

POST

*** NOTICE OF PUBLIC MEETING ***

BOARD OF EXAMINERS

LOCATION: Capitol Building
Annex, Second Floor
101 N. Carson Street
Carson City, Nevada

DATE AND TIME: February 8, 2011 at 10:00 a.m.

Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (*)**.
Items on the agenda may be taken out of the order presented at the discretion of the Chairperson.

AGENDA

***1. APPROVAL OF THE JANUARY 11, 2011 BOARD OF EXAMINERS' MEETING MINUTES**

***2. STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Buildings and Grounds Division	1	\$1,327
Department of Public Safety – Highway Patrol – Dignitary Protection	2	\$80,820
Department of Wildlife – Administration	1	\$85,219
Total:		\$167,366

***3. REQUEST TO WRITE OFF BAD DEBT**

NRS 353C.220 allows agencies, with approval of the Board of Examiners, to write off bad debts deemed uncollectible.

A. Department of Public Safety – Records and Technology Division – \$1,027.50

The Division is requesting approval to write-off \$1,027.50 in outstanding debts pertaining to the Civil Applicant Background Checks and Brady Point of Sale Accounts which exceed \$50.00.

***4. VICTIMS OF CRIME PROGRAM (VOCP) APPEAL**

Pursuant to NRS 217.117 Section 3, the Board may review the case and either render a decision within 15 days of the Board meeting; or, if they would like to hear the case with the appellant present, they can schedule the case to be heard at their next meeting.

A. Annika Post

Ms. Post is appealing the denial of her application for VOCP assistance. Ms. Post’s application was denied due to the fact that she willingly placed herself in an extremely dangerous situation.

B. Kirk Brown

Mr. Brown is appealing the denial of his application for VOCP assistance. Mr. Brown’s application was denied due to the fact that he was uncooperative and that the incident was gang related.

***5. LEASES**

BOE #	LESSEE	LESSOR	AMOUNT
1.	Public Works Board	JS Park Sahara, LLC	\$50,917
	Lease Description: This is a re-negotiated lease to house the Public Works Board. Term of Lease: 03/01/11 – 02/28/13		
2.	Department of Health and Human Services – Child and Family Services	O’Flaherty Rentals, LLC	\$128,586
	Lease Description: This is an extension of an existing lease to house the Division of Child and Family Services. Term of Lease: 06/01/10 – 05/31/14		
3.	Department of Health and Human Services – Welfare and Supportive Services	O’Flaherty Rentals, LLC	\$156,921
	Lease Description: This is an extension of an existing lease to house the Division of Welfare and Supportive Services. Term of Lease: 06/01/10 – 07/31/15		
4.	Department of Health and Human Services – Health – Nevada Early Intervention Services	Bar Charleston Acquisitions, LLC	\$4,266,238
	Lease Description: This is an extension of an existing lease to house the Health Division, Nevada Early Intervention Services. Term of Lease: 02/01/10 – 12/31/15		

BOE #	LESSEE	LESSOR	AMOUNT
5.	Department of Employment, Training and Rehabilitation	O'Flaherty Rentals, LLC	\$376,716
Lease Description:		This is an extension of an existing lease to house the Department of Employment, Training and Rehabilitation.	
		Term of Lease:	06/01/10 – 05/31/15

***6. CONTRACTS**

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
1.	030	ATTORNEY GENERAL'S OFFICE	ROBISON, BELAUSTEGUI, SHARP & LOW	OTHER: STATUTORY CONTINGENCY	\$50,000	PROFESSIONAL SERVICE
	Contract Description: This is an amendment to the original contract, which provides services pursuant to NRS 41.03435 for expert trial counsel for defense of Mary Dugan, General Legal Counsel for UNR (Nevada System of Higher Education) who was sued personally in the case of Hussein v. Dugan and Leah Wilds, Case No. CV-N-05-0381-LRH (RAM). This Amendment increases the amount by \$50,000 for the maximum amount of \$234,900 for continued case work.					
	Term of Contract:		02/15/2009 - 06/30/2012	Consultant: NO		Contract # CONV6159
2.	040	SECRETARY OF STATE'S OFFICE - HAVA ELECTION REFORM	ADVANCED DATA SYSTEMS, INC.	FEDERAL	\$25,000	PROFESSIONAL SERVICE
	Contract Description: This contract is to provide offsite computer maintenance and technical support service of voter data provided to the Secretary of State for Help America Vote Act (HAVA) from thirteen (13) Nevada Counties: Churchill, Elko, Esmeralda, Eureka, Humboldt, Lander, Lincoln, Lyon, Mineral, Nye, Pershing, Storey, and White Pine.					
	Term of Contract:		01/01/2011 - 12/31/2012	Consultant: NO		Contract # 11830
3.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	ABC FIRE EXTINGUISHER CO., INC. DBA ABC FIRE & CYLINDER SERVICE	FEE: BUILDINGS & GROUNDS BUILDING RENTAL INCOME FEES	\$45,000	
	Contract Description: This is an amendment to the original contract, which provides inspection and fire suppression system maintenance for various State buildings in the Carson City and Reno areas. This amendment will add \$45,000 for required maintenance/repair projects, for a contract total of \$143,152.					
	Term of Contract:		07/08/2008 - 06/30/2012	Consultant: NO		Contract # CONV5521
4.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	BISON CONSTRUCTION, INC.	FEE: BUILDINGS & GROUNDS BUILDING RENT INCOME FEES	\$50,000	
	Contract Description: This is an amendment to the original contract, which provides general contractor services on an as needed basis and upon the request and approval of a Buildings and Grounds designee. This amendment increases the maximum amount of the contract from \$175,000 to \$225,000 and changes the termination date from July 31, 2011 to July 9, 2011.					
	Term of Contract:		07/10/2007 - 07/09/2011	Consultant: NO		Contract # CONV4108

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
5.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	CAPITAL GLASS, INC.	FEE: BUILDINGS & GROUNDS BUILDING RENTAL INCOME FEES	\$100,000	
		Contract Description: This is an amendment to the original contract, which provides door fronts and door repair, replacement and installation to include glass and glazing work to various State buildings on an as needed basis and at the request and approval of a Buildings and Grounds designee. This amendment will increase the amount of the contract from \$70,000 to \$170,000 for required maintenance and repair projects.				
		Term of Contract:	01/01/2008 - 12/31/2011	Consultant: NO	Contract # CONV4777	
6.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	KFC BUILDING CONCEPTS, INC.	FEE: BUILDING AND GROUNDS, BUILDING RENT INCOME FEES.	\$100,000	
		Contract Description: This is an amendment to the original contract, which provides general contracting services for various State Buildings. This Amendment increases the maximum amount from \$300,000 to \$400,000 for scheduled projects and changes the termination date to 08/31/2011.				
		Term of Contract:	09/11/2007 - 08/31/2011	Consultant: NO	Contract # CONV4725	
7.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	OTIS ELEVATOR COMPANY DBA NEVADA ELEVATOR COMPANY	FEE: BUILDINGS & GROUNDS BUILDING RENT INCOME FEES	\$100,000	
		Contract Description: This is an amendment to the original contract, which provides elevator maintenance and repairs to various State buildings at the request and approval of a Buildings and Grounds designee. This amendment adds \$100,000, for extra services, to the amount of the contract for a total \$573,910.				
		Term of Contract:	09/01/2008 - 08/31/2012	Consultant: NO	Contract # CONV5587	
8.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	PHOENIX PEST & TERMITE CONTROL OF NEVADA, INC.	FEE: BUILDINGS & GROUNDS BUILDING RENT INCOME FUNDS	\$29,700	
		Contract Description: This is a new contract for the provision of pigeon control at the Grant Sawyer Building and the Campos Building in Las Vegas. Contractor will provide extra services for these two buildings, on an as needed basis and at the request and approval of a Buildings and Grounds designee and provide general pest control services to various State Buildings in Las Vegas, all on an as needed basis and at the request and approval of a Buildings and Grounds designee.				
		Term of Contract:	Upon Approval - 01/31/2013	Consultant: NO	Contract # 11816	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
9.	187	DEPARTMENT OF INFORMATION TECHNOLOGY - NETWORK TRANSPORT SERVICES	NYE, COUNTY OF NYE COUNTY SHERIFF'S OFFICE	OTHER: THIS IS A REVENUE CONTRACT	(\$10,648)	
	Contract Description:	This is an amendment to the original interlocal contract, which provides rack space for Nye County's use. This amendment provides a change to Attachment A where the State will now offset costs for the rack space with Nye County with the use of DS1 circuits provided by Nye County to the State.				
		Term of Contract:	07/01/2009 - 06/30/2011	Consultant: NO	Contract # 10019	
10.	190	STATE PUBLIC WORKS BOARD PUBLIC WORKS BOARD All Budget Accounts	CONTRACT INSPECTION SERVICES	OTHER: DEPENDS UPON THE PROJECT REQUIRING THIS SERVICE	\$250,000	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide construction inspection services as required to ensure building safety and code conformance with the latest adopted edition of the codes, approved construction documents and submittals. SPWB Contract No. 5410.				
		Term of Contract:	Upon Approval - 06/30/2013	Consultant: NO	Contract # 11838	
11.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - ADMINISTRATION	FOOD BANK OF NORTHERN NEVADA	OTHER: VENDOR COST SHARE 52% FEDERAL 48%	\$500,478	
	Contract Description:	This is a new contract for a demonstration project to implement a "Trusted Partner" network to be operated by the contractor. The Trusted Partner network will extend the reach of the Supplemental Nutrition Assistance Program (SNAP) to the low income and senior population of the State of Nevada while extending the resources of State Employees.				
		Term of Contract:	10/01/2010 - 09/30/2011	Consultant: NO	Contract # 11620	
12.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	HCL AMERICA, INC.	FEDERAL	\$609,000	SOLE SOURCE
	Contract Description:	This is an amendment to the contract for maintenance of the Nevada Childcare System enhancements extending the original termination date by two years from June 30, 2011 to June 30, 2013 and increasing the amount of the contract by \$609,000 from \$259,840 to \$868,840.				
		Term of Contract:	08/11/2010 - 06/30/2013	Consultant: NO	Contract # 11309	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
13.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES - MENTAL HEALTH AND DEVELOPMENTAL SERVICES - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	JPE HEALTHCARE STAFFING, INC.	GENERAL	\$1,012,160	PROFESSIONAL SERVICE
		Contract Description:	This is a new contract to provide locum tenens services to Northern Nevada Adult Mental Health Services.			
		Term of Contract:	Upon Approval - 06/30/2012	Consultant: NO	Contract # 11766	
14.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CALIENTE YOUTH CENTER	LINCOLN COUNTY HOSPITAL DISTRICT	GENERAL	\$24,720	
		Contract Description:	This is a new interlocal agreement to provide medical services including diagnosis and treatment to youth in residence at the Caliente Youth Center			
		Term of Contract:	01/01/2011 - 12/31/2011	Consultant: NO	Contract # 11785	
15.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD & ADOLESCENT SERVICES	CLARK, COUNTY OF CLARK COUNTY REAL PROPERTY MANAGEMENT	OTHER: REVENUE	\$1,017,024	
		Contract Description:	This is a new Interlocal Agreement to sublease office space to Clark County.			
		Term of Contract:	02/08/2011 - 06/30/2015	Consultant: NO	Contract # 11624	
16.	431	ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY	ATLAS CONTRACTORS	FEDERAL	\$13,900	
		Contract Description:	This is a new contract to perform construction repair of a sewage disposal line at the Army Aviation Support Facility (AASF) to include providing all necessary documentation.			
		Term of Contract:	Upon Approval - 05/30/2011	Consultant: NO	Contract # 11837	
17.	431	ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY	IT IS GIS	FEDERAL	\$60,000	PROFESSIONAL SERVICE
		Contract Description:	This is a new contract to perform professional engineering services and Geographic Information System (GIS) tool development for the Facilities and Maintenance Office Charrettes program, which is for urban planning and development, to include providing all necessary documentation.			
		Term of Contract:	Upon Approval - 09/30/2011	Consultant: NO	Contract # 11834	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
18.	650	DEPARTMENT OF PUBLIC SAFETY - FIRE MARSHAL	NORTH LAKE TAHOE FIRE	FEE: PLAN REVIEW FEES	\$84,240	
	Contract Description:	This is a new interlocal agreement to provide fire and life safety engineering and construction plan reviews pursuant to NRS 477.				
		Term of Contract:	Upon Approval - 06/30/2013	Consultant: NO	Contract # 11655	
19.	650	DEPARTMENT OF PUBLIC SAFETY - HIGHWAY SAFETY PLAN & ADMINISTRATION	AGATE SOFTWARE, INC.	FEDERAL	\$574,096	SOLE SOURCE
	Contract Description:	This is a new contract to establish a web-based electronic grants management system to support all phases of the grants management cycle including application, awarding, authorization, reporting, fiscal and close-out.				
		Term of Contract:	Upon Approval - 01/11/2015	Consultant: NO	Contract # 11676	
20.	702	DEPARTMENT OF WILDLIFE - ADMINISTRATION	SWCA, INC.	GENERAL 25% FEDERAL 75%	\$22,474	PROFESSIONAL SERVICE
	Contract Description:	This is an amendment to the original contract for surveying and monitoring an endangered species of bird. This amendment extends the termination date from March 1, 2011 to March 1, 2012 and increases the maximum amount from \$22,474 to \$44,948.				
		Term of Contract:	04/13/2010 - 03/01/2012	Consultant: NO	Contract # 10706	
21.	702	DEPARTMENT OF WILDLIFE - OPERATIONS	STANDARDAERO	FEE: LICENSE FEES 25% FEDERAL 75%	\$240,000	
	Contract Description:	This is a new contract for maintenance of helicopters owned by the Nevada Department of Wildlife.				
		Term of Contract:	02/08/2011 - 02/08/2013	Consultant: NO	Contract # 11821	
22.	742	DEPARTMENT OF BUSINESS AND INDUSTRY - INDUSTRIAL RELATIONS - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT	SCARPELLO & HUSS, LTD.	OTHER: WORKER'S COMPENSATIO N AND SAFETY FUND	\$225,000	PROFESSIONAL SERVICE
	Contract Description:	This is an amendment to the original contract, which provides services as special counsel to the Nevada Occupational Safety & Health Review Board. This amendment extends the termination date from June 30, 2011 to June 30, 2012 and increases the maximum amount from \$ 250,000 to \$ 475,000 due to increased volume of hearings.				
		Term of Contract:	07/01/2009 - 06/30/2012	Consultant: NO	Contract # CONV6619	
23.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	WORKFORCE CONNECTIONS	FEDERAL	\$140,509	EXEMPT
	Contract Description:	This is a new interlocal agreement to provide State Health Care Workforce Development grant funds to assist in the development of Nevada's health care workforce to meet the anticipated demand for health care services throughout Nevada.				
		Term of Contract:	Upon Approval - 09/30/2011	Consultant: NO	Contract # 11797	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
24.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY DIVISION All Budget Accounts	LAS VEGAS INTERPRETERS	OTHER: ALL DETR BUDGET ACCOUNTS	\$60,000	
	Contract Description:	This is an amendment to the original contract, which provides interpretation services at Unemployment Insurance hearings and other meetings where interpreters need to be fluent in both languages and the interpretation must be on a word-for-word basis for clients. This amendment increases the maximum amount from \$24,000 to \$84,000 due to an increased number of appeals and increased need for interpretation services.				
		Term of Contract:	06/08/2010 - 06/30/2012	Consultant: NO	Contract # 10876	
25.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - RESEARCH & ANALYSIS	COUNCIL FOR COMMUNITY & ECONOMIC RESEARCH DBA C2ER	FEDERAL	\$149,865	SOLE SOURCE
	Contract Description:	This is a new contract to provide project management and subject matter expertise to the Projections Managing Partnership in the development of "green" jobs labor market information.				
		Term of Contract:	Upon Approval - 05/31/2011	Consultant: NO	Contract # 11823	
26.	950	PUBLIC EMPLOYEES BENEFITS PROGRAM	HEALTHSCOPE BENEFITS	OTHER: 33% PREMIUM REVENUE AND 67% STATE SUBSIDY	\$29,500,000	
	Contract Description:	This is a new vendor contract to provide Third Party Administrator (TPA) services to PEBP. The TPA will administer PEBP medical and dental claims as well as provide services associated with claims appeals as mandated by the Healthcare Reform Act.				
		Term of Contract:	Upon Approval - 06/30/2016	Consultant: NO	Contract # 11825	
27.	BDC	LICENSING BOARDS & COMMISSIONS - CHIROPRACTIC EXAMINERS	NEVADA BUSINESS STRATEGIES	FEE: INDUSTRY FEES	\$15,000	
	Contract Description:	This is a new contract to provide to monitor legislative bills, prepare reports and testimony, review and prepare legislative bill language, represent the board, and provide advice to the board.				
		Term of Contract:	Upon Approval - 06/30/2011	Consultant: NO	Contract # 11827	
28.	BDC	LICENSING BOARDS & COMMISSIONS - PHARMACY	HILLERBY AND ASSOCIATES	FEE: LICENSING FEES	\$96,000	
	Contract Description:	This is a new contract to provide advice and counsel, in writing and orally, regarding legislative and regulatory issues that affect or could potentially affect the Nevada Board of Pharmacy, the Board's practice act and regulations, and issues related to the pharmacy in Nevada.				
		Term of Contract:	Upon Approval - 02/08/2015	Consultant: NO	Contract # 11835	

7. INFORMATION ITEM

A. Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS Chapters 111, Statutes of the Nevada, 1989 at page 263, the Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153 the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending December 31, 2010 (reference NRS 321.5954).

8. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

*9. ADJOURNMENT

Notice of this meeting was posted in the following locations:

Blasdel Building, 209 E. Musser St., Carson City, NV

Capitol Building, 101 N. Carson St., Carson City, NV

Legislative Building, 401 N. Carson St., Carson City, NV

Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:

Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV

Hadi Sadjadi: hsadjadi@dps.state.nv.us

Notice of this meeting was posted on the following website:

<http://budget.state.nv.us/>

We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify The Department of Administration at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775) 684-0260.

MINUTES

MEETING OF THE BOARD OF EXAMINERS

January 11, 2011

The Board of Examiners met on January 11, 2011, in the Annex on the second floor of the Capitol Building, 101 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

Members:

Governor Brian Sandoval
Attorney General Catherine Cortez Masto
Secretary of State Ross Miller
Clerk Andrew K. Clinger

Others Present:

Melanie Young, Department of Public Safety, State Fire Marshal
Dave Jones, Department of Administration, Purchasing
Susan Hohn, Department of Business and Industry
Bill Maier, Department of Business and Industry, Directors Office
Todd Rich, Department of Business and Industry, Directors Office
Jason Holm, Department of Health and Human Services, Welfare and Supportive Services
Laura Smolyansky, Department of Information Technology
Carol Sweeney, Department of Information Technology
Susan Injayan, Department of Business and Industry, Financial Institution
Chris Schneider, Department of Business and Industry, Financial Institution
Charles Duarte, Department of Health and Human Services, Health Care Financing and Policy
Amy Crowe, Attorney General's Office
Bruce Breslow, Department of Motor Vehicles
Deb Cook, Department of Motor Vehicles
Mark Froese, Department of Motor Vehicles
Stu Bailey, HP Enterprise
Lori Myer, Department of Business and Industry, Industrial Relations
Hurlee Thoreson, Department of Business and Industry, Industrial Relations
Dorrie Kingsley, Department of Health and Human Services, Health Care Financing and Policy
Jane Splean, Department of Education
Tammy Moffitt, Department of Employment Training and Rehabilitation
Josh Hicks, Brownstein, Hyatt, Farber, Schreck
Jennifer Bauer, Department of Public Safety
Mike Willden, Department of Health and Human Services
Mary Woods, Department of Health and Human Services
Tracy Pearl, Department of Public Safety, Office of Traffic Safety
Rebecca Salazar, Department of Administration, Victims of Crime
Mohammed Igram, Claimant for Victims of Crime
Nancy Bowman, Attorney General's Office
Gregg Cox, Department of Corrections
Jeff Mohlenkamp, Department of Corrections

Ronald Corda, Department of Public Safety
Brenda Ford, Department of Employment Training and Rehabilitation
Shannon Berry, Department of Administration, Purchasing
Kimberlee Tarter, Department of Administration, Purchasing
Peggy Martin, Department of Health and Human Services, Health Care Financing and Policy
Mel Rosenburg, Department of Health and Human Services, Health Care Financing and Policy
Darrell Faircloth, Attorney General's Office
Mark Winebarger, Treasurers' Office
Katie Armstrong, Attorney General's Office
Jeff Menicucci, Attorney General's Office
Clark Leslie, Attorney General's Office
Tami Nash, Department of Employment Training and Rehabilitation
Cindy Jones, Department of Employment Training and Rehabilitation
Greg Weyland, Department of Education

PRESS

Cy Ryan, Las Vegas Sun
Dave Schwartz, Las Vegas Sun
Sean Whaley, Nevada News Bureau
Andrew Doughman, Nevada News Bureau
Sandy Cherub, Associated Press
Ed Vogel, Las Vegas Review Journal
Geoff Dornan, Nevada Appeal

***1. APPROVAL OF THE DECEMBER 14, 2010 BOARD OF EXAMINERS' MEETING MINUTES**

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 2-0

Comments:

Governor: Good Morning ladies and gentleman, I would like to call this meeting of the Board of Examiners to order. All members are present. We will go straight to the agenda. The first item on the agenda is the approval of the December 14, 2010 Board of Examiners meeting minutes. Have all the members had an opportunity to read the minutes?

Attorney General: Yes, I would move for approval.

Secretary of State: Seconded.

Governor: It has been motioned by the Attorney General and second by the Secretary of State. All those in favor of the motion say aye. The motion passes.

****Please Note - The Governor did not attend the December meeting of the Board of Examiners in which case he was recused from approving the minutes.****

***2. REQUEST FOR FURLOUGH EXCEPTIONS**

A. Department of Corrections – Multiple Budget Accounts - \$938,069.00

The Department of Corrections requests exceptions for the months of January 2011 through March 31, 2011, for multiple positions necessary for public safety at a cost of approximately \$938,069 (the unobligated balance in the furlough account is \$1,018,755). This request includes all Correctional Officer and Senior Correctional Officer positions.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: We move to item two on the agenda which is the request for furlough exceptions.

