

Governor Brian Sandoval
Chairman

James R. Wells, CPA
Clerk of the Board



Attorney General Adam Paul Laxalt
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: June 19, 2018, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

AGENDA

1. **Call to Order / Roll Call**
2. **Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)
3. **Approval of the May 8, 2018 Minutes** (For possible action)

4. Department of Administration – Victims of Crime Fiscal Year 2018 3rd Quarter Report and Fiscal Year 2018 4th Quarter Recommendation

Pursuant to NRS 217.260, Department of Administration shall prepare and submit quarterly to the Board of Examiner, for its approval, estimates of available revenue in the Fund for the Compensation of Victims of Crime, and the anticipated claim costs for the quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 3rd quarter Fiscal Year 2018 Victims of Crime Program report states all approved claims were resolved totaling \$3,786,355.49 with \$1,891,392.09 paid out of the Victims of Crime Program account and \$1,894,963.40 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future reserves at \$7.3 million to help defray crime victims’ medical costs.

Based on these projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 4th quarter of fiscal year 2018.

5. Review and Consideration of a Victims of Crime Appeal
(For discussion and possible action)

Department of Administration – Victims of Crime Program

Pursuant to NRS 217.117, Section 3, the Board may review the case and either render a decision within 15 days of the Board meeting: or if they would like to hear the case with the appellant present, they can schedule the case to be heard at their next meeting. The Board may affirm, modify or reverse the decision of the Appeals Officer.

6. Request to Purchase State Vehicles (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Fleet Services Division	2	\$48,239
Department of Conservation and Natural Resources – Division of State Parks	3	\$221,856
Total	5	\$270,095

7. Request to Designate Positions in State Government as Critical Labor Shortages (For possible action)

Pursuant NRS 286.523, the Administrator of the Aging and Disability Services Division (ADSD) requests the Board of Examiners designate the Physical Therapist-Pediatric classification as a "critical labor shortage" and grant a Public Employees Retirement System exception for Robbin Hickman. This designation is requested through June 30, 2020 for approximately 30 hours per week and will allow for the reemployment of qualified retired employees to fill ADSD Physical Therapist-Pediatric needs for Nevada Early Intervention Services locations, which a critical labor shortage has been appropriately identified.

8. Recommendation Regarding the Agency's Determination to use the Emergency Provision to Contract with a Current and/or Former State Employee (For possible action)

Pursuant to NRS 333.705, subsection 4, the Office of Attorney General seeks the Board's favorable finding regarding the Agency's determination to use the statute's emergency provision to contract with Melissa Piaseck MD PC, a current Dean with the Nevada System of Higher Education, to provide expert testimony and evaluations with lawsuits and criminal matters involving the State of Nevada. The Board of Examiners shall review the contract and notify the agency whether it would have approved the contract if it had been entered into pursuant to NRS 333.705, subsection 1.

9. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Purchasing Division requests authority to contract with a former correctional officer, Daniel Henson, through Allied Universal Security Services, Master Service Agreement #19049, to provide uniformed security guard services.

B. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with a former employee, Kenneth Oates. Diversified Consulting Services plans to utilize Mr. Oates as an Inspector Level IV on an as-needed basis in NDOT Construction Crew District III. This will be a full-time contracted position with season layoffs working from June 2018 to April 2020.

C. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with a former employee, Thomas Pearson. Diversified Consulting Services plans to utilize Mr. Pearson as an Inspector Level IV position on as-needed basis in NDOT Construction Crew District III. This will be a full-time contracted position with season layoffs working from June 2018 to April 2020.

D. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with a former employee, Mike Pendergraft. Henningson, Durham and Richardson, Inc. plans to utilize Mr. Pendergraft as an Inspector Level IV position in the Full Administration of District II Betterment Projects. This will be a full-time contracted position working forty hours per week from June 2018 to September 2019.

E. Attorney General’s Office

Pursuant to NRS 333.705, subsection 1, the Office of Attorney General requests authority to contract with a current Dean with the Nevada System of Higher Education, Melissa Piasecki MD PC, a current Dean with the Nevada System of Higher Education, to assist with lawsuits and criminal matters. Relates to Information Contract number three, contract number 20071 and Information Contract number eight, contract number 20070.

10. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account
(For possible action)

**A. Department of Conservation and Natural Resources –
Division of Forestry – FY 2018**

Pursuant to NRS 353.268, the Division requests an allocation of \$1,621,538 from the Interim Finance Committee General Fund Contingency Account to fund emergency response activities in Fiscal Year 2018.

**B. Department of Conservation and Natural Resources –
Division of Forestry – FY 2019**

Pursuant to NRS 353.268, the Division requests an allocation of \$2,500,000 from the Interim Finance Committee General Fund Contingency Account to replenish funds carried back from the Fiscal Year 2019 for emergency response activities in Fiscal Year 2018.

C. Department of Corrections

Pursuant to NRS 353.268, the Nevada Department of Corrections requests an allocation of \$3,174,606 in Fiscal Year 2018 from the Interim Finance Committee General Fund Contingency Account to fund projected shortfalls in Personnel Services, Inmate Driven and Utility expenditure categories for the remainder of the fiscal year.

D. Judicial Branch – Supreme Court and Court of Appeals

Pursuant to NRS 353.268, Nevada Judicial Branch Supreme Court and the Nevada Court of Appeals (COA) request an allocation of \$232,998 in Fiscal Year 2019 from the Interim Finance Committee General Fund Contingency Account to fund information technology projects that were unable to be completed in Fiscal Year 2018.

E. Department of Public Safety – Nevada Division of Investigations

Pursuant to NRS 353.268, the Nevada Division of Investigation requests an allocation of \$8,691 from the Interim Finance Committee Highway Fund Contingency Account to cover a projected shortfall in Highway Fund authorization within the Personnel Services category for the remainder of the fiscal year.

11. Requests for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2017 Legislature, through Assembly Bill 517 and Senate Bill 368, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
	Department of Public Safety		
3743	Nevada Division of Investigations		\$8,612
	Total		\$8,612
	Nevada System of Higher Education		
2980	University of Nevada, Reno	\$3,400,865	
2987	University of Nevada, Las Vegas	\$4,565,294	
3011	College of Southern Nevada	\$1,866,952	
3005	Nevada State College	\$278,198	
3018	Truckee Meadows Community College	\$296,183	
3002	University of Nevada, Las Vegas – Dental School	\$274,657	
2988	University of Nevada, Las Vegas – Intercollegiate Athletics	\$31,257	
2992	University of Nevada, Las Vegas – Law School	\$144,558	
3001	University of Nevada, Las Vegas – Statewide Programs	\$32,710	
3004	Business Center North	\$21,845	
3014	University of Nevada, Las Vegas – School of Medicine	\$266,550	
	Total	\$11,179,069	
4204	Tahoe Regional Planning Agency	\$18,216	
	Total	\$18,216	
	Department of Tourism		
2601	Stewart Indian School Living Legacy	\$3,041	
	Total	\$3,041	

12. Approval of Master Lease Agreements (For possible action)

**Department of Administration – Division of Enterprise Information
Technology Services**

The Division seeks approval for the Fifth Amendment to the existing master lease agreement with International Business Machines. This amendment extends the termination date from November 30, 2021 to May 31, 2022 and increases the maximum amount from \$10,425,914.54 to \$11,717,676.30 due to the purchase/lease of hardware and hardware maintenance and services for the mainframe server.

13. Request for a Specific Travel Policy Change (For possible action)

Department of Conservation and Natural Resources

Pursuant to NRS 281.160 the Department of Conservation and Natural Resources, requests approval of a department specific travel policy which includes an employee per diem rate for camping and use of personal aircraft for state business for the convenience of the employee.

14. Approval of Proposed Leases (For possible action)

15. Approval of Proposed Contracts (For possible action)

16. Approval of Proposed Master Service Agreements (For possible action)

17. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from April 17, 2018 through May 21, 2018.

18. Information Item – Reports

A. Statewide Quarterly Overtime Report – Fiscal Year 2018 3rd Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 3rd Quarter Overtime Report and analysis for Fiscal Year 2018.

B. Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS 321.5954, the Division is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the 3rd quarter of Fiscal Year 2018.

Additional Information:

- There was no activity to report during this quarter.

19. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

20. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov

Agenda Posted at the Following Locations:

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet: <http://budget.nv.gov/Meetings/> and <https://notice.nv.gov>