Governor Brian Sandoval *Chairman* 

James R. Wells, CPA *Clerk of the Board* 



Attorney General Adam Paul Laxalt Member

Secretary of State Barbara K. Cegavske Member

## STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298 Phone: (775) 684-0222 / Fax: (775) 684-0260 http://budget.nv.gov/Meetings

# PUBLIC MEETING NOTICE AND AGENDA

Date and Time:	February 13, 2018, 10:00 AM
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Location:

Old Assembly Chambers of the Capitol Building 101 N. Carson Street Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building 555 E. Washington Avenue, Ste. 5100 Las Vegas, Nevada 89101

# AGENDA

- 1. Call to Order / Roll Call
- 2. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)
- 3. Approval of the January 9, 2018 Minutes (For possible action)

### 4. Request to Purchase State Vehicles (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Agriculture –		\$26,996
Commodity Foods Distribution Program	1	
Department of Agriculture –		
Consumer Equitability	2	\$67,395
Department of Conservation and Natural Resources – Division of Environmental		
Protection Bureau of Corrective Actions	1	\$30,777
Total	4	\$125,168

## 5. Authorization to Contract With a Current and/or Former State Employee (For possible action)

- A. Department of Transportation Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with a former employee, Gary Boggs. Diversified Consulting Services is proposing to engage Mr. Boggs to fill an Inspector Level IV position in the augmentation of the Department of Transportation construction crews in District III on as as-needed basis.
- B. Department of Transportation Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with a former employee, Mark Dory. Diversified Consulting Services is proposing to engage Mr. Dory to fill an Inspector Level IV position in the augmentation of the Department of Transportation construction crews in District III on as as-needed basis.
- **C. Department of Transportation -** Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with a former employee, Thomas Stevenson. Diversified Consulting Services is proposing to engage Mr. Stevenson to fill a senior inspector position for contract #3624, Project NEON.

## 6. <u>Approval of Proposed Contracts</u> (For possible action)

### 7. <u>Approval of Proposed Master Service Agreements</u> (For possible action)

## 8. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from December 19, 2017 through January 22, 2018.

### 9. Information Item – Reports

# Department of Motor Vehicles – Certification of Complete Streets Program Contributions

Pursuant to NRS 482.1825, Subsection 2, the Department of Motor Vehicles shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This report is for the period beginning October 1, 2017 and ending December 31, 2017.

10. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

### 11. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at <u>daluzzi@finance.nv.gov</u> **Agenda Posted at the Following Locations:** 

- 1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
- 2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
- 3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
- 4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
- 5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet: <u>http://budget.nv.gov/Meetings/</u> and <u>https://notice.nv.gov</u>

Governor Brian Sandoval Chairman

James R. Wells, CPA Clerk of the Board



Attorney General Adam Paul Laxalt Member

Secretary of State Barbara K. Cegavske Member

### STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298 Phone: (775) 684-0222 / Fax: (775) 684-0260 http://budget.nv.gov/Meetings

# **MEETING MINUTES**

**Date and Time:** 

January 9, 2018, 10:00 AM

Location:

Old Assembly Chambers of the Capitol Building 101 N. Carson Street Carson City, Nevada 89701

Video Conference Location:

Grant Sawyer Building 555 E. Washington Avenue, Ste. 5100 Las Vegas, Nevada 89101

### MEMBERS PRESENT:

Governor Brian Sandoval – Present in Las Vegas Attorney General Adam Paul Laxalt James Wells, Clerk

### **OTHERS PRESENT:**

Dennis Gallagher, Chief Deputy Attorney, Attorney General's Office John Terry, Assistant Director Engineering, Department of Transportation Jim Wright, Director, Department of Public Safety Steve Canavero, Superintendent, Department of Education Brett Barley, Deputy Superintendent, Department of Education Marta Jensen, Administrator, Division of Healthcare, Financing and Policy Debra Sisco, Administrative Services Officer, Division of Healthcare, Financing and Policy

### 1. Call to Order / Roll Call

**Governor:** Good morning everyone, I will call the Board of Examiners Meeting to order. I want to first thank Buildings and Grounds for all their hard work in getting our sound system back up. Mr. Attorney General, can you hear us loud and clear in Carson City?

Attorney General: Loud and clear Governor.

**Governor:** All right, thank you. For the record, the Secretary of State will not be participating in this meeting but is excused.

2. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

**Governor:** We will move to agenda item number 2, Public Comment. Is there any member of the public here in Las Vegas that would like to provide public comment to the Board? I hear and see none. Is there anyone present in Carson City that would like to provide public comment to the Board?

Clerk: There is none, Governor.

Governor: All right, thank you Mr. Wells.

# 3. Approval of the December 12, 2017 and December 18, 2017 Minutes

**Governor:** We will move to agenda item number 3, Approval of the December 12, 2017 and December 18, 2017 meeting minutes. Mr. Attorney General, have you an opportunity to review the minutes and do you have any changes?

Attorney General: I have reviewed the minutes and have no changes. I move to approve.

**Governor:** The Attorney General has moved to approve the December 12, 2017 meeting minutes, as well as the December 18, 2017 meeting minutes. I second the motion. That motion passes 2-0.

### 4. Request to Purchase State Vehicles (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration –		
Fleet Services Division	1	\$30,035
Department of Agriculture – Plant Industry	1	\$26,879
Department of Agriculture – Plant Industry	1	\$27,842
Total	3	\$84,756

**Governor:** We will move to agenda item number 4, Request to Purchase State Vehicles. Good morning Mr. Wells, please proceed.

**Clerk:** Good morning Governor, there are three requests for vehicles in agenda item number 4 this morning.

The first request is from the Department of Administration, Fleet Services Division, to purchase a new monthly rental vehicle for the Parole and Probation which was totaled in an accident. This vehicle will be purchased using insurance proceeds and agency reserves and is subject to approval of a work program at the February Interim Finance Committee (IFC) meeting.

The second and third requests are from the Department of Agriculture to add one vehicle for the Mormon Cricket Program and to replace one vehicle for the Environmental Protection Agency Resticide Enforcement program that has met the age and/or mileage requirements in State Administrative Manual. These vehicles were included in the Agency's Legislatively approved budget as replacement vehicles; however, the Department has requested to retain the vehicle for the Mormon Cricket Program to keep up with increased inspections and survey activities.

There are Representatives from the Departments available to answer any questions the Board may have.

Governor: Thank you Mr. Wells. I have no questions. Mr. Attorney General?

Attorney General: I have no questions, I move to approve.

**Governor:** The Attorney General has moved to approve the Request to Purchase State Vehicles, as presented in agenda item number 4. I second the motion. All in favor say aye. That motion passes 2-0.

### 5. Request to Pay a Cash Settlement (For possible action)

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

### Department of Transportation (NDOT) – Administration - \$65,000

The Department requests settlement approval in the total amount of \$815,000 to fully resolve an eminent domain action to acquire 1.11 acres of land owned by I-15 and Cactus Avenue, LLC, for an interchange along I-15 at Cactus Avenue in Las Vegas. The roadway improvement is complete, and NDOT previously deposited \$750,000 with the Court. NDOT now requests an additional \$65,000 to resolve the action.

**Governor:** We will move on to agenda, item number 5, Request to Pay a Cash Settlement, Mr. Wells.

**Clerk:** Thank you Governor. Item 5 is a Request for Approval of a Cash Settlement from the Department of Transportation relating to the Interstate 15 and Cactus Avenue interchange project in Las Vegas. This request in the amount of \$65,000 will fully resolve an eminent domain action to acquire approximately 1.11 acres of real property. With this additional \$65,000, the total settlement would be \$815,000.

There are Representatives from the Department of Transportation available to answer any questions.

Governor: Mr. Gallagher, did you wish to make a presentation?

**Dennis Gallagher:** Very briefly, Governor and Mr. Attorney General. With me is John Terry, the Assistant Director of NDOT and its Chief Engineer. In Las Vegas, Senior Deputy Attorney General Janet Merrill is present. She was the principle Deputy assigned to this particular case.

NDOT is requesting your permission to expend an additional \$65,000 to settle this case. The case itself is somewhat complex in that the property owner filed for bankruptcy which stayed the condemnation proceedings. \$50,000 of the requested \$65,000 would be payable to the lenders that have started to foreclose on the property, pre-bankruptcy. The remaining \$15,000 would go to the property owners and in exchange for that, the property owners will give up any reversionary rights that they have pursuant to Chapter 37 or the Pistol Amendment to the Constitution. Likewise, the lenders will forego all of their interest in the property and the property would be conveyed to the State of Nevada, free and clear of all encumbrances and fees simple.

This property was acquired back in 2014 when the eminent domain action commenced. It was necessary for the Cactus Interchange. The construction there has been completed.

This will close the matter completely. There was a wide discrepancy between the various appraisals. NDOT's initial appraisal came in just under \$200,000 for the property. The property owners estimated that it was over \$6 million. In the sense of that range and the potential for a jury verdict, finding somewhere in between there, NDOT believes this settlement is a good settlement.

In addition to acquiring the property, fee simple and extinguishing any possible claims, NDOT will avoid the risk of trial plus an estimated \$75,000 to \$100,000 in taking the matter to trial.

The Department believes that this settlement is fair, just and equitable to all the parties involved and recommends to the Board of Examiners' to approve this settlement.

**Governor:** Thank you Mr. Gallagher. You were very comprehensive. I think this is a very, very good result for the State. Ms. Merrill, congratulations and good work. Mr. Gallagher, good work to you as well. Mr. Attorney General, do you have any questions?

Attorney General: No, Governor. I move to approve agenda item number 5.

**Governor:** Attorney General has moved to approve the request by the Nevada Department of Transportation to pay a cash settlement in the sum of \$65,000 as presented in agenda item number 5. I second the motion. That motion passes 2-0.

# 6. Request to Designate Positions in State Government as Critical Labor Shortages (For possible action)

Department of Public Safety – Director's Office

Pursuant NRS 286.523, the Director of the Department of Public Safety (DPS) requests that the Board of Examiners designate DPS Officer I and DPS Officer II position classifications as "critical labor shortages" and grant a Public Employees Retirement System exception. This will allow for the reemployment of qualifying retired employees to fill the DPS Officer I and DPS Officer II positions for which a critical labor shortage has been appropriately identified.

**Governor:** We will move to agenda item number 6, Request to Designate Positions in State Government as Critical Labor Shortages. Mr. Wells.

**Clerk:** Thank you Governor. Pursuant to NRS 286.523, it is the policy of the State to ensure that the reemployment of retired employees is limited to positions of extreme need. An employer who desires to employ retired public employees to fill positions for which there is a critical labor shortage must make the determination of reemployment based upon the appropriate and necessary delivery of services to the public in an open meeting. The Board of Examiners' has the authority to designate positions in state government for which there are critical labor shortages.

In determining whether to designate a position as a critical labor shortage, the Board is to consider and make findings on the efforts made to fill the positions through other means, the turnover rate for the position, the number of openings and number of qualified candidates, the length of time the positions have been vacant, any special circumstances, education or experience requirements for the positions and the history and success of recruitment efforts.

There has been a copy of the written findings that have been provided to the Board Members this morning that were compiled by the Department of Public Safety. There is a slight change in the process since we did this two years ago. The Public Employees' Retirement System has created a form that must be approved by this body and submitted. So, the Board Members were provided with copies of that form this morning.

The Department of Public Safety has requested and the Board approved the designation of these, DPS Officer I and II classifications in January of 2016. The statue provides that the designations are only good for two years and if they wish to continue them, they must come back and request them to be recertified as critical labor shortage. That's what this item does.

Should the Board approve the designation of the critical labor shortage, there should be two motions. One is the actual designation of the critical labor shortage positions. The second would be to use the written findings and submit them to the Retirement System.

Director Wright and his staff are here to present a detailed overview of this item for the Board Members.

Governor: Thank you Mr. Wells. Director Wright, please proceed.

**Director Wright:** Good morning, Governor, Attorney General. For the record, Jim Wright, Director of the Department of Public Safety.

It was two years ago almost to the day that we were before you when we asked for you to consider and approve a critical labor designation for DPS Officers I and II's within the Department of Public Safety due to the vacancies, hiring and retention difficulties we were experiencing at that time. You granted this designation for a two-year period, which we have been very appreciative of and the process has been very, very beneficial to us.

We are here today to request a continuance of this designation so we can continue utilizing our critical fill positions to help us operationally in some of our vacancies until they are filled.

I also want to remind you, there are two ways we can use retired individuals. First is as a temporary hire, which these individuals are limited to 1,039 hours or \$24,751, whichever comes first. Critical fill allows us to use a retired individual basically on a full time basis. These are the positions that we are seeking this critical designation for.

As Director Wells had mentioned, NRS 286.523 spells out that the entity has to make record in an open meeting. I would ask Director Wells that if our form has been submitted, do I need to verbally put it on record. And, Governor, if you would allow me to make that record in this open meeting, I would appreciate it at this point.

**Governor:** Yes, please proceed. I have a document in front of me that is titled, Critical Need Position Designation Form.

**Director Wright:** Yes, and you can follow along with me on that. The NRS spells out specific items that we must make record in an open meeting on. One of the items is the history of the rate of turnover for the positions. We provided some history from 2012 to 2017. I will focus on the 2016 – 2017 where our turnover rates in 2016 were 31.78% and in 2017, 29.84%. We started to have a drop in that turnover rate.

If you remember from our discussions two years ago, we had some talk about these numbers. Turnover rate versus vacancy rate versus actual seats vacant. The other number that is important to me that I focus on is just how many seats are vacant that we are dealing with.

That comes up in the next item which is the number of positions and number of qualified candidates on that. Overall, today, as of an hour ago, we have 83 officer positions. That was a reduction because as of last night we had 113, we had an additional hire for our academy which starts next month, which brought that down to should be 82 positions. We were crunching numbers all day yesterday and these things change by the hour it appears.

With that, that is our number based on 31 of them being hired into the academy next month. That is not to say that we cannot get additional hires between now and next month into that academy for that number to continue to drop.

Next, the length of time the positions have been vacant. We have found that these positions that have been vacant vary anywhere from ten days to one year.

Next was the difficulty in filling the position due to special circumstances and experiences required for the positions. Positions' require written and physical fitness exams, extensive background investigations, successful completion of Peace Officer Standards and Training academy and field training. Further, other local and regional law enforcement agencies pay more than the State and we have been subject to losing staff going to other agencies.

Our Capital Police Officers which are the Officer I's covered in this designation earn less income because they are a lesser rank than the others and are not eligible for heart and lung benefits, which makes it more difficult for that class to fill those positions.

Next is history and success of the efforts to recruit the positions. We have in the last two years put a great emphasis on this to where we have gone through and done online recruitment system through the State. In years 2016 and 2017, we attended a total of 51 career fairs. 23 were out of state and 28 were in state. We have posted on any job

posting availability we have and we are really putting a strong emphasis on our website and social media options that we have capabilities of taking advantage of and doing that.

We also, during this time period, did a recruitment video which we had played in theaters and we did not find that that video was giving us numbers that we had hoped for, so we pulled that from theaters and we have that on our website and are looking to enhance more clips that we can put out in social media because we feel that is the avenue and the forum that we can get wider distribution on.

Just yesterday we had officers do a news segment on our vacancies and the positions and career opportunities with the Department. We have partnered with our National Guard for Work for Warriors to recruit transitioning active duty military and veterans interested in law enforcement careers. We hold special training or testing opportunities for folks on weekends. We reach out as best as we can and all avenues we can. We hit colleges and military bases. We go into the criminal justice programs in colleges and other forums of that nature.

Our theme that we are trying to push here is, New Year, New Career. Come be part of the DPS Total Force.

Those items are the specific, for making record, according to the NRS. I also have some additional information for you, sir, I know you may have some questions on other items regarding this, but we have done a heck of a job trying to address this and you know, facing the fact that we have lost people. Just quick numbers that I looked at before coming over: Last, 2017, we lost 107 sworn officers. That could be all ranks of officers that left. We track that for POST certificate purposes. It appears that about 36% of those that left, left for other agencies with more pay and benefits. We had about 25 retirees. The rest of that were either folks that got in, found out this was not the career they were looking for or it could have been rejection on probation from training aspects and a whole host of other personal reasons. Also, people moving out of state and then there was obviously several that were basically organizational beneficial attrition that created that 107 vacancies, or 107 that left.

With that, sir, we can pause now and if you or the Attorney General have any questions, we have some more information to share with you and may come up in your questions.

**Governor:** Thank you Director Wright. Actually, I am a little surprised that only a third of the officers that you have lost have gone to other agencies. That actually is a good sign, I would imagine.

**Director Wright:** It is. There have been some leave and I will share with you that I did see some employees go to the school district in Clark County and here in Carson City. Of the few that left, about half of them have returned to us. It is good to see that sometimes the grass is not always greener on the other side and we are just pleased that they came back. I would like to also mention that 30 of those positions were brand new positions authorized to Parole and Probation (P&P) effective January 1<sup>st</sup> in the budget, for the new P&P initiatives that were granted during the Session.

All in all, with the people leaving and coming back, I think that shows we have been working hard on this. This critical fill has been a benefit for us and definitely helped. I will assure you that it has never been abused. We have looked, I think as we total these up, and probably no more than 30 retirees have been used during this two-year period. Again, it is been a blend of both those temporary hires and the critical fill, the ones that we've used full time.

I will also report to you that it is transitioning the way I had projected. The Highway Patrol had half a dozen positions utilized by them to help in their operations. They're phasing those out at the end of this week. We are able to shift a couple of those over to P&P to help them with their operational needs as well.

As I said, two years ago, I did not see this being the permanent fix. It is a temporary fix. We will continue to do that. With your approval of a continuance of this, which we hope that we can gain today, it will just help us and the plan is, as we continue on, as we fill these positions, that we've had a critical fill or a temporary in, we can start reducing that force as we move forward.

**Governor:** Thank you Director Wright. I am looking at the document now. I am a little curious, I think one element that perhaps is missing that maybe we should consider including in the future, you have talked about the number of openings; length of time the position has been vacant, difficulty in filling and the history of success of your recruitment efforts. There is no discussion in here about what the consequences would be if we were not to approve this. If you would make a record as to what the consequences to public safety would be.

**Director Wright:** The consequences could be that we would have probably 21 individuals terminated at the end of this week and we would hope that we had not jeopardized their retirement status during that period, which I do not believe we would have. It would mean immediate removal of 21 individuals at the end of this week, which have been helping us with operational capabilities for the Department of Public Safety.

**Governor:** My final question, Director Wright, is what is your response to, instead of two years, approving this for one year?

**Director Wright:** You know, Governor, I would appreciate anything because it has been beneficial. I have been thinking about it and I will throw this out here for consideration - I was prepared to come today and ask for 17 months. No longer than 17 months. 17 months is an odd number, but calculating that out, that would take us to the end of our 2019 budget period. The caveat would be, as we fill positions and can attrition these critical fills out, we would do so.

**Governor:** Just looking at your trajectory, things are getting better, so that may be a better timeline for you. All right, I have no further questions. Mr. Attorney General, do you have any questions?

Attorney General: No Governor, thank you.

**Governor:** Just to make sure I have this right, what you are seeking, Director Wright, is first a designation of a critical labor shortage, within the Department of Public Safety and then secondly, approval of this Critical Need Position Designation Form that is to be presented to PERS with one edit which is to change the 83 to 82 on Page 2.

Director Wright: That is correct, sir.

Governor: All right. Mr. Attorney General, do you have a motion?

Attorney General: I move to approve that.

**Governor:** The Attorney General has moved to approve a designation for the Department of Public Safety of a Critical Labor Shortage, as well as the Critical Need Position Designation Form, amended to represent 82 officer vacancies. I will second the motion. That motion passes 2-0, thank you Director Wright and best of luck.

Director Wright: Thank you Governor and thank you Attorney General, I will do my best.

**Governor:** Wait; let me take another motion to clarify for 17 months. Mr. Attorney General, if you would make one more motion to make this applicable for 17 months.

Attorney General: I move to make this Critical Labor Shortage for 17 months.

Governor: All right, thank you. I will second the motion. That motion passes 2-0.

**Director Wright:** One last comment. We will try our hardest to get those taken care of, hopefully before that 17-month period. Like I said, that just coincided with that fiscal year, bringing a closure to end of that fiscal year.

**Governor:** Director Wright, I wanted to compliment the men and women of the Department of Rublic Safety. I had an opportunity to participate in the New Year's Eve security efforts here in Las Vegas. They truly made us all proud. They did an incredible job. It was a great moment for everybody to protect the public on what was a massive event.

**Director Wright:** Thank you sir. We were deployed here in Northern Nevada as well, with our State Emergency Operations Center. I was out there that night with our Fusion Center. We had operations supporting Reno as well as South Lake Tahoe, as the folks were celebrating the New Year.

Governor: Thank you again and please pass that on to the troops. I really appreciate it.

Director Wright: I will sir.

**Attachment A** – Updated document from the Department of Public Safety – Director's Office.

# 7. Authorization to Contract with a Current and/or Former State Employee (For possible action)

Department of Public Safety – Office of Traffic Safety

Pursuant to NRS 333.705, subsection 1, the Office of Traffic Safety requests authority to contract with Peter Mulvihill to assist the agency in drafting/updating agency regulations as required by statute. This will be a part-time contracted position working five to ten hours per week for a six month period.

**Governor:** We will move to agenda item number 7, Authorization to Contract with a Current and/or Former State Employee, Mr. Wells.

**Clerk:** Thank you Governor. Item 7 is a request to contract with current and/or former employee pursuant to NRS 333.705 Subsection 1.

This request is from the Department of Public Safety, Office of Traffic Safety to contract with a former State Fire Marshal to assist with drafting and adopting regulations for the DUI/Ignition Interlock Program which was approved in Senate Bill 259 from the 2017 Legislative Session and for the Program for the Education of Motorcycle Riders that is outlined in NRS 486.372 which have not previously been drafted and approved. The former employee who retired in September 2016 would work through a temporary staffing agency between 5 and 10 hours per week for approximately six months at a rate of \$35 per hour.

There are Representatives from the Department of Public Safety to answer any questions that the Board Members may have.

Governor: Thank you Mr. Wells. I have no questions. Mr. Attorney General?

Attorney General: I have no questions and move to approve.

**Governor:** The Attorney General has moved to approve or authorize to contract with a current and/or former state employee as presented in agenda item number 7. I second the motion. That motion passes 2-0.

# 8. Request for an Allocation from the Interim Finance Committee Contingency Account (For possible action)

#### **Department of Corrections – Correctional Programs**

Pursuant to NRS 353.268, the Department requests an allocation of \$130,305 in Fiscal Year 2018 from the Interim Finance Committee Contingency account to fund the addition of one Program Officer 2 position, four Program Officer 1 positions and other associated costs. The requested positions are needed to ensure compliance with Senate Bill 268 which was enacted during the 2017 Legislative Session to verify an offender's full legal name and date of birth before issuing a photo identification card. This action would result in an increase of the agencies authorized positions from 99 full time equivalents to 104 full time equivalents.

**Governor:** We will move on to agenda item number 8, Request for an Allocation from the IFC Contingency Account. Mr. Wells.

**Clerk:** Thank you Governor. Item 8 is a request for a positive recommendation to the Interim Finance Committee pursuant to NRS 353.268 for an allocation from the General Fund Contingency Account. The Contingency Account has a current approximate balance of \$15.5 million to cover the unanticipated costs for the balance of the 2017 – 2019 biennium.

This request in the amount of \$130,268 for Fiscal Year 2018 is from the Department of Corrections to add staff needed to insure compliance with provisions of Senate Bill 268 which was enacted from the 2017 Legislature relating to verification of inmate identity and date of birth prior to issuance of a photo identification card. The Board approved a request in November for five permanent and two temporary staff for this purpose for both years of the biennium. However, the Interim Finance Committee only approved the two temporary staff at their December meeting and that was to address the verification for inmates being released eminently. The Committee directed the Agency to address certain interpretations of the bill's language and return to IFC with an additional request, if needed, for the remaining positions. This item represents that request.

There are Representatives available from the Department of Corrections to present this item and answer any questions the Board Members may have.

**Governor:** Thank you Mr. Wells. I do not have any questions. I thought this was a good bill, I signed it. I think it is important and we need to get the people behind this to get it going. I do not have any questions. Mr. Attorney General?

Attorney General: I have no questions, move to approve.

**Governor:** The Attorney General has moved to approve the request for an allocation from the IFC Committee Contingency Account by the Department of Corrections in the sum of \$130,305 for the purposes presented in agenda item number 8. I second the motion. That motion passes 2-0. Thank you.

# 9. Approval of Proposed State Administrative Manual Changes

Additions, revision and deletions to the following chapters of the State Administrative Manual (SAM) are hereby submitted to the Board of Examiners for approval, pursuant to NRS 353.040:

2600 – Claims 2700 – State Accounting System 2800 – Chart of Accounts

**Governor:** We will move to agenda item number 9, Approval of Proposed State Administrative Manual Changes (SAM). Director Wells.

**Clerk:** Thank you Governor. Item 9 seeks approval to revise three chapters of the State Administrative Manual. Chapter 2600 – Claims, Chapter 2700 – State Accounting System, Chapter 2800 – Chart of Accounts.

Chapter 2600 has been revised to clean up and clarify certain language to remove duplicative language already included in statute, regulation or other source documents; to remove language which is no longer applicable; and to consolidate certain sections. Chapters 2700 and 2800 were consolidated into the appropriate sections in Chapter 2600 and are no longer necessary.

There are three new sections in Chapter 2600. The first clarifies when the payment of professional licensure or continuing education costs is allowable and that is Section 2629; the second is a break out of the sponsorship of conferences where the state agencies is the host and to break that out from refreshments and host fund restrictions. That's a new Section 2638; and then the third clarifies medical malpractice insurance coverage requirements for state employees, that is 2656.

We did receive one comment and that comment was incorporated into the final documents that have been provided in the packet today. The change related to Section 2616, the original revision discussed supporting documentation requirements for expenditure transactions only. The revised language identifies the requirements for documentation of all types of transactions.

If there are additional questions, I have a staff member who will walk you through and answer any additional questions.

**Governor:** Thank you Director Wells. You are very thorough. It seems essentially routine, is that a fair characterization?

**Clerk:** Yes Governor. What we found is that the State Administrative Manual in many cases had not been updated in a long time and basically, this is to kind of eliminate duplicative language that is already in statute. That means, if statute changes in the future, we do not have to change SAM again. Then, a lot of it is to kind of identify the existing practices and make sure they are spelled out for our State Agencies to follow.

Governor: Thank you. I have no further questions or comments. Mr. Attorney General?

Attorney General: I have no questions. I move to approve agenda item number 9.

**Governor:** The Attorney General has moved to approve the proposed SAM changes as presented in agenda item number 9. I second the motion. That motion passes 2-0.

### 10. Approval of Proposed Leases (For possible action)

Governor: We will move to agenda item 10, Approval of Proposed Leases, Mr. Wells.

**Clerk:** Thank you Governor. There are three leases in agenda item 10 for approval by the Board this morning and no additional information has been requested by any of the Members.

Governor: Thank you. I have no questions. Mr. Attorney General?

Attorney General: I have no questions, I move to approve agenda item number 10.

**Governor:** The Attorney General has moved to approve the leases presented in agenda item number 10. I second the motion. That motion passes 2-0.

### 11. Approval of Proposed Contracts (For possible action)

Governor: Agenda item number 11, Proposed Contracts. Director Wells.

**Clerk:** Thank you Governor. There are 41 contracts in agenda item 11 for approval by the Board this morning.

Contract number 37 is contingent upon the approval of a work program at the February IFC meeting. Contracts 2, 3 and 4 have been withdrawn by the agency and will be brought back to the Board at a later date.

Members have requested additional information on the following: Contract number 17 between the Department of Education and ACS Ventures, LLC, contract number 18 between the Department of Education and Augenblick, Palaich and Associates, contract number 21 between the Department of Health & Human Services, Division of Health Care Financing and Policy and the University of Nevada, Reno School of Medicine and contracts number 23-25 which are also for the Division of Health Care Financing and

Policy and they relate to the Medicaid Management Information Systems Modernization Project.

**Governor:** Dr. Canavero, if you would please come forward. I had asked for these two items to be heard. This is obviously a big priority for me, with regard to K-12 education. With that, funding is the accountability. That is what this contract is all about. If you could take us through what this contract will do, how things are going and how we are performing. I would appreciate it.

**Steve Canavero:** Certainly. Steve Canavero, State Superintendent, Public Instruction. General Laxalt and Governor, Contract 17 is with ACS Ventures and as you had eluded to, part of the reform package in 2015 was not necessarily just diversifying revenue sources and then adding additional revenue to support students with disabilities, students who are English language learners (ELL) and students in poverty. Also, we would commit to holding ourselves accountable. That included both the Department ensuring that we monitor these programs, but an additional step was taken out of 2015, which was to hire a third-party consultant to evaluate the programming for seven programs. They are listed here and they range from the Zoom Program, Victory Program, the Read By Grade 3, the Underperforming Schools Turnaround, the Social Worker Grants in schools and the Nevada Ready 21 and the Great Teaching and Leading Fund.

We have received, heading into the 2017 Legislative Session, this report that was seminal in our ability to advocate continuing to stay the course. The ACS Venture Group produced the report, we brought it to the Legislature and said that there are signs for ways that we can improve the implementation but there are leading indicators that these programs would be successful. The one that they said needed some additional work was the Under Performing Schools Turnaround, which we were responsive to in changing considerably how we administer those funds.

Contract 17 just extends that work, heading into the next biennium and will result in December with another final report. Frankly, what I find exciting here is that I am hoping that they will confirm what we found inside, using our own analysis of the programs. They will have a broader data set that they did not have initially, given that they obviously as you know sir, when you institute a new program, in the Legislative Session, it is halfway through the school year before it really kicks off and then you really have one full year to look at before the Legislative Session kicks in. We will really have two and a half years of data now to review for the ACS Ventures to review.

We know internally and what we have presented to the State Board and we have evaluated Zoom, Victory, Read By 3 and anecdotally some data around social workers in schools. Let me just kind of move through those. When we looked at Zoom in comparison to schools that are not receiving the Zoom Funding, first and foremost sir, it is hard to actually find comparison schools given \$100 million in service over the biennium to students who are English language learners covers a lot of students.

What we have found, given the best sampling that we could do is that Zoom schools were modestly performing higher than the non-Zoom funded schools. Again, it is difficult and it

will probably be a challenge for ACS Ventures as well to find a control, if you will, to compare against.

For Victory, it was not so difficult. With the Victory schools, we were able to identify other schools that have high concentrations of poverty but just not the threshold of poverty that triggered the Victory funding, serving schools in our most impoverished zip codes in the State. We found clear performance gaps, meaning the Victory schools out performed those schools that were not Victory schools but were serving similarly situated kids. Students of like.

The Read By 3, as we continue to work, the reports from the field and before the State Board were positive leading indicators and focusing more instructional practice with the learning coaches, the reading coaches in the early elementary. We will not really know a lot about Read By 3 until we are able to pull in the Measure of Academic Progress (MAP) data and the interim assessments that the Districts are using, as well as our State assessments. We think that is an area that ACS Ventures will get beyond our anecdotal and what we've sensed to be true in the field and what we see in the data.

Finally, Social Workers in our schools; overwhelmingly, the reports from the field are positive impacts for teachers and students. Where we see, and as you know, often times we will see higher numbers of bullying when we initiated the bullying law, primarily because of the visibility of the bullying law and now folks understand and we can name it so we get a higher instances. The Social Workers in our schools have provided a tremendous support. Over 200 social workers in our schools now, a tremendous support to our teachers, to our school communities.

Nothing but positive information back to the State where we are continuing to address the pipeline of available Social Workers to continue to work in this area. So much so that we have developed a school intervention, a partnership with Clark County School District to serve 30 of their schools. The majority of them highlighted having a Social Worker as being a critical component to success to alleviate some of the out of school pressures and the in-school pressures on school counselors and teachers to provide and connect our students with out of school service.

The Social Workers, we could go on and on there, but what I started with, in terms of the empirical data, it's hard right now to draw a straight line between lower incidents of bullying or suicide in the presence of our Social Workers given the new nature of the work and the new visibility, if you will, of the metrics that we're using.

I hope that gives you a good oversight, but I'm very bullish on the programs and their success. One of the aspects of the ACS Ventures, not just in ensuring our accountability to our tax payers that we're making the necessary changes or the improvements are commensurate with those investments, but also it gives the Department a great third-party to evaluate some of the program administration that we may need to do and changes we may need to make.

Happy to answer any questions, sir.

**Governor:** Thank you Dr. Canavero. Going back to Zoom, essentially what you have said is we have saturated the highest Zoom schools with regard to the ELL students and refresh my memory, are we now looking in order to expand it to reach those ELL students that perhaps are not attending a Zoom school, but may be attending another school?

**Steve Canavero:** Steve Canavero. You are correct. In the bill that you signed, SB 178, it is that middle ground. This kind of moves into Contract 18 but the idea is that, at the end of the day, the investments are made and that we understand what the cost of effective services to English language learners are, out of the Zoom model as a way to inform the State's uniform weight for ELL students.

The 178 funds are in this gap. They are going to underperforming schools to serve ELL students or students in poverty in alignment with those services that we know are effective under the Zoom school program. So, from this, we're learning and now we're putting those into schools without the high concentration of English learners that the Zoom schools would qualify for.

**Governor:** Thank you Dr. Canavero. Then, finally with regard to this, there was a mention here on the Nevada Ready 21. Do you care to provide a little bit of testimony or record with regard to that and the Great Teaching and Leading Fund?

**Steve Canavero:** Steve Canavero. I believe Deputy Superintendent Barley and Rahming are both in the North, so I will ask them to come up and perhaps fill in some of the information on Nevada Ready 21. That was a program that when evaluated by ACS Ventures also was green. They acknowledged, similar to what you acknowledged sir, in this bill that our students in many cases are technology rich at home and technology poor in our classrooms. Predominantly in middle school, those formative middle school years and so the access to the technology and the high-quality instruction and the instruction support for our teachers. We know that our teachers also need support and Nevada Ready 21 provides both, the instrument, the tool, the technology, the infrastructure within the school to access the internet and the material and then also the professional development for our teachers to make instructional shifts that for many of them are not accustomed to if they have been in the classroom for 20 plus years.

They found that the program is being implemented with fidelity and now we are moving up the grade level chain, so we have cohorts of schools in the Nevada 21 Program, the 1:1 Program. And now that they will be entering into eighth grade and I believe in some cases to ninth grade.

The idea behind the Great Teaching and Leading Fund and the Teach Nevada Scholarships are really around pipeline. As we have been in discussions and listening to you and taking your lead around the workforce development, education is one of those priority sectors that we know is a gap.

The Great Teaching and Leading Fund has provided what I would call now, perhaps inappropriately, but I think for illustrative purposes, a marketplace of providers for teachers. The New Teacher Project, the Teach for America in addition to our traditional university

system have responded by opening up and expanding their pipeline to be able to put out more teachers. As you know the problem that we face is a new import state, we cannot produce enough teachers to fill the vacancies. Empirically, we are producing more teachers and we are lowering the number of vacancies across the State. It is still a challenge for us, but it has — from emergency level, come down a little bit.

We do still see, with the State Board and really with your direction, putting these programs together. The example would be Great Teaching and Leading and Teaching Nevada Scholarship to ensure that we not just expand the pipeline bût we also diversify our workforce so that our teachers look like the students that they serve. Diversity is an important aspect that we can incentivize in the Teacher Nevada Scholarship, but we wouldn't have a place to move them if we didn't have the Great Teaching and Leading Fund to expand.

We are seeing that and to incentivize the placement of our teachers in our highest vacancy schools. The State Board and the Department have administered this sort of concurrent with one another to ensure that we meet multiple aims to serve students through these two programs. At the end of the day, while we do still see high vacancies in some of our most challenging schools where we need our best teachers, we are seeing generally the number of vacancies go down.

If Deputy Superintendent Barley wishes to add anything more, I will turn it over to him.

**Brett Barley:** Thank you Superintendent Canavero. Good morning Governor and Mr. Attorney General. The only thing I would add about the Nevada Ready 21 Program is that originally, when that bill passed in 2015, there was a single cohort of middle schools that moved through – they are entering their third year now.

In the most recent grant administration, thanks to some legislation that came out of the 2017 session, we have continued to add flexibility for schools that want to apply through that program. The recommendations from the Review Committee that will be going to the Commission on Educational Technology will include bringing in schools outside of the kind of traditional and the original cohort that we saw come out of the 2015 Session, using different types of devices. That was a request and a recommendation that we heard through the legislative process. I believe at least one school will be funded in the Washoe County School District if the recommendations from the Review Panel are accepted by the Educational Commission on Technology to fund a Windows based program in the Washoe County School District. That would be a departure from previous practice.

**Governor:** Thank you. Just kind of an open-ended question Dr. Canavero, there has been a massive investment in it as producing results. What is your opinion, if this funding were to go away or be deluded in any way?

**Steve Canavero:** Steve Canavero for the record. My opinion, it would be detrimental to the number of students we can serve. It is a math problem. When we know it is \$1,200 per pupil for the Zoom Program or for SB178 and Victory, they all sort of aggregate around the \$1,000 mark. I think it would impair our ability to effectively serve, at scale, the

students. I think looking at the long-view, this is a stone in a path towards modernizing the Nevada Plan. I think we would either delay the horizon of how much time it would take to do that and modernize our plan, or it would fundamentally erode the ability to even come up with a time horizon.

The Zoom in particular, if we look at that, which has been in place since 2013, and then doubled in 2015, it has fundamentally changed the culture of instruction and meeting the needs of ELL's. I mean, we are a minority-majority school district here in Clark County. What we are getting from the data, and I just talked about empirical achievement data. I did not even really get into their ability to acquire the English language sufficient to engage in learning. That alone we see positive returns on.

I think there would be a detrimental impact. Not just on a particular school/student/community level but also I on State policy.

**Governor:** Thank you. Before we go into Contract 18, Mr. Attorney General, do you have any questions with regard to Contract 17?

Attorney General: No Governor, thanks.

Governor: Any further testimony on Contract 18, Dr. Canavero?

**Steve Canavero:** Thank you, Governor Sandoval. This has been a discussion and evolution; it goes well back to 1865. I will not bore you with all of those details. Where this contract sits is, I think at an important intersection for the State. This contract you authorized when you signed SB178, which was a \$72 million out to our schools, \$1,200 per pupil to support the lowest performing schools and specific students, ELL and students in poverty.

The reason why that this is an important study and review is we are really seeking to update all of what we have learned both at the policy level, the funding level and then actionable recommendations from this consultant who has a long history of working in our State, by reviewing work in 2012 and the A.I.R. study on the funding formula for our State, which actually was built off of work in 2006. Then, the interim study which led to the investments in 2015.

The goal of the State to no longer be one of less than a few states who differentiate their funding on the uniform statewide basis for the unique needs of students and in those four categories: gifted and talented, special education, English learners and students at-risk or in poverty.

This is a really important contract for our State. They will engage as soon as we get approval here today. They will review those very important documents that I just referenced and then make recommendations going forward. Really one, to help us appreciate the glide path into the weights, something that I had tried to do shortly after the 2015 Session, heading into 2017. It's very challenging to say the least. The expertise here, I think will get us there to some definitive recommendations.

I think there is also a role there for them to play as we have a broader discussion around funding. Nevada has historically been a State of very few, where we relied heavily upon sales tax to fund education and you know intimately what that does in the ups and downs of the economy. Additionally, the questions that are outstanding related to the ability of Districts to raise local revenue, in addition to the basic support guarantee.

I think there are critical conversations that the State has been having and will continue to have and with this contract, it is specific support for a path forward. They will provide the final report, I believe in October and they have kind of an interim report and then a final report. The final report is submitted to everyone, including you sir and the interim report will be working with the Legislative Committee on Education to ensure that it fits and ducktails with their work plan. I would be happy to answer any questions you might have.

**Governor:** Thank you, excellent presentation. You answered the one question I did have which was that the recommendations be provided prior to the next Session of the Legislature. I think that it is incredibly important to have this information to inform the Legislature and the next Governor. I have nothing further, Mr. Attorney General; do you have any questions with regard to Contract 18?

Attorney General: No Governor, thanks.

Governor: Thank you, Dr. Canaverox

Steve Canavero: Thank you sir.

Governor: We will move to Contract 21.

**Marta Jensen:** Good morning, my name is Marta Jensen; I am the Administrator for the Division of Healthcare, Financing and Policy. To my left, I have brought Deb Sisco with me, Chief of our Fiscal Services.

This contract is a revenue interlocal agreement to receive funds in the amount of \$3,548,068 to support and fund the non-federal share of the Supplemental Graduate Medical Education Program, for a non-state/government owned or operated teaching hospital. This contract is with the University of Nevada, Reno, School of Medicine and it is the first contract expanding our Graduate Medical Education (GME) program to allow additional providers into that program which allows the Division to enhance our current GME Supplemental Payment Program.

Previously, we were only allowed to have University Medical Center of Southern Nevada (UMC) as the only public hospital in the State that could participate. We are excited to see that Centers for Medicare & Medicaid Services (CMS) has approved our State Plan Amendment allowing us to include all public hospitals but also to work with the School of Medicine in Reno, which is a benefit. We have worked really hard; our staff has worked really hard with the University to get this rolling and up and going. We really think it is a win-win for the State in the sense that, we are able to better provide and support the provisions of the services in the teaching environment, but we also allow Medicaid

recipients another access point to receive the care that they need. Then of course, we bring additional federal funding into the State.

**Governor:** Thank you. I had asked for this contract to be set aside because of the doctor shortage that we do have in the State and how this will go a long way in hopefully solving that problem. I was just at Renown and saw a lot of white lab coats with University of Nevada emblems on them. I was pleased to see that. I guess I am getting to a question which is this, do you know how many slots this is going to buy us or increase the amount of positions or graduates that we will have?

**Debra Sisco:** For the record Deb Sisco, Governor and Attorney General. This will provide four slots at Humboldt General. It will provide the upcoming slots available at Northeastern but a reminder on our direct GME program is it is not in relation nor is there a limit on the number of interns and residents that can participate in this program.

Governor: That is good news. You said, four positions in Winnemucca?

Debra Sisco: At Humboldt General, yes.

Governor: Yeah, so there is a priority on rural hospitals?

**Debra Sisco:** Correct. In addition, we do have several openings at Renown which this contract directly applies to. Due to the turnover and based upon the year of the student, those numbers vary each year as to the number of interns and residents that we include in these programs but we make them all a full-time equivalent and we try to maximize all the federal dollars.

**Governor:** Do you prioritize certainly specialties for the interns or the residents? Or, is this essentially, everyone we can get we will search them out?

**Debra Sisco:** Deb Sisco for the record, as long as they are an intern and resident with the hospital and partner with the University of Nevada, School of Medicine, all can be included.

Governor: All right. I have no further questions. Mr. Attorney General, any questions?

Attorney General: No thank you.

**Governor:** All right, thank you very much. We will move to contracts 23-25, Department of Health and Human Services, Healthcare, Financing and Policy.

**Marta Jensen:** Again, Marta Jensen, Administrator for the Division of Healthcare, Financing and Policy. Contract 23 is the first amendment to the original contract which provides ongoing independent verification and validation services for the design, development and implementation phase of our Medicaid Management Information System on the Modernization Project.

This amendment increases the current contract amount by \$3,288,617 and it also extends the termination date from March 31, 2019 to September 19, 2020. The contract amount now will be \$6,282,423.

CMS requires that we have an independent verification and validation for all IT projects that are federally funded. Because of the scope change and the extension of the HP or the DXC contract, we needed to extend this contract even further. We are funded 90/10. So, federal funding is 90%, 10% is for the State. Because of the scope change, some of the scope of work for this vendor we would increase the I.B. and B. team capacity to support increased reviews associated with the, what we call Windows of Work.

We will also increase team capacity to meet the new requirements per the Medicaid Enterprise Certification Tool Kit, which is Version 2.2. It was released July 31, 2017. We needed to add some requirements and so they have to review the requirements and design specification documents. Then they also have to look at the conversion assessment to validate the data conversion results.

**Governor:** I have some of those notes, what I am looking for is, could you translate all that for us and kind of put it in Medicaid for Dummies, you know, for what exactly it is that we are doing here.

**Marta Jensen:** Under Contract 25, we have to extend the contract with HP, also known as DXC, we have to extend that for various reasons, which I will get into when we are on that contract, but we are required through the Feds to have this independent validation done and we have to contract with a vendor. This is the vendor that we chose when the modernization project first started. So, we have to extend their services to meet the new go-live date which is February 4, 2019 to make sure that we maintain that certification and we get a certified system from CMS.

**Governor:** All right, if you want to go ahead and just push through the next two contracts, please do so.

**Marta Jensen:** Okay. Contract 24 is with Public Knowledge. Again, this is a contract with an existing vendor that has assisted us through the modernization project. They provide various services for us. They help us with our standard interfaces and they helped us through the transition. And again, because the HP/DXC contract is due to be extended by seven months, we would need to extend this contract as well. Again, this is 90/10 funding. The contract amount is \$4,637,580. Again, it is just an extension of a vendor that is required for this contract.

**Governor:** Okay and then the final one, which was I think the one I would like a little more detail on. That is a massive amount of money. We are talking about a \$422 million contract and I am just really curious what we are getting for that and why it costs so much.

**Marta Jensen:** This contract is with HP Enterprise, who is now called DXC but they are a fiscal agent that performs all of our services from provider enrollment, prior authorizations,

and claims and payments. They also are handling the Medicaid Management Information System (MMIS) modernization.

Due to some changes that had occurred, whether they were legislatively mandated changes or they were requests in our budget; we extended services for medical nutrition therapy for podiatry. We have also had day-to-day changes. When providers call and they say that they are having a problem with PA's or it could be claims/payment. If it is a small portion, we will try to find a workaround, but in some cases, if it affects the provider base, which is close to 28,000 right now, we have to do a system change. So this is part of that day-to-day operation.

We have two systems. We have the existing MMIS which is a legacy system, everything is hard coded. We have to update that system because that is what we use to do business, as of today, but we also have the modernization system which will go into a code freeze, meaning no changes would be made starting in August and then it would go live in February. We are updating the two systems. When we closed down the existing MMIS, the providers are not losing any functionality when the new system comes on board.

Now, the total contract, the \$423 million that is for all of the service that HP provides to us. It's not just isolated to the MMIS modernization, it's for those fiscal agent services as well. This contract is for an extension of approximately \$26 million, again 90/10 funding is available and this is to handle the MMIS modernization with those additional changes that we had to make since the original implementation of the modernization.

I will say this is Phase 3 of the modernization: Phase 1, we did provider enrollment and we made that online for the providers. It was a there were no issues, which was actually really good for us. We're up to about 40% of the provider base that uses that. The second phase was doing online prior authorizations. Again, that went into effect, I believe in July of 2017, again no issues.

It is worth it to make sure that we take the time to do it right so we do not have issues with our provider base because we need them to obviously see our recipients, have the services and then we need to pay timely and appropriately.

**Governor:** Thank you, I could not agree more. Is this funding connected to the Affordable Care Act (ACA)?

**Marta Jensen:** That is a good question. Because it is not really of the ACA, but the 90/10 funding is available for any system upgrades. I do not know that I can tie that necessarily to the ACA.

**Governor:** I think I understand your answer. Say that again for me, I just want to make sure I have it.

**Marta Jensen:** I believe there is a separate rule that actually allows us to receive the 90/10 funding. It is not related specifically to the ACA, but it was during that same time period that this rule came out. I just do not know that rule off the top of my head.

**Governor:** Okay, but this is obviously associated with whatever it is, our enrollment is, around 600,000, right now, in terms of managing all those lives?

**Marta Jensen:** Absolutely. We have approximately 650,000 people that are receiving Medicaid benefits at this time. 212,000 of our expanded population.

**Governor:** Thank you. All right, I have no further questions, Mr. Attorney General, any questions with regard to Contracts 23-25?

Attorney General: Yes Governor, just two questions. If I understood correctly, there are two systems. The Legacy is the older one and that will be phased out, once the new one goes fully online? Is that correct?

Marta Jensen: Yes sir.

Attorney General: And that's expected next year?"

Marta Jensen: February 4, 2019 is the current go-live date for the new system.

**Attorney General:** Okay. And then, for all three of these contracts, the dollar figures that we are looking at, does that represent our 10% or are we paying 10% of these figures?

Marta Jensen: We are paying 10% of that figure.

Attorney General: Okay, great. No further questions.

**Governor:** All right, I have nothing further. Thank you very much. That is all we have, correct Mr. Wells?

Clerk: That is correct, Governor.

**Governor:** All right. If there are no further questions or comments, the Chair will accept a motion to approve Contracts 1, 5-41 in agenda item number 11.

Attorney General: Move to approve.

Governor: I second the motion. That motion passes 2-0.

### 12. Approval of Proposed Master Service Agreements (For possible action)

**Governor:** We will move on to agenda item number 12, Approval of Proposed Master Service Agreements, Mr. Wells.

**Clerk:** Thank you Governor. There are 17 master service agreements in agenda item 12 for approval by the Board this morning. No additional information was requested by any of the Members.

**Governor:** All right. I have no questions. Mr. Attorney General, any questions on agenda item number 12?

Attorney General: Move to approve agenda item number 12.

**Governor:** The Attorney General has moved to approve the proposed Master Service Agreements presented in agenda item number 12. I second the motion. That motion passes 2-0.

### 13. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from November 18, 2017 through December 18, 2017.

**Governor:** We will move on to agenda item number 13, which is an Information Item Clerk of the Board Contracts, Mr. Wells.

**Clerk:** Thank you Governor. There were 38 contracts under the \$50,000 threshold that were approved by the Clerk between November 17, 2017 and December 18, 2017. As you said, this item is informational only, and no additional information was requested by any of the Members.

Governor: Any questions Mr. Attorney General?

Attorney General: No questions, thank you Governor.

### **14.** Information Item – Reports

Pursuant to NRS Chapter 353, the Governor's Finance Office, Budget Division presents a reconciled fund balance report for the TORT Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of December 12, 2017.

TORT Claim Fund	\$ 6,533,960.71
Statutory Contingency Account	\$ 870,835.05
Stale Claims Account	\$ 1,283,599.26
Emergency Account	\$ 279,841.00
Disaster Relief Account	\$ 8,038,757.58
IFC Unrestricted Contingency Fund General Fund	\$15,470,350.45
IFC Unrestricted Contingency Highway Fund	\$ 1,676,832.35
IFC Restricted Contingency Fund General Fund	\$12,979,390.00
IFC Restricted Contingency Highway Fund	\$ 2,396,373.00

Governor: We will move to agenda item number 14, another information item, Mr. Wells.

**Clerk:** Thank you Governor. Agenda item 14 represents an informational report on the available balances in the various contingency accounts that are managed either by the Board of Examiners or the Interim Finance Committee as of December 12, 2017. These accounts are intended to cover the contingencies through the 2017 – 2019 biennium. I would be happy to answer any questions regarding any of the individual balances.

Governor: Thank you Mr. Wells. My standard question, how are we doing?

**Clerk:** I think that the Tort Claim Fund is in pretty decent shape. The Statutory Contingency Account, that one has got me a little bit nervous. I believe it was last month that we took the money out for the Forestry Division for firefighting efforts this year. That is not a lot of money to get us through the next year and a couple of months. As long as we manage that, I think we will be okay. The Stale Claims Emergency Account and Emergency Relief Account, I think are in decent shape, given what we know that is out there. Then, the big unknown right now is the IFC Unrestricted General Fund Contingency, that \$15.5 million. We continue to see several requests coming in a year or so.

**Governor:** Thank you Mr. Wells. Mr. Attorney General, any questions on agenda item number 14?

Attorney General: No questions, thank you Governor.

15. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

**Governor:** We will move to agenda item number 15, public comment. Is there any member of the public present in Las Vegas that would like to provide public comment to the Board? I hear and see none. Any public comment from Carson City?

Attorney General: There is none Governor.

### 16. Adjournment (For possible action)

Governor: Move to agenda item number 16. Is there a motion to adjourn?

Attorney General: Move to adjourn.

**Governor:** Attorney General has moved to adjourn. My only comment is to wish everybody a blessed and happy new year. Thank you very much. I will second the motion. That motion passes 2-0, this meeting is adjourned. Thank you.

Board of Examiners' January 9, 2018 Attachment A



James R. Wells, CPA Director

> Paul Nicks Deputy Director

# STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

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Date: December 12, 2017

- To: James R. Wells, Clerk of the Board Governor's Finance Office
- From: Jim Rodriguez, Executive Budget Officer Governor's Finance Office – Budget Division

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

### **DEPARTMENT OF PUBLIC SAFETY – DIRECTOR'S OFFICE**

### Agenda Item Write-up:

Pursuant NRS 286.523, the Director of the Department of Public Safety (DPS) requests that the Board of Examiners designate DPS Officer I and DPS Officer II position classifications as "critical labor shortages" and grant a Public Employees Retirement System exception. This designation is requested for a period of 17 months and will allow for the reemployment of qualifying retired employees to fill the DPS Officer I and DPS Officer II positions for which a critical labor shortage has been appropriately identified.

### Additional Information:

On January 12, 2016, the Board of Examiners previously approved the Department of Public Safety's critical need request and per NRS 286.523, the department is requesting that the Board consider reaffirming is previous approval for another two year period.

The department reports that it currently has 721 authorized DPS Officer positions. Of those 721 positions, 96 are currently vacant and of those 95 vacant positions the department has made 21 offers of employment to new recruits. If all those offers are accepted, the net vacancy number would be 74 of 721 positions.

The department continues to report difficulties in recruitments and vacancies and that these conditions continue to place the department in the untenable position of dealing with a critical shortage of qualified candidates to fill these vacant DPS Officer positions.

The department indicates that the primary factors impacting its ability to recruit and retain these positions include the following: higher wages offered by other local law enforcement agencies, necessarily intensive background investigations, rigorous peace officer training requirements and the recent financial situation. Despite increased efforts to recruit and retain DPS Officers and the addition of two academies per year, the department continues to be challenged by low recruitment pools and the loss of officers to other law enforcement agencies, both in-state and out-of-state.

The department indicated that there is an immediate and critical need within the Parole and Probation Division to fill these positions and the ability/flexibility to re-employ retired officers would be a vital tool to utilize in mitigating the division vacancy issue.

Statutory Authority:

NRS 286.510 - 286.523

REVIEWED: **ACTION ITEM:** 

Brian Sandoval Governor



James M. Wright Director

> Jackie Muth Deputy Director

#### Director's Office 555 Wright Way Carson City, Nevada 89701-0525 Telephone (775) 684-4556 • Fax (775) 684-4809

### **MEMORANDUM**

Date:	December 13, 2017
То:	James R. Wells, Clerk of the Board Department of Administration
From:	James M. Wright, Director Department of Public Safety
Subject:	Continuation of Critical Labor Designation – DPS Officers I and II

The Department of Public Safety (DPS) respectfully requests the Board of Examiners' review and renewal of the critical needs designation of DPS Officer I and DPS Officer II positions for the next 17 months.

On January 12, 2016, the State Board of Examiners reviewed and designated the DPS Officers I and II as critical needs positions. This provided a much needed flexibility to allow the Department of Public Safety to reemploy retired officers to help carry out its responsibilities.

The Department currently has about 712 DPS Officer positions, of which, 95 are vacant. Out of these vacant positions, we have offered 21 of them to new officers who are scheduled to start the February 2018 academy. This reduces the total number of sworn officer vacancies to 74 positions department-wide. However, the Department continues to face challenges in filling these sworn officer positions as a result of higher wages offered by other local and regional law enforcement agencies, the mandatory and extensive background investigations involved, rigorous peace officer training, and the current climate of negativity towards law enforcement agencies.

This request is intended to allow DPS to continue to reemploy retired officers throughout the Department to help with our operational needs. However, the immediate and urgent needs are located within the Division of Parole and Probation, where we have the most officer vacancies (currently 50). With the 2016 critical labor designation by the BOE, the Department has reemployed about 28 retired officers to help meet our day-to-day operational needs.

The Division of Parole and Probation utilized retired officers to assist with general supervision caseloads.

Capitol Police • Office of Criminal Justice Assistance • Emergency Management/Homeland Security State Fire Marshal • General Services • Highway Patrol • Investigations • Parole and Probation • Office of Professional Responsibility Office of Traffic Safety • Training • Board of Parole Commissioners • Emergency Response Commission The Nevada Highway Patrol also reemployed retired officers to perform patrol duties in both its Northern and Southern Command districts. The Capitol Police has also utilized retired officers to supplement its permanent officers who maintain security and safety of state employees and offices.

The Department continues its efforts to recruit and retain DPS Officers in order to meet its objectives. These efforts include consistently attending career fairs at military bases, university and community colleges, local community events, conducting continuous recruitment and testing (including weekend testing), and hiring additional staff whose sole purpose is to conduct pre-employment background investigations. In addition, the Department is also running multiple training academies in both Carson City and Las Vegas to train newly hired officers.

These efforts, coupled with the critical needs designation, have helped us meet our operational needs. However, we continue to compete with the Las Vegas Metropolitan Police Department, Henderson Police Department, North Las Vegas Police Department, Washoe County Sheriff's Office and the Sparks Police Department. More recently, out-of-state law enforcement agencies have also recruited from our sworn workforce. These agencies are from the states of Washington, Oregon and Colorado. All these agencies have hired DPS Officers at a significantly higher rate of pay. These added challenges further supports the need for the Department to temporarily hire former retired officers with institutional knowledge, and relevant training and experience to supplement our permanent sworn staff.

Within the Division of Parole and Probation, the retired officers have provided crucial relief by performing administrative casework management duties in support of the permanent officers. Such duties include preparation of reports and management of monthly offender reporting duties. The retired officers are playing an instrumental role in overseeing the administrative responsibilities, which allows the permanent officers to ensure the compliance of the offenders in the field. Both of these elements of supervision lend to the safety of our community. Without the retired officers, the permanent sworn officers would each handle overwhelming number of offender caseloads.

Prior to the critical needs designation, the retired officers have been hired through the use of temporary hiring methods. However, this option imposes strict limitations on the number of hours and wages they can earn in a fiscal year. For the fiscal year beginning July 1, 2017, the retired officers are limited to \$24,751 wages and 1039 hours. This makes it difficult for the Department to reap the full benefits of the officers' expertise. Should they exceed the wages and hours thresholds, the officers will forfeit their retirement benefits, which will create a negative impact on their retirement plans.

Through resignations, retirements and competition with other law enforcement agencies, the Department continues to lose its officers in spite of our consistent and continued efforts. We are currently considering other measures, including social media and press releases, in addition to our current recruiting efforts. However, these efforts require time and financial resources. Therefore, continuing the critical needs designation for additional two years will allow the Department to continue to utilize the retired officers to effectively provide public safety services in our communities. Even after filling the officer vacancies, it takes over a year for a sworn officer to complete all their necessary training to become a fully-functioning officer.

Please contact me if you have any questions or need further information. I appreciate your consideration of this request.

Public Employees Retirement System of Nevada 693 W. Nye Lane, Carson City, NV 89703 (775) 687-4200 Fax (775) 687-5131 5820 S. Eastern Ave. Suite 220, Las Vegas, NV 89119 (702) 486-3900 Fax (702) 678-6934 7455 W. Washington Ave. Suite 150, Las Vegas, NV 89128 (702) 486-3900 Fax (702) 304-0697 Toll Free 1-866-473-7768 Website www.nvpers.org



**January 9, 2018** 

### **Critical Need Position Designation Form**

Reemployment of a retired public employee pursuant to NRS 286.523 is limited to positions of extreme need. An employer who desires to employ a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon appropriate and necessary delivery of services to the public. The critical need designation must be made by the designating authority of the agency in an open meeting. The designated authority shall not designate a position for more than 2 years. To be predesignated, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria established by law. PERS will compile the forms received from each designating authority and provide a biennial report to the Interim Retirement and Benefits Committee (IRBC) of the Legislature.

Agency Contact:Mavis AffoAgency Phone:775-684-4703Agency Name:Department of Public Safety775-684-4703Critical Need Position Title:DPS Officer I and DPS Officer IIEffective Date of Critical Need Designation:January 9, 2018

In an open meeting the designating authority shall make findings based upon the below criteria that supports the designation using this form provided by PERS. Before making a designation, the designating authority shall consider all efforts made by the public employer to fill the position through other means. The written findings to be made by the designating authority must include:

Calendar Year	Vacancies	Total Filled	Turnover Rate
2012	115	527	21.82%
2013	131	560	23.39%
2014	131	539	24.30%
2015	207	511	40.51%
2016	177	557	31.78%
2017	182	610	29.84%

History of the rate of turnover for the position:

#### Public Employees Retirement System of Nevada 693 W. Nye Lane, Carson City, NV 89703 (775) 687-4200 Fax (775) 687-5131 5820 S. Eastern Ave. Suite 220, Las Vegas, NV 89119 (702) 486-3900 Fax (702) 678-6934 7455 W. Washington Ave. Suite 150, Las Vegas, NV 89128 (702) 486-3900 Fax (702) 304-0697 Toll Free 1-866-473-7768 Website www.nvpers.org

### Number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted:

Overall, DPS currently has 82 officer vacancies, of which, multiple recruitments have been conducted. Eligible candidates often fail to successfully complete the selection process.

Length of time the position has been vacant: Ten (10) days to one year.

## Difficulty in filling the position due to special circumstances, including special education or experience required for the position:

Positions require written and physical fitness exams; extensive background investigations; successful completion of the POST academy, and field training. Further, other local and regional law enforcement agencies pay more than the State. The Capitol Police Officers earn less income and they are not eligible for the Heart and Lung benefit, which makes it more difficult to fill these positions.

### History and success of the efforts to recruit for the position, including advertising, out-ofstate recruitment and all other efforts made (include copies of advertising or electronic recruitment notices, specifying targeted geographic areas:

DPS recruits internally through transfers and publicly through an online recruitment system (iCIMS). For the years 2016 and 2017, we attended a total of 51 career fair events (28 were out of state and 23 were in-state). Potential applicants can access the iCIMS system from NVAPPS. The Department also posts its openings on its website and also utilizes social media platforms. We also take advantage of local community events to increase awareness of career opportunities within DPS. In addition, we have tried movie theater advertising and we are currently working with KOLO 8 News by utilizing officers to create further awareness of career opportunities with us. As part of our efforts to recruit and hire military personnel, DPS has also partnered with "Work for Warriors" to recruit transitioning active military personnel and veterans interested in law enforcement careers. As part of this partnership, we conduct one day recruitment event (typically on Saturdays), which involves written and physical fitness exams, and job interviews. Test results are provided to the candidates on the same day. This has resulted in 8 appointments and two (2) additional candidates scheduled to attend our next academy in February 2018. The Department has also explored internships with local colleges and other criminal justice agencies and educational programs within the State.

### Impact of not having the critical need designation

Without the critical need designation, DPS will suffer a negative impact on its operations. In addition, officers currently hired on a critical need basis will have to be terminated by next week.

## Critical need designation approved by BOE for DPS Officer 1 and DPS Officer 2 positions, and not to exceed 17 months from the date of approval (1/09/18).

NRS 286.523 Employment of retired employee: Exception for reemployment of certain retired employees to fill positions for which critical labor shortage exists; determination and designation of such positions; limitation on length of designation of position. [Effective through June 30, 2015.]

1. It is the policy of this State to ensure that the reemployment of a retired public employee pursuant to this section is limited to positions of extreme need. An employer who desires to employ such a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon the appropriate and necessary delivery of services to the public.

2. The provisions of subsections 1 and 2 of <u>NRS 286.520</u> do not apply to a retired employee who accepts employment or an independent contract with a public employer under the System if:

(a) The retired employee fills a position for which there is a critical labor shortage; and

(b) At the time of the retired employee's reemployment, the retired employee is receiving:

(1) A benefit that is not actuarially reduced pursuant to subsection 6 of NRS 286.510; or

(2) A benefit actuarially reduced pursuant to subsection 6 of <u>NRS 286.510</u> and has reached the required age at which the retired employee could have retired with a benefit that was not actuarially reduced pursuant to subsection 6 of NRS 286.510.

3. A retired employee who is reemployed under the circumstances set forth in subsection 2 may reenroll in the System as provided in NRS 286.525.

4. Positions for which there are critical labor shortages must be determined in an open public meeting held by the designating authority as follows:

(a) Except as otherwise provided in this subsection, the State Board of Examiners shall designate positions in State Government for which there are critical labor shortages.

(b) The Supreme Court shall designate positions in the Judicial Branch of State Government for which there are critical labor shortages.

(c) The Board of Regents shall designate positions in the Nevada System of Higher Education for which there are critical labor shortages.

(d) The board of trustees of each school district shall designate positions within the school district for which there are critical labor shortages.

(e) The governing body of a charter school shall designate positions within the charter school for which there are critical labor shortages.

(f) The governing body of a local government shall designate positions with the local government for which there are critical labor shortages.

(g) The Board shall designate positions within the System for which there are critical labor shortages.

5. In determining whether a position is a position for which there is a critical labor shortage, the designating authority shall make findings based upon the criteria set forth in this subsection that support the designation. Before making a designation, the designating authority shall consider all efforts made by the applicable employer to fill the position through other means. The written findings made by the designating authority must include:

(a) The history of the rate of turnover for the position;

(b) The number of openings for the position and the number of qualified candidates for those openings after all other efforts of recruitment have been exhausted;

(c) The length of time the position has been vacant;

(d) The difficulty in filling the position due to special circumstances, including, without limitation, special educational or experience requirements for the position; and

(e) The history and success of the efforts to recruit for the position, including, without limitation, advertising, recruitment outside of this State and all other efforts made.

6. A designating authority that designates a position as a critical need position shall submit to the System its written findings which support that designation made pursuant to subsection 5 on a form prescribed by the System. The System shall compile the forms received from each designating authority and provide a biennial report on the compilation to the Interim Retirement and Benefits Committee of the Legislature.

7. A designating authority shall not designate a position pursuant to subsection 4 as a position for which there is a critical labor shortage for a period longer than 2 years. To be redesignated as such a position, the designating authority must consider and make new findings in an open public meeting as to whether the position continues to meet the criteria set forth in subsection 5.

(Added to NRS by 2001, 2400; A 2003, 2062; 2005, 1077; 2009, 1549, 1550; R 2011, 90, effective June 30, 2015)

Brian Sandoval Governor

1

James R. Wells, CPA Director

> Paul Nicks Deputy Director



### STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

### 209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | <u>www.budget.nv.gov</u> | Fax: (775) 684-0260

Date: January 12, 2018

- To: James R. Wells, Clerk of the Board Governor's Finance Office
- From: Heather Field, Executive Budget Officer

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

### DEPARTMENT OF AGRICULTURE COMMODITY FOODS DISTRIBUTION PROGRAM

### Agenda Item Write-up:

Pursuant to NRS 334.010 the department requests approval to purchase one replacement vehicle not to exceed \$26,996.

### Additional Information:

The department seeks approval to purchase a Chevrolet pickup truck, not to exceed \$26,996. The authorization for this vehicle was approved during the 2017 Legislative Session in budget account 1362, decision unit E711, for fiscal year 2018 in the amount of \$28,626.

### Statutory Authority:

BOE approval required pursuant to NRS 334.010.

<b>REVIEWED</b> :_	SW
ACTION ITEM	ſ:

BRIAN SANDOVAL Governor

Las Vegas Office: 2300 McLeod Street Las Vegas NV 89104-4314 (702) 668-4590 Fax (702) 668-4567 STATE OF NEVADA



JAMES R. BARBEE Director

Elko Office: 4780 E. Idaho Street Elko NV 89801-4672 (775) 738-8076 Fax (775) 738-2639

### DEPARTMENT OF AGRICULTURE

405 South 21<sup>st</sup> Street Sparks, Nevada 89431-5557 Telephone (775) 353-3601 Fax (775) 353-3661 Website: http://www.agri.nv.gov

January 5, 2018

### MEMORANDUM

TO: Board of Examiners

FROM: James Barbee, Director – Nevada Department of Agriculture

RE: Approval to purchase vehicles – FY18

This memorandum will serve to advise that the Nevada Department of Agriculture is requesting approval to purchase three new vehicles as outlined below:

**Budget Account 1362** is requesting approval to purchase a new vehicle for the Food and Nutrition Division. The vehicle was legislatively approved in the FY18/19 budget and will be replacing a 2005 Dodge Dakota (EX56446) that will be sent to surplus in the future. The updated quote is within budget authority.

**Budget Account 4551** is requesting approval to purchase two new vehicles for the Consumer Equitability Division. The vehicles were Legislatively approved in the FY18/19 budget. The vehicles will replace a Ford F-250 truck (EX34477) and a GMC 2500 truck (EX42279) that will be sent to surplus in the future. Updated quotes are within budget authority.

Thank you for your consideration.

An Equal Opportunity Agency

### Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Dank of Andre H	
Agency Name: Dept. of Agriculture	Budget Account #: 1362
Contact Name: Debra Crowley	Telephone Number: 775-353-3602
Pursuant to NRS 334.010, agencies must receive prior write	tten consent to purchase State vehicles. This applies to all
new and used vehicles. Please provide the following infor	mation:
	mount of the request: \$26,996
Is the requested vehicle(s) new or used: New	
Type of vehicle(s) purchasing e.g. compact sedan, inter	mediate sedan, SUV, pick up, etc.:
Pick up	
Mission of the requested vehicle(s):	
Commodity Foods program related deliveries, ins	spections, and other necessary uses.
Were funds legislatively approved for the request?	If yes, please provide the decision unit number:
Yes No	E711
	If no, please explain how the vehicles will be funded?
Is the requested vehicle(s) an addition to an existing fle	et or replacement vehicle(s):
Addition(s) Addition(s)	
Does the requested vehicle(s) comply with "Smart Way SAM 1308? If not, please explain.	" or "Smart Way Elite" requirements pursuant to
Vehicle classification is not a sedan, nor compact	or intermediate in size.
Please Complete for Replacement Vehicles Only:	
(For type of vehicle, i.e., compact sedan, intermediate	Does this request meet the replacement schedule criteria
sedan, SUV, pick up, etc.)	pursuant to SAM 1309? If no, explain why the vehicle
······································	is being replaced.
Current Vehicle Information:	
Vehicle #1 Model Year: 2005	Yes
Odometer Reading: 142,049	
Type of Vehicle: Dodge Dakota	In the Incompany of
· · · · · · · · · · · · · · · · · · ·	If the replacement vehicle is an upgrade to the existing
Vehicle #2 Model Year:	vehicle, explain the need for the upgrade.
Odometer Reading:	
Type of Vehicle:	
Please attach an additional sheet if necessary	
APPOINTING AUTHORITY APPROVAL:	
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Milla Courses fisca	I administrator 1/5/18
Agency Appointing Authority Title	Date
BOARD OF EXAMINERS' APPROVAL:	
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Approved for Purchase Not Approved for Purch	hase
Decided Completion	
Board of Examiners Date	

Revised 7/13/10

### Vehicle Cost Summary – Budget 1362

Base Price \$25,407.00

<u>Options</u> \$ 1,589.00

<u>Total</u> **\$26,996.00** 

### STANDARD PAGE ~ BID 8475 FLEET VEHICLES

**DEALER NAME - Champion Chevrolet** 

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2018 Chevrolet Silverado - CC25953	\$25,182.00	\$25,407.00
State vehicle miles per gallon (MPG): NOT RATED		
Manufactures Suggested Retail Price(MSRP): \$35,5	55.00	
State manufactures warranty: 3 YR or 36k Miles Bun	nper to Bumper & 5 YR or 100k M	Ailes Powertrain
Specify standard engine size and emission rating: 6.	OL Vortec V-8 Flex Fuel	Federal Emission
Includes Minimum Standard Equipment Listed:		
AM/FM STEREO W/ USB PORTS, AUX JACK, & SD CA	ARD SLOT CD PLAYER - OPT	IONAL SEE BELOW
Exterior Color: List available colors: Black, Summit White, Graphite Metallic, Deep Ocean Bl Silver Ice Metallic, Red Hot	lue Metallic + \$375.00, Havanah M	letallic,
Seats, Cloth: List available colors: Dark Ash		
GVW: 9500(GAS) 10,000(DIESEL)	WHEELBASE: 158.10	

Base 25,407 4WD 1,589 26,996

Page 1

### **OPTION PACKAGE PAGE ~BID 8475 FLEET VEHICLES**

DEALER NAME - Champion Chevrolet

Vehicle Item Number: 2.16 - Truck 3/4 Ton; Full Size; Extended Cab; Long Bed

Option Package Name/Code: 1LT

(Requires 2WD) \$4,120.00

(Requires 4WD) \$4,442.00

List Equipment Features Below:

17" Machined Aluminum Wheels, Chrome Front/Rear Bumper, Bodyside Moldings, Chrome Grille, Power Mirrors, Power Windows, Remote Keyless Entry, Deep Tint Glass(Except front Windows), Premium Cloth, Driver Side Lumbar Control, Carpeted Floor, Rubber Floor Mats, Leather Wrapped Steering Wheel,

.

Bluetooth, Onstar, Single Slot CD Player

### ITEMIZED OPTION PAGE ~ BID 8475 FLEET VEHICLES

Vehicle Item Number: 2.16 - Truck 3/4 Ton; Full Siz	e; Extended Cab; Long Bed	DEDUCT AMOUNT
ABS Brake System	\$ STD	\$- N/A
Air Conditioning	\$ STD	\$- N/A
Backup Camera	\$ STD	\$- N/A
Bedliner, Spray In	\$495.00	\$- N/A
Bluetooth for Phone (Includes My Link Radio)	\$ STD	\$- N/A
Cruise Control	\$ STD	\$- N/A
Deep Tint Glass	\$176.00	\$- N/A
Engine, Alt Size 6.6L V-8 Duramax Diesel	\$7,889.00	\$- N/A
Engine Block Heater	\$88.00(Std on Diesel)	\$- N/A
Four Wheel Drive	\$1,589.00	\$- N/A
Electronic Transfer Case(Requires 4x4)	\$200.00	\$- N/A
Gear Ratio 3.73 (4.10 Std on Gas / 3.73 Std on Diesel)		\$- N/A
Heavy Duty Alternator	\$132(Gas) \$335(Diesel)	\$- N/A
Integrated Trailer Brake Controller(Reg Tow Pack)	\$242.00	\$- N/A
Keyless Entry w/Fob (Includes Power Mirrors)	\$317.00	\$- N/A
Keys, Two Additional(4 Total)	\$95.00	\$- N/A
Limited Slip Differential	\$ STD	\$- N/A
Paint, Metallic	\$ STD	\$- N/A
Power Mirrors (Includes Keyless Entry w/Fob)	\$317.00	\$- N/A
Power Locks	\$STD	\$- N/A
Power Seat(Driver Side)	\$383.00	\$- N/A
Power Windows	\$ STD	\$- N/A
Radio; AM/FM Stereo, CD Player (Incl My Link/Bluetoo	th See Option Package	\$- N/A
Rear Window Defogger	\$198.00	\$- N/A
Seats, Viny!	\$ Avail @ no extra charge	\$- N/A
Vinyl Colors: Dark Ash		
Skid Plate (Requires 4X4 option)	\$132.00	\$- N/A
Steps, 4" Black Round	\$630.00	\$- N/A
Tilt Steering	\$STD	\$- N/A
Tire, Spare, Full Size	\$STD	\$- N/A
Tires, All Terrain	\$200.00	\$- N/A
Trailer Tow Mirrors (Not avail with Power Mirrors)	\$62.00	\$- N/A
Trailer Tow Mirrors-Power (Requires Power Mirrors)	\$308.00	\$- N/A
Trailer Tow Package (Incl 7 & 4 pin connectors)	\$264.00	\$- N/A
Upfitter Switches Bank of 4 @ 30 Amps Each	\$125.00	\$- N/A

### **DEALER NAME - Champion Chevrolet**

Total for Budget Account: 1362	Total for Decision Unit: E711	Ub 8310 VEHICLE-FLEET-RN	8310	EQUIPMEN		Total for Decision Unit: E710	26 8371 HARDWARE-TABLET	26 8371 HARDWARE-LAPTC	26 8371 HARDWARE-LAPTC	8371	8371	(11)	7771	E710 EQUIPMENT REPLACEMENT	TOTAL TO PECISION UNITE EX73	Total for Desistan Linit: Kape	26 8371 HARDWARE-FLAT F	See attached spreadsheet. [See Attachment]	ğ	26 8371 HARDWARE-DESKT	7771	26 7771 SOFTWARE-ADOBE ACROBAT	04 8241 OFFICE FURNITURE	8241	E225 EFFICIENT AND RESPONSIVE STATE GOVERNMENT	Catg GL Acct Description	Budget Account: 1362 AGRI - COMMC Equipment Replacement Log [See Attachment]	Schedule Selection G: Equipment Schedule		NEBS990
		VEHICLE-FLEET-RNO/CC-2.16 4WD TRUCK 3/4T-EXT CAB;L BD	VEHICLE-FLEET-LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED ( LV )				ET	HARDWARE-LAPTOP PC WITH OPERATING SYSTEM	HARDWARE-LAPTOP DOCKING STATION	HARDWARE-DESKTOP PC WO MONITOR, 5YR WAR MED COST	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	SOF IWARE-MICROSOFT OFFICE 365 RENEWAL	SOFTWARE-MICROSOFT OFFICE 365 NEW				HARDWARE-FLAT PANEL MONITOR 19"	e Attachment]	f on EITS replacement cycle.	HARDWARE-DESKTOP PC W/ MONITOR & OS. HIGH COST	SOFTWARE-MICROSOFT OFFICE 365 NEW	EACROBAT	OFFICE FURNITURE-EXECUTIVE SIDE CHAIRS	OFFICE FURNITURE-EXECUTIVE CHAIR	STATE GOVERNMENT		1362 AGRI - COMMODITY FOODS DISTRIBUTION PROGRAM		2017-2019 Bie L01 LEGISLATI	State of Nevada - Budget Division Statewide View of BAV Schedules
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Brian Sandoval Governor James R. Wells, CPA Director

Paul Nicks Deputy Director

### STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | <u>www.budget.nv.gov</u> | Fax: (775) 684-0260

Date: January 8, 2018

- To: James R. Wells, Clerk of the Board Governor's Finance Office
- From: Heather Field, Executive Budget Officer
- Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

### DEPARTMENT OF AGRICULTURE CONSUMER EQUITABILITY

### Agenda Item Write-up:

Pursuant to NRS 334.010 the department requests approval to purchase two replacement vehicles not to exceed \$67,395.

### Additional Information:

The department seeks approval to purchase two Chevrolet pickup trucks, not to exceed \$67,395. The authorization for this vehicle was approved during the 2017 Legislative Session, in budget account 4551 decision unit E711, for fiscal year 2018 in the amount of \$70,446.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED:_	CM
ACTION ITEM	4:

BRIAN SANDOVAL Governor

Las Vegas Office: 2300 McLeod Street Las Vegas NV 89104-4314 (702) 668-4590 Fax (702) 668-4567 STATE OF NEVADA



JAMES R. BARBEE Director

Elko Office: 4780 E. Idaho Street Elko NV 89801-4672 (775) 738-8076 Fax (775) 738-2639

### DEPARTMENT OF AGRICULTURE

405 South 21<sup>st</sup> Street Sparks, Nevada 89431-5557 Telephone (775) 353-3601 Fax (775) 353-3661 Website: http://www.agri.nv.gov

January 5, 2018

### MEMORANDUM

TO: Board of Examiners

FROM: James Barbee, Director – Nevada Department of Agriculture

RE: Approval to purchase vehicles – FY18

This memorandum will serve to advise that the Nevada Department of Agriculture is requesting approval to purchase three new vehicles as outlined below:  $\rho O P$ 

**Budget Account 1362** is requesting approval to purchase a new vehicle for the Food and Nutrition Division. The vehicle was legislatively approved in the FY18/19 budget and will be replacing a 2005 Dodge Dakota (EX56446) that will be sent to surplus in the future. The updated quote is within budget authority.

**Budget Account 4551** is requesting approval to purchase two new vehicles for the Consumer Equitability Division. The vehicles were Legislatively approved in the FY18/19 budget. The vehicles will replace a Ford F-250 truck (EX34477) and a GMC 2500 truck (EX42279) that will be sent to surplus in the future. Updated quotes are within budget authority.

Thank you for your consideration.

An Equal Opportunity Agency

### Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Dept. of Agriculture	Budget Account #: 4551
Contact Name: Debra Crowley	Telephone Number: 775-353-3602
Pursuant to NRS 334.010, agencies must receive prior we new and used vehicles. Please provide the following info	ritten consent to purchase State vehicles. This applies to all ormation:
Number of vehicles requested: 2 A Is the requested vehicle(s) new or used: New	mount of the request: \$67,395.00
Type of vehicle(s) purchasing e.g. compact sedan, inte	rmediate sedan, SUV, pick up, etc.:
Mission of the requested vehicle(s):	
Weights and measures related inspections, and	
Were funds legislatively approved for the request?	If yes, please provide the decision unit number:
Yes No	E711 If no, please explain how the vehicles will be funded?
Is the requested vehicle(s) an addition to an existing fl	eet or replacement vehicle(s):
Addition(s) 2 Replacement(s)	
Does the requested vehicle(s) comply with "Smart Wa SAM 1308? If not, please explain.	y" or "Smart Way Elite" requirements pursuant to
Vehicle classification is not a sedan, nor compac	t or intermediate in size.
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.
Current Vehicle Information:	Yes.
Vehicle #1 Model Year: Ford F-250 1997	
Odometer Reading: 116,000 Type of Vehicle: Dick up	100
Pick up	If the replacement vehicle is an upgrade to the existing
Vehicle #2 Model Year: GMC-2500 2002	vehicle, explain the need for the upgrade.
Odometer Reading: 148,000 Type of Vehicle: Pick up	
i lokup	
Please attach an additional sheet if necessary APPOINTING AUTHORITY APPROVAL:	
APPOINTING AUTHORITT APPROVAL:	
Altra Couly Fise	l'administrator 1/5/18
	Date
BOARD OF EXAMINERS' APPROVAL:	
Approved for Purchase Not Approved for Pur	chase
Board of Examiners Dat	· A
Duard of Examiners Dat	

### STANDARD PAGE ~ BID 8475 FLEET VEHICLES

### DEALER NAME - Champion Chevrolet

Specify MANUFACTURER,	Base Price for	Base Price for
MODEL NAME, YEAR & BODY MODEL CODE:	RENO/CARSON CITY	LAS VEGAS
2018 Chevrolet Silverado - CC35953	\$25,465.00	\$25,690.00
State vehicle miles per gallon (MPG): NOT RATED		
Manufactures Suggested Retail Price(MSRP): \$36,4	20.00	
State manufactures warranty: 3 YR or 36k Miles Bun	nper to Bumper & 5 YR or 100k N	liles Powertrain
Specify standard engine size and emission rating: 6.		Emission
Includes Minimum Standard Equipment Listed:		
AM/FM STEREO W/ USB PORTS, AUX JACK, & SD C/	ARD SLOT CD PLAYER - OPT	
Exterior Color: List available colors: Black, Summit White, Graphite Metallic, Deep Ocean B Silver Ice Metallic, Red Hot		
Exterior Color: List available colors: Black, Summit White, Graphite Metallic, Deep Ocean B		
Exterior Color: List available colors: Black, Summit White, Graphite Metallic, Deep Ocean B Silver Ice Metallic, Red Hot Seats, Cloth: List available colors:		

### ITEMIZED OPTION PAGE ~ BID 8475 FLEET VEHICLES

DEALCE	NARA	- Champion	Chouralat
DEALER	( NAME	- Champion	Cnevrolet

DEALER NAME - Champion Chevrolet Vehicle Item Number: 3.6 - Cab & Chassis 1 Ton; Ful	Il Size; Extended Cab; Appro	X. 9700 Ib GVW SRW DEDUCT AMOUNT
ABS Brake System	\$ STD	\$- N/A
Air Conditioning	\$ STD	\$- N/A
Bluetooth for Phone (Includes My Link)	\$ STD	\$- N/A
Cruise Control	\$ STD	\$- N/A
Deep Tint Glass	\$176.00	\$- N/A
Engine, Alt Size 6.6L V-8 Duramax Diesel	\$7,889.00	\$- N/A
Engine Block Heater	\$88.00(Std on Diesel)	\$- N/A
Four Wheel Drive	\$2,089.00	\$- N/A
Electronic Transfer Case(Requires 4x4)	\$200.00	\$- N/A
Gear Ratio 3.73 (4.10 Std on Gas / 3.73 Std on Diesel)	\$100.00	\$- N/A
Heavy Duty Alternator	\$132(Gas) \$335(Diesel)	\$- N/A
Integrated Trailer Brake Controller	\$242.00	\$- N/A
Keyless Entry w/Fob (Includes Power Windows/Mirrors)	\$528.00	\$- N/A
Keys, Two Additional(4 Total)	\$95.00	\$- N/A
Limited Slip Differential	\$STD	\$- N/A
Paint, Metallic	\$STD	\$- N/A
Power Mirrors (Includes Keyless Entry w/Fob)	\$528.00	\$- N/A
Power Locks	\$STD	\$- N/A
Power Seat(Driver Side)	\$383.00	\$- N/A
Power Windows	\$STD	\$- N/A
	See Option Package	\$- N/A
Rear Window Defogger	\$198.00	\$- N/A
Seats, Vinyl	\$ Avail @ no extra charge	\$- N/A
Vinyl Colors: Dark Ash		
Skid Plate (Requires 4X4 option)	\$132.00	\$- N/A
Steps, 4" Black Round	\$630.00	\$- N/A
Filt Steering	\$STD	\$- N/A
Fire, Spare, Full Size	\$317.00	\$- N/A
Tires, All Terrain	\$200.00	\$- N/A
Trailer Tow Mirrors(Not avail with Pwr Windows/Mirrors)	\$STD	\$- N/A
Trailer Tow Mirrors-Power(Incl Power Windows/Mirrors)	\$528.00	\$- N/A
Upfitter Switches Bank of 4 @ 30 Amps Each	\$125.00	\$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 400.00 flat.

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### STANDARD PAGE ~ BID 8475 FLEET VEHICLES

Specify MANUFACTURER,	Base Price for	Base Price for
MODEL NAME, YEAR & BODY MODEL CODE:	RENO/CARSON CITY	LAS VEGAS
2018 Chevrolet Silverado - CC25753	\$25,005.00	\$25,205.00
State vehicle miles per gallon (MPG): NOT RATED		
Manufactures Suggested Retail Price(MSRP): \$ 35,3	360.00	
State manufactures warranty: 3 YR or 36k Miles Bur	mper to Bumper & 5 YR or 100k l	Wiles Powertrain
Specify standard engine size and emission rating: 6		
Includes Minimum Standard Equipment Listed:	YesXNo If no, state ex	ceptions:
AM/FM STEREO W/ USB PORTS, AUX JACK, & SD C.	ARD SLOT CD PLAYER - OPT	TONAL SEE BELOW
Exterior Color: List available colors:		
Black, Summit White, Graphite Metallic, Deep Ocean B Silver Ice Metallic, Red Hot	Blue Metallic + \$375.00, Havanah N	<i>letallic,</i>
	Blue Metallic + \$375.00, Havanah N	<i>letallic,</i>
Silver Ice Metallic, Red Hot Seats, Cloth: List available colors:	Blue Metallic + \$375.00, Havanah N	<i>fetallic,</i>

ITEMIZED OPTION	PAGE ~ BID	<b>8475 FLEET</b>	VEHICLES
-----------------	------------	-------------------	----------

Vehicle Item Number: 2.15 - Truck 3/4 Ton; Full Size	e, Extended Cab, Short Dea	DEDUCT AMOUNT
ABS Brake System	\$ STD	\$- N/A
Air Conditioning	\$ STD	\$- N/A
Backup Camera	\$ STD	\$- N/A
Bedliner, Spray In	\$495.00	\$- N/A
Bluetooth for Phone(Includes My Link Radio)	\$ STD	\$- N/A
Cruise Control	\$ STD	\$- N/A
Deep Tint Glass	\$176.00	\$- N/A
Engine, Alt Size 6.6L V-8 Duramax Diesel	\$7,889.00	\$- N/A
Engine Block Heater	\$88.00(Std on Diesel)	\$- N/A
Four Wheel Drive	\$1,589.00	\$- N/A
Electronic Transfer Case(Requires 4x4)	\$200.00	\$- N/A
Gear Ratio 3.73 (4.10 Std on Gas / 3.73 Std on Diesel)	\$100.00	\$~ N/A
Heavy Duty Alternator	\$132(Gas) \$335(Diesel)	\$- N/A
Integrated Trailer Brake Controller(Reg Tow Pack)	\$242.00	\$- N/A
Keyless Entry w/Fob (Includes Power Mirrors)	\$317.00	\$- N/A
Keys, Two Additional(4 Total)	\$95.00	\$- N/A
Limited Slip Differential	\$ STD	\$- N/A
Paint, Metallic	\$ STD	\$- N/A
Power Mirrors (Includes Keyless Entry w/Fob)	\$317.00	\$- N/A
Power Locks	\$STD	\$- N/A
Power Seat(Driver Side)	\$383.00	\$- N/A
Power Windows	\$ STD	\$- N/A
Radio; AM/FM Stereo, CD Player (Incl My Link/Bluetoo	th See Option Package	\$- N/A
Rear Window Defogger	\$198.00	\$- N/A
Seats, Vinyl	\$ Avail @ no extra charge	\$- N/A
Vinyl Colors: Dark Ash		
Skid Plate (Requires 4X4 option)	\$132.00	\$- N/A
Steps, 4" Black Round	\$630.00	\$- N/A
Tilt Steering	\$STD	\$- N/A
Tire, Spare, Full Size	\$STD	\$- N/A
Tires, All Terrain	\$200.00	\$- N/A
Trailer Tow Mirrors (Not avail with Power Mirrors)	\$62.00	\$- N/A
Trailer Tow Mirrors-Power (Requires Power Mirrors)	\$308.00	\$- N/A
Trailer Tow Package (Incl 7 & 4 pin connectors)	\$264.00	\$- N/A
Upfitter Switches Bank of 4 @ 30 Amps Each	\$125.00	\$- N/A

### DEALER NAME - Champion Chevrolet

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## **CARAVAN CAMPER MFG.**

Mike Devine - Owner 1875 Dickerson Road • Reno, Nevada 89503 Phone (775) 323-0270 Fax (775) 323-0326 <u>www.caravancamper.com</u> *Email caravancampers@hotmail.com* DUNS#009157447 **PRICE LIST - January 1, 2017** 

### THE TWO BASE MODELS ARE – DELUXE DOUBLE DOOR AND SINGLE DOOR. Base price includes exterior paint (any one color)

### **OPTIONAL EQUIPMENT FOR ALL CARAVAN TOPS**

Long Bed 8'	
Sliding Side Windows 14" x 36".	Pair 377.50
Sliding Side Windows 12" x 60".	Pair 427.00
Sliding Side Windows 14" x 67".	
Windoor (Lifting side window)	Each 300.00
Windoor (With center slider)	Each 340.00
Steel Side Door	Each 400.00
Storage Box (for steel side door	)Each 225.00
Vertical Rear Windows	135.00
Drop Down Front Window	
Drop Down Sliding Front Window	N 218.50
Tinted Windows	
8 Inch Shelf	
Ventilator	
Power Fan for Ventilator	
Exterior Rear Brake Lights	
Exterior Rear Brake Lights-LED	
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I ON ALL CANAVANTIONS	
Exterior Rear Loading/Reverse Ligh	nts 98.50
Exterior Rear Loading/Reverse Ligh	ts-LED175.00
Extra Dome Light	
Two-Tone Sides	
Extra Height 29"- 34"	
2 Bar Roof Rack	
3 Bar Roof Rack	
Boat Rollers for Rear Rack	
Boat Width?	
Retrofit Roof Rack	
Bedrug	
Rubber Bed Mat	
3 Stage Colors	Add 300.00
Replacement Backup Camera	
Sales tax	
Print Color Code	
VIN #	

### WE WELCOME VISA - MASTERCARD - DISCOVER

DUE TO VARIATIONS IN TRUCK COLORS AND MATERIAL USED, CARAVAN CAMPER CANNOT GUARANTEE A PERFECT COLOR MATCH. All Windows Safety Glass Deluxe double door 43" wide- small trucks Deluxe double door 49 ½" wide- Full size Single full door 38" wide

Quoted prices include complete installation of top and lights. However, prices do not include tax. All prices F.O.B., Reno, Nevada.

All Caravan Tops are built with an all-welded steel frame, with continuous channel iron bracing, covered with Paintlok galvanized steel. Completely Zolatone coated inside.

INSURANCE REMINDER

PLEASE CONTACT YOUR AGENT AT ONCE IF YOU WISH TO HAVE YOUR CAMPER COVERED

Prices subject to change without notice.

Department of Agriculture Division of Consumer Equitability Vehicle Quotes and Budgeted Amounts for SFY18 BA 4551 - CE

2018 Chevrolet Silverado Truck - 3.6 Cab & Chassi	
Base - Reno	25,465.00
Deep Tinted Glass	176.00
Integrated Trailer Brake	242.00
Extra Keys	95.00
Steps, 4" Black Round	630.00
Total	26,608.00
Budgeted at:	27,282.00
	8,824.00
	36,106.00
2018 Chevrolet Silverado Truck - 2.15, 3/4 Ton	
Base - Reno	25,005.00
Bedliner	495.00
Deep Tint Glass	176.00
Engine, Alt size 6.6L, V-8	7,889.00
Four Wheel Drive (4x4)	1,589.00
Integrated Trailer Brake	242.00
Extra Keys	95.00
Trailer Tow Package	264.00
Vehicle Sub total	35,755.00
Truck Camper Shell	
Delux Double Door	4,405.00 for full sized truck
Windoor (lifting side window)	300.00
Tinted windows	60.00 \$30 each 2 rear windows
8 inch shelf	70.00
Exterior Rear Brake Lights	98.50
Exterior Rear Loading/Reverse Lights	98.50
Camper Shell Sub total	5,032.00
- Total	40,787.00
Budgeted at:	29,780.00
	4,560.00
	34,340.00
Total Approved Budget	70,446.00
Total Estimated Costs (both vehicles)	67,395.00
Difference	3,051.00

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# State of Nevada - Budget Division Statewide View of BAV Schedules 2017-2019 Biennium (FY18-19) L01 LEGISLATIVELY APPROVED

# Schedule Selection G: Equipment Schedule

NEBS990

# Budget Account: 4551 AGRI - CONSUMER EQUITABILITY Equipment Replacement Log [See Attachment]

05	05	05	05	05	05	B R		Total f	26	26	26	26	26	26	E710	Total f	4		вооо 04	Catg
								Total for Decision Unit: E710	8371	8371	8371		7771	7771	EQUIPI	Total for Decision Unit: B000		GL 74 neces purcha Projec	T	GL Acct
8270 SARTORIUS MCM 106 From Sartorius - Mass Comparator for Las Vegas Lab to replace one over 25 years old	8270 METTLER TOLEDO-XP32001L See attached replacement schedule and quote list. [See Attachment]	8270 MCM5004 ELECTRONIC MASS COMPARATOR See attached replacement schedule.	8270 CUBIS MANUAL MASS COMPARATOR From Sartorius - Mass Comparator for Las Vegas Lab to replace one over 25 years old [See Attachment]	8270 CHECK STANDARD WEIGHTS Avoirdupois weights from Troemner Class I with Calibration Certificate for use in the Las Vegas Lab (they do not have See attached quote. [See Attachment]	7460 REPLACEMENT WEIGHTS See attached replacement schedule and quote. [See Attachment]	8310 VEHICLE-FLEET-LV-2.13 4WD TRUCK 3/4 T;CREW CAB;SHORT BED [See Attachment]	EQUIPMENT REPLACEMENT 8280 VEHICLE-FLEET-LV-3.6 2WD CAB&CHASSIS:>1T;DRW;>15,000GVW [See Attachment]	nit. E710	HARDWARE-LAPTOP PC WITH OPERATING SYSTEM	HARDWARE-LAPTOP DOCKING STATION	HARDWARE-DUAL 22" DESKTOP MONITORS WISPEAKER BAR	HARDWARE-DESKTOP PC WO MONITOR, 5YR WAR MED COST	SOFTWARE-MICROSOFT OFFICE 365 RENEWAL	SOFTWARE-MICROSOFT OFFICE 365 NEW	EQUIPMENT REPLACEMENT	nit: 8000	7465 MISC EQUIP 0 1 GU17465 Equipment purchases >1,000 for the purpose of purchasing replacement equipment that fails and/or equipment that is necessary but not forecast. Examples would be motors on provers, test measures that failed calibration, the truck bed that we had to purchase last year, the water fountain that needed replaced in this building, and any NIST required upgrades to our equipment. Projections based on a four year average of actuals. [See Attachment]	GL 7490 Equipment purchases <1,000 for the purpose of purchasing replacement equipment that fails and/or equipment that is necessary but not forecast. Examples would be motors on provers, test measures that failed calibration, the truck bed that we had to purchase last year, the water fountain that needed replaced in this building, and any NIST required upgrades to our equipment. Projections based on and average of four year actuals. See attachment to Cat 04 GL 7465. Five year average used for projections.	MISC EQUIP	Description
0	0	0	0	0 as Lab (they do not	٥				0	0	0	0	0	0			0 that fails and/or equ alibration, the truck uired upgrades to c	that fails and/or equalibration, the truck uired upgrades to c ve year average us	0	Priority
ح	<u>→</u>	٥	٥	1 have this capability yet).	40		and t	14	¢	0	0	0	0	-1 4		2	1 bed that is bur equipment.	uipment that is t bed that we had to our equipment. ed for projections.		Year1 Count
0	0	<del></del>	<b></b>	vet). 0	40	2	0	43	4	4	12	ç	14	0		N	د		-	Year2 Count
31,514.00	9,390.00	0.00	0.00	16,256.00	129.00	29,780.00	27,282.00		1,585.00	355.00	365.00	1,155.00	144.00	199.00			3,434.00		2,506.00	Year1 Rate
0.00	0.00	16,631.00	31,514.00	0.00	129.00	29,780.00	27,282.00		1,585.00	355,00	365.00	1,155.00	144.00	199,00			3,434.00		2,506.00	Year2 Rate
31,514	9,390	o	Ö	16,256	5,160	29,780	27,282	2,786	o	0	0	0	0	2,786		5,940	3,434		2.506	Year1 Amt
o	0	16,631	31,514	0	5,160	59,560	0	24,551	6,340	1,420	4,380	10,395	2,016	0		5,940	3,434		2.506	Year2 Amt

# NEBS990

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# State of Nevada - Budget Division Statewide View of BAV Schedules 2017-2019 Biennium (FY18-19) L01 LEGISLATIVELY APPROVED

# 10/18/17 10:52 AM

Total for I	Total for	26	05	05		05	05		05	CO		E720	Total for I	E		65	) only	Cafn	Budget Account:
Total for Budget Account: 4551	<b>Total for Decision Unit: E720</b>	8370 E720 for	8271 Scan gur quote. [S	8271 See attac	Metric weights attached quote [See Attachme	8270	7465 Used to r	Required	7460	/460 These ar equipme		NEW EQUIPMENT	<b>Total for Decision Unit: E711</b>	Options f	See attac	8310	See Atta	GI Annt	ccount:
int: 4551	: E720	8370 APPLE IPAD AIR WIFI + 4G LTE - 16GB (HARDWARE ONLY) E720 for replacement of IT and other equipment based on replacement schedule. [See Attachment]	8271 SCAN GUN FOR POS CHECKING 1 Scan gun to be used to verify Point of Sale system device checking. Need one each for Las Vegas and Sparks Inspectors. See attached quote. [See Attachment]	8271 INVERTABLE 120 INCH FORK LIFT 0 See attached quote. [See Attachment]	Metric weights from Troemner Class I with Calibration Certificate for use in the Las Vegas Lab (they do not have this capability yet. See attached quote. [See Attachment]	CHECK STANDARD WEIGHT 0	7465 VAISALA HM70 HUMIDITY/TEMP SPOT CHECKER 0 Used to measure humidity and temperature spot checking for large mass room for measurement accuracy of weights. [See Attachment]	Is at the Sparks and Las Vegas locations. See page 6 of attached quote. [See.	SCISSOR LIFT	7400 S GALLON PROVER These are handheld measures used provide a true standard of comparison for verifying the metered output of liquid dispensing equipment See attached quote. [See Attachment]		IDMENT	:E711	Options for vehicle purchase 3.6 Cab & Chassis 1 ton 2016 Chevrolet Silverado. [See Attachment]	sheet, and vehicle and equipment replacement schedule. [See A	OPTIONS FOR 2.13 4X4 TRUCK 0	See Attachmenti		4551 AGRI - CONSUMER EQUITABILITY
71	8	0	1 spectors. See atta	- <b>-</b> 2	his capability yet.		1 hts. [See Attachn	nt) -	-	3 id dispensing	•		47		đ	-	Count	Year1	
114	23	16	ched 1		See	0	nent] 1	-	7	ω			46	0	ł	2	Count	Year2	
		599.00	3,250.00	1,230.00		11,649.00	1,850.00	202.00		873.00				8,824.00		4,560.00	Rate	Year1	
		599.00	3,250.00	1,230.00		0,00	1,850.00	00.080		873.00				0.00		4,560.00	Rate	Year2	
162,675	21,183	0	3,250	1,230		11,649	1,850	585	1	2,619			132,766	8,824		4,580	Amt	Year1	
171,594	19.118	9,584	3,250	1,230		0	1,850	585		2,619		,	121.985	0		9.120	Amt	Year2	

Brian Sandoval Governor James R. Wells, CPA Director

Paul Nicks Deputy Director

### STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | <u>www.budget.nv.gov</u> | Fax: (775) 684-0260

Date: December 22, 2017

- To: James R. Wells, Clerk of the Board Governor's Finance Office
- From: Curtis Palmer, Executive Budget Officer *C* Budget Division

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

### DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES DIVISION OF ENVIRONMENTAL PROTECTION BUREAU OF CORRECTIVE ACTIONS

### Agenda Item Write-up:

Pursuant to NRS 334.010 the Department of Conservation and Natural Resources, Division of Environmental Protection, Bureau of Corrective Actions requests approval to purchase one replacement vehicle in Fiscal Year 2018 in an amount not to exceed \$30,777.

### Additional Information:

The division seeks approval to purchase one replacement vehicle in accordance with the agency's 2018 legislatively approved budget (BA 3187, E710). The replacement vehicle will continue to be used in support of the Bureau's responsibilities.

### Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED:_	nn
ACTION ITEN	M:



NEVADA DIVISION OF ENVIRONMENTAL PROTECTION

**RETURN TO AGENCY:** 

NV DIV ENVIRONMENTAL PROTECTION

Brian Sandoval, Governor Bradley Crowell, Director Greg Lovato, Administrator

### Memorandum

То:	Curtis Palmer, Executive Branch Budget Officer	BUREAU OF CORRECTIVE ACTION Attn: Kim Jaldez
From:	Kim Valdez, Bureau of Corrective Actions MAII	RECEIVED
Date:	December 22, 2017	DEC 2 2 2017
Regarding:	New Vehicle Purchase Request	GOVERNOR'S FINANCE OFFICE BUDGET DIVISION

The Bureau of Corrective Actions (BCA) is requesting approval to purchase a 2018 Ford Explorer Base 4x4 SUV to replace our aging 2006 Ford Escape XLT 4x4 SUV. This replacement vehicle will be purchased for the Underground Storage Tank (UST) program.

Attached you will find all documentation required to be submitted for purchase approval. Please feel free to contact me with any questions at 687-9370 or <u>kvaldez@ndep.nv.gov</u>. Thank you for your consideration of our request.

Sincerely,

. Ulu

Kim Valdez BCA MAII

### RECEIVED

DEC 2 2 2017

# Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

FICE

	GOVERNOR'S FINANCE OF
Agency Name: NDEP Bureau of Corrective Actions	
Contact Name: Kim Valdez, Management Analyst II	Telephone Number: 775-687-6370
Pursuant to NRS 334.010, agencies must receive prior writ new and used vehicles. Please provide the following infor	ten consent to purchase State vehicles. This applies to all mation:
Is the requested vehicle(s) new or used: New	nount of the request: \$30,776.25
Type of vehicle(s) purchasing e.g. compact sedan, inter 2018 Ford Explorer 4x4, Base Model SUV, K8B Mission of the requested vehicle(s):	
Vehicle will be used by the Bureau of Corrective Actions, specifically the Underground Stora underground storage tanks used for petroleum storage at gas stations, heating oil and other	substances.
Were funds legislatively approved for the request?	If yes, please provide the decision unit number: E710
Yes No	If no, please explain how the vehicles will be funded?
Is the requested vehicle(s) an addition to an existing fle	et or replacement vehicle(s):
Addition(s) Replacement(s)	
Does the requested vehicle(s) comply with "Smart Way SAM 1308? If not, please explain.	" or "Smart Way Elite" requirements pursuant to
Yes.	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.
Current Vehicle Information:Vehicle #1 Model Year:2006 Ford Escape XLT, EX51618Odometer Reading:70,406Type of Vehicle:4x4 SUV	Yes.
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
Please attach an additional sheet if necessary	
APPOINTING AUTHORITY APPROVAL:	istrator 12/21/17 Date
Tigeney ( ppenning ( team of )	2 444
BOARD OF EXAMINERS' APPROVAL:	chase
Board of Examiners Date	e

Revised 7/13/10

### **Vehicle Order Information Form**

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Make, Model, Vehicle Item Number:	2018 Ford Explorer 4x4, Model K8B						
Dealer Name:	Capital Ford						
Delivery Location:	Carson City,	Nevada					
Vehicle Colors:	Exterior: Blue Met.	Interior: Medium Stone	xClothVinyl				
	Quantity	Unit Cost	Total Cost				
Base Price: (Reno, Carson City or Las Vegas delivery)	1	\$ 35,135.00	\$ 35,135.00				
Specify Options: (total)			-\$4,388.00				
- Price Adjustment – Per MSA Contract	1	-\$2,400.00					
- Discount Adjustment – Per MSA Contract	1	-\$1,988.00					
		,					
Delivery Cost: (If other than Reno\Carson or Las Vegas)		n/a	n/a				
Total purchase price with options			\$30,747.00				
DMV Title and DRS Fee's	1	\$ 29.25	\$29.25				
Grand Total:			\$30,776.25				

Registered Owner:	Agency Name & Address: Nevada Division of Environmental Protection Bureau of Corrective Actions 901 S. Stewart Street Suite 3005 Carson City, NV 89701	
Legal Owner:	Agency Name & Address: Nevada Division of Environmental Protection Bureau of Corrective Actions 901 S. Stewart Street Suite 3005 Carson City, NV 89701	
County Vehicle Based In:	Carson City County	
Name & Phone of Person to contact when vehicle is ready for delivery:	NDEP- Bureau of Corrective Actions Kim Valdez, 687-9370	

State Purchasing MSA Price Sheet

### **STANDARD PAGE - FLEET VEHICLES 8475**

(Use separate page for each package)

### APITAL FORD, CARSON CITY, NEVADA (TIM SMITH 775-882-5353 ext.211)

DEALER NAME		CARSON CITY, NEVADA (TIM SMI		
Specify State's Vehicle Item	Number:5.2 Spo	ort Utility Vehicle: 4x4; 4 Doc	r; 4-6 passengers (page	
5.2 Sport Utility Vehicle: 4x4; 4 Door;4-6 pass	engers			
Specify MANUFACT	URER,	Base Price for	Base Price for	
MODEL NAME, YEAR & BODY	MODEL CODE:	RENO/CARSON CITY	LAS VEGAS	
Ford Explorer, 2018 K8B		\$30,747	\$31,147	
State vehicle miles per gallo	n (MPG): 22 City	v 28 Hiway		
State manufactures warranty	r: 3 Year 36,000	mile comprehensive - 5 Yea	r 60,000 mile powertrain	
Specify engine size and emis	ssion rating: En	gine: <mark>3.5L Ti-VCT V6 (FFV)</mark> E	85	
Includes Minimum Standard	<b>Equipment List</b>	ed:XYesNo If	no, state exceptions:	
(Refer to page 6 of bid)				
Exterior Color: List available	colors			
(G1) Shadow Black, (N1) Blue Jeans Metallic, (RR) Ruby Red Metallic Tinted Clearcoat				
(UX) Ingot Silver, (YZ) Oxford White				
	VVIIIC			
Seats, Cloth: List available colors:				
(7L) Medium Light Stone				
· · · · ·				
			011	
GVW: 6160 lbs.		WHEELBASE: 11		
(When Applicable)		(When	n Applicable)	

.

### **OPTION PACKAGE PAGE ~ FLEET**

(Use separate page for each package)

### DEALER NAME

### CAPITAL FORD, CARSON CITY, NEVADA (TIM SMITH 775-882-5353 ext.211)

### Specify State's Vehicle Item Number:

5.2 Sport Utility Vehicle: 4x4; 4 Door; 4-6 passengers

Option Package Name/Code: XLT

List Equipment Features Below:

18" Aluminum Wheels, Auto Headlamps, Chrome Door Handles,

Lower Bodyside Cladding, Satin Finish Grill, Heated Mirrors with LED Signal, Roof Rack Side Rails,

6 Way Power Front drivers Seat, Leather Shift Knob, Leather Steering Wheel with Redundant Controls, Illuminated Visor, Auxiliary Audio Input Jack, Keyless Entry Keypad, SIRIUS Satellite Radio, SYNC

Vioce Activated Communications

\$2,030



James R. Wells, CPA Director

> Paul Nicks Deputy Director

### STATE OF NEVADA GOVERNOR'S FINANCE OFFICE

**Budget Division** 

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 17, 2018

- To: James R. Wells, Clerk of the Board Governor's Finance Office
- From: Bridgette Garrison, Executive Branch Budget Officer Governor's Finance Office - Budget Division

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

### **DEPARTMENT OF TRANSPORTATION**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests authority to contract with a former employee, Gary Boggs. Diversified Consulting Services (DCS) is proposing to engage Mr. Boggs to fill an Inspector Level IV position in the augmentation of NDOT construction crews in District III on as as-needed basis.

Additional Information:

In November 2017, the Department of Transportation issued a Request for Proposals to engage service providers to perform professional and technical engineering services to provide construction management augmentation to construction crews in each of the three districts. This augmentation includes providing Inspectors, Testers and Surveyors to ensure the construction of NDOTS projects are accomplished in conformance with the plans, specifications and all other contract documentation. Mr. Boggs retired from the state as a Supervisor III, Associate Engineer March 2017. Mr. Boggs has had no influence or authority over the consultant procurement for this crew augmentation.

Statutory Authority:

NRS 333.705

REVIEWED:	yni	5
ACTION ITEM:		V



1263 South Stewart Street Carson City, Nevada 89712 Phone: (775) 888-7440 Fax: (775) 888-7201

January 2 2018

### **MEMORANDUM**

		vandary 2, 2010
То:	State of Nevada Board of Examiners	RECEIVED
From:	Rudy Malfabon, Director	JAN 08 2018
Subject:	Authorization to Contract with a Former Employee	GOVERNOR'S FINANCE OFFICE
		BUDGET DIVISION

### SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Mr. Gary Boggs. Mr. Boggs, retired from state service March 10, 2017. Diversified Consulting Services (DCS) is proposing to engage Mr. Boggs to fill an Inspector Level IV position in the augmentation of NDOT Construction Crews in District III on an as-needed basis.

### BACKGROUND

There is insufficient staff and expertise to successfully manage the workload, size and scope of the projects currently assigned to NDOT Construction Crews in District III. In November of 2017 NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering services to provide construction management augmentation to Construction Crews in each of the three districts. This augmentation includes providing Inspectors, Testers, and Surveyors to ensure the construction of NDOT projects are accomplished in conformance with the plans, specifications, and all other contract documents.

NDOT has issued a Notice of Intent to award an agreement to Diversified Consulting Services (DCS) as the highest ranked firm responding to the RFP for on-call services in District III. DCS has proposed to utilize Mr. Gary Boggs to fill the role of Inspector Level IV, a key role in overseeing the construction of various projects throughout District III. Mr. Boggs is very qualified and experienced in overseeing highway construction project activities, specifically in the Northern Nevada area.

Mr. Boggs has had no influence or authority over the consultant procurement for this crew augmentation.

### RECOMMENDATION

We respectfully request your consideration for approval for Diversified Consulting Services to engage Mr. Gary Boggs to be Inspector Level IV on their staffing team to augment NDOT Construction Crews in District III.

Fo	ormer Employee Name:		Gary Boggs	
Former Employee ID number:			09309	
Fo	rmer Job Title:		Supervisor 3, Associate Engineer	
Fo	rmer Employing Agency:		NDOT	
Fo	rmer Class and Grade:		Grade 40 step 10	
En	nployment Dates:		April, 1986 to March, 2017	
Сс	ontracting Agency:		Diversified Consulting Services	
	Please check which of the f	ollowin	g applies:	
	employment agency pro a-i below.	viding	employee (contractor) or a temporary a former employee. Please complete steps actor) other than a temporary employment	
a.	all of the contracted service Summarize scope of	s. Plea	e employee who will be performing any or se complete all steps except f-h below.	
<b>–</b>	contract work.		e NDOT construction projects and personnel to	
D.	Document former job description.		conformance with NDOT contract documents.	
	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?		ecialized knowledge needed to transfer	
d.	Explain why existing State employees within your agency cannot perform this function.	the wor therefo firms to the win	does not have sufficient staff to effectively manage rkload of the current contracts awarded. NDOT re, seeks professional services from competent o perform the administration of their contract with ning-bid contractor.	
э.	Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate	be invo agreen will not	ary has brother that works for NDOT, but he will no olved with the selection of a consultant for this ment or nor will he oversee it, and the relationship have effect on this contract. There is no known aship between any employee of a prospective stor.	

### Authorization to Contract with a Former Employee

f.	List contractor's hourly rate.	\$48 per hour rate of pay. Billing rate will be \$134.40
g.	List the range of comparable State employee rates.	Supervisor 3, Grade 40 Step 10 currently has a rate of pay of \$41.93.
h.	Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	The hourly rate of pay for a State employee does not represent the payroll taxes, benefits, or overhead costs of the organization. The contract term will be for the duration of the highway construction project, estimated to last approximately 24 months.
i.	Document justification for hiring contractor.	Managing NDOT construction projects is a complicated and critical task that requires many years of experience in disciplines and roles that each person will fill. NDOT and the State of Nevada are exposed to high risk from accidents, improper construction techniques, and litigation from the contractors on their projects. Therefor it is of the utmost importance to have service providers who possess the knowledge, skills, and abilities to manages the State's risk and deliver successful projects.

Comments:

N/A

PocuSigned by:	01/03/2018
Contracting Agency Head's Signature and Date	
Sudants Stauson 1/1	7/18
Budget Analyst	

Clerk of the Board of Examiners

### CONSTRUCTION CREW AUGMENTATION FOR PROJECTS IN ALL DISTRICTS

### SCOPE OF SERVICES

The Service Provider shall provide professional and technical engineering services to augment DEPARTMENT Construction Crews district wide in either NDOT District 1, 2 or 3 with staff and equipment on an intermittent as-needed basis with as little as one weeks' notice through March 31, 2020 to ensure that the construction of DEPARTMENT projects are accomplished in conformance with the plans, specifications, and all other contract documents.

The staffing and equipment needs will vary throughout the augmentation period depending upon district wide project activities and workloads of the construction crews assigned to the district. Selected proposers shall provide sufficient personnel who possess the experience, knowledge and character to adequately perform the duties and meet the needs of the district. It is expected at any time period during the agreement period the SERVICE PROVIDER may be called upon to provide a combination of the following staff on an as needed basis:

- Up to four (4) Inspectors Level IV
- Up to two (2) Inspectors Level III
- Up to two (2) Inspectors Level II
- Up to three (3) Testers
- Up to a two- (2-) person survey crew

Personnel Notes:

- The Principal Engineer as required who will act as the project manager. The Principal Engineer shall be limited to billing no more than eight (8) hours per month, unless prior approval is obtained from the DEPARTMENT. The Principal Engineer shall be certified by the Nevada State Board of Registered Professional Engineers and Land Surveyors, in accordance with Nevada Revised Statutes Chapter 625, as a licensed Civil Engineer.
- Successful Proposers shall provide all personnel assigned to this project any specialized training, certifications or equipment necessary to perform the assigned duties, including but not limited to, Preventing Storm Water Pollution from Construction Activities, testing, and inspection.
- All testing personnel must meet and be certified under American Concrete Institute (ACI) as Concrete Field Testing Technician - Grade I; certified under Nevada Alliance for Quality Transportation Construction (NAQTC) or certified under Western Alliance for Quality Transportation Construction (WAQTC).
- Personnel provided for testing and inspection must be approved by the DEPARTMENT prior to performance of work on this project.

Proposers shall also be capable of providing the following Project Equipment\*\* as needed:

- Nuclear gauges
- Cell phones for field personnel
- Vehicles which shall be equipped with high intensity flashing yellow strobe lights
- Proposers shall provide all personnel assigned to projects the proper safety equipment, including but not limited to, soft caps, hard hats and vests meeting the current DEPARTMENT standards for Work Zone Apparel.
- Incidental equipment as may be required to successfully perform the services and requirements for specific projects.

### \*\*Equipment Notes:

If nuclear gauges are required, Successful Proposers shall have current licenses as required by the appropriate regulatory agencies. Personnel who will operate or transport any nuclear density gauge shall have in their possession evidence of current certification pertaining to the nuclear density gauges under their control. Successful Proposers will be responsible to provide their own storage facility and transportation for nuclear density gauges.



James R. Wells, CPA Director

> Paul Nicks Deputy Director

### STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 17, 2018

- To: James R. Wells, Clerk of the Board Governor's Finance Office
- From: Bridgette Garrison, Executive Branch Budget Officer Governor's Finance Office - Budget Division

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

### **DEPARTMENT OF TRANSPORTATION**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests authority to contract with a former employee, Mark Dory. Diversified Consulting Services (DCS) is proposing to engage Mr. Dory to fill an Inspector Level IV position in the augmentation of NDOT construction crews in District III on as as-needed basis.

Additional Information:

In November 2017, the Department of Transportation issued a Request for Proposals to engage service providers to perform professional and technical engineering services to provide construction management augmentation to construction crews in each of the three districts. This augmentation includes providing Inspectors, Testers and Surveyors to ensure the construction of NDOTS projects are accomplished in conformance with the plans, specifications and all other contract documentation. Mr. Dory retired from the state as an Engineer Technician IV January 2017. Mr. Dory has had no influence or authority over the consultant procurement for this crew augmentation.

Statutory Authority:

NRS 333.705

REVIEWED: May	
ACTION ITEM:	



1263 South Stewart Street Carson City, Nevada 89712 Phone: (775) 888-7440 Fax: (775) 888-7201

### **MEMORANDUM**

То:	State of Nevada Board of Examiners	RECEIVED
From:	Rudy Malfabon, Director	
Subject:	Authorization to Contract with a Former Employee	JAN 08 2018

BUDGET DIVISION

January 3, 2018

#### **SUMMARY**

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Mr. Mark Dory. Mr. Dory, retired from state service January 13, 2017. Diversified Consulting Services (DCS) is proposing to engage Mr. Dory to fill an Inspector Level IV position in the augmentation of NDOT Construction Crews in District III on an as-needed basis.

#### BACKGROUND

There is insufficient staff and expertise to successfully manage the workload, size and scope of the projects currently assigned to NDOT Construction Crews in District III. In November of 2017 NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering services to provide construction management augmentation to Construction Crews in each of the three districts. This augmentation includes providing Inspectors, Testers, and Surveyors to ensure the construction of NDOT projects are accomplished in conformance with the plans, specifications, and all other contract documents.

NDOT has issued a Notice of Intent to award an agreement to Diversified Consulting Services (DCS) as the highest ranked firm responding to the RFP for on-call services in District III. DCS has proposed to utilize Mr. Mark Dory to fill the role of Inspector Level IV, a key role in overseeing the construction of various projects throughout District III. Mr. Dory is very qualified and experienced in overseeing highway construction project activities, specifically in the Northern Nevada area.

Mr. Dory has had no influence or authority over the consultant procurement for this crew augmentation.

#### RECOMMENDATION

We respectfully request your consideration for approval for Diversified Consulting Services to engage Mr. Mark Dory to be Inspector Level IV on their staffing team to augment NDOT Construction Crews in District III.

Fc	ormer Employee Name:		Mark Dory
Former Employee ID number:			08928
Former Job Title:			Engr Technician 4 - Construction
Fo	Former Employing Agency:		NDOT
Former Class and Grade: Grade		Grade 33 step 10	
En	nployment Dates:		March, 1986 to January, 2017
Сс	ontracting Agency:		Diversified Consulting Services
	Please check which of the f	ollowing	applies:
	employment agency pro a-i below.	viding a	employee (contractor) or a temporary former employee. Please complete steps
	agency that employs a form	er State s. Pleas	actor) other than a temporary employment e employee who will be performing any or e complete all steps except f-h below.
a.	Summarize scope of contract work.		augmentation to NDOT construction crew as need construction project in District 3.
b.	Document former job description.		NDOT construction projects and personnel to conformance with NDOT contract documents.
C.	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the	No spec	sialized knowledge needed to transfer
d.	transfer? Explain why existing State employees within your agency cannot perform this function.	the work therefore firms to	loes not have sufficient staff to effectively manage doad of the current contracts awarded. NDOT e, seeks professional services from competent perform the administration of their contract with hing-bid contractor.
e.	Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and	No famil NDOT e	ly relationships of any kind exist between current imployees or any known employee of a tive contractor.

# Authorization to Contract with a Former Employee

f.	List contractor's hourly rate.	\$42.5 per hour rate of pay. Billing rate will be \$ 116.88
g.	List the range of comparable State employee rates.	Engineering Technician IV, Grade 33 Step 10 currently has a rate of pay of \$31.10.
h.	Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	The hourly rate of pay for a State employee does not represent the payroll taxes, benefits, or overhead costs of the organization. The contract term will be for the duration of the highway construction project, estimated to last approximately 24 months.
i.	Document justification for hiring contractor.	Managing NDOT construction projects is a complicated and critical task that requires many years of experience in disciplines and roles that each person will fill. NDOT and the State of Nevada are exposed to high risk from accidents, improper construction techniques, and litigation from the contractors on their projects. Therefor it is of the utmost importance to have service providers who possess the knowledge, skills, and abilities to manages the State's risk and deliver successful projects.

Comments:

DocuSigned by: Rundy mary tran	01/03/2018
Contracting Agency Head's Signature and Date	
Sudanto Acinson	1/17/18
Budget Analyst	

Clerk of the Board of Examiners

#### CONSTRUCTION CREW AUGMENTATION FOR PROJECTS IN ALL DISTRICTS

#### SCOPE OF SERVICES

The Service Provider shall provide professional and technical engineering services to augment DEPARTMENT Construction Crews district wide in either NDOT District 1, 2 or 3 with staff and equipment on an intermittent as-needed basis with as little as one weeks' notice through March 31, 2020 to ensure that the construction of DEPARTMENT projects are accomplished in conformance with the plans, specifications, and all other contract documents.

The staffing and equipment needs will vary throughout the augmentation period depending upon district wide project activities and workloads of the construction crews assigned to the district. Selected proposers shall provide sufficient personnel who possess the experience, knowledge and character to adequately perform the duties and meet the needs of the district. It is expected at any time period during the agreement period the SERVICE PROVIDER may be called upon to provide a combination of the following staff on an as needed basis:

- Up to four (4) Inspectors Level IV
- Up to two (2) Inspectors Level III
- Up to two (2) Inspectors Level II
- Up to three (3) Testers
- Up to a two- (2-) person survey crew

Personnel Notes:

- The Principal Engineer as required who will act as the project manager. The Principal Engineer shall be limited to billing no more than eight (8) hours per month, unless prior approval is obtained from the DEPARTMENT. The Principal Engineer shall be certified by the Nevada State Board of Registered Professional Engineers and Land Surveyors, in accordance with Nevada Revised Statutes Chapter 625, as a licensed Civil Engineer.
- Successful Proposers shall provide all personnel assigned to this project any specialized training, certifications or equipment necessary to perform the assigned duties, including but not limited to, Preventing Storm Water Pollution from Construction Activities, testing, and inspection.
- All testing personnel must meet and be certified under American Concrete Institute (ACI) as Concrete Field Testing Technician - Grade I; certified under Nevada Alliance for Quality Transportation Construction (NAQTC) or certified under Western Alliance for Quality Transportation Construction (WAQTC).
- Personnel provided for testing and inspection must be approved by the DEPARTMENT prior to performance of work on this project.

Proposers shall also be capable of providing the following Project Equipment\*\* as needed:

- Nuclear gauges
- Cell phones for field personnel
- Vehicles which shall be equipped with high intensity flashing yellow strobe lights
- Proposers shall provide all personnel assigned to projects the proper safety equipment, including but not limited to, soft caps, hard hats and vests meeting the current DEPARTMENT standards for Work Zone Apparel.
- Incidental equipment as may be required to successfully perform the services and requirements for specific projects.

#### \*\*Equipment Notes:

If nuclear gauges are required, Successful Proposers shall have current licenses as required by the appropriate regulatory agencies. Personnel who will operate or transport any nuclear density gauge shall have in their possession evidence of current certification pertaining to the nuclear density gauges under their control. Successful Proposers will be responsible to provide their own storage facility and transportation for nuclear density gauges.



James R. Wells, CPA Director

> Paul Nicks Deputy Director

# STATE OF NEVADA GOVERNOR'S FINANCE OFFICE

**Budget Division** 

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 17, 2018

- To: James R. Wells, Clerk of the Board Governor's Finance Office
- From: Bridgette Garrison, Executive Branch Budget Officer Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

#### **DEPARTMENT OF TRANSPORTATION**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests authority to contract with a former employee, Thomas Stevenson. Diversified Consulting Services (DCS) is proposing to engage Mr. Stevenson to fill as a senior inspector for contract #3624, Project NEON.

#### Additional Information:

Mr. Stevenson retired from State service on January 28, 2018, and will immediately be employed by Diversified Consulting Services (DCS). DCS is currently under agreement with NDOT to provide construction crew augmentation services for Project NEON and on this particular augmentation provide inspection and office support for Crew 915. Mr. Stevenson is retiring as the Assistant Resident Engineer from Crew 915, which has been working on the above referenced project for over two years. Mr. Stevenson has had no influence or authority over the consultant procurement for this crew augmentation.

Statutory Authority:

NRS 333.705

REVIEWED: **ACTION ITEM:** 



1263 South Stewart Street Carson City, Nevada 89712 Phone: (775) 888-7440 Fax: (775) 888-7201 (Use Local Information)

### **MEMORANDUM**

		January 2, 2018
То:	State of Nevada Board of Examiners	RECEIVED
From: Subject:	Rudy Malfabon, Director	JAN 08 2018
	ayamanaamaa ayaan oo doo doo doo doo doo doo doo doo doo	GOVERNOR'S FINANCE OFFICE

#### SUMMARY

Pursuant to the State Administrative Manual section 0323, the Nevada Department of Transportation requests the authority to contract with a retired state employee. Mr. Thomas Stevenson will retire from State service on January 28, 2018, and will immediately be employed by Diversified Consulting Services (DCS). DCS is proposing to use Mr. Stevenson as senior inspector for Contract 3624, Project NEON project.

#### BACKGROUND

DCS is currently under agreement with the NDOT to provide Construction Crew Augmentation services for Contract 3624 Project NEON. Construction Augmentation services provide the Resident Engineer the staff needed to successfully administer a heavy highway construction contract. This particular augmentation provides inspection and office support for Crew 915. Mr. Stevenson is retiring as the Assistant Resident Engineer from Crew 915, which has been working on the above-referenced project for well over two years. With his retirement, Mr. Stevenson takes with him 28 years of NDOT construction experience, as well as a lengthy involvement with Project NEON as it has gone from the design phase through construction. Mr. Stevenson is very familiar with the design of the project, the utility coordination, and all other aspects of this project. If approved, Mr Stevenson will work as a senior inspector on this project. The main duties of an inspector are to observe and document the contractor's workmanship, materials and methods for conformance with the plans and specifications.

At his time of retirement from state service as an Assistant Resident Engineer, Mr. Stevenson was not at a level that would have any authority involving consultant procurement or agreements including DCS's agreement with the NDOT. For construction augmentation agreements, those duties are typically a manager level or higher responsibility.

#### RECOMMENDATION

We respectfully request your consideration for approval for DCS to enter into contract with Mr. Stevenson to be a team member of the NDOT Project NEON team.

a.

Fc	ormer Employee Name:	Thomas Stevenson	
Fc	ormer Employee ID number:	09773	
Fc	ormer Job Title:	Assistant Resident Engineer C915	
Fc	ormer Employing Agency:	NV Department of Transportation	
Fo	ormer Class and Grade:	6.209 Supervisor III AE, Pay Grade 40	
En	nployment Dates:	September 11, 1989 thru January 28, 201	
Co	ontracting Agency:	NV Department of Transportation	
	Please check which of the follo	lowing applies:	
	agency providing a former em	ate employee (contractor) or a temporary employment aployee. Please complete steps a-i below. contractor) other than a temporary employment	
	agency that employs a former	r State employee who will be performing any or all of se complete all steps except f-h below.	
2	Summarize scope of	Employee will be a senior inspector, duties include	
a.	contract work.	observing and documenting the contractor for conformance with plans and specification, Document quantities for payment, and observe construction operations for compliance with applicable related regulations.	
b.	Document former job description.	Assistant Resident Engineer, responsible for assisting C915 RE with staff supervision, project paperwork, Change Order processing.	
C.	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	Mr. Stevenson is being proposed for this position because he has detailed knowledge of Project Neon and has been involved significantly with the project specifics prior to the advertisement of the project for bid. While his knowledge is not specialized, he has been involved with the development of the plans and specifications, Technical Provisions, special provisions, and supplemental notices, plus additional material in the reports and utility agreements. A set of contract specific plans for a contract of this size takes time to review and understand, Mr Stevenson already has that knowledge and will be a great asset to the team.	
d.	Explain why existing State employees within your agency cannot perform this function.	The current staffing levels on Construction Crews in District 1 (Las Vegas) are not sufficient for current and anticipated construction projects.	
e.	Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the	There are no relationships between Thomas Stevenson, DCS staff and management or the NDOT Construction Division where the agreement is housed.	

# Authorization to Contract with a Former Employee

	relationship and why this would not affect independence and why this would not violate <u>NAC</u> <u>284.750.</u>	
f.	List contractor's hourly rate.	
g.	List the range of comparable State employee rates.	
h.	Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	
i.	Document justification for hiring contractor.	DCS has already entered into an agreement with the NDOT. The agreement was awarded to DCS based on their response to a request for proposal for services. They had the highest scored proposals and where awarded the agreement based on NDOT policy and procedures.

Comments:

N/A

DocuSign Ô 01/02/2018 Contracting Agency Head's Signature and Date B dget Analyst

Clerk of the Board of Examiners

30E #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES			
1.	018	GOVERNOR'S OFFICE OF WORKFORCE INNOVATION - NEVADA P20 WORKFORCE REPORTING	EDULOKA LIMITED DBA INLUMON	GENERAL 95% FEDERAL 5%	\$237,65	Sole Source			
	This is the first amendment to the original contract which provides ongoing operation and maintenance to support the Statewide Longitudinal Data System known as Nevada P20 to Workforce Reporting (NPWR). NPWR provides information to Nevada educators and policymakers while enabling the State to Description: meet reporting requirements. This amendment increases the maximum amount from \$1,787,116 to \$2,024,771 due to the addition of time and material services to the scope of work. Term of Contract: 09/12/2017 - 06/30/2021 Contract # 19107								
	030	ATTORNEY GENERAL'S OFFICE – SPECIAL LITIGATION FUND	EGAN FITZPATRICK	GENERAL	\$5,100,000	Professional Service			
2.	This is a new contract for ongoing services for outside counsel to assist with Yucca Mountain litigation Contract and for representation of the state before the U.S. Nuclear Regulatory Commission on issues related to Description: the proposed Yucca Mountain high-level radioactive repository program. Term of Contract: 02/13/2018 - 02/28/2020 Contract # 19599								
	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	CARRIER CORPORATION	OTHER: BUILDING RENTAL INCOME	\$40,000	)			
3.	Contract Description	This is the first amend conditioning maintenanc This amendment increa anticipated maintenance Term of Contract:	e and repairs service to	state-owned buildings num from \$45,000 to \$	in the south	ern Nevada area.			
	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS			\$25,000				
4.	Contract Description:	This is the first amendr maintenance of fire alarr This amendment increase	m and fire suppression s	ystems at various state from \$30,000 to \$55,000	facilities in	northern Nevada.			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES				
_	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	NEVADA LANDCARE USA, LLC DBA LANDCARE	OTHER: BUILDING RENTAL INCOME	\$10,000					
5.	Contract Description	This is the second amendment to the original contract which provides ongoing landscape services primarily for the Decatur Department of Motor Vehicles facility as well as other state-owned facilities in								
0	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	SUPERCURB & CONCRETE, LLC	OTHER: BUILDING RENTAL INCOME	\$20,000					
6.	Contract Description	materials for various sta	te-owned facilities/locatio	ract which provides snow ons in northern Nevada. to higher than anticipated	This amendn	nent increases the				
		Term of Contract:	09/10/2014 - 08/31/2018	8 Contract # 16048						
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - NEVADA SYSTEM OF HIGHER EDUCATION CIP PROJECTS - NON-EXEC	CORE CONSTRUCTION SERVICES OF NEVADA, INC.	BONDS: 49% OTHER: UNIVERSITY SYSTEM RECEIPTS 51%	\$126,935	Professional Service				
	Contract Description	NON-EXEC This is a new contract to provide owner Construction Manager at Risk services for the University of Nevada, Reno College of Engineering Building CIP project to cover the 25 percent construction documents through 100 percent construction phase of pre-construction design: CIP Project No. 17-C06								

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - NEVADA SYSTEM OF HIGHER EDUCATION CIP PROJECTS - NON-EXEC	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC. DBA H&K ARCHITECTS			Professional Service
		services for the Universi 17-C06; SPWD Contra \$2,850,000 to \$2,965,00 for the north and east si	ent to the original contract ty of Nevada, Reno Colleg act No. 111381. This 00 to cover the cost of add de of the building; design nd the added requireme	e of Engineering Buildir amendment increases ling three items to the p services to include a c	ng CIP project the maximation troject scopes ooling system	ct: CIP Project No um amount from additional paving n for the first floor
		Term of Contract:	11/14/2017 - 06/30/2020	Contract # 19261		
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	AINSWORTH ASSOCIATES DBA MECHANICAL ENGINEERS	BONDS		Professional Service
		Correctional Center - B electrical, structural des construction administrat 111745.	to provide professional wilding 3 Air Handling U ign, bid and plan checks tion/consultations service	nit Replacement CIP p documents, associated s: CIP Project No. 1	broject to inc	clude mechanical, rvices and limited
10.	082	Term of Contract: DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	ASSOCIATES DBA MECHANICAL ENGINEERS	GENÉRAL		Professional Service
	Contract	Correctional Center - Bu	to provide professional ilding 2, Housing Units 5 a ce planning through cons	nd 6 Air Handler Replac	cement Adva	ince Planning CIP

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES		
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	HARRIS CONSULTING ENGINEERS, LLC			Professional Service		
	Contract Description	Correctional Center - F construction and bid doo water controls systems for	Provide professional arch Plumbing Fixture Water ( cuments, as well as const or housing Units 1-4: CIP	Control Renovations C ruction administration s Project No. 17-M66; SP	IP project, t ervices requi	o include design, red to replace the		
		Term of Contract:	02/13/2018 - 06/30/2021		0001 011	D. C. Land		
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	NEVADA, LLC	BONDS		Service		
U	This is a new contract to provide professional architectural/engineering services for the Northern Nevada Correctional Center Locks, Control Panels, Distress Buttons, and Wing Gates Replacement CIP project Contract to include design, construction, administration and programming to replace door controls and lock Description: hardware for housing units 4-6 and renovate the wing gates for housing units 4 and 5: CIP Project No 17-M22; SPWD Contract No. 111767.							
13.	082	Term of Contract: DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS – NON-EXEC	02/13/2018 - 06/30/2021 PAUL CAVIN ARCHITECT, LLC	BONDS	\$158,750	Professional Service		
	Contract Description:	This is a new contract to Capitol and Annex Build and repair of the window	o provide professional ar ings Exterior Renovations ws, doors, fascia, soffits, e copper gutters: CIP Proj 02/13/2018 - 06/30/2021	CIP project to include roof balustrade and do ect No. 17-M70; SPWD	design docu ome, additior	ments for painting al painting of the		

					-	EXCEPTIONS FOR		
BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLICITATIONS AND/OR EMPLOYEES		
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - CULTURAL AFFAIRS CIP PROJECTS - NON-EXEC	GALLAGHER & ASSOCIATES, LLC	BONDS 97% FEDERAL 3%		Professional Service		
	Contract Description: This is a new contract to provide professional architectural design services for the Stewart Facility - Cultural Center CIP project to include the design of exhibits and interpretive media for the Cultural Center Exhibits located within the administrative building at the Stewart Campus in Carson City: CIP Project No. 17-C08A; SPWD Contract No. 111796.							
			02/13/2018 - 06/30/2021 DINTER ENGINEERING	No	\$250.000	Professional		
15.	082		COMPANY	DEPENDING ON THE PROJECT REQUIRING THIS SERVICE	φ230,000	Service		
	Contract Improvement Projects as needed: SPWD Contract No. 111754.							
	Description	Term of Contract.	02/13/2018 - 06/30/2019					
16.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - ALL BUDGET ACCOUNTS	NINYO & MOORE	OTHER: VARIES DEPENDING ON THE PROJECT REQUIRING THIS SERVICE	\$250,000	Professional Service		
- 1	Contract	This is a new contract to provide oppoing professional materials testing and inspection services as						
r	Description:	needed for Capital Impro-						
	Description.	Term of Contract:	02/13/2018 - 06/30/2019					
17.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS – ALL BUDGET ACCOUNTS	NINYO & MOORE	OTHER: VARIES DEPENDING ON THE PROJECT REQUIRING THIS SERVICE	\$250,000	Professional Service		
1			provide ongoing profession	onal geotechnical invest	igation service	ces as needed for		
ir.	Contract	Capital Improvement Projects: SPWD Contract No. 111727						
ļ.	Description:	Term of Contract:	02/13/2018 - 06/30/2019					
	082		WESTERN TECHNOLOGIES, INC.	OTHER: VARIES DEPENDING ON THE PROJECT REQUIRING THIS	\$250,000	Professional Service		
18.		ACCOUNTS		SERVICE				
10.				STITIST.				
	Contract Description:	This is a new contract to Capital Improvement Pro			igation servio	ces as needed for		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
19.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS – ALL BUDGET ACCOUNTS		ON THE PROJECT REQUIRING THIS SERVICE		Professional Service	
	Contract Description	needed for Canital Impro	to provide ongoing profe vement Projects: SPWD 02/13/2018 - 06/30/2019	Contract No. 111730.	ng and inspe	ection services as	
20.	332	DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - STATE LIBRARY	HEADED2, LLC	FEDERAL		Sole Source	
	Contract Description	This is a new contract to with researching occupat Term of Contract:		g and job search databa		I assist Nevadans	
21.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	MORRISON MANAGEMENT SPECIALISTS, INC.	GENERAL	\$3,800,000		
	This is a new contract to provide food management services to Northern Nevada Adult Mental Health Contract Services (NNAMHS), Lake's Crossing Center and Northern Nevada Child and Adolescent Services Description: facilities located on the NNAMHS campus in Sparks.						
22.	406	Term of Contract: DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BIOSTATISTICS AND EPIDEMIOLOGY	03/01/2018 - 03/01/2020 INDUCTIVEHEALTH INFORMATICS, INC.	Contract # 19616 OTHER: PHARMACY REBATES 24.3% FEDERAL 75.7%	\$617,500		
	Contract Description	This is a new contract to Electronic Disease Surve Term of Contract:			on and suppo	ort of the National	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES			
23.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - JUVENILE JUSTICE SERVICES	NATIONAL COUNCIL OF JUVENILE AND FAMILY COURT JUDGES	GENERAL	\$144,561				
	Contract Description		o develop and sustain a Assembly Bill 472 of the 2 02/13/2018 - 06/30/2018	017 Legislative Session.		or juvenile justice			
24.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	BOARD OF REGENTS NEVADA SYSTEM OF HIGHER EDUCATION OBO UNIVERSITY OF NEVADA, LAS VEGAS	GENERAL 37% FEDERAL 63%	\$72,000				
			greement to provide on-ca						
	Description	Term of Contract:	02/13/2018 - 06/30/2020						
	431	OFFICE OF THE MILITARY	CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.	FEDERAL	\$160,000				
25.	Contract Description:	This is a new contract to provide bazardous waste transportation and disposal services to include 1 to 3							
26.	431	OFFICE OF THE MILITARY	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC. DBA H & K ARCHITECTS	FEDERAL	\$163,000	Professional Service			
	Contract Description	Development Plan for a instructions	t to provide the Nevad Ill northern NANG sites						
		Term of Contract:	02/13/2018 - 02/13/2020						
27.	500	DIVISION OF MINERAL RESOURCES	BRIAN M. BREITER DBA ENVIRONMENTAL PROTECTION SERVICES	FEE: MINING CLAIM	\$1,500,000				
	Contract	This is a new contract to	provide abandoned mine	lands remediation servi	ces.	7 - 4 - 7			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
	702	DEPARTMENT OF WILDLIFE - HABITAT	DUCKS UNLIMITED, INC.	FEE: DUCK STAMPS & CONSERVATION	\$92,292	2 Professional Service	
28.		This is the third amendi design for wetland enh \$270,008 to \$362,300 du Term of Contract:		amendment increases crease in need for wetlar	s the maxim	num amount from	
29.	702	DEPARTMENT OF WILDLIFE - HABITAT	NNE CONSTRUCTION, INC.	to a design of a contract of the design of the second seco	\$100,000	)	
	Contract Description		o provide protection to st purce enhancement of spr 02/13/2018 - 04/10/2021	ings, riparian areas and	and the second se		
	800	DEPARTMENT OF TRANSPORTATION - ADMINISTRATION	APPLIED PAVEMENT TECHNOLOGY	FEDERAL	\$254,500	D	
30.	0. Contract Description: Term of Contract: 02/13/2018 - 12/26/2018 Contract # 19605						
	810	DEPARTMENT OF MOTOR VEHICLES - CENTRAL SERVICES	INTELLECTUAL TECHNOLOGY, INC.	HIGHWAY	\$4,887,043	3	
31.	Contract	This is a new contract to decals, Motor Carrier In decals, golf cart decals that allows DMV office enhancement to process Term of Contract:	nternational Fuel Tax Ag and disabled motorcycle s statewide to print dec	greement (IFTA) decals decals, maintenance of cals and forms at the and documentation from	the Print or time of sale	ent vehicle permit I Demand System e, as well as an	
	810	DEPARTMENT OF MOTOR VEHICLES - ADMINISTRATIVE SERVICES	IMAGE ACCESS CORPORATION	FEE:HIGHWAY 25% INSURANCE VERIFICATION PROGRAM 75%	\$8,800		
32.	Description:	This is the first amendm	egrally linked to the D Access. This amendme of contractually agreed	ct which provides end u site software support se re upgrade support and MV Mainframe applica ent increases the maxin upon annual cost inc Imaging system.	ervices, syste I training. T ation which num amount	em administration he Kovis File 360 requires custom t from \$42,000 to	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
33.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	JENSON TOTAL SERVICES, INC.	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$34,50	D
		services of heating, ve	ndment to the original con ntilation and air conditio	ning units, commercial	refrigerators	and refrigeration
	Contract Description	information and mailing increases the maximum	address, extends the tern amount from \$40,500 to		30, 2018 to .	lune 30, 2020 and
		information and mailing	address, extends the tern amount from \$40,500 to	nination date from June \$75,000 due to an incre	30, 2018 to .	lune 30, 2020 and
34.		information and mailing increases the maximum the continued need for th Term of Contract: DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - VOCATIONAL	address, extends the tern amount from \$40,500 to nese services.	nination date from June \$75,000 due to an incre	30, 2018 to ase in unexp	lune 30, 2020 and
34.	901 Contract	information and mailing increases the maximum the continued need for th Term of Contract: DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - VOCATIONAL REHABILITATION This is a new contract provides training to Job	address, extends the tern amount from \$40,500 to nese services. 07/01/2016 - 06/30/2020 SAN DIEGO STATE UNIVERSITY	o the current E-REHAB	30, 2018 to ase in unexp \$153,590 6 Online train	lune 30, 2020 and bected repairs and OSole Source hing program that e program will be

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

-	DES	<b>SCRIPTION OF</b>	CONTRACT				
	1. C	contract Number:	19107		Amendment Number:	1	
					Legal Entity Name:	EDULOKA LIMITED DBA IN	ILUMON
	A	gency Name:	OFFICE OF WORK	FORCE	Contractor Name:	EDULOKA LIMITED DBA I	NLUMON
	А	gency Code:	018		Address:	9645 GATEWAY DR STE A	l
		ppropriation Unit:					
	ls av	s budget authority vailable?:	Yes		City/State/Zip	RENO, NV 89521	
	lf	"No" please expla	ain: Not Applicable		Contact/Phone:	Will Goldschmidt 800/246-0	541
					Vendor No.:	T29034911	
					NV Business ID:	NV20101126878	
			al Year(s) will the co	•	2018-2021		
	W th	Vhat is the source ne contractor will b	of funds that will be be paid by multiple fu	used to pay the contrac inding sources.	ctor? Indicate the pe	rcentage of each funding sou	rce if
		X General Fu	nds 95.00 %	Fees	0.00 %		
		X Federal Fu	nds 5.00 %	Bonds	0.00 %		
		Highway Fu	unds 0.00 %	Other funding	0.00 %		
	2. C	ontract start date	:				
	a.	Effective upon E Examiner's app	Board of <b>No</b> roval?	or b. other effective of	date 09/12/2017	7	
		Anticipated B	OE meeting date	12/2017			
	R	etroactive?	No				
	lf	"Yes", please exp	olain				
	Ν	lot Applicable					
	3. P T	reviously Approve ermination Date:	ed 06/30/2021				
	С	contract term:	3 years and	292 days			
	4. T	ype of contract:	Contract				
	С	contract descriptio	n: NPWR O&M				
	5. <u>P</u>	urpose of contrac	t:				
	th in ai	ne Statewide Lor Information to Ne	ngitudinal Data Syst vada educators and ases the maximum	tem known as Nevada d policymakers while (	P20 to Workforce enabling the State	operation and maintenance Reporting (NPWR). NPWR p to meet reporting requirement ue to the addition of time ar	provides ents. This
	6. C	ONTRACT AME	NDMENT				
				Trans	Info Acc		0
	1	. The max an contract:	nount of the original	\$1,787,116.00	) \$1,787,1 <i>°</i>	16.00 \$1,787,116.00	Yes - Action
	2	. Amount of c (#1):	urrent amendment	\$237,655.00	) \$237,65	55.00 \$237,655.00	Yes - Action
	3	. New maxim amount:	um contract	\$2,024,771.00	)		
I.	JUS	STIFICATION					

#### **II. JUSTIFICATION**

7. What conditions require that this work be done?

This contract is for the ongoing operation and maintenance support of the NPWR system. The NPWR system provides information to various state entities that enables the State of Nevada to meet federal and state reporting requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

I.

