

POST

*** NOTICE OF PUBLIC MEETING ***

BOARD OF EXAMINERS

LOCATION: Capitol Building
The Guinn Room
101 N. Carson Street
Carson City, Nevada

VIDEOCONFERENCE: Grant Sawyer State Office Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

DATE AND TIME: July 8, 2014 at 10:00 a.m.

Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (*).** Items on the agenda may be taken out of the order presented, items may be combined for consideration by the public body; and items may be pulled or removed from the agenda at any time at the discretion of the Chairperson.

AGENDA

1. PUBLIC COMMENTS
- *2. FOR POSSIBLE ACTION – APPROVAL OF THE JUNE 12, 2014 BOARD OF EXAMINERS’ MEETING MINUTES
- *3. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASES

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – State Public Works Division – Buildings and Grounds	1	\$7,569
Department of Public Safety – Investigation Division	2	\$53,506
Total	3	\$61,075

***4. FOR POSSIBLE ACTION – SALARY ADJUSTMENTS**

Distribution of Salary Adjustments to Departments, Commissions and Agencies, pursuant to Assembly Bill 511, Sections 6, 7, and 8 of the 2013 Legislative Session.

The 2013 Legislature appropriated funds from the State General Fund and State Highway Fund for the purpose of meeting any deficiencies which may be created between the appropriated money of the respective departments, commissions, and agencies of the State of Nevada, as fixed by the 2013 Session of the Nevada Legislature, and the actual salary of each state employee. Pursuant to this legislation, the following amounts from the State General Fund and State Highway Fund are recommended:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND	HIGHWAY FUND
1052	Department of Administration – NSLA Archives and Records	\$8,981	
2986	Nevada System of Higher Education University System Admin	\$46,358	
2980	Nevada System of Higher Education University of Nevada – Reno	\$1,330,455	
2983	Nevada System of Higher Education Intercollegiate Athletics UNR	\$12,723	
2989	Nevada System of Higher Education Agricultural Experiment Station	\$46,176	
3003	Nevada System of Higher Education Business Center North	\$20,722	
2982	Nevada System of Higher Education School of Medical Sciences	\$260,585	
3221	Nevada System of Higher Education Laboratory and Research	\$16,533	
2987	Nevada System of Higher Education University of Nevada - Las Vegas	\$2,187,456	
2988	Nevada System of Higher Education Intercollegiate Athletics UNLV	\$17,513	
3001	Nevada System of Higher Education Statewide Programs- UNLV	\$12,123	
3004	Nevada System of Higher Education Business Center South	\$18,482	
2992	Nevada System of Higher Education UNLV Law School	\$121,261	
3002	Nevada System of Higher Education UNLV Dental School	\$163,653	
2994	Nevada System of Higher Education Great Basin College	\$194,497	
3018	Nevada System of Higher Education Truckee Meadows Community College	\$479,206	

BA#	BUDGET ACCOUNT NAME	GENERAL FUND	HIGHWAY FUND
3012	Nevada System of Higher Education Western Nevada College	\$161,453	
3010	Nevada System of Higher Education Desert Research Institute	\$56,804	
	Total	\$5,154,981	

***5. FOR POSSIBLE ACTION – STATE ADMINISTRATIVE MANUAL**

The State Administrative Manual (SAM) is being submitted to the Board of Examiners for approval of additions and revisions in the following chapters:

A. Department of Administration – Purchasing Division

1. 0218 - Use of Rental Cars
2. 0230 - State Facilitated Charge Cards
3. 0232 - Travel Advances – Charge Cards
4. 0236 - Disposition of Charge Cards upon Employee’s Change of Employment Status

***6. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

A. Department of Employment, Training and Rehabilitation

Pursuant to NRS 333.705, the Department of Employment, Training and Rehabilitation requests authority to contract with Northern Nevada International Center who uses the services of two Nevada System of Higher Education employees. These employees answer phones, schedule interpreting services and process billings.

B. Department of Health and Human Services – Division of Child and Family Services

Pursuant to NRS 333.705, the Division of Child and Family Services seeks approval to contract with a former employee as a Clinical Program Planner in the Grants Management Unit beginning on July 14, 2014 and continuing for up to 90 working days thereafter due to vacancies in this program area.

C. Department of Health and Human Services – Division of Public and Behavioral Health – Facility for the Mental Offender

Pursuant to NRS 333.705, the Division of Public and Behavioral Health requests authority to contract with a former employee, through the use of a temporary employment service to serve as administrative personnel assisting with medical records in procession court documents, and coordinating services to the court for outpatient evaluations.

D. Department of Public Safety – Office of Traffic Safety

Pursuant to NRS 333.705, the Office of Traffic Safety seeks approval to contract with a former employee, through the use of a temporary employment service to serve as Nevada’s Law Enforcement Liaison.

E. Department of Education

Pursuant to NRS 333.705, the Department of Education requests authority to contract with a former employee to review and evaluate School Performance Plans relating to the strategies and practices for effective parental involvement and family engagement.

***7. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

A. Office of the Attorney General – \$765,400

Pursuant to NRS 353.268, the Office of the Attorney General is requesting an allocation of \$765,400 from the Interim Finance Committee Contingency Fund to fund the restarted Yucca Mountain licensing proceeding pending before the U.S. Nuclear Regulatory Commission.

B. Office of the Governor – Agency for Nuclear Projects – \$610,752

Pursuant to NRS 353.268, the Nevada Agency for Nuclear Projects is requesting an allocation of \$610,752 from the Interim Finance Committee Contingency Fund to fund the restarted Yucca Mountain licensing proceeding pending before the U.S. Nuclear Regulatory Commission.

***8. FOR POSSIBLE ACTION – APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

A. Department of Transportation (NDOT) – Administration – \$2,870,000

The department requests settlement approval in the amount of \$2,870,000 to resolve an eminent domain action that NDOT brought to acquire real property and improvements owned by Highland 2000-I, LLC, and various related entities. The property consists of several parcels located on or near Martin Luther King Drive, just south of Charleston Boulevard, in Las Vegas and is being acquired for the purpose of constructing Project Neon. The sum of \$10,130,000 was previously deposited with the Court in order to obtain occupancy of the property. NDOT now requests an additional \$2,870,000 to resolve the action. Approval of this additional amount would bring the total to \$13,000,000.

B. Department of Transportation (NDOT) – Administration – \$4,250,000

The department requests settlement approval in the amount of \$4,250,000 to resolve an eminent domain action that NDOT brought pertaining to acquiring occupancy of 3 acres of the 82-acre subject property and access rights owned by Jericho Heights, LLC and RPS Holding, Incorporated. The 3-acre parcel is being acquired in order to build a portion of the Boulder City Bypass. The sum of \$337,000 was previously deposited with the Court as a condition of NDOT acquiring occupancy of the subject property. Approval of the additional amount of \$4,250,000 would bring the total to \$4,587,000.

***9. FOR POSSIBLE ACTION – TORT CLAIM**

**A. Monica Contreras – TC 16865
Amount of Claim - \$200,000**

***10. FOR POSSIBLE ACTION – LEASES**

BOE #	LESSEE	LESSOR	AMOUNT
1.	Department of Agriculture	The Trust for Methodist Development of the First United Methodist Church	\$80,314
	Lease Description: This is a new full services location to house the Department of Agriculture. Term of Lease: 08/01/2014 – 07/31/2019 Located in Carson City		
2.	Board of Occupational Therapy	Quail North West, LLC	\$120,000
	Lease Description: This is a relocation lease to house the Board of Occupational Therapy. Term of Lease: 08/01/2014 – 07/31/2019 Located in Reno		
3.	Department of Business and Industry – Housing Division	McCarran Center, LC	\$117,100
	Lease Description: This is an extension of an existing lease to house the Department of Business and Industry – Housing Division. Term of Lease: 09/01/2014 – 12/31/2015 Located in Las Vegas		
4.	Department of Business and Industry – Division of Industrial Relations	Kietzke Office Complex, LLC	\$758,695
	Lease Description: This is an addition of an existing lease to house the Department of Business and Industry – Division of Industrial Relations. Term of Lease: 08/01/2014 – 10/31/2018 Located in Reno		
5.	Department of Business and Industry – Division of Mortgage Lending	McCarran Center, LC	\$183,390
	Lease Description: This is an extension of an existing lease, which has been negotiated to house the Department of Business and Industry – Division of Mortgage Lending. Term of Lease: 08/01/2014 – 12/31/2015 Located in Las Vegas		

BOE #	LESSEE	LESSOR	AMOUNT
6.	Department of Health and Human Services – Aging and Disability Services Division – Early Intervention Services	Pearce Family, LLC	\$200,304
	Lease Description: This is an addition and extension of an existing lease to house the Department of Health and Human Services – Aging and Disability Services Division – Early Intervention Services. Term of Lease: 08/01/2014 – 12/31/2017 Located in Carson City		
7.	Department of Health and Human Services – Division of Public and Behavioral Health – Radiation Control Program	Bowers Family Investments, LLC	\$296,349
	Lease Description: This is an addition and extension of an existing lease to house the Department of Health and Human Services – Division of Public and Behavioral Health – Radiation Control Program. Term of Lease: 08/01/2014 – 07/31/2019 Located in Carson City		
8.	Department of Veteran Services	Sierra Quail, LLC	\$214,800
	Lease Description: This is a new full services location to house the Department of Veterans Services. Term of Lease: 09/01/2014 – 08/31/2019 Located in Reno		
9.	Department of Wildlife	Storage Plus, LLC	\$9,018
	Lease Description: This is an extension and an addition to an existing lease for office/storage for the Department of Wildlife. Term of Lease: 07/01/2014 – month to month Located in Reno		

***11. FOR POSSIBLE ACTION – CONTRACTS**

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	050	TREASURER'S OFFICE - BOND INTEREST & REDEMPTION	FIRST SOUTHWEST COMPANY	BONDS	\$1,500,000	
	Contract Description: This is a new contract to provide financial advisory services for the issuance of state securities. The state selected a pool of financial advisors to provide financial advisory and transactional services. The firms selected as financial advisors are not guaranteed to be used as advisor on any specific state debt issuance; therefore the state does not guarantee any firm a minimum amount of work or compensation. Compensation for securities issuance work, other than special projects, is dependent upon the successful closing of an issuance. Term of Contract: 08/01/2014 - 08/31/2018 Contract # 15788					
2.	054	TREASURER'S OFFICE - UNCLAIMED PROPERTY	XEROX STATE & LOCAL SOLUTIONS	OTHER: ABANDONED PROPERTY FUNDS	\$7,000,000	
	Contract Description: This is a new contract to provide unclaimed property audits and provide compliance services for the Office of the State Treasurer, Unclaimed Property Division. Term of Contract: 07/01/2014 - 06/30/2018 Contract # 15779					

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
3.	054	TREASURER'S OFFICE - UNCLAIMED PROPERTY	XEROX STATE & LOCAL SOLUTIONS, INC.	OTHER: ABANDONED PROPERTY RECEIPTS	\$800,000	
	Contract Description:	This is a new contract to provide securities custodian services for the Office of the State Treasurer, Unclaimed Property Division.				
		Term of Contract:	09/01/2014 - 08/31/2018	Contract # 15324		
4.	082	DEPARTMENT OF ADMINISTRATION STATE PUBLIC WORKS DIVISION BUILDINGS AND GROUNDS	FRED MCCONAHAY	FEE: BUILDING RENT INCOME FEES	\$45,000	
	Contract Description:	This is the first amendment to the original contract which provides pick up, repair, and return of the generator located at the Grant Sawyer Building, 555 E Washington Avenue, Las Vegas, Nevada. This amendment increases the maximum amount from \$41,684.55 to \$86,684.55 due to the need for more extensive repair than was originally anticipated.				
		Term of Contract:	02/05/2014 - 12/31/2014	Contract # 15268		
5.	082	DEPARTMENT OF ADMINISTRATION STATE PUBLIC WORKS DIVISION CORRECTIONS CIPS NON-EXEC	PETTY & ASSOCIATES, INC.	BONDS 87% OTHER: TRANSFER FROM TREASURER - REALLOCATED BOND AUTHORITY 13%	\$71,200	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide professional mechanical and electrical engineering services to replace air handling units at the Ely State Prison - Phase I, units 1A, 1B, 2A and 2B; Project No. 13-M11; Contract No. 102750.				
		Term of Contract:	Upon Approval - 06/30/2018	Contract # 15791		
6.	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	NEVADA COACHES, LLC	OTHER: LODGING TAX	\$160,000	
	Contract Description:	This is a new contract that continues ongoing motor coach transportation needed for familiarization (FAM) tours conducted by the Nevada Commission on Tourism to showcase the state to tour operators and media. A large portion of time during FAM tours is spent traveling in a vehicle all around Nevada and motor coach transportation is often required to accommodate large groups of participants.				
		Term of Contract:	07/08/2014 - 06/30/2018	Contract # 15781		
7.	180	DEPARTMENT OF ADMINISTRATION ENTERPRISE IT SERVICES - COMPUTER FACILITY	INTERNATIONAL BUSINESS MACHINES	FEE: USER FEES	\$1,173,808	SOLE SOURCE
	Contract Description:	This is the first amendment to the original contract, which provides for the leasing of IBM Mainframe storage equipment and installation of the IBM DS8800 storage subsystems. This amendment increases the maximum amount from \$605,747.84 to \$1,779,555.84 for the leasing of equipment upgrades to the IBM Mainframe and software which will enable Enterprise IT Services to meet the needs of the Division of Welfare and Supportive Services.				
		Term of Contract:	10/21/2013 - 08/30/2017	Contract # 15026		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
8.	240	OFFICE OF VETERANS SERVICES - VETERANS' HOME ACCOUNT	INFINITY HOSPICE CARE OF LAS VEGAS, LLC	OTHER: REVENUE CONTRACT	\$100,000	
	Contract Description:	This is a new revenue contract to provide ongoing alternate hospice services to the residents of the Nevada State Veterans' Home (NSVH). The recent loss of one of our hospice providers makes the addition of this vendor necessary and the NSVH has a resident who wishes to contract with this particular provider.				
	Term of Contract:	05/09/2014 - 05/31/2016	Contract # 15725			
9.	300	DEPARTMENT OF EDUCATION	MEASURED PROGRESS, INC.	GENERAL	\$949,406	
	Contract Description:	This is the fifth amendment to the original contract, which provides Support Services for Nevada Student Assessments to administer retesting of the Nevada Proficiency Examination Program, transitioning of the Smarter Balanced Assessments in Grades 3-8 for Science online, and implement the new End of Course Examination Program. This program is established to assess and measure student proficiency toward meeting state academic standards in mathematics, English language arts & science. This amendment increases the maximum amount from \$38,636,359 to \$39,585,765 due to an updated scope of work for fiscal year 2015.				
	Term of Contract:	07/01/2010 - 06/30/2015	Contract # 10903			
10.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BEHAVIORAL HEALTH ADMINISTRATION	BITFOCUS, INC.	FEDERAL	\$193,254	SOLE SOURCE
	Contract Description:	This is a new contract to provide an infrastructure enhancement project to create a common data communication model to strengthen coordination across and amongst state and community database systems. This new project includes the development of a communication platform, also known as an application program interface that will allow formatted data among various databases to be collected, analyzed and reported pursuant to the requirements of the Cooperative Agreements to Benefit Homeless Individuals grant.				
	Term of Contract:	Upon Approval - 09/29/2016	Contract # 15770			
11.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - MATERNAL CHILD HEALTH SERVICES	BOARD OF REGENTS-UNR	FEDERAL	\$189,797	
	Contract Description:	This is a new interlocal agreement to expand evidence-based home visiting services into Nevada's rural at risk communities based on the Early Head Start Model which targets low income families with pregnant women and children up to three years old to promote maternal, infant and early childhood health and safety, as well as develop strong parent-child relationships.				
	Term of Contract:	Upon Approval - 06/30/2015	Contract # 15773			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
12.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - MATERNAL CHILD HEALTH SERVICES	HEALTHY COMMUNITIES COALITION	FEDERAL	\$978,261		
		Contract Description:	This is a new contract to expand evidence-base home visiting services into Nevada's rural at-risk communities based on the Healthy Families America Model Overview which targets low income families with pregnant women and children up to three years old to promote maternal, infant and early childhood health and safety, as well as develop strong parent-child relationships.				
		Term of Contract:	Upon Approval - 09/30/2016	Contract # 15666			
13.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - MATERNAL CHILD HEALTH SERVICES	SOUTHERN NEVADA HEALTH DISTRICT	FEDERAL	\$387,713		
		Contract Description:	This is a new interlocal agreement to expand evidence-based home visiting services into Nevada's rural at-risk communities based on the Nurse Family Partnership Model Overview which targets low income families with pregnant women and children up to two years old to promote maternal, infant and early childhood health and safety, as well as develop strong parent-child relationships.				
		Term of Contract:	Upon Approval - 06/30/2015	Contract # 15684			
14.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH	MAXIMUS HEALTH SERVICES, INC.	OTHER: FUNDING VARIES DEPENDENT UPON DIVISION USING THE CONTRACT	\$1,000,000		
		Contract Description:	This is a new contract that continues ongoing program evaluation, needs assessment and project management services. This contract is part of a multi-vendor request for proposal which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15657			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
15.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - ADMINISTRATION	CIT FINANCE, LLC	GENERAL 39% FEDERAL 61%	\$1,984,097	
		Contract Description:	This is a new lease to provide financing for equipment required to upgrade the Division of Welfare and Supportive Services telecom system.			
		Term of Contract:	Upon Approval - 07/31/2019	Contract # 15804		
16.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - ADMINISTRATION	NOVELL, INC.	GENERAL 28% FEDERAL 72%	\$278,000	
		Contract Description:	This is the first amendment to the original contract and an addendum to the master license agreement to provide a dedicated on-site engineer for an average of up to four days per week. The Novell Premium Service Engineer will provide a single point of contact for all support queries, understand the technical environment, and respond to any problems within fifteen minutes of need. This amendment increases the maximum amount from \$550,000 to \$828,000, revises the consideration language, and incorporates attachment B- Scope of Work ID #7372303.			
		Term of Contract:	07/01/2013 - 06/30/2015	Contract # 15137		
17.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - FIELD SERVICES	REGIONAL TRANSPORTATION	GENERAL 50% FEDERAL 50%	\$160,000	
		Contract Description:	This is a new interlocal agreement that continues ongoing purchases of bus passes for the purpose of providing transportation to the Supplemental Nutrition Assistance Program (SNAP) employment and training participants in Southern Nevada, who must participate in work activities as a condition of receiving SNAP benefits.			
		Term of Contract:	Upon Approval - 06/30/2018	Contract # 15464		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
18.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD & ADOLESCENT SERVICES	JACOB TRANSPORTATION SERVICES, LLC	GENERAL 40.9% OTHER: RENTAL INCOME 2.5% FEDERAL 56.6%	\$2,098,872		
		Contract Description:	This is a new contract that continues ongoing transportation services to youth ages three to six years old enrolled in the day treatment program for early childhood services.				
		Term of Contract:	11/01/2014 - 10/31/2018	Contract # 15749			
19.	440	DEPARTMENT OF CORRECTIONS - OFFENDERS' STORE FUND	CENTURYLINK PUBLIC COMMUNICATIONS, INC.	OTHER: REVENUE CONTRACT	\$16,000,000		
		Contract Description:	This is a new contract that continues ongoing telephone services for incarcerated offenders at all facilities within the Nevada Department of Corrections.				
		Term of Contract:	08/01/2014 - 07/31/2018	Contract # 15707			
20.	440	DEPARTMENT OF CORRECTIONS - SOUTHERN NEVADA CORRECTIONAL CENTER	ADVANCED CHEMICAL TECHNOLOGY, INC.	GENERAL	\$229,810		
		Contract Description:	This is a new contract that continues ongoing services for water and boiler chemical treatment to maintain steam boilers, cooling towers, feed water and condensate systems at Southern Nevada Correctional Center, High Desert State Prison, Southern Desert Correctional Center and Three Lakes Valley Conservation Camp.				
		Term of Contract:	Upon Approval - 06/30/2018	Contract # 15760			
21.	440	DEPARTMENT OF CORRECTIONS - PRISON INDUSTRY	JACOBS TRADING, LLC	OTHER: REVENUE	\$6,669,598	EXEMPT	
		Contract Description:	This is a new revenue contract that is ongoing and provides reimbursement for costs to utilize offender labor and space at Florence McClure Women's Correctional Center for the purposes of repackaging product returns from local merchants and other related activities.				
		Term of Contract:	Upon Approval - 06/30/2018	Contract # 15341			
22.	440	DEPARTMENT OF CORRECTIONS - INMATE WELFARE ACCOUNT	KINGWOOD SECURITY SERVICES, LLC	OTHER: INMATE WELFARE FUND	\$861,810		
		Contract Description:	This is a new contract that continues ongoing satellite television services for inmates incarcerated in all correctional facilities within the State of Nevada Department of Corrections.				
		Term of Contract:	09/01/2014 - 06/30/2018	Contract # 15629			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23.	611	GAMING CONTROL BOARD	CIBER, INC.	GENERAL	\$452,697	FORMER EMPLOYEE
	Contract Description:	This is the first amendment to the original contract, which provides assistance in developing custom applications to replace the Board's current Digital Equipment Corp/Virtual Memory System which is a Common Business Oriented Language based system. This amendment increases the maximum amount from \$1,472,147 to \$1,924,844 as it was determined during detailed project discussions that the project will need additional time, within the current contract term, to achieve the stated goals.				
	Term of Contract:	03/11/2014 - 03/31/2018	Contract # 15317			
24.	702	DEPARTMENT OF WILDLIFE - FISHERIES MANAGEMENT	STREAM WISE	FEDERAL	\$82,000	SOLE SOURCE
	Contract Description:	This is a new contract to develop and improve terrestrial and aquatic habitat at the Hot Creek area located in Nye County. Implementation of these restoration actions will continue to stabilize and improve habitat for Moorman White River springfish. The habitat in Hot Creek is declining due to surrounding collapsed banks and lateral erosion, which is resulting in a sediment influx from the large pool area. This reduces habitat quality for springfish in the large pool area as well as the downstream reaches. This contract will provide restoration services for these habitats.				
	Term of Contract:	Upon Approval - 09/30/2014	Contract # 15733			
25.	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER QUALITY PLANNING	NORTHWEST HYDRAULIC CONSULTANTS	OTHER: TRANSFER FROM STATE LANDS 7% FEDERAL 93%	\$70,601	
	Contract Description:	This is the first amendment to the original contract, which provides ongoing services to create an improved suite of storm water tools that Lake Tahoe urban jurisdictions will use to plan, track and report actions they implement to reduce pollutant loads to meet the Lake Tahoe Maximum Daily Load. This amendment extends the termination date from June 30, 2015 to September 30, 2015 and increases the maximum amount from \$450,000 to \$520,601 to conduct additional meetings, conduct additional jurisdictional training in using the Lake Clarity Crediting Program, and to update the data in the Pollutant Load Reduction Model.				
	Term of Contract:	03/12/2013 - 09/30/2015	Contract # 14042			
26.	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE EXAMINERS	GLOBAL INSURANCE ENTERPRISES, INC.	FEE: REIMBURSEMENT FROM EXAMINEES	\$600,000	
	Contract Description:	This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 15679			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION VOCATIONAL REHABILITATION	DP VIDEO PRODUCTIONS LLC	GENERAL 21.3% FEDERAL 78.7%	\$289,936	
	Contract Description:	This is a new contract for a public relations campaign which will promote the workforce resources available to existing, new and potential businesses and to educate businesses, of all sizes, about the benefits of hiring individuals with disabilities.				
	Term of Contract:	07/09/2014 - 06/30/2015	Contract # 15702			
28.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION EMPLOYMENT SECURITY	NEVADAWORKS	FEDERAL	\$2,503,515	EXEMPT
	Contract Description:	This is a new interlocal agreement that continues ongoing employment and training services to adults in Northern Nevada as required by the Workforce Investment Act of 1998 (Code of Federal Regulations Part 652 et al).				
	Term of Contract:	07/01/2014 - 06/30/2016	Contract # 15765			
29.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION EMPLOYMENT SECURITY	NEVADAWORKS	FEDERAL	\$2,834,575	EXEMPT
	Contract Description:	This is a new interlocal agreement that continues ongoing employment and training services to dislocated workers in Northern Nevada as required by the Workforce Investment Act of 1998 (Code of Federal Regulations Part 652 et al).				
	Term of Contract:	07/01/2014 - 06/30/2016	Contract # 15766			
30.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION EMPLOYMENT SECURITY	NEVADAWORKS	FEDERAL	\$2,162,728	EXEMPT
	Contract Description:	This is a new interlocal agreement that continues ongoing employment and training services to youth in Northern Nevada as required by the Workforce Investment Act of 1998 (Code of Federal Regulations Part 652 et al).				
	Term of Contract:	04/01/2014 - 06/30/2016	Contract # 15767			
31.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	WORKFORCE CONNECTIONS	FEDERAL	\$7,763,005	EXEMPT
	Contract Description:	This is a new interlocal agreement that continues ongoing employment and training services to adults in Southern Nevada as required by the Workforce Investment Act of 1998 (Code of Federal Regulations Part 652 et al).				
	Term of Contract:	07/01/2014 - 06/30/2016	Contract # 15762			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
32.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION EMPLOYMENT SECURITY	WORKFORCE CONNECTIONS	FEDERAL	\$5,706,078	EXEMPT
	Contract Description:	This is a new interlocal agreement that continues ongoing employment and training services to dislocated workers in Southern Nevada as required by the Workforce Investment Act of 1998 (Code of Federal Regulations Part 652 et al).				
		Term of Contract:	07/01/2014 - 06/30/2016	Contract #	15763	
33.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION EMPLOYMENT SECURITY	WORKFORCE CONNECTIONS	FEDERAL	\$5,927,060	EXEMPT
	Contract Description:	This is a new interlocal agreement that continues ongoing employment and training services to youth in Southern Nevada as required by the Workforce Investment Act of 1998 (Code of Federal Regulations Part 652 et al).				
		Term of Contract:	04/01/2014 - 06/30/2016	Contract #	15764	

***12. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
MSA 1.	MSA	VARIOUS STATE AGENCIES	CORPORATE TRANSLATION SERVICES	OTHER: VARIOUS	\$300,000	
	Contract Description:	This is the third amendment to the original Participating Addendum (PA) for the WSCA-NASPO contract numbered 03508, which provides immediate translation services over the telephone. This amendment increases the maximum amount from \$200,000 to \$500,000 due to an increase in usage as a result of the Medicaid expansion.				
		Term of Contract:	04/18/2011 - 02/15/2015	Contract #	12089	
MSA 2.	MSA	VARIOUS STATE AGENCIES	CHRIS'S SERVICE INC.	OTHER: VARIOUS	\$5,000,000	
	Contract Description:	This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.				
		Term of Contract:	07/08/2014 - 01/31/2016	Contract #	15769	
MSA 3.	MSA	VARIOUS STATE AGENCIES	UTAH L.P. GAS	OTHER: VARIOUS	\$5,000,000	
	Contract Description:	This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.				
		Term of Contract:	07/08/2014 - 01/31/2016	Contract #	15736	
MSA 4.	MSA	VARIOUS STATE AGENCIES	VALLEY PROPANE SERVICE	OTHER: VARIOUS	\$5,000,000	
	Contract Description:	This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.				
		Term of Contract:	07/08/2014 - 01/31/2016	Contract #	15745	

13. INFORMATION ITEMS

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved from May 17, 2014 through June 17, 2014.

