

Governor Brian Sandoval
Chairman

James R. Wells, CPA
Clerk of the Board



Attorney General Adam Paul Laxalt
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: July 10, 2018, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

AGENDA

1. **Call to Order / Roll Call**
2. **Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)
3. **Approval of the June 19, 2018 Minutes** (For possible action)

4. Discussion and Possible Adoption of Proposed Regulation as Identified in LCB File No. R034 – 18 (For possible action)

Pursuant to NRS 223B.060, the Board will review the proposed regulation, which is identified in LCB File No. R034 – 18 and approved by the Legislative Counsel, before possibly adopting the proposed regulation. The proposed regulation defines and clarifies the sample procedures and post – audit techniques that the Board will utilize in determining the correctness of claims for payment from the State Treasury.

5. Request to Purchase State Vehicles (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Fleet Services Division	3	\$88,095
Department of Conservation and Natural Resources – Division of Water Resources	1	\$35,292
Department of Public Safety – Highway Patrol – Highway Safety Grant Account	5	\$74,874
Department of Public Safety – Division of Investigations	3	\$94,727
Total	12	\$292,988

6. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Public Safety – Division of Highway Patrol

Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with a former employee, Gary Foster, through Auto Return Tow Management Services to monitor tow vehicle inspections, insurance, licenses and to provide dispatch and call rotation management services.

B. Office of the Attorney General

Pursuant to NRS 333.705, subsection 1, the Office of Attorney General requests authority to contract with a former employee, Dale A. Stransky, owner of LCPDS, LLC, to provide professional services as an expert witness in the field of engineering. Relates to Contract Agenda Item one, Contract Number 20217.

C. Department of Health and Human Services – Department of Child and Family Services

Pursuant to NRS 333.705, subsection 1, the Division requests authority to contract with Alexander Brooks as a Psychiatrist for the Division and the Division of Child and Family Services at the Nevada Youth Training Center in Elko. This will be a part-time contracted position working approximately 8 - 16 hours per months from July 1, 2018 to June 30, 2022 with an option to renew for 5 one year extensions. Relates to Master Service Agreement (MSA) Agenda Item four, Contract Number 20181.

D. Governor’s Finance Office – Budget Division

Pursuant to NRS 333.705, subsection 1, the Governor’s Finance Office, Budget Division requests to contract with former employee, Janet Murphy to assist with the preparation of the Governor’s Executive Budget, as needed, during the 2019 legislative session

7. Requests for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2017 Legislature, through Assembly Bill 517 and Senate Bill 368, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
	Department of Conservation and Natural Resources		
4150	Administration	\$10,718	
	Total	\$10,718	
	Department of Corrections		
3706	Prison Medical Care	\$512,000	
3710	Director's Office	\$382,799	
3711	Correctional Programs	\$75,000	
3716	Warm Springs Correctional Center	\$12,000	
3717	Northern Nevada Correctional Center	\$602,043	
3722	Stewart Conservation Camp	\$32,249	
3738	Southern Desert Correctional Center	\$532,409	
3739	Wells Conservation Camp	\$25,511	
3748	Jean Conservation Camp	\$10,000	
3751	Ely State Prison	\$669,876	
3761	Florence McClure Women's Correctional Center	\$326,471	
3762	High Desert State Prison	\$1,110,399	
	Total	\$4,290,757	
	Nevada System of Higher Education		
3005	Nevada State College	\$99,552	
2982	University of Nevada, Reno – School of Medicine	\$588,445	
	Total	\$687,997	

8. Request for Approval to Join or Use Other Government's Contract
(For possible action)

Governor's Office of Economic Development

Pursuant to NRS 332.195 the agency requests approval to enter into a Joinder Contract to utilize the City of Henderson's contract with the Abbi Agency to provide a marketing plan.

9. Approval of Proposed State Administrative Manual Changes
(For possible action)

Additions, revision and deletions to the following chapters of the State Administrative Manual (SAM) are hereby submitted to the Board of Examiners for approval, pursuant to NRS 353.040:

3000 – Grant Requirements

10. [Approval of Proposed Leases](#) (For possible action)

11. [Approval of Proposed Contracts](#) (For possible action)

12. [Approval of Work Plan](#) (For possible action)

13. [Approval of Proposed Master Service Agreements](#) (For possible action)

14. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from May 22, 2018 through June 18, 2018.

15. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

16. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov

Agenda Posted at the Following Locations:

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet: <http://budget.nv.gov/Meetings/> and <https://notice.nv.gov>