	State employees do not have the e	expertise, experience or i	resources to perform this work.
9.	. Were quotes or proposals solicited	?	No
	Was the solicitation (RFP) done by Division?	the Purchasing	No
	a. List the names of vendors that w	vere solicited to submit p	roposals (include at least three):
	Not Applicable	<b>_</b>	
	b. Soliciation Waiver: Sole Source Approval #: 170705 Approval Date: 07/27/2017		d by Chief of Purchasing)
	c. Why was this contractor chosen		
	This vendor's existing knowledge a and development environments, V physical infrastructure.	and understanding of the LANS, virtual machines,	physical servers, switch and firewall as well as the production test makes them uniquely positioned to maintain the application and
	d. Last bid date:	Anticipated re-	bid date:
10.	. Does the contract contain any IT c	omponents?	Yes
III. (	OTHER INFORMATION		
11.	. Is there an Indirect Cost Rate or P	ercentage Paid to the Co	ontractor?
		de the Indirect Cost Rate	e or Percentage Paid to the Contractor
	Not Applicable		
12.	. a. Is the contractor a current employee of the State of Nevada?	byee of the State of Neva	ada or will the contracted services be performed by a current
		bloyed by the State of Ne nployed by the State of I	evada within the last 24 months or will the contracted services be Nevada within the last 24 months?
		ny of Nevada's political s	ubdivisions or by any other government?
	No If "Yes", please expla	•	
	Not Applicable		
13.	. Has the contractor ever been enga No If "Yes", specify wher agency has been ver	and for which agency a	ny State agency? nd indicate if the quality of service provided to the identified
	Not Applicable	······································	
14.	. Is the contractor currently involved No If "Yes", please provid	•	e of Nevada? and facts supporting approval of the contract:
	Not Applicable		
15.	. The contractor is registered with th Nevada Corporation	e Nevada Secretary of S	State's Office as a:
16.	a. Is the Contractor Name the sam Yes	e as the legal Entity Nan	ne?
17.	a. Does the contractor have a current Yes	ent Nevada State Busine	ess License (SBL)?
18.	. a. Is the legal entity active and in g Yes	ood standing with the Ne	evada Secretary of State's Office?
19.	. Agency Field Contract Monitor:		
20.	. Contract Status:		
	Contract Approvals:		
	Approval Level	User	Signature Date
	Budget Account Approval	amarangi	11/07/2017 15:48:18 PM
	Division Approval	amarangi	11/07/2017 15:48:30 PM
	Department Approval	amarangi	11/07/2017 15:48:35 PM
	Contract Manager Approval	amarangi	11/07/2017 15:48:40 PM
	EITS Approval	lolso3	11/08/2017 15:31:22 PM

Budget Analyst Approval BOE Agenda Approval tgreenam sbrown 01/04/2018 13:18:01 PM 01/18/2018 09:39:58 AM



Patrick Cates Director

Shannon Rahming Administrator

1

## STATE OF NEVADA DEPARTMENT OF ADMINISTRATION Enterprise I.T. Services Division

100 N. Stewart Street, Suite 100 | Carson City, NV 89701 Phone: (775) 684-5800

### MEMORANDUM

- TO: Zachary Heit, Senior Economist, Office of Workforce Innovation Tuhin Verma, Project Manager
- CC: Shannon Rahming, Administrator, EITS, DOA David Haws, Deputy Administrator, EITS, DOA Tom Wolf, Chief IT Manager, Computing, EITS, DOA Ken Adams, Chief IT Manager, Communications, EITS, DOA Suzie Block, Chief IT Manager, Agency IT Services, EITS, DOA Robert Dehnhardt, Chief IT Manager, Security, EITS, DOA Governor's Finance Office
- FROM: Tim Lewis, Technical Investment Administrator, EITS, DOA
- SUBJECT: TIR Approval: Nevada P-20 to Workforce Research Data System (NPWR)

We reviewed and approved the updated Technical Investment Request for various reporting enhancements to the existing NPWR system, which is vendor-hosted and managed. Utilizing Microsoft Power BI, enhancements include adding new rollups to existing reports and creating various dashboards. No changes to core operational functions are described.

It is expected that this effort will follow the existing agency and State security policies. The Office of Information Security (OIS) (InfoSec@doit.nv.gov) will ensure security through guidance related to system architecture and the establishment of proper security controls. They are available to review any controls and provide guidance on protecting critical and personally identifiable information.

Please consider how the implementation of this system will affect the workflow of state data and the related records responsibilities of agency personnel. If you have questions or wish to receive a sampling of the types of Record Disposition Authorizations (RDAs) affected by this implementation, please contact the State Records Manager, Nevada Library and Archives at records@admin.nv.gov.

If you have any questions, or if EITS Planning can be of any further assistance, please feel free to contact me at 775-684-5845.

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(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19599

			Legal Entity Name:	EGAN FITZPATRICK MALSCH & LAWRENCE, PLLC
	Agency Name: ATTC	ORNEY GENERAL'S OFFICE	Contractor Name:	EGAN FITZPATRICK MALSCH & LAWRENCE, PLLC
	Agency Code: 030		Address:	7500 RIALTO BLVD.,
	Appropriation Unit: 1031-	·12		BUILDING 1, SUITE 250
	Is budget authority available?:	Yes	City/State/Zip	AUSTIN, TX 78735-8556
	If "No" please explain: No	ot Applicable	Contact/Phone:	210/496-5001
			Vendor No.:	T81097647
			NV Business ID:	NV20111527531
	To what State Fiscal Yea	r(s) will the contract be charged?	2018-2020	
		ds that will be used to pay the contra I by multiple funding sources.	ctor? Indicate the pe	rcentage of each funding source if
	X General Funds	100.00 % Fees	0.00 %	
	Federal Funds	0.00 % Bonds	0.00 %	
	Highway Funds	0.00 % Other funding	0.00 %	
2.	Contract start date:			
	a. Effective upon Board o Examiner's approval? Anticipated BOE me		date 02/13/2018	3
	·	0		
	Retroactive?	No		
	If "Yes", please explain Not Applicable			
_				
3.	Termination Date:	02/28/2020		
	Contract term:	2 years and 15 days		
4.	Type of contract:	Contract		
	Contract description:	Outside Counsel		
5.	Purpose of contract:			
	This is a new contract for representation of the sta Mountain high-level rad	or ongoing services for outside co ate before the U.S. Nuclear Regula ioactive repository program.	ounsel to assist with atory Commission o	n Yucca Mountain litigation and for n issues related to the proposed Yucca
6.				
	NEW CONTRACT			
		the contract for the term of the contr	act is: <b>\$5,100,000.0</b>	0
	The maximum amount of	the contract for the term of the contr As described in attachment CC	act is: \$5,100,000.0	0
J	The maximum amount of		ract is: <b>\$5,100,000.0</b>	0
	The maximum amount of Other basis for payment:	As described in attachment CC	ract is: \$5,100,000.0	0
	The maximum amount of Other basis for payment: USTIFICATION What conditions require the THIS VENDOR ASSISTS THE PROPOSED HIGH I	As described in attachment CC hat this work be done? THE AG'S OFFICE WITH THE LON	NG STANDING NV P ORY AT YUCCA MO	OLICY TO BLOCK DEVELOPMENT OF UNTAIN. THEY ALSO ASSIST IN THE
7.	The maximum amount of Other basis for payment: USTIFICATION What conditions require th THIS VENDOR ASSISTS THE PROPOSED HIGH I US NUCLEAR REGULAT	As described in attachment CC hat this work be done? THE AG'S OFFICE WITH THE LON LEVEL NUCLEAR WATE REPOSITO TORY COMMISSION LICENSING A	NG STANDING NV P ORY AT YUCCA MO ND NUCLEAR SPEC	OLICY TO BLOCK DEVELOPMENT OF UNTAIN. THEY ALSO ASSIST IN THE SIFIC LITIGATION EFFORTS.
7.	The maximum amount of Other basis for payment: USTIFICATION What conditions require th THIS VENDOR ASSISTS THE PROPOSED HIGH I US NUCLEAR REGULAT	As described in attachment CC hat this work be done? THE AG'S OFFICE WITH THE LON LEVEL NUCLEAR WATE REPOSIT ORY COMMISSION LICENSING A yees in your agency or other State ag	NG STANDING NV P ORY AT YUCCA MO ND NUCLEAR SPEC gencies are not able t	OLICY TO BLOCK DEVELOPMENT OF UNTAIN. THEY ALSO ASSIST IN THE IFIC LITIGATION EFFORTS. to do this work:

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

II.

Not Applicable

#### b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

#### No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

#### No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

<b>No</b> If "Yes", please explain
------------------------------------

### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

CURRENTLY UNDER CONTRACT WITH THE STATE OF NEVADA AND PROVIDING SATISFACTORY SERVICES

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	cschonl1	01/05/2018 10:06:11 AM
Division Approval	cschonl1	01/05/2018 10:06:14 AM
Department Approval	cschonl1	01/05/2018 10:06:17 AM
Contract Manager Approval	cschonl1	01/05/2018 10:09:28 AM
Budget Analyst Approval	cpalme2	01/09/2018 15:12:46 PM
BOE Agenda Approval	myoun3	01/17/2018 11:26:19 AM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

DI	ESCRIPTION OF	CONTRACT					
1.	Contract Number:	18909			Amendment Number:	1	
					Legal Entity Name:	CARRIER CORPORATIO	Ν
	Agency Name:	ADMIN - STATI DIVISION	PUBLIC	WORKS	Contractor Name:	CARRIER CORPORATIO	N
	Agency Code:	082			Address:	4444 W RUSSELL RD	
	Appropriation Unit:	1349-12				SUITE E	
	Is budget authority available?:	Yes			City/State/Zip	LAS VEGAS, NV 89118	
	If "No" please expl	ain: Not Applicab	le		Contact/Phone:	702-368-4538	
					Vendor No.:	T80884470D	
					NV Business ID:	NV19791006562	
	To what State Fisc	al Year(s) will the	contract l	be charged?	2018		
	What is the source the contractor will I	of funds that will be paid by multipl	be used to e funding	o pay the contrac sources.	ctor? Indicate the pe	rcentage of each funding so	ource if
	General Fu	inds 0.00 %		Fees	0.00 %		
	Federal Fu	nds 0.00 %		Bonds	0.00 %		
	Highway F	unds 0.00 %	Х	Other funding	100.00 % Buildi	ing Rental Income	
2.	Contract start date	:					
	a. Effective upon Examiner's app	Board of <b>N</b> proval?	o or b	other effective of	date 07/06/2017	7	
	Anticipated B	OE meeting date	02/2	2018			
	Retroactive? If "Yes", please ex	No					
	Not Applicable	piairi					
3.	Previously Approve Termination Date:	ed 06/30/20 <sup>-</sup>	8				
	Contract term:	359 days					
4	Type of contract:	Contract					
ч.	Contract descriptio			٩			
_	·			•			
5.	Purpose of contract						••••
	maintenance and	repairs service	o state-o	wned buildings	in the southern Ne	ventilation and air condition evada area. This amendme ed maintenance and repair	ent increases
6.	CONTRACT AME		•	<u> </u>	•	•	
				Trans \$	•	•	\$ Agenda
	1. The max an contract:	nount of the origir	al	\$45,000.00	0 \$45,00	00.00 \$45,000.0	0 Yes - Info
	2. Amount of c (#1):	current amendme	nt	\$40,000.00	9 \$40,00	00.00 \$85,000.0	00 Yes - Actio
	3. New maxim amount:	um contract		\$85,000.00	)		
J	USTIFICATION						
7.	What conditions re	quire that this wo	k be done	e?			
••		must be maintair					

The HVAC system must be maintained.

8. Explain why State employees in your agency or other State agencies are not able to do this work: The B&G department does not have the expertise or personnel

9. Were quotes or proposals solicited?

	Was the solicitation (RFP) done by the Purchasing No Division?									
	a. List the names of vendors that were solicited to submit proposals (include at least three):									
	<ul><li>b. Soliciation Waiver: Not Applicat</li><li>c. Why was this contractor chosen</li></ul>									
	This vendor has been maintaining t		et four voore							
	d. Last bid date: 05/01/2017									
10.	Does the contract contain any IT co	omponents?	No							
. (	OTHER INFORMATION									
11.	Is there an Indirect Cost Rate or Pe	ercentage Paid to the Contr	actor?							
	<b>No</b> If "Yes", please provid	le the Indirect Cost Rate or	Percentage Paid to the Contractor							
	Not Applicable									
12.	employee of the State of Nevada?	yee of the State of Nevada	or will the contracted services be performed by a current							
	No									
	<ul> <li>b. Was the contractor formerly emp performed by someone formerly en</li> </ul>	loyed by the State of Neva	da within the last 24 months or will the contracted services be rada within the last 24 months?							
	No									
	c. Is the contractor employed by an	y of Nevada's political subc	livisions or by any other government?							
	No If "Yes", please explai	n								
	Not Applicable									
13.	Has the contractor ever been enga	ged under contract by any	State agency?							
	-	and for which agency and	indicate if the quality of service provided to the identified							
	Carrier Corporation has been a ver	ndor with state agencies for	many years and service is satisfactory.							
14.	Is the contractor currently involved	in litigation with the State o	f Nevada?							
	-		d facts supporting approval of the contract:							
	Not Applicable	5								
15.	The contractor is registered with the	e Nevada Secretarv of Stat	e's Office as a:							
-	Foreign Corporation	,, <b>,</b>								
16.	a. Is the Contractor Name the same	e as the legal Entity Name?								
	Yes	5 ,								
17.	a. Does the contractor have a curre	ent Nevada State Business	License (SBL)?							
	Yes									
18.	a. Is the legal entity active and in go Yes	ood standing with the Neva	da Secretary of State's Office?							
19.	Agency Field Contract Monitor:									
	Contract Status:									
20.										
	Contract Approvals:	lleor	Signatura Data							
	Approval Level	User	Signature Date 01/10/2018 08:28:38 AM							
	Budget Account Approval	ssands								
	Division Approval	ssands	01/10/2018 08:28:42 AM							
	Department Approval	ssands	01/10/2018 08:28:45 AM							
	Contract Manager Approval	ssands	01/10/2018 08:56:45 AM							

Budget Analyst Approval

BOE Agenda Approval

**III.** 1

jrodrig9

myoun3

01/11/2018 18:59:23 PM

01/17/2018 10:02:55 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

	DESCF	RIPTION OF	CONTRAC	т							
	1. Cont	ract Number:	18006					Amendment Number:	1		
								Legal Entity Name:	DELTA	A FIRE SYSTEMS, INC	С.
	Ager	ncy Name:	ADMIN - S DIVISION	ΤΑΤΕ ΡΙ	JBLIC	WORKS		Contractor Name	e: DELTA	A FIRE SYSTEMS, IN	С.
	Ager	ncy Code:	082					Address:	PO BC	X 26587	
	Appr	opriation Unit:	1349-12								
		dget authority able?:		Yes				City/State/Zip	SALT	LAKE CITY, UT 8412	6-0587
	lf "No	o" please expla	ain: Not App	olicable				Contact/Phone:		Gledhill 775-359-0396	
								Vendor No.:	T80922		
								NV Business ID:	NV196	91001803	
		hat State Fisc	( )			0		2017-2021			
	Wha the c	t is the source contractor will t	of funds tha be paid by m	it will be iultiple fu	used to nding s	o pay the o sources.	contract	or? Indicate the	percentage	e of each funding sour	ce if
		General Fu		00 %		Fees		0.00 %			
		Federal Fu		00 %		Bonds		0.00 %			
		Highway Fu	unds 0.0	0 %	Х	Other fu	nding	100.00 % Bui	Iding Rent	tal Income	
	2. Cont	ract start date	:								
	a. E E	ffective upon E xaminer's app	Board of roval?	No	or b.	other effe	ective da	ate 08/01/20	16		
		Anticipated B	OE meeting	date	02/2	2018					
	Retro	pactive?		No							
	<u>_</u> If "Y€	es", please exp	plain								
	Not	Applicable									
	3. Prev Term	iously Approve	ed 07/3	1/2020							
		ract term:	4 ye	ars							
	4. Туре	of contract:	Con	tract							
	Cont	ract descriptio	n: Fire	Panel S	ervice						
	5. Purp	ose of contrac	:t:								
	fire a max	alarm and fire	suppression	on syste	ms at	various s	tate fac	ilities in northe	rn Nevada	on, testing and maint a. This amendment in services and cost of	creases the
	6. CON		NDMENT								
						Ţ	Frans \$	Info A	ccum \$	Action Accum \$	Agenda
	1.	The max an contract:	nount of the	original		\$30,	000.00	\$30,	,000.00	\$30,000.00	Yes - Info
	2.	Amount of c (#1):	current amen	Idment		\$25,	000.00	\$25,	,000.00	\$55,000.00	Yes - Action
	3.	New maxim amount:	um contract			\$55,	000.00				
1	ILIOTI										
•	10211	FICATION									

- 7. What conditions require that this work be done?
   NFPA requires all systems to be tested and maintained in working order with inspections semi-annually and annually.
- 8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This work is beyond the expertise of Buildings and Grounds to service the Edwards Signaling and Systems Fire Panels.

I.

II.

	Was the solicitation (RFP) done by	v the Purchasing	No					
	Division?	, and the anomaloung						
ſ	a. List the names of vendors that were solicited to submit proposals (include at least three):							
L	b. Soliciation Waiver: Not Applicable							
	c. Why was this contractor chosen		2					
Г	This vendor came in with the best							
-	d. Last bid date: 06/01/201	•	e-bid date: 05/01/2020					
10.	Does the contract contain any IT c	components?	No					
0	THER INFORMATION							
11.	Is there an Indirect Cost Rate or P	ercentage Paid to the	Contractor?					
,	No If "Yes", please provi	de the Indirect Cost Ra	ate or Percentage Paid to the Contractor					
	Not Applicable							
12.	a. Is the contractor a current employee of the State of Nevada? No	oyee of the State of Ne	evada or will the contracted services be performed by a current					
	performed by someone formerly e	ployed by the State of mployed by the State of	Nevada within the last 24 months or will the contracted services b of Nevada within the last 24 months?					
	No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?							
ſ	No If "Yes", please expla	มท						
	Not Applicable							
	Has the contractor ever been enga	n and for which agency	any State agency? and indicate if the quality of service provided to the identified					
13. 「	Has the contractor ever been enga No If "Yes", specify when	n and for which agency						
13.	Has the contractor ever been enga No If "Yes", specify when agency has been ver Not Applicable Is the contractor currently involved	n and for which agency ified as satisfactory:	v and indicate if the quality of service provided to the identified					
13. [ 14.	Has the contractor ever been enga No If "Yes", specify when agency has been ver Not Applicable Is the contractor currently involved	n and for which agency ified as satisfactory:	and indicate if the quality of service provided to the identified tate of Nevada?					
13. [ 14. [ 15.	Has the contractor ever been enga No If "Yes", specify when agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi	n and for which agency ified as satisfactory: I in litigation with the Si de details of the litigati	and indicate if the quality of service provided to the identified tate of Nevada? on and facts supporting approval of the contract:					
13. [ 14. [ 15.	Has the contractor ever been enga No If "Yes", specify when agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th	n and for which agency ified as satisfactory: I in litigation with the Si de details of the litigati ne Nevada Secretary o	and indicate if the quality of service provided to the identified tate of Nevada? on and facts supporting approval of the contract: f State's Office as a:					
13. [ 14. [ 15. 16.	Has the contractor ever been enga No If "Yes", specify when agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam	n and for which agency ified as satisfactory: I in litigation with the Si de details of the litigati ne Nevada Secretary o ne as the legal Entity N	ame?					
13. [ 14. [ 15. 16. 17.	Has the contractor ever been enga No If "Yes", specify wher agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes	n and for which agency ified as satisfactory: I in litigation with the Si de details of the litigati ne Nevada Secretary o ne as the legal Entity N rent Nevada State Busi	ame?					
13. [ 14. [ 15. 16. 17. 18.	Has the contractor ever been enga No If "Yes", specify when agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with the Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g	n and for which agency ified as satisfactory: I in litigation with the Si de details of the litigati ne Nevada Secretary o ne as the legal Entity N rent Nevada State Busi	ame?					
13. [ 14. [ 15. 16. 17. 18. 19. 20.	Has the contractor ever been enga No If "Yes", specify wher agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes	n and for which agency ified as satisfactory: I in litigation with the Si de details of the litigati ne Nevada Secretary o ne as the legal Entity N rent Nevada State Busi	ame?					
13. [ 14. [ 15. 15. 16. 17. 18. 19. 20.	Has the contractor ever been enga No If "Yes", specify when agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Contract Status:	n and for which agency ified as satisfactory: I in litigation with the Si de details of the litigati ne Nevada Secretary o ne as the legal Entity N rent Nevada State Busi	ame?					
113. [ 114. [ 115. 115. 116. 117. 118. 119. 220.	Has the contractor ever been enga No If "Yes", specify wher agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with the Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Contract Status: Contract Approvals:	n and for which agency ified as satisfactory: I in litigation with the Si de details of the litigati ne Nevada Secretary o ne as the legal Entity N rent Nevada State Busi good standing with the	y and indicate if the quality of service provided to the identified tate of Nevada? on and facts supporting approval of the contract: f State's Office as a: ame? iness License (SBL)? Nevada Secretary of State's Office?					
113. [ 114. [ 115. 115. 116. 117. 118. 119. 220.	Has the contractor ever been enga No If "Yes", specify wher agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level	In and for which agency ified as satisfactory: If in litigation with the Side details of the litigation of the litigatio	y and indicate if the quality of service provided to the identified tate of Nevada? on and facts supporting approval of the contract: f State's Office as a: ame? iness License (SBL)? Nevada Secretary of State's Office? Signature Date					
13. [ 14. [ 15. 15. 16. 17. 18. 19. 20.	Has the contractor ever been enga No If "Yes", specify when agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level Budget Account Approval	n and for which agency ified as satisfactory: I in litigation with the Si de details of the litigati ne Nevada Secretary o ne as the legal Entity N rent Nevada State Busi good standing with the User ssands	y and indicate if the quality of service provided to the identified tate of Nevada? on and facts supporting approval of the contract: f State's Office as a: ame? iness License (SBL)? Nevada Secretary of State's Office? Signature Date 12/21/2017 11:39:43 AM					
113. [ 114. [ 115. 115. 116. 117. 118. 119. 220.	Has the contractor ever been enga No If "Yes", specify wher agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with the Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curre Yes a. Is the legal entity active and in generation Yes Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level Budget Account Approval	h and for which agency ified as satisfactory: I in litigation with the Si de details of the litigati ne Nevada Secretary o he as the legal Entity N rent Nevada State Busi good standing with the User ssands ssands	y and indicate if the quality of service provided to the identified tate of Nevada? on and facts supporting approval of the contract: f State's Office as a: ame? iness License (SBL)? Nevada Secretary of State's Office? Signature Date 12/21/2017 11:39:43 AM 12/21/2017 11:39:48 AM					
113. [ 114. [ 115. 115. 116. 117. 118. 119. 220.	Has the contractor ever been enga No If "Yes", specify wher agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	h and for which agency ified as satisfactory: I in litigation with the Si de details of the litigati ne Nevada Secretary o he as the legal Entity N rent Nevada State Busi good standing with the User ssands ssands ssands ssands	A and indicate if the quality of service provided to the identified tate of Nevada? on and facts supporting approval of the contract: f State's Office as a: ame? iness License (SBL)? Nevada Secretary of State's Office? Signature Date 12/21/2017 11:39:43 AM 12/21/2017 11:39:53 AM					

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

DE	ESCRIPTION OF	CONTRACT			
1.	Contract Number:	15595		Amendment Number:	2
				Legal Entity Name:	DBA Landcare
	Agency Name:	ADMIN - STATE PUB DIVISION	LIC WORKS	Contractor Name:	Nevada Landcare USA, LLC
	Agency Code:	082		Address:	3035 South Westwood Drive
	Appropriation Unit:	1349-12			
	Is budget authority available?:	Yes		City/State/Zip	LAS VEGAS, NV 89109
	If "No" please expla	ain: Not Applicable		Contact/Phone:	Steve Swanson 702-429-7529
				Vendor No.:	T2003858
				NV Business ID:	NV200001008059
	To what State Fisc	al Year(s) will the contra	act be charged?	2015-2019	
	What is the source the contractor will b	of funds that will be use be paid by multiple fund	ed to pay the contracing sources.	ctor? Indicate the pe	rcentage of each funding source if
	General Fu	nds 0.00 %	Fees	0.00 %	
	Federal Fu	nds 0.00 %	Bonds	0.00 %	
	Highway Fu	unds 0.00 %	X Other funding	100.00 % Buildi	ing Rental Income
	Agency Reference	#: 1551957			
2.	Contract start date				
	a. Effective upon E Examiner's app		b. other effective of	date 08/01/2014	1
			02/2018		
	Retroactive?	No			
	If "Yes", please exp	olain			
	Not Applicable				
3.	Previously Approve Termination Date:	ed 07/31/2018			
	Contract term:	4 years			
4.	Type of contract:	Contract			
	Contract descriptio	n: Landscaping S	ervices		
5	Purpose of contract	t.			
0.	· · · · · · · · · · · · · · · · · · ·		riginal contract whi	ich provides ongoi	ng landscape services primarily for the
	Decatur, Las Vega	as Department of Moto increases the maximu	or Vehicles facility a	and for other state	owned facilities in the Las Vegas area. due to increased irrigation and
6.	CONTRACT AME	NDMENT			
			Trans		
	1. The max an contract:	nount of the original	\$63,800.00	. ,	
	a. Amendmo		\$45,000.00		
	2. Amount of c (#2):	urrent amendment	\$10,000.00	) \$10,00	00.00 \$55,000.00 Yes - Action
	3. New maxim amount:	um contract	\$118,800.00	)	

### II. JUSTIFICATION

What conditions require that this work be done?
 State buildings require outside landscaping and grounds maintenance.

I.

8.	8. Explain why State employees in your agency or other State agencies are not able to do this work:									
	Lack of manpower.									
9.	Were quotes or proposals solicited?YesWas the solicitation (RFP) done by the PurchasingNo									
	Division? a. List the names of vendors that v	vere solicited to subm	it proposals (	include at least three):						
	b. Soliciation Waiver: Not Applicable									
	c. Why was this contractor chosen in preference to other?									
	d. Last bid date: 03/29/2014	4 Anticipated	re-bid date:	03/29/2018						
10.	Does the contract contain any IT c	omponents?	No							
III. C	OTHER INFORMATION									
	Is there an Indirect Cost Rate or P	ercentage Paid to the	Contractor?							
		•		ntage Paid to the Contractor						
	Not Applicable									
12.	a. Is the contractor a current employee of the State of Nevada?	oyee of the State of N	evada or will	the contracted services be performed by a current						
	No									
	-	ployed by the State of	Nevada with	in the last 24 months or will the contracted services be						
	performed by someone formerly en									
	Νο									
	c. Is the contractor employed by an	ny of Nevada's politica	al subdivision	s or by any other government?						
	No If "Yes", please expla	lin								
	Not Applicable									
13.	Has the contractor ever been engaged under contract by any State agency?									
	Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:									
	2008-2014; Buildings and Grounds	s, satisfactory service	provided							
14.	Is the contractor currently involved	in litigation with the S	State of Neva	da?						
		de details of the litigat	tion and facts	supporting approval of the contract:						
	Not Applicable									
15.	The contractor is registered with th	e Nevada Secretary o	of State's Offi	ce as a:						
	Foreign Corporation									
16.	a. Is the Contractor Name the sam	• •	Name?							
	No b. If "No", please exp	lain:								
17	a. Does the contractor have a curr	ont Novada Stata Rus		o (SPL)2						
17.	Yes	ent nevaua State Dus		e (ODL) !						
18.	a. Is the legal entity active and in g Yes	jood standing with the	e Nevada Sec	retary of State's Office?						
19	Agency Field Contract Monitor:									
	Contract Status:									
20.	Contract Approvals:									
	Approval Level	User	Signa	ature Date						
	Budget Account Approval	ssands	-	0/2018 06:35:44 AM						
	Division Approval	ssands	01/10	)/2018 06:35:50 AM						
	Department Approval	ssands		)/2018 06:39:23 AM						
	Contract Manager Approval	ssands	01/10	)/2018 09:05:32 AM						

Budget Analyst Approval

BOE Agenda Approval

01/10/2018 21:07:32 PM

01/11/2018 06:55:24 AM

jrodrig9

myoun3

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT 1. Contract Number: 16048 1 Amendment Number: Legal Entity SUPERCURB & CONCRETE, LLC Name: Agency Name: ADMIN - STATE PUBLIC WORKS Contractor Name: SUPERCURB & CONCRETE, LLC DIVISION Agency Code: 082 Address: dba Summerscape, LLC Appropriation Unit: 1349-12 7901 N. VIRGINIA ST. **RENO, NV 89506** Is budget authority Yes City/State/Zip available?: If "No" please explain: Not Applicable Contact/Phone: 775-356-0665 Vendor No.: PUR0003705 NV20131118550 NV Business ID: To what State Fiscal Year(s) will the contract be charged? 2015-2019 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. General Funds 0.00 % Fees 0.00 % Federal Funds 0.00 % Bonds 0.00 % 100.00 % Building Rental Income **Highway Funds** 0.00 % Х Other funding 2. Contract start date: or b. other effective date 09/10/2014 a. Effective upon Board of No Examiner's approval? Anticipated BOE meeting date 01/2018 **Retroactive?** No If "Yes", please explain Not Applicable 3. Previously Approved 08/31/2018 Termination Date: Contract term: 3 years and 356 days 4. Type of contract: Contract Contract description: Snow removal Purpose of contract: This is the first amendment to the original contract which provides snow removal services, labor and materials for various state-owned facilities/locations in northern Nevada. This amendment increases the maximum amount from \$45,000 to \$65,000 due to higher than anticipated demand for services from the previous winter/snow season. 6. CONTRACT AMENDMENT Trans \$ Info Accum \$ Action Accum \$ Agenda 1. \$45,000.00 \$45,000.00 \$45,000.00 Yes - Info The max amount of the original contract: 2. Amount of current amendment \$20,000.00 \$20,000.00 \$65,000.00 Yes - Action (#1): 3. \$65,000.00 New maximum contract amount: **II. JUSTIFICATION** 7. What conditions require that this work be done?

- State parking lots must be kept clean of snow for safety.
- 8. Explain why State employees in your agency or other State agencies are not able to do this work: Lack of manpower and equipment.

9. Were quotes or proposals solicited?

Page 1 of 2

Was the solicitation (RFP) done by the Purchasing Division?

a. List the names of vendors that were solicited to submit proposals (include at least three): b. Soliciation Waiver: Not Applicable c. Why was this contractor chosen in preference to other? When original contract was bid in July 2010, Supercurb was the only company out of three that responded. d. Last bid date: 07/10/2014 Anticipated re-bid date: 07/01/2018 10. Does the contract contain any IT components? No **III. OTHER INFORMATION** 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified No agency has been verified as satisfactory: Not Applicable 14. Is the contractor currently involved in litigation with the State of Nevada? If "Yes", please provide details of the litigation and facts supporting approval of the contract: No Not Applicable

No

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/12/2017 09:52:33 AM
Division Approval	ssands	12/12/2017 09:52:37 AM
Department Approval	ssands	12/12/2017 09:52:41 AM
Contract Manager Approval	ssands	12/12/2017 09:52:45 AM
Budget Analyst Approval	myoun3	12/19/2017 09:22:06 AM
BOE Agenda Approval	myoun3	12/19/2017 09:22:09 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19553

						Legal Entity Name:	CORE CONSTRUCTION SERVICES OF NEVADA, INC.
	Agency Name:	ADMIN DIVISI	I - STATE P ON	UBLIC	WORKS	Contractor Name:	CORE CONSTRUCTION SERVICES OF NEVADA, INC.
	Agency Code:	082				Address:	5422 Longkke Lane
	Appropriation Unit:	1510-6	7				Suite B
	Is budget authority available?:		Yes			City/State/Zip	Reno, NV 89511
	If "No" please expla	ain: Not	Applicable			Contact/Phone:	775-345-3316
						Vendor No.:	T81092744
						NV Business ID:	NV19861002524
	To what State Fisca	al Year(	s) will the co	ontract b	be charged?	2018-2021	
	What is the source the contractor will b	of funds be paid b	s that will be by multiple f	used to unding	o pay the contra sources.	ctor? Indicate the pe	rcentage of each funding source if
	General Fu	nds	0.00 %		Fees	0.00 %	
	Federal Fur	nds	0.00 %	Х	Bonds	49.00 %	
	Highway Fu	unds	0.00 %	Х	Other funding	51.00 % Unive	rsity System Receipts
	Agency Reference	#: '	111712				
2.	Contract start date:						
	a. Effective upon E Examiner's appr		No	or b	other effective	date 02/13/2018	3
	Anticipated BC	DE mee	ting date	02/2	2018		
	Retroactive?		No				
	If "Yes", please exp	olain					
	Not Applicable						
3.	Termination Date:		06/30/2021				
	Contract term:		3 years and	137 da	ays		
4.	Type of contract:		Contract				
	Contract description	n: /	Arch/Eng				
5.	Purpose of contract						
	College of Engine	ering B	uilding CIP	projec	t to cover the 2	25 percent construc	es for the University of Nevada, Reno tion documents through 100 percent D Contract No. 111712.
6.	NEW CONTRACT						
	The maximum amo	ount of th	ne contract f	or the t	erm of the contra	act is: \$126,935.00	
	Other basis for pay	ment: M	lonthly prog	ress pa	yments based o	n services provided.	
J	USTIFICATION						
7.	What conditions red	quire tha	at this work	be done	?		
	2017 Agency CIP.						
8.	Explain why State	employe	es in your a	gency of	or other State ag	gencies are not able	to do this work:
	Professional Archite Consultants are sel the Legislature.	ectural/E lected b	Engineering ased on the	are pro ir ability	vided by SPWD to provide desi	to support the State gn and engineering s	Capital Improvement Program. services to meet the goals established by
9.	Were quotes or pro	posals s	solicited?			No	
	Was the solicitation Division?	n (RFP)	done by the	Purcha	asing	No	
	a. List the names of	f vendoi	rs that were	solicite	d to submit prop	osals (include at leas	st three):

II.

	Not Applicable							
	b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)							
	c. Why was this contractor chosen in preference to other? Demonstrated the required expertise for work on this project.							
	d. Last bid date:	Anticipated	d re-bid date:					
10.	Does the contract contain any IT c	components?	No					
-	OTHER INFORMATION							
11.	Is there an Indirect Cost Rate or P	e Contractor?						
	No If "Yes", please provi	de the Indirect Cost	Rate or Percentage Paid to the Contractor					
	Not Applicable							
12.	employee of the State of Nevada?	oyee of the State of I	Nevada or will the contracted services be performed by a current					
	Νο							
			of Nevada within the last 24 months or will the contracted services be e of Nevada within the last 24 months?					
	c. Is the contractor employed by a No If "Yes", please expla	•	cal subdivisions or by any other government?					
	Not Applicable							
13	Has the contractor ever been eng	aged under contract	by any State agency?					
10.	Has the contractor ever been engaged under contract by any State agency? No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:							
	Not Applicable							
14.	Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:							
	Not Applicable							
15	The contractor is registered with the	ne Nevada Secretary	of State's Office as a:					
10.	Nevada Corporation							
16.	a. Is the Contractor Name the sam Yes	ne as the legal Entity	Name?					
17.	a. Does the contractor have a curr Yes	rent Nevada State Bu	usiness License (SBL)?					
18.	a. Is the legal entity active and in g Yes	good standing with th	ne Nevada Secretary of State's Office?					
	Agency Field Contract Monitor: Oxoby, Robbie, Project Manage	r Ph: 775-684-4141						
19.								
	Contract Status:							
	Contract Status: Contract Approvals:							
	Contract Approvals:	User	Signature Date					
	Contract Approvals: Approval Level	User Imars1	Signature Date 12/18/2017 10:51:32 AM					
	Contract Approvals: Approval Level Budget Account Approval	Imars1	12/18/2017 10:51:32 AM					
	Contract Approvals: Approval Level Budget Account Approval Division Approval	lmars1 Imars1	12/18/2017 10:51:32 AM 12/18/2017 10:51:34 AM					
	Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval	lmars1 Imars1 Imars1	12/18/2017 10:51:32 AM 12/18/2017 10:51:34 AM 12/18/2017 10:51:37 AM					
	Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval Contract Manager Approval	lmars1 Imars1 Imars1 Imars1	12/18/2017 10:51:32 AM 12/18/2017 10:51:34 AM 12/18/2017 10:51:37 AM 12/18/2017 10:51:40 AM					
	Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval Contract Manager Approval Budget Analyst Approval	lmars1 Imars1 Imars1 Imars1 jrodrig9	12/18/2017 10:51:32 AM 12/18/2017 10:51:34 AM 12/18/2017 10:51:37 AM 12/18/2017 10:51:40 AM 01/01/2018 19:44:34 PM					
	Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval Contract Manager Approval	lmars1 Imars1 Imars1 Imars1	12/18/2017 10:51:32 AM 12/18/2017 10:51:34 AM 12/18/2017 10:51:37 AM 12/18/2017 10:51:40 AM					

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1.	Contract Number:	19261			Amendment Number:	1
					Legal Entity Name:	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC. DBA H&K ARCHITECTS
		ADMIN - STATE PU DIVISION	3LIC WORF	<b>K</b> S	Contractor Name:	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC. DBA H&K ARCHITECTS
	Agency Code:	082			Address:	dba H&K ARCHITECTS
	Appropriation Unit: *	1510-67				5485 RENO CORPORATE D STE 100
	Is budget authority available?:	Yes			City/State/Zip	RENO, NV 89511-2262
	If "No" please explai	n: Not Applicable			Contact/Phone:	JEFF@HKARCHITECTS.COM 775-332- 6640
					Vendor No.:	T80984709
					NV Business ID:	NV19941047730
	To what State Fiscal	Year(s) will the cont	ract be char	ged?	2018-2020	
	What is the source of the contractor will be	of funds that will be use paid by multiple fun	sed to pay the ding source	he contrac s.	tor? Indicate the per	rcentage of each funding source if
	General Fun	ds 0.00 %	Fees		0.00 %	
	Federal Fund	ds 0.00 %	X Bond	ls	49.00 %	
	Highway Fur	nds 0.00 %	X Othe	r funding	51.00 % Agend	cy Fund
	Agency Reference #	: 111381				
2.	Contract start date:					
	a. Effective upon Bo Examiner's appro		or b. other	effective d	ate 11/14/2017	7
	Anticipated BO	E meeting date	02/2018			
	Retroactive?	No				
	If "Yes", please expla	ain				
	Not Applicable					
3.	Previously Approved Termination Date:	06/30/2020				
	Contract term:	2 years and 2	28 days			
4.	Type of contract:	Contract				
	Contract description					
5	Purpose of contract:	•				
J.	This is the first amo for the University o SPWD Contract No cover the cost of a	endment to the orig of Nevada Reno - Wi . 111381. This ame dding three items to ervices to include a	Iliam N Per ndment inc the projec cooling sys	nnington É reases the t scope: a stem for th	Engineering Buildin e maximum amour additional paving for he first floor cluste	nal architectural/engineering services ng CIP project: CIP Project No. 17-C06; nt from \$2,850,000 to \$2,965,000 to or the north and east side of the er server room; and the added
6.	CONTRACT AMEN	OMENT				

#### JUSTIFICATION II.

7. What conditions require that this work be done? 2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work: Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature. 9. Were quotes or proposals solicited? No Was the solicitation (RFP) done by the Purchasing No Division? a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable b. Soliciation Waiver: Professional Service (As defined in NAC 333.150) c. Why was this contractor chosen in preference to other? Demonstrated the required expertise for work on this project d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	Imars1	01/12/2018 12:16:10 PM
Division Approval	Imars1	01/12/2018 12:16:13 PM
Department Approval	Imars1	01/12/2018 12:16:17 PM

Contract Manager Approval Budget Analyst Approval BOE Agenda Approval lmars1 jrodrig9 myoun3 01/12/2018 12:16:20 PM 01/19/2018 15:35:40 PM 01/22/2018 15:43:39 PM

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19566

BOE

					Legal Entity Name:	AINSWORTH ASSOCIATES DBA MECHANICAL ENGINEERS
Agency Name	: ADMIN DIVISI	N - STATE PL ON	JBLIC \	WORKS	Contractor Name:	AINSWORTH ASSOCIATES DBA MECHANICAL ENGINEERS
Agency Code:	082				Address:	1420 HOLCOMB AVE.
Appropriation	Unit: <b>1550-6</b>	64				SUITE 201
Is budget auth available?:	ority	Yes			City/State/Zip	RENO, NV 89502-8003
If "No" please	explain: No	t Applicable			Contact/Phone:	775-329-9100
					Vendor No.:	T27012245A
					NV Business ID:	NV19751005286
To what State	Fiscal Year(	s) will the cor	ntract be	e charged?	2018-2021	
What is the so the contractor	urce of fund will be paid	s that will be u by multiple fu	used to nding s	pay the contrac ources.	ctor? Indicate the pe	rcentage of each funding source if
Genera	al Funds	0.00 %		Fees	0.00 %	
Federa	al Funds	0.00 %	Х	Bonds	100.00 %	
Highwa	ay Funds	0.00 %		Other funding	0.00 %	
Agency Refere	ence #:	111745				
2. Contract start	date:					
a. Effective up Examiner's	pon Board of approval?			other effective o	date 02/13/2018	3
a. Effective up Examiner's	oon Board of		or b.		date 02/13/2018	3
a. Effective up Examiner's	pon Board of approval?				date 02/13/2018	3
a. Effective up Examiner's Anticipate	oon Board of approval? ed BOE mee	eting date			date 02/13/2018	3
a. Effective up Examiner's Anticipate Retroactive?	pon Board of approval? ed BOE mee e explain	eting date			date 02/13/2018	3
a. Effective up Examiner's Anticipate Retroactive? If "Yes", please	oon Board of approval? ed BOE mee e explain le	eting date			date 02/13/2018	3
a. Effective up Examiner's Anticipate Retroactive? If "Yes", please <b>Not Applicable</b>	oon Board of approval? ed BOE mee e explain le ate:	eting date <b>No</b>	02/20	)18	date 02/13/2018	3
<ul> <li>a. Effective up Examiner's Anticipate</li> <li>Retroactive?</li> <li>If "Yes", please</li> <li>Not Applicable</li> <li>3. Termination D</li> </ul>	oon Board of approval? ed BOE mee <u>e explain</u> le ate:	eting date No 06/30/2021	02/20	)18	date 02/13/2018	3
<ul> <li>a. Effective up Examiner's Anticipate</li> <li>Retroactive?</li> <li>If "Yes", please</li> <li>Not Applicable</li> <li>3. Termination D Contract term:</li> </ul>	oon Board of approval? ed BOE mee <u>e explain</u> <b>le</b> ate:	eting date No 06/30/2021 3 years and	02/20	)18	date 02/13/2018	3
<ul> <li>a. Effective up Examiner's Anticipate</li> <li>Retroactive?</li> <li>If "Yes", please</li> <li>Not Applicable</li> <li>3. Termination D Contract term:</li> <li>4. Type of contract</li> </ul>	oon Board of approval? ed BOE mee <u>e explain</u> <b>le</b> ate: ate: ription:	eting date No 06/30/2021 3 years and Contract	02/20	)18	date 02/13/2018	3
<ul> <li>a. Effective up Examiner's Anticipate</li> <li>Retroactive?</li> <li>If "Yes", please</li> <li>Not Applicable</li> <li>3. Termination D Contract term:</li> <li>4. Type of contra Contract desce</li> <li>5. Purpose of contra Contract desce</li> <li>5. Purpose of contra Center - Build bid and plan</li> </ul>	oon Board of approval? ed BOE mee <u>e explain</u> <u>le</u> ate: ate: ription: <u>ntract:</u> <b>contract to</b> <b>ding 3 Air Ha</b> <b>checks doc</b>	eting date No 06/30/2021 3 years and Contract Arch/Eng provide prof andling Unit uments, asso	02/20 137 day	)18 ys al architectura ement CIP pro	al/engineering serv bject to include med ces and limited cor	ices for the Lovelock Correctional chanical, electrical, structural design, instruction administration/consultations
<ul> <li>a. Effective up Examiner's Anticipate</li> <li>Retroactive?</li> <li>If "Yes", please</li> <li>Not Applicable</li> <li>3. Termination D Contract term:</li> <li>4. Type of contra Contract desce</li> <li>5. Purpose of contra Contract desce</li> <li>5. Purpose of contra Center - Build bid and plan</li> </ul>	e explain ee explain le ate: not: ription: ntract: contract to ling 3 Air Haches doc Project No.	eting date No 06/30/2021 3 years and Contract Arch/Eng provide prof andling Unit uments, asso	02/20 137 day	)18 ys al architectura ement CIP pro	al/engineering serv bject to include med ces and limited cor	ices for the Lovelock Correctional

Other basis for payment: Monthly progress payments based on services provided.

### **II. JUSTIFICATION**

- 7. What conditions require that this work be done? 2017 Agency CIP.
- 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9.	. Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

### b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

#### III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain
Not Applica	ble

#### 13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

- 14. Is the contractor currently involved in litigation with the State of Nevada?
  - No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
  - Bassi, Brian, Project Manager Ph: 775-684-4141
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/21/2017 13:27:19 PM
Division Approval	Imars1	12/21/2017 13:27:22 PM
Department Approval	Imars1	12/21/2017 13:27:25 PM
Contract Manager Approval	Imars1	12/21/2017 13:27:28 PM
Budget Analyst Approval	jrodrig9	01/01/2018 17:06:22 PM
BOE Agenda Approval	myoun3	01/10/2018 14:22:40 PM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19587

							Legal Entity Name:	AINSWORTH ASSOCIATES DBA MECHANICAL ENGINEERS
		ADMIN DIVISIO		TE PUB	LIC WORKS	6	Contractor Name:	AINSWORTH ASSOCIATES DBA MECHANICAL ENGINEERS
	Agency Code:	082					Address:	1420 HOLCOMB AVE.
	Appropriation Unit:	1550-7	2					SUITE 201
	Is budget authority available?:		Ye	es			City/State/Zip	RENO, NV 89502-8003
	If "No" please expla	in: Not	Applica	able			Contact/Phone:	Steve Ainsworth 775-329-9100
							Vendor No.:	T27012245A
							NV Business ID:	NV19751005286
	To what State Fisca	•	,		•		2018-2021	
	What is the source of the contractor will be	of funds e paid b	s that w by multi	ill be us ple fund	ed to pay the ing sources.	contrac	tor? Indicate the pe	rcentage of each funding source if
	X General Fur	nds 1	00.00 %	6	Fees		0.00 %	
	Federal Fun	nds	0.00 %	6	Bonds		0.00 %	
	Highway Fu	inds	0.00 %	6	Other f	unding	0.00 %	
	Agency Reference #	#: 1	111755					
2.	Contract start date:							
	a. Effective upon B Examiner's appr			<b>No</b> 0	r b. other ef	fective d	late 02/13/2018	3
	Anticipated BC	DE meet	ting dat	e	02/2018			
	Retroactive?		Ν	ο				
	If "Yes", please exp	lain						
	Not Applicable							
3.	Termination Date:	(	06/30/2	021				
	Contract term:	3	3 years	and 13	7 days			
4.	Type of contract:	C	Contra	ct				
	Contract description	n: 🖌	Arch/E	ng				
5.	Purpose of contract							
	Center - Building 2	2, Hous	İng Un	itṡ 5 an	d 6 Air Hand	ller Rep	lacement Advance	ices for the Lovelock Correctional Planning CIP project to include SPWD Contract No. 111755.
6.	NEW CONTRACT							
	The maximum amo	unt of th	ne conti	ract for t	he term of th	e contra	ct is: <b>\$98,000.00</b>	
	Other basis for payr	ment: M	onthly	progres	s payments b	based on	services provided.	
J	USTIFICATION							
7.	What conditions rec	quire tha	at this w	ork be o	done?			
	2017 Agency CIP.							
8.	Explain why State e	employe	es in y	our ager	ncy or other S	State age	encies are not able t	to do this work:
	Professional Archite Consultants are sele the Legislature.	ectural/E ected ba	Enginee ased or	ering are n their a	provided by bility to provi	SPWD de desig	to support the State in and engineering s	Capital Improvement Program. ervices to meet the goals established by
9.	Were quotes or prop	posals s	solicited	d?			No	
	Was the solicitation Division?	(RFP) (	done by	y the Pu	rchasing		No	
	a. List the names of	f vendor	s that v	were sol	icited to subr	nit propo	osals (include at leas	st three):

	Not Applicable							
	b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)							
ſ		Why was this contractor chosen in preference to other?						
	Demonstrated the required expert							
	d. Last bid date:	·	d re-bid date:					
10.	Does the contract contain any IT c	components?	No					
. 0	THER INFORMATION							
11.	Is there an Indirect Cost Rate or P	Percentage Paid to the	e Contractor?					
1	No If "Yes", please provi	ide the Indirect Cost	Rate or Percentage Paid to the Contractor					
	Not Applicable							
12.	employee of the State of Nevada?	oyee of the State of	Nevada or will the contracted services be performed by a current					
	Νο							
	performed by someone formerly e		of Nevada within the last 24 months or will the contracted services be e of Nevada within the last 24 months?					
	No							
		•	cal subdivisions or by any other government?					
[	No If "Yes", please expla	ain						
	Not Applicable							
13.	Has the contractor ever been enga	•						
	No If "Yes", specify when agency has been ver		ncy and indicate if the quality of service provided to the identified					
	5 7							
[	Not Applicable							
	••	d in litigation with the						
	Is the contractor currently involved	•						
14.	Is the contractor currently involved	•	State of Nevada?					
14.	Is the contractor currently involved No If "Yes", please provi Not Applicable	ide details of the litig	State of Nevada? ation and facts supporting approval of the contract:					
14. [ 15.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th	ide details of the litig	State of Nevada? ation and facts supporting approval of the contract:					
14. [ 15.	Is the contractor currently involved <u>No</u> If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation	ne Nevada Secretar	State of Nevada? ation and facts supporting approval of the contract: / of State's Office as a:					
14. [ 15.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam	ne Nevada Secretar	State of Nevada? ation and facts supporting approval of the contract: / of State's Office as a:					
14. [ 15. 16.	Is the contractor currently involved <u>No</u> If "Yes", please provi <u>Not Applicable</u> The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes	ne Nevada Secretary	State of Nevada? ation and facts supporting approval of the contract: y of State's Office as a: y Name?					
14. [ 15. 16.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr	ne Nevada Secretary	State of Nevada? ation and facts supporting approval of the contract: y of State's Office as a: y Name?					
14. [ 15. 16. 17.	Is the contractor currently involved <u>No</u> If "Yes", please provi <u>Not Applicable</u> The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes	ne Nevada Secretary ne as the legal Entity rent Nevada State B	State of Nevada? ation and facts supporting approval of the contract: y of State's Office as a: y Name? usiness License (SBL)?					
14. [ 15. 16. 17.	Is the contractor currently involved <u>No</u> If "Yes", please provi <u>Not Applicable</u> The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes	ne Nevada Secretary ne as the legal Entity rent Nevada State B	State of Nevada? ation and facts supporting approval of the contract: y of State's Office as a: y Name?					
14. [ 15. 16. 17. 18.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes	ne Nevada Secretary ne as the legal Entity rent Nevada State B	State of Nevada? ation and facts supporting approval of the contract: y of State's Office as a: y Name? usiness License (SBL)?					
14. [ 15. 16. 17. 18.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor:	ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State B good standing with th	State of Nevada? ation and facts supporting approval of the contract: y of State's Office as a: y Name? usiness License (SBL)?					
14. [ 15. 16. 17. 18. 19.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a current Yes a. Is the legal entity active and in gradient Yes Agency Field Contract Monitor: Bassi, Brian, Project Manager	ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State B good standing with th	State of Nevada? ation and facts supporting approval of the contract: y of State's Office as a: y Name? usiness License (SBL)?					
14. [ 15. 16. 17. 18. 19. 20.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Bassi, Brian, Project Manager	ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State B good standing with th	State of Nevada? ation and facts supporting approval of the contract: y of State's Office as a: y Name? usiness License (SBL)?					
14. [ 15. 16. 17. 18. 19. 20.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Bassi, Brian, Project Manager Contract Status: Contract Approvals:	ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State B good standing with th Ph: 775-684-4141	State of Nevada? ation and facts supporting approval of the contract: / of State's Office as a: / Name? usiness License (SBL)? ne Nevada Secretary of State's Office?					
14. [ 15. 16. 17. 18. 19. 20.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Bassi, Brian, Project Manager Contract Status: Contract Approvals: Approval Level	ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State B good standing with th Ph: 775-684-4141 User	State of Nevada? ation and facts supporting approval of the contract: / of State's Office as a: / Name? usiness License (SBL)? ne Nevada Secretary of State's Office? Signature Date					
14. [ 15. 16. 17. 18. 19. 20.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Bassi, Brian, Project Manager Contract Status: Contract Approvals: Approval Level Budget Account Approval	ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State B good standing with th Ph: 775-684-4141 User Imars1	State of Nevada? ation and facts supporting approval of the contract: y of State's Office as a: name? usiness License (SBL)? ne Nevada Secretary of State's Office? Signature Date 01/02/2018 09:18:47 AM					
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14. [ 15. 16. 17. 18. 19. 20.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Bassi, Brian, Project Manager Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State B good standing with th Ph: 775-684-4141 User Imars1 Imars1 Imars1	State of Nevada? ation and facts supporting approval of the contract: / of State's Office as a: / Name? usiness License (SBL)? ne Nevada Secretary of State's Office? Signature Date 01/02/2018 09:18:47 AM 01/02/2018 09:18:50 AM 01/02/2018 09:18:52 AM					
14. [ 15. 16. 17. 18. 19. 20.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Bassi, Brian, Project Manager Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval Contract Manager Approval	ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State B good standing with th Ph: 775-684-4141 User Imars1 Imars1 Imars1 Imars1 Imars1 Imars1	State of Nevada? ation and facts supporting approval of the contract: y of State's Office as a: y Name? usiness License (SBL)? he Nevada Secretary of State's Office? Signature Date 01/02/2018 09:18:47 AM 01/02/2018 09:18:50 AM					
14. [ 15. 16. 17. 18. 19. 20.	Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Bassi, Brian, Project Manager Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State B good standing with th Ph: 775-684-4141 User Imars1 Imars1 Imars1	State of Nevada? ation and facts supporting approval of the contract: / of State's Office as a: / Name? usiness License (SBL)? ne Nevada Secretary of State's Office? Signature Date 01/02/2018 09:18:47 AM 01/02/2018 09:18:50 AM 01/02/2018 09:18:55 AM					

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19636

	o on a dot i tanno on						
						Legal Entity Name:	HARRIS CONSULTING ENGINEERS, LLC
	Agency Name:	ADMIN - DIVISION	STATE P	UBLIC	WORKS	Contractor Name:	HARRIS CONSULTING ENGINEERS, LLC
	Agency Code:	082				Address:	680 PILOT RD.
	Appropriation Unit:	1550-71					SUITE A
	Is budget authority available?:		Yes			City/State/Zip	LAS VEGAS, NV 89119-9015
	If "No" please expla	ain: Not A	pplicable			Contact/Phone:	702-269-1575
						Vendor No.:	T27003439
						NV Business ID:	NV20011085889
	To what State Fisca	al Year(s)	will the co	ntract b	e charged?	2018-2021	
	What is the source the contractor will b					ctor? Indicate the pe	rcentage of each funding source if
	General Fu	nds (	0.00 %		Fees	0.00 %	
	Federal Fur	nds (	0.00 %	Х	Bonds	100.00 %	
	Highway Fu	inds (	0.00 %		Other funding	0.00 %	
	Agency Reference	#: 11	1802				
2.	Contract start date:						
	a. Effective upon E Examiner's appr		No	or b.	other effective of	date 02/13/2018	}
	Anticipated BC	DE meetin	ng date	03/2	018		
	Retroactive?		No				
	If "Yes", please exp	olain					
	Not Applicable						
З	Termination Date:	06	/30/2021				
5.	Contract term:		years and	137 da	ive		
		-		107 40	iy s		
4.	Type of contract:		ontract				
	Contract description	n: <b>Ar</b>	ch/Eng				
5.	Purpose of contract						
	Correctional Cent	er - Plum s well as (	bing Fixtu constructi	ire Wat	er Control Ren ninistration ser	ovations CIP project vices required to re	ices for the Southern Desert ct, to include design, construction and eplace the water controls systems for
6.	NEW CONTRACT						
	The maximum amo	unt of the	contract for	or the te	erm of the contra	act is: \$108,000.00	
	Other basis for pay	ment: Moi	nthly progr	ess pav	ments based or	n services provided.	
_			,, ,			•	
J	USTIFICATION						
7.	What conditions red	quire that	this work b	e done	?		
	2017 Agency CIP.						
8.	Explain why State e	emplovees	s in your a	gency o	or other State ad	encies are not able t	to do this work:
	Professional Archite	ectural/En	gineering	are pro	vided by SPWD	to support the State	Capital Improvement Program. services to meet the goals established by
9.	Were quotes or pro	posals so	licited?			No	

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

### b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

#### III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	lf	"Yes", please explain
Not Applicat	ble	

#### 13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes
- 19. Agency Field Contract Monitor:

Dobson, TJ, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract /	Approvals:
------------	------------

Approval Level	User	Signature Date
Budget Account Approval	Imars1	01/18/2018 15:09:21 PM
Division Approval	Imars1	01/18/2018 15:09:24 PM
Department Approval	Imars1	01/18/2018 15:09:27 PM
Contract Manager Approval	Imars1	01/18/2018 15:09:29 PM
Budget Analyst Approval	jrodrig9	01/19/2018 15:52:46 PM
BOE Agenda Approval	myoun3	01/22/2018 15:40:19 PM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19602

			Legal Entity Name:	VERUS ASSOCIATES NEVADA, LLC
	MIN - STATE PUB ISION	LIC WORKS	Contractor Name:	VERUS ASSOCIATES NEVADA, LLC
Agency Code: 082	2		Address:	9210 PROPOTYPE DRIVE
Appropriation Unit: 155	0-60			SUITE 101
Is budget authority available?:	Yes		City/State/Zip	RENO, NV 89521
If "No" please explain:	Not Applicable		Contact/Phone:	775-870-1004
			Vendor No.:	T29038999
			NV Business ID:	NV20161620968
To what State Fiscal Ye	ear(s) will the contra	act be charged?	2018-2021	
What is the source of fu the contractor will be pa	inds that will be us aid by multiple fund	ed to pay the contracing sources.	ctor? Indicate the pe	rcentage of each funding source if
General Funds	0.00 %	Fees	0.00 %	
Federal Funds	0.00 %	X Bonds	100.00 %	
Highway Funds	0.00 %	Other funding	0.00 %	
Agency Reference #:	111767			
2. Contract start date:				
a. Effective upon Board Examiner's approval		r b. other effective	date 02/13/2018	3
Anticipated BOE n	neeting date	02/2018		
Retroactive?	No			
If "Yes", please explain				
Not Applicable				
3. Termination Date:	06/30/2021			
Contract term:	3 years and 13	7 days		
4. Type of contract:	Contract			
Contract description:	Arch/Eng			
5. Purpose of contract:				

This is a new contract to provide professional architectural/engineering services for the Northern Nevada Correctional Center Locks, Control Panels, Distress Buttons, and Wing Gates Replacement CIP project to include design, construction, administration and programming to replace door controls and lock hardware for housing units 4-6 and renovate the wing gates for housing units 4 and 5: CIP Project No. 17-M22; SPWD Contract No. 111767.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$331,945.00** Other basis for payment: Monthly progress payments based on services provided.

#### **II. JUSTIFICATION**

7. What conditions require that this work be done? 2017 Agency CIP.

#### 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

### b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

### III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Applica	ble	

### 13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
  - Davidow, Cliff, Project Manager Ph: 775-684-4141
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	01/05/2018 13:18:31 PM
Division Approval	Imars1	01/05/2018 13:18:34 PM
Department Approval	Imars1	01/05/2018 13:18:37 PM
Contract Manager Approval	Imars1	01/05/2018 13:18:39 PM
Budget Analyst Approval	jrodrig9	01/08/2018 12:50:42 PM
BOE Agenda Approval	myoun3	01/17/2018 10:21:53 AM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19575

						Legal Entity Name:	PAUL CAVIN ARCHITECT, LLC
	0,	ADMIN - S		UBLIC	WORKS	Contractor Name:	PAUL CAVIN ARCHITECT, LLC
	Agency Code:	082				Address:	51 MARILYN MAE DR.
	Appropriation Unit:	1590-92					
	Is budget authority available?:		Yes			City/State/Zip	SPARKS, NV 89441-6236
	If "No" please explai	in: Not Ap	plicable			Contact/Phone:	775-384-6141
						Vendor No.:	T29033842
						NV Business ID:	NV20131182382
	To what State Fisca	l Year(s) v	vill the co	ntract b	e charged?	2018-2021	
	What is the source of the contractor will be	of funds th e paid by r	at will be nultiple fu	used to unding s	pay the contra sources.	actor? Indicate the pe	rcentage of each funding source if
	General Fun	nds 0.	.00 %		Fees	0.00 %	
	Federal Fun	ds 0.	.00 %	Х	Bonds	100.00 %	
	Highway Fur	nds 0.	.00 %		Other funding	0.00 %	
2	Contract start date:				_		
2.	a. Effective upon Be Examiner's appro		No	or b.	other effective	date 02/13/2018	3
	Anticipated BO	E meeting	g date	02/2	018		
	Retroactive?		No				
	If "Yes", please expl	lain					
	Not Applicable						
3.	Termination Date:	06/	30/2021				
	Contract term:	3 у	ears and	137 da	ys		
4.	Type of contract:	Co	ntract				
	Contract description	: Arc	:h/Eng				
5.	Purpose of contract:	:					
	Annex Buildings E	xterior Re ascia, soff	enovatio its, roof	ns CIP balustr	project to incl ade and dome	ude design docume e, additional painting	ices for the Nevada State Capitol and nts for painting and repair of the g of the columns and repair of the
6.	NEW CONTRACT						
	The maximum amou	unt of the o	contract f	or the te	erm of the cont	ract is: \$158,750.00	
	Other basis for payn	nent: Mon	thly prog	ress pay	ments based (	on services provided.	
J	USTIFICATION						
7.	What conditions req	uire that th	nis work k	be done	?		
	2017 Agency CIP.						
8.	Explain why State e	mployees	in your a	gency c	or other State a	gencies are not able	to do this work:
	Professional Archite Consultants are sele the Legislature.	ectural/Eng	ineering ed on thei	are pro ir ability	vided by SPWI to provide des	D to support the State ign and engineering s	Capital Improvement Program. services to meet the goals established by
9.	Were quotes or prop	oosals soli	cited?			No	
	Was the solicitation Division?	(RFP) dor	ne by the	Purcha	sing	No	

a. List the names of vendors that were solicited to submit proposals (include at least three):

	Not Applicable				
b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)					
	c. Why was this contractor chosen	•			
	Demonstrated the required expert				
	d. Last bid date:	Anticipated	d re-bid date:		
10.	Does the contract contain any IT c	components?	No		
-	OTHER INFORMATION				
11.	Is there an Indirect Cost Rate or P	ercentage Paid to th	e Contractor?		
	No If "Yes", please provi	de the Indirect Cost	Rate or Percentage Paid to the Contractor		
	Not Applicable				
12.	employee of the State of Nevada?	oyee of the State of I	Nevada or will the contracted services be performed by a current		
	Νο				
			of Nevada within the last 24 months or will the contracted services be e of Nevada within the last 24 months?		
	c. Is the contractor employed by a <b>No</b> If "Yes", please expla	•	cal subdivisions or by any other government?		
	Not Applicable				
13	Has the contractor ever been enga	aged under contract	by any State agency?		
10.	_	n and for which agen	ncy and indicate if the quality of service provided to the identified		
	Not Applicable				
14.	Is the contractor currently involved No If "Yes", please provi	-	State of Nevada? ation and facts supporting approval of the contract:		
	Not Applicable				
15.	The contractor is registered with the	ne Nevada Secretary	of State's Office as a:		
	Nevada Corporation				
16.	a. Is the Contractor Name the sam	ne as the legal Entity	Name?		
47		ant Navada Ctata Di	veinees Liesnes (CDL)2		
17.	a. Does the contractor have a curr Yes	ent Nevada State BL	JSINESS LICENSE (SBL)?		
18.	a. Is the legal entity active and in g	good standing with th	ne Nevada Secretary of State's Office?		
	Agency Field Contract Monitor: Wacker, Brian, Project Manager	Ph: 775-684-4141			
19.	, ,				
	Contract Status:				
	Contract Status: Contract Approvals:				
	Contract Approvals:	User	Signature Date		
	Contract Approvals: Approval Level	User Imars1	Signature Date 12/27/2017 14:46:57 PM		
	Contract Approvals: Approval Level Budget Account Approval	Imars1	12/27/2017 14:46:57 PM		
	Contract Approvals: Approval Level Budget Account Approval Division Approval	lmars1 Imars1	12/27/2017 14:46:57 PM 12/27/2017 14:47:00 PM		
	Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval	lmars1 Imars1 Imars1	12/27/2017 14:46:57 PM 12/27/2017 14:47:00 PM 12/27/2017 14:47:04 PM		
	Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval Contract Manager Approval	lmars1 Imars1 Imars1 Imars1	12/27/2017 14:46:57 PM 12/27/2017 14:47:00 PM 12/27/2017 14:47:04 PM 12/27/2017 14:47:16 PM		
	Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval Contract Manager Approval Budget Analyst Approval	lmars1 Imars1 Imars1 Imars1 jrodrig9	12/27/2017 14:46:57 PM 12/27/2017 14:47:00 PM 12/27/2017 14:47:04 PM 12/27/2017 14:47:16 PM 01/01/2018 17:40:40 PM		
	Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval Contract Manager Approval	lmars1 Imars1 Imars1 Imars1	12/27/2017 14:46:57 PM 12/27/2017 14:47:00 PM 12/27/2017 14:47:04 PM 12/27/2017 14:47:16 PM		

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19619

	Contract Number.	10010			
				Legal Entity Name:	Gallagher & Associates, LLC
	Agency Name:	ADMIN - STATE PUDIVISION	UBLIC WORKS	Contractor Name:	Gallagher & Associates, LLC
	Agency Code:	082		Address:	290 KING STREET
	Appropriation Unit:	1592-25			SUITE 10b
	Is budget authority available?:	Yes		City/State/Zip	SAN FRANCISCO, CA 94107
	If "No" please expla	ain: Not Applicable		Contact/Phone:	415-975-0905
				Vendor No.:	T27042033
				NV Business ID:	NV19961062469
	To what State Fisca	al Year(s) will the co	ntract be charged?	2018-2021	
	What is the source the contractor will b	of funds that will be be paid by multiple fu	used to pay the contract unding sources.	tor? Indicate the per	centage of each funding source if
	General Fu	nds 0.00 %	Fees	0.00 %	
	X Federal Fur	nds 3.00 %	X Bonds	97.00 %	
	Highway Fu	inds 0.00 %	Other funding	0.00 %	
	Agency Reference	#: 111796			
2.	Contract start date:				
	a. Effective upon E Examiner's appr	roval?	or b. other effective d	ate 02/13/2018	
	Anticipated BC	DE meeting date	02/2018		
	Retroactive?	No			
	If "Yes", please exp	blain			
	Not Applicable				
3.	Termination Date:	06/30/2021			
	Contract term:	3 years and	137 days		
4.	Type of contract:	Contract			
	Contract description	n: Arch/Eng			
5	Purpose of contract	t <sup>.</sup>			
5.			fessional architectural	l design services f	or the Stewart Facility - Cultural Center

This is a new contract to provide professional architectural design services for the Stewart Facility - Cultural Center CIP project to include the design of exhibits and interpretive media for the Cultural Center Exhibits located within the administrative building at the Stewart Campus in Carson City: CIP Project No. 17-C08A; SPWD Contract No. 111796.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$247,000.00** Other basis for payment: Monthly progress payments based on services provided.

#### **II. JUSTIFICATION**

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

### b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

### III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain
Not Applica	ble

## 13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
  - Wacker, Brian, Project Manager Ph: 775-684-4141
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	01/10/2018 10:13:29 AM
Division Approval	Imars1	01/10/2018 10:13:32 AM
Department Approval	Imars1	01/10/2018 10:13:34 AM
Contract Manager Approval	Imars1	01/10/2018 10:13:36 AM
Budget Analyst Approval	jrodrig9	01/12/2018 10:00:33 AM
BOE Agenda Approval	myoun3	01/17/2018 09:56:06 AM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19610

					Legal Entity Name:	DINTER ENGINEERING COMPANY
		ADMIN - STATE P	UBLIC	WORKS	Contractor Name:	DINTER ENGINEERING COMPANY
	Agency Code: 0	82			Address:	385 GENTRY WAY
	Appropriation Unit: A	All Appropriations	5			
	Is budget authority available?:	Yes			City/State/Zip	RENO, NV 89502-4608
	If "No" please explair	n: Not Applicable			Contact/Phone:	KELLER HACKBUSCH 775-826-4044
					Vendor No.:	T41734800
					NV Business ID:	NV19861016365
	To what State Fiscal	Year(s) will the co	ntract b	e charged?	2018-2019	
	What is the source of the contractor will be	f funds that will be paid by multiple fu	used to Inding s	o pay the contrac sources.	ctor? Indicate the per	rcentage of each funding source if
	General Fund	ls 0.00 %		Fees	0.00 %	
	Federal Fund	s 0.00 %		Bonds	0.00 %	
	Highway Fun	ds 0.00 %	Х	Other funding	100.00 % Varioι	IS
	Agency Reference #:	111754				
2	Contract start date:					
	a. Effective upon Bo Examiner's appro	ard of <b>No</b>	or b.	other effective of	date 02/13/2018	1
	Anticipated BO		02/2	018		
	Retroactive?	No				
	If "Yes", please expla	iin				
	Not Applicable					
3.	Termination Date:	06/30/2019				
	Contract term:	1 year and '	36 day	'S		
4.	Type of contract:	Contract				
	Contract description:	Elect PIn CI	neck			
5.	Purpose of contract:					
	This is a new contra Projects as needed	act to provide on SPWD Contract	going p No. 11	professional ele 1754.	ctrical plan checki	ng services for Capital Improvement
6.	NEW CONTRACT					
	The maximum amou	nt of the contract f	or the te	erm of the contra	act is: <b>\$250,000.00</b>	
	Other basis for paym	ent: Progress pay	ments b	ased on service	s provided.	
J	USTIFICATION					
7.	What conditions requ	ire that this work b	e done	?		
	Electrical plan checki	ng services are re	quired t	to ensure buildin	g safety and code co	ompliance.
8.	Explain why State en	nployees in your a	gency o	or other State ag	encies are not able t	o do this work:
	Professional Electrica Consultants are selective the Legislature.	al Plan Checking S cted based on the	Services r ability	are provided by to provide desig	/ SPWD to support t	he State Capital Improvement Program. ervices to meet the goals established by
9.	Were quotes or prop	osals solicited?			No	
	Was the solicitation ( Division?		Purcha	sing	No	
	a. List the names of v	endors that were	solicited	d to submit prope	osals (include at leas	st three):
	Not Applicable			· · ·		·

	c. Why was this contractor chosen				
Demonstrated the required expertise for work on this project.         d. Last bid date:       Anticipated re-bid date:					
10		•			
10.	Does the contract contain any IT c	omponents?	No		
II. C	THER INFORMATION				
11.	Is there an Indirect Cost Rate or Po	ercentage Paid to th	e Contractor?		
	No If "Yes", please provid	de the Indirect Cost	Rate or Percentage Paid to the Contractor		
	Not Applicable				
12.	a. Is the contractor a current employee of the State of Nevada?	oyee of the State of	Nevada or will the contracted services be performed by a current		
	<ul> <li>b. Was the contractor formerly emperformed by someone formerly en No</li> </ul>	bloyed by the State nployed by the Stat	of Nevada within the last 24 months or will the contracted services be e of Nevada within the last 24 months?		
	c. Is the contractor employed by ar <b>No</b> If "Yes", please expla		cal subdivisions or by any other government?		
	Not Applicable				
13.	Has the contractor ever been enga	ged under contract	by any State agency?		
	No If "Yes", specify wher agency has been ver		ncy and indicate if the quality of service provided to the identified		
	Not Applicable				
14.	Is the contractor currently involved No If "Yes", please provid	-	State of Nevada? ation and facts supporting approval of the contract:		
	Not Applicable				
15.	The contractor is registered with th Foreign Corporation	e Nevada Secretary	of State's Office as a:		
16.	a. Is the Contractor Name the sam Yes	e as the legal Entity	Name?		
17.	a. Does the contractor have a curre Yes	ent Nevada State B	usiness License (SBL)?		
18.	a. Is the legal entity active and in g Yes	ood standing with th	ne Nevada Secretary of State's Office?		
19.	Agency Field Contract Monitor: Brian Wacker, Project Manager	Ph: 775-684-4141			
20.	Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval Contract Manager Approval Budget Analyst Approval	User amarangi amarangi amarangi amarangi jrodrig9	Signature Date 01/08/2018 16:49:00 PM 01/08/2018 16:49:03 PM 01/08/2018 16:49:05 PM 01/08/2018 16:49:07 PM 01/10/2018 20:43:41 PM		
	BOE Agenda Approval BOE Final Approval	myoun3 Pending	01/11/2018 07:07:38 AM		

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19561

1.	. Contract Number:	19561				
					Legal Entity Name:	NINYO & MOORE
	Agency Name:	ADMIN - STATE P DIVISION	UBLIC	WORKS	Contractor Name:	NINYO & MOORE
	Agency Code:	082			Address:	6700 PARADISE RD.
	Appropriation Unit:	All Appropriation	5			SUITE E
	Is budget authority available?:	Yes			City/State/Zip	LAS VEGAS, NV 89119-3744
	If "No" please expla	ain: Not Applicable			Contact/Phone:	BRUCE BOWMAN 702-433-0330
					Vendor No.:	T27000873A
					NV Business ID:	NV19961094658
	To what State Fisca	( )		•	2018-2019	
	What is the source the contractor will b				ctor? Indicate the per	rcentage of each funding source if
	General Fu	nds 0.00 %		Fees	0.00 %	
	Federal Fur	nds 0.00 %		Bonds	0.00 %	
	Highway Fu	unds 0.00 %	Х	Other funding	100.00 % Variou	IS
	Agency Reference			U		
~	0					
Ζ.	Contract start date:				00/40/0040	
	a. Effective upon E Examiner's appr		or b.	other effective c	date 02/13/2018	8
	Anticipated BC	DE meeting date	02/2	2018		
	Retroactive?	No				
	If "Yes", please exp	blain				
	Not Applicable					
3.	. Termination Date:	06/30/2019				
	Contract term:	1 year and	136 day	/S		
4.	. Type of contract:	Contract				
	Contract description	n: Mat'l Tst Ins	sp			
5.	Purpose of contract	t:				
	This is a new cont Capital Improveme	tract to provide on ent Projects: SPW	going p D Cont	professional ma ract No. 111729	terials testing and	inspection services as needed for
6.	NEW CONTRACT					
	The maximum amo	ount of the contract f	or the te	erm of the contra	act is: \$250,000.00	
		ment: Progress pay			. ,	
	USTIFICATION					
		quire that this work	no dono	<b>.</b> 2		
7.	. What conditions red Material testing and				building safety and	code compliance.
8	Explain why State e	•			<b>X X</b>	·
0.						
	Professional Materials Testing and Inspection services are provided by the SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.					
9.	9. Were quotes or proposals solicited? No					
	Was the solicitation	•	Purcha	sing	No	
	Division?	fundore that war-	ممانمند	d to outpoit area	oolo (include et les	at three).
	A. List the names of Not Applicable	i venuors that were	SUICITE	u io submit propo	osals (include at leas	St unee).

BOE

	b. Soliciation Waiver: Professiona	•						
	c. Why was this contractor chosen							
Demonstrated the required expertise for work on this project. d. Last bid date: Anticipated re-bid date:								
		•	d re-did date:					
10.	. Does the contract contain any IT c	omponents?	No					
III. C	OTHER INFORMATION							
11.	. Is there an Indirect Cost Rate or P	ercentage Paid to t	ne Contractor?					
		•	Rate or Percentage Paid to the Contractor					
	Not Applicable							
12.	. a. Is the contractor a current employee of the State of Nevada? No	oyee of the State of	Nevada or will the contracted services be performed by a current					
	b. Was the contractor formerly emperformed by someone formerly en	bloyed by the State nployed by the Sta	of Nevada within the last 24 months or will the contracted services be te of Nevada within the last 24 months?					
	c. Is the contractor employed by an <b>No</b> If "Yes", please expla	•	ical subdivisions or by any other government?					
	Not Applicable							
13.	. Has the contractor ever been enga	ged under contract	by any State agency?					
	No If "Yes", specify wher							
	Not Applicable							
14.	. Is the contractor currently involved NoIf "Yes", please provi	•	e State of Nevada? gation and facts supporting approval of the contract:					
	Not Applicable							
15.	. The contractor is registered with th Foreign Corporation	e Nevada Secretar	y of State's Office as a:					
16.	. a. Is the Contractor Name the sam Yes	e as the legal Entit	y Name?					
17.	a. Does the contractor have a curr Yes	ent Nevada State E	Business License (SBL)?					
18.	. a. Is the legal entity active and in g Yes	ood standing with t	he Nevada Secretary of State's Office?					
19.	. Agency Field Contract Monitor: Brian Wacker, Project Manager	Ph: 775-684-4141						
20.	<ul> <li>Contract Status:</li> <li>Contract Approvals:</li> <li>Approval Level</li> <li>Budget Account Approval</li> <li>Division Approval</li> <li>Department Approval</li> <li>Contract Manager Approval</li> <li>Budget Analyst Approval</li> <li>BOE Agenda Approval</li> <li>BOE Final Approval</li> </ul>	User amarangi amarangi amarangi jrodrig9 myoun3 Pending	Signature Date 12/20/2017 09:48:02 AM 12/20/2017 09:48:05 AM 12/20/2017 09:48:07 AM 12/20/2017 09:48:09 AM 01/01/2018 16:47:28 PM 01/11/2018 07:13:36 AM					

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19562

1.	Contract Number:	19562				
					Legal Entity Name:	NINYO & MOORE
	Agency Name:	ADMIN - STA DIVISION	TE PUBLIC	WORKS	Contractor Name:	NINYO & MOORE
	Agency Code:	082			Address:	6700 PARADISE RD
	Appropriation Unit:	All Appropria	ations			SUITE E
	Is budget authority available?:	Y	es		City/State/Zip	LAS VEGAS, NV 89119-3744
	If "No" please expla	iin: Not Applic	able		Contact/Phone: Vendor No.: NV Business ID:	BRUCE BOWMAN 702-433-0330 T27000873A NV198221000805
	To what Otata Finan			a ah ann a dO		100196221000605
	To what State Fisca	. ,		-	2018-2019	
	the contractor will b	e paid by mult	iple funding s	sources.		rcentage of each funding source if
	General Fur	nds 0.00	%	Fees	0.00 %	
	Federal Fun	nds 0.00	%	Bonds	0.00 %	
	Highway Fu	inds 0.00	% X	Other funding	100.00 % Variou	JS
	Agency Reference	#: 111727	7			
2	Contract start date:					
۷.	a. Effective upon B Examiner's appr	Board of	No or b.	other effective c	late 02/13/2018	3
	Anticipated BC		ite 02/2	018		
	Retroactive?	١	No			
	If "Yes", please exp	lain				
	Not Applicable					
3	Termination Date:	06/30/2	2019			
0.	Contract term:		and 136 day	'S		
		-	-	-		
4.	Type of contract:	Contra				
	Contract description	n: Geote	ch Inv Serv			
5.	Purpose of contract					
	This is a new cont Improvement Proj	ract to provid ects: SPWD (	le ongoing p Contract No.	rofessional geo 111727.	otechnical investig	ation services as needed for Capital
6.	NEW CONTRACT					
	The maximum amo	unt of the cont	tract for the te	erm of the contra	ct is: <b>\$250,000.00</b>	
	Other basis for pay	ment: Progres	s payments b	ased on service	s provided.	
J	USTIFICATION	-				
7	What conditions rec	puire that this y	work be done	2		
		•			ding safety and code	e compliance.
8	Explain why State e	emplovees in v	our agency o	or other State an	encies are not able t	to do this work <sup>.</sup>
0.						t the State Capital Improvement Program.
	Consultants are sel the Legislature.	ected based o	n their ability	to provide desig	in and engineering s	ervices to meet the goals established by
9.	Were quotes or pro	posals solicite	d?		No	
	Was the solicitation	•		sing	No	
	Division?	fuondore that	wara galiaita	d to outprest areas	aala (induda at laas	
	a. List the names of	vendors that	were solicited	a to submit propo	osals (include at leas	st three):
	Not Applicable					

	c. Why was this contractor chosen					
	Demonstrated the required expertise for work on this project. d. Last bid date: Anticipated re-bid date:					
	d. Last bid date:					
10.	Does the contract contain any IT c	omponents?	No			
I. C	OTHER INFORMATION					
11.	Is there an Indirect Cost Rate or P	ercentage Paid to th	ne Contractor?			
		-	Rate or Percentage Paid to the Contractor			
	Not Applicable		<u> </u>			
12.	a. Is the contractor a current employee of the State of Nevada?	byee of the State of	Nevada or will the contracted services be performed by a current			
	<ul> <li>b. Was the contractor formerly emperformed by someone formerly en No</li> </ul>	bloyed by the State nployed by the Stat	of Nevada within the last 24 months or will the contracted services be e of Nevada within the last 24 months?			
	c. Is the contractor employed by an <b>No</b> If "Yes", please expla		cal subdivisions or by any other government?			
	Not Applicable					
13.	Has the contractor ever been enga	ged under contract	by any State agency?			
	_	and for which ager	ncy and indicate if the quality of service provided to the identified			
	Not Applicable					
14.	Is the contractor currently involved No If "Yes", please provi	-	e State of Nevada? ation and facts supporting approval of the contract:			
	Not Applicable					
15.	The contractor is registered with the Foreign Corporation	e Nevada Secretary	y of State's Office as a:			
16.	a. Is the Contractor Name the sam Yes	e as the legal Entity	Name?			
17.	a. Does the contractor have a curr Yes	ent Nevada State B	usiness License (SBL)?			
18.	a. Is the legal entity active and in g Yes	ood standing with tl	ne Nevada Secretary of State's Office?			
19.	Agency Field Contract Monitor: Brian Wacker, Project Manager	Ph: 775-684-4141				
20.	Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	User amarangi amarangi	Signature Date 12/20/2017 10:02:50 AM 12/20/2017 10:02:54 AM			
	Department Approval Contract Manager Approval Budget Analyst Approval BOE Agenda Approval BOE Final Approval	amarangi amarangi jrodrig9 myoun3 Pending	12/20/2017 10:02:59 AM 12/20/2017 10:03:04 AM 01/01/2018 16:43:19 PM 01/11/2018 07:17:16 AM			

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19608

				Legal Entity Name:	WESTERN TECHNOLOGIES, INC.
		MIN - STATE PUBLIC	WORKS	Contractor Name:	WESTERN TECHNOLOGIES, INC.
	Agency Code: 082	2		Address:	6633 W POST RD STE 100
	Appropriation Unit: All	Appropriations			
	Is budget authority available?:	Yes		City/State/Zip	LAS VEGAS, NV 89118-2113
	If "No" please explain:	Not Applicable		Contact/Phone: Vendor No.: NV Business ID:	MICHAEL JAHN 702-798-8050 T80821910A NV19821000805
	To what State Fiscal Ye	ear(s) will the contract	be charged?	2018-2019	
		unds that will be used t	o pay the contrac		rcentage of each funding source if
	General Funds	0.00 %	Fees	0.00 %	
	Federal Funds	0.00 %	Bonds	0.00 %	
	Highway Funds	<b>0.00 % X</b>	Other funding	100.00 % Variou	IS
	Agency Reference #:	111728	5		
2	Contract start date:				
<u> </u>	a. Effective upon Board Examiner's approval		. other effective c	late 02/13/2018	
	Anticipated BOE n		2018		
	Retroactive?	Νο			
	If "Yes", please explain				
	Not Applicable				
3.	Termination Date:	06/30/2019			
	Contract term:	1 year and 136 da	ys		
4.	Type of contract:	Contract			
	Contract description:	Geotech Inv Serv			
5.	Purpose of contract:				
	This is a new contract Projects as needed: S	t to provide ongoing SPWD Contract No. 11	professional geo 1728.	otechnical investig	ation services for Capital Improvement
6.	NEW CONTRACT				
	The maximum amount	of the contract for the	erm of the contra	act is: \$250,000.00	
	Other basis for paymen	nt: Progress payments	based on service	s provided.	
J	USTIFICATION				
7.	What conditions require	e that this work be done	e?		
	Geotechnical investigat	tion services are requir	ed to ensure build	ding safety and code	e compliance.
8.	Explain why State empl	loyees in your agency	or other State age	encies are not able t	o do this work:
	Professional Geotechni Consultants are selecte the Legislature.	ical Investigation Servi ed based on their ability	ces are provided y to provide desig	by SPWD to suppor In and engineering s	t the State Capital Improvement Program. ervices to meet the goals established by
9.	Were quotes or proposa	als solicited?		No	
	Was the solicitation (RF Division?	FP) done by the Purcha	asing	No	
	a. List the names of ver	ndors that were solicite	ed to submit propo	osals (include at leas	st three):
	Not Applicable				

	en in preference to other				
Demonstrated the required expertise for work on this project.         d. Last bid date:       Anticipated re-bid date:					
10. Does the contract contain any IT	components?	No			
II. OTHER INFORMATION					
11. Is there an Indirect Cost Rate or	Percentage Paid to the	he Contractor?			
No If "Yes", please pro	vide the Indirect Cost	Rate or Percentage Paid to the Contractor			
Not Applicable					
<ol> <li>a. Is the contractor a current employee of the State of Nevada</li> <li>No</li> </ol>	ployee of the State of ?	Nevada or will the contracted services be performed by a current			
b. Was the contractor formerly en performed by someone formerly <b>No</b>	nployed by the State employed by the Stat	of Nevada within the last 24 months or will the contracted services be te of Nevada within the last 24 months?			
c. Is the contractor employed by <b>No</b> If "Yes", please exp		ical subdivisions or by any other government?			
Not Applicable					
13. Has the contractor ever been en	gaged under contract	by any State agency?			
	en and for which age erified as satisfactory	ncy and indicate if the quality of service provided to the identified :			
Not Applicable					
14. Is the contractor currently involve No If "Yes", please pro	-	e State of Nevada? gation and facts supporting approval of the contract:			
Not Applicable					
15. The contractor is registered with Foreign Corporation	the Nevada Secretar	y of State's Office as a:			
16. a. Is the Contractor Name the sa Yes	me as the legal Entity	y Name?			
17. a. Does the contractor have a cu Yes	rrent Nevada State B	Business License (SBL)?			
18. a. Is the legal entity active and in Yes	good standing with t	he Nevada Secretary of State's Office?			
19. Agency Field Contract Monitor: Brian Wacker, Project Manage	r Ph: 775-684-4141				
20. Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval Contract Manager Approval	User amarangi amarangi amarangi amarangi	Signature Date 01/08/2018 15:42:11 PM 01/08/2018 15:42:13 PM 01/08/2018 15:42:15 PM 01/08/2018 15:42:17 PM			
Budget Analyst Approval BOE Agenda Approval BOE Final Approval	jrodrig9 myoun3 Pending	01/10/2018 20:47:58 PM 01/11/2018 07:10:31 AM			

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19609

						Legal Entity Name:	WESTERN TECHNOLOGIES, INC.
	Agency Name:	ADMIN DIVISI	I - STATE I ON	PUBLIC	WORKS	Contractor Name:	WESTERN TECHNOLOGIES, INC.
	Agency Code:	082				Address:	6633 W Post Rd
	Appropriation Unit:	• •	propriatior	IS			SUITE 100
	Is budget authority available?:		Yes			City/State/Zip	Las Vegas, NV 89113-2113
	If "No" please expla	ain: Not	Applicable			Contact/Phone:	MICHAEL JAHN 702-798-8050
						Vendor No.:	T80821910A
						NV Business ID:	NV 19821000805
	To what State Fisca	`	,		•	2018-2019	
	What is the source the contractor will b	of funds be paid l	s that will be by multiple	e used to funding s	o pay the contra sources.	ctor? Indicate the pe	rcentage of each funding source if
	General Fu	nds	0.00 %		Fees	0.00 %	
	Federal Fur	nds	0.00 %		Bonds	0.00 %	
	Highway Fu	unds	0.00 %	Х	Other funding	100.00 % Variou	s
	Agency Reference	#:	111730				
2.	Contract start date:	:					
	a. Effective upon E	Board of	No	or b.	other effective	date 02/13/2018	8
	Examiner's appr Anticipated BC		ting date	02/2	018		
	Retroactive?		No				
	If "Yes", please exp	olain					
	Not Applicable						
3.	Termination Date:		06/30/2019				
	Contract term:	1	1 year and	136 day	/S		
4.	Type of contract:		Contract				
	Contract description	n:	Mat'l Tst &	Insp			
5.	Purpose of contract	:t:					
	This is a new cont Improvement Proj	tract to jects as	provide or needed: S	ngoing p PWD Co	professional ma ontract No. 111	aterials testing and 730	inspection services for Capital
6.	NEW CONTRACT						
	The maximum amo	ount of th	ne contract	for the te	erm of the contra	act is: <b>\$250,000.00</b>	
	Other basis for pay	ment: P	rogress pag	ments b	based on service	es provided.	
J	USTIFICATION						
7.	What conditions red	quire tha	at this work	be done	?		
	Materials Testing a	nd insp	ection servi	ces are i	required to ensu	ire building safety an	d code compliance.
8.	Explain why State e	employe	es in your	agency c	or other State ag	gencies are not able t	to do this work:
	Professional Materi Program. Consultar established by the I	nts are s	selected ba	pection sed on t	services are pro heir ability to pro	ovided by SPWD to s ovide design and eng	upport the State Capital Improvement jineering services to meet the goals
9.	Were quotes or pro	posals	solicited?			No	
	Was the solicitation Division?	ו (RFP)	done by the	e Purcha	sing	No	
	a. List the names o	f vendo	rs that were	solicite	d to submit prop	osals (include at leas	st three):
	Not Applicable						

	b. Soliciation Waiver: <b>Professiona</b>	•	•				
c. Why was this contractor chosen in preference to other? Demonstrated the required expertise for work on this project.							
d. Last bid date: Anticipated re-bid date:							
10.	Does the contract contain any IT c	•	No				
	-						
-	OTHER INFORMATION						
11.	Is there an Indirect Cost Rate or P	-					
	No If "Yes", please provid Not Applicable	be the indirect Cost	Rate or Percentage Paid to the Contractor				
12.		a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?					
	b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No						
	c. Is the contractor employed by an <b>No</b> If "Yes", please expla		ical subdivisions or by any other government?				
	Not Applicable						
13.	Has the contractor ever been enga	ged under contract	by any State agency?				
	No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:						
	Not Applicable						
14.	Is the contractor currently involved in litigation with the State of Nevada?						
	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:						
	Not Applicable						
15.	The contractor is registered with the Foreign Corporation	e Nevada Secretar	y of State's Office as a:				
16.	a. Is the Contractor Name the sam Yes	e as the legal Entity	y Name?				
17.	a. Does the contractor have a current Yes	ent Nevada State B	susiness License (SBL)?				
18.	a. Is the legal entity active and in g Yes	ood standing with t	he Nevada Secretary of State's Office?				
19.	Agency Field Contract Monitor: Brian Wacker, Project Manager	Ph: 775-684-4141					
20.	Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval Contract Manager Approval Budget Analyst Approval BOE Agenda Approval BOE Final Approval	User amarangi amarangi amarangi amarangi jrodrig9 myoun3 Pending	Signature Date 01/08/2018 16:31:59 PM 01/08/2018 16:32:00 PM 01/08/2018 16:32:03 PM 01/08/2018 16:32:05 PM 01/10/2018 20:51:31 PM 01/11/2018 07:02:57 AM				

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19613

				Legal Entity Name:	HEADED2, LLC
	Agency Name:	ADMIN - NV ST L ARCHIVES AND	IBRARY, PUBLIC RECORDS	Contractor Name:	HEADED2, LLC
	Agency Code:	332		Address:	14 Van Terrace
	Appropriation Unit:	2891-28			
	Is budget authority available?:	Yes		City/State/Zip	Sparkill, NY 10976
	If "No" please expla	ain: Not Applicable		Contact/Phone:	Katherine DeRosear 212-513-0874
				Vendor No.:	T29039522
				NV Business ID:	NV20171423240
	To what State Fisca	al Year(s) will the c	ontract be charged?	2018-2019	
	What is the source the contractor will b			tor? Indicate the per	rcentage of each funding source if
	General Fu	nds 0.00 %	Fees	0.00 %	
	X Federal Fur	nds 100.00 %	Bonds	0.00 %	
	Highway Fu	unds 0.00 %	Other funding	0.00 %	
	Agency Reference	#: ASD 26671	98		
2.	Contract start date:				
	a. Effective upon E Examiner's appr	Board of <b>No</b> roval?	or b. other effective c	late 02/13/2018	
	Anticipated BC	DE meeting date	02/2018		
	Retroactive?	No			
	If "Yes", please exp	blain			
	Not Applicable				
3.	Termination Date:	12/30/2018			
	Contract term:	320 days			
4.	Type of contract:	Contract			
	Contract description	n: Research I	Data Collec		
5.	Purpose of contract	t:			
			cess to comprehensive nal, training and job se		n that will assist Nevadans with
6.	NEW CONTRACT				
	The maximum amo	ount of the contract	for the term of the contra	act is: \$200,000.00	
J	USTIFICATION				
7.	What conditions rec	quire that this work	be done?		
	The Headed2 cares research gaps for p	er information datal patrons and referrin	base (CID) will enhance t g them to the appropriate	the libraries' career in education and worl	nformation collection by closing the career kforce partners.
8.	8. Explain why State employees in your agency or other State agencies are not able to do this work:				o do this work:
	This is a propriety s		<u> </u>		
9.	Were quotes or pro	posals solicited?		Yes	
	Was the solicitation Division?	•	e Purchasing	No	
	a. List the names of	f vendors that were	solicited to submit propo	osals (include at leas	st three):

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The three other vendors could not provide access to services through the community's premier and most accessible place to do research: the public library using a library card. None have integrated Nevada-specific priority industry occupation information or credentials and none offer vital backend reporting modules, customized to each partner's needs. State Purchasing also approved Sole Source Waiver #180102.

Yes

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

No

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

#### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/12/2018 12:56:09 PM
Division Approval	ssands	01/12/2018 12:56:12 PM
Department Approval	ssands	01/12/2018 12:56:16 PM
Contract Manager Approval	ssands	01/16/2018 09:43:33 AM
EITS Approval	lolso3	01/19/2018 09:43:22 AM
Budget Analyst Approval	hfield	01/19/2018 16:30:06 PM
BOE Agenda Approval	cmurph3	01/22/2018 09:03:29 AM
BOE Final Approval	Pending	

State of Nevada Department of Administration

**Purchasing Division** 

515 E. Musser Street, Suite 300 Carson City, NV 89701



Brian Sandoval Governor

> Patrick Cates Director

Jeffrey Hung Administrator

Purchasing Use Only: Approval#:

# SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

# ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Information - Note: Approved copy will be so State Agency: Nevada State Library, Archives, & Public Record			t to only the contact(s) listed below: (NSLAPR) – Dept. of Administration		
1a		ontact Name and Title	Phone Number	Email Address		
	Tammy We	stergard, assistant administrator	(775) 684-3306	twestergard@admin.nv.gov		
		ff Kintop, administrator	(775) 684-3410	jkintop@admin.nv.gov		

	Vendor Information:	
-	Identify Vendor:	I Headed2, LLC
	Contact Name:	Katherine DeRosear
1b	Address	14 Van Terrace Sparkill, NY 10976
	Telephone Numbers	
5 1	Email Address:	kderosear@headed2.com

	Type of Waiver Requested - Cheel		
1c .	Sole or Single Source:	X	
	Professional Service Exemption:		

• •	Contract Information:				
	Is this a new Contract?	Yes	X	No	2/
1d	Amendment	#		-	,
	CETS:	<u>#</u>			

	Term:							
le	One (1) Time Purchase:	τ.						
	Contract:	Start Date;	January 1, 2018	End Date:	December 31, 2018			

1f	Funding:	
	State Appropriated:	State grant funds – SB 549
	Federal Funds:	LSTA
	Grant Funds:	
	Other (Explain):	

#### 1g Total Estimated Value of this Service Contract, Amendment or Purchase: \$200,000.00

Solicitation Waiver

Page 1

Provide a description of work/services to be performed or commodity/good to be purchased:

For job-seekers <u>using a public library card as the key identifier</u>, access to the Headed2 career information database, its software services and research is made available. This promotes quality career guidance services that can lead citizens toward opportunities for quality, middle-class employment. Headed2 is an entirely unique, web-based career information database that, with the library card, can be accessed from anywhere and provide Nevada-first career information and research materials.

#### FOR NEVADANS:

The easily understood, well-curated and well-displayed research database is designed to promote local labor markets and training opportunities for:

- Nevada's priority industries;
- To highlight the necessary corresponding credentials and certifications and
- Point people to local and statewide employment opportunities.

#### 2

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## FOR PUBLIC LIBRARIANS AND LIBRARY PARTNERS:

- The tool provides powerful supply/demand analysis and reporting, helping staff provide timely career coaching, and
- Provides customized reporting modules for each partner.

The platform builds career literacies and navigation skills by drawing connections among formal education institutions, training and certification systems and the careers they fuel. This helps people better understand exactly how their career choices will translate into fulfilling and gainful employment.

Additionally, this is NOT a tool that the State Library, Archives and Public Records will use itself. It is provided in our role as a support to local libraries and their partners.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

The unique features required not available from any other vendor are:

- Using a library card as the Identifier to access the research and information database. This way librarians and their allied project partners can work from the same information base, in sync, to help job seekers make sense of and navigate the increasingly complex job market.
- A comprehensive Nevada-first career information architecture to make discoverable numerous occupational, education, training and job search sources. Currently much that is found online and elsewhere is disjointed, scattered and difficult to connect in the big picture. Additionally, Headed2 is the only database that combines the data gathered and synthesized by OWINN, DETR and GOED with national labor data.
- Customized reporting modules to show how all partners uniquely <u>and</u> as a community of practice helping a
  patron/client along the career advisement journey, through education/training pathways, and from application to
  employment.

### BACKGROUND OF A UNIQUE PILOT PROGRAM:

NSLAPR is working on a demonstration project to place Nevada's public libraries as a major part of the solution in providing the quality and quantity of workers needed to sustain and grow Nevada's targeted industry sectors. As noted above, the Headed2 career information database offers a complete picture of the entire state's key industries by making use of data gathered and synthesized by OWINN, DETR and GOED, combined with national labor data.

For this demonstration project it is imperative that career information obtained from the same platform. The tool will be used in two ways:

Solicitation Waiver

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Page 2

 First, across four counties (comprising the Las Vegas Valley region) partners are engaged in a first of its kind in the nation project. The Las Vegas Valley's four different library systems and the region's One-Stop Career Centers program (funded with the Department of Labor's Workforce Innovation Opportunity Act (WIOA) are the first to embed One Stop centers inside library bulldings and work as allied partners toward the same goal: helping people find, train for and get good jobs.

Jaime Cruz serves as the Executive Director for Workforce Connections (Southern Nevada's Local Workforce Development Board). He advances and oversees processes that support continual improvement of the local one-stop delivery system, which provides employment and training services to Southern Nevadans. In late 2016, Mr. Cruz approached public library leaders within the Las Vegas Valley and ask them to consider working with Workforce Connections to leverage their resources with the library as a place that is open after hours, on the weekends and is filled with research, resources and staff. By early 2017, partners agreed and ten libraries are now home to Workforce Connections one-stop centers.

NSLAPR's library development work that includes statewide strategic planning and Initiatives using Library Services Technology Act funds (LSTA, managed through the Institute of Museum and Library Services, IMLS) seeks to provide the career information database, Headed2, as a linchpin tool to the pilot. This will add tremendous value to this partnership. It will better support public libraries' role in facilitating workforce development within their communities, in helping librarians understand the broad industry mix of the regional economy and related critical occupations (supply and demand) and advance the "big idea" of the first of its kind in the nation demonstration project being deployed in southern Nevada.

2. The Headed2 career information database will also be available to all public libraries in Nevada during this demonstration phase. This will allow the rest of the state to observe how the tool is working when used by the two partners and provide access to the database. This way during the pilot project all libraries can get acquainted with the database and consider how they, too, may deploy it in their communities. For the State Library, these responsibilities are identified in NRS 378.081, which describes our role in benefitting the library community and other agencies and organizations in planning and providing workforce development services to the citizens of Nevada.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

Features not available from any other vendor are described below; therefore the unique required qualities of the Headed2 database necessitate sole sourcing:

- Access to the information database and software as a service features obtained through a library card;
- A in place, comprehensive Nevada-first career information architecture;
- Customized reporting modules to show how all partners uniquely and as a community of practice help a
  patron/client along the career advisement journey, through education/training pathways, and from
  application to employment.
  - The <u>proprietary algorithm that drives the Headed2 career information database</u> will be used to assist the Nevada State Library in its role to support public librarians in delivery of strategic research and instruction that advances the Governor's goals of supporting a healthy and educated citizenry, including preparing students for college and career success; ensuring a highly skilled and diverse workforce; and increasing the number of Nevadans with post-secondary credentials,

		Yes:		No:			
5	a. If yes, what were they and why were they unacceptable? Please be specific with regard to						
	 features, characteristics, requirements, capabilities and compatibility.						

4

With online analysis, and email inquiry other vendors claim to have the capabilities and features of the Headed2 career information database; namely, O\*Net Online, Careeronestop.org, and MyPlan.com and were similar in their objective — to serve as a one-stop career center for students and/or job-seekers — but none of them provide access to services through the community's premier and most accessible place to do research: the public library using a library card.

None have integrated Nevada-specific priority industry occupation information or credentials and none offer the vital backend reporting modules, customized to each partner's needs.

These reports are essential to the success of the unique, embedded partnership between career-advisement professionals and librarians. By generating real-time reports specific to the partner's needs (librarians, career professionals, academic advisers, etc.), each are able to access critical information about their role in the journey of the job-seeker. It is akin to being able to recognize when a person breaks their arm skiing everyone from the ski patrol, to the paramedics in the ambulance, to the doctors in the emergency room, to the orthopedic surgeon to the physical therapist all played an allied, but unique role, in helping the skler fully recover and return to the slopes.

In the same way, the Headed2 partner reporting modules tracks each of the support systems along the way and reports about the value of services provided in their unique role.

b. If not, why were alternatives not evaluated?

		Q2			
Has the agency purchased this service or commodity in the past? Check			-id value for the		
One. Note: If your previous purchase(s) was made via solicitation	Yes:		No:	V	ł
waiver(s), a copy or copies of <u>ALL</u> previous waivers <u>MUST</u> accompany	1 CS;		190;	<b>^</b>	
this request.					

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

6	Term Start and End Dates	Value	Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)
		\$ \$	· · · · · · · · · · · · · · · · · · ·	
		\$		
		\$ \$		

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

As previously noted, beginning in 2017, Workforce Innovation and Opportunities Act (WIAO) services provided by the Southern Nevada Workforce Connections have been co-located at ten (10) of the 25 public libraries in the region. Furthermore, the College of Southern Nevada (CSN) is partnering with participating public libraries to explore additional spaces of physical and virtual connectivity. If the addition of this kind of wholly unique career information database is denied or stalled the pilot partnership in the Las Vegas Valley region will not as seamlessly, or efficiently be able to integrate

Solicitation Waiver

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Page 4

programs and services, including career information, education, training, and supportive services to connect jobseekers with employment opportunities. Further, this tool clarifies roles and responsibilities of these partners and advances the ability to report and demonstrate (with data) return on investment and partnership value of the pilot.

The well-orchestrated work of the Governor's Office of Economic Development, the Governor's Office of Workforce Innovation, the Department of Training and Rehabilitation, Department of Education and the Department of Administration in advancing Governor Sandoval's focused efforts to map Nevada's economic assets and align them with targeted industry sectors is advanced in this program and will help drive Nevada's economic recovery, if it is denied it can't help.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

As previously noted, there are no other vendors that use a library card as an identifier and access point to the information resources. The career information database provided by Headed2 using primary source information from the US Census Bureau, the US Department of Labor, state agencies, and local information systems, as well database information concerning employer needs and job openings, is in line with industry standards from research companies who sell sophistically curated and focused databases. The quality of information is driven from primary data sources, the easy to use interface and easily accessible reporting modules useable by all partners are uniquely created. The information database and software as a service is priced fairly and is reasonable. Year after year, NSLAPR licenses many databases and we are wholly familiar with industry pricing and trends.

Will this purchase obligate the State to this vendor for future	1	1		
purchases? Before selecting your answer, please review information	Yes:	X	No:	
included on Page 2, Section 9 of the instructions.				
a If was please provide details regarding future obligations or needs	STUDE ST	55		

a. If yes, please provide details regarding future obligations or needs.

The project is anticipated to be successful and advance the imperative to continue with the career information database tool, Headed2. Nevada's public libraries can be a major part of the solution in providing the quality and quantity of workers needed to sustain and grow Nevada's targeted industry sectors. Setting libraries at the center of this solution reinforces the Library Services and Technology Act (LSTA) priority for Nevada's public libraries to: "Expand services for learning and access to information and educational resources in a variety of formats, in all types of libraries, for individuals of all ages in order to support such individuals' needs for education, lifelong learning, workforce development, and digital literacy skills." With library leadership, Headed2 will provide the launch point for all workforce development partners to build and sustain a workforce supply chain to meet business and industry needs by nurturing individualized career planning and development.

#### RESOURCES AND COMPENTENCIES

- Library spaces throughout Nevada, that are open after hours and on the weekends all with Internet access and technology, most with high speed internet and current technology are robust resources;
- o Library patrons are (generally speaking) self-motivated information seekers;
- o Library patrons (oftentimes) represent underserved populations;
- Ability to license the Headed2 database makes actionable the data already gathered and synthesized by OWINN, DETR and GOED;
- Library professionals seek to add value to the overall shared responsibility of getting Nevadans trained, leveled up (or both) to take their rightful place within their communities through meaningful, living wage employment;
- The ability to provide follow-on support to all patrons who start exploring new careers and opportunities is not new to librarians, librarians have always been go-to people in giving citizens resume and job application support and helping people find trusted information.

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By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.	5
	1977年8月1日中国
Januny Wost Cierci D Agency Reprojentative Initiating Request	
Tammy Westergard       I-8         Print Name of Agency Representative Initiating Request       Date	-18
Signature Read Authorizing Request	-18
Jeffrey Kintop Print Name of Agency Head Authorizing Request Date	
PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process alr or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a r request from another agency or entity. The signature below indicates another agency or entity has information you provided. This signature does not exempt your agency from any other process be required.	eview of your reviewed the
Name of agency or entity who provided information or review:	
Representative Providing Review	- · · · · · · · · · · · · · · · · · · ·
Print Name of Representative Providing Review Date	
Please consider this memo as my approval of your request. This exemption is granted pursu 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information within the product of the service of events of the service of events.	tion becomes

available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284,173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed; Administrator, Purchasing Division or Designee

Date

Solicitation Walver

Revised: November 2016

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(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19616

		Legal Entity Name:	Morrison Management Specialists, Inc.
	OHHS - PUBLIC AND BEHAVIOR	AL Contractor Name:	Morrison Management Specialists, Inc.
Agency Code: 4	06	Address:	400 Northridge Road, Suite 600
Appropriation Unit: 3	162-15		
Is budget authority available?:	Yes	City/State/Zip	Atlanta, GA 30350
If "No" please explair	: Not Applicable	Contact/Phone:	Lisa Trombley 310-903-2900
		Vendor No.:	PUR0002019A
		NV Business ID:	NV20011302439
To what State Fiscal	Year(s) will the contract be charge	ed? 2018-2020	
	funds that will be used to pay the paid by multiple funding sources.	contractor? Indicate the pe	rcentage of each funding source if
X General Func	ls 100.00 % Fees	0.00 %	
Federal Fund	s 0.00 % Bonds	0.00 %	
Highway Fund		unding 0.00 %	
Agency Reference #:	RFP 3487		
2. Contract start date:			
a. Effective upon Bo Examiner's appro	val?	ective date 03/01/2018	
Anticipated BOE	E meeting date 02/2018		
Retroactive?	Νο		
If "Yes", please expla	in		
Not Applicable			
3. Termination Date:	03/01/2020		
Contract term:	2 years and 1 day		
4. Type of contract:	Contract		
Contract description:	Food Service		
5. Purpose of contract:			
			ada Adult Mental Health Services ent Services located on the NNAMHS

campus in Sparks.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$3,800,000.00 Other basis for payment: On a Sliding scale based on number of meals served.

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

The agency has neither the staff nor equipment.

To provide nutritionally adequate and attractive meals adapted to meet the needs and preferences of individuals in residence at Northern Nevada Adult Mental Health Services, Lake's Crossing Center and Northern Nevada Child & Adolescent Services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

9.	Were quotes or proposals solicited?	Yes
	Was the solicitation (RFP) done by the Purchasing Division?	Yes

Trinity Services Gro A'viands	up									
Supplemental Healt	hcare									
b. Soliciation Waive	b. Soliciation Waiver: Not Applicable									
c. Why was this contractor chosen in preference to other?										
This vendor scored	This vendor scored highest on proposal.									
d. Last bid date:	10/03/2017	Anticipated re-bid da	ate: 10/03/2019							
0. Does the contract co	ontain any IT comp	onents?	No							
OTHER INFORMAT	ΓΙΟΝ									
1. Is there an Indirect (	Cost Rate or Percei	ntage Paid to the Contrac	ctor?							
No If "Yes										
Not Applicable										
2. a. Is the contractor a employee of the Sta	a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?									
Νο										
	b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?									
-										
No If "Yes	<ul> <li>c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?</li> <li>No If "Yes", please explain</li> </ul>									
Not Applicable										
3. Has the contractor e	ever been engaged	under contract by any St	ate agency?							
agency	y has been verified	as satisfactory:	dicate if the quality of service provided to the identified							
Vendor has provided services since 2014 - Satisfactory										
	Is the contractor currently involved in litigation with the State of Nevada?									
	rently involved in lit	igation with the State of N	Nevada?							
4. Is the contractor cur	•	•	Nevada? facts supporting approval of the contract:							
4. Is the contractor cur	•	•								
4. Is the contractor cur No If "Yes Not Applicable	", please provide de gistered with the Ne	•	facts supporting approval of the contract:							
<ul> <li>4. Is the contractor cur <u>No</u> If "Yes <u>Not Applicable</u></li> <li>5. The contractor is reg Foreign Corporation</li> </ul>	", please provide de gistered with the Ne	etails of the litigation and	facts supporting approval of the contract:							
<ul> <li>4. Is the contractor cur <u>No If "Yes</u> <u>Not Applicable</u></li> <li>5. The contractor is reg Foreign Corporation</li> <li>6. a. Is the Contractor Yes</li> </ul>	", please provide de gistered with the Ne Name the same as	etails of the litigation and	facts supporting approval of the contract:							
<ul> <li>4. Is the contractor cur <u>No If "Yes</u> <u>Not Applicable</u></li> <li>5. The contractor is reg Foreign Corporation</li> <li>6. a. Is the Contractor Yes</li> <li>7. a. Does the contractor Yes</li> </ul>	", please provide de gistered with the Ne Name the same as tor have a current N	etails of the litigation and evada Secretary of State's the legal Entity Name? Nevada State Business Li	facts supporting approval of the contract:							
<ol> <li>Is the contractor cur <u>No If "Yes</u> <u>Not Applicable</u></li> <li>The contractor is reg Foreign Corporation</li> <li>a. Is the Contractor Yes</li> <li>a. Does the contract Yes</li> <li>a. Is the legal entity Yes</li> <li>Agency Field Contractor</li> </ol>	", please provide de gistered with the Ne Name the same as tor have a current N active and in good	etails of the litigation and evada Secretary of State's the legal Entity Name? Nevada State Business Li	facts supporting approval of the contract: s Office as a: icense (SBL)? a Secretary of State's Office?							
<ol> <li>Is the contractor cur <u>No If "Yes</u> <u>Not Applicable</u></li> <li>The contractor is reg Foreign Corporation</li> <li>a. Is the Contractor Yes</li> <li>a. Does the contract Yes</li> <li>a. Is the legal entity Yes</li> <li>Agency Field Contractor</li> </ol>	", please provide de gistered with the Ne Name the same as tor have a current N active and in good	etails of the litigation and evada Secretary of State's the legal Entity Name? Nevada State Business Li standing with the Nevada	facts supporting approval of the contract: s Office as a: icense (SBL)? a Secretary of State's Office?							
<ol> <li>Is the contractor cur <u>No If "Yes</u> <u>Not Applicable</u></li> <li>The contractor is reg Foreign Corporation</li> <li>a. Is the Contractor Yes</li> <li>a. Does the contract Yes</li> <li>a. Is the legal entity Yes</li> <li>Agency Field Contra NIEBERDING, LA</li> <li>Contract Status:</li> </ol>	", please provide de gistered with the Ne Name the same as tor have a current N active and in good act Monitor: URA, Registered D	etails of the litigation and evada Secretary of State's the legal Entity Name? Nevada State Business Li standing with the Nevada	facts supporting approval of the contract: s Office as a: icense (SBL)? a Secretary of State's Office?							
<ol> <li>Is the contractor cur <u>No If "Yes</u> <u>Not Applicable</u></li> <li>The contractor is reg Foreign Corporation</li> <li>a. Is the Contractor Yes</li> <li>a. Does the contract Yes</li> <li>a. Is the legal entity Yes</li> <li>Agency Field Contra NIEBERDING, LA</li> <li>Contract Status: Contract Approvals:</li> </ol>	", please provide de gistered with the Ne Name the same as tor have a current N active and in good act Monitor: .URA, Registered D	etails of the litigation and evada Secretary of State's the legal Entity Name? Nevada State Business Li standing with the Nevada	facts supporting approval of the contract: s Office as a: icense (SBL)? a Secretary of State's Office?							
<ol> <li>Is the contractor cur <u>No If "Yes</u> <u>Not Applicable</u></li> <li>The contractor is reg Foreign Corporation</li> <li>a. Is the Contractor Yes</li> <li>a. Does the contract Yes</li> <li>a. Is the legal entity Yes</li> <li>Agency Field Contra NIEBERDING, LA</li> <li>Contract Status: Contract Approvals: Approval Level</li> </ol>	", please provide de gistered with the Ne Name the same as tor have a current N active and in good act Monitor: .URA, Registered D	etails of the litigation and evada Secretary of State's the legal Entity Name? Nevada State Business Li standing with the Nevada	facts supporting approval of the contract: s Office as a: icense (SBL)? a Secretary of State's Office? 3374 Signature Date							
<ol> <li>Is the contractor cur <u>No If "Yes</u> <u>Not Applicable</u></li> <li>The contractor is reg Foreign Corporation</li> <li>a. Is the Contractor Yes</li> <li>a. Does the contract Yes</li> <li>a. Is the legal entity Yes</li> <li>Agency Field Contra NIEBERDING, LA</li> <li>Contract Status: Contract Approvals: Approval Level Budget Account</li> </ol>	", please provide de gistered with the Ne Name the same as tor have a current N active and in good act Monitor: URA, Registered D	etails of the litigation and evada Secretary of State's the legal Entity Name? Nevada State Business Li standing with the Nevada Dietitian III Ph: 775-688-3 ser	facts supporting approval of the contract: s Office as a: icense (SBL)? a Secretary of State's Office? 3374 Signature Date 01/11/2018 16:22:51 PM							
<ol> <li>Is the contractor cur <u>No If "Yes</u> <u>Not Applicable</u></li> <li>The contractor is reg Foreign Corporation</li> <li>a. Is the Contractor Yes</li> <li>a. Does the contract Yes</li> <li>a. Is the legal entity Yes</li> <li>Agency Field Contra NIEBERDING, LA</li> <li>Contract Status: Contract Approvals: Approval Level Budget Account Division Approva</li> </ol>	", please provide de gistered with the Ne Name the same as tor have a current N active and in good act Monitor: URA, Registered D U Approval ch al ch	etails of the litigation and evada Secretary of State's the legal Entity Name? Nevada State Business Li standing with the Nevada Dietitian III Ph: 775-688-3 ser nadwic1	facts supporting approval of the contract: s Office as a: icense (SBL)? a Secretary of State's Office? 3374 Signature Date 01/11/2018 16:22:51 PM 01/11/2018 16:22:54 PM							
<ol> <li>Is the contractor cur <u>No If "Yes</u> <u>Not Applicable</u></li> <li>The contractor is reg Foreign Corporation</li> <li>a. Is the Contractor Yes</li> <li>a. Does the contract Yes</li> <li>a. Is the legal entity Yes</li> <li>Agency Field Contra NIEBERDING, LA</li> <li>Contract Status: Contract Approvals: Approval Level Budget Account Division Approva</li> </ol>	", please provide de gistered with the Ne Name the same as tor have a current N active and in good act Monitor: URA, Registered D U Approval ch al ch proval vr	etails of the litigation and evada Secretary of State's the legal Entity Name? Nevada State Business Li standing with the Nevada Dietitian III Ph: 775-688-3 ser nadwic1 nadwic1 milazz1	facts supporting approval of the contract: s Office as a: icense (SBL)? a Secretary of State's Office? 3374 Signature Date 01/11/2018 16:22:51 PM 01/11/2018 16:22:54 PM 01/11/2018 16:42:40 PM							
<ol> <li>Is the contractor cur <u>No If "Yes</u> <u>Not Applicable</u></li> <li>The contractor is reg Foreign Corporation</li> <li>a. Is the Contractor Yes</li> <li>a. Does the contract Yes</li> <li>a. Is the legal entity Yes</li> <li>Agency Field Contra NIEBERDING, LA</li> <li>Contract Status: Contract Approvals: Approval Level Budget Account Division Approva Department App Contract Manag</li> </ol>	", please provide de gistered with the Ne Name the same as tor have a current N active and in good act Monitor: URA, Registered D U Approval ch al ch proval vr jer Approval rn	etails of the litigation and evada Secretary of State's the legal Entity Name? Nevada State Business Li standing with the Nevada vietitian III Ph: 775-688-3 ser nadwic1 nadwic1 nadwic1 nadwic1 norse	facts supporting approval of the contract: s Office as a: icense (SBL)? a Secretary of State's Office? 3374 Signature Date 01/11/2018 16:22:51 PM 01/11/2018 16:22:54 PM 01/11/2018 16:42:40 PM 01/11/2018 10:53:23 AM							
<ol> <li>Is the contractor cur <u>No If "Yes</u> <u>Not Applicable</u></li> <li>The contractor is reg Foreign Corporation</li> <li>a. Is the Contractor Yes</li> <li>a. Does the contract Yes</li> <li>a. Is the legal entity Yes</li> <li>Agency Field Contra NIEBERDING, LA</li> <li>Contract Status: Contract Approvals: Approval Level Budget Account Division Approva</li> </ol>	", please provide de gistered with the Ne Name the same as tor have a current N active and in good act Monitor: URA, Registered D U Approval ch al ch proval vr jer Approval nh	etails of the litigation and evada Secretary of State's the legal Entity Name? Nevada State Business Li standing with the Nevada bietitian III Ph: 775-688-3 ser nadwic1 madwic1 milazz1 norse novden	facts supporting approval of the contract: s Office as a: icense (SBL)? a Secretary of State's Office? 3374 Signature Date 01/11/2018 16:22:51 PM 01/11/2018 16:22:54 PM 01/11/2018 16:42:40 PM							

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19156

								Legal En Name:	tity	InductiveHealth Informatics, Inc.
	Agency Name:	DHHS HEAL	-		ND BEI	HAVIOR	AL	Contracto	or Name:	InductiveHealth Informatics, Inc.
	Agency Code:	406						Address:		1065 Glenwood Ave. SE
	Appropriation Unit:	3219-	16							
	Is budget authority available?:		Y	'es				City/State	e/Zip	Atlanta, GA 30316
	If "No" please expla	ain: No	ot Applic	able				Contact/I	Phone:	Matthew Dollacker 770-329-1233
								Vendor N	lo.:	T27041370
								NV Busir	ness ID:	NV20171199605
	To what State Fisca	al Year	(s) will t	the cor	ntract b	e charge	ed?	2018-202	20	
	What is the source the contractor will b						contrac	tor? Indica	ate the per	rcentage of each funding source if
	General Fu	nds	0.00	%		Fees		0.00	%	
	X Federal Fur	nds	75.70	%		Bonds		0.00	%	
	Highway Fu	unds	0.00	%	Х	Other fu	unding	24.30	% Pharm	nacy Rebates
	Agency Reference	#:	RFP 3	295/C	16187					
2.	Contract start date:									
	a. Effective upon E Examiner's appr		of	No	or b.	other eff	ective d	late 0	2/13/2018	1
	Anticipated BC		eting da	ite	02/2	018				
	Retroactive?			No						
	If "Yes", please exp	olain	•							
	Not Applicable									
	Termination Date:		09/30/	2019						
0.	Contract term:		1 year		28 day	S				
4.	Type of contract:		Contra	act						
	Contract description	n:	DEDS	S Base	e Syste	em				
5. Purpose of contract:										
	This is a new contract to provide migration, cloud hosting, implementation and support of the National Electronic Disease Surveillance System.									
6	NEW CONTRACT									
•	The maximum amo	ount of t	the con	tract fo	or the te	erm of the	e contra	ct is: \$61	7,500.00	
JI	JSTIFICATION									
7.	What conditions require that this work be done?									
	The Office of Public Health. Informatics and Epidemiology (OPHIE) require access to the National Electronic Disease									
	Surveillance Syster	m to co	mply w	ith fede	eral and	d state re	gulation	าร.		
8.	Explain why State e									
	The State does not	have t	he staff	ing or	experti	se availa	ble to p	erform the	ese service	es.
9.	Were quotes or pro	posals	solicite	d?				Yes		
	Was the solicitation Division?	n (RFP)	done b	by the I	Purcha	sing		Yes		
	a. List the names o	f vendo	ors that	were s	olicited	d to subm	nit propo	osals (inclu	ude at leas	st three):
	CSRA InductiveHealth Info	ormatic	s							
	b. Soliciation Waive	er: Not	Applic	able						

	c. Why was this contractor chosen	in preference to othe	sr?					
	Pursuant to RFP #3295, and in ac	cordance with NRS 3	33, the selected vendor was the highest scoring proposer as					
	determined by an independently a	•						
	d. Last bid date: 12/19/201	6 Anticipated	re-bid date: 03/31/2021					
10	Does the contract contain any IT c	omponents?	Yes					
III. (	OTHER INFORMATION							
11.	Is there an Indirect Cost Rate or P	ercentage Paid to the	Contractor?					
	No If "Yes", please provi	de the Indirect Cost R	Rate or Percentage Paid to the Contractor					
	Not Applicable							
12	employee of the State of Nevada?	oyee of the State of N	levada or will the contracted services be performed by a current					
	No							
	b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?							
	Νο							
	c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?							
	No If "Yes", please expla	lin						
	Not Applicable							
13	Has the contractor ever been enga	-						
	No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:							
	Not Applicable							
14	Is the contractor currently involved	-						
	No If "Yes", please provi Not Applicable	de details of the litigat	tion and facts supporting approval of the contract:					
4 5								
15.	5. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation							
16	a. Is the Contractor Name the same Yes	e as the legal Entity N	Name?					
17.	a. Does the contractor have a curr Yes	ent Nevada State Bus	siness License (SBL)?					
18	a. Is the legal entity active and in g Yes	lood standing with the	e Nevada Secretary of State's Office?					
19	Agency Field Contract Monitor:							
	Contract Status:							
20	Contract Approvals:							
	Approval Level	User	Signature Date					
	Budget Account Approval	rmorse	12/29/2017 09:05:29 AM					
	Division Approval	rmorse	12/29/2017 09:05:32 AM					
	Department Approval	vmilazz1	12/29/2017 13:38:28 PM					
	Contract Manager Approval	rmorse	01/03/2018 15:00:11 PM					
	EITS Approval	lolso3	01/04/2018 08:20:59 AM					
	Budget Analyst Approval	bwooldri	01/12/2018 10:45:53 AM					
	BOE Agenda Approval	nhovden	01/12/2018 11:48:09 AM					
	BOE Final Approval	Pending						

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19519

				Legal Entity Name:	National Council of Juvenile and Family Court Judges
		IS - DIVISION OF CHII IILY SERVICES	LD AND	Contractor Name:	National Council of Juvenile and Family Court Judges
	Agency Code: 409			Address:	300 East Second St. Ste. 1500
	Appropriation Unit: 1383	J-19			
	Is budget authority available?:	Yes		City/State/Zip	Reno , NV 89501
	If "No" please explain: N	lot Applicable		Contact/Phone: Vendor No.: NV Business ID:	Melissa Sickmund 412-246-0824 T80710950 NV19751000331
	To what State Fiscal Yea	ar(s) will the contract be	e charged?	2018	
	What is the source of fun the contractor will be paid	nds that will be used to d by multiple funding s	pay the contract ources.	tor? Indicate the per	rcentage of each funding source if
	X General Funds	100.00 %	Fees	0.00 %	
	Federal Funds	0.00 %	Bonds	0.00 %	
	Highway Funds	0.00 %	Other funding	0.00 %	
2	Contract start date:				
	a. Effective upon Board Examiner's approval?		other effective d	ate 02/13/2018	
	Anticipated BOE me		018		
	Retroactive?	No			
	If "Yes", please explain				
	Not Applicable				
3.	Termination Date:	06/30/2018			
	Contract term:	136 days			
4.	Type of contract:	Contract			
	Contract description:	Evidence Based Cn	ntr.		
5.	Purpose of contract:				
	This is a new contract t Juvenile Justice as req	to develop and sustai juired by Assembly B	in an Evidence ill 472 of the 20	Based Resource C 17 Legislative Ses	Center for evidence based services in sion.
6.	NEW CONTRACT				
	The maximum amount of	f the contract for the te	rm of the contra	ct is: <b>\$144,561.00</b>	
J	USTIFICATION				
7.	What conditions require t	that this work be done?	?		
	The Nevada Legislature evidence based resource		(AB) 472 in the 2	2017 Legislative Ses	ssion, which requires the state to create an
8.	Explain why State employ	oyees in your agency or	r other State age	encies are not able t	o do this work:
	The agency does not em				
9.	Were quotes or proposal	Is solicited?		Yes	
	Was the solicitation (RFF Division?	<sup>c</sup> ) done by the Purchas	sing	Yes	
	a. List the names of vend	dors that were solicited	to submit propo	sals (include at leas	st three):
	University of Nevada Rer Strategic Progress National Council of Juver	no nile and Familv Court .	ludges		
	b. Soliciation Waiver: No				

	as determined by an independently	<ul> <li>and in accordance</li> <li>y appointed evaluation</li> </ul>	with NRS 333, the selected vendor was the highest scoring propos on committee.				
d. Last bid date: 11/01/2017 Anticipated re-bid date:							
10.	Does the contract contain any IT c	omponents?	No				
С	OTHER INFORMATION						
11.	Is there an Indirect Cost Rate or Po	ercentage Paid to the	e Contractor?				
		•	Rate or Percentage Paid to the Contractor				
	8.47%						
12.	employee of the State of Nevada?	oyee of the State of N	levada or will the contracted services be performed by a current				
	Νο						
	b. Was the contractor formerly emperformed by someone formerly er <b>No</b>	ployed by the State o mployed by the State	of Nevada within the last 24 months or will the contracted services be of Nevada within the last 24 months?				
		ny of Nevada's politic	al subdivisions or by any other government?				
	<b>No</b> If "Yes", please expla		a subdivisions of by any other government?				
	Not Applicable						
י 1 א		aged under contract h	w any State agency?				
. 0.	Has the contractor ever been engaged under contract by any State agency? Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:						
	The contractor has contracted with	n multiple State ageno	cies in the past. Services were satisfactory.				
14.	Is the contractor currently involved in litigation with the State of Nevada?						
,	<u>No</u> If "Yes", please provide details of the litigation and facts supporting approval of the contract:						
	Not Applicable						
	The contractor is registered with th Non-profit Corporation	ne Nevada Secretary	of State's Office as a:				
16.	a. Is the Contractor Name the sam Yes	e as the legal Entity	Name?				
17.	Not Applicable						
18.	a. Is the legal entity active and in g Yes	good standing with the	e Nevada Secretary of State's Office?				
19.	Agency Field Contract Monitor: Brian Dahlberg, Management Ar	nalyst 3 Ph: 702-486	)-5369				
20.	Contract Status:						
	Contract Approvals:						
	Approval Level	User	Signature Date				
	Budget Account Approval	dander16	12/05/2017 14:44:39 PM				
	Division Approval	pcolegro	12/18/2017 10:44:53 AM				
	Department Approval	vmilazz1	12/22/2017 09:42:23 AM				
	Contract Manager Approval	sknigge	12/22/2017 11:02:46 AM				
	Contract Manager Approval	nhovden	12/26/2017 10:03:06 AM				
	Budget Analyst Approval						
		nhovden Pending	12/26/2017 10:03:10 AM				

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19312

	- geneg - tenter	DHHS - DIVISION O FAMILY SERVICES	F CHILD AND	Legal Entity Name: Contractor Name:	Board of Regents NSHE OBO University of Las VegasOFFICE OF CONTRO Board of Regents NSHE OBO University of Las VegasOFFICE OF CONTRO
	Agency Code:	409		Address:	OBO School of Medicine
	Appropriation Unit:	3646-04			2040 West Charleston Blvd FI 5
	Is budget authority available?:	Yes		City/State/Zip	Las Vegas, NV 89102-2227
	If "No" please explai	in: Not Applicable		Contact/Phone: Vendor No.: NV Business ID:	Megan Becerra 702/895-4450 D35000813 Government Entity
	To what State Fisca	I Year(s) will the cont	ract be charged?	2018-2020	
	What is the source of the contractor will be	of funds that will be u e paid by multiple fun	sed to pay the contrac ding sources.	ctor? Indicate the pe	rcentage of each funding source if
	X General Fun	nds 37.00 %	Fees	0.00 %	
	X Federal Fund	ds 63.00 %	Bonds	0.00 %	
	Highway Fur	nds 0.00 %	Other funding	0.00 %	
2.	Contract start date:				
	a. Effective upon Bo Examiner's appro		or b. other effective of	date 02/13/2018	3
	Anticipated BO	E meeting date	02/2018		
	Retroactive?	No			
	If "Yes", please expl				
	Not Applicable				
З	Termination Date:	06/30/2020			
0.	Contract term:	2 years and 1	37 days		
		-	-		
4.	Type of contract:	Interlocal Age			
	Contract description		Ces		
5.	Purpose of contract:				
	This is a new interl	local agreement to	provide on-call psyc	hiatric services.	
6.	NEW CONTRACT				
	The maximum amou	unt of the contract for	the term of the contra	act is: <b>\$72,000.00</b>	
	Payment for service	s will be made at the	rate of \$150.00 per H	lour	
J	USTIFICATION				
7.	What conditions req	uire that this work be	done?		
	At times the Agency	needs on-call psych	iatric services when A	gency psychiatrists	are unavailable.
8.	Explain why State e	mployees in your age	ency or other State ag	encies are not able	to do this work:
					and coverage of vacancies.
9.	Were quotes or prop	oosals solicited?		No	
0.		(RFP) done by the P	urchasing	No	
		vendors that were so	plicited to submit prop	osals (include at leas	st three):
	Not Applicable			,	,
	b. Soliciation Waiver	r: Not Applicable			
		tractor chosen in pre	ference to other?		

In accordance with NRS 277.180, the Agency has contracted with the University of Nevada Las Vegas Medicine to provide on-call psychiatric services.