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES DIVISION	ENTERPRISE INFORMATION TECHNOLOGY SERVICES	REVENUE	\$15,220	
	Contract Description:	This is a new revenue intrastate interlocal agreement that is ongoing and provides for the lease of office space located at 1391 South Jones Blvd., Building 1300, Las Vegas NV 89146 to Enterprise Information Technology Services.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15545		
2	901	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION - REHABILITATION DIVISION – BUSINESS ENTERPRISE	SUBURBAN ELEVATOR OF NEVADA	OTHER: BUSINESS ENTERPRISE SET ASIDE	\$20,000	
	Contract Description:	This is a new contract to provide installation, service, repair and maintenance for the dumbwaiter located in Business Enterprises of Nevada locations at the Hoover Dam. The vendor shall provide all management, tools, materials, supplies, equipment, transportation and labor necessary for installation, service, repair, and maintenance of the dumbwaiter in a manner to ensure continuous and safe operation in accordance with industry standards.				
		Term of Contract:	05/20/2014 – 02/28/2018	Contract # 15558		
3	908	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – ADMINISTRATIVE SERVICES	NEVADA SIGN CO	FEDERAL 69% GENERAL 1.9% OTHER: SPECIAL FUND AND CAREER ENHANCEMENT FUND 29.1%	\$10,000	
	Contract Description:	This is the first amendment to the original contract, which continues ongoing services for the manufacture, installation and repair of signage for the Department of Employment, Training and Rehabilitation leased and owned buildings in the Las Vegas area. This amendment changes the vendors mailing address, extends the contract termination date from November 30, 2014 to October 31, 2016 and increases the maximum amount from \$9,500 to \$19,500 for the term of the contract.				
		Term of Contract:	11/06/2012 – 10/31/2016	Contract # 13865		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
4	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES PARKS DIVISION – STATE PARKS	REGIONAL TRANSPORTATION COMMISSION	REVENUE	\$15,000	
	Contract Description:	This is a new revenue contract to provide transit operations from Reno/Sparks to Sand Harbor State Park.				
		Term of Contract:	05/22/2014 – 09/05/2014	Contract # 15744		
5	902	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – EMPLOYMENT SECURITY DIVISION	LAS VEGAS INTERPRETERS CONNECTION, LLC	OTHER: ALL DETR BUDGET ACCOUNTS	\$49,500	
	Contract Description:	This is a new contract that continues ongoing interpretation services at Unemployment Insurance hearings and other meetings in the Las Vegas area. These meetings require interpreters to be fluent in multiple languages and the interpretation must be on a word-for-word basis for clients.				
		Term of Contract:	06/01/2014 – 05/31/2016	Contract # 15605		
6	030	ATTORNEY GENERAL’S OFFICE	NATIONAL CONSUMER LAW CENTER, INC.	OTHER: REGULATORY ASSESSMENTS	\$42,920	
	Contract Description:	This is a new contract to provide litigation support and assistance to the Bureau of Consumer Protection (BCP) on filings and other proceedings made by Nevada utilities before the court, regulatory body, board, commission, or agency having jurisdiction on electric issues that may impact Nevada utilities or rate payers for whom the BCP has statutory requirement to represent.				
		Term of Contract:	05/22/2014 – 06/13/2018	Contract # 15712		
7	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	FLEET HEATING & AIR, INC.	GENERAL	\$14,000	
	Contract Description:	This is a new contract that continues ongoing air conditioning and heating services for the Sierra Regional Center (SRC) campus at 601 S. 21st Street. The contractor will, on an as needed basis, provide for the maintenance, repair and/or replacement of heating and air conditioning units.				
		Term of Contract:	05/27/2014 – 04/30/2016	Contract # 15622		
8	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	STANLEY STEEMER INTERNATIONAL, INC.	GENERAL 48.3% FEDERAL 51.7%	\$15,000	
	Contract Description:	This is a new contract that continues ongoing carpet cleaning services at various locations within Desert Regional Center.				
		Term of Contract:	05/27/2014 – 04/30/2016	Contract # 15683		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	SOUTHWEST AIR CONDITIONING SERVICES	GENERAL 48.3% FEDERAL 51.7%	\$37,000	
	Contract Description:	This is a new contract that continues ongoing inspection and repair services for facility air conditioning systems.				
		Term of Contract:	07/01/2014 – 06/30/2016	Contract # 15687		
10	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	LABEEG BUILDING SERVICES, INC.	GENERAL 90% FEDERAL 10%	\$29,340	
	Contract Description:	This is a new contract that continues ongoing janitorial services to the child welfare rural region office located in Fallon.				
		Term of Contract:	09/01/2014 – 08/31/2017	Contract # 15730		
11	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	ANYTIME PLUMBING, INC.	GENERAL 40.9% FEDERAL 56.6%	\$45,000	
	Contract Description:	This is a new contract that continues ongoing plumbing services on an as needed basis for the division's eleven buildings located at 6171 W. Charleston Blvd., Las Vegas.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15732		
12	040	SECRETARY OF STATE'S OFFICE	CHALEKIAN, PAUL M DBA POSDCORB, LC	GENERAL	\$24,200	
	Contract Description:	This is the first amendment to the original contract, which provides services to engage with one or more agencies on gathering business requirements regarding the processing of business registrations, licensing and/or permitting in compliance with state and local laws in order to determine how SilverFlume (Nevada's Business Portal) can be used to streamline the business customer's experience while powering the business requirements. This amendment extends the termination date from June 30, 2014 to December 31, 2014 and increases the maximum amount from \$20,000 to \$44,200.				
		Term of Contract:	10/17/2013 – 12/31/2014	Contract # 14814		
13	240	OFFICE OF VETERAN'S SERVICES	SCHNEIDER ELECTRIC	OTHER: MULTIPLE BUDGET ACCOUNTS	\$3,001	
	Contract Description:	This is the first amendment to the contract to provide remote monitoring of HVAC control systems for the Nevada State Veterans Home. The purpose of this amendment is to extend the contract from May 31, 2014 to May 31, 2015, and to increase the maximum amount of the contract from \$9,999 to \$13,000. Increased money is to cover quarterly maintenance review as well as parts and labor for repairs.				
		Term of Contract:	06/01/2011 – 05/31/2015	Contract # 12123		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES PARKS DIVISION	LINCOLN COUNTY POWER DISTRICT	FEES: UTILITY SURCHARGE	\$15,000	
	Contract Description:	This is a new inter local contract to provide repairs to power lines at Spring Valley, Echo Canyon, Kershaw Ryan, Regional Visitors Center and Cathedral Gorge State Park.				
		Term of Contract:	06/04/2014 – 06/30/2017	Contract # 15735		
15	431	ADJUTANT GENERAL & NATIONAL GUARD	HERSHENOW & KLIPPENSTEIN	FEDERAL	\$9,100	
	Contract Description:	This is the first amendment to the original contract, which provides for architectural, structural, mechanical and electrical services (Type C Services) for two (2) mezzanines in the Army Aviation Support Facility Hangars in the Harry Reid Training Center. The Army National Guard will execute a contract for design and construction of the two mezzanines from a modular mezzanine company. This amendment increases the maximum amount from \$4,800 to \$13,900 due to additional project requirements.				
		Term of Contract:	12/19/2013 – 08/23/2014	Contract # 15204		
16	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	DIVERSIFIED SYSTEMS INTERNATIONAL, INC.	GENERAL	\$14,290	
	Contract Description:	This is a new contract that continues ongoing quarterly fire alarm inspections of buildings 25 and 26 on the Northern Nevada Adult Mental Health Services campus and annual campus-wide fire alarm inspections pursuant to Nevada State Fire Marshall licensing and Joint Commission accreditation requirements.				
		Term of Contract:	07/01/2014 – 06/30/2016	Contract # 15719		
17	702	DEPARTMENT OF WILDLIFE	SANITARY SEPTIC SERVICE, INC.	OTHER: Q-1 BONDS	\$21,675	
	Contract Description:	This is a new contract to pump effluent and sediment from two settling ponds at the Spring Creek Rearing Station. Sediment had to be removed as part of a larger project to replace the pond liners.				
		Term of Contract:	03/03/2014 – 03/21/2014	Contract # 15755		
18	051	TREASURER OFFICE – COLLEGE SAVINGS TRUST	THERESA NAVARRO	OTHER: COLLEGE SAVINGS MARKETING	\$15,000	
	Contract Description:	This is a new contract to provide educational outreach in connection with the Nevada College Kick Start Program.				
		Term of Contract:	05/30/2014 – 12/31/2014	Contract # 15737		
19	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	PETTY & ASSOCIATES, INC.	BONDS 83% OTHER: TRANSFER FROM TREASURER 17%	\$48,800	
	Contract Description:	This is a new contract to provide professional mechanical and electrical engineering services to replace air handling units at the Lovelock Correctional Center; housing units 1A, 1B, 2A and 2B - Project No. 13-M12; SPWD contract No. 102720.				
		Term of Contract:	06/05/2014 – 06/30/2018	Contract # 15776		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
20	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS – COMMISSION ON TOURISM	CERTIFIED FOLDER DISPLAY SERVICE, INC.	OTHER: LODGING TAX	\$31,763	
	Contract Description:	This is a new contract that continues ongoing distribution of Nevada's official travel and leisure guide as part of the marketing plan to bring tourists into Nevada. The travel guides will be strategically placed in California welcome centers and other locations in Los Angeles County, Phoenix, Reno/Carson City, Salt Lake City, Boise, San Diego County, Oakland International Airport, and the San Jose Airport.				
		Term of Contract:	06/01/2014 – 12/31/2014	Contract # 15782		
21	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	PREMIER JANITORIAL MANAGEMENT	FEES: BUILDING RENT INCOME FUNDS	\$24,400	
	Contract Description:	This is a new contract that continues ongoing janitorial services for Healthcare Finance and Policy located at 560 Hammill Way, Reno, Nevada.				
		Term of Contract:	08/01/2014 – 07/31/2018	Contract # 15626		
22	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	SOUTHWEST ELECTRITECH SERVICES, LLC	BONDS 30% OTHER: REBATE 68% TRANSFER FROM TREASURER 2%	\$24,350	
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Statewide Energy Efficiency Program; Project No. 13-S08; Contract No. 102725.				
		Term of Contract:	06/05/2014 – 06/30/2018	Contract # 15777		
23	810	DEPARTMENT OF MOTOR VEHICLES	HIGH DESERT MICROIMAGING, INC.	FEDERAL 45% HIGHWAY 55%	\$47,500	
	Contract Description:	This is the sixth amendment to the original contract, which provides end user technical support to Kofax Scanning Software being currently used within the department. This amendment extends the termination date from June 30, 2014 to June 30, 2019 and increases the maximum amount from \$122,685 to \$170,185 in order to provide the required maintenance on custom built and/or enhanced scanning system and software being utilized within the department.				
		Term of Contract:	06/17/2009 – 6/30/2014	Contract # CONV6454		
24	754	DEPARTMENT OF BUSINESS AND INDUSTRY – MANUFACTURED HOUSING DIVISION	CHARLES ABBOTT AND ASSOCIATES, INC.	FEES: INSPECTIONS FEES	\$14,000	
	Contract Description:	This is the second amendment to the original contract, which provides inspections and required testing for the installation of manufactured/mobile homes and commercial coaches; inspections and tests for home repairs and the replacement of heat producing appliances with the home; and approval of plans/modifications of plans as requested by the Division. The amendment increases the maximum amount of the contract from \$56,000 to \$70,000, due to increased inspections and Division staff vacancies.				
		Term of Contract:	01/23/2013 – 06/30/2015	Contract # 14025		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
25	440	DEPARTMENT OF CORRECTIONS	T&M CONTROLS, INC.	GENERAL	\$49,000	
	Contract Description:	This is a new contract to provide an upgrade to the existing Rockwell Lethal Fence Monitoring System at High Desert State Prison.				
		Term of Contract:	06/02/2014 – 06/30/2014	Contract # 15756		
26	901	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – REHABILITATION DIVISION	BISHOP CONTRACTING, INC. DBA BISHOP AIR SERVICE	OTHER: BUSINESS ENTERPRISE SET ASIDE	\$25,000	
	Contract Description:	This is a new contract to provide maintenance and service of air-conditioning units to include, but are not limited to, remove and replace air filters monthly and clean coils, registers and returns at all existing Business Enterprises of Nevada (BEN) locations in Southern Nevada (as outlined herein); including the three sites at the Hoover Dam. The vendor shall be required to service any new sites added during the term of the contract at the costs outlined in the signed contract. The vendor may be requested to replace filters more frequently depending on the location's needs.				
		Term of Contract:	06/03/2014 – 06/30/2017	Contract # 15677		
27	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	GEN-TECH OF NEVADA, INC.	GENERAL	\$14,000	
	Contract Description:	This is the first amendment to the original contract, which provides generator service and repair on an as needed basis for Summit View Youth Correctional Center. This amendment increases the maximum amount from \$10,000 to \$24,000. Due to the vacancy of this property for more than three years, it has taken \$4,686 to bring the generator to operable condition and recently when the solar panels were disconnected the generator failed to take over and required additional repair.				
		Term of Contract:	10/03/2013 – 06/30/2017	Contract # 15007		
28	611	GAMING CONTROL BOARD	SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL	GENERAL 80% OTHER: FORFEITURE FUNDS 20%	\$15,000	
	Contract Description:	This is the third amendment to the original contract which provides access to an 800 Mhz two-way radio system in support of the Gaming Control Board's Enforcement Division field operations in Southern Nevada. This amendment extends the termination date from June 30, 2014 to December 31, 2014 and increases the maximum amount from \$28,000 to \$36,000 due to the extended term.				
		Term of Contract:	04/18/2011 – 12/31/2014	Contract # 12105		
29	300	DEPARTMENT OF EDUCATION	CLARK COUNTY PUBLIC EDUCATION FUND	GENERAL	\$19,500	
	Contract Description:	This is a new contract to provide for the facilitation of meetings to diagnose and report on where there are gaps in providing professional development to Nevada teachers and administrators to implement the Nevada Academic Content Standards in English Language Arts and Mathematics based on the Common Core State Standards.				
		Term of Contract:	06/06/2014 – 07/31/2014	Contract # 15774		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
30	810	DEPARTMENT OF MOTOR VEHICLES	ALARMCO	HIGHWAY 95% FEES: POLLUTION CONTROL FEES 5%	\$7,800	
	Contract Description:	This is the third amendment to the original contract, which provides for the monitoring of the security service for the DMV offices located in Las Vegas, Henderson, and Mesquite. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$69,740 to \$77,540 to cover the cost of the additional year extension.				
		Term of Contract:	07/01/2008 – 6/30/2015	Contract # CONV5407		
31	908	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – ADMINISTRATIVE SERVICES	CAPTIONS UNLIMITED OF NEVADA, INC.	OTHER: ALL DETR BUDGET ACCOUNTS	\$29,000	
	Contract Description:	This is the first amendment to the original contract which continues ongoing real time captioning, which includes rough draft transcripts for clients, employees, board members, council members, or consumers who are deaf or hearing impaired, for meetings, conferences, trainings, or other occasions, as needed. This amendment changes the departments contact person, phone, fax number; the contractor's mailing address; extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$20,000 to \$49,000 due to increased need for these services.				
		Term of Contract:	07/01/2012 – 06/30/2016	Contract # 13315		
32	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	JAM CONTRACTING, LLC	GENERAL	\$16,970	
	Contract Description:	This is a new contract to prepare and install Acrovyn wall coverings necessary to protect existing walls from unnecessary damages in buildings D, G, E, and H in which direct services are provided to Behavioral Health patients.				
		Term of Contract:	06/11/2014 – 09/30/2014	Contract # 15610		
33	240	OFFICE OF VETERANS SERVICES	CAMPBELL'S CUSTODIAL SERVICES, INC.	GENERAL 53% OTHER: CEMETARY INTERNMENT FEES 47%	\$38,000	
	Contract Description:	This is a new contract to provide cleaning service for the Administration Building, Chapel, and Maintenance Building at the Southern Nevada Veterans Memorial Cemetery.				
		Term of Contract:	06/11/2014 – 06/30/2016	Contract # 15772		
34	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	BUILDING CONTROL SERVICES, INC.	FEES: BUILDING RENT INCOME FUNDS	\$45,000	
	Contract Description:	This is a new contract to provide ongoing maintenance, repair and parts supply for Allerton temperature controls in various State buildings in Northern Nevada.				
		Term of Contract:	06/05/2014 – 06/14/2018	Contract # 15768		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
35	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES PARKS DIVISION	RELIABLE PUMP, INC. DBA RELIABLE PUMP & MOTOR	FEES: MAINTENANCE	\$14,382	
	Contract Description:	This is a new emergency contract to provide repair of the sewage pumping station located at Big Bend of the Colorado.				
36	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	CARPENTER SELLERS ASSOCIATION DBA CARPENTER SELLERS ARCHITECTS	OTHER: UNIVERSITY SYSTEMS RECEIPTS 13%, TRANSFER FROM CAPITAL PROJECTS FUND 10%, TRANSFER FROM TREASURER 55%, TRANSFER FROM PUBLIC WORKS 22%	\$43,645	
	Contract Description:	This is the second amendment to the original contract, which provides professional architectural/engineering services for the University of Las Vegas Hotel College Academic Building; Project No. 13-P05; Contract No. 92114. This amendment increases the maximum amount from \$2,794,463 to \$2,838,108 and provides additional scope for the cost estimator to include a cost model based on schematic design progress documents and a meeting to review with the construction manager at risk and the Public Works Division, along with additional services for requested changes by the using agency to reduce thirty-three offices and expedited services to maintain the schematic design schedule in order to have a construction cost available from the construction manager at risk to submit to the CIP 2015.				
	Term of Contract:	03/21/2014 – 04/28/2014	Contract # 15785			
37	707	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES STATE LANDS	NICHOLS CONSULTING ENGINEERS	BONDS	\$49,000	
	Contract Description:	This is the second amendment to the original contract, which provides civil engineering design service to the Nevada Division of State Lands for the restoration of North Canyon Creek in Lake Tahoe, NV. This amendment increases the maximum amount from \$478,526 to \$527,526 due to increased regulatory requirements set forth by the US Army Corps of Engineers requiring additional inspections be conducted by the vendor and their cultural resources sub-consultant.				
	Term of Contract:	04/12/2011 – 12/31/2014	Contract # 11944			
38	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES – WELFARE AND SUPPORTIVE SERVICES	ADVISCON, INC.	GENERAL 33% FEDERAL 67%	\$27,350	
	Contract Description:	This is a new contract to provide Division of Welfare and Supportive Services (DWSS) an evaluation and assessment of the current Microsoft SharePoint environment. The evaluation and assessment will include recommendations for modifications needed to ensure the best performance, security and reliability in the SharePoint site, along with technical assistance to identify and find solutions for the connectivity, authentication, searching, and other challenges that DWSS is currently facing.				
Term of Contract:	06/11/2014 – 06/30/2014	Contract # 15751				

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
39	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES – WELFARE AND SUPPORTIVE SERVICES	ADVISCON, INC.	GENERAL 33% FEDERAL 67%	\$15,400	
	Contract Description:	This is a new contract to provide the Division of Welfare and Supportive Services an evaluation and assessment of the current Microsoft Project Server environment. The evaluation and assessment will include recommendations for modifications and enhancements to improve and preserve functionality and scalability of the current installation, along with training for Project managers and administrators.				
		Term of Contract:	06/11/2014 – 06/30/2014	Contract # 15750		
40	902	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – EMPLOYMENT SECURITY DIVISION	CASHMAN EQUIPMENT COMPANY	OTHER: EMPLOYMENT SECURITY DIVISION SPECIAL FUND	\$16,800	
	Contract Description:	This is the second amendment to the original contract, which continues to provide remedial and preventative maintenance on the uninterrupted power supply module and two semi-annual preventative maintenance visits on the module's battery strings located at the department's administrative office at 500 E. Third Street in Carson City. This amendment changes the State's contact person and increases the maximum amount from \$17,500 to \$34,300 due to the need for the removal and replacement of eighty, module batteries.				
		Term of Contract:	09/15/2011 – 08/31/2015	Contract # 12625		
41	030	OFFICE OF THE ATTORNEY GENERAL	GILBERT COLEMAN PHD ECONOMIC CONSULTING, INC.	OTHER: INSURANCE PREMIUM TRUST FUND	\$45,000	
	Contract Description:	This is a new contract that continues ongoing litigation support, including market and economic feasibility studies and statistical analysis, as well as testimony in regards to the economic analysis in defense of lawsuits against the State of Nevada.				
		Term of Contract:	07/01/2014 – 06/30/2015	Contract # 15793		
42	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	ELKO COUNTY COMPROLLER	OTHER: REVENUE FROM COUNTY	\$40,000	
	Contract Description:	This is a new revenue contract that is ongoing and provides for service to children with developmental disabilities and the County to reimburse the Aging and Disability Services Division the non-federal share of funding as payment for services.				
		Term of Contract:	07/01/2013 – 06/30/2015	Contract # 14973		
43	440	DEPARTMENT OF CORRECTIONS	RIDGE HOUSE, INC.	GENERAL	\$24,900	
	Contract Description:	This is a new contract that continues ongoing post release mental health and substance abuse evaluation and counseling services for offenders.				
		Term of Contract:	07/01/2014 – 06/30/2015	Contract # 15738		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
44	440	DEPARTMENT OF CORRECTIONS	CUMMINS ROCKY MOUNTAIN, LLC	GENERAL	\$13,863	
	Contract Description:	This is the first amendment to the original contract, which continues ongoing preventative maintenance services on the generators at Northern Nevada Correctional Center, Nevada State Prison, Stewart Conservation Camp, and Warm Springs Correctional Center. This amendment increases the maximum amount from \$52,971.35 to \$66,833.62 due to the addition of services for Northern Nevada Restitution Center and aligns payment terms with negotiated services.				
	Term of Contract:	10/09/2012 – 06/30/2016	Contract # 13672			
45	050	TREASURER'S OFFICE	TREASURY STRATEGIES	GENERAL 75% OTHER: HIGHWAY FUNDS 25%	\$20,000	
	Contract Description:	This is a new contract to provide consulting services to facilitate a request for proposal for acceptance of merchant services bank cards for in-person, online and mobile applications.				
	Term of Contract:	06/12/2014 – 06/30/2015	Contract # 15803			
46	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	STOREY COUNTY COMMISSIONERS	OTHER: REVENUE FROM COUNTY	\$10,000	
	Contract Description:	This is a new revenue contract that is ongoing and provides for service to children with developmental disabilities and the county to reimburse for the Aging and Disability Services Division the non-federal share of funding as payment for services.				
	Term of Contract:	07/01/2013 – 06/30/2015	Contract # 15739			
47	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	MELROY ENGINEERING INC DBA MSA ENGINEERING CONSULTANTS	FEDERAL	\$10,200	
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the water heater replacement at the Stead Training Center, Project No. 14-A013-19; Contract No. 103983. The vendor will provide construction design documents with specs for the replacement of domestic water heaters at the 8203, 8204, 8205, and 8209 buildings; and review and improve the instantaneous water heaters in the 8026, 8207, and 8208 buildings.				
	Term of Contract:	06/16/2014 – 06/30/2018	Contract # 15805			
48	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	MELROY ENGINEERING INC DBA MSA ENGINEERING CONSULTANTS	FEDERAL	\$12,500	
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the rooftop unit replacement at the Nevada Army National Guard Army Aviation Stead Facility; Project No. 14-A013-15; Contract No. 102752. The vendor will provide design documents with specs for the replacement of three roof top units and heat pumps at the Army Aviation Support Facility at the Harry Reid Training Center with four new rooftop units.				
	Term of Contract:	Upon approval – 06/30/2018	Contract # 15808			

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
49	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	INTERMOUNTAIN LOCK & SECURITY SUPPLY	GENERAL	\$24,000	
	Contract Description:	This is a new contract that continues ongoing locksmith service and repair on an as needed basis at Summit View Youth Correctional Center.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15783		
50	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	ALLSTATE ELECTRIC, LLC	GENERAL	\$24,000	
	Contract Description:	This is a new contract that continues ongoing electrical services on an as needed basis for Summit View Youth Correctional Center.				
		Term of Contract:	06/18/2014 – 06/30/2018	Contract # 15797		
51	611	GAMING CONTROL BOARD	MIEKO HIRAI BRAUN	OTHER: GAMING CONTROL BOARD INVESTIGATIVE FUND (APPLICANT PAID)	\$44,900	
	Contract Description:	This is the second amendment to the original contract, which provides Japanese translator and interpreter services. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increase the maximum amount from \$24,900 to \$44,900 due to an increased need for the services.				
		Term of Contract:	06/25/2013 – 06/30/15	Contract # 14623		

14. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

*15. FOR POSSIBLE ACTION – ADJOURNMENT

Notice of this meeting was posted in the following locations:

Blasdel Building, 209 E. Musser St., Carson City, NV
 Capitol Building, 101 N. Carson St., Carson City, NV
 Legislative Building, 401 N. Carson St., Carson City, NV
 Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:

Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV Brad Carson bcarson@dps.state.nv.us

Notice of this meeting was posted on the following websites:

<http://budget.nv.gov/Meetings>

<https://notice.nv.gov/>

Any questions regarding the agenda or supporting material for the meeting please contact Director Teska at (775) 684-0222 or you can email us at budget@admin.nv.gov. We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Department of Administration at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775) 684-0260.

DETAILED AGENDA

July 8, 2014

1. PUBLIC COMMENTS

Comments:

*2. FOR POSSIBLE ACTION – APPROVAL OF THE JUNE 12, 2014 BOARD OF EXAMINERS’ MEETING MINUTES

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

*3. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASES

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – State Public Works Division – Buildings and Grounds	1	\$7,569
Department of Public Safety – Investigation Division	2	\$53,506
Total	3	\$61,075

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

*4. FOR POSSIBLE ACTION – SALARY ADJUSTMENTS

Distribution of Salary Adjustments to Departments, Commissions and Agencies, pursuant to Assembly Bill 511, Sections 6, 7, and 8 of the 2013 Legislative Session.

The 2013 Legislature appropriated funds from the State General Fund and State Highway Fund for the purpose of meeting any deficiencies which may be created between the appropriated money of the respective departments, commissions, and agencies of the State of Nevada, as fixed by the 2013 Session of the Nevada Legislature, and the actual salary of each state employee. Pursuant to this legislation, the following amounts from the State General Fund and State Highway Fund are recommended:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND	HIGHWAY FUND
1052	Department of Administration – NSLA Archives and Records	\$8,981	
2986	Nevada System of Higher Education University System Admin	\$46,358	
2980	Nevada System of Higher Education University of Nevada – Reno	\$1,330,455	
2983	Nevada System of Higher Education Intercollegiate Athletics UNR	\$12,723	
2989	Nevada System of Higher Education Agricultural Experiment Station	\$46,176	
3003	Nevada System of Higher Education Business Center North	\$20,722	
2982	Nevada System of Higher Education School of Medical Sciences	\$260,585	
3221	Nevada System of Higher Education Laboratory and Research	\$16,533	
2987	Nevada System of Higher Education University of Nevada - Las Vegas	\$2,187,456	
2988	Nevada System of Higher Education Intercollegiate Athletics UNLV	\$17,513	
3001	Nevada System of Higher Education Statewide Programs- UNLV	\$12,123	
3004	Nevada System of Higher Education Business Center South	\$18,482	
2992	Nevada System of Higher Education UNLV Law School	\$121,261	
3002	Nevada System of Higher Education UNLV Dental School	\$163,653	
2994	Nevada System of Higher Education Great Basin College	\$194,497	
3018	Nevada System of Higher Education Truckee Meadows Community College	\$479,206	
3012	Nevada System of Higher Education Western Nevada College	\$161,453	
3010	Nevada System of Higher Education Desert Research Institute	\$56,804	
	Total	\$5,154,981	

Clerk’s Recommendation: I recommend approval.

Motion By:

Seconded By:

Vote:

Comments:

***5. FOR POSSIBLE ACTION – STATE ADMINISTRATIVE MANUAL**

The State Administrative Manual (SAM) is being submitted to the Board of Examiners for approval of additions and revisions in the following chapters:

A. Department of Administration – Purchasing Division

1. 0218 - Use of Rental Cars
2. 0230 - State Facilitated Charge Cards
3. 0232 - Travel Advances – Charge Cards
4. 0236 - Disposition of Charge Cards upon Employee’s Change of Employment Status

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____
Comments:

***6. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

A. Department of Employment, Training and Rehabilitation

Pursuant to NRS 333.705, the Department of Employment, Training and Rehabilitation requests authority to contract with Northern Nevada International Center who uses the services of two Nevada System of Higher Education employees. These employees answer phones, schedule interpreting services and process billings.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____
Comments:

B. Department of Health and Human Services – Division of Child and Family Services

Pursuant to NRS 333.705, the Division of Child and Family Services seeks approval to contract with a former employee as a Clinical Program Planner in the Grants Management Unit beginning on July 14, 2014 and continuing for up to 90 working days thereafter due to vacancies in this program area.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____
Comments:

C. Department of Health and Human Services – Division of Public and Behavioral Health – Facility for the Mental Offender

Pursuant to NRS 333.705, the Division of Public and Behavioral Health requests authority to contract with a former employee, through the use of a temporary employment service to serve as administrative personnel assisting with medical records in procession court documents, and coordinating services to the court for outpatient evaluations.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____
Comments:

D. Department of Public Safety – Office of Traffic Safety

Pursuant to NRS 333.705, the Office of Traffic Safety seeks approval to contract with a former employee, through the use of a temporary employment service to serve as Nevada’s Law Enforcement Liaison.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____
Comments:

E. Department of Education

Pursuant to NRS 333.705, the Department of Education requests authority to contract with a former employee to review and evaluate School Performance Plans relating to the strategies and practices for effective parental involvement and family engagement.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____
Comments:

***7. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

A. Office of the Attorney General – \$765,400

Pursuant to NRS 353.268, the Office of the Attorney General is requesting an allocation of \$765,400 from the Interim Finance Committee Contingency Fund to fund the restarted Yucca Mountain licensing proceeding pending before the U.S. Nuclear Regulatory Commission.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

B. Office of the Governor – Agency for Nuclear Projects – \$610,752

Pursuant to NRS 353.268, the Nevada Agency for Nuclear Projects is requesting an allocation of \$610,752 from the Interim Finance Committee Contingency Fund to fund the restarted Yucca Mountain licensing proceeding pending before the U.S. Nuclear Regulatory Commission.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***8. FOR POSSIBLE ACTION – APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

A. Department of Transportation (NDOT) – Administration – \$2,870,000

The department requests settlement approval in the amount of \$2,870,000 to resolve an eminent domain action that NDOT brought to acquire real property and improvements owned by Highland 2000-I, LLC, and various related entities. The property consists of several parcels located on or near Martin Luther King Drive, just south of Charleston Boulevard, in Las Vegas and is being acquired for the purpose of constructing Project Neon. The sum of \$10,130,000 was previously deposited with the Court in order to obtain occupancy of the property. NDOT now requests an additional \$2,870,000 to resolve the action. Approval of this additional amount would bring the total to \$13,000,000.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

B. Department of Transportation (NDOT) – Administration – \$4,250,000

The department requests settlement approval in the amount of \$4,250,000 to resolve an eminent domain action that NDOT brought pertaining to acquiring occupancy of 3 acres of the 82-acre subject property and access rights owned by Jericho Heights, LLC and RPS Holding, Incorporated. The 3-acre parcel is being acquired in order to build a portion of the Boulder City Bypass. The sum of \$337,000 was previously deposited with the Court as a condition of NDOT acquiring occupancy of the subject property. Approval of the additional amount of \$4,250,000 would bring the total to \$4,587,000.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***9. FOR POSSIBLE ACTION – TORT CLAIM**

- A. **Monica Contreras – TC 16865**
Amount of Claim - \$200,000

Recommendation: It is recommended that the claim be paid in the amount of \$200,000 from the State Tort Claim Fund and \$10,000 from Clark County.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***10. FOR POSSIBLE ACTION – LEASES**

Nine statewide leases were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***11. FOR POSSIBLE ACTION – CONTRACTS**

Thirty three independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***12. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

Four master service agreements were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

13. INFORMATION ITEMS

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals

applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved from May 17, 2014 through June 17, 2014.

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES DIVISION	ENTERPRISE INFORMATION TECHNOLOGY SERVICES	REVENUE	\$15,220	
	Contract Description:	This is a new revenue intrastate interlocal agreement that is ongoing and provides for the lease of office space located at 1391 South Jones Blvd., Building 1300, Las Vegas NV 89146 to Enterprise Information Technology Services.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15545		
2	901	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION - REHABILITATION DIVISION – BUSINESS ENTERPRISE	SUBURBAN ELEVATOR OF NEVADA	OTHER: BUSINESS ENTERPRISE SET ASIDE	\$20,000	
	Contract Description:	This is a new contract to provide installation, service, repair and maintenance for the dumbwaiter located in Business Enterprises of Nevada locations at the Hoover Dam. The vendor shall provide all management, tools, materials, supplies, equipment, transportation and labor necessary for installation, service, repair, and maintenance of the dumbwaiter in a manner to ensure continuous and safe operation in accordance with industry standards.				
		Term of Contract:	05/20/2014 – 02/28/2018	Contract # 15558		
3	908	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – ADMINISTRATIVE SERVICES	NEVADA SIGN CO	FEDERAL 69% GENERAL 1.9% OTHER: SPECIAL FUND AND CAREER ENHANCEMENT FUND 29.1%	\$10,000	
	Contract Description:	This is the first amendment to the original contract, which continues ongoing services for the manufacture, installation and repair of signage for the Department of Employment, Training and Rehabilitation leased and owned buildings in the Las Vegas area. This amendment changes the vendors mailing address, extends the contract termination date from November 30, 2014 to October 31, 2016 and increases the maximum amount from \$9,500 to \$19,500 for the term of the contract.				
		Term of Contract:	11/06/2012 – 10/31/2016	Contract # 13865		
4	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES PARKS DIVISION – STATE PARKS	REGIONAL TRANSPORTATION COMMISSION	REVENUE	\$15,000	
	Contract Description:	This is a new revenue contract to provide transit operations from Reno/Sparks to Sand Harbor State Park.				
		Term of Contract:	05/22/2014 – 09/05/2014	Contract # 15744		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
5	902	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – EMPLOYMENT SECURITY DIVISION	LAS VEGAS INTERPRETERS CONNECTION, LLC	OTHER: ALL DETR BUDGET ACCOUNTS	\$49,500	
	Contract Description:	This is a new contract that continues ongoing interpretation services at Unemployment Insurance hearings and other meetings in the Las Vegas area. These meetings require interpreters to be fluent in multiple languages and the interpretation must be on a word-for-word basis for clients.				
		Term of Contract:	06/01/2014 – 05/31/2016	Contract # 15605		
6	030	ATTORNEY GENERAL'S OFFICE	NATIONAL CONSUMER LAW CENTER, INC.	OTHER: REGULATORY ASSESSMENTS	\$42,920	
	Contract Description:	This is a new contract to provide litigation support and assistance to the Bureau of Consumer Protection (BCP) on filings and other proceedings made by Nevada utilities before the court, regulatory body, board, commission, or agency having jurisdiction on electric issues that may impact Nevada utilities or rate payers for whom the BCP has statutory requirement to represent.				
		Term of Contract:	05/22/2014 – 06/13/2018	Contract # 15712		
7	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	FLEET HEATING & AIR, INC.	GENERAL	\$14,000	
	Contract Description:	This is a new contract that continues ongoing air conditioning and heating services for the Sierra Regional Center (SRC) campus at 601 S. 21st Street. The contractor will, on an as needed basis, provide for the maintenance, repair and/or replacement of heating and air conditioning units.				
		Term of Contract:	05/27/2014 – 04/30/2016	Contract # 15622		
8	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	STANLEY STEEMER INTERNATIONAL, INC.	GENERAL 48.3% FEDERAL 51.7%	\$15,000	
	Contract Description:	This is a new contract that continues ongoing carpet cleaning services at various locations within Desert Regional Center.				
		Term of Contract:	05/27/2014 – 04/30/2016	Contract # 15683		
9	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	SOUTHWEST AIR CONDITIONING SERVICES	GENERAL 48.3% FEDERAL 51.7%	\$37,000	
	Contract Description:	This is a new contract that continues ongoing inspection and repair services for facility air conditioning systems.				
		Term of Contract:	07/01/2014 – 06/30/2016	Contract # 15687		
10	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	LABEEG BUILDING SERVICES, INC.	GENERAL 90% FEDERAL 10%	\$29,340	
	Contract Description:	This is a new contract that continues ongoing janitorial services to the child welfare rural region office located in Fallon.				
		Term of Contract:	09/01/2014 – 08/31/2017	Contract # 15730		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	ANYTIME PLUMBING, INC.	GENERAL 40.9% FEDERAL 56.6%	\$45,000	
	Contract Description:	This is a new contract that continues ongoing plumbing services on an as needed basis for the division's eleven buildings located at 6171 W. Charleston Blvd., Las Vegas.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15732		
12	040	SECRETARY OF STATE'S OFFICE	CHALEKIAN, PAUL M DBA POSDCORB, LC	GENERAL	\$24,200	
	Contract Description:	This is the first amendment to the original contract, which provides services to engage with one or more agencies on gathering business requirements regarding the processing of business registrations, licensing and/or permitting in compliance with state and local laws in order to determine how SilverFlume (Nevada's Business Portal) can be used to streamline the business customer's experience while powering the business requirements. This amendment extends the termination date from June 30, 2014 to December 31, 2014 and increases the maximum amount from \$20,000 to \$44,200.				
		Term of Contract:	10/17/2013 – 12/31/2014	Contract # 14814		
13	240	OFFICE OF VETERAN'S SERVICES	SCHNEIDER ELECTRIC	OTHER: MULTIPLE BUDGET ACCOUNTS	\$3,001	
	Contract Description:	This is the first amendment to the contract to provide remote monitoring of HVAC control systems for the Nevada State Veterans Home. The purpose of this amendment is to extend the contract from May 31, 2014 to May 31, 2015, and to increase the maximum amount of the contract from \$9,999 to \$13,000. Increased money is to cover quarterly maintenance review as well as parts and labor for repairs.				
		Term of Contract:	06/01/2011 – 05/31/2015	Contract # 12123		
14	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES PARKS DIVISION	LINCOLN COUNTY POWER DISTRICT	FEES: UTILITY SURCHARGE	\$15,000	
	Contract Description:	This is a new inter local contract to provide repairs to power lines at Spring Valley, Echo Canyon, Kershaw Ryan, Regional Visitors Center and Cathedral Gorge State Park.				
		Term of Contract:	06/04/2014 – 06/30/2017	Contract # 15735		
15	431	ADJUTANT GENERAL & NATIONAL GUARD	HERSHENOW & KLIPPENSTEIN	FEDERAL	\$9,100	
	Contract Description:	This is the first amendment to the original contract, which provides for architectural, structural, mechanical and electrical services (Type C Services) for two (2) mezzanines in the Army Aviation Support Facility Hangars in the Harry Reid Training Center. The Army National Guard will execute a contract for design and construction of the two mezzanines from a modular mezzanine company. This amendment increases the maximum amount from \$4,800 to \$13,900 due to additional project requirements.				
		Term of Contract:	12/19/2013 – 08/23/2014	Contract # 15204		
16	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	DIVERSIFIED SYSTEMS INTERNATIONAL, INC.	GENERAL	\$14,290	
	Contract Description:	This is a new contract that continues ongoing quarterly fire alarm inspections of buildings 25 and 26 on the Northern Nevada Adult Mental Health Services campus and annual campus-wide fire alarm inspections pursuant to Nevada State Fire Marshall licensing and Joint Commission accreditation requirements.				
		Term of Contract:	07/01/2014 – 06/30/2016	Contract # 15719		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17	702	DEPARTMENT OF WILDLIFE	SANITARY SEPTIC SERVICE, INC.	OTHER: Q-1 BONDS	\$21,675	
	Contract Description:	This is a new contract to pump effluent and sediment from two settling ponds at the Spring Creek Rearing Station. Sediment had to be removed as part of a larger project to replace the pond liners.				
		Term of Contract:	03/03/2014 – 03/21/2014	Contract # 15755		
18	051	TREASURER OFFICE – COLLEGE SAVINGS TRUST	THERESA NAVARRO	OTHER: COLLEGE SAVINGS MARKETING	\$15,000	
	Contract Description:	This is a new contract to provide educational outreach in connection with the Nevada College Kick Start Program.				
		Term of Contract:	05/30/2014 – 12/31/2014	Contract # 15737		
19	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	PETTY & ASSOCIATES, INC.	BONDS 83% OTHER: TRANSFER FROM TREASURER 17%	\$48,800	
	Contract Description:	This is a new contract to provide professional mechanical and electrical engineering services to replace air handling units at the Lovelock Correctional Center; housing units 1A, 1B, 2A and 2B - Project No. 13-M12; SPWD contract No. 102720.				
		Term of Contract:	06/05/2014 – 06/30/2018	Contract # 15776		
20	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS – COMMISSION ON TOURISM	CERTIFIED FOLDER DISPLAY SERVICE, INC.	OTHER: LODGING TAX	\$31,763	
	Contract Description:	This is a new contract that continues ongoing distribution of Nevada's official travel and leisure guide as part of the marketing plan to bring tourists into Nevada. The travel guides will be strategically placed in California welcome centers and other locations in Los Angeles County, Phoenix, Reno/Carson City, Salt Lake City, Boise, San Diego County, Oakland International Airport, and the San Jose Airport.				
		Term of Contract:	06/01/2014 – 12/31/2014	Contract # 15782		
21	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	PREMIER JANITORIAL MANAGEMENT	FEES: BUILDING RENT INCOME FUNDS	\$24,400	
	Contract Description:	This is a new contract that continues ongoing janitorial services for Healthcare Finance and Policy located at 560 Hammill Way, Reno, Nevada.				
		Term of Contract:	08/01/2014 – 07/31/2018	Contract # 15626		
22	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	SOUTHWEST ELECTRITTECH SERVICES, LLC	BONDS 30% OTHER: REBATE 68% TRANSFER FROM TREASURER 2%	\$24,350	
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Statewide Energy Efficiency Program; Project No. 13-S08; Contract No. 102725.				
		Term of Contract:	06/05/2014 – 06/30/2018	Contract # 15777		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23	810	DEPARTMENT OF MOTOR VEHICLES	HIGH DESERT MICROIMAGING, INC.	FEDERAL 45% HIGHWAY 55%	\$47,500	
	Contract Description:	This is the sixth amendment to the original contract, which provides end user technical support to Kofax Scanning Software being currently used within the department. This amendment extends the termination date from June 30, 2014 to June 30, 2019 and increases the maximum amount from \$122,685 to \$170,185 in order to provide the required maintenance on custom built and/or enhanced scanning system and software being utilized within the department.				
	Term of Contract:	06/17/2009 – 6/30/2014	Contract # CONV6454			
24	754	DEPARTMENT OF BUSINESS AND INDUSTRY – MANUFACTURED HOUSING DIVISION	CHARLES ABBOTT AND ASSOCIATES, INC.	FEES: INSPECTIONS FEES	\$14,000	
	Contract Description:	This is the second amendment to the original contract, which provides inspections and required testing for the installation of manufactured/mobile homes and commercial coaches; inspections and tests for home repairs and the replacement of heat producing appliances with the home; and approval of plans/modifications of plans as requested by the Division. The amendment increases the maximum amount of the contract from \$56,000 to \$70,000, due to increased inspections and Division staff vacancies.				
	Term of Contract:	01/23/2013 – 06/30/2015	Contract # 14025			
25	440	DEPARTMENT OF CORRECTIONS	T&M CONTROLS, INC.	GENERAL	\$49,000	
	Contract Description:	This is a new contract to provide an upgrade to the existing Rockwell Lethal Fence Monitoring System at High Desert State Prison.				
	Term of Contract:	06/02/2014 – 06/30/2014	Contract # 15756			
26	901	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – REHABILITATION DIVISION	BISHOP CONTRACTING, INC. DBA BISHOP AIR SERVICE	OTHER: BUSINESS ENTERPRISE SET ASIDE	\$25,000	
	Contract Description:	This is a new contract to provide maintenance and service of air-conditioning units to include, but are not limited to, remove and replace air filters monthly and clean coils, registers and returns at all existing Business Enterprises of Nevada (BEN) locations in Southern Nevada (as outlined herein); including the three sites at the Hoover Dam. The vendor shall be required to service any new sites added during the term of the contract at the costs outlined in the signed contract. The vendor may be requested to replace filters more frequently depending on the location's needs.				
	Term of Contract:	06/03/2014 – 06/30/2017	Contract # 15677			
27	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	GEN-TECH OF NEVADA, INC.	GENERAL	\$14,000	
	Contract Description:	This is the first amendment to the original contract, which provides generator service and repair on an as needed basis for Summit View Youth Correctional Center. This amendment increases the maximum amount from \$10,000 to \$24,000. Due to the vacancy of this property for more than three years, it has taken \$4,686 to bring the generator to operable condition and recently when the solar panels were disconnected the generator failed to take over and required additional repair.				
	Term of Contract:	10/03/2013 – 06/30/2017	Contract # 15007			

