

POST

*** NOTICE OF PUBLIC MEETING ***

BOARD OF EXAMINERS

LOCATION: Capitol Building
Annex, Second Floor
101 N. Carson Street
Carson City, Nevada

DATE AND TIME: July 30, 2010 at 11:30 a.m.

Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (*)**. Items on the agenda may be taken out of the order presented at the discretion of the Chairperson.

AGENDA

***1. SALARY ADJUSTMENTS**

- A. Distribution of Salary Adjustments to Departments, Commissions and Agencies, pursuant to Chapter 391, Senate Bill 433, Sections 6, 7, 8, of the 2009 Legislative Session.**

The 2009 Legislative Session made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet certain salary deficiencies for fiscal year 2010 that might be created between the appropriated money of the respective departments, commissions, and agencies and the actual cost of the personnel of those departments, commissions, and agencies that are necessary to pay for salaries. Under this legislation, the following amounts from the General Fund and/or Highway Fund are recommended:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
3706	Prison Medical Care	\$466,672	
3738	Southern Desert Correctional Center	\$185,352	
	Total	\$652,024	

***2. FURLOUGH ADJUSTMENTS**

A. Distribution of Furlough Exemption Funds to Departments, Commissions and Agencies, pursuant to Chapter 391, Senate Bill 433, Sections 7 and 8 of the 2009 Legislative Session.

The 2009 Legislative Session made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet certain salary deficiencies for fiscal year 2010 and 2011 that might be created between the appropriated money of the respective departments, commissions, and agencies and the actual cost of the personnel of those departments, commissions, and agencies that are necessary to pay for unpaid furlough leave for critical positions. Under this legislation, the following amounts from the General Fund and/or Highway Fund are recommended for fiscal year 2010:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
3762	High Desert State Prison	\$635,360	
	Total	\$635,360	

***3. LEASES**

BOE #	LESSEE	LESSOR	AMOUNT
1.	Department of Business and Industry – Division of Insurance	East College Parkway, L.P. c/o PTLA, a foreign corporation	\$1,773,794
	Lease Description:	This is for an emergency move of the Division of Insurance.	
	Term of Lease:	08/01/10 – 09/30/15	

***4. CONTRACTS**

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
1.	011	GOVERNOR'S OFFICE - STATE ENERGY OFFICE - ENERGY CONSERVATION	HDR ENGINEERING, INC.	FEDERAL	\$236,000	
	Contract Description:	This is a new contract to provide a study of state-wide solar development opportunities.				
	Term of Contract:	Upon Approval - 10/31/2010	Consultant: NO	Contract # 11283		

5. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

***6. ADJOURNMENT**

Notice of this meeting was posted in the following locations:
Blasdel Building, 209 E. Musser St., Carson City, NV

Capitol Building, 101 N. Carson St., Carson City, NV
Legislative Building, 401 N. Carson St., Carson City, NV
Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:

Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV Hadi Sadjadi [hsadjadi@dps.state.nv.us]

Notice of this meeting was posted on the following website:

<http://budget.state.nv.us/>

We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Department of Administration at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775) 684-0260.

DETAILED AGENDA

July 30, 2010

*1. SALARY ADJUSTMENTS

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3706	Prison Medical Care	\$466,672	
3738	Southern Desert Correctional Center	\$185,352	
	Total	\$652,024	

Clerk's Recommendation: I recommend approval.

Motion By:

Seconded By:

Vote:

Comments:

*2. FURLOUGH ADJUSTMENTS

A. Distribution of Furlough Exemption Funds to Departments, Commissions and Agencies, pursuant to Chapter 391, Senate Bill 433, Sections 7 and 8 of the 2009 Legislative Session.

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	Total	\$635,360	

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***3. LEASES**

One statewide lease was submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***4. CONTRACTS**

One independent contract was submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

5. BOARD MEMBERS' COMMENTS/PUBLIC COMMENT

***6. ADJOURNMENT**

Motion By: _____ **Seconded By:** _____ **Vote:** _____

***. SALARY ADJUSTMENTS**

A. Distribution of Furlough Exemption Funds to Departments, Commissions and Agencies, pursuant to Chapter 391, Senate Bill 433, Sections 7 and 8 of the 2009 Legislative Session.