No

There is not indirect rates associated with this contract.

d. Last bid date:

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Anticipated re-bid date:

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

No If Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity
- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor: Rick Rassier, Admin Services Officer 3 Ph: 702-486-4335

#### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	09/27/2017 15:49:06 PM
Division Approval	pcolegro	12/21/2017 11:04:49 AM
Department Approval	vmilazz1	01/05/2018 10:58:42 AM
Contract Manager Approval	sknigge	01/05/2018 14:30:10 PM
Budget Analyst Approval	nhovden	01/10/2018 10:27:34 AM
BOE Agenda Approval	nhovden	01/10/2018 10:27:37 AM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19539

Agency Name:       ADJUTANT GENERAL & NATIONAL GUARD       Contractor Name:       CLEAN HARBORS ENVIRON SERVICES, INC.         Agency Code:       431       Address:       42 Longwater Drive         Appropriation Unit:       3650-16       Eventorial       Address:       42 Longwater Drive         Is budget authority available?:       Yes       City/State/Zip       Norwell, MA 02061         If "No" please explain:       Not Applicable       Contact/Phone:       Corey Harbart 775-848-5725         Vendor No.:       T27000924       NV Business ID:       NV20021375471         To what State Fiscal Year(s) will the contract be charged?       2018-2022       2018-2022	IMENTAL
Appropriation Unit: 3650-16         Is budget authority available?:         If "No" please explain: Not Applicable         Contact/Phone:         Corey Harbart 775-848-5725         Vendor No.:         T27000924         NV Business ID:         NV20021375471	
Is budget authority available?:YesCity/State/ZipNorwell, MA 02061If "No" please explain: Not ApplicableContact/Phone:Corey Harbart 775-848-5725Vendor No.:T27000924NV Business ID:NV20021375471	
available?: If "No" please explain: Not Applicable Vendor No.: T27000924 NV Business ID: NV20021375471	
Vendor No.: T27000924 NV Business ID: NV20021375471	
NV Business ID: NV20021375471	
To what State Fiscal Year(s) will the contract be charged? 2018-2022	
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source the contractor will be paid by multiple funding sources.	e if
General Funds 0.00 % Fees 0.00 %	
X Federal Funds 100.00 % Bonds 0.00 %	
Highway Funds 0.00 % Other funding 0.00 %	
2. Contract start date:	
a. Effective upon Board of <b>No</b> or b. other effective date <b>02/13/2018</b> Examiner's approval?	
Anticipated BOE meeting date 02/2018	
Retroactive? No	
If "Yes", please explain	
Not Applicable	
3. Termination Date: 02/12/2022	
Contract term: 4 years	
4. Type of contract: Contract	
Contract description: Haz Waste Disposal	
5. Purpose of contract:	
This is a new contract to provide hazardous waste transportation and disposal services, to include 1 to 3 support year, for Nevada Army National Guard facilities throughout the state.	site pick-
6. NEW CONTRACT	
The maximum amount of the contract for the term of the contract is: \$160,000.00	
Payment for services will be made at the rate of \$40,000.00 per year	
JUSTIFICATION	
7. What conditions require that this work be done?	
It is a federal law requirement that all entities dispose of hazardous waste in a environmentally safe manner.	
8. Explain why State employees in your agency or other State agencies are not able to do this work:	
Office of the Military does not have the necessary staff to perform this work.	
9. Were quotes or proposals solicited? Yes	
Was the solicitation (RFP) done by the Purchasing Yes Division?	
a. List the names of vendors that were solicited to submit proposals (include at least three): H2O Environmental	
a. List the names of vendors that were solicited to submit proposals (include at least three):	

L	d. Last bid date:	Anticipated	d re-bid date:				
10.	Does the contract contain any IT c	components?	No				
~							
	THER INFORMATION						
11.	Is there an Indirect Cost Rate or P	•					
Г		ide the Indirect Cost	Rate or Percentage Paid to the Contractor				
_	Not Applicable	avec of the State of I	Nevada or will the contracted services be performed by a current				
12.	employee of the State of Nevada?		Nevada of will the contracted services be performed by a current				
	b. Was the contractor formerly em	ployed by the State of mployed by the State	of Nevada within the last 24 months or will the contracted services be e of Nevada within the last 24 months?				
	c. Is the contractor employed by a <b>No</b> If "Yes", please expla		cal subdivisions or by any other government?				
	Not Applicable						
13.	Has the contractor ever been enga	aged under contract	by any State agency?				
_	No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:						
	Not Applicable						
14.	Is the contractor currently involved in litigation with the State of Nevada?						
_	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:						
	Not Applicable						
	The contractor is registered with the Foreign Corporation	ne Nevada Secretary	of State's Office as a:				
16.	a. Is the Contractor Name the same as the legal Entity Name?						
	Yes						
17.	a. Does the contractor have a curr Yes	rent Nevada State Bu	usiness License (SBL)?				
18.	a. Is the legal entity active and in g Yes	good standing with th	ne Nevada Secretary of State's Office?				
19.	Agency Field Contract Monitor:						
20.	Contract Status:						
	Contract Approvals:						
	Approval Level	User	Signature Date				
	Budget Account Approval	ctyle1	12/12/2017 09:22:19 AM				
	Division Approval	ctyle1	12/12/2017 09:22:22 AM				
	Department Approval	ctyle1	12/12/2017 09:22:24 AM				
	Contract Manager Approval	ctyle1	12/12/2017 09:55:28 AM				
	Budget Analyst Approval	jrodrig9	01/10/2018 16:01:12 PM				
	BOE Agenda Approval	myoun3	01/17/2018 10:18:30 AM				
	BOE Final Approval	Pending					

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(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19563

			Legal Entity Name:	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC. DBA H & K ARCHITECTS
Agency Name:	ADJUTANT GENERAL & GUARD	NATIONAL	Contractor Name:	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC. DBA H & K ARCHITECTS
Agency Code:	431		Address:	dba H+K Architects
Appropriation Unit	: 3650-10			5485 RENO CORPORATE DR STE 100
Is budget authority available?:	Yes		City/State/Zip	RENO, NV 89511-2262
If "No" please expl	ain: Not Applicable		Contact/Phone:	775/332-6640
			Vendor No.:	T80984709
			NV Business ID:	19941047730
	cal Year(s) will the contract b	•	2018-2020	
the contractor will	be paid by multiple funding	sources.		rcentage of each funding source if
General Fu		Fees	0.00 %	
X Federal Fu		Bonds	0.00 %	
Highway F	unds 0.00 %	Other funding	0.00 %	
2. Contract start date				
a. Effective upon Examiner's app	proval?	other effective o	date 02/13/2018	3
Anticipated B	OE meeting date 02/2	018		
Retroactive?	Νο			
If "Yes", please ex	plain			
Not Applicable				
3. Termination Date:	02/13/2020			
Contract term:	2 years			
4. Type of contract:	Contract			
Contract description	on: Master Plan North	NV		
5. Purpose of contract	ct:			
This is a new cor		la National Arm deral United Fa	ny Guard (NNAG) a cilities Criteria inst	Real Property Development Plan for all ructions 2-100-01.
6. NEW CONTRACT				
	ount of the contract for the te	erm of the contra	act is: \$163,000.00	
JUSTIFICATION				
	equire that this work be done d regulations, updates for Re		velopment Plan is rev	quired
-				
	employees in your agency on the second secon		encies are not able t	to do this work:
9. Were quotes or pr	oposals solicited?		No	
	n (RFP) done by the Purcha	sing	No	
a. List the names of	of vendors that were solicited	<u>d to submit pr</u> op	osals (include at leas	st three):
Not Applicable				
	er: Professional Service (A	As defined in N	AC 333.150)	
c. Why was this co	ontractor chosen in preference	ce to other?		
atro at #: 10562		Dogo 1	of 0	26

L	d. Last bid date:	Anticipated	re-bid date:				
	Does the contract contain any IT c		No				
	-	emperienter					
	THER INFORMATION						
11.	Is there an Indirect Cost Rate or P	•					
Г		de the Indirect Cost F	Rate or Percentage Paid to the Contractor				
_	Not Applicable a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current						
12.	employee of the State of Nevada?		vevada or will the contracted services be performed by a current				
	<ul> <li>b. Was the contractor formerly em performed by someone formerly e No</li> </ul>	ployed by the State o mployed by the State	of Nevada within the last 24 months or will the contracted services be of Nevada within the last 24 months?				
	c. Is the contractor employed by a <b>No</b> If "Yes", please expla	•	al subdivisions or by any other government?				
	Not Applicable						
13.	Has the contractor ever been enga	aged under contract b	by any State agency?				
_	No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:						
	Not Applicable						
14.	Is the contractor currently involved in litigation with the State of Nevada?						
г	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:						
	Not Applicable						
	The contractor is registered with the Nevada Corporation	ne Nevada Secretary	of State's Office as a:				
16.	a. Is the Contractor Name the same as the legal Entity Name?						
	Yes						
17. :	a. Does the contractor have a curr Yes	ent Nevada State Bu	siness License (SBL)?				
18.	a. Is the legal entity active and in g Yes	good standing with the	e Nevada Secretary of State's Office?				
19	Agency Field Contract Monitor:						
20.	Contract Status:						
	Contract Approvals:						
	Approval Level	User	Signature Date				
	Budget Account Approval	ctyle1	12/20/2017 16:27:14 PM				
	Division Approval	ctyle1	12/20/2017 16:27:17 PM				
	Department Approval	ctyle1	12/20/2017 16:27:19 PM				
	Contract Manager Approval	ctyle1	01/09/2018 09:08:30 AM				
	Budget Analyst Approval	jrodrig9	01/10/2018 20:37:41 PM				
	BOE Agenda Approval	myoun3	01/17/2018 10:14:05 AM				
	BOE Final Approval	Pending					

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(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19573

1. Oonnaot Number.	15575			
			Legal Entity Name:	BRIAN M. BREITER DBA ENVIRONMENTAL PROTECTION SERVICES
Agency Name:	COMMISSION ON RESOURCE	MINERAL	Contractor Name:	BRIAN M. BREITER DBA ENVIRONMENTAL PROTECTION SERVICES
Agency Code:	500		Address:	ENVIRONMENTAL PROTECTION SVCS
Appropriation Unit:	4219-39			PO BOX 21025
Is budget authority available?:	No		City/State/Zip	CARSON CITY, NV 89721-1025
If "No" please expla an additional \$234,7	in: Work Program 0 710 to Category 39.	42348 is adding	Contact/Phone:	775/220-6687
			Vendor No.:	T27022506A
			NV Business ID:	NV20171736447
To what State Fisca	al Year(s) will the co	ntract be charged?	2018-2022	
What is the source the contractor will b	of funds that will be e paid by multiple fu	used to pay the contrac nding sources.	ctor? Indicate the pe	rcentage of each funding source if
General Fur	nds 0.00 %	X Fees	100.00 % Mining	g Claim
Federal Fun	ids 0.00 %	Bonds	0.00 %	
Highway Fu	nds 0.00 %	Other funding	0.00 %	
Agency Reference	#: RFP # 3504			
2. Contract start date:				
a. Effective upon B Examiner's appr		or b. other effective	date 02/13/2018	3
Anticipated BC	DE meeting date	02/2018		
Retroactive?	No			
If "Yes", please exp	lain			
Not Applicable				
3. Termination Date:	02/05/2022			
Contract term:	3 years and	358 davs		
4. Type of contract:	Contract			
Contract description		Mine Lands		
		INITE LAINS		
5. Purpose of contract				

This is a new contract to provide abandoned mine lands remediation services.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,500,000.00** Other basis for payment: As invoiced by the Contractor and approved by the State

### **II. JUSTIFICATION**

- 7. What conditions require that this work be done?
   NRS 513 requires the discovery and securing of dangerous conditions resulting form practices which took place at mines that are no longer operating. This work will ensure the mines remain secure.
- 8. Explain why State employees in your agency or other State agencies are not able to do this work: NDOM employees do not have the time. Employees of other state agencies do not have the knowledge.

9.	Were quotes or proposals solicited?	Yes
	Was the solicitation (RFP) done by the Purchasing Division?	Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

AECOM Technical Services. INC Acha Construction LLC Environmental Protection Services

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 3504, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

No

d. Last bid date: 10/18/2017 Anticipated re-bid date: 09/01/2021

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current Vendor for this Agency, happy with work.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

No

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dvisher	01/03/2018 13:14:52 PM
Division Approval	dvisher	01/03/2018 13:15:12 PM
Department Approval	dvisher	01/03/2018 13:15:14 PM
Contract Manager Approval	dvisher	01/03/2018 13:15:17 PM
Budget Analyst Approval	cmurph3	01/03/2018 13:32:49 PM
BOE Agenda Approval	cmurph3	01/03/2018 13:32:52 PM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

. C	DESC		CONTRACT				
	1. Coi	ntract Number:	16252		Amendment Number:	3	
					Legal Entity Name:	DUCKS UNLIMITED, INC.	
	Age	ency Name:	DEPARTMENT OF	WILDLIFE	Contractor Name:	DUCKS UNLIMITED, INC	
	Age	ency Code:	702		Address:	1 WATERFOWL WAY	
	Арр	propriation Unit:	4467-18				
	ls b ava	oudget authority ailable?:	Yes		City/State/Zip	MEMPHIS, TN 38120-235	0
	lf "N	No" please expla	ain: Not Applicable		Contact/Phone: Vendor No.:	James R. Well 901/758-38	325
					NV Business ID:	NV19851010941	
	То	what State Fisca	al Year(s) will the co	ntract be charged?	2015-2021		
	Wh	at is the source	. ,	used to pay the co		ercentage of each funding so	urce if
		General Fu	nds 0.00 %	X Fees	100.00 % Duck	Stamps & Conservation	
		Federal Fur	nds 0.00 %	Bonds	0.00 %		
		Highway Fι	unds 0.00 %	Other fund	ding 0.00 %		
	Age	ency Reference	#: 15-07				
2	2. Coi	ntract start date:	:				
	a.	Effective upon E Examiner's app	Board of <b>No</b> roval?	or b. other effec	tive date 01/20/201	5	
		Anticipated B	OE meeting date	02/2018			
	Ret	troactive?	No				
	If "۱	Yes", please exp	olain				
	Not	t Applicable					
3		eviously Approve mination Date:	ed 06/30/2021				
	Coi	ntract term:	6 years and	162 days			
4	4. Typ	be of contract:	Contract				
	Cor	ntract descriptio	n: Wetland En	hancement			
Ę	5. Pur	rpose of contrac	t:				
	Thi we	is is the third a tland enhancer	mendment to the o	amendment incre	eases the maximum an	engineering services and nount from \$270,008 to \$36	design for 2,300 due to
(	6. CO	NTRACT AMEN	NDMENT				
				Tra	ans \$ Info Acc	cum \$ Action Accum	\$ Agenda
	1.	The max am contract:	nount of the original	\$90,00	04.00 \$90,0	04.00 \$90,004.0	0 Yes - Action
		a. Amendme	ent 1:	:	\$0.00	\$0.00 \$0.0	0 No
		b. Amendme	ent 2:	\$180,00	04.00 \$180,0	04.00 \$180,004.0	0 Yes - Action
	2.	Amount of c (#3):	urrent amendment	\$92,2	92.00 \$92,2	92.00 \$92,292.0	0 Yes - Action
	3.	New maxime amount:	um contract	\$362,30	00.00		

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

Enhancement projects for lands are needed and key to wildlife management. This project will improve habitat conditions for migratory birds.

I.

8.	8. Explain why State employees in your agency or other State agencies are not able to do this work:							
	The work requires specialized professional expertise to do land restoration that state employees are unable to do.							
9	Were quotes or proposals solicited?	?	No					
		Was the solicitation (RFP) done by the Purchasing No Division?						
	a. List the names of vendors that w	ere solicited to submit prop	osals (include at least three):					
	Not Applicable	• •						
	b. Soliciation Waiver: Professional	Service (As defined in N	AC 333.150)					
	c. Why was this contractor chosen i	in preference to other?						
	Per NAC 333.150 professional engi	ineers exemption.						
	d. Last bid date:	Anticipated re-bid	date:					
10.	. Does the contract contain any IT co	omponents?	No					
III. C	OTHER INFORMATION							
11.	. Is there an Indirect Cost Rate or Pe	rcentage Paid to the Contr	actor?					
	No If "Yes", please provid	e the Indirect Cost Rate or	Percentage Paid to the Contractor					
	Not Applicable							
12.	a. Is the contractor a current employee of the State of Nevada?	yee of the State of Nevada	or will the contracted services be performed by a current					
	b. Was the contractor formerly emp performed by someone formerly em <b>No</b>	loyed by the State of Neva ployed by the State of Nev	da within the last 24 months or will the contracted services be vada within the last 24 months?					
		v of Novada's political sub	livisions or by any other government?					
	No If "Yes", please explai	•	livisions or by any other government?					
	Not Applicable							
13.	. Has the contractor ever been engaged							
	agency has been verif	and for which agency and ied as satisfactory:	indicate if the quality of service provided to the identified					
	Not Applicable							
14.	. Is the contractor currently involved	in litigation with the State o	f Nevada?					
	No If "Yes", please provid	e details of the litigation an	d facts supporting approval of the contract:					
	Not Applicable							
15.	. The contractor is registered with the Foreign Corporation	e Nevada Secretary of Stat	e's Office as a:					
16.	a. Is the Contractor Name the same Yes	e as the legal Entity Name?						
17.	. a. Does the contractor have a curre Yes	nt Nevada State Business	License (SBL)?					
18.	. a. Is the legal entity active and in go	ood standing with the Neva	da Secretary of State's Office?					
19.	Yes Agency Field Contract Monitor:							
20.	Contract Status:							
	Contract Approvals: Approval Level	User	Signature Date					
	Budget Account Approval	dwendell	12/21/2017 11:05:49 AM					
	Division Approval	tdoucett	12/22/2017 11:05:49 AM 12/22/2017 14:10:24 PM					
	Department Approval	eobrien	01/04/2018 10:06:40 AM					
	Contract Manager Approval	dwendell	01/18/2018 14:17:01 PM					
	Budget Analyst Approval	hfield	01/18/2018 14:32:51 PM					
	BOE Agenda Approval	cmurph3	01/19/2018 13:12:42 PM					

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19564

					Legal Entity Name:	NNE CONSTRUCTION, INC.				
	Agency Name: <b>DEPARTMENT OF WILDLIFE</b>			LIFE	Contractor Name:	NNE CONSTRUCTION, INC.				
	Agency Code:	702			Address:	4990 VICTORY BLVD.				
	Appropriation Unit:	4467-13								
	Is budget authority available?:	٢	(es		City/State/Zip	ELKO, NV 89801-5220				
	If "No" please expla	in: Not Applie	cable		Contact/Phone:	Richard Williams 775/738-8745				
					Vendor No.:	T27020691				
					NV Business ID:	NV20001345027				
	To what State Fisca	al Year(s) will	the contract b	be charged?	2018-2021					
	What is the source the contractor will b				tor? Indicate the per	rcentage of each funding source if				
	General Fur	nds 0.00	% X	Fees	50.00 % Sports	smen Fees				
	X Federal Fun	nds <b>40.00</b>	%	Bonds	0.00 %					
	Highway Fu	nds 0.00	% X	Other funding	10.00 % Tag A	uctions				
	Agency Reference	#: 18-41								
2	Contract start date:									
	a. Effective upon B Examiner's appr	oard of	No or b.	other effective c	late 02/13/2018	i i i i i i i i i i i i i i i i i i i				
	Anticipated BC		ate 02/2	2018						
	Retroactive?	<u> </u>	No							
	If "Yes", please exp	-								
	Not Applicable									
3	Termination Date:	04/10/	2021							
-	Contract term:		s and 56 day	/S						
л	Type of contract:	Contra	•							
4.	Contract description		Constructio	'n						
~				···						
5.	Purpose of contract				l and million lands					
	fences for resourc	e enhancem	ent of spring	is, riparian area	s and crucial habita	by either constructing or removing ats.				
6	NEW CONTRACT									
0.	The maximum amo	unt of the con	tract for the t	erm of the contra	ct is: \$100 000 00					
	Other basis for pay									
J	USTIFICATION									
7.	What conditions rec	quire that this	work be done	?						
	This will provide protection to state owned and private lands by either constructing or removing fences for resource enhancement of springs, riparian areas, and crucial habitats.									
	lennancement of spi	rings, riparian	areas, and o	radia nadiato.	8. Explain why State employees in your agency or other State agencies are not able to do this work:					
8.			·		encies are not able t	o do this work:				
8.		employees in y	your agency of	or other State age	encies are not able t	o do this work:				
	Explain why State e	employees in y do not have th	your agency on the proper equ	or other State age	encies are not able t Yes	o do this work:				
	Explain why State e	employees in y do not have th posals solicite	your agency o he proper equ ed?	or other State age lipment.		o do this work:				

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP#3285, and in accordance with NRS333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

Anticipated re-bid date:

No

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No	lf "Yes",	please	provide the li	ndirect Cos	t Rate or	Percentage	Paid to the	Contractor
----	-----------	--------	----------------	-------------	-----------	------------	-------------	------------

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

#### No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

No

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

#### Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Caleb Mcadoo, Habitat Biologist Ph: (775) 777-2323

#### 20. Contract Status:

Contract Approvals:					
Approval Level	User	Signature Date			
Budget Account Approval	dwendell	01/09/2018 12:40:52 PM			
Division Approval	kdailey	01/09/2018 16:55:29 PM			
Department Approval	eobrien	01/09/2018 17:03:00 PM			
Contract Manager Approval	dwendell	01/09/2018 17:09:09 PM			
Budget Analyst Approval	cpalme2	01/10/2018 09:43:38 AM			
BOE Agenda Approval	cmurph3	01/10/2018 11:12:34 AM			
BOE Final Approval	Pending				

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19605

1.	Contract Number:	19605				
					Legal Entity Name:	Applied Pavement Technology
	Agency Name:		MENT OF ORTATION		Contractor Name:	Applied Pavement Technology
	Agency Code:	800			Address:	1108 Stephenson Lane Suite 114
	Appropriation Unit:	4000-10	Yes		City/State/Zip	
	Is budget authority available?:				City/State/Zip	Waunakee, WI 53597
	If "No" please expla	ain: Not Ap	oplicable		Contact/Phone: Vendor No.:	Kyle Potvin 608-620-1776
					NV Business ID:	NV20001200517
	To what State Fisca	al Year(s)	will the cont	ract be charged?	2018-2019	
		of funds th	nat will be us	sed to pay the contrac	ctor? Indicate the per	rcentage of each funding source if
	General Fu		.00 %	Fees	0.00 %	
	X Federal Fur	nds <b>100</b>	.00 %	Bonds	0.00 %	
	Highway Fu	inds 0	.00 %	Other funding	0.00 %	
	Agency Reference		63-17-802	Ū		
2	Contract start date:					
۷.	a. Effective upon E Examiner's appr	Board of	No	or b. other effective c	date 02/13/2018	3
	Anticipated BC		g date	02/2018		
	Retroactive?		No			
	If "Yes", please exp	olain				
	Not Applicable					
3.	Termination Date:	12/	/26/2018			
	Contract term:	31	6 days			
4.	Type of contract:		-	e description): Servi	ce Agreement	
Б	Contract description Purpose of contract		MX Study			
5.			ler agreem	ent to provide a dete	rmination of the P	avement Condition Index at twenty-two
	paved public airpo	orts and u	pdate the A	Airport Pavement Ma	inagement System.	
6.	NEW CONTRACT					
	The maximum amo	ount of the	contract for	the term of the contra	act is: \$254,500.00	
J	USTIFICATION					
7.	What conditions rec	quire that t	his work be	done?		
	Nevada Public-Use Administration (FA	Airports a A) Grants f	ire required	to provide pavement of t project every three y	condition study data /ears.	to obtain any Federal Aviation
8.	Explain why State e	employees	in your age	ency or other State age	encies are not able t	to do this work:
				d completed by State		
9.	Were quotes or pro	posals sol	icited?		Yes	
	Was the solicitation Division?	•		urchasing	No	
		f vendors t	that were so	licited to submit propo	osals (include at leas	st three):
	<ul><li>b. Soliciation Waive</li><li>c. Why was this cor</li></ul>		-			

	This was the highest-ranked firm b	ov an evaluation con	nmittee.			
	d. Last bid date: Anticipated re-bid date:					
10.	Does the contract contain any IT c	components?	No			
III. C	OTHER INFORMATION					
	<ul> <li>11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? <ul> <li>No</li> <li>If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor</li> </ul> </li> <li>12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?</li> <li>No</li> </ul>					
	performed by someone formerly e	mployed by the Stat	of Nevada within the last 24 months or will the contracted services be e of Nevada within the last 24 months?			
	c. Is the contractor employed by a <b>No</b> If "Yes", please expla		ical subdivisions or by any other government?			
13.	Has the contractor ever been enga	n and for which age	ncy and indicate if the quality of service provided to the identified			
	Not Applicable					
14.	Is the contractor currently involved No If "Yes", please provi	•	e State of Nevada? ation and facts supporting approval of the contract:			
	Not Applicable					
15.	The contractor is registered with the Foreign Corporation	ne Nevada Secretar	y of State's Office as a:			
16.	a. Is the Contractor Name the sam	ne as the legal Entity	v Name?			
17.	a. Does the contractor have a curr Yes	ent Nevada State B	usiness License (SBL)?			
18.	a. Is the legal entity active and in g Yes	good standing with t	he Nevada Secretary of State's Office?			
19.	Agency Field Contract Monitor:					
20.	Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval Contract Manager Approval	User jcutts jcutts jcutts jcutts bmacke1	Signature Date 01/08/2018 10:24:25 AM 01/08/2018 10:24:28 AM 01/08/2018 10:24:30 AM 01/08/2018 10:24:32 AM 01/08/2018 08:47:03 AM			

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19567

BOE

		10001			
				Legal Entity Name:	INTELLECTUAL TECHNOLOGY, INC.
/	Agency Name:	DEPARTMENT OF VEHICLES	MOTOR	Contractor Name:	INTELLECTUAL TECHNOLOGY, INC.
/	Agency Code:	810		Address:	1901 CAMINO VIDA ROBLE STE 204
/	Appropriation Unit:	4741-24			
 a	s budget authority available?:	Yes		City/State/Zip	CARLSBAD, CA 92008-6561
I	f "No" please expla	ain: Not Applicable		Contact/Phone:	Drew Nicholson 260-459-8800
				Vendor No.:	T27006453
				NV Business ID:	NV20101412115
-	To what State Fisca	al Year(s) will the cor	ntract be charged?	2018-2022	
		of funds that will be up be paid by multiple fu		ctor? Indicate the per	rcentage of each funding source if
	General Fu	nds 0.00 %	Fees	0.00 %	
	Federal Fur	nds 0.00 %	Bonds	0.00 %	
	X Highway Fu	inds 100.00 %	Other funding	0.00 %	
/	Agency Reference	#: RFP # 3468			
2. (	Contract start date:				
a	<ul> <li>Effective upon E Examiner's appr Anticipated B0</li> </ul>	Board of <b>No</b> roval? DE meeting date	or b. other effective of 02/2018	date 04/01/2018	3
F	Retroactive?	No			
_	f "Yes", please exp	blain			
I	Not Applicable				
3	Termination Date:	04/01/2022			
	Contract term:	4 years and	1 day		
4	Type of contract:	Contract			
	Contract description	n: Specialty Se	rvices		
	Purpose of contrac				
6. 1	Motor Carrier Inte and disabled moto statewide to print decals and docum	rnational Fuel Tax A prcycle decals. As v decals and forms a nentation from ITI's	Agreement (IFTA) dec vell as maintaining th t the time of sale, with secure facility.	als, non-resident vo e Print on Demand h an enhancement	registration certificates with decals, ehicle permit decals, golf cart decals System that allows DMV offices of processing and mailing batched
-	The maximum amo	ount of the contract fo	r the term of the contra	act is: \$4,887,043.2	0
JU	STIFICATION				

- 7. What conditions require that this work be done?
  - The Department is required by statute to furnish vehicle registration decals, certificates for all vehicles, golf cart permits, handicap motorcycle decals, Motor Carrier IFTA decals.
- 8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State emplo	oyees to	provide this service.

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing Division?	Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

IBM Brocade Intellectural Technologies Inc.

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP#3468, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

Yes

d. Last bid date: 09/29/2017 Anticipated re-bid date: 09/29/2022

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently contracted with the Department-Service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

No

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Martin Hefner, Management Analyst 3 Ph: 775-684-4773

#### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vleigh	12/22/2017 08:10:37 AM
Division Approval	vleigh	12/22/2017 08:10:39 AM
Department Approval	cmunoz	12/27/2017 14:42:54 PM
Contract Manager Approval	hazevedo	12/27/2017 16:37:21 PM
EITS Approval	lolso3	01/03/2018 09:20:27 AM
Budget Analyst Approval	myoun3	01/10/2018 11:20:13 AM
BOE Agenda Approval	myoun3	01/10/2018 11:20:15 AM
BOE Final Approval	Pending	

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

D	ESCRIPTION OF	CONTRACT			
1.	Contract Number:	15389		Amendment Number:	1
				Legal Entity Name:	IMAGE ACCESS CORPORATION
	Agency Name:	DEPARTMENT OF VEHICLES	MOTOR	Contractor Name:	IMAGE ACCESS CORPORATION
	Agency Code:	810		Address:	103 SHORELINE PKWY
	Appropriation Unit:	4745-04			
	Is budget authority available?:	Yes		City/State/Zip	SAN RAFAEL, CA 94901-5581
	If "No" please expla	ain: Not Applicable		Contact/Phone:	Brent Bailey 415/460-1700
				Vendor No.:	T29031905
				NV Business ID:	NV20151699236
	To what State Fisca	al Year(s) will the co	ntract be charged?	2014-2018	
	What is the source the contractor will b	of funds that will be e paid by multiple fu	used to pay the contra inding sources.	actor? Indicate the pe	ercentage of each funding source if
	General Fu	nds 0.00 %	X Fees	75.00 % Insur	ance Verification Program
	Federal Fur	nds 0.00 %	Bonds	0.00 %	
	X Highway Fι	inds 25.00 %	Other funding	0.00 %	
2.	Contract start date:				
	a. Effective upon E Examiner's appl	Board of <b>No</b> oval?	or b. other effective	date 03/10/201	4
	Anticipated BC	DE meeting date	02/2018		
	Retroactive?	No			
	If "Yes", please exp	lain			
	Not Applicable				
3.	Previously Approve Termination Date:	d 06/30/2018			
	Contract term:	4 years and	113 days		
4.	Type of contract:	Contract			
	Contract description	n: Technical S	upport		
5.	Purpose of contract	t:			
	This is the first an scanning software development supp linked to the DMV increases the max increases and nee	nendment to the ori e. Services include oort, software upgra Mainframe applica imum amount from eded custom progra	onsite software supp ade support and train tion which requires of	oort services, syste ning. The Kovis Fil custom programmir as a result of contra	technical support to Kovis File 360 m administration support, application e 360 Imaging System is integrally ng by Image Access. This amendment actual agreed upon annual cost 0 Imaging system.
6.	CONTRACT AMEN	IDMENT			

#### 6. CONTRACT AMENDMENT

1.	The max amount of the original contract:	Trans \$ \$42,000.00	Info Accum \$ \$42,000.00	Action Accum \$ Agenda \$42,000.00 Yes - Info
2.	Amount of current amendment (#1):	\$8,800.00	\$8,800.00	\$50,800.00 Yes - Action
3.	New maximum contract amount:	\$50,800.00		

#### **II. JUSTIFICATION**

7. What conditions require that this work be done?

The Department requires end user and technical support on software being used within the Department. The imaging system is integrally linked to the DMV mainframe which required custom programming by the vendor. The source code is vendor proprietary. DMV does not have the source code and instead is provided the executable file.

I.

8.	Explain why State employees in yo							
	There are no State employees ava	ailable in the area to pro	ovide this service.					
9.	Were quotes or proposals solicited?NoWas the solicitation (RFP) done by the Purchasing Division?No							
	a. List the names of vendors that were solicited to submit proposals (include at least three):							
	b. Soliciation Waiver: Not Applica	Not Applicable						
		c. Why was this contractor chosen in preference to other?						
	The Kovis File 360 license renewa	Is were processed on	PO# DMV1400321 from Image Access. The source code is vendo the and is instead provided the executable file.					
10	Does the contract contain any IT c	•	Yes					
		omponenta						
	Is there an Indirect Cost Rate or P	orcontago Daid to the	Contractor?					
		•	ate or Percentage Paid to the Contractor					
	Not Applicable		ate of refeentage raid to the contractor					
		oyee of the State of Ne	evada or will the contracted services be performed by a current					
	b. Was the contractor formerly emperformed by someone formerly en	b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?						
	Νο							
	c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?							
		•	I subdivisions or by any other government?					
	No If "Yes", please expla	•	I subdivisions or by any other government?					
	No If "Yes", please expla Not Applicable	in						
13.	NoIf "Yes", please explaNot ApplicableHas the contractor ever been engage	aged under contract by						
	NoIf "Yes", please explainNot ApplicableHas the contractor ever been enganNoIf "Yes", specify when	aged under contract by	any State agency?					
	NoIf "Yes", please explainNot ApplicableHas the contractor ever been engativeNoIf "Yes", specify wher agency has been verNot ApplicableIs the contractor currently involved	aged under contract by n and for which agency ified as satisfactory:	any State agency? and indicate if the quality of service provided to the identified					
	NoIf "Yes", please explainNot ApplicableHas the contractor ever been engativeNoIf "Yes", specify wher agency has been verNot ApplicableIs the contractor currently involved	aged under contract by n and for which agency ified as satisfactory:	any State agency? and indicate if the quality of service provided to the identified tate of Nevada?					
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14. 15. 16.	No         If "Yes", please explain           Not Applicable         Has the contractor ever been engative           Has the contractor ever been engative         No           If "Yes", specify wher agency has been ver         Not Applicable           Is the contractor currently involved         No           No         If "Yes", please provi           Not Applicable         If "Yes", please provi           Is the contractor is registered with the foreign Corporation         a. Is the Contractor Name the same	aged under contract by n and for which agency ified as satisfactory: I in litigation with the St de details of the litigation ne Nevada Secretary of the as the legal Entity N	any State agency? and indicate if the quality of service provided to the identified tate of Nevada? on and facts supporting approval of the contract: f State's Office as a: ame?					
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14. 15. 16. 17. 18. 19.	NoIf "Yes", please explainNot ApplicableHas the contractor ever been engatingNoIf "Yes", specify where agency has been verNot ApplicableIs the contractor currently involved NoNoIf "Yes", please provisiona. Is the Contractor is registered with the Foreign Corporationa. Is the Contractor Name the same Yesa. Does the contractor have a curre Yesa. Is the legal entity active and in greesAgency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level Budget Account Approval	aged under contract by an and for which agency ified as satisfactory: I in litigation with the St de details of the litigation are Nevada Secretary of the as the legal Entity N ent Nevada State Busi good standing with the User vleigh vleigh cmunoz	any State agency? and indicate if the quality of service provided to the identified tate of Nevada? on and facts supporting approval of the contract: f State's Office as a: ame? iness License (SBL)? Nevada Secretary of State's Office? Signature Date 01/04/2018 09:28:56 AM 01/04/2018 09:29:00 AM					

BOE Agenda Approval

myoun3

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT 2 1. Contract Number: 17816 Amendment Number: Legal Entity Jenson Total Services, Inc. Name: **DETR - REHABILITATION DIVISION** Agency Name: Contractor Name: Jenson Total Services, Inc. 2880 N Commerce St Agency Code: 901 Address: Appropriation Unit: 3253-10 Is budget authority Yes City/State/Zip N Las Vegas, NV 89030-3908 available?: If "No" please explain: Not Applicable Contact/Phone: James Jenson 702-396-4000 Vendor No.: T29005698 **NV Business ID:** NV19991356528 To what State Fiscal Year(s) will the contract be charged? 2017-2020 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. 0.00 % 0.00 % General Funds Fees **Federal Funds** 0.00 % Bonds 0.00 % **Highway Funds** 0.00 % Х Other funding 100.00 % Business Enterprise Set-Aside Agency Reference #: 2067-18-BEN 2. Contract start date: a. Effective upon Board of No or b. other effective date 07/01/2016 Examiner's approval? Anticipated BOE meeting date 02/2018 Retroactive? No If "Yes", please explain Not Applicable 06/30/2018 3. Previously Approved Termination Date: Contract term: 4 years 4. Type of contract: Contract Contract description: Jenson Total Svc 5. Purpose of contract: This is the second amendment to the original contract that continues ongoing maintenance and repair services of heating, ventilating and air conditioning units, commercial refrigerators and refrigeration units, freezers, ice-makers, reach-ins and display units. This amendment updates the State contact information and mailing address, extends the termination date from June 30, 2018 to June 30, 2020 and increases the maximum amount from \$40,500 to \$75,000 due to an increase in unexpected repairs and the continued need for these services.

#### 6. CONTRACT AMENDMENT

1.	The max amount of the original contract:	Trans \$ \$24,500.00	Info Accum \$ \$24,500.00	Action Accum \$ \$24,500.00	Agenda Yes - Info
	a. Amendment 1:	\$16,000.00	\$16,000.00	\$40,500.00	Yes - Info
2.	Amount of current amendment (#2):	\$34,500.00	\$34,500.00	\$75,000.00	Yes - Action
3.	New maximum contract amount:	\$75,000.00			
	and/or the termination date of the original contract has changed to:	06/30/2020			

#### **II. JUSTIFICATION**

7. What conditions require that this work be done?

The Business Enterprises of Nevada program has a substantial inventory of equipment at various locations that need ongoing maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work requires specialization in heating, ventilation, air conditioning, and commercial refrigeration units. State employees do not have the time or the specialized expertise to provide these services.

9.	Were quotes or proposals solicited?	Yes					
	Was the solicitation (RFP) done by the Purchasing Division?	No					
	a. List the names of vendors that were solicited to subm	it proposals (	nclude at least three):				
	EMCOR Liberty Heating Jenson Total Services Ontario Refrigeration						
	b. Soliciation Waiver: Not Applicable						
	c. Why was this contractor chosen in preference to othe	r?					
	Lowest Cost vendor						
	d. Last bid date: 03/14/2016 Anticipated	re-bid date:	03/14/2020				

No

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No	If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has been performing satisfactory service for the Department of Employment, Training and Rehabilitation, Rehabilitation Division, Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada since 2003.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

No

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

User

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level

Budget Account Approval Division Approval Department Approval Contract Manager Approval Budget Analyst Approval BOE Agenda Approval bmartin7 jmcentee jmcentee tgreenam sbrown 12/22/2017 13:22:59 PM 01/04/2018 08:30:08 AM 01/04/2018 08:30:14 AM 01/04/2018 08:30:19 AM 01/12/2018 08:22:25 AM 01/16/2018 11:06:58 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19422

							Legal Enti Name:	ty	SAN DIEGO ST FOUNDATION	TATE UNIVERSITY	Y
	Agenc	y Name:	DETR	- REHABILI	TATION D	IVISION	Contracto	r Name:	SAN DIEGO ST FOUNDATION	TATE UNIVERSIT	Y
	Agenc	y Code:	901				Address:		5250 Campanil	le Drive	
	Appro	priation Unit:	3265-3	32							
	ls bud availal	get authority ble?:		Yes			City/State/	/Zip	San Diego, CA	92182-1901	
	lf "No"	please expla	ain: No	t Applicable			Contact/P	hone:	Sandra Nordah	l 619-594-4172	
							Vendor No	o.:	T81037053B		
							NV Busine	ess ID:	NV2016136894	-8	
	To wh	at State Fisc	al Year	(s) will the co	ntract be o	charged?	2018-2024	4			
	What i the co	is the source ntractor will b	of fund be paid	s that will be by multiple fu	used to pa Inding sou	ay the contraduces.	ctor? Indicat	te the pe	rcentage of each	funding source if	
	Х	General Fu	nds	21.30 %	F	ees	0.00 9	%			
	Х	Federal Fu	nds	78.70 %	В	onds	0.00 9	%			
		Highway Fu	unds	0.00 %	С	ther funding	0.00 9	%			
	Agenc	y Reference	#:	3132-24-REI	HAB						
2.	Contra	act start date	:								
	Exa	ective upon E aminer's app Anticipated B	roval?		or b. ot 01/201	her effective	date 02	2/13/2018	}		
		active?	0 - 11100	No	01/201	•					
		s", please exp	alain	NO							
		pplicable	Jiaili								
~				4 0 10 4 10 0 0 0							
3.	-	nation Date:		12/31/2023	222 dava						
		act term:		5 years and	322 days						
4.		of contract:		Contract							
	Contra	act descriptio	n:	E-REHAB U	pgrade						
F		a of control	4.								

5. Purpose of contract:

This is a new contract to provide an upgrade to the current E-REHAB Online training program that provides training to Job Coaches and Job Developers as well as agency staff. The program will be updated to meet the current federal standards and regulations of the rehabilitation laws.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$153,590.00

Other basis for payment: System Upgrade/Maintenance: \$95,891; 2018 Hosting: \$11,259; 2019 Hosting: \$9,288; 2020 Hosting: \$9,288; 2022 Hosting: \$9,288; 2023 Hosting: \$9,288; invoices will be paid upon review and approval of authorized personnel, the total contract shall not exceed \$153,590.

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

Rehabilitation uses the E-REHAB system to provide distance training and knowledge-based learning re: Vocational Rehabilitation Technical Assistance. This system has not been upgraded since 2010 and does not meet the new Federal WIOA standards and requirements.

# 8. Explain why State employees in your agency or other State agencies are not able to do this work:

The system is proprietary and only the vendor can upgrade the existing system.

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing) Approval #: 171002 Approval Date: 10/06/2017 c. Why was this contractor chosen in preference to other? d. Last bid date: Anticipated re-bid date: 10. Does the contract contain any IT components? Yes **III. OTHER INFORMATION** 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor Yes 8% 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? If "Yes", please explain No Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the guality of service provided to the identified No agency has been verified as satisfactory: Not Applicable 14. Is the contractor currently involved in litigation with the State of Nevada? If "Yes", please provide details of the litigation and facts supporting approval of the contract: No Not Applicable 15. The contractor is registered with the Nevada Secretary of State's Office as a: Non-profit Corporation 16. a. Is the Contractor Name the same as the legal Entity Name? Yes 17. Not Applicable 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes 19. Agency Field Contract Monitor: TRAINING OFFICER 2, Training Officer 2 Ph: null 20. Contract Status: Contract Approvals: User Signature Date Approval Level **Budget Account Approval** kdesoci1 12/21/2017 15:12:53 PM **Division Approval** kdesoci1 12/21/2017 15:20:52 PM Department Approval imcentee 01/03/2018 12:27:53 PM **Contract Manager Approval** 01/03/2018 12:27:57 PM jmcentee EITS Approval lolso3 01/09/2018 08:00:41 AM Budget Analyst Approval 01/10/2018 08:14:46 AM tgreenam 01/11/2018 17:21:02 PM **BOE** Agenda Approval sbrown **BOE Final Approval** Pending

State of Nevada Department of Administration

Purchasing Division

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515 E. Musser Street, Suite 300 Carson City, NV 89701



Brian Sandoval Governor

> Patrick Cates Director

Jeffrey Haag Administrator

Purchasing	Use Only:
Approval#:	171002

# SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM (171002)

# ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:							
	State Agency: Department of Employment, Training and Rehabilitation							
1a	Co	ntact Name and Title	Phone Number	Email Address				
	Walter Cuneo, Management Analyst II		775-687-6864	wlcuneo@nvdetr.org				

	Vendor Information:	
	Identify Vendor:	San Diego State University (SDSU) Research Foundation
		dba Interworks Institute
<b>1</b> L	Contact Name:	Sandra M. Nordahl
1b	Address:	5250 Campanile Drive, San Diego, CA 92182
	Telephone Number:	(619) 594-4172
	Email Address:	snordahl@foundation.sdsu.edu

	<b>Type of Waiver Requested Check</b>	
1c		XX
	Professional Service Exemption:	

	Contract Information:							
14,41	Is this a new Contract?	Yes	No					
1d	Amendment:	#						
	CETS:	#						

	Term:				
1e					
	Contract:	Start Date:	January 09, 2018	End Date:	December 31, 2023

	Funding:	
	State Appropriated:	21.30%
1f	Federal Funds:	78.70%
	Grant Funds:	
	Other (Explain):	

1~	Total Estimated Value of this Service Contract, Amendment or Purchase:
rg	\$155,000

Provide a description of work/services to be performed or commodity/good to be purchased: Interworks is the developer of the E-REHAB Learning web modules, which provides training and knowledge-based learning re: Vocational Rehabilitation (VR) Technical Assistance. The E-REHAB Distance Learning web module was first modified for the State of Nevada in 2010, with Interworks

2 using their proprietary E-Learning Distance Learning system as the base code. The current system (E-REHAB) is a greatly customized version of Interworks' E-Learning Distance Learning system and has not had any major updates since it was purchased/modified in 2010. Interworks will update all vocational rehabilitation (VR) training modules as well as the Job Coaching and Job Development modules to reflect changes in Federal and State laws as well as new VR policies and procedures.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

Interworks' proprietary E-Learning Distance Learning System is the basis upon which E-REHAB was built. Interworks owns the base code, thus only they could modify the existing E-REHAB system to bring it up to current standards. In addition, Interworks is recognized as a leading expert in the VR

3 technical assistance field by Rehabilitation Services Administration (RSA) of the Federal Dept. of Education. No other potential vendor would likely be a subject matter expert on VR and thus would have a steep learning curve. Furthermore, any other potential vendor would have to recreate all the modules from scratch, which would add a tremendous amount of time and cost to this project (which really only needs modifications so that E-REHAB meets all the current and upcoming Federal and State legal requirements. VR does not need a new system).

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

Currently there are no other known vendors who have the Technical Assistance experience in VR and
 who have a training module program that could be modified to cross-train agency staff on VR as well as potential job coaches and job developers on what is expected of them in their position. Currently, Interworks provides these or similar services to many states and territories across the United States for their VR training needs.

Were alternative services or commodities evaluated? Check One. Yes: XX No: XX

*If yes,* what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.

Research was undertaken to find new and innovative means of training VR professionals about the new Workforce Innovation and Opportunity Act of 2015 (WIOA), especially since federal funding for training was removed in WIOA. The only vendor which could provide online distance learning of WIOA rules and regulations was Interworks. Even if one could be found, they would have to

5 of WIOA rules and regulations was interworks. Even if one could be found, they would have to recreate all the training modules from scratch, since the current E-REHAB system is proprietary. This would add unnecessary time and costs to this project.

b. *If not*, why were alternatives not evaluated?

Multiple state and territories use a form of the E-Learning system. This system is continuously being upgraded to meet the most current federal guidelines, by subject matter experts. This minimizes the need for expensive programmers to build a system from scratch and reduces the amount of time that the State of Nevada is out of compliance with the new WIOA federal law.

6	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers <u>MUST</u> accompany this	Yes:	XX	No:	
	request.				]

a.

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a. If yes, starting with the most recent contract and working backward, for the **entire** relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

Term Start and End Dates		Value Short Description		Type of Procurement (RFP#, RFQ#, Waiver #)
12/1/2010	11/30/2011	\$88,000	Contract creating E-REHAB	Interlocal
12/1/2010	11/30/2011	\$30,000	Amendment to contract creating E-REHAB to add additional funds to pay for content change	Interlocal Amendment#1
12/1/2014	9/30/2015	\$49,808	Hosting of E-REHAB is \$8,148 portion of larger Technical Assistance Interlocal	Interlocal (CETS#16211)
12/1/2014	9/30/2017	\$0.00	Extension for 2-years	Interlocal Amendment#1 (CETS#16211)
12/1/2014	9/30/2017	\$84,272	Added additional funds to non E-REHAB portion of contract	Interlocal Amendment#2 (CETS#16211)
12/01/2014	3/31/2018	\$0.00	Extension for 6 months	Interlocal Amendment#3 (CETS#16211)

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

7 The potential consequence is that VR would have to create a brand new distance learning system, which might not meet VR's needs, and at greater cost for its creation and/or hosting.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

8 VR program staff contacted VR programs in other states to find out what third-party online training programs were available. Other VR programs, either are using the Interworks E-Learning module plan on using the E-Learning module or don't have online training modules at this point.

	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information</u> included on Page 2, Section 9 of the instructions.	Yes:	XX.
	a. If yes, please provide details regarding future obligations or needs.		
9	At the end of the contract period, VR would have the right to move E-R	EHAR t	o State

9 At the end of the contract period, VR would have the right to move E-REHAB to State servers and which host it itself. However, VR would lose the ability to have Interworks perform upgrades, post patches and have knowledgeable technical staff fix program issues as they occur. VR would have to either hire staff or expensive outside contractors to maintain the system, and do so without the benefit of the VR and WIOA expertise of Interworks.

No:

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Walter Cuneo Print Name of Agency Representative Initiating Request

Head Authorizing Request Signature of Agency

Shelley Hendren Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

09/13/2017

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

Administrator, Purchasing Division or Designee

Date

# MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
		VARIOUS STATE AGENCIES	SYSTEMS ENGINEERING, INC.	OTHER: VARIOUS	\$3,000,000	)	
1.	Contract	This is a new contract to	his is a new contract to provide statewide security and fire protection services.				
	Description: Term of Contract: 02/13/2018 - 07/31/2019 Contract #		Contract # 19569				

Board of Examiners' Meeting February 13, 2018 Agenda Item 7

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19569

			Legal Entity Name:	Systems Engineering, Inc.
Agency Name:	MSA MASTER SERVICE AGREEMENTS		Contractor Name:	Systems Engineering, Inc.
Agency Code:	MSA		Address:	21351 Gentry Drive
Appropriation Unit:	9999 - All Categories			Suite 100
Is budget authority available?:	Yes		City/State/Zip	Dulles, VA 20166
If "No" please expla	in: Not Applicable		Contact/Phone:	Roy Hayes 571-434-6943
			Vendor No.:	T27041817
			NV Business ID:	NV20171814254
To what State Fisca	al Year(s) will the contract b	e charged?	2018-2020	
	of funds that will be used to e paid by multiple funding s		ctor? Indicate the pe	rcentage of each funding source if
General Fur	nds 0.00 %	Fees	0.00 %	
Federal Fur	nds 0.00 %	Bonds	0.00 %	
Highway Fu	inds 0.00 % X	Other funding	100.00 % Variou	s
Agency Reference	#: RFP 3407 ~ RM			
2. Contract start date:				
a. Effective upon B Examiner's appr		other effective of	date 02/13/2018	3
Anticipated BC	DE meeting date 02/2	018		
Retroactive?	No			
If "Yes", please exp	lain			
Not Applicable				
3. Termination Date:	07/31/2019			
Contract term:	1 year and 167 day	/S		
4. Type of contract:	MSA			
Contract description	n: Security & Fire			
5. Purpose of contract				
	ract to provide statewide	security and fir	re protection service	ces.
6. NEW CONTRACT	unt of the contract for the t	orm of the contra	not in: \$2 000 000 0	0
The maximum amo	unt of the contract for the te		ici is. <b>\$3,000,000.0</b>	0
JUSTIFICATION				
7. What conditions rec	quire that this work be done	?		
All State agencies h systems. It is neces	have some sort of fire supp ssary to service all of this e	ression equipme	ely to insure proper v	extinguishers to kitchen fire suppression working order. Also, many of the security urer/installer warranty periods and

continue to need maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to service and maintain the various types of equipment.

9. Were quotes or proposals solicited? Yes Was the solicitation (RFP) done by the Purchasing Yes Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Simplex Grinnell Justice Systems PowerComm Solutions

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3407 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

No

d. Last bid date: 03/22/2017 Anticipated re-bid date: 05/20/2020

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

#### Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstewa10	01/02/2018 10:11:41 AM
Division Approval	mstewa10	01/02/2018 10:11:44 AM
Department Approval	mstewa10	01/02/2018 10:11:47 AM
Contract Manager Approval	rmille8	01/02/2018 10:22:13 AM
Budget Analyst Approval	aurruty	01/22/2018 11:23:54 AM
BOE Agenda Approval	lfree1	01/22/2018 11:30:11 AM
BOE Final Approval	Pending	

# INFORMATION CONTRACT SUMMARY

BOE #	E DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
1.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	DR. SANDRA CETL	GENERAL		Professional Service	
1.	Contract Description:	Baker to include review	provide expert witness te ving medical records, wit hearing and testimony of t 01/11/2018 - 09/30/2021	ness statements, trial t he opposing party.		the second s	
	040	SECRETARY OF STATE'S OFFICE	D4 MEDIA CORP DBA D4 ADVANCED MEDIA	GENERAL	\$17,930	D	
2.	Contract Description:	This is a new contract pages compatible with	to improve search engine the nvsos.gov and nvsil 01/29/2018 - 06/30/2019	verflume.gov websites			
1	040	SECRETARY OF STATE'S OFFICE	HIGH DESERT MICROIMAGING, INC.	GENERAL	\$29,138	3	
3.	Contract Description:	Contract This is a new contract to provide maintenance for scanners owned by the office for use with the eSC					
	040	SECRETARY OF STATE'S OFFICE	DEPARTMENT OF TRANSPORTATION	GENERAL	\$30,000		
4.	Contract Description:	radio system. This amene	ent to the interlocal agreer dment increases the maximent and services over the 07/19/2017 - 06/30/2022	mum amount from \$7,50 e term of the contract.			
	051	TREASURER'S OFFICE - COLLEGE SAVINGS TRUST	ANDSON, INC. DBA ANDSON FOUNDATION	OTHER: TRANSFER FROM ENDOWMENT ACCOUNT	\$20,000		
5.	Contract Description:	sponsorship includes in implementation and part	to provide a monetary n-class curriculum, data icipation in college saving 01/18/2018 - 06/30/2018	management and reps events.			

# INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
	051	TREASURER'S OFFICE - COLLEGE SAVINGS TRUST	THE INTERNATIONAL ASSOCIATION OF WORKING MOTHERS	OTHER: TRANSFER FROM ENDOWMENT ACCOUNT	\$18,000		
6.	Contract Description:	and Las Vegas, includir media mentions and sp	o provide a monetary spor ng a booth at the conference eaking at breakout session	ces, advertisement place ns.			
		Term of Contract:	01/02/2018 - 06/30/2018		<b>040 47</b>		
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	AIR SYSTEMS SERVICE AND CONSTRUCTION	OTHER: BUILDING RENTAL INCOME	\$12,472		
	Contract Description:	This is a new contract that continues ongoing services to maintain the Heating, Ventilation and Air Conditioning system/equipment on a quarterly basis at the Nevada Historic Society in Reno.					
		Term of Contract: DEPARTMENT OF	AIR SYSTEMS	OTHER:	\$28,580		
8.	082	ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	SERVICE AND CONSTRUCTION	BUILDING RENTAL	φ20,000	7	
	Contract Description:	This is a new contract the	nat continues ongoing qua ance services for the Neva 01/01/2018 - 11/30/2021	ada Early Intervention Se			
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	COIT SERVICES OF RENO, LLC	OTHER: BUILDING RENTAL INCOME	\$23,900		
	<b>•</b> • • •		provide ongoing on-call o	cleaning and emergency	restoration/r	econstruction	
	Contract		buildings in northern Nev				
	Description:	Term of Contract:	01/19/2018 - 12/28/2021	Contract # 19577	100.0137		
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	H2O ENVIRONMENTAL, INC.	OTHER: BUILDING RENTAL INCOME	\$23,500		
	Contract Description:	This is a new contract to	provide ongoing environr nern Nevada. 02/01/2018 - 01/31/2022		gement servi	ces for state-	

# INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	ROBERT LOPEZ DBA STAY GREEN TREE SERVICE	OTHER: BUILDING RENTAL INCOME	\$40,000		
	Contract Description:	state-owned facilities in	adment to the original con the Carson City and Reno \$100,000 due to demand 03/01/2016 - 02/29/2020	o areas. This amendmen I and cost of services be	it increases t	he maximum	
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	OLCESE CONSTRUCTION COMPANY	OTHER: BUILDING RENTAL INCOME	\$45,000	178.44 A 1944	
	Contract Description: This is a new contract to provide on-call construction, storm damage, property damage clean-up disposal services for state-owned facilities in northern Nevada. Term of Contract: 01/01/2018 - 11/30/2021 Contract # 19505						
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON- EXEC	DG KOCH ASSOCIATES, LLC	BONDS	\$43,000	Professional Service	
		Center – Heating, Ventila include mechanical and services for the replacen	provide professional arch ation and Air Conditioning electrical design document nent of rooftop HVAC sys IP Project No. 17-M31; SI 01/01/2018 - 06/30/2021	Systems (HVAC) Repla nts, bid documents and o tems for the gymnasium PWD Contract No.11166	construction a	project, to administration	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES			
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON- EXEC	MELROY ENGINEERING, INC. DBA MELROY ENGINEERING CONSULTANTS			Professional Service			
	Contract Description	Child and Adolescent construction and bid o	to provide professional arch Services - Emergency Gene locuments for the installation SPWD Contract No. 111756.	rator Upgrades CIP proj	ect, to includ	e design,			
		Term of Contract:	01/18/2018 - 06/30/2021	Contract # 19618					
15.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPTARTMENT OF CORRECTIONS CIP PROJECTS - NON- EXEC	SOUTHWEST ELECTRITECH SERVICES, LLC	BONDS	\$11,235	Professional Service			
	Contract Description	This is a new contract to provide professional mechanical and electrical services for the Lovelock Correctional Center - Central Warehouse and Culinary Refrigeration Unit Replacements CIP project, to							
		Term of Contract:	01/01/2018 - 06/30/2021	Contract # 19556					
		DEPARTMENT OF ADMINISTRATION - STATE PUBLIC	RAYMOND P. CROOK DBA RPC ROOF CONSULTING SERVICES	BONDS		Professional Service			
16.	082	WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS -							
16.	082	WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC This is a new contract Correctional Center -	to provide professional arch Roof Replacement Housing I	Unit 4 CIP project, to inc	lude recomm	endations for			
	Contract	WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC This is a new contract Correctional Center - removal of current roo	to provide professional arch Roof Replacement Housing I f and installation of the new	Unit 4 CIP project, to inc roof, bid documents, roo	lude recomm of plans and s	endations for pecifications,			
	Contract	WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC This is a new contract Correctional Center - removal of current roo	to provide professional arch Roof Replacement Housing I	Unit 4 CIP project, to inc roof, bid documents, roo s: CIP Project No. 17-S0	lude recomm of plans and s	endations for pecifications,			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	DBA H&K ARCHITECTS C	BONDS		5 Professional Service
		This is a new contract to Building Annex - Roofing construction, bid and con system and seismic upgra Contract No. 111642	Replacement and Roof struction administration s ade for the roof structure	Seismic Stabilization CIF services for the installatic and masonry walls: CIP	project, to in project, to in of a single	nclude design, ply roofing
		Term of Contract: 12	/20/2017 - 06/30/2021	Contract # 19500		
	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	JOHN P. COPOULOS DBA JP COPOULOS ARCHITECT	GENERAL FUND	\$26,5	50Professional Service
	Contract Description	Term of Contract:	he rehabilitation of the ac he site: CIP Project No. 01/01/2018 - 06/30/202	dobe walls and construct 18-A023; SPWD Contrac 2 Contract # 19550	ion documer ct No. 11163	nts for all of the 4.
19.	087	DEPARTMENT OF ADMINISTRATION - DIRECTORS OFFICE - COMMISSION FOR WOMEN - NON-EXEC	STORIES IN PLACE, LLC	OTHER: COMMUNITY FOUNDATION 60% FEDERAL 40%	\$11,3	50
	Contract Description	This is a new contract to p will display women's past exhibit will be located in th	and present contribution ne breezeway of the Stat	is to Nevada's heritage, t te Capitol building.		
			01/19/2018 - 06/30/201		0.10.01	
20	089	DEPARTMENT OF ADMINISTRATION - HEARINGS AND APPEALS	LORNA WARD DBA WARD MEDIATION SERVICES, LLC	OTHER: CHARGES FOR SERVICES	\$40,0	00 Professional Service
20.	Contract	This is a new contract to prelated to Human Resource		ment of Employment, Tra		
di kana di				Contract # 19520		
		Term of Contract:	10/01/2017 - 08/31/2019 DIRECT CALL	Contract # 19520 OTHER:	\$21 500	Sole Source

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
	Contract		provide ongoing services	to receive inbound dom	estic and Ca	inadian phone
	Description	calls from potential Neva				
		Term of Contract:	12/22/2017 - 06/30/2021			
22.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS- TOURISM	DYNAGRAPHICS PRINTING, INC.	OTHER: LODGING TAX	\$49,000	
	Contract	This is a new contract to	provide printing services	and an online ordering s	system.	
	Description:	Term of Contract:	01/12/2018 - 06/30/2021	Contract # 19601		
23.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY	INTERNATIONAL BUSINESSS MACHINES DBA IBM CORPORATION	FEE: USER	\$16,752	Sole Source
	Contract	This is a new contract to	provide relocation service	es for two mainframe ma	chines that a	are located in Las
	Contract Description:	Vegas and Carson City.				
	Description.	Term of Contract:	01/19/2018 - 02/28/2018	Contract # 19576		
24.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY	JEM COMPUTERS, INC. DBA JEM TECH GROUP	FEE: USER	\$34,369	
	Contract		provide equipment install	ation services for the Sta	ate of Nevad	a Lock Project.
		Term of Contract:	01/23/2018 - 03/01/2018		15 1 10 100	
25.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY	SILVER STATE FORKLIFT, INC.	FEE: USER -	\$10,000	
	Contract Description:	walkie stacker plus charg	provide repair and mainte ger located at the compute	er facility.	ork lift plus c	harger and the
		Term of Contract:	12/21/2017 - 12/15/2021			
26.	300	DEPARTMENT OF EDUCATION - SAFE AND RESPECTFUL LEARNING	THE ABBI AGENCY	FEDERAL	\$24,000	)

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES				
	and the second se	Department's program e increases the maximum from Safe-to-Tell to Safe and development.	ent to the original contrac stablished under SB 212 amount from \$20,000 to \$ Voice, a Nevada specific	from the 2017 Legislative \$44,000 due to the Office name and brand which r	e Session. T e's change in	his amendment name and brand				
		Term of Contract:	09/18/2017 - 02/07/2018	Contract # 19179						
27.	332	DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - ARCHIVES AND PUBLIC RECORDS			\$24,88	5				
	Contract									
	Description	on: Term of Contract: 10/08/2017 - 10/07/2020 Contract # 19571								
28.	332	DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - GIFT FUND - NON-EXEC	CDMS, INC. DBA PRECISION DOCUMENT IMAGING	OTHER: GIFT FUND	\$17,000	)				
		This is a new contract to	provide installation and tr	aining on the OnBase Er	nterprise Cor	ntent Manager				
	Contract	solution								
	Description	Term of Contract:	01/09/2018 - 12/31/2019	Contract # 19581						
29.	332	DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - STATE LIBRARY	CALIFA GROUP	FEDERAL	\$27,00	0				
	Contract Description:	reality, immersed educat Literacy.	provide design and devel ion and training for Librar	y Trustees and the State		-				
	and the second se	Term of Contract:	01/10/2018 - 06/30/2018	Contract # 10527						

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
30.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - FIELD SERVICES	GRAPHIC IMAGING, INC.	GENERAL 30% FEDERAL 70%	\$2,200	
	Contract Description	and services to offices in December 31, 2017 to M	dment to the original contr southern Nevada. This a arch 31, 2018 and increas repairs.	mendment extends the	termination of	date from
	1.1	Term of Contract:	11/04/2016 - 03/31/2018	Contract # 18210		
31.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	BARBARA A. SIEGEL	FEDERAL	\$16,500	
	and the second se	This is a new contract to is a performance based p to establish program dire Term of Contract:		trategic planning provide gaining efficiencies and	es managem	ent staff a forum
32.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER	BALLIN FADES, LLC	GENERAL	\$23,040	
	Contract	This is a new contract to	provide ongoing barber se	ervices for the youth.		
	Description:	Term of Contract:	01/12/2018 - 10/31/2019	Contract # 19459		
		DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD	ANALISA M. JACKSON	GENERAL	\$20,000	
33.	409	AND FAMILY SERVICES - CALIENTE YOUTH CENTER				
33.		SERVICES - CALIENTE	provide ongoing barber se	ervices for the youth.		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES		
34.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	SCOTT CHRISTOPHER KUHN DBA D & J'S CLEANING SERVICE	GENERAL 75% FEDERAL 25%	\$19,560	)		
	Contract Description	This is a new contract to located in Fallon. Term of Contract:			lfare rural reç	gional office		
		Term of Contract:	01/08/2018 - 11/30/2019					
35.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NEVADA YOUTH TRAINING CENTER	NELLIE K. CARLSON DBA HAIR BRUSH	GENERAL	\$25,920			
	Contract		provide opgoing barber se	ervices for the youth	125 LSA 11			
		This is a new contract to provide ongoing barber services for the youth.         on: Term of Contract:       07/01/2018 - 06/30/2020 Contract # 19499						
	440	DEPARTMENT OF CORRECTIONS - CORRECTIONAL PROGRAMS	FREEDOM HOUSE SOBER LIVING, INC.	FEDERAL	\$37,731			
36.		This is a new contract to southern Nevada. These offenders with the comple- individual care plan will be management for outpatie Term of Contract:	services are part of Neva ation of a re-entry plan as e developed for offenders	da's strategic recidivism they prepare for release in pre-release and, as r	reduction pla from incarce	an to assist eration. An		
07	440	DEPARTMENT OF CORRECTIONS - HIGH DESERT STATE PRISON	DESERT BOILERS &	GENERAL	\$13,800			
37.	Contract	This is a new contract to diesel boilers. The Clark of five years in accordance	County Department of Air	Quality Control requires 10 CFR Part 60.				

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES		
20	500	DIVISION OF MINERAL RESOURCES	THOMAS JOHN DEMULL DBA THOMAS J. DEMULL CONSULTING	FEE: MINING CLAIMS	\$24,99	9 Professional Service		
38.	Contract Description		· · · · · · · · · · · · · · · · · · ·	s which might benefit fro	om ore conc	entrate tolling; the		
39.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	COLYAR TECHNOLOGY SOLUTIONS DBA COLYAR CONSULTING GROUP, INC.	FEDERAL	\$40,00	D		
	Contract Description	This is a new contract to program inventory and bi Term of Contract:			or the food a	nd nutrition		
40.	550	DEPARTMENT OF AGRICULTURE - LIVESTOCK INSPECTION	EL AERO SERVICES,	FEE: LIVESTOCK INSPECTION FEES	\$15,60	0		
	Contract Description	This is a new contract to provide helicopter piloting services to aid in the accurate count of wild horses in the Virginia Range.						
41.	650	Term of Contract: DEPARTMENT OF PUBLIC SAFETY- DIRECTOR'S OFFICE	BERRY ENTERPRISES DBA SIERRA ELECTRONICS	GENERAL 56% HIGHWAY 3% FEE: PLAN REVIEW AND LICENSES 7% BUILDING AND GROUNDS 5% FEDERAL 29%	\$39,12			
	Contract Description	This is a new contract to Radios will be installed in by the Department.	the existing vehicle's fact	ory center console, or a				
		Term of Contract:	01/10/2018 - 12/31/2019	Contract # 19589				

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
42.	655	DEPARTMENT OF PUBLIC SAFETY - CENTRAL REPOSITORY FOR NEVADA RECORDS OF CRIMINAL HISTORY	CITY OF HENDERSON AND LAS VEGAS METROPOLITAN POLICE DEPARTMENT	FINGERPRINTING	\$30,000		
		This is a new three party purpose of vetting Micros via fingerprint-based back Term of Contract:	oft 365 employees who w	vill have access to Neva			
43.	704	DEPARTMENT OF	THS VISUALS MOTION PICTURES, LLC		\$23,850		
	Contract Description	This is a new contract to t curiosity and understandi Term of Contract:		ach of the ten parks.	the videos a	re to increase the	
44.	709		CLEAN HARBORS ENVIRONMENTAL	OTHER: SURETY BONDS	\$23,453	3	
	Contract Description	This is a new contract to remove the remaining mill flotation chemicals associated with the Taylor Mill operation.					
	752	Term of Contract: DEPARTMENT OF BUSINESS AND INDUSTRY - LABOR COMMISSION	CUSTOMER EXPRESSIONS CORP	GENERAL	\$48,920	Sole Source	
45.	Contract Description:	This is a new contract to p system a prevailing wage Legislative Session, the I- claims and general compl wage claims and general	survey and calculation da Sight case management aints. It also provides ele	atabase. Pursuant to AB system is to provide for ctronic reporting and qui oducing documents from	3 509 from th the electronic ick responses	e 2017 c filing of wage	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
46.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	STRONG SOURCE, LLC DBA G3 ELECTRICAL TECHNOLOGIES	OTHER: BUSINESS ENTERPRISE SET- ASIDE	\$20,000	
	Contract Description	installations and mainter	at continues ongoing regu nance for the various facili 01/22/2018 - 01/30/2020	ties located in southern I		repairs,
47.	B005	LICENSING BOARDS AND COMMISSIONS - CHIROPRACTIC PHYSICIANS	BERTRAND &	FEE: LICENSING	\$18,300	Professional Service
	Contract		provide annual audit serv	ices to the Board.	551247	0.0000000000000000000000000000000000000
	and the second se	Term of Contract:	12/19/2017 - 12/31/2020			
48.	B023	LICENSING BOARDS AND COMMISSIONS - PHYSICAL THERAPY EXAMINERS	HAL TAYLOR, ATTORNEY AT LAW	FEE: LICENSING	\$22,500	
	Contract Description:	recording the practice of	provide legal services to t physical therapy.	he Board for disciplinary	cases and o	complaints
	Description.	Term of Contract:	07/01/2017 - 12/31/2017	Contract # 19555		

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19598

						Legal Entity Name:	CETL, DR. SANDRA
	Agency Name:	ATTOR		ERAL'S	OFFICE	Contractor Name:	CETL, DR. SANDRA
	Agency Code:	030				Address:	10631 STREAMSIDE AVE
	Appropriation Unit:	1030-0	4				
	Is budget authority available?:		Yes			City/State/Zip	LAS VEGAS, NV 89129
	If "No" please expla	in: Not	Applicable			Contact/Phone:	702-378-3931
						Vendor No.:	T32005856
						NV Business ID:	NV20181010173
	To what State Fisca	,			+	2018-2022	
	What is the source of the contractor will be	of funds e paid b	that will be y multiple	e used to funding s	pay the contractources.	tor? Indicate the per	centage of each funding source if
	X General Fur	nds 10	00.00 %		Fees	0.00 %	
	Federal Fun	nds	0.00 %		Bonds	0.00 %	
	Highway Fu	nds	0.00 %		Other funding	0.00 %	
2.	Contract start date:						
	a. Effective upon B Examiner's appr		No	or b.	other effective d	late 01/11/2018	
	Anticipated BC	DE meet	ing date	01/2	018		
	Retroactive?		No				
	If "Yes", please exp	lain					
	Not Applicable						
3.	Termination Date:	0	9/30/2021				
	Contract term:	3	years and	d 262 da	ys		
4.	Type of contract:	c	ontract				
	Contract description	n: <b>E</b>	xpert Wit	ness			
5.	Purpose of contract						
	This is a new contr include reviewing hearing and testim	medica	I records,	witness	statements, tria	for case #3:04-cv- al transcripts, atter	0130-MMD-VPC, Hansen v. Baker to ad pre hearing conference, evidentiary
6.	NEW CONTRACT						
	The maximum amou	unt of th	e contract	for the te	rm of the contra	ct is: \$10,000.00	
JI	USTIFICATION						
7.	What conditions req	uire tha	t this work	be done	?		
	THESE SERVICES	WILL P	ROVIDE E	XPERT	WITNESS TEST	IMONY FOR ONGO	DING LITIGATION.
8.	Explain why State e	mployee	es in your a	agency o	r other State age	encies are not able to	o do this work:
	STATE EMPLOYEE	ES DO N	IOT HAVE	THE SP	ECIALIZED EXF	PERTISE NEEDED	FOR THIS MATTER
9.	Were quotes or prop	posals s	olicited?			No	
	Was the solicitation Division?	(RFP) d	lone by the	Purchas	sing	No	
	a. List the names of	vendors	s that were	solicited	to submit propo	sals (include at leas	t three):
	Not Applicable						
	b. Soliciation Waive			-		C 333.150)	
3	c. Why was this con	tractor of	chosen in p	referenc	e to other?		

Π.

Anticipated re-bid date:

10. Does the contract contain any IT components? No

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Applic	able	

- 13. Has the contractor ever been engaged under contract by any State agency?
  - If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

- Not Applicable
- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor: HEATHER PROCTOR, SR DEP ATTORNEY GEN Ph: 775-684-1271
- 20. Contract Status:

Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	cschonl1	01/10/2018 11:57:25 AM
Division Approval	cschoni1	01/10/2018 11:57:27 AM
Department Approval	cschonl1	01/10/2018 11:57:29 AM
Contract Manager Approval	cschonl1	01/10/2018 11:57:32 AM
Budget Analyst Approval	myoun3	01/11/2018 07:23:16 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19596

				Legal Entity Name:	D4 Advanced Media		
	Agency Name: S	SECRETARY OF S	TATE'S OFFICE	Contractor Name:	D4 Advanced Media		
		)40		Address:	140 W Huffaker Lane Suite 506		
	Appropriation Unit: 1	050-23					
	Is budget authority available?:	Yes		City/State/Zip	Reno, NV 8511		
	If "No" please explain	n: Not Applicable		Contact/Phone: Vendor No.:	John Dunlap 775-636-9986 T29036600		
				NV Business ID:	NV20131368761		
	To what State Fiscal	Year(s) will the cor	ntract be charged?	2018-2019			
		f funds that will be	used to pay the contrac	tor? Indicate the per	rcentage of each funding source if		
	X General Fund		Fees	0.00 %			
	Federal Fund	ls 0.00 %	Bonds	0.00 %			
	Highway Fund	ds 0.00 %	Other funding	0.00 %			
2	Contract start date:		C C				
	a. Effective upon Boa Examiner's approv Anticipated BOE	val?	or b. other effective d 01/2018	late 01/29/2018	i		
	Retroactive?	No					
	If "Yes", please expla	in					
	Not Applicable						
3.	Termination Date:	06/30/2019					
	Contract term:	1 year and 1	51 days				
4.	Type of contract: Contract description:	Contract Web Site Sei	vices				
5.	Purpose of contract:						
	This is a new contra compatible with nvs	act to improve sea sos.gov and nvsilv	rch engine optimizati /erflume.gov.	on of home pages	and immediate landing pages		
6.	NEW CONTRACT						
		nt of the contract fo	r the term of the contra	ct is: \$17.930.00			
			nt AA for payment sche				
Jl	USTIFICATION						
7.		Vhat conditions require that this work be done?					
		h nvsos.gov and nv	vsilverflume.gov., with tl		me pages and immediate landing pages customers away from using paper		
8.	Explain why State em	ployees in your ag	ency or other State age	encies are not able to	o do this work:		
	State employees lack	the time, resource	s and expertise to com	plete the job.			
9.	Were quotes or propo	osals solicited?		Yes			
	Was the solicitation (F Division?		Purchasing	No			
,	a. List the names of v	endors that were s	olicited to submit propo	sals (include at leas	t three):		
	The Glenn Group D4 Advanced Media Abbi Agency						
act	#: 19596		Page 1 of	f 2			

11.

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The vendor was selected based on the quality of the work most closely aligning to the other submitted bids.

Three evaluators assessed: Visual Appeal, Calls to Action, and Cost.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

#### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

#### Not Applicable

No

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

User	Signature Date
pdover	01/05/2018 07:21:09 AM
pdover	01/05/2018 07:21:12 AM
pdover	01/05/2018 07:21:15 AM
shudder	01/08/2018 07:38:15 AM
aurruty	01/11/2018 11:15:34 AM
	pdover pdover pdover shudder

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19620

					Legal Entity Name:	HIGH DESERT MICROIMAGING INC
		Agency Name: SEC Agency Code: 040	CRETARY OF STAT	E'S OFFICE	Contractor Name: Address:	HIGH DESERT MICROIMAGING INC PO BOX 4697
		Appropriation Unit: 105			Address.	FO BOX 4097
		Is budget authority	Ves		City/State/Zip	SPARKS, NV 89432
		available?:	165		City/State/Zip	SFARRS, NV 09432
		If "No" please explain: 1	Not Applicable		Contact/Phone:	Meg Miller 775-359-6980
					Vendor No.:	PUR0000032A
					NV Business ID:	NV19951110096
		To what State Fiscal Ye	ar(s) will the contrac	t be charged?	2018-2019	
		What is the source of fur the contractor will be par			ctor? Indicate the per	centage of each funding source if
		X General Funds	100.00 %	Fees	0.00 %	
		Federal Funds	0.00 %	Bonds	0.00 %	
		Highway Funds	0.00 %	Other funding	0.00 %	
	2	Contract start date:				
	۲.	a. Effective upon Board		b. other effective of	late 01/22/2018	
		Examiner's approval Anticipated BOE m		2/2018		
		•	0			
		Retroactive?	Νο			
		If "Yes", please explain Not Applicable				
		H				
	3.	Termination Date:	06/30/2019			
		Contract term:	1 year and 158 d	lays		
	4.	Type of contract:	Contract			
		Contract description:	Scanner Mainter	nance		
	5.	Purpose of contract:				
		This is a new contract with the eSOS Corpora	to provide mainter ate Filing System.	nance for 18 mont	hs for scanners ow	ned by the Secretary of State for use
	6.	NEW CONTRACT				
		The maximum amount o	of the contract for the	e term of the contra	ct is: <b>\$29,138.00</b>	
		Other basis for payment of \$19,425	:: FY18 quarterly pay	ments up to a max	kimum of \$9,713; FY	19 quarterly payments up to a maximum
11.	J	USTIFICATION				
	7.	What conditions require	that this work be do	ne?		
		The eSOS Corporate Fil requests and payment in disaster recovery plan.	nstruments and uses	s the Pro Scan mac	hines to convert the	ng corporate filing documents, work paper documents within the agency vice.
	8.	Explain why State emplo				
	<b>.</b>	State employees within t	the Secretary of Stat	te or other State ag	encies are not spec	fically trained on the interface with Canon knowledge to perform the required

9. Were quotes or proposals solicited?	Yes
Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

3

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor guarantees service within 24 hours, has thorough knowledge of the business process of the Secretary of State's eSOS system and offered the best price.

No

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain	
-----------------------------	--

#### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:
  - Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	01/11/2018 12:35:31 PM
Division Approval	pdover	01/11/2018 12:35:44 PM
Department Approval	pdover	01/11/2018 12:35:51 PM
Contract Manager Approval	shudder	01/11/2018 12:36:17 PM
Budget Analyst Approval	aurruty	01/11/2018 15:22:10 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

-	DE	ESCRIPTION OF CO	ONTRACT				
	1.	Contract Number: 1	8992		Amendment Number:	1	
					Legal Entity Name:	NV Department of Transpo	rtation
		Agency Name: S	ECRETARY OF ST	ATE'S OFFICE	Contractor Name:	NV Department of Transp	ortation
		Agency Code: 04	40		Address:	1263 South Stewart St	
		Appropriation Unit: 10	050-83				
		Is budget authority available?:	Yes		City/State/Zip	Carson City , NV 89701	
		If "No" please explain	: Not Applicable		Contact/Phone: Vendor No.:	Richard Brooks 775-888-78	86
					NV Business ID:	State Agency	
		To what State Fiscal	Year(s) will the conti	act be charged?	2018-2022		
		What is the source of the contractor will be	funds that will be us paid by multiple fund	ed to pay the contracting sources.	ctor? Indicate the per	rcentage of each funding sou	irce if
		X General Fund	s 100.00 %	Fees	0.00 %		
		Federal Funds	s 0.00 %	Bonds	0.00 %		
		Highway Fund	ls 0.00 %	Other funding	0.00 %		
	2.	Contract start date:					
	i	a. Effective upon Boa		r b. other effective of	date 07/19/2017	,	
		Examiner's approv					
		Anticipated BOE	meeting date	01/2018			
		Retroactive?	No				
	Ē	If "Yes", please explai	in				
	l	Not Applicable					
		Previously Approved Termination Date:	06/30/2022				
		Contract term:	4 years and 34	7 days			
	4.	Type of contract:	Interlocal Agre	eement			
		Contract description:	Contract				
	5.	Purpose of contract:					
	ſ	This is the first ame	ndment to an interl	ocal contract which	provides SOS acc	ess to a statewide radio sy	stem and
						ystem. This amendment with the set of the se	
	6	CONTRACT AMEND	MENT				
				Trans \$	Info Accu	um \$ Action Accum \$	S Agenda
		1. The max amou contract:	int of the original	\$7,500.00			0
		2. Amount of curr (#1):	ent amendment	\$30,000.00	) \$37,50	0.00 \$37,500.00	Yes - Info
		3. New maximum amount:	contract	\$37,500.00	)		
	JU	ISTIFICATION					

7. What conditions require that this work be done?

This contract allows SOS a statewide Radio System which is primarily designed to provide portable coverage statewide on the State road system. The Statewide Radio System is shared with multiple state entities participating in full legal accordance with the Federal Communications Commission (FCC) regulations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

SOS employees do not have the expertise to provide these services.

П.

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing Division?	No
a. List the names of vendors that were solicited to submit	proposals (include at least three):
Not Applicable	

### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in	preference to other?
--------------------------------------	----------------------

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

#### Yes

See the attached Authorization to Contract form for details.

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Yes

See the attached Authorization to Contract form for details.

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

The Contractor is a state agency

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOT and SOS have contracted for these services since 2016 Satisfactory

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity
- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:
  - Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	11/30/2017 15:54:56 PM
Division Approval	pdover	11/30/2017 15:54:59 PM
Department Approval	pdover	11/30/2017 15:55:03 PM
Contract Manager Approval	shudder	12/01/2017 07:30:22 AM
Budget Analyst Approval	aurruty	01/12/2018 09:52:20 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19621

1	Contract Number:	19621		
			Legal Entity Name:	ANDSON INC DBA
	Agency Name:	TREASURER - COLLEGE SAVINGS	<b>S</b> Contractor Name:	ANDSON INC DBA
	Agency Code:	051	Address:	ANDSON FOUNDATION / STE 101
	Appropriation Unit:	1092-21		11920 SOUTHERN HIGHLANDS PKWY
	Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89141-3273
	If "No" please expla	in: Not Applicable	Contact/Phone:	702/785-0020
			Vendor No.:	PUR0005525
			NV Business ID:	NV20091554752
		I Year(s) will the contract be charged		
		of funds that will be used to pay the co e paid by multiple funding sources.	ontractor? Indicate the per	rcentage of each funding source if
	General Fur	nds 0.00 % Fees	0.00 %	
	Federal Fun		0.00 %	
	Highway Fu	nds 0.00 % X Other fun	ding 100.00 % Trans	fer from Endowment Account
2.	Contract start date:			
	a. Effective upon B Examiner's appro		ctive date 01/18/2018	
	Anticipated BC	E meeting date 02/2018		
	Retroactive?	No		
	If "Yes", please expl	ain		
	Not Applicable			
3.	Termination Date:	06/30/2018		
	Contract term:	162 days		
4.	Type of contract:	Contract		
	Contract description	: Sponsorship		
5.	Purpose of contract:			
	Nevada. This spor	ract to provide a monetary sponsor isorship includes sponsoring in-cla itation, and participating in college	ass curriculum, data ma	ndation for two schools in rural nagement and reporting, piggy bank
6.	NEW CONTRACT			
	The maximum amou	unt of the contract for the term of the c	contract is: <b>\$20,000.00</b>	
	Payment for service	s will be made at the rate of \$10,000.	00 per school	
	Other basis for payn	nent: A total of \$20,000.00 is due to th	ne vendor upon contract a	pproval
J	USTIFICATION			
7.	What conditions req	uire that this work be done?		
	The College Savings the importance of hi	s Division is responsible for identifying gher education for Nevadans.	g events in the community	which help promote college savings and
8.	Explain why State e	mployees in your agency or other Sta	te agencies are not able to	o do this work:
				that the Treasurer's office staff couldn't

9. Were quotes or proposals solicited?

Was the solicitation (RFP) done by the Purchasing Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

П.

No

Not Applicable

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The State Treasurer's Office has sponsored this organization in the past with satisfactory performance.

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

#### Domestic Non-Profit Corporation

- 16. a. Is the Contractor Name the same as the legal Entity Name?
  - Yes

Other

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:
  - **Contract Approvals:**

Approval Level	User	Signature Date
Budget Account Approval	alaw1	01/17/2018 11:12:27 AM
Division Approval	alaw1	01/17/2018 11:12:30 AM
Department Approval	alaw1	01/17/2018 11:12:32 AM
Contract Manager Approval	yli00	01/17/2018 11:15:14 AM
Budget Analyst Approval	laaron	01/18/2018 11:04:01 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19544

						Legal Entity Name:	INTERNATIONAL ASSOCIATION OF WORKING MOTHERS
	Agency Name:	TREA TRUS		LLEG	E SAVINGS	Contractor Name:	INTERNATIONAL ASSOCIATION OF WORKING MOTHERS
	Agency Code:	051				Address:	Women's Money
	Appropriation Unit:	1092-2	21				1281 Baring Blvd
	ls budget authority available?:		Yes			City/State/Zip	Sparks, NV 89434
	If "No" please expla	ain: No	t Applicable			Contact/Phone:	Edward Vento 775 815-5505
						Vendor No.:	T32001477
						NV Business ID:	NV20061198072
	To what State Fisca	al Year	(s) will the co	ntract	be charged?	2018	
	What is the source the contractor will b	of fund be paid	s that will be by multiple fi	used Inding	to pay the contrac sources.	ctor? Indicate the pe	rcentage of each funding source if
	General Fu	nds	0.00 %		Fees	0.00 %	
	Federal Fur	nds	0.00 %		Bonds	0.00 %	
	Highway Fu	unds	0.00 %	Х	Other funding	100.00 % Trans	fer from Endowment Account
	Agency Reference	#:	051				
2	. Contract start date:						
	a. Effective upon E Examiner's appl		f No	or t	o. other effective of	date 01/02/2018	3
	Anticipated BC	OE mee	ting date	01/	2018		
	Retroactive?		No				
	If "Yes", please exp	lain					
	Not Applicable						
3	Termination Date:		06/30/2018				
	Contract term:		178 days				
			Contract				
4.	Type of contract:						
	Contract description	11:	Sponsorshi	þ			
5.	Purpose of contract						
	This is a new cont Vegas. This spon media mentions, a	sorshi	o includes a	bootl	at the conferen	to the Women's Mo ices, advertisemen	oney Conferences in Reno and Las t placement, logo placement, social
6	NEW CONTRACT						

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$18,000.00

Payment for services will be made at the rate of \$18,000.00 per Sponsorship

Other basis for payment: A total of \$18,000 is due to the vendor upon contract approval

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

The College Savings division is responsible for identifying events in the community which help promote college savings and the importance of higher education for Nevadans.

	8.	Explain why \$	State employ	ees in you	agency c	or other State	agencies are not	able to do this work:
--	----	----------------	--------------	------------	----------	----------------	------------------	-----------------------

This sponsorship provides greater exposure for the Nevada College Savings Plans that the Treasurer's office staff couldn't accomplish on its own.

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

. Soliciation Waiver: Not Ap	plicable	
c. Why was this contractor cl	osen in preference to other?	
d. Last bid date:	Anticipated re-bid date:	

No

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The State Treasurer's Office has sponsored this organization in the past with satisfactory performance.

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

No

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

#### **Domestic Non-Profit Corporation**

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:
  - Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	12/21/2017 10:51:12 AM
Division Approval	alaw1	12/21/2017 10:51:15 AM
Department Approval	alaw1	12/21/2017 10:51:17 AM
Contract Manager Approval	yli00	12/21/2017 11:00:00 AM
Budget Analyst Approval	laaron	01/02/2018 13:47:12 PM

# **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19491

	, contract number.	10401					
						Legal Entity Name:	AIR SYSTEMS SERVICE OF SACRAMENTO
	Agency Name:		N - STATE I ION	PUBLIC	WORKS	Contractor Name:	AIR SERVICE OF NEVADA
	Agency Code:	082				Address:	10831 OLD PLACERVILLE RD
	Appropriation Unit:	: 1349-'	12				
	Is budget authority available?:	r	Yes			City/State/Zip	SACRAMENTO, CA 95827-2558
	If "No" please expla	ain: No	t Applicable	•		Contact/Phone:	916/368-0336
						Vendor No.:	T29037507
						NV Business ID:	NV20051642544
	To what State Fisc		• •		-	2018-2022	
	What is the source the contractor will be	e of fund	s that will be	e used t funding	o pay the contra	ctor? Indicate the per	rcentage of each funding source if
	General Fu	•	0.00 %	landing	Fees	0.00 %	
	Federal Fu		0.00 %		Bonds	0.00 %	
	Highway Fu		0.00 %	х	Other funding		ng Rental Income Revenue
2	. Contract start date:						
2	a. Effective upon E	-	f No	or b	. other effective	date 01/01/2018	
	Examiner's app	roval?		01 0	. other enceave		
	Anticipated B	OE mee	eting date	02/2	2018		
	Retroactive?		No				
	If "Yes", please exp	plain					
	Not Applicable						
3	Termination Date:		01/31/2022				
	Contract term:		4 years an	d 31 dag	ys		
4	Type of contract:		Contract				
	Contract description	n:	HVAC Serv	vices			
5	Purpose of contrac	et:					
	(	tract th			ing services to	maintain HVAC sys	tem/equipment on a quarterly basis at
6	NEW CONTRACT						
	The maximum amo	ount of t	he contract	for the t	erm of the contra	act is: <b>\$12,472.00</b>	
	Payment for service	es will b	e made at t	he rate	of \$467.00 per 0	Quarter	
	Other basis for pay allotted for extra se	rvices r	Quarter which the second secon	h are Ja in contr	anuary, April, Jul act.	y and October for 20	018, 2019, 2020 and 2021. \$5,000 is
II. J	USTIFICATION						
7.	What conditions red	quire tha	at this work	be done	9?		
	Buildings and Grounds must maintain an operating system at all times.						
8.	Explain why State e	employe	es in your a	agency	or other State ag	jencies are not able t	o do this work:
	Explain why State employees in your agency or other State agencies are not able to do this work: B&G does not have the personnel needed to perform these tasks.						
0	Were quotes or pro	posals	solicited?			No	
9.							
Э.	Was the solicitation Division?	ו (RFP)	done by the	e Purcha	asing	No	
Э.	Division? a. List the names of	. ,	-		-	No osals (include at leas	t three):
9.	Division?	of vendo	rs that were		-		it three):

	This is vendor had th d. Last bid date:	09/01/2017	Anticipated re-bid date	: 09/01/2021
_			·	
0.	Does the contract co	ntain any IT com	ponents? No	0
C	OTHER INFORMAT	ION		
1.	Is there an Indirect C	ost Rate or Perce	entage Paid to the Contractor	?
			-	centage Paid to the Contractor
	Not Applicable			
2.	a. Is the contractor a employee of the State <b>No</b>	current employee e of Nevada?	e of the State of Nevada or w	ill the contracted services be performed by a current
	b. Was the contractor performed by someon	r formerly employ ne formerly emplo	ved by the State of Nevada w oyed by the State of Nevada	ithin the last 24 months or will the contracted services be within the last 24 months?
	c. Is the contractor er		of Nevada's political subdivision	ons or by any other government?
	No If "Yes", Not Applicable	please explain		
~			lunder control the second	
3.			d under contract by any State	agency? ate if the quality of service provided to the identified
	agency	has been verified	as satisfactory:	ate in the quality of service provided to the identified
	Not Applicable			
4.	Is the contractor curre	ently involved in li	itigation with the State of Nev	vada?
	No If "Yes",	please provide d	letails of the litigation and fac	ts supporting approval of the contract:
	Not Applicable			
5.	The contractor is regi Foreign Corporation	stered with the N	evada Secretary of State's O	ffice as a:
6.	a. Is the Contractor N	ame the same as	s the legal Entity Name?	
	1.	", please explain:		
	DBA			
7.	a. Does the contracto Yes	r have a current l	Nevada State Business Licer	ise (SBL)?
8.	a. Is the legal entity a Yes	ctive and in good	l standing with the Nevada Se	ecretary of State's Office?
9.	Agency Field Contrac	t Monitor:		
0.	Contract Status: Contract Approvals:			
	Approval Level	U	Jser Sig	nature Date
	Budget Account A	Approval s	sands 12/	18/2017 08:13:10 AM
	Division Approval			18/2017 08:13:13 AM
	Department Appro			18/2017 08:13:16 AM
	Contract Manage Budget Analyst A			18/2017 09:08:41 AM 01/2018 20:58:18 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19551

	Contract Number.	10001			
				Legal Entity Name:	AIR SYSTEMS SERVICE & CONSTRUCTION
	Agency Name:	ADMIN - STATE PUI DIVISION	<b>BLIC WORKS</b>	Contractor Name:	AIR SERVICE OF NEVADA
	Agency Code:	082		Address:	10831 OLD PLACERVILLE RD
	Appropriation Unit:	1349-12			
	Is budget authority available?:	Yes		City/State/Zip	SACRAMENTO, CA 95827-2558
	If "No" please expla	ain: Not Applicable		Contact/Phone:	916-368-033
				Vendor No.:	T29037507
				NV Business ID:	NV20051642544
		al Year(s) will the cont	-	2018-2022	
	the contractor will b	e paid by multiple fun	ed to pay the contract ding sources.		centage of each funding source if
	General Fur		Fees	0.00 %	
	Federal Fur		Bonds	0.00 %	
	Highway Fu		X Other funding	100.00 % B&G E	Building Rental Income Revenue
	Agency Reference	#: ASD 2664275			
	Contract start date:				
4	<ul> <li>a. Effective upon B Examiner's appr</li> </ul>	oval?	or b. other effective d	late 01/01/2018	
	Anticipated BC	DE meeting date	02/2018		
	Retroactive?	No			
- E	If "Yes", please exp	lain			
L	Not Applicable				
3.	Termination Date:	11/30/2021			
	Contract term:	3 years and 3	34 days		
4.	Type of contract:	Contract			
	Contract description	n: HVAC Service	S		
	Purpose of contract				
5.					
ſ	This is a new cont Early Intervention	ract that continues o	ongoing quarterly HV	AC inspection and	maintenance services for the Nevada
		ract that continues o	ongoing quarterly HV	/AC inspection and	maintenance services for the Nevada
6.	Early Intervention	ract that continues o			maintenance services for the Nevada
6.	Early Intervention NEW CONTRACT The maximum amou	ract that continues o facility in Reno.	the term of the contra	ct is: <b>\$28,580.00</b>	maintenance services for the Nevada
6.	Early Intervention NEW CONTRACT The maximum amount Payment for service Other basis for payr	ract that continues of facility in Reno. unt of the contract for es will be made at the	the term of the contra rate of \$1,473.75 per nuary, April, July and	ct is: <b>\$28,580.00</b> quarter	19,2020 and 2021. Plus \$5,000 allotted
6.	Early Intervention NEW CONTRACT The maximum amount Payment for service Other basis for payr	ract that continues of facility in Reno. unt of the contract for es will be made at the ment: Quarters are Ja	the term of the contra rate of \$1,473.75 per nuary, April, July and	ct is: <b>\$28,580.00</b> quarter	
6. JU	Early Intervention NEW CONTRACT The maximum amou Payment for service Other basis for payr for extra services no JSTIFICATION	ract that continues of facility in Reno. unt of the contract for es will be made at the ment: Quarters are Ja	the term of the contra rate of \$1,473.75 per nuary, April, July and act.	ct is: <b>\$28,580.00</b> quarter	
6. JU 7.	Early Intervention NEW CONTRACT The maximum amou Payment for service Other basis for payr for extra services no JSTIFICATION What conditions reg	ract that continues of facility in Reno. unt of the contract for es will be made at the ment: Quarters are Jan of covered in the contr	the term of the contra rate of \$1,473.75 per nuary, April, July and act. done?	ct is: <b>\$28,580.00</b> quarter	
6. JU 7. [ 8. ]	Early Intervention NEW CONTRACT The maximum amou Payment for service Other basis for payr for extra services no JSTIFICATION What conditions reg B&G must maintain Explain why State e	ract that continues of facility in Reno. unt of the contract for es will be made at the ment: Quarters are Jan ot covered in the contr quire that this work be an operating system a employees in your age	the term of the contra rate of \$1,473.75 per nuary, April, July and act. done? at all times. ncy or other State age	ct is: <b>\$28,580.00</b> quarter October for 2018,20 encies are not able to	19,2020 and 2021. Plus \$5,000 allotted
6. JU 7. [ 8.	Early Intervention NEW CONTRACT The maximum amore Payment for service Other basis for payr for extra services not JSTIFICATION What conditions reg B&G must maintain Explain why State e B&G does not have	ract that continues of facility in Reno.	the term of the contra rate of \$1,473.75 per nuary, April, July and act. done? at all times. ncy or other State age	ct is: <b>\$28,580.00</b> quarter October for 2018,20 encies are not able to ks.	19,2020 and 2021. Plus \$5,000 allotted
6. JU 7. [ 8. ] 9. '	Early Intervention NEW CONTRACT The maximum amou Payment for service Other basis for payr for extra services no JSTIFICATION What conditions reg B&G must maintain Explain why State e B&G does not have Were quotes or prop	ract that continues of facility in Reno. unt of the contract for es will be made at the ment: Quarters are Jan ot covered in the contr quire that this work be an operating system a employees in your age the personnel needed posals solicited?	the term of the contra rate of \$1,473.75 per nuary, April, July and act. done? at all times. ncy or other State age to perform these tas	ct is: <b>\$28,580.00</b> quarter October for 2018,20 encies are not able to ks. Yes	19,2020 and 2021. Plus \$5,000 allotted
6. JU 7. [ 8. ] 9. \	Early Intervention NEW CONTRACT The maximum amout Payment for service Other basis for payr for extra services not JSTIFICATION What conditions req B&G must maintain Explain why State e B&G does not have Were quotes or prop Was the solicitation Division?	ract that continues of facility in Reno.	the term of the contra rate of \$1,473.75 per nuary, April, July and act. done? at all times. ncy or other State age d to perform these tas	ct is: <b>\$28,580.00</b> quarter October for 2018,20 encies are not able to ks. Yes No	19,2020 and 2021. Plus \$5,000 allotted

II.

	BCS AIR SYSTEMS SERVICE JOHNSON CONTROLS		
	b. Soliciation Waiver: Not Applica	able	
	c. Why was this contractor choser		
	This vendor had the best prices.		
	d. Last bid date: 10/01/201	7 Anticipated re-bid	date: 10/01/2021
10	. Does the contract contain any IT o	components?	No
<b>III.</b> (	OTHER INFORMATION		
11	. Is there an Indirect Cost Rate or F	Percentage Paid to the Cont	ractor?
		-	r Percentage Paid to the Contractor
	Not Applicable		
12		oyee of the State of Nevada	a or will the contracted services be performed by a current
	No		
	b. Was the contractor formerly em performed by someone formerly e <b>No</b>	ployed by the State of Neva mployed by the State of Ne	ada within the last 24 months or will the contracted services be vada within the last 24 months?
	c. Is the contractor employed by a	ny of Nevada's political sub	divisions or by any other government?
	No If "Yes", please expla		divisions of by any other government?
	Not Applicable		
10		and under contract by one	State ananav2
13	. Has the contractor ever been enga No If "Yes", specify whe	• • •	indicate if the quality of service provided to the identified
	agency has been ver	rified as satisfactory:	indicate if the quality of service provided to the identified
	Not Applicable		
14	. Is the contractor currently involved	d in litigation with the State of	of Nevada?
	-	*	nd facts supporting approval of the contract:
	Not Applicable		
15	. The contractor is registered with th	ne Nevada Secretary of Stat	te's Office as a:
10.	Foreign Corporation	le Nevada Georetary of Otal	
40		e es the level Entity News (	
10.	. a. Is the Contractor Name the sam		
	No b. If "No", please exp	ndiri.	
47			
17.	a. Does the contractor have a curr Yes	ent Nevada State Business	License (SBL)?
18.	. a. Is the legal entity active and in g Yes	good standing with the Neva	ida Secretary of State's Office?
19.	Agency Field Contract Monitor:		
20.	Contract Status:		
	Contract Approvals:		
	Approval Level	User	Signature Date
	Budget Account Approval	ssands	12/18/2017 09:01:42 AM
	Division Approval	ssands	12/18/2017 09:01:45 AM
	Department Approval	ssands	12/18/2017 09:01:48 AM
	Department Approval Contract Manager Approval	ssands ssands	12/18/2017 09:01:48 AM 12/18/2017 09:12:20 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19577

1. Contract Number	19577			
			Legal Entity Name:	COIT SERVICES OF RENO LLC
Agency Name:	ADMIN - STATE PUBL DIVISION	IC WORKS		COIT SERVICES OF RENO LLC
Agency Code:	082		Address:	105 Parr Boulevard
Appropriation Un	it: <b>1349-12</b>			
Is budget authori available?:	ty Yes		City/State/Zip	RENO, NV 89512
If "No" please ex	blain: Not Applicable		Contact/Phone: Vendor No.: NV Business ID:	Bryan Johnson 775-322-4266 T29014945 NV20051259352
To what State Fis	cal Year(s) will the contra	ct be charged?	2018-2022	11120001200002
What is the source		d to pay the contrac	ctor? Indicate the pe	rcentage of each funding source if
General F		Fees	0.00 %	
Federal F	unds 0.00 %	Bonds	0.00 %	
Highway	Funds 0.00 %	X Other funding	100.00 % B&G B	Building Rental Revenue Income
Agency Reference		-		-
2. Contract start dat	e:			
a. Effective upor Examiner's ap		b. other effective of	date 01/19/2018	}
Anticipated	BOE meeting date 0	2/2018		
Retroactive?	No			
If "Yes", please e	xplain			
Not Applicable				
3. Termination Date	: <b>12/28/2021</b>			
Contract term:	3 years and 344	days		
4. Type of contract:	Contract			
Contract descript	on: Emergency rest	toratio		
5. Purpose of contra				1
This is a new co for state owned	ntract which provides or buildings in northern Ne	ngoing on-call clea vada.	aning and emergen	cy restoration/reconstruction services
6. NEW CONTRAC	Г			
The maximum an	nount of the contract for th	e term of the contra	act is: <b>\$23,900.00</b>	
Other basis for pa	syment: Payment specification	ations are outlined in	n Contractor's Respo	onse, Attachment AA.
JUSTIFICATION				
7. What conditions r	equire that this work be do	one?		
The State needs		s this to ensure the	rapid restoration of ing a natural or man	vital State resources, facilities and -made disaster.
8. Explain why State	employees in your agend	y or other State ag	encies are not able t	o do this work:
				disaster recovery services.
9. Were quotes or p	roposals solicited?		Yes	
	on (RFP) done by the Pure	chasing	No	

a. List the names of vendors that were solicited to submit proposals (include at least three):

II.

COIT SERVICES b. Soliciation Waiver: Not Ap	plicable	
c. Why was this contractor ch	-	
This is one of multiple contract	cts for emergency disaster recovery services	
d. Last bid date:	Anticipated re-bid date:	
D. Does the contract contain any	·	

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

No

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/12/2018 06:26:45 AM
Division Approval	ssands	01/12/2018 06:26:51 AM
Department Approval	ssands	01/12/2018 06:26:56 AM
Contract Manager Approval	ssands	01/12/2018 06:27:00 AM
Budget Analyst Approval	jrodrig9	01/19/2018 15:11:36 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19529

1. Contract Number:	19529			
			Legal Entity Name:	H2O Environmental, Inc.
Agency Name:	ADMIN - STATE PUBL	IC WORKS	Contractor Name:	H2O Environmental, Inc.
Agency Code:	082		Address:	3510 Barron Way
Appropriation Unit:	1349-12			Suite 200
Is budget authority available?:	Yes		City/State/Zip	Reno, NV 89511
If "No" please expl	ain: Not Applicable		Contact/Phone:	Kevin Anderson 775-351-2237
			Vendor No.:	PUR0002244
To ush at Otata Fire		the channel	NV Business ID:	NV19961214703
	al Year(s) will the contra	-	2018-2022	and the state of t
	pe paid by multiple fundir		·	rcentage of each funding source if
General Fu		Fees	0.00 %	
Federal Fu		Bonds	0.00 %	
Highway Fi		C Other funding	100.00 % B&G E	Building Rent Income Revenue
Agency Reference	#: ASD 2681366			
2. Contract start date	:			
a. Effective upon l Examiner's app		b. other effective of	date 02/01/2018	•
Anticipated B	OE meeting date 0	2/2018		
Retroactive?	No			
If "Yes", please ex	plain			
Not Applicable				
3. Termination Date:	01/31/2022			
Contract term:	4 years			
4. Type of contract:	Contract			
Contract descriptio	n: Environmental S	Svcs		
5. Purpose of contract	t:			
This is a new con in Northern Neva		g environmental a	nd waste managen	nent services for state-owned buildings
6. NEW CONTRACT				
The maximum amo	ount of the contract for the	e term of the contra	oct is: \$23,500.00	
Other basis for pay	ment: Please see attach	ment CC		
JUSTIFICATION				
7. What conditions re	quire that this work be do	one?		
All environmental a	nd hazardous waste mu	st be disposed of pr	roperly.	
8. Explain why State	employees in your agend	y or other State age	encies are not able t	o do this work:
B&G does not have	the personnel or equipr	nent to handle this	task.	
9. Were quotes or pro	posals solicited?		No	
	(RFP) done by the Purc	hasing	No	
	f vendors that were solic	ited to submit propo	osals (include at leas	st three):
Not Applicable				
b. Soliciation Waive	er: Not Applicable			

H.

c. Why was this contractor chosen in preference to other?

This is one of several vendors and per SAM .0338.0, each contractor will be contacted to bid on available jobs.

d. Last bid date: 12/01/2017 Anticipated re-bid date: 12/01/2020

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

B&G has used this vendor since 2002 and service is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

#### No If Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

## Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

#### 19. Agency Field Contract Monitor:

#### 20. Contract Status:

**Contract Approvals:** 

User	Signature Date
ssands	01/12/2018 06:28:13 AM
ssands	01/12/2018 06:28:18 AM
ssands	01/12/2018 06:28:22 AM
ssands	01/12/2018 06:29:05 AM
jrodrig9	01/18/2018 17:03:30 PM
	ssands ssands ssands ssands

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

DESCRIPTION OF CONTRACT			
1. Contract Number: 17330	Amendment Number:	2	
	Legal Entity Name:	LOPEZ, ROBERT DBA	
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Contractor Name:	LOPEZ, ROBERT DBA	
Agency Code: 082	Address:	STAY GREEN TREE SERV	ICE
Appropriation Unit: 1349-12		PO BOX 1335	
Is budget authority Yes available?:	City/State/Zip	CARSON CITY, NV 89702	
If "No" please explain: Not Applicable	Contact/Phone:	775-883-7899	
	Vendor No.:	T80931206A	
	NV Business ID:	NV20121010715	
To what State Fiscal Year(s) will the contract be charged?	2016-2020		
What is the source of funds that will be used to pay the con the contractor will be paid by multiple funding sources.	ntractor? Indicate the per-	centage of each funding sou	rce if
General Funds 0.00 % X Fees	100.00 %		
Federal Funds 0.00 % Bonds	0.00 %		
Highway Funds 0.00 % Other fundi	ing 0.00 %		
2. Contract start date:			
Examiner's approval? Anticipated BOE meeting date 02/2018			
Retroactive? No If "Yes", please explain			
Not Applicable			
3. Previously Approved 02/29/2020 Termination Date:			
Contract term: 4 years			
4. Type of contract: Contract			
Contract description: Arborist Services			
5. Purpose of contract:			
This is the second amendment to the original contract facilities in the Carson City and Reno area. This amend	which provides ongoin Iment increases the ma	g arborist services for stat ximum amount from \$60.00	e-owned 00 to
\$100,000 due to demand and cost of services being gre	eater than projected.		
6. CONTRACT AMENDMENT	ns \$ Info Accu	m \$ Action Accum \$	Agondo
			Agenda
1. The max amount of the original \$35,000 contract:			
a. Amendment 1: \$25,000	•		Yes - Action
2. Amount of current amendment \$40,000 (#2):		0.00 \$40,000.00	Yes - Info
3. New maximum contract \$100,000 amount:	0.00		
JUSTIFICATION			

7. What conditions require that this work be done?
 It is necessary to maintain grounds on state properties for safety and to have the expertise of the arborist.

8. Explain why State employees in your agency or other State agencies are not able to do this work: These projects are beyond the manpower, equipment and knowledge of Buildings and Grounds staff.

9. Were quotes or proposals solicited	1?	Yes						
Was the solicitation (RFP) done by Division?		No						
a. List the names of vendors that w	were solicited to submit p	proposals (include at least three):						
b. Soliciation Waiver: Not Applicable								
c. Why was this contractor chosen in preference to other?								
There is more than one contractor	for arborist work. Per SA	AM 0338.0, each contractor will be contacted to submit bids on not not solve a Public Works pre-qualified bidder.						
d. Last bid date: 11/01/201	5 Anticipated re-	bid date: 11/01/2020						
10. Does the contract contain any IT c	omponents?	No						
OTHER INFORMATION								
11. Is there an Indirect Cost Rate or P	ercentage Paid to the Co	ontractor?						
No If "Yes", please provi	de the Indirect Cost Rate	e or Percentage Paid to the Contractor						
Not Applicable								
12. a. Is the contractor a current emplo employee of the State of Nevada? No	oyee of the State of Neva	ada or will the contracted services be performed by a current						
	ployed by the State of Ne mployed by the State of I	evada within the last 24 months or will the contracted services be Nevada within the last 24 months?						
No								
c. Is the contractor employed by a	ov of Nevada's political s	ubdivisions or by any other government?						
c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?								
No If "Yes", please expla	in							
No If "Yes", please expla	in							
Not Applicable								
Not Applicable 13. Has the contractor ever been enga	nged under contract by a							
Not Applicable 13. Has the contractor ever been enga Yes If "Yes", specify wher	aged under contract by an and for which agency a ified as satisfactory:	ny State agency? Ind indicate if the quality of service provided to the identified						
Not Applicable 13. Has the contractor ever been enga Yes If "Yes", specify wher agency has been ver Since 2007 to present for Buildings	aged under contract by an and for which agency a ified as satisfactory: s and Grounds work is sa	ny State agency? Ind indicate if the quality of service provided to the identified atisfactory.						
Not Applicable         13. Has the contractor ever been engative         Yes       If "Yes", specify when agency has been ver         Since 2007 to present for Buildings         14. Is the contractor currently involved	aged under contract by an and for which agency a ified as satisfactory: s and Grounds work is sa in litigation with the Stat	ny State agency? Ind indicate if the quality of service provided to the identified atisfactory.						
Not Applicable         13. Has the contractor ever been engatives         Yes       If "Yes", specify wher agency has been ver         Since 2007 to present for Buildings         14. Is the contractor currently involved No         If "Yes", please provide	aged under contract by an and for which agency a ified as satisfactory: s and Grounds work is sa in litigation with the Stat	ny State agency? Ind indicate if the quality of service provided to the identified atisfactory.						
Not Applicable         13. Has the contractor ever been engative of the second	aged under contract by an and for which agency a fied as satisfactory: and Grounds work is sa in litigation with the Stat de details of the litigation	ny State agency? Ind indicate if the quality of service provided to the identified atisfactory.						
Not Applicable         13. Has the contractor ever been engative of the second	aged under contract by an and for which agency a fied as satisfactory: and Grounds work is sa in litigation with the Stat de details of the litigation the Nevada Secretary	ny State agency? Ind indicate if the quality of service provided to the identified atisfactory. The of Nevada? The and facts supporting approval of the contract: The of State's Office because the legal entity is a:						
Not Applicable         13. Has the contractor ever been engatives         Yes       If "Yes", specify wher agency has been ver         Since 2007 to present for Buildings         14. Is the contractor currently involved         No       If "Yes", please provid         Not Applicable         15. The contractor is not registered with Sole Proprietor         16. a. Is the Contractor Name the same	aged under contract by an in and for which agency a fied as satisfactory: and Grounds work is sa in litigation with the Stat de details of the litigation th the Nevada Secretary e as the legal Entity Nan	ny State agency? Ind indicate if the quality of service provided to the identified atisfactory. The of Nevada? The and facts supporting approval of the contract: The of State's Office because the legal entity is a: The and facts are as a service provided to the identified the atisfactory.						
Not Applicable         13. Has the contractor ever been engatives         Yes       If "Yes", specify wher agency has been ver         Since 2007 to present for Buildings         14. Is the contractor currently involved         No       If "Yes", please provid         Not Applicable         15. The contractor is not registered with Sole Proprietor         16. a. Is the Contractor Name the same Yes         17. a. Does the contractor have a current of the second sec	aged under contract by an in and for which agency a fied as satisfactory: and Grounds work is sa in litigation with the Stat de details of the litigation th the Nevada Secretary e as the legal Entity Nan	ny State agency? Ind indicate if the quality of service provided to the identified atisfactory. The of Nevada? The and facts supporting approval of the contract: The of State's Office because the legal entity is a: The and facts are as a service provided to the identified the atisfactory.						
Not Applicable         13. Has the contractor ever been engative of the second of the	aged under contract by an in and for which agency a fied as satisfactory: and Grounds work is sa in litigation with the Stat de details of the litigation th the Nevada Secretary e as the legal Entity Nan	ny State agency? Ind indicate if the quality of service provided to the identified atisfactory. The of Nevada? The and facts supporting approval of the contract: The of State's Office because the legal entity is a: The and facts are as a service provided to the identified the atisfactory.						
Not Applicable         13. Has the contractor ever been engatives         Yes       If "Yes", specify wher agency has been ver         Since 2007 to present for Buildings         14. Is the contractor currently involved         No       If "Yes", please provid         Not Applicable         15. The contractor is not registered with Sole Proprietor         16. a. Is the Contractor Name the same Yes         17. a. Does the contractor have a current Yes         18. Not Applicable	aged under contract by an in and for which agency a fied as satisfactory: and Grounds work is sa in litigation with the Stat de details of the litigation th the Nevada Secretary e as the legal Entity Nan	ny State agency? Ind indicate if the quality of service provided to the identified atisfactory. The of Nevada? The and facts supporting approval of the contract: The of State's Office because the legal entity is a: The and facts are as a service provided to the identified the atisfactory.						
Not Applicable         13. Has the contractor ever been engatives         Yes       If "Yes", specify wher agency has been ver         Since 2007 to present for Buildings         14. Is the contractor currently involved         No       If "Yes", please provid         Not Applicable         15. The contractor is not registered with Sole Proprietor         16. a. Is the Contractor Name the same Yes         17. a. Does the contractor have a currently involved Yes         18. Not Applicable         19. Agency Field Contract Monitor:         20. Contract Status:	aged under contract by an in and for which agency a fied as satisfactory: and Grounds work is sa in litigation with the Stat de details of the litigation th the Nevada Secretary e as the legal Entity Nan	ny State agency? Ind indicate if the quality of service provided to the identified atisfactory. The of Nevada? The and facts supporting approval of the contract: The of State's Office because the legal entity is a: The and facts are as a service provided to the identified the atisfactory.						
Not Applicable         13. Has the contractor ever been engatives         Yes       If "Yes", specify when agency has been ver         Since 2007 to present for Buildings         14. Is the contractor currently involved         No       If "Yes", please provid         Not Applicable         15. The contractor is not registered with Sole Proprietor         16. a. Is the Contractor Name the same Yes         17. a. Does the contractor have a currently Yes         18. Not Applicable         19. Agency Field Contract Monitor:         20. Contract Status:         Contract Approvals:	aged under contract by an and for which agency a ified as satisfactory: a and Grounds work is sa in litigation with the Stat de details of the litigation th the Nevada Secretary e as the legal Entity Nan ent Nevada State Busine	ny State agency? Ind indicate if the quality of service provided to the identified atisfactory. The of Nevada? In and facts supporting approval of the contract: The of State's Office because the legal entity is a: Ine? Dess License (SBL)?						
Not Applicable         13. Has the contractor ever been engatives         Yes       If "Yes", specify wher agency has been ver since 2007 to present for Buildings         14. Is the contractor currently involved         No       If "Yes", please provid         Not Applicable         15. The contractor is not registered with Sole Proprietor         16. a. Is the Contractor Name the same Yes         17. a. Does the contractor have a currently involved         18. Not Applicable         19. Agency Field Contract Monitor:         20. Contract Status:         Contract Approvals:         Approval Level	aged under contract by an ified as satisfactory: a and Grounds work is sa in litigation with the Stat de details of the litigation th the Nevada Secretary e as the legal Entity Nan ent Nevada State Busine	ny State agency? Ind indicate if the quality of service provided to the identified atisfactory. The of Nevada? The and facts supporting approval of the contract: The of State's Office because the legal entity is a: The? The set License (SBL)?						
Not Applicable         13. Has the contractor ever been engatives         Yes       If "Yes", specify wher agency has been ver         Since 2007 to present for Buildings         14. Is the contractor currently involved         No       If "Yes", please provid         Not Applicable         15. The contractor is not registered with Sole Proprietor         16. a. Is the Contractor Name the same Yes         17. a. Does the contractor have a currently involved         Yes         18. Not Applicable         19. Agency Field Contract Monitor:         20. Contract Status:         Contract Approvals:         Approval Level         Budget Account Approval	aged under contract by an ified as satisfactory: a and for which agency a ified as satisfactory: a and Grounds work is sa in litigation with the Stat de details of the litigation the Nevada Secretary e as the legal Entity Nan ent Nevada State Busine User ssands	ny State agency? Ind indicate if the quality of service provided to the identified atisfactory. te of Nevada? and facts supporting approval of the contract: of State's Office because the legal entity is a: ne? ess License (SBL)? Signature Date 01/12/2018 07:10:52 AM						
Not Applicable         13. Has the contractor ever been engatives         Yes       If "Yes", specify when agency has been ver         Since 2007 to present for Buildings         14. Is the contractor currently involved No         Not Applicable         15. The contractor is not registered with Sole Proprietor         16. a. Is the Contractor Name the same Yes         17. a. Does the contractor have a currently involved Yes         18. Not Applicable         19. Agency Field Contract Monitor:         20. Contract Status:         Contract Approvals:         Approval Level         Budget Account Approval	aged under contract by an and for which agency a ified as satisfactory: a and Grounds work is sa in litigation with the Stat de details of the litigation th the Nevada Secretary e as the legal Entity Nan ent Nevada State Busine User ssands ssands	ny State agency? Ind indicate if the quality of service provided to the identified atisfactory. e of Nevada? and facts supporting approval of the contract: of State's Office because the legal entity is a: ne? ess License (SBL)? Signature Date 01/12/2018 07:10:52 AM 01/12/2018 07:10:57 AM						

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19505

1	. Contract Number:	19505				
					Legal Entity Name:	OLCESE CONSTRUCTION COMPANY
	Agency Name:	ADMIN - STATE I DIVISION		/ORKS	Contractor Name:	OLCESE CONSTRUCTION COMPANY
	Agency Code:	082			Address:	125 INDUSTRIAL PKWY
	Appropriation Unit:	1349-12				
	Is budget authority available?:	Yes			City/State/Zip	MOUND HOUSE, NV 89706-7700
	If "No" please expla	ain: Not Applicable			Contact/Phone:	775-882-1647
					Vendor No.:	T29035459
					NV Business ID:	NV20101783346
	To what State Fisca	al Year(s) will the c	ontract be	charged?	2018-2022	
	What is the source the contractor will b				tor? Indicate the per	centage of each funding source if
	General Fur	nds 0.00 %	F	Fees	0.00 %	
	Federal Fur	nds 0.00 %	E	Bonds	0.00 %	
	Highway Fu		X	Other funding	100.00 % Buildiı	ng Rental Income Revenue
	Agency Reference	#: ASD 26651	11			
2.	Contract start date:					
	a. Effective upon B Examiner's appr		or b.o	ther effective d	ate 01/01/2018	
	Anticipated BC	DE meeting date	02/201	18		
	Retroactive?	No				
	If "Yes", please exp					
	Not Applicable					
3	Termination Date:	11/30/2021				
0.	Contract term:	3 years and	1 334 days	8		
		-		~		
4.	Type of contract:	Contract				
	Contract description		agement			
5.	Purpose of contract					
	This is a new cont services for state-	ract that provides owned facilities ir	on-call c Northerr	onstruction, s 1 Nevada.	torm damage, prop	perty damage clean-up and disposal
6.	NEW CONTRACT					
	The maximum amo	unt of the contract	or the terr	n of the contra	ct is: \$45,000.00	
	Payment for service	es will be made at t	ne rate of	\$0.00 per job		
	Other basis for pays \$375 per dump;30 y	ment: 40-yard bin \$ /ard closed top bin	450 per di \$495 per (	ump; 30 yard b dump.	in \$425 per dump;20	0 yard bin \$400 per dump;10 yard bin
J	USTIFICATION					
7.	What conditions red	uire that this work	be done?			
	B&G is required to I	keep state-owned p	roperties	in a clean and :	safe environment foi	r employees and visitors.
8.	Explain why State e	employees in your a	gency or o	other State age	encies are not able to	o do this work:
	B&G does not have					
9.	Were quotes or pro	posals solicited?			No	
	Was the solicitation Division?		Purchasir	ng	No	
	a. List the names of	vendors that were	solicited t	o submit propo	sals (include at leas	t three):
	Not Applicable					
ntrac	t #: 19505			Page 1 of	2	12

II.

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Olcese will be able to provide services with more flexibility and is a secondary vendor to Waste Management. d. Last bid date: 11/01/2017 Anticipated re-bid date: 10/31/2021

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain	If "Yes", please explain
-----------------------------	--------------------------

### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

No If Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/18/2017 10:36:13 AM
Division Approval	ssands	12/18/2017 10:36:16 AM
Department Approval	ssands	12/18/2017 10:36:20 AM
Contract Manager Approval	ssands	12/18/2017 10:36:23 AM
Budget Analyst Approval	jrodrig9	01/01/2018 20:13:27 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19549

	. Contract Number.	1334	3					
						Legal Entity Name:	DG KOCH ASSOCIATES LLC	
	Agency Name:	ADM DIVIS	IN - STATE P SION	UBLIC	WORKS	Contractor Name:	DG KOCH ASSOCIATES LLC	
	Agency Code:	082				Address:	2920 S JONES BLVD.	
	Appropriation Unit:	1535	-33				SUITE 100	
	Is budget authority available?:		Yes			City/State/Zip	LAS VEGAS, NV 89146-5394	
	lf "No" please expla	ain: N	ot Applicable			Contact/Phone:	702-221-5160	
						Vendor No.:	T29026336	
						NV Business ID:	NV20061487757	
	To what State Fisca		· ·		•	2018-2021		
	What is the source the contractor will b	of fun e paid	ds that will be I by multiple fu	used to Inding	o pay the contrac sources.	ctor? Indicate the pe	rcentage of each funding source if	
	General Fur	nds	0.00 %		Fees	0.00 %		
	Federal Fun	nds	0.00 %	Х	Bonds	100.00 %		
	Highway Fu	Inds	0.00 %		Other funding	0.00 %		
	Agency Reference	#:	111664					
2	. Contract start date:							
	a. Effective upon B Examiner's appr	Board o roval?	of <b>No</b>	or b	other effective of	date 01/01/2018	}	
	Anticipated BC	DE me	eting date	02/2	2018			
	Retroactive?		No					
	If "Yes", please exp	lain						
	Not Applicable							
3	. Termination Date:		06/30/2021					
	Contract term:		3 years and	180 da	ays			
4	. Type of contract:		Contract					
	Contract description	n:	Arch/Eng					
5	. Purpose of contract	t:						
	This is a new cont	ract to	o provide pro	fessio	nal architectura	al/engineering servi	ices for the Caliente Youth Center	
	HVAC Systems Re	eplace admin	ment CIP pro	ject to vices f	include mecha or the replacem	nical and electrical ent of rooftop HVA	l design documents, bid documents C system for the gymnasium, Contract No.111664.	
6.	NEW CONTRACT							

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$43,000.00** Other basis for payment: Monthly progress payments based on services provided.

## **II. JUSTIFICATION**

- 7. What conditions require that this work be done? 2017 Agency CIP.
- 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. W	ere quotes or proposals solicited?	No
	as the solicitation (RFP) done by the Purchasing	No

Not Applicable							
b. Soliciation Waiver: Profession	•	·					
c. Why was this contractor chose	n in preference to	other?					
d. Last bid date: Anticipated re-bid date:							
	•						
0. Does the contract contain any IT	components?	No					
OTHER INFORMATION							
1. Is there an Indirect Cost Rate or F	Percentage Paid to	the Contractor?					
	-	st Rate or Percentage Paid to the Contractor					
Not Applicable							
employee of the State of Nevada	oyee of the State	of Nevada or will the contracted services be performed by a current					
No							
performed by someone formerly e	ployed by the Stat mployed by the St	te of Nevada within the last 24 months or will the contracted services be tate of Nevada within the last 24 months?					
No							
		litical subdivisions or by any other government?					
No If "Yes", please expl Not Applicable							
3//							
3. Has the contractor ever been eng	•						
agency has been ve	n and for which ag rified as satisfacto	ency and indicate if the quality of service provided to the identified ry:					
Not Applicable							
4. Is the contractor currently involved	•						
	de details of the li	tigation and facts supporting approval of the contract:					
Not Applicable							
<ol> <li>The contractor is registered with the Nevada Corporation</li> </ol>	ne Nevada Secreta	ary of State's Office as a:					
6. a. Is the Contractor Name the san Yes	ie as the legal Ent	ity Name?					
<ol> <li>a. Does the contractor have a curr Yes</li> </ol>	ent Nevada State	Business License (SBL)?					
8. a. Is the legal entity active and in g Yes	good standing with	the Nevada Secretary of State's Office?					
9. Agency Field Contract Monitor: Bassi, Brian, Project Manager	Ph: 775-684-4141						
0. Contract Status:							
Contract Approvals:							
Approval Level	User	Signature Date					
Budget Account Approval	lmars1	12/15/2017 14:24:04 PM					
Division Approval	Imars1	12/15/2017 14:24:08 PM					
Department Approval	Imars1	12/15/2017 14:24:11 PM					
On stand Manager Annual at	Imoro1	12/15/2017 14:24:13 PM					
Contract Manager Approval Budget Analyst Approval	lmars1 jrodrig9	01/01/2018 19:21:15 PM					

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19618

-					
				Legal Entity Name:	MELROY ENGINEERING, INC DBA
	Agency Name:	ADMIN - STATE P DIVISION	UBLIC WORKS	Contractor Name:	MELROY ENGINEERING, INC DBA
	Agency Code:	082		Address:	MELROY ENGINEERING CONSULTANTS
	Appropriation Unit:	1535-27			4599 LONGLEY LANE
	Is budget authority available?:	Yes		City/State/Zip	RENO, NV 89502
	If "No" please expla	ain: Not Applicable		Contact/Phone: Vendor No.: NV Business ID:	775-828-4889 T29022618 NV19971093631
	To what State Fisca	al Year(s) will the co	ntract be charged?	2018-2021	
		of funds that will be be paid by multiple fu		actor? Indicate the per	rcentage of each funding source if
	General Fu	nds 0.00 %	Fees	0.00 %	
	Federal Fur	nds 0.00 %	X Bonds	100.00 %	
	Highway Fu	inds 0.00 %	Other funding	g 0.00 %	
	Agency Reference	#: 111756			
2	. Contract start date:				
	a. Effective upon B Examiner's appr	Board of <b>No</b> roval?	or b. other effective	e date 01/18/2018	i
	Anticipated BC	DE meeting date	02/2018		
	Retroactive?	No			
	If "Yes", please exp	lain			
	Not Applicable				
3.	Termination Date:	06/30/2021			
	Contract term:	3 years and	163 days		
4.	Type of contract:	Contract			
	Contract description	n: Arch/Engi			
5.	Purpose of contract				
	This is a new cont	ract to provide pro	fessional architectu	ral/engineering servi	ces for the Northern Nevada Child and

This is a new contract to provide professional architectural/engineering services for the Northern Nevada Child and Adolescent Services - Emergency Generator Upgrades CIP project to include design, construction and bid documents for the installation of a new 350KW generator at the Reno facility: CIP Project No. 17-M11; SPWD Contract No. 111756.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,500.00** Other basis for payment: Monthly progress payments based on services provided.

### **II. JUSTIFICATION**

- 7. What conditions require that this work be done? 2017 Agency CIP.
- 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established b	d by
the Legislature.	
Consultants are selected based on their ability to provide design and engineering services to meet the goals established t	d by

9.	were quotes or proposals solicited?	NO
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not	Applic	able
INOL	Applic	abic

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

No

10. Does the contract contain any IT components?

# **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

#### Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor: Davidow, Cliff, Project Manager Ph: 775-684-4141
- 20. Contract Status:
  - Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lmars1	01/10/2018 08:57:04 AM
Division Approval	lmars1	01/10/2018 08:57:07 AM
Department Approval	lmars1	01/10/2018 08:57:10 AM
Contract Manager Approval	Imars1	01/10/2018 08:57:12 AM
Budget Analyst Approval	jrodrig9	01/18/2018 16:41:30 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19556

			Legal Entity Name:	SOUTHWEST ELECTRITECH SERVICES LLC
Agency Name:	ADMIN - STATE PU DIVISION	BLIC WORKS	Contractor Name:	SOUTHWEST ELECTRITECH SERVICES LLC
Agency Code:	082		Address:	3711 REGULUS AVE.
Appropriation Unit:	1565-74			SUITE 2
ls budget authority available?:	Yes		City/State/Zip	LAS VEGAS, NV 89102-8346
If "No" please expla	ain: Not Applicable		Contact/Phone:	702-685-5510
			Vendor No.:	T29030016
			NV Business ID:	NV20081607937
To what State Fisca	al Year(s) will the con	tract be charged?	2018-2021	
What is the source the contractor will b	of funds that will be u be paid by multiple fur	sed to pay the contra ding sources.	ctor? Indicate the per	rcentage of each funding source if
General Fu	nds 0.00 %	Fees	0.00 %	
Federal Fur	nds 0.00 %	X Bonds	100.00 %	
Highway Fu	unds 0.00 %	Other funding	0.00 %	
Agency Reference	#: 111732			
2. Contract start date:				
a. Effective upon E Examiner's app		or b. other effective	date 01/01/2018	i de la constante de la constan
Anticipated B0	DE meeting date	02/2018		
Retroactive?	No			
If "Yes", please exp	lain			
Not Applicable				
3. Termination Date:	06/30/2021			
Contract term:	3 years and 1	80 days		
4. Type of contract:	Contract			
Contract description				
5. Purpose of contract				
This is a new cont	tract to provide profe	essional mechanical	and electrical serv	ices for the Lovelock Correctional
Center - Central W	arehouse and Culin	arv Refrigeration Un	it Replacements Cl	P project to included the installation of

Center - Central Warehouse and Culinary Refrigeration Unit Replacements CIP project to included the installation of electrical power monitoring equipment and power data recording devices sufficient to provide detailed voltage, amperes and kilowatt demands and circuit loads: CIP Project No. 15-M10; SPWD Contract No. 111732.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$11,235.00 Other basis for payment: Monthly progress payments based on services provided.

#### **II. JUSTIFICATION**

7. What conditions require that this work be done?

2015 Agency CIP.

#### Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Mechanical & Electrical are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature. к.

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

NIA	A	licable
INGL	ADD	iicaoie
11101	r ipp	noabio

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

No

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No \_\_\_\_\_If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

### Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor: Dobson, TJ, Project Manager Ph: 775-684-4141
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/19/2017 08:44:26 AM
Division Approval	lmars1	12/19/2017 08:44:29 AM
Department Approval	Imars1	12/19/2017 08:44:32 AM
Contract Manager Approval	lmars1	12/19/2017 08:44:34 AM
Budget Analyst Approval	jrodrig9	01/01/2018 19:06:03 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19543

	. oomaaoemambon	1001	•					
						Legal Entity Name:	CROOK,	RAYMOND P DBA
	Agency Name:		IN - STATE I SION	PUBLIC	WORKS	Contractor Na	ime: CROOK,	RAYMOND P DBA
	Agency Code:	082				Address:	RPC RO	OF CONSULTING SERVICES
	Appropriation Unit:	1585	-43				14370 M	DUNT SNOW DR.
	ls budget authority available?:		Yes			City/State/Zip	RENO, N	V 89511-9185
	If "No" please expla	ain: N	ot Applicable			Contact/Phon	e: 775-339-	9396
						Vendor No.:	T290137	70
						NV Business	ID: NV20101	198067
	To what State Fisca	al Yea	r(s) will the c	ontract	be charged?	2018-2021		
	What is the source the contractor will b	of fun be paid	ds that will be d by multiple f	e used <sup>-</sup> iunding	to pay the contra sources.	actor? Indicate th	e percentage o	f each funding source if
	General Fu	nds	0.00 %		Fees	0.00 %		
	Federal Fur	nds	0.00 %	Х	Bonds	100.00 %		
	Highway Fu	unds	0.00 %		Other funding	g 0.00 %		
	Agency Reference	#:	11.1674					
2	. Contract start date:							
	a. Effective upon E Examiner's appr	Board or roval?	of <b>No</b>	or b	o. other effective	e date 01/01/	2018	
	Anticipated BC	OE me	eting date	02/	2018			
	Retroactive?		No					
	If "Yes", please exp	blain						
	Not Applicable							
3	Termination Date:		06/30/2021					
	Contract term:		3 years and	d 180 d	ays			
4	Type of contract:		Contract					
	Contract description	n:	Arch/Eng					
5	Purpose of contract	t:						
	Center Roof Repla	new r	nt - Housing oof, bid doc	Unit 4 ument	CIP project to s, roof plans ar	include recomn nd specifications	nendations for s, quality assu	e Warm Springs Correctional removal of current roof and rance and final roof
~								

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$39,125.00** Other basis for payment: Monthly progress payments based on services provided.

#### **II. JUSTIFICATION**

- 7. What conditions require that this work be done?
  - 2017 Agency CIP.

#### 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing	No
Division?	

Not Applicable         b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)         c. Why was this contractor chosen in preference to other?         Demonstrated the required expertise for work on this project.         d. Last bid date:       Anticipated re-bid date:         10. Does the contract contain any IT components?       No
c. Why was this contractor chosen in preference to other?          Demonstrated the required expertise for work on this project.         d. Last bid date:       Anticipated re-bid date:
Demonstrated the required expertise for work on this project.         d. Last bid date:       Anticipated re-bid date:
d. Last bid date: Anticipated re-bid date:
· ·
10. Does the contract contain any IT components? No
III. OTHER INFORMATION
11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
Not Applicable
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No
b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No
c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
Not Applicable
13. Has the contractor ever been engaged under contract by any State agency?
No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Not Applicable
14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name?

#### Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:

Falconer, Mark, Project Manager Ph: 775-684-4141

20. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/14/2017 08:31:06 AM
Division Approval	Imars1	12/14/2017 08:31:09 AM
Department Approval	Imars1	12/14/2017 08:31:13 AM
Contract Manager Approval	Imars1	12/14/2017 08:31:16 AM
Budget Analyst Approval	jrodrig9	01/01/2018 16:34:56 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19500

1	. Contract Number:	19500			
				Legal Entity Name:	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.
	Agency Name:	ADMIN - STATE PUBLI DIVISION	C WORKS	Contractor Name:	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.
	Agency Code:	082		Address:	dba H+K
	Appropriation Unit:	1590-91			5485 RENO CORPORATE DR STE 100
	Is budget authority available?:	Yes		City/State/Zip	RENO, NV 89511-2262
	If "No" please expla	in: Not Applicable		Contact/Phone:	775-332-6640
				Vendor No.:	T80984709
				NV Business ID:	NV19941047730
	To what State Fisca	I Year(s) will the contract	t be charged?	2018-2021	
	What is the source the contractor will b	of funds that will be used e paid by multiple funding	to pay the contrac g sources.	ctor? Indicate the per	rcentage of each funding source if
	General Fu	nds 0.00 %	Fees	0.00 %	
	Federal Fur	ds 0.00 % X	Bonds	100.00 %	
	Highway Fu	nds 0.00 %	Other funding	0.00 %	
2	. Contract start date:				
	a. Effective upon E Examiner's appr	oval?	b. other effective of	date 12/20/2017	,
	Anticipated BC	E meeting date 01	/2018		
	Retroactive?	No			
	If "Yes", please exp	lain			
	Not Applicable				
3	. Termination Date:	06/30/2021			
Ŭ	Contract term:	3 years and 192	days		
4	. Type of contract:	Contract			
	Contract description	Roofing Replace	ment		
5	. Purpose of contract				
	Annex - Roofing R construction admi	eplacement and Roof S	eismic Stabilizat he installation of	ion CIP project to in a single ply roofing	ices for the Heroes Memorial Building nclude design, construction, bid and g system and seismic upgrade for the b. 111642
6	. NEW CONTRACT				
	The maximum amo	unt of the contract for the	term of the contra	nct is: \$48,365.00	
	Other basis for pay	nent: Monthly progress p	ayments based or	n services provided.	
J	USTIFICATION				
7	. What conditions rec	uire that this work be dor	ne?		
	2017 CIP				
8	. Explain why State e	mployees in your agency	or other State ag	encies are not able t	o do this work:
	Professional Agricu Consultants are sel the Legislature.	tural/Engineering are pro acted based on their abili	vided by SPWD to ty to provide desig	o support the State C In and engineering s	Capital Improvement Program. ervices to meet the goals established by
9	. Were quotes or pro	osals solicited?		No	
_	• •	(RFP) done by the Purch	asing	No	
	a. List the names of	vendors that were solicit	ed to submit propo	osals (include at leas	st three):

a. List the names of vendors that were solicited to submit proposals (include at least three):

Π.

Not	Applicable
-----	------------

#### b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Kirsten Nalley, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	11/28/2017 14:29:31 PM
Division Approval	ddav12	11/28/2017 14:29:33 PM
Department Approval	ddav12	11/28/2017 14:29:36 PM
Contract Manager Approval	ddav12	11/28/2017 14:29:39 PM
Budget Analyst Approval	jrodrig9	12/20/2017 17:44:52 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19550

	Contract Number.	10000			
				Legal Entity Name:	COPOULOS, JOHN P DBA
	Agency Name:	ADMIN - STATE P DIVISION		Contractor Name:	COPOULOS, JOHN P DBA
	Agency Code:	082		Address:	JP COPOULOS ARCHITECT
	Appropriation Unit:	All Appropriation	S		PO BOX 2517
	Is budget authority available?:	No		City/State/Zip	CARSON CITY, NV 89702
	If "No" please expla where the project w funding and contract with the initiating ag and expenditure au expenditure catego 2013. 100% Agency funde	rill be managed by t ctor payment respor gency. For this cont thority will reside in ry 68 ONE SHOT A	he SPWD, but all nsibilities will remain tract the funding the Account 4162,	Contact/Phone:	775-720-4051
				Vendor No.:	T81019637
				NV Business ID:	NV20101431422
	To what State Fisca	al Year(s) will the co	ntract be charged?	2018-2022	
	What is the source the contractor will b	of funds that will be e paid by multiple fu	used to pay the contrac unding sources.	tor? Indicate the pe	rcentage of each funding source if
	General Fu	nds 0.00 %	Fees	0.00 %	
	X Federal Fur	ids 100.00 %	Bonds	0.00 %	
	Highway Fu		Other funding	0.00 %	
	Agency Reference	#: 111634			
2.	Contract start date:				
á	a. Effective upon B Examiner's appr		or b. other effective of	late 01/01/2018	1
	Anticipated BC	DE meeting date	02/2018		
	Retroactive?	No			
	lf "Yes", please exp	lain			
1	Not Applicable				
3.	Termination Date:	06/30/2022			
	Contract term:	4 years and	180 days		
4.	Type of contract:	Contract			
	Contract description	: Arch/Eng			
	Purpose of contract	-			
1			fessional architectura	l/engineering servi	ces for the Fort Churchill Adobe
	Rehabilitation proj	ect and will includ	e architectural design	and construction a	administration through construction for

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,550.00** 

Other basis for payment: Monthly progress payments based on services provided.

