

Governor Brian Sandoval  
*Chairman*

James R. Wells, CPA  
*Clerk of the Board*



Attorney General Adam Paul Laxalt  
*Member*

Secretary of State Barbara K. Cegavske  
*Member*

## STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298  
Phone: (775) 684-0222 / Fax: (775) 684-0260  
<http://budget.nv.gov/Meetings>

### MINUTES

**Date and Time:** July 10, 2018, 10:00 AM

**Location:** Old Assembly Chambers of the Capitol Building  
101 N. Carson Street  
Carson City, Nevada 89701

**Video Conference Location:** Grant Sawyer Building  
555 E. Washington Avenue, Ste. 5100  
Las Vegas, Nevada 89101

### MEMBERS PRESENT:

Governor Brian Sandoval  
Attorney General Adam Paul Laxalt  
Secretary of State Barbara Cegavske – Present in Las Vegas  
James Wells, Clerk

### OTHERS PRESENT:

Steve Weinberger, Governor's Finance Office, Administrator, Internal Audits Division  
Leanne Lima, Department of Administration, State Public Works Division, Leasing Section  
Patrick Cates, Department of Administration, Administrator  
Bruce Nipp, Department of Administration, Interim Deputy Director,  
State Public Works Division  
Jeff Current, Department of Administration, State Public Works Division, Project Manager

## 1. Call to Order / Roll Call

**Governor:** Good morning ladies and gentlemen, I will call the Board of Examiners Meeting to order. Madam Secretary, can you hear us loud and clear in Las Vegas?

**Secretary of State:** Yes I can, Governor. Thank you.

**Governor:** Thank you.

## 2. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

**Governor:** We will proceed with agenda item number 2, Public Comment. Is there any member of the public present in Carson City that would like to provide public comment to the Board? I hear and see no one. Is there anyone present in Las Vegas that would like to provide public comment to the Board?

**Secretary of State:** No, Governor. There is nobody here that would like to provide public comment.

**Governor:** All right, thank you. Before we leave public comment, I have a public comment. It is a little bitter sweet but today is Jim Wells last day presiding over the Board of Examiners Meeting. Mr. Wells has served the State with great distinction for many, many years. If all of you would please bear with me, I have a copy of a proclamation that is going to be presented to Mr. Wells. I guess it is going to kind of spoil the surprise but July 13<sup>th</sup> is James Wells Day in the Great State of Nevada.

<http://gov.nv.gov/News-and-Media/Proclamations/2018NEW/A-Day-in-Honor-of-James-R-Wells/>

**Governor:** I have had the privilege of working with Jim for several years now and there is not any piece of the budget that he is not aware of. I know that all the advice that I get from him is spot on, with regard to the budget. Preparing a budget is a big challenge and Jim is ready — as some of you can probably appreciate, particularly those of you on the cabinet to let you know exactly where you stand. He always has Nevada's best interests in mind.

Jim, I am really going to miss you. The State is going to miss you and you should be incredibly proud of what you have done and what you have accomplished on behalf of the people of the State of Nevada. So, thank you.

**Secretary of State:** Governor thank you very much for what you have done, the proclamation and everything for Jim Wells. Just on behalf of the Secretary of State's Office, we really want to thank Jim as well. He has been outstanding to work with. He has done a yeoman's job. I cannot imagine anybody working on the budget as hard and as efficient as he did. I would like to personally thank him and thank you Governor for what you read. We really are going to miss you Jim but we wish you the best and we are happy about July 13<sup>th</sup> being your day.

**Attorney General:** Jim, I just want to thank you as well on behalf of our office. We have worked on thousands of things together over the last few years. You have been a great partner. Congratulations and I hope you enjoy your retirement.

**Clerk:** Thank you, Governor and Members of the Board; this has truly been the honor of my career to serve you and the citizens of the State in this capacity. I certainly come to work every day with the citizen's best interests in mind and appreciate everything you have done in leading the State through what has been a very difficult economic time.