Clerk: Thank you Governor, for the Board Members item 2A on the agenda this morning is a request from the Department of Corrections. The request before the board this morning is for exemptions from furloughs for Correctional Officers for the months of January through March. Senate Bill 433 from the last legislative session section 8 appropriated four million dollars for exceptions to furloughs the balance in that account is \$1,018,755. If the board approves the request today for the three months of furlough that would use \$938,069 of the \$1,018,755.

Governor: Thank you Mr. Clinger, is Mr. Cox present? Good Morning Mr. Cox. Do you have a statement that you would like to make on behalf of the Prisons in regards to this request?

Gregg Cox: Yes Sir, we have analyzed resent data involving when we actually took furloughs in July to October and what we found was no increase in incidents as a result of furloughs taken by our staff at that time. We feel like we can manage our operations safely and securely. For the remainder of January we need to continue with the exemptions and beginning in February we believe we can furlough our staff at that time.

Governor: Mr. Cox in our packet there is a letter from the State of Nevada, Department of Corrections dated December 16, 2010 which was authored by your predecessor. There are some statements in there with regard to the fact the department is inadequately staffed to meet safety and security needs without incurring substantial levels of overtime. So if we were to approve your request as modified would that result in an increase in overtime?

Gregg Cox: Yes, it would be minimal compared to the cost of not furloughing. We are looking at about anywhere from thirty to thirty-five hundred dollar increase in pay periods in overtime.

Governor: So what would be your estimate net in overtime?

Gregg Cox: The net savings per month would be about \$215,000.

Governor: Also within that same memorandum there is a statement with regards to an increase in overtime costs and also increases the risk of injury to inmates and staff. The Department strongly recommends this increased risk be avoided. If we were to approve your request as modified would there be a risk of injury to inmates and staff?

Gregg Cox: What I have to say to that Governor is that we will continue to manage our operation in a safe and secure manner. We will be proactive. Corrections is basically a reactive business, we will be doing this with scheduling, different types of controls and movement and quite frankly some of our staff needs some efficiencies on how run and operate. I believe that we can do it safely and securely, but I believe the data supports that we will be successful.

Governor: Questions from any members of the Board?

Secretary of State: I'll move for approval.

Governor: Mr. Secretary are you moving for approval as modified by the Director of Corrections?

Secretary of State: Yes, Governor.

Attorney General: I'll second the motion.

Governor: We have a motion and a second to approve the furlough request for the Department of Corrections as modified by the Director. And just for my clarification Mr. Cox that you would not seek an exemption from the furloughs for February March 2011?

Gregg Cox: That is correct.

Governor: Any discussion on the motion? All those in favor of the motion please say aye. The motion passes unanimously.

***3. REQUEST FOR HIGHWAY FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE (IFC) CONTINGENCY FUND**

A. Department of Motor Vehicles – Director’s Office - \$396,890.00

The Department of Motor Vehicles, Director’s Office, is requesting an allocation of Highway Funds from the Interim Finance Committee Contingency Fund in the amount of \$396,890 due to the projected shortfall of commission payments associated with kiosk transactions.

Clerk’s Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: Item number three on the agenda is a request for highway fund allocation from the Interim Finance Committee Contingency Fund, Mr. Clinger.

Clerk: Thank you, Governor. Item 3A is a request from the Department of Motor Vehicles, Director’s Office. This allocation will cover a projected shortfall in commission costs for the kiosks. The traffic to the kiosk continues to increase and there are commissions associated with that were above what were projected in their budget originally. The \$396,890 will cover the projected shortfall.

Governor: Thank you, is Mr. Breslow present?

Bruce Breslow: Good Morning, Governor and members of the BOE, I have been on the job two hours and six minutes and I here asking for \$400,000. The agency did project this money and the legislature took the money away from the agency. This money will only cover us until about April 1st. We have asked for a supplemental financing with the budget which this would reduce the \$630,036, but that whole amount was planned by the agency. We used \$425,000 of this year’s funds that were budgeted in 2010. The key is that there is a bill that we hope to get through that will make the kiosks self-funded if the legislature approves it.

Governor: A couple of questions Mr. Breslow, this is actually good news that the citizens of Nevada are taking advantage of the kiosks?

Bruce Breslow: This is really good news it will be even better news when we can move the kiosks out from our buildings and into things like the University. Then we will have a lot more people using the kiosks.

Governor: Do you have an example of what a typical transaction would be at the kiosks?

Bruce Breslow: I can tell you my experience with the kiosks, but I have staff that has actually worked for the DMV for more than two hours so I will ask them to come up and explain it to you.

Deb Cook: We can do history transactions and we can registration renewals. And we can do insurance verification transactions. We are looking at expanding that further.

Governor: Expanding the type of transactions someone can do while at the kiosks?

Deb Cook: Correct, like drivers license renewals.

Mark Froese: Some of the transactions that we would entertain would be renewal of driver's license and ID cards on the kiosks. Those are the immediate ones that we would implement once the contract is established.

Governor: What is preventing us from putting these kiosks in a public library and as the director said at the University?

Mark Froese: It is my understanding that it will be the funding today.

Governor: Who are we making these commission payments to?

Mark Froese: The vendor is ITI (Intellectual Technologies Incorporated).

Governor: Are they getting a percentage

Mark Froese: No they are reinstated by preset fee amount per transaction. For example the registration renewal transaction is \$4.99, the driver's license is \$1.00 and I am not sure what the insurance amount is.

Governor: This \$396,890 is this the amount that is expected to be collected?

Deb Cook: The \$396,890 is to cover February and March until we can get a supplemental so that is two months worth of transaction fees.

Governor: So what are they collecting on an annual basis?

Deb Cook: I believe this fiscal year we are projecting to spend \$2.2 million.

Governor: Are there any questions from any of the members of the Board? I will accept a motion for item 3A on the agenda.

Secretary of State: I'll move to approve.

Attorney General: I'll second the motion.

Governor: Motion by Secretary of State and second by the Attorney General to approve item 3A on the agenda. Is there a discussion on the motion? Hearing none all those favoring the motion please say aye. The motion passes.

***4. REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE (IFC) CONTINGENCY FUND**

Pursuant to NRS 353.268, an agency or officer shall submit a request to the State Board of Examiners for an allocation by the Interim Finance Committee from the Contingency Fund.

A. Department of Business and Industry – Director’s Office - \$19,668.00

Pursuant to NRS 353.268, the Department of Business and Industry is requesting an allocation of \$19,668 from the IFC Contingency Fund to support the relocation of the Director’s Office.

Clerk’s Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We move on to item number 4 on the agenda the request for general fund allocation from the Interim Finance Committee Contingency Fund, Mr. Clerk.

Clerk: Thank you Governor, this request is for the relocation of the B&I Director’s Office. I did hand out today additional information for the Board members that was not included in your packet. The second page of that handout gives you a break down of the relocation costs for the B&I Director’s Office. The first page provides where the funds will come from. Essentially the B&I Director’s Office is funded from other divisions in the department, so the \$19,668 represents the General Fund portion of that cost allocation. The total cost of the move is \$309,000. This move Governor and Board Members is predicated on some of the moves that are anticipated to happen in the Executive Budget. What the Department of Business and Industry is doing is consolidating IT, Accounting, Personnel functions, and so the Director’s Office is going from 11 FTE positions to 39. So the space in the Bryant building will not accommodate them so they need to move.

Governor: So we are consolidating but we need to expand to a bigger space to consolidate?

Clerk: Going from 11 FTE to 39 FTE those employees will come from other divisions within the department. So while the Directors Office space will increase the other division will decrease.

Governor: So will we save money on the back end.

Clerk: We should and I don't want to get into specifics. I would ask that a representative from B&I come up and explain that for you.

Todd Rich: As Mr. Clinger said we putting together centralization plan to increase our fiscal and administrative functions. We anticipate that we will be able to gain some long term savings through the personnel side. It will be about \$97,000 for the biennium. And this is a onetime shot to get us into a larger space where we can put all of our fiscal folks together. Right now we are decentralized and we feel that we would be more efficient long term.

Governor: So you are saying for a work product together at the end of the day the staff will pulling together because of the centralization?

Todd Rich: That is our goal and we can do that if we have everyone under that same roof doing the same functions. We are going to be more efficient rather than having 14 different divisions doing the same functions.

Governor: Are there any questions from any of the members of the board?

Clerk: Governor, just one more comment for the record. The total cost of the move is \$309,727 with \$19,668 coming from the Contingency Fund. To speak to your question on the ongoing costs for what is built into your Executive Budget regarding the difference in rent. The first year of the biennium based on the move for the Directors office the additional costs will be \$1,113 in the second year it is a savings of \$1,622.

Governor: Thank you, so no questions from the other board members the chair would entertain a motion for item 4A of the agenda.

Attorney General: Move to approve.

Secretary of State: Second.

Governor: It has been motioned by the Attorney General and second by the Secretary of State. Is there a discussion on the motion? Hearing none all those in favor of the motion please say aye. The motion passes.

***5. STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Business and Industry – Occupational Safety and Health Enforcement	1	\$23,992

Total:		\$23,992
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Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: The next time on the agenda is agenda item 5 state vehicle purchase.

Clerk: Thank you Governor, pursuant to NRS 334.010 no automobile may be purchased by an agency unless approved by the State Board of Examiners. On the agenda today we have one request for a vehicle from the Department of Business and Industry, Occupational Safety and Health Enforcement. This request is to replace a vehicle that was involved in an accident and was totaled. Governor they have been without that vehicle since October 11. A portion of the vehicle is being paid for using insurance funds \$11,750 will be covered by insurance funds. They are looking at using an alternative fuel vehicle.

Governor: Thank you, so was this our fault or the states fault?

Clerk: I would have to ask representatives from the department to come up.

Governor: That isn't relevant. So the \$11,750 was received from the insurance proceeds will offset the \$23,992?

Clerk: That is correct.

Governor: So does the Board need to approve the \$23,992 plus the \$11,750?

Clerk: Governor, the boards' approval is just for the purchase of the vehicle so it would be the \$23,992.

Governor: Just one question with regards to the request for my own clarification. It says does the request for the vehicle comply with Smart Way or Smart Way Elite requirements? Do you know what those are?

Clerk: I do not.

Governor: This is just for my education.

B&I Representative: It is my understanding that it is the cleanest, most fuel-efficient vehicles available.

Governor: Are there any questions from any of the board members on this item?

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Motioned by the Attorney General and second by the Secretary of State. Is there any discussion on the motion? Hearing none all those in favor please say aye. The motion passes.

***6. VICTIMS OF CRIME PROGRAM (VOCP) APPEAL**

Pursuant to NRS 217.117 Section 3, the Board may review the case and either render a decision within 15 days of the Board meeting; or, if they would like to hear the case with the appellant present, they can schedule the case to be heard at their next meeting.

A. Mohammed Igram

Mr. Igram is appealing the denial of his application for VOCP assistance due to contributory conduct.

Mohammad Igram appeals the denial of his application for VOCP assistance due to contributory conduct. Mr. Igram submitted his application to the VOCP on July 6, 2010 for injuries he received on June 26, 2010 when he was involved in an altercation inside a nightclub. His application was denied because the police report indicates Mr. Igram participated in the fight that led to his injuries. The police report and additional documentation received from the investigating officer indicate Mr. Igram spit on a patron of the nightclub, which led to a physical altercation. The officer further indicates Mr. Igram was uncooperative during the investigation. Mr. Igram insists that he did not spit on the patron and the assault was unprovoked.

Clerk's Recommendation: It is recommended that Mr. Igram's appeal be denied.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: The next item on the agenda is number 6 Victims of Crime Program (VOCP) Appeal.

Clerk: Thank you Governor, before the Board this morning is a Victims of Crime appeal for Mr. Mohammed Igram. Mr. Igram is appealing the denial of his application for assistance. Mr. Igram's application was denied due to contributory conduct. And I believe we have representatives in Las Vegas if the board has questions.

Governor: I have reviewed the file. Is Mr. Igram present?

Mohammed Igram: Yes.

Governor: Mr. Igram I would like to give you a brief opportunity to state your position and grounds for your appeal. So if you will proceed.

Mohammed Igram: The police report states only what happened with the altercation. Prior to the altercation the gentleman that struck me pretty much accosted one of my female friends that was with us. I asked him nicely please don't touch her like that. She is not with you keep your hands off of her. He started to come at me verbally and I said to the security staff that this guy is

going to cause a problem. So I walk away and come back 15 minutes later, my friends are still there. He then starts with the comments and wants to start a fight. I go to talk to one of the security guys his friends come up and say everything is fine. I said your friend clearly wants to start a fight. When I turned to the security guard the guy struck me. I didn't see it coming, the police report says that I spit on him and hit him which I did not do. The police report only goes by what each party says and he made those remarks to the police to avoid arrest. The police report does state that I was uncooperative, my eye was completely closed. I do have fractures around my eye. I did answer all of their questions and I did give them my part of the report. The gentleman that struck me told the police that I hit him to avoid arrest, clearly. If I was able to acquire the video it would show that I had no part in the altercation. I did not provoke the guy at all. I was trying to get the staff to take the guy out so there wouldn't be any problems. I have lived here 20 years and have never had an issue like this ever happen, never been in a fight and I have never been arrested. I had a bunch of my close friends that all wrote character witness statements that are in that packet, I am not sure if you have had a chance to read those, but I am just not that type of person.

Governor: Mr. Igram we have reviewed all of your documents. Is there anything else that you wanted to bring to the Board attention before we asked a few questions?

Mohammed Igram: I did apply to the VOC for benefits. I do not have insurance at this time. I said that I would repay the fees that would cover my surgery back to them and it has still been denied to this point.

Governor: I have a couple of questions. So first you deny that you spit on Mr. Mitchell who is the individual that hit you?

Mohammed Igram: Yes.

Governor: And you also deny the statement by the police that you were not cooperating with regards to their investigations?

Mohammed Igram: I did answer all of their questions, I was very upset and I was bleeding. My eye is completely swelled shut and I have fractures around my eye.

Governor: I understand that part, I guess I am just asking for a straight answer are you saying you were or were not cooperative?

Mohammed Igram: They say that I was not, but I don't believe that.

Governor: Ok, also as part of your statement you said that the punch in this whole incident occurred in the presence of the bouncer, is that correct?

Mohammed Igram: He was there, yes and they immediately grabbed him, but the gentleman that owned the club (Robert Fry) is a very good friend of mine.

Governor: That leads me to another question; I guess again this happened in the bouncer's presence?

Mohammed Igram: Yes, but they were not in a position to give me any assistance.

Governor: Did you seek to get a statement from the bouncer?

Mohammed Igram: No, after it happened they escorted both of us out and we went to Caesars' security where the police were.

Governor: When you say they escorted both of us out are you referring to Mr. Mitchell or the bouncer?

Mohammed Igram: Mr. Mitchell.

Governor: Again my question is did seek to get a statement from the bouncer?

Mohammed Igram: No I did not.

Governor: You also said that Mr. Fry who is the manager/owner of the night club is a friend of yours? Is that correct?

Mohammed Igram: Yes he is.

Governor: And you said that you never got video. Did you ask for a copy of the video from him?

Mohammed Igram: I called him and told him what happened. He said let me get back to you I know that we have insurance for this type of thing is what he said. I know that he spoke to his executives I am sure after he and I spoke and they pretty much said that he is going to have to sue us. They were not going to cooperate on my behalf.

Governor: Was there a criminal complaint filed against you in this matter?

Mohammed Igram: The complaint against me was battery and the complaint on Mr. Mitchell was assault I believe. I am not certain; I have a copy of my police report that says battery at the top.

Governor: I understand that part but has there been an outcome with regard to each of those criminal actions?

Mohammed Igram: I went to court on my court date and my case was not on the docket. I went and had my paperwork stamped and whatever they do at the court and just a couple of weeks ago I got a letter from the district attorney saying that they are going to press charges against Mr. Mitchell. So as far as me I have no charges against me at this point.

Governor: Do you have a document that shows that your case has been dismissed?

Mohammed Igram: I got a letter from the district attorney's office that they are going to pursue this. I called them just after the first of the year and they said that they are in the process of with the change of government with you coming in as Governor they are hiring new staff. They told me it was best if I waited a couple of weeks before I contacted them again.

Governor: I am a little confused because fortunately I have nothing to do with a district attorney.

Mohammed Igram: That is what seemed to me the issue, I don't know what is going on there but they are in disarray at this point to contact them in a couple of weeks.

Governor: Do any of the members of the board have any questions for Mr. Igram?

Secretary of State: Mr. Igram the police indicated that they responded and made contacts with you and part of their investigation is based on creditability and believability of the witness. They indicated that you were not cooperative and I think that you already answered that question. But you also refused an ambulance you did not have a proper form of ID, you were intoxicated, you were combative...

Mohammed Igram: That is not true. I was not intoxicated and I made that clear...

Governor: Mr. Igram if you would allow the Secretary of State to finish his question.

Mohammed Igram: I'm sorry.

Secretary of State: You were interruptive, argumentative and angry. Do you dispute any of those?

Mohammed Igram: Yes I do.

Secretary of State: Which part?

Mohammed Igram: I did not have my drivers' license that is correct. I did provide them with all of the information. I was not combative. I was very upset because of the injuries. The guy took a clear shot at me when I wasn't looking and literally knocked me down. I am 200 pounds and the guy knocked me down in one shot. I got right back up sat down and was given a towel from one of the staff for my eye. I was very, very upset. They took that as uncooperative, my apology. They were not there they were sitting in the offices of security for Caesars' Palace. Yes I was angry definitely.

Secretary of State: You already indicated that you were not able to obtain a video surveillance. The Appeals Officer during that hearing asked whether or not you obtained any witness statements and you indicated at that point you had not. I see in our Board packets you have attached are some character statements essentially saying that you are person with good

character. Have you attached or provided any potential witness statements from your friends or people that were there?

Mohammed Igram: The friends that were with me at that time witnessed what MR. Mitchell did prior to striking me, coming up and costing my friend and being verbally combative prior to striking me. Those are also in that packet.

Attorney General: I have a question for the VOCP. Let me ask you this if it is true that this case moves forward as a battery case and Mr. Mitchell is found guilty does Mr. Igram have the ability to come back to the VOCP for his costs based on that finding.

Rebecca Salazar: Typically, No. Although, that is something that we would review. The problem remains though that program policy is the victim has to cooperate with the investigation, and that he can't have done anything to contribute to the injuries. The information that we have from the police is that he did spit on Mr. Mitchell so that would definitely be contributory. If Mr. Mitchell was prosecuted we could re-review it.

Attorney General: If it moves forward all of the questions are answered and it shows in favor of Mr. Igram being not guilty or involved in any way he would have the authority to come back to the VOCP?

Rebecca Salazar: Yes, if the police report was proven to be insufficient or inaccurate.

Attorney General: Ok, Thank you.

Governor: Mr. Igram I thought I saw a reference to you seeking legal counsel. Did you retain counsel for a civil action?

Mohammed Igram: I spoke to an attorney, but I have not attained as of yet.

Governor: Are there any other questions from the Board members? Is there a motion?

Secretary of State: I would move to deny the appeal and uphold the findings of the appeals officer.

Attorney General: I will second the motion. With the understanding that this action is still moving forward and if it is and if there is new information or facts that come to light then he has the ability to go back to the VOCP and file a request to support his medical expenses.

Governor: I do have a question on the motion. So Mr. Igram would not be barred from reapplying with the VOCP if the finding of the court with the information that the Attorney General just described.

Rebecca Salazar: Yes.

Governor: Motion to deny the appeal and uphold the decision of the VOCP and a second with lead to re-file if there is alternative information filed. Is there any discussion on the motion? Hearing none all those in favor of the motion please say aye. The motion passes unanimously. Mr. Igram do you understand the decision of the board?

Mohammed Igram: Yes I do.

Governor: Thank you sir.

Mohammed Igram: Thank you.

***7. LEASE**

One statewide lease was submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: We move on to agenda item 7 of the agenda.

Clerk: Thank you Governor. We have one statewide lease submitted for the Boards' review and approval and I have no comments on this item.

Governor: Are there any questions from the Board members on item number 7 of the agenda?

Secretary of State: Move for approval of agenda item number 7.

Attorney General: Second the motion.

Governor: There is a motion by the Secretary of State and a second by the Attorney General. Is there any discussion on the motion? Hearing none all those in favor of the motion please say aye. The motion passes unanimously.

***8. CONTRACTS**

Forty-eight independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: We will move to agenda item 8.

Clerk: Thank you Governor. There are 48 contracts for the Board review and consideration and I have no comments with regards to the contracts.

Governor: Would the Board members like to discuss any of the contracts on the agenda?

Secretary of State: I have a question with regards to contract number 18. I have had the opportunity to meet with a number of people with respect to this contract; the representatives from HP enterprises along with their lobbyists also had a number of discussions with some representatives who represent ACS. They sent a letter that I got a copy of just yesterday January 10th. Did you have an opportunity to review that Mr. Willden?

Mike Willden: Yes I received the letter yesterday afternoon and reviewed it.

Secretary of State: They raised a couple of concerns and I haven't had a chance to get a response from you. I don't want to over simplify, but basically their concerns are related to the procedure and the delay along with the costs. With respect to the delay can you describe for us what the reasons were and why it has resulted in a delay?

Mike Willden: Yes, thank you. The issue in question here is a request for proposal that we issued about a year ago November 09 for a takeover vendor for our Medicaid Management Information System. The vendor that we currently use First Health gave notice to us that they are no longer providing that Medicaid service. So we went out for an RFP to get the new takeover vendor. When we issued that RFP we had four vendors on that process and the bids came in around June. The original timeline for the bid was roughly 30 days for negotiation. We met with staff from the Purchasing Division and the Attorney General's office and the 30 days actually went about 5 months. All I can say is that there were some very complex issues dealing with the requirements. So the negotiations took a lot longer than a normal contract would have. We issued the final award letter in late November to HP Enterprises and that contract negotiation, so you understand the process HP's base bid was about \$140 million dollars for a five year contract, the second place bid was about \$179 million. When I say the basic bid that would include three items for base bid for what we call Health Information Exchange and data warehouse. Once those items were in place we started the negotiation process. Again in the bid questions the RFP responders were asked to propose a solution to the other issues that we had concerns with and after those issues were resolved we awarded HP the contract.

Secretary of State: You touched on some of the concerns that they raised in their letter with respect to cost, but part of what they outline for concerns was the scope of work change, the RFP and the added cost after the negotiation. Can you explain or outline any of the legal aspects of that?