### **II. JUSTIFICATION**

7. What conditions require that this work be done? 2018 Agency CIP.

Project No. 18-A023; SPWD Contract No. 111634.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

the rehabilitation of the adobe walls and construction documents for all of the unoccupied buildings on site CIP

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature. 9. Were quotes or proposals solicited? No

9. Were	e quotes or proposals solicited	1?	No
Was Divis	the solicitation (RFP) done by sion?	y the Purchasing	No
a. Li	st the names of vendors that v	were solicited to submit pr	roposals (include at least three);
Not /	Applicable		
b. Sc	pliciation Waiver: Professiona	al Service (As defined in	NAC 333.150)
c. W	hy was this contractor chosen	in preference to other?	
d. La	ast bid date:	Anticipated re-b	vid date:
10. Does	s the contract contain any IT c	omponents?	No
III. OTHE	R INFORMATION		
11. Is the	ere an Indirect Cost Rate or P	ercentage Paid to the Co	ntractor?
	No If "Yes", please provi	de the Indirect Cost Rate	or Percentage Paid to the Contractor
Not A	Applicable		
empl	oyee of the State of Nevada?	oyee of the State of Neva	da or will the contracted services be performed by a current
	No		
b. Wa perfo	as the contractor formerly emp ormed by someone formerly er	ployed by the State of Ne mployed by the State of N	vada within the last 24 months or will the contracted services be levada within the last 24 months?
	No		
c. Is	the contractor employed by ar	ny of Nevada's political su	ubdivisions or by any other government?
	No If "Yes", please expla	• •	
	Applicable		
A			State analysis
	the contractor ever been enga	• •	
	No If "Yes", specify wher agency has been veri		nd indicate if the quality of service provided to the identified
Not A	Applicable		
14. Is the	e contractor currently involved	in litigation with the State	e of Nevada?
	No If "Yes", please provid	de details of the litigation	and facts supporting approval of the contract:
Not A	Applicable		
		the Nevedo Secretary	of State's Office because the legal entity is a:
	Proprietor	In the Nevada Secretary C	of State's Office because the legal entity is a.
16 a lei	the Contractor Name the sam	e as the legal Entity Nam	e?
	les	e as the legal childy Nam	6:
	bes the contractor have a curre (es	ent Nevada State Busines	ss License (SBL)?
18. Not A	Applicable		
19. Agen	cy Field Contract Monitor:		
-	oby, Robbie, Project Manager	Ph: 775-684-4141	
20. Conti	ract Status:		
Conti	ract Approvals:		
A	pproval Level	User	Signature Date
	Budget Account Approval	Imars1	12/15/2017 15:12:44 PM
	Division Approval	Imars1	12/15/2017 15:12:47 PM
	epartment Approval	Imars1	12/15/2017 15:12:49 PM
	Contract Manager Approval	Imars1	12/15/2017 15:12:52 PM
		indial	01/01/2010 10:07:40 DM

**Budget Analyst Approval** 

01/01/2018 19:27:48 PM

jrodrig9

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19595

							Legal Entity Name:	Stories in Place LLC
	Agency Name	e:		1 - DIREC	TOR'S O	FFICE	Contractor Name:	Stories in Place LLC
	Agency Code		087				Address:	2370 Watt Street
	Appropriation		1029-1	2				
	Is budget auth available?:			Yes	i		City/State/Zip	Reno, NV 89509
	If "No" please	explai	n: Not	t Applicat	le		Contact/Phone:	Alicia Barber 775-771-3975
	·	·					Vendor No.:	T32005533
							NV Business ID:	NV20151097667
	To what State	Fisca	l Year(	s) will the	contract	be charged?	2018	
		ource o	of funds	s that will	be used t	o pay the contrac	ctor? Indicate the per	rcentage of each funding source if
	Gener		•	0.00 %	0	Fees	0.00 %	
	X Federa	al Fun	ds	40.00 %		Bonds	0.00 %	
	Highw			0.00 %	х	Other funding		nunity Foundation
0	Ū	•						
Ζ.	Contract start					. other effective o	1-t- 04/40/2049	
	a. Effective u Examiner's	pon Bo s appro	oval?	f N	o or d	. other effective c	late 01/19/2018	
				ting date	03/2	2018		
	Retroactive?			No				
	If "Yes", pleas	e expl	ain					
	Not Applicab	le						
3	Termination D	)ate:		06/30/201	8			
	Contract term			161 days				
4.	Type of contra	act:	(	Contract				
	Contract desc		: 1	Women's	Exhibit			
5.	Purpose of co	ntract:						
	This is a new contract to provide development, design and implementation services for an exhibit, which will display women's past and present contributions to Nevada's heritage, traditions, and history. This exhibit will be located in the Breezeway of the State Capitol building.							
6	NEW CONTR	ACT						
0.	-		int of th	he contra	ct for the t	erm of the contra	oct is: \$11,350.00	
	USTIFICATIC						·····	
						•		
7.	What condition							· · · · · · · · · · · · · · · · · · ·
	Commission is	s charg	ged wit	h the duty	/ to study	the changing and	d developing roles of	d contributions of women in the state. The women in society, including the mend proposed legislation.
8.	Explain why S	tate er	nploye	es in you	r agency o	or other State ag	encies are not able t	o do this work:
	Lack the expe	rtise.						
9.	Were quotes of	or prop	osals s	solicited?			No	
	Was the solici Division?	tation	(RFP)	done by t	he Purcha	sing	No	
		nes of	vendor	rs that we	re solicite	d to submit propo	osals (include at leas	t three):
	Not Applicable					P.0P.		
	b. Soliciation \		: Not 4	Applicabl	e			
	c. Why was th					ce to other?		

Н.

	awarded the grant.						
d. Last bid date:	Anticipated re-bid date:						
0. Does the contract contain any IT	omponents? No						
OTHER INFORMATION							
1. Is there an Indirect Cost Rate or F	ercentage Paid to the Contractor	2					
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor							
Not Applicable							
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a curre employee of the State of Nevada?							
No							
performed by someone formerly e	ployed by the State of Nevada wit mployed by the State of Nevada v	hin the last 24 months or will the contracted services be vithin the last 24 months?					
Νο							
c. Is the contractor employed by a	-	ns or by any other government?					
No If "Yes", please expla	in	h					
Not Applicable							
3. Has the contractor ever been enga	iged under contract by any State	agency?					
No If "Yes", specify whe agency has been ve		te if the quality of service provided to the identified					
Not Applicable							
4. Is the contractor currently involved	in litigation with the State of Neva	ada?					
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:							
Not Applicable							
5. The contractor is registered with the	e Nevada Secretary of State's Of	fice as a:					
Nevada Corporation							
<ol><li>a. Is the Contractor Name the san Yes</li></ol>	e as the legal Entity Name?						
	ent Nevada State Business Licen						
<ol> <li>a. Does the contractor have a curr Yes</li> </ol>		se (SBL)?					
Yes 8. a. Is the legal entity active and in g Yes							
Yes 8. a. Is the legal entity active and in g Yes 9. Agency Field Contract Monitor:	ood standing with the Nevada Se						
Yes 8. a. Is the legal entity active and in g Yes 9. Agency Field Contract Monitor: Molly Walt, Management Analys	ood standing with the Nevada Se						
Yes 8. a. Is the legal entity active and in g Yes 9. Agency Field Contract Monitor: Molly Walt, Management Analys 0. Contract Status:	ood standing with the Nevada Se						
Yes 8. a. Is the legal entity active and in g Yes 9. Agency Field Contract Monitor: Molly Walt, Management Analys 0. Contract Status: Contract Approvals:	ood standing with the Nevada Se	cretary of State's Office?					
Yes 8. a. Is the legal entity active and in g Yes 9. Agency Field Contract Monitor: Molly Walt, Management Analys 0. Contract Status: Contract Approvals: Approval Level	ood standing with the Nevada Se II Ph: 775-684-0296 User Sigr	cretary of State's Office? ature Date					
Yes 8. a. Is the legal entity active and in g Yes 9. Agency Field Contract Monitor: Molly Walt, Management Analys 0. Contract Status: Contract Approvals: Approval Level Budget Account Approval	ood standing with the Nevada Se II Ph: 775-684-0296 User Sigr amarangi 01/1	cretary of State's Office? ature Date 6/2018 15:39:54 PM					
Yes 8. a. Is the legal entity active and in g Yes 9. Agency Field Contract Monitor: Molly Walt, Management Analys 0. Contract Status: Contract Status: Approvals: Approval Level Budget Account Approval Division Approval	ood standing with the Nevada Se II Ph: 775-684-0296 User Sigr amarangi 01/1 amarangi 01/1	cretary of State's Office? ature Date 6/2018 15:39:54 PM 6/2018 15:39:57 PM					
Yes 8. a. Is the legal entity active and in g Yes 9. Agency Field Contract Monitor: Molly Walt, Management Analys 0. Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval	ood standing with the Nevada Se II Ph: 775-684-0296 User Sigr amarangi 01/1 amarangi 01/1 amarangi 01/1	cretary of State's Office? ature Date 6/2018 15:39:54 PM 6/2018 15:39:57 PM 6/2018 15:39:59 PM					
Yes 8. a. Is the legal entity active and in g Yes 9. Agency Field Contract Monitor: Molly Walt, Management Analys 0. Contract Status: Contract Status: Approvals: Approval Level Budget Account Approval Division Approval	ood standing with the Nevada Se II Ph: 775-684-0296 User Sigr amarangi 01/1 amarangi 01/1 amarangi 01/1 amarangi 01/1	cretary of State's Office? ature Date 6/2018 15:39:54 PM 6/2018 15:39:57 PM					

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19520

1	. Contract Number:	19520			
				Legal Entity Name:	Ward Mediation Services L.L.C.
	Agency Name:	ADMIN - HEARINGS	SAND APPEALS	Contractor Name:	Lorna Ward
	Agency Code:	089		Address:	75 Lonesome Polecat Lane
	Appropriation Unit:	1015-04			
	Is budget authority available?:	Yes		City/State/Zip	Washoe Valley, NV 89704
	If "No" please expla	ain: Not Applicable		Contact/Phone: Vendor No.:	Lorna Ward 775-883-5095
				NV Business ID:	NV20171492613
	To what State Fisca	al Year(s) will the cont	ract be charged?	2018-2020	
	What is the source the contractor will b	of funds that will be u be paid by multiple fun	sed to pay the contrac ding sources.	ctor? Indicate the per	centage of each funding source if
	General Fu	nds 0.00 %	Fees	0.00 %	
	Federal Fur	nds 0.00 %	Bonds	0.00 %	
	Highway Fu	inds 0.00 %	X Other funding	100.00 % Charg	es for Services
2	Contract start date:				
	a. Effective upon E Examiner's appr		or b. other effective c	late 10/01/2017	
	Anticipated BC	DE meeting date	02/2018		
	Retroactive?	Yes			
	If "Yes", please exp	lain			
	The Governor app	ointed Lorna Ward a	is a Special Appeals	Officer on 10/01/20	17.
3.	Termination Date:	08/31/2019			
	Contract term:	1 year and 33	4 days		
4	Type of contract:	Contract	-		
	Contract description				
5	Purpose of contract				
0.			ces as an annointed	Special Appeals O	fficer to handle cases related to
	Human Resource and Medicaid prov	Management, Depar	tment of Employmen	it, Training, and Re	habilitation, Department of Education
6.	NEW CONTRACT				
	The maximum amo	unt of the contract for	the term of the contra	ct is: \$40,000.00	
J	USTIFICATION				
7.	What conditions red	uire that this work be	done?		
	Chapter 284; Medic accordance with NF	aid Provider Matters i RS Chapter 615; Depa	n accordance with NR Intment of Education in	S chapter 422; Depa n accordance with NI	e Management in accordance with NRS artment of Training and Rehabilitation in RS Chapter 391; and other matters as NRS Chapter 233B) decisions to judicial
8.	Explain why State e	mployees in your age	ncy or other State age	encies are not able to	o do this work:
					nted by the governor to conduct hearings

The Hearings Division does not have attorneys on staff. These are positions appointed by the governor to conduct hearings for the Hearings Division on a case by case basis; they will be paid by the agencies who those hearing pertain to.

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

H.

#### b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

# **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

#### Lorna Ward's Company is Ward Mediation Services but the contract will be in her name.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor: Vanessa Curiel, LSII Ph: 702-486-2741
- 20. Contract Status:
  - Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	12/04/2017 07:16:58 AM
Division Approval	ddav12	12/04/2017 07:17:01 AM
Department Approval	ddav12	12/04/2017 07:17:03 AM
Contract Manager Approval	ddav12	01/02/2018 11:16:08 AM
Budget Analyst Approval	knielsen	01/03/2018 13:30:50 PM

Brian Sandoval Gevernor STATE OF NEVADA



JAMES R. WELLS, CPA Director

> EVAN DALE Administrator

DEPARTMENT OF ADMINISTRATION ADMINISTRATIVE SERVICES DIVISION 209 E. Musser Street, Room 304 Carson City, Nevada 89701-4204 (775) 684-0273 Fax (775) 684-0275

September 9, 2014

# **MEMORANDOM**

- To: Executive Branch Budget Officer
- From: Debra David Program Officer 1, Contracts Unit
- Date: January 2, 2018
- Subject: Lorna Ward Contract

The Governor as a Special Hearings Officer appointed this contractor, Lorna Ward on October 1, 2017 for the Division of Hearings and Appeals.

Due to the critical need and backlog of cases, the contractor began work on October 1, 2017. There was not enough time to process a new contract between September 29, 2017 and October 1, 2017.

I am confident this is not an ongoing issue and respectfully request a start date for this contract to be October 1, 2017.

Thank you.

# Katrina Nielsen

From:	Alexa Marangi
Sent:	Wednesday, January 31, 2018 11:54 AM
То:	Katrina Nielsen; James R. Wells
Cc:	Debra R. David; Jenni Cartwright
Subject:	Special Appeals Officer contract - Lorna Ward

High

Good morning,

Importance:

Regarding the delay in submitting Ms. Lorna Ward's contract, here is a timeline of events:

10/04/17 – ASD received contract request from Hearings & Appeals. The Governor's Letter of Appointment stated a start date of 10/01/2017.

10/04/17 – ASD CM notified Ms. Ward that a valid business license was required in order to move forward with processing the contract; Ms. Ward replied that she has a current business license, but was of the understanding that her work was not required to begin until 2018.

12/07/17 – ASD CM sent Ms. Ward the contract for her review and signature, including an Affidavit of Rejection of Workers Comp Coverage that needed to be notarized.

12/11/17 – ASD received the signed contract and notarized Affidavit back from Ms. Ward

12/11/17 – 12/27/17: contract was sent to the AG's Office for DAG review and signature

12/28/17 - ASD CM sent the contract to Hearings & Appeals for agency signature

1/02/17 – ASD CM received the signed contract back from Agency

1/03/17 – ASD CM submitted the contract w/ CETS Summary to GFO Budget Analyst

It appears that there was a breakdown in communication and understanding that although Ms. Ward believed that her work was not required to begin until 2018, ASD should have A) further clarified Ms. Ward's understanding of the contract start date B) processed the retro contract in accordance with the Governor's appointing letter, which stated a term of 10/01/2017 – 8/31/2019.

There is one more special appeals contract that Debra is processing that will be a Retro request. Contract is for Carol Broussard and Ms. Broussard was appointed per the Governor's letter as of 1/22/17. ASD received the request from Hearings & Appeals on 1/22/17. The contract was sent to Ms. Broussard for her review and signature on 1/24/17, and was given a week to review, sign & return to ASD. The contract is due back today to Debra, but still has not received it back from the contractor. Debra is following up with Ms. Broussard for status of return.

Please let me know if more information is required.

Thank you,

Alexa Marangi | Management Analyst I | Administrative Services Division (ASD) State of Nevada | Department of Administration 209 E. Musser Street, Room 304, Carson City, NV 89701-3716 T: (775) 684-0241 | F: (775) 684-5846 | E: <u>aemarangi@admin.nv.gov</u> OFFICE HOURS: MONDAY -- THURSDAY, 8AM TO 6:30PM; FRIDAYS OUT OF OFFICE

This communication, including any attachments, may contain confidential information and is intended only for the individual or entity to whom it is addressed. Any review, dissemination or copying of this communication by anyone other than the intended recipient is

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19565

				Legal Entity Name:	DIRECT CALL CENTERS LLC
	Agency Name: DTC	A - DIVISION OF TO	DURISM	Contractor Name:	DIRECT CALL CENTERS LLC
	Agency Code: 101			Address:	1934 W GRAY STREET
	Appropriation Unit: 1522	2-31			STE 340
	ls budget authority available?:	Yes		City/State/Zip	HOUSTON, TX 77019-4828
	If "No" please explain: N	Not Applicable		Contact/Phone:	PATRICK DEVERS 800-901-7706
				Vendor No.:	T32005821
				NV Business ID:	NV20171753471
	To what State Fiscal Yea	ar(s) will the contract	be charged?	2018-2021	
	What is the source of fur the contractor will be pai	nds that will be used id by multiple funding	to pay the contract sources.	ctor? Indicate the per	rcentage of each funding source if
	General Funds	0.00 %	Fees	0.00 %	
	Federal Funds	0.00 %	Bonds	0.00 %	
	Highway Funds	0.00 % X	Other funding	100.00 % LODG	ING TAX
2.	Contract start date:				
	a. Effective upon Board Examiner's approval?		o. other effective o	late 12/22/2017	
	Anticipated BOE m	eeting date 01/	2018		
	Retroactive?	Yes			
	If "Yes", please explain				
	In order to maintain ca	Il center operations	without any dov	vntime.	
3.	Termination Date:	06/30/2021			
	Contract term:	3 years and 190 c	lays		
4.	Type of contract:	Contract			
	Contract description:	Call Center Servi	ces		
5	Purpose of contract:				
Ų.		to provide opgoing	services to rece	ive inbound domes	tic and Canadian phone calls from
	potential Nevada visito				
6.	NEW CONTRACT				
	The maximum amount o	f the contract for the	term of the contra	ct is: \$21,500.00	
J	USTIFICATION				
7.	What conditions require				
	visitation, resulting in an so driving overnight visita	increase in revenue ation is critical to the	for Nevada's com Division's ability to	munities. Tourism is o continue to market	rketing organization to promote statewide funded entirely by lodging tax revenues, the State and ensure long-term Canadian phone calls from potential
8.	Explain why State emplo	yees in your agency	or other State age	encies are not able t	o do this work:
	Nevada Division of Touri week.	ism does not have th	e staff or facilities	to answer live phone	e calls from potential visitors seven days a
9.	Were quotes or proposal	Is solicited?		No	
	Was the solicitation (RFF Division?		asing	No	
	a. List the names of vend	dors that were solicite	ed to submit propo	osals (include at leas	t three):
	Not Applicable				

II.

#### b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing) Approval #: 171203 Approval Date: 12/21/2017

c. Why was this contractor chosen in preference to other?

This vendor is currently maintaining the call center services.

d. Last bid date: 03/30/2017 Anticipated re-bid date: 01/05/2021

10. Does the contract contain any IT components?

# **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

#### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

#### Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

D PM
2 PM
4 PM
1 PM
MA C

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19601

				Legal Entity Name:	DynaGraphics Printing, Inc.
	Agency Name: DTC	A - DIVISION OF TO	URISM	Contractor Name:	DynaGraphics Printing, Inc.
	Agency Code: 101			Address:	2001 Timber Way
	Appropriation Unit: 1522	-31			
	Is budget authority available?:	Yes		City/State/Zip	Reno , NV 89512
	If "No" please explain: N	ot Applicable		Contact/Phone:	775-762-7699
				Vendor No.:	
				NV Business ID:	NV19911030226
	To what State Fiscal Yea			2018-2021	
	What is the source of func- the contractor will be paid	ds that will be used to I by multiple funding ध	o pay the contrac sources.	tor? Indicate the per	centage of each funding source if
	General Funds	0.00 %	Fees	0.00 %	
	Federal Funds	0.00 %	Bonds	0.00 %	
	Highway Funds	0.00 % X	Other funding	100.00 % Lodgii	ng Tax
2.	Contract start date:				
	a. Effective upon Board of	of <b>No</b> or b.	other effective d	late 01/12/2018	
	Examiner's approval?				
	Anticipated BOE me	eting date 01/2	018		
	Retroactive?	No			
	If "Yes", please explain				
	Not Applicable				
3.	Termination Date:	06/30/2021			
	Contract term:	3 years and 169 da	iys		
4.	Type of contract:	Contract			
	Contract description:	Printing Services			
5.	Purpose of contract:				
	This is a new contract to	o provide printing se	ervices and an	online ordering sys	item.
6.	NEW CONTRACT				
6.	NEW CONTRACT The maximum amount of	the contract for the te	erm of the contra	ct is: <b>\$49,000.00</b>	
	The maximum amount of	the contract for the te	erm of the contra	ct is: <b>\$49,000.00</b>	
JI	The maximum amount of USTIFICATION			ct is: <b>\$49,000.00</b>	
JI	The maximum amount of USTIFICATION What conditions require the	hat this work be done	?		Affairs is crucial to the operations and
JI	The maximum amount of USTIFICATION What conditions require the	hat this work be done	? Department of T		Affairs is crucial to the operations and
JI 7.	The maximum amount of USTIFICATION What conditions require the The services DynaGraphi duties that DTCA and all Explain why State employ	hat this work be done ics will provide to the of it agencies need to yees in your agency o	? Department of T perform. or other State age	ourism and Cultural encies are not able to	o do this work:
JI 7.	The maximum amount of USTIFICATION What conditions require the The services DynaGraphi duties that DTCA and all Explain why State employ	hat this work be done ics will provide to the of it agencies need to yees in your agency o unable to staff FTE's,	? Department of T perform. or other State age	ourism and Cultural encies are not able to	
<b>J</b> I 7. 8.	The maximum amount of USTIFICATION What conditions require the The services DynaGraphi duties that DTCA and all of Explain why State employ DTCA or its Agencies is u	hat this work be done ics will provide to the of it agencies need to yees in your agency o unable to staff FTE's, ill provide.	? Department of T perform. or other State age	ourism and Cultural encies are not able to	o do this work:
<b>J</b> I 7. 8.	The maximum amount of USTIFICATION What conditions require th The services DynaGraphi duties that DTCA and all Explain why State employ DTCA or its Agencies is u services DynaGraphics w	hat this work be done ics will provide to the of it agencies need to yees in your agency o unable to staff FTE's, ill provide. s solicited?	? Department of T perform. or other State age buy the equipme	ourism and Cultural encies are not able to ent needed or provide	o do this work:
<b>J</b> I 7. 8.	The maximum amount of USTIFICATION What conditions require the The services DynaGraphic duties that DTCA and all of Explain why State employ DTCA or its Agencies is undervices DynaGraphics we Were quotes or proposals Was the solicitation (RFP Division? a. List the names of vendervices of the solicitation	hat this work be done ics will provide to the of it agencies need to yees in your agency o unable to staff FTE's, ill provide. s solicited? ) done by the Purchas	? Department of T perform. or other State age buy the equipme	ourism and Cultural encies are not able to ent needed or provide Yes Yes	o do this work: e adequate space to accommodate the
<b>J</b> I 7. 8.	The maximum amount of USTIFICATION What conditions require the The services DynaGraphic duties that DTCA and all of Explain why State employ DTCA or its Agencies is un services DynaGraphics we Were quotes or proposals Was the solicitation (RFP Division?	hat this work be done ics will provide to the of it agencies need to yees in your agency o unable to staff FTE's, ill provide. s solicited? ) done by the Purchas	? Department of T perform. or other State age buy the equipme	ourism and Cultural encies are not able to ent needed or provide Yes Yes	o do this work: e adequate space to accommodate the
<b>J</b> I 7. 8.	The maximum amount of USTIFICATION What conditions require the The services DynaGraphic duties that DTCA and all of Explain why State employ DTCA or its Agencies is undervices DynaGraphics we Were quotes or proposals Was the solicitation (RFP Division? a. List the names of vendor RRD	hat this work be done ics will provide to the of it agencies need to yees in your agency o inable to staff FTE's, ill provide. s solicited? ) done by the Purchas ors that were solicited	? Department of T perform. or other State age buy the equipme	ourism and Cultural encies are not able to ent needed or provide Yes Yes	o do this work: e adequate space to accommodate the

II.

d.	Last	bid	date:	
----	------	-----	-------	--

Anticipated re-bid date:

10. Does the contract contain any IT components? No

# **III. OTHER INFORMATION**

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

# Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Applica	able	

- 13. Has the contractor ever been engaged under contract by any State agency?
  - If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

#### No If Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	01/10/2018 13:18:49 PM
Division Approval	amathies	01/10/2018 13:18:51 PM
Department Approval	amathies	01/10/2018 13:18:53 PM
Contract Manager Approval	amathies	01/10/2018 13:18:58 PM
Budget Analyst Approval	laaron	01/12/2018 12:59:51 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19576

1.	Contract Number: 1	19210					
						Legal Entity Name:	IBM
	Agency Name:		I - ENTER	PRISE IT	SERVICES	Contractor Name:	IBM
	Agency Code: 1	180				Address:	7100 Highlands Parkway
	Appropriation Unit: 1	1385-2	6				
	Is budget authority available?:		Yes			City/State/Zip	Smyrna , GA 30082
	If "No" please explair	n: Not	Applicable	•		Contact/Phone:	770-435-1169
						Vendor No.:	PUR0000395B
						NV Business ID:	NV19371000083
	To what State Fiscal	•	•		+	2018	
	What is the source of the contractor will be	of funds e paid b	s that will b by multiple	e used to funding s	o pay the contraction pay the contraction pay the contraction of the c	ctor? Indicate the per	rcentage of each funding source if
	General Fund	ds	0.00 %	Х	Fees	100.00 % User F	ees
	Federal Fund	ds	0.00 %		Bonds	0.00 %	
	Highway Fun	nds	0.00 %		Other funding	0.00 %	
2.	Contract start date:						
	a. Effective upon Bo	bard of	No	or b.	other effective of	date 01/19/2018	i
	Examiner's approv			00/0	040		
	Anticipated BOE	E mee	ling date	02/2	018		
	Retroactive?		No				
	If "Yes", please expla	ain					
	Not Applicable						
3.	Termination Date:	-	)2/28/2018	ļ.			
	Contract term:	4	40 days				
4.	Type of contract:		Contract				
	Contract description:	F	Relocation	Service	S		
5.	Purpose of contract:						
	This is a new contra City.	act to	provide re	location	services for tw	vo IBM machines th	at are located in Las Vegas and Carson
6.	NEW CONTRACT						
	The maximum amour	nt of th	e contract	for the te	erm of the contra	oct is: \$16,752.00	
	Other basis for payme	ent: \$1	16,752 Ser	vice Cha	rge		
Jl	JSTIFICATION						
7.	What conditions requ	uire tha	t this work	be done	?		
	Relocation services c	consist	of plannin	g/manag	ement, relocatio	n of hardware, and n	nover services.
8.	Explain why State em	nploye	es in your a	agency o	r other State ag	encies are not able to	o do this work:
	State employees do r	not hav	e the knov	wledge to	perform this se	rvice.	
9.	Were quotes or propo	osals s	olicited?			No	
	Was the solicitation (I Division?	RFP) (	done by the	e Purchas	sing	No	
	a. List the names of v Not Applicable	vendor	s that were	solicited	to submit propo	osals (include at leas	t three):
	b. Soliciation Waiver: Approval #: 170 Approval Date:	0704 07/17	/2017			y Chief of Purchasiı	ng)
	c. Why was this contra	ractor o	chosen in p	preferenc	e to other?		

11.

OTHER II 11. Is there a No Not Appli 12. a. Is the a employed No b. Was th performe No c. Is the a No Not Appli	e contract contain any IT contract contain any IT contract cost Rate or Polif "Yes", please province of the State of Nevada? The contractor a current emploited by someone formerly employed by an ontractor employed by an ontractor ever been engaged by the contractor ever been engag	components? ercentage Paid to f de the Indirect Cos oyee of the State of ployed by the State mployed by the State mployed by the State	ed re-bid date: No the Contractor? <u>st Rate or Percentage Paid to the Contractor</u> of Nevada or will the contracted services be performed by a current e of Nevada within the last 24 months or will the contracted services be ate of Nevada within the last 24 months?			
OTHER II 11. Is there a No Not Appli 12. a. Is the a employed No b. Was th performe No c. Is the a No Not Appli 13. Has the a	NFORMATION an Indirect Cost Rate or Po- lf "Yes", please provi- icable contractor a current emplo- e of the State of Nevada? The contractor formerly employed by an contractor employed by an lf "Yes", please explain cable contractor ever been enga	ercentage Paid to t de the Indirect Cos oyee of the State o ployed by the State mployed by the State ny of Nevada's poli	the Contractor? St Rate or Percentage Paid to the Contractor If Nevada or will the contracted services be performed by a current the of Nevada within the last 24 months or will the contracted services be ate of Nevada within the last 24 months?			
11. Is there a Not Appli 12. a. Is the a employed No b. Was th performe No c. Is the a No Not Appli 13. Has the a	an Indirect Cost Rate or P If "Yes", please provi icable contractor a current emplo e of the State of Nevada? ne contractor formerly em d by someone formerly en contractor employed by an If "Yes", please explained cable	de the Indirect Cos oyee of the State of ployed by the State mployed by the State ny of Nevada's poli	st Rate or Percentage Paid to the Contractor of Nevada or will the contracted services be performed by a current be of Nevada within the last 24 months or will the contracted services be ate of Nevada within the last 24 months?			
No Not Appli 12. a. Is the employed No b. Was th performe No c. Is the e Not Appli 13. Has the e	If "Yes", please provi icable contractor a current emplo e of the State of Nevada? ne contractor formerly em d by someone formerly en contractor employed by an If "Yes", please expla icable contractor ever been enga	de the Indirect Cos oyee of the State of ployed by the State mployed by the State ny of Nevada's poli	st Rate or Percentage Paid to the Contractor of Nevada or will the contracted services be performed by a current be of Nevada within the last 24 months or will the contracted services be ate of Nevada within the last 24 months?			
Not Appli 12. a. Is the employed No b. Was th performe No c. Is the e No Not Appli	icable contractor a current emplo e of the State of Nevada? ne contractor formerly em d by someone formerly en contractor employed by an If "Yes", please explain cable contractor ever been enga	oyee of the State o ployed by the State mployed by the Sta ny of Nevada's poli	of Nevada or will the contracted services be performed by a current e of Nevada within the last 24 months or will the contracted services be ate of Nevada within the last 24 months?			
12. a. Is the original sector of the sector	contractor a current emplo e of the State of Nevada? ne contractor formerly employed by someone formerly er contractor employed by ar If "Yes", please explained cable	ployed by the State mployed by the Sta ny of Nevada's poli	e of Nevada within the last 24 months or will the contracted services b ate of Nevada within the last 24 months?			
employed No b. Was th performe No c. Is the o Not Appli 13. Has the o	e of the State of Nevada? ne contractor formerly em d by someone formerly er contractor employed by ar <u>If "Yes", please expla</u> cable contractor ever been enga	ployed by the State mployed by the Sta ny of Nevada's poli	e of Nevada within the last 24 months or will the contracted services b ate of Nevada within the last 24 months?			
performe No c. Is the o Not Appli 13. Has the o	d by someone formerly ei contractor employed by ar If "Yes", please expla icable contractor ever been enga	mployed by the Sta ny of Nevada's poli	ate of Nevada within the last 24 months?			
c. Is the o No Not Appli 13. Has the o	If "Yes", please expla cable contractor ever been enga		itical subdivisions or by any other government?			
Not Appli 13. Has the c	If "Yes", please expla cable contractor ever been enga		itical subdivisions or by any other government?			
Not Appli 13. Has the c	cable contractor ever been enga					
13. Has the o	contractor ever been enga					
	-		the serve Otate server a O			
	If IN/anti an anife such as	+	t by any State agency? ency and indicate if the quality of service provided to the identified			
NU	agency has been ver					
Not Appli	cable					
14. Is the cor	Is the contractor currently involved in litigation with the State of Nevada?					
No	If "Yes", please provid	de details of the liti	gation and facts supporting approval of the contract:			
Not Appli	cable					
	ractor is registered with th Corporation	ne Nevada Secreta	ry of State's Office as a:			
16. a. Is the Yes	Contractor Name the sam	e as the legal Entit	ty Name?			
17. a. Does t Yes	he contractor have a curre	ent Nevada State E	Business License (SBL)?			
18. a. Is the l Yes	egal entity active and in g	jood standing with t	the Nevada Secretary of State's Office?			
	ield Contract Monitor: n McLaughlin, IT Manage	er li Ph: 775-684-4	4325			
20. Contract	Status:					
Contract	Approvals:					
	oval Level	User	Signature Date			
+	et Account Approval	ddav12	01/02/2018 11:42:11 AM			
	on Approval	ddav12	01/02/2018 11:42:13 AM			
	rtment Approval	ddav12 ddav12	01/02/2018 11:42:16 AM 01/02/2018 11:42:19 AM			
	act Manager Approval et Analyst Approval	cmurph3	01/102/2018 11:42:19 AM 01/19/2018 08:13:07 AM			

State of Nevada Department of Administration

**Furchasing Division** 

515 B. Musser Street, Suite 300 Carson City, NV 89701



Brian Sandoval Governor

Patrick Cates Director

Jeffrey Hang Administrator

Purchasing	Use Only:
Approvai#:	170704

# SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

# ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	<b>Agency Contact</b>	Information - Note: Approved cop	y will be sent to only t	the contact(s) listed below:
	State Agency:	BITS		
1a	Co	ntact Name and Title	Phone Number	Email Address
	Kathleen McLa	nghlin, Mainframe Systems ITM	(775) 684-4325	kfmclaug@admin.nv.gov

	Vendor Information:	
_	Identify Vendor:	Strius Computer Solutions
	Contact Name:	John Stransky
11	Address:	10100 Reunion Place, Ste 500, San Antonio, TX 78216
	Telephone Number:	(702) 612-3684
	Email Address:	iohu.stransky@siriuscom.com
	Mendor Information:	
	Identify Vendor:	IBM Global Financing
	Contact Name;	Jelita Holmesly / John Belanger
	Address:	Lockbox 534151, Atlanta, GA 30353
335	Telephone Number:	(714) 270-3437 / (714) 815-8049
	Email Address:	jellta@us.ibm.com/irbelanger@us.ibm.com

	Type of Waiver Requested - Check	
1e	Sole or Single Source:	<b>X</b> <sup>****</sup>
	Professional Service Exemption:	

	<b>Contract Information:</b>				
	Is this a new Contract?	Yes	X	No	
1d	Amendment:	#			
	CETS:	#			

	Term:				
1e	One (1) Time Purchase;		and a state of the	·	
	Contract:	Start Date:	08/01/2017	End Date: 07/31/2021	

	Funding:	
11	State Appropriated:	Internal service funds
	Federal Funds:	

Grant Funds:	
Other (Explain):	

S1.1 million S3 million \$15 million \$350.000

		AIX Hardware including maintenance/support
1	Ig	Mainfrante Hardware including maintenance/support
	-	Software (including ELA of \$9 million)
		Services implementation/enhancements

Provide a description of work/services to be performed or commodity/good to be purchased:

Purchasing upgrade and/or replacement hardware for the North and South Mainframe enterprise 2 CPU, direct access storage, and virtual tape libraries. Procuring associated installation services required for successfully completing Mainframe hardware upgrades and refreshes. Obtaining new and replacement IBM Mainframe product software licenses.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

The LBM business model requires customers go through their business partners to purchase their hardware because they do not sell hardware directly to customers. Strius is a value added resellerwhom EITS has a long history collaborating with to provide the State of Nevada hardware equipment refreshes at pricing levels lower than the State Government standard pricing. They have historically and continue provide the EITS datacenter with exceptional customer service. Their technical staff is composed of highly skilled industry experts, who expeditionsly respond. When EITS needs assistance resolving problems or requests technical assistance with the EITS Mainframe hardware and software

3 enterprise they are our number one support vehicle.

The EITS North and South Mainframe enterprise is composed of a highly complex and intricate IBM hardware configuration. To successfully function, the EITS Mainframe hardware configuration must have its internal software and the EITS specific enterprise configurations correctly co-defined at time of hardware installation. Sirius has worked diligently to comprehensively understand EITS' configuration and learn EITS' operation flow.

The Mainframe platform's core operating system is IBM's z/OS which can only be purchased either directly from IBM or through an IBM business partner.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

When service providers provide a proposal for hardware costs the pricing is based with the consideration they will be completing the entire project including performing the necessary services 4 detailed in their submitted Scope of Work. To educate an outside vendor on the intricacies of EITS' Mainframe hardware enterprise would be exhaustive and counterproductive to business and result in an increase of the overall project cost.

The operating system for Mainframe technology can only be purchased directly from IBM or from an

IBM business partner. Supplemental operating system software products which enhance mainframe functionality are sold by other vendors, yet their pricing is oftentimes greater than IBM's.

 Were alternative services or commodifies evaluated? Check One.
 Yes:
 X
 No:
 X

 a.
 If ves, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.
 If ves, what were they and why were they unacceptable?
 Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.

EITS periodically reevaluates its Mainframe supplemental software seeking the lowest priced equitable products available; however, non-IBM Mainframe products are frequently priced higher than IBM's.

5

b. If not, why were alternatives not evaluated?

Over the past six plus years, EITS has built a complex Mainframe enterprise, and Sirius has a comprehensive knowledge of the required hardware purchases specific to upgrading EITS' hardware to keep the enterprise supported and current.

	Has the agency purch One. Note: If your p waiver(s), a copy or c this request.	Yes:	No:	x					
	a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following								
	information:			-					
6	Term Start and End Dates	Value Short Description		Type of Procurement (RFP#, RFQ#, Waiver #)					
		\$							
		\$				-			
		\$							
		\$							
		\$		- 11					

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

Not using a vendor who comprehensively understands the complexities of the EITS Mainframe enterprise can result in extensive delays, as the other vendor would require being meticulously

7 educated on our hardware configuration. Using a different vendor puts EITS at risk of getting an improperly and/or incompatible hardware solution and a mismatched software operating system. Hardware and software installation delays can potentially place the entire Mainframe infrastructure at risk for an enterprise-wide cataclysmic failure if the upgrade is not accurately configured and completed before reaching its end-of-life. What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

Going outside of the IBM Mainframe hardware and/or software solution would require an entire conversion and replacement of existing Mainframe related CPUs, disk arrays, and virtual tape subsystems. When service providers provide a proposal for hardware costs the pricing is based with the consideration they will be completing the entire project including performing the necessary services detailed in their submitted Scope of Work. Strius continues to negotiate pricing to a level that is lower than the State Government standard pricing. Allowing another vendor to complete the Statement of Work services for hardware installations, will most likely result in an overall increase to the project cost.

Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information</u> included on Page 2, Section 9 of the Instructions. a. If yes, please provide details regarding future obligations or needs.

Yes: X No:

9

8

The State will be obligated to purchase future upgrade equipment and operating system software from IBM to replace existing equipment and products, as support will eventually expire. Additionally, the directive for acquiring this type of hardware equipment has been to process via an operating lease. By signing below, I know and understand the contents of this Solicitation Walver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Print Name of Agency Representative Initiating Request

 Stgnature of Agency Head Authorizing Request
 7//3/67

 Print Name of Agency Head Authorizing Request
 Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

**Representative Providing Review** 

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed: 7-17-201 Administrator, Purchasing Division or Designee Solicitation Waiver

Revised: November 2016

Page S

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19557

						Legal Entity Name:	JEM COMPUTERS, INC.
	Agency Name: A	ADMIN -	ENTERPR	RISE IT	SERVICES	Contractor Name:	JEM COMPUTERS, INC.
	• •	80				Address:	JEM TECH GROUP
	Appropriation Unit: 1	385-26					23537 LAKEPOINTE DR
	Is budget authority available?:		Yes			City/State/Zip	CLINTON TOWNSHIP, MI 48036-3323
	If "No" please explain	n: Not A	pplicable			Contact/Phone:	586/783-3400
						Vendor No.:	PUR0003132
						NV Business ID:	NV20171546792
	To what State Fiscal	Year(s)	will the cor	ntract b	e charged?	2018	
	What is the source of the contractor will be	f funds ti paid by	hat will be multiple fu	used to nding s	pay the contra ources.	ctor? Indicate the pe	rcentage of each funding source if
	General Fund	ds C	0.00 %	Х	Fees	100.00 % User I	-ees
	Federal Fund	ls C	).00 %		Bonds	0.00 %	
	Highway Fund	ds C	).00 %		Other funding	0.00 %	
2.	Contract start date:						
	a. Effective upon Boa Examiner's approv	ard of val?	No	or b.	other effective	date 01/23/2018	3
	Anticipated BOE	E meetin	g date	02/20	018		
	Retroactive?		No				
	If "Yes", please expla	in					
	Not Applicable						
3.	Termination Date:	03	/01/2018				
	Contract term:		days				
л	Type of contract:		ontract				
т.	Contract description:		stallation S	Service			
~							
э.	Purpose of contract:	of to pr	ovido ogu	inmont	installation s	orvices for the State	e of Nevada Lock Project.
_		act to pr	oviue equ	ipmeni	Installation s	ervices for the State	e of Nevaua LOCK Project.
6.	NEW CONTRACT				<b>.</b>		
	The maximum amour	nt of the	contract to	r the te	rm of the contra	act is: \$34,368.57	
J	USTIFICATION						
7.	What conditions requi						
	The current system has purposes. This new sinsight in regards to s	system w	inoperable ill not only	e for the long er	e past three yea ntry, but it will a	ars. A new system is ilso identify the perso	needed to log access to racks for auditing n entering; thus, providing EITS more
8.	Explain why State em	nployees	in your ag	ency o	r other State ag	encies are not able t	o do this work:
	State employees do r	not have	the knowle	edge or	expertise for the	ne installation of Digit	tus products.
9.	Were quotes or propo	osals sol	icited?			Yes	
	Was the solicitation (F Division?			Purchas	sing	Yes	
	a. List the names of v	endors t	that were s	olicited	to submit prop	osals (include at leas	st three):
	b. Soliciation Waiver:	Not Ap	plicable				
	c. Why was this contra		-	eferenc	e to other?		
	no other bidders		110				

11.

d.	Last	bid	date:	
----	------	-----	-------	--

Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Applica	able	
L		

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Botelho, Steve, IT Professional Ph: 775-684-4342

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	01/18/2018 07:34:05 AM
Division Approval	Imars1	01/18/2018 07:34:08 AM
Department Approval	Imars1	01/18/2018 07:34:13 AM
Contract Manager Approval	Imars1	01/18/2018 07:34:16 AM
EITS Approval	lolso3	01/18/2018 08:52:55 AM
Budget Analyst Approval	cmurph3	01/23/2018 13:39:34 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19524

. Г.	Contract Number.	19524					
						Legal Entity Name:	SILVER STATE FORKLIFT, INC.
	Agency Name:		N - ENTER	PRISE IT	SERVICES	Contractor Name:	SILVER STATE FORKLIFT, INC.
		180				Address:	705 E GLENDALE AVE.
	Appropriation Unit:	1385-0	)7				
	Is budget authority available?:		Yes			City/State/Zip	SPARKS, NV 89431
	If "No" please explai	in: Not	t Applicable	)		Contact/Phone:	775-359-5005
						Vendor No.:	T81017329
						NV Business ID:	NV20091185493
	To what State Fisca	al Year(	s) will the c	ontract b	e charged?	2018-2022	
	What is the source of the contractor will be	of fund: e paid l	s that will b by multiple	e used to funding :	o pay the contra sources.	ctor? Indicate the pe	rcentage of each funding source if
	General Fun	nds	0.00 %	-	Fees	0.00 %	
	Federal Fun	ds	0.00 %		Bonds	0.00 %	
	Highway Fur	nds	0.00 %	Х	Other funding	100.00 % Comp	uter Facility Fees
2.	Contract start date:						
	a. Effective upon Be	oard of	No	or b.	other effective	date 12/21/2017	,
	Examiner's appro			/-			
	Anticipated BO	)E mee	ting date	02/2	018		
	Retroactive?		No				
	If "Yes", please expl	lain					
	Not Applicable						
3.	Termination Date:		12/15/2021				
	Contract term:	:	3 years an	d 360 da	iys		
4.	Type of contract:	(	Contract				
	Contract description	i: I	Forklift Ma	intenan	се		
5.	Purpose of contract:						
	This is a new contr Stacker plus charg	ract foi jer loca	r repair an ated at the	d mainte Comput	enance services ter Facility.	s for the Clark Fork	Lift plus charger and the Walkie
6.	NEW CONTRACT						
	The maximum amou	unt of th	ne contract	for the te	erm of the contra	act is: \$10,000.00	
JI	USTIFICATION						
7.	What conditions requ						
	The facility forklifts a parts that could need	and bat d repla	tery need to cing at any	o have o time.	ngoing repair, se	ervice and maintenar	nce as they are heavily used and have
8.	Explain why State er	mploye	es in your	agency c	or other State ag	encies are not able t	o do this work:
	Lack of manpower a	and exp	ertise to m	aintain o	r repair the equi	pment.	
9.	Were quotes or prop	oosals s	solicited?			Yes	
	Was the solicitation Division?	(RFP)	done by the	e Purcha	sing	No	
.5	a. List the names of	vendor	rs that were	solicited	to submit prop	osals (include at leas	st three):
	Industrial Handling E Silver State Forklit Reno Forklift	Equipm	ent Inc.				
	b. Soliciation Waiver	r: Not A	Applicable				
	c. Why was this conf			oreferenc	e to other?		

Contract #: 19524

П.

This vendor is the only one that responded to the Solicitation. d. Last bid date: Anticipated re-bid date:									
10. Do	oes the contract contain any II c	components?	No						
ΟΤΙ	HER INFORMATION								
11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?									
_	No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor								
Not Applicable         12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?         No         b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted service performed by someone formerly employed by the State of Nevada within the last 24 months?         No         c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?         No         If "Yes", please explain									
						No	ot Applicable		
						13. Ha	as the contractor ever been enga	aged under contract by a	ny State agency?
							Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:		
	agency has been ver	ified as satisfactory:							
Th		ified as satisfactory:	nation Technology Services and was satisfactory service.						
14. Is	he vendor was previously contract the contractor currently involved No If "Yes", please provi	ified as satisfactory: cted by Enterprise Inform in litigation with the Stat	ation Technology Services and was satisfactory service.						
14. Is No 15. Th	he vendor was previously contract the contractor currently involved	ified as satisfactory: cted by Enterprise Inform in litigation with the Stat de details of the litigation	nation Technology Services and was satisfactory service. The of Nevada? The and facts supporting approval of the contract:						
14. Is No 15. Th Ne	he vendor was previously contract the contractor currently involved No If "Yes", please provious ot Applicable he contractor is registered with th	ified as satisfactory: cted by Enterprise Inform I in litigation with the Stat de details of the litigation ne Nevada Secretary of S	aation Technology Services and was satisfactory service. e of Nevada? a and facts supporting approval of the contract: State's Office as a:						
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14. Is No 15. Th Ne 16. a. 17. a. 18. a. 19. Ag	he vendor was previously contract the contractor currently involved No If "Yes", please proviously of Applicable he contractor is registered with the evada Corporation Is the Contractor Name the same Yes Does the contractor have a current Yes Is the legal entity active and in genery Yes gency Field Contract Monitor: Dennis Sannebeck, Facility Supe ontract Status: ontract Approvals: Approval Level Budget Account Approval	ified as satisfactory: cted by Enterprise Inform I in litigation with the Stat de details of the litigation ne Nevada Secretary of S ne as the legal Entity Nam ent Nevada State Busine good standing with the Ne ervisor 3 Ph: 775-684-43 User ddav12 ddav12 ddav12	Action Technology Services and was satisfactory service. The of Nevada? The and facts supporting approval of the contract: State's Office as a: The? These License (SBL)? The address of the contract of the contract: The address of the contract of t						

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

DESC	CRIPTION OF	CONTRACT					
1. Co	ntract Number:	19179		Amendment Number:	1		
				Legal Entity Name:	The Abbi Agency		
Ag	ency Name:	NDE - DEPARTMEN	IT OF	Contractor Name:	The Abbi Agency		
Ag	ency Code:	300		Address:	1385 Haskell Stre	et	
Ap	propriation Unit:	2721-35					
	oudget authority ailable?:	Yes		City/State/Zip	Reno, NV 89509		
lf "	No" please expla	ain: Not Applicable		Contact/Phone:	Abbi Whitaker 775	-323-2977	
				Vendor No.:	T27037235		
				NV Business ID:	NV20081200897		
То	what State Fisca	al Year(s) will the cont	tract be charged?	2018			
Wh	nat is the source		sed to pay the contrac	ctor? Indicate the per	rcentage of each fur	nding sourc	æ if
	General Fu	nds 0.00 %	Fees	0.00 %			
	X Federal Fur	nds 100.00 %	Bonds	0.00 %			
	Highway Fu	Inds 0.00 %	Other funding	0.00 %			
2 Co	ntract start date:						
a.	Effective upon E Examiner's appl	Board of No	or b. other effective c	late 09/18/2017			
		DE meeting date	03/2018				
-	•	-	00/2010				
	troactive?	No					
	Yes", please exp	lain					
NO	t Applicable						
3. Pre Ter	eviously Approve mination Date:	d 02/07/2018					
Co	ntract term:	142 days					
4. Tvr	be of contract:	Contract					
	ntract descriptio	n: Marketing & E	Branding				
	rpose of contract	•	-				
			inal contract to prov	ide services of ma	rketing and brandi	na for the	
dej ma	partment's prog ximum amount	ram established une from \$20,000 to \$44	der SB 212 in the 201 ,000 due to the office d brand which requi	I7 Legislative Sess e's change in name	ion. This amendm and brand from S	ent increa afe-to-Tell	ses the to
6. CO	NTRACT AMEN	IDMENT					
0.00			Trans \$	Info Accu	um \$ Action	Accum \$	Agenda
1.	The max am contract:	ount of the original	\$20,000.00		•	20,000.00	Yes - Info
2.		urrent amendment	\$24,000.00	\$24,00	0.00 \$4	14,000.00	Yes - Info
3.	New maximu amount:	um contract	\$44,000.00	)			

#### **II. JUSTIFICATION**

7. What conditions require that this work be done?

	Safe2Tell is a requirement in NRS 388.1455 which states in part: Provide to each public school educational materials regarding the program, including, without limitation, the telephone number and any other methods by which a report may be made. In addition, to launch the Safe2Tell program effectively requires 2 stages of public information launch, and sustained/refresh to 3 district audiences students, parents, and the community at large, within both urban and rural Nevada. The complexity of that challenge necessitates a professional strategy be developed so that it may be accomplished within a very short timeframe with limited financial resources.					
8.	Explain why State employees in y	our agency or other S	State agencies are not ab	le to do this work:		
	There are no available resources	to perform the service	e needed.			
9	9. Were quotes or proposals solicited? Yes					
	Was the solicitation (RFP) done b	y the Purchasing	No			
	Division?					
	a. List the names of vendors that	were solicited to subr	nit proposals (include at l	east three):		
	The Abbi Agency					
	The Glenn Group					
	b. Soliciation Waiver: Not Applica	able				
	c. Why was this contractor choser	n in preference to othe	er?			
	The vendor was able to provide the			nount.		
	d. Last bid date:	Anticipated	re-bid date:			
10.	Does the contract contain any IT of	components?	No			
11.	Is there an Indirect Cost Rate or F	•				
		ide the Indirect Cost I	Rate or Percentage Paid	to the Contractor		
	Not Applicable	<u></u>				
12.	<ul> <li>a. Is the contractor a current employee of the State of Nevada?</li> <li>No</li> </ul>		Nevada or will the contrac	ted services be performed by a current		
<ul> <li>b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted service performed by someone formerly employed by the State of Nevada within the last 24 months?</li> <li>No</li> <li>c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?</li> <li>No</li> <li>If "Yes", please explain</li> </ul>						
	Not Applicable					
13	Has the contractor ever been eng	aged under contract h	w any State agency?			
10.	•	n and for which agen		lity of service provided to the identified		
	Department of Wildlife - May 9, 20	17 - work has been s	atisfactory.			
14.	Is the contractor currently involved	in litigation with the	State of Nevada?			
	-	-		approval of the contract:		
	Not Applicable					
15.	The contractor is registered with the	ne Nevada Secretarv	of State's Office as a:			
	<ol><li>The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation</li></ol>					
10						
10.	6. a. Is the Contractor Name the same as the legal Entity Name? Yes					
17.	7. a. Does the contractor have a current Nevada State Business License (SBL)? Yes					
18.	B. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes					
19.	Agency Field Contract Monitor:					
	Contract Status:					
20.	Contract Approvals:					
	Approval Level	User	Signature Date			
	Budget Account Approval	amccalla	01/12/2018 13:2	0:00 PM		

Division Approval Department Approval Contract Manager Approval Budget Analyst Approval amccalla amccalla ablackwe knielsen 01/12/2018 13:20:02 PM 01/12/2018 13:20:05 PM 01/12/2018 13:34:28 PM 01/23/2018 09:06:34 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19571

1.	. Contract Number:	19571				
				Legal Entity Name:	BRENNER, ALLAN DBA	
	Agency Name:	ADMIN - NV S	ST LIBRARY, ND PUBLIC RECORDS	Contractor Name:	BRENNER, ALLAN DBA	
	Agency Code:	332		Address:	ALLAN ENTERPRISES	
	Appropriation Unit:	1052-04			581 BORGES CT	
	Is budget authority available?:	Y	es	City/State/Zip	FOLSOM, CA 95630	
	If "No" please expla	ain: Not Applic	able	Contact/Phone:	916/608-0711	
				Vendor No.:	T29006226	
				NV Business ID:	NV2031529224	
			he contract be charged?	2018-2021		
	the contractor will b	be paid by multi	iple funding sources.		rcentage of each funding source if	
	X General Fu			0.00 %		
	Federal Fur			0.00 %		
	Highway Fu			ing 0.00 %		
	Agency Reference	#: ASD 26	66906			
2.	Contract start date:					
	a. Effective upon E Examiner's appr	roval?	No or b. other effecti	ve date 10/08/2017	!	
	Anticipated B0	DE meeting dat	te 02/2018			
	Retroactive?		es			
	If "Yes", please explain The invoice arrived just as the last ISP Manager left the department and regrettably, the invoice was misplaced. The					
	The invoice arrive	d just as the l	ast ISP Manager left the	department and rear	ttably the invoice was misplaced. The	
	IPS Manager posit	tiion has been	ast ISP Manager left the vacant for over three n ce issues we are exten	nonths. Kodak will not	change the maintenance dates so, in	
3.	IPS Manager posit	tiion has been	vacant for over three n ce issues we are extend	nonths. Kodak will not	change the maintenance dates so, in	
3.	IPS Manager posit order to prevent a	tiion has been ny more invoi	vacant for over three n ce issues we are extend 020	nonths. Kodak will not	change the maintenance dates so, in	
	IPS Manager posit order to prevent a Termination Date:	tiion has been ny more invoi 10/07/2	vacant for over three n ce issues we are extend 020	nonths. Kodak will not	change the maintenance dates so, in	
	IPS Manager posit order to prevent a Termination Date: Contract term:	tiion has been <u>ny more invoi</u> 10/07/2 3 years Contra	vacant for over three n ce issues we are extend 020	nonths. Kodak will not	change the maintenance dates so, in	
4.	IPS Manager posit order to prevent a Termination Date: Contract term: Type of contract:	tiion has been ny more invoi 10/07/2 3 years Contra n: Repair	vacant for over three n ce issues we are extend 020 ct	nonths. Kodak will not	change the maintenance dates so, in	
4.	IPS Manager posit order to prevent a Termination Date: Contract term: Type of contract: Contract description Purpose of contract	tiion has been ny more invoi 10/07/2 3 years Contra n: Repair	vacant for over three n ce issues we are extend 020 ct	nonths. Kodak will not ding a three year contr	change the maintenance dates so, in act to the vendor.	
4. 5.	IPS Manager posit order to prevent a Termination Date: Contract term: Type of contract: Contract description Purpose of contract	tiion has been ny more invoi 10/07/2 3 years Contra n: Repair	vacant for over three n ce issues we are extend 020 ct & Maintenance	nonths. Kodak will not ding a three year contr	change the maintenance dates so, in act to the vendor.	
4. 5.	IPS Manager posit order to prevent a Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT	tiion has been ny more invoi 10/07/2 3 years Contra Contra Repair t: tract to provid	vacant for over three n ce issues we are extend 020 ct & Maintenance	nonths. Kodak will not ding a three year contr air of Kodak Archive W	change the maintenance dates so, in act to the vendor.	
4. 5.	IPS Manager posit order to prevent a Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo	tiion has been ny more invoi 10/07/2 3 years Contra Contra Repair t: tract to provide	vacant for over three n ce issues we are extend 020 ct & Maintenance e maintenance and repa	nonths. Kodak will not ding a three year contr air of Kodak Archive M ntract is: \$24,885.35	change the maintenance dates so, in act to the vendor.	
4. 5.	IPS Manager posit order to prevent a Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo Payment for service	tiion has been ny more invoi 10/07/2 3 years Contra- contra- t: tract to provid unt of the contra- s will be made	vacant for over three n ce issues we are extend 020 ct & Maintenance e maintenance and repar ract for the term of the co	nonths. Kodak will not ding a three year contr air of Kodak Archive W ntract is: <b>\$24,885.35</b> annual	change the maintenance dates so, in act to the vendor.	
4. 5. 6.	IPS Manager posit order to prevent a Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo Payment for service	tiion has been ny more invoi 10/07/2 3 years Contra- contra- t: tract to provid unt of the contra- s will be made	vacant for over three n ce issues we are extend 020 ct & Maintenance e maintenance and repar ract for the term of the co e at the rate of \$0.00 per a	nonths. Kodak will not ding a three year contr air of Kodak Archive W ntract is: <b>\$24,885.35</b> annual	change the maintenance dates so, in act to the vendor.	
4. 5. 6.	IPS Manager posit order to prevent a Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo Payment for service Other basis for pay	tiion has been ny more invoi 10/07/2 3 years Contra- Contra- t: tract to provid- tunt of the contra- s will be made ment: FY18 \$7	vacant for over three n ce issues we are extend 020 ct & Maintenance e maintenance and repar ract for the term of the co e at the rate of \$0.00 per a ,485.00; FY19 \$8,233.50	nonths. Kodak will not ding a three year contr air of Kodak Archive W ntract is: <b>\$24,885.35</b> annual	change the maintenance dates so, in act to the vendor.	
4. 5. 6.	IPS Manager posit order to prevent a Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo Payment for service Other basis for paye	tiion has been ny more invoi 3 years Contra- contra- t: tract to provid unt of the contra- s will be made ment: FY18 \$7 quire that this w	vacant for over three n ce issues we are extend 020 ct & Maintenance e maintenance and repar ract for the term of the co e at the rate of \$0.00 per a ,485.00; FY19 \$8,233.50 vork be done?	nonths. Kodak will not ding a three year contr air of Kodak Archive W ntract is: <b>\$24,885.35</b> annual	change the maintenance dates so, in act to the vendor.	
4. 5. 6. JI	IPS Manager posit order to prevent a Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo Payment for service Other basis for pays USTIFICATION What conditions reconstructions	tiion has been ny more invoi 10/07/2 3 years Contra- Contra- t: tract to provid- tunt of the contra- tes will be made ment: FY18 \$7 quire that this w n all equipment	vacant for over three n ce issues we are extend 020 ct & Maintenance e maintenance and repart ract for the term of the co e at the rate of \$0.00 per a ,485.00; FY19 \$8,233.50 vork be done? t in working order.	nonths. Kodak will not ding a three year contr air of Kodak Archive W Intract is: <b>\$24,885.35</b> annual and FY20 \$9,166.85	change the maintenance dates so, in ract to the vendor.	
4. 5. 6. JI	IPS Manager posit order to prevent a Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo Payment for service Other basis for paye USTIFICATION What conditions rec NSLA must maintai Explain why State e	tiion has been ny more invoi 10/07/2 3 years Contra- Contra- t: tract to provid- unt of the contra- tes will be made ment: FY18 \$7 quire that this w n all equipmen employees in ye	vacant for over three n ce issues we are extend 020 ct & Maintenance e maintenance and repar ract for the term of the co e at the rate of \$0.00 per a ,485.00; FY19 \$8,233.50 vork be done?	nonths. Kodak will not ding a three year contr air of Kodak Archive W ntract is: <b>\$24,885.35</b> annual and FY20 \$9,166.85	change the maintenance dates so, in ract to the vendor.	
4. 5. 6. JI 7. 8.	IPS Manager posit order to prevent a Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo Payment for service Other basis for pays USTIFICATION What conditions rec NSLA must maintai Explain why State e This is specialized of	tiion has been ny more invoi 10/07/2 3 years Contra- Contra- Repair t: tract to provid- unt of the contra- s will be made ment: FY18 \$7 quire that this w n all equipment employees in yo equipment that	vacant for over three n ce issues we are extend 020 ct & Maintenance e maintenance and repart ract for the term of the co e at the rate of \$0.00 per a ,485.00; FY19 \$8,233.50 vork be done? t in working order. our agency or other State can only be serviced by	nonths. Kodak will not ding a three year contr air of Kodak Archive M Intract is: <b>\$24,885.35</b> annual and FY20 \$9,166.85	change the maintenance dates so, in ract to the vendor.	
4. 5. 6. JI 7. 8.	IPS Manager posit order to prevent a Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo Payment for service Other basis for pays USTIFICATION What conditions red NSLA must maintai Explain why State e This is specialized of Were quotes or pro Was the solicitation	tiion has been ny more invoi 10/07/2 3 years Contra- Contra- Repair t: tract to provid unt of the contra- tes will be made ment: FY18 \$7 quire that this w n all equipment employees in year equipment that posals solicited	vacant for over three n ce issues we are extend 020 ct & Maintenance e maintenance and repart ract for the term of the co e at the rate of \$0.00 per a ,485.00; FY19 \$8,233.50 vork be done? t in working order. our agency or other State can only be serviced by d?	nonths. Kodak will not ding a three year contr air of Kodak Archive M Intract is: \$24,885.35 annual and FY20 \$9,166.85	change the maintenance dates so, in ract to the vendor.	
4. 5. 6. JI 7. 8.	IPS Manager posit order to prevent a Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo Payment for service Other basis for pay USTIFICATION What conditions red NSLA must maintai Explain why State e This is specialized o Were quotes or pro Was the solicitation Division?	tiion has been ny more invoi 10/07/2 3 years Contra- Contra- Repair t: tract to provide unt of the contra- tes will be made ment: FY18 \$7 quire that this w n all equipment employees in year equipment that posals solicited (RFP) done by	vacant for over three n ce issues we are extend 020 ct & Maintenance e maintenance and repart ract for the term of the co e at the rate of \$0.00 per a ,485.00; FY19 \$8,233.50 vork be done? t in working order. our agency or other State can only be serviced by d?	nonths. Kodak will not ding a three year contr air of Kodak Archive W ntract is: <b>\$24,885.35</b> annual and FY20 \$9,166.85 agencies are not able t a Kodak authorized tech Yes No	change the maintenance dates so, in ract to the vendor. /riter Model 4800.	

Π.

	Allan Enterprises Kodak Alaris				
	b. Soliciation Waiver	r: Not Applicable			
	c. Why was this con	tractor chosen in pr	eference to other?		 
	This vendor provide	d the lowest quote.			
	d. Last bid date:	12/01/2017	Anticipated re-bid date:	08/30/2020	
10	. Does the contract co	ontain any IT compo	onents? No		
II. (	OTHER INFORMAT	ΓΙΟΝ			

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor No

Not Applicable

Ш.

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified No agency has been verified as satisfactory:

#### Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/28/2017 13:09:50 PM
Division Approval	ssands	12/28/2017 13:09:54 PM
Department Approval	ssands	12/28/2017 13:09:58 PM
Contract Manager Approval	ssands	12/28/2017 13:12:31 PM
Budget Analyst Approval	hfield	12/29/2017 15:05:58 PM

Brian Sandoval Governor



Patrick Cates Director

Jeffrey Kintop Division Administrator

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION Nevada State Library, Archives and Public Records 100 N. Stewart Street | Carson City, NV 89701 Phone: (775) 684-3313 | TDD: (775) 687-8338 | Fax: (775) 684-3311

# MEMORANDUM

DATE: December 12, 2017

- TO Board of Examiners
- FROM: Teri J Mark, Assistant Administrator
- RE: Kodak Archive Writer Maintenance Contract

May we have permission to back pay the maintenance invoice to the original date of the invoice? This amount was budget for FY17. The archive writer converts digital images to preservation microfilm. When the invoice arrive we were unaware that the contract had expired and the new contract required that it go out to bid, delaying the submittal.

The invoice arrived just as the last IPS manager we moving on to another job and, regrettably, the invoice was misplaced. The IPS manager position has been vacant for over three months. We want to hire and change the duties of the IPS manager which required a NP-19 – a process that has been in the system for over three months.

cc: Jeff Kintop

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19581

1	Contract Number:	19581			
				Legal Entity Name:	CDMS, Inc. dba Precision Document Imaging
	Agency Name:	ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC R	ECORDS	Contractor Name:	CDMS, Inc. dba Precision Document Imaging
	Agency Code:	332		Address:	2440 Vassar Street, Suite #1
	Appropriation Unit:	2890-21			
	Is budget authority available?:	Yes		City/State/Zip	Reno, NV 89502
	If "No" please expla	ain: Not Applicable		Contact/Phone:	Mike Farrel 775-337-1987
				Vendor No.:	PUR0002739
				NV Business ID:	NV20111019620
		al Year(s) will the contract be	•	2018-2020	
	the contractor will b	e paid by multiple funding so		tor? Indicate the per	centage of each funding source if
	General Fur	nds 0.00 % F	ees	0.00 %	
	Federal Fur	nds 0.00 % E	Bonds	0.00 %	
	Highway Fu	inds 0.00 % X C	Other funding	100.00 % Librar	y & Archives Gift Fund
	Agency Reference	#: ASD 2696825			
2.	Contract start date:				
	a. Effective upon B	loard of <b>No</b> or b. of	ther effective d	ate 01/09/2018	
	Examiner's appr				
	Anticipated BC	DE meeting date 02/201	8		
	Retroactive?	No			
	If "Yes", please exp	lain			
	Not Applicable				
3.	Termination Date:	12/31/2019			
	Contract term:	1 year and 356 days			
4.	Type of contract:	Contract			
	Contract description	n: Document Imaging			
5.	Purpose of contract	•			
	This is a new cont	ract to provide installation a	and training w	vith OnBase Enterp	orise ECM solution.
6.	NEW CONTRACT				
		unt of the contract for the tern	n of the contrac	ct is: \$17,000.00	
		es will be made at the rate of S		-	
	Other basis for payr	ment: Solution training 40/hr a	at \$150/hr for to	otal of \$6000; AX to	OnBase Conversion 73.33/hr at \$150/hr
	for total of \$11,000	U U			
J	USTIFICATION				
7.	What conditions req	uire that this work be done?			
	NSLAPR's current of help the State gain	locument management system operational efficiencies.	m is being repl	aced with OnBase a	as this software has features needed to
8.	Explain why State e	mployees in your agency or o	other State age	encies are not able to	o do this work:
		nave the personnel to handle			
9.	Were quotes or prop	posals solicited?		Yes	
		(RFP) done by the Purchasir	ng	No	
		vendors that were solicited to	o submit propo	sals (include at leas	t three):
	a. List the numes of				

11.

	Precision Document Imaging Laserfishe IBM Solution							
	b. Soliciation Waiver: Not Applica	ble						
	c. Why was this contractor chosen in preference to other?							
	d. Last bid date:	Anticipated re-bid	I date:					
10.	Does the contract contain any IT c	omponents?	No					
III. C	OTHER INFORMATION							
11.	Is there an Indirect Cost Rate or P	ercentage Paid to the Cont	ractor?					
	No If "Yes", please provi	de the Indirect Cost Rate o	r Percentage Paid to the Contractor					
	Not Applicable							
12.	<ul> <li>a. Is the contractor a current employee of the State of Nevada?</li> <li>No</li> </ul>	oyee of the State of Nevada	a or will the contracted services be performed by a current					
	b. Was the contractor formerly emperformed by someone formerly en	ployed by the State of Neva mployed by the State of Ne	ada within the last 24 months or will the contracted services be vada within the last 24 months?					
	c. Is the contractor employed by an <b>No</b> If "Yes", please expla	•	divisions or by any other government?					
	Not Applicable							
13	Has the contractor ever been enga	nged under contract by any	State agency?					
	-	and for which agency and	indicate if the quality of service provided to the identified					
	Not Applicable							
14.	Is the contractor currently involved	in litigation with the State of	of Nevada?					
		de details of the litigation a	nd facts supporting approval of the contract:					
	Not Applicable							
15.	The contractor is registered with th Foreign Corporation	e Nevada Secretary of Sta	te's Office as a:					
16.	a. Is the Contractor Name the sam Yes	e as the legal Entity Name'	?					
17.	a. Does the contractor have a curre Yes	ent Nevada State Business	License (SBL)?					
18.	a. Is the legal entity active and in g Yes	ood standing with the Neva	ada Secretary of State's Office?					
19.	Agency Field Contract Monitor:							
20.	Contract Status:							
	Contract Approvals:							
	Approval Level	User	Signature Date					
	Budget Account Approval	ssands	01/08/2018 11:15:33 AM					
	Division Approval	ssands	01/08/2018 11:15:37 AM					
	Department Approval	ssands	01/08/2018 11:15:40 AM					
	Contract Manager Approval	ssands	01/08/2018 11:29:20 AM					
	Budget Analyst Approval	cpalme2	01/09/2018 16:32:11 PM					

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19527

1. Contract Number:	19527			
			Legal Entity Name:	Califa Group
Agency Name:	ADMIN - NV ST LIBRARY ARCHIVES AND PUBLIC		Contractor Name:	Califa Group
Agency Code:	332		Address:	8778 Stonefly Court
Appropriation Unit:	2891-12			
Is budget authority available?:	Yes		City/State/Zip	Reno, NV 89523
If "No" please expla	ain: Not Applicable		Contact/Phone: Vendor No.:	Paula MacKinnon 650-356-2128
			NV Business ID:	NV20171780554
To what State Fisca	al Year(s) will the contract b	e charged?	2018	
What is the source the contractor will b	of funds that will be used to be paid by multiple funding s	o pay the contrac sources.	tor? Indicate the per	rcentage of each funding source if
General Fu	nds 0.00 %	Fees	0.00 %	
X Federal Fur	nds 100.00 %	Bonds	0.00 %	
Highway Fu	inds 0.00 %	Other funding	0.00 %	
2. Contract start date:				
a. Effective upon B Examiner's appr		other effective d	late 01/10/2018	
Anticipated BC	DE meeting date 02/2	018		
Retroactive?	No			
If "Yes", please exp	lain			
Not Applicable				
3. Termination Date:	06/30/2018			
Contract term:	170 days			
4. Type of contract:	Contract			
Contract description	n: Webinars			
5. Purpose of contract				
This is a new cont immersed education	ract to provide design an on, and training for Librar	d development y Trustees and	of two one-hour we the State Council	ebinars to introduce virtual reality, on Libraries and Literacy.
6. NEW CONTRACT				
The maximum amo	unt of the contract for the te	erm of the contra	ct is: <b>\$27,000.00</b>	
JUSTIFICATION				
7. What conditions rec	uire that this work be done	?		i
Staff and local librar emerging technolog responsibilities.	ry community is currently ur jical tool. Trustees currently	nfamiliar with virt y lack thorough t	ual reality and requin raining to familiarize	re training to acquaint them with this them with their duties and
8. Explain why State e	employees in your agency o	r other State age	encies are not able to	o do this work:
				ning to be able to design and present
9. Were quotes or pro	posals solicited?		Yes	
	(RFP) done by the Purchas	sing	No	
a. List the names of	f vendors that were solicited	to submit propo	sals (include at leas	t three):
Designing Digitally SweetRush Infopeople				
				20

II.

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

#### Anticipated re-bid date:

10. Does the contract contain any IT components? No

## **III. OTHER INFORMATION**

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

### No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please expl	ain
--------------------------	-----

# Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

### No If Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Non-profit Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?
  - Yes
- 17. Not Applicable
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
  - Tammy Westergard, Asst. Administrator Ph: 775-684-3306

### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
		0
Budget Account Approval	ddav12	12/06/2017 07:09:02 AM
Division Approval	ddav12	12/06/2017 07:09:05 AM
Department Approval	ddav12	01/09/2018 10:38:26 AM
Contract Manager Approval	ddav12	01/09/2018 10:38:29 AM
Budget Analyst Approval	cpalme2	01/10/2018 10:45:56 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

. C	DESCR	IPTION OF	CONTRACT						
1	. Contr	act Number:	18210			Amendment Number:	2		
						Legal Entity Name:	Graphic Imag	jing, Inc.	
	Agen	cy Name:	DHHS - WELI SUPPORTIVE			Contractor Name:	Graphic Ima	ging, Inc.	
	Agen	cy Code:	407			Address:	1601 S. Rain	bow Blvd. #150	)
	Appro	priation Unit:	3233-26						
	ls buo availa	lget authority Ible?:	Ye	95		City/State/Zip	Las Vegas, I	NV 89146	
	lf "No	" please expla	ain: Not Applica	able		Contact/Phone: Vendor No.:	Lisa Desaute T29029303	ls 702-222-3590	)
						NV Business ID:	NV19971118	037	
	To wh	nat State Fisca	al Year(s) will th	ne contract be o	charged?	2017-2018			
	What	is the source	• •	ill be used to pa	ay the contrac	tor? Indicate the per	rcentage of ea	ch funding sourc	e if
	x	General Fu			ees	0.00 %			
	х	Federal Fur	nds <b>70.00</b> %	6 В	onds	0.00 %			
		Highway Fu	inds 0.00 %	6 Ο	ther funding	0.00 %			
	Ageno	cy Reference	#: 407						
2	. Contr	act start date:							
	Ex	fective upon E aminer's appl	roval?		her effective d	ate 11/04/2016	•		
	1	Anticipated BO	DE meeting dat	e 01/201	8				
	Retro	active?	N	0					
		s", please exp	lain						
	Not A	pplicable							
3		ously Approve nation Date:	ed 12/31/2	017					
	Contra	act term:	1 year a	and 147 days					
4	. Type	of contract:	Contra	ct					
	Contra	act descriptio	n: Scanni	ng repairs					
5	. Purpo	se of contract	t:						
-	This i	s the second	l amendment t	o the original	contract which	ch provides scann	ing equipmen	t repairs, labor	and
	servie Marci	ces to offices h 31, 2018 an	in southern N d increases th	levada. This a e maximum a	amendment e mount from \$	xtends the termina 9,000 to \$11,200 d	ition date fror ue to an incre	n December 31 ased need of re	, 2017 to epairs.
6	. CONI	RACT AMEN	IDMENT						
					Trans \$	Info Accu	,	Action Accum \$	Agenda
	1.	The max am contract:	ount of the orig	inal	\$9,000.00			\$9,000.00	No
		a. Amendme			\$0.00	· ·		\$9,000.00	No
	2.	Amount of c (#2):	urrent amendm	ent	\$2,200.00		0.00	\$11,200.00	Yes - Info
	3.	New maximu amount:	um contract		\$11,200.00				
		and/or the te the original o changed to:	ermination date contract has	of	03/31/2018				

## **II. JUSTIFICATION**

7. What conditions require that this work be done?

To repair equipment used to scan and retain electronic copies of applications submitted by DWSS clients. Explain why State employees in your agency or other State agencies are not able to do this work: State employees do not have the resources nor expertise to provide this service. Yes 9. Were quotes or proposals solicited? Was the solicitation (RFP) done by the Purchasing No Division? a. List the names of vendors that were solicited to submit proposals (include at least three): ImageSource, Inc Nevada Office Machines Solutions II Graphic Imaging, Inc. b. Soliciation Waiver: Not Applicable c. Why was this contractor chosen in preference to other? This vendor was the lowest responsible bidder for the service area they were awarded. d. Last bid date: Anticipated re-bid date: 10. Does the contract contain any IT components? No **III. OTHER INFORMATION** 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor No Not Applicable 12, a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? If "Yes", please explain No Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified Yes agency has been verified as satisfactory: Vendor is currently under a service contract for repairs and is performing satisfactory service. 14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation 16. a. Is the Contractor Name the same as the legal Entity Name? Yes 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes 19. Agency Field Contract Monitor: 20. Contract Status: Contract Approvals: Approval Level User Signature Date Budget Account Approval dsorense 12/01/2017 09:26:06 AM 12/08/2017 13:42:24 PM

Division Approval

Department Approval

Contract Manager Approval

12/13/2017 16:07:49 PM

12/19/2017 09:06:51 AM

bberry

mlynn

vmilazz1

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19535

		10000		Legal Entity Name:	Barbara A. Siegel			
	Agency Name:	DHHS - WELFARE SUPPORTIVE SER		Contractor Name:	Barbara A. Siegel			
	Agency Code:	407		Address:	3047 Greenwood Drive			
	Appropriation Unit:	3238-18						
	Is budget authority available?:	Yes		City/State/Zip	Bismarck, ND 58503			
	If "No" please expla	ain: Not Applicable		Contact/Phone:	Barbara Siegel 701-258-4031			
				Vendor No.:	T29033773			
				NV Business ID:	NV20131495691			
	To what State Fisca	al Year(s) will the co	ntract be charged?	2018-2022				
	What is the source the contractor will b	of funds that will be be paid by multiple fu	used to pay the contrac inding sources.	tor? Indicate the per	rcentage of each funding source if			
	General Fu	nds 0.00 %	Fees	0.00 %				
	X Federal Fur	nds 100.00 %	Bonds	0.00 %				
	Highway Fu	inds 0.00 %	Other funding	0.00 %				
	Agency Reference	#: 407						
2.	Contract start date:							
	a. Effective upon E Examiner's appr	Board of <b>No</b> roval?	or b. other effective d	late 01/11/2018				
	Anticipated BC	DE meeting date	02/2018					
	Retroactive?	No						
	If "Yes", please exp	lain						
	Not Applicable							
3.	Termination Date:	12/31/2021						
	Contract term:	3 years and	355 days					
4.	Type of contract:	Contract						
	Contract description	n: Meeting Fac	ilitation					
5.	Purpose of contract	t:						
	This is a new contract to provide ongoing facilitation of the strategic planning process and meeting. This is a performance based program and the annual strategic planning provides management staff a forum to establish program direction, and set priorities for gaining efficiencies and improving performance.							
6.	NEW CONTRACT							
	The maximum amo	unt of the contract fo	or the term of the contra	ct is: \$16,500.00				
	Payment for service	es will be made at the	e rate of \$5,500.00 per	Binnenial Meeting				
. J	USTIFICATION							
7.	What conditions rec	uire that this work b	e done?					
	been developed ou	r national performan	bottom of the national pe ce ranking has improve am efficiencies and serv	d significantly. It is e	Since the CSEP Strategic Plan has sential the strategic plan is updated			
8.	Explain why State e	employees in your ag	ency or other State age	encies are not able to	o do this work:			
	It is essential the sta and strategic planni with CSEP experier	ing experience are p	r has knowledge of the rimary participants in th	CSEP policy and da e strategic planning	ily operations. The state staff with CSEP meetings; therefore, a neutral facilitator			
9.	Were quotes or pro	posals solicited?		Yes				
	Was the solicitation Division?	(RFP) done by the I	Purchasing	No				

11.

a. List the names of vendors that were solicited to submit proposals (include at least three):

Alpha & Omega Ministries, Inc. Agape Children's Services, Inc. Advanced Development Executives Aacres Nevada LLC A New Day Adult Daycare and Outpatient Treatment Center, LLC A List Family Services, LLC Professional Billers International, LLC 702AV Barbara A. Siegel Anthem Blue Cross and Blue Shield of Nevada Amerigroup Nevada, Inc.

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The vendor was selected due to the fact that no other proposals were received. In addition, the Division has used Barbara Siegel's services in the past and have been satisfied with the quality of the services provided.

No

d. Last bid date: 11/27/2017 Anticipated re-bid date: 11/27/2021

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been under contract with the Department of Welfare and Supportive Services from 09/16/2013 to 06/30/2015. The quality of the service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:

Cathy Kaplan, Field Operations Manager Ph: 775-684-0752

20. Contract Status:

User	Signature Date
bberry	12/17/2017 15:12:50 PM
bberry	01/02/2018 16:01:44 PM
vmilazz1	01/06/2018 17:07:22 PM
sjon23	01/09/2018 09:11:43 AM
	bberry bberry vmilazz1

Budget Analyst Approval

nhovden

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19459

	Contract Number:	19459				
					Legal Entity Name:	BALLIN FADES, LLC
	Agency Name:	DHHS - DIV FAMILY SE	ISION OF CHII	LD AND	Contractor Name:	BALLIN FADES, LLC
	Agency Code:	409			Address:	2730 S RANCHO DR
	Appropriation Unit:	3148-04				
	Is budget authority available?:		Yes		City/State/Zip	LAS VEGAS, NV 89102-6400
	If "No" please expla	ain: Not App	licable		Contact/Phone:	Derek Kinsey 702/982-0420
					Vendor No.:	T29038500
					NV Business ID:	NV20141227975
	To what State Fisca	al Year(s) wil	II the contract be	e charged?	2018-2020	
	What is the source the contractor will b	of funds that be paid by mu	t will be used to ultiple funding so	pay the contrac ources.	tor? Indicate the per	centage of each funding source if
	X General Fu	nds <b>100.0</b>	0 %	Fees	0.00 %	
	Federal Fur	nds 0.00	0 %	Bonds	0.00 %	
	Highway Fu	unds 0.00	0 %	Other funding	0.00 %	
2.	Contract start date:	:				
	a. Effective upon B		No or b. o	other effective d	ate 01/12/2018	
	Examiner's appr					
	Anticipated BC	OE meeting o	date 03/20	)18		
	Retroactive?		No			
	If "Yes", please exp	lain				
	Not Applicable					
3.	Not Applicable Termination Date:		1/2019			
3.	le	10/31	l/2019 ar and 291 days	5		
	Termination Date: Contract term:	10/31	ar and 291 days	5		
	Termination Date: Contract term: Type of contract:	10/31 1 yea Cont	ar and 291 days	3		
4.	Termination Date: Contract term: Type of contract: Contract description Purpose of contract	10/31 1 yea Cont n: Barb t:	ar and 291 days ract er Services			
4.	Termination Date: Contract term: Type of contract: Contract descriptior	10/31 1 yea Cont n: Barb t:	ar and 291 days ract er Services		or the youth.	
4. 5.	Termination Date: Contract term: Type of contract: Contract description Purpose of contract	10/31 1 yea Cont n: Barb t:	ar and 291 days ract er Services		or the youth.	
4. 5.	Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo	10/31 1 yea Cont n: Barb t: tract to prov	ar and 291 days ract er Services ride onging bar ntract for the ter	<b>ber services fo</b> rm of the contra	ct is: <b>\$23,040.00</b>	
4. 5.	Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT	10/31 1 yea Cont n: Barb t: tract to prov	ar and 291 days ract er Services ride onging bar ntract for the ter	<b>ber services fo</b> rm of the contra	ct is: <b>\$23,040.00</b>	
4. 5.	Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo	10/31 1 yea Cont n: Barb t: tract to prov bunt of the co es will be ma	ar and 291 days rract er Services ride onging bar ntract for the ten de at the rate of	<b>ber services fo</b> rm of the contra f \$20.00 per Hai	ct is: <b>\$23,040.00</b> rcut	
4. 5. 6.	Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo Payment for service	10/31 1 yea Cont n: Barb t: tract to prov bunt of the co es will be ma	ar and 291 days rract er Services ride onging bar ntract for the ten de at the rate of	<b>ber services fo</b> rm of the contra f \$20.00 per Hai	ct is: <b>\$23,040.00</b> rcut	
4. 5. 6.	Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo Payment for service Other basis for payr	10/31 1 yea Cont n: Barb t: tract to prov bunt of the co es will be ma ment: This is	ar and 291 days rract er Services ride onging bar ntract for the ten de at the rate of a not to exceed	t <mark>ber services fo</mark> rm of the contra f \$20.00 per Hai d rate for each h	ct is: <b>\$23,040.00</b> rcut	
4. 5. 6.	Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo Payment for service Other basis for payn USTIFICATION What conditions rec	10/31 1 yea Cont n: Barb t: tract to prov bunt of the co es will be ma ment: This is	ar and 291 days ract er Services ide onging bar ntract for the ter de at the rate of a not to exceed s work be done?	t <mark>ber services fo</mark> rm of the contra f \$20.00 per Hai d rate for each h	ct is: <b>\$23,040.00</b> rcut aircut.	ntain appropriate grooming.
4. 5. 6. JI	Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo Payment for service Other basis for payn USTIFICATION What conditions rec	10/31 1 yea Cont n: Barb t: tract to prov ount of the co es will be ma ment: This is quire that this require routin	ar and 291 days rract er Services ide onging bar ntract for the ten de at the rate of a not to exceed a work be done? ne barber service	t <mark>ber services fo</mark> rm of the contra f \$20.00 per Hai d rate for each h ses by licensed p	ct is: <b>\$23,040.00</b> rcut aircut. professionals to mai	
4. 5. 6. JI	Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo Payment for service Other basis for pays USTIFICATION What conditions rec Youth in residence	10/31 1 yea Cont n: Barb t: tract to prov ount of the co es will be ma ment: This is quire that this require routin employees in	ar and 291 days ract er Services ride onging bar ntract for the ten de at the rate of a not to exceed s work be done? ne barber service your agency or	ber services for rm of the contra- f \$20.00 per Hai d rate for each h ses by licensed p other State age	ct is: <b>\$23,040.00</b> rcut aircut. professionals to mai	
4. 5. 6. JI 7. 8.	Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo Payment for service Other basis for pays USTIFICATION What conditions rec Youth in residence Explain why State en The Division does n	10/31 1 yea Cont n: Barb t: tract to prov ount of the co es will be ma ment: This is quire that this require routin employees in not employ a	ar and 291 days ract er Services ide onging bar ntract for the ten de at the rate of a not to exceed s work be done? ne barber service your agency or licensed barber	ber services for rm of the contra- f \$20.00 per Hai d rate for each h ses by licensed p other State age	ct is: <b>\$23,040.00</b> rcut aircut. professionals to mai	
4. 5. 6. JI 7. 8.	Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont NEW CONTRACT The maximum amo Payment for service Other basis for pays USTIFICATION What conditions rec Youth in residence Explain why State en The Division does not Were quotes or prop	10/31 1 yea Cont n: Barb t: tract to prov ount of the co es will be ma ment: This is quire that this require routin employees in not employ a posals solicit	ar and 291 days rract er Services ride onging bar ntract for the ten de at the rate of a not to exceed s work be done? ne barber service your agency or licensed barber ted?	ber services for rm of the contra- f \$20.00 per Hai d rate for each h ses by licensed p other State age	ct is: <b>\$23,040.00</b> rcut aircut. professionals to main encies are not able to Yes	
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11.

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The agency contracted with all vendors that met the minimum qualifications.

d. Last bid date: 08/28/2017 Anticipated re-bid date: 08/06/2021

10. Does the contract contain any IT components? No

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

No

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:

Corrina Church, Admin Services Officer 1 Ph: 702-668-4758

### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	11/29/2017 15:12:43 PM
Division Approval	pcolegro	01/05/2018 15:49:33 PM
Department Approval	vmilazz1	01/10/2018 13:19:42 PM
Contract Manager Approval	sknigge	01/11/2018 08:41:28 AM
Budget Analyst Approval	nhovden	01/12/2018 09:06:45 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19498

1.	. Contract Number:	19498						
				Legal Entity Name:	Jackson, Analisa M.			
	Agency Name:	DHHS - DIVI FAMILY SEF	SION OF CHILD AND	Contractor Name:	Jackson, Analisa M.			
	Agency Code:	409		Address:	197A Clover Street			
	Appropriation Unit:	3179-04						
	Is budget authority available?:	١	/es	City/State/Zip	Caliente, NV 89008			
	If "No" please expla	ain: Not Applie	cable	Contact/Phone:	AnaLisa Jackson 775-726-2151			
				Vendor No.:	T29035420			
				NV Business ID:	NV20111315990			
		•••	the contract be charged?	2018-2020				
	the contractor will b	e paid by mul	tiple funding sources.		centage of each funding source if			
	X General Fu			0.00 %				
	Federal Fur			0.00 %				
	Highway Fu	inds 0.00	% Other funding	g 0.00 %				
2.	Contract start date:							
	a. Effective upon E Examiner's app		No or b. other effective	e date 01/12/2018				
	Anticipated B0	DE meeting da	te 02/2018					
	Retroactive?	1	No					
	If "Yes", please exp	lain						
	Not Applicable							
3.	Termination Date:	10/31/2	2019					
	Contract term:	1 year	and 291 days					
4.	Type of contract:	Contra	ict					
	Contract description	n: Barbe	r Services					
5.	Purpose of contract				ï			
	This is a new cont	ract to provid	le ongoing barber service	es to the youth.				
6.	NEW CONTRACT							
			tract for the term of the con-					
	Payment for service	es will be made	e at the rate of \$7.25 per Ha	aircut				
	Other basis for pay	ment: This is a	Not to Exceed rate for eac	h haircut.				
	JUSTIFICATION							
J	USTIFICATION							
	USTIFICATION	uire that this	work be done?					
	What conditions red			d professionals to main	ntain appropriate grooming.			
7.	What conditions red Youth in residence	require routine						
7.	What conditions red Youth in residence	require routine employees in y	e barber services by license our agency or other State a					
7. 8.	What conditions red Youth in residence Explain why State e	require routine employees in y ot employ a lic	e barber services by license our agency or other State a censed barber.					
7. 8.	What conditions red Youth in residence Explain why State e The division does n	require routine employees in y ot employ a lic posals solicite	e barber services by license our agency or other State a censed barber. d?	agencies are not able to				
7. 8.	What conditions red Youth in residence Explain why State e The division does n Were quotes or pro Was the solicitation Division?	require routine employees in y ot employ a lid posals solicite (RFP) done b	e barber services by license our agency or other State a censed barber. d?	agencies are not able to Yes No	o do this work:			
7. 8.	What conditions red Youth in residence Explain why State e The division does n Were quotes or pro Was the solicitation Division? a. List the names of Appearance Matter	require routine employees in y ot employ a lid posals solicite (RFP) done b f vendors that	<ul> <li>barber services by license</li> <li>bour agency or other State a</li> <li>censed barber.</li> <li>d?</li> <li>by the Purchasing</li> </ul>	agencies are not able to Yes No	o do this work:			
7. 8.	What conditions red Youth in residence Explain why State e The division does n Were quotes or pro Was the solicitation Division? a. List the names of Appearance Matter Nellie Carlson	require routine employees in y ot employ a lid posals solicite (RFP) done b f vendors that	<ul> <li>barber services by license</li> <li>bour agency or other State a</li> <li>censed barber.</li> <li>d?</li> <li>by the Purchasing</li> </ul>	agencies are not able to Yes No	o do this work:			
7. 8.	What conditions red Youth in residence Explain why State e The division does n Were quotes or pro Was the solicitation Division? a. List the names of Appearance Matter	require routine employees in y ot employ a lid posals solicite (RFP) done b f vendors that s	<ul> <li>barber services by license</li> <li>bour agency or other State a</li> <li>censed barber.</li> <li>d?</li> <li>by the Purchasing</li> </ul>	agencies are not able to Yes No	o do this work:			

П.

### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The agency contracted with all vendors that met the minimum qualifications.

d. Last bid date: 08/28/2017 Anticipated re-bid date: 08/06/2021

10. Does the contract contain any IT components?

# **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain	
	If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has contracted with the vendor in the past. Services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

No If Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
  - Sheryl Johnson, Admin Services Officer 1 Ph: 775-726-8200

## 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	11/29/2017 08:15:20 AM
Division Approval	pcolegro	01/05/2018 15:50:32 PM
Department Approval	vmilazz1	01/10/2018 13:24:22 PM
Contract Manager Approval	sknigge	01/11/2018 08:57:06 AM
Budget Analyst Approval	nhovden	01/12/2018 09:18:24 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19509

1	. Contract Number:	19509						
				Legal Entity Name:	KUHN, SCOTT CHRISTOPHER DBA D & J's CLEANING SERVICE			
	Agency Name:	DHHS - DIVISION O FAMILY SERVICES		Contractor Name:	KUHN, SCOTT CHRISTOPHER DBA D & J's CLEANING SERVICE			
	Agency Code:	409		Address:	740 SUNSET DR			
	Appropriation Unit:	3229-07						
	Is budget authority available?:	Yes		City/State/Zip	FALLON, NV 89406-3681			
	If "No" please expla	ain: Not Applicable		Contact/Phone:	Scott Kuhn 775/342-8189			
				Vendor No.:	T27025981			
				NV Business ID:	NV20101369782			
	To what State Fisc	al Year(s) will the con	tract be charged?	2018-2020				
	What is the source the contractor will the con	of funds that will be u be paid by multiple fur	sed to pay the contrac iding sources.	tor? Indicate the per	centage of each funding source if			
	X General Fu	nds 75.00 %	Fees	0.00 %				
	X Federal Fu	nds 25.00 %	Bonds	0.00 %				
	Highway Fu	unds 0.00 %	Other funding	0.00 %				
2	Contract start date:							
	a. Effective upon E Examiner's app	Board of <b>No</b>	or b. other effective d	ate 01/08/2018				
		OE meeting date	02/2018					
	Retroactive?	No						
	If "Yes", please exp	plain						
	Not Applicable				1			
3	Termination Date:	11/30/2019						
-	Contract term:	1 year and 32	6 days					
4	Type of contract:	Contract						
	Contract description		vices					
5.	Purpose of contrac	t:						
	This is a new cont Fallon.	tract to provide ongo	oing janitorial service	s to the child welfa	re rural regional office located in			
6.	NEW CONTRACT							
	The maximum amo	ount of the contract for	the term of the contra	ct is: \$19,560.00				
	Payment for service	es will be made at the	rate of \$815.00 per M	onth				
J	USTIFICATION							
7.	What conditions re-	quire that this work be	done?					
			health of staff, family a	nd youth.				
8.	Explain why State	employees in your age	ency or other State age	encies are not able to	o do this work:			
	There is no janitoria	al staff at this facility.						
9.	Were quotes or pro	posals solicited?		Yes				
	Was the solicitation Division?	n (RFP) done by the P	urchasing	No				
	a. List the names of vendors that were solicited to submit proposals (include at least three):							
			plicited to submit propo	sals (include at leas	t three):			
	Behind the Scenes Sparkle and Shine	Cleaning	plicited to submit propo	sals (include at leas	t three):			
	Behind the Scenes	Cleaning ervice	plicited to submit propo	sals (include at leas	t three):			

П.

This was the lowest responsible v							
d. Last bid date: 11/02/201	7 Anticipate	d re-bid date:	10/08/2019				
10. Does the contract contain any IT of	components?	No					
OTHER INFORMATION							
1. Is there an Indirect Cost Rate or P	•						
	ide the Indirect Cost	Rate or Percenta	age Paid to the Contractor				
Not Applicable	over of the State of	Nevada or will th	e contracted services be performed by a current				
employee of the State of Nevada?			e contracted services be performed by a current				
No							
b. Was the contractor formerly em	ployed by the State	of Nevada within	the last 24 months or will the contracted services b				
performed by someone formerly e No	mployed by the State	e of Nevada with	In the last 24 months?				
c. Is the contractor employed by a	ny of Novada's politi		or by any other government?				
No If "Yes", please expla			or by any other government?				
Not Applicable							
13. Has the contractor ever been enga	aged under contract	by any State age	ency?				
Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified							
Yes If "Yes", specify when	n and for which ager	icy and indicate i	f the quality of service provided to the identified				
agency has been ver	ified as satisfactory:						
agency has been ver The vendor has contracted with th	rified as satisfactory: e Division in the pas	t. Service was s	atisfactory.				
agency has been ver The vendor has contracted with th 14. Is the contractor currently involved	ified as satisfactory: e Division in the pas I in litigation with the	t. Service was s State of Nevada	atisfactory.				
agency has been ver The vendor has contracted with th 14. Is the contractor currently involved	ified as satisfactory: e Division in the pas I in litigation with the	t. Service was s State of Nevada	atisfactory.				
agency has been ver The vendor has contracted with th 14. Is the contractor currently involved No If "Yes", please provi Not Applicable	ified as satisfactory: e Division in the pas I in litigation with the de details of the litiga	t. Service was s State of Nevada ation and facts s	atisfactory. ? upporting approval of the contract:				
agency has been ver The vendor has contracted with th 14. Is the contractor currently involved No If "Yes", please provi	ified as satisfactory: e Division in the pas I in litigation with the de details of the litiga	t. Service was s State of Nevada ation and facts s	atisfactory. ? upporting approval of the contract:				
agency has been ver The vendor has contracted with th 14. Is the contractor currently involved No If "Yes", please provi Not Applicable 15. The contractor is not registered wi	ified as satisfactory: e Division in the pas I in litigation with the de details of the litiga th the Nevada Secre	t. Service was s State of Nevada ation and facts s stary of State's O	atisfactory. ? upporting approval of the contract:				
agency has been ver The vendor has contracted with th 14. Is the contractor currently involved No If "Yes", please provi Not Applicable 15. The contractor is not registered wi Sole Proprietor	ified as satisfactory: e Division in the pas I in litigation with the de details of the litiga th the Nevada Secre	t. Service was s State of Nevada ation and facts s stary of State's O	atisfactory. ? upporting approval of the contract:				
agency has been ver The vendor has contracted with th 14. Is the contractor currently involved No If "Yes", please provi Not Applicable 15. The contractor is not registered wi Sole Proprietor 16. a. Is the Contractor Name the sam	ified as satisfactory: e Division in the pas I in litigation with the de details of the litiga th the Nevada Secre ne as the legal Entity	t. Service was s State of Nevada ation and facts s stary of State's O Name?	atisfactory. ? upporting approval of the contract: ffice because the legal entity is a:				
agency has been ver The vendor has contracted with th 14. Is the contractor currently involved No If "Yes", please provi Not Applicable 15. The contractor is not registered wi Sole Proprietor 16. a. Is the Contractor Name the sam Yes	ified as satisfactory: e Division in the pas I in litigation with the de details of the litiga th the Nevada Secre ne as the legal Entity	t. Service was s State of Nevada ation and facts s stary of State's O Name?	atisfactory. ? upporting approval of the contract: ffice because the legal entity is a:				
agency has been ver The vendor has contracted with th 14. Is the contractor currently involved No If "Yes", please provi Not Applicable 15. The contractor is not registered wi Sole Proprietor 16. a. Is the Contractor Name the sam Yes 17. a. Does the contractor have a curr Yes	ified as satisfactory: e Division in the pas I in litigation with the de details of the litiga th the Nevada Secre ne as the legal Entity	t. Service was s State of Nevada ation and facts s stary of State's O Name?	atisfactory. ? upporting approval of the contract: ffice because the legal entity is a:				
agency has been ver The vendor has contracted with th 14. Is the contractor currently involved No If "Yes", please provi Not Applicable 15. The contractor is not registered wi Sole Proprietor 16. a. Is the Contractor Name the sam Yes 17. a. Does the contractor have a curr	ified as satisfactory: e Division in the pas I in litigation with the de details of the litiga th the Nevada Secre ne as the legal Entity	t. Service was s State of Nevada ation and facts s stary of State's O Name?	atisfactory. ? upporting approval of the contract: ffice because the legal entity is a:				
agency has been ver The vendor has contracted with th 14. Is the contractor currently involved No If "Yes", please provi Not Applicable 15. The contractor is not registered wi Sole Proprietor 16. a. Is the Contractor Name the sam Yes 17. a. Does the contractor have a curr Yes 18. Not Applicable	ified as satisfactory: e Division in the pas I in litigation with the de details of the litiga th the Nevada Secre ne as the legal Entity	t. Service was s State of Nevada ation and facts s stary of State's O Name?	atisfactory. ? upporting approval of the contract: ffice because the legal entity is a:				
agency has been ver The vendor has contracted with th 14. Is the contractor currently involved No If "Yes", please provi Not Applicable 15. The contractor is not registered wi Sole Proprietor 16. a. Is the Contractor Name the sam Yes 17. a. Does the contractor have a curr Yes 18. Not Applicable 19. Agency Field Contract Monitor:	ified as satisfactory: e Division in the pas I in litigation with the de details of the litiga th the Nevada Secre ne as the legal Entity	t. Service was s State of Nevada ation and facts s stary of State's O Name?	atisfactory. ? upporting approval of the contract: ffice because the legal entity is a:				
agency has been ver The vendor has contracted with th 14. Is the contractor currently involved No If "Yes", please provi Not Applicable 15. The contractor is not registered wi Sole Proprietor 16. a. Is the Contractor Name the sam Yes 17. a. Does the contractor have a curr Yes 18. Not Applicable 19. Agency Field Contract Monitor: 20. Contract Status: Contract Approvals: Approval Level	ified as satisfactory: e Division in the pas I in litigation with the de details of the litiga th the Nevada Secre ne as the legal Entity	t. Service was s State of Nevada ation and facts s stary of State's O Name? usiness License of Signatu	atisfactory. ? upporting approval of the contract: ffice because the legal entity is a: (SBL)? are Date				
agency has been ver The vendor has contracted with th 14. Is the contractor currently involved No If "Yes", please provi Not Applicable 15. The contractor is not registered wi Sole Proprietor 16. a. Is the Contractor Name the sam Yes 17. a. Does the contractor have a curr Yes 18. Not Applicable 19. Agency Field Contract Monitor: 20. Contract Status: Contract Approvals: Approval Level Budget Account Approval	ified as satisfactory: e Division in the pas d in litigation with the de details of the litigat th the Nevada Secre ne as the legal Entity rent Nevada State Bu User mmason	t. Service was s State of Nevada ation and facts s stary of State's O Name? usiness License of Signatu 12/19/2	atisfactory. ? upporting approval of the contract: ffice because the legal entity is a: (SBL)? wre Date 2017 09:50:13 AM				
agency has been ver The vendor has contracted with th 14. Is the contractor currently involved No If "Yes", please provi Not Applicable 15. The contractor is not registered wi Sole Proprietor 16. a. Is the Contractor Name the sam Yes 17. a. Does the contractor have a curr Yes 18. Not Applicable 19. Agency Field Contract Monitor: 20. Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	ified as satisfactory: e Division in the pas d in litigation with the de details of the litigation th the Nevada Secre ne as the legal Entity rent Nevada State Bu User mmason pcolegro	t. Service was s State of Nevada ation and facts s stary of State's O Name? usiness License Signatu 12/19/2 01/03/2	atisfactory. ? upporting approval of the contract: ffice because the legal entity is a: (SBL)? I're Date 2017 09:50:13 AM 2018 11:15:42 AM				
agency has been ver The vendor has contracted with th 14. Is the contractor currently involved No If "Yes", please provi Not Applicable 15. The contractor is not registered wi Sole Proprietor 16. a. Is the Contractor Name the sam Yes 17. a. Does the contractor have a curr Yes 18. Not Applicable 19. Agency Field Contract Monitor: 20. Contract Status: Contract Approvals: Approval Level Budget Account Approval	ified as satisfactory: e Division in the pas d in litigation with the de details of the litigat th the Nevada Secre ne as the legal Entity rent Nevada State Bu User mmason	t. Service was s State of Nevada ation and facts s stary of State's O Name? usiness License Signatu 12/19/2 01/03/2 01/05/2	atisfactory. ? upporting approval of the contract: ffice because the legal entity is a: (SBL)? wre Date 2017 09:50:13 AM				

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19499

1	. Contract Number:	19499			
				Legal Entity Name:	CARLSON, NELLIE K. DBA HAIR BRUSH
	Agency Name:	DHHS - DIVISION OF FAMILY SERVICES	CHILD AND	Contractor Name:	CARLSON, NELLIE K. DBA HAIR BRUSH
	Agency Code:	- 409		Address:	PO BOX 1187
	Appropriation Unit:	3259-04			
	Is budget authority available?:	Yes		City/State/Zip	ELKO, NV 89803-1187
	If "No" please expla	ain: Not Applicable		Contact/Phone:	Kathy Carlson 775/738-6162
				Vendor No.:	T81023187
				NV Business ID:	NV20141575113
	To what State Fisc	al Year(s) will the contr	ract be charged?	2019-2020	
	What is the source the contractor will the con	of funds that will be us be paid by multiple fund	ed to pay the contrac ling sources.	tor? Indicate the per	rcentage of each funding source if
	X General Fu	nds 100.00 %	Fees	0.00 %	
	Federal Fu	nds 0.00 %	Bonds	0.00 %	
	Highway Fu	unds 0.00 %	Other funding	0.00 %	
2.	. Contract start date:	:			
	a. Effective upon E Examiner's app		r b. other effective d	late 07/01/2018	
	Anticipated B	OE meeting date	03/2018		
	Retroactive?	No			
	If "Yes", please exp	olain			
	Not Applicable				
3.	Termination Date:	06/30/2020			
	Contract term:	2 years			
4.	Type of contract:	Contract			
	Contract description	n: Barber Servic	es		
5.	Purpose of contract	t:			
	This is a new cont	tract to provide ongo	ing barber services	for the youth.	
6.	NEW CONTRACT				
		ount of the contract for			
		es will be made at the i			
	Other basis for pay	ment: This is a not to e	exceed rate for each h	aircut.	
J	USTIFICATION				
7.		quire that this work be			1
	Youth in residence	require routine barber	services by licensed p	professionals to mail	ntain appropriate grooming.
8.	Explain why State	employees in your age	ncy or other State age	encies are not able t	o do this work:
	The Division does r	not employ a licensed b	barber.		
9.	Were quotes or pro	posals solicited?		Yes	
	Was the solicitation Division?	n (RFP) done by the Pu	rchasing	No	
	a. List the names of	f vendors that were sol	icited to submit propo	sals (include at leas	three):
	A Cut Above the Re Fiagro's Barber Sho Appearance Matter Analis & Bryan Jac	op 's			

П.

### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The agency contracted with all vendors that met the minimum qualifications.

d. Last bid date: 08/28/2017 Anticipated re-bid date: 07/14/2021

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes",	please explai	n

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has contracted with the Division in the past. Services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

No If Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
  - Vern Harlow, Admin Services Officer Ph: 775-738-7182

### 20. Contract Status:

Contract Approvals:

User	Signature Date
dander16	01/04/2018 14:25:18 PM
pcolegro	01/04/2018 14:27:07 PM
vmilazz1	01/05/2018 11:26:37 AM
sknigge	01/05/2018 14:25:34 PM
nhovden	01/12/2018 09:22:31 AM
	dander16 pcolegro vmilazz1 sknigge

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19445

				Freedom House Sober Living Inc.	
Agency Name:	DEPARTMENT OF CO	DRRECTIONS	Contractor Name:	Freedom House Sober Living Inc.	
Agency Code:	440		Address:	3852 Palos Verdes St	
Appropriation Unit:	3711-22	-22			
Is budget authority available?:	Yes		City/State/Zip	Las Vegas, NV 89119	
If "No" please expla	in: Not Applicable		Contact/Phone:	702-279-1298	
			Vendor No.: T29029977		
			NV Business ID:	NV20101699853	
To what State Fisca	al Year(s) will the contra	ct be charged?	2018-2019		
What is the source of the contractor will be	of funds that will be use e paid by multiple fundi	ed to pay the contrac ng sources.	ctor? Indicate the pe	rcentage of each funding source if	
General Fur	nds 0.00 %	Fees	0.00 %		
X Federal Fun	ds 100.00 %	Bonds	0.00 %		
Highway Fu	nds 0.00 %	Other funding	0.00 %		
2. Contract start date:					
a. Effective upon B Examiner's appr	a. Effective upon Board of <b>No</b> or b. other effective of Examiner's approval?		late 12/21/2017		
Anticipated BC	DE meeting date	)1/2018			
Retroactive?	No				
If "Yes", please expl	lain				
Not Applicable					
3. Termination Date:	09/30/2018				
Contract term:	282 days				
4. Type of contract:	Contract				
Contract description		ams			
5. Purpose of contract		an ananan ta fa	n inmatan kawasa :	NDOC institutions and facilities in	
Southern Nevada. with the completio	Provided services are n of a re-entry plan as	e part of Nevada's s s they prepare for r	strategic recidivism elease from incarc	n NDOC institutions and facilities in reduction plan to assist offenders eration. An individual care plan will be nanagement for outpatient care.	

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$37,730.80

## **II. JUSTIFICATION**

7. What conditions require that this work be done?

Nevada was awarded the Second Chance Grant Act Implementation Funding which requires the department to work with a community organization that will provide a range of services for offenders close to being released. Services include: employment, recovery, housing, education and as needed behavioral health, substance abuse and counseling services. This also meets the grant requirements for integrated service and to ensure continuity of care into the community with NDOC Parole and Probation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically, the department has outsourced these services in an effort to provide offenders with much needed tools from a qualified professional to reduce recidivism. The NDOC Re-Entry program does not perform these services and no other state agency offers these services.

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing Division?	No

riotrippiloui	Not Applicable								
b. Soliciation	b. Soliciation Waiver: Not Applicable								
c. Why was	this contractor chosen in preference to other?								
d. Last bid d	ate: Anticipated re-bid date:								
10. Does the co	ntract contain any IT components? No								
	ORMATION								
	ndirect Cost Rate or Percentage Paid to the Contractor?								
No	If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor								
Not Applicat	M. M.								
12. a. Is the con	tractor a current employee of the State of Nevada or will the contracted services be performed by a current the State of Nevada?								
No									
	ontractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be								
b. Was the c performed b	y someone formerly employed by the State of Nevada within the last 24 months?								
b. Was the c performed b <b>No</b>	y someone formerly employed by the State of Nevada within the last 24 months?								
performed b <b>No</b>									
performed b <b>No</b>	y someone formerly employed by the State of Nevada within the last 24 months? ractor employed by any of Nevada's political subdivisions or by any other government? If "Yes", please explain								
performed b <b>No</b> c. Is the con	ractor employed by any of Nevada's political subdivisions or by any other government? If "Yes", please explain								
performed b No c. Is the con <u>No</u> Not Applicat	ractor employed by any of Nevada's political subdivisions or by any other government? If "Yes", please explain le								
performed b No c. Is the con <u>No</u> Not Applicat	ractor employed by any of Nevada's political subdivisions or by any other government? If "Yes", please explain								

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

No

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
  - Non-profit Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. Not Applicable
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	amonro1	11/21/2017 11:12:42 AM
Division Approval	sewart	12/05/2017 14:03:02 PM
Department Approval	sewart	12/05/2017 14:03:05 PM
Contract Manager Approval	vfajota	12/05/2017 15:07:23 PM
Budget Analyst Approval	bmacke1	12/21/2017 10:14:36 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19537

									Legal Name		Desert Boilers & Controls, Inc.
	Agency	y Name:	DEPA	RTME	NT OF	COR	RECTI	ONS	Contra	actor Name:	Desert Boilers & Controls, Inc.
	Agency	y Code:	440						Addre	ss:	305 W St. Louis Avenue
	Approp	priation Unit:	3762-	09							
	ls budg availab	get authority ble?:		•	Yes				City/St	tate/Zip	Las Vegas, NV 89102
	lf "No"	please expla	ain: No	ot Appli	cable				Conta	ct/Phone:	Phil Dorsey 702-631-7780
									Vendo	r No.:	PUR0001437
									NV Bu	siness ID:	NV19971189711
		at State Fisca		. ,				•	2018		
		s the source stractor will b							tor? Ind	licate the per	centage of each funding source if
	Х	General Fu	nds	100.00	%		Fee	6	0.	00 %	
		Federal Fur	nds	0.00	%		Bon	ds	0.	00 %	
		Highway Fu	nds	0.00	%		Othe	er funding	0.	00 %	
2.	Contra	ct start date:									
	a. Effe Exa	ective upon B miner's appr	loard o oval?	of	No	or t	o. other	effective d	late	01/04/2018	
	A	nticipated BC	DE mee	eting da	ate	01/	2018				
	Retroa	ctive?			No						
	If "Yes'	', please exp	lain								
		plicable									
3.	Termin	ation Date:		03/31/	2018						
		ct term:		85 da							
4.	Туре о	f contract:		Contr	act						
	Contra	ct descriptior	า:	Emiss	sions t	esting	9				
5.	Purpos	e of contract									
	State F	a new cont Prison's dies ive years in	sel boi	lers. T	he Cla	rk Čo	unty D	epartment	n the p t of Air	erformance Quality Con	and emissions of all six of High Desert trol requires diesel boilers be tested
6.	NEW C	ONTRACT									
	The ma	aximum amo	unt of t	the cor	itract fo	or the	term of	the contra	ct is: \$	13,800.00	
	Other b	asis for payı	ment: F	Payme	nt upor	n satis	factory	completion	n of serv	vices and sub	omission of invoice.
JI	USTIFI	CATION									
7.	What c	onditions rec	uire th	at this	work b	e don	ie?				
	EPA ar	nd Clark Cou /ironmental F	nty De Protect	pt. of A ion Age	Air Qua	lity Co Code	ontrol re of Fed	equire testii eral Regula	ng of die ations, 4	esel fired boi 0 CFR Part (	lers every five years in accordance with 60.
8.	Explain	why State e	mploy	ees in	your ag	iency	or othe	er State age	encies a	ire not able to	o do this work:
		mployees ar									
9.	Were a	uotes or pro	posals	solicite	ed?				Yes		
		e solicitation				Purch	asing		No		
			vendo	ors that	were s	solicite	ed to su	ubmit propo	osals (in	clude at leas	t three):
	R.F. Mo Desert	cDonald, Co. Boilers & Co ombustion &	ntrols								

II.

c. Why was this contractor chosen in preference to other?

Lowest most responsible vendor

d. Last bid date: 11/21/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
----	--------------------------	--

# Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

## No If Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Scott Alexander, Facility Supervisor Ph: 702-879-6660

### 20. Contract Status:

Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	bweisent	12/14/2017 14:17:13 PM
Division Approval	amonro1	12/15/2017 11:55:42 AM
Department Approval	sewart	12/15/2017 15:27:59 PM
Contract Manager Approval	mkillia1	12/28/2017 11:38:15 AM
Budget Analyst Approval	bmacke1	01/04/2018 13:35:21 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19568

			Legal Entity Name:	Thomas John DeMull
	MISSION ON MINE	RAL	Contractor Name:	Thomas John DeMull
Agency Code: 500			Address:	dba Thomas J DeMull Consulting
Appropriation Unit: 4219	9-09			1425 N. Miranda Lane
Is budget authority available?:	Yes		City/State/Zip	Green Valley, AZ 85614-6237
If "No" please explain: N	lot Applicable		Contact/Phone:	775-722-0420
			Vendor No.:	
			NV Business ID:	NV20171779010
To what State Fiscal Yea	ar(s) will the contract	be charged?	2018-2019	
What is the source of fur the contractor will be pai	nds that will be used d by multiple funding	to pay the contra sources.	ctor? Indicate the per	centage of each funding source if
General Funds	0.00 % X	Fees	100.00 % Mining	g Claim
Federal Funds	0.00 %	Bonds	0.00 %	
Highway Funds	0.00 %	Other funding	0.00 %	
2. Contract start date:				
a. Effective upon Board Examiner's approval?		o. other effective	date 12/27/2017	
Anticipated BOE me	eeting date 02/	2018		
Retroactive?	Νο			
If "Yes", please explain				
Not Applicable				
3. Termination Date:	12/31/2018			
Contract term:	1 year and 4 days	<b>i</b>		
4. Type of contract:	Contract			
Contract description:	Toli Ore Study			
5. Purpose of contract:	-			

capacities in Nevada; known mineral resources which might benefit from ore concentrate tolling; the need for such a facility; and requirements needed of, and benefits from, such a facility.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$24,999.00

Other basis for payment: 30% of contract amount upon delivery of Scope of Work Task #1, 30% upon delivery of Task #2; 20% upon delivery of Task #3, and the remaining 20% upon delivery of Task #4.

# **II. JUSTIFICATION**

7. What conditions require that this work be done?

At the August 24, 2017 quarterly meeting of the Commission on Mineral Resources, the Commission unanimously passed a motion, pursuant to NRS 513.073 (2), approving a toll processing and smelting report.

## 8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees having both the technical expertise and time to research the subject and create a report for publication within the desired timeframe.

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

#### Not Applicable

#### b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

The vendor was chosen because of his unique Nevada and international work experience in the minerals industry as a professional metallurgical engineer, his availability and desire to perform the work, and part-time residence in Sparks, Nevada enabling face-to-face collaboration with staff at the Nevada Bureau of Mines and Geology.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

#### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

No

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office? Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:

Dennis (Mike) Visher, Deputy Administrator Ph: 775-684-7044

- 20. Contract Status:
  - **Contract Approvals:**

Approval Level	User	Signature Date
Budget Account Approval	dvisher	12/22/2017 12:37:34 PM
Division Approval	dvisher	12/22/2017 12:37:38 PM
Department Approval	dvisher	12/22/2017 12:37:41 PM
Contract Manager Approval	dvisher	12/22/2017 12:37:43 PM
Budget Analyst Approval	cmurph3	12/27/2017 10:16:14 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19506

			Legal Entity Name:	COLYAR TECHNOLOGY SOLUTIONS
Agency Name:	DEPARTMENT OF AG	RICULTURE	Contractor Name:	COLYAR TECHNOLOGY SOLUTIONS
• •	550		Address:	22420 N. 18TH DR
Appropriation Unit:	1362-26			
Is budget authority available?:	Yes		City/State/Zip	PHOENIX, AZ 85027-1365
If "No" please explai	n: Not Applicable		Contact/Phone:	623/209-1700
			Vendor No.:	T81027345
			NV Business ID:	NV20131022090
	Year(s) will the contra	-	2018-2019	
	of funds that will be use a paid by multiple fundi		ctor? Indicate the per	rcentage of each funding source if
General Fun	ds 0.00 %	Fees	0.00 %	
X Federal Fund	ds 100.00 %	Bonds	0.00 %	
Highway Fur	nds 0.00 %	Other funding	0.00 %	
2. Contract start date:				
a. Effective upon Bo Examiner's appro		b. other effective of	date 01/01/2018	1
		2/2018		
Retroactive?	Yes			
If "Yes", please expl				
3. Termination Date:	12/31/2018			
Contract term:	364 days			
4. Type of contract:	Contract			
Contract description	System Enhand	ements		
5. Purpose of contract:	-			
	act to provide ongoir	la svstem enhance	ement services for	the food and nutrition program
inventory and billing	g software.			
6. NEW CONTRACT				
The maximum amou	nt of the contract for th	e term of the contra	nct is: \$40,000.00	
Payment for services	s will be made at the ra	ite of \$95.00 per hou	ur	
Other basis for payn	ent: Invoices will be pa	aid upon completion	of tasks.	
JUSTIFICATION				
		_		
7. What conditions requ				
The Federal commo	dity food program requ	ires that a database	with reporting funct	ionality be maintained by each state.
8. Explain why State er	mployees in your agen	cy or other State age	encies are not able t	o do this work:
This system is maint	ained by an outside co	mpany and requires	s that only their perso	onnel work on enhancements.
9. Were quotes or prop	osals solicited?		No	
Was the solicitation Division?	(RFP) done by the Pur	chasing	No	
a. List the names of	vendors that were solid	cited to submit propo	osals (include at leas	st three):
Not Applicable				
b. Soliciation Waiver	: Not Applicable			
c. Why was this cont	ractor chosen in prefer	ence to other?		

II.

d. Last bid date:		ese services to the Food and Nutrition Division since 2009. ed re-bid date:			
I0. Does the contract contain any IT o	components ?	Yes			
OTHER INFORMATION					
11. Is there an Indirect Cost Rate or F	Percentage Paid to t	the Contractor?			
No If "Yes", please prov	ide the Indirect Cos	t Rate or Percentage Paid to the Contractor			
Not Applicable					
employee of the State of Nevada?	loyee of the State of	f Nevada or will the contracted services be performed by a current			
No					
performed by someone formerly e	ployed by the State mployed by the Sta	e of Nevada within the last 24 months or will the contracted services be te of Nevada within the last 24 months?			
No					
		tical subdivisions or by any other government?			
No If "Yes", please expla	ain				
Not Applicable					
3. Has the contractor ever been enga	-				
Yes If "Yes", specify whe agency has been ver	n and for which age rified as satisfactory	ency and indicate if the quality of service provided to the identified			
This is a new contract for services					
4. Is the contractor currently involved					
-	•	gation and facts supporting approval of the contract:			
Not Applicable		Mar I.I.			
	ne Nevada Secretar				
15. The contractor is registered with the	ne Nevada Secretar				
15. The contractor is registered with th Foreign Corporation		ry of State's Office as a:			
<ul><li>15. The contractor is registered with the Foreign Corporation</li><li>16. a. Is the Contractor Name the same same same same same same same sam</li></ul>		ry of State's Office as a:			
<ul> <li>5. The contractor is registered with the Foreign Corporation</li> <li>16. a. Is the Contractor Name the same Yes</li> </ul>	ne as the legal Entit	ry of State's Office as a: y Name?			
<ol> <li>The contractor is registered with th Foreign Corporation</li> <li>a. Is the Contractor Name the sam Yes</li> <li>a. Does the contractor have a curr</li> </ol>	ne as the legal Entit	ry of State's Office as a: y Name?			
<ul> <li>15. The contractor is registered with the Foreign Corporation</li> <li>16. a. Is the Contractor Name the same Yes</li> <li>17. a. Does the contractor have a curre Yes</li> </ul>	ne as the legal Entit rent Nevada State B	ry of State's Office as a: y Name? Business License (SBL)?			
<ol> <li>The contractor is registered with the Foreign Corporation</li> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a curre Yes</li> <li>a. Is the legal entity active and in generative and in ge</li></ol>	ne as the legal Entit rent Nevada State B	ry of State's Office as a: y Name?			
<ul> <li>5. The contractor is registered with the Foreign Corporation</li> <li>6. a. Is the Contractor Name the same Yes</li> <li>7. a. Does the contractor have a curre Yes</li> <li>8. a. Is the legal entity active and in generative Yes</li> </ul>	ne as the legal Entit rent Nevada State B	ry of State's Office as a: y Name? Business License (SBL)?			
<ul> <li>15. The contractor is registered with the Foreign Corporation</li> <li>16. a. Is the Contractor Name the same Yes</li> <li>17. a. Does the contractor have a curre Yes</li> <li>18. a. Is the legal entity active and in generative Yes</li> </ul>	ne as the legal Entit rent Nevada State B	ry of State's Office as a: y Name? Business License (SBL)?			
<ol> <li>The contractor is registered with the Foreign Corporation</li> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a curre Yes</li> <li>a. Is the legal entity active and in generative Yes</li> <li>Agency Field Contract Monitor:</li> </ol>	ne as the legal Entit rent Nevada State B	ry of State's Office as a: y Name? Business License (SBL)?			
<ol> <li>The contractor is registered with the Foreign Corporation</li> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a curre Yes</li> <li>a. Is the legal entity active and in generative Yes</li> <li>Agency Field Contract Monitor:</li> <li>Contract Status: Contract Approvals:</li> </ol>	ne as the legal Entit rent Nevada State B	ry of State's Office as a: y Name? Business License (SBL)? the Nevada Secretary of State's Office?			
<ol> <li>The contractor is registered with the Foreign Corporation</li> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a curre Yes</li> <li>a. Is the legal entity active and in generative of the Status of Status:</li> <li>Contract Status: Contract Approvals: Approval Level</li> </ol>	ne as the legal Entity rent Nevada State B good standing with t User	ry of State's Office as a: y Name? Business License (SBL)? the Nevada Secretary of State's Office? Signature Date			
<ul> <li>15. The contractor is registered with the Foreign Corporation</li> <li>16. a. Is the Contractor Name the same Yes</li> <li>17. a. Does the contractor have a curre Yes</li> <li>18. a. Is the legal entity active and in generative Yes</li> <li>19. Agency Field Contract Monitor:</li> <li>20. Contract Status: Contract Approvals: Approval Level Budget Account Approval</li> </ul>	ne as the legal Entity rent Nevada State B good standing with t User melli2	ry of State's Office as a: y Name? Business License (SBL)? the Nevada Secretary of State's Office? Signature Date 12/20/2017 14:46:54 PM			
<ul> <li>15. The contractor is registered with the Foreign Corporation</li> <li>16. a. Is the Contractor Name the same Yes</li> <li>17. a. Does the contractor have a curre Yes</li> <li>18. a. Is the legal entity active and in generative of Yes</li> <li>19. Agency Field Contract Monitor:</li> <li>20. Contract Status: Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval</li> </ul>	ne as the legal Entity rent Nevada State E good standing with t User melli2 melli2 melli2	ry of State's Office as a: y Name? Business License (SBL)? the Nevada Secretary of State's Office? Signature Date 12/20/2017 14:46:54 PM 12/20/2017 14:46:59 PM			
<ul> <li>15. The contractor is registered with the Foreign Corporation</li> <li>16. a. Is the Contractor Name the same Yes</li> <li>17. a. Does the contractor have a curre Yes</li> <li>18. a. Is the legal entity active and in generative of the same Yes</li> <li>19. Agency Field Contract Monitor:</li> <li>20. Contract Status: Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval</li> </ul>	ne as the legal Entity rent Nevada State E good standing with t User melli2 melli2 melli2 melli2	ry of State's Office as a: y Name? Business License (SBL)? the Nevada Secretary of State's Office? Signature Date 12/20/2017 14:46:54 PM 12/20/2017 14:46:59 PM 12/20/2017 14:47:04 PM			
<ul> <li>15. The contractor is registered with the Foreign Corporation</li> <li>16. a. Is the Contractor Name the same Yes</li> <li>17. a. Does the contractor have a curre Yes</li> <li>18. a. Is the legal entity active and in generative of the second sec</li></ul>	ne as the legal Entity rent Nevada State E good standing with t User melli2 melli2 melli2 melli2 melli2	ry of State's Office as a: y Name? Business License (SBL)? the Nevada Secretary of State's Office? Signature Date 12/20/2017 14:46:54 PM 12/20/2017 14:46:59 PM 12/20/2017 14:47:04 PM 12/20/2017 14:47:09 PM			
<ul> <li>15. The contractor is registered with the Foreign Corporation</li> <li>16. a. Is the Contractor Name the same Yes</li> <li>17. a. Does the contractor have a curre Yes</li> <li>18. a. Is the legal entity active and in generative of the same Yes</li> <li>19. Agency Field Contract Monitor:</li> <li>20. Contract Status: Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval</li> </ul>	ne as the legal Entity rent Nevada State E good standing with t User melli2 melli2 melli2 melli2	ry of State's Office as a: y Name? Business License (SBL)? the Nevada Secretary of State's Office? Signature Date 12/20/2017 14:46:54 PM 12/20/2017 14:46:59 PM 12/20/2017 14:47:04 PM			

BRIAN SANDOVAL Governor

Las Vegas Office: 2300 E St Louis Ave Las Vegas NV 89104-4314 (702) 668-4590 Fax (702) 668-4567 STATE OF NEVADA



405 South 21<sup>st</sup> Street Sparks, Nevada 89431-5557 Telephone (775) 353-3601 Fax (775) 353-3661 Website: http://www.agrl.nv.gov JAMES R. BARBEE Director

Elko Office: 4780 E. Idaho Street Elko NV 89801-4672 (775) 738-8076 Fax (775) 738-2639

January 5, 2018

This is a memo to retroactively approve the Nevada Department of Agriculture's (NDA) contract with Colyar Technology Solutions, who is providing the NDA system enhancement services for the Food and Nutrition's inventory and billing software.

The contract was initially sent in December and returned to be completed as a short contract. By the time we gathered new signatures and resubmitted, the contract now needs to be retroactive back to January 1, 2018. No invoices have been presented for payment.

Thank you **Debra Crowley** 

Fiscal Administrator

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19622

1.		JOLL		Legal Entity	EL AERO SERVICES, INC
		EPARTMENT OF AGI		Name:	
	Agency Name: DI Agency Code: 55		RICULIORE	Address:	EL AERO SERVICES, INC 2101 Arrowhead Drive
	Appropriation Unit: 45			Address.	
	Is budget authority available?:	Yes		City/State/Zip	Carson City, NV 89706
	If "No" please explain:	Not Applicable		Contact/Phone:	775-883-1500
				Vendor No.:	T81102358
				NV Business ID:	NV20151415893
	To what State Fiscal Y	Year(s) will the contrac	t be charged?	2018	
	What is the source of the contractor will be p			tor? Indicate the per	centage of each funding source if
	General Funds	s 0.00 % X	Fees	100.00 % LIVES	STOCK INSPECTION FEES
	Federal Funds	s 0.00 %	Bonds	0.00 %	
	Highway Fund	ls 0.00 %	Other funding	0.00 %	
2.	Contract start date:				
	a. Effective upon Boa Examiner's approve		b. other effective of	late 01/10/2018	
	Anticipated BOE	meeting date 02	2/2018		
	Retroactive?	No	35		
	If "Yes", please explain	n			
	Not Applicable				
3.	Termination Date:	01/31/2018			
	Contract term:	21 days			
4.	Type of contract:	Contract			
	Contract description:	El Aero			
5.	Purpose of contract:				
	This is a new contrac Virginia range.	ct to provide helicopt	er piloting servic	es in order aid in th	ne accurate count of wild horses in the
6.	NEW CONTRACT				
	The maximum amount	t of the contract for the	term of the contra	ct is: \$15,600.00	
	Payment for services v	will be made at the rate	e of \$975.00 per ho	our	
J	USTIFICATION				
7.	What conditions requir				i
	In order to report an ac horses to a qualified n		ses on the Virginia	range in an upcomir	ng RFP to hand over ownership of those
8.	Explain why State emp	ployees in your agency	or other State age	encies are not able to	o do this work:
	Our agency does not e significantly higher price		ot nor own a helico	pter, and other ager	ncies that do are willing to do so at a
9.	Were quotes or propos	sals solicited?		Yes	
	Was the solicitation (R Division?		nasing	No	
	a. List the names of ve	endors that were solicit	ed to submit propo	sals (include at leas	t three):
	el aero department of forestry department of wildlife				

П.

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

## **III. OTHER INFORMATION**

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

#### No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain	No	If "Yes", please explain
-----------------------------	----	--------------------------

# Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

## No If Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bbel1	01/10/2018 16:09:45 PM
Division Approval	bbel1	01/10/2018 16:09:48 PM
Department Approval	bbel1	01/10/2018 16:09:51 PM
Contract Manager Approval	bbel1	01/10/2018 16:09:54 PM
Budget Analyst Approval	cpalme2	01/10/2018 16:10:59 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19589

				=	
				Legal Entity Name:	BERRY ENTERPRISES
	Agency Name: DF	PS-DIRECTOR'S OFFIC	E	Contractor Name:	BERRY ENTERPRISES
	Agency Code: 65	50		Address:	DBA SIERRA ELECTRONICS
	Appropriation Unit: Al	II Budget Accounts - Ca	tegory 05		690 E GLENDALE
	ls budget authority available?:	Yes		City/State/Zip	SPARKS, NV 89431
	If "No" please explain:	Not Applicable		Contact/Phone:	800-874-7515
				Vendor No.:	T81102512
				NV Business ID:	NV19801013254
	To what State Fiscal Y	rear(s) will the contract b	e charged?	2018-2020	
	What is the source of f the contractor will be p	funds that will be used to baid by multiple funding s	pay the contract ources.	or? Indicate the per	centage of each funding source if
	X General Funds		Fees	7.00 % Plan R	eview and Licenses
	X Federal Funds	29.00 %	Bonds	0.00 %	
	X Highway Funds	s 3.00 % X	Other funding	5.00 % Buildiı	ng and Grounds
2.	Contract start date:				
	a. Effective upon Boa Examiner's approva		other effective da	ate 01/10/2018	
	Anticipated BOE	meeting date 02/20	018		
	Retroactive?	No			
	If "Yes", please explain	n			
	Not Applicable				
3.	Termination Date:	12/31/2019			
	Contract term:	1 year and 355 days	S		
4.	Type of contract:	Contract			
	Contract description:	New Radio Install			
5.	Purpose of contract:				
	This is a new contract vehicles. Radios will provided by DPS.	ct to provide ongoing m I be installed in the exis	obile radio inst ting vehicle's fa	allation services for actory center cons	or Department of Public Safety (DPS) ole or third-party console, to be
6.	NEW CONTRACT				
		t of the contract for the te			
	Payment for services v	will be made at the rate o	f \$65.00 per Hou	r	
J	USTIFICATION				
7.	What conditions requir	re that this work be done?	?		
	New radios have been	purchased and need to	be installed in all	the vehicles.	
8.	Explain why State emp	ployees in your agency of	r other State age	ncies are not able to	o do this work:
	State employees do no	ot have the expertise to in	nstall the radios.		
9.	Were quotes or propos	sals solicited?		Yes	
	Was the solicitation (R Division?	(FP) done by the Purchas	sing	No	
70	a. List the names of ve	endors that were solicited	to submit propos	sals (include at leas	t three):
	Frontier Radio				
	Berry Enterprises Advanced Vehicle Proc	ducts			
11	b. Soliciation Waiver: N				

II.

	is the only vendor tha ate: 12/08/201		ed re-bid date:
d. Last bid d		•	
10. Does the cor	ntract contain any IT o	components?	No
OTHER INFO	ORMATION		
11. Is there an Ir	ndirect Cost Rate or P	ercentage Paid to the	he Contractor?
No	If "Yes", please provi	ide the Indirect Cost	Rate or Percentage Paid to the Contractor
Not Applicab	le		
12. a. Is the cont employee of <b>No</b>	tractor a current emploit the State of Nevada?	oyee of the State of	Nevada or will the contracted services be performed by a current
b. was the c performed by <b>No</b>	ontractor formerly em / someone formerly e	ployed by the State mployed by the Stat	of Nevada within the last 24 months or will the contracted services be te of Nevada within the last 24 months?
c. Is the conf	ractor employed by a	ny of Nevada's polit	ical subdivisions or by any other government?
No	If "Yes", please expla		iour output to by any other government:
Not Applicab			
11		and under contract	by any State agency?
No	_	-	ncy and indicate if the quality of service provided to the identified
	agency has been ver	ified as satisfactory	:
Not Applicab	le		
14. Is the contra-	ctor currently involved	in litigation with the	e State of Nevada?
No	If "Yes", please provi	de details of the litig	ation and facts supporting approval of the contract:
Not Applicab	le		
Not Applicab			
	or is registered with th	ne Nevada Secretar	y of State's Office as a:
	•	ne Nevada Secretar	y of State's Office as a:
15. The contract Nevada Corp	poration		
15. The contract Nevada Corp	•		
15. The contract Nevada Corp 16. a. Is the Con Yes	poration tractor Name the sam	e as the legal Entity	v Name?
<ul> <li>15. The contract</li> <li>Nevada Corp</li> <li>16. a. Is the Con Yes</li> <li>17. a. Does the con</li> </ul>	poration tractor Name the sam	e as the legal Entity	
15. The contract Nevada Corp 16. a. Is the Con Yes 17. a. Does the c Yes	ooration tractor Name the sam contractor have a curr	ne as the legal Entity ent Nevada State B	v Name? usiness License (SBL)?
<ul> <li>15. The contract Nevada Corp</li> <li>16. a. Is the Con Yes</li> <li>17. a. Does the c Yes</li> <li>18. a. Is the lega</li> </ul>	ooration tractor Name the sam contractor have a curr	ne as the legal Entity ent Nevada State B	v Name?
15. The contract Nevada Corp 16. a. Is the Con Yes 17. a. Does the c Yes 18. a. Is the lega Yes	ooration tractor Name the sam contractor have a curr I entity active and in g	ne as the legal Entity ent Nevada State B	v Name? usiness License (SBL)?
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<ul> <li>15. The contract Nevada Corp</li> <li>16. a. Is the Con Yes</li> <li>17. a. Does the CYes</li> <li>18. a. Is the lega Yes</li> <li>19. Agency Field</li> </ul>	ooration tractor Name the sam contractor have a curr I entity active and in g I Contract Monitor: tus:	ne as the legal Entity ent Nevada State B	v Name? usiness License (SBL)?
<ul> <li>15. The contract Nevada Corp</li> <li>16. a. Is the Con Yes</li> <li>17. a. Does the o Yes</li> <li>18. a. Is the lega Yes</li> <li>19. Agency Field</li> <li>20. Contract Stat</li> </ul>	ooration tractor Name the sam contractor have a curr I entity active and in g Contract Monitor: tus:	ne as the legal Entity ent Nevada State B	v Name? usiness License (SBL)?
<ol> <li>The contract Nevada Corp</li> <li>a. Is the Con Yes</li> <li>a. Does the c Yes</li> <li>a. Is the lega Yes</li> <li>a. Is the lega Yes</li> <li>contract Stat Contract App Approval</li> </ol>	ooration tractor Name the sam contractor have a curr I entity active and in g Contract Monitor: tus:	ne as the legal Entity ent Nevada State B good standing with th	r Name? usiness License (SBL)? he Nevada Secretary of State's Office?
<ul> <li>15. The contract Nevada Corp</li> <li>16. a. Is the Con Yes</li> <li>17. a. Does the c Yes</li> <li>18. a. Is the lega Yes</li> <li>19. Agency Field</li> <li>20. Contract Stat Contract App Approval Budget A Division A</li> </ul>	ooration tractor Name the sam contractor have a curre I entity active and in g Contract Monitor: tus: orovals: Level Account Approval	ne as the legal Entity ent Nevada State B good standing with the User	v Name? usiness License (SBL)? he Nevada Secretary of State's Office? Signature Date 01/03/2018 13:24:28 PM 01/03/2018 13:24:31 PM
<ul> <li>15. The contract Nevada Corp</li> <li>16. a. Is the Con Yes</li> <li>17. a. Does the c Yes</li> <li>18. a. Is the lega Yes</li> <li>19. Agency Field</li> <li>20. Contract Stat Contract Stat Contract App Approval Budget A Division A</li> </ul>	ooration tractor Name the sam contractor have a curr I entity active and in g Contract Monitor: tus: brovals: Level Account Approval ent Approval	e as the legal Entity ent Nevada State B good standing with th User shoh1	v Name? usiness License (SBL)? he Nevada Secretary of State's Office? Signature Date 01/03/2018 13:24:28 PM
<ol> <li>The contract Nevada Corp</li> <li>a. Is the Con Yes</li> <li>a. Does the c Yes</li> <li>a. Is the lega Yes</li> <li>a. Is the lega Yes</li> <li>Contract Stat Contract Stat Contract App Approval Budget A Division A</li> </ol>	ooration tractor Name the sam contractor have a curre I entity active and in g Contract Monitor: tus: orovals: Level Account Approval	e as the legal Entity ent Nevada State B good standing with th User shoh1 shoh1	v Name? usiness License (SBL)? he Nevada Secretary of State's Office? Signature Date 01/03/2018 13:24:28 PM 01/03/2018 13:24:31 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19538

				Legal Entity Name:	City of Henderson and LVMPD	
		DPS-RECORDS, COMMUNICATIONS COMPLIANCE	S, AND	Contractor Name:	City of Henderson and LVMPD	
	Agency Code:	655		Address:	240 Water Street	
	Appropriation Unit:	4709-04				
	Is budget authority available?:	Yes		City/State/Zip	Henderson, NV 89009-5050	
	If "No" please expla	in: Not Applicable		Contact/Phone:	Laura Fucci 702-267-4301	
				Vendor No.:		
				NV Business ID:	N/A	
	To what State Fisca	I Year(s) will the con	tract be charged	l? <b>2018</b>		
		of funds that will be u e paid by multiple fur		contractor? Indicate the pe	centage of each funding source if	
	General Fur	nds 0.00 %	X Fees	100.00 % Finge	rprint Fees	
	Federal Fun	ds 0.00 %	Bonds	0.00 %		
	Highway Fu	nds 0.00 %	Other fur	nding 0.00 %		
2.	Contract start date:					
	a. Effective upon Board of No or b. other effective date 01/02/2018 Examiner's approval?					
	Anticipated BC	E meeting date	02/2018			
	Retroactive?	No				
	If "Yes", please expl	lain				
	Not Applicable					
3.	Termination Date:	06/30/2018				
	Contract term:	178 days				
4	Type of contract:	Interlocal Ag	reement			
	Contract description					
5	Purpose of contract:		<b>,</b>			

Purpose of contract:

This is a new inter-local agreement between the Department of Public Safety - Records, Communications and Compliance Division (RCC), City of Henderson, Department of Information Technology and Las Vegas Metropolitan Police Department (LVMPD) to cover the cost of hiring temporary staff employees for the purpose of vetting Microsoft 365 employees who will have access to Nevada records of criminal history via a fingerprint-based background checks. All parties agree all costs associated with STAFF shall be shared equally between the RCCD, HENDERSON and LVMPD.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$30,000.00

Other basis for payment: Cost shall be determined by the actual number of hours worked by the temporary staff employee. Hourly rate shall be determined upon selection of the successful candidate, not to exceed \$24.80.

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

The parties to the contract are required to vet Microsoft 365 employees prior to providing access to Criminal Justice Information Systems.

- Explain why State employees in your agency or other State agencies are not able to do this work: The parties bound by this contract do not have sufficient staffing to complete the project in a timely manner.
- 9. Were quotes or proposals solicited?

Was the solicitation (RFP) done by the Purchasing No Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

c. Why was this contractor chosen in	preference to other?
--------------------------------------	----------------------

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes",	please	explain
----	-----------	--------	---------

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

No

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity
- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

User	Signature Date
mcosta	12/11/2017 15:13:20 PM
nkephart	12/12/2017 15:10:27 PM
mcar2	12/15/2017 15:59:27 PM
mcar2	12/15/2017 15:59:31 PM
jrodrig9	01/01/2018 20:08:12 PM
	mcosta nkephart mcar2 mcar2

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19554

1.	Contract Number:	19554					
				Legal Entity Name:	THS VISUALS MOTION PICTURES, LLC		
	Agency Name:	DCNR - PARKS DIVISIO	DN .	Contractor Name:	THS VISUALS MOTION PICTURES, LLC		
	Agency Code:	704		Address:	PO BOX 2192		
	Appropriation Unit:	4103-56					
	Is budget authority available?:	Yes		City/State/Zip	STATELINE, NV 89449-2192		
	If "No" please expla	in: Not Applicable		Contact/Phone:	Todd H. Simon 775/588-6976		
				Vendor No.:	T32003455		
				NV Business ID:	NV20141542440		
	To what State Fisca	al Year(s) will the contract	be charged?	2018			
	What is the source the contractor will b	of funds that will be used e paid by multiple funding	to pay the contrac sources.	ctor? Indicate the per	rcentage of each funding source if		
	General Fur	nds 0.00 % X	Fees	8.00 % Gift S	hop Grants & 4605		
	X Federal Fun	nds 92.00 %	Bonds	0.00 %			
	Highway Fu	nds 0.00 %	Other funding	0.00 %			
2.	Contract start date:						
i	a. Effective upon B Examiner's appr	oard of <b>No</b> or oval?	b. other effective of	date 01/04/2018	\$		
	Anticipated BC	DE meeting date 01	/2018				
	Retroactive?	No					
	If "Yes", please exp	lain					
l	Not Applicable						
3.	Termination Date:	03/01/2018					
	Contract term:	56 days					
4.	Type of contract:	Contract					
	Contract description	n: Park Videos					
5.	Purpose of contract	u u		· · · · · · · · · · · · · · · · · · ·			
	This is a new cont and understanding	ract to finalize videos fo g of the uniqueness of e	or ten state parks each of the ten pa	. The purpose of the	he video is to increase the curiosity		
6.	NEW CONTRACT						
	The maximum amo	unt of the contract for the	term of the contra	nct is: <b>\$23,850.00</b>			
JL	JUSTIFICATION						
7.	What conditions req	uire that this work be dor	ne?				
ſ	State Parks wants to increase the curiosity and knowledge about the uniqueness of state parks.						
	GFO: A previous agreement with this vendor (CETS #18638) to produce these videos expired in Sept 2017, however the work was not completed due to vendor injury/illness. A new agreement is required for the balance of work and funds remaining. See memo from agency attached.						
8.	Explain why State e	mployees in your agency	or other State ag	encies are not able t	o do this work:		
		equipment or training to p					
9.	Were quotes or prop	posals solicited?		Yes			
		(RFP) done by the Purch	asing	No			

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

П.

