

Governor Brian Sandoval  
*Chairman*

Paul Nicks  
*Clerk of the Board*



Attorney General Adam Paul Laxalt  
*Member*

Secretary of State Barbara K. Cegavske  
*Member*

## STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298  
Phone: (775) 684-0222 / Fax: (775) 684-0260  
<http://budget.nv.gov/Meetings>

### MINUTES

**Date and Time:**

November 13, 2018, 10:00 AM

**Location:**

Old Assembly Chambers of the Capitol Building  
101 N. Carson Street  
Carson City, Nevada 89701

**Video Conference Location:**

Grant Sawyer Building  
555 E. Washington Avenue, Ste. 5100  
Las Vegas, Nevada 89101

**MEMBERS PRESENT:**

Governor Brian Sandoval  
Secretary of State Barbara Cegavske – Present in Las Vegas  
Paul Nicks, Clerk of the Board

**OTHERS PRESENT:**

Malcolm LaVergne, Member of the Public  
Rudy Malfabon, Director, Nevada Department of Transportation  
Dennis Gallagher, Chief Deputy Attorney General, Attorney General's Office  
Bill Quenga, Marketing Coordinator, Department of Corrections  
Diane Dastal, Administrative Services Officer 2, Department of Corrections  
Wendy Simons, Deputy Director, Department of Veterans Services  
Julie Kotchevar, Administrator, Division of Public and Behavioral Health  
Amber Howell, Washoe County Human Services Agency  
Jeff Kinder, Deputy Administrator, Department of Conservation and Natural Resources

## 1. Call to Order / Roll Call

**Governor:** Good morning ladies and gentlemen, I will call the Nevada Board of Examiners (BOE) meeting to order. The Secretary of State is present in Las Vegas and the Attorney General is excused.

## 2. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

**Governor:** We'll move to agenda item number 2, Public Comment. Is there any member of the public present in Carson City that would like to provide public comment to the Board? I hear and see no one. Is there anyone present in Las Vegas that would like to provide public comment?

**Secretary of State:** Yes, there is, Governor.

**Governor:** Good morning, sir.

**Malcolm LaVergne:** [Please see Attachment A]

**Governor:** Thank you very much. Is there any further public comment from Southern Nevada?

**Secretary of State:** No, Governor.

**Governor:** Thank you. Just before we move on from Public Comment, Bill Quenga is here and I want to thank him and Silver State Industries for the construction of this beautiful clock that is now part of the Old Assembly Chambers. It's the final piece, this was handmade at Silver State Industries and it is absolutely beautiful and a complement to this room and the history of this room. So, Mr. Quenga, thank you, very, very much.

## 3. Approval of the October 9, 2018 Minutes (For possible action)

**Governor:** We'll move to agenda item number 3, which is Approval of the October 9, 2018 Meeting Minutes. Madam Secretary, have you had an opportunity to review the minutes and do you have any changes?

**Secretary of State:** I have none and I move for approval, Governor.

**Governor:** Secretary of State has moved to approve the minutes of the meeting of October 9, 2018. I second the motion. Any question or discussion on the motion? There's none. All in favor please say aye. That motion passes 2-0.

**4. Request to Purchase State Vehicles** (For possible action)

Pursuant to Nevada Revised Statute (NRS) 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Agriculture – Food and Nutrition Division	1	\$25,468
Department of Agriculture – Division of Plant Industry	1	\$38,138
Department of Corrections	1	\$800
Department of Conservation and Natural Resources – Environmental Protection Division	1	\$26,700
Department of Veterans Services	1	\$49,612
Peace Officers Standard & Training Commission	3	\$6,625
<b>Total</b>	<b>8</b>	<b>147,343</b>

**Governor:** We'll move to agenda item number 4, which is Request to Purchase State Vehicles. Mr. Nicks, good morning.

**Clerk:** Good morning, Governor and Madam Secretary. There are six requests for eight vehicles in this agenda item.

The first request is from the Department of Agriculture, Food and Nutrition Division to purchase a replacement vehicle. The vehicle being replaced has met the mileage and age requirements in the State Administrative Manual (SAM) and was included in the agency's legislatively approved budget.

The second request is from the Department of Agriculture, Division of Plant Industry to purchase a replacement vehicle. The vehicle being replaced has met the age requirements in SAM and was included in the agency's legislatively approved budget, utilizing U.S. Department of Agriculture grant funds.

The third request is from the Department of Corrections to purchase a replacement vehicle from State Purchasing surplus. The vehicle being replaced has met the mileage and age requirements in SAM. The replacement vehicle is being funded with repair and maintenance savings from the vehicle being replaced.

The fourth request is from the Department of Conservation and Natural Resources, Environmental Protection Division to purchase one replacement vehicle. The vehicle being replaced has met the mileage and age requirements in SAM and was included in the agency's legislatively approved budget.

The fifth request is from the Department of Veterans Services to purchase a new vehicle. The vehicle being purchased will be used to transport the residents of the Northern Nevada State Veterans Home. The vehicle was included in the agency's legislatively approved budget. Due to a change in requirements to serve the residents, additional funding is required. Realized savings from the phone system will be used to cover the additional expense.

The sixth request is from the Peace Officers Standard and Training Commission to purchase three replacement vehicles from the Nevada Highway Patrol surplus. The vehicles being replaced have met the mileage and/or age requirements in SAM and were included in the agency's legislatively approved budget.

Representatives from the departments are here to answer any questions the Board may have.

**Governor:** Thank you, Mr. Nicks. I have no questions. Madam Secretary, any questions with regard to agenda item number 4?

**Secretary of State:** None and move for approval, Governor.

**Governor:** Thank you, Madam Secretary. The Secretary of State has moved to approve the requests to purchase state vehicles as presented in agenda item number 4. I second the motion. Any questions or discussion? All in favor say aye. That motion passes 2-0.

**5. Authorization to Contract with a Current and/or Former State Employee** (For possible action)

**A. Department of Administration – Administrative Services Division**

Pursuant to NRS 333.705, subsection 1, the Department requests to contract with former employee, Janet Murphy to provide fiscal training specific to State of Nevada budgeting, work programs, legislative process, funding, and fiscal management. Ms. Murphy will be hired through Talent Framework, a temporary employment agency.

**B. Department of Health and Human Services – Aging and Disability Services Division**

Pursuant to NRS 333.705, subsection 1, the Department requests to contract with former employee, Rodney Sutherland, to administer direct-care staff training in behavioral safety at the intermediate care facility located at Desert Regional Center. This request is for a one year period beginning November 9, 2018 for approximately 40 hours per month.

**Governor:** We'll move on to agenda item number 5, Authorization to Contract with a Current and/or Former State Employee, Mr. Nicks.

