

POST

*** NOTICE OF PUBLIC MEETING ***

BOARD OF EXAMINERS

LOCATION: Capitol Building
Annex, Second Floor
101 N. Carson Street
Carson City, Nevada

DATE AND TIME: September 9, 2010 at 9:00 a.m.

Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (*)**.
Items on the agenda may be taken out of the order presented at the discretion of the Chairperson.

AGENDA

- *1. **APPROVAL OF THE JULY 30, 2010 SPECIAL BOARD OF EXAMINERS' MEETING MINUTES**
- *2. **APPROVAL OF THE AUGUST 11, 2010 BOARD OF EXAMINERS' MEETING MINUTES**
- *3. **REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE (IFC) CONTINGENCY FUND**

Pursuant to NRS 353.268, an agency or officer shall submit a request to the State Board of Examiners for an allocation by the Interim Finance Committee from the Contingency Fund.

A. Department of Administration – Budget and Planning Division - \$50,000.00

The Department is requesting an allocation from the Interim Finance Committee Contingency Fund in the amount of \$50,000 to allow for transitional costs for newly elected officials.

B. Office of the Governor – American Recovery and Reinvestment Act (ARRA) Director's Office - \$40,730.00

The Director's Office is requesting an allocation from the Interim Finance Committee Contingency Fund in the amount of \$40,730 to cover a shortfall in the ARRA Assessments for fiscal year 2010.

C. Department of Education – School Remediation Trust Fund - \$610,294.00

The department is requesting an allocation from the Interim Finance Committee Contingency Fund in the amount of \$610,294 for fiscal year 2010 to address a shortfall in the funding for Full-Day Kindergarten.

D. Secretary of State’s Office - \$25,569.00

The agency is requesting an allocation of \$25,569 from the Interim Finance Committee Contingency Fund to provide the 5% match for Nevada’s federal allocation in fiscal year 2010 Title II Help America Vote Act funds.

***4. VICTIMS OF CRIME 2010 4TH QUARTER REPORT AND 2011 1ST QUARTER RECOMMENDATION**

NRS 217.260 requires the Board of Examiners to estimate available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs that claim payments must be reduced proportionately. The Victims of Crime Program Coordinator recommends paying the Priority 1 & 2 claims at 100% and Priority 3 claims at 80% of the approved amount for the 1st quarter of FY 2011.

***5. TORT CLAIM**

Approval of tort claim pursuant to NRS 41.037

**A. Hugh Lantz, Bret Lantz, Janice Lantz – TC15506
Amount of Claim – \$580,000.00**

**B. David Kennedy – TC15511
Amount of Claim - \$75,000.00**

***6. LEASES**

BOE #	LESSEE	LESSOR	AMOUNT
1.	Attorney General’s Office	Terry and Sally Gust	\$16,832
	Lease Description:	This is an extension of an existing lease to house the Attorney Generals Office in Ely, Nevada. Term of Lease: 07/01/10 – 06/30/12	
2.	Department of Business and Industry – Nevada Attorney for Injured Workers	Sierra Medical Complex, LLP	\$136,502
	Lease Description:	This is a landlord voluntary lease reduction of 10% to house the State of Nevada, Department of Business and Industry, Nevada Attorney for Injured Workers. Term of Lease: 04/01/10 – 03/31/12	

BOE #	LESSEE	LESSOR	AMOUNT
3.	Department of Business and Industry – Dairy Commission	Kietzke Office Complex, LLC	\$233,648
	Lease Description:	This is an extension of an existing lease to house the Dairy Commission. Term of Lease: 07/01/10 – 06/30/15	
4.	Department of Business and Industry – Division of Industrial Relations	Kietzke Office Complex, LLC	\$746,922
	Lease Description:	This is an extension of an existing lease and an addition to current facilities to house the Division of Industrial Relations. Term of Lease: 07/01/10 – 06/30/15	
5.	Department of Business and Industry – Division of Industrial Relations	The Trust for the Methodist Development of the First United Methodist Church of Carson City, Nevada	\$660,781
	Lease Description:	This is a landlord voluntary lease rate reduction to house the Department of Business and Industry, Division of Industrial Relations. Term of Lease: 03/01/10 – 05/31/13	
6.	Department of Business and Industry – Division of Mortgage Lending	The Trust for the Methodist Development of the First United Methodist Church of Carson City, Nevada	\$77,590
	Lease Description:	This is a landlord voluntary lease rate reduction to house the Division of Mortgage Lending. Term of Lease: 03/01/10 – 10/31/11	
7.	Department of Conservation and Natural Resources – Division of Environmental Protection	Truck Underwriters Association, a California Corporation	\$913,546
	Lease Description:	This is an extension of an existing lease to house the Department of Environmental Protection. Term of Lease: 05/01/10 – 04/30/15	
8.	Department of Health and Human Services – Division of Health Care Financing and Policy	Sierra Medical Complex, LLP	\$29,000
	Lease Description:	This is an addition to current facilities to house the State of Nevada, Department of Health and Human Services, Division of Health Care Financing and Policy. Term of Lease: 10/01/10 – 01/31/12	
9.	Department of Information Technology	Lamonica Properties, LLC	\$91,141
	Lease Description:	This is a landlord voluntary lease restructure to house the Department of Information Technology. Term of Lease: 04/01/10 – 12/31/12	

BOE #	LESSEE	LESSOR	AMOUNT
10.	Commission on Mineral Resources	Truck Underwriters Association, a California Corporation	\$131,904
	Lease Description:	This is a landlord voluntary lease rate reduction to house the Commission on Mineral Resources. Term of Lease: 05/01/10 – 04/30/15	
11.	Commission on Mineral Resources	The Trust for the Methodist Development of the First United Methodist Church of Carson City, Nevada	\$147,099
	Lease Description:	This is a landlord voluntary lease rate reduction to house the Commission on Mineral Resources. Term of Lease: 03/01/10 – 02/28/13	

***7. CONTRACTS**

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
1.	030	ATTORNEY GENERAL'S OFFICE - COUNCIL FOR PROSECUTING ATTORNEYS	AARDVARK VIDEO & MEDIA PRODUCTIONS, LLC	OTHER: COURT ASSESSMENT	\$7,801	
	Contract Description:	This is an amendment to the original contract which provides services for the production of a multi-disciplinary training video on the cycle of abuse in domestic violence. This amendment changes the maximum amount of the contract from \$9,999 to \$17,800 due to expanded production of the video. Term of Contract: 05/27/2010 - 10/31/2010 Consultant: NO Contract # 11077				
2.	051	TREASURER'S OFFICE - COLLEGE SAVINGS TRUST	NEVADA INTERSCHOLASTIC	OTHER: NEVADA COLLEGE SAVINGS	\$24,000	SOLE SOURCE
	Contract Description:	This is a new contract to provide direct marketing of the Nevada College Savings Plans programs to parents and other family members attending sporting events throughout the state. Term of Contract: Upon Approval - 08/31/2012 Consultant: NO Contract # 11482				
3.	051	TREASURER'S OFFICE - COLLEGE SAVINGS TRUST	PUTNAM INVESTMENT MANAGEMENT, LLC	OTHER: FEES FROM ACCOUNT REVENUES	\$5,450,000	
	Contract Description:	This is a new contract and the vendor will service as program manager and investment manager for an advisor-sold 529 savings plan. THIS VENDOR IS IN THE PROCESS OF SECURING A NEVADA STATE BUSINESS LICENSE. APPROVAL OF THIS CONTRACT IS CONTINGENT UPON THE VENDOR SECURING A NEVADA STATE BUSINESS LICENSE AND BEING IN GOOD STANDING IN ALL AREAS OF THE SECRETARY OF STATE'S BUSINESS REQUIREMENTS. Term of Contract: Upon Approval - 09/30/2015 Consultant: NO Contract # 11510				

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
4.	051	TREASURER'S OFFICE - COLLEGE SAVINGS TRUST	VECTOR MEARA TRANSIT ADVERTISING	OTHER: NEVADA COLLEGE SAVINGS 50% PREPAID TUITION 50%	\$24,960	SOLE SOURCE
		Contract Description:	This is a new contract to provide direct marketing of the Nevada College Savings Plans and Prepaid Tuition programs to the Las Vegas areas on selected Regional Transportation Commission (RTC) buses.			
		Term of Contract:	Upon Approval - 03/01/2011	Consultant: NO	Contract # 11483	
5.	052	TREASURER'S OFFICE - HIGHER EDUCATION TUITION ADMINISTRATION	WOLF PACK SPORTS PROPERTIES	OTHER: PREPAID TUITION	\$20,000	SOLE SOURCE
		Contract Description:	This is a new contract to provide direct marketing of the Nevada College Savings Plans and Prepaid Tuition programs to parents and other family members attending basketball games at UNR and UNLV.			
		Term of Contract:	Upon Approval - 03/30/2011	Consultant: NO	Contract # 11479	
6.	054	TREASURER'S OFFICE - UNCLAIMED PROPERTY	HUNTINGTON GEM LAB, LLC	OTHER: ABANDONED PROPERTY RECEIPTS	\$15,000	
		Contract Description:	This is an amendment to the original contract, which provides appraisal services for Unclaimed Property Safekeeping. This amendment extends the termination date from September 30th, 2010 to November 30th, 2011. In addition, this amendment will increase the not to exceed funding from \$9,500 to \$24,500.			
		Term of Contract:	10/01/2008 - 11/30/2011	Consultant: NO	Contract # CONV5872	
7.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS - MAIL SERVICES	EXPRESS MESSENGER SYSTEMS, INC. DBA ONTRAC	FEE: MAIL SERVICES FEES	\$254,392	
		Contract Description:	This is a new contract for the provision of Overnight Interdepartmental Mail Services, pick-up and delivery, between the Carson City Mail Center and the Las Vegas Mail Center every work day.			
		Term of Contract:	09/01/2010 - 08/31/2014	Consultant: NO	Contract # 11355	
8.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	AMBROSE GROUP, INC.	FEE: BUILDINGS & GROUNDS BUILDING RENTAL INCOME FEES	\$28,938	
		Contract Description:	This is a new contract to provide janitorial services for the Stewart Facility Building #107, Carson City, Nevada.			
		Term of Contract:	07/19/2010 - 06/30/2011	Consultant: NO	Contract # 11324	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
9.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	CARSON VALLEY LOCKSMITH, INC.	FEE: BUILDINGS & GROUNDS BUILDING RENT INCOME FEES	\$20,000	
		Contract Description: This is a new contract to provide locksmith services for State buildings in Reno and Carson City on an as needed basis and at the request and approval of a Buildings & Grounds designee. Term of Contract: 12/01/2010 - 11/30/2014 Consultant: NO Contract # 11419				
10.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	FAAD JANITORIAL, INC.	FEE: BUILDINGS & GROUNDS BUILDING RENT INCOME FEES	(\$45,232)	
		Contract Description: This is an amendment to the original contract, which provides janitorial services to the Library and Archives in Carson City. This amendment changes the termination date from November 30, 2010 to July 31, 2010; reduces the days of service from five day a week janitorial services to three days a week, as indicated in Attachment DD Scope of work; adds Attachment EE, Contractor's Response; and reduce the amount of the contract by \$45,231.66. Term of Contract: 12/01/2006 - 07/31/2010 Consultant: NO Contract # CONV3652				
11.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	GLASSCOCK, BILL J DBA ECONOMY WINDOW CLEANERS	FEE: BUILDINGS & GROUNDS BUILDING RENTAL INCOME FEES	\$20,000	
		Contract Description: This is a new contract for the provision of window and carpet cleaning at various State buildings in the Carson City and Reno areas, on an as needed basis and at the request and approval of a Buildings & Grounds designee. Term of Contract: 09/14/2010 - 09/13/2014 Consultant: NO Contract # 11404				
12.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	J&L	FEE: BUILDINGS & GROUNDS BUILDING RENTAL INCOME FEES	\$221,792	
		Contract Description: This is a new contract for the purpose of providing janitorial services for the Department of Motor Vehicles, 305 Galletti Way, Reno, NV. Term of Contract: 11/01/2010 - 10/31/2014 Consultant: NO Contract # 11375				

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
13.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	KFC BUILDING CONCEPTS, INC.	FEE: BUILDINGS & GROUNDS BUILDING RENT INCOME FEES	\$75,000	
	Contract Description:	This is an amendment to the original contract, which provides general contracting services on an as needed basis and at the request and approval of a Buildings & Grounds designee. This amendment increases the amount by \$75,000.00 from \$175,000 to \$250,000 and adds Attachment GG, Insurance Requirements.				
		Term of Contract:	09/11/2007 - 09/30/2011	Consultant: NO	Contract # CONV4725	
14.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	LAWYER MECHANICAL SERVICES, INC.	FEE: BUILDINGS AND GROUNDS BUILDING RENT INCOME FEES	\$100,000	
	Contract Description:	This is a new contract to provide repair, replacement and maintenance of HVAC equipment, boilers and specialized controls at all State owned buildings in the greater Las Vegas Metropolitan area.				
		Term of Contract:	09/14/2010 - 09/13/2014	Consultant: NO	Contract # 11326	
15.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	RAY HEATING PRODUCTS, INC. DBA RHP MECHANICAL SYSTEMS	FEE: BUILDINGS & GROUNDS BUILDING RENTAL INCOME FUNDS	\$19,624	
	Contract Description:	This is an amendment to the original contract, which provides for preventative maintenance and repair services to the HVAC system at the Governor's Mansion. This amendment extends the termination date from August 31, 2010 to August 31, 2012 and adds \$19,624 to the amount of the contract, at \$1,203 per quarter for preventative maintenance and \$10,000 for extra services.				
		Term of Contract:	09/01/2008 - 08/31/2012	Consultant: NO	Contract # CONV5585	
16.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	SPRAGUE, CHAD DBA UNLIMITED BLIND & WINDOW CLEANING	FEE: BUILDINGS & GROUNDS BUILDING RENT INCOME FEES	\$20,000	
	Contract Description:	This is a new contract that provides blind cleaning, window cleaning and pressure washing services for various State buildings, upon the request and approval of a Buildings and Grounds designee. The service includes removal, cleaning, delivery of all window coverings and any repairs as needed at an hourly rate.				
		Term of Contract:	08/10/2010 - 08/09/2014	Consultant: NO	Contract # 11328	

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17.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	SUPERCURB & CONCRETE, LLC DBA SUMMERSCAPE	FEE: BUILDINGS & GROUNDS BUILDING RENT INCOME FEES	\$95,000	
	Contract Description:	This is a new contract to provide snow removal from the parking lots at various State buildings in the Reno area and provide heavy equipment operations, on an as needed basis and at the request and approval of a Buildings and Grounds designee.				
		Term of Contract:	08/10/2010 - 08/09/2014	Consultant: NO	Contract # 11313	
18.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	SUMMIT PLUMBING CO, LLC	FEE: BUILDINGS & GROUNDS BUILDING RENTAL INCOME FEES	\$10,000	
	Contract Description:	This is an amendment to the original contract, which provides pumping and cleaning of sewage wet wells and testing of pumps for State buildings on an as needed basis. This amendment increases the amount of the contract by \$10,000 from \$9,990 to \$19,990.				
		Term of Contract:	08/24/2007 - 08/31/2011	Consultant: NO	Contract # CONV4366	
19.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS - MARLETTE LAKE	SIERRA CONTROL SYSTEMS, INC.	OTHER: MARLETTE WATER SALES	\$11,245	SOLE SOURCE
	Contract Description:	This is an amendment to the original contract, which provides the Marlette Supervisory Controls and Data Access System Preventative Maintenance and Service Agreement to include Computer licensing and software support, Preventative maintenance of Radio Transmitter Units, and Repair and Part Replacements. This amendment will add \$1,245 to the amount of the contract for Mechanical Equipment Maintenance check for the Diversion Dam and Mechanical Equipment check for the Lakeview Meter House in 2012; and \$10,000 in extra services, on an as needed basis and at the approval of a Buildings and Grounds designee.				
		Term of Contract:	11/01/2008 - 10/31/2012	Consultant: NO	Contract # CONV5797	
20.	083	DEPARTMENT OF ADMINISTRATION - PURCHASING - COMMODITY FOOD PROGRAM	GANTHNER MELBY, LLC	OTHER: AGENCY & ARRA FUNDS	\$34,100	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide professional architectural engineering services for the design, construction documents preparation, bidding assistance and construction administration required for the existing facility renovation to accommodate a new freezer installation of approximately 3,000 square feet. The work shall include architectural, structural, electrical engineering, and food service consulting services. SPWB Project No. 10-A022, SPWB Contract No. 5529				
		Term of Contract:	Upon Approval - 06/30/2014	Consultant: NO	Contract # 11490	
21.	102	COMMISSION ON ECONOMIC DEVELOPMENT	BOARD OF REGENTS- UNLV	GENERAL	\$19,323	
	Contract Description:	This is a new cooperative agreement to provide counseling, training, literature, Disadvantaged Business Enterprise (DBE), environmental & safety services to businesses & individuals wishing to start a business or improve an existing business within the North Las Vegas area & the Special Impact Zone.				
		Term of Contract:	Upon Approval - 06/30/2011	Consultant: NO	Contract # 11417	

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22.	182	DEPARTMENT OF INFORMATION TECHNOLOGY - FACILITY MANAGEMENT - COMPUTING	NELSON ELECTRIC COMPANY, INC.	FEE: FEES	\$19,000	
	Contract Description:	This is a new contract to provide electrical installation, repair and maintenance on an as-needed basis for a time and materials rate.				
		Term of Contract:	11/01/2010 - 10/31/2012	Consultant: NO	Contract # 11480	
23.	190	STATE PUBLIC WORKS BOARD - GENERAL 2005 CIP PROJECTS-Non-Exec	RINALDI ENVIRONMENTAL	OTHER: TRANSFER FROM RISK MANAGEMENT	\$13,196	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Department of Insurance building, 788 Fairview, Carson City, Nevada Indoor Air Quality Investigation, Carson City, NV, SPWB project No. 07-S06; SPWB Contract No. 5501.				
		Term of Contract:	06/30/2010 - 06/30/2011	Consultant: NO	Contract # 11544	
24.	190	STATE PUBLIC WORKS BOARD - PRISON 05 CIP PROJECTS-Non-Exec	GEOTECHNICAL & ENVIRONMENTAL	BONDS: GENERAL OBLIGATION BONDS	\$15,000	PROFESSIONAL SERVICE
	Contract Description:	This is an amendment to the original contract, which provides Material Testing and Special Inspection for the Southern Desert Correctional Center Expansion, Indian Springs, NV, SPWB Project no. 07-C07a; SPWB Contract No. 3797. This amendment increases the maximum amount from \$115,700 to \$130,700 for continued materials testing and special inspection services including site visits.				
		Term of Contract:	11/10/2008 - 06/30/2011	Consultant: NO	Contract # CONV5933	
25.	190	STATE PUBLIC WORKS BOARD - 2005 MILITARY CIP PROJECTS - LVRC-Non-Exec	HERSHENOW & KLIPPENSTEIN	BONDS: 33% FEDERAL 67%	\$57,200	PROFESSIONAL SERVICE
	Contract Description:	This is an amendment to the original contract, which provides professional architectural/engineering services for the New Rediness Center, Clark County Armory, Las Vegas, NV, SPWB Project No. 09-C14; SPWB Contract No. 4876. This amendment increases the maximum amount from \$2,530,985 to \$2,588,185 to provide architectural, structural, mechanical, and electrical engineering, cost estimating and construction administration for a new +700 s.f. guardhouse located on the island at the entrance of the facility. This part of the scope of work increases the amount by \$32,600. This amendment also provides architectural, mechanical engineering, fire sprinkler (performance specification) and electrical engineering services for the 10,000 s.f. (enclosed) and 25,000 s.f. (roof and columns only) metal buildings. This part of the scope of work increases the amount by \$24,600.				
		Term of Contract:	12/08/2009 - 06/30/2013	Consultant: NO	Contract # 10076	
26.	190	STATE PUBLIC WORKS BOARD PUBLIC WORKS BOARD All Budget Accounts	TERP CONSULTING	OTHER: VARIOUS	\$100,000	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide Code Plan Checking for various locations statewide as requested, SPWB Project No. 09-A0E, SPWB Contract No. 5498.				
		Term of Contract:	Upon Approval - 06/30/2011	Consultant: NO	Contract # 11481	

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27.	300	DEPARTMENT OF EDUCATION - ELEMENTARY & SECONDARY EDUCATION - TITLE I	PACIFIC RESEARCH ASSOCIATES	FEDERAL	\$93,202	
	Contract Description:	This is an amendment to the original contract, which provides technical assistance, collection, evaluation and reporting of data for Title I Part B, Even Start Program and Title I Comprehensive School Performance reports for various federal programs. This amendment extends the termination date from September 30, 2010 to September 30, 2012 and increases the maximum amount from \$103,914 to \$197,116 for services to be provided for an additional two years.				
		Term of Contract:	07/08/2008 - 09/30/2012	Consultant: NO	Contract # CONV5716	
28.	330	DEPARTMENT OF CULTURAL AFFAIRS - ADMINISTRATION	RUSHWORTH, MICHELE	GENERAL	\$20,000	
	Contract Description:	This is a new contract to acquire the services of an artist to paint the official Governor's Portrait.				
		Term of Contract:	09/01/2010 - 02/01/2011	Consultant: NO	Contract # 11552	
29.	400	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIRECTOR'S OFFICE - ADMINISTRATION	PYRAMID LAKE TRIBAL HEALTH CLINIC	FEDERAL	\$47,090	
	Contract Description:	This is a new revenue contract to provide community outreach and build community connectedness to further support efforts of suicide prevention awareness education, training and advocacy.				
		Term of Contract:	Upon Approval - 12/31/2010	Consultant: NO	Contract # 11392	
30.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - ADMINISTRATION	PUBLIC CONSULTING GROUP	GENERAL 50% FEDERAL 50%	\$30,000	
	Contract Description:	This is an amendment to the original contract that established Cost Allocation Plans for DHCNP and its sister agencies. Amendment #5 will provide the Children's Mental Health (CMH) version and installation of AlloCAP software specific to and for the Division of Child and Family Services. This amendment increases the amount of the contract by \$30,000 from \$856,342 to \$886,342.				
		Term of Contract:	04/10/2009 - 06/30/2011	Consultant: NO	Contract # CONV7128	
31.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH - WIC FOOD SUPPLEMENT	OPEN DOMAIN, INC.	FEDERAL	\$242,825	SOLE SOURCE
	Contract Description:	This is an amendment to the original contract, which provides technological support to the Women, Infants and Children (WIC) Program. This amendment increases the maximum amount of the contract from \$677,975 to \$920,800 due to additional programming hours and an enhanced server system. THIS VENDOR IS IN THE PROCESS OF SECURING A NEVADA STATE BUSINESS LICENSE. APPROVAL OF THIS CONTRACT IS CONTINGENT UPON THE VENDOR SECURING A NEVADA STATE BUSINESS LICENSE AND BEING IN GOOD STANDING IN ALL AREAS OF THE SECRETARY OF STATE'S BUSINESS REQUIREMENTS.				
		Term of Contract:	10/01/2007 - 09/30/2011	Consultant: NO	Contract # CONV4811	

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32.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH - COMMUNICABLE DISEASES	GNOMON, INC.	FEDERAL	\$53,800	SOLE SOURCE
	Contract Description:	This is a new contract to geo-code and map Nevada's electronic HIV/AIDS Surveillance System (eHARS) database.				
		Term of Contract:	09/14/2010 - 12/31/2010	Consultant: NO	Contract # 11407	
33.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH - COMMUNICABLE DISEASES	UNIVERSITY MEDICAL CENTER OF SOUTHERN NEVADA	GENERAL	\$975,189	EXEMPT
	Contract Description:	This is a new interlocal agreement to provide pharmacy services to dispense medications for the AIDS Drug Assistance Program (ADAP) in for Ryan White Part B eligibility clients, in Clark and Nye Counties.				
		Term of Contract:	07/01/2010 - 06/30/2011	Consultant: NO	Contract # 11354	
34.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH - MATERNAL CHILD HEALTH SERVICES	UNIVERSITY OF NEVADA SCHOOL OF MEDICINE, RENO	GENERAL	\$74,620	
	Contract Description:	This is a new interlocal agreement to provide clerical support for monthly cranio/facial clinics.				
		Term of Contract:	07/01/2010 - 08/31/2014	Consultant: NO	Contract # 11248	
35.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH - MATERNAL CHILD HEALTH SERVICES	UNIVERSITY OF UTAH SCHOOL OF MEDICINE	FEE: BIRTH REGISTRATI ON FEES	\$30,000	EXEMPT
	Contract Description:	This is an amendment to the original contract which provides a Nevada licensed physician to conduct Metabolic Clinics in Nevada. This amendment increases the maximum amount from \$168,000 to \$198,000 due to the addition of 6 clinics per year.				
		Term of Contract:	10/14/2008 - 06/30/2012	Consultant: NO	Contract # 11547	
36.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	RENO CARSON MESSENGER SERVICE	OTHER: STATE SHARE OF COLLECTIONS 34% FEDERAL 66%	\$50,000	
	Contract Description:	This is a new contract to provide process service for Child Support Enforcement documents.				
		Term of Contract:	07/01/2010 - 06/30/2011	Consultant: NO	Contract # 11378	
37.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF CHILD & FAMILY SERVICES	FEDERAL	\$5,885,608	
	Contract Description:	This is a new interlocal agreement to provide childcare licensing and monitoring activities for children from birth through 7 years of age.				
		Term of Contract:	Upon Approval - 06/30/2014	Consultant: NO	Contract # 11251	

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38.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES - MENTAL HEALTH AND DEVELOPMENTAL SERVICES - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	HANSEN HUNTER & COMPANY PC	GENERAL	\$119,000	EXEMPT
		Contract Description:	This is a new contract to prepare and submit required Medicare Cost Reports to Mutual of Omaha on behalf of NNAMHS			
		Term of Contract:	09/14/2010 - 06/30/2014	Consultant: NO	Contract # 11278	
39.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES - MENTAL HEALTH AND DEVELOPMENTAL SERVICES - ADMINISTRATION	INTERACTIVE VOICE APPLICATIONS, INC.	OTHER: COST ALLOCATION PLAN REIMBURSEMENTS	\$29,558	
		Contract Description:	The contractor will provide implementation, training and yearly hosting for a random moment sample (RMS) system which will enable the automated generation, delivery, collection, and analysis of random moment samples. This includes generation of reports required by federal funding regulations. It should be noted that MHDS recently implemented a Center for Medicaid/Medicare Services (CMS) required cost allocation plan (CAP). This RMS system is part of the implementation of the CAP. THIS VENDOR IS IN THE PROCESS OF SECURING A NEVADA STATE BUSINESS LICENSE. APPROVAL OF THIS CONTRACT IS CONTINGENT UPON THE VENDOR SECURING A NEVADA STATE BUSINESS LICENSE AND BEING IN GOOD STANDING IN ALL AREAS OF THE SECRETARY OF STATE'S BUSINESS REQUIREMENTS. THE AGENCY IS REQUESTING ADDITIONAL EXPENDITURE AUTHORITY THROUGH WORK PROGRAM C18615 AT THE SEPTEMBER 10, 2010 INTERIM FINANCE COMMITTEE MEETING. APPROVAL OF THIS CONTRACT IS CONTINGENT UPON THE AGENCY RECEIVING SUFFICIENT ADDITIONAL AUTHORITY.			
		Term of Contract:	Upon Approval - 04/14/2013	Consultant: NO	Contract # 11509	
40.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES - MENTAL HEALTH AND DEVELOPMENTAL SERVICES - ADMINISTRATION	KEVIN CROWE, EDD	FEDERAL	\$22,440	
		Contract Description:	This contract will provide professional services to the Nevada Commission on Mental Health and Developmental Services (NCMHDS). Services will include basic commission meeting participation and business, facilitate development of Children Mental Health State Plan, NCMHDS member orientation, establish/maintain relationships with stakeholders, track legislation, facilitate strategic planning process, research and data analysis, and develop public relations materials.			
		Term of Contract:	10/01/2010 - 06/30/2011	Consultant: NO	Contract # 11405	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
41.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES - MENTAL HEALTH AND DEVELOPMENTAL SERVICES - ADMINISTRATION	ZIRMED, INC.	GENERAL	\$52,347	
	Contract Description:	This is an amendment to the original contract, which provides billing clearinghouse services in support of mental health agency billing and revenue collection activities. Use of clearinghouse will enhance edit capabilities, reduce claim denials, and strengthen reporting requirements. Amendment #2 will extend the term of the contract through June 30, 2011, add amended Schedule of fees, and change the contract amount from \$48,107 to \$100,454, an increase of \$52,347.				
		Term of Contract:	04/29/2010 - 06/30/2011	Consultant: NO	Contract # 11014	
42.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - COMMUNITY JUVENILE JUSTICE PROGRAMS	KIMBERLY MOLNAR MFT LTD	GENERAL	\$10,000	
	Contract Description:	This is an amendment to the original contract, which provides comprehensive juvenile sex offender assessments. This amendment increases the maximum amount from \$10,848.00 to \$ 20,848.00 due to the addition of budget account 3263 to this contract.				
		Term of Contract:	02/09/2010 - 06/30/2011	Consultant: NO	Contract # 10169	
43.	431	ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY	AMEC EARTH & ENVIRONMENTAL, INC.	FEDERAL	\$44,877	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to perform professional Geoengineering services and related software support to include providing all necessary documentation.				
		Term of Contract:	Upon Approval - 12/30/2011	Consultant: NO	Contract # 11432	
44.	431	ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY	AUTOMATED TEMPERATURE CONTROLS	FEDERAL	\$94,604	SOLE SOURCE
	Contract Description:	This is a new contract to install a Heating, Ventilation, and Air Conditioning (HVAC) Direct Digital Control (DDC) system in the Combined Support Maintenance Shop (CSMS).				
		Term of Contract:	Upon Approval - 12/30/2010	Consultant: NO	Contract # 11503	
45.	431	ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY	INTERMOUNTAIN SLURRY SEAL, INC.	FEDERAL	\$283,000	
	Contract Description:	This is a new contract to perform apron rehabilitation at the AASF (Army Aviation Support Facility) airfield to include providing all necessary documentation.				
		Term of Contract:	05/15/2010 - 11/30/2010	Consultant: NO	Contract # 11433	
46.	431	ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY	TEDCO CONSTRUCTION, LLC	FEDERAL	\$67,648	
	Contract Description:	This is a new contract to provide construction services for C-12 Hangar envelope repairs to include all necessary documentation.				
		Term of Contract:	Upon Approval - 10/29/2010	Consultant: NO	Contract # 11502	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
47.	431	ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY	WALSH ODYSSEY ENGINEERING, INC.	FEDERAL	\$26,910	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to perform professional services for the design of the Stead Training Center (STC) Dining Facility (DFAC) latrine to include providing all necessary documentation.				
		Term of Contract:	Upon Approval - 10/30/2010	Consultant: NO	Contract # 11416	
48.	440	DEPARTMENT OF CORRECTIONS - CARLIN CONSERVATION CAMP	SPB UTILITY SERVICES, INC.	GENERAL	\$27,807	
	Contract Description:	This is an amendment to the original contract, which adds services and costs for the new wastewater treatment plant at Carlin Conservation Camp. This amendment increases the maximum amount of the contract from \$448,192.16 to \$475,999.39 due to increased inspections subsequent to plant upgrades.				
		Term of Contract:	10/01/2008 - 06/30/2013	Consultant: NO	Contract # CONV5694	
49.	590	RENEWABLE ENERGY & ENERGY EFFICIENCY AUTHORITY	LUKE ANDREW BUSBY, LTD.	OTHER: TRANSFER FOR PUBLIC SERVICE COMMISSION/ MILL ASSESSMENT 50% FEDERAL 50%	\$50,100	PROFESSIONAL SERVICE
	Contract Description:	This is an amendment to the original contract, which provides legal Energy Commissioner in adopting regulations for International Energy Conservation Code; the establishment of a program to evaluate the energy consumption of residential property for sale in Nevada per SB 358 (2009); the establishment of a minimum standard of energy efficiency for the general-purpose light; counsel and attorney for the Commissioner, the Authority, the New Energy Industry Task Force and the State and Local Government Panel on Renewable Energy and Energy Efficiency in all actions, proceedings and hearings; and generally aid the Authority in the performance of its duties, including duties related to the American Reinvestment and Recovery Act. This amendment extends the termination date from September 30, 2010 to April 30, 2012 and increases the maximum amount from \$9,900 to \$60,000 to handle the agency's increased need for legal work.				
		Term of Contract:	07/19/2010 - 04/30/2012	Consultant: NO	Contract # 11383	
50.	611	GAMING CONTROL BOARD	PRICEWATERHOUSECOOPERS LLP	GENERAL	\$30,000	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to conduct a quality control audit of the Gaming Control Board's Audit Division. This audit is a statutory requirement.				
		Term of Contract:	Upon Approval - 04/30/2011	Consultant: NO	Contract # 11500	
51.	650	DEPARTMENT OF PUBLIC SAFETY - EMERGENCY MANAGEMENT	KVH INDUSTRIES, INC.	FEDERAL	\$54,492	SOLE SOURCE
	Contract Description:	This is an amendment to the original contract, which provides satellite communications service for three mobile communication vehicles. This amendment extends the termination date from September 30, 2010 to September 30, 2011 and increases the maximum amount from \$63,500 to \$117,992 due to an increase in services provided.				
		Term of Contract:	01/13/2009 - 09/30/2011	Consultant: NO	Contract # CONV6018	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
52.	650	DEPARTMENT OF PUBLIC SAFETY - HIGHWAY PATROL	ASSET WORKS, INC.	HIGHWAY	\$30,646	SOLE SOURCE
	Contract Description:	This is a new contract to provide professional services including software upgrades, barcode and Mobile-Focus deployment, and installation/configuration of InfoCenter, a shop Activity Portal to the Highway Patrol Division. The contractor will also provide on-site training as part of the scope of work.				
		Term of Contract:	Upon Approval - 06/30/2011	Consultant: NO	Contract # 11496	
53.	701	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - CONSERVATION DISTRICTS	NATURAL RESOURCES CONSERVATION SERVICE	OTHER: REVENUE CONTRACT	\$40,000	EXEMPT
	Contract Description:	This is a new revenue contract to provide public outreach services to utilize federal programs to enhance, protect and preserve natural resources and enhance agricultural abilities and sustainability by working in partnerships with Nevada Conservation Districts.				
		Term of Contract:	Upon Approval - 09/30/2011	Consultant: NO	Contract # 11388	
54.	702	DEPARTMENT OF WILDLIFE - WILDLIFE CIP-Non-Exec	CUSTOM GLASS DISTRIBUTORS, INC.	OTHER: Q-1 BOND FUNDS	\$10,542	
	Contract Description:	This is a new contract to replace windows at Nevada Department of Wildlife headquarters.				
		Term of Contract:	Upon Approval - 11/30/2010	Consultant: NO	Contract # 11429	
55.	702	DEPARTMENT OF WILDLIFE - ADMINISTRATION	UTAH STATE UNIVERSITY	FEE: PREDATOR FEES 25% FEDERAL 75%	\$375,000	
	Contract Description:	This is an amendment to the original contract, which provides for a study to determine if predator control has a positive benefit on mule deer population. This amendment extends the termination date from June 30, 2010 to August 12, 2015 and increases the maximum amount from \$125,000 to \$500,000 due to the availability of \$375,000 in new federal funding.				
		Term of Contract:	02/09/2010 - 08/12/2015	Consultant: NO	Contract # 10002	
56.	702	DEPARTMENT OF WILDLIFE - HERITAGE-Non-Exec	MAXELL GLOBAL TECHNOLOGIES	OTHER: HERITAGE TRUST ACCOUNT	\$30,000	
	Contract Description:	This is a new contract for scientific data analysis of factors influencing Nevada mule deer population over time.				
		Term of Contract:	Upon Approval - 06/30/2011	Consultant: NO	Contract # 11346	
57.	704	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - PARKS - MAINTENANCE OF STATE PARKS-Non-Exec	4-D PLUMBING & BUILDERS' SUPPLY, INC.	OTHER: UTILITY SURCHARGE	\$74,700	
	Contract Description:	This is a new contract to provide on-call services for emergency well problems at state parks in the southern region of Nevada. THIS VENDOR IS IN THE PROCESS OF SECURING A NEVADA STATE BUSINESS LICENSE. APPROVAL OF THIS CONTRACT IS CONTINGENT UPON THE VENDOR SECURING A NEVADA STATE BUSINESS LICENSE AND BEING IN GOOD STANDING IN ALL AREAS OF THE SECRETARY OF STATE'S BUSINESS REQUIREMENTS				
		Term of Contract:	Upon Approval - 06/30/2013	Consultant: NO	Contract # 11489	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
58.	706	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - FORESTRY - NURSERIES	NEVADA NATURAL HERITAGE PROGRAM	FEDERAL	\$37,500	
	Contract Description:	This is a new interlocal agreement to provide funding for collection and conservation of seeds for the US Fish and Wildlife Service's Seed Banking Program for Great Basin Endemic Plant Species at Risk.				
		Term of Contract:	Upon Approval - 12/31/2011	Consultant: NO	Contract # 11401	
59.	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER QUALITY PLANNING	ENVIRONMENTAL INCENTIVES, LLC	FEDERAL	\$45,000	SOLE SOURCE
	Contract Description:	This is an amendment to the original contract, which creates the opportunity for urban jurisdictions to have a guided introduction to the Crediting Program and related storm water tools with limited assistance to resolve specific technical issues through telephone support. This amendment increases the maximum amount from \$117,344 to \$162,344 to enhance services and support to those urban jurisdictions that have elected to provide supplementary funding for this project.				
		Term of Contract:	01/12/2010 - 06/30/2011	Consultant: NO	Contract # 10289	
60.	800	DEPARTMENT OF TRANSPORTATION	TOWILL, INC.	HIGHWAY 5% FEDERAL 95%	\$449,734	
	Contract Description:	This is a new contract to provide a survey of localizer performance with vertical guidance approaches at five airports within Nevada, with data being sent to the Federal Aviation Administration (FAA). The survey is to identify potentially hazardous obstructions in navigate able airspace.				
		Term of Contract:	09/14/2010 - 05/28/2011	Consultant: NO	Contract # 11495	
61.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - VOCATIONAL REHABILITATION	CARC DBA FALLON INDUSTRIES	FEDERAL	\$414,951	
	Contract Description:	This is a new contract, utilizing funds from the American Recovery and Reinvestment Act (ARRA), to provide for the employment of individuals with disabilities and/or the most significant disabilities in an integrated work setting including a provision the vendor will sustain the employment of these individuals after the ARRA funding has ceased.				
		Term of Contract:	10/01/2010 - 10/31/2011	Consultant: NO	Contract # 11428	
62.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - VOCATIONAL REHABILITATION	EASTER SEALS SOUTHERN	FEDERAL	\$511,076	
	Contract Description:	This is a new contract, utilizing funds from the American Recovery and Reinvestment Act (ARRA), to provide for the employment of individuals with disabilities and/or the most significant disabilities in an integrated work setting including a provision the vendor will sustain the employment of these individuals after the ARRA funding has ceased.				
		Term of Contract:	10/01/2010 - 10/31/2011	Consultant: NO	Contract # 11426	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
63.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - VOCATIONAL REHABILITATION	GREENER VEGAS, INC.	FEDERAL	\$360,000	
	Contract Description:	This is a new contract, utilizing funds from the American Recovery and Reinvestment Act (ARRA), to provide for the employment of individuals with disabilities and/or the most significant disabilities in an integrated work setting including a provision the vendor will sustain the employment of these individuals after the ARRA funding has ceased.				
		Term of Contract:	10/01/2010 - 10/31/2011	Consultant: NO	Contract # 11427	
64.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB REHABILITATION DIVISION All Budget Accounts	WESTERNAIRE, INC.	OTHER: ALL DETR BUDGET ACCOUNTS	\$5,000	
	Contract Description:	This is an amendment to the original contract, which provides repair service on an as-needed basis to the department's northern Nevada facilities heating and air conditioning systems. This amendment increases the maximum amount from \$8,000 to \$13,000 due to an increase in the volume of repairs.				
		Term of Contract:	06/11/2009 - 04/30/2011	Consultant: NO	Contract # CONV6363	
65.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	NEVADAWORKS	FEDERAL	\$18,000	
	Contract Description:	This is an amendment to the original contract, which provides employment and training services to dislocated workers in Northern Nevada. This amendment increases the amount from \$3,035,689 to \$3,053,689 due to a math error in the original contract.				
		Term of Contract:	07/01/2010 - 06/30/2012	Consultant: NO	Contract # 11069	
66.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	GREAT BASIN PAINTING & DECORATING, INC.	OTHER: EMPLOYMENT SECURITY SPECIAL FUND - UI PENALTIES AND INTEREST	\$29,470	
	Contract Description:	This is a new contract to prepare and paint the exterior of the Department of Employment, Training and Rehabilitation's building at 500 E. Third Street, Carson City, Nevada.				
		Term of Contract:	Upon Approval - 06/30/2011	Consultant: NO	Contract # 11413	
67.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	KFC BUILDING CONCEPTS, INC.	OTHER: UNEMPLOYMENT INSURANCE PENALTIES AND INTEREST ACCOUNT	\$49,985	
	Contract Description:	This is a new contract to provide for the removal of concrete in specific areas at the Department of Employment, Training and Rehabilitation's (DETR) State Administrative Office building at 500 E. Third Street, Carson City, Nevada.				
		Term of Contract:	Upon Approval - 08/31/2011	Consultant: NO	Contract # 11501	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
68.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	SCHNEIDER ELECTRIC BUILDINGS	OTHER: UNEMPLOYMENT INSURANCE PENALTIES AND INTEREST ACCOUNT	\$15,000	
	Contract Description:	This is an amendment to the original contract, which provides preventative maintenance with the software, firmware, and all related sensors associated with the mechanical equipment at 2800 East St. Louis, Las Vegas. This amendment increases the maximum amount from \$75,000 to \$90,000 to provide adequate funding for the remaining quarterly payments.				
		Term of Contract:	09/11/2007 - 06/30/2011	Consultant: NO	Contract # CONV4446	
69.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB EMPLOYMENT SECURITY DIVISION All Budget Accounts	WESTERNAIRE MECHANICAL	OTHER: ALL DETR BUDGET ACCOUNTS	\$18,000	
	Contract Description:	This is an amendment to the original contract, which provides heating and air conditioning service and maintenance for units at 500 E. Third Street, Carson City, Nevada. This amendment increases the amount from \$20,400 to \$38,400 to cover the monthly payment of \$869 per month and any additional repairs until the contract expires.				
		Term of Contract:	12/01/2009 - 11/30/2011	Consultant: NO	Contract # 10216	
70.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - RESEARCH & ANALYSIS	ILLINOIS DEPT OF EMPLOYMENT	FEDERAL	\$40,000	EXEMPT
	Contract Description:	This is a new interlocal agreement to provide project management and subject matter expertise to the Projections Management Partnership in the development of "green" jobs labor market information.				
		Term of Contract:	Upon Approval - 06/30/2011	Consultant: NO	Contract # 11418	
71.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - RESEARCH & ANALYSIS	LABOR MARKET SOLUTIONS, LLC	FEDERAL	\$87,000	SOLE SOURCE
	Contract Description:	This is a new contract to provide project and product management to the Projections Managing Partnership and act as the lead to mediate the different state technical requirements for a comprehensive review of the "green" labor market information research.				
		Term of Contract:	Upon Approval - 06/30/2011	Consultant: NO	Contract # 11409	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
72.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - RESEARCH & ANALYSIS	NEW YORK STATE DEPT OF LABOR	FEDERAL	\$48,500	EXEMPT
	Contract Description:	This is a new interlocal agreement to provide services under this contract which are inclusive of a research analyst for the subcommittee on the micromatrix occupational projections software rewrite. As research analyst, the New York State Department of Labor will devise recommendations on data processing flow, screen design, and technical specifications; prioritize software feature development; conduct software acceptance testing; provide oversight to research projects; assist in the development of software help documentation; and contribute subject matter expertise for training redevelopment. In addition, the services to be provided include co-leading up to two training workshops.				
		Term of Contract:	12/01/2009 - 06/30/2011	Consultant: NO	Contract # 11042	
73.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - RESEARCH & ANALYSIS	NORTH CAROLINA, STATE OF	FEDERAL	\$15,000	EXEMPT
	Contract Description:	This is a new interlocal agreement to provide project management and subject matter expertise to the Projections Managing Partnership in the development of "green" jobs labor market information.				
		Term of Contract:	Upon Approval - 06/30/2011	Consultant: NO	Contract # 11420	
74.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB DETR ADMINISTRATIVE SERVICES All Budget Accounts	VORTEX INDUSTRIES, INC.	OTHER: ALL DETR BUDGET ACCOUNTS	\$13,000	
	Contract Description:	This is an amendment to the original contract, which provides repair and installation of both automatic and manual doors. This amendment increases the maximum amount from \$9,500 to \$22,500 due to the increased need for services.				
		Term of Contract:	01/29/2010 - 12/31/2011	Consultant: NO	Contract # 10377	
75.	950	PUBLIC EMPLOYEES BENEFITS PROGRAM	CLEAN WATER COALITION	OTHER: REVENUE CONTRACT	\$359,040	
	Contract Description:	This interlocal contract allows the Clean Water Coalition to receive healthcare benefits under the Public Employees Benefits Program. There are four employees of the Clean Water Coalition.				
		Term of Contract:	10/01/2010 - 06/01/2050	Consultant: NO	Contract # 11373	
76.	BDC	LICENSING BOARDS & COMMISSIONS - OSTEOPATHIC MEDICINE	BERKLEY & BERKLEY CPA'S, LLC	FEE: LICENSING FEES RECEIVED BY NEVADA STATE BOARD OF OSTEOPATHIC MEDICINE	\$29,997	PROFESSIONAL SERVICE
	Contract Description:	This is an amendment to an original contract to assist staff in integration of Quick Books with internal software program for accounting purposes. This amendment extends the termination date from September 25, 2010 to September 25, 2011 and increases the maximum amount from \$19,998 to \$59,994.				
		Term of Contract:	Upon Approval - 09/25/2011	Consultant: NO	Contract # 10420	

***8. MASTER SERVICE AGREEMENT**

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
MSA 1.	MSA	VARIOUS STATE AGENCIES	DRUG FREE WORKPLACES, INC.	OTHER: VARIOUS AGENCY FUNDS	\$500,000	
	Contract Description:	This is an amendment to the original contract which provides testing of human bodily fluids for blood alcohol content and drugs of abuse. The requirement includes laboratory testing in several categories that include but are not limited to: for cause, pre-employment and random testing of employees. This amendment complies with amended RFP 1712 Scope of Work to meet the new United States Department of Health and Human Services Mandatory Guidelines for Federal Workplace Drug Testing Programs published in the Federal Register for the Substance Abuse and Mental Health Services Administration, United States Department of Health and Human Services which becomes effective October 1, 2010. This amendment extends the termination date from December 31, 2010 to December 31, 2012 and increases the maximum amount of the contract from \$500,000 to \$1,000,000 for testing through the new termination date of the contract.				
	Term of Contract:	10/14/2008 - 12/31/2012	Consultant: NO	Contract # CONV5956		

9. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

***10. ADJOURNMENT**

Notice of this meeting was posted in the following locations:

- Blasdel Building, 209 E. Musser St., Carson City, NV
- Capitol Building, 101 N. Carson St., Carson City, NV
- Legislative Building, 401 N. Carson St., Carson City, NV
- Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:

- Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV
- Hadi Sadjadi: hsadjadi@dps.state.nv.us

Notice of this meeting was posted on the following website:

- <http://budget.state.nv.us/>

We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Department of Administration at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775) 684-0260.