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
28	611	GAMING CONTROL BOARD	SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL	GENERAL 80% OTHER: FORFEITURE FUNDS 20%	\$15,000	
	Contract Description:	This is the third amendment to the original contract which provides access to an 800 Mhz two-way radio system in support of the Gaming Control Board's Enforcement Division field operations in Southern Nevada. This amendment extends the termination date from June 30, 2014 to December 31, 2014 and increases the maximum amount from \$28,000 to \$36,000 due to the extended term.				
		Term of Contract:	04/18/2011 – 12/31/2014	Contract # 12105		
29	300	DEPARTMENT OF EDUCATION	CLARK COUNTY PUBLIC EDUCATION FUND	GENERAL	\$19,500	
	Contract Description:	This is a new contract to provide for the facilitation of meetings to diagnose and report on where there are gaps in providing professional development to Nevada teachers and administrators to implement the Nevada Academic Content Standards in English Language Arts and Mathematics based on the Common Core State Standards.				
		Term of Contract:	06/06/2014 – 07/31/2014	Contract # 15774		
30	810	DEPARTMENT OF MOTOR VEHICLES	ALARMCO	HIGHWAY 95% FEES: POLLUTION CONTROL FEES 5%	\$7,800	
	Contract Description:	This is the third amendment to the original contract, which provides for the monitoring of the security service for the DMV offices located in Las Vegas, Henderson, and Mesquite. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$69,740 to \$77,540 to cover the cost of the additional year extension.				
		Term of Contract:	07/01/2008 – 6/30/2015	Contract # CONV5407		
31	908	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – ADMINISTRATIVE SERVICES	CAPTIONS UNLIMITED OF NEVADA, INC.	OTHER: ALL DETR BUDGET ACCOUNTS	\$29,000	
	Contract Description:	This is the first amendment to the original contract which continues ongoing real time captioning, which includes rough draft transcripts for clients, employees, board members, council members, or consumers who are deaf or hearing impaired, for meetings, conferences, trainings, or other occasions, as needed. This amendment changes the departments contact person, phone, fax number; the contractor's mailing address; extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$20,000 to \$49,000 due to increased need for these services.				
		Term of Contract:	07/01/2012 – 06/30/2016	Contract # 13315		
32	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	JAM CONTRACTING, LLC	GENERAL	\$16,970	
	Contract Description:	This is a new contract to prepare and install Acrovyn wall coverings necessary to protect existing walls from unnecessary damages in buildings D, G, E, and H in which direct services are provided to Behavioral Health patients.				
		Term of Contract:	06/11/2014 – 09/30/2014	Contract # 15610		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
33	240	OFFICE OF VETERANS SERVICES	CAMPBELL'S CUSTODIAL SERVICES, INC.	GENERAL 53% OTHER: CEMETARY INTERNMENT FEES 47%	\$38,000	
	Contract Description:	This is a new contract to provide cleaning service for the Administration Building, Chapel, and Maintenance Building at the Southern Nevada Veterans Memorial Cemetery.				
		Term of Contract:	06/11/2014 – 06/30/2016	Contract # 15772		
34	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	BUILDING CONTROL SERVICES, INC.	FEES: BUILDING RENT INCOME FUNDS	\$45,000	
	Contract Description:	This is a new contract to provide ongoing maintenance, repair and parts supply for Allerton temperature controls in various State buildings in Northern Nevada.				
		Term of Contract:	06/05/2014 – 06/14/2018	Contract # 15768		
35	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES PARKS DIVISION	RELIABLE PUMP, INC. DBA RELIABLE PUMP & MOTOR	FEES: MAINTENANCE	\$14,382	
	Contract Description:	This is a new emergency contract to provide repair of the sewage pumping station located at Big Bend of the Colorado.				
		Term of Contract:	03/21/2014 – 04/28/2014	Contract # 15785		
36	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	CARPENTER SELLERS ASSOCIATION DBA CARPENTER SELLERS ARCHITECTS	OTHER: UNIVERSITY SYSTEMS RECEIPTS 13%, TRANSFER FROM CAPITAL PROJECTS FUND 10%, TRANSFER FROM TREASURER 55%, TRANSFER FROM PUBLIC WORKS 22%	\$43,645	
	Contract Description:	This is the second amendment to the original contract, which provides professional architectural/engineering services for the University of Las Vegas Hotel College Academic Building; Project No. 13-P05; Contract No. 92114. This amendment increases the maximum amount from \$2,794,463 to \$2,838,108 and provides additional scope for the cost estimator to include a cost model based on schematic design progress documents and a meeting to review with the construction manager at risk and the Public Works Division, along with additional services for requested changes by the using agency to reduce thirty-three offices and expedited services to maintain the schematic design schedule in order to have a construction cost available from the construction manager at risk to submit to the CIP 2015.				
		Term of Contract:	02/04/2014 – 06/30/2017	Contract # 15263		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
37	707	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES STATE LANDS	NICHOLS CONSULTING ENGINEERS	BONDS	\$49,000	
	Contract Description:	This is the second amendment to the original contract, which provides civil engineering design service to the Nevada Division of State Lands for the restoration of North Canyon Creek in Lake Tahoe, NV. This amendment increases the maximum amount from \$478,526 to \$527,526 due to increased regulatory requirements set forth by the US Army Corps of Engineers requiring additional inspections be conducted by the vendor and their cultural resources sub-consultant.				
	Term of Contract:	04/12/2011 – 12/31/2014	Contract # 11944			
38	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES – WELFARE AND SUPPORTIVE SERVICES	ADVISON, INC.	GENERAL 33% FEDERAL 67%	\$27,350	
	Contract Description:	This is a new contract to provide Division of Welfare and Supportive Services (DWSS) an evaluation and assessment of the current Microsoft SharePoint environment. The evaluation and assessment will include recommendations for modifications needed to ensure the best performance, security and reliability in the SharePoint site, along with technical assistance to identify and find solutions for the connectivity, authentication, searching, and other challenges that DWSS is currently facing.				
	Term of Contract:	06/11/2014 – 06/30/2014	Contract # 15751			
39	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES – WELFARE AND SUPPORTIVE SERVICES	ADVISON, INC.	GENERAL 33% FEDERAL 67%	\$15,400	
	Contract Description:	This is a new contract to provide the Division of Welfare and Supportive Services an evaluation and assessment of the current Microsoft Project Server environment. The evaluation and assessment will include recommendations for modifications and enhancements to improve and preserve functionality and scalability of the current installation, along with training for Project managers and administrators.				
	Term of Contract:	06/11/2014 – 06/30/2014	Contract # 15750			
40	902	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – EMPLOYMENT SECURITY DIVISION	CASHMAN EQUIPMENT COMPANY	OTHER: EMPLOYMENT SECURITY DIVISION SPECIAL FUND	\$16,800	
	Contract Description:	This is the second amendment to the original contract, which continues to provide remedial and preventative maintenance on the uninterrupted power supply module and two semi-annual preventative maintenance visits on the module's battery strings located at the department's administrative office at 500 E. Third Street in Carson City. This amendment changes the State's contact person and increases the maximum amount from \$17,500 to \$34,300 due to the need for the removal and replacement of eighty, module batteries.				
	Term of Contract:	09/15/2011 – 08/31/2015	Contract # 12625			
41	030	OFFICE OF THE ATTORNEY GENERAL	GILBERT COLEMAN PHD ECONOMIC CONSULTING, INC.	OTHER: INSURANCE PREMIUM TRUST FUND	\$45,000	
	Contract Description:	This is a new contract that continues ongoing litigation support, including market and economic feasibility studies and statistical analysis, as well as testimony in regards to the economic analysis in defense of lawsuits against the State of Nevada.				
	Term of Contract:	07/01/2014 – 06/30/2015	Contract # 15793			

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
42	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	ELKO COUNTY COMPTROLLER	OTHER: REVENUE FROM COUNTY	\$40,000	
	Contract Description:	This is a new revenue contract that is ongoing and provides for service to children with developmental disabilities and the County to reimburse the Aging and Disability Services Division the non-federal share of funding as payment for services.				
		Term of Contract:	07/01/2013 – 06/30/2015	Contract # 14973		
43	440	DEPARTMENT OF CORRECTIONS	RIDGE HOUSE, INC.	GENERAL	\$24,900	
	Contract Description:	This is a new contract that continues ongoing post release mental health and substance abuse evaluation and counseling services for offenders.				
		Term of Contract:	07/01/2014 – 06/30/2015	Contract # 15738		
44	440	DEPARTMENT OF CORRECTIONS	CUMMINS ROCKY MOUNTAIN, LLC	GENERAL	\$13,863	
	Contract Description:	This is the first amendment to the original contract, which continues ongoing preventative maintenance services on the generators at Northern Nevada Correctional Center, Nevada State Prison, Stewart Conservation Camp, and Warm Springs Correctional Center. This amendment increases the maximum amount from \$52,971.35 to \$66,833.62 due to the addition of services for Northern Nevada Restitution Center and aligns payment terms with negotiated services.				
		Term of Contract:	10/09/2012 – 06/30/2016	Contract # 13672		
45	050	TREASURER'S OFFICE	TREASURY STRATEGIES	GENERAL 75% OTHER: HIGHWAY FUNDS 25%	\$20,000	
	Contract Description:	This is a new contract to provide consulting services to facilitate a request for proposal for acceptance of merchant services bank cards for in-person, online and mobile applications.				
		Term of Contract:	06/12/2014 – 06/30/2015	Contract # 15803		
46	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	STOREY COUNTY COMMISSIONERS	OTHER: REVENUE FROM COUNTY	\$10,000	
	Contract Description:	This is a new revenue contract that is ongoing and provides for service to children with developmental disabilities and the county to reimburse for the Aging and Disability Services Division the non-federal share of funding as payment for services.				
		Term of Contract:	07/01/2013 – 06/30/2015	Contract # 15739		
47	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	MELROY ENGINEERING INC DBA MSA ENGINEERING CONSULTANTS	FEDERAL	\$10,200	
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the water heater replacement at the Stead Training Center, Project No. 14-A013-19; Contract No. 103983. The vendor will provide construction design documents with specs for the replacement of domestic water heaters at the 8203, 8204, 8205, and 8209 buildings; and review and improve the instantaneous water heaters in the 8026, 8207, and 8208 buildings.				
		Term of Contract:	06/16/2014 – 06/30/2018	Contract # 15805		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
48	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	MELROY ENGINEERING INC DBA MSA ENGINEERING CONSULTANTS	FEDERAL	\$12,500	
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the rooftop unit replacement at the Nevada Army National Guard Army Aviation Stead Facility; Project No. 14-A013-15; Contract No. 102752. The vendor will provide design documents with specs for the replacement of three roof top units and heat pumps at the Army Aviation Support Facility at the Harry Reid Training Center with four new rooftop units.				
		Term of Contract:	Upon approval – 06/30/2018	Contract # 15808		
49	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	INTERMOUNTAIN LOCK & SECURITY SUPPLY	GENERAL	\$24,000	
	Contract Description:	This is a new contract that continues ongoing locksmith service and repair on an as needed basis at Summit View Youth Correctional Center.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15783		
50	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	ALLSTATE ELECTRIC, LLC	GENERAL	\$24,000	
	Contract Description:	This is a new contract that continues ongoing electrical services on an as needed basis for Summit View Youth Correctional Center.				
		Term of Contract:	06/18/2014 – 06/30/2018	Contract # 15797		
51	611	GAMING CONTROL BOARD	MIEKO HIRAI BRAUN	OTHER: GAMING CONTROL BOARD INVESTIGATIVE FUND (APPLICANT PAID)	\$44,900	
	Contract Description:	This is the second amendment to the original contract, which provides Japanese translator and interpreter services. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increase the maximum amount from \$24,900 to \$44,900 due to an increased need for the services.				
		Term of Contract:	06/25/2013 – 06/30/15	Contract # 14623		

14. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

Comments:

*15. FOR POSSIBLE ACTION – ADJOURNMENT

Clerk's Recommendation: I recommend approval.

Motion By:

Seconded By:

Vote:

Comments:

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 5, 2014

To: Julia Teska, Clerk of the Board
Department of Administration

From: Jim Rodriguez, Budget Analyst
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION –
BUILDINGS AND GROUNDS**

Agenda Item Write-up:

Pursuant to NRS 334.010 Buildings and Grounds requests approval to purchase one used replacement vehicle in the amount of \$7,569.

Additional Information:

Buildings and Grounds is requesting permission to purchase a used 2006 Dodge pickup truck from the Purchasing Division. The vehicle was returned to the Purchasing Division's Property Management Program by the Division of Industrial Relations and is available to other state agencies to purchase. Buildings and Grounds wishes to purchase the truck to replace an older, poorly functioning, truck; a 1989 Dodge pickup with in excess of 203,000 miles. Funding for this replacement vehicle was provided in the agency's 2013-15 budget.

Statutory Authority

NRS 334.010(1) - No automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

REVIEWED: _____
ACTION ITEM: _____

STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION – BUILDINGS AND GROUNDS	1	\$7,569
Total:	1	\$7,569

RECEIVED

JUN 03 2014

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

Agency Name: SPWD/B&G	Budget Account #: 1349
Contact Name: BETTY BADGETT	Telephone Number: 684-1800

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 1 Amount of the request: \$7569

Is the requested vehicle(s) new or used: USED

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:
PICK-UP-2006 DODGE

Mission of the requested vehicle(s):
MAINTENANCE VEHICLES FOR B&G FLEET

Were funds legislatively approved for the request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please provide the decision unit number: <u>E710</u> If no, please explain how the vehicles will be funded?
---	---

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):
 Addition(s) 1 Replacement(s)

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.
N/A

<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p>Current Vehicle Information: Vehicle #1 Model Year: <u>1989</u> Odometer Reading: <u>203000</u> Type of Vehicle: <u>DODGE PICKUP</u></p> <p>Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:</p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. <u>BUDGET DU E710 FOR REPLACEMENT-VEHICLE HIGH MILEAGE, TRANSMISSION, BRAKE LINES WORN, LEAKING FLUIDS</u></p> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. <u>THIS VEHICLE RUNS AND DOES NOT POSE A SAFETY ISSUE</u></p>
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Please attach an additional sheet if necessary
APPOINTING AUTHORITY APPROVAL:

Thomas Federici Dep. Admin. B&G 6/3/14
 Agency Appointing Authority Title Date

BOARD OF EXAMINERS' APPROVAL:
 Approved for Purchase Not Approved for Purchase

Board of Examiners _____ Date _____

NEVADA STATE PURCHASING DIVISION
PROPERTY MANAGEMENT PROGRAM

WITH SHELL 4070/SID 285468
ATTACHED

VEHICLE/EQUIPMENT TURN-IN DOCUMENT

FOR OFFICE USE ONLY
Control#: 14-187-RN
BA #: 468605

TO: NEVADA STATE PURCHASING DIVISION
PROPERTY MANAGEMENT PROGRAM
515 E MUSSER ST, STE 300
CARSON CITY, NV 89701
PH: (775) 684-0192 FAX: (775) 684-0188

FROM: Agency Name: DIR/Dept B&I/MSATS
Address: 400 W. King St. Carson City, NV
89704
Phone: 775-684-7085 Fax 775-687-8259
Property location: 400 W King Street

PROCEDURES:

1. Titles must be furnished with vehicles and correctly signed off by authorized personnel. Sign agency name exactly as it appears on front of title.
2. Two complete sets of keys to accompany vehicle.
3. All decals, official markings and special equipment (emergency lights, etc.) must be physically removed from vehicle.
4. License plates removed.
5. Upon delivery at the warehouse, vehicle to include five (5) gallons of gas in tank.
6. Notify the Attorney General's office to remove vehicle/equipment from your agency's insurance.
7. Complete all information below regarding the vehicle information, options, additional features and any known defects.

Vehicle Information:

Vehicle Type: PICK UP TRUCK Year: 2006
Make: DODGE Model: RAM
VIN/Serial No.: 1D7KS28D46J149834 State LD. No./License No.: EX 49624 / 282672
Engine: V8 Odometer: 101,980
Transmission: AUTOMATIC Hours:
Fuel Type: GAS Drive Type: 4X4
Exterior Color: WHITE Interior Color: GREY

Vehicle Options:

- Air Conditioning
- Power Steering
- Power Windows
- Power Door Locks
- Tilt Steering Wheel

- Power Seat
- Dual Power Seat
- Driver Air Bag
- Dual Front Air Bags
- ABS Brakes

- AM/FM Radio
- Cassette
- CD Player
- Cruise Control

Additional Features:

CANOPY

Known Defects:

DIRTY/WORN SEATS; SMALL DENT IN BODY; BROKEN WINDOW ON CANOPY; SMALL DAMAGE ON FRONT FENDER

Angie Thomas

Turned In By: ANGIE THOMAS, ADMIN ASST III DATE: 4/16/14

Agency Approving Authority: *[Signature]* CAO DATE: 4/16/14

Received By: *[Signature]* DATE: 4/30/14

Title Received By: *[Signature]* DATE: 4/30/14

Title Received By: _____ DATE: _____

Office Use Only:

Warehouse Control No.: 14-187-RN

Budget Account No.: 468605

Brian Sandoval
Governor

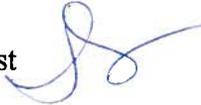


Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: May 22, 2014
To: Julia Teska, Clerk of the Board
Department of Administration
From: Julie Strandberg, Budget Analyst 
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF PUBLIC SAFETY – INVESTIGATION DIVISION

Agenda Item Write-up:

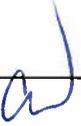
Replacement Vehicle Request: Pursuant to NRS 334.010 the Department of Public Safety, Investigation Division, requests approval to replace two vehicles, which were legislatively approved in the amount of \$53,506.

Additional Information:

The department seeks approval to replace two vehicles that have exceeded their useful life. These undercover vehicles are used by the narcotics enforcement officers and were in the agency's legislatively approved budget.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: 
ACTION ITEM: _____

Brian Sandoval
Governor



James M. Wright
Interim Director

Jackie Muth
Deputy Director

Director's Office

555 Wright Way
Carson City, Nevada 89711-0525
Telephone (775) 684-4808 • Fax (775) 684-4809

Memorandum

DATE: May 22, 2014

TO: Julie Strandberg, Budget Analyst IV
Dept. of Administration, Budget Division

FROM: Susan Hohn, Budget Analyst III *CHS*

VIA: *MT* Mark Teska, Administrative Services Officer IV

SUBJECT: Board of Examiners Request for Vehicle Purchase Approval

The Department of Public Safety (DPS), Investigation Division is requesting approval from the Board of Examiners to purchase two vehicles. General Funds were legislatively approved through decision unit number E711 for fiscal year 2015.

DPS is requesting this item be placed on the July 2014 Board of Examiners' agenda.

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: DPS-Investigation Division	Budget Account #: 3473
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Contact Name: Ryan Miller	Telephone Number: 775-884-7427
----------------------------------	---------------------------------------

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 2 **Amount of the request:** \$53,506

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:

small SUV

Mission of the requested vehicle(s):

To equip the narcotics enforcement officers with a safe, all terrain undercover vehicle

Were funds legislatively approved for the request?

Yes No

If yes, please provide the decision unit number:

E711

If no, please explain how the vehicles will be funded?

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

Addition(s) 2 Replacement(s)

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.

No, law enforcement vehicles are exempt.

Please Complete for Replacement Vehicles Only:

(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

Current Vehicle Information:

Vehicle #1 Model Year: 2001
Odometer Reading: 99,102
Type of Vehicle: GMC Sonoma

Vehicle #2 Model Year: 2006
Odometer Reading: 108,085
Type of Vehicle: Chrysler 300

Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.

Yes

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

Please attach an additional sheet if necessary

APPOINTING AUTHORITY APPROVAL:

Agency Appointing Authority

Title

DEPUTY CHIEF / CAPTAIN

Date

5/21/14

BOARD OF EXAMINERS' APPROVAL:

Approved for Purchase Not Approved for Purchase

Board of Examiners

Date

Brian Sandoval
Governor



Julia Teska
Director

Evan Dale
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Administrative Services Division
209 E Musser, Rm 304 | Carson City, NV 89701
Phone: (775) 684-0273 | Fax (775) 684-0275

MEMORANDUM

DATE: June 5, 2014

TO: Scott Ewart, Budget Analyst
Budget Division

FROM: Jeanne Peat, Budget Analyst
Administrative Services Division

VIA: Daphne Deleon, Division Administrator 
State Library and Archives

SUBJECT: Fiscal Year 2014 Salary Adjustment Funds

Per Assembly Bill 511, Sections 6, 7, and 8, appropriated General and Highway Funds to the Board of Examiners (BOE) to meet deficiencies created between the appropriated money of the respective departments and the amount of money required to pay the salaries of the employees; Nevada State Library and Archives, budget 1052 Archives and Records, request salary adjustment funds in the amount of \$8,981 to augment a payroll shortfall for fiscal year 2014.

The capped amount for budget 1052 is provided in a separate attached spreadsheet as provided by the Executive Budget Office. Also included for submittal is budget information in the form of budget projections, payroll fund map, L01 authority fund map, and revenue/expense projected fund map.

cc: file

GENERAL FUND SALARY ADJUSTMENT
FISCAL YEARS 2014 AND 2015

010 GOVERNOR'S OFFICE	1000 OFFICE OF THE GOVERNOR	24,561	24,007
010 GOVERNOR'S OFFICE	1001 GOVERNOR'S MANSION MAINTENANCE	2,343	2,288
030 ATTORNEY GENERAL'S OFFICE	1002 AG - EXTRADITION COORDINATOR	1,864	1,828
012 NUCLEAR PROJECTS OFFICE	1005 GOVERNOR'S OFFICE HIGH LEVEL NUCLEAR WASTE	7,790	7,612
020 LIEUTENANT GOVERNOR'S OFFICE	1020 LIEUTENANT GOVERNOR	5,235	5,090
030 ATTORNEY GENERAL'S OFFICE	1030 AG - ADMINISTRATIVE FUND	199,494	196,329
030 ATTORNEY GENERAL'S OFFICE	1036 AG - CRIME PREVENTION	4,602	4,587
030 ATTORNEY GENERAL'S OFFICE	1038 AG - CONSUMER ADVOCATE	21,033	20,810
040 SECRETARY OF STATE'S OFFICE	1050 SOS - SECRETARY OF STATE	139,690	139,547
332 ADMIN - NEVADA STATE LIBRARY AND ARCHIVES	1052 ADMINISTRATION - NSLA - ARCHIVES AND RECORDS	14,434	14,390
040 SECRETARY OF STATE'S OFFICE	1058 SOS - STATE BUSINESS PORTAL	6,909	6,955
050 TREASURER - TREASURER'S OFFICE	1080 TREASURER - STATE TREASURER	16,777	16,613
060 CONTROLLER'S OFFICE	1130 CONTROLLER - CONTROLLER'S OFFICE	56,356	56,033
080 ADMIN - DIRECTOR'S OFFICE	1340 ADMINISTRATION - BUDGET AND PLANNING	47,920	47,187
081 ADMIN - INTERNAL AUDITS DIVISION	1342 ADMINISTRATION - DIVISION OF INTERNAL AUDITS	19,745	19,624
150 COMMISSION ON ETHICS	1343 COMMISSION ON ETHICS	2,555	2,489
331 DTCA - MUSEUMS AND HISTORY DIVISION	1350 TOURISM - MUSEUMS & HIST - LOST CITY MUSEUM	2,237	2,273
090 JUDICIAL BRANCH	1484 JUDICIAL PROGRAMS AND SERVICES DIVISION	13,392	13,441
090 JUDICIAL BRANCH	1494 SUPREME COURT	150,173	147,402
090 JUDICIAL BRANCH	1496 SENIOR JUSTICE & SENIOR JUDGE PROGRAM	480	493
220 JUDICIAL DISCIPLINE COMMISSION	1497 JUDICIAL DISCIPLINE	5,867	5,723
400 DHHS - HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE	1499 HHS-DO - PUBLIC DEFENDER	5,836	5,729
102 GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	1526 GOED - GOVERNOR'S OFFICE OF ECONOMIC DEV	45,552	44,542
102 GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	1528 GOED - RURAL COMMUNITY DEVELOPMENT	6,274	6,094
082 ADMIN - STATE PUBLIC WORKS DIVISION	1560 ADMINISTRATION - SPWD - FACILITY COND & ANALYSIS	3,364	3,322
130 DEPARTMENT OF TAXATION	2361 DEPARTMENT OF TAXATION	343,920	344,172
240 OFFICE OF VETERANS SERVICES	2560 NCVA - COMMISSIONER FOR VETERANS' AFFAIRS	18,982	18,788
908 DETR - ADMINISTRATIVE SERVICES	2580 DETR - EQUAL RIGHTS COMMISSION	16,664	16,654
101 DTCA - COMMISSION ON TOURISM	2600 TOURISM - INDIAN COMMISSION	1,752	1,723
360 COMMISSION ON POSTSECONDARY EDUCATION	2666 COMMISSION ON POSTSECONDARY EDUCATION	4,225	4,159
300 NDE - DEPARTMENT OF EDUCATION	2673 NDE - EDUCATION STATE PROGRAMS	33,040	32,832
300 NDE - DEPARTMENT OF EDUCATION	2697 NDE - PROFICIENCY TESTING	12,625	12,603
331 DTCA - MUSEUMS AND HISTORY DIVISION	2870 TOURISM - MUSEUMS & HIST-NEVADA HISTORICAL SOCIETY	2,822	2,939
090 JUDICIAL BRANCH	2889 LAW LIBRARY	8,630	8,567
332 ADMIN - NEVADA STATE LIBRARY AND ARCHIVES	2891 ADMINISTRATION - NSLA - NEVADA STATE LIBRARY	17,755	17,656
331 DTCA - MUSEUMS AND HISTORY DIVISION	2940 TOURISM - MUSEUMS & HIST - NEVADA STATE MUSEUM, CC	7,706	7,632
331 DTCA - MUSEUMS AND HISTORY DIVISION	2941 TOURISM - MUSEUMS & HISTORY	2,719	2,693

1052 STATE ARCHIVES
Fund 101, Agency 332
Payroll Fund Map
100% General Funded

Budgeted Authority
849,675.00

PCN	Empl Name	Description	Grade	Step	Reg Hrs	Hourly Rate	Salary	ER Fringe	Group Insurance	Total Payroll Projection through FY14	FURLOUGH
1 J006	ALBA, DIANA	BOARD MEMBER								59.28	-
2 J001	FRANTZ, SARA	BOARD MEMBER								139.28	-
4 0011	BYRNE, MICHELLE	ADMIN ASSISTANT 2	25	1	80	14.46	1,156.80	232.75	688.37	38,257.21	-
3 0012	CHURCH, ROBERTA	IT TECHNICIAN 5	33	7	80	25.96	2,076.80	417.85	688.37	71,774.95	(311.52)
5 0008	DEALY, JOSHUA	MICROFILM OPERATOR 2	23	10	80	19.21	1,536.80	309.20	688.37	55,299.75	(96.05)
6 J008	DEL COHEN, SHAYNE	BOARD MEMBER								221.60	-
7 0010	DRIGGS, CHRISTOPHER	ARCHIVIST 2	33	10	80	26.29	2,103.20	686.06	688.37	79,476.05	(210.32)
8 0009	FAILLERS, NATACHA	ADMIN ASSISTANT 2	25	1	80	14.46	1,156.80	232.75	688.37	28,148.97	(54.95)
9 J002	HUMPHREYS, ANTHEA	BOARD MEMBER								140.44	-
10 0001	KINTOP, JEFFREY	ASST ADMIN. ARCHIVES/RECORD	41	8	80	38.86	3,108.80	625.49	688.37	101,836.46	(155.44)
11 0005	LAFRAMBOISE, CYNTHIA	STATE ARCHIVES MANAGER	37	1	80	23.80	1,904.00	383.08	688.37	66,271.67	-
12 0007	LINDSAY, GERALD	PROGRAM OFFICER 3	35	10	80	28.72	2,297.60	749.48	688.37	85,835.69	(114.88)
13 0004	MARK, TERI	STATE RECORDS MANAGER	37	10	80	35.48	2,838.40	571.09	688.37	94,641.95	(141.92)
14 J009	MERCADANTE, SABRINA	BOARD MEMBER								59.28	-
15 J003	MICHEL, PETER	BOARD MEMBER								59.28	-
16 J007	MILLMAN, DAVID	BOARD MEMBER								-	-
17 0002	MOORE, ELIZABETH	ARCHIVIST 2	31	5	80	19.33	1,546.40	504.44	688.37	60,738.62	(38.66)
18 0053	ROGUSKY, CHRIS	SUPPLY TECHNICIAN 1	25	1	80	14.46	1,156.80	232.75	688.37	43,734.92	115.68
19 J004	SUNDSTRAND, JACQUELYN	BOARD MEMBER								59.28	-
20 J005	VACANT	BOARD MEMBER								-	-
21 0003	VAN STRATEN, ROBERT	PROGRAM OFFICER 3	35	10	80	28.72	2,297.60	749.48	688.37	85,135.25	(114.88)
22 0006	WARREN, JOHN	MICROFILM OPERATOR 2	23	4	80	15.04	1,203.20	242.08	688.37	45,023.53	-
Total Positions 21.51											
SUB TOTAL 1052											
Total Projections:											
Personnel Assessment: 0.00											
Payroll Assessment: 0.00											
Less Furloughs (1,122.94)											
Total Projection Amount: 116,339.35											
YTD Actual Expenditures: 745,345.43											
860,561.84											
FY13 Legislatively Approved: 849,675.00											
Total Budget Authority Available: (10,886.84)											
Variance 0.00											

	1	1 w/out	8.00	8 w/out
REGI	0.02430	0.02430	0.02430	0.02430
Medicare	0.01450	0.01450	0.01450	0.01450
Unemployment	0.00110	0.00110	0.00110	0.00110
Worker's Comp	0.02880	0.02880	0.02880	0.02880
Retirement	0.13250	0.13250	0.25750	0.25750
	0.20120	0.17240	0.32620	0.29740

4

Fund Mapping - Category Summary Report

Budget Year: 2014
 Budget Account: 1052 Library and Archives

PROJECTED

	GL 2501	GL 2511	GL 3437	GL 3581	GL 3826	GL 3841	GL 4038	GL 4039	GL 4654	Totals
Total Revenues	1,102,875	-	27,937	3,963	39,526	1,150	2,985	336	7,658	1,186,430
Expenditures										
01 Personnel Services	860,562									860,562
02 Out of State Travel	1,125									1,125
03 In State Travel	3,269									3,269
04 Operating	125,932				22,022					147,954
10 Records Search/RGL 3841						882				882
11 IPS Raw Materials	21,498									21,498
14 IPS Equipment & Software					7,434					7,434
20 Historical Records Advisory Bd										
21 Federal Grant IMLS/RGL 3437				3,963						3,963
26 Information Services	45,638		27,937			268				73,843
82 Department Cost Allocation	53,526									53,526
84 Operating System Replacement	306								7,658	7,964
87 Purchasing Assessment										
88 Statewide Cost Allocation					10,070		2,985	336		13,391
93 GF for Reversion										0
Total Expenditures	1,111,856	-	27,937	3,963	39,526	1,150	2,985	336	7,658	1,195,410
										(8,981)

6

Fund Mapping - Category Summary Report

Budget Year: 2014
 Budget Account: 1052 Library and Archives

Legislatively Approved/Pending

	GL 2501	GL 2511	GL 3437	GL 3581	GL 3826	GL 3841	GL 4038	GL 4039	GL 4654	Totals
Total Revenues	1,102,875	-	27,937	22,118	48,740	901	13,242	2,554	7,658	1,226,025
Expenditures										
01 Personnel Services	849,675									849,675
02 Out of State Travel	3,350									3,350
03 In State Travel	3,310									3,310
04 Operating	142,426			10,221			6,869			159,516
10 Records Search/RGL 3841						901				901
11 IPS Raw Materials	21,498									21,498
14 IPS Equipment & Software					32,444					32,444
20 Historical Records Advisory Bd				11,897						11,897
21 Federal Grant IMLS/RGL 3437			27,937							27,937
26 Information Services	28,784				11,832					40,616
82 Department Cost Allocation	53,526									53,526
84 Operating System Replacement									7,658	7,658
87 Purchasing Assessment	306									306
88 Statewide Cost Allocation					4,464		6,373	2,554		13,391
93 GF for Reversion										
Total Expenditures	1,102,875	-	27,937	22,118	48,740	901	13,242	2,554	7,658	1,226,025

Brian Sandoval
Governor



Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

POLICY DIRECTIVE #D-2014-05

March 28, 2014

TO: All Agencies

FROM: Jeff Mohlenkamp, Director
Department of Administration

A handwritten signature in black ink, appearing to read "Jeff Mohlenkamp".

