

Governor Brian Sandoval  
*Chairman*

Paul Nicks  
*Clerk of the Board*



Attorney General Adam Paul Laxalt  
*Member*

Secretary of State Barbara K. Cegavske  
*Member*

## STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298  
Phone: (775) 684-0222 / Fax: (775) 684-0260  
<http://budget.nv.gov/Meetings>

### PUBLIC MEETING NOTICE AND AGENDA

**Date and Time:**

December 4, 2018, 10:00 AM

**Location:**

Old Assembly Chambers of the Capitol Building  
101 N. Carson Street  
Carson City, Nevada 89701

**Video Conference Location:**

Grant Sawyer Building  
555 E. Washington Avenue, Ste. 5100  
Las Vegas, Nevada 89101

### AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)
- 3. Approval of the November 13, 2018 Minutes** (For possible action)

**4. Department of Administration – Victims of Crime Fiscal Year 2019 1st Quarter Report and Fiscal Year 2019 2nd Quarter Recommendation** (For possible action)

Pursuant to NRS 217.260, Department of Administration shall prepare and submit quarterly to the Board of Examiners, for its approval, estimates of available revenue in the Fund for the compensation of victims of crime, and the anticipated claim costs for the quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 1<sup>st</sup> quarter fiscal year 2019 Victims of Crime Program report states all approved claims were resolved totaling \$5,512,951.49 with \$2,107,457.87 paid out of the Victims of Crime Program account and \$3,405,493.62 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future cash available at \$3.4 million at the end of Fiscal Year 2019 to help defray crime victims’ medical costs.

Based on these projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 2<sup>nd</sup> quarter of fiscal year 2019.

**5. State Vehicle Purchases** (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Administration – Buildings and Grounds	3	\$101,357
Department of Agriculture – Division of Consumer Equitability	2	\$73,132
Department of Conservation and Natural Resources – Environmental Protection Division	1	\$27,502
Department of Corrections	1	\$12,231
Department of Wildlife	12	\$381,314
<b>Total</b>	<b>19</b>	<b>\$ 595,536</b>

**6. Authorization to Contract with a Current and/or Former State Employee** (For possible action)

**Department of Corrections (2)**

Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with Jacques Graham, a current Administrative Assistant IV with the Nevada Department of Corrections, to deliver packages to inmates.

Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with Danyele Sipes, a current Administrative Assistant II with the Nevada Department of Corrections, to deliver packages to inmates.

**7. Request for Approval to Pay a Claim From the State Claims Account**  
(For possible action)

**Department of Education**

Pursuant to NRS 353.097, subsection 4, the Division requests approval to pay \$100,000 from the General Fund, State Claims Account, for a FY 2018 invoice from WestED for work related to the Department of Education's assessment system.

**8. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account**  
(For possible action)

**A. Department of Conservation and Natural Resources –  
Division of Forestry**

Pursuant to NRS 353.268, the Division requests an allocation of \$3,837,742 from the Interim Finance Committee General Fund Contingency Account to cover incurred and projected emergency response costs until the Division can make a supplemental request during the 2019 Legislative session.

**B. Department of Public Safety –  
Division of Emergency Management**

Pursuant to NRS 353.268, the Division requests the Board's recommendation to the Interim Finance Committee for \$291,773 from Contingency Account to cover costs associated with providing security support to Clark County during the upcoming New Year's Eve activities.

## **C. Governor's Finance Office**

Pursuant to NRS 353.268, the Governor's Finance Office requests the Board's recommendation to the Interim Finance Committee for an allocation of \$427,929 from the IFC Contingency Account to replenish the State Claims account through June 30, 2019.

### **9. Request to Exchange Land** *(For possible action)*

#### **Department of Conservation and Natural Resources – Division of State Lands**

Pursuant to NRS 323.100, the State Land Registrar may, with the approval of the Board and the Interim Finance Committee, exchange state lands for any other lands if the Division determines that the value of the lands are equal, or if the values are not equal, that the land value may be equalized by the payment of money if the payment is not more than 25% of the total land value.

The State Land Registrar and the Board of Regents, Nevada System of Higher Education OBO University of Nevada Reno (UNR) seek the Board's approval of an exchange of money and properties, including undeveloped land on and near the UNR campus which fulfill the requirements of NRS 323.100.

### **10. Approval of Proposed Leases** *(For possible action)*

### **11. Approval of Proposed Contracts** *(For possible action)*

### **12. Approval of Proposed Master Service Agreements** *(For possible action)*

### **13. Approval of Proposed Work Plan** *(For possible action)*

### **14. Information Item – Clerk of the Board Contracts**

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from October 23, 2018 through November 9, 2018.

## **15. Information Item – Reports**

### **A. Statewide Quarterly Overtime Report – Fiscal Year 2018 4<sup>th</sup> Quarter**

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 1st Quarter Overtime Report and analysis for Fiscal Year 2019.

### **B. Department of Conservation and Natural Resources – Division of State Lands**

Pursuant to NRS 321.5954, the Division is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the 1st quarter of Fiscal Year 2019.

## **16. Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item).

## **17. Adjournment** (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at [daluzzi@finance.nv.gov](mailto:daluzzi@finance.nv.gov). Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at [daluzzi@finance.nv.gov](mailto:daluzzi@finance.nv.gov)

**Agenda Posted at the Following Locations:**

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet:

<http://budget.nv.gov/Meetings/> and <https://notice.nv.gov>