DETAILED AGENDA

September 9, 2010

*1. APPROVAL OF THE JULY 30, 2010 SPECIAL BOARD OF EXAMINERS' MEETING MINUTES

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

*2. APPROVAL OF THE AUGUST 11, 2010 BOARD OF EXAMINERS' MEETING MINUTES

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

*3. REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE (IFC) CONTINGENCY FUND

Pursuant to NRS 353.268, an agency or officer shall submit a request to the State Board of Examiners for an allocation by the Interim Finance Committee from the Contingency Fund.

A. Department of Administration – Budget and Planning Division - \$50,000.00

The Department is requesting an allocation from the Interim Finance Committee Contingency Fund in the amount of \$50,000 to allow for transitional costs for newly elected officials.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

B. Office of the Governor – American Recovery and Reinvestment Act (ARRA) Director's Office - \$40,730.00

The Director's Office is requesting an allocation from the Interim Finance Committee Contingency Fund in the amount of \$40,730 to cover a shortfall in the ARRA Assessments for fiscal year 2010.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

C. Department of Education – School Remediation Trust Fund - \$610,294.00

The department is requesting an allocation from the Interim Finance Committee Contingency Fund in the amount of \$610,294 for fiscal year 2010 to address a shortfall in the funding for Full-Day Kindergarten.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

D. Secretary of State's Office - \$25,569.00

The agency is requesting an allocation of \$25,569 from the Interim Finance Committee Contingency Fund to provide the 5% match for Nevada's federal allocation in fiscal year 2010 Title II Help America Vote Act funds.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***4. VICTIMS OF CRIME 2010 4TH QUARTER REPORT AND 2011 1ST QUARTER RECOMMENDATION**

NRS 217.260 requires the Board of Examiners to estimate available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs that claim payments must be reduced proportionately. The Victims of Crime Program Coordinator recommends paying the Priority 1 & 2 claims at 100% and Priority 3 claims at 80% of the approved amount for the 1st quarter of FY 2011.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***5. TORT CLAIM**

Approval of tort claim pursuant to NRS 41.037

**A. Hugh Lantz, Bret Lantz, Janice Lantz – TC15506
Amount of Claim – \$580,000.00**

Discussion: The following report of investigation and subsequent recommendation from Nancy Bowman, Claims Manager for the Attorney General, has been approved by James Spencer, Chief of Staff. Ms. Bowman's report dated August 11, 2010 states:

The Nevada Private Investigator's Licensing Board (PILB) received a citizen complaint that Able Services was performing "tenant screening" without a private investigator's license. The citation has been dismissed, however the claimant is stating that revenue was lost during a two-month period while the case was being contested. The claimant believes the defendant ruined their business.

Recommendation: The report recommended that the claim be paid in the amount of \$580,000.00.

Motion By: _____ **Seconded By:** _____ **Vote:** _____
Comments:

B. David Kennedy – TC15511
Amount of Claim - \$75,000.00

Discussion: The following report of investigation and subsequent recommendation from Nancy Bowman, Claims Manager for the Attorney General, has been approved by James Spencer, Chief of Staff. Ms. Bowman’s report dated August 23, 2010 states:

Mr. Kennedy, while working for MGM Mirage, Inc., was setting up for a training program that was being held at UNLV’s Sam Fulton Building. As he was moving between tables to distribute written materials for the program he tripped over an electrical cord that was leading to a self-powered loudspeaker. The loudspeaker was supported by a 5-6 foot tall tripod. When he tripped, the tripod tipped and the loudspeaker fell, hitting him on the temple. He was transported to Desert Springs Hospital.

Due to the head injury he received, Mr. Kennedy now suffers from medically documented significant and permanent cognitive and mobility deficits and a profound stutter. Medical expenses to date exceed \$33,000.

The UNLV staff member who set up the loudspeaker was aware that all the electrical cords should be taped down but he refrained from doing so when he set it up. He was waiting to see if the presenter agreed with the set up before taping down the cords.

The UNLV employee breached his duty of care by not taping down the electrical cords of which Mr. Kennedy tripped over. The State of NV bears liability for Mr. Kennedy’s injuries.

Recommendation: The report recommended that the claim be paid in the amount of \$75,000.00.

Motion By: _____ **Seconded By:** _____ **Vote:** _____
Comments:

***6. LEASES**

Eleven statewide leases were submitted to the Board for review and approval.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____
Comments:

***7. CONTRACTS**

Seventy-six independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***8. MASTER SERVICE AGREEMENT**

One master service agreements were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

9. BOARD MEMBERS' COMMENTS/PUBLIC COMMENT

***10. ADJOURNMENT**

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

MINUTES

MEETING OF THE BOARD OF EXAMINERS

July 30, 2010

The Board of Examiners met on July 30, 2010, in the Annex on the second floor of the Capitol Building, 101 N. Carson St., Carson City, Nevada, at 11:30 a.m. Present were:

Members:

Governor Jim Gibbons
Attorney General Catherine Cortez Masto
Secretary of State Ross Miller
Acting Clerk Stephanie Day

Others Present:

Jim Groth, State Office of Energy
Tom Wilczek, State Office of Energy
Jeff Mohlenkamp, Department of Corrections
Judy Stokey, NV Energy
Nicole Willis-Griuce, The Ferraro Group
Brett Barratt, Department of Business and Industry, Division of Insurance
Katie Armstrong, Attorney General's Office

Press:

Sandra Chereb, Associated Press
Cy Ryan, Las Vegas Sun
Sean Whaley, Nevada News Bureau

***1. SALARY ADJUSTMENTS**

A. Distribution of Salary Adjustments to Departments, Commissions and Agencies, pursuant to Chapter 391, Senate Bill 433, Sections 6, 7, 8, of the 2009 Legislative Session.

The 2009 Legislative Session made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet certain salary deficiencies for fiscal year 2010 that might be created between the appropriated money of the respective departments, commissions, and agencies and the actual cost of the personnel of those departments, commissions, and agencies that are necessary to pay for salaries. Under this legislation, the following amounts from the General Fund and/or Highway Fund are recommended:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
3706	Prison Medical Care	\$466,672	
3738	Southern Desert Correctional Center	\$185,352	
	Total	\$652,024	

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

Governor: Good morning everyone. The State Board of Examiners meeting will come to order. Today the date, time and location for the Board of Examiners meeting is July 30, 2010 at 11:30 a.m. located in the Capitol Building. Madam Clerk, for the record note the presence of the Secretary of State, the Governor, and the Attorney General will be calling in. We will note her presence when she calls. We have a very short agenda this morning and we will begin with agenda item 1 salary adjustments. These are distributions of salary adjustments to Departments, Commissions and Agencies pursuant to Chapter, yes, this is the Board of Examiners.

Lindsey: Good morning; this is Lindsay with the Attorney General's Office. I have General Masto for you.

Governor: Wonderful, thank you. Good morning.

Attorney General: Good morning, this is Catherine.

Governor: Yes, Catherine, the Governor and the Secretary of State are present. We have just begun with agenda item number 1 salary adjustments, Madam Clerk.

Madam Clerk: Thank you Governor. This is a request to distribute salary adjustment funds appropriated to the Board of Examiners' for the difference between the 6% salary reduction included in the Governor's recommended budget and the 4.6% furlough approved by the legislature. This difference of 1.4% was appropriated to the Board of Examiners to distribute to agencies as needed. The \$654,024 request before the Board today covers the Department of Corrections' Prison Medical and Southern Desert Correctional Center for Fiscal Year 2010. Additional salary adjustment requests will be requested at the August meeting.

Governor: Are there any questions or comments from members of the Board? Hearing none, is there a motion for approval of the salary adjustments under agenda item number 1?

Secretary of State: I move.

Governor: Moved by the Secretary of State is there a second?

Attorney General: I will second the motion.

Governor: Seconded by the Attorney General. Any comments or questions with regard to the motion? Hearing none, all those in favor signify by saying aye. Let the record reflect that agenda item number 1 has passed the Board of Examiners.

***2. FURLOUGH ADJUSTMENTS**

A. Distribution of Furlough Exemption Funds to Departments, Commissions and Agencies, pursuant to Chapter 391, Senate Bill 433, Sections 7 and 8 of the 2009 Legislative Session.

The 2009 Legislative Session made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet certain salary deficiencies for fiscal year 2010 and 2011 that might be created between the appropriated money of the respective departments, commissions, and agencies and the actual cost of the personnel of those departments, commissions, and agencies that are necessary to pay for unpaid furlough leave for critical positions. Under this legislation, the following amounts from the General Fund and/or Highway Fund are recommended for fiscal year 2010:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
3762	High Desert State Prison	\$635,360	
	Total	\$635,360	

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State

Seconded By: Attorney General

Vote: 3-0

Comments:

Governor: Moving on now to number 2 which are furlough adjustments. These are distribution of furlough exemption funds to Departments, Commissions and Agencies, pursuant to Chapter 391, Senate Bill 433, Madam Clerk.

Madam Clerk: Thank you Governor. This is a request to distribute funds that were appropriated in Senate Bill 433 for furlough exceptions approved by the Board of Examiners. The request before the Board today is \$635,360 for High Desert State Prison for Fiscal Year 2010. There will be additional requests in August for this item also. The Board of Examiners approved approximately \$3.8 million in furlough exceptions for the Department of Corrections. Due to vacancies, the Department controlling overtime, and other factors, the total that will be requested for Fiscal Year 2010 is projected to be \$2.33 million.

Governor: And will that be after the next Board of Examiners meeting request for furlough distribution?

Madam Clerk: Yes.

Governor: So it will be \$2.33 compared to the \$3.8 set aside.

Madam Clerk: Yes.

Governor: Any comments or questions with regard to agenda item number 2.

Secretary of State: Move for approval.

Governor: Moved by the Secretary of State for approval, is there a second?

Attorney General: Second the motion.

Governor: Seconded by the Attorney General. Any comments or questions with regard to the motion? Hearing none, all those in favor signify by saying aye. Let the record reflect that agenda item number 2 passed the Board of Examiners.

***3. LEASES**

One statewide lease was submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State **Seconded By:** Attorney General **Vote:** 3-0

Comments:

Governor: We move to agenda item number 3 which are leases, Madam Clerk.

Madam Clerk: Thank you Governor. On the agenda this morning there is one lease for the Department of Business and Industry Division of Insurance.

Governor: Comments or questions with regard to the lease under agenda item number 3?

Secretary of State: Move for approval.

Attorney General: Second the motion.

Governor: Moved by the Secretary of State and seconded by the Attorney General. Any comments or questions with regard to the motion? Hearing none, all those in favor signify by saying aye. Let the record reflect that agenda item 3 passed the Board of Examiners.

***4. CONTRACTS**

One independent contract was submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By:

Seconded By:

Vote:

Comments:

Governor: We move to agenda item number 4 which are contracts. We have one contract.

Madam Clerk: Thank you Governor. We have one contract on the agenda this morning for the State Energy Office.

Governor: And I do believe this was the contract in which the Attorney General had a question and we removed it from the previous Board of Examiners agenda for today.

Madam Clerk: Yes it is Governor.

Governor: Madam Attorney General, do you still have questions on this issue you wish to bring forward?

Attorney General: Yes. And if Mr. Groth is there I ask him to come forward. And Governor let me just say after our last meeting we did talk. We talked about the contract, he answered my questions, but I also told him that I was going to talk with my staff to have them weigh in on this as well. Just recently I have been informed that the Public Utilities Commission has issued an order and the order is for a study on distribute generation study of Nevada it appears to me that the scope of work is similar to the contract that Mr. Groth from the Energy Department is pursuing as well. Here is my concern in talking with Mr. Groth he wanted an independent analysis done by NV Energy to be specific. This was also brought before the Public Utilities Commission here in Nevada. They took this into consideration when they made there order seeking to have this study done and not only that because of the concerns they created a stake holders group an independent stake holder group individuals involved including the Nevada State Office of Energy as well as my office and along with that they put procedures in place to ensure not only were the individual stake holders monitoring the study that is being commissioned by the Public Utilities Commission and being undertaken by NV Energy and Sierra Pacific Power they required the stake holder to come back to the commission on a regular basis so they could be updated on the activity of what is going on. Along with that the commission itself is holding a public workshop where the public can be

engaged on this process as well. I talked with Mr. Groth this morning and informed him of my thoughts on the order that was put out by the commission. And my concern is that I think that there is duplication and there is no need for two studies at this point in time when it appears that all of the resources that the stake holders are going to be looking at engaged in the same study but there are a large number of stake holders involved. So those are my concerns and I wanted to bring my concerns to the board so that the board could hear it and also give Mr. Groth the opportunity to address those concerns and give any addition comments.

Governor: Okay, Mr. Groth.

Jim Groth: I will pass out, thank you Madam Attorney General, Governor, Secretary, I will pass out some of the Nevada Energy Company Strike Force some of the advocates of the study. And get that over to your office also Madam Attorney General. I've got basically just a prepared statement about the study if I could pass through the Board's approval. The distribute generation study in question here is not, we do not see it as duplicative we do not as an either/or situation in regards to conducting the study in Nevada. There is no downside to the State of Nevada for conducting a citizen based DG or distributive generation study independent of the private... this is not funding source competitive. Our study or one study committed by federal funds is our federal ARRA funds which is a \$236,000 contract that we took back from one of the schools that didn't utilize all of their funding and it's going to be swept or we have been told that it will be swept by the Department of Energy and taken back to the feds as of September 30th if it is unspent. So this is strictly federal ARRA dollars no state taxpayer dollars conducting the study. No rate payer dollars for senior citizens. So this is not source competitive. The other study will be born by the rate payers of Nevada, ultimately, if it's conducted by utility. There is no detriment in having two data points of collection, thus two studies on distributive generation conducted in Nevada. The comparative analysis by two disparate studies on the same subject will only draw a stronger and more feasible solution for energy to come and develop in Nevada. And a point that I make of most emphasis in this analysis is the example that I give, turn back to my bullets here, and between 2003 and to date we have installed about six megawatts of distributive generation, solar, 120 kilowatts of wind, very small comparative amounts to the 7500 megawatt capacity in Nevada that we have. So we are at .0008% of 1% in distributive generation. We are not talking about riptide projects and RFP's that the Utility will conduct for large riptide projects. This is DGA, distributive generation for rooftop, housetop, commercial, small commercial, up to 1 megawatt we talk about with the Utility study. And the example that I give most clearly, is in discussing two studies coming up, one study is a quarter million dollars, I am giving a hypothetical, by the utility company, and our \$236,000 we use from federal ARRA funds that are used on this. Potential economic Nevada, economic impact driver for this is as if, say the study comes back and says that the infrastructure for Nevada Power South and Sierra Pacific North can take on 400 megawatts of distributive generation. At about 5 million dollars a megawatt right now to install silver, that's kind of about where were at in the megawatts, when a school does a \$200,000 30 kilowatt project it kind of gives relevance. At about 400 or 375 megawatts in Nevada, that's a billion and a half dollars, 1.5 billion dollars in economic development. If we cut that number in half and go to 200 megawatts we cut that 1.5 billion dollars in economic development in half to three quarters of a billion dollars. So, the absolute critical nature of getting as much data as you can from disparate studies or independent studies is nothing but beneficial with no downside. There is no downside. Particularly, from the funding stream or funding source of this study, so there's no downside. The independent DG study will be conducted by a Nevada prime contractor using many subject matter expert sub-contractors residing in Nevada. Without this study the money will go back to the

federal government and employ no one in Nevada. The U.S. Department of Energy has already improved and encourages the Nevada State Office of Energy's preparation of this independent study. The Nevada State Office of Energy study will encompass other co-opt utilities in the state not just areas managed by NV Energy. First and foremost, NV Energy is primarily beholding to its shareholders, not the rate payers of Nevada. While the NSOE does not oppose and even encourages to studies on DG, the companies for Sierra Pacific Power and Nevada Power, doing business as NV Energy, their study will ultimately be born by the backs of the rate payers. Conversely, the NSOE represents the citizens of Nevada and is already pre-funded through DOE ARRA funds. The comparative analysis data of two studies will be far superior in driving the Nevada Energy economic engine. Currently we operate about 6 megawatts, as I said, distributive generation has been installed from 2010 to date. We do have force, we operate and I facilitate the Nevada Energy Economy Strike Force of which Mr. Secretary and the Governor I have given you copies of, I put out a pulling of the entire desperate group of this strike force of public sector folks, private sector folks, legal folks, and desperate, and at 21 responses out of 39 of our members, every single one of the responses of our members wholeheartedly supports the independent study with or without the NV Energy conjunctive study, but believes that an independent study will give us the data and comparative analysis. And the two studies come up disparate and that is a good finding that works because the subject matter experts will then come together, and our study is to be conducted between now, we wanted to kick it off right after the BOE session here two weeks ago on the 13th or 14th of July, so ours will be kicked off say here by August 1st, August 2nd timeframe and be completed by October 31st ready, with data to feed to the 2011 Legislative Session for Bill Draft Request preparations. So, it's an economic driver for the State of Nevada is simply our point were making. And there is no downside to allowing the independent 3rd party study to be conducted whether or not the PUCN and the State over process and the Utility decides to conduct a study.

Governor: Any questions?

Attorney General: Governor, just a few comments, I guess my concern also is the studies are not only moving forward, but the studies are going to report at the same time. And we are capturing the same resources at the same time so it doesn't seem beneficial to the ultimate outcome of the study that you are trying to obtain. It doesn't make sense that we all focus on putting together one study.

Governor: Well I guess the question is, is whether we are willing to spend federal tax dollars generated on the larger tax base over a nationwide area versus the rate payers of Nevada, who are paying for the same cost to have the Utility Company do the study, which has in my opinion, invested interest in the outcome. So I'm concerned that we are asking the people of Nevada to pick up the cost, when the people of the United States are willing to pick up the same cost.

Attorney General: Governor, I agree with your concern, but it has come to my attention (in auditable). My understanding is whether we move forward or not, the PUC is going to continue to go to the Board with this.

Governor: Right, and nor are we in the case where we are in a game of chicken, see who backs down first.

Jim Groth: If I could make a comment, it doesn't need to be a game show. There is no reason. When I mentioned that the ramifications of two data points of analyses that come out at the end of these studies can have an impact of three quarters of a billion dollars on the economy of Nevada. Is what were talking about here whether or not the rate payers of Nevada are going to spend a quarter of a million dollars on a contract study and then the already contracted study that we have lined up to spend roughly of a quarter of a million dollars. Were talking about a half a million dollars here either rate payer or as you say the nation's tax payers to fund the study. The benefit of getting data and analysis from the two different data points and I would state also that the subcontractors and the subject matter expertise out there in Nevada, we have an awful lot of subject matter expertise on great infrastructure in the State of Nevada. It's not just that seven NV Energy employee engineers are going to be targeted by one group and then be targeted by the other group, so it's duplicated in a sense that they are both being asked for the same information. Their the 91% publicly regulated utility in Nevada, they have a responsibility to provide information to the public. You might very well make the case that that forum is through PUCN, that they will make that through the stakeholder process. But, if were talking about, I just put a brass tax in raw numbers, were talking about a number that comes out and a study comes out and says we can take 375 megawatts on the grid and as the Governor represented the self interest driven Utilities, says no we can take 175 megawatts on the grid, your talking about all of the utility, the electrical contractors and construction workers out there, that will employ the difference between thousands and thousands of workers in Nevada. So there is, if the infrastructure and there is a compromise between 175 megawatt number and the 375 megawatt number and they decide 250 megawatts is what the grid can take. Won't that have been a far far better outcome that will employ literally, potentially thousands of more people, then if the only utility driven study only is the driver in the driver force regardless of the stake holder process. Whoever signs the payment process, for that and drives that, we again already have BOE approved to run this independent study and we don't want to foolishly or inefficiently use the taxpayers dollars whether it be Nevada citizens or U.S. citizens, but we think that this is a very, very critical appropriate study, I am one who said that four studies would be better than two on this, two studies far better than one. So I like to have a lot of points of analyses and data and I think that UNR and UNLV and some of their engineering that they've already done, a lot of the data point and data collection has been done. It's a matter of the higher contractors to go out, and sub-contractors to go out and collect that information. Not just from NV Energy, but as I mentioned other engineering sources that they will contract with and go out and employ a lot of people in Nevada even during their study, which is what the ARRA and stimulus funds from the Department of Energy were sent to Nevada for.

Governor: Okay. Any other comments or questions?

Secretary of State: Well I certainly understand the call for something that's going to arguably generate income for the State, but I share similar concerns that having looked at this study, it might not be beneficial to have two studies. It is my understanding that the PUC started the study.

Jim Groth: I did want to make one comment on that, Mr. Secretary, you know if the DG study was so important to Public Utilities Commission and so important to the utility why has it taken from 2003 until 2010 to conduct this study? They only started conducting this study and having interest in this study in April of 2008 to 2010. When Department of Energy, DC contacted NSOE as being the flight shift driver of the study then the utility jumped into it and then the PUCN jumped into it on the distributive generation drop. That is fact. And that is the question, why has it taken seven, I only use the 2003 number because that's when they started the NV Energy rebate

program that they've been putting renewals on and distributing renewals on for longer than that in the state, but in driving force. It's only just been since I brought up through Department of Energy, Department of Energy came to us to conduct this study and we said yes, you've been right in our mindset, we need to conduct this study in Nevada, then the utility jumped on board and says, were the driver. The Governor makes a good point, we've got to understand the magnitude of the right force between what we conned up, the independent citizen study versus the utility study. And regardless of stakeholder involvement in the PUCN, there are middle ground that serves the rate payers equally they serve the utility, and so we kind of look at our side as more purely a citizen strewn study and having it be a newer entity. I feel strongly about it and I think it has a lot to do with the economy driving Nevada, so I am making a voice that will push for it.

Governor: Any other comments? Questions? Is there a motion? I will move for approval of the contract under agenda item number 4. Is there a second? Hearing no second, the motion fails. We'll move on to agenda item number 5, Board member comments and public comments. Any member of the Board wishing to make a comment? Any member of the public wishing to make a comment? Hearing none, agenda item number 6 is adjournment. Is there a motion to adjourn?

Secretary of State: Move.

Governor: Moved. Is there a second?

Attorney General: Second.

Governor: All those in favor signify by saying aye. We are adjourned.

5. BOARD MEMBERS' COMMENTS/PUBLIC COMMENT

***6. ADJOURNMENT**

Motion By:	Seconded By:	Vote:
<hr/>		
Comments:		

MINUTES

MEETING OF THE BOARD OF EXAMINERS

August 11, 2010

The Board of Examiners met on August 11, 2010, in the Annex on the second floor of the Capitol Building, 101 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

Members:

Governor Jim Gibbons
Attorney General Catherine Cortez Masto
Secretary of State Ross Miller
Clerk Andrew K. Clinger

Others Present:

Jason Holm, Department of Health and Human Services, Division of Welfare and Supportive Services
Karen Daly, Department of Public Safety
Helene Robinson, Attorney General's Office
Bob Cooper, Attorney General's Office
Renee Olson, Department of Employment, Training and Rehabilitation
Mike Pillon, Builders Association Northern Nevada
Kevin Dick, University of Nevada, Reno
Erin Seward, Department of Health and Human Services
Dale Vacututti, Department of Health and Human Services
Gene Columbus, Department of Corrections
Kimberlee Tarter, Department of Administration, Purchasing Division
Miles Celio, Office of the Military
Cindy Jones, Department of Employment, Training and Rehabilitation
Ardell Galbreth, Department of Employment, Training and Rehabilitation
Brenda Ford, Department of Employment, Training and Rehabilitation
Sherri Barkdull, Department of Business and Industry, Manufactured Housing Division
Jim DeProse, Department of Business and Industry, Manufactured Housing Division
Hatice Gecol, Renewable Energy and Energy Efficiency Authority
Tom MacDiarmid, Department of Education
Michael Lynch, Department of Business and Industry, Division of Insurance
Johnan Morrison, Nevada Highway Patrol
Tony Almaraz, Nevada Highway Patrol
Tammy Moffitt, Department of Employment, Training and Rehabilitation
Katie Armstrong, Attorney General's Office
Jim Spencer, Attorney General's Office
Jeff Mohlenkamp, Department of Corrections
Tami Beasley, Department of Taxation
Joy Miller, Department of Business and Industry, Division of Insurance
Greg Weyland, Department of Education
Dorrie Kingsley, Department of Health and Human Services, Division of Health Care Financing and Policy

Janice Prentice, Department of Health and Human Services, Division of Health Care Financing
and Policy

Steve George, Treasurer's Office

Press:

Sean Whaley, Nevada News Bureau

Ed Vogel, Las Vegas Review Journal

Geoff Dornan, Nevada Appeal

Sandy Chereb, Associated Press

***1. APPROVAL OF THE JULY 13, 2010 BOARD OF EXAMINERS' MEETING MINUTES**

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: Good morning everyone. The Board of Examiners for the State of Nevada will come to order. This is the location, date, and time set specifically for the Board. We have a rather robust agenda today as well and we will begin with agenda item number 1, approval of the July 13, 2010 Board of Examiners meeting minutes. Mr. Clerk please note for the record the presence of all Board members. Any comments or questions regarding number 1?

Attorney General: Move for approval.

Secretary of State: Second.

Governor: It has been moved for approval by the Attorney General, seconded by the Secretary of State. Any comments or questions with regard to the motion? Hearing none, all those in favor signify by saying aye. Let the record reflect agenda item number 1 passed.

***2. REQUEST TO WRITE OFF BAD DEBT**

A. Department of Public Safety – Records and Technology Division - \$410.00

Pursuant to NRS 353C.220 the Records and Technology Division has taken the necessary action to collect debt pertaining to outstanding Civil Applicant Background Checks. The Division is requesting approval to write-off outstanding debts owed by the Department of Employment, Training, and Rehabilitation (DETR) which exceed \$50.00. The total amount of this request is \$410.00.

Clerk's Recommendation: I recommend approval.

Motion By: Seconded By: Vote:

Comments:

Governor: Move to agenda item number 2 which is a request to write off bad debt, Mr. Clerk.

Clerk: Thank you Governor. It has been requested by the department that this item be withdrawn at this time.

Governor: Comments or questions?

***3. STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

A. Department of Public Safety – Highway Patrol Division - \$1,717,127.00

The Highway Patrol Division is requesting the authority to purchase 63 replacement vehicles not to exceed \$1,717,127.00. In the 2009-2011 budget cycles NHP requested funding to replace fleet vehicles which were approved during the 2009 Legislative Session. The replacement vehicles will replace those that have exceeded the 105,000 mile threshold. Not all vehicles may be replaced at the same time, but at the point the vehicle has reached its life expectancy.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: We move on to agenda item 3 which is state vehicle purchase, Mr. Clerk.

Clerk: Thank you Governor. The requests before the Board today, items 3A, B, C and D, these are requests from various agencies for vehicle purchases in the amount of \$1,826,163.00. The Department of Public Safety, Highway Patrol Division is requesting the authority to purchase 63 vehicles in the amount of \$1.7 million. The Highway Safety Grants section of the Department of Public Safety, is requesting approval to purchase 2 vehicles. The Department of Wildlife is requesting one vehicle, and the Department of Information Technology is requesting one vehicle. Governor do you desire to take these items individually or in one motion?

Governor: Is there any desire by any member of the Board to consider individually the requests for vehicle purchases?

Secretary of State: I move for approval of agenda items 3A, B, C and D.

Attorney General: Second the motion.

Governor: It has been moved for approval for all of the vehicle purchases. Any comments or questions with regard to the motion? Hearing none, all those in favor signify by saying aye. Let the record reflect that agenda item number 3 passed.

B. Department of Public Safety – Highway Patrol Division – Highway Safety Grants - \$46,636.00

The Highway Safety Grants Division is requesting the authority to purchase one replacement vehicle and one new vehicle for a total of \$46,636.00. The purpose of the replacement vehicle is to replace an existing vehicle which has reached the 105,000 mile threshold. The new vehicle was legislatively approved for an employee who is currently utilizing a vehicle from the Nevada Highway Patrol.

Clerk's Recommendation: I recommend approval.

Motion By: Seconded By: Vote:

Comments:

C. Department of Wildlife – Administration - \$27,507.00

The Department of Wildlife is requesting authority to purchase one new vehicle in the amount of \$27,506.25. They will be able to utilize U.S. Fish and Wildlife hunter education grant funds for the purchase of a new vehicle. The vehicle will be used by the Statewide Coordinator for the Hunter Education Program.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

D. Department of Information Technology – Network Transport Services Unit - \$34,893.00

DoIT is requesting approval to purchase a replacement vehicle in FY 2011. The vehicle will be used to transport tools and equipment to various mountaintop sites throughout the state. The vehicle being replaced has over 162,000 miles and is seven years old.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***4. SALARY ADJUSTMENTS**

A. Distribution of Salary Adjustments to Departments, Commissions and Agencies, pursuant to Chapter 391, Senate Bill 433, Sections 6, 7, 8 of the 2009 Legislative Session.

The 2009 Legislative Session made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet certain salary deficiencies for fiscal year 2010 and 2011 that might be created between the appropriated money of the respective departments, commissions, and agencies and the actual cost of the personnel of those departments, commissions, and agencies that are necessary to pay for salaries. Under this legislation, the following amounts from the General Fund and/or Highway Fund are recommended:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
3715	Southern Nevada Correctional Center	\$898	
3716	Warm Springs Correctional Center	\$91,475	
3717	Northern Nevada Correctional Center	\$170,700	
3724	Northern Nevada Restitution Center	\$4,600	
3747	Ely Conservation Camp	\$5,509	
3759	Lovelock Correctional Center	\$32,910	
3223	Office of State Health Administration	\$8,185	
	Total	\$314,277	

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State **Seconded By:** Attorney General **Vote:** 3-0

Comments:

Governor: We move on to agenda item number 4 which are salary adjustments, Mr. Clerk.

Clerk: Thank you Governor. The request before the Board today is to allocate \$314,277.00 from the Board of Examiners salary adjustment account. There is a difference between the amount recommended in the Governor's budget and the amount approved by the Legislature in the last session. This is for closing out fiscal year 2010.

Governor: And the balance remaining after we adjust for these furloughs in the account is what?

Clerk: That's actually item number 5, Governor, and I handed out a sheet for that one.

Governor: Okay, I was reading five and not four. Any comments or questions with regard to agenda item number 4 salary adjustments.

Secretary of State: Move for approval.

Attorney General: Second the motion.

Governor: Moved by the Secretary of State for approval, seconded by the Attorney General. Any comments or questions? Hearing none, all those in favor signify by saying aye. Let the record reflect that agenda item number 4 has passed.

***5. FURLOUGH ADJUSTMENTS**

A. Distribution of Furlough Exemption Funds to Departments, Commissions and Agencies, pursuant to Chapter 391, Senate Bill 433, Sections 7 and 8 of the 2009 Legislative Session.

The 2009 Legislative Session made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet certain salary deficiencies for fiscal year 2010 and 2011 that might be created between the appropriated money of the respective departments, commissions, and agencies and the actual cost of the personnel of those departments, commissions, and agencies that are necessary to pay for unpaid furlough leave for critical positions. Under this legislation, the following amounts from the General Fund and/or Highway Fund are recommended:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
3718	Nevada State Prison	\$42,306	
3725	Three Lakes Valley Conservation Camp	\$12,605	
3739	Wells Conservation Camp	\$19,763	
3747	Ely Conservation Camp	\$21,971	
3752	Carlin Conservation Camp	\$18,622	
	Total	\$115,267	

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State

Seconded By: Attorney General

Vote: 3-0

Comments:

Governor: We move now to furlough adjustments, Mr. Clerk.

Clerk: Thank you Governor. This is a request of the Board to allocate \$115,267.00 to the Department of Corrections for the furlough exceptions that were granted for fiscal year 10'. This will close out fiscal year 10' for the Department of Corrections. I handed out a separate sheet to each of the Board members that outlines the amounts that have previously been allocated by the Board and the amount that is being requested to be allocated today. In total, if the Board approves this request, the Board will have allocated \$2,331,660.00 to the Department of Corrections for the furlough exceptions that were in place for fiscal year 2010. This leaves a balance in the furlough account, if you will, of \$1,668,340.00.

Governor: Comments or questions?

Secretary of State: Move for approval.

Attorney General: Second.

Governor: Moved by the Secretary of State for approval, seconded by the Attorney General. Any comments or questions with regard to the motion? Hearing none, those in favor signify by saying aye. Let the record reflect that agenda item number 5 has passed.

***6. LEASES**

Four statewide leases were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By:** Secretary of State **Vote:** 3-0

Comments:

Governor: We move on now to number 6 leases. Mr. Clerk it looks like there are four leases before the Board today.

Clerk: That is correct, Governor we have four leases for the Board's consideration this morning. I do need to point out and ask the Deputy AG, on item number 2 under the leases, Governor this is the lease between the Office of the Military in the amount of \$152,196.00, on the agenda the term of the lease states that it is between August 1, 2010 and July 31, 2011, that actually should be 2015 and I just want to make sure from the Deputy AG that that does not create a problem with open meeting law requirements.

Deputy AG: Thank you. Although there is the minor technical error, I think it still complies with the Open Meeting Law and it's fine.

Governor: Alright, so the lease on number 2, the term of the lease will read July 31, 2015.

Clerk: That is correct.

Governor: Are there any comments or questions with regard to agenda item 6 leases?

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Moved by the Attorney General for approval, seconded by the Secretary of State. Comments or questions with regard to the motion? Hearing none, those in favor signify by saying aye. Let the record reflect agenda item 6 has passed.

***7. CONTRACTS**

Fifty-two independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State **Seconded By:** Attorney General **Vote:** 3-0

Comments:

Governor: Move now to agenda item number 7 contracts, Mr. Clerk.

Clerk: Thank you Governor, there are fifty-two independent contracts for the Board's review and consideration this morning. I have no changes to any of those contracts.

Governor: Comments or questions with regard to contracts?

Secretary of State: Is there someone present from the Treasurer's Office?

Steve George: Good morning, Steve George Chief of Staff for the Treasurer's Office.

Secretary of State: With respect to the contracts related to unclaimed property, it looks like most if not all of these are out of state firms, was there any possible contractors in state?

Steve George: Yes, we go out to an RFP over the year on that and there presently are no contractors in state who would participate in one of those types of buyouts. It's not a normal audit where you can use a CPA, you have to use a specialized firm who has specialized knowledge, so yes we would contract with out of state.

Governor: I had one question I would like to, to the Attorney General's Office, on contractor Terri Sully. This contract apparently, if my understanding is correct, began in 2009 to assist in the training of an individual for accounts and budgeting with the Attorney General's Office. This person has been there now for what looks like a year and now we are going to extend the same contract for the same person until 2012, which is another two years. We are going to increase the salary of \$25 to \$40 per hour, is there somebody that can address why we need to be doing this, training one individual for more than a year?

Attorney General: Yes, I can address that Governor. Actually when we went out to hire this, Terri was our Chief Financial Officer and she left our office right at the end of the last legislative session and we did not hire anybody for about a two month period. So we brought her back to

assist our office with the financial... then when we brought the new person on, we kept her on intermittently to provide training. Under the contract she has not been there providing training every single day so we have just brought her back to help with the closings of this budget but other than that she is not there 24/7, she is not hired under the contract 24/7, this is the last, the only time we will increase that amount and ask for any money and the contract will terminate within those two years. But it is not something where she is actually being hired 24/7.

Governor: Well first of all she has been training this person for now almost a year, when do you expect this person to be up to speed?

Attorney General: So let me jump back. She did provide training when initially when the person first came on, she is no longer providing training, what she is doing is assisting us with the closing of budgets as we move through this budget cycle. Because we are short staffed with the furloughs I have not been able to hire additional people within my department of budget to handle our budget so she is temporarily coming in to assist particularly with our Medicaid fraud unit that is actually being audited right now by LCB. So she has been helping temporarily some of the work programs. So she is no longer providing training, that's why I increased her salary; she is actually acting as an ASO II or III. But she is not going to be here long term, she is just for this short project that is it. And she won't be hired after this date.

Governor: Any other questions or comments on any of the contracts? Is there a motion for approval of fifty-two contracts under agenda item number 7?

Secretary of State: Moved.

Attorney General: Second.

Governor: Moved by the Secretary of State, seconded by the Attorney General. Comments or questions with regard to the motion? Hearing none, those in favor signify by saying aye. Let the record reflect that agenda item number 7 has passed.

***8. MASTER SERVICE AGREEMENTS**

Two master service agreements were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State **Seconded By:** Attorney General **Vote:** 3-0

Comments:

Governor: We move now to agenda item number 8 which are master service agreements, Mr. Clerk we have two master service agreements before us.

Clerk: That is correct Governor. I have no changes to those two items.

Governor: Comments or questions from any member of the Board with regard to any of the items under agenda item number 8? Hearing none, is there a motion?

Secretary of State: Move for approval.

Attorney General: Second.

Governor: It has been moved by the Secretary of State, seconded by the Attorney General. Any comments or questions with regard to the motion? Hearing none, those in favor signify by saying aye. Let the record reflect that the master service agreements under agenda item 8 have passed.

9. INFORMATION ITEM

A. Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS Chapters 111 and 355, the Division of State Lands is required to provide the Board of Examiners quarterly reports of lands or interests in lands transferred, sold, exchanged or leased under the Tahoe Basin Act program and real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending June 30, 2010 (reference NRS 321.5954).

Governor: Move on now to agenda item number 9 which is information items. Mr. Clerk, 9A is the Department of Conservation and Natural Resources.

Clerk: Thank you Governor. This is a report from the Division of State Lands. This is a report on the Tahoe Basin Act and the Lake Tahoe Mitigation Program. The only information here to present to the Board is under the Tahoe Basin Act there was an acquisition of land in this quarter. It was for a quarter acre parcel in Incline Village, there was no cost to the State. This parcel was categorized as an unbuildable lot and was owned by the Washoe County Treasurer.

Governor: Comments or questions with regard to any of the information presented under agenda item 9A?

B. 4th Quarter Overtime Reports

Governor: Hearing none we will move to agenda item 9B, quarterly overtime reports, Mr. Clerk.

Clerk: Thank you Governor, this is the 4th quarter of the overtime for fiscal year 2010. I will just point out for the Board, there are two sections to this, there is the 'Overtime & Comp.' and then the 'Holiday Pay' so there is actually two reports listed in your packet today. On the Overtime & Comp. for fiscal year 2010, that overtime was reduced by 39.7% compared to fiscal year 2009. That is a savings of \$14,095,484.00 over fiscal year 09'. On the Holiday Pay for fiscal year 2010 was 2.2% lower than fiscal year 2009, with a savings of \$145,654.00.

Governor: O.k., Any other comments or questions with regard to 4th quarter overtime reports under agenda item 9B?

10. BOARD MEMBERS' COMMENTS/PUBLIC COMMENT

Governor: Move to agenda item 10 which is Board member comments. Any member of the Board wishing to make a comment at this time? Hearing none, any member of the public wishing to make a comment before the Board at this time?

***11. ADJOURNMENT**

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: Hearing none, we move to agenda item number 11 which is adjournment. Is there a motion?

Attorney General: Move to adjourn.

Secretary of State: Second.

Governor: Attorney General has moved for adjournment, seconded by the Secretary of State. All those in favor signify by saying aye.

Respectfully submitted,

ANDREW K. CLINGER, CLERK

APPROVED:

GOVERNOR JIM GIBBONS, CHAIRMAN

ATTORNEY GENERAL CATHERINE CORTEZ MASTO

SECRETARY OF STATE ROSS MILLER

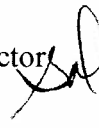


DEPARTMENT OF ADMINISTRATION

209 E. Musser Street, Room 200
Carson City, Nevada 89701-4298
(775) 684-0222
Fax (775) 684-0260
<http://www.budget.state.nv.us/>

August 17, 2010

To: Andrew Clinger, Director
Department of Administration

From: Stephanie Day, Deputy Budget Director
Budget and Planning Division 

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**Department of Administration – Budget and Planning Division
Request for Allocation from the IFC Contingency Fund - \$50,000**

Nature of the Request:

In accordance with NRS 353.268, the Department of Administration – Budget and Planning Division requests an allocation from the Interim Finance Committee Contingency Fund in the amount of \$50,000 to allow for transitional costs for newly elected officials.

Transitional funds up to the following amounts will be available as follows:

- Governor Elect \$30,000
- Lt. Governor Elect \$4,000
- Secretary of State Elect \$4,000
- Treasurer Elect \$4,000
- Controller Elect \$4,000
- Attorney General Elect \$4,000

Recommendation:

I recommend submission to IFC for approval.

REVIEWED: _____

ACTION ITEM: _____




DEPARTMENT OF ADMINISTRATION

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- Secretary of State Elect \$4,000
- Treasurer Elect \$4,000
- Controller Elect \$4,000
- Attorney General Elect \$4,000

Recommendation:

I recommend submission to IFC for approval.

REVIEWED: _____ ACTION ITEM: _____

JIM GIBBONS
Governor

STATE OF NEVADA

ANDREW K. CLINGER
Director



DEPARTMENT OF ADMINISTRATION

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August 17, 2010

To: Andrew Clinger, Director
Department of Administration

From: Stephanie Day, Deputy Budget Director
Budget and Planning Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**Office of the Governor – ARRA Director's Office
Request for Allocation from the IFC Contingency Fund - \$40,730**

Nature of the Request:

In accordance with NRS 353.268, the Office of the Governor – American Recovery and Reinvestment Act (ARRA) Director's Office requests an allocation from the Interim Finance Committee Contingency Fund in the amount of \$40,730 to cover a shortfall in the ARRA Assessments for fiscal year 2010.

Recommendation:

I recommend submission to BOE for approval.

REVIEWED: _____
ACTION ITEM: _____

JIM GIBBONS
Governor

ANDREW K. CLINGER
Director

STATE OF NEVADA



DEPARTMENT OF ADMINISTRATION
The Office of the Governor
209 East Musser Street, Room 200
Carson City, Nevada 89701
Phone (775) 687-9051
Fax (775) 684-0260

DATE: August 4, 2010

TO: Andrew Clinger, Clerk
State Board of Examiners

VIA: Stephanie Day, Deputy Director
Budget Division, Department of Administration

FROM: Roberta Hughes, Budget Analyst
Department of Administration, Office of the Governor

SUBJECT: BOE/IFC Request for Appropriation & Work Program Approval

The Governor's office respectfully requests the Board of Examiners approval and recommendation to the Interim Finance Committee (IFC) for an allocation in the amount of \$40,730 fiscal year 2010. The purpose of this request is to cover fiscal year FY10 shortfall of ARRA Assessments.

If you need additional information, please do not hesitate to contact me at 684-0232.

ARRA REPORTING

	YTD Actual			Total			Projected Difference
	8/2/2010	Projections	Projection	Budget	Projection	Budget	
6100 Per Diem out of State	1,497.91	-	1,497.91	3,768.00	-	3,768.00	2,270.09
6130 Public Trans	176.25	-	176.25	-	176.25	-	(176.25)
6140 Personal Vehicle out of State	89.00	-	89.00	-	89.00	-	(89.00)
6150 Air Out of State	638.60	-	638.60	-	638.60	-	(638.60)
6200 Per Diem In State	3,249.90	-	3,249.90	5,724.00	-	5,724.00	2,474.10
6210 Daily Rental MP	1,075.12	-	1,075.12	-	1,075.12	-	(1,075.12)
6240 Personal Vehicle In State	445.00	-	445.00	1,925.00	-	1,925.00	1,480.00
6250 Comm Air	4,515.20	-	4,515.20	-	4,515.20	-	(4,515.20)
7020 Operating	370.83	-	370.83	496.00	-	496.00	125.17
7030 Freight Charges	58.09	-	58.09	-	58.09	-	(58.09)
7040 Non State Printing	596.12	-	596.12	489.00	-	489.00	(107.12)
7045 State Printing	174.67	-	174.67	417.00	-	417.00	242.33
7060 Contracts PC LAN TECH	-	-	-	660.00	-	660.00	660.00
7060 Software Development	180,885.00	-	180,885.00	50,000.00	-	50,000.00	(130,885.00)
7062 Software Development	28,000.00	-	28,000.00	135,625.00	-	135,625.00	107,625.00
7063 On Site Training	-	-	-	8,760.00	-	8,760.00	8,760.00
7073 URL 25 User License	-	-	-	15,000.00	-	15,000.00	15,000.00
7073 Server warranty	175.41	-	175.41	-	175.41	-	(175.41)
7100 State Owned BLDG Rent B&G	5,484.00	-	5,484.00	-	5,484.00	-	(5,484.00)
7250 B&G Extra	71.40	-	71.40	-	71.40	-	(71.40)
7285 Postage State Mailroom	-	-	-	262.50	-	262.50	262.50
7290 Phone/Fax	148.40	-	148.40	-	148.40	-	(148.40)
7291 Cell Phone/Pager	1,090.58	-	1,090.58	990.00	-	990.00	(100.58)
7292 DoIT Voice Mail	73.61	-	73.61	116.91	-	116.91	43.30
7294 Conference Call Chg	10.00	-	10.00	-	10.00	-	(10.00)
7295 DoIT Phone line	297.00	-	297.00	-	297.00	-	(297.00)
7296 DoIT Long Distance	78.25	-	78.25	176.80	-	176.80	98.55
7460 Equipment < \$1000	167.84	-	167.84	170.00	-	170.00	2.16
7533 DoIT Email	132.09	-	132.09	132.84	-	132.84	0.75
7542 DoIT Silvernet	-	-	-	2,126.08	-	2,126.08	2,126.08
7545 DoIT VPN Secure Link	108.46	-	108.46	172.16	-	172.16	63.70
7771 Computer Software <\$5000	-	-	-	1,008.00	-	1,008.00	1,008.00
8241 New Furnishings <\$5000	240.61	-	240.61	7,999.00	-	7,999.00	7,758.39
8370 Computer Hardware >\$5000	796.15	-	796.15	293.00	-	293.00	293.00
8371	202,645.49	28,000.00	230,645.49	5,071.71	-	5,071.71	4,275.56
Total BSR	202,645.49	28,000.00	230,645.49	241,383.00	-	241,383.00	10,737.51
Difference		Linked		Balanced to Budget Book			
Actuals and Projections	230,645.49	Leg Approved cat 08	241,383.00				
Total ARRA Payroll	224,223.33	Leg Approved cat 01	472,291.00				
Grand Total of Expenditures	454,868.82						
Total ARRA Revenue	414,138.85						

Projected Shortfall



DEPARTMENT OF ADMINISTRATION

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Carson City, Nevada 89701-4298
(775) 684-0222
Fax (775) 684-0260
<http://www.budget.state.nv.us/>

Date: August 20, 2010
To: Andrew Clinger, Clerk
Board of Examiners
From: Julia Teska, Budget Analyst
Budget and Planning Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided. A copy has been submitted for placement on the agenda of the next Interim Finance Committee, if applicable.

