of \$975.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

In order to report an accurate number of horses on the Virginia range in an upcoming RFP to hand over ownership of those horses to a qualified non-profit.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Our agency does not employ a helicopter pilot nor own a helicopter, and other agencies that do are willing to do so at a significantly higher price.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**el aero
department of forestry
department of wildlife**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bbel1	01/10/2018 16:09:45 PM
Division Approval	bbel1	01/10/2018 16:09:48 PM
Department Approval	bbel1	01/10/2018 16:09:51 PM
Contract Manager Approval	bbel1	01/10/2018 16:09:54 PM
Budget Analyst Approval	cpalme2	01/10/2018 16:10:59 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19589**

Agency Name: **DPS-DIRECTOR'S OFFICE**
 Agency Code: **650**
 Appropriation Unit: **All Budget Accounts - Category 05**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **BERRY ENTERPRISES**
 Contractor Name: **BERRY ENTERPRISES**
 Address: **DBA SIERRA ELECTRONICS**
690 E GLENDALE
SPARKS, NV 89431
 City/State/Zip
 Contact/Phone: **800-874-7515**
 Vendor No.: **T81102512**
 NV Business ID: **NV19801013254**

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	56.00 %	X	Fees	7.00 % Plan Review and Licenses
X	Federal Funds	29.00 %		Bonds	0.00 %
X	Highway Funds	3.00 %	X	Other funding	5.00 % Building and Grounds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/10/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2019**Contract term: **1 year and 355 days**4. Type of contract: **Contract**Contract description: **New Radio Install**

5. Purpose of contract:

This is a new contract to provide ongoing mobile radio installation services for Department of Public Safety (DPS) vehicles. Radios will be installed in the existing vehicle's factory center console or third-party console, to be provided by DPS.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$39,125.00**

Payment for services will be made at the rate of \$65.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

New radios have been purchased and need to be installed in all the vehicles.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to install the radios.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Frontier Radio
Berry Enterprises
Advanced Vehicle Products

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is the only vendor that responded to our solicitation.

d. Last bid date: 12/08/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shoh1	01/03/2018 13:24:28 PM
Division Approval	shoh1	01/03/2018 13:24:31 PM
Department Approval	mcar2	01/03/2018 14:41:33 PM
Contract Manager Approval	mcar2	01/03/2018 14:41:36 PM
Budget Analyst Approval	jrodrig9	01/10/2018 19:42:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19538**Agency Name: **DPS-RECORDS,
COMMUNICATIONS, AND
COMPLIANCE**Agency Code: **655**Appropriation Unit: **4709-04**Is budget authority
available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity
Name: City of Henderson and LVMPDContractor Name: **City of Henderson and LVMPD**Address: **240 Water Street**City/State/Zip **Henderson, NV 89009-5050**

Contact/Phone: Laura Fucci 702-267-4301

Vendor No.:

NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Fingerprint Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of
Examiner's approval? **No** or b. other effective date **01/02/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **178 days**4. Type of contract: **Interlocal Agreement**Contract description: **MS365 Temporary Staf**

5. Purpose of contract:

This is a new inter-local agreement between the Department of Public Safety - Records, Communications and Compliance Division (RCC), City of Henderson, Department of Information Technology and Las Vegas Metropolitan Police Department (LVMPD) to cover the cost of hiring temporary staff employees for the purpose of vetting Microsoft 365 employees who will have access to Nevada records of criminal history via a fingerprint-based background checks. All parties agree all costs associated with STAFF shall be shared equally between the RCCD, HENDERSON and LVMPD.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Other basis for payment: Cost shall be determined by the actual number of hours worked by the temporary staff employee. Hourly rate shall be determined upon selection of the successful candidate, not to exceed \$24.80.

II. JUSTIFICATION

7. What conditions require that this work be done?

The parties to the contract are required to vet Microsoft 365 employees prior to providing access to Criminal Justice Information Systems.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The parties bound by this contract do not have sufficient staffing to complete the project in a timely manner.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mcosta	12/11/2017 15:13:20 PM
Division Approval	nkephart	12/12/2017 15:10:27 PM
Department Approval	mcar2	12/15/2017 15:59:27 PM
Contract Manager Approval	mcar2	12/15/2017 15:59:31 PM
Budget Analyst Approval	jrodrig	01/01/2018 20:08:12 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19554**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4103-56**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **THS VISUALS MOTION PICTURES, LLC**Contractor Name: **THS VISUALS MOTION PICTURES, LLC**Address: **PO BOX 2192**City/State/Zip: **STATELINE, NV 89449-2192**Contact/Phone: **Todd H. Simon 775/588-6976**Vendor No.: **T32003455**NV Business ID: **NV20141542440**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	8.00 %	Gift Shop Grants & 4605
X Federal Funds	92.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/04/2018**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/01/2018**Contract term: **56 days**4. Type of contract: **Contract**Contract description: **Park Videos**

5. Purpose of contract:

This is a new contract to finalize videos for ten state parks. The purpose of the video is to increase the curiosity and understanding of the uniqueness of each of the ten parks.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,850.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

State Parks wants to increase the curiosity and knowledge about the uniqueness of state parks.

GFO: A previous agreement with this vendor (CETS #18638) to produce these videos expired in Sept 2017, however the work was not completed due to vendor injury/illness. A new agreement is required for the balance of work and funds remaining. See memo from agency attached.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We don't have the equipment or training to produce videos.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

THS Visuals

Tahoe Production House

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

We did an RFP for the original contract and two vendors submitted proposals. VHS showed the most understanding of the project.

d. Last bid date: 02/28/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor was under contract with State Parks to produce these videos which expired in Sept 2017. Additional time is required due to unforeseen circumstances.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Janice Keillor, Park & Rec Program Manager Ph: 775-684-2787

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	12/18/2017 13:13:09 PM
Division Approval	sdecrona	12/18/2017 13:13:11 PM
Department Approval	sdecrona	12/18/2017 13:13:14 PM
Contract Manager Approval	sdecrona	01/03/2018 07:54:24 AM
Budget Analyst Approval	cpalme2	01/04/2018 09:40:04 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19395**Agency Name: **DCNR - ENVIRONMENTAL PROTECTION**Agency Code: **709**Appropriation Unit: **3182-11**Is budget authority available?: **No**

If "No" please explain: Pending WP #C42008.

Legal Entity Name: **Clean Harbors Environmental Services, Inc.**Contractor Name: **Clean Harbors Environmental Services, Inc.**Address: **PO BOX 3442**City/State/Zip: **BOSTON, MA 02241-3442**Contact/Phone: **JASON HORLACHER 775-331-9400**Vendor No.: **T27000924B**NV Business ID: **NV20021375471**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/05/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/20/2018**Contract term: **319 days**4. Type of contract: **Contract**Contract description: **Taylor Mill Cleanup**

5. Purpose of contract:

This is a new contract to remove the remaining mill flotation chemicals associated with the Taylor Mill operation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,452.62**

Other basis for payment: One-time payment as invoiced

II. JUSTIFICATION

7. What conditions require that this work be done?

The Taylor Mill operated during the early 1980's through the early 90's at which time the operation shut down due to bankruptcy. Many remaining chemicals were removed by contract in 2005. Liquid residues in the bottom of seven plastic tanks below the level of drain valves were overlooked. The USFS is currently contracting removal of facilities and foundations. The remaining chemicals need to be removed at this time since the buildings are in the process of being demolished as a part of final site closure and reclamation. BMRR has the funding to remove the chemicals and this is a good time to complete the removal with the USFS on-site to help with site coordination. The proper disposal of the remaining hazardous materials is necessary to ensure safety to human health, wildlife and the area surface and groundwater.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The work involves hazardous materials cleanup and requires proper disposal of chemicals on site. The NDEP-BMRR is not equipped or trained to handle hazardous material cleanups. The best path forward and for final site stabilization is to utilize an environmental cleanup services contractor.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

HWH Environmental
Enviro Care, Inc.
Olympus Technical Services, Inc.
H2O Environmental, Inc.
Clean Harbors Environmental Services, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Clean Harbors provided a more detailed quote and had excellent references for cleanup and regular removal of mine contaminated wastes and chemicals. They have extensive experience and training with similar cleanups, and have the necessary heavy equipment and personal protection to complete the work. The other vendor who provided a quote lacked detail on how the job would be performed.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Doug Powell, ZONE GEOLOGIST Ph: 775-289-5125

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ahanso1	10/30/2017 10:53:15 AM
Division Approval	jsawyer	12/15/2017 11:26:34 AM
Department Approval	jsawyer	12/15/2017 11:26:52 AM
Contract Manager Approval	jclayto3	12/22/2017 11:14:52 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19579**Agency Name: **B&I - LABOR COMMISSION**Agency Code: **752**Appropriation Unit: **3900-15**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **CUSTOMER EXPRESSIONS CORP**Contractor Name: **CUSTOMER EXPRESSIONS CORP**Address: **2255 CARLING AVE STE 500****OTTAWA ON K2B 7Z5**City/State/Zip: **CANADA, ON K2B7Z5**Contact/Phone: **Jakub Ficner 613/244-5111**Vendor No.: **PUR0005373**NV Business ID: **NV20141201221**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2018**Contract term: **353 days**4. Type of contract: **Contract**Contract description: **Prevailing Wage Data**

5. Purpose of contract:

This is a new contract for the development and addition to the I-Sight case management system requiring a prevailing wage survey and calculation database. Pursuant to AB 509, the I-Sight case management system provides for the electronic filing of wage claims and general complaints. It also provides electronic reporting and quick responses concerning wage claims and general complaints, to include producing documents from the system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,920.00**

Payment for services will be made at the rate of \$48,920.00 per null

Other basis for payment: 30 days after completion and acceptance from the Labor Commissioner.

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to AB 509, the I-Sight case management system provides for the electronic filing of wage claims and general complaints. It also provides for electronic reporting and responses and for electronic communication concerning prevailing wage claims and general complaints, and for the production of documents within the system. The prevailing wage module/database is needed to store cases, calculate rates, and conduct surveys.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources to provide the services required.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 171105

Approval Date: 11/21/2017

c. Why was this contractor chosen in preference to other?

Not Applicable

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State Purchasing Division

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Shannon Chambers, Labor Commissioner Ph: 684-1890

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttilto1	01/02/2018 16:27:57 PM
Division Approval	ttilto1	01/02/2018 16:28:05 PM
Department Approval	jhanse4	01/08/2018 14:07:38 PM
Contract Manager Approval	jhanse4	01/08/2018 14:12:54 PM
Budget Analyst Approval	aurrutu	01/12/2018 15:41:37 PM

State of Nevada
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300
Carson City, NV 89701



Brian Sandoval
Governor

Patrick Cates
Director

Jeffrey Haug
Administrator

Purchasing Use Only:

Approval#: 171105

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency:		
	Contact Name and Title	Phone Number	Email Address
	Shannon M. Chambers – Labor Commissioner	775-584-1891	ShannonChambers@labor.nv.gov

1b	Vendor Information:	
	Identify Vendor:	Customer Expressions Corporation
	Contact Name:	Jakub Ficner
	Address:	2255 Carling Ave., Suite 500, Ottawa, Ontario K2B 7Z5
	Telephone Number:	613-794-3986
	Email Address:	JFicner@i-Sight.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract?	Yes X	No	
	Amendment:	#		
	CETS:	#		

1e	Term: Upon BOE Approval to 6/30/2020			
	One (1) Time Purchase:			
	Contract: New	Start Date:	Upon BOE Approval	End Date: 06/30/2020

1f	Funding:	
	State Appropriated:	Technology Information Request Approved 7/19/2016 - \$48,920 One Time Appropriation 2017-2018 General Funds – Assembly Bill 509 2017 Session
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

1g

Total Estimated Value of this Service Contract, Amendment or Purchase:
\$34,500 - Please See Attached

Provide a description of work/services to be performed or commodity/good to be purchased:

Enhancements and Modifications include:

3. Auto Case Linking Functionality

- a. I-Sight to configure system to automatically link cases sharing identical Complainant and/or Employer Information. Exact criteria (what defines a match) to be defined later.
- b. I-Sight to create hidden & non-reportable Party records for Complainants and Employers, in order to utilize platform case linking functionality.

Deliverable Goals: Ability to identify Complainant and/or Employer Information on Prevailing Wage Surveys and Public Works Projects and the hours reported based on Claims received

4. New Case Type - PEA Application

- a. Approximately 50 case-level fields, combination of new fields and existing fields that would need to have their display rules modified.
- b. New sub form (conviction/arrest history) with approximately 4 fields.
- c. Utilize existing i-Sight workflow after user submission.

Deliverable Goals: - Reduce staff time processing PEA applications - Decrease turnaround time for applications. Verify PEA hours on PWP Projects for inclusion in the Prevailing Wage Survey

5. New Case Type - PWP ID Request

- a. Approximately 15-20 case-level fields, mostly new fields.
- b. Ability for system users to "Accept" case and assign a manual case number (within a specified format that is TBD), or close & reject the request (e.g. submission does not meet criteria).

Deliverable Goals: Reduce time to obtain PWP # - Reduce Staff time capturing and entering data - Link with the Prevailing Wage Survey based on PWP Project Data included in the Survey

6. New Case Type - Wage Survey

- a. Approximately 5-10 new case-level fields, combination of new fields and existing fields that would need to have their display rules modified.
- b. New sub form (Wage Information) with approximately 10 fields.

Deliverable Goals: Reduce the number of hours staff spends keying in survey data and performing calculations. Potential to increase the number of companies participating in the surveys. Verify hours based on PWP Projects

7. Manageable Case Statuses

- a. Currently the system includes about 10-20 case process statuses with various triggers hard-coded into specific case actions. I-Sight to include the ability to specify unlimited additional process statuses (picklist selection) and give users the ability to manually update the process status to any other process status. The list of process statuses available to select from will filter based on the case's Case Type so that users only see statuses that apply to the case they are viewing

Deliverable Goals: Updates i-Sight to account for new business processes (PWP, Prevailing Wage Survey, and PEA's) and link features in the Case Management System to new processes

8. Unique Form Links

- a. I-Sight to create a unique URL for each of the 6 Case Types (3 current and 3 new) that will pre-populate the Case Type field on the intake form dependent on the link selected. The Case Type will be hidden from view on all external forms so that selection to this field is only possible via selection of the correct link from the NLC website.

Deliverable Goals: Creates the forms for PWP's, Prevailing Wage Survey, and PEA Applications

9. Confirmation Emails

- a. I-Sight to configure an e-mail to be sent to an address specified in the external form after the external form is submitted successfully.

Deliverable Goals: Would be used upon submission of PWP # Request, Submission of Prevailing Wage Survey and PEA Application.