Tahoe Production House

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

We did an RFP for the original contract and two vendors submitted proposals. VHS showed the most understanding of the project.

d. Last bid date: 02/28/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please expla	ain
---------------------------	-----

# Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor was under contract with State Parks to produce these videos which expired in Sept 2017. Additional time is required due to unforeseen circumstances.

- 14. Is the contractor currently involved in litigation with the State of Nevada?
  - If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

No

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Janice Keillor, Park & Rec Program Manager Ph: 775-684-2787

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	12/18/2017 13:13:09 PM
Division Approval	sdecrona	12/18/2017 13:13:11 PM
Department Approval	sdecrona	12/18/2017 13:13:14 PM
Contract Manager Approval	sdecrona	01/03/2018 07:54:24 AM
Budget Analyst Approval	cpalme2	01/04/2018 09:40:04 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19395

			Legal Entity Name:	Clean Harbors Environmental Services, Inc.		
	DCNR - ENVIRONME PROTECTION	NTAL	Contractor Name:	Clean Harbors Environmental Services, Inc.		
Agency Code:	709		Address:	PO BOX 3442		
Appropriation Unit:	3182-11					
Is budget authority available?:	Νο		City/State/Zip	BOSTON, MA 02241-3442		
If "No" please expla	in: Pending WP #C420	)08.	Contact/Phone:	JASON HORLACHER 775-331-9400		
			Vendor No.:	T27000924B		
			NV Business ID:	NV20021375471		
To what State Fisca	I Year(s) will the contra	ct be charged?	2018-2019			
What is the source of the contractor will be	of funds that will be use e paid by multiple fundi	d to pay the contra ng sources.	ctor? Indicate the pe	rcentage of each funding source if		
General Fur	ids 0.00 %	Fees	0.00 %			
Federal Fun	ds 0.00 %	X Bonds	100.00 %			
Highway Fu	nds 0.00 %	Other funding	0.00 %			
2. Contract start date:						
Examiner's appro						
Anticipated BC	E meeting date (	02/2018				
Retroactive?	No					
If "Yes", please expl	ain					
Not Applicable						
3. Termination Date:	11/20/2018					
Contract term:	319 days					
4. Type of contract:	Contract					
Contract description	: Taylor Mill Clea	nup				
5. Purpose of contract:	-					
		naining mill flotati	on chemicals asso	ciated with the Taylor Mill operation.		

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,452.62** Other basis for payment: One-time payment as invoiced

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

The Taylor Mill operated during the early 1980's through the early 90's at which time the operation shut down due to bankruptcy. Many remaining chemicals were removed by contract in 2005. Liquid residues in the bottom of seven plastic tanks below the level of drain valves were overlooked. The USFS is currently contracting removal of facilities and foundations. The remaining chemicals need to be removed at this time since the buildings are in the process of being demolished as a part of final site closure and reclamation. BMRR has the funding to remove the chemicals and this is a good time to complete the removal with the USFS on-site to help with site coordination. The proper disposal of the remaining hazardous materials is necessary to ensure safety to human health, wildlife and the area surface and groundwater.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The work involves hazardous materials cleanup and requires proper disposal of chemicals on site. The NDEP-BMRR is not equipped or trained to handle hazardous material cleanups. The best path forward and for final site stabilization is to utilize an environmental cleanup services contractor.

9. Were quotes or proposals solicited?

a. List the names of vendors that were solicited to submit proposals (include at least three):

HWH Environmental Enviro Care, Inc. Olympus Technical Services, Inc. H20 Environmental, Inc. Clean Harbors Environmental Services, Inc.

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Clean Harbors provided a more detailed quote and had excellent references for cleanup and regular removal of mine contaminated wastes and chemicals. They have extensive experience and training with similar cleanups, and have the necessary heavy equipment and personal protection to complete the work. The other vendor who provided a quote lacked detail on how the job would be performed.

d. Last bid date: Anticipated re-bid date:

. . .

10. Does the contract contain any IT components? No

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

#### Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

- 19. Agency Field Contract Monitor:
  - Doug Powell, ZONE GEOLOGIST Ph: 775-289-5125
- 20. Contract Status:

Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	ahanso1	10/30/2017 10:53:15 AM
Division Approval	jsawyer	12/15/2017 11:26:34 AM
Department Approval	jsawyer	12/15/2017 11:26:52 AM
Contract Manager Approval	jclayto3	12/22/2017 11:14:52 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19579

1. Oonadoo Namboi	. 10010				
				Legal Entity Name:	CUSTOMER EXPRESSIONS CORP
Agency Name:	B&I -	LABOR COMMI	SSION	Contractor Name:	CUSTOMER EXPRESSIONS CORP
Agency Code:	752			Address:	2255 CARLING AVE STE 500
Appropriation Un	it: <b>3900-</b>	.15			OTTAWA ON K2B 7Z5
Is budget authori available?:	ty	Yes		City/State/Zip	CANADA, ON K2B7Z5
If "No" please ex	plain: No	ot Applicable		Contact/Phone:	Jakub Ficner 613/244-5111
				Vendor No.:	PUR0005373
				NV Business ID:	NV20141201221
To what State Fis	scal Year	r(s) will the contra	ct be charged?	2018-2019	
What is the source the contractor will	e of fund I be paid	ts that will be use by multiple fundi	ed to pay the contracing sources.	ctor? Indicate the pe	rcentage of each funding source if
X General F	Funds	100.00 %	Fees	0.00 %	
Federal F	unds	0.00 %	Bonds	0.00 %	
Highway	Funds	0.00 %	Other funding	0.00 %	
. Contract start dat	te:				
a. Effective upor Examiner's ap Anticipated	proval?		b. other effective o	date 01/12/2018	3
Retroactive?		No			
If "Yes", please e	xplain				
Not Applicable					
. Termination Date	:	12/31/2018			
Contract term:		353 days			
. Type of contract:		Contract			
Contract descript	ion:	Prevailing Wag	e Data		
. Purpose of contra	act:				
prevailing wage provides for the	survey a electror	and calculation	database. Pursuar claims and gener	nt to AB 509, the I-S al complaints. It als	anagement system requiring a Sight case management system so provides electronic reporting and producing documents from the
. NEW CONTRAC	T				
The maximum an	ount of t	the contract for th	e term of the contra	ect is: \$48 920 00	

The maximum amount of the contract for the term of the contract is: \$48,920.00

Payment for services will be made at the rate of \$48,920.00 per null

Other basis for payment: 30 days after completition and acceptance from the Labor Commissioner.

## **II. JUSTIFICATION**

7. What conditions require that this work be done?

Pursuant to AB 509, the I-Sight case management system provides for the electronic filing of wage claims and general complaints. It also provides for electronic reporting and responses and for electronic communication concerning prevailing wage claims and general complaints, and for the production of documents within the system. The prevailing wage module/database is needed to store cases, calculate rates, and conduct surveys.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources to p	provide the services required.
--	--------------------------------

9.	. Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

N	ot Applicable			
b.	Soliciation Waiver: Sole Source Approval #: 171105 Approval Date: 11/21/2017	e Contract (As Approv	ed by Chief of Purchasing)	
<u>C.</u>	Why was this contractor chosen	in preference to other?		
N	ot Applicable			
d.	. Last bid date:	Anticipated re-	bid date:	
10. Do	oes the contract contain any IT c	omponents?	No	
III. OTI	HER INFORMATION			
11. ls	there an Indirect Cost Rate or P	ercentage Paid to the C	ontractor?	
_	No If "Yes", please provi	de the Indirect Cost Rat	e or Percentage Paid to the Contractor	
No	ot Applicable			
12. a. en	Is the contractor a current employee of the State of Nevada? No	oyee of the State of Nev	ada or will the contracted services be performed by a current	
b. pe	Was the contractor formerly emperformed by someone formerly en	ployed by the State of N mployed by the State of	evada within the last 24 months or will the contracted services be Nevada within the last 24 months?	
c.	Is the contractor employed by an <b>No</b> If "Yes", please expla	•	subdivisions or by any other government?	
No	ot Applicable			
13. Ha	Has the contractor ever been engaged under contract by any State agency? Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:			
St	tate Purchasing Division	nicu as satisfactory.		
14. IS	Is the contractor currently involved in litigation with the State of Nevada?			
[N.	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:			
5.V	ot Applicable			
	ne contractor is registered with th preign Corporation	e Nevada Secretary of S	State's Office as a:	
16. a.	Is the Contractor Name the sam Yes	e as the legal Entity Na	ne?	
17. a.	Does the contractor have a curre Yes	ent Nevada State Busin	ess License (SBL)?	
18. a.	Is the legal entity active and in g Yes	ood standing with the N	evada Secretary of State's Office?	
9	gency Field Contract Monitor: Shannon Chanbers, Labor Comr null, null Ph: null	nissioner Ph: 684-1890	)	
	ontract Status: ontract Approvals: Approval Level Budget Account Approval	User ttilto1 ttilto1	Signature Date 01/02/2018 16:27:57 PM 01/02/2018 16:28:05 PM	
	Division Approval			
	Division Approval Department Approval	jhanse4	01/08/2018 14:07:38 PM	
			01/08/2018 14:07:38 PM 01/08/2018 14:12:54 PM	

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State of Nevada Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300 Carson City, NV 89701



Brian Sandoval Governor

> Patrick Cates Director

Jeffrey Haag Administrator

Purchasing	Use Only:		
Approval#:	171105		

## SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

## ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Information - Note: Approved of	copy will be sent to	only the contact(s) listed below:
1a	State Agency:		
	Contact Name and Title	Phone Number	Email Address
	Shannon M. Chambers - Labor Commissioner	775-584-1891	ShannonChambers@/abor.nv.

	Vendor Information:		
	Identify Vendor:	Customer Expressions Corporation	
	Contact Name:	Jakub Ficner	
1b	Address:	2255 Carling Ave., Suite 500, Ottawa, Ontario K2B 7Z5	
	Telephone Number:	613-794-3986	
	Email Address:	JFicner@i-Sight.com	

	Type of Waiver Requested - Che	ck the appropriate type:
1c	Sole or Single Source:	X
	Professional Service Exemption:	

	<b>Contract Information:</b>			
	Is this a new Contract?	Yes X	No	
1d	Amendment:	#		
	CETS:		11	

	Term: Upon BOE Appro	oval to 6/30/20	020		
1e	One (1) Time Purchase:	A		ŧ	analasi kanalasi kana kang baggang kanalasi kana kana kana kana kana kana kana kan
	Contract: New	Start Date:	Upon BOE Approval	End Date:	06/30/2020

1f	Funding:	
	State Appropriated:	Technology Information Request Approved 7/19/2016 - \$48,920 One Time Appropriation 2017-2018 General Funds – Assembly Bill 509 2017 Session
	Federal Funds:	
	Grant Funds:	err dindrys/ms
	Other (Explain):	

Solicitation Waiver

g	100m	Estimated Value of this Service Contract, Amendment or Purchase:
<u> </u>	434,3	uu y riease See Allachen
	Provi	de a description of work/services to be performed or commodity/good to be purchased:
		ncements and Modifications include:
		Auto Case Linking Functionality
		a. 1-Sight to configure system to automatically link cases sharing identical Complainant and/or Employer
		Information. Exact criteria (what defines a match) to be defined later.
		b. 1-Sight to create hidden & non-reportable Party records for Complainants and Employers, in order to utilized
		platform case linking functionality.
		Deliverable Goals: Ability to identify Complainant and/or 4 upfoyer information on Prevailing Wage Surveys and Public Works Projects and the hours reported based on Claims received
	4.	New Case Type – PEA Application
		a. Approximately 50 case-level fields, combination of new fields and existing fields that would need to have
		their display rules modified.
*~~~		b. New sub form (conviction/arrest history) with approximately 4 fields.
		c. Utilize existing i-Sight workflow after user submission.
		Deliverable Gowls: - Reduce staff time processing PLA applications. Decrease turnaround time for applications. Verify PLA hours on PWP Projects for inclusion in the Prevailing Wage Survey.
	5.	New Case Type – PWP ID Request
-		a. Approximately 15-20 case-level fields, mostly new fields,
		b. Ability for system users to "Accept" case and assign a manual case number (within a specified format that
		TBD), or close & reject the request (e.g. submission does not meet criteria). Deliverable Goals: Reduce time to obtain PWP # Reduce Staff time capturing and entering data. Link with the
		Prevailing Wage Survey based on PWP Project Data
Concession of the local distribution of the		Included in the Survey
- Contraction	6.	New Case Type - Wage Survey
2		a. Approximately 5-10 new case-level fields, combination of new fields and existing fields that would need to have their dimensional modified.
approximation of the second seco		have their display rules modified. b. New sub form (Wage Information) with approximately 10 fields.
		Deliverable Gonds. Reduce the number of hours staff spends keying in survey data and per-forming calculation
- and a start sector of		Potential to increase the number of companies participating in the surveys. Vestly hours based on PWI Panjee
	7.	Manageable Case Statuses
		a. Currently the system includes about 10-20 case process statuses with various triggers hard-coded into
and and and and and		specific cose actions. I-Sight to include the ability to specify unlimited additional process statuses (picklis selection) and give users the ability to manually update the process status to any other process status. The
		list of process statuses available to select from will filter based on the case's Case Type so that users only
		see statuses that apply to the case they are viewing
		Deliverable Goals, Updates r Sight to account for new bright is processes (PWP, Prevailing Wage Survey, and
		PLA's) and link features in the Case Management System to new processes
	8	-Unique Form Links
-	-	a. I-Sight to create a unique URL for each of the 6 Case Types (3 current and 3 new) that will pre-populate the
		Case Type field on the intake form dependent on the link selected. The Case Type will be hidden from vie
		on all external forms so that selection to this field is only possible via selection of the correct link from the
1		NLC website. Deliverable Goals. Creates the forms for PWP it's Prevailing Wage Survey and PLA Applications
	9.	Confirmation Emails
		a. I-Sight to configure an e-mail to be sent to an address specified in the external form after the external form
		is submitted successfully.
		Deliverable Goals: Would be used upon submission of PWP & Request, Submission of Prevaling Wage Survey
- 1		and PEA Application.

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BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
1.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	DR. SANDRA CETL	GENERAL		Professional Service	
L* 1	Contract Description:	Baker to include review	provide expert witness te ving medical records, wit hearing and testimony of t 01/11/2018 - 09/30/2021	ness statements, trial the opposing party.			
	040	SECRETARY OF STATE'S OFFICE	D4 MEDIA CORP DBA D4 ADVANCED MEDIA	GENERAL	\$17,930		
2.	Contract Description:	This is a new contract pages compatible with resources.	to improve search engine the nvsos.gov and nvsil 01/29/2018 - 06/30/2019	verflume.gov websites			
	040	Term of Contract: SECRETARY OF STATE'S OFFICE	HIGH DESERT MICROIMAGING, INC.	GENERAL	\$29,138	3	
3.	Contract Description:	This is a new contract to provide maintenance for scanners owned by the office for use with the eSOSCorporate Filing System.Term of Contract:01/22/2018 - 06/30/2019Contract # 19620					
	040	SECRETARY OF STATE'S OFFICE	DEPARTMENT OF TRANSPORTATION	GENERAL	\$30,000		
4.	Contract Description:	This is the first amendment to the interlocal agreement which provides the Office access to the statewide radio system. This amendment increases the maximum amount from \$7,500 to \$37,500 to cover the annual cost of the equipment and services over the term of the contract. Term of Contract: 07/19/2017 - 06/30/2022 Contract # 18992					
	051	TREASURER'S OFFICE		OTHER: TRANSFER	\$20,000	)	
5.	Contract Description:	sponsorship includes in implementation and part	to provide a monetary n-class curriculum, data icipation in college savings 01/18/2018 - 06/30/2018	management and reps events.			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES		
	051	TREASURER'S OFFICE - COLLEGE SAVINGS TRUST	THE INTERNATIONAL ASSOCIATION OF WORKING MOTHERS	OTHER: TRANSFER FROM ENDOWMENT ACCOUNT	\$18,000			
6.		and Las Vegas, includin	o provide a monetary spor ig a booth at the conferen- eaking at breakout session 01/02/2018 - 06/30/2018	ces, advertisement place ns.				
7	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	AIR SYSTEMS SERVICE AND CONSTRUCTION	OTHER: BUILDING RENTAL INCOME	\$12,472	2 .		
	Contract Description:	Conditioning system/eg	nat continues ongoing sen uipment on a quarterly ba 01/01/2018 - 01/31/2022	sis at the Nevada Histori	-			
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	AIR SYSTEMS SERVICE AND CONSTRUCTION	OTHER: BUILDING RENTAL INCOME	\$28,580			
	Contract Description:	This is a new contract the	nat continues ongoing qua ance services for the Neva 01/01/2018 - 11/30/2021	da Early Intervention Se				
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	COIT SERVICES OF RENO, LLC	OTHER: BUILDING RENTAL INCOME	\$23,900			
	Contract Description:	This is a new contract to provide ongoing on-call cleaning and emergency restoration/reconstruction						
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	H2O ENVIRONMENTAL, INC.	OTHER: BUILDING RENTAL INCOME	\$23,500			
	Contract Description:	owned buildings in north	provide ongoing environmern Nevada. 02/01/2018 - 01/31/2022		gement servi	ces for state-		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	ROBERT LOPEZ DBA STAY GREEN TREE SERVICE	OTHER: BUILDING RENTAL INCOME	\$40,000	
	Contract Description:	state-owned facilities in	ndment to the original cont the Carson City and Renc \$100,000 due to demand 03/01/2016 - 02/29/2020	areas. This amendmen and cost of services be	nt increases t	he maximum
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	OLCESE CONSTRUCTION COMPANY	OTHER: BUILDING RENTAL INCOME	\$45,000	
	Contract Description:		provide on-call construct te-owned facilities in north 01/01/2018 - 11/30/2021	nern Nevada.	perty damage	clean-up and
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON- EXEC	DG KOCH ASSOCIATES, LLC	BONDS	\$43,000	Professional Service
	Description:	Center – Heating, Ventila include mechanical and services for the replacen facilities at the center: C	provide professional arch ation and Air Conditioning electrical design documer nent of rooftop HVAC syst IP Project No. 17-M31; SF 01/01/2018 - 06/30/2021	Systems (HVAC) Replants, bid documents and other standards and other standards and other standards and the gymnasium and	cement CIP construction a , classroom a	project, to administration

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON- EXEC	MELROY ENGINEERING, INC. DBA MELROY ENGINEERING CONSULTANTS	BONDS	\$27,500	)Professional Service
ļ	Contract Description	Child and Adolescent construction and bid d	to provide professional arch Services - Emergency Gene ocuments for the installation PWD Contract No. 111756.	rator Upgrades CIP proj	ect, to includ	le design,
		Term of Contract:	01/18/2018 - 06/30/2021	Contract # 19618		
15.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPTARTMENT OF CORRECTIONS CIP PROJECTS - NON- EXEC	SOUTHWEST ELECTRITECH SERVICES, LLC	BONDS	\$11,235	5 Professional Service
			to provide professional mec Central Warehouse and Culin f electrical power monitoring	nary Refrigeration Unit F	Replacement	s CIP project, to
ļ			etailed voltage, amperes and		ircuit loads:	
		the second s	etailed voltage, amperes and		vircuit loads:	
16.		sufficient to provide de 15-M10; SPWD Contra Term of Contract: DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS -	etailed voltage, amperes and act No. 111732.	kilowatt demands and c		
16.	Description 082 Contract	sufficient to provide de 15-M10; SPWD Contra Term of Contract: DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC This is a new contract Correctional Center - F removal of current root	etailed voltage, amperes and act No. 111732. 01/01/2018 - 06/30/2021 RAYMOND P. CROOK DBA RPC ROOF	kilowatt demands and o Contract # 19556 BONDS itectural/engineering ser Unit 4 CIP project, to incl roof, bid documents, roo	\$39,125 vices for the lude recomm f plans and s	CIP Project No. Professional Service Warm Springs nendations for specifications,

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES		
17.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	DBA H&K ARCHITECTS	BONDS		5 Professional Service		
		This is a new contract to Building Annex - Roofing construction, bid and con system and seismic upgra Contract No. 111642	Replacement and Roof s struction administration s ade for the roof structure	Seismic Stabilization CIP ervices for the installatio and masonry walls: CIP	project, to in on of a single	nclude design, ply roofing		
	082	Term of Contract: 12 DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	JOHN P. COPOULOS DBA JP COPOULOS	Contract # 19500 GENERAL FUND	\$26,5	50 Professional Service		
18.	Contract Description	This is a new contract to provide professional architectural/engineering services for the Fort Churchill - Adobe Rehabilitation project, to include architectural design and construction administration services through construction for the rehabilitation of the adobe walls and construction documents for all of the						
19.	087	DEPARTMENT OF ADMINISTRATION - DIRECTORS OFFICE - COMMISSION FOR WOMEN - NON-EXEC	STORIES IN PLACE, LLC	OTHER: COMMUNITY FOUNDATION 60% FEDERAL 40%	\$11,3	50		
		This is a new contract to provide development, design and implementation services for an exhibit which will display women's past and present contributions to Nevada's heritage, traditions and history. This is exhibit will be located in the breezeway of the State Capitol building. Term of Contract: 01/19/2018 - 06/30/2018 Contract # 19595						
00	089	DEPARTMENT OF ADMINISTRATION - HEARINGS AND APPEALS	LORNA WARD DBA WARD MEDIATION SERVICES, LLC	OTHER: CHARGES FOR SERVICES	\$40,00	00 Professional Service		
20.		This is a new contract to p related to Human Resource Department of Education Term of Contract:	ce Management, Departr	nent of Employment, Tra atters.				
21.	101	DEPARTMENT OF	DIRECT CALL CENTERS, LLC	OTHER: LODGING TAX	\$21,500	Sole Source		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
	Contract	and the second se	provide ongoing services	to receive inbound dom	estic and Ca	inadian phone	
	Description	calls from potential Neva					
	Becomption	Term of Contract:	12/22/2017 - 06/30/2021				
22.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS- TOURISM	DYNAGRAPHICS PRINTING, INC.	OTHER: LODGING TAX	\$49,000		
	Contract	This is a new contract to	provide printing services	and an online ordering s	system.		
	Description:	Term of Contract:	01/12/2018 - 06/30/2021	Contract # 19601			
23.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY	INTERNATIONAL BUSINESSS MACHINES DBA IBM CORPORATION	FEE: USER	\$16,752	Sole Source	
	Contract       This is a new contract to provide relocation services for two mainframe machines that are located         Description:       Vegas and Carson City.         Term of Contract:       01/19/2018 - 02/28/2018						
	Description:	Term of Contract:	01/19/2018 - 02/28/2018	Contract # 19576			
24.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY	JEM COMPUTERS, INC. DBA JEM TECH GROUP	FEE: USER	\$34,369		
	Contract	This is a new contract to	provide equipment installa	ation services for the Sta	ate of Nevad	a Lock Project.	
	Description:	Term of Contract:	01/23/2018 - 03/01/2018	Contract # 19557		111111	
25.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY	SILVER STATE FORKLIFT, INC.	FEE: USER	\$10,000		
	Contract	walkie stacker plus charg	provide repair and mainte ger located at the compute	r facility.	ork lift plus c	harger and the	
		Term of Contract:	12/21/2017 - 12/15/2021		001000		
26.	300	DEPARTMENT OF EDUCATION - SAFE AND RESPECTFUL LEARNING	THE ABBI AGENCY	FEDERAL	\$24,000		

Board of Examiners' Meeting February 13, 2018 Agenda Item 8 6

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES		
		Department's program e increases the maximum	ent to the original contract stablished under SB 212 amount from \$20,000 to \$ Voice, a Nevada specific	from the 2017 Legislative 644,000 due to the Office	e Session. T e's change in	his amendment name and brand		
		Term of Contract:	09/18/2017 - 02/07/2018	Contract # 19179				
27.	332	DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - ARCHIVES AND PUBLIC RECORDS	ALLAN BRENNER DBA ALLAN ENTERPRISES	GENERAL	\$24,88	5		
	Contract	This is a new contract to provide repair and maintenance for a Kodak Archive Writer.						
	Description	:Term of Contract:	10/08/2017 - 10/07/2020	Contract # 19571				
28.	332	DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - GIFT FUND - NON-EXEC	CDMS, INC. DBA PRECISION DOCUMENT IMAGING	other: GIFT fund	\$17,000	)		
1			provide installation and tr	aining on the OnBase E	nterprise Col	ntent Manager		
,	Contract	solution						
	Description	Term of Contract:	01/09/2018 - 12/31/2019	Contract # 19581				
29.	332	DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - STATE LIBRARY	CALIFA GROUP	FEDERAL	\$27,00	0		
	Contract	This is a new contract to provide design and development of two one-hour webinars introducing virtual reality, immersed education and training for Library Trustees and the State Council on Libraries and						
	Description	Literacy.						

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
30.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - FIELD SERVICES	GRAPHIC IMAGING, INC.	GENERAL 30% FEDERAL 70%	\$2,200	
	Contract Description	and services to offices in December 31, 2017 to M to an increased need for	arch 31, 2018 and increas repairs.	mendment extends the ses the maximum amou	termination of	late from
	n fa River	Term of Contract:	11/04/2016 - 03/31/2018	and the second se		
31.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - CHILD SUPPORT ENFORCEMENT	BARBARA A. SIEGEL	FEDERAL	\$16,500	
		PROGRAM				
ļ		This is a new contract to is a performance based p to establish program dire	program and the annual st ction and set priorities for	trategic planning provide gaining efficiencies and	es manageme	ent staff a forum
32.		This is a new contract to is a performance based p to establish program dire	program and the annual st	trategic planning provide gaining efficiencies and	es manageme	ent staff a forum erformance.
32.	409 Contract	This is a new contract to is a performance based p to establish program dire Term of Contract: DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER This is a new contract to	orogram and the annual st ction and set priorities for 01/11/2018 - 12/31/2021 BALLIN FADES, LLC	trategic planning provide gaining efficiencies and Contract # 19535 GENERAL	es manageme improving pe	ent staff a forum erformance.
32.	409 Contract	This is a new contract to is a performance based p to establish program dire Term of Contract: DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER This is a new contract to	orogram and the annual st ction and set priorities for 01/11/2018 - 12/31/2021 BALLIN FADES, LLC	trategic planning provide gaining efficiencies and Contract # 19535 GENERAL	es manageme improving pe	ent staff a forum erformance.
32.	409 Contract	This is a new contract to is a performance based p to establish program dire Term of Contract: DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER This is a new contract to	provide ongoing barber se	trategic planning provide gaining efficiencies and Contract # 19535 GENERAL ervices for the youth. Contract # 19459	es manageme improving pe	ent staff a forum erformance.
32.	409 Contract Description 409	This is a new contract to is a performance based p to establish program dire Term of Contract: DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER This is a new contract to Term of Contract: DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CALIENTE	provide ongoing barber se 01/11/2018 - 12/31/2021 BALLIN FADES, LLC provide ongoing barber se 01/12/2018 - 10/31/2019 ANALISA M. JACKSON	trategic planning provide gaining efficiencies and Contract # 19535 GENERAL ervices for the youth. Contract # 19459 GENERAL	es manageme improving po \$23,040	ent staff a forum erformance.

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES		
34.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	SCOTT CHRISTOPHER KUHN DBA D & J'S CLEANING SERVICE	GENERAL 75% FEDERAL 25%	\$19,560	)		
	Contract	1 · · · · · · · ·	provide ongoing janitorial	services to the child we	Ifare rural reg	gional office		
	Description	located in Fallon. Term of Contract:	01/08/2018 - 11/30/2019	Contract # 10500	ile ser			
		DEPARTMENT OF	NELLIE K. CARLSON	GENERAL	\$25,920	1		
35.	409	HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NEVADA YOUTH TRAINING CENTER	DBA HAIR BRUSH	GENERAL	ψ20,920			
	Contract	This is a new contract to provide ongoing barber services for the youth.						
	Description	:Term of Contract:	07/01/2018 - 06/30/2020	Contract # 19499	1. 6. 7 3.			
	440	DEPARTMENT OF CORRECTIONS - CORRECTIONAL PROGRAMS	FREEDOM HOUSE SOBER LIVING, INC.	FEDERAL	\$37,737			
36.		This is a new contract to southern Nevada. These offenders with the comple individual care plan will be	services are part of Neva ation of a re-entry plan as e developed for offenders	da's strategic recidivism they prepare for release	reduction plate from incarce	an to assist eration. An		
		management for outpatien			and the second	يسر السلحة والم		
			12/21/2017 - 09/30/2018					
07	440	DEPARTMENT OF CORRECTIONS - HIGH DESERT STATE PRISON		GENERAL	\$13,800	)		
37.	Contract	This is a new contract to p diesel boilers. The Clark (						
		five years in accordance						

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
38.	500	DIVISION OF MINERAL RESOURCES	THOMAS JOHN DEMULL DBA THOMAS J. DEMULL CONSULTING	FEE: MINING CLAIMS	\$24,99	9Professional Service
		This is a new contract to and capacities in Nevada need for such a facility; a Term of Contract:		es which might benefit fro of, and benefits from, su	om ore conce	
39.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	COLYAR TECHNOLOGY SOLUTIONS DBA COLYAR CONSULTING GROUP, INC.	FEDERAL	\$40,000	
Contract Description: Term of Contract: 01/01/2018 - 12/31/2018 Contract # 19506						
40.	550	DEPARTMENT OF AGRICULTURE - LIVESTOCK INSPECTION		FEE: LIVESTOCK INSPECTION FEES	\$15,600	)
	Contract Description	This is a new contract to the Virginia Range.			ccurate coun	t of wild horses in
41.	650	DEPARTMENT OF PUBLIC SAFETY- DIRECTOR'S OFFICE	ELECTRONICS	GENERAL 56% HIGHWAY 3% FEE: PLAN REVIEW AND LICENSES 7% BUILDING AND GROUNDS 5% FEDERAL 29%	\$39,12	
		This is a new contract to Radios will be installed in by the Department.	the existing vehicle's fact	ory center console, or a		
	No. on the	Term of Contract:	01/10/2018 - 12/31/2019	Contract # 19589		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
42.	655	DEPARTMENT OF PUBLIC SAFETY - CENTRAL REPOSITORY FOR NEVADA RECORDS OF CRIMINAL HISTORY	CITY OF HENDERSON AND LAS VEGAS METROPOLITAN POLICE DEPARTMENT	FINGERPRINTING	\$30,00	
	Contract Description	via fingerprint-based back	oft 365 employees who w	ill have access to Neva		
			THS VISUALS MOTION		\$23,850	1
43.	704	CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FEDERAL PROGRAMS- NON-EXEC	PICTURES, LLC	GIFT SHOP 8% FEDERAL 92%	φ20,00	
	Contract Description	This is a new contract to f curiosity and understandin	ng of the uniqueness of e	ach of the ten parks.	the videos a	are to increase the
			01/04/2018 - 03/01/2018 CLEAN HARBORS	OTHER:	\$23,453	
44.	709	CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - RECLAMATION SURETY ACCOUNT - NON-EXEC	ENVIRONMENTAL	SURETY BONDS	Ψ23,43	
		This is a new contract to r	emove the remaining mill	flotation chemicals ass	ociated with	the Taylor Mill
	Contract	operation	9			
	Description		01/05/2018 - 11/20/2018	Contract # 19395		
	752	DEPARTMENT OF	CUSTOMER EXPRESSIONS CORP	GENERAL	\$48,920	Sole Source
45.		This is a new contract to p system a prevailing wage Legislative Session, the I- claims and general compl wage claims and general	survey and calculation da Sight case management aints. It also provides ele	atabase. Pursuant to Al system is to provide for ctronic reporting and qui oducing documents from	3 509 from th the electroni ick response	ne 2017 c filing of wage s concerning

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES			
46.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	STRONG SOURCE, LLC DBA G3 ELECTRICAL TECHNOLOGIES	OTHER: BUSINESS ENTERPRISE SET- ASIDE	\$20,00	D			
	Contract Description	This is a new contract that continues ongoing regular and emergency electrical system repairs,         installations and maintenance for the various facilities located in southern Nevada.         Term of Contract:       01/22/2018 - 01/30/2020 Contract # 19574							
47.	B005	LICENSING BOARDS AND COMMISSIONS - CHIROPRACTIC PHYSICIANS	BERTRAND &	FEE: LICENSING	\$18,300	Professional Service			
	Contract		o provide annual audit services to the Board.						
	and the second sec	Term of Contract:	12/19/2017 - 12/31/2020						
48.	B023	LICENSING BOARDS AND COMMISSIONS - PHYSICAL THERAPY EXAMINERS	HAL TAYLOR, ATTORNEY AT LAW	FEE: LICENSING	\$22,500				
	Contract Description:	This is a new contract to regarding the practice of		the Board for disciplinary	cases and	complaints			
	Description	Term of Contract:	07/01/2017 - 12/31/2017	7 Contract # 19555					

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19598

				Legal Entity Name:	CETL, DR. SANDRA		
	Agency Name:	ATTORNEY GENER	AL'S OFFICE	Contractor Name:	CETL, DR. SANDRA		
	Agency Code:	030		Address:	10631 STREAMSIDE AVE		
	Appropriation Unit:	1030-04					
	Is budget authority available?:	Yes		City/State/Zip	LAS VEGAS, NV 89129		
	If "No" please expla	in: Not Applicable		Contact/Phone:	702-378-3931		
				Vendor No.:	T32005856		
				NV Business ID:	NV20181010173		
	To what State Fisca	al Year(s) will the cont	tract be charged?	2018-2022			
	What is the source the contractor will b	of funds that will be u e paid by multiple fun	sed to pay the contrac ding sources.	tor? Indicate the per	centage of each funding source if		
	X General Fur	nds 100.00 %	Fees	0.00 %			
	Federal Fun	ds 0.00 %	Bonds	0.00 %			
	Highway Fu	nds 0.00 %	Other funding	0.00 %			
2.	Contract start date:						
	a. Effective upon B Examiner's appr		or b. other effective d	ate 01/11/2018			
	Anticipated BC	E meeting date	01/2018				
	Retroactive?	No					
	If "Yes", please exp	lain					
	Not Applicable						
3.	Termination Date:	09/30/2021					
	Contract term:	3 years and 2	62 days				
4.	Type of contract:	Contract					
	Contract description	: Expert Witnes	SS				
5	Purpose of contract						
ΰ.	This is a new contract to provide expert witness testimony for case #3:04-cv-0130-MMD-VPC, Hansen v. Baker to						
	include reviewing	medical records, with ony of the opposing	tness statements, tria	al transcripts, atter	d pre hearing conference, evidentiary		
6.	NEW CONTRACT						
	The maximum amou	unt of the contract for	the term of the contra	ct is: <b>\$10,000.00</b>			
J	USTIFICATION						
7.	What conditions reg	uire that this work be	done?				
	THESE SERVICES	WILL PROVIDE EXF	PERT WITNESS TEST	IMONY FOR ONGC	DING LITIGATION.		
8.	Explain why State e	mployees in your age	ency or other State age	encies are not able to	o do this work:		
	STATE EMPLOYEE	S DO NOT HAVE TH	IE SPECIALIZED EXF	PERTISE NEEDED F	FOR THIS MATTER		
9.	Were quotes or prop	oosals solicited?		No			
		(RFP) done by the P	urchasing	No			
	a. List the names of	vendors that were so	licited to submit propo	sals (include at leas	t three):		
	Not Applicable						
			ice (As defined in NA	C 333.150)			
	c Why was this con	tractor chosen in pref	forence to other?				
	C. Wily was this con	tractor chosen in prei	erence to other?				

Π.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes",	please explain	

#### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

#### Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name?
  - Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?
  - Yes
- 18. Not Applicable
- 19. Agency Field Contract Monitor: HEATHER PROCTOR, SR DEP ATTORNEY GEN Ph: 775-684-1271

#### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cschonl1	01/10/2018 11:57:25 AM
Division Approval	cschonl1	01/10/2018 11:57:27 AM
Department Approval	cschonl1	01/10/2018 11:57:29 AM
Contract Manager Approval	cschonl1	01/10/2018 11:57:32 AM
Budget Analyst Approval	myoun3	01/11/2018 07:23:16 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19596

						Legal Entity Name:	D4 Advanced Media
	Agency	y Name:	SECRI	ETARY OF	STATE'S OFFICE	Contractor Name:	D4 Advanced Media
	Agency	Code:	040			Address:	140 W Huffaker Lane Suite 506
	Approp	riation Unit:	1050-2	3			
	ls budg availab	et authority le?:		Yes		City/State/Zip	Reno, NV 8511
	lf "No"	please expla	in: Not	Applicable		Contact/Phone:	John Dunlap 775-636-9986
						Vendor No.:	T29036600
						NV Business ID:	NV20131368761
			•	•	ontract be charged?	2018-2019	
	What is the cor	s the source on the source of	of funds e paid b	s that will be by multiple f	used to pay the contrac unding sources.	tor? Indicate the per	rcentage of each funding source if
	X	General Fur	nds 1	00.00 %	Fees	0.00 %	
		Federal Fun	ds	0.00 %	Bonds	0.00 %	
		Highway Fu	nds	0.00 %	Other funding	0.00 %	
2.	Contra	ct start date:					
		ctive upon B miner's appr		No	or b. other effective d	ate 01/29/2018	
	Ai	nticipated BC	DE mee	ting date	01/2018		
	Retroa	ctive?		No			
	If "Yes"	, please exp	lain				
	Not Ap	plicable					
3.	Termin	ation Date:	1	06/30/2019			
_	Contra	ct term:		1 year and	151 days		
4.	Type of	f contract:	(	Contract			
	••	ct description	n: N	Web Site Se	ervices		
5.	Purpos	e of contract					
	This is compa	a new contr tible with ny	ract to /sos.go	improve se ov and nvsi	arch engine optimizati lverflume.gov.	on of home pages	and immediate landing pages
6.	NEW C	ONTRACT					
	The ma	iximum amou	unt of th	ne contract f	or the term of the contrac	ct is: <b>\$17,930.00</b>	
	Other b	asis for payr	nent: S	ee Attachme	ent AA for payment sche	dule	
JI	USTIFI	CATION					
7.	What co	onditions req	uire tha	at this work b	be done?		
9	that is c	cretary of Sta compatible w ents, and inst	ith nvsc	os.gov and r	vsilverflume.gov., with the	e optimization of ho ne goal of directing o	me pages and immediate landing pages customers away from using paper
8.	Explain	why State e	mploye	es in your a	gency or other State age	encies are not able to	o do this work:
ļ	State e	mployees lac	k the ti	me, resourc	es and expertise to com	plete the job.	
9.	Were q	uotes or prop	oosals s	solicited?		Yes	
		e solicitation			Purchasing	No	
-	a. List t	he names of	vendor	s that were	solicited to submit propo	sals (include at leas	t three):
	The Gle	enn Group anced Media					

11.

### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The vendor was selected based on the quality of the work most closely aligning to the other submitted bids.

Three evaluators assessed: Visual Appeal, Calls to Action, and Cost.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	pdover	01/05/2018 07:21:09 AM
Division Approval	pdover	01/05/2018 07:21:12 AM
Department Approval	pdover	01/05/2018 07:21:15 AM
Contract Manager Approval	shudder	01/08/2018 07:38:15 AM
Budget Analyst Approval	aurruty	01/11/2018 11:15:34 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19620

				Legal Entity Name:	HIGH DESERT MICROIMAGING INC
	Agency Name: SE		STATE'S OFFICE	Contractor Name:	HIGH DESERT MICROIMAGING INC
	Agency Code: 04	10		Address:	PO BOX 4697
	Appropriation Unit: 10	)50-26			
	Is budget authority available?:	Yes		City/State/Zip	SPARKS, NV 89432
	If "No" please explain:	Not Applicable		Contact/Phone:	Meg Miller 775-359-6980
				Vendor No.:	PUR0000032A
				NV Business ID:	NV19951110096
	To what State Fiscal Y	/ear(s) will the co	ontract be charged?	2018-2019	
	What is the source of t the contractor will be p	funds that will be baid by multiple f	used to pay the contrac unding sources.	ctor? Indicate the per	centage of each funding source if
	X General Funds	s 100.00 %	Fees	0.00 %	
	Federal Funds	0.00 %	Bonds	0.00 %	
	Highway Fund	s 0.00 %	Other funding	0.00 %	
2.	Contract start date:				
	a. Effective upon Boa Examiner's approva	rd of <b>No</b> al?	or b. other effective c	late 01/22/2018	
	Anticipated BOE	meeting date	02/2018		
	Retroactive?	No			
	If "Yes", please explair	n			
	Not Applicable				
3.	Termination Date:	06/30/2019			
	Contract term:	1 year and '	l 58 days		
4.	Type of contract:	Contract			
	Contract description:	Scanner Ma	intenance		
5.	Purpose of contract:				
	This is a new contract with the eSOS Corpo	ct to provide ma prate Filing Syst	intenance for 18 mont em.	hs for scanners ow	ned by the Secretary of State for use
6.	NEW CONTRACT				
	The maximum amount	t of the contract f	or the term of the contra	ct is: \$29,138.00	
	Other basis for paymer of \$19,425	nt: FY18 quarter	y payments up to a max	kimum of \$9,713; FY	19 quarterly payments up to a maximum
JI	JSTIFICATION				
7.	What conditions requir	e that this work t	e done?		
	requests and payment	instruments and	uires the use of scanne uses the Pro Scan mac vill periodically require n	chines to convert the	ig corporate filing documents, work paper documents within the agency vice.
8.	Explain why State emp	oloyees in your a	gency or other State age	encies are not able to	o do this work:
	State employees within	n the Secretary c	f State or other State ac	encies are not speci	fically trained on the interface with Canon knowledge to perform the required
9.	Were quotes or propos	sals solicited?		Yes	
	Was the solicitation (R		Purchasing	No	

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

П.

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor guarantees service within 24 hours, has thorough knowledge of the business process of the Secretary of State's eSOS system and offered the best price.

No

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

DLGG		CONTRACT				
1. Con	tract Number:	18992		Amendment Number:	1	
				Legal Entity Name:	NV Department of Transpor	tation
Age	ncy Name:	SECRETARY OF	STATE'S OFFICE	Contractor Name:	NV Department of Transpo	ortation
-	ncy Code:	040		Address:	1263 South Stewart St	
-	ropriation Unit:	1050-83				
ls bu	udget authority lable?:	Yes		City/State/Zip	Carson City , NV 89701	
lf "N	o" please expla	ain: Not Applicable		Contact/Phone:	Richard Brooks 775-888-78	86
				Vendor No.:		
				NV Business ID:	State Agency	
То м	hat State Fisca	al Year(s) will the co	ntract be charged?	2018-2022	0	
Wha	t is the source	. ,	used to pay the contract	ctor? Indicate the per	rcentage of each funding sou	rce if
х	General Fu	nds 100.00 %	Fees	0.00 %		
	Federal Fur	nds 0.00 %	Bonds	0.00 %		
	Highway Fu	inds 0.00 %	Other funding	0.00 %		
2 Cont	ract start date:					
a. E	ffective upon E xaminer's appr	Board of No	or b. other effective of	date 07/19/2017		
	• •	DE meeting date	01/2018			
	•	-	0112010			
	oactive?	No				
	es", please exp	lain				
Not	Applicable					
3. Prev Tern	iously Approve nination Date:	d 06/30/2022				
Cont	ract term:	4 years and	347 days			
4. Туре	of contract:	Interlocal A	greement			
Cont	ract description	n: Contract	-			
5 Purn	ose of contract	•				
			erlocal contract which	provides SOS acc	ess to a statewide radio sys	stem and
whic	h is primarily 's authority fr	designed to provid	de portable coverage o	on the State road sy	ystem. This amendment w nent and services over the	ill increase
6. CON	ITRACT AMEN	DMENT				
			Trans \$	Info Accu	um \$ Action Accum \$	Agenda
1.	The max am contract:	ount of the original	\$7,500.00			•
2.		urrent amendment	\$30,000.00	\$37,50	0.00 \$37,500.00	Yes - Info
3.	New maximu amount:	im contract	\$37,500.00	I		
JUSTI	FICATION					

7. What conditions require that this work be done?

This contract allows SOS a statewide Radio System which is primarily designed to provide portable coverage statewide on the State road system. The Statewide Radio System is shared with multiple state entities participating in full legal accordance with the Federal Communications Commission (FCC) regulations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

SOS employees do not have the expertise to provide these services.

Π.

0	Were quotes or proposals solicite	42	Νο				
9.	Was the solicitation (RFP) done b Division?		No				
	a. List the names of vendors that	were solicited to submi	it proposals (include at least three):				
	Not Applicable						
	b. Soliciation Waiver: Not Applica	ıble					
	c. Why was this contractor choser	in preference to other	?				
	d. Last bid date:	Anticipated r	re-bid date:				
10.	Does the contract contain any IT of	components?	No				
II. C	THER INFORMATION						
11.	Is there an Indirect Cost Rate or P	ercentage Paid to the	Contractor?				
		de the Indirect Cost R	ate or Percentage Paid to the Contractor				
	Not Applicable						
12.	a. Is the contractor a current employee of the State of Nevada? Yes	oyee of the State of Ne	evada or will the contracted services be performed by a current				
	See the attached Authorization to	Contract form for detail	ils.				
	performed by someone formerly e	ployed by the State of mployed by the State of	Nevada within the last 24 months or will the contracted services be of Nevada within the last 24 months?				
	Yes See the attached Authorization to Contract form for details.						
	c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?						
i	c. Is the contractor employed by a Yes If "Yes", please expla		I subdivisions or by any other government?				
ļ	The Contractor is a state agency						
13.	Has the contractor ever been engaged under contract by any State agency?						
	Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:						
	NDOT and SOS have contracted f		e 2016 Satisfactory				
14.	Is the contractor currently involved	l in litigation with the S	tate of Nevada?				
	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:						
	Not Applicable						
15.	The contractor is not registered wi Governmental Entity	th the Nevada Secreta	ry of State's Office because the legal entity is a:				
16.	Not Applicable						
17.	Not Applicable						
18.	Not Applicable						
19.	Agency Field Contract Monitor:						
	Contract Status: Contract Approvals:						
	Approval Level	User	Signature Date				
	Budget Account Approval	pdover	11/30/2017 15:54:56 PM				
	Division Approval	pdover	11/30/2017 15:54:59 PM				
	Department Approval	pdover	11/30/2017 15:55:03 PM				
	Contract Manager Approval	shudder	12/01/2017 07:30:22 AM				
	Budget Analyst Approval	aurruty	01/12/2018 09:52:20 AM				

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19621

						Legal Entity Name:	ANDSON INC DBA
	Agency Name:	TREASURI TRUST	ER - COLI	EGE	SAVINGS	Contractor Name:	ANDSON INC DBA
	Agency Code:	051				Address:	ANDSON FOUNDATION / STE 101
	Appropriation Unit:	1092-21					11920 SOUTHERN HIGHLANDS PKWY
	Is budget authority available?:		Yes			City/State/Zip	LAS VEGAS, NV 89141-3273
	If "No" please expla	ain: Not App	licable			Contact/Phone:	702/785-0020
						Vendor No.:	PUR0005525
						NV Business ID:	NV20091554752
	To what State Fisca	al Year(s) wi	Il the contr	act be	e charged?	2018	
	What is the source the contractor will b	of funds that e paid by m	t will be us ultiple fund	ed to	pay the contra ources.	ctor? Indicate the pe	rcentage of each funding source if
	General Fur	nds 0.0	0 %		Fees	0.00 %	
	Federal Fun	nds 0.0	0 %		Bonds	0.00 %	
	Highway Fu	inds 0.0	0 %	Х	Other funding	100.00 % Trans	fer from Endowment Account
2.	Contract start date:						
	a. Effective upon B Examiner's appr	oard of oval?	No o	rb.	other effective	date 01/18/2018	
	Anticipated BC	DE meeting of	date	02/20	)18		
	Retroactive?		No				
	If "Yes", please exp	lain					
	Not Applicable						
3.	Termination Date:	06/30	)/2018				
	Contract term:	162 c	lays				
4	Type of contract:	Cont	ract				
т.	Contract description		isorship				
F		-	looromp				
э.	Purpose of contract		ide e mer	oton	, oponoorobir	to the Andrean Fou	ndation for two cohools in rural
	Nevada. This spor program implement	nsorship in	cludes sp	onso	ring in-class	curriculum, data ma	ndation for two schools in rural nagement and reporting, piggy bank
6.	NEW CONTRACT						
	The maximum amou	unt of the co	ntract for t	he te	rm of the contr	act is: <b>\$20,000.00</b>	
	Payment for service	es will be ma	de at the r	ate of	f \$10,000.00 p	er school	
	Other basis for payr	ment: A total	of \$20,00	0.00 i	s due to the ve	endor upon contract a	pproval
J	USTIFICATION						
7.	What conditions reg	uire that this	s work be	done?	>		
	The College Saving the importance of hi	s Division is gher educat	responsib ion for Ne	le for vadan	identifying evens.	ents in the community	which help promote college savings and
8.	Explain why State e	mployees in	your ager	ncy or	other State ag	encies are not able to	o do this work:
		rovides grea			· · · · · · · · · · · · · · · · · · ·		that the Treasurer's office staff couldn't
9.	Were quotes or prop	posals solicit	ted?			No	
	Was the solicitation Division?			rchas	ing	No	
	a. List the names of	vendors that	it were sol	icited	to submit prop	osals (include at leas	t three):
							-

II.

Not Applicable							
b. Soliciation Waiver: Not Applic	cable						
c. Why was this contractor chose	en in preference to	other?					
d. Last bid date:	Anticipa	ated re-bid date:					
). Does the contract contain any IT	components?	No					
OTHER INFORMATION							
I. Is there an Indirect Cost Rate or	Percentage Paid to	o the Contractor?					
	vide the Indirect Co	ost Rate or Percentage Paid to the Contractor					
Not Applicable							
<ol> <li>a. Is the contractor a current employee of the State of Nevada</li> <li>No</li> </ol>	oloyee of the State	of Nevada or will the contracted services be performed by a current					
b. Was the contractor formerly er performed by someone formerly <b>No</b>	nployed by the Sta employed by the S <sup>r</sup>	te of Nevada within the last 24 months or will the contracted services be tate of Nevada within the last 24 months?					
c. Is the contractor employed by	any of Nevada's po	litical subdivisions or by any other government?					
No If "Yes", please exp	lain						
Not Applicable							
. Has the contractor ever been eng	Has the contractor ever been engaged under contract by any State agency?						
Yes If "Yes", specify who agency has been ve	Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:						
The State Treasurer's Office has	sponsored this org	anization in the past with satisfactory performance.					
I. Is the contractor currently involve	d in litigation with t	he State of Nevada?					
No If "Yes", please prov	vide details of the li	tigation and facts supporting approval of the contract:					
Not Applicable							
<ol> <li>The contractor is not registered v Other</li> </ol>	vith the Nevada Sec	cretary of State's Office because the legal entity is a:					
Domestic Non-Profit Corporati	on						
b. a. Is the Contractor Name the sa Yes	me as the legal Ent	tity Name?					
. a. Does the contractor have a cur Yes	rrent Nevada State	Business License (SBL)?					
a. Is the legal entity active and in Yes	good standing with	the Nevada Secretary of State's Office?					
. Agency Field Contract Monitor:							
. Contract Status:							
Contract Approvals:							
Approval Level	User	Signature Date					
Budget Account Approval	alaw1	01/17/2018 11:12:27 AM					
Division Approval	alaw1	01/17/2018 11:12:30 AM					
Department Approval	alaw1	01/17/2018 11:12:32 AM					

Contract Manager Approval

Budget Analyst Approval

yli00

laaron

111. 1

01/17/2018 11:15:14 AM

01/18/2018 11:04:01 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19544

	, Contract Number. 19	J44			
				Legal Entity Name:	INTERNATIONAL ASSOCIATION OF WORKING MOTHERS
		EASURER - COLLE	GE SAVINGS	Contractor Name:	INTERNATIONAL ASSOCIATION OF WORKING MOTHERS
	Agency Code: 05	1		Address:	Women's Money
	Appropriation Unit: 109	92-21			1281 Baring Blvd
	Is budget authority available?:	Yes		City/State/Zip	Sparks, NV 89434
	If "No" please explain:	Not Applicable		Contact/Phone:	Edward Vento 775 815-5505
				Vendor No.:	T32001477
				NV Business ID:	NV20061198072
	To what State Fiscal Ye	• •	-	2018	
	What is the source of further contractor will be particular to the contractor will be particular to the particular to th	unds that will be used aid by multiple funding	to pay the contrac g sources.	ctor? Indicate the pe	rcentage of each funding source if
	General Funds	0.00 %	Fees	0.00 %	
	Federal Funds	0.00 %	Bonds	0.00 %	
	Highway Funds	s 0.00 % X	Other funding	100.00 % Trans	fer from Endowment Account
	Agency Reference #:	051			
2	. Contract start date:				
	a. Effective upon Boar Examiner's approva		b. other effective of	date 01/02/2018	3
	Anticipated BOE r	neeting date 01	/2018		
	Retroactive?	No			
	If "Yes", please explain				
	Not Applicable				
3	. Termination Date:	06/30/2018			
	Contract term:	178 days			
4	. Type of contract:	Contract			
	Contract description:	Sponsorship			
5	. Purpose of contract:				
	This is a new contract Vegas. This sponsors media mentions, and	ship includes a boot	h at the conferen	to the Women's Mo ices, advertisemen	oney Conferences in Reno and Las t placement, logo placement, social
6	. NEW CONTRACT				
	The maximum amount	of the contract for the	term of the contra	ict is: \$18,000.00	
	Payment for services w	ill be made at the rate	e of \$18,000.00 pe	r Sponsorship	
	Other basis for paymen	nt: A total of \$18,000 is	s due to the vendo	or upon contract appi	roval
. J	USTIFICATION				
7	What conditions require	e that this work be dor	ne?		
	The College Savings di the importance of higher	vision is responsible f er education for Nevac	for identifying ever dans.	nts in the community	which help promote college savings and
8	Explain why State emp	loyees in your agency	or other State ag	encies are not able t	o do this work:
	1				that the Treasurer's office staff couldn't
9	. Were quotes or propos	als solicited?		No	
5	Was the solicitation (RF		nasing	No	
	Division?	, conception and			

11.

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

No

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The State Treasurer's Office has sponsored this organization in the past with satisfactory performance.

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

No

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

### **Domestic Non-Profit Corporation**

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

Other

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract	Approvals:
----------	------------

Approval Level	User	Signature Date
Budget Account Approval	alaw1	12/21/2017 10:51:12 AM
Division Approval	alaw1	12/21/2017 10:51:15 AM
Department Approval	alaw1	12/21/2017 10:51:17 AM
Contract Manager Approval	yli00	12/21/2017 11:00:00 AM
Budget Analyst Approval	laaron	01/02/2018 13:47:12 PM

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19491

							Legal Entity Name:	AIR SYSTEMS SERVICE OF SACRAMENTO
		Agency Name:			E PUBLIC	WORKS		AIR SERVICE OF NEVADA
		Agency Code:	082				Address:	10831 OLD PLACERVILLE RD
		Appropriation Unit:	1349-	-12				
		Is budget authority available?:		Ye	s		City/State/Zip	SACRAMENTO, CA 95827-2558
		If "No" please expla	ain: No	ot Applica	ble		Contact/Phone:	916/368-0336
							Vendor No.:	T29037507
							NV Business ID:	NV20051642544
	To what State Fiscal Year(s) will the contract be charged? 2018-2022							
		What is the source the contractor will b	of fund be paid	ds that wil by multip	I be used to ble funding	o pay the contra sources.	actor? Indicate the pe	rcentage of each funding source if
		General Fu	nds	0.00 %	)	Fees	0.00 %	
		Federal Fur	nds	0.00 %	•	Bonds	0.00 %	
		Highway Fu	unds	0.00 %	<b>X</b>	Other funding	100.00 % Buildi	ng Rental Income Revenue
	2.	Contract start date:						
		a. Effective upon E Examiner's app	Board o	of N	<b>No</b> orb	other effective	date 01/01/2018	}
		Anticipated B0	OE me	eting date	02/2	2018		
		Retroactive?		No	)			
		If "Yes", please exp	blain					
		Not Applicable						
	3.	Termination Date:		01/31/20	22			
		Contract term:		4 years	and 31 day	/s		
	4.	Type of contract:		Contrac	t			
		Contract description	n:	HVAC S	ervices			
	5.	5. Purpose of contract:						
			tract th			ing services to	maintain HVAC sys	tem/equipment on a quarterly basis at
	6.	NEW CONTRACT						
		The maximum amo	ount of	the contra	act for the t	erm of the contr	act is: \$12,472.00	
		Payment for service	es will l	be made a	at the rate	of \$467.00 per (	Quarter	
		Other basis for pay allotted for extra se	ment: ( rvices	Quarter w not cover	hich are Ja ed in contra	nuary, April, Ju act.	ly and October for 20	018, 2019, 2020 and 2021. \$5,000 is
II.	JI	JSTIFICATION						
	7.	What conditions rec						
		Buildings and Grou	nds m	ust mainta	ain an oper	ating system at	all times.	
	8.	8. Explain why State employees in your agency or other State agencies are not able to do this work:						
		B&G does not have	e the pe	ersonnel r	needed to p	erform these ta	sks.	
	9.	Were quotes or pro	posals	solicited?	?		No	
		Was the solicitation Division?	(RFP)	done by	the Purcha	sing	No	
		a. List the names of Not Applicable	f vendo	ors that w	ere solicite	d to submit prop	osals (include at leas	st three):
	b. Soliciation Waiver: Not Applicable							
Con	tract	:#: 19491				Page 1	of 2	7

	c. Why was this contractor chosen in preference to other?						
	This is vendor had the low						
	d. Last bid date: 09/01/2017 Anticipated re-bid date: 09/01/2021						
10	. Does the contract contain	any IT compor	nents?	No			
III. (	OTHER INFORMATION						
		Poto or Porcont	an Roid to the Control	stor?			
11.	Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor						
	Not Applicable						
12.	<ol> <li>a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?</li> </ol>						
	No						
	b. Was the contractor form performed by someone fo <b>No</b>	nerly employed rmerly employe	by the State of Nevada d by the State of Nevad	a withi da wit	n the last 24 months or will the contracted services be hin the last 24 months?		
	c. Is the contractor employ	ved by any of N	evada's political subdiv	visions	or by any other government?		
	No If "Yes", plea		orada o pontiour ouburr	1010110			
	Not Applicable						
13.	Has the contractor ever be	en engaged u	nder contract by any Sta	ate ag	ency?		
		cify when and for the second sec		dicate	if the quality of service provided to the identified		
Not Applicable							
14.	•	the contractor currently involved in litigation with the State of Nevada?					
	1 NOT	se provide deta	ails of the litigation and	facts s	supporting approval of the contract:		
	Not Applicable						
15.	The contractor is registere Foreign Corporation	d with the Neva	ada Secretary of State's	s Offic	e as a:		
16.	a. Is the Contractor Name	the same as th	e legal Entity Name?				
		ease explain:					
	DBA						
17.	a. Does the contractor hav Yes	e a current Ne	vada State Business Lic	cense	(SBL)?		
18.	8. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes						
19.	19. Agency Field Contract Monitor:						
20.	Contract Status:						
	Contract Approvals:						
	Approval Level	Use	r S	Signat	ure Date		
	Budget Account Appro	oval ssar	nds 1	12/18/	2017 08:13:10 AM		
	Division Approval	ssar	nds 1	12/18/	2017 08:13:13 AM		
	Department Approval	ssar			2017 08:13:16 AM		
	Contract Manager App	oroval ssar	nds 1	12/18/2	2017 09:08:41 AM		

jrodrig9

Budget Analyst Approval

01/01/2018 20:58:18 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19551

1. Contract Number:	19551			
			Legal Entity Name:	AIR SYSTEMS SERVICE & CONSTRUCTION
Agency Name:	ADMIN - STATE F	UBLIC WORKS	Contractor Name:	AIR SERVICE OF NEVADA
Agency Code:	082		Address:	10831 OLD PLACERVILLE RD
Appropriation Unit:	1349-12			
Is budget authority available?:	Yes		City/State/Zip	SACRAMENTO, CA 95827-2558
If "No" please expla	ain: Not Applicable		Contact/Phone:	916-368-033
			Vendor No.:	T29037507
			NV Business ID:	NV20051642544
To what State Fisca	al Year(s) will the co	ontract be charged?	2018-2022	
What is the source the contractor will b	of funds that will be e paid by multiple f	used to pay the contrac unding sources.	ctor? Indicate the per	rcentage of each funding source if
General Fu	nds 0.00 %	Fees	0.00 %	
Federal Fur	nds 0.00 %	Bonds	0.00 %	
Highway Fu	inds 0.00 %	X Other funding	100.00 % B&G E	Building Rental Income Revenue
Agency Reference	#: ASD 26642	75		
. Contract start date:				
a. Effective upon E Examiner's appr	loard of No	or b. other effective of	date 01/01/2018	1
••	DE meeting date	02/2018		
Retroactive?	No			
If "Yes", please exp	lain			
Not Applicable				
. Termination Date:	11/30/2021			
Contract term:	3 years and	334 days		
. Type of contract:	Contract			
Contract description	h: HVAC Serv	ices		
. Purpose of contract				
	ract that continue	s ongoing quarterly H	VAC inspection and	I maintenance services for the Nevad
. NEW CONTRACT				
	unt of the contract f	or the term of the contra	act is: \$28 580 00	
		ne rate of \$1,473.75 per		
•		•	•	19,2020 and 2021. Plus \$5,000 allotted
for extra services no	ot covered in the co	ntract.		
USTIFICATION				
. What conditions red	uire that this work I	be done?		
B&G must maintain	an operating syste	m at all times.		
Explain why State e	mployees in your a	gency or other State age	encies are not able to	o do this work:
B&G does not have	the personnel need	ded to perform these tas	sks.	
. Were quotes or pro	posals solicited?		Yes	
Was the solicitation Division?		Purchasing	No	
a. List the names of	vendors that were	solicited to submit propo	osals (include at leas	t three):
ct #: 19551		Page 1 c	xf 0	

11.

	BCS AIR SYSTEMS SERVICE JOHNSON CONTROLS						
	b. Soliciation Waiver: Not Application	able					
	c. Why was this contractor chosen in preference to other?						
	This vendor had the best prices.						
	d. Last bid date: 10/01/2017 Anticipated re-bid date: 10/01/2021						
10.	. Does the contract contain any IT	components?	No				
III. C	OTHER INFORMATION						
11.	Is there an Indirect Cost Rate or F	Percentage Paid to the Cor	tractor?				
		-	or Percentage Paid to the Contractor				
	Not Applicable						
12.	a. Is the contractor a current emp employee of the State of Nevada? <b>No</b>	oyee of the State of Nevad ?	a or will the contracted services be performed by a current				
	b. Was the contractor formerly en performed by someone formerly en <b>No</b>	ployed by the State of New mployed by the State of New	ada within the last 24 months or will the contracted services be evada within the last 24 months?				
	c. Is the contractor employed by a <b>No</b> If "Yes", please expla	•	odivisions or by any other government?				
	Not Applicable						
<ul> <li>13. Has the contractor ever been engaged under contract by any State agency?</li> <li>No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:</li> </ul>							
	Not Applicable						
14.	Is the contractor currently involved No If "Yes", please prov	*	of Nevada? Ind facts supporting approval of the contract:				
	Not Applicable						
15.	The contractor is registered with the Foreign Corporation	he Nevada Secretary of Sta	ate's Office as a:				
16.	a. Is the Contractor Name the san		?				
	DBA						
17.	7. a. Does the contractor have a current Nevada State Business License (SBL)? Yes						
18.	8. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes						
19.	Agency Field Contract Monitor:						
20.	20. Contract Status;						
	Contract Approvals:						
	Approval Level	User	Signature Date				
	Budget Account Approval	ssands	12/18/2017 09:01:42 AM				
	Division Approval	ssands	12/18/2017 09:01:45 AM				
	Department Approval	ssands	12/18/2017 09:01:48 AM				
	Contract Manager Approval	ssands	12/18/2017 09:12:20 AM				
	Budget Analyst Approval	jrodrig9	01/01/2018 20:59:55 PM				

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19577

				Legal Entity Name:	COIT SERVICES OF RENO LLC		
		ADMIN - STATE PUI DIVISION	BLIC WORKS	Contractor Name:	COIT SERVICES OF RENO LLC		
	Agency Code:	082		Address:	105 Parr Boulevard		
	Appropriation Unit: *	1349-12					
	Is budget authority available?:	Yes		City/State/Zip	RENO, NV 89512		
	If "No" please explai	n: Not Applicable		Contact/Phone:	Bryan Johnson 775-322-4266		
				Vendor No.:	T29014945		
				NV Business ID:	NV20051259352		
	To what State Fiscal	Year(s) will the cont	ract be charged?	2018-2022			
	What is the source o the contractor will be			tor? Indicate the per	centage of each funding source if		
	General Fund	ds 0.00 %	Fees	0.00 %			
	Federal Fund	ds 0.00 %	Bonds	0.00 %			
	Highway Fun Agency Reference #		X Other funding	100.00 % B&G E	Building Rental Revenue Income		
_		. ADD 2002410					
2.	Contract start date:						
	a. Effective upon Bo Examiner's appro	oval?	or b. other effective d	late 01/19/2018			
	Anticipated BOI	E meeting date	02/2018				
	Retroactive?	No					
	If "Yes", please expla	ain					
	Not Applicable						
3.	Termination Date:	12/28/2021					
	Contract term:	3 years and 34	44 days				
4.	Type of contract:	Contract					
	Contract description:	Emergency re	storatio				
5.	Purpose of contract:						
	This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services for state owned buildings in northern Nevada.						
6.	NEW CONTRACT						
	The maximum amou	nt of the contract for	the term of the contra	ct is: <b>\$23,900.00</b>			
	Other basis for paym	ient: Payment specifi	cations are outlined ir	Contractor's Respo	nse, Attachment AA.		
J	JUSTIFICATION						
7.	7. What conditions require that this work be done?						
	The State needs to have a resource such as this to ensure the rapid restoration of vital State resources, facilities and services critical to the continuation of agency operations following a natural or man-made disaster.						
8.	Explain why State en	nplovees in vour age	ncy or other State and	encies are not able to	o do this work:		
	<ol> <li>Explain why State employees in your agency or other State agencies are not able to do this work: Buildings and Grounds does not have the staff or specialized equipment to perform disaster recovery services.</li> </ol>						
۵	Were quotes or prope			Yes			
9.	Was the solicitation (		irchasing	No			
	Division?		a shaonig	1.55			

a. List the names of vendors that were solicited to submit proposals (include at least three):

П.

b. Soliciation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?
This is one of multiple contracts for emergency disaster recovery services
d. Last bid date: Anticipated re-bid date:
10. Does the contract contain any IT components? No

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:
  - **Contract Approvals:**

User	Signature Date
ssands	01/12/2018 06:26:45 AM
ssands	01/12/2018 06:26:51 AM
ssands	01/12/2018 06:26:56 AM
ssands	01/12/2018 06:27:00 AM
jrodrig9	01/19/2018 15:11:36 PM
	ssands ssands ssands ssands

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19529

						Legal Entity Name:	H2O Environmental, Inc.
	Agency Name:	ADMI DIVIS	IN - STATE	PUBLIC	WORKS	Contractor Name:	H2O Environmental, Inc.
	Agency Code:	082				Address:	3510 Barron Way
	Appropriation Unit:	1349-	12				Suite 200
	Is budget authority available?:		Yes			City/State/Zip	Reno, NV 89511
	If "No" please expla	ain: No	ot Applicabl	е		Contact/Phone:	Kevin Anderson 775-351-2237
						Vendor No.:	PUR0002244
						NV Business ID:	NV19961214703
	To what State Fisca	al Yeai	r(s) will the	contract b	e charged?	2018-2022	
	What is the source the contractor will b	of fund be paid	ds that will t by multiple	e used to funding	o pay the contrac sources.	ctor? Indicate the per	rcentage of each funding source if
	General Fur	nds	0.00 %		Fees	0.00 %	
	Federal Fur	nds	0.00 %		Bonds	0.00 %	
	Highway Fu	Inds	0.00 %	Х	Other funding	100.00 % B&G E	Building Rent Income Revenue
	Agency Reference	#:	ASD 2681	366			
2.	Contract start date:						
	a. Effective upon B Examiner's appr	Board o	of No	orb.	other effective of	date 02/01/2018	1
	Anticipated BC		eting date	02/2	018		
	Retroactive?		No				
	If "Yes", please exp	lain					
	Not Applicable						
3.	Termination Date:		01/31/202	2			
÷.	Contract term:		4 years	-			
4	Type of contract:		Contract				
	Contract description	n:	Environm	ental Svo	cs		
5	Purpose of contract						
υ.		ract to	o provide o	ngoing e	environmental a	and waste managen	nent services for state-owned buildings
~							
0.	NEW CONTRACT	unt of	the contract	for the t	orm of the contro	not in: \$22 500 00	
	The maximum amo					act is. <b>\$23,500.00</b>	
	Other basis for payr	ment. I	riease see	allachme			
Jl	JSTIFICATION						
7.	What conditions req	uire th	nat this worl	k be done	?		
	All environmental ar	nd haz	ardous was	ste must b	e disposed of p	roperly.	
8.	Explain why State e	employ	ees in your	agency c	or other State ag	encies are not able t	o do this work:
	B&G does not have	1000					
9.	Were quotes or pro	posals	solicited?			No	
	Was the solicitation Division?			e Purcha	sing	No	
ĥ		f vendo	ors that wer	e solicited	d to submit prop	osals (include at leas	st three):
	Not Applicable						
	b. Soliciation Waive	er: Not	Applicable	)			

11.

	c. Why was this contracto	or chosen in pr	eference to other?						
	This is one of several ver	dors and per s	SAM .0338.0, each co	ntractor	r will be contacted to bid on available jobs.				
	d. Last bid date: 1	2/01/2017	Anticipated re-bid	date:	12/01/2020				
10	. Does the contract contair	any IT compo	nents?	No					
	OTHER INFORMATION . Is there an Indirect Cost F								
11									
	No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor								
12	Not Applicable a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No								
	b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No								
		ved by any of l	Nevada's political sub	division	s or by any other government?				
	No If "Yes", plea			GIVIDIOI					
	Not Applicable								
13	Ar. (1) (8	een engaged i	Inder contract by any	State a	gency?				
	Has the contractor ever been engaged under contract by any State agency? Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:								
	B&G has used this vendo	r since 2002 a	nd service is satisfact	ory					
14	. Is the contractor currently	Is the contractor currently involved in litigation with the State of Nevada?							
	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:								
	Not Applicable								
15	. The contractor is registere Foreign Corporation	ed with the Nev	vada Secretary of Stat	te's Offic	ce as a:				
16	. a. Is the Contractor Name Yes	the same as t	he legal Entity Name	?					
17	. a. Does the contractor ha Yes	ve a current No	evada State Business	License	e (SBL)?				
18	. a. Is the legal entity active Yes	and in good s	tanding with the Neva	ida Sec	retary of State's Office?				
19	. Agency Field Contract Mo	nitor:							
20	. Contract Status: Contract Approvals:								
	Approval Level	Us			ature Date				
	Budget Account Appre		ands		2/2018 06:28:13 AM				
	Division Approval		ands		2/2018 06:28:18 AM				
	Department Approval Contract Manager Ap		ands ands		2/2018 06:28:22 AM 2/2018 06:29:05 AM				
	Budget Analyst Appro		drig9		3/2018 00.29.03 AM 3/2018 17:03:30 PM				
	Dudgerraniyerrapho	vai jiot	ango	01110	2010 11.00.00 F M				

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 17330		Amendment Number:	2	
		Legal Entity Name:	LOPEZ, ROBERT DBA	
Agency Name: ADMIN - ST DIVISION	TATE PUBLIC WORKS	Contractor Name:	LOPEZ, ROBERT DBA	
Agency Code: 082		Address:	STAY GREEN TREE SERV	ICE
Appropriation Unit: 1349-12			PO BOX 1335	
Is budget authority available?:	Yes	City/State/Zip	CARSON CITY, NV 89702	
If "No" please explain: Not App	licable	Contact/Phone:	775-883-7899	
		Vendor No.:	T80931206A	
		NV Business ID:	NV20121010715	
To what State Fiscal Year(s) wil	I the contract be charged?	2016-2020		
What is the source of funds that the contractor will be paid by mu	will be used to pay the contractulation of the second second second second second second second second second s	ctor? Indicate the pe	rcentage of each funding sour	rce if
General Funds 0.00	0% X Fees	100.00 %		
Federal Funds 0.00	0 % Bonds	0.00 %		
Highway Funds 0.00	0 % Other funding	0.00 %		
2. Contract start date:				
a. Effective upon Board of Examiner's approval?	No or b. other effective of	date 03/01/2016	i	
Anticipated BOE meeting of	late 02/2018			
Anticipated BOE meeting of Retroactive?	late 02/2018 <b>No</b>			
Anticipated BOE meeting of Retroactive? If "Yes", please explain				
Anticipated BOE meeting of Retroactive?				
Anticipated BOE meeting of Retroactive? If "Yes", please explain Not Applicable				
Anticipated BOE meeting of Retroactive? If "Yes", please explain Not Applicable 3. Previously Approved 02/29	No //2020			
Anticipated BOE meeting of Retroactive? If "Yes", please explain Not Applicable 3. Previously Approved Termination Date: Contract term: 4 yea	No //2020 /rs			
Anticipated BOE meeting of Retroactive? If "Yes", please explain Not Applicable 3. Previously Approved Termination Date: Contract term: 4 yea 4. Type of contract: Cont	No //2020 /rs			
Anticipated BOE meeting of Retroactive? If "Yes", please explain Not Applicable 3. Previously Approved Termination Date: Contract term: 4 yea 4. Type of contract: Contract Contract description: Arbo	No //2020 Irs ract			
Anticipated BOE meeting of Retroactive? If "Yes", please explain Not Applicable 3. Previously Approved Termination Date: Contract term: 4 yea 4. Type of contract: Contract Contract description: Arbo	No //2020 Irs ract rist Services	ich provides ongoir	na arborist services for stat	e-owned
Anticipated BOE meeting of Retroactive? If "Yes", please explain Not Applicable 3. Previously Approved Termination Date: Contract term: 4 yea 4. Type of contract: Contract Contract description: Arbo	No //2020 rrs ract rist Services t to the original contract whi d Reno area. This amendme	nt increases the ma	ng arborist services for state aximum amount from \$60,00	e-owned 00 to
Anticipated BOE meeting of Retroactive? If "Yes", please explain Not Applicable 3. Previously Approved 02/29 Termination Date: Contract term: 4 yea 4. Type of contract: Contract Contract description: Arbo 5. Purpose of contract: This is the second amendment facilities in the Carson City an	No //2020 rrs ract rist Services t to the original contract whi d Reno area. This amendme	nt increases the ma	ng arborist services for state aximum amount from \$60,00	e-owned 00 to
Anticipated BOE meeting of Retroactive? If "Yes", please explain Not Applicable 3. Previously Approved Termination Date: Contract term: 4 yea 4. Type of contract: 4 yea 4. Type of contract: Contract description: Arbo 5. Purpose of contract: This is the second amendment facilities in the Carson City an \$100,000 due to demand and of	No //2020 rrs ract rist Services t to the original contract whi d Reno area. This amendme	nt increases the ma r than projected.	aximum amount from \$60,00	00 to
Anticipated BOE meeting of Retroactive? If "Yes", please explain Not Applicable 3. Previously Approved Termination Date: Contract term: 4 yea 4. Type of contract: 4 yea 4. Type of contract: Contract description: Arbo 5. Purpose of contract: This is the second amendment facilities in the Carson City an \$100,000 due to demand and of	No //2020 ars ract rist Services to the original contract whi od Reno area. This amendme cost of services being greate Trans \$	nt increases the ma er than projected.	aximum amount from \$60,00 um \$ Action Accum \$	<b>e-owned</b> <b>D0 to</b> Agenda Yes - Info
Anticipated BOE meeting of Retroactive? If "Yes", please explain Not Applicable 3. Previously Approved 02/29 Termination Date: Contract term: 4 yea 4. Type of contract: 4 yea 4. Type of contract: Contract description: Arbo 5. Purpose of contract: This is the second amendment facilities in the Carson City an \$100,000 due to demand and of 6. CONTRACT AMENDMENT 1. The max amount of the o	No //2020 ars ract rist Services to the original contract whi od Reno area. This amendme cost of services being greate Trans \$	nt increases the ma er than projected. Info Accu 3 \$35,00	aximum amount from \$60,00 um \$ Action Accum \$ 0.00 \$35,000.00	<b>00 to</b> Agenda
Anticipated BOE meeting of Retroactive? If "Yes", please explain Not Applicable 3. Previously Approved Termination Date: Contract term: 4 yea 4. Type of contract: 4 yea 4. Type of contract: Contract description: Arbo 5. Purpose of contract: This is the second amendment facilities in the Carson City an \$100,000 due to demand and of 6. CONTRACT AMENDMENT 1. The max amount of the or contract:	No //2020 ars ract rist Services at to the original contract whi d Reno area. This amendme cost of services being greate Trans \$ riginal \$35,000.00 \$25,000.00	Info Accu 35,00 35,00 325,00	Action Accum \$           0.00         \$35,000.00           0.00         \$60,000.00	Agenda Yes - Info Yes - Action
Anticipated BOE meeting of Retroactive? If "Yes", please explain Not Applicable 3. Previously Approved 02/29 Termination Date: Contract term: 4 yea 4. Type of contract: Contr Contract description: Arbo 5. Purpose of contract: This is the second amendment facilities in the Carson City an \$100,000 due to demand and of 6. CONTRACT AMENDMENT 1. The max amount of the o contract: a. Amendment 1: 2. Amount of current amend	No //2020 ars ract rist Services at to the original contract whi d Reno area. This amendme cost of services being greate Trans \$ riginal \$35,000.00 \$25,000.00	Info Accu 35,00 35,00 35,00 35,00 35,00 340,00	Action Accum \$           0.00         \$35,000.00           0.00         \$60,000.00	Agenda Yes - Info Yes - Action
Anticipated BOE meeting of Retroactive? If "Yes", please explain Not Applicable 3. Previously Approved 02/29 Termination Date: Contract term: 4 yea 4. Type of contract: Contra Contract description: Arbo 5. Purpose of contract: This is the second amendment facilities in the Carson City an \$100,000 due to demand and of 6. CONTRACT AMENDMENT 1. The max amount of the of contract: a. Amendment 1: 2. Amount of current amenor (#2): 3. New maximum contract	No //2020 Irs ract rist Services t to the original contract whi Id Reno area. This amendme cost of services being greate Trans \$ riginal \$35,000.00 \$25,000.00 \$40,000.00	Info Accu 35,00 35,00 35,00 35,00 35,00 340,00	Action Accum \$           0.00         \$35,000.00           0.00         \$60,000.00	Agenda Yes - Info Yes - Action

7. What conditions require that this work be done?

It is necessary to maintain grounds on state properties for safety and to have the expertise of the arborist.

8. Explain why State employees in your agency or other State agencies are not able to do this work: These projects are beyond the manpower, equipment and knowledge of Buildings and Grounds staff.

II.

9.	Were quotes or proposals solicited? Yes
	Was the solicitation (RFP) done by the Purchasing No Division?
	a. List the names of vendors that were solicited to submit proposals (include at least three):
	b. Soliciation Waiver: Not Applicable
	c. Why was this contractor chosen in preference to other?
	There is more than one contractor for arborist work. Per SAM 0338.0, each contractor will be contacted to submit bids on projects. Pursuant to NRS 338.13862, Buildings and Grounds is using a Public Works pre-qualified bidder.
	d. Last bid date: 11/01/2015 Anticipated re-bid date: 11/01/2020
10.	Does the contract contain any IT components? No
C	THER INFORMATION
1.	Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
	No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
	Not Applicable
	a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
	No
	b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
	No
	c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
	No If "Yes", please explain
	Not Applicable
	Has the contractor ever been engaged under contract by any State agency?
0.	Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
	Since 2007 to present for Buildings and Grounds work is satisfactory.
	Is the contractor currently involved in litigation with the State of Nevada?
	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
	Not Applicable
5.	The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
	·
6.	a. Is the Contractor Name the same as the legal Entity Name? Yes
7.	a. Does the contractor have a current Nevada State Business License (SBL)? Yes
8.	Not Applicable
9.	Agency Field Contract Monitor:
0.	Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/12/2018 07:10:52 AM
Division Approval	ssands	01/12/2018 07:10:57 AM
Department Approval	ssands	01/12/2018 07:11:01 AM
Contract Manager Approval	ssands	01/12/2018 07:11:06 AM
Budget Analyst Approval	jrodrig9	01/18/2018 16:55:11 PM

### **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19505

							Legal Entity Name:	OLCESE CONSTRUCTION COMPANY
		Agency Name:		IN - STATE	PUBLIC	WORKS	Contractor Name:	OLCESE CONSTRUCTION COMPANY
		Agency Code:	082				Address:	125 INDUSTRIAL PKWY
		Appropriation Unit:	1349	-12				
		Is budget authority available?:		Yes			City/State/Zip	MOUND HOUSE, NV 89706-7700
		If "No" please expla	ain: N	ot Applicable	•		Contact/Phone:	775-882-1647
							Vendor No.:	T29035459
							NV Business ID:	NV20101783346
		To what State Fisca	al Yea	r(s) will the c	ontract l	be charged?	2018-2022	
		What is the source the contractor will b	of fun be paid	ds that will be by multiple	e used to funding	o pay the contra sources.	actor? Indicate the per	rcentage of each funding source if
		General Fu	nds	0.00 %		Fees	0.00 %	
		Federal Fur	nds	0.00 %		Bonds	0.00 %	
		Highway Fu	unds	0.00 %	Х	Other funding	) 100.00 % Buildi	ng Rental Income Revenue
		Agency Reference	#:	ASD 26651	11			
	2.	Contract start date:						
		a. Effective upon E Examiner's appr	Board o roval?	of <b>No</b>	or b.	other effective	date 01/01/2018	
		Anticipated BC	DE me	eting date	02/2	018		
		Retroactive?		No				
		If "Yes", please exp	olain					
		Not Applicable						
	3.	Termination Date:		11/30/2021				
		Contract term:		3 years and	d 334 da	iys		
	4.	Type of contract:		Contract				
		Contract description	n:	Waste Man	lagemei	nt		
	5.	Purpose of contract						1
		This is a new cont services for state-	tract ti owne	nat provides d facilities in	on-call Northe	construction, ern Nevada.	, storm damage, prop	perty damage clean-up and disposal
	6.	NEW CONTRACT						
		The maximum amo	unt of	the contract	for the te	erm of the cont	ract is: <b>\$45,000.00</b>	
		Payment for service						
		Other basis for pays \$375 per dump;30 y					bin \$425 per dump;2	0 yard bin \$400 per dump;10 yard bin
П.		USTIFICATION	yalu ci		490 he	a dump.		
			ining th	ot this work	ha dana	0		
	1	What conditions red B&G is required to I	1				d safe environment fo	r employees and visitors.
	8.	Explain why State e	employ	ees in your a	agency o	or other State a	gencies are not able to	o do this work:
		B&G does not have					30	
	9.	Were quotes or pro	posals	solicited?			No	
		Was the solicitation Division?	(RFP	) done by the	Purcha	sing	No	
	ì		fvend	ors that were	solicite	to submit prop	posals (include at leas	t three):
C	- 15	Not Applicable				Dans 4	of 2	12
Coni	uaci	#: 19505				Page 1	012	12

			econdary vendor to Waste Management.					
d. Last bid date: 11/01/20	17 Anticipated	re-bid date:	10/31/2021					
0. Does the contract contain any IT	components?	No						
OTHER INFORMATION								
1. Is there an Indirect Cost Rate or	Percentage Paid to the	e Contractor?						
No If "Yes", please pro	vide the Indirect Cost F	Rate or Perce	ntage Paid to the Contractor					
Not Applicable								
<ol> <li>a. Is the contractor a current emp employee of the State of Nevada No</li> </ol>	oloyee of the State of N ?	levada or will	the contracted services be performed by a current					
	nnloved by the State o	of Novada with	nin the last 24 months or will the contracted services be					
performed by someone formerly	employed by the State	of Nevada with	ithin the last 24 months?					
No								
c. Is the contractor employed by	any of Nevada's politic	al subdivision	s or by any other government?					
No If "Yes", please exp	lain							
Not Applicable								
<ol><li>Has the contractor ever been eng</li></ol>								
No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:								
Not Applicable								
4. Is the contractor currently involve	Is the contractor currently involved in litigation with the State of Nevada?							
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:								
Not Applicable								
<ol> <li>The contractor is not registered w Sole Proprietor</li> </ol>	vith the Nevada Secret	ary of State's	Office because the legal entity is a:					
6. a. Is the Contractor Name the sa Yes	me as the legal Entity l	Name?						
7. a. Does the contractor have a cu Yes	rrent Nevada State Bu	siness Licens	e (SBL)?					
8. Not Applicable								
9. Agency Field Contract Monitor:								
0. Contract Status:								
Contract Approvals:								
Approval Level	User	Signa	ature Date					
Budget Account Approval	ssands	12/18	3/2017 10:36:13 AM					
Division Approval	ssands		3/2017 10:36:16 AM					
Department Approval	ssands		3/2017 10:36:20 AM					
Contract Manager Approval	ssands		0/2017 10:36:23 AM					
Budget Analyst Approval	jrodrig9	01/01	/2018 20:13:27 PM					

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19549

					Legal Entity Name:	DG KOCH ASSOCIATES LLC	
	Agency Name:	ADMIN - ST	ATE PUBLIC	WORKS	Contractor Name:	DG KOCH ASSOCIATES LLC	
	Agency Code:	082			Address:	2920 S JONES BLVD.	
	Appropriation Unit:	1535-33				SUITE 100	
	Is budget authority available?:		Yes		City/State/Zip	LAS VEGAS, NV 89146-5394	
	If "No" please expla	in: Not Appli	icable		Contact/Phone:	702-221-5160	
					Vendor No.:	T29026336	
					NV Business ID:	NV20061487757	
	To what State Fisca	l Year(s) will	the contract b	e charged?	2018-2021		
	What is the source of the contractor will be	of funds that e paid by mu	will be used to Itiple funding s	pay the contractources.	tor? Indicate the per	centage of each funding source if	
	General Fur	nds 0.00	)%	Fees	0.00 %		
	Federal Fun	ds 0.00	)% X	Bonds	100.00 %		
	Highway Fu	nds 0.00	) %	Other funding	0.00 %		
	Agency Reference #	#: <b>1116</b> 6	64				
2	Contract start date:						
۷.	a. Effective upon B Examiner's appro	oard of	No or b.	other effective d	ate 01/01/2018		
	Anticipated BC		ate 02/20	018			
	Retroactive?		No				
	If "Yes", please expl	lain					
	Not Applicable						
3	Termination Date:	06/30/	/2021				
	Contract term:		rs and 180 da	vs			
4	Type of contract:	Contr					
	Contract description						
5	Purpose of contract:						
υ.			de profession	al architectural	l/engineering servi	ces for the Caliente Youth Center	-
	HVAC Systems Re and construction a	placement C dministratio	CIP project to on services fo	include mechar r the replaceme	nical and electrical ant of rooftop HVA	design documents, bid documents C system for the gymnasium, Contract No.111664.	
6.	NEW CONTRACT						
	The maximum amou	unt of the con	ntract for the te	rm of the contrac	ct is: \$43,000.00		
	Other basis for payr	nent: Monthly	y progress pay	ments based on	services provided.		
J	USTIFICATION						
7.	What conditions req	uire that this	work be done	?			
	2017 Agency CIP.						
8.	Explain why State e	mployees in y	your agency o	r other State age	encies are not able to	o do this work:	
	Professional Archite Consultants are selective Legislature.	ctural/Engine ected based o	eering are prov on their ability	rided by SPWD t to provide design	o support the State n and engineering so	Capital Improvement Program. ervices to meet the goals established by	
9.	Were quotes or prop	osals solicite	ed?		No		
	Was the solicitation Division?			sing	No		

11.

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

#### b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

#### Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Bassi, Brian, Project Manager Ph: 775-684-4141

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/15/2017 14:24:04 PM
Division Approval	Imars1	12/15/2017 14:24:08 PM
Department Approval	lmars1	12/15/2017 14:24:11 PM
Contract Manager Approval	Imars1	12/15/2017 14:24:13 PM
Budget Analyst Approval	jrodrig9	01/01/2018 19:21:15 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19618

	•••	oonnaachambon					Legal Entity Name:	MELROY ENGINEERING, INC DBA			
		Agency Name:	ADMIN - DIVISION	STATE P	UBLIC	WORKS		MELROY ENGINEERING, INC DBA			
		Agency Code:	082	•			Address:	MELROY ENGINEERING CONSULTANTS			
		Appropriation Unit:	1535-27					4599 LONGLEY LANE			
		Is budget authority available?:		Yes			City/State/Zip	RENO, NV 89502			
		If "No" please expla	ain: Not Aj	pplicable			Contact/Phone: Vendor No.:	775-828-4889 T29022618			
							NV Business ID:	NV19971093631			
		To what State Fisca	al Year(s)	will the co	ntract b	e charged?	2018-2021				
		What is the source the contractor will b	of funds the paid by	nat will be multiple fu	used to inding s	pay the contra ources.	actor? Indicate the pe	rcentage of each funding source if			
		General Fu		.00 %	Ŭ	Fees	0.00 %				
		Federal Fur	nds 0	.00 %	Х	Bonds	100.00 %				
		Highway Fu	inds 0	.00 %		Other funding	0.00 %				
		Agency Reference	#: 11 <sup>.</sup>	1756		-					
	2.	Contract start date:									
		a. Effective upon E Examiner's appr	Board of roval?	No	or b.	other effective	date 01/18/2018	ł			
		Anticipated BC		g date	02/2	018					
		Retroactive?	loin	No							
		If "Yes", please exp Not Applicable	Idill								
	3.	Termination Date:		30/2021	400						
		Contract term:	3 y	ears and	163 da	ys					
	4.	Type of contract:		ntract							
		Contract description	n: <b>Arc</b>	ch/Engi							
	5.	Purpose of contract									
		This is a new contract to provide professional architectural/engineering services for the Northern Nevada Child and Adolescent Services - Emergency Generator Upgrades CIP project to include design, construction and bid documents for the installation of a new 350KW generator at the Reno facility: CIP Project No. 17-M11; SPWD Contract No. 111756.									
	6.	NEW CONTRACT									
		The maximum amo	unt of the o	contract fo	or the te	rm of the contr	act is: <b>\$27,500.00</b>				
		Other basis for pay	ment: Mon	thly progre	ess pay	ments based o	n services provided.				
II.	Jl	USTIFICATION									
	7.	What conditions rec 2017 Agency CIP.	uire that th	his work b	e done	?					
	8.	Explain why State e	mployees	in your ac	ency o	r other State ad	encies are not able to	o do this work:			
		Professional Archite	ectural/Enc	aineerina a	are prov	ided by SPWD	to support the State	Capital Improvement Program. ervices to meet the goals established by			
	9.	Were quotes or pro	posals soli	cited?			No				
		Was the solicitation Division?			Purchas	sing	No				

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

#### b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

d. Last bid date:

d date: Anticipated re-bid date:

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

No

- The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

#### Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Davidow, Cliff, Project Manager Ph: 775-684-4141

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	01/10/2018 08:57:04 AM
Division Approval	Imars1	01/10/2018 08:57:07 AM
Department Approval	Imars1	01/10/2018 08:57:10 AM
Contract Manager Approval	Imars1	01/10/2018 08:57:12 AM
Budget Analyst Approval	jrodrig9	01/18/2018 16:41:30 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19556

	, oonaaot namber.	10000							
				Legal Entity Name:	SOUTHWEST ELECTRITECH SERVICES LLC				
	Agency Name:	ADMIN - STATE DIVISION	PUBLIC WORKS	Contractor Name:	SOUTHWEST ELECTRITECH SERVICES LLC				
	Agency Code:	082		Address:	3711 REGULUS AVE.				
	Appropriation Unit:	1565-74			SUITE 2				
	Is budget authority available?:	Yes		City/State/Zip	LAS VEGAS, NV 89102-8346				
	If "No" please expla	ain: Not Applicable	)	Contact/Phone:	702-685-5510				
				Vendor No.:	T29030016				
				NV Business ID:	NV20081607937				
	To what State Fisca	al Year(s) will the c	contract be charged?	2018-2021					
	What is the source the contractor will b	of funds that will b e paid by multiple	e used to pay the contr funding sources.	actor? Indicate the per	rcentage of each funding source if				
	General Fu	nds 0.00 %	Fees	0.00 %					
	Federal Fur	nds 0.00 %	X Bonds	100.00 %					
	Highway Fu	inds 0.00 %	Other funding	g 0.00 %					
	Agency Reference			-					
2	Contract start date:								
۷.	a. Effective upon E Examiner's appr	loard of No	or b. other effective	e date 01/01/2018	3				
		DE meeting date	02/2018						
	Retroactive?	No							
	If "Yes", please exp								
	Not Applicable								
•		00/00/000							
3.	Termination Date:	06/30/2021							
	Contract term:	-	d 180 days						
4.	Type of contract:	Contract							
	Contract description	n: Mech/Elec							
5.	Purpose of contract								
	This is a new contract to provide professional mechanical and electrical services for the Lovelock Correctional Center - Central Warehouse and Culinary Refrigeration Unit Replacements CIP project to included the installation of electrical power monitoring equipment and power data recording devices sufficient to provide detailed voltage, amperes and kilowatt demands and circuit loads: CIP Project No. 15-M10; SPWD Contract No. 111732.								
6.	NEW CONTRACT								
	The maximum amo	unt of the contract	for the term of the cont	tract is: \$11,235.00					
	Other basis for payr	ment: Monthly proo	gress payments based	on services provided.					
J	USTIFICATION								
7.	What conditions rec	uire that this work	be done?						
	2015 Agency CIP.								
8.	Explain why State e	mployees in your	agency or other State a	agencies are not able to	o do this work:				
	Professional Mecha are selected based Legislature.	nical & Electrical a on their ability to p	are provided by SPWD rovide design and engi	to support the State Ca ineering services to me	apital Improvement Program. Consultants eet the goals established by the				
9.	Were quotes or prop	posals solicited?		No					
	Was the solicitation Division?		e Purchasing	No					

Н.

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

#### b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

No

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

### Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Dobson, TJ, Project Manager Ph: 775-684-4141

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/19/2017 08:44:26 AM
Division Approval	Imars1	12/19/2017 08:44:29 AM
Department Approval	Imars1	12/19/2017 08:44:32 AM
Contract Manager Approval	Imars1	12/19/2017 08:44:34 AM
Budget Analyst Approval	jrodrig9	01/01/2018 19:06:03 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19543

						Legal Entity Name:	CROOK, RAYMOND P DBA
	Agency Name:	ADMII DIVISI	N - STATE I ION	PUBLIC	WORKS	Contractor Name:	CROOK, RAYMOND P DBA
	Agency Code:	082				Address:	RPC ROOF CONSULTING SERVICES
	Appropriation Unit:	1585-4	43				14370 MOUNT SNOW DR.
	Is budget authority available?:		Yes			City/State/Zip	RENO, NV 89511-9185
	If "No" please expla	ain: No	t Applicable			Contact/Phone:	775-339-9396
						Vendor No.:	T29013770
						NV Business ID:	NV20101198067
	To what State Fisca		. ,		•	2018-2021	
	What is the source the contractor will b					tor? Indicate the per	rcentage of each funding source if
	General Fu	nds	0.00 %		Fees	0.00 %	
	Federal Fur	nds	0.00 %	Х	Bonds	100.00 %	
	Highway Fu	inds	0.00 %		Other funding	0.00 %	
	Agency Reference	#:	11.1674				
2.	Contract start date:						
	a. Effective upon E Examiner's appr		f No	or b.	other effective c	late 01/01/2018	
	Anticipated BC	DE mee	eting date	02/2	018		
	Retroactive?		No				
	If "Yes", please exp	lain					
	Not Applicable						
3.	Termination Date:		06/30/2021				
3.	Termination Date: Contract term:		06/30/2021 3 years and	d 180 da	iys		
				d 180 da	iys		
	Contract term:		3 years and	d 180 da	ıys		
4.	Contract term: Type of contract:	ו:	3 years and Contract	d 180 da	iys		
4.	Contract term: Type of contract: Contract description Purpose of contract This is a new cont Center Roof Repla	n: t: tract to ncemen new ro	3 years and Contract Arch/Eng provide pr t - Housing of, bid doc	ofession Unit 4 uments	nal architectura CIP project to iu	nclude recommend specifications, qua	ces for the Warm Springs Correctional lations for removal of current roof and ality assurance and final roof
4. 5.	Contract term: Type of contract: Contract description Purpose of contract This is a new cont Center Roof Repla installation of the	n: t: tract to ncemen new ro	3 years and Contract Arch/Eng provide pr t - Housing of, bid doc	ofession Unit 4 uments	nal architectura CIP project to iu	nclude recommend specifications, qua	ations for removal of current roof and
4. 5.	Contract term: Type of contract: Contract description Purpose of contract This is a new cont Center Roof Repla installation of the inspection service	n: rract to icemen new ro es: CIP	3 years and Contract Arch/Eng provide pr t - Housing of, bid doc Project No	ofession Unit 4 uments . 17-S01	nal architectura CIP project to iu , roof plans and -5; SPWD Cont	nclude recommend specifications, qua ract No. 111674.	ations for removal of current roof and
4. 5.	Contract term: Type of contract: Contract description Purpose of contract This is a new cont Center Roof Repla installation of the inspection service NEW CONTRACT	n: ract to icemen new ro es: CIP unt of t	3 years and Contract Arch/Eng provide pr t - Housing of, bid doc Project No	ofession J Unit 4 uments 17-S01	nal architectura CIP project to in , roof plans and -5; SPWD Cont	nclude recommend specifications, qua ract No. 111674. ct is: \$39,125.00	ations for removal of current roof and
4. 5. 6.	Contract term: Type of contract: Contract description Purpose of contract This is a new cont Center Roof Repla installation of the inspection service NEW CONTRACT The maximum amo Other basis for paye	n: rract to icemen new ro es: CIP unt of the ment: M	3 years and Contract Arch/Eng provide pr t - Housing of, bid doc Project No he contract /onthly prog	ofession J Unit 4 uments . 17-S01 for the te ress pay	nal architectura CIP project to in , roof plans and -5; SPWD Cont erm of the contra yments based or	nclude recommend specifications, qua ract No. 111674. ct is: \$39,125.00	ations for removal of current roof and
4. 5. 6.	Contract term: Type of contract: Contract description Purpose of contract This is a new cont Center Roof Repla installation of the inspection service NEW CONTRACT The maximum amo Other basis for pays USTIFICATION What conditions red	n: rract to icemen new ro es: CIP unt of the ment: M	3 years and Contract Arch/Eng provide pr t - Housing of, bid doc Project No he contract /onthly prog	ofession J Unit 4 uments . 17-S01 for the te ress pay	nal architectura CIP project to in , roof plans and -5; SPWD Cont erm of the contra yments based or	nclude recommend specifications, qua ract No. 111674. ct is: \$39,125.00	ations for removal of current roof and
4. 5. 6.	Contract term: Type of contract: Contract description Purpose of contract This is a new cont Center Roof Repla installation of the inspection service NEW CONTRACT The maximum amo Other basis for paye	n: rract to icemen new ro es: CIP unt of the ment: M	3 years and Contract Arch/Eng provide pr t - Housing of, bid doc Project No he contract /onthly prog	ofession J Unit 4 uments . 17-S01 for the te ress pay	nal architectura CIP project to in , roof plans and -5; SPWD Cont erm of the contra yments based or	nclude recommend specifications, qua ract No. 111674. ct is: \$39,125.00	ations for removal of current roof and
4. 5. 6. J.	Contract term: Type of contract: Contract description Purpose of contract This is a new cont Center Roof Repla installation of the inspection service NEW CONTRACT The maximum amo Other basis for pay USTIFICATION What conditions rec 2017 Agency CIP. Explain why State e	n: rract to icemen new ro es: CIP unt of the ment: M quire the employe	3 years and Contract Arch/Eng provide pr t - Housing of, bid doc Project No he contract /onthly prog at this work	ofession J Unit 4 uments 17-S01 for the te ress pay be done	nal architectura CIP project to in , roof plans and -5; SPWD Cont erm of the contra yments based on ? ?	act is: \$39,125.00 services provided.	ations for removal of current roof and ality assurance and final roof
4. 5. 6. J.	Contract term: Type of contract: Contract description Purpose of contract This is a new cont Center Roof Replatinstallation of the inspection service NEW CONTRACT The maximum amo Other basis for pays USTIFICATION What conditions rec 2017 Agency CIP. Explain why State e Professional Archite	n: rract to rcemen new ro es: CIP unt of the ment: M quire the employee	3 years and Contract Arch/Eng provide protection of, bid doc Project No he contract /onthly prog at this work ees in your a Engineering	ofession J Unit 4 uments 17-S01 for the te ress pay be done agency c are prov	nal architectura CIP project to in , roof plans and -5; SPWD Cont erm of the contra yments based on ?? or other State age vided by SPWD	ct is: \$39,125.00 services provided.	ations for removal of current roof and ality assurance and final roof
4. 5. 6. <b>J</b> 7. 8.	Contract term: Type of contract: Contract description Purpose of contract This is a new cont Center Roof Repla installation of the inspection service NEW CONTRACT The maximum amo Other basis for pay USTIFICATION What conditions rec 2017 Agency CIP. Explain why State e Professional Archite Consultants are sel	n: rract to icement ro es: CIP unt of the ment: M quire the exployed ectural/lected b	3 years and Contract Arch/Eng provide pr nt - Housing oof, bid doc Project No he contract Aonthly prog at this work ees in your a Engineering based on the	ofession J Unit 4 uments 17-S01 for the te ress pay be done agency c are prov	nal architectura CIP project to in , roof plans and -5; SPWD Cont erm of the contra yments based on ?? or other State age vided by SPWD	ct is: \$39,125.00 services provided.	ations for removal of current roof and ality assurance and final roof
4. 5. 6. <b>J</b> 7. 8.	Contract term: Type of contract: Contract description Purpose of contract This is a new cont Center Roof Repla installation of the inspection service NEW CONTRACT The maximum amo Other basis for pays USTIFICATION What conditions red 2017 Agency CIP. Explain why State en Professional Archite Consultants are selective.	n: rract to cemen new ro es: CIP unt of the ment: M quire the exployed ectural/l ected b posals	3 years and Contract Arch/Eng provide pr the - Housing of, bid doc Project No he contract Nonthly prog at this work ees in your a Engineering ased on the solicited?	ofession J Unit 4 uments 17-S01 for the te ress pay be done agency c are prov ir ability	nal architectura CIP project to in , roof plans and -5; SPWD Cont erm of the contra yments based on yments based on ? or other State age vided by SPWD to to provide desig	ct is: \$39,125.00 services provided.	ations for removal of current roof and ality assurance and final roof

II.

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

#### b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:
  - Falconer, Mark, Project Manager Ph: 775-684-4141
- 20. Contract Status:

ontract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/14/2017 08:31:06 AM
Division Approval	Imars1	12/14/2017 08:31:09 AM
Department Approval	Imars1	12/14/2017 08:31:13 AM
Contract Manager Approval	Imars1	12/14/2017 08:31:16 AM
Budget Analyst Approval	jrodrig9	01/01/2018 16:34:56 PM
Approval Level Budget Account Approval Division Approval Department Approval Contract Manager Approval	Imars1 Imars1 Imars1 Imars1	12/14/2017 08:31:06 AN 12/14/2017 08:31:09 AN 12/14/2017 08:31:13 AM 12/14/2017 08:31:16 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19500

							Legal Entity Name:	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.
				ATE PU	BLIC	WORKS	Contractor Name:	
	Agency Code:	Agency Code: 082						dba H+K
	Appropriation Unit:	1590-9	91					5485 RENO CORPORATE DR STE 100
	Is budget authority available?:		١	(es			City/State/Zip	RENO, NV 89511-2262
	If "No" please explai	in: No	t Appli	cable			Contact/Phone:	775-332-6640
							Vendor No.:	T80984709
							NV Business ID:	NV19941047730
	To what State Fiscal	I Year	(s) will	the con	tract b	e charged?	2018-2021	
	What is the source of the contractor will be	of fund e paid	s that v by mul	vill be u tiple fun	sed to ding s	pay the contra- sources.	·	rcentage of each funding source if
	General Fun	lds	0.00	%		Fees	0.00 %	
	Federal Fund	ds	0.00	%	Х	Bonds	100.00 %	
	Highway Fur	nds	0.00	%		Other funding	0.00 %	
2.	Contract start date:							
	a. Effective upon Bo Examiner's appro		f	No	or b.	other effective	date 12/20/2017	,
	Anticipated BO	E mee	eting da	ate	01/2	018		
	Retroactive?		- 1	No				
	If "Yes", please expla	ain						
	Not Applicable							
3.	Termination Date:		06/30/	2021				
	Contract term:		3 year	s and 1	92 da	ys		
4.	Type of contract:		Contra	act				
	Contract description:	:	Roofir	ig Repl	acem	ent		
5.	Purpose of contract:							
	Annex - Roofing Re	eplace histrat	ment a	anḋ Ro rvices f	of Sei or the	smic Stabilizat installation of	tion CIP project to in f a single ply roofing	ces for the Heroes Memorial Building nclude design, construction, bid and g system and seismic upgrade for the b. 111642
6.	NEW CONTRACT							
	The maximum amou	int of t	he con	tract for	the te	erm of the contra	act is: \$48,365.00	
	Other basis for paym	nent: N	Ionthly	progree	ss pay	ments based or	n services provided.	
J	USTIFICATION							
7.	What conditions requ	uire th	at this	work be	done	?		
	2017 CIP							
8.	Explain why State en	mploye	es in y	our age	ency o	r other State ag	encies are not able t	o do this work:
	Professional Agricult Consultants are sele the Legislature.	tural/E ected b	nginee ased o	ring are n their a	provi ability	ded by SPWD to to provide desig	o support the State C on and engineering s	Capital Improvement Program. ervices to meet the goals established by
9.	Were quotes or prop	osals	solicite	d?			No	
	Was the solicitation ( Division?	(RFP)	done b	y the P	urcha	sing	No	
	a. List the names of v	vendo	rs that	were so	licited	l to submit prop	osals (include at leas	t three):

II.

Not Applicable		
b. Soliciation Waiver: Profest	sional Service (As defined in NAC 333.150)	
c. Why was this contractor ch	osen in preference to other?	
Demonstrated the required ex	xpertise for work on this project.	
d. Last bid date:	Anticipated re-bid date:	
	-	

No

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", ple	ease explain
------------------	--------------

#### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

#### No If Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Kirsten Nalley, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	ddav12	11/28/2017 14:29:31 PM
Division Approval	ddav12	11/28/2017 14:29:33 PM
Department Approval	ddav12	11/28/2017 14:29:36 PM
Contract Manager Approval	ddav12	11/28/2017 14:29:39 PM
Budget Analyst Approval	jrodrig9	12/20/2017 17:44:52 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19550

				Legal Entity Name:	COPOULOS, JOHN P DBA		
	Agency Name:	ADMIN - STATE F DIVISION	UBLIC WORKS	Contractor Name:	COPOULOS, JOHN P DBA		
	Agency Code:	082		Address:	JP COPOULOS ARCHITECT		
	Appropriation Unit:	All Appropriation	S		PO BOX 2517		
	Is budget authority available?:	No		City/State/Zip	CARSON CITY, NV 89702		
	where the project w funding and contra with the initiating a and expenditure au	gency. For this con uthority will reside in ory 68 ONE SHOT A	the SPWD, but all nsibilities will remain tract the funding the Account 4162,	Contact/Phone:	775-720-4051		
	loo /o / lgolloy lalla			Vendor No.:	T81019637		
				NV Business ID:	NV20101431422		
	To what State Fisc	al Year(s) will the co	ontract be charged?	2018-2022			
	What is the source		used to pay the contract		centage of each funding source if		
	General Fu		Fees	0.00 %			
	X Federal Fur	nds 100.00 %	Bonds	0.00 %			
	Highway Fu	unds 0.00 %	Other funding	0.00 %			
	Agency Reference	#: 111634					
2.	Contract start date:						
	a. Effective upon E Examiner's app		or b. other effective of	date 01/01/2018			
	Anticipated B	DE meeting date	02/2018				
	Retroactive?	No					
	if "Yes", please exp	lain					
	Not Applicable						
з.	Termination Date:	06/30/2022					
	Contract term:	4 years and	l 180 days				
4	Type of contract:	Contract	-				
	Contract description						
-	During of contract	-					

Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Fort Churchill Adobe Rehabilitation project and will include architectural design and construction administration through construction for the rehabilitation of the adobe walls and construction documents for all of the unoccupied buildings on site CIP Project No. 18-A023; SPWD Contract No. 111634.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$26,550.00 Other basis for payment: Monthly progress payments based on services provided.

#### **II. JUSTIFICATION**

7. What conditions require that this work be done?

2018 Agency CIP.

Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature. No 9. Were quotes or proposals solicited? Was the solicitation (RFP) done by the Purchasing No Division? a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable b. Soliciation Waiver: Professional Service (As defined in NAC 333.150) c. Why was this contractor chosen in preference to other? d. Last bid date: Anticipated re-bid date: 10. Does the contract contain any IT components? No **III. OTHER INFORMATION** 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified No agency has been verified as satisfactory: Not Applicable 14. Is the contractor currently involved in litigation with the State of Nevada? If "Yes", please provide details of the litigation and facts supporting approval of the contract: No Not Applicable 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor 16. a. Is the Contractor Name the same as the legal Entity Name? Yes 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes 18. Not Applicable 19. Agency Field Contract Monitor: Oxoby, Robbie, Project Manager Ph: 775-684-4141 20. Contract Status: Contract Approvals: Approval Level User Signature Date **Budget Account Approval** Imars1 12/15/2017 15:12:44 PM **Division Approval** 12/15/2017 15:12:47 PM Imars1 **Department Approval** Imars1 12/15/2017 15:12:49 PM 12/15/2017 15:12:52 PM Contract Manager Approval Imars1 Budget Analyst Approval jrodrig9 01/01/2018 19:27:48 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19595

								Legal Entity Name:	Stories in Place LLC
	Agenc	y Name:	ADM	N - Dii	RECTO	DR'S OI	FFICE	Contractor Name:	Stories in Place LLC
	Agenc	y Code:	087					Address:	2370 Watt Street
	Approp	priation Unit:	1029-	-12					
	ls bud availat	get authority ble?:			Yes			City/State/Zip	Reno, NV 89509
	lf "No"	please expla	ain: No	ot Appl	icable			Contact/Phone:	Alicia Barber 775-771-3975
								Vendor No.:	T32005533
								NV Business ID:	NV20151097667
	To what	at State Fisca	al Year	r(s) will	the co	ontract b	be charged?	2018	
		s the source ntractor will b						actor? Indicate the pe	rcentage of each funding source if
		General Fu	nds	0.00	) %		Fees	0.00 %	
	X	Federal Fur	nds	40.00	) %		Bonds	0.00 %	
		Highway Fu	inds	0.00	) %	Х	Other funding	g 60.00 % Comm	nunity Foundation
2.	Contra	ct start date:							
	a. Effe Exa	ective upon E aminer's appr	Board o roval?	of	No	or b.	other effective	e date 01/19/2018	3
	А	nticipated BC	DE me	eting d	ate	03/2	018		
	Retroa	ctive?			No				
		", please exp	lain						
		plicable							
2		nation Date:		06/30	/2018				
5.		ict term:		161 d					
4				Contr					
4.		of contract: oct description	<b>.</b> .		en's E	vhihit			
_		•		W OIII		KINDIL			
5.		se of contract							
	wome	s a new cont n's past and eezeway of t	prese	ent cor	ntributi	ions to	Nevada's her	itage, traditions, and	ervices for an exhibit, which will display I history. This exhibit will be located in
6.	NEW C	CONTRACT							
			unt of	the cor	ntract f	or the te	erm of the cont	ract is: \$11,350.00	
J	USTIFI	CATION							
7.	What c	onditions rec	uire th	at this	work k	e done	?		
	The Ne	evada Comm	ission	for Wo	men s	tudies tl	he changing ar		nd contributions of women in the state. The f women in society, including the
	recogn	ition of socio	econo	mic fac	tors th	at influe	ence the status	of women, and recom	nmend proposed legislation.
8.	Explair	n why State e	employ	ees in	your a	gency o	or other State a	gencies are not able t	o do this work:
	Lack th	ne expertise.							
9.	Were o	uotes or pro	posals	solicite	ed?			No	
		e solicitation				Purcha	sing	No	
			fvendr	ors the	were	soliciter	to submit pro	posals (include at leas	st three):
		plicable	venue		. wore	cononec		pooulo (moludo al leas	
		ciation Waive	r: Not	Applic	able				
		was this cor				eferenc	e to other?		

11.

	d. Last bid date:	Anticipate	d re-bid date:
10.	Does the contract contain any IT	components?	No
0			
	Is there an Indirect Cost Rate or F	Percentage Paid to th	e Contractor?
		•	Rate or Percentage Paid to the Contractor
	Not Applicable		
12.		loyee of the State of ?	Nevada or will the contracted services be performed by a current
	b. Was the contractor formerly en performed by someone formerly en <b>No</b>	ployed by the State mployed by the State	of Nevada within the last 24 months or will the contracted services be e of Nevada within the last 24 months?
	c. Is the contractor employed by aNoIf "Yes", please expl		cal subdivisions or by any other government?
	Not Applicable		
13.	Has the contractor ever been eng	aged under contract	by any State agency?
	agency has been ve		ncy and indicate if the quality of service provided to the identified
	Not Applicable		
14.	Is the contractor currently involved No If "Yes", please prov	•	State of Nevada? ation and facts supporting approval of the contract:
	Not Applicable		
15.	The contractor is registered with the Nevada Corporation	he Nevada Secretary	of State's Office as a:
16.	a. Is the Contractor Name the san Yes	ne as the legal Entity	Name?
17.	a. Does the contractor have a curr Yes	rent Nevada State Bu	usiness License (SBL)?
18.	a. Is the legal entity active and in Yes	good standing with th	e Nevada Secretary of State's Office?
19.	Agency Field Contract Monitor: Molly Walt, Management Analys	at II Ph: 775-684-029	96
20.	Contract Status:		
	Contract Approvals:		
	Approval Level	User .	Signature Date
	Budget Account Approval	amarangi	01/16/2018 15:39:54 PM
	Division Approval Department Approval	amarangi amarangi	01/16/2018 15:39:57 PM 01/16/2018 15:39:59 PM
	Contract Manager Approval	amarangi	01/16/2018 15:40:01 PM
	Budget Analyst Approval	knielsen	01/19/2018 09:47:37 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19520

					Legal Entity Name:	Ward Mediation Services L.L.C.
Agency Name:	ADMII DIVISI	N - HEARING ION	GS AND	APPEALS	Contractor Name:	Lorna Ward
Agency Code:	089				Address:	75 Lonesome Polecat Lane
Appropriation Unit	t: 1015-0	04				
Is budget authority available?:	y	Yes			City/State/Zip	Washoe Valley, NV 89704
If "No" please exp	lain: No	t Applicable			Contact/Phone:	Lorna Ward 775-883-5095
					Vendor No.:	
					NV Business ID:	NV20171492613
To what State Fise	cal Year	(s) will the co	ntract b	e charged?	2018-2020	
What is the source the contractor will	e of fund be paid	s that will be by multiple fu	used to unding s	pay the contrac ources.	ctor? Indicate the per	rcentage of each funding source if
General F	unds	0.00 %		Fees	0.00 %	
Federal Fu	unds	0.00 %		Bonds	0.00 %	
Highway F	unds	0.00 %	Х	Other funding	100.00 % Charg	es for Services
Examiner's app Anticipated B		ating data	02/20	118		
Anticipated E		•	02/20	018		
Anticipated E Retroactive?	3OE mee	eting date <b>Yes</b>	02/20	018		
Anticipated E Retroactive? If "Yes", please ex	OE mee	Yes			Officer on 10/01/20	017
Anticipated E Retroactive? If "Yes", please ex The Governor ap	BOE mee plain <b>pointed</b>	Yes Lorna Ward			Officer on 10/01/20	)17.
Anticipated E Retroactive? If "Yes", please ex The Governor ap 3. Termination Date:	BOE mee plain pointed	Yes Lorna Ward 08/31/2019	l as a Sj	pecial Appeals	Officer on 10/01/20	917.
Anticipated E Retroactive? If "Yes", please ex The Governor ap	BOE mee plain pointed	Yes Lorna Ward	l as a Sj	pecial Appeals	Officer on 10/01/20	017.
Anticipated E Retroactive? If "Yes", please ex The Governor ap 3. Termination Date:	OE mee plain pointed	Yes Lorna Ward 08/31/2019	l as a Sj	pecial Appeals	Officer on 10/01/20	)17.
Anticipated E Retroactive? If "Yes", please ex <b>The Governor ap</b> 3. Termination Date: Contract term:	OE mee plain pointed	Yes Lorna Ward 08/31/2019 1 year and 3	l as a Sj	pecial Appeals	Officer on 10/01/20	917.
Anticipated E Retroactive? If "Yes", please ex <b>The Governor ap</b> 3. Termination Date: Contract term: 4. Type of contract:	OE mee plain pointed	Yes Lorna Ward 08/31/2019 1 year and 3 Contract	l as a Sj	pecial Appeals	Officer on 10/01/20	)17.
Anticipated E Retroactive? If "Yes", please ex <b>The Governor ap</b> 3. Termination Date: Contract term: 4. Type of contract: Contract descriptio 5. Purpose of contract <b>This is a new cor</b>	OE mee plain pointed on: ct: tract to Manage	Yes Lorna Ward 08/31/2019 1 year and 3 Contract Contract Dontract provide ser ement, Depa	l as a Sj 334 day: vices a:	pecial Appeals s	Special Appeals O	officer to handle cases related to
Anticipated E Retroactive? If "Yes", please ex <b>The Governor ap</b> 3. Termination Date: Contract term: 4. Type of contract: Contract description 5. Purpose of contract <b>This is a new cor</b> <b>Human Resource</b>	DE mee plain pointed on: ct: htract to Manage ovider m	Yes Lorna Ward 08/31/2019 1 year and 3 Contract Contract Dontract provide ser ement, Depa	l as a Sj 334 day: vices a:	pecial Appeals s	Special Appeals O	officer to handle cases related to
Anticipated E Retroactive? If "Yes", please ex <b>The Governor ap</b> 3. Termination Date: Contract term: 4. Type of contract: Contract description 5. Purpose of contract This is a new corn Human Resource and Medicaid pro-	DE mee plain pointed pointed pointed pointed pointed pointed pointed pointed pointed	Yes Lorna Ward 08/31/2019 1 year and 3 Contract Contract Contract provide ser ement, Depa atters.	l as a S 34 days vices as	pecial Appeals s s an appointed of Employmen	Special Appeals O t, Training, and Re	
Anticipated E Retroactive? If "Yes", please ex <b>The Governor ap</b> 3. Termination Date: Contract term: 4. Type of contract: Contract description 5. Purpose of contract <b>This is a new cor</b> Human Resource and Medicaid pro- 6. NEW CONTRACT	DE mee plain pointed pointed pointed pointed pointed pointed pointed pointed pointed	Yes Lorna Ward 08/31/2019 1 year and 3 Contract Contract Contract provide ser ement, Depa atters.	l as a S 34 days vices as	pecial Appeals s s an appointed of Employmen	Special Appeals O t, Training, and Re	officer to handle cases related to

7. What conditions require that this work be done?

Appeals Officer responsibilities include cases related to Division of Human Resource Management in accordance with NRS Chapter 284; Medicaid Provider Matters in accordance with NRS chapter 422; Department of Training and Rehabilitation in accordance with NRS Chapter 615; Department of Education in accordance with NRS Chapter 391; and other matters as assigned by the Division. Pursuant to the Nevada Administrative Procedures Act (NRS Chapter 233B) decisions to judicial review.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Hearings Division does not have attorneys on staff. These are positions appointed by the governor to conduct hearings for the Hearings Division on a case by case basis; they will be paid by the agencies who those hearing pertain to.

9.	. Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable b. Soliciation Waiver: Professional Service (As defined in NAC 333.150) c. Why was this contractor chosen in preference to other? d. Last bid date: Anticipated re-bid date: 10. Does the contract contain any IT components? No **III. OTHER INFORMATION** 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor No Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? If "Yes", please explain No Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified No agency has been verified as satisfactory: Not Applicable 14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable 15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC 16. a. Is the Contractor Name the same as the legal Entity Name? b. If "No", please explain: No Lorna Ward's Company is Ward Mediation Services but the contract will be in her name.

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Vanessa Curiel, LSII Ph: 702-486-2741

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	12/04/2017 07:16:58 AM
Division Approval	ddav12	12/04/2017 07:17:01 AM
Department Approval	ddav12	12/04/2017 07:17:03 AM
Contract Manager Approval	ddav12	01/02/2018 11:16:08 AM
Budget Analyst Approval	knielsen	01/03/2018 13:30:50 PM

#### STATE OF NEVADA



EVAN DALE Administrator



# DEPARTMENT OF ADMINISTRATION ADMINISTRATIVE SERVICES DIVISION

209 E. Musser Street, Room 304 Carson City, Nevada 89701-4204 (775) 684-0273 Fax (775) 684-0275

#### September 9, 2014

### **MEMORANDOM**

To: Executive Branch Budget Officer

From: Debra David - Program Officer 1, Contracts Unit

Date: January 2, 2018

Subject: Lorna Ward Contract

The Governor as a Special Hearings Officer appointed this contractor, Lorna Ward on October 1, 2017 for the Division of Hearings and Appeals.

Due to the critical need and backlog of cases, the contractor began work on October 1, 2017. There was not enough time to process a new contract between September 29, 2017 and October 1, 2017.

I am confident this is not an ongoing issue and respectfully request a start date for this contract to be October 1, 2017.

Thank you.

# **Katrina Nielsen**

From:	Alexa Marangi
Sent:	Wednesday, January 31, 2018 11:54 AM
То:	Katrina Nielsen; James R. Wells
Cc:	Debra R. David; Jenni Cartwright
Subject:	Special Appeals Officer contract - Lorna Ward

High

Good morning,

Importance:

Regarding the delay in submitting Ms. Lorna Ward's contract, here is a timeline of events:

10/04/17 – ASD received contract request from Hearings & Appeals. The Governor's Letter of Appointment stated a start date of 10/01/2017.

10/04/17 – ASD CM notified Ms. Ward that a valid business license was required in order to move forward with processing the contract; Ms. Ward replied that she has a current business license, but was of the understanding that her work was not required to begin until 2018.

12/07/17 – ASD CM sent Ms. Ward the contract for her review and signature, including an Affidavit of Rejection of Workers Comp Coverage that needed to be notarized.

12/11/17 – ASD received the signed contract and notarized Affidavit back from Ms. Ward

12/11/17 – 12/27/17: contract was sent to the AG's Office for DAG review and signature

12/28/17 – ASD CM sent the contract to Hearings & Appeals for agency signature

1/02/17 – ASD CM received the signed contract back from Agency

1/03/17 – ASD CM submitted the contract w/ CETS Summary to GFO Budget Analyst

It appears that there was a breakdown in communication and understanding that although Ms. Ward believed that her work was not required to begin until 2018, ASD should have A) further clarified Ms. Ward's understanding of the contract start date B) processed the retro contract in accordance with the Governor's appointing letter, which stated a term of 10/01/2017 – 8/31/2019.

There is one more special appeals contract that Debra is processing that will be a Retro request. Contract is for Carol Broussard and Ms. Broussard was appointed per the Governor's letter as of 1/22/17. ASD received the request from Hearings & Appeals on 1/22/17. The contract was sent to Ms. Broussard for her review and signature on 1/24/17, and was given a week to review, sign & return to ASD. The contract is due back today to Debra, but still has not received it back from the contractor. Debra is following up with Ms. Broussard for status of return.

Please let me know if more information is required.

Thank you,

Alexa Marangi | Management Analyst I | Administrative Services Division (ASD) State of Nevada | Department of Administration 209 E. Musser Street, Room 304, Carson City, NV 89701-3716 T: (775) 684-0241 | F: (775) 684-5846 | E: <u>aemarangi@admin.nv.gov</u> OFFICE HOURS: MONDAY – THURSDAY, 8AM TO 6:30PM; FRIDAYS OUT OF OFFICE

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(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19565

				Legal Entity Name:	DIRECT CALL CENTERS LLC
	Agency Name: DTC	A - DIVISION OF T	OURISM	Contractor Name:	DIRECT CALL CENTERS LLC
	Agency Code: 101			Address:	1934 W GRAY STREET
	Appropriation Unit: 1522	2-31			STE 340
	ls budget authority available?:	Yes		City/State/Zip	HOUSTON, TX 77019-4828
	If "No" please explain: N	Not Applicable		Contact/Phone:	PATRICK DEVERS 800-901-7706
				Vendor No.:	T32005821
				NV Business ID:	NV20171753471
	To what State Fiscal Yea	ar(s) will the contrac	t be charged?	2018-2021	
	What is the source of fur the contractor will be pai			ctor? Indicate the per	rcentage of each funding source if
	General Funds	0.00 %	Fees	0.00 %	
	Federal Funds	0.00 %	Bonds	0.00 %	
	Highway Funds	0.00 % X	Other funding	100.00 % LODG	ING TAX
2.	. Contract start date:				
	a. Effective upon Board Examiner's approval?	of <b>No</b> or ?	b. other effective of	date 12/22/2017	
	Anticipated BOE me	eeting date 01	/2018		
	Retroactive?	Yes			
	If "Yes", please explain				
	In order to maintain ca	Il center operations	without any dow	wntime.	
3.	Termination Date:	06/30/2021			
	Contract term:	3 years and 190	days		
4	Type of contract:	Contract	-		
	Contract description:	Call Center Servi	ces		
E					
5.	Purpose of contract:	to provide ongoing	services to rece	ive inhound domes	tic and Canadian phone calls from
	potential Nevada visito		Services to rece	ive inbound domes	
6.	NEW CONTRACT				
	The maximum amount of	f the contract for the	term of the contra	act is: \$21,500.00	
J	USTIFICATION				
7.	What conditions require	that this work be dor	ie?		
	visitation, resulting in an so driving overnight visitation	increase in revenue ation is critical to the	for Nevada's com Division's ability t	munities. Tourism is o continue to market	rketing organization to promote statewide funded entirely by lodging tax revenues, the State and ensure long-term Canadian phone calls from potential
8.	Explain why State emplo	yees in your agency	or other State ag	encies are not able to	o do this work:
	Nevada Division of Touri week.	ism does not have th	e staff or facilities	to answer live phone	e calls from potential visitors seven days a
9.	Were quotes or proposal	is solicited?		No	
	Was the solicitation (RFF Division?		asing	No	
	a. List the names of vend	dors that were solicit	ed to submit propo	osals (include at leas	t three):
	Not Applicable				

II.

c. Why was this contractor choser	in preference to other?	
This vendor is currently maintainir		
d. Last bid date: 03/30/201		01/05/2021
0. Does the contract contain any IT o	·	
OTHER INFORMATION	·	
1. Is there an Indirect Cost Rate or F	ercentage Baid to the Contractor?	
	de the Indirect Cost Rate or Perce	ntage Paid to the Contractor
Not Applicable		
N #1.5	oyee of the State of Nevada or will	the contracted services be performed by a current
No		
h Mostha contractor formarly om	played by the State of Nevada with	in the last 24 months or will the contracted convises by
performed by someone formerly en	mployed by the State of Nevada with	in the last 24 months or will the contracted services be ithin the last 24 months?
No		
c. Is the contractor employed by a	ny of Nevada's political subdivisior	s or by any other government?
No If "Yes", please expla		
Not Applicable		
3. Has the contractor ever been enga	aged under contract by any State a	gency?
-		e if the quality of service provided to the identified
agency has been ver		
Not Applicable		
4. Is the contractor currently involved	in litigation with the State of Neva	da?
No If "Yes", please provi	de details of the litigation and facts	supporting approval of the contract:
Not Applicable		
5. The contractor is registered with the	e Nevada Secretary of State's Off	ce as a:
-	· · · · · · · · · · · · · · · · · · ·	
LLC		
	e as the legal Entity Name?	
6. a. Is the Contractor Name the sam	e as the legal Entity Name?	
6. a. Is the Contractor Name the sam Yes		
6. a. Is the Contractor Name the sam Yes		e (SBL)?
<ol> <li>a. Is the Contractor Name the sam Yes</li> <li>a. Does the contractor have a curr Yes</li> </ol>	ent Nevada State Business Licens	
<ol> <li>a. Is the Contractor Name the sam Yes</li> <li>a. Does the contractor have a curr Yes</li> <li>a. Is the legal entity active and in g</li> </ol>	ent Nevada State Business Licens	
<ol> <li>a. Is the Contractor Name the sam Yes</li> <li>a. Does the contractor have a curr Yes</li> <li>a. Is the legal entity active and in g Yes</li> </ol>	ent Nevada State Business Licens	
<ol> <li>a. Is the Contractor Name the sam Yes</li> <li>a. Does the contractor have a curr Yes</li> <li>a. Is the legal entity active and in g Yes</li> <li>Agency Field Contract Monitor:</li> </ol>	ent Nevada State Business Licens	
<ol> <li>a. Is the Contractor Name the sam Yes</li> <li>a. Does the contractor have a curr Yes</li> <li>a. Is the legal entity active and in g Yes</li> <li>Agency Field Contract Monitor:</li> <li>Contract Status:</li> </ol>	ent Nevada State Business Licens	
<ol> <li>a. Is the Contractor Name the sam Yes</li> <li>a. Does the contractor have a curr Yes</li> <li>a. Is the legal entity active and in g Yes</li> <li>Agency Field Contract Monitor:</li> <li>Contract Status: Contract Approvals:</li> </ol>	ent Nevada State Business Licens	retary of State's Office?
<ol> <li>a. Is the Contractor Name the sam Yes</li> <li>a. Does the contractor have a curr Yes</li> <li>a. Is the legal entity active and in g Yes</li> <li>Agency Field Contract Monitor:</li> <li>Contract Status: Contract Approvals: Approval Level</li> </ol>	ent Nevada State Business Licens lood standing with the Nevada Sec User Signa	ature Date
<ol> <li>a. Is the Contractor Name the sam Yes</li> <li>a. Does the contractor have a curr Yes</li> <li>a. Is the legal entity active and in g Yes</li> <li>Agency Field Contract Monitor:</li> <li>Contract Status: Contract Approvals: Approval Level Budget Account Approval</li> </ol>	ent Nevada State Business Licens rood standing with the Nevada Sec User Signa amathies 12/2 <sup>-</sup>	ature Date 1/2017 16:40:20 PM
<ol> <li>a. Is the Contractor Name the sam Yes</li> <li>a. Does the contractor have a curr Yes</li> <li>a. Is the legal entity active and in g Yes</li> <li>Agency Field Contract Monitor:</li> <li>Contract Status: Contract Status: Approval Level Budget Account Approval Division Approval</li> </ol>	ent Nevada State Business Licens wood standing with the Nevada Sec User Signa amathies 12/2° amathies 12/2°	ature Date //2017 16:40:20 PM //2017 16:40:22 PM
<ul> <li>6. a. Is the Contractor Name the sam Yes</li> <li>7. a. Does the contractor have a curr Yes</li> <li>8. a. Is the legal entity active and in g Yes</li> <li>9. Agency Field Contract Monitor:</li> <li>0. Contract Status: Contract Status: Approval Level Budget Account Approval Division Approval Department Approval</li> </ul>	ent Nevada State Business Licens good standing with the Nevada Sec User Signa amathies 12/2° amathies 12/2° amathies 12/2°	ature Date //2017 16:40:20 PM //2017 16:40:22 PM //2017 16:40:24 PM
<ol> <li>a. Is the Contractor Name the sam Yes</li> <li>a. Does the contractor have a curr Yes</li> <li>a. Is the legal entity active and in g Yes</li> <li>Agency Field Contract Monitor:</li> <li>Contract Status: Contract Status: Approval Level Budget Account Approval Division Approval</li> </ol>	ent Nevada State Business Licens bood standing with the Nevada Sec User Signa amathies 12/2° amathies 12/2° amathies 12/2° amathies 12/2°	ature Date //2017 16:40:20 PM //2017 16:40:22 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19601

				Legal Entity Name:	DynaGraphics Printing, Inc.
	Agency Name: DTC	CA - DIVISION O		Contractor Name:	DynaGraphics Printing, Inc.
	Agency Code: 101			Address:	2001 Timber Way
	Appropriation Unit: 152	2-31			
	ls budget authority available?:	Yes		City/State/Zip	Reno , NV 89512
	If "No" please explain: I	Not Applicable		Contact/Phone:	775-762-7699
				Vendor No.:	
				NV Business ID:	NV19911030226
	To what State Fiscal Ye	ar(s) will the cor	ntract be charged?	2018-2021	
	What is the source of fu the contractor will be pa	nds that will be u id by multiple fu	used to pay the co nding sources.	ntractor? Indicate the pe	rcentage of each funding source if
	General Funds	0.00 %	Fees	0.00 %	
	Federal Funds	0.00 %	Bonds	0.00 %	
	Highway Funds	0.00 %	X Other fund	ling 100.00 % Lodgi	ng Tax
2.	. Contract start date:				
	a. Effective upon Board Examiner's approval	l of <b>No</b> ?	or b. other effect	tive date 01/12/2018	}
	Anticipated BOE m	eeting date	01/2018		
	Retroactive?	No			
	If "Yes", please explain				
	Not Applicable				
3.	Termination Date:	06/30/2021			
	Contract term:	3 years and	169 days		
4.	Type of contract:	Contract			
	Contract description:	Printing Serv	vices		
5	Purpose of contract:	-			
ν.		to provide prin	ting services and	an online ordering sys	stem.
۵	NEW CONTRACT				
0.	The maximum amount of	of the contract fo	r the term of the c	ontract is: \$49 000 00	
	The maximum amount e			underis. <b>440,000.00</b>	
J	USTIFICATION				
7.	What conditions require	that this work be	e done?		
	The services DynaGraph duties that DTCA and al	hics will provide I of it agencies n	to the Department eed to perform.	of Tourism and Cultural	Affairs is crucial to the operations and
8.	Explain why State emplo	oyees in your ag	ency or other Stat	e agencies are not able t	o do this work:
	DTCA or its Agencies is services DynaGraphics		TE's, buy the equ	ipment needed or provid	e adequate space to accommodate the
9.	Were quotes or proposa	Is solicited?		Yes	
			S	Vee	
	Division?	P) done by the F	urchasing	Yes	
	Division?		-	res proposals (include at leas	st three):
	Division? a. List the names of ven RRD		-		st three):
	Division? a. List the names of ven RRD ACarlisle	dors that were s	-		st three):
	Division? a. List the names of ven RRD	dors that were s	olicited to submit p		st three):

П.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	lf "	Yes",	please	explain	

#### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?
  - Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

#### 19. Agency Field Contract Monitor:

#### 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	amathies	01/10/2018 13:18:49 PM
Division Approval	amathies	01/10/2018 13:18:51 PM
Department Approval	amathies	01/10/2018 13:18:53 PM
Contract Manager Approval	amathies	01/10/2018 13:18:58 PM
Budget Analyst Approval	laaron	01/12/2018 12:59:51 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19576

	1. Contract Number: 1957	76		
			Legal Entity Name:	IBM
	Agency Name: ADN	IN - ENTERPRISE IT SER	/ICES Contractor Name:	IBM
	Agency Code: 180		Address:	7100 Highlands Parkway
	Appropriation Unit: 1385	5-26		
	Is budget authority available?:	Yes	City/State/Zip	Smyrna , GA 30082
	If "No" please explain: N	lot Applicable	Contact/Phone:	770-435-1169
			Vendor No.:	PUR0000395B
			NV Business ID:	NV19371000083
		ar(s) will the contract be cha	•	
	What is the source of fur the contractor will be pair	nds that will be used to pay t d by multiple funding source	he contractor? Indicate the pe s.	rcentage of each funding source if
	General Funds	0.00 % X Fees	100.00 % User I	Fees
	Federal Funds	0.00 % Bond	ls 0.00 %	
	Highway Funds	0.00 % Othe	r funding 0.00 %	
	2. Contract start date:			
	a. Effective upon Board Examiner's approval?	of <b>No</b> or b. other	effective date 01/19/2018	3
	Anticipated BOE me	eeting date 02/2018		
	Retroactive?	No		
	If "Yes", please explain			
	Not Applicable			
-	3. Termination Date:	02/28/2018		
	Contract term:	40 days		
	4. Type of contract:	Contract		
	Contract description:	Relocation Services		
;	5. Purpose of contract:			
	This is a new contract t City.	o provide relocation servi	ces for two IBM machines th	nat are located in Las Vegas and Carson
(	6. NEW CONTRACT			
	The maximum amount of	i the contract for the term of	the contract is: \$16,752.00	
	Other basis for payment:	\$16,752 Service Charge		
	JUSTIFICATION			
-	7. What conditions require t	hat this work be done?		
	Relocation services cons	ist of planning/management	, relocation of hardware, and r	nover services.
8	8. Explain why State employ	vees in your agency or othe	<sup>r</sup> State agencies are not able t	o do this work:
		have the knowledge to perfo		
ç	9. Were quotes or proposal		Νο	
		) done by the Purchasing	No	
		lors that were solicited to su	omit proposals (include at leas	st three):
	Not Applicable		in a second and a lotte	
	b. Soliciation Waiver: Sol		proved by Chief of Purchasi	ng)
	Approval #: 170704 Approval Date: 07/	4 17/2017		
		or chosen in preference to of		
ntra	act #: 19576		Page 1 of 2	23

۱۱.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable			
12. a. Is the contractor a current e	mployee of the State of Nevada or will the	contracted services be performed b	v a current

employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", j	please explain	
----	-------------	----------------	--

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Kathleen McLaughlin, IT Manager li Ph: 775-684-4325

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	01/02/2018 11:42:11 AM
Division Approval	ddav12	01/02/2018 11:42:13 AM
Department Approval	ddav12	01/02/2018 11:42:16 AM
Contract Manager Approval	ddav12	01/02/2018 11:42:19 AM
Budget Analyst Approval	cmurph3	01/19/2018 08:13:07 AM

State of Nevada Department of Administration

**Purchasing Division** 

515 E. Musser Street, Suite 300 Christin City, NV 89701



Brian Sandova) Governor

> Patrick Cates Director

Jeffrey Hang Administrator

Purchasing	Use Only:
Approval#:	170704

# SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

### ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:           State Agency:         BITS					
dress	Email Address	Phone Number	Contact Name and Title		
<u>tin.nv.gov</u>	kfmclaug@admin.n	(775) 684-4325	Kathleen McLanghlin, Mainframe Systems ITM		
Z	KINClaugepaam	(773) 004-4323	Admiest McLangnan, Mangrame Systems 111M		

	Vendor Information:				
	Identify Vendor:	Strius Computer Solutions			
	Contact Name:	John Stransky			
10	Address:	10100 Reunion Place, Ste 500, San Antonio, TX 78216			
125	Telephone Number:	(702) 612-3684			
	Email Address:	john.stransky@siriuscom.com			
	Vender Information:				
	Identify Vendor:	IBM Global Fluancing			
	Contact Name;	Jelita Holmesty / John Belanger			
ħ	Address:	Lockbox 534151, Atlanta, GA 30353			
32	Telephone Number:	(714) 270-3437 / (714) 815-8049			
	Email Address:	lelita@us.ibm.com / irbelanger@us.ibm.com			

	Type of Waiver Requested – Check the appropriate type:	
1e	Sole or Single Source:	
Ľ	Professional Service Exemption:	

	Contract Information:				
	Is this a new Contract?	Yes successive and the set	X	No	
1d	Amendment:	#			
	CETS:	#			

	Term:				
1e	One (1) Time Purchase:			· · · · · · · · · · · · · · · · · · ·	
	Contract:	Start Date:	08/01/2017	End Date: 07/31/2021	

	Funding:	
1f	State Appropriated:	Internal service funds
	Federal Funds:	

Grant Funds:	
Other (Explain):	

S1.1 million
S3 million
\$15 million
\$350,000

Provide a description of work/services to be performed or commodity/good to be purchased:

Purchasing upgrade and/or replacement hardware for the North and South Mainframe enterprise

2 CPU, direct access storage, and virtual tape libraries. Procuring associated installation services required for successfully completing Mainframe hardware upgrades and refreshes. Obtaining new and replacement IBM Mainframe product software licenses.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

The IBM business model requires customers go through their business partners to purchase their hardware because they do not sell hardware directly to customers. Strius is a value added reseller whom EITS has a long history collaborating with to provide the State of Nevada hardware equipment refreshes at pricing levels lower than the State Government standard pricing. They have historically and continue provide the EITS datacenter with exceptional customer service. Their technical staff is composed of highly skilled industry experts, who expeditiously respond. When EITS needs assistance resolving problems or requests technical assistance with the EITS Mainframe hardware and software

The EITS North and South Mainframe enterprise is composed of a highly complex and intricate IBM hardware configuration. To successfully function, the EITS Mainframe hardware configuration must have its internal software and the EITS specific enterprise configurations correctly co-defined at time of hardware installation. Sirius has worked diligently to comprehensively understand EITS' configuration flow.