SUBJECT: Fiscal Year 2014 and 2015 Salary Adjustment Funds

Assembly Bill 511, Sections 6, 7, and 8, appropriated General and Highway Funds to the Board of Examiners (BOE) to meet any deficiencies created between the appropriated money of the respective departments and the amount of money required to pay the salaries of the employees. The capped amounts each budget account may request are provided in a separate spreadsheet posted on our website.

The authority for salary adjustment funds was not budgeted in individual budget accounts; therefore, once the Board of Examiners approves a request, a non-IFC work program must be processed to establish the authority before the transfer of cash can be made. Please use the following naming convention for the work program number instead of allowing a default number: *FY SA budget account number*. For example, budget account 1234, would use work program number 14SA1234 in FY14 and 15SA1234 in FY15.

If you have transferred authority from Category 01 to another category, you are not eligible for salary adjustment funds (there are some exceptions to this rule for the transfer of authority from Category 01 for contract staffing needs). Salary adjustment funds are also not available to cover position reclassifications, overtime, etc.

If you require salary adjustment funds, please submit your request along with your salary projections, which should support the amount being requested. Please also include a position fund map. All allocations from the BOE Salary Adjustment Account must be approved by the Board of Examiners.

Vacancy Saving Schedule

Budget Period: 2013-2015 Biennium (FY14-15)

Budget Account: 1052 ADMINISTRATION - NSLA - ARCHIVES AND RECORDS

Version: G01 GOVERNOR RECOMMENDS

This schedule is currently disabled until July Vacancy data is collected

Status:

Line items are not up to date. Use the Process Schedule data.

FY 09 Vacancy: 7.39

FY 10 Vacancy: 12.81

FY 11 Vacancy: 10.51

FY 12 Vacancy: 8.33

Average: 9.76

Schedule Text and Standard Methodology [1000 char max]:

Save before adding attachments

Vacancy Savings

	Use Std?	DU	Total % Vacant	FY 14 FTE #	FY 14 Factor	FY 14 Rate %	FY 14 Adjusted Salary	FY 14 Gross Saving	FY 14 Gen/Hwy Saving %	FY 14 Net Saving	FY 15 FTE #	FY 15 Factor	FY 15 Rate %
	<input type="checkbox"/>	B000	0.00	12.51	25.00	0.00	883,596	0	0.00	0	12.51	25.00	(
	<input type="checkbox"/>	E670	0.00	0.00	25.00	0.00	-28,242	0	0.00	0	0.00	25.00	(
	<input type="checkbox"/>	E671	0.00	0.00	25.00	0.00	-11,489	0	0.00	0	0.00	25.00	(
	<input type="checkbox"/>	M300	0.00	0.00	25.00	0.00	-1,014	0	0.00	0	0.00	25.00	(
							FY 14	842,851	0	0			

***. SALARY ADJUSTMENTS**

A. Distribution of Salary Adjustments to Departments, Commissions and Agencies, pursuant to Assembly Bill 511, Sections 6, 7, and 8 of the 2013 Legislative Session.

The 2013 Legislature appropriated funds from the State General Fund and State Highway Fund for the purpose of meeting any deficiencies which may be created between the appropriated money of the respective departments, commissions, and agencies of the State of Nevada, as fixed by the 2013 Session of the Nevada Legislature, and the actual salary of each state employee. Pursuant to this legislation, the following amounts from the State General Fund and State Highway Fund are recommended:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
2986	Nevada System of Higher Education University System Admin	\$46,358	
2980	Nevada System of Higher Education University of Nevada – Reno	\$1,330,455	
2983	Nevada System of Higher Education Intercollegiate Athletics UNR	\$12,723	
2989	Nevada System of Higher Education Agricultural Experiment Station	\$46,176	
3003	Nevada System of Higher Education Business Center North	\$20,722	
2982	Nevada System of Higher Education School of Medical Sciences	\$260,585	
3221	Nevada System of Higher Education Laboratory and Research	\$16,533	
2987	Nevada System of Higher Education University of Nevada - Las Vegas	\$2,187,456	
2988	Nevada System of Higher Education Intercollegiate Athletics UNLV	\$17,513	
3001	Nevada System of Higher Education Statewide Programs- UNLV	\$12,123	
3004	Nevada System of Higher Education Business Center South	\$18,482	
2992	Nevada System of Higher Education UNLV Law School	\$121,261	
3002	Nevada System of Higher Education UNLV Dental School	\$163,653	
2994	Nevada System of Higher Education Great Basin College	\$194,497	
3018	Nevada System of Higher Education	\$479,206	

	Truckee Meadows Community College		
3012	Nevada System of Higher Education Western Nevada College	\$161,453	
3010	Nevada System of Higher Education Desert Research Institute	\$56,804	
	Total	\$5,146,000	

Nevada System of Higher Education
 FY14 AB511 Salary Restoration Draw Request

NAME	WORK PROGRAM	AB511	REQUESTED
System Administration	2986	46,358	46,358
University Press	2996	4,744	0
NSHE Special Projects	2977	7,440	0
System Computing Services	2991	101,205	0
WICHE Loan & Stipend	2681	0	0
WICHE Administration	2995	1,064	0
University of Nevada, Reno	2980	1,330,455	1,330,455
Intercollegiate Athletics, UNR	2983	12,723	12,723
Statewide Programs, UNR	2985	79,639	0
Cooperative Extension Service	2990	45,112	0
Agricultural Experiment Station	2989	46,176	46,176
Business Center North	3003	20,722	20,722
School of Medicine	2982	260,585	260,585
State Health Laboratory	3221	16,533	16,533
University of Nevada, Las Vegas	2987	2,187,456	2,187,456
Intercollegiate Athletics, UNLV	2988	17,513	17,513
Statewide Programs, UNLV	3001	12,123	12,123
Business Center South	3004	18,482	18,482
Law School	2992	121,261	121,261
Dental School	3002	163,653	163,653
College of Southern Nevada	3011	1,041,051	0
Great Basin College	2994	194,497	194,497
Truckee Meadows Community College	3018	479,206	479,206
Western Nevada College	3012	161,453	161,453
Desert Research Institute	3010	56,804	56,804
Funded Perkins Loans	2993	0	0
Nevada State College	3005	113,889	0
		6,540,144	5,146,000

**System Administration
Work Program 2986**

**AB511 Salary Restoration Funding Request
FY 14**

AB 511 Salary Restoration Max Funding Available

Salary Savings Calculation:	BOARD APPROVED BUDGET	ACTUAL As of 6/12/14	PROJECTED Thru Year End	Calculation
FY 14 Professional Salaries Budgeted (includes PT and LOA)	2,740,704	2,853,552	0	46,358
Professional Budget <u>Adjustment</u> for Revenue Augmentations Professional Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Classified Salaries Budgeted	167,438	128,794	5,977	
Classified Budget <u>Adjustment</u> for Revenue Augmentations Classified Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Fringe Benefits Budgeted	895,856	875,602	3,156	
Fringe Budget <u>Adjustment</u> for Revenue Augmentations Fringe Budget <u>Adjustment</u> for Revenue Shortfall				
Less: Salary Savings (Actual Plus Projected Less Budget)	3,803,998	3,857,948	9,133	63,083

Items Salary Restoration Funding Cannot Be Used For:

	ACTUAL	PROJECTED
Overtime Paid		
Terminal Leave Paid		
Retirement Payouts		
Salary Raises (Salary increases not included in the Board Approved budget)	0	0
Less: Items Salary Restoration Funding Cannot Be Used For (Actual Expenses)	0	0

AB 511 Salary Adjustment Calculation

AB 511 Salary Adjustment Draw Request

(Zero and Max Available Are Range Limits)

109,441

46,358

**Intercollegiate Athletics, UNR
Work Program 2983**

**AB511 Salary Restoration Funding Request
FY 14**

AB 511 Salary Restoration Max Funding Available

Salary Savings Calculation:	BOARD APPROVED BUDGET	ACTUAL As of 6/12/14	PROJECTED Thru Year End	Calculation
FY 14 Professional Salaries Budgeted (includes PT and LOA)	617,262	625,930	0	12,723
Professional Budget <u>Adjustment</u> for Revenue Augmentations				
Professional Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Classified Salaries Budgeted	305,239	306,909	13,175	
Classified Budget <u>Adjustment</u> for Revenue Augmentations				
Classified Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Fringe Benefits Budgeted	330,400	334,103	7,735	
Fringe Budget <u>Adjustment</u> for Revenue Augmentations				
Fringe Budget <u>Adjustment</u> for Revenue Shortfall				
Less: Salary Savings (Actual Plus Projected Less Budget)	1,252,901	1,266,942	20,910	34,951

Items Salary Restoration Funding Cannot Be Used For:

	ACTUAL	PROJECTED
Overtime Paid	4,200	
Terminal Leave Paid	6,026	
Retirement Payouts		
Salary Raises (Salary increases not included in the Board Approved budget)		
Less: Items Salary Restoration Funding Cannot Be Used For (Actual Expenses)	10,226	0

AB 511 Salary Adjustment Calculation

AB 511 Salary Adjustment Draw Request

(Zero and Max Available Are Range Limits)

12,723

**Agricultural Experiment Station
Work Program 2989**

**AB511 Salary Restoration Funding Request
FY 14**

AB 511 Salary Restoration Max Funding Available

Salary Savings Calculation:	BOARD APPROVED BUDGET	ACTUAL As of 6/12/14	PROJECTED Thru Year End	Calculation
FY 14 Professional Salaries Budgeted (includes PT and LOA)	3,041,512	3,060,834	0	46,176
Professional Budget <u>Adjustment</u> for Revenue Augmentations Professional Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Classified Salaries Budgeted	332,977	404,795	18,612	
Classified Budget <u>Adjustment</u> for Revenue Augmentations Classified Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Fringe Benefits Budgeted	1,012,008	1,039,341	11,852	
Fringe Budget <u>Adjustment</u> for Revenue Augmentations Fringe Budget <u>Adjustment</u> for Revenue Shortfall				
Less: Salary Savings (Actual Plus Projected Less Budget)	4,386,497	4,504,970	30,464	148,937
Items Salary Restoration Funding Cannot Be Used For:				
Overtime Paid		2,985		
Terminal Leave Paid		2,984		
Retirement Payouts		7,113		
Salary Raises (Salary increases not included in the Board Approved budget)		13,082	0	
Less: Items Salary Restoration Funding Cannot Be Used For (Actual Expenses)				-13,082
AB 511 Salary Adjustment Calculation				182,031

AB 511 Salary Adjustment Draw Request

(Zero and Max Available Are Range Limits)

46,176

16

School of Medicine
Work Program 2982

AB511 Salary Restoration Funding Request
FY 14

AB 511 Salary Restoration Max Funding Available

Salary Savings Calculation:	BOARD APPROVED BUDGET	ACTUAL As of 6/12/14	PROJECTED Thru Year End	Calculation
FY 14 Professional Salaries Budgeted (includes PT and LOA)	14,932,323	16,345,752	0	260,585
Professional Budget <u>Adjustment</u> for Revenue Augmentations				
Professional Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Classified Salaries Budgeted	2,623,065	2,645,221	115,323	
Classified Budget <u>Adjustment</u> for Revenue Augmentations				
Classified Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Fringe Benefits Budgeted	4,724,919	5,111,297	71,322	
Fringe Budget <u>Adjustment</u> for Revenue Augmentations				
Fringe Budget <u>Adjustment</u> for Revenue Shortfall				
Less: Salary Savings (Actual Plus Projected Less Budget)	22,280,307	24,102,270	186,645	2,008,608

Items Salary Restoration Funding Cannot Be Used For:

	ACTUAL	PROJECTED
Overtime Paid	16,125	
Terminal Leave Paid	87,333	
Retirement Payouts		
Salary Raises (Salary increases not included in the Board Approved budget)	55,454	
Less: Items Salary Restoration Funding Cannot Be Used For (Actual Expenses)	158,912	0

AB 511 Salary Adjustment Calculation

AB 511 Salary Adjustment Draw Request

(Zero and Max Available Are Range Limits)

2,110,281

**State Health Laboratory
Work Program 3221**

**AB511 Salary Restoration Funding Request
FY 14**

AB 511 Salary Restoration Max Funding Available

Salary Savings Calculation:	BOARD APPROVED BUDGET	ACTUAL As of 6/12/14	PROJECTED Thru Year End	Calculation
				16,533
FY 14 Professional Salaries Budgeted (includes PT and LOA)				
Professional Budget <u>Adjustment</u> for Revenue Augmentations	251,267	273,349	0	
Professional Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Classified Salaries Budgeted				
Classified Budget <u>Adjustment</u> for Revenue Augmentations	687,647	641,931	30,021	
Classified Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Fringe Benefits Budgeted				
Fringe Budget <u>Adjustment</u> for Revenue Augmentations	343,193	334,554	16,077	
Fringe Budget <u>Adjustment</u> for Revenue Shortfall				
Less: Salary Savings (Actual Plus Projected Less Budget)	1,282,107	1,249,834	46,098	13,825
Items Salary Restoration Funding Cannot Be Used For:				
Overtime Paid		2,064		
Terminal Leave Paid		875		
Retirement Payouts				
Salary Raises (Salary increases not included in the Board Approved budget)				
Less: Items Salary Restoration Funding Cannot Be Used For (Actual Expenses)		2,939	0	-2,939
AB 511 Salary Adjustment Calculation				27,419

(Zero and Max Available Are Range Limits)

16,533

AB 511 Salary Restoration Max Funding Available

Salary Savings Calculation:	BOARD APPROVED BUDGET	ACTUAL As of 6/15/14	PROJECTED Thru Year End	Calculation
FY 14 Professional Salaries Budgeted (includes PT and LOA)	118,127,014	118,965,023		2,187,456
Professional Budget <u>Adjustment</u> for Revenue Augmentations	2,038,049			
Professional Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Classified Salaries Budgeted	23,377,632	24,229,916	1,033,980	
Classified Budget <u>Adjustment</u> for Revenue Augmentations	407,610			
Classified Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Fringe Benefits Budgeted	40,936,471	42,175,064	619,385	
Fringe Budget <u>Adjustment</u> for Revenue Augmentations	689,801			
Fringe Budget <u>Adjustment</u> for Revenue Shortfall				
Less: Salary Savings (Actual Plus Projected Less Budget)	185,576,577	185,370,003	1,653,365	1,446,791

Items Salary Restoration Funding Cannot Be Used For:

	ACTUAL	PROJECTED
Overtime Paid	62,144	3,000
Terminal Leave Paid	379,006	
Retirement Payouts		
Salary Raises (Salary increases not included in the Board Approved budget)	497,909	
Less: Items Salary Restoration Funding Cannot Be Used For (Actual Expenses)	939,059	3,000

AB 511 Salary Adjustment Calculation

AB 511 Salary Adjustment Draw Request

(Zero and Max Available Are Range Limits)

2,187,456

**Intercollegiate Athletics, UNLV
Work Program 2988**

**AB511 Salary Restoration Funding Request
FY 14**

AB 511 Salary Restoration Max Funding Available

Salary Savings Calculation:	BOARD APPROVED BUDGET	ACTUAL As of 6/15/14	PROJECTED Thru Year End	Calculation
FY 14 Professional Salaries Budgeted (includes PT and LOA)	1,028,317	1,064,060	0	17,513
Professional Budget <u>Adjustment</u> for Revenue Augmentations				
Professional Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Classified Salaries Budgeted	39,883	39,281	1,757	
Classified Budget <u>Adjustment</u> for Revenue Augmentations				
Classified Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Fringe Benefits Budgeted	317,281	337,143	1,239	
Fringe Budget <u>Adjustment</u> for Revenue Augmentations				
Fringe Budget <u>Adjustment</u> for Revenue Shortfall				
Less: Salary Savings (Actual Plus Projected Less Budget)	1,385,481	1,440,484	2,996	57,999
Items Salary Restoration Funding Cannot Be Used For:				
Overtime Paid				
Terminal Leave Paid				
Retirement Payouts				
Salary Raises (Salary increases not included in the Board Approved budget)				
Less: Items Salary Restoration Funding Cannot Be Used For (Actual Expenses)		0	0	0
AB 511 Salary Adjustment Calculation				75,512

AB 511 Salary Adjustment Draw Request

(Zero and Max Available Are Range Limits)

17,513

**Statewide Programs, UNLV
Work Program 3001**

**AB511 Salary Restoration Funding Request
FY 14**

AB 511 Salary Restoration Max Funding Available

	BOARD APPROVED BUDGET	ACTUAL As of 6/15/14	PROJECTED Thru Year End	Calculation 12,123
Salary Savings Calculation:				
FY 14 Professional Salaries Budgeted (includes PT and LOA)	742,515	791,431		
Professional Budget <u>Adjustment</u> for Revenue Augmentations				
Professional Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Classified Salaries Budgeted	40,943	78,673	3,503	
Classified Budget <u>Adjustment</u> for Revenue Augmentations				
Classified Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Fringe Benefits Budgeted	232,150	242,189	2,256	
Fringe Budget <u>Adjustment</u> for Revenue Augmentations				
Fringe Budget <u>Adjustment</u> for Revenue Shortfall				
Less: Salary Savings (Actual Plus Projected Less Budget)	1,015,608	1,112,293	5,759	102,444
Items Salary Restoration Funding Cannot Be Used For:				
Overtime Paid				
Terminal Leave Paid				
Retirement Payouts				
Salary Raises (Salary increases not included in the Board Approved budget)				
Less: Items Salary Restoration Funding Cannot Be Used For (Actual Expenses)		0	0	0
AB 511 Salary Adjustment Calculation				114,567

AB 511 Salary Adjustment Draw Request (Zero and Max Available Are Range Limits)

12,123

22

Law School
 Work Program 2992

AB511 Salary Restoration Funding Request
 FY 14

AB 511 Salary Restoration Max Funding Available			Calculation
Salary Savings Calculation:			121,261
	BOARD APPROVED BUDGET	ACTUAL As of 6/15/14	PROJECTED Thru Year End
FY 14 Professional Salaries Budgeted (includes PT and LOA)	6,598,460	6,812,947	
Professional Budget Adjustment for Revenue Augmentations	-316,384		
Professional Budget Adjustment for Revenue Shortfall	760,315	668,682	28,482
FY14 Classified Salaries Budgeted			
Classified Budget Adjustment for Revenue Augmentations	-35,649		
Classified Budget Adjustment for Revenue Shortfall	1,959,628	1,966,198	17,182
FY14 Fringe Benefits Budgeted			
Fringe Budget Adjustment for Revenue Augmentations	-93,578		
Fringe Budget Adjustment for Revenue Shortfall			
Less: Salary Savings (Actual Plus Projected Less Budget)	8,872,792	9,447,827	45,664
Items Salary Restoration Funding Cannot Be Used For:			
Overtime Paid		2,239	100
Terminal Leave Paid		1,142	
Retirement Payouts		7,750	
Salary Raises (Salary increases not included in the Board Approved budget)		11,131	100
Less: Items Salary Restoration Funding Cannot Be Used For (Actual Expenses)			-11,231
AB 511 Salary Adjustment Calculation			730,729

AB 511 Salary Adjustment Draw Request (Zero and Max Available Are Range Limits) 121,261

24

**Dental School
Work Program 3002**

**AB511 Salary Restoration Funding Request
FY 14**

AB 511 Salary Restoration Max Funding Available

Salary Savings Calculation:	BOARD APPROVED BUDGET	ACTUAL As of 6/15/14	PROJECTED Thru Year End	Calculation
FY 14 Professional Salaries Budgeted (includes PT and LOA)	7,300,668	7,593,222		163,653
Professional Budget <u>Adjustment</u> for Revenue Augmentations	86,134			
Professional Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Classified Salaries Budgeted	2,699,880	3,108,145	135,526	
Classified Budget <u>Adjustment</u> for Revenue Augmentations	32,300			
Classified Budget <u>Adjustment</u> for Revenue Shortfall				
FY14 Fringe Benefits Budgeted	2,947,846	2,946,572	79,968	
Fringe Budget <u>Adjustment</u> for Revenue Augmentations	35,377			
Fringe Budget <u>Adjustment</u> for Revenue Shortfall				
Less: Salary Savings (Actual Plus Projected Less Budget)	13,102,205	13,647,939	215,494	761,228

Items Salary Restoration Funding Cannot Be Used For:

	ACTUAL	PROJECTED	
Overtime Paid	21,150	1,000	
Terminal Leave Paid	14,374		
Retirement Payouts			
Salary Raises (Salary increases not included in the Board Approved budget)	11,640		
Less: Items Salary Restoration Funding Cannot Be Used For (Actual Expenses)	47,164	1,000	
			876,717

AB 511 Salary Adjustment Calculation

AB 511 Salary Adjustment Draw Request

(Zero and Max Available Are Range Limits)

163,653

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 4, 2014

To: Julia Teska, Clerk of the Board
Department of Administration

From: Melanie Young, Budget Analyst

A handwritten signature in blue ink, appearing to read "Melanie Young".

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

The Department of Administration – Purchasing Division requests modifications to the following sections of the State Administrative Manual (SAM), which revises the travel section to reflect a name change for Fleet Services, the travel card program and policy revisions as a result of industry changes.

1. SAM Section 0218 Use of Rental Cars
2. SAM Section 0230 State Facilitated Charge Cards
3. SAM Section 0232 Travel Advances – Charge Cards
4. SAM Section 0236 Disposition of Charge Cards upon Employee's Change of Employment Status

Additional Information:

Request for changes to the State Administrative Manual (SAM) and recommended language attached.

Statutory Authority:

N/A

REVIEWED: SB
ACTION ITEM: _____

1

REQUEST FOR CHANGES TO THE STATE ADMINISTRATIVE MANUAL (SAM)

Agency Code: **083**

Department: **Administration**

Division (if applicable): **Purchasing**

Appointing authority: **Greg Smith**

Agency contact (name, phone and e-mail): **Kimberlee Tarter, 775.684.0196,**

ktarter@admin.nv.gov

Budget Division Analyst (name, phone and e-mail): **Melanie Young**

Proposed BOE date: **July BOE**

Proposed effective date: **Upon Approval**

1. Reason/purpose for requested change:

To revise SAM sections related to State Facilitated Charge Cards used for travel. The State has entered into a new agreement and the terms and conditions related to the use of cards has changed.

2. Explain how the recommended change(s) will benefit agencies or create consistencies or efficiencies, etc. (provide examples if applicable):

The changes will clarify the new procedures and processes necessary to comply with the terms of the new contract and properly control the use of the cards.

3. Will recommended change have a fiscal impact (if yes, explain):

No

4. Existing and recommended language in SAM (*blue bold italics* is new language being proposed and ~~red strikethrough~~ is deleted language being proposed). (please provide requested change as an attachment):

See Attached.

BOARD OF EXAMINERS APPROVAL DATE: _____
(for BOE use only)

0218 Use of Rental Cars

The Fleet Services Division must be used for all in-state motor vehicle travel when an agency car is not available and when it does not make sense for an employee to use their own vehicle. Agencies should not independently rent vehicles for in-state use; they should utilize the Fleet Services Division. When ~~travelling~~ *traveling* out-of-state rental cars are to be rented from the State contracted companies. Visit the Purchasing Division's website for the names of these companies and the guidelines on how to access these contracts. When renting from these companies, it is not necessary to purchase collision damage waivers, as these protections are already included in the negotiated overriding agreement. Should an employee be required to rent a vehicle outside of these agreements, he/she should, if possible, rent the vehicle using the State sponsored credit card, which provides coverage for physical damage to the rented car.

0230 State ~~Facilitated Charge~~ *Sponsored Credit Cards for Official Travel*

The State Department of Administration has contracted with a provider of ~~eharge credit~~ *charge credit* cards ~~services~~ for travel related expenses. The ~~eharge credit~~ *charge credit* cards are for official use only, and they should *only* be used, whenever possible, to pay for travel related expenses. ~~Charge cards may be issued at the option of the employee.~~ Only State officers and employees *who travel more than 4 times in a year may be eligible to* receive a State ~~facilitated eharge~~ *sponsored credit* card, *subject to their agencies' internal policies and procedures. Employees must contact their agency's designated Travel Card Administrator (TCA) to request approval. State agencies may establish a charge limit for each card for each transaction, and an overall charge limit.* The payment of the ~~eharge credit~~ *charge credit* card bill is the responsibility of the individual to whom the card is issued *and payment in full is due monthly.* It is the *State* agency's responsibility to monitor employees' credit card activity on a monthly basis. *Detailed information regarding the State sponsored credit card program can be found on the Purchasing Division's website under the "Contract Information" section.*

0232 ~~Travel Cash Advances - Eharge~~ *State Sponsored Credit Cards for Official Travel*

The primary ~~procedure method~~ of obtaining a cash ~~travel~~ advance *is using a State sponsored credit card* is through ~~the use of the State facilitated eharge card~~ at an authorized Automated Teller Machine (ATM) ~~facility~~. The State ~~facilitated eharge sponsored credit~~ card is for official State ~~business travel~~ only. The payment of the ~~eharge credit~~ *charge credit* card bill is the responsibility of the individual to whom the ~~eharge credit~~ *charge credit* card is issued *and payment in full is due monthly.*

Cash ~~travel~~ advances *for official State travel expenses* obtained through the State ~~facilitated eharge sponsored credit~~ card are subject to the following restrictions:

1. The cash advance is available for any normal, reimbursable out-of-pocket expense incurred by the traveler, such as meals or incidentals.

~~1. Absent exigent circumstances,~~ *2. The dollar amount of any cash advance is limited to \$200 \$100 per bank established billing cycle. in any seven (7) day period.*

~~2. Absent exigent circumstances, the minimum advanced is the meal per diem for one full day.~~

3. The standard **charge credit** card fee for cash advance transactions, ~~which is currently \$4.00,~~ is reimbursable by the State to the employee for every authorized advance obtained through the use of an ATM. Said expense should be treated for budgeting purposes as any other travel expense. ~~In the event the contracted cash advance fee changes, State agencies will be notified via all agency memorandums, in addition to being posted on the State Purchasing Division's website at www.purchasing.state.nv.us~~

4. Additional bank ATM facility charges related to obtaining an authorized advance from an ATM are also reimbursable by the State to the employee. ~~, subject to a maximum of \$3.00 per authorized advance.~~

5. The maximum **number of** withdrawals per **advance billing cycle** is subject to restrictions established by the traveler's agency but should be limited to one (1) per authorized trip.

~~6. The cash advance is available for any normal, reimbursable out of pocket expense incurred by the traveler which includes, but is not limited to, meals per diem, ground transportation, tolls and parking. Circumstances may dictate, however, that a travelling employee is required to obtain an additional cash advance from an ATM in order to pay for an unexpected out of pocket expense, e.g., hotel room expense. Such exceptions will be considered on a case by case basis by the travelling employee's agency.~~

~~7.~~ **6.** In the event an employee incurs interest charges related to late payment of a **charge credit** card bill on which only authorized charges occur ~~and absent exigent circumstances,~~ **and** the employee has submitted the request for reimbursement ("Travel Claim") within five (5) days after returning from the trip to which the interest charge relate, the State will reimburse the employee for the interest charge incurred. Prior to requesting reimbursement, however, the employee shall inform the employee's agency ~~Travel Coordinator~~ **Travel Card Administrator** of any extenuating circumstances that might be used to request the Business Service Representative of the **charge credit** card Contractor to eliminate any accrued interest charges. Reimbursement of eligible interest should be treated for budgeting purposes as any other travel expense.

~~8.~~ **7.** The Director of the Department of Administration may determine on a case-by-case basis, whether exigent circumstances permit deviation from these regulations.

~~9. Whenever an officer or employee uses a charge credit card issued at the request of the State for cash advances or travel expenses and the receipt of his travel reimbursement may be delayed more than five working days after the date of the initial submission of the travel reimbursement claim, the administrative head or his designee shall immediately issue to the officer or employee, for payment to the issuer of the credit card issued at the request of the State, a cash advance in the amount of the total travel expenses charged on the charge credit card.~~

0236 Disposition of **Charge State Sponsored Credit Cards upon Employee's Change of Employment Status**

When an employee who has been issued a **charge credit** card for **official State** travel expenses transfers to a different agency or leaves State service, the employee's agency shall:

1. If the employee transfers within State service, **the employee's agency Travel Card Administrator shall immediately cancel the card, within 24 hours. It is at the discretion of the employee's new agency to determine if a travel card will be required in their new position.** ~~notify the Business Service Representative of the Contractor for the charge cards of the transfer; or~~

2. If the employee leaves State service, **the employee's agency Travel Card Administrator shall immediately cancel the card, within 24 hours.** ~~immediately retrieve the charge card from the employee and notify, within 24 hours after the change in the employee's status, the Business Service Representative of the Contractor for the charge cards that the employee has left State service.~~

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
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Date: June 24, 2014
To: Julia Teska, Clerk of the Board
Department of Administration
From: Janet Murphy, Budget Analyst
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – ALL BUDGET ACCOUNTS

Agenda Item Write-up:

Pursuant to NRS 333.705, the Department of Employment, Training and Rehabilitation requests authority to contract with Northern Nevada International Center who uses the services of two Nevada System of Higher Education employees. These employees answer phones, schedule interpreting services and process billings.

Additional Information:

Northern Nevada International Center (NNIC) is a non-profit organization and affiliated with the University of Nevada, Reno. They are self-funded and receive no operating funds from the University or any other State agency. NNIC uses university employees as support staff. These employees answer phones, schedule interpreting services and process billings. At the end of each month, NNIC reimburses the University of Reno for these employees' salaries with funds received from the contracts with entities such as DETR.

NNIC provides certified translation and interpretation services in over 60 languages. Interpreters are not state employees and 60% of the payment is for interpreter services. The remaining 40% is for support services.

Statutory Authority:

NRS 333.705

REVIEWED: _____
ACTION ITEM: _____

BRIAN SANDOVAL
GOVERNOR



DENNIS PEREA
INTERIM DIRECTOR

OFFICE OF THE DIRECTOR

DATE: June 2, 2014

TO: Julia Teska, Clerk
Board of Examiners

FROM: Dennis Perea, Interim Director *for Mark Cota, ASO IV*

Subject: Current Employee Contract
Nevada Department of Employment, Training, and Rehabilitation
1905-16-DETR

Department of Employment, Training and Rehabilitation (DETR) respectfully requests approval of the attached contract with Northern Nevada International Center (NNIC), which has two current State employees and is to have an effective date of July 8, 2014.

Interpreters have to be fluent in both languages, predominately Spanish, and interpretation must be on a word-for-word basis for clients. NNIC provides certified translation and interpretation services in over 60 languages. DETR does not have the resources to employ the number of people that would be necessary to provide these services for the State of Nevada. NNIC helps with effective multilingual communication that is essential in helping to make sure all clients can communicate with DETR about their needs so they can receive all essential service(s).

The two State employees that work at NNIC answer phones, schedule interpreting services and do billings. NNIC has a unique situation where all of NNIC employees are state or university employees; of which only two work on the DETR contract. At the end of each month, NNIC reimburses the University of Reno for salaries paid by the DETR contract, so in effect, while it appears the state pays; NNIC is a 501c3 and is responsible for all of their own funding.

Sixty percent of a payment is for the interpreter 'contract services' and the interpreters are not State employees.

Thank you for considering this request.