**Governor:** Thank you, Director Wells.

### **3. Approval of the June 19, 2018 Minutes** (For possible action)

**Governor:** We will move on to agenda item number 3, which is approval of the June 19, 2018 meeting. Have the Members had an opportunity to review the minutes and are there any changes? If not, the Chair will accept a motion for approval.

**Attorney General:** Move to approve.

**Governor:** Attorney General has moved for approval, is there a second?

**Secretary of State:** I second.

**Governor:** Seconded by the Secretary of State. Any questions or discussion? I hear none. That motion passes 3-0.

### **4. Discussion and Possible Adoption of Proposed Regulation as Identified in LCB File No. R034 – 18** (For possible action)

Pursuant to NRS 223B.060, the Board will review the proposed regulation, which is identified in LCB File No. R034 – 18 and approved by the Legislative Counsel, before possibly adopting the proposed regulation. The proposed regulation defines and clarifies the sample procedures and post – audit techniques that the Board will utilize in determining the correctness of claims for payment from the State Treasury.

**Governor:** We will move to agenda item number 4, which is Discussion and Possible Adoption of Proposed Regulation as Identified in LCB File No. R034-18. Director Wells, did you want to lay down an introduction please?

**Clerk:** Thank you Governor. NRS 353.090, Subsection 1 was amended by Assembly Bill 216 in 2003 to require the Board of Examiners adopt regulations providing for the use of sampling procedures and post-audit techniques for the determination of the correctness of claims for payments from the State Treasury pursuant to either an appropriation or authorization by the Legislature. Prior to the implementation of that bill, the adoption of regulations was permissive but not required. We happened to run across the requirement when we were updating one of the chapters in the State Administrative Manual. So, we have been working to update them—to create the Reg and do the workshops.

Internal Audit Administrator Weinberger and Ms. Hoover will be available to answer any questions Board Members may have.

**Governor:** All right, thank you Mr. Wells. I will open the Hearing on this Matter. Mr. Weinberger, good morning.

**Steve Weinberger:** Good morning.

**Governor:** Please proceed.

**Steve Weinberger:** Thank you sir. The compliance review section of our Division is responsible for reviewing claims against the State or expenditures. The Section consists of two Auditor III's; Maria Moreno and Hilary Reynolds. They are supervised by Executive Branch Auditor III, Lori Hoover. Maria and Hilary perform compliance reviews of Executive Branch Agencies during which they review agency fiscal procedures for compliance with state and federal guidelines and proper internal controls.

They also review Agency expenditures pursuant to NRS 353.090, by reviewing expenditure entries in the state's accounting system. They select expenditures to review based on our experience, have the most potential for unallowable purchases, miscoding, services purchased without a contract, late fees and possible fraud. Also, if we know potential issues from prior reviews, our fraud hotline, other audits or our review of Agency procedures, we ensure we select expenditures that may be exceptions as a result of those issues. Selecting expenditures in this judgmental manner is more efficient than using a statistical sample, as the transactions, we select to have more potential for an exception.

With that, I am happy to answer any questions.

**Governor:** Thank you, Mr. Weinberger. I have no questions. Board Members, any questions on this matter?

**Secretary of State:** No, Governor.

**Governor:** All right. Pursuant to the Notice of Intent to Act Upon a Regulation, persons wishing to comment upon the proposed action of the Governor's Office, Finance Office, Internal Audits Division, may appear at the scheduled public hearing or may address their comments, state their view or arguments in written form to Steve Weinberger. Is there

anyone present that wish to comment on this matter in Carson City? I hear and see no one. Is there anyone present in Las Vegas that wishes to comment on this matter?

**Secretary of State:** No Governor, there is nobody here.

**Governor:** Thank you Madam Secretary. And, Mr. Weinberger, did you receive any comments?

**Steve Weinberger:** We held a workshop but there were no public comments.

**Governor:** Thank you. So, if there are no public comments, Mr. Weinberger, any other remarks that you wanted to make for the record?