Mike Willden: Yes there was an increase in the base price by about \$30 million I don't believe there was a big change in the scope of work. These are types of things that when you pick a vendor there will be negotiated items. I met extensively since last Friday when I knew this was an issue and over the weekend and all day yesterday with Purchasing and the Attorney General's Office and our Medicaid procurement staff. They assured me that we were not out of line with the negotiated items.

Secretary of State: One of the things that they are asking for in the letter is that the contract be postponed until we had an opportunity to review this further. Do you have the cost of delay for the State or any detriment that the State would incur if we chose to delay the decision today?

Mike Willden: If there is a delay I would hope that it would be a short delay while the questions are answered. I guess some of the cost would be dependable on how long the delay is and what tools you decide to use. If it is something like our Surveillance Utilization Review negotiated item was eventually decided not to be an awardable item then there are savings that are budgeted into the Executive Budget that will be questioned. Or we may not have the ability to save that amount of money. If it is a short delay I don't see it being a problem but if it is a long delay I can see it being a problem.

Secretary of State: What is your recommendation? Are you recommending the Board approve this today or will you benefit from having a little additional time to answer some of the questions?

Mike Willden: Board members what I can say is after spending the last three day almost full time on this I am comfortable with it. I met with three different Attorney General's and our staff and I think the due diligence is done.

Secretary of State: How confident at the end of the day about the contract and its services.

Mike Willden: I am confident and obviously that is always a risk when you get contract of this size and of this scope that there is risk.

Attorney General: Were any official protests filed during the RFP process?

Mike Willden: The short answer is no. NRS 333.370 allows a person who makes an unsuccessful bid or proposal may file a notice of appeal with the Purchasing Division and with the Hearings Division of the Department of Administration within 10 days after: (a) The date of award as entered on the bid record.

Governor: Are there any other questions? That was my question Mr. Willden I have the NRS 333.370 in front of me and it says a person who makes an unsuccessful bid or proposal may file a notice of appeal with the Purchasing Division and with the Hearings Division of the Department of Administration within 10 days after: (a) The date of award as entered on the bid record. So the unsuccessful bidder did not exercise its rights according to NRS 333.370?

Mike Willden: That is correct.

Governor: Are you aware of any explanation as to why those rights weren't exercised?

Mike Willden: Yes I am, from conversation that I have had in the past couple of days there is a cost to that to file a bond. The bond would cost around \$40 million plus and I have been told to

procure that type it would cost three quarters of a million dollars and the unsuccessful bidder did not wish to pay that type of expenditure to proceed.

Governor: That would have been face value of the bond do you understand what the cost of the bond would be?

Mike Willden: I am told it would be roughly \$250,000 to get a \$40 million dollar bond.

Governor: I would like a better understanding because what is in jeopardy of not making an appeal pursuant to this statute?

Kimberlee Tarter: The question with respect to the bond that is required in the event for a vendor to protest is to serve as two purposes; 1. Is to insure that the State is not wired down with frivolous protests it also insures that if the State has any damages it has the ability to recover the costs of those damages. So if it goes to hearings for the Administrative Hearings Office so we have the opportunity to capture the cost for those hearings because they are not in our budget. It gives the State the ability to recover those costs should the hearings officer find for the State during the administrative process. In the event that the hearings officer does not find for the State and finds for the appellant in those situations the only relief that is available is for the Purchasing Division to cancel the procurement and go forward with a re-procurement for that service. In that situation they do refund the bond to the appellant.

Governor: Is there a mechanism in the absence of appeal to go the re-procure process?

Kimberlee Tarter: I would have to say yes. So during the protest period that 10 day window the vendor contacts the Purchasing Division and is able to demonstrate that they believe an error has occurred. For instance they were reviewing the score sheets and they were analyzing the math and they come back and say there is an adequate error under calculations that would change the outcome. Then at that time we do have to go in and cancel the procurement to not go forward before the final protest and then we would have to move forward with the re-procurement. In this instance there was communications with the Chief of the Purchasing Division and ACS and they were not able to provide any information that would indicate to us that there was an error in the procurement process because they did what concerns the Chief of Purchasing did in fact go back meet with staff reviewed the files asked questions. We were very comfortable with the process that it was complying with NRS 333.370 with no errors and our next move was to move forward. Our recommendation was to move forward had the vendor had these concerns it should have been addressed during the protest period. They chose not to protest until after the fact going outside of NRS 333. Therefore it was our recommendation to move forward.

Governor: The statute also provides that a person who makes an unsuccessful bid may not seek any type of judicial intervention until the hearing officer has made a determination on the appeal. So in your experience that if they unsuccessful bidder does not take advantage of the appeal process according to NRS 333.370 they don't have the ability to file a law suit?

Kimberlee Tarter: That is my understanding.

Governor: And if they have appealed and there was a mechanism and they were successful than this would have been redone, correct?

Kimberlee Tarter: Yes that is correct. If the hearings officer reviewed the file and found an error than absolutely we would cancel the contract.

Governor: And their bond would have been refunded?

Kimberlee Tarter: That is correct.

Governor: Are there any further questions?

Secretary of State: I am open to a Special Board of Examiners meeting should you need more time but I am also ready to move forward today.

Governor: I just don't know if we were to review this more where it would get us. If we are bound by NRS 333.370 that would then conform those concerns that the unsuccessful bidder chose not to administer his public rights according to NRS 333.370. So would this even have standing to change any provisions of that contract of the concerns from ACS?

Kimberlee Tarter: With respect to that question I would have to defer to council on that item.

Katie Armstrong: Thank you Governor, It appears that the Board cannot do anything.

Governor: In other words if an unsuccessful applicant chooses not to exercise their appellant rights according to NRS 333.370 than they waive those claims?

Katie Armstrong: I believe that is correct Governor.

Attorney General: Just to follow up. I also received the letter and I spoke with my staff regarding the concerns of the contract and whether or not it needed to be pulled. We didn't see anything unusual in this process. However, if you would like to withhold this contract I understand, but there is not much more we can do with it.

Governor: Just so that I am clear, if we were to defer this it would cost the state millions of dollars?

Mike Willden: Governor, a couple of things. Millions is probably accurate. We have federal Medicaid mandates which are called Fifty Ten. We have deadlines to meet and if we miss those deadlines it could cost us \$2.7 million dollars annually. If there is a minor delay I think that we would be ok.

Governor: Does the State have any ability to recoup any of those dollars?

Mike Willden: I don't think so because we have a bond.

Governor: That is why we have NRS 333.370.

Mike Willden: That is correct.

Governor: Are there any further questions from the Board? I don't know if we have a representative from the unsuccessful bidder here?

Josh Hicks: I wasn't planning on making any kind of statement just here to observe the day. I would be happy to answer any questions. I will put on the record there was discussion on the cost to appeal and my client told me that it would have been a significant cost \$245,000 to post the required bond and that is something that you are not able to recover. It is a very expensive filing fee to appeal the case.

Governor: So your client made the choice not to exercise his appellant rights according to NRS 333.370.

Josh Hicks: That is correct, due to the cost.

Governor: Do any of the other board members have any questions for Mr. Hicks? Thank you. Are there any further with regards to contract 18? The chair will accept a motion. Before we enter into a motion I have a question on contract number 16 for the Department of Education. This contract seeks to increase the amount of the current contract by \$250,000. My question is this under the justifications it says the current data collection methods for acquiring these federally required data are inefficient and result in data that does not meet desired levels of validity and reliability. Why are we adding money to a system that appears not to be working?

Jane Splean: What happens is requirements change and we have to add enhancements to the current contract. So as the requirements change it requires us to make changes to the system.

Governor: I guess the point I am making is the summary gives the impression that the system that you have now isn't working well so what we have now is meeting its original objective and what we are asking now is due to additional requirements?

Jane Splean: That is correct. This program started in 2008 and is quite a lengthy process that requires us to build a system that adds in all of our reporting requirements under federal law. So as the requirements change we need to make changes to our system.

Governor: Why does it cost more money?

Jane Splean: It is the changes that are put forth by the contractor in order for them to make the adjustments and changes to the system. And these are all federal funds that come to us.

Governor: These are federal funds, not state funds?

Jane Splean: These are all federal funds.

Governor: Thank you. Are there any other questions? Are there any other items within agenda item 8 that any of the Board members would like to discuss?

Secretary of State: Move for approval of contracts 1-48.

Attorney General: I will second the motion.

Governor: There was a motion by the Secretary of State to approve contracts 1-48 and second by the Attorney General. Is there any discussion on the motion?

Secretary of State: I have one disclosure to make regarding contract 46. The contractor is The Tiberti Company, Tito Tiberti is one of the principals of that company and he is my God Father.

Governor: All those in favor of the motion please say aye. The motion passes unanimously.

***9. MASTER SERVICE AGREEMENT**

One master service agreement was submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: Item 9 on the agenda Master Service Agreement.

Clerk: Item 9 on the agenda is a master service agreement for Laboratory Corporation of America. This is an amendment to the original contract that was approved by me per the Board through the emergency provisions in statute. The contract before the board today is an amendment to that contract in the amount of \$975,001 for a total of \$1 million dollars. This is consistent with the original contract that this contract replaced. The original contractor was Quest Diagnostic which was also for a \$1 million dollars.

Governor: Are there any questions for the Clerk?

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval and the Secretary of State has second. Is there any discussion on the motion? Hearing none all those in favor signify by saying aye. The motion passes unanimously.

10. INFORMATION ITEMS

Governor: Item 10 Information Items.

Clerk: Governor, we have no information items.

11. BOARD MEMBERS' COMMENTS/PUBLIC COMMENT

Governor: Item 11 Board member comments? Are there any Public comments? The chair would accept a motion to adjourn.

***12. ADJOURNMENT**

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Respectfully submitted,

ANDREW K. CLINGER, CLERK

APPROVED:

GOVERNOR BRIAN SANDOVAL, CHAIRMAN

ATTORNEY GENERAL CATHERINE CORTEZ MASTO

SECRETARY OF STATE ROSS MILLER

STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Dept of Administration, Building and Grounds Division	1	\$1,327
Total:	1	\$1,327

RECEIVED

JAN 04 2011

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

Agency Name: BUILDINGS AND GROUNDS	Budget Account #: 1349
Contact Name: MICHAEL JOHNSON	Telephone Number: 684-1816

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 1 **Amount of the request:** 1327.00

Is the requested vehicle(s) new or used: USED

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:

PICK UP

Mission of the requested vehicle(s):

MAINTENANCE

Were funds legislatively approved for the request?

Yes No

If yes, please provide the decision unit number:

E710, CAT 05

If no, please explain how the vehicles will be funded?

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

Addition(s) Replacement(s)

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.

YES

Please Complete for Replacement Vehicles Only:
(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

Current Vehicle Information:

Vehicle #1 Model Year: 1995

Odometer Reading:

Type of Vehicle: PICKUP

Vehicle #2 Model Year:

Odometer Reading:

Type of Vehicle:

Please attach an additional sheet if necessary

Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.

YES

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

BETTER CONDITION

APPOINTING AUTHORITY APPROVAL:

Chief Engineer

1/9/11

Agency Appointing Authority

Title

Date

BOARD OF EXAMINERS' APPROVAL:

1/15/11

Approved for Purchase Not Approved for Purchase

Board of Examiners

Date

John Borrowman

From: Keith Wells
Sent: Monday, January 10, 2011 8:58 AM
To: John Borrowman
Subject: RE: Validate Vehicle Purchase

The request looks fine.

Keith Wells
Administrator
State of Nevada
Department of Administration
Motor Pool Division
Phone: (775).684.1883
Fax: (775).684.1888
E-Mail: kdwells@motorpool.nv.gov
www.motorpool.nv.gov

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From: John Borrowman
Sent: Monday, January 10, 2011 8:17 AM
To: Keith Wells
Subject: Validate Vehicle Purchase

Keith,

Please review this request to purchase a replacement vehicle and advise. This is requested for February's BOE so your response today or tomorrow would be greatly appreciated.


Thanks,
John Borrowman
Department of Administration - Budget and Planning Division
Borrowman@Budget.State.NV.US
P: (775) 684-0224
F: (775) 684-0260

The Governor's Recommended budget remains confidential per statute until published on January 24. Communications for the Adjusted Base budget (B000, M100, and M150) must be shared among the agencies. Executive Budget Office, and the Legislative Counsel Bureau. The enhancement decision units of the Governor's Recommended budget are not part of the Adjusted Base budget and are to remain confidential within the Executive Branch. Please handle this email and all communications about the budget with discretion.



DEPARTMENT OF ADMINISTRATION

209 E. Musser Street, Room 200
Carson City, Nevada 89701-4298
(775) 684-0222
Fax (775) 684-0260
<http://www.budget.state.nv.us/>

Date: January 10, 2011
To: Andrew Clinger, Director
Department of Administration
From: Julie Strandberg, Budget Analyst
Budget and Planning Division 
Subject: BOARD OF EXAMINERS **ACTION** ITEM

DEPARTMENT OF PUBLIC SAFETY– HIGHWAY PATROL –DIGNITARY PROTECTION
DIVISION

Statutory Authority

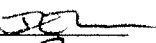
Pursuant to NRS 334.010, the Highway Patrol – Dignitary Protection Division is requesting the authority to purchase two new vehicles for a total of \$80,820.

Nature of the Request

The Division received approval of work program C20172 submitted to the December 17, 2010 Interim Finance Committee meeting to request two additional DPS Officer 2 positions as well as necessary operational expenses to carry out their job duties. The Officers require vehicles to meet the needs of protecting the Governor and the First Family.

Recommendation

The Department recommends approving the request.

REVIEWED: 
ACTION ITEM: <u>2</u>

RECEIVED

JAN 04 2011

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

Agency Name: Highway Patrol Division Budget Account #: 4738

Contact Name: Johnean Morrison Telephone Number: 684-4883

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 1 Amount of the request: \$40,410.00

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:

SUV

Mission of the requested vehicle(s):

Dignitary Protection Vehicle for Governor and First Family

Were funds legislatively approved for the request?

Yes No

If yes, please provide the decision unit number:

Work Program C20172

If no, please explain how the vehicles will be funded?

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

1 Addition(s) Replacement(s)

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.

Agency Exempt

Please Complete for Replacement Vehicles Only:

(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

Current Vehicle Information:

Vehicle #1 Model Year:

Odometer Reading:

Type of Vehicle:

Vehicle #2 Model Year:

Odometer Reading:

Type of Vehicle:

Please attach an additional sheet if necessary

Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

APPOINTING AUTHORITY APPROVAL:

CHIEF

Agency Appointing Authority

Title

Date

1-3-11

BOARD OF EXAMINERS' APPROVAL:

Approved for Purchase Not Approved for Purchase

Board of Examiners

Date

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

RECEIVED

JAN 04 2011

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

Agency Name: Highway Patrol Division	Budget Account #: 4738
---	-------------------------------

Contact Name: Johnean Morrison	Telephone Number: 684-4883
---------------------------------------	-----------------------------------

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 1 **Amount of the request:** \$40,410.00
Is the requested vehicle(s) new or used: New
Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:
 SUV
Mission of the requested vehicle(s):
 Dignitary Protection Vehicle for Governor and First Family


Were funds legislatively approved for the request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please provide the decision unit number: Work Program C20172 If no, please explain how the vehicles will be funded?
--	---

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):
 1 Addition(s) Replacement(s)

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.
 Agency Exempt

<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p>Current Vehicle Information: Vehicle #1 Model Year: Odometer Reading: Type of Vehicle:</p> <hr/> <p>Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:</p> <p><i>Please attach an additional sheet if necessary</i></p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</p> <hr/> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p>
--	--

APPOINTING AUTHORITY APPROVAL:

	CHIEF	1-3-11
Agency Appointing Authority	Title	Date

BOARD OF EXAMINERS' APPROVAL:

Approved for Purchase Not Approved for Purchase

Board of Examiners	Date
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DEPARTMENT OF ADMINISTRATION

209 E. Musser Street, Room 200
Carson City, Nevada 89701-4298
(775) 684-0222
Fax (775) 684-0260
<http://www.budget.state.nv.us/>

Date: January 13, 2011
To: Janet Murphy, Budget Analyst V
Department of Administration
From: Kristen Kolbe, Budget Analyst IV
Budget and Planning Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF WILDLIFE - ADMINISTRATION

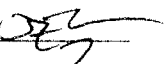
Description of item

Nature of the Request

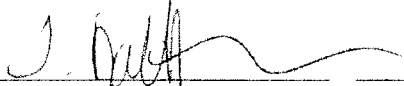
The department seeks approval to purchase a replacement vehicle to be fitted with a fish transport tank and transport supplies (oxygen/air) and be used for stocking fish primarily in the eastern region of Nevada but will also be utilized to make deliveries to the southern region. The vehicle will be assigned to the Fisheries Division, housed at the Spring Creek Rearing Station in Baker, Nevada and used for trout production and stocking.

Recommendation

The department recommends approving the request. The State Motor Pool Administrator has approved the request.

REVIEWED: 
ACTION ITEM: <u>2</u>

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: NV Dept. of Wildlife	Budget Account #: 4452
Contact Name: Gabe Pincolini	Telephone Number: 775/688-1570
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
Number of vehicles requested: <u>1</u> Amount of the request: <u>\$85,218.25</u> Is the requested vehicle(s) new or used: <u>New</u> Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: 2011 Kenworth T370 Truck Mission of the requested vehicle(s): <small>The vehicle will reside at Spring Creek Rearing Station in Baker, Nevada. The vehicle will be fitted with a fish transport tank and transport supplies (oxygen/air) and be used for stocking fish primarily in the Eastern region of Nevada but will also make deliveries to the Southern region as well. The program is Fisheries Division, Trout Production and Stocking.</small>	
Were funds legislatively approved for the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? <small>This vehicle will be purchased with 75% grant funds and 25% with license and fees. A work program will be completed.</small>
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> Replacement(s)	
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. N/A, Pick-up Truck	
Please Complete for Replacement Vehicles Only: <small>(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</small> Current Vehicle Information: Vehicle #1 Model Year: Odometer Reading: Type of Vehicle: Vehicle #2 Model Year: Odometer Reading: Type of Vehicle: <i>Please attach an additional sheet if necessary</i>	<div style="border: 1px solid black; border-radius: 50%; padding: 10px; width: fit-content; margin: 0 auto;"> <p>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</p> <p align="center"><i>Yes</i></p> </div> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p>
APPOINTING AUTHORITY APPROVAL:	
 _____ Agency Appointing Authority	ASU III _____ Title
_____ Date	
BOARD OF EXAMINERS' APPROVAL:	
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
_____ Board of Examiners	_____ Date

Kristen L. Kolbe

From: Keith Wells
Sent: Thursday, January 13, 2011 11:27 AM
To: Kristen L. Kolbe
Subject: RE: Vehicle BOE Request Form

Looks fine.

Keith Wells
Administrator
State of Nevada
Department of Administration
Motor Pool Division
Phone: (775).684.1883
Fax: (775).684.1888
E-Mail: kdwells@motorpool.nv.gov
www.motorpool.nv.gov

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From: Kristen L. Kolbe
Sent: Thursday, January 13, 2011 11:22 AM
To: Keith Wells
Subject: FW: Vehicle BOE Request Form

Keith –

Attached is a request for a replacement vehicle. The vehicle will be stationed at the Spring Creek Rearing Station in Baker, Nevada. The vehicle will be fitted with a fish transport tank and transport supplies (oxygen/air) and be used for stocking fish primarily in the Eastern region of Nevada but will also make deliveries to the Southern region as well. Program is Fisheries Division, Trout Production and Stocking.

Thank you for your consideration.

From: Gabe Pincolini
Sent: Thursday, January 13, 2011 10:50 AM
To: Kristen L. Kolbe
Cc: Mark Warren; Caroline Cherry; Patrick Cates; Dale Hansen; Michael Krumenaker
Subject: Vehicle BOE Request Form

Kristen,

Here is a vehicle request form for the March BOE meeting.

CHEERS

Gabe Pincolini
ASO

Fiscal Services Section
Nevada Department of Wildlife
4600 Kietzke Lane D-137
Reno, Nevada
Phone - 775/688.1570
Fax - 775/688.1577

"This message is intended only for the named recipient. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited."

NRS 334.010 State automobiles: Purchase; use; identification; penalty.

1. No automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

2. All such automobiles must be used for official purposes only.

3. All such automobiles, except:

(a) Automobiles maintained for and used by the Governor;

(b) Automobiles used by or under the authority and direction of the Chief Parole and Probation Officer, the State Contractors' Board and auditors, the State Fire Marshal, the Investigation Division of the Department of Public Safety, the investigators of the State Gaming Control Board, the investigators of the Securities Division of the Office of the Secretary of State and the investigators of the Attorney General;

(c) One automobile used by the Department of Corrections;

(d) Two automobiles used by the Caliente Youth Center;

(e) Three automobiles used by the Nevada Youth Training Center; and

(f) Four automobiles used by the Youth Parole Bureau of the Division of Child and Family Services of the Department of Health and Human Services,

➤ must be labeled by painting the words "State of Nevada" and "For Official Use Only" on the automobiles in plain lettering. The Director of the Department of Administration or a representative of the Director shall prescribe the size and location of the label for all such automobiles.

4. Any officer or employee of the State of Nevada who violates any provision of this section is guilty of a misdemeanor.

[Part 1:7:1933; A 1947, 422; 1949, 360; 1953, 45; 1955, 543] + [2:7:1933; 1931 NCL § 6941.02]—
(NRS A 1957, 62, 743; 1959, 782; 1961, 383, 627; 1963, 693; 1965, 314; 1967, 165; 1969, 129; 1971, 167; 1973, 84, 289; 1975, 61, 566; 1977, 289; 1979, 74, 881; 1981, 1189, 2013; 1985, 1984; 1989, 1959; 1991, 2127; 1993, 31, 1566; 1995, 579; 2001, 2598; 2001 Special Session, 236; 2003, 289)

Kristen L. Kolbe

From: Gabe Pincolini
Sent: Wednesday, January 19, 2011 12:00 PM
To: Kristen L. Kolbe
Subject: Kenworth Truck

Kristen,

Here is the information:

Model year: 1990
Odometer: 133,526
Type of vehicle: International truck

Yes, this meets the requirements of SAM 1309.

No, it is not an upgrade.