**Clerk:** Item 5 includes two requests to contract with current and/or former employees pursuant to NRS 333.705, subsection 1.

The first request is from the Department of Administration, Administrative Services Division to contract with a former employee to provide training to new employees. The employee retired in October 2017.

The second request is from the Department of Health and Human Services, Aging and Disability Services Division to contract with a former employee to administer direct-care staff training in behavioral safety. The employee retired in December 2017.

Representatives from the Departments are here to answer any questions the Board may have.

**Governor:** Thank you, Mr. Nicks. Both are straightforward, in my opinion. Madam Secretary, any questions?

**Secretary of State:** None, Governor. I'll move for approval on both, A and B of 5.

**Governor:** Thank you. Secretary of State has moved to approve the authorization to contract with a current and/or former state employee as presented in agenda item 5-A and B. I second the motion. Any questions or discussion? I hear none. All in favor say aye. That motion passes 2-0.

**6. Request for Approval to Pay a Claims From the Stale Claims Account** (For possible action)

**A. Department of Health and Human Services – Aging and Disability Services Division – Home and Community Based Services**

Pursuant to NRS 353.097, subsection 4, the Division requests approval to pay \$58,832.75 from the General Fund, Stale Claims Account, for fiscal year 2018 invoices from All Valley Home Care for Personal Assistance Services.

**B. Department of Health and Human Services – Division of Child and Family Services – Clark County Child Welfare**

Pursuant to NRS 353.097, subsection 4, the Division requests approval to pay \$93,187 from the General Fund, Stale Claims Account, for a fiscal year 2018 invoice from Clark County Department of Family Services.

**Governor:** We'll move to agenda item number 6, Request for Approval to Pay Claims from the Stale Claims Account. Mr. Nicks.

**Clerk:** Item 6 includes two requests to pay late invoices pursuant to NRS 353.097.

The first request is from the Department of Health and Human Services, Aging and Disability Services to pay \$58,832.75 to All Valley Home Care for personal care services. The invoice was received by the Department after the cutoff for processing of fiscal year 2018 transactions. Funds in this program did not balance forward and the Department did revert sufficient funds to cover the costs of this claim. The claim will be paid from the State Claims Account.

The second request is from the Department of Health and Human Services, Division of Child and Family Services to pay an incentive payment of \$98,876.60 to the Clark County Department of Family Services pursuant to NRS 432B.2165. The report was received by the Department prior to the statutory deadline for the incentive, but there was not sufficient time to review the report prior to the cutoff for the processing fiscal year 2018 transactions. Funds in this program did not balance forward and the Department did revert sufficient funds to cover the costs of this claim. The claim will be paid from the State Claims Account.

Representatives from the Departments are available to answer any questions the Board may have.

**Governor:** Thank you, Mr. Nicks. I have no questions. Madam Secretary, any questions?

**Secretary of State:** Yes, I think the numbers given are different than what's on our agenda. For the record, I need to make sure.

**Governor:** We'll check. Thank you, Madam Secretary, good catch.

**Secretary of State:** Thank you.

**Clerk:** That is correct. The actual amount should be \$93,187 for the Department of Health and Human Services, Division of Child Care and Family Services, Clark County Child Welfare Payment, which was agenda item 6-B.

**Secretary of State:** Thank you. Yes, that's what we have on our sheet. Thank you very much and I'll move for approval, Governor.

**Governor:** Thank you, Madam Secretary. The Secretary of State has moved to approve the requests to pay claims from the State Claims Account as presented in agenda item 6-A and B and those amounts are correct the \$58,832.75 and the \$93,187.

**Governor:** I will second the motion. Any questions or discussion? I hear none. All in favor say aye. That motion passes 2-0.

**7. Request for Approval to Pay a Cash Settlement (For possible action)**

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

**Department of Transportation (NDOT) – Administration - \$475,000**

The Department is requesting a settlement in the total amount of \$475,000 to fully resolve an eminent domain action to acquire approximately 12,137 square feet of property needed for Project Neon and a 1,728 square foot temporary construction easement from a vacant 1.45-acre parcel located along Martin Luther King Jr. Blvd (“MLK”) in Las Vegas Nevada. NDOT previously deposited with the courts \$167,000 to resolve all related counterclaims and issues raised in two and a half years of litigation. NDOT now requests \$475,000 to resolve the action. Approval of the additional amount of \$475,000 would bring the total to \$642,000.

**Governor:** We’ll move to agenda item number 7, which is a Request for Approval to Pay a Cash Settlement. Mr. Nicks.

**Clerk:** Item 7 includes a request for approval of a cash settlement from the Department of Transportation relating to Project NEON in Las Vegas. The request in the amount of \$475,000 will fully resolve an eminent domain action to acquire approximately 12,137 square feet of real property and 1,728 square feet of temporary construction easement. Approval of the additional amount would bring the total settlement to \$642,000.

Representatives from the Department are available to answer any questions the Board may have.

**Governor:** Thank you, Mr. Nicks. Director Malfabon, Mr. Gallagher, good morning. Please proceed.

**Rudy Malfabon:** Good morning, Governor. Good morning, Madam Secretary. My name is Rudy Malfabon, I’m the Director of Nevada Department of Transportation. With me is Dennis Gallagher, our Chief Deputy Attorney General. NDOT is seeking approval of a settlement for a condemnation action related to Jackson et al. We required the acquisition of a portion of the property and a temporary construction easement so that our contractor could build a portion of Project NEON. It was along Martin Luther King, Jr. Boulevard in Las Vegas.

As was mentioned, we required only a portion of the property. About 1.45 acres was the entire parcel and 1.17 acres remains with the property owner. We received approval from the Transportation Board to condemn the property to acquire it because we couldn’t come to terms with the landowners. Subsequently, the owner felt that NDOT had impacted the value of their property because of the uncertainty of their plans. They said that NDOT affected their plans to develop and build an office building on the property. We went to

District Court and we won in District Court on the issue of the largest portion of their claim on inversely condemning the property over \$1.2 million, however, there was the concern from the Department that if they take it to Supreme Court for an appeal, that there is the risk of losing it and setting precedence in that case.

They were seeking over \$2 million, the property value and damages and the temporary easement costs and severance damages to the property. We felt that this settlement, which requires an additional amount of money of \$475,000 in new money, in addition to what we had previously deposited with the court, a total of \$642,000 to settle this case, is in the best interest of the taxpayers and the Department.

Dennis Gallagher is here to answer any legal questions. He has some staff in Las Vegas also that can get into any of the details for questions from the Board of Examiners.

**Governor:** Thank you, Director Malfabon. Mr. Gallagher, anything that you wanted to add? I had a couple of questions and comments but usually, you anticipate those, so why don't you go ahead and provide a statement, please.

