

POST

*** NOTICE OF PUBLIC MEETING ***

BOARD OF EXAMINERS

LOCATION: Capitol Building
Annex, Second Floor
101 N. Carson Street
Carson City, Nevada

DATE AND TIME: April 12, 2011 at 10:00 a.m.

Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (*)**.
Items on the agenda may be taken out of the order presented at the discretion of the Chairperson.

AGENDA

***1. APPROVAL OF THE MARCH 1, 2011 SPECIAL BOARD OF EXAMINERS' MEETING MINUTES**

***2. APPROVAL OF THE MARCH 8, 2011 BOARD OF EXAMINERS' MEETING MINUTES**

***3. REQUEST TO WRITE OFF BAD DEBT**

NRS 353C.220 allows agencies, with approval of the Board of Examiners, to write off bad debts deemed uncollectible.

A. Public Employees' Benefits Program – \$506.27

Public Employees' Benefits Program is requesting authority to write-off debt that totals \$506.27. The reported debt is specifically related to participant health insurance premiums. One account represents a deceased participant and three accounts represent debts incurred prior to March 2007, past PEBP's four year statute of limitations for collections pursuant to NRS 353C.140.

***4. STATE ADMINISTRATIVE MANUAL REVISIONS**

The State Administrative Manual (SAM) is being submitted to the Board of Examiners' for approval of additions and revisions in the following Chapter: **Chapter 1300 – State Vehicles**

***5. APPROVAL TO ACCEPT A DONATION OF LAND ON BEHALF OF THE DIVISION OF FORESTRY**

A. Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS 322.001, the Nevada Division of State Lands (NDSL) is requesting approval, on behalf of the Division of Forestry to accept a donation of a parcel of land from Henry B. Sprenger II. The current land owner has offered to donate the property to the state for preservation of the Steamboat buckwheat habitat. This acquisition will afford the state the ability to preserve a rare, federally protected plant species. This parcel contains the only known location of Steamboat Buckwheat and is located in South Reno adjacent to Hwy 395 prior to the junction with Hwy 341 (Mount Rose Hwy) coming out of the Washoe Valley. The NDSL has no estimate of value, because it is a donation of land and the Nevada Revised Statutes do not require a value. The Nevada Division of Forestry currently administers the critically endangered flora program and there would be no additional administrative costs or need for increased staffing as a result of this acquisition. The landowner will convey clear title to the state by deed as a gift of land in accordance with NRS 353.335.

***6. STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural Resources – Division of State Parks	1	\$3,750.00
Department of Public Safety – Highway Patrol	8	\$233,175.00
Department of Wildlife – Administration	1	\$41,801.25
Total:		\$278,726.25

***7. STATUS OF FURLOUGHS**

Pursuant to Senate Bill 433, Section 5.2 (a) of the 2009 Legislative Session, the State Board of Examiners shall determine positions within the Executive Branch of State Government that cannot be subject to furlough leave. Section 8 provides \$4 million in General Fund over the biennium to cover furlough leave exceptions statewide.

A. Department of Corrections

Status report on the balance in the furlough account and the impact of furloughs on the staffing levels at the Department of Corrections.

***8. VICTIMS OF CRIME PROGRAM (VOCP) APPEAL**

Pursuant to NRS 217.117 Section 3, the Board may review the case and either render a decision within 15 days of the Board meeting; or, if they would like to hear the case with the appellant present, they can schedule the case to be heard at their next meeting.

A. Juan Moore

Mr. Moore is appealing the denial of his application for VOCP assistance.

***9. LEASES**

BOE #	LESSEE	LESSOR	AMOUNT
1.	Department of Administration – Appeals Division	Sierra Medical Complex, LLP	\$286,143
	Lease Description:	This is an extension of an existing lease to house the Department of Administration, Appeals Division. Term of Lease: 05/01/2011 – 04/30/2016	
2.	Department of Administration – Hearings Division	Sierra Medical Complex, LLP	\$203,069
	Lease Description:	This is an extension of an existing lease to house the Department of Administration, Hearings Division. Term of Lease: 05/01/2011 – 04/30/2016	
3.	Department of Business and Industry – Director’s Office	La Paloma Nevada 2006 Trust	\$354,874
	Lease Description:	This is a relocation to house the Department of Business and Industry, Director’s Office. The lease start date is contingent upon approval of the Interim Finance Committee and the Board of Examiners. Term of Lease: TBD – 09/30/2015	
4.	Department of Taxation	1994 Johnston Family Trust	\$1,486,186
	Lease Description:	This is a landlord voluntary lease rate reduction to house the Department of Taxation. Term of Lease: 04/01/2010 – 12/31/2012	
5.	Department of Wildlife	Racetrack Place, LLC	\$174,940
	Lease Description:	This is an extension of an existing lease to house the Department of Wildlife. Term of Lease: 04/01/2011 – 02/28/2015	

***10. CONTRACTS**

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
1.	011	GOVERNOR'S OFFICE - STATE ENERGY OFFICE - ENERGY CONSERVATION	DIVISION OF ENVIRONMENTAL PROTECTION	FEDERAL	\$119,610	EXEMPT
		Contract Description:	This is a new interlocal agreement to retrofit school bus engines with cleaner emissions technology, reduce diesel emissions and improve air quality. The Division of Environmental Protection will reimburse school districts for the diesel retrofits. Term of Contract: Upon Approval - 06/30/2011 Consultant: NO Contract # 11980			
2.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE FUND	IQWEST	OTHER: TOBACCO FUNDS	\$18,492	SOLE SOURCE
		Contract Description:	This is an amendment to the original contract which provides services such as scanning and coding documents into the Caselogistix System. This amendment increases the maximum amount from \$52,767.45 to \$71,259.27 to meet demands associated with the Tobacco Settlement Agreement arbitration. Term of Contract: 08/12/2008 - 06/30/2012 Consultant: NO Contract # CONV5653			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
3.	040	SECRETARY OF STATE'S OFFICE	NORTHROP GRUMMAN SYSTEMS CORP	GENERAL	\$250,000	SOLE SOURCE
	Contract Description:	This is an amendment to the original contract, which provides maintenance, support and enhancement of the eSoS Corporate Filing System. As on-line filings increase, upgrades and enhancements provided by the vendor are necessary for maximum efficiency of the system. This amendment increases the maximum amount from \$1,260,000 to \$1,510,000 for additional costs of Business Portal information gathering and integration development.				
	Term of Contract:	07/01/2009 - 06/30/2011	Consultant: NO	Contract # CONV6712		
4.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	MESA ENERGY SYSTEMS, INC. DBA EMCOR SERVICES NEVADA	FEE: BUILDINGS AND GROUNDS BUILDING RENTAL INCOME FEES	\$61,600	
	Contract Description:	This is a new contract with this contractor for the provision of ongoing heating, ventilation and air conditioning maintenance, inspection and fire damper services for the Campos Building, located at 215 E. Bonanza, Las Vegas, Nevada and extra services, on an as needed basis, at the request and approval of a Buildings and Grounds designee, for various State buildings in the Las Vegas area.				
	Term of Contract:	04/12/2011 - 03/31/2015	Consultant: NO	Contract # 11952		
5.	082	DEPARTMENT OF ADMINISTRATION - BUILDINGS AND GROUNDS	UNITED ELECTRICAL SERVICES, INC.	FEE: BUILDINGS AND GROUNDS, BUILDING RENTAL INCOME FEES	\$80,000	
	Contract Description:	This is an amendment to the original contract, which enables the contractor to submit bids for electrical services as needed and requested by Buildings and Grounds for state buildings in Carson City and Reno. This amendment increases the maximum amount from \$20,000 to \$100,000 for anticipated projects over the next biennium, including state agency mergers.				
	Term of Contract:	05/01/2008 - 04/30/2012	Consultant: NO	Contract # CONV5213		
6.	086	DEPARTMENT OF ADMINISTRATION - ADMINISTRATIVE SERVICES	AERIS ENTERPRISES, INC.	FEES	\$37,125	SOLE SOURCE
	Contract Description:	This is a contract for modifications to an existing technology system. The system is known as the Nevada Project Accounting System (NPAS). The modifications in the scope of this contract will reduce the need for accounting staff to maintain off-line accounting records. Specifically, several fields will be added to capture data that is currently maintained in off-line spreadsheets. This will reduce the amount of labor needed to properly capture required transaction data. Also, this contract will provide for the development of a data import capability. This will automate the load of approved budgets for the Capital Improvement Program which will eliminate days of manual data entry.				
	Term of Contract:	Upon Approval - 06/30/2011	Consultant: NO	Contract # 11995		
7.	102	COMMISSION ON ECONOMIC DEVELOPMENT	NOBLE STUDIOS, INC.	GENERAL	\$59,000	
	Contract Description:	This is an amendment to the original contract, which provides website services, creative collateral material, marketing strategy, branding campaign and media buying. This amendment increases the maximum amount from \$139,885 to \$198,885 due to an additional marketing campaign to promote the message about Nevada's Business Opportunity to the target audience.				
	Term of Contract:	Upon Approval - 06/30/2011	Consultant: NO	Contract # 10264		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
8.	182	DEPARTMENT OF INFORMATION TECHNOLOGY - FACILITY MANAGEMENT - COMPUTING	ZAYO BANDWIDTH, LLC	FEE: USER FEES	\$66,500	
	Contract Description:	This is an amendment to the original contract, which provides for an OC-3 internet service line between Las Vegas and Reno. This amendment will increase the maximum amount of the contract from \$215,504 to \$282,004 for a total increase of \$66,500 to cover anticipated payments through June 30, 2012.				
		Term of Contract:	10/14/2008 - 06/30/2012	Consultant: NO	Contract # CONV5802	
9.	184	DEPARTMENT OF INFORMATION TECHNOLOGY - DIRECTOR'S OFFICE	IBM CORPORATION	OTHER: COST ALLOCATION	\$20,080	SOLE SOURCE
	Contract Description:	This is a new contract to update the department's billing system.				
		Term of Contract:	Upon Approval - 05/31/2011	Consultant: NO	Contract # 11967	
10.	185	DEPARTMENT OF INFORMATION TECHNOLOGY - DATA COMMUNICATIONS - COMMUNICATIONS & NETWORK ENGINEERING	ZAYO BANDWIDTH, LLC	FEE: USER FEES	\$52,300	
	Contract Description:	This is an amendment to the original contract, which provides for an OC-3 internet service line between Las Vegas and Reno. This amendment will increase the maximum amount of the contract from \$144,060 to \$196,360 for a total increase of \$52,300 to cover anticipated payments through June 30, 2012.				
		Term of Contract:	06/10/2008 - 06/30/2012	Consultant: NO	Contract # CONV5352	
11.	190	STATE PUBLIC WORKS BOARD - UNIV 05 CIP PROJ-UNR SMEC-Non-Exec	HERSHENOW & KLIPPENSTEIN	GENERAL 1% BONDS: 36% OTHER: AGENCY FUNDS 63%	(\$93,825)	PROFESSIONAL SERVICE
	Contract Description:	This is an amendment to the original contract, which provides professional/architectural/engineering services for the UNR Science & Math Education Center at the UNR Campus in Reno, NV, SPWB Project No. 05-C68L, Contract No. HIST 1352. This amendment reduces the maximum amount for unused architectural/engineering fees from \$3,729,328 to \$3,635,503 due to the completion of project as previously amended.				
		Term of Contract:	09/13/2005 - 06/30/2011	Consultant: NO	Contract # 10415	
12.	190	STATE PUBLIC WORKS BOARD - 2005 MILITARY CIP PROJECTS - LVRC-Non-Exec	TARADIGM, INC.	BONDS: GENERAL OBLIGATION BONDS	\$18,500	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide professional training and product support for the agency's project management system. Services include the addition of 24 Primavera Contract Management System V13 seats (authorized system users); SPWB Project No. 07-C27, 09-C13, 09-C14, 09-C23L; SPWB Contract No. 5810.				
		Term of Contract:	Upon Approval - 06/30/2013	Consultant: NO	Contract # 11697	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
13.	300	DEPARTMENT OF EDUCATION - PROFICIENCY TESTING	EMETRIC	GENERAL 85% FEDERAL 15%	\$19,560	
	Contract Description:	This is an amendment to the original contract, which provides writing assessment raw data for grades 5, 8, 11 and 12; merges testing with student demographic data; reports testing results; and assists in developing the longitudinal writing testing data for both Nevada students and scorers/readers. This amendment increases maximum amount from \$752,891 to \$772,451 to incorporate online writing field testing administration and scoring as well as data analysis and technical support required for this change.				
	Term of Contract:	01/01/2008 - 07/31/2012	Consultant: NO	Contract # 11943		
14.	300	DEPARTMENT OF EDUCATION - ELEMENTARY & SECONDARY EDUCATION TITLES II, V, & VI	GARY OBERMEYER DBA LEARNING OPTIONS	FEDERAL	\$37,698	
	Contract Description:	This is a new contract for services to redesign, setup, host, and facilitate the Nevada Online Administrators' Learning Forum to provide teachers with professional development to use state academic standards and assessments.				
	Term of Contract:	04/13/2011 - 04/13/2013	Consultant: NO	Contract # 11959		
15.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - TANF	RTC LAS VEGAS	FEDERAL	\$120,000	
	Contract Description:	This is an amendment to the original interlocal agreement to provide bus transportation for TANF clients so that they can fulfill their work activity responsibilities. This amendment increases the maximum amount of the contract by \$120,000 for FY 11 and total contract authority from \$1,850,000 to \$1,970,000. This amendment is needed due to increased TANF client caseloads.				
	Term of Contract:	07/01/2009 - 06/30/2013	Consultant: NO	Contract # CONV6379		
16.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	THE CHILDREN'S CABINET	FEDERAL	\$6,295,733	SOLE SOURCE
	Contract Description:	This is an amendment for services to be performed by the contractor for the Nevada Child Care Program. The amendment covers increased caseload costs in Northern Nevada. The funding will be used to pay child care providers. No increased administrative funding is proposed for The Children's Cabinet. The amendment increases the amount of the contract by \$6,295,733 to \$57,764,254.				
	Term of Contract:	07/01/2009 - 06/30/2013	Consultant: NO	Contract # CONV6448		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
17.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES - MENTAL HEALTH AND DEVELOPMENTAL SERVICES - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	ERIC MILLETTE DBA SIERRA CPR	GENERAL	\$10,500	
	Contract Description:	This is a new contract to provide CPR training to Northern Nevada Adult Mental Health Services (NNAMHS) staff, providing any and all necessary equipment for classes and certification to participants upon successful completion of training.				
		Term of Contract:	Upon Approval - 06/30/2012	Consultant: NO	Contract # 11939	
18.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES - MENTAL HEALTH AND DEVELOPMENTAL SERVICES - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	NORTHERN NEVADA INTERNATIONAL CENTER/LANGUAGE BANK	GENERAL	\$18,720	
	Contract Description:	This is a new contract to provide language interpretation services for consumers/families of NNAMHS, at the request of authorized personnel. Services to be provided in person on the NNAMHS campus, located on Galletti Way, Sparks, NV or by telephone.				
		Term of Contract:	Upon Approval - 06/30/2012	Consultant: NO	Contract # 11843	
19.	408	DEPARTMENT OF HEALTH AND HUMAN SERVICES - MENTAL HEALTH AND DEVELOPMENTAL SERVICES - ADMINISTRATION	ALAMO MANAGEMENT GROUP, INC.	FEDERAL	\$14,420	SOLE SOURCE
	Contract Description:	This is a new contract to provide refresher investigations training to statewide MHDS investigations staff.				
		Term of Contract:	Upon Approval - 04/30/2011	Consultant: NO	Contract # 11934	
20.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NEVADA YOUTH TRAINING CENTER	JILL OSWALT, MD	GENERAL	\$78,000	EXEMPT
	Contract Description:	This is an amendment to the original contract which provides medical services for wards of the Nevada Youth Training Center (NYTC). This amendment extends the termination date from June 30, 2011 to June 30, 2013 and increases the maximum amount from \$78,000 to \$156,000 due to the extension of the contract. This doctor serves NYTC at a minimum of once per week from 7am to 6pm. The doctor will see anywhere from 30 to 50 youth. This varies dependent upon the outbreaks and medical needs of the youth. This doctor is also on call 24 hours a day seven days a week and comes out to NYTC on an average of twice a month on emergencies. This doctor also receives calls from our nurses at NYTC for consultations on the days the doctor is not at NYTC. 11 hours per day, 4 trips per month equals 44 hours per month, not including emergencies or consultations. \$3,250 per month by 44 hours equals \$73.86 per hour on an average.				
		Term of Contract:	06/17/2009 - 06/30/2013	Consultant: NO	Contract # CONV6660	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
21.	431	ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY	AUTOMATED TEMPERATURE CONTROLS	FEDERAL	\$45,750	SOLE SOURCE
	Contract Description:	This is a new contract to upgrade, install and monitor heating ventilation air conditioning (HVAC) in the United States Property and Fiscal Office (USPFO) facility. This contract is contingent upon approval of Work Program #C20632 to add additional authority to Budget Account 3650, Category 10.				
		Term of Contract:	Upon Approval - 06/30/2011	Consultant: NO	Contract # 11985	
22.	431	ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY	CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.	FEDERAL	\$13,000	
	Contract Description:	This is an amendment to the original contract, which provides profiling, manifesting, transportation and disposal of hazardous wastes in accordance with federal, state and local laws. This amendment increases the maximum amount from \$65,000 to \$78,000 due to an increased volume of hazardous waste disposals.				
		Term of Contract:	04/08/2008 - 09/30/2011	Consultant: NO	Contract # CONV6219	
23.	431	ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY	DEHNE, LANCE DBA ARTINEERING	FEDERAL	\$38,800	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide revised design documents for the installation of two above ground water tanks for the fire system for the purpose of soliciting quotes for design, fabrication and construction. The tanks are to replace the existing pond water storage and serve the existing fire systems for the Army Aviation Support Facility (AASF). This contract is contingent upon the approval of Work Program #C20632 to increase authority in Budget Account 3650, Category 10.				
		Term of Contract:	Upon Approval - 12/30/2011	Consultant: NO	Contract # 11981	
24.	431	ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY	LUMOS & ASSOCIATES	FEDERAL	\$14,600	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to design storm water retention enhancements and snow removal system for the United States Property and Fiscal Office (USPFO) and the Combined Support Maintenance Shop (CSMS).				
		Term of Contract:	Upon Approval - 06/30/2011	Consultant: NO	Contract # 11976	
25.	431	ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY	PURCELL KROB ELECTRICAL PROF	FEDERAL	\$16,000	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide construction design documents with specs, prepare construction cost estimates and manage construction administration for the redesign for the Army Aviation Support Facility's (AASF's) apron lighting. This contract is contingent upon approval of Work Program #C20632 to add authority to Budget Account 3650, Category 10.				
		Term of Contract:	Upon Approval - 07/08/2011	Consultant: NO	Contract # 11983	
26.	440	DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	RF MACDONALD	GENERAL	\$30,010	EXEMPT
	Contract Description:	This is a new contract to repair boiler #2 at Lovelock Correctional Center, the boiler developed leaks that required this boiler to be shut down.				
		Term of Contract:	02/11/2011 - 06/30/2011	Consultant: NO	Contract # 11945	
27.	440	DEPARTMENT OF CORRECTIONS - CORRECTIONAL PROGRAMS	BOARD OF REGENTS OF THE NSHE	GENERAL 10% FEDERAL 90%	\$33,600	
	Contract Description:	This is an amendment to the original contract, which provides basic skills training courses to offenders incarcerated in Southern Nevada. This amendment increases the maximum amount from \$33,600 to \$67,200 due to the receipt of additional grants funds for vocational and job readiness training, including an overview of the job search process and practical applications needed to find employment.				
		Term of Contract:	01/12/2010 - 09/30/2013	Consultant: NO	Contract # 10221	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
28.	500	COMMISSION ON MINERAL RESOURCES	ENVIRONMENTAL PROTECTION SERVICES	FEE: DANGEROUS MINE FEES & ABANDONED MINE LANDS SECURING FEES	\$80,001	
	Contract Description:	This is an amendment to the original contract, which provides visitation to previously fenced abandoned mines, to assess fence condition and repair if necessary. This amendment increases the maximum amount from \$119,999 to \$200,000 due to the increased number of abandoned mines requiring inspections.				
		Term of Contract:	05/12/2009 - 06/08/2012	Consultant: NO	Contract # 11138	
29.	611	GAMING CONTROL BOARD	ACCURATE BUILDING MAINTENANCE, LLC	GENERAL	\$14,000	
	Contract Description:	This is an amendment to the original contract, which provides janitorial service to the Gaming Control Board's Technology building. This amendment extends the termination date from April 30, 2011, to May 31, 2012 and increases the maximum amount from \$14,000 to \$28,000.				
		Term of Contract:	06/01/2010 - 05/31/2012	Consultant: NO	Contract # 10965	
30.	650	DEPARTMENT OF PUBLIC SAFETY - PAROLE AND PROBATION	HELP OF SOUTHERN NEVADA	GENERAL	\$42,500	
	Contract Description:	This is an amendment to the original contract, which provides screening and placement of adult offenders referred by the Nevada Judicial System for court ordered community service work. This amendment will extend the termination date of the contract from June 30, 2011 to June 30, 2012, and will increase the contract amount from \$137,500 to \$180,000.				
		Term of Contract:	10/01/2008 - 06/30/2012	Consultant: NO	Contract # CONV5937	
31.	650	DEPARTMENT OF PUBLIC SAFETY - HIGHWAY SAFETY PLAN & ADMINISTRATION	PENNA POWERS BRIAN HAYNES, INC.	FEDERAL	\$2,000,000	
	Contract Description:	This is a new contract to provide for advertising/marketing services for federally funded programs within the Department of Public Safety via television, radio, and billboards to promote campaigns such as "Click It or Ticket" and "Badge on Board."				
		Term of Contract:	05/01/2011 - 04/30/2014	Consultant: NO	Contract # 11979	
32.	702	DEPARTMENT OF WILDLIFE - WILDLIFE CIP-Non-Exec	WASHOE COUNTY DEPARTMENT OF REGIONAL PARKS AND OPEN SPACE	BONDS: NDOW QUESTION 1	\$150,000	
	Contract Description:	This is a new contract for the installation of a pond liner to stop leaks at Verdi Mill Pond. The pond was recently restored, but leaks were discovered when it was refilled. The work will include removing rip rap (erosion protection), excavating material from the pond, importing new "bedding" material, installing and covering the liner, and re-installing rip rap. This is a joint project with the Washoe County Department of Regional Parks and Open Space.				
		Term of Contract:	Upon Approval - 12/31/2013	Consultant: NO	Contract # 11855	
33.	702	DEPARTMENT OF WILDLIFE - ADMINISTRATION	BOARD OF REGENTS, NHSE	FEDERAL	\$90,000	
	Contract Description:	This is a new contract to conduct research on the effects of a recently constructed utility transmission line on sage-grouse habitat in Eureka County, NV. Sage-grouse are an at-risk species. Electric transmission lines can supply perches for avian predators, and more such lines are planned for Nevada. Therefore, it is imperative that the Nevada Department of Wildlife understand the impacts of transmission lines on sage-grouse population dynamics.				
		Term of Contract:	Upon Approval - 06/30/2014	Consultant: NO	Contract # 11935	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
34.	702	DEPARTMENT OF WILDLIFE - ADMINISTRATION	UNITED STATES GEOLOGICAL SURVEY	OTHER: UPLAND GAME STAMP AND LICENSE FEES 25% FEDERAL 75%	\$47,600	
	Contract Description:	This is an amendment to the original contract for investigations related to sage-grouse habitat preferences and conditions. This amendment extends the termination date from December 31, 2011 to December 31, 2012 and increases the maximum amount from \$70,000 to \$117,600 to add more radio-marked sage-grouse to the sample size.				
		Term of Contract:	12/09/2008 - 12/31/2012	Consultant: NO	Contract # CONV6688	
35.	702	DEPARTMENT OF WILDLIFE - ADMINISTRATION	UNIVERSITY OF NEVADA, RENO COOPERATIVE EXTENSION	FEE: LICENSE FEES 25% FEDERAL 75%	\$25,000	
	Contract Description:	This is a new contract for the facilitation of local sage-grouse working groups. Sage-grouse are an at-risk species. Local working groups were formed in 2000 as part of the Governor's sage-grouse conservation strategy. This contract will provide qualified facilitation for up to ten Nevada meetings of local working groups identified by the Governor's Sage Grouse Conservation Team.				
		Term of Contract:	Upon Approval - 06/30/2012	Consultant: NO	Contract # 11845	
36.	702	DEPARTMENT OF WILDLIFE - ADMINISTRATION	WASHINGTON ANIMAL DISEASE DIAGNOSTIC LAB	FEE: LICENSE FEES, TROUT STAMPS 22.4% FEDERAL 77.6%	\$158,744	
	Contract Description:	This is an amendment to the original interlocal agreement, which provides for periodic and emergency fish health testing at State of Nevada hatcheries and testing of water sources in order to document the presence of disease so that appropriate actions can be taken. Testing includes bacteriology and virology. This amendment extends the termination date from June 30, 2011 to June 30, 2015 and increases the maximum amount from \$24,642 to \$183,385.				
		Term of Contract:	02/14/2006 - 06/30/2015	Consultant: NO	Contract # CONV2614	
37.	702	DEPARTMENT OF WILDLIFE - OPERATIONS	BURGARELLO ALARM, INC.	FEE: LICENSE FEES	\$15,033	SOLE SOURCE
	Contract Description:	This is a new contract for monitoring and maintenance of burglar and fire alarm systems at NDOW's Reno offices. Services include periodic testing of these alarm systems and responding to incidents.				
		Term of Contract:	Upon Approval - 04/12/2015	Consultant: NO	Contract # 11701	
38.	704	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - PARKS - STATE PARKS	STATE PARKS CULTURAL ARTS BOARD	OTHER: REVENUE CONTRACT	\$63,750	
	Contract Description:	This is an amendment to the original revenue contract, which provides cultural art performances at Spring Mountain Ranch State Park. This amendment executes the first of two options to extend the original contract and terms for an additional five years. This amendment changes the termination date from April 25, 2011 to April 12, 2016 and increases the maximum amount from \$63,750 to \$127,500 to correspond to the additional five years of performance under the original contract terms.				
		Term of Contract:	04/25/2006 - 04/12/2016	Consultant: NO	Contract # CONV3854	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
39.	704	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - PARKS - STATE PARKS	TAHOE REGIONAL PLANNING AGENCY	OTHER: REVENUE CONTRACT	\$80,989	
	Contract Description:	This is a new interlocal agreement to provide funds to support personnel costs associated with the watercraft inspection program at Lake Tahoe Nevada State Park. The Tahoe Regional Planning Agency (TRPA) will provide the funds to Nevada State Parks so that Parks may hire seasonal employees to conduct the inspections.				
		Term of Contract:	Upon Approval - 05/01/2012	Consultant: NO	Contract # 11968	
40.	704	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - PARKS - STATE PARKS	WILLIAM MICHAEL URRUTIA	OTHER: REVENUE CONTRACT	\$28,175	
	Contract Description:	This is a new revenue contract to allow grazing for up to 1,400 Animal Unit Months (AUM's) on 1,570 acres of designated pasture at North Ghiglia Ranch, Lyon County, NV.				
		Term of Contract:	Upon Approval - 12/31/2011	Consultant: NO	Contract # 11941	
41.	705	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - WATER RESOURCES - COOPERATIVE PROJECTS-Non-Exec	DESERT RESEARCH INSTITUTE	FEDERAL	\$98,330	
	Contract Description:	This is a new revenue generating interlocal agreement to complete point of diversion (POD) and place of use (POU) mapping for water rights permitted by the Nevada Division of Water Resources. Pursuant to NRS 532.165(3) POD and POU mapping for water rights permitted by the Nevada Division of Water Resources needs to be completed. Every State-issued water right requires that the right be used only at the permitted place of use, and each application is required to submit a map at a suitable scale showing the POD and POU of the applied-for water right. This program is designed to convert these maps to a digital form so that the Geographic Information System software can be used in the management of these and future water rights. The Desert Research Institute and the Nevada Division of Water Resources have agreed to work collaboratively on this program.				
		Term of Contract:	Upon Approval - 06/30/2013	Consultant: NO	Contract # 11963	
42.	705	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - WATER RESOURCES	MACTEC ENGINEERING AND CONSULTING, INC.	FEDERAL	\$42,000	
	Contract Description:	This is a new contract for the review of Emergency Action Plans for Nevada dams.				
		Term of Contract:	Upon Approval - 09/15/2011	Consultant: NO	Contract # 11950	
43.	707	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - STATE LANDS - TAHOE BOND SALE-Non-Exec	NORTH LAKE TAHOE FIRE	BONDS: TAHOE BOND ACT 36% OTHER: SNPLMA 64%	\$211,000	
	Contract Description:	This is an amendment to the original contract, which provides work crews for the Nevada Tahoe Resource Team. Work includes: cutting live and dead trees and brush; limbing; bucking; pile burning; underburning; on state owned urban parcels and lands in the Lake Tahoe Basin. This amendment extends the termination date from June 30, 2011 to December 31, 2013, increases the maximum amount from \$207,000 to \$418,000 and adds Southern Nevada Public Lands Management Act funding awarded to the urban lot program in Round 10 and Environmental Improvement Program (EIP) funds to complete additional work in Tunnel Creek.				
		Term of Contract:	03/10/2009 - 12/31/2013	Consultant: NO	Contract # 10718	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
44.	707	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - STATE LANDS - PROTECT LAKE TAHOE-Non-Exec	NICHOLS CONSULTING ENGINEERS	BONDS: TAHOE BONDS	\$478,526	
	Contract Description:	This is a new contract to provide civil engineering design services for the restoration of North Canyon Creek in Lake Tahoe, Nevada. The contract also includes the preparation of construction specifications, regulatory permitting, construction bidding support, and construction management tasks for the implementation of this project.				
		Term of Contract:	Upon Approval - 12/31/2013	Consultant: NO	Contract # 11944	
45.	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - AIR QUALITY	FRONTIER GLOBAL SCIENCES	FEE: APPLICATION FEES	\$60,000	SOLE SOURCE
	Contract Description:	This is a new contract to provide chemical analysis for the Mercury Deposition Monitoring sites including: network management, data processing, publication, and quality assurance.				
		Term of Contract:	05/01/2011 - 04/30/2013	Consultant: NO	Contract # 11987	
46.	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WASTE MANAGEMENT AND FEDERAL FACILITIES	SOUTHERN NEVADA HEALTH	FEES	\$150,000	
	Contract Description:	This is a new interlocal agreement to provide inspections at conditionally exempt and small quantity hazardous waste generator sites in Clark County on an as needed basis.				
		Term of Contract:	07/01/2011 - 06/30/2013	Consultant: NO	Contract # 11817	
47.	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WASTE MANAGEMENT AND FEDERAL FACILITIES	WASHOE COUNTY	FEES	\$150,000	
	Contract Description:	This is a new interlocal agreement to provide inspections at conditionally exempt and small quantity hazardous waste generator sites in Washoe County on an as needed basis.				
		Term of Contract:	07/01/2011 - 06/30/2013	Consultant: NO	Contract # 11798	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
48.	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER QUALITY PLANNING	SIERRA NEVADA JOURNEYS	FEDERAL	\$24,625	
	Contract Description:	This is a new contract to provide professional services to assist in educating students throughout northern regions of Nevada about their local watersheds and the sciences related to water.				
		Term of Contract:	Upon Approval - 12/31/2012	Consultant: NO	Contract # 11938	
49.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	JENNIFER WEB DESIGN, INC.	OTHER: BUSINESS ENTERPRISES SET ASIDE	\$41,840	
	Contract Description:	This is a new contract to provide for the implementation and maintenance of a website for the Business Enterprises of Nevada program, both on an on-going basis and as needed.				
		Term of Contract:	Upon Approval - 03/31/2015	Consultant: NO	Contract # 11857	
50.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	KAFOURY ARMSTRONG & CO.	OTHER: BUSINESS ENTERPRISES SET-ASIDE	\$52,000	PROFESSIONAL SERVICE
	Contract Description:	This is an amendment to the original contract, which provides for auditing of the Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada facilities that generate annual gross revenue in excess of \$150,000. This amendment extends the termination date of the contract from June 30, 2011 to June 30, 2013 in order to continue services without interruption, and increases the maximum amount of the contract from \$52,000 to \$104,000 for the term of the contract to cover additional funding required as a result of the contract extension date. In addition, the scope of work is amended to add a requirement for the auditor to conduct an "Exit Interview" with the blind vendor prior to finalizing audit results.				
		Term of Contract:	07/01/2009 - 06/30/2013	Consultant: NO	Contract # CONV6288	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
51.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - VOCATIONAL REHABILITATION	STEVEN J. TUNSTALL	FEDERAL	\$2,275	
	Contract Description:	This is an amendment to the original contract, which provides for the development of a case record review instrument and instructions, training for individuals on how to use the instrument, assistance in case record reviews and a final report to the Rehabilitation Division Administrator regarding findings and recommendations for improvement of Vocational Rehabilitation Services. This amendment extends the termination date of the contract from June 30, 2011 to June 30, 2012 to continue services without interruption; amends the scope of work to add Benchmarks 7 & 8 in order to streamline and improve the process of the comprehensive performance review rating instrument; adds Attachment DD: Special Terms and Conditions for clarification of ARRA funded contracts; and increases the maximum amount from \$9,990 to \$12,265 to allow for payment of the newly added benchmarks.				
	Term of Contract:	01/23/2009 - 06/30/2012	Consultant: NO	Contract # CONV6065		
52.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	STATE OF MONTANA, DEPARTMENT OF ADMINISTRATION	FEDERAL	\$33,137	EXEMPT
	Contract Description:	This is a new interlocal contract, which provides hosting services for Nevada's Worker Informer website and database. The State of Montana, State Information Technology Services Division, has been designated by the U.S. Department of Labor to provide the hardware, software, infrastructure, and personnel necessary to host the Labor Market Information Partnership consortium of states Workforce Informer websites as well as the database necessary to keep those websites current. The Workforce Informer website provides up-to-date and important labor market information to Nevada's employer community and other key customers.				
	Term of Contract:	07/01/2011 - 06/30/2013	Consultant: NO	Contract # 11946		
53.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	ALL AMERICAN LOCK & SAFE, INC.	OTHER: ESD SPECIAL FUND	\$10,000	
	Contract Description:	This is an amendment to the original contract, which provides regular and emergency locksmith duties, repairs, and maintenance services for all needed projects for Department of Employment, Training, and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to November 30, 2013 in order for services to be continued without interruption and increases the maximum amount from \$5,000 to \$15,000 in anticipation of an increased need for regular and emergency repairs.				
	Term of Contract:	04/30/2011 - 11/30/2013	Consultant: NO	Contract # 10108		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
54.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	CARRIER CORPORATION	OTHER: ESD SPECIAL FUND	\$5,000	
	Contract Description:	This is an amendment to the original contract, which provides for regular and emergency heating and air conditioning service, repairs and maintenance for all needed projects for Department of Employment, Training and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to May 31, 2013 due to a continued need for regular and emergency heating and air conditioning services and increases the maximum amount from \$8,000 to \$13,000 in anticipation of the future volume of services related to the contract extension.				
	Term of Contract:	06/25/2009 - 05/31/2013	Consultant: NO	Contract # CONV6458		
55.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	CHARLES H. CHESTER PLUMBING AND HEATING, INC.	OTHER: ESD SPECIAL FUND	\$4,500	
	Contract Description:	This is an amendment to the original contract, which provides for regular and emergency plumbing installations, repairs and maintenance services for all needed projects for Department of Employment, Training and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to April 30, 2013 due to a continued need for regular and emergency plumbing services, and increases the maximum amount from \$8,500 to \$13,000 in anticipation of the future volume of services related to the contract extension.				
	Term of Contract:	07/13/2009 - 04/30/2013	Consultant: NO	Contract # CONV6490		
56.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	I & E ELECTRIC, INC.	OTHER: ESD SPECIAL FUND	\$5,000	
	Contract Description:	This is an amendment to the original contract, which provides for regular and emergency electrical lighting installations, repairs and maintenance services for all needed projects for Department of Employment, Training and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to April 30, 2013 due to a continued need for regular and emergency electrical services, and increases the maximum amount from \$8,500 to \$13,500 in anticipation of the future volume of services related to the contract extension.				
	Term of Contract:	05/08/2009 - 04/30/2013	Consultant: NO	Contract # CONV6704		
57.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	J & J ENTERPRISES SERVICES, INC.	OTHER: EMPLOYMENT SECURITY SPECIAL FUND-UI PENALTIES AND INTEREST	\$13,430	
	Contract Description:	This is a new contract to provide parking lot sealing and striping service for the Department of Employment, Training and Rehabilitation facility at 2800 E. St. Louis Avenue in Las Vegas, Nevada.				
	Term of Contract:	Upon Approval - 10/31/2011	Consultant: NO	Contract # 11956		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION	
58.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	JOHNSON CONTROLS	OTHER: ESD SPECIAL FUND	\$20,000		
		Contract Description:	This is an amendment to the original contract, which provides regular and emergency heating, ventilating, and air conditioning service, repairs, and maintenance for all Department of Employment, Training, and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to May 31, 2013 in order for services to continue without interruption and increases the maximum amount from \$8,000 to \$28,000 in anticipation of an increased need for regular and emergency services.				
		Term of Contract:	06/15/2009 - 05/31/2013	Consultant: NO	Contract # CONV6416		
59.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	LAS VEGAS PLUMBING, INC.	OTHER: ESD SPECIAL FUND	\$10,000		
		Contract Description:	This is an amendment to the original contract, which provides for regular and emergency plumbing installations, repairs and maintenance services for all needed projects for Department of Employment, Training and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to April 30, 2013 due to a continued need for regular and emergency plumbing services, and increases the maximum amount from \$8,500 to \$18,500 to cover additional services that will be required due to the contract extension.				
		Term of Contract:	05/01/2009 - 04/30/2013	Consultant: NO	Contract # 10387		
60.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	LLOYD'S REFRIGERATION, INC.	OTHER: ESD SPECIAL FUND	\$20,000		
		Contract Description:	This is an amendment to the original contract, which provides for regular and emergency heating and air conditioning repairs and maintenance services for all needed projects for Department of Employment, Training and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to September 30, 2013 due to a continued need for regular and emergency heating and air conditioning services, and increases the maximum amount from \$8,000 to \$28,000 in anticipation of future volume of services related to the contract extension.				
		Term of Contract:	10/12/2009 - 09/30/2013	Consultant: NO	Contract # 10114		
61.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	PAUL'S PLUMBING HEATING AND AC, INC.	OTHER: ESD SPECIAL FUND	\$10,000		
		Contract Description:	This is an amendment to the original contract, which provides for regular and emergency plumbing installations, repairs and maintenance services for all needed projects for Department of Employment, Training and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to April 30, 2013 due to a continued need for regular and emergency plumbing services and increases the maximum amount from \$8,500 to \$18,500 in anticipation of the future volume of services related to the contract extension.				
		Term of Contract:	05/01/2009 - 04/30/2013	Consultant: NO	Contract # CONV6328		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION	
62.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	RAKEMAN PLUMBING	OTHER: ESD SPECIAL FUND	\$10,000		
		Contract Description:	This is an amendment to the original contract, which provides regular and emergency plumbing, installations, repairs, and maintenance services for all Department of Employment, Training, and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to April 30, 2013 in order for services to continue without interruption and increases the maximum amount from \$13,500 to \$23,500 in anticipation of an increased amount of regular and emergency services needed.				
		Term of Contract:	05/01/2009 - 04/30/2013	Consultant: NO	Contract # CONV6330		
63.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	SOUTHWEST AIR CONDITIONING SERVICE, INC.	OTHER: ESD SPECIAL FUND	\$15,000		
		Contract Description:	This is an amendment to the original contract, which provides for regular and emergency heating and air conditioning service, repairs and maintenance for all needed projects for Department of Employment, Training and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to May 31, 2013 due to a continued need for regular and emergency heating and air conditioning services and increases the maximum amount from \$8,000 to \$23,000 in anticipation of the future volume of services related to the contract extension.				
		Term of Contract:	06/15/2009 - 05/31/2013	Consultant: NO	Contract # CONV6417		
64.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	TRIMLINE OF RENO, INC. DBA SIERRA WINDOW FASHIONS	OTHER: ESD SPECIAL FUND	\$15,000		
		Contract Description:	This is an amendment to the original contract, which provides new window treatment services, repairs, and maintenance for all needed projects for Department of Employment Training and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to April 30, 2013 in order for services to be continued without interruption and increases the maximum amount from \$8,000 to \$23,000 due to an increased need for window treatments and repairs.				
		Term of Contract:	11/18/2009 - 04/30/2013	Consultant: NO	Contract # 10113		
65.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB EMPLOYMENT SECURITY DIVISION All Budget Accounts	NORTHERN NEVADA INTERNATIONAL	OTHER: ALL DETR BUDGETS ACCOUNTS	\$45,000		
		Contract Description:	This is an amendment to the original contract, which provides interpreters primarily for unemployment insurance claimants, but also for other department customers, predominately in Spanish on a word-for-word basis for clients. This amendment increases the maximum amount from \$20,000 to \$65,000 due to an increase in interpreter services required due to the high unemployment rate in the state and the increased number of appeals.				
		Term of Contract:	07/01/2010 - 06/30/2012	Consultant: NO	Contract # 11127		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
66.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB EMPLOYMENT SECURITY DIVISION All Budget Accounts	PRESTON BASS INTERPRETING SERVICES, LLC	OTHER: ALL DETR BUDGET ACCOUNTS	\$15,500	
	Contract Description:	This is an amendment to the original contract, which provides American Sign Language interpreting services for Department of Employment, Training and Rehabilitation clients, employees, board members or council members as needed during meetings, conferences or hearings. This amendment increases the maximum amount from \$8,500 to \$24,000 due to an increase in the volume of clients requiring interpreting services.				
		Term of Contract:	09/03/2010 - 06/30/2012	Consultant: NO	Contract # 11512	
67.	950	PUBLIC EMPLOYEES BENEFITS PROGRAM	HOMETOWN HEALTH PLAN, INC.	OTHER: 67% STATE SUBSIDY/33% PREMIUM REVENUE	\$247,200,000	
	Contract Description:	This is a new vendor contract to provide HMO services in Northern Nevada.				
		Term of Contract:	07/01/2011 - 06/30/2015	Consultant: NO	Contract # 11994	

***11. MASTER SERVICE AGREEMENTS**

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
MSA 1.	MSA	VARIOUS STATE AGENCIES	COLLINS TELECOMMUNICATIONS, LLC	OTHER: VARIOUS	\$100,000	
	Contract Description:	This is a new contract to provide communications site parts and services to include emergency and general maintenance statewide on an as needed basis. Services will include scheduled and unscheduled surveys, assessments, installations, replacements, maintenance and repairs of state owned communication equipment, and infrastructure and fixtures. The equipment includes towers, antennas, transmission lines, AC/DC power systems, generator systems, fiber optics, two way radio systems and microwave systems.				
		Term of Contract:	04/12/2011 - 04/12/2015	Consultant: NO	Contract # 11969	
MSA 2.	MSA	VARIOUS STATE AGENCIES	COMMSITE CORP	OTHER: VARIOUS	\$300,000	
	Contract Description:	This is a new contract to provide communications site parts and services to include emergency and general maintenance statewide on an as needed basis. Services will include scheduled and unscheduled surveys, assessments, installations, replacements, maintenance and repairs of state owned communication equipment, and infrastructure and fixtures. The equipment includes towers, antennas, transmission lines, AC/DC power systems, generator systems, fiber optics, two way radio systems and microwave systems.				
		Term of Contract:	04/12/2011 - 04/12/2015	Consultant: NO	Contract # 11972	
MSA 3.	MSA	VARIOUS STATE AGENCIES	MERIT ELECTRIC COMPANY	OTHER: VARIOUS	\$400,000	
	Contract Description:	This is a new contract to provide communications site parts and services to include emergency and general maintenance statewide on an as needed basis. Services will include scheduled and unscheduled surveys, assessments, installations, replacements, maintenance and repairs of state owned communication equipment, and infrastructure and fixtures. The equipment includes towers, antennas, transmission lines, AC/DC power systems, generator systems, fiber optics, two way radio systems and microwave systems.				
		Term of Contract:	04/12/2011 - 04/12/2015	Consultant: NO	Contract # 11975	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLE SOURCE/ PROFESSIONAL SERVICE EXEMPTION
MSA 4.	MSA	VARIOUS STATE AGENCIES	NNE CONSTRUCTION, INC.	OTHER: VARIOUS	\$200,000	
	Contract Description:	This is a new contract to provide communications site parts and services to include emergency and general maintenance statewide on an as needed basis. Services will include scheduled and unscheduled surveys, assessments, installations, replacements, maintenance and repairs of state owned communication equipment, and infrastructure and fixtures. The equipment includes towers, antennas, transmission lines, AC/DC power systems, generator systems, fiber optics, two way radio systems and microwave systems.				
	Term of Contract:	04/12/2011 - 04/12/2015	Consultant: NO	Contract # 11971		
MSA 5.	MSA	VARIOUS STATE AGENCIES	RADCO COMMUNICATIONS, LLC	OTHER: VARIOUS	\$200,000	
	Contract Description:	This is a new contract to provide communications site parts and services to include emergency and general maintenance statewide on an as needed basis. Services will include scheduled and unscheduled surveys, assessments, installations, replacements, maintenance and repairs of state owned communication equipment, and infrastructure and fixtures. The equipment includes towers, antennas, transmission lines, AC/DC power systems, generator systems, fiber optics, two way radio systems and microwave systems.				
	Term of Contract:	04/12/2011 - 04/12/2015	Consultant: NO	Contract # 11974		
MSA 6.	MSA	VARIOUS STATE AGENCIES	REBEL COMMUNICATIONS, LLC	OTHER: VARIOUS	\$100,000	
	Contract Description:	This is a new contract to provide communications site parts and services to include emergency and general maintenance statewide on an as needed basis. Services will include scheduled and unscheduled surveys, assessments, installations, replacements, maintenance and repairs of state owned communication equipment, and infrastructure and fixtures. The equipment includes towers, antennas, transmission lines, AC/DC power systems, generator systems, fiber optics, two way radio systems and microwave systems.				
	Term of Contract:	04/12/2011 - 04/12/2015	Consultant: NO	Contract # 11970		
MSA 7.	MSA	VARIOUS STATE AGENCIES	SPECTRUM SURVEYING & ENGINEERING DBA AMALGAMATED CONSTRUCTION & COMMUNICATIONS	OTHER: VARIOUS	\$100,000	
	Contract Description:	This is a new contract to provide communications site parts and services to include emergency and general maintenance statewide on an as needed basis. Services will include scheduled and unscheduled surveys, assessments, installations, replacements, maintenance and repairs of state owned communication equipment, and infrastructure and fixtures. The equipment includes towers, antennas, transmission lines, AC/DC power systems, generator systems, fiber optics, two way radio systems and microwave systems.				
	Term of Contract:	04/12/2011 - 04/12/2015	Consultant: NO	Contract # 11973		

***12. APPROVAL OF REVISED AGENCY TRAVEL POLICY**

Pursuant to SAM 0208, in the event an agency adopts a rate of reimbursement less than the amounts specified in NRS 281.160, Board of Examiners approval is required.