	<p>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</p> <p><i>The Office of the Labor Commissioner currently uses i-Sight as the Case Tracking System for Wage Claims, Prevailing Wage Claims, Complaints, and General Complaints. As set forth above, i-Sight can add the tracking of Public Works Projects and the electronic submission of the Prevailing Wage Survey as online forms through our website, and allow these to also be tracked in the Case Tracking System. This will not require any new training or costs associated with training staff, no new license fees, and no new maintenance costs.</i></p>
3	<p><i>The Office of the Labor Commissioner has limited funds and upgrading i-Sight to include new online templates and forms for the submission and tracking of Public Works Projects and the electronic submission of the Prevailing Wage Survey is the only option available based on funding and the one time cost associated with these upgrades.</i></p> <p><i>The vendor, Customer Expressions, is the <u>sole owner of the iSight software code</u>. The iSight system is hosted by Customer Express using a Software as a Service (SaaS) model. It is not feasible to contract with another vendor to add the needed functionality (Prevailing Wage & Capital Projects) to the current system. Also, it is not economical or efficient to implement a separate system (from another vendor) to support the new requirements.</i></p> <p><i>The agency believes one fully integrated system will be more appropriate than separate systems which may result in information silos and possible duplicate data entry.</i></p>

	<p>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</p> <p><i>In 2014, the i-Sight Case Management System was specifically identified as the only available Case Tracking System that fit within the budget parameters of the budget instructions for the Office of the Labor Commissioner and the limited General Funds that were available to implement a new Electronic Case Tracking System. In closing the Office of the Labor Commissioner Budget in 2015, the Legislature specifically identified and authorized the purchase of i-Sight as the only option in approving the Budget.</i></p>
4	<p><i>The i-Sight Electronic Case Tracking System was fully implemented by the Office of the Labor Commissioner on April 1, 2016, and has proven to be a very effective and successful system including, a system that generates numerous monthly reports that the Office of the Labor Commissioner uses in tracking Performance Measures. These reports will also be utilized to track Public Works Projects and the Prevailing Wage Survey Process.</i></p> <p><i>In building the Budget for 2017-2019, the Office of the Labor Commissioner determined that the most cost effective way of implementing an electronic management system for Public Works Projects and the Prevailing Wage Survey would be to utilize the existing i-Sight Platform and upgrade the system to including electronic case tracking for Public Works Projects and the electronic submission of the Prevailing Wage Survey. These upgrades would be a one-time cost that would not require any new maintenance or license fees, or the purchase of a new software system that does not interact with the current Case Tracking System.</i></p> <p><i>The Office of the Labor Commissioner plans on using i-Sight for at least the next 4-6 years if not</i></p>

	longer.
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	Were alternative services or commodities evaluated? Check One.	Yes:		No:	X
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>				
5	b. <i>If not, why were alternatives not evaluated?</i> Because of the cost and the successful implementation of the i-Sight Case Tracking System, it was determined that upgrades and new templates and online forms relating to Public Works and the Prevailing Wage Survey could be added without incurring additional licensing or maintenance costs. The upgrades and new templates relating to Public Works and the Prevailing Wage Survey were submitted as a Technology Information Request (TIR) even though the cost was under \$50,000. The TIR was approved on July 19, 2016.				

	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers <u>MUST</u> accompany this request.				Yes:	X	No:	
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>							
6	Term Start and End Dates		Value	Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)			
	9/2015	Present	\$33,600	Case Tracking Software and Licenses	RXQ 0000002621			
			\$					
			\$					
			\$					
			\$					

	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
7	The Office of the Labor Commissioner will not be able to implement Assembly Bill 509 which specifically provided a one-time appropriation to the Office of the Labor Commissioner to implement an electronic system for Public Works and the Prevailing Wage Survey in 2017-2018.

	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
8	Because the Office of the Labor Commissioner is a General Fund Agency, other Electronic Case Tracking Options such as Canopy and CLEAR were reviewed in 2014. The costs of these programs were over \$100,000 and up to \$300,000. Developing an in-house system is also not cost effective

based on the fact that the Office of the Labor Commissioner does not have any Information Technology Positions.

Based on the case tracking that is needed by the Office of the Labor Commissioner and the ability of i-Sight to provide an online portal for the filing of various forms, documents, claims, etc., it was determined to be the only option available to successfully implement an electronic system for Public Works and Prevailing Wage at a cost of less than \$48,920.00.

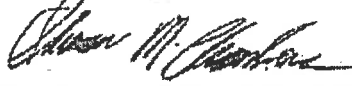
9	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>	Yes:		No:	X
	a. If yes, please provide details regarding future obligations or needs.				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.


Agency Representative Initiating Request

Grant Reynolds
Print Name of Agency Representative Initiating Request

11/15/2017
Date


Signature of Agency Head Authorizing Request

Shannon M. Chambers
Print Name of Agency Head Authorizing Request

11/15/2017
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

* approved TIR 07/19/16 - attached *

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:


Administrator, Purchasing Division or Designee

11-21-2017
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19574**Agency Name: **DETR - REHABILITATION DIVISION**Agency Code: **901**Appropriation Unit: **3253-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Strong Source, LLC**Contractor Name: **Strong Source, LLC**Address: **dba G3 Electrical Technologies
1951 Stella Lake St., #18-19**City/State/Zip: **Las Vegas, NV 89136**Contact/Phone: **Thomas Moore 702-788-6548**Vendor No.: **T27042025A**NV Business ID: **NV20101427416**To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: **3202-20-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/22/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/30/2020**Contract term: **2 years and 8 days**4. Type of contract: **Contract**Contract description: **G3 Electrical**

5. Purpose of contract:

This is a new contract that continues ongoing regular and emergency electrical system repairs, installations and maintenance for the various Business Enterprise of Nevada located in southern Nevada and the Hoover Dam.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: Standard Rate: \$65/hr per man, M-F 7:00am-4:00pm; Overtime Rate: \$80/hr per man, M-F 4:01pm-6:59am, Saturday, Sunday & Holidays; Hoover Dam Parking Costs reimbursed upon receipt and approval of ORIGINAL parking receipt; Parts and Materials shall be listed on the estimate and invoice at a cost not to exceed 20% above the Vendor's cost. The State reserves the right to request copies of the Vendor's parts and material invoices. The total contract not to exceed \$20,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

The BEN program has continuing needs for electrical service at various program sites. These services are essential to the health and safety of staff and the public and many of the repairs are required by health codes and regulations of the city, county and state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency personnel are not trained nor have the equipment to perform the job functions.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Pacific Electric
Mohave Electric
Spears Electric
Able Electric

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Sole qualified vendor

d. Last bid date: 11/17/2017 Anticipated re-bid date: 11/01/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Janette Parish, AAIV Ph: 775687-6870

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmartin7	01/12/2018 15:33:57 PM
Division Approval	kdesoci1	01/16/2018 09:02:47 AM
Department Approval	jmcentee	01/17/2018 09:00:06 AM
Contract Manager Approval	jmcentee	01/17/2018 09:00:08 AM
Budget Analyst Approval	tgreenam	01/22/2018 08:07:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19522**Agency Name: **BDC LICENSING BOARDS & COMMISSIONS**Agency Code: **BDC**Appropriation Unit: **B005 - All Categories**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **Bertrand & Associates, LLC**Contractor Name: **Bertrand & Associates, LLC**Address: **777 E. Williams Street, Suite**City/State/Zip: **Carson City, NV 89701**Contact/Phone: **Michael Bertrand 775-882-8892**

Vendor No.:

NV Business ID: **NV20091473245**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/19/2017**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2020**Contract term: **3 years and 13 days**4. Type of contract: **Contract**Contract description: **Auditor**

5. Purpose of contract:

This is a new contract to provide audit services to the Board annually.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,300.00**

Payment for services will be made at the rate of \$6,100.00 per Year

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 218G.400 (b) if the revenue of the board from all sources is \$75,000 or more for any fiscal year the Board must engage the services of a CPA to audit all fiscal records for that fiscal year.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Pursuant to NRS 21G.400 (b) the Board must engage with a CPA to audit all fiscal records for each fiscal year.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Bertrand and Associates has conducted the Boards' audit in previous years.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jstrand1	12/04/2017 13:39:48 PM
Division Approval	jstrand1	12/04/2017 13:40:07 PM
Department Approval	jstrand1	12/04/2017 13:40:10 PM
Contract Manager Approval	jstrand1	12/19/2017 14:15:19 PM
Budget Analyst Approval	lfree1	12/19/2017 15:07:26 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19555**Agency Name: **BDC LICENSING BOARDS & COMMISSIONS**Agency Code: **BDC**Appropriation Unit: **B023 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Hal Taylor, Attorney at Law**Contractor Name: **Hal Taylor, Attorney at Law**Address: **223 Marsh Avenue**City/State/Zip: **Reno, NV 89509**Contact/Phone: **Hal Taylor 775-825-2223**

Vendor No.:

NV Business ID: **NV20101180598**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/19/2017**Anticipated BOE meeting date **12/2017**Retroactive? **Yes**

If "Yes", please explain

The Board intended to extend its initial contract with Mr. Taylor, however, Board staff did not put this contract on as a Board meeting agenda item prior to its expiration on June 30, 2017. The Board Executive Director resigned her position. At its meeting on November 14, 2017 the Board approved a retroactive contract with Mr. Taylor. See attached Request for Retroactive Status.

3. Termination Date: **12/31/2017**Contract term: **12 days**4. Type of contract: **Contract**Contract description: **Hal Taylor Legal Svs**

5. Purpose of contract:

This is a new contract to provide legal services to the Board for disciplinary cases and complaints regarding the practice of physical therapy.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,500.00**

Payment for services will be made at the rate of \$200.00 per Hour

Other basis for payment: Contractor shall submit regular billings to the Board for work under this contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board requires legal counsel to serve as conflict counsel. Board authority to hire outside counsel is NRS 640.050(5)(b).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board does not have legal staff, the State Attorney General's office serves as Board counsel in disciplinary hearings and matters.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has provided conflict counsel for the Board previously.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lp310000	12/18/2017 14:44:45 PM
Division Approval	lp310000	12/18/2017 14:44:50 PM
Department Approval	lp310000	12/18/2017 14:44:54 PM
Contract Manager Approval	lp310000	12/18/2017 14:44:59 PM
Budget Analyst Approval	lfree1	12/19/2017 16:58:42 PM

ADAM PAUL LAXALT
Attorney General



NICHOLAS A. TRUTANICH
Chief of Staff

KETAN D. BHIRUD
General Counsel

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL
100 North Carson Street
Carson City, Nevada 89701

MEMORANDUM

To: Governor's Finance Office

From: Sarah Bradley, Senior Deputy Attorney General, (775) 684-1213 *SRB*

Date: December 11, 2017

Subject: Board of Physical Therapy Contract with Hal Taylor, Esq.,
Retroactive July 1 through December 31, 2017

I serve as legal counsel to the Board of Physical Therapy. At its November 14, 2017 Board meeting, the Board approved a retroactive six-month contract with Hal Taylor, Esq. for the prosecution of disciplinary cases, as well as other duties, as assigned, from July 1, 2017 through December 31, 2017.

The Board intended to extend its initial contract with Mr. Taylor; however, Board staff did not put this contract on a Board meeting for discussion and possible action prior to its expiration on June 30, 2017. On August 28, 2017 the Board's Executive Director resigned her position, and I put the attached contract together so that it may be approved and entered into CETS.

The Board will re-visit its contract with Mr. Taylor for the prosecution of disciplinary cases at its January 12, 2018 meeting.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19598**Agency Name: **ATTORNEY GENERAL'S OFFICE**Agency Code: **030**Appropriation Unit: **1030-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CETL, DR. SANDRA**Contractor Name: **CETL, DR. SANDRA**Address: **10631 STREAMSIDE AVE**City/State/Zip: **LAS VEGAS, NV 89129**Contact/Phone: **702-378-3931**Vendor No.: **T32005856**NV Business ID: **NV20181010173**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/11/2018**

Anticipated BOE meeting date 01/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2021**Contract term: **3 years and 262 days**4. Type of contract: **Contract**Contract description: **Expert Witness**

5. Purpose of contract:

This is a new contract to provide expert witness testimony for case #3:04-cv-0130-MMD-VPC, Hansen v. Baker to include reviewing medical records, witness statements, trial transcripts, attend pre hearing conference, evidentiary hearing and testimony of the opposing party.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

THESE SERVICES WILL PROVIDE EXPERT WITNESS TESTIMONY FOR ONGOING LITIGATION.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

STATE EMPLOYEES DO NOT HAVE THE SPECIALIZED EXPERTISE NEEDED FOR THIS MATTER

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

HEATHER PROCTOR, SR DEP ATTORNEY GEN Ph: 775-684-1271

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cschon1	01/10/2018 11:57:25 AM
Division Approval	cschon1	01/10/2018 11:57:27 AM
Department Approval	cschon1	01/10/2018 11:57:29 AM
Contract Manager Approval	cschon1	01/10/2018 11:57:32 AM
Budget Analyst Approval	myoun3	01/11/2018 07:23:16 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19596**Agency Name: **SECRETARY OF STATE'S OFFICE**Agency Code: **040**Appropriation Unit: **1050-23**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **D4 Advanced Media**Contractor Name: **D4 Advanced Media**Address: **140 W Huffaker Lane Suite 506**City/State/Zip: **Reno, NV 8511**Contact/Phone: **John Dunlap 775-636-9986**Vendor No.: **T29036600**NV Business ID: **NV20131368761**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/29/2018**

Anticipated BOE meeting date 01/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2019**Contract term: **1 year and 151 days**4. Type of contract: **Contract**Contract description: **Web Site Services**

5. Purpose of contract:

This is a new contract to improve search engine optimization of home pages and immediate landing pages compatible with nvsos.gov and nvsilverflume.gov.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,930.00**

Other basis for payment: See Attachment AA for payment schedule

II. JUSTIFICATION

7. What conditions require that this work be done?

The Secretary of State's Office desires to improve search engine optimization of home pages and immediate landing pages that is compatible with nvsos.gov and nvsilverflume.gov., with the goal of directing customers away from using paper documents, and instead to an online format.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the time, resources and expertise to complete the job.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

**The Glenn Group
D4 Advanced Media
Abbi Agency**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was selected based on the quality of the work most closely aligning to the other submitted bids.

Three evaluators assessed: Visual Appeal, Calls to Action, and Cost.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	01/05/2018 07:21:09 AM
Division Approval	pdover	01/05/2018 07:21:12 AM
Department Approval	pdover	01/05/2018 07:21:15 AM
Contract Manager Approval	shudder	01/08/2018 07:38:15 AM
Budget Analyst Approval	aurruty	01/11/2018 11:15:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19620**Agency Name: **SECRETARY OF STATE'S OFFICE**Agency Code: **040**Appropriation Unit: **1050-26**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **HIGH DESERT MICROIMAGING INC**Contractor Name: **HIGH DESERT MICROIMAGING INC**Address: **PO BOX 4697**City/State/Zip: **SPARKS, NV 89432**Contact/Phone: **Meg Miller 775-359-6980**Vendor No.: **PUR0000032A**NV Business ID: **NV19951110096**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/22/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2019**Contract term: **1 year and 158 days**4. Type of contract: **Contract**Contract description: **Scanner Maintenance**

5. Purpose of contract:

This is a new contract to provide maintenance for 18 months for scanners owned by the Secretary of State for use with the eSOS Corporate Filing System.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,138.00**

Other basis for payment: FY18 quarterly payments up to a maximum of \$9,713; FY19 quarterly payments up to a maximum of \$19,425

II. JUSTIFICATION

7. What conditions require that this work be done?

The eSOS Corporate Filing System requires the use of scanners to receive incoming corporate filing documents, work requests and payment instruments and uses the Pro Scan machines to convert the paper documents within the agency disaster recovery plan. The scanners will periodically require maintenance and service.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees within the Secretary of State or other State agencies are not specifically trained on the interface with Canon scanners and the eSOS Corporate Filing System and do not possess the technical knowledge to perform the required maintenance.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

High Sierra Business Systems
Ray A Morgan Company
High Desert Microimaging

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor guarantees service within 24 hours, has thorough knowledge of the business process of the Secretary of State's eSOS system and offered the best price.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdoover	01/11/2018 12:35:31 PM
Division Approval	pdoover	01/11/2018 12:35:44 PM
Department Approval	pdoover	01/11/2018 12:35:51 PM
Contract Manager Approval	shudder	01/11/2018 12:36:17 PM
Budget Analyst Approval	aurruty	01/11/2018 15:22:10 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **18992** Amendment Number: **1**

Agency Name: **SECRETARY OF STATE'S OFFICE** Legal Entity Name: **NV Department of Transportation**

Agency Code: **040** Contractor Name: **NV Department of Transportation**

Appropriation Unit: **1050-83** Address: **1263 South Stewart St**

Is budget authority available?: **Yes** City/State/Zip: **Carson City , NV 89701**

If "No" please explain: Not Applicable Contact/Phone: **Richard Brooks 775-888-7886**

Vendor No.: NV Business ID: **State Agency**

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/19/2017**

Anticipated BOE meeting date 01/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2022**Contract term: **4 years and 347 days**4. Type of contract: **Interlocal Agreement**Contract description: **Contract**

5. Purpose of contract:

This is the first amendment to an interlocal contract which provides SOS access to a statewide radio system and which is primarily designed to provide portable coverage on the State road system. This amendment will increase SOS's authority from \$7,500 to \$37,500 to cover the annual cost of the equipment and services over the term of the contract.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$7,500.00	\$7,500.00	\$7,500.00	No
2. Amount of current amendment (#1):	\$30,000.00	\$37,500.00	\$37,500.00	Yes - Info
3. New maximum contract amount:	\$37,500.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract allows SOS a statewide Radio System which is primarily designed to provide portable coverage statewide on the State road system. The Statewide Radio System is shared with multiple state entities participating in full legal accordance with the Federal Communications Commission (FCC) regulations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

SOS employees do not have the expertise to provide these services.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Yes

See the attached Authorization to Contract form for details.