Authorization to Contract with a Current Employee

Employee Name:	<u>Gabreella Friday</u>
Employee ID number:	<u>000170341</u>
Job Title:	<u>Language Bank Coordinator</u>
Current Agency:	<u>Northern Nevada International Center</u>
Current class and grade:	<u>Student Employee</u>
Employment Dates:	<u>10/9/2012 - present</u>
Contracting Agency:	<u>DETR</u>

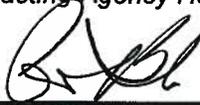
<p>Please check which of the following applies:</p> <p><input type="checkbox"/> Contract is with a current State employee (contractor) or a temporary employment agency providing a current employee. Please complete steps a-l below.</p> <p><input checked="" type="checkbox"/> Contract is with an entity (contractor) other than a temporary employment agency that employs a current State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.</p>	
a. Summarize scope of contract work.	Schedule contract interpreters and translators for work contracted by client
b. Document the employee's current job description.	Schedules contract interpreters and translators for work contracted by client. Prepares bi-monthly billing summaries
c. Explain how this differs from current State duties.	Same work is performed for all state and non-state clients
d. Explain why existing State employees within your agency cannot perform this function.	The State does not have its own language translation and interpretation services and must use outside contractors
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so; explain relationship and why this would not violate NAC 284.750.	No relationship
f. List contractor's hourly rate.	
g. List the range of comparable State employee rates.	
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent.	
i. Identify the date and time the contract work will be performed.	The contract interpreters and translators work at such dates and times designated by the client (i.e. DETR)

<p>j. Identify the State employee's work schedule.</p>	<p>The NNIC is open from 9am – 5pm Monday through Friday and has Language Bank staff available during those hours. NNIC employees answer phones, schedule interpretation and translation services for clients and process invoices and payments at the end of each billing cycle.</p> <p>Although NNIC is a department of the University of Nevada, Reno, and employees are therefore State employees, NNIC is entirely self-funded and receives no operating funds from the University or any other State agency. As a separate 501(c)3 entity, all of the Language Bank revenue is on a fee-for-service basis. At the end of each month NNIC reimburses the university for salaries paid by the DETR (and other) contract(s).</p> <p>Approximately sixty percent of a payment is for the interpreter's "contract services". NNIC employs no staff interpreters or translators and no interpreters or translators are State employees.</p>
<p>k. Document the controls that will be in place to ensure contract work will not occur during State work or sick time.</p>	<p>N/A</p>
<p>l. Document the justification for hiring contractor.</p>	<p>Northern Nevada International Center (NNIC) provides certified translation and interpretation services in over 60 languages. Department of Employment, Training and Rehabilitation (DETR) does not have the resources to employ all the people that would be necessary to provide these services for the State of Nevada.</p> <p>NNIC helps with effective multilingual communication that is essential in helping to make sure all clients can communicate with DETR about their needs so they can receive all essential services.</p>

Comments:



Contracting Agency Head's Signature and Date



Current Employee's Agency Head's Signature and Date



Budget Analyst

Clerk of the Board of Examiners

Authorization to Contract with a Current Employee

Employee Name:	<u>Joy Orlich</u>
Employee ID number:	<u>00036701</u>
Job Title:	<u>Finance/Grants Manager</u>
Current Agency:	<u>Northern Nevada International Center</u>
Current class and grade:	<u>07.143 30-01</u>
Employment Dates:	<u>12/14/2009 - present</u>
Contracting Agency:	<u>DETR</u>

Please check which of the following applies:

Contract is with a current State employee (contractor) or a temporary employment agency providing a current employee. Please complete steps a-l below.

Contract is with an entity (contractor) other than a temporary employment agency that employs a current State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

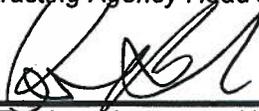
a. Summarize scope of contract work.	Prepare client invoices for translation and interpretation services
b. Document the employee's current job description.	Fiscal officer for NNIC
c. Explain how this differs from current State duties.	The work to be performed for the State is the same for all state and non-state clients
d. Explain why existing State employees within your agency cannot perform this function.	The State does not have its own language translation and interpretation services and must use outside contractors.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so; explain relationship and why this would not violate NAC 284.750.	No relationship
f. List contractor's hourly rate.	
g. List the range of comparable State employee rates.	
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent.	
i. Identify the date and time the contract work will be	The contract interpreters and translators work at such dates and times designated by the client (i.e. DETR)

performed.	
j. Identify the State employee's work schedule.	<p>The NNIC is open from 9am – 5pm Monday through Friday and has Language Bank staff available during those hours. NNIC employees answer phones, schedule interpretation and translation services for clients and process invoices and payments at the end of each billing cycle.</p> <p>Although NNIC is a department of the University of Nevada, Reno, and employees are therefore State employees, NNIC is entirely self-funded and receives no operating funds from the University or any other State agency. As a separate 501(c)3 entity, all of the Language Bank revenue is on a fee-for-service basis. At the end of each month NNIC reimburses the university for salaries paid by the DETR (and other) contract(s).</p> <p>Approximately sixty percent of a payment is for the interpreter's "contract services". NNIC employs no staff interpreters or translators and no interpreters or translators are State employees.</p>
k. Document the controls that will be in place to ensure contract work will not occur during State work or sick time.	
l. Document the justification for hiring contractor.	<p>Northern Nevada International Center (NNIC) provides certified translation and interpretation services in over 60 languages. Department of Employment, Training and Rehabilitation (DETR) does not have the resources to employ all the people that would be necessary to provide these services for the State of Nevada.</p> <p>NNIC helps with effective multilingual communication that is essential in helping to make sure all clients can communicate with DETR about their needs so they can receive all essential services.</p>

Comments:



Contracting Agency Head's Signature and Date



Current Employee's Agency Head's Signature and Date



Budget Analyst

Clerk of the Board of Examiners

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

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Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 12, 2014

To: Julia Teska, Clerk of the Board
Department of Administration

From: Katrina Nielsen, Budget Analyst

A handwritten signature in blue ink, appearing to read "Katrina Nielsen".

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF HEALTH & HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES

Agenda Item Write-up:

Pursuant to NRS 333.705, the Division of Child and Family Services seeks approval to contract with a former employee as a Clinical Program Planner in the Grants Management Unit beginning on July 14, 2014 and continuing for up to 90 working days thereafter due to vacancies in this program area.

Additional Information:

Four of five positions located within the Grants Management Unit are currently vacant either due to promotion or retirement. This former employee previously served as the Grants Manager and was responsible for this unit and; therefore, is the most qualified person to assist the agency in filling this critical, temporary need. It is anticipated that this individual will develop a comprehensive training plan for new employees and assist with their training.

Statutory Authority:

NRS 333.705

REVIEWED: YH
ACTION ITEM: _____



**DEPARTMENT OF HEALTH and HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES**

**4126 Technology Way, 3rd Floor
Carson City, Nevada 89706
(775) 684-4400 Phone**

TO: *AK* Julia Teska, Director, Administration
THROUGH: *AK* Mike Willden, Director, DHHS
FROM: Amber Howell, Administrator, DCFS *AK*
DATE: May 22, 2014
SUBJECT: Requested Action Item for July 8, 2014, BOE Meeting

The Division of Child and Family Services (DCFS) respectfully requests authorization to contract with former employee Chris Lovass-Nagy.

The Grants Management Unit consists of one Clinical Program Planner II, three Grants & Projects Analysts IIs, and one Administrative Assistant II. All positions except the Administrative Assistant II are currently or very soon to be vacant due to retirement or promotion. Other positions within the agency do not have the time or expertise to cover for the vacancy of four professional positions. Chris Lovass-Nagy retired from the Clinical Program Planner 2 position and is the best qualified person available to assist the agency with this critical need.

We are requesting a start date of July 14th, with the contract to run for 90 business days. Thank you for your consideration.

RECEIVED
JUN 03 2014
DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

RECEIVED
MAY 29 2014

2

Authorization to Contract with a Former Employee

Former Employee Name: Chris Lovass-Nagy
Former Employee ID number: 00546
Former Job Title: Clinical Program Planner 2
Former Employing Agency: DCFS 409
Former Class and Grade: 10.128 Grade 40
Employment Dates: 6/28/88 – 2/1/14
Contracting Agency: DCFS 409

Please check which of the following applies:

- Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.
- Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

<p>a. Summarize scope of contract work.</p>	<p>Contractor would perform the following:</p> <ul style="list-style-type: none"> a) Develop a comprehensive training plan for the three new staff that will be hired in the unit. b) Participate in the review, revision and negotiation of management letters with the two state universities that conduct statewide training for child welfare agencies. c) Assist in the review, including origination of findings and completion letters, of sub grantees receiving federal and state grants. d) Assist in the origination and monitoring of Scopes of Work with sub grantees including providing technical assistance when requested or required by the agency. e) Participate and assist in the analysis of spend down plans including providing recommendations and technical assistance.
<p>b. Document former job description.</p>	<p>This employee held the position of GMU Manager, which performed all aspects of grant management and oversight of the training unit. This involved the solicitation, award and oversight of grants as well as the monitoring of findings on annual site reviews. Former employee participated in budget review and revision and provided technical assistance (both programmatic and fiscal) to sub grantees and internal Division staff.</p>

<p>c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?</p>	<p>Yes. Former Employee has specialized knowledge not currently available within the unit.</p> <p>It is anticipated that this employee would be able to transfer this critical knowledge through a comprehensive training plan to all new staff, once hired, within three months.</p>
<p>d. Explain why existing State employees within your agency cannot perform this function.</p>	<p>The Grants Management Unit consists of one Clinical Program Planner 2, three Grants & Projects Analysts 2's, and one Administrative Assistant 2. All positions except the Administrative Assistant 2 are currently vacant due to retirement or promotion. Other positions do not have the time or expertise to cover for the vacancy of four professional positions.</p>
<p>e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate <u>NAC 284.750</u>.</p>	<p>No current staff in the line of supervision of the work performed or staff participating in development of the contract are related to the contractor.</p>
<p>f. List contractor's hourly rate.</p>	<p>\$40.70 (employee/employer grade 40 step 10) The employee retired at grade 40 step 10.</p>
<p>g. List the range of comparable State employee rates.</p>	<p>Grade 40 steps 1 - 10 = \$27.12 - \$40.70</p>
<p>h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?</p>	<p>The contract rate does not exceed the maximum employee/employer rate.</p>
<p>i. Document justification for hiring contractor.</p>	<p>The Grants Management Unit consists of one Clinical Program Planner 2, three Grants & Projects Analysts 2's, and one Administrative Assistant 2. All positions except the Administrative Assistant 2 are currently or very soon to be vacant due to retirement or promotion.</p> <p>The only person available to fill this critical need is this contractor.</p>

Comments:

Jan Nagle for Amber Howell

Contracting Agency Head's Signature and Date

Katrina Spikse

Budget Analyst

Clerk of the Board of Examiners

NRS 333.705 Contracts for services: Limitations and requirements; approval by State Board of Examiners; emergencies; reports to Interim Finance Committee; exceptions.

1. Except as otherwise provided in this section, a using agency shall not enter into a contract with a person to provide services for the using agency if:

- (a) The person is a current employee of an agency of this State;
- (b) The person is a former employee of an agency of this State and less than 2 years have expired since the termination of the person's employment with the State; or

(c) The person is employed by the Department of Transportation for a transportation project that is entirely funded by federal money and the term of the contract is for more than 4 years,

↳ unless the using agency submits a written disclosure to the State Board of Examiners indicating the services to be provided pursuant to the contract and the person who will be providing those services and, after reviewing the disclosure, the State Board of Examiners approves entering into a contract with the person. The requirements of this subsection apply to any person employed by a business or other entity that enters into a contract to provide services for a using agency if the person will be performing or producing the services for which the business or entity is employed.

2. The provisions of paragraph (b) of subsection 1 apply to employment through a temporary employment service. A temporary employment service providing employees for a using agency shall provide the using agency with the names of the employees to be provided to the agency. The State Board of Examiners shall not approve a contract pursuant to paragraph (b) of subsection 1 unless the Board determines that one or more of the following circumstances exist:

(a) The person provides services that are not provided by any other employee of the using agency or for which a critical labor shortage exists; or

- (b) A short-term need or unusual economic circumstance exists for the using agency to contract with the person.

3. The approval by the State Board of Examiners to contract with a person pursuant to subsection 1:

(a) May occur at the same time and in the same manner as the approval by the State Board of Examiners of a proposed contract pursuant to subsection 7 of [NRS 333.700](#); and

- (b) Must occur before the date on which the contract becomes binding on the using agency.

4. A using agency may contract with a person pursuant to paragraph (a) or (b) of subsection 1 without obtaining the approval of the State Board of Examiners if the term of the contract is for less than 4 months and the head of the using agency determines that an emergency exists which necessitates the contract. If a using agency contracts with a person pursuant to this subsection, the using agency shall submit a copy of the contract and a description of the emergency to the State Board of Examiners, which shall review the contract and the description of the emergency and notify the using agency whether the State Board of Examiners would have approved the contract if it had not been entered into pursuant to this subsection.

5. Except as otherwise provided in subsection 9, a using agency shall, not later than 10 days after the end of each fiscal quarter, report to the Interim Finance Committee concerning all contracts to provide services for the using agency that were entered into by the using agency during the fiscal quarter with a person who is a current or former employee of a department, division or other agency of this State.

6. Except as otherwise provided in subsection 9, a using agency shall not contract with a temporary employment service unless the contracting process is controlled by rules of open competitive bidding.

7. Each board or commission of this State and each institution of the Nevada System of Higher Education that employs a consultant shall, at least once every 6 months, submit to the Interim Finance Committee a report setting forth:

- (a) The number of consultants employed by the board, commission or institution;
 - (b) The purpose for which the board, commission or institution employs each consultant;
 - (c) The amount of money or other remuneration received by each consultant from the board, commission or institution;
- and

- (d) The length of time each consultant has been employed by the board, commission or institution.

8. A using agency, board or commission of this State and each institution of the Nevada System of Higher Education:

(a) Shall make every effort to limit the number of contracts it enters into with persons to provide services which have a term of more than 2 years and which are in the amount of less than \$1,000,000; and

(b) Shall not enter into a contract with a person to provide services without ensuring that the person is in active and good standing with the Secretary of State.

9. The provisions of subsections 1 to 6, inclusive, do not apply to:

- (a) The Nevada System of Higher Education or a board or commission of this State.
- (b) The employment of professional engineers by the Department of Transportation if those engineers are employed for a transportation project that is entirely funded by federal money.

(c) Contracts in the amount of \$1,000,000 or more entered into:

- (1) Pursuant to the State Plan for Medicaid established pursuant to [NRS 422.271](#).

- (2) For financial services.

- (3) Pursuant to the Public Employees' Benefits Program.

(d) The employment of a person by a business or entity which is a provider of services under the State Plan for Medicaid and which provides such services on a fee-for-service basis or through managed care.

(Added to NRS by [2013, 47](#))

6

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 17, 2014
To: Julia Teska, Clerk of the Board
Department of Administration
From: Nikki Hovden, Budget Analyst 
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF HEALTH AND HUMAN RESOURCES (DHHS) – PUBLIC AND BEHAVIORAL HEALTH – FACILITY FOR THE MENTAL OFFENDER

Agenda Item Write-up:

Pursuant to NRS 333.705, the Division of Public and Behavioral Health requests authority to contract with a former employee, through the use of a temporary employment service to serve as administrative personnel assisting with medical records in procession court documents, and coordinating services to the court for outpatient evaluations.

Additional Information:

Lake's Crossing Center for the Mentally Disabled Offender has great difficulty hiring and retaining staff in key administrative positions due to the specialized requirements of providing care to a forensic population. Administrative personnel are required to be knowledgeable of court processes and medical record retention, processing and distribution. Lorraine Pelosi served as Lake's Crossing Administrative Assistant IV for a significant length of time, ending her employment in December 2012. The division requests to extend her emergency contract to complete training the new administrative assistant, continue to expedite the production of reports and documents to the court and assist in the continued reduction of time needed to process admissions and departures, thus reducing the waiting list that has accrued.

Statutory Authority:

NRS 333.705

REVIEWED: 
ACTION ITEM: _____

STATE OF NEVADA

BRIAN SANDOVAL
Governor

MICHAEL J. WILLDEN
Director



RICHARD WHITLEY, MS
Administrator

TRACEY D. GREEN, MD
Chief Medical Officer

DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

4150 Technology Way, #300

Carson City, NV 89706

Telephone: (775) 684-4200 · Fax: (775) 684-4211

www.health.nv.gov

DATE: May 2, 2014

TO: Julia Teska, Director, Administration

THROUGH: Michael J. Willden, Director, Department of Health and Human Services

THROUGH: Richard Whitley, M.S., Administrator, Division of Public and Behavioral Health

FROM: Elizabeth Neighbors, Ph.D., Director, Lake's Crossing Center

RE: Authorization to Contract with Former State Employee – Lorraine Pelosi

Lake's Crossing Center for the Mentally Disabled Offender has great difficulty hiring and retaining staff in key administrative positions due to the specialized requirements of providing care to a forensic population. Administrative personnel are required to be knowledgeable of court processes and medical record retention, processing and distribution. Any gap in coverage caused by the length employment and training causes the Agency to lack the personnel and expertise needed to meet court demands.

Lorraine Pelosi served as Lake's Crossing Administrative Assistant IV for a significant length of time, ending her employment in December 2012. Her experience with the staff and client population of Lake's Crossing center is invaluable. Ms. Pelosi's knowledge of the position's requirements will allow Lake's Crossing to meet the demands of the court system with little to no prolonged disruptions of service. We would like to extend her emergency contract to complete training the new administrative assistant, continue to expedite the production of reports and documents to the court and assist the director in the continued reduction of time needed to process admissions and departures, thus reducing the waiting list that has accrued.

There were limited applicants with the appropriate skills to fill this position, and while the new hire has the general skills to manage this position she will need the specialized training Ms. Pelosi can provide. Please recognize this as a formal request for authorization to contract with former employee, Lorraine Pelosi.

skh

Authorization to Contract with a Former Employee

Former Employee Name:	<u>Lorraine Pelosi</u>
Former Employee ID number:	<u>011725</u>
Former Job Title:	<u>Administrative Assistant IV</u>
Former Employing Agency:	<u>DHHS/DPBH/Lake's Crossing Center</u>
Former Class and Grade:	<u>02.210 grade 29</u>
Employment Dates:	<u>04/25/2005-12/22/2012</u>
Contracting Agency:	<u>DHHS/DPBH/Lake's Crossing Center</u>

Please check which of the following applies:

- Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.
- Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

a. Summarize scope of contract work.	Assist Medical Records in processing court documents, co-ordinate services to the court for outpatient evaluations.
b. Document former job description.	Same as above plus all support services for Agency Director and general clerical/administrative support, to professional staff and management performing secretarial duties such as coordinating communications between managers, staff and program clientele, supervising subordinate staff, researching information from internal and external sources, action as an agency liaison, etc.
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	Yes. Approximately 6 months to recruit and hire a new AA IV and train. An additional 6 months to assist medical records to meet credentialing requirements and speed up processing reports so waiting list is resolved.
d. Explain why existing State employees within your agency cannot perform this function.	Limited staff are insufficient to meet court demands. No one on hiring list has specialized knowledge.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship	n/a

and why this would not affect independence and why this would not violate NAC 284.750.	
f. List contractor's hourly rate.	\$24.84
g. List the range of comparable State employee rates.	AA IV, grade 29, step 10
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	n/a
i. Document justification for hiring contractor.	Have attempted to hire, qualified applicant has not been found. Protracted training needed. PCN 0230/vacant since 09/28/13

Comments:

Elizabeth A. Highlass PhD 5/2/14

 Contracting Agency Head's Signature and Date

 Budget Analyst

 Clerk of the Board of Examiners

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 9, 2014
To: Julia Teska, Clerk of the Board
Department of Administration
From: Julie Strandberg, Budget Analyst
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF PUBLIC SAFETY – OFFICE OF TRAFFIC SAFETY

Agenda Item Write-up:

Pursuant to NRS 333.705, the Office of Traffic Safety seeks approval to contract with a former employee, through the use of a temporary employment service to serve as Nevada's Law Enforcement Liaison (LEL).

Additional Information:

The Department of Public Safety, Office of Traffic Safety serves as the coordinating agency for the Nevada LEL Program. This contractor has specialized knowledge in law enforcement and experience in traffic enforcement as well as experience in managing highway safety related grants. The former employee is also familiar with administration requirements of the Joining Forces program grants, which is one of the LEL duties.

Statutory Authority:

NRS 333.705

REVIEWED: 
ACTION ITEM: _____

Brian Sandoval
Governor



James M. Wright
Director

Jackie Muth
Deputy Director

Director's Office

555 Wright Way
Carson City, Nevada 89711-0525
Telephone (775) 684-4808 • Fax (775) 684-4809

June 3, 2014

Attn: Julie Strandberg
Department of Administration
Budget Division
209 East Musser Street
Carson City, NV 89701

Ms. Strandberg:

Pursuant to NRS 333.705 and SAM 0323, attached is an Authorization to Contract with a Former Employee request for consideration and approval by the Board of Examiners during its July 2014 meeting. Because the former employee retired from state service in 2010 but was re-hired in 2012 as a PERS-ineligible part-time employee within DPS, the Department has interpreted hiring this former employee through a temporary employment agency as a scenario which requires prior approval by the Board of Examiners.

Thank you for your assistance with this. Please let me know if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink that reads "Jennifer Bauer".

Jennifer Bauer,
DPS Contracts Manager

Authorization to Contract with a Former Employee

Former Employee Name: Scott Swain
Former Employee ID number: 12640
Former Job Title: DPS Lieutenant
Former Employing Agency: Nevada Highway Patrol
Former Class and Grade: 13.204 / 41
Employment Dates: 9/16/1985–10/30/2010 & 4/30/2012–5/13/2014
Contracting Agency: DPS-Office of Traffic Safety

Please check which of the following applies:

- Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.
- Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

<p>a. Summarize scope of contract work.</p>	<p>The Law Enforcement Liaison (LEL) Program is a federally funded highway safety service. The Department of Public Safety, Office of Traffic Safety (OTS) serves as the coordinating agency for the Nevada program. The person selected for this position must have experience in law enforcement, and must follow program guidelines that are developed by the State in addressing national and state priorities.</p> <p>Guidance and approval of the program responsibilities occur via collaboration between the representative from the National Highway Traffic Safety Administration (NHTSA) Regional Office and the OTS. The LEL shall interact with the Regional Office, OTS, and Nevada law enforcement agencies to assist in developing effective traffic safety programs and policies to be implemented at the local and state level. These programs are developed to encourage law enforcement executives and other agency leaders to actively support traffic safety laws, particularly those dealing with impaired driving, occupant protection and speed management. Additional activities include collaboration with judges and prosecutors; the Traffic Safety Resource Prosecutor, the Department of Transportation, Department of Motor Vehicles</p>
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	and other traffic safety advocates, both public and private.
b. Document former job description.	DPS Highway Patrol Lieutenant - Class Specification attached
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	<p>The former employee is being hired specifically for his specialized knowledge in law enforcement and experience in traffic enforcement. The former employee also has the preferred experience in managing highway safety related grants. He is also familiar with administration requirements of the Joining Forces program grants, which is one of the duties of the LEL.</p> <p>Qualifications for the LEL, are listed below. The former employee meets and exceeds all of these qualifications.</p> <ul style="list-style-type: none"> • Sworn officer in active duty/retired/inactive duty status • Knowledge of general police methods, practices and procedures • Experience in traffic safety • Passionate commitment to traffic enforcement issues • Participation in law enforcement-affiliated association(s) • Experience in managing highway safety related grants preferred but not required • Familiarity with various geographic areas of the state • Readiness to travel in- and out-of-state 25-50% • Skillfulness to motivate others to contribute to common traffic safety goals • Competence to make presentations, speak to the media, and serve on workshop panels • Aptitude to write brief, accurate and concise reports • Knowledge of basic software programs • Capability to engage directly with various law enforcement executives and obtain their support for specific programs • Law enforcement academy or POST instructor experience preferred • Ability to multitask (which may include): <ul style="list-style-type: none"> ○ Evaluate, read and understand the usefulness of data, reports and

	<p>traffic safety facts and respond accordingly</p> <ul style="list-style-type: none"> ○ Provide meaningful support to agencies with diverse demographic, economic and socio-economic backgrounds ○ Coordinate/facilitate law enforcement workshops ○ Complete detailed reports in a timely manner as prescribed by management ○ Public speaking <p>Due to the specific nature of the requirements for the LEL and because OTS is not funded for a full time state employee to act as the LEL, there is not a specific requirement for knowledge transfer; however, as the former employee works as the LEL, OTS will gain knowledge throughout the contracted employment relationship.</p>
<p>d. Explain why existing State employees within your agency cannot perform this function.</p>	<p>None of the existing Program Managers at OTS have the required expertise or experience. The LEL for OTS has been a contracted position since 2002 but has been unable to find someone qualified to fill the position for the past 2 ½ years.</p>
<p>e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate <u>NAC 284.750</u>.</p>	<p>No relation</p>
<p>f. List contractor's hourly rate.</p>	<p>\$25.00</p>
<p>g. List the range of comparable State employee rates.</p>	<p>Employee/employer rate: \$21.82 – 32.42</p>
<p>h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited</p>	<p>The contracted rate is 29.68% less than the maximum employee/employer rate for a state position.</p>

as a result?	
i. Document justification for hiring contractor.	This position requires knowledge, skills and abilities closely associated with police traffic enforcement. This is not typical of positions within OTS, a civilian office of Grants & Projects Analysts and administrative staff.

Comments:

This position has been instrumental in maintaining partnerships with all of Nevada's law enforcement agencies in the pursuit of Zero Fatalities on Nevada's roads. Since the inception of the *Joining Forces* traffic enforcement program in 2002 (statewide), Nevada has experienced its lowest recorded fatality and serious injury numbers in over sixty years. This is due, in large part, to the commitment and passion of the state's law enforcement agencies in pursuing to eliminate fatal and serious injury roadway crashes in Nevada through education and enforcement. As state and local budgets diminished over the last several years of economic downfall, this position has been able to assist law enforcement agencies with training and other resource needs that they would not have otherwise received.

 5.15.14 Traci Pearl
Contracting Agency Head's Signature and Date

Budget Analyst

Clerk of the Board of Examiners

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 24, 2014
To: Julia Teska, Clerk of the Board
Department of Administration
From: Susan Brown, Budget Analyst
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF EDUCATION

Agenda Item Write-up:

Pursuant to NRS 333.705, the Department of Education requests authority to contract with a former employee to review and evaluate School Performance Plans relating to the strategies and practices for effective parental involvement and family engagement.

Additional Information:

This former employee was involved in the creation of the scoring rubric for School Performance Plans (SPPs) and is familiar with the requirements of the SPPs. Due to the legislative mandate to complete these reviews, staffing vacancies and time requirements it is necessary to retain the services of the former employee to complete this task.

Statutory Authority:

NRS 333.705

REVIEWED: _____
ACTION ITEM: _____

1

BRIAN SANDOVAL
Governor

STATE OF NEVADA

SOUTHERN NEVADA OFFICE
9890 S. Maryland Parkway, Suite 221
Las Vegas, Nevada 89183
(702) 486-6458
Fax: (702)486-6450
<http://teachers.nv.gov>

DALE A.R. ERQUIAGA
Superintendent of Public Instruction



DEPARTMENT OF EDUCATION
700 E. Fifth Street
Carson City, Nevada 89701-5096
(775) 687 - 9200 · Fax: (775) 687 - 9101
<http://www.doe.nv.gov>

MEMORANDUM

June 23, 2014

To: Julia Teska, Director
Department of Administration
Clerk, Board of Examiners

Through: Susan Brown, Budget Analyst 5

From: Lisa Young, Administrative Services Officer
Business and Support Services

Re: Request to contract with a former employee

Lisa Young

The Department of Education is requesting to contract with a former employee, Monie Byers, who left State Service on June 30, 2014, in order for her to assist the Department in the review and evaluation of the School Performance Plans (SPPs) during the month of July, 2014. Ms. Byers will be paid through a state approved temporary employment agency.

Per NRS 385.635, the Department is required to work in partnership with the Parent Involvement and Family Engagement Advisory Council to review and evaluate plans to improve the achievement of pupils prepared by each public school, relating to the strategies and practices for effective parental involvement and family engagement. As the outgoing Education Program Professional, Ms. Byers created the scoring rubric and is familiar with the SPPs. Due to the legislative mandate, vacancy in staffing and time requirements, it is a necessity to retain the EPP's services to move this work forward.

Thank you for your consideration of this request. If you have any questions or concerns, please feel free to contact me at (775) 687-9169 or lyoung@doe.nv.gov.

Authorization to Contract with a Former Employee

Former Employee Name:	<u>Monie L Byers</u>
Former Employee ID number:	<u>018769</u>
Former Job Title:	<u>Education Program Professional</u>
Former Employing Agency:	<u>Department of Education</u>
Former Class and Grade:	<u>5.232 Grade 39</u>
Employment Dates:	<u>5/23/1988 – 6/30/2014</u>
Contracting Agency:	<u>Department of Education</u>

Please check which of the following applies:

- Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.
- Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

a. Summarize scope of contract work.	Assist the Department in the review and evaluation of the School Performance Plans (SPPs) during the month of July, 2014.
b. Document former job description.	Education Programs Professionals (EPPs) assist and foster the growth of K-12 related education programs throughout Nevada by providing technical assistance, training, oversight and outreach regarding education program legal requirements and best practices. EPPs collect, analyze, and report education program related data and assist schools in meeting accountability and reporting requirements.
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	Yes, the former employee is being hired because of her specialized knowledge of the scoring rubric and familiarity with the SPPs. It is anticipated that the candidate chosen to replace this incumbent will have the specialized knowledge to conduct future reviews of SPPs.

d. Explain why existing State employees within your agency cannot perform this function.	This review will take place during the time period when the position is vacant.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.	There is no relationship that would violate NAC 284.750.
f. List contractor's hourly rate.	\$34.43 plus 23% = \$42.35
g. List the range of comparable State employee rates.	\$34.43 - \$38.86
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	The mandatory state contract sets the rate at 23% over the hourly rate of the temporary employee.
i. Document justification for hiring contractor.	This temporary employment agency was chosen as a result of an RFP facilitated by the State Purchasing Division.

Comments:

M. Martini 6/25/14

Contracting Agency Head's Signature and Date

Budget Analyst

Clerk of the Board of Examiners

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 16, 2014
To: Julia Teska, Clerk of the Board
Department of Administration
From: Eric H. King, Budget Analyst IV *EHK*
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

OFFICE OF THE ATTORNEY GENERAL

Agenda Item Write-up:

Pursuant to NRS 353.268, the Office of the Attorney General is requesting an allocation of \$765,400 from the Interim Finance Committee Contingency Fund to fund the restarted Yucca Mountain licensing proceeding pending before the U.S. Nuclear Regulatory Commission.

Additional Information:

The Office of the Attorney General and the Agency for Nuclear Projects jointly fund and manage the state's participation in the Yucca licensing process. Current funding levels for FY 2015 will not be sufficient to allow for the level of effort needed to participate effectively in the now-restarted licensing proceeding. The increased funds being requested constitute the amount estimated for the agency to carry out its portion of the overall state Yucca Mountain licensing intervention effort. The request from the Agency for Nuclear Projects reflects their portion of the same effort. Reference Work Programs C29590 and C29549.

Statutory Authority:

NRS 353.268

REVIEWED: <u>YH</u>
ACTION ITEM: _____

BREAKDOWN OF SUPPLEMENTAL FUNDS BEING REQUESTED

<u>TYPE OF EXPENSE</u>	<u>AGENCY FOR</u>	
	<u>NUCLEAR PROJECTS</u>	<u>ATTORNEY GENERAL</u>
Special Deputy Attorneys General/Licensing Attorneys		
• Review of SERs (1,723 hours hrs. @ \$350/hr) ¹	---	\$ 603,050
• Legal aspects of the SEIS and Case Management Conference/Adjudicatory Proceeding (431 hours hrs. @ \$350/hr)	\$ ---	\$ 150,850
Technical Experts		
• Technical reviews of SER sections & Identification of new issues and Development of new contentions (10 Technical Experts @\$175/hour X 300 hours over 6 months) ² :	\$ 525,000	\$ ---
Risk Assessment/TSPA/Integration		
Volcanism		
Hydrology		
Geochemistry/Corrosion		
Climate/Erosion		
Engineering/Mine Safety		
Transportation		
Terrorism & Sabotage		
Aircraft Crashes		
Pre-Closure Safety and Risk		
• Technical support for NRC's SEIS (6 Technical Experts @\$175/hour X 60 hours over 3 months):	\$ 63,000	\$ ---
Hydrology/Groundwater		
Risk assessment/TSPA		
Environmental Science		
Transportation Risks and Impacts		
Radiation/Nuclear Physics		
Transportation Engineering (Rail & Highway)		

¹ The billing rate for the attorneys contracted to represent the state in the NRC licensing proceeding is an average.

² This billing rate is also an average of the billing rates for the various technical experts.

- **Travel Expenses for 1 meeting between the Licensing Attorneys, the technical expert team and the AG's & Agency's staff to review and integrate findings, propose strategies for addressing SERs, identify promising new contentions and technical issues, and prepare for the case management conference and resumption of the adjudicatory proceeding (10 technical experts, 3 licensing attorneys, 3 Agency technical staff/consultants, and 2 AG's staff)³**

\$ 22,752	\$ 11,500
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Sub-Totals by Agency	\$ 610,752	765,400
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Total Supplemental Request			\$1,376,152
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³ Costs for travel are calculated assuming \$2,500 per participant.

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 20, 2014
To: Julia Teska, Clerk of the Board
Department of Administration
From: Sherri Barkdull, Budget Analyst
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

NEVADA AGENCY FOR NUCLEAR PROJECTS

Agenda Item Write-up:

Pursuant to NRS 353.268, the Nevada Agency for Nuclear Projects is requesting an allocation of \$610,752 from the Interim Finance Committee Contingency Fund to fund the restarted Yucca Mountain licensing proceeding pending before the U.S. Nuclear Regulatory Commission.

Additional Information:

The Agency for Nuclear Projects and the office of the Attorney General jointly fund and manage the state's participation in the Yucca licensing process. Current funding levels for FY2015 will not be sufficient to allow for the level of effort needed to participate effectively in the now-restarted licensing proceeding. The increased funds being requested constitute the amount required for the agency to carry out its portion of the overall state Yucca Mountain licensing intervention effort. The request from the Attorney General's office reflects their portion of the same effort. Reference Work Programs C29549 and C29590.

Statutory Authority:

NRS 353.268

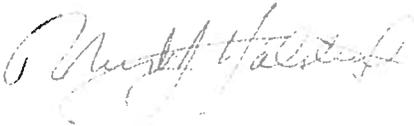
REVIEWED: _____
ACTION ITEM: _____



OFFICE OF THE GOVERNOR
AGENCY FOR NUCLEAR PROJECTS
1761 E. College Parkway, Suite 118
Carson City, NV 89706-7954
Telephone (775) 687-3744 • Fax (775) 687-5277
E-mail: nwpo@nuc.state.nv.us

MEMORANDUM

TO: Julia Teska, Budget Director, Clerk of the Board
Board of Examiners
Department of Administration

FROM: Robert J. Halstead
Executive Director 

DATE: April 30, 2014

SUBJECT: Request for Work Program Revision for FY 2015

The Nevada Agency for Nuclear Projects is requesting that a revision to its FY 2015 work program be placed on the agenda for the June 10, 2014 meeting of the Board of Examiners so that we may submit it to the Legislature's Interim Finance Committee at its first meeting after the start of FY 2015.

The purpose of the work program is to provide necessary additional funds for the Agency's work with respect to the restarted Yucca Mountain licensing proceeding pending before the U.S. Nuclear Regulatory Commission (NRC). The Agency for Nuclear Projects and the Office of the Attorney General jointly fund and manage the state's participation in the Yucca licensing process. Currently available funding levels for FY 2015 will not be sufficient to allow for the level of effort needed to participate effectively in the now-restarted licensing proceeding. The increased amount of funds being requested constitute the amount required for the Agency to carry out its portion of the overall state Yucca Mountain licensing intervention effort. The companion request of the Attorney General's office reflects that agency's projected portion of the same effort.