A. Office of the State Controller

This request allows the Division to adopt a rate of reimbursement less than the amounts specified by the GSA in NRS 281.160.

13. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

***14. ADJOURNMENT**

Notice of this meeting was posted in the following locations:

Blasdel Building, 209 E. Musser St., Carson City, NV

Capitol Building, 101 N. Carson St., Carson City, NV

Legislative Building, 401 N. Carson St., Carson City, NV

Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:

Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV

Hadi Sadjadi: hsadjadi@dps.state.nv.us

Notice of this meeting was posted on the following website:

<http://budget.state.nv.us/>

We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify The Department of Administration at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775) 684-0260.

MINUTES

MEETING OF THE BOARD OF EXAMINERS

March 1, 2011

The Board of Examiners met on Tuesday, March 1, 2011, in the Annex on the second floor of the Capitol Building, 101 N. Carson St., Carson City, Nevada, at 11:00 a.m. Present were:

Members:

Governor Brian Sandoval
Attorney General Catherine Cortez Masto
Secretary of State Ross Miller
Clerk Andrew K. Clinger

Others Present:

Stacey Crowley, Office of Energy
Robert Nellis, Office of Energy
Michelle Erlach, Sierra Nevada Corp.
Sherry McDonald, Sierra Nevada Corp.
Lee Novak, Gestamp Solar
Steve Polikalas, Watson Rounds
Karen Davis, NV Energy
Fred Schmidt, Sierra Nevada Corp.
Katie Armstrong, Attorney General's Office
Jeff Menicucci, Attorney General's Office
Kimberlee Tarter, Department of Administration, Purchasing
Clark Leslie, Attorney General's Office

Press

Sean Whaley, Nevada News Bureau
Guy Clifton, Reno Gazette Journal
Geoff Dorman, Nevada Appeal

***1. MASTER SERVICE AGREEMENT**

One master service agreement was submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State

Seconded By: Attorney General

Vote: 3-0

Comments:

Governor: Good Morning everyone I would like to call this special meeting of the Board of Examiners' to order. All members are present. We will move immediately to item one on the agenda, Master Service Agreement; Ms. Crowley.

Stacey Crowley: Thank you to each of you for hearing this agenda item today. We appreciate the fact you prepared a special meeting. It has taken us awhile to get some concerns addressed and we feel that we have done that. The Office of Energy along with the Department of Administration, Purchasing Division...we listened to their concerns and addressed many of them with the amended contract that is before you today. This contract is essentially a commitment to move forward on future contracts for Power Purchase as well as five state owned sites for solar power. Those power purchase agreements would be at the same if not less cost than what we are paying now. The agencies that participated in this contract those agencies felt that it was beneficial to combine their sites. These projects will also help us reach our goal of reducing our energy consumption by 20% by 2015. We are also excited to promote energy conservation and create jobs. The statistics show that over 300 jobs will be created and over two hundred and forty million in capitol reinvestment savings projects and a potential energy savings of over forty-four million dollars in the next 20 years. So we are excited to see these projects go. This special meeting has allowed us to get moving immediately. The DMV is set to meet with the contractor next week if this contract is approved. So we are looking forward to seeing this move forward. If you have any questions, I will be happy to answer them.

Governor: Thank you Ms. Crowley; in here it says that the maximum amount of the contract for the term is one cent, can you expand on that?

Stacey Crowley: Sure, as I said this is a contract to develop future contracts for power purchase agreements. This contract essentially sets forward steps in order to review each site and determine the availability of solar systems on each site and at that point each agency will develop power purchase agreements with the contractor and those contracts will have dollars on them. But this contract is just a commitment to move forward.

Governor: Is there any long term liability to the state associated with this contract?

Stacey Crowley: The way that the contract is set up there are several avenues to exit each of these projects if it appears not to be beneficial for the agency or the contractor. All along the way there are several ways to get out.

Governor: It says on the contract that the contractor achieved the highest overall score by the evaluation committee. Could you explain that for me?

Stacey Crowley: Sure, there is an evaluation team that looks at the technical merits of the proposal and then the financial merits of the proposal. Each of the evaluation criteria needed a certain percentage; those were all tallied up and this contractor was the winner of all of the criteria.

Governor: Were there other proposals?

Kimberlee Tarter: Yes, we received several proposals for this project and the proposal document that was issued identified the evaluation criteria. The evaluation weights were established prior to the proposal being released those are held confidential. The evaluation team is the only ones that have the actual weights and criteria which they receive at the time the proposals are submitted by the vendors. We have a two stage evaluation process so the first stage is strictly on their technical merit and the team evaluates on that does the ranking and then they receive the financial authorization for the vendor and the team analyzes them and assigns a score to those. At that time they combine all of the scores and according to NRS 333 and award the bid to the highest scoring vendor.

Governor: Thank you, one last question. It says here that the vendor is currently under contract with the Army National Guard and the quality of services has been satisfactory. Does the term satisfactory mean just ok? Could you expand on that please?

Kimberlee Tarter: The work at the National Guard has met expectations of the contract. There was some discussion on energy credits and so certain individuals at that agency had some concerns about that and they have had some discussions on that. They have performed to the standards that they were contracted to do. And I believe the concerns have been resolved.

Governor: Thank you, Ms. Crowley why did you need a special meeting for this contract?

Stacey Crowley: For two reasons. One, this contract hearing changed and we had a change in scope and it did end up providing us with a better contract. Also these projects are under time restraints for the rebates to the agencies. These rebates run out for NV Energy savings as well as Federal. It takes a while for these projects to get underway and get the data and the sooner we can get started the sooner we can get projects on the ground.

Governor: What happens if we lose these credits?

Stacey Crowley: I believe basically it would make these projects harder to finance. It makes it harder to provide the lowest possible pay rates for the State.

Governor: Thank you. Mr. Secretary or Madam Attorney General, do you have any questions?

Attorney General: Stacey thank you very much for the presentation. So is it also safe to say that if we were to redo the RFP there is a potential that it would ultimately result in higher costs to the State because of the delay in this process in the potential that the State or the contractors may lose out on taking advantage of the energy credits?

Stacey Crowley: That is the assumption yes.

Attorney General: Ok, Stacey can you talk a little bit about the cost component. In other words the cost rate to the State and how that would be negotiated in the process we move through beyond this particular contract for obtaining that rate.

Stacey Crowley: The contract that you have before you sets up a process. That process will include the contractor, the effected agencies and the Office of Energy. We will go through some initial discussions set up the fees ability determination and the scope of work. During that time it will become clearer as to the full scope of each project and the associated costs. At that point the contractor will come to the agency and the Office of Energy with a proposed budget and that agreement will probably depend on terms of fine points and the site requirements. But it will establish a flat rate for energy with potential savings for the next twenty years. At that time the agency, the Office of Energy and the contractor can all review the comments.

Attorney General: My understanding is that there are provisions in the contract that a state agency cannot enter into any solar or energy contracts with this particular vendor unless that rate is either budget neutral or better than the rate that they are paying at that time, is that correct?

Stacey Crowley: That is correct.

Attorney General: From your prospective and here is my concern, but I think this has been addressed to some extent based on some of the information that you have provided to the Board. With respect to the expertise in taking a look at that rate on behalf of those state agencies there is the ability for the agencies as well as your office to bring an expertise to understand the rate making process to identify whether that rate that the state will be paying is either budget neutral or better than the rate they are paying at that time, correct?

Stacey Crowley: That is correct. We will pull our resources as needed.

Attorney General: Ok thank you.

Governor: Thank you. Mr. Secretary, do you have any questions?

Secretary of State: I'll move for approval.

Governor: There is a motion for approval of item number one MSA. Is there a second?

Attorney General: I'll second the motion.

Governor: There is a second on the motion. Is there any discussion on the motion? Hearing none all those in favor of the motion please say aye. The motion passes unanimously.

2. BOARD MEMBERS' COMMENTS/PUBLIC COMMENT

Governor: Is there any board members comments or public comments today? Hearing none, the chair will accept a motion to adjourn the meeting.

***3. ADJOURNMENT**

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Secretary of State: So moved.

Attorney General: I'll second the motion.

Governor: It has been motioned and seconded to adjourn the special meeting of the Board of Examiners'. Any discussion on the motion? Hearing none, all in favor of the motion please say aye. The motion passes unanimously. Thank you very much; have a great day.

Respectfully submitted,

ANDREW K. CLINGER, CLERK

APPROVED:

GOVERNOR BRIAN SANDOVAL, CHAIRMAN

ATTORNEY GENERAL CATHERINE CORTEZ MASTO

SECRETARY OF STATE ROSS MILLER

MINUTES

MEETING OF THE BOARD OF EXAMINERS

March 8, 2011

The Board of Examiners met on Tuesday, March 08, 2011, in the Annex on the second floor of the Capitol Building, 101 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

Members:

Governor Brian Sandoval
Secretary of State Ross Miller
Clerk Andrew K. Clinger

Others Present:

Kelvin Hickenbottom, Department of Conservation and Natural Resources, Water Resources
Bonnie Kordonowy, Department of Conservation and Natural Resources, Water Resources
Tom Wilczek, Office of Energy
Margi Scheid, Department of Agriculture
Richard Jacobs, Department of Health and Human Services, Child and Family Services
Brenda Berry, Department of Health and Human Services, Aging and Disability Services
Charlene Herst, Department of Health and Human Services, Mental Health and Developmental Services, Substance Abuse Prevention and Treatment Agency
Pauline Salla, Department of Health and Human Services, Child and Family, Juvenile Justice Programs Office
Rebecca Ritter, Department of Health and Human Services, Mental Health and Developmental Services, Substance Abuse Prevention and Treatment Agency
Cole Schmidt, Department of Health and Human Services, Health
Mark Teska, Department of Public Safety
Mike Skaggs, Economic Development
Sheri Brueggeman, Department of Public Safety
Jon Hager, Public Employee Benefits Program
Keith Wells, Department of Administration, Motor Pool
Clark Leslie, Attorney General's Office
Katie Armstrong, Attorney General's Office
Megan Sloan Public Employees Benefits Program
Donna Lopez, Public Employees Benefits Program
Jeff Mohlenkamp, Department of Corrections
Charles Duarte, Department of Health and Human Services, Health Care, Financing and Policy
Mike Willden, Department of Health and Human Services
Sherry Manning, Department of Health and Human Services, Nevada Governor's Council on Developmental Disabilities
Carol Sweeney, Department of Information Technology
Laura Smolyansky, Department of Information Technology
Lucas Foletta, Governor's Office
Brenda Ford, Department of Employment, Training and Rehabilitation
Susan Hart, Controller's Office
Kimberlee Tarter, Department of Administration, Purchasing
Patrick Cates, Department of Wildlife

Cindy Edwards, Department of Administration, Buildings and Grounds
Steve Woodbury, Commission on Tourism
Harold Cook, Department of Health and Human Services, Mental Health and Developmental Services
Jim Croce, Nevada Institute for Renewable Energy Commercialization
Mendy Elliott, Nevada Business Strategies, LLP
Dave Gustafson, Department of Information Technology
Kim Perondi, Department of Administration, Purchasing
Sherry Rupert, Department of Health and Human Services, Indian Commission

PRESS

Cy Ryan, Las Vegas Sun
Anjeanette Damon,

***1. APPROVAL OF THE FEBRUARY 8, 2011 BOARD OF EXAMINERS' MEETING MINUTES**

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State

Seconded By: Governor

Vote: 2-0

Comments:

Governor: We will call the Board of Examiners meeting to order. The Attorney General is not present. We will move to agenda item number one, approval of the February 8, 2011 Board of Examiners' meeting minutes. Mr. Secretary of State did you have an opportunity to look over the minutes?

Secretary of State: Yes I have.

Governor: Do you have any changes?

Secretary of State: No I do not. I'll move for approval.

Governor: It has been moved for approval of the minutes. I will second the motion, is there any discussion on the motion? Hearing none all those in favor please say aye. The motion passes unanimously.

***2. CASH MANAGEMENT IMPROVEMENT ACT**

A. Office of the State Controller – Payment to U.S. Treasury not to exceed \$25,347

The State Controller requests approval of payment to the U.S. Treasury not to exceed \$25,347 from the General Fund. This is the highest possible payable liability for 2010. The U.S. Treasury is reviewing the report and should have a final liability figure by March 16th. Payment to the U.S. Treasury is required by March 31st.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State

Seconded By: Governor

Vote: 2-0

Comments:

Governor: We will move to agenda item two, cash management improvement act, Mr. Clinger.

Clerk: Thank you Governor, item number two on the agenda is a request to approve a payment to the U.S. Treasury not to exceed \$25,347. This is a payment under the U.S. Cash Management Improvement Act as to the timing of when we receive federal funds. If we receive federal funds the day before we pay it out the interest will reverse the other way as well. So this is the net result of that liability.

Governor: Are there any questions for Mr. Clinger regarding agenda item two?

Secretary of State: No Governor.

Governor: Hearing none, the chair will accept a motion.

Secretary of State: I'll move for approval.

Governor: There is a motion to approve item number two on the agenda, I will second the motion. Is there any discussion on the motion? Hearing none all in favor of the motion please say aye. The motion passes unanimously.

***3. POLICIES AND PROCEDURES**

Pursuant to SAM 0208, in the event an agency adopts a rate of reimbursement less than the amounts specified in NRS 281.160, Board of Examiners approval is required.

A. Department of Public Safety – Administrative Services Division

This request allows the Division to adopt a rate of reimbursement less than the amounts specified by the GSA in NRS 281.160 when lodging has been arranged by the department, and for partial day travel.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State

Seconded By: Governor

Vote: 2-0

Comments:

Governor: We will move to agenda item three, policies and procedures, Mr. Clinger.

Clerk: Thank you Governor. This is a request from the Department of Public Safety to request the Board approve travel procedures astringent then those we make in the State Administrative Manual. We have Mark Teska here from the Department of Public Safety to answer any questions.

Governor: Thank you Mr. Clinger. Mr. Teska.

Mark Teska: Good Morning. The item before you is approval of a change to the Department of Public Safety's travel policy. To clarify the agenda item, the request applies to the entire department not just the Administrative Services Division. The department has adopted a policy that utilizes the GSA rate in accordance with SAM. One provision in our policy states that employees may not seek reimbursement for lodging expenses if they are provided lodging arranged by the department. The other exception is in regards to per diem rates and again the department has adopted the GSA per diem rates. The department policy specifies how much per diem an employee can claim per day. So DPS isn't really adopting a reimbursement rate less than what is established in NRS, to avoid any confusion, the department's request to the Board is to approve these exceptions to clarify the department's travel policy.

Governor: Are you using this policy now?

Mark Teska: Yes, this policy has been adopted and it has been revised over the past year and a half.

Governor: Mr. Secretary of State do you have any questions?

Secretary of State: No Governor.

Governor: Thank you; the chair will accept a motion on agenda item three.

Secretary of State: I'll move for approval.

Governor: There is a motion to approve item 3A of the agenda and I will second the motion. Is there any discussion on the motion? Hearing none all those in favor of the motion please say aye. The motion passes unanimously.

***4. STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural Resources – Water Resources	1	\$26,232.25
Total:		\$26,232.25

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Governor Vote: 2-0

Comments:

Governor: Item four on the agenda is a state vehicle purchase, Mr. Clinger.

Clerk: Thank you Governor. Item four is a request under NRS 334.010 from the Department of Conservation and Natural Resources, Water Resources for the purchase of one vehicle in the amount of \$26,232.25.

Governor: Any questions for Mr. Clinger?

Secretary of State: No Governor.

Governor: Is there anyone present here for this agenda item? I have no problem with the purchase. Is this a necessary new vehicle or was the prior vehicle worn out?

Kelvin Hickenbottom: Actually these are grant funds from the National Fish and Wildlife Service and it is to support a full-time employee. This is a new vehicle and it is to be used to support field activities for the Las Vegas Water Basin District.

Governor: What are you using now?

Kelvin Hickenbottom: Actually we are using our general fund vehicle.

Governor: Thank you. Do you have any questions Mr. Secretary of State?

Secretary of State: No.

Governor: The chair will accept a motion.

Secretary of State: I'll move for approval.

Governor: It has been motioned to approve agenda item number four. I will second the motion. All those in favor of the motion please say aye. The motion passes unanimously.

***5. SUPPORT FOR ASSEMBLY BILL 70**

A. Department of Administration – Motor Pool Division

Assembly Bill 70 revises NRS 334.010 to allow the Board of Examiners (BOE) to delegate the approval of vehicle purchases to the Clerk of the Board or the Clerk's designee. This change will expedite the approval process for vehicle purchases. The bill also removes language stating all state vehicles be "painted" with the letters "State of Nevada" and for "Official Use Only", changes the wording "automobile" to "motor vehicle", and removes specific exemptions to the labeling requirements. The Fleet Committee is requesting support from the BOE on A.B. 70.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State

Seconded By: Governor

Vote: 2-0

Comments:

Governor: Agenda item five, Assembly Bill 70, Mr. Clinger.

Clerk: Thank you Governor. This is an item that I put on the agenda for the Boards consideration. We submitted what has become Assembly Bill 70 requesting that the Board have the ability to delegate authority for approval of vehicles to the Clerk of the Board as well as make some letter changes with the official language on the side of vehicles. Just a little bit of background on this for the Board members. NRS 334.010 is a statute that and I have admitted this on the record before, it says in statute that prior to six months ago we were unaware of not bringing vehicle purchases to the Board of Examiners. As soon as we discovered that this statute existed we started bringing those vehicle purchases to the Board. Initially our thought when we submitted Bill Draft Requests for this delegation is that the Board of Examiners would be overwhelmed with requests for vehicles. I'm sure the Board members can attest that hasn't been the case. While we have one or two vehicles on every agenda it is not hundreds and so it certainly is at the Boards discretion if you would like to continue this Bill Draft Request that given the level of volume that we have had with vehicle requests, I don't think that it's a burden on the Board to continue bringing these requests to you.

Governor: Thank you Mr. Clinger. That was my observation on it. I don't think that it is a burden on the Board to review these vehicle purchases. Even though I have only had these two meetings and with my prior experience as the Attorney General I don't feel it is a burden and I do like the benefit of having the opportunity to review these. Mr. Secretary, do you have any observations?

Secretary of State: What was the intent in trying to remove the requirement of the automobiles with the letters "State of Nevada and for "Official Use Only"?"

Clerk: I would refer you to the Administrator of Motor Pool, Keith Wells.

Keith Wells: To give you a little background of where this originated from is we started the Fleet Committee about a year ago to study fleet policies and practices in general. Many of the established fleets when we discovered that they had no true form to purchase vehicles they didn't disagree with that process but the problem is the contracts in place for a full year and the manufactures only build vehicles and sell them to the government from October to April. So if we have to buy a vehicle and having to go to the Board to approve them during that time frame is what we are trying to change. No one had any intentions on removing authority; it is trying to allow the business process to perform efficiently internally. The remaining parts of that bill required the language or letters for "Official Use Only" and the "State of Nevada" to be painted on the car. We now use stickers and license plates so we just wanted to remove that from statute and place it in policy where we can address and change it when necessary. We are trying to clean up SAM. The next component is there are some exemptions in there as to which agencies are authorized to be exempt from that placard and that really should be placed in SAM too. So we can address changes quickly and placing anything into SAM needs to be submitted to the Board too. So the Board would get to approve the changes. The committee is trying to increase efficiencies.

Governor: I guess I am not clear how this will fix it all.

Keith Wells: All this will do is help expedite the process in approval of a vehicle. If an agency needs to go and submit a bid to purchase a vehicle to the full Board of Examiners, it has to be done ahead of time. The Board only meets once a month, if we were allowed to have the Clerk approve that we could get it approved on any given day it would just speed up that process. One of my considerations would be since it is not a problem in my fleet or any other fleet that I am aware of, but I know that Nevada Highway Patrol needs their vehicles if they were to get an exemption from that they are a well managed fleet. The Nevada Department of Transportation is already exempt from this already.

Governor: As far as the State of Nevada vehicle, this is just a simple change so it doesn't have to say painted; the cars will still say "Official Use Only" or State of Nevada?

Keith Wells: Yes.

Governor: Mr. Secretary of State; do you have any questions?

Secretary of State: I just wanted to ask, it is your intention to put in SAM the original requirements that the "State of Nevada" and "Official Use Only" are on all state vehicles?

Keith Wells: Absolutely.

Secretary of State: And if this bill passed you can also put in SAM the specific requirements for the Highway Patrol Division that they may seek approval upon purchasing basis from the Clerk without having to wait for approval from the Board of Examiners and this Board will still retain the entire authority to approve vehicles for all other agencies?

Keith Wells: Absolutely.

Secretary of State: I have no further questions.

Governor: So would the cure then be to essentially move to support the bill with an amendment? That will only apply to the Department of Public Safety?

Keith Wells: Yes, that is correct.

Secretary of State: Do you think it is better to make those changes in statute or in SAM?

Keith Wells: I think it would be better to apply those changes to SAM to move forward on this bill. That is why I am here today. When I went to testify on this bill they thought that I was trying to circumvent the Board of Examiners. Which was never the Fleet Committees intention, they just wanted to bring this to your attention that the bill was there and get your support.

Clerk: And Governor if I may to clarify. Anywhere in the statute where it states that the Board may delegate to the Clerk; we bring those as an action item to the Board if the bill was passed. I wouldn't have delegated authority until it was brought before the Board as an action item and the Board approved that delegation we could include with that delegation specific language in SAM that said the conditions will occur only for example the Highway Patrol. So it is really permissive language that allows the Board the ability to delegate that but the Board still has to take action on that delegation.

Secretary of State: We could change that at anytime if we felt that there was an abuse in place with the Highway Patrol; we could remove you as a designee and have all of the authority back?

Clerk: The Board can certainly change that at anytime.

Secretary of State: I would move to support AB 70 under agenda five.

Governor: There is a motion and I will second the motion. Is there any discussion on the motion? Hearing none, all those in favor of the motion to support Assembly Bill 70 under agenda item five please say aye. The motion passes unanimously.

***6. LEASES**

Two statewide leases were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Comments:

Governor: We will move on to item six of the agenda Leases, Mr. Clinger.

Clerk: Thank you Governor. There are two leases on the agenda this morning for the Boards review and approval. Both of these leases are within the Department of Health and Human Services and we do have Director Willden here if the Board has questions.

Governor: Mr. Willden can I ask a few questions? Good Morning; just a quick question and perhaps I got a little spoiled at the last meeting in regards to the leases the State was able to achieve to some savings and negotiate some rates that were lower. In reviewing this I couldn't tell whether the negotiated rates with the extension are less than what we are currently paying?

Mike Willden: The storage lease is a lease we utilize in our Health Preparedness Program and I don't have the specifics if it saves money or not. It is a facility out in Moundhouse and we store materials for the Public Health Preparedness. The materials need to be climate controlled.

Cole Schmidt: This is actually a short term month to month lease that we started because we were in the state warehouse in Reno and we were asked if we could expedite and find a place to move out because they needed additional space. So we did a short month to month so we could move material in January and then did the longer term lease for the March BOE so it is actually a continuation of that lease.

Governor: How about that next lease?

Mike Willden: This one from my understanding did save us about \$7,000 a year in lease costs. The DD Council has had a history of where they have been located such as Carson City. They moved in to my office, the Directors Office. We moved some people in and out of there and they moved back out and so my understanding is this lease saves them \$7,000 a year moving back out into leased space.

Governor: Would you like to make a statement?

Sherry Manning: I just came forward in case you had any questions. Mr. Willden in absolutely correct this is a \$7,000 savings plus we were able to down size out square footage so there is a substantial savings on both sides.

Governor: Thank you for the clarification. Just given the situation economically, there may be opportunities for the state to save money and every bit counts.

Mike Willden: I would like to be forthcoming on the record. We try pretty hard at trying to find the best lease space. In this case there was less expensive lease space available but it comes down sometimes to negotiating what you need to be ADA compliance such as fixtures and things. So we felt this was the best opportunity for the DD Council.

Governor: Thank you Mr. Willden I well understand that there may be other issues associated with what is appropriate for you. I appreciate the fact that you are constantly searching to see

ways to save for the State. Mr. Secretary of State, do you have any questions. Hearing none the chair will accept a motion.

Secretary of State: I'll move for approval of the two leases.

Governor: There is a motion to approve the two leases under item number six. I will second the motion. Is there any discussion on the motion? Hearing none, all those in favor of the motion please say aye. The motion passes unanimously.

***7. CONTRACTS**

Fifty-three independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State

Seconded By: Governor

Vote: 2-0

Comments:

Governor: We will move to item seven, contracts.

Clerk: Thank you Governor. Item seven on the agenda is fifty-three contracts submitted for the Boards review and approval.

Governor: Thank you Mr. Clinger. Is there somebody here for agenda item number one?

Tom Wilczek: I have also invited Mr. Skaggs from Economic Development and Mr. Croce from the Nevada Institute for Renewable Energy Commercialization. They are here to assist in answering any questions you may have with regards to the contract.

Governor: My intent wasn't to instill any panic I was just wondering exactly what this contract does. It would be very helpful if you could explain it for me.

Tom Wilczek: This particular one has its beginnings back in the late fall of 2010 when prior Director Jim Groth had thought of the idea of reaching out to Renewable Energy companies. The idea comes from, with my prior life, the Department of Energy we have a saying that we don't know what we don't know. What we weren't aware of is perhaps there are other Renewable Energy technologies and companies that exist out there that would benefit from the movement of the sites. However we don't know who they are so this is an excellent opportunity to get a contractor to do that homework for us. We think that this is a unique contract because we are teaming with Economic Development on this and we feel very confident that we are going to get an excellent product from this.

Governor: What is the goal of this contract?

Jim Croce: This is all about driving robust renewable energy cluster into Nevada. By looking at our existing assets in looking at the companies that are here today, looking at the needs of the industry and finding opportunities to vary up the supply chain that we have here with OEM customers that are located in other parts of the country that would locate here if they were given

a reason to locate here. So it is all about business attraction by positioning our unique assets to the needs of the industry.

Governor: Do you have any prospects?

Jim Croce: Absolutely, we partner with a company who has an office located in Spain and Europe.

Governor: Mr. Skaggs, did you want to make a comment?

Mike Skaggs: Governor, this is a qualified firm. They have experience in this and they have done international improvement as well as domestic. I am satisfied that we are going to see not just projects, but prequalified projects that have an interest and have a bottom line potential. So I am quite excited about this and it does give us this opportunity to partner with the Energy Office and go down this road together which I think will make this more effective.

Governor: Mr. Secretary of State, do you have any questions?

Secretary of State: I do, a few months ago PUC had authorized a study dealing with Renewable Energy. I am ignorant to the scope and mission of that contract, but I know Mr. Groth had attempted to bring forth a contract to put in place which was substantially similar to the studies already taking place. Are you aware of that PUC study and if so how is that different from the scope and mission of this study?

Tom Wilczek: On that particular scope, my understanding on it was the distributive generation is focused within the State and talks about how particular entities and clusters within the State would go about developing their own energy sources. So there is no economic development involved in that sector.

Governor: I have no further questions, thank you. We will move on to contract number five.

Clerk: Thank you Governor. Contract number five is for Nevada Business Strategies, LLP and I would ask Mendy Elliott to come and address your questions.

Governor: My question is this; I understand the nature of this contract but could you explain a little further the potential benefits to the State?

Mendy Elliott: Good Morning Governor. Certainly, on September 27, 2010 President Obama had past a Small Business Jobs Act. The Small Business Act was a Small Business Credit Initiative, which appropriated one and a half billion dollars out to the states or to the local municipalities for the sole purpose of getting small business going again. Nevada has an opportunity to bring into the state 13.8 billion dollars. There is expectation of that 13.8 billion dollars will be leveraged at a minimum 10:1 for a net gain to the state of 138 million dollars. The way that it works mechanically in this and there is different ways to approach it, part of what we do is step out of state and determine how the program is going to work and we need to Nevadaize this state. There is a capital access program...

Governor: Mrs. Elliott you need to what?

Mendy Elliott: I call it Nevadaizing it. Step back and create a program that is actually going to work and have success for this state. And the uniqueness of this state we have capital access programs, we have other credit programs and we also have (34.21) (in audible) program that we can leverage these dollars for. The grant that needs to be submitted needs to be submitted back to the Feds on June 27, 2011 at which time we have approximately 90 days to actually fine tune the program and actually start getting these funds out into the state. The way that the program works on a Capital access program, it is an actual insurance program for the financial institutions so if financial institutions with billion dollars assets the state can contribute up to five percent to their insurance portfolio in case there is a default on the loan. If the bank is ten billion dollars one billion to ten billion dollars the state portion of these funds can contribute up to three percent of the dollar amount of the loan. That is where you get the leveraging. Some of the states that I have spoke to North Carolina, Ohio they have been able to leverage 25:1, but they also have an existing CAP program or a Capital Assurance Program. Georgia which is the state that is much like ours which has had a lot of closures and the financial institution has a high unemployment rate they are actually creating a hybrid program. They are using some of the tenants of a capital access program, but running it with a venture capital program to promote some of the opportunities within their state. My conversation with them it seems like that is an opportunity for Nevada to align with the new Economic Development vision and strategies that the states been putting in place. As well as leveraging the existing Renewable Energy portfolio as well as leveraging some of the opportunities that you heard about today. As we develop those different types of strategies and they need access to capital. This program which is partially federally funded can actually leverage those dollars and work with financial institutions whether it is a bank or credit union. At the end of the day you are trying to insure the banks will take a little more risk on a potential credit facility.

Governor: Is there any risk to the State with this program?

Mendy Elliott: The way the contract is written this is a deliverable contract. We are only being paid for the initial start up costs it is up to us to work with the State to ensure that number one we have a successful occupation and the funds come into the State in three tranches 34, 33 and 33 percent of the 13.8 million dollars goes to the State. It is up to us and it is up to the State to work on the State, the Economic Development, the non-profit organizations as well as the financial institutions to ensure that the money is actually lent out into the State leveraging the State and the first tranche is 80% delivered and then the feds will then provide the State with the second tranche of funding so we are only paid if the money is actually delivered to the State. That is why it is a little different contract for the State again we only get paid if we deliver. The actual appropriation to the State is \$580,000.00 which can be leveraged a portion of those funds can be used by the Economic Development or wherever the State deems fit in order to work with my team as we develop this team so that we can make sure this is a successful program.

Governor: What are a couple examples of small businesses in Nevada that might be able to take advantage of this program?

Mendy Elliott: A typical small business less than five hundred employees, their sales less than one million dollars on an annual basis. This program does not align itself with the large financial institutions it's really developed to work with community banks that we have in the state. We also have an opportunity in discussions with Administration if we want to partner with another state that has an existing program that we can do that. We have discussed it with Treasury, Treasury is open to that. We don't have an existing program like this in Nevada as of

yet, but there is an opportunity for us to develop one. After this program is in place and we determine that this is something you want to do on a full-time basis the State has an opportunity to do that.

Governor: Thank you, Mrs. Elliott. Mr. Secretary of State, do you have any questions?

Secretary of State: On page two of the contract question number nine asks were quotes or proposals solicited? Was an RFP done? The answer to both of those was yes. In subsection a. it says if yes, list the names of vendors that submitted proposals. Are you aware of the vendors' name?

Kimberlee Tarter: The second vendor was Adorian Corporation.

Secretary of State: So there were two companies that went through the RFP process?

Kimberlee Tarter: Yes, that is correct.

Secretary of State: The reason that I ask is we are getting scrutinized by the Legislature on the Sole Source contracts and I was just making sure that we checked all of the boxes here. You guys do a great job putting these packets together.

Clerk: Governor, I would like to just clarify on the agenda to make sure that the record is clear. On the agenda on item five where it says General Funds 50% and it says Federal Funds 50%. I wanted to clarify, that is actually incorrect the State dollars that are going into this is \$35,166. The balance is all federal funds, so the percentage split is not correct.

Governor: Thank you. We will move on to contract number six. This is just for clarification because I was confused by this contract is it new or is it an amendment?

Cindy Edwards: This is an ongoing contract for services related to heating, ventilation and air conditioning. We just don't have the man power to change all of the filters in the building.

Governor: The reason why I was asking is because on your purpose of the contract it says that this is a new contract for the provision. I just wanted to clarify that it was an existing contract and we have been doing work with this vendor. Mr. Secretary of State I am going to move on to contract number twelve do you have any questions on contracts seven through eleven?

Secretary of State: No, Governor.

Governor: Mr. Clinger would you like to describe this contract?

Clerk: Governor, we have Steve Woodbury here from the Commission on Tourism.

Governor: Good Morning, I was just looking for clarification as to what exactly this conference does and how long this conference has been in existence?

Steve Woodbury: Sure, this is for the Rural Roundup conference. This is actually the 21 year we have held the conference. This is an opportunity for us to bring travel professionals and volunteers throughout Nevada to help give them the tools that they need to promote Nevada's

travel. (A copy of the agenda was handed to the members) Topics for the meeting include how to reach Las Vegas, connecting with international visitors, having social media fund raisers, strategies with working with travel professionals and basically giving our grow partners the tools that they need to be able to help market the State. This particular contract is for lodging, food, the conference. It is a great opportunity for our state to meet the professionals and the volunteers throughout the state to market the tourism market that they have. We do offset the cost of the conference with sponsorships.

Governor: Thank you, I have no further questions. Mr. Secretary of State, do you have any questions?

Secretary of State: No Governor.

Governor: We will move on to contract number thirteen. I have a note on here that this vendor is from out of state. Is there anyone here in Nevada that can perform this service?

Mike Skaggs: The Commission website is hosted by another company, Film has their own website. What they do is Creative Consulting, including copy-writing, Design (Web 2.0 and Print), Programming (Database and Software), Marketing Solutions, Content Development, E-Communications, E-Commerce and Production (Music and Film). This company has done this service since 2008 and there bid is about half of what Nevada companies have been bidding on this.

Governor: Thank you and I am sure you agree we want to go Nevada. Mr. Secretary of State, do you have any questions?

Secretary of State: No Governor.

Governor: Mr. Secretary of State I was going to move on to contract number eighteen. Do you have any questions on contract fourteen through seventeen?

Secretary of State: No.

Governor: Contract number eighteen. I have a simple question regarding this contract. I see that we are retaining this architectural firm for the Indian Cultural Center. Is there money in the CIP once this is done to move forward?

Sherry Rupert: This is money received on the Commission for Cultural Affairs for the Grant Program that they have. This was for work ordered in 2009 and we received an extension to utilize this money up until June 30, 2011. So right now after this phase we will have \$81,400 to spend by June 30th so that is the remainder of the money from the \$130,000 grant that we received.

Governor: Is that balance going to be used to rehabilitate the center?

Sherry Rupert: Yes it will. This particular amount that you see before you today is for the programming and schematic design. So what will come out of this is a report that will tell us exactly what needs to be done to rehabilitate the building to become a museum. And then also to give us some renderance which will help us with our fundraising for the Cultural Center. The

balance of the grant will go towards some minimal construction to the building to make sure that it is secure and the weather is not getting in the building as it is today.

Governor: So do you have a leaky roof?

Sherry Rupert: We have leaky windows, and leaky doors. The roof actually was redone just a few years ago by the State Public Works Board. So we have a good roof. This particular building was built in 1923 so it requires some major retrofitting before we can occupy it.

Governor: Last question, will the balance of that money be sufficient to restore that building?

Sherry Rupert: No, it will not. We need a lot of money to restore this building. I am just sorry to hear that the Commission for Cultural Affairs will not be receiving additional funding.

Governor: Thank you Ms. Rupert. Mr. Secretary of State, do you have any questions?

Secretary of State: No.

Governor: Next is contract number nineteen. My question; it disturbed me that as part of the justification is the number of cases of infection are expected to rise by 22% in 2011, how do you come up with this statistic?

Chuck Duarte: Actually the statistic was developed by the Nevada State Health Division on National Data on the increase of infectious diseases in health care centers. This initiative is aimed at developing the best practices to reduce any infections.

Governor: Is this something they should be doing on their own as well?

Chuck Duarte: It should be something that they do on their own as well, but in addition the funding for this is really not State General Fund. We have funds that are provided to us by the federal government and they are related to sanctions imposed, fines imposed on facilities for violations of their requirements for participating in the Medicare program. So with these fines what happens is these funds get returned to my agency and they are specifically designated for use in improving the quality of care in nursing facilities. So what we are doing we are giving \$70,000 of this \$100,000 is civil monetary. We are giving back to the Health Division which is partially federal Medicaid money and using that to assist facilities in developing the best practices for the treatment in these small organizations.

Governor: What does this 22% mean?

Chuck Duarte: I am not sure on that either, Governor. I am not sure if there is someone here from the Health Division who can explain more?

Governor: No it is not that important. I think that this is very worthwhile I just wanted to get a better understanding of it. Thank you. Mr. Secretary of State I was going to move on to contract number twenty-one. Do you have any questions on twenty?

Secretary of State: No Governor, I don't have any questions on any of the remaining contracts.

Governor: Good Morning Mr. Willden, for my benefit could you explain more specifically about what this contract does?

Mike Willden: This is actually a continuing process of contracts that we brought forth to the December Board of Examiners. And last spring we put out an RFP to a selected number of vendors who help us with what we would call a Master Service Contract type buy-ins. Those would include things like Needs Assessments, Training, Program Evaluations, Assisting us in printing, conference planning and marketing issues. What happens in particularly in public health arena is that there are many grant opportunities for the State of Nevada. You have to be ready to go when the grant comes you need to be able to have all of the facts and figures ready for the application. Then when we get the grant application you have a period of time to do whatever it is (public health issue) and we usually don't have an opportunity to ramp up fast enough to do it due to the requirements. So what this RFP did was create a pool of vendors that we can go to, to do those kinds of services. The reason the Board of Regents is late they have a slower process since they are considered government work rather than the private companies. So this is the sixteenth vendor out of sixteen vendors that were selected in that RFP process.

Governor: Thank you Mr. Willden.

Mike Willden: Governor, what would happen is once these contracts are in place again they are Master Services Agreements similar to what the Department of Information Technology does when we need a programmer or DBA, and we issue a work order and then we get the correct vendor to do the work.

Governor: I understand. Thank you for that clarification. We will move on to contract number 31 for the Department of Corrections. Good Morning, this is a contract for food for the prisoners?

Jeff Mohlenkamp: Yes it is; this is one of our major contracts that we have for food services and we are extending it for two additional years.

Governor: So that makes it two million dollars a year?

Jeff Mohlenkamp: Basically we are adding additional authority as you can see we are not doubling the contract. But we are making sure that we don't run out of authority to purchase food. So while we are extending the authority it doesn't lock us in.

Governor: How do we do comparatively for our costs per prisoner to other states?

Jeff Mohlenkamp: The State of Nevada is very efficient in this area. There was a study that was done by the State of Kansas. Compared with thirty-five other states we were in the bottom four of that study. And when you look at the Western States we did a comparison of six states: Oregon, Idaho, Colorado, Wyoming, Washington and Montana. We are the lowest on a cost per meal basis of all of those states. So I think that we are very efficient. Some of the states that are lower actually grow a lot of their own food and it is hard to do a comparison with those states.