**Dennis Gallagher:** Good morning, Governor, Madam Secretary. Governor, hopefully, I'll be able to anticipate all your questions. The State's exposure in this matter is over \$2 million – \$2 million in claim damages, plus we would have the obligation, since it's a direct condemnation action, to pay reasonable costs on the other side, which would be another \$50,000 to \$100,000.

This settlement is less than a third of the State's exposure. This case has a long and tortured history, starting with the condemnation resolution that was later rescinded because of a change in design, removal from State Court to Federal Court because of a federal tax lien and remand back to the State Court.

As the Director alluded to, the largest portion of their claim is approximately \$1.2 million in pre-condemnation damages, which we won but the property owner has filed for a writ of mandamus on that particular issue. This proposed settlement, which seeks an additional \$475,000 in new money, would dismiss the appeal, in its entirety, dismiss the remaining actions below in the District Court and allow an entry of a final order of condemnation. So, basically, it will take this matter and completely close it out on all levels. Given the dollar amount and the potential exposure, it's felt that this is a reasonable settlement for both the general public and taxpayers on the one hand and the property owners on the other hand.

**Governor:** Thank you, Mr. Gallagher, well done. I just wanted to ensure that it was a dismissal with prejudice. Both parties walk away and we are done. Also, not only have we avoided the risk of the attorney fees associated with the action up until this time, if there was an unfavorable decision by the Supreme Court, there would likely be a remand, and you have to retry the case again, is that accurate?

**Dennis Gallagher:** That is correct. A trial has not been held on the various issues, so the property owner would be able to present, to a jury, its rationale for a claim of pre-condemnation damages on this piece of property.



**Governor:** Thank you. I think this is an excellent result and I think you did say, it's in the best interest of the State to accept this settlement.

**Dennis Gallagher:** I did, sir.

**Governor:** Thank you. Madam Secretary, any questions with regard to agenda item number 7?

**Secretary of State:** No, thank you, Governor. I'll move for approval.

**Governor:** The Secretary of State has moved to approve the request to pay a cash settlement in the sum of \$475,000 as presented in agenda item number 7. I will second the motion. Are there any further questions or comments? There are none. All in favor, say aye. That motion passes 2-0. Thank you, gentlemen.

**8. Request for a Recommendation of Approval to the Interim Finance Committee for an Expenditure from the Fund for New Construction of Facilities for Prison Industries (For possible action)**

Pursuant to NRS 209.192 the Department requests the Board's positive recommendation to the Interim Finance Committee for an expenditure of \$233,315 from the Fund for New Construction of Facilities for Prison Industries to purchase or lease additional prison industry equipment and to expand the Prison Ranch industrial programs through the remainder of fiscal year 2019.

**Governor:** Agenda item number 8 is a Request for a Recommendation of Approval to the Interim Finance Committee (IFC) for an Expenditure from the Fund for New Construction of Facilities for Prison Industries. Mr. Nicks.

**Clerk:** Pursuant to NRS 209.192, the Department of Corrections Prison Industries is requesting access to \$233,315 from the Fund for New Construction of Facilities for Prison Industries. Funds in this account can be used to house new, or expand existing, industries to provide additional employment for offenders; to relocate, expand, upgrade or modify an existing industry or to improve operations or security to provide additional employment or training of offenders; to purchase or lease equipment for training or operating the industries; to pay for operations of Prison Industries; or to advertise or promote goods produced or services provided by Prison Industries. Expenditures from the account must be approved by the Board of Examiners and the Interim Finance Committee prior to being expended. There is currently approximately \$460,000 available in the account. The packet contains a list of the proposed expenditures and representatives from the Department are available to answer any questions the Board may have.

**Governor:** Thank you, Mr. Nicks. Mr. Quenga, let's lay a little more specifics as to where the money will go. I think it's a good program, please proceed.

**Bill Quenga:** Good morning. I also have Diane Dastal, who is the Chief of Fiscal, I'll have her go ahead and start.

**Diane Dastal:** Yes, our ranch is requesting feeder steers, a barn relocation and game birds.

Our garment factory would like to keep up with demand for their goods and they are requesting a bar tack machine, buttonholer, off-the-arm machine, cutting knife, waistbander, ultra-overlock, a cover stitch flat machine, chairs and sewing stations for these machines and the additional offenders that will work there.

Our auto shop is requesting a plasma cutter, a MIG welder, a TIG welder and updated computer equipment.

Our mattress factory is in need of a tape edge head machine, sewing machine and a box spring binder machine.

Our furniture shop needs a dust collection system, a heavy duty filtration system, a high-pressure steamer, a saw stop cabinet saw and a Ralleigh box and pan break.

In the metal shop, they need a full pin prep plate, a TIG welder, abrasive pressure blaster, roller conveyors, an air compressor and a welding gun.

This all totals \$233,315.

**Bill Quenga:** This equipment is to enhance our program and to hire more offenders to put them to work, give them more skills, attainable and marketable skills, upon release.

**Governor:** I think it's fabulous, the more opportunity for training and certification the better at the Department. Mr. Quenga, do you know how many positions or openings it would create for more, as you've said, opportunities for offenders?

**Bill Quenga:** We're looking at approximately 25-30 more positions statewide.

**Governor:** And then, just specifically on the agriculture piece, what is that in terms of would we acquire more steers, is that what that says, or what would they be doing associated with that?

**Bill Quenga:** We're trying to enhance our feeder steers to increase the head count and provide more jobs at our ranch and dairy operation.

**Governor:** Just out of curiosity, where does that beef go, after we've raised it?

**Bill Quenga:** We send them to the Fallon. I believe to the Fallon auction. It stays in State.

**Governor:** Wonderful. Madam Secretary, any questions?

**Secretary of State:** Yes, Governor, thank you very much. To make sure I've understood, everything that you're asking for, it's not just for the Carson City facility, it's statewide?

**Bill Quenga:** Yes, that's correct.

**Secretary of State:** Thank you. Governor, that's all I have and I move for approval of item number 8.

**Governor:** Thank you, Madam Secretary. The Secretary of State has moved to approve the request for recommendation to the IFC Committee for an expenditure from the fund for a new construction of facilities for Prison Industries in the sum of \$233,315. I second the motion. Any questions or discussion? I hear none. All in favor say aye. The motion passes 2-0. Thank you, Mr. Quenga.

**9. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account (For possible action)**

**A. Department of Education – Special Education Contingency**

Pursuant to NRS 353.268, subsection 1, the Department requests the Board's recommendation to the Interim Finance Committee for an allocation of \$114,425 from the Interim Finance Committee Contingency Account to replenish the Special Education Contingency Account.