In August 2013, the U.S. Court of Appeals for the District of Columbia Circuit issued an order directing NRC to restart the Yucca Mountain licensing proceeding, which had been suspended following the U.S. Department of Energy's (DOE's) unsuccessful attempt in 2010 to withdraw its license application for a construction authorization for the proposed repository. The proceeding had been suspended because NRC determined that it lacked the resources necessary

to complete the process when Congress failed to appropriate funds for the effort for several consecutive fiscal years. The court ruled that NRC must resume the Yucca licensing process using the approximately \$13 million in carry over Yucca Mountain funds NRC has remaining from prior year congressional appropriations.

In September, NRC issued orders to staff requiring that key licensing activities previously suspended are to be completed. These include completion of the 5 volumes of the important Safety Evaluation Report (SER) that contains NRC staff's evaluation of DOE's license application and forms the basis for the hearing during which Nevada's 219 contentions or challenges to DOE's application will be adjudicated. In subsequent reports, NRC staff issued schedules for completion of the SER and initiated the process for preparing a Supplemental Environmental Impact Statement (SEIS) dealing with groundwater impacts resulting from DOE's proposed Yucca Mountain project. NRC will likely have sufficient funds remaining after completing the SER and SEIS to begin the adjudicatory hearing process during FY 2015.

The Agency and the Attorney General have carefully reviewed the NRC's plans and schedules for the restarted licensing proceeding and determined that, given the level of effort necessary to effectively participate in the process and protect Nevada's interests, additional state funds will be necessary during FY 2015.

Given NRC's schedule and the licensing activities it covers that Nevada must address, it is anticipated that during FY 2015, the Agency will require an additional \$610,752 to support the work of the technical experts and the Attorney General will need an additional \$765,400 for attorney's costs and related expenses associated with the restarted proceeding.

We have discussed the proposed work program revision with the Governor's Office and the Attorney General. Both are supportive of the requested supplemental funding.

Thank you for your attention to this matter. If you have questions or need additional information, please let me know.

RJH/
Attachment

cc Richard Bryan, Chairman, Nevada Commission on Nuclear Projects
Marta Adams, Chief Deputy Attorney General
Sherri Barkdull, Budget Analyst
David Aurand, Administrative Services
Roberta Moore, Administrative Services

[Revised 4/28/14]

**PRELIMINARY BUDGET ESTIMATES FOR YUCCA MOUNTAIN
LICENSING THROUGH FISCAL YEAR 2015 (JUNE 30, 2015) FOR THE
NEVADA ATTORNEY GENERAL AND THE AGENCY FOR NUCLEAR PROJECTS**

Assumptions:

- (1) The SER volumes would be released consecutively as each volume is complete
- (2) The first volume to be completed would be Vol.3 (Post closure) around October, 2014
- (3) The other volumes of the SER would be completed and released within the December 2014 – January 2015 time frame
- (4) The EIS supplement could be completed as early as November 2014
- (5) A truncated license application adjudication process could begin as early as the last quarter of FY 2015
- (6) The NRC's Yucca Mountain licensing board would hold a case management conference during the last half of FY 2015 to address pending licensing issues and future licensing activities in light of NRC funding realities

Budget Estimates:

Available Funds as of 2/28/14

AG's Federal Funds	1,624,406	
AG's State General Funds – Bal. For FY 14	52,925	
ANP's State General Funds – Bal. For FY 14	116,000	
AG's State General Funds FY 15	103,971	
ANP State General Funds FY 15	116,000	
	<hr/>	
Subtotal - Funds available as of 12/31/14		2,013,302

Projected Expenses

For remainder of FY 2014		
March, 2014	120,000	
April – June 2014 (120,000/month)	360,000	
	<hr/>	
Subtotal Expenses for FY 2014		480,000
FY 2015		
July – Oct. 2014 (120K/month)	480,000	
Nov. - Dec. 2014 (300K/month)	600,000	
Jan. – June 2015 (\$300K/month)	1,829, 454	
	<hr/>	
Subtotal Expenses for FY 2015		2,909,454
		<hr/>
Total projected Expenses through FY 2015		3,389,454
		<hr/>
Amount of Additional Funds Needed		\$1,376,152

Commented [jcs1]: Assumes spending at current rates thru the end of FY 2014.

Commented [jcs2]: Assumes release of SER Vol. 3 in October. Need for engaging technical experts for review and development of new contentions, etc. starting in November 2014

Commented [jcs3]: Assumes continuing work responding to all SER volumes plus addressing the SEIS during the 2nd half of FY 2014 and first half of FY 2015 and participating in a Case Management Conference and adjudicatory process start-up in the 2nd half of FY 2015

Commented [jcs4]: See attached breakdown of expenses.

BREAKDOWN OF SUPPLEMENTAL FUNDS BEING REQUESTED

<u>TYPE OF EXPENSE</u>	<u>AGENCY FOR</u>	
	<u>NUCLEAR PROJECTS</u>	<u>ATTORNEY GENERAL</u>
Special Deputy Attorneys General/Licensing Attorneys		
• Review of SERs (1,723 hours hrs. @ \$350/hr) ¹	---	\$ 603,050
• Legal aspects of the SEIS and Case Management Conference/Adjudicatory Proceeding (431 hours hrs. @ \$350/hr)	\$ ---	\$ 150,850
Technical Experts		
• Technical reviews of SER sections & Identification of new issues and Development of new contentions (10 Technical Experts @\$175/hour X 300 hours over 6 months) ² :	\$ 525,000	\$ ---
Risk Assessment/TSPA/Integration		
Volcanism		
Hydrology		
Geochemistry/Corrosion		
Climate/Erosion		
Engineering/Mine Safety		
Transportation		
Terrorism & Sabotage		
Aircraft Crashes		
Pre-Closure Safety and Risk		
• Technical support for NRC's SEIS (6 Technical Experts @\$175/hour X 60 hours over 3 months):	\$ 63,000	\$ ---
Hydrology/Groundwater		
Risk assessment/TSPA		
Environmental Science		
Transportation Risks and Impacts		
Radiation/Nuclear Physics		
Transportation Engineering (Rail & Highway)		

¹ The billing rate for the attorneys contracted to represent the state in the NRC licensing proceeding is an average.

² This billing rate is also an average of the billing rates for the various technical experts.

- **Travel Expenses for 1 meeting between the Licensing Attorneys, the technical expert team and the AG's & Agency's staff to review and integrate findings, propose strategies for addressing SERs, identify promising new contentions and technical issues, and prepare for the case management conference and resumption of the adjudicatory proceeding (10 technical experts, 3 licensing attorneys, 3 Agency technical staff/consultants, and 2 AG's staff)³**

\$ 22,752

\$ 11,500

Sub-Totals by Agency

\$ 610,752

765,400

Total Supplemental Request

\$1,376,152

³ Costs for travel are calculated assuming \$2,500 per participant.

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: June 4, 2014

To: Julia Teska, Clerk of the Board
Department of Administration

From: Carla Watson, Budget Analyst
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

APPROVAL TO PAY A CASH SETTLEMENT

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Agenda Item Write-up:

Department of Transportation (NDOT) – Administration - \$2,870,000

The department requests settlement approval in the amount of \$2,870,000 to resolve an eminent domain action that NDOT brought to acquire real property and improvements owned by Highland 2000-I, LLC, and various related entities. The property consists of several parcels located on or near Martin Luther King Drive, just south of Charleston Boulevard, in Las Vegas and is being acquired for the purpose of constructing Project Neon. The sum of \$10,130,000 was previously deposited with the Court in order to obtain occupancy of the property. NDOT now requests an additional \$2,870,000 to resolve the action. Approval of this additional amount would bring the total to \$13,000,000.

Additional Information:

If the Board approves the settlement, NDOT intends to enter into a settlement agreement and/or stipulated order to resolve the action in full for the said amount, inclusive of all attorneys' fees, costs and interest. NDOT will seek reimbursement from the Federal Highway Administration.



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

Transportation Division
555 E. Washington Avenue, Suite 3900
Las Vegas, Nevada 89101

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JUN 03 2014

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

CATHERINE CORTEZ MASTO
Attorney General

KEITH G. MUNRO
Assistant Attorney General

GREGORY M. SMITH
Chief of Staff

MEMORANDUM

DATE: June 3, 2014

TO: Board of Examiners
Governor Brian Sandoval
Attorney General Catherine Cortez Masto
Secretary of State Ross Miller

FROM: Rudy Malfabon, Director, Nevada Department of Transportation
Dennis Gallagher, Chief Deputy Attorney General
Amanda Kern, Deputy Attorney General

SUBJ: Proposed Settlement of an Eminent Domain Action
State of Nevada v. Highland 2000-I, et al.,
Eighth Judicial District Court Case No. A-12-671915

SUMMARY

NDOT filed the above-referenced eminent domain action in 2012 to acquire real property and improvements owned by Highland 2000-I, LLC, and various related entities. The property consists of several parcels located on or near Martin Luther King Drive, just south of Charleston Boulevard, in Las Vegas. NDOT is acquiring the property in fee for the purpose of constructing Project Neon.

NDOT requests settlement approval in the total amount of \$13,000,000 to resolve the action and acquire the property. NDOT previously deposited with the Court NDOT's appraised value of \$10,130,000, in order to obtain occupancy of the property. Thus, NDOT now requests an additional \$2,870,000 to resolve the action.

THE SUBJECT PROPERTY

The property NDOT is acquiring is located at 1112, 1124, 1130, and 1200 South Martin Luther King Boulevard, and 1111 and 1117 Desert Lane, in Las Vegas ("Property"). The Property consists of eight contiguous parcels totaling approximately 3.18 acres and contains six buildings totaling 52,242 square feet, as well as parking areas. The buildings are used for office/business purposes and a service garage. They range in age from approximately 15 to 60 years old. The two oldest buildings are former homes that had been converted to small office buildings. The attached aerial photograph depicts the entire Property.

Several partnerships and limited liability companies own the Property. They are Highland 2000-1, LLC, Highland AVA, LLC, Highland Partnership 1980, LP, Highland Partnership 1980 Ltd., and New AVA, LP ("Highland"). Herman Eminger is the common principal of the various Highland entities. Highland's primary tenant on the Property up until its relocation in late-2013 was Mercy, Inc., d/b/a American Medical Response ("AMR"), a large emergency and non-emergency medical transport services provider. AMR leased all of the buildings except for the two converted single-family residences. The Property is also encumbered by a cell tower easement owned by T-Mobile and American Tower, LLC, and contains a cell tower structure owned by T-Mobile and Crown Castle International Corp.

THE ACTION

NDOT filed three separate condemnation cases to acquire the fee simple interest in the entire Property. The Court later consolidated those three cases into one action, Eighth Judicial District Court Case No. A-12-671915 ("Action"). NDOT deposited separate amounts to obtain occupancy in each case filed, based on pre-litigation appraisals it obtained that separately appraised portions of the Property in 2011. In December 2013, NDOT issued to the Clerk of the Court its occupancy deposit for the parcels that were the subject of the third case, to reach a total deposit equaling the appraised value for the entire Property as determined by one of NDOT's expert appraisers, Timothy R. Morse, MAI ("Morse"). Highland has withdrawn \$9,810,000 of the total amount NDOT deposited for the Property (\$10,130,000). The Morse appraisal concludes that the remaining \$320,000 of the total Property value is attributable to the value of the cell tower easement. T-Mobile and American Tower have already agreed to accept and divide that amount pursuant to a separate agreement.

In addition to the above deposit, NDOT has recently deposited with the Court the amount of \$196,000, which is the appraised value of the cell tower structure. NDOT retained Hodges Lacey & Associates to perform that separate appraisal. T-Mobile and Crown Castle International Corp. have agreed to accept \$196,000 as total compensation for the cell tower structure and to divide that amount between them.

NDOT retained both Morse and Tami L. Campa, MAI ("Campa") to perform expert appraisal services in the Action. Both appraised the Property as of the statutory date of value, the date of the first service of the summons in the Action (November 19, 2012). Morse and Campa agreed that the highest and best use of the Property as of the date of value was continued use of the office buildings and service garage. Morse and Campa each used both the sales comparable approach and the income capitalization approach to valuation. The income capitalization approach is based upon an analysis of the income-producing potential of a property. They both rejected the cost approach (valuing a property based on what a purchaser would pay to buy the land and build equivalent buildings on it) due to the age of the buildings.

Morse's opinion of value under the sales comparable approach is \$10,130,000, and his opinion of value under the income capitalization approach is \$10,059,719. He afforded the sales comparable approach greater weight, thereby reaching his concluded value of \$10,130,000. Campa's opinion of value under the income capitalization approach is \$9,165,000, and her opinion of value under the sales comparable approach is \$5,979,000. Campa concluded that the income capitalization approach resulted in the accurate value, based on the view that AMR was a strong tenant for Highland and likely would have renewed its lease upon the lease's expiration in June 2013. Thus, her concluded value of the Property is \$9,165,000. The primary reason for the difference between Morse and Campa's ultimate values is their use of different capitalization rates in their income capitalization approach: Morse used a rate of 8% and Campa used a rate of 7.5%.

Highland retained Keith Harper, MAI to provide an expert appraisal. Harper divided the Property into a majority portion and a minority portion. The minority portion consisted of the two small buildings that had formerly been single family residences; the majority portion consisted of the remainder of the Property. For the minority portion, Harper concluded that the highest and best use was continued use as office space. Harper employed only the sales comparable approach for these buildings and concluded their value was less than \$500,000. For the majority portion, Harper concluded that the highest and best use was continued use as what he termed an "ambulance campus." For this portion, Harper employed the income capitalization and the cost approaches to valuation, and not the sales comparable approach, finding that there were not comparable "ambulance campuses" on which to base a comparison. His income capitalization approach resulted in a valuation of \$20,642,358, for a total Property value of \$21,132,213, rounded to \$21,130,000. In his cost approach, Harper valued the subject land as though it was vacant, then added to that value the estimated cost to re-build the buildings, less depreciation. This method resulted in a total estimated Property value of \$20,863,554. Harper determined that the income capitalization approach was the most appropriate method of valuation, so his ultimate conclusion of value was \$21,130,000.

The primary reason for the discrepancy between Morse and Campa's values, and Harper's value, was the fact that Harper used the current rental rate AMR was paying to Highland in his income capitalization approach, while Morse and Campa used a fair market rent. Harper's opinion was that AMR's rental rate equaled a fair market rent, whereas Morse and Campa found that AMR's rental rate was above-market.

Herman Eminger intends to testify at trial that the amount of just compensation due to Highland is \$21,700,000 - \$31,000,000. He based this range on his estimation of the investment loss Highland would incur as a result of the State's taking of the Property, and opines that this is the amount that would put Highland "back in the same position, monetarily, as if the Property had never been taken." See Nevada Constitution Art. I, Sec. 22(4)(PISTOL Amendment); NRS 37.120(3).

A jury trial of this matter was set for May 19, 2014, in Department V of the Eighth Judicial District Court. Given the tentative settlement reached, trial was taken off calendar. If the instant settlement recommendation is not approved, trial will likely be re-set for some time prior to November 19, 2014, as Nevada law provides that eminent domain trials must be heard quickly. NRS 37.055. Furthermore, if the trial did not occur within two years of the date of service of the first summons, the date of valuation would change to the trial date. NRS 37.120.

All other Defendants have now filed Disclaimers of Interest in the Action except for American Tower, the City of Las Vegas, and Nevada Power Company, d/b/a NV Energy. American Tower and NDOT have already agreed upon the terms of a Disclaimer of Interest. The City filed an Answer in one of the consolidated cases asserting it owns a drainage easement on the Property, and NV Energy has recorded easement interests on the Property. Counsel for NDOT is currently working with counsel for the City and NV Energy to reach agreement on the terms of Disclaimers of Interest these parties will file and expects that all remaining Disclaimers will be filed prior to the Board meeting on July 8, 2014.

POINTS THAT FAVOR SETTLEMENT

Even disregarding Mr. Eminger's high-range opinion of just compensation (although the jury likely would be allowed to consider it), NDOT's total potential exposure at trial is \$21,130,000, plus interest and Highland's reasonable litigation costs, which NDOT must pay per the requirements of NRS 37.120(3) and Nevada Constitution Art. I, Sec. 22(4)(PISTOL Amendment). A settlement of \$13,000,000 could save the State in excess of \$8 million. Furthermore, a settlement of \$13,000,000 now (with \$12,680,000 going to Highland) would include all interest and costs. Thus, even using a conservative estimate of interest, fees and costs incurred through the trial date, NDOT would have to obtain a verdict of approximately \$12,400,000 or less at trial to reach a better result than the current settlement figure.

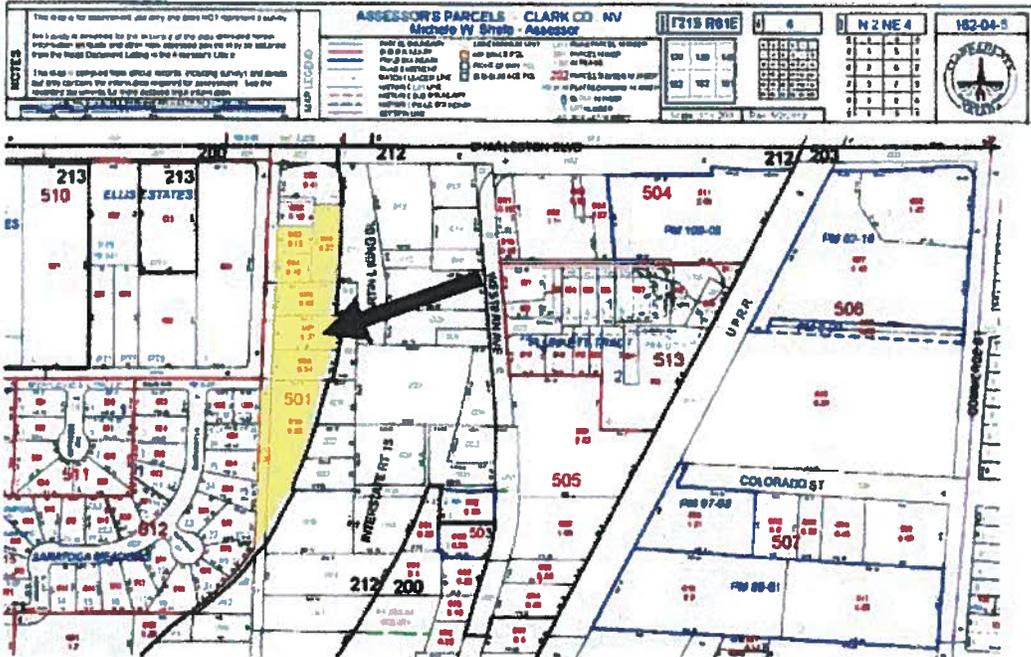
RECOMMENDATION

NDOT has considered the benefits of settlement and has made the decision that settlement is reasonable, prudent, and in the public interest. NDOT requests the authority to settle the Action for the total remaining amount of \$2,870,000 (\$13,000,000 - \$10,130,000 already deposited for the Property). If the Board approves the settlement, NDOT intends to enter into a settlement agreement and/or stipulated order to resolve the Action in full for the said amount, inclusive of all attorneys' fees, costs and interest.

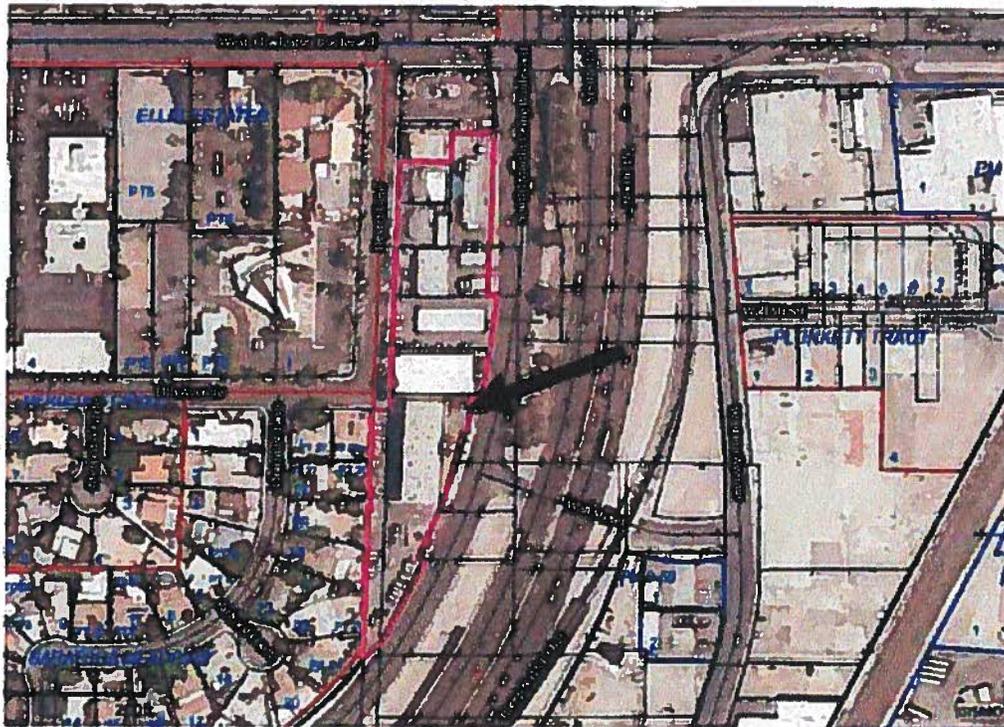
FISCAL NOTE STATEMENT

NDOT will seek reimbursement from the Federal Highway Administration for the proposed settlement amount.

ASSESSOR'S PARCEL MAP



AERIAL PHOTOGRAPH



Aerial Flight Date: Spring, 2012

8

Brian Sandoval
Governor



Julia Teska
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

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Date: June 4, 2014

To: Julia Teska, Clerk of the Board
Department of Administration

From: Carla Watson, Budget Analyst
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

APPROVAL TO PAY A CASH SETTLEMENT

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Agenda Item Write-up:

Department of Transportation (NDOT) – Administration - \$4,250,000

The department requests settlement approval in the amount of \$4,250,000 to resolve an eminent domain action that NDOT brought pertaining to acquiring occupancy of 3 acres of the 82-acre subject property and access rights owned by Jericho Heights, LLC and RPS Holding, Incorporated. The 3-acre parcel is being acquired in order to build a portion of the Boulder City Bypass. The sum of \$337,000 was previously deposited with the Court as a condition of NDOT acquiring occupancy of the subject property. Approval of the additional amount of \$4,250,000 would bring the total to \$4,587,000.

Additional Information:

NDOT has considered the benefits of settlement and has made the decision that settlement is reasonable, prudent, and in the public interest. There will be no subrogation or any other attempt to offset the settlement amount. NDOT will seek reimbursement from the Federal Highway Administration.

Statutory Authority:

NRS 41.037

<p>REVIEWED: <u> <i>CD</i> </u></p> <p>ACTION ITEM: _____</p>



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

Transportation Division
555 E. Washington Avenue, Suite 3900
Las Vegas, Nevada 89101

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JUN 03 2014

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

CATHERINE CORTEZ MASTO
Attorney General

KEITH G. MUNRO
Assistant Attorney General

GREGORY M. SMITH
Chief of Staff

MEMORANDUM

DATE: June 2, 2014

TO: Board of Examiners
Governor Brian Sandoval
Attorney General Catherine Cortez Masto
Secretary of State Ross Miller

FROM: Rudy Malfabon, Director, Nevada Department of Transportation
Dennis Gallagher, Chief Deputy Attorney General
Ruth Miller, Senior Deputy Attorney General
Laura Wightman FitzSimmons, outside counsel

SUBJ: Proposed Settlement of an Eminent Domain Lawsuit Filed By NDOT
State of Nevada v. Jericho Heights Case No. A-12-665909-C




SUMMARY

NDOT requests settlement approval in the amount of \$4,587,000.00 (FOUR MILLION FIVE HUNDRED EIGHTY SEVEN THOUSDAND DOLLARS).¹ The sum of \$337,000.00 was previously deposited with the Court as a condition of NDOT acquiring occupancy of 3 acres of the 82-acre subject property, and access rights, owned by the Defendants/Counterclaimants Jericho Heights, LLC ("Jericho Heights") and RPS Holding, Inc. ("RPS Holding")(collectively "Jericho Heights"). The 3-acre parcel is being acquired in order to build a portion of the Boulder City Bypass. In September 2012, Jericho Heights and its co-defendant Multibank 2009-1 RES-ADC Venture, LLC

¹ This settlement does not include just compensation to be paid to the newly identified owners of the subsurface mineral rights located on the 3 acres that NDOT is acquiring for the Boulder City Bypass. These rights are unrelated to the inverse condemnation/precondemnation damage actions which are the subject of this settlement with Jericho Heights and its lender Multibank.

("Multibank") accepted and withdrew \$87,000.00 of the \$337,000.00 deposit. Thus, the current amount of the deposit held with the Clerk of the Court is \$250,000.00. **The additional amount requested in this settlement proposal is \$4,250,000.00.** That amount is requested to resolve the inverse condemnation and precondemnation counterclaims that Jericho Heights and RPS Holding brought against NDOT. In its counter-complaint for inverse condemnation, Jericho Heights alleges that NDOT took the access rights to the entire 82-acre subject property in 2005 when NDOT denied Jericho Heights the use of its access where the property physically abuts the right-of-way for the US 93/95 Highway. The counter-complaint contains twelve counterclaims and through these claims Jericho Heights seeks in excess of \$30,000,000.00.²

BACKGROUND OF THE SUBJECT PROPERTY

The subject property consists of an 82-acre vacant parcel of which NDOT needs to acquire 3 acres in fee for the Boulder City Bypass. The property is located in Henderson, Nevada. It is situated south of the US 93/95 Highway, east of the Access Road/Dawson alignment, north of Black Hill and west of Railroad Pass Casino. The 3 acres of the subject property that NDOT seeks to acquire are located at the northeast corner of the property.

The acquisition area borders the existing highway. The Jericho Heights property was originally a mining patent issued by the federal government before the highway was created. The adjacency of the highway to the property bestows on the owner of the Jericho Heights property "abutters access rights" which are special property rights to access to the abutting highway.

In July 2012, NDOT filed a condemnation action against Jericho Heights in the Eighth Judicial District Court, case no. A-12665909-C. In its complaint, NDOT sought immediate occupancy of 3 acres and acquisition of access rights from Jericho Heights and deposited the amount of the appraised value of \$337,000.00 with the clerk of court to obtain immediate occupancy.

In January 2013, Jericho Heights filed an answer and counter-complaint for inverse condemnation of the entire 82-acre property. Through its counterclaims, Jericho Heights was seeking in excess of \$80 million on the theory that the entire 82-acre property was taken by NDOT in 2005 when NDOT "landlocked" the Property by denying it direct access onto the US 93/95 Highway. The counterclaims allege that as of that date, through NDOT's actions, Jericho Heights would "be required to 'disclose' the fact [that the property was landlocked] to any interested party which would clearly 'preserve' the property and 'make it clear' the property could not be developed as no reasonable person would consider purchasing, investing in or developing a property in the alignment of a roadway project that had no access." As support for its takings theory, Jericho Heights cited a number of letters and internal communications written by NDOT employees. These communications were generated as a result of the landowners

² \$30,000,000.00 includes the prejudgment interest that is added to Jericho Heights's compensation calculations. From the January 2012 filing of the Jericho Height's counterclaims until March 2014 expert disclosure, Jericho Heights had sought compensation in an amount well in excess of \$100,000,000.00.

request for a permit for access to the highway for development purposes, which NDOT considered to be unsafe. Taken out of context, excerpts from those communications were manipulated by landowners counsel to create a scenario which arguably could have rendered NDOT liable for a de facto taking of the entire Jericho Heights property at the peak of the residential real estate market in 2005. Since the property was appraised by an MAI appraiser for a bank loan at that time as being worth \$60 million, and interest at the prime rate plus two percent would have accrued on the value of the property since that date, NDOT was looking at a potentially massive claim.

The same day the landowner filed his thirteen counterclaims against NDOT he filed a motion asking the trial judge (Judge Denton) to find that the entire property had been taken in 2005. Similar motions had been filed in numerous other takings cases in recent years, and they have been granted. Here, NDOT mounted a massive defense to the motion and it was denied. That denial enabled NDOT to engage in extensive discovery, the results of which substantially undermined the landowner's claims. Additionally, NDOT was able to obtain an order from Judge Denton dismissing Jericho Height's primary inverse claim for de facto taking. That order contained findings of fact and conclusions of law which indicated that NDOT would prevail on the other inverse counterclaims brought by the landowner. NDOT is reasonably confident that, should the remaining inverse claims be presented to Judge Denton, he would ultimately find no takings liability.

However, the landowner also filed a counterclaim for precondemnation damages. It is that claim which is more problematic for two reasons. The first is that under current Nevada law, liability for precondemnation damages is determined by a jury. The second is that Nevada law on precondemnation damages is currently not well defined. While NDOT hopes that a pending appeal before the Nevada Supreme Court will clarify the law in this area, at the time of the mediation in this case, it was facing a five week trial to commence in July. That trial would have been on two tracks. The evidence would have been presented simultaneously to the judge to determine liability on the inverse claims and to the jury to determine liability on the precondemnation damages claims. Both factually and legally the case is the most complex takings case to be presented in Nevada.

Approximately 300,000 pages of documents were exchanged between the parties and there were about twenty days of depositions taken. NDOT retained numerous excellent technical experts whose reports repudiated substantially all of the factual predicates of the landowner's claims. NDOT's appraisers opined that precondemnation damages are not warranted. NDOT has taken the position at all times during the litigation that its response to the landowner's access requests were a lawful and proper exercise of its police power. NDOT filed motions for summary judgment advancing this argument, which were denied by the trial judge.

Garth Dull, the former Director of NDOT opined as an expert *for the landowner* that the conduct of NDOT satisfied the test which would entitle the landowner to precondemnation damages. The landowner's appraiser, Tio DiFederico, MAI opined that compensation to the landowner between \$13.840 million and \$33 million, depending upon different theories. Should the judge and/or the jury determine

liability against NDOT, and amount awarded would be subject to an additional award of prejudgment interest on the award amount at the rate of prime plus two percent over a period of approximately nine years. Issues of the base rate and compounding interest would be strenuously litigated between the parties, but the interest amount would add quite substantially to the final judgment, and perhaps nearly double the amount because the alleged taking/precondemnation damages were sustained approximately nine years ago.

Should there be any liability determination against NDOT in this case, NDOT would take an appeal. Similarly should liability not be found, it is anticipated that the landowner would appeal. Because of the anticipated length and complexity of the trial (both to the bench and to the jury) and the legal issues presented, the appeal will be a subsequent substantial undertaking. Based upon current patterns, it is estimated that it could take approximately three years for the appeal to be resolved by the Supreme Court. During those years, interest would continue to run on the judgment, if affirmed.

Additionally, if the landowner were to prevail on his inverse claims, he would be entitled to reasonable attorney's fees and costs. Based upon the amount expended by NDOT in defending this action, and other attorney's fees awarded by this trial judge, it is anticipated that the attorney's fees award would be several million dollars.

POINTS THAT FAVOR SETTLEMENT

The landowner filed a motion for a mandatory settlement conference. In response NDOT agreed to non-binding mediation before former District Judge Stewart Bell at JAMS. The mediation was held on May 8, 2014 between 9:00 a.m. and concluded at 10:00 p.m. that night. Judge Bell expressed the opinion that while NDOT's case was by far the stronger case, NDOT's potential exposure was such that it would be prudent to settle the case if a reasonable amount could be agreed upon. NDOT shares that opinion.

This is not a typical condemnation action where a jury weighs the competing opinions of appraisers. Here, because liability is so heatedly contested, the reality is that NDOT is facing basically an all or nothing verdict. It is probable that NDOT would emerge from the trial without a finding of liability against it for inverse condemnation. It is more likely than not that NDOT would emerge from the trial with a finding by the jury that the landowner is not entitled to precondemnation damages. But there are risks, to varying degrees, that the determination would be adverse to NDOT. If that were to occur, NDOT would be subject to a judgment in a range between \$25 to \$65 million. NDOT's attorney's fees and costs to take this case to trial would well exceed a million dollars.

NDOT has vigorously defended this action for over 18 months. This is a very complicated case, and the amount of evidence and length required for trial could potentially cause jury confusion. The judge has, so far, declined to rule on many issues which would streamline the trial and has indicated that all the evidence will be presented to the jury. Landowner's counsel has, however, come (through NDOT's extraordinary efforts in this litigation) to appreciate the weakness of their case and ultimately agreed to this greatly reduced amount to settle.

6

RECOMMENDATION

NDOT has considered the benefits of settlement and has made the decision that settlement is reasonable, prudent, and in the public interest. NDOT requests the authority to settle the claim for the total sum of \$4,587,000.00, less the amount of \$87,000 previously withdrawn by Multibank and the \$250,000 currently on deposit with the court, which amounts to \$4,250,000.00 in additional funds.

FISCAL NOTE STATEMENT

NDOT will seek reimbursement from the Federal Highway Administration.

For Budget Division Use Only	
Reviewed by:	<i>W</i> 6/4/14
Reviewed by:	
Reviewed by:	

JB
6-4-14

STATEWIDE LEASE INFORMATION

1. Agency: Department of Agriculture
405 South 21st Street
Sparks, Nevada 89431
Mike Geissinger 775.225.7421 fax 775.353.3661 mgeissinger@agri.nv.gov

2. Name of Landlord (Lessor): The Trust for Methodist Development of the First United Methodist Church

3. Address of Landlord: c/o Carson Properties, Inc
187 Sonoma Street
Carson City, Nevada 89701

4. Property contact: Terry Yeager
phone 775.882.3211
fax 775.882.7553
email terryyeager@carsoncommercial.com

5. Address of Lease property: 400 West King Street, Suite 101
Carson City, Nevada 89703

a. Square Footage: Rentable
 Usable 993

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	cost per square foot
\$1,290.90	12	\$15,490.80	August 1, 2014 - July 31, 2015	\$1.30
\$1,290.90	12	\$15,490.80	August 1, 2015 - July 31, 2016	\$1.30
\$1,330.62	12	\$15,967.44	August 1, 2016 - July 31, 2017	\$1.34
\$1,370.34	12	\$16,444.08	August 1, 2017 - July 31, 2018	\$1.38
\$1,410.06	12	\$16,920.72	August 1, 2018 - July 31, 2019	\$1.42

Increase %

c. Total Lease Consideration: 60 \$80,313.84

d. Option to renew: Yes No 90 Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Five (5) Years

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.30 - \$1.50

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 4554

6. Purpose of the lease: To house the Department of Agriculture

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$3,000.00

Remarks: This new full services lease was negotiated at the request of the Department of Agriculture; it allows the agency a presence in Carson City during legislative sessions. This additional space also provides ease of access to technical resources as well as a reduction in transportation costs and travel time. This lease includes tenant improvements amortized over the lease term.

