



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE**

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POLICY DIRECTIVE #D-2016-11

August 5, 2016

TO: All Agencies

FROM: James Wells, Director
Governor's Finance Office 

SUBJECT: Interim Finance Committee Thresholds for Work Programs

Pursuant to NRS 353.220, work programs in the amount of \$30,000 or more, when considered with all other changes for that category, increases or decreases the Legislatively approved amount for the category by \$75,000 or 10%, whichever is less, require Interim Finance Committee (IFC) approval. It has been the practice to allow work programs that are \$5,000 or less for expenditure categories 02, 03, 05 and 30, and \$10,000 or less for any other expenditure categories to process without IFC approval even if they exceeded \$75,000 or 10% (and greater than \$30,000) of Legislatively Approved funding.

The practice to allow these smaller dollar work programs to process without IFC approval will no longer be allowed. All work programs that meet the criteria of NRS 353.220, no matter the amount, will be submitted to the IFC for approval. This change is effective as of the date of this memo for FY 2017 and later work programs. A decision tree for work programs is attached to this memo and is also available on the Governor's Finance Office website at <http://budget.nv.gov/Forms/>.

Note that NEBS will be updated at a later date to account for this change. Work Programs falling under the \$5,000/\$10,000 thresholds will need to be marked as "requires IFC Approval" and may not use the "does NOT require IFC approval because \$5,000 or less for expenditure categories 02, 03, 05 and 30, and \$10,000 or less for any other expenditure categories" IF the cumulative effect exceeds \$75,000 or \$30,000 and 10% of the Legislatively approved funding.

Please contact your assigned budget analyst if you have questions.