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Yes

See the attached Authorization to Contract form for details.

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

The Contractor is a state agency

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOT and SOS have contracted for these services since 2016 Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdoover	11/30/2017 15:54:56 PM
Division Approval	pdoover	11/30/2017 15:54:59 PM
Department Approval	pdoover	11/30/2017 15:55:03 PM
Contract Manager Approval	shudder	12/01/2017 07:30:22 AM
Budget Analyst Approval	aurruty	01/12/2018 09:52:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19621**

Agency Name:	TREASURER - COLLEGE SAVINGS TRUST	Legal Entity Name:	ANDSON INC DBA
Agency Code:	051	Contractor Name:	ANDSON INC DBA
Appropriation Unit:	1092-21	Address:	ANDSON FOUNDATION / STE 101 11920 SOUTHERN HIGHLANDS PKWY
Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89141-3273
If "No" please explain:	Not Applicable	Contact/Phone:	702/785-0020
		Vendor No.:	PUR0005525
		NV Business ID:	NV20091554752

To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Transfer from Endowment Account

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/18/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **162 days**4. Type of contract: **Contract**Contract description: **Sponsorship**

5. Purpose of contract:

This is a new contract to provide a monetary sponsorship to the Andson Foundation for two schools in rural Nevada. This sponsorship includes sponsoring in-class curriculum, data management and reporting, piggy bank program implementation, and participating in college savings events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$10,000.00 per school

Other basis for payment: A total of \$20,000.00 is due to the vendor upon contract approval

II. JUSTIFICATION

7. What conditions require that this work be done?

The College Savings Division is responsible for identifying events in the community which help promote college savings and the importance of higher education for Nevadans.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This Sponsorship provides greater exposure for the Nevada College Savings Plans that the Treasurer's office staff couldn't accomplish on its own.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The State Treasurer's Office has sponsored this organization in the past with satisfactory performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Domestic Non-Profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	01/17/2018 11:12:27 AM
Division Approval	alaw1	01/17/2018 11:12:30 AM
Department Approval	alaw1	01/17/2018 11:12:32 AM
Contract Manager Approval	yli00	01/17/2018 11:15:14 AM
Budget Analyst Approval	laaron	01/18/2018 11:04:01 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19544**

Agency Name:	TREASURER - COLLEGE SAVINGS TRUST	Legal Entity Name:	INTERNATIONAL ASSOCIATION OF WORKING MOTHERS
Agency Code:	051	Contractor Name:	INTERNATIONAL ASSOCIATION OF WORKING MOTHERS
Appropriation Unit:	1092-21	Address:	Women's Money 1281 Baring Blvd Sparks, NV 89434
Is budget authority available?:	Yes	City/State/Zip	Sparks, NV 89434
If "No" please explain:	Not Applicable	Contact/Phone:	Edward Vento 775 815-5505
		Vendor No.:	T32001477
		NV Business ID:	NV20061198072

To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Transfer from Endowment Account

Agency Reference #: 051

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/02/2018**

Anticipated BOE meeting date 01/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **178 days**4. Type of contract: **Contract**Contract description: **Sponsorship**

5. Purpose of contract:

This is a new contract to provide a monetary sponsorship to the Women's Money Conferences in Reno and Las Vegas. This sponsorship includes a booth at the conferences, advertisement placement, logo placement, social media mentions, and speaking at breakout sessions.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,000.00**

Payment for services will be made at the rate of \$18,000.00 per Sponsorship

Other basis for payment: A total of \$18,000 is due to the vendor upon contract approval

II. JUSTIFICATION

7. What conditions require that this work be done?

The College Savings division is responsible for identifying events in the community which help promote college savings and the importance of higher education for Nevadans.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This sponsorship provides greater exposure for the Nevada College Savings Plans that the Treasurer's office staff couldn't accomplish on its own.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The State Treasurer's Office has sponsored this organization in the past with satisfactory performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Domestic Non-Profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	12/21/2017 10:51:12 AM
Division Approval	alaw1	12/21/2017 10:51:15 AM
Department Approval	alaw1	12/21/2017 10:51:17 AM
Contract Manager Approval	yli00	12/21/2017 11:00:00 AM
Budget Analyst Approval	laaron	01/02/2018 13:47:12 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19491**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **AIR SYSTEMS SERVICE OF SACRAMENTO**Contractor Name: **AIR SERVICE OF NEVADA**Address: **10831 OLD PLACERVILLE RD**City/State/Zip: **SACRAMENTO, CA 95827-2558**Contact/Phone: **916/368-0336**Vendor No.: **T29037507**NV Business ID: **NV20051642544**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building Rental Income Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2022**Contract term: **4 years and 31 days**4. Type of contract: **Contract**Contract description: **HVAC Services**

5. Purpose of contract:

This is a new contract that continues ongoing services to maintain HVAC system/equipment on a quarterly basis at the Nevada Historic Society in Reno.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,472.00**

Payment for services will be made at the rate of \$467.00 per Quarter

Other basis for payment: Quarter which are January, April, July and October for 2018, 2019, 2020 and 2021. \$5,000 is allotted for extra services not covered in contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

Buildings and Grounds must maintain an operating system at all times.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

B&G does not have the personnel needed to perform these tasks.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is vendor had the lowest bid.

d. Last bid date: 09/01/2017 Anticipated re-bid date: 09/01/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/18/2017 08:13:10 AM
Division Approval	ssands	12/18/2017 08:13:13 AM
Department Approval	ssands	12/18/2017 08:13:16 AM
Contract Manager Approval	ssands	12/18/2017 09:08:41 AM
Budget Analyst Approval	jrodrig9	01/01/2018 20:58:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19551**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	AIR SYSTEMS SERVICE & CONSTRUCTION
Agency Code:	082	Contractor Name:	AIR SERVICE OF NEVADA
Appropriation Unit:	1349-12	Address:	10831 OLD PLACERVILLE RD
Is budget authority available?:	Yes	City/State/Zip	SACRAMENTO, CA 95827-2558
If "No" please explain:	Not Applicable	Contact/Phone:	916-368-033
		Vendor No.:	T29037507
		NV Business ID:	NV20051642544

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % B&G Building Rental Income Revenue

Agency Reference #: ASD 2664275

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/30/2021**Contract term: **3 years and 334 days**4. Type of contract: **Contract**Contract description: **HVAC Services**

5. Purpose of contract:

This is a new contract that continues ongoing quarterly HVAC inspection and maintenance services for the Nevada Early Intervention facility in Reno.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$28,580.00**

Payment for services will be made at the rate of \$1,473.75 per quarter

Other basis for payment: Quarters are January, April, July and October for 2018,2019,2020 and 2021. Plus \$5,000 allotted for extra services not covered in the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

B&G must maintain an operating system at all times.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

B&G does not have the personnel needed to perform these tasks.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

BCS
AIR SYSTEMS SERVICE
JOHNSON CONTROLS

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor had the best prices.

d. Last bid date: 10/01/2017 Anticipated re-bid date: 10/01/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/18/2017 09:01:42 AM
Division Approval	ssands	12/18/2017 09:01:45 AM
Department Approval	ssands	12/18/2017 09:01:48 AM
Contract Manager Approval	ssands	12/18/2017 09:12:20 AM
Budget Analyst Approval	jrodrig9	01/01/2018 20:59:55 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19577**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: COIT SERVICES OF RENO LLC
Agency Code: 082	Contractor Name: COIT SERVICES OF RENO LLC
Appropriation Unit: 1349-12	Address: 105 Parr Boulevard
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89512
If "No" please explain: Not Applicable	Contact/Phone: Bryan Johnson 775-322-4266
	Vendor No.: T29014945
	NV Business ID: NV20051259352

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % B&G Building Rental Revenue Income

Agency Reference #: **ASD 2692416**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/19/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/28/2021**Contract term: **3 years and 344 days**4. Type of contract: **Contract**Contract description: **Emergency restoratio**

5. Purpose of contract:

This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services for state owned buildings in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,900.00**

Other basis for payment: Payment specifications are outlined in Contractor's Response, Attachment AA.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State needs to have a resource such as this to ensure the rapid restoration of vital State resources, facilities and services critical to the continuation of agency operations following a natural or man-made disaster.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the staff or specialized equipment to perform disaster recovery services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple contracts for emergency disaster recovery services

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/12/2018 06:26:45 AM
Division Approval	ssands	01/12/2018 06:26:51 AM
Department Approval	ssands	01/12/2018 06:26:56 AM
Contract Manager Approval	ssands	01/12/2018 06:27:00 AM
Budget Analyst Approval	jrodrig9	01/19/2018 15:11:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19529**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: H2O Environmental, Inc.

Contractor Name: **H2O Environmental, Inc.**Address: **3510 Barron Way Suite 200**City/State/Zip: **Reno, NV 89511**

Contact/Phone: Kevin Anderson 775-351-2237

Vendor No.: PUR0002244

NV Business ID: NV19961214703

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % B&G Building Rent Income Revenue**

Agency Reference #: ASD 2681366

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2022**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Environmental Svcs**

5. Purpose of contract:

This is a new contract to provide ongoing environmental and waste management services for state-owned buildings in Northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,500.00**

Other basis for payment: Please see attachment CC

II. JUSTIFICATION

7. What conditions require that this work be done?

All environmental and hazardous waste must be disposed of properly.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

B&G does not have the personnel or equipment to handle this task.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of several vendors and per SAM .0338.0, each contractor will be contacted to bid on available jobs.

d. Last bid date: 12/01/2017 Anticipated re-bid date: 12/01/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

B&G has used this vendor since 2002 and service is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/12/2018 06:28:13 AM
Division Approval	ssands	01/12/2018 06:28:18 AM
Department Approval	ssands	01/12/2018 06:28:22 AM
Contract Manager Approval	ssands	01/12/2018 06:29:05 AM
Budget Analyst Approval	jrodrig9	01/18/2018 17:03:30 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **17330**Amendment Number: **2**Legal Entity Name: **LOPEZ, ROBERT DBA**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Contractor Name: **LOPEZ, ROBERT DBA**Agency Code: **082**Address: **STAY GREEN TREE SERVICE**Appropriation Unit: **1349-12****PO BOX 1335**Is budget authority available?: **Yes**City/State/Zip: **CARSON CITY, NV 89702**

If "No" please explain: Not Applicable

Contact/Phone: **775-883-7899**Vendor No.: **T80931206A**NV Business ID: **NV20121010715**To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/01/2016**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **02/29/2020**

Termination Date:

Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Arborist Services**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing arborist services for state-owned facilities in the Carson City and Reno area. This amendment increases the maximum amount from \$60,000 to \$100,000 due to demand and cost of services being greater than projected.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$35,000.00	\$35,000.00	\$35,000.00	Yes - Info
a. Amendment 1:	\$25,000.00	\$25,000.00	\$60,000.00	Yes - Action
2. Amount of current amendment (#2):	\$40,000.00	\$40,000.00	\$40,000.00	Yes - Info
3. New maximum contract amount:	\$100,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

It is necessary to maintain grounds on state properties for safety and to have the expertise of the arborist.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These projects are beyond the manpower, equipment and knowledge of Buildings and Grounds staff.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

There is more than one contractor for arborist work. Per SAM 0338.0, each contractor will be contacted to submit bids on projects. Pursuant to NRS 338.13862, Buildings and Grounds is using a Public Works pre-qualified bidder.

d. Last bid date: 11/01/2015 Anticipated re-bid date: 11/01/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 2007 to present for Buildings and Grounds work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/12/2018 07:10:52 AM
Division Approval	ssands	01/12/2018 07:10:57 AM
Department Approval	ssands	01/12/2018 07:11:01 AM
Contract Manager Approval	ssands	01/12/2018 07:11:06 AM
Budget Analyst Approval	jrodrig9	01/18/2018 16:55:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19505**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **OLCESE CONSTRUCTION COMPANY**Contractor Name: **OLCESE CONSTRUCTION COMPANY**Address: **125 INDUSTRIAL PKWY**City/State/Zip: **MOUND HOUSE, NV 89706-7700**Contact/Phone: **775-882-1647**Vendor No.: **T29035459**NV Business ID: **NV20101783346**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Building Rental Income Revenue**Agency Reference #: **ASD 2665111**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/30/2021**Contract term: **3 years and 334 days**4. Type of contract: **Contract**Contract description: **Waste Management**

5. Purpose of contract:

This is a new contract that provides on-call construction, storm damage, property damage clean-up and disposal services for state-owned facilities in Northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Payment for services will be made at the rate of \$0.00 per job

Other basis for payment: 40-yard bin \$450 per dump; 30 yard bin \$425 per dump; 20 yard bin \$400 per dump; 10 yard bin \$375 per dump; 30 yard closed top bin \$495 per dump.