DEPARTMENT OF EDUCATION – SCHOOL REMEDIATION TRUST FUND

Pursuant to NRS 353.268, the Department of Education is requesting an allocation from the interim Finance Contingency Fund in the amount of \$610,294 for Fiscal Year 2010 to address a shortfall in the funding for Full-Day Kindergarten.

Nature of the Request

The shortfall is due to a shortfall in interest earnings. The Department was notified in June 2010 that the Remediation Trust Fund would not be receiving any further interest payments during this biennium based on the amortization methodology being used to recover the estimated investment loss caused by the Lehman Brothers bankruptcy. The funds for FY 2010 had already been obligated to school districts based on the legislatively approved budget.

Recommendation

The Department recommends approving the request.

REVIEWED: _____ ACTION ITEM: _____

KEITH W. RHEAULT
Superintendent of
Public Instruction

STATE OF NEVADA



TEACHER LICENSURE
SOUTHERN NEVADA OFFICE
9890 S. Maryland Parkway
Suite 221
Las Vegas, Nevada 89183
(702) 486-6458
Fax: (702) 486-6450

GLORIA P. DOPF
Deputy Superintendent
Instructional, Research and
Evaluative Services

DEPARTMENT OF EDUCATION
700 E. Fifth Street
Carson City, Nevada 89701-5096
(775) 687-9200 • Fax: (775) 687-9101
www.doe.nv.gov


SATELLITE OFFICE
ADDRESSES/MAPS
<http://www.doe.nv.gov>

GREG T. WEYLAND
Deputy Superintendent
Administrative and
Fiscal Services

July 29, 2010

MEMORANDUM

TO: Legislative Council Bureau

FROM: 
Keith Rheault
Superintendent of Public Instruction
Nevada Department of Education

SUBJECT: Contingency Funding Request

In June 2010, NDE became aware of a lack of funding of interest paid by the Treasurer's Office to the full day kindergarten budget account 2615 for FY10, leaving the account short of obligations by \$610,294. Currently NDE has paid all school districts in full with the exception of Clark County School District, who had requested \$4,426,850 but was only able to receive \$3,816,556.

NDE is requesting a contingency fund transfer from Interim Finance to cover the shortfall caused by the lack of State Treasurer's Office interest funding in the amount of \$610,294 to reimburse Clark County School District for expenses incurred during the 2009-10 school year.

If you have any questions regarding this funding request, please call me at your earliest convenience. I can be reached at 775-687-9217. I thank you in advance for your consideration of this information.

KEITH W. RHEAULT
Superintendent of
Public Instruction

GLORIA P. DOPF
Deputy Superintendent
Instructional, Research and
Evaluative Services

JAMES R. WELLS
Deputy Superintendent
Administrative and
Fiscal Services

STATE OF NEVADA



DEPARTMENT OF EDUCATION
700 E. Fifth Street
Carson City, Nevada 89701-5096
(775) 687-9200 • Fax: (775) 687-9101
www.doe.nv.gov

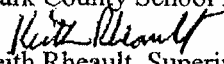
TEACHER LICENSURE
SOUTHERN NEVADA OFFICE
9890 S. Maryland Parkway
Suite 221
Las Vegas, Nevada 89183
(702) 486-6458
Fax: (702) 486-6450

SATELLITE OFFICE
ADDRESSES/MAPS
<http://www.doe.nv.gov>

June 23, 2010

MEMORANDUM

TO: Walt Rulffes, Superintendent
Clark County School District

FROM: 
Keith Rheault, Superintendent of Public Instruction

SUBJECT: Revision to Full Day Kindergarten Program Subgrant and Funding Issue for the
2009-10 School Year

This Memorandum is being provided to address some issues that have arisen with the full day kindergarten program funding and the affect the issues may have on the Clark County School District Subgrant. The Department has received your school district's request dated June 8, 2010 to receive the final amount of funds available for expenses during the 2009-10 school year in the amount of \$4,426,850.

As part of the funding made available by the Legislature to pay for the full day kindergarten program allocations in 2009-10 was an amount of \$951,327 in non-State General Funds provided through interest earnings paid to the account by the State Treasurer's Office. The Department was recently notified by the State Treasurer's Office that there would be no additional interest funding paid to the full day kindergarten budget account for FY10 leaving the account short of obligations by \$610,294.00.

I am proposing the following solution to the funding dilemma: I have approved \$3,816,556 in immediate payments based on your June 8, 2010 "Request for Funds" leaving \$610,294 in additional funds owed to the school district. Since the program funds are made available through the Remediation Trust Fund, additional state appropriations will be made available to the trust fund as of July 1, 2010. I have reserved the amount of \$610,294 from the new funds made available and have revised (extended) the date of Clark County School District's 2009-10 Subgrant Award through July 30, 2010 (See attached). Please provide a new request for funds anytime after July 1, 2010 to claim the \$610,294 in funding due to the school district.

I apologize for any problems and inconvenience this dilemma may cause to the school district. The lack of funding from the Treasurer's Office should have been brought to the Department's attention much sooner than last week. If you have any questions or concerns, please do not hesitate to give me a call at 775-687-9217.

Julia 684-0204

For the Fiscal Year 2009-2010.....\$951,327
For the Fiscal Year 2010-2011.....\$1,277,496

3. The money authorized to be expended by subsections 1 and 2 must be expended in accordance with NRS 353.150 to 353.245, inclusive, concerning the allotment, transfer, work program and budget. Transfers to and allotments from must be allowed and made in accordance with NRS 353.215 to 353.225, inclusive, after separate consideration of the merits of each request.

4. The amounts appropriated by subsection 1 and authorized by subsection 2 must be allocated to the school districts pursuant to section 24 of this act for the continuation of the full-day kindergarten program established pursuant to Assembly Bill No. 4 of the 22nd Special Session, Chapter 3, Statutes of Nevada 2005, at page 91.

Sec. 24. 1. The Department of Education shall distribute the appropriation and authorization made by section 23 of this act to school districts that elect to provide full-day kindergarten. In no event is a school district required to submit an application for an allocation of money or otherwise required to provide full-day kindergarten.

2. Except as otherwise provided in subsection 3, a school district that elects to receive an allocation of money pursuant to this section shall use the money to provide full-day kindergarten in each school within the school district that is prioritized for full-day kindergarten based upon the percentage of pupils enrolled in the school who are eligible for free or reduced price lunches pursuant to 42 U.S.C. §§ 1751 et seq. A school district shall allocate the money by assigning first priority to those schools within the school district that have the highest percentage of pupils who are eligible for free or reduced price lunches. If a school within a school district that is required to provide full-day kindergarten pursuant to this section currently provides full-day kindergarten with money that it receives from the Federal Government or other funding allocations, the school may redirect that money, to the extent authorized by applicable federal law, for other programs of remediation at the school and use the money provided by the Department of Education from the allocation to provide full-day kindergarten.

3. A school that is otherwise required to provide full-day kindergarten pursuant to subsection 2 may opt out of providing full-day kindergarten.

4. A parent or legal guardian of a pupil who is otherwise zoned to attend a public school that provides full-day kindergarten pursuant to this section may request that the pupil not be enrolled in



Contingency

full-day kindergarten. The school district in which the pupil is enrolled shall grant the request and ensure that the pupil is allowed to attend kindergarten, whether at the zoned school or another school, for less than a full day.

Sec. 25. 1. Notwithstanding the provisions of subsection 6 of section 4 of chapter 343, Statutes of Nevada 2007, at page 1555, any money remaining in the Grant Fund for Incentives for Licensed Educational Personnel at the end of Fiscal Year 2009 must be carried forward to Fiscal Year 2010 and must be used for the purchase of one-fifth of a year of retirement service credit and other financial incentives for licensed educational personnel for the 2008-2009 School Year in accordance with NRS 391.166.

2. Any money carried forward pursuant to subsection 1 that remains unexpended in the Grant Fund for Incentives for Licensed Educational Personnel must not be committed for expenditure after June 30, 2010, and must be reverted to the State General Fund on or before September 17, 2010.

Sec. 26. 1. There is hereby appropriated from the State General Fund to the Grant Fund for Incentives for Licensed Educational Personnel created by NRS 391.166 the sum of \$24,777,056 to purchase one-fifth of a year of retirement service credit and other financial incentives for School Year 2009-2010 for certain licensed educational personnel in accordance with NRS 391.166.

2. Any remaining balance of the sum appropriated by subsection 1 must not be committed for expenditure after June 30, 2011, and must be reverted to the State General Fund on or before September 16, 2011.

Sec. 27. 1. Notwithstanding the provisions of NRS 387.1235 and 387.328, for the purposes of the apportionments made pursuant to NRS 387.124, local funds available for public schools include \$10,000,000 for Fiscal Year 2009-2010 and \$10,000,000 for Fiscal Year 2010-2011 of the money in the county school district's fund for capital projects that was deposited in that fund pursuant to paragraph (b) of subsection 1 of NRS 244.3354 and paragraph (b) of subsection 1 of NRS 375.070.

2. The money available as local funds for public schools pursuant to subsection 1 may be used for purposes other than capital projects for school districts for only the 2009-2011 biennium.

Sec. 28. 1. Notwithstanding the provisions of NRS 279.632, of the money redistributed upon the abolishment of the Clark County Redevelopment Agency, \$6,000,000 for Fiscal Year 2009-2010 and \$5,400,000 for Fiscal Year 2010-2011 shall be deemed the



portion of the increment attributable to Clark County School District tax proceeds that were distributed to the Clark County Redevelopment Agency pursuant to NRS 279.676.

2. Notwithstanding the provisions of NRS 387.1235, for the 2009-2011 biennium, for purposes of the apportionments made pursuant to NRS 387.124, local funds available for public schools for the Clark County School District include the money described in subsection 1 for the respective fiscal years.

Sec. 29. NRS 387.335 is hereby amended to read as follows:

387.335 1. The board of trustees of a county school district may issue its general obligations to raise money for the following purposes, and no others:

(a) Construction, design or purchase of new buildings for schools, including, but not limited to, teacherages, dormitories, dining halls, gymnasiums and stadiums.

(b) Enlarging, remodeling or repairing existing buildings or grounds for schools, including, but not limited to, teacherages, dormitories, dining halls, gymnasiums and stadiums.

(c) Acquiring sites for building schools, or additional real property for necessary purposes related to schools, including, but not limited to, playgrounds, athletic fields and sites for stadiums.

(d) Paying expenses relating to the acquisition of school facilities which have been leased by a school district pursuant to NRS 393.080.

(e) Purchasing necessary furniture and equipment for schools ~~and~~, *including, without limitation, equipment used for the transportation of pupils.* If money from the issuance of general obligations is used to purchase furniture and equipment to replace existing furniture and equipment, and that existing furniture and equipment subsequently is sold, the proceeds from the sale must be applied toward the retirement of those obligations. *If equipment used for the transportation of pupils is purchased pursuant to this paragraph, only the following equipment may be purchased:*

(1) Motor vehicles that use biodiesel, compressed natural gas or a similar fuel formulated to reduce emissions from the amount of emissions produced from traditional fuels such as gasoline and diesel fuel;

(2) Equipment to retrofit motor vehicles to use biodiesel, compressed natural gas or a similar fuel formulated to reduce emissions from the amount of emissions produced from traditional fuels such as gasoline and diesel fuel; or

(3) Equipment for the transportation, storage or dispensing of biodiesel, compressed natural gas or similar fuels formulated to



reduce emissions from the amount of emissions produced from traditional fuels such as gasoline and diesel fuel.

2. Any one or more of the purposes enumerated in subsection 1 may, by order of the board of trustees entered in its minutes, be united and voted upon as one single proposition.

3. Any question submitted pursuant to this section and any question submitted pursuant to NRS 387.3285 may, by order of the board of trustees entered in its minutes, be united and voted upon as a single proposition.

Sec. 30. The provisions of Assembly Bill No. 458 of the 2009 Legislative Session, if enacted, do not apply to any reversions of money from the State Distributive School Account to the State General Fund for Fiscal Year 2008-2009.

Sec. 31. 1. This section and section 30 of this act become effective upon passage and approval.

2. Sections 1 to 18, inclusive, 20 to 25, inclusive, and 27, 28 and 29 of this act become effective on July 1, 2009.

3. Sections 19 and 26 of this act become effective on July 1, 2010.

4. Section 29 of this act expires by limitation on June 30, 2011.



7

Andrea McCalla

From: Keith Rheault
Sent: Thursday, July 29, 2010 3:46 PM
To: Andrea McCalla
Subject: FW: Treasurer's Interest for School Remediation Trust fund

From: Mark Winebarger
Sent: Friday, June 11, 2010 4:47 PM
To: Robin Pawley
Cc: Rick C. Larson; Andrea McCalla; Larry Warren; Kim Arnett
Subject: RE: Treasurer's Interest for School Remediation Trust fund

Robin,

The Treasurer held a \$50 million Lehman Brothers Corporate note in its securities lending portfolio. And if you recall, on September 15, 2008 Lehman Brothers filed for bankruptcy. Although the Lehman bankruptcy is still in the courts, we estimate our recovery will be around \$10 million. Due to the size of the probable loss, the Treasurer has decided to amortize the estimated \$40 million loss over 4 ½ years beginning in the third quarter of FY09. To determine members' share of the estimated loss we determined an allocation percentage based on balances on the date of the declared bankruptcy.

On September 15, 2008 budget account 2615 had a balance of \$93,845,694.95 or 3.89931% of the pool - budget account 2615's estimated share of the loss is \$1,559,724. In FY10 and FY11 four percent of your allocated loss will be deducted in each quarterly interest earnings calculation. In the first quarter of FY10 your earnings were large enough to cover your allocated loss; however, in each of the subsequent quarters, with your declining balance and lower interest rates, your earnings did not cover your allocated loss. Currently you have accumulated negative earnings of \$47,424.66. In order to fully amortize the loss in 4 ½ years, FY12 and FY13's quarterly allocation will increase to 7.8125%. Until your balances and/or interest rates increase, budget account 2615 will receive no interest earnings.

Please call me if you have any questions.

Mark

From: Robin Pawley
Sent: Friday, June 11, 2010 3:49 PM
To: Mark Winebarger
Cc: Rick C. Larson; Andrea McCalla
Subject: Treasurer's Interest for School Remediation Trust fund

I was wondering if you could let us know the reason there has only been one interest payment this year for the Remediation Trust fund in budget account 2615.

Thanks for any info you could provide. Please copy Rick Larson and Andrea McCalla. Thanks.a

Robert E. Pawley
Assistant Director of Fiscal Services
Nevada Department of Education
700 E. Fifth Street
Carson City, NV 89706
775-687-9179



DEPARTMENT OF ADMINISTRATION

209 E. Musser Street, Room 200
Carson City, Nevada 89701-4298
(775) 684-0222
Fax (775) 684-0260
<http://www.budget.state.nv.us/>

Date: August 20, 2010

To: Stephanie Day, Deputy Director
Department of Administration

Through: Julia Teska, Budget Analyst
Budget and Planning Division

From: Robin Hager, Budget Analyst *RH*
Budget and Planning Division

Subject: BOARD OF EXAMINER'S **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiner's meeting. An analysis of the action item and recommendation is also provided.

SECRETARY OF STATE'S OFFICE

Pursuant to NRS 353.266 and 353.268, the Agency is requesting an allocation of \$25,569 from the Interim Finance Committee Contingency Fund to provide the 5% match for Nevada's federal allocation in FFY10 Title II HAVA funds.

Nature of the Request

The state has been awarded \$485,804 in FFY 2010 Title II HAVA funds to establish and maintain minimum federal election administration standards. In order to receive the funds, the state is required to match the federal allocation with five percent, or \$25,569, in state funds. The match can either be a hard match (i.e. money) or a soft match (i.e. hours worked towards running the elections, etc.).

REVIEWED: _____

ACTION ITEM: _____

ROSS MILLER
Secretary of State

STATE OF NEVADA

SCOTT W. ANDERSON
*Deputy Secretary
for Commercial Recordings*

NICOLE J. LAMBOLEY
Chief Deputy Secretary of State



MATTHEW M. GRIFFIN
Deputy Secretary for Elections

ROBERT E. WALSH
Deputy Secretary for Southern Nevada

KATE L. THOMAS
Deputy Secretary for Operations

**OFFICE OF THE
SECRETARY OF STATE**

MEMORANDUM

DATE: August 16, 2010

TO: Robin Hager, Budget Analyst IV
Department of Administration

FROM: Nicole Lamboley, Chief Deputy
Office of the Secretary of State

SUBJECT: **INTERIM FINANCE COMMITTEE ACTION ITEM**

A handwritten signature in cursive script, appearing to read "Nicole Lamboley", written over the "FROM" field of the memorandum.

RECEIVED

AUG 16 2010

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

Pursuant to NRS 353.266 and 353.268 (attached), the Office of the Secretary of State (SOS) requests the Board of Examiners (BOE) recommend an allocation of \$25,569 from the Interim Finance Committee (IFC) Contingency Fund to provide the 5% match for Nevada's federal allocation in the amount of \$485,804 for Federal Fiscal Year 2010 Requirement Payments Grant. Attached is the Requirements Payment Schedule from the Election Assistance Commission which documents the payment and the required match amount.

These funds were appropriated under the Omnibus Appropriations Act for FY10 to carry out programs under Title II of the Help America Vote Act (HAVA) of 2002. State match is based on 5% of total state and federal amounts. Both HAVA and match funds are administered in budget account 1051 pursuant to NRS 293.442 (attached). Additionally, these funds are also required in order to maintain compliance with HAVA requirements to establish and maintain minimum federal election administration standards including voting system standards, voting information requirements, provisional voting, computerized statewide voter registration lists, and identification requirements for voters who register by mail.

Although expenditure authority will be placed in reserve, the contingency funds will allow the federal fund allocation to begin earning interest. Upon approval by the BOE and recommendation to the IFC, SOS will prepare the work program to receive the money.

Should you have any questions, please contact Pam Dover at 684-5738.

Attachment

cc: Brian Burke, Principal Deputy Fiscal Analyst
Legislative Counsel Bureau

NEVADA STATE CAPITOL
101 N. Carson Street, Suite 3
Carson City, Nevada 89701-3714
Telephone: (775) 684-5708
Fax: (775) 684-5725

COMMERCIAL RECORDINGS
MEYER'S ANNEX OFFICE
202 N. Carson Street
Carson City, Nevada 89701-4201
Telephone: (775) 684-5708
Fax: (775) 684-5725

LAS VEGAS OFFICE
555 E. Washington Avenue Ste. 5200
Las Vegas, Nevada 89101-1090
SECURITIES
Telephone: (702) 486-2440
Fax: (702) 486-2452
CORPORATIONS
Telephone: (702) 486-2880
Fax: (702) 486-2888

SECURITIES SATELLITE OFFICE
1755 E. Plumb Lane, Suite 231
Reno, Nevada 89502-3691
Telephone: (775) 688-1855
Fax: (775) 688-1858

2

NRS 293.442 Election Fund: Creation; deposit of money in Fund; disposition of interest and income; authority of Secretary of State to disburse, expend and receive money; payment of claims.

1. As used in this section, "Act" means the Help America Vote Act of 2002, Public Law 107-252.

2. The Election Fund is hereby created as a special revenue fund in the State Treasury, to be administered by the Secretary of State. The Secretary of State shall deposit all money received pursuant to the Act and any state appropriation of matching money pursuant to the Act in the Election Fund.

3. The interest and income earned on money in the Election Fund must be credited to the Fund. Any balance of the money that was received pursuant to the Act remaining in the Election Fund at the end of a fiscal year does not revert and must be carried forward to the next fiscal year and is continuously available to the Secretary of State for expenditure consistent with this section.

4. The Secretary of State may:

(a) Only expend or disburse money in the Election Fund in accordance with the provisions of the Act.

(b) Receive and disburse money in the Election Fund by electronic transfer.

5. Claims against the Election Fund must be paid as other claims against the State are paid.

(Added to NRS by 2003, 353)

NRS 353.266 Creation; source; use.

1. The Contingency Fund is hereby created as a special revenue fund. Money for the Fund must be provided by direct legislative appropriation.

2. Money in the Contingency Fund may be allocated and expended within the limitations and in the manner provided in NRS 353.268, 353.269 and 538.650:

(a) For emergency use to supplement regular legislative appropriations which fail to cover unforeseen expenses;

(b) To meet expenses pursuant to the requirements of the law; or

(c) As provided by specific statute.

(Added to NRS by 1969, 1015; A 1971, 879; 1975, 114; 1979, 106; 1991, 2072; 1995, 866; 1997, 118)

NRS 353.268 Recommendation by State Board of Examiners for allocation from Contingency Fund.

1. When any state agency or officer, at a time when the Legislature is not in session, finds that circumstances for which the Legislature has made no other provision require an expenditure during the biennium of money in excess of the amount appropriated by the Legislature for the biennium for the support of that agency or officer, or for any program, including the State Distributive School Account in the State General Fund, the agency or officer shall submit a request to the State Board of Examiners for an allocation by the Interim Finance Committee from the Contingency Fund.

2. The State Board of Examiners shall consider the request, may require from the requester such additional information as they deem appropriate, and shall, if it finds that an allocation should be made, recommend the amount of the allocation to the Interim Finance Committee for its independent evaluation and action. The Interim Finance Committee is not bound to follow the recommendation of the State Board of Examiners.

(Added to NRS by 1969, 1016; A 1971, 879; 1987, 417)

Election Assistance Commission FY2008/2009/2010 Requirements Payment Schedule

STATE	FY2008		FY2009		FY2010		TOTAL	
	PAYMENT	MATCH	PAYMENT	MATCH	PAYMENT	MATCH	PAYMENT	MATCH
Alabama	\$1,759,843	\$92,623	\$1,530,298	\$80,542	\$1,071,209	\$56,380	\$4,361,350	\$229,545
Alaska	575,000	30,263	500,000	26,316	350,000	18,421	1,425,000	75,000
Am. Samoa ¹	115,000	0	100,000	0	70,000	0	285,000	0
Arizona	1,990,175	104,746	1,730,587	91,084	1,211,411	63,759	4,932,173	259,589
Arkansas	1,063,284	55,962	924,595	48,663	647,217	34,064	2,635,096	138,689
California	12,908,853	679,413	11,225,089	590,794	7,857,562	413,560	31,991,504	1,683,767
Colorado	1,695,344	89,229	1,474,213	77,590	1,031,949	54,314	4,201,506	221,133
Connecticut	1,362,107	71,690	1,184,441	62,339	829,109	43,638	3,375,657	177,687
Delaware	575,000	30,263	500,000	26,316	350,000	18,421	1,425,000	75,000
District of Columbia	575,000	30,263	500,000	26,316	350,000	18,421	1,425,000	75,000
Florida	6,477,573	340,925	5,632,672	296,456	3,942,871	207,522	16,053,116	844,903
Georgia	3,169,840	166,834	2,758,382	145,073	1,929,468	101,552	7,855,690	413,459
Guam ¹	115,000	0	100,000	0	70,000	0	285,000	0
Hawaii	575,000	30,263	500,000	26,316	350,000	18,421	1,425,000	75,000
Idaho	575,000	30,263	500,000	26,316	350,000	18,421	1,425,000	75,000
Illinois	4,822,248	253,803	4,193,259	220,698	2,935,281	154,490	11,950,788	628,991
Indiana	2,378,803	125,200	2,068,525	108,870	1,447,967	76,210	5,895,295	310,280
Iowa	1,167,798	61,463	1,015,477	53,448	710,834	37,413	2,894,109	152,322
Kansas	1,054,068	55,477	916,581	48,241	641,607	33,769	2,612,256	137,487
Kentucky	1,614,983	84,999	1,404,333	73,912	983,033	51,739	4,002,349	210,650
Louisiana	1,720,843	90,571	1,496,386	78,757	1,047,470	55,131	4,264,699	224,459
Maine	575,000	30,263	500,000	26,316	350,000	18,421	1,425,000	75,000
Maryland	2,082,635	109,612	1,810,987	95,315	1,267,691	66,721	5,161,313	271,648
Massachusetts	2,558,325	134,649	2,224,631	117,086	1,557,242	81,961	6,340,198	333,696
Michigan	3,863,682	203,352	3,359,723	176,828	2,351,806	123,781	9,575,211	503,961
Minnesota	1,921,547	101,134	1,670,911	87,943	1,169,637	61,560	4,762,095	250,637
Mississippi	1,103,299	58,068	959,390	50,494	671,573	35,346	2,734,262	143,908
Missouri	2,201,571	115,872	1,914,410	100,758	1,340,087	70,532	5,456,068	287,162
Montana	575,000	30,263	500,000	26,316	350,000	18,421	1,425,000	75,000
Nebraska	680,097	35,795	591,388	31,126	413,972	21,788	1,685,457	88,709
Nevada	798,107	42,006	694,006	36,527	485,804	25,569	1,977,917	104,102
New Hampshire	575,000	30,263	500,000	26,316	350,000	18,421	1,425,000	75,000
New Jersey	3,331,893	175,363	2,897,298	152,489	2,028,109	106,744	8,257,300	434,596
New Mexico	705,983	37,157	613,898	32,310	429,729	22,818	1,749,610	92,085
New York	7,498,510	394,658	6,520,443	343,181	4,564,310	240,229	18,583,263	978,068
N. Carolina	3,205,460	168,708	2,787,357	146,703	1,951,150	102,693	7,943,967	418,104
North Dakota	575,000	30,263	500,000	26,316	350,000	18,421	1,425,000	75,000
Ohio	4,451,084	234,268	3,870,508	203,711	2,709,355	142,599	11,030,947	580,578
Oklahoma	1,359,185	71,536	1,181,900	62,205	827,330	43,544	3,368,415	177,285
Oregon	1,367,863	71,993	1,189,446	62,602	832,612	43,822	3,389,921	178,417
Pennsylvania	4,919,086	258,899	4,277,466	225,130	2,994,226	157,592	12,190,778	641,621
Puerto Rico	1,426,017	75,054	1,240,015	65,264	868,011	45,685	3,534,043	186,003
Rhode Island	575,000	30,263	500,000	26,316	350,000	18,421	1,425,000	75,000
South Carolina	1,591,647	83,771	1,384,041	72,844	968,829	50,991	3,944,517	207,606
South Dakota	575,000	30,263	500,000	26,316	350,000	18,421	1,425,000	75,000
Tennessee	2,268,085	119,268	1,970,509	103,711	1,379,356	72,598	5,815,950	295,577
Texas	7,853,797	413,358	6,829,389	359,442	4,780,572	251,612	19,463,758	1,024,412
Utah	812,771	42,777	706,757	37,198	494,730	26,039	2,014,258	106,014
Vermont	575,000	30,263	500,000	26,316	350,000	18,421	1,425,000	75,000
Virgin Island ¹	115,000	0	100,000	0	70,000	0	285,000	0
Virginia	2,815,466	148,182	2,448,231	128,854	1,713,782	90,199	6,977,459	367,235
Washington	2,312,945	121,734	2,011,256	105,856	1,407,879	74,100	5,732,080	301,690
West Virginia	755,964	39,788	657,360	34,598	460,152	24,219	1,873,476	98,605
Wisconsin	2,111,219	111,117	1,835,843	96,823	1,285,090	67,637	5,232,152	275,377
Wyoming	575,000	30,263	500,000	26,316	350,000	18,421	1,425,000	75,000
Total	\$115,000,000	\$6,034,473	\$100,000,000	\$5,247,371	\$70,000,000	\$3,673,194	\$285,000,000	\$14,955,038

¹ Required match is waived in accordance with 48 U.S.C. § 1469(a)(d).

4

JIM GIBBONS
Governor

STATE OF NEVADA

ANDREW K. CLINGER
Clerk, Board of Examiners

BRYAN A. NIX, Esq.
Coordinator



DEPARTMENT OF ADMINISTRATION
VICTIMS OF CRIME PROGRAM

www.voc.nv.gov

August 17, 2010

To: Andrew Clinger, Clerk
Board of Examiners

From: Bryan Nix, Coordinator
Victims of Crime Program

Re: VOCP 4th Quarter FY 2010 Report, and 1st Quarter FY 2011
Recommendation

NRS 217.260 requires the Board of Examiners to estimate available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs that claim payments must be reduced proportionately.

BOE Policies for the VOCP provide for payment of "priority" claims during the quarter and for payment of accrued "non-priority" claims at the end of each quarter. Priority claims are bills for current medical treatment, lost wages, funeral expenses, counseling, etc. Non-Priority claims are bills the applicant owed prior to claim acceptance. These are mostly hospital emergency room and related bills. The program pays the "approved" amount, which is the amount approved for payment after bill review and application of fee schedules or other payment adjustments pursuant to VOCP policies.

The VOCP paid all priority and non-priority claims at 100% of their approved amount for all of FY 2009 and the first and second quarter of FY 2010. However, due to declining revenues the VOCP did not have sufficient budget authority and reserves to pay projected claim costs at 100% of the approved amount for the remainder of FY 2010.

Claim Payments Made in Fiscal Year 2010

The following chart shows claim payments made in FY 2010, by benefit type. As this chart shows the VOCP has satisfied **\$40,316,177.69** in victim medical bills and claims

for **\$7,999,809.50** of available funding. Cost containment policies allowed for a total savings of **\$32,316,368.19** in FY2010.

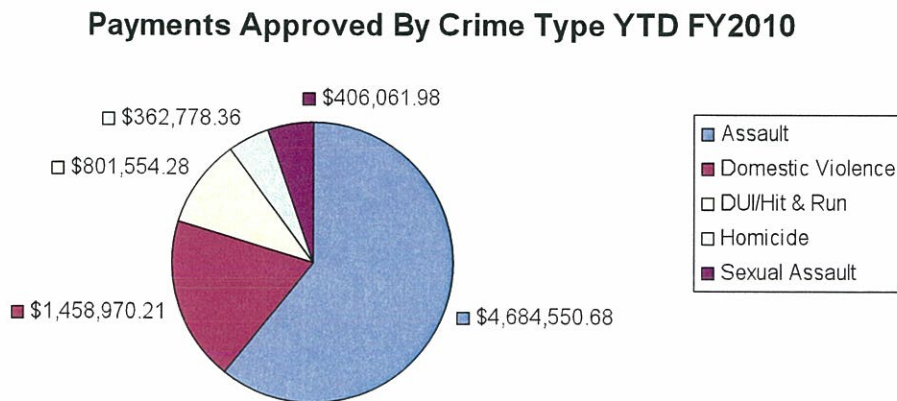
Payment Amounts by Type Fiscal Year 2010				
Type of Expense	Number of Bills	Total Victim Bills Submitted	Amount Saved by Bill Review	Amount Paid to Providers
Chiropractic	387	157,660.47	43,654.56	114,005.91
Counseling	2890	832,337.57	324,624.00	507,713.57
Survivor Benefits	43	64,342.40	0.00	64,342.40
Dental	464	870,295.30	227,237.00	643,058.30
Discretionary*	374	297,006.48	3,243.77	293,762.71
Funeral Expense	112	267,966.58	11,439.56	256,527.02
Lost Wages	528	478,743.12	357.81	478,385.31
Medical - Hospital	1463	27,096,686.81	24,313,831.49	2,782,855.32
Medical - Other	4126	4,707,083.29	2,521,520.49	2,185,562.80
Prescription	1054	182,856.64	38,916.88	143,939.76
Physical Therapy	262	124,217.78	45,545.21	78,672.57
Vision	163	91,393.49	13,674.32	77,719.17
Pending Priority Three Payments 4th Quarter 2010	916	5,145,587.76	4,772,323.10	373,264.66
Total Payments FY 2010	12782	\$40,316,177.69	\$32,316,368.19	\$7,999,809.50

*Discretionary payments include: Relocations, Temporary Housing, Crime Scene Clean-up, etc.

** There are **\$5,145,587.76** in pending Priority Three Claims (hospital bills, etc), which will be paid for **\$373,264.66**, which is 40% of the approved amount of \$933,241.15 at the end of the 4th quarter FY 2010 as provided for by VOCP policies.

Victim Payments by Crime Type Fiscal Year 2010

The following pie chart shows amounts approved for payment by crime type, during Fiscal Year 2010.



Financial Review Fiscal Year 2010

The following chart shows projected revenues and fund balances, including reserves for FY 2010, and recommendations for 1st quarter FY 2011 based on projections. These projections of revenue and anticipated expenses are used for purposes of determining compliance with NRS 217.260 and policies of the BOE.

Financial Position and First Quarter 2011 Projections	
Funds Available for Payments FY10	\$8,782,437.25
1st Quarter Claim Payments	\$2,534,909.59
2nd Quarter Claim Payments	\$2,575,232.68
3rd Quarter Claim Payments (Priority 3 paid at 50%)	\$1,707,558.93
4th Quarter Priority1 & 2 Payments	\$770,917.80
Funds Remaining After Payments	\$1,193,818.25
Less 30 Day Reserves Held for FY 2011	\$820,553.59
Funds Available for Payments FY10	\$373,264.66
Approved Priority 3 Claims Pending Payment	\$933,241.15
4th Quarter FY10 Priority 3 Claims @ 40%	\$373,264.66
Projected Funds Available for FY 2011	\$9,175,521.59
Projected Funds Available for 1st Quarter FY 2011 Less 30 Day Reserves	\$2,088,742.00
Projected Payments 1st Quarter FY 2011*	\$1,781,304.00
Projected Reserves 1st Quarter FY 2011	\$1,127,991.59
Recommended Priority 3 Payment Percentage 1st Quarter FY11	80%
*Average of last 6 quarterly periods.	

In February 2010, the Budget Department advised the VOCP of the need to maintain a 30 day operating expense reserve out of FY 2010 revenues to ensure we had sufficient operating capital. This reserve requirement forced the program to significantly reduce the recommended payment percentage on Priority 3 claims for the 3rd and 4th quarter of FY 2010. (50% and 40% respectively.)

Revenue receipts have been reduced due to the economic downturn, while requests for program assistance continue to climb. In 2010 overall revenues were \$1.2 million below projections. The program saw significant decreases in revenue from Fines, Restitution, Wage Assessment, Court Assessment and Treasurers Interest.

At this time, we do not expect to meet budgeted revenue numbers for FY 2011, therefore we are recommending that we take a prudent approach to the year and pay priority 3 payments at 80% for the first quarter. This will give us the opportunity to review our financial performance at the end of the quarter and plan the remainder of the year accordingly.

VOCP Recommendation

There are projected 1st quarter priority 1 & 2 payments totaling **\$1,289,800.00** and projected priority 3 payments totaling **\$614,380.00, for a total expense of \$1,904,180.00.**

After reserving **\$820,553.59** for 30 days operating expenses, our budget shows VOCP Revenues available for 1st quarter is **\$2,088,742.00**. Since FY2010 revenues were short by \$1.2 million we are recommending priority 3 payments be paid at 80% of their approved amount, for a total of **\$1,781,304.00** to be paid on victims claims in the quarter.

Therefore; based on current projections, to ensure that recommended reserves of 30 days operating expenses are maintained, pursuant to NRS 217.260 and policies of the BOE, the VOCP recommends paying Priority 1 & 2 bills at **100%** and Priority 3 bills at **80%** of the approved amount for the 1st quarter of FY 2011.

STATEWIDE LEASE INFORMATION

RETROACTIVE

1. Agency: State of Nevada
 Attorney Generals Office
 contact: Debra Crowley, (775) 684-1110, or 684-1116

2. Name of Lessor: Terry and Sally Gust
 dba Gust Electric, a Non-Title 7 Business Entity
 contact: Terry Gust (775) 289-6272

BOE
 NON BOE

3. Address of Lessor: 1123 Great Basin Boulevard
 Ely, Nevada 89301

ANALYST INITIALS

4. Address of Lease property: 1539 Avenue F, Suite 2
 Ely, Nevada 89301

a. Square Footage: 369 usable square feet of office space and 380 usable square feet of storage space.

	cost per month	# of months in time	Cost per Year	time frame	Approximate cost per square foot
369 sf of office space	\$439.10	12	\$5,269.20	July 1, 2010 - June 30, 2011	\$1.190
	\$439.10	12	\$5,269.20	July 1, 2010 - June 30, 2012	\$1.190
			\$10,538.40		
380 sf storage space	\$262.20	12	\$3,146.40	July 1, 2010 - June 30, 2011	\$0.6900
	\$262.20	12	\$3,146.40	July 1, 2010 - June 30, 2012	\$0.6900
			\$6,292.80		

- c. Total Lease Consideration: \$16,831.20
- d. Rental Adjustments: None
- e. Term: Two (2) years
- f. Option to renew: Yes
- g. Utilities: Lessor
- h. Janitorial: Lessor
- i. Major repairs: Lessor
- j. Minor repairs: Lessor
- k. Taxes: Lessor
- l. Comparable costs: \$1.19 - \$1.50
- m. Specific termination clause in lease: Breach/Default lack of funding
- n. Lease will be paid for by Agency Budget Account Number: 1030

5. Purpose of the lease: To house the Attorney Generals Office in Ely, Nevada

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

a. Estimated moving expenses: n/a Furnishings: n/a Data/Phones: n/a

Remarks: LANDLORD VOLUNTARY LEASE RATE REDUCTION. A savings of \$585.51 for FY11.

RECEIVED

AUG 10 2010

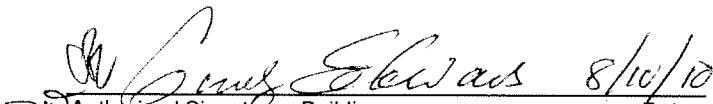
DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET AND PLANNING DIVISION

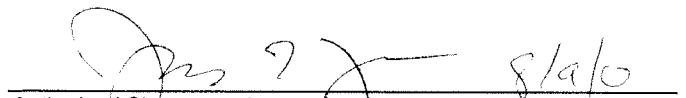
LAD #1

STATEWIDE LEASE INFORMATION

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV20101518102	Non-Title 7
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC [] INC [] CORP [] LLP []	
c.	Is the Contractor Exempt from obtaining a Business License:	Yes	No X
	*If yes, please explain:		
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes X	No
	*If no, please explain:		
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes X	No
	*If no, please explain:		
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes X	No


 Authorized Signature - Buildings and Grounds Division Date 8/10/10


 Authorized Signature - Agency Date 8/10/10

For Board of Examiners Yes
 No



For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i> 8/10/10
Reviewed by:	<i>[Signature]</i> 8/10/10
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: State of Nevada
 Department of Business and Industry
 Nevada Attorney for Injured Workers
 Contact: (775) 684-7555, Teresa

2. Name of Lessor: Sierra Medical Complex, LLP
 c/o Carson Properties
 contact: Terry Yeager 775-882-3211, fax: 775-882-7553

3. Address of Lessor: c/o 187 Sonoma Street
 Carson City, Nevada 89703

4. Address of Lease property: 1100 East Williams Street, #206, #208, #210, #212, and #213
 Carson City, Nevada 89701

a. Square Footage:	4,119	Usable square feet			
b. Cost:	cost per month	# of months in time frame	Cost per Year	time frame	Approximate cost per square foot
	\$5,603.50	12	\$67,242.00	April 1, 2010 - March 31, 2011	\$1.360
	\$5,771.60	12	\$69,259.20	April 1, 2011 - March 31, 2012	\$1.401
c. Total Lease Consideration:		24	\$136,501.20		
d. Rental Adjustments	No				
e. Term:	Two (2) years				
f. Option to renew:	Yes				
g. Utilities:	Lessor				
h. Janitorial:	Lessor				
i. Major repairs:	Lessor				
j. Minor repairs:	Lessor				
k. Taxes:	Lessor				
l. Comparable costs:	\$1.21 - \$1.50				
m. Specific termination clause in lease:	Breach/Default lack of funding				
n. Lease will be paid for by Agency Budget Account Number:	1013				

5. Purpose of the lease: To house the State of Nevada, Department of Business and Industry, Nevada Attorney for Injured Workers.

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

a. Estimated moving expenses: n/a Furnishings: n/a Data/Phones: n/a

Remarks: LANDLORD VOLUNTARY LEASE REDUCTION of 10% for a savings of \$1,867.83 FY10, and \$7,527.36 FY11.

RETROACTIVE

 k BOE
 NON BOE
 [Signature] ANALYST INITIALS

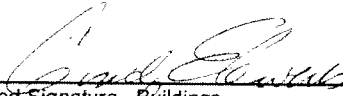
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DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET AND PLANNING DIVISION
[Signature] #2

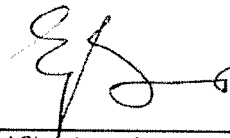
STATEWIDE LEASE INFORMATION

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV19871012250
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC [] INC [] CORP [] LLP [X]
c.	Is the Contractor Exempt from obtaining a Business License:	Yes No X
	*If yes, please explain:	
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes X No
	*If no, please explain:	
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes X No
	*If no, please explain:	
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes X No


8/10/10

 Authorized Signature - Buildings and Grounds Division Date


8/10/10

 Authorized Signature - Agency Date

For Board of Examiners Yes
 No

LEAKA #2

Reviewed by: _____
 Reviewed by: _____
 Reviewed by: _____

STATEWIDE LEASE INFORMATION

1. Agency: Department of Business and Industry
 Dairy Commission
 Carson City, Nevada 89706-7939
 Telephone: (775) 688-1211 x 28 Tom Orzech
 Fax: (775) 684-2998

RECEIVED

2. Name of Lessor: Kietzke Office Complex, LLC
 Telephone: (775) 825-5311, Lorrie Desiderio
 Fax: (775) 825-5396

JUL 30 2010

3. Address of Lessor: 4600 Kietzke Lane #G-170
 Reno, Nevada 89502

DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET AND PLANNING DIVISION

4. Address of Lease property: 4600 Kietzke Lane # A-107
 Reno, Nevada 89502

a. Square Footage:		3,066 usable square feet				
b. Cost:		cost per month	# of months in time frame	Cost per Year	time frame	Approximate cost per square foot
		\$3,832.50	12	\$45,990.00	July 1, 2010 - June 30, 2011	\$1.250
		\$3,832.50	12	\$45,990.00	July 1, 2011 - June 30, 2012	\$1.250
2%		\$3,909.15	12	\$46,909.80	July 1, 2012 - June 30, 2013	\$1.275
		\$3,909.15	12	\$46,909.80	July 1, 2013 - June 30, 2014	\$1.275
2%		\$3,987.33	12	\$47,847.96	July 1, 2014 - June 30, 2015	\$1.300

c. Total Lease Consideration: \$233,647.56

d. Rental Adjustments: None

e. Term: Five (5) years

f. Option to renew: Yes X BOE

g. Utilities: Lessor

h. Janitorial: Lessor NON BOE

i. Major repairs: Lessor

j. Minor repairs: Lessor SB ANALYST INITIALS

k. Taxes: Lessor

l. Comparable costs: \$1.25 - \$1.76

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 4470

RETROACTIVE

5. Purpose of the lease: To house the Dairy Commission

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

RECEIVED
 JUL 28 2010
 DEPARTMENT OF BUSINESS AND INDUSTRY
 DIRECTOR'S OFFICE - CC
 07-28-10 10:46:46 RCVD

a. Estimated moving expenses: n/a Furnishings: n/a Data/Phones: n/a

Remarks: LANDLORD VOLUNTARY LEASE RATE REDUCTION. Renegotiated the Lease and extended the term for five years. Landlord agreed to a Retro date of July 1, 2010. \$4,338.00 for FY 2010.