CHEERS


Gabe Pincolini
ASO
Fiscal Services Section
Nevada Department of Wildlife
4600 Kietzke Lane D-137
Reno, Nevada
Phone - 775/688.1570
Fax - 775/688.1577

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DEPARTMENT OF ADMINISTRATION

209 E. Musser Street, Room 200
Carson City, Nevada 89701-4298
(775) 684-0222
Fax (775) 684-0260
<http://www.budget.state.nv.us/>

Date: January 10, 2011
To: Andrew Clinger, Director
Department of Administration
From: Julie Strandberg, Budget Analyst 
Budget and Planning Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

DEPARTMENT OF PUBLIC SAFETY – RECORDS AND TECHNOLOGY DIVISION

Statutory Authority


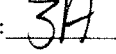
Pursuant to NRS 353C.220 the Records and Technology Division has taken the necessary action to collect debt pertaining to outstanding Civil Applicant Background Checks and Brady Point of Sale Accounts and have determined that the debt is impractical to collect.

Nature of the Request

The Division is requesting approval to write-off outstanding debts pertaining to the Civil Applicant Background Checks and Brady Point of Sale Accounts which exceed \$50.00. The total amount of this request is \$1,027.50.

Recommendation

The Records and Technology Division, pursuant to NRS 353C.195 requested collection assistance from the State Controller's Office and has exerted their resources to collect the outstanding debts owed. The named debts are recommended to be written off.

REVIEWED: 
ACTION ITEM: 

Jim Gibbons
Governor



Jearld L. Hafen
Director

Patrick Conmay
Division Chief

Records and Technology Division
333 West Nye Lane Suite 100
Carson City, Nevada 89706
Telephone (775) 684-6262 – Fax (775) 684-6265
www.nvrepository.state.nv.us

RECEIVED

DEC 16 2010

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

MEMORANDUM

Date: December 15, 2010

To: Board of Examiners

From: Lisa Young, Administrative Services Officer II
Department of Public Safety – Records & Technology

Through: Jim DiBasilio, Budget Analyst III
Department of Public Safety, Administrative Services

Julie Strandberg, Budget Analyst III
Chief Assistant, Budget Administrator, Budget Division

Subject: B/A #4709 Request for Write-off of Uncollectible Balances for Civil Applicant Background Check and Brady Gun Check Accounts over \$50.00 totaling \$1,027.50.

Lisa Young

The Records and Technology Division is requesting approval to write-off debt that the agency has determined to be uncollectible. The monies owed are for background check services (fingerprint-based and Brady Point of Sale) provided to the account holder by the Department of Public Safety.

We have attempted to notify these accounts of their delinquent balance via phone calls and collection letters. All of these accounts, with the exception of 881086, went through the Controller's Office Debt Collection Program. The collection agencies contracted by the Controller's Office have been unable to collect on these accounts. Paul's Gunsmithing and Hi Cap Gun Works now have invalid Federal Firearms Licenses as issued by the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF).

Account 881086 is an account that is held by Nevada State Board of Athletic Trainers. A fingerprint card was submitted and billed to their account. However, it should have been accompanied by a money order for payment by the applicant. We have been unable to contact the applicant for collection. This account is no longer an account that can be billed in order to prevent future billing discrepancies.

The Division has determined these accounts are uncollectable.

Account Number	Account Name	Date Debt Incurred	Status	Amount Owed
151629	St. Joseph Group Care	9/1/2009	Collections	\$51.25
881086	NV Board of Athletic Trainers	2/1/2010	Collections	\$51.25
98801360	Paul's Gunsmithing	2/1/2010	Collections	\$750.00
98801443	Hi Cap Gun Works	4/1/2010	Collections	\$175.00
			TOTAL:	\$1,027.50

Thank you for your consideration.

Encl Account History Report

RECEIVED
DEC 16 2010
ADMINISTRATIVE SERVICES

2
JK

Customer Account Information

Application: Civil Applicant
Account Number: 151629
Customer Name: ST. JOSEPH GROUP CARE #9

General Information

Contact Name: LEO KRUZ OR LIZA KRUZ
Doing Business as:
Email Address: leokrz@yahoo.com
Account Status: Collections Test Account
Credit Limit: \$0.00
Federal Tax ID:

554-98-3895
Cash Only: State Agency: Is Master: Master Account: N/A Bill to Master:
Trust Account: Trust Eligible: No User Fee: Non Profit:

Business Address

Street: 205 HANCOCK ST.
Street2:
City: LAS VEGAS
State: NV
Zip Code: 89110-

Mailing Address

Street: 205 HANCOCK ST.
Street2:
City: LAS VEGAS
State: NV
Zip Code: 89110-

Phone Information

Type:
Business (P) 1 702 5805104 Ext.

Account Invoice Information

Account Totals	Current Totals
Invoices: \$102.50	Invoices: 2
Payments: \$51.25	Payments: 1
Balance: \$51.25	Balance: 0

Statement Note

Current Statement: 14886
Note Expires:

Modified: cschenkhuizen / 04/19/2010 - 16:14:11
Created: cbrendel / 12/08/2008 - 14:31:28

Status: cschenkhuizen / 04/19/2010 - 16:14:10

Customer Account Information

Application: Civil Applicant
Account Number: 881086
Customer Name: NEVADA STATE BOARD OF ATHLETIC TRAINERS

General Information

Contact Name: STACEY WHITTAKER OR ANN DOVENMUEHLER
Doing Business as:
Email Address: atrainer@nsbat.nv.gov
Account Status: ACTIVE Test Account
Credit Limit: \$0.00
Federal Tax ID: 83-0396196
Cash Only: State Agency: Is Master: Master Account: N/A Bill to Master:
Trust Account: Trust Eligible: No User Fee: Non Profit:

Business Address

Street: P.O. BOX 34296
Street2:
City: RENO
State: NV
Zip Code: 89533-4296

Mailing Address

Street: P.O. BOX 34296
Street2:
City: RENO
State: NV
Zip Code: 89533-4296

Phone Information

Type:
Business (P) 1 775 7872636 Ext.

Account Invoice Information

Account Totals	Current Totals
Invoices: \$205.00	Invoices: 4
Payments: \$153.75	Payments: 2
Balance: \$51.25	Balance: 0

Statement Note

Current Statement: 18447
Note Expires:

Modified: cschenkhuizen / 05/24/2010 - 08:39:55
Created: CAPConvert / 09/30/2007 - 05:44:27

Status: cschenkhuizen / 05/24/2010 - 08:39:55

4

Customer Account Information

Application: Brady Gun Check
Account Number: 98801360
Customer Name: PAUL'S GUN SMITHING

General Information

Contact Name: PAUL J KOFFLER
Doing Business as:
Email Address: KOFFLERPAUL@YAHOO.COM
Account Status: Collections Test Account
Credit Limit: \$2,500.00
Federal Tax ID: 522-41-4179 FFL Number: 9-88-003-01-1E-013
FFL Expires: 05/01/2011
Cash Only: State Agency: Is Master: Master Account: N/A Bill to Master:

Business Address

Street: 2521 CORTINA AVE.
Street2:
City: HENDERSON
State: NV
Zip Code: 89074-

Mailing Address

Street: 2521 CORTINA AVE.
Street2:
City: HENDERSON
State: NV
Zip Code: 89074-

Phone Information

Type:
Business (P) 1 702 8843607 Ext.

Account Invoice Information

Account Totals	Current Totals
Invoices: \$7,425.00	Invoices: 297
Payments: \$6,675.00	Payments: 17
Balance: \$750.00	Balance: 0

Statement Note

Current Statement: 21181
Note Expires:

Modified: kclementi / 07/09/2010 - 16:51:44
Created: mgassaway / 04/17/2008 - 12:11:34

Status: cschenkhuizen / 07/02/2010 - 13:46:25



ATF
Bureau of Alcohol, Tobacco, Firearms and Explosives
U.S. Department of Justice

FFLeZCheck 3.1.2

Bureau of Alcohol, Tobacco, Firearms and Explosives

➤ [FFL Search](#)
➤ [FFL Download](#)

Federal Firearms License Results

You Entered FFL Number: 9-88-XXX-XX-XX-01360

If you are certain you entered the correct license number, there is a strong possibility that the FFL you are attempting to verify is invalid and/or this may be an attempt at a fraudulent transaction.

You should not complete the transaction without first contacting ATF at 1-877-560-2435 for assistance.

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6

Customer Account Information

Application: Brady Gun Check
Account Number: 98801443
Customer Name: HI-CAP GUN WORKS

General Information

Contact Name: LANCE YEAGER OR ANDREW WILSON
Doing Business as:
Email Address: LANCE182@SBCGLOBAL.NET
Account Status: Suspended Test Account
Credit Limit: \$25,000.00
Federal Tax ID: 26-2856516 FFL Number: 988031011H01443
FFL Expires: 08/01/2011
Cash Only: State Agency: Is Master: Master Account: N/A Bill to Master:

Business Address

Street: 75 BANK STREET
Street2: SUITE 23
City: SPARKS
State: NV
Zip Code: 89431-

Mailing Address

Street: 75 BANK STREET
Street2: SUITE 23
City: SPARKS
State: NV
Zip Code: 89431-

Phone Information

Type:
Business (P) 1 775 3588024 Ext.
Other 1 866 7685004 Ext.

Account Invoice Information

Account Totals	Current Totals
Invoices: \$2,350.00	Invoices: 94
Payments: \$2,175.00	Payments: 11
Balance: \$175.00	Balance: 0

Statement Note

Current Statement: 22744
Note Expires:

Modified: kclementi / 08/30/2010 - 16:49:41
Created: cschenkhuizen / 08/04/2008 - 15:58:53

Status: cschenkhuizen / 06/21/2010 - 13:58:32

7



FFLeZCheck 3.1.2

Bureau of Alcohol, Tobacco, Firearms and Explosives

- FFL Search
- FFL Download

Federal Firearms License Results

You Entered FFL Number: 9-88-XXX-XX-XX-01443

If you are certain you entered the correct license number, there is a strong possibility that the FFL you are attempting to verify is invalid and/or this may be an attempt at a fraudulent transaction.

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8

RECL.
 JAN 12 2011
 DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET AND PLANNING DIVISION

For Budget Division Use Only
 Reviewed by: _____
 Reviewed by: _____
 Reviewed by: _____

STATEWIDE LEASE INFORMATION

1. Agency: Public Works Board
 515 East Musser St., Suite 102
 Carson City, Nevada 89701
 Contact, Chris Chimits (775) 684-4111, (775) 684-414, Fax: (775) 684-4142
 Wayne Schreiner (702) 486-5115

2. Name of Lessor: JS Park Sahara LLC
 c/o The Saunders Property Company
 Optima Asset Management Services

3. Address of Lessor 1600 Dove Street, Suite 480
 Newport Beach, California 92660
 Telephone: (949) 852-0900 x 17
 Fax: (949) 752-7979

4. Address of Lease property: 1830 E. Sahara Avenue, Suite 204
 Las Vegas, Nevada 89104-3737

a. Square Footage: 2,269 usable square feet

b. Cost:

cost per month	# of months in time	Cost per Year	time frame	Approximate cost per square foot
\$2,087.48	12	\$25,049.76	March 1, 2011 - February 29, 2012	\$0.920
\$2,155.55	12	\$25,866.60	March 1, 2012 - February 28, 2013	\$0.950

c. Total Lease Consideration: \$50,916.36

d. Rental Adjustments: None

e. Term: Two years

f. Option to renew: Yes

g. Utilities: Lessor

h. Janitorial: Lessor

i. Major repairs: Lessor

j. Minor repairs: Lessor

k. Taxes: Lessor

l. Comparable costs: \$1.45 - \$1.90

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 1562

*# / 150 sq ft reduction
 +
 Reduced leased space*

5. Purpose of the lease: To house the Public Works Board.

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other *Re-negotiated Lease*

a. Estimated moving expenses: n/a Furnishings: n/a Data/Phones: n/a

Remarks: The Tenant is reorganizing and reducing their space from 5,672 sf to 2,269, a reduction of 3,403 sf. This is a full service lease. The prior rent rate was \$1.90 per square foot. The renegotiated rent rate is \$0.92 per square foot.

LEASE #1

STATEWIDE LEASE INFORMATION

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV20051400133
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC [X] INC [] CORP [] LLP []
c.	Is the Contractor Exempt from obtaining a Business License:	Yes _____ No X
	*If yes, please explain:	_____
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes X _____ No _____
	*If no, please explain:	_____
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes X _____ No _____
	*If no, please explain:	_____
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes X _____ No _____

[Signature] _____ 1-12-11
 Authorized Signature - Buildings and Grounds Division Date

[Signature] _____ 1-11-11
 Authorized Signature - Agency Date

For Board of Examiners Yes
 No

Lease # 1

For Budget Division Use Only	
Reviewed by:	<u>1/2/11 YH</u>
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
 Nevada Division of Child & Family Services
 4126 Technology Way, 3rd Floor
 Carson City, NV 89706
 Contact: Richard Jacobs, Phone: (775) 684-4413; Fax: (775) 684-4455

2. Name of Lessor: O'Flaherty Rentals, LLC
 John O'Flaherty: (775) 289-2801
 oflahertyph@sbcglobal.net

3. Address of Lessor: 965 Pioche HWY
 Ely, Nevada 89301

4. Address of Lease property: 740 Park Avenue
 Ely, Nevada 89301

a. Square Footage:	2,201 usable square feet		
b. Cost:	cost per month	# of months in time frame	time frame
	\$2,641.20	12	\$31,694.40 June 1, 2010 - May 31, 2011
	\$2,641.20	13	\$34,335.60 June 1, 2011 - June 30, 2012
	\$2,694.02	12	\$32,328.24 July 1, 2012 - June 30, 2013
	\$2,747.90	11	\$30,226.90 July 1, 2013 - May 31, 2014
c. Total Lease Consideration:	48	\$128,585.14	

d. Rental Adjustments: None
 e. Term: Four (4) years
 f. Option to renew: Yes
 g. Utilities: Lessor
 h. Janitorial: Lessor
 i. Major repairs: Lessor
 j. Minor repairs: Lessor
 k. Taxes: Lessor
 l. Comparable costs: 1.20 - \$1.30
 m. Specific termination clause in lease: Breach/Default lack of funding
 n. Lease will be paid for by Agency Budget Account Number: 3229

5. Purpose of the lease: To house the Department of Health and Human Services, Division of Child and Family Services.

6. This lease constitutes:
- An extension of an existing lease
 - An Deduction to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Other

a. Estimated moving expenses: _____ Furnishings: _____ Data/Phones: _____

Remarks: LANDLORD VOLUNTARY LEASE RATE REDUCTION. A savings of \$371.00 for FY10 and \$5,536.32 for FY11.

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 JAN 05 2011
 DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET AND PLANNING DIVISION

RECEIVED
 JAN 04 2011
 DIRECTOR'S OFFICE

Lease #2

For Budget Division Use Only
 Reviewed by: *[Signature]* 1/11/11
 Reviewed by: _____
 Reviewed by: _____

STATEWIDE LEASE INFORMATION

1. Agency: **Department of Health and Human Services
 Division of Welfare and Supportive Services
 1470 College Parkway
 Carson City, Nevada 89706 775-684-0500**

RECEIVED

2. Name of Lessor: **O'Flaherty Rentals, LLC
 John O'Flaherty: 775-289-2801
 oflahertyph@sbcglobal.net**

OCT 27 2010

Building & Grounds Div.
 Carson City, NV

3. Address of Lessor: **965 Pioche HWY
 Ely, Nevada 89301**

4. Address of Lease property: **725 Avenue K
 Ely, Nevada 89301**

a. Square Footage:
 b. Cost:

cost per month	# of months in time frame		time frame	
\$2,553.60	12	\$30,643.20	June 1, 2010 - July 31, 2011	\$1.200
\$2,553.60	12	\$30,643.20	June 1, 2011 - July 31, 2012	\$1.200
\$2,630.21	12	\$31,562.52	June 1, 2012 - July 31, 2013	\$1.236
\$2,630.21	12	\$31,562.52	June 1, 2013 - July 31, 2014	\$1.236
\$2,709.12	12	\$32,509.44	June 1, 2014 - July 31, 2015	\$1.273

c. Total Lease Consideration: **\$156,920.88**
 d. Rental Adjustments: **None**
 e. Term: **Five (5) years**
 f. Option to renew: **Yes**
 g. Utilities: **Lessor**
 h. Janitorial: **Lessor**
 i. Major repairs: **Lessor**
 j. Minor repairs: **Lessor**
 k. Taxes: **Lessor**
 l. Comparable costs: **\$1.20 - \$1.40**
 m. Specific termination clause in lease: **Breach/Default lack of funding**
 n. Lease will be paid for by Agency Budget Account Number: **3228, 3233**

5. Purpose of the lease: **To house the Department of Health and Human Services, Division of Welfare and Supportive Services.**

6. This lease constitutes: An extension of an existing lease
 An **Deduction** to current facilities (requires a remark)
 A relocation (requires a remark)
 A new location (requires a remark)
 Other

a. Estimated moving expenses: _____ Furnishings: _____ Data/Phones: _____

Remarks: **LANDLORD VOLUNTARY LEASE RATE REDUCTION. A savings of \$63.84 for FY 2010 and a savings of \$766.08 for FY 2011.**

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JAN 05 2011

DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET AND PLANNING DIVISION

Lease #3

STATEWIDE LEASE INFORMATION

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV20071746105
b.	The Contractor is registered with the Nevada Secretary of State's Office as	LLC [X] INC [] CORP [] LLP []
c.	Is the Contractor Exempt from obtaining a Business License:	Yes No X
	*If yes, please explain:	
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes X No
	*If no, please explain:	
e.	Does the Contractor have a current Nevada State Business License (SBL):	Yes X No
	*If no, please explain:	
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes X No

[Handwritten Signature]
 Authorized Signature - Buildings and Grounds Division _____ Date

[Handwritten Signature] 10/20/10
 Authorized Signature - Agency _____ Date

For Board of Examiner Yes

No

Lease #3

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i>
Reviewed by:	_____
Reviewed by:	_____

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
Health Division, Nevada Early Intervention Services
contact: Cole Schmidt, 775-684-4039; Fax: 775-684-4211

2. Name of Lessor: Bar Charleston Acquisitions, LLC
contacts: Christine Howe - Birtcher Anderson, 702-222-4084; FAX 702-222-1644; Phil Matchett, 949-545-0569

3. Address of Lessor: 400 South Maryland Parkway
Las Vegas, Nevada 89102

4. Address of Lease property: 3811 West Charleston, Suite 209, Las Vegas, Nevada 89102; (3,048 sf) and
1161 South Valley View, Las Vegas, Nevada 89102 (24,261 sf)

a. Square Footage: 27,309 usable square feet of office space.

Cost:	cost per month	# of months in time frame	Cost per time frame	time frame	Approximate cost per
sf office space	\$57,104.25	11	\$628,146.75	February 1, 2010 - December 31, 2010	\$2.091
	\$57,104.25	12	\$685,251.00	January 1, 2011 - December 31, 2011	\$2.091
	\$58,817.38	12	\$705,808.56	January 1, 2012 - December 31, 2012	\$2.153
	\$60,581.90	12	\$726,982.80	January 1, 2013 - December 31, 2013	\$2.220
	\$62,399.36	12	\$748,792.32	January 1, 2014 - December 31, 2014	\$2.285
	\$64,271.33	12	\$771,255.96	January 1, 2015 - December 31, 2015	\$2.353

c. Total Lease Consideration: 71 \$4,266,237.39

d. Rental Adjustments: None

e. Term: Five (5) years, eleven (11) months

f. Option to renew: Yes

g. Utilities: Lessor

h. Janitorial: Lessor

i. Major repairs: Lessor

j. Minor repairs: Lessor

k. Taxes: Lessor

l. Comparable costs: \$1.85 - \$2.09

m. Specific termination clause in lease: _____

n. Lease will be paid for by Agency Budget Account Number: 3208

5. Purpose of the lease: To house the Division of Health, Nevada Early Intervention Services.

6. This lease constitutes:

<input checked="" type="checkbox"/>	An extension of an existing lease
<input type="checkbox"/>	An addition to current facilities (requires a remark)
<input type="checkbox"/>	A relocation (requires a remark)
<input type="checkbox"/>	A new location (requires a remark)
<input type="checkbox"/>	Remodeling only
<input checked="" type="checkbox"/>	Other

a. Estimated moving expenses: N/A Furnishings: N/A Data/Phones: N/A

Remarks: LANDLORD VOLUNTARY LEASE RATE REDUCTION. For a savings of \$24,827.95 for FY10 and \$111,725.82 for FY11.

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DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

Lease #4

For Budget Division Use Only
 Reviewed by: *H. Jackson 1/13/11*
 Reviewed by: *CS 1/14/11*
 Reviewed by:

STATEWIDE LEASE INFORMATION

1. Agency: Department of Employment, Training and Rehabilitation
 500 East Third Street
 Carson City, Nevada 89701
 contact: Brenda Ford: 684-3901

2. Name of Lessor: O'Flaherty Rentals, LLC
 contact: John O'Flaherty 775-289-2801; 775-296-0646

3. Address of Lessor: 965 Pioche Hwy
 Ely, Nevada 89301

4. Address of Lease property: 1500 Avenue F
 Ely, Nevada 89301

a. Square Footage: 5,080 usable square feet

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	
\$6,096.00	12	\$73,152.00	June 1, 2010 - May 31, 2011	\$1.200
\$6,248.40	12	\$74,980.80	June 1, 2011 - May 31, 2012	\$1.230
\$6,248.40	12	\$74,980.80	June 1, 2012 - May 31, 2013	\$1.230
\$6,400.08	12	\$76,800.96	June 1, 2013 - May 31, 2014	\$1.260
\$6,400.08	12	\$76,800.96	June 1, 2014 - May 31, 2015	\$1.260
c. Total Lease Consideration:		60	\$376,715.52	
d. Rental Adjustments: None				
e. Term: Five (5) years				
f. Option to renew: Yes				
g. Utilities: Lessor				
h. Janitorial: Lessor				
i. Major repairs: Lessor				
j. Minor repairs: Lessor				
k. Taxes: Lessor				
l. Comparable costs: \$1.20 - \$1.40				
m. Specific termination clause in lease:				
n. Lease will be paid for by Agency Budget Account Number:				4770, 4767, 3265

5. Purpose of the lease: To house the Department of Employment, Training and Rehabilitation.

6. This lease constitutes:

An extension of an existing lease

An Deduction to current facilities (requires a remark)

A relocation (requires a remark)

A new location (requires a remark)

Remodeling only

Other

a. Estimated moving expenses: N/A Furnishings: N/A Data/Phones: N/A

Remarks: LANDLORD VOLUNTARY LEASE RATE REDUCTION. A savings of \$356.26 for FY 10 and \$5,206.07 for FY 11.

