



**DEPARTMENT OF ADMINISTRATION**

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**ALL AGENCY MEMORANDUM #2011-08**

March 16, 2011

TO: All Agencies

FROM: Andrew K. Clinger, Director  
Department of Administration

SUBJECT: Next Interim Finance Committee Meeting

The Legislative Counsel Bureau (LCB) has scheduled the next Interim Finance Committee (IFC) meeting for **Monday, April 18, 2011 at 8:00 a.m., in Carson City**. Per All Agency Memorandum #2011-06, all items requiring IFC approval must be submitted to the Budget Division no later than **5:00 p.m. on Thursday, March 17, 2011.**

**It is important that you prepare and forward to the Budget Division work programs as they become necessary and not wait until a deadline is announced. Work programs that are submitted late will not be submitted to LCB's Fiscal Analysis Division without the Governor's approval.**

  
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Andrew K. Clinger