**Steve Weinberger:** No sir.

**Governor:** All right. If there are no further questions or comments, the Chair will accept a motion to approve LCB File No. R034-18, which is an amendment to Chapter 353 of the NAC.

**Attorney General:** Move to approve.

**Governor:** Attorney General has moved for approval, is there a second?

**Secretary of State:** I will second it, Governor.

**Governor:** Thank you, Madam Secretary has seconded the motion. Any questions or discussion? I hear none. That motion passes 3-0. I will close the Hearing on this matter. Thank you.

**Steve Weinberger:** I also would like to thank Director Wells. He has shown great leadership and I can honestly say, working for him, I have learned so much more about the State and I had already been working for the State for 25 years before he took over as Director. So, again, I would like to thank Director Wells for everything he has done for our Division.

**Governor:** Thank you, Mr. Weinberger.

**5. Request to Purchase State Vehicles** (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Administration – Fleet Services Division	3	\$88,095
Department of Conservation and Natural Resources – Division of Water Resources	1	\$35,292
Department of Public Safety – Highway Patrol – Highway Safety Grant Account	5	\$74,874
Department of Public Safety – Division of Investigations	3	\$94,727
<b>Total</b>	12	\$292,988

**Governor:** We will move to agenda item number 5 which is a Request to Purchase State Vehicles. Director Wells.

**Clerk:** Thank you, Governor. There are four requests for 12 vehicles in this agenda item.

The first request is from the Department of Administration, Fleet Services to purchase three replacement vehicles, two for the Division of Parole and Probation and the other for the Employment Security Division that were totaled in accidents. These will be purchased using agency reserves and are subject to the approval of an IFC work program at the August meeting.

The second request is from the Department of Conservation and Natural Resources Division, Division of Water Resources to purchase a replacement vehicle for the Las Vegas Water Basin District. The two vehicles being replaced have met the age and/or mileage requirements that are in the State Administrative Manual. This request is from a non-executive budget account.

The third request is from the Department of Public Safety, Highway Patrol Division to lease five vehicles for the Highway Safety Grant Account. These five vehicles replace five leased vehicles where the leases expired on June 30, 2018.

The final request is from the Department of Public Safety, Investigations Division to replace three vehicles which have met the age and/or mileage requirements in the State Administrative Manual. The two new SUVs and one pickup truck will replace two SUVs and a sedan and were included in the agency’s legislatively approved budget.

There are representatives available if the Board Members have any questions.

**Governor:** Thank you, Director Wells. I have no questions. Board Members, any questions on agenda item number 5.

**Secretary of State:** I have none.

**Attorney General:** I have no questions, I move to approve.

**Governor:** Attorney General has moved to approve the request to purchase state vehicles as presented in agenda item number 5, Madam Secretary, do you have a second?

**Secretary of State:** I have a second for you, Governor.

**Governor:** Thank you, Secretary of State has seconded the motion. Are there any questions or discussion? I hear none. That motion passes 3-0.

## **6. Authorization to Contract with a Current and/or Former State Employee (For possible action)**

### **A. Department of Public Safety – Division of Highway Patrol**

Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with a former employee, Gary Foster, through Auto Return Tow Management Services to monitor tow vehicle inspections, insurance, licenses and to provide dispatch and call rotation management services.

### **B. Office of the Attorney General**

Pursuant to NRS 333.705, subsection 1, the Office of Attorney General requests authority to contract with a former employee, Dale A. Stransky, owner of LCPDS, LLC, to provide professional services as an expert witness in the field of engineering. Relates to Contract Agenda Item one, Contract Number 20217.

### **C. Department of Health and Human Services – Department of Child and Family Services**

Pursuant to NRS 333.705, subsection 1, the Division requests authority to contract with Alexander Brooks as a Psychiatrist for the Division and the Division of Child and Family Services at the Nevada Youth Training Center in Elko. This will be a part-time contracted position working approximately 8 - 16 hours per months from July 1, 2018 to June 30, 2022 with an option to renew for 5 one year extensions. Relates to Master Service Agreement (MSA) Agenda Item four, Contract Number 20181.