RETROACTIVE

[Signature] BOE
[Signature] NON BOE
[Signature] ANALYST INITIALS

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DEC 30 2010

DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET AND PLANNING DIVISION

Lease #5

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: CONV6159	Amendment Number: 4
Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: Robison, Belaustegui, Sharp &
Agency Code: 030	Contractor Name: Robison, Belaustegui, Sharp &
Appropriation Unit: 4892-10	Address: Low
Is budget authority available?: Yes	71 Washington St
If "No" please explain: Not Applicable	City/State/Zip: Reno, NV 89503
	Contact/Phone: Kent Robison 7753293151
	Vendor No.: T29006734
	NV Business ID: 19811008051

To what State Fiscal Year(s) will the contract be charged? **2009-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Statutory Contingency

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/15/2009**
Anticipated BOE meeting date **02/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2012**

Contract term: **3 years and 135 days**

4. Type of contract: **Contract**

Contract description: **Speciality Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides services pursuant to NRS 41.03435 for expert trial counsel for defense of Mary Dugan, General Legal Counsel for UNR (Nevada System of Higher Education) who was sued personally in the case of Hussein v. Dugan and Leah Wilds, Case No. CV-N-05-0381-LRH(RAM). This Amendment increases the amount by \$50,000.00 for the maximum amount of \$234,900.00 for continued case work.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,900.00
2. Total amount of any previous contract amendments:	\$175,000.00
3. Amount of current contract amendment:	\$50,000.00
4. New maximum contract amount:	\$234,900.00

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a 4th Contract Amendment to the original contract, which provides services pursuant to NRS 41.03435 for expert trial counsel for defense of Mary Dugan, General Legal Counsel for UNR (Nevada System of Higher Education) who was sued personally in the case of Hussein v. Dugan and Leah Wilds, Case No. CV-N-05-0381-LRH(RAM). This is an amendment to the original contract, which provides services pursuant to NRS 41.03435 for expert trial counsel for defense of Mary Dugan, General Legal Counsel for UNR (Nevada System of Higher Education) who was sued personally in the case of Hussein v. Dugan and Leah Wilds, Case No. CV-N-05-0381-LRH(RAM). This Amendment increases the amount by \$50,000.00 for the maximum amount of \$234,900.00.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current workload of available litigation deputies does not permit the assumption of an additional defense case of this scale.

- 9. Were quotes or proposals solicited? No
- Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

N/A

d. Last bid date: Anticipated re-bid date:

- 10. Does the contract contain any IT components? No

III. OTHER INFORMATION

- 11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

- 15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 17. Not Applicable

- 18. Agency Field Contract Monitor:

- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shanshaw	01/03/2011 14:52:31 PM
Division Approval	jspencer	01/03/2011 16:03:01 PM
Department Approval	jspencer	01/03/2011 16:03:06 PM
Contract Manager Approval	shanshaw	01/04/2011 10:24:32 AM
Budget Analyst Approval	csawaya	01/12/2011 14:58:15 PM
Team Lead Approval	jmurph1	01/19/2011 10:38:05 AM
BOE Agenda Approval	jmurph1	01/19/2011 10:38:10 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11830**

Agency Name: SECRETARY OF STATE'S OFFICE	Legal Entity Name: Advanced Data Systems Inc
Agency Code: 040	Contractor Name: Advanced Data Systems Inc
Appropriation Unit: 1051-15	Address: 1789 E COLLEGE PKWY 128
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89706-7976
If "No" please explain: Not Applicable	Contact/Phone: Sharon McCloskey 775-883-4007 775-883-4007
	Vendor No.: T80911277
	NV Business ID: NV19821012593

To what State Fiscal Year(s) will the contract be charged? **2011-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2011**

Anticipated BOE meeting date **02/2011**

Retroactive? **Yes**

If "Yes", please explain

Previous Agreements with this contractor were executed for periods of 1/1/ 2007 through 12/31/2008 and for 1/1/2009 through 12/31/2010 as contracts not requiring Board of Examiners; Review per SAM 0326 #8. Agency personnel interpreted SAM 0326.8 to mean all contracts, regardless of amount, for computer Software maintenance consisting of license agreements, download updates remotely and/or off site technical support were exempt from Board of Examiner approval .Retro approval now requested.

3. Termination Date: **12/31/2012**

Contract term: **2 years**

4. Type of contract: **Provider Agreement**

Contract description: **ADS**

5. Purpose of contract:

This contract is to provide offsite computer maintenance and technical support service of voter data provided to the Secretary of State for Help America Vote Act (HAVA) from thirteen(13) Nevada Counties: Churchill, Elko, Esmeralda, Eureka, Humboldt, Lander, Lincoln, Lyon, Mineral, Nye, Pershing, Storey, and White Pine.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Other basis for payment: **invoiced per task performed**

II. JUSTIFICATION

7. What conditions require that this work be done?

This work needs to be done in order to maintain compliance with the Help America Vote Act (HAVA mandated grant requirements).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the necessary background, expertise with the Nevada Voting system, time or equipment necessary to perform the required support as dictated by the available funding over the bienium.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Prior service with this vendor was born out of the failed multi-million dollar contract with Covansys in 2006. Secretary of State services with this vendor have not exceeded \$25,000 in any one year during prior services from January 1, 2007 to December 31, 2010. As a result there is a definate cost savings compared to the Covansys contract.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Ageement with Secretary of State Jan 1, 2007- December 31, 2009 and Jan 1, 2009 to December 31,2010 for same service

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

January 1, 2007 to December 31, 2009 and January 1, 2009 to December 31, 2010 for Secretary of State. Service was satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kthoma2	01/04/2011 11:47:05 AM
Division Approval	kthoma2	01/04/2011 11:47:09 AM
Department Approval	kthoma2	01/04/2011 11:47:14 AM
Contract Manager Approval	vmccormi	01/04/2011 11:47:39 AM
Budget Analyst Approval	rhage1	01/04/2011 14:36:16 PM
Team Lead Approval	jteska	01/05/2011 12:51:25 PM
BOE Agenda Approval	jteska	01/05/2011 12:51:29 PM
BOE Final Approval	Pending	

ROSS MILLER
Secretary of State

STATE OF NEVADA

SCOTT W. ANDERSON
*Deputy Secretary
for Commercial Recordings*

NICOLE J. LAMBOLEY
Chief Deputy Secretary of State



MATTHEW M. GRIFFIN
Deputy Secretary for Elections

ROBERT E. WALSH
*Deputy Secretary
for Southern Nevada*

**OFFICE OF THE
SECRETARY OF STATE**

KATE L. THOMAS
*Deputy Secretary
for Operations*

TO: Board of Examiners

From: Vicki McCormick, Secretary of State's Office

Vicki McCormick

Date: January 3, 2011

RE: Retroactive Contract with Advanced Data Systems

Enclosed for consideration is a contract between Nevada Secretary of State and Advanced Data Systems Inc with a retroactive effective date of January 1, 2011. We are requesting approval of retroactive date of January 1, 2011 and have obtained Solicitation waiver from State Purchasing. Continuation of services as listed in the Scope of work is necessary for HAVA compliance

Services provided by Advanced Data Systems for the Help America Vote Act (HAVA) originated in 2006 due to failure of a 4.5 -million dollar contract with Convansys

This contract and the preceding agreements with Advanced Data Systems for January 1, 2007 through December 31, 2008 and January 1, 2009 through December 31, 2010 were not submitted for prior BOE approval due to the agency's interpretation of SAM 326 -- Independent Contracts Not Requiring Board of Examiners' Review

8. Computer software maintenance that consists of the following license agreements, rights to download updates remotely and/ or off site technical support.

Verification with State Budget office and State Purchasing has determined that this contract should be reviewed by the Board of Examiners.

NEVADA STATE CAPITOL
101 N. Carson Street, SUITE 3
Carson City, Nevada 89701-4786
Telephone: (775) 684-5708
Fax: (775) 684-5725

COMMERCIAL RECORDINGS
MEYER'S ANNEX OFFICE
202 N. Carson Street
Carson City, Nevada 89701-4201
Telephone: (775) 684-5708
Fax: (775) 684-5725

LAS VEGAS OFFICE
555 E. Washington Avenue Ste. 5200
Las Vegas, Nevada 89101-1090
SECURITIES
Telephone: (702) 486-2440
Fax: (702) 486-2452
CORPORATIONS
Telephone: (702) 486-2880
Fax: (702) 486-2888

RENO OFFICE
500 Damonte Ranch Pkwy, Suite 657-A
Reno, Nevada 89521
Telephone: (775) 687-9950
Fax: (775) 853-7961

Purchasing Use Only:
110102



JIM GIBBONS
Gov ernor

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

ANDREW K. CLINGER
Director
GREG SMITH
Purchasing Administrator

SOLICITATION WAIVER REQUEST FORM

1. a. **Identify State agency and the contact person's name, title, telephone number and email address for this request:** Secretary of State – Vicki McCormick-Management Analyst 3, 684-5724-vmccormick@sos.nv.gov

b. **Vendor contact information:** Advanced Data Systems Inc –Sharon I. McCloskey-775-883-4007

c. **Type of waiver requested:** Sole or single source Professional Service Exemption

2. **Description of work/services to be performed or commodity/good to be purchased:**

Offsite Computer maintenance and technical support services of voter data provided to the Secretary of State Help America Vote Act for thirteen Nevada Counties: Churchill, Elko, Esmeralda, Eureka, Humboldt, Lander, Lincoln, Lyon, Mineral, Nye, Pershing, Storey, and White Pine as follows:

1. Develop computer programs and procedures necessary to continue maintaining voter data from the 13 counties iSeries databases and the ASCII pipe-delimited files in accordance to specifications provided by the Secretary of State's Office.
2. Upload test files from all 13 counties to the Secretary of State's Office for inspection and validation.
3. Modify extract programs and procedures as necessary to correct any data deficiencies discovered by the Secretary of State's Office, so far as is practical, given the content of the county databases.
4. Provide assistance to 13 counties with regular maintenance and clean up of voter data necessary to meet validity requirements.
5. Maintain procedures to automatically (1) create a fresh voter data extract file and (2) transfer said file to the Secretary of State's FTP site on a nightly basis (excluding weekends).
6. Maintain said automated procedures for extract file creation and transfer in all 13 counties.
7. Maintain Secure FTP software on PCs in all 13 counties.
8. Research and resolve any unsuccessful nightly file transfers.
9. Maintain extract program to provide override data on nightly extract files.
10. Coordinate any necessary installation and updates to election night software in all 13 counties.
11. Provide ID Exemption data on nightly extract file.
12. Provide training and documentation review to county elections personnel.
13. Assist county personnel in testing election night reporting software.
14. Provide support and problem resolution for the above-described programs and procedures.
15. Provide requested information regarding off-site projects to the Secretary of State's Office and respond to question(s) in a timely manner.
16. Query and provide breakdown of data by political party when available.

3. **Describe the unique qualification required for the service or good to be purchased:**

This contractor has proven experience in key areas, and has provided said services on Nevada Voter data since January 1, 2007. This contractor also has a comprehensive understanding of the State of Nevada voter system and is currently under contract with the State.

4. **Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:**

The State needs a contractor that has the appropriate technical and industry expertise (e.g., voter registration data capture, business rules, and knowledge of programming and data transfer protocol). The selected contractor has the necessary background, expertise, and Nevada experience to respond to the State's needs quickly, without any lengthy and costly startup period or learning curve.

5. **What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:**

Until a new contractor could be selected, the State's ability to support and comply with the Help America Vote Act ("HAVA") would be in jeopardy due to missed deadlines, daily processes, and minimum list accuracy required of computerized statewide voter registration lists in HAVA. It is doubtful that a different contractor would be able to provide the required support as dictated by the available funding over the biennium and have the expertise with the Nevada Voting System.

6. **What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.**

No known Market Research was done. SOS services with ADS were born out of the failed multi-million dollar contract with Covansys. SOS S services with ADS do not exceed \$25,000 in any one year. As a result, there is a definite cost savings, compared to the Covansys contract.

7. **How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?**

This contractor has kept the same rate for this service since January 1, 2007. The rate was judged to be a fair value for the State at the beginning of the engagement with the Department of Administration.

8. **What is the estimated value and length of the contract, amendment or request?**

a. New contract Y N
\$25,000 for services to be completed within the 24 month contract.

b. Amendment Y N Amendment No. _____
{provide copy of previous waiver(s)}

Agreements with this contractor were executed for periods of January 1, 2007 through December 31, 2008 and for January 1, 2009 through December 31, 2010 as contracts not requiring Board of Examiners' Review per SAM 0326 #8. No Solicitation waiver was found in files prepared..

Secretary of State

hereby requests approval for Advanced Data Systems Inc


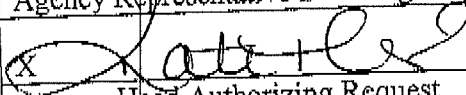
Proposed vendor

Requesting agency

to provide the service/good for the amount and term as described above.


By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X 	12/21/10
Agency Representative Initiating Request	Date
X 	12/21/10
Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.


Signed:

X 	
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X 	1-3-11
Administrator, Purchasing Division	Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV5521** Amendment Number: **3**

Agency Name: **BUILDINGS AND GROUNDS DIVISION** Legal Entity Name: **ABC Fire Extinguisher Co., Inc dba ABC Fire & Cylinder Service**

Agency Code: **082** Contractor Name: **ABC Fire Extinguisher Co., Inc dba ABC Fire & Cylinder Service**

Appropriation Unit: **1349-12** Address: **1025 Telegraph Street**

Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89502**

If "No" please explain: **Not Applicable** Contact/Phone: **null7758561553**

Vendor No.: **T81093069**

NV Business ID: **NV19861017903**

To what State Fiscal Year(s) will the contract be charged? **2009-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Buildings & Grounds building rental income fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/08/2008**

Anticipated BOE meeting date: **02/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2012**

Contract term: **3 years and 358 days**

4. Type of contract: **Contract**

Contract description: **Safety and Emergency Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides inspection and fire suppression system maintenance for various State buildings in the Carson City and Reno areas. This amendment will add \$45,000.00 for required maintenance/repair projects, for a contract total of \$143,152.00

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$75,960.00
2. Total amount of any previous contract amendments:	\$22,202.00
3. Amount of current contract amendment:	\$45,000.00
4. New maximum contract amount:	\$143,162.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Inspections are required by the State Fire Marshal and systems must be operational.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of experience, manpower and licenses.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Contractor was lowest bidder.

d. Last bid date: 04/01/2008 Anticipated re-bid date: 04/01/2012

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008-2010, Buildings & Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	01/05/2011 14:58:33 PM
Division Approval	cedward2	01/05/2011 15:34:10 PM
Department Approval	cedward2	01/05/2011 15:34:13 PM
Contract Manager Approval	rday0	01/05/2011 16:02:23 PM
Budget Analyst Approval	jborrowm	01/12/2011 14:29:19 PM
Team Lead Approval	jteska	01/13/2011 09:37:06 AM
BOE Agenda Approval	jteska	01/13/2011 09:37:11 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV4108** Amendment Number: **3**
 Agency Name: **BUILDINGS AND GROUNDS DIVISION** Legal Entity Name: **BISON CONSTRUCTION INC**
 Agency Code: **082** Contractor Name: **BISON CONSTRUCTION INC**
 Appropriation Unit: **1349-12** Address: **PO BOX 3198**
 Is budget authority available?: **Yes** City/State/Zip: **CARSON CITY, NV 89702**
 If "No" please explain: **Not Applicable** Contact/Phone: **John Martin 775/849-1850**
 Vendor No.: **T80907064A**
 NV Business ID: **NV19851012821**

To what State Fiscal Year(s) will the contract be charged? **2008-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Buildings & Grounds building rent income fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/10/2007**
 Anticipated BOE meeting date **02/2011**

Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **07/31/2011**
 Contract term: **4 years**

4. Type of contract: **Contract**
 Contract description: **Janitorial, Building Maintenance and Repair Servic**

5. Purpose of contract:
This is an amendment to the original contract, which provides general contractor services on an as needed basis and upon the request and approval of a Buildings and Grounds designee. This amendment increases the maximum amount of the contract from \$175,000 to \$225,000 and changes the termination date from July 31, 2011 to July 9, 2011.

6. CONTRACT AMENDMENT

- 1. The maximum amount of the original contract: \$20,000.00
 - 2. Total amount of any previous contract amendments: \$155,000.00
 - 3. Amount of current contract amendment: \$50,000.00
 - 4. New maximum contract amount: \$225,000.00
- and/or the termination date of the original contract has changed to: 07/09/2011

II. JUSTIFICATION

7. What conditions require that this work be done?
Maintaining State buildings in safe and secure condition.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Lack of expertise and manpower.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per SAM 0338.0, each contractor will be contacted to submit bids on projects. Bison Construction, Inc. is a Nevada Public works Board Contractor. Pursuant to NRS 338.13862, Buildings and Grounds is using a Public Works Board pre-qualified bidder.

d. Last bid date: 05/15/2007 Anticipated re-bid date: 05/15/2011

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008-2010, Buildings & Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	01/05/2011 15:02:50 PM
Division Approval	cedward2	01/05/2011 15:23:45 PM
Department Approval	cedward2	01/05/2011 15:26:56 PM
Contract Manager Approval	tgreenp	01/05/2011 16:19:47 PM
Budget Analyst Approval	jborrowm	01/12/2011 14:43:46 PM
Team Lead Approval	jteska	01/13/2011 09:44:58 AM
BOE Agenda Approval	jteska	01/13/2011 09:45:02 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV4777** Amendment Number: **3**

Agency Name: **BUILDINGS AND GROUNDS DIVISION** Legal Entity Name: **Capital Glass, Inc**

Agency Code: **082** Contractor Name: **Capital Glass, Inc**

Appropriation Unit: **1349-12** Address: **2951 N Deer Run Road, Suite #1**

Is budget authority available?: **Yes** City/State/Zip: **Carson City, NV 89701**

If "No" please explain: **Not Applicable** Contact/Phone: **null7758836401**

Vendor No.: **T80316580**

NV Business ID: **NV19671000768**

To what State Fiscal Year(s) will the contract be charged? **2008-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Buildings & Grounds building rental income fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2008**

Anticipated BOE meeting date 02/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **12/31/2011**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Speciality Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides door fronts and door repair, replacement and installation to include glass and glazing work to various State buildings on an as needed basis and at the request and approval of a Buildings and Grounds designee. This amendment will increase the amount of the contract from \$70,000 to \$170,000 for required maintenance and repair projects.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$20,000.00
2. Total amount of any previous contract amendments:	\$50,000.00
3. Amount of current contract amendment:	\$100,000.00
4. New maximum contract amount:	\$170,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings need to be maintained in a safe and secure environment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and expertise.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per SAM 0338.0, each contractor will be contacted to submit on projects. Capital Glass, Inc. is a Nevada Public Works Board contractor. Pursuant to NRS 338.13862, Buildings and Grounds is using a Public Works Board pre-qualified bidder.

d. Last bid date: 12/31/2009 Anticipated re-bid date: 12/30/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009-2010, Buildings & Grounds, service satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	01/05/2011 14:52:32 PM
Division Approval	cedward2	01/05/2011 15:41:00 PM
Department Approval	cedward2	01/05/2011 15:41:03 PM
Contract Manager Approval	rday0	01/05/2011 16:02:42 PM
Budget Analyst Approval	jborrowm	01/12/2011 14:34:03 PM
Team Lead Approval	jteska	01/13/2011 09:40:12 AM
BOE Agenda Approval	jteska	01/13/2011 09:40:17 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV4725** Amendment Number: **4**
 Agency Name: **BUILDINGS AND GROUNDS DIVISION** Legal Entity Name: **KFC BUILDING CONCEPTS INC**
 Agency Code: **082** Contractor Name: **KFC BUILDING CONCEPTS INC**
 Appropriation Unit: **1349-12** Address: **5635 RIGGINS CT STE 20**
 Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89502-6561**
 If "No" please explain: **Not Applicable** Contact/Phone: **null775/825-5534**
 Vendor No.: **T29012071**
 NV Business ID: **NV20071277668**

To what State Fiscal Year(s) will the contract be charged? **2008-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Building and Grounds, Building Rent Income Fees.
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/11/2007**
 Anticipated BOE meeting date **02/2011**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2011**
 Contract term: **3 years and 355 days**

4. Type of contract: **Contract**
 Contract description: **Professional Services**

5. Purpose of contract:
This is an amendment to the original contract, which provides general contracting services for various State Buildings. This Ammendement increases the maximum amount from \$300,000.00 to \$400,000.00 for scheduled projects and changes the termination date to 08/31/2011.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$20,000.00
2. Total amount of any previous contract amendments:	\$280,000.00
3. Amount of current contract amendment:	\$100,000.00
4. New maximum contract amount:	\$400,000.00
and/or the termination date of the original contract has changed to:	08/31/2011

II. JUSTIFICATION

7. What conditions require that this work be done?
The need to maintain State buildings in good working condition.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Lack of manpower and expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per SAM 0338.0 each contractor will be contacted to submit bids on projects. KFC Building Concepts, Inc. is a Nevada Public works Board Contractor. Pursuant to NRS 338.13862, Buildings and Grounds is using a Public Works Board prequalified bidder.

d. Last bid date: 07/01/2007 Anticipated re-bid date: 07/01/2011

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2007-2010, Buildings and Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	01/05/2011 14:56:31 PM
Division Approval	cedward2	01/05/2011 15:29:49 PM
Department Approval	cedward2	01/05/2011 15:29:54 PM
Contract Manager Approval	rday0	01/05/2011 16:01:30 PM
Budget Analyst Approval	jborrowm	01/12/2011 13:54:26 PM
Team Lead Approval	jteska	01/13/2011 09:28:31 AM
BOE Agenda Approval	jteska	01/13/2011 09:28:35 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: CONV5587	Amendment Number: 4
Agency Name: BUILDINGS AND GROUNDS DIVISION	Legal Entity Name: OTIS ELEVATOR CO DBA
Agency Code: 082	Contractor Name: OTIS ELEVATOR CO DBA
Appropriation Unit: 1349-12	Address: NEVADA ELEVATOR CO 725 TRADEMARK DR STE 102 RENO, NV 89521
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521
If "No" please explain: Not Applicable	Contact/Phone: null775/322-5411
	Vendor No.: T60153142C
	NV Business ID: NV19441000038