Governor: Thank you Mr. Mohlenkamp. Mr. Secretary of State, do you have any questions?

Secretary of State: No Governor.

Governor: I believe my next question is for you as well. I also have a question regarding contract number thirty-two. Could you please just clarify what exactly this contract is doing?

Jeff Mohlenkamp: The department is in the final stages of energy retrofit projects. A company named NORESCO came in and they had done energy retrofit projects at several of our institutions across the state and what this is, there is an aspect of this. These contracts provide savings to be met. The state actually pays for this over a fifteen year period, it is a bank loan and we need to make sure we are getting savings that we paid for.

Governor: So we are paying for them to monitor but isn't that eating up the savings?

Jeff Mohlenkamp: Well certainly it is coming from the same pool and this is funded from the bank loan and it does eat into some of that savings but without this we don't have the expertise to ensure this savings. It is a small amount of money that we pay for over a million dollars in savings a year.

Governor: You said they are verifying energy retrofit, what do you mean by that?

Jeff Mohlenkamp: A simple example is just changing a light fixture. There are a lot of old antiquated light fixtures. By just switching out the lights and over a f5 year period we receive savings.

Governor: And last did you work with Stacey Crowley the Energy Director on these issues?

Jeff Mohlenkamp: I have not worked with her as of yet, but there are some solar projects that I will be working with her on.

Governor: Mr. Secretary of State, do you have any questions?

Secretary of State: No Governor.

Governor: We will move to contract number forty for the Department of Wildlife. Didn't we just have a contract for helicopters on last month's agenda?

Patrick Cates: Yes, Sir. The contract that was on the agenda last month was with StandardAero and that was for the engine and the drive train of the helicopter. The one before you today is for the airframe which is the structure of the helicopter. These are two totally different services which needs two types of vendors.

Governor: So this helicopter is on its last leg?

Patrick Cates: Well we have two helicopters and they are older and they require a lot of maintenance. We have put these contracts in place so that we would have the authority for the worst case scenario. There is also a couple small retroactive contracts on the agenda related to this. We went in for some routine maintenance and found that there was more work to be done than we anticipated.

Governor: So you are not actually going to spend \$480,000.

Patrick Cates: I certainly hope not.

Governor: And where does the money go if it is not used?

Patrick Cates: The funding for the contract is a combination of our federal restoration grants and the sportsman license dollars.

Governor: Thank you, Mr. Cates. Mr. Secretary of State, do you have any questions?

Secretary of State: No.

Governor: Thank you. I believe that is all of the questions that I have. Mr. Secretary do you wish to make a motion in regards to agenda item seven, contracts?

Secretary of State: I move for approval of contracts 1-53.

Governor: There is a motion to approve contracts 1-53 on agenda item number seven. I will second the motion. Is there any discussion on the motion? Hearing none all those in favor of the motion please say aye. The motion passes unanimously.

8. INFORMATION ITEMS

A. 2nd Quarter Overtime Reports

Comments:

Governor: We will move to agenda item eight. Mr. Clinger.

Clerk: Thank you Governor, 8A is our quarterly report on overtime. The reports that are in your packet today are for the 2nd quarter of fiscal year 2011. There are two reports within your packet today which is the Overtime and Comp as well as the Holiday Premium report. This covers the period thru December 2010. I would point out for the Board that in the previous quarter if you look at the Overtime and Comp report the overtime is down 5% from the previous quarter. If you look at the year to date number it is down almost 24%. That represents a savings compared to last quarter of 2.2 million if you compare to last fiscal year it is a 3.2 million dollar change. I will note for the record that the Department of Administration falls on the top of the list. If you look at the detail on page seven of the report that is provided that is due entirely to overtime within the Budget and Planning Division related to preparation of the Executive budget.

Governor: And we appreciate every moment of your efforts in that regard. As long as you are mentioning standings, the Office of the Governor is last on the list.

Clerk: The second report in your packet is the Holiday Premium pay. We break this out separately because it is a little bit different calculation given that the 24/7 facilities have to maintain the same level of service on holiday as they do other days of the week. If you look at the change from previous quarters it shows an increase. It is a little deceiving because again this covers October through December which actually has more holidays than the previous quarters.

But if you compare the numbers from the previous fiscal year it is actually down 18% compared to last year.

Governor: Thank you, Mr. Clinger. Mr. Secretary of State, do you have any questions?

Secretary of State: No Governor.

B. Information requested from the February 8, 2011 Board of Examiners' meeting – Contract #13 for the Division of Mental Health and Developmental Services with JPE Healthcare Staffing, Inc.

C. Information requested from the February 8, 2011 Board of Examiners' meeting – Contract #15 for the Division of Child and Family Services with Clark County Real Property Management

Comments:

Governor: There is agenda item C that was a question of mine. I would like to thank Mr. Willden for providing the information in response to my question.

Clerk: Yes, Governor. Actually items 8B and 8C were both follow-ups from questions that you had at the last meeting.

9. BOARD MEMBERS' COMMENTS/PUBLIC COMMENT

Governor: We will move to agenda item nine. Are there any Board member comments? Is there any member of the public wishing to make a comment?

Secretary of State: Actually Governor, I would like to go back and make a comment to something that was mentioned earlier. Obviously, whatever the scrutiny of the legislation for putting it on this Board and offer any assistance that we can. I can assure you that we did go through these contracts and make improvements over the last few years. I heard some of those comments directed towards the Board during the Legislative Session, so if there are any hearings with this request then they can notify our office and we will be there to support. I do think obviously, there are going to be questions on some of the contracts, but some of the criticism I think is inappropriate.

Clerk: Thank you Mr. Secretary of State; I appreciate your comments and you have been here for the last four years and you have seen and I have testified to it yesterday on the improvements that we have made. Some of those improvements due to requests from your office for additional information being provided on the agenda. I do think the information that we put together in the packets are very transparent and a significant improvement over what they were five years ago. So we will continue working with the legislature on the improvements that are requested.

***10. ADJOURNMENT**

Motion By: Secretary of State

Seconded By: Governor

Vote: 2-0

Comments:

Governor: Thank you. Hearing and receiving no public comment, the Chair will accept a motion to adjourn.

Secretary of State: So moved.

Governor: I will second the motion. Is there any discussion on the motion? All those in favor signify by saying aye. The motion passes. We are adjourned. Thank you very much.

Respectfully submitted,

ANDREW K. CLINGER, CLERK

APPROVED:

GOVERNOR BRIAN SANDOVAL, CHAIRMAN

ATTORNEY GENERAL CATHERINE CORTEZ MASTO

SECRETARY OF STATE ROSS MILLER



DEPARTMENT OF ADMINISTRATION

209 E. Musser Street, Room 200

Carson City, Nevada 89701-4298

(775) 684-0222

Fax (775) 684-0260

<http://www.budget.state.nv.us/>

Date: March 16, 2011

To: Andrew Clinger, Director
Department of Administration

From: Julie Strandberg, Budget Analyst
Budget and Planning Division 

Subject: Board of Examiners **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting. An analysis of the action item and recommendation is also provided.

PUBLIC EMPLOYEES' BENEFITS PROGRAM

Nature of the Request: Write off bad debt in the amount of \$506.27.

Recommendation: Public Employees' Benefits Program is requesting authority to write off debt that totals \$506.27. The reported debt is specifically related to participant health insurance premiums. One account represents a deceased participant and three accounts represent debts incurred prior to March 2007, past PEBP's four year statute of limitations for collections pursuant to NRS 353C.140.

A handwritten signature in black ink, appearing to be "JEN".

/



BRIAN SANDOVAL
Governor

JAMES R. WELLS, CPA
Executive Officer

STATE OF NEVADA
PUBLIC EMPLOYEES' BENEFITS PROGRAM

901 S. Stewart Street, Suite 1001

Carson City, Nevada 89701

Telephone (775) 684-7000 · (800) 326-5496

Fax (775) 684-7028

www.pebp.state.nv.us



RECEIVED

MAR 16 2011

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

Memorandum

DATE: March 10, 2011
TO: Julie Strandberg, Budget Office
FROM: Jon Hager, Chief Financial Officer 
SUBJECT: Write-Off Request to Board of Examiners

Public Employees' Benefits Program (PEBP) is requesting authority from the Board of Examiners (BOE) to write-off debt that totals \$506.27. The reported debt is specifically related to participant health insurance premiums.

Of the 4 accounts identified, one account represents a deceased participant and 3 accounts represent debts incurred prior to March 2007, past PEBP's four year statute of limitations for collections pursuant to NRS 353C.140.

I would appreciate this request being placed on the April 12, 2011 BOE meeting. Please let me know if you have any questions regarding this request.

Summary of changes to SAM section 1300 – State Vehicles

1303 – Authorized operators of State vehicles

- A. Outlines authorized operators of State vehicles. This is a new section.

1305 – Insurance

- A. Outlines insurance coverage and points of contact for questions. This is a new section.

1306 - Home Storage of State Vehicles

- A. Outlines the approval, justification, and documentation process for the home storage of State vehicles.
- B. Key changes:
 - 1) Requires department heads or their designee to grant the approval.
 - 2) Requires department heads to develop internal policies and procedures for the approval process.
 - 3) Requires departments to document that the approval meets Internal Revenue Service (IRS) guidelines in reference to home storage.

1310 – Identification of State Vehicles

- A. Outlines the labeling requirement for State vehicles and provides departments the authority to use various different forms of official use only markings to identify their vehicle as a State vehicle. For example departments may use window decals, license plate frames, specialty plates e.g., NHP plate, or decals placed on the exterior of the vehicle or a combination of any of the above.

1312 - Provision for Unmarked Automobiles

- A. Removes current language granting specific agencies the authority to operate unmarked vehicles, this section is antiquated and creates barriers for departments.
- B. Grants department heads the authority to approve vehicles that will be used in law enforcement activities to be unmarked.
- C. Requires departments to create policies that outline the approval process and to retain that documentation per their records retention schedule.
- D. Requires all non-law-enforcement requests for unmarked vehicles to be approved by the BOE.

SAM Changes

1303 – Authorized operators of State vehicles (Addition)

1. State employees', temporary employees' or volunteers' conducting official State business and within the course and scope of employment

Formatted: Font: Calibri, 14 pt, Not Bold

Formatted: Font: Calibri, 14 pt, Font color: Blue

Formatted: Bullets and Numbering

1305 – Insurance (Addition)

1. The State of Nevada is self insured.
2. Please access the Risk Management website for a matrix illustrating the different levels of insurance coverage.
3. Insurance questions should be directed to the Attorney Generals office or the Risk Management Division.

Formatted: Font: Not Bold

Formatted: Numbered + Level: 1 +
Numbering Style: 1, 2, 3, ... + Start at: 1 +
Alignment: Left + Aligned at: 0.5" + Tab after:
0.75" + Indent at: 0.75"

Formatted: Bullets and Numbering

Formatted: Font: Not Bold

Formatted: Numbered + Level: 1 +
Numbering Style: 1, 2, 3, ... + Start at: 1 +
Alignment: Left + Aligned at: 0.5" + Tab after:
0.75" + Indent at: 0.75"

Formatted: Bullets and Numbering

Formatted: Font: Not Bold

Formatted: Font: Not Bold

Formatted: Numbered + Level: 1 +
Numbering Style: 1, 2, 3, ... + Start at: 1 +
Alignment: Left + Aligned at: 0.5" + Tab after:
0.75" + Indent at: 0.75"

Formatted: Bullets and Numbering

Formatted: Font: Not Bold

Formatted: Font: Not Bold

1306 - Home Storage of State Vehicles (Revision)

It is the policy of the Board of Examiners, that the home storage of State Vehicles be authorized; however, the approval will be limited by individual justification based on convenience and benefit to the State. The department head or their designee is granted the authority to approve home storage of State vehicles for their respective department. The department head shall establish policies outlining the process and the justification for the approval. The department must retain all documentation relevant to the policy per their department's records retention schedule. In general, home storage may be authorized only when less costly to the State or when a State vehicle must be used by the employee because the vehicle is specially marked or equipped.

Per the Internal Revenue Service (IRS) home storage of a state vehicle may be considered a form of compensation; therefore, the IRS has rules in-place for the home storage of employer owned vehicles.

Agencies are encouraged to access the IRS website for current IRS rules. The following link http://www.irs.gov/pub/irs-tege/fringe_benefit_fslg.pdf will take you to the IRS Taxable Fringe Benefit Guide. Please reference the employer provided vehicle section.

Home storage of State vehicles may be authorized only if the following apply:

Home storage of State vehicles may be authorized only if the following apply:

1. The vehicle is clearly marked "police", "highway patrol", "fire", or "emergency medical service".
2. The department verified the justification meets IRS guidelines. The officer or employee is participating in an ongoing undercover investigation.

Formatted: Bullets and Numbering

- ~~3-1. The officer or employee is requested to keep the vehicle at his/her residence for the convenience of the State for a period not to exceed one week including overnight or weekend home storage to accommodate early morning departure or late night arrival.~~
- 4-2. The agency is unable to provide adequate, secure storage for the vehicle and, due to special equipment or other circumstances; the vehicle is at substantial risk if not stored at an employee's home during non-working hours.
- ~~5-3. The officer or employee is directed, in writing, by the head of the agency to which the vehicle is assigned, or his/her designee, to keep the vehicle at his/her residence because his/her duties include responding to conditions that regularly require an immediate response.~~
- ~~6-4. The employee operates out of his/her home.~~

Note: Per IRS: Any officer that is required to carry a firearm whether in uniform or undercover, in a marked or unmarked vehicle, as long as they are within their jurisdiction are exempt from declaring the use of a State vehicle as income.

Authorization may be given for items ~~five and six~~ three and four only if demonstrated, to the satisfaction of the ~~agency administrator, department head or their designee~~, that it is less costly to the State to assign a State vehicle than to reimburse the employee for the use of his/her personal vehicle. This requirement does not apply for items ~~five and six~~ three and four if the vehicle carries or is equipped with special equipment needed to perform duties directly related to the employee's job and the employee is in an emergency response capacity after normal working hours.

Formatted: Strikethrough

~~Home storage of daily use vehicles from the Motor Pool must be authorized by the Administrator of the Motor Pool. The department head of each cabinet level department, or his/her their designee, must give written approval for the permanent assignment of vehicles to an employee for home storage and a list of those approvals, with justification, must be submitted to the Director of the Department of Administration on or before January 1 of each year together with a report on the value, for federal income tax purposes, of commuting trips made by employees in State vehicles. In order to have a complete record, a response from the agency is required even if there are no vehicles authorized for home storage. This report will be made on a form designated by the Director of the Department of Administration.~~

1310 – Identification of State Vehicles (Revision)

~~All automobiles must be labeled with the words "State of Nevada" and "For Official Use Only" in plain lettering. The Director of the Department of Administration determines the size and location of the label on the vehicle.~~

All State owned or leased motor vehicles must be labeled with the words "State of Nevada" and "For Official Use Only" in plain lettering. The following requirements are the minimum standards:

1. Exempt license plates or a license plate that identifies the vehicle as a State vehicle for example a "DOT" plate.
2. Vehicles equipped with exempt plates must have at a minimum one of the following: window decals or decals placed on the outside of the vehicle or license plate frames labeled with the words "State Vehicle" and "For Official Use Only"
3. Window decals must be placed in an appropriate area of the front and rear window that ensures the decals do not obstruct the drivers view.
4. Reference Section 1312 for exemptions

1312 - Provision for Unmarked Automobiles (Revision)

Automobiles maintained for and used by the Governor, or by or under the authority and direction of the following agencies may be exempted from the labeling requirement:

1. The Chief Parole and Probation Officer;
2. The State Contractor's Board and Auditors;
3. The State Fire Marshal;
4. The Investigation Division of the Department of Public Safety;
5. Investigators of the State Gaming Control Board;
6. The Attorney General;
7. One automobile used by the Department of Prisons;
8. Two automobiles used by the Caliente Youth Center;
9. Three automobiles used by the Nevada Youth Training Center; and
10. Four automobiles used by the Youth Parole Bureau of the Children, Youth and Family Division of the Department of Human Resources.
11. Automobiles used by District Court Judges of the Judicial Branch that are property of and maintained by the State Motor Pool.

1. The approval for and use of unmarked motor vehicles by state employees' shall be granted to the director of each respective department. Such requests are only authorized to be granted for vehicles used in law enforcement activities all other requests must be submitted to and approved by the Board of Examiners. The director of each respective department shall establish policies that define the approval process within their respective department and retain that documentation per their department's records retention schedule.

Formatted: Bullets and Numbering

Formatted: Indent: Left: 0.25"

2. Exemptions: unmarked vehicles are exempt from the labeling requirements outlined in section 1310.

New undercover cars are to be purchased from existing contracts, but options may be approved to avoid the institutional look

Formatted: Outline numbered + Level: 1 +
Numbering Style: 1, 2, 3, ... + Start at: 1 +
Alignment: Left + Aligned at: 0.25" + Tab
after: 0.5" + Indent at: 0.5"

Formatted: Bullets and Numbering



DEPARTMENT OF ADMINISTRATION

**209 E. Musser Street, Room 200
Carson City, Nevada 89701-4298
(775) 684-0222
Fax (775) 684-0260
<http://www.budget.state.nv.us/>**

Date: March 30, 2011
To: Stephanie Day, Deputy Director
Department of Administration
From: Jim Rodriguez, Budget Analyst
Budget and Planning Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided. A copy has been submitted for placement on the agenda of the next Interim Finance Committee meeting. Approval of this action is contingent upon approval of the Interim Finance Committee at its April 18, 2011 meeting.

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES –
DIVISION OF STATE LANDS**

Nature of the Request:

**APPROVAL TO ACCEPT A DONATION OF LAND ON BEHALF OF THE DIVISION
OF FORESTRY**

Pursuant to NRS 322.001, the Nevada Division of State Lands (NDSL) is requesting approval, on behalf of the Division of Forestry to accept a donation of a parcel of land from Henry B. Sprenger II.

The current land owner has offered to donate the property to the state for preservation of the Steamboat buckwheat habitat. This acquisition will afford the state the ability to preserve a rare, federally protected plant species. This parcel contains the only known location of Steamboat Buckwheat and is located in South Reno adjacent to Hwy 395 prior to the junction with Hwy 341 (Mount Rose Hwy) coming out of the Washoe Valley. The NDSL has no estimate of value, because it is a donation of land and the Nevada Revised Statutes do not require a value.

The Nevada Division of Forestry currently administers the critically endangered flora program and there would be no additional administrative costs or need for increased staffing as a result of this acquisition. The landowner will convey clear title to the state by deed as a gift of land in accordance with NRS 353.335.

Recommendation:

Recommend approval

REVIEWED: 
ACTION ITEM: _____

NRS 321.001 Division to acquire, hold and administer state lands; exceptions; procedure for obtaining land for use of state agency.

1. The Division shall acquire and hold in the name of the State of Nevada all lands and interests in land owned or required by the State except:

- (a) Lands or interests used or acquired for highway purposes;
- (b) Lands or interests the title to which is vested in the Board of Regents of the University of Nevada;
- (c) Offices outside state buildings leased by the Chief of the Buildings and Grounds Division of the Department of Administration for the use of state officers and employees; or
- (d) Lands or interests used or acquired for the Legislature or its staff,

→ and shall administer all lands it holds which are not assigned for administration to another state agency.

2. If additional land or an interest in land is required for the use of any state agency except the Department of Transportation or the Nevada System of Higher Education, the agency and the Division shall select land for use by the agency. The Division shall obtain the approval of the State Public Works Board if the land will be used for a building pursuant to NRS 341.141. The Division shall determine the value of that land and obtain the land or interest by negotiation or, if necessary, by exercising the State's power of eminent domain. Title must be taken in the name of the State of Nevada.

3. The Division may acquire and hold land and interests in land required for any public purpose, including the production of public revenue. Title must be taken in the name of the State of Nevada.

(Added to NRS by 1977, 1123; A 1979, 650, 1320, 1792; 1983, 1260; 1989, 2006; 1993, 388, 1555; 1995, 579; 1997, 962)

NRS 353.335 Procedure for acceptance of gift or grant of property or services.

1. Except as otherwise provided in subsections 5 and 6, a state agency may accept any gift or grant of property or services from any source only if it is included in an act of the Legislature authorizing expenditures of nonappropriated money or, when it is not so included, if it is approved as provided in subsection 2.

2. If:

(a) Any proposed gift or grant is necessary because of an emergency as defined in NRS 353.263 or for the protection or preservation of life or property, the Governor shall take reasonable and proper action to accept it and shall report the action and his or her reasons for determining that immediate action was necessary to the Interim Finance Committee at its first meeting after the action is taken. Action by the Governor pursuant to this paragraph constitutes acceptance of the gift or grant, and other provisions of this chapter requiring approval before acceptance do not apply.

(b) The Governor determines that any proposed gift or grant would be forfeited if the State failed to accept it before the expiration of the period prescribed in paragraph (c), the Governor may declare that the proposed acceptance requires expeditious action by the Interim Finance Committee. Whenever the Governor so declares, the Interim Finance Committee has 15 days after the proposal is submitted to its Secretary within which to approve or deny the acceptance. Any proposed acceptance which is not considered within the 15-day period shall be deemed approved.

(c) The proposed acceptance of any gift or grant does not qualify pursuant to paragraph (a) or (b), it must be submitted to the Interim Finance Committee. The Interim Finance Committee has 45 days after the proposal is submitted to its Secretary within which to consider acceptance. Any proposed acceptance which is not considered within the 45-day period shall be deemed approved.

3. The Secretary shall place each request submitted to the Secretary pursuant to paragraph (b) or (c) of subsection 2 on the agenda of the next meeting of the Interim Finance Committee.

4. In acting upon a proposed gift or grant, the Interim Finance Committee shall consider, among other things:

- (a) The need for the facility or service to be provided or improved;
- (b) Any present or future commitment required of the State;
- (c) The extent of the program proposed; and
- (d) The condition of the national economy, and any related fiscal or monetary policies.

5. A state agency may accept:

- (a) Gifts, including grants from nongovernmental sources, not exceeding \$10,000 each in value; and
- (b) Governmental grants not exceeding \$100,000 each in value,

→ if the gifts or grants are used for purposes which do not involve the hiring of new employees and if the agency has the specific approval of the Governor or, if the Governor delegates this power of approval to the Chief of the Budget Division of the Department of Administration, the specific approval of the Chief.

6. This section does not apply to:

(a) The Nevada System of Higher Education;

(b) The Department of Health and Human Services while acting as the state health planning and development agency pursuant to paragraph (d) of subsection 2 of NRS 439A.081 or for donations, gifts or grants to be disbursed pursuant to NRS 433.395; or

(c) Artifacts donated to the Department of Cultural Affairs.

(Added to NRS by 1979, 607; A 1981, 1219, 1524, 1833, 1835, 2041, 2047, 2048; 1983, 185; 1987, 1110; 1991, 278; 1993, 395, 569, 570; 1997, 2703, 3232; 1999, 598, 1820; 2007, 2906)

LEO DROZDOFF
Director

BRIAN SANDOVAL
Governor

State Land Office
State Land Use Planning Agency
Nevada Tahoe Resource Team
Conservation Bond Program -Q1

Department of Conservation
and Natural Resources

JAMES R. LAWRENCE
Administrator



Address Reply to

Division of State Lands
901 S. Stewart St. Suite 5003
Carson City, Nevada 89701-5246
Phone (775) 684-2720
Fax (775) 684-2721
Web www.lands.nv.gov

STATE OF NEVADA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES

Division of State Lands

MEMORANDUM

DATE: March 28, 2011

TO: Andrew Clinger, Director

ATTN: Jim Rodriguez, Budget Analyst IV

FROM: Jim Lawrence, ^{SL}Administrator

RE: **BOE and IFC approval request for acceptance of a land donation,
Steamboat Parcel, Washoe County**

RECEIVED

MAR 29 2011

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

The Division of State Lands, on behalf of the Division of Forestry, is requesting Board of Examiner and Interim Finance Committee approval for acceptance of a parcel of land containing a critically endangered flora species. The only known location of Steamboat buckwheat (*Eriogonum ovalifolium* var. *williamsiae*) is adjacent to Highway 395 in south Reno. The plant is on the list of fully protected species established by the Nevada Division of Forestry (NRS Chapter 527), as well as on the U.S. Fish and Wildlife list of Endangered Species.

The landowner has offered to donate the property to the State for preservation of the Steamboat buckwheat habitat. This is a unique parcel containing a significant amount of habitat and the acquisition will afford critical protection for the plant. The majority of Steamboat buckwheat habitat is privately owned and securing public ownership is an important component of providing long-term protection for the species.

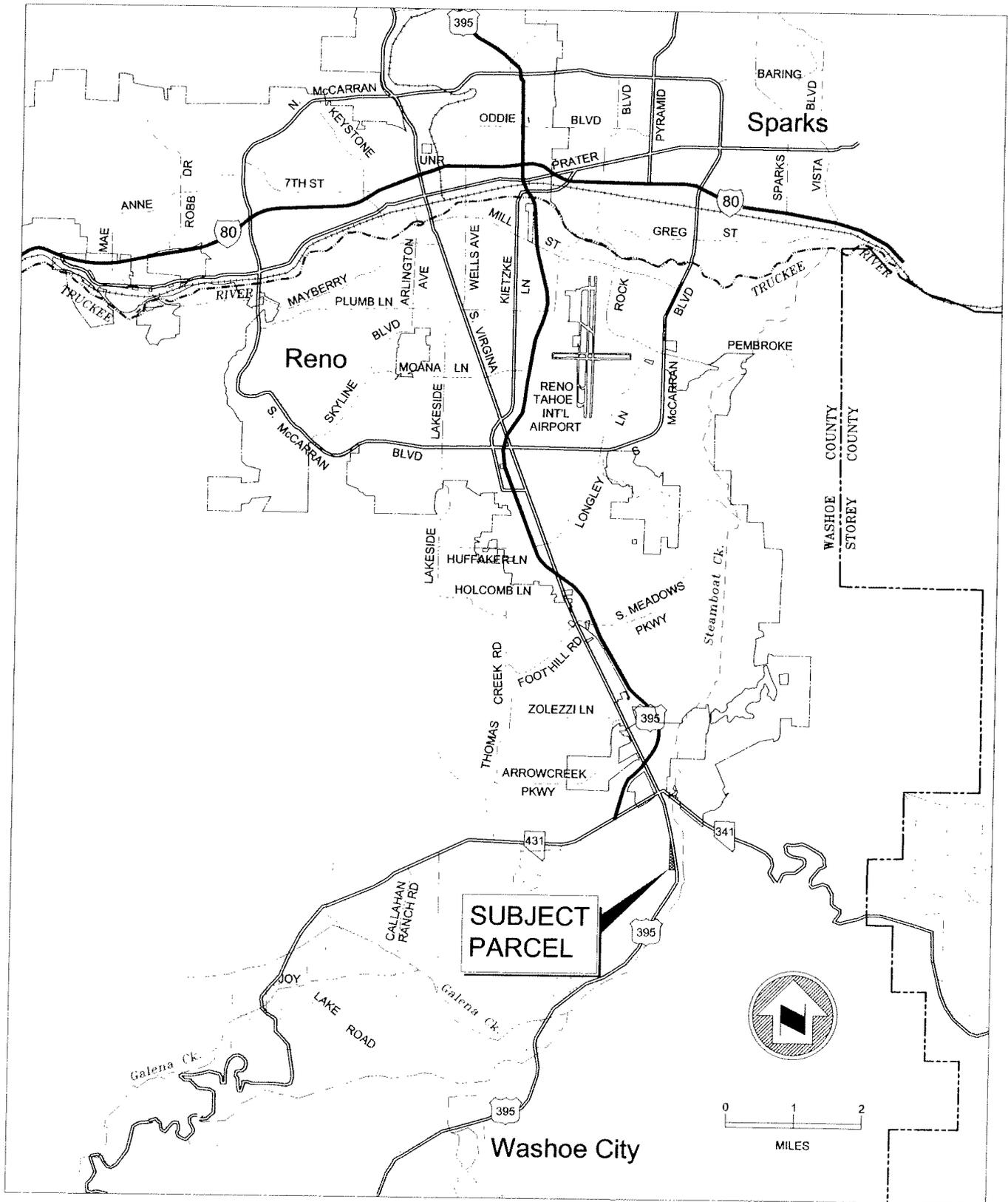
The Nevada Division of Forestry currently administers the critically endangered flora program and there would be no additional administrative costs or need for increased staffing as a result of this acquisition. We have reviewed the preliminary title report and found no issues or liabilities that would affect acceptance of title. The landowner will convey clear title to the State of Nevada by deed as a gift of land, which may be accepted per the procedures outlined in NRS 353.335. The Division of State Lands has no estimate of value, because it is a donation of land and the Nevada Revised Statutes do not require a value

Attachments: A copy of the Executive Order and attached for signature.

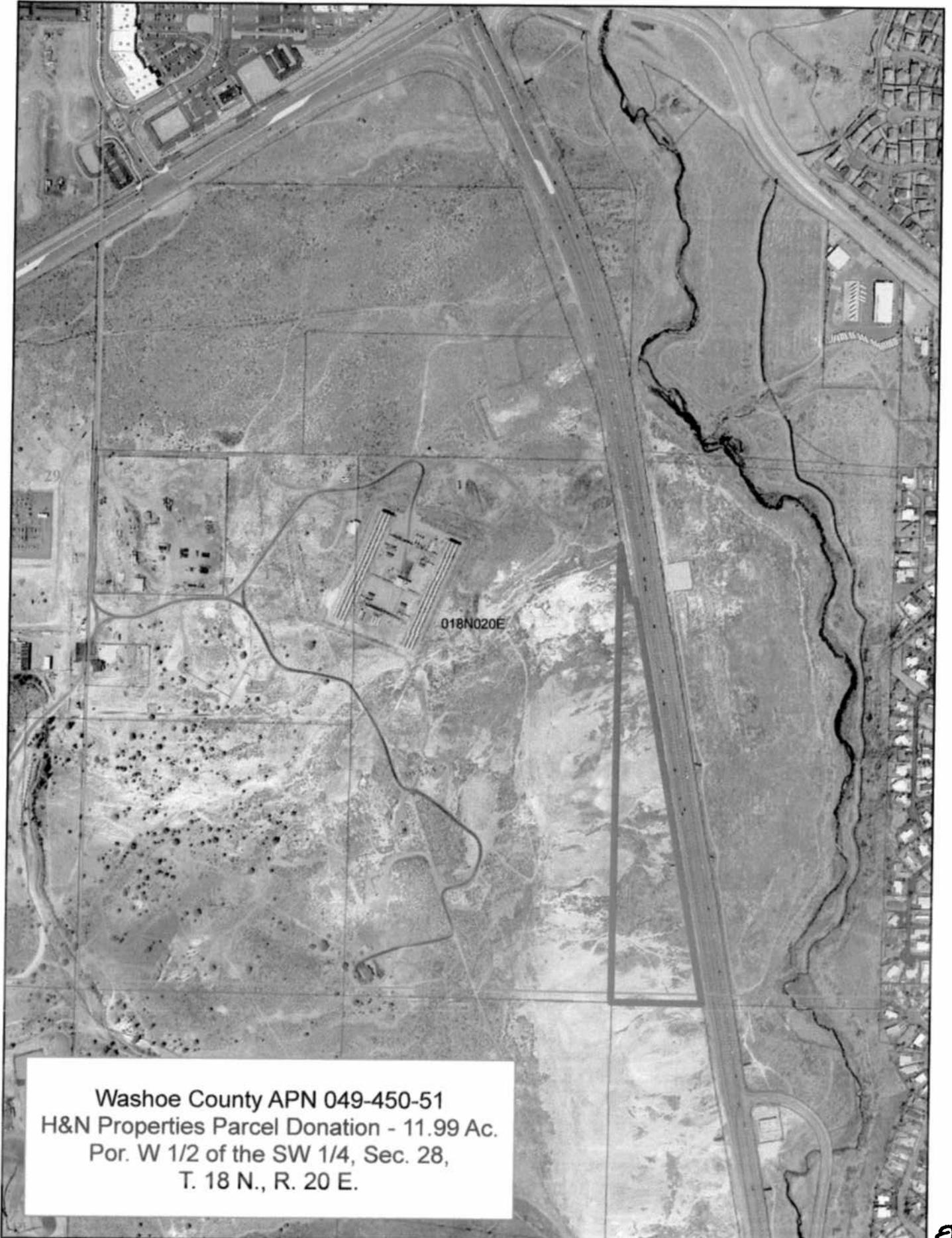
Please do not hesitate to contact me in the event you have any questions regarding this donation of land.

Attachments

Copy: Kay Scherer, Deputy Director, DCNR
Pete Anderson, Division of Forestry



**STEAMBOAT LAND DONATION
LOCATION MAP
WASHOE COUNTY, NV**



Washoe County APN 049-450-51
H&N Properties Parcel Donation - 11.99 Ac.
Por. W 1/2 of the SW 1/4, Sec. 28,
T. 18 N., R. 20 E.



FOR, REM, #3612
Land Donation, APN: 049-450-51
Washoe County

RECORD AND RETURN TO:
Nevada Division of State Lands
901 S. Stewart St., Suite 5003
Carson City, NV 89701-5246

GRANT, BARGAIN, AND SALE DEED

FOR GOOD AND VALUABLE CONSIDERATION, the receipt and sufficiency of which are hereby acknowledged, HENRY B. SPRENGER II, (GRANTOR), whose address is 225 West Moana Lane, Reno, Nevada, 89509-4905, does hereby Grant, Bargain, and Sell to the STATE OF NEVADA, acting through the DIVISION OF STATE LANDS, for and on behalf of the DIVISION OF FORESTRY, (GRANTEE) whose address is 901 S. Stewart Street, Suite 5003, Carson City, Nevada, 89701, that certain land in Washoe County, Nevada, more particularly described as follows:

All that certain real property being a portion of the west half of the southeast quarter of Section 28, Township 18 North, Range 20 East, M.D.M., which lies west of the west line of U.S. Highway 395, containing approximately 11.99 acres.

Together with a right of way fifty (50) feet in width running in a general easterly-westerly direction upon the north fifty (50) feet of the south one hundred twenty-five (125) feet of the east half of the southeast quarter of Section 28, Township 18 North, Range 20 East, M.D.M., from the easterly line of the west half of the said southeast quarter to point on the east side of a roadway traversing those lands which lie east of the lands hereby conveyed and which roadway extends from the north boundary line of lands owned by the Grantors to and connects with the old Virginia City Highway.

Together with the right to improve and maintain the same and use the said easement for any lawful purpose and the said easement to be appurtenant to the lands above conveyed.

Excepting therefrom: the interest conveyed to the State of Nevada in the deeds recorded June 5, 1959, as document numbers 304310 and 304311, 2055272, Washoe County, Nevada, Records.

Reserving unto the Grantor therefrom: an easement sixty (60) feet in width for the operation and maintenance of a billboard and appurtenances for related purposes, thirty (30) feet on each side of a centerline at a point on the westerly right-of-way line of South Virginia Street approximately 660 feet north of the southerly line of said Section 28, as shown on the attached Exhibit A.

TO HAVE AND TO HOLD the above mentioned and described land unto said GRANTEE and to its successors and assigns forever.

IN WITNESS WHEREOF, GRANTOR has executed this conveyance this 15 day and month of March, 2011.

GRANTOR:
HENRY B. SPRENGER II
H & N PROPERTIES, LLC.

By *Henry B. Sprenger II*
HENRY B. SPRENGER II



STATE OF NEVADA)
) ss.
COUNTY OF WASHOE)

On March 15, 2011 personally appeared before me, a notary public in and for said county and state, Henry B. Sprenger II who acknowledged that he executed the above document on this date.

Linda Shoenberger
NOTARY PUBLIC



0 200 400
FEET

SR 430 (US 395)

BILLBOARD EASEMENT: 60' x 60';
BEING 60' IN LENGTH AND 30' ON
EITHER SIDE OF THE EXISTING
BILLBOARD

661±

S 1/4
CORNER
SEC 28

 PARCEL BOUNDARY

STEAMBOAT PARCEL DONATION
APN 049-450-51
SEC 28, T18N, R20, MDBM
WASHOE COUNTY, NV

EXHIBIT A

12



DEPARTMENT OF ADMINISTRATION

209 E. Musser Street, Room 200
Carson City, Nevada 89701-4298
(775) 684-0222
Fax (775) 684-0260
<http://www.budget.state.nv.us/>

Date: March 30, 2011
To: Stephanie Day, Deputy Director
Department of Administration
From: Jim Rodriguez, Budget Analyst
Budget and Planning Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – STATE
PARKS**

Statutory Authority

NRS 334.010(1) - No automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

Nature of the Request:

**STATE PARKS – APPROVAL TO PROCEED WITH PURCHASE OF A
REPLACEMENT VEHICLE**

Pursuant to NRS 334.010(1), the Division of State Parks is requesting permission to purchase a used Bucket Truck to replace their currently non-operational Bucket Truck.

The current vehicle failed the annual lifting device inspection. Replacing the current truck can be done at 1/2 to 1/3 the cost of repairing it. The truck is use for hazard tree pruning, installing solar panel and replacing parking lot lighting throughout Northern Nevada.

Recommendation:

Recommend approval.

REVIEWED: _____
ACTION ITEM: _____

STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
<i>DCNR, Division of State Parks</i>	1	\$3,750.00
Total:	1	\$3,750.00

NRS 334.010 State automobiles: Purchase; use; identification; penalty.

1. No automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

2. All such automobiles must be used for official purposes only.

3. All such automobiles, except:

(a) Automobiles maintained for and used by the Governor;

(b) Automobiles used by or under the authority and direction of the Chief Parole and Probation Officer, the State Contractors' Board and auditors, the State Fire Marshal, the Investigation Division of the Department of Public Safety, the investigators of the State Gaming Control Board, the investigators of the Securities Division of the Office of the Secretary of State and the investigators of the Attorney General;

(c) One automobile used by the Department of Corrections;

(d) Two automobiles used by the Caliente Youth Center;

(e) Three automobiles used by the Nevada Youth Training Center; and

(f) Four automobiles used by the Youth Parole Bureau of the Division of Child and Family Services of the Department of Health and Human Services,

➤ must be labeled by painting the words "State of Nevada" and "For Official Use Only" on the automobiles in plain lettering. The Director of the Department of Administration or a representative of the Director shall prescribe the size and location of the label for all such automobiles.

4. Any officer or employee of the State of Nevada who violates any provision of this section is guilty of a misdemeanor.

[Part 1:7:1933; A 1947, 422; 1949, 360; 1953, 45; 1955, 543] + [2:7:1933; 1931 NCL § 6941.02]—(NRS A 1957, 62, 743; 1959, 782; 1961, 383, 627; 1963, 693; 1965, 314; 1967, 165; 1969, 129; 1971, 167; 1973, 84, 289; 1975, 61, 566; 1977, 289; 1979, 74, 881; 1981, 1189, 2013; 1985, 1984; 1989, 1959; 1991, 2127; 1993, 31, 1566; 1995, 579; 2001, 2598; 2001 Special Session, 236; 2003, 289)

STATE AGENCIES ONLY ~
VEHICLE ORDER JUSTIFICATION SHEET
(This form must accompany requisition)

Agency State Parks RX No. _____
Contact Eric Johnson Phone No. 775 867 3001

Pursuant to NRS 333.340 if an agency is not purchasing from the lowest responsible dealer, the Purchasing Division must notify the dealer with the lowest price for the vehicle type you have requested of the reasons for this purchase.

Please check all that apply below:

Dealer is located in close proximity to the area of vehicle deployment for service, parts and warranty support to the agency

Dealer has historically provided favorable service to the agency concerning cost of ownership issues

Vehicle is compatible with other agency vehicles providing for standardized operation and maintenance including parts management

Vehicle requested is best suited for the purpose to be used

Vehicles of this make have a good cost of ownership record within the agency

If this vehicle does not meet "Smart Way or Smart Way Elite" requirements, agency must provide detailed justification

Vehicles of this type are considered equipment, Smart Way options are unavailable on vehicles of this type / year (1994).

Other justification _____ The current vehicle failed the annual lifting device inspection. Replacing the current truck can be done at 1/2 to 1/3 the cost of repairing it. Truck is used for hazard tree pruning, installing solar panel and replacing parking lot lighting through-out N. Nevada.

-----State Purchasing use only-----

Approved Disapproved by _____ date _____

If disapproved awarded dealer _____

Reason _____

RECEIVED

SEP 08 2010

Nevada Division of State Parks
4604/4605 FUND REQUEST

Date 9/3/10

State Parks

TO: Eric Johnson, Regional Manager
Kirsten Hettrick, Administrative Services Officer
Mark Davis, Chief of Planning & Development
Steve Weaver, Deputy Administrator
Dave Morrow, Administrator
Allen Biaggi, DCNR Director

THROUGH: Joy Elwood, Administrative Assistant II
Kim Copeland, Accounting Technician

FROM: Pat Marker, Facility Manager

RECEIVED
 SEP 16 2010
 NORTHERN REGION

Please mark suggested funding source. Once approved, all proper purchasing and contracting procedures must be made.

Utility Surcharge - In accordance with NRS 407.0762 and NRS 407.0765, referring to monies collected for repair, operation and maintenance of sewer, water and electrical systems within state parks, the following request is being submitted for approval. This request meets the requirements of the Division's policy for use of these funds and will be used for the listed project at the specified location. Project # _____

User Fee Overage - In accordance with NRS 407.0762, referencing the use of monies collected for maintenance of state parks, the following request is being submitted for approval.

4604 Funds - In accordance with NRS 407.0763, referencing the use of monies collected for maintenance of state park facilities and grounds, the following request is being submitted approval.

Project Name: Purchase Bucket Truck Estimated Cost: \$3,000
Park Name: Northern Region Parks Estimated Completion Date: 11/30/10

Brief project description and justification:

The use of a bucket truck is required for utility repair and replacement of security, group area and parking lighting at Lahontan, Washoe, Dayton, Buckland Station and Rye Patch. This unit is needed for repairs to solar lighting at South Fork and Wild Horse.

The existing bucket truck used by the Northern Region is 42 years old and will no long pass the annual lift truck inspection. I am requesting the use of Cat 06 funds for the purchase of a used 2000 F550 30' bucket truck with 85,000 miles from Washoe County.

This request is consistent with the requirements of Policy 10-8 and NRS 407.0762 requiring use of these funds to be limited to repair and maintenance of State parks.