#### **D. Governor's Finance Office – Budget Division**

Pursuant to NRS 333.705, subsection 1, the Governor's Finance Office, Budget Division requests to contract with former employee, Janet Murphy to assist with the preparation of the Governor's Executive Budget, as needed, during the 2019 legislative session

**Governor:** We will move on to agenda item number 6, Authorization to Contract with a Current and/or Former State Employee, Director Wells.

**Clerk:** Thank you, Governor. Item 6 includes four requests to contract with current and/or former employees pursuant to NRS 333.705 Subsection 1.

The first request is from the Department of Public Safety, Highway Patrol to contract with a vendor to provide tow management services which employ a former employee who retired in March 2017. The former employee did not have any influence or authority over the Request For Proposal processes for this contract.

The second request is from the Office of the Attorney General to utilize a former senior engineer at the Bureau of Consumer Protection as an expert witness in cases involving utility rate establishment and impacts to customers. The employee who retired in July 2017 will be engaged on an as-needed basis at a rate of \$125 per hour for the period of July 1, 2018 through June 30, 2020. This request relates to contract number 1 under agenda item 11.

The third request is from the Department of Health and Human Services, Division of Child and Family Services to utilize a current System of Higher Education employee to provide psychiatric services to youth at the Nevada Youth Training Center in Elko. The employee will provide services for approximately 8 to 16 hours per month at a rate to be negotiated by the Division for the period of July 1, 2018 through June 30, 2022. This item relates to information contract #4 under agenda item 13.

The final request is from the Governor's Finance Office to contract with a former State employee who retired in October 2017 to assist with the preparation of the Governor's Executive Budget. The contractor will work approximately 20 hours per week from September through the early January at an hourly rate of \$70.

There are representatives available from the Departments to answer any questions.

**Governor:** Thank you, Director Wells. Board Members, any questions on agenda item number 6? If there are none, the Chair will accept a motion for approval.

**Attorney General:** Move to approve.

**Governor:** Attorney General has moved to approve the authorization to contract with a current and/or former state employee as presented in agenda item number 6, is there a second?

**Secretary of State:** I will second it Governor.

**Governor:** The Secretary of State has seconded the motion. Any questions or discussion on the motion? I hear none. That motion passes 3-0.

**7. Requests for the Allocation and Disbursement of Funds for Salary Adjustments** (For possible action)

The 2017 Legislature, through Assembly Bill 517 and Senate Bill 368, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State’s respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor’s Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

<b>BA#</b>	<b>BUDGET ACCOUNT NAME</b>	<b>GENERAL FUND ADJUSTMENT</b>	<b>HWY FUND ADJUSTMENT</b>
	<b>Department of Conservation and Natural Resources</b>		
4150	Administration	\$10,718	
	<b>Total</b>	<b>\$10,718</b>	
	<b>Department of Corrections</b>		
3706	Prison Medical Care	\$512,000	
3710	Director's Office	\$382,799	
3711	Correctional Programs	\$75,000	
3716	Warm Springs Correctional Center	\$12,000	
3717	Northern Nevada Correctional Center	\$602,043	
3722	Stewart Conservation Camp	\$32,249	
3738	Southern Desert Correctional Center	\$532,409	
3739	Wells Conservation Camp	\$25,511	
3748	Jean Conservation Camp	\$10,000	
3751	Ely State Prison	\$669,876	

3761	Florence McClure Women's Correctional Center	\$326,471	
3762	High Desert State Prison	\$1,110,399	
	<b>Total</b>	<b>\$4,290,757</b>	
	<b>Nevada System of Higher Education</b>		
3005	Nevada State College	\$99,552	
2982	University of Nevada, Reno – School of Medicine	\$588,445	
	<b>Total</b>	<b>\$687,997</b>	

**Governor:** We will move on to agenda item number 7, Request for the Allocation and Disbursement of Funds for Salary Adjustments. Director Wells.