LAOR #3
 Dairy Commission

STATEWIDE LEASE INFORMATION


7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV200071118750
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>
c.	Is the Contractor Exempt from obtaining a Business License:	Yes _____ No <input checked="" type="checkbox"/>
	*If yes, please explain:	_____
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes <input checked="" type="checkbox"/> No _____
	*If no, please explain:	_____
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes <input checked="" type="checkbox"/> No _____
	*If no, please explain:	_____
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes <input checked="" type="checkbox"/> No _____

[Signature] _____ Date _____
 Authorized Signature - Buildings and Grounds Division

[Signature] _____ Date 7/19/10
 Authorized Signature - Agency

For Board of Examiners Yes
 No

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Business and Industry
 Division of Industrial Relations
 Contact: Don Jayne, 775-684-7261
 Telephone: 775-687-7080; Fax: 775-687-1416

RECEIVED

2. Name of Lessor: Kietzke Office Complex, LLC
 Contact: Lorrie Desiderio, 775-825-5311

JUL 30 2010

3. Address of Lessor: 4600 Kietzke Lane #G-170
 Reno, Nevada 89502

DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET AND PLANNING DIVISION

4. Address of Lease property: 4600 Kietzke Lane #F-151, F-153, E-144
 Reno, Nevada 89502

a. Square Footage: 9,647 usable square feet ⁸⁴⁰¹

cost per month	# of months in time frame	Cost per Year	time frame	Approximate cost per square foot
\$12,251.69	12	\$147,020.28	July 1, 2010 - June 30, 2011	\$ 1.270
\$12,251.69	12	\$147,020.28	July 1, 2011 - June 30, 2012	\$ 1.270
2% \$12,496.72	12	\$149,960.64	July 1, 2012 - June 30, 2013	\$ 1.295
\$12,496.72	12	\$149,960.64	July 1, 2013 - June 30, 2014	\$ 1.295
2% \$12,746.66	12	\$152,959.92	July 1, 2014 - June 30, 2015	\$ 1.321

c. Total Lease Consideration: \$746,921.76

d. Rental Adjustments: None

e. Term: Five (5) years

f. Option to renew: Yes

g. Utilities: Lessor

h. Janitorial: Lessor

i. Major repairs: Lessor

j. Minor repairs: Lessor

k. Taxes: Lessor

l. Comparable costs: \$1.25 - \$1.76

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 4682, 4685, 4680

5. Purpose of the lease: To house the Division of Industrial Relations

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

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 JUL 19 2010
 DEPARTMENT OF BUSINESS AND INDUSTRY
 DIRECTOR'S OFFICE
 07-19-10P04:08 RCV

a. Estimated moving expenses: n/a Furnishings: n/a Data/Phones: n/a

Remarks: Renegotiated this lease retroactively which was to terminate on June 30, 2013 and added an additional 840 square feet of office space to accommodate necessary office growth. Landlord gave voluntary lease rate reduction of 13% (previously \$1.47) for a savings of \$8,588.40 during FY 2011.


LAST #4

STATEWIDE LEASE INFORMATION

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV200071118750
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC [X] INC [] CORP [] LLP []
c.	Is the Contractor Exempt from obtaining a Business License:	Yes _____ No X
	*If yes, please explain:	_____
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes X _____ No _____
	*If no, please explain:	_____
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes X _____ No _____
	*If no, please explain:	_____
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes X _____ No _____

 
 Authorized Signature Buildings and Grounds Division Date

 7/19/10
 Authorized Signature Agency Date

For Board of Examiners Yes No



For Budget Division Use Only
 Reviewed by: KH 8/12/10
 Reviewed by: JSN 8/12/10
 Reviewed by:

STATEWIDE LEASE INFORMATION

1. Agency: Department of Business and Industry
 Division of Industrial Relations
 contact: Lori Myer (775) 684-7073

2. Name of Lessor: The Trust for Methodist Development of the First United Methodist Church of Carson City, Nevada
 c/o Carson Properties
 Contact: Terry Yeager (775) 882-3211

3. Address of Lessor: 187 Sonoma Street
 Carson City, NV 89701

4. Address of Lease property: 400 West King Street, Suites 200, 201, 201A, 220, 400, 401, 407
 Carson City, Nevada

a. Square Footage:	13,026 usable square feet				
b. Cost:	cost per month	# of months in time frame	Cost per Year	time frame	Approximate cost per square foot
	\$16,036.99	3	\$48,110.97	March 1, 2010 - May 31, 2010	\$1.231
1	\$16,518.10	12	\$198,217.20	June 1, 2010 - May 31, 2011	\$1.268
2	\$17,013.64	12	\$204,163.68	June 1, 2011 - May 31, 2012	\$1.306
3	\$17,524.05	12	\$210,288.60	June 1, 2012 - May 31, 2013	\$1.345
c. Total Lease Consideration:		39	\$660,780.45		
d. Rental Adjustments	None				
e. Term:	Three (3) years, three (3) months				
f. Option to renew:	Yes				
g. Utilities:	Lessor				
h. Janitorial:	Lessor				
i. Major repairs:	Lessor				
j. Minor repairs:	Lessor				
k. Taxes:	Lessor				
l. Comparable costs:	\$1.366 - \$1.51				
m. Specific termination clause in lease:	Breach/Default lack of funding				
n. Lease will be paid for by Agency Budget Account Number:	4680				

5. Purpose of the lease: To house the Department of Business and Industry, Division of Industrial Relations.

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

a. Estimated moving expenses: n/a Furnishings: n/a Data/Phones: n/a

Remarks: LANDLORD VOLUNTARY LEASE RATE REDUCTION. A savings of \$7,181.02 for FY 10 and \$22,079.26 for FY 11.

RETROACTIVE

X BOE
 _____ NON BOE
JSN ANALYST INITIALS

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AUG 10 2010

DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET AND PLANNING DIVISION

ADA #5

STATEWIDE LEASE INFORMATION

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV19861025336	
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC [] INC [] CORP [] LLP []	
c.	Is the Contractor Exempt from obtaining a Business License:	Yes	No X
	*If yes, please explain:		
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes X	No
	*If no, please explain:		
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes X	No
	*If no, please explain:		
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes X	No

 Authorized Signature - Buildings
 and Grounds Division

Date

Donald E. Payne 8/9/10

 Authorized Signature - Agency Date

For Board of Examiners Yes
 No

X

LOSA #5

For Budget Division Use Only	
Reviewed by:	<u>K. KOB/17/10</u>
Reviewed by:	<u>JEN 8/18/10</u>
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Business and Industry
Division of Mortgage Lending
contact: Vicki Cummins 775-684-7037

2. Name of Lessor: The Trust for the Methodist Development of the First United Methodist Church of Carson City
c/o Prudential Carson Properties
Terry Yeager 775-882-3211 FAX 775-882-7553

3. Address of Lessor c/o 187 Sonoma Street
Carson City, Nevada 89701

4. Address of Lease property: 400 West King Street, Suites 101 & 110
Carson City, Nevada 89703

a. Square Footage:
b. Cost:

3,100 usable square feet				
cost per month	# of months in time	Cost per Year	time frame	Approximate cost per square foot
\$3,810.88	8	\$30,487.04	March 1, 2010 - October 31, 2010	\$1.229
\$3,925.21	12	\$47,102.52	November 1, 2010 - October 31, 2011	\$1.266

c. Total Lease Consideration: \$77,589.56

d. Rental Adjustments: No

e. Term: One (1) year, Eight (8) months

f. Option to renew: Yes

g. Utilities: Lessor

h. Janitorial: Lessor

i. Major repairs: Lessor

j. Minor repairs: Lessor

k. Taxes: Lessor

l. Comparable costs: \$1.25 - \$1.40

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3910

5. Purpose of the lease: To house the Division of Mortgage Lending

6. This lease constitutes:

<input type="checkbox"/>	An extension of an existing lease
<input type="checkbox"/>	An addition to current facilities (requires a remark)
<input type="checkbox"/>	A relocation (requires a remark)
<input type="checkbox"/>	A new location (requires a remark)
<input type="checkbox"/>	Remodeling only.
<input checked="" type="checkbox"/>	Other

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DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

a. Estimated moving expenses: n/a Furnishings: n/a Data/Phones: n/a

Remarks: LANDLORD VOLUNTARY LEASE RATE REDUCTION; Rent Saving of \$1,693.72 for FY10 and \$5,182.76 for FY11

RETROACTIVE

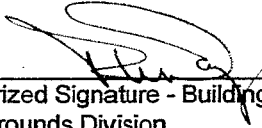
X BOE
 NON BOE
JEN ANALYST INITIALS

ADA#CO

STATEWIDE LEASE INFORMATION

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV 19861025336 ✓	
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?	LLC []	INC [] NP CORP [X] LLP []
c.	Is the Contractor Exempt from obtaining a Business License:	Yes	No X
	*If yes, please explain:		
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes X	No
	*If no, please explain:		
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes X	No
	*If no, please explain:		
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes X	No

ck

 Authorized Signature - Buildings and Grounds Division

8-12-10
 Date


 Authorized Signature / Agency

Date

For Board of Examiners Yes
 No

X

USA#60

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Reviewed by:	<i>SR</i> 7/30/10
Reviewed by:	<i>TS</i> 8/16/10
Reviewed by:	

STATEWIDE LEASE INFORMATION

Division

1. Agency: **Department** of Environmental Protection
 901 South Stewart Street, Suite ~~401~~ **4001**
 Carson City, Nevada 89701
 contact: (775) 687-~~4870~~ **9304**; fax: (775) 687-5856

2. Name of Lessor: Truck Underwriters Association, a California corporation
 c/o Zurich Alternative Asset Management LLC
 Phone: (212) 871-1640; Fax: (212) 871-1588
 Property Manager: Dean Kaufman, Colliers International (702) 735-5700; (702) 836-3731
 Fax: (702) 940-4107

3. Address of Lessor: c/o 105 East 17th Street, 3rd Floor
 New York, NY 10003
 Attention: Asset Manager

4. Address of Lease property: Greystone Office Park
 2030 E. Flamingo Road, Suite 220
 Las Vegas, Nevada 89109

a. Square Footage: 8,311 usable square feet

cost per month	# of months in time frame	Cost per Year	time frame	Approximate cost per square foot
\$14,378.03	12	\$172,536.36	May 1, 2010 - April 30, 2011	\$1.730
\$14,793.58	12	\$177,522.96	May 1, 2011 - April 30, 2012	\$1.780
\$15,209.13	12	\$182,509.56	May 1, 2012 - April 30, 2013	\$1.830
\$15,624.68	12	\$187,496.16	May 1, 2013 - April 30, 2014	\$1.880
\$16,123.34	12	\$193,480.08	May 1, 2014 - April 30, 2015	\$1.940

c. Total Lease Consideration: \$913,545.12

d. Rental Adjustments: None

e. Term: Five (5) years

f. Option to renew: Yes

g. Utilities: Lessor

h. Janitorial: Lessor

i. Major repairs: Lessor

j. Minor repairs: Lessor

k. Taxes: Lessor

l. Comparable costs: \$1.73 - \$1.983

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3173

5. Purpose of the lease: To house the Department of Environmental Protection.

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

a. Estimated moving expenses: _____ Furnishings: _____ Data/Phones:\$ _____

Remarks: LANDLORD VOLUNTARY LEASE RESTRUCTURE

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JUL 23 2010

LAOSA #7

Truck Underwriters
EPA

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	<i>Applied for 7/1/10</i>	
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC []	INC []
c.	Is the Contractor Exempt from obtaining a Business License:	Yes	No <input checked="" type="checkbox"/>
	*If yes, please explain:		
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes	No
	*If no, please explain:		
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes	No <input checked="" type="checkbox"/>
	*If no, please explain:		
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> Yes	No

[Signature]
 Authorized Signature - Buildings
 and Grounds Division

7-21-10
 Date

[Signature]
 Authorized Signature - Agency

7/21/10
 Date

For Board of Examiners Yes
 No

<input checked="" type="checkbox"/>
<input type="checkbox"/>

For Budget Division Use Only	
Reviewed by:	<u>WJH Shallo</u>
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: State of Nevada
 Department of Health and Human Services
 Division of Health Care Finance and Policy
 contact: Shawna De Rouse 775-684-3494;

2. Name of Lessor: Sierra Medical Complex, LLP
 c/o Carson Properties
 contact: Terry Yeager 775-882-3211, fax: 775-882-7553

3. Address of Lessor: c/o 187 Sonoma Street
 Carson City, Nevada 89703

4. Address of Lease property: 1000 East Williams Street, #209
 Carson City, Nevada 89701

a. Square Footage:	1,450		Usable square feet		
b. Cost:	cost per month	# of months in time frame	Cost per Year	time frame	Approximate cost per square foot
	\$1,812.50	16	\$29,000.00	October 1, 2010 - January 31, 2012	\$1.250
c. Total Lease Consideration:		16	\$29,000.00		

d. Rental Adjustments: None
 e. Term: One (1) year four (4) months
 f. Option to renew: Yes
 g. Utilities: Lessor
 h. Janitorial: Lessor
 i. Major repairs: Lessor
 j. Minor repairs: Lessor
 k. Taxes: Lessor
 l. Comparable costs: \$1.21 - \$1.50
 m. Specific termination clause in lease: Breach/Default lack of funding
 n. Lease will be paid for by Agency Budget Account Number: ~~3158~~ 3158 + 3150

5. Purpose of the lease: To house the State of Nevada, Department of Health and Human Services, Division of Health Care Finance and Policy.

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

a. Estimated moving expenses: n/a Furnishings: n/a Data/Phones: n/a

Remarks: Health Reform group and DHHS HIT group will be in one location.

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 AUG 10 2010
 DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET AND PLANNING DIVISION
 LISA #8

STATEWIDE LEASE INFORMATION

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV19871012250
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC [X] INC [] CORP [] LLP [X]
c.	Is the Contractor Exempt from obtaining a Business License:	Yes _____ No X
	*If yes, please explain:	_____
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes X _____ No _____
	*If no, please explain:	_____
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes X _____ No _____
	*If no, please explain:	_____
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes X _____ No _____

[Signature]
 Authorized Signature - Buildings and Grounds Division
 Date: 8/10/10

[Signature] 8/10/10
 Authorized Signature - Agency
 Date

For Board of Examiners Yes
 No

WASH #8

For Budget Division Use Only

Reviewed by: _____

Reviewed by: _____

Reviewed by: _____

STATEWIDE LEASE INFORMATION

1. Agency: Department of Information Technology
contact: Ben Bohm 775-684-5859

RETROACTIVE

2. Name of Lessor: Lamonica Properties, LLC
dba Industrial Parkway Center
contact: Terry Yeager 775-882-3211, Carson Properties (775) 882-3211 BOE

3. Address of Lessor: 5616 Saik Rd
Carson City, Nevada 89706

NON BOE

JEM ANALYST INITIALS

4. Address of Lease property: 12 Industrial Parkway
Moundhouse, Nevada 89706-7750

a. Square Footage:	8,000 usable square feet of Warehouse/Office space and approximately 50' x 100' of exterior storage yard.			
b. Cost:	cost per month	# of months in time frame	Cost per Year	time frame
office space	\$2,673.47	9	\$24,061.23	April 1, 2010 - December 31, 2010
	\$2,753.68	12	\$33,044.16	January 1, 2011 - December 31, 2011
	\$2,836.28	12	\$34,035.36	January 1, 2012 - December 31, 2012
Storage yard	\$0.00	33	\$0.00	April 1, 2010 - December 31, 2012
c. Total Lease Consideration:	\$91,140.75			

d. Rental Adjustments: Yes

e. Term: Two (2) years, nine (9) months

f. Option to renew: Yes

g. Utilities: Tenant: Electric, Sewer, Gas, Water & Telephone

h. Janitorial: Tenant

i. Major repairs: Lessor

j. Minor repairs: Lessor

k. Taxes: Lessor

l. Comparable costs: \$0.35 - \$0.65

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 1388

5. Purpose of the lease: To house the Department of Information Technology.

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

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DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

a. Estimated moving expenses: _____ Furnishings: _____ Data/Phones: _____

Remarks: LANDLORD VOLUNTARY LEASE RESTRUCTURE at 10% reduction for total savings \$10,126.65 over the term of the lease. Retroactive to April 2010.

7. State of Nevada Business License Information:

a. Nevada Business ID Number:	1001287215
b. The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	Yes _____ No <input checked="" type="checkbox"/>
*If yes, please explain:	
d. Is the Contractors Name the same as the Legal Entity Name?:	Yes <input checked="" type="checkbox"/> No _____
*If no, please explain:	
e. Does the Contractor have a current Nevada State Business License (SBL)?	Yes <input checked="" type="checkbox"/> No _____
Does the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes <input checked="" type="checkbox"/> No _____

Authorized Signature - Buildings and Grounds Division: _____ Date: 8/10/10

Authorized Signature - Agency: _____ Date: 7/15/10

For Board of Examiners Yes No

LESA #9

For Budget Division Use Only	
Reviewed by:	<i>JH</i>
Reviewed by:	<i>VH</i> 8/12/10
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Mineral Resources Commission
contact: Wanda Martin Phone (775) 684-7043; Fax (775) 684-7052

2. Name of Lessor: Truck Underwriters Association, a California corporation
c/o Zurich Alternative Asset Management LLC
Phone: (212) 871-1640; Fax: (212) 871-1588
Property Manager: Dean Kaufman, Colliers International (702) 735-5700; (702) 836-3731
Fax: (702) 940-4107

3. Address of Lessor: c/o 105 East 17th Street, 3rd Floor
New York, NY 10003
Attention: Asset Manager

RETROACTIVE

4. Address of Lease property: Greystone Office Park
2030 East Flamingo Road, Suite 250
Las Vegas, NV 89119

BOE

NON BOE

a. Square Footage: 1,200 *Sq. FT* *ANALYST INITIALS*

b. Cost:	cost per month	# of months in time frame	Cost per Year	time frame	Approximate cost per square foot
	\$2,076.00	12	\$24,912.00	May 1, 2010 - April 30, 2011	\$1.730
	\$2,136.00	12	\$25,632.00	May 1, 2011 - April 30, 2012	\$1.780
	\$2,196.00	12	\$26,352.00	May 1, 2012 - April 30, 2013	\$1.830
	\$2,256.00	12	\$27,072.00	May 1, 2013 - April 30, 2014	\$1.880
	\$2,328.00	12	\$27,936.00	May 1, 2014 - April 30, 2015	\$1.940

c. Total Lease Consideration: \$131,904.00

d. Rental Adjustments: None

e. Term: Five (5) years

f. Option to renew: Yes

g. Utilities: Lessor

h. Janitorial: Lessor

i. Major repairs: Lessor

j. Minor repairs: Lessor

k. Taxes: Lessor

l. Comparable costs: \$1.55 - \$1.983

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 4219

5. Purpose of the lease: To house the Commission of Mineral Resources

6. This lease constitutes:

An extension of an existing lease

An addition to current facilities (requires a remark)

Other

a. Estimated moving expenses: N/A Furnishings: N/A Data/Phones: N/A

Remarks: LANDLORD VOLUNTARY LEASE RATE REDUCTION -

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JUL 23 2010

Wanda #10

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION
Mineral Resources

STATEWIDE LEASE INFORMATION

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	<i>Applied for 7/1/10</i>	
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>
c.	Is the Contractor Exempt from obtaining a Business License:	CORP <input checked="" type="checkbox"/>	LLP <input type="checkbox"/>
	*If yes, please explain:	Yes	No <input checked="" type="checkbox"/>
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes	No
	*If no, please explain:		
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes	No <input checked="" type="checkbox"/>
	*If no, please explain:		
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> Yes	No

[Signature]
 Authorized Signature - Buildings
 and Grounds Division

7-21-10
 Date

[Signature]
 Authorized Signature - Agency

7/19/10
 Date

For Board of Examiners Yes
 No

LEASE #10

For Budget Division Use Only	
Reviewed by:	<u>JL</u>
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: State of Nevada
 Commission on Mineral Resources
 contact: Wanda Martin 775-684-7043

2. Name of Lessor: The Trust for the Methodist Development of the First United Methodist Church of Carson City
 c/o Prudential Carson Properties
 Terry Yeager 775-882-3211 FAX 775-882-7553 **RETROACTIVE**

3. Address of Lessor: c/o 187 Sonoma Street
 Carson City, Nevada 89701 X BOE

4. Address of Lease property: 400 West King Street, Suites 100 & 106
 Carson City, Nevada 89703 JE ANALYST INITIALS

a. Square Footage: 3,123 usable square feet

cost per month	# of months in time	Cost per Year	time frame	Approximate cost per square foot
\$3,965.89	12	\$47,590.68	March 1, 2010 - February 28, 2011	\$1.269
\$4,084.87	12	\$49,018.44	March 1, 2011 - February 29, 2012	\$1.308
\$4,207.42	12	\$50,489.04	March 1, 2012 - February 28, 2013	\$1.347

c. Total Lease Consideration: \$147,098.16

d. Rental Adjustments: No

e. Term: Three (3) years

f. Option to renew: Yes

g. Utilities: Lessor

h. Janitorial: Lessor

i. Major repairs: Lessor

j. Minor repairs: Lessor

k. Taxes: Lessor

l. Comparable costs: \$1.25 - \$1.40

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3910

5. Purpose of the lease: To house the Commission on Mineral Resources

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

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DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET AND PLANNING DIVISION

a. Estimated moving expenses: n/a Furnishings: n/a Data/Phones: n/a

Remarks: LANDLORD VOLUNTARY LEASE RATE REDUCTION; Rent Savings of \$1,762.64 for FY10 and \$5,340.80 for FY11

LAND #11

STATEWIDE LEASE INFORMATION

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV 19861025336
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC [] INC [] NP CORP [X] LLP []
c.	Is the Contractor Exempt from obtaining a Business License:	Yes _____ No X
	*If yes, please explain:	_____
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes X _____ No _____
	*If no, please explain:	_____
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes X _____ No _____
	*If no, please explain:	_____
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes X _____ No _____

[Signature] 8/10/10
 Authorized Signature Buildings and Grounds Division Date

[Signature] 8/10/10
 Authorized Signature - Agency Date

For Board of Examiners Yes
 No

LAGSA #11

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11077** Amendment Number: **1**

Agency Name: **ATTORNEY GENERAL'S OFFICE** Legal Entity Name: **AARDVARK VIDEO & MEDIA PRODUCTIONS, LLC**

Agency Code: **030** Contractor Name: **AARDVARK VIDEO & MEDIA PRODUCTIONS, LLC**

Appropriation Unit: **1041-10** Address: **17 WINDING ROAD**

Is budget authority available?: **Yes** City/State/Zip: **HENDERSON, NV 89052**

If "No" please explain: **Not Applicable** Contact/Phone: **null702.897.4477**

Vendor No.: **T29023945**

NV Business ID: **NV20011128007**

To what State Fiscal Year(s) will the contract be charged? **2010-2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Court Assessment

Agency Reference #: 030

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/27/2010**

Anticipated BOE meeting date 09/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2010**

Contract term: **157 days**

4. Type of contract: **Contract**

Contract description: **Training Video**

5. Purpose of contract:

This is an amendment to the original contract which provides services for the production of a multi-disciplinary training video on the cycle of abuse in domestic violence. This amendment changes the maximum amount of the contract from \$9,999 to \$17,800 due to expanded production of the video.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,999.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$7,801.00
4. New maximum contract amount:	\$17,800.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency received funding from the Violence Against Women STOP Grant, together with a donation from Southern Nevada Domestic Violence Task Force, to produce a training video on the cycle of abuse in domestic violence.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Staff lacks expertise to provide the necessary video production services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Agency based decision on lowest price and best proposal, and quality of contractor's work product.

d. Last bid date: 02/18/2010 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shanshew	08/10/2010 14:01:56 PM
Division Approval	jspencer	08/10/2010 15:22:46 PM
Department Approval	jspencer	08/10/2010 15:22:52 PM
Contract Manager Approval	shanshew	08/10/2010 15:26:03 PM
Budget Analyst Approval	jstrandb	08/12/2010 11:34:38 AM
Team Lead Approval	jmurph1	08/13/2010 15:33:21 PM
BOE Agenda Approval	jmurph1	08/13/2010 15:33:34 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11482**

Agency Name: COLLEGE SAVINGS TRUST	Legal Entity Name: NEVADA INTERSCHOLASTIC
Agency Code: 051	Contractor Name: NEVADA INTERSCHOLASTIC
Appropriation Unit: 1092-04	Address: ACTIVITIES ASSOCIATION
Is budget authority available?: Yes	549 COURT ST
If "No" please explain: Not Applicable	City/State/Zip: RENO, NV 89501-1710
	Contact/Phone: null775/453-1012
	Vendor No.: T81101171
	NV Business ID: TN00360219

To what State Fiscal Year(s) will the contract be charged? **2011-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Nevada College Savings

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2012**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Marketing Services**

5. Purpose of contract:

This is a new contract to provide direct marketing of the Nevada College Savings Plans programs to parents and other family members attending sporting events throughout the state.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

Payment for services will be made at the rate of \$12,000.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

We have been asked by the Legislatures to reach out and capture more Nevada participants, and we feel this is one of many marketing efforts that will help us expand the level of understanding of the advantages the program offers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a partnership with NIAA wherein we supply the goods and services and they supply the venue and the publications to exhibit the materials we provide.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 100709

Approval Date: 07/26/2010

c. Why was this contractor chosen in preference to other?

d. Last bid date: _____ Anticipated re-bid date: _____

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mwinebar	08/06/2010 19:38:47 PM
Division Approval	mwinebar	08/06/2010 19:38:50 PM
Department Approval	mwinebar	08/06/2010 19:38:52 PM
Contract Manager Approval	cthurst1	08/09/2010 09:47:54 AM
Budget Analyst Approval	rhage1	08/11/2010 11:51:34 AM
Team Lead Approval	jteska	08/20/2010 10:24:54 AM
BOE Agenda Approval	jteska	08/20/2010 10:25:01 AM
BOE Final Approval	Pending	



JIM GIBBONS
Gov ornor

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
516 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

ANDREW K. CLINGER
Director

GREG SMITH
Purchasing Administrator

SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request: *State Treasurer's Office, Marketing Coordinator Troy Watts, 702-486-3817, tgwatts@nevadatreasurer.gov.*
b. Vendor contact information: *Nevada Interscholastic Activities Assn. (NIAA), Assistant Director Donnie Nelson, 775-453-1012, donnie@niaa.com.*
c. Type of waiver requested: Sole or single source Professional Service Exemption
2. Description of work/services to be performed or commodity/good to be purchased: *Advertising sponsorship agreement is between the State Treasurer, administrator for the Board of Trustees of The College Savings Plans of Nevada, and the NIAA, which includes use of the NIAA logo on promotional materials, articles and a link on the NIAA website to the Nevada College Savings Plans program website, recognition of the program in all printed materials distributed at NIAA state championship events, full page color ad in materials produced by NIAA, booth or table at NIAA state championship events, display of banners at all NIAA championship events, public address announcement at NIAA events, and 30-second radio and/or television spots when such is available.*
3. Describe the unique qualification required for the service or good to be purchased: *The State can only purchase this advertising package through NIAA, the governing body for high school sports in Nevada.*
4. Explain why this service or good cannot be competitively bid; if an emergency purchase, please justify: *The State can only purchase this advertising package through NIAA, the governing body for high school sports in Nevada.*
5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid: *There is no other way to accomplish this advertising package. The State would lose out on a valuable opportunity to reach people across Nevada to inform them about the benefits of the Nevada College Savings Plans program.*
6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation. *See previous statements.*
7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation? *The Treasurer's Office negotiated with NIAA to reach an amicable agreement for services and costs.*

Jul. 22. 2010 10:32AM

No. 0306 P. 7

8. What is the estimated value and length of the contract, amendment or request? *The length of the contract is from September 14, 2010 until August 31, 2012. Estimated value is 24,000.*

a. New contract Y N

b. Amendment Y N Amendment No. _____ {provide copy of previous waiver(s)}

Nevada State Treasurer's Office
Requesting agency

hereby requests approval for

NIAA
Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X		7-20-2010
	Agency Representative Initiating Request	Date
X		7-20-2010
	Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X	— N/A —	
	Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X		7-22-10
	Administrator, Purchasing Division	Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11510**

Agency Name: COLLEGE SAVINGS TRUST	Legal Entity Name: Putnam Investment Management, LLC
Agency Code: 051	Contractor Name: Putnam Investment Management, LLC
Appropriation Unit: 1092-04	Address: One Post Office Square
Is budget authority available?: Yes	City/State/Zip: Boston, MA 021109
If "No" please explain: Not Applicable	Contact/Phone: null617-760-8378
	Vendor No.:
	NV Business ID: pending

To what State Fiscal Year(s) will the contract be charged? **2011-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Fees from account revenues

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2015**

Contract term: **5 years and 30 days**

4. Type of contract: **Revenue Contract**

Contract description: **Financial Services**

5. Purpose of contract:

This is a new contract and the vendor will service as program manager and investment manager for an advisor-sold 529 savings plan. THIS VENDOR IS IN THE PROCESS OF SECURING A NEVADA STATE BUSINESS LICENSE. APPROVAL OF THIS CONTRACT IS CONTINGENT UPON THE VENDOR SECURING A NEVADA STATE BUSINESS LICENSE AND BEING IN GOOD STANDING IN ALL AREAS OF THE SECRETARY OF STATE'S BUSINESS REQUIREMENTS.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,450,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 353B.370 authorizes contract management services for college savings plans. In addition, the current Columbia 529 Plan sponsored by the College Savings Board has been sold and a new plan is needed to assume the services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State is not a private investment broker, nor does it have contracts with private college savings sales and investment staff to market and distribute such a plan.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The CSP Board contracted with a consulting firm, AKF Consulting, to conduct a solicitation for an advisor plan program manager. Of the responses received, Putnam was selected based upon their product lineup and fees, distribution capabilities, and ability to offer a nationwide plan.

d. Last bid date: Anticipated re-bid date: 04/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Currently working on business license with the State of Nevada.**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Nevada business license "pending".

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Nevada business license "pending".

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mwinebar	08/17/2010 16:53:05 PM
Division Approval	mwinebar	08/17/2010 16:53:08 PM
Department Approval	mwinebar	08/17/2010 16:53:11 PM
Contract Manager Approval	cthurst1	08/17/2010 17:01:54 PM
Budget Analyst Approval	rhage1	08/23/2010 14:31:51 PM
Team Lead Approval	jteska	08/24/2010 15:37:46 PM
BOE Agenda Approval	jteska	08/24/2010 15:37:52 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11483**

Agency Name: COLLEGE SAVINGS TRUST	Legal Entity Name: VECTOR MEARA TRANSIT ADVRTSING
Agency Code: 051	Contractor Name: VECTOR MEARA TRANSIT ADVRTSING
Appropriation Unit: 1092-04	Address: GROUP LLC DBA VECTOR MEDIA 6380 S VALLEY VIEW STE 106
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89118
If "No" please explain: Not Applicable	Contact/Phone: null702/361-3660
	Vendor No.: T29007354
	NV Business ID: E0064382007-1

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Nevada College Savings 50% Prepaid Tuition 50%

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/01/2011**

Contract term: **181 days**

4. Type of contract: **Contract**

Contract description: **Marketing Services**

5. Purpose of contract:

This is a new contract to provide direct marketing of the Nevada College Savings Plans and Prepaid Tuition programs to the Las Vegas areas on selected Regional Transportation Commission (RTC) buses.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,960.00**

Payment for services will be made at the rate of \$24,960.00 per contract term

II. JUSTIFICATION

7. What conditions require that this work be done?

We have been asked by the Legislatures to reach out and capture more Nevada participants, and we feel this is one of many marketing efforts that will help us expand the level of understanding of the advantages of the programs we offer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a partnership with Vector Media wherein we supply the information for the programs and they provide the marketing medium.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 100710

Approval Date: 07/26/2010

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mwinebar	08/06/2010 19:24:47 PM
Division Approval	mwinebar	08/06/2010 19:24:51 PM
Department Approval	mwinebar	08/06/2010 19:24:59 PM
Contract Manager Approval	cthurst1	08/09/2010 09:47:25 AM
Budget Analyst Approval	rhage1	08/11/2010 11:53:51 AM
Team Lead Approval	jteska	08/20/2010 10:30:00 AM
BOE Agenda Approval	jteska	08/20/2010 10:30:10 AM
BOE Final Approval	Pending	



JIM GIBBONS
Gov amor

RECEIVED STATE OF NEVADA
NEVADA STATE PURCHASING DEPARTMENT OF ADMINISTRATION
10 JUL 22 AM 10:54 PURCHASING DIVISION
515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

Purchasing Use Only
100710

ANDREW K. CLINGER
Director

GREG SMITH
Purchasing Administrator

SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request: *State Treasurer's Office, Marketing Coordinator Troy Watts, 702-486-3817, tgwatts@nevadatreasurer.gov.*
 b. Vendor contact information: *Vector Media Las Vegas, Senior Account Executive Lisa Griffen Chatham, 702-361-3660, lisac@vectormedia.com.*
 c. Type of waiver requested: Sole or single source Professional Service Exemption
2. Description of work/services to be performed or commodity/good to be purchased: *Advertising agreement is between the State Treasurer, administrator for the Board of Trustees of The College Savings Plans of Nevada, and Vector Media Las Vegas (VMLV). This agreement includes banner advertising on select Regional Transportation Commission (RTC) buses in the Las Vegas area for a three-month period beginning December 1, 2010.*
3. Describe the unique qualification required for the service or good to be purchased: *The State can only purchase this bus advertising package through VMLV, the exclusive advertising firm contracted by the RTC in Southern Nevada.*
4. Explain why this service or good cannot be competitively bid; if an emergency purchase, please justify: *The State can only purchase this bus advertising package through VMLV, the exclusive advertising firm contracted by the RTC in Southern Nevada.*
5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid: *The State would lose out on a cost effective "traveling billboard" advertising opportunity to reach families in select neighborhoods in the Las Vegas area and inform them about the benefits of the Nevada College Savings Plans and Prepaid Tuition Programs.*
6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation. *See previous statements and attached documentation.*
7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation? *The Treasurer's Office negotiated with VMLV to reach a suitable agreement for services and costs. In fact, the Treasurer's Office negotiated the advertising term from two months to three months at no additional cost.*

Jul. 22. 2010 10:29AM

No. 0306 P. 3

is from December 1, 2010 until March 1, 2011. Estimated value is \$24,960.

a. New contract Y N

b. Amendment Y N Amendment No. _____ {provide copy of previous waiver(s)}

Nevada State Treasurer's Office
Requesting agency

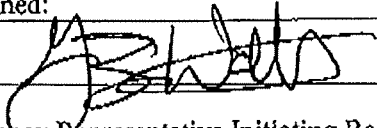

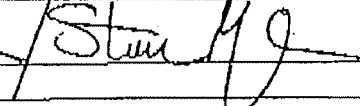
hereby requests approval for

Vector Media Las Vegas
Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X		7-20-2010
	Agency Representative Initiating Request	Date
X	 / 	7-20-2010
	Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

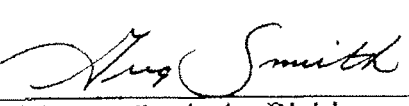
Signed:

X	N/A	
	Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X		7-22-10
	Administrator, Purchasing Division	Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11479**

Agency Name: HIGHER EDUCATION TUITION	Legal Entity Name: WOLF PACK SPORTS PROPERTIES
Agency Code: 052	Contractor Name: WOLF PACK SPORTS PROPERTIES
Appropriation Unit: 1081-04	Address: 505 HOBBS RD
Is budget authority available?: Yes	City/State/Zip: JEFFERSON CITY, MO 65109-5788
If "No" please explain: Not Applicable	Contact/Phone: ANDY MCDOWELL 573/893-7200
	Vendor No.: T27023659
	NV Business ID: E0500892007-1

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Prepaid Tuition

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/30/2011**

Contract term: **210 days**

4. Type of contract: **Contract**

Contract description: **Marketing Services**

5. Purpose of contract:

This is a new contract to provide direct marketing of the Nevada College Savings Plans and Prepaid Tuition programs to parents and other family members attending basketball games at UNR and UNLV.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$20,000.00 per contract term

II. JUSTIFICATION

7. What conditions require that this work be done?

We have been asked by the Legislatures to reach out and capture more Nevada participants, and we feel this is one of many marketing efforts that will help us expand the level of understanding of the advantages of the programs we offer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a partnership with Wolf Pack Sports wherein we supply the goods and services and they supply the venue and publications to exhibit the materials we provide.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 100711

Approval Date: 07/26/2010

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: _____ Anticipated re-bid date: _____

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mwinebar	08/06/2010 19:34:16 PM
Division Approval	mwinebar	08/06/2010 19:34:19 PM
Department Approval	mwinebar	08/06/2010 19:34:24 PM
Contract Manager Approval	cthurst1	08/09/2010 09:44:24 AM
Budget Analyst Approval	rhage1	08/11/2010 11:52:48 AM
Team Lead Approval	jteska	08/20/2010 10:26:38 AM
BOE Agenda Approval	jteska	08/20/2010 10:26:43 AM
BOE Final Approval	Pending	



JIM GIBBONS
Gov emor

RECEIVED STATE OF NEVADA
NEVADA STATE PURCHASING DEPARTMENT OF ADMINISTRATION
10 JUL 22 AM 10:54 PURCHASING DIVISION
515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

Purchasing Use Only:
100711

ANDREW K. CLINGER
Director

GREG SMITH
Purchasing Administrator

SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request: *State Treasurer's Office, Marketing Coordinator Troy Watts, 702-486-3817, tgwatts@nevadatreasurer.gov.*
b. Vendor contact information: *Wolf Pack Sports Properties (WPSP), General Manager Andy McDowell, 775-327-2070, amcdowell@wolfpacksportsproperties.com.*
c. Type of waiver requested: Sole or single source Professional Service Exemption
2. Description of work/services to be performed or commodity/good to be purchased: *Advertising sponsorship agreement is between the State Treasurer, administrator for the Board of Trustees of The College Savings Plans of Nevada, and WPSP. This agreement includes radio spots and game sponsorships for both UNR and UNLV Basketball games for the Fall of 2010 and Spring 2011 semesters. Basketball game sponsorship advertising includes signage in the arena, ads and logos on programs ads, concourse displays, in-game promotions, public address announcements, video board displays, halftime interviews, and prize giveaways.*
3. Describe the unique qualification required for the service or good to be purchased: *The State can only purchase this specific advertising package through WPSP, the exclusive advertising provider for UNR and UNLV.*
4. Explain why this service or good cannot be competitively bid; if an emergency purchase, please justify: *The State can only purchase this specific advertising package through WPSP, the exclusive advertising provider for UNR and UNLV for this scope of work.*
5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid: *The State would lose out on a valuable opportunity to reach families across Nevada who listen to and attend UNR and UNLV basketball games to inform them about the benefits of the Nevada College Savings Plans and Prepaid Tuition programs.*
6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation. *See previous statements.*
7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation? *The Treasurer's Office negotiated with WPSP to reach an amicable agreement for services and costs.*

Jul. 22. 2010 10:31AM

No. 0306 P. 5

8. What is the estimated value and length of the contract, amendment or request? *The length of the contract is from September 14, 2010 until March 30, 2011. Estimated value is \$20,000.*

a. New contract Y N

b. Amendment Y N Amendment No. _____ {provide copy of previous waiver(s)}

Nevada State Treasurer's Office
Requesting agency

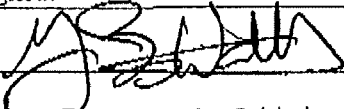
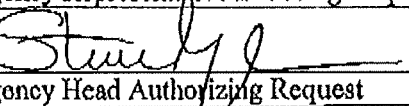
hereby requests approval for

Wolf Pack Sports Properties
Proposed vendor

to provide the service/good for the amount and term as described above.


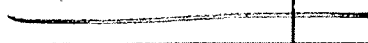
By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X 	7-20-2010
Agency Representative Initiating Request	Date
X 	7-20-10
Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.


Signed:

X  N/A 	
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X 	7-22-10
Administrator, Purchasing Division	Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: CONV5872	Amendment Number: 2
	Legal Entity Name: Huntington Gem Lab, LLC
Agency Name: UNCLAIMED PROPERTY	Contractor Name: Huntington Gem Lab, LLC
Agency Code: 054	Address: 7385 W Sahara, #1
Appropriation Unit: 3815-04	City/State/Zip: Las Vegas, NV 89117
Is budget authority available?: Yes	Contact/Phone: Ric Huntington 7028106103
If "No" please explain: Not Applicable	Vendor No.: T27021390
	NV Business ID: NV20081264098

To what State Fiscal Year(s) will the contract be charged? **2009-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Abandoned Property Receipts

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2008**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2010**

Contract term: **3 years and 60 days**

4. Type of contract: **Contract**

Contract description: **Speciality Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides appraisal services for Unclaimed Property Safekeeping. This amendment extends the termination date from September 30th, 2010 to November 30th, 2011. In addition, this amendment will increase the not to exceed funding from \$9,500 to \$24,500.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$4,860.00
2. Total amount of any previous contract amendments:	\$4,640.00
3. Amount of current contract amendment:	\$15,000.00
4. New maximum contract amount:	\$24,500.00

and/or the termination date of the original contract has changed to: **11/30/2011**

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 120A.610 mandates that abandoned safe deposit box contents be sold at public auction within two years of receipt. A professional appraiser is necessary to establish fair market value for the items auctioned.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State Treasurer's Office employees do not possess the expertise necessary to perform professional appraisal services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Although this vendor was the only respondent to the RFP, the company is highly qualified and has performed appraisals for other government agencies.

d. Last bid date: 05/01/2009 Anticipated re-bid date: 05/01/2012

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State Treasurer - this is amendment of current contract - service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mwinebar	08/03/2010 23:00:27 PM
Division Approval	mwinebar	08/03/2010 23:00:32 PM
Department Approval	mwinebar	08/03/2010 23:00:41 PM
Contract Manager Approval	llamm	08/04/2010 14:30:00 PM
Budget Analyst Approval	rhage1	08/04/2010 20:18:35 PM
Team Lead Approval	jteska	08/20/2010 09:52:30 AM
BOE Agenda Approval	jteska	08/20/2010 09:52:43 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11355**

Agency Name:	BUILDINGS AND GROUNDS DIVISION	Legal Entity Name:	EXPRESS MESSENGER SYSTEMS, INC. DBA ONTRAC
Agency Code:	082	Contractor Name:	EXPRESS MESSENGER SYSTEMS, INC. DBA ONTRAC
Appropriation Unit:	1346-10	Address:	750 VISTA BLVD STE 402
Is budget authority available?:	Yes	City/State/Zip:	SPARKS, NV 89434
If "No" please explain:	Not Applicable	Contact/Phone:	null775/355-9055
		Vendor No.:	T29016485B
		NV Business ID:	NV20011467792

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Mail Services Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2010**

Anticipated BOE meeting date **08/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2014**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Overnight delivery**

5. Purpose of contract:

This is a new contract for the provision of Overnight Interdepartmental Mail Services, pick-up and delivery, between the Carson City Mail Center and the Las Vegas Mail Center every work day.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$254,392.00**

Other basis for payment: Minimum daily rate of \$110.00 per location (Northern and Southern Mail Centers) for 1-300 pounds and \$.32 per pound thereafter; a daily fuel surcharge not to exceed 5% of daily pick-up costs; and \$16,000.00 for excess poundage and extra services.

II. JUSTIFICATION

7. What conditions require that this work be done?

The need for State mail to be delivered in a timely manner.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The evaluation committee for RFP #1068 rated Express Messenger Systems, Inc dba OnTrac the highest overall. Proposals were received by this contractor and Silver State Couriers.

d. Last bid date: 06/01/2010 Anticipated re-bid date: 06/01/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2006-2010, Buildings & Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	07/08/2010 08:20:31 AM
Division Approval	cedward2	07/08/2010 15:07:18 PM
Department Approval	cedward2	07/08/2010 15:07:22 PM
Contract Manager Approval	rday0	07/13/2010 16:35:17 PM
Budget Analyst Approval	jborrowm	07/14/2010 12:08:47 PM
Team Lead Approval	jteska	07/20/2010 13:11:59 PM
BOE Agenda Approval	jteska	07/20/2010 13:12:19 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11324**

Agency Name:	BUILDINGS AND GROUNDS DIVISION	Legal Entity Name:	AMBROSE GROUP INC
Agency Code:	082	Contractor Name:	AMBROSE GROUP INC
Appropriation Unit:	1349-12	Address:	AMBROSE BUILDING MAINTENANCE PO BOX 5871
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89513
If "No" please explain:	Not Applicable	Contact/Phone:	null775/358-1444
		Vendor No.:	T81023329A
		NV Business ID:	NV20011498718
To what State Fiscal Year(s) will the contract be charged?	2011		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X Fees	100.00 % Buildings & Grounds building rental income fees
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/19/2010**
Anticipated BOE meeting date **08/2010**

Retroactive? **Yes**

If "Yes", please explain

This contract is for the activation of a back-up contract for janitorial service; the primary contractor terminated his contract to be effective July 16, 2010 and there is a need for service not to be interrupted.

3. Termination Date: **06/30/2011**

Contract term: **346 days**

4. Type of contract: **Contract**

Contract description: **janitorial services**

5. Purpose of contract:

This is a new contract to provide janitorial services for the Stewart Facility Building #107, Carson City, Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$28,937.50**

Other basis for payment: Schedule 1 to Contract Summary for CETS

II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings must be kept clean.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and equipment.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The RFP Evaluation Committee rated Ambrose the second highest for RFP #1050. Sanitor's was rated highest, was awarded the contract and have submitted a contract termination.

d. Last bid date: 06/01/2007 Anticipated re-bid date: 06/01/2011

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2007-2010, Buildings & Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	07/08/2010 08:27:26 AM
Division Approval	cedward2	07/08/2010 15:26:06 PM
Department Approval	cedward2	07/08/2010 15:26:11 PM
Contract Manager Approval	rday0	07/08/2010 15:31:38 PM
Budget Analyst Approval	jborrowm	07/13/2010 16:56:54 PM
Team Lead Approval	jteska	07/20/2010 11:21:47 AM
BOE Agenda Approval	jteska	07/20/2010 11:21:52 AM
BOE Final Approval	Pending	



Jim Gibbons
GOVERNOR

**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
DIVISION OF BUILDING AND GROUNDS**

406 East Second Street, Suite 1
Carson City, NV 89701-4758
Telephone (775) 684-1800 • Fax (775) 684-1817

Andrew K. Clinger
DIRECTOR

Cindy Edwards
ADMINISTRATOR

MEMORANDUM

DATE: June 28, 2010

TO: Budget Division,
John Borrowman

FROM: Cindy Edwards *CE*
Administrator

SUBJECT: Retro-active contract

RECEIVED

JUL 08 2010

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

Pursuant to the Contract Summary question 2, an explanation is necessary for a retro-active contract.

The existing four year contract for Sanitor's Service, Inc., for janitorial services at the Stewart Facility, Building 107 in Carson City is being terminated at the contractor's request. Ambrose Group Inc. dba Ambrose Building Maintenance was awarded the back up contract and we are activating that contract.