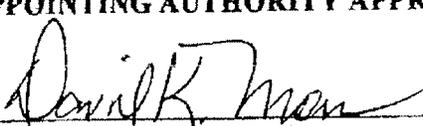
Approved By [Signature] Date 9/8/10
Administrator

Approved By [Signature] Date 9/15/10

Regional Facility Supervisor
Accounting
Chief of Planning & Development
File & Reader Copy

5

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: State Parks	Budget Account #: 4162 ⁵¹⁰⁰⁵ / 06, 4170	
Contact Name: Eric Johnson	Telephone Number: 775 867 3001	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:		
Number of vehicles requested: <u>1</u> Amount of the request: <u>\$3,760</u> Is the requested vehicle(s) new or used: <u>Used</u> Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: 1994 GMC 3500 Bucket Truck. Mission of the requested vehicle(s): Replace parking lot security lighting, repair/install solar panels, prune hazard trees.		
Were funds legislatively approved for the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? Cat 06 Fee Overage / 4170 Park Donations	
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> 1 Replacement(s)		
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. No, Smart Way options are not available on vehicles of this type / year		
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: 1968 GMC Odometer Reading: unk, not functional-est 200,000 Type of Vehicle: 70' Bucket Truck Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. Yes, vehicle has an estimated 200,000 miles will not pass annual lifting device inspection. If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. No, vehicle is smaller, more fuel efficient. Will still satisfy agency needs.	
<i>Please attach an additional sheet if necessary</i>		
APPOINTING AUTHORITY APPROVAL:		
 _____ Agency Appointing Authority	Administrator _____ Title	3/02/2011 _____ Date

Board of Examiners _____ Date _____ 6

ADVANTAGE Desktop - FSCO File Edit Display Process Window Help

Batch: Document: RXQ 704 00000020203 <6 Attachments>

Date of Record: 03 / 02 / 11 Acctg Period: / Budget FY: 11

New Modification Cancellation Building / Room: /

Vendor: T29001704 Delivery Date: 04 / 01 / 11 Ship to / Bill to: 320 / 379

Name: KNISLEY, TRACEY DBA Vendor Phone: 775/273-1177

Contact: TRACEY KNISLEY Item Total: 3,750.00

Other Attributes | Accounting Details | Commodity Details

Line	Amount	Def / Inc / Dec
001		
Commodity Code: 07048FA	Quantity: 1.000	<input checked="" type="radio"/> <input type="radio"/> <input type="radio"/>
Item Code:	Unit Cost: 3,750.000000	<input checked="" type="radio"/> <input type="radio"/> <input type="radio"/>
Unit of Measure: EACH	Total Cost: 3,750.00	
Accounting Line:		
Text: Custom		
Description: 1994 BUCKET TRUCK		

1 of 4: DOCUMENT MARKED FOR READ ONLY Messages Status: PEND4 Ln 1/1 7:34 AM 03/17/11

April BOE Request

8



DEPARTMENT OF ADMINISTRATION

209 E. Musser Street, Room 200
Carson City, Nevada 89701-4298
(775) 684-0222
Fax (775) 684-0260
<http://www.budget.state.nv.us/>

Date: February 24, 2011
To: Janet Murphy, Budget Analyst V
Department of Administration
From: Kristen Kolbe, Budget Analyst IV
Budget and Planning Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF WILDLIFE - ADMINISTRATION

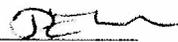
Description of item

Nature of the Request

The department seeks approval to purchase a replacement vehicle to be used as a fish stocking truck in the Fisheries Division located at the Gallagher Hatchery near Elko. The fish truck will stock trout in the northern part of the state.

Recommendation

The department recommends approving the request. The State Motor Pool Administrator has approved the request.

REVIEWED: 
ACTION ITEM: _____

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: NV Dept. of Wildlife	Budget Account #: 4452
Contact Name: Gabe Pincolini	Telephone Number: 775-688-1570
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
Number of vehicles requested: <u>1</u> Amount of the request: <u>\$41,801.25</u>	
Is the requested vehicle(s) new or used: <u>New</u>	
Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:	
<small>Pick-up truck</small>	
Mission of the requested vehicle(s): <small>This vehicle will be used as a fish stocking truck in the Department's Fisheries Division and located at our Gallagher Hatchery, which is near Elko, Nevada. This fish truck will stock trout in the Northern part of the state.</small>	
Were funds legislatively approved for the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? A work program will be completed for the April IFC meeting.
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> <u> </u> Addition(s) <input checked="" type="checkbox"/> <u>X</u> Replacement(s)	
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. This is a pickup truck, n/a.	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: 1995 Odometer Reading: 100,919 Type of Vehicle: Pickup truck	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. Yes, this vehicle meets the requirements per SAM 1309. If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. This vehicle is not an upgrade.
<i>Please attach an additional sheet if necessary</i>	
APPOINTING AUTHORITY APPROVAL:	
<u>J. Dale Hanson</u> Agency Appointing Authority	<u>ASO III</u> Title
	<u>2/22/2011</u> Date
BOARD OF EXAMINERS' APPROVAL:	
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
_____ Board of Examiners	_____ Date

15% fed
25% licensing fee

Kristen L. Kolbe

From: Keith Wells
Sent: Wednesday, February 23, 2011 4:47 PM
To: Kristen L. Kolbe
Subject: RE: Vehicle BOE Request Form

Looks fine.

Keith Wells
Administrator
State of Nevada
Department of Administration
Motor Pool Division
Phone: (775).684.1883
Fax: (775).684.1888
E-Mail: kdwells@motorpool.nv.gov
www.motorpool.nv.gov

CONFIDENTIALITY NOTICE: This e-mail and any files transmitted with it are intended solely for the use of the individual or entity to whom they are addressed and may contain confidential and privileged information protected by law. If you received this e-mail in error, any review, use, dissemination, distribution, or copying of the e-mail is strictly prohibited. Please notify the sender immediately by return e-mail and delete all copies from your system.

From: Kristen L. Kolbe
Sent: Wednesday, February 23, 2011 4:46 PM
To: Keith Wells
Subject: FW: Vehicle BOE Request Form

Keith –

Please find attached a request from NDOW to replace a 1995 truck with a new truck. The truck will be used as a fish stocking truck in the Fisheries Division and located at the Gallagher Hatchery near Elko. The agency indicates it meets the requirements of SAM 1309.

Thank you for your consideration.

From: Gabe Pincolini
Sent: Tuesday, February 22, 2011 3:50 PM
To: Kristen L. Kolbe
Cc: Patrick Cates; Dale Hansen; Michael Krumenaker; Caroline Cherry
Subject: Vehicle BOE Request Form

Kristen,

Here is a BOE vehicle request form for the next BOE meeting. If you have any questions, please let me know.

Cheers

Gabe Pincolini
ASO

Fiscal Services Section
Nevada Department of Wildlife
4600 Kietzke Lane D-137
Reno, Nevada
Phone - 775/688.1570
Fax - 775/688.1577

"This message is intended only for the named recipient. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited."

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2011 Ford F-450 1 ton, fullsize, standard cab, dual rear wheels. 40/20/40 bench seat		
Dealer Name:	Jones West Ford, Reno, NV		
Delivery Location:	Reno Nevada - Gallagher		
Vehicle Colors:	Exterior:	Interior:	X Cloth
	Sterling Grey (UJ)	Grey	<input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 26238	\$ 26238
SPECIFY OPTIONS: (description)			\$15,535
Diesel Engine (6.7 L, 4V V8)	1	\$ 6503	
Engine Block Heater	1	\$ 62	
4X4 wheel drive	1	\$ 3428	
Heavy Duty Alternator	1	\$ 62	
Limited Slip differential	1	\$ 291	
Skid Plate	1	\$ 83	
All Terrain tires	1	\$ 208	
Upfitter Switches	1	\$ 104	
Rear Stabilizer Bar	1	\$ 120	
Flatbed (8*9)	1	\$4274	
Spray In Bedliner	1	\$ 400	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	
Total purchase price with options			\$41,773

DMV Title and DRS Fee's		\$28.25	\$28.25
GRAND TOTAL:			\$41,801.25



DEPARTMENT OF ADMINISTRATION

209 E. Musser Street, Room 200
Carson City, Nevada 89701-4298
(775) 684-0222
Fax (775) 684-0260
<http://www.budget.state.nv.us/>

Date: March 28, 2010

To: Andrew Clinger, Director
Department of Administration

From: Julie Strandberg, Budget Analyst
Budget and Planning Division 

Subject: BOARD OF EXAMINERS **ACTION** ITEM

DEPARTMENT OF PUBLIC SAFETY – HIGHWAY PATROL

Reason for submittal, i.e., statutory requirement, letter of intent, IFC request, etc.:

Pursuant to 334.010 the Highway Patrol is requesting permission to purchase three Sport Utility Vehicles at \$32,930 per vehicle and five Sedans at \$26,877 per vehicle for a total of \$233,175.

Concerns and recommendations:

The Highway Patrol was legislatively approved to purchase 14 pickups, 48 sedans, and 17 motorcycles for a total of 80 within the SFY11 Legislatively Approved Budget. Currently, NHP has ordered 14 pickups, 48 sedans, and 4 motorcycles, which leaves a balance of 13 motorcycles left to order. Based on the maximum mileage allowance, 11 motorcycles will not reach the 50,000 mile threshold. This request allows the division to purchase vehicles in lieu of motorcycles.



Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: Public Safety, Highway Patrol	Budget Account #: 4713	
Contact Name: Johnean Morrison	Telephone Number: 775-684-4883	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:		
Number of vehicles requested: 8 Amount of the request: \$233,175.00		
Is the requested vehicle(s) new or used: <u>New</u>		
Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: Sedans and SUV's		
Mission of the requested vehicle(s): Law Enforcement		
Were funds legislatively approved for the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? Funding was originally legislatively approved to purchase motorcycles, however, motorcycles will not exceed the 50,000 mile threshold.	
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> 8 Replacement(s)		
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. No. Vehicles used by law enforcement are exempt from this requirement.		
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: See attached. Odometer Reading: Type of Vehicle: Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.	
<i>Please attach an additional sheet if necessary</i>		
APPOINTING AUTHORITY APPROVAL:		
	<u>ACTING DIRECTOR</u>	<u>03/28/11</u>
Agency Appointing Authority	Title	Date
BOARD OF EXAMINERS' APPROVAL:		
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase		
Board of Examiners _____ Date _____		

Revised 7/13/10

**Nevada Highway Patrol
Vehicles to be Replaced**

Unit #	Mileage	Make
06069	122,780	Sedan
06365	116,020	Sedan
06475	105,427	Sedan
07148	110,550	Sedan
07445	109,750	Sedan
05492	107,535	SUV
06151	107,396	SUV
06229	109,777	SUV



DEPARTMENT OF ADMINISTRATION

**209 E. Musser Street, Room 200
Carson City, Nevada 89701-4298
(775) 684-0222
Fax (775) 684-0260
<http://www.budget.state.nv.us/>**

Date: March 29, 2011
To: Andrew Clinger, Director
Department of Administration
From: Susan Brown, Budget Analyst
Budget and Planning Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF CORRECTIONS – MULTIPLE BUDGET ACCOUNTS

STATUS OF FURLOUGHS

Pursuant to Senate Bill 433, Section 5.2 (a) of the 2009 Legislative Session, the State Board of Examiners shall determine positions within the Executive Branch of State Government that cannot be subject to furlough leave. Section 8 provides \$4 million in General Fund over the biennium to cover furlough leave exceptions statewide.

The following provides a summary of actions taken by the Board of Examiners:

The Department was granted an exception for FY 2010 which expired June 30, 2010 and included all Correctional Officer and Senior Correctional Officer positions. The department had put forth a plan to close Nevada State Prison and open Units 7A & 7B at High Desert State Prison, to the Board of Prison Commissioners (Board) which was denied at its June 23, 2010 meeting. It was then suggested at the July 13, 2010 meeting of the board that the department submit a biennial plan to implement Senate Bill 433 to the August 2010 BOE. A biennial plan to implement Senate Bill 433 was presented to the board at its August 11th 2009 meeting.

Subsequently, the department submitted a request for exceptions to the board at its November 9, 2010 meeting and was approved \$625,174 for the months of November and December 2010.

The Department of Corrections requested exceptions for the months of January 2011 through March 31, 2011, for multiple positions necessary for public safety at a cost of approximately \$938,069 (the unobligated balance in the furlough account is \$1,018,755). This request includes all Correctional Officer and Senior Correctional Officer positions. The Board of Examiners at its January 11, 2011 meeting approved furlough exemptions for the month of January 2011 based on testimony provided by the new Acting Director, Greg Cox, who indicated that the department could implement furloughs beginning in February 2011; the estimated cost of this exemption is \$323,113, leaving an unobligated balance of \$695,643 in the furlough account.

Nature of the Request:

Status report on the balance in the furlough account and the impact of furloughs on the staffing levels at the Department of Corrections.

REVIEWED: _____ ACTION ITEM: _____

**SCHEDULE OF BOARD OF EXAMINERS ACTIONS
 SENATE BILL 433, SECTION 8, LEGISLATIVE 2009 SESSION
 GENERAL FUND APPROPRIATION AVAILABLE FOR FURLOUGH DEFICIENCIES**

Beginning Balance July 1, 2009	\$4,000,000
Actions taken by BOE July 14, 2009	
Department of Corrections for month of July	\$355,081
Actions taken by BOE August 11, 2009	
Department of Corrections for months of August and September	\$630,172
Actions taken by BOE September 8, 2009	
No action taken	\$0
Actions taken by BOE September 30, 2009	
Department of Corrections for months of October and November	\$631,656
Actions taken by BOE November 10, 2009	
Department of Corrections for the months of December thru June 2010	2,203,660.08
	Current Ending Balance <u>\$179,432</u>
Department of Corrections Actual Furlough Funds Request FY10	\$2,355,531
Actions taken by BOE November 9, 2010	\$625,714
Actions taken by BOE January 11, 2011	\$323,113
Department of Corrections for the months of November and December 2010	
	Remaining Balance <u>\$695,643</u>

Board of Commissioner
BRIAN SANDOVAL
Governor
CATHERINE CORTEZ MASTIC
Attorney General
ROSS MILLER
Secretary of State



STATE OF NEVADA
DEPARTMENT OF CORRECTIONS



JAMES G. COX
Acting Director

Northern Administration
P.O. Box 7011, Carson City, NV 89702
Phone: (775) 887-3216 - Fax: (775) 887-3138

Southern Administration
3955 W. Russell Rd., Las Vegas, NV 89118
Phone: (702) 486-9912 - Fax: (702) 486-9961

Date: April 5, 2011
To: Board of Examiners
From: James G. Cox, Acting Director
Nevada Department of Corrections
CC: Andrew Clinger, Director
Department of Administration
Subject: Impacts of Furloughs on the Department of Corrections

The Department has been asked to provide the Board of Examiners (Board) with information regarding the impacts of furloughing correctional officers on safety of staff and inmates. At the outset, it is important for the Board to understand that all staff, with the exception of correctional officers, has been taking furlough days each month throughout the biennium. Correctional Officers were exempt from taking furloughs for all of FY 2010. During this time, well over half of the entire State fund available for exemptions was used by the Department.

As FY 2010 was nearing an end, it became clear that there were insufficient funds to provide exemptions for the entire FY 2011. Therefore, Governor Gibbons requested the Department to begin furloughing staff effective July 1, 2010. This continued through October 31, 2011. Furlough exemptions were again authorized by the Board for the months of November and December 2010. The decision to limit the authorization to these months was made in order to allow the incoming Governor with the ability to assess the situation and determine whether support for continued exemptions was warranted.

The Department completed a review of operational data and determined that the available data did not support a continued request for furlough exemptions. When the Department decided to terminate its request for furlough exemptions for correctional officers, the decision was based largely on a review of our safety and security incidents. The Department uses the standards established by the Association of State Correctional Administrators (ASCA) in evaluating incidents that occur within our institutions. Specifically, we evaluated the number of incidents during a period when furloughs were taken by correctional staff and compared this to a period when furloughs were NOT taken by this same staff. This data, taken collectively, did not support a continued request for furlough exemptions. Excerpts are below and the number and type of ASCA incidents is attached.

	Furloughs Not Taken (Exempt) July – Oct 2009	Furloughs Taken (Not Exempt) July – Oct 2010
Total Incidents	442	420
Inmate on Staff Assault - Total	32	24
Inmate on Staff Assault – Serious Injury	6	1
Inmate on Inmate Assault - Total	56	40
Inmate on Inmate Assault – Serious Injury	10	14

We have updated the ASCA incident data through March 31, 2011. This updated information continues to support the decision to furlough correctional officers through the remainder of FY 2011. There is currently no evidence that furloughs have created an unsafe environment in our institutions and facilities. Please see the attached comparison of selected ASCA data that shows an average decrease in incidents during periods when furloughs have been taken. It is important to note that institutional management has been very diligent about maintaining minimum staffing patterns and have carefully monitored which posts are pulled or shut down to limit safety concerns. Based upon this data, management of the Department does not believe that a request for furlough exemptions is warranted. We will continue to monitor these numbers and institutional safety very closely and will advise the Board if conditions deteriorate or if this issue should be revisited.

Department management understands that raw numbers do not always tell the entire story. We have been very clear to all Wardens that staffing is never to be reduced below minimum safe operating levels. Therefore, the Department fully expects some increases in overtime expenditures to ensure these staffing levels are met.

We have been consistent in our message that Nevada ranks second to last in inmate to staff ratio. Management fully intends to seek additional staffing as the finances of the state improve to address this concern. In the meantime, we have instituted controlled movement and require strict adherence to security protocols to ensure that safety of staff and inmates is maintained at the highest possible level.

Corrections can be a dangerous business. Staff and inmate assaults will continue and we must be vigilant to reduce their occurrence. However, there is no evidence to suggest that there is a systemic problem.

Recent Staff Assaults

Department management is always concerned when staff is assaulted by inmates. We examine each incident very carefully to determine the cause and potential methods to prevent any re-occurrence. There have been two recent incidents of Staff being assaulted by inmates. One occurred at Ely State Prison, where a culinary manager was attacked by an inmate working in the food preparation area. The second occurred at Northern Nevada Correctional Center and involved the assault of a nurse by an inmate in the mental health unit.

The initial results of our investigation reveal that the primary reason that these two assaults occurred was not the result of inadequate staffing but rather the failure of staff to follow required processes and procedures. Our investigation continues, but so far we have determined that both Ely State Prison and Northern Nevada Correctional Center were operating with custody staff that exceeded the minimum required for the shift. Further, the staffing at the specific locations of the assault was consistent with the level of staffing we have used in these locations historically. Therefore, the facts do not appear to support the assertion that inadequate staffing levels were a primary cause of allowing these assaults to occur.

For Budget Division Use Only	
Reviewed by:	_____
Reviewed by:	_____
Reviewed by:	_____

STATEWIDE LEASE INFORMATION

1. Agency: State of Nevada
 Department of Administration
 Appeals Division
 2200 South Rancho Drive, Suite 220
 Las Vegas, Nevada 89102
 contact: Bryan Nix (702) 486-2527; or Hope: (702) 486-2531; Fax (702) 486-2555

2. Name of Lessor: Sierra Medical Complex, LLP
 c/o Carson Properties, Inc.
 contact: Terry Yeager (775) 882-3211, fax: (775) 882-7553

3. Address of Lessor: c/o 187 Sonoma Street
 Carson City, Nevada 89701

4. Address of Lease property: 1050 East Williams Street, #450
 Carson City, Nevada 89701

a. Square Footage:	3,720		Usable square feet		
b. Cost:	cost per month	# of months in time frame	Cost per Year	time frame	Approximate cost per square foot
	\$4,650.00	12	\$55,800.00	May 1, 2011 - April 30, 2012	\$1.250
	\$4,650.00	12	\$55,800.00	May 1, 2012 - April 30, 2013	\$1.250
	\$4,798.80	12	\$57,585.60	May 1, 2013 - April 30, 2014	\$1.290
	\$4,798.80	12	\$57,585.60	May 1, 2014 - April 30, 2015	\$1.290
	\$4,947.60	12	\$59,371.20	May 1, 2015 - April 30, 2016	\$1.330

c. Total Lease Consideration: 60 \$286,142.40

d. Rental Adjustments: No

e. Term: Five (5) years

f. Option to renew: Yes

g. Utilities: Lessor

h. Janitorial: Lessor

i. Major repairs: Lessor

j. Minor repairs: Lessor

k. Taxes: Lessor

l. Comparable costs: \$1.25 - \$1.50

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 1015

5. Purpose of the lease: To house the Department of Administration, Appeals Division.

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

a. Estimated moving expenses: n/a Furnishings: n/a Data/Phones: n/a

Remarks: _____

RECEIVED

MAR 11 2011

DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET AND PLANNING DIVISION

Handwritten signature: LADA #1

STATEWIDE LEASE INFORMATION

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV19871012250
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC [] INC [] CORP [] LLP [X]
c.	Is the Contractor Exempt from obtaining a Business License:	Yes _____ No X
	*If yes, please explain:	_____
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes X _____ No _____
	*If no, please explain:	_____
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes X _____ No _____
	*If no, please explain:	_____
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes X _____ No _____

[Handwritten Signature] _____ 3/10/11
 Authorized Signature - Buildings and Grounds Division Date

[Handwritten Signature] _____ 3-8-11
 Authorized Signature - Agency Date

For Board of Examiners Yes
 No

For Budget Division Use Only	
Reviewed by:	_____
Reviewed by:	_____
Reviewed by:	_____

STATEWIDE LEASE INFORMATION

1. Agency: State of Nevada
 Department of Administration
 Hearings Division
 2200 South Rancho Drive, Suite 220
 Las Vegas, Nevada 89102
 contact: Bryan Nix (702) 486-2527 or Hope: (702) 486-2531; Fax (702) 486-2555

2. Name of Lessor: Sierra Medical Complex, LLP
 c/o Carson Properties, Inc.
 contact: Terry Yeager (775) 882-3211, fax: (775) 882-7553

3. Address of Lessor: c/o 187 Sonoma Street
 Carson City, Nevada 89701

4. Address of Lease property: 1050 East Williams Street, Suite 400
 Carson City, Nevada 89701

a. Square Footage:	2,640 Usable square feet				
b. Cost:	cost per month	# of months in time frame	Cost per Year	time frame	Approximate cost per square foot
	\$3,300.00	12	\$39,600.00	May 1, 2011 - April 30, 2012	\$1.250
	\$3,300.00	12	\$39,600.00	May 1, 2012 - April 30, 2013	\$1.250
	\$3,405.60	12	\$40,867.20	May 1, 2013 - April 30, 2014	\$1.290
	\$3,405.60	12	\$40,867.20	May 1, 2014 - April 30, 2015	\$1.290
	\$3,511.20	12	\$42,134.40	May 1, 2015 - April 30, 2016	\$1.330

c. Total Lease Consideration: 60 \$203,068.80

d. Rental Adjustments: No

e. Term: Five (5) years

f. Option to renew: Yes

g. Utilities: Lessor

h. Janitorial: Lessor

i. Major repairs: Lessor

j. Minor repairs: Lessor

k. Taxes: Lessor

l. Comparable costs: \$1.25 - \$1.50

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 1015

5. Purpose of the lease: To house the Department of Administration, Hearings Division.

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

a. Estimated moving expenses: n/a Furnishings: n/a Data/Phones: n/a

Remarks: _____

RECEIVED

MAR 11 2011

DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET AND PLANNING DIVISION

Lease #2

Sierra Medical
 Hearings Division

STATEWIDE LEASE INFORMATION

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV19871012250
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC [] INC [] CORP [] LLP [X]
c.	Is the Contractor Exempt from obtaining a Business License:	Yes _____ No X
	*If yes, please explain:	_____
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes X _____ No _____
	*If no, please explain:	_____
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes X _____ No _____
	*If no, please explain:	_____
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes X _____ No _____

[Signature] 3/10/11
 Authorized Signature - Buildings and Grounds Division Date

[Signature] 3-8-11
 Authorized Signature - Agency Date

For Board of Examiners Yes No

Lease #2

For Budget Division Use Only
 Reviewed by: *[Signature]*
 Reviewed by: *[Signature]*
 Reviewed by: *[Signature]*

STATEWIDE LEASE INFORMATION

1. Agency: State of Nevada
 Department of Business and Industry
 Director's Office
 Contact: Todd Rich (775) 684-2997

2. Name of Lessor: La Paloma Nevada 2006 Trust
 Michael D. Bayliss, Trustee (775) 883-9555
 Contact: Mike Veatch (775) 885-5055

RECEIVED

3. Address of Lessor: 1830 College Parkway, Suite 200
 Carson City, NV 89706

MAR 10 2011

4. Address of Lease property: 1830 College Parkway, Suite 100
 Carson City, NV 89706

DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET AND PLANNING DIVISION

a. Square Footage: 4,581 usable square feet

cost per month	# of months in time frame	Cost per Year	time frame	Approximate cost per square foot
			upon the Commencement Date of the Lease term through December 31, 2011	\$1.400
\$6,413.40	6	\$44,893.80		
\$6,605.80	12	\$79,269.60	01/01/12 through 12/31/12	\$1.442
\$6,803.97	12	\$81,647.64	01/01/13 through 12/31/13	\$1.485
\$7,008.09	12	\$84,097.08	01/01/14 through 12/31/14	\$1.529
\$7,218.33	9	\$64,964.97	01/01/15 through 09/30/15	\$1.576

approximately July 1, 2010 for accounting purposes only

c. Total Lease Consideration: 51 \$354,873.09
 d. Rental Adjustments: Yes
 e. Term: 4 years, 4 months
 f. Option to renew: Yes
 g. Utilities: Lessor
 h. Janitorial: Lessor
 i. Major repairs: Lessor
 j. Minor repairs: Lessor
 k. Taxes: Lessor
 l. Comparable costs: \$1.05 - \$1.56
 m. Specific termination clause in lease: Breach/Default lack of funding
 n. Lease will be paid for by Agency Budget Account Number: 4681

5. Purpose of the lease: To house Business and Industry, Director's Office

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

a. Estimated moving expenses: \$1,810.00 Furnishings: \$76,000.00 Data/Phones: \$146,000.00

Remarks: Director's Office required to move out of the Bryan Building. The Department needed to be centralized.

Lead #3

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV20101259838
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC [] INC [] CORP [] LLP []
c.	Is the Contractor Exempt from obtaining a Business License:	Yes No X
	*If yes, please explain:	
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes X No
	*If no, please explain:	
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes X No
	*If no, please explain:	
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes X No

[Signature] 2/16/11
 Authorized Signature - Buildings and Grounds Division Date

[Signature] 2/14/11
 Authorized Signature - Agency Date

For Board of Examiners Yes
 No

LEAD #3

STATEWIDE LEASE INFORMATION

1. Agency: **Department of Taxation**
 1550 College Parkway
 Carson City, Nevada 89706
 Phone (775) 684-2000 Fax (775) 684-2020
 contact: Carolyn Misumi (775) 684-2071

2. Name of Lessor: 1994 Johnston Family Trust
 c/o Dan Shaheen, Property Manager, (775) 883-0700; Fax (775) 882-0278

3. Address of Lessor: Sperry Van Ness
 c/o Dan Shaheen
 311-up North Carson Street
 Carson City, NV 89703

4. Address of Lease property: 1550 College Parkway
 Carson City, NV 89706

a. Square Footage: ~~29,481~~ usable square feet

b. Cost:	cost per month	# of months in time frame	Cost per Year	time frame	Approximate cost per square foot
	\$44,226.78	3	\$132,680.34	April 1, 2010 - June 30, 2010	\$1.500
	\$44,226.78	12	\$530,721.36	July 1, 2010 - June 30, 2011	\$1.500
2.5%	\$45,332.45	12	\$543,989.40	July 1, 2011 - June 30, 2012	\$1.537
2.5%	\$46,465.76	6	\$278,794.56	July 1, 2012 - December 31, 2012	\$1.576

c. Total Lease Consideration: \$1,486,185.66

d. Rental Adjustments: None

e. Term: Two (2) years, nine (9) months

f. Option to renew: Yes

g. Utilities: Lessor

h. Janitorial: Lessor

i. Major repairs: Lessor

j. Minor repairs: Lessor

k. Taxes: Lessor

l. Comparable costs: \$1.44 - \$1.55

m. Specific termination clause in lease:

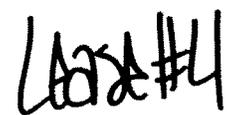
n. Lease will be paid for by Agency Budget Account Number: 2361

5. Purpose of the lease: To house the Department of Taxation.

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

a. Estimated moving expenses: n/a Furnishings: n/a Data/Phones: n/a

Remarks:  LANDLORD VOLUNTARY LEASE RATE REDUCTION. The current rental rate is \$1.50 per square foot (psf) and increases each calendar year (January) 4%; to \$1.56 psf and \$1.62 psf. The renegotiated lease is holding the rent at same rate (\$1.50 psf) without any increases for 15 months and then 2.5% increases on FY 2012 and FY 2013 (\$1.53 psf and \$1.57 psf). This lease is a full service gross lease based on usable square footage versus rentable square footage. A savings of \$ 40,653.18 (\$10,614.42 for FY11 AND \$30,038.76 FY12)



STATEWIDE LEASE INFORMATION

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV20101450293
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC [] INC [] CORP [] LLP []
c.	Is the Contractor Exempt from obtaining a Business License:	Yes No x
	*If yes, please explain:	
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes No x
	*If no, please explain:	vendor alternate name 1994 Johnston Family Trust
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes x No
f.	Does the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes x No

[Handwritten Signature] 3-10-11
 Authorized Signature Buildings Date
 and Grounds Division

 Authorized Signature - Agency Date

For Board of Examiners Yes
 No

[Handwritten Signature]

For Budget Division Use Only
 Reviewed by: *[Signature]*
 Reviewed by: *[Signature]*
 Reviewed by: *[Signature]*

STATEWIDE LEASE INFORMATION

RECEIVED
 MAR 10 2011
 DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET AND PLANNING DIVISION

1. Agency: Department of Wildlife
 Robert D. Haughian
 Chief, Operations Division
 Nevada Department of Wildlife
 4600 Kietzke Lane, D-135
 Reno, Nevada 89502
 (775) 688-1580; (775) 688-1509-Fax
 Email: bhaughian@ndow.org

2. Name of Lessor: Racetrack Place, LLC
 contact: Jeffrey Kleeger (239) 896-0085

3. Address of Lessor: 3003 English Creek Avenue
 Egg Harbor TWP, New Jersey 08234
 Phone: (609) 569-0344
 Fax: (609) 569-0344

4. Address of Lease property: 730 South Racetrack Road
 Henderson, Nevada 89015

a. Square Footage: 2,000 rentable square feet

cost per month	# of months in time frame		time frame	Approximate cost per square foot
\$3,540.00	15	\$53,100.00	April 1, 2011 - June 30, 2012	\$ 1.770
\$3,680.00	12	\$44,160.00	July 1, 2012 - June 30, 2013	\$ 1.840
\$3,820.00	12	\$45,840.00	July 1, 2013 - June 30, 2014	\$ 1.910
\$3,980.00	8	\$31,840.00	July 1, 2014 - February 28, 2015	\$ 1.990
c. Total Lease Consideration:		47	\$174,940.00	

d. Rental Adjustments: None
 e. Term: Three (3) years, eleven (11) months
 f. Option to renew: Yes
 g. Utilities: Lessor
 h. Janitorial: Lessor
 i. Major repairs: Lessor
 j. Minor repairs: Lessor
 k. Taxes: Lessor
 l. Comparable costs: \$1.70 - \$2.25
 m. Specific termination clause in lease: Breach/Default lack of funding
 n. Lease will be paid for by Agency Budget Account Number: 4456

5. Purpose of the lease: To house the Department of Wildlife.

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Other

a. Estimated moving expenses: n/a Furnishings: n/a Data/Phones: n/a

Remarks: LANDLORD VOLUNTARY LEASE RATE REDUCTION. A savings of \$19,039.97 (\$2,492.73 FY 2011; \$9,970.92 FY 2012; AND \$6,576.32 FY 2013). Rent rate prior to renegotiations was \$2.18 per square foot with an increase to \$2.25 per square foot.

Savings: Fed funds + fees

LEASE #5

STATEWIDE LEASE INFORMATION

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV20071596702
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>
c.	Is the Contractor Exempt from obtaining a Business License:	Yes _____ No <input checked="" type="checkbox"/>
	*If yes, please explain:	_____
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes <input checked="" type="checkbox"/> No _____
	*If no, please explain:	_____
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes <input checked="" type="checkbox"/> No _____
	*If no, please explain:	_____
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes <input checked="" type="checkbox"/> No _____

[Handwritten Signature] 3-10-11
 Authorized Signature - Buildings and Grounds Division Date

 Authorized Signature - Agency Date

For Board of Examiners Yes
 No

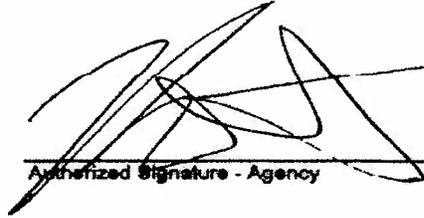
LEASE #5

STATEWIDE LEASE INFORMATION

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV20071596702
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>
c.	Is the Contractor Exempt from obtaining a Business License:	Yes _____ No <input checked="" type="checkbox"/>
	*If yes, please explain:	_____
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes <input checked="" type="checkbox"/> No _____
	*If no, please explain:	_____
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes <input checked="" type="checkbox"/> No _____
	*If no, please explain:	_____
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes <input checked="" type="checkbox"/> No _____

 Authorized Signature Buildings and Grounds Division Date



 Authorized Signature - Agency Date 3/9/11

For Board of Examiners Yes
 No

LEAS #5

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11980**

Agency Name: STATE ENERGY OFFICE	Legal Entity Name: DIVISION OF ENVIRONMENTAL PROTECTION
Agency Code: 011	Contractor Name: DIVISION OF ENVIRONMENTAL PROTECTION
Appropriation Unit: 4868-09	Address: 901 S. Stewart Street #4001
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89710
If "No" please explain: Not Applicable	Contact/Phone: null775-687-9494
	Vendor No.: N/A
	NV Business ID: governmental agency

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2011**Contract term: **90 days**4. Type of contract: **Interlocal Agreement**Contract description: **Clean Diesel Program**

5. Purpose of contract:

This is a new interlocal agreement to retrofit school bus engines with cleaner emissions technology, reduce diesel emissions and improve air quality. The Division of Environmental Protection will reimburse school districts for the diesel retrofits.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$119,610.34**

Payment for services will be made at the rate of \$119,610.34 per contract

II. JUSTIFICATION

7. What conditions require that this work be done?

Diesel emissions are known to be harmful to the public. This will reduce the exposure of diesel emissions to school age children and the public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Interstate Interlocal Contract between agencies.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicableb. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 445B places responsibility for air pollution control standards and Engine Emissions Control policy on the State Department of Conservation and Natural Resources and the State Environmental Commission. NSOE funding was from an earmark grant through the EPA and the funding that NDEP received was from a Diesel Emissions Reduction Act grant from the EPA. Since NRS gives the engine retrofit responsibilities to NDEP, the NSOE funding was combined with NDEP funding to coordinate efforts and provide primary program responsibility to NDEP.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

Yes If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Interstate Interlocal Contract between agencies

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Interstate Interlocal Contract between agencies

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dnenzel	03/08/2011 14:29:59 PM
Division Approval	sbrook3	03/09/2011 08:20:31 AM
Department Approval	sbrook3	03/09/2011 08:20:36 AM
Contract Manager Approval	sbrook3	03/09/2011 08:20:40 AM
Budget Analyst Approval	csawaya	03/14/2011 16:43:00 PM
Team Lead Approval	jmurph1	03/21/2011 10:17:34 AM
BOE Agenda Approval	jmurph1	03/21/2011 10:17:38 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV5653** Amendment Number: **3**

Agency Name: **ATTORNEY GENERAL'S OFFICE** Legal Entity Name: **IQWEST**

Agency Code: **030** Contractor Name: **IQWEST**

Appropriation Unit: **1030-21** Address: **2512 CHAMBERS RD, STE 202**

Is budget authority available?: **Yes** City/State/Zip: **TUSTIN, CA 92780**

If "No" please explain: Not Applicable Contact/Phone: null7147493613

Vendor No.: PUR0004345

NV Business ID: NV20101261074

To what State Fiscal Year(s) will the contract be charged? **2009-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Tobacco Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/12/2008**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2012**

Contract term: **3 years and 323 days**

4. Type of contract: **Contract**

Contract description: **Speciality Services**

5. Purpose of contract:

This is an amendment to the original contract which provides services such as scanning and coding documents into the Caselogistix System. This amendment increases the maximum amount from \$52,767.45 to \$71,259.27 to meet demands associated with the Tobacco Settlement Agreement arbitration.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$28,000.00
2. Total amount of any previous contract amendments:	\$24,767.45
3. Amount of current contract amendment:	\$18,491.82
4. New maximum contract amount:	\$71,259.27

II. JUSTIFICATION

7. What conditions require that this work be done?

The Attorney General Tobacco Unit is part of a large, multi-party complex civil litigation case. In order to prepare for this complex civil litigation, many hundreds of thousands of pages of documents relevant to the case must be scanned, coded and loaded into the Caselogistix system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This office does not have the staffing to perform this task and the sheer number of documents precludes this agency or other state agencies from performing this task. Finally, the system may not operate to its maximum potential if the documents are scanned, coded and loaded incorrectly. Having the vendor that sold this office the software perform this task ensures the process will be done expeditiously and correctly. It also eliminates the possibility of error pertaining to this process.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 080619C

Approval Date: 02/24/2011

c. Why was this contractor chosen in preference to other?

This contractor was recommended to the AG's Office by another vendor the AG's Office has successfully used in the past.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcallens	02/25/2011 12:30:06 PM
Division Approval	clesli1	03/01/2011 08:39:42 AM
Department Approval	chowle	03/01/2011 09:22:28 AM
Contract Manager Approval	shanshew	03/01/2011 11:01:35 AM
DoIT Approval	csweeney	03/03/2011 10:48:50 AM
Budget Analyst Approval	csawaya	03/14/2011 10:43:49 AM
Team Lead Approval	jmurph1	03/23/2011 14:07:04 PM
BOE Agenda Approval	jmurph1	03/23/2011 14:07:08 PM



JIM GIBBONS
Governor

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 •

Purchasing Use Only:
#080619 C
Amendment 3

ANDREW K. CLINGER
Director

GREG SMITH
Purchasing Administrator

SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:

Attorney General's Office
William Geddes - Senior Deputy Attorney General
775-850-1256
Susan Hanshew - Management Analyst II
775-684-1286
shanshew@ag.nv.gov

b. Vendor contact information:

Pete Afrasiabi
IQWEST
2512 Chambers Road, Suite 202
Tustin, Ca. 92780
714-749-3613

c. Type of waiver requested: Sole or single source Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:

The Amendment is for the continuation of work described below.

Scan, code and load approximately 100,000 pages of documents into the Caselogistix system. Additionally, a PDF underlay will be performed to make the PDF searchable, summary reports will be prepared, and training will be provided.

Amendment will provide 2-year Annual Support Contract which provides user training, administration training, user support and administration support for the Caselogistix system database. In addition, Bibliographic CP Lite coding, inclusive of two coded fields of Document Type and Date. Splitting and reorganizing images and OCR recognition of images. Additional six (6) fields of Bibliographic coding.

3. Describe the unique qualification required for the service or good to be purchased:

IQWEST is the only vendor that is qualified to perform the work/services described in the response to #2 above.

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

It has been determined that IQWEST is the only vendor that can perform this service since they are the vendor that the AG's Office is purchasing the Caselogistix software through and they are the only ones that would have the requisite expertise to provide these services.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

Such a delay could seriously impact the ability to prepare for a large, multi-party complex civil litigation case the Tobacco Unit of the Attorney General's Office is handling.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

Representatives from this office evaluated 3 systems (Concordance, Summation, and Caselogistix software) for this case through IQWEST. After this evaluation, Caselogistix was chosen as the best, most efficient and competitively priced system.

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

This contractor was recommended to the AG's Office by another vendor the AG's Office has successfully used in the past. Additionally, a check of this contractor's references produced successful results.

8. What is the estimated value and length of the contract, amendment or request:

Initial Sol Waiver: \$999.00 - TO BOE fee \$28,000 - 2008

The initial Contract was for \$28,000 in fiscal year 2008 Amendment #1 was entered into for an additional amount of \$7,517.45 to continue the scanning and coding. Amendment #2 was in the amount of \$17,250. Amendment #3 is in the amount of \$18,491.82 for a total contract amount of \$71,259.27.

a. New contract Y N Contract end date remains unchanged - 06/30/2012

b. Amendment Y N Amendment No. 3
{provide copy of previous waiver(s)}

Attorney General's Office hereby requests approval for IQ West
Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X		2/8/11
	Agency Representative Initiating Request	Date
X		02/15/11
	Agency Head/Division Chief/Authorized Designee	Date

State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

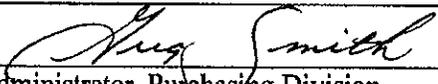
Signed:

X	
N/A	
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

X	
	2-24-11
Administrator, Purchasing Division	Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: CONV6712	Amendment Number: 3
Agency Name: SECRETARY OF STATE'S OFFICE	Legal Entity Name: Northrop Grumman Systems Corp
Agency Code: 040	Contractor Name: Northrop Grumman Systems Corp
Appropriation Unit: 1050-33	Address: PO Box 88056
Is budget authority available?: Yes	City/State/Zip: Chicago, IL 60695-
If "No" please explain: Not Applicable	Contact/Phone: null7032725262
	Vendor No.: T81098172
	NV Business ID: NV20091533513

To what State Fiscal Year(s) will the contract be charged? **2010-2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2009**
Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2011**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Computer Related Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides maintenance, support and enhancement of the eSOS Corporate Filing System. As on-line filings increase, upgrades and enhancements provided by the vendor are necessary for maximum efficiency of the system. This amendment increases the maximum amount from \$1,260,000 to \$1,510,000 for additional costs of Business Portal information gathering and integration development.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$720,000.00
2. Total amount of any previous contract amendments:	\$540,000.00
3. Amount of current contract amendment:	\$250,000.00
4. New maximum contract amount:	\$1,510,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The contractor will provides maintenance, support and enhancement of the eSoS Corporate Filing System. As on-line filings increase, upgrades and enhancements provided by the vendor are necessary for maximum efficiency of the system. Intergrtion with the Business Portal System requires additional informative and developmental tasks

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The vendor designed and developed the software for the eSoS System and has exclusive knowledge of the system

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 090607C

Approval Date: 02/10/2011

c. Why was this contractor chosen in preference to other?

Northrop Grumman was awarded the contract to design and implement the Esos System and has the exclusive knowledge to support the system. The custom integration and programming makes Northrop Grumman a sole source vendor in maintaining the esSOs system.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current Contract with Secretary of State in effect since 07/14/2007.
Previous contracts with Secretary of State effective 04/10/2001 to 07/15/2007.
Quality of service verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	03/03/2011 11:57:59 AM
Division Approval	pdover	03/03/2011 11:58:03 AM
Department Approval	pdover	03/03/2011 11:58:08 AM
Contract Manager Approval	vmccormi	03/03/2011 12:01:02 PM
Budget Analyst Approval	rhage1	03/08/2011 13:47:04 PM
Team Lead Approval	jteska	03/23/2011 16:14:39 PM



JIM GIBBONS
Governor

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

Purchasing Use Only:
090607C

Amendment #3

ANDREW K. GLINGER
Director

GREG SMITH
Purchasing Administrator

SOLICITATION WAIVER REQUEST FORM

1. a. **Identify State agency and the contact person's name, title, telephone number and email address for this request:**

Nevada Secretary of State
Vicki McCormick, Management Analyst III
684-5735 - vmccormick@sos.nv.gov

b. **Vendor contact information:**

Northrop Grumman Systems Corp
PO 88056
Chicago, IL 60695
(703) 272-5262

Type of waiver requested: Sole or single source Professional Service Exemption

2. **Description of work/services to be performed or commodity/good to be purchased:**
Annual maintenance, support and enhancements to the eSoS Corporate Filing System. Amendment #3 adds \$250,000 to extend the contract authority due to work necessary for the Nevada Business Portal and Electronic Secretary of State (eSoS) projects.