**Clerk:** Thank you Governor. Sections 4, 5, 6 and 7 of Assembly Bill 517 and Sections 2, 3, 4 and 5 of Senate Bill 368 from the 2017 Legislative Session appropriated Salary Adjustment funds to the Board of Examiners to cover vacancy salary savings which are built into agency budgets as well as the 3% cost of living adjustments which were effective on July 1, 2017 which were not included in agency salary budgets.

An agency whose actual salaries exceed their budgeted amount due to the vacancy savings or the cost of living adjustments are allowed to request salary adjustment dollars from the Board of Examiners. This item represents access to those funds by:

The Department of Conservation and Natural Resources to cover the cost of the Cost of Living Adjustment (COLA) in the amount of \$10,718 in General Funds;

Various institutions and accounts within the Department of Corrections to cover vacancy savings and the cost of the COLAs in the amount of \$4,290,757 in General Funds; and

Nevada State College and the University of Nevada, Reno (UNR) School of Medicine within the Nevada System of Higher Education to cover vacancy savings and the cost of the COLAs in the amount of \$687,997 in Higher Education General Funds.

There are representatives available to answer any questions.

**Governor:** Thank you, Director Wells. I have no questions. Board Members, any questions with regard to agenda item number 7? If there are none, the Chair will accept a motion for approval.

**Attorney General:** Move to approve.

**Governor:** The Attorney General has moved to approve the request for the allocation and disbursement of funds for salary adjustments as presented in agenda item number 7. Is there a second?

**Secretary of State:** I will second it, Governor.

**Governor:** The Secretary of State has seconded the motion, any questions or discussion? I hear none. That motion passes 3-0.

**8. Request for Approval to Join or Use Other Government's Contract**  
(For possible action)

**Governor's Office of Economic Development**

Pursuant to NRS 332.195 the agency requests approval to enter into a Joinder Contract to utilize the City of Henderson's contract with the Abbi Agency to provide a marketing plan.

**Governor:** Director Wells, my understanding is that agenda item number 8 has been withdrawn?

**Clerk:** That is correct, Governor. Item 8 needs to be withdrawn.

**Governor:** All right. So, agenda item 8 is withdrawn.

**9. Approval of Proposed State Administrative Manual Changes**  
(For possible action)

Additions, revision and deletions to the following chapters of the State Administrative Manual (SAM) are hereby submitted to the Board of Examiners for approval, pursuant to NRS 353.040:

3000 – Grant Requirements

**Governor:** We will move to agenda item number 9, Approval of Proposed State Administrative Manual Changes, Director Wells.

**Clerk:** Thank you Governor. Item 9 seeks approval to revise Chapter 3000 of the State Administrative Manual regarding Grants. This chapter has been revised to clean up and/or clarify certain language; to remove duplicative language already included in statute, regulation or other source documents, like the new grants manual; to remove language which is no longer applicable and to consolidate certain sections. The revised chapter attempts to address grants in three phases: the pre-award phase, a post-award phase and a grant closeout phase. Ms. Lucido from the Grants Office is available to answer any questions that the Board Members may have.

**Governor:** Thank you, Director Wells. Pretty straightforward in my mind. Any questions from Board Members? If there are none, the Chair will accept a motion to approve agenda item number 9.

**Attorney General:** Move to approve.

**Governor:** The Attorney General has moved for the approval of the proposed State Administrative Manual changes as presented in agenda item number 9. Is there a second?

**Secretary of State:** I will second it, Governor.

**Governor:** Seconded by the Secretary of State. Are there any questions or discussion on the motion? I hear none. That motion passes 3-0.

