



**DEPARTMENT OF ADMINISTRATION**

**209 E. Musser Street, Room 200  
Carson City, Nevada 89701-4298  
(775) 684-0222  
Fax (775) 684-0260  
<http://www.budget.state.nv.us/>**

**ALL AGENCY MEMORANDUM #2010-51**

December 29, 2010

TO: All Agencies

FROM: Andrew K. Clinger, Director  
Department of Administration

SUBJECT: NEXT INTERIM FINANCE COMMITTEE MEETING

The Budget Division received notice today from the Legislative Counsel Bureau (LCB) that the next Interim Finance Committee (IFC) meeting has been scheduled for **Thursday, February 03, 2011 at 1:00 p.m., in Las Vegas**. All items requiring IFC approval must be submitted to the Budget Division no later than **12:00 p.m. on Wednesday, January 05, 2011.**

**It is important that you prepare and forward to the Budget Division work programs as they become necessary and not wait until a deadline is announced. Work programs that are submitted late will not be submitted to LCB's Fiscal Analysis Division without the Governor's approval.**

  
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Andrew K. Clinger