II. JUSTIFICATION

7. What conditions require that this work be done?

B&G is required to keep state-owned properties in a clean and safe environment for employees and visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

B&G does not have the personnel or equipment to process waste management.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Olcese will be able to provide services with more flexibility and is a secondary vendor to Waste Management.

d. Last bid date: 11/01/2017 Anticipated re-bid date: 10/31/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/18/2017 10:36:13 AM
Division Approval	ssands	12/18/2017 10:36:16 AM
Department Approval	ssands	12/18/2017 10:36:20 AM
Contract Manager Approval	ssands	12/18/2017 10:36:23 AM
Budget Analyst Approval	jrodrig9	01/01/2018 20:13:27 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19549**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	DG KOCH ASSOCIATES LLC
Agency Code:	082	Contractor Name:	DG KOCH ASSOCIATES LLC
Appropriation Unit:	1535-33	Address:	2920 S JONES BLVD. SUITE 100
Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89146-5394
If "No" please explain:	Not Applicable	Contact/Phone:	702-221-5160
		Vendor No.:	T29026336
		NV Business ID:	NV20061487757

To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 111664

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 180 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Caliente Youth Center HVAC Systems Replacement CIP project to include mechanical and electrical design documents, bid documents and construction administration services for the replacement of rooftop HVAC system for the gymnasium, classroom and dining facilities at the center: CIP Project No. 17-M31; SPWD Contract No.111664.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$43,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Bassi, Brian, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/15/2017 14:24:04 PM
Division Approval	Imars1	12/15/2017 14:24:08 PM
Department Approval	Imars1	12/15/2017 14:24:11 PM
Contract Manager Approval	Imars1	12/15/2017 14:24:13 PM
Budget Analyst Approval	jrodrig9	01/01/2018 19:21:15 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19618**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **1535-27**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **MELROY ENGINEERING, INC DBA**Contractor Name: **MELROY ENGINEERING, INC DBA**Address: **MELROY ENGINEERING CONSULTANTS****4599 LONGLEY LANE
RENO, NV 89502**Contact/Phone: **775-828-4889**Vendor No.: **T29022618**NV Business ID: **NV19971093631**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111756**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/18/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 163 days**4. Type of contract: **Contract**Contract description: **Arch/Engi**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Northern Nevada Child and Adolescent Services - Emergency Generator Upgrades CIP project to include design, construction and bid documents for the installation of a new 350KW generator at the Reno facility: CIP Project No. 17-M11; SPWD Contract No. 111756.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,500.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Davidow, Cliff, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	01/10/2018 08:57:04 AM
Division Approval	Imars1	01/10/2018 08:57:07 AM
Department Approval	Imars1	01/10/2018 08:57:10 AM
Contract Manager Approval	Imars1	01/10/2018 08:57:12 AM
Budget Analyst Approval	jrodrig9	01/18/2018 16:41:30 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19556**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	SOUTHWEST ELECTRITECH SERVICES LLC
Agency Code:	082	Contractor Name:	SOUTHWEST ELECTRITECH SERVICES LLC
Appropriation Unit:	1565-74	Address:	3711 REGULUS AVE. SUITE 2
Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89102-8346
If "No" please explain:	Not Applicable	Contact/Phone:	702-685-5510
		Vendor No.:	T29030016
		NV Business ID:	NV20081607937

To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 111732

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 180 days**4. Type of contract: **Contract**Contract description: **Mech/Elec**

5. Purpose of contract:

This is a new contract to provide professional mechanical and electrical services for the Lovelock Correctional Center - Central Warehouse and Culinary Refrigeration Unit Replacements CIP project to included the installation of electrical power monitoring equipment and power data recording devices sufficient to provide detailed voltage, amperes and kilowatt demands and circuit loads: CIP Project No. 15-M10; SPWD Contract No. 111732.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,235.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2015 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Mechanical & Electrical are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Dobson, TJ, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/19/2017 08:44:26 AM
Division Approval	Imars1	12/19/2017 08:44:29 AM
Department Approval	Imars1	12/19/2017 08:44:32 AM
Contract Manager Approval	Imars1	12/19/2017 08:44:34 AM
Budget Analyst Approval	jrodrig9	01/01/2018 19:06:03 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19543**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **1585-43**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CROOK, RAYMOND P DBA**Contractor Name: **CROOK, RAYMOND P DBA**Address: **RPC ROOF CONSULTING SERVICES
14370 MOUNT SNOW DR.**City/State/Zip: **RENO, NV 89511-9185**Contact/Phone: **775-339-9396**Vendor No.: **T29013770**NV Business ID: **NV20101198067**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111674**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 180 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Warm Springs Correctional Center Roof Replacement - Housing Unit 4 CIP project to include recommendations for removal of current roof and installation of the new roof, bid documents, roof plans and specifications, quality assurance and final roof inspection services: CIP Project No. 17-S01-5; SPWD Contract No. 111674.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$39,125.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Falconer, Mark, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/14/2017 08:31:06 AM
Division Approval	Imars1	12/14/2017 08:31:09 AM
Department Approval	Imars1	12/14/2017 08:31:13 AM
Contract Manager Approval	Imars1	12/14/2017 08:31:16 AM
Budget Analyst Approval	jrodrig9	01/01/2018 16:34:56 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19500**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **1590-91**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.**Contractor Name: **HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.**Address: **dba H+K
5485 RENO CORPORATE DR STE 100
RENO, NV 89511-2262**City/State/Zip: **RENO, NV 89511-2262**Contact/Phone: **775-332-6640**Vendor No.: **T80984709**NV Business ID: **NV19941047730**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/20/2017**

Anticipated BOE meeting date 01/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 192 days**4. Type of contract: **Contract**Contract description: **Roofing Replacement**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Heroes Memorial Building Annex - Roofing Replacement and Roof Seismic Stabilization CIP project to include design, construction, bid and construction administration services for the installation of a single ply roofing system and seismic upgrade for the roof structure and masonry walls: CIP Project No. 17-M68: SPWD Contract No. 111642

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,365.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Agricultural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kirsten Nalley, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	11/28/2017 14:29:31 PM
Division Approval	ddav12	11/28/2017 14:29:33 PM
Department Approval	ddav12	11/28/2017 14:29:36 PM
Contract Manager Approval	ddav12	11/28/2017 14:29:39 PM
Budget Analyst Approval	jrodrig9	12/20/2017 17:44:52 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19550**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **All Appropriations**Is budget authority available?: **No**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD, but all funding and contractor payment responsibilities will remain with the initiating agency. For this contract the funding and expenditure authority will reside in the Account 4162, expenditure category 68 ONE SHOT APPROP-EQUIP 2013.

100% Agency funded CIP

Legal Entity Name: **COPOULOS, JOHN P DBA**Contractor Name: **COPOULOS, JOHN P DBA**Address: **JP COPOULOS ARCHITECT
PO BOX 2517**City/State/Zip: **CARSON CITY, NV 89702**Contact/Phone: **775-720-4051**Vendor No.: **T81019637**NV Business ID: **NV20101431422**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111634**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2022**Contract term: **4 years and 180 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Fort Churchill Adobe Rehabilitation project and will include architectural design and construction administration through construction for the rehabilitation of the adobe walls and construction documents for all of the unoccupied buildings on site CIP Project No. 18-A023; SPWD Contract No. 111634.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,550.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2018 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Oxoby, Robbie, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lmars1	12/15/2017 15:12:44 PM
Division Approval	lmars1	12/15/2017 15:12:47 PM
Department Approval	lmars1	12/15/2017 15:12:49 PM
Contract Manager Approval	lmars1	12/15/2017 15:12:52 PM
Budget Analyst Approval	jrodrig9	01/01/2018 19:27:48 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19595**Agency Name: **ADMIN - DIRECTOR'S OFFICE**Agency Code: **087**Appropriation Unit: **1029-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Stories in Place LLC**Contractor Name: **Stories in Place LLC**Address: **2370 Watt Street**City/State/Zip: **Reno, NV 89509**Contact/Phone: **Alicia Barber 775-771-3975**Vendor No.: **T32005533**NV Business ID: **NV20151097667**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	40.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	60.00 % Community Foundation

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/19/2018**Anticipated BOE meeting date **03/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **161 days**4. Type of contract: **Contract**Contract description: **Women's Exhibit**

5. Purpose of contract:

This is a new contract to provide development, design and implementation services for an exhibit, which will display women's past and present contributions to Nevada's heritage, traditions, and history. This exhibit will be located in the Breezeway of the State Capitol building.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,350.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Nevada Commission for Women studies the changing and developing roles and contributions of women in the state. The Commission is charged with the duty to study the changing and developing roles of women in society, including the recognition of socioeconomic factors that influence the status of women, and recommend proposed legislation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack the expertise.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The contractor was named on and awarded the grant.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Molly Walt, Management Analyst II Ph: 775-684-0296

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amarangi	01/16/2018 15:39:54 PM
Division Approval	amarangi	01/16/2018 15:39:57 PM
Department Approval	amarangi	01/16/2018 15:39:59 PM
Contract Manager Approval	amarangi	01/16/2018 15:40:01 PM
Budget Analyst Approval	knielsen	01/19/2018 09:47:37 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19520**Agency Name: **ADMIN - HEARINGS AND APPEALS DIVISION**Agency Code: **089**Appropriation Unit: **1015-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Ward Mediation Services L.L.C.

Contractor Name: **Lorna Ward**Address: **75 Lonesome Polecat Lane**City/State/Zip: **Washoe Valley, NV 89704**

Contact/Phone: Lorna Ward 775-883-5095

Vendor No.:

NV Business ID: NV20171492613

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Charges for Services

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2017**

Anticipated BOE meeting date 02/2018

Retroactive? **Yes**

If "Yes", please explain

The Governor appointed Lorna Ward as a Special Appeals Officer on 10/01/2017.3. Termination Date: **08/31/2019**Contract term: **1 year and 334 days**4. Type of contract: **Contract**Contract description: **Contract**

5. Purpose of contract:

This is a new contract to provide services as an appointed Special Appeals Officer to handle cases related to Human Resource Management, Department of Employment, Training, and Rehabilitation, Department of Education and Medicaid provider matters.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Appeals Officer responsibilities include cases related to Division of Human Resource Management in accordance with NRS Chapter 284; Medicaid Provider Matters in accordance with NRS chapter 422; Department of Training and Rehabilitation in accordance with NRS Chapter 615; Department of Education in accordance with NRS Chapter 391; and other matters as assigned by the Division. Pursuant to the Nevada Administrative Procedures Act (NRS Chapter 233B) decisions to judicial review.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Hearings Division does not have attorneys on staff. These are positions appointed by the governor to conduct hearings for the Hearings Division on a case by case basis; they will be paid by the agencies who those hearing pertain to.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Lorna Ward's Company is Ward Mediation Services but the contract will be in her name.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Vanessa Curiel, LSII Ph: 702-486-2741

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	12/04/2017 07:16:58 AM
Division Approval	ddav12	12/04/2017 07:17:01 AM
Department Approval	ddav12	12/04/2017 07:17:03 AM
Contract Manager Approval	ddav12	01/02/2018 11:16:08 AM
Budget Analyst Approval	knielsen	01/03/2018 13:30:50 PM



**DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION**

**209 E. Musser Street, Room 304
Carson City, Nevada 89701-4204
(775) 684-0273
Fax (775) 684-0275**

September 9, 2014

MEMORANDUM

To: Executive Branch Budget Officer

From: Debra David - Program Officer 1, Contracts Unit

Date: January 2, 2018

Subject: Lorna Ward Contract

The Governor as a Special Hearings Officer appointed this contractor, Lorna Ward on October 1, 2017 for the Division of Hearings and Appeals.

Due to the critical need and backlog of cases, the contractor began work on October 1, 2017. There was not enough time to process a new contract between September 29, 2017 and October 1, 2017.

I am confident this is not an ongoing issue and respectfully request a start date for this contract to be October 1, 2017.

Thank you.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19565**Agency Name: **DTCA - DIVISION OF TOURISM**Agency Code: **101**Appropriation Unit: **1522-31**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **DIRECT CALL CENTERS LLC**Contractor Name: **DIRECT CALL CENTERS LLC**Address: **1934 W GRAY STREET
STE 340**City/State/Zip: **HOUSTON, TX 77019-4828**Contact/Phone: **PATRICK DEVERS 800-901-7706**Vendor No.: **T32005821**NV Business ID: **NV20171753471**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/22/2017**

Anticipated BOE meeting date 01/2018

Retroactive? **Yes**

If "Yes", please explain

In order to maintain call center operations without any downtime.3. Termination Date: **06/30/2021**Contract term: **3 years and 190 days**4. Type of contract: **Contract**Contract description: **Call Center Services**

5. Purpose of contract:

This is a new contract to provide ongoing services to receive inbound domestic and Canadian phone calls from potential Nevada visitors.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$21,500.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Nevada Division of Tourism serves as the state's consumer-focused travel marketing organization to promote statewide visitation, resulting in an increase in revenue for Nevada's communities. Tourism is funded entirely by lodging tax revenues, so driving overnight visitation is critical to the Division's ability to continue to market the State and ensure long-term sustainability. The principal goal of this project is to receive inbound domestic and Canadian phone calls from potential Nevada visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada Division of Tourism does not have the staff or facilities to answer live phone calls from potential visitors seven days a week.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 171203

Approval Date: 12/21/2017

c. Why was this contractor chosen in preference to other?

This vendor is currently maintaining the call center services.

d. Last bid date: 03/30/2017 Anticipated re-bid date: 01/05/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	12/21/2017 16:40:20 PM
Division Approval	amathies	12/21/2017 16:40:22 PM
Department Approval	amathies	12/21/2017 16:40:24 PM
Contract Manager Approval	amathies	12/21/2017 16:57:51 PM
Budget Analyst Approval	laaron	12/22/2017 08:56:30 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19601**Agency Name: **DTCA - DIVISION OF TOURISM**Agency Code: **101**Appropriation Unit: **1522-31**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **DynaGraphics Printing, Inc.**Contractor Name: **DynaGraphics Printing, Inc.**Address: **2001 Timber Way**City/State/Zip: **Reno , NV 89512**Contact/Phone: **775-762-7699**

Vendor No.:

NV Business ID: **NV19911030226**To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Lodging Tax

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2018**

Anticipated BOE meeting date 01/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **3 years and 169 days**4. Type of contract: **Contract**Contract description: **Printing Services**

5. Purpose of contract:

This is a new contract to provide printing services and an online ordering system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The services DynaGraphics will provide to the Department of Tourism and Cultural Affairs is crucial to the operations and duties that DTCA and all of its agencies need to perform.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DTCA or its Agencies is unable to staff FTE's, buy the equipment needed or provide adequate space to accommodate the services DynaGraphics will provide.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

RRD
ACarlisleb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	01/10/2018 13:18:49 PM
Division Approval	amathies	01/10/2018 13:18:51 PM
Department Approval	amathies	01/10/2018 13:18:53 PM
Contract Manager Approval	amathies	01/10/2018 13:18:58 PM
Budget Analyst Approval	laaron	01/12/2018 12:59:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19576**Agency Name: **ADMIN - ENTERPRISE IT SERVICES**Agency Code: **180**Appropriation Unit: **1385-26**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **IBM**Contractor Name: **IBM**Address: **7100 Highlands Parkway**City/State/Zip: **Smyrna , GA 30082**Contact/Phone: **770-435-1169**Vendor No.: **PUR0000395B**NV Business ID: **NV19371000083**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % User Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/19/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **02/28/2018**Contract term: **40 days**4. Type of contract: **Contract**Contract description: **Relocation Services**

5. Purpose of contract:

This is a new contract to provide relocation services for two IBM machines that are located in Las Vegas and Carson City.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,752.00**

Other basis for payment: \$16,752 Service Charge

II. JUSTIFICATION

7. What conditions require that this work be done?

Relocation services consist of planning/management, relocation of hardware, and mover services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge to perform this service.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)****Approval #: 170704****Approval Date: 07/17/2017**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kathleen McLaughlin, IT Manager li Ph: 775-684-4325

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	01/02/2018 11:42:11 AM
Division Approval	ddav12	01/02/2018 11:42:13 AM
Department Approval	ddav12	01/02/2018 11:42:16 AM
Contract Manager Approval	ddav12	01/02/2018 11:42:19 AM
Budget Analyst Approval	cmurph3	01/19/2018 08:13:07 AM

State of Nevada
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300
Carson City, NV 89701



Brian Sandoval
Governor

Patrick Cates
Director

Jeffrey Haug
Administrator

Purchasing Use Only:

Approval#: 170704

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency: <i>EITS</i>		
	Contact Name and Title	Phone Number	Email Address
	<i>Kathleen McLaughlin, Mainframe Systems ITM</i>	<i>(775) 684-4325</i>	<i>kfmclaug@admin.nv.gov</i>

1b	Vendor Information:	
	Identify Vendor:	<i>Sirius Computer Solutions</i>
	Contact Name:	<i>John Stransky</i>
	Address:	<i>10100 Reunion Place, Ste 500, San Antonio, TX 78216</i>
	Telephone Number:	<i>(702) 612-3684</i>
1b	Email Address:	<i>john.stransky@siriuscom.com</i>
	Vendor Information:	
	Identify Vendor:	<i>IBM Global Financing</i>
	Contact Name:	<i>Jelita Holmesly / John Belanger</i>
	Address:	<i>Lockbox 534151, Atlanta, GA 30353</i>
1b	Telephone Number:	<i>(714) 270-3437 / (714) 815-8049</i>
	Email Address:	<i>jelita@us.ibm.com / jrbelanger@us.ibm.com</i>