**B. Department of Public Safety – Parole and Probation Division**

Pursuant to NRS 353.268, the Division requests the Board's recommendation to the Interim Finance Committee for an allocation of \$457,308 from the Interim Finance Committee Contingency Account to provide the General Fund cost share associated with the Nevada Shared Radio System Upgrade.

**Governor:** We'll move to agenda item number 9 which is a request for positive recommendation of approval to the IFC for an Allocation from the Contingency Account – Department of Education and Department of Public Safety. Mr. Nicks.

**Clerk:** Item 9 has two requests for a positive recommendation to the Interim Finance Committee pursuant to NRS 353.268. The General Fund Contingency Account has an approximate balance of \$7.6 million to cover unanticipated costs for the remainder of the 2017-2019 biennium. If these items are approved the remaining balance of the account will be approximately \$7 million.

The first request is from the Department of Education, Special Education Contingency in the amount of \$114,425 to replenish the Special Education Contingency Fund.

The second request is from the Department of Public Safety, Parole and Probation Division in the amount of \$457,308 to fund the entire General Fund portion of the 2019 costs for the Nevada Shared Radio System upgrade.

Representatives from the Department are available to answer any questions the Board may have.

**Governor:** Thank you Mr. Nicks. I'm very familiar with the second item on there and have no questions with regard to the first item. Madam Secretary, any questions?

**Secretary of State:** No, Governor. Thank you and move for approval of item 9.

**Governor:** Thank you. The Secretary of State has moved to approve the request for recommendations to the IFC for an allocation amount from the contingency fund from the Department of Education in the sum of \$114,425 and the Department of Public Safety in the sum of \$457,308. I second the motion. Are there any questions or discussions? There are none. All in favor say aye. That motion passes 2-0.

**10. Establishment of Schedule of Daily Resident Rates for the Department of Veterans Services – Northern Nevada State Veterans Home** (For possible action)

Pursuant to NRS 417.147(2), the Board shall establish the schedule of rates to be charged for the occupancy of rooms at each veterans' home in the State for the following fiscal year. In setting the rates, the Board shall consider the recommendations of the Director of the Department of Veterans Services. The Director recommends the following schedule of rates to be charged for occupancy of 96 rooms at the Northern Nevada State Veterans Home.

<b>Resident</b>	<b>Current Rate Per Day</b>	<b>Proposed Rate Per Day</b>	<b>Difference Per Day</b>	<b>% Difference</b>
<b>Veteran</b>		<b>\$173</b>		
<b>Spouses/Gold Star Family Members</b>		<b>\$280</b>		

**Governor:** We will move to agenda item number 10, Establishment of Schedule of Daily Resident Rates for the Department of Veterans Services, *Northern Nevada State Veterans Home*. Mr. Nicks.

**Clerk:** Pursuant to NRS 417.147 the State Board of Examiners shall establish the schedule of rates for occupancy of rooms at each veteran's home in the State. The Director of Veterans Services has submitted the following rates for the Northern Nevada Veterans Home: \$173 per day for Veterans, \$280 per day for Spouses and Gold Star Family members.

Representatives from the Department are available to answer any questions the Board may have.

**Governor:** Thank you, Mr. Nicks. I had my questions answered previously, but I just want to say on December 17<sup>th</sup>, we're going to be doing the ribbon cutting for the Veterans Home and for all of you that can be there, I really encourage you to attend. It is going to be a

monumental day in the history of services to our veterans and it is going to be a facility that is as good, or better than, any facility in the United States of America. I had the opportunity to be out there not long ago. We've renamed the street to Battleborn Way, thanks to the City of Sparks and Veterans Services. Wendy, I want to compliment everybody who has worked so hard and the contractor. I'm being slightly redundant because these are some of the things I'll say on that day but given that we're coming off Veterans Day weekend, this is going to be a really wonderful facility that's going to serve our veterans and give them what they deserve. So, again, my sincere thanks and this is a part of that process by which we can get the facility open and approve the rates, but it is truly going to be something special. Madam Secretary, any questions or comments?

**Secretary of State:** Yes, thank you, Governor. I really appreciate that. I had the privilege of touring the facility as they are finishing it and Wendy and Kat and everybody needs to be commended, it is wonderful; and you, Governor, for the vision and for getting everything started in the north.

The only questions that I have are, how a Gold Star Family Member goes about getting involved or being able to come to the Veterans' Home. Is it the same type of application? Then, just our rates, how they compare to the Southern Nevada or any of the other states, which, I know our rates are really good but I'd like to have it on the record. Thank you.

**Governor:** Please proceed.

**Wendy Simmons:** Governor Sandoval, thank you for your kind words. Madam Secretary, thank you for the questions. We are all so excited about this. In answer to your first question, the application process for eligibility for Gold Star Family Member is just evidence of the service member's Certificate of Release or Discharge from Active Duty (DD-214).

With regard to the rates, currently in Boulder City, the Southern Nevada State Veterans Home, the majority of the occupancy is semi-private and for our private rooms its \$150 per day and for a spouse, \$212. In the new Northern Nevada Veterans Home, all of the rooms are private and through an analysis of competitive rates here for other similar properties that are providing skilled care or long-term care in private accommodations, the average rate in northern Nevada is \$315 per day, private pay. This is why we felt that we could hold at \$173 per day and \$280 for the spouse and meet the obligations that we would have to these folks.

**Secretary of State:** Governor, I just want to thank Wendy and her team so much for what they've done. I did want that on the record because that really means a lot to these veterans. I'm really grateful for the consideration and the thoughtfulness that this group put together and to make sure that they could afford to stay. Thank you for letting me say something and Wendy, you and your team are just outstanding. I look forward to the ribbon cutting, thank you.

**Wendy Simmons:** Thank you, Madam Secretary and Governor.

**Governor:** Ms. Simmons, I do have one question the Secretary's question prompted. So, how are we doing? Is the home fully subscribed now or are there still openings?

**Wendy Simmons:** We currently have 155 individuals on the interest list and we have a 96 resident capacity. For the actual admission, of course, at the time of request, once we receive our initial licensure, Centers for Medicare and Medicaid Services (CMS) certification and then our Veterans Affairs certification, the residents have to be prescreened through a Pre-Admission Screening and Resident Review (PASRR) process ensuring they do have a need for skilled nursing care. We do have some confusion in that some individuals of the 155 on the list think it's a veteran apartment and we're working very hard to educate everybody that it really is meeting a medical, skilled nursing facility need.

**Governor:** Thank you very much.

Madam Secretary, anything else?

**Secretary of State:** Just my gratitude and thanks to everybody involved in this and again, Governor, thank you for your vision on this. I move for approval of number 10, the establishment of a schedule of daily resident rates for the Department of Veterans Services, Northern Nevada State Veterans Home.