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BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
3762	High Desert State Prison	\$635,360	
	Total	\$635,360	

For Budget Division Use Only	
Reviewed by:	_____
Reviewed by:	_____
Reviewed by:	_____

STATEWIDE LEASE INFORMATION

1. Agency: State of Nevada
Department of Business and Industry
Division of Insurance Contact: Brett Barratt (775) 687-4270 Fax: (775) 687-3434

2. Name of Lessor: East College Parkway, L. P. c/o PTLA, a foreign corporation
Contact: Philip Brandmeier (925) 389-2575 Fax (925) 937-0217

3. Address of Lessor: 2540 Camino Diablo, Suite 1000
Walnut Creek, CA 94597

4. Address of Lease property: 1818 College Parkway
Carson City, Nevada 89706

a. Square Footage: 20,700 rentable square feet

b. Cost:

cost per month	# of months in time frame		time frame	
\$0.00	2	\$0.00	August 1, 2010 - September 30, 2010	\$0.000
\$28,980.00	24	\$695,520.00	October 1, 2010 - September 30, 2012	\$1.400
\$29,704.50	24	\$712,908.00	October 1, 2012 - September 30, 2014	\$1.434
\$30,447.11	12	\$365,365.32	October 1, 2014 - September 30 2015	\$1.470
c. Total Lease Consideration:		\$1,773,793.32		
d. Rental Adjustments		None		
e. Term:		Five (5) years and two (2) months		
f. Option to renew:		Yes		
g. Utilities:		Lessor		
h. Janitorial:		Lessor		
i. Major repairs:		Lessor		
j. Minor repairs:		Lessor		
k. Taxes:		Lessor		
l. Comparable costs:		\$1.05 - \$1.56		
m. Specific termination clause in lease:		Breach/Default lack of funding		
n. Lease will be paid for by Agency Budget Account Number:		3813		

5. Purpose of the lease: To house the Division of Insurance

6. This lease constitutes:

An extension of an existing lease

An Deduction to current facilities (requires a remark)

A relocation (requires a remark)

A new location (requires a remark)

Other

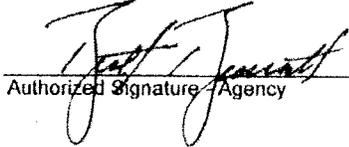
a. Estimated moving expenses: _____ Furnishings: _____ Data/Phones: _____

Remarks: Emergency move of the Division of Insurance

7. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV20061251587	
b. The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC [] INC [] CORP [] LP(X)	
c. Is the Contractor Exempt from obtaining a Business License:	Yes	No X
*If yes, please explain:	_____	
d. Is the Contractors Name the same as the Legal Entity Name?	Yes X	No
*If no, please explain:	_____	
e. Does the Contractor have a current Nevada State Business License (SBL)?	Yes X	No
*If no, please explain:	_____	
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes X	No

 7/27/10
 Authorized Signature - Buildings and Grounds Division Date

 7/26/10
 Authorized Signature Agency Date

For Board of Examiners Yes No

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11283**

Agency Name: **STATE ENERGY OFFICE**
 Agency Code: **011**
 Appropriation Unit: **4868-24**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **HDR ENGINEERING, INC.**
 Contractor Name: **HDR ENGINEERING, INC.**
 Address: **PO BOX 3480**
 City/State/Zip: **OMAHA, NE 68103-0480**
 Contact/Phone: **Henrik Christensen 800/366-4411**
 Vendor No.: **T80971730A**
 NV Business ID: **NV19851010291**

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 07/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2010**

Contract term: **122 days**

4. Type of contract: **Contract**

Contract description: **Energy Study**

5. Purpose of contract:

This is a new contract to provide a study of state-wide solar development opportunities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$236,000.00**

Other basis for payment: Invoiced and payable (within 30 days) after completion of each of the 4 identified task phases

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada intends to stimulate the development of the clean energy industry within the state, namely distributed solar energy generation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The scope of work far exceeds the States capacity in both expertise and expereince.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

HDR has an extensive history of doing these kinds of projects and has a been named one of the top 10 firms of their kind in the Nation. In addiiton, they have ongoing contracts with the Nevada Department of Transportation and come highly recommended.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Transportation 2007/2008/2009 and several ongoing currently. All satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tburk2	06/15/2010 09:37:27 AM
Division Approval	tburk2	06/15/2010 09:37:32 AM
Department Approval	tburk2	06/15/2010 09:37:35 AM
Contract Manager Approval	tburk2	06/15/2010 09:37:38 AM
Budget Analyst Approval	kkolbe	06/17/2010 12:29:35 PM
Team Lead Approval	jmurph1	06/23/2010 13:08:24 PM
BOE Agenda Approval	jmurph1	06/23/2010 13:08:33 PM
BOE Final Approval	Pending	