Exceptions/ Special notes:

RECEIVED

JUN 03 2014

#1

STATEWIDE LEASE INFORMATION

8. State of Nevada Business License Information:

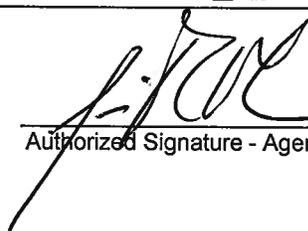
a. Nevada Business ID Number:	<u>NV19861025336</u>			
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO		
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
*If no, please explain in exceptions section				
Is the Legal Entity active and in good standing with the Nevada Secretary of States				
f. Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
g. State of Nevada Vendor number:	<u>T81080064</u>			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO



 Authorized Signature
 Public Works Division, Buildings and Grounds Section
 Date 5-29-14



 Authorized Signature - Agency
 Date 5/29/14

II
 For Board of Examiners YES NO

#

For Budget Division Use Only	
Reviewed by: <u>ER</u>	<u>6/10/14</u>
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Board of Occupational Therapy
PO Box 34779
Reno, Nevada 89533
Loretta Ponton 775.746.4101 fax 775.746.4105 board@nvot.org

2. Name of Landlord (Lessor): Quail North West, LLC ✓

3. Address of Landlord: 6490 South McCarran Boulevard, Building E
Reno, Nevada 89509

4. Property contact: The Ribeiro Companies
6490 South McCarran Boulevard, Building E
Reno, Nevada 89509
Ed Yuill 775.825.7979 fax 775.284.0466 ed.yuill@ribeirocorp.com

5. Address of Lease property: 6160 Mae Anne Avenue, Suite 3
Reno, Nevada 89523

a. Square Footage: Rentable
 Usable 1,252 ✓

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	cost per square foot
\$1,900.00	12	\$22,800.00	August 1, 2014 - July 31, 2015 ✓	\$1.52
3% \$1,950.00	12	\$23,400.00	August 1, 2015 - July 31, 2016	\$1.56
3% \$2,000.00	12	\$24,000.00	August 1, 2016 - July 31, 2017	\$1.60
2% \$2,050.00	12	\$24,600.00	August 1, 2017 - July 31, 2018	\$1.64
2% \$2,100.00	12	\$25,200.00	August 1, 2018 - July 31, 2019 ✓	\$1.68

c. Total Lease Consideration: 60 \$120,000.00

d. Option to renew: Yes No 90 Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Five (5) Years

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.50 - \$1.70

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: B031

6. Purpose of the lease: To house the Board of Occupational Therapy

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

Remarks: This lease, including tenant improvements, accommodates the co-location of the Board of Occupational Therapy with the Board of Audiology and Speech Pathology, creating a \$0.06 weighted average cost savings over the lease term. This lease represents an increase of 500 square feet for these Boards..

Exceptions/ Special notes:

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JUN 03 2014

#2

STATEWIDE LEASE INFORMATION

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20031179666</u>	<u>11/30/2014</u>	4
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>		
c. Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
d. Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
g. State of Nevada Vendor number:	<u>n/a - paid through Board</u>		

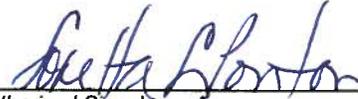
9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO



Authorized Signature
Public Works Division, Buildings and Grounds Section

6-2-14
Date



Authorized Signature - Agency

5-30-14
Date

II
For Board of Examiners YES NO

#2

For Budget Division Use Only	
Reviewed by: <i>JS</i>	6-10-14
Reviewed by: <i>AS</i>	6/12/14
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Business and Industry
Nevada Housing Division
7220 Bermuda Road, Suite B
Las Vegas, Nevada 89119
CJ Manthe 775-687-2046 cjmanthe@housing.nv.gov
Nicole Holloway, 702-486-7259, nholloway@housing.nv.gov

2. Name of Landlord (Lessor): McCarran Center, LC

3. Address of Landlord: c/o Thomas & Mack Development Group
7181 Amigo, Suite 100
Las Vegas, Nevada 89119

4. Property contact: Nicola B. Fryatt, Leasing Manager
702-896-6103; M: 702-260-1008; F: 702-896-7077

5. Address of Lease property: 7220 Bermuda Road, Suite B
Las Vegas, Nevada 89119

a. Square Footage: Rentable 3,584
 Usable

b. Cost:

cost per month	# of in time frame	cost per time frame	time frame	cost per square foot
\$7,318.72	12	\$87,824.64	September 1, 2014 - August 31, 2015	\$2.04
\$7,318.72	4	\$29,274.88	September 1, 2015 - December 31, 2015	\$2.04

Increase %

c. Total Lease Consideration: 16 \$117,099.52

d. Option to renew: Yes No Renewal terms: 1 identical lease term 90 days notice

e. Holdover notice: 30 calendar days Holdover terms: 90/5%

f. Term: Sixteen (16) months

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.64 - \$2.45

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 3841

6. Purpose of the lease: To house the Housing Division

7. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

a. Estimated moving expenses: N/A Furnishings: N/A Data/Phones: N/A

Remarks: This is a renewal and extension of an existing lease with no increase in rent.

Exceptions/Special notes: A sixteen (16) month lease was negotiated at the request of the agency.

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JUN 03 2014

#3

STATEWIDE LEASE INFORMATION

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV19941005171</u>	<u>06/30/20104</u>
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>	
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
*If yes, please explain in exceptions section		
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
*If no, please explain in exceptions section		
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
*If no, please explain in exceptions section		
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
g. State of Nevada Vendor number:	<u>T27021785</u>	

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO



 Authorized Signature
 Public Works Division, Buildings and Grounds Section
 do

6-3-14
 Date



 Authorized Signature - Agency

5/30/14
 Date

For Board of Examiners YES NO

#3

For Budget Division Use Only	
Reviewed by: <i>ST</i>	<i>6/10/14</i>
Reviewed by: <i>ST</i>	<i>6/12/14</i>
Reviewed by:	

STATEWIDE LEASE INFORMATION
Second Amendment

1. Agency: Department of Business and Industry, Division of Industrial Relations
1839 College Parkway, Suite 100
Carson City, Nevada 89706
Jan Rosenberg 775.684.7073 fax 775.684.1416 jrosenberg@business.nv.gov

2. Name of Landlord (Lessor): Kietzke Office Complex, LLC

3. Address of Landlord: 4600 Kietzke Lane, Suite G-170
Reno, Nevada 89502

4. Property contact: Lorrie Desiderio
775.825.5311 fax 775.825.5396 freddesiderio1@hotmail.com

5. Address of Lease property: 4600 Kietzke Lane, Suites F-151, F-153, E-144, E-143, & E141, Reno, Nevada 89502.

a. Square Footage: Rentable Useable 11,215

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	cost per square foot
\$14,243.05	3	\$42,729.15	August 1, 2014 - October 31, 2014	\$ 1.27
3% \$14,691.65	12	\$176,299.80	November 1, 2014 - October 31, 2015	\$ 1.31
0% \$14,691.65	12	\$176,299.80	November 1, 2015 - October 31, 2016	\$ 1.31
3% \$15,140.25	12	\$181,683.00	November 1, 2016 - October 31, 2017	\$ 1.35
0% \$15,140.25	12	\$181,683.00	November 1, 2017 - October 31, 2018	\$ 1.35

Increase %

c. Total Lease Consideration: 51 \$758,694.75

d. Option to renew: Yes No 30 Renewal terms: One identical term

e. Holdover notice: # of Days required 90 Holdover terms: 5% / 90

f. Term:

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.50 - \$1.70

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 4680

6. Purpose of the lease: To house the Division of Industrial Relations.

7. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

Remarks: Leasing Services negotiated the addition of 578 square feet of office space. The additional space will allow for an expansion of the Director's office and support staff.

Exceptions/ Special notes:

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JUN 03 2014

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

#4

STATEWIDE LEASE INFORMATION

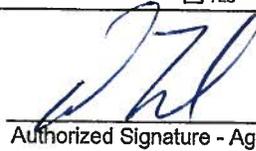
8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20071118750</u>	<u>8/31/2014</u>
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>	
c. Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
d. Is the Contractors Name the same as the Legal Entity Name? *If yes, please explain in exceptions section	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
e. Does the Contractor have a current Nevada State Business License (SBL)? *If yes, please explain in exceptions section	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
g. State of Nevada Vendor number:	<u>T27020158</u>	

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

 _____
Authorized Signature
Public Works Division, Buildings and Grounds Section
Date 5-29-14

 _____
Authorized Signature - Agency
Date 6/2/14

||
For Board of Examiners YES NO

#4

For Budget Division Use Only	
Reviewed by: <i>SB</i>	<i>6-10-14</i>
Reviewed by: <i>SB</i>	<i>6/10/14</i>
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Business and Industry
Mortgage Lending
7220 Bermuda Road, Suite A
Las Vegas, Nevada 89119
Nancy Corbin (702) 486-0788; njcorbin@mid.nv.gov
Vicki Leigh (775) 684-7037; vleigh@business.nv.gov

2. Name of Landlord: McCarran Center, LC

3. Address of Landlord: c/o Thomas & Mack Development Group
7181 Amigo, Suite 100
Las Vegas, Nevada 89119

4. Property contact: Nicola B. Fryatt, Leasing Manager
702-896-6103; M: 702-260-1008; F: 702-896-7077

5. Address of Lease property: 7220 Bermuda Road, Suite A
Las Vegas, Nevada 89119

a. Square Footage: Rentable Usable 4,948

b. Cost:

cost per month	# of in time frame	cost per time frame	time frame	cost per square foot
\$10,787.60	12	\$129,451.20	August 1, 2014 - July 31, 2015	\$2.18
\$10,787.60	5	\$53,938.00	August 1, 2015 - December 31, 2015	\$2.18
\$0.00	0	\$0.00		
\$0.00	0	\$0.00		
c. Total Lease Consideration:		17	\$183,389.20	

Increase % 0%

d. Option to renew: Yes No Renewal terms: 1 identical lease term 90 days notice

e. Holdover notice: 30 calendar days Holdover terms: 90/5%

f. Term: Seventeen (17) months

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.64 - \$2.45

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 3910

6. Purpose of the lease: To house the Mortgage Lending Division

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated moving expenses: N/A Furnishings: N/A Data/Phones: N/A

Remarks: This is a renewal and extension of an existing lease with no increase in rent. This office includes furniture provided by the landlord for the tenant's use at no cost to the tenant.

Exceptions/ Special notes: A sixteen (16) month lease was negotiated at the request of the agency.

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JUN 03 2014

#5

STATEWIDE LEASE INFORMATION

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV19941005171</u>	<u>06/30/20104</u>
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>	
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
*If yes, please explain in exceptions section		
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
*If no, please explain in exceptions section		
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
*If no, please explain in exceptions section		
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
g. State of Nevada Vendor number:	<u>T27021785</u>	

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO



 Authorized Signature _____ Date 6-29-14

 Public Works Division, Buildings and Grounds Section



 Authorized Signature - Agency _____ Date 6/3/2014

For Board of Examiners YES NO

For Budget Division Use Only	
Reviewed by:	<i>G. Shaheen</i> <i>6/12/14</i> <i>MS</i>
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:	Department of Health & Human Services Aging & Disability Services Division, Early Intervention Services 3416 Goni Road, Suite D-132 Carson City, Nevada 89706 Rick Morse 775.684.5932 fax 775.684.4211 rmorse@health.nv.gov				
2. Name of Landlord (Lessor):	Pearce Family, LLC				
3. Address of Landlord:	1813 Tahiti Drive Costa Mesa, California 92626				
4. Property contact:	Sperry Van Ness 311-Up North Carson Street Carson City, Nevada 89701 Dan Shaheen 775.883.3936 fax 775.884.2049 dan.shaheen@svn.com				
5. Address of Lease property:	3427 Goni Road, Suites 104 & 103 Carson City, Nevada 89706				
a. Square Footage:	<input checked="" type="checkbox"/> Rentable <input type="checkbox"/> Usable 3,900				
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	cost per square foot
	\$4,680.00	5	\$23,400.00	August 1, 2014 - December 31, 2014	Fy15 \$1.20
Increase %	5%	12	\$58,968.00	January 1, 2015 - December 31, 2015	Fy15-16 \$1.26
	0%	12	\$58,968.00	January 1, 2016 - December 31, 2016	Fy16-17 \$1.26
	0%	12	\$58,968.00	January 1, 2017 - December 31, 2017	Fy17-18 \$1.26
c. Total Lease Consideration:		41	\$200,304.00		
d. Option to renew:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 90 Renewal terms: One identical term				
e. Holdover notice:	# of Days required 30 Holdover terms: 5%/90				
f. Term:	Three (3) Years, Five (5) Months				
g. Pass-thrus & CAMS	None				
h. Utilities:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
i. Janitorial:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant <input type="checkbox"/> 3 day <input checked="" type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day <input type="checkbox"/> Other (see remarks)				
j. Major repairs:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
k. Minor repairs:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
l. Taxes:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
m. Comparable Market Rate:	\$1.30 - \$1.50				
n. Specific termination clause in lease:	Breach/Default lack of funding				
o. Lease will be paid for by Agency Budget Account Number:	3208				
6. Purpose of the lease:	To house the Aging & Disability Services Division, Early Intervention Services				
7. This lease constitutes:	<input checked="" type="checkbox"/> An extension of an existing lease <input checked="" type="checkbox"/> An addition to current facilities (requires a remark) <input type="checkbox"/> A relocation (requires a remark) <input type="checkbox"/> A new location (requires a remark) <input type="checkbox"/> Remodeling only <input type="checkbox"/> Other				
a. Estimated moving expenses:	\$2,000.00		Furnishings:	\$6,800.00	
			Data/Phones:	\$3,000.00	
Remarks:	This full service lease was renegotiated at current square footage rates in order to expand space for Early Intervention Services, to accommodate additional staff approved by legislature. Tenant Improvements are included in the rate.				
Exceptions/ Special notes:					

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DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

#16

For Budget Division Use Only	
Reviewed by: <u>85 6-9-14</u>	<u>76</u>
Reviewed by:	
Reviewed by:	

**STATEWIDE LEASE INFORMATION
SECOND AMENDMENT**

1. Agency: Department of Health and Human Services
Division of Public and Behavioral Health, Radiation Control Program
4150 Technology Way
Carson City, Nevada 89706
contact: Rick Morse 775.684.5932 fax 775.684.4211 rmorse@health.nv.gov

2. Name of Landlord (Lessor): Bowers Family Investments, LLC

3. Address of Landlord: 4785 Caughlin Parkway
Reno, Nevada 89509

4. Property contact: Carson Properties
187 Sonoma Street
Carson City, Nevada 89701
Terry Yeager 775.882.3211 fax 775.882.7553

5. Address of Lease property: 675 Fairview Drive, Suite 218
Carson City, Nevada 89701

a. Square Footage: Rentable Usable 3,945 Adding 234 square feet of usable office space to the existing 3,711 usable square feet of office space. A combined total of 3,945 sf.

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	cost per square foot
\$4,812.90	12	\$57,754.80	August 1, 2014 - July 31, 2015	\$1.22
\$4,812.90	12	\$57,754.80	August 1, 2015 - July 31, 2016	\$1.22
\$4,970.70	12	\$59,648.40	August 1, 2016 - July 31, 2017	\$1.26
\$4,970.70	12	\$59,648.40	August 1, 2017 - July 31, 2018	\$1.26
\$5,128.50	12	\$61,542.00	August 1, 2018 - July 31, 2019	\$1.30

Increase %

c. Total Lease Consideration: 60 \$296,348.40

d. Option to renew: Yes No 90 Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Five (5) Years

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.30 - \$1.50

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 3101

6. Purpose of the lease: To house the Radiation Control Program

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OFFICE OF THE DIRECTOR
BUDGET DIVISION

7. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

Remarks: This Amendment to the lease adds an additional 234 usable square feet to the existing 3,711 usable square feet of space for a total of 3,945 usable square feet of contiguous space. This space will accommodate new staff and increase the agency's response capabilities to radiological issues in the State.

Exceptions/Special notes:

STATEWIDE LEASE INFORMATION

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20097559201</u>	11/30/2014	16
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>		
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
*If yes, please explain in exceptions section			
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
*If no, please explain in exceptions section			
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
*If no, please explain in exceptions section			
Is the Legal Entity active and in good standing with the Nevada Secretary of States			
f. Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
g. State of Nevada Vendor number:	<u>T29023142</u>		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO



 Authorized Signature
 Public Works Division, Buildings and Grounds Section

6-9-14

 Date



 Authorized Signature - Agency

6/3/14

 Date

II
 For Board of Examiners YES NO

For Budget Division Use Only	
Reviewed by: <i>Est</i>	<i>6/10/14</i>
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Nevada Department of Veteran Services
5460 Reno Corporate Drive, Suite 131
Reno, Nevada 89511
contact Katherine Miller 775.688.1653 fax 775.688.1656 millerk@veterans.nv.gov

2. Name of Landlord (Lessor): Sierra Quail, LLC

3. Address of Landlord: 6490 South McCarran Boulevard, Building E
Reno, Nevada 89509

4. Property contact: The Ribeiro Companies
6490 South McCarran Boulevard, Building E
Reno, Nevada 89509
Ed Yuill 775.825.7979 fax 775.284.0466 ed.yuill@ribeirocorp.com

5. Address of Lease property: 6880 South McCarran Boulevard, Suite 2
Reno, Nevada 89509

a. Square Footage: Rentable Usable 2,164

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Aproximate cost per square foot
\$3,500.00	12	\$42,000.00	September 1, 2014 - August 31, 2015	\$1.62
0% \$3,500.00	12	\$42,000.00	September 1, 2015 - August 31, 2016	\$1.62
3% \$3,600.00	12	\$43,200.00	September 1, 2016 - August 31, 2017	\$1.66
0% \$3,600.00	12	\$43,200.00	September 1, 2017 - August 31, 2018	\$1.66
3% \$3,700.00	12	\$44,400.00	September 1, 2018 - August 31, 2019	\$1.71

Increase %

c. Total Lease Consideration: 60 \$214,800.00

d. Option to renew: Yes No 90 Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Five (5) Years

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.50 - \$1.70

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 2560

6. Purpose of the lease: To house the Department of Veteran Services

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated moving expenses: \$2,000.00 Furnishings: \$5,000.00 Data/Phones: \$1,000.00

Remarks: This full service lease, including tenant improvements, was negotiated to accommodate new staff. The current space is not sufficient to support the existing and additional new staff.

Exceptions/Special notes:

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OFFICE OF THE DIRECTOR
BUDGET DIVISION

#8

STATEWIDE LEASE INFORMATION

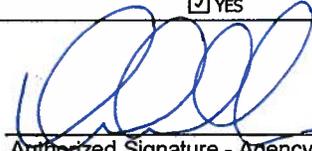
8. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV19981023263	4/30/2015	10
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>		
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
*If yes, please explain in exceptions section			
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
*If no, please explain in exceptions section			
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
*If no, please explain in exceptions section			
Is the Legal Entity active and in good standing with the Nevada Secretary of States			
f. Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
g. State of Nevada Vendor number:	TBD		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO


 Authorized Signature _____ Date 6-2-14
 Public Works Division, Buildings and Grounds Section


 Authorized Signature - Agency _____ Date 5-30-14

II
 For Board of Examiners YES NO

8B
6-3-14

STATEWIDE LEASE INFORMATION

1. Agency: Department of Wildlife
 1100 Valley Road
 Reno, Nevada 89512
 Bob Haughian 775.688.1507 fax 775.688.1595 bhaughian@ndow.org

2. Name of Landlord (Lessor): Kietzke Office Complex, LLC

3. Address of Landlord: 4600 Kietzke Lane Suite G-170
 Reno, Nevada 89502

4. Property contact: Lorrie Desiderio
 775.825.5311 fax 775.825.5396 freddesiderio1@hotmail.com

5. Address of Lease property: 4600 Kietzke Lane, Suites D134-138 & E142
 Reno, Nevada 89502

a. Square Footage: Rentable Usable 7,515

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	cost per square foot
\$9,018.00	1	\$9,018.00	July 1, 2014 - continuing on as a month to month	\$1.20

c. Total Lease Consideration: 1 \$9,018.00

d. Option to renew: Yes No Renewal terms:

e. Holdover notice: # of Days required Holdover terms:

f. Term: Month to Month

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.50 - \$1.70

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 4461

6. Purpose of the lease: To house the Department of Wildlife

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

an existing relocated on

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

Remarks: This renewal and addition of 600 square feet will accommodate a new IT position plus storage needed for equipment. The landlord agreed to keep the rate of \$1.20 per square foot through the duration of this month to month lease.

Exceptions/ Special notes:

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JUN 03 2014

DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET DIVISION

#9

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15788**

Agency Name: TREASURER - TREASURER'S OFFICE	Legal Entity Name: First Southwest Company
Agency Code: 050	Contractor Name: First Southwest Company
Appropriation Unit: 1082-04	Address: 2398 East Camelback Rd Ste 340
Is budget authority available?: Yes	City/State/Zip: Phoenix, AZ 85016
If "No" please explain: Not Applicable	Contact/Phone: Terry Maas 602-224-7115
	Vendor No.: Pending
	NV Business ID: Pending

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2014**

Anticipated BOE meeting date 07/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2018**

Contract term: **4 years and 31 days**

4. Type of contract: **Contract**

Contract description: **Professional Service**

5. Purpose of contract:

This is a new contract to provide financial advisory services for the issuance of state securities. The state selected a pool of financial advisors to provide financial advisory and transactional services. The firms selected as financial advisors are not guaranteed to be used as advisor on any specific state debt issuance; therefore the state does not guarantee any firm a minimum amount of work or compensation. Compensation for securities issuance work, other than special projects, is dependent upon the successful closing of an issuance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,500,000.00**

Other basis for payment: See Attachment DD Financial Advisory Cost Worksheet. (Attachment E from Contractor's Response)

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS 226.110.10.b: Employ necessary financial services in connection with the issuance of debt securities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized professional expertise in the sale of securities is needed.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

A pool of vendors was selected by the Solicitation evaluation committee based on the vendor's experience and qualification, from a review of quantitative and qualifying criteria. First Southwest Company was one of the firms chosen.

d. Last bid date: 03/24/2014 Anticipated re-bid date: 03/25/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

Registration is pending.

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

License is pending.

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Pending State registration.

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lchatwo	06/02/2014 15:19:34 PM
Division Approval	lchatwo	06/02/2014 15:19:38 PM
Department Approval	lchatwo	06/02/2014 15:19:43 PM
Contract Manager Approval	jolive2	06/02/2014 15:20:03 PM
Budget Analyst Approval	sbarkdul	06/03/2014 13:44:36 PM
BOE Agenda Approval	cwatson	06/04/2014 08:22:26 AM
BOE Final Approval	Pending	

Jean E. Oliver

From: Kimberlee Tarter
Sent: Tuesday, October 29, 2013 12:40 PM
To: Lori Chatwood
Cc: Jean E. Oliver; Mark D. Mathers
Subject: RE: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances

Good afternoon Lori,

Yes, please consider this email approval to include the financial advisor services for security issuances as part of the waiver that was issued by Greg Smith for underwriting services, securities issuances' legal, and financial services.

Please feel free to contact me should you require further assistance.

Regards,

Kimberlee

Kimberlee Tarter, CPPO, CPPB
Deputy Administrator

State of Nevada, Department of Administration
Purchasing Division
515 E. Musser Street, Ste 300
Carson City, NV 89701
775-684-0196 T 775-684-0188 F

Interested in doing business with the State of Nevada?

Register for free at <http://vms.purchasing.nv.gov> and click on the "Vendor Registration" link.

From: Lori Chatwood
Sent: Tuesday, October 29, 2013 12:04 PM
To: Kimberlee Tarter
Cc: Jean E. Oliver; Mark D. Mathers
Subject: RE: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances

Thank so much!

Lori K. Chatwood

Deputy Treasurer, Debt Management
Office of Nevada State Treasurer, Kate Marshall
101 North Carson Street, Suite #4
Carson City, Nevada 89701

Phone: 775.684.5797
Fax: 775.684.5776
Email: lkchatwood@nevadatreasurer.gov

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From: Kimberlee Tarter
Sent: Tuesday, October 29, 2013 11:17 AM
To: Lori Chatwood
Subject: RE: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances

Hi Lori,
I will get back to you today on this request, sorry for the delay.

From: Lori Chatwood
Sent: Thursday, October 17, 2013 9:24 AM
To: Kimberlee Tarter
Cc: Mark D. Mathers; Jean E. Oliver
Subject: RE: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances

Good morning!

I was following up on the status of your reply to our waiver requests (email below). I am requesting approval for the Treasurer's Office to facilitate the procurement of Financial Advisors for securities issuances and the waiving of the formal solicitation (RFP) process. It is our intent however, to utilize a competitive selection through the informal solicitation process.

Thank you for your prompt reply,

Lori K. Chatwood

Deputy Treasurer of Debt Management
Office of Nevada State Treasurer, Kate Marshall
101 North Carson Street, Suite #4
Carson City, Nevada 89701

Phone: 775.684.5797
Fax: 775.684.5776
lkchatwood@nevadatreasurer.gov

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From: Lori Chatwood
Sent: Thursday, October 03, 2013 6:08 PM
To: Kimberlee Tarter
Cc: Mark D. Mathers; Jean E. Oliver
Subject: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances
Importance: High

Kimberlee:

The Treasurer's Office is starting the process of forming a pool of Financial Advisors for securities issuances.

As we discussed last year, and confirmed by Greg Smith, Chief of Purchasing and Jeffrey Menicucci, Deputy Attorney General, when an exemption was awarded to our office for underwriting services, securities issuances' legal, financial, and other professional services were intended to be awarded through a selection process, however, it was not the intent for these contracts to be awarded by way of a RFP. The fact that other state agencies are exempt from the RFP process for these services further supports this determination.

Financial Advisory services are akin to the professional services already exempted and listed in NAC 333.150(2)(b). The principal role of the financial advisor is to orchestrate the debt issuance process to ensure that it is completed in a timely cost effective manner and to advise the state on the structure, timing, marketing, fairness of pricing terms and bond ratings of an issuance. The quality of the services provided by firms serving in these roles is integral to the ability of the state to meet important financing objectives and obtain the lowest overall costs of financing. The state must have confidence that the professionals chosen have the necessary experience, qualifications and knowledge to be able to complete the sale of the securities at the lowest cost given market conditions. These attributes cannot be evaluated based on cost alone.

As the value of the contract with an individual Financial Advisory Firm is estimated to be over \$100,000 and pursuant NRS 333.165(1), I am requesting your approval for the Treasurer's Office to facilitate the procurement of Financial Advisors for securities issuances and the waiving of the formal solicitation (RFP) process. It is our intent however, to utilize a competitive selection through the informal solicitation process.

Additionally, I have included below the Treasurer's Office's specific statutory authority to procure and contract for these services.

NRS 226.110(10)(b) states the State Treasurer is directly responsible for the issuance of any obligation authorized on the behalf and in the name of the State with some exceptions and *may employ necessary legal, **financial** or other professional services* in connection with the authorization, sale or issuance of such obligations.

ISSUANCE AND REDEMPTION OF SECURITIES BY STATE BOARD OF FINANCE

NRS 349.071 Powers of State Board of Finance.

1. The State Board of Finance may issue and redeem securities on behalf of the State, when such issue is authorized by law, in the manner provided by the State Securities Law.
2. The State Board of Finance constitutes the successor of the State Board of Examiners, the State General Obligation Bond Commission and any similar commission created before April 25, 1967.
3. *In connection with any outstanding state securities issued on behalf of the State of Nevada by the State Board of Examiners, the State General Obligation Bond Commission or any such predecessor commission, the State Board of Finance may fund, refund and reissue such securities and may otherwise exercise on behalf of the State the supplemental powers provided in the State Securities Law.*

(Added to NRS by 1967, 1380; A 1973, 1471; 1995, 2237)

NRS 349.302 Employment of legal and other expert services; contracts for sale and other purposes.

1. *The Commission on the behalf of the State may employ legal, fiscal, engineering and other expert services in connection with any project or any facilities, or both such project and facilities, and the authorization, sale and issuance of bonds and other securities hereunder.*
2. *The Commission on the behalf of the State is authorized to enter into any contracts or arrangements, not inconsistent with the provisions hereof, with respect to the sale of bonds or other securities hereunder, the employment of engineers, architects, **financial consultants** and bond*

counsel, and other matters as the Commission may determine to be necessary or desirable in accomplishing the purposes hereof.

(Added to NRS by 1967, 785)

NRS 349.362 Sufficiency of State Securities Law.

1. The State Securities Law, without reference to other statutes of this state, except as herein otherwise expressly provided, shall constitute full authority for the exercise of the incidental powers herein granted concerning the borrowing of money and any other incurrence of obligations to defray wholly or in part the cost of any project appertaining to the State and otherwise authorized by law, or to refinance outstanding loans, or both, and the issuance of bonds or other securities to evidence such loans or other obligations or to fund or refund outstanding securities, or any combination thereof, as the Commission may determine.

2. No other act or law with regard to the authorization or issuance of securities or the exercise of any other power herein granted that requires an election or another approval or in any way impedes or restricts the carrying out of the acts herein authorized to be done shall be construed as applying to any proceedings taken hereunder or acts done pursuant hereto, except as otherwise provided in the State Securities Law or in any act supplemental hereto.

3. The powers conferred by the State Securities Law shall be in addition and supplemental to, and not in substitution for, and the limitations imposed by the State Securities Law shall not affect the powers conferred by, any other law.

4. Nothing contained in the State Securities Law shall be construed as preventing the exercise of any power granted to the State, acting by and through the Commission, or any officer, agent or employee of the State, or otherwise, by any other law.

5. No part of the State Securities Law shall repeal or affect any other law or part thereof, it being intended that the State Securities Law shall provide a separate method of accomplishing its objectives and not an exclusive one; and the State Securities Law shall not be construed as repealing, amending or changing any such other law.

(Added to NRS by 1967, 796)

Respectfully submitted,
Lori

Lori K. Chatwood

Deputy Treasurer of Debt Management
Office of Nevada State Treasurer, Kate Marshall
101 North Carson Street, Suite #4
Carson City, Nevada 89701

Phone: 775.684.5797

Fax: 775.684.5776

lkchatwood@nevadatreasurer.gov

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15779**

Agency Name: TREASURER - UNCLAIMED PROPERTY	Legal Entity Name: XEROX STATE & LOCAL SOLUTIONS
Agency Code: 054	Contractor Name: XEROX STATE & LOCAL SOLUTIONS
Appropriation Unit: 3815-14	Address: INC
Is budget authority available?: Yes	City/State/Zip: QUINCY, MA 02171-1745
If "No" please explain: Not Applicable	Contact/Phone: null617/722-9605
	Vendor No.: PUR0003261A
	NV Business ID: NV19911026030

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Abandoned Property Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 07/2014

Retroactive? **Yes**

If "Yes", please explain

BOE will be held on July 8, 2014. In order for the contractor to be able to perform continuous services for the Unclaimed Property Division, this contract needs to be effective July 1, 2014.

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Unclaimed Auditing**

5. Purpose of contract:

This is a new contract to provide unclaimed property audits and provide compliance services for the Office of the State Treasurer, Unclaimed Property Division.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$7,000,000.00**

Payment for services will be made at the rate of \$200,000.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Treasurer's Office is mandated to conduct unclaimed property audits by NRS 120A and NAC 120A.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Treasurer's Office does not have the staff to conduct these audits.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3101, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 11/18/2014 Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has been an audit service provider for the State Treasurer's Office. Their performance has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shanshew	06/03/2014 11:06:24 AM
Division Approval	vmilazz1	06/03/2014 11:09:53 AM
Department Approval	vmilazz1	06/03/2014 11:09:56 AM
Contract Manager Approval	shanshew	06/03/2014 11:10:22 AM
Budget Analyst Approval	sbarkdul	06/03/2014 11:23:12 AM
BOE Agenda Approval	cwatson	06/03/2014 12:39:15 PM
BOE Final Approval	Pending	

Kate Marshall
State Treasurer



Steve George
Chief of Staff

Mark Mathers
Chief Deputy Treasurer

STATE OF NEVADA
OFFICE OF THE STATE TREASURER

MEMORANDUM

TO: Sherri Barkdull, Budget Analyst IV

FROM: Susan Hanshew, MA IV 

CC: Budd Milazzo, Deputy, Cash Management

DATE: June 3, 2014

SUBJECT: Xerox State & Local Solutions (CETS #15779)
Retroactive Memorandum to July 1, 2014

This memorandum is to request that the above-referenced contract be retroactive to July 1, 2014. The reason for this request is due to extended contract negotiations with the vendor which then resulted in the delayed execution of the final contract. The current contract (CETS #11331) with this vendor for the same services expires on June 30, 2014, Therefore, an effective date of July 1, 2014 will result in continuous services by this vendor.

Thank you for your consideration of this request.