3. **Describe the unique qualification required for the service or good to be purchased:**
The eSoS Corporate Filing System was designed and developed by Northrop Grumman IT for the Secretary of State's office. Additional costs for Business Portal information gathering and integration development are necessary.

4. **Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:**
The eSoS Corporate Filing System was designed and developed by Northrop Grumman IT for the Secretary of State's office. This Amendment #3 adds a provision for added cost of Business Portal information gathering and integration development.

5. **What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:** The system processes over \$80 million per year in business entity filings. If the system went down due to lack of support, General Fund revenues would be severely impacted. If the waiver request is denied or a bid process was necessary, the impact would be severe to the Nevada Business Portal project timeline.

6. **What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.**
None. Northrop Grumman IT was selected via the RFP process to develop the system in 2002 and has supported their product since implementation.

7. **How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?**
The hourly rate charged by the contractor is consistent with other software vendors and has remained unchanged due to negotiations for this amendment.

8. What is the estimated value and length of the contract, amendment or request?

The current value of the contract amendment is \$250,000 bringing the total value of the contract to \$1,510,000.00. The length of the contract remains as 2 years, expiring June 30, 2011.

a. New contract Y N

b. Amendment Y N Amendment #3
{provide copy of previous waiver(s)}

Secretary of State _____ hereby requests approval for Northrop Grumman Systems Corp
Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X <i>Wendi McComick</i>	2/1/2011
Agency Representative Initiating Request	Date
<i>[Signature]</i>	2/2/11
Agency Head/Division Chief/Authorized Designee	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X <i>N/A</i>	
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

X <i>[Signature]</i>	
<i>do</i>	2/10/11
Administrator, Purchasing Division	Date

ATTACHMENT CC:

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11952**

Agency Name: BUILDINGS AND GROUNDS DIVISION	Legal Entity Name: Mesa Energy Systems, Inc. dba Emcor Services Nevada	Contractor Name: Mesa Energy Systems, Inc. dba Emcor Services Nevada
Agency Code: 082	Address: 5 Vanderbilt	
Appropriation Unit: 1349-12	City/State/Zip: Irvine, CA 92618	
Is budget authority available?: Yes	Contact/Phone: null949-460-0460	
If "No" please explain: Not Applicable	Vendor No.: pending	
	NV Business ID: NV20071267110	

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Buildings and Grounds building rental income fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2011**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2015**

Contract term: **3 years and 354 days**

4. Type of contract: **Contract**

Contract description: **HVAC maintenance**

5. Purpose of contract:

This is a new contract with this contractor for the provision of ongoing heating, ventilation and air conditioning maintenance, inspection and fire damper services for the Campos Building, located at 215 E. Bonanza, Las Vegas, Nevada and extra services, on an as needed basis, at the request and approval of a Buildings and Grounds designee, for various State buildings in the Las Vegas area.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$61,600.00**

Other basis for payment: See Schedule 1 to the Contract Summary in CETS

II. JUSTIFICATION

7. What conditions require that this work be done?

The necessity to keep the heating and cooling systems in working order in State buildings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and expertise.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Emcor received the best score by the evaluation committee for RFP #1070.

d. Last bid date: 01/07/2011 Anticipated re-bid date: 01/07/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2010 with the University of Las Vegas, service satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaplin	03/10/2011 11:09:29 AM
Division Approval	cedward2	03/10/2011 13:43:25 PM
Department Approval	cedward2	03/10/2011 13:43:30 PM
Contract Manager Approval	rday0	03/10/2011 15:06:03 PM
Budget Analyst Approval	jborrowm	03/11/2011 11:29:49 AM
Team Lead Approval	jteska	03/23/2011 16:57:47 PM
BOE Agenda Approval	jteska	03/23/2011 16:57:55 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV5213** Amendment Number: **2**
 Agency Name: **BUILDINGS AND GROUNDS DIVISION** Legal Entity Name: **United Electrical Services, Inc.**
 Agency Code: **082** Contractor Name: **United Electrical Services, Inc.**
 Appropriation Unit: **1349-12** Address: **2231 Meridian Blvd, Suite #5**
 Is budget authority available?: **Yes** City/State/Zip: **Minden, NV 89423**
 If "No" please explain: **Not Applicable** Contact/Phone: **null7757824303**
 Vendor No.: **T81028588**
 NV Business ID: **NV19651010580**

To what State Fiscal Year(s) will the contract be charged? **2008-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Buildings and Grounds, building rental income fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/01/2008**
 Anticipated BOE meeting date **03/2011**

Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2012**
 Contract term: **4 years**

4. Type of contract: **Contract**
 Contract description: **Speciality Services**

5. Purpose of contract:
This is an amendment to the original contract, which enables the contractor to submit bids for electrical services as needed and requested by Buildings and Grounds for state buildings in Carson City and Reno. This amendment increases the maximum amount from \$20,000 to \$100,000 for anticipated projects over the next biennium, including state agency mergers.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$20,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$80,000.00
4. New maximum contract amount:	\$100,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
For the safety of the public and employees, electrical services in state buildings is necessary for safety.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Lack of manpower.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per SAM 0338.0 each contractor will be contacted to submit bids on projects. United Electrical Services, Inc. is a Nevada Public Works Board Contractor. Pursuant to NRS 338.13862, Buildings and Grounds is using a Public Works board prequalified bidder.

d. Last bid date: 02/01/2008 Anticipated re-bid date: 02/01/2012

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009-2010, Buildings and Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name? Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dohl0	03/04/2011 14:14:38 PM
Division Approval	cedward2	03/04/2011 14:17:31 PM
Department Approval	cedward2	03/04/2011 14:17:34 PM
Contract Manager Approval	rday0	03/04/2011 14:39:27 PM
Budget Analyst Approval	jborrowm	03/08/2011 15:19:23 PM
Team Lead Approval	jteska	03/23/2011 16:49:27 PM
BOE Agenda Approval	jteska	03/23/2011 16:49:31 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11995**Agency Name: **ADMINISTRATIVE SERVICES DIV**
Agency Code: **086**Legal Entity Name: **AERIS ENTERPRISES, INC.**
Contractor Name: **AERIS ENTERPRISES, INC.**
Address: **59 DAMONTE RANCH PKWY STE B292**Appropriation Unit: **1371-04**Is budget authority available?: **Yes**City/State/Zip: **RENO, NV 89521**

If "No" please explain: Not Applicable

Contact/Phone: **Joe Fix 775/23308930**Vendor No.: **T81082046A**NV Business ID: **NV20011516008**To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date: **04/2011**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2011**Contract term: **90 days**4. Type of contract: **Contract**Contract description: **Programming Services**

5. Purpose of contract:

This is a contract for modifications to an existing technology system. The system is known as the Nevada Project Accounting System (NPAS). The modifications in the scope of this contract will reduce the need for accounting staff to maintain off-line accounting records. Specifically, several fields will be added to capture data that is currently maintained in off-line spreadsheets. This will reduce the amount of labor needed to properly capture required transaction data. Also, this contract will provide for the development of a data import capability. This will automate the load of approved budgets for the Capital Improvement Program which will eliminate days of manual data entry.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$37,125.00**

Payment for services will be made at the rate of \$225.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

Budget requirements call for certain support data related to travel, training, professional dues and subscriptions. The current accounting system is unable to capture all the required data. Therefore, accounting staff must maintain off-line spreadsheets to capture the additional data. This enhancement will enable all of the data to be captured in one instance of data entry.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No employees have knowledge of logic incorporated in programming the current system. This knowledge is required in order to modify the system.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 110305

Approval Date: 03/10/2011

c. Why was this contractor chosen in preference to other?

Familiarity with and rights to the existing system.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

At various times over past years this contractor provided development services for the Department of Administration. Quality of service is excellent.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rhughes	03/17/2011 11:07:05 AM
Division Approval	rhughes	03/17/2011 11:07:09 AM
Department Approval	rhughes	03/17/2011 11:07:14 AM
Contract Manager Approval	edale	03/17/2011 11:12:11 AM
DoIT Approval	csweeney	03/17/2011 13:20:48 PM
Budget Analyst Approval	leaston	03/18/2011 11:51:42 AM
Team Lead Approval	sday	03/24/2011 14:10:09 PM
BOE Agenda Approval	sday	03/24/2011 14:10:15 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **10264** Amendment Number: **2**

Agency Name: **COMM ON ECONOMIC DEVELOPMENT** Legal Entity Name: **Noble Studios, Inc.**

Agency Code: **102** Contractor Name: **Noble Studios, Inc.**

Appropriation Unit: **1526-11** Address: **206 South Carson Street**

Is budget authority available?: **Yes** City/State/Zip: **Carson City, NV 89701**

If "No" please explain: **Not Applicable** Contact/Phone: **Jarrold Lopiccolo 775-883-6000**

Vendor No.:

NV Business ID: **NV20051380698**

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date: **04/2011**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2011**Contract term: **90 days**4. Type of contract: **Contract**
Contract description: **Marketing**

5. Purpose of contract:

This is an amendment to the original contract, which provides website services, creative collateral material, marketing strategy, branding campaign and media buying. This amendment increases the maximum amount from \$139,885 to \$198,885 due to an additional marketing campaign to promote the message about Nevada's Business Opportunity to the target audience.

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	\$99,885.00
2.	Total amount of any previous contract amendments:	\$40,000.00
3.	Amount of current contract amendment:	\$59,000.00
4.	New maximum contract amount:	\$198,885.00

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 231 to market the State of Nevada

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NCED does not have the expertise for the services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Upon thorough review and evaluation of proposals, contractor most clearly indicated an understanding of the deliverables as evaluated by NCED.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

October 13, 2009 to current with the Nevada Commission on Economic Development with satisfactory services.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstenger	03/10/2011 16:20:09 PM
Division Approval	mstenger	03/10/2011 16:20:11 PM
Department Approval	mstenger	03/10/2011 16:20:14 PM
Contract Manager Approval	mstenger	03/10/2011 16:20:18 PM
DoIT Approval	csweeney	03/11/2011 09:10:50 AM
Budget Analyst Approval	jrodrig9	03/17/2011 13:51:56 PM
Team Lead Approval	cwatson	03/23/2011 11:41:06 AM
BOE Agenda Approval	cwatson	03/23/2011 11:41:11 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV5802** Amendment Number: **4**

Agency Name: **FACILITY MANAGEMENT DIVISION** Legal Entity Name: **ZAYO BANDWIDTH, LLC**

Agency Code: **182** Contractor Name: **ZAYO BANDWIDTH, LLC**

Appropriation Unit: **1385-26** Address: **400 CENTENNIAL PKWY STE 200**

Is budget authority available?: **Yes** City/State/Zip: **LOUISVILLE, CO 80027-1210**

If "No" please explain: Not Applicable Contact/Phone: **Marty Constable 303/381-3362**

Vendor No.: **T29026732**

NV Business ID: **NV20101624814**

To what State Fiscal Year(s) will the contract be charged? **2009-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % User Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **American Fiber= disaster recovery**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/14/2008**Anticipated BOE meeting date **05/2011**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2012**Contract term: **3 years and 260 days**4. Type of contract: **Contract**Contract description: **Computer Related Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides for an OC-3 internet service line between Las Vegas and Reno. This amendment will increase the maximum amount of the contract from \$215,504 to \$282,004 for a total increase of \$66,500 to cover anticipated payments through June 30, 2012.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$139,800.00
2. Total amount of any previous contract amendments:	\$75,704.00
3. Amount of current contract amendment:	\$66,500.00
4. New maximum contract amount:	\$282,004.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Lease Fiber between Reno and LV for use in data replication for disaster recovery and SilverNet.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees cannot provide internet services.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

N/A

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmccuin	03/11/2011 11:51:40 AM
Division Approval	capple	03/16/2011 08:51:45 AM
Department Approval	capple	03/16/2011 08:51:50 AM
Contract Manager Approval	bbohm	03/16/2011 11:55:30 AM
Budget Analyst Approval	jmurph1	03/21/2011 11:24:24 AM
Team Lead Approval	jmurph1	03/21/2011 11:24:36 AM
BOE Agenda Approval	jmurph1	03/21/2011 11:24:40 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11967**

Agency Name:	INFORMATION TECHNOLOGY - DIRECTOR'S OFFICE	Legal Entity Name:	IBM CORPORATION
Agency Code:	184	Contractor Name:	IBM CORPORATION
Appropriation Unit:	1373-26	Address:	PO BOX 534186
Is budget authority available?:	Yes	City/State/Zip:	ATLANTA, GA 30353-4186
If "No" please explain:	Not Applicable	Contact/Phone:	Thomas Brooks 678-423-4479
		Vendor No.:	PUR0000395E
		NV Business ID:	NV19371000083

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % cost allocation

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **05/31/2011**Contract term: **60 days**4. Type of contract: **Contract**Contract description: **Services re ITUAM**

5. Purpose of contract:

This is a new contract to update the department's billing system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,080.00**

Payment for services will be made at the rate of \$170.00 per hour

Other basis for payment: and actual travel and living costs estimated at and not to exceed \$2,400.

II. JUSTIFICATION

7. What conditions require that this work be done?

IBM acquired our past product, CIMS, and incorporated CIMS into IBM's Tivoli Usage and Accounting Manager (ITUAM). DoIT did not receive a full implementation of ITUAM when IBM acquired CIMS. DoIT needs IBM's expertise in upgrading and implementing ITUAM.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DoIT employees can perform some of the work but need IBM's expertise to upgrade and implement their product. Since IBM acquired CIMS from a small family-owned business and incorporated CIMS into their ITUAM, they are the only vendor that has the knowledge of the updating and scripting for our customer usage billings.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 110302

Approval Date: 03/04/2011

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmccuin	03/07/2011 11:43:20 AM
Division Approval	capple	03/08/2011 09:05:47 AM
Department Approval	capple	03/08/2011 09:05:51 AM
Contract Manager Approval	csweeney	03/08/2011 09:11:41 AM
Budget Analyst Approval	jmurph1	03/09/2011 15:08:36 PM
Team Lead Approval	jmurph1	03/09/2011 15:08:40 PM
BOE Agenda Approval	jmurph1	03/09/2011 15:08:45 PM
BOE Final Approval	Pending	



JIM GIBBONS
Governor

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

Purchasing Use Only:
110302

ANDREW K. CLINGER
Director

GREG SMITH
Purchasing Administrator

SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:
Carol Sweeney, Management Analyst I
Department of Information Technology
775-684-4033
csweeney@doit.nv.gov

Vendor contact information:
IBM Corporation – Tivoli Software
Thomas L. Brooks, PMP
IBM Certified Senior Project Manager
Cell (240) 447-9519
Tel (678) 423-4479
thbrooks@us.ibm.com
- b. Type of waiver requested: Sole or single source Professional Service Exemption
2. Description of work/services to be performed or commodity/good to be purchased:
 IBM will migrate DoIT's data from CIMS to ITUAM. IBM will upgrade to the latest version of ITUAM. IBM will implement the processes and reports in phases.
3. Describe the unique qualification required for the service or good to be purchased:
 IBM acquired our past product, CIMS, and incorporated CIMS into their IBM Tivoli Usage and Accounting Manager (ITUAM). IBM wrote a script to create processes and automated job to enable conversion from CIMS to ITUAM.
4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:
 Since IBM acquired CIMS from a small family-owned business and incorporated CIMS into their ITUAM, they are the only vendor that has the knowledge of the updating and scripting for our customer usage billings.
5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:
 We would need to find a new software product that could collect and apply chargeback on all of DoIT's services as our current product needs updating.
6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

IBM is the only vendor that can provide this service. The alternative of buying new software, training employees, conversion of data and possibly additional hardware purchases would far exceed the cost of updating our current product.

- 7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation? IBM is the only vendor that can provide this service. The alternative of buying new software, training employees, conversion of data and possibly additional hardware purchases would far exceed the cost of updating our current product.
- 8. What is the estimated value and length of the contract, amendment or request?
 \$20,080.00; length approximately 1-1/2 months.
 - a. New contract Y N
 - b. Amendment Y N Amendment No. _____
 {provide copy of previous waiver(s)}

Department of Information Technology hereby requests approval for IBM
Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X <i>Carol Hweeney</i>	
Agency Representative Initiating Request	Date <i>2/25/11</i>
X <i>Dan Peters</i>	<i>3/11/2011</i>
Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

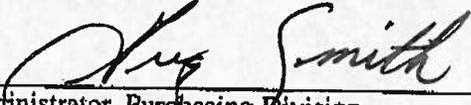
X <i>Dept of Inf Tech request</i>	
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may

in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X 	3-4-11
Administrator, Purchasing Division	Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV5352** Amendment Number: **3**
 Agency Name: **DATA COMMUNICATIONS DIVISION** Legal Entity Name: **ZAYO BANDWIDTH, LLC**
 Agency Code: **185** Contractor Name: **ZAYO BANDWIDTH, LLC**
 Appropriation Unit: **1386-26** Address: **400 CENTENNIAL PKWY STE 200**
 Is budget authority available?: **Yes** City/State/Zip: **LOUISVILLE, CO 80027-1210**
 If "No" please explain: Not Applicable Contact/Phone: Amy Rowe 303/381-3362
 Vendor No.: T29026732
 NV Business ID: nv20101624814

To what State Fiscal Year(s) will the contract be charged? **2008-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % User Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/10/2008**
 Anticipated BOE meeting date 05/2011
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2012**
 Contract term: **4 years and 21 days**
 4. Type of contract: **Contract**
 Contract description: **Telecommunications & Fibre Optics Equipment**

5. Purpose of contract:
This is an amendment to the original contract, which provides for an OC-3 internet service line between Las Vegas and Reno. This amendment will increase the maximum amount of the contract from \$144,060 to \$196,360 for a total increase of \$52,300 to cover anticipated payments through June 30, 2012.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$106,600.00
2. Total amount of any previous contract amendments:	\$37,460.00
3. Amount of current contract amendment:	\$52,300.00
4. New maximum contract amount:	\$196,360.00

II. JUSTIFICATION

7. What conditions require that this work be done?
To provide a more economical internet solution at 200 South Virginia, Reno

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Employees cannot provide internet services to the State

9. Were quotes or proposals solicited? **No**
 Was the solicitation (RFP) done by the Purchasing Division? **No**
 a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not Applicable

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmccuin	03/11/2011 11:52:30 AM
Division Approval	capple	03/16/2011 08:50:43 AM
Department Approval	capple	03/16/2011 08:50:53 AM
Contract Manager Approval	bbohm	03/16/2011 11:42:18 AM
Budget Analyst Approval	jmurph1	03/21/2011 11:28:38 AM
Team Lead Approval	jmurph1	03/21/2011 11:28:42 AM
BOE Agenda Approval	jmurph1	03/21/2011 11:28:46 AM

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project. Currently under contract for this work.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWB currently and / or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	03/18/2011 11:36:33 AM
Division Approval	dgrimm	03/18/2011 11:36:44 AM
Department Approval	dgrimm	03/18/2011 11:36:48 AM
Contract Manager Approval	dgrimm	03/18/2011 11:37:04 AM
Budget Analyst Approval	jrodrig9	03/22/2011 16:58:49 PM
Team Lead Approval	cwatson	03/23/2011 14:08:06 PM
BOE Agenda Approval	cwatson	03/23/2011 14:08:12 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11697**

Agency Name: PUBLIC WORKS BOARD Agency Code: 190 Appropriation Unit: 1566-18 Is budget authority available?: Yes If "No" please explain: Not Applicable To what State Fiscal Year(s) will the contract be charged? 2011-2013	Legal Entity Name: TARADIGM, INC. Contractor Name: TARADIGM, INC. Address: PO BOX 2762 City/State/Zip: FAIR OAKS, CA 95628-9407 Contact/Phone: null916/436-8043 Vendor No.: T29022394A NV Business ID: NV20111094280
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 % General Obligation Bonds
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 5810

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2013**

Contract term: **2 years and 91 days**

4. Type of contract: **Contract**

Contract description: **Misc Serv Agr**

5. Purpose of contract:

This is a new contract to provide professional training and product support for the agency's project management system. Services include the addition of 24 Primavera Contract Management System V13 seats (authorized system users); SPWB Project No. 07-C27, 09-C13, 09-C14, 09-C23L; SPWB Contract No. 5810.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,500.00**

Other basis for payment: Monthly progress payments on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2007, 2009 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWB to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWB, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	03/18/2011 10:10:14 AM
Division Approval	dgrimm	03/18/2011 10:10:18 AM
Department Approval	dgrimm	03/18/2011 11:00:09 AM
Contract Manager Approval	dgrimm	03/18/2011 11:35:03 AM
Budget Analyst Approval	cwatson	03/23/2011 15:03:47 PM
Team Lead Approval	cwatson	03/23/2011 15:03:53 PM
BOE Agenda Approval	cwatson	03/23/2011 15:13:07 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11943** Amendment Number: **3**

Agency Name: **DEPARTMENT OF EDUCATION** Legal Entity Name: **eMetric**

Agency Code: **300** Contractor Name: **eMetric**

Appropriation Unit: **2697-19** Address: **211 N Loop 1604 Suite 170**

Is budget authority available?: **Yes** City/State/Zip: **San Antonio, TX 78232**

If "No" please explain: Not Applicable Contact/Phone: **Amy Gremmer 210-499-5529**

Vendor No.: **T27000846**

NV Business ID: **NV20101526272**

To what State Fiscal Year(s) will the contract be charged? **2008-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	85.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	15.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **CDB # 5116**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2008**Anticipated BOE meeting date **04/2011**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **07/31/2012**Contract term: **4 years and 212 days**4. Type of contract: **Contract**Contract description: **Writing Assessment**

5. Purpose of contract:

This is an amendment to the original contract, which provides writing assessment raw data for grades 5, 8, 11 and 12; merges testing with student demographic data; reports testing results; and assists in developing the longitudinal writing testing data for both Nevada students and scorers/readers. This amendment increases maximum amount from \$752,891 to \$772,451 to incorporate online writing field testing administration and scoring as well as data analysis and technical support required for this change.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$728,575.00
2. Total amount of any previous contract amendments:	\$24,316.00
3. Amount of current contract amendment:	\$19,560.00
4. New maximum contract amount:	\$772,451.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Field testing prompts are standard test creation best practice. Writing Assessments must move to Online testing and scoring as a possible way to cut costs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Online Field testing and Scoring of writing prompts and then the analysis and interpretation of the subsequent data is owned by eMetric and NDE personnel do not have access to or the rights to make the necessary enhancements needed for OnlineTesting and then Online Scoring, nor does NDE have the staff, resources, or expertise to do this work.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

eMetric can complete the job at a lower rate than the other vendors indicated in their proposals. eMetric offers the flexibility to change the reporting and programming parameters when deemed necessary.

d. Last bid date: 09/03/2007 Anticipated re-bid date: 01/02/2012

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Education 2005, services were satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amccalla	03/03/2011 16:10:04 PM
Division Approval	amccalla	03/03/2011 16:10:06 PM
Department Approval	amccalla	03/03/2011 16:10:10 PM
Contract Manager Approval	jkane	03/03/2011 16:30:09 PM
Budget Analyst Approval	sbrown	03/04/2011 13:18:53 PM
Team Lead Approval	cwatson	03/08/2011 11:42:41 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11959**

Agency Name: DEPARTMENT OF EDUCATION	Legal Entity Name: Gary Obermeyer DBA Learning Options
Agency Code: 300	Contractor Name: Gary Obermeyer DBA Learning Options
Appropriation Unit: 2713-32	Address: 4728 SE 28th Place
Is budget authority available?: Yes	City/State/Zip: Portland, OR 97202
If "No" please explain: Not Applicable	Contact/Phone: Gary Obermeyer 503-771-7963
	Vendor No.: T29018623
	NV Business ID: NV20111132367

To what State Fiscal Year(s) will the contract be charged? **2011-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/13/2011**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/13/2013**

Contract term: **2 years and 1 day**

4. Type of contract: **Contract**

Contract description: **NV Online Adm Forum**

5. Purpose of contract:

This is a new contract for services to redesign, setup, host, and facilitate the Nevada Online Administrators' Learning Forum to provide teachers with professional development to use state academic standards and assessments.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$37,698.00**

Other basis for payment: The contractor will be paid in installments upon completion of deliverables upon proper invoicing with the total payments not to exceed \$37698.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Title II - Teacher and Principal Training and Recruiting Fund allows "State Activity" funds to provide support to principals to provide teachers with professional development to use state academic standards and assessments. "21st Century Skills" discussed on the Forum are an umbrella to implement standards and classroom assessment of the standards.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Education does not have the capacity to host the Forum on the Department's website and no other state employees have been determined to have this online setup, hosting, and educational facilitation expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Gary Obermeyer hs been hosting, facilitating, and evaluation the Nevada Administrator Forum over the last 4 years. He has the technological and educational expertise, and the capacity to do this online work.

d. Last bid date: 03/24/2011 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amccalla	03/24/2011 15:22:06 PM
Division Approval	amccalla	03/24/2011 15:22:09 PM
Department Approval	amccalla	03/24/2011 15:22:20 PM
Contract Manager Approval	ebarraga	03/24/2011 15:33:37 PM
Budget Analyst Approval	sbrown	03/25/2011 10:16:39 AM
Team Lead Approval	cwatson	03/25/2011 10:36:15 AM
BOE Agenda Approval	cwatson	03/25/2011 10:36:19 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV6379** Amendment Number: **2**
 Agency Name: **WELFARE AND SUPPORT SERVICES** Legal Entity Name: **RTC Las Vegas**
 Agency Code: **407** Contractor Name: **RTC Las Vegas**
 Appropriation Unit: **3230-15** Address: **600 S Grand Central Pkwy Ste 3**
 Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89106**
 If "No" please explain: **Not Applicable** Contact/Phone: **null7026761500**
 Vendor No.: **T81026820**
 NV Business ID: **N/A**

To what State Fiscal Year(s) will the contract be charged? **2010-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2009**

Anticipated BOE meeting date 05/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2013**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Health And Human Services**

5. Purpose of contract:

This is an amendment to the original interlocal agreement to provide bus transportation for TANF clients so that they can fulfill their work activity responsibilities. This amendment increases the maximum amount of the contract by \$120,000 for FY 11 and total contract authority from \$1,850,000 to \$1,970,000. This amendment is needed due to increased TANF client caseloads.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$1,600,000.00
2. Total amount of any previous contract amendments:	\$250,000.00
3. Amount of current contract amendment:	\$120,000.00
4. New maximum contract amount:	\$1,970,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

TANF clients are required to fulfill job seeking activities and by providing transportation, this assists them in this requirement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

RTC is a public agency that provides public transit services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

A RFP is not a requirement of an Interlocal Contract.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	msmit5	02/25/2011 07:49:58 AM
Division Approval	msmit5	03/01/2011 09:17:10 AM
Department Approval	mtorvine	03/01/2011 09:29:17 AM
Contract Manager Approval	jholm	03/10/2011 09:30:54 AM
Budget Analyst Approval	cglover	03/10/2011 09:38:01 AM
Team Lead Approval	jteska	03/23/2011 16:38:32 PM
BOE Agenda Approval	jteska	03/23/2011 16:38:35 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV6448** Amendment Number: **1**
 Agency Name: **WELFARE AND SUPPORT SERVICES** Legal Entity Name: **The Children's Cabinet**
 Agency Code: **407** Contractor Name: **The Children's Cabinet**
 Appropriation Unit: **3267-20** Address: **1090 S Rock Blvd**
 Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89502**
 If "No" please explain: **Not Applicable** Contact/Phone: **null7758566200**
 Vendor No.: **T80943883**
 NV Business ID: **NV1985102784**
 To what State Fiscal Year(s) will the contract be charged? **2010-2013**
 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2009**
 Anticipated BOE meeting date: **06/2011**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2013**
 Contract term: **4 years**
 4. Type of contract: **Contract**
 Contract description: **Health And Human Services**

5. Purpose of contract:
This is an amendment for services to be performed by the contractor for the Nevada Child Care Program. The amendment covers increased caseload costs in Northern Nevada. The funding will be used to pay child care providers. No increased administrative funding is proposed for The Children's Cabinet. The amendment increases the amount of the contract by \$6,295,733 to \$57,764,254.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$51,468,521.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$6,295,733.00
4. New maximum contract amount:	\$57,764,254.00

II. JUSTIFICATION

7. What conditions require that this work be done?
This work is mandated by the Nevada Child Care Development Block Grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees do not have the expertise or the resources to perform these duties.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 090112

Approval Date: 01/26/2009

c. Why was this contractor chosen in preference to other?

A RFP for child care services was issued in summer 2004. Children's Cabinet was the only responder; a subsequent contract was awarded to Children's Cabinet in January 2005. When this contract was set to expire, a solicitation waiver was submitted and approved by the Chief of Purchasing because it was believed that no vendor other than Children's Cabinet could operate the program effectively while avoiding disruption to the established childcare provider network.

d. Last bid date: 08/10/2004 Anticipated re-bid date: 01/15/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently contracted with DWSS and providing satisfactory services.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	02/08/2011 11:40:43 AM
Division Approval	msmit5	02/16/2011 08:15:24 AM
Department Approval	mtorvine	02/16/2011 08:36:37 AM
Contract Manager Approval	jholm	02/17/2011 12:04:17 PM
Budget Analyst Approval	cglover	02/18/2011 13:39:28 PM
Team Lead Approval	jteska	03/02/2011 15:35:12 PM
BOE Agenda Approval	jteska	03/02/2011 15:35:16 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11939**

Agency Name:	MENTAL HEALTH AND DEVELOPMENTAL SERVICES	Legal Entity Name:	Eric Millette dba Sierra CPR
Agency Code:	408	Contractor Name:	Eric Millette dba Sierra CPR
Appropriation Unit:	3162-30	Address:	3587 Willowdale Drive
Is budget authority available?:	Yes	City/State/Zip:	Sparks, NV 89434
If "No" please explain:	Not Applicable	Contact/Phone:	null775-673-4450
		Vendor No.:	
		NV Business ID:	NV20111082421
To what State Fiscal Year(s) will the contract be charged?	2011-2012		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2012**Contract term: **1 year and 91 days**4. Type of contract: **Contract**Contract description: **CPR Training**

5. Purpose of contract:

This is a new contract to provide CPR training to Northern Nevada Adult Mental Health Services (NNAMHS) staff, providing any and all necessary equipment for classes and certification to participants upon successful completion of training.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,500.00**

Other basis for payment: \$35.00 per person, all inclusive for up to 150 clinical and non-clinical staff per SFY. Total number of staff to be trained, up to 300.

II. JUSTIFICATION

7. What conditions require that this work be done?

Joint Commission requires that all clinical and some non-clinical staff be trained and certified in CPR on a semi-annual basis

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current staff not qualified to conduct training - no training equipment available on site

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not chosen in preference to others - only bid received came from this vendor

d. Last bid date: 10/29/2010 Anticipated re-bid date: 10/31/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Contractor is professional firefighter with the City of Sparks NV and will provide this service on his own time

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2005 - NNAMHS - Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mhefne1	02/28/2011 13:04:38 PM
Division Approval	mhefne1	02/28/2011 13:04:41 PM
Department Approval	mtorvine	03/09/2011 08:22:21 AM
Contract Manager Approval	cweil	03/09/2011 13:15:26 PM
Budget Analyst Approval	rhage1	03/14/2011 10:44:26 AM
Team Lead Approval	jteska	03/23/2011 14:21:58 PM
BOE Agenda Approval	jteska	03/23/2011 14:22:03 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11843**

Agency Name:	MENTAL HEALTH AND DEVELOPMENTAL SERVICES	Legal Entity Name:	Northern Nevada International Center/Language Bank
Agency Code:	408	Contractor Name:	Northern Nevada International Center/Language Bank
Appropriation Unit:	3162-04	Address:	821 N Center Street
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89501
If "No" please explain:	Not Applicable	Contact/Phone:	null775-784-7515
		Vendor No.:	
		NV Business ID:	NV19811015213
To what State Fiscal Year(s) will the contract be charged?	2011-2012		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2012**Contract term: **1 year and 121 days**4. Type of contract: **Interlocal Agreement**Contract description: **Interpretations**

5. Purpose of contract:

This is a new contract to provide language interpretation services for consumers/families of NNAMHS, at the request of authorized personnel. Services to be provided in person on the NNAMHS campus, located on Galletti Way, Sparks, NV or by telephone.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,720.00**

Payment for services will be made at the rate of \$60.00 per hour, minimum 2 hrs

II. JUSTIFICATION

7. What conditions require that this work be done?

Our population of non-English speaking consumers is growing and the demand for interpretation services has increased to the point that a professional service is necessary.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Our particular consumers require special handling and consideration when communicating with them. Current staff does not possess the language expertise and training to perform this service.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor not chosen in preference to others. Agency/State have several vendors under contract in order to meet the needs of our consumers. Vendor is local and will come to our facility when needed as telephone communication is not always satisfactory

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008 - NNAMHS - Satisfactory
THIS IS AN INTRASTATE INTERLOCAL CONTRACT - VENDOR IS A SPONSORED PROJECT OF UNR

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mhefne1	01/27/2011 23:46:01 PM
Division Approval	mhefne1	01/27/2011 23:46:06 PM
Department Approval	mtorvine	02/16/2011 14:39:43 PM
Contract Manager Approval	cweil	02/17/2011 15:26:52 PM
Budget Analyst Approval	rhage1	02/22/2011 11:06:26 AM
Team Lead Approval	jteska	03/02/2011 15:25:11 PM
BOE Agenda Approval	jteska	03/02/2011 15:25:53 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11934**Agency Name: **MENTAL HEALTH AND DEVELOPMENTAL SERVICES**Agency Code: **408**Appropriation Unit: **3168-15**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Alamo Management Group, Inc.

Contractor Name: **Alamo Management Group, Inc.**Address: **1561 Via Romero**City/State/Zip: **Alamo, CA 94507**

Contact/Phone: Jan Robinson 925-855-0960

Vendor No.:

NV Business ID: NV20111188944

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/30/2011**Contract term: **29 days**4. Type of contract: **Contract**Contract description: **training**

5. Purpose of contract:

This is a new contract to provide refresher investigations training to statewide MHDS investigations staff.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,420.00**

Payment for services will be made at the rate of \$206.00 per attendee

Other basis for payment: Approximately 70 participants anticipated to take part of training, total amount of contract not to exceed \$14,420.

II. JUSTIFICATION

7. What conditions require that this work be done?

MHDS performs agency investigations as a part of its ongoing continuous performance improvement process. These investigations involve grievances alleged by consumers, families, advocates and employees. Staff trained in the proper methods of conducting investigations is critical to the completion of these tasks.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Alamo Management Group has access to one of the few repositories of training materials that focuses on public sector investigation training curriculum, which is one of only a small number that offer certification for trainees. Current Division staff do not possess the knowledge or credentials needed to train other staff.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not chosen in preference to others; vendor selected due to availability, offering of necessary curriculum and knowledge of Division training needs.

d. Last bid date: 03/03/2011 Anticipated re-bid date: 03/01/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mhefne1	03/04/2011 09:18:58 AM
Division Approval	mhefne1	03/04/2011 09:19:02 AM
Department Approval	mtorvine	03/14/2011 11:47:26 AM
Contract Manager Approval	mhefne1	03/21/2011 11:29:12 AM
Budget Analyst Approval	jteska	03/23/2011 14:23:45 PM
Team Lead Approval	jteska	03/23/2011 14:24:03 PM
BOE Agenda Approval	jteska	03/23/2011 14:25:17 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: CONV6660	Amendment Number: 1
Agency Name: CHILD AND FAMILY SERVICES DIVISION	Legal Entity Name: Jill Oswalt, MD
Agency Code: 409	Contractor Name: Jill Oswalt, MD
Appropriation Unit: 3259-04	Address: PO Box 98
Is budget authority available?: Yes	City/State/Zip: Deeth, NV 89823
If "No" please explain: Not Applicable	Contact/Phone: null7757388638
	Vendor No.: T29004131
	NV Business ID: NV20111047301

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/17/2009**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2011**

Contract term: **4 years and 14 days**

4. Type of contract: **Contract**

Contract description: **Professional Services**

5. Purpose of contract:

This is an amendment to the original contract which provides medical services for wards of the Nevada Youth Training Center(NYTC). This amendment extends the termination date from June 30, 2011 to June 30, 2013 and increases the maximum amount from \$78,000 to \$156,000 due to the extension of the contract. This doctor serves NYTC at a minimum of once per week from 7am to 6pm. The doctor will see anywhere from 30 to 50 youth. This varies dependent upon the outbreaks and medical needs of the youth. This doctor is also on call 24 hours a day seven days a week and comes out to NYTC on an average of twice a month on emergencies. This doctor also receives calls from our nurses at NYTC for consultations on the days the doctor is not at NYTC. 11 hours per day, 4 trips per month equals 44 hours per month, not including emergencies or consultations. \$3,250 per month by 44 hours equals \$73.86 per hour on an average.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$78,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$78,000.00
4. New maximum contract amount:	\$156,000.00
and/or the termination date of the original contract has changed to:	06/30/2013

II. JUSTIFICATION

7. What conditions require that this work be done?

Under provisions of N.R.S. 63.520, the Superintendent may authorize the performance of any necessary medical/surgical services to the ward of Nevada Youth Training Center. Dr. Oswalt, as the Medical Officer, will provide these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no employees on staff with the required medical license.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

No other medical doctors are willing to be on call 24/7 and be an emergency room physician.

Of those people listed above, only Dr. Oswalt was willing to provide the services requested.

d. Last bid date: 10/09/2010 Anticipated re-bid date: 01/01/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with the Division of Child and Family Services from July 1, 2009 thru June 30, 2011. Service is Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dkluever	02/23/2011 12:19:26 PM
Division Approval	dkluever	02/23/2011 12:19:30 PM
Department Approval	mtorvine	03/09/2011 17:03:26 PM
Contract Manager Approval	rjacob3	03/10/2011 07:38:32 AM

Budget Analyst Approval
Team Lead Approval
BOE Agenda Approval

nhovden
jteska
jteska

03/10/2011 15:02:59 PM
03/23/2011 16:46:15 PM
03/23/2011 16:46:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11985**

Agency Name:	ADJUTANT GENERAL & NATL GUARD	Legal Entity Name:	AUTOMATED TEMPERATURE CONTROLS
Agency Code:	431	Contractor Name:	AUTOMATED TEMPERATURE CONTROLS
Appropriation Unit:	3650-10	Address:	INC 8535 DOUBLE R BLVD
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89511
If "No" please explain:	Not Applicable	Contact/Phone:	null775/826-7700
		Vendor No.:	PUR0003825
		NV Business ID:	NV19871039226

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: NVMD #'s: 09-2011, 10-2011 & 18-2011

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2011**Contract term: **90 days**4. Type of contract: **Contract**Contract description: **HVAC Control Enhance**

5. Purpose of contract:

This is a new contract to upgrade, install and monitor heating ventilation air conditioning (HVAC) in the United States Property and Fiscal Office (USPFO) facility. This contract is contingent upon approval of Work Program #C20632 to add additional authority to Budget Account 3650, Category 10.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,750.00**

Payment for services will be made at the rate of \$41,650.00 per invoice

Other basis for payment: Progress payments can be made per invoice at the rate of project completion. If the contractor has the job 10% completed, they can bill us for up to 10% of the \$41,650.00. The additional \$4,100.00 is being held in reserve to cover an unforeseeable issues that may arise.

II. JUSTIFICATION

7. What conditions require that this work be done?

The USPFO requires updated HVAC equipment and the ability to monitor the system online.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We do not have the man power to do this project.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 110204

Approval Date: 02/22/2011

c. Why was this contractor chosen in preference to other?

Automated Temperature Controls (ATC) has exclusive rights to install DELTA controls in Northern Nevada.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No

If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No

If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Office of the Military contracted with this vendor in FY10 and within the current FY11; the services provided are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	criley	03/10/2011 10:21:50 AM
Division Approval	criley	03/10/2011 10:21:54 AM
Department Approval	jmcentee	03/10/2011 13:52:15 PM
Contract Manager Approval	criley	03/10/2011 16:03:01 PM
Budget Analyst Approval	jborrowm	03/11/2011 09:52:17 AM
Team Lead Approval	jteska	03/23/2011 14:15:25 PM
BOE Agenda Approval	jteska	03/23/2011 14:15:30 PM
BOE Final Approval	Pending	



BRIAN SANDOVAL
GOVERNOR

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

ANDREW K. CLINGER
Director

GREG SMITH
Purchasing Administrator

Purchasing List Only:
110204

SOLICITATION WAIVER REQUEST FORM

1. Identify State agency and the contact person's name, title, telephone number and email address for this request:
Office of the Military, Dave Silva, Facilities Supervisor III, (775) 690-9106, dave.silva@us.army.mil
- b. Vendor contact information:
Automated Temperature Controls, Gary Larkin, 8535 Double R Blvd, Reno NV 89511, (775) 826-7700
- c. Type of waiver requested: Sole or single source Professional Service Exemption
2. Description of work/services to be performed or commodity/good to be purchased:
Direct Digital HVAC Control Enhancements.
3. Describe the unique qualification required for the service or good to be purchased:
ATC has exclusive rights to install Delta controls in Northern Nevada.
4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:
The Office of the Military currently has 14 buildings with web-based Delta controls. We have invested hundreds of man hours and thousands of dollars in training personnel to operate our systems. Any new control systems would require the same if not more dollars, training, and man-hours.
5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:
This service cannot be competitively bid, if waiver is denied, project will not be able to move forward.
6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.
Delta Controls was contacted, they informed us that ATC is the proprietary vendor in the Northern Nevada area and they only allow this vendor to install their product in our area.
7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?
We have looked at similar systems from other companies.
8. What is the estimated value and length of the contract, amendment or request?
\$41,650.00 total; these are 100% Federal funds. Projects' cost broken down is \$8,000.00 for web control installment, \$23,200 for air handler controls, and \$10,450.00 for motor VFD's; estimated project completion is 90 days after contract ratification.