**Governor:** Thank you, Madam Secretary for the motion. I second the motion. Are there any questions or discussion? There are none. All in favor, say aye. That motion passes 2-0.

**11. Approval of Proposed Leases (For possible action)**

**Governor:** Next is agenda item number 11, Approval of Proposed Leases. Mr. Nicks.

**Clerk:** There are 10 leases in agenda item 11 for approval by the Board this morning. No additional information has been requested by any of the Members.

**Governor:** Any questions, Madam Secretary?

**Secretary of State:** None, thank you. I move for approval of item number 11, approval of proposed leases.

**Governor:** Thank you, Madam Secretary. The Secretary of State has moved to approve the proposed leases as presented in agenda item number 11. I second the motion. Are there any questions or discussion? There are none. All in favor say aye. That motion passes 2-0.

## **12. Approval of Proposed Contracts (For possible action)**

**Governor:** We'll move on to agenda item number 12, Approval of Proposed Contracts. Mr. Nicks.

**Clerk:** There are 45 contracts in agenda item 12 for approval by the Board this morning. Members have requested additional information on contract number 4 between the Department of Health and Human Services and Washoe County Human Services Agency and contract number 23 between the Department of Health and Human Services Division of Public and Behavioral Health and Leah Lamborn doing business as Creative Consulting Solutions.

**Governor:** Thank you, Mr. Nicks. Let's proceed, please.

**Julie Kotchevar:** Good morning. This contract is a lease, between the Department of Health and Human Services and Washoe County for buildings located on our Northern Nevada Adult Mental Health Services Campus (NNAMHS).

These buildings were originally built to provide cottage sized and style institutional placements. In 1999, with the Olmstead decision, we could not continue to serve people in an institutional setting. So, the people were integrated into the community, in appropriate settings. The cottages were not rehabbed. The cottages still have kitchens and bathrooms. We semi-converted them to office space without doing a lot of rehabs and left state employees working in them until either the buildings fell into disrepair, making it unsafe for state employees to work there, or the need was no longer there for space.

The Olmstead decision further precludes the state from housing people on the campus of an institution and there is still the Dini-Townsend Hospital, Lakes Crossing and also on the campus, the new Veterans Home, on a campus with an institution. Since we use federal Medicaid funding to support our people with disabilities and people who have a mental illness, we could not use these cottages to continue to house people.

We have been working with Washoe County and the other jurisdictions to find a solution to meet community needs and to use the asset of vacant buildings on our campus. Amber will go through in detail more of what the plan is, but there are significant savings to the state that we wanted to bring up even though we're not charging them rent. For example, Washoe County will be providing 24-hour on-site security. That is a value of \$6.5 million over the course of the lease. They will also be paying their utilities, which over the course of the lease, will be over \$1 million. We are not paying for building maintenance for the buildings as we had planned to, which was a \$2.2 million savings in deferred and other maintenance. Additionally, many of the buildings require a significant amount of rehabilitation, as well as asbestos abatement, which we're estimating, would be up to \$10 million to rehab those buildings to bring them back into current use.

There are also significant savings to this system as a whole. These are vulnerable people we're intending to serve. The US Interagency Council on Homelessness estimates that it costs \$50,000 per person who is vulnerable to remain homeless for the entire year. This is costs to the healthcare system, local jurisdictions, jails, prisons, psychiatric hospitals. There were 1,200 seniors, women and children who were served in Washoe County who were homeless last year. That's up to \$60 million in costs to the system that could be diverted or prevented by providing a more comprehensive solution.

**Amber Howell:** Good morning, Governor and Madam Secretary. I'm going to go through a little bit about how we got here today and what we hope to accomplish. Thank you so much for allowing us to present this proposal to you today. (Attachment B is Ms. Howell's presentation)

On the campus at Record Street is a population that is mixed between different genders and age groups. There is the men's shelter and women are also on the campus. There's an overflow which no longer really is an overflow because it's always full due to our census increasing. Then we have family members on campus, as well as women near childbirth and postpartum women. Just to give you an idea of what it looks like, this is the campus that has the playground at the shelter. This is one of the areas Washoe County was looking at significantly on ways to improve for a more child-friendly environment for children of small ages. It has wrought-iron gates and on the outside of that is the outside of the building with many people walking by and children witnessing and hearing things that we would rather them not be a part of. It's not secluded in an area where we would like them to be as far as daycare. We did a significant data analysis before we approached the campus looking at what some of the reasons were that our census was increasing and some of the problems we were having with the homeless population and what would be needed to overcome some of those obstacles. No surprise, of course, as the cost of housing is increasing, lack of income, there's a significant need for us to increase health, mental health and addiction services in Washoe County and no family or support system or a transient runaway population that's ever-growing.

Our Crossroads Program is something that we wanted to continue to expand. Crossroads in Washoe County is a tiered housing program that first provides housing and food and then wraps services around them, depending on their needs. Washoe County started this back in 2011 and has served over 1,200 individuals. We have learned that people need a roof over their head and food in their stomachs before they can start focusing on things that they're challenged with. We've had tons of success with the Crossroads population but one of the areas where we are lacking is bed capacity, specifically on the women's side. We have a wait list of 165 women to get into the Crossroads Program. We'll talk a little bit about how that impacts the child welfare system in a little bit.

Some of the challenges when we looked at the data and the demographics is there are Medicaid eligible individuals there not billing Medicaid or having certified Medicaid specialists that can help in that effort. With the lack of substance abuse and mental health services, there is a low incentive for them to make positive decisions. They're continuing to collect income and Supplemental Nutrition Assistance Program (SNAP) benefits and don't have to utilize those while they're in the shelter.



Children, of course, need a more secure place. There is some ongoing drug use happening on the campus and comingling of populations is becoming a significant challenge for us.

Also, we've recently learned that our mobile outreach safety team, which is our mental health outreach team in Washoe County, they're number one response location is actually the shelter in Reno. They go there about three times a day and it's also Regional Emergency Medical Service Authority's (REMSA) number one place, so that tells us there's a significant need for an increase in services. Any time those resources are used for one campus, you're taking away from the needs from the remainder of the community. That's something that we need to take a look at. Additionally, sex trafficking is becoming an issue all over the state but it's also very prevalent at the shelter.

This is the demographics that were specifically of interest to Washoe County. Over 2,600 individuals had frequented the shelter last year. One of the areas of big concern for Washoe County is the number of children that have spent at least one night in the shelter, that's an unduplicated count and probably more concerning for us is that 42% of them are under the age of 5. That really was very telling for us of areas that we needed to focus to provide a more child-friendly, family-friendly location for those individuals.

