Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name:	**Budget Account #:**
Contact Name:	**Telephone Number:**

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: _____ Amount of the request: _____
Is the requested vehicle(s) new or used: _____
Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:

Mission of the requested vehicle(s):

Were funds legislatively approved for the request?	**If yes, please provide the decision unit number:**
☐ **Yes** ☐ **No**	**If no, please explain how the vehicles will be funded?**

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

☐ **____ Addition(s)** ☐ **____Replacement(s)**

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1314? If not, please explain.

Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) **<u>Current Vehicle Information:</u>** Vehicle #1 Model Year: Odometer Reading: Type of Vehicle: _____ Vehicle #2 Model Year: Odometer Reading: Type of Vehicle: _____ *Please attach an additional sheet if necessary*	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. _____ If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

APPOINTING AUTHORITY APPROVAL:

_____ _____ _____
Agency Appointing Authority Title Date

BOARD OF EXAMINERS' APPROVAL:

☐ Approved for Purchase ☐ Not Approved for Purchase

_____ _____
Board of Examiners Date

Revised 10-2018