- a. New contract Y N
- b. Amendment Y N Amendment No. _____
 {provide copy of previous waiver(s)}

Office of the Military _____ hereby requests approval for _____ ATC
 Requesting agency _____ Proposed vendor _____
 to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X	<i>Dave Wilson</i>	
	Agency Representative Initiating Request	Date <i>2/17/11</i>
X	<i>Quinn K. Proctor</i>	
	Agency Head Authorizing Request	Date <i>2/17/11</i>

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X	<i>N/A</i>	
	Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X	<i>Jim Bondi</i>	
	Administrator, Purchasing Division	Date <i>2-22-2011</i>

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV6219** Amendment Number: **1**

Agency Name: **ADJUTANT GENERAL & NATL GUARD** Legal Entity Name: **CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.**

Agency Code: **431** Contractor Name: **CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.**

Appropriation Unit: **3650-16** Address: **1200 MARIETTA WAY**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89431**

If "No" please explain: Not Applicable Contact/Phone: **GARY GRAY 775/ 3319400**

Vendor No.: **T27000924B**

NV Business ID: **NV20021375471**

To what State Fiscal Year(s) will the contract be charged? **2008-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/08/2008**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved **09/30/2011**

Termination Date:

Contract term: **3 years and 175 days**4. Type of contract: **Contract**Contract description: **Health Related Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides profiling, manifesting, transportation and disposal of hazardous wastes in accordance with federal, state and local laws. This amendment increases the maximum amount from \$65,000 to \$78,000 due to an increased volume of hazardous waste disposals.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$65,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$13,000.00
4. New maximum contract amount:	\$78,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Army National Guard's hazardous waste must be treated/handled in accordance with federal, state and local regulations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Army National Guard does not maintain the necessary certifications nor equipment to perform this service.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Office of the Military is currently contracted with this vendor since FY08 and the services provided are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmcentee	03/10/2011 14:00:46 PM
Division Approval	jmcentee	03/10/2011 14:00:51 PM
Department Approval	jmcentee	03/10/2011 14:00:55 PM
Contract Manager Approval	criley	03/10/2011 16:02:17 PM
Budget Analyst Approval	jborrowm	03/11/2011 11:21:18 AM
Team Lead Approval	jteska	03/23/2011 16:22:41 PM
BOE Agenda Approval	jteska	03/23/2011 16:22:53 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11981**

Agency Name: ADJUTANT GENERAL & NATL GUARD	Legal Entity Name: DEHNE, LANCE DBA ARTINEERING
Agency Code: 431	Contractor Name: DEHNE, LANCE DBA ARTINEERING
Appropriation Unit: 3650-10	Address: 960 RIDGEVIEW DR
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511
If "No" please explain: Not Applicable	Contact/Phone: LANCE DEHNE, P.E. 775/825-0454
	Vendor No.: T27012866
	NV Business ID: NV20101247020

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NVMD# 022-2011**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **04/2011**Retrospective? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/30/2011**Contract term: **273 days**4. Type of contract: **Contract**Contract description: **Redesign Fire Ponds**

5. Purpose of contract:

This is a new contract to provide revised design documents for the installation of two above ground water tanks for the fire system for the purpose of soliciting quotes for design, fabrication and construction. The tanks are to replace the existing pond water storage and serve the existing fire systems for the Army Aviation Support Facility (AASF). This contract is contingent upon the approval of Work Program #C20632 to increase authority in Budget Account 3650, Category 10.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$38,800.00**

Other basis for payment: As invoiced, not to exceed \$38,800.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Upgrade current fire suppression water storage system, prevent defects the fire ponds produce, and minimize dirt, microorganism, filtering through current system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess necessary skills and certifications to perform requisite redesigns.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Per NAC333.150, vendor has requisite skills and certifications to perform the professionally engineered redesign for fire ponds

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No

If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No

If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Office of the Military contracted with this vendor in FY11 and the services provided were satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	criley	03/08/2011 15:19:53 PM
Division Approval	criley	03/08/2011 15:19:57 PM
Department Approval	jmcentee	03/10/2011 13:57:36 PM
Contract Manager Approval	criley	03/10/2011 16:02:40 PM
Budget Analyst Approval	jborrowm	03/11/2011 09:22:46 AM
Team Lead Approval	jteska	03/23/2011 14:18:04 PM
BOE Agenda Approval	jteska	03/23/2011 14:18:22 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11976**

Agency Name: ADJUTANT GENERAL & NATL GUARD Agency Code: 431 Appropriation Unit: 3650-10 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: Lumos & Associates Contractor Name: Lumos & Associates Address: Attn: Randall M. Long 5401 Longley Lane, Suite 5 Reno, NV 89511 City/State/Zip: Reno, NV 89511 Contact/Phone: Randall M. Long 775-827-6111 Vendor No.: NV Business ID: NV19791006982
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: NVMD# 005-2011

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2011**

Contract term: **90 days**

4. Type of contract: **Contract**

Contract description: **StormWater Retention**

5. Purpose of contract:

This is a new contract to design storm water retention enhancements and snow removal system for the United States Property and Fiscal Office (USPFO) and the Combined Support Maintenance Shop (CSMS).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,600.00**

Payment for services will be made at the rate of \$14,600.00 per null

Other basis for payment: as invoiced, not to exceed \$14,600.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

A new storm water retention and snow storage/removal design must be present in order to work in and around the new solar array panels. The current detention basin at the USPFO has exhibited poor infiltration characteristics and additional soil investigation is needed to better address the remediation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess necessary skills and certifications to perform requisite design requirements.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Per NAC333.150, vendor has requisite skills and certifications to perform the professional engineered snow removal design.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Office of the Military contracted with this vendor in FY11 and the services provided were satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	criley	03/08/2011 12:00:04 PM
Division Approval	criley	03/08/2011 12:00:08 PM
Department Approval	criley	03/10/2011 07:11:14 AM
Contract Manager Approval	criley	03/10/2011 07:11:19 AM
Budget Analyst Approval	jborrowm	03/11/2011 09:12:39 AM
Team Lead Approval	jteska	03/23/2011 16:26:21 PM
BOE Agenda Approval	jteska	03/23/2011 16:26:29 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11983**Agency Name: **ADJUTANT GENERAL & NATL
GUARD**Agency Code: **431**Appropriation Unit: **3650-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **PURCELL KROB ELECTRICAL PROF**Contractor Name: **PURCELL KROB ELECTRICAL PROF**Address: **PK ELECTRICAL INC
681 SIERRA ROSE DR STE B
RENO, NV 89511**City/State/Zip: **RENO, NV 89511**Contact/Phone: **Karen D. Purcell, P.E. 775/826-9010**Vendor No.: **T81016802**NV Business ID: **NV19961128650**To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NVMD# 023-2011**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **04/2011**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **07/08/2011**Contract term: **98 days**4. Type of contract: **Contract**Contract description: **Redesign Apron Light**

5. Purpose of contract:

This is a new contract to provide construction design documents with specs, prepare construction cost estimates and manage construction administration for the redesign for the Army Aviation Support Facility's (AASF's) apron lighting. This contract is contingent upon approval of Work Program #C20632 to add authority to Budget Account 3650, Category 10.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,000.00**

Payment for services will be made at the rate of \$16,000.00 per null

Other basis for payment: As invoiced, not to exceed \$16,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Upgrade existing perimeter lighting for the airfield. Current lighting does not project ample amount of lighting on to the airfield. New system will provide adequate amount of lighting to include new poles, control and feeder. The new design will be in compliance of the National Guard Bureau Standards.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess necessary skills and certifications to perform requisite design requirements.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Per NAC333.150, vendor has requisite skills and certifications to perform the professional engineered design for the airfield lighting.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The State Energy Office, Risk Management Division, Public Works Board, Legislative Counsel Bureau and Conservation/Natural Resources have contracted with this vendor and the services provided are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	criley	03/09/2011 11:26:37 AM
Division Approval	criley	03/09/2011 11:26:40 AM
Department Approval	criley	03/10/2011 07:12:31 AM
Contract Manager Approval	criley	03/10/2011 07:12:35 AM
Budget Analyst Approval	jborrowm	03/11/2011 11:02:19 AM
Team Lead Approval	jteska	03/23/2011 14:11:18 PM
BOE Agenda Approval	jteska	03/23/2011 14:11:29 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11945**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: RF MacDonald
Agency Code: 440	Contractor Name: RF MacDonald
Appropriation Unit: 3710-09	Address: 8565 White Fir Street Unit B-Z
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89523
If "No" please explain: Not Applicable	Contact/Phone: Cindy Lampson 775-356-0300
	Vendor No.: PUR0000813
	NV Business ID: NV19961176045

To what State Fiscal Year(s) will the contract be charged? **2011**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/11/2011**

Anticipated BOE meeting date 04/2011

Retroactive? **Yes**

If "Yes", please explain

This is an emergency, retroactive contract to fix boiler #2 at Lovelock Correctional Center. Boiler #2 developed a severe leak, revealing major cracks and had to be shut down. With boiler #2 being inoperable, this leaves Lovelock Correctional Center with only one operable boiler (out of 3) to provide heat and hot water to the facility, currently housing over 1,650 inmates. If the only remaining boiler fails, there will be no way to provide hot water or to heat the facility.

3. Termination Date: **06/30/2011**Contract term: **138 days**4. Type of contract: **Contract**Contract description: **Emergency Repairs**

5. Purpose of contract:

This is a new contract to repair boiler #2 at Lovelock Correctional Center, the boiler developed leaks that required this boiler to be shut down.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,010.00**

Other basis for payment: Upon completion of project and submission of invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

This was declared to be an emergency per NRS 353.263

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department does not have the equipment and/or qualified staff necessary. No other agency offers this service.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

They were able to meet the needs of the Department in the time frame necessary.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY09; Department of Corrections. Services have been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbec2	03/07/2011 08:53:38 AM
Division Approval	bfarris	03/08/2011 10:29:16 AM
Department Approval	dreed	03/08/2011 10:58:19 AM
Contract Manager Approval	cphenix	03/08/2011 11:24:32 AM
Budget Analyst Approval	sbrown	03/14/2011 14:58:36 PM
Team Lead Approval	cwatson	03/23/2011 13:58:52 PM
BOE Agenda Approval	cwatson	03/23/2011 13:58:57 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **10221** Amendment Number: **2**

Agency Name: **DEPARTMENT OF CORRECTIONS** Legal Entity Name: **Board of Regents of the NSHE**

Agency Code: **440** Contractor Name: **Board of Regents of the NSHE on behalf of the CSN**

Appropriation Unit: **3711-22** Address: **2409 Las Verdes St., K1B**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89102**

If "No" please explain: **Not Applicable** Contact/Phone: **Matthew Vanada 702.651.4495**

Vendor No.:

NV Business ID: **E0776882008-3**

To what State Fiscal Year(s) will the contract be charged? **2010-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	10.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	90.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **7188**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2010**Anticipated BOE meeting date **04/2011**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2011**Contract term: **3 years and 261 days**4. Type of contract: **Interlocal Agreement**Contract description: **Job Readiness Course**

5. Purpose of contract:

This is an amendment to the original contract, which provides basic skills training courses to offenders incarcerated in Southern Nevada. This amendment increases the maximum amount from \$33,600 to \$67,200 due to the receipt of additional grants funds for vocational and job readiness training, including an overview of the job search process and practical applications needed to find employment.

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	\$33,600.00
2.	Total amount of any previous contract amendments:	\$0.00
3.	Amount of current contract amendment:	\$33,600.00
4.	New maximum contract amount:	\$67,200.00
	and/or the termination date of the original contract has changed to:	09/30/2013

II. JUSTIFICATION

7. What conditions require that this work be done?

The need to meet the performance indicators mandated by the grant as well as preparing offender's for employment upon release.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOC does not have the personnel and/or training to provide these services.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is an interlocal contract. CSN is able to meet the needs of the Department.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmarline	01/28/2011 15:39:30 PM
Division Approval	bfarris	02/02/2011 15:46:08 PM
Department Approval	dreed	02/02/2011 15:55:56 PM
Contract Manager Approval	mvarne1	03/10/2011 11:30:53 AM
Budget Analyst Approval	sbrown	03/14/2011 16:02:21 PM
Team Lead Approval	cwatson	03/23/2011 14:04:17 PM
BOE Agenda Approval	cwatson	03/23/2011 14:04:22 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11138** Amendment Number: **4**

Agency Name: **COMMISSION ON MINERAL RESOURCE** Legal Entity Name: **Environmental Protection Services**

Agency Code: **500** Contractor Name: **Environmental Protection Services**

Appropriation Unit: **4219-39** Address: **PO Box 21025**

Is budget authority available?: **Yes** City/State/Zip: **Carson City, NV 89721**

If "No" please explain: **Not Applicable** Contact/Phone: **null775-220-6687**

Vendor No.: **T27022506**

NV Business ID: **NV20101332284**

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Dangerous Mine Fees & Abandoned Mine Lands Securing Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **500**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/08/2012**

Contract term: **1 year and 69 days**

4. Type of contract: **Contract**

Contract description: **revisit abandoned mi**

5. Purpose of contract:

This is an amendment to the original contract, which provides visitation to previously fenced abandoned mines, to assess fence condition and repair if necessary. This amendment increases the maximum amount from \$119,999 to \$200,000 due to the increased number of abandoned mines requiring inspections.

6. CONTRACT AMENDMENT

- 1. The maximum amount of the original contract: **\$30,000.00**
- 2. Total amount of any previous contract amendments: **\$89,999.00**
- 3. Amount of current contract amendment: **\$80,001.00**
- 4. New maximum contract amount: **\$200,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 513 requires the discovery and securing of dangerous conditions resulting from practises which took place at mines that are no longer operating. This work will insure the mines remain secure.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOM employees do not have the time. Employees of other state agencies do not have the knowledge.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor submitted the only bid, which was acceptable.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Division of Minerals beginning in May 2009 to present. Work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddriesne	03/09/2011 10:02:57 AM
Division Approval	ddriesne	03/09/2011 10:03:02 AM
Department Approval	ddriesne	03/09/2011 10:03:08 AM
Contract Manager Approval	ddriesne	03/09/2011 10:03:14 AM
Budget Analyst Approval	jstrandb	03/15/2011 15:05:24 PM
Team Lead Approval	jmurph1	03/21/2011 08:44:02 AM
BOE Agenda Approval	jmurph1	03/21/2011 08:44:07 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **10965** Amendment Number: **2**

Agency Name: **GAMING CONTROL BOARD** Legal Entity Name: **Accurate Building Maintenance, LLC**

Agency Code: **611** Contractor Name: **Accurate Building Maintenance, LLC**

Appropriation Unit: **4061-04** Address: **3062 Sheridan St**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89102-7819**

If "No" please explain: **Not Applicable** Contact/Phone: **null702-220-8180**

Vendor No.:

NV Business ID: **NV19991074849**

To what State Fiscal Year(s) will the contract be charged? **2010-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/01/2010**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2011**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides janitorial service to the Gaming Control Board's Technology building. This amendment extends the termination date from April 30, 2011, to May 31, 2012 and increases the maximum amount from \$14,000 to \$28,000.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$14,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$14,000.00
4. New maximum contract amount:	\$28,000.00
and/or the termination date of the original contract has changed to:	05/31/2012

II. JUSTIFICATION

7. What conditions require that this work be done?

Proper cleaning of the Gaming Control Board's Technology Division office is a necessary maintenance function.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not trained in cleaning techniques or proper handling of cleaning chemicals.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Price and reliability
The agency verified the vendor has a Nevada business license and is in good standing in all areas of the Secretary of State's business requirements.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is currently under contract by the Gaming Control Board and service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkingsla	03/01/2011 14:13:29 PM
Division Approval	jkingsla	03/01/2011 14:13:34 PM
Department Approval	jkingsla	03/01/2011 14:13:38 PM
Contract Manager Approval	jkingsla	03/01/2011 14:13:42 PM
Budget Analyst Approval	jteska	03/03/2011 12:21:47 PM
Team Lead Approval	jteska	03/03/2011 12:21:51 PM
BOE Agenda Approval	jteska	03/03/2011 12:21:55 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV5937** Amendment Number: **1**

Agency Name: **DEPARTMENT OF PUBLIC SAFETY** Legal Entity Name: **HELP of Southern Nevada**

Agency Code: **650** Contractor Name: **HELP of Southern Nevada**

Appropriation Unit: **3740-22** Address: **1640 E Flamingo Road Ste #100**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89119-5280**

If "No" please explain: **Not Applicable** Contact/Phone: **Pamela Poston 702-369-4357**

Vendor No.: **T80351170**

NV Business ID: **NV19701000894**

To what State Fiscal Year(s) will the contract be charged? **2009-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2008**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2011**

Contract term: **3 years and 273 days**

4. Type of contract: **Contract**

Contract description: **Professional Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides screening and placement of adult offenders referred by the Nevada Judicial System for court ordered community service work. This amendment will extend the termination date of the contract from June 30, 2011 to June 30, 2012, and will increase the contract amount from \$137,500 to \$180,000.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$137,500.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$42,500.00
4. New maximum contract amount:	\$180,000.00
and/or the termination date of the original contract has changed to:	06/30/2012

II. JUSTIFICATION

7. What conditions require that this work be done?

Alternative sentence programming is provided to offenders who are sentenced to perform community service work as a condition of their probation or parole.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State has no employees who provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. If yes, list the names of vendors that submitted proposals:

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Help of Southern Nevada was the only contractor that submitted a bid for this RFP.

d. Last bid date: Anticipated re-bid date: 10/31/2012

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is current provider of services to the Division of Parole and Probation. The services provided have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rgimlin	12/09/2010 17:12:53 PM
Division Approval	jdibasil	02/16/2011 09:34:53 AM
Department Approval	jdibasil	02/16/2011 09:35:13 AM
Contract Manager Approval	jbauer	02/16/2011 11:34:38 AM
Budget Analyst Approval	jstrandb	02/23/2011 16:19:02 PM
Team Lead Approval	jmurph1	03/08/2011 12:24:44 PM
BOE Agenda Approval	jmurph1	03/08/2011 12:24:48 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11979**

Agency Name: **DEPARTMENT OF PUBLIC SAFETY**
Agency Code: **650**
Appropriation Unit: **4688-04**

Is budget authority available?: **No**

If "No" please explain: The total contract amount applies to four divisions for marketing/advertising services. Expenses may be funded through federal grants as they are approved.

Legal Entity Name: **Penna Powers Brian Haynes, Inc.**
Contractor Name: **Penna Powers Brian Haynes, Inc.**
Address: **1706 South Major Street**
City/State/Zip: **Salt Lake City, UT 84115**
Contact/Phone: **Chuck Penna 801-487-4800**

Vendor No.:
NV Business ID: **NV20111035305**

To what State Fiscal Year(s) will the contract be charged? **2011-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/01/2011**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2014**

Contract term: **3 years**

4. Type of contract: **Contract**

Contract description: **Marketing Services**

5. Purpose of contract:

This is a new contract to provide for advertising/marketing services for federally funded programs within the Department of Public Safety via television, radio, and billboards to promote campaigns such as "Click It or Ticket" and "Badge on Board."

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,000,000.00**

Other basis for payment: Vendor shall invoice each DPS division separately. Payment will be made upon receipt of invoice and upon completion of project milestones.

II. JUSTIFICATION

7. What conditions require that this work be done?

Public outreach through advertising and marketing of safety campaigns is key to the Department's mission.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State agencies or employees who provide professional advertising and marketing services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor's proposal was scored highest by the evaluation committee.

d. Last bid date: 06/01/2005 Anticipated re-bid date: 12/01/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pbowers	03/09/2011 12:55:45 PM
Division Approval	pbowers	03/09/2011 12:55:50 PM
Department Approval	mteska	03/10/2011 06:34:00 AM
Contract Manager Approval	jbauer	03/10/2011 11:12:02 AM
Budget Analyst Approval	jstrandb	03/11/2011 13:27:08 PM
Team Lead Approval	jmurph1	03/21/2011 11:11:15 AM
BOE Agenda Approval	jmurph1	03/21/2011 11:11:19 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11855**Agency Name: **WILDLIFE**Agency Code: **702**Appropriation Unit: **1511-91**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Washoe County Department of Regional Parks and Open Space

Contractor Name: **Washoe County Department of Regional Parks and Open Space**Address: **2601 Plumas Street**City/State/Zip: **Reno, NV 89509**

Contact/Phone: Lynda Nelson 775-823-6511

Vendor No.:

NV Business ID: State Agency

To what State Fiscal Year(s) will the contract be charged? **2011-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 % NDOW Question 1
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 11-36

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2013**Contract term: **2 years and 275 days**4. Type of contract: **Interlocal Agreement**Contract description: **Verdi Pond Liner**

5. Purpose of contract:

This is a new contract for the installation of a pond liner to stop leaks at Verdi Mill Pond. The pond was recently restored, but leaks were discovered when it was refilled. The work will include removing rip rap (erosion protection), excavating material from the pond, importing new "bedding" material, installing and covering the liner, and re-installing rip rap. This is a joint project with the Washoe County Department of Regional Parks and Open Space.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$150,000.00**

Other basis for payment: Payment upon receipt of valid invoice and approval of project manager.

II. JUSTIFICATION

7. What conditions require that this work be done?

In 2009, the historic Verdi Mill Pond (Crystal Peak Park) was restored to provide a recreational fishing pond and park. When the pond was filled with water it was discovered that the pond leaks. In order to complete the pond restoration, a PVC liner must be installed. The Nevada Department of Wildlife and the Washoe County Department of Regional Parks and Open Space (WCDRPOS) will each provide a portion of the funding for the installation of the pond liner. NDOW Question 1 bond funds have been approved for costs associated with the acquisition of materials and labor associated with the pond preparation and placement of the PVC liner.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Wildlife is simply providing a portion of the funding for the installation of the liner. WCDRPOS will be contracting out the work and providing the balance of the project cost.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

WCDRPOS owns the Crystal Peak Park property on which the pond is located and is working cooperatively with NDOW to have the pond lined.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

The contractor, Washoe County Department of Regional Parks and Open Space, is a government agency.

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Other governmental agencies.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mkrumena	03/03/2011 16:19:03 PM
Division Approval	mkrumena	03/03/2011 16:19:06 PM
Department Approval	mkrumena	03/03/2011 16:19:09 PM
Contract Manager Approval	mkrumena	03/03/2011 16:19:12 PM
Budget Analyst Approval	kkolbe	03/04/2011 07:59:16 AM
Team Lead Approval	jmurph1	03/07/2011 15:10:43 PM
BOE Agenda Approval	jmurph1	03/07/2011 15:10:47 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11935**

Agency Name: WILDLIFE	Legal Entity Name: BOARD OF REGENTS, NHSE
Agency Code: 702	Contractor Name: BOARD OF REGENTS, NHSE
Appropriation Unit: 4452-76	Address: University of Nevada, Reno MAIL STOP 0325
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89557
If "No" please explain: Not Applicable	Contact/Phone: null775/784-4062
	Vendor No.: D35000816
	NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2011-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **11-43**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **04/2011**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2014**Contract term: **3 years and 91 days**4. Type of contract: **Interlocal Agreement**Contract description: **Sage-grouse Research**

5. Purpose of contract:

This is a new contract to conduct research on the effects of a recently constructed utility transmission line on sage-grouse habitat in Eureka County, NV. Sage-grouse are an at-risk species. Electric transmission lines can supply perches for avian predators, and more such lines are planned for Nevada. Therefore, it is imperative that the Nevada Department of Wildlife understand the impacts of transmission lines on sage-grouse population dynamics.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$90,000.00**

Other basis for payment: Payment will be made upon receipt of official invoice (quarterly) that includes the details of charges as described in Attachment A (Scope of Work), with the total amount payable over the term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

Greater Sage-Grouse have been found warranted, but are precluded from listing under the Endangered Species Act by the US Fish and Wildlife Service. A number of energy development projects are proposed for Nevada, including major transmission lines. Such lines provide a perch for avian predators. Therefore, it is imperative that the Nevada Department of Wildlife (NDOW) understand the impacts of transmission lines on Greater Sage-Grouse population dynamics in order to provide input on future projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOW personnel are directly involved with management of wildlife species and rarely engage in research activities. Research of this magnitude requires the participation of graduate students to capture and monitor sage-grouse and use the latest statistical applications to determine the effects of certain variables on demographic parameters of sage-grouse. UNR provides quality research and educational opportunities.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

UNR, Reno, is a government entity that works closely with NDOW to provide quality research and educational opportunities.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

UNR, Reno, is a government entity and has been engaged under contract numerous times.
 UNR, Reno, has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mkrumena	03/04/2011 14:19:19 PM
Division Approval	mkrumena	03/04/2011 14:19:22 PM
Department Approval	mkrumena	03/04/2011 14:19:24 PM
Contract Manager Approval	mkrumena	03/04/2011 14:19:27 PM
Budget Analyst Approval	kkolbe	03/08/2011 14:21:09 PM
Team Lead Approval	jmurph1	03/09/2011 15:05:44 PM
BOE Agenda Approval	jmurph1	03/09/2011 15:05:47 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV6688** Amendment Number: **2**

Agency Name: **WILDLIFE DIVISION** Legal Entity Name: **UNITED STATES GEOLOGICAL SURVEY**

Agency Code: **702** Contractor Name: **UNITED STATES GEOLOGICAL SURVEY**

Appropriation Unit: **4452-76** Address: **Western Ecological Rsrch Ctr**

Is budget authority available?: **Yes** City/State/Zip: **Sacramento, CA 98519**

If "No" please explain: **Not Applicable** Contact/Phone: **Frank DiMora 9162789480**

Vendor No.: **PUR0000332D**

NV Business ID: **N/A**

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	75.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	25.00 % Upland Game Stamp and License Fees

Agency Reference #: **09-52**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/09/2008**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **12/31/2011**Contract term: **4 years and 23 days**4. Type of contract: **Interlocal Agreement**Contract description: **Educational Services**

5. Purpose of contract:

This is an amendment to the original contract for investigations related to sage-grouse habitat preferences and conditions. This amendment extends the termination date from December 31, 2011 to December 31, 2012 and increases the maximum amount from \$70,000 to \$117,600 to add more radio-marked sage-grouse to the sample size.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$30,000.00
2. Total amount of any previous contract amendments:	\$40,000.00
3. Amount of current contract amendment:	\$47,600.00
4. New maximum contract amount:	\$117,600.00
and/or the termination date of the original contract has changed to:	12/31/2012

II. JUSTIFICATION

7. What conditions require that this work be done?

Sage-grouse conservation and research are priorities for the Nevada Dept. of Wildlife. The purpose of this contract is to capture sage-grouse, collect morphometric information and conduct intensive follow-up of radio-marked sage-grouse, and also to collect vegetative measurements to help identify habitat preferences of sage-grouse and determine habitat conditions in the Virginia Mountains located in Washoe County. This project is consistent with the goals and objectives outlined in the First Edition of the Greater Sage-Grouse Conservation Plan for Nevada and Eastern California, the Washoe-Lassen-Madoc Local Area Conservation Plan and the Virginia/Pah-Rah Population Management Unit Plan.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada Dept. of Wildlife field biologists have the knowledge and expertise to perform this work; however, existing workloads and the level of follow-up necessary to locate radio-marked sage-grouse on a regimented basis and to conduct the necessary vegetative monitoring that this project requires make it infeasible for one area biologist to perform the work required by this contract.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The U.S. Geological Survey is a government agency that has conducted similar investigations and research on sage-grouse in several areas including the Lyon/Mono sub-population located in southwestern Nevada and eastern-central California.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The U.S. Geological Survey has recently been under contract with the Nevada Department of Transportation and the Nevada Division of Environmental Protection, as well as the Nevada Department of Wildlife.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mkrumena	02/08/2011 13:37:42 PM
Division Approval	mkrumena	02/08/2011 13:37:44 PM
Department Approval	mkrumena	02/08/2011 13:39:23 PM
Contract Manager Approval	mkrumena	02/08/2011 13:39:26 PM
Budget Analyst Approval	kkolbe	03/04/2011 08:02:31 AM
Team Lead Approval	jmurph1	03/07/2011 15:13:16 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11845**Agency Name: **WILDLIFE**Agency Code: **702**Appropriation Unit: **4452-76**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: University of Nevada, Reno Cooperative Extension

Contractor Name: **University of Nevada, Reno Cooperative Extension**Address: **Mail Stop 325**City/State/Zip: **Reno, NV 89557**

Contact/Phone: null775-784-4040

Vendor No.: D35000816

NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	25.00 % License fees
X Federal Funds	75.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 11-32

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2012**Contract term: **1 year and 91 days**4. Type of contract: **Interlocal Agreement**Contract description: **Sage-grouse groups**

5. Purpose of contract:

This is a new contract for the facilitation of local sage-grouse working groups. Sage-grouse are an at-risk species. Local working groups were formed in 2000 as part of the Governor's sage-grouse conservation strategy. This contract will provide qualified facilitation for up to ten Nevada meetings of local working groups identified by the Governor's Sage Grouse Conservation Team.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Other basis for payment: Quarterly invoices from UNR.

II. JUSTIFICATION

7. What conditions require that this work be done?

Greater sage-grouse are an at-risk species, though they are not yet listed as endangered. State agencies are responsible for management of the species. There is a dire need for progress in the conservation of the species by improving habitat, securing or protecting existing habitat and restoring habitat, in order to increase sage-grouse populations. It is essential to continue grassroots efforts at conservation planning and implementation utilizing local working groups that were formed in 2000 as part of the Governor's sage-grouse conservation strategy. This contract will provide qualified facilitation of sage-grouse local working group meetings in Nevada. Working with the Nevada Dept. of Wildlife, UNR Cooperative Extension (UNR-CE) staff will conduct up to 10 sessions with various local working groups identified by the Governor's Sage Grouse Conservation Team as needing assistance in furthering their conservation plans.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Meeting facilitation should be conducted by a trained, unbiased and neutral individual. Although some NDOW personnel are trained in facilitation, past experience with UNR-CE facilitators has been well received by most attendees at sage-grouse local working group meetings.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

UNR-CE is a government agency that has conducted this type of work for various entities and agencies in the past, including the NV Dept. of Wildlife.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

UNR-CE is a government agency that has conducted contract work for several local and state government agencies. A contract for similar work was executed in a previous year and the work was considered above standard.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mkrumena	03/03/2011 13:15:49 PM
Division Approval	mkrumena	03/03/2011 13:16:00 PM
Department Approval	mkrumena	03/03/2011 13:16:02 PM
Contract Manager Approval	mkrumena	03/03/2011 13:16:07 PM
Budget Analyst Approval	kkolbe	03/04/2011 08:08:06 AM
Team Lead Approval	jmurph1	03/07/2011 15:18:44 PM
BOE Agenda Approval	jmurph1	03/07/2011 15:18:48 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV2614** Amendment Number: **1**

Agency Name: **WILDLIFE DIVISION** Legal Entity Name: **Washington Animal Disease Diagnostic Lab**

Agency Code: **702** Contractor Name: **Washington Animal Disease Diagnostic Lab**

Appropriation Unit: **4452-53** Address: **PO Box 2037**

Is budget authority available?: **Yes** City/State/Zip: **Pullman, WA 99165-2037**

If "No" please explain: **Not Applicable** Contact/Phone: **null5093356656**

Vendor No.: **T80950755**

NV Business ID: **N/A**

To what State Fiscal Year(s) will the contract be charged? **2006-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	22.40 % License fees, trout stamps
X Federal Funds	77.60 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **06-23**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/14/2006**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2011**

Contract term: **9 years and 137 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Professional Services**

5. Purpose of contract:

This is an amendment to the original interlocal agreement, which provides for periodic and emergency fish health testing at State of Nevada hatcheries and testing of water sources in order to document the presence of disease so that appropriate actions can be taken. Testing includes bacteriology and virology. This amendment extends the termination date from June 30, 2011 to June 30, 2015 and increases the maximum amount from \$24,642 to \$183,385.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$24,641.56
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$158,743.55
4. New maximum contract amount:	\$183,385.11
and/or the termination date of the original contract has changed to:	06/30/2015

II. JUSTIFICATION

7. What conditions require that this work be done?

To monitor the fish in the State of Nevada hatcheries and water sources to document disease presence so that appropriate management actions can be taken to avoid the spread of disease or eliminate a disease.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada Department of Wildlife does not have a laboratory in which this work can be done.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Government agency. Previous supplier of the same service for the last four years. Good reputation and work performed has been satisfactory.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOW, for the same service. Work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mkrumena	03/07/2011 09:53:16 AM
Division Approval	mkrumena	03/07/2011 09:53:21 AM
Department Approval	mkrumena	03/07/2011 09:53:26 AM
Contract Manager Approval	mkrumena	03/07/2011 09:53:29 AM
Budget Analyst Approval	kkolbe	03/07/2011 10:05:04 AM
Team Lead Approval	jmurph1	03/09/2011 15:09:18 PM
BOE Agenda Approval	jmurph1	03/09/2011 15:09:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11701**

Agency Name: WILDLIFE	Legal Entity Name: BURGARELLO ALARM INC
Agency Code: 702	Contractor Name: BURGARELLO ALARM INC
Appropriation Unit: 4461-07	Address: 50 SNIDER WAY
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431-6308
If "No" please explain: Not Applicable	Contact/Phone: null775/359-9415
	Vendor No.: T80558060
	NV Business ID: NV19751006182
To what State Fiscal Year(s) will the contract be charged?	2011-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % License fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 11-22

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/12/2015**

Contract term: **4 years and 12 days**

4. Type of contract: **Contract**

Contract description: **Alarms Reno**

5. Purpose of contract:

This is a new contract for monitoring and maintenance of burglar and fire alarm systems at NDOW's Reno offices. Services include periodic testing of these alarm systems and responding to incidents.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,032.78**

Other basis for payment: \$1,612.80 per 12-month period for maintenance, \$81.58 for equipment and \$85/hr for occurrences up to 100 hours

II. JUSTIFICATION

7. What conditions require that this work be done?

A contract to monitor and service the alarm system at NDOW's headquarters and operations/financial supporting office facility in Reno is necessary to protect State employees and State property.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the necessary licenses and tools.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

NDOW solicited bids from four (4) major alarm companies. Two of them submitted bids, but one of those two would not agree to the State contract terms. Also, Burgarello's equipment is currently in place at the locations involved (a cost savings).

d. Last bid date: 06/24/2010 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NV Dept. of Wildlife - Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name? Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mkrumena	03/07/2011 15:28:12 PM
Division Approval	mkrumena	03/07/2011 15:28:15 PM
Department Approval	mkrumena	03/07/2011 15:28:17 PM
Contract Manager Approval	mkrumena	03/07/2011 15:28:20 PM
Budget Analyst Approval	kkolbe	03/07/2011 15:39:51 PM
Team Lead Approval	jmurph1	03/08/2011 12:25:40 PM
BOE Agenda Approval	jmurph1	03/08/2011 12:26:16 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: CONV3854	Amendment Number: 1
Agency Name: PARKS DIVISION	Legal Entity Name: State Parks Cultural Arts Board
Agency Code: 704	Contractor Name: State Parks Cultural Arts Board
Appropriation Unit: 4162-00	Address: dba Super Summer Theatre
Is budget authority available?: Yes	901 Stewart ST
If "No" please explain: Not Applicable	City/State/Zip: Carson City, NV 89701
	Contact/Phone: Christy Miller 7027364744
	Vendor No.: T29009852
	NV Business ID: NV19801002537

To what State Fiscal Year(s) will the contract be charged? **2006-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue Contract

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/25/2006**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/25/2011**

Contract term: **9 years and 355 days**

4. Type of contract: **Revenue Contract**

Contract description: **Park and Recreation Services**

5. Purpose of contract:

This is an amendment to the original revenue contract, which provides cultural art performances at Spring Mountain Ranch State Park. This amendment executes the first of two options to extend the original contract and terms for an additional five years. This amendment changes the termination date from April 25, 2011 to April 12, 2016 and increases the maximum amount from \$63,750 to \$127,500 to correspond to the additional five years of performance under the original contract terms.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$63,750.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$63,750.00
4. New maximum contract amount:	\$127,500.00
and/or the termination date of the original contract has changed to:	04/12/2016

II. JUSTIFICATION

7. What conditions require that this work be done?

Super Summer Theatre brings cultural art performances to the park and provides great entertainment as well as bringing additional visitors to the park.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The operation of this concession is beyond the scope and capability of the State Park System.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Amendment

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imulkey	03/07/2011 09:00:43 AM
Division Approval	Imulkey	03/07/2011 09:00:46 AM
Department Approval	Imulkey	03/07/2011 09:00:50 AM
Contract Manager Approval	Imulkey	03/07/2011 09:00:53 AM
Budget Analyst Approval	jrodrig9	03/15/2011 16:35:25 PM
Team Lead Approval	cwatson	03/23/2011 11:46:14 AM
BOE Agenda Approval	cwatson	03/23/2011 11:46:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11968**

Agency Name: PARKS DIVISION	Legal Entity Name: TAHOE REGIONAL PLANNING AGENCY
Agency Code: 704	Contractor Name: TAHOE REGIONAL PLANNING AGENCY
Appropriation Unit: 4162-00	Address: PO BOX 5310
Is budget authority available?: Yes	City/State/Zip: STATELINE, NV 89449-5310
If "No" please explain: Not Applicable	Contact/Phone: null775/588-4547
	Vendor No.: T80989419
	NV Business ID: N/A - governmental entity

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue contract

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/01/2012**

Contract term: **1 year and 31 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Watercraft Inspect**

5. Purpose of contract:

This is a new interlocal agreement to provide funds to support personnel costs associated with the watercraft inspection program at Lake Tahoe Nevada State Park. The Tahoe Regional Planning Agency (TRPA) will provide the funds to Nevada State Parks so that Parks may hire seasonal employees to conduct the inspections.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$80,989.20**

Other basis for payment: Parks will be reimbursed for actual personnel costs.

II. JUSTIFICATION

7. What conditions require that this work be done?

Tahoe Regional Planning Agency requires the presence of aquatic invasive species boat inspectors at any open/operating Tahoe launch facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the manpower or funds required to staff Tahoe launch sites for boat inspection activities.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Revenue contract

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009 - Nevada State Parks. Work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imulkey	03/09/2011 08:04:09 AM
Division Approval	Imulkey	03/09/2011 08:04:12 AM
Department Approval	Imulkey	03/09/2011 08:04:16 AM
Contract Manager Approval	Imulkey	03/09/2011 08:04:19 AM
Budget Analyst Approval	jrodrig9	03/15/2011 15:47:41 PM
Team Lead Approval	cwatson	03/23/2011 11:42:53 AM
BOE Agenda Approval	cwatson	03/23/2011 11:43:00 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11941**

Agency Name: **PARKS DIVISION**
 Agency Code: **704**
 Appropriation Unit: **4162-00**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: William Michael Urrutia
 Contractor Name: **William Michael Urrutia**
 Address: **dba Urrutia Ranch, Mike Urruti**
PO Box 226
 City/State/Zip: **Friant, CA 93626**
 Contact/Phone: null559-281-6676
 Vendor No.:
 NV Business ID: nv20101836083

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue Contract

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2011**

Contract term: **274 days**

4. Type of contract: **Revenue Contract**

Contract description: **Grazing of cattle**

5. Purpose of contract:

This is a new revenue contract to allow grazing for up to 1,400 Animal Unit Months (AUM's) on 1,570 acres of designated pasture at North Ghiglia Ranch, Lyon County, NV.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$28,175.00**

Payment for services will be made at the rate of \$20.13 per Animal Unit Months

II. JUSTIFICATION

7. What conditions require that this work be done?

Noxious weeds need to be removed from the property. Grazing cattle on the property is an environmentally friendly means of getting rid of the weeds.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

N/A

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009 - present - State Parks. Quality of service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imulkey	03/03/2011 12:12:14 PM
Division Approval	Imulkey	03/03/2011 12:12:18 PM
Department Approval	Imulkey	03/03/2011 12:12:22 PM
Contract Manager Approval	Imulkey	03/03/2011 12:12:25 PM
Budget Analyst Approval	jrodrig9	03/07/2011 11:43:15 AM
Team Lead Approval	cwatson	03/08/2011 11:30:38 AM
BOE Agenda Approval	cwatson	03/08/2011 11:30:42 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11963**

Agency Name: DIVISION OF WATER RESOURCES	Legal Entity Name: Desert Research Institute
Agency Code: 705	Contractor Name: Desert Research Institute
Appropriation Unit: 4108 - All Categories	Address: 2215 Raggio Parkway
Is budget authority available?: No	City/State/Zip: Reno, NV 89512-1095
If "No" please explain: This is a revenue generating contract.	Contact/Phone: null775-673-7482
	Vendor No.: D35000802
	NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2011-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2013**Contract term: **2 years and 91 days**4. Type of contract: **Interlocal Agreement**Contract description: **POD & POU Mapping**

5. Purpose of contract:

This is a new revenue generating interlocal agreement to complete point of diversion (POD) and place of use (POU) mapping for water rights permitted by the Nevada Division of Water Resources. Pursuant to NRS 532.165(3) POD and POU mapping for water rights permitted by the Nevada Division of Water Resources needs to be completed. Every State-issued water right requires that the right be used only at the permitted place of use, and each application is required to submit a map at a suitable scale showing the POD and POU of the applied-for water right. This program is designed to convert these maps to a digital form so that the Geographinc Information System software can be used in the management of these and future water rights. The Desert Research Institute and the Nevada Division of Water Resources have agreed to work collaboratively on this program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$98,330.00**

Payment for services will be made at the rate of \$20.00 per hour

Other basis for payment: In addition to the \$20/hour there is the purchase of 2 computers @ \$2,765 each; 1 ArcEditor license @\$6,300; 1 ArcEditor annual maintenance @ \$1,200 and Administrative @ \$1,300.