The census, as I mentioned before, has continued to increase. It's about a 60% increase within the shelters that we saw in a very short period of time for all of the reasons that we mentioned but the housing crisis is also a factor.

When we started looking at what it is that needs to be built and how do we change the dial on reasons people are ending up in homelessness, we looked at a couple of different areas of their conditions upon entry into the Record Street facility, then, what they were challenged with when they left. As you can see, there hasn't been a lot of change from entries to exits. So, this is an opportunity for Washoe County to start infusing services to change the dial on these areas. Of course, alcohol and drug abuse, physical ailments, those types of things, we need to start having a more targeted approach to address those. If we don't, we will continue to have a revolving door in Washoe County through the shelter and we'll need to continue to increase bed capacity for the homeless population.

This is also what we consider an opportunity slide. This tells us that 55% of the residents at the shelter have SNAP or food security benefits that can be used if they had another place to reside, other than the shelter. Also, 58% of them have an income, so that's also an opportunity for them. If they have food security and have some income, if we can put them in a better environment and address some of their issues, perhaps we can change the cycle of homelessness for those individuals. So, that's a very important statistic for us to center around.

We're here in front of you today because we started looking at some buildings at the NNAMHS Campus as a way to start separating the populations at the Record Street location. When we started combing through some of the facilities, we noticed there was a lot of synergy between some of the populations we would like to relocate to the campus but also what was already existing there. The River House is our Crossroads Program for

Women – that’s already on the campus. We have our Temporary Assistance for Displaced Seniors program (TADS) due to being evicted or exploited. There’s a home there for them. Then we have the Adolescent Treatment Center, which is the Division of Child and Family Services mental health campus. So, it was a nice complement to the populations already existing there, rather than looking at whether the men could be relocated from downtown Reno and placed in this campus.

So, we combed through all of these buildings and the benefit of these buildings is that they are residential, as Dr. Kotchevar mentioned. They have bathrooms, kitchen areas, very homelike environments. There is a building for postpartum which allows us to double the number of women who are pregnant or have recently had a child, to be in a facility all on their own, that’s very safe and secure, with services wrapped around, to help them with their parenting and caring for their child. We will be able to relocate the families at 8-C and 8 Central. There are 27 families at the Record Street location that can be relocated to this area. Then we have our women, who would also be able to be relocated to this campus as well. That’s about 50 women but that can be expanded to about 75 with the space available there.

Then, one additional area of concern for Washoe County is the number of at-risk youth between the ages of 18-24, that at any given time find themselves in a homeless situation, they rarely go to the shelter for a variety of reasons, usually couch surfing. There are around 600 individuals in Washoe County deemed to be homeless and this space would provide 75 beds for them with wrap-around services to get them out of couch surfing and really start working on some of their challenges so that they can have a better future. They’re very young and that’s an opportunity to help them.

Two more buildings, the cottages, would expand our Women’s Crossroads Program. It will double the number of beds we can serve those women. We have been receiving some significant donations from Grace Church in Reno, they have donated \$75,000 per building, to rehabilitate those buildings, which is such a gift for us, and allows us to double the population for those ages and genders.

Finally, one of the buildings there, Senior Daybreak, a building for Alzheimer’s and dementia patients at our Washoe county complex that can only serve 22 individuals who have Alzheimer’s and dementia at any given time, based on the capacity. This building is perfect to expand our Daybreak Program which will allow us to triple the number of people we can serve.

Washoe County is actually the third fastest growing city in the nation for seniors and the Alzheimer and the dementia disease and numbers of people who are suffering from that is growing and we don’t have any capacity right now to serve those populations. This campus really affords us an opportunity to have some complimentary populations and age groups with the people already there but also allows us to significantly increase the number of people we can serve. It would take the ability for us to serve about 225 people on the NNAMHS campus and free up some Record Street opportunities so that men can be centralized in one place.

Some of the expected goals we're hoping to achieve are to both separate the populations and implement a more targeted approach by desegregating some of the populations and allowing them to start focusing on the challenges that they're faced with, expand our Crossroads Program and also provides some significant rehab to the buildings on the NNAMHS campus.

Some of the things that we would like to do at the NNAMHS campus are to increase mental health and substance abuse services to have a robust intake process so you know right from the beginning what it is that the individual is faced with, so you can start developing a more targeted case plan and provide more stability for them. This can increase the number of children that are placed in foster care if families can be placed together and work on some of their challenges so that children don't have to be removed from their parents.

In closing, there are several benefits to the state in having us locate ourselves on the Washoe County or on the NNAMHS property. We're going to provide, if the proposal is approved, increased security through the campus for all populations, so this will help Adolescent Treatment Center (ATC), Dini-Townsend, Lakes Crossing and some of the other staff that are on that facility already. It will enhance the synergy and complement the populations that are already there. It will reactivate the current vacant facilities that are in need of rehabilitation. We have an architect that has gone out and analyzed some of the initial redesigns that would have to happen on the campus and it's about, at least \$4.5 million that Washoe County is looking to invest in these properties, the things Dr. Kotchevar had mentioned, asbestos abatement, flooring, new paint and so on in significantly rehabbing those buildings and then we'll take over landscape and maintenance and really revitalize the campus. It is an excellent space for our population and we'd like to be a part of rehabilitating and making the campus better for the state and for local government.

That's the proposal with you today. What we would like to do with the current crisis we're having in Washoe County and we appreciate you taking the time to listen and allowing us to explore this possibility. Thank you.

**Governor:** Thank you, Ms. Howell. I really appreciate your presentation. This has been a longstanding issue for decades. This is a perfect example of collaboration between local and state government. The state has an amazing resource in buildings and grounds that are now available. It's also been my hope that they are utilized to their highest and best use. The County brings along a significant amount of resources, as you say, to rehab this but, at the end of the day, this is about people and people that are struggling and need some help, and this is a perfect place to get that done. It is the proverbial win-win for everybody, so that, again, you've covered it all in here.

I appreciate you bringing this to the State's attention and creating this opportunity and rehabbing this place that has a long history and to be in a position where we can serve all these children and families. When you look at some of these pictures and you see where these kids are and you know, all of the others, I'm just really excited about what is going to

happen here. My compliments to you as well as the County Commission for dedicating this amount of resources.

I suppose, my only question is, you've said that you've hired an architect and there's some significant investment that has to be done, when would you anticipate completion of this rehabilitation and full use of the site?

**Amber Howell:** Governor, our initial discussions have been that by this time next year, we should be open.

**Governor:** Then, as said in this presentation, it obviously opens up beds and resources downtown for the men. I think this is another good thing, as you said, in terms of safety for children and mothers and single females, etc., will the openings that are created downtown Reno be able to take care of all of the individuals that need assistance, the males that need assistance there?