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees		100.00 % Buildings & Grounds building rent income fees
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2008**
 Anticipated BOE meeting date **02/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/31/2012**
 Contract term: **4 years**

4. Type of contract: **Contract**
 Contract description: **General Equipment Maintenance and Repair Services**

5. Purpose of contract:
This is an amendment to the original contract, which provides elevator maintenance and repairs to various State buildings at the request and approval of a Buildings and Grounds designee. This amendment adds \$100,000, for extra services, to the amount of the contract for a total \$573,910.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$143,512.00
2. Total amount of any previous contract amendments:	\$330,398.00
3. Amount of current contract amendment:	\$100,000.00
4. New maximum contract amount:	\$573,910.00

II. JUSTIFICATION

7. What conditions require that this work be done?
Per governmental codes and regulations, elevators are to be maintained for safety.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Lack of expertise and manpower.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Evaluatoin Committee for Request for Proposal #1053 chose Commercial Elevator based on the overall highest rating. Commercial Elevator was taken over by Otis Elevator.

d. Last bid date: 05/01/2008 Anticipated re-bid date: 05/01/2008

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008-2010, Buildings & Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	01/05/2011 15:07:57 PM
Division Approval	cedward2	01/05/2011 15:42:52 PM
Department Approval	cedward2	01/05/2011 15:42:55 PM
Contract Manager Approval	tgreenp	01/05/2011 16:18:45 PM
Budget Analyst Approval	jborrowm	01/12/2011 14:39:02 PM
Team Lead Approval	jteska	01/13/2011 09:43:02 AM
BOE Agenda Approval	jteska	01/13/2011 09:43:06 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11816**

Agency Name: BUILDINGS AND GROUNDS DIVISION	Legal Entity Name: Phoenix Pest & Termite Control of Nevada Inc.
Agency Code: 082	Contractor Name: Phoenix Pest & Termite Control of Nevada Inc.
Appropriation Unit: 1349-12	Address: 3111 S. Valley View Bl. #A220
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89120
If "No" please explain: Not Applicable	Contact/Phone: null702-433-6565
	Vendor No.: T29026391
	NV Business ID: NV19961185679

To what State Fiscal Year(s) will the contract be charged? **2011-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Buildings & Grounds building rent income funds
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2013**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Pest Control**

5. Purpose of contract:

This is a new contract for the provision of pigeon control at the Grant Sawyer Building and the Campos Building in Las Vegas. Contractor will provide extra services for these two buildings, on an as needed basis and at the request and approval of a Buildings and Grounds designee and provide general pest control services to various State Buildings in Las Vegas, all on an as needed basis and at the request and approval of a Buildings and Grounds designee.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,700.00**

Other basis for payment: see Schedule 1 to the Contract Summary in Additional Information

II. JUSTIFICATION

7. What conditions require that this work be done?

The control of pigeons is required to maintain sanitary and healthy conditions at State buidlings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise and manpower.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Phoenix Pest Control was the lowest bidder for Pigeon Control using Avitrol. In addition, this is one of multiple pest control contractors on file with Buildings and Grounds. Per SAM 0338.0 each contractor will be contacted to submit bids for available jobs for general pest control.

d. Last bid date: 07/12/2010 Anticipated re-bid date: 07/01/2012

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	01/05/2011 15:01:13 PM
Division Approval	cedward2	01/05/2011 15:20:30 PM
Department Approval	cedward2	01/05/2011 15:20:33 PM
Contract Manager Approval	rday0	01/05/2011 16:11:31 PM
Budget Analyst Approval	jborrowm	01/12/2011 14:23:24 PM
Team Lead Approval	jteska	01/13/2011 09:34:52 AM
BOE Agenda Approval	jteska	01/13/2011 09:34:55 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 10019	Amendment Number: 1
Agency Name: NETWORK TRANSPORT SERVICES	Legal Entity Name: NYE, COUNTY OF
Agency Code: 187	Contractor Name: NYE, COUNTY OF
Appropriation Unit: 1388-00	Address: NYE COUNTY SHERIFFS OFFICE 1520 E BASIN AVE STE 102 PAHRUMP, NV 89060
Is budget authority available?: Yes	City/State/Zip: PAHRUMP, NV 89060
If "No" please explain: Not Applicable	Contact/Phone: Lt. Jack Hennigan 775/751-7015
	Vendor No.: T80044560AF
	NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2010-2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % This is a revenue contract

Agency Reference #: **Nye County**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2009**

Anticipated BOE meeting date **02/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2011**

Contract term: **1 year and 364 days**

4. Type of contract: **Revenue Contract**

Contract description: **Rack Space Rental**

5. Purpose of contract:

This is an amendment to the original interlocal contract, which provides rack space for Nye County's use. This amendment provides a change to Attachment A where the State will now offset costs for the rack space with Nye County with the use of DS1 circuits provided by Nye County to the State.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$75,234.60
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	-\$10,648.10
4. New maximum contract amount:	\$64,586.50

II. JUSTIFICATION

7. What conditions require that this work be done?

N/A - Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

N/A - Revenue Contract

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmccuin	12/16/2010 07:52:06 AM
Division Approval	capple	12/16/2010 10:02:07 AM
Department Approval	capple	12/16/2010 10:02:11 AM
Contract Manager Approval	csweeney	01/11/2011 08:11:40 AM
Budget Analyst Approval	jmurph1	01/19/2011 10:35:51 AM
Team Lead Approval	jmurph1	01/19/2011 10:36:04 AM
BOE Agenda Approval	jmurph1	01/19/2011 10:36:11 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11838**

Agency Name: PUBLIC WORKS BOARD	Legal Entity Name: CONTRACT INSPECTION SERVICES
Agency Code: 190	Contractor Name: CONTRACT INSPECTION SERVICES LLC
Appropriation Unit: All Budget Accounts - Category 00	Address: 549 ASHCROFT DR
Is budget authority available?: Yes	City/State/Zip: SPRING CREEK, NV 89815-6146
If "No" please explain: Not Applicable	Contact/Phone: null775/753-4737
	Vendor No.: T29026241
	NV Business ID: NV20101177469
To what State Fiscal Year(s) will the contract be charged?	2011-2013

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % depends upon the project requiring this service

Agency Reference #: 5410

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2013**

Contract term: **2 years and 149 days**

4. Type of contract: **Contract**

Contract description: **CONST INSP SERV**

5. Purpose of contract:

This is a new contract to provide construction inspection services as required to ensure building safety and code conformance with the latest adopted edition of the codes, approved construction documents and submittals. SPWB Contract No. 5410.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Monthly progress payments on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2011 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWB to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	01/05/2011 13:55:21 PM
Division Approval	dgrimm	01/05/2011 13:55:24 PM
Department Approval	dgrimm	01/05/2011 13:55:28 PM
Contract Manager Approval	dgrimm	01/05/2011 16:08:11 PM
Budget Analyst Approval	jrodrig9	01/08/2011 11:50:00 AM
Team Lead Approval	cwatson	01/19/2011 15:49:03 PM
BOE Agenda Approval	cwatson	01/19/2011 15:49:07 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11620**

Agency Name: WELFARE AND SUPPORT SERVICES	Legal Entity Name: FOOD BANK OF NORTHERN NEVADA
Agency Code: 407	Contractor Name: FOOD BANK OF NORTHERN NEVADA
Appropriation Unit: 3228-44	Address: 550 ITALY DR
Is budget authority available?: Yes	City/State/Zip: MCCARRAN, NV 89434-5400
If "No" please explain: Not Applicable	Contact/Phone: null775/331-3663
	Vendor No.: T80946842
	NV Business ID: NV19831012424

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	48.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	52.00 % Vendor cost share

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2010**

Anticipated BOE meeting date 12/2010

Retroactive? **Yes**

If "Yes", please explain

The documents to request funding for the Supplemental Nutrition Assistance Program (SNAP) were sent to the United States Department of Agriculture (USDA) in June of 2010. DWSS received notification of the funding approval and amounts on September 15, 2010. DWSS is requesting that the contract be approved retroactively to prevent reduction of future funds due to the Division not utilizing a full 12 months of approved funds as it pertains to a Federal Fiscal Year.

3. Termination Date: **09/30/2011**

Contract term: **364 days**

4. Type of contract: **Contract**

Contract description: **SNAP Outreach Demo**

5. Purpose of contract:

This is a new contract for a demonstration project to implement a "Trusted Partner" network to be operated by the contractor. The Trusted Partner network will extend the reach of the Supplemental Nutrition Assistance Program (SNAP) to the low income and senior population of the State of Nevada while extending the resources of State Employees.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$500,478.00**

Other basis for payment: Actual per invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of Welfare and Supportive Services receives a cost share program from the U.S. Department of Agriculture to provide outreach and application assistance for the Supplemental Nutrition Assistance Program to the low income and senior population of Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division of Welfare and Supportive Services partners with various non profit agencies to extend the outreach of the Supplemental Nutrition Assistance Program therefore extending state resources and personnel.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Federal funding is provided from the USDA, Food and Nutrition Services. All agencies that meet the requirements of the USDA Food and Nutrition Services guidelines, develop a plan that meets the needs of the target audience, and have their plan approved are incorporated into the State plan.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	10/08/2010 15:26:48 PM
Division Approval	msmit5	12/28/2010 07:38:50 AM
Department Approval	sderouss	12/28/2010 13:35:14 PM
Contract Manager Approval	cworman	01/06/2011 11:40:10 AM
Budget Analyst Approval	cglover	01/06/2011 15:12:16 PM
Team Lead Approval	jteska	01/07/2011 11:13:24 AM
BOE Agenda Approval	jteska	01/07/2011 11:13:28 AM



JIM GIBBONS
Governor

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF WELFARE AND SUPPORTIVE SERVICES

1470 College Parkway
Carson City, Nevada 89706-7924
(775) 684-0500 • Fax (775) 684-0656

MICHAEL J. WILLDEN
Director

ROMAINE GILLILAND
Administrator

November 10, 2010

TO: Celestena Glover, Budget Analyst IV
Budget and Planning Division

VIA: Romaine Gilliland, Administrator
Division of Welfare and Supportive Services

FROM: Jason Holm, Administrative Services Officer II

RE: Retroactive approval of the contract between the Division of Welfare and Supportive Services and the Food Bank of Northern Nevada.

The Division of Welfare and Supportive Services (DWSS) is requesting a retroactive approval of the above referenced contract to October 1, 2010.

The documents to request funding for the Supplemental Nutrition Assistance Program (SNAP) were sent to the United States Department of Agriculture (USDA) in June of 2010. DWSS received notification of the funding approval and amounts on September 15, 2010. Once approved, DWSS began the contracting process.

DWSS is requesting that the contract be approved retroactively to prevent reduction of future funds due to the Division not utilizing a full 12 months of approved funds as it pertains to a Federal Fiscal Year.

If the contract is not approved, it will result in delays of SNAP benefits for eligible families and possible discontinuance of programs.

Thank you for your assistance in this matter.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11309** Amendment Number: **1**

Agency Name: **WELFARE AND SUPPORT SERVICES** Legal Entity Name: **HCL AMERICA INC**

Agency Code: **407** Contractor Name: **HCL AMERICA INC**

Appropriation Unit: **3267-26** Address: **330 POTRERO AVE**

Is budget authority available?: **Yes** City/State/Zip: **SUNNYVALE, CA 94085**

If "No" please explain: **Not Applicable** Contact/Phone: **null408/733-0480**

Vendor No.: **T29013161**

NV Business ID: **NV20031540786**

To what State Fiscal Year(s) will the contract be charged? **2011-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/11/2010**

Anticipated BOE meeting date 02/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2011**Contract term: **2 years and 324 days**4. Type of contract: **Contract**Contract description: **NCCS Upgrade**

5. Purpose of contract:

This is an amendment to the contract for maintenance of the Nevada Childcare System enhancements extending the original termination date by two years from June 30, 2011 to June 30, 2013 and increasing the amount of the contract by \$609,000 from \$259,840 to \$868,840.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$259,840.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$609,000.00
4. New maximum contract amount:	\$868,840.00
and/or the termination date of the original contract has changed to:	06/30/2013

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract provides for needed enhancements to the Nevada Child Care System to increase efficiency and to reduce error rates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise to provide this service.9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 100513

Approval Date: 05/14/2010

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	12/22/2010 09:48:57 AM
Division Approval	msmit5	01/04/2011 09:55:57 AM
Department Approval	sderouss	01/05/2011 07:48:48 AM
Contract Manager Approval	jholm	01/05/2011 13:32:29 PM
DoIT Approval	csweeney	01/07/2011 08:50:16 AM
Budget Analyst Approval	cglover	01/11/2011 16:47:08 PM
Team Lead Approval	jteska	01/13/2011 09:01:50 AM
BOE Agenda Approval	jteska	01/13/2011 09:01:57 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11766**

Agency Name: MENTAL HEALTH AND DEVELOPMENTAL SERVICES	Legal Entity Name: JPE Healthcare Staffing Inc
Agency Code: 408	Contractor Name: JPE Healthcare Staffing Inc
Appropriation Unit: 3162-08	Address: 5665 Atlanta Hwy - Suite 103
Is budget authority available?: Yes	City/State/Zip: Alpharetta, GA 30004-3932
If "No" please explain: Not Applicable	Contact/Phone: null800-980-6511
	Vendor No.:
	NV Business ID: NV20111016796

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2012**

Contract term: **1 year and 180 days**

4. Type of contract: **Contract**

Contract description: **Locum Tenens**

5. Purpose of contract:

This is a new contract to provide locum tenens services to Northern Nevada Adult Mental Health Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,012,160.00**

Other basis for payment: \$160.00 per hour + OD rate of \$100.00 per day up to 2 weekends per month and up to 11 holidays per year + OD rate of \$60.00 nighttime on call up to 122 weeknights per month. Permanent placement fee for locum tenens psychiatrists after 6 months of assignment, negotiable, but not to exceed 7.5% of starting salary

II. JUSTIFICATION

7. What conditions require that this work be done?

NNAMHS operates both inpatient and outpatient programs requiring the services of psychiatrists. When vacancies occur in the Medical staff, contract psychiatrists and locum tenens services are required to ensure adequate coverage for consumers

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Staff psychiatrists typically perform these services, however when vacancies occur, coverage is required by Joint Commission until other psychiatrists are hired or return to work from vacations, leaves, etc

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Not chosen in preference to others. There are and will continue to be several locum tenens companies under contract to ensure continuity of services to consumers in the absence of staff psychiatrists

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008 to present - SNAMHS - Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mhefne1	12/03/2010 07:41:31 AM
Division Approval	mhefne1	12/03/2010 07:41:34 AM
Department Approval	sderouss	12/21/2010 09:55:00 AM
Contract Manager Approval	cweil	01/03/2011 11:10:20 AM
Budget Analyst Approval	rhage1	01/10/2011 10:00:40 AM
Team Lead Approval	jteska	01/10/2011 16:00:30 PM
BOE Agenda Approval	jteska	01/10/2011 16:00:38 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11785**Agency Name: **CHILD AND FAMILY SERVICES DIVISION**Agency Code: **409**Appropriation Unit: **3179-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **LINCOLN COUNTY HOSPITAL DIST**Contractor Name: **LINCOLN COUNTY HOSPITAL DIST**Address: **GROVER C DILS MEDICAL CENTER
PO BOX 1010**City/State/Zip: **CALIENTE, NV 89008-1010**Contact/Phone: **null775/726-3171**Vendor No.: **T80588110**NV Business ID: **Governmental Entity**To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2011**Anticipated BOE meeting date **02/2011**Retroactive? **Yes**

If "Yes", please explain

Due to unforeseen medical issues with staff involved in this contract process, there was a delay in getting the necessary signatures on the contract resulting in the need for a retroactive contract.

3. Termination Date: **12/31/2011**Contract term: **364 days**4. Type of contract: **Interlocal Agreement**Contract description: **Medical Services**

5. Purpose of contract:

This is a new interlocal agreement to provide medical services including diagnosis and treatment to youth in residence at the Calient Youth Center

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,720.00**

Payment for services will be made at the rate of \$2,060.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 432A.530 requires medical care be provided to youth at Caliente Youth Center.
--

8. Explain why State employees in your agency or other State agencies are not able to do this work:

A medically qualified and licensed physician is required to provide diagnosis and treatment of the youth in residence. As well as prescribe medications. There is no licensed physician on staff at Caliente Youth Center.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lincoln County Hospital is the only licensed medical facility in this are that will deliver services to the Caliente Youth Center.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

With the Department of Child and Family Services. Service has been on going for the past few years. The service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dkluever	12/16/2010 14:20:55 PM
Division Approval	dkluever	12/16/2010 14:21:02 PM
Department Approval	sderouss	12/28/2010 13:35:27 PM
Contract Manager Approval	rjacob3	01/03/2011 08:38:32 AM
Budget Analyst Approval	nhovden	01/12/2011 09:55:42 AM
Team Lead Approval	jteska	01/13/2011 08:54:29 AM
BOE Agenda Approval	jteska	01/13/2011 08:54:36 AM
BOE Final Approval	Pending	

JIM GIBBONS
Governor

MICHAEL J. WILLDEN
Director
Department of Health & Human
Services



DIANE COMEAUX
Administrator
Division of Child & Family Services

FERNANDO SERRANO
Deputy Administrator, Juvenile
Justice

JAMIE D KILLIAN
Superintendent
Caliente Youth Center

STATE OF NEVADA
DEPARTMENT OF HEALTH & HUMAN SERVICES

CALIENTE YOUTH CENTER

Post Office Box 788; Caliente, Nevada 89008
Telephone (775) 726-8200 Fax (775) 726-3299

MEMORANDUM

TO: Nikki Hovden, Budget Analyst
Department of Administration
Budget Division

THROUGH: Danette Kluever, Deputy Administrator, Child & Family Services
Division of Child & Family Services
Fernando Serrano, Deputy Administrator
Division of Child & Family Services

FROM: Susan C Hansen, Administrative Services Officer I
Caliente Youth Center, Division of Child & Family Services

RE: Interlocal Agreement – Lincoln County Hospital District, Grover C Dils
Medical Center

Please approve the attached retroactively dated interlocal contract between the Caliente Youth Center – Division of Child and Family Services and the Lincoln County Hospital District - Grover C Dils Medical Center effective January 1, 2011 through December 31, 2011. This \$24,720 contract provides medical services for all children committed to the Caliente Youth Center.

The Lincoln County Hospital District (LCHD) Administrator was provided the contract for review in early October 2010. After several attempts to contact him throughout October and into November, the LCHD Administrator's Administrative Assistant contacted us with a proposal to renew the contract for only one year and increase the contract amount by \$60 per month for a total of \$720 per year. This proposal was deemed acceptable and a revised contract was delivered to the Lincoln County Hospital District for signature in mid-November.

Due to unforeseen medical issues with staff involved in this contract process, there was a delay in getting the necessary signatures on the contract resulting in the need for a retroactive contract.

The Caliente Youth Center and the Lincoln County Hospital District have had a good working relationship for many years. We both endeavor to provide the best possible care to our youth and work closely to accommodate each other's processes. While we are not terribly

inconvenienced by the delays in the approval of this agreement and eventual distribution of the revenues, we do realize that this causes difficulty elsewhere, therefore, will continue to expedite this process at every opportunity.

Thank you for your assistance and should have any questions, please call.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11624**

Agency Name: CHILD AND FAMILY SERVICES DIVISION	Legal Entity Name: CLARK, COUNTY OF
Agency Code: 409	Contractor Name: CLARK, COUNTY OF
Appropriation Unit: 3646-04	Address: CLARK CO REAL PROPERTY MNGMNT
Is budget authority available?: Yes	500 S GRAND CENTRAL PKWY FL 5
If "No" please explain: Not Applicable	LAS VEGAS, NV 89155-1822
	Contact/Phone: null702/455-4444
	Vendor No.: T81026920BC
	NV Business ID: County Entity

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/08/2011**

Anticipated BOE meeting date 02/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **4 years and 142 days**

4. Type of contract: **Revenue Contract**

Contract description: **Property Management**

5. Purpose of contract:

This is a new Interlocal Agreement to sublease office space to Clark County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,017,023.51**

Other basis for payment: 11,197 Square Feet, SFY11 \$1.45, SFY12 \$1.49, SFY13 \$1.54, SFY14 \$1.58, SFY15 \$1.63

II. JUSTIFICATION

7. What conditions require that this work be done?

Child Welfare integration has state and county workers sharing office sites.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

N/A

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty box]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently contracted with the Division of Child and Family Services. Service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dkluever	09/28/2010 15:53:04 PM
Division Approval	dkluever	09/28/2010 15:53:08 PM
Department Approval	sderouss	10/15/2010 09:02:56 AM
Contract Manager Approval	rjacob3	01/12/2011 10:32:45 AM
Budget Analyst Approval	nhovden	01/12/2011 10:33:09 AM
Team Lead Approval	jteska	01/13/2011 08:51:11 AM
BOE Agenda Approval	jteska	01/13/2011 08:51:16 AM
BOE Final Approval	Pending	

JIM GIBBONS
Governor

STATE OF NEVADA

DIANE COMEAUX
Administrator

MICHAEL J. WILLDEN
Director



PATRICIA MERRIFIELD
Deputy Administrator

*Southern Nevada Child and
Adolescent Services*
6171 West Charleston Boulevard
Building 8
Las Vegas, Nevada 89146

*Northern Nevada Child and
Adolescent Services*
2555 Enterprise Road
Reno, Nevada 89512

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES**

Children's Mental Health

6171 West Charleston Boulevard Building 8

Las Vegas, Nevada 89146

Planning and Evaluation
2655 Enterprise Road
Reno, Nevada 89512

November 18, 2010

To: Board of Examiners
Through: Diane Comeaux, Administrator
From: Jeffrey Morrow, ASO III

The Division of Child and Family Services, Southern Nevada Child and Adolescent Services (SNCAS) occupies eleven buildings on the West Charleston Campus in Las Vegas. The property belongs to State Lands.

Southern Nevada Child and Adolescent Services pays for the maintenance, custodial services, utilities and all upkeep of the property and has been subleasing office space to Clark County DFS and Clark County JJ since June of 2003.

The current sublease has been on a month to month basis since September 1, 2009. State Lands and SNCAS have renegotiated a new sublease with Clark County Real Property Management beginning August 1, 2010 at a lower square foot rental rate to reflect current real estate market conditions.