**10. Approval of Proposed Leases (For possible action)**

**Governor:** On to agenda item number 10, Approval of Proposed Leases. Director Wells.

**Clerk:** Thank you, Governor. There are six leases in agenda item 10 for approval by the Board this morning. Leases 3 and 4 are related. There is a transposition in the amount for lease number 4 which should read \$1,026,444, not \$1,206,444. There is also an amendment to this proposed lease which was received subsequent to the posting of the agenda to include an additional 259 square feet and a revised total cost of \$1,044,222. This lease has not yet been approved by the City of North Las Vegas and is contingent upon such approval. No additional information has been requested by any of the members.

**Governor:** Thank you, Director Wells. I have no questions. Board Members, any questions with regard to agenda item number 10? If there are none, the Chair will accept a motion to approve with the amendments described by Director Wells in lease number 4.

**Attorney General:** Governor, can we have the Department of Administration come up to discuss items 3 and 4? I just wanted to take the opportunity to get an update. Obviously, the Secretary of State's Office and our Office have had ongoing issues with the Grant Sawyer Building. I certainly plan on supporting the Secretary of State's plan to find temporary workspace and I would just like an update on where we are with our Office.

**Leanne Lima:** For the record, Leanne Lima, Public Works Division, Leasing Section. Under direction from the prior Interim Administrator, we were looking for between 10,000 to 50,000 square feet of the potential leased facility. I believe that the Department of Health and Human Services has provided 10,000 square feet for those that are going to be most affected by the construction.

**Patrick Cates:** For the record, Patrick Cates. We had a meeting with your staff, I think it was two weeks ago and found some space, temporarily, to house your staff with the Department of Health and Human Services. I believe that is progressing forward. I believe your staff is going to go back and look at costs associated with the move, being able to support the IT infrastructure. I have not followed up with Mr. Trutanich but I believe that it is progressing.

**Attorney General:** Well, I just want to take the opportunity to thank you guys. We have been talking about this for a few months and I appreciate you all making it a priority and understanding how important it is for this section of our employees, to be able to have a safe work environment. I really appreciate finding a good accommodation to allow our employees to be able to work in a safe environment and something that won't cost a tremendous amount of money. Thank you very much for working with us. We look forward to sorting out the final details in the coming weeks ahead.

**Patrick Cates:** Very good, thank you.

**Governor:** Mr. Cates, I want to make sure it is clear on the record with regard to Lease 4, it is not a temporary lease, it is a three-year lease, is that correct, Director Cates?

**Patrick Cates:** For the record, Patrick Cates. That is correct. The situation for Secretary of State is different; it is a three-year lease to move all of their offices to the City of North Las Vegas.

**Governor:** What is going to happen with that space that the Secretary of State is vacating?

**Patrick Cates:** So, we are evaluating options for that currently. We do plan on coming forward at the August Interim Finance Committee to start a project to plan the next set of projects in that building. Depending on what the scope of that is, it may be prudent to leave that space vacant as we stage work in that building. Otherwise, we have multiple agencies interested in occupying that space. We are trying to evaluate that right now. We could fill it easily if we needed to but it would all depend. I would hate to move somebody in there and then turn around and start having to move people out because of work that we are going to do in the next biennium.

**Governor:** Understood, thank you.

**Patrick Cates:** Thank you.

**Governor:** Board Members, any other questions with regard to agenda item number 10? If there are none, the Chair will accept a motion for approval of leases 1-6.

**Attorney General:** Move to approve.

**Governor:** The Attorney General has moved for approval. Is there a second?

**Secretary of State:** I will second it, Governor.

**Governor:** Seconded by the Secretary of State. Any questions or discussions on the motion? I hear none. That motion passes 3-0.

## 11. Approval of Proposed Contracts (For possible action)

**Governor:** We will move on to agenda item number 11, Contracts. Director Wells.

**Clerk:** Thank you Governor. There are 19 contracts in agenda item 11 for approval by the Board this morning. Contract # 1 relates to agenda item 6B. Members requested additional information on the following: Contract #3 between the Department of Administration, State Public Works and Black Eagle Consulting. Contract #5 between the Department of Administration, State Public Works Division and Core Construction Services. Contract #8 between the Department of Administration, State Public Works Division and Punch, LLC.