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 532.165(3) point of diversion (POD) and place of use (POU) mapping for water rights permitted by the Nevada Division of Water Resources needs to be completed. Every State-issued water right requires that the right be used only at the permitted place of use, and each application is required to submit a map at a suitable scale showing the POD and POU of the applied-for water right. This program is designed to convert these maps to a digital form so that the Geographinc Information System software can be used in the management of these and future water rights. The Desert Research Institute and the Nevada Division of Water Resources have agreed to work collaboratively on this program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division of Water Resources will be doing this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bkordono	03/08/2011 09:06:13 AM
Division Approval	bkordono	03/08/2011 09:06:16 AM
Department Approval	bkordono	03/08/2011 09:06:19 AM
Contract Manager Approval	bkordono	03/08/2011 09:06:21 AM
DoIT Approval	csweeney	03/09/2011 09:31:47 AM
Budget Analyst Approval	jrodrig9	03/09/2011 13:51:36 PM
Team Lead Approval	cwatson	03/23/2011 13:46:04 PM
BOE Agenda Approval	cwatson	03/23/2011 13:46:09 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11950**

Agency Name: DIVISION OF WATER RESOURCES	Legal Entity Name: MACTEC Engineering and Consulting, Inc.
Agency Code: 705	Contractor Name: MACTEC Engineering and Consulting, Inc.
Appropriation Unit: 4171-16	Address: 961 Matley Lane, Suite 110
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89502
If "No" please explain: Not Applicable	Contact/Phone: Stuart Dykins 775-329-6123
	Vendor No.: T27001277
	NV Business ID: NV19891007483

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/15/2011**

Contract term: **167 days**

4. Type of contract: **Contract**

Contract description: **EAP Review**

5. Purpose of contract:

This is a new contract for the review of Emergency Action Plans for Nevada dams.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$42,000.00**

Payment for services will be made at the rate of \$120.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a public safety issue and is a requirement for dam owners to have an Emergency Action Plan (EAP) under NAC 535 for a significant or high hazard potential dam.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Due to the number of EAP's submitted per regulation and having only 2 employees in the State Dam Safety Program does not allow for timely review.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Their breadth of Emergency Action Plan (EAP) development as well as experience and also the fact that they could review an EAP in 8 hours.

d. Last bid date: 02/01/2011 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

June 2010 to September 2010 for the Division of Water Resources and the service provided was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bkordono	03/07/2011 09:02:19 AM
Division Approval	bkordono	03/07/2011 09:02:22 AM
Department Approval	bkordono	03/07/2011 09:02:25 AM
Contract Manager Approval	bkordono	03/07/2011 15:09:30 PM
Budget Analyst Approval	jrodrig9	03/09/2011 13:54:32 PM
Team Lead Approval	cwatson	03/23/2011 13:47:20 PM
BOE Agenda Approval	cwatson	03/23/2011 13:47:27 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **10718** Amendment Number: **1**

Agency Name: **STATE LANDS** Legal Entity Name: **NORTH LAKE TAHOE FIRE**

Agency Code: **707** Contractor Name: **NORTH LAKE TAHOE FIRE**

Appropriation Unit: **4197-14** Address: **PROTECTION DISTRICT**

Is budget authority available?: **Yes** City/State/Zip: **INCLINE VILLAGE, NV 89451-9439**

If "No" please explain: Not Applicable Contact/Phone: null775/831-0351

Vendor No.: T80245540

NV Business ID: exempt

To what State Fiscal Year(s) will the contract be charged? **2009-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	36.00 % Tahoe Bond Act
Highway Funds	0.00 %	X Other funding	64.00 % SNPLMA

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/10/2009**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2011**

Contract term: **4 years and 297 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Forest Restoration**

5. Purpose of contract:

This is an amendment to the original contract, which provides work crews for the Nevada Tahoe Resource Team. Work includes: cutting live and dead trees and brush; limbing; bucking; pile burning; underburning; on state owned urban parcels and lands in the Lake Tahoe Basin. This amendment extends the termination date from June 30, 2011 to December 31, 2013, increases the maximum amount from \$207,000 to \$418,000 and adds Southern Nevada Public Lands Management Act funding awarded to the urban lot program in Round 10 and Environmental Improvement Program (EIP) funds to complete additional work in Tunnel Creek.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$207,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$211,000.00
4. New maximum contract amount:	\$418,000.00
and/or the termination date of the original contract has changed to:	12/31/2013

II. JUSTIFICATION

7. What conditions require that this work be done?

The focus of the work is fuels reduction and forest health improvement completed by hand crews on urban parcels and forested lands owned by the Division of State Lands between Crystal Bay and Kingsbury Grade. Work will proceed under the direction of a Project Manager who is a member of the Nevada Tahoe Resource Team.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The contractor, North Lake Tahoe Fire Protection District, is a local fire agency that has trained hand crews with skills and physical ability to perform the arduous and technical physical work required. The crews are also qualified to conduct prescribed burning. Division of State Lands does not have the resources to do this work.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

North Lake Tahoe Fire Protection

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

North Lake Tahoe Fire Protection District is a local agency within the Lake Tahoe Basin and funded through Washoe County, Nevada

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

North Lake Tahoe Fire Protection District has been contracted by the Division of State Lands since 2000 and has been a critical player in fuels reduction and forest health on State owned property in the Lake Tahoe Basin. All prior services have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	03/03/2011 10:39:19 AM
Division Approval	cmoriart	03/03/2011 10:39:23 AM
Department Approval	abrook1	03/03/2011 14:47:12 PM
Contract Manager Approval	cmoriart	03/04/2011 08:56:54 AM
Budget Analyst Approval	jrodrig9	03/07/2011 16:11:19 PM
Team Lead Approval	cwatson	03/08/2011 11:36:07 AM
BOE Agenda Approval	cwatson	03/08/2011 11:36:12 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11944**Agency Name: **STATE LANDS**Agency Code: **707**Appropriation Unit: **4206-29**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **NICHOLS CONSULTING ENGINEERS**Contractor Name: **NICHOLS CONSULTING ENGINEERS**Address: **CHTD****1885 S ARLINGTON AVE STE 111**City/State/Zip: **RENO, NV 89509**

Contact/Phone: Jason Drew 775-329-4955

Vendor No.: T81103102

NV Business ID: NV19891040686

To what State Fiscal Year(s) will the contract be charged? **2011-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 % Tahoe Bonds
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2013**Contract term: **2 years and 275 days**4. Type of contract: **Contract**Contract description: **Engineering design**

5. Purpose of contract:

This is a new contract to provide civil engineering design services for the restoration of North Canyon Creek in Lake Tahoe, Nevada. The contract also includes the preparation of construction specifications, regulatory permitting, construction bidding support and construction management tasks for the implementation of this project.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$478,526.00**

Other basis for payment: Invoices to be paid monthly and based on task progress and completion

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of State Lands is responsible for the coordination and implementation of a program of environmental improvement projects at Lake Tahoe. This program includes erosion control, water quality improvement and stream restoration/enhancement projects at Lake Tahoe. Funding for this program is provided through the sale of bonds authorized by the 1996 Tahoe Bond Act and Chapter 514, Statutes of Nevada, 1999 and the 2009 Tahoe Bond Act and Chapter 431, Statutes of Nevada, 2009. Specifically, State Lands needs assistance in designing construction level documents appropriate to obtain the necessary regulatory permits in Lake Tahoe and to permit construction of the stream restoration project on North Canyon Creek.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The tasks for this project must be completed by a professional engineer licensed in the State of Nevada. The Division of State Lands does not have any civil engineers on staff to complete this work nor are there civil engineers available within the State to complete this work.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected contractor received the highest scores from the evaluation committee using the criteria listed in the RFQ which included: 1) Demonstrated competence; 2) Experience in performance of comparable engagements; 3) approach to delivery of the project and methods of dealing with unexpected project issues; 4) conformance with the terms of the RFQ; and 5) expertise and availability of key personnel.

d. Last bid date: 07/12/2010 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	03/02/2011 16:56:07 PM
Division Approval	cmoriart	03/02/2011 16:56:12 PM
Department Approval	abrook1	03/03/2011 08:06:02 AM
Contract Manager Approval	cmoriart	03/03/2011 11:03:52 AM
Budget Analyst Approval	jrodrig9	03/07/2011 16:12:23 PM
Team Lead Approval	cwatson	03/08/2011 11:39:49 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11987**

Agency Name: ENVIRONMENTAL PROTECTION	Legal Entity Name: Frontier Global Sciences
Agency Code: 709	Contractor Name: Frontier Global Sciences
Appropriation Unit: 3185-04	Address: 414 Pontius Avenue N
Is budget authority available?: Yes	City/State/Zip: Seattle, WA 98109
If "No" please explain: Not Applicable	Contact/Phone: Patricia Klimek 206 622-6840
	Vendor No.: T27016803
	NV Business ID: 91-1540636
To what State Fiscal Year(s) will the contract be charged? 2011-2013	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Application Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/01/2011**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/30/2013**Contract term: **2 years**4. Type of contract: **Contract**Contract description: **Chemical Analysis**

5. Purpose of contract:

This is a new contract to provide chemical analysis for the Mercury Deposition Monitoring sites including: network management, data processing, publication, and quality assurance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,000.00**

Payment for services will be made at the rate of \$225.00 per site per month

II. JUSTIFICATION

7. What conditions require that this work be done?

Mercury is in a class of chemicals called persistent bioaccumulative toxins. The Division of Environmental Protection has contracts in place for two sites that collect samples on a weekly basis and ship them to Frontier Global Sciences. Frontier Global Sciences will analyse the data, send the results to the National Atmospheric Deposition Program who is responsible for the network management, data processing and publication.

The data will let us know where or not there is an upward trend due to the mines in northern Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have the expertise or manpower.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 110304

Approval Date: 03/10/2011

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Contractor is a lab in Seattle, WA.

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tlarson	03/15/2011 10:42:11 AM
Division Approval	vgatrell	03/15/2011 10:42:26 AM
Department Approval	sneudaue	03/15/2011 10:43:49 AM
Contract Manager Approval	h9076rls	03/15/2011 10:49:28 AM
Budget Analyst Approval	jrodrig9	03/30/2011 18:52:48 PM
Team Lead Approval	cwatson	03/31/2011 07:41:42 AM
BOE Agenda Approval	cwatson	03/31/2011 07:41:47 AM
BOE Final Approval	Pending	



BRIAN SANDOVAL
GOVERNOR

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

Purchasing Use Only:
110304

ANDREW K. CLINGER
Director

GREG SMITH
Purchasing Administrator

SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:

Department of Conservation and Natural Resources, Division of Environmental Protection
Bureau of Air Quality Planning (DCNR/NDEP/BAQP)
Daren Winkelman (775) 687-9342

- b. Vendor contact information:

Frontier Global Sciences
414 Pontius Ave N
Seattle, WA 98109

- c. Type of waiver requested: Sole or single source Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:

Continuation of National Mercury Deposition Monitoring sites including: Network management, data processing, publication, quality assurance and chemical analysis.

3. Describe the unique qualification required for the service or good to be purchased:

These sites are part of a national monitoring network to evaluate atmospheric mercury deposition to the environment.

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

This vendor is the only vendor that works with the National Mercury Deposition Network. This vendor will do the chemical analysis and forward the information to the National Mercury Deposition Network who is responsible for the data processing, publications, network management and quality assurance.

Frontier Global Sciences and The National Mercury Deposition Network work as one. There are no other vendors that do this type of work.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

There is already historical data that has been collected which is part of the National Atmospheric

Deposition Program using this vendor. If this waiver is denied samples collected would cease to be analyzed and data would be lost.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

There are no other vendors that work with the National Mercury Deposition Network.

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

The agency reviewed what we have paid other labs for analysis and found Frontier Global Sciences to be comparable in price.

8. What is the estimated value and length of the contract, amendment or request?

a. New contract Y N estimated value is \$60,000 and the length is 2 years.

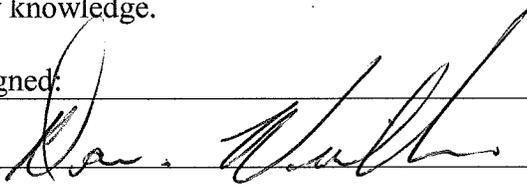
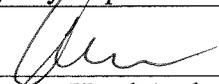
b. Amendment Y N Amendment No. _____
{provide copy of previous waiver(s)}

DCNR/NDEP/BAQP hereby requests approval for Frontier Global Sciences
Requesting agency Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X		02/17/11
	Agency Representative Initiating Request	Date
X		2/22/2011
	Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

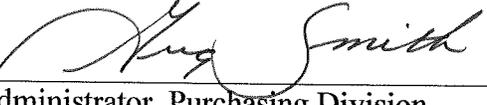
Signed:

X	 N/A	
Reviewing Agency/Entity Signature		Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X		3-10-11
Administrator, Purchasing Division		Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11817**Agency Name: **ENVIRONMENTAL PROTECTION**Agency Code: **709**Appropriation Unit: **3187-56**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **SOUTHERN NEVADA HEALTH**Contractor Name: **SOUTHERN NEVADA HEALTH**Address: **DISTRICT****PO BOX 3902**City/State/Zip: **LAS VEGAS, NV 89127**

Contact/Phone: null702/759-1249

Vendor No.: T27001231B

NV Business ID: EXEMPT

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 %**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: DEP 11-011

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**

Anticipated BOE meeting date 03/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2013**Contract term: **2 years**4. Type of contract: **Interlocal Agreement**Contract description: **CESQG Inspections**

5. Purpose of contract:

This is a new interlocal agreement to provide inspections at conditionally exempt and small quantity hazardous waste generator sites in Clark County on an as needed basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$150,000.00**

Payment for services will be made at the rate of \$250.00 per inspection

II. JUSTIFICATION

7. What conditions require that this work be done?

Inspection of hazardous waste generators is required by the EPA/NDEP RCRA Grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State is required to inspect large quantity generators and permitted sites. The State has limited resources to conduct inspections at small quantity and conditionally exempt generator sites.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

SNHD is the solid waste authority for Clark County. SNHD can provide all required contractual services.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The new contract is a renewal of a long-standing contractual relationship with SNHD.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lfleming	01/04/2011 12:27:58 PM
Division Approval	jtrent	03/16/2011 08:06:11 AM
Department Approval	rnoack	03/16/2011 08:06:36 AM
Contract Manager Approval	dbenson	03/17/2011 14:38:49 PM
Budget Analyst Approval	jrodrig9	03/22/2011 16:59:13 PM
Team Lead Approval	cwatson	03/23/2011 10:54:51 AM
BOE Agenda Approval	cwatson	03/23/2011 10:54:55 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11798**Agency Name: **ENVIRONMENTAL PROTECTION**Agency Code: **709**Appropriation Unit: **3187-56**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **WASHOE, COUNTY OF**Contractor Name: **WASHOE, COUNTY OF**Address: **WASHOE COUNTY HEALTH DISTRICT
PO BOX 11130**City/State/Zip: **RENO, NV 89520-0027**

Contact/Phone: null775/328-2510

Vendor No.: T40283400Q

NV Business ID: EXEMPT

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 %**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: DEP 11-012

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**

Anticipated BOE meeting date 03/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2013**Contract term: **2 years**4. Type of contract: **Interlocal Agreement**Contract description: **CESQG Inspections**

5. Purpose of contract:

This is a new interlocal agreement to provide inspections at conditionally exempt and small quantity hazardous waste generator sites in Washoe County on an as needed basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$150,000.00**

Payment for services will be made at the rate of \$250.00 per Inspection

II. JUSTIFICATION

7. What conditions require that this work be done?

Inspection of hazardous waste generators is required by the EPA/NDEP RCRA Grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State is required to inspect large quantity hazardous waste generators and permitted sites. The State has limited resources to conduct additional inspections at small quantity and conditionally exempt generator sites.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

WCHD is the solid waste authority for Washoe County. WCHD can provide all required contractual services.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This new contract is a renewal of a long-standing contractual relationship with WCHD.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lfleming	12/16/2010 13:41:34 PM
Division Approval	jtrent	12/17/2010 11:37:53 AM
Department Approval	rnoack	03/16/2011 07:56:16 AM
Contract Manager Approval	dbenson	03/17/2011 14:43:09 PM
Budget Analyst Approval	jrodrig9	03/22/2011 16:59:32 PM
Team Lead Approval	cwatson	03/23/2011 11:37:32 AM
BOE Agenda Approval	cwatson	03/23/2011 11:37:37 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11938**

Agency Name: **ENVIRONMENTAL PROTECTION**
 Agency Code: **709**
 Appropriation Unit: **3193-09**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **SIERRA NEVADA JOURNEYS**
 Contractor Name: **SIERRA NEVADA JOURNEYS**
 Address: **1301 CORDONE AVE STE 200**
 City/State/Zip: **RENO, NV 89502-2788**
 Contact/Phone: null775/355-1688
 Vendor No.: T29015313
 NV Business ID: NV20061807775

To what State Fiscal Year(s) will the contract be charged? **2011-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **DEP 11-028**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2012**

Contract term: **1 year and 275 days**

4. Type of contract: **Contract**

Contract description: **Student Education**

5. Purpose of contract:

This is a new contract to provide professional services to assist in educating students throughout northern regions of Nevada about their local watersheds and the sciences related to water.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,625.00**

Other basis for payment: Quarterly

II. JUSTIFICATION

7. What conditions require that this work be done?

Section 319 of the Clean Water Act provides the State with funding to assist in developing projects and programs to address and control nonpoint pollution.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nonpoint source program is non-regulatory and local cooperation is necessary.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Sierra Nevada Journeys was one of the proposals chosen by the RFP evaluation committee. Sierra Nevada Journeys provides an essential link to the local community.

d. Last bid date: 09/01/2010 Anticipated re-bid date: 09/01/2011

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2007 to present - Division of Environmental Protection, bureau of Water Quality Planning. Service provided is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sneudaue	02/22/2011 14:36:16 PM
Division Approval	sneudaue	02/22/2011 14:36:19 PM
Department Approval	sneudaue	02/22/2011 14:36:23 PM
Contract Manager Approval	sneudaue	03/02/2011 09:18:04 AM
Budget Analyst Approval	jrodrig9	03/15/2011 15:48:52 PM
Team Lead Approval	cwatson	03/23/2011 11:44:03 AM
BOE Agenda Approval	cwatson	03/23/2011 11:44:07 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11857**

Agency Name: **REHABILITATION DIVISION**
 Agency Code: **901**
 Appropriation Unit: **3253-10**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **JENNIFER WEB DESIGN, INC.**
 Contractor Name: **JENNIFER WEB DESIGN, INC.**
 Address: **7452 COYOTE CAVE AVE**
 City/State/Zip: **LAS VEGAS, NV 89113-3294**
 Contact/Phone: **JENNIFER MARKEWICH-JONES
702/880-9565**
 Vendor No.: **T27020384**
 NV Business ID: **NV20051156784**

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprises Set Aside

Agency Reference #: 1612-15-BEN

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2015**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Web Design**

5. Purpose of contract:

This is a new contract to provide for the implementation and maintenance of a website for the Business Enterprises of Nevada program, both on an on-going basis and as needed.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$41,840.00**

Other basis for payment: Contractor will provide the services specified in paragraph five (5) at a cost of: No start-up-costs; \$250 per month for updating menus; \$10 per month for hosting; \$200 for work on new logo/banner design; \$23.75 per quarter hour for updates to an individual location page. The contract total is not to exceed \$41,840 for the term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Business Enterprises of Nevada program is funded by the revenue generated from their vending sites. The web site will advertise each site giving exposure to the public eye regarding the program as well as the menus at each site.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DoIT declined to establish and maintain the website because the program consists of privately owned businesses that are not State owned and the owner/operators are non-State employees.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was the lowest bidder, as well as the other factors considered. After careful evaluation by the evaluation committee it was determined to be in the best interest of the State to award the contract to Jennifer Web Design.

d. Last bid date: 12/14/2010 Anticipated re-bid date: 12/15/2014

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	01/21/2011 09:09:53 AM
Division Approval	mcol1	02/03/2011 15:11:10 PM
Department Approval	tnash	02/10/2011 12:40:48 PM
Contract Manager Approval	bfor1	02/14/2011 12:14:27 PM
DoIT Approval	csweeney	02/16/2011 11:01:17 AM
Budget Analyst Approval	cwatson	03/03/2011 07:54:00 AM
Team Lead Approval	cwatson	03/03/2011 07:54:05 AM
BOE Agenda Approval	cwatson	03/03/2011 07:54:09 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV6288** Amendment Number: **1**

Agency Name: **REHABILITATION DIVISION** Legal Entity Name: **Kafoury Armstrong & Co.**

Agency Code: **901** Contractor Name: **Kafoury Armstrong & Co.**

Appropriation Unit: **3253-10** Address: **8329 W Sunset Rd Ste 210**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89113**

If "No" please explain: **Not Applicable** Contact/Phone: **Tami Miramontes 7023847717**

Vendor No.: **T80167960**

NV Business ID: **NV19721004857**

To what State Fiscal Year(s) will the contract be charged? **2010-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprises Set-Aside

Agency Reference #: **1331-11-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2009**Anticipated BOE meeting date **04/2011**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2011**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Professional Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides for auditing of the Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada facilities that generate annual gross revenue in excess of \$150,000. This amendment extends the termination date of the contract from June 30, 2011 to June 30, 2013 in order to continue services without interruption, and increases the maximum amount of the contract from \$52,000 to \$104,000 for the term of the contract to cover additional funding required as a result of the contract extension date. In addition, the scope of work is amended to add a requirement for the auditor to conduct an "Exit Interview" with the blind vendor prior to finalizing audit results.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$52,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$52,000.00
4. New maximum contract amount:	\$104,000.00
and/or the termination date of the original contract has changed to:	06/30/2013

II. JUSTIFICATION

7. What conditions require that this work be done?

As required by NAC 426.267, the Bureau will enter into a contract with an accounting firm to provide external audits biennially for each BEN facility with gross revenues of \$150,000 or more.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
9. Were quotes or proposals solicited?
 Was the solicitation (RFP) done by the Purchasing Division?
 a. If yes, list the names of vendors that submitted proposals:

 b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**
 c. Why was this contractor chosen in preference to other?

 d. Last bid date: _____ Anticipated re-bid date: _____
10. Does the contract contain any IT components?

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

 b. Is the contractor a current employee of the State of Nevada?
 If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

 c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?
 If "Yes", please provide employment termination date.
 d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
 If "Yes", please explain
12. Has the contractor ever been engaged under contract by any State agency?
 Yes

 13. Is the contractor currently involved in litigation with the State of Nevada?
 If "Yes", please provide details of the litigation and facts supporting approval of the contract:
14. The contractor is registered with the Nevada Secretary of State's Office as a:
15. a. Is the Contractor Name the same as the legal Entity Name?
16. a. Does the contractor have a current Nevada State Business License (SBL)?
17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
18. Agency Field Contract Monitor:
19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	01/27/2011 15:59:19 PM
Division Approval	tnash	02/02/2011 13:06:28 PM
Department Approval	tnash	02/02/2011 13:06:32 PM
Contract Manager Approval	bfor1	03/17/2011 11:42:55 AM
Budget Analyst Approval	knielsen	03/17/2011 13:42:04 PM

Team Lead Approval
BOE Agenda Approval

cwatson
cwatson

03/23/2011 13:23:32 PM
03/23/2011 13:23:38 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV6065** Amendment Number: **5**

Agency Name: **REHABILITATION DIVISION** Legal Entity Name: **Steven J Tunstall**

Agency Code: **901** Contractor Name: **Steven J Tunstall**

Appropriation Unit: **3265-04** Address: **1871 Cathedral Glen**

Is budget authority available?: **Yes** City/State/Zip: **Escondido, CA 92029**

If "No" please explain: Not Applicable Contact/Phone: **Jim Tunstall 928-600-7222**

Vendor No.: **T29019248**

NV Business ID: **NV20101396093**

To what State Fiscal Year(s) will the contract be charged? **2009-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 1319-09-REHAB

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/23/2009**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2011**

Contract term: **3 years and 158 days**

4. Type of contract: **Contract**

Contract description: **Professional Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides for the development of a case record review instrument and instructions, training for individuals on how to use the instrument, assistance in case record reviews and a final report to the Rehabilitation Division Administrator regarding findings and recommendations for improvement of Vocational Rehabilitation Services. This amendment extends the termination date of the contract from June 30, 2011 to June 30, 2012 to continue services without interruption; amends the scope of work to add Benchmarks 7 & 8 in order to streamline and improve the process of the comprehensive performance review rating instrument; adds Attachment DD: Special Terms and Conditions for clarification of ARRA funded contracts; and increases the maximum amount from \$9,990 to \$12,265 to allow for payment of the newly added benchmarks.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$5,200.00
2. Total amount of any previous contract amendments:	\$4,790.00
3. Amount of current contract amendment:	\$2,275.00
4. New maximum contract amount:	\$12,265.00
and/or the termination date of the original contract has changed to:	06/30/2012

II. JUSTIFICATION

7. What conditions require that this work be done?

Per a site visit, the U.S. Dept of Education's Rehabilitation Services Administration (RSA) requested the Rehabilitation Division to conduct a case review of closed vocational rehabilitation cases.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the expertise, time and resources to conduct a thorough case review of closed vocational rehabilitation cases.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is an amendment to an existing contract. Steven J Tunstall was the only vendor to submit a proposal and is currently performing satisfactory service for the Bureau of Vocational Rehabilitation/Bureau of Services to the Blind and Visually Impaired.

d. Last bid date: 11/01/2008 Anticipated re-bid date: 11/01/2012

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has been performing satisfactory service for the Department of Employment, Training and Rehabilitation, Rehabilitation Division, Bureau of Vocational Rehabilitation, Bureau of Services to the Blind and Visually Impaired since January 23, 2009.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	02/09/2011 15:37:22 PM
Division Approval	mcol1	02/17/2011 15:14:09 PM
Department Approval	tnash	03/03/2011 16:39:26 PM
Contract Manager Approval	tnash	03/10/2011 11:25:29 AM

Budget Analyst Approval
Team Lead Approval
BOE Agenda Approval

knielsen
cwatson
cwatson

03/17/2011 14:44:53 PM
03/23/2011 13:24:55 PM
03/23/2011 13:25:01 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11946**

Agency Name: EMPLOYMENT SECURITY DIVISION	Legal Entity Name: State of Montana, Department of Administration
Agency Code: 902	Contractor Name: State of Montana, Department of Administration
Appropriation Unit: 4770-11	Address: 125 N. Roberts
Is budget authority available?: Yes	City/State/Zip: Helena , MT 59620-0113
If "No" please explain: Not Applicable	Contact/Phone: Brett Boutin 406-444-2700
	Vendor No.:
	NV Business ID: Government Entity

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 1624-11-R&A

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2013**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Website Hosting**

5. Purpose of contract:

This is a new interlocal contract, which provides hosting services for Nevada's Worker Informer website and database. The State of Montana, State Information Technology Services Division, has been designated by the U.S. Department of Labor to provide the hardware, software, infrastructure, and personnel necessary to host the Labor Market Information Partnership consortium of states Workforce Informer websites as well as the database necessary to keep those websites current. The Workforce Informer website provides up-to-date and important labor market information to Nevada's employer community and other key customers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$33,137.34**

Other basis for payment: Payment will be made on a monthly basis in accordance with the contract's Appendix B "Consideration/Payment" for a contract total not to exceed \$33,137.34 for the term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

The U.S. Department of Labor designated the State of Montana, Department of Administration as the hosting entity for the Workforce Informer web sites on behalf of the Labor Market Information Consortium, which consists of 15 states including Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not possess the hardware, software, infrastructure, or trained personnel to host this particular interactive web site.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal agreement with another public entity.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	03/03/2011 11:14:08 AM
Division Approval	tnash	03/03/2011 11:17:27 AM
Department Approval	tnash	03/03/2011 11:17:30 AM
Contract Manager Approval	tnash	03/07/2011 13:58:00 PM
DoIT Approval	csweeney	03/09/2011 09:31:15 AM
Budget Analyst Approval	knielsen	03/23/2011 11:24:37 AM
Team Lead Approval	cwatson	03/23/2011 13:43:43 PM
BOE Agenda Approval	cwatson	03/23/2011 13:43:48 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **10108** Amendment Number: **1**

Agency Name: **EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **ALL AMERICAN LOCK & SAFE, INC.**

Agency Code: **902** Contractor Name: **ALL AMERICAN LOCK & SAFE, INC.**

Appropriation Unit: **4771-07** Address: **PO BOX 51869**

Is budget authority available?: **Yes** City/State/Zip: **SPARKS, NV 89435**

If "No" please explain: Not Applicable Contact/Phone: **Darryl Stephens 775/626-5397**

Vendor No.: **T27026497**

NV Business ID: **NV20031431666**

To what State Fiscal Year(s) will the contract be charged? **2011-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ESD Special Fund

Agency Reference #: 1409-11-DETR

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2011**

Contract term: **2 years and 244 days**

4. Type of contract: **Contract**

Contract description: **Locksmith**

5. Purpose of contract:

This is an amendment to the original contract, which provides regular and emergency locksmith duties, repairs, and maintenance services for all needed projects for Department of Employment, Training, and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to November 30, 2013 in order for services to be continued without interruption and increases the maximum amount from \$5,000 to \$15,000 in anticipation of an increased need for regular and emergency repairs.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$5,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$10,000.00
4. New maximum contract amount:	\$15,000.00
and/or the termination date of the original contract has changed to:	11/30/2013

II. JUSTIFICATION

7. What conditions require that this work be done?

Need to maintain lock systems for staff and client safety.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees do not have the equipment or expertise.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor in pool

d. Last bid date: 05/20/2009 Anticipated re-bid date: 08/31/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

All American Lock & Safe has been providing services for the Department of Employment, Training, and Rehabilitation since December 2009 and has provided satisfactory work.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	03/08/2011 15:50:08 PM
Division Approval	tnash	03/09/2011 17:28:38 PM
Department Approval	tnash	03/09/2011 17:28:40 PM
Contract Manager Approval	bfor1	03/18/2011 09:00:57 AM
Budget Analyst Approval	knielsen	03/23/2011 13:49:58 PM
Team Lead Approval	cwatson	03/23/2011 14:33:11 PM
BOE Agenda Approval	cwatson	03/23/2011 14:33:16 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV6458** Amendment Number: **1**

Agency Name: **EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **Carrier Corporation**

Agency Code: **902** Contractor Name: **Carrier Corporation**

Appropriation Unit: **4771-07** Address: **121 Woodland Avenue Suite 180**

Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89523**

If "No" please explain: **Not Applicable** Contact/Phone: **Tom McCarthy 775-747-5060**

Vendor No.: **PUR0002775**

NV Business ID: **NV19791006562**

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ESD Special Fund

Agency Reference #: **1402-11-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/25/2009**Anticipated BOE meeting date **04/2011**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2011**Contract term: **3 years and 341 days**4. Type of contract: **Contract**Contract description: **General Equipment Maintenance and Repair Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides for regular and emergency heating and air conditioning service, repairs and maintenance for all needed projects for Department of Employment, Training and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to May 31, 2013 due to a continued need for regular and emergency heating and air conditioning services and increases the maximum amount from \$8,000 to \$13,000 in anticipation of the future volume of services related to the contract extension.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$8,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$5,000.00
4. New maximum contract amount:	\$13,000.00
and/or the termination date of the original contract has changed to:	05/31/2013

II. JUSTIFICATION

7. What conditions require that this work be done?

Need to maintain heating and air conditioning systems for staff and client comfort

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the equipment or expertise to perform this service

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in a vendor pool

d. Last bid date: Anticipated re-bid date: 02/28/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been contracted with the Department of Employment, Training and Rehabilitation since June 2009 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	03/10/2011 07:58:28 AM
Division Approval	tnash	03/10/2011 14:25:20 PM
Department Approval	tnash	03/10/2011 14:25:23 PM
Contract Manager Approval	bfor1	03/18/2011 08:42:02 AM
Budget Analyst Approval	knielsen	03/18/2011 10:27:01 AM
Team Lead Approval	cwatson	03/23/2011 11:48:00 AM
BOE Agenda Approval	cwatson	03/23/2011 11:48:07 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV6490** Amendment Number: **1**

Agency Name: **EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **Charles H. Chester Plumbing and Heating, Inc.**

Agency Code: **902** Contractor Name: **Charles H. Chester Plumbing and Heating, Inc.**

Appropriation Unit: **4771-07** Address: **PO Box 278**

Is budget authority available?: **Yes** City/State/Zip: **Elko, NV 89803**

If "No" please explain: **Not Applicable** Contact/Phone: **Tracy Riley 775-738-6125**

Vendor No.: **PUR0001625**

NV Business ID: **NV19731002898**

To what State Fiscal Year(s) will the contract be charged? **2010-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % ESD Special Fund

Agency Reference #: **1372-11-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2009**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2011**

Contract term: **3 years and 292 days**

4. Type of contract: **Contract**

Contract description: **General Equipment Maintenance and Repair Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides for regular and emergency plumbing installations, repairs and maintenance services for all needed projects for Department of Employment, Training and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to April 30, 2013 due to a continued need for regular and emergency plumbing services, and increases the maximum amount from \$8,500 to \$13,000 in anticipation of the future volume of services related to the contract extension.

6. CONTRACT AMENDMENT

- | | |
|----------------------------------------------------------------------|-------------|
| 1. The maximum amount of the original contract: | \$8,500.00 |
| 2. Total amount of any previous contract amendments: | \$0.00 |
| 3. Amount of current contract amendment: | \$4,500.00 |
| 4. New maximum contract amount: | \$13,000.00 |
| and/or the termination date of the original contract has changed to: | 04/30/2013 |

II. JUSTIFICATION

7. What conditions require that this work be done?

Need to maintain plumbing systems for staff and visitor use

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the equipment or expertise to perform this service

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One vendor in a pool

d. Last bid date: 03/01/2009 Anticipated re-bid date: 01/31/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been contracted with the Department of Employment, Training and Rehabilitation since July 2009 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	03/08/2011 15:53:37 PM
Division Approval	tnash	03/10/2011 14:27:52 PM
Department Approval	tnash	03/10/2011 14:27:54 PM
Contract Manager Approval	bfor1	03/18/2011 08:48:35 AM
Budget Analyst Approval	knielsen	03/18/2011 10:28:53 AM
Team Lead Approval	cwatson	03/23/2011 11:49:23 AM
BOE Agenda Approval	cwatson	03/23/2011 11:49:28 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: CONV6704	Amendment Number: 1
Agency Name: EMPLOYMENT SECURITY DIVISION	Legal Entity Name: I & E Electric, Inc.
Agency Code: 902	Contractor Name: I & E Electric, Inc.
Appropriation Unit: 4771-07	Address: 1425 Doerr Drive
Is budget authority available?: Yes	City/State/Zip: Elko, NV 89801
If "No" please explain: Not Applicable	Contact/Phone: Kevin Doerr 775-738-3058
	Vendor No.: T27015600
	NV Business ID: NV19911046250

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ESD Special Fund

Agency Reference #: **1345-11-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/08/2009**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2011**

Contract term: **3 years and 358 days**

4. Type of contract: **Contract**

Contract description: **Industrial Equipment Maintenance and Repair Servic**

5. Purpose of contract:

This is an amendment to the original contract, which provides for regular and emergency electrical lighting installations, repairs and maintenance services for all needed projects for Department of Employment, Training and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to April 30, 2013 due to a continued need for regular and emergency electrical services, and increases the maximum amount from \$8,500 to \$13,500 in anticipation of the future volume of services related to the contract extension.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$8,500.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$5,000.00
4. New maximum contract amount:	\$13,500.00
and/or the termination date of the original contract has changed to:	04/30/2013

II. JUSTIFICATION

7. What conditions require that this work be done?

Need to maintain electrical systems for staff use and safety

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the equipment or expertise to perform this service

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One vendor in a pool

d. Last bid date: 03/01/2009 Anticipated re-bid date: 01/31/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been contracted with the Department of Employment, Training and Rehabilitation since May 2009 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	03/08/2011 15:51:15 PM
Division Approval	tnash	03/10/2011 14:31:21 PM
Department Approval	tnash	03/10/2011 14:31:24 PM
Contract Manager Approval	bfor1	03/18/2011 08:38:01 AM
Budget Analyst Approval	knielsen	03/18/2011 10:14:29 AM
Team Lead Approval	cwatson	03/23/2011 13:30:48 PM
BOE Agenda Approval	cwatson	03/23/2011 13:30:52 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11956**Agency Name: **EMPLOYMENT SECURITY DIVISION**Agency Code: **902**Appropriation Unit: **4771-07**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: J & J Enterprises Services, Inc.

Contractor Name: **J & J Enterprises Services, Inc.**Address: **5920 W Cougar Avenue**City/State/Zip: **Las Vegas, NV 89139**

Contact/Phone: Steve Salmon 702-361-2914

Vendor No.: T29007913

NV Business ID: NV19911019076

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 %

Employment Security Special Fund-UI Penalties and Interest

Agency Reference #: 1621-12-ESD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **10/31/2011**Contract term: **213 days**4. Type of contract: **Contract**Contract description: **Parking Lot Sealing**

5. Purpose of contract:

This is a new contract to provide parking lot sealing and striping service for the Department of Employment, Training and Rehabilitation facility at 2800 E. St. Louis Avenue in Las Vegas, Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,430.00**

Other basis for payment: State to pay contractor upon satisfactory completion of the project identified in State solicitation and contractor's response, with the total contract not to exceed \$13,430.

II. JUSTIFICATION

7. What conditions require that this work be done?

The facility parking lot must be sealed and striped to mitigate weather damage

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the equipment or expertise to perform this service9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Of the three vendors solicited, J & J Enterprises was the only one to submit a bid

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor was contracted by the Nevada Department of Transportation from April 2010 to September 2010 and provided satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	03/03/2011 11:15:24 AM
Division Approval	tnash	03/03/2011 16:34:39 PM
Department Approval	tnash	03/03/2011 16:34:42 PM
Contract Manager Approval	bfor1	03/23/2011 14:43:34 PM
Budget Analyst Approval	knielsen	03/23/2011 14:46:11 PM
Team Lead Approval	cwatson	03/24/2011 07:08:51 AM
BOE Agenda Approval	cwatson	03/24/2011 07:08:55 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: CONV6416	Amendment Number: 1
Agency Name: EMPLOYMENT SECURITY DIVISION	Legal Entity Name: Johnson Controls
Agency Code: 902	Contractor Name: Johnson Controls
Appropriation Unit: 4771-07	Address: 3645 W Oquendo Rd. Ste 100
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89118
If "No" please explain: Not Applicable	Contact/Phone: Terry McHugh 702872200
	Vendor No.: T10346500
	NV Business ID: NV19571000769

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ESD Special Fund

Agency Reference #: **1394-11-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/15/2009**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2011**

Contract term: **3 years and 351 days**

4. Type of contract: **Contract**

Contract description: **General Equipment Maintenance and Repair Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides regular and emergency heating, ventilating, and air conditioning service, repairs, and maintenance for all Department of Employment, Training, and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to May 31, 2013 in order for services to continue without interruption and increases the maximum amount from \$8,000 to \$28,000 in anticipation of an increased need for regular and emergency services.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$8,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$20,000.00
4. New maximum contract amount:	\$28,000.00
and/or the termination date of the original contract has changed to:	05/31/2013

II. JUSTIFICATION

7. What conditions require that this work be done?

Need to repair heating, ventilating, and air conditioning for staff and client comfort.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State staff does not have the equipment or expertise necessary.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in a vendor pool

d. Last bid date: 05/20/2009 Anticipated re-bid date: 02/28/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Johnson Controls has provided services to the Department of Employment, Training, and Rehabilitation since June of 2009 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	03/10/2011 07:58:00 AM
Division Approval	tnash	03/10/2011 15:07:14 PM
Department Approval	tnash	03/10/2011 15:07:17 PM
Contract Manager Approval	bfor1	03/18/2011 09:08:20 AM
Budget Analyst Approval	knielsen	03/23/2011 14:20:34 PM
Team Lead Approval	cwatson	03/23/2011 14:34:25 PM
BOE Agenda Approval	cwatson	03/23/2011 14:34:30 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **10387** Amendment Number: **1**
 Agency Name: **EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **LAS VEGAS PLUMBING, INC.**
 Agency Code: **902** Contractor Name: **LAS VEGAS PLUMBING, INC.**
 Appropriation Unit: **4771-07** Address: **6420 WINDY RD**
 Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89119**
 If "No" please explain: Not Applicable Contact/Phone: Steven Hansen 702-914-3700
 Vendor No.: T81070129
 NV Business ID: NV19831014483

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ESD Special Fund

Agency Reference #: 1368-11-DETR

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/01/2009**
 Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2011**
 Contract term: **4 years**

4. Type of contract: **Contract**
 Contract description: **Maintenance**

5. Purpose of contract:
This is an amendment to the original contract, which provides for regular and emergency plumbing installations, repairs and maintenance services for all needed projects for Department of Employment, Training and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to April 30, 2013 due to a continued need for regular and emergency plumbing services, and increases the maximum amount from \$8,500 to \$18,500 to cover additional services that will be required due to the contract extension.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$8,500.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$10,000.00
4. New maximum contract amount:	\$18,500.00
and/or the termination date of the original contract has changed to:	04/30/2013

II. JUSTIFICATION

7. What conditions require that this work be done?
Need to maintain plumbing systems for staff and visitor use

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees do not have the equipment or expertise to perform this service

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One vendor in pool

d. Last bid date: 03/01/2009 Anticipated re-bid date: 01/31/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been contracted with the Department of Employment, Training and Rehabilitation since May 2009 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	03/07/2011 14:32:49 PM
Division Approval	tnash	03/09/2011 17:25:36 PM
Department Approval	tnash	03/09/2011 17:25:39 PM
Contract Manager Approval	bfor1	03/18/2011 09:16:16 AM
Budget Analyst Approval	knielsen	03/18/2011 10:12:20 AM
Team Lead Approval	cwatson	03/23/2011 13:29:09 PM
BOE Agenda Approval	cwatson	03/23/2011 13:29:17 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **10114** Amendment Number: **1**

Agency Name: **EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **LLOYD'S REFRIGERATION, INC.**

Agency Code: **902** Contractor Name: **LLOYD'S REFRIGERATION, INC.**

Appropriation Unit: **4771-07** Address: **5701 W SUNSET ROAD**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89118**

If "No" please explain: Not Applicable Contact/Phone: Steve Martinson 702-798-1010

Vendor No.: PUR0000782

NV Business ID: NV19781009048

To what State Fiscal Year(s) will the contract be charged? **2010-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ESD Special Fund

Agency Reference #: 1395-11-DETR

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/12/2009**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **04/30/2011**Contract term: **3 years and 354 days**4. Type of contract: **Contract**Contract description: **HVAC & Refrigeration**

5. Purpose of contract:

This is an amendment to the original contract, which provides for regular and emergency heating and air conditioning repairs and maintenance services for all needed projects for Department of Employment, Training and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to September 30, 2013 due to a continued need for regular and emergency heating and air conditioning services, and increases the maximum amount from \$8,000 to \$28,000 in anticipation of future volume of services related to the contract extension.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$8,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$20,000.00
4. New maximum contract amount:	\$28,000.00
and/or the termination date of the original contract has changed to:	09/30/2013

II. JUSTIFICATION

7. What conditions require that this work be done?

Need to maintain HVAC systems for staff and client comfort

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the equipment or expertise to perform this service

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in a vendor pool

d. Last bid date: 03/01/2009 Anticipated re-bid date: 06/30/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been contracted with the Department of Employment, Training and Rehabilitation since Oct 2009 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	03/07/2011 14:36:29 PM
Division Approval	tnash	03/09/2011 17:30:00 PM
Department Approval	tnash	03/09/2011 17:30:02 PM
Contract Manager Approval	bfor1	03/18/2011 09:06:58 AM
Budget Analyst Approval	knielsen	03/18/2011 09:11:40 AM
Team Lead Approval	cwatson	03/23/2011 13:27:34 PM
BOE Agenda Approval	cwatson	03/23/2011 13:27:45 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV6328** Amendment Number: **1**

Agency Name: **EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **Paul's Plumbing Heating and AC, Inc.**

Agency Code: **902** Contractor Name: **Paul's Plumbing Heating and AC, Inc.**

Appropriation Unit: **4771-07** Address: **4855 Joule Street Suite B5**

Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89502**

If "No" please explain: Not Applicable Contact/Phone: **Ric Martinez 775-857-2857**

Vendor No.: **T80997322**

NV Business ID: **NV19951059260**

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ESD Special Fund

Agency Reference #: 1363-11-DETR

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/01/2009**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2011**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **General Equipment Maintenance and Repair Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides for regular and emergency plumbing installations, repairs and maintenance services for all needed projects for Department of Employment, Training and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to April 30, 2013 due to a continued need for regular and emergency plumbing services and increases the maximum amount from \$8,500 to \$18,500 in anticipation of the future volume of services related to the contract extension.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$8,500.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$10,000.00
4. New maximum contract amount:	\$18,500.00
and/or the termination date of the original contract has changed to:	04/30/2013

II. JUSTIFICATION

7. What conditions require that this work be done?

Need to maintain plumbing systems for staff and visitor use

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the equipment or expertise to perform this service