The process to get an Interlocal Agreement approved by both the Clark County Commissioners and the State Board of Examiners is time consuming. So to be fair to Clark County, SNCAS recommends that this agreement be retroactive to August 1, 2010.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11837**

Agency Name: ADJUTANT GENERAL & NATL GUARD	Legal Entity Name: ATLAS CONTRACTORS
Agency Code: 431	Contractor Name: ATLAS CONTRACTORS
Appropriation Unit: 3650-10	Address: 1475 HULDA WAY
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: JED HOFFMAN 775/359-1000
	Vendor No.: PUR0004097
	NV Business ID: NV20031302149

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NVMD# 003-2011**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **02/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/30/2011**

Contract term: **117 days**

4. Type of contract: **Contract**

Contract description: **Repair sewage line**

5. Purpose of contract:

This is a new contract to perform construction repair of a sewage disposal line at the Army Aviation Support Facility (AASF) to include providing all necessary documentation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,900.00**

Other basis for payment: as invoice monthly, not to exceed \$13,900.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The demolition of the old leech fields caused sinks not on the blue prints to back up. The sinks were not tied into the city sewer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the required equipment to perform the requisite work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Evaluation committee chose the contractor due to lowest bid.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Office of the Military contracted with this vendor in FY10 and the services provided are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	criley	01/05/2011 10:42:25 AM
Division Approval	criley	01/05/2011 10:42:27 AM
Department Approval	criley	01/05/2011 10:42:29 AM
Contract Manager Approval	criley	01/05/2011 10:42:31 AM
Budget Analyst Approval	jborrowm	01/12/2011 13:43:07 PM
Team Lead Approval	jteska	01/13/2011 09:24:45 AM
BOE Agenda Approval	jteska	01/13/2011 09:24:50 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11834**

Agency Name: ADJUTANT GENERAL & NATL GUARD Agency Code: 431 Appropriation Unit: 3650-10 Is budget authority available?: Yes If "No" please explain: Not Applicable To what State Fiscal Year(s) will the contract be charged? 2011-2012 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">General Funds</td> <td style="width: 10%;">0.00 %</td> <td style="width: 30%;">Fees</td> <td style="width: 10%;">0.00 %</td> </tr> <tr> <td>X Federal Funds</td> <td>100.00 %</td> <td>Bonds</td> <td>0.00 %</td> </tr> <tr> <td>Highway Funds</td> <td>0.00 %</td> <td>Other funding</td> <td>0.00 %</td> </tr> </table> Agency Reference #: NVMD# 36-2010	General Funds	0.00 %	Fees	0.00 %	X Federal Funds	100.00 %	Bonds	0.00 %	Highway Funds	0.00 %	Other funding	0.00 %	Legal Entity Name: Bradley Oleson Contractor Name: IT IS GIS Address: 327 Claydell Ave City/State/Zip: El Cajon, CA 92020 Contact/Phone: Brad Oleson 619-504-7448 Vendor No.: NV Business ID: NV20101859820
General Funds	0.00 %	Fees	0.00 %										
X Federal Funds	100.00 %	Bonds	0.00 %										
Highway Funds	0.00 %	Other funding	0.00 %										

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
 Anticipated BOE meeting date: 02/2011

Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2011**
 Contract term: **240 days**
 4. Type of contract: **Contract**
 Contract description: **GIS Engineering Svcs**

5. Purpose of contract:
This is a new contract to perform professional engineering services and Geographic Information System (GIS) tool development for the Facilities and Maintenance Office Charettes program, which is for urban planning and development, to include providing all necessary documentation.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$60,000.00**
 Payment for services will be made at the rate of \$60,000.00 per null
 Other basis for payment: as invoiced bi-monthly, not to exceed \$60,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
 The Blue Ribbon Panel called for the future planning and surveying of the Nevada National Guard. This contract will implement the new surveys into GIS.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
 Agency personnel do not possess necessary skills and certifications to perform requisite GIS engineering.

9. Were quotes or proposals solicited? **No**
 Was the solicitation (RFP) done by the Purchasing Division? **No**
 a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Per NAC 333.150, vendor has requisite skills and certifications to perform professional GIS engineering.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Vendor is a sole proprietor.

16. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	criley	01/04/2011 14:58:13 PM
Division Approval	criley	01/04/2011 14:58:15 PM
Department Approval	criley	01/04/2011 14:58:25 PM
Contract Manager Approval	criley	01/04/2011 14:58:28 PM
Budget Analyst Approval	jborrowm	01/12/2011 13:29:19 PM
Team Lead Approval	jteska	01/13/2011 09:03:37 AM
BOE Agenda Approval	jteska	01/13/2011 09:03:48 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11655**

Agency Name:	DEPARTMENT OF PUBLIC SAFETY	Legal Entity Name:	NORTH LAKE TAHOE FIRE
Agency Code:	650	Contractor Name:	NORTH LAKE TAHOE FIRE
Appropriation Unit:	3816-17	Address:	PROTECTION DISTRICT
Is budget authority available?:	Yes		866 ORIOLE WAY
If "No" please explain:	Not Applicable	City/State/Zip:	INCLINE VILLAGE, NV 89451-9439
		Contact/Phone:	null775/831-0351
		Vendor No.:	T80245540
		NV Business ID:	Exempt
To what State Fiscal Year(s) will the contract be charged?	2011-2013		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Plan Review Fees
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2013**Contract term: **2 years and 149 days**4. Type of contract: **Interlocal Agreement**Contract description: **Plan Reviews**

5. Purpose of contract:

This is a new interlocal agreement to provide fire and life safety engineering and construction plan reviews pursuant to NRS 477.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$84,240.00**

Payment for services will be made at the rate of \$100.00 per hour

Other basis for payment: The rate is not to exceed \$100 per hour.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 477.030 section 9 (a): The State Fire Marshal shall "Assist in checking plans and specifications for construction."

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The plans reviewer position at the State Fire Marshal's office is currently vacant and occasionally the work load requires some reviews to be contracted out to meet deadlines.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Contractor has previously provided this service.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

The North Lake Tahoe Fire Protection District is a governmental entity.

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since September 2009, the contractor has been providing this service to the State Fire Marshal's office and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jdibasil	01/03/2011 13:24:02 PM
Division Approval	jdibasil	01/03/2011 13:24:08 PM
Department Approval	mteska	01/03/2011 14:02:21 PM
Contract Manager Approval	jbauer	01/03/2011 17:10:49 PM
Budget Analyst Approval	jstrandb	01/07/2011 06:58:59 AM
Team Lead Approval	jmurph1	01/09/2011 14:40:16 PM
BOE Agenda Approval	jmurph1	01/09/2011 14:40:20 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11676**

Agency Name:	DEPARTMENT OF PUBLIC SAFETY	Legal Entity Name:	AGATE Software, Inc.
Agency Code:	650	Contractor Name:	AGATE Software, Inc.
Appropriation Unit:	4688-42	Address:	2214 University Park Drive Suite 102
Is budget authority available?:	Yes	City/State/Zip:	Okemos, MI 48864
If "No" please explain:	Not Applicable	Contact/Phone:	Mark Epolito 517-336-2511
		Vendor No.:	
		NV Business ID:	NV20101743480
To what State Fiscal Year(s) will the contract be charged?	2011-2015		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/11/2015**Contract term: **3 years and 345 days**4. Type of contract: **Contract**Contract description: **Grants Mgmt. System**

5. Purpose of contract:

This is a new contract to establish a web-based electronic grants management system to support all phases of the grants management cycle including application, awarding, authorization, reporting, fiscal and close-out.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$574,096.00**

Other basis for payment: upon invoice, compliant with receipt of deliverables and subject to Division Administrator approval. Web-site maintenance and hosting to be billed annually with a term of net 30 days.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Public Safety - Office of Traffic Safety promotes reducing crashes and fatalities on Nevada's roadways, by providing federal grant funds to Nevada's traffic safety partners. Federal funding for this Office has quadrupled in recent years as has its workload while its limited staff and resources have remained unchanged. The Office of Traffic Safety currently has federal grant funds available to purchase a web-based grants management systems with no state match required. This one-time opportunity will allow for more effective and transparent grants management and for significant cost savings in copying and postage and eliminate or significantly reduce the need to hire temporary employees to assist with the increased workload.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an elaborate web-based system that requires specific expertise and licensed software unique to the needs of state government grants management. The website will require maintenance and hosting and provide adequate security. The Office of Traffic Safety staff does not possess the expertise in this area. Also, by using an outside vendor, the system will not require any resources from the Department of Public Safety's Records & Technology Division.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 100213

Approval Date: 02/26/2010

c. Why was this contractor chosen in preference to other?

AGATE Software, Inc. is the only vendor in the marketplace able to offer an entirely configurable, commercially off the shelf (COTS) product used specifically for the administration of U.S. Dept. of Transportation traffic safety grants and currently does so in at least ten states. As the developer of the software and owner of the license, this vendor is the only vendor that can distribute this product.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jdibasil	01/05/2011 11:25:15 AM
Division Approval	jdibasil	01/05/2011 11:25:18 AM
Department Approval	mteska	01/05/2011 12:47:55 PM
Contract Manager Approval	jbauer	01/05/2011 17:17:45 PM
DoIT Approval	csweeney	01/07/2011 08:49:51 AM
Budget Analyst Approval	jstrandb	01/08/2011 08:01:39 AM
Team Lead Approval	jmurph1	01/09/2011 14:38:38 PM

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MAR 02 2010

Purchasing Use Only:
100213



Office of Traffic Safety

STATE OF NEVADA

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

515 East Musser Street, Suite 300

Carson City, Nevada 89701

Phone (775) 684-0170 • Fax (775) 684-0188

ANDREW K. CLINGER
Director

GREG SMITH
Purchasing Administrator

JIM GIBBONS
Governor

SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:
Department of Public Safety's--Office of Traffic Safety (OTS), Traci Pearl, Administrator.
775.684.7476 tpearl@dps.state.nv.us

b. Vendor contact information: Agate Software, Inc. 2214 University Park Drive Suite 102 Okemos, MI 517-336-25
Mark Epolito, mepolito@agatesoftware.com

c. Type of waiver requested: Sole or single source Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:

IntelliGrants 2009 (IG09) Software (web-based); utilized for an online/electronic grants management system for all phases of the grant cycle, including application, awarding, authorization, reporting, fiscal, and close-out. Grantees will be able to submit all required documentation online to DPS-OTS (communication will occur both ways). Internally the system will make our grant administration process more transparent, efficient, and deter audit findings.

3. Describe the unique qualification required for the service or good to be purchased:

Agate Software, Inc. is the only vendor in the marketplace able to offer an entirely configurable, Commercial Off The Shelf (COTS) product used specifically for the administration of federal DOT Traffic Safety grants in at least ten states. The following states are using IntelliGrants specifically for the administration of State and Federally funded Traffic Safety Grants: AZ, GA, MD, MI, MN, NJ, NY, OH, PA, and TX.

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

NV DPS has determined that IG09 is the most cost effective and valuable solution available in the marketplace for the online administration of grants. Agate Software Inc. is the only vendor in the marketplace allowed by law to distribute IG09 as they are the manufacturer of the product.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

Implementing IG09 will ensure the compliance with tracking of state and federal funds for audit purposes. If NV DPS continues to operate without an online tracking system, there is a high likelihood of experiencing an audit finding to be determined.

Agate Software has offered a \$75,000 discount on the purchase of the software, and has also acquiesced that the license would be for the entire Department of Public Safety, and not just OTS, enabling the DPS-Division of Emergency Management and the DPS-Office of Criminal Justice to utilize the software as well. This offer would be null and void if it goes to a competitive bid.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

Investigation into the following competitors was performed: philianTech, Microedge, and SAP. While these organizations offer products that can be used to meet some of NV DPS' needs, each of them would require a substantial amount of custom development to meet all of NV DPS' needs. In comparison, IntelliGrants provides a platform that requires zero customization in order to allow NV DPS to administer grants electronically. This concept has been proven by Agate's recent implementation of IntelliGrants for the New York Governor's Traffic Safety Committee (NY GTSC).

Through implementing IntelliGrants, Agate was able to put four of NY GTSC's grant programs entire lifecycle online without performing any custom development. This process was made possible through configuration performed using the proprietary Document Designer and Custom Reporting modules offered within IntelliGrants. As part of Agate's offering, NV DPS will receive the Custom Reporting and Document Designer modules. These modules will allow NV DPS to put new grant programs online in the future and manage existing programs within IntelliGrants rather than be required to pay a vendor to perform the services.

Agate's experience working with state agencies throughout the country allows them to offer a shared knowledge base and best practices to NV DPS. Documentation and processes developed working with other states will be provided to NV DPS which will serve as a starting point for implementing IntelliGrants to meet NV DPS' specific needs.

The proposed implementation includes personalization of the following areas for NV DPS:

- o Set up of documents (proposal, voucher, progress report, and monitoring report) forms
- o Application preparation and submission
- o Application review process
- o Application approval and award process
- o Contract creation
- o The post-award reporting process (including vouchers, progress reports and monitoring report)
- o The post-award change request (modifications) process
- o Funding flow, allocation/de-allocation to contracts including planning purposes
- o Set up of management reports

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

Agate Software, Inc. agreed to provide the State of Nevada with a \$120,500.00 "Strategic State Discount". This includes a \$75,000 discount for purchase of the software license, as well as allowing the license to cover the entire department instead of just OTS (one of 3 divisions of DPS that administers federal grants). This discount is based on Agate Software, Inc.'s strong desire to expand their business into the State of Nevada.

8. What is the estimated value and length of the contract, amendment or request?
Estimated term is two years with a total value of \$394,500.

a. New contract Y X N


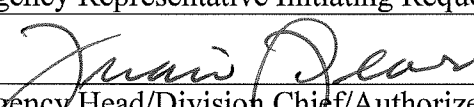
b. Amendment Y N Amendment No. _____
{provide copy of previous waiver(s)}

DPS - Office of Traffic Safety hereby requests approval for Agate Software, Inc.
Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.



By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X		Traci Pearl, ADMINI:
	Agency Representative Initiating Request	Date 2-19-10
X		2-19-10
	Agency Head/Division Chief/Authorized Designee	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.


Signed:

X	 N/A 	
	Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

X		2-26-10
	Administrator, Purchasing Division	Date

10 FEB 23 11 21 AM '10
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 PURCHASING DIVISION

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 10706	Amendment Number: 1
Agency Name: WILDLIFE	Legal Entity Name: SWCA INC
Agency Code: 702	Contractor Name: SWCA INC
Appropriation Unit: 4452-57	Address: 114 N. San Francisco St. Suite 86001
Is budget authority available?: Yes	City/State/Zip: Flagstaff, AZ 86001
If "No" please explain: Not Applicable	Contact/Phone: null928-774-5500
	Vendor No.: T27024217
	NV Business ID: NV20011181091

To what State Fiscal Year(s) will the contract be charged? **2010-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	25.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	75.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 10-49

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/13/2010**

Anticipated BOE meeting date 02/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/01/2011**

Contract term: **1 year and 323 days**

4. Type of contract: **Contract**

Contract description: **Flycatcher survey**

5. Purpose of contract:

This is an amendment to the original contract for surveying and monitoring an endangered species of bird. This amendment extends the termination date from March 1, 2011 to March 1, 2012 and increases the maximum amount from \$22,474 to \$44,948.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$22,474.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$22,474.00
4. New maximum contract amount:	\$44,948.00
and/or the termination date of the original contract has changed to:	03/01/2012

II. JUSTIFICATION

7. What conditions require that this work be done?

Flycatcher breeding data are collected each year in support of ongoing recovery actions to delist the species from the federal Endangered Species Act (ESA). The species is endangered, and our ESA funding requires us to do this work, otherwise we will lose the Section 6 funding and not have data to support recovery of the species.

Funding is 75% federal.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Previous experience has proven that it is difficult to recruit and retain qualified individuals with the skills and abilities necessary to complete this work. Surveys are time consuming and available current staff time is limited. Additionally, by having SWCA complete the work, data from all known breeding sites in Nevada can be incorporated into their comprehensive database, analysis and reporting covering the entire metapopulation of flycatchers for this respective Recovery Unit.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

SWCA possesses exceptional skills and abilities needed to carry out these surveys and collect the specialized data. SWCA currently collects all other flycatcher data for Nevada and has developed and maintains the only comprehensive flycatcher database, analysis and reporting for the region. Therefore, having SWCA conduct this work will result in a more complete and thorough analysis of flycatcher breeding and demography, improving the recovery efforts.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SWCA has been under contract with the Nevada Department of Wildlife since April 2010. SWCA's service has been excellent, professional, timely and thorough. Also: SWCA worked for the Arizona Game & Fish Department, recently. Results were very satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

mkrumena

12/29/2010 16:47:38 PM

Division Approval	mkrumena	12/29/2010 16:47:41 PM
Department Approval	mkrumena	12/29/2010 16:47:43 PM
Contract Manager Approval	mkrumena	12/29/2010 16:47:46 PM
Budget Analyst Approval	kkolbe	01/04/2011 16:26:00 PM
Team Lead Approval	jmurph1	01/09/2011 14:33:20 PM
BOE Agenda Approval	jmurph1	01/09/2011 14:33:25 PM



JIM GIBBONS
Governor

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

Purchasing Use Only:
100202 A
Amendment 1
ANDREW K. CLINGER
Director
GREG SMITH
Purchasing Administrator

SOLICITATION WAIVER REQUEST FORM

1.
 - a. Identify State agency and the contact person's name, title, telephone number and email address for this request: *Nevada Department of Wildlife; Christy Klinger, Wildlife Diversity Biologist, 702-486-5127 ext 3717, christy@ndow.org*
 - b. Vendor contact information: *SWCA, Incorporated. 114 N. San Francisco Street, Suite 100, Flagstaff, AZ 86001, 928-774-5500. Mary Anne McLeod, project manager*
 - c. Type of waiver requested: Sole or single source Professional Service Exemption
2. Description of work/services to be performed or commodity/good to be purchased:
Endangered Species Act (ESA) listed Southwestern Willow Flycatcher (Empidonax traillii eximius) (hereafter, flycatcher) presence/absence surveys, nest monitoring, habitat characterization, banding and band re-sighting at select sites in southern Nevada. Limited Yellow-billed Cuckoo (Coccyzus americanus) surveys will also be conducted. Data analysis and incorporation of results into long-term trend analysis for ESA Lower Colorado River Recovery Unit. This work has implications for species management, conservation, and delisting from the ESA.
3. Describe the unique qualification required for the service or good to be purchased:
A high degree of birding skill and expertise are necessary to complete this work. Ability to accurately identify tiny color- combination leg bands is critical to related life history and demographic studies of the species. SWCA's T. Koronkiewicz is currently permitted by the federal Bair Banding Lab to capture and color-band flycatchers. Data from the select sites associated with this contract need to be collected in a vigorous fashion and integrated into the regional database, analysis and reporting of flycatcher breeding and demography data which is maintained by SWCA.
4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:
SWCA possess skills and in-depth knowledge of the biology of the birds, habitat, and breeding sites in Nevada. They have developed detailed survey, banding and resight protocols, are responsible for all flycatchers banded in southern Nevada in recent years and are therefore experts on the color band combos, and have demonstrated exceptional ability to accurately re-sight banded birds. SWCA has built strong partnerships with federal, state and local agencies over the last 25 years aimed at conservation, management and recovery of species. Since 2003, SWCA has been contracted by the U.S. Bureau of Reclamation for flycatcher studies along the lower Colorado River and areas of southern Nevada. Flycatcher populations at the sites to be monitored under this contract are part of the larger metapopulation of the Recovery Unit, and results of this study will be integrated into SWCA's comprehensive database and analysis for the region and Recovery Unit. SWCA also currently holds all federal and state permits required for flycatcher surveys, nest monitoring and banding. They maintain the only comprehensive long-term data set for this region, and the ~~and~~ integration of data and analysis from sites under this contract are needed to strengthen the de-listing efforts in the Recovery Unit.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:
If denied, consequences include potential loss of data due to delays in obtaining necessary permits; collection of sub-par data and/or inability to collect difficult color band data due to inexperience; and loss of integration of this data and combined analysis with the larger dataset for the Recovery Unit, thus hindering recovery efforts for the species. If denied, costs to complete this work would increase, as SWCA field personnel will be part of another on-going study (BOR flycatcher study), and therefore, there would be no additional associated costs for training, equipment, housing, etc. to complete the work under this contract.
6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.
As the state wildlife management agency, NDOW has knowledge of and previous experience with available contractors and consultants, none of whom can match SWCA's skill and abilities in regard to flycatchers. Conducting surveys for and banding the endangered flycatcher is a specialized activity/skill and requires specific training, and permits. SWCA is well known to provide exemplary biological services for the flycatcher and have developed a comprehensive database, analysis and annual report for the southern Nevada/Lower Colorado River Recovery Unit metapopulation of flycatchers. No other comprehensive dataset, analysis or reporting of the regional population of flycatchers exists.
In the past, NDOW has hired a seasonal conservation aid to conduct surveys at these select sites. Over the years it has become difficult to recruit qualified, skilled birders to accurately complete these surveys. This approach also resulted in a 'piece-meal' analysis of flycatcher populations in southern Nevada and has lead to a lack of data collection appropriate to the overall flycatcher demography studies.
7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation? *The estimated costs of this proposed contract are lower than costs associated with hiring an NDOW seasonal conservation aid, as evidenced by previous years. Additionally, SWCA's estimated costs are lower than any other potential competitor, because SWCA field personnel would be part of another on-going study and therefore no additional training, equipment or housing costs would be incurred for flycatcher studies at sites pertaining to this contract, thus keeping costs significantly down.*
8. What is the estimated value and length of the contract, amendment or request.
Estimated value: \$44,948 (\$22,474 expended in 2010, and an additional \$22,474 for 2011 via this contract amendment)
Contract length: approx 24 months. (Original contract approx 12 months, extended to approx 24 months to include 2011 field season).

a. New contract Y N

b. Amendment Y N Amendment No. 1.

{provide copy of previous waiver(s)}

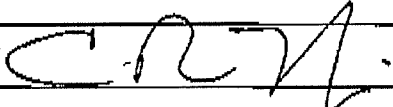
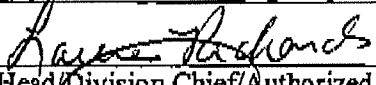
ATTACHMENT A—ORIGINAL Solicitation Waiver-Independent Contractor_SWCA-Flycatchers_2010

Nevada Department of Wildlife hereby requests approval for SWCA, Inc
Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.


