



DEPARTMENT OF ADMINISTRATION

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ALL AGENCY MEMORANDUM #2011-14

May 26, 2011

TO: All Agencies
FROM: Andrew K. Clinger, Director
SUBJECT: Statewide Review of Cash Settlements

Governor Sandoval has asked for a statewide review of cash settlements paid from agency operating budget accounts or agency settlement accounts. This request for information does not include payments that were paid from the Attorney General's Tort Claim Fund.

Agencies will need to document all settlement payments made to employees and vendors; indicate whether or not those settlements have been approved by the Board of Examiners; and identify the funding source used to pay them. The timeframe will be from July 1, 2006 through May 13, 2011 (FY 2007 through FY 2011 to date). Please use the template provided in a separate document posted on our website located at <http://nevadabudget.org>.

Agencies should complete the template on or before June 1, 2011 and provide it to their assigned budget analyst. Please contact your assigned budget analysts if you have any questions.

This memorandum, and all other All Agency Memorandums issued by the Director of the Department of Administration, is posted on the Budget and Planning Division's website at <http://nevadabudget.org> under the memos link.

Thank you for your cooperation.

A handwritten signature in black ink, appearing to read "A. Clinger", written over a horizontal line.

Andrew K. Clinger, Director

[Cash Settlement Payment Template](#)