The Mainframe platform's core operating system is IBM's z/OS which can only be purchased either directly from IBM or through an IBM business partner.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

When service providers provide a proposal for hardware costs the pricing is based with the consideration they will be completing the entire project including performing the necessary services detailed in their submitted Scope of Work. To educate an outside vendor on the intricacies of EITS' Mainframe hardware enterprise would be exhaustive and counterproductive to business and result in an increase of the overall project cost.

The operating system for Mainframe technology can only be purchased directly from IBM or from an

<sup>3</sup> enterprise they are our number one support vehicle.

IBM business partner. Supplemental operating system software products which enhance mainframe functionality are sold by other vendors, yet their pricing is oftentimes greater than IBM's.

 Were alternative services or commodities evaluated? Check One.
 Yes:
 X
 No:
 X

 a.
 If ves, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.
 If ves, what were they are they and why were they unacceptable?
 If ves, what were they are they are they unacceptable?
 If ves, what were they are they are they unacceptable?
 If ves, what were they are they are they unacceptable?
 If ves, what were they are they are they unacceptable?
 If ves, what were they are they are they unacceptable?
 If ves, what were they are they are they unacceptable?
 If ves, what were they are they are they unacceptable?
 If ves, what were they are they are they unacceptable?
 If ves, what were they are they are they unacceptable?
 If ves, what were they are they are they are they unacceptable?
 If ves, we have they are 
EITS periodically reevaluates its Mainframe supplemental software seeking the lowest priced equitable products available; however, non-IBM Mainframe products are frequently priced higher than IBM's.

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b. If not, why were alternatives not evaluated?

Over the past six plus years, EITS has built a complex Mainframe enterprise, and Sirius has a comprehensive knowledge of the required hardware purchases specific to upgrading EITS' hardware to keep the enterprise supported and current.

	One. Note: If your p	revious purchase	or commodity in the past? Check (s) was made via solicitation ious waivers <u>MUST</u> accompany	Yes:	No:	x
	a. If yes, starting wi with this vendor, information:	th the most recent or any other vendo	contract and working backward, for or for this service or commodity, plea	the entire i ase provide	relationsl the follow	iip wing
	Term Start and End Dates	Value	Short Description	Type of . (RFP#, RI	Procuren FQ#, Wai	
		\$				
		\$				
		S				
		\$				

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

Not using a vendor who comprehensively understands the complexities of the EITS Mainframe enterprise can result in extensive delays, as the other vendor would require being meticulously

7 educated on our hardware configuration. Using a different vendor puts EITS at risk of getting an improperly and/or incompatible hardware solution and a mismatched software operating system. Hardware and software installation delays can potentially place the entire Mainframe infrastructure at risk for an enterprise-wide cataclysmic failure if the upgrade is not accurately configured and completed before reaching its end-of-life.

Solicitation Waiver

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

Going outside of the IBM Mainframe hardware and/or software solution would require an entire conversion and replacement of existing Mainframe related CPUs, disk arrays, and virtual tape subsystems. When service providers provide a proposal for hardware costs the pricing is based with the consideration they will be completing the entire project including performing the necessary services detailed in their submitted Scope of Work. Sirius continues to negotiate pricing to a level that is lower than the State Government standard pricing. Allowing another vendor to complete the Statement of Work services for hardware installations, will most likely result in an overall increase to the project cost.

Will this purchase obligate the State to this vendor for future<br/>purchases? <u>Before selecting your answer, please review information</u>Yesincluded on Page 2, Section 9 of the Instructions,<br/>a. If yes, please provide details regarding future obligations or needs.

:	
---	--

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The State will be obligated to purchase future upgrade equipment and operating system software from IBM to replace existing equipment and products, as support will eventually expire. Additionally, the directive for acquiring this type of hardware equipment has been to process via an aperating lease.

Solicitation Walver

Revised: November 2016

Page 4

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Print Name of Agency Representative Initiating Request

ignature of Agency Head Authorizing Request

gency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

**Representative Providing Review** 

Print Name of Representative Providing Review

Date

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed; 7-17:20 Administrator, Purchasing Division or Designee Solicitation Watver Ravisud: Novembar 2016 Page 5

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19557

					Legal Entity Name:	JEM COMPUTERS, INC.
	Agency Name:	ADMIN - ENTER	PRISE IT	SERVICES	Contractor Name:	JEM COMPUTERS, INC.
		180			Address:	JEM TECH GROUP
	Appropriation Unit: 1	1385-26				23537 LAKEPOINTE DR
	Is budget authority available?:	Yes			City/State/Zip	CLINTON TOWNSHIP, MI 48036-3323
	If "No" please explair	n: Not Applicable	<del>)</del>		Contact/Phone:	586/783-3400
					Vendor No.:	PUR0003132
					NV Business ID:	NV20171546792
	To what State Fiscal	• •		-	2018	
	What is the source of the contractor will be	f funds that will b paid by multiple	e used to funding s	pay the contraction pay the contraction pay the contraction of the con	ctor? Indicate the per	rcentage of each funding source if
	General Fund		Х	Fees	100.00 % User F	ees
	Federal Fund			Bonds	0.00 %	
	Highway Fun	ds 0.00 %		Other funding	0.00 %	
2.	Contract start date:					
	a. Effective upon Bo Examiner's appro	oard of <b>No</b> val?	or b.	other effective of	late 01/23/2018	
	Anticipated BO	E meeting date	02/2	018		
	Retroactive?	No				
	If "Yes", please expla	ain				
	Not Applicable					
3.	Termination Date:	03/01/2018	1			
	Contract term:	37 days				
4.	Type of contract:	Contract				
	Contract description:	Installatio	n Service	•		
5.	Purpose of contract:					
	This is a new contra	act to provide e	quipmen	t installation se	ervices for the State	e of Nevada Lock Project.
6.	NEW CONTRACT					
	The maximum amour	nt of the contract	for the te	erm of the contra	ct is: \$34,368.57	
JI	USTIFICATION					
7	What conditions requ	ure that this work	be done	?		
•••					rs. A new system is	needed to log access to racks for auditing
	purposes. This new s insight in regards to s	system will not or	ly long e	ntry, but it will al	so identify the perso	n entering; thus, providing EITS more
8.	Explain why State en	nployees in your	agency o	r other State age	encies are not able t	o do this work:
	State employees do r	not have the know	wledge or	r expertise for th	e installation of Digit	us products.
9.	Were quotes or propo	osals solicited?			Yes	
	Was the solicitation (I Division?		e Purcha	sing	Yes	
	a. List the names of v	endors that were	e solicited	I to submit propo	sals (include at leas	t three):
	b. Soliciation Waiver:	Not Applicable				
	c. Why was this contr	ractor chosen in	preferenc	e to other?		
no other bidders						

П.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

## Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
		7

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

#### Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

## 19. Agency Field Contract Monitor:

Botelho, Steve, IT Professional Ph: 775-684-4342

## 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	01/18/2018 07:34:05 AM
Division Approval	lmars1	01/18/2018 07:34:08 AM
Department Approval	Imars1	01/18/2018 07:34:13 AM
Contract Manager Approval	Imars1	01/18/2018 07:34:16 AM
EITS Approval	lolso3	01/18/2018 08:52:55 AM
Budget Analyst Approval	cmurph3	01/23/2018 13:39:34 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19524

				Legal Entity Name:	SILVER STATE FORKLIFT, INC.
	Agency Name: A	DMIN - ENTERPRISE I	<b>SERVICES</b>	Contractor Name:	SILVER STATE FORKLIFT, INC.
	Agency Code: 18	80		Address:	705 E GLENDALE AVE.
	Appropriation Unit: 13	385-07			
	Is budget authority available?:	Yes		City/State/Zip	SPARKS, NV 89431
	If "No" please explain:	: Not Applicable		Contact/Phone:	775-359-5005
				Vendor No.:	T81017329
				NV Business ID:	NV20091185493
		Year(s) will the contract	-	2018-2022	
	What is the source of the contractor will be p	funds that will be used t paid by multiple funding	o pay the contrac sources.	tor? Indicate the per	centage of each funding source if
	General Funds	s 0.00 %	Fees	0.00 %	
	Federal Funds		Bonds	0.00 %	
	Highway Fund	ds 0.00 % X	Other funding	100.00 % Comp	uter Facility Fees
2.	Contract start date:				
	a. Effective upon Boa Examiner's approv		. other effective d	late 12/21/2017	
	Anticipated BOE	meeting date 02/2	2018		
	Retroactive?	No			
	If "Yes", please explai	in			
	Not Applicable				
3.	Termination Date:	12/15/2021			
	Contract term:	3 years and 360 da	ays		
4.	Type of contract:	Contract			
	Contract description:	Forklift Maintenan	се		
5.	Purpose of contract:				
	This is a new contrac Stacker plus charger	ct for repair and maint r located at the Compu	enance services ter Facility.	for the Clark Fork	Lift plus charger and the Walkie
6	NEW CONTRACT				
÷.		it of the contract for the t	erm of the contra	ct is: <b>\$10.000.00</b>	
.1	USTIFICATION				
-		re that this work be done	2		
1.				nvice and maintenan	ce as they are heavily used and have
	parts that could need				
8.		ployees in your agency of			o do this work:
	Lack of manpower and	d expertise to maintain o	r repair the equip	ment.	
9.	Were quotes or propos	sals solicited?		Yes	
	Was the solicitation (R Division?	RFP) done by the Purcha	ising	No	
	a. List the names of ve	endors that were solicite	d to submit propo	osals (include at leas	t three):
	Industrial Handling Eq	uipment Inc.			
	Silver State Forklit Reno Forklift				
	Silver State Forklit				

11.

	·····		
	This vendor is the only one that re	sponded to the Soli	citation.
	d. Last bid date:	Anticipate	ed re-bid date:
10.	. Does the contract contain any IT c	components?	No
. (	OTHER INFORMATION		
11.	Is there an Indirect Cost Rate or P	ercentage Paid to the	he Contractor?
		de the Indirect Cost	Rate or Percentage Paid to the Contractor
	Not Applicable		
12.	a. Is the contractor a current employee of the State of Nevada?	oyee of the State of	Nevada or will the contracted services be performed by a current
	b. Was the contractor formerly em performed by someone formerly e <b>No</b>	ployed by the State mployed by the Stat	of Nevada within the last 24 months or will the contracted services be te of Nevada within the last 24 months?
	c. Is the contractor employed by a <b>No</b> If "Yes", please expla		ical subdivisions or by any other government?
	Not Applicable		
13.	Has the contractor ever been enga	aged under contract	by any State agency?
	-	h and for which age	ncy and indicate if the quality of service provided to the identified
	The vendor was previously contract	cted by Enterprise I	nformation Technology Services and was satisfactory service.
14.	Is the contractor currently involved No If "Yes", please provi	_	e State of Nevada? ation and facts supporting approval of the contract:
	Not Applicable		
15.	The contractor is registered with the Nevada Corporation	ne Nevada Secretar	y of State's Office as a:
16.	a. Is the Contractor Name the sam Yes	e as the legal Entity	/ Name?
17.	a. Does the contractor have a curr Yes	ent Nevada State B	usiness License (SBL)?
18.	a. Is the legal entity active and in g Yes	jood standing with t	he Nevada Secretary of State's Office?
19.	Agency Field Contract Monitor: Dennis Sannebeck, Facility Supe	ervisor 3 Ph: 775-6	684-4320
20.	Contract Status: Contract Approvals:		
	Approval Level	User	Signature Date
	Budget Account Approval	ddav12	12/05/2017 08:35:49 AM
	Division Approval	ddav12	12/05/2017 08:35:51 AM
	Department Approval	ddav12	12/05/2017 08:35:54 AM
	Contract Manager Approval Budget Analyst Approval	ddav12 cmurph3	12/19/2017 07:01:31 AM 12/21/2017 13:30:08 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

DESCRIPTION OF	CONTRACT				
1. Contract Number:	19179		Amendment Number:	1	
			Legal Entity Name:	The Abbi Agency	
Agency Name:	NDE - DEPARTMENT	OF	Contractor Name:	The Abbi Agency	
Agency Code:	300		Address:	1385 Haskell Stree	et
Appropriation Unit:	2721-35				
ls budget authority available?:			City/State/Zip	Reno, NV 89509	
If "No" please expl	ain: Not Applicable		Contact/Phone:	Abbi Whitaker 775-	323-2977
			Vendor No.:	T27037235	
			NV Business ID:	NV20081200897	
To what State Fisc	al Year(s) will the contract	ct be charged?	2018		
What is the source	of funds that will be used be paid by multiple fundir	d to pay the contrac	ctor? Indicate the per	rcentage of each fun	ding source if
General Fu		Fees	0.00 %		
X Federal Fu		Bonds	0.00 %		
Highway F		Other funding	0.00 %		
2. Contract start date					
a. Effective upon l	-	b. other effective of	late 09/18/2017	,	
Examiner's app		D. Other effective t			
		3/2018			
Retroactive?	Ňo				
If "Yes", please ex					
Not Applicable	piani				
<ol> <li>Previously Approve Termination Date:</li> </ol>	ed 02/07/2018				
Contract term:	142 days				
4. Type of contract:	Contract				
Contract descriptio	n: Marketing & Bra	Inding			
5. Purpose of contract	-	-			
	nendment to the origina	al contract to prov	vide services of ma	rketing and brandin	a for the
department's prog maximum amount	gram established under t from \$20,000 to \$44,00 ada specific name and b	r SB 212 in the 201 00 due to the office	I7 Legislative Sess e's change in name	ion. This amendme and brand from Sa	ent increases the afe-to-Tell to
6. CONTRACT AME	•/	and milen requi		gji unu uororopine	
0. CUNTRACT AWEI		Trans \$	Info Accu	um <sup>©</sup> Action	Accum \$ Agenda
1. The max an	nount of the original	\$20,000.00		•	0,000.00 Yes - Info
contract:	•	•			
(#1):	urrent amendment	\$24,000.00		0.00 \$4	4,000.00 Yes - Info
3. New maxim amount:	um contract	\$44,000.00	)		
JUSTIFICATION					

7. What conditions require that this work be done?

Safe2Tell is a requirement in NRS 388.1455 which states in part: Provide to each public school educational materials regarding the program, including, without limitation, the telephone number and any other methods by which a report may be made. In addition, to launch the Safe2Tell program effectively requires 2 stages of public information launch, and sustained/refresh to 3 district audiences students, parents, and the community at large, within both urban and rural Nevada. The complexity of that challenge necessitates a professional strategy be developed so that it may be accomplished within a very short timeframe with limited financial resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

available veget weget to wayfe we the complete meeted

I here are no available resources to perform	1 the service needed.	
9. Were quotes or proposals solicited?	Yes	
Was the solicitation (RFP) done by the Pure Division?	chasing No	
a. List the names of vendors that were solic	ited to submit proposals (include at least three	e):
The Abbi Agency KPS3		
The Glenn Group		
b. Soliciation Waiver: Not Applicable		
c. Why was this contractor chosen in prefer	ence to other?	
The vendor was able to provide the service	s within the timeframe and budget amount.	
d. Last bid date:	Anticipated re-bid date:	
10. Does the contract contain any IT componer	nts? No	

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

No If Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

#### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Wildlife - May 9, 2017 - work has been satisfactory.

## 14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

No

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

User

amccalla

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status: Contract Approvals: Approval Level

Budget Account Approval

Signature Date 01/12/2018 13:20:00 PM Division Approval Department Approval Contract Manager Approval Budget Analyst Approval amccalla amccalla ablackwe knielsen 01/12/2018 13:20:02 PM 01/12/2018 13:20:05 PM 01/12/2018 13:34:28 PM 01/23/2018 09:06:34 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19571

	Contract Number.				
				Legal Entity Name:	BRENNER, ALLAN DBA
	Agency Name:	ADMIN - NV ST LI ARCHIVES AND I	IBRARY, PUBLIC RECORDS	Contractor Name:	BRENNER, ALLAN DBA
	Agency Code:	332		Address:	ALLAN ENTERPRISES
	Appropriation Unit:	1052-04			581 BORGES CT
	Is budget authority available?:	Yes		City/State/Zip	FOLSOM, CA 95630
	If "No" please expla	in: Not Applicable		Contact/Phone:	916/608-0711
				Vendor No.:	T29006226
				NV Business ID:	NV2031529224
	To what State Fisca	al Year(s) will the co	ontract be charged?	2018-2021	
	What is the source the contractor will b	of funds that will be e paid by multiple f	used to pay the contrac unding sources.	•	centage of each funding source if
	X General Fur	nds 100.00 %	Fees	0.00 %	
	Federal Fun		Bonds	0.00 %	
	Highway Fu		Other funding	0.00 %	
	Agency Reference	#: ASD 266690	06		
2.	Contract start date:				
	a. Effective upon B Examiner's appr	oard of <b>No</b> oval?	or b. other effective d	ate 10/08/2017	
	Anticipated BC	DE meeting date	02/2018		
	Retroactive?	Yes			
	If "Yes", please exp	lain			
	The invoice arrive	d just as the last l	SP Manager left the dep ant for over three mont	partment and regre	ttably, the invoice was misplaced. The change the maintenance dates so, in
	order to prevent a	ny more invoice is	sues we are extending	a three year contr	act to the vendor.
3.	order to prevent au Termination Date:	ny more invoice is 10/07/2020	sues we are extending	a three year contr	act to the vendor.
3.	order to prevent a	ny more invoice is	sues we are extending	a three year contr	act to the vendor.
	order to prevent an Termination Date: Contract term:	ny more invoice is 10/07/2020 3 years	sues we are extending	a three year contr	act to the vendor.
	order to prevent an Termination Date: Contract term: Type of contract:	ny more invoice is 10/07/2020 3 years Contract	sues we are extending	a three year contr	act to the vendor.
4.	order to prevent an Termination Date: Contract term: Type of contract: Contract description	ny more invoice is 10/07/2020 3 years Contract n: Repair & Ma	sues we are extending	a three year contr	act to the vendor.
4.	order to prevent an Termination Date: Contract term: Type of contract: Contract description Purpose of contract	ny more invoice is 10/07/2020 3 years Contract a: Repair & Ma	sues we are extending	a three year contr	act to the vendor.
4. 5.	order to prevent an Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new contract	ny more invoice is 10/07/2020 3 years Contract a: Repair & Ma	sues we are extending	a three year contr	act to the vendor.
4. 5.	order to prevent an Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new contract NEW CONTRACT	ny more invoice is 10/07/2020 3 years Contract : Repair & Ma : ract to provide ma	aintenance	a three year contr	act to the vendor.
4. 5.	order to prevent an Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new contract NEW CONTRACT The maximum amou	ny more invoice is 10/07/2020 3 years Contract Repair & Ma : ract to provide ma	aintenance <u>intenance</u> for the term of the contra	<b>f Kodak Archive W</b> ct is: <b>\$24,885.35</b>	act to the vendor.
4. 5.	order to prevent an Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new contract NEW CONTRACT The maximum amou Payment for service	ny more invoice is 10/07/2020 3 years Contract Repair & Ma : ract to provide ma unt of the contract f s will be made at th	aintenance aintenance aintenance and repair of for the term of the contra- the rate of \$0.00 per annu	<b>f Kodak Archive W</b> ct is: <b>\$24,885.35</b> al	act to the vendor.
4. 5.	order to prevent an Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new contract NEW CONTRACT The maximum amou Payment for service	ny more invoice is 10/07/2020 3 years Contract Repair & Ma : ract to provide ma unt of the contract f s will be made at th	aintenance <u>intenance</u> for the term of the contra	<b>f Kodak Archive W</b> ct is: <b>\$24,885.35</b> al	act to the vendor.
4. 5. 6.	order to prevent an Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new contract NEW CONTRACT The maximum amou Payment for service	ny more invoice is 10/07/2020 3 years Contract Repair & Ma : ract to provide ma unt of the contract f s will be made at th	aintenance aintenance aintenance and repair of for the term of the contra- the rate of \$0.00 per annu	<b>f Kodak Archive W</b> ct is: <b>\$24,885.35</b> al	act to the vendor.
4. 5. 6.	order to prevent an Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new contract NEW CONTRACT The maximum amou Payment for service Other basis for payr	ny more invoice is 10/07/2020 3 years Contract Repair & Ma ract to provide ma unt of the contract f s will be made at th nent: FY18 \$7,485.	aintenance intenance and repair of for the term of the contra- ne rate of \$0.00 per annu .00; FY19 \$8,233.50 and	<b>f Kodak Archive W</b> ct is: <b>\$24,885.35</b> al	act to the vendor.
4. 5. 6.	order to prevent an Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new contract NEW CONTRACT The maximum amou Payment for service Other basis for payr	ny more invoice is 10/07/2020 3 years Contract Contract Repair & Ma ract to provide ma unt of the contract f s will be made at th nent: FY18 \$7,485. uire that this work I	aintenance aintenance aintenance and repair of for the term of the contra- ne rate of \$0.00 per annu .00; FY19 \$8,233.50 and be done?	<b>f Kodak Archive W</b> ct is: <b>\$24,885.35</b> al	act to the vendor.
4. 5. 6. JI	order to prevent an Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new contract This is a new contract NEW CONTRACT The maximum amou Payment for service Other basis for payr USTIFICATION What conditions req NSLA must maintain	ny more invoice is 10/07/2020 3 years Contract Repair & Ma ract to provide ma unt of the contract f s will be made at th nent: FY18 \$7,485. uire that this work I n all equipment in w	aintenance aintenance aintenance and repair of for the term of the contra- ne rate of \$0.00 per annu 00; FY19 \$8,233.50 and be done? vorking order.	<b>a three year contr</b> <b>f Kodak Archive W</b> ct is: <b>\$24,885.35</b> ial FY20 \$9,166.85	riter Model 4800.
4. 5. 6. JI	order to prevent an Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new contract NEW CONTRACT The maximum amou Payment for service Other basis for payr USTIFICATION What conditions req NSLA must maintain Explain why State e	ny more invoice is 10/07/2020 3 years Contract Contract Repair & Ma ract to provide ma unt of the contract f s will be made at th nent: FY18 \$7,485. uire that this work I n all equipment in w mployees in your a	aintenance aintenance aintenance and repair of for the term of the contra- ne rate of \$0.00 per annu .00; FY19 \$8,233.50 and be done?	f Kodak Archive W f Kodak Archive W ct is: <b>\$24,885.35</b> al FY20 \$9,166.85	riter Model 4800.
4. 5. 6. <b>JI</b> 7. 8.	order to prevent an Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new contract This is a new contract NEW CONTRACT The maximum amou Payment for service Other basis for payr USTIFICATION What conditions req NSLA must maintain Explain why State e This is specialized e	ny more invoice is 10/07/2020 3 years Contract Repair & Ma ract to provide ma unt of the contract f s will be made at th nent: FY18 \$7,485. uire that this work I n all equipment in w mployees in your a equipment that can	aintenance aintenance aintenance and repair of for the term of the contra- ne rate of \$0.00 per annu 00; FY19 \$8,233.50 and be done? vorking order. gency or other State age	<b>a three year contr</b> <b>f Kodak Archive W</b> ct is: <b>\$24,885.35</b> al FY20 \$9,166.85 encies are not able to adak authorized tech	riter Model 4800.
4. 5. 6. <b>JI</b> 7. 8.	order to prevent an Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new contract This is a new contract NEW CONTRACT The maximum amou Payment for service Other basis for payr USTIFICATION What conditions req NSLA must maintain Explain why State e This is specialized e	ny more invoice is 10/07/2020 3 years Contract Contract Repair & Ma ract to provide ma unt of the contract f is will be made at th nent: FY18 \$7,485. uire that this work I n all equipment in w mployees in your a equipment that can posals solicited?	aintenance aintenance aintenance and repair of the term of the contra- ne rate of \$0.00 per annu 00; FY19 \$8,233.50 and be done? vorking order. gency or other State age only be serviced by a Ko	f Kodak Archive W f Kodak Archive W ct is: <b>\$24,885.35</b> al FY20 \$9,166.85	riter Model 4800.
4. 5. 6. <b>JI</b> 7. 8.	order to prevent an Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new contract This is a new contract NEW CONTRACT The maximum amou Payment for service Other basis for payr USTIFICATION What conditions req NSLA must maintain Explain why State e This is specialized e Were quotes or prop Was the solicitation Division?	ny more invoice is 10/07/2020 3 years Contract Contract Repair & Ma ract to provide ma unt of the contract f is will be made at th nent: FY18 \$7,485. uire that this work I n all equipment in w mployees in your a equipment that can posals solicited? (RFP) done by the	aintenance intenance and repair of the term of the contra- the rate of \$0.00 per annu- 00; FY19 \$8,233.50 and be done? vorking order. gency or other State age only be serviced by a Ko Purchasing	<b>a three year contr</b> <b>f Kodak Archive W</b> ct is: <b>\$24,885.35</b> al FY20 \$9,166.85 encies are not able to odak authorized tech Yes No	riter Model 4800.
4. 5. 6. <b>JI</b> 7. 8.	order to prevent an Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new contract This is a new contract NEW CONTRACT The maximum amou Payment for service Other basis for payr USTIFICATION What conditions req NSLA must maintain Explain why State e This is specialized e Were quotes or prop Was the solicitation Division?	ny more invoice is 10/07/2020 3 years Contract Contract Repair & Ma ract to provide ma unt of the contract f is will be made at th nent: FY18 \$7,485. uire that this work I n all equipment in w mployees in your a equipment that can posals solicited? (RFP) done by the	aintenance aintenance aintenance and repair of the term of the contra- ne rate of \$0.00 per annu 00; FY19 \$8,233.50 and be done? vorking order. gency or other State age only be serviced by a Ko	<b>a three year contr</b> <b>f Kodak Archive W</b> ct is: <b>\$24,885.35</b> al FY20 \$9,166.85 encies are not able to odak authorized tech Yes No	riter Model 4800.

H.

	Image Access Allan Enterprises Kodak Alaris		
	b. Soliciation Waiver: Not Applica	able	
	c. Why was this contractor choser	n in preference to of	ther?
	This vendor provided the lowest q	uote.	
	d. Last bid date: 12/01/201	7 Anticipate	ed re-bid date: 08/30/2020
10.	. Does the contract contain any IT of	components?	No
III. C	OTHER INFORMATION		
11.	. Is there an Indirect Cost Rate or F	Percentage Paid to t	the Contractor?
	No If "Yes", please prov	ide the Indirect Cos	st Rate or Percentage Paid to the Contractor
	Not Applicable		
12.	. a. Is the contractor a current empl employee of the State of Nevada? No	loyee of the State o	f Nevada or will the contracted services be performed by a current
		played by the State	e of Nevada within the last 24 months or will the contracted services be
	performed by someone formerly e	employed by the State	ate of Nevada within the last 24 months?
	c. Is the contractor employed by a	nv of Nevada's poli	itical subdivisions or by any other government?
	No If "Yes", please expla	•	, , , , ,
	Not Applicable		
13		aged under contrac	t by any State agency?
13.	. Has the contractor ever been eng	n and for which age	ency and indicate if the quality of service provided to the identified
13.	. Has the contractor ever been eng No If "Yes", specify whe	n and for which age	ency and indicate if the quality of service provided to the identified
	. Has the contractor ever been enga No If "Yes", specify whe agency has been ver	n and for which age rified as satisfactory	ency and indicate if the quality of service provided to the identified y:
	Has the contractor ever been engine No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved	n and for which age rified as satisfactory	ency and indicate if the quality of service provided to the identified y:
	Has the contractor ever been engine No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved	n and for which age rified as satisfactory	ency and indicate if the quality of service provided to the identified y: ne State of Nevada?
14.	<ul> <li>Has the contractor ever been enganes</li> <li>No If "Yes", specify whe agency has been ver location of the specific sector sec</li></ul>	n and for which age rified as satisfactory d in litigation with the ide details of the litig	ency and indicate if the quality of service provided to the identified y: ne State of Nevada?
14 <i>.</i> 15.	<ul> <li>Has the contractor ever been engined in the contractor ever been engined in the contractor ever been very agency has been very agency has been very lost Applicable</li> <li>Is the contractor currently involved in the contractor is not registered with </li></ul>	n and for which age rified as satisfactory d in litigation with the ide details of the litig ith the Nevada Secr	ency and indicate if the quality of service provided to the identified y: le State of Nevada? igation and facts supporting approval of the contract: retary of State's Office because the legal entity is a:
14. 15. 16.	<ul> <li>Has the contractor ever been engined in the contractor ever been engined in the contractor ever been very agency has been very agency has been very involved in the contractor currently involved in the contractor currently involved in the contractor is not registered with Sole Proprietor</li> <li>a. Is the Contractor Name the same involved in the contractor is not registered with same involved in the contractor is not registered with same involved in the contractor is not registered with sole Proprietor</li> </ul>	n and for which age rified as satisfactory d in litigation with the ide details of the litig ith the Nevada Secr ne as the legal Entit	ency and indicate if the quality of service provided to the identified y: the State of Nevada? igation and facts supporting approval of the contract: retary of State's Office because the legal entity is a: ty Name?
14. 15. 16. 17.	<ul> <li>Has the contractor ever been engined in the contractor ever been engined in the contractor ever been engined in the contractor currently involved in the contractor currently involved in the contractor is not registered with Sole Proprietor</li> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a current of the current of the contractor is not registered in the current of the contractor is not registered with the contractor is not registered with the current of the contractor is not registered with the current of the</li></ul>	n and for which age rified as satisfactory d in litigation with the ide details of the litig ith the Nevada Secr ne as the legal Entit	ency and indicate if the quality of service provided to the identified y: the State of Nevada? igation and facts supporting approval of the contract: retary of State's Office because the legal entity is a: ty Name?
14. 15. 16. 17. 18.	<ul> <li>Has the contractor ever been engined in the contractor ever been engined in the contractor currently involved in the contractor currently involved in the contractor currently involved in the contractor is not registered with Sole Proprietor</li> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a current Yes</li> <li>Not Applicable</li> </ul>	n and for which age rified as satisfactory d in litigation with the ide details of the litig ith the Nevada Secr ne as the legal Entit	ency and indicate if the quality of service provided to the identified y: the State of Nevada? igation and facts supporting approval of the contract: retary of State's Office because the legal entity is a: ty Name?
14. 15. 16. 17. 18. 19.	<ul> <li>Has the contractor ever been engined in the contractor ever been engined in the contractor ever been ver agency has been ver agency has been ver in the contractor currently involved in the contractor currently involved in the contractor is not registered with Sole Proprietor</li> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a curre Yes</li> <li>Not Applicable</li> <li>Agency Field Contract Monitor:</li> </ul>	n and for which age rified as satisfactory d in litigation with the ide details of the litig ith the Nevada Secr ne as the legal Entit	ency and indicate if the quality of service provided to the identified y: the State of Nevada? igation and facts supporting approval of the contract: retary of State's Office because the legal entity is a: ty Name?
14. 15. 16. 17. 18. 19.	<ul> <li>Has the contractor ever been engined in the contractor ever been engined in the contractor currently involved in the contractor currently involved in the contractor currently involved in the contractor is not registered with Sole Proprietor</li> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a current Yes</li> <li>Not Applicable</li> <li>Not Applicable</li> <li>Agency Field Contract Monitor:</li> <li>Contract Status:</li> </ul>	n and for which age rified as satisfactory d in litigation with the ide details of the litig ith the Nevada Secr ne as the legal Entit	ency and indicate if the quality of service provided to the identified y: the State of Nevada? igation and facts supporting approval of the contract: retary of State's Office because the legal entity is a: ty Name?
14. 15. 16. 17. 18. 19.	<ul> <li>Has the contractor ever been engined in the contractor ever been engined in the contractor currently involved in the contractor currently involved in the contractor currently involved in the contractor is not registered with Sole Proprietor</li> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a current Yes</li> <li>Not Applicable</li> <li>Agency Field Contract Monitor:</li> <li>Contract Status:</li> <li>Contract Approvals:</li> </ul>	n and for which age rified as satisfactory d in litigation with the ide details of the litig ith the Nevada Secr ne as the legal Entit	ency and indicate if the quality of service provided to the identified y: the State of Nevada? igation and facts supporting approval of the contract: retary of State's Office because the legal entity is a: ty Name? Business License (SBL)?
14. 15. 16. 17. 18. 19.	<ul> <li>Has the contractor ever been enganous if "Yes", specify whe agency has been ver been enganous been ver been enganous been ver been enganous been ver been ver been enganous been ver been enganous been ver enganous been ver been enganous /li></ul>	n and for which age rified as satisfactory d in litigation with the ide details of the litig ith the Nevada Secr ne as the legal Entit rent Nevada State E	ency and indicate if the quality of service provided to the identified y: the State of Nevada? igation and facts supporting approval of the contract: retary of State's Office because the legal entity is a: ty Name?
14. 15. 16. 17. 18. 19.	<ul> <li>Has the contractor ever been engined in the contractor ever been engined in the contractor currently involved in the contractor currently involved in the contractor currently involved in the contractor is not registered with Sole Proprietor.</li> <li>a. Is the Contractor Name the same Yes.</li> <li>a. Does the contractor have a current Yes.</li> <li>Not Applicable</li> <li>Agency Field Contract Monitor:</li> <li>Contract Status:</li> <li>Contract Approvals:</li> <li>Approval Level Budget Account Approval</li> </ul>	n and for which age rified as satisfactory d in litigation with the ide details of the litig ith the Nevada Secr ne as the legal Entit rent Nevada State E	ency and indicate if the quality of service provided to the identified y: the State of Nevada? igation and facts supporting approval of the contract: retary of State's Office because the legal entity is a: ty Name? Business License (SBL)? Signature Date
14. 15. 16. 17. 18. 19.	<ul> <li>Has the contractor ever been engined in the contractor ever been engined in the contractor currently involved in the contractor currently involved in the contractor currently involved in the contractor is not registered with Sole Proprietor</li> <li>a. Is the Contractor Name the same Yes</li> <li>a. Does the contractor have a current Yes</li> <li>Not Applicable</li> <li>Agency Field Contract Monitor:</li> <li>Contract Status:</li> <li>Contract Approvals:</li> <li>Approval Level Budget Account Approval</li> </ul>	n and for which age rified as satisfactory d in litigation with the ide details of the litig ith the Nevada Secr ne as the legal Entit rent Nevada State E User ssands	ency and indicate if the quality of service provided to the identified y: the State of Nevada? igation and facts supporting approval of the contract: retary of State's Office because the legal entity is a: ty Name? Business License (SBL)? Signature Date 12/28/2017 13:09:50 PM
14. 15. 16. 17. 18. 19.	<ul> <li>Has the contractor ever been engined in the contractor ever been engined in the contractor currently involved in the contractor currently involved in the contractor currently involved in the contractor is not registered with Sole Proprietor.</li> <li>a. Is the Contractor Name the same Yes.</li> <li>a. Does the contractor have a current Yes.</li> <li>Not Applicable</li> <li>Agency Field Contract Monitor:</li> <li>Contract Status:</li> <li>Contract Approvals:</li> <li>Approval Level Budget Account Approval</li> </ul>	n and for which age rified as satisfactory d in litigation with the ide details of the litig ith the Nevada Secr ne as the legal Entit rent Nevada State E User ssands ssands	ency and indicate if the quality of service provided to the identified e State of Nevada? igation and facts supporting approval of the contract: retary of State's Office because the legal entity is a: ty Name? Business License (SBL)? Signature Date 12/28/2017 13:09:50 PM 12/28/2017 13:09:54 PM



Patrick Cates Director

Jeffrey Kintop Division Administrator

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION Nevada State Library, Archives and Public Records 100 N. Stewart Street | Carson City, NV 89701 Phone: (775) 684-3313 | TDD: (775) 687-8338 | Fax: (775) 684-3311

# MEMORANDUM

DATE: December 12, 2017

TO Board of Examiners

FROM: Teri J Mark, Assistant Administrator

RE: Kodak Archive Writer Maintenance Contract

May we have permission to back pay the maintenance invoice to the original date of the invoice? This amount was budget for FY17. The archive writer converts digital images to preservation microfilm. When the invoice arrive we were unaware that the contract had expired and the new contract required that it go out to bid, delaying the submittal.

The invoice arrived just as the last IPS manager we moving on to another job and, regrettably, the invoice was misplaced. The IPS manager position has been vacant for over three months. We want to hire and change the duties of the IPS manager which required a NP-19 – a process that has been in the system for over three months.

cc: Jeff Kintop

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19581

	, contract number.	10001					
						Legal Entity Name:	CDMS, Inc. dba Precision Document Imaging
	Agency Name:		N - NV ST LI IVES AND I		(, RECORDS	Contractor Name:	CDMS, Inc. dba Precision Document Imaging
	Agency Code:	332				Address:	2440 Vassar Street, Suite #1
	Appropriation Unit:	2890-2	21				
	Is budget authority available?:		Yes			City/State/Zip	Reno, NV 89502
	If "No" please expla	ain: No	t Applicable			Contact/Phone:	Mike Farrel 775-337-1987
						Vendor No.:	PUR0002739
						NV Business ID:	NV20111019620
	To what State Fisca	al Year	(s) will the co	ontract b	be charged?	2018-2020	
	What is the source the contractor will b	of fund be paid	s that will be by multiple f	used to	o pay the contrac sources.	ctor? Indicate the per	rcentage of each funding source if
	General Fu	nds	0.00 %		Fees	0.00 %	
	Federal Fur	nds	0.00 %		Bonds	0.00 %	
	Highway Fu	inds	0.00 %	Х	Other funding	100.00 % Librar	y & Archives Gift Fund
	Agency Reference	#:	ASD 26968	25			
2	. Contract start date:						
	a. Effective upon E Examiner's appr	Board o <sup>.</sup> roval?	f <b>No</b>	or b.	other effective of	date 01/09/2018	1
	Anticipated BC	DE mee	eting date	02/2	018		
	Retroactive?		No				
	If "Yes", please exp	lain					
	Not Applicable						
3	. Termination Date:		12/31/2019				
0.	Contract term:		1 year and	356 day	/S		
4.	. Type of contract:		Contract				
	Contract description	n:	Document	maging	]		
5.	. Purpose of contract	t:					
			provide ins	tallatio	n and training v	with OnBase Enterp	orise ECM solution.
6	. NEW CONTRACT						······································
0.	The maximum amo	unt of t	he contract f	or the te	erm of the contra	act is: \$17.000.00	
	Payment for service						
	Other basis for payr	ment: S			•		OnBase Conversion 73.33/hr at \$150/hr
	for total of \$11,000.			Ŭ			
J	USTIFICATION						
7.	What conditions rec	uire that	at this work I	oe done	?		
	NSLAPR's current of help the State gain	docume operati	ent managen onal efficien	nent sys cies.	tem is being rep	laced with OnBase a	as this software has features needed to
8.	Explain why State e	employe	es in your a	gency o	r other State age	encies are not able to	o do this work:
	NSLAPR does not h			21 C	2.0		
9.	Were quotes or pro	posals	solicited?			Yes	
	Was the solicitation Division?	-		Purcha	sing	No	
	a. List the names of	f vendo	rs that were	solicited	to submit propo	osals (include at leas	t three):
***	+ #- 10591				Bago 1 a	40	29

## b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

No

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?
  - If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

No

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvais	act Approvals:	Contract
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Approval Level	User	Signature Date
Budget Account Approval	ssands	01/08/2018 11:15:33 AM
Division Approval	ssands	01/08/2018 11:15:37 AM
Department Approval	ssands	01/08/2018 11:15:40 AM
Contract Manager Approval	ssands	01/08/2018 11:29:20 AM
Budget Analyst Approval	cpalme2	01/09/2018 16:32:11 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19527

					Legal Entity Name:	Califa Group	
	Agency Name:	ADMIN - I ARCHIVE	NV ST LIBRA S AND PUBL	RY, IC RECORDS	Contractor Name:	Califa Group	
	Agency Code:	332			Address:	8778 Stonefly Court	
	Appropriation Unit:	2891-12					
	Is budget authority available?:		Yes		City/State/Zip	Reno, NV 89523	
	If "No" please expla	ain: Not Ap	plicable		Contact/Phone: Vendor No.:	Paula MacKinnon 650-356-2128	
					NV Business ID:	NV20171780554	
	To what State Fisca	al Year(s) y	vill the contrac	t be charged?	2018		
		of funds th	at will be used	to pay the contrac	tor? Indicate the per	centage of each funding source if	
	General Fu		.00 %	Fees	0.00 %		
	X Federal Fur	nds 100.	00 %	Bonds	0.00 %		
	Highway Fu	inds 0.	00 %	Other funding	0.00 %		
2	. Contract start date:						
	a. Effective upon B	loard of	No or	b. other effective d	late 01/10/2018		
	Examiner's appr						
	Anticipated BC	DE meeting	date 02	2/2018			
	Retroactive?		No				
	If "Yes", please exp	lain					1
	Not Applicable						
3.	Termination Date:	06/3	30/2018				
	Contract term:	170	days				
4.	Type of contract:	Cor	ntract				
	Contract description	n: We	binars				
5.	Purpose of contract						
	This is a new cont immersed education	ract to pro on, and tra	vide design aining for Lib	and development rary Trustees and	of two one-hour we the State Council	ebinars to introduce virtual reality, on Libraries and Literacy.	
6.	NEW CONTRACT						
	The maximum amo	unt of the c	contract for the	e term of the contra	ct is: <b>\$27,000.00</b>		
J	USTIFICATION						
7.	What conditions rec						ĺ
						re training to acquaint them with this them with their duties and	
8.	Explain why State e	mployees	in your agenc	y or other State age	encies are not able to	o do this work:	
	There is no NSLAP these webinars.	R staff that	is sufficiently	familiar with virtual	reality and web train	ning to be able to design and present	
9.	Were quotes or pro	posals solid	cited?		Yes		
	Was the solicitation Division?			hasing	No		
	a. List the names of	vendors th	nat were solici	ted to submit propo	sals (include at leas	t three):	
	Designing Digitally SweetRush Infopeople						
	1 4 40507					20	1

11.

d. Last bid date:	•	d re-bid date:				
10. Does the contract contain any IT of	components?	No				
OTHER INFORMATION						
11. Is there an Indirect Cost Rate or F	-					
	de the Indirect Cost	Rate or Percentage Paid to the Contractor				
Not Applicable	over of the State of	Nevada or will the contracted services be performed by a current				
employee of the State of Nevada?		nevada or will the contracted services be performed by a current				
Νο						
<ul> <li>b. Was the contractor formerly em performed by someone formerly e</li> <li>No</li> </ul>	ployed by the State mployed by the State	of Nevada within the last 24 months or will the contracted services b e of Nevada within the last 24 months?				
	n. of Novedolo noliki					
c. is the contractor employed by a <b>No</b> If "Yes", please expla	•	ical subdivisions or by any other government?				
Not Applicable						
13. Has the contractor ever been enga	aged under contract	hy any State agency?				
-	-	ncy and indicate if the quality of service provided to the identified				
agency has been ver						
Not Applicable						
	Is the contractor currently involved in litigation with the State of Nevada?					
-	-					
No If "Yes", please provi	-	State of Nevada? ation and facts supporting approval of the contract:				
No If "Yes", please provi Not Applicable	de details of the litig	ation and facts supporting approval of the contract:				
No If "Yes", please provi	de details of the litig	ation and facts supporting approval of the contract:				
No If "Yes", please provi Not Applicable 15. The contractor is registered with the	de details of the litig	ation and facts supporting approval of the contract:				
No         If "Yes", please provi           Not Applicable           15. The contractor is registered with the Non-profit Corporation           16. a. Is the Contractor Name the same same same same same same same sam	de details of the litig	ation and facts supporting approval of the contract:				
NoIf "Yes", please proviNot Applicable15. The contractor is registered with the Non-profit Corporation16. a. Is the Contractor Name the same Yes17. Not Applicable	de details of the litig ne Nevada Secretary ne as the legal Entity	ation and facts supporting approval of the contract:				
No         If "Yes", please provi           Not Applicable           15. The contractor is registered with the Non-profit Corporation           16. a. Is the Contractor Name the same Yes           17. Not Applicable           18. a. Is the legal entity active and in generative set of the	de details of the litig ne Nevada Secretary ne as the legal Entity good standing with th	ation and facts supporting approval of the contract: y of State's Office as a: Name? ne Nevada Secretary of State's Office?				
No         If "Yes", please provi           Not Applicable           15. The contractor is registered with the Non-profit Corporation           16. a. Is the Contractor Name the same Yes           17. Not Applicable           18. a. Is the legal entity active and in generative of Yes           19. Agency Field Contract Monitor: Tammy Westergard, Asst. Adminization           20. Contract Status:	de details of the litig ne Nevada Secretary ne as the legal Entity good standing with th	ation and facts supporting approval of the contract: y of State's Office as a: Name? ne Nevada Secretary of State's Office?				
No         If "Yes", please provi           Not Applicable           15. The contractor is registered with the Non-profit Corporation           16. a. Is the Contractor Name the same Yes           17. Not Applicable           18. a. Is the legal entity active and in grass           Yes           19. Agency Field Contract Monitor: Tammy Westergard, Asst. Adminization           20. Contract Status: Contract Approvals:	de details of the litig ne Nevada Secretary ne as the legal Entity good standing with the nistrator Ph: 775-68	ation and facts supporting approval of the contract: y of State's Office as a: Name? ne Nevada Secretary of State's Office? 84-3306				
No         If "Yes", please provi           Not Applicable           15. The contractor is registered with the Non-profit Corporation           16. a. Is the Contractor Name the same Yes           17. Not Applicable           18. a. Is the legal entity active and in generative of Yes           19. Agency Field Contract Monitor: Tammy Westergard, Asst. Adminization           20. Contract Status: Contract Approvals: Approval Level	de details of the litig ne Nevada Secretary ne as the legal Entity good standing with the histrator Ph: 775-68 User	ation and facts supporting approval of the contract: y of State's Office as a: Name? Ne Nevada Secretary of State's Office? 34-3306 Signature Date				
No       If "Yes", please provi         Not Applicable         15. The contractor is registered with the Non-profit Corporation         16. a. Is the Contractor Name the same Yes         17. Not Applicable         18. a. Is the legal entity active and in gradient of Yes         19. Agency Field Contract Monitor: Tammy Westergard, Asst. Adminization         20. Contract Status: Contract Approvals: Approval Level Budget Account Approval	de details of the litig ne Nevada Secretary ne as the legal Entity good standing with the histrator Ph: 775-68 User ddav12	ation and facts supporting approval of the contract: y of State's Office as a: Name? ne Nevada Secretary of State's Office? 84-3306 Signature Date 12/06/2017 07:09:02 AM				
No         If "Yes", please provi           Not Applicable           15. The contractor is registered with the Non-profit Corporation           16. a. Is the Contractor Name the same Yes           17. Not Applicable           18. a. Is the legal entity active and in generative of Yes           19. Agency Field Contract Monitor: Tammy Westergard, Asst. Admined           20. Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	de details of the litig ne Nevada Secretary ne as the legal Entity good standing with the histrator Ph: 775-68 User ddav12 ddav12	ation and facts supporting approval of the contract: y of State's Office as a: Name? ne Nevada Secretary of State's Office? 84-3306 Signature Date 12/06/2017 07:09:02 AM 12/06/2017 07:09:05 AM				
No       If "Yes", please provi         Not Applicable         15. The contractor is registered with the Non-profit Corporation         16. a. Is the Contractor Name the same Yes         17. Not Applicable         18. a. Is the legal entity active and in gradient of Yes         19. Agency Field Contract Monitor: Tammy Westergard, Asst. Adminization         20. Contract Status: Contract Approvals: Approval Level Budget Account Approval	de details of the litig ne Nevada Secretary ne as the legal Entity good standing with the histrator Ph: 775-68 User ddav12	ation and facts supporting approval of the contract: y of State's Office as a: Name? ne Nevada Secretary of State's Office? 84-3306 Signature Date 12/06/2017 07:09:02 AM				

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

D	ESCR		CONTRACT								
1.	. Contr	act Number:	18210		Amendment Number:	2					
					Legal Entity Name:	Graphic Imaging, Inc.					
	Agen	cy Name:	DHHS - WELFA SUPPORTIVE S		Contractor Name:	Graphic Imaging, Inc.					
	-	cy Code:	407		Address:	1601 S. Rainbow Blvd. #1	50				
		opriation Unit:	3233-26								
	ls buc availa	lget authority ible?:	Yes		City/State/Zip	Las Vegas, NV 89146					
	lf "No	" please expla	ain: Not Applicabl	e	Contact/Phone: Vendor No.:	Lisa Desautels 702-222-35 T29029303	90				
					NV Business ID:	NV19971118037					
			• •	contract be charged?	2017-2018						
	What the co	ontractor will b	e paid by multiple	be used to pay the contract funding sources.		rcentage of each funding sou	urce if				
	X	General Fu	nds 30.00 %	Fees	0.00 %						
	Х	Federal Fur		Bonds	0.00 %						
		Highway Fu		Other funding	0.00 %						
	Agend	cy Reference	#: 407								
2.	Contra	act start date:									
		a. Effective upon Board of <b>No</b> or b. other effective date <b>11/04/2016</b> Examiner's approval?									
			DE meeting date	01/2018							
		active?	No								
		s", please exp									
		pplicable									
~			4010440044								
3.	Termi	ously Approve nation Date:		-							
	Contra	act term:	1 year and	d 147 days	,						
4.	Туре	of contract:	Contract								
	Contra	act descriptior	n: Scanning	repairs							
5.	Purpo	se of contract									
	servio	ces to offices	in southern Nev	vada. This amendment e	extends the termina	ing equipment repairs, lab ation date from December 3 ue to an increased need of	31, 2017 to				
6.	CONT	RACT AMEN	IDMENT								
				Trans \$	S Info Acc	um \$ Action Accum \$	S Agenda				
	1.	The max am contract:	ount of the origina	al \$9,000.00	\$9,00	00.00 \$9,000.00	) No				
		a. Amendme	ent 1:	\$0.00	) \$9,00	0.00 \$9,000.00	) No				
	2.	Amount of cu (#2):	urrent amendmen	t \$2,200.00	) \$11,20	00.00 \$11,200.00	) Yes - Info				
	3.	New maximu amount:	im contract	\$11,200.00	)						
		and/or the te the original o changed to:	rmination date of contract has	03/31/2018	3						
-11	ISTIF	ICATION									

7. What conditions require that this work be done?

Н.

	To repair equipment used to scan	and retain electroni	c copies of applications submitted by DWSS clients.					
8	Explain why State employees in your agency or other State agencies are not able to do this work:							
	State employees do not have the resources nor expertise to provide this service.							
9	. Were quotes or proposals solicite	d?	Yes					
	Was the solicitation (RFP) done by the Purchasing No Division?							
	a. List the names of vendors that were solicited to submit proposals (include at least three):							
	ImageSource, Inc Nevada Office Machines Solutions II Graphic Imaging, Inc.							
	o. Soliciation Waiver: Not Applicable							
		c. Why was this contractor chosen in preference to other?						
	This vendor was the lowest respo							
	d. Last bid date:	Anticipate	d re-bid date:					
10	. Does the contract contain any IT o	components?	No					
III. (								
11.	Is there an Indirect Cost Rate or F	+						
		ide the indirect Cost	Rate or Percentage Paid to the Contractor					
12.	Not Applicable a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No							
	<ul> <li>b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?</li> <li>No</li> </ul>							
	<ul> <li>c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?</li> <li>No If "Yes", please explain</li> </ul>							
	Not Applicable							
13.	Has the contractor ever been end	aged under contract	by any State agency?					
	Has the contractor ever been engaged under contract by any State agency? Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:							
	Vendor is currently under a service contract for repairs and is performing satisfactory service.							
14	Is the contractor currently involved in litigation with the State of Nevada?							
	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:							
	Not Applicable							
15.	The contractor is registered with the Nevada Corporation	he Nevada Secretar	y of State's Office as a:					
16.	a. Is the Contractor Name the san Yes	ne as the legal Entity	/ Name?					
17.	a. Does the contractor have a curr Yes	rent Nevada State B	usiness License (SBL)?					
18.		good standing with tl	he Nevada Secretary of State's Office?					
	Yes	- v	-					
19.	Agency Field Contract Monitor:							
20.	Contract Status:							
	Contract Approvals:							
	Approval Level	User	Signature Date					
	Budget Account Approval Division Approval	dsorense bberry	12/01/2017 09:26:06 AM 12/08/2017 13:42:24 PM					

Department Approval

**Contract Manager Approval** 

vmilazz1

mlynn

12/13/2017 16:07:49 PM

12/19/2017 09:06:51 AM

nhovden

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19535

	Contract Number. 195	130			
				Legal Entity Name:	Barbara A. Siegel
		HS - WELFARE AND PPORTIVE SERVICES	5	Contractor Name:	Barbara A. Siegel
	Agency Code: 407	,		Address:	3047 Greenwood Drive
	Appropriation Unit: 323	8-18			
	Is budget authority available?:	Yes		City/State/Zip	Bismarck, ND 58503
	If "No" please explain: I	Not Applicable		Contact/Phone:	Barbara Siegel 701-258-4031
				Vendor No.:	T29033773
				NV Business ID:	NV20131495691
	To what State Fiscal Ye	ar(s) will the contract b	e charged?	2018-2022	
	What is the source of fu the contractor will be pa	nds that will be used to id by multiple funding s	o pay the contrac sources.	tor? Indicate the per	centage of each funding source if
	General Funds	0.00 %	Fees	0.00 %	
	X Federal Funds	100.00 %	Bonds	0.00 %	
	Highway Funds	0.00 %	Other funding	0.00 %	
	Agency Reference #:	407			
2	Contract start date:				
	a. Effective upon Board		other effective d	ate 01/11/2018	
	Examiner's approval				
	Anticipated BOE m	neeting date 02/2	018		
	Retroactive?	No			
	If "Yes", please explain				
	Not Applicable				
3.	Termination Date:	12/31/2021			
	Contract term:	3 years and 355 da	iys		
4.	Type of contract:	Contract			
	Contract description:	Meeting Facilitation	n		
5.	Purpose of contract:				
	This is a new contract performance based pro program direction, and	ogram and the annua	I strategic plan	ning provides man	) process and meeting. This is a agement staff a forum to establish erformance.
6.	NEW CONTRACT				
	The maximum amount of	of the contract for the te	erm of the contra	ct is: \$16,500.00	
	Payment for services will	Il be made at the rate o	of \$5,500.00 per	Binnenial Meeting	
J	USTIFICATION				
7.	What conditions require	that this work be done	?		
		ional performance rank	king has improve	d significantly. It is e	. Since the CSEP Strategic Plan has ssential the strategic plan is updated
8.	Explain why State emplo	oyees in your agency o	r other State age	encies are not able to	o do this work:
	It is essential the strateg and strategic planning e with CSEP experience is	xperience are primary	nowledge of the participants in the	CSEP policy and da e strategic planning	ily operations. The state staff with CSEP meetings; therefore, a neutral facilitator
9.	Were quotes or proposa	Is solicited?		Yes	
	Was the solicitation (RFI Division?	P) done by the Purchas	sing	Νο	

11.

a. List the names of vendors that were solicited to submit proposals (include at least three):

Alpha & Omega Ministries, Inc. Agape Children's Services, Inc. Advanced Development Executives Aacres Nevada LLC A New Day Adult Daycare and Outpatient Treatment Center, LLC A List Family Services, LLC Professional Billers International, LLC 702AV Barbara A. Siegel Anthem Blue Cross and Blue Shield of Nevada Amerigroup Nevada, Inc.

## b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The vendor was selected due to the fact that no other proposals were received. In addition, the Division has used Barbara Siegel's services in the past and have been satisfied with the quality of the services provided.

No

d. Last bid date: 11/27/2017 Anticipated re-bid date: 11/27/2021

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

#### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been under contract with the Department of Welfare and Supportive Services from 09/16/2013 to 06/30/2015. The quality of the service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
  - Cathy Kaplan, Field Operations Manager Ph: 775-684-0752
- 20. Contract Status:

Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	bberry	12/17/2017 15:12:50 PM
Division Approval	bberry	01/02/2018 16:01:44 PM
Department Approval	vmilazz1	01/06/2018 17:07:22 PM
Contract Manager Approval	sjon23	01/09/2018 09:11:43 AM

nhovden

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19459

	I. Contra	act number.	19439				
						Legal Entity Name:	BALLIN FADES, LLC
	Agenc	y Name:		DIVISION SERVICE	OF CHILD AND S	Contractor Name:	BALLIN FADES, LLC
	Agenc	y Code:	409			Address:	2730 S RANCHO DR
	Appro	priation Unit:	3148-04	Ļ			
	ls bud availat	get authority ble?:		Yes		City/State/Zip	LAS VEGAS, NV 89102-6400
	lf "No"	please expla	ain: Not /	Applicable		Contact/Phone: Vendor No.:	Derek Kinsey 702/982-0420 T29038500
						NV Business ID:	NV20141227975
	To what	at State Fisca	al Year(s	) will the co	ntract be charged?	2018-2020	
	What i	s the source	of funds	that will be	-		centage of each funding source if
	х	General Fur		0.00 %	Fees	0.00 %	
		Federal Fur	nds	0.00 %	Bonds	0.00 %	
		Highway Fu	inds	0.00 %	Other funding	0.00 %	
2	. Contra	ct start date:					
	a. Effe Exa	ective upon B aminer's appr	loard of oval?	No	or b. other effective of	late 01/12/2018	
	А	nticipated BC	DE meeti	ng date	03/2018		
	Retroa	ctive?		No			
		", please exp	lain				
		plicable					
3	. Termin	ation Date:	1(	0/31/2019			
	Contra	ct term:	1	year and 2	91 days		
4	Type o	f contract:	С	ontract	-		
	•••	ct description	_	arber Serv	ices		
5	. Purpos	e of contract	:				
				rovide ong	ing barber services for	or the youth.	
6	NEW	ONTRACT			2. 201.		
-			unt of the	e contract fo	or the term of the contra	ct is: <b>\$23.040.00</b>	
					e rate of \$20.00 per Hai		
	Other t	pasis for payr	nent: Thi	is is a not to	exceed rate for each h	naircut.	
. J	USTIFI	CATION					
7	. What c	onditions req	uire that	this work b	e done?		
	Youth i	n residence i	require ro	outine barbe	er services by licensed	professionals to main	ntain appropriate grooming.
8	. Explair	why State e	mployee	s in your ad	ency or other State age	encies are not able to	o do this work:
	10.00	vision does n			100		
9	. Were o	uotes or prop	posals so	licited?		Yes	
		e solicitation			Purchasing	No	
			vendors	that were s	solicited to submit propo	sals (include at leas	t three):
					11	,	

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The agency contracted with all vendors that met the minimum qualifications.

d. Last bid date: 08/28/2017 Anticipated re-bid date: 08/06/2021

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Applie	cable	

- 13. Has the contractor ever been engaged under contract by any State agency?
  - No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?
  - No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:

Corrina Church, Admin Services Officer 1 Ph: 702-668-4758

- 20. Contract Status:
  - Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	11/29/2017 15:12:43 PM
Division Approval	pcolegro	01/05/2018 15:49:33 PM
Department Approval	vmilazz1	01/10/2018 13:19:42 PM
Contract Manager Approval	sknigge	01/11/2018 08:41:28 AM
Budget Analyst Approval	nhovden	01/12/2018 09:06:45 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19498

				Legal Entity	Jackson, Analisa M.
				Name:	
	0,	DHHS - DIVISION OF C FAMILY SERVICES	HILD AND	Contractor Name:	Jackson, Analisa M.
	Agency Code:	409		Address:	197A Clover Street
	Appropriation Unit:	3179-04			
	ls budget authority available?:	Yes		City/State/Zip	Caliente, NV 89008
	If "No" please explai	n: Not Applicable		Contact/Phone:	AnaLisa Jackson 775-726-2151
				Vendor No.:	T29035420
				NV Business ID:	NV20111315990
	To what State Fiscal	I Year(s) will the contrac	t be charged?	2018-2020	
	What is the source of the contractor will be	of funds that will be used a paid by multiple fundin	l to pay the contrac g sources.	tor? Indicate the per	centage of each funding source if
	X General Fund	ds 100.00 %	Fees	0.00 %	
	Federal Fund	ds 0.00 %	Bonds	0.00 %	
	Highway Fun	nds 0.00 %	Other funding	0.00 %	
2	Contract start date:		-		
۷.	a. Effective upon Bo Examiner's appro	oard of <b>No</b> or	b. other effective d	ate 01/12/2018	
	Anticipated BOI		2/2018		
	Retroactive?	No			
	If "Yes", please expla	ain			
	Not Applicable				
3.	Termination Date:	10/31/2019			
	Contract term:	1 year and 291 d	avs		
Λ	Type of contract:	Contract			
7.	Contract description:				
F		Darber Gervices			
ວ.	Purpose of contract:	net te averside en seine	haulaan aamdaaa t	a 4h a	
3		act to provide ongoing	parber services t	o the youth.	
6.	NEW CONTRACT				
		nt of the contract for the			
	•	will be made at the rate			
	Other basis for paym	ent: This is a Not to Exc	eed rate for each h	aircut.	
JI	JSTIFICATION				
7.	What conditions requ	lire that this work be dor	ne?		
	Youth in residence re	equire routine barber ser	vices by licensed p	rofessionals to mair	ntain appropriate grooming.
8.	Explain why State en	nployees in your agency	or other State age	ncies are not able to	o do this work:
l		t employ a licensed bark			
9.	Were quotes or propo	osals solicited?		Yes	
	Was the solicitation (	RFP) done by the Purch		No	
	Division?	vendors that were solicit	ad to submit more	olo (includo et locat	t three):
- 1		rendors that were solicit	eu lo submit propos	sais (include at least	Lunree):
	Appearance Matters Nellie Carlson				
	Analisa Jackson A Cut Above the Res	+			
- 1	A OULADOVE THE RES	L			

1	The agency contracted with all ver		
	d. Last bid date: 08/28/201	•	d re-bid date: 08/06/2021
10.	Does the contract contain any IT of	components?	No
С	THER INFORMATION		
11.	Is there an Indirect Cost Rate or P	ercentage Paid to th	e Contractor?
	No If "Yes", please provi	de the Indirect Cost	Rate or Percentage Paid to the Contractor
	Not Applicable		
12.	a. Is the contractor a current employee of the State of Nevada?	oyee of the State of I	Nevada or will the contracted services be performed by a current
	b. Was the contractor formerly em	ployed by the State of mployed by the State	of Nevada within the last 24 months or will the contracted services be e of Nevada within the last 24 months?
	No		
	c. Is the contractor employed by a <b>No</b> If "Yes", please expla	•	cal subdivisions or by any other government?
- 1	Not Applicable		
13.	Has the contractor ever been enga	•	
	Yes If "Yes", specify when agency has been ver	n and for which agen	cy and indicate if the quality of service provided to the identified
	Vendor has contracted with the ve		rvices were satisfactory.
14	Is the contractor currently involved		<i>2</i> /
	-		ation and facts supporting approval of the contract:
	Not Applicable		
	The contractor is not registered wi Sole Proprietor	th the Nevada Secre	tary of State's Office because the legal entity is a:
16.	a. Is the Contractor Name the sam Yes	e as the legal Entity	Name?
17.	a. Does the contractor have a curr Yes	ent Nevada State Bu	isiness License (SBL)?
18.	Not Applicable		
19.	Agency Field Contract Monitor: Sheryl Johnson, Admin Services	Officer 1 Ph: 775-7	726-8200
20.	Contract Status:		
	Contract Approvals:		
	Approval Level	User	Signature Date
	Budget Account Approval	dander16	11/29/2017 08:15:20 AM
	Division Approval Department Approval	pcolegro vmilazz1	01/05/2018 15:50:32 PM 01/10/2018 13:24:22 PM
	Contract Manager Approval	sknigge	01/11/2018 08:57:06 AM
	Budget Analyst Approval	nhovden	01/12/2018 09:18:24 AM
	Dudget Analyst Approval		

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19509

						Legal Entity Name:	KUHN, SCOTT CHRISTOPHER DBA D & J's CLEANING SERVICE
	Agency Name:		- DIVIS Y SER\	ION OF CH /ICES	ILD AND	Contractor Name:	KUHN, SCOTT CHRISTOPHER DBA D & J's CLEANING SERVICE
	Agency Code:	409				Address:	740 SUNSET DR
	Appropriation Unit:	3229-0	)7				
	Is budget authority available?:		Ye	es.		City/State/Zip	FALLON, NV 89406-3681
	If "No" please expla	ain: Not	t Applica	able		Contact/Phone:	Scott Kuhn 775/342-8189
						Vendor No.:	T27025981
						NV Business ID:	NV20101369782
	To what State Fisca	al Year(	s) will th	e contract l	be charged?	2018-2020	
	What is the source of the contractor will be	of funds e paid l	s that wi by multip	II be used to ble funding	o pay the contrac sources.	ctor? Indicate the per	rcentage of each funding source if
	X General Fur	nds	75.00 %	0	Fees	0.00 %	
	X Federal Fun	nds	25.00 %	0	Bonds	0.00 %	
	Highway Fu	Inds	0.00 %	, 0	Other funding	0.00 %	
2	Contract start date:						
£	a. Effective upon B		. 1	No or b	other effective o	date 01/08/2018	
	Examiner's appro	oval?					
	Anticipated BC	DE mee	ting date	e 02/2	2018		
	Retroactive?		N	n			
	If "Yes", please expl	lain		-			
	Not Applicable						
2	Termination Date:		11/30/20	110			
э.	Contract term:			ind 326 day	10		
			-		13		
4.	Type of contract:		Contrac	-			
	Contract description	י: י	Janitori	al Services			
5.	Purpose of contract:	:					
	This is a new conte Fallon.	ract to	provide	e ongoing j	anitorial service	es to the child welfa	are rural regional office located in
6.	NEW CONTRACT						
	The maximum amou	unt of th	ne contra	act for the t	erm of the contra	act is: \$19,560.00	
	Payment for service	es will b	e made	at the rate	of \$815.00 per M	lonth	
J	USTIFICATION						
7.	What conditions req	uire tha	at this w	ork be done	?		
	Janitorial services a					and youth.	
8.	Explain why State e	mploye	es in yo	ur agency o	or other State age	encies are not able to	o do this work:
	There is no janitoria	l staff a	t this fac	cility.			
9.	Were quotes or prop	posals s	solicited	?		Yes	
	Was the solicitation Division?	(RFP)	done by	the Purcha	sing	No	
	a. List the names of	vendor	rs that w	ere solicite	d to submit propo	osals (include at leas	t three):
	Behind the Scenes	Cleanin	ng				
	Sparkle and Shine D & J's Cleaining Se	ervice					
	b. Soliciation Waiver		Applicat	ole			
			- P P II O OI				

Н.

	c. Why was this contractor chose	n in preference to oth	her?				
	This was the lowest responsible v	endor to respond.					
	d. Last bid date: 11/02/201	7 Anticipate	d re-bid date: 10/08/2019				
10	Does the contract contain any IT	components?	No				
II. C	OTHER INFORMATION						
11	. Is there an Indirect Cost Rate or F	Percentage Paid to th	ne Contractor?				
• • •		-	Rate or Percentage Paid to the Contractor				
	Not Applicable						
12.	employee of the State of Nevada	loyee of the State of	Nevada or will the contracted services be performed by a current				
	No						
	b. Was the contractor formerly en performed by someone formerly e	pployed by the State employed by the Stat	of Nevada within the last 24 months or will the contracted services be te of Nevada within the last 24 months?				
		ny of Nevada's politi	ical subdivisions or by any other government?				
	No If "Yes", please expla	•	cal subdivisions of by any other government?				
	Not Applicable						
13	Has the contractor ever been eng	aged under contract	hy any State agency?				
10.		n and for which ager	ncy and indicate if the quality of service provided to the identified				
	The vendor has contracted with th	e Division in the pas	st. Service was satisfactory.				
14.	Is the contractor currently involved in litigation with the State of Nevada?						
	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:						
	Not Applicable						
15.	The contractor is not registered w Sole Proprietor	ith the Nevada Secre	etary of State's Office because the legal entity is a:				
16.	a. Is the Contractor Name the san Yes	ne as the legal Entity	<sup>,</sup> Name?				
17.	a. Does the contractor have a curr Yes	ent Nevada State B	usiness License (SBL)?				
18.	Not Applicable						
19.	Agency Field Contract Monitor:						
	Contract Status:						
	Contract Approvals:						
	Approval Level	User	Signature Date				
	Budget Account Approval	mmason	12/19/2017 09:50:13 AM				
	Division Approval	pcolegro	01/03/2018 11:15:42 AM				
	Department Approval	vmilazz1	01/05/2018 11:13:15 AM				
	Contract Manager Approval	sknigge	01/05/2018 14:17:00 PM				
	Budget Analyst Approval	nhovden	01/08/2018 11:38:36 AM				

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19499

				Legal Entity Name:	CARLSON, NELLIE K. DBA HAIR BRUSH
	Agency Name:	DHHS - DIVISION O FAMILY SERVICES		Contractor Name:	CARLSON, NELLIE K. DBA HAIR BRUSH
	Agency Code:	409		Address:	PO BOX 1187
	Appropriation Unit:	3259-04			
	Is budget authority available?:	Yes		City/State/Zip	ELKO, NV 89803-1187
	If "No" please expla	in: Not Applicable		Contact/Phone:	Kathy Carlson 775/738-6162
				Vendor No.:	T81023187
				NV Business ID:	NV20141575113
		I Year(s) will the con	-	2019-2020	
	What is the source of the contractor will be	of funds that will be u e paid by multiple fur	sed to pay the contrac iding sources.	ctor? Indicate the pe	rcentage of each funding source if
	X General Fur	nds 100.00 %	Fees	0.00 %	
	Federal Fun	ds 0.00 %	Bonds	0.00 %	
	Highway Fu	nds 0.00 %	Other funding	0.00 %	
2.	Contract start date:				
	a. Effective upon B Examiner's appr		or b. other effective d	late 07/01/2018	1
	Anticipated BC	E meeting date	03/2018		
	Retroactive?	No			
	lf "Yes", please exp	lain			
	Not Applicable				
3.	Termination Date:	06/30/2020			
	Contract term:	2 years			
4.	Type of contract:	Contract			
	Contract description		ces		
5.	Purpose of contract				
[			bing barber services	for the youth.	
6.	NEW CONTRACT				
	The maximum amou	unt of the contract for	the term of the contra	ct is: \$25,920.00	
	Payment for service	s will be made at the	rate of \$18.00 per Hai	ircut	
	Other basis for payr	nent: This is a not to	exceed rate for each h	naircut.	
JL	JSTIFICATION				
7.	What conditions req	uire that this work be	done?		
[	Youth in residence r	equire routine barbe	r services by licensed	professionals to mai	ntain appropriate grooming.
8.	Explain why State e	mplovees in your age	ency or other State age	encies are not able t	o do this work:
î		ot employ a licensed			
9.	Were quotes or prop	oosals solicited?		Yes	
	Was the solicitation Division?	(RFP) done by the P	urchasing	No	
	a. List the names of	vendors that were so	plicited to submit propo	osals (include at leas	st three):
	A Cut Above the Re				
	Fiagro's Barber Sho Appearance Matters	p			
l	Analis & Bryan Jack	son			

	c. Why was this contractor choser The agency contracted with all ve	ndors that met the mi	nimum qualifications.			
	d. Last bid date: 08/28/201	7 Anticipated	re-bid date: 07/14/2021			
10.	Does the contract contain any IT of	components?	No			
. (	OTHER INFORMATION					
11.	Is there an Indirect Cost Rate or P	•				
		ide the Indirect Cost I	Rate or Percentage Paid to the Contractor			
12.	Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current					
1 200	employee of the State of Nevada?			5110		
	b. Was the contractor formerly em performed by someone formerly e <b>No</b>	ployed by the State or mployed by the State	f Nevada within the last 24 months or will the contracted serv of Nevada within the last 24 months?	ices be		
	c. Is the contractor employed by a	ny of Nevada's politic	al subdivisions or by any other government?			
	No if "Yes", please expla	ain				
	Not Applicable					
13.	Has the contractor ever been enga	-				
	Yes If "Yes", specify when agency has been ver	n and for which agen ified as satisfactory:	cy and indicate if the quality of service provided to the identifie	ed		
	The vendor has contracted with th		Services were satisfactory.			
14.	Is the contractor currently involved	in litigation with the	State of Nevada?			
	No If "Yes", please provi	de details of the litiga	tion and facts supporting approval of the contract:			
	Not Applicable					
15.	The contractor is not registered wi Sole Proprietor	th the Nevada Secret	ary of State's Office because the legal entity is a:			
16.	a. Is the Contractor Name the same Yes	e as the legal Entity	Name?			
17.	a. Does the contractor have a curr Yes	ent Nevada State Bu	siness License (SBL)?			
18.	Not Applicable					
19.	Agency Field Contract Monitor: Vern Harlow, Admin Services Of	ficer Ph: 775-738-7	82			
20.	Contract Status:					
	Contract Approvals:					
	Approval Level	User	Signature Date			
	Budget Account Approval Division Approval	dander16	01/04/2018 14:25:18 PM 01/04/2018 14:27:07 PM			
	Department Approval	pcolegro vmilazz1	01/05/2018 11:26:37 AM			
	Contract Manager Approval	sknigge	01/05/2018 14:25:34 PM			
	Budget Analyst Approval	nhovden	01/12/2018 09:22:31 AM			

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19445

1, 00	ntract number.	19440				
				Legal Entity Name:	Freedom House Sober Living Inc.	
Age	ency Name:	DEPARTMENT OF CO	RRECTIONS	Contractor Name:	Freedom House Sober Living Inc.	
Age	ency Code:	440		Address:	3852 Palos Verdes St	
Ар	propriation Unit:	3711-22				
ls t ava	oudget authority ailable?:	Yes		City/State/Zip	Las Vegas, NV 89119	
lf "I	No" please expla	ain: Not Applicable		Contact/Phone: Vendor No.: NV Business ID:	702-279-1298 T29029977 NV20101699853	
То	what State Fisca	al Year(s) will the contra	ct be charged?	2018-2019		
		of funds that will be use be paid by multiple fundi		ctor? Indicate the per	rcentage of each funding source if	
	General Fu	nds 0.00 %	Fees	0.00 %		
2	K Federal Fur	nds 100.00 %	Bonds	0.00 %		
	Highway Fu	inds 0.00 %	Other funding	0.00 %		
2 Co	ntract start date:					
a.	Effective upon E Examiner's app	Board of <b>No</b> or roval?	b. other effective of	date 12/21/2017		
	Anticipated B0	DE meeting date 0	1/2018			
Ret	roactive?	No				
If "N	res", please exp	olain				
Not	t Applicable					
3. Ter	mination Date:	09/30/2018				
	ntract term:	282 days				
4. Typ	e of contract:	Contract				
•••	ntract description	n: <b>Re-Entry Progr</b> a	ams			
5. Pur	pose of contract	t:				
Sou	This is a new contract to provide offender assessments for inmates housed in NDOC institutions and facilities in Southern Nevada. Provided services are part of Nevada's strategic recidivism reduction plan to assist offenders with the completion of a re-entry plan as they prepare for release from incarceration. An individual care plan will be developed for offenders in pre-release and, as needed, comprehensive case management for outpatient care.					
6. NE	W CONTRACT					
The	e maximum amo	unt of the contract for th	e term of the contra	act is: \$37,730.80		
JUST	IFICATION					
7. Wh	at conditions rec	uire that this work be do	one?			
Nev	ada was award	ed the Second Chance	Grant Act Implemen		n requires the department to work with a	

community organization that will provide a range of services for offenders close to being released. Services include: employment, recovery, housing, education and as needed behavioral health, substance abuse and counseling services. This also meets the grant requirements for integrated service and to ensure continuity of care into the community with NDOC Parole and Probation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically, the department has outsourced these services in an effort to provide offenders with much needed tools from a qualified professional to reduce recidivism. The NDOC Re-Entry program does not perform these services and no other state agency offers these services.

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing Division?	No

H.

List the names of vendors that were solicited to submit proposals (include at least three);

Not Applicable

# b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor No

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain No

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified No agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- The contractor is registered with the Nevada Secretary of State's Office as a: Non-profit Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. Not Applicable
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amonro1	11/21/2017 11:12:42 AM
Division Approval	sewart	12/05/2017 14:03:02 PM
Department Approval	sewart	12/05/2017 14:03:05 PM
Contract Manager Approval	vfajota	12/05/2017 15:07:23 PM
Budget Analyst Approval	bmacke1	12/21/2017 10:14:36 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19537

					Legal Entity Name:	Desert Boilers & Controls, Inc.
	Agency Name:	DEPARTMEN		ECTIONS	Contractor Name:	Desert Boilers & Controls, Inc.
	Agency Code:	440			Address:	305 W St. Louis Avenue
	Appropriation Unit:	3762-09				
	Is budget authority available?:	Y	es		City/State/Zip	Las Vegas, NV 89102
	If "No" please explai	in: Not Applic	able		Contact/Phone:	Phil Dorsey 702-631-7780
					Vendor No.:	PUR0001437
					NV Business ID:	NV19971189711
	To what State Fisca	l Year(s) will th	he contract b	e charged?	2018	
	What is the source of the contractor will be	of funds that w e paid by multi	ill be used to	pay the contrac sources.	tor? Indicate the per	centage of each funding source if
	X General Fun	ids 100.00 %	%	Fees	0.00 %	
	Federal Fun	ds 0.00 %	%	Bonds	0.00 %	
	Highway Fu	nds 0.00 %	%	Other funding	0.00 %	
2.	Contract start date:					
	a. Effective upon Be Examiner's appro	oard of oval?	No or b.	other effective d	ate 01/04/2018	
	Anticipated BO		te 01/2	018		
	Retroactive?	N	0			
	if "Yes", please expl					
	Not Applicable					
З	Termination Date:	03/31/2	018			
0.	Contract term:	85 days				
л	Type of contract:	Contra				
Τ.	Contract description		ons testing			
E			ono tooting			
ວ.	Purpose of contract:		m a complet	o course test o	n the performance	and amissions of all six of High Desort
	State Prison's dies every five years in	el boilers. Th	e Clark Čou	nty Department	of Air Quality Con	and emissions of all six of High Desert trol requires diesel boilers be tested
6.	NEW CONTRACT					
	The maximum amou	int of the contr	ract for the te	erm of the contrac	ct is: \$13,800.00	
	Other basis for payn	nent: Payment	upon satisfa	actory completion	of services and sub	omission of invoice.
J	USTIFICATION					
7.	What conditions req	uire that this w	ork be done	?		
	EPA and Clark Cour the Environmental P	nty Dept. of Air rotection Ager	r Quality Cor ncy's Code o	trol require testir f Federal Regula	ng of diesel fired boil tions, 40 CFR Part 6	lers every five years in accordance with 60.
8.	Explain why State er	mployees in yo	our agency o	r other State age	encies are not able to	o do this work:
	State employees are	not certified/l	icensed to p	erform the servic	е.	
9.	Were quotes or prop	osals solicited	1?		Yes	
	Was the solicitation Division?			sing	No	
	a. List the names of	vendors that v	vere solicited	l to submit propo	sals (include at leas	t three):
	R.F. McDonald, Co. Desert Boilers & Cor Pyro Combustion &					

b. Soliciation Waiver: Not Applicable c. Why was this contractor chosen in preference to other?						
- F	Lowest most responsible vendor	r in preference to other:				
	d. Last bid date: 11/21/201	7 Anticipated re-b	vid date:			
	Does the contract contain any IT of	•	No			
0.	Does the contract contain any in t	Joinponenta:				
0	THER INFORMATION					
1.	Is there an Indirect Cost Rate or F	Percentage Paid to the Cor	ntractor?			
	No If "Yes", please prov	ide the Indirect Cost Rate	or Percentage Paid to the Contractor			
[	Not Applicable					
2.	a. Is the contractor a current empl employee of the State of Nevada? No	oyee of the State of Neva	da or will the contracted services be performed by a current			
	b. Was the contractor formerly em performed by someone formerly e <b>No</b>	ployed by the State of Ne mployed by the State of N	vada within the last 24 months or will the contracted services be levada within the last 24 months?			
r	c. Is the contractor employed by a <b>No</b> If "Yes", please expla	•	ubdivisions or by any other government?			
L	Not Applicable					
3.	Has the contractor ever been engaged under contract by any State agency?					
	No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified					
Г	agency has been verified as satisfactory:					
	Not Applicable					
4.	Is the contractor currently involved in litigation with the State of Nevada?					
٢	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:					
	Not Applicable					
	The contractor is registered with the Nevada Corporation	ne Nevada Secretary of St	tate's Office as a:			
6. ;	a. Is the Contractor Name the sam Yes	ne as the legal Entity Nam	e?			
7. :	a. Does the contractor have a curr Yes	ent Nevada State Busines	ss License (SBL)?			
•• '	Tes					
	a. Is the legal entity active and in g Yes	good standing with the Nev	vada Secretary of State's Office?			
8. ;	a. Is the legal entity active and in g	-	vada Secretary of State's Office?			
8. a 9. <i>i</i> 0. (	a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Scott Alexander, Facility Superv Contract Status: Contract Approvals:	isor Ph: 702-879-6660				
3. 4 9. 4 0. (	a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Scott Alexander, Facility Superv Contract Status: Contract Approvals: Approval Level	isor Ph: 702-879-6660 User	Signature Date			
3. 4 9. 4 0. (	a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Scott Alexander, Facility Superv Contract Status: Contract Approvals: Approval Level Budget Account Approval	isor Ph: 702-879-6660 User bweisent	Signature Date 12/14/2017 14:17:13 PM			
8. a 9. <i>i</i> 0. (	a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Scott Alexander, Facility Superv Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	isor Ph: 702-879-6660 User bweisent amonro1	Signature Date 12/14/2017 14:17:13 PM 12/15/2017 11:55:42 AM			
8. a 9. <i>i</i> 0. (	a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Scott Alexander, Facility Superv Contract Status: Contract Approvals: Approval Level Budget Account Approval	isor Ph: 702-879-6660 User bweisent	Signature Date 12/14/2017 14:17:13 PM			

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19568

						Legal Entity Name:	Thomas John DeMull
	Agency Name:	COMMI RESOU	ISSION ON JRCE	MINER	AL	Contractor Name:	Thomas John DeMull
	Agency Code:	500				Address:	dba Thomas J DeMull Consulting
	Appropriation Unit:	4219-09	Ð				1425 N. Miranda Lane
	Is budget authority available?:		Yes			City/State/Zip	Green Valley, AZ 85614-6237
	If "No" please expla	ain: Not	Applicable			Contact/Phone: Vendor No.:	775-722-0420
						NV Business ID:	NV20171779010
	To what State Fisca	al Year(s	) will the cor	ntract b	e charged?	2018-2019	
	What is the source the contractor will b	of funds e paid b	that will be y multiple fu	used to nding s	pay the contrac sources.	ctor? Indicate the per	rcentage of each funding source if
	General Fu	nds	0.00 %	Х	Fees	100.00 % Mining	g Claim
	Federal Fur	nds	0.00 %		Bonds	0.00 %	
	Highway Fu	Inds	0.00 %		Other funding	0.00 %	
2.	Contract start date:						
	a. Effective upon E Examiner's appr Anticipated B0	roval?	No	or b. 02/2	other effective o	late 12/27/2017	
		JE meeu	Ũ	0212	010		
	Retroactive?	la la	No				
	If "Yes", please exp	lain					
	Not Applicable						
3.	Termination Date:	-	2/31/2018	_			
	Contract term:	1	year and 4	days			
4.	Type of contract:	C	ontract				
	Contract description	ר: <b>ד</b>	oll Ore Stu	dy			
5.	Purpose of contract	:					
	This is a new cont capacities in Neva a facility; and requ	da; kno	wn mineral	resou	rces which mig	ht benefit from ore	ineral processing facilities and concentrate tolling; the need for such
6.	NEW CONTRACT						
	The maximum amo	unt of the	e contract fo	r the te	erm of the contra	ct is: \$24,999.00	
	Other basis for pave	ment: 30	% of contrac	t amou	unt upon delivery	v of Scope of Work T	ask #1, 30% upon delivery of Task #2;
	20% upon delivery	of Task #	#3, and the r	emaini	ng 20% upon de	livery of Task #4.	

## II. JUSTIFICATION

7. What conditions require that this work be done?

At the August 24, 2017 quarterly meeting of the Commission on Mineral Resources, the Commission unanimously passed a motion, pursuant to NRS 513.073 (2), approving a toll processing and smelting report.

## 8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees having both the technical expertise and time to research the subject and create a report for publication within the desired timeframe.

# 9. Were quotes or proposals solicited? No Was the solicitation (RFP) done by the Purchasing No Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

#### b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

The vendor was chosen because of his unique Nevada and international work experience in the minerals industry as a professional metallurgical engineer, his availability and desire to perform the work, and part-time residence in Sparks, Nevada enabling face-to-face collaboration with staff at the Nevada Bureau of Mines and Geology.

No

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?
  - No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office? Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:

Dennis (Mike) Visher, Deputy Administrator Ph: 775-684-7044

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dvisher	12/22/2017 12:37:34 PM
Division Approval	dvisher	12/22/2017 12:37:38 PM
Department Approval	dvisher	12/22/2017 12:37:41 PM
Contract Manager Approval	dvisher	12/22/2017 12:37:43 PM
Budget Analyst Approval	cmurph3	12/27/2017 10:16:14 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19506

				Legal Entity Name:	COLYAR TECHNOLOGY SOLUTIONS
	Agency Name:	DEPARTMENT OF	AGRICULTURE	Contractor Name:	COLYAR TECHNOLOGY SOLUTIONS
	5 ,	550		Address:	22420 N. 18TH DR
	Appropriation Unit:	1362-26			
	Is budget authority available?:	Yes		City/State/Zip	PHOENIX, AZ 85027-1365
	If "No" please explai	n: Not Applicable		Contact/Phone:	623/209-1700
				Vendor No.:	T81027345
				NV Business ID:	NV20131022090
	To what State Fiscal	I Year(s) will the cor	ntract be charged?	2018-2019	
	What is the source of the contractor will be	of funds that will be e paid by multiple fu	used to pay the contrac nding sources.	tor? Indicate the per	centage of each funding source if
	General Fun	ds 0.00 %	Fees	0.00 %	
	X Federal Fund	ds 100.00 %	Bonds	0.00 %	
	Highway Fur	nds 0.00 %	Other funding	0.00 %	
2.	Contract start date:				
	a. Effective upon Bo Examiner's appro	oard of <b>No</b> oval?	or b. other effective d	ate 01/01/2018	
	Anticipated BO	E meeting date	02/2018		
	Retroactive?	Yes			
	If "Yes", please expla				
3.	Termination Date:	12/31/2018			
	Contract term:	364 days			
4.	Type of contract:	Contract			
	Contract description	: System Enha	ancements		
5.	Purpose of contract:				
		act to provide ong g software.	oing system enhance	ment services for t	he food and nutrition program
6	NEW CONTRACT				
0.		int of the contract fo	r the term of the contra	ct is: \$40,000.00	
			e rate of \$95.00 per hou		
			e paid upon completion		
J	USTIFICATION				
7.	What conditions requ	uire that this work b	e done?		
	The Federal commo	dity food program re	equires that a database	with reporting functi	onality be maintained by each state.
8.	Explain why State er	mplovees in your ad	ency or other State age	encies are not able to	o do this work:
Ο.					onnel work on enhancements.
0	Were quotes or prop		company and requires	No	
9.	Was the solicitation (		Purchasing	No	
	Division?	. , ,	Ŭ		t there also
		vendors that were s	olicited to submit propo	sais (include at leas	
	Not Applicable	Not Applicable			
	b. Soliciation Waiver	••			
	c. Why was this cont	ractor chosen in pre	elerence to other?		

Π.

 This is the current vendor that has been providing these services to the Food and Nutrition Division since 2009.

 d. Last bid date:
 Anticipated re-bid date:

 10. Does the contract contain any IT components?
 Yes

 III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain		
Not Applicab	le		

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This is a new contract for services provided by the vendor.

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not A	ppli	cable
-------	------	-------

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

## 19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	melli2	12/20/2017 14:46:54 PM
Division Approval	melli2	12/20/2017 14:46:59 PM
Department Approval	melli2	12/20/2017 14:47:04 PM
Contract Manager Approval	melli2	12/20/2017 14:47:09 PM
EITS Approval	lolso3	12/21/2017 08:57:48 AM
Budget Analyst Approval	hfield	01/05/2018 11:11:25 AM

BRIAN SANDOVAL Governor STATE OF NEVADA

DEPARTMENT OF AGRICULTURE 405 South 21<sup>st</sup> Street Sparks, Nevada 89431-5557 Telephone (775) 353-3601 Fax (775) 353-3661 Website: http://www.agri.nv.gov JAMES R. BARBEE Director

Las Vegas Office: 2300 E St Louis Ave Las Vegas NV 89104-4314 (702) 668-4590 Fax (702) 668-4567 Elko Office: 4780 E. Idaho Street Elko NV 89801-4672 (775) 738-8076 Fax (775) 738-2639

January 5, 2018

This is a memo to retroactively approve the Nevada Department of Agriculture's (NDA) contract with Colyar Technology Solutions, who is providing the NDA system enhancement services for the Food and Nutrition's inventory and billing software.

The contract was initially sent in December and returned to be completed as a short contract. By the time we gathered new signatures and resubmitted, the contract now needs to be retroactive back to January 1, 2018. No invoices have been presented for payment.

Thank you

Debra Crowley Fiscal Administrator

An Equal Opportunity Agency

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19622

				Legal Entity Name:	EL AERO SERVICES, INC
	Agency Name: I	DEPARTMENT OF AGI	RICULTURE	Contractor Name:	EL AERO SERVICES, INC
		550		Address:	2101 Arrowhead Drive
	Appropriation Unit: 4				
	Is budget authority available?:	Yes		City/State/Zip	Carson City, NV 89706
	If "No" please explai	n: Not Applicable		Contact/Phone:	775-883-1500
				Vendor No.:	T81102358
				NV Business ID:	NV20151415893
	To what State Fiscal	Year(s) will the contrac	t be charged?	2018	
	What is the source of the contractor will be	of funds that will be used paid by multiple funding	to pay the contrac g sources.	tor? Indicate the per	rcentage of each funding source if
	General Fund		Fees		STOCK INSPECTION FEES
	Federal Fund		Bonds	0.00 %	
	Highway Fun	nds 0.00 %	Other funding	0.00 %	
2.	Contract start date:				
	a. Effective upon Bo Examiner's appro	oval?	b. other effective d	late 01/10/2018	
	Anticipated BO	E meeting date 02	/2018		
	Retroactive?	Νο	₽.		
	If "Yes", please expla	ain			
	Not Applicable				
3.	Termination Date:	01/31/2018			
	Contract term:	21 days			
4.	Type of contract:	Contract			
	Contract description:	El Aero			
5.	Purpose of contract:				
	This is a new contra Virginia range.	act to provide helicopt	er piloting servic	es in order aid in th	ne accurate count of wild horses in the
6.	NEW CONTRACT				
	The maximum amou	nt of the contract for the	term of the contra	ct is: \$15,600.00	
	Payment for services	s will be made at the rate	e of \$975.00 per ho	bur	
J	USTIFICATION				
7.	What conditions requ	uire that this work be do	ne?		
	In order to report an horses to a qualified		ses on the Virginia	range in an upcomi	ng RFP to hand over ownership of those
8.	Explain why State en	nployees in your agency	or other State age	encies are not able t	o do this work:
	Our agency does not significantly higher pr		ot nor own a helico	pter, and other ager	ncies that do are willing to do so at a
9.	Were quotes or prop	osals solicited?		Yes	
		(RFP) done by the Purch	nasing	No	
	a. List the names of	vendors that were solicit	ed to submit propo	sals (include at leas	three):
	el aero department of forestr department of wildlife	y a			

11.

# b. Soliciation Waiver: Not Applicable c. Why was this contractor chosen in preference to other? Anticipated re-bid date: d. Last bid date: 10. Does the contract contain any IT components? No **III. OTHER INFORMATION** 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor No Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the guality of service provided to the identified No agency has been verified as satisfactory: Not Applicable 14. Is the contractor currently involved in litigation with the State of Nevada? If "Yes", please provide details of the litigation and facts supporting approval of the contract: No Not Applicable 15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC 16. a. Is the Contractor Name the same as the legal Entity Name? Yes 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes 19. Agency Field Contract Monitor: 20. Contract Status: Contract Approvals: Lleor Signaturo Data

Approval Level	Usei	Signature Date
Budget Account Approval	bbel1	01/10/2018 16:09:45 PM
Division Approval	bbel1	01/10/2018 16:09:48 PM
Department Approval	bbel1	01/10/2018 16:09:51 PM
Contract Manager Approval	bbel1	01/10/2018 16:09:54 PM
Budget Analyst Approval	cpalme2	01/10/2018 16:10:59 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19589

1	. Contract Number:	19589				
					Legal Entity Name:	BERRY ENTERPRISES
	Agency Name:	DPS-DIRECT		CE	Contractor Name:	BERRY ENTERPRISES
	Agency Code:	650			Address:	DBA SIERRA ELECTRONICS
	Appropriation Unit:	All Budget Ag	counts - C	ategory 05		690 E GLENDALE
	Is budget authority available?:	-			City/State/Zip	SPARKS, NV 89431
	If "No" please expla	ain: Not Applica	ble		Contact/Phone:	800-874-7515
					Vendor No.:	T81102512
					NV Business ID:	NV19801013254
	To what State Fisc	al Year(s) will th	e contract	be charged?	2018-2020	
	What is the source the contractor will t	of funds that wi be paid by multip	ll be used t ble funding	o pay the contrac sources.	ctor? Indicate the per	rcentage of each funding source if
	X General Fu	nds <b>56.00 %</b>	<b>x</b>	Fees	7.00 % Plan F	Review and Licenses
	X Federal Fu	nds <b>29.00 %</b>	,	Bonds	0.00 %	
	X Highway Fu	unds 3.00 %	<b>x</b>	Other funding	5.00 % Buildi	ng and Grounds
2	Contract start date:					
	a. Effective upon E Examiner's app	Board of	<b>No</b> orb	. other effective of	date 01/10/2018	
		DE meeting date	9 02/2	2018		
	Retroactive?	N	•			
	If "Yes", please exp	lain				
	Not Applicable					
3	Termination Date:	12/31/20	19			
	Contract term:		nd 355 day	/s		
4.	Type of contract:	Contrac	t			
	Contract description	n: New Ra	dio Install			
5.	Purpose of contract	t:				
	This is a new cont vehicles. Radios provided by DPS.	ract to provide will be installed	ongoing i I in the exi	nobile radio ins sting vehicle's	stallation services for factory center cons	or Department of Public Safety (DPS) ole or third-party console, to be
6.	NEW CONTRACT					
	The maximum amo	unt of the contra	act for the t	erm of the contra	act is: \$39,125.00	
	Payment for service	es will be made	at the rate	of \$65.00 per Ho	our	
J	USTIFICATION					
7,	What conditions red	uire that this w	ork be done	?		
	New radios have be	een purchased a	and need to	be installed in a	all the vehicles.	
8.					encies are not able to	o do this work:
	State employees do	o not have the e	xpertise to	install the radios	•	
9.	Were quotes or pro	•			Yes	
	Was the solicitation Division?	(RFP) done by	the Purcha	ising	No	
		f vendors that w	ere solicite	d to submit prop	osals (include at leas	t three):
	Frontier Radio Berry Enterprises Advanced Vehicle F	Producte				
	b. Soliciation Waive		le			
	5. Conciation waive					

П.

c. Why was this contractor chose	n in preference to othe	er?				
This vendor is the only vendor that						
d. Last bid date: 12/08/201	7 Anticipated	I re-bid date:				
10. Does the contract contain any IT	components?	No				
I. OTHER INFORMATION						
11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?						
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor						
Not Applicable						
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?						
Νο						
performed by someone formerly e	ployed by the State o mployed by the State	of Nevada within the last 24 months or will the contracted services be of Nevada within the last 24 months?				
Νο						
		al subdivisions or by any other government?				
No If "Yes", please expl	ain					
Not Applicable						
13. Has the contractor ever been eng	aged under contract b	by any State agency?				
agency has been ve		cy and indicate if the quality of service provided to the identified				
Not Applicable						
14. Is the contractor currently involved	t in litigation with the S	State of Nevada?				
No If "Yes", please prov	ide details of the litiga	tion and facts supporting approval of the contract:				
Not Applicable						
15. The contractor is registered with t Nevada Corporation	ne Nevada Secretary	of State's Office as a:				
16. a. Is the Contractor Name the san Yes	ne as the legal Entity l	Name?				
17. a. Does the contractor have a cur	ent Nevada State Bu	siness License (SBL)?				
Yes						
18. a. Is the legal entity active and in Yes	good standing with the	e Nevada Secretary of State's Office?				
19. Agency Field Contract Monitor:						
20. Contract Status:						
Contract Approvals:						
Approval Level	User	Signature Date				
Budget Account Approval	shoh1	01/03/2018 13:24:28 PM				
Division Approval	shoh1	01/03/2018 13:24:31 PM				
Department Approval	mcar2	01/03/2018 14:41:33 PM				
Contract Manager Approval	mcar2	01/03/2018 14:41:36 PM				
Budget Analyst Approval	jrodrig9	01/10/2018 19:42:51 PM				
	, 0					

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19538

				Legal Entity Name:	City of Henderson and LVMPD	
Ageno	Ć C	PS-RECORDS, COMMUNICATION	S, AND	Contractor Name:	City of Henderson and LVMPD	
Agend	y Code: 6	55		Address:	240 Water Street	
Appro	priation Unit: 4	709-04				
ls bud availa	get authority ble?:	Yes		City/State/Zip	Henderson, NV 89009-5050	
lf "No'	' please explain	: Not Applicable		Contact/Phone: Vendor No.:	Laura Fucci 702-267-4301	
				NV Business ID:	N/A	
To wh	at State Fiscal	Year(s) will the co	ntract be charged?	2018		
What i the co	is the source of ntractor will be	funds that will be paid by multiple fu	used to pay the contr nding sources.	ractor? Indicate the pe	rcentage of each funding source if	
	General Fund	s 0.00 %	X Fees	100.00 % Finge	rprint Fees	
	Federal Fund	s 0.00 %	Bonds	0.00 %		
	Highway Fund	ds 0.00 %	Other fundin	g 0.00 %		
2. Contra	act start date:					
a. Eff Exa	ective upon Boa aminer's approv	ard of <b>No</b> /al?	or b. other effective	e date 01/02/2018		
Д	nticipated BOE	meeting date	02/2018			
Retroa	active?	No				
If "Yes	", please expla	in				
Not A	pplicable					
3. Termir	nation Date:	06/30/2018				
Contra	act term:	178 days				
4. Type of	of contract:	Interlocal Ag	reement			
* •	ict description:	MS365 Temp				
5. Purpos	se of contract:					
		ocal agreement b	etween the Departn	nent of Public Safety	- Records, Communications and	

Compliance Division (RCC), City of Henderson, Department of Information Technology and Las Vegas Metropolitan Police Department (LVMPD) to cover the cost of hiring temporary staff employees for the purpose of vetting Microsoft 365 employees who will have access to Nevada records of criminal history via a fingerprint-based background checks. All parties agree all costs associated with STAFF shall be shared equally between the RCCD, HENDERSON and LVMPD.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$30,000.00

Other basis for payment: Cost shall be determined by the actual number of hours worked by the temporary staff employee. Hourly rate shall be determined upon selection of the successful candidate, not to exceed \$24.80.

#### **II. JUSTIFICATION**

7. What conditions require that this work be done?

The parties to the contract are required to vet Microsoft 365 employees prior to providing access to Criminal Justice Information Systems.

- 8. Explain why State employees in your agency or other State agencies are not able to do this work: The parties bound by this contract do not have sufficient staffing to complete the project in a timely manner.
- 9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing No Division? a, List the names of vendors that were solicited to submit proposals (include at least three) Not Applicable b. Soliciation Waiver: Not Applicable c. Why was this contractor chosen in preference to other? d. Last bid date: Anticipated re-bid date: 10. Does the contract contain any IT components? No **III. OTHER INFORMATION** 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor No Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? If "Yes", please explain No Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified No agency has been verified as satisfactory: Not Applicable 14. Is the contractor currently involved in litigation with the State of Nevada? If "Yes", please provide details of the litigation and facts supporting approval of the contract: No Not Applicable 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: **Governmental Entity** 16. Not Applicable 17. Not Applicable 18. Not Applicable 19. Agency Field Contract Monitor: 20. Contract Status: Contract Approvals: Approval Level User Signature Date mcosta 12/11/2017 15:13:20 PM Budget Account Approval **Division Approval** nkephart 12/12/2017 15:10:27 PM 12/15/2017 15:59:27 PM **Department Approval** mcar2 **Contract Manager Approval** mcar2 12/15/2017 15:59:31 PM

**Budget Analyst Approval** 

01/01/2018 20:08:12 PM

jrodrig9

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19554

1.	Contract Number:	19554				
					Legal Entity Name:	THS VISUALS MOTION PICTURES, LLC
	Agency Name:	DCNR - PARKS D	IVISIOI	N	Contractor Name:	THS VISUALS MOTION PICTURES, LLC
	Agency Code:	704			Address:	PO BOX 2192
	Appropriation Unit:	4103-56				
	Is budget authority available?:	Yes			City/State/Zip	STATELINE, NV 89449-2192
	If "No" please expla	ain: Not Applicable			Contact/Phone: Vendor No.:	Todd H. Simon 775/588-6976 T32003455
					NV Business ID:	NV20141542440
	To what State Fisca	al Year(s) will the cr	ntract h	e charged?	2018	1020141042440
		• •		-		rcentage of each funding source if
	the contractor will b					toonage of each fanaling coares in
	General Fu	nds 0.00 %	X	Fees	8.00 % Gift S	hop Grants & 4605
	X Federal Fur	nds 92.00 %		Bonds	0.00 %	
	Highway Fu	inds 0.00 %		Other funding	0.00 %	
2.	Contract start date:					
	a. Effective upon E Examiner's appr	Board of <b>No</b> roval?	or b.	other effective of	date 01/04/2018	1
		DE meeting date	01/2	2018		
	Retroactive?	No				
	If "Yes", please exp					
	Not Applicable					
З	Termination Date:	03/01/2018				
0.	Contract term:	56 days				
4		_				
4.	Type of contract: Contract description	Contract				
5.	Purpose of contract					
	This is a new cont and understanding	ract to finalize vide g of the uniquenes	eos for s of ea	ten state parks ch of the ten pa	arks.	he video is to increase the curiosity
6.	NEW CONTRACT					
	The maximum amo	unt of the contract f	or the te	erm of the contra	ict is: \$23,850.00	
J	USTIFICATION					
7.	What conditions rec	uire that this work I	<u>e done</u>	?		
	State Parks wants t	o increase the curic	sity and	d knowledge abo	out the uniqueness o	f state parks.
	GFO: A previous ag work was not comp remaining. See mer	leted due to vendor	injury/il	CETS #18638) to Iness. A new ag	o produce these vide reement is required f	eos expired in Sept 2017, however the for the balance of work and funds
8.	Explain why State e	mployees in your a	gency o	or other State ag	encies are not able t	o do this work:
	We don't have the e					
Q	Were quotes or pro				Yes	
9.	Was the solicitation Division?	•	Purcha	sing	No	
		vendors that were	soliciter	to submit prop	osals (include at leas	t three).

a. List the names of vendors that were solicited to submit proposals (include at least three):

П.

THS Visuals

Tahoe Production House

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

We did an RFP for the original contract and two vendors submitted proposals. VHS showed the most understanding of the project.

No

d. Last bid date: 02/28/2017 Anticipated re-bid date:

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor was under contract with State Parks to produce these videos which expired in Sept 2017. Additional time is required due to unforeseen circumstances.

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Janice Keillor, Park & Rec Program Manager Ph: 775-684-2787

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	12/18/2017 13:13:09 PM
Division Approval	sdecrona	12/18/2017 13:13:11 PM
Department Approval	sdecrona	12/18/2017 13:13:14 PM
Contract Manager Approval	sdecrona	01/03/2018 07:54:24 AM
Budget Analyst Approval	cpalme2	01/04/2018 09:40:04 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19395

1. Oonaaa Tanbor	10000			
			Legal Entity Name:	Clean Harbors Environmental Services, Inc.
Agency Name:	DCNR - ENVIRO PROTECTION	NMENTAL	Contractor Name:	Clean Harbors Environmental Services, Inc.
Agency Code:	709		Address:	PO BOX 3442
Appropriation Uni	t: <b>3182-11</b>			
ls budget authorit available?:	y <b>No</b>		City/State/Zip	BOSTON, MA 02241-3442
If "No" please exp	lain: Pending WP #	C42008.	Contact/Phone: Vendor No.: NV Business ID:	JASON HORLACHER 775-331-9400 T27000924B NV20021375471
To what State Fis	cal Year(s) will the c	ontract be charged?	2018-2019	
What is the source the contractor will	e of funds that will b be paid by multiple	e used to pay the contra funding sources.	actor? Indicate the pe	ccentage of each funding source if
General F	unds 0.00 %	Fees	0.00 %	
Federal Fi	unds 0.00 %	X Bonds	100.00 %	
Highway F	unds 0.00 %	Other funding	y 0.00 %	
2. Contract start date	ə:			
a. Effective upon Examiner's ap	Board of <b>No</b> proval?	or b. other effective	date 01/05/2018	8
Anticipated E	3OE meeting date	02/2018		
Retroactive?	No			
If "Yes", please ex	plain			
Not Applicable				
3. Termination Date:				
Contract term:	319 days			
4. Type of contract:	Contract			
Contract description	•	Cleanup		
5. Purpose of contra				
This is a new co	ntract to remove th	e remaining mill flotat	ion chemicals asso	ciated with the Taylor Mill operation.
6. NEW CONTRACT	-			
		for the term of the conti	ract is: <b>\$23,452.62</b>	
Other basis for pa	yment: One-time pa	yment as invoiced		
JUSTIFICATION				
7. What conditions re	equire that this work	be done?		
The Taylor Mill op	erated during the ea remaining chemical	rly 1980's through the e s were removed by con	early 90's at which tim tract in 2005. Liquid r	ne the operation shut down due to residues in the bottom of seven plastic

bankruptcy. Many remaining chemicals were removed by contract in 2005. Liquid residues in the bottom of seven plastic tanks below the level of drain valves were overlooked. The USFS is currently contracting removal of facilities and foundations. The remaining chemicals need to be removed at this time since the buildings are in the process of being demolished as a part of final site closure and reclamation. BMRR has the funding to remove the chemicals and this is a good time to complete the removal with the USFS on-site to help with site coordination. The proper disposal of the remaining hazardous materials is necessary to ensure safety to human health, wildlife and the area surface and groundwater.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The work involves hazardous materials cleanup and requires proper disposal of chemicals on site. The NDEP-BMRR is not equipped or trained to handle hazardous material cleanups. The best path forward and for final site stabilization is to utilize an environmental cleanup services contractor.

9. Were quotes or proposals solicited?

11.

		were solicited to s	ubmit proposals (include at least three):					
	HWH Environmental Enviro Care, Inc. Olympus Technical Services, Inc. H20 Environmental, Inc. Clean Harbors Environmental Services, Inc.							
	<ul> <li>b. Soliciation Waiver: Not Applicable</li> <li>c. Why was this contractor chosen in preference to other?</li> <li>Clean Harbors provided a more detailed quote and had excellent references for cleanup and regular removal of mine</li> </ul>							
	contaminated wastes and chemic	als. They have ext personal protection	had excellent references for cleanup and regular removal of mine ensive experience and training with similar cleanups, and have the n to complete the work. The other vendor who provided a quote lacked					
	d. Last bid date:	Anticipa	ted re-bid date:					
10.	Does the contract contain any IT of	components?	No					
C								
	Is there an Indirect Cost Rate or F	Percentage Paid to	the Contractor?					
		•	ast Rate or Percentage Paid to the Contractor					
	Not Applicable							
12.		oyee of the State	of Nevada or will the contracted services be performed by a current					
	b. Was the contractor formerly emperformed by someone formerly e	ployed by the Sta mployed by the St	te of Nevada within the last 24 months or will the contracted services be ate of Nevada within the last 24 months?					
	No							
	c. Is the contractor employed by a	ny of Nevada's po	litical subdivisions or by any other government?					
	No If "Yes", please expla	•						
	Not Applicable							
	5	aged under contra	ct by any State agency?					
	Has the contractor ever been enga No If "Yes", specify whe agency has been ver	n and for which ac	ency and indicate if the quality of service provided to the identified					
	Has the contractor ever been enga No If "Yes", specify whe	n and for which ac	ency and indicate if the quality of service provided to the identified					
13.	Has the contractor ever been enga No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved	n and for which ag ified as satisfactor i in litigation with t	he State of Nevada?					
13. 14.	Has the contractor ever been enga No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi	n and for which ag ified as satisfactor i in litigation with t	ency and indicate if the quality of service provided to the identified ry:					
13. 14.	Has the contractor ever been enga No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable	n and for which ag ified as satisfactor I in litigation with t ide details of the li	pency and indicate if the quality of service provided to the identified he State of Nevada? tigation and facts supporting approval of the contract:					
13. 14.	Has the contractor ever been enga No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi	n and for which ag ified as satisfactor I in litigation with t ide details of the li	pency and indicate if the quality of service provided to the identified he State of Nevada? tigation and facts supporting approval of the contract:					
13. 14. 15.	Has the contractor ever been enga No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with the	n and for which ag ified as satisfactor I in litigation with t ide details of the li ne Nevada Secreta	he State of Nevada? tigation and facts supporting approval of the contract:					
13. 14. 15. 16.	Has the contractor ever been enga No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam	n and for which ag rified as satisfactor d in litigation with t ide details of the li ne Nevada Secreta ne as the legal Ent	tigation and facts supporting approval of the contract: ary of State's Office as a: ity Name?					
13. 14. 15. 16.	Has the contractor ever been enga No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with the Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a current Yes	n and for which ag rified as satisfactor d in litigation with t ide details of the li ne Nevada Secreta ne as the legal Ent rent Nevada State	tigation and facts supporting approval of the contract: ary of State's Office as a: ity Name?					
13. 14. 15. 16. 17.	Has the contractor ever been enga No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with the Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a current Yes a. Is the legal entity active and in g	n and for which ag rified as satisfacto d in litigation with t de details of the li- ne Nevada Secreta ne as the legal Ent rent Nevada State good standing with	ency and indicate if the quality of service provided to the identified he State of Nevada? tigation and facts supporting approval of the contract: ary of State's Office as a: ity Name? Business License (SBL)? the Nevada Secretary of State's Office?					
13. 14. 15. 16. 17. 18. 19.	Has the contractor ever been enga No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with the Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a current Yes a. Is the legal entity active and in generation Yes	n and for which ag rified as satisfacto d in litigation with t de details of the li- ne Nevada Secreta ne as the legal Ent rent Nevada State good standing with	ency and indicate if the quality of service provided to the identified he State of Nevada? tigation and facts supporting approval of the contract: ary of State's Office as a: ity Name? Business License (SBL)? the Nevada Secretary of State's Office?					
13. 14. 15. 16. 17. 18. 19.	Has the contractor ever been enga No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with the Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curre Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Doug Powell, ZONE GEOLOGIS	n and for which ag rified as satisfacto d in litigation with t de details of the li- ne Nevada Secreta ne as the legal Ent rent Nevada State good standing with	ency and indicate if the quality of service provided to the identified he State of Nevada? tigation and facts supporting approval of the contract: ary of State's Office as a: ity Name? Business License (SBL)? the Nevada Secretary of State's Office?					
13. 14. 15. 16. 17. 18. 19.	Has the contractor ever been enga No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with the Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curre Yes a. Is the legal entity active and in generation Yes Agency Field Contract Monitor: Doug Powell, ZONE GEOLOGIS Contract Status: Contract Approvals: Approval Level	n and for which ag rified as satisfactor d in litigation with t ide details of the litic ne Nevada Secreta ne as the legal Ent rent Nevada State good standing with ST Ph: 775-289-5 User	ency and indicate if the quality of service provided to the identified he State of Nevada? tigation and facts supporting approval of the contract: ary of State's Office as a: ity Name? Business License (SBL)? the Nevada Secretary of State's Office? 125 Signature Date					
13. 14. 15. 16. 18. 19.	Has the contractor ever been enga No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with the Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curre Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Doug Powell, ZONE GEOLOGIS Contract Status: Contract Approvals: Approval Level Budget Account Approval	n and for which ag rified as satisfactor d in litigation with t de details of the litic ne Nevada Secreta ne as the legal Ent rent Nevada State good standing with ST Ph: 775-289-5 User ahanso1	ency and indicate if the quality of service provided to the identified he State of Nevada? tigation and facts supporting approval of the contract: ary of State's Office as a: ity Name? Business License (SBL)? the Nevada Secretary of State's Office? 125 Signature Date 10/30/2017 10:53:15 AM					
13. 14. 15. 16. 17. 18. 19.	Has the contractor ever been enga No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Doug Powell, ZONE GEOLOGIS Contract Status: Contract Approvals: Approval Level Budget Account Approval	n and for which ag rified as satisfacto d in litigation with t ide details of the litic ne Nevada Secreta ne as the legal Ent rent Nevada State good standing with ST Ph: 775-289-5 User ahanso1 jsawyer	ency and indicate if the quality of service provided to the identified he State of Nevada? tigation and facts supporting approval of the contract: ary of State's Office as a: ity Name? Business License (SBL)? the Nevada Secretary of State's Office? 125 Signature Date 10/30/2017 10:53:15 AM 12/15/2017 11:26:34 AM					
13. 14. 15. 16. 17. 18. 19.	Has the contractor ever been enga No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with the Foreign Corporation a. Is the Contractor Name the sam Yes a. Does the contractor have a curre Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Doug Powell, ZONE GEOLOGIS Contract Status: Contract Approvals: Approval Level Budget Account Approval	n and for which ag rified as satisfactor d in litigation with t de details of the litic ne Nevada Secreta ne as the legal Ent rent Nevada State good standing with ST Ph: 775-289-5 User ahanso1	ency and indicate if the quality of service provided to the identified he State of Nevada? tigation and facts supporting approval of the contract: ary of State's Office as a: ity Name? Business License (SBL)? the Nevada Secretary of State's Office? 125 Signature Date 10/30/2017 10:53:15 AM					

cpalme2

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19579

			Legal Entity Name:	CUSTOMER EXPRESSIONS CORP
Agency Name:	B&I - LABOR COMMI	SSION	Contractor Name:	CUSTOMER EXPRESSIONS CORP
Agency Code:	752		Address:	2255 CARLING AVE STE 500
Appropriation Uni	t: <b>3900-15</b>			OTTAWA ON K2B 7Z5
ls budget authorit available?:	y Yes		City/State/Zip	CANADA, ON K2B7Z5
If "No" please exp	lain: Not Applicable		Contact/Phone:	Jakub Ficner 613/244-5111
			Vendor No.:	PUR0005373
			NV Business ID:	NV20141201221
To what State Fis	cal Year(s) will the contra	act be charged?	2018-2019	
What is the source the contractor will	e of funds that will be use be paid by multiple fundi	ed to pay the contracing sources.	ctor? Indicate the pe	rcentage of each funding source if
X General F	unds 100.00 %	Fees	0.00 %	
Federal F	unds 0.00 %	Bonds	0.00 %	
Highway F	unds 0.00 %	Other funding	0.00 %	
2. Contract start date	ə.			
a. Effective upon Examiner's ap		b. other effective of	date 01/12/2018	3
Anticipated E	BOE meeting date (	02/2018		
Retroactive?	No			
If "Yes", please ex	plain			
Not Applicable				
3. Termination Date:	12/31/2018			
Contract term:	353 days			
4. Type of contract:	Contract			
Contract description	on: Prevailing Wag	e Data		
5. Purpose of contra	ct:			
This is a new con prevailing wages provides for the	ntract for the developm survey and calculation electronic filing of wag	database. Pursuar e claims and gener	nt to AB 509, the I-S al complaints. It als	anagement system requiring a Sight case management system so provides electronic reporting and producing documents from the
6. NEW CONTRACT	-			
	ount of the contract for th	o torm of the contro	of in \$18 020 00	

The maximum amount of the contract for the term of the contract is: \$48,920.00

Payment for services will be made at the rate of \$48,920.00 per null

Other basis for payment: 30 days after completition and acceptance from the Labor Commissioner.

## **II. JUSTIFICATION**

7. What conditions require that this work be done?

Pursuant to AB 509, the I-Sight case management system provides for the electronic filing of wage claims and general complaints. It also provides for electronic reporting and responses and for electronic communication concerning prevailing wage claims and general complaints, and for the production of documents within the system. The prevailing wage module/database is needed to store cases, calculate rates, and conduct surveys.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources to provide the services required.

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

ſ	Not Applicable						
177	b. Soliciation Waiver: Sole Source Approval #: 171105 Approval Date: 11/21/2017	e Contract (As Approved	by Chief of Purchasing)				
r	c. Why was this contractor chosen in preference to other?						
	Not Applicable						
	d. Last bid date:	Anticipated re-bid	date:				
10.	Does the contract contain any IT c	omponents?	No				
III. O	THER INFORMATION						
11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?							
Ť		de the Indirect Cost Rate of	Percentage Paid to the Contractor				
	Not Applicable						
12.	a. Is the contractor a current emplo employee of the State of Nevada? <b>No</b>	oyee of the State of Nevada	a or will the contracted services be performed by a current				
	b. Was the contractor formerly emp performed by someone formerly er <b>No</b>	ployed by the State of Neva nployed by the State of Ne	ida within the last 24 months or will the contracted services be vada within the last 24 months?				
	c. Is the contractor employed by an <b>No</b> If "Yes", please expla	· ·	divisions or by any other government?				
	Not Applicable						
13.	Has the contractor ever been enga Yes If "Yes", specify wher agency has been ver	and for which agency and	State agency? indicate if the quality of service provided to the identified				
[	State Purchasing Division						
Ē		+	of Nevada? Ind facts supporting approval of the contract:				
	Not Applicable						
	The contractor is registered with th Foreign Corporation	e Nevada Secretary of Stat	e's Office as a:				
16. a	a. Is the Contractor Name the sam Yes	e as the legal Entity Name?	?				
17. a	a. Does the contractor have a curre Yes	ent Nevada State Business	License (SBL)?				
18. a	a. Is the legal entity active and in g Yes	ood standing with the Neva	da Secretary of State's Office?				
19. /	Agency Field Contract Monitor: Shannon Chanbers, Labor Comr null, null Ph: null	nissioner Ph: 684-1890					
	Contract Status: Contract Approvals:						
	Approval Level	User	Signature Date				
	Budget Account Approval	ttilto1	01/02/2018 16:27:57 PM				
	Division Approval	ttilto1	01/02/2018 16:28:05 PM 01/08/2018 14:07:38 PM				
	Department Approval Contract Manager Approval	jhanse4 jhanse4	01/08/2018 14:07:38 PM 01/08/2018 14:12:54 PM				
	Budget Analyst Approval	aurruty	01/12/2018 15:41:37 PM				
	Budget Analyst Approval	adriaty					

State of Nevada Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300 Carson City, NV 89701



Brian Sandoval Governor

> Patrick Cates Director

Jeffrey Hang Administrator

Purchasing	Use Only:
Approval#:	171105

# SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

# ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:						
la	State Agency:						
	Contact Name and Title	Phone Number	Email Address				
	Shannon M. Chambers - Labor Commissioner	775-584-1891	ShannonChambers@labor.nv.gov				

	Vendor Information:	
	Identify Vendor:	Customer Expressions Corporation
1b	Contact Name:	Jakub Ficner
	Address:	2255 Carling Ave., Suite 500, Ottawa, Ontario K2B 7Z5
	Telephone Number:	613-794-3986
	Email Address:	JFicner@i-Sight.com

	Type of Waiver Requested - Chec	k the appropriate type:
1c	Sole or Single Source:	X
	Professional Service Exemption:	

	<b>Contract Information:</b>			
	Is this a new Contract?	Yes X	No	
1d	Amendment:	#		
-	CETS	#		***************************************

	Term: Upon BOE Appro	oval to 6/30/20	)20		
1e	One (1) Time Purchase:			ŧ	
	Contract: Neiw	Start Date:	Upon BOE Approval	End Date:	06/30/2020

	Funding:	Funding:						
11	State Appropriated:	Technology Information Request Approved 7/19/2016 - \$48,920 One Time Appropriation 2017-2018 General Funds – Assembly Bill 509 2017 Sessio						
	Federal Funds:							
	Grant Funds:							
	Other (Explain):							

Solicitation Waiver

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18	Total Estimated Value of this Service Contract, Amendment or Purchase:
4	\$34,500 Please See Attached
~	
	Provide a description of work/services to be performed or commodity/good to be purchased:
	Enhancements and Modifications include:
	3. Auto Case Linking Functionality
	<ul> <li>a. 1-Sight to configure system to automatically link cases sharing identical Complainant and/or Employer Information. Exact criteria (what defines a match) to be defined later.</li> </ul>
	<ul> <li>I-Sight to create hidden &amp; non-reportable Party records for Complainants and Employers, in order to utilize platform case linking functionality.</li> </ul>
	Deliverable Goals: Ability to Identify Complainant and/or Employer Information on Prevailing Wage Surveys and Public Works Projects and the hours reported based on Claims received
	4. New Case Type – PEA Application
	<ul> <li>Approximately 50 case-level fields, combination of new fields and existing fields that would need to have their display rules modified.</li> </ul>
	b. New sub form (conviction/arrest history) with approximately 4 fields.
	c. Utilize existing i-Sight workflow after user submission.
	Deliverable Guels: - Reduce staff time processing PLA applications. Decrease turnsround tune for applications. Verify PLA hours on PWP Projects for inclusion in the Prevailing Wage Survey.
	5. New Case Type – PWP ID Request
	a. Approximately 15-20 case-level fields, mostly new fields,
	b. Ability for system users to "Accept" case and assign a manual case number (within a specified format that i
	TBD), or close & reject the request (e.g. submission does not meet criteria).
	Deliverable Goals: Reduce time to obtain PWP # Reduce Staff mac capturing and entering data 1 mk with the
	Prevailing Wage Survey based on PWP Project Data
1	included in the Survey
	6. New Case Type Wage Survey
2	a. Approximately 5-10 new case-level fields, combination of new fields and existing fields that would need to
	have their display rules modified.
	b. New sub form (Wage Information) with approximately 10 fields.
	Deliverable Gonds. Reduce the number of hours staff spends keying in survey date and per-forming calculations
1	Potential in increase the number of companies participating in the surveys. Verify fours based on PWP Projects
	7. Manageable Case Statuses
	a. Currently the system includes about 10-20 case process statuses with various triggers hard-coded into specific case actions. I-Sight to include the ability to specify unlimited additional process statuses (picklist selection) and give users the ability to manually update the process status to any other process status. The list of process statuses available to select from will filter based on the case's Case Type so that users only
	see statuses that apply to the case they are viewing
	Deliverable Graty. Updates is Sight to account for new bising its processes (PWP, Provailing Wage Survey, and PLA's) and link features in the Case Management System to new processes.
	8. Unique Form Links
Careford and and and and and and and and and an	a. I-Sight to create a unique URL for each of the 6 Case Types (3 current and 3 new) that will pre-populate the Case Type field on the intake form dependent on the link selected. The Case Type will be hidden from view on all external forms so that selection to this field is only possible via selection of the correct link from the NLC website.
	Deliverable Goals. Creates the forms for PWP is Prevailing Waye Survey and PLA Applications 9. Confirmation Emails
	<ul> <li>I-Sight to configure an e-mail to be sent to an address specified in the external form after the external form is submitted successfully.</li> </ul>
	Deliverable Gools: Would be used upon submission of PWP # Request, Submission of Prevading Wage Survey and PEA Application.

Solicitation Waiver

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What are the unique features/qualifications required for this service or good that are not available from any other vendor:

The Office of the Labor Commissioner currently uses i-Sight as the Case Tracking System for Wage Claims, Prevailing Wage Claims, Complaints, and General Complaints. As set forth above, i-Sight can add the tracking of Public Works Projects and the electronic submission of the Prevailing Wage Survey as online forms through our website, and allow these to also be tracked in the Case Tracking System. This will not require any new training or costs associated with training staff, no new license fees, and no new maintenance costs.

The Office of the Labor Commissioner has limited funds and upgrading i-Sight to include new online templates and forms for the submission and tracking of Public Works Projects and the electronic submission of the Prevailing Wage Survey is the only option available based on funding and the one time cost associated with these upgrades.

The vendor, Customer Expressions, is the <u>sole owner of the iSight software code</u>. The iSight system is hosted by Customer Express using a Software as a Service (SanS) model. It is not feasible to contract with another vendor to add the needed functionality (Prevailing Wage & Capital Projects) to the current system. Also, it is not economical or efficient to implement a separate system (from another vendor) to support the new requirements.

The agency believes one fully integrated system will be more appropriate than separate systems which may result in information silos and possible duplicate data entry.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

In 2014, the i-Sight Case Management System was specifically identified as the only available Case Tracking System that fit within the budget parameters of the budget instructions for the Office of the Labor Commissioner and the limited General Funds that were available to implement a new Electronic Case Tracking System. In closing the Office of the Labor Commissioner Budget in 2015, the Legislature specifically identified and authorized the purchase of i-Sight as the only option in approving the Budget.

The i-Sight Electronic Case Tracking System was fully implemented by the Office of the Labor Commissioner on April 1,-2016, and has proven to be a very effective and successful system including, a system that generates numerous monthly reports that the Office of the Labor Commissioner uses in

tracking Performance Measures. These reports will also be utilized to track Public Works Projects and the Prevailing Wage Survey Process.

In building the Budget for 2017-2019, the Office of the Labor Commissioner determined that the most cost effective way of implementing an electronic management system for Public Works Projects and the Prevailing Wage Survey would be to utilize the existing i-Sight Platform and upgrade the system to including electronic case tracking for Public Works Projects and the electronic submission of the Prevailing Wage Survey. These upgrades would be a one-time cost that would not require any new maintenance or license fees, or the purchase of a new software system that does not interact with the current Case Tracking System.

The Office of the Labor Commissioner plans on using i-Sight for at least the next 4-6 years if not

Solicitation Waiver

4

3

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#### longer.

 Were alternative services or commodities evaluated? Check One.
 Yes;
 No:
 X

 a.
 If ves, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.
 No:
 X

5 b. If not, why were alternatives not evaluated?

Because of the cost and the successful implementation of the i-Sight Case Tracking System, it was determined that upgrades and new templates and online forms relating to Public Works and the Prevailing Wage Survey could be added without incurring additional licensing or maintenance costs. The upgrades and new templates relating to Public Works and the Prevailing Wage Survey were submitted as a Technology Information Request (TIR) even though the cost was under \$50,000. The TIR was approved on July 19, 2016.

	One. No	te: If your p ), a copy or c	revious purch	ice or commodity in the past? Check use(s) was made via solicitation revious waivers <u>MUST</u> accompany	Yes:	x	No:
	with	s, starting wi this vendor, mation:	th the most reco or any other ve	ent contract and working backward, for ndor for this service or commodity, plea	the enti use prov	re re ide ti	lationship he following
6	Term Start and End Dates		Value	Short Description			rocurement 2#, Waiver #)
	9/2015	Present	\$33,600	Case Tracking Software and Licenses	RXQ 00		
			\$				
			\$				
			\$				
	M. alado		-5	n galifailinin min a sciaradhaanilana			

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

7 The Office of the Labor Commissioner will not be able to implement Assembly Bill 509 which specifically provided a one-time appropriation to the Office of the Labor Commissioner to implement an electronic system for Public Works and the Prevailing Wage Survey in 2017-2018.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

8 Because the Office of the Labor Commissioner is a General Fund Agency, other Electronic Case Tracking Options such as Canopy and CLEAR were reviewed in 2014. The costs of these programs were over \$100,000 and up to \$300,000. Developing an in-house system is also not cost effective

Solicitation Waiver

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based on the fact that the Office of the Labor Commissioner does not have any Information Technology Positions.

Based on the case tracking that is needed by the Office of the Lubor Commissioner and the ability of i-Sight to provide an online portal for the filing of various forms, documents, claims, etc., it was determined to be the only option available to successfully implement an electronic system for Public Works and Prevailing Wage at a cost of less than \$48,920.00.

a. If yes, please provide details regarding future obligations or needs.	purchases? <u>Before selecting</u> included on Page 2, Section	he State to this vendor for future vour answer, please review information of the instructions.	Yes:	No:	x
	g a. If yes, prease provide det.	ails regarding future obligations or needs.	an a		

Solicitation Waiver

Revised Assembler 2016

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request

Grand Ray 161 Print Name of Agency Representative Initiating Request

Olen Millionar

Signature of Agency Head Authorizing Request

Shannon M. Chambers

Print Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

\* approved TIR 07/19/16-attached\*

**Representative Providing Review** 

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed: Administrator, Purch sing Division or Designce

11-21-2017 Date

Solicitation Walver

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11/15/2017 Date

11/15/1017

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19574

					Legal Entity Name:	Strong Source, LLC
	Agency Name:	DETR - REHABILI	ΤΑΤΙΟ	N DIVISION	Contractor Nam	e: Strong Source, LLC
	Agency Code:	901			Address:	dba G3 Electrical Technologies
	Appropriation Unit:	3253-10				1951 Stella Lake St., #18-19
	Is budget authority available?:	Yes			City/State/Zip	Las Vegas, NV 89136
	If "No" please expla	ain: Not Applicable			Contact/Phone:	Thomas Moore 702-788-6548
					Vendor No.:	T27042025A
					NV Business ID	: NV20101427416
	To what State Fisca	al Year(s) will the co	ntract l	be charged?	2018-2020	
	What is the source the contractor will b				ctor? Indicate the	percentage of each funding source if
	General Fu	nds 0.00 %		Fees	0.00 %	
	Federal Fur	nds 0.00 %		Bonds	0.00 %	
	Highway Fu	inds 0.00 %	Х	Other funding	100.00 % Bu	siness Enterprise Set-Aside
	Agency Reference	#: 3202-20-BE	N			
2.	Contract start date:					
	a. Effective upon B Examiner's appr		or b.	other effective o	date 01/22/2	)18
	Anticipated BC	DE meeting date	02/2	2018		
	Retroactive?	No				
	If "Yes", please exp	lain				
	Not Applicable					
3.	Termination Date:	01/30/2020				
	Contract term:	2 years and	8 days	6		
4.	Type of contract:	Contract				
	Contract description	n: G3 Electrica	d			
5.	Purpose of contract					
1	r					

This is a new contract that continues ongoing regular and emergency electrical system repairs, installations and maintenance for the various Business Enterprise of Nevada located in southern Nevada and the Hoover Dam.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00** 

Other basis for payment: Standard Rate: \$65/hr per man, M-F 7:00am-4:00pm; Overtime Rate: \$80/hr per man, M-F 4:01pm-6:59am, Saturday. Sunday & Holidays; Hoover Dam Parking Costs reimbursed upon receipt and approval of ORIGINAL parking receipt;Parts and Materials shall be listed on the estimate and invoice at a cost not to exceed 20% above the Vendor's cost. The State reserves the right to request copies of the Vendor's parts and material invoices. The total contract not to exceed \$20,000.

### II. JUSTIFICATION

7. What conditions require that this work be done?

The BEN program has continuing needs for electrical service at various program sites. These services are essential to the health and safety of staff and the public and many of the repairs are required by health codes and regulations of the city, county and state.

8	B. Explain why State employees in your agency or other State agencies are not able to do this work:	
	Agency personnel are not trained nor have the equipment to perform the job functions.	

9. Were quotes or proposals solicited?	Yes
Was the solicitation (RFP) done by the Purchasing Division?	No

Depifie Electric		
Pacific Electric Mohave Electric		
Spears Electric		
Able Electric		
b. Soliciation Waiver: Not Appl	icable	
c. Why was this contractor chose	sen in preference to oth	er?
Sole qualified vendor		
d. Last bid date: 11/17/2	017 Anticipated	d re-bid date: 11/01/2021
10. Does the contract contain any I	T components?	No
OTHER INFORMATION	·	
11. Is there an Indirect Cost Rate o	r Percentage Paid to th	e Contractor?
	•	Rate or Percentage Paid to the Contractor
		Rate of Percentage Paid to the Contractor
Not Applicable	anlauca of the State of I	Noved a swill the contracted convices he newformed by a sympatt
employee of the State of Nevac	nployee of the State of I la?	Nevada or will the contracted services be performed by a current
No		
b. Was the contractor formerly	employed by the State of amployed by the State	of Nevada within the last 24 months or will the contracted services of Nevada within the last 24 months?
No	y employed by the State	o nevada within the last 24 months?
		cal subdivisions or by any other government?
No If "Yes", please ex	plain	
Not Applicable		
3. Has the contractor ever been e	ngaged under contract	by any State agency?
	•••	
No If "Yes", specify w	•••	by any State agency? cy and indicate if the quality of service provided to the identified
No If "Yes", specify w	hen and for which agen	
No If "Yes", specify w agency has been Not Applicable	hen and for which agen verified as satisfactory:	cy and indicate if the quality of service provided to the identified
No         If "Yes", specify w agency has been           Not Applicable           4. Is the contractor currently involved	hen and for which agen verified as satisfactory: ved in litigation with the	cy and indicate if the quality of service provided to the identified State of Nevada?
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No       If "Yes", specify wagency has been         Not Applicable         14. Is the contractor currently involving No         No         If "Yes", please prime         Not Applicable         15. The contractor is registered with LLC         16. a. Is the Contractor Name the signal         Yes         17. a. Does the contractor have a contractor have a contractor have signal         18. a. Is the legal entity active and in Yes         19. Agency Field Contract Monitor: Janette Parish, AAIV Ph: 775         20. Contract Status: Contract Approvals: Approval Level	hen and for which agen verified as satisfactory: ved in litigation with the ovide details of the litigation in the Nevada Secretary ame as the legal Entity urrent Nevada State Bu n good standing with th 5687-6870 User	cy and indicate if the quality of service provided to the identified State of Nevada? ation and facts supporting approval of the contract: of State's Office as a: Name? Isiness License (SBL)? e Nevada Secretary of State's Office? Signature Date
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No       If "Yes", specify wagency has been         Not Applicable         14. Is the contractor currently involving No         No       If "Yes", please prime         Not Applicable         15. The contractor is registered with LLC         16. a. Is the Contractor Name the signal         Yes         17. a. Does the contractor have a contract status         18. a. Is the legal entity active and in Yes         19. Agency Field Contract Monitor: Janette Parish, AAIV Ph: 775         20. Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	hen and for which agen verified as satisfactory: ved in litigation with the ovide details of the litigation in the Nevada Secretary ame as the legal Entity urrent Nevada State Bu n good standing with th 5687-6870 User bmartin7 kdesoci1 jmcentee	cy and indicate if the quality of service provided to the identified State of Nevada? ation and facts supporting approval of the contract: of State's Office as a: Name? Isiness License (SBL)? e Nevada Secretary of State's Office? Signature Date 01/12/2018 15:33:57 PM 01/16/2018 09:02:47 AM
No       If "Yes", specify wagency has been         Not Applicable         14. Is the contractor currently involving No         No       If "Yes", please prime         Not Applicable         15. The contractor is registered with LLC         16. a. Is the Contractor Name the signal         Yes         17. a. Does the contractor have a contractor have a contractor have signal         18. a. Is the legal entity active and in Yes         19. Agency Field Contract Monitor: Janette Parish, AAIV Ph: 775         20. Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	hen and for which agen verified as satisfactory: ved in litigation with the <u>ovide details of the litiga</u> in the Nevada Secretary ame as the legal Entity urrent Nevada State Bu n good standing with th 5687-6870 User bmartin7	Signature Date 01/12/2018 15:33:57 PM
No       If "Yes", specify wagency has been         Not Applicable         14. Is the contractor currently involving No         No         If "Yes", please prime         Not Applicable         15. The contractor is registered with LLC         16. a. Is the Contractor Name the signal         Yes         17. a. Does the contractor have a contractor have a contractor have signal         Yes         18. a. Is the legal entity active and in Yes         19. Agency Field Contract Monitor: Janette Parish, AAIV Ph: 775         20. Contract Status:         Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval	hen and for which agen verified as satisfactory: ved in litigation with the ovide details of the litigation in the Nevada Secretary ame as the legal Entity urrent Nevada State Bu n good standing with th 5687-6870 User bmartin7 kdesoci1 jmcentee	cy and indicate if the quality of service provided to the identified State of Nevada? ation and facts supporting approval of the contract: of State's Office as a: Name? Isiness License (SBL)? e Nevada Secretary of State's Office? Signature Date 01/12/2018 15:33:57 PM 01/16/2018 09:02:47 AM 01/17/2018 09:00:06 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19522

				Legal Entity Name:	Bertrand & Associates, LLC
		CLICENSING BOARD	S &	Contractor Name:	Bertrand & Associates, LLC
	Agency Code: BDC			Address:	777 E. Williams Street, Suite
	Appropriation Unit: B00	5 - All Categories			
	Is budget authority available?:	Yes		City/State/Zip	Carson City, NV 89701
	If "No" please explain: N	lot Applicable		Contact/Phone:	Michael Bertrand 775-882-8892
				Vendor No.:	
				NV Business ID:	NV20091473245
	To what State Fiscal Yea	ar(s) will the contract be	e charged?	2018-2021	
	What is the source of fur the contractor will be paid			tor? Indicate the per	centage of each funding source if
	General Funds	0.00 %	Fees	0.00 %	
	Federal Funds	0.00 %	Bonds	0.00 %	
	Highway Funds	0.00 % X	Other funding	100.00 % Agenc	y Funds
2.	Contract start date:				
	a. Effective upon Board Examiner's approval?		other effective d	ate 12/19/2017	
	Anticipated BOE me	eeting date 01/20	018		
	Retroactive?	No			
	If "Yes", please explain				
	Not Applicable				
3.	Termination Date:	12/31/2020			
	Contract term:	3 years and 13 days	5		
4.	Type of contract:	Contract			
	Contract description:	Auditor			
5.	Purpose of contract:				
	This is a new contract t	to provide audit servi	ces to the Boar	rd annually.	
6.	NEW CONTRACT				
	The maximum amount of	f the contract for the te	rm of the contrac	ct is: \$18,300.00	
	Payment for services will	l be made at the rate of	f \$6,100.00 per `	Year	
JI	JSTIFICATION				
7,	What conditions require t	that this work be done?	?		
	Pursuant to NRS 218G.4	00 (b) if the revenue of	f the board from	all sources is \$75,0	00 or more for any fiscal year the Board
28	must engage the service	s of a CPA to audit all t	fiscal records for	r that fiscal year.	
8.	Explain why State emplo	yees in your agency or	other State age	encies are not able to	o do this work:
	Pursuant to NRS 21G.40	0 (b) the Board must e	engage with a CF	PA to audit all fiscal i	records for each fiscal year.
9.	Were quotes or proposal	s solicited?		No	
	Was the solicitation (RFF Division?	) done by the Purchas	ing	No	
	a. List the names of vend	ors that were solicited	to submit propo	sals (include at leas	t three):
1	Not Applicable				
	b. Soliciation Waiver: Pro	ofessional Service (A	s defined in NA	C 333.150)	
	c. Why was this contracto	or chosen in preference	e to other?		