Sanitor's gave notice with a July 16, 2010 termination date. It is necessary to start the Ambrose contract on Monday, July 19, 2010 so as to not interrupt cleaning services. Therefore, a retroactive date of July 19, 2010 is necessary.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11419**

Agency Name: BUILDINGS AND GROUNDS DIVISION	Legal Entity Name: CARSON VALLEY LOCKSMITH, INC.
Agency Code: 082	Contractor Name: CARSON VALLEY LOCKSMITH, INC.
Appropriation Unit: 1349-12	Address: 1507 HIGHWAY 395 STE B
Is budget authority available?: Yes	City/State/Zip: GARDNERVILLE, NV 89410
If "No" please explain: Not Applicable	Contact/Phone: null775/782-7000
	Vendor No.: T81021640
	NV Business ID: NV19961074835

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X Fees	100.00 % Buildings & Grounds building rent income fees
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/01/2010**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2014**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Locksmith services**

5. Purpose of contract:

This is a new contract to provide locksmith services for State buildings in Reno and Carson City on an as needed basis and at the request and approval of a Buildings & Grounds designee.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: See Schedule 1 to the Contract Summary for CETS

II. JUSTIFICATION

7. What conditions require that this work be done?

The need to have access to buildings and to maintain the safety of the building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and expertise.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple contractors for this service. Per SAM 0338.0 each contractor will have the opportunity to bid on jobs.

d. Last bid date: 06/01/2010 Anticipated re-bid date: 06/01/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2006-2010, Buildings & Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	08/09/2010 09:45:07 AM
Division Approval	cedward2	08/09/2010 09:47:35 AM
Department Approval	cedward2	08/09/2010 09:47:39 AM
Contract Manager Approval	rday0	08/09/2010 09:49:36 AM
Budget Analyst Approval	jborrowm	08/10/2010 13:33:07 PM
Team Lead Approval	jteska	08/20/2010 10:07:29 AM
BOE Agenda Approval	jteska	08/20/2010 10:07:39 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV3652** Amendment Number: **2**

Agency Name: **BUILDINGS AND GROUNDS DIVISION** Legal Entity Name: **FAAD Janitorial Inc.**

Agency Code: **082** Contractor Name: **FAAD Janitorial Inc.**

Appropriation Unit: **1349-12** Address: **80 Glen Carran Circle**

Is budget authority available?: **Yes** City/State/Zip: **Sparks, NV 89431**

If "No" please explain: **Not Applicable** Contact/Phone: **Don Hubble 7753512405**

Vendor No.: **T81086373**

NV Business ID: **NV20041538232**

To what State Fiscal Year(s) will the contract be charged?

2007-2011

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Buildings & Grounds building rent income fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/01/2006**

Anticipated BOE meeting date **08/2010**

Retroactive? **Yes**

If "Yes", please explain

Due to mandated budget reductions, these services were reduced as of May 1, 2010.

3. Previously Approved Termination Date: **11/30/2010**

Contract term: **3 years and 242 days**

4. Type of contract: **Contract**

Contract description: **Janitorial, Building Maintenance and Repair Servic**

5. Purpose of contract:

This is an amendment to the original contract, which provides janitorial services to the Library and Archives in Carson City. This amendment changes the termination date from November 30, 2010 to July 31, 2010; reduces the days of service from five day a week janitorial services to three days a week, as indicated in Attachment DD Scope of work; adds Attachment EE, Contractor's Response; and reduce the amount of the contract by \$45,231.66.

6. CONTRACT AMENDMENT

- 1. The maximum amount of the original contract: **\$455,561.04**
 - 2. Total amount of any previous contract amendments: **\$452,561.04**
 - 3. Amount of current contract amendment: **-\$45,231.66**
 - 4. New maximum contract amount: **\$862,890.42**
- and/or the termination date of the original contract has changed to: **07/31/2010**

II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings must be kept clean for sanitary and safety reasons.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The evaluation committee for RFP # 1044 scored this contractor the highest overall.

d. Last bid date: 08/01/2006 Anticipated re-bid date: 08/01/2010

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

- b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

- c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

- d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2006-2010, Buildings & Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	07/08/2010 12:46:30 PM
Division Approval	cedward2	07/08/2010 14:56:24 PM
Department Approval	cedward2	07/08/2010 14:56:29 PM
Contract Manager Approval	rday0	07/08/2010 15:32:49 PM
Budget Analyst Approval	jborrowm	07/13/2010 16:05:49 PM
Team Lead Approval	jteska	07/20/2010 11:31:22 AM
BOE Agenda Approval	jteska	07/20/2010 11:31:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11404**

Agency Name:	BUILDINGS AND GROUNDS DIVISION	Legal Entity Name:	GLASSCOCK, BILL J DBA ECONOMY WINDOW CLEANERS
Agency Code:	082	Contractor Name:	GLASSCOCK, BILL J DBA ECONOMY WINDOW CLEANERS
Appropriation Unit:	1349-12	Address:	PO BOX 3255
Is budget authority available?:	Yes	City/State/Zip:	STATELINE, NV 89449
If "No" please explain:	Not Applicable	Contact/Phone:	null775/588-3860
		Vendor No.:	T80967431
		NV Business ID:	NV20101458334

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Buildings & Grounds building rental income fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/14/2010**

Anticipated BOE meeting date 09/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/13/2014**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Window cleaning**

5. Purpose of contract:

This is a new contract for the provision of window and carpet cleaning at various State buildings in the Carson City and Reno areas, on an as needed basis and at the request and approval of a Buildings & Grounds designee.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$45.00 per man hour for window cleaning; \$.05 per square foot for carpet cleaning

II. JUSTIFICATION

7. What conditions require that this work be done?

The need to keep windows clean and the need to keep carpets clean and sanitary.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor is one of multiple contractors on file for this service per SAM 0338.0. Each contractor will have the opportunity to bid on available jobs.

d. Last bid date: 06/01/2010 Anticipated re-bid date: 06/01/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2006-2010, Buildings & Grounds, service is satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	08/09/2010 12:57:34 PM
Division Approval	cedward2	08/09/2010 15:12:51 PM
Department Approval	cedward2	08/09/2010 15:13:46 PM
Contract Manager Approval	rday0	08/09/2010 15:32:24 PM
Budget Analyst Approval	jborrowm	08/10/2010 10:53:41 AM
Team Lead Approval	jteska	08/20/2010 10:05:07 AM
BOE Agenda Approval	jteska	08/20/2010 10:05:14 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11375**

Agency Name: **BUILDINGS AND GROUNDS DIVISION**
Agency Code: **082**
Appropriation Unit: **1349-12**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **J&L**
Contractor Name: **J&L**
Address: **2850 DEER RUN DR**
City/State/Zip: **RENO, NV 89509-7039**
Contact/Phone: **null775/787-2192**
Vendor No.: **T27022849**
NV Business ID: **NV20101116972**

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Buildings & Grounds building rental income fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2010**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2014**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **janitorial services**

5. Purpose of contract:

This is a new contract for the purpose of providing janitorial services for the Department of Motor Vehicles, 305 Galletti Way, Reno, NV.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$221,792.00**

Other basis for payment: See Schedule 1 to the Contract Summary in the Addl Info tab

II. JUSTIFICATION

7. What conditions require that this work be done?

The need for clean and sanitary State buildings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Evaluation Committee for RFP #1066 rated J & L the highest overall for this building.

d. Last bid date: 04/20/2010 Anticipated re-bid date: 04/20/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009-2010, Buildings & Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other Partnership

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	08/03/2010 23:31:59 PM
Division Approval	cedward2	08/05/2010 00:01:50 AM
Department Approval	cedward2	08/05/2010 00:01:54 AM
Contract Manager Approval	rday0	08/05/2010 16:43:47 PM
Budget Analyst Approval	jborrowm	08/10/2010 14:04:58 PM
Team Lead Approval	jteska	08/20/2010 09:24:58 AM
BOE Agenda Approval	jteska	08/20/2010 09:26:06 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV4725** Amendment Number: **2**

Agency Name: **BUILDINGS AND GROUNDS DIVISION** Legal Entity Name: **KFC BUILDING CONCEPTS, INC.**

Agency Code: **082** Contractor Name: **KFC BUILDING CONCEPTS, INC.**

Appropriation Unit: **1349-12** Address: **5635 RIGGINS CT STE 20**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89502-6561**

If "No" please explain: **Not Applicable** Contact/Phone: **null775/825-5534**

Vendor No.: **T29012071**

NV Business ID: **NV20071277668**

To what State Fiscal Year(s) will the contract be charged? **2008-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Buildings & Grounds building rent income fees
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/11/2007**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **09/30/2011**

Termination Date:

Contract term: **4 years and 20 days**

4. Type of contract: **Contract**

Contract description: **Professional Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides general contracting services on an as needed basis and at the request and approval of a Buildings & Grounds designee. This amendment increases the amount by \$75,000 from \$175,000 to \$250,000 and adds Attachment GG, Insurance Requirements.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$20,000.00
2. Total amount of any previous contract amendments:	\$155,000.00
3. Amount of current contract amendment:	\$75,000.00
4. New maximum contract amount:	\$250,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The need to maintain State buildings in good working condition.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and experience.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per SAM 0338.0, each contractor will be contacted to submit bids on projects. KFC Building Concepts, Inc. is a Nevada Public Works Board Contractor. Pursuant to NRS 338.13862, Buildings and Grounds is using a Public Works Board pre-qualified bidder.

d. Last bid date: 07/01/2007 Anticipated re-bid date: 07/01/2011

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2007-2010, Buildings & Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	08/09/2010 15:41:46 PM
Division Approval	cedward2	08/09/2010 15:43:56 PM
Department Approval	cedward2	08/09/2010 15:44:00 PM
Contract Manager Approval	rday0	08/09/2010 15:45:31 PM
Budget Analyst Approval	jborrowm	08/10/2010 10:45:38 AM
Team Lead Approval	jteska	08/20/2010 09:17:59 AM
BOE Agenda Approval	jteska	08/20/2010 09:18:06 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11326**

Agency Name:	BUILDINGS AND GROUNDS DIVISION	Legal Entity Name:	LAWYER MECHANICAL SERVICES, INC.
Agency Code:	082	Contractor Name:	LAWYER MECHANICAL SERVICES, INC.
Appropriation Unit:	1349-12	Address:	LMS BUILDING SERVICES 3036 S VALLEY VIEW BLVD
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89102
If "No" please explain:	Not Applicable		
To what State Fiscal Year(s) will the contract be charged?	2011-2015		
Vendor No.:	T80172730B		
NV Business ID:	NV19711001712		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Buildings and Grounds Building Rent Income Fees
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/14/2010**

Anticipated BOE meeting date 09/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/13/2014**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **HVAC services**

5. Purpose of contract:

This is a new contract to provide repair, replacement and maintenance of HVAC equipment, boilers and specialized controls at all State owned buildings in the greater Las Vegas Metropolitan area.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00**

Other basis for payment: See Schedule 1 to the Contract Summary for CETS

II. JUSTIFICATION

7. What conditions require that this work be done?

Comfort and Safety of employees and clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of Manpower and Equipment.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Buildings and Grounds is in the process of soliciting bids for HVAC services in the Las Vegas area. Per SAM 0338.0 each contractor will be contacted to submit bids for available jobs. Lawyer Mechanical Services Inc. is a Nevada Public Works Board Contractor. Pursuant to NRS 338-13862. Buildings and Grounds is using a Public Works Board pre-qualified bidder.

d. Last bid date: 04/15/2010 Anticipated re-bid date: 04/15/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?
Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	07/22/2010 08:34:31 AM
Division Approval	cedward2	07/23/2010 07:42:45 AM
Department Approval	cedward2	07/23/2010 07:42:50 AM
Contract Manager Approval	rday0	07/23/2010 10:14:20 AM
Budget Analyst Approval	jborrowm	08/10/2010 15:04:08 PM
Team Lead Approval	jteska	08/20/2010 10:41:16 AM
BOE Agenda Approval	jteska	08/20/2010 10:41:22 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV5585** Amendment Number: **1**

Agency Name: **BUILDINGS AND GROUNDS DIVISION** Legal Entity Name: **RAY HEATING PRODUCTS, INC. DBA RHP MECHANICAL SYSTEMS**

Agency Code: **082** Contractor Name: **RAY HEATING PRODUCTS, INC. DBA RHP MECHANICAL SYSTEMS**

Appropriation Unit: **1349-12** Address: **1008 E 4TH ST**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89505**

If "No" please explain: **Not Applicable** Contact/Phone: **null775/322-9434**

Vendor No.: **PUR0002724**

NV Business ID: **NV20041446186**

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Buildings & Grounds building rental income funds
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2008**

Anticipated BOE meeting date **08/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **08/31/2010**

Termination Date:

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **General Equipment Maintenance and Repair Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides for preventative maintenance and repair services to the HVAC system at the Governor's Mansion. This amendment extends the termination date from August 31, 2010 to August 31, 2012 and adds \$19,624.00 to the amount of the contract, at \$1,203.00 per quarter for preventative maintenance and \$10,000.00 for extra services.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$49,624.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$19,624.00
4. New maximum contract amount:	\$69,248.00
and/or the termination date of the original contract has changed to:	08/31/2012

II. JUSTIFICATION

7. What conditions require that this work be done?
HVAC systems need to be maintained in the summer and the winter.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Lack of manpower.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest bidder of the two bidders.

d. Last bid date: 06/01/2008 Anticipated re-bid date: 06/01/2012

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008-2010, Buildings & Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	07/13/2010 16:52:52 PM
Division Approval	cedward2	07/14/2010 09:37:46 AM
Department Approval	cedward2	07/14/2010 09:37:50 AM
Contract Manager Approval	rday0	07/14/2010 10:12:39 AM
Budget Analyst Approval	jborrowm	07/14/2010 12:02:06 PM
Team Lead Approval	jteska	07/20/2010 15:54:47 PM
BOE Agenda Approval	jteska	07/20/2010 15:54:52 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11328**

Agency Name:	BUILDINGS AND GROUNDS DIVISION	Legal Entity Name:	SPRAGUE, CHAD DBA UNLIMITED
Agency Code:	082	Contractor Name:	SPRAGUE, CHAD DBA UNLIMITED
Appropriation Unit:	1349-12	Address:	BLIND & WINDOW CLEANING 3137 HALLECK DR
Is budget authority available?:	Yes	City/State/Zip:	CARSON CITY, NV 89701
If "No" please explain:	Not Applicable	Contact/Phone:	null775/883-6629
		Vendor No.:	T81093639
		NV Business ID:	NV20091578446

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Buildings & Grounds building rent income fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/10/2010**

Anticipated BOE meeting date 08/2010

Retroactive? **Yes**

If "Yes", please explain

Missed August BOE deadline.

3. Termination Date: **08/09/2014**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Window cleaning**

5. Purpose of contract:

This is a new contract that provides blind cleaning, window cleaning and pressure washing services for various State buildings, upon the request and approval of a Buildings and Grounds designee. The service includes removal, cleaning, delivery of all window coverings and any repairs as needed at an hourly rate.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: See Schedule 1 to the Contract Summary for CETS

II. JUSTIFICATION

7. What conditions require that this work be done?

The windows and blinds in state buildings need periodic cleaning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and equipment.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple contractors on file. Per Sam 0338.0, each contractor will be contacted to bid on available jobs.

d. Last bid date: 05/15/2010 Anticipated re-bid date: 05/15/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008-2010, Buildings & Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	07/22/2010 08:28:21 AM
Division Approval	cedward2	07/23/2010 07:44:02 AM
Department Approval	cedward2	07/23/2010 07:44:06 AM
Contract Manager Approval	rday0	07/23/2010 10:15:38 AM
Budget Analyst Approval	jborrowm	08/10/2010 14:38:22 PM
Team Lead Approval	jteska	08/20/2010 10:42:52 AM
BOE Agenda Approval	jteska	08/20/2010 10:42:58 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11313**

Agency Name: BUILDINGS AND GROUNDS DIVISION	Legal Entity Name: SUPERCURB & CONCRETE LLC DBA
Agency Code: 082	Contractor Name: SUPERCURB & CONCRETE LLC DBA
Appropriation Unit: 1349-12	Address: SUMMERSCAPE
Is budget authority available?: Yes	7901 N VIRGINIA ST
If "No" please explain: Not Applicable	City/State/Zip: RENO, NV 89506
	Contact/Phone: null775/356-0665
	Vendor No.: PUR0003705
	NV Business ID: NV20021156401

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Buildings & Grounds building rent income fees
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/10/2010**

Anticipated BOE meeting date **08/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/09/2014**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **snow removal**

5. Purpose of contract:

This is a new contract to provide snow removal from the parking lots at various State buildings in the Reno area and provide heavy equipment operations, on an as needed basis and at the request and approval of a Buildings and Grounds designee.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$95,000.00**

Other basis for payment: See Schedule 1 to this Contract summary in the addl info tab

II. JUSTIFICATION

7. What conditions require that this work be done?

State parking lots must be kept clean of snow for safety.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and equipment.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only company to submit a bid.

d. Last bid date: 03/03/2010 Anticipated re-bid date: 03/03/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2007-2009, Buildings & Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

15. a. Is the Contractor Name the same as the legal Entity Name? Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	07/08/2010 09:40:53 AM
Division Approval	cedward2	07/08/2010 15:58:48 PM
Department Approval	cedward2	07/08/2010 15:58:53 PM
Contract Manager Approval	rday0	07/08/2010 16:03:05 PM
Budget Analyst Approval	jborrowm	07/13/2010 16:30:33 PM
Team Lead Approval	jteska	07/20/2010 11:28:38 AM
BOE Agenda Approval	jteska	07/20/2010 11:28:43 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV4366** Amendment Number: **2**

Agency Name: **BUILDINGS AND GROUNDS DIVISION** Legal Entity Name: **Summit Plumbing Co LLC**

Agency Code: **082** Contractor Name: **Summit Plumbing Co LLC**

Appropriation Unit: **1349-12** Address: **1579 Shirley Street**

Is budget authority available?: **Yes** City/State/Zip: **Minden, NV 89423**

If "No" please explain: **Not Applicable** Contact/Phone: **Penny Kearney 7755885996**

Vendor No.: **T29008376**

NV Business ID: **NV19991021762**

To what State Fiscal Year(s) will the contract be charged?

2008-2012

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Buildings & Grounds building rental income fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/24/2007**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/31/2011**

Contract term: **4 years and 8 days**

4. Type of contract: **Contract**

Contract description: **Plumbing, Heating & sanitation Equipment**

5. Purpose of contract:

This is an amendment to the original contract, which provides pumping and cleaning of sewage wet wells and testing of pumps for State buildings on an as needed basis. This amendment increases the amount of the contract by \$10,000 from \$9,990 to \$19,990.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,990.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$10,000.00
4. New maximum contract amount:	\$19,990.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The maintenance of sewage wet wells are necessary for health and safety of the public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower, equipment and expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Buildings & Grounds has multiple contractors providing the same service. Each contractor has the opportunity to bid on jobs per SAM 0338.0

d. Last bid date: 06/01/2007 Anticipated re-bid date: 06/01/2011

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2007-2010, Buildings & Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	07/16/2010 13:12:11 PM
Division Approval	cedward2	07/16/2010 14:46:21 PM
Department Approval	cedward2	07/16/2010 14:48:48 PM
Contract Manager Approval	rday0	07/16/2010 14:56:28 PM
Budget Analyst Approval	jborrowm	07/20/2010 17:07:17 PM
Team Lead Approval	jteska	08/20/2010 09:44:48 AM
BOE Agenda Approval	jteska	08/20/2010 09:44:52 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV5797**

Amendment Number: **2**

Legal Entity Name: **Sierra Control Systems, Inc.**

Agency Name: **BUILDINGS AND GROUNDS DIVISION**

Contractor Name: **Sierra Control Systems, Inc.**

Agency Code: **082**

Address: **940 Mallory Way, Suite 1**

Appropriation Unit: **1366-04**

Is budget authority available? **Yes**

City/State/Zip **Carson City, NV 89701**

If "No" please explain: **Not Applicable**

Contact/Phone: **null7758830443**

Vendor No.: **T60160257**

NV Business ID: **NV19721005584**

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Marlette Water Sales

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2008**

Anticipated BOE meeting date **08/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2012**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Communications and Media Related Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides the Marlette Supervisory Controls and Data Access System Preventative Maintenance and Service Agreement to include Computer licensing and software support, Preventative maintenance of Radio Transmitter Units, and Repair and Part Replacements. This amendment will add \$1,244.46 to the amount of the contract for Mechanical Equipment Maintenance check for the Diversion Dam and Mechanical Equipment check for the Lakeview Meter House in 2012; and \$10,000.00 in extra services, on an as needed basis and at the approval of a Buildings and Grounds designee.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$63,935.00
2. Total amount of any previous contract amendments:	\$3,388.95
3. Amount of current contract amendment:	\$11,244.46
4. New maximum contract amount:	\$78,568.41

II. JUSTIFICATION

7. What conditions require that this work be done?

The Marlette Water System requires monitoring and operation of the water flow, water pressure and water level in the tanks and transmissions of that information through computer systems via Radio Transmitter Units.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Sierra Controls Systems is the authorized dealer for this system. Sole Source.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 080911

Approval Date: 09/15/2008

c. Why was this contractor chosen in preference to other?

Sole Source contractor.

d. Last bid date: 10/01/2008 Anticipated re-bid date: 10/01/2012

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008-2010, Buidlings & Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	07/14/2010 08:42:47 AM
Division Approval	cedward2	07/14/2010 09:36:19 AM
Department Approval	cedward2	07/14/2010 09:36:24 AM
Contract Manager Approval	rday0	07/14/2010 10:11:32 AM
Budget Analyst Approval	jborrowm	07/14/2010 12:10:49 PM
Team Lead Approval	jteska	07/20/2010 13:10:11 PM
BOE Agenda Approval	jteska	07/20/2010 13:10:16 PM

RECEIVED

JUL 2 2010

Building & Grounds Div.
Carson City, NV

Purchasing Use Only:
080911



JIM GIBBONS
Governor

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

Amendment 2

ANDREW K. CLINGER
Director

GREG SMITH
Purchasing Administrator

SOLICITATION WAIVER REQUEST FORM

Amended Waiver Request

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request: Department of Administration, Division of Buildings and Grounds
Karen Aplin, Contract and Leasing Services, (775) 684-1823, kraplin@bandg.state.nv.us

b. Vendor contact information: Sierra Controls Systems, Inc.
940 Mallory Way
Carson City, Nevada 89701
(775) 883-0443

c. Type of waiver requested: Sole or single source Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:
Sierra Control Systems to provide/install and integrate equipment into the existing Marlette SCADA system to accommodate system expansions. *** ADDED ANNUAL/YEARLY REPAIRS/INSPECTIONS/PREVENTATIVE MAINTENANCE AND ANY ADDITIONAL SERVICES IN WRITING UPON REQUEST OF MARLETTE WATER REPRESENTATIVE***

2/9/09 AMENDMENT ONE FOR ANNUAL/YEARLY REPAIRS/INSPECTIONS/PRE-MAINTENANCE FOR TWO ADDITIONAL SITES (DIVERSION DAM & LAKEVIEW METERHOUSE) TO INSPECT 3 VALVE ACTUATORS ALONG WITH 2 FLOWMETERS.

3. Describe the unique qualification required for the service or good to be purchased:
This is an extension of work that is in conjunction with the work to be performed this summer in package "B" the Marlette Pump site improvement. Sierra Control Systems will also be performing the package "B" SCADA Installation.

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:
Sierra Control System is a specialized company that offers a remote location computer system SCADA (supervisory control and data acquisition), they have been with our system since inception; we are interfacing with existing equipment to preserve system integrity. The State would have to expend funds to bring a new vendor up to speed.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:
Cost will continue to rise. Weather dictates when we can perform work in the sierra back country.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.
We are in the middle of system upgrades. Sierra Control systems is believed to be the only company in this area to perform this service at this time. They will be on site with the same kind of work in package "B" which is a separate system upgrade. This can result in time and cost savings.
7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation? Based on prior experience with Sierra Control Systems, the State is confident that the cost is fair and reasonable.
8. What is the estimated value and length of the contract, amendment or request.
Original request \$125,855.00 length of contract request would be 1 year. ***CONTRACT TO BE FOR ANNUAL/YEARLY REPAIRS/INSPECTIONS/PREVENTATIVE MAINTENANCE AND ANY ADDITIONAL SERVICES AUTHORIZED IN WRITING UPON THE REQUEST OF MARLETTE WATER REPRESENTATIVE IN THE AMOUNT OF \$ TO COVER 4 YEAR PERIOD*** 9/15/08 - 10:05 AM PER TERI PRESTON: 4 YEARS AND \$63,935.00 (INITIALED BY CS OF PURCHASING)

~~2589~~ AMENDMENT ONE - ADDING \$3,388.95 TO THE CONTRACT AMOUNT FOR ADDITIONAL SERVICES (ANNUAL PREVENTATIVE MAINTENANCE FOR THE DIVERSION DAM AND THE LAKEVIEW METERHOUSE TO INSPECT THE PHYSICAL CONDITION AND OPERATIONAL STATUS OF THE THREE VALVE ACTUATORS AND THE MECHANISMS WHICH INCLUDE TWO FLOWMETERS).

6/23/10 Amendment TWO adds \$10,000.00 for extra services and \$1,244.46 to the amount of the contract for the Mechanical Equipment Maintenance check for the DIVERSION DAM, \$596.19 for 2012 and for the Mechanical Equipment check for the LAKEVIEW METER HOUSE, \$648.27 for 2012. The amount of this contract is now \$78,568.41.

- a. New contract Y N
- b. Amendment Y N Amendment No. [REDACTED]
{provide copy of previous waiver(s)}

Division of Buildings and Grounds hereby requests approval for Sierra Controls Systems, Inc.
Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X	<i>Karen Aplin</i>	
Agency Representative Initiating Request		Date 6-23-10
X	<i>Gina Elyan</i>	
Agency Head/Division Chief/Authorized Designee		Date 6-24-10

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X	<i>_____ N/A _____</i>	
Reviewing Agency/Entity Signature		Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

X	<i>Hugh Smith</i>	06/30/10
Administrator, Purchasing Division		Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11490**

Agency Name: **PURCHASING DIVISION**

Agency Code: **083**

Appropriation Unit: **1362-19**

Is budget authority available? **No**

If "No" please explain: Funding is contingent on IFC work program C18662 being approved at the September 10, 2010 meeting.

Legal Entity Name: **GANTHNER MELBY, LLC**

Contractor Name: **GANTHNER MELBY, LLC**

Address: **ARCHITECTS & PLANNERS
5190 NEIL RD STE 231**

City/State/Zip: **RENO, NV 89502-8501**

Contact/Phone: **null775/829-8814**

Vendor No.: **T80615120**

NV Business ID: **NV19981053945**

To what State Fiscal Year(s) will the contract be charged? **2011-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Agency & ARRA Funds

Agency Reference #: **083**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2014**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Professional Service**

5. Purpose of contract:

This is a new contract to provide professional architectural engineering services for the design, construction documents preparation, bidding assistance and construction administration required for the existing facility renovation to accommodate a new freezer installation of approximately 3,000 square feet. The work shall include architectural, structural, electrical engineering, and food service consulting services. SPWB Project No. 10-A022, SPWB Contract No. 5529

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$34,100.00**

Other basis for payment: Monthly progress payments on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency Need - Agency project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWB to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	czimmer1	08/10/2010 15:43:51 PM
Division Approval	czimmer1	08/10/2010 15:43:55 PM
Department Approval	czimmer1	08/10/2010 15:43:59 PM
Contract Manager Approval	czimmer1	08/10/2010 15:44:04 PM
Budget Analyst Approval	sbrown	08/11/2010 09:18:51 AM
Team Lead Approval	jmurph1	08/23/2010 15:49:22 PM
BOE Agenda Approval	jmurph1	08/23/2010 15:49:26 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11417**

Agency Name:	COMM ON ECONOMIC DEVELOPMENT	Legal Entity Name:	BOARD OF REGENTS-UNLV
Agency Code:	102	Contractor Name:	BOARD OF REGENTS-UNLV
Appropriation Unit:	1526-16	Address:	UNLV OFFICE OF CONTROLLER 4505 MARYLAND PKWY MS 1005
Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89154-1005
If "No" please explain:	Not Applicable	Contact/Phone:	null702/895-1142
		Vendor No.:	D35000813
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2011**

Contract term: **302 days**

4. Type of contract: **Cooperative Agreement**

Contract description: **Training & counseling**

5. Purpose of contract:

This is a new cooperative agreement to provide counseling, training, literature, Disadvantaged Business Enterprise (DBE), environmental & safety services to businesses & individuals wishing to start a business or improve an existing business within the North Las Vegas area & the Special Impact Zone.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,323.00**

Payment for services will be made at the rate of \$4,830.75 per quarter

II. JUSTIFICATION

7. What conditions require that this work be done?

Chapter 231 of NRS

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Cooperative Agreement between Public Agencies.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty box]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

Yes If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Cooperative Agreement with UNLV

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NCED Cooperative Agreement

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstenger	07/27/2010 11:56:31 AM
Division Approval	mstenger	07/27/2010 11:56:35 AM
Department Approval	mstenger	07/27/2010 11:56:40 AM
Contract Manager Approval	mstenger	07/28/2010 14:48:14 PM
Budget Analyst Approval	cwatson	08/16/2010 15:03:29 PM
Team Lead Approval	cwatson	08/16/2010 15:03:34 PM
BOE Agenda Approval	cwatson	08/16/2010 15:03:39 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11480**

Agency Name: **FACILITY MANAGEMENT DIVISION**
Agency Code: **182**
Appropriation Unit: **1385-07**
Is budget authority available?: **Yes**
If "No" please explain: **Not Applicable**

Legal Entity Name: **NELSON ELECTRIC COMPANY, INC.**
Contractor Name: **NELSON ELECTRIC COMPANY, INC.**
Address: **1410 FREEPORT BLVD**
City/State/Zip: **SPARKS, NV 89431-5942**
Contact/Phone: **Lisa Teglia 775/358-0643**
Vendor No.: **PUR0004455**
NV Business ID: **NV19781008753**

To what State Fiscal Year(s) will the contract be charged? **2011-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **DoIT**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2010**

Anticipated BOE meeting date **10/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2012**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Electrical Services**

5. Purpose of contract:

This is a new contract to provide electrical installation, repair and maintenance on an as-needed basis for a time and materials rate.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,000.00**

Other basis for payment: At a cost of time and material rates on Attachment CC payable upon completion of the services and with 45 days of submission of invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

Electrical installation, repair and maintenance services are periodically required.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not certified or experienced in performing these tasks.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest bidder.

d. Last bid date: 07/07/2010 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Information Technology - satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmccuin	08/13/2010 09:42:23 AM
Division Approval	capple	08/16/2010 10:41:04 AM
Department Approval	capple	08/16/2010 10:57:11 AM
Contract Manager Approval	csweeney	08/16/2010 11:01:21 AM
Budget Analyst Approval	jmurph1	08/18/2010 07:49:17 AM
Team Lead Approval	jmurph1	08/18/2010 07:49:23 AM
BOE Agenda Approval	jmurph1	08/18/2010 07:49:27 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11544**

Agency Name: PUBLIC WORKS BOARD	Legal Entity Name: RINALDI ENVIRONMENTAL
Agency Code: 190	Contractor Name: RINALDI ENVIRONMENTAL
Appropriation Unit: 1558-53	Address: CONSULTANTS INC DBA RECON 15100 BROILI DR
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511-6227
If "No" please explain: Not Applicable	Contact/Phone: null775/851-8242
	Vendor No.: T29023381
	NV Business ID: NV19951062200

To what State Fiscal Year(s) will the contract be charged? **2010-2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Transfer from Risk Management

Agency Reference #: 5501

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/30/2010**

Anticipated BOE meeting date 09/2010

Retroactive? **Yes**

If "Yes", please explain

State Public Works Board is assisting Risk Management with an indoor quality (IAQ) concern at a building leased by the Dept. of Insurance located at 788 E. Fairview, Carson City with an emergency contract with Rinaldi Environmental to help address this issue. Due to employee health concerns, this work was authorized prior to approval of the contract. The original estimate amount of the work was \$6,500.00. The final amount was \$13,196.25.

3. Termination Date: **06/30/2011**

Contract term: **1 year**

4. Type of contract: **Contract**

Contract description: **Prof Serv Agr**

5. Purpose of contract:

This is a new contract to provide professional architecture/engineering services for the Department of Insurance building, 788 Fairview, Carson City, Nevada Indoor Air Quality Investigation, Carson City, NV, SPWB project No. 07-S06; SPWB Contract No. 5501.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,196.25**

Other basis for payment: Monthly progress payments on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2007 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWB to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWB, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	08/26/2010 08:33:07 AM
Division Approval	dgrimm	08/26/2010 08:33:11 AM
Department Approval	dgrimm	08/26/2010 08:33:14 AM
Contract Manager Approval	dgrimm	08/26/2010 09:03:09 AM
Budget Analyst Approval	jrodrig9	08/26/2010 11:10:30 AM
Team Lead Approval	cwatson	08/26/2010 11:34:12 AM
BOE Agenda Approval	cwatson	08/26/2010 11:34:16 AM
BOE Final Approval	Pending	

Jim Gibbons
Governor

STATE OF NEVADA



Gustavo Nunez, P.E.
Manager

Carson City Office:
515 E. Musser Street, Suite 102
Carson City, Nevada 89701-4263
(775) 684-4141 • Fax (775) 684-4142


Las Vegas Office:
1830 East Sahara, Suite 204
Las Vegas, Nevada 89104
(702) 486-5115 • Fax (702) 486-5094

PUBLIC WORKS BOARD

MEMORANDUM

Date: August 23, 2010

To: Project File

From: Ken Scarbrough, SPWB Environmental 

Subject: Rinaldi Environmental Consultants, INC Contract Approval

State Public Works Board (SPWB) assisting Risk Management with an indoor air quality (IAQ) concern at a building leased by Department of Insurance (DOI) located at 788 East Fairview, Carson City, put in an emergency contract with Rinaldi Environmental to help address this issue. Due to employee health concerns, this work was authorized prior to approval of the contract. The original estimate amount of the work was \$6,500. The final amount was \$13,196.25.

The scope of the work expanded greatly due to the extent of the concerns and the required inspections, testing, reporting and meetings with DOI and other offices concerning the IAQ. Both Risk Management and SPWB were aware of the increased scope of work conducted by Rinaldi Environmental. However, due to the concerns continued with the work under the emergency until a remedy/solution to the problem was determined.

Both SPWB and Risk Management approve of the work conducted by Rinaldi Environmental.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV5933**

Amendment Number: **1**

Legal Entity Name: **GEOTECHNICAL & ENVIRONMENTAL**

Agency Name: **PUBLIC WORKS BOARD**

Contractor Name: **GEOTECHNICAL & ENVIRONMENTAL**

Agency Code: **190**

Address: **SERVICES INC**

Appropriation Unit: **1565-43**

7150 PLACID ST

Is budget authority available?: **Yes**

City/State/Zip: **LAS VEGAS, NV 89119-4203**

If "No" please explain: **Not Applicable**

Contact/Phone: **null702/365-1001**

Vendor No.: **T81085017**

NV Business ID: **NV19921050120**

To what State Fiscal Year(s) will the contract be charged? **2009-2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 % General Obligation Bonds
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3797**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/10/2008**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2011**

Contract term: **2 years and 231 days**

4. Type of contract: **Contract**

Contract description: **Engineering Services, Professional**

5. Purpose of contract:

This is an amendment to the original contract, which provides Material Testing and Special Inspection for the Southern Desert Correctional Center Expansion, Indian Springs, NV, SPWB Project no. 07-C07a; SPWB Contract No. 3797. This amendment increases the maximum amount from \$115,700 to \$130,700 for continued materials testing and special inspection services including site visits.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$115,700.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$15,000.00
4. New maximum contract amount:	\$130,700.00

II. JUSTIFICATION

7. What conditions require that this work be done?

2007 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWB to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project. Currently under contract for this work.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWB, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	08/10/2010 11:52:56 AM
Division Approval	dgrimm	08/10/2010 11:53:00 AM
Department Approval	dgrimm	08/10/2010 11:53:04 AM
Contract Manager Approval	dgrimm	08/10/2010 15:59:43 PM
Budget Analyst Approval	cwatson	08/17/2010 08:11:54 AM
Team Lead Approval	cwatson	08/17/2010 08:11:58 AM
BOE Agenda Approval	cwatson	08/17/2010 08:12:04 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **10076** Amendment Number: **3**

Agency Name: **PUBLIC WORKS BOARD** Legal Entity Name: **HERSHENOW & KLIPPENSTEIN**

Agency Code: **190** Contractor Name: **HERSHENOW & KLIPPENSTEIN**

Appropriation Unit: **1566-19** Address: **ARCHITECTS INC**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89511-2262**

If "No" please explain: **Not Applicable** Contact/Phone: **null775/332-6640**

Vendor No.: **T80984709**

NV Business ID: **NV19941047730**

To what State Fiscal Year(s) will the contract be charged? **2010-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	67.00 %	X Bonds	33.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **4876**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/08/2009**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2013**

Contract term: **3 years and 204 days**

4. Type of contract: **Contract**

Contract description: **Professional Service**

5. Purpose of contract:

This is an amendment to the original contract, which provides professional architectural/engineering services for the New Rediness Center, Clark County Armory, Las Vegas, NV, SPWB Project No. 09-C14; SPWB Contract No. 4876. This amendment increases the maximum amount from \$2,530,985 to \$2,588,185 to provide architectural, structural, mechanical, and electrical engineering, cost estimating and construction administration for a new +700 s.f. guardhouse located on the island at the entrance of the facility. This part of the scope of work increases the amount by \$32,600. This amendment also provides architectural, mechanical engineering, fire sprinkler (performance specification) and electrical engineering services for the 10,000 s.f. (enclosed) and 25,000 s.f. (roof and columns only) metal buildings. This part of the scope of work increases the amount by \$24,600.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$2,508,665.00
2. Total amount of any previous contract amendments:	\$22,320.00
3. Amount of current contract amendment:	\$57,200.00
4. New maximum contract amount:	\$2,588,185.00

II. JUSTIFICATION

7. What conditions require that this work be done?

2009 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional architecture/engineering services are provided by SPWB to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project. Currently under contract for this work.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWB, currently and/or in the past for various amounts with satisfactory results

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	08/10/2010 11:39:21 AM
Division Approval	dgrimm	08/10/2010 11:39:24 AM
Department Approval	dgrimm	08/10/2010 11:39:28 AM
Contract Manager Approval	dgrimm	08/10/2010 15:57:36 PM
Budget Analyst Approval	jrodrig9	08/16/2010 12:05:40 PM
Team Lead Approval	cwatson	08/17/2010 08:21:40 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11481**

Agency Name: PUBLIC WORKS BOARD	Legal Entity Name: TERP Consulting
Agency Code: 190	Contractor Name: TERP Consulting
Appropriation Unit: All Budget Accounts - Category 00	Address: 7936 Monaco Bay Court
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89117
If "No" please explain: Not Applicable	Contact/Phone: null702/953-9436
	Vendor No.:
	NV Business ID: NV20081045963

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: 5498

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2011**

Contract term: **302 days**

4. Type of contract: **Contract**

Contract description: **Code Plan Checking**

5. Purpose of contract:

This is a new contract to provide Code Plan Checking for various locations statewide as requested, SPWB Project No. 09-A0E, SPWB Contract No. 5498.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00**

Other basis for payment: Monthly progress payments on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2009 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWB to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWB, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	08/09/2010 14:21:47 PM
Division Approval	dgrimm	08/09/2010 14:21:50 PM
Department Approval	dgrimm	08/09/2010 14:21:55 PM
Contract Manager Approval	dgrimm	08/10/2010 15:58:30 PM
Budget Analyst Approval	jrodrig9	08/16/2010 12:59:37 PM
Team Lead Approval	cwatson	08/17/2010 08:14:14 AM
BOE Agenda Approval	cwatson	08/17/2010 08:14:18 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV5716** Amendment Number: **2**

Agency Name: **DEPARTMENT OF EDUCATION** Legal Entity Name: **Pacific Research Associates**

Agency Code: **300** Contractor Name: **Pacific Research Associates**

Appropriation Unit: **2712-36** Address: **5201 SW Westgate Dr, Ste. 228**

Is budget authority available?: **Yes** City/State/Zip: **Portland, OR 97221**

If "No" please explain: **Not Applicable** Contact/Phone: **Dr. David Leitner 5032975300**

To what State Fiscal Year(s) will the contract be charged? **2009-2013** Vendor No.: **T27019822**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. NV Business ID: **NV20101560126**

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/08/2008**

Anticipated BOE meeting date **09/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2010**

Contract term: **4 years and 85 days**

4. Type of contract: **Contract**

Contract description: **Consulting Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides technical assistance, collection, evaluation and reporting of data for Title I Part B, Even Start Program and Title I Comprehensive School Performance reports for various federal programs. This amendment extends the termination date from September 30, 2010 to September 30, 2012 and increases the maximum amount from \$103,914 to \$197,116 for services to be provided for an additional two years.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$57,313.00
2. Total amount of any previous contract amendments:	\$46,601.00
3. Amount of current contract amendment:	\$93,202.00
4. New maximum contract amount:	\$197,116.00
and/or the termination date of the original contract has changed to:	09/30/2012

II. JUSTIFICATION

7. What conditions require that this work be done?

The United States Department of Education (USDOE) requires certain data be provided as part of the Comprehensive School Performance Report, as well as an annual evaluation of Even Start and 21st Century programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Due to the small staff size assigned to work with Elementary and Secondary Education, the consultants who handle the programs included this contract, also handle a minimum of three other programs as well. Due to the workload assigned to NDE staff, there is not enough time to complete these assignments and no other state agency has the required background knowledge and/or expertise.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Extensive experience in providing the required services needed by all subcomponents of the application.

d. Last bid date: 07/08/2008 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

- b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

- c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

- d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current contract with the Nevada Department of Education. Services provided have been satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jcrawfo2	08/13/2010 15:54:19 PM
Division Approval	jcrawfo2	08/13/2010 15:54:26 PM
Department Approval	jcrawfo2	08/13/2010 15:54:37 PM
Contract Manager Approval	jcrawfo2	08/13/2010 15:54:43 PM
Budget Analyst Approval	sbrown	08/18/2010 10:03:28 AM
Team Lead Approval	cwatson	08/19/2010 15:31:22 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11552**

Agency Name: **DEPARTMENT OF CULTURAL AFFAIRS**

Agency Code: **330**

Appropriation Unit: **2892-10**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **Rushworth, Michele**

Contractor Name: **Rushworth, Michele**

Address: **FINE ART
22930 SE 27th CT**

City/State/Zip: **Sammamish, WA 98075**

Contact/Phone: **null425-681-5107**

Vendor No.: **T29010139**

NV Business ID: **Not Applicable**

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **1**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2010**

Anticipated BOE meeting date **09/2010**

Retroactive? **Yes**

If "Yes", please explain

The Contingency Funds used for the portrait and this contract's purpose were approved at the June BOE and Interim Finance Committee meetings. Due to the timing of the funds approval, the request-for-proposal (RFP) selection process and the approval requirements, the contract could not be completed in time for the August BOE which is when it would have had to be submitted to avoid being a retroactive contract.

3. Termination Date: **02/01/2011**

Contract term: **153 days**

4. Type of contract: **Contract**

Contract description: **Governor's Portrait**

5. Purpose of contract:

This is a new contract to acquire the services of an artist to paint the official Governor's Portrait.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: **Completion of the project.**

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is required in order to complete the Governor's Portrait.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

A professional artist is required to complete this project.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is the vendor with the required qualifications to paint the Governor's portrait. Based on the outcome of a review panel, held August 6, 2010 this vendor was chosen.

d. Last bid date: 07/22/2010 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

The vendor is an individual, not a business.

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mcost1	09/01/2010 09:07:36 AM
Division Approval	mcost1	09/01/2010 09:07:40 AM
Department Approval	mcost1	09/01/2010 09:07:44 AM
Contract Manager Approval	mcost1	09/01/2010 09:19:33 AM
Budget Analyst Approval	knielsen	09/01/2010 09:22:48 AM
Team Lead Approval	cwatson	09/01/2010 10:08:32 AM
BOE Agenda Approval	cwatson	09/01/2010 10:08:36 AM
BOE Final Approval	Pending	



JIM GIBBONS
Governor

MICHAEL E. FISCHER
Director

**STATE OF NEVADA
DEPARTMENT OF CULTURAL AFFAIRS**

**716 N. Carson Street, Suite B
Carson City, Nevada 89701
(775) 687-8393 Fax (775) 684-5446
<http://www.nevadaculture.org/>**

DIVISIONS
*Historic Preservation
Library and Archives
Museums and History
Nevada Arts Council*

August 31, 2010

Memorandum

To: Katrina Nielsen, Budget Analyst
Department of Administration, Budget Division

From: Mark Costa, ASO IV
Department of Cultural Affairs

Subject: RETROACTIVE INDEPENDENT CONTRACT – MICHELE RUSHWORTH –
GOVERNOR’S PORTRAIT

Enclosed is a contract for services between artist Michele Rushworth and the Department of Cultural Affairs to paint the official portrait of Governor Jim Gibbons. This portrait is mandated by NRS 223.121 and includes the cost of the painting, frame and travel.

The contract starts on September 1, 2010 and since Board of Examiners (BOE) approval is required and will not be possible until the October 12, 2010 meeting, it must be considered retroactive. The Contingency Funds used for the portrait and this contract’s purpose were approved at the June BOE and Interim Finance Committee meetings. Due to the timing of the funds approval, the request-for-proposal (RFP) selection process and the approval requirements, the contract could not be completed in time for the August BOE which is when it would have had to be submitted to avoid being a retroactive contract. Since a change in Governor occurs infrequently, so the department does not anticipate this problem to occur on a regular basis.

Should you have any questions or need additional information, please contact Mark Costa at 775-684-5445.