**Amber Howell:** Governor, what we are finding is, we have an overflow shelter that is 60 beds that we have to open, a tent, that we have to open every winter, and then we have an overflow shelter as well. What this will allow us to do is get rid of those satellite locations and bring them all in internally, then, what we'd like to start doing is screening for the Crossroads Program. They are super-utilizers of the system and we need to provide Washoe County staff in there to start sending them through to the Crossroads Program so we hopefully don't have a need to build additional beds. We have to expand our programming.

**Governor:** Thank you. Dr. Kotchevar, perhaps you can answer this question – this isn't just about northern Nevada. There are opportunities in southern Nevada, as well, correct?

**Julie Kotchevar:** That's correct. So, we have been doing a similar discussion and analysis with Clark County and the City of Las Vegas, the Southern Nevada Adult Mental Health (SNAMHS) campus were included as opportunity zones. SNAMHS campus looks a little bit different. It doesn't have as many residential buildings but it does have open land. That's the discussion we've been having with the County – that, while we may not have buildings that can be rehabbed and moved into, there is a lot of open space and does it make sense to use and how can we be a better partner. About 68% of the homeless population was Medicaid eligible while in Washoe County it was 70%, which makes me think that there is 2% that probably is what we haven't identified yet. We're working with both jurisdictions to see how we can better get services to people so that they're not homeless, working in both north and south with that.

**Governor:** Thank you. I appreciate you bringing up the opportunity zone piece because a lot of attention has been paid on other sites that have been named opportunity zones when this was very strategic, to have both north and south, and the NNAMHS and the SNAMHS campuses, designated as opportunity zones, that hopefully will attract more or new investment to provide more facilities that will provide more care for those individuals that need it most. I'm hopeful that there are people out there that have the capital available that will take advantage of this program and invest in those campuses because there is a

significant opportunity there. That's probably a conversation for another day but I'm glad you brought that up.

Madam Secretary, do you have any questions? I'm sure you do, I know this is a passion of yours.

**Secretary of State:** Thank you, Governor. I think you've all covered everything. The presentation was wonderful. I was going to ask about the south and how you're working together, so thank you very much for that coordination and letting me learn that you are working together. I want to thank you, ladies, because you have really taken on a task that is monumental and this is something that you need to be commended on. I'm so grateful that you're working with the Southern leadership, as also the County Commissioners and the City of Las Vegas as well. You might consider adding Henderson and a few of the other areas because unfortunately, we have homeless everywhere.

I understand about the dementia portion of it and I can't even imagine how difficult that population is if their families are not willing to take them in, how we work with them. We lost my mom this year and she had dementia and Alzheimer's and it's not an easy disease to deal with. So, I commend you all.

Governor, thank you for your comments. Thank you, Governor and thank you everybody there.

**Governor:** Thank you, Madam Secretary. I'm very sorry about your loss.

I don't want this moment to go by because this has been a longstanding issue, as I said, for decades. Until now, we really haven't had a site everybody could agree on, where we had the buildings and the grounds and the resources to bring it all together – it really is important that we really highlight what's happening here. This is one contract amongst many but to be able to dedicate both campuses, north and south, and to provide these individuals and families that need this help – this, finally, is a real solution. It is a permanent solution in terms of giving them that help that they need.

I sincerely thank you Ms. Howell and the County and Dr. Kotchevar and the State for putting this all together and coming up with a plan and something that is going to be acted upon. This isn't all theoretical, this is real. A year from now, there are going to be hundreds of individuals that are going to be served and their lives are going to be improved and they're going to get second chances. As some of the graphics in this presentation show, a gentleman here who says, I was homeless, and he got services and is back on his feet. Now, we're going to have many, many more people that are going to be like him and get those services that they need – just that little bit of help to get them back to where they want and need to be. Again, thank you very much.

Mr. Nicks, I think it was 23, was the only other contract that was being held?

**Clerk:** That is correct.

**Governor:** Dr. Kotchevar, I asked for this and I'm not picking on this one but I just think it requires a little bit more explanation, maybe exclamation too, but in any event, I know this is part of many service contracts but when you look at it in isolation, \$23 million for one individual seems like a lot. I know there's a lot behind that and I just wanted to give you an opportunity to present that on the record, please.

**Julie Kotchevar:** Sure, so these are our Master Service Agreements used by the Department of Health and Human Services. We house them at the Division and Public and Behavioral Health within the Department. We put out 10 scopes of work with a maximum for each scope, for 10 separate activities. We had a number of vendors apply. Some of them applied for one or two scopes. Some applied for all 10 scopes. This particular company applied for, and qualified for, all 10 scopes and so that's why the contract is a maximum. They could get zero amount or any number in between, depending on whether or not they were sele

cted under each scope of work to do a particular project. So, it's a maximum. There actually were three that were selected for all scopes of work but that doesn't necessarily mean that any of them would get any work at all, it's just the maximum.

**Governor:** Thank you. That's all I needed for that item. Madam Secretary, do you have any questions or comments?

**Secretary of State:** None, Governor.

**Governor:** Thank you. If there are no further questions or comments with regard to agenda item number 12, the Chair will accept a motion.

**Secretary of State:** Governor, can I ask one question?

**Governor:** Of course.

**Secretary of State:** I was just curious about the number 39, the \$7 million, Hazardous Waste Cleanup money. I wanted to know if we could find out if the responsible party is unwilling or unable to perform the cleanup, how do we assess them or get a fee back from them? Can anybody answer that? I just wanted to ask that question on the record, so they can tell us whether or not that's something they have in a plan or how they assess and get any money back whatsoever because that's a lot of money to be given out.

**Governor:** Thank you, Madam Secretary. We do have a representative from Division of Conservation and Natural Resources (DCNR) with us today.

**Jeff Kinder:** Good morning, Governor, Madam Secretary. This contract is \$7 million, split between the two consultants' professional services. What happens is, this contract is for events where we need to mobilize quickly. This isn't the normal circular type of cleanup that people are probably most familiar with. This would be something where we need to mobilize quickly where there are potential receptors being impacted. As part of that

process then, we would identify a responsible party and go after them for reimbursement of this money.

**Secretary of State:** Thank you so much, Jeff, I appreciate that. I'm just wondering if there an NRS or something that gives us the ability to go after them for this fee assessment. How are you able to make them responsible and put something on the books so to speak, so that they do have to pay to clean it up?

**Jeff Kinder:** The authorities in several NRS spread throughout several of our programs, whether it's air, water or land. I'm unable to cite the specific NRS but there are several that allow us to pursue responsible parties for reimbursement.

**Secretary of State:** Okay, if you want to just get those to my office, I'd really appreciate it.

Governor, thank you for letting me ask the question.