H.

d. Last bid date:	Anticipate	ed re-bid date:			
0. Does the contract contain a	any IT components?	No			
OTHER INFORMATION					
1. Is there an Indirect Cost Ra	ate or Percentage Paid to t	the Contractor?			
	•	t Rate or Percentage Paid to the Contractor			
Not Applicable					
2. a. Is the contractor a current employee of the State of N	nt employee of the State of evada?	f Nevada or will the contracted services be performed by a current			
Νο					
performed by someone for	erly employed by the State merly employed by the Sta	e of Nevada within the last 24 months or will the contracted services be te of Nevada within the last 24 months?			
No					
	• •	tical subdivisions or by any other government?			
No If "Yes", pleas Not Applicable	e explain				
3. Has the contractor ever be	•••				
No If "Yes", spec agency has b	een verified as satisfactory	ency and indicate if the quality of service provided to the identified			
Not Applicable					
4. Is the contractor currently in	nvolved in litigation with the	e State of Nevada?			
	Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:				
Not Applicable					
5. The contractor is registered	I with the Nevada Secretar	y of State's Office as a:			
LLC					
6. a. Is the Contractor Name t	he same as the legal Entity	y Name?			
Yes		-			
7. a. Does the contractor have	e a current Nevada State B	Business License (SBL)?			
Yes					
8. a. Is the legal entity active a Yes	and in good standing with t	he Nevada Secretary of State's Office?			
9. Agency Field Contract Mon	uitor:				
0. Contract Status:					
0. Contract Status: Contract Approvals:	liser	Signature Date			
0. Contract Status: Contract Approvals: Approval Level	User val istrand1	Signature Date 12/04/2017 13:39:48 PM			
0. Contract Status: Contract Approvals: Approval Level Budget Account Approv	val jstrand1	Signature Date 12/04/2017 13:39:48 PM 12/04/2017 13:40:07 PM			
0. Contract Status: Contract Approvals: Approval Level		12/04/2017 13:39:48 PM			
0. Contract Status: Contract Approvals: Approval Level Budget Account Approv Division Approval	val jstrand1 jstrand1 jstrand1	12/04/2017 13:39:48 PM 12/04/2017 13:40:07 PM			
0. Contract Status: Contract Approvals: Approval Level Budget Account Approv Division Approval Department Approval	val jstrand1 jstrand1 jstrand1 roval jstrand1	12/04/2017 13:39:48 PM 12/04/2017 13:40:07 PM 12/04/2017 13:40:10 PM			

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19555

	Contract Number:	19000					
						Legal Entity Name:	Hal Taylor, Attorney at Law
	Agency Name:	BDC LICE COMMISS		BOARDS &	<u>3</u>	Contractor Name:	Hal Taylor, Attorney at Law
	Agency Code:	BDC				Address:	223 Marsh Avenue
	Appropriation Unit:	B023 - All	Catego	ries			
	Is budget authority available?:		Yes			City/State/Zip	Reno, NV 89509
	If "No" please expla	ain: Not App	plicable			Contact/Phone: Vendor No.:	Hal Taylor 775-825-2223
						NV Business ID:	NV20101180598
	To what State Fisca	al Year(s) w	ill the co	ontract be c	harged?	2018	
	What is the source the contractor will b	of funds that the paid by m	at will be nultiple fi	used to pa unding sour	y the contrac	tor? Indicate the per	centage of each funding source if
	General Fur	nds 0.0	00 %	X Fe	es	100.00 % Licens	sing Fees
	Federal Fur	nds 0.0	00 %	Bo	onds	0.00 %	
	Highway Fu	inds 0.0	00 %	Ot	ther funding	0.00 %	
2.	Contract start date:						
	a. Effective upon B Examiner's appr	Board of roval?	No	or b. oth	er effective d	ate 12/19/2017	
	Anticipated BC	DE meeting	date	12/2017	,		
	Retroactive?		Yes				
	If "Yes", please exp	lain					
	The Board intende	ed to extend	d its init	tial contrac	t with Mr. Ta	avlor, however, Bo	ard staff did not put this contract on as
	attached Request	eeting on N	lovemb	o its expira er 14, 2017	ation on Jun	e 30, 2017. The Bo	ard Executive Director resigned her ive contract with Mr. Taylor. See
3.	position. At its me	eeting on N for Retroad	lovemb	o its expira er 14, 2017	ation on Jun	e 30, 2017. The Bo	ard Executive Director resigned her
3.	position. At its me attached Request	eeting on N for Retroad	tovembe ctive Sta 1/2017	o its expira er 14, 2017	ation on Jun	e 30, 2017. The Bo	ard Executive Director resigned her
	position. At its me attached Request Termination Date:	eeting on N for Retroad 12/3 12 d	tovembe ctive Sta 1/2017	o its expira er 14, 2017	ation on Jun	e 30, 2017. The Bo	ard Executive Director resigned her
	position. At its me attached Request Termination Date: Contract term:	eeting on N for Retroad 12/3 12 d Con	lovembo ctive Sta 1/2017 lays stract	o its expira er 14, 2017	ation on Jun	e 30, 2017. The Bo	ard Executive Director resigned her
4.	position. At its me attached Request Termination Date: Contract term: Type of contract: Contract description	eeting on N for Retroad 12/3 12 d Con n: Hal	lovembo ctive Sta 1/2017 lays stract	o its expira er 14, 2017 atus.	ation on Jun	e 30, 2017. The Bo	ard Executive Director resigned her
4.	position. At its me attached Request Termination Date: Contract term: Type of contract: Contract description Purpose of contract	eeting on N for Retroad 12/3 12 d Con n: Hal :: :: ract to prov	Vovembo ctive Sta 31/2017 lays otract Taylor L vide leg	o its expira er 14, 2017 atus. -egal Svs	ation on Jun ′ the Board a	e 30, 2017. The Bo pproved a retroact	ard Executive Director resigned her
4. 5.	position. At its me attached Request Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont	eeting on N for Retroad 12/3 12 d Con n: Hal :: :: ract to prov	Vovembo ctive Sta 31/2017 lays otract Taylor L vide leg	o its expira er 14, 2017 atus. -egal Svs	ation on Jun ′ the Board a	e 30, 2017. The Bo pproved a retroact	ard Executive Director resigned her ive contract with Mr. Taylor. See
4. 5.	position. At its me attached Request Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont practice of physica	eeting on N for Retroad 12/3 12 d Con con Hal at herapy.	lovembo ctive Sta 31/2017 lays otract Taylor L vide leg	o its expira er 14, 2017 atus. -egal Svs al services	ation on Jun ' the Board a	e 30, 2017. The Bo pproved a retroact	ard Executive Director resigned her ive contract with Mr. Taylor. See
4. 5.	position. At its me attached Request Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont practice of physica NEW CONTRACT	eeting on N for Retroad 12/3 12 d Con n: Hal ract to prov al therapy.	lovembo ctive Sta 1/2017 lays otract Taylor L vide leg	o its expira er 14, 2017 atus. .egal Svs al services or the term	ation on Jun ' the Board a s to the Boar	e 30, 2017. The Bo pproved a retroact rd for disciplinary o ct is: \$22,500.00	ard Executive Director resigned her ive contract with Mr. Taylor. See
4. 5.	position. At its me attached Request Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont practice of physica NEW CONTRACT The maximum amou Payment for service	eeting on N for Retroad 12/3 12 d Con n: Hal ract to prov al therapy.	ontract for adde at the	o its expira er 14, 2017 atus. .egal Svs al services or the term he rate of \$2	of the contra- 200.00 per Ho	e 30, 2017. The Bo pproved a retroact rd for disciplinary c ct is: <b>\$22,500.00</b> pur	ard Executive Director resigned her ive contract with Mr. Taylor. See
4. 5. 6.	position. At its me attached Request Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont practice of physica NEW CONTRACT The maximum amou Payment for service	eeting on N for Retroad 12/3 12 d Con n: Hal ract to prov al therapy.	ontract for adde at the	o its expira er 14, 2017 atus. .egal Svs al services or the term he rate of \$2	of the contra- 200.00 per Ho	e 30, 2017. The Bo pproved a retroact rd for disciplinary c ct is: <b>\$22,500.00</b> pur	ard Executive Director resigned her ive contract with Mr. Taylor. See
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4. 5. 6.	position. At its ma attached Request Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont practice of physica NEW CONTRACT The maximum amou Payment for service Other basis for payr USTIFICATION What conditions req	eeting on N for Retroad 12/3 12 d Con Table Con Hal ract to prov al therapy. unt of the co es will be ma ment: Contra	is work b	o its expira er 14, 2017 atus. .egal Svs al services or the term he rate of \$2 all submit n be done?	of the contract 200.00 per Ho egular billings	e 30, 2017. The Bo approved a retroact of for disciplinary of ct is: <b>\$22,500.00</b> our s to the Board for wo	ard Executive Director resigned her ive contract with Mr. Taylor. See
4. 5. 6. <b>JI</b> 7.	position. At its me attached Request Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont practice of physics NEW CONTRACT The maximum amou Payment for service Other basis for payr USTIFICATION What conditions req The Board requires	eeting on N for Retroad 12/3 12 d Con n: Hal ract to prov al therapy. unt of the co es will be ma ment: Contra quire that thi legal couns	lovembo ctive Sta 1/2017 lays otract Taylor L vide leg ontract fr ade at th ractor sh is work <u>b</u> sel to ser	o its expira er 14, 2017 atus. .egal Svs al services or the term he rate of \$2 all submit r be done? rve as confi	ation on Jun the Board a s to the Boar of the contra- 200.00 per Ho egular billings lict counsel.	e 30, 2017. The Bo approved a retroact rd for disciplinary of ct is: <b>\$22,500.00</b> our s to the Board for wo	eard Executive Director resigned her rive contract with Mr. Taylor. See
4. 5. 6. <b>JI</b> 7.	position. At its me attached Request Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont practice of physica NEW CONTRACT The maximum amou Payment for service Other basis for payr USTIFICATION What conditions req The Board requires Explain why State e	eeting on N for Retroad 12/3 12 d Con n: Hal ract to prov al therapy. unt of the co es will be ma ment: Contra quire that thi legal couns employees in	is work to sering your approximation of the series of the	o its expira er 14, 2017 atus. .egal Svs al services or the term he rate of \$2 all submit r be done? rve as confi gency or ot	ation on Jun the Board a s to the Boar of the contra- 200.00 per Ho egular billings lict counsel. her State age	e 30, 2017. The Bo approved a retroact of for disciplinary of ct is: <b>\$22,500.00</b> our is to the Board for wo Board authority to hi encies are not able to	eard Executive Director resigned her rive contract with Mr. Taylor. See
4. 5. 6. <b>JI</b> 7. 8.	position. At its me attached Request Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont practice of physica NEW CONTRACT The maximum amou Payment for service Other basis for payr USTIFICATION What conditions req The Board requires Explain why State e The Board does not	eeting on N for Retroad 12/3 12 d Con the Hal con ract to prov al therapy. unt of the co es will be ma ment: Contra unt of the co es will be ma ment: Contra unt of the co es will be ma ment: Contra unt of the co es will be ma ment: Contra therapy.	lovembo ctive Sta 1/2017 lays otract Taylor L vide leg ontract fo ade at th actor sh is work b sel to sei n your a staff, the	o its expira er 14, 2017 atus. .egal Svs al services or the term he rate of \$2 all submit r be done? rve as confi gency or ot	ation on Jun the Board a s to the Boar of the contra- 200.00 per Ho egular billings lict counsel. her State age	e 30, 2017. The Bo approved a retroact of for disciplinary of ct is: <b>\$22,500.00</b> our is to the Board for wo Board authority to hi encies are not able to	eard Executive Director resigned her nive contract with Mr. Taylor. See

Н.

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not	Δ	aliae	
INOU	AD	Olice	inie

### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor has provided conflict counsel for the Board previously.d. Last bid date:Anticipated re-bid date:

10. Does the contract contain any IT components?

# **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

#### Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

User	Signature Date
lp310000	12/18/2017 14:44:45 PM
lp310000	12/18/2017 14:44:50 PM
lp310000	12/18/2017 14:44:54 PM
lp310000	12/18/2017 14:44:59 PM
lfree1	12/19/2017 16:58:42 PM
	lp310000 lp310000 lp310000 lp310000

ADAM PAUL LAXALT Attorney General



NICHOLAS A. TRUTANICH Chief of Staff

> KETAN D. BHIRUD General Counsel

### STATE OF NEVADA

#### OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street Carson City, Nevada 89701

# MEMORANDUM

То:	Governor's Finance Office
From:	Sarah Bradley, Senior Deputy Attorney General, (775) 684-1213
Date:	December 11, 2017
Subject:	Board of Physical Therapy Contract with Hal Taylor, Esq., Retroactive July 1 through December 31, 2017

I serve as legal counsel to the Board of Physical Therapy. At its November 14, 2017 Board meeting, the Board approved a retroactive sixmonth contract with Hal Taylor, Esq. for the prosecution of disciplinary cases, as well as other duties, as assigned, from July 1, 2017 through December 31, 2017.

The Board intended to extend its initial contract with Mr. Taylor; however, Board staff did not put this contract on a Board meeting for discussion and possible action prior to its expiration on June 30, 2017. On August 28, 2017 the Board's Executive Director resigned her position, and I put the attached contract together so that it may be approved and entered into CETS.

The Board will re-visit its contract with Mr. Taylor for the prosecution of disciplinary cases at its January 12, 2018 meeting.

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19598

					Legal Entity Name:	CETL, DR. SANDRA
	Agency Name:	ATTORNE	Y GENERAL	'S OFFICE	Contractor Name:	CETL, DR. SANDRA
	• •	)30			Address:	10631 STREAMSIDE AVE
	Appropriation Unit: 1	030-04				
	Is budget authority available?:		Yes		City/State/Zip	LAS VEGAS, NV 89129
	If "No" please explair	n: Not App	olicable		Contact/Phone:	702-378-3931
					Vendor No.:	T32005856
					NV Business ID:	NV20181010173
	To what State Fiscal	· · ·		•	2018-2022	
	What is the source of the contractor will be	f funds that paid by m	at will be used nultiple fundin	l to pay the contrac g sources.	ctor? Indicate the per	rcentage of each funding source if
	X General Fund	ds <b>100.(</b>	00 %	Fees	0.00 %	
	Federal Fund		00 %	Bonds	0.00 %	
	Highway Fun	ds 0.0	00 %	Other funding	0.00 %	
2.	Contract start date:					
	a. Effective upon Bo Examiner's appro	val?		b. other effective o	date 01/11/2018	
	Anticipated BO	E meeting		1/2018		
	Retroactive?		No			
	If "Yes", please expla	ain				
	Not Applicable					
3.	Termination Date:	09/3	0/2021			
	Contract term:	3 уе	ears and 262	days		
4.	Type of contract:	Con	tract			
	Contract description:	Exp	ert Witness			
5.	Purpose of contract:					
	This is a new contra include reviewing n hearing and testime	nedical re	cords, witne	ss statements, tri	r for case #3:04-cv- al transcripts, atter	0130-MMD-VPC, Hansen v. Baker to nd pre hearing conference, evidentiary
6.	NEW CONTRACT					
	The maximum amou	nt of the c	ontract for the	e term of the contra	act is: \$10,000.00	
J	USTIFICATION					
7.	What conditions requ	uire that th	is work be do	ne?		
	THESE SERVICES \	WILL PRO	VIDE EXPER	RT WITNESS TES	TIMONY FOR ONG	DING LITIGATION.
8.	Explain why State en	nployees i	n your agenc	y or other State ag	encies are not able t	o do this work:
	STATE EMPLOYEES					
9.	Were quotes or prop	osals solic	cited?		No	
	Was the solicitation ( Division?			hasing	No	
	a. List the names of	vendors th	at were solici	ted to submit prop	osals (include at leas	st three):
	Not Applicable					
	b. Soliciation Waiver:	: Professi	onal Service	(As defined in N	AC 333.150)	
	c. Why was this cont	ractor cho	sen in prefere	ence to other?		

II.

10. Does the contract contain any IT components? No

# **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

# Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

	No	If "Yes", please explain
	Not Applica	ble
13.	Has the co	ntractor ever been engaged under contract by any State agency?
	No	If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified
		agency has been verified as satisfactory:
	Not Applica	ble

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

INOT ADDIICADIE		Not Applicable
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- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor: HEATHER PROCTOR, SR DEP ATTORNEY GEN Ph: 775-684-1271

## 20. Contract Status:

User	Signature Date
cschonl1	01/10/2018 11:57:25 AM
cschonl1	01/10/2018 11:57:27 AM
cschonl1	01/10/2018 11:57:29 AM
cschonl1	01/10/2018 11:57:32 AM
myoun3	01/11/2018 07:23:16 AM
	cschonl1 cschonl1 cschonl1 cschonl1

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19596

					Legal Entity Name:	D4 Advanced Media
	Agency Name:	SECRETA	RY OF STAT	E'S OFFICE	Contractor Name:	D4 Advanced Media
	Agency Code:	040			Address:	140 W Huffaker Lane Suite 506
	Appropriation Unit:	1050-23				
	Is budget authority available?:		Yes		City/State/Zip	Reno, NV 8511
	If "No" please explai	in: Not App	olicable		Contact/Phone:	John Dunlap 775-636-9986
					Vendor No.:	T29036600
					NV Business ID:	NV20131368761
	To what State Fisca	l Year(s) w	ill the contrac	t be charged?	2018-2019	
	What is the source of the contractor will be	of funds tha e paid by m	at will be used nultiple funding	to pay the contrac g sources.	ctor? Indicate the per	rcentage of each funding source if
	X General Fun	nds 100.0	00 %	Fees	0.00 %	
	Federal Fund	ds 0.0	00 %	Bonds	0.00 %	
	Highway Fur	nds 0.0	00 %	Other funding	0.00 %	
2.	Contract start date:					
	a. Effective upon Be Examiner's appro	oard of oval?	<b>No</b> or	b. other effective of	late 01/29/2018	
	Anticipated BO	E meeting	date 01	/2018		
	Retroactive?		No			
	If "Yes", please expl	lain				
	Not Applicable					
3.	Termination Date:	06/3	0/2019			
	Contract term:	1 ye	ar and 151 d	ays		
4.	Type of contract:	Con	tract			
	Contract description	: Web	Site Service	es		
5.	Purpose of contract:	:				
•	· · · · · · · · · · · · · · · · · · ·		rove search	engine optimizati	ion of home pages	and immediate landing pages
	compatible with nw					
6.	NEW CONTRACT					
	The maximum amou	unt of the co	ontract for the	e term of the contra	nct is: \$17,930.00	
	Other basis for payn	nent: See A	Attachment A	A for payment sche	edule	
J	USTIFICATION					
7.	What conditions req	uire that thi	is work be do	ne?		
	The Secretary of Sta that is compatible wi documents, and inst	ith nvsos.ge	ov and nvsilve	prove search enginerflume.gov., with t	ne optimization of ho he goal of directing	ome pages and immediate landing pages customers away from using paper
8.	Explain why State e	mployees i	n your agency	y or other State ag	encies are not able t	o do this work:
	State employees lac	ck the time,	resources ar	nd expertise to com	plete the job.	
9.	Were quotes or prop	oosals solic	ted?		Yes	
	Was the solicitation Division?			hasing	No	
	a. List the names of	vendors th	at were solici	ted to submit prope	osals (include at leas	st three):
	The Glenn Group D4 Advanced Media Abbi Agency	à				

II.

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The vendor was selected based on the quality of the work most closely aligning to the other submitted bids.

Three evaluators assessed: Visual Appeal, Calls to Action, and Cost.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
----	--------------------------	--

#### Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

## Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

## 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	01/05/2018 07:21:09 AM
Division Approval	pdover	01/05/2018 07:21:12 AM
Department Approval	pdover	01/05/2018 07:21:15 AM
Contract Manager Approval	shudder	01/08/2018 07:38:15 AM
Budget Analyst Approval	aurruty	01/11/2018 11:15:34 AM
<b>e</b> 11		

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19620

					Legal Entity Name:	HIGH DESERT MICROIMAGING INC
	Agency Name:	SECRETAR	RY OF STATE	S OFFICE	Contractor Name:	HIGH DESERT MICROIMAGING INC
	Agency Code:	040			Address:	PO BOX 4697
	Appropriation Unit:	1050-26				
	Is budget authority available?:		Yes		City/State/Zip	SPARKS, NV 89432
	If "No" please expla	in: Not Appl	licable		Contact/Phone:	Meg Miller 775-359-6980
					Vendor No.:	PUR0000032A
					NV Business ID:	NV19951110096
	To what State Fisca	al Year(s) wil	ll the contract	be charged?	2018-2019	
	What is the source the contractor will b	of funds that e paid by mu	t will be used t ultiple funding	to pay the contrac sources.	ctor? Indicate the per	rcentage of each funding source if
	X General Fur	nds <b>100.0</b>	0 %	Fees	0.00 %	
	Federal Fur	nds 0.00	0 %	Bonds	0.00 %	
	Highway Fu	inds 0.00	0 %	Other funding	0.00 %	
2.	Contract start date:					
	a. Effective upon B Examiner's appr Anticipated BC	oval?		o. other effective of 2018	date 01/22/2018	
	Retroactive?	g -	No			
	If "Yes", please exp	lain	NO			
	Not Applicable					
	Termination Date:	06/30	)/2019			
0.	Contract term:		ar and 158 da	vs		
		•				
4.	Type of contract:	Cont				
	Contract description	n: Scan	ner Maintena	ance		
5.	Purpose of contract					
	This is a new cont with the eSOS Cor			ance for 18 mont	hs for scanners ow	vned by the Secretary of State for use

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,138.00** 

Other basis for payment: FY18 quarterly payments up to a maximum of \$9,713; FY19 quarterly payments up to a maximum of \$19,425

## **II. JUSTIFICATION**

7. What conditions require that this work be done?

The eSOS Corporate Filing System requires the use of scanners to receive incoming corporate filing documents, work requests and payment instruments and uses the Pro Scan machines to convert the paper documents within the agency disaster recovery plan. The scanners will periodically require maintenance and service.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees within the Secretary of State or other State agencies are not specifically trained on the interface with Canon scanners and the eSOS Corporate Filing System and do not possess the technical knowledge to perform the required maintenance.

9	. Were quotes or proposals solicited?	Yes
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

High Sierra Business Systems Ray A Morgan Company High Desert Microimaging

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor guarantees service within 24 hours, has thorough knowledge of the business process of the Secretary of State's eSOS system and offered the best price.

No

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

#### Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	01/11/2018 12:35:31 PM
Division Approval	pdover	01/11/2018 12:35:44 PM
Department Approval	pdover	01/11/2018 12:35:51 PM
Contract Manager Approval	shudder	01/11/2018 12:36:17 PM
Budget Analyst Approval	aurruty	01/11/2018 15:22:10 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

D	ESCR	IPTION OF C	ONTRACT				
1.	Contra	act Number:	18992		Amendment Number:	1	
					Legal Entity Name:	NV Department of Transpo	rtation
	Agend	cy Name:	SECRETARY OF S	TATE'S OFFICE	Contractor Name:	NV Department of Transp	ortation
	Agend	cy Code:	040		Address:	1263 South Stewart St	
	Appro	priation Unit:	1050-83				
	ls bud availa	lget authority ble?:	Yes		City/State/Zip	Carson City , NV 89701	
	lf "No'	" please explai	in: Not Applicable		Contact/Phone: Vendor No.:	Richard Brooks 775-888-78	386
					NV Business ID:	State Agency	
	To wh	at State Fisca	I Year(s) will the con	tract be charged?	2018-2022		
	What	is the source of	· · /	used to pay the contra	ctor? Indicate the pe	ercentage of each funding sou	ırce if
	Х	General Fun	ds 100.00 %	Fees	0.00 %		
		Federal Fun	ds 0.00 %	Bonds	0.00 %		
		Highway Fur	nds 0.00 %	Other funding	0.00 %		
2	Contra	act start date:					
	a. Eff	fective upon Be aminer's appro	oard of <b>No</b>	or b. other effective	date 07/19/2017	7	
			E meeting date	01/2018			
	Retroa	active?	No				
	If "Yes	s", please expl	ain				
	Not A	pplicable					
3.	Previo Termi	ously Approved nation Date:	d 06/30/2022				
	Contra	act term:	4 years and 3	347 days			
4.		of contract:	Interlocal Ag	reement			
	•••	act description	-				
F							
ວ.		se of contract:		rlagal agentraat which	h provideo 606 oco	ana ta a atatawida radia a	atom and
	which	n is primarily of authority fro	designed to provid	e portable coverage	on the State road s	cess to a statewide radio sy system. This amendment w ment and services over the	vill increase
6.	CONT	RACT AMENI	DMENT				
				Trans	\$ Info Acc	cum \$ Action Accum	\$ Agenda
	1.	The max amo contract:	ount of the original	\$7,500.0		00.00 \$7,500.00	· · ·
	2.	Amount of cu (#1):	irrent amendment	\$30,000.0	0 \$37,50	00.00 \$37,500.00	) Yes - Info
	3.	New maximu amount:	m contract	\$37,500.0	0		
п							

7. What conditions require that this work be done?

This contract allows SOS a statewide Radio System which is primarily designed to provide portable coverage statewide on the State road system. The Statewide Radio System is shared with multiple state entities participating in full legal accordance with the Federal Communications Commission (FCC) regulations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

SOS employees do not have the expertise to provide these services.

П.

	Was the solicitation (RFP) done by the Purchasing No
	Division?
	a. List the names of vendors that were solicited to submit proposals (include at least three):
	Not Applicable
	b. Soliciation Waiver: Not Applicable
	c. Why was this contractor chosen in preference to other?
	d. Last bid date: Anticipated re-bid date:
0.	Does the contract contain any IT components? No
C	OTHER INFORMATION
1.	Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
	No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
	Not Applicable
2.	a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
	Yes
	See the attached Authorization to Contract form for details.
	b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services performed by someone formerly employed by the State of Nevada within the last 24 months?
	<ul> <li>b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services performed by someone formerly employed by the State of Nevada within the last 24 months?</li> <li>Yes</li> </ul>
	performed by someone formerly employed by the State of Nevada within the last 24 months?
	performed by someone formerly employed by the State of Nevada within the last 24 months? Yes
	<ul> <li>performed by someone formerly employed by the State of Nevada within the last 24 months?</li> <li>Yes</li> <li>See the attached Authorization to Contract form for details.</li> </ul>
	<ul> <li>performed by someone formerly employed by the State of Nevada within the last 24 months?</li> <li>Yes</li> <li>See the attached Authorization to Contract form for details.</li> <li>c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?</li> </ul>
3.	performed by someone formerly employed by the State of Nevada within the last 24 months?         Yes         See the attached Authorization to Contract form for details.         c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?         Yes         If "Yes", please explain         The Contractor is a state agency
3.	performed by someone formerly employed by the State of Nevada within the last 24 months?         Yes         See the attached Authorization to Contract form for details.         c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?         Yes       If "Yes", please explain         The Contractor is a state agency         Has the contractor ever been engaged under contract by any State agency?         Yes       If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified
3.	performed by someone formerly employed by the State of Nevada within the last 24 months?         Yes         See the attached Authorization to Contract form for details.         c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?         Yes         If "Yes", please explain         The Contractor is a state agency         Has the contractor ever been engaged under contract by any State agency?
	performed by someone formerly employed by the State of Nevada within the last 24 months?         Yes         See the attached Authorization to Contract form for details.         c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?         Yes       If "Yes", please explain         The Contractor is a state agency         Has the contractor ever been engaged under contract by any State agency?         Yes       If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
	performed by someone formerly employed by the State of Nevada within the last 24 months?         Yes         See the attached Authorization to Contract form for details.         c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?         Yes       If "Yes", please explain         The Contractor is a state agency         Has the contractor ever been engaged under contract by any State agency?         Yes       If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:         NDOT and SOS have contracted for these services since 2016 Satisfactory
	performed by someone formerly employed by the State of Nevada within the last 24 months?         Yes         See the attached Authorization to Contract form for details.         c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?         Yes       If "Yes", please explain         The Contractor is a state agency         Has the contractor ever been engaged under contract by any State agency?         Yes       If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:         NDOT and SOS have contracted for these services since 2016 Satisfactory         Is the contractor currently involved in litigation with the State of Nevada?
4.	<ul> <li>performed by someone formerly employed by the State of Nevada within the last 24 months?</li> <li>Yes</li> <li>See the attached Authorization to Contract form for details.</li> <li>c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?</li> <li>Yes If "Yes", please explain</li> <li>The Contractor is a state agency</li> <li>Has the contractor ever been engaged under contract by any State agency?</li> <li>Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:</li> <li>NDOT and SOS have contracted for these services since 2016 Satisfactory</li> <li>Is the contractor currently involved in litigation with the State of Nevada?</li> <li>No If "Yes", please provide details of the litigation and facts supporting approval of the contract:</li> </ul>
4. 5.	<ul> <li>performed by someone formerly employed by the State of Nevada within the last 24 months?</li> <li>Yes</li> <li>See the attached Authorization to Contract form for details.</li> <li>c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?</li> <li>Yes If "Yes", please explain</li> <li>The Contractor is a state agency</li> <li>Has the contractor ever been engaged under contract by any State agency?</li> <li>Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:</li> <li>NDOT and SOS have contracted for these services since 2016 Satisfactory</li> <li>Is the contractor currently involved in litigation with the State of Nevada?</li> <li>No If "Yes", please provide details of the litigation and facts supporting approval of the contract:</li> <li>Not Applicable</li> <li>The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:</li> </ul>
14. 15. 16.	performed by someone formerly employed by the State of Nevada within the last 24 months? Yes See the attached Authorization to Contract form for details. c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? Yes If "Yes", please explain The Contractor is a state agency Has the contractor ever been engaged under contract by any State agency? Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: NDOT and SOS have contracted for these services since 2016 Satisfactory Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity Not Applicable
14. 15. 16. 17.	<ul> <li>performed by someone formerly employed by the State of Nevada within the last 24 months?</li> <li>Yes</li> <li>See the attached Authorization to Contract form for details.</li> <li>c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?</li> <li>Yes If "Yes", please explain</li> <li>The Contractor is a state agency</li> <li>Has the contractor ever been engaged under contract by any State agency?</li> <li>Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:</li> <li>NDOT and SOS have contracted for these services since 2016 Satisfactory</li> <li>Is the contractor currently involved in litigation with the State of Nevada?</li> <li>No If "Yes", please provide details of the litigation and facts supporting approval of the contract:</li> <li>Not Applicable</li> <li>The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity</li> </ul>

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	11/30/2017 15:54:56 PM
Division Approval	pdover	11/30/2017 15:54:59 PM
Department Approval	pdover	11/30/2017 15:55:03 PM
Contract Manager Approval	shudder	12/01/2017 07:30:22 AM
Budget Analyst Approval	aurruty	01/12/2018 09:52:20 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19621

							gal Entity ame:	ANDSON INC DBA
	Agency Name:	TREASU TRUST	JRER - CO	LLEGE	SAVINGS	Co	ontractor Name:	ANDSON INC DBA
	Agency Code:	051				Ac	ldress:	ANDSON FOUNDATION / STE 101
	Appropriation Unit:	1092-21						11920 SOUTHERN HIGHLANDS PKWY
	Is budget authority available?:		Yes			Cit	ty/State/Zip	LAS VEGAS, NV 89141-3273
	If "No" please expla	ain: Not A	Applicable			Сс	ontact/Phone:	702/785-0020
						Ve	endor No.:	PUR0005525
						N\	/ Business ID:	NV20091554752
	To what State Fisca	al Year(s)	will the co	ntract b	e charged?	20	18	
	What is the source the contractor will b	of funds t e paid by	that will be multiple fu	used to Inding s	pay the con sources.	ntractor	? Indicate the pe	rcentage of each funding source if
	General Fu	nds	0.00 %		Fees		0.00 %	
	Federal Fur	nds	0.00 %		Bonds		0.00 %	
	Highway Fu	inds	0.00 %	Х	Other fundi	ing '	100.00 % Trans	fer from Endowment Account
2.	Contract start date:							
	a. Effective upon E Examiner's appr		No	or b.	other effecti	ve date	01/18/2018	3
	Anticipated BC	DE meetii	ng date	02/2	018			
	Retroactive?		No					
	If "Yes", please exp	olain						
	Not Applicable							
3.	Termination Date:	06	6/30/2018					
	Contract term:	10	62 days					
4.	Type of contract:	C	ontract					
	Contract description	n: <b>S</b>	ponsorshi	р				
5.	Purpose of contract	t:						
	This is a new cont Nevada. This spo program impleme	nsorship	o includes	sponse	oring in-clas	ss curri	culum, data ma	Indation for two schools in rural Inagement and reporting, piggy bank
6.	NEW CONTRACT							
	The maximum amo	unt of the	e contract f	or the te	erm of the co	ontract is	s: <b>\$20,000.00</b>	
	Payment for service	es will be	made at th	e rate o	of \$10,000.00	0 per so	hool	
	Other basis for pay	ment: A t	otal of \$20	000.00	is due to the	e vendo	r upon contract a	approval
J	USTIFICATION							
7.	What conditions red	quire that	this work b	e done	?			
	The College Saving the importance of h	gs Divisio igher edu	n is respon acation for l	sible fo Nevada	r identifying on ns.	events i	in the community	/ which help promote college savings and
8.	Explain why State e	employee	s in your a	gency c	or other State	agenc	ies are not able t	to do this work:
		rovides g						s that the Treasurer's office staff couldn't
9.	Were quotes or pro	posals so	olicited?			N	0	
	Was the solicitation Division?	•		Purcha	sing	Ν		

a. List the names of vendors that were solicited to submit proposals (include at least three):

II.

Not Applicable

# b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

No

10. Does the contract contain any IT components?

# **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

#### No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

### No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

	No	If "Yes", please explain
--	----	--------------------------

### Not Applicable

Yes

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The State Treasurer's Office has sponsored this organization in the past with satisfactory performance.

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

# 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

## Domestic Non-Profit Corporation

- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:
  - Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	01/17/2018 11:12:27 AM
Division Approval	alaw1	01/17/2018 11:12:30 AM
Department Approval	alaw1	01/17/2018 11:12:32 AM
Contract Manager Approval	yli00	01/17/2018 11:15:14 AM
Budget Analyst Approval	laaron	01/18/2018 11:04:01 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19544

•••		10044			
				Legal Entity Name:	INTERNATIONAL ASSOCIATION OF WORKING MOTHERS
	3	TREASURER - CO TRUST	LLEGE SAVINGS	Contractor Name:	INTERNATIONAL ASSOCIATION OF WORKING MOTHERS
	Agency Code:	051		Address:	Women's Money
	Appropriation Unit:	1092-21			1281 Baring Blvd
	Is budget authority available?:	Yes		City/State/Zip	Sparks, NV 89434
	If "No" please expla	in: Not Applicable		Contact/Phone:	Edward Vento 775 815-5505
				Vendor No.:	T32001477
				NV Business ID:	NV20061198072
	To what State Fisca	I Year(s) will the cor	ntract be charged?	2018	
	What is the source of the contractor will be			tor? Indicate the pe	rcentage of each funding source if
	General Fur	nds 0.00 %	Fees	0.00 %	
	Federal Fun	ds 0.00 %	Bonds	0.00 %	
	Highway Fu	nds 0.00 %	X Other funding	100.00 % Trans	fer from Endowment Account
	Agency Reference #	#: 051			
2.	Contract start date:				
	a. Effective upon B Examiner's appr	oard of <b>No</b> oval?	or b. other effective c	date 01/02/2018	3
	Anticipated BC	E meeting date	01/2018		
	Retroactive?	No			
	If "Yes", please exp	lain			
	Not Applicable				
3.	Termination Date:	06/30/2018			
-	Contract term:	178 days			
4	Type of contract:	Contract			
ч.	Contract description		<b>`</b>		
_	·	•	,		
5.	Purpose of contract			(- (l - )A/	
	This is a new contr Vegas. This spons media mentions, a	sorship includes a	booth at the conferen	to the Women's Mo ices, advertisemen	oney Conferences in Reno and Las t placement, logo placement, social

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,000.00** Payment for services will be made at the rate of \$18,000.00 per Sponsorship Other basis for payment: A total of \$18,000 is due to the vendor upon contract approval

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

The College Savings division is responsible for identifying events in the community which help promote college savings and the importance of higher education for Nevadans.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
 This sponsorship provides greater exposure for the Nevada College Savings Plans that the Treasurer's office staff couldn't accomplish on its own.

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The State Treasurer's Office has sponsored this organization in the past with satisfactory performance.

#### 14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

No

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

#### Other

#### Domestic Non-Profit Corporation

- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

#### Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	12/21/2017 10:51:12 AM
Division Approval	alaw1	12/21/2017 10:51:15 AM
Department Approval	alaw1	12/21/2017 10:51:17 AM
Contract Manager Approval	yli00	12/21/2017 11:00:00 AM
Budget Analyst Approval	laaron	01/02/2018 13:47:12 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19491

						Legal Entity Name:	AIR SYSTEMS SERVICE OF SACRAMENTO
	Agency Name:	ADMIN - DIVISIO	- STATE PL N	JBLIC	WORKS	Contractor Name:	AIR SERVICE OF NEVADA
	Agency Code:	082				Address:	10831 OLD PLACERVILLE RD
	Appropriation Unit:	1349-12					
	Is budget authority available?:		Yes			City/State/Zip	SACRAMENTO, CA 95827-2558
	If "No" please expla	ain: Not A	Applicable			Contact/Phone:	916/368-0336
						Vendor No.:	T29037507
						NV Business ID:	NV20051642544
	To what State Fisca	al Year(s)	) will the cor	ntract b	e charged?	2018-2022	
	What is the source the contractor will b	of funds to be paid by	that will be u / multiple fu	used to nding s	pay the contrources.	actor? Indicate the pe	rcentage of each funding source if
	General Fu	inds	0.00 %		Fees	0.00 %	
	Federal Fur	nds	0.00 %		Bonds	0.00 %	
	Highway Fu	unds	0.00 %	Х	Other funding	g 100.00 % Buildi	ng Rental Income Revenue
2.	Contract start date:	:					
	a. Effective upon E Examiner's appr	Board of roval?	No	or b.	other effective	e date 01/01/2018	3
	Anticipated BC	OE meetii	ng date	02/2	018		
	Retroactive?		No				
	If "Yes", please exp	olain					
	Not Applicable						
3.	Termination Date:	0	1/31/2022				
	Contract term:	4	years and	31 day	S		
4.	Type of contract:	С	ontract				
	Contract description	n: H	VAC Servic	es			
5.	Purpose of contract	:t:					
	This is a new cont the Nevada Histor	tract that ric Societ	t continues ty in Reno.	ongoi	ng services t	o maintain HVAC sys	stem/equipment on a quarterly basis at
6.	NEW CONTRACT						
	The maximum amo	ount of the	e contract fo	r the te	erm of the cont	ract is: <b>\$12,472.00</b>	
	Payment for service						
	Other basis for pay allotted for extra se	vment: Qu ervices no	arter which t covered in	are Ja contra	nuary, April, J act.	uly and October for 20	018, 2019, 2020 and 2021. \$5,000 is
J	USTIFICATION						
7.	What conditions red	quire that	this work b	e done	?		
	Buildings and Grou	unds must	t maintain a	n opera	ating system a	t all times.	
8.	Explain why State	employee	es in your a <u>c</u>	jency o	or other State a	gencies are not able	to do this work:
	B&G does not have						
9.	Were quotes or pro	oposals so	olicited?			No	
	Was the solicitation Division?	-		Purcha	sing	No	
	a. List the names o	of vendors	that were s	olicited	d to submit pro	posals (include at leas	st three):
	Not Applicable						
	b. Soliciation Waive	er: Not Al	pplicable				

	c. Why was this contractor chose	en in preference to ot	ther?
	This is vendor had the lowest bio		
	d. Last bid date: 09/01/20	17 Anticipate	ed re-bid date: 09/01/2021
10.	Does the contract contain any IT	components?	No
III. (	OTHER INFORMATION		
	Is there an Indirect Cost Rate or	Percentage Paid to t	the Contractor?
			st Rate or Percentage Paid to the Contractor
	Not Applicable		
12.	a. Is the contractor a current employee of the State of Nevada	oloyee of the State of ?	f Nevada or will the contracted services be performed by a current
	b. Was the contractor formerly eleperformed by someone formerly <b>No</b>	mployed by the State employed by the Sta	e of Nevada within the last 24 months or will the contracted services b ate of Nevada within the last 24 months?
			itical subdivisions or by any other government?
	No If "Yes", please exp Not Applicable	nam	
12	Has the contractor ever been en	aaged under contract	rt hv anv State agency?
13.	No If "Yes", specify wh	0 0	ency and indicate if the quality of service provided to the identified
	Not Applicable		
14.	Is the contractor currently involve	ed in litigation with the	e State of Nevada?
	-	•	igation and facts supporting approval of the contract:
	Not Applicable		
15.	The contractor is registered with Foreign Corporation	the Nevada Secretar	ry of State's Office as a:
16.	a. Is the Contractor Name the sa	me as the legal Entit	tv Name?
	No b. If "No", please ex	• •	
	DBA		
17.	a. Does the contractor have a cu Yes	rrent Nevada State B	Business License (SBL)?
18.	a. Is the legal entity active and in Yes	ı good standing with t	the Nevada Secretary of State's Office?
19.	Agency Field Contract Monitor:		
	Contract Status:		
20.	Contract Approvals:		
	Approval Level	User	Signature Date
	Budget Account Approval	ssands	12/18/2017 08:13:10 AM
	Division Approval	ssands	12/18/2017 08:13:13 AM
	Department Approval	ssands	12/18/2017 08:13:16 AM
	Contract Manager Approval	ssands	12/18/2017 09:08:41 AM
	Budget Analyst Approval	jrodrig9	01/01/2018 20:58:18 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19551

			Legal Entity Name:	AIR SYSTEMS SERVICE & CONSTRUCTION
	3	ADMIN - STATE PUBLIC WORKS DIVISION	Contractor Name:	AIR SERVICE OF NEVADA
	Agency Code:	082	Address:	10831 OLD PLACERVILLE RD
	Appropriation Unit:	1349-12		
	Is budget authority available?:	Yes	City/State/Zip	SACRAMENTO, CA 95827-2558
	If "No" please explain	in: Not Applicable	Contact/Phone:	916-368-033
			Vendor No.:	T29037507
			NV Business ID:	NV20051642544
	To what State Fisca	I Year(s) will the contract be charged?	2018-2022	
		of funds that will be used to pay the con e paid by multiple funding sources.	ntractor? Indicate the pe	rcentage of each funding source if
	General Fur	nds 0.00 % Fees	0.00 %	
	Federal Fun	ds 0.00 % Bonds	0.00 %	
	Highway Fu	nds 0.00 % X Other fundi	ing 100.00 % B&G I	Building Rental Income Revenue
	Agency Reference #	#: ASD 2664275		
2.	Contract start date:			
	a. Effective upon B Examiner's appro		ive date 01/01/2018	3
	Retroactive?	No		
	If "Yes", please expl			
	Not Applicable			
з	Termination Date:	11/30/2021		
0.	Contract term:	3 years and 334 days		
4				
4.	Type of contract:			
	Contract description			
5.	Purpose of contract			
	This is a new continue Early Intervention		y HVAC inspection and	d maintenance services for the Nevada
6.	NEW CONTRACT			
	The maximum amou	unt of the contract for the term of the co	ontract is: <b>\$28,580.00</b>	
	Payment for service	es will be made at the rate of \$1,473.75	per quarter	
	Other basis for payr for extra services no	ment: Quarters are January, April, July a ot covered in the contract.	and October for 2018,20	019,2020 and 2021. Plus \$5,000 allotted
JI	USTIFICATION			
7.	What conditions req	uire that this work be done?		
	B&G must maintain	an operating system at all times.		
8.	Explain why State e	mployees in your agency or other State	e agencies are not able t	to do this work:
		the personnel needed to perform these		
9	Were quotes or prop	• •	Yes	
5.		(RFP) done by the Purchasing	No	

a. List the names of vendors that were solicited to submit proposals (include at least three):

	BCS AIR SYSTEMS SERVICE JOHNSON CONTROLS							
	b. Soliciation Waiver: Not Applica	ıble						
	c. Why was this contractor chosen in preference to other?							
	This vendor had the best prices.							
	d. Last bid date: 10/01/201	7 Anticipated re-l	bid date: 10/01/2021					
10.	Does the contract contain any IT c	components?	No					
	OTHER INFORMATION							
11.	Is there an Indirect Cost Rate or P	0						
	No If "Yes", please provi	de the Indirect Cost Rate	e or Percentage Paid to the Contractor					
12.	· · · ·	oyee of the State of Neva	ada or will the contracted services be performed by a current					
	Νο							
	b. Was the contractor formerly em performed by someone formerly e <b>No</b>	ployed by the State of Ne mployed by the State of I	evada within the last 24 months or will the contracted services Nevada within the last 24 months?	be				
	-							
	c. Is the contractor employed by a <b>No</b> If "Yes", please expla		subdivisions or by any other government?					
	Not Applicable							
40								
13.	Has the contractor ever been enga No If "Yes", specify whe		and indicate if the quality of service provided to the identified					
	agency has been ver							
	Not Applicable							
14.	Is the contractor currently involved No If "Yes", please provi	•	te of Nevada? and facts supporting approval of the contract:					
	Not Applicable	<u>v</u>						
15.	The contractor is registered with the Foreign Corporation	ne Nevada Secretary of S	State's Office as a:					
16.	a. Is the Contractor Name the same	ne as the legal Entity Nan	ne?					
	Nob. If "No", please exp	• ·						
	DBA							
17.	a. Does the contractor have a curr Yes	rent Nevada State Busine	ess License (SBL)?					
18.	18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes							
19.	Agency Field Contract Monitor:							
20.	20. Contract Status:							
	Contract Approvals:							
	Approval Level	User	Signature Date					
	Budget Account Approval	ssands	12/18/2017 09:01:42 AM					
	Division Approval	ssands	12/18/2017 09:01:45 AM					
	Department Approval	ssands	12/18/2017 09:01:48 AM					
	Contract Manager Approval	ssands	12/18/2017 09:12:20 AM					
	Budget Analyst Approval	jrodrig9	01/01/2018 20:59:55 PM					

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19577

Agency Name:       ADMIN - STATE PUBLIC WORKS DIVISION       Contractor Name:       COIT SERVICES OF RENO LLC         Agency Code:       082       Address:       105 Parr Boulevard         Appropriation Unit:       1349-12       Ethylic       RENO, NV 89512         Is budget authority available?:       Yes       City/State/Zip       RENO, NV 89512         If "No" please explain:       Not Applicable       Contract/Phone:       Bryan Johnson 775-322-4266         Vendor No.:       T29014945       NV 80512       NV 8051259352         To what State Fiscal Year(s) will the contract be charged?       2018-2022       What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.       General Funds       0.00 %       Bonds       0.00 %         General Funds       0.00 %       Fees       0.00 %       Bonds       0.00 %       Examiner's approval?         Agency Reference #:       ASD 2692416       Examiner's approval?       Anticipated BOE       Intract Name:       01/19/2018         Examiner's approval?       No       rb. other effective date       01/19/2018       Intract Contract         Agency Reference #:       3 years and 344 days       Start date:       3 termination Date:       12/28/2021         Contract term:		Contract Number.	10011			
DIVISION         Agency Code:       082       Address:       105 Parr Boulevard         Appropriation Unit:       1349-12       Is budget authority       Yes         Is budget authority       Yes       City/State/Zip       RENO, NV 89512         available?:       If "No" please explain:       Not Applicable       Contact/Phone:       Bryan Johnson 775-322-4266         Vendor No.:       T29014945       NV Business ID:       NV20051259352         To what State Fiscal Year(s) will the contract be charged?       2018-2022       What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.       General Funds       0.00 %       Bonds       0.00 %         General Funds       0.00 %       Bonds       0.00 %       Bonds       0.00 %       Bonds       0.00 %         Highway Funds       0.00 %       X       Other funding       100.00 % B&G Building Rental Revenue Income         Agency Reference #:       ASD 2692416       Examiner's approval?       Anticipated BOE meeting date       02/2018         Contract start date:       a. Effective upon Board of       No       or       b. other effective date       01/19/2018         Examiner's approval?       No       If "Yes", please explain       No						COIT SERVICES OF RENO LLC
Appropriation Unit:       1349-12         Is budget authority available?:       Yes       City/State/Zip       RENO, NV 89512         If "No" please explain: Not Applicable       Contact/Phone:       Bryan Johnson 775-322-4266         Vendor No.:       T29014945         NV Business ID:       NV20051259352         To what State Fiscal Year(s) will the contract be charged?       2018-2022         What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.       General Funds       0.00 %         General Funds       0.00 %       Fees       0.00 %         Highway Funds       0.00 %       Bonds       0.00 %         Agency Reference #:       ASD 2692416       100.00 % B&G Building Rental Revenue Income         Agency Reference #:       ASD 2692416       01/19/2018         2. Contract start date:       a.       Effective upon Board of No       No       or         Anticipated BOE meeting date       02/2018       02/2018         Retroactive?       No       If "Yes", please explain       Into Applicable         3. Termination Date:       12/28/2021       Contract       Contract         Contract term:       3 years and 344 days       Type of contract:       Contract </th <th></th> <th>Agency Name:</th> <th></th> <th>LIC WORKS</th> <th>Contractor Name:</th> <th>COIT SERVICES OF RENO LLC</th>		Agency Name:		LIC WORKS	Contractor Name:	COIT SERVICES OF RENO LLC
Is budget authority available?:       Yes       City/State/Zip       RENO, NV 89512         If "No" please explain: Not Applicable       Contact/Phone:       Bryan Johnson 775-322-4266         Vendor No.:       T29014945         NV Business ID:       NV20051259352         To what State Fiscal Year(s) will the contract be charged?       2018-2022         What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.       General Funds       0.00 %       Fees       0.00 %         General Funds       0.00 %       Bonds       0.00 %       Federal Funds       0.00 %         Agency Reference #:       ASD 2692416       100.00 % B&G Building Rental Revenue Income         Agency Reference #:       ASD 2692416       01/19/2018         Examiner's approval?       Anticipated BOE meeting date       02/2018         Retroactive?       No       rf "Yes", please explain       If "Yes", please explain         Not Applicable       3 years and 344 days       .       .         3. Type of contract:       Contract description:       Emergory restoratio         5. Purpose of contract:       Contract the provides ongoing on-call cleaning and emergency restoration/reconstruction services		Agency Code:	082		Address:	105 Parr Boulevard
available?: If "No" please explain: Not Applicable Contact/Phone: Bryan Johnson 775-322-4266 Vendor No.: T29014945 NV Business ID: NV20051259352 To what State Fiscal Year(s) will the contract be charged? 2018-2022 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. General Funds 0.00 % Fees 0.00 % Federal Funds 0.00 % Bonds 0.00 % Highway Funds 0.00 % X Other funding 100.00 % B&G Building Rental Revenue Income Agency Reference #: ASD 2692416 2. Contract start date: a. Effective upon Board of No or b. other effective date 01/19/2018 Examiner's approval? Anticipated BOE meeting date 02/2018 Retroactive? No If "Yes", please explain Not Applicable 3. Termination Date: 12/28/2021 Contract term: 3 years and 344 days 4. Type of contract: Contract Contract Contract This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services		Appropriation Unit:	1349-12			
Vendor No.:       T29014945 NV Business ID:         NV 20051259352         To what State Fiscal Year(s) will the contract be charged?       2018-2022         What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.         General Funds       0.00 %         Federal Funds       0.00 %         Federal Funds       0.00 %         Agency Reference #:       ASD 2692416         2. Contract start date:       a.         Effective upon Board of Examiner's approval?       No         Anticipated BOE meeting date       02/2018         Retroactive?       No         If "Yes", please explain       No         Not Applicable       3 years and 344 days         3. Termination Date:       12/28/2021 Contract term:         Contract       Contract         Contract ferm:       3 years and 344 days         4. Type of contract:       Contract         Contract description:       Emergency restoratio         5. Purpose of contract:       Contract         Contract term:       3 years and 344 days		Is budget authority available?:	Yes		City/State/Zip	RENO, NV 89512
NV Business ID:       NV20051259352         To what State Fiscal Year(s) will the contract be charged?       2018-2022         What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.       General Funds       0.00 %         General Funds       0.00 %       Fees       0.00 %         Federal Funds       0.00 %       Bonds       0.00 %         Highway Funds       0.00 %       X       Other funding       100.00 %       B&G Building Rental Revenue Income         Agency Reference #:       ASD 2692416       ASD 2692416       01/19/2018       Examiner's approval?         Anticipated BOE meeting date       02/2018       02/2018       01/19/2018       If "Yes", please explain         Not Applicable       If "Yes", please explain       No       If we and 344 days       If ye of contract:       Contract         Contract term:       3 years and 344 days       If the contract:       Contract       Image: Contract:       Image: Contract:         5. Purpose of contract:       Contract       Contract       Image: Contract:       Image: Contract: </th <th></th> <th>If "No" please expla</th> <th>in: Not Applicable</th> <th></th> <th>Contact/Phone:</th> <th>Bryan Johnson 775-322-4266</th>		If "No" please expla	in: Not Applicable		Contact/Phone:	Bryan Johnson 775-322-4266
To what State Fiscal Year(s) will the contract be charged? 2018-2022 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. General Funds 0.00 % Fees 0.00 % Federal Funds 0.00 % Bonds 0.00 % Highway Funds 0.00 % X Other funding 100.00 % B&G Building Rental Revenue Income Agency Reference #: ASD 2692416 2. Contract start date: a. Effective upon Board of No or b. other effective date 01/19/2018 Examiner's approval? Anticipated BOE meeting date 02/2018 Retroactive? No If "Yes", please explain Not Applicable 3. Termination Date: 12/28/2021 Contract term: 3 years and 344 days 4. Type of contract: Contract Contract description: Emergency restoratio 5. Purpose of contract: This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services					Vendor No.:	T29014945
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.         General Funds       0.00 %         Federal Funds       0.00 %         Bonds       0.00 %         Highway Funds       0.00 %         X       Other funding         Agency Reference #:       ASD 2692416         2. Contract start date:       a.         a.       Effective upon Board of No or b. other effective date       01/19/2018         Examiner's approval?       Anticipated BOE meeting date       02/2018         Retroactive?       No       If "Yes", please explain       No         Not Applicable       3 years and 344 days       4.         4. Type of contract:       Contract       Contract         Contract term:       3 years and 344 days       5.         4. Type of contract:       Contract       Contract         Contract term:       The regency restoratio       5.         9. Purpose of contract:       This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services					NV Business ID:	NV20051259352
the contractor will be paid by multiple funding sources. General Funds 0.00 % Fees 0.00 % Federal Funds 0.00 % Bonds 0.00 % Highway Funds 0.00 % X Other funding 100.00 % B&G Building Rental Revenue Income Agency Reference #: ASD 2692416 2. Contract start date: a. Effective upon Board of No or b. other effective date 01/19/2018 Examiner's approval? Anticipated BOE meeting date 02/2018 Retroactive? No If "Yes", please explain Not Applicable 3. Termination Date: 12/28/2021 Contract term: 3 years and 344 days 4. Type of contract: Contract Contract description: Emergency restoratio 5. Purpose of contract: This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services			( )	•		
Federal Funds       0.00 %       Bonds       0.00 %         Highway Funds       0.00 %       X       Other funding       100.00 % B&G Building Rental Revenue Income         Agency Reference #:       ASD 2692416       ASD 2692416       Astronomic Start date:       Astronomic Start date:         a.       Effective upon Board of No or b. other effective date       01/19/2018       Astronomic Start date:         a.       Effective upon Board of No or b. other effective date       01/19/2018         Examiner's approval?       Anticipated BOE meeting date       02/2018         Retroactive?       No       If "Yes", please explain         Not Applicable       Start and 344 days         3.       Termination Date:       12/28/2021         Contract term:       3 years and 344 days         4.       Type of contract:       Contract         Contract description:       Emergency restoratio         5.       Purpose of contract:       This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services					ctor? Indicate the pe	rcentage of each funding source if
Highway Funds       0.00 %       X       Other funding       100.00 % B&G Building Rental Revenue Income         Agency Reference #:       ASD 2692416       ASD 2692416         2. Contract start date:       a. Effective upon Board of No or b. other effective date       01/19/2018         Examiner's approval?       Anticipated BOE meeting date       02/2018         Retroactive?       No       If "Yes", please explain         Not Applicable       If 2/28/2021         Contract term:       3 years and 344 days         4. Type of contract:       Contract         Contract description:       Emergency restoratio         5. Purpose of contract:       This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services		General Fur	nds 0.00 %	Fees	0.00 %	
Agency Reference #:       ASD 2692416         2. Contract start date:       a. Effective upon Board of No or b. other effective date 01/19/2018         Examiner's approval?       Anticipated BOE meeting date 02/2018         Retroactive?       No         If "Yes", please explain         Not Applicable         3. Termination Date:       12/28/2021         Contract term:       3 years and 344 days         4. Type of contract:       Contract         Contract description:       Emergency restoratio         5. Purpose of contract:       This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services		Federal Fun	ds 0.00 %	Bonds	0.00 %	
<ul> <li>2. Contract start date: <ul> <li>a. Effective upon Board of No or b. other effective date 01/19/2018</li> <li>Examiner's approval?</li> <li>Anticipated BOE meeting date 02/2018</li> </ul> </li> <li>Retroactive? No <ul> <li>If "Yes", please explain</li> </ul> </li> <li>Not Applicable</li> </ul> <li>3. Termination Date: 12/28/2021 <ul> <li>Contract term: 3 years and 344 days</li> </ul> </li> <li>4. Type of contract: Contract <ul> <li>Contract description: Emergency restoratio</li> </ul> </li> <li>5. Purpose of contract: <ul> <li>This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services</li> </ul> </li>		Highway Fu	nds 0.00 %	X Other funding	100.00 % B&G I	Building Rental Revenue Income
<ul> <li>a. Effective upon Board of Examiner's approval?</li> <li>Anticipated BOE meeting date 02/2018</li> <li>Retroactive?</li> <li>No</li> <li>If "Yes", please explain</li> <li>Not Applicable</li> <li>3. Termination Date: 12/28/2021</li> <li>Contract term: 3 years and 344 days</li> <li>4. Type of contract:</li> <li>Contract</li> <li>Contract description: Emergency restoratio</li> <li>5. Purpose of contract:</li> <li>This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services</li> </ul>		Agency Reference #	#: ASD 2692416			
Examiner's approval?       Anticipated BOE meeting date       02/2018         Retroactive?       No         If "Yes", please explain       Not Applicable         3. Termination Date:       12/28/2021         Contract term:       3 years and 344 days         4. Type of contract:       Contract         Contract description:       Emergency restoratio         5. Purpose of contract:       This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services	2.	Contract start date:				
Retroactive?       No         If "Yes", please explain       No         Not Applicable       12/28/2021         3. Termination Date:       12/28/2021         Contract term:       3 years and 344 days         4. Type of contract:       Contract         Contract description:       Emergency restoratio         5. Purpose of contract:       This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services				b. other effective of	date 01/19/2018	3
If "Yes", please explain         Not Applicable         3. Termination Date:       12/28/2021         Contract term:       3 years and 344 days         4. Type of contract:       Contract         Contract description:       Emergency restoratio         5. Purpose of contract:       This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services		Anticipated BC	E meeting date	02/2018		
Not Applicable         3. Termination Date:       12/28/2021         Contract term:       3 years and 344 days         4. Type of contract:       Contract         Contract description:       Emergency restoratio         5. Purpose of contract:       This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services		Retroactive?	No			
<ul> <li>3. Termination Date: 12/28/2021 Contract term: 3 years and 344 days</li> <li>4. Type of contract: Contract Contract description: Emergency restoratio</li> <li>5. Purpose of contract: This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services</li> </ul>		lf "Yes", please exp	lain			
Contract term:       3 years and 344 days         4. Type of contract:       Contract         Contract description:       Emergency restoratio         5. Purpose of contract:       This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services		Not Applicable				
<ul> <li>4. Type of contract: Contract</li> <li>Contract description: Emergency restoratio</li> <li>5. Purpose of contract:</li> <li>This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services</li> </ul>	3.	Termination Date:	12/28/2021			
Contract description: Emergency restoratio 5. Purpose of contract: This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services		Contract term:	3 years and 34	4 days		
5. Purpose of contract: This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services	4.	Type of contract:	Contract			
This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services		Contract description	Emergency res	storatio		
This is a new contract which provides ongoing on-call cleaning and emergency restoration/reconstruction services for state owned buildings in northern Nevada.	5.	Purpose of contract	:			
		This is a new contr for state owned bu	ract which provides c iildings in northern N	ongoing on-call clea evada.	aning and emergen	ncy restoration/reconstruction services

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,900.00** Other basis for payment: Payment specifications are outlined in Contractor's Response, Attachment AA.

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

The State needs to have a resource such as this to ensure the rapid restoration of vital State resources, facilities and services critical to the continuation of agency operations following a natural or man-made disaster.

8. Explain why State employees in your agency or other State agencies are not able to do this work: Buildings and Grounds does not have the staff or specialized equipment to perform disaster recovery services.

9. Were quotes or proposals solicited?	Yes
Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

SERVPRO BELFOR RESTORATION COIT SERVICES
b. Soliciation Waiver: Not Applicable
c. Why was this contractor chosen in preference to other?

This is one of multiple contracts for emergency disaster recovery services

d. Last bid date:

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Anticipated re-bid date:

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

#### Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/12/2018 06:26:45 AM
Division Approval	ssands	01/12/2018 06:26:51 AM
Department Approval	ssands	01/12/2018 06:26:56 AM
Contract Manager Approval	ssands	01/12/2018 06:27:00 AM
Budget Analyst Approval	jrodrig9	01/19/2018 15:11:36 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19529

						Legal Entity Name:	H2O Environmental, Inc.
	3	ADMIN DIVISIO	- STATE P	UBLIC	WORKS	Contractor Name:	H2O Environmental, Inc.
	Agency Code: 0	082				Address:	3510 Barron Way
	Appropriation Unit: 1	1349-12	2				Suite 200
	Is budget authority available?:		Yes			City/State/Zip	Reno, NV 89511
	If "No" please explain	in: Not A	Applicable			Contact/Phone:	Kevin Anderson 775-351-2237
						Vendor No.:	PUR0002244
						NV Business ID:	NV19961214703
	To what State Fiscal	l Year(s)	) will the co	ontract b	e charged?	2018-2022	
	What is the source o the contractor will be					ctor? Indicate the per	rcentage of each funding source if
	General Fund	ds	0.00 %		Fees	0.00 %	
	Federal Fund	ds	0.00 %		Bonds	0.00 %	
	Highway Fun	nds	0.00 %	Х	Other funding	100.00 % B&G E	Building Rent Income Revenue
	Agency Reference #	#: A	SD 268136	66			
2	Contract start date:						
	a. Effective upon Bo Examiner's appro	oard of	No	or b.	other effective	date 02/01/2018	}
	Anticipated BO		ng date	02/2	018		
	Retroactive?		No				
	If "Yes", please expla	ain					
	Not Applicable						
3.	Termination Date:	0	1/31/2022				
	Contract term:	4	years				
4.	Type of contract:	С	ontract				
	Contract description:	: E	nvironme	ntal Svo	s		
5.	Purpose of contract:						
	This is a new contra in Northern Nevada		provide on	going e	environmental a	and waste managen	nent services for state-owned buildings
6.	NEW CONTRACT						
	The maximum amou	unt of the	e contract f	or the te	erm of the contra	act is: <b>\$23,500.00</b>	
	Other basis for paym	nent: Ple	ease see a	ttachme	ent CC		
J	USTIFICATION						
7.	What conditions requ	uire that	this work I	be done	?		
	All environmental an					properly.	
8.	Explain why State er	mplovee	es in vour a	gency o	or other State ad	encies are not able t	to do this work:
	B&G does not have t						
9.	Were quotes or prop	osals s	olicited?			No	
	Was the solicitation ( Division?			Purcha	sing	No	
	a. List the names of	vendors	that were	solicited	d to submit prop	osals (include at leas	st three):
	Not Applicable						
	b. Soliciation Waiver	r: Not A	pplicable				

d. Last bid date: 12/01/2		each contractor will be contacted to bid on available jobs. ed re-bid date: 12/01/2020					
10. Does the contract contain any	·	No					
OTHER INFORMATION							
1. Is there an Indirect Cost Rate	•						
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor							
Not Applicable	molovee of the State of	Nevada or will the contracted services be performed by a current					
employee of the State of Neva No	da?	revada or win the contracted services be performed by a current					
<ul> <li>b. Was the contractor formerly performed by someone former</li> <li>No</li> </ul>	employed by the State y employed by the Stat	of Nevada within the last 24 months or will the contracted services be te of Nevada within the last 24 months?					
		tical subdivisions or by any other government?					
No If "Yes", please e Not Applicable	xpiain						
3. Has the contractor ever been e	nnaned under contract	hy any State agency?					
Yes If "Yes", specify v	hen and for which age	ncy and indicate if the quality of service provided to the identified					
B&G has used this vendor sind	verified as satisfactory						
<ol> <li>Is the contractor currently invo</li> </ol>							
-	•	gation and facts supporting approval of the contract:					
Not Applicable							
<ol> <li>The contractor is registered wi Foreign Corporation</li> </ol>	h the Nevada Secretar	y of State's Office as a:					
<ol> <li>a. Is the Contractor Name the Yes</li> </ol>	same as the legal Entity	y Name?					
<ol> <li>a. Does the contractor have a Yes</li> </ol>	current Nevada State B	usiness License (SBL)?					
<ol> <li>a. Is the legal entity active and Yes</li> </ol>	in good standing with t	the Nevada Secretary of State's Office?					
<ol> <li>Agency Field Contract Monitor</li> </ol>							
20. Contract Status:							
Contract Approvals:							
Approval Level	User	Signature Date					
Budget Account Approval Division Approval	ssands ssands	01/12/2018 06:28:13 AM 01/12/2018 06:28:18 AM					
σινιδιοτι Αρμισναί	ssands	01/12/2018 06:28:22 AM					
Department Approval		01/12/2018 06:29:05 AM					
Department Approval Contract Manager Approva							
	jrodrig9	01/18/2018 17:03:30 PM					

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

DE	ESCRIPT	ION OF	CONT	RACT						
1.	Contract	Number:	17330				Amendment Number:	2		
							Legal Entity Name:	LOPEZ, RO	OBERT DBA	
	Agency I	lame:	ADMII DIVISI	N - STATE P	UBLIC	WORKS	Contractor Name:	LOPEZ, RO	OBERT DBA	
	Agency (	Code:	082				Address:	STAY GRE	EN TREE SERVI	ICE
	Appropria	ation Unit:	<b>1349-</b> 1	12				PO BOX 13	335	
	ls budge available	t authority ?:		Yes			City/State/Zip	CARSON	CITY, NV 89702	
	lf "No" pl	ease expl	ain: No	t Applicable			Contact/Phone:	775-883-78	399	
							Vendor No.:	T80931206	5A	
							NV Business ID:	NV201210	10715	
				(s) will the co		•	2016-2020			
	the contr	actor will I	be paid	by multiple fu	used to Inding s	pay the contraction pay the contraction pay the contraction of the con	ctor? Indicate the pe	rcentage of e	each funding sour	ce if
		eneral Fu		0.00 %	Х	Fees	100.00 %			
		ederal Fu		0.00 %		Bonds	0.00 %			
	F	lighway Fi	unds	0.00 %		Other funding	0.00 %			
2.	Contract	start date	:							
	a. Effect Exam	ive upon l iner's app	Board o roval?	f <b>No</b>	or b.	other effective	date 03/01/2010	6		
	Anti	cipated B	OE mee	eting date	02/2	018				
	Retroacti	ve?		No						
	If "Yes",	olease ex	plain							
	Not App	licable								
3.	Previous Terminat	ly Approve ion Date:	ed	02/29/2020						
	Contract	term:		4 years						
4.	Type of c	contract:		Contract						
	Contract	descriptio	n:	Arborist Se	rvices					
5.	Purpose	of contrac	et:							
	This is the facilities	he secon in the Ca	d amen arson C	ity and Ren	o area.	This amendme	ich provides ongoi ent increases the m er than projected.	ng arborist s aximum am	services for state ount from \$60,00	e-owned )0 to
6										
5.	201110			-		Trans	\$ Info Acc	um \$	Action Accum \$	Agenda
		ne max an ontract:	nount of	the original		\$35,000.00	•	-	\$35,000.00	Yes - Info
	a.	Amendm	ent 1:			\$25,000.00	0 \$25,00	00.00	\$60,000.00	Yes - Action
		mount of c 2):	current a	amendment		\$40,000.00	D \$40,00	00.00	\$40,000.00	
		ew maxim nount:	um con	tract		\$100,000.00	0			
JI	USTIFIC	ATION								
			auiro th	at this work	o dono	2				
7.		IUILIONS TE	quire in	at this work b		1			<u> </u>	]

- It is necessary to maintain grounds on state properties for safety and to have the expertise of the arborist.
- 8. Explain why State employees in your agency or other State agencies are not able to do this work: These projects are beyond the manpower, equipment and knowledge of Buildings and Grounds staff.

9. W	Vere quotes or proposals solicite	:d?	Yes					
	Vas the solicitation (RFP) done b Division?							
a	a. List the names of vendors that were solicited to submit proposals (include at least three):							
b	b. Soliciation Waiver: Not Applicable							
	b. Soliciation waiver. Not Applicable b. Why was this contractor chosen in preference to other?							
Т	here is more than one contracto	r for arborist work. Per	r SAM 0338.0	, each contractor will be contacted to submit bids on g a Public Works pre-qualified bidder.				
	Last bid date: 11/01/20		re-bid date:	11/01/2020				
10. D	Does the contract contain any IT	components?	No					
	-		-					
II. OT	THER INFORMATION							
11. Is	s there an Indirect Cost Rate or I	•						
		vide the Indirect Cost F	Rate or Percer	ntage Paid to the Contractor				
	lot Applicable	lovoo of the State of N	lovada or will	the contracted services be performed by a current				
12. a. ei	mployee of the State of Nevada			the contracted services be performed by a current				
	No							
b. D	. Was the contractor formerly en erformed by someone formerly e	nployed by the State o employed by the State	f Nevada with of Nevada wi	in the last 24 months or will the contracted services be thin the last 24 months?				
F	Νο							
С	. Is the contractor employed by a	any of Nevada's politic	al subdivision	s or by any other government?				
0.	<b>No</b> If "Yes", please expl							
N	lot Applicable							
13. H	las the contractor ever been eng	aged under contract b	ov anv State a	gency?				
	Yes If "Yes", specify whe			e if the quality of service provided to the identified				
S	Since 2007 to present for Building		s satisfactory.					
14. Is	s the contractor currently involve	d in litigation with the S	State of Neva	da?				
	•	U		supporting approval of the contract:				
N	lot Applicable							
	he contractor is not registered w	vith the Nevada Secret	ary of State's	Office because the legal entity is a:				
	Is the Contractor Name the sar	me as the legal Entity I	Nama?					
10. a	Yes	he as the legal Entity i	Name !					
17. a	. Does the contractor have a cur Yes	rent Nevada State Bu	siness Licens	e (SBL)?				
18. N	lot Applicable							
19. A	gency Field Contract Monitor:							
20. C	Contract Status:							
	Contract Approvals:							
	Approval Level	User	Signa	ature Date				
	Budget Account Approval	ssands	01/12	2/2018 07:10:52 AM				

Appioval Level	0361	Signature Date
Budget Account Approval	ssands	01/12/2018 07:10:52 AM
Division Approval	ssands	01/12/2018 07:10:57 AM
Department Approval	ssands	01/12/2018 07:11:01 AM
Contract Manager Approval	ssands	01/12/2018 07:11:06 AM
Budget Analyst Approval	jrodrig9	01/18/2018 16:55:11 PM

# **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19505

							Legal Entity Name:	OLCESE CONSTRUCTION COMPANY
		Agency Name:	ADMI DIVIS		E PUBLIC	WORKS	Contractor Name:	OLCESE CONSTRUCTION COMPANY
		Agency Code:	082				Address:	125 INDUSTRIAL PKWY
		Appropriation Unit:	1349-	12				
		Is budget authority available?:		Ye	S		City/State/Zip	MOUND HOUSE, NV 89706-7700
		If "No" please expla					Contact/Phone: Vendor No.: NV Business ID:	775-882-1647 T29035459 NV20101783346
		To what State Fisca		. ,		•	2018-2022	
		What is the source the contractor will b					actor? Indicate the per	rcentage of each funding source if
		General Fu	•	0.00 %	0	Fees	0.00 %	
		Federal Fur		0.00 %		Bonds	0.00 %	
		Highway Fu		0.00 %		Other funding		ng Rental Income Revenue
		Agency Reference		ASD 266		Other funding		ng Kental moome Kevende
	2.	Contract start date:	:					
		a. Effective upon E Examiner's appr	Board o roval?	of N	<b>lo</b> or b	o. other effective	date 01/01/2018	3
		Anticipated BC	OE me	eting date	e 02/2	2018		
		Retroactive?		No	)			
		lf "Yes", please exp	olain					
		Not Applicable						
	3.	Termination Date:		11/30/20	21			
		Contract term:		3 years	and 334 d	ays		
	4.	Type of contract:		Contrac	t			
		Contract description	n:	Waste N	lanageme	nt		
	5.	Purpose of contract	:t:					
		This is a new cont services for state-	tract th	nat provid d facilitie	des on-cal s in North	II construction, ern Nevada.	storm damage, pro	perty damage clean-up and disposal
	6.	NEW CONTRACT						
		The maximum amo	ount of	the contra	act for the t	term of the conti	ract is: \$45,000.00	
		Payment for service	es will	be made	at the rate	of \$0.00 per job	)	
		Other basis for pay \$375 per dump;30	vment: 4 yard cl	40-yard b osed top	in \$450 pe bin \$495 p	r dump; 30 yard er dump.	l bin \$425 per dump;2	0 yard bin \$400 per dump;10 yard bin
II.	J	USTIFICATION						
	7.	What conditions red					d oofo on iron months	r omployees and visiters
	_							or employees and visitors.
	8.						gencies are not able t	to do this work:
		B&G does not have	e the pe	ersonnel o	or equipme	ent to process w	aste management.	
	9.	Were quotes or pro	•				No	
		Was the solicitation Division?		-		-	No	
			of vendo	ors that w	ere solicite	ed to submit prop	posals (include at leas	st three):
_		Not Applicable						
Cont	rac	xt #: 19505				Page 1	of 2	12

		en in preference to othe prvices with more flexibi		condary vendor to Waste Management.				
•	d. Last bid date: 11/01/20	Anticipated	re-bid date:	10/31/2021				
10.	Does the contract contain any IT	components?	No					
С	THER INFORMATION							
11.	Is there an Indirect Cost Rate or	Percentage Paid to the	e Contractor?					
		0		tage Paid to the Contractor				
	Not Applicable							
12.	a. Is the contractor a current employee of the State of Nevada	oloyee of the State of N a?	levada or will t	the contracted services be performed by a current				
	-							
	b. Was the contractor formerly en performed by someone formerly <b>No</b>			in the last 24 months or will the contracted services be thin the last 24 months?				
	c. Is the contractor employed by	any of Nevada's politic	al subdivisions	s or by any other government?				
	<b>No</b> If "Yes", please exp							
	Not Applicable							
13.	Has the contractor ever been engaged under contract by any State agency?							
	No If "Yes", specify wh agency has been v			e if the quality of service provided to the identified				
	Not Applicable							
14.	Is the contractor currently involved in litigation with the State of Nevada?							
ſ		vide details of the litiga	tion and facts	supporting approval of the contract:				
	Not Applicable							
	The contractor is not registered v Sole Proprietor	with the Nevada Secret	ary of State's	Office because the legal entity is a:				
16.	a. Is the Contractor Name the sa Yes	ime as the legal Entity I	Name?					
		irrent Nevada State Bu	siness License	e (SBL)?				
17.	a. Does the contractor have a cu Yes							
18.	Yes							
18. 19.	Yes Not Applicable							
18. 19. 20.	Yes Not Applicable Agency Field Contract Monitor:							
18. 19. 20.	Yes Not Applicable Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level	User	Signa	ture Date				
18. 19. 20.	Yes Not Applicable Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level Budget Account Approval	ssands	Signa 12/18	/2017 10:36:13 AM				
18. 19. 20.	Yes Not Applicable Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	ssands ssands	Signa 12/18 12/18	/2017 10:36:13 AM /2017 10:36:16 AM				
18. 19. 20.	Yes Not Applicable Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval Department Approval	ssands ssands ssands	Signa 12/18 12/18 12/18	/2017 10:36:13 AM /2017 10:36:16 AM /2017 10:36:20 AM				
18. 19. 20.	Yes Not Applicable Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	ssands ssands	Signa 12/18 12/18 12/18 12/18	/2017 10:36:13 AM /2017 10:36:16 AM				

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19549

			Legal Entity Name:	DG KOCH ASSOCIATES LLC
	ADMIN - STATE PU DIVISION	BLIC WORKS	Contractor Name:	DG KOCH ASSOCIATES LLC
Agency Code:	082		Address:	2920 S JONES BLVD.
Appropriation Unit:	1535-33			SUITE 100
Is budget authority available?:	Yes		City/State/Zip	LAS VEGAS, NV 89146-5394
If "No" please explai	n: Not Applicable		Contact/Phone:	702-221-5160
			Vendor No.:	T29026336
			NV Business ID:	NV20061487757
To what State Fisca	I Year(s) will the cont	ract be charged?	2018-2021	
What is the source of the contractor will be	of funds that will be u e paid by multiple fun	sed to pay the contra ding sources.	actor? Indicate the pe	rcentage of each funding source if
General Fun	ds 0.00 %	Fees	0.00 %	
Federal Fun	ds 0.00 %	X Bonds	100.00 %	
Highway Fur	nds 0.00 %	Other funding	0.00 %	
Agency Reference #	t: 111664			
2. Contract start date:				
a. Effective upon Be Examiner's appro	oard of <b>No</b> oval?	or b. other effective	date 01/01/2018	3
Anticipated BO	E meeting date	02/2018		
Retroactive?	No			
If "Yes", please expl	ain			
Not Applicable				
3. Termination Date:	06/30/2021			
Contract term:	3 years and 1	80 days		
4. Type of contract:	Contract			
Contract description	: Arch/Eng			
5. Purpose of contract:				

This is a new contract to provide professional architectural/engineering services for the Caliente Youth Center HVAC Systems Replacement CIP project to include mechanical and electrical design documents, bid documents and construction administration services for the replacement of rooftop HVAC system for the gymnasium, classroom and dining facilities at the center: CIP Project No. 17-M31; SPWD Contract No.111664.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$43,000.00** 

Other basis for payment: Monthly progress payments based on services provided.

## **II. JUSTIFICATION**

- 7. What conditions require that this work be done? 2017 Agency CIP.
- 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

## b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Applica	ble	

## 13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor: Bassi, Brian, Project Manager Ph: 775-684-4141
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/15/2017 14:24:04 PM
Division Approval	lmars1	12/15/2017 14:24:08 PM
Department Approval	lmars1	12/15/2017 14:24:11 PM
Contract Manager Approval	lmars1	12/15/2017 14:24:13 PM
Budget Analyst Approval	jrodrig9	01/01/2018 19:21:15 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19618

			Legal Entity Name:	MELROY ENGINEERING, INC DBA
Agency Name:	ADMIN - STATE PUE DIVISION	BLIC WORKS	Contractor Name:	MELROY ENGINEERING, INC DBA
Agency Code:	082		Address:	MELROY ENGINEERING CONSULTANTS
Appropriation Unit:	1535-27			4599 LONGLEY LANE
Is budget authority available?:	Yes		City/State/Zip	RENO, NV 89502
If "No" please expla	in: Not Applicable		Contact/Phone:	775-828-4889
			Vendor No.:	T29022618
			NV Business ID:	NV19971093631
To what State Fisca	al Year(s) will the contr	act be charged?	2018-2021	
What is the source the contractor will b	of funds that will be us e paid by multiple fund	ed to pay the contracting sources.	ctor? Indicate the pe	rcentage of each funding source if
General Fu	nds 0.00 %	Fees	0.00 %	
Federal Fur	nds 0.00 %	X Bonds	100.00 %	
Highway Fu	inds 0.00 %	Other funding	0.00 %	
Agency Reference	#: 111756			
2. Contract start date:				
a. Effective upon E Examiner's appr		or b. other effective	date 01/18/2018	3
Anticipated BC	DE meeting date	02/2018		
Retroactive?	No			
If "Yes", please exp	lain			
Not Applicable				
3. Termination Date: Contract term:	06/30/2021 3 years and 10	63 days		
4. Type of contract: Contract descriptior	Contract	-		
5 Purpose of contract				

#### 5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Northern Nevada Child and Adolescent Services - Emergency Generator Upgrades CIP project to include design, construction and bid documents for the installation of a new 350KW generator at the Reno facility: CIP Project No. 17-M11; SPWD Contract No. 111756.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,500.00** Other basis for payment: Monthly progress payments based on services provided.

### **II. JUSTIFICATION**

- 7. What conditions require that this work be done? 2017 Agency CIP.
  - 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing	No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

## b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Applica	ble	

## 13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
  - Davidow, Cliff, Project Manager Ph: 775-684-4141
- 20. Contract Status:

oonnaor olalao.		
Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	lmars1	01/10/2018 08:57:04 AM
Division Approval	lmars1	01/10/2018 08:57:07 AM
Department Approval	lmars1	01/10/2018 08:57:10 AM
Contract Manager Approval	lmars1	01/10/2018 08:57:12 AM
Budget Analyst Approval	jrodrig9	01/18/2018 16:41:30 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19556

			Legal Entity Name:	SOUTHWEST ELECTRITECH SERVICES LLC
Agency Name:	ADMIN - STATE PUE DIVISION		Contractor Name:	
Agency Code:	082		Address:	3711 REGULUS AVE.
Appropriation Unit:	1565-74			SUITE 2
Is budget authority available?:	Yes		City/State/Zip	LAS VEGAS, NV 89102-8346
If "No" please expl	ain: Not Applicable		Contact/Phone:	702-685-5510
			Vendor No.:	T29030016
			NV Business ID:	NV20081607937
To what State Fisc	al Year(s) will the conti	act be charged?	2018-2021	
	of funds that will be us be paid by multiple fund		ctor? Indicate the pe	rcentage of each funding source if
General Fu	inds 0.00 %	Fees	0.00 %	
Federal Fu	nds 0.00 %	X Bonds	100.00 %	
Highway F	unds 0.00 %	Other funding	0.00 %	
Agency Reference	#: 111732			
2. Contract start date	:			
a. Effective upon l Examiner's app	Board of <b>No</b> c roval?	r b. other effective	date 01/01/2018	3
Anticipated B	OE meeting date	02/2018		
Retroactive?	No			
If "Yes", please ex	olain			
Not Applicable				
3. Termination Date:	06/30/2021			
Contract term:	3 years and 18	80 days		
4. Type of contract:	Contract	-		
Contract descriptio				

5. Purpose of contract:

This is a new contract to provide professional mechanical and electrical services for the Lovelock Correctional Center - Central Warehouse and Culinary Refrigeration Unit Replacements CIP project to included the installation of electrical power monitoring equipment and power data recording devices sufficient to provide detailed voltage, amperes and kilowatt demands and circuit loads: CIP Project No. 15-M10; SPWD Contract No. 111732.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,235.00** Other basis for payment: Monthly progress payments based on services provided.

#### **II. JUSTIFICATION**

- 7. What conditions require that this work be done? 2015 Agency CIP.
- 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Mechanical & Electrical are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

## b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain
Not Applica	able

## 13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

- 14. Is the contractor currently involved in litigation with the State of Nevada?
  - No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor: Dobson, TJ, Project Manager Ph: 775-684-4141
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/19/2017 08:44:26 AM
Division Approval	Imars1	12/19/2017 08:44:29 AM
Department Approval	Imars1	12/19/2017 08:44:32 AM
Contract Manager Approval	Imars1	12/19/2017 08:44:34 AM
Budget Analyst Approval	jrodrig9	01/01/2018 19:06:03 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19543

						Legal Entity Name:	CROOK, RAYMOND P DBA
	Agency Name:	ADMIN - DIVISION	STATE PI	JBLIC	WORKS	Contractor Name:	CROOK, RAYMOND P DBA
	Agency Code:	082				Address:	<b>RPC ROOF CONSULTING SERVICES</b>
	Appropriation Unit:	1585-43					14370 MOUNT SNOW DR.
	Is budget authority available?:		Yes			City/State/Zip	RENO, NV 89511-9185
	If "No" please expla	ain: Not Ap	oplicable			Contact/Phone:	775-339-9396
						Vendor No.:	T29013770
						NV Business ID:	NV20101198067
	To what State Fisca	al Year(s)	will the cor	ntract b	e charged?	2018-2021	
	What is the source the contractor will b					ctor? Indicate the pe	rcentage of each funding source if
	General Fu	nds 0	.00 %		Fees	0.00 %	
	Federal Fur	nds 0	.00 %	Х	Bonds	100.00 %	
	Highway Fu	unds 0	.00 %		Other funding	0.00 %	
	Agency Reference	#: 11	1674				
2.	Contract start date:	:					
	a. Effective upon E Examiner's app		No	or b.	other effective	date 01/01/2018	3
	Anticipated B	OE meeting	g date	02/2	018		
	Retroactive?		No				
	If "Yes", please exp	olain					
	Not Applicable						
3.	Termination Date:	06/	/30/2021				
	Contract term:	3 у	ears and	180 da	ays		
4.	Type of contract:	Co	ntract		-		
	Contract descriptio	n: Ar	ch/Eng				
5.	Purpose of contrac		J				
	Center Roof Repla	acement - new roof,	Housing bid docu	Unit 4 ments	CIP project to , roof plans and	include recommend d specifications, qu	ices for the Warm Springs Correctional dations for removal of current roof and ality assurance and final roof

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$39,125.00** Other basis for payment: Monthly progress payments based on services provided.

### **II. JUSTIFICATION**

- 7. What conditions require that this work be done? 2017 Agency CIP.
- 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable

## b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

## III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Applical	ble	

### 13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:

Falconer, Mark, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	12/14/2017 08:31:06 AM
Division Approval	lmars1	12/14/2017 08:31:09 AM
Department Approval	lmars1	12/14/2017 08:31:13 AM
Contract Manager Approval	lmars1	12/14/2017 08:31:16 AM
Budget Analyst Approval	jrodrig9	01/01/2018 16:34:56 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19500

								Leą Na	gal Entity me:	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.
	Agency Name:	ADMII DIVIS	N - STA ION	TE PU	BLIC	WOR	٢S	Co	ntractor Name:	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.
	Agency Code:	082						Ad	dress:	dba H+K
	Appropriation Unit:	1590-9	91							5485 RENO CORPORATE DR STE 100
	Is budget authority available?:		Y	'es				Cit	y/State/Zip	RENO, NV 89511-2262
	If "No" please expla	ain: No	t Applic	able				Co	ntact/Phone:	775-332-6640
								Ve	ndor No.:	T80984709
								NV	Business ID:	NV19941047730
	To what State Fisca	al Year	(s) will t	the con	tract b	e char	ged?	201	8-2021	
What is the source of funds that will be used to pay the contra the contractor will be paid by multiple funding sources.								ctor?	Indicate the pe	rcentage of each funding source if
	General Fur	nds	0.00	%		Fees			0.00 %	
	Federal Fun	nds	0.00	%	Х	Bond	ls	1	00.00 %	
	Highway Fu	inds	0.00	%		Othe	r funding		0.00 %	
2.	Contract start date:									
	a. Effective upon B Examiner's appr	Board o	f	No	or b.	other	effective of	date	12/20/2017	7
	Anticipated BC	DE mee	eting da	ite	01/2	018				
	Retroactive?		1	No						
	If "Yes", please exp	olain								
	Not Applicable									
3	Termination Date:		06/30/2	2021						
0.	Contract term:		3 year		92 da	ys				
Δ	Type of contract:		Contra			-				
т.	Contract description	n:	Roofin		lacem	ent				
5.	Purpose of contract	t:								
	Annex - Roofing R	Replace inistrat	ement a tion set	and Ro rvices	of Sei for the	smic : e insta	Stabilizat allation of	ion ( f a si	CIP project to i ngle ply roofin	ices for the Heroes Memorial Building include design, construction, bid and ng system and seismic upgrade for the o. 111642
6.	NEW CONTRACT									
	The maximum amo	unt of t	he cont	tract for	r the te	erm of	the contra	act is	: <b>\$48,365.00</b>	
	Other basis for payr	ment: N	Nonthly	progre	ss pay	ments	s based o	n ser	vices provided.	
J	USTIFICATION									
7.	What conditions rec	quire th	at this v	work be	e done	?				
	2017 CIP									
8.	Explain why State e	employ	ees in y	our ag	ency o	r othe	r State ag	enci	es are not able	to do this work:
	Professional Agricu Consultants are sel the Legislature.	Iltural/E	inginee based o	ring are	e provi ability	ded by to pro	y SPWD te vide desig	o sup gn ar	oport the State of engineering s	Capital Improvement Program. services to meet the goals established by
9.	Were quotes or pro	posals	solicite	d?				No	)	
	Was the solicitation Division?	ı (RFP)	done b	by the F	Purcha	sing		No	)	
	a. List the names of	f vendo	ors that	were s	olicited	d to su	bmit prop	osals	s (include at lea	st three):

b. Soliciation Waiver: <b>Professional Service (As defined in NAC 333.150)</b>									
c. Why was this contractor chosen in preference to other?									
Demonstrated the required expertise for work on this project.									
d. Last bid date:	Anticipated re-bid date:								
10. Does the contract contain a	ny IT components? No								
OTHER INFORMATION									
11. Is there an Indirect Cost Ra	te or Percentage Paid to the Contractor?								
No If "Yes", pleas	e provide the Indirect Cost Rate or Percentage Paid to the Contractor								
Not Applicable									
12. a. Is the contractor a current employee of the State of Net State	t employee of the State of Nevada or will the contracted services be performed by a current evada?								
Νο									
<ul> <li>b. Was the contractor forme performed by someone forme</li> </ul>	erly employed by the State of Nevada within the last 24 months or will the contracted services be nerly employed by the State of Nevada within the last 24 months?								
b. Was the contractor forme performed by someone form <b>No</b>	erly employed by the State of Nevada within the last 24 months or will the contracted services be nerly employed by the State of Nevada within the last 24 months?								
performed by someone forr <b>No</b>	erly employed by the State of Nevada within the last 24 months or will the contracted services be nerly employed by the State of Nevada within the last 24 months? ed by any of Nevada's political subdivisions or by any other government?								
performed by someone forr <b>No</b>	nerly employed by the State of Nevada within the last 24 months? ed by any of Nevada's political subdivisions or by any other government?								
performed by someone form <b>No</b> c. Is the contractor employe	nerly employed by the State of Nevada within the last 24 months? ed by any of Nevada's political subdivisions or by any other government?								
performed by someone form No c. Is the contractor employe No If "Yes", pleas Not Applicable	nerly employed by the State of Nevada within the last 24 months? ed by any of Nevada's political subdivisions or by any other government? e explain								
performed by someone form No c. Is the contractor employed No If "Yes", pleas Not Applicable 13. Has the contractor ever bee Yes If "Yes", speci	nerly employed by the State of Nevada within the last 24 months? ed by any of Nevada's political subdivisions or by any other government?								
performed by someone form No c. Is the contractor employed No If "Yes", pleas Not Applicable 13. Has the contractor ever been Yes If "Yes", speci- agency has be	nerly employed by the State of Nevada within the last 24 months? ed by any of Nevada's political subdivisions or by any other government? <u>e explain</u> en engaged under contract by any State agency? fy when and for which agency and indicate if the quality of service provided to the identified								
performed by someone form No c. Is the contractor employed No If "Yes", pleas Not Applicable 13. Has the contractor ever beet Yes If "Yes", special agency has beet SPWD, currently and/or in t	nerly employed by the State of Nevada within the last 24 months? ed by any of Nevada's political subdivisions or by any other government? e explain en engaged under contract by any State agency? fy when and for which agency and indicate if the quality of service provided to the identified een verified as satisfactory:								
performed by someone form No c. Is the contractor employed No If "Yes", pleas Not Applicable 13. Has the contractor ever beet Yes If "Yes", special agency has beet SPWD, currently and/or in to 14. Is the contractor currently in	nerly employed by the State of Nevada within the last 24 months? ed by any of Nevada's political subdivisions or by any other government? e explain en engaged under contract by any State agency? fy when and for which agency and indicate if the quality of service provided to the identified een verified as satisfactory: he past for various amounts with satisfactory results.								
performed by someone form No c. Is the contractor employed No If "Yes", pleas Not Applicable 13. Has the contractor ever beet Yes If "Yes", special agency has beet SPWD, currently and/or in to 14. Is the contractor currently in	nerly employed by the State of Nevada within the last 24 months? ed by any of Nevada's political subdivisions or by any other government? e explain en engaged under contract by any State agency? fy when and for which agency and indicate if the quality of service provided to the identified een verified as satisfactory: he past for various amounts with satisfactory results. hvolved in litigation with the State of Nevada?								

- Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Kirsten Nalley, Project Manager Ph: 775-684-4141

20. Contract Status:

oonnaor olalas.		
Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	ddav12	11/28/2017 14:29:31 PM
Division Approval	ddav12	11/28/2017 14:29:33 PM
Department Approval	ddav12	11/28/2017 14:29:36 PM
Contract Manager Approval	ddav12	11/28/2017 14:29:39 PM
Budget Analyst Approval	jrodrig9	12/20/2017 17:44:52 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19550

							Legal Entity Name:	COPOULOS, JOHN P DBA	
	Agenc	y Name:	ADMII DIVISI	-				COPOULOS, JOHN P DBA	
	Agenc	y Code:	082				Address:	JP COPOULOS ARCHITECT	
	Appro	priation Unit:	All Ap	propriation	S			PO BOX 2517	
	ls bud availal	get authority ble?:		No			City/State/Zip	CARSON CITY, NV 89702	
	where fundin with th and expen 2013.	the project w g and contraction ne initiating ag openditure au	vill be m ctor pay gency. ithority ory 68 C	nanaged by t /ment respor For this con will reside in	cy funded CIP he SPWD, but all nsibilities will rema tract the funding the Account 4162 .PPROP-EQUIP		Contact/Phone:	775-720-4051	
							Vendor No.:	T81019637	
							NV Business ID:	NV20101431422	
	To wh	at State Fisca	al Year	(s) will the co	ontract be charged	?	2018-2022		
	What i the co	is the source ntractor will b	of fund be paid	s that will be by multiple f	used to pay the c unding sources.	ontrac	tor? Indicate the pe	centage of each funding source	if
		General Fu	nds	0.00 %	Fees		0.00 %		
	Х	Federal Fur	nds ′	100.00 %	Bonds		0.00 %		
		Highway Fu	unds	0.00 %	Other fur	nding	0.00 %		
	Agenc	y Reference	#:	111634		•			
2	Contra	- act start date:							
	a. Eff	ective upon E aminer's app	Board o	f <b>No</b>	or b. other effe	ctive d	late 01/01/2018		
	А	Anticipated BC	DE mee	eting date	02/2018				
	Retroa	active?		No					
		s", please exp	olain						
		pplicable							
3		nation Date:		06/30/2022					
0.		act term:		4 years and	1 180 days				
1		of contract:		Contract					
4.		act description		Arch/Eng					
_		•		Arch/Eng					
5.		se of contrac							
	Rehat	bilitation pro habilitation	ject an of the a	d will inclue adobe walls	de architectural d	lesign	and construction	ces for the Fort Churchill Ado administration through constr e unoccupied buildings on site	uction fo
6.	NEW	CONTRACT							

The maximum amount of the contract for the term of the contract is: **\$26,550.00** Other basis for payment: Monthly progress payments based on services provided.

## **II. JUSTIFICATION**

- 7. What conditions require that this work be done? 2018 Agency CIP.
- 8. Explain why State employees in your agency or other State agencies are not able to do this work:

	Professional Architectural/Enginee Consultants are selected based on the Legislature.	ring are provided by a their ability to provid	SPWD to support the State Capital Improvement Program. e design and engineering services to meet the goals established by						
9.	Were quotes or proposals solicited	l?	No						
	Was the solicitation (RFP) done by the Purchasing No Division?								
	a. List the names of vendors that were solicited to submit proposals (include at least three):								
	Not Applicable								
	b. Soliciation Waiver: <b>Professiona</b>	•							
	c. Why was this contractor chosen	In preference to othe	1?						
	d. Last bid date:	Anticipated	re-bid date:						
10.	Does the contract contain any IT c	omponents?	No						
C	THER INFORMATION								
11.	Is there an Indirect Cost Rate or Po	ercentage Paid to the	Contractor?						
	No If "Yes", please provid	de the Indirect Cost R	ate or Percentage Paid to the Contractor						
	Not Applicable								
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No									
b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services performed by someone formerly employed by the State of Nevada within the last 24 months? No									
	c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?								
	<b>No</b> If "Yes", please expla	•	a subdivisions of by any other government:						
	Not Applicable								
	Has the contractor ever been enga	aged under contract b	v anv State agencv?						
	-	and for which agend	sy and indicate if the quality of service provided to the identified						
	Not Applicable								
14.	Is the contractor currently involved No If "Yes", please provid	•	State of Nevada? tion and facts supporting approval of the contract:						
	Not Applicable	<b>v</b>							
15.	The contractor is not registered wit Sole Proprietor	th the Nevada Secret	ary of State's Office because the legal entity is a:						
16.	a. Is the Contractor Name the sam Yes	e as the legal Entity I	Name?						
17.	a. Does the contractor have a curre Yes	ent Nevada State Bus	siness License (SBL)?						
18.	Not Applicable								
19.	Agency Field Contract Monitor: Oxoby, Robbie, Project Manager	Ph: 775-684-4141							
20.	Contract Status:								
	Contract Approvals:								
	Approval Level	User	Signature Date						
	Budget Account Approval	Imars1	12/15/2017 15:12:44 PM						
	Division Approval	Imars1	12/15/2017 15:12:47 PM						
	Department Approval	Imars1	12/15/2017 15:12:49 PM						
	Contract Manager Approval	Imars1	12/15/2017 15:12:52 PM						
	Budget Analyst Approval	jrodrig9	01/01/2018 19:27:48 PM						

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19595

							Legal Entity Name:	Stories in Place LLC
	Agency Nam	e: A	ADMIN -	DIRECTO	R'S OF	FICE	Contractor Name:	Stories in Place LLC
	Agency Code		087				Address:	2370 Watt Street
	Appropriation		029-12					
	Is budget aut available?:			Yes			City/State/Zip	Reno, NV 89509
	If "No" please	e explair	n: Not A	pplicable			Contact/Phone:	Alicia Barber 775-771-3975
							Vendor No.:	T32005533
							NV Business ID:	NV20151097667
	To what Stat	e Fiscal	Year(s)	will the co	ntract b	e charged?	2018	
	What is the s						ctor? Indicate the per	rcentage of each funding source if
	Gene	eral Fund	ds (	0.00 %		Fees	0.00 %	
	X Fede	ral Func	ds <b>4</b> 0	0.00 %		Bonds	0.00 %	
	High	way Fun	ids (	0.00 %	Х	Other funding	60.00 % Comm	nunity Foundation
2.	Contract star	t date:						
	a. Effective Examiner	upon Bo	oard of	No	or b.	other effective of	date 01/19/2018	•
		ated BOI		ng date	03/2	018		
	Retroactive?			No				
	If "Yes", plea		ain	NO				
	Not Applica							
~								
3.	Termination Contract term			5/30/2018				
				61 days				
4.	Type of cont		_	ontract				
	Contract des	cription:	w	omen's E	xhibit			
5.	Purpose of c							
	This is a new women's pa the Breezew	st and p	present	contribut	ions to	Nevada's herit	d implementation so age, traditions, and	ervices for an exhibit, which will display I history. This exhibit will be located in
6.	NEW CONTI	RACT						
	The maximu	m amou	nt of the	contract f	or the te	erm of the contra	act is: \$11,350.00	
J	USTIFICATI	ON						
7.	What condition	ons requ	uire that	this work b	be done	?		
	Commission	is charo	ed with	the duty to	study t	he changing an	d developing roles of	nd contributions of women in the state. The f women in society, including the nmend proposed legislation.
8.	Explain why	State er	nplovee	s in vour a	aencv c	or other State ad	encies are not able t	o do this work:
	Lack the exp					0		
۵	Were quotes	or prop	موعاو وم	licited?			No	
5.	Was the solid	• •			Purcha	sina	No	
	Division?	·	,	•		C C	osals (include at leas	st three).
	Not Applicab				SUICILE			or unee).
	b. Soliciation		· Not Ar	nlicable				
	c. Why was t		-	-	referenc	e to other?		
	o. willy was l			nooch in pi				

	The contractor was named on and	awarded the grant.								
	d. Last bid date:	Anticipated re	e-bid date:							
10.	10. Does the contract contain any IT components? No									
III. C	III. OTHER INFORMATION									
11.	1. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?									
		de the Indirect Cost Ra	ate or Percentage Paid to the Contractor							
	Not Applicable									
<ol> <li>a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?</li> <li>No</li> </ol>										
	b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No									
	<ul> <li>c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?</li> <li>No If "Yes", please explain</li> </ul>									
	Not Applicable									
<ul> <li>13. Has the contractor ever been engaged under contract by any State agency?</li> <li>No</li> <li>If "Yes", specify when and for which agency and indicate if the quality of service provided to agency has been verified as satisfactory:</li> </ul>										
	Not Applicable									
14.	14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract:									
	Not Applicable									
15.	15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation									
16.	16. a. Is the Contractor Name the same as the legal Entity Name? Yes									
17.	7. a. Does the contractor have a current Nevada State Business License (SBL)? Yes									
18.	8. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes									
19.	9. Agency Field Contract Monitor: Molly Walt, Management Analyst II Ph: 775-684-0296									
20.										
	Contract Approvals:									
	Approval Level	User	Signature Date							
	Budget Account Approval Division Approval	amarangi	01/16/2018 15:39:54 PM 01/16/2018 15:39:57 PM							
	Department Approval	amarangi amarangi	01/16/2018 15:39:59 PM							
	Contract Manager Approval	amarangi	01/16/2018 15:40:01 PM							
	Budget Analyst Approval	knielsen	01/19/2018 09:47:37 AM							

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19520

Agency Name:ADMIN - HEARINGS AND APPEALS DIVISIONContractor Name:Lorna WardAgency Code:089Address:75 Lonesome Polecat LaneAppropriation Unit:1015-04Eity/State/ZipWashoe Valley, NV 89704Is budget authority available?:YesCity/State/ZipWashoe Valley, NV 89704If "No" please explain:Not ApplicableContact/Phone: Vendor No.:Lorna Ward 775-883-5095	
Appropriation Unit:       1015-04         Is budget authority available?:       Yes         If "No" please explain:       Not Applicable         Contact/Phone:       Lorna Ward 775-883-5095         Vendor No.:       Vendor No.:	
Is budget authority available?:YesCity/State/ZipWashoe Valley, NV 89704If "No" please explain: Not ApplicableContact/Phone: Vendor No.:Lorna Ward 775-883-5095	
available?: If "No" please explain: Not Applicable Contact/Phone: Lorna Ward 775-883-5095 Vendor No.:	
Vendor No.:	
NV Business ID: NV20171492613	
To what State Fiscal Year(s) will the contract be charged? 2018-2020	
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 % Fees 0.00 %	
Federal Funds0.00 %Bonds0.00 %	
Highway Funds 0.00 % X Other funding 100.00 % Charges for Services	
<ul> <li>2. Contract start date:</li> <li>a. Effective upon Board of No or b. other effective date 10/01/2017</li> <li>Examiner's approval?</li> <li>Anticipated BOE meeting date 02/2018</li> </ul>	
Retroactive? Yes If "Yes", please explain	
The Governor appointed Lorna Ward as a Special Appeals Officer on 10/01/2017.	
3. Termination Date: 08/31/2019	
Contract term: 1 year and 334 days	
4. Type of contract: Contract	
Contract description: Contract	
5. Purpose of contract:	
	•
This is a new contract to provide services as an appointed Special Appeals Officer to handle cases related to Human Resource Management, Department of Employment, Training, and Rehabilitation, Department of Education and Medicaid provider matters.	
Human Resource Management, Department of Employment, Training, and Rehabilitation, Department of Education	•
Human Resource Management, Department of Employment, Training, and Rehabilitation, Department of Education and Medicaid provider matters.	•
<ul> <li>Human Resource Management, Department of Employment, Training, and Rehabilitation, Department of Education and Medicaid provider matters.</li> <li>6. NEW CONTRACT</li> </ul>	•
<ul> <li>Human Resource Management, Department of Employment, Training, and Rehabilitation, Department of Education and Medicaid provider matters.</li> <li>6. NEW CONTRACT The maximum amount of the contract for the term of the contract is: \$40,000.00</li> </ul>	•

Chapter 284; Medicaid Provider Matters in accordance with NRS chapter 422; Department of Training and Rehabilitation in accordance with NRS Chapter 615; Department of Education in accordance with NRS Chapter 391; and other matters as assigned by the Division. Pursuant to the Nevada Administrative Procedures Act (NRS Chapter 233B) decisions to judicial review.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Hearings Division does not have attorneys on staff. These are positions appointed by the governor to conduct hearings for the Hearings Division on a case by case basis; they will be paid by the agencies who those hearing pertain to.

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

(

Not Applicable

### b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

<b>No</b> If "Yes", please explain
------------------------------------

## Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC
- 16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

### Lorna Ward's Company is Ward Mediation Services but the contract will be in her name.

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
   Yes
- 19. Agency Field Contract Monitor: Vanessa Curiel, LSII Ph: 702-486-2741
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	12/04/2017 07:16:58 AM
Division Approval	ddav12	12/04/2017 07:17:01 AM
Department Approval	ddav12	12/04/2017 07:17:03 AM
Contract Manager Approval	ddav12	01/02/2018 11:16:08 AM
Budget Analyst Approval	knielsen	01/03/2018 13:30:50 PM

#### STATE OF NEVADA



EVAN DALE Administrator



# DEPARTMENT OF ADMINISTRATION ADMINISTRATIVE SERVICES DIVISION

209 E. Musser Street, Room 304 Carson City, Nevada 89701-4204 (775) 684-0273 Fax (775) 684-0275

#### September 9, 2014

## MEMORANDOM

To: Executive Branch Budget Officer

From: Debra David - Program Officer 1, Contracts Unit

Date: January 2, 2018

Subject: Lorna Ward Contract

The Governor as a Special Hearings Officer appointed this contractor, Lorna Ward on October 1, 2017 for the Division of Hearings and Appeals.

Due to the critical need and backlog of cases, the contractor began work on October 1, 2017. There was not enough time to process a new contract between September 29, 2017 and October 1, 2017.

I am confident this is not an ongoing issue and respectfully request a start date for this contract to be October 1, 2017.

Thank you.

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19565

				Legal Entity Name:	DIRECT CALL CENTERS LLC					
	Agency Name: DTC	CA - DIVISION OF TOU	IRISM	Contractor Name:	DIRECT CALL CENTERS LLC					
	Agency Code: 101			Address:	1934 W GRAY STREET					
	Appropriation Unit: 152	2-31			STE 340					
	Is budget authority available?:	Yes		City/State/Zip	HOUSTON, TX 77019-4828					
	If "No" please explain: I	Not Applicable		Contact/Phone:	PATRICK DEVERS 800-901-7706					
				Vendor No.:	T32005821					
				NV Business ID:	NV20171753471					
	To what State Fiscal Ye		•	2018-2021						
	What is the source of fu the contractor will be pa	What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if he contractor will be paid by multiple funding sources.								
	General Funds	0.00 %	Fees	0.00 %						
	Federal Funds	0.00 %	Bonds	0.00 %						
	Highway Funds	0.00 % X	Other funding	100.00 % LODG	ING TAX					
2.	Contract start date:									
	a. Effective upon Board Examiner's approval	d of <b>No</b> or b. I?	other effective d	late 12/22/2017						
	Anticipated BOE m	neeting date 01/20	018							
	Retroactive?	Yes								
	If "Yes", please explain									
	In order to maintain ca	all center operations v	vithout any dov	vntime.						
3.	Termination Date:	ermination Date: 06/30/2021								
	Contract term:	3 years and 190 da	years and 190 days							
4.	Type of contract:	Contract								
	Contract description:	Call Center Service	Call Center Services							
5.	Purpose of contract:									
	This is a new contract potential Nevada visite		ervices to recei	ive inbound domes	tic and Canadian phone calls from					
6.	NEW CONTRACT									
	The maximum amount of	of the contract for the te	rm of the contra	ct is: <b>\$21,500.00</b>						
J	USTIFICATION									
7.	Vhat conditions require that this work be done?									
	The Nevada Division of Tourism serves as the state's consumer-focused travel marketing organization to promote statewide visitation, resulting in an increase in revenue for Nevada's communities. Tourism is funded entirely by lodging tax revenues, so driving overnight visitation is critical to the Division's ability to continue to market the State and ensure long-term sustainability. The principal goal of this project is to receive inbound domestic and Canadian phone calls from potential Nevada visitors.									
8.	Explain why State emplo	xplain why State employees in your agency or other State agencies are not able to do this work:								
	Nevada Division of Tour week.	rism does not have the	staff or facilities	to answer live phon	e calls from potential visitors seven days a					
9.	Were quotes or proposa	als solicited?		No						
	Was the solicitation (RF Division?		sing	No						
	a. List the names of ven	ndors that were solicited	I to submit propo	sals (include at leas	st three):					

Not Applicable

	b. Soliciation Waiver: Sole Source	e Contract (As Ap	proved by Chief of Purchasing)							
	Approval #: 171203 Approval Date: 12/21/2017									
	c. Why was this contractor chosen	in preference to of	ther?							
	ervices.									
	d. Last bid date: 03/30/201		ed re-bid date: 01/05/2021							
10.	Does the contract contain any IT c		No							
III. C	OTHER INFORMATION									
11.	Is there an Indirect Cost Rate or P	ercentage Paid to t	the Contractor?							
	No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor									
	Not Applicable									
12.	a. Is the contractor a current employee of the State of Nevada?	oyee of the State o	f Nevada or will the contracted services be performed by a current							
	b. Was the contractor formerly em performed by someone formerly e <b>No</b>	ployed by the State mployed by the Sta	e of Nevada within the last 24 months or will the contracted services be ate of Nevada within the last 24 months?							
	c. Is the contractor employed by a <b>No</b> If "Yes", please expla		itical subdivisions or by any other government?							
	Not Applicable									
13.	Has the contractor ever been enga	aged under contrac	t by any State agency?							
	No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:									
	Not Applicable									
14.	. Is the contractor currently involved in litigation with the State of Nevada?									
	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:									
	Not Applicable									
15.	The contractor is registered with th	ne Nevada Secreta	ry of State's Office as a:							
16.	a. Is the Contractor Name the sam Yes	e as the legal Entit	ty Name?							
17.	a. Does the contractor have a curr Yes	ent Nevada State I	Business License (SBL)?							
18.	a. Is the legal entity active and in g	good standing with	the Nevada Secretary of State's Office?							
19.	Agency Field Contract Monitor:									
20.	Contract Status:									
	Contract Approvals:									
	Approval Level	User	Signature Date							
	Budget Account Approval	amathies	12/21/2017 16:40:20 PM							
	Division Approval	amathies	12/21/2017 16:40:22 PM							
	Department Approval	amathies	12/21/2017 16:40:24 PM							
	Contract Manager Approval	amathies	12/21/2017 16:57:51 PM							
			40/00/0047 00-50-00 ANA							

Budget Analyst Approval

laaron

12/22/2017 08:56:30 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19601

						Legal Entity Name:	DynaGraphics Printing, Inc.	
	Agency Name:	DTCA -	DIVISION	ΟΓ ΤΟΙ	JRISM	Contractor Name:	DynaGraphics Printing, Inc.	
	Agency Code:	101				Address:	2001 Timber Way	
	Appropriation Unit:	1522-3 <sup>-</sup>	1					
	Is budget authority available?:		Yes			City/State/Zip	Reno , NV 89512	
	If "No" please expla	ain: Not	Applicable			Contact/Phone:	775-762-7699	
						Vendor No.:		
						NV Business ID:	NV19911030226	
	To what State Fisca	•	,		•	2018-2021		
	What is the source the contractor will b	of funds e paid b	s that will be by multiple f	used to unding s	pay the contra- sources.	ctor? Indicate the pe	rcentage of each funding source if	
	General Fur	nds	0.00 %		Fees	0.00 %		
	Federal Fur	nds	0.00 %		Bonds	0.00 %		
	Highway Fu	inds	0.00 %	Х	Other funding	100.00 % Lodgi	ng Tax	
2.	Contract start date:							
	a. Effective upon B Examiner's appr		No	or b.	other effective	date 01/12/2018	3	
	Anticipated BC		ting date	01/2	018			
	Retroactive?		No					
	If "Yes", please exp	lain						
	Not Applicable							
3.	Termination Date:	C	06/30/2021					
	Contract term:		B years and	l 169 da	iys			
4	Type of contract:	C	Contract		-			
	Contract description	-	Printing Se	rvices				
5	Purpose of contract		5					
5.	This is a new contract to provide printing services and an online ordering system.							
~				ining 3		onine ordering sy.		
6.	NEW CONTRACT The maximum amo	unt of th	o contract (	or the t	arm of the contr	not in: \$40,000,00		
	The maximum amo	unt of th	le contract i	or the te	erm of the contra	act IS. <b>\$49,000.00</b>		
J	USTIFICATION							
7.	What conditions rec	quire tha	t this work	be done	?			
	The services DynaGraphics will provide to the Department of Tourism and Cultural Affairs is crucial to the operations and duties that DTCA and all of it agencies need to perform.							
8.	Explain why State e	employe	es in your a	igency c	or other State ag	jencies are not able t	to do this work:	
	DTCA or its Agencions services DynaGrap			FTE's,	buy the equipm	ent needed or provid	le adequate space to accommodate the	
9.	Were quotes or pro	posals s	solicited?			Yes		
	Was the solicitation Division?	(RFP) o	done by the	Purcha	sing	Yes		
	a. List the names of	f vendor	s that were	solicited	d to submit prop	osals (include at leas	st three):	
	RRD ACarlisle							
	b. Soliciation Waive	er: Not A	pplicable					
	c. Why was this contractor chosen in preference to other?							

10. Does the contract contain any IT components? No

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

## Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain		
Not Applica	able		

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

### 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	01/10/2018 13:18:49 PM
Division Approval	amathies	01/10/2018 13:18:51 PM
Department Approval	amathies	01/10/2018 13:18:53 PM
Contract Manager Approval	amathies	01/10/2018 13:18:58 PM
Budget Analyst Approval	laaron	01/12/2018 12:59:51 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19576

								Legal Entity Name:	y	IBM	
	Agency Name:		N - EN	TERPR	ISE IT	SERVIC	ES	Contractor	Name:	IBM	
	Agency Code:	180						Address:		7100 Highlands Parkway	
	Appropriation Unit:	1385-2	26								
	Is budget authority available?:		١	′es				City/State/Z	Zip	Smyrna , GA 30082	
	If "No" please explain	in: No	ot Applio	cable				Contact/Ph	one:	770-435-1169	
								Vendor No.	.:	PUR0000395B	
								NV Busines	ss ID:	NV19371000083	
	To what State Fisca	l Year	(s) will	the con	tract b	e charge	d?	2018			
	What is the source of the contractor will be	of fund e paid	ls that v by mul	vill be u tiple fur	ised to nding s	pay the sources.	contrac	tor? Indicate	e the per	rcentage of each funding source if	
	General Fur	nds	0.00	%	Х	Fees		100.00 %	5 User F	ees	
	Federal Fun	ds	0.00	%		Bonds		0.00 %	D		
	Highway Fu	nds	0.00	%		Other fu	Inding	0.00 %	þ		
2.	Contract start date:										
	a. Effective upon B Examiner's appre	oard o oval?	of	No	or b.	other eff	ective d	ate 01/	19/2018		
	Anticipated BC	)E mee	eting da	ate	02/2	018					
	Retroactive?		I	No							
	If "Yes", please expl	lain									
	Not Applicable										
3.	Termination Date:		02/28/	2018							
	Contract term:		40 day	/S							
4.	Type of contract:		Contra	act							
	Contract description	n:	Reloc	ation S	ervice	s					
5	Purpose of contract:										
0.	This is a new contract to provide relocation services for two IBM machines that are located in Las Vegas and Carson									n	
	City.										
6.	NEW CONTRACT										
	The maximum amount of the contract for the term of the contract is: \$16,752.00										
	Other basis for payment: \$16,752 Service Charge										
J	USTIFICATION										
7.	What conditions require that this work be done?										
	Relocation services consist of planning/management, relocation of hardware, and mover services.										
8.	Explain why State employees in your agency or other State agencies are not able to do this work:										
	State employees do not have the knowledge to perform this service.										
9.	Were quotes or prop	oosals	solicite	ed?				No			
	Was the solicitation (RFP) done by the Purchasing No Division?										
	a. List the names of vendors that were solicited to submit proposals (include at least three):										
	Not Applicable										
	b. Soliciation Waive Approval #: 17 Approval Date	70704			tract (A	As Appro	oved by	Chief of P	urchasi	ng)	
	c. Why was this con	tracto	r chose	n in pre	ferenc	e to othe	er?				

	Anticipated				
0. Does the contract contain any	IT components?	No			
OTHER INFORMATION					
1. Is there an Indirect Cost Rate of	Is there an Indirect Cost Rate or Percentage Paid to the Contractor?				
	•	Rate or Percentage Paid to the Contractor			
Not Applicable					
	nployee of the State of da?	Nevada or will the contracted services be performed by a current			
<ul> <li>b. Was the contractor formerly performed by someone formerly</li> <li>No</li> </ul>	employed by the State of y employed by the State	of Nevada within the last 24 months or will the contracted services be e of Nevada within the last 24 months?			
c. Is the contractor employed b	y any of Nevada's politi	cal subdivisions or by any other government?			
<b>No</b> If "Yes", please ex		· · · ·			
Not Applicable	•				
3. Has the contractor ever been e	and add under contract	by any State agency?			
No If "Yes", specify w		icy and indicate if the quality of service provided to the identified			
Not Applicable					
4 Is the contractor currently invol	ved in litigation with the	State of Nevada?			
•	Is the contractor currently involved in litigation with the State of Nevada?				
		ation and facts supporting approval of the contract:			
Not Applicable					
Not Applicable 5. The contractor is registered wit					
Not Applicable 5. The contractor is registered wit Foreign Corporation	th the Nevada Secretary	of State's Office as a:			
Not Applicable 5. The contractor is registered wit Foreign Corporation 6. a. Is the Contractor Name the s	th the Nevada Secretary	of State's Office as a:			
Not Applicable 5. The contractor is registered with Foreign Corporation 6. a. Is the Contractor Name the so Yes	th the Nevada Secretary	of State's Office as a: Name?			
Not Applicable 5. The contractor is registered wit Foreign Corporation 6. a. Is the Contractor Name the s	th the Nevada Secretary	of State's Office as a: Name?			
Not Applicable5. The contractor is registered with Foreign Corporation6. a. Is the Contractor Name the solution7. a. Does the contractor have a contractor	th the Nevada Secretary same as the legal Entity current Nevada State Bu	of State's Office as a: Name?			
Not Applicable5. The contractor is registered with Foreign Corporation6. a. Is the Contractor Name the social Yes7. a. Does the contractor have a cont	th the Nevada Secretary same as the legal Entity current Nevada State Bu in good standing with th	r of State's Office as a: Name? usiness License (SBL)? ne Nevada Secretary of State's Office?			
Not Applicable         5. The contractor is registered with Foreign Corporation         6. a. Is the Contractor Name the social Yes         7. a. Does the contractor have a contract yes         8. a. Is the legal entity active and Yes         9. Agency Field Contract Monitor	th the Nevada Secretary same as the legal Entity current Nevada State Bu in good standing with th	r of State's Office as a: Name? usiness License (SBL)? ne Nevada Secretary of State's Office?			
Not Applicable         5. The contractor is registered with Foreign Corporation         6. a. Is the Contractor Name the son Yes         7. a. Does the contractor have a contractor have a contractor have a contractor have a contract for the son Yes         8. a. Is the legal entity active and Yes         9. Agency Field Contract Monitor: Kathleen McLaughlin, IT Mark	th the Nevada Secretary same as the legal Entity current Nevada State Bu in good standing with th	r of State's Office as a: Name? usiness License (SBL)? ne Nevada Secretary of State's Office?			
Not Applicable         5. The contractor is registered with Foreign Corporation         6. a. Is the Contractor Name the son Yes         7. a. Does the contractor have a contractor have a contract or have a contract or have a contract states         8. a. Is the legal entity active and Yes         9. Agency Field Contract Monitor: Kathleen McLaughlin, IT Mar         20. Contract Status:	th the Nevada Secretary same as the legal Entity current Nevada State Bu in good standing with th	r of State's Office as a: Name? usiness License (SBL)? ne Nevada Secretary of State's Office?			
Not Applicable         5. The contractor is registered with Foreign Corporation         6. a. Is the Contractor Name the son Yes         7. a. Does the contractor have a contract or have a contract or have a contract or have a contract state set of Yes         8. a. Is the legal entity active and Yes         9. Agency Field Contract Monitors Kathleen McLaughlin, IT Mar         20. Contract Status: Contract Approvals:	th the Nevada Secretary same as the legal Entity current Nevada State Bu in good standing with th mager li Ph: 775-684-43	r of State's Office as a: Name? usiness License (SBL)? ne Nevada Secretary of State's Office?			
Not Applicable         5. The contractor is registered with Foreign Corporation         6. a. Is the Contractor Name the social Yes         7. a. Does the contractor have a contract Yes         8. a. Is the legal entity active and Yes         9. Agency Field Contract Monitor: Kathleen McLaughlin, IT Mar         20. Contract Status: Contract Approvals: Approval Level Budget Account Approval	th the Nevada Secretary same as the legal Entity current Nevada State Bu in good standing with th : nager li Ph: 775-684-43	r of State's Office as a: Name? usiness License (SBL)? ne Nevada Secretary of State's Office? 325			
Not Applicable         5. The contractor is registered with Foreign Corporation         6. a. Is the Contractor Name the son Yes         7. a. Does the contractor have a contract or have a contract or have a contract or have a contract state set of Yes         8. a. Is the legal entity active and Yes         9. Agency Field Contract Monitors Kathleen McLaughlin, IT Mar         20. Contract Status: Contract Approvals: Approval Level	th the Nevada Secretary same as the legal Entity current Nevada State Bu in good standing with th : hager li Ph: 775-684-43 User ddav12	r of State's Office as a: Name? usiness License (SBL)? ne Nevada Secretary of State's Office? 325 Signature Date 01/02/2018 11:42:11 AM			
Not Applicable         5. The contractor is registered with Foreign Corporation         6. a. Is the Contractor Name the son Yes         7. a. Does the contractor have a contract or have a contract or have a contract or have a contract state set set set set set set set set set s	th the Nevada Secretary same as the legal Entity current Nevada State Bu in good standing with th : nager li Ph: 775-684-43 User ddav12 ddav12 ddav12 ddav12	r of State's Office as a: Name? usiness License (SBL)? ne Nevada Secretary of State's Office? 325 Signature Date 01/02/2018 11:42:11 AM 01/02/2018 11:42:13 AM 01/02/2018 11:42:16 AM			
Not Applicable         5. The contractor is registered with Foreign Corporation         6. a. Is the Contractor Name the son Yes         7. a. Does the contractor have a contract or have a contract or have a contract or have a contract states         8. a. Is the legal entity active and Yes         9. Agency Field Contract Monitor: Kathleen McLaughlin, IT Mar         20. Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	th the Nevada Secretary same as the legal Entity current Nevada State Bu in good standing with th : nager li Ph: 775-684-43 User ddav12 ddav12 ddav12 ddav12	r of State's Office as a: Name? usiness License (SBL)? ne Nevada Secretary of State's Office? 325 Signature Date 01/02/2018 11:42:11 AM 01/02/2018 11:42:13 AM			

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State of Nevada Department of Administration

**Purchasing Division** 

515 E. Musser Street, Suite 300 Carson City, NV 89701



**Brian Sandoval** Governor

> Patrick Cates Director

Jeffrey Haag Administrator

Purchasing	Use Only:
Approval#:	170704

# SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

## ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:				
	State Agency: EITS				
1a	Contact Name and Title	t Name and Title Phone Number Ema			
	Kathleen McLaughlin, Mainframe Systems ITM	(775) 684-4325	kfmclaug@admin.nv.gov		

	Vendor Information:		
	Identify Vendor:	Strius Computer Solutions	
16	Contact Name:	John Stransky	
1b	Address:	10100 Reunion Place, Ste 500, San Antonio, TX 78216	
	Telephone Number:	(702) 612-3684	
	Email Address:	john.stransky@siriuscom.com	
	Vendor Information:		
	Identify Vendor:	IBM Global Financing	
<b>1b</b>	Contact Name:	Jelita Holmesly / John Belanger	·
1b	Address:	Lockbox 534151, Atlanta, GA 30353	
	Telephone Number:	(714) 270-3437 / (714) 815-8049	
	Email Address:	jelita@us.ibm.com / jrbelanger@us.ibm.com	

	Type of Waiver Requested - Check	
1c	Sole or Single Source:	X
	Professional Service Exemption:	

	Contract Information:					
	Is this a new Contract?	Yes Xes	N	Ø		
1d	Amendment:	#				
	CETS:	#				

	Term:		······		
1e	One (1) Time Purchase:			······································	
	Contract:	Start Date:	08/01/2017	End Date: 07/31/2021	

	Funding:			
1f	State Appropriated:	Internal service funds		
	Federal Funds:			

Grant Funds:	
Other (Explain):	

	Total Estimated Value of this Service Contract,	Amendment or Purchase: \$19.5 mil (over 4 years)
ļ	AIX Hardware including maintenance/support	S1.1 million
1g	Mainframe Hardware including maintenance/support	S3 million
	Software (including ELA of \$9 million)	\$15 million
	Services implementation/enhancements	\$350,000

Provide a description of work/services to be performed or commodity/good to be purchased:

Purchasing upgrade and/or replacement hardware for the North and South Mainframe enterprise

2 CPU, direct access storage, and virtual tape libraries. Procuring associated installation services required for successfully completing Mainframe hardware upgrades and refreshes. Obtaining new and replacement IBM Mainframe product software licenses.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

The IBM business model requires customers go through their business partners to purchase their hardware because they do not sell hardware directly to customers. Sirius is a value added reseller whom EITS has a long history collaborating with to provide the State of Nevada hardware equipment refreshes at pricing levels lower than the State Government standard pricing. They have historically and continue provide the EITS datacenter with exceptional customer service. Their technical staff is composed of highly skilled industry experts, who expeditiously respond. When EITS needs assistance resolving problems or requests technical assistance with the EITS Mainframe hardware and software

3 enterprise they are our number one support vehicle.

The EITS North and South Mainframe enterprise is composed of a highly complex and intricate IBM hardware configuration. To successfully function, the EITS Mainframe hardware configuration must have its internal software and the EITS specific enterprise configurations correctly co-defined at time of hardware installation. Sirius has worked diligently to comprehensively understand EITS' configuration and learn EITS' operation flow.

The Mainframe platform's core operating system is IBM's z/OS which can only be purchased either directly from IBM or through an IBM business partner.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

When service providers provide a proposal for hardware costs the pricing is based with the consideration they will be completing the entire project including performing the necessary services 4 detailed in their submitted Scope of Work. To educate an outside vendor on the intricacies of EITS' Mainframe hardware enterprise would be exhaustive and counterproductive to business and result in an increase of the overall project cost.

The operating system for Mainframe technology can only be purchased directly from IBM or from an

IBM business partner. Supplemental operating system software products which enhance mainframe functionality are sold by other vendors, yet their pricing is oftentimes greater than IBM's.

Were alternative services or commodities evaluated? Check One. Yes: X No: X

a. <u>If ves</u>, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.

EITS periodically reevaluates its Mainframe supplemental software seeking the lowest priced equitable products available; however, non-IBM Mainframe products are frequently priced higher than IBM's.

5

b. If not, why were alternatives not evaluated?

Over the past six plus years, EITS has built a complex Mainframe enterprise, and Sirius has a comprehensive knowledge of the required hardware purchases specific to upgrading EITS' hardware to keep the enterprise supported and current.

	Has the agency purchased this service or commodity in the past? Check Onc. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers <u>MUST</u> accompany this request.				No:	x
		If yes, starting with the most recent contract and working backward, for t with this vendor, or any other vendor for this service or commodity, pleas information:				
6	Term Start and End Dates	Value	Short Description	Type of (RFP#, R	Procuren FQ#, Wa	
		\$				
		\$				
		\$				
		\$				
		\$				

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

Not using a vendor who comprehensively understands the complexities of the EITS Mainframe enterprise can result in extensive delays, as the other vendor would require being meticulously

7 educated on our hardware configuration. Using a different vendor puts EITS at risk of getting an improperly and/or incompatible hardware solution and a mismatched software operating system. Hardware and software installation delays can potentially place the entire Mainframe infrastructure at risk for an enterprise-wide cataclysmic failure if the upgrade is not accurately configured and completed before reaching its end-of-life. What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

Going outside of the IBM Mainframe hardware and/or software solution would require an entire conversion and replacement of existing Mainframe related CPUs, disk arrays, and virtual tape

8 subsystems. When service providers provide a proposal for hardware costs the pricing is based with the consideration they will be completing the entire project including performing the necessary services detailed in their submitted Scope of Work. Sirius continues to negotiate pricing to a level that is lower than the State Government standard pricing. Allowing another vendor to complete the Statement of Work services for hardware installations, will most likely result in an overall increase to the project cost.

Will this purchase obligate the State to this vendor for future<br/>purchases? <u>Before selecting your answer, please review information</u>Yes: XNo:included on Page 2, Section 9 of the instructions.a. If yes, please provide details regarding future obligations or needs.Yes: XNo:

9

The State will be obligated to purchase future upgrade equipment and operating system software from IBM to replace existing equipment and products, as support will eventually expire. Additionally, the directive for acquiring this type of hardware equipment has been to process via an operating lease. By signing below, I know and understand the contents of this Solicitation Walver Request and Justification and attest that all statements are true and correct.

Agency Representative Initiating Request Print Name of Agency Representative Initiating Request Date Signature of Agency Head Authorizing Request

Name of Agency Head Authorizing Request

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

**Representative Providing Review** 

Print Name of Representative Providing Review

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333,150(2)(a)(b)(c), NRS 333,400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:			
At		7-172	2017
Administrator, Purchasing Division or Design	nee	Date	
Solicitation Waiver	Rovisud: November 2016		Page S

Date

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19557

					Legal Entity Name:	JEM COMPUTERS, INC.
	Agency Name: ADN	/IN - ENTE	RPRISE IT	SERVICES	Contractor Name:	JEM COMPUTERS, INC.
	Agency Code: 180				Address:	JEM TECH GROUP
	Appropriation Unit: 138	5-26				23537 LAKEPOINTE DR
	Is budget authority available?:	Yes			City/State/Zip	CLINTON TOWNSHIP, MI 48036-3323
	If "No" please explain: N	Vot Applicab	le		Contact/Phone:	586/783-3400
					Vendor No.:	PUR0003132
					NV Business ID:	NV20171546792
	To what State Fiscal Yea	( )		•	2018	
	What is the source of fur the contractor will be pai				actor? Indicate the pe	rcentage of each funding source if
	General Funds	0.00 %	Х	Fees	100.00 % User I	Fees
	Federal Funds	0.00 %		Bonds	0.00 %	
	Highway Funds	0.00 %		Other funding	g 0.00 %	
2.	Contract start date:					
	a. Effective upon Board Examiner's approval		o or b	other effective	e date 01/23/2018	3
	Anticipated BOE m	eeting date	02/2	2018		
	Retroactive?	No				
	If "Yes", please explain					
	Not Applicable					
3.	Termination Date:	03/01/201	8			
	Contract term:	37 days				
4.	Type of contract:	Contract				
	Contract description:	Installati	on Servic	е		
5.	Purpose of contract:					
		to provide	equipmer	t installation	services for the State	e of Nevada Lock Project.
6	NEW CONTRACT					
•.	The maximum amount o	of the contra	ct for the t	erm of the cont	ract is: \$34,368.57	
_					. ,	
J	USTIFICATION					
7.	What conditions require					
	The current system has purposes. This new syst insight in regards to secu	tem will not o	able for th only long e	e past three ye entry, but it will	ears. A new system is also identify the perso	needed to log access to racks for auditing on entering; thus, providing EITS more
8.	Explain why State emplo	oyees in you	r agency of	or other State a	gencies are not able	to do this work:
	State employees do not	have the kn	owledge c	or expertise for	the installation of Digi	tus products.
9.	Were quotes or proposa	Is solicited?			Yes	
-	Was the solicitation (RFI Division?		he Purcha	ising	Yes	
	a. List the names of ven	dors that we	re solicite	d to submit pro	posals (include at lea	st three):
	b. Soliciation Waiver: No					
	c. Why was this contract	or chosen ir	n preferen	ce to other?		
	no other bidders					

	d. Last bid date:	Anticipated re-bio	I date:				
10.	Does the contract contain any IT c	Yes					
III. C	OTHER INFORMATION						
	Is there an Indirect Cost Rate or P	ercentage Paid to the Cont	ractor?				
	No If "Yes", please provi	de the Indirect Cost Rate o	r Percentage Paid to the Contractor				
	Not Applicable						
12.	a. Is the contractor a current employee of the State of Nevada?	oyee of the State of Nevada	a or will the contracted services be performed by a current				
	b. Was the contractor formerly emperformed by someone formerly en	ployed by the State of Neva mployed by the State of Ne	ada within the last 24 months or will the contracted services be vada within the last 24 months?				
	c. Is the contractor employed by an <b>No</b> If "Yes", please expla		divisions or by any other government?				
	Not Applicable						
13.	Has the contractor ever been enga	aged under contract by any	State agency?				
	-	n and for which agency and	I indicate if the quality of service provided to the identified				
	Not Applicable						
14.	Is the contractor currently involved in litigation with the State of Nevada?						
	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:						
	Not Applicable						
15.	The contractor is registered with th Foreign Corporation	ne Nevada Secretary of Sta	te's Office as a:				
16.	a. Is the Contractor Name the sam Yes	ne as the legal Entity Name	?				
17.	a. Does the contractor have a curr Yes	ent Nevada State Business	s License (SBL)?				
18.	a. Is the legal entity active and in g Yes	good standing with the Neva	ada Secretary of State's Office?				
19.	Agency Field Contract Monitor: Botelho, Steve, IT Professional	Ph: 775-684-4342					
20.	Contract Status:						
	Contract Approvals:						
	Approval Level	User	Signature Date				
	Budget Account Approval	Imars1	01/18/2018 07:34:05 AM				
	Division Approval	Imars1	01/18/2018 07:34:08 AM				
	Department Approval	Imars1	01/18/2018 07:34:13 AM				
	Contract Manager Approval	Imars1	01/18/2018 07:34:16 AM				
	EITS Approval	lolso3	01/18/2018 08:52:55 AM				
	Budget Analyst Approval	cmurph3	01/23/2018 13:39:34 PM				

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19524

						Legal Entity Name:	SILVER STATE FORKLIFT, INC.
	Agency Name:	ADMIN -	ENTERP	RISE IT	SERVICES	Contractor Name:	SILVER STATE FORKLIFT, INC.
	Agency Code: 1	180				Address:	705 E GLENDALE AVE.
	Appropriation Unit: 1	1385-07					
	Is budget authority available?:		Yes			City/State/Zip	SPARKS, NV 89431
	If "No" please explair	n: Not A	pplicable			Contact/Phone:	775-359-5005
						Vendor No.:	T81017329
						NV Business ID:	NV20091185493
	To what State Fiscal	Year(s)	will the co	ntract b	e charged?	2018-2022	
	What is the source of the contractor will be					ctor? Indicate the pe	rcentage of each funding source if
	General Fund	ds (	0.00 %		Fees	0.00 %	
	Federal Fund	ds (	0.00 %		Bonds	0.00 %	
	Highway Fun	nds (	0.00 %	Х	Other funding	100.00 % Comp	uter Facility Fees
2.	Contract start date:						
	a. Effective upon Bo Examiner's appro	oard of oval?	No	or b.	other effective	date 12/21/2017	,
	Anticipated BO	E meetir	ng date	02/2	018		
	Retroactive?		No				
	If "Yes", please expla	ain					
	Not Applicable						
3.	Termination Date:	12	2/15/2021				
	Contract term:	3	years and	360 da	iys		
4.	Type of contract:	C	ontract				
	Contract description:	: Fo	orklift Mai	ntenan	се		
5.	Purpose of contract:						
		act for r	epair and ed at the (	mainte Compu	enance service ter Facility.	s for the Clark Fork	Lift plus charger and the Walkie
6.	NEW CONTRACT						
-	The maximum amou	int of the	contract f	or the te	erm of the contra	act is: <b>\$10,000.00</b>	
J	USTIFICATION						
7.	What conditions requ	uire that	this work I	be done	?		
	-	nd batte	ry need to	have o		ervice and maintena	nce as they are heavily used and have
8.	Explain why State en	nplovee	s in vour a	gencv d	or other State ad	encies are not able t	to do this work:
	Lack of manpower a						
9.	Were quotes or prop	osals so	licited?			Yes	
	Was the solicitation ( Division?			Purcha	sing	No	
	a. List the names of	<u>vendor</u> s	that were	solicite	d to submit prop	osals (include at leas	st three):
	Industrial Handling E Silver State Forklit Reno Forklift	quipme	nt Inc.				
	b. Soliciation Waiver:	: Not Ap	plicable				
	c. Why was this cont	ractor cl	nosen in p	referend	ce to other?		