Attachment

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11392**

Agency Name: HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE	Legal Entity Name: Pyramid Lake Tribal Health Clinic
Agency Code: 400	Contractor Name: Pyramid Lake Tribal Health Clinic
Appropriation Unit: 3150-22	Address: 705 Highway 446
Is budget authority available?: Yes	P.O. Box 227
If "No" please explain: Not Applicable	City/State/Zip: Nixon, NV 89424
	Contact/Phone: null775574-1018
	Vendor No.:
	NV Business ID: revenue

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **08/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2010**

Contract term: **152 days**

4. Type of contract: **Revenue Contract**

Contract description: **Suicide Prevention**

5. Purpose of contract:

This is a new revenue contract to provide community outreach and build community connectedness to further support efforts of suicide prevention awareness education, training and advocacy.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$47,090.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a revenue contract.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The funding is designated for suicide prevention and the Office of Suicide Prevention has partnered with the Pyramid Lake Suicide Prevention Task Force for 4 years.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sderouss	07/30/2010 07:39:50 AM
Division Approval	sderouss	07/30/2010 07:39:53 AM
Department Approval	sderouss	07/30/2010 07:39:56 AM
Contract Manager Approval	twollan1	08/04/2010 18:41:23 PM
Budget Analyst Approval	rhage1	08/05/2010 18:23:41 PM
Team Lead Approval	jteska	08/20/2010 09:54:05 AM
BOE Agenda Approval	jteska	08/20/2010 09:54:11 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: CONV7128	Amendment Number: 5
Agency Name: HEALTH CARE FINANCING & POLICY	Legal Entity Name: Public Consulting Group
Agency Code: 403	Contractor Name: Public Consulting Group
Appropriation Unit: 3158-04	Address: 148 State Street Tenth Floor
Is budget authority available?: Yes	City/State/Zip: Boston, MA 02109
If "No" please explain: Not Applicable	Contact/Phone: null6174262026
	Vendor No.: T32000898
	NV Business ID: NV20021466314

To what State Fiscal Year(s) will the contract be charged? **2009-2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	50.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2009**
 Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **06/30/2011**
 Termination Date:
 Contract term: **2 years and 81 days**

4. Type of contract: **Contract**
 Contract description: **Health And Human Services**

5. Purpose of contract:
This is an amendment to the original contract that established Cost Allocation Plans for DHCFFP and its sister agencies. Amendment #5 will provide the Children's Mental Health (CMH) version and installation of AlloCAP software specific to and for the Division of Child and Family Services. This amendment increases the amount of the contract by \$30,000 from \$856,342 to \$886,342.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,999.00
2. Total amount of any previous contract amendments:	\$846,343.00
3. Amount of current contract amendment:	\$30,000.00
4. New maximum contract amount:	\$886,342.00

II. JUSTIFICATION

7. What conditions require that this work be done?
The CMH version of AlloCAP software is a tool tailored to meet the needs of the Division of Child and Family Services for purposes of Cost Allocation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees do not have the specialized expertise in preparation of cost allocation plans or software to support cost allocation.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Existing contract with DHCFP and service provided has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	greves	08/03/2010 21:28:05 PM
Division Approval	llamborn	08/03/2010 21:37:03 PM
Department Approval	sderouss	08/04/2010 21:37:29 PM
Contract Manager Approval	dkingsle	08/09/2010 11:30:51 AM
DoIT Approval	csweeney	08/10/2010 09:11:45 AM
Budget Analyst Approval	nhovden	08/10/2010 15:17:00 PM
Team Lead Approval	jteska	08/20/2010 10:46:17 AM
BOE Agenda Approval	jteska	08/20/2010 10:46:21 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV4811**

Amendment Number: **3**

Legal Entity Name: **Open Domain, Inc.**

Agency Name: **HEALTH DIVISION**

Contractor Name: **Open Domain, Inc.**

Agency Code: **406**

Address: **9 Crow Canyon Court #108**

Appropriation Unit: **3214-04**

City/State/Zip: **San Ramon, CA 94583**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Contact/Phone: **null9258550588**

Vendor No.: **T27015545**

NV Business ID: **Pending**

To what State Fiscal Year(s) will the contract be charged? **2008-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **HD 08112**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2007**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2011**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Health And Human Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides technological support to the Women, Infants and Children (WIC) Program. This amendment increases the the maximum amount of the contract from \$677,975 to \$920,800 due to additional programing hours and an enhanced server system. THIS VENDOR IS IN THE PROCESS OF SECURING A NEVADA STATE BUSINESS LICENSE. APPROVAL OF THIS CONTRACT IS CONTINGENT UPON THE VENDOR SECURING A NEVADA STATE BUSINESS LICENSE AND BEING IN GOOD STANDING IN ALL AREAS OF THE SECRETARY OF STATE'S BUSINESS REQUIREMENTS.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$279,000.00
2. Total amount of any previous contract amendments:	\$398,975.00
3. Amount of current contract amendment:	\$242,825.00
4. New maximum contract amount:	\$920,800.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Files from 43 WIC clinics are required to be transferred to the central State WIC system for intergration into the Electronic Benefit Transfer (EBT) system, and for federal reporting requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the capability to maintain the WIC system.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 070915C
Approval Date: 06/15/2010

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Foreign Corporation**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Pending

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Pending

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pweyrick	07/16/2010 08:58:47 AM
Division Approval	pweyrick	07/16/2010 08:58:52 AM
Department Approval	sderouss	07/19/2010 06:47:22 AM
Contract Manager Approval	cschmid2	07/19/2010 08:27:21 AM
Budget Analyst Approval	jborrowm	07/20/2010 17:03:49 PM

Team Lead Approval
BOE Agenda Approval

jteska
jteska

08/20/2010 09:50:58 AM
08/20/2010 09:51:04 AM

Amendment #3



JIM GIBBONS
Gov ernor

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

Purchasing Use Only:
#070915 C

Amendment #3
ANDREW K. CLINGER
Director

GREG SMITH
Purchasing Administrator

SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:
Bureau of Family Health Services/Women, Infants and Children's(WIC) Program
Harold Sherwood, WIC Finance Manager (775) 684-4248, hsherwood@health.nv.gov
b. Vendor contact information: Uli Dreifust (925) 855-0588
c. Type of waiver requested: Sole or single source Professional Service Exemption
2. Description of work/services to be performed or commodity/good to be purchased:

Electronic Benefit Transfer (EBT) project server hosting, new card processing, clinic data transfer and help desk support for EBT card users, vendors, and subgrantee's.
3. Describe the unique qualification required for the service or good to be purchased:

This contract currently receives detailed participant data from the 43 WIC clinics and formats the data for use in the current outmoded state WIC reporting system. Nevada is the first state to have implemented an EBT credit card system state wide. This contractor was instrumental in developing transfer of EBT, data to the current state WIC reporting system and is a qualified Structured Query Language programmer which will be required in the new Federal Nutrition Services (FNS) State Agency Model (SAM) reporting system.
4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

The service being provided by this contractor was developed by the WIC program and includes unique coding for Vendor and participant benefit processing. Additionally this vendor has extensive experience in resolving unique processing problems encountered by clinics operated by subgrantees.
5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

Service to over the WIC programs approximately 70,000 monthly participants will be negatively impacted. Each of the approximately 70,000 participants will have to make a clinic visit to replace their EBT cards with printed checks. This additional work load cannot be accommodated by our Subgrantees.
6. What market research was conducted to substantiate that there is no competition for the service or good?

Please include an evaluation of other items considered, and provide documentation.
Contractor is the only known source that has familiarity with the current state WIC reporting system that is integrated with JP Morgan EBT system. Additionally, his expertise with Structured Query Language (SQL) that will be used in converting from the current system to the new FNS SAM system. Educating a

new contractor on the intricacies of clinic and EBT data integration into a data file useable by the current state WIC system would significantly delay SAM system implementation and quite possibly lead to interruption of services to WIC participants.

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?
*** Original proposal by contractor was reviewed by Systems Manager who reviewed proposed hours rates and equipment usage cost. The original offer was \$355,500 which has been negotiated to the current level of \$242,825.

8. What is the estimated value and length of the contract, amendment or request.

a. New contract Y N

b. Amendment Y N Amendment No. #3 Add \$242,825. No change in termination date.
{provide copy of previous waiver(s)}

NV. State Health Division hereby requests approval for Open Domain, Inc.
Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X <i>Harold J. Sheppard</i>	6/14/10
Agency Representative Initiating Request	Date
X <i>Anthony R. ASD IV</i>	6/15/10
Agency Head Authorizing Request	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X <u> N/A </u>	
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

X <i>Rimbella Sait</i> obo	
	6/15/10
Administrator, Purchasing Division	Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11407**

Agency Name: **HEALTH DIVISION**
Agency Code: **406**
Appropriation Unit: **3215-15**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **Gnomon, Inc.**
Contractor Name: **Gnomon, Inc.**
Address: **1601 Fairview Dr**
City/State/Zip: **Carson City, NV 89701**
Contact/Phone: **null775-885-2305**
Vendor No.: **T81005218**
NV Business ID: **NV19941043248**

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **HD 11050**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/14/2010**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2010**

Contract term: **108 days**

4. Type of contract: **Contract**

Contract description: **GPS Mapping**

5. Purpose of contract:

This is a new contract to geo-code and map Nevada's electronic HIV/AIDS Surveillance System (eHARS) database.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$53,800.00**

Other basis for payment: per hour, billed monthly

II. JUSTIFICATION

7. What conditions require that this work be done?

The requirement to geo-map the HIV/AIDS Surveillance System is a required part of the federal grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The ability to perform this function does not exist in the State.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 100708

Approval Date: 07/22/2010

c. Why was this contractor chosen in preference to other?

This vendor has worked with the Health Division in the past, on similar projects, with excellent results.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The State Health Division, with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pweyrick	07/30/2010 07:44:12 AM
Division Approval	pweyrick	07/30/2010 07:44:16 AM
Department Approval	sderouss	07/31/2010 08:45:52 AM
Contract Manager Approval	cschmid2	07/31/2010 12:50:50 PM
Budget Analyst Approval	jborrowm	08/11/2010 09:53:42 AM
Team Lead Approval	jteska	08/20/2010 10:23:23 AM
BOE Agenda Approval	jteska	08/20/2010 10:23:27 AM
BOE Final Approval	Pending	



JIM GIBBONS
Governor

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

616 East Musser Street, Suite 300
Carson City, Nevada 89701

Phone (775) 684-0170 • Fax (775) 684-0168

Purchasing Use Only
100708

ANDREW K. CLINGER
Director

GREG SMITH
Purchasing Administrator

SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:

Office of Epidemiology
Julia Spaulding
4150 Technology Way, Suite 211
Carson City, NV 89706
Phone: 775-684-4192
Fax: 775-684-5999
jspaulding@health.nv.gov

- b. Vendor contact information:

Gnomon, Incorporated
Eric Ingbar
1601 Fairview Drive
Carson City, NV 89701-5860
Phone: (775) 885-2305
eingbar@gnomon.com

- c. Type of waiver requested: Sole or single source Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:

The Nevada State Health Division HIV/AIDS Surveillance Program was awarded a supplemental grant through the Centers for Disease Control and Prevention. The award total is \$53,800 with all funds going towards a contractor. All activities of the contractor must be completed no later than December 31, 2010. The project awarded was to geo-code addresses contained within the electronic HIV/AIDS Reporting System (eHARS).

3. Describe the unique qualification required for the service or good to be purchased:

This project requires advanced knowledge of Geographic Information Systems (GIS) and the ability to quickly code and map data to meet grant deliverables. The NSHD does not have the internal capacity to meet the deliverables in the time allotted for this project. Also, this project will require that the vendor have access to highly sensitive information and work on-site at the NSHD; therefore, the vendor must be in close proximity to the office.

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

The Centers for Disease Control and Prevention (CDC) provided a short turnaround time to complete the project deliverables. CDC requested a contractor be used in order to expedite the process by hiring staff skilled in geo-coding and GIS analysis instead of training current staff funded by the grant. This is a one-time project and funds must be fully expended by December 31, 2010, so developing internal capacity to meet the grant deliverables is impossible.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

If this waiver is denied, the NSHD HIV/AIDS Surveillance Program will be unable to meet the grant deliverables and will need to return the \$53,800 awarded to the CDC. Additionally, without this funding, the eHARS data will not be geo-coded and useful data for program planning will be unavailable.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

Internet Search; Contractor had been previously awarded sole source contracts

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

Based on previous contracts with Gnomon, Inc.

8. What is the estimated value and length of the contract, amendment or request?

\$53,800; 4 months

a. New contract Y N

b. Amendment Y N Amendment No. _____
{provide copy of previous waiver(s)}

Nevada State Health Division
Requesting agency

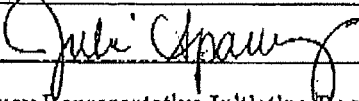

hereby requests approval for

Gnomon, Inc.
Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X 	7/22/10
Agency Representative Initiating Request	Date
X 	7/22/10
Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

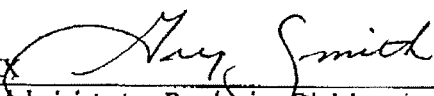
Signed:

X	
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X 	7-22-10
Administrator, Purchasing Division	Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11354**

Agency Name:	HEALTH DIVISION	Legal Entity Name:	University Medical Center of Southern Nevada
Agency Code:	406	Contractor Name:	University Medical Center of Southern Nevada
Appropriation Unit:	3215-50	Address:	1800 W. Charleston Blvd
Is budget authority available?:	Yes	City/State/Zip:	Las Vegas, NV 89102
If "No" please explain:	Not Applicable	Contact/Phone:	Diana Bond 702-383-2423
		Vendor No.:	T80998763
		NV Business ID:	Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	2011		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: HD 11033

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2010**

Anticipated BOE meeting date 09/2010

Retroactive? **Yes**
If "Yes", please explain

Over-riding workload priorities.

3. Termination Date: **06/30/2011**
Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**
Contract description: **AIDS Drug Assistance**

5. Purpose of contract:
This is a new interlocal agreement to provide pharmacy services to dispense medications for the AIDS Drug Assistance Program (ADAP) in for Ryan White Part B eligibility clients, in Clark and Nye Counties.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$975,189.00**
Payment for services will be made at the rate of \$81,265.75 per month

II. JUSTIFICATION

7. What conditions require that this work be done?
The AIDS Drug Assistance Program (ADAP) provides medication to individuals infected with HIV and AIDS. This contract represents the State of Nevada's contribution to the program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
The State does not have a pharmaceutical dispensary.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:
Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

UMC has a major pharmacy in Southern Nevada.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

With the Health Division each year for the same purpose. Results were satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pweyrick	07/20/2010 07:33:42 AM
Division Approval	pweyrick	07/20/2010 07:33:47 AM
Department Approval	sderouss	07/21/2010 12:56:08 PM
Contract Manager Approval	cschmid2	07/21/2010 13:40:58 PM
Budget Analyst Approval	jborrowm	08/10/2010 15:26:06 PM
Team Lead Approval	jteska	08/20/2010 10:38:57 AM
BOE Agenda Approval	jteska	08/20/2010 10:39:03 AM
BOE Final Approval	Pending	

STATE OF NEVADA

JIM GIBBONS
Governor

MICHAEL J. WILLEN
Director



RICHARD WHITLEY, MS
Administrator

TRACEY D. GREEN, MD
State Health Officer


DEPARTMENT OF HEALTH AND HUMAN SERVICES
HEALTH DIVISION

Bureau of Child, Family & Community Wellness
4150 Technology Way, Suite 210
Carson City, Nevada 89706


Telephone (775) 684-4285 · Fax (775) 684-4245 · Fax (775) 684-5998

MEMORANDUM

Date: July 1, 2010

To: Richard Whitley, MS, Administrator 

Through: Deborah Harris, MA, CPM, Bureau Chief, CFCW

From: Beth Handler, MPH, Ryan White Program Manager 

RE: Retroactive Contract to University Medical Center of Southern Nevada (UMC) – HD #11033

Please find attached three copies of Interlocal Contract Agreement HD #11033 to UMC in the amount of \$975,189. This contract provides Ryan White CARE Act Part B Program clients AIDS Drug Assistance Program (ADAP) for new and existing clients in Clark and Nye counties.

This subgrant is funded by State of Nevada State General Fund appropriation and has retroactive date of July 1, 2010. This contract was unable to be submitted in a timely manner due to other federal reports that had deadlines during this time, state work programs that needed justifications and backup information, state fiscal yearend deadlines and reconciliations and the program not aware of the timing of when this contract could be approved.

cc: Barbara Weisenthal, Management Analyst II

Public Health: Working for a Safer and Healthier Nevada

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11248**

Agency Name:	HEALTH DIVISION	Legal Entity Name:	University of Nevada School of Medicine, Reno
Agency Code:	406	Contractor Name:	University of Nevada School of Medicine, Reno
Appropriation Unit:	3222-12	Address:	UNR School of Medicine Sponsered Projects Admin/325
Is budget authority available?:	Yes	City/State/Zip	Reno, NV 89557-0240
If "No" please explain:	Not Applicable	Contact/Phone:	null775-784-4887
		Vendor No.:	D35000816
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: HD 11003

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2010**

Anticipated BOE meeting date 09/2010

Retroactive? **Yes**

If "Yes", please explain

The program manager misunderstood the contracting requirement, assuming the existing inter-local contract could be amended without having to go to BOE.
--

3. Termination Date: **08/31/2014**Contract term: **4 years and 62 days**4. Type of contract: **Interlocal Agreement**Contract description: **Cranio/Facial Clinic**

5. Purpose of contract:

This is a new interlocal agreement to provide clerical support for monthly cranio/facial clinics.
--

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$74,620.00**

Payment for services will be made at the rate of \$17,908.00 per year

Other basis for payment: computed at 1,492.40 per month x 50 months for the contract term

II. JUSTIFICATION

7. What conditions require that this work be done?

Cranio/Facial clinics are not available through private providers. Clerical support is required for the University to schedule, coordinate and conduct these clinics.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the ability to provide this service.
--

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: _____ Anticipated re-bid date: _____

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Contractor is part of the University of Nevada System of Higher Education

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Many and varied contracts with the Nevada State Health Division

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pweyrick	07/27/2010 10:05:34 AM
Division Approval	pweyrick	07/27/2010 10:05:38 AM
Department Approval	sderouss	07/30/2010 08:48:39 AM
Contract Manager Approval	cschmid2	07/30/2010 10:44:19 AM
Budget Analyst Approval	jborrowm	08/10/2010 15:33:57 PM
Team Lead Approval	jteska	08/20/2010 10:37:21 AM
BOE Agenda Approval	jteska	08/20/2010 10:37:30 AM
BOE Final Approval	Pending	

STATE OF NEVADA

JIM GIBBONS
Governor

MICHAEL J. WILLDEN
Director



RICHARD WHITLEY, MS
Administrator

TRACEY D. GREEN, MD
State Health Officer

DEPARTMENT OF HEALTH AND HUMAN SERVICES
HEALTH DIVISION

Bureau of Child, Family & Community Wellness
4150 Technology Way, Suite 210
Carson City, Nevada 89706
Telephone (775) 684-4285 · Fax (775) 684-4245 · Fax (775) 684-5998

May 21, 2010

MEMORANDUM

To: Richard Whitley, MS, Administrator

Through: Phil Weyrick, ASO IV

From: Jack Zenteno, Program Manager

Subject: Request for retroactive start date for Cranio-facial contract

The purpose of this memo is to request a retroactive start date of July 1, 2010 for the Health Division's Cranio-facial contract. The current contract expires June 30, 2010 and is used to fund a 0.45 FTE Administrative Assistant who is responsible for providing support to the Cranio-facial Clinics. Due to the Program Managers confusion related to the Intrastate Interlocal Contract process, the contract was not completed in time for the June Board of Examiners meeting.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11547**

Amendment Number: **1**

Legal Entity Name: **University of Utah School of Medicine**

Contractor Name: **University of Utah School of Medicine**

Address: **295 Chipeta Way, 2S010**

Agency Name: **HEALTH DIVISION**

Agency Code: **406**

Appropriation Unit: **3222-12**

City/State/Zip: **Salt Lake City, UT 84108**

Is budget authority available?: **Yes**

Contact/Phone: **Ms. Jaqui Bernard 801-587-7410**

If "No" please explain: **Not Applicable**

Vendor No.: **T29000319**

NV Business ID: **government entity**

To what State Fiscal Year(s) will the contract be charged? **2009-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Birth Registration Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **HD 22-01**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/14/2008**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2012**

Contract term: **3 years and 260 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Physician Services**

5. Purpose of contract:

This is an amendment to the original contract which provides a Nevada licensed physician to conduct Metabolic Clinics in Nevada. This amendment increases the maximum amount from \$168,000 to \$198,000 due to the addition of 6 clinics per year.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$168,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$30,000.00
4. New maximum contract amount:	\$198,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The State of Nevada needs to care for children born with metabolic health issues.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no licensed Metabolic Clinicians in the State of Nevada.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Cost and Availability.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pweyrick	08/26/2010 16:15:33 PM
Division Approval	pweyrick	08/26/2010 16:15:36 PM
Department Approval	sderouss	08/26/2010 16:43:45 PM
Contract Manager Approval	cschmid2	08/26/2010 16:50:39 PM
Budget Analyst Approval	jborrowm	08/26/2010 16:57:13 PM
Team Lead Approval	jteska	08/27/2010 08:42:08 AM
BOE Agenda Approval	jteska	08/27/2010 08:42:25 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11378**

Agency Name: WELFARE AND SUPPORT SERVICES	Legal Entity Name: RENO CARSON MESSENGER SERVICE
Agency Code: 407	Contractor Name: RENO CARSON MESSENGER SERVICE
Appropriation Unit: 3238-04	Address: INC
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89509
If "No" please explain: Not Applicable	Contact/Phone: null775/322-2424
	Vendor No.: T60159830
	NV Business ID: NV19931072732

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	66.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	34.00 % State Share of Collections

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2010**

Anticipated BOE meeting date **09/2010**

Retroactive? **Yes**

If "Yes", please explain

This contract was overlooked in the FY 11 contract renewal process.

3. Termination Date: **06/30/2011**

Contract term: **364 days**

4. Type of contract: **Contract**

Contract description: **Process Service**

5. Purpose of contract:

This is a new contract to provide process service for Child Support Enforcement documents.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

Other basis for payment: **Actual Per Invoice**

II. JUSTIFICATION

7. What conditions require that this work be done?

As part of the Deficit Reduction Act of 2005, State Child Support Offices are required to serve child support enforcement documents to non custodial parents in a timely manner. By doing so, this will expedite child support payments to custodial parents.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Currently, this is done by local law enforcement offices when available but they are not always successful in the process service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Reno Carson Messenger Service offered the best service at the most competitive price.

d. Last bid date: 12/03/2007 Anticipated re-bid date: 01/03/2011

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	07/23/2010 15:20:22 PM
Division Approval	msmit5	08/05/2010 14:19:57 PM
Department Approval	sderouss	08/09/2010 08:53:45 AM
Contract Manager Approval	jholm	08/10/2010 07:23:55 AM
Budget Analyst Approval	jteska	08/20/2010 10:14:50 AM
Team Lead Approval	jteska	08/20/2010 10:14:57 AM
BOE Agenda Approval	jteska	08/20/2010 10:15:01 AM
BOE Final Approval	Pending	



JIM GIBBONS
Governor

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF WELFARE AND SUPPORTIVE SERVICES

1470 College Parkway
Carson City, Nevada 89706-7924
(775) 684-0500 • Fax (775) 684-0656

MICHAEL J. WILLDEN
Director

ROMAINE GILLILAND
Administrator

July 7, 2010

TO: Julia Teska, Budget Analyst V
Budget and Planning Division

VIA: Mike Willden, Director
Department Of Health And Human Services

FROM: Jason Holm, ASO II

RE: Retroactive approval of the contract between the Division of Welfare and Supportive Services and Reno-Carson Messenger Service.

RECEIVED

AUG 10 2010

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

The Division of Welfare and Supportive Services is requesting a retroactive approval of the above referenced contract to July 1, 2010.

This contract was overlooked in the FY 11 contract renewal process.

Thank you for your assistance in this matter.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11251**

Agency Name:	WELFARE AND SUPPORT SERVICES	Legal Entity Name:	DIVISION OF CHILD & FAMILY SVC
Agency Code:	407	Contractor Name:	DIVISION OF CHILD & FAMILY SVC
Appropriation Unit:	3267-21	Address:	4126 TECHNOLOGY WAY FL 3
Is budget authority available?:	Yes	City/State/Zip:	CARSON CITY, NV 89706-2023
If "No" please explain:	Not Applicable	Contact/Phone:	Melissa Faul 775-684-4439
		Vendor No.:	D40900000
		NV Business ID:	D40900000

To what State Fiscal Year(s) will the contract be charged? **2011-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **09/2010**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2014**Contract term: **3 years and 303 days**4. Type of contract: **Interlocal Agreement**Contract description: **Childcare Licensing**

5. Purpose of contract:

This is a new interlocal agreement to provide childcare licensing and monitoring activities for children from birth through 7 years of age.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,885,608.00**

Other basis for payment: Actual per invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

DWSS receives Federal Child Care Development Funds (CCDF) which are used to improve the quality of childcare services in Nevada. This contract is designed to help reduce the risk of harm to children placed in childcare outside of their own home by ensuring the health, safety and proper treatment of children. DCFS has the responsibility for initial licensing, continued monitoring and providing technical assistance to childcare facilities caring for five or more children not licensed by local entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DCFS is a State Agency and has the expertise to provide these services.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	07/16/2010 10:23:36 AM
Division Approval	msmit5	08/10/2010 16:26:56 PM
Department Approval	sderouss	08/12/2010 07:14:15 AM
Contract Manager Approval	jholm	08/12/2010 07:46:08 AM
Budget Analyst Approval	jteska	08/20/2010 09:05:58 AM
Team Lead Approval	jteska	08/20/2010 09:06:03 AM
BOE Agenda Approval	jteska	08/20/2010 09:06:12 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11278**

Agency Name: MENTAL HEALTH AND DEVELOPMENTAL SERVICES	Legal Entity Name: Hansen Hunter & Company PC
Agency Code: 408	Contractor Name: Hansen Hunter & Company PC
Appropriation Unit: 3162-04	Address: 8930 SW Gemini Drive
Is budget authority available?: Yes	City/State/Zip: Beaverton, OR 97008
If "No" please explain: Not Applicable	Contact/Phone: null800-547-3159
	Vendor No.:
	NV Business ID: NV20101244381

To what State Fiscal Year(s) will the contract be charged? **2011-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/14/2010**

Anticipated BOE meeting date 09/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2014**

Contract term: **3 years and 290 days**

4. Type of contract: **Contract**

Contract description: **Medicare Cost Report**

5. Purpose of contract:

This is a new contract to prepare and submit required Medicare Cost Reports to Mutual of Omaha on behalf of NNAMHS

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$119,000.00**

Other basis for payment: Payments of \$17,935.00 to be made upon completion of each SFY Medicare Cost Report and submission to and acceptance of invoices by NNAMHS. Up to \$11,815.00 per SFY to be billed for contingency costs related to each Medicare Cost Report, including but not limited to research, review and preparation of additional information required by the Medicare Cost Report system. Payments up to \$29,750.00 in SFY2011, 2012, 2013 and 2014

II. JUSTIFICATION

7. What conditions require that this work be done?

Requirement of Health Care Financing Administration (HCFA) for participation in Medicare and Medicaid reimbursement

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Existing staff lacks familiarity with changing federal regulations and cost report preparation. Professional expertise is required to maximize cost report settlement

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NAC333.150

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2006 to present - NNAMHS - Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?
Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wkirby	06/25/2010 09:37:03 AM
Division Approval	wkirby	06/25/2010 09:37:06 AM
Department Approval	sderouss	08/09/2010 08:55:43 AM
Contract Manager Approval	cweil	08/09/2010 10:48:43 AM
Budget Analyst Approval	rhage1	08/11/2010 09:39:11 AM
Team Lead Approval	jteska	08/20/2010 10:16:48 AM
BOE Agenda Approval	jteska	08/20/2010 10:18:35 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11509**

Agency Name:	MENTAL HEALTH AND DEVELOPMENTAL SERVICES	Legal Entity Name:	Interactive Voice Applications, Inc.
Agency Code:	408	Contractor Name:	Interactive Voice Applications, Inc.
Appropriation Unit:	3168-04	Address:	P.O. Box 670991
Is budget authority available?:	No	City/State/Zip	Dallas, TX 75367
If "No" please explain: Work Program C18615 will be submitted to create revenue and expenditure authority in Budget Account 3168 for approval at the September 13, 2010 Interim Finance Committee meeting.		Contact/Phone:	null214-369-2486

Vendor No.:
NV Business ID: Pending

To what State Fiscal Year(s) will the contract be charged? **2011-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost Allocation Plan reimbursements

Agency Reference #: 408

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/14/2013**

Contract term: **2 years and 226 days**

4. Type of contract: **Contract**

Contract description: **RMS System**

5. Purpose of contract:

The contractor will provide implementation, training and yearly hosting for a random moment sample (RMS) system which will enable the automated generation, delivery, collection, and analysis of random moment samples. This includes generation of reports required by federal funding regulations. It should be noted that MHDS recently implemented a Center for Medicaid/Medicare Services (CMS) required cost allocation plan (CAP). This RMS system is part of the implementation of the CAP. THIS VENDOR IS IN THE PROCESS OF SECURING A NEVADA STATE BUSINESS LICENSE. APPROVAL OF THIS CONTRACT IS CONTINGENT UPON THE VENDOR SECURING A NEVADA STATE BUSINESS LICENSE AND BEING IN GOOD STANDING IN ALL AREAS OF THE SECRETARY OF STATE'S BUSINESS REQUIREMENTS. THE AGENCY IS REQUESTING ADDITIONAL EXPENDITURE AUTHORITY THROUGH WORK PROGRAM C18615 AT THE SEPTEMBER 10, 2010 INTERIM FINANCE COMMITTEE MEETING. APPROVAL OF THIS CONTRACT IS CONTINGENT UPON THE AGENCY RECEIVING SUFFICIENT ADDITIONAL AUTHORITY.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,558.00**

Other basis for payment: \$17,683 for FY 11, \$7,500 for FY 12, and \$4,375 for FY 13.

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal requirements mandate that State agencies collect and analyze random moment samples that demonstrate activities performed in order to administer and accurately report on federal programs, such as serving Medicaid-eligible consumers. As a benefit to the CAP, MHDS anticipates receiving increased Medicaid administrative funds.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not qualified to do this type of work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Interactive Voice Applications received the highest score from the evaluation committee.

d. Last bid date: 01/01/2009 Anticipated re-bid date: 01/01/2013

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Division of Welfare and Supportive Services, and Division of Child and Family Services. Service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Vendor is in process of obtaining a Nevada State Business License.**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Vendor is in process of obtaining a Nevada State Business License.

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Vendor is in process of obtaining a Nevada State Business License.

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

sderouss

08/18/2010 15:43:14 PM

Division Approval	sderouss	08/18/2010 15:43:19 PM
Department Approval	sderouss	08/18/2010 15:43:24 PM
Contract Manager Approval	wkirby	08/18/2010 16:01:19 PM
DoIT Approval	csweeney	08/18/2010 16:32:10 PM
Budget Analyst Approval	jborrowm	08/19/2010 11:24:28 AM
Team Lead Approval	jteska	08/20/2010 10:48:41 AM
BOE Agenda Approval	jteska	08/20/2010 10:48:46 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11405**

Agency Name: MENTAL HEALTH AND DEVELOPMENTAL SERVICES	Legal Entity Name: Psychoeducational Consultants, LLC
Agency Code: 408	Contractor Name: Kevin Crowe, EdD
Appropriation Unit: 3168-15	Address: 2480 Merritt Drive
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89701
If "No" please explain: Not Applicable	Contact/Phone: null775-881-8049
	Vendor No.:
	NV Business ID: NV20081199040

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **408**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2010**Anticipated BOE meeting date **09/2010**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2011**Contract term: **272 days**4. Type of contract: **Contract**Contract description: **Professional Service**

5. Purpose of contract:

This contract will provide professional services to the Nevada Commission on Mental Health and Developmental Services (NCMHDS). Services will include basic commission meeting participation and business, facilitate development of Children Mental Health State Plan, NCMHDS member orientation, establish/maintain relationships with stakeholders, track legislation, facilitate strategic planning process, research and data analysis, and develop public relations materials.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,440.00**

Payment for services will be made at the rate of \$45.00 per hour

Other basis for payment: Travel will be reimbursed per state and GSA established rates, the total amount not to exceed \$3,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS Chapter 433 established the Mental Health Commission in 1975. The duties include policy development and the adoption of regulations for the care and treatment of persons with mental illness. The Commission is in need of a professional staff person to assist in carrying out its duties as mandated by law.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the time available to provide the professional services needed by the Commission.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor chosen worked for the Division of Mental Health and Developmental Services for several years before retiring in October 2008.

d. Last bid date: 05/20/2010 Anticipated re-bid date: 04/01/2011

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

The vendor has created a limited liability corporation.

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mhefne1	08/06/2010 15:46:38 PM
Division Approval	wkirby	08/06/2010 15:49:29 PM
Department Approval	sderouss	08/09/2010 08:56:44 AM
Contract Manager Approval	wkirby	08/09/2010 09:36:23 AM
Budget Analyst Approval	rhage1	08/11/2010 09:35:01 AM
Team Lead Approval	jteska	08/20/2010 09:57:54 AM
BOE Agenda Approval	jteska	08/20/2010 09:57:58 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11014**

Amendment Number: **2**

Agency Name: **MENTAL HEALTH AND DEVELOPMENTAL SERVICES**

Legal Entity Name: **ZirMed, Inc.**

Agency Code: **408**

Address: **626 W. Main St.
6th Floor**

Appropriation Unit: **3168-04**

City/State/Zip: **Louisville, KY 40202**

Is budget authority available?: **Yes**

Contact/Phone: **Jim Lacy 877-494-7633**

If "No" please explain: **Not Applicable**

Vendor No.:

NV Business ID: **NV20101524863**

To what State Fiscal Year(s) will the contract be charged? **2010-2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/29/2010**

Anticipated BOE meeting date **08/2010**

Retroactive? **Yes**

If "Yes", please explain

This amendment needs to be retroactive to December 2009 to reconcile end-of-the-year claim volume charges.

3. Previously Approved Termination Date: **12/31/2010**

Contract term: **1 year and 62 days**

4. Type of contract: **Contract**

Contract description: **Electronic Billing**

5. Purpose of contract:

This is an amendment to the original contract, which provides billing clearinghouse services in support of mental health agency billing and revenue collection activities. Use of clearinghouse will enhance edit capabilities, reduce claim denials, and strengthen reporting requirements. Amendment #2 will extend the term of the contract through June 30, 2011, add amended Schedule of fees, and change the contract amount from \$48,107 to \$100,454, an increase of \$52,347.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,995.00
2. Total amount of any previous contract amendments:	\$38,112.00
3. Amount of current contract amendment:	\$52,347.00
4. New maximum contract amount:	\$100,454.00
and/or the termination date of the original contract has changed to:	06/30/2011

II. JUSTIFICATION

7. What conditions require that this work be done?

In accordance with the Office of the State Controller's Accounting Policies and Procedures manual and agency guidelines, billing for outpatient/inpatient services will be completed in a regular timely pattern, either monthly or as services are performed. ZirMed contract will allow billing to be completed on a regular basis with a minimum amount of errors/denials, increased analytic tools and oversight capability.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Reporting, edit services and claim management functions are proprietary to ZirMed and are not duplicated with software currently in place with the agency.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Three potential vendors were solicited for pricing estimates for clearing house services: XactiMed, SSI Group, and ZirMed, Inc.

Contractor will continue to provide existing services until June 30, 2011 in accordance with proposed contract amendment.

d. Last bid date: 06/01/2007 Anticipated re-bid date: 01/01/2011

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wkirby	07/22/2010 10:33:04 AM
Division Approval	wkirby	07/22/2010 10:33:08 AM
Department Approval	sderouss	07/22/2010 16:12:16 PM
Contract Manager Approval	wkirby	07/22/2010 16:27:14 PM
Budget Analyst Approval	rhage1	07/23/2010 12:29:34 PM

Team Lead Approval
BOE Agenda Approval

jteska
jteska

08/20/2010 09:42:26 AM
08/20/2010 09:42:31 AM



STATE OF NEVADA
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 DIVISION OF MENTAL HEALTH AND DEVELOPMENTAL SERVICES
 4126 Technology Way, Suite 201
 Carson City, Nevada 89706
 Phone (775) 684-5943 • Fax (775) 684-5966

JIM GIBBONS
Governor
MICHAEL J. WILLDEN
Director

HAROLD COOK, Ph.D.
Administrator
DEE McLELLAN
Deputy Administrator

July 21, 2010

RECEIVED

JUL 23 2010

DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET AND PLANNING DIVISION

To: Robin Hager, Budget Analyst IV
Through: Harold Cook, Ph.D., Administrator
Through: Dave Prather, ASO IV
From: Colleen Murphy, ASO III
Subject: ZirMed Retroactive Contract Approval

The ZirMed contract provides mental health medical services billing clearinghouse functions for the Division of Mental Health and Developmental Services. Vendor rates are set by claim volume, which does not remain constant due to variances in monthly caseload and billable services.

As of June 30, 2010, this contract retroactively requires \$17,643 in contract authority to reconcile the SFY10 year-end difference in rate adjustments and to cover the transaction overage costs. In order to continue the contract through SFY11, it is estimated that \$34,704 is required (based on the most recent 12-month average monthly cost). We do not expect an increase in caseload, billable services, or claims at this time and project this total request of \$52,347 will suffice through the contract term.

We seek your approval of this request so that revenue collections may continue through SFY11. In an effort to remedy the need for any further retroactive contracts, staff plan to work closely with the vendor to reduce additional transaction rates and will consider incorporating caseload statistics in future contract negotiations. Please contact me at (775) 684-5971 if you have any further questions.

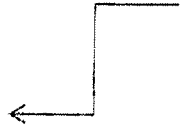
ZirMed Calculation					
To	From		Rate	Mos	Total
Dec-2008	Dec-2010	Rate Adj. (RevisedRate-OldRate)	\$ 1,146	24	\$ 27,504
Jan-2011	Jun-2011	Extend Term	\$ 2,734	6	\$ 16,404
Dec-2008	Jun-2011	Contingency: Transaction Overages			\$ 8,439
					\$ 52,347

Estimate SFY11 Need (\$2,892 Avg Mo Cost)	\$ 34,704
Balance Need as of July 1, 2010	\$ 17,643
Amendment Amount	\$ 52,347

ZirMed Calculation for Amendment

To	From		Rate	Mos	Total
Dec-2008	Dec-2010	Rate Adj. (RevisedRate-OldRate)	\$ 1,146	24	\$ 27,504
Jan-2011	Jun-2011	Extend Term	\$ 2,734	6	\$ 16,404
Dec-2008	Jun-2011	Contingency: Transaction Overages			\$ 8,439
					\$ 52,347

SFY11 Need (\$2,892 Avg Mo Cost)	\$ 34,704
Balance Need as of July 1, 2010	\$ 17,643
Amendment Amount	\$ 52,347



CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 10169	Amendment Number: 1
Agency Name: CHILD AND FAMILY SERVICES DIVISION	Legal Entity Name: KIMBERLY MOLNAR MFT LTD
Agency Code: 409	Contractor Name: KIMBERLY MOLNAR MFT LTD
Appropriation Unit: 1383-23	Address: 8620 S EASTERN AVE STE 17
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89123
If "No" please explain: Not Applicable	Contact/Phone: null702/617-3390
	Vendor No.: T29009061
	NV Business ID: NV20051125327

To what State Fiscal Year(s) will the contract be charged? **2010-2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/09/2010**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2011**

Contract term: **1 year and 140 days**

4. Type of contract: **Contract**

Contract description: **Counseling**

5. Purpose of contract:

This is an amendment to the original contract, which provides comprehensive juvenile sex offender assessments. This amendment increases the maximum amount from \$10,848.00 to \$ 20,848.00 due to the addition of budget account 3263 to this contract.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$10,848.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$10,000.00
4. New maximum contract amount:	\$20,848.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Assessment of youth with sexual behavior problems is a highly specialized service. Risk to others/community is a part of the determination. Recommendations are needed to guide treatment planning, placement decisions and reunification with the family if out-of-home placement is needed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This skill requires specialized training and expert supervision. There is no state employees in this region qualified to provide this type of assessment.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Multiple contracts are issued state wide.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Health and Human Services, Division of Child and Family Services-8/22/08-current. The service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dkluever	07/16/2010 09:16:55 AM
Division Approval	dkluever	07/16/2010 09:17:00 AM
Department Approval	sderouss	07/30/2010 06:28:51 AM
Contract Manager Approval	rjacob3	07/30/2010 10:48:51 AM
Budget Analyst Approval	nhovden	08/02/2010 11:13:00 AM
Team Lead Approval	jteska	08/20/2010 09:55:51 AM
BOE Agenda Approval	jteska	08/20/2010 09:55:55 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11432**

Agency Name: ADJUTANT GENERAL & NATL GUARD	Legal Entity Name: AMEC Earth & Environmental, Inc.
Agency Code: 431	Contractor Name: AMEC Earth & Environmental, Inc.
Appropriation Unit: 3650-16	Address: Attn: Brian R. Sovik 1405 West Auto Drive
Is budget authority available?: Yes	City/State/Zip: Tempe, AZ 85284-1016
If "No" please explain: Not Applicable	Contact/Phone: Brian R. Sovik 480-940-2320
	Vendor No.:
	NV Business ID: NV19941068472

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NVMD 21-2010**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
 Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/30/2011**

Contract term: **1 year and 120 days**

4. Type of contract: **Contract**

Contract description: **GIS Geoengineering**

5. Purpose of contract:

This is a new contract to perform professional Geoengineering services and related software support to include providing all necessary documentation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$44,877.00**

Payment for services will be made at the rate of \$44,877.00 per null

Other basis for payment: **invoiced monthly, not to exceed \$44,877.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

National Guard Bureau requires that an on-call geographic information system (GIS) Engineer be available to meet the GIS Standards and Requirements of Geospatial Data.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency personnel do not possess necessary skills and certifications to perform requisite GIS engineering.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Per NAC 333.150, vendor has requisite skills and certifications to perform professional GIS engineering.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Office of the Military contracted with this vendor in FY10 and the services provided are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	criley	07/30/2010 10:24:20 AM
Division Approval	criley	07/30/2010 10:24:24 AM
Department Approval	criley	07/30/2010 10:24:28 AM
Contract Manager Approval	criley	07/30/2010 10:24:32 AM
Budget Analyst Approval	jborrowm	08/11/2010 09:44:08 AM
Team Lead Approval	jteska	08/20/2010 10:20:41 AM
BOE Agenda Approval	jteska	08/20/2010 10:20:49 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11503**

Agency Name:	ADJUTANT GENERAL & NATL GUARD	Legal Entity Name:	AUTOMATED TEMPERATURE CONTROLS
Agency Code:	431	Contractor Name:	AUTOMATED TEMPERATURE CONTROLS
Appropriation Unit:	3650-10	Address:	INC
Is budget authority available?:	Yes	City/State/Zip:	8535 DOUBLE R BLVD
If "No" please explain:	Not Applicable	Contact/Phone:	RENO, NV 89511
		Vendor No.:	null775/826-7700
		NV Business ID:	PUR0003825
			NV19871039226

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NVMD # 24-2010**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/30/2010**

Contract term: **120 days**

4. Type of contract: **Contract**

Contract description: **Install HVAC DDC**

5. Purpose of contract:

This is a new contract to install a Heating, Ventilation, and Air Conditioning (HVAC) Direct Digital Control (DDC) system in the Combined Support Maintenance Shop (CSMS).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$94,603.57**

Other basis for payment: As invoiced per percentage of job completion.

II. JUSTIFICATION

7. What conditions require that this work be done?

A DDC will save a substantial amount of energy and dollars.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency personnel do not possess requisite skills to perform this work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 100704

Approval Date: 07/09/2010

c. Why was this contractor chosen in preference to other?

See sole source solicitation waiver.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Office of the Military & State Public Works Board have previously used this vendor and services have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	criley	08/11/2010 15:27:40 PM
Division Approval	criley	08/11/2010 15:27:42 PM
Department Approval	criley	08/11/2010 15:27:44 PM
Contract Manager Approval	criley	08/11/2010 15:27:48 PM
Budget Analyst Approval	jborrowm	08/12/2010 12:45:54 PM
Team Lead Approval	jteska	08/20/2010 10:31:55 AM
BOE Agenda Approval	jteska	08/20/2010 10:32:02 AM
BOE Final Approval	Pending	



JIM GIBBONS
Gov ernor

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

Purchasing Use Only:
100704

RECEIVED

JUL 15 2010

OFFICE OF THE MILITARY
STATE ADMIN.