By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X		
	Agency Representative Initiating Request	Date 12/17/2010
X		12/20/2010
	Agency Head/Division Chief/Authorized Designee	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.


Signed:

X		
	Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

X		
	Administrator, Purchasing Division	Date 12/29/10

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11821**

Agency Name: WILDLIFE	Legal Entity Name: StandardAero
Agency Code: 702	Contractor Name: StandardAero
Appropriation Unit: 4461-13	Address: 33 Allen Dyne Road
Is budget authority available?: Yes	City/State/Zip: Winnipeg, MB R3H1A1
If "No" please explain: Not Applicable	Contact/Phone: null204-788-5403
	Vendor No.: TBA
	NV Business ID: N/A
To what State Fiscal Year(s) will the contract be charged?	2011-2013

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	25.00 % License fees
X Federal Funds	75.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 11-28

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/08/2011**

Anticipated BOE meeting date 02/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/08/2013**

Contract term: **2 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Aircraft maintenance**

5. Purpose of contract:

This is a new contract for maintenance of helicopters owned by the Nevada Department of Wildlife.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$240,000.00**

Other basis for payment: Requisition for services by NDOW not to exceed \$240,000 over the contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal Aviation Administration rules require periodic overhaul of certain items on the helicopter - in this case the engine - to keep it airworthy.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Wildlife does not possess the equipment necessary to complete overhauls on turbine engines.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Based on selection criteria for RFP.

d. Last bid date: 11/03/2010 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Dept. of Wildlife. Work was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

StandardAero is not subject to the business license requirements of NRS Chapter 76 because it does not meet any of the criteria to be considered doing business in Nevada in NRS 76.1200(6). It is a foreign corporation headquartered in Arizona. It has no facilities or personnel in Nevada. The work under this contract will be performed at its main helicopter overhaul facility in Winnepeg, Manitoba or in Vancouver, British Columbia.

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

As explained above, and under NRS 80.015(1)(m) (transacting business in interstate commerce), StandardAero is a foreign corporation not doing business in Nevada. Therefore it is not subject to NRS 80.010 and 80.110. They have no facilities or personnel in Nevada and do not perform any work here. They do not send people into Nevada to pick up equipment being repaired, so the situation is similar to NRS 80.015(1)(f), which is explicitly described as not doing business in Nevada.

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mkrumena	12/30/2010 11:54:42 AM
Division Approval	mkrumena	12/30/2010 11:54:45 AM
Department Approval	mkrumena	12/30/2010 11:54:47 AM
Contract Manager Approval	mkrumena	12/30/2010 11:54:50 AM
Budget Analyst Approval	kkolbe	01/04/2011 16:31:38 PM
Team Lead Approval	jmurph1	01/09/2011 14:36:25 PM
BOE Agenda Approval	jmurph1	01/09/2011 14:36:31 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV6619** Amendment Number: **1**

Agency Name: **INDUSTRIAL RELATIONS DIV** Legal Entity Name: **SCARPELLO & HUSS, LTD.**

Agency Code: **742** Contractor Name: **SCARPELLO & HUSS, LTD.**

Appropriation Unit: **4682-04** Address: **600 EAST WILLIAM STREET, #300**

Is budget authority available?: **Yes** City/State/Zip: **CARSON CITY, NV 89701**

If "No" please explain: Not Applicable Contact/Phone: null775-882-4577

Vendor No.: T80744450

NV Business ID: NV19721000457

To what State Fiscal Year(s) will the contract be charged? **2010-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % WORKER'S COMPENSATION AND SAFETY FUND

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2009**

Anticipated BOE meeting date 02/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2011**

Contract term: **3 years**

4. Type of contract: **Contract**

Contract description: **Consulting Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides services as special counsel to the Nevada Occupational Safety & Health Review Board. This amendment extends the termination date from June 30, 2011 to June 30, 2012 and increases the maximum amount from \$ 250,000.00 to \$ 475,000.00 due to increased volume of hearings.

6. CONTRACT AMENDMENT

- 1. The maximum amount of the original contract: \$250,000.00
 - 2. Total amount of any previous contract amendments: \$0.00
 - 3. Amount of current contract amendment: \$225,000.00
 - 4. New maximum contract amount: \$475,000.00
- and/or the termination date of the original contract has changed to: 06/30/2012

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS618.585(2) "The Board may employ legal counsel to advise it concerning matters which come before it."

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Legal Services must be provided by an attorney duly licensed to practice in the State of Nevada.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Past performance has been excellent. Contractor has experience with the Board and has passed all Federal OSHA audits.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

1999-2010-Industrial Relations Division
Quality of Service Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lhemovic	12/27/2010 10:41:07 AM
Division Approval	lhemovic	12/27/2010 10:41:10 AM
Department Approval	shoh1	12/27/2010 11:39:28 AM
Contract Manager Approval	pverma	12/28/2010 08:43:39 AM
Budget Analyst Approval	kkolbe	12/29/2010 15:29:28 PM
Team Lead Approval	jmurph1	01/09/2011 14:30:13 PM
BOE Agenda Approval	jmurph1	01/09/2011 14:30:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11797**

Agency Name: EMPLOYMENT SECURITY DIVISION	Legal Entity Name: WORKFORCE CONNECTIONS
Agency Code: 902	Contractor Name: WORKFORCE CONNECTIONS
Appropriation Unit: 4770-11	Address: 7251 W LAKE MEAD BLVD STE 200
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89128-8365
If "No" please explain: Not Applicable	Contact/Phone: David Jefferson 702/638-8750
	Vendor No.: T81079028
	NV Business ID: Government Entity
To what State Fiscal Year(s) will the contract be charged?	2011-2012

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **PY10-Workforce Connections_HRSA**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **02/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2011**

Contract term: **240 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Health Care Planning**

5. Purpose of contract:

This is a new interlocal agreement to provide State Health Care Workforce Development grant funds to assist in the development of Nevada's health care workforce to meet the anticipated demand for health care services throughout Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$140,509.00**

Other basis for payment: State will process payment when approved request for funds form is received and approved by the Department, normally once each week for the duration of the contract, not to exceed the contract maximum of \$140,509 for the term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

Workforce Investment Act of 1998.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Governor's Workforce Investment Board designated the Local Workforce Investment Boards to facilitate the required employment and training services in compliance with the Workforce Investment Act of 1998.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governor's Designated Agency - Interlocal Contract

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Workforce Connections has been under contract with the Department of Employment, Training and Rehabilitation since 1998 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	12/15/2010 07:59:38 AM
Division Approval	tnash	12/17/2010 11:51:53 AM
Department Approval	tnash	01/12/2011 10:15:20 AM
Contract Manager Approval	tnash	01/12/2011 15:37:46 PM
Budget Analyst Approval	cwatson	01/19/2011 15:46:51 PM
Team Lead Approval	cwatson	01/19/2011 15:46:55 PM
BOE Agenda Approval	cwatson	01/19/2011 15:46:59 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **10876** Amendment Number: **2**

Legal Entity Name: **LAS VEGAS INTERPRETERS**

Agency Name: **EMPLOYMENT SECURITY DIVISION** Contractor Name: **LAS VEGAS INTERPRETERS**

Agency Code: **902** Address: **CONNECTION LLC**

Appropriation Unit: **All Appropriations** City/State/Zip: **4616 W SAHARA AVE STE 407**

Is budget authority available?: **Yes** Contact/Phone: **Miriam Jimenez 702/868-5842**

If "No" please explain: **Not Applicable** Vendor No.: **T27005869**

NV Business ID: **NV20031202421**

To what State Fiscal Year(s) will the contract be charged? **2010-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ALL DETR Budget Accounts

Agency Reference #: **1509-12-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/08/2010**Anticipated BOE meeting date **02/2011**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2012**Contract term: **2 years and 23 days**4. Type of contract: **Contract**Contract description: **Interpreter**

5. Purpose of contract:

This is an amendment to the original contract which provides interpretation services at Unemployment Insurance hearings and other meetings where interpreters need to be fluent in both languages and the interpretation must be on a word-for-word basis for clients. This amendment increases the maximum amount from \$24,000 to \$84,000 due to an increased number of appeals and increased need for interpretation services.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$20,000.00
2. Total amount of any previous contract amendments:	\$4,000.00
3. Amount of current contract amendment:	\$60,000.00
4. New maximum contract amount:	\$84,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Department of Labor requirement for interpreters at Unemployment Insurance Hearing.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Need to accomplish this work insufficient staff.9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in a vendor pool.

d. Last bid date: 03/03/2008 Anticipated re-bid date: 03/01/2012

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Las Vegas Interpreter Connection, LLC is currently providing satisfactory services to the Department of Employment, Training and Rehabilitation.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	01/05/2011 15:18:34 PM
Division Approval	tnash	01/05/2011 15:22:48 PM
Department Approval	tnash	01/05/2011 15:22:52 PM
Contract Manager Approval	bfor1	01/05/2011 15:23:10 PM
Budget Analyst Approval	cwatson	01/19/2011 15:45:40 PM
Team Lead Approval	cwatson	01/19/2011 15:45:44 PM
BOE Agenda Approval	cwatson	01/19/2011 15:45:49 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11823**

Agency Name: **DETR ADMINISTRATIVE SERVICES**
Agency Code: **908**
Appropriation Unit: **3273-20**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **COUNCIL FOR COMMUNITY & ECONOMIC RESEARCH DBA C2ER**
Contractor Name: **COUNCIL FOR COMMUNITY & ECONOMIC RESEARCH DBA C2ER**
Address: **PO BOX 100127**
City/State/Zip: **ARLINGTON, VA 22210-3127**
Contact/Phone: null703/522-4980
Vendor No.: T81005463A
NV Business ID: NV476034376

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 1605-11-R&A

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2011**

Contract term: **118 days**

4. Type of contract: **Contract**

Contract description: **Projections Mod**

5. Purpose of contract:

This is a new contract to provide project management and subject matter expertise to the Projections Managing Partnership in the development of "green" jobs labor market information.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$149,865.00**

Other basis for payment: Payment is to be made upon Board of Examiners approval with the submission of an approved invoice. The total Contract amount is not to exceed \$149,865 for the contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

As directed by the Grant Consortium. Nevada serves as the Consortium's fiscal agent.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada is serving solely as the fiscal agent.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 100505

Approval Date: 05/06/2010

c. Why was this contractor chosen in preference to other?

As directed by the Grant Consortium.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Council for Community and Economic Research has been under contract with the Department of Employment, Training, and Rehabilitation since December 2009 and has been performing satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	01/06/2011 07:50:02 AM
Division Approval	tnash	01/06/2011 09:12:11 AM
Department Approval	tnash	01/06/2011 09:12:13 AM
Contract Manager Approval	bfor1	01/06/2011 10:11:36 AM
Budget Analyst Approval	cwatson	01/19/2011 15:43:43 PM
Team Lead Approval	cwatson	01/19/2011 15:43:47 PM
BOE Agenda Approval	cwatson	01/19/2011 15:43:51 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11825**

Agency Name: PUBLIC EMPLOYEES BENEFITS	Legal Entity Name: HealthSCOPE Benefits
Agency Code: 950	Contractor Name: HealthSCOPE Benefits
Appropriation Unit: 1338-10	Address: 27 Corporate Hill Dr
Is budget authority available?: Yes	City/State/Zip: Little Rock, AR 72205
If "No" please explain: Not Applicable	Contact/Phone: Mary Catherine Person (501)2187513
	Vendor No.:
	NV Business ID: NV20011223201
To what State Fiscal Year(s) will the contract be charged?	2011-2016

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % 33% Premium Revenue and 67% State Subsidy

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2016**

Contract term: **5 years and 150 days**

4. Type of contract: **Contract**

Contract description: **TPA**

5. Purpose of contract:

This is a new vendor contract to provide Third Party Administrator (TPA) services to PEBP. The TPA will administer PEBP medical and dental claims as well as provide services associated with claims appeals as mandated by the Healthcare Reform Act.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Public Employees' Benefits Program requires a Third Party Administrator to process medical, dental and vision health claims for the self funded PPO Plan.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees' are not licensed to provide this service and PEBP does not have the infrastructure to support such a large project.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor received the highest score from the evaluation committee and was ratified by the PEBP Board. Criteria included ability to perform required functions, cost, conformance with the terms of the RFP.

d. Last bid date: 10/01/2010 Anticipated re-bid date: 10/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhager	01/03/2011 15:42:40 PM
Division Approval	jhager	01/03/2011 15:42:43 PM
Department Approval	mstron1	01/03/2011 15:54:26 PM
Contract Manager Approval	mstron1	01/03/2011 16:38:24 PM
Budget Analyst Approval	jstrandb	01/18/2011 08:20:02 AM
Team Lead Approval	jmurph1	01/19/2011 10:40:46 AM
BOE Agenda Approval	jmurph1	01/19/2011 10:40:50 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11827**

Agency Name:	LICENSING BOARDS & COMMISSIONS	Legal Entity Name:	Nevada Business Strategies
Agency Code:	BDC	Contractor Name:	Nevada Business Strategies
Appropriation Unit:	B005 - All Categories	Address:	2090 Allen St
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89509
If "No" please explain:	Not Applicable	Contact/Phone:	Marsha Berkbigler 775-843-0150
		Vendor No.:	
		NV Business ID:	NV20101563043
To what State Fiscal Year(s) will the contract be charged?	2011		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % industry fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 0111

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2011**Contract term: **148 days**4. Type of contract: **Contract**Contract description: **Legislative advocacy**

5. Purpose of contract:

This is a new contract to provide to monitor legislative bills, prepare reports and testimony, review and prepare legislative bill language, represent the board, and provide advice to the board.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

Payment for services will be made at the rate of \$3,000.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

Every Legislative session there are bills that affect the Board, its licensees, and its operations. The Board needs a skilled and knowledgeable legislative advocate to monitor such bills, prepare necessary reports and testimony, review and prepare bill language, appear in the hallways and before appropriate committees, and advise the Board.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board has only two employees, and neither has the skills or knowledge to serve as the Board's legislative advocate.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best combination of knowledge, experience, and capabilities to serve the Board's needs.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	55443282	01/04/2011 10:38:47 AM
Division Approval	55443282	01/04/2011 10:38:52 AM
Department Approval	55443282	01/04/2011 10:38:58 AM
Contract Manager Approval	55443282	01/04/2011 10:39:01 AM
Budget Analyst Approval	kkolbe	01/05/2011 12:30:30 PM
Team Lead Approval	jmurph1	01/09/2011 14:41:52 PM
BOE Agenda Approval	jmurph1	01/09/2011 14:41:57 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11835**

Agency Name:	LICENSING BOARDS & COMMISSIONS	Legal Entity Name:	Hillerby and Associates
Agency Code:	BDC	Contractor Name:	Hillerby and Associates
Appropriation Unit:	B022 - All Categories	Address:	4747 Caughlin Pkwy. Ste
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89519-0906
If "No" please explain:	Not Applicable	Contact/Phone:	null(775)332-766
		Vendor No.:	
		NV Business ID:	NV19981221232

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % licensing fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: B022 Nevada Board of Pharmacy

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/08/2015**

Contract term: **4 years and 8 days**

4. Type of contract: **Other (include description): New Contract**

Contract description: **legislative liaison**

5. Purpose of contract:

This is a new contract to provide advise and counsel, in writing and orally, regarding legislative and regulatory issues that effect or could potentially effect the Nevada Board of Pharmacy, the Board's practice act and regulations, and issues related to the pharmacy in Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$96,000.00**

Payment for services will be made at the rate of \$2,000.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board of Pharmacy is always involved in legislative issues each legislative session and is also involved in interim committees and the promulgation of regulations. All of this work requires special skills, expertise, and knowledge of an experienced legislative liaison to assure optimal results for the Board and the citizens it serves.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No employee of the Board has the skills, expertise, knowledge, or availability to perform the tasks that can be uniquely performed by the Vendor.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Other vendors were considered after comparing price and experience the vendor was chosen.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Sun Valley General Improvement District
Washoe County Regional Transportation Commission

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Board of Nursing and Nevada Board of Dental Examiners

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	CJCramer	01/04/2011 16:42:33 PM
Division Approval	CJCramer	01/04/2011 16:43:46 PM
Department Approval	CJCramer	01/04/2011 16:44:15 PM
Contract Manager Approval	CJCramer	01/04/2011 16:44:19 PM
Budget Analyst Approval	kkolbe	01/05/2011 12:32:53 PM
Team Lead Approval	jmurph1	01/09/2011 14:44:10 PM
BOE Agenda Approval	jmurph1	01/09/2011 14:44:14 PM
BOE Final Approval	Pending	



DEPARTMENT OF ADMINISTRATION

**209 E. Musser Street, Room 200
Carson City, Nevada 89701-4298
(775) 684-0222
Fax (775) 684-0260
<http://www.budget.state.nv.us>**

Date: January 8, 2011
To: Stephanie Day, Deputy Director
Department of Administration
From: Jim Rodriguez, Budget Analyst IV
Budget and Planning Division
Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – DIVISION OF
STATE LANDS**

Reason for submittal, i.e., statutory requirement, letter of intent, IFC request, etc.

Pursuant to NRS Chapters 111, Statutes of the Nevada, 1989 at page 263, the Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153 the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending December 31, 2010 (reference NRS 321.5954).

Brief description

- **1989 Tahoe Basin Act**

The agency reports that there were no transfers of lands or interests in lands during the quarter.

There were no acquisitions of lands or interest in lands during this quarter.

- **Lake Tahoe Mitigation Program**

The agency reports that there was one of interest in land under this program for the quarter. The Nevada land Bank purchased 29,010 square feet of restored Class 6 land coverage from the Incline Village General Improvement District for \$230,000. No state

funds were used for this purchase and all of the land coverage purchased was permanently retired towards the Nevada Land Bank's obligation to purchase and retire land coverage as outline the Memorandum of Understanding between the Nevada Land Bank and the TRPA.

The agency also reports that there were no transfers or interest in lands under this program this quarter.

REVIEWED: _____	<i>[Signature]</i>
INFO ITEM: _____	<i>[Signature]</i>

Addendum:

NRS 321.5954 Powers and duties of Division and State Land Registrar regarding programs to preserve, restore and enhance Lake Tahoe Basin.

1. In carrying out a program authorized pursuant to NRS 321.5953, the Division may, as the State Land Registrar deems appropriate regarding particular parcels of land:

- (a) Acquire, from a willing owner, real property or an interest in real property in the Lake Tahoe Basin by donation, purchase or exchange;
- (b) Transfer real property or an interest in real property in the Lake Tahoe Basin by sale, lease or exchange;
- (c) Eliminate, or mitigate the effects of, development, land coverage or features or conditions of real property acquired pursuant to paragraph (a) that are detrimental to the natural environment of the Lake Tahoe Basin; and
- (d) Retire, extinguish or otherwise terminate rights to develop or place land coverage on real property acquired pursuant to paragraph (a).

2. The State Land Registrar may transfer real property or an interest in real property acquired pursuant to this section:

- (a) To state and federal agencies, local governments and nonprofit organizations for such consideration as the State Land Registrar deems to be reasonable and in the interest of the general public.
- (b) To other persons for a price that is not less than the fair market value of the real property or interest.

3. Before real property or an interest in real property is transferred pursuant to this section, the State Land Registrar shall record a declaration of restrictions or deed restrictions if the State Land Registrar determines that such restrictions are necessary to protect the public interest.

4. The State Land Registrar shall report quarterly to the State Board of Examiners regarding the real property or interests in real property transferred pursuant to this section.

5. Notwithstanding any other provision of law, a person shall not acquire, disturb or use real property or an interest in real property acquired by this State pursuant to this section unless the person first obtains written authorization from the State Land Registrar.

6. As used in this section:

- (a) "Interest in real property" includes, without limitation:
 - (1) An easement for conservation as that term is defined in NRS 111.410;
 - (2) The right to develop the real property;
 - (3) The right to place land coverage on the real property; and
 - (4) Such other easements or rights as are appurtenant to the real property.
- (b) "Land coverage" means a covering over or compaction of the natural surface of the ground that prevents water from percolating into the ground.

(Added to NRS by 1999, 2018)

LEO DROZDOFF
Director

Department of Conservation
and Natural Resources

JAMES R. LAWRENCE
Administrator

BRIAN SANDOVAL
Governor



State Land Office
State Land Use Planning Agency
Nevada Tahoe Resource Team
Conservation Bond Program -Q1

Address Reply to

Division of State Lands
901 S. Stewart St. Suite 5003
Carson City, Nevada 89701-5246
Phone (775) 684-2720
Fax (775) 684-2721
Web www.lands.nv.gov

STATE OF NEVADA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES

Division of State Lands

January 3, 2011

MEMORANDUM

TO: Andrew Clinger, Clerk
Nevada State Board of Examiners

FROM: James Lawrence, ^{JL}Administrator
Division of State Lands

RE: **BOARD OF EXAMINERS QUARTERLY REPORT OF THE TAHOE BASIN ACT AND LAKE TAHOE MITIGATION PROGRAM – 2nd QUARTER SFY 2011**

RECEIVED
JAN 06 2011
DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

Tahoe Basin Act:

Pursuant to Chapter 111, Statutes of Nevada, 1989, at page 263, which requires a quarterly report to the Board of Examiners, this memorandum is to report lands or interests in lands transferred, sold, exchanged or leased under the Tahoe Basin Act program during the quarter ending December 31, 2010.

- There were no transfers of lands or interests in lands during this quarter.
- There were no acquisitions of lands or interests in lands during this quarter.

Lake Tahoe Mitigation Program:

Pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, which requires a quarterly report to the Board of Examiners, this memorandum is to report real property or interests in real property transferred under this program during the quarter ending December 31, 2010.

- There was one acquisition of interests in land under this program this quarter. The Nevada Land Bank purchased 29,010 square feet of restored Class 6 land coverage from the Incline Village General Improvement District for \$230,000.00. This transaction closed escrow on November 29, 2010 and all funds used to purchase this land coverage were collected under the excess coverage mitigation program administered by the Tahoe Regional Planning Agency (TRPA), no state general funds were used in this transaction. All of the land coverage purchased was permanently retired towards the Nevada Land Bank's obligation to purchase and retire land coverage as outlined in the Memorandum of Understanding between The Nevada Land Bank and the TRPA.

- There were no transfers of lands or interests in lands under this program this quarter.

In the event you have any questions or wish additional information please call me.

JL/er

cc: Leo Drozdoff, Director, DCNR

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