	This vendor is the only one that re d. Last bid date:							
10.	Does the contract contain any IT c	omponents?	No					
C	OTHER INFORMATION							
11.	Is there an Indirect Cost Rate or P	ercentage Paid to th	ne Contractor?					
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor								
	Not Applicable							
12.	a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?							
	Νο							
	performed by someone formerly e	b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?						
	Νο							
		•	ical subdivisions or by any other government?					
	No If "Yes", please expla	มท						
	Not Applicable							
13.	Has the contractor ever been engaged under contract by any State agency?							
	Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:							
	The vendor was previously contracted by Enterprise Information Technology Services and was satisfactory service.							
14.	Is the contractor currently involved in litigation with the State of Nevada?							
	No If "Yes", please provide details of the litigation and facts supporting approval of the contract:							
	Not Applicable							
15.	The contractor is registered with the Nevada Corporation	ne Nevada Secretar	y of State's Office as a:					
16.	a. Is the Contractor Name the sam Yes	e as the legal Entity	/ Name?					
17.	a. Does the contractor have a curr Yes	ent Nevada State B	usiness License (SBL)?					
18.	a. Is the legal entity active and in g	good standing with t	he Nevada Secretary of State's Office?					
19.	Agency Field Contract Monitor: Dennis Sannebeck, Facility Supe	ervisor 3 Ph: 775-6	684-4320					
20.	Contract Status:							
	Contract Approvals:							
	Approval Level	User	Signature Date					
	Budget Account Approval	ddav12	12/05/2017 08:35:49 AM					
	Division Approval	ddav12	12/05/2017 08:35:51 AM					
	Department Approval	ddav12	12/05/2017 08:35:54 AM					
		ddav12	12/19/2017 07:01:31 AM					
	Contract Manager Approval Budget Analyst Approval	cmurph3	12/21/2017 13:30:08 PM					

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT 1 1. Contract Number: 19179 Amendment Number: Legal Entity The Abbi Agency Name: Agency Name: **NDE - DEPARTMENT OF** Contractor Name: The Abbi Agency EDUCATION Agency Code: 300 Address: 1385 Haskell Street Appropriation Unit: 2721-35 Is budget authority Yes City/State/Zip Reno, NV 89509 available?: If "No" please explain: Not Applicable Contact/Phone: Abbi Whitaker 775-323-2977 Vendor No.: T27037235 NV Business ID: NV20081200897 To what State Fiscal Year(s) will the contract be charged? 2018 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. General Funds 0.00 % Fees 0.00 % 0.00 % Х Federal Funds 100.00 % Bonds 0.00 % **Highway Funds** 0.00 % Other funding 2. Contract start date: a. Effective upon Board of or b. other effective date 09/18/2017 No Examiner's approval? Anticipated BOE meeting date 03/2018 **Retroactive?** No If "Yes", please explain Not Applicable 3. Previously Approved 02/07/2018 Termination Date: Contract term: 142 days 4. Type of contract: Contract Contract description: **Marketing & Branding** 5. Purpose of contract: This is the first amendment to the original contract to provide services of marketing and branding for the department's program established under SB 212 in the 2017 Legislative Session. This amendment increases the maximum amount from \$20,000 to \$44,000 due to the office's change in name and brand from Safe-to-Tell to SafeVoice, a Nevada specific name and brand which requires research, strategy, and development. 6. CONTRACT AMENDMENT Trans \$ Info Accum \$ Action Accum \$ Agenda 1. The max amount of the original \$20,000.00 \$20,000.00 \$20,000.00 Yes - Info contract: 2. Amount of current amendment \$24,000.00 \$24,000.00 \$44,000.00 Yes - Info (#1): 3. \$44,000.00 New maximum contract amount:

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

	Safe2Tell is a requirement in NRS 388.1455 which states in part: Provide to each public school educational materials regarding the program, including, without limitation, the telephone number and any other methods by which a report may be made. In addition, to launch the Safe2Tell program effectively requires 2 stages of public information launch, and sustained/refresh to 3 district audiences students, parents, and the community at large, within both urban and rural Nevada. The complexity of that challenge necessitates a professional strategy be developed so that it may be accomplished within a very short timeframe with limited financial resources.								
8.	8. Explain why State employees in your agency or other State agencies are not able to do this work: There are no available resources to perform the service needed.								
9.	Were quotes or proposals solicited	1?	Yes						
	Was the solicitation (RFP) done by Division?		No						
		vere solicited to sub	mit proposals (include at least three):						
	The Abbi Agency KPS3 The Glenn Group								
	b. Soliciation Waiver: Not Applica	ble							
	c. Why was this contractor chosen	in preference to oth	ner?						
	The vendor was able to provide the	e services within the	e timeframe and budget amount.						
	d. Last bid date:	Anticipate	d re-bid date:						
10.	Does the contract contain any IT c	omponents?	No						
III. C	OTHER INFORMATION								
11.	Is there an Indirect Cost Rate or P	ercentage Paid to th	ne Contractor?						
		•	Rate or Percentage Paid to the Contractor						
	Not Applicable								
12.		oyee of the State of	Nevada or will the contracted services be performed by a current						
	of Nevada within the last 24 months or will the contracted services be e of Nevada within the last 24 months? ical subdivisions or by any other government?								
	No If "Yes", please explain Not Applicable								
40			hu anu Otata ana au						
13.	Has the contractor ever been enga         Yes       If "Yes", specify when agency has been ver	n and for which ager	ncy and indicate if the quality of service provided to the identified						
	Department of Wildlife - May 9, 2017 - work has been satisfactory.								
14.	Is the contractor currently involved	in litigation with the	e State of Nevada?						
	-	•	ation and facts supporting approval of the contract:						
	Not Applicable								
15.	The contractor is registered with th Nevada Corporation	ne Nevada Secretary	y of State's Office as a:						
16.	6. a. Is the Contractor Name the same as the legal Entity Name? Yes								
17.	7. a. Does the contractor have a current Nevada State Business License (SBL)? Yes								
18.	a. Is the legal entity active and in g Yes	good standing with th	he Nevada Secretary of State's Office?						
19.	Agency Field Contract Monitor:								
	Contract Status:								
	Contract Approvals:								
	Approval Level Budget Account Approval	User amccalla	Signature Date 01/12/2018 13:20:00 PM						

Division Approval Department Approval Contract Manager Approval Budget Analyst Approval amccalla amccalla ablackwe knielsen 01/12/2018 13:20:02 PM 01/12/2018 13:20:05 PM 01/12/2018 13:34:28 PM 01/23/2018 09:06:34 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19571

					Legal Entity Name:	BRENNER, ALLAN DBA		
	Agency Name:	ADMIN - NV ST ARCHIVES AN			Contractor Name:	BRENNER, ALLAN DBA		
	Agency Code:	332			Address:	ALLAN ENTERPRISES		
	Appropriation Unit:	1052-04				581 BORGES CT		
	Is budget authority available?:	Yes	5		City/State/Zip	FOLSOM, CA 95630		
	If "No" please expla	in: Not Applicat	ole		Contact/Phone:	916/608-0711		
					Vendor No.:	T29006226		
					NV Business ID:	NV2031529224		
	To what State Fisca	al Year(s) will the	contract be	e charged?	2018-2021			
	What is the source the contractor will b				ctor? Indicate the per	rcentage of each funding source if		
	X General Fur	nds 100.00 %		Fees	0.00 %			
	Federal Fun	ods 0.00 %		Bonds	0.00 %			
	Highway Fu	nds 0.00 %		Other funding	0.00 %			
	Agency Reference	#: ASD 266	6906					
2.	Contract start date:							
	a. Effective upon B Examiner's appr		orb.c	other effective c	late 10/08/2017			
	Anticipated BC	DE meeting date	02/20	18				
	Retroactive?	Yes	5					
	If "Yes", please exp	lain						
	IPS Manager posit	iion has been v	acant for o	ver three mon	partment and regre ths. Kodak will not a three year contr	ettably, the invoice was misplaced. The change the maintenance dates so, in act to the vendor.		
3.	Termination Date:	10/07/202	20					
	Contract term:	3 years						
4.	Type of contract:	Contract						
	Contract description	n: Repair &	Maintenan	се				
5	Purpose of contract	•						
0.			maintenand	ce and repair o	of Kodak Archive W	/riter Model 4800.		
6	NEW CONTRACT	•						
0.		unt of the contra	ct for the ter	m of the contra	oct is: \$24 885 35			
		he maximum amount of the contract for the term of the contract is: <b>\$24,885.35</b> ayment for services will be made at the rate of \$0.00 per annual						
	Other basis for payr			•				
				,				
J	USTIFICATION							
7.	What conditions rec	uire that this wo	rk be done?	,				
7.	What conditions rec NSLA must maintai							
		n all equipment i	n working o	rder.	encies are not able t	o do this work:		
	NSLA must maintain Explain why State e	n all equipment i mployees in you	n working o Ir agency or	rder. other State age	encies are not able t odak authorized tech			
8.	NSLA must maintain Explain why State e This is specialized e	n all equipment i employees in you equipment that c	n working o Ir agency or an only be s	rder. other State age				
8.	NSLA must maintain Explain why State e	n all equipment i employees in you equipment that c posals solicited?	n working or Ir agency or an only be s	rder. other State ag serviced by a Ko	odak authorized tech			

Image Access Allan Enterprises Kodak Alaris								
b. Soliciation Waiver: Not Applicable								
c. Why was this contractor chosen in preference to other?								
This vendor provided the lowest quote.								
d. Last bid date: 12/01/20	Anticipated	d re-bid date: 08/30/2020						
10. Does the contract contain any IT	components?	No						
III. OTHER INFORMATION	·							
11. Is there an Indirect Cost Rate or	Percentage Paid to the	e Contractor?						
No If "Yes", please pro	vide the Indirect Cost	Rate or Percentage Paid to the Contractor						
Not Applicable								
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?								
Νο								
<ul> <li>b. Was the contractor formerly e performed by someone formerly</li> <li>No</li> </ul>	b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?							
a la the contractor amployed by	c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?							
No If "Yes", please exp								
Not Applicable								
		by any state agency?						
Not Applicable								
14. Is the contractor currently involve	ed in litigation with the	State of Nevada?						
-	•	ation and facts supporting approval of the contract:						
Not Applicable								
15. The contractor is not registered sole Proprietor	with the Nevada Secre	tary of State's Office because the legal entity is a:						
16. a. Is the Contractor Name the sa Yes	me as the legal Entity	Name?						
17. a. Does the contractor have a cu Yes	irrent Nevada State Bu	isiness License (SBL)?						
18. Not Applicable								
19. Agency Field Contract Monitor:								
20. Contract Status:								
Contract Approvals:								
Approval Level	User	Signature Date						
Budget Account Approval	ssands	12/28/2017 13:09:50 PM						
	ssands	12/28/2017 13:09:54 PM						
Division Approval								
Division Approval Department Approval	ssands	12/28/2017 13:09:58 PM						
Division Approval Department Approval Contract Manager Approval	ssands ssands							



Patrick Cates Director

Jeffrey Kintop Division Administrator

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION Nevada State Library, Archives and Public Records 100 N. Stewart Street | Carson City, NV 89701 Phone: (775) 684-3313 | TDD: (775) 687-8338 | Fax: (775) 684-3311

# MEMORANDUM

DATE: December 12, 2017

TO Board of Examiners

- FROM: Teri J Mark, Assistant Administrator
- RE: Kodak Archive Writer Maintenance Contract

May we have permission to back pay the maintenance invoice to the original date of the invoice? This amount was budget for FY17. The archive writer converts digital images to preservation microfilm. When the invoice arrive we were unaware that the contract had expired and the new contract required that it go out to bid, delaying the submittal.

The invoice arrived just as the last IPS manager we moving on to another job and, regrettably, the invoice was misplaced. The IPS manager position has been vacant for over three months. We want to hire and change the duties of the IPS manager which required a NP-19 – a process that has been in the system for over three months.

cc: Jeff Kintop

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19581

						Legal Entity Name:	CDMS, Inc. dba Precision Document Imaging
	Agency Name:	ADMIN ARCHI	- NV ST LII VES AND P	BRARY UBLIC	, RECORDS	Contractor Name:	CDMS, Inc. dba Precision Document Imaging
	Agency Code:	332				Address:	2440 Vassar Street, Suite #1
	Appropriation Unit:	2890-2	1				
	Is budget authority available?:		Yes			City/State/Zip	Reno, NV 89502
	If "No" please expla	ain: Not	Applicable			Contact/Phone: Vendor No.:	Mike Farrel 775-337-1987 PUR0002739
						NV Business ID:	NV20111019620
	To what State Fisca	`	,		0	2018-2020	
	What is the source the contractor will b					ctor? Indicate the pe	rcentage of each funding source if
	General Fur	nds	0.00 %		Fees	0.00 %	
	Federal Fun	nds	0.00 %		Bonds	0.00 %	
	Highway Fu	inds	0.00 %	Х	Other funding	100.00 % Librar	y & Archives Gift Fund
	Agency Reference	#: A	SD 269682	5			
2.	Contract start date:						
	a. Effective upon B Examiner's appr Anticipated BC	roval?	No	or b. 02/2	other effective	date 01/09/2018	3
		JE meet	-	02/2	010		
	Retroactive?		No				
	If "Yes", please exp	olain					
	Not Applicable						
3.	Termination Date:		2/31/2019				
	Contract term:	1	year and 3	56 day	S		
4.	Type of contract:	C	Contract				
	Contract description	n: <b>C</b>	Document I	maging	I		
5.	Purpose of contract	t:					
	This is a new cont	ract to	provide ins	tallatio	n and training	with OnBase Enter	prise ECM solution.
6.	NEW CONTRACT						
	The maximum amo	unt of th	e contract fo	or the te	erm of the contra	act is: <b>\$17,000.00</b>	
	Payment for service	es will be	e made at th	e rate c	of \$0.00 per One	e time cost	
			olution traini	ng 40/h	r at \$150/hr for	total of \$6000; AX to	OnBase Conversion 73.33/hr at \$150/hr
	for total of \$11,000.						
J	USTIFICATION						
7.	What conditions rec	quire tha	t this work b	e done	?		
	NSLAPR's current of help the State gain				tem is being rep	blaced with OnBase	as this software has features needed to
8.	Explain why State e	employe	es in your a	gency o	r other State ag	encies are not able t	to do this work:
	NSLAPR does not h	have the	personnel	o hand	le this major tas	k.	
9.	Were quotes or pro	posals s	olicited?			Yes	
	Was the solicitation Division?	•		Purcha	sing	No	
	a. List the names of	f vendor	s that were	solicited	to submit prop	osals (include at leas	st three):

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

No

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

#### Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/08/2018 11:15:33 AM
Division Approval	ssands	01/08/2018 11:15:37 AM
Department Approval	ssands	01/08/2018 11:15:40 AM
Contract Manager Approval	ssands	01/08/2018 11:29:20 AM
Budget Analyst Approval	cpalme2	01/09/2018 16:32:11 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19527

					Legal Entity Name:	Califa Group
	Agency Name:		NV ST LIB ES AND PL	RARY, JBLIC RECORDS	Contractor Name:	Califa Group
	Agency Code:	332			Address:	8778 Stonefly Court
	Appropriation Unit:	2891-12				
	Is budget authority available?:		Yes		City/State/Zip	Reno, NV 89523
	If "No" please expla	iin: Not A	pplicable		Contact/Phone: Vendor No.:	Paula MacKinnon 650-356-2128
					NV Business ID:	NV20171780554
	To what State Fisca	al Year(s)	will the con	tract be charged?	2018	
	What is the source the contractor will b	of funds tl e paid by	hat will be ι multiple fur	used to pay the contracending sources.	ctor? Indicate the pe	rcentage of each funding source if
	General Fur	nds (	0.00 %	Fees	0.00 %	
	X Federal Fun	nds <b>100</b>	0.00 %	Bonds	0.00 %	
	Highway Fu	nds (	).00 %	Other funding	0.00 %	
2.	Contract start date:					
	a. Effective upon B Examiner's appr Anticipated BC	oval?	-	or b. other effective of 02/2018	date 01/10/2018	3
			-	02/2010		
	Retroactive? If "Yes", please exp	lain	No			
	Not Applicable	Idill				
2	• • •	06	120/2019			
J.	Termination Date: Contract term:		/30/2018 0 days			
4.	Type of contract: Contract description		ontract ebinars			
5.	Purpose of contract					
	This is a new cont immersed education	ract to pr on, and t	ovide desi raining for	ign and development Library Trustees and	t of two one-hour w d the State Council	ebinars to introduce virtual reality, on Libraries and Literacy.
6.	NEW CONTRACT					
	The maximum amo	unt of the	contract fo	r the term of the contra	act is: <b>\$27,000.00</b>	
J	USTIFICATION					
7.	What conditions rec	quire that	this work be	e done?		
						ire training to acquaint them with this a them with their duties and
8.	Explain why State e	mployees	s in your ag	ency or other State ag	encies are not able	to do this work:
	There is no NSLAP these webinars.	R staff tha	at is sufficie	ently familiar with virtua	al reality and web trai	ning to be able to design and present
9.	Were quotes or pro	posals so	licited?		Yes	
	Was the solicitation Division?	(RFP) do	one by the F	Purchasing	No	
	a. List the names of	f vendors	that were s	olicited to submit prop	osals (include at leas	st three):
	Designing Digitally SweetRush Infopeople					

b. Soliciation Waiver: Not Applicable c. Why was this contractor chosen in preference to other? d. Last bid date: Anticipated re-bid date: 10. Does the contract contain any IT components? No III. OTHER INFORMATION 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor No Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified No agency has been verified as satisfactory: Not Applicable 14. Is the contractor currently involved in litigation with the State of Nevada? No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable 15. The contractor is registered with the Nevada Secretary of State's Office as a: Non-profit Corporation 16. a. Is the Contractor Name the same as the legal Entity Name? Yes 17. Not Applicable 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes 19. Agency Field Contract Monitor: Tammy Westergard, Asst. Administrator Ph: 775-684-3306 20. Contract Status: Contract Approvals: Approval Level User Signature Date Budget Account Approval ddav12 12/06/2017 07:09:02 AM **Division Approval** ddav12 12/06/2017 07:09:05 AM **Department Approval** ddav12 01/09/2018 10:38:26 AM Contract Manager Approval ddav12 01/09/2018 10:38:29 AM **Budget Analyst Approval** cpalme2 01/10/2018 10:45:56 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

DESCR		CONTRACT					
1. Contr	act Number:	18210		Amendment Number:	2		
				Legal Entity Name:	Graphic Imaging, Inc.		
Agen	cy Name:	DHHS - WELFARE A SUPPORTIVE SERV		Contractor Name:	Graphic Imaging, Inc.		
-	cy Code:	407		Address:	1601 S. Rainbow Blvd. #1	50	
	opriation Unit:						
	dget authority able?:	Yes		City/State/Zip	Las Vegas, NV 89146		
lf "No	" please expla	ain: Not Applicable		Contact/Phone: Vendor No.:	Lisa Desautels 702-222-359 T29029303	90	
To wl	hat State Fisca	al Year(s) will the cont	ract be charged?	NV Business ID: 2017-2018	NV19971118037		
What	is the source	of funds that will be us be paid by multiple fund	sed to pay the contraction	ctor? Indicate the pe	rcentage of each funding sou	rce if	
X	General Fu		Fees	0.00 %			
X	Federal Fur		Bonds	0.00 %			
^				0.00 %			
Agon	Highway Fu cy Reference		Other funding	0.00 %			
0							
	ract start date:						
a. Ef Ex	fective upon E xaminer's appi	Board of <b>No</b> o roval?	or b. other effective	date 11/04/2016	<b>j</b>		
	Anticipated BC	DE meeting date	01/2018				
Retro	active?	No					
If "Ye	es", please exp	blain					
Not A	Applicable						
3. Previ Term	ously Approve ination Date:	ed <b>12/31/2017</b>					
Contr	ract term:	1 year and 14	7 days				
4. Туре	of contract:	Contract					
Contr	ract description	n: Scanning rep	airs				
5. Purpo	ose of contrac	t:					
This	is the second	I amendment to the o	original contract wh	ich provides scann	ing equipment repairs, labo	or and	
services to offices in southern Nevada. This amendment extends the termination date from December March 31, 2018 and increases the maximum amount from \$9,000 to \$11,200 due to an increased need o							
6. CON	TRACT AMEN	IDMENT					
			Trans	\$ Info Acc	um \$ Action Accum \$	Agenda	
1.	The max am contract:	ount of the original	\$9,000.00	0 \$9,00	00.00 \$9,000.00	No	
	a. Amendme	ent 1:	\$0.00	0,00\$	00.00 \$9,000.00	No	
2.	Amount of c (#2):	urrent amendment	\$2,200.00	0 \$11,20	00.00 \$11,200.00	Yes - Info	
3.	New maximu amount:	um contract	\$11,200.00	0			
	and/or the te the original o changed to:	ermination date of contract has	03/31/2018	8			

## **II. JUSTIFICATION**

7. What conditions require that this work be done?

	To repair equipment used to scan and retain electronic copies of applications submitted by DWSS clients.						
8.	8. Explain why State employees in your agency or other State agencies are not able to do this work:						
	State employees do not have the resources nor expertise to provide this service.						
9.	9. Were quotes or proposals solicited? Yes						
	Was the solicitation (RFP) done by the Purchasing No Division?						
	a. List the names of vendors that w	ere solicited to submit prop	osals (include at least three):				
	ImageSource, Inc Nevada Office Machines						
	Solutions II						
	Graphic Imaging, Inc.	-1-					
	<ul><li>b. Soliciation Waiver: Not Application</li><li>c. Why was this contractor chosen in</li></ul>						
	This vendor was the lowest response		area they were awarded				
	d. Last bid date:	Anticipated re-bid					
10	Does the contract contain any IT co		No				
		inpononio.					
-	OTHER INFORMATION						
11.	Is there an Indirect Cost Rate or Pe	0					
		le the Indirect Cost Rate or	Percentage Paid to the Contractor				
12	Not Applicable	vee of the State of Nevada	or will the contracted services be performed by a current				
12.	employee of the State of Nevada?		or will the contracted services be performed by a current				
	Νο						
	b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be						
	performed by someone formerly employed by the State of Nevada within the last 24 months?						
	No						
	<ul> <li>c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?</li> <li>No If "Yes", please explain</li> </ul>						
	Not Applicable						
13.	Has the contractor ever been engage	ged under contract by any	State agency?				
	0	and for which agency and	indicate if the quality of service provided to the identified				
	Vendor is currently under a service		performing satisfactory service.				
14.	Is the contractor currently involved	in litigation with the State of	f Nevada?				
	-	•	d facts supporting approval of the contract:				
	Not Applicable						
15.	The contractor is registered with the Nevada Corporation	e Nevada Secretary of Stat	e's Office as a:				
16.	a. Is the Contractor Name the same	e as the legal Entity Name?	,				
	Yes	<b>o</b> <i>y</i>					
17.	a. Does the contractor have a curre Yes	ent Nevada State Business	License (SBL)?				
18.	a. Is the legal entity active and in go Yes	ood standing with the Neva	da Secretary of State's Office?				
19.	Agency Field Contract Monitor:						
20.	Contract Status:						
	Contract Approvals:						
	Approval Level	User	Signature Date				
	Budget Account Approval	dsorense	12/01/2017 09:26:06 AM				
	Division Approval	bberry	12/08/2017 13:42:24 PM				
	Department Approval	vmilazz1	12/13/2017 16:07:49 PM				

Contract Manager Approval

mlynn

12/19/2017 09:06:51 AM

Budget Analyst Approval

nhovden

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19535

••	•••••••••••••				
				Legal Entity Name:	Barbara A. Siegel
		DHHS - WELFARE SUPPORTIVE SER		Contractor Name:	Barbara A. Siegel
	Agency Code:	407		Address:	3047 Greenwood Drive
	Appropriation Unit:	3238-18			
	Is budget authority available?:	Yes		City/State/Zip	Bismarck, ND 58503
	If "No" please explai	in: Not Applicable		Contact/Phone:	Barbara Siegel 701-258-4031
				Vendor No.:	T29033773
				NV Business ID:	NV20131495691
	To what State Fisca	I Year(s) will the cor	ntract be charged?	2018-2022	
	What is the source of the contractor will be			ctor? Indicate the pe	rcentage of each funding source if
	General Fun	nds 0.00 %	Fees	0.00 %	
	X Federal Fun	ds 100.00 %	Bonds	0.00 %	
	Highway Fur	nds 0.00 %	Other funding	0.00 %	
	Agency Reference #	<i>‡</i> : 407			
2.	Contract start date:				
i	a. Effective upon Be Examiner's appro	oard of <b>No</b> oval?	or b. other effective of	date 01/11/2018	3
	Anticipated BO	E meeting date	02/2018		
	Retroactive?	No			
ŗ	If "Yes", please expl	lain			
	Not Applicable				
3.	Termination Date:	12/31/2021			
	Contract term:	3 years and	355 days		
4.	Type of contract:	Contract			
	Contract description	: Meeting Fac	ilitation		
	Purpose of contract:	•			
J.,	i aipose oi contract.	•			

This is a new contract to provide ongoing facilitation of the strategic planning process and meeting. This is a performance based program and the annual strategic planning provides management staff a forum to establish program direction, and set priorities for gaining efficiencies and improving performance.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,500.00** Payment for services will be made at the rate of \$5,500.00 per Binnenial Meeting

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

Historically, the CSEP has been at the bottom of the national performance rankings. Since the CSEP Strategic Plan has been developed our national performance ranking has improved significantly. It is essential the strategic plan is updated annually to maintain the focus on program efficiencies and service delivery.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is essential the strategic plan facilitator has knowledge of the CSEP policy and daily operations. The state staff with CSEP and strategic planning experience are primary participants in the strategic planning meetings; therefore, a neutral facilitator with CSEP experience is necessary.

9. Were quotes or proposals solicited?	Yes
Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Alpha & Omega Ministries, Inc. Agape Children's Services, Inc. Advanced Development Executives Aacres Nevada LLC A New Day Adult Daycare and Outpatient Treatment Center, LLC A List Family Services, LLC Professional Billers International, LLC 702AV Barbara A. Siegel Anthem Blue Cross and Blue Shield of Nevada Amerigroup Nevada, Inc.

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The vendor was selected due to the fact that no other proposals were received. In addition, the Division has used Barbara Siegel's services in the past and have been satisfied with the quality of the services provided.

No

d. Last bid date: 11/27/2017 Anticipated re-bid date: 11/27/2021

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been under contract with the Department of Welfare and Supportive Services from 09/16/2013 to 06/30/2015. The quality of the service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name?
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:

Cathy Kaplan, Field Operations Manager Ph: 775-684-0752

20. Contract Status:

Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	bberry	12/17/2017 15:12:50 PM
Division Approval	bberry	01/02/2018 16:01:44 PM
Department Approval	vmilazz1	01/06/2018 17:07:22 PM
Contract Manager Approval	sjon23	01/09/2018 09:11:43 AM
10F2F		Dogo 2 of 2

Budget Analyst Approval

nhovden

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19459

				Legal Entity Name:	BALLIN FADES, LLC
	Agency Name:	DHHS - DIVISION FAMILY SERVICE		Contractor Name:	BALLIN FADES, LLC
	Agency Code:	409		Address:	2730 S RANCHO DR
	Appropriation Unit:	3148-04			
	Is budget authority available?:	Yes		City/State/Zip	LAS VEGAS, NV 89102-6400
	If "No" please expla	ain: Not Applicable		Contact/Phone:	Derek Kinsey 702/982-0420
				Vendor No.: NV Business ID:	T29038500 NV20141227975
	To what State Fisca	Noor(a) will the or	entroat he charged?	2018-2020	11020141227975
		( )	v		rcentage of each funding source if
	the contractor will b	e paid by multiple f	unding sources.		centage of each funding source in
	X General Fur		Fees	0.00 %	
	Federal Fun		Bonds	0.00 %	
	Highway Fu	inds 0.00 %	Other funding	0.00 %	
2.	Contract start date:				
	a. Effective upon B Examiner's appr		or b. other effective c	late 01/12/2018	}
	Anticipated BC	DE meeting date	03/2018		
	Retroactive?	No			
	If "Yes", please exp	lain			
	Not Applicable				
3.	Termination Date:	10/31/2019			
	Contract term:	1 year and	291 days		
4.	Type of contract:	Contract			
	Contract description	n: Barber Serv	vices		
5.	Purpose of contract	t:			
	This is a new cont	ract to provide on	ging barber services fo	or the youth.	
6.	NEW CONTRACT				
		unt of the contract f	or the term of the contra	act is: \$23,040.00	
			ne rate of \$20.00 per Ha		
	•		o exceed rate for each h		
J	USTIFICATION				
7	What conditions rec	nuire that this work	ne done?		
1.				professionals to mai	intain appropriate grooming.
8.	Explain why State e	emplovees in vour a	gency or other State age	encies are not able t	to do this work:
5.	The Division does n				
9.	Were quotes or pro	posals solicited?		Yes	
5.	Was the solicitation		Purchasing	No	
	Division?		J.		
	a. List the names of	f vendors that were	solicited to submit propo	osals (include at leas	st three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The agency contracted with all vendors that met the minimum qualifications.

d. Last bid date: 08/28/2017 Anticipated re-bid date: 08/06/2021

10. Does the contract contain any IT components? No

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
		-

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Corrina Church, Admin Services Officer 1 Ph: 702-668-4758

#### 20. Contract Status:

Contract Approvals:

User	Signature Date
dander16	11/29/2017 15:12:43 PM
pcolegro	01/05/2018 15:49:33 PM
vmilazz1	01/10/2018 13:19:42 PM
sknigge	01/11/2018 08:41:28 AM
nhovden	01/12/2018 09:06:45 AM
	dander16 pcolegro vmilazz1 sknigge

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19498

Agency Name:       DHHS - DIVISION OF CHILD AND Agency Code:       Gontractor Name:       Jackson, Analisa M.         Agency Code:       409       Address:       197A Clover Street         Appropriation Unit:       3179-04       Edited Street       Caliente, NV 89008         If "No" please explain:       Not Applicable       Contact/Phone:       AnaLisa Jackson 775-726-2151         Vendor No.:       T29035420       NV Business ID:       NV20111315990         To what State Fiscal Year(s) will the contract be charged?       2018-2020       Wate source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.         X       General Funds       0.00 %       Fees       0.00 %         Federal Funds       0.00 %       OO %       OO %         Anticipated BOE meeting date       02/2018       Examiner's approvari?         Anticipated BOE meeting date       02/2018       Secontract         If "Yes", please explain       INA Applicable       Secontract       Secontract         3.       Termination Date:       10/31/2019       Secontract       Secontract         Contract term:       1 year and 291 days       Secontract       Secontract         4.       Type of contract       Contract for the term of the contrac					egal Entity ame:	Jackson, Analisa M.	
Appropriation Unit: 3179-04 Is budget authority       Yes       City/State/Zip       Caliente, NV 89008         If "No" please explain: Not Applicable       Contact/Phone::       AnaLisa Jackson 775-726-2151         Vendor No::       T29056420       NV Business ID:       NV20111315990         To what State Fiscal Year(s) will the contract be charged?       2018-2020       NV Business ID:       NV20111315990         What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contract rwill be paid by multiple funding sources.       X       General Funds       0.00 %       Federal Funds       0.00 %         2. Contract start date:       a.       Effective upon Board of No or b. other effective date       01/12/2018         2. Effective upon Board of No or b. other effective date       01/12/2018       State Fiscal Year(S)       State Fiscal Year(S)         3. Termination Date:       10/31/2019       State Fiscal Year(S)       State Fiscal Year(S)       State Fiscal Year(S)         4. Type of contract:       Contract for provide ongoing barber services to the youth.       State Fiscal Year(S)       State Fiscal Year(S)         5. Purpose of contract:       Contract for the term of the contract is:       \$20,000.00       Payment for services will be made at the rate of \$7.25 per Haircut       State Fiscal Year(S)       State Fiscal Year(S) <td cobstract="" field="" on="" t<="" td=""><td></td><td></td><td></td><td>AND C</td><td>ontractor Name:</td><td>Jackson, Analisa M.</td></td>	<td></td> <td></td> <td></td> <td>AND C</td> <td>ontractor Name:</td> <td>Jackson, Analisa M.</td>				AND C	ontractor Name:	Jackson, Analisa M.
Is budget authority Yes City/State/Zip Caliente, NV 89008 available?: If "No" please explain: Not Applicable Contact/Phone: AnaLisa Jackson 775-726-2151 Vendor No.: T29035420 NV Business ID: NV20111315990 To what State Fiscal Year(s) will the contract be charged? 2018-2020 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding sources. X General Funds 00.00 % Fees 0.00 % Feederal Funds 0.00 % Bonds 0.00 % Highway Funds 0.00 % Other funding 0.00 % Contract start date: a. Effective upon Board of No or b. other effective date 01/12/2018 Examiner's approval? Anticipated BOE meeting date 02/2018 Retroactive? No If "Yes", please explain No Applicable Tornat start date: Contract term: 1 year and 291 days Tornat term: 1 year and 291 days Contract term: 2000000 Payment for services will be made at the rate of \$7.25 per Haircut Cottra description: Barber Services to the youth. Cottract description terms barber services by licensed professionals to maintain appropriate grooming. Cotract term: 2000000 Cotract term: 2000000 Cotract term: 2000000 Cotract term: 2000000 Cotract ter		Agency Code: 409		A	ddress:	197A Clover Street	
available?: If "No" please explain: Not Applicable Contact/Phone: AnaLisa Jackson 775-726-2151 Vendor No.: T29035420 NV Business ID: NV20111315990 To what State Fiscal Year(s) will the contract be charged? 2018-2020 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be pail by multiple funding sources. X General Funds 100.00 % Fees 0.00 % Federal Funds 0.00 % Bonds 0.00 % Highway Funds 0.00 % Other funding 0.00 % 2. Contract start date: a. Effective upon Board of No or b. other effective date 01/12/2018 Examiner's approval? Anticipated BOE meeting date 02/2018 Retroactive? No If "Yes", please explain Not Applicable 3. Termination Date: 10/31/2019 Contract term: 1 year and 291 days 4. Type of contract: Contract Contract contract to provide ongoing barber services to the youth. 6. NEW CONTRACT The maximum amount of the contract for the term of the contract is: \$20,000.00 Payment for services will be made at the rate of \$7.25 per Haircut Other basis for payment: This is a Not to Exceed rate for each haircut. JUSTIFICATION 7. What conditions require that this work be done? Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming. 8. Explain why State employees in your agency or other State agencies are not able to do this work: The division does not employ a licensed barber. 9. Were quotes or proposals solicited 7 Yes Was the solicitation (RFP) done by the Purchasing No Division? a. List the names of vendors that were solicited to submit proposals (include at least three): Appearance Matters Nuelie Cartadon		Appropriation Unit: 3179-	04				
Vendor No.:       T29035420 NV Business ID:       NV20111315990         To what State Fiscal Year(s) will the contract be charged?       2018-2020         What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.         X       General Funds       0.00 %         Federal Funds       0.00 %         Bonds       0.00 %         Federal Funds       0.00 %         Contract start date:       a.         Effective upon Board of Examiner's approval?       No         Anticipated BOE meeting date       02/2018         Retroactive?       No         If "Yes", please explain         Not Applicable       0/31/2019         Contract term:       1 year and 291 days         4. Type of contract:       Contract Contract         Contract description:       Barber Services         5. Purpose of contract:       Contract for the term of the contract is:         7. Suppose of regress will be made at the rate of \$7.25 per Haircut         Other basis for payment: This is a Not to Exceed rate for each haircut.         JUSTIFICATION         7. What conditions require that this work be done?         Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming. <td></td> <td>Is budget authority available?:</td> <td>Yes</td> <td>С</td> <td>ity/State/Zip</td> <td>Caliente, NV 89008</td>		Is budget authority available?:	Yes	С	ity/State/Zip	Caliente, NV 89008	
NV Business ID: NV20111315990 To what State Fiscal Year(s) will the contract be charged? 2018-2020 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. X General Funds 100.00 % Fees 0.00 % Federal Funds 0.00 % Bonds 0.00 % Federal Funds 0.00 % Other funding 0.00 % Contract start date: a. Effective upon Board of No or b. other effective date 01/12/2018 Examiner's approval? Anticipated BOE meeting date 02/2018 Retroactive? No If "Yes", please explain Not Applicable 3. Termination Date: 10/31/2019 Contract term: 1 year and 291 days 4. Type of contract: Contract Contract term: 1 year and 291 days 5. Purpose of contract: Contract The maximum amount of the contract for the term of the contract is: \$20,000.00 Payment for services will be made at the rate of \$7.25 per Haircut Other basis for payment: This is a Not to Exceed rate for each haircut. JUSTIFICATION 7. What conditions require that this work be done? Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming. 8. Explain why State employees in your agency or other State agencies are not able to do this work: The division? 8. Explain why State employees in your agency or other State agencies are not able to do this work: The division? 9. Were quotes or proposals solicited? Yes Was the solicitation (RFP) done by the Purchasing No Division?		If "No" please explain: No	ot Applicable	С	ontact/Phone:	AnaLisa Jackson 775-726-2151	
To what State Fiscal Year(s) will the contract be charged? 2018-2020 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. X General Funds 100.00 % Fees 0.00 % Federal Funds 0.00 % Bonds 0.00 % Highway Funds 0.00 % Other funding 0.00 % Contract start date: a. Effective upon Board of No or b. other effective date 01/12/2018 Examine's approval? Anticipated BOE meeting date 02/2018 Retroactive? No If 'Yes', please explain Not Applicable 3. Termination Date: 10/31/2019 Contract term: 1 year and 291 days 4. Type of contract: Contract to Contract Contract to provide ongoing barber services to the youth. 6. NEW CONTRACT The maximum amount of the contract for the term of the contract is: \$20,000.00 Payment for services will be made at the rate of \$7.25 per Hairout Other basis for payment: This is a Not to Exceed rate for each haircut. JUSTIFICATION 7. What conditions require that this work be done? Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming. 8. Explain why State employees in your agency or other State agencies are not able to do this work: The division dees not employ a licensed barber. 9. Were quotes or proposals solicited? Yes Was the solicitation (RFP) done by the Purchasing No Division? a. List the names of vendors that were solicited to submit proposals (include at least three): Appearance Matters Nellie Carlson				V	endor No.:	T29035420	
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.         X       General Funds       00.00 %       Federal Nuds       0.00 %         Highway Funds       0.00 %       Bonds       0.00 %         2.       Contract start date:       a.       Effective upon Board of No or b. other effective date 01/12/2018         Extraminer's approval?       No       or b. other effective date 01/12/2018         Retroactive?       No       If "Yes", please explain         Not Applicable       3.       Termination Date: 10/31/2019         Contract term:       1 year and 291 days       4.         4.       Type of contract:       Contract Contract         Contract term:       1 year and 291 days       5.         5.       Purpose of contract:       Contract         This is a new contract to provide ongoing barber services to the youth.       6.         6. NEW CONTRACT       The maximum amount of the contract for the term of the contract is: \$20,000.00         Payment for services will be made at the rate of \$7.25 per Hairout       Other basis for payment; This is a Not to Exceed rate for each haircut.         JUSTIFICATION       7.       What conditions require that this work be done?       Yuuth in residence require routine barber services by licensed profes				N	V Business ID:	NV20111315990	
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Federal Funds       0.00 %       Bonds       0.00 %         Highway Funds       0.00 %       Other funding       0.00 %         2. Contract start date:       a. Effective upon Board of No or b. other effective date       01/12/2018         a. Effective upon Board of No or b. other effective date       01/12/2018         Examiner's approval?       Anticipated BOE meeting date       02/2018         Retroactive?       No       If "ryes", please explain       If "ryes", please explain         Not Applicable       0       If year and 291 days       If year and 291 days         3. Termination Date:       10/31/2019       Contract term:       1 year and 291 days         4. Type of contract:       Contract       Contract description:       Barber Services         5. Purpose of contract:       This is a new contract to provide ongoing barber services to the youth.       Image: Start Sta		What is the source of function the contractor will be paid	Is that will be used to pay by multiple funding source	the contractor ces.	? Indicate the per	centage of each funding source if	
Highway Funds       0.00 %       Other funding       0.00 %         2. Contract start date:       a. Effective upon Board of No or b. other effective date 01/12/2018         Examiner's approval?       Anticipated BOE meeting date 02/2018         Retroactive?       No         If "Yes", please explain         Not Applicable         3. Termination Date:       10/31/2019         Contract term:       1 year and 291 days         4. Type of contract:       Contract         Contract description:       Barber Services         5. Purpose of contract:       Contract for the term of the contract is:         The maximum amount of the contract for the term of the contract is:       \$20,000.00         Payment for services will be made at the rate of \$7.25 per Haircut       Other basis for payment: This is a Not to Exceed rate for each haircut.         JUSTIFICATION       .       State agencies are not able to do this work:         The division does not employ a licensed barber.       Yes         Was the solicitation (RFP) done by the Purchasing No Division?       Yes         Was the solicitation (RFP) done by the Purchasing No Division?       No Division?         a. List the names of vendors that were solicited to submit proposals (include at least three):       Appearance Matters		X General Funds	100.00 % Fee	es	0.00 %		
<ol> <li>Contract start date:         <ul> <li>Effective upon Board of No or b. other effective date 01/12/2018</li> <li>Examiner's approval?</li> <li>Anticipated BOE meeting date 02/2018</li> </ul> </li> <li>Retroactive? No         <ul> <li>If "Yes", please explain</li> <li>Not Applicable</li> <li>Termination Date: 10/31/2019</li> <li>Contract term: 1 year and 291 days</li> <li>Type of contract: Contract</li> <li>Contract description: Barber Services</li> </ul> </li> <li>Purpose of contract:         <ul> <li>This is a new contract to provide ongoing barber services to the youth.</li> <li>NEW CONTRACT</li> <li>The maximum amount of the contract for the term of the contract is: \$20,000.00</li> <li>Payment for services will be made at the rate of \$7.25 per Haircut</li> <li>Other basis for payment: This is a Not to Exceed rate for each haircut.</li> </ul> </li> <li>JUSTIFICATION         <ul> <li>What conditions require that this work be done?             <ul> <li>Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming.</li> <li>Explain why State employees in your agency or other State agencies are not able to do this work:             <ul> <li>The division does not employ a licensed barber.</li> <li>Were quotes or proposals solicited? Yes                 <ul> <li>Were quotes or proposals solicited? Yes                 <ul> <li>Were quotes or proposals solicited? Yes                     <li>Was the solicitation (RFP) done by the Purchasing</li></li></ul></li></ul></li></ul></li></ul></li></ul></li></ol>		Federal Funds	0.00 % Bo	nds	0.00 %		
a. Effective upon Board of No or b. other effective date 01/12/2018         Examiner's approval?         Anticipated BOE meeting date       02/2018         Retroactive?       No         If "Yes", please explain       No         Not Applicable		Highway Funds	0.00 % Oth	ner funding	0.00 %		
a. Effective upon Board of No or b. other effective date 01/12/2018         Examiner's approval?         Anticipated BOE meeting date       02/2018         Retroactive?       No         If "Yes", please explain       No         Not Applicable	2			-			
Retroactive?       No         If "Yes", please explain       Not Applicable         3. Termination Date:       10/31/2019         Contract term:       1 year and 291 days         4. Type of contract:       Contract         Contract description:       Barber Services         5. Purpose of contract:       Contract         [This is a new contract to provide ongoing barber services to the youth.       6.         6. NEW CONTRACT       The maximum amount of the contract for the term of the contract is: \$20,000.00         Payment for services will be made at the rate of \$7.25 per Haircut       Other basis for payment: This is a Not to Exceed rate for each haircut.         JUSTIFICATION       7.         7. What conditions require that this work be done?       Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming.         8. Explain why State employees in your agency or other State agencies are not able to do this work:       The division does not employ a licensed barber.         9. Were quotes or proposals solicited?       Yes         Was the solicitation (RFP) done by the Purchasing       No         Division?       a. List the names of vendors that were solicited to submit proposals (include at least three):         Appearance Matters       Nee equotes on the subster service submit proposals (include at least three):         Appearance Matters		a. Effective upon Board c	of <b>No</b> or b. othe	er effective date	e 01/12/2018		
If "Yes", please explain Not Applicable 3. Termination Date: 10/31/2019 Contract term: 1 year and 291 days 4. Type of contract: Contract Contract description: Barber Services 5. Purpose of contract: This is a new contract to provide ongoing barber services to the youth. 6. NEW CONTRACT The maximum amount of the contract for the term of the contract is: \$20,000.00 Payment for services will be made at the rate of \$7.25 per Haircut Other basis for payment: This is a Not to Exceed rate for each haircut. JUSTIFICATION 7. What conditions require that this work be done? Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming. 8. Explain why State employees in your agency or other State agencies are not able to do this work: The division does not employ a licensed barber. 9. Were quotes or proposals solicited? Yes Was the solicitation (RFP) done by the Purchasing Division? a. List the names of vendors that were solicited to submit proposals (include at least three): Appearance Matters Netlie Carlson		Anticipated BOE me	eting date 02/2018				
Not Applicable         3. Termination Date:       10/31/2019         Contract term:       1 year and 291 days         4. Type of contract:       Contract         Contract description:       Barber Services         5. Purpose of contract:       This is a new contract to provide ongoing barber services to the youth.         6. NEW CONTRACT       The maximum amount of the contract for the term of the contract is: \$20,000.00         Payment for services will be made at the rate of \$7.25 per Haircut         Other basis for payment: This is a Not to Exceed rate for each haircut.         JUSTIFICATION         7. What conditions require that this work be done?         Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming.         8. Explain why State employees in your agency or other State agencies are not able to do this work:         The division does not employ a licensed barber.         9. Were quotes or proposals solicited?       Yes         Was the solicitation (RFP) done by the Purchasing       No         Division?       a. List the names of vendors that were solicited to submit proposals (include at least three):         Appearance Matters       Nellie Carlson		Retroactive?	Νο				
<ul> <li>3. Termination Date: 10/31/2019 Contract term: 1 year and 291 days</li> <li>4. Type of contract: Contract Contract description: Barber Services</li> <li>5. Purpose of contract: This is a new contract to provide ongoing barber services to the youth.</li> <li>6. NEW CONTRACT The maximum amount of the contract for the term of the contract is: \$20,000.00 Payment for services will be made at the rate of \$7.25 per Haircut Other basis for payment: This is a Not to Exceed rate for each haircut.</li> <li>JUSTIFICATION</li> <li>7. What conditions require that this work be done? Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming.</li> <li>8. Explain why State employees in your agency or other State agencies are not able to do this work: The division does not employ a licensed barber.</li> <li>9. Were quotes or proposals solicited? Yes Was the solicitation (RFP) done by the Purchasing No Division? a. List the names of vendors that were solicited to submit proposals (include at least three): Appearance Matters Nellie Carlson</li> </ul>		lf "Yes", please explain					
Contract term:       1 year and 291 days         4. Type of contract:       Contract         Contract description:       Barber Services         5. Purpose of contract:       This is a new contract to provide ongoing barber services to the youth.         6. NEW CONTRACT       The maximum amount of the contract for the term of the contract is: \$20,000.00         Payment for services will be made at the rate of \$7.25 per Haircut       Other basis for payment: This is a Not to Exceed rate for each haircut.         JUSTIFICATION       7. What conditions require that this work be done?         Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming.         8. Explain why State employees in your agency or other State agencies are not able to do this work:         The division does not employ a licensed barber.         9. Were quotes or proposals solicited?       Yes         Was the solicitation (RFP) done by the Purchasing       No         Division?       a. List the names of vendors that were solicited to submit proposals (include at least three):         Appearance Matters       Nellic Carlson		Not Applicable					
<ul> <li>4. Type of contract: Contract Barber Services</li> <li>5. Purpose of contract:</li> <li>This is a new contract to provide ongoing barber services to the youth.</li> <li>6. NEW CONTRACT The maximum amount of the contract for the term of the contract is: \$20,000.00 Payment for services will be made at the rate of \$7.25 per Haircut Other basis for payment: This is a Not to Exceed rate for each haircut.</li> <li>JUSTIFICATION <ul> <li>7. What conditions require that this work be done? Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming.</li> <li>8. Explain why State employees in your agency or other State agencies are not able to do this work: The division does not employ a licensed barber.</li> <li>9. Were quotes or proposals solicited? Yes Was the solicitation (RFP) done by the Purchasing Division? <ul> <li>a. List the names of vendors that were solicited to submit proposals (include at least three): <ul> <li>Appearance Matters Neilie Carlson</li> </ul> </li> </ul></li></ul></li></ul>	3.	Termination Date:	10/31/2019				
<ul> <li>4. Type of contract: Contract Barber Services</li> <li>5. Purpose of contract:</li> <li>This is a new contract to provide ongoing barber services to the youth.</li> <li>6. NEW CONTRACT The maximum amount of the contract for the term of the contract is: \$20,000.00 Payment for services will be made at the rate of \$7.25 per Haircut Other basis for payment: This is a Not to Exceed rate for each haircut.</li> <li>JUSTIFICATION </li> <li>7. What conditions require that this work be done? Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming.</li> <li>8. Explain why State employees in your agency or other State agencies are not able to do this work: The division does not employ a licensed barber.</li> <li>9. Were quotes or proposals solicited? Yes Was the solicitation (RFP) done by the Purchasing Division? a. List the names of vendors that were solicited to submit proposals (include at least three): Appearance Matters Nellie Carlson</li> </ul>		Contract term:	1 year and 291 days				
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<ul> <li>5. Purpose of contract:</li> <li>This is a new contract to provide ongoing barber services to the youth.</li> <li>6. NEW CONTRACT <ul> <li>The maximum amount of the contract for the term of the contract is: \$20,000.00</li> <li>Payment for services will be made at the rate of \$7.25 per Haircut</li> <li>Other basis for payment: This is a Not to Exceed rate for each haircut.</li> </ul> </li> <li>JUSTIFICATION </li> <li>7. What conditions require that this work be done? <ul> <li>Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming.</li> </ul> </li> <li>8. Explain why State employees in your agency or other State agencies are not able to do this work: <ul> <li>The division does not employ a licensed barber.</li> </ul> </li> <li>9. Were quotes or proposals solicited? <ul> <li>Yes</li> <li>Was the solicitation (RFP) done by the Purchasing</li> <li>No</li> <li>Division?</li> <li>a. List the names of vendors that were solicited to submit proposals (include at least three):</li> <li>Appearance Matters</li> <li>Nellie Carlson</li> </ul> </li> </ul>							
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The division does not employ a licensed barber.         9. Were quotes or proposals solicited?       Yes         Was the solicitation (RFP) done by the Purchasing       No         Division?       a. List the names of vendors that were solicited to submit proposals (include at least three):         Appearance Matters       Nellie Carlson		Youth in residence require	e routine barber services	by licensed pro	ofessionals to mair	ntain appropriate grooming.	
The division does not employ a licensed barber.         9. Were quotes or proposals solicited?       Yes         Was the solicitation (RFP) done by the Purchasing       No         Division?       a. List the names of vendors that were solicited to submit proposals (include at least three):         Appearance Matters       Nellie Carlson	8.	Explain why State employ	vees in vour agency or oth	her State ageno	cies are not able to	o do this work:	
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Was the solicitation (RFP) done by the Purchasing       No         Division?       a. List the names of vendors that were solicited to submit proposals (include at least three):         Appearance Matters       Nellie Carlson	9			V	'es		
Division? a. List the names of vendors that were solicited to submit proposals (include at least three): Appearance Matters Nellie Carlson	υ.						
Appearance Matters Nellie Carlson		Division?				t three):	
Nellie Carlson			us that were solicited to s	submit proposa	ais (include at leas	<u>t tillee):</u>	
A Cut Above the Rest		Analisa Jackson					

	b. Soliciation Waiver: Not Applica	able	
	c. Why was this contractor choser	n in preference to othe	er?
	The agency contracted with all ve		
	d. Last bid date: 08/28/201	7 Anticipated	l re-bid date: 08/06/2021
10.	Does the contract contain any IT of	components?	No
I. C	OTHER INFORMATION		
11.	Is there an Indirect Cost Rate or F	Percentage Paid to the	e Contractor?
		ide the Indirect Cost F	Rate or Percentage Paid to the Contractor
	Not Applicable		
12.	a. Is the contractor a current employee of the State of Nevada?	oyee of the State of N	Nevada or will the contracted services be performed by a current
	b. Was the contractor formerly emperformed by someone formerly e	ployed by the State o mployed by the State	of Nevada within the last 24 months or will the contracted services be of Nevada within the last 24 months?
		•	cal subdivisions or by any other government?
	Not Applicable		
13.	Has the contractor ever been eng	aged under contract b	by any State agency?
	-	n and for which agend	cy and indicate if the quality of service provided to the identified
	Vendor has contracted with the ve	endor in the past. Ser	rvices were satisfactory.
14.	Is the contractor currently involved	d in litigation with the	State of Nevada?
	No If "Yes", please prov	ide details of the litiga	ation and facts supporting approval of the contract:
	Not Applicable		
15.	The contractor is not registered w Sole Proprietor	ith the Nevada Secret	tary of State's Office because the legal entity is a:
16.	a. Is the Contractor Name the san Yes	ne as the legal Entity	Name?
17.	a. Does the contractor have a cur Yes	rent Nevada State Bu	isiness License (SBL)?
	Not Applicable		
18.			
	Agency Field Contract Monitor: Sheryl Johnson, Admin Services	s Officer 1 Ph: 775-7	726-8200
19.	Sheryl Johnson, Admin Services Contract Status:	s Officer 1 Ph: 775-7	726-8200
19.	Sheryl Johnson, Admin Services	s Officer 1 Ph: 775-7 User	726-8200 Signature Date
19.	Sheryl Johnson, Admin Services Contract Status: Contract Approvals:		
19.	Sheryl Johnson, Admin Services Contract Status: Contract Approvals: Approval Level	User	Signature Date
19.	Sheryl Johnson, Admin Services Contract Status: Contract Approvals: Approval Level Budget Account Approval	User dander16	Signature Date 11/29/2017 08:15:20 AM
19.	Sheryl Johnson, Admin Services Contract Status: Contract Approvals: Approval Level Budget Account Approval Division Approval	User dander16 pcolegro	Signature Date 11/29/2017 08:15:20 AM 01/05/2018 15:50:32 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19509

	KUHN, SCOTT CHRISTOPHER DBA D & J's CLEANING SERVICE
	KUHN, SCOTT CHRISTOPHER DBA D & J'S CLEANING SERVICE
5	740 SUNSET DR
Appropriation Unit: 3229-07	
Is budget authority Yes City/State/Zip F available?:	FALLON, NV 89406-3681
If "No" please explain: Not Applicable Contact/Phone: S	Scott Kuhn 775/342-8189
Vendor No.: T	Г27025981
NV Business ID: N	NV20101369782
To what State Fiscal Year(s) will the contract be charged? 2018-2020	
What is the source of funds that will be used to pay the contractor? Indicate the perce the contractor will be paid by multiple funding sources.	entage of each funding source if
X General Funds 75.00 % Fees 0.00 %	
X Federal Funds 25.00 % Bonds 0.00 %	
Highway Funds 0.00 % Other funding 0.00 %	
2. Contract start date:	
a. Effective upon Board of <b>No</b> or b. other effective date <b>01/08/2018</b> Examiner's approval? Anticipated BOE meeting date 02/2018	
Retroactive? No	
If "Yes", please explain	
Not Applicable	
3. Termination Date: 11/30/2019	
Contract term: 1 year and 326 days	
4. Type of contract: Contract	
Contract description: Janitorial Services	
5. Purpose of contract:	
This is a new contract to provide ongoing janitorial services to the child welfare Fallon.	e rural regional office located in
6. NEW CONTRACT	
The maximum amount of the contract for the term of the contract is: \$19,560.00	
Payment for services will be made at the rate of \$815.00 per Month	
JUSTIFICATION	
7. What conditions require that this work be done?	
Janitorial services are necessary for the health of staff, family and youth.	
8. Explain why State employees in your agency or other State agencies are not able to	do this work:
There is no janitorial staff at this facility.	
9. Were quotes or proposals solicited? Yes	
Was the solicitation (RFP) done by the Purchasing No Division?	
a. List the names of vendors that were solicited to submit proposals (include at least	three):
Behind the Scenes Cleaning Sparkle and Shine D & J's Cleaining Service	
b. Soliciation Waiver: Not Applicable	

	c. Why was this contractor choser	n in preference to oth	ner?
	This was the lowest responsible v		
	d. Last bid date: 11/02/201		d re-bid date: 10/08/2019
10	. Does the contract contain any IT of	components?	No
II. (	OTHER INFORMATION		
11	. Is there an Indirect Cost Rate or F	Percentage Paid to th	ne Contractor?
		0	Rate or Percentage Paid to the Contractor
	Not Applicable		
12	a. Is the contractor a current employee of the State of Nevada?	oyee of the State of	Nevada or will the contracted services be performed by a current
	b. Was the contractor formerly emperformed by someone formerly environment of the someone formerly environment of the source of	ployed by the State or mployed by the State	of Nevada within the last 24 months or will the contracted services the of Nevada within the last 24 months?
			ical subdivisions or by any other government?
	No If "Yes", please expla	ain	
40			h an Otata anna O
13	. Has the contractor ever been eng	•	by any State agency? ncy and indicate if the quality of service provided to the identified
	Yes If "Yes", specify whe agency has been ve		
	The vendor has contracted with th	e Division in the pas	st. Service was satisfactory.
14	. Is the contractor currently involved	d in litigation with the	State of Nevada?
	-	-	ation and facts supporting approval of the contract:
	Not Applicable		
15	. The contractor is not registered w Sole Proprietor	ith the Nevada Secre	etary of State's Office because the legal entity is a:
16	. a. Is the Contractor Name the san Yes	ne as the legal Entity	/ Name?
17	. a. Does the contractor have a cur Yes	rent Nevada State Bu	usiness License (SBL)?
18	. Not Applicable		
19	. Agency Field Contract Monitor:		
20	. Contract Status:		
	Contract Approvals:		
	Approval Level	User	Signature Date
	Budget Account Approval	mmason	12/19/2017 09:50:13 AM
	Division Approval	pcolegro	01/03/2018 11:15:42 AM
	Department Approval	vmilazz1	01/05/2018 11:13:15 AM
	Contract Manager Approval	sknigge	01/05/2018 14:17:00 PM
	Budget Analyst Approval	nhovden	01/08/2018 11:38:36 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19499

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES Agency Code: 409 Apercy Code: 409 Approved the Contract of Applicable Contract Verse (1) We paid the that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. X General Funds 100.00 % Fees 0.00 % Federal Funds 0.00 % Other funding 0.00 % Federal Funds 0.00 % Other funding 0.00 % If 'Yes', please explain Not Applicable 3. Termination Date: 06/30/2020 Contract term: 2 years 4. Type of contract: Contract Contract description: Barber Services 5. Purpose of contract: The maximum amount of the contract for the term of the contract is: \$25,920.00 Payment for services will be made at the rate of \$18.00 per Haircut Other basis for payment. This is a not to exceed rate for each haircut. JUSTIFICATION 7. What conditions require that this work be done? Youth in residence require routine barber services or the youth. 6. Explain why State employaes in your agency or other State agencies are not able to do this work: The Division does not employ a licensed barber. 9. Were quotes or proposals solicited? Act Above the Reat Flagros Barber Strop Applies Barber Strop Applies After State Solicitation (RFP) done by the Purchasing Division? 9. List the names of vendors that were solicited to submit proposals (include at least three): A Curt Above the Reat Flagros Barber Strop Applies After Strop Applies After Strop					Legal Entity Name:	CARLSON, NELLIE K. DBA HAIR BRUSH
Appropriation Unit: 3259-04 Is budget authority Yes City/State/Zip ELKO, NV 89803-1187 available?: If "No" please explain: Not Applicable Contact/Phone: Kathy Carlson 775/738-6162 Vendor No: T 571023187 NV Business ID: NV20141575113 To what State Fiscal Year(s) will the contract be charged? 2019-020 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. X General Funds 0.00 % Fees 0.00 % Federal Funds 0.00 % Bonds 0.00 % Federal Funds 0.00 % Fees 0.00 % Federal Funds Federal Funds 0.00 % Federal Funds Federal Funds Federal Funds Federal Funds 0.00 % Federal Funds Federal				F CHILD AND		CARLSON, NELLIE K. DBA HAIR
Is hurdget authority available?:       Yes       City/State/Zip       ELKO, NV 89803-1187         If "No" please explain: Not Applicable       Contact/Phone:       Kathy Carlson 775/738-6162         Vendor No.:       T81023187         NV Business ID:       NV20141575113         To what State Fiscal Year(s) will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.         X       General Funds       100.00 %         Federal Funds       0.00 %         Federal Funds       0.00 %         State Fiscal Year(s) will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.         X       General Funds       0.00 %         Federal Funds       0.00 %       Fees         0.00 %       Fees       0.00 %         2. Contract start date:       a.       Effective upon Board of       No         articipated BOE meeting date       03/2018       Termination Date:       0//01/2018         Contract       Contract       Contract       Contract         Contract description:       Barber Services       Services       Services         1 "Yes', please explain       No       If       The maximum amount of the contract for the term of the contract is:		0,			Address:	PO BOX 1187
available?: If 'No' please explain: Not Applicable Contact/Phone: Kathy Carlson 775/738-6162 Vendor No.: T81023187 NV Business ID: NV20141575113 To what State Fiscal Year(s) will the contract be charged? 2019-2020 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. X General Funds 0.00 % Fees 0.00 % Federal Funds 0.00 % Bonds 0.00 % Contract start date: a. Effective upon Board of No or b. other effective date 07/01/2018 Examine's approval? Anticipated BOE meeting date 03/2018 Retroactive? No If 'Yes', please explain Not Applicable 3. Termination Date: 06/30/2020 Contract term: 2 years 4. Type of contract: Contract Contract to Each funding barber services for the youth. 5. Purpose of contract to provide ongoing barber services for the youth. 6. NEW CONTRACT The maximum amount of the contract for the term of the contract is: \$25,920.00 Payment for services will be made at the rate of \$18.00 per Haircut Ufth is is new contract to provide ongoing barber services for the youth. 6. NEW CONTRACT The maximum amount of the contract for the term of the contract is: \$25,920.00 Payment for services will be made at the rate of \$18.00 per Haircut Ufthe basis for payment: This is a not to exceed rate for each haircut. JUSTIFICATION 7. What conditions require that this work be done? Youth in residence require routine barber services by licensed professionals to maintain appropriate grooming. 8. Explain why State employees in your agency or other State agencies are not able to do this work: The Division does not employ a licensed barber. 9. Were quotes or proposals solicited? Yes Was the solicitation (RFP) done by the Purchasing No Division? a. List the names of vendors that were solicited to submit proposals (include at least three): A Cut Above the Rest Figgros Barber Shop Appearance Matters			59-04			
Vendor No.:       T81023187         NV Business ID:       NV20141575113         To what State Fiscal Year(s) will the contract be charged?       2019-2020         What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contract will be paid by multiple funding sources.       X         X       General Funds       0.00 %       Bonds       0.00 %         Federal Funds       0.00 %       Other funding       0.00 %         2. Contract start date:       a.       Effective upon Board of the only on the effective date       07/01/2018         Examiner's approval?       No       or b. other effective date       07/01/2018         Examiner's approval?       No       or b. other effective date       07/01/2018         Start date:       a.       Effective upon Board of the ontract       No       or b. other effective date       07/01/2018         Starticipated BOE meeting date       03/2018       Contract term:       2 years           3.       Termination Date:       06/30/2020       Contract       Contract       Contract          Contract description:       Barber Services       Furpose of contract:       This is a new contract to provide ongoing barber services for the youth.           6. <t< td=""><td></td><td>Is budget authority available?:</td><td>Yes</td><td></td><td>City/State/Zip</td><td>ELKO, NV 89803-1187</td></t<>		Is budget authority available?:	Yes		City/State/Zip	ELKO, NV 89803-1187
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A Cut Above the Rest Fiagro's Barber Shop Appearance Matters			FP) done by the P	urchasing	No	
Fiagro's Barber Shop Appearance Matters		a. List the names of ve	ndors that were so	plicited to submit propo	osals (include at leas	st three):
Appearance Matters						
Analis & Bryan Jackson						
		Analis & Bryan Jackson	n			

	n in preference to other?	
The agency contracted with all ver		m qualifications.
d. Last bid date: 08/28/201	7 Anticipated re-bi	id date: 07/14/2021
10. Does the contract contain any IT c	components?	No
I. OTHER INFORMATION		
11. Is there an Indirect Cost Rate or P	Percentage Paid to the Cor	ntractor?
	U	or Percentage Paid to the Contractor
Not Applicable		
12. a. Is the contractor a current employee of the State of Nevada? No	oyee of the State of Nevac	da or will the contracted services be performed by a current
<ul> <li>b. Was the contractor formerly em performed by someone formerly e</li> <li>No</li> </ul>	ployed by the State of Nev mployed by the State of N	vada within the last 24 months or will the contracted services b levada within the last 24 months?
	uny of Novada's political su	ubdivisions or by any other government?
No If "Yes", please expla	•	bdivisions or by any other government?
Not Applicable		
13. Has the contractor ever been enga		
	n and for which agency an rified as satisfactory:	nd indicate if the quality of service provided to the identified
adency has been ver		
The vendor has contracted with th		rvices were satisfactory.
The vendor has contracted with th	e Division in the past. Ser	
The vendor has contracted with th 14. Is the contractor currently involved	e Division in the past. Send in litigation with the State	
The vendor has contracted with th 14. Is the contractor currently involved	e Division in the past. Send in litigation with the State	e of Nevada?
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(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19445

			Legal Entity Name:	Freedom House Sober Living Inc.		
Agency Name: DEP	ARTMENT OF CORR	ECTIONS	Contractor Name:	Freedom House Sober Living Inc.		
Agency Code: 440			Address:	3852 Palos Verdes St		
Appropriation Unit: 3711	-22					
Is budget authority available?:	Yes		City/State/Zip	Las Vegas, NV 89119		
If "No" please explain: N	lot Applicable		Contact/Phone:	702-279-1298		
			Vendor No.:	T29029977		
			NV Business ID:	NV20101699853		
To what State Fiscal Yea	ar(s) will the contract b	e charged?	2018-2019			
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.						
General Funds	0.00 %	Fees	0.00 %			
X Federal Funds	100.00 %	Bonds	0.00 %			
Highway Funds	0.00 %	Other funding	0.00 %			
2. Contract start date:						
a. Effective upon Board of <b>No</b> or b. other effective date <b>12/21/2017</b> Examiner's approval? Anticipated BOE meeting date 01/2018						
Retroactive?	No					
If "Yes", please explain						
Not Applicable						
<ol> <li>Termination Date: Contract term:</li> </ol>	09/30/2018 282 days					
4. Type of contract:	Contract					
Contract description:	Re-Entry Program	S				
5. Purpose of contract:						
				n NDOC institutions and facilities in n reduction plan to assist offenders		

Southern Nevada. Provided services are part of Nevada's strategic recidivism reduction plan to assist offenders with the completion of a re-entry plan as they prepare for release from incarceration. An individual care plan will be developed for offenders in pre-release and, as needed, comprehensive case management for outpatient care.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$37,730.80

#### **II. JUSTIFICATION**

7. What conditions require that this work be done?

Nevada was awarded the Second Chance Grant Act Implementation Funding which requires the department to work with a community organization that will provide a range of services for offenders close to being released. Services include: employment, recovery, housing, education and as needed behavioral health, substance abuse and counseling services. This also meets the grant requirements for integrated service and to ensure continuity of care into the community with NDOC Parole and Probation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically, the department has outsourced these services in an effort to provide offenders with much needed tools from a qualified professional to reduce recidivism. The NDOC Re-Entry program does not perform these services and no other state agency offers these services.

9.	9. Were quotes or proposals solicited?				
	Was the solicitation (RFP) done by the Purchasing Division?	No			

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

#### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

#### **III. OTHER INFORMATION**

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

#### Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No			If "Yes", please explain				explain		

# Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Non-profit Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. Not Applicable
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

• •		
Approval Level	User	Signature Date
Budget Account Approval	amonro1	11/21/2017 11:12:42 AM
Division Approval	sewart	12/05/2017 14:03:02 PM
Department Approval	sewart	12/05/2017 14:03:05 PM
Contract Manager Approval	vfajota	12/05/2017 15:07:23 PM
Budget Analyst Approval	bmacke1	12/21/2017 10:14:36 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19537

				Legal Entity Name:	Desert Boilers & Controls, Inc.
	Agency Name: D	EPARTMENT OF	CORRECTIONS	Contractor Name:	Desert Boilers & Controls, Inc.
	Agency Code: 4	40		Address:	305 W St. Louis Avenue
	Appropriation Unit: 3	762-09			
	Is budget authority available?:	Yes		City/State/Zip	Las Vegas, NV 89102
	If "No" please explain	: Not Applicable		Contact/Phone:	Phil Dorsey 702-631-7780
				Vendor No.:	PUR0001437
				NV Business ID:	NV19971189711
	To what State Fiscal	Year(s) will the co	ntract be charged?	2018	
	What is the source of the contractor will be			tor? Indicate the per	rcentage of each funding source if
	X General Fund	ls 100.00 %	Fees	0.00 %	
	Federal Fund	s 0.00 %	Bonds	0.00 %	
	Highway Fund	ds 0.00 %	Other funding	0.00 %	
2.	Contract start date:				
	a. Effective upon Bo Examiner's approv		or b. other effective d	late 01/04/2018	•
	Anticipated BOE		01/2018		
	Retroactive?	No			
	If "Yes", please expla				
	Not Applicable				
~		00/04/0040			
3.	Termination Date:	03/31/2018			
	Contract term:	85 days			
4.	Type of contract:	Contract			
	Contract description:	Emissions	esting		
5.	Purpose of contract:				
	This is a new contra State Prison's diese every five years in a	I boilers. The Cla	ark County Department	n the performance t of Air Quality Cor	and emissions of all six of High Desert atrol requires diesel boilers be tested
6.	NEW CONTRACT				
	The maximum amour	nt of the contract f	or the term of the contra	ct is: \$13,800.00	
	Other basis for payme	ent: Payment upo	n satisfactory completior	n of services and su	bmission of invoice.
J	USTIFICATION				
7.	What conditions requ	ire that this work b	be done?		
	· · ·			ng of diesel fired boi ations, 40 CFR Part	ilers every five years in accordance with 60.
8.			gency or other State age		
-	· · · · · · · · · · · · · · · · · · ·		sed to perform the service		
9	Were quotes or propo	sals solicited?	•	Yes	
0.	Was the solicitation (I Division?		Purchasing	No	
		vendors that were	solicited to submit propo	osals (include at leas	st three):
	R.F. McDonald, Co. Desert Boilers & Con Pyro Combustion & C	trols	I - I	,	· · · · · · · · · · · · · · · · · · ·

	b. Soliciation Waiver: Not Applica						
	c. Why was this contractor chosen	in preference to oth	er?				
	Lowest most responsible vendor	7 Antinington	d en bid dete.				
	d. Last bid date: 11/21/201	·	d re-bid date:				
10.	Does the contract contain any IT c	components?	No				
III. C	OTHER INFORMATION						
11.	Is there an Indirect Cost Rate or P	ercentage Paid to th	e Contractor?				
		de the Indirect Cost	Rate or Percentage Paid to the Contractor				
	Not Applicable a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current						
12.	a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?						
	No						
	b. Was the contractor formerly em	ployed by the State	of Nevada within the last 24 months or will the contracted services be				
	performed by someone formerly e	mployed by the State	e of Nevada within the last 24 months?				
		· · · · · · · · · · · · · · · · · · ·					
	c. Is the contractor employed by a <b>No</b> If "Yes", please expla	•	cal subdivisions or by any other government?				
	Not Applicable						
12		aged under contract	hy any State agency?				
	Has the contractor ever been engaged under contract by any State agency?						
15.	No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:						
13.	agency has been ver	n and for which ager	ncy and indicate if the quality of service provided to the identified				
13.		n and for which ager	ncy and indicate if the quality of service provided to the identified				
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(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19568

	Contract Number.				
				Legal Entity Name:	Thomas John DeMull
		COMMISSION ON MINEF	RAL	Contractor Name:	Thomas John DeMull
		500		Address:	dba Thomas J DeMull Consulting
	Appropriation Unit:	4219-09			1425 N. Miranda Lane
	Is budget authority available?:	Yes		City/State/Zip	Green Valley, AZ 85614-6237
	If "No" please expla	in: Not Applicable		Contact/Phone: Vendor No.:	775-722-0420
				NV Business ID:	NV20171779010
	To what State Fisca	I Year(s) will the contract b	be charged?	2018-2019	
	What is the source		pay the contrac		rcentage of each funding source if
	General Fur	nds 0.00 % X	Fees	100.00 % Mining	g Claim
	Federal Fun	ds 0.00 %	Bonds	0.00 %	
	Highway Fu	nds 0.00 %	Other funding	0.00 %	
2.	Contract start date:				
ä	a. Effective upon B Examiner's appr		other effective o	date 12/27/2017	
	Anticipated BC	E meeting date 02/2	2018		
	Retroactive?	No			
	If "Yes", please exp	lain			
	· · · ·				
	Not Applicable				
3.	Not Applicable Termination Date: Contract term:	12/31/2018 1 year and 4 days			
3.	Termination Date: Contract term:	12/31/2018 1 year and 4 days			
3. 4.	Termination Date: Contract term: Type of contract:	12/31/2018 1 year and 4 days Contract			
3. 4.	Termination Date: Contract term: Type of contract: Contract descriptior	12/31/2018 1 year and 4 days Contract Toll Ore Study			
3. 4. 5.	Termination Date: Contract term: Type of contract: Contract descriptior Purpose of contract	12/31/2018 1 year and 4 days Contract Toll Ore Study	al report on: the	o current state of m	ineral processing facilities and
3. 4. 5.	Termination Date: Contract term: Type of contract: Contract descriptior Purpose of contract This is a new cont capacities in Neva	12/31/2018 1 year and 4 days Contract Toll Ore Study	rces which mig	ht benefit from ore	ineral processing facilities and concentrate tolling; the need for such
3. 4. 5.	Termination Date: Contract term: Type of contract: Contract descriptior Purpose of contract This is a new cont capacities in Neva	12/31/2018 1 year and 4 days Contract Toll Ore Study Toll Ore Study	rces which mig	ht benefit from ore	ineral processing facilities and concentrate tolling; the need for such
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3. 4. 5. 6.	Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont capacities in Neva a facility; and requinant NEW CONTRACT The maximum amount Other basis for payr	12/31/2018 1 year and 4 days Contract Toll Ore Study ract to provide a technic da; known mineral resou irements needed of, and	erm of the contra unt upon deliver	ht benefit from ore such a facility. act is: \$24,999.00 y of Scope of Work T	ineral processing facilities and concentrate tolling; the need for such Fask #1, 30% upon delivery of Task #2;
3. 4. 5. 6.	Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new cont capacities in Neva a facility; and requinant NEW CONTRACT The maximum amount Other basis for payr	12/31/2018 1 year and 4 days Contract Toll Ore Study ract to provide a technica da; known mineral resound irements needed of, and unt of the contract for the ton ment: 30% of contract amo	erm of the contra unt upon deliver	ht benefit from ore such a facility. act is: \$24,999.00 y of Scope of Work T	concentrate tolling; the need for such
3. 4. 5. 6.	Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new contr capacities in Neva a facility; and requination NEW CONTRACT The maximum amoun Other basis for payr 20% upon delivery of JSTIFICATION	12/31/2018 1 year and 4 days Contract Toll Ore Study ract to provide a technica da; known mineral resound irements needed of, and unt of the contract for the ton ment: 30% of contract amo	erm of the contra unt upon deliven ing 20% upon de	ht benefit from ore such a facility. act is: \$24,999.00 y of Scope of Work T	concentrate tolling; the need for such
3. 4. 5. 6. <b>JL</b> 7.	Termination Date: Contract term: Type of contract: Contract description Purpose of contract This is a new contract This is a new contract a facility; and requinant NEW CONTRACT The maximum amound Other basis for payr 20% upon delivery of JSTIFICATION What conditions required At the August 24, 20	12/31/2018 1 year and 4 days Contract Toll Ore Study ract to provide a technica da; known mineral resound irements needed of, and unt of the contract for the ton nent: 30% of contract amound of Task #3, and the remain puire that this work be done	erm of the contra unt upon deliver ing 20% upon de e? e Commission o	ht benefit from ore such a facility. act is: <b>\$24,999.00</b> y of Scope of Work T elivery of Task #4. n Mineral Resources	Concentrate tolling; the need for such

### 8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees having both the technical expertise and time to research the subject and create a report for publication within the desired timeframe.

9. Were quotes or proposals solicited?	No	
Was the solicitation (RFP) done by the Purchasing Division?	No	

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

### b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

The vendor was chosen because of his unique Nevada and international work experience in the minerals industry as a professional metallurgical engineer, his availability and desire to perform the work, and part-time residence in Sparks, Nevada enabling face-to-face collaboration with staff at the Nevada Bureau of Mines and Geology.

No

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?
  - If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office? Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:

Dennis (Mike) Visher, Deputy Administrator Ph: 775-684-7044

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dvisher	12/22/2017 12:37:34 PM
Division Approval	dvisher	12/22/2017 12:37:38 PM
Department Approval	dvisher	12/22/2017 12:37:41 PM
Contract Manager Approval	dvisher	12/22/2017 12:37:43 PM
Budget Analyst Approval	cmurph3	12/27/2017 10:16:14 AM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19506

							Legal Entity Name:	COLYAR TECHNOLOGY SOLUTIONS
	Agency	y Name:	DEPA	RTME	NT OF	AGRICULTURE	Contractor Name:	COLYAR TECHNOLOGY SOLUTIONS
	Agency	y Code:	550				Address:	22420 N. 18TH DR
	Approp	priation Unit:	1362-2	26				
		get authority			(es		City/State/Zip	PHOENIX, AZ 85027-1365
	If "No"	please expla	ain: No	ot Applio	cable		Contact/Phone:	623/209-1700
							Vendor No.:	T81027345
							NV Business ID:	NV20131022090
	To wha	at State Fisca	al Year	(s) will	the co	ntract be charged?	2018-2019	
						used to pay the contra inding sources.	ctor? Indicate the pe	ercentage of each funding source if
		General Fu	nds	0.00	%	Fees	0.00 %	
	Х	Federal Fur	nds	100.00	%	Bonds	0.00 %	
		Highway Fu	inds	0.00	%	Other funding	0.00 %	
2.	Contra	ct start date:						
	a. Effe Exa	ective upon E aminer's appr	Board o roval?	of	No	or b. other effective	date 01/01/201	8
		nticipated BC		eting da	ate	02/2018		
	Retroa	ctive?		Y	(es			
	If "Yes'	", please exp	olain	-				
		, <b>-</b>						
3	Termin	ation Date:		12/31/	2018			
0.		ct term:		364 da				
4	Type o	f contract:		Contra	•			
		ct description	n:			ancements		
Б		se of contract		• • • • •				
5.				nrovi	de onc	noing system enhanc	ement services for	the food and nutrition program
	invent	ory and billi	ing sof	tware.		Joing System enhance		
6.	NEW C	CONTRACT						
	The ma	aximum amo	ount of t	the con	tract fo	or the term of the contra	act is: \$40,000.00	
	•					e rate of \$95.00 per ho		
	Other b	pasis for pay	ment: I	nvoices	s will b	e paid upon completion	n of tasks.	
JI	USTIFI	CATION						
7.	What c	conditions rec	quire th	nat this	work b	e done?		
	The Fe	ederal comm	odity fo	od prog	gram r	equires that a database	e with reporting fund	ctionality be maintained by each state.
8.	Explair	n why State e	employ	ees in y	your ag	gency or other State ag	encies are not able	to do this work:
								sonnel work on enhancements.
9	Were	quotes or pro	posals	solicite	ed?		No	
0.		e solicitation	•			Purchasing	No	
	Divisio	n?	. ,			-		
			f vendo	ors that	were	solicited to submit prop	osals (include at lea	ast three):
		plicable						
		ciation Waive						
	c. Why	was this cor	ntracto	r chose	n in pr	eference to other?		

This is the current vendor that has been providing these services to the Food and Nutrition Division since 2009.d. Last bid date:Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes"	blease explain
Not Appli	cable	

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This is a new contract for services provided by the vendor.

### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

### 20. Contract Status:

Contract Approvals:

User	Signature Date
melli2	12/20/2017 14:46:54 PM
melli2	12/20/2017 14:46:59 PM
melli2	12/20/2017 14:47:04 PM
melli2	12/20/2017 14:47:09 PM
lolso3	12/21/2017 08:57:48 AM
hfield	01/05/2018 11:11:25 AM
	melli2 melli2 melli2 melli2 lolso3

BRIAN SANDOVAL Governor

Las Vegas Office: 2300 E St Louis Ave Las Vegas NV 89104-4314 (702) 668-4590 Fax (702) 668-4567

### STATE OF NEVADA



JAMES R. BARBEE Director

Elko Office: 4780 E. Idaho Street Elko NV 89801-4672 (775) 738-8076 Fax (775) 738-2639

# DEPARTMENT OF AGRICULTURE

405 South 21<sup>st</sup> Street Sparks, Nevada 89431-5557 Telephone (775) 353-3601 Fax (775) 353-3661 Website: http://www.agri.nv.gov

January 5, 2018

This is a memo to retroactively approve the Nevada Department of Agriculture's (NDA) contract with Colyar Technology Solutions, who is providing the NDA system enhancement services for the Food and Nutrition's inventory and billing software.

The contract was initially sent in December and returned to be completed as a short contract. By the time we gathered new signatures and resubmitted, the contract now needs to be retroactive back to January 1, 2018. No invoices have been presented for payment.

Thank you, **Debra Crowley** 

Fiscal Administrator

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19622

				Legal Entity Name:	EL AERO SERVICES, INC
	Agency Name:	DEPARTMENT OF	AGRICULTURE	Contractor Name:	EL AERO SERVICES, INC
	Agency Code:	550		Address:	2101 Arrowhead Drive
	Appropriation Unit:	4546-04			
	Is budget authority available?:	Yes		City/State/Zip	Carson City, NV 89706
	If "No" please expla	in: Not Applicable		Contact/Phone:	775-883-1500
				Vendor No.:	T81102358
				NV Business ID:	NV20151415893
		al Year(s) will the co	•	2018	
	What is the source the contractor will b	of funds that will be e paid by multiple fu	used to pay the contrac inding sources.	tor? Indicate the per	rcentage of each funding source if
	General Fur	nds 0.00 %	X Fees	100.00 % LIVES	STOCK INSPECTION FEES
	Federal Fur	nds 0.00 %	Bonds	0.00 %	
	Highway Fu	inds 0.00 %	Other funding	0.00 %	
2.	Contract start date:				
	a. Effective upon B	Board of <b>No</b>	or b. other effective d	late 01/10/2018	3
	Examiner's appr		02/2019		
	·	DE meeting date	02/2018		
	Retroactive?	No			
ſ	If "Yes", please exp Not Applicable	nain			
	• •				
3.	Termination Date: Contract term:	01/31/2018 21 days			
		•			
	Type of contract:	Contract			
	Contract description				
5.	Purpose of contract				
	Virginia range.	ract to provide hel	icopter piloting servic	es in order aid in ti	he accurate count of wild horses in the
6.	NEW CONTRACT				
			or the term of the contra		
	Payment for service	es will be made at th	e rate of \$975.00 per ho	our	
Jl	USTIFICATION				
7.	What conditions rec	•			
	In order to report ar horses to a qualified		f horses on the Virginia	range in an upcomi	ng RFP to hand over ownership of those
8.	Explain why State e	employees in your ag	gency or other State age	encies are not able t	to do this work:
	Our agency does no significantly higher	ot employ a helicopt price.	er pilot nor own a helico	opter, and other age	ncies that do are willing to do so at a
9.	Were quotes or pro	posals solicited?		Yes	
		(RFP) done by the	Purchasing	No	
	a. List the names of	f vendors that were	solicited to submit propo	osals (include at leas	st three):
	el aero department of fores department of wildli	try fe			

II.

40

	d. Last bid date:	Anticipate	ed re-bid date:			
10.	Does the contract contain any IT c	components?	No			
C	OTHER INFORMATION					
11.	Is there an Indirect Cost Rate or P	ercentage Paid to t	he Contractor?			
	· • •	de the Indirect Cos	t Rate or Percentage Paid to the Contractor			
10	Not Applicable a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current					
12.	a. Is the contractor a current employee of the State of Nevada?		Nevada or will the contracted services be performed by a current			
	b. Was the contractor formerly em performed by someone formerly e <b>No</b>	ployed by the State mployed by the Sta	of Nevada within the last 24 months or will the contracted services b te of Nevada within the last 24 months?			
		ny of Novada's polit	tical subdivisions or by any other government?			
	<b>No</b> If "Yes", please expla	•	tical subdivisions or by any other government?			
	Not Applicable					
13.	Has the contractor ever been enga	aged under contract	t by any State agency?			
	Has the contractor ever been engaged under contract by any State agency? No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified					
	agency has been verified as satisfactory:					
	agency has been ver					
14.	agency has been ver Not Applicable	ified as satisfactory	<u>,                                     </u>			
14.	agency has been ver Not Applicable Is the contractor currently involved	ified as satisfactory	<u> </u>			
14.	agency has been ver Not Applicable Is the contractor currently involved	ified as satisfactory	e State of Nevada?			
	agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi	ified as satisfactory I in litigation with the de details of the litig	e State of Nevada? gation and facts supporting approval of the contract:			
15.	agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th	ified as satisfactory I in litigation with the de details of the litig ne Nevada Secretar	e State of Nevada? gation and facts supporting approval of the contract: ry of State's Office as a:			
15. 16.	agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th LLC a. Is the Contractor Name the sam	ified as satisfactory I in litigation with the de details of the litig ne Nevada Secretar ne as the legal Entit	e State of Nevada? gation and facts supporting approval of the contract: ry of State's Office as a: y Name?			
15. 16. 17.	agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes	ified as satisfactory I in litigation with the de details of the litig ne Nevada Secretar ne as the legal Entit ent Nevada State E	e State of Nevada? gation and facts supporting approval of the contract: ry of State's Office as a: y Name?			
15. 16. 17. 18.	agency has been ver         Not Applicable         Is the contractor currently involved         No       If "Yes", please provi         Not Applicable         The contractor is registered with the         LLC         a. Is the Contractor Name the same         Yes         a. Does the contractor have a curre         Yes         a. Is the legal entity active and in generative set of the same	ified as satisfactory I in litigation with the de details of the litig ne Nevada Secretar ne as the legal Entit ent Nevada State E	e State of Nevada? gation and facts supporting approval of the contract: ry of State's Office as a: y Name? Business License (SBL)?			
15. 16. 17. 18. 19.	agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with th LLC a. Is the Contractor Name the sam Yes a. Does the contractor have a curr Yes a. Is the legal entity active and in g Yes Agency Field Contract Monitor: Contract Status:	ified as satisfactory I in litigation with the de details of the litig ne Nevada Secretar ne as the legal Entit ent Nevada State E	e State of Nevada? gation and facts supporting approval of the contract: ry of State's Office as a: y Name? Business License (SBL)?			
15. 16. 17. 18. 19.	agency has been ver         Not Applicable         Is the contractor currently involved         No       If "Yes", please provi         Not Applicable         The contractor is registered with the LLC         a. Is the Contractor Name the same Yes         a. Does the contractor have a curre Yes         a. Is the legal entity active and in gency Field Contract Monitor:         Contract Status:         Contract Approvals:	ified as satisfactory I in litigation with the de details of the litig ne Nevada Secretar ne as the legal Entit ent Nevada State E good standing with t	e State of Nevada? gation and facts supporting approval of the contract: ry of State's Office as a: y Name? Business License (SBL)? the Nevada Secretary of State's Office?			
15. 16. 17. 18. 19.	agency has been ver Not Applicable Is the contractor currently involved No If "Yes", please provi Not Applicable The contractor is registered with the LLC a. Is the Contractor Name the same Yes a. Does the contractor have a current Yes a. Is the legal entity active and in generation Yes Agency Field Contract Monitor: Contract Status: Contract Approvals: Approval Level	ified as satisfactory I in litigation with the de details of the litig ne Nevada Secretar ne as the legal Entit ent Nevada State E good standing with t	e State of Nevada? gation and facts supporting approval of the contract: ry of State's Office as a: y Name? Business License (SBL)? the Nevada Secretary of State's Office? Signature Date			
15. 16. 17. 18. 19.	agency has been ver         Not Applicable         Is the contractor currently involved         No       If "Yes", please provi         Not Applicable         The contractor is registered with the LLC         a. Is the Contractor Name the same Yes         a. Does the contractor have a curre Yes         a. Is the legal entity active and in gency Field Contract Monitor:         Contract Status:         Contract Approvals:         Approval Level         Budget Account Approval	ified as satisfactory I in litigation with the de details of the litig ne Nevada Secretar ne as the legal Entit rent Nevada State E good standing with t User bbel1	e State of Nevada? gation and facts supporting approval of the contract: ry of State's Office as a: y Name? Business License (SBL)? the Nevada Secretary of State's Office? Signature Date 01/10/2018 16:09:45 PM			
15. 16. 17. 18. 19.	agency has been ver         Not Applicable         Is the contractor currently involved         No       If "Yes", please provi         Not Applicable         The contractor is registered with the LLC         a. Is the Contractor Name the same Yes         a. Does the contractor have a curre Yes         a. Is the legal entity active and in gency Field Contract Monitor:         Contract Status:         Contract Approvals:         Approval Level         Budget Account Approval	ified as satisfactory I in litigation with the de details of the litig ne Nevada Secretar ne as the legal Entit ent Nevada State E good standing with t	e State of Nevada? gation and facts supporting approval of the contract: ry of State's Office as a: y Name? Business License (SBL)? the Nevada Secretary of State's Office? Signature Date			
15. 16. 17. 18. 19.	agency has been ver         Not Applicable         Is the contractor currently involved         No       If "Yes", please provi         Not Applicable         The contractor is registered with the LLC         a. Is the Contractor Name the same Yes         a. Does the contractor have a curre Yes         a. Is the legal entity active and in gency Field Contract Monitor:         Contract Status:         Contract Approvals:         Approval Level         Budget Account Approval	ified as satisfactory I in litigation with the de details of the litig ne Nevada Secretar ne as the legal Entit ent Nevada State E good standing with t User bbel1 bbel1	e State of Nevada? gation and facts supporting approval of the contract: ry of State's Office as a: y Name? Business License (SBL)? the Nevada Secretary of State's Office? Signature Date 01/10/2018 16:09:45 PM 01/10/2018 16:09:48 PM			

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19589

					Legal Entity Name:	BERRY ENTERPRISES
	Agency Name:	DPS-DIRECTOR'S		E		BERRY ENTERPRISES
	Agency Code:	650			Address:	DBA SIERRA ELECTRONICS
	Appropriation Unit:	All Budget Accou	ints - Ca	ategory 05		690 E GLENDALE
	Is budget authority available?:	Yes			City/State/Zip	SPARKS, NV 89431
	If "No" please expla	ain: Not Applicable			Contact/Phone:	800-874-7515
					Vendor No.:	T81102512
					NV Business ID:	NV19801013254
	To what State Fisca	( )		•	2018-2020	
	What is the source the contractor will b	of funds that will be be paid by multiple f	used to unding	sources.	ctor? Indicate the pe	rcentage of each funding source if
	X General Fu	nds 56.00 %	Х	Fees	7.00 % Plan F	Review and Licenses
	X Federal Fur			Bonds	0.00 %	
	X Highway Fu	unds 3.00 %	Х	Other funding	5.00 % Buildi	ng and Grounds
2.	Contract start date:					
	a. Effective upon E Examiner's appr		or b.	other effective of	date 01/10/2018	3
	Anticipated BC	DE meeting date	02/2	018		
	Retroactive?	No				
	If "Yes", please exp	blain				
	Not Applicable					
3.	Termination Date:	12/31/2019				
	Contract term:	1 year and	355 day	/S		
4.	Type of contract:	Contract				
	Contract description	n: New Radio	Install			
5.	Purpose of contract	t:				
	This is a new cont vehicles. Radios provided by DPS.	tract to provide on will be installed in	going r the exi	nobile radio ins sting vehicle's	stallation services f factory center cons	or Department of Public Safety (DPS) sole or third-party console, to be
6.	NEW CONTRACT					
	The maximum amo	ount of the contract	for the to	erm of the contra	act is: \$39,125.00	
	Payment for service	es will be made at t	he rate	of \$65.00 per Ho	our	
JI	USTIFICATION					
7.	What conditions red	quire that this work	be done	?		
	New radios have be	een purchased and	need to	be installed in a	all the vehicles.	
8.	Explain why State e	employees in your a	agency o	or other State ag	encies are not able	to do this work:
	State employees do	o not have the expe	ertise to	install the radios		
9.	Were quotes or pro	posals solicited?			Yes	
	Was the solicitation Division?	n (RFP) done by the	Purcha	sing	No	
		f vendors that were	solicite	d to submit prop	osals (include at leas	st three):
	Frontier Radio Berry Enterprises Advanced Vehicle I	Products				
	b. Soliciation Waive	er: Not Applicable				

	This vendor is the only ve		ponded to our solid	citation.
	d. Last bid date: 1	2/08/2017	Anticipated re	e-bid date:
10.	Does the contract contain	n any IT comp	oonents?	No
6	OTHER INFORMATION	1		
			unte une Deiel te thee (	
11.	Is there an Indirect Cost No If "Yes", ple		•	Lontractor ? Ite or Percentage Paid to the Contractor
	Not Applicable			
12.	a. Is the contractor a curi	rent employee	e of the State of Ne	vada or will the contracted services be performed by a current
	employee of the State of <b>No</b>	Nevada?		
	performed by someone for	merly employ ormerly emplo	ed by the State of I byed by the State o	Nevada within the last 24 months or will the contracted services f Nevada within the last 24 months?
	No			
	No If "Yes", ple	byed by any o ease explain	f Nevada's political	subdivisions or by any other government?
	Not Applicable			
13.	Has the contractor ever b			
	No If "Yes", spe agency has Not Applicable	been verified	d for which agency l as satisfactory:	and indicate if the quality of service provided to the identified
14.	Is the contractor currently	•	•	
	No If "Yes", ple		letans of the inigation	on and facts supporting approval of the contract:
15	The contractor is register	od with the N	avada Secretary of	State's Office as a:
15.	Nevada Corporation			State's Office as a.
16.	a. Is the Contractor Nam Yes	e the same as	s the legal Entity Na	ame?
17.	a. Does the contractor ha	ave a current	Nevada State Busi	ness License (SBL)?
18.	a. Is the legal entity activ Yes	e and in good	I standing with the	Nevada Secretary of State's Office?
19.	Agency Field Contract M	onitor:		
20.	Contract Status:			
	Contract Approvals:			
	Approval Level	ι	Jser	Signature Date
	Budget Account App		hoh1	01/03/2018 13:24:28 PM
	Division Approval		hoh1	01/03/2018 13:24:31 PM
	Department Approva		ncar2	01/03/2018 14:41:33 PM
	Contract Manager Ap	•	ncar2	01/03/2018 14:41:36 PM
	Budget Analyst Appr	oval ji	rodrig9	01/10/2018 19:42:51 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19538

				Legal Entity Name:	City of Henderson and LVMPD
	<u> </u>	DPS-RECORDS, COMMUNICATION COMPLIANCE	S, AND	Contractor Name:	City of Henderson and LVMPD
	Agency Code:	655		Address:	240 Water Street
	Appropriation Unit: 4	4709-04			
	Is budget authority available?:	Yes		City/State/Zip	Henderson, NV 89009-5050
	If "No" please explain	n: Not Applicable		Contact/Phone: Vendor No.:	Laura Fucci 702-267-4301
				NV Business ID:	N/A
	To what State Fiscal	Year(s) will the co	ntract be charged?	2018	
	What is the source o the contractor will be	of funds that will be paid by multiple fu	used to pay the contraind	ctor? Indicate the pe	rcentage of each funding source if
	General Fund	ds 0.00 %	X Fees	100.00 % Finge	rprint Fees
	Federal Fund	ds 0.00 %	Bonds	0.00 %	
	Highway Fun	nds 0.00 %	Other funding	0.00 %	
2.	Contract start date:				
	a. Effective upon Bo Examiner's appro	oard of <b>No</b> oval?	or b. other effective	date 01/02/2018	8
	Anticipated BO	E meeting date	02/2018		
	Retroactive? If "Yes", please expla	<b>No</b> ain			
	Not Applicable				
3.	Termination Date:	06/30/2018			
	Contract term:	178 days			
4.	Type of contract:	Interlocal Ag	greement		
-	Contract description:				
F	Durpage of contract:				

5. Purpose of contract:

This is a new inter-local agreement between the Department of Public Safety - Records, Communications and Compliance Division (RCC), City of Henderson, Department of Information Technology and Las Vegas Metropolitan Police Department (LVMPD) to cover the cost of hiring temporary staff employees for the purpose of vetting Microsoft 365 employees who will have access to Nevada records of criminal history via a fingerprint-based background checks. All parties agree all costs associated with STAFF shall be shared equally between the RCCD, HENDERSON and LVMPD.

### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00** 

Other basis for payment: Cost shall be determined by the actual number of hours worked by the temporary staff employee. Hourly rate shall be determined upon selection of the successful candidate, not to exceed \$24.80.

### II. JUSTIFICATION

7. What conditions require that this work be done?

The parties to the contract are required to vet Microsoft 365 employees prior to providing access to Criminal Justice Information Systems.

- 8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The parties bound by this contract do not have sufficient staffing to complete the project in a timely manner.
- 9. Were quotes or proposals solicited?

Division? a. List the names of vendors that were solicited to submit proposals (include at least three):									
A. List the names of vendors that were solicited to submit proposals (include at least three).         Not Applicable         b. Soliciation Waiver: Not Applicable         c. Why was this contractor chosen in preference to other?         d. Last bid date:       Anticipated re-bid date:									
								·	
							10. Does the contract contain any IT c	components?	No
							OTHER INFORMATION		
11. Is there an Indirect Cost Rate or P	ercentage Paid to the	e Contractor?							
No If "Yes", please provi	de the Indirect Cost F	Rate or Percentage Paid to the Contractor							
Not Applicable									
employee of the State of Nevada?	oyee of the State of N	Nevada or will the contracted services be performed by a current							
Νο									
b. Was the contractor formerly em	ployed by the State c	of Nevada within the last 24 months or will the contracted services be of Nevada within the last 24 months?							
	inployed by the State								
	Νο								
	•	c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?							
No If "Yes", please explain									
	ain								
Not Applicable									
		by any State agency?							
Not Applicable 13. Has the contractor ever been enga No If "Yes", specify wher agency has been ver	aged under contract b	by any State agency? cy and indicate if the quality of service provided to the identified							
Not Applicable 13. Has the contractor ever been enga No If "Yes", specify wher	aged under contract b								
Not Applicable         13. Has the contractor ever been enga         No       If "Yes", specify when agency has been ver         Not Applicable	aged under contract b n and for which agen ified as satisfactory:	cy and indicate if the quality of service provided to the identified							
Not Applicable         13. Has the contractor ever been engative         No       If "Yes", specify when agency has been ver         Not Applicable         14. Is the contractor currently involved	aged under contract k n and for which agen ified as satisfactory: I in litigation with the	cy and indicate if the quality of service provided to the identified							
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Not Applicable         13. Has the contractor ever been enganes         No       If "Yes", specify when agency has been ver         Not Applicable         14. Is the contractor currently involved         No       If "Yes", please provision         Not Applicable         15. The contractor is not registered with Governmental Entity         16. Not Applicable         17. Not Applicable	aged under contract k n and for which agen ified as satisfactory: I in litigation with the de details of the litiga	cy and indicate if the quality of service provided to the identified State of Nevada? ation and facts supporting approval of the contract:							
Not Applicable         13. Has the contractor ever been engated in the contractor ever been engated in the contractor ever been ver agency has been ver agency has been ver in the contractor currently involved in the contractor currently involved in the contractor currently involved in the contractor is not registered with the contractor is not registere	aged under contract k n and for which agen ified as satisfactory: I in litigation with the de details of the litiga	cy and indicate if the quality of service provided to the identified State of Nevada? ation and facts supporting approval of the contract:							
Not Applicable         13. Has the contractor ever been enganes         No       If "Yes", specify when agency has been ver agency has been ver         Not Applicable         14. Is the contractor currently involved         No       If "Yes", please provision         Not Applicable         15. The contractor is not registered with Governmental Entity         16. Not Applicable         17. Not Applicable         18. Not Applicable         19. Agency Field Contract Monitor:	aged under contract k n and for which agen ified as satisfactory: I in litigation with the de details of the litiga	cy and indicate if the quality of service provided to the identified State of Nevada? ation and facts supporting approval of the contract:							
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Not Applicable         13. Has the contractor ever been engans         No       If "Yes", specify when agency has been ver agency has been ver         Not Applicable         14. Is the contractor currently involved         No       If "Yes", please provision         Not Applicable         15. The contractor is not registered with Governmental Entity         16. Not Applicable         17. Not Applicable         18. Not Applicable         19. Agency Field Contract Monitor:         20. Contract Status:         Contract Approvals:         Approval Level	aged under contract k n and for which agen ified as satisfactory: I in litigation with the de details of the litigat th the Nevada Secret	cy and indicate if the quality of service provided to the identified State of Nevada? ation and facts supporting approval of the contract: tary of State's Office because the legal entity is a: Signature Date							
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Not Applicable         13. Has the contractor ever been engans         No       If "Yes", specify when agency has been ver agency has been ver         Not Applicable         14. Is the contractor currently involved No         If "Yes", please provi         Not Applicable         15. The contractor is not registered wir Governmental Entity         16. Not Applicable         17. Not Applicable         18. Not Applicable         19. Agency Field Contract Monitor:         20. Contract Status:         Contract Approvals:         Approval Level         Budget Account Approval	aged under contract b n and for which agen ified as satisfactory: I in litigation with the de details of the litiga th the Nevada Secret User mcosta nkephart	Signature Date 12/11/2017 15:13:20 PM 12/12/2017 15:10:27 PM							
Not Applicable         13. Has the contractor ever been engans         No       If "Yes", specify when agency has been ver agency has been ver         Not Applicable         14. Is the contractor currently involved         No       If "Yes", please provision         Not Applicable         15. The contractor is not registered with Governmental Entity         16. Not Applicable         17. Not Applicable         18. Not Applicable         19. Agency Field Contract Monitor:         20. Contract Status:         Contract Approvals:         Approval Level         Budget Account Approval         Division Approval	aged under contract k n and for which agen ified as satisfactory: I in litigation with the de details of the litigat th the Nevada Secret User mcosta nkephart mcar2	State of Nevada? ation and facts supporting approval of the contract: tary of State's Office because the legal entity is a: Signature Date 12/11/2017 15:13:20 PM 12/12/2017 15:10:27 PM 12/15/2017 15:59:27 PM							
Not Applicable         13. Has the contractor ever been engans         No       If "Yes", specify when agency has been ver agency has been ver         Not Applicable         14. Is the contractor currently involved No         If "Yes", please provi         Not Applicable         15. The contractor is not registered wir Governmental Entity         16. Not Applicable         17. Not Applicable         18. Not Applicable         19. Agency Field Contract Monitor:         20. Contract Status:         Contract Approvals:         Approval Level         Budget Account Approval	aged under contract b n and for which agen ified as satisfactory: I in litigation with the de details of the litiga th the Nevada Secret User mcosta nkephart	Signature Date 12/11/2017 15:13:20 PM 12/12/2017 15:10:27 PM							

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19554

1. Oonnacritainiber.	13334			
			Legal Entity Name:	THS VISUALS MOTION PICTURES, LLC
Agency Name:	DCNR - PARKS D	IVISION	Contractor Name:	THS VISUALS MOTION PICTURES,
Agency Code:	704		Address:	PO BOX 2192
Appropriation Unit	: 4103-56			
Is budget authority available?:	Yes		City/State/Zip	STATELINE, NV 89449-2192
If "No" please exp	lain: Not Applicable		Contact/Phone:	Todd H. Simon 775/588-6976
			Vendor No.:	T32003455
			NV Business ID:	NV20141542440
	cal Year(s) will the co	•	2018	
What is the source the contractor will	e of funds that will be be paid by multiple f	used to pay the contra unding sources.	ctor? Indicate the pe	rcentage of each funding source if
General F		X Fees	8.00 % Gift S	hop Grants & 4605
X Federal Fu		Bonds	0.00 %	
Highway F	unds 0.00 %	Other funding	0.00 %	
2. Contract start date				
a. Effective upon Examiner's app	Board of <b>No</b>	or b. other effective	date 01/04/2018	3
	OE meeting date	01/2018		
Retroactive?	No			
If "Yes", please ex	plain			
Not Applicable				
3. Termination Date:	03/01/2018			
Contract term:	56 days			
4. Type of contract:	Contract			
Contract description	on: Park Video	S		
5. Purpose of contra	ct:			
This is a new cor	ntract to finalize vid	eos for ten state parks s of each of the ten p	s. The purpose of t arks.	he video is to increase the curiosity
6. NEW CONTRACT		•		
		or the term of the contra	act is: \$23.850.00	
JUSTIFICATION			·····	
7. What conditions re	equire that this work	be done?		
		osity and knowledge ab	out the uniqueness c	of state parks.
work was not com	agreement with this v pleted due to vendor emo from agency att	injury/illness. A new ag	to produce these vide greement is required	eos expired in Sept 2017, however the for the balance of work and funds
8. Explain why State	employees in your a	gency or other State ag	gencies are not able	to do this work:
We don't have the	equipment or trainin	g to produce videos.		
9. Were quotes or pr	oposals solicited?		Yes	
Was the solicitatio Division?	n (RFP) done by the	Purchasing	No	
a. List the names	of vendors that were	solicited to submit prop	oosals (include at lea	st three):

THS Visuals

Tahoe Production House

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

We did an RFP for the original contract and two vendors submitted proposals. VHS showed the most understanding of the project.

No

d. Last bid date: 02/28/2017 Anticipated re-bid date:

10. Does the contract contain any IT components?

### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

Yes

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor was under contract with State Parks to produce these videos which expired in Sept 2017. Additional time is required due to unforeseen circumstances.

### 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
  - LLC
- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:

Janice Keillor, Park & Rec Program Manager Ph: 775-684-2787

### 20. Contract Status:

Contract Approvals:

User	Signature Date
sdecrona	12/18/2017 13:13:09 PM
sdecrona	12/18/2017 13:13:11 PM
sdecrona	12/18/2017 13:13:14 PM
sdecrona	01/03/2018 07:54:24 AM
cpalme2	01/04/2018 09:40:04 AM
	sdecrona sdecrona sdecrona sdecrona

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19395

			Legal Entity Name:	Clean Harbors Environmental Services, Inc.
	IR - ENVIRONMEN	ITAL	Contractor Name:	Clean Harbors Environmental Services, Inc.
Agency Code: 709			Address:	PO BOX 3442
Appropriation Unit: 3182	2-11			
Is budget authority available?:	Νο		City/State/Zip	BOSTON, MA 02241-3442
If "No" please explain: P	Pending WP #C420	08.	Contact/Phone:	JASON HORLACHER 775-331-9400
			Vendor No.:	T27000924B
			NV Business ID:	NV20021375471
To what State Fiscal Yea	ar(s) will the contra	ct be charged?	2018-2019	
What is the source of fur the contractor will be pai	nds that will be use d by multiple fundi	d to pay the contrac ng sources.	ctor? Indicate the per	rcentage of each funding source if
General Funds	0.00 %	Fees	0.00 %	
Federal Funds	0.00 %	X Bonds	100.00 %	
Highway Funds	0.00 %	Other funding	0.00 %	
2. Contract start date:				
a. Effective upon Board Examiner's approval?	of <b>No</b> or	b. other effective of	date 01/05/2018	
Anticipated BOE me	eeting date 0	2/2018		
Retroactive?	No			
If "Yes", please explain				
Not Applicable				
3. Termination Date:	11/20/2018			
Contract term:	319 days			
4. Type of contract:	Contract			
Contract description:	Taylor Mill Clea	nup		
5. Purpose of contract:				
This is a new contract	to remove the ren	naining mill flotation	on chemicals assoc	ciated with the Taylor Mill operation.
6. NEW CONTRACT				
The maximum amount o	f the contract for th	e term of the contra	act is: <b>\$23,452.62</b>	

Other basis for payment: One-time payment as invoiced

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

The Taylor Mill operated during the early 1980's through the early 90's at which time the operation shut down due to bankruptcy. Many remaining chemicals were removed by contract in 2005. Liquid residues in the bottom of seven plastic tanks below the level of drain valves were overlooked. The USFS is currently contracting removal of facilities and foundations. The remaining chemicals need to be removed at this time since the buildings are in the process of being demolished as a part of final site closure and reclamation. BMRR has the funding to remove the chemicals and this is a good time to complete the removal with the USFS on-site to help with site coordination. The proper disposal of the remaining hazardous materials is necessary to ensure safety to human health, wildlife and the area surface and groundwater.

### 8. Explain why State employees in your agency or other State agencies are not able to do this work:

The work involves hazardous materials cleanup and requires proper disposal of chemicals on site. The NDEP-BMRR is not equipped or trained to handle hazardous material cleanups. The best path forward and for final site stabilization is to utilize an environmental cleanup services contractor.

9. Were quotes or proposals solicited?

	Was the solicitation (RFP) done by	the Purchasing	No					
	Division?	vere solicited to s	ubmit proposals (include at least three):					
	a. List the names of vendors that were solicited to submit proposals (include at least three): HWH Environmental							
	Enviro Care, Inc.							
	Olympus Technical Services, Inc. H20 Environmental, Inc.							
	Clean Harbors Environmental Services, Inc.							
	b. Soliciation Waiver: Not Applica							
	c. Why was this contractor chosen							
	contaminated wastes and chemica	Is. They have ext ersonal protection	had excellent references for cleanup and regular removal of mine tensive experience and training with similar cleanups, and have the n to complete the work. The other vendor who provided a quote lacked					
	d. Last bid date:	Anticipa	ated re-bid date:					
10.	Does the contract contain any IT c	omponents?	No					
III. C	OTHER INFORMATION							
11.	Is there an Indirect Cost Rate or Po	ercentage Paid to	the Contractor?					
		-	ost Rate or Percentage Paid to the Contractor					
	Not Applicable		Ĩ					
12.	employee of the State of Nevada?	oyee of the State	of Nevada or will the contracted services be performed by a current					
	Νο							
	performed by someone formerly er	bloyed by the Sta nployed by the St	te of Nevada within the last 24 months or will the contracted services be tate of Nevada within the last 24 months?					
	Νο							
		• •	plitical subdivisions or by any other government?					
	No If "Yes", please expla	in						
	Not Applicable							
13.	Has the contractor ever been enga No If "Yes", specify when agency has been ver	and for which ag	gency and indicate if the quality of service provided to the identified					
	Not Applicable		лу.					
14.	Is the contractor currently involved	in litigation with t	the State of Nevada?					
	No If "Yes", please provid	de details of the li	itigation and facts supporting approval of the contract:					
	Not Applicable							
15.	The contractor is registered with th Foreign Corporation	e Nevada Secret	ary of State's Office as a:					
16.	a. Is the Contractor Name the sam Yes	e as the legal En	tity Name?					
17.	a. Does the contractor have a curre Yes	ent Nevada State	Business License (SBL)?					
18.	a. Is the legal entity active and in g Yes	ood standing with	h the Nevada Secretary of State's Office?					
19.	Agency Field Contract Monitor: Doug Powell, ZONE GEOLOGIS	T Ph: 775-289-5	5125					
20	Contract Status:							
_0.	Contract Approvals:							
	Approval Level	User	Signature Date					
	Budget Account Approval	ahanso1	10/30/2017 10:53:15 AM					
	Division Approval	jsawyer	12/15/2017 11:26:34 AM					
	Department Approval	jsawyer	12/15/2017 11:26:52 AM					
	Contract Manager Approval	jclayto3	12/22/2017 11:14:52 AM					
	t # 19395		Page 2 of 3 44					

Budget Analyst Approval

cpalme2

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19579

				Legal Entity Name:	CUSTOMER EXPRESSIONS CORP
	Agency Name: B&I -	LABOR COMMISS	ION	Contractor Name:	CUSTOMER EXPRESSIONS CORP
	Agency Code: 752			Address:	2255 CARLING AVE STE 500
	Appropriation Unit: 3900	-15			OTTAWA ON K2B 7Z5
	Is budget authority available?:	Yes		City/State/Zip	CANADA, ON K2B7Z5
	If "No" please explain: N	ot Applicable		Contact/Phone: Vendor No.:	Jakub Ficner 613/244-5111 PUR0005373
				NV Business ID:	NV20141201221
	To what State Figure Van	r(a) will the contract	ha abargad?	2018-2019	NV20141201221
	To what State Fiscal Yea		•		reantage of each funding course if
	the contractor will be paid	by multiple funding	sources.	stor ? indicate the per	rcentage of each funding source if
	•	100.00 %	Fees	0.00 %	
	Federal Funds	0.00 %	Bonds	0.00 %	
	Highway Funds	0.00 %	Other funding	0.00 %	
2.	Contract start date:				
	a. Effective upon Board Examiner's approval?		o. other effective of	date 01/12/2018	1
	Anticipated BOE me	eeting date 02/	2018		
	Retroactive?	No			
	If "Yes", please explain				
	Not Applicable				
3.	Termination Date:	12/31/2018			
	Contract term:	353 days			
4.	Type of contract:	Contract			
	Contract description:	Prevailing Wage I	Data		
5.	Purpose of contract:				
	prevailing wage survey provides for the electro	and calculation da nic filing of wage c	tabase. Pursual laims and gener	nt to AB 509, the I-S al complaints. It als	anagement system requiring a Sight case management system so provides electronic reporting and producing documents from the

### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,920.00** 

Payment for services will be made at the rate of \$48,920.00 per null

Other basis for payment: 30 days after completition and acceptance from the Labor Commissioner.

### **II. JUSTIFICATION**

7. What conditions require that this work be done?

Pursuant to AB 509, the I-Sight case management system provides for the electronic filing of wage claims and general complaints. It also provides for electronic reporting and responses and for electronic communication concerning prevailing wage claims and general complaints, and for the production of documents within the system. The prevailing wage module/database is needed to store cases, calculate rates, and conduct surveys.

### 8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources to provide the services required.

9. Were quotes or proposals solicited?	No
Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing) Approval #: 171105 Approval Date: 11/21/2017 c. Why was this contractor chosen in preference to other? Not Applicable d. Last bid date: Anticipated re-bid date: 10. Does the contract contain any IT components? No **III. OTHER INFORMATION** 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor No Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? No b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? No c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the guality of service provided to the identified Yes agency has been verified as satisfactory: State Purchasing Division 14. Is the contractor currently involved in litigation with the State of Nevada? If "Yes", please provide details of the litigation and facts supporting approval of the contract: No Not Applicable 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation 16. a. Is the Contractor Name the same as the legal Entity Name? Yes 17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes 19. Agency Field Contract Monitor: Shannon Chanbers, Labor Commissioner Ph: 684-1890 null, null Ph: null 20. Contract Status: Contract Approvals: Approval Level User Signature Date Budget Account Approval 01/02/2018 16:27:57 PM ttilto1 **Division Approval** ttilto1 01/02/2018 16:28:05 PM Department Approval ihanse4 01/08/2018 14:07:38 PM Contract Manager Approval ihanse4 01/08/2018 14:12:54 PM Budget Analyst Approval aurruty 01/12/2018 15:41:37 PM

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19574

				Legal Entity Name:	Strong Source, LLC
	Agency Name:	DETR - REHABILI	TATION DIVISION	Contractor Name:	Strong Source, LLC
	Agency Code:	901		Address:	dba G3 Electrical Technologies
	Appropriation Unit:	3253-10			1951 Stella Lake St., #18-19
	Is budget authority available?:	Yes		City/State/Zip	Las Vegas, NV 89136
	If "No" please expla	ain: Not Applicable		Contact/Phone:	Thomas Moore 702-788-6548
				Vendor No.:	T27042025A
				NV Business ID:	NV20101427416
	To what State Fisca	al Year(s) will the co	ntract be charged?	<b>2018-2020</b>	
	the contractor will b	e paid by multiple fu	used to pay the co inding sources.		rcentage of each funding source if
	General Fu	nds 0.00 %	Fees	0.00 %	
	Federal Fur	nds 0.00 %	Bonds	0.00 %	
	Highway Fu	inds 0.00 %	X Other fund	ding 100.00 % Busin	ess Enterprise Set-Aside
	Agency Reference	#: 3202-20-BE	Ν		
2.	Contract start date:				
	a. Effective upon E Examiner's appr		or b. other effec	ctive date 01/22/2018	3
	Anticipated BC	DE meeting date	02/2018		
	Retroactive?	No			
	If "Yes", please exp	olain			
	Not Applicable				
3.	Termination Date:	01/30/2020			
	Contract term:	2 years and	8 days		
4.	Type of contract:	Contract			
	Contract description	n: G3 Electrica	al		

5. Purpose of contract:

This is a new contract that continues ongoing regular and emergency electrical system repairs, installations and maintenance for the various Business Enterprise of Nevada located in southern Nevada and the Hoover Dam.

### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00** 

Other basis for payment: Standard Rate: \$65/hr per man, M-F 7:00am-4:00pm; Overtime Rate: \$80/hr per man, M-F 4:01pm-6:59am, Saturday. Sunday & Holidays; Hoover Dam Parking Costs reimbursed upon receipt and approval of ORIGINAL parking receipt;Parts and Materials shall be listed on the estimate and invoice at a cost not to exceed 20% above the Vendor's cost. The State reserves the right to request copies of the Vendor's parts and material invoices. The total contract not to exceed \$20,000.

# II. JUSTIFICATION

7. What conditions require that this work be done?

The BEN program has continuing needs for electrical service at various program sites. These services are essential to the health and safety of staff and the public and many of the repairs are required by health codes and regulations of the city, county and state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency personnel are not trained nor have the equipment to perform the job functions.

9. Were quotes or proposals solicited?	Yes
Was the solicitation (RFP) done by the Purchasing Division?	No

1	a. List the names of vendors that w						
	Pacific Electric Mohave Electric Spears Electric						
	Able Electric						
	o. Soliciation Waiver: Not Applicable						
c. Why was this contractor chosen in preference to other? Sole qualified vendor							
10.	Does the contract contain any IT c	components?	No				
C	THER INFORMATION						
11.	Is there an Indirect Cost Rate or P	ercentage Paid to th	ne Contractor?				
		•	Rate or Percentage Paid to the Contractor				
	Not Applicable						
		oyee of the State of	Nevada or will the contracted services be performed by a current				
	Νο						
	b. Was the contractor formerly em performed by someone formerly e <b>No</b>	ployed by the State mployed by the Stat	of Nevada within the last 24 months or will the contracted services e of Nevada within the last 24 months?				
	c. Is the contractor employed by a <b>No</b> If "Yes", please expla	•	cal subdivisions or by any other government?				
	Not Applicable						
	NUL Applicable						
	Has the contractor ever been enga No If "Yes", specify whe agency has been ver	n and for which ager	ncy and indicate if the quality of service provided to the identified				
13.	No If "Yes", specify whe	n and for which ager	ncy and indicate if the quality of service provided to the identified				
13.	No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved	n and for which ager rified as satisfactory: d in litigation with the	ncy and indicate if the quality of service provided to the identified				
13. 14.	No If "Yes", specify whe agency has been ver Not Applicable Is the contractor currently involved	n and for which ager rified as satisfactory: d in litigation with the	e State of Nevada?				
13. 14.	No       If "Yes", specify whe agency has been ver agency has been ver ver has been ver has bee	n and for which ager rified as satisfactory: d in litigation with the ide details of the litig	e State of Nevada? ation and facts supporting approval of the contract:				
13. 14. 15.	No       If "Yes", specify whe agency has been ver agency has been ver ver has been ver has bee	n and for which ager rified as satisfactory: d in litigation with the ide details of the litig	e State of Nevada? ation and facts supporting approval of the contract:				
13. 14. 15.	No       If "Yes", specify whe agency has been ver agency has been ver ver has been ver specify whe agency has been ver specify the contractor currently involved No         Not Applicable         Not Applicable         Not Applicable         The contractor is registered with the contractor is registered	n and for which ager rified as satisfactory: d in litigation with the ide details of the litig ne Nevada Secretary	e State of Nevada? ation and facts supporting approval of the contract: y of State's Office as a:				
13. 14. 15.	No       If "Yes", specify whe agency has been ver agency has been ver not have	n and for which ager rified as satisfactory: d in litigation with the ide details of the litig ne Nevada Secretary ne as the legal Entity	e State of Nevada? ation and facts supporting approval of the contract: y of State's Office as a:				
13. 14. 15. 16. 17.	No       If "Yes", specify whe agency has been ver agency has been ver specify whe agency has been ver specify whe agency has been ver specify as the contractor currently involved No         Not Applicable         Is the contractor currently involved No         If "Yes", please provided in the contractor is registered with the LLC         a. Is the Contractor Name the same Yes         a. Does the contractor have a current Yes	n and for which ager rified as satisfactory: d in litigation with the ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State Br	e State of Nevada? ation and facts supporting approval of the contract: y of State's Office as a:				
13. 14. 15. 16. 17.	No       If "Yes", specify whe agency has been ver agency has been ver agency has been ver specify whe agency has been ver specify whe been ver specify and the contractor currently involved Not Applicable         Is the contractor currently involved Not Applicable         The contractor is registered with the LLC         a. Is the Contractor Name the same Yes         a. Does the contractor have a current Yes         a. Is the legal entity active and in generative set of the	n and for which ager rified as satisfactory: d in litigation with the ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State Bu good standing with th	e State of Nevada? ation and facts supporting approval of the contract: y of State's Office as a: Name? usiness License (SBL)?				
13. 14. 15. 16. 17. 18. 19.	No       If "Yes", specify whe agency has been ver agency has been ver agency has been ver specify whe agency has been ver agency has been ver agency has been ver agency has been ver agency for the contractor currently involved Not Applicable         Is the contractor currently involved Not Applicable         The contractor is registered with the LLC         a. Is the Contractor Name the sam Yes         a. Does the contractor have a current Yes         a. Is the legal entity active and in grass         Agency Field Contract Monitor:         Janette Parish, AAIV	n and for which ager rified as satisfactory: d in litigation with the ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State Bu good standing with th	e State of Nevada? ation and facts supporting approval of the contract: y of State's Office as a: Name? usiness License (SBL)?				
13. 14. 15. 16. 17. 18. 19.	No       If "Yes", specify whe agency has been ver agency has been ver agency has been ver specify whe agency has been ver agency has been ver agency has been ver involved.         Not Applicable         Is the contractor currently involved.         No If "Yes", please provious of the contractor is registered with the LLC         a. Is the Contractor Name the same Yes         a. Does the contractor have a current Yes         a. Is the legal entity active and in grass         Agency Field Contract Monitor:         Janette Parish, AAIV         Contract Status:	n and for which ager rified as satisfactory: d in litigation with the ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State Bu good standing with th	e State of Nevada? ation and facts supporting approval of the contract: y of State's Office as a: Name? usiness License (SBL)?				
13. 14. 15. 16. 17. 18. 19.	No       If "Yes", specify whe agency has been ver agency has been ver specify whe agency has been ver specify whe agency has been ver specify and the contractor currently involved No         Is the contractor currently involved No       If "Yes", please provided the contractor is registered with the LLC         a. Is the Contractor Name the same Yes       a. Is the Contractor have a current Yes         a. Is the legal entity active and in grass         Agency Field Contract Monitor:         Janette Parish, AAIV         Contract Status:         Contract Approvals:	n and for which ager rified as satisfactory: d in litigation with the ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State Bi good standing with th 87-6870	e State of Nevada? ation and facts supporting approval of the contract: y of State's Office as a: name? usiness License (SBL)? he Nevada Secretary of State's Office?				
13. 14. 15. 16. 17. 18. 19.	No       If "Yes", specify whe agency has been ver agency has been ver ver agency has been ver ver specify whe agency has been ver ver specify whe agency has been ver ver specify and the contractor currently involved in the contractor is registered with the LLC         a. Is the Contractor is registered with the contractor is registered with the LLC         a. Is the Contractor Name the same Yes         a. Does the contractor have a current Yes         a. Is the legal entity active and in grass         Agency Field Contract Monitor:         Janette Parish, AAIV         Contract Status:         Contract Approvals:         Approval Level	n and for which ager rified as satisfactory: d in litigation with the ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State Bu good standing with th 87-6870 User	Signature Date				
13. 14. 15. 16. 17. 18. 19.	No       If "Yes", specify whe agency has been ver agency has been ver ver agency has been ver ver specify whe agency has been ver ver specify whe agency has been ver ver specify and the contractor currently involved in the contractor is registered with the LLC         a. Is the Contractor is registered with the contractor is registered with the LLC         a. Is the Contractor Name the same yes         a. Does the contractor have a current yes         a. Is the legal entity active and in grassing yes         Agency Field Contract Monitor:         Janette Parish, AAIV         Contract Status:         Contract Approvals:         Approval Level         Budget Account Approval	n and for which ager rified as satisfactory: d in litigation with the ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State Br good standing with th 87-6870 User bmartin7	Signature Date 01/12/2018 15:33:57 PM				
13. 14. 15. 16. 17. 18. 19.	No       If "Yes", specify whe agency has been ver agency has been ver agency has been ver agency has been ver seven ver agency has been ver agency has been ver agency has been ver agency for a seven ver a se	n and for which ager rified as satisfactory: d in litigation with the ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State Bi good standing with th 87-6870 User bmartin7 kdesoci1	Signature Date 01/12/2018 15:33:57 PM 01/16/2018 09:02:47 AM				
13. 14. 15. 16. 17. 18. 19.	No       If "Yes", specify whe agency has been ver agency has been ver agency has been ver seven ver has been ver seven ver agency has been ver seven ver agency has been ver agency has been ver ver seven ver agency for the contractor currently involved with the server of the contractor is registered with the server of the contractor have a current of the contractor have a current of the seven ver seven as the legal entity active and in the server of the seven of the server of the seven of the server of the seven of the seven of the server of the seven of th	n and for which ager rified as satisfactory: d in litigation with the ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State Bi good standing with th 87-6870 User bmartin7 kdesoci1 jmcentee	Signature Date 01/12/2018 15:33:57 PM 01/16/2018 09:00:06 AM				
<ol> <li>13.</li> <li>14.</li> <li>15.</li> <li>16.</li> <li>17.</li> <li>18.</li> <li>19.</li> </ol>	No       If "Yes", specify whe agency has been ver agency has been ver agency has been ver agency has been ver seven ver agency has been ver agency has been ver agency has been ver agency for a seven ver a se	n and for which ager rified as satisfactory: d in litigation with the ide details of the litig ne Nevada Secretary ne as the legal Entity rent Nevada State Bi good standing with th 87-6870 User bmartin7 kdesoci1	Signature Date 01/12/2018 15:33:57 PM 01/16/2018 09:02:47 AM				

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19522

1.	. Contract Number:	19522				
					Legal Entity Name:	Bertrand & Associates, LLC
	Agency Name:	BDC LICENSING COMMISSIONS	BOARDS	5 &	Contractor Name:	Bertrand & Associates, LLC
	Agency Code:	BDC			Address:	777 E. Williams Street, Suite
	Appropriation Unit:	B005 - All Catego	ories			
	Is budget authority available?:	Yes			City/State/Zip	Carson City, NV 89701
	If "No" please expla	ain: Not Applicable			Contact/Phone: Vendor No.:	Michael Bertrand 775-882-8892
					NV Business ID:	NV20091473245
	To what State Fisca	al Year(s) will the c	ontract be	e charged?	2018-2021	
	What is the source the contractor will b	of funds that will be paid by multiple	e used to funding so	pay the contrac ources.	tor? Indicate the pe	rcentage of each funding source if
	General Fu	nds 0.00 %		Fees	0.00 %	
	Federal Fur	nds 0.00 %		Bonds	0.00 %	
	Highway Fu	inds 0.00 %	Х	Other funding	100.00 % Agend	cy Funds
2	. Contract start date:					
	a. Effective upon E Examiner's app	Board of <b>No</b> roval?	or b. o	other effective d	late 12/19/2017	,
	Anticipated B	DE meeting date	01/20	)18		
	Retroactive?	No				
	If "Yes", please exp	blain				
	Not Applicable					
3	. Termination Date:	12/31/2020				
	Contract term:	3 years an	d 13 days	5		
4	. Type of contract:	Contract				
	Contract description					
5	Purpose of contrac					
	This is a new cont	tract to provide au	idit servi	ces to the Boa	rd annually.	
6	. NEW CONTRACT					
	The maximum amo					
	Payment for service	es will be made at	he rate of	f \$6,100.00 per	Year	
J	USTIFICATION					
7.	What conditions red	quire that this work	be done?	)		
	Pursuant to NRS 2 must engage the se	18G.400 (b) if the r ervices of a CPA to	evenue of audit all f	f the board from fiscal records fo	all sources is \$75,0 r that fiscal year.	000 or more for any fiscal year the Board
8	. Explain why State	employees in your	agency or	other State age	encies are not able t	to do this work:
						records for each fiscal year.
9	. Were quotes or pro	posals solicited?			No	
	Was the solicitation Division?	n (RFP) done by the	e Purchas	ing	No	
	a. List the names o	f vendors that were	solicited	to submit propo	osals (include at leas	st three):
	Not Applicable					
	b. Soliciation Waive	er: Professional S	ervice (As	s defined in NA	AC 333.150)	
	c. Why was this co	ntractor chosen in p	preference	e to other?		

	Bertrand and Associates has cond d. Last bid date:		d re-bid date:
0		·	
0.	Does the contract contain any IT c	omponents?	No
C	OTHER INFORMATION		
1.	Is there an Indirect Cost Rate or P	ercentage Paid to th	ne Contractor?
	No If "Yes", please provi	de the Indirect Cost	Rate or Percentage Paid to the Contractor
_	Not Applicable		
2.	a. Is the contractor a current employee of the State of Nevada?	oyee of the State of	Nevada or will the contracted services be performed by a current
	b. Was the contractor formerly emperformed by someone formerly en	ployed by the State mployed by the Stat	of Nevada within the last 24 months or will the contracted services be the of Nevada within the last 24 months?
		· · · · · · · · · · · · · · · · · · ·	
	c. Is the contractor employed by an <b>No</b> If "Yes", please expla	•	ical subdivisions or by any other government?
	Not Applicable		
3	Has the contractor ever been enga	and under contract	hy any State agency?
5.	-	•	ncy and indicate if the quality of service provided to the identified
	agency has been ver		
	Not Applicable		
4.	Is the contractor currently involved	•	
		de details of the litig	ation and facts supporting approval of the contract:
	Not Applicable		
5.	The contractor is registered with th LLC	e Nevada Secretary	y of State's Office as a:
6.	a. Is the Contractor Name the same Yes	e as the legal Entity	/ Name?
7.	a. Does the contractor have a curr Yes	ent Nevada State B	usiness License (SBL)?
8.	a. Is the legal entity active and in g Yes	good standing with th	he Nevada Secretary of State's Office?
9.	Agency Field Contract Monitor:		
20.	Contract Status:		
	Contract Approvals:		
	Approval Level	User	Signature Date
	Budget Account Approval	jstrand1	12/04/2017 13:39:48 PM
	Division Approval	jstrand1	12/04/2017 13:40:07 PM
	Department Approval	jstrand1	12/04/2017 13:40:10 PM 12/19/2017 14:15:19 PM
	Contract Manager Approval Budget Analyst Approval	jstrand1 Ifree1	12/19/2017 14:15:19 PM 12/19/2017 15:07:26 PM
	Duuyet Analyst Apploval		

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19555

					Legal Entity Name:	Hal Taylor, Attorney at Law
Agency Name:	BDC LICE	Ensing BC Sions	OARD	S &	Contractor Name:	Hal Taylor, Attorney at Law
Agency Code:	BDC				Address:	223 Marsh Avenue
Appropriation Ur	it: <b>B023 - Al</b>	I Categorie	S			
Is budget author available?:	ty	Yes			City/State/Zip	Reno, NV 89509
lf "No" please ex	plain: Not Ap	plicable			Contact/Phone:	Hal Taylor 775-825-2223
					Vendor No.:	
					NV Business ID:	NV20101180598
To what State Fi	scal Year(s) v	will the cont	ract b	e charged?	2018	
What is the sour the contractor wi	ce of funds th Il be paid by r	at will be us nultiple fund	sed to ding s	pay the contrac ources.	ctor? Indicate the pe	rcentage of each funding source if
General	Funds 0.	.00 %	Х	Fees	100.00 % Licens	sing Fees
Federal F	Funds 0.	.00 %		Bonds	0.00 %	
Highway	Funds 0.	.00 %		Other funding	0.00 %	
2. Contract start da	te:					
a. Effective upo Examiner's a	n Board of oproval?	No c	orb.	other effective of	date 12/19/2017	,
Anticipated	BOE meeting	g date	12/2	017		
Retroactive?		Yes				
lf "Yes", please e	explain					
a Board meetin	g agenda iter meeting on	m prior to i November	ts ex 14, 2	piration on Jun	ie 30, 2017. The Bo	ard staff did not put this contract on as bard Executive Director resigned her tive contract with Mr. Taylor. See
3. Termination Date	e: <b>12/</b>	31/2017				
Contract term:	12	days				
4. Type of contract:	Co	ntract				
Contract descrip		Taylor Leg	gal Sv	/s		
5. Purpose of contr		ovide legal	sorvi	cas to the Boa	rd for disciplinary	cases and complaints regarding the

This is a new contract to provide legal services to the Board for disciplinary cases and complaints regarding the practice of physical therapy.

### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,500.00** Payment for services will be made at the rate of \$200.00 per Hour Other basis for payment: Contractor shall submit regular billings to the Board for work under this contract.

### II. JUSTIFICATION

- 7. What conditions require that this work be done?
   The Board requires legal counsel to serve as conflict counsel. Board authority to hire outside counsel is NRS 640.050(5)(b).
- Explain why State employees in your agency or other State agencies are not able to do this work:
   The Board does not have legal staff, the State Attorney General's office serves as Board counsel in disciplinary hearings and matters.

9.	Were quotes or proposals solicited?	No
	Was the solicitation (RFP) done by the Purchasing Division?	No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

### b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor has provided conflict counsel for the Board previously.

d. Last bid date:

Anticipated re-bid date:

No

10. Does the contract contain any IT components?

### III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
  - No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No	If "Yes", please explain	
Not Applica	ble	

### 13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

No

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract: Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor
- 16. a. Is the Contractor Name the same as the legal Entity Name? Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

• •		
Approval Level	User	Signature Date
Budget Account Approval	lp310000	12/18/2017 14:44:45 PM
Division Approval	lp310000	12/18/2017 14:44:50 PM
Department Approval	lp310000	12/18/2017 14:44:54 PM
Contract Manager Approval	lp310000	12/18/2017 14:44:59 PM
Budget Analyst Approval	lfree1	12/19/2017 16:58:42 PM



James R. Wells, CPA Director

> Paul Nicks Deputy Director

# STATE OF NEVADA GOVERNOR'S FINANCE OFFICE

# Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 22, 2018

- To: James R. Wells, Clerk of the Board Governor's Finance Office
- From: Melanie Young, Executive Branch Budget Officer Governor's Finance Office

Subject: BOARD OF EXAMINERS INFORMATION ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

DEPARTMENT OF MOTOR VEHICLES – COMPLETE STREETS PROGRAM

### Agenda Item Write-up:

Pursuant to NRS 482.1825, Subsection 2, the Department of Motor Vehicles shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This report is for the period beginning October 1, 2017 and ending December 31, 2017.

### Additional Information:

During this time period the Department of Motor Vehicles collected \$73,112 as compared to \$70,790 for the same period last year and \$85,560 collected last quarter. Of the amounts collected, approximately 78.06% was from Clark County, 15.89% was from Washoe County, 3.13% was from Carson City and 2.93% was from Douglas County. After deducting 1% to administer the program, Clark County received \$56,497.32; Washoe County received \$11,499.84; Carson City received \$2,265.12 and Douglas County received \$2,118.60.

For the second quarter of State Fiscal Year 2018, 13.43% is the average of those registering vehicles who contributed to the Complete Streets Program. This is a .08% reduction from the same period of 13.51% from State Fiscal Year 2017. For the second quarter of State Fiscal Year 2018, Clark County received on average 14.37% where Douglas County on average 10.22% of vehicle registrations donating.

Uses:

The uses reports from the local jurisdictions will be reported on a fiscal year basis and is anticipated for the September BOE.

Statutory Authority:

NRS 482.480, Subsection 11

REVIEWED: **INFO ITEM:** 



555 Wright Way Carson City, Nevada 89711-0900 Telephone (775) 684-4368 www.dmvnv.com

January 18, 2018

Board of Examiners

Re: Complete Streets

Attached, please find the monthly report for the voluntary Complete Streets contributions collected pursuant to subsection 11 of NRS 482.480 for each participating county by the Department for the period beginning July 1, 2017 and ending December 31, 2017.

Sincerely,

Cyndie Munoz

Chief of Administration Department of Motor Vehicles cmunoz@dmv.nv.gov 775-684-4501

ehicles	1
otor V	
ient of	
Departn	

# **Complete Streets: Monthly Report FY18**

Report Date: 1/18/2018 Reporting Period: December, 2017

						3								
County	July		August	st	Septemt	nber	October	ier	November	ber	December	ber	Year to Date	Date
1	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount % of Total	% of Total	Amount % of Total	% of Total	Amount % of Total	% of Total	Amount	% of Total
Carson City \$	1,014.00	3.50% \$	\$ 898.00	3.09% \$	\$ 884.00	3.21% \$	\$ 816.00	3.13% \$	\$ 786.00	3.34% \$	\$ 686.00	2.91%	\$5,084.00	3.20%
Clark \$	22,330.00	77.10%	77.10% \$ 22,596.00	77.67%	77.67% \$ 21,324.00	77.53%	77.53% \$ 20,336.00	78.05%	78.05% \$ 18,306.00		18	78.30%	\$123,318.00	77.72%
Douglas \$	754.00	2.60% \$	\$ 886.00	3.05% \$	\$ 740.00	2.69% \$	\$ 702.00	2.69% \$	\$ 702.00	2.98%	\$ 736.00		\$4,520.00	2.85%
Washoe \$	4,864.00	16.79%	16.79% \$ 4,714.00	16.20%	16.20% \$ 4,556.00	16.56%	16.56% \$ 4,200.00	16.12%	16.12% \$ 3,730.00	15.86%	15.86% \$ 3,686.00	15.66%	\$25,750.00	16.23%
Total	\$28,962.00	100.00%	\$29,094.00	100.00%	\$27,504.00	100.00%	\$26,054.00	100.00%	\$23,524.00	100.00%	\$23,534.00		100.00% \$ 158,672.00	100%

						DMVC	DMV Commission (1%)	(1%)						
County	July	N	August	st	September	nber	October	ber	November	ther	December	ber	Year to Date	Date
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total
Carson City	\$10.14	3.50%	\$8.98	3.09%	\$8.84	3.21%	\$8.16	3.13%	\$7.86	3.34%	\$6.86	2.91%	\$50.84	3.20%
Clark	\$223.30	77.10%	\$225.96	77.67%	\$213.24	77.53%	\$203.36	78.05%	\$183.06	77.82%	\$184.26	78.30%	\$1,233.18	
Douglas	\$7.54	1 2.60%	\$8.86	3.05%	\$7.40	2.69%	\$7.02	2.69%	\$7.02	2.98%	\$7.36		\$45.20	
Washoe	\$48.64	16.79%	\$47.14	16.20%	\$45.56	16.56%	\$42.00	16.12%	\$37.30	15.86%	\$36.86	15.66%	\$257.50	-
Total	\$289.62	100.00%	\$290.94	100.00%	\$275.04	100.00%	\$260.54	100.00%	\$235.24	100.00%	\$235.34	100.00%	\$1,586.72	

						Ó	Distributions							
County	July		August	st	September	ther	October	ber	November	ber	December	ber	Year to Date	Date
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount % of Total	% of Total	Amount	% of Total
Carson City	\$1,003.86	3.50%	\$889.02	3.09%	\$875.16	3.21%	\$807.84	3.13%	\$778.14	3.34%	\$679.14	2.91%	\$5,033.16	3.20%
Clark	\$22,106.70	77.10%	\$22,370.04	77.67%	\$21,110.76	77.53%	\$20,132.64	78.05%	\$18,122.94	77.82%	\$18,241.74	78.30%	\$122.084.82	77.72%
Douglas	\$746.46	2.60%	\$877.14	3.05%	\$732.60	2.69%	\$694.98	2.69%	\$694.98	2.98%	\$728.64	3.13%	\$4,474.80	2.85%
Washoe	\$4,815.36	16.79%	\$4,666.86	16.20%	\$4,510.44	16.56%	\$4,158.00	16.12%	\$3,692.70	15.86%	\$3,649.14	15.66%	\$25,492.50	16.23%
Total	\$28,672.38	100.00%	\$28,803.06	100.00%	\$27,228.96	100.00%	\$25,793.46	100.00%	\$23,288.76	100.00%	\$23,298.66	L	100.00% \$ 157,085.28	100%

Note:

1. DMV began accepting contributions on 12/15/14.

2. DMV began accepting Douglas County contributions on 5/9/16.

Department of Motor Vehicles Complete Streets Report: Donations 2018

County	July	August	September	October	November	December	Year To Date
Carson City							
Donations	507	449	442	408	393	343	2,542
Registrations	3,402	3,609	3,366	3,229	2,960	2,820	19,386
Percent that							
Donated	14.90%	12.44%	13.13%	12.64%	13.28%	12.16%	13.11%
Clark							
Donations	11,165	11,298	10,662	10,168	9,153	9,213	61,659
Registrations	72,181	77,348	73,808	68,018	64,280	66,308	421,943
Percent that							
Donated	15.47%	14.61%	14.45%	14.95%	14.24%	13.89%	14.61%
Douglas							
Donations	377	443	370	351	351	368	2,260
Registrations	3,853	4,269	3,761	3,711	3,345	3,417	22,356
Percent that							
Donated	9.78%	10.38%	9.84%	9.46%	10.49%	10.77%	10.11%
Washoe							
Donations	2,432	2,357	2,278	2,100	1,865	1,843	12,875
Registrations	21,284	22,535	20,665	18,975	17,624	17,427	118,510
Percent that							
Donated	11.43%	10.46%	11.02%	11.07%	10.58%	10.58%	10.86%

Notes

1. Registration transaction counts come from: G:\Crystal Report\VR\Registrations\New and Renewal Registrations

2. Registration transactions include new registrations and registration renewals completed on the Kiosk, Web and MyDMV Portal only.

3. DMV began accepting Douglas County contributions on 5/9/16.