:srh

CARSON CITY OFFICE
101 N. Carson Street, Suite 4
Carson City, Nevada 89701-4786
(775) 684-5600 Telephone
(775) 684-5623 Fax

STATE TREASURER PROGRAMS
Millennium Scholarship Program
Nevada Prepaid Tuition Program
Unclaimed Property
Upromise College Fund 529 Plan

LAS VEGAS OFFICE
555 E. Washington Avenue, Suite 4600
Las Vegas, Nevada 89101-1074
(702) 486-2025 Telephone
(702) 486-3246 Fax

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15324**

Agency Name: TREASURER - UNCLAIMED PROPERTY	Legal Entity Name: Xerox State & Local Solutions Inc
Agency Code: 054	Contractor Name: Xerox State & Local Solutions Inc
Appropriation Unit: 3815-15	Address: 100 Hancock St Fl 10
Is budget authority available?: Yes	City/State/Zip: Quincy, MA 02171-1745
If "No" please explain: Not Applicable	Contact/Phone: Michelle Colbert 617-722-9648
	Vendor No.: PUR0003261A
	NV Business ID: NV19911026030

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Abandoned Property Receipts

Agency Reference #: RFP # 2056

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2014**

Anticipated BOE meeting date 07/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Securities Custodian**

5. Purpose of contract:

This is a new contract to provide securities custodian services for the Office of the State Treasurer, Unclaimed Property Division.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$800,000.00**

Payment for services will be made at the rate of \$200,000.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 120A.500 requires that stock that is considered abandoned be reported to the State Treasurer as Unclaimed Property. In addition NRS 120A.610 states that securities may be sold. The State Treasurer holds nearly \$15 million in Unclaimed Property securities. The Contractor will sell and transfer securities at the request of the State Treasurer to ensure the owners of the securities receive what they are due. The Contractor will also keep track of all corporate actions on these securities while the shares are held in custody on behalf of the State Treasurer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State Treasurer does not employ a licensed stock broker or anyone with the ability to make a market on a security or transfer securities to individual owners.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #2056, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 12/23/2013 Anticipated re-bid date: 01/02/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

09/01/2010 through 8/31/2014 for Office of the State Treasurer, Unclaimed Property Division. The quality of service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shanshaw	05/29/2014 14:38:20 PM
Division Approval	vmilazz1	05/29/2014 15:16:18 PM
Department Approval	vmilazz1	05/29/2014 15:16:20 PM
Contract Manager Approval	jweave8	05/29/2014 15:30:03 PM
Budget Analyst Approval	sbarkdul	06/03/2014 10:38:10 AM
BOE Agenda Approval	cwatson	06/03/2014 12:40:57 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15268** Amendment Number: **1**
 Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **FRED MCCONAHAY**
 Agency Code: **082** Contractor Name: **FRED MCCONAHAY**
 Appropriation Unit: **1349-12** Address: **WEST COAST TRUCK & EQUIPMENT R**
 Is budget authority available?: **Yes** City/State/Zip: **23100 KASSON ROAD TRACY, CA 95304**
 If "No" please explain: **Not Applicable** Contact/Phone: **null209-836-3600**
 Vendor No.: **T27033840**
 NV Business ID: **NV20131688250**

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Building Rent Income Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 1374232

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/05/2014**

Anticipated BOE meeting date 07/2014

Retroactive? **Yes**

If "Yes", please explain

This is a request for a retroactive start date of June 1, 2014 for the Fred McConahay-West Coast Truck & Repair amendment to contract 15268. Due to researching the difference between a new generator and repairing the current generator the deadline to have the amendment in place or June BOE was inadvertently delayed.

3. Previously Approved Termination Date: **12/31/2014**

Contract term: **329 days**

4. Type of contract: **Contract**

Contract description: **Generator Service**

5. Purpose of contract:

This is the first amendment to the original contract which provides pick up, repair, and return of the generator located at the Grant Sawyer Building, 555 E Washington Avenue, Las Vegas, Nevada. This amendment increase the maximum amount from \$41,684.55 to \$86,684.55 due to the need for more extensive repair than was originally anticipated.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$41,684.55
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$45,000.00
4. New maximum contract amount:	\$86,684.55

II. JUSTIFICATION

7. What conditions require that this work be done?

The generator at the Sawyer building has failed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and expertise.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest Bidder.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	06/02/2014 14:38:58 PM
Division Approval	csweeney	06/02/2014 14:39:02 PM
Department Approval	csweeney	06/02/2014 14:39:05 PM
Contract Manager Approval	csweeney	06/02/2014 14:39:17 PM
Budget Analyst Approval	jrodrig9	06/04/2014 15:28:51 PM
BOE Agenda Approval	cwatson	06/05/2014 07:11:32 AM



**DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION**

**209 E. Musser Street, Room 304
Carson City, Nevada 89701-4204
(775) 684-0273
Fax (775) 684-0275**

MEMORANDUM

June 4, 2014

TO: Jim Rodriguez
Budget Analyst

FROM: Sue Sands,, Admin Services Division, Contracts Section

RE: Retro Memo for Ray McConahay- West Coast Truck & Repair

This is a request for a retroactive start date of June 1, 2014 for the Fred McConahay- West Coast Truck & Repair amendment to contract (CETS # 15268)

Due to researching the difference between a new generator and repairing the current generator the deadline to have the amendment in place or June BOE was inadvertently delayed.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15791**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION Agency Code: 082 Appropriation Unit: 1550-33 Is budget authority available?: Yes If "No" please explain: Not Applicable To what State Fiscal Year(s) will the contract be charged? 2015-2018 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. <table border="0" style="width: 100%;"> <tr> <td style="width: 25%;">General Funds</td> <td style="width: 15%;">0.00 %</td> <td style="width: 15%;">Fees</td> <td style="width: 45%;">0.00 %</td> </tr> <tr> <td>Federal Funds</td> <td>0.00 %</td> <td>X Bonds</td> <td>87.00 %</td> </tr> <tr> <td>Highway Funds</td> <td>0.00 %</td> <td>X Other funding</td> <td>13.00 %</td> </tr> </table> Agency Reference #: 102750	General Funds	0.00 %	Fees	0.00 %	Federal Funds	0.00 %	X Bonds	87.00 %	Highway Funds	0.00 %	X Other funding	13.00 %	Legal Entity Name: PETTY & ASSOCIATES INC Contractor Name: PETTY & ASSOCIATES INC Address: 1375 GREG ST 106 City/State/Zip: SPARKS, NV 89431 Contact/Phone: null775/359-5777 Vendor No.: T80580350 NV Business ID: NV19841014622
General Funds	0.00 %	Fees	0.00 %										
Federal Funds	0.00 %	X Bonds	87.00 %										
Highway Funds	0.00 %	X Other funding	13.00 %										

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

 Anticipated BOE meeting date: 07/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**
 Contract term: **4 years**

4. Type of contract: **Contract**
 Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional mechanical and electrical engineering services to replace air handling units at the Ely State Prison - Phase I, units 1A, 1B, 2A and 2B; Project No. 13-M11; Contract No. 102750.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$71,200.00**

Other basis for payment: monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	06/03/2014 13:54:06 PM
Division Approval	dgrimm	06/03/2014 13:54:09 PM
Department Approval	dgrimm	06/03/2014 13:54:16 PM
Contract Manager Approval	dgrimm	06/03/2014 16:14:47 PM
Budget Analyst Approval	jrodrig9	06/05/2014 15:23:13 PM
BOE Agenda Approval	cwatson	06/09/2014 07:44:00 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15781**

Agency Name: DTCA - COMMISSION ON TOURISM	Legal Entity Name: NEVADA COACHES LLC
Agency Code: 101	Contractor Name: NEVADA COACHES LLC
Appropriation Unit: 1522-31	Address: SHOWTIME TOURS
Is budget authority available?: Yes	1550 S INDUSTRIAL RD
If "No" please explain: Not Applicable	City/State/Zip: LAS VEGAS, NV 89102
	Contact/Phone: JEFF REINWALD 702/933-3395
	Vendor No.: T29026004
	NV Business ID: NV19971048350
To what State Fiscal Year(s) will the contract be charged?	2015-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

Agency Reference #: **RFQ # 3116**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/08/2014**

Anticipated BOE meeting date **07/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **3 years and 358 days**

4. Type of contract: **Contract**

Contract description: **Transportation Svcs**

5. Purpose of contract:

This is a new contract that continues ongoing motor coach transportation needed for familiarization (FAM) tours conducted by the Nevada Commission on Tourism to showcase the state to tour operators and media. A large portion of time during FAM tours is spent traveling in a vehicle all around Nevada, and motor coach transportation is often required to accommodate large groups of participants.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$160,000.00**

Other basis for payment: Payment will be made on a per charter basis in accordance with the pricing schedule in Attachment CC of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Commission on Tourism (NCOT) conducts Familiarization (FAM) tours as a tool to showcase the state to tour operators and media. The best way for tour operators to sell tours to Nevada is to see and experience the product for themselves. When they tour the state, they get a firsthand knowledge of what Nevada has to offer, and they can better reflect those offerings in their tours. Likewise, the best way for a travel journalist to write about Nevada is to see it firsthand. In fact, most journalists will not write about a destination they have not personally been to. Tours hosted by the NCOT are an essential function of its media and sales departments. NCOT staff must work with industry partners and vendors to convey the best experiences to their guests.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

A large portion of time during FAM tours is spent in a vehicle traveling from town to town. State employees are involved in the planning and travel during FAM tours, and the NCOT passenger van is used whenever possible. However, tours often require larger vehicles that are not available within State resources.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen based on the evaluation scores.

d. Last bid date: 02/21/2014 Anticipated re-bid date: 02/01/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Nevada Commission on Tourism recently contracted with this vendor for a familiarization tour in May 2014, and the service provided was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	05/29/2014 17:56:17 PM
Division Approval	kwilliam	05/29/2014 17:56:19 PM
Department Approval	kwilliam	05/29/2014 17:56:21 PM
Contract Manager Approval	kwilliam	05/29/2014 17:56:23 PM
Budget Analyst Approval	jmurph1	05/30/2014 12:37:11 PM
BOE Agenda Approval	sbrown	06/05/2014 11:01:28 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15026	Amendment Number: 1
Agency Name: ADMIN - ENTERPRISE IT SERVICES	Legal Entity Name: INTERNATIONAL BUSINESSS MCHNS
Agency Code: 180	Contractor Name: INTERNATIONAL BUSINESSS MCHNS
Appropriation Unit: 1385-26	Address: CORP DBA IBM CORPORATION
Is budget authority available?: Yes	City/State/Zip: ATLANTA, GA 30353-4151
If "No" please explain: Not Applicable	Contact/Phone: null801/560-1579
	Vendor No.: PUR0000395E
	NV Business ID: NV20031004664

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	User Fees
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/21/2013**

Anticipated BOE meeting date **07/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/30/2017**

Contract term: **3 years and 314 days**

4. Type of contract: **Contract**

Contract description: **Mainframe Storage**

5. Purpose of contract:

This is the first amendment to the original contract, which provides for the leasing of IBM Mainframe storage equipment and installation of the IBM DS8800 storage subsystems. This amendment increases the maximum amount from \$605,747.84 to \$1,779,555.84 for the leasing of equipment upgrades to the IBM Mainframe and software which will enable Enterprise IT Services (EITS) to meet the needs of the Division of Welfare and Supportive Services (DWSS).

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$605,747.84
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$1,173,808.00
4. New maximum contract amount:	\$1,779,555.84

II. JUSTIFICATION

7. What conditions require that this work be done?

As a result of the Affordable Care Act (ACA), higher than expected Medicaid applications processed via the DWSS NOMADS application has maximized the current capacity of the existing EITS IBM Mainframe.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of knowledge and expertise.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 130806A

Approval Date: 06/11/2014

c. Why was this contractor chosen in preference to other?

Western States Contracting Alliance (WSCA) contract terms have been competitively bid and the operating lease terms are better than the contract WSCA prices, the competitive bid is not necessary.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

09/2013-Present Master Lease Agreement #6403000; Enterprise IT Services - Satisfactory service provided

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	06/16/2014 08:54:35 AM
Division Approval	csweeney	06/16/2014 08:54:38 AM
Department Approval	csweeney	06/16/2014 08:54:43 AM
Contract Manager Approval	mkossman	06/16/2014 09:01:03 AM
DoIT Approval	csweeney	06/16/2014 10:47:21 AM
Budget Analyst Approval	sewart	06/19/2014 14:44:52 PM
BOE Agenda Approval	jborrowm	06/19/2014 15:05:42 PM



Purchasing Use Only:	
Approval#:	130806A

Changed per agency to Amendment 1

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:			
State Agency: Enterprise Information Technology Services (EITS)			
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	David Gustafson, Chief Information Officer	(775) 684-5849	<u>dgustafson@admin.nv.gov</u>
	Michelle Kossmann, Program Officer I	(775) 684-0241	<u>michelle.kossmann@admin.nv.gov</u>
	Tom Wolf, Chief IT Manager	(775) 684-4377	<u>wolf@admin.nv.gov</u>
	Jim Link, IT Manager 2	(775) 684-4308	<u>jlink@admin.nv.gov</u>

Vendor Information:	
Identify Vendor:	IBM Credit LLC
Contact Name:	Jonas Younes
Address:	Mail Drop A2-181, 6303 Barfield Road, Atlanta, GA 30328
Telephone Number:	800-819-8206
Email Address:	<u>Younes@br.ibm.com</u>

1c Type of Waiver Requested – Check the appropriate type:	
Sole or Single Source:	X
Professional Service Exemption:	

Contract Information:			
1d	Is this a new Contract?	Yes	No X
	Amendment:	One	
	CETS:	15026 / Sole Source #130806	

1e Term:			
One (1) Time Purchase:			
Contract:	Start Date:	08/01/2013	End Date: 03/31/2018

1f Funding:	
State Appropriated:	
Federal Funds:	
Grant Funds:	
Other (Explain):	X – Revenue from Rates

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	\$1,173,808.00.

2	Provide a description of work/services to be performed or commodity/good to be purchased:
	Mainframe: IBM Zenterprise BC12

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
	This is an upgrade to the existing mainframe currently owned.

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
	There is a Western States Contracting Alliance (WSCA) contract in place but the contract does not provide for the option to lease equipment. The vendor has committed, under the Master Lease Agreement, to meet or beat WSCA prices which have been competitively bid in the past.

5	Were alternative services or commodities evaluated? Check One.	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.				
	b. If not, why were alternatives not evaluated?	Alternative equipment would not be compatible with the enterprise system in place. Our current mainframe is from IBM.			

6	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers must accompany this request.	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:				
	Term	Value	Short Description	Type of Procurement (RFP, RFQ, Waiver)	
	Start and End Dates				
	8/2013	7/2013 07/2017 per Michelle	\$736,970.27	Master Lease Agreement w/Order #1	Waiver #130806
		\$			
		\$ - 06/11/14 (C82)			

7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
	This mainframe and upgrades are critical for the continuity of service as well as the day to day operations of the enterprise.

8	What efforts were made or conducted to substantiate there is no competition for the service or
---	---

good and to ensure the price for this purchase is fair and reasonable?
Alternative equipment would not be compatible with the enterprise system in place. Our current mainframe is from IBM.

9	Will this purchase obligate the State to this vendor for future purchases? Check One.	Yes:	X	No:	
	a. If yes, please provide details regarding future obligations or needs. If the growth in mainframe or storage needs exceed the equipment's capabilities in the next 4 years then yes, we will need to purchase or lease additional IBM equipment.				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Carol J. Sweeney
 Agency Representative Initiating Request
 CAROL J. SWEENEY

6/5/14

Print Name of Agency Representative Initiating Request

Date

David Gustafson
 Signature of Agency Head Authorizing Request

6/5/14

DAVID GUSTAFSON
 Print Name of Agency Head Authorizing Request

6/5/14
 Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence. State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

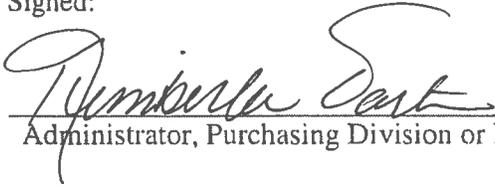
Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be

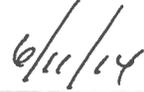
contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



Administrator, Purchasing Division or Designee



Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15725**

Agency Name: OFFICE OF VETERANS SERVICES	Legal Entity Name: Infinity Hospice Care of Las Vegas, LLC
Agency Code: 240	Contractor Name: Infinity Hospice Care of Las Vegas, LLC
Appropriation Unit: 2561-00	Address: 6330 South Jones Blvd.
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89118
If "No" please explain: Not Applicable	Contact/Phone: Darren Bertram 702-880-7002
	Vendor No.:
	NV Business ID: NV20091299048

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue contract

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/09/2014**

Anticipated BOE meeting date **07/2014**

Retroactive? **Yes**

If "Yes", please explain

This revenue contract was put in place to accomodate one of the Home's residents who wishes to use this service. At the same time, one of our hospice providers went out of business, leaving a gap in our alternatives.

3. Termination Date: **05/31/2016**

Contract term: **2 years and 23 days**

4. Type of contract: **Revenue Contract**

Contract description: **Hospice Service**

5. Purpose of contract:

This is a new revenue contract to provide ongoing alternate hospice services to the residents of the Nevada State Veterans' Home (NSVH). The recent loss of one of our hospice providers makes the addition of this vendor necessary, and the NSVH has a resident who wishes to contract with this particular provider.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00**

Other basis for payment: Medicaid rate of \$255.83 per day (subject to change by Medicaid)

II. JUSTIFICATION

7. What conditions require that this work be done?

The Home needs to provide alternative hospice sources for residents and families under CMS guidelines. One of our alternative hospice providers recently went out of business.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Home is required to provide outside alternative hospice providers for residents.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is a revenue contract. If the hospice wishes to work with the Home, NSVH becomes the provider of health care services to the hospice organization.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	agarland	05/22/2014 09:33:28 AM
Division Approval	agarland	05/22/2014 09:33:31 AM
Department Approval	agarland	05/22/2014 09:33:34 AM
Contract Manager Approval	mnobles	05/22/2014 10:30:25 AM
Budget Analyst Approval	ekin4	06/03/2014 10:54:19 AM
BOE Agenda Approval	nhovden	06/11/2014 13:39:10 PM
BOE Final Approval	Pending	



STATE OF NEVADA
OFFICE OF VETERANS SERVICES
NEVADA STATE VETERANS HOME/BOULDER CITY
100 Veterans Memorial Drive
Boulder City, Nevada 89005
(702) 332-6784 • Fax (702) 332-6762 • TDD (702) 332-6988



MEMORANDUM

To: Eric King, Budget Office
From: Michael C. Nobles, Management Analyst II *men*
Date: May 14, 2014
Subject: Request for Retroactive Approval of Infinity Hospice Care Contract

The Nevada State Veterans Home (NSVH) is requesting retroactive approval of the Infinity Hospice Care of Las Vegas contract. This organization will provide hospice services to residents of the Home. The contract is a revenue contract.

NSVH recently lost the services of one of our hospice providers when that organization went out of business. At the same time, one of our residents and their family requested the service of Infinity Hospice Care of Las Vegas specifically, on May 9, 2014. There was no time to work through the usual contract process and still provide service to the resident.

Approval of this request will allow NSVH to continue to use this hospice service, which additional residents are already requesting.

"Caring For America's Heroes"

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 10903	Amendment Number: 5
Agency Name: DEPARTMENT OF EDUCATION	Legal Entity Name: MEASURED PROGRESS INC
Agency Code: 300	Contractor Name: MEASURED PROGRESS INC
Appropriation Unit: All Appropriations	Address: 100 Education Way
Is budget authority available?: Yes	City/State/Zip: DOVER, NH 03820
If "No" please explain: Not Applicable	Contact/Phone: Lisa Ehrlich, Senior Vice President 603/749-9102
	Vendor No.: T27009645
	NV Business ID: NV20041507455

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP #1832**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2010**
Anticipated BOE meeting date **07/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2015**

Contract term: **5 years**

4. Type of contract: **Contract**
Contract description: **Student Assessments**

5. Purpose of contract:

This is the fifth amendment to the original contract, which provides Support Services for Nevada Student Assessments to administer retesting of the Nevada Proficiency Examination Program, transitioning of the Smarter Balanced Assessments in Grades 3-8 for Science online, and implement the new End of Course Examination Program. This program is established to assess and measure student proficiency toward meeting state academic standards in mathematics, English language arts & science. This amendment increases the maximum amount of contract authority from \$38,636,359 to \$39,585,765 due to an updated scope of work for fiscal year 2015.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$24,100,000.00
2. Total amount of any previous contract amendments:	\$14,536,359.00
3. Amount of current contract amendment:	\$949,406.00
4. New maximum contract amount:	\$39,585,765.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Revised Statute 389.015 & 389.550 require that the specified state tests be administered by a nationally recognized testing company .

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees within the state have responsibilities that support the programs but certain tasks exceed their expertise. Moreover, Nevada statute requires contracting with a nationally recognized testing company for these activities.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor was selected as the best solution by the evaluation committee based on pre-determined evaluation criteria. The agency verified the vendor has a Nevada business license and is in good standing in all areas of the Secretary of State's business requirements.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Nevada Department of Education from 2004 to current. The quality of service was excellent.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lpaulino	06/03/2014 08:43:49 AM
Division Approval	lyoun7	06/03/2014 09:32:05 AM
Department Approval	lyoun7	06/03/2014 09:32:09 AM
Contract Manager Approval	lyoun7	06/03/2014 09:32:14 AM
Budget Analyst Approval	sbrown	06/16/2014 08:43:41 AM
BOE Agenda Approval	sbrown	06/16/2014 08:43:46 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15770**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: BITFOCUS INC
Agency Code: 406	Contractor Name: BITFOCUS INC
Appropriation Unit: 3168-16	Address: PMB 158
Is budget authority available?: Yes	9101 W SAHARA AVE STE 105
If "No" please explain: Not Applicable	City/State/Zip: LAS VEGAS, NV 89117-5799
	Contact/Phone: null775/562-4644
	Vendor No.: T29033528
	NV Business ID: NV20031461398

To what State Fiscal Year(s) will the contract be charged? **2015-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 14469**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **07/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/29/2016**

Contract term: **2 years and 91 days**

4. Type of contract: **Contract**

Contract description: **Database Integration**

5. Purpose of contract:

This is a new contract to provide an infrastructure enhancement project to create a common data communication model to strengthen coordination across and amongst state and community database systems. This new project includes the development of a communication platform, also known as an Application Program Interface that will allow formatted data among various databases to be collected, analyzed and reported pursuant to the requirements of the Cooperative Agreements to Benefit Homeless Individuals for States grant.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$193,254.00**

Other basis for payment: In accordance with ATTACHMENT DD - Contractor's Response not to exceed \$135.00 per hour for system development, \$136.27 per hour for quality assurance/testing throughout the development process, and \$1,000.00 per month for annual maintenance payable agreement quarterly as invoiced for hours worked on the development and quality assurance/testing and annually at the start of each project year for annual maintenance

II. JUSTIFICATION

7. What conditions require that this work be done?

This enhancement project creates an interface for provider data collection, analysis and reporting among key federal, State and community databases. This project is in pursuant to an initiative of the Affordable Care Act (ACA) to create communicating health records databases, and a requirement for usage of the Cooperative Agreements to Benefit Homeless Individuals for States grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the resources, training and availability to do this work.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 14503
Approval Date: 05/07/2014

c. Why was this contractor chosen in preference to other?

This vendor was not chosen in preference to others. The vendor received a solicitation waiver from the Purchasing Division.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009; Financial/Industrial Development; Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	05/29/2014 15:13:04 PM
Division Approval	alaw1	05/29/2014 15:13:07 PM
Department Approval	bvale1	06/05/2014 16:34:46 PM
Contract Manager Approval	cbussie1	06/11/2014 11:27:59 AM
DoIT Approval	bbohm	06/11/2014 14:55:02 PM
Budget Analyst Approval	bberry	06/12/2014 09:10:51 AM
BOE Agenda Approval	nhovden	06/16/2014 17:24:46 PM
BOE Final Approval	Pending	



Purchasing Use Only:	
Approval#:	140503

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency:		
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Robert Jones, CPP II</i>	<i>775-687-7519</i>	<i>rmjones@health.nv.gov</i>
	<i>Dave Caloiaro, CPP III</i>	<i>775-684-5970</i>	<i>dcaloiaro@health.nv.gov</i>

Vendor Information:	
Identify Vendor:	<i>Bitfocus, Inc.</i>
Contact Name:	<i>Robert Herdzik, President</i>
Address:	<i>9101 W. Sahara Ave., #105-158, Las Vegas, NV 89117</i>
Telephone Number:	<i>702-614-6690, Ext. 200</i>
Email Address:	<i>robh@bitfocus.com</i>

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	<input type="checkbox"/>

Contract Information:			
1d	Is this a new Contract?	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>
	Amendment:	#	
	CETS:	#	

1e	Term:			
	One (1) Time Purchase:	<input type="checkbox"/>		
	Contract:	Start Date:	<i>Upon contract signature approval</i>	End Date:

1f	Funding:	
	State Appropriated:	<i>No</i>
	Federal Funds:	<i>Yes</i>
	Grant Funds:	<i>Yes</i>
	Other (Explain):	

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:	
	<i>\$193,254.00 (\$64,418 a year for three federal fiscal years 9/30/13 – 9/29/16)</i>	

Provide a description of work/services to be performed or commodity/good to be purchased:

Bitfocus, Inc. was chosen as a provider to assist with fulfilling one of SAMHSA’s twofold purposes for the CABHI-States Grant: “To enhance and develop the State’s infrastructure to increase its capacity to provide comprehensive services to chronically homeless individuals with co-occurring disorders and ultimately to reduce and end homelessness in Nevada.” To this end, through CABHI-States grant funds, DPBH is funding Bitfocus Inc., who is the sole proprietor of the Nevada State Homeless Information Management System (HMIS) to develop an API “patch” program for the HMIS system to be readily available to connect to whatever community provider database system desires (with all HIPPA and confidentiality laws that pertain) to connect with HMIS.

Bitfocus, Inc. is the sole proprietor of the Nevada State HMIS database system - which is the federally mandated database system used to track all individuals who receive housing and/or services through HUD Grants. Bitfocus, Inc. is the only company who can provide the HUD housing and services to homeless individuals link (through their HMIS database system) to State Mental Health and Substance Abuse and Prevention database systems, as well as community provider database systems.

The Clarity Human Services application (owned by Bitfocus, Inc), which is utilized by the Nevada Statewide Homeless Management Information System (HMIS), is an exceptionally user-friendly, highly intuitive, and state of the art client management system that enables integration among and between infrastructures. The Clarity Human Services application will instigate and facilitate the type of quality data collection, analysis, and reporting necessary to reach the goals outlined by the CABHI-States program. The goal of the infrastructure expansion project is to use data to improve the efficacy of coordinated and targeted service delivery efforts by integrating data systems used by stakeholders in the community.

2

The goal of the infrastructure expansion project outlined below is to use data to improve the efficacy of coordinated and targeted service delivery efforts by integrating data systems used by stakeholders in the community. Bridging this gap allows for:

- De-duplication of client data and eliminated duplicate data entry efforts.
- Increased coordination of service delivery between agencies and departments that use multiple data systems.
- Longitudinal data analysis and performance measurement across multiple departments previously operating within their respective silos.
- Reporting of performance and client outcomes across integrated systems.
- Increased coordination between Departments and Agencies
- Streamlined application and referral processes
- Development or enhancement of partnerships between public health and housing systems

The degree of infrastructure expansion that would result from this implementation within the Clarity Human Services is substantial. This type of quality communication platform will provide comprehensive support for activities that unite public health and housing services, streamline application and enrollment processes, as well as those activities that foster the planning, development, and maintenance of recovery-oriented services.

On a larger scale, such infrastructure expansion will support the state and local planning and service delivery activities central to providing the chronically homeless population access to sustainable permanent housing, treatment, recovery supports, as well as Medicaid and other mainstream benefits.

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
	Bitfocus is the sole proprietor of the Nevada State HMIS database system - which is the database system to track all individuals who receive housing and/or services through HUD Grants. Bitfocus, Inc. is the only company who can provide the HUD housing and services link to our State Mental Health and Substance Abuse and Prevention database systems and other community provider database systems.

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
	Bitfocus is the sole proprietor of the Nevada State HMIS database system - which is the database system to track all individuals who receive housing and/or services through HUD Grants. Bitfocus, Inc. is the only company who can provide the Nevada HUD HMIS housing and services data to other provider database systems and vice versa.

5	Were alternative services or commodities evaluated? Check One.	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>				
	b. <i>If not, why were alternatives not evaluated?</i>				
	Bitfocus, Inc. is the sole proprietor of the Nevada State HMIS database system - which is the database system to track all individuals who receive housing and/or services through HUD Grants. Bitfocus, Inc. is the only company who can provide the Nevada HUD HMIS housing and services data to other provider database systems.				

6	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers must accompany this request.			Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>						
	<i>Term</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement (RFP, RFQ, Waiver)</i>		
	<i>Start</i>	<i>End Dates</i>					
			\$				
			\$				
			\$				
		\$					

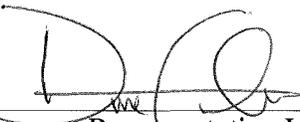
7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
---	---

	As mentioned above, as sole proprietor of the Nevada State HMIS database system, Bitfocus is the only provider who can deliver on the service described above.
--	--

8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
	As mentioned above, as sole proprietor of the Nevada State HMIS database system, Bitfocus, Inc. is the only provider who can deliver on the service described above.

9	Will this purchase obligate the State to this vendor for future purchases? Check One.	Yes:		No:	X
	a. <i>If yes, please provide details regarding future obligations or needs.</i>				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.



Agency Representative Initiating Request

Dave Caloiaro
Print Name of Agency Representative Initiating Request

4/24/14
Date



Signature of Agency Head Authorizing Request
For Richard Whitty

Amber Law
Print Name of Agency Head Authorizing Request

4.25.14
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



Administrator, Purchasing Division or Designee

5-7-14
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15773**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: BOARD OF REGENTS-UNR
Agency Code: 406	Contractor Name: BOARD OF REGENTS-UNR
Appropriation Unit: 3222-18	Address: EARLY HEAD START PROGRAM MAIL STOP 0392
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89557-0392
If "No" please explain: Not Applicable	Contact/Phone: null775/684-6840
	Vendor No.: D35000816
	NV Business ID: Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 14414**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **07/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Home Visiting Svcs.**

5. Purpose of contract:

This is a new interlocal agreement to expand evidence-based home visiting services into Nevada's rural at risk communities based on the Early Head Start Model which targets low income families with pregnant women and children up to three years old to promote maternal, infant and early childhood health and safety, as well as develop strong parent-child relationships.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$189,797.00**

Payment for services will be made at the rate of \$15,817.00 per month

Other basis for payment: \$527.21 per family per month.

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal Grant mandates the promotion of maternal, infant and early childhood health, and safety, as well as building upon existing State infrastructure with regard to existing home visiting programs currently being conducted throughout the State.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work is being performed by State employees.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was not chosen in preference to the others. All solicited vendors are receiving contracts to perform the services required by the Federal grant in their respective regions.

d. Last bid date: 03/01/2014 Anticipated re-bid date: 03/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DPBH; 2004-Present; Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	05/28/2014 16:07:59 PM
Division Approval	alaw1	05/28/2014 16:08:13 PM
Department Approval	ecreceli	05/30/2014 17:14:15 PM
Contract Manager Approval	cbussie1	06/04/2014 11:35:10 AM
Budget Analyst Approval	bberry	06/09/2014 11:55:42 AM
BOE Agenda Approval	nhovden	06/11/2014 17:25:08 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15666**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	HEALTHY COMMUNITIES COALITION
Agency Code:	406	Contractor Name:	HEALTHY COMMUNITIES COALITION
Appropriation Unit:	3222-18	Address:	OF LYON & STOREY COUNTIES PO BOX 517
Is budget authority available?:	Yes	City/State/Zip:	DAYTON, NV 89403
If "No" please explain:	Not Applicable	Contact/Phone:	null775/246-7550
		Vendor No.:	T81105964A
		NV Business ID:	NV20021425398

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 14345

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 06/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2016**

Contract term: **2 years and 122 days**

4. Type of contract: **Contract**

Contract description: **Home Visiting Svcs.**

5. Purpose of contract:

This is a new contract to expand evidence-base home visiting services into Nevadas rural at-risk communities based on the Healthy Families America Model Overview which targets low income families with pregnant women and children up to three years old to promote maternal, infant and early childhood health and safety, as well as develop strong parent-child relationships.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$978,261.00**

Payment for services will be made at the rate of \$37,175.75 per month

Other basis for payment: \$744.00 per family per month

II. JUSTIFICATION

7. What conditions require that this work be done?

Usage of federal Early Head Start grant funds requires that these services be contracted to a domestic non-profit organization.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources necessary to carry out this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was not chosen in preference to others. All vendors solicited received a contract.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DPBH - Nevada Home Visiting; 2012-Present; Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	04/29/2014 16:36:10 PM
Division Approval	alaw1	04/29/2014 16:36:33 PM
Department Approval	ecreceli	05/07/2014 14:39:14 PM
Contract Manager Approval	cbussie1	05/07/2014 15:42:14 PM
Budget Analyst Approval	bberry	06/03/2014 14:08:56 PM
BOE Agenda Approval	nhovden	06/11/2014 17:53:31 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15684**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	SOUTHERN NEVADA HEALTH DISTRICT
Agency Code:	406	Contractor Name:	SOUTHERN NEVADA HEALTH DISTRICT
Appropriation Unit:	3222-18	Address:	330 S VALLEY VIEW BLVD
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89107-4361
If "No" please explain:	Not Applicable	Contact/Phone:	null702/759-1649
		Vendor No.:	T27001231
		NV Business ID:	E0477592006-4

To what State Fiscal Year(s) will the contract be charged? **2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 14325

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 07/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Home Visiting Svcs**

5. Purpose of contract:

This is a new interlocal agreement to expand evidence-based home visiting services into Nevadas rural at-risk communities based on the Nurse Family Partnership Model Overview which targets low income families with pregnant women and children up to two years old to promote maternal, infant and early childhood health and safety, as well as develop strong parent-child relationships.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$387,713.00**

Payment for services will be made at the rate of \$32,309.00 per Month

Other basis for payment: \$646.00 per family, per month

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal Grant mandates the promotion of maternal, infant and early childhood health, and safety, as well as building upon existing State infrastructure with regard to existing home visiting programs currently being conducted throughout the State.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division of Public and Behavioral Health does not have the resources to perform this function.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was not chosen in preference to the others. All solicited vendors are receiving contracts to perform the services required by the Federal grant in their respective regions.

d. Last bid date: 03/01/2014 Anticipated re-bid date: 03/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DPBH; 2004-Present; Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	05/07/2014 14:13:28 PM
Division Approval	alaw1	05/07/2014 14:13:31 PM
Department Approval	ecreceli	05/08/2014 11:34:44 AM
Contract Manager Approval	cbussie1	05/12/2014 09:16:27 AM
Budget Analyst Approval	bberry	06/03/2014 08:23:30 AM
BOE Agenda Approval	nhovden	06/11/2014 17:48:44 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15657**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	MAXIMUS HEALTH SERVICES INC
Agency Code:	406	Contractor Name:	MAXIMUS HEALTH SERVICES INC
Appropriation Unit:	All Appropriations	Address:	1891 METRO CENTER DR
Is budget authority available?:	Yes	City/State/Zip:	RESTON, VA 20190-5287
If "No" please explain:	Not Applicable	Contact/Phone:	Peter Relich, Senior VP 909/215-5855
		Vendor No.:	T32002765
		NV Business ID:	NV20081088905

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Funding varies