**Governor:** Thank you, Madam Secretary. A couple of lives ago, I was the Attorney General and I assure you, we were very aggressive in terms of seeking recovery from responsible parties associated with any type of contamination. I'm sure the Attorney General's Office can be helpful or the Deputy Attorney General that's assigned to DCNR and Environmental Protection can give you those citations.

**Secretary of State:** Great, thank you Governor. Thank you, Jeff.

So, you would like a motion to approve the proposed contracts in number 12.

**Governor:** Yes. So, is that a motion, Madam Secretary?

**Secretary of State:** I'm sorry, yes, that's a motion.

**Governor:** The Secretary of State has moved to approve the proposed contracts presented in agenda item number 12. I second the motion. Any questions or discussion? There are none. All in favor say aye. That motion passes 2-0.

### **13. Approval of Proposed Master Service Agreements (For possible action)**

**Governor:** We'll move to agenda item number 13, Approval of Proposed Master Service Agreements. Mr. Nicks.

**Clerk:** There are 48 master service agreements in agenda item 13 for approval by the Board this morning. Master Service Agreements are statewide contracts that can be utilized by any state agency. The amount associated with the agreement is determined by the type and number of services. Four of these agreements replace existing provider agreements, as explained at the June BOE meeting. No additional information has been requested by any of the Members.

**Governor:** Thank you, Mr. Nicks. Just for purposes of the record, there are a couple of these MSAs that have some big numbers next to them. Can you explain that doesn't mean one vendor is going to receive \$80 million?

**Clerk:** That is correct. Similar to contract number 23 on the contracts, this is just a not-to-exceed amount. It means that the vendor has applied to provide services. It doesn't mean that they will actually provide any of these services, only that they are authorized to do so.

**Governor:** Thank you, Mr. Nicks. Madam Secretary, any questions with regard to agenda item number 13?

**Secretary of State:** No, I move for approval on item 13, approval of proposed master service agreements.

**Governor:** Thank you, Madam Secretary. The Secretary of State has moved for approval of the MSAs presented in agenda item number 13. I second the motion. Are there any questions or discussion? I hear none. All in favor say aye. That motion passes 2-0.

#### **14. Approval of Proposed Work Plans (For possible action)**

**Governor:** We'll move to agenda item 14, Approval of Proposed Work Plans. Mr. Nicks.

**Clerk:** There is one work plan for approval by the Board this morning. No additional information has been requested by any of the Members.

**Governor:** I have no questions. Madam Secretary, any questions?

**Secretary of State:** No questions, Governor. Move for approval of number 14 for the proposed work plan.

**Governor:** The Secretary of State has moved to approve the proposed work plan in agenda item number 14. I second the motion. Are there any questions or discussion? I hear none. All in favor say aye. That motion passes 2-0.

#### **15. Information Item – Clerk of the Board Contracts**

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from September 18, 2018 through October 22, 2018.

**Governor:** We'll move to agenda item 15, the information item. Mr. Nicks.



**Clerk:** There were 67 contracts under the \$50,000 threshold approved by the Clerk between September 18, 2018 and October 22, 2018. This item is informational only. No additional information has been requested by any of the Members.

**Governor:** Any questions, Madam Secretary?

**Secretary of State:** No, not at this time, thank you Governor.

## 16. Information Item – Reports

### A. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, Subsection 2, the Department shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This report is for the period beginning July 1, 2018 and ending September 30, 2018.

### B. Governor’s Finance Office – Budget Division

Pursuant to NRS Chapter 353, the Governor’s Finance Office, Budget Division presents a reconciled fund balance report for the TORT Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of October 19, 2018.

TORT Claim Fund	\$ 7,018,481.83
Statutory Contingency Account	\$ 2,575,595.00
Stale Claims Account	\$ 604,584.16
Emergency Account	\$ 279,841.00
Disaster Relief Account	\$ 9,557,867.00
IFC Unrestricted Contingency Fund General Fund	\$ 6,510,592.49
IFC Unrestricted Contingency Highway Fund	\$ 1,595,502.35
IFC Restricted Contingency Fund General Fund	\$14,144,627.00
IFC Restricted Contingency Highway Fund	\$ 2,220,935.00

**Governor:** We’ll move to agenda item 16, which are reports from the Department of Motor Vehicles (DMV) and the Governor’s Finance Office. Mr. Nicks.

**Clerk:** Agenda item 16 is an informational report on the available balances in the various contingency accounts managed by the Board of Examiners or the Interim Finance Committee as of October 19, 2018. These accounts will cover contingencies through the 2017-2019 biennium. I would be happy to answer any of the questions the Board may have. That’s for Information Item B.

For Information Item A, this is the report of the Complete Streets Program for the Department of Motor Vehicles. This is the collection for the period of July 1, 2018 to September 30, 2018.

**Governor:** Thank you, Mr. Nicks. The only question I have with regard to 16-B is, are we in good shape with our balances?

**Clerk:** At this point, Governor, as we mentioned before, we have about \$7 million left after the approved Contingency Request from this meeting. We have requested that all agencies submit their contingency requests for this biennium for the December BOE meeting and at that point, we'll know what our residual balance is. At this point, we are anticipating that the majority of the fund will be used by the agencies and that that should get the agencies to the point of being able to request a supplemental through the legislative session.

**Governor:** Thank you, that's the point I wanted to make on the record is that we're not in any difficult situation because in the event we do use this money, with the legislative session coming up, they'll be able to make an appropriation for that fund. Madam Secretary, any question with regard to agenda item 16?

**Secretary of State:** None, Governor, thank you.

**17. Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item).

**Governor:** Okay, we'll move to agenda item number 17, Public Comment. Is there any member of the public present in Las Vegas that would like to provide public comment to the Board?

**Secretary of State:** None, Governor.

**Governor:** Anyone present in Carson City that would like to provide public comment to the Board? I hear and see no one.

I just wanted to say, Madam Secretary, congratulations on your reelection and thank you for your service to the State and your continued service for the next four years.

**Secretary of State:** Governor, thank you very much for that and I want to thank you for your eight years of service and what a pleasure it has been to not only serve with you in 1997 but as Governor and it's been a real pleasure for me. I look forward to working with you outside, whatever it is you decide to do, good luck.

**Governor:** Well, thank you, Madam Secretary. I think we have one more meeting, correct?

**Secretary of State:** Good, okay. Thank you.

**Governor:** Thank you, Madam Secretary.

**18. Adjournment** (For possible action)

**Governor:** We'll move to agenda item number 18. Is there a motion to adjourn?

**Secretary of State:** Yes, I'll make the motion to adjourn.

**Governor:** I'll second the motion. All in favor say aye. Everyone, have a happy Thanksgiving and enjoy the holiday.

Thank you very much, this meeting is adjourned.