ANDREW K. CLINGER
Director

GREG SMITH
Purchasing Administrator

SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:
Office of the Military, Miles Celio, ASO, (775) 690-9182, miles.celio@govmail.state.nv.us
 - b. Vendor contact information:
Automated Temperature Controls, Gary Larkin, 8535 Double R Blvd, Reno NV 89511, (775) 826-7700
 - c. Type of waiver requested: Sole or single source Professional Service Exemption
 2. Description of work/services to be performed or commodity/good to be purchased:
Install Direct Digital HVAC Control systems.
 3. Describe the unique qualification required for the services or goods to be purchased:
ATC has exclusive rights to install Delta controls in Northern Nevada.
 4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:
The Office of the Military currently has 14 buildings with web-based Delta controls. We have invested hundreds of man hours and thousands of dollars in training personnel to operate our systems. Any new control systems would require the same if not more dollars, training, and man hours.
 5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:
This service cannot be competitively bid, if waiver is denied, project will not be able to move forward.
 6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.
Delta Controls was contacted, they informed us that ATC is the proprietary vendor in the Northern Nevada area and they only allow this vendor to install their product in our area.
 7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?
We have looked at similar systems from other companies.
 8. What is the estimated value and length of the contract, amendment or request?
\$99,999.00, estimated project completion is 90 days.
- a. New contract Y N

b. Amendment Y N Amendment No. _____
{provide copy of previous waiver(s)}

Office of the Military hereby requests approval for ATC
Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X <u>Miles P. Celio</u>	
Agency Representative Initiating Request	Date <u>7/9/10</u>
X <u>Miles P. Celio</u>	
Agency Head Authorizing Request <u>for William R. Burke</u>	Date <u>7/9/10</u>

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X <u>N/A</u>	
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X <u>Kim Pounds for Greg Smith</u>	
Administrator, Purchasing Division	Date <u>7/9/2010</u>

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11433**

Agency Name:	ADJUTANT GENERAL & NATL GUARD	Legal Entity Name:	INTERMOUNTAIN SLURRY SEAL INC
Agency Code:	431	Contractor Name:	INTERMOUNTAIN SLURRY SEAL INC
Appropriation Unit:	3650-10	Address:	PO BOX 1841
Is budget authority available?:	Yes	City/State/Zip:	SPARKS, NV 89432
If "No" please explain:	Not Applicable	Contact/Phone:	Marc Thoreson 775/358-1355
		Vendor No.:	PUR0000965
		NV Business ID:	NV19821005646

To what State Fiscal Year(s) will the contract be charged? **2010-2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NVMD 25B-2009**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/15/2010**Anticipated BOE meeting date **09/2010**Retroactive? **Yes**

If "Yes", please explain

The agency restarted the services from a previous contract that had expired in order to complete the project within the seasonal opportunity.3. Termination Date: **11/30/2010**Contract term: **199 days**4. Type of contract: **Contract**Contract description: **Airfield Apron Rehab**

5. Purpose of contract:

This is a new contract to perform apron rehabilitation at the AASF (Army Aviation Support Facility) airfield to include providing all necessary documentation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$283,000.00**

Payment for services will be made at the rate of \$283,000.00 per null

Other basis for payment: as invoiced monthly, not to exceed \$283,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The condition of the AASF (Army Aviation Support Facility) airfield poses a flying debris potential that could cause injury to personnel or damage to aircraft.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency personnel do not possess the necessary certifications required to work on the aviation airfield.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The contractor was chosen as the best qualified contractor by evaluation committee.

d. Last bid date: 07/08/2009 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Office of the Military contracted with this vendor in FY10 and the services provided are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	criley	08/06/2010 19:56:11 PM
Division Approval	criley	08/06/2010 19:56:14 PM
Department Approval	criley	08/06/2010 19:56:19 PM
Contract Manager Approval	criley	08/06/2010 19:56:23 PM
Budget Analyst Approval	jborrowm	08/10/2010 13:25:48 PM
Team Lead Approval	jteska	08/20/2010 09:23:09 AM
BOE Agenda Approval	jteska	08/20/2010 09:23:21 AM
BOE Final Approval	Pending	



STATE OF NEVADA OFFICE OF THE MILITARY

Office of the Adjutant General
2460 Fairview Drive
Carson City, Nevada 89701-6807



JIM GIBBONS
Governor

July 30, 2010

WILLIAM R. BURKS
*Brigadier General
The Adjutant General*

MEMORANDUM

To: John Borrowman, Budget Analyst IV
Department of Administration, Budget Division

From: *Miles L. Celio*
Miles L. Celio, Administrative Services Officer II
State Administrative Office

Subject: Justification for Retroactive Approval by BOE

As required by State Administrative Manual, Section 0324.0, Item 7, the following justification is provided to request retroactive approval of a contract between Intermountain Slurry Seal, Inc. and the State of Nevada, Office of the Military effective May 15, 2010.

This contract is a continuation of a contract we had with the same company prior to December 2009 to perform apron rehabilitation at the Army Aviation Support Facility (AASF) at the Stead Airfield. Last year in October we had to stop performance on the contract because the outside air temperature dropped too low for the slurry material to stick to the apron asphalt. This year when the temperature reached high enough levels to allow the slurry to be applied on May 15, 2010, we instructed the company to continue to move forward with the completion of the contract. Only then did we realize that the contract expired on December 31, 2009. We felt that it was prudent to continue with the application so as not to further delay the process and possibly run into cooler temperatures this fall and be forced to stop the application process again.

The contract term ends November 30, 2010, but as stated above the earlier start should allow us enough time to finish to application process soon enough to beat the cooler weather that might occur this fall.

Your favorable approval of the retroactive start date would be greatly appreciated to allow us to successfully complete this apron rehabilitation.

This contract is 100% federally funded

If you need additional information or explanation please contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11502**

Agency Name: **ADJUTANT GENERAL & NATL GUARD**

Agency Code: **431**

Appropriation Unit: **3650-10**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **TEDco Construction, LLC**

Contractor Name: **TEDco Construction, LLC**

Address: **Attn: Andrew Taylor
PO Box 60640**

City/State/Zip: **Reno, NV 89506**

Contact/Phone: **Andrew Taylor 775/972-8334**

Vendor No.:

NV Business ID: **NV20061603722**

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NVMD 23-2010**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/29/2010**

Contract term: **58 days**

4. Type of contract: **Contract**

Contract description: **C-12 Hangar Repair**

5. Purpose of contract:

This is a new contract to provide construction services for C-12 Hangar envelope repairs to include all necessary documentation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$67,648.00**

Payment for services will be made at the rate of \$67,648.00 per null

Other basis for payment: as invoiced, bi-monthly, not to exceed \$67,648.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The weather has caused severe damage to the exterior and interior of the building. This preventative measure will ensure the building's integrity and fix the current damage.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency personnel do not possess the requisite skill to perform a scope of work of this size and magnitude.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per the evaluation committee, this contractor scored the highest on the combined score card.

d. Last bid date: 08/06/2010 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	criley	08/11/2010 11:25:08 AM
Division Approval	criley	08/11/2010 11:25:10 AM
Department Approval	criley	08/11/2010 11:25:12 AM
Contract Manager Approval	criley	08/11/2010 11:25:14 AM
Budget Analyst Approval	jborrowm	08/12/2010 12:52:05 PM
Team Lead Approval	jteska	08/20/2010 10:34:16 AM
BOE Agenda Approval	jteska	08/20/2010 10:34:19 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11416**

Agency Name:	ADJUTANT GENERAL & NATL GUARD	Legal Entity Name:	WALSH ODYSSEY ENGINEERING INC
Agency Code:	431	Contractor Name:	WALSH ODYSSEY ENGINEERING INC
Appropriation Unit:	3650-10	Address:	DBA ODYSSEY ENGINEERING, INC. 895 ROBERTA LN STE 104
Is budget authority available?:	Yes	City/State/Zip:	SPARKS, NV 89431-1898
If "No" please explain:	Not Applicable	Contact/Phone:	Frank A. Bidart 775/359-3303
		Vendor No.:	T29022158
		NV Business ID:	NV19901023985

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: NVMD 18-2010

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/30/2010**

Contract term: **29 days**

4. Type of contract: **Contract**

Contract description: **Stead Latrine**

5. Purpose of contract:

This is a new contract to perform professional services for the design of the Stead Training Center (STC) Dining Facility (DFAC) latrine to include providing all necessary documentation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,910.00**

Payment for services will be made at the rate of \$26,910.00 per null

Other basis for payment: as invoiced monthly, not to exceed \$26,910.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The Dining Facility (DFAC) at the Stead Training Center (STC) does not currently have a latrine for soldiers coming through the Regional training institute (RTI) for training. A certified engineer is required to design and approve plans for a new latrine for the DFAC.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency personnel do not possess requisite skills and certifications to perform Environmental Condition of Property (ECOP) Assessments.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Per NAC333.150, vendor has requisite skills and certifications to perform the professional engineered Environmental Condition of Property (ECOP) Assessment.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Office of the Military contracted with this vendor in FY10 and the services provided are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	criley	08/06/2010 20:03:59 PM
Division Approval	criley	08/06/2010 20:04:02 PM
Department Approval	criley	08/06/2010 20:04:05 PM
Contract Manager Approval	criley	08/06/2010 20:04:08 PM
Budget Analyst Approval	jborrowm	08/10/2010 13:53:32 PM
Team Lead Approval	jteska	08/20/2010 10:09:18 AM
BOE Agenda Approval	jteska	08/20/2010 10:09:23 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV5694** Amendment Number: **2**

Agency Name: **DEPARTMENT OF CORRECTIONS** Legal Entity Name: **SPB Utility Services, Inc.**

Agency Code: **440** Contractor Name: **SPB Utility Services, Inc.**

Appropriation Unit: **3752-09** Address: **430 Stoker Ave, Suite 207**

Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89503**

If "No" please explain: **Not Applicable** Contact/Phone: **null7753297757**

Vendor No.: **T80794830**

NV Business ID: **C5272-1983**

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **7147**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2008**Anticipated BOE meeting date **10/2010**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **06/30/2013**

Termination Date:

Contract term: **4 years and 273 days**4. Type of contract: **Contract**Contract description: **Professional Services**

5. Purpose of contract:

This is an amendment to the original contract, which adds services and costs for the new wastewater treatment plant at Carlin Conservation Camp. This amendment increases the maximum amount of the contract from \$448,192.16 to \$475,999.39 due to increased inspections subsequent to plant upgrades.

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	\$446,754.46
2.	Total amount of any previous contract amendments:	\$1,437.70
3.	Amount of current contract amendment:	\$27,807.23
4.	New maximum contract amount:	\$475,999.39

II. JUSTIFICATION

7. What conditions require that this work be done?

Wastewater treatment plants are a necessary to treat the waste water before it is released.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The department does not have the expertise needed to treat or test wastewater or build a treatment plant.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssergent	08/11/2010 08:21:33 AM
Division Approval	dreed	08/12/2010 14:42:14 PM
Department Approval	dreed	08/12/2010 14:42:19 PM
Contract Manager Approval	drosenbe	08/12/2010 16:42:54 PM
Budget Analyst Approval	sbrown	08/18/2010 10:43:54 AM
Team Lead Approval	cwatson	08/19/2010 15:41:25 PM
BOE Agenda Approval	cwatson	08/19/2010 15:41:29 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11383** Amendment Number: **1**

Agency Name: **RENEWABLE ENERGY & ENERGY EFFICIENCY AUTHORITY** Legal Entity Name: **Luke Andrew Busby, Ltd.**

Agency Code: **590** Contractor Name: **Luke Andrew Busby, Ltd.**

Appropriation Unit: **4869-04** Address: **1512 Lander Street**

Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89509**

If "No" please explain: **Not Applicable** Contact/Phone: **null775-453-0112**

Vendor No.:

NV Business ID: **NV20101394536**

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	50.00 % Mill Assessment

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/19/2010**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2010**

Contract term: **1 year and 286 days**

4. Type of contract: **Contract**

Contract description: **Attorney for ARRA**

5. Purpose of contract:

This is an amendment to the original contract, which provides legal Energy Commissioner in adopting regulations for International Energy Conservation Code; the establishment of a program to evaluate the energy consumption of residential property for sale in Nevada per SB 358 (2009); the establishment of a minimum standard of energy efficiency for the general-purpose light; counsel and attorney for the Commissioner, the Authority, the New Energy Industry Task Force and the State and Local Government Panel on Renewable Energy and Energy Efficiency in all actions, proceedings and hearings; and generally aid the agency in the performance of its duties, including duties related to the American Reinvestment and Recovery Act. This amendment extends the termination date from September 30, 2010 to April 30, 2012 and increases the maximum amount from \$9,900 to \$60,000 to handle the agency's increased need for legal work.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,900.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$50,100.00
4. New maximum contract amount:	\$60,000.00
and/or the termination date of the original contract has changed to:	04/30/2012

II. JUSTIFICATION

7. What conditions require that this work be done?

Legal advise is needed for the ARRA funding. Also, State Law requires legal advise for general duties of the Commissioner and Authority.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Due to the nature of this project, specilization of legal language is required.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

Yes If "Yes", please provide employment termination date. 05/14/2010

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hgecol	08/06/2010 15:21:14 PM
Division Approval	hgecol	08/06/2010 15:21:19 PM
Department Approval	hgecol	08/06/2010 15:21:22 PM
Contract Manager Approval	kchandle	08/06/2010 15:21:42 PM
Budget Analyst Approval	rhage1	08/12/2010 11:22:49 AM

Team Lead Approval
BOE Agenda Approval

jmurph1
jmurph1

08/19/2010 08:14:27 AM
08/19/2010 08:14:33 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11500**

Agency Name: **GAMING CONTROL BOARD**
Agency Code: **611**
Appropriation Unit: **4061-04**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **PriceWaterhouseCoopers LLP**
Contractor Name: **PriceWaterhouseCoopers LLP**
Address: **3800 Howard Hughes PKWY Suite 650**
City/State/Zip: **Las Vegas, NV 89169**
Contact/Phone: **null702-691-5453**
Vendor No.:
NV Business ID: **NV19981000182**

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2011**

Contract term: **241 days**

4. Type of contract: **Contract**

Contract description: **Accounting Services**

5. Purpose of contract:

This is a new contract to conduct a quality control audit of the Gaming Control Board's Audit Division. This audit is a statutory requirement.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Payment for services will be made at the rate of \$30,000.00 per null

Other basis for payment: upon receipt of final report and state-approved invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to Nevada Administrative Code 628.0646, a quality control review of the Gaming Control Board's Audit Division must be conducted every 3 years.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada State Board of Accountancy requires the peer review to be conducted by an AICPA-approved reviewer. No state agency is an AICPA approved reviewer.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: _____ Anticipated re-bid date: _____

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

Yes

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor conducted the Gaming Control Board's previous quality control audit in 2007. Services were satisfactory. Contractor is also engaged by the Gaming Control Board for accounting and translating services in assistance with the Gaming Control Board's suitability investigations. Services are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkingsla	08/10/2010 14:58:27 PM
Division Approval	jkingsla	08/10/2010 14:58:30 PM
Department Approval	jkingsla	08/10/2010 14:58:32 PM
Contract Manager Approval	jkingsla	08/10/2010 14:58:35 PM
Budget Analyst Approval	jteska	08/20/2010 09:30:01 AM
Team Lead Approval	jteska	08/20/2010 09:30:05 AM
BOE Agenda Approval	jteska	08/20/2010 09:30:09 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: CONV6018	Amendment Number: 1
Agency Name: DEPARTMENT OF PUBLIC SAFETY	Legal Entity Name: KVH INDUSTRIES, INC.
Agency Code: 650	Contractor Name: KVH INDUSTRIES, INC.
Appropriation Unit: 3673-15	Address: 50 ENTERPRISE CENTER
Is budget authority available?: Yes	City/State/Zip: MIDDLETOWN, RI 02842
If "No" please explain: Not Applicable	Contact/Phone: null4018458184
	Vendor No.: T29019309
	NV Business ID: NV20101465531

To what State Fiscal Year(s) will the contract be charged? **2009-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/13/2009**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **09/30/2010**

Termination Date:

Contract term: **2 years and 259 days**

4. Type of contract: **Contract**

Contract description: **Communications and Media Related Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides satellite communications service for three mobile communication vehicles. This amendment extends the termination date from September 30, 2010 to September 30, 2011 and increases the maximum amount from \$63,500 to \$117,992 due to an increase in services provided.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$63,500.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$54,492.00
4. New maximum contract amount:	\$117,992.00
and/or the termination date of the original contract has changed to:	09/30/2011

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract amendment provides satellite communication service and data transmission capability for the three GMC Yukon mobile command vehicles that are outfitted as information centers and provide cross band repeater communications for use in disasters or emergencies. The vehicles will be strategically situated throughout the state in order to provide immediate response when needed. The three communication vehicles must have the ability to send and receive all forms of electric data (video, voice and text) on a 24/7 basis to accommodate any emergency or approved call out for service.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have the specialized equipment and technical capabilities to provide satellite communications service and any needed emergency repair service to the satellite systems.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 081117 A
Approval Date: 07/21/2010

c. Why was this contractor chosen in preference to other?

The vendor is currently providing the service with proprietary equipment.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor is currently providing the service to the Division of Emergency Management since 2009 and the service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ismit6	08/05/2010 19:13:23 PM
Division Approval	Ismit6	08/05/2010 19:13:27 PM
Department Approval	mteska	08/09/2010 11:09:54 AM
Contract Manager Approval	kdaly	08/09/2010 11:15:07 AM
Budget Analyst Approval	jstrandb	08/12/2010 12:45:31 PM

Team Lead Approval
BOE Agenda Approval

jmurph1
jmurph1

08/13/2010 15:11:12 PM
08/13/2010 15:11:17 PM



JIM GIBBONS
Governor

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

Purchasing Use Only:
081117 A

Amendment 1

ANDREW K. CLINGER
Director

GREG SMITH
Purchasing Administrator

SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:

Department of Public Safety
Division of Emergency Management
Loretta Smith, Program Officer
(775)687-0315
lismith@dps.state.nv.us

- b. Vendor contact information:

KVH Industries, Inc.
50 Enterprise Center
Middletown, RI 02842
(401)847-3327

Attn: William Houtz

- c. Type of waiver requested: X Sole or single source Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:

To provide satellite communication service for three GMC Yukon XL's that will be outfitted and utilized as mobile information centers for use in disasters or large scale emergencies.

KVH Industries is to provide monthly satellite airtime service (to include telephone service, caller I.D., call waiting, hold, speed dial, fax, 3-way calling charges and redial) for three vehicles.

Transmittal of data will occur at 512 Kbps for the duration of contract with the following exception: Should the need occur to increase data transmittal rates due to emergency situations, KVH industries will only bill DEM for the period (days) through the end of billing cycle necessary to accommodate the incident

3. Describe the unique qualification required for the service or good to be purchased:

The services are proprietary in nature and cannot be obtained from a separate vendor. The vehicles approved and purchased are Wolfcoach MC2 vehicles. They are specialized "Communications On The Move" (COMT) satellite communications platforms installed inside GMC Yukon XLs.

The satellite transceiver (uplink and downlink) is manufactured by a company called KVH Industries. This device is called a KVH TracPhone V7. There will be one KVH TracPhone V7 mounted on top of each Mobile Joint Information Center (JIC) Vehicle (also known as Satellite Communication Vehicles)

KVH's TracPhone V7 uses proprietary satellite airtime on satellite transponders owned by their company. The only vendor for KVH TracPhone V7 air time is KVH.

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

The services are proprietary in nature and cannot be obtained from a separate vendor. The airtime/airwaves for the equipment are only transmitted by the vendor of the equipment.

The vehicles purchased for mobile information centers for which satellite services are being requested through this sole source, will be strategically placed and located in rural areas of Nevada thus necessitating the communication services requested.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

The ability to properly protect the public could be jeopardized without proper communication. Potential consequences include liability in the event of the loss of life, property, environment or personal injury.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

Market research was limited due to the proprietary nature of the services. Please see attached document (email) from KVH Industries.

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

Prior to purchasing the satellite communications platforms, several vendors were contacted. KVH Industries, Inc. had the best package and has even offered a substantial discount.

8. What is the estimated value and length of the contract, amendment or request.

An extension to the contract term is currently requested as the original date of the funding source (federal grant) has been extended. Per this amendment, the contract term is for 12 months.

a. New contract Y N X

b. Amendment Y X N Amendment No. ^{07/21/10} ~~X~~ #1 Per Loretta Smith - (12)

{provide copy of previous waiver(s)}

Department of Public Safety,
Division of Emergency Management
Requesting agency

hereby requests approval for

KVH Industries, Inc.

Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X	<i>Deetta Smith, Program Officer</i>	7/19/10
	Agency Representative Initiating Request	Date
X	<i>[Signature]</i>	7-19-10
	Agency Head/Division Chief/Authorized Designee	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X	<i>N/A</i>	
	Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

X		
	<i>Aug Smith</i>	7-21-10
	Administrator, Purchasing Division	Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11496**

Agency Name:	DEPARTMENT OF PUBLIC SAFETY	Legal Entity Name:	Asset Works, Inc.
Agency Code:	650	Contractor Name:	Asset Works, Inc.
Appropriation Unit:	4713-04	Address:	998 Old Eagle School Rd., #121
Is budget authority available?:	Yes	City/State/Zip:	Wayne, PA 19087
If "No" please explain:	Not Applicable	Contact/Phone:	null858-663-7481
		Vendor No.:	
		NV Business ID:	NV20091046759

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2011**Contract term: **333 days**4. Type of contract: **Contract**Contract description: **Software Upgrades**

5. Purpose of contract:

This is a new contract to provide professional services including software upgrades, barcode and Mobile-Focus deployment, and installation/configuration of InfoCenter, a shop Activity Portal to the Highway Patrol Division. The contractor will also provide on-site training as part of the scope of work.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,646.00**

Other basis for payment: \$30,646 payable upon completion of services and receipt of invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

In using this software, inventory in the shops can be tracked better preventing over purchasing/stocking of materials.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees who could provide these services.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicableb. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)****Approval #: 091008****Approval Date: 10/07/2009**

c. Why was this contractor chosen in preference to other?

The current application to be upgraded is a proprietary application sold by AssetWorks, Inc. No other vendor can perform the necessary services.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Public Safety. The work performed has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pbowers	08/09/2010 16:48:18 PM
Division Approval	pbowers	08/09/2010 17:12:26 PM
Department Approval	kdaly	08/10/2010 14:35:52 PM
Contract Manager Approval	kdaly	08/10/2010 14:40:42 PM
DoIT Approval	csweeney	08/11/2010 15:04:56 PM
Budget Analyst Approval	jstrandb	08/12/2010 12:11:35 PM
Team Lead Approval	jmurph1	08/23/2010 15:44:39 PM
BOE Agenda Approval	jmurph1	08/23/2010 15:44:43 PM
BOE Final Approval	Pending	



JIM GIBBONS
Governor

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

Purchasing Use Only:
091008

ANDREW K. CLINGER
Director

GREG SMITH
Purchasing Administrator

SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:

Nevada Highway Patrol

AL Robinson Fleet Manager 684-4468.

- b. Vendor contact information:

Asset Works, Inc.
998 Old Eagle School Road, Suite 1215
Wayne, PA 19087
Phone: 858-663-7481
James Schnepf

- c. Type of waiver requested: Sole or single source Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:

The Department of Public Safety, Highway Patrol Division (DPS/HPD) currently owns FleetFocus™ Enterprise Asset Management System, a software suite that is used to manage our fleet assets, track our fleet activities, and report on parts inventory and vehicle maintenance. FleetFocus™ Enterprise Asset Management System is a proprietary application sold by AssetWorks, Inc. out of Wayne, Pennsylvania.

The purpose of this contract is to engage AssetWorks, Inc., to assist DPS/HPD by providing professional services including software upgrades, barcode and MobileFocus deployment, and installation/configuration of InfoCenter, a shop Activity Portal. AssetWorks, Inc. will also provide on-site training as part of the scope of work. The Shop Activity provides accountability for shop labor and parts management and allows users an easier means to enter data and manage parts and equipment.

3. Describe the unique qualification required for the service or good to be purchased:

This software enhancement, configuration, and on-site training is only available through Asset Works, Inc. the company that sells the FleetFocus™ Enterprise Asset Management System programs. The software is proprietary and there is not another company that provides this upgrade for the Fleet Anywhere program.

Asset Works is the only company that produces the software enhancements for their existing fleet program. The application is proprietary.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

Only Asset Works, Inc. would bid as the software is proprietary.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

Asset Works, Inc. does not sub contract any work. Please see the attached letter that supports this representation.

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

We are familiar with this company and rates they are charging are consistent with what we have paid in the past.

8. What is the estimated value and length of the contract, amendment or request.

a. New contract Y N

\$ 43,151.20 estimated seven + months Dec 2009 - June 30, 2010.

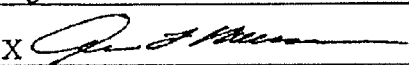
b. Amendment Y N Amendment No. _____
{provide copy of previous waiver(s)}

Nevada Highway Patrol hereby requests approval for Asset Works, Inc.
Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

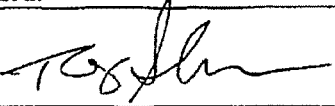
Signed:

X 	
Agency Representative Initiating Request	Date 9-30-09

X	
Agency Head/Division Chief/Authorized Designee	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

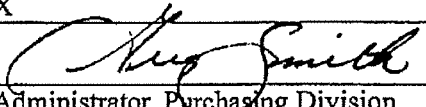
Signed:

X 	10/01/09
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

X	
	10-7-09
Administrator, Purchasing Division	Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11388**

Agency Name: CONSERVATION DISTRICTS	Legal Entity Name: NATURAL RESOURCES CONSERVATION SERVICE
Agency Code: 701	Contractor Name: NATURAL RESOURCES CONSERVATION SERVICE
Appropriation Unit: 4151-00	Address: 1365 CORPORATE BLVD
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502
If "No" please explain: Not Applicable	Contact/Phone: CASSIE STORMS 775-857-8500
	Vendor No.:
	NV Business ID: GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Revenue contract

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2011**

Contract term: **1 year and 29 days**

4. Type of contract: **Revenue Contract**

Contract description: **Landowner info**

5. Purpose of contract:

This is a new revenue contract to provide public outreach services to utilize federal programs to enhance, protect and preserve natural resources and enhance agricultural abilities and sustainability by working in partnerships with Nevada Conservation Districts.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Other basis for payment: Quarterly billing of reimbursable expenditures based on Budget Breakdown (Attachment A)

II. JUSTIFICATION

7. What conditions require that this work be done?

Natural resource conservation is important to Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract and the work is being performed by State employees.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	abrook1	07/22/2010 10:51:44 AM
Division Approval	abrook1	07/22/2010 10:51:50 AM
Department Approval	abrook1	07/22/2010 10:52:27 AM
Contract Manager Approval	cjackson	07/27/2010 09:14:16 AM
Budget Analyst Approval	jrodrig9	07/27/2010 14:55:15 PM
Team Lead Approval	cwatson	08/17/2010 08:16:02 AM
BOE Agenda Approval	cwatson	08/17/2010 08:16:07 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11429**Agency Name: **WILDLIFE**
Agency Code: **702**
Appropriation Unit: **1511-91**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Custom Glass Distributors, Inc.

Contractor Name: **Custom Glass Distributors, Inc.**
Address: **1095 East Second Street**City/State/Zip **Reno, NV 89502**

Contact/Phone: null775-329-4265

Vendor No.: T40297000

NV Business ID: NV19591001183

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Q-1 bond funds

Agency Reference #: 11-05

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/30/2010**Contract term: **90 days**4. Type of contract: **Contract**Contract description: **NDOW HQ Windows**

5. Purpose of contract:

This is a new contract to replace windows at Nevada Department of Wildlife headquarters.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,542.00**

Other basis for payment: Upon completion

II. JUSTIFICATION

7. What conditions require that this work be done?

Existing windows require replacement. Energy savings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Requires specialized skills and tools.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This bid included all required items. Of the three solicitations, it was the only bid received. Based on experience, it is a good bid.

d. Last bid date: 07/15/2010 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has been previously engaged by NDOW. They have good references and the quality of previous work for NDOW has been good.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mkrumena	07/29/2010 15:51:06 PM
Division Approval	mkrumena	07/29/2010 15:51:10 PM
Department Approval	mkrumena	07/29/2010 15:51:13 PM
Contract Manager Approval	mkrumena	07/29/2010 15:51:17 PM
Budget Analyst Approval	rhage1	08/12/2010 11:26:11 AM
Team Lead Approval	jmurph1	08/13/2010 15:28:31 PM
BOE Agenda Approval	jmurph1	08/13/2010 15:28:35 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **10002** Amendment Number: **1**

Agency Name: **WILDLIFE DIVISION** Legal Entity Name: **Utah State University**

Agency Code: **702** Contractor Name: **Utah State University**

Appropriation Unit: **4452-23** Address: **Wildland Resources Department**

Is budget authority available?: **Yes** City/State/Zip: **Logan, UT 84322-5230**

If "No" please explain: **Not Applicable** Contact/Phone: **Mike Conover 435-797-2436**

Vendor No.: **T81036032**

NV Business ID: **N/A**

To what State Fiscal Year(s) will the contract be charged? **2010-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<input checked="" type="checkbox"/>	Fees	25.00 % Predator fees
<input checked="" type="checkbox"/> Federal Funds	75.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 10-25

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/09/2010**

Anticipated BOE meeting date 09/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **06/30/2014**

Termination Date:

Contract term: **5 years and 184 days**4. Type of contract: **Interlocal Agreement**Contract description: **Predator/ Prey Study**

5. Purpose of contract:

This is an amendment to the original contract, which provides for a study to determine if predator control has a positive benefit on mule deer population. This amendment extends the termination date from June 30, 2010 to August 12, 2015 and increases the maximum amount from \$125,000 to \$500,000 due to the availability of \$375,000 in new federal funding.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$125,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$375,000.00
4. New maximum contract amount:	\$500,000.00
and/or the termination date of the original contract has changed to:	08/12/2015

II. JUSTIFICATION

7. What conditions require that this work be done?

Mule deer populations have been decreasing. NRS 502.253 created the \$3 fee on all big game applications to be used to support the Predation Management Program. NDOW will apply \$125,000 of these monies and recently granted \$375,000 in federal funds to a study to be carried out under contract by USU to help determine to what extent coyote predation limits mule deer survival and to what extent coyote removal will affect the mule deer population. The \$375,000 federal grant (W-68-R-1) was approved after the parties entered into the original contract. Approval was expected, but if the grant had not been approved the original contract would have had to be terminated.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Department of Wildlife personnel do not have the training, equipment, certifications or expertise required to complete the work required of this Program.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Interlocal Contract

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Utah State University has been involved in studies within Nevada in the past, including work under the current contract, and their work was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mkrumena	07/30/2010 14:58:42 PM
Division Approval	mkrumena	07/30/2010 14:58:45 PM
Department Approval	mkrumena	07/30/2010 14:58:49 PM
Contract Manager Approval	mkrumena	07/30/2010 14:58:53 PM
Budget Analyst Approval	rhage1	08/12/2010 11:28:17 AM
Team Lead Approval	jmurph1	08/13/2010 15:23:32 PM
BOE Agenda Approval	jmurph1	08/13/2010 15:23:44 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11346**

Agency Name: **WILDLIFE**
Agency Code: **702**
Appropriation Unit: **4457-28**

Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: Maxell Global Technologies
Contractor Name: **Maxell Global Technologies**
Address: **7575 Palos Verdes**
City/State/Zip: **Reno, NV 89502**
Contact/Phone: Patrick Maxon 775-857-6766
Vendor No.:
NV Business ID: NV20101435070

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Gifts and Donations

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2011**

Contract term: **333 days**

4. Type of contract: **Contract**

Contract description: **Mule Deer population**

5. Purpose of contract:

This is a new contract for scientific data analysis of factors influencing Nevada mule deer population over time.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Other basis for payment: Valid invoice with backup up documentation and NDOW project manager's approval.

II. JUSTIFICATION

7. What conditions require that this work be done?

A certain amount of funds are allowed each year for approved wildlife projects and if a project proposal submitted fits the guidelines of the program that project might be funded through the Wildlife Heritage Trust Account. This contract was awarded pursuant to NRS 501.3575 by the Board of Wildlife Commissioners and complies with the statutory requirements regarding betterments on behalf of wildlife in the State of Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Wildlife Heritage program was set-up in 1995 and projects are submitted to the Wildlife Heritage Committee. Any organization or individual can submit a proposal for project funding and, if approved, funds are awarded upon Board of Wildlife Commissioners approval.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor applied for Wildlife Heritage grant funds and their project was approved by the Board of Wildlife Commissioners. This contract was awarded pursuant to NRS 501.3575 by the Board of Wildlife Commissioners and complies with the statutory requirements regarding betterments on behalf of wildlife in the State of Nevada.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mkrumena	07/01/2010 13:49:31 PM
Division Approval	mkrumena	07/01/2010 13:49:35 PM
Department Approval	mkrumena	07/01/2010 13:49:37 PM
Contract Manager Approval	mkrumena	07/01/2010 13:49:40 PM
Budget Analyst Approval	rhage1	08/12/2010 11:24:53 AM
Team Lead Approval	jmurph1	08/13/2010 15:25:41 PM
BOE Agenda Approval	jmurph1	08/13/2010 15:25:46 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11489**Agency Name: **PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4605-11**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **4-D Plumbing & Builders' Supply, Inc.**Contractor Name: **4-D Plumbing & Builders' Supply, Inc.**Address: **66 South Main**City/State/Zip: **Nephi, UT 84648**Contact/Phone: **David Worwood 4356231199**Vendor No.: **T27025787**NV Business ID: **Pending**To what State Fiscal Year(s) will the contract be charged? **2011-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Utility Surcharge

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date: **09/2010**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2013**Contract term: **2 years and 303 days**4. Type of contract: **Contract**Contract description: **Well Repair**

5. Purpose of contract:

This is a new contract to provide on-call services for emergency well problems at state parks in the southern region of Nevada.**THIS VENDOR IS IN THE PROCESS OF SECURING A NEVADA STATE BUSINESS LICENSE. APPROVAL OF THIS CONTRACT IS CONTINGENT UPON THE VENDOR SECURING A NEVADA STATE BUSINESS LICENSE AND BEING IN GOOD STANDING IN ALL AREAS OF THE SECRETARY OF STATE'S BUSINESS REQUIREMENTS**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$74,700.00**

Other basis for payment: Payment will be made at the rate of \$150/hr (12,000 lb pump truck w/two man crew), \$210/hr (37,000 lb pump rig), \$75/hr (support truck & driver, travel time to be billed at same hrly rate), overnight stays \$150/night.

II. JUSTIFICATION

7. What conditions require that this work be done?

Well systems in the state parks must be kept in operation at all times to supply water to the public and residences in the parks.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have specialized equipment or expertise to conduct the work.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

[Empty box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest bid price

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **The vendor is a company with employees.**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

THIS VENDOR IS IN THE PROCESS OF SECURING A NEVADA STATE BUSINESS LICENSE. APPROVAL OF THIS CONTRACT IS CONTINGENT UPON THE VENDOR SECURING A NEVADA STATE BUSINESS LICENSE AND BEING IN GOOD STANDING IN ALL AREAS OF THE SECRETARY OF STATE'S BUSINESS REQUIREMENTS.

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

THIS VENDOR IS IN THE PROCESS OF SECURING A NEVADA STATE BUSINESS LICENSE. APPROVAL OF THIS CONTRACT IS CONTINGENT UPON THE VENDOR SECURING A NEVADA STATE BUSINESS LICENSE AND BEING IN GOOD STANDING IN ALL AREAS OF THE SECRETARY OF STATE'S BUSINESS REQUIREMENTS.

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imulkey	08/10/2010 15:17:54 PM
Division Approval	Imulkey	08/10/2010 15:17:56 PM
Department Approval	Imulkey	08/10/2010 15:18:00 PM
Contract Manager Approval	Imulkey	08/10/2010 15:18:03 PM
Budget Analyst Approval	jrodrig9	08/10/2010 16:08:48 PM
Team Lead Approval	cwatson	08/16/2010 15:19:05 PM
BOE Agenda Approval	cwatson	08/16/2010 15:19:09 PM

BOE Final Approval

Pending

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11401**

Agency Name: FORESTRY DIVISION	Legal Entity Name: Nevada Natural Heritage Program
Agency Code: 706	Contractor Name: Nevada Natural Heritage Program
Appropriation Unit: 4235-25	Address: 901 S. Carson Street
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89701
If "No" please explain: Not Applicable	Contact/Phone: Jennifer Newmark 775.684.2900
	Vendor No.: D70000000
	NV Business ID: Govt. Entity

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: NDF11-001

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2011**Contract term: **1 year and 121 days**4. Type of contract: **Interlocal Agreement**Contract description: **Plant/Seed Banking**

5. Purpose of contract:

This is a new interlocal agreement to provide funding to Nevada Natural Heritage Program for collection and conservation of seeds for the US Fish and Wildlife Service's Seed Banking Program for Great Basin Endemic Plant Species at Risk.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$37,500.00**

Other basis for payment: Payable upon receipt of invoices, not to exceed a total of \$37,500.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Due to the rarity of certain plant species and identified threats to their long-term viability, the US Fish and Wildlife Service and Nevada Division of Forestry believe it would be prudent to supplement federal research with a seed banking program. This is envisioned as the first phase of an ongoing program of long-term seed storage for plant species at risk in Nevada's Great Basin.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees will be performing this work.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

State agency exists for this type of work

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssisco	07/22/2010 16:35:55 PM
Division Approval	ssisco	07/22/2010 16:35:58 PM
Department Approval	ssisco	07/22/2010 16:36:01 PM
Contract Manager Approval	pmisch	07/23/2010 14:30:43 PM
Budget Analyst Approval	sday	08/06/2010 16:15:35 PM
Team Lead Approval	sday	08/06/2010 16:15:40 PM
BOE Agenda Approval	sday	08/06/2010 16:15:44 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **10289**Amendment Number: **1**Legal Entity Name: **Environmental Incentives, LLC**Agency Name: **ENVIRONMENTAL PROTECTION**Contractor Name: **Environmental Incentives, LLC**Agency Code: **709**Address: **1027 Emerald Bay Road**Appropriation Unit: **3193-06**Is budget authority available?: **Yes**City/State/Zip: **South Lake Tahoe, CA 96150**If "No" please explain: **Not Applicable**Contact/Phone: **null530.541.2980**

Vendor No.:

NV Business ID: **NV20101203250**To what State Fiscal Year(s) will the contract be charged? **2010-2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **DEP 10-021**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2010**Anticipated BOE meeting date **09/2011**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **06/30/2011**

Termination Date:

Contract term: **1 year and 168 days**4. Type of contract: **Contract**Contract description: **Lake Tahoe Clarity**

5. Purpose of contract:

This is an amendment to the original contract, which creates the opportunity for urban jurisdictions to have a guided introduction to the Crediting Program and related storm water tools with limited assistance to resolve specific technical issues through telephone support. This amendment increases the maximum amount from \$117,344 to \$162,344 to enhance services and support to those urban jurisdictions that have elected to provide supplementary funding for this project.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$117,344.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$45,000.00
4. New maximum contract amount:	\$162,344.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Clean Water Act, Section 106

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division of Environmental Protection is the Section 106 Grant Administrator for the State of Nevada.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 091021
Approval Date: 10/15/2009

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2010 to present, Nevada Division of Environmental Protection, the service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sneudaue	08/04/2010 16:02:31 PM
Division Approval	sneudaue	08/04/2010 16:02:34 PM
Department Approval	sneudaue	08/04/2010 16:03:07 PM
Contract Manager Approval	sneudaue	08/04/2010 16:03:11 PM
Budget Analyst Approval	jrodrig9	08/10/2010 14:12:35 PM
Team Lead Approval	cwatson	08/16/2010 15:15:56 PM
BOE Agenda Approval	cwatson	08/16/2010 15:16:06 PM



JIM GIBBONS
Governor

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

Purchasing Use Only:
091205 A

Amendment 1

ANDREW K. CLINGER
Director

GREG SMITH
Procurement Administrator

RECEIVED

AUG - 2 2010

ENVIRONMENTAL PROTECTION

SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:

Jason Kuchnicki
Environmental Scientist IV
Bureau of Water Quality Planning
Division of Environmental Protection
Ph:687-9450; email: jkuch@ndep.nv.gov

- b. Vendor contact information:

Jeremy Sokulsky, Principal
Environmental Incentives, LLC
1027 Emerald Bay Road
South Lake Tahoe, CA 96150
Ph: 530.541.2980; email: jsokulsky@enviroincentives.com

- c. Type of waiver requested: Sole or single source Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:

Since 2001 the Nevada Division of Environmental Protection (NDEP) has been working with the Lahontan Regional Water Quality Control Board (Lahontan Water Board), Tahoe Regional Planning Agency (TRPA) and numerous other local, state and federal agencies to develop a total maximum daily load (TMDL) to restore Lake Tahoe's famed clarity. The TMDL science indicates that urban stormwater is the greatest source of fine sediment particles [(FSP) <16 µm] and phosphorous pollutants that control clarity. Moreover, the analysis indicates urban stormwater represents the greatest opportunity to control FSP and phosphorus pollutants. Consequently, the TMDL Implementation Plan focuses on pollutant load reductions from urban stormwater; urban and roadway jurisdictions will need to reduce stormwater loads each by 34% from 2004 baseline levels in order to meet an interim clarity milestone of 24 meters.

As a component of TMDL implementation, NDEP and the Lahontan Water Board set out to develop a program that would drive accountability and motivate effective action to improve Lake Tahoe clarity. The resulting Lake Clarity Crediting Program (Crediting Program) is the framework that connects on-the-ground actions taken by local governments and state transportation agencies to the goal of restoring Lake Tahoe clarity. It defines a comprehensive and consistent system to quantify, track and report load reduction actions. In order to maximize review efficiency and consistency and comparability of results Crediting Program specifies the use of standardized protocols for this purpose. Although the Handbook

lays out the requirements necessary to consider the utilization of other methods and tools, the Crediting Program encourages the use of the following approved tools:

(1) The Pollutant Load Reduction Model is the standard load reduction estimation tool, which integrates load reductions achieved through combinations of source control practices and treatment BMPs in a catchment.

(2) The Best Management Practice Maintenance Rapid Assessment Methodology (BMP RAM) and Road RAM are the standard condition assessment methods used to inspect and report actual conditions in comparison to the expected conditions used in load reduction estimations.

(3) The TMDL Accounting and Tracking Tool (A&T Tool) is the central credit accounting system. It stores information related to catchment schedules and inspection results and generates reports showing the credits awarded each year for specific catchments and urban jurisdictions. The A&T Tool also tracks and reports load reductions at all scales from specific catchments to the overall basin.

Through the fall of 2010, NDEP and the Lahontan Water Board will work with local governments and transportation agencies on a non-regulatory basis to test and implement the protocols, tools and methods described in the Handbook. Through the beta-testing we expect to improve the Crediting Program and Handbook to make them more efficient, functional and better able to support targeted efforts to reduce pollutant loading. The services performed by this contract work will support testing and training for jurisdictions to implement the Handbook. The Handbook will be updated in the Fall of 2010 based on lessons learned and comments received during the beta-test period. At that time, the regulatory agencies expect to incorporate the Crediting Program into policies, permits, MOA and codes.

Task 7 in the original workplan provides urban jurisdictions the opportunity to electively augment the Contractor support available to assist them with participation in the Crediting Program. Resources for this task will become available if urban jurisdictions choose to make funding transfers to NDEP as the primary mechanism for contract management. Approval of this revised solicitation waiver request is necessary to amend the contract to add \$45,000 in Tahoe Regional Planning Agency (TRPA) Water Quality Mitigation Funds. These funds, administered by TRPA, are available for local governments to use for water quality improvement-related purposes. Washoe and Douglas Counties and the City of South Lake Tahoe have requested and received approval from the TRPA Governing Board to use \$15,000 each to enhance the support services provided through this contract.

3. Describe the unique qualification required for the service or good to be purchased:

Unique qualifications include:

1. Thorough knowledge and experience in reviewing, using and/or developing Pollution Crediting Programs.
2. Thorough knowledge of the Lake Tahoe basin, Tahoe TMDL and Lake Clarity Crediting Program. A critical need is specific knowledge on the protocols and processes included in the Crediting Program Handbook.
3. To ensure compatibility, specific knowledge of and the relation between project design and regulatory management tools currently being developed to incentivize and improve the water quality improvement project delivery process: Credit Accounting and Tracking Tool (tool to register, track and adjust credit awards and schedules), Pollutant Load Reduction Model (water quality model to estimate load reductions as a result of project implementation), and Best Management Practices Maintenance (BMP) and Roadways RAMs (respectively, rapid assessment methodologies to evaluate the function of treatment BMPs and the pollutant delivery potential of roadways).

Environmental Incentives (EI) has a contract with the Lahontan Water Board to provide support services to the California entities that will be required to participate in the program. Because they were the developers of the Lake Clarity Crediting Program, EI possesses the unique and intimate knowledge necessary to support testing and training for urban jurisdictions to implement the Program Handbook. Jurisdictional training and testing is essential to ensure implementation of the Crediting Program is successful and workable. Funding is required to provide this support to the Nevada jurisdictions (Washoe County, Douglas County and the Nevada Department of Transportation) that will be required to participate in the Crediting Program.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

Denying this request would disrupt important foundational work accomplished with stakeholders, who were informed that through the fall of 2010, NDEP and the Lahontan Water Board would work with them on a non-regulatory basis to test and implement the protocols, tools and methods described in the Handbook. Without this support services contract, Crediting Program testing and training would be protracted and would likely be incomplete prior within the indicated timeframe. Stakeholder feedback might not be able to be addressed or incorporated into a revised Program Handbook. Thus, the Crediting Program and Handbook would not be able to be improved to be made more efficient and functional. The Crediting Program would be met with only limited success and restoration of Lake Tahoe clarity would ultimately be delayed.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

This work builds off an existing scope and funding provided through the State of California, for which a contractor has already been selected to perform the work. Because the contractor selected was the original developer of the Crediting Program and Handbook. It is doubtful that another contractor would be able to provide the requested services, however even if it were possible, it would require significant time and resources to bring them up to speed to perform the work and the products are unlikely to be as good of quality in comparison. Therefore, staff determined the most cost-effective approach to accomplish the work is to retain the proposed service provider.

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

Reasonableness of cost was based on best professional judgment of the Contract Coordinator, Contract Manager and Bureau Chief in consideration of current contractor rates and costs to perform work of similar volume.

8. What is the estimated value and length of the contract, amendment or request.

a. New contract Y N Original contract specified at \$117,334, contract termination date of 06/30/11.

b. Amendment Y N Amendment No. 1 to add \$45,000 to bring contract total to \$162,334. The additional money comes solely from Tahoe Regional Planning Agency (TRPA) Water Quality Mitigation Funds. These funds, administered by TRPA, are available for local governments to use for water quality improvement-related purposes. Washoe and Douglas Counties and the City of South Lake Tahoe have requested and received approval from the TRPA Governing Board to use \$15,000 each to enhance the support services provided through this contract. No additional funds administered by NDEP are added. The contract termination date will remain the same as the original contract (6/30/11).

