



DEPARTMENT OF ADMINISTRATION

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ALL AGENCY MEMORANDUM #2011-06

March 08, 2011

TO: All Agencies

FROM: Andrew K. Clinger, Director
Department of Administration

SUBJECT: Next Interim Finance Committee Meeting

Although the Legislative Counsel Bureau (LCB) has not announced a date for the next Interim Finance Committee (IFC) meeting, in anticipation of the next meeting, all items requiring IFC approval must be submitted to the Budget Division no later than **5:00 p.m. on Thursday, March 17, 2011.** Thank you for your continued cooperation with preparing and submitting work programs as they become necessary instead of waiting for the deadline to be announced.

It is important that you prepare and forward to the Budget Division work programs as they become necessary and not wait until a deadline is announced. Work programs that are submitted late will not be submitted to LCB's Fiscal Analysis Division without the Governor's approval.



Andrew K. Clinger