**Governor:** All right. Thank you, Director Wells. If there is a representative with regard to Contracts 3 and 5, present? I am the one who asked to have these held because it's good news. I mean, this is the construction of the new Engineering Building at the University of Nevada, Reno. I wanted to get an update on the progress. Please proceed, good morning.

**Bruce Nipp:** Bruce Nipp, Interim Deputy Administrator for State Public Works, for the record.

**Jeff Current:** Jeff Current, Project Manager, State Public Works.

**Governor:** It seems like the progress is moving forward. It is an exciting development up at the University. Just want to make sure that we are on schedule.

**Bruce Nipp:** Yes, we are very much on schedule, thanks to some assistance in getting it on the agenda for today's meeting. The project is actually going to begin construction in about six days. The schedule was very aggressive in order to be able to get some of the site work completed during the summer session. The pricing is all in place and the project is ready to commence if it is approved today.

**Governor:** Do you have a general idea of what the construction window is?

**Bruce Nipp:** So, the construction will commence on July 16<sup>th</sup> based on your approval today and will be completed on June 25, 2020.

**Governor:** All right, that is good news. It seems like a long time.

**Bruce Nipp:** It is a very complicated site. Very condensed and difficult to access on the property. There was a lot of site work that needed to be handled to make it possible to build the building.

**Governor:** And, all in, will you remind what the cost of the building is?

**Jeff Current:** \$78,850,138.

**Governor:** It is actually less than I thought it was. I thought it was closer to \$100 million. So, this is the complete cost but does not include obviously furniture, fixtures and those types of items? The labs and all those things?

**Jeff Current:** That is the construction costs.

**Governor:** Okay. Well again, this is a really important development for the University. It essentially takes it to the next level with regard to what is happening economically and the types of companies that are going around. I toured the current Engineering Building and some of their professors were doing research in the basement with some pretty primitive labs. This really brings the University to the forefront with regard to engineering. The Engineering School is the fastest growing school at the UNR. This is a big day. I appreciate your work. I appreciate your willingness to expedite this and to get it on this agenda because the other thing that was happening was the construction costs were going to go up dramatically because of the increases in the prices of steel, etc. We needed to lock all those things in. So, again, thank you.

**Bruce Nipp:** To add to your very point, some of the spaces in the building incorporate some very high-end current thinking with regard to technology.

**Governor:** Fabulous. Board Members, any other questions with regard to Contracts 3 or 5?

**Secretary of State:** No, Governor.

**Attorney General:** Thank you.

**Governor:** Thank you gentlemen. We will move to agenda item number 8. So again, I asked for this agenda item to be held. Many of you may or may not be aware that this has been in the works for some time but there is going to be a new memorial on the Capitol Mall, which is going to memorialize our fallen heroes. The men and women who made the ultimate sacrifice from the State of Nevada. I do not know if you have any of the schematics with regard to it, but it is going to be absolutely beautiful. Just to give you a small glimpse of what it is. The names are all going to be etched in steel on top and when the sun comes through, you are going to be able to see those names on the ground. It is going to be lit spectacularly at night as well. Maybe you can help me with the marble piece that I think is really going to bring it home.

**Jeff Current:** Absolutely. It is something to behold and it is on schedule to be completed by Veterans Day. The Department of Veterans Services has a ceremony involved and scheduled for that time. The black granite piece that you mentioned, in front of the memorial, will help bring some reflectance, both visually and contemplatively.