{provide copy of previous waiver(s)}

NDEP hereby requests approval for Environmental Incentives, LLC
Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X	<i>Jean Kuchnicki</i>	7/26/10
	Agency Representative Initiating Request	Date
X	<i>Katry Sente</i>	7/26/10
	Agency Head/Division Chief/Authorized Designee	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X	_____ N/A _____	_____
	Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

X	<i>Tracy Smith</i>	7-30-10
	Administrator, Purchasing Division	Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11495**

Agency Name:	DEPARTMENT OF TRANSPORTATION	Legal Entity Name:	Towill, Inc.
Agency Code:	800	Contractor Name:	Towill, Inc.
Appropriation Unit:	4660-16	Address:	5099 Commercial Circle, #100
Is budget authority available?:	Yes	City/State/Zip	Concord, CA 94520
If "No" please explain:	Not Applicable	Contact/Phone:	Randy Smith 925.682.6976
		Vendor No.:	
		NV Business ID:	e0173352010-5
To what State Fiscal Year(s) will the contract be charged?	2011		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	95.00 %	Bonds	0.00 %
X Highway Funds	5.00 %	Other funding	0.00 %

Agency Reference #: P218-10-802

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/14/2010**

Anticipated BOE meeting date 09/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **05/28/2011**Contract term: **256 days**4. Type of contract: **Provider Agreement**Contract description: **Aeronautical Surveys**

5. Purpose of contract:

This is a new contract to provide a survey of localizer performance with vertical guidance approaches at five airports within Nevada, with data being sent to the Federal Aviation Administration (FAA). The survey is to identify potentially hazardous obstructions in navigatable airspace.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$449,734.00**

Other basis for payment: Upon completion and acceptance by the FAA and the Dept.

II. JUSTIFICATION

7. What conditions require that this work be done?

The FAA has requested NDOT to creat and provide an Architectural and Engineering physical obstructions survey at the end of Nevada airport runways. The survey data will be submitted to the National Geodetics Survey, and then publish as a Lateral Precision with Vertical (LVP) Guidelines for airport approaches by the FAA. LPV approaches provide precision vertical and horizontal guidance to pilots opertating aircraft in meteorological conditions. The survey is to identify potentially hazardous obstructions in navigatable airspace

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Due to the lack of specialized expertise to conduct physical obstruction surveys at the end of airports. NDOT will provide 5% in kind services working with the vendor

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

most qualified

d. Last bid date: 10/29/2009 Anticipated re-bid date: 01/01/2012

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	eisenhar	08/09/2010 15:49:33 PM
Division Approval	eisenhar	08/09/2010 15:49:35 PM
Department Approval	eisenhar	08/09/2010 15:49:38 PM
Contract Manager Approval	eisenhar	08/09/2010 15:49:41 PM
Budget Analyst Approval	cwatson	08/16/2010 15:11:23 PM
Team Lead Approval	cwatson	08/16/2010 15:11:27 PM
BOE Agenda Approval	cwatson	08/16/2010 15:11:31 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11428**Agency Name: **REHABILITATION DIVISION**Agency Code: **901**Appropriation Unit: **3265-09**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **CARC DBA FALLON INDUSTRIES**Contractor Name: **CARC DBA FALLON INDUSTRIES**
Address: **PO BOX 1641**City/State/Zip: **FALLON, NV 89407**Contact/Phone: **Leslie Spracklin 775/423-4760**Vendor No.: **T80111720A**NV Business ID: **NV19601000596**To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **1570-12-BVR/BSBVI**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2010**Anticipated BOE meeting date **09/2010**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **10/31/2011**Contract term: **1 year and 30 days**4. Type of contract: **Contract**Contract description: **ARRA-Employment**

5. Purpose of contract:

This is a new contract, utilizing funds from the American Recovery and Reinvestment Act (ARRA), to provide for the employment of individuals with disabilities and/or the most significant disabilities in an integrated work setting including a provision the vendor will sustain the employment of these individuals after the ARRA funding has ceased.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$414,950.61**

Other basis for payment: The contractor will provide services and the Rehabilitation Division will pay \$189,443.81 upon commencement of the contract for the first quarter from October 1, 2010, through December 31, 2010; Upon receipt and approval of first quarter reporting requirements, the Division will pay \$60,113.91 for the second quarter, from January 1, 2011, through March 31, 2011; Upon receipt and approval of second quarter reporting requirements, the Division will pay \$124,320.28 for the third quarter from April 1, 2011, through June 30, 2011; Upon receipt and approval of the third quarter reporting requirements, the Division will pay \$41,072.61 for the fourth quarter from July 1, 2011, through September 30, 2011, with fourth quarter reporting requirements due no later than October 5, 2011. The total amount of the contract is not to exceed \$414,950.61 for the term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

The American Recovery and Reinvestment Act of 2009

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not trained and don't have the expertise to perform these services.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This Request for Application was administered by the Rehabilitation Division and from the four vendors that submitted proposals, contracts were awarded to three of them per the Request for Application's (RFA) evaluation committee's recommendation. Awarded vendors were Churchill Association for Retarded Citizens (CARC) doing business as Fallon-Fernley Industries, Easter Seals of Southern Nevada and Greener Vegas.

d. Last bid date: 06/10/2010 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor is currently under contract with Western Nevada College, Fallon Campus. It has been verified that Fallon-Fernley Industries has been performing satisfactorily and Western Nevada College is currently in the process of renewing their contract.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	07/30/2010 15:17:15 PM
Division Approval	tnash	08/09/2010 11:51:37 AM
Department Approval	tnash	08/09/2010 11:51:39 AM
Contract Manager Approval	tnash	08/09/2010 11:51:41 AM
Budget Analyst Approval	knielsen	08/18/2010 11:43:14 AM
Team Lead Approval	cwatson	08/19/2010 15:26:38 PM
BOE Agenda Approval	cwatson	08/19/2010 15:26:42 PM

BOE Final Approval

Pending

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11426**

Agency Name:	REHABILITATION DIVISION	Legal Entity Name:	EASTER SEALS SOUTHERN
Agency Code:	901	Contractor Name:	EASTER SEALS SOUTHERN
Appropriation Unit:	3265-09	Address:	NEVADA
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89146
If "No" please explain:	Not Applicable	Contact/Phone:	Tina Jeeves 702/870-7050
		Vendor No.:	T80571570
		NV Business ID:	NV19761001232

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 1571-12-BVR/BSBVI

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2010**

Anticipated BOE meeting date 09/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **10/31/2011**Contract term: **1 year and 30 days**4. Type of contract: **Contract**Contract description: **ARRA-Employment**

5. Purpose of contract:

This is a new contract, utilizing funds from the American Recovery and Reinvestment Act (ARRA), to provide for the employment of individuals with disabilities and/or the most significant disabilities in an integrated work setting including a provision the vendor will sustain the employment of these individuals after the ARRA funding has ceased.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$511,076.00**

Other basis for payment: The contractor will provide services and the Rehabilitation Division will pay \$112,651.50 upon commencement of the contract for the first quarter from October 1, 2010, through December 31, 2010; Upon receipt and approval of first quarter reporting requirements, the Division will pay \$123,501.50 for the second quarter, from January 1, 2011, through March 31, 2011; Upon receipt and approval of second quarter reporting requirements, the Division will pay \$165,381.50 for the third quarter from April 1, 2011, through June 30, 2011; Upon receipt and approval of the third quarter reporting requirements, the Division will pay \$109,541.50 for the fourth quarter from July 1, 2011, through September 30, 2011, with fourth quarter reporting requirements due no later than October 5, 2011. The total amount of the contract is not to exceed \$511,076 for the term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

The American Recovery and Reinvestment Act of 2009.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not trained and don't have the expertise to perform these services.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Request for Application (RFA) was administered by the Rehabilitation Division and from the four vendors that submitted proposals, contracts were awarded to three of them per the RFA evaluation committee's recommendation. Awarded vendors were Churchill Association for Retarded Citizens (CARC) doing business as Fallon-Ferley Industries, Easter Seals of Southern Nevada and Greener Vegas.

d. Last bid date: 06/10/2010 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Easter Seals Southern Nevada is currently under contract with the Department of Employment, Training and Rehabilitation Division providing weatherization worker training. It has been verified that Easter Seals has been performing satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	07/30/2010 15:16:28 PM
Division Approval	tnash	08/09/2010 13:21:08 PM
Department Approval	tnash	08/09/2010 13:21:10 PM
Contract Manager Approval	tnash	08/09/2010 13:21:13 PM
Budget Analyst Approval	knielsen	08/18/2010 11:51:18 AM
Team Lead Approval	cwatson	08/19/2010 15:25:41 PM
BOE Agenda Approval	cwatson	08/19/2010 15:25:45 PM

BOE Final Approval

Pending

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11427**

Agency Name: REHABILITATION DIVISION	Legal Entity Name: Greener Vegas, Inc.
Agency Code: 901	Contractor Name: Greener Vegas, Inc.
Appropriation Unit: 3265-09	Address: 3350 W Alibaba
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89118
If "No" please explain: Not Applicable	Contact/Phone: Zachary Delbex 702-372-0986
	Vendor No.: T29024244
	NV Business ID: NV20071075620

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **1572-12-BVR/BSBVI**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2010**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2011**

Contract term: **1 year and 30 days**

4. Type of contract: **Contract**

Contract description: **ARRA-Employment**

5. Purpose of contract:

This is a new contract, utilizing funds from the American Recovery and Reinvestment Act (ARRA), to provide for the employment of individuals with disabilities and/or the most significant disabilities in an integrated work setting including a provision the vendor will sustain the employment of these individuals after the ARRA funding has ceased.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$360,000.00**

Other basis for payment: The contractor will provide services and the Rehabilitation Division will pay \$149,743.67 upon commencement of the contract for the first quarter from October 1, 2010, through December 31, 2010; Upon receipt and approval of first quarter reporting requirements, the Division will pay \$79,679.13 for the second quarter, from January 1, 2011, through March 31, 2011; Upon receipt and approval of second quarter reporting requirements, the Division will pay \$65,543.60 for the third quarter from April 1, 2011, through June 30, 2011; Upon receipt and approval of the third quarter reporting requirements, the Division will pay \$65,033.60 for the fourth quarter from July 1, 2011, through September 30, 2011, with fourth quarter reporting requirements due no later than October 5, 2011. The total amount of the contract is not to exceed \$360,000 for the term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

The American Recovery and Reinvestment Act of 2009.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Employees are not trained and don't have the expertise to perform these services.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This Request for Application (RFA) was administered by the Rehabilitation Division and from the four vendors that submitted proposals, contracts were awarded to three of them per the RFA evaluation committee's recommendation. Awarded vendors were Churchill Association for Retarded Citizens (CARC) doing business as Fallon-Fernley Industries, Easter Seals of Southern Nevada and Greener Vegas Inc.

d. Last bid date: 06/10/2010 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	07/30/2010 15:16:54 PM
Division Approval	tnash	08/09/2010 11:48:55 AM
Department Approval	tnash	08/09/2010 11:48:57 AM
Contract Manager Approval	tnash	08/09/2010 11:49:00 AM
Budget Analyst Approval	knielsen	08/18/2010 11:50:05 AM
Team Lead Approval	cwatson	08/19/2010 15:24:25 PM
BOE Agenda Approval	cwatson	08/19/2010 15:24:31 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV6363**

Amendment Number: **1**

Legal Entity Name: **Westernaire, INC.**

Agency Name: **REHABILITATION DIVISION**

Contractor Name: **Westernaire, INC.**

Agency Code: **901**

Address: **270 Doubleback Road**

Appropriation Unit: **All Appropriations**

Is budget authority available?: **Yes**

City/State/Zip: **Reno, NV 89506**

If "No" please explain: **Not Applicable**

Contact/Phone: **Gary Johnson 7756771040**

Vendor No.: **T81077993**

NV Business ID: **NV19851016139**

To what State Fiscal Year(s) will the contract be charged? **2009-2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % All DETR Budget Accounts

Agency Reference #: **1398-11-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/11/2009**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2011**

Contract term: **1 year and 323 days**

4. Type of contract: **Contract**

Contract description: **General Equipment Maintenance and Repair Services**

5. Purpose of contract:

Original Contract Amount: Prior Amendment Amount: Amendment A This is an amendment to the original contract, which provides repair service on an as-needed basis to the department's northern Nevada facilities heating and air conditioning systems. This amendment increases the maximum amount from \$8,000 to \$13,000 due to an increase in the volume of repairs.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$8,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$5,000.00
4. New maximum contract amount:	\$13,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The heating and air conditioning system at DETR's Administrative Office must be kept functional to ensure the comfort of staff and clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees do not have the equipment or expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in a vendor pool.

d. Last bid date: 05/20/2009 Anticipated re-bid date: 04/30/2011

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Westernaire is currently under contract with DETR and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	08/10/2010 15:42:56 PM
Division Approval	tnash	08/10/2010 16:45:09 PM
Department Approval	tnash	08/10/2010 16:45:12 PM
Contract Manager Approval	tnash	08/11/2010 09:25:34 AM
Budget Analyst Approval	knielsen	08/17/2010 15:17:53 PM
Team Lead Approval	cwatson	08/18/2010 09:06:27 AM
BOE Agenda Approval	cwatson	08/18/2010 09:06:32 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 11069	Amendment Number: 1
Agency Name: EMPLOYMENT SECURITY DIVISION	Legal Entity Name: NEVADAWORKS
Agency Code: 902	Contractor Name: NEVADAWORKS
Appropriation Unit: 4770-11	Address: BLDG A
Is budget authority available?: Yes	6490 S MCCARRAN BLVD STE 1
If "No" please explain: Not Applicable	City/State/Zip: RENO, NV 89509-6119
	Contact/Phone: null775/284-1338
	Vendor No.: T27003177
	NV Business ID: Government Entity

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **PY10-DW-01**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2010**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2012**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Speciality Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides employment and training services to dislocated workers in Northern Nevada. This amendment increases the amount from \$3,035,689 to \$3,053,689 due to a math error in the original contract.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$3,035,689.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$18,000.00
4. New maximum contract amount:	\$3,053,689.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Workforce Investment Act (WIA) of 1998

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Governor's Workforce Investment Board designated the Local Workforce Investment Boards to facilitate the required employment and training services in compliance with WIA.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Governor's Designated Agency - Interlocal contract

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevadaworks has been under contract with the Department of Employment, Training and Rehabilitation since 1999 and performing satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	07/30/2010 15:18:09 PM
Division Approval	tnash	08/09/2010 16:08:16 PM
Department Approval	tnash	08/09/2010 16:08:20 PM
Contract Manager Approval	tnash	08/09/2010 16:08:23 PM
Budget Analyst Approval	knielsen	08/11/2010 10:32:00 AM
Team Lead Approval	cwatson	08/16/2010 15:21:15 PM
BOE Agenda Approval	cwatson	08/16/2010 15:21:19 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11413**

Agency Name: EMPLOYMENT SECURITY DIVISION	Legal Entity Name: GREAT BASIN PAINTING & DECORATING, INC.
Agency Code: 902	Contractor Name: GREAT BASIN PAINTING & DECORATING, INC.
Appropriation Unit: 4771-07	Address: 7390 LITTLE EASY ST
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89436-7450
If "No" please explain: Not Applicable	Contact/Phone: null775/626-1035
	Vendor No.: T27005503
	NV Business ID: NV19961250559
To what State Fiscal Year(s) will the contract be charged? 2011	
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	Fees 0.00 %
Federal Funds 0.00 %	Bonds 0.00 %
Highway Funds 0.00 %	<input checked="" type="checkbox"/> Other funding 100.00 % Employment Security Special Fund - UI Penalties and Interest

Agency Reference #: 1576-11-DETR

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
 Anticipated BOE meeting date 09/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2011**

Contract term: **302 days**

4. Type of contract: **Contract**

Contract description: **Painter, Building**

5. Purpose of contract:

This is a new contract to prepare and paint the exterior of the Department of Employment, Training and Rehabilitation's building at 500 E. Third Street, Carson City, Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,470.00**

Other basis for payment: The vendor will be paid upon satisfactory completion of the project for a contract maximum not to exceed \$29,470.

II. JUSTIFICATION

7. What conditions require that this work be done?

The exterior of the DETR building must be painted to protect it against further weather damage and to maintain the appearance of the state building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the equipment and expertise to perform this type of work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor scored the highest out of the two proposals that were submitted in response to the RFP #DETR-1000. Great Basin was not the lowest bidder; however, the proposal that was submitted was the more comprehensive and most adequately addressed the scope of work.

d. Last bid date: 05/27/2010 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	07/26/2010 13:24:37 PM
Division Approval	tnash	08/10/2010 16:26:38 PM
Department Approval	tnash	08/10/2010 16:26:40 PM
Contract Manager Approval	tnash	08/10/2010 16:26:42 PM
Budget Analyst Approval	knielsen	08/18/2010 11:26:36 AM
Team Lead Approval	cwatson	08/19/2010 15:28:13 PM
BOE Agenda Approval	cwatson	08/19/2010 15:28:17 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11501**

Agency Name: EMPLOYMENT SECURITY DIVISION	Legal Entity Name: KFC BUILDING CONCEPTS, INC.
Agency Code: 902	Contractor Name: KFC BUILDING CONCEPTS, INC.
Appropriation Unit: 4771-07	Address: 5635 RIGGINS CT STE 20
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-6561
If "No" please explain: Not Applicable	Contact/Phone: null775/825-5534
	Vendor No.: T29012071
	NV Business ID: NV20071277668

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Unemployment Insurance Penalties and Interest Account

Agency Reference #: **1582-12-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2011**

Contract term: **364 days**

4. Type of contract: **Contract**

Contract description: **Concrete Company**

5. Purpose of contract:

This is a new contract to provide for the removal of concrete in specific areas at the Department of Employment, Training and Rehabilitation's (DETR) State Administrative Office building at 500 E. Third Street, Carson City, Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,985.00**

Other basis for payment: Remove and replace sidewalk as marked in white paint at the DETR Administrative Office on Valley Rd. and 2nd St. in Carson City; approximately 2,560 sq. ft., including two Americans with Disabilities Act ramps. Replace with 4,000 pounds per square inch fiber mesh. Remove and replace east entrance stairs and landing and install new handrail to match existing landing, approximately 18x20. Compaction testing is not included. The total amount of this contract is not to exceed \$50,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

The concrete needs to be replaced in different areas at the SAO building including the east entrance stairs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are are not licensed or possess the experience necessary to perform this type of work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Low bidder and willingness to perform the necessary work.

d. Last bid date: 07/19/2010 Anticipated re-bid date: 08/01/2011

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

KFC Building Concepts has provided satisfactory work for State Parks as well as Buildings and Grounds

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	08/10/2010 16:05:23 PM
Division Approval	tnash	08/11/2010 09:32:24 AM
Department Approval	tnash	08/11/2010 09:32:26 AM
Contract Manager Approval	tnash	08/12/2010 10:06:33 AM
Budget Analyst Approval	knielsen	08/12/2010 10:16:39 AM
Team Lead Approval	cwatson	08/16/2010 15:23:54 PM
BOE Agenda Approval	cwatson	08/16/2010 15:23:57 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **CONV4446**Amendment Number: **3**Legal Entity Name: **SCHNEIDER ELECTRIC BUILDINGS**Agency Name: **EMPLOYMENT SECURITY DIVISION**Contractor Name: **SCHNEIDER ELECTRIC BUILDINGS**Agency Code: **902**Address: **AMERICAS INC**Appropriation Unit: **4771-07****1650 W CROSBY RD**Is budget authority available?: **Yes**City/State/Zip: **CARROLLTON, TX 75006-6628**

If "No" please explain: Not Applicable

Contact/Phone: **Richard Rourke 972/323-1111**Vendor No.: **PUR0001005**NV Business ID: **NV20071402383**

To what State Fiscal Year(s) will the contract be charged?

2008-2011

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Unemployment Insurance Penalties and Interest Account

Agency Reference #: **1160-10-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/11/2007**Anticipated BOE meeting date **09/2010**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **06/30/2011**

Termination Date:

Contract term: **3 years and 293 days**4. Type of contract: **Contract**Contract description: **General Equipment Maintenance and Repair Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides preventative maintenance with the software, firmware, and all related sensors associated with the mechanical equipment at 2800 East St. Louis, Las Vegas. This amendment increases the maximum amount from \$75,000 to \$90,000 to provide adequate funding for the remaining quarterly payments.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$75,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$15,000.00
4. New maximum contract amount:	\$90,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The heating and air conditioning system must be maintained for staff and client comfort.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees do not have the equipment or expertise to do this work.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Schneider Electric Buildings is currently under contract with the Department of Employment, Training and Rehabilitation and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	08/10/2010 17:07:14 PM
Division Approval	tnash	08/11/2010 09:07:41 AM
Department Approval	tnash	08/11/2010 09:07:43 AM
Contract Manager Approval	tnash	08/11/2010 09:07:46 AM
Budget Analyst Approval	knielsen	08/17/2010 08:02:26 AM
Team Lead Approval	cwatson	08/18/2010 08:39:15 AM
BOE Agenda Approval	cwatson	08/18/2010 08:39:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **10216** Amendment Number: **1**

Agency Name: **EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **WESTERNAIRE MECHANICAL**

Agency Code: **902** Contractor Name: **WESTERNAIRE MECHANICAL**

Appropriation Unit: **All Appropriations** Address: **SERVICES INC**

Is budget authority available?: **Yes** City/State/Zip: **270 DOUBLEBACK RD**

If "No" please explain: **Not Applicable** Contact/Phone: **RENO, NV 89506-9144**

To what State Fiscal Year(s) will the contract be charged? **2010-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % All DETR Budget Accounts

Agency Reference #: **1442-12-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/01/2009**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **11/30/2011**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **HVAC service**

5. Purpose of contract:

This is an amendment to the original contract, which provides heating and air conditioning service and maintenance for units at 500 E. Third Street, Carson City, Nevada. This amendment increases the amount from \$20,400 to \$38,400 to cover the monthly payment of \$869 per month and any additional repairs until the contract expires.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$20,400.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$18,000.00
4. New maximum contract amount:	\$38,400.00

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract provides preventative maintenance on heating and air conditioning systems at the DETR Administrative Building, 500 E. Third Street, Carson City, Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Staff does not have the expertise and equipment to perform this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest bid

d. Last bid date: 08/31/2009 Anticipated re-bid date: 09/01/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Westernaire Inc. is currently under contract and providing satisfactory service to the Department of Employment, Training, and Rehabilitation.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	08/10/2010 15:43:56 PM
Division Approval	tnash	08/10/2010 17:09:31 PM
Department Approval	tnash	08/10/2010 17:09:34 PM
Contract Manager Approval	tnash	08/11/2010 09:53:57 AM
Budget Analyst Approval	knielsen	08/16/2010 10:27:38 AM
Team Lead Approval	cwatson	08/17/2010 08:06:48 AM
BOE Agenda Approval	cwatson	08/17/2010 08:06:53 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11418**

Agency Name: DETR ADMINISTRATIVE SERVICES	Legal Entity Name: ILLINOIS DEPT OF EMPLOYMENT
Agency Code: 908	Contractor Name: ILLINOIS DEPT OF EMPLOYMENT SECURITY
Appropriation Unit: 3273-20	Address: 33 S STATE ST
Is budget authority available?: Yes	City/State/Zip: CHICAGO, IL 60603
If "No" please explain: Not Applicable	Contact/Phone: null312/793-2316
	Vendor No.: T81033975
	NV Business ID: Government Entity

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **09/2010**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2011**Contract term: **302 days**4. Type of contract: **Interlocal Agreement**Contract description: **Labor Market Informa**

5. Purpose of contract:

This is a new interlocal agreement to provide project management and subject matter expertise to the Projections Management Partnership in the development of "green" jobs labor market information.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Other basis for payment: \$15,000 will be paid upon Board of Examiners Approval and the submission of an approved invoice. \$15,000 will be paid on December 31, 2010 with the submission of an approved in voice. \$10,000 will be paid upon approval of deliverables with the submission of an approved invoice. The total amount of this contract is not to exceed \$40,000 for the term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is directed by the U.S. Bureau of Labor Statistics. Nevada serves as the fiscal agent for the Projections Management Partnership.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada is serving solely as the fiscal agent for this multi-state partnership.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal Agreement - Government Entity

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	07/27/2010 14:10:01 PM
Division Approval	tnash	08/09/2010 15:45:14 PM
Department Approval	tnash	08/09/2010 15:45:17 PM
Contract Manager Approval	tnash	08/09/2010 15:45:19 PM
Budget Analyst Approval	knielsen	08/17/2010 10:53:25 AM
Team Lead Approval	cwatson	08/18/2010 08:34:56 AM
BOE Agenda Approval	cwatson	08/18/2010 08:35:01 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11409**

Agency Name:	DETR ADMINISTRATIVE SERVICES	Legal Entity Name:	Labor Market Solutions, LLC
Agency Code:	908	Contractor Name:	Labor Market Solutions, LLC
Appropriation Unit:	3273-20	Address:	2274 South 1300 East
Is budget authority available?:	Yes	City/State/Zip:	Salt Lake City, UT 84106
If "No" please explain:	Not Applicable	Contact/Phone:	Paul LaForge 801-209-3894
		Vendor No.:	T29024039
		NV Business ID:	NV20101351319

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 1574-11-R&A

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2011**Contract term: **302 days**4. Type of contract: **Contract**Contract description: **Labor Market Info.**

5. Purpose of contract:

This is a new contract to provide project and product management to the Projections Managing Partnership and act as the lead to mediate the different state technical requirements for a comprehensive review of the "green" labor market information research.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$87,000.00**

Other basis for payment: The total cost for these services is \$87,000. \$29,000 will be paid upon execution of the contract, a second installment of \$29,000 will be paid on December 31, 2010, and the final installment of \$29,000 will be paid upon approval of deliverables.

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is directed by the U.S. Bureau of Labor Statistics. Nevada serves as the fiscal agent for the Projections Managing Partnership.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada is serving solely as the fiscal agent for this multi-state partnership.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 100508

Approval Date: 05/06/2010

c. Why was this contractor chosen in preference to other?

This vendor was chosen by the Projections Managing Partnership.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been under contract with DETR since June 2010 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	07/27/2010 14:08:35 PM
Division Approval	tnash	08/02/2010 10:13:24 AM
Department Approval	tnash	08/02/2010 10:13:27 AM
Contract Manager Approval	tnash	08/12/2010 11:19:30 AM
Budget Analyst Approval	knielsen	08/12/2010 14:14:59 PM
Team Lead Approval	cwatson	08/16/2010 15:27:45 PM
BOE Agenda Approval	cwatson	08/16/2010 15:27:51 PM
BOE Final Approval	Pending	



JIM
GIBBONS
Governor

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

ANDREW K. CLINGER
Director

GREG SMITH
Purchasing Administrator

Purchase Order # 100908

SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request: William Anderson, Chief Economist Nevada Department of Employment, Training and Rehabilitation, Research and Analysis Bureau, 500 E. Third St., Carson City, NV 89713, (775) 684-0387, WDANDERSON@nvdetr.org

Vendor contact information: Paul LaForge, Partner, Labor Market Solutions, 2274 South 1300 East, G15 - 301, Salt Lake City, Utah 84106, (801)209-3894, paul_laforge@live.com
- b. Type of waiver requested: Sole or single source Professional Service Exemption
2. Description of work/services to be performed or commodity/good to be purchased: Vendor is project and product manager in support of the development of ~~software, writing, and documentation~~ for labor market projections. In addition, vendor will be responsible for ~~design and development~~ of a web-based delivery system.
3. Describe the unique qualification required for the service or good to be purchased: Vendor has extensive experience working with state labor market information offices that are part of this consortium and projections software. Expertise in project management and services coordination will also be important to meeting required deadlines.
4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify: ~~The timeline for delivery of final products is short~~ (18 months), given the size of the product. Previous experience with this vendor demonstrated a strong methodology for reaching the stated goal and a clear understanding of project purpose.
5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid: Inability to complete project.
6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation. ~~Vendors contacted for this project are disqualified and hired~~ by the Projections Managing Partnership based on their history and expertise.

competitive solicitation? These decisions were made by the Projections Managing Partnership based on their unique knowledge in the subject matter areas.

8. What is the estimated value and length of the contract, amendment or request.
 Estimated value of the contract is \$322,868 over 18 months.

a. New contract Y N

b. Amendment Y N Amendment No. _____
 {provide copy of previous waiver(s)}

Nevada Department of Employment, Training and Rehabilitation, Research and Analysis Bureau hereby requests approval for Labor Market Solutions

Requesting agency

Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X <u>KD Kasal</u>	<u>5-4-10</u>
Agency Representative Initiating Request	Date
X <u>Renie Johnson for Larry Mosley</u>	<u>5.5.10</u>
Agency Head/Division Chief/Authorized Designee	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X _____ <u>N/A</u> _____	_____
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

Signed:

X	
	5-6-10
Administrator, Purchasing Division	Date

* Please see attached email containing additional information *

Cindy L. Stoeffler

From: Tami Nash
Sent: Wednesday, May 05, 2010 5:19 PM
To: Cindy L. Stoeffler; Greg Smith
Cc: James Lewandowski; William Anderson
Subject: Solicitation Waiver Requests
Attachments: Sean McNamara .doc; Paul LaForge .doc; Brenda Ann Miller .doc; Matt Lee .doc; lawrence_Less.doc

Historically, DETR's Research and Analysis Bureau has served as the fiscal agent for the Projections Managing Partnership (PMP). The Partnership is a consortium of state and federal partners charged with overseeing a variety of employment and occupational projections programs and activities across all states. The PMP's budget consists of resources provided by the U.S. Department of Labor, Employment and Training Administration. In its role as fiscal agent, the Research and Analysis Bureau receives 2.5% of the total budget to fund administrative activities. At the direction of the PMP, resources are passed through to participating entities via Nevada's contracting process to fund the work of the Partnership.

In late-2009, an eight-State consortium of PMP partners, with Nevada as the lead-state and fiscal agent, successfully applied for a \$3,753,000 State Labor Market Information Improvement Grant awarded by the Employment and Training Administration. Projects funded by the Grant Program were designed to collect, analyze, and disseminate labor market information and to enhance the labor exchange infrastructure for careers within the energy efficiency and renewable energy industries. In total, \$48.8 million in grants were awarded as part of this initiative. The PMP's grant activities will involve the work of consortium states as well as private-sector vendors identified by the consortium.

In the case of these Grant-related contracts, Nevada is functioning solely as a fiscal agent for the consortium. No contracted services are being provided to the State of Nevada. Nevada is only responsible for developing contracts based on statements of work from the states and independent contractors identified by the PMP and honoring invoices against those contracts. The work involved revolves around significant re-writes of the existing employment/occupational projections software that is utilized by all states in the development of forecasts. This projections system is not a Nevada system. It is maintained and hosted by the PMP. Therefore, DOIT is not involved with the system in any fashion whatsoever.

We have submitted solicitation waivers for the five private-sector vendor contractors. These contractors have a historical relationship working with the PMP. They have specific expertise with the projections system that has been developed over the years. Each vendor will be dealing with different aspects of the system.

If these contracts are not heard at the June 8th BOE meeting, my concern is that Nevada will be removed as fiscal agent and the consortium will be unable to satisfy the requirements of the grant.

Thank you.

Tami

*Tamara L. Nash
Assistant to the Director
Department of Employment, Training and Rehabilitation
500 E. Third Street
Carson City, Nevada 89713*

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11042**

Agency Name:	DETR ADMINISTRATIVE SERVICES	Legal Entity Name:	NEW YORK STATE DEPT OF LABOR
Agency Code:	908	Contractor Name:	NEW YORK STATE DEPT OF LABOR
Appropriation Unit:	3273-19	Address:	UI DIRECTORS OFFICE RM 55A STATE OFFICE CAMPUS BLDG 12
Is budget authority available?:	Yes	City/State/Zip:	ALBANY, NY 12240
If "No" please explain:	Not Applicable	Contact/Phone:	null518-457-2647
		Vendor No.:	T81100939
		NV Business ID:	Government Entity

To what State Fiscal Year(s) will the contract be charged? **2010-2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **1534-11-DETR-R&A**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/01/2009**Anticipated BOE meeting date **09/2010**Retroactive? **Yes**

If "Yes", please explain

Grant awards were announced on November 18, 2009, for an 18-month Grant period beginning on December 1, 2009. DETR did not receive a copy of the Grant award until January 6, 2010. Work Program (C17530), providing the authority to expend Grant proceeds, was approved on March 3, 2010. We request retro-active status with a start date of December 1, 2009.

3. Termination Date: **06/30/2011**Contract term: **1 year and 210 days**4. Type of contract: **Interlocal Agreement**Contract description: **Projections Mod.**

5. Purpose of contract:

This is a new interlocal agreement to provide services under this contract which are inclusive of a research analyst for the subcommittee on the micromatrix occupational projections software rewrite. As research analyst, the New York State Department of Labor will devise recommendations on data processing flow, screen design, and technical specifications; prioritize software feature development; conduct software acceptance testing; provide oversight to research projects; assist in the development of software help documentation; and, contribute subject matter expertise for training redevelopment. In addition, the services to be provided include co-leading up to two training workshops.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,500.00**

Other basis for payment: \$32,332 will be paid upon approval of this contract and the submission of an approved invoice. \$16,168 will be paid upon approval of deliverables with the submission of an approved invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

As directed by the Grant Consortium. Nevada serves as the consortium's fiscal agent.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada is serving solely as the fiscal agent.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No
 a. If yes, list the names of vendors that submitted proposals:

 b. Solicitation Waiver: **Exempt (Per statute)**
 c. Why was this contractor chosen in preference to other?

 d. Last bid date: _____ Anticipated re-bid date: _____

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	05/05/2010 10:11:09 AM
Division Approval	tnash	07/29/2010 14:32:43 PM
Department Approval	tnash	07/29/2010 14:32:45 PM
Contract Manager Approval	tnash	08/02/2010 11:31:42 AM
Budget Analyst Approval	knielsen	08/11/2010 09:29:21 AM
Team Lead Approval	cwatson	08/16/2010 15:26:40 PM
BOE Agenda Approval	cwatson	08/16/2010 15:26:44 PM
BOE Final Approval	Pending	

JIM GIBBONS
Governor



LARRY J. MOSLEY
Director

OFFICE OF THE DIRECTOR

April 30, 2010

Mr. Andrew Clinger, Director
Department of Administration
Blasdel Building, Room 200
209 E. Musser Street, Room 200
Carson City, Nevada 89701

Dear Director Clinger:

RE: Request for Retroactive Approval of Interlocal Contracts

Historically, the DETR's Research and Analysis Bureau has served as the fiscal agent for the Projections Managing Partnership (PMP). The Partnership is a consortium of state and federal partners charged with overseeing a variety of employment and occupational projections programs and activities across all states. The PMP's budget consists of resources provided by the U.S. Department of Labor, Employment and Training Administration. In its role as fiscal agent, the Research and Analysis Bureau receives 2.5% of the total budget to fund administrative activities. At the direction of the PMP, resources are passed through to participating entities via Nevada's contracting process to fund the work of the Partnership.

In late-2009, an eight-State consortium of PMP partners successfully applied for a \$3,753,000 State Labor Market Information Improvement Grant awarded by the Employment and Training Administration. Projects funded by the Grant Program were designed to collect, analyze, and disseminate labor market information and to enhance the labor exchange infrastructure for careers within the energy efficiency and renewable energy industries. In total, \$48.8 million in grants were awarded as part of this initiative.

Grant awards were announced on November 18, 2009, for an 18-month Grant period beginning on December 1, 2009. DETR did not receive a copy of the Grant award until January 6, 2010. The Work Program for the authority to expend Grant proceeds was approved on March 3, 2010 and presented to the Interim Finance Committee as an "Informational Only" item on April 29, 2010.

Given the relatively short Grant period (12/1/09 – 5/31/11), work on the part of consortium members and associated vendors had to begin immediately in order to successfully meet the requirements of the Grant Award. The consortium simply could not have completed the required work had they delayed the start of grant activities, even though the Employment and Training Administration did not provide official notice of the award and access to grant proceeds until well after the beginning of the performance period.

2800 E. St. Louis Avenue • Las Vegas, Nevada 89104 • (702) 486-7923 • Fax (702) 486-6426
500 E. Third Street • Carson City, Nevada 89713 • (775) 684-3911 • Fax (775) 684-3908

www.nvdetr.org

Director Andrew Clinger
April 30, 2010
Page 2 of 2

As a result, DETR is respectfully asking that the Board of Examiners approve retroactive interlocal agreements and contracts funded by Labor Market Information Improvement Grant proceeds with start dates of December 1, 2009. Doing so will allow Nevada and its consortium partners to meet all required deadlines and deliverables.

Thank you very much for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry J. Mosley". The signature is fluid and cursive, with a long horizontal stroke at the end.

Larry J. Mosley
Director

tlh

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11420**

Agency Name:	DETR ADMINISTRATIVE SERVICES	Legal Entity Name:	NORTH CAROLINA, STATE OF
Agency Code:	908	Contractor Name:	NORTH CAROLINA, STATE OF
Appropriation Unit:	3273-20	Address:	EMPLOYMENT SECURITY COMMISSION
Is budget authority available?:	Yes		700 WADE AVE
If "No" please explain:	Not Applicable	City/State/Zip:	RALEIGH, NC 27605-1154
		Contact/Phone:	null919/733-5207
		Vendor No.:	T81103573
		NV Business ID:	Government Entity

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 1578-11-R&A

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2010

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2011**Contract term: **272 days**4. Type of contract: **Interlocal Agreement**Contract description: **Labor Market Informa**

5. Purpose of contract:

This is a new interlocal agreement to provide project management and subject matter expertise to the Projections Managing Partnership in the development of "green" jobs labor market information.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

Other basis for payment: \$7,500 will be paid upon Board of Examiners Approval and the submission of an approved invoice. \$7,500 will be paid upon approval of deliverables with the submission of an approved invoice. The total amount of this contract is not to exceed \$15,000 for the term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is directed by the U.S. Bureau of Labor Statistics. Nevada serves as the fiscal agent for the Projections Managing Partnership.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada is serving solely as the fiscal agent for this multi-state partnership.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal Agreement - Government Entity

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

North Carolina has been under contract with the department since June 2010.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	07/27/2010 14:10:29 PM
Division Approval	tnash	07/28/2010 12:08:51 PM
Department Approval	tnash	07/28/2010 12:08:54 PM
Contract Manager Approval	tnash	08/17/2010 09:18:32 AM
Budget Analyst Approval	knielsen	08/18/2010 11:14:55 AM
Team Lead Approval	cwatson	08/19/2010 15:38:43 PM
BOE Agenda Approval	cwatson	08/19/2010 15:38:47 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **10377**

Amendment Number: **1**

Agency Name: **DETR ADMINISTRATIVE SERVICES**

Legal Entity Name: **VORTEX INDUSTRIES, INC.**

Agency Code: **908**

Contractor Name: **VORTEX INDUSTRIES, INC.**
Address: **3198 AIRPORT LOOP STE M**

Appropriation Unit: **All Appropriations**

Is budget authority available?: **Yes**

City/State/Zip: **COSTA MESA, CA 92626-3407**

If "No" please explain: **Not Applicable**

Contact/Phone: **Stacy Muto/Joe Anderson 714/436-7059**

Vendor No.: **T27009348**

NV Business ID: **NV19871014848**

To what State Fiscal Year(s) will the contract be charged? **2010-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % All DETR budget accounts

Agency Reference #: **1458-11-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/29/2010**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2011**

Contract term: **1 year and 336 days**

4. Type of contract: **Contract**

Contract description: **Door Company**

5. Purpose of contract:

This is an amendment to the original contract, which provides repair and installation of both automatic and manual doors. This amendment increases the maximum amount from \$9,500 to \$22,500 due to the increased need for services.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,500.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$13,000.00
4. New maximum contract amount:	\$22,500.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Need a company to repair and install doors for all DETR offices in Southern Nevada area.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Staff are not have the equipment and expertise to do the job.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in a vendor pool.

d. Last bid date: 11/03/2009 Anticipated re-bid date: 09/01/2011

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vortex Industries, Inc was providing satisfactory service for Department Employment Development of California since October 1999, California State Lottery since October 2005, State of Oregon since June 2009, California Highway Patrol since October 2004, California State University, Los Angeles since January 2005, State of Colorado, Department of Transportation since August 2008 and State of Utah since June 2009.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	08/10/2010 15:50:11 PM
Division Approval	tnash	08/11/2010 09:45:26 AM
Department Approval	tnash	08/11/2010 09:45:29 AM
Contract Manager Approval	tnash	08/11/2010 09:46:28 AM
Budget Analyst Approval	knielsen	08/17/2010 10:24:16 AM
Team Lead Approval	cwatson	08/18/2010 08:33:12 AM
BOE Agenda Approval	cwatson	08/18/2010 08:33:17 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11373**

Agency Name: PUBLIC EMPLOYEES BENEFITS	Legal Entity Name: Clean Water Coalition
Agency Code: 950	Contractor Name: Clean Water Coalition
Appropriation Unit: 1338-00	Address: 150 N Stephanie Street #130
Is budget authority available?: Yes	City/State/Zip: Henderson, NV 89074
If "No" please explain: Not Applicable	Contact/Phone: John Brumley 7023194433
	Vendor No.:
	NV Business ID: SM00360514

To what State Fiscal Year(s) will the contract be charged? **2011-2050**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue Contract

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2010**

Anticipated BOE meeting date **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/01/2050**

Contract term: **39 years and 253 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Interlocal**

5. Purpose of contract:

This interlocal contract allows the Clean Water Coalition to receive healthcare benefits under the Public Employees Benefits Program. There are four employees of the Clean Water Coalition.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$359,040.00**

Other basis for payment: **Per PEBP's premium rates for the applicable plan year.**

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS 277.180 and NRS 287.025, local government agencies may request health insurance under the state of Nevada PEBP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

N/A Revenue Contract

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name? Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhager	07/08/2010 09:00:52 AM
Division Approval	jhager	07/08/2010 09:00:56 AM
Department Approval	mstron1	07/08/2010 10:52:37 AM
Contract Manager Approval	mstron1	07/08/2010 10:52:40 AM
Budget Analyst Approval	jstrandb	08/03/2010 20:29:59 PM
Team Lead Approval	jmurph1	08/13/2010 15:42:30 PM
BOE Agenda Approval	jmurph1	08/13/2010 15:42:34 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **10420** Amendment Number: **2**

Agency Name: **LICENSING BOARDS & COMMISSIONS** Legal Entity Name: **Berkley & Berkley CPA's, LLC**

Agency Code: **BDC** Contractor Name: **Berkley & Berkley CPA's, LLC**

Appropriation Unit: **B026 - All Categories** Address: **2984 East Russell Road**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89120**

If "No" please explain: **Not Applicable** Contact/Phone: **Kent Berkley 702-478-6888**

Vendor No.:

NV Business ID: **NV20061378093**

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % licensing fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: **09/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/25/2010**

Contract term: **1 year and 24 days**

4. Type of contract: **Contract**

Contract description: **Accountant**

5. Purpose of contract:

This is an amendment to an original contract to assist staff in integration of Quick Books with internal software program for accounting purposes. This amendment extends the termination date from September 25, 2010 to September 25, 2011 and increases the maximum amount from \$19,998 to \$59,994.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,999.00
2. Total amount of any previous contract amendments:	\$19,998.00
3. Amount of current contract amendment:	\$29,997.00
4. New maximum contract amount:	\$59,994.00
and/or the termination date of the original contract has changed to:	09/25/2011

II. JUSTIFICATION

7. What conditions require that this work be done?

We require an experienced, outside accountant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Berkley & Berkley has an excellent reputation and is here locally in Clark County, They are also QuickBooks certified experts and have worked well with our auditor.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

The agency verified the vendor has a Nevada business license and is in good standing in all areas of the Secretary of State's business requirements.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	b0260000	07/22/2010 10:35:15 AM
Division Approval	b0260000	07/22/2010 10:35:25 AM
Department Approval	b0260000	07/22/2010 10:35:31 AM
Contract Manager Approval	b0260000	08/17/2010 08:36:46 AM
Budget Analyst Approval	jmurph1	08/19/2010 11:50:56 AM
Team Lead Approval	jmurph1	08/19/2010 11:51:00 AM
BOE Agenda Approval	jmurph1	08/19/2010 11:51:06 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV5956** Amendment Number: **2**

Agency Name: **MASTER SERVICE AGREEMENTS** Legal Entity Name: **Drug Free Workplaces, Inc.**

Agency Code: **MSA** Contractor Name: **Drug Free Workplaces, Inc.**

Appropriation Unit: **9999 - All Categories** Address: **27 West Romana Street**

Is budget authority available?: **Yes** City/State/Zip: **Pensacola, FL 32502**

If "No" please explain: **Not Applicable** Contact/Phone: **Carol Law 8504343782**

Vendor No.: **T29006720**

NV Business ID: **NV20081180929**

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Various Agency Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/14/2008**Anticipated BOE meeting date **09/2010**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **12/31/2010**

Termination Date:

Contract term: **4 years and 79 days**4. Type of contract: **MSA**Contract description: **Speciality Services**

5. Purpose of contract:

This is an amendment to the original contract which provides testing of human bodily fluids for blood alcohol content and drugs of abuse. The requirement includes laboratory testing in several categories that include but are not limited to: for cause, pre-employment and random testing of employees. This amendment complies with amended RFP 1712 Scope of Work to meet the new United States Department of Health and Human Services Mandatory Guidelines for Federal Workplace Drug Testing Programs published in the Federal Register for the Substance Abuse and Mental Health Services Administration, United States Department of Health and Human Services which becomes effective October 1, 2010. This amendment extends the termination date from December 31, 2010 to December 31, 2012 and increases the maximum amount of the contract from \$500,000 to \$1,000,000 for testing through the new termination date of the contract.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$500,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$500,000.00
4. New maximum contract amount:	\$1,000,000.00
and/or the termination date of the original contract has changed to:	12/31/2012

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS agencies must conduct testing of human bodily fluids for blood alcohol content and drugs of abuse. The requirement includes laboratory testing in several categories that include but are not limited to: For-Cause, Pre-Employment and Random Testing of Employees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have the expertise or the equipment to perform this type of testing.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Services and Cost as selected by the evaluation committee

d. Last bid date: 06/02/2008 Anticipated re-bid date: 06/04/2012

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	07/23/2010 15:55:26 PM
Division Approval	ldeloach	07/23/2010 15:55:29 PM
Department Approval	ktarter	07/26/2010 15:07:06 PM
Contract Manager Approval	lcalliso	07/28/2010 10:14:21 AM

Budget Analyst Approval	sbrown	08/02/2010 12:21:16 PM
Team Lead Approval	jmurph1	08/13/2010 15:47:44 PM
BOE Agenda Approval	jmurph1	08/13/2010 15:47:50 PM