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One vendor in a pool

d. Last bid date: 03/01/2009 Anticipated re-bid date: 01/31/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been contracted with the Department of Employment, Training and Rehabilitation since May 2009 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	03/07/2011 14:33:33 PM
Division Approval	tnash	03/09/2011 17:21:27 PM
Department Approval	tnash	03/09/2011 17:21:30 PM
Contract Manager Approval	bfor1	03/17/2011 15:58:16 PM
Budget Analyst Approval	knielsen	03/17/2011 16:01:45 PM
Team Lead Approval	cwatson	03/23/2011 13:26:15 PM
BOE Agenda Approval	cwatson	03/23/2011 13:26:20 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: CONV6330	Amendment Number: 2	
	Legal Entity Name: Rakeman Plumbing	
Agency Name: EMPLOYMENT SECURITY DIVISION	Contractor Name: Rakeman Plumbing	
Agency Code: 902	Address: 4075 Loosee road	
Appropriation Unit: 4771-07		
Is budget authority available?: Yes	City/State/Zip: North Las Vegas, NV 89030	
If "No" please explain: Not Applicable	Contact/Phone: Tom Elliott 7026428553	
	Vendor No.: T80980572	
	NV Business ID: NV19901008089	

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ESD Special Fund

Agency Reference #: 1369-11-DETR

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/01/2009**
 Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2011**

Contract term: **4 years**

4. Type of contract: **Contract**
 Contract description: **General Equipment Maintenance and Repair Services**

5. Purpose of contract:
This is an amendment to the original contract, which provides regular and emergency plumbing, installations, repairs, and maintenance services for all Department of Employment, Training, and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to April 30, 2013 in order for services to continue without interruption and increases the maximum amount from \$13,500 to \$23,500 in anticipation of an increased amount of regular and emergency services needed.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$8,500.00
2. Total amount of any previous contract amendments:	\$5,000.00
3. Amount of current contract amendment:	\$10,000.00
4. New maximum contract amount:	\$23,500.00
and/or the termination date of the original contract has changed to:	04/30/2013

II. JUSTIFICATION

7. What conditions require that this work be done?
Need to maintain plumbing systems

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State staff does not have the expertise and equipment needed to do the work.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in vendor pool

d. Last bid date: 03/01/2009 Anticipated re-bid date: 02/28/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Rakeman Plumbing has provided services to the Department of Employment, Training, and Rehabilitation since May 2009 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	03/10/2011 07:59:04 AM
Division Approval	tnash	03/10/2011 14:26:33 PM
Department Approval	tnash	03/10/2011 14:26:35 PM
Contract Manager Approval	bfor1	03/18/2011 09:05:39 AM
Budget Analyst Approval	knielsen	03/23/2011 14:23:06 PM
Team Lead Approval	cwatson	03/23/2011 14:37:07 PM
BOE Agenda Approval	cwatson	03/23/2011 14:37:13 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV6417** Amendment Number: **1**

Agency Name: **EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **Southwest Air Conditioning Service, Inc.**

Agency Code: **902** Contractor Name: **Southwest Air Conditioning Service, Inc.**

Appropriation Unit: **4771-07** Address: **3020 S Valley View Blvd**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89102**

If "No" please explain: **Not Applicable** Contact/Phone: **Grant Farrar 702-876-5444**

Vendor No.: **T10841000**

NV Business ID: **NV19721003279**

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % ESD Special Fund

Agency Reference #: **1397-11-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/15/2009**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2011**

Contract term: **3 years and 351 days**

4. Type of contract: **Contract**

Contract description: **General Equipment Maintenance and Repair Services**

5. Purpose of contract:

This is an amendment to the original contract, which provides for regular and emergency heating and air conditioning service, repairs and maintenance for all needed projects for Department of Employment, Training and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to May 31, 2013 due to a continued need for regular and emergency heating and air conditioning services and increases the maximum amount from \$8,000 to \$23,000 in anticipation of the future volume of services related to the contract extension.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$8,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$15,000.00
4. New maximum contract amount:	\$23,000.00
and/or the termination date of the original contract has changed to:	05/31/2013

II. JUSTIFICATION

7. What conditions require that this work be done?

Need to maintain heating and air conditioning systems for staff and client comfort

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the equipment or expertise to perform this service

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in a vendor pool

d. Last bid date: Anticipated re-bid date: 02/28/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been contracted with the Department of Employment, Training and Rehabilitation since June 2009 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	03/10/2011 07:59:35 AM
Division Approval	tnash	03/10/2011 15:09:31 PM
Department Approval	tnash	03/10/2011 15:09:34 PM
Contract Manager Approval	bfor1	03/18/2011 09:03:15 AM
Budget Analyst Approval	knielsen	03/18/2011 10:31:39 AM
Team Lead Approval	cwatson	03/23/2011 11:50:44 AM
BOE Agenda Approval	cwatson	03/23/2011 11:50:49 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **10113** Amendment Number: **1**

Agency Name: **EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **TRIMLINE OF RENO, INC. DBA SIERRA WINDOW FASHIONS**

Agency Code: **902** Contractor Name: **TRIMLINE OF RENO, INC. DBA SIERRA WINDOW FASHIONS**

Appropriation Unit: **4771-07** Address: **1660 GREG ST**

Is budget authority available?: **Yes** City/State/Zip: **SPARKS, NV 89431**

If "No" please explain: **Not Applicable** Contact/Phone: **null775/747-5942**

Vendor No.: **PUR0002363**

NV Business ID: **NV19761005522**

To what State Fiscal Year(s) will the contract be charged? **2010-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ESD Special Fund

Agency Reference #: **1451-11-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/18/2009**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2011**

Contract term: **3 years and 163 days**

4. Type of contract: **Contract**

Contract description: **Windows Treatment**

5. Purpose of contract:

This is an amendment to the original contract, which provides new window treatment services, repairs, and maintenance for all needed projects for Department of Employment Training and Rehabilitation facilities. This amendment extends the termination date from April 30, 2011 to April 30, 2013 in order for services to be continued without interruption and increases the maximum amount from \$8,000 to \$23,000 due to an increased need for window treatments and repairs.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$8,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$15,000.00
4. New maximum contract amount:	\$23,000.00
and/or the termination date of the original contract has changed to:	04/30/2013

II. JUSTIFICATION

7. What conditions require that this work be done?

Need to install new tint and replace tint damaged windows for staff and client safety.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees do not have the equipment or expertise.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in a vendor pool.

d. Last bid date: 10/01/2009 Anticipated re-bid date: 01/31/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Sierra Window Fashions has provided services for the Department of Employment, Training, and Rehabilitation since November 2009 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	03/07/2011 14:37:01 PM
Division Approval	tnash	03/09/2011 17:31:08 PM
Department Approval	tnash	03/09/2011 17:31:10 PM
Contract Manager Approval	bfor1	03/23/2011 15:03:31 PM
Budget Analyst Approval	knielsen	03/23/2011 15:05:42 PM
Team Lead Approval	cwatson	03/24/2011 07:10:18 AM
BOE Agenda Approval	cwatson	03/24/2011 07:10:23 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11127** Amendment Number: **2**
 Agency Name: **EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **NORTHERN NEVADA INTERNATIONAL**
 Contractor Name: **NORTHERN NEVADA INTERNATIONAL**
 Agency Code: **902** Address: **CENTER**
 Appropriation Unit: **All Appropriations** **821 N CENTER ST**
 Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89501**
 If "No" please explain: **Not Applicable** Contact/Phone: **DR.CARINA BLAC/TREVOR MACALUSO 775/784-7515**
 Vendor No.: **T81099201**
 NV Business ID: **NV19811015213**

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % All DETR Budgets Accounts

Agency Reference #: **1539-12-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2010**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2012**

Contract term: **2 years**

4. Type of contract: **Contract**
 Contract description: **Interpreters**

5. Purpose of contract:

This is an amendment to the original contract, which provides interpreters primarily for unemployment insurance claimants, but also for other department customers, predominately in Spanish on a word-for-word basis for clients. This amendment increases the maximum amount from \$20,000 to \$65,000 due to an increase in interpreter services required due to the high unemployment rate in the state and the increased number of appeals.

6. CONTRACT AMENDMENT

- 1. The maximum amount of the original contract: **\$8,500.00**
- 2. Total amount of any previous contract amendments: **\$11,500.00**
- 3. Amount of current contract amendment: **\$45,000.00**
- 4. New maximum contract amount: **\$65,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Department of Labor requires the agency to provide interpreters for Unemployment Insurance hearings if requested.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have sufficient employees with the expertise to accomplish this work.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in a vendor pool.

d. Last bid date: 04/01/2010 Anticipated re-bid date: 04/02/2012

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Northern Nevada International Center is currently providing satisfactory service to Department of Employment, Training and Rehabilitation.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	02/17/2011 14:41:57 PM
Division Approval	tnash	02/24/2011 09:33:56 AM
Department Approval	tnash	02/24/2011 09:33:58 AM
Contract Manager Approval	bfor1	02/24/2011 12:48:45 PM
Budget Analyst Approval	knielsen	03/01/2011 14:14:47 PM
Team Lead Approval	cwatson	03/03/2011 07:52:49 AM
BOE Agenda Approval	cwatson	03/03/2011 07:52:54 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11512** Amendment Number: **1**

Agency Name: **EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **PRESTON BASS INTERPRETING SERVICES, LLC**

Agency Code: **902** Contractor Name: **PRESTON BASS INTERPRETING SERVICES, LLC**

Appropriation Unit: **All Appropriations** Address: **PO Box 370162**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89137-0162**

If "No" please explain: **Not Applicable** Contact/Phone: **CAROLINE PRESTON BASS 702-228-5181**

Vendor No.: **T27008077**

NV Business ID: **NV20041135569**

To what State Fiscal Year(s) will the contract be charged? **2011-2012**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % All DETR Budget Accounts

Agency Reference #: **1584-12-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/03/2010**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2012**Contract term: **1 year and 301 days**4. Type of contract: **Contract**Contract description: **Interpreter**

5. Purpose of contract:

This is an amendment to the original contract, which provides American Sign Language interpreting services for Department of Employment, Training and Rehabilitation clients, employees, board members or council members as needed during meetings, conferences or hearings. This amendment increases the maximum amount from \$8,500 to \$24,000 due to an increase in the volume of clients requiring interpreting services.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$8,500.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$15,500.00
4. New maximum contract amount:	\$24,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Interpreting services are necessary to meet the requirements of the Americans with Disabilities Act.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Department of Employment, Training and Rehabilitation staff is not qualified to provide these services.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor in a pool

d. Last bid date: Anticipated re-bid date: 03/31/2012

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been contracted with the Department of Employment, Training and Rehabilitation since September 2010 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmacnab	03/09/2011 08:25:11 AM
Division Approval	tnash	03/10/2011 14:30:02 PM
Department Approval	tnash	03/10/2011 14:30:04 PM
Contract Manager Approval	bfor1	03/18/2011 10:13:07 AM
Budget Analyst Approval	knielsen	03/18/2011 10:30:20 AM
Team Lead Approval	cwatson	03/23/2011 11:52:03 AM
BOE Agenda Approval	cwatson	03/23/2011 11:52:08 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11994**

Agency Name: PUBLIC EMPLOYEES BENEFITS	Legal Entity Name: HOMETOWN HEALTH PLAN, INC.
Agency Code: 950	Contractor Name: HOMETOWN HEALTH PLAN, INC.
Appropriation Unit: 1338-08	Address: HMO PREMIUM
Is budget authority available?: Yes	830 HARVARD WAY
If "No" please explain: Not Applicable	City/State/Zip: RENO, NV 89502-2055
	Contact/Phone: null775/982-3181
	Vendor No.: T27019413
	NV Business ID: NV19871019956

To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % 67% State Subsidy/33% Premium Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**

Anticipated BOE meeting date 05/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Northern NV HMO**

5. Purpose of contract:

This is a new contract to provide HMO services in Northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$247,200,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Access to medical care and services are provided as a benefit to active and retired plan participants.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not licensed to provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen because of its ability to provide health care providers in all of the geographic locations required by PEBP in the RFP and because their pricing was reasonable.

d. Last bid date: 10/01/2010 Anticipated re-bid date: 10/01/2014

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Hometown Health is PEBP's current northern Nevada PPO network and PEBP's current northern Nevada HMO. PEBP and PEBP participants are satisfied with the services provided by Hometown Health.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhager	03/16/2011 16:32:27 PM
Division Approval	jhager	03/16/2011 16:32:30 PM
Department Approval	mstron1	03/16/2011 16:35:42 PM
Contract Manager Approval	mstron1	03/16/2011 16:35:44 PM
Budget Analyst Approval	jstrandb	03/22/2011 13:37:50 PM
Team Lead Approval	jmurph1	03/23/2011 10:47:19 AM
BOE Agenda Approval	jmurph1	03/23/2011 10:47:22 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11969**

Agency Name:	MASTER SERVICE AGREEMENTS	Legal Entity Name:	COLLINS TELECOMMUNICATIONS, LLC
Agency Code:	MSA	Contractor Name:	COLLINS TELECOMMUNICATIONS, LLC
Appropriation Unit:	9999 - All Categories	Address:	21560 DORTORT DR
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89521-7421
If "No" please explain:	Not Applicable	Contact/Phone:	null775/225-9191
		Vendor No.:	T27025950
		NV Business ID:	NV20091397506

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: RFP 1877

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2011**

Anticipated BOE meeting date 03/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/12/2015**Contract term: **4 years and 1 day**4. Type of contract: **MSA**Contract description: **Communications**

5. Purpose of contract:

This is a new contract to provide communications site parts and services to include emergency and general maintenance statewide on an as needed basis. Services will include scheduled and unscheduled surveys, assessments, installations, replacements, maintenance and repairs of state owned communication equipment, and infrastructure and fixtures. The equipment includes towers, antennas, transmission lines, AC/DC power systems, generator systems, fiber optics, two way radio systems and microwave systems.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

State agencies do not have the expertise to perform the array of communication site maintenances.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staffing capacity, technical expertise or resources to fulfill this work requirement.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was one of the nine highest ranked vendors selected from eleven proposers.

d. Last bid date: 10/25/2010 Anticipated re-bid date: 10/24/2014

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	03/07/2011 16:27:51 PM
Division Approval	kperondi	03/07/2011 16:27:55 PM
Department Approval	ktarter	03/08/2011 14:09:28 PM
Contract Manager Approval	djon15	03/08/2011 14:23:59 PM
DoIT Approval	ismolya1	03/10/2011 10:18:12 AM
Budget Analyst Approval	csawaya	03/14/2011 16:55:40 PM
Team Lead Approval	jmurph1	03/21/2011 09:26:38 AM
BOE Agenda Approval	jmurph1	03/21/2011 09:26:42 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11972**

Agency Name: MASTER SERVICE AGREEMENTS	Legal Entity Name: COMMSITE CORP
Agency Code: MSA	Contractor Name: COMMSITE CORP
Appropriation Unit: 9999 - All Categories	Address: 35 N EDISON WAY STE 27
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-2352
If "No" please explain: Not Applicable	Contact/Phone: Dan Rehkop 775/856-3663
	Vendor No.: T27025579
	NV Business ID: NV20081240874
To what State Fiscal Year(s) will the contract be charged?	2011-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: **RFP 1877**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2011**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/12/2015**

Contract term: **4 years and 1 day**

4. Type of contract: **MSA**

Contract description: **Communications**

5. Purpose of contract:

This is a new contract to provide communications site parts and services to include emergency and general maintenance statewide on an as needed basis. Services will include scheduled and unscheduled surveys, assessments, installations, replacements, maintenance and repairs of state owned communication equipment, and infrastructure and fixtures. The equipment includes towers, antennas, transmission lines, AC/DC power systems, generator systems, fiber optics, two way radio systems and microwave systems.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies do not have the expertise to perform the array of communication site maintenances.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staffing capacity, technical expertise or resources to fulfill this work requirement.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was one of the nine highest ranked vendors selected from eleven proposers.

d. Last bid date: 10/25/2010 Anticipated re-bid date: 10/24/2014

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOT has contracted with Commsite on 6/23/10 and 10/11/10; rating has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	03/07/2011 16:31:06 PM
Division Approval	kperondi	03/07/2011 16:31:08 PM
Department Approval	ktarter	03/08/2011 14:06:53 PM
Contract Manager Approval	djon15	03/08/2011 14:25:02 PM
DoIT Approval	lsmolya1	03/10/2011 10:19:34 AM
Budget Analyst Approval	csawaya	03/14/2011 16:50:02 PM
Team Lead Approval	jmurph1	03/21/2011 09:25:17 AM
BOE Agenda Approval	jmurph1	03/21/2011 09:25:23 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11975**

Agency Name: MASTER SERVICE AGREEMENTS	Legal Entity Name: MERIT ELECTRIC COMPANY
Agency Code: MSA	Contractor Name: MERIT ELECTRIC COMPANY
Appropriation Unit: 9999 - All Categories	Address: 14830 KIVETT LN
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521-8580
If "No" please explain: Not Applicable	Contact/Phone: null775/853-3444
	Vendor No.: T29026203
	NV Business ID: NV20031263899
To what State Fiscal Year(s) will the contract be charged?	2011-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: **RFP 1877**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2011**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/12/2015**

Contract term: **4 years and 1 day**

4. Type of contract: **MSA**

Contract description: **Communications**

5. Purpose of contract:

This is a new contract to provide communications site parts and services to include emergency and general maintenance statewide on an as needed basis. Services will include scheduled and unscheduled surveys, assessments, installations, replacements, maintenance and repairs of state owned communication equipment, and infrastructure and fixtures. The equipment includes towers, antennas, transmission lines, AC/DC power systems, generator systems, fiber optics, two way radio systems and microwave systems.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$400,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies do not have the expertise to perform the array of communication site maintenances.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staffing capacity, technical expertise or resources to fulfill this work requirement.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was one of the nine highest ranked vendors selected from eleven proposers.

d. Last bid date: 10/25/2010 Anticipated re-bid date: 10/24/2014

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOT has contracted with Merit Electric - rating is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	03/07/2011 16:32:58 PM
Division Approval	kperondi	03/07/2011 16:33:01 PM
Department Approval	ktarter	03/08/2011 13:55:26 PM
Contract Manager Approval	djon15	03/08/2011 14:26:56 PM
DoIT Approval	ismolya1	03/10/2011 10:21:05 AM
Budget Analyst Approval	csawaya	03/17/2011 14:38:51 PM
Team Lead Approval	jmurph1	03/18/2011 15:27:11 PM
BOE Agenda Approval	jmurph1	03/18/2011 15:27:15 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11971**Agency Name: **MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **NNE CONSTRUCTION, INC.**Contractor Name: **NNE CONSTRUCTION, INC.**Address: **163 OSINO UNIT 5**City/State/Zip: **ELKO, NV 89801-9402**Contact/Phone: **Richard Williams 775/738-8745**Vendor No.: **T27020691**NV Business ID: **NV20001345027**To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: **RFP 1877**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2011**Anticipated BOE meeting date **04/2011**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/12/2015**Contract term: **4 years and 1 day**4. Type of contract: **MSA**Contract description: **Communications**

5. Purpose of contract:

This is a new contract to provide communications site parts and services to include emergency and general maintenance statewide on an as needed basis. Services will include scheduled and unscheduled surveys, assessments, installations, replacements, maintenance and repairs of state owned communication equipment, and infrastructure and fixtures. The equipment includes towers, antennas, transmission lines, AC/DC power systems, generator systems, fiber optics, two way radio systems and microwave systems.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$200,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

State agencies do not have the expertise to perform the array of communication site maintenances.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staffing capacity, technical expertise or resources to fulfill this work requirement.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was one of the nine highest vendors selected from eleven proposers.

d. Last bid date: 10/25/2010 Anticipated re-bid date: 10/24/2014

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Jeff Williams is the president of the company who has been recently elected to the Elko County Commissioner post - District 4 in Nevada.

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY 09 for the Department of Information Technology - rating was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	03/07/2011 16:30:19 PM
Division Approval	kperondi	03/07/2011 16:30:23 PM
Department Approval	ktarter	03/08/2011 14:07:49 PM
Contract Manager Approval	djon15	03/08/2011 14:22:54 PM
DoIT Approval	ismolya1	03/10/2011 10:18:37 AM
Budget Analyst Approval	csawaya	03/17/2011 14:28:58 PM
Team Lead Approval	jmurph1	03/18/2011 15:21:06 PM
BOE Agenda Approval	jmurph1	03/18/2011 15:21:14 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11974**

Agency Name: MASTER SERVICE AGREEMENTS	Legal Entity Name: RADCO COMMUNICATIONS, LLC
Agency Code: MSA	Contractor Name: RADCO COMMUNICATIONS, LLC
Appropriation Unit: 9999 - All Categories	Address: 450 US HIGHWAY 395 N
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89704-9581
If "No" please explain: Not Applicable	Contact/Phone: null775/826-6338
	Vendor No.: T29007652
	NV Business ID: NV20051105274
To what State Fiscal Year(s) will the contract be charged?	2011-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: **RFP 1877**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2011**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/12/2015**

Contract term: **4 years and 1 day**

4. Type of contract: **MSA**

Contract description: **Communications**

5. Purpose of contract:

This is a new contract to provide communications site parts and services to include emergency and general maintenance statewide on an as needed basis. Services will include scheduled and unscheduled surveys, assessments, installations, replacements, maintenance and repairs of state owned communication equipment, and infrastructure and fixtures. The equipment includes towers, antennas, transmission lines, AC/DC power systems, generator systems, fiber optics, two way radio systems and microwave systems.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$200,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies do not have the expertise to perform the array of communication site maintenances.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staffing capacity, technical expertise or resources to fulfill this work requirement.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was one of the nine highest ranked vendors selected from eleven proposers.

d. Last bid date: 10/25/2010 Anticipated re-bid date: 10/24/2014

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contracted with DoIT in 2006; service rating was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	03/07/2011 16:32:17 PM
Division Approval	kperondi	03/07/2011 16:32:19 PM
Department Approval	ktarter	03/08/2011 13:56:32 PM
Contract Manager Approval	djon15	03/08/2011 14:26:15 PM
DoIT Approval	lsmolya1	03/10/2011 10:20:41 AM
Budget Analyst Approval	csawaya	03/14/2011 16:53:14 PM
Team Lead Approval	jmurph1	03/21/2011 09:27:49 AM
BOE Agenda Approval	jmurph1	03/21/2011 09:27:53 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11970**

Agency Name: MASTER SERVICE AGREEMENTS	Legal Entity Name: REBEL COMMUNICATIONS, LLC
Agency Code: MSA	Contractor Name: REBEL COMMUNICATIONS, LLC
Appropriation Unit: 9999 - All Categories	Address: 7265 DEAN MARTIN DR STE 170
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89118
If "No" please explain: Not Applicable	Contact/Phone: Cody Whipple 702/914-8072
	Vendor No.: PUR0003793
	NV Business ID: NV20031128601
To what State Fiscal Year(s) will the contract be charged?	2011-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: **RFP 1877**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2011**

Anticipated BOE meeting date **04/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/12/2015**

Contract term: **4 years and 1 day**

4. Type of contract: **MSA**

Contract description: **Communications**

5. Purpose of contract:

This is a new contract to provide communications site parts and services to include emergency and general maintenance statewide on an as needed basis. Services will include scheduled and unscheduled surveys, assessments, installations, replacements, maintenance and repairs of state owned communication equipment, and infrastructure and fixtures. The equipment includes towers, antennas, transmission lines, AC/DC power systems, generator systems, fiber optics, two way radio systems and microwave systems.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies do not have the expertise to perform the array of communication site maintenances.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staffing capacity, technical expertise or resources to fulfill this work requirement.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was one of the nine highest ranked vendors selected from eleven proposers.

d. Last bid date: 10/25/2010 Anticipated re-bid date: 10/24/2014

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Gaming Control Board, work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	03/07/2011 16:29:20 PM
Division Approval	kperondi	03/07/2011 16:29:22 PM
Department Approval	ktarter	03/08/2011 14:08:51 PM
Contract Manager Approval	djon15	03/08/2011 14:24:33 PM
DoIT Approval	ismolya1	03/10/2011 10:19:14 AM
Budget Analyst Approval	csawaya	03/17/2011 14:32:54 PM
Team Lead Approval	jmurph1	03/18/2011 15:23:14 PM
BOE Agenda Approval	jmurph1	03/18/2011 15:23:17 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **11973**

Agency Name: MASTER SERVICE AGREEMENTS	Legal Entity Name: Spectrum Surveying & Engineering DBA Amalgamated Construction & C
Agency Code: MSA	Contractor Name: Spectrum Surveying & Engineering DBA Amalgamated Construction & C
Appropriation Unit: 9999 - All Categories	Address: 8905 W. Post Road, Suite 100
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89105
If "No" please explain: Not Applicable	Contact/Phone: Christopher Wener 702-367-7705
	Vendor No.:
	NV Business ID: NV19941072954
To what State Fiscal Year(s) will the contract be charged?	2011-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: RFP 1877

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2011**

Anticipated BOE meeting date 04/2011

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/12/2015**Contract term: **4 years and 1 day**4. Type of contract: **MSA**Contract description: **Communications**

5. Purpose of contract:

This is a new contract to provide communications site parts and services to include emergency and general maintenance statewide on an as needed basis. Services will include scheduled and unscheduled surveys, assessments, installations, replacements, maintenance and repairs of state owned communication equipment, and infrastructure and fixtures. The equipment includes towers, antennas, transmission lines, AC/DC power systems, generator systems, fiber optics, two way radio systems and microwave systems.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

State agencies do not have the expertise to perform the array of communication site maintenances.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staffing capacity, technical expertise or resources to fulfill this work requirement.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. If yes, list the names of vendors that submitted proposals:

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was one of the nine highest ranked vendors selected from eleven proposers.

d. Last bid date: 10/25/2010 Anticipated re-bid date: 10/24/2014

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	03/07/2011 16:31:46 PM
Division Approval	kperondi	03/07/2011 16:31:48 PM
Department Approval	ktarter	03/08/2011 14:05:32 PM
Contract Manager Approval	djon15	03/08/2011 14:25:28 PM
DoIT Approval	ismolya1	03/10/2011 10:20:17 AM
Budget Analyst Approval	csawaya	03/17/2011 14:35:22 PM
Team Lead Approval	jmurph1	03/18/2011 15:25:16 PM
BOE Agenda Approval	jmurph1	03/18/2011 15:25:22 PM
BOE Final Approval	Pending	



DEPARTMENT OF ADMINISTRATION

209 E. Musser Street, Room 200
Carson City, Nevada 89701-4298
(775) 684-0222
Fax (775) 684-0260
<http://www.budget.state.nv.us/>

Date: April 5, 2011
To: Andrew Clinger, Director
Department of Administration
From: Julie Strandberg, Budget Analyst
Budget and Planning Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

OFFICE OF THE STATE CONTROLLER

Statutory Authority

Pursuant to SAM 0208, in the event an agency adopts a rate of reimbursement less than the amounts specified in NRS 281.160, Board of Examiners approval is required.

Nature of the Request

This request allows the Division to adopt a rate of reimbursement less than the amounts specified by the GSA in NRS 281.160. The Office of the Controller is requesting the following changes:

1. Employees will be provided lodging arranged by the Executive Assistant. Employees, who choose not to avail themselves of the arranged lodging, will not be eligible for lodging reimbursement above the amount arranged by the Executive Assistant.
2. Employees will receive meal reimbursement when they are over 50 miles from their duty station based on the hour limits disclosed in the revised travel policy

Recommendation

This request appears reasonable.

REVIEWED: 
ACTION ITEM: _____

STATE OF NEVADA
State Controller's Office

TRAVEL
Policy and Procedure

RECEIVED
APR 05 2011
DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

Effective: Upon BOE Approval Items in yellow are requested changes.

The State Controller's Office hereby adopts the following travel policies for official state business for its staff in accordance with the rules and rates detailed in the most current edition of the State Administrative Manual (SAM §Travel 0200) and NRS 281.160-169. It is the policy of this office that travel should be by the least expensive method possible. Exceptions to these policies must be approved in advance by the State Controller or Chief Deputy Controller.

The State Controller's Office considers an employee to be in travel status upon leaving his or her point of origination, which can be duty office or home. To be eligible for per diem expenses an employee must travel at least 50 miles from his or her designated workstation.

TRAVEL REQUESTS

The State Controller, or the designated representative, must approve all official travel by employees in advance. The Travel Request form is located in the shared directory under F:\Shared\Forms\Miscellaneous\Travel & Training Forms.

Travel expense reimbursement requests will not be processed without the original completed and signed Travel Request form.

The current Expense Reimbursement form is located in the Dept. of Administration Website/Budget & Planning/Forms, "Revised Travel Claim Form."

Claims for reimbursement of travel expenses must be in accordance with the following policy of the Office of the State Controller, and must be submitted to the State Controller or the designated representative for approval. The forms should be submitted within one month of completion of travel unless prohibited by exceptional circumstance.

TRAVEL ARRANGEMENTS

The Executive Assistant to the State Controller will coordinate travel arrangements for all office personnel. Travel, lodging, and transportation must be consistent with and this policy. State agencies shall use Southwest Airlines corporate Internet booking tool SWABIZ to book travel between Las Vegas and Reno.

Employees are encouraged to use a State Travel Card. Balances on travel/credit cards issued by the State are the responsibility of the cardholder. It is the agency's responsibility to monitor employees' credit card activity on a monthly basis.

TRAVEL STATUS – IN-STATE

1. Employees in in-state travel status are directed to GSA's website, <http://gsa.gov> and the link "Per Diem Rates" for the most current rates on lodging and meals. Maximum per diem reimbursement rates for Nevada's lodging, meals, and incidental expenses are established by city/county and vary by season. Meals may be reimbursed in accordance with the meals and incidental expense (M&IE) allowance. Employees may receive reimbursement for breakfasts even though continental breakfasts are provided. Reimbursement should not be requested for meals served in-flight as part of the airfare or for meals included in conference registration fees. The M&IE rates vary by season. For guidance on deducting these amounts from travel reimbursement requests employees should refer to the "Meals and Incidental Expense Breakdown" link on the GSA website. Receipts are not required for the M&IE allowance. **On in-transit days, employees may claim M&IE only on expenses incurred while more than 50 miles away from their tax home.** If an employee chooses to spend more than the per diem rate allowed, the employee is responsible for the additional expenses.
2. Employees will be reimbursed for actual expenses incurred for parking or vehicle storage fees for private automobiles and commercial transportation costs (i.e., taxi, shuttle, etc.). Receipts must accompany reimbursement requests.
3. Other miscellaneous reimbursable business related expenses are: use of Internet services, computers, printers, faxing machines and scanners, conference room rentals, and official telephone calls/service. Receipts are required.
4. Employees will be reimbursed for laundry cleaning/pressing services if the employee's official business related hotel stay is seven consecutive nights or longer. Receipts are required.
5. An employee using his own personal vehicle for the State's convenience will be reimbursed at the standard mileage reimbursement rate. The current rate can be obtained from the Department of Administration website under Budget & Planning, All Agency Memos.
6. An employee using his own personal vehicle for the employee's convenience will be reimbursed at one-half the standard mileage reimbursement rate. The current rate can be obtained from the Department of Administration website under Budget & Planning, All Agency Memos.
7. This policy also pertains to non-state employees traveling on state business. For independent contractors, refer to SAM 0320.0, 6. When and if it becomes necessary to arrange travel for non-state employees on state business, the Office of the State Controller may make all reservations and process the billings for payment through the State system.
8. Employees will be provided lodging arranged by the Executive Assistant. Employees who decide not to avail themselves of the arranged lodging, will not be

eligible for lodging reimbursement above the amount arranged by the Executive Assistant.

For employees on travel status of over 50 miles from their duty station, reimbursement may be allowed for meals and the following hour limits would apply:

For employees working a regular shift, from 8:00 a.m. to 5:00 p.m., with lunch from 12:00 to 1:00 p.m.:

Employees entering travel status prior to 6:30 a.m. and/or returning after 9:00 a.m. may be reimbursed for breakfast.

Employees entering travel status prior to 11:30 a.m. and/or returning after 1:30 p.m. may be reimbursed for lunch.

Employees entering travel status prior to 4:00 p.m. and/or returning after 6:30 p.m. may be reimbursed for dinner.

TRAVEL STATUS – OUT-OF-STATE

1. Employees in out-of-state travel status are directed to the GSA's website, <http://gsa.gov> and the link "Per Diem Rates" for the most current rates on lodging and meals. Maximum per diem reimbursement rates for lodging, meals, and incidental expenses are established by city/county and vary by season. Meals and incidental expenses (fees for luggage carts, metered parking, subway/bus use, toll charges and tips, for instance) may be reimbursed in accordance with the Meals and Incidental Expense (M&IE) allowance. Employees may receive reimbursement for breakfasts even though continental breakfasts are provided. Reimbursement should not be requested for meals served in-flight as part of the airfare, or for meals included in conference registration fees. For guidance on deducting these amounts from travel reimbursement requests, employees should refer to the "Meals and Incidental Expense Breakdown" link on the GSA website. Receipts are not required for the M&IE allowance. **On in-transit days, employees may claim M&IE only on expenses incurred while more than 50 miles away from their tax home.** If an employee chooses to spend more than the per diem rate allowed, the employee is responsible for the additional expenses.
2. Employees will be reimbursed for actual expenses incurred for parking or vehicle storage fees for private automobiles and commercial transportation costs (i.e. taxi, railroad tickets, etc.). Receipts must accompany reimbursement requests.
3. Other miscellaneous reimbursable business related expenses are: use of Internet services, computers, printers, faxing machines and scanners, conference room rentals, and official telephone calls/service. Receipts are required.
4. Employees will be reimbursed for laundry cleaning/pressing services if the employee's official business related hotel stay is seven consecutive nights or longer. Receipts are required.

5. The Board of Examiners has approved a meal rate for employees traveling outside the United States, commensurate with the U.S. Department of State's meal allowances for foreign cities as listed in the U.S. Department of State's publication, Maximum Travel Per Diem Allowance for Foreign Areas. The current foreign Per Diem rates can be accessed at the U.S. Department of State's website at <http://www.state.gov/m/a/als/prdm/>.
6. An employee using his own personal vehicle for the State's convenience will be reimbursed at the standard mileage reimbursement rate. The current rate can be obtained from the Department of Administration website under Budget & Planning, All Agency Memos.
7. An employee using his own personal vehicle for the employee's convenience will be reimbursed at one-half the standard mileage rate. The current rate can be obtained from the Department of Administration website under Budget & Planning, All Agency Memos.
8. This policy also pertains to non-state employees traveling on state business. For independent contractors, refer to SAM 0320.0, 6. When and if it becomes necessary to arrange travel for non-state employees on state business, the Office of the State Controller may make all reservations and process the billings for payment through the State system.
9. Employees will be provided lodging arranged by the Executive Assistant. Employees who decide not to avail themselves of the arranged lodging, will not be eligible for lodging reimbursement above the amount arranged by the Executive Assistant.

For employees on travel status of over 50 miles from their duty station, reimbursement may be allowed for meals and the following hour limits would apply:

For employees working a regular shift, from 8:00 a.m. to 5:00 p.m., with lunch from 12:00 to 1:00 p.m.:

Employees entering travel status prior to 6:30 a.m. and/or returning after 9:00 a.m. may be reimbursed for breakfast.

Employees entering travel status prior to 11:30 a.m. and/or returning after 1:30 p.m. may be reimbursed for lunch.

Employees entering travel status prior to 4:00 p.m. and/or returning after 6:30 p.m. may be reimbursed for dinner.

SUMMARY

It is the policy of the State Controller that the rates provided in the most recent edition of the State Administrative Manual are in effect for the State Controller's Office. In addition, the above rules apply to all State Controller's Office employees. The State Controller or Chief Deputy Controller must approve any exceptions to those rules in

advance of travel. Any travel policy not addressed herein must comply with the most current version of Chapter 0200 of the State Administrative Manual.

STATE OF NEVADA State Controller's Office

TRAVEL Policy and Procedure

Effective: January 1, 2009 Items in red, requesting to be removed.

The State Controller's Office hereby adopts the following travel policies for official state business for its staff in accordance with the rules and rates detailed in the most current edition of the State Administrative Manual (SAM §Travel 0200). It is the policy of this office that travel should be by the least expensive method possible. Exceptions to these policies must be approved in advance by the State Controller or Chief Deputy Controller.

The State Controller's Office considers an employee to be in travel status upon leaving his or her point of origination, which can be duty office or home. To be eligible for per diem expenses an employee must travel at least 50 miles from his or her designated workstation.

TRAVEL REQUESTS

The State Controller, or the designated representative, must approve all official travel by employees in advance. The Travel Request form is located in the shared directory under F:\Shared\Forms\Miscellaneous\Travel & Training Forms.

Travel expense reimbursement requests will not be processed without the original completed and signed Travel Request form.

The current Expense Reimbursement form is located in the Dept. of Administration Website/Budget & Planning/Forms, "Revised Travel Claim Form."

Claims for reimbursement of travel expenses must be in accordance with the rules of the State Administrative Manual and must be submitted to the State Controller or the designated representative for approval. The forms should be submitted within one month of completion of travel unless prohibited by exceptional circumstance.

TRAVEL ARRANGEMENTS

The Executive Assistant to the State Controller will coordinate travel arrangements for all office personnel. Travel, lodging, and transportation must be consistent with NRS 281.160-169. State agencies shall use Southwest Airlines corporate Internet booking tool SWABIZ to book travel between Las Vegas and Reno.

Employees are encouraged to use a State Travel Card. Balances on travel/credit cards issued by the State are the responsibility of the cardholder. It is the agency's responsibility to monitor employees' credit card activity on a monthly basis.

TRAVEL STATUS – IN-STATE

1. Employees in in-state travel status are directed to GSA's website, <http://gsa.gov> and the link "Per Diem Rates" for the most current rates on lodging and meals. Maximum per diem reimbursement rates for Nevada's lodging, meals, and incidental expenses are established by city/county and vary by season. Meals will be reimbursed in accordance with the meals and incidental expense (M&IE) allowance. Employees may receive reimbursement for breakfasts even though continental breakfasts are provided. Reimbursement should not be requested for meals served in-flight as part of the airfare or for meals included in conference registration fees. The M&IE rates vary by season. For guidance on deducting these amounts from travel reimbursement requests employees should refer to the "Meals and Incidental Expense Breakdown" link on the GSA website. Receipts are not required for the M&IE allowance. **On in-transit days, employees are requested to claim M&IE only on actual expenses incurred while away from their tax home.** If an employee chooses to spend more than the per diem rate allowed, the employee is responsible for the additional expenses.
2. Employees will be reimbursed for actual expenses incurred for parking or vehicle storage fees for private automobiles and commercial transportation costs (i.e., taxi, shuttle, etc.). Receipts must accompany reimbursement requests.
3. Other miscellaneous reimbursable business related expenses are: use of Internet services, computers, printers, faxing machines and scanners, conference room rentals, and official telephone calls/service. Receipts are required.
4. Employees will be reimbursed for laundry cleaning/pressing services if the employee's official business related hotel stay is four consecutive nights or longer. Receipts are required.
5. An employee using his own personal vehicle for the State's convenience will be reimbursed at the standard mileage reimbursement rate, which is 55 cents per mile as of January 1, 2009. The current rate can be obtained from the Department of Administration Budget Division.
6. An employee using his own personal vehicle for the employee's convenience will be reimbursed at one-half the standard mileage reimbursement rate or 27.5 cents per mile.

For employees on travel status, reimbursement will be allowed for meals and the following hour limits would apply:

For employees working a regular shift, from 8:00 a.m. to 5:00 p.m., with lunch from 12:00 to 1:00 p.m.:

Employees entering travel status prior to 6:30 a.m. and/or returning after 9:00 a.m. may be reimbursed for breakfast.

Employees entering travel status prior to 11:30 a.m. and/or returning after 1:30 p.m. may be reimbursed for lunch.

Employees entering travel status prior to 4:00 p.m. and/or returning after 6:30 p.m. may be reimbursed for dinner.

For employees working a different shift the following applies:

Employees entering travel status more than one hour before the start of their assigned duty hour or returning more than an hour after the end of their assigned duty hour will be reimbursed for that meal, if appropriate. Breakfast, lunch or dinner will be reimbursed with approval of their supervisor, according to these restrictions using the one-hour parameter.

TRAVEL STATUS – OUT-OF-STATE

1. Employees in out-of-state travel status are directed to the GSA's website, <http://gsa.gov> and the link "Per Diem Rates" for the most current rates on lodging and meals. Maximum per diem reimbursement rates for lodging, meals, and incidental expenses are established by city/county and vary by season. Meals and incidental expenses (fees for luggage carts, metered parking, subway/bus use, toll charges and tips, for instance) will be reimbursed in accordance with the Meals and Incidental Expense (M&IE) allowance. Employees may receive reimbursement for breakfasts even though continental breakfasts are provided. Reimbursement should not be requested for meals served in-flight as part of the airfare, or for meals included in conference registration fees. For guidance on deducting these amounts from travel reimbursement requests, employees should refer to the "Meals and Incidental Expense Breakdown" link on the GSA website. Receipts are not required for the M&IE allowance. **On in-transit days, employees are requested to claim M&IE only on actual expenses incurred while away from their tax home.** If an employee chooses to spend more than the per diem rate allowed, the employee is responsible for the additional expenses.
2. Employees will be reimbursed for actual expenses incurred for parking or vehicle storage fees for private automobiles and commercial transportation costs (i.e. taxi, railroad tickets, etc.). Receipts must accompany reimbursement requests.
3. Other miscellaneous reimbursable business related expenses are: use of Internet services, computers, printers, faxing machines and scanners, conference room rentals, and official telephone calls/service. Receipts are required.
4. Employees will be reimbursed for laundry cleaning/pressing services if the employee's official business related hotel stay is four consecutive nights or longer. Receipts are required.
5. The Board of Examiners has approved a meal rate for employees traveling outside the United States, commensurate with the U.S. Department of State's meal allowances for foreign cities as listed in the U.S. Department of State's publication, Maximum Travel Per Diem Allowance for Foreign Areas. The current foreign Per Diem rates can be accessed at the U.S. Department of State's website at <http://www.state.gov/m/a/als/prdm/>.

6. An employee using his own personal vehicle for the State's convenience will be reimbursed at the standard mileage reimbursement rate, which is 55 cents per mile as of January 1, 2009. The current rate can be obtained from the Department of Administration Budget Division.
7. An employee using his own personal vehicle for the employee's convenience will be reimbursed at one-half the standard mileage rate or 27.5 cents per mile.

For employees on travel status, reimbursement will be allowed for meals and the following hour limits would apply:

For employees working a regular shift, from 8:00 a.m. to 5:00 p.m., with lunch from 12:00 to 1:00 p.m.:

Employees entering travel status prior to 6:30 a.m. and/or returning after 9:00 a.m. may be reimbursed for breakfast.

Employees entering travel status prior to 11:30 a.m. and/or returning after 1:30 p.m. may be reimbursed for lunch.

Employees entering travel status prior to 4:00 p.m. and/or returning after 6:30 p.m. may be reimbursed for dinner.

For employees working a different shift the following applies:

Employees entering travel status more than one hour before the start of their assigned duty hour or returning more than an hour after the end of their assigned duty hour will be reimbursed for that meal, if appropriate. Breakfast, lunch or dinner will be reimbursed with approval of their supervisor, according to these restrictions using the one-hour parameter.

SUMMARY

It is the policy of the State Controller that the rates provided in the most recent edition of the State Administrative Manual are in effect for the State Controller's Office. In addition, the above rules apply to all State Controller's Office employees. The State Controller or Chief Deputy Controller must approve any exceptions to those rules in advance of travel. Any travel policy not addressed herein must comply with the most current version of Chapter 0200 of the State Administrative Manual.