**Governor:** Thank you. I do not think we will ever be done but it has always been my goal to be the most veteran and military friendly state in the country. This is something that the veteran's community has wanted for some time. It is going to be located right across the way from the Library and Archives building. I know they are moving dirt, as we speak. It is

a very aggressive schedule because it indeed has to be done by Veterans Day this year. It is going to be something we will all be very proud of. It is going to be a place that our veterans and families of fallen soldiers can come and reflect and it really shows our respect and appreciation for the veteran's community and again, particularly for those gold star families and the individuals who made that ultimate sacrifice. So, again, I appreciate it and I know I speak for the other Board Members, your attention to this and ensuring that it gets done on time. Thank you.

Board Members, are there any questions or comments with regard to Contract #8? All right, thank you gentlemen. We have exhausted all the contracts that were going to be held or not, so if there are not any more questions, the Chair will accept a motion to approve proposed contracts 1-19 as proposed in agenda item number 11.

**Attorney General:** Move to approve.

**Governor:** The Attorney General has moved for approval. Is there a second?

**Secretary of State:** Second, Governor.

**Governor:** Seconded by the Secretary of State. Are there any questions or discussion on the motion? I hear none. That motion passes 3-0.

## **12. [Approval of Work Plan \(For possible action\)](#)**

**Governor:** We will move on to agenda item number 12, Approval of Work Plan. Director Wells.

**Clerk:** Thank you Governor. There is one work plan for approval by the Board this morning. No additional information was requested by any of the members.

**Governor:** I have no questions. Board Members any questions on agenda item number 12?

**Secretary of State:** No, thank you Governor.

**Attorney General:** Move to approve.

**Governor:** The Attorney General has moved for the approval of the Work Plan, presented in agenda item number 12, is there a second?

**Secretary of State:** I will second it, Governor.

**Governor:** Seconded by the Secretary of State. Are there any questions or discussion on the motion? I hear none. That motion passes 3-0.

**13. Approval of Proposed Master Service Agreements (For possible action)**

**Governor:** Agenda item number 13, Approval of Proposed Master Service Agreements. Director Wells.

**Clerk:** Thank you Governor. There are 125 master service agreements in agenda item 13 for approval by the Board this morning. All but one of these replace existing provider agreements that were explained at the last Board of Examiners's Meeting. MSA number 17 relates to agenda item 6C. We did not get any requests for additional information on these service agreements.

**Governor:** Thank you, Director Wells. This is the first agenda that contemplates the change in policy that we implemented in the past few months. I think it works extremely well. I have no questions. Board Members, any questions on agenda item number 13?

**Secretary of State:** No, Governor.

**Governor:** Is there a motion for approval?

**Attorney General:** Move to approve.

**Governor:** Attorney General has moved to approve the proposed Master Service Agreements presented in agenda item number 13. Is there a second?

**Secretary of State:** I will second it, Governor.

**Governor:** Seconded by the Secretary of State. Are there any questions or discussion? There are none. That motion passes 3-0. We will move to agenda item number 14 which is an information item, Clerk of the Board Contracts. Director Wells.

**14. Information Item – Clerk of the Board Contracts**

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from May 22, 2018 through June 18, 2018.

**Clerk:** Thank you Governor, there were 46 contracts under the \$50,000 threshold approved by the Clerk between May 22, 2018 and June 18, 2018. This item is informational only, and no additional information has been requested by any of the members.

**Governor:** Thank you Director Wells. Any questions from Board Members on agenda item 14?

**Secretary of State:** No, Governor.

**15. Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

**Governor:** We will move to agenda item 15, Public Comment. Is there any public comment from Carson City? I hear and see none. Is there any public comment from Las Vegas?

**Secretary of State:** No, Governor.

**Governor:** Thank you, Madam Secretary.

**16. Adjournment** (For possible action)

**Governor:** Agenda item 16, is there a motion for adjournment?

**Attorney General:** Move to adjourn.

**Governor:** The Attorney General has moved to adjourn, is there a second?

**Secretary of State:** Second, Governor.

**Governor:** Seconded by the Secretary of State. That motion passes 3-0. This meeting is adjourned. Thank you, ladies and gentleman.