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	<input type="checkbox"/>

1d	Contract Information:			
	Is this a new Contract?	Yes	<input checked="" type="checkbox"/>	No
	Amendment:	#		
	CETS:	#		

1e	Term:			
	One (1) Time Purchase:			
	Contract:	Start Date:	<i>08/01/2017</i>	End Date:

1f	Funding:	
	State Appropriated:	<i>Internal service funds</i>
	Federal Funds:	

Grant Funds:	
Other (Explain):	

1g	Total Estimated Value of this Service Contract, Amendment or Purchase: \$19.5 mil (over 4 years)	
	<i>AIX Hardware including maintenance/support</i>	<i>\$1.1 million</i>
	<i>Mainframe Hardware including maintenance/support</i>	<i>\$3 million</i>
	<i>Software (including ELA of \$9 million)</i>	<i>\$15 million</i>
	<i>Services implementation/enhancements</i>	<i>\$350,000</i>

2	Provide a description of work/services to be performed or commodity/good to be purchased:	
	<i>Purchasing upgrade and/or replacement hardware for the North and South Mainframe enterprise CPU, direct access storage, and virtual tape libraries. Procuring associated installation services required for successfully completing Mainframe hardware upgrades and refreshes. Obtaining new and replacement IBM Mainframe product software licenses.</i>	

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor:	
	<i>The IBM business model requires customers go through their business partners to purchase their hardware because they do not sell hardware directly to customers. Sirius is a value added reseller whom EITS has a long history collaborating with to provide the State of Nevada hardware equipment refreshes at pricing levels lower than the State Government standard pricing. They have historically and continue provide the EITS datacenter with exceptional customer service. Their technical staff is composed of highly skilled industry experts, who expeditiously respond. When EITS needs assistance resolving problems or requests technical assistance with the EITS Mainframe hardware and software enterprise they are our number one support vehicle.</i>	
	<i>The EITS North and South Mainframe enterprise is composed of a highly complex and intricate IBM hardware configuration. To successfully function, the EITS Mainframe hardware configuration must have its internal software and the EITS specific enterprise configurations correctly co-defined at time of hardware installation. Sirius has worked diligently to comprehensively understand EITS' configuration and learn EITS' operation flow.</i>	
	<i>The Mainframe platform's core operating system is IBM's z/OS which can only be purchased either directly from IBM or through an IBM business partner.</i>	

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:	
	<i>When service providers provide a proposal for hardware costs the pricing is based with the consideration they will be completing the entire project including performing the necessary services detailed in their submitted Scope of Work. To educate an outside vendor on the intricacies of EITS' Mainframe hardware enterprise would be exhaustive and counterproductive to business and result in an increase of the overall project cost.</i>	
	<i>The operating system for Mainframe technology can only be purchased directly from IBM or from an</i>	

	IBM business partner. Supplemental operating system software products which enhance mainframe functionality are sold by other vendors, yet their pricing is oftentimes greater than IBM's.
--	---

5	Were alternative services or commodities evaluated? Check One.		Yes:	<input checked="" type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>					
	<i>EITS periodically reevaluates its Mainframe supplemental software seeking the lowest priced equitable products available; however, non-IBM Mainframe products are frequently priced higher than IBM's.</i>					
	b. <i>If not, why were alternatives not evaluated?</i>					
<i>Over the past six plus years, EITS has built a complex Mainframe enterprise, and Sirius has a comprehensive knowledge of the required hardware purchases specific to upgrading EITS' hardware to keep the enterprise supported and current.</i>						

6	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers <u>MUST</u> accompany this request.				Yes:		No:	<input checked="" type="checkbox"/>
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>							
	Term Start and End Dates		Value	Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)			
			\$					
			\$					
			\$					
			\$					

7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
	<i>Not using a vendor who comprehensively understands the complexities of the EITS Mainframe enterprise can result in extensive delays, as the other vendor would require being meticulously educated on our hardware configuration. Using a different vendor puts EITS at risk of getting an improperly and/or incompatible hardware solution and a mismatched software operating system. Hardware and software installation delays can potentially place the entire Mainframe infrastructure at risk for an enterprise-wide cataclysmic failure if the upgrade is not accurately configured and completed before reaching its end-of-life.</i>

8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
	<i>Going outside of the IBM Mainframe hardware and/or software solution would require an entire conversion and replacement of existing Mainframe related CPUs, disk arrays, and virtual tape subsystems. When service providers provide a proposal for hardware costs the pricing is based with the consideration they will be completing the entire project including performing the necessary services detailed in their submitted Scope of Work. Sirlus continues to negotiate pricing to a level that is lower than the State Government standard pricing. Allowing another vendor to complete the Statement of Work services for hardware installations, will most likely result in an overall increase to the project cost.</i>

9	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the Instructions.</u>	Yes:	<input checked="" type="checkbox"/>	No:	
	a. If yes, please provide details regarding future obligations or needs.				
	<i>The State will be obligated to purchase future upgrade equipment and operating system software from IBM to replace existing equipment and products, as support will eventually expire. Additionally, the directive for acquiring this type of hardware equipment has been to process via an operating lease.</i>				

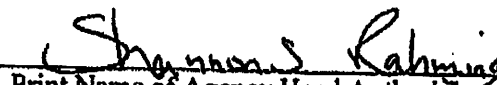
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Print Name of Agency Representative Initiating Request

Date


Signature of Agency Head Authorizing Request


Print Name of Agency Head Authorizing Request

7/12/17
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:


Administrator, Purchasing Division or Designee

7-17-2017
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19557**Agency Name: **ADMIN - ENTERPRISE IT SERVICES**Agency Code: **180**Appropriation Unit: **1385-26**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **JEM COMPUTERS, INC.**Contractor Name: **JEM COMPUTERS, INC.**Address: **JEM TECH GROUP
23537 LAKEPOINTE DR
CLINTON TOWNSHIP, MI 48036-3323**City/State/Zip: **CLINTON TOWNSHIP, MI 48036-3323**Contact/Phone: **586/783-3400**Vendor No.: **PUR0003132**NV Business ID: **NV20171546792**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % User Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/23/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/01/2018**Contract term: **37 days**4. Type of contract: **Contract**Contract description: **Installation Service**

5. Purpose of contract:

This is a new contract to provide equipment installation services for the State of Nevada Lock Project.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$34,368.57****II. JUSTIFICATION**

7. What conditions require that this work be done?

The current system has been inoperable for the past three years. A new system is needed to log access to racks for auditing purposes. This new system will not only log entry, but it will also identify the person entering; thus, providing EITS more insight in regards to security.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge or expertise for the installation of Digitus products.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

no other bidders

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Botelho, Steve, IT Professional Ph: 775-684-4342

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lmars1	01/18/2018 07:34:05 AM
Division Approval	lmars1	01/18/2018 07:34:08 AM
Department Approval	lmars1	01/18/2018 07:34:13 AM
Contract Manager Approval	lmars1	01/18/2018 07:34:16 AM
EITS Approval	lolso3	01/18/2018 08:52:55 AM
Budget Analyst Approval	cmurph3	01/23/2018 13:39:34 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19524**Agency Name: **ADMIN - ENTERPRISE IT SERVICES**Agency Code: **180**Appropriation Unit: **1385-07**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **SILVER STATE FORKLIFT, INC.**Contractor Name: **SILVER STATE FORKLIFT, INC.**Address: **705 E GLENDALE AVE.**City/State/Zip: **SPARKS, NV 89431**Contact/Phone: **775-359-5005**Vendor No.: **T81017329**NV Business ID: **NV20091185493**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Computer Facility Fees

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/21/2017**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/15/2021**Contract term: **3 years and 360 days**4. Type of contract: **Contract**Contract description: **Forklift Maintenance**

5. Purpose of contract:

This is a new contract for repair and maintenance services for the Clark Fork Lift plus charger and the Walkie Stacker plus charger located at the Computer Facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The facility forklifts and battery need to have ongoing repair, service and maintenance as they are heavily used and have parts that could need replacing at any time.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and expertise to maintain or repair the equipment.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Industrial Handling Equipment Inc.
Silver State Forklift
Reno Forklift**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is the only one that responded to the Solicitation.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor was previously contracted by Enterprise Information Technology Services and was satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Dennis Sannebeck, Facility Supervisor 3 Ph: 775-684-4320

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	12/05/2017 08:35:49 AM
Division Approval	ddav12	12/05/2017 08:35:51 AM
Department Approval	ddav12	12/05/2017 08:35:54 AM
Contract Manager Approval	ddav12	12/19/2017 07:01:31 AM
Budget Analyst Approval	cmurph3	12/21/2017 13:30:08 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19179**Amendment Number: **1**Legal Entity Name: **The Abbi Agency**Agency Name: **NDE - DEPARTMENT OF EDUCATION**Contractor Name: **The Abbi Agency**Agency Code: **300**Address: **1385 Haskell Street**Appropriation Unit: **2721-35**Is budget authority available?: **Yes**City/State/Zip: **Reno, NV 89509**If "No" please explain: **Not Applicable**Contact/Phone: **Abbi Whitaker 775-323-2977**Vendor No.: **T27037235**NV Business ID: **NV20081200897**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/18/2017**Anticipated BOE meeting date **03/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **02/07/2018**

Termination Date:

Contract term: **142 days**4. Type of contract: **Contract**Contract description: **Marketing & Branding**

5. Purpose of contract:

This is the first amendment to the original contract to provide services of marketing and branding for the department's program established under SB 212 in the 2017 Legislative Session. This amendment increases the maximum amount from \$20,000 to \$44,000 due to the office's change in name and brand from Safe-to-Tell to SafeVoice, a Nevada specific name and brand which requires research, strategy, and development.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$20,000.00	\$20,000.00	\$20,000.00	Yes - Info
2. Amount of current amendment (#1):	\$24,000.00	\$24,000.00	\$44,000.00	Yes - Info
3. New maximum contract amount:	\$44,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Safe2Tell is a requirement in NRS 388.1455 which states in part: Provide to each public school educational materials regarding the program, including, without limitation, the telephone number and any other methods by which a report may be made. In addition, to launch the Safe2Tell program effectively requires 2 stages of public information launch, and sustained/refresh to 3 district audiences students, parents, and the community at large, within both urban and rural Nevada. The complexity of that challenge necessitates a professional strategy be developed so that it may be accomplished within a very short timeframe with limited financial resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no available resources to perform the service needed.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

The Abbi Agency
KPS3
The Glenn Group

- b. Solicitation Waiver: **Not Applicable**

- c. Why was this contractor chosen in preference to other?

The vendor was able to provide the services within the timeframe and budget amount.

- d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Wildlife - May 9, 2017 - work has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

amccalla

01/12/2018 13:20:00 PM

Division Approval	amccalla	01/12/2018 13:20:02 PM
Department Approval	amccalla	01/12/2018 13:20:05 PM
Contract Manager Approval	ablackwe	01/12/2018 13:34:28 PM
Budget Analyst Approval	knielsen	01/23/2018 09:06:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19571**

Agency Name:	ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS	Legal Entity Name:	BRENNER, ALLAN DBA
Agency Code:	332	Contractor Name:	BRENNER, ALLAN DBA
Appropriation Unit:	1052-04	Address:	ALLAN ENTERPRISES 581 BORGES CT FOLSOM, CA 95630
Is budget authority available?:	Yes	City/State/Zip	FOLSOM, CA 95630
If "No" please explain:	Not Applicable	Contact/Phone:	916/608-0711
		Vendor No.:	T29006226
		NV Business ID:	NV2031529224

To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: ASD 2666906

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/08/2017**

Anticipated BOE meeting date 02/2018

Retroactive? **Yes**

If "Yes", please explain

The invoice arrived just as the last ISP Manager left the department and regrettably, the invoice was misplaced. The IPS Manager position has been vacant for over three months. Kodak will not change the maintenance dates so, in order to prevent any more invoice issues we are extending a three year contract to the vendor.

3. Termination Date: **10/07/2020**Contract term: **3 years**4. Type of contract: **Contract**Contract description: **Repair & Maintenance**

5. Purpose of contract:

This is a new contract to provide maintenance and repair of Kodak Archive Writer Model 4800.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,885.35**

Payment for services will be made at the rate of \$0.00 per annual

Other basis for payment: FY18 \$7,485.00; FY19 \$8,233.50 and FY20 \$9,166.85

II. JUSTIFICATION

7. What conditions require that this work be done?

NSLA must maintain all equipment in working order.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is specialized equipment that can only be serviced by a Kodak authorized technician.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Image Access
Allan Enterprises
Kodak Alaris

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the lowest quote.

d. Last bid date: 12/01/2017 Anticipated re-bid date: 08/30/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/28/2017 13:09:50 PM
Division Approval	ssands	12/28/2017 13:09:54 PM
Department Approval	ssands	12/28/2017 13:09:58 PM
Contract Manager Approval	ssands	12/28/2017 13:12:31 PM
Budget Analyst Approval	hfield	12/29/2017 15:05:58 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Nevada State Library, Archives and Public Records
100 N. Stewart Street | Carson City, NV 89701
Phone: (775) 684-3313 | TDD: (775) 687-8338 | Fax: (775) 684-3311

MEMORANDUM

DATE: December 12, 2017

TO Board of Examiners

FROM: Teri J Mark, Assistant Administrator

RE: Kodak Archive Writer Maintenance Contract

May we have permission to back pay the maintenance invoice to the original date of the invoice? This amount was budget for FY17. The archive writer converts digital images to preservation microfilm. When the invoice arrive we were unaware that the contract had expired and the new contract required that it go out to bid, delaying the submittal.

The invoice arrived just as the last IPS manager we moving on to another job and, regrettably, the invoice was misplaced. The IPS manager position has been vacant for over three months. We want to hire and change the duties of the IPS manager which required a NP-19 – a process that has been in the system for over three months.

cc: Jeff Kintop

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19581**

Agency Name:	ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS	Legal Entity Name:	CDMS, Inc. dba Precision Document Imaging
Agency Code:	332	Contractor Name:	CDMS, Inc. dba Precision Document Imaging
Appropriation Unit:	2890-21	Address:	2440 Vassar Street, Suite #1
Is budget authority available?:	Yes	City/State/Zip	Reno, NV 89502
If "No" please explain:	Not Applicable	Contact/Phone:	Mike Farrel 775-337-1987
		Vendor No.:	PUR0002739
		NV Business ID:	NV20111019620

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Library & Archives Gift Fund

Agency Reference #: ASD 2696825

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/09/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2019**Contract term: **1 year and 356 days**4. Type of contract: **Contract**Contract description: **Document Imaging**

5. Purpose of contract:

This is a new contract to provide installation and training with OnBase Enterprise ECM solution.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,000.00**

Payment for services will be made at the rate of \$0.00 per One time cost

Other basis for payment: Solution training 40/hr at \$150/hr for total of \$6000; AX to OnBase Conversion 73.33/hr at \$150/hr for total of \$11,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

NSLAPR's current document management system is being replaced with OnBase as this software has features needed to help the State gain operational efficiencies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NSLAPR does not have the personnel to handle this major task.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Precision Document Imaging
Laserfishe
IBM Solution

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/08/2018 11:15:33 AM
Division Approval	ssands	01/08/2018 11:15:37 AM
Department Approval	ssands	01/08/2018 11:15:40 AM
Contract Manager Approval	ssands	01/08/2018 11:29:20 AM
Budget Analyst Approval	cpalme2	01/09/2018 16:32:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19527**Agency Name: **ADMIN - NV ST LIBRARY,
ARCHIVES AND PUBLIC RECORDS**Agency Code: **332**Appropriation Unit: **2891-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Califa Group**Contractor Name: **Califa Group**Address: **8778 Stonefly Court**City/State/Zip: **Reno, NV 89523**Contact/Phone: **Paula MacKinnon 650-356-2128**

Vendor No.:

NV Business ID: **NV20171780554**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/10/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **170 days**4. Type of contract: **Contract**Contract description: **Webinars**

5. Purpose of contract:

This is a new contract to provide design and development of two one-hour webinars to introduce virtual reality, immersed education, and training for Library Trustees and the State Council on Libraries and Literacy.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Staff and local library community is currently unfamiliar with virtual reality and require training to acquaint them with this emerging technological tool. Trustees currently lack thorough training to familiarize them with their duties and responsibilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is no NSLAPR staff that is sufficiently familiar with virtual reality and web training to be able to design and present these webinars.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Designing Digitally
SweetRush
Infopeople

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Tammy Westergard, Asst. Administrator Ph: 775-684-3306

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	12/06/2017 07:09:02 AM
Division Approval	ddav12	12/06/2017 07:09:05 AM
Department Approval	ddav12	01/09/2018 10:38:26 AM
Contract Manager Approval	ddav12	01/09/2018 10:38:29 AM
Budget Analyst Approval	cpalme2	01/10/2018 10:45:56 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **18210**Amendment Number: **2**Agency Name: **DHHS - WELFARE AND SUPPORTIVE SERVICES**Legal Entity Name: **Graphic Imaging, Inc.**Agency Code: **407**Contractor Name: **Graphic Imaging, Inc.**Appropriation Unit: **3233-26**Address: **1601 S. Rainbow Blvd. #150**Is budget authority available?: **Yes**City/State/Zip: **Las Vegas, NV 89146**

If "No" please explain: Not Applicable

Contact/Phone: **Lisa Desautels 702-222-3590**Vendor No.: **T29029303**NV Business ID: **NV19971118037**To what State Fiscal Year(s) will the contract be charged? **2017-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	30.00 %	Fees	0.00 %
X	Federal Funds	70.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **407**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/04/2016**Anticipated BOE meeting date **01/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **12/31/2017**Contract term: **1 year and 147 days**4. Type of contract: **Contract**Contract description: **Scanning repairs**

5. Purpose of contract:

This is the second amendment to the original contract which provides scanning equipment repairs, labor and services to offices in southern Nevada. This amendment extends the termination date from December 31, 2017 to March 31, 2018 and increases the maximum amount from \$9,000 to \$11,200 due to an increased need of repairs.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$9,000.00	\$9,000.00	\$9,000.00	No
a. Amendment 1:	\$0.00	\$9,000.00	\$9,000.00	No
2. Amount of current amendment (#2):	\$2,200.00	\$11,200.00	\$11,200.00	Yes - Info
3. New maximum contract amount:	\$11,200.00			
and/or the termination date of the original contract has changed to:	03/31/2018			

II. JUSTIFICATION

7. What conditions require that this work be done?

To repair equipment used to scan and retain electronic copies of applications submitted by DWSS clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources nor expertise to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

ImageSource, Inc
Nevada Office Machines
Solutions II
Graphic Imaging, Inc.

- b. Solicitation Waiver: **Not Applicable**

- c. Why was this contractor chosen in preference to other?

This vendor was the lowest responsible bidder for the service area they were awarded.

- d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor is currently under a service contract for repairs and is performing satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorensen	12/01/2017 09:26:06 AM
Division Approval	bberry	12/08/2017 13:42:24 PM
Department Approval	vmilazz1	12/13/2017 16:07:49 PM
Contract Manager Approval	mlynn	12/19/2017 09:06:51 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19535**Agency Name: **DHHS - WELFARE AND SUPPORTIVE SERVICES**Agency Code: **407**Appropriation Unit: **3238-18**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Barbara A. Siegel**Contractor Name: **Barbara A. Siegel**Address: **3047 Greenwood Drive**City/State/Zip: **Bismarck, ND 58503**Contact/Phone: **Barbara Siegel 701-258-4031**Vendor No.: **T29033773**NV Business ID: **NV20131495691**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **407**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/11/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2021**Contract term: **3 years and 355 days**4. Type of contract: **Contract**Contract description: **Meeting Facilitation**

5. Purpose of contract:

This is a new contract to provide ongoing facilitation of the strategic planning process and meeting. This is a performance based program and the annual strategic planning provides management staff a forum to establish program direction, and set priorities for gaining efficiencies and improving performance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,500.00**

Payment for services will be made at the rate of \$5,500.00 per Binnennial Meeting

II. JUSTIFICATION

7. What conditions require that this work be done?

Historically, the CSEP has been at the bottom of the national performance rankings. Since the CSEP Strategic Plan has been developed our national performance ranking has improved significantly. It is essential the strategic plan is updated annually to maintain the focus on program efficiencies and service delivery.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is essential the strategic plan facilitator has knowledge of the CSEP policy and daily operations. The state staff with CSEP and strategic planning experience are primary participants in the strategic planning meetings; therefore, a neutral facilitator with CSEP experience is necessary.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Alpha & Omega Ministries, Inc.
Agape Children's Services, Inc.
Advanced Development Executives
Aacres Nevada LLC
A New Day Adult Daycare and Outpatient Treatment Center, LLC
A List Family Services, LLC
Professional Billers International, LLC
702AV
Barbara A. Siegel
Anthem Blue Cross and Blue Shield of Nevada
Amerigroup Nevada, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was selected due to the fact that no other proposals were received. In addition, the Division has used Barbara Siegel's services in the past and have been satisfied with the quality of the services provided.

d. Last bid date: 11/27/2017 Anticipated re-bid date: 11/27/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been under contract with the Department of Welfare and Supportive Services from 09/16/2013 to 06/30/2015. The quality of the service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Cathy Kaplan, Field Operations Manager Ph: 775-684-0752

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bberry	12/17/2017 15:12:50 PM
Division Approval	bberry	01/02/2018 16:01:44 PM
Department Approval	vmilazz1	01/06/2018 17:07:22 PM
Contract Manager Approval	sjon23	01/09/2018 09:11:43 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19459**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3148-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **BALLIN FADES, LLC**Contractor Name: **BALLIN FADES, LLC**Address: **2730 S RANCHO DR**City/State/Zip: **LAS VEGAS, NV 89102-6400**Contact/Phone: **Derek Kinsey 702/982-0420**Vendor No.: **T29038500**NV Business ID: **NV20141227975**To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2018**Anticipated BOE meeting date **03/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **10/31/2019**Contract term: **1 year and 291 days**4. Type of contract: **Contract**Contract description: **Barber Services**

5. Purpose of contract:

This is a new contract to provide ongoing barber services for the youth.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,040.00**

Payment for services will be made at the rate of \$20.00 per Haircut

Other basis for payment: This is a not to exceed rate for each haircut.

II. JUSTIFICATION

7. What conditions require that this work be done?

Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not employ a licensed barber.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Ballin Fades
Analisay & Bryan Jackson
Kathy Carlson
Figaro's Barber Shop
Appearance Matters
A Cut Above the Rest

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The agency contracted with all vendors that met the minimum qualifications.

d. Last bid date: 08/28/2017 Anticipated re-bid date: 08/06/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Corrina Church, Admin Services Officer 1 Ph: 702-668-4758

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	11/29/2017 15:12:43 PM
Division Approval	pcolegro	01/05/2018 15:49:33 PM
Department Approval	vmilazz1	01/10/2018 13:19:42 PM
Contract Manager Approval	sknigge	01/11/2018 08:41:28 AM
Budget Analyst Approval	nhovden	01/12/2018 09:06:45 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19498**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3179-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Jackson, Analisa M.

Contractor Name: **Jackson, Analisa M.**Address: **197A Clover Street**City/State/Zip: **Caliente, NV 89008**

Contact/Phone: AnaLisa Jackson 775-726-2151

Vendor No.: T29035420

NV Business ID: NV20111315990

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **10/31/2019**Contract term: **1 year and 291 days**4. Type of contract: **Contract**Contract description: **Barber Services**

5. Purpose of contract:

This is a new contract to provide ongoing barber services to the youth.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$7.25 per Haircut

Other basis for payment: This is a Not to Exceed rate for each haircut.

II. JUSTIFICATION

7. What conditions require that this work be done?

Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division does not employ a licensed barber.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Appearance Matters
 Nellie Carlson
 Analisa Jackson
 A Cut Above the Rest

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The agency contracted with all vendors that met the minimum qualifications.

d. Last bid date: 08/28/2017 Anticipated re-bid date: 08/06/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has contracted with the vendor in the past. Services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Sheryl Johnson, Admin Services Officer 1 Ph: 775-726-8200

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	11/29/2017 08:15:20 AM
Division Approval	pcolegro	01/05/2018 15:50:32 PM
Department Approval	vmilazz1	01/10/2018 13:24:22 PM
Contract Manager Approval	sknigge	01/11/2018 08:57:06 AM
Budget Analyst Approval	nhovden	01/12/2018 09:18:24 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19509**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3229-07**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **KUHN, SCOTT CHRISTOPHER DBA D & J's CLEANING SERVICE**Contractor Name: **KUHN, SCOTT CHRISTOPHER DBA D & J's CLEANING SERVICE**Address: **740 SUNSET DR**City/State/Zip: **FALLON, NV 89406-3681**Contact/Phone: **Scott Kuhn 775/342-8189**Vendor No.: **T27025981**NV Business ID: **NV20101369782**To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	75.00 %	Fees	0.00 %
X	Federal Funds	25.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/08/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/30/2019**Contract term: **1 year and 326 days**4. Type of contract: **Contract**Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services to the child welfare rural regional office located in Fallon.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,560.00**

Payment for services will be made at the rate of \$815.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

Janitorial services are necessary for the health of staff, family and youth.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is no janitorial staff at this facility.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Behind the Scenes Cleaning
Sparkle and Shine
D & J's Cleaning Service**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the lowest responsible vendor to respond.

d. Last bid date: 11/02/2017 Anticipated re-bid date: 10/08/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has contracted with the Division in the past. Service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmason	12/19/2017 09:50:13 AM
Division Approval	pcolegro	01/03/2018 11:15:42 AM
Department Approval	vmilazz1	01/05/2018 11:13:15 AM
Contract Manager Approval	sknigge	01/05/2018 14:17:00 PM
Budget Analyst Approval	nhovden	01/08/2018 11:38:36 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19499**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3259-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CARLSON, NELLIE K. DBA HAIR BRUSH**Contractor Name: **CARLSON, NELLIE K. DBA HAIR BRUSH**Address: **PO BOX 1187**City/State/Zip: **ELKO, NV 89803-1187**Contact/Phone: **Kathy Carlson 775/738-6162**Vendor No.: **T81023187**NV Business ID: **NV20141575113**To what State Fiscal Year(s) will the contract be charged? **2019-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2018**

Anticipated BOE meeting date 03/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2020**Contract term: **2 years**4. Type of contract: **Contract**Contract description: **Barber Services**

5. Purpose of contract:

This is a new contract to provide ongoing barber services for the youth.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,920.00**

Payment for services will be made at the rate of \$18.00 per Haircut

Other basis for payment: This is a not to exceed rate for each haircut.

II. JUSTIFICATION

7. What conditions require that this work be done?

Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not employ a licensed barber.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**A Cut Above the Rest
 Fiagro's Barber Shop
 Appearance Matters
 Analis & Bryan Jackson**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The agency contracted with all vendors that met the minimum qualifications.

d. Last bid date: 08/28/2017 Anticipated re-bid date: 07/14/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has contracted with the Division in the past. Services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Vern Harlow, Admin Services Officer Ph: 775-738-7182

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	01/04/2018 14:25:18 PM
Division Approval	pcolegro	01/04/2018 14:27:07 PM
Department Approval	vmilazz1	01/05/2018 11:26:37 AM
Contract Manager Approval	sknigge	01/05/2018 14:25:34 PM
Budget Analyst Approval	nhovden	01/12/2018 09:22:31 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19445**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3711-22**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Freedom House Sober Living Inc.

Contractor Name: **Freedom House Sober Living Inc.**Address: **3852 Palos Verdes St**City/State/Zip: **Las Vegas, NV 89119**

Contact/Phone: 702-279-1298

Vendor No.: T29029977

NV Business ID: NV20101699853

To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/21/2017**

Anticipated BOE meeting date 01/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2018**Contract term: **282 days**4. Type of contract: **Contract**Contract description: **Re-Entry Programs**

5. Purpose of contract:

This is a new contract to provide offender assessments for inmates housed in NDOC institutions and facilities in Southern Nevada. Provided services are part of Nevada's strategic recidivism reduction plan to assist offenders with the completion of a re-entry plan as they prepare for release from incarceration. An individual care plan will be developed for offenders in pre-release and, as needed, comprehensive case management for outpatient care.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$37,730.80****II. JUSTIFICATION**

7. What conditions require that this work be done?

Nevada was awarded the Second Chance Grant Act Implementation Funding which requires the department to work with a community organization that will provide a range of services for offenders close to being released. Services include: employment, recovery, housing, education and as needed behavioral health, substance abuse and counseling services. This also meets the grant requirements for integrated service and to ensure continuity of care into the community with NDOC Parole and Probation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically, the department has outsourced these services in an effort to provide offenders with much needed tools from a qualified professional to reduce recidivism. The NDOC Re-Entry program does not perform these services and no other state agency offers these services.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amonro1	11/21/2017 11:12:42 AM
Division Approval	sewart	12/05/2017 14:03:02 PM
Department Approval	sewart	12/05/2017 14:03:05 PM
Contract Manager Approval	vfajota	12/05/2017 15:07:23 PM
Budget Analyst Approval	bmacke1	12/21/2017 10:14:36 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19537**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3762-09**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Desert Boilers & Controls, Inc.

Contractor Name: **Desert Boilers & Controls, Inc.**Address: **305 W St. Louis Avenue**City/State/Zip: **Las Vegas, NV 89102**

Contact/Phone: Phil Dorsey 702-631-7780

Vendor No.: PUR0001437

NV Business ID: NV19971189711

To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/04/2018**

Anticipated BOE meeting date 01/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2018**Contract term: **85 days**4. Type of contract: **Contract**Contract description: **Emissions testing**

5. Purpose of contract:

This is a new contract to perform a complete source test on the performance and emissions of all six of High Desert State Prison's diesel boilers. The Clark County Department of Air Quality Control requires diesel boilers be tested every five years in accordance with EPA regulations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,800.00**

Other basis for payment: Payment upon satisfactory completion of services and submission of invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

EPA and Clark County Dept. of Air Quality Control require testing of diesel fired boilers every five years in accordance with the Environmental Protection Agency's Code of Federal Regulations, 40 CFR Part 60.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not certified/licensed to perform the service.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

R.F. McDonald, Co.
Desert Boilers & Controls
Pyro Combustion & Controls

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest most responsible vendor

d. Last bid date: 11/21/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Scott Alexander, Facility Supervisor Ph: 702-879-6660

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bweisent	12/14/2017 14:17:13 PM
Division Approval	amonro1	12/15/2017 11:55:42 AM
Department Approval	sewart	12/15/2017 15:27:59 PM
Contract Manager Approval	mkillia1	12/28/2017 11:38:15 AM
Budget Analyst Approval	bmacke1	01/04/2018 13:35:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19568**

Agency Name:	COMMISSION ON MINERAL RESOURCE	Legal Entity Name:	Thomas John DeMull
Agency Code:	500	Contractor Name:	Thomas John DeMull
Appropriation Unit:	4219-09	Address:	dba Thomas J DeMull Consulting 1425 N. Miranda Lane
Is budget authority available?:	Yes	City/State/Zip	Green Valley, AZ 85614-6237
If "No" please explain:	Not Applicable	Contact/Phone:	775-722-0420
		Vendor No.:	
		NV Business ID:	NV20171779010
To what State Fiscal Year(s) will the contract be charged?	2018-2019		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Mining Claim
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/27/2017**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2018**Contract term: **1 year and 4 days**4. Type of contract: **Contract**Contract description: **Toll Ore Study**

5. Purpose of contract:

This is a new contract to provide a technical report on: the current state of mineral processing facilities and capacities in Nevada; known mineral resources which might benefit from ore concentrate tolling; the need for such a facility; and requirements needed of, and benefits from, such a facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,999.00**

Other basis for payment: 30% of contract amount upon delivery of Scope of Work Task #1, 30% upon delivery of Task #2; 20% upon delivery of Task #3, and the remaining 20% upon delivery of Task #4.

II. JUSTIFICATION

7. What conditions require that this work be done?

At the August 24, 2017 quarterly meeting of the Commission on Mineral Resources, the Commission unanimously passed a motion, pursuant to NRS 513.073 (2), approving a toll processing and smelting report.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees having both the technical expertise and time to research the subject and create a report for publication within the desired timeframe.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

The vendor was chosen because of his unique Nevada and international work experience in the minerals industry as a professional metallurgical engineer, his availability and desire to perform the work, and part-time residence in Sparks, Nevada enabling face-to-face collaboration with staff at the Nevada Bureau of Mines and Geology.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Dennis (Mike) Visher, Deputy Administrator Ph: 775-684-7044

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dvisher	12/22/2017 12:37:34 PM
Division Approval	dvisher	12/22/2017 12:37:38 PM
Department Approval	dvisher	12/22/2017 12:37:41 PM
Contract Manager Approval	dvisher	12/22/2017 12:37:43 PM
Budget Analyst Approval	cmurph3	12/27/2017 10:16:14 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19506**Agency Name: **DEPARTMENT OF AGRICULTURE**Agency Code: **550**Appropriation Unit: **1362-26**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: COLYAR TECHNOLOGY SOLUTIONS

Contractor Name: **COLYAR TECHNOLOGY SOLUTIONS**Address: **22420 N. 18TH DR**City/State/Zip: **PHOENIX, AZ 85027-1365**

Contact/Phone: 623/209-1700

Vendor No.: T81027345

NV Business ID: NV20131022090

To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **Yes**

If "Yes", please explain

3. Termination Date: **12/31/2018**Contract term: **364 days**4. Type of contract: **Contract**Contract description: **System Enhancements**

5. Purpose of contract:

This is a new contract to provide ongoing system enhancement services for the food and nutrition program inventory and billing software.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Payment for services will be made at the rate of \$95.00 per hour

Other basis for payment: Invoices will be paid upon completion of tasks.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Federal commodity food program requires that a database with reporting functionality be maintained by each state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This system is maintained by an outside company and requires that only their personnel work on enhancements.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is the current vendor that has been providing these services to the Food and Nutrition Division since 2009.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This is a new contract for services provided by the vendor.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	melli2	12/20/2017 14:46:54 PM
Division Approval	melli2	12/20/2017 14:46:59 PM
Department Approval	melli2	12/20/2017 14:47:04 PM
Contract Manager Approval	melli2	12/20/2017 14:47:09 PM
EITS Approval	lolso3	12/21/2017 08:57:48 AM
Budget Analyst Approval	hfield	01/05/2018 11:11:25 AM

BRIAN SANDOVAL
Governor

STATE OF NEVADA

JAMES R. BARBEE
Director

Las Vegas Office:
2300 E St Louis Ave
Las Vegas NV 89104-4314
(702) 668-4590
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DEPARTMENT OF AGRICULTURE

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Elko NV 89801-4672
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January 5, 2018

This is a memo to retroactively approve the Nevada Department of Agriculture's (NDA) contract with Colyar Technology Solutions, who is providing the NDA system enhancement services for the Food and Nutrition's inventory and billing software.

The contract was initially sent in December and returned to be completed as a short contract. By the time we gathered new signatures and resubmitted, the contract now needs to be retroactive back to January 1, 2018. No invoices have been presented for payment.

Thank you,

Debra Crowley
Fiscal Administrator

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19622**Agency Name: **DEPARTMENT OF AGRICULTURE**Agency Code: **550**Appropriation Unit: **4546-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **EL AERO SERVICES, INC**Contractor Name: **EL AERO SERVICES, INC**Address: **2101 Arrowhead Drive**City/State/Zip: **Carson City, NV 89706**Contact/Phone: **775-883-1500**Vendor No.: **T81102358**NV Business ID: **NV20151415893**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	LIVESTOCK INSPECTION FEES
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/10/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2018**Contract term: **21 days**4. Type of contract: **Contract**Contract description: **El Aero**

5. Purpose of contract:

This is a new contract to provide helicopter piloting services in order aid in the accurate count of wild horses in the Virginia range.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,600.00**

Payment for services will be made at the rate of \$975.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

In order to report an accurate number of horses on the Virginia range in an upcoming RFP to hand over ownership of those horses to a qualified non-profit.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Our agency does not employ a helicopter pilot nor own a helicopter, and other agencies that do are willing to do so at a significantly higher price.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

**el aero
department of forestry
department of wildlife**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bbe1	01/10/2018 16:09:45 PM
Division Approval	bbe1	01/10/2018 16:09:48 PM
Department Approval	bbe1	01/10/2018 16:09:51 PM
Contract Manager Approval	bbe1	01/10/2018 16:09:54 PM
Budget Analyst Approval	cpalme2	01/10/2018 16:10:59 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19589**

Agency Name: **DPS-DIRECTOR'S OFFICE**
 Agency Code: **650**
 Appropriation Unit: **All Budget Accounts - Category 05**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **BERRY ENTERPRISES**
 Contractor Name: **BERRY ENTERPRISES**
 Address: **DBA SIERRA ELECTRONICS**
690 E GLENDALE
 City/State/Zip: **SPARKS, NV 89431**
 Contact/Phone: **800-874-7515**
 Vendor No.: **T81102512**
 NV Business ID: **NV19801013254**

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	56.00 %	X Fees	7.00 % Plan Review and Licenses
X Federal Funds	29.00 %	Bonds	0.00 %
X Highway Funds	3.00 %	X Other funding	5.00 % Building and Grounds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/10/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2019**Contract term: **1 year and 355 days**4. Type of contract: **Contract**Contract description: **New Radio Install**

5. Purpose of contract:

This is a new contract to provide ongoing mobile radio installation services for Department of Public Safety (DPS) vehicles. Radios will be installed in the existing vehicle's factory center console or third-party console, to be provided by DPS.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$39,125.00**

Payment for services will be made at the rate of \$65.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

New radios have been purchased and need to be installed in all the vehicles.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to install the radios.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Frontier Radio
 Berry Enterprises
 Advanced Vehicle Products

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is the only vendor that responded to our solicitation.

d. Last bid date: 12/08/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shoh1	01/03/2018 13:24:28 PM
Division Approval	shoh1	01/03/2018 13:24:31 PM
Department Approval	mcar2	01/03/2018 14:41:33 PM
Contract Manager Approval	mcar2	01/03/2018 14:41:36 PM
Budget Analyst Approval	jrodrig9	01/10/2018 19:42:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19538**Agency Name: **DPS-RECORDS,
COMMUNICATIONS, AND
COMPLIANCE**Agency Code: **655**Appropriation Unit: **4709-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: City of Henderson and LVMPD

Contractor Name: **City of Henderson and LVMPD**Address: **240 Water Street**City/State/Zip: **Henderson, NV 89009-5050**

Contact/Phone: Laura Fucci 702-267-4301

Vendor No.:

NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Fingerprint Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/02/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **178 days**4. Type of contract: **Interlocal Agreement**Contract description: **MS365 Temporary Staf**

5. Purpose of contract:

This is a new inter-local agreement between the Department of Public Safety - Records, Communications and Compliance Division (RCC), City of Henderson, Department of Information Technology and Las Vegas Metropolitan Police Department (LVMPD) to cover the cost of hiring temporary staff employees for the purpose of vetting Microsoft 365 employees who will have access to Nevada records of criminal history via a fingerprint-based background checks. All parties agree all costs associated with STAFF shall be shared equally between the RCCD, HENDERSON and LVMPD.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Other basis for payment: Cost shall be determined by the actual number of hours worked by the temporary staff employee. Hourly rate shall be determined upon selection of the successful candidate, not to exceed \$24.80.

II. JUSTIFICATION

7. What conditions require that this work be done?

The parties to the contract are required to vet Microsoft 365 employees prior to providing access to Criminal Justice Information Systems.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The parties bound by this contract do not have sufficient staffing to complete the project in a timely manner.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mcosta	12/11/2017 15:13:20 PM
Division Approval	nkephart	12/12/2017 15:10:27 PM
Department Approval	mcar2	12/15/2017 15:59:27 PM
Contract Manager Approval	mcar2	12/15/2017 15:59:31 PM
Budget Analyst Approval	jrodrig9	01/01/2018 20:08:12 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19554**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4103-56**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **THS VISUALS MOTION PICTURES, LLC**Contractor Name: **THS VISUALS MOTION PICTURES, LLC**Address: **PO BOX 2192**City/State/Zip: **STATELINE, NV 89449-2192**Contact/Phone: **Todd H. Simon 775/588-6976**Vendor No.: **T32003455**NV Business ID: **NV20141542440**To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	8.00 % Gift Shop Grants & 4605
X Federal Funds	92.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/04/2018**

Anticipated BOE meeting date 01/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/01/2018**Contract term: **56 days**4. Type of contract: **Contract**Contract description: **Park Videos**

5. Purpose of contract:

This is a new contract to finalize videos for ten state parks. The purpose of the video is to increase the curiosity and understanding of the uniqueness of each of the ten parks.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,850.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

State Parks wants to increase the curiosity and knowledge about the uniqueness of state parks.

GFO: A previous agreement with this vendor (CETS #18638) to produce these videos expired in Sept 2017, however the work was not completed due to vendor injury/illness. A new agreement is required for the balance of work and funds remaining. See memo from agency attached.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We don't have the equipment or training to produce videos.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

THS Visuals

Tahoe Production House

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

We did an RFP for the original contract and two vendors submitted proposals. VHS showed the most understanding of the project.

d. Last bid date: 02/28/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor was under contract with State Parks to produce these videos which expired in Sept 2017. Additional time is required due to unforeseen circumstances.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Janice Keillor, Park & Rec Program Manager Ph: 775-684-2787

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	12/18/2017 13:13:09 PM
Division Approval	sdecrona	12/18/2017 13:13:11 PM
Department Approval	sdecrona	12/18/2017 13:13:14 PM
Contract Manager Approval	sdecrona	01/03/2018 07:54:24 AM
Budget Analyst Approval	cpalme2	01/04/2018 09:40:04 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19395**Agency Name: **DCNR - ENVIRONMENTAL PROTECTION**Agency Code: **709**Appropriation Unit: **3182-11**Is budget authority available?: **No**

If "No" please explain: Pending WP #C42008.

Legal Entity Name: Clean Harbors Environmental Services, Inc.

Contractor Name: **Clean Harbors Environmental Services, Inc.**Address: **PO BOX 3442**City/State/Zip: **BOSTON, MA 02241-3442**

Contact/Phone: JASON HORLACHER 775-331-9400

Vendor No.: T27000924B

NV Business ID: NV20021375471

To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/05/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/20/2018**Contract term: **319 days**4. Type of contract: **Contract**Contract description: **Taylor Mill Cleanup**

5. Purpose of contract:

This is a new contract to remove the remaining mill flotation chemicals associated with the Taylor Mill operation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,452.62**

Other basis for payment: One-time payment as invoiced

II. JUSTIFICATION

7. What conditions require that this work be done?

The Taylor Mill operated during the early 1980's through the early 90's at which time the operation shut down due to bankruptcy. Many remaining chemicals were removed by contract in 2005. Liquid residues in the bottom of seven plastic tanks below the level of drain valves were overlooked. The USFS is currently contracting removal of facilities and foundations. The remaining chemicals need to be removed at this time since the buildings are in the process of being demolished as a part of final site closure and reclamation. BMRR has the funding to remove the chemicals and this is a good time to complete the removal with the USFS on-site to help with site coordination. The proper disposal of the remaining hazardous materials is necessary to ensure safety to human health, wildlife and the area surface and groundwater.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The work involves hazardous materials cleanup and requires proper disposal of chemicals on site. The NDEP-BMRR is not equipped or trained to handle hazardous material cleanups. The best path forward and for final site stabilization is to utilize an environmental cleanup services contractor.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

HWH Environmental
Enviro Care, Inc.
Olympus Technical Services, Inc.
H2O Environmental, Inc.
Clean Harbors Environmental Services, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Clean Harbors provided a more detailed quote and had excellent references for cleanup and regular removal of mine contaminated wastes and chemicals. They have extensive experience and training with similar cleanups, and have the necessary heavy equipment and personal protection to complete the work. The other vendor who provided a quote lacked detail on how the job would be performed.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Doug Powell, ZONE GEOLOGIST Ph: 775-289-5125

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ahanso1	10/30/2017 10:53:15 AM
Division Approval	jsawyer	12/15/2017 11:26:34 AM
Department Approval	jsawyer	12/15/2017 11:26:52 AM
Contract Manager Approval	jclayto3	12/22/2017 11:14:52 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19579**Agency Name: **B&I - LABOR COMMISSION**Agency Code: **752**Appropriation Unit: **3900-15**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CUSTOMER EXPRESSIONS CORP**Contractor Name: **CUSTOMER EXPRESSIONS CORP**Address: **2255 CARLING AVE STE 500****OTTAWA ON K2B 7Z5**City/State/Zip: **CANADA, ON K2B7Z5**Contact/Phone: **Jakub Ficner 613/244-5111**Vendor No.: **PUR0005373**NV Business ID: **NV20141201221**To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2018**Anticipated BOE meeting date **02/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2018**Contract term: **353 days**4. Type of contract: **Contract**Contract description: **Prevailing Wage Data**

5. Purpose of contract:

This is a new contract for the development and addition to the I-Sight case management system requiring a prevailing wage survey and calculation database. Pursuant to AB 509, the I-Sight case management system provides for the electronic filing of wage claims and general complaints. It also provides electronic reporting and quick responses concerning wage claims and general complaints, to include producing documents from the system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,920.00**

Payment for services will be made at the rate of \$48,920.00 per null

Other basis for payment: 30 days after completion and acceptance from the Labor Commissioner.

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to AB 509, the I-Sight case management system provides for the electronic filing of wage claims and general complaints. It also provides for electronic reporting and responses and for electronic communication concerning prevailing wage claims and general complaints, and for the production of documents within the system. The prevailing wage module/database is needed to store cases, calculate rates, and conduct surveys.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources to provide the services required.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 171105

Approval Date: 11/21/2017

c. Why was this contractor chosen in preference to other?

Not Applicable

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State Purchasing Division

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Shannon Chambers, Labor Commissioner Ph: 684-1890

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttilto1	01/02/2018 16:27:57 PM
Division Approval	ttilto1	01/02/2018 16:28:05 PM
Department Approval	jhanse4	01/08/2018 14:07:38 PM
Contract Manager Approval	jhanse4	01/08/2018 14:12:54 PM
Budget Analyst Approval	aurruty	01/12/2018 15:41:37 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19574**Agency Name: **DETR - REHABILITATION DIVISION**Agency Code: **901**Appropriation Unit: **3253-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Strong Source, LLC

Contractor Name: **Strong Source, LLC**Address: **dba G3 Electrical Technologies
1951 Stella Lake St., #18-19**City/State/Zip: **Las Vegas, NV 89136**

Contact/Phone: Thomas Moore 702-788-6548

Vendor No.: T27042025A

NV Business ID: NV20101427416

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Business Enterprise Set-Aside**

Agency Reference #: 3202-20-BEN

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/22/2018**

Anticipated BOE meeting date 02/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/30/2020**Contract term: **2 years and 8 days**4. Type of contract: **Contract**Contract description: **G3 Electrical**

5. Purpose of contract:

This is a new contract that continues ongoing regular and emergency electrical system repairs, installations and maintenance for the various Business Enterprise of Nevada located in southern Nevada and the Hoover Dam.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: Standard Rate: \$65/hr per man, M-F 7:00am-4:00pm; Overtime Rate: \$80/hr per man, M-F 4:01pm-6:59am, Saturday, Sunday & Holidays; Hoover Dam Parking Costs reimbursed upon receipt and approval of ORIGINAL parking receipt; Parts and Materials shall be listed on the estimate and invoice at a cost not to exceed 20% above the Vendor's cost. The State reserves the right to request copies of the Vendor's parts and material invoices. The total contract not to exceed \$20,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

The BEN program has continuing needs for electrical service at various program sites. These services are essential to the health and safety of staff and the public and many of the repairs are required by health codes and regulations of the city, county and state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency personnel are not trained nor have the equipment to perform the job functions.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Pacific Electric
Mohave Electric
Spears Electric
Able Electric

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Sole qualified vendor

d. Last bid date: 11/17/2017 Anticipated re-bid date: 11/01/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Janette Parish, AAIV Ph: 775687-6870

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmartin7	01/12/2018 15:33:57 PM
Division Approval	kdesoci1	01/16/2018 09:02:47 AM
Department Approval	jmcentee	01/17/2018 09:00:06 AM
Contract Manager Approval	jmcentee	01/17/2018 09:00:08 AM
Budget Analyst Approval	tgreenam	01/22/2018 08:07:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19522**

Agency Name:	BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name:	Bertrand & Associates, LLC
Agency Code:	BDC	Contractor Name:	Bertrand & Associates, LLC
Appropriation Unit:	B005 - All Categories	Address:	777 E. Williams Street, Suite
Is budget authority available?:	Yes	City/State/Zip	Carson City, NV 89701
If "No" please explain:	Not Applicable	Contact/Phone:	Michael Bertrand 775-882-8892
		Vendor No.:	
		NV Business ID:	NV20091473245

To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/19/2017**

Anticipated BOE meeting date 01/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2020**Contract term: **3 years and 13 days**4. Type of contract: **Contract**Contract description: **Auditor**

5. Purpose of contract:

This is a new contract to provide audit services to the Board annually.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,300.00**

Payment for services will be made at the rate of \$6,100.00 per Year

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 218G.400 (b) if the revenue of the board from all sources is \$75,000 or more for any fiscal year the Board must engage the services of a CPA to audit all fiscal records for that fiscal year.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Pursuant to NRS 21G.400 (b) the Board must engage with a CPA to audit all fiscal records for each fiscal year.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Bertrand and Associates has conducted the Boards' audit in previous years.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jstrand1	12/04/2017 13:39:48 PM
Division Approval	jstrand1	12/04/2017 13:40:07 PM
Department Approval	jstrand1	12/04/2017 13:40:10 PM
Contract Manager Approval	jstrand1	12/19/2017 14:15:19 PM
Budget Analyst Approval	lfree1	12/19/2017 15:07:26 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19555**

Agency Name:	BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name:	Hal Taylor, Attorney at Law
Agency Code:	BDC	Contractor Name:	Hal Taylor, Attorney at Law
Appropriation Unit:	B023 - All Categories	Address:	223 Marsh Avenue
Is budget authority available?:	Yes	City/State/Zip	Reno, NV 89509
If "No" please explain:	Not Applicable	Contact/Phone:	Hal Taylor 775-825-2223
		Vendor No.:	
		NV Business ID:	NV20101180598

To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/19/2017**

Anticipated BOE meeting date 12/2017

Retroactive? **Yes**

If "Yes", please explain

The Board intended to extend its initial contract with Mr. Taylor, however, Board staff did not put this contract on as a Board meeting agenda item prior to its expiration on June 30, 2017. The Board Executive Director resigned her position. At its meeting on November 14, 2017 the Board approved a retroactive contract with Mr. Taylor. See attached Request for Retroactive Status.

3. Termination Date: **12/31/2017**Contract term: **12 days**4. Type of contract: **Contract**Contract description: **Hal Taylor Legal Svs**

5. Purpose of contract:

This is a new contract to provide legal services to the Board for disciplinary cases and complaints regarding the practice of physical therapy.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,500.00**

Payment for services will be made at the rate of \$200.00 per Hour

Other basis for payment: Contractor shall submit regular billings to the Board for work under this contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board requires legal counsel to serve as conflict counsel. Board authority to hire outside counsel is NRS 640.050(5)(b).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board does not have legal staff, the State Attorney General's office serves as Board counsel in disciplinary hearings and matters.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has provided conflict counsel for the Board previously.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lp310000	12/18/2017 14:44:45 PM
Division Approval	lp310000	12/18/2017 14:44:50 PM
Department Approval	lp310000	12/18/2017 14:44:54 PM
Contract Manager Approval	lp310000	12/18/2017 14:44:59 PM
Budget Analyst Approval	lfree1	12/19/2017 16:58:42 PM



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 22, 2018

To: James R. Wells, Clerk of the Board
Governor's Finance Office

From: Melanie Young, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

DEPARTMENT OF MOTOR VEHICLES – COMPLETE STREETS PROGRAM

Agenda Item Write-up:

Pursuant to NRS 482.1825, Subsection 2, the Department of Motor Vehicles shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This report is for the period beginning October 1, 2017 and ending December 31, 2017.

Additional Information:

During this time period the Department of Motor Vehicles collected \$73,112 as compared to \$70,790 for the same period last year and \$85,560 collected last quarter. Of the amounts collected, approximately 78.06% was from Clark County, 15.89% was from Washoe County, 3.13% was from Carson City and 2.93% was from Douglas County. After deducting 1% to administer the program, Clark County received \$56,497.32; Washoe County received \$11,499.84; Carson City received \$2,265.12 and Douglas County received \$2,118.60.

For the second quarter of State Fiscal Year 2018, 13.43% is the average of those registering vehicles who contributed to the Complete Streets Program. This is a .08% reduction from the same period of 13.51% from State Fiscal Year 2017. For the second quarter of State Fiscal Year 2018, Clark County received on average 14.37% where Douglas County on average 10.22% of vehicle registrations donating.

Uses:

The uses reports from the local jurisdictions will be reported on a fiscal year basis and is anticipated for the September BOE.

Statutory Authority:

NRS 482.480, Subsection 11

REVIEWED:	<u>my</u>
INFO ITEM:	_____

Brian Sandoval
Governor



Terri L. Albertson
Director

555 Wright Way
Carson City, Nevada 89711-0900
Telephone (775) 684-4368
www.dmv.nv.com

January 18, 2018

Board of Examiners

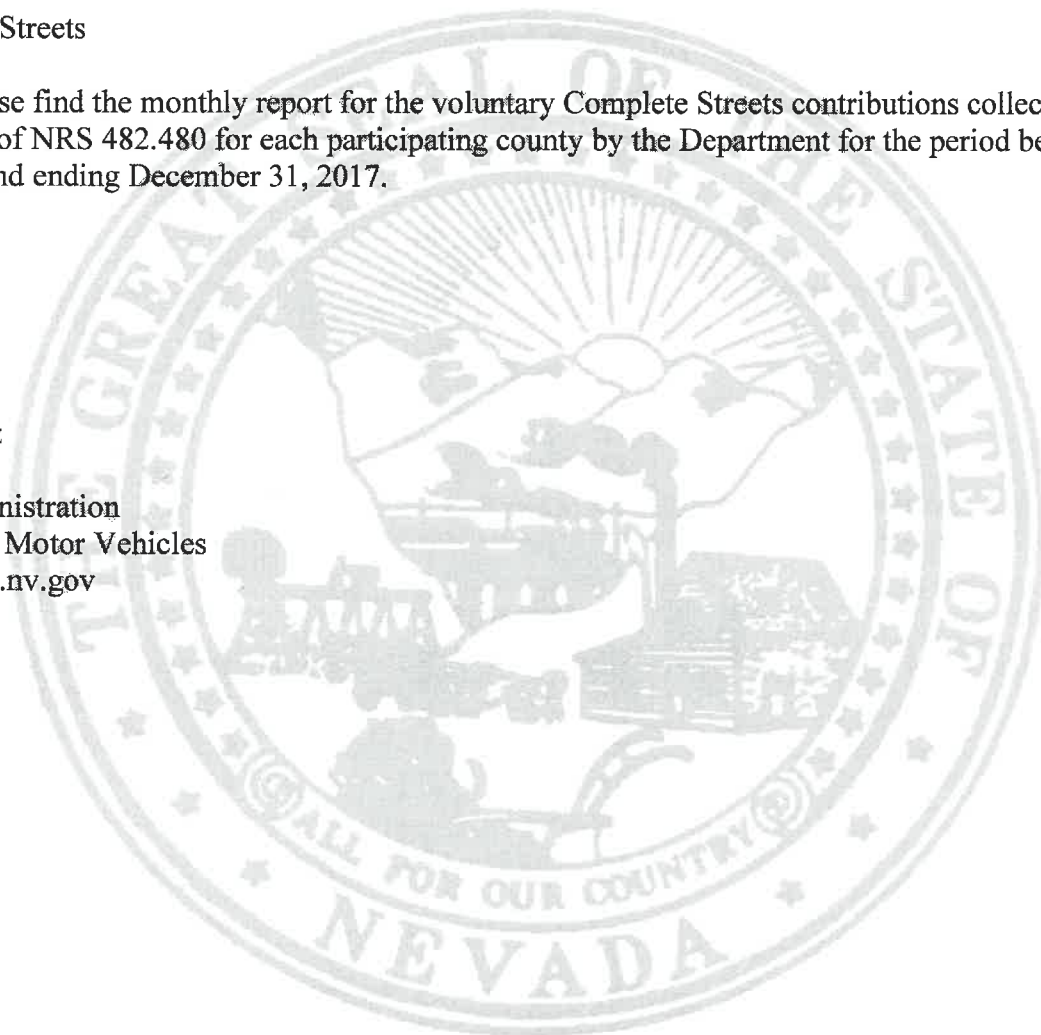
Re: Complete Streets

Attached, please find the monthly report for the voluntary Complete Streets contributions collected pursuant to subsection 11 of NRS 482.480 for each participating county by the Department for the period beginning July 1, 2017 and ending December 31, 2017.

Sincerely,

Cyndie Munoz

Chief of Administration
Department of Motor Vehicles
cmunoz@dmv.nv.gov
775-684-4501



Department of Motor Vehicles
Complete Streets: Monthly Report FY18
Report Date: 1/18/2018
Reporting Period: December, 2017

Contributions														
County	July		August		September		October		November		December		Year to Date	
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
Carson City	\$ 1,014.00	3.50%	\$ 898.00	3.09%	\$ 884.00	3.21%	\$ 816.00	3.13%	\$ 786.00	3.34%	\$ 686.00	2.91%	\$5,084.00	3.20%
Clark	\$ 22,330.00	77.10%	\$ 22,596.00	77.67%	\$ 21,324.00	77.53%	\$ 20,336.00	78.05%	\$ 18,306.00	77.82%	\$ 18,426.00	78.30%	\$123,318.00	77.72%
Douglas	\$ 754.00	2.60%	\$ 886.00	3.05%	\$ 740.00	2.69%	\$ 702.00	2.69%	\$ 702.00	2.98%	\$ 736.00	3.13%	\$4,520.00	2.85%
Washoe	\$ 4,864.00	16.79%	\$ 4,714.00	16.20%	\$ 4,556.00	16.56%	\$ 4,200.00	16.12%	\$ 3,730.00	15.86%	\$ 3,686.00	15.66%	\$25,750.00	16.23%
Total	\$28,962.00	100.00%	\$29,094.00	100.00%	\$27,504.00	100.00%	\$26,054.00	100.00%	\$23,524.00	100.00%	\$23,534.00	100.00%	\$ 158,672.00	100%

DMV Commission (1%)														
County	July		August		September		October		November		December		Year to Date	
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
Carson City	\$10.14	3.50%	\$8.98	3.09%	\$8.84	3.21%	\$8.16	3.13%	\$7.86	3.34%	\$6.86	2.91%	\$50.84	3.20%
Clark	\$223.30	77.10%	\$225.96	77.67%	\$213.24	77.53%	\$203.36	78.05%	\$183.06	77.82%	\$184.26	78.30%	\$1,233.18	77.72%
Douglas	\$7.54	2.60%	\$8.86	3.05%	\$7.40	2.69%	\$7.02	2.69%	\$7.02	2.98%	\$7.36	3.13%	\$45.20	2.85%
Washoe	\$48.64	16.79%	\$47.14	16.20%	\$45.56	16.56%	\$42.00	16.12%	\$37.30	15.86%	\$36.86	15.66%	\$257.50	16.23%
Total	\$289.62	100.00%	\$290.94	100.00%	\$275.04	100.00%	\$260.54	100.00%	\$235.24	100.00%	\$235.34	100.00%	\$1,586.72	100%

Distributions														
County	July		August		September		October		November		December		Year to Date	
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
Carson City	\$1,003.86	3.50%	\$889.02	3.09%	\$875.16	3.21%	\$807.84	3.13%	\$778.14	3.34%	\$679.14	2.91%	\$5,033.16	3.20%
Clark	\$22,106.70	77.10%	\$22,370.04	77.67%	\$21,110.76	77.53%	\$20,132.64	78.05%	\$18,122.94	77.82%	\$18,241.74	78.30%	\$122,084.82	77.72%
Douglas	\$746.46	2.60%	\$877.14	3.05%	\$732.60	2.69%	\$694.98	2.69%	\$694.98	2.98%	\$728.64	3.13%	\$4,474.80	2.85%
Washoe	\$4,815.36	16.79%	\$4,666.86	16.20%	\$4,510.44	16.56%	\$4,158.00	16.12%	\$3,692.70	15.86%	\$3,649.14	15.66%	\$25,492.50	16.23%
Total	\$28,672.38	100.00%	\$28,803.06	100.00%	\$27,228.96	100.00%	\$25,793.46	100.00%	\$23,288.76	100.00%	\$23,298.66	100.00%	\$ 157,085.28	100%

- Note:
1. DMV began accepting contributions on 12/15/14.
 2. DMV began accepting Douglas County contributions on 5/9/16.

Department of Motor Vehicles
Complete Streets Report: Donations
2018

County	July	August	September	October	November	December	Year To Date
Carson City							
Donations	507	449	442	408	393	343	2,542
Registrations	3,402	3,609	3,366	3,229	2,960	2,820	19,386
Percent that Donated	14.90%	12.44%	13.13%	12.64%	13.28%	12.16%	13.11%
Clark							
Donations	11,165	11,298	10,662	10,168	9,153	9,213	61,659
Registrations	72,181	77,348	73,808	68,018	64,280	66,308	421,943
Percent that Donated	15.47%	14.61%	14.45%	14.95%	14.24%	13.89%	14.61%
Douglas							
Donations	377	443	370	351	351	368	2,260
Registrations	3,853	4,269	3,761	3,711	3,345	3,417	22,356
Percent that Donated	9.78%	10.38%	9.84%	9.46%	10.49%	10.77%	10.11%
Washoe							
Donations	2,432	2,357	2,278	2,100	1,865	1,843	12,875
Registrations	21,284	22,535	20,665	18,975	17,624	17,427	118,510
Percent that Donated	11.43%	10.46%	11.02%	11.07%	10.58%	10.58%	10.86%

Notes

1. Registration transaction counts come from: G:\Crystal Report\VR\Registrations\New and Renewal Registrations
2. Registration transactions include new registrations and registration renewals completed on the Kiosk, Web and MyDMV Portal only.
3. DMV began accepting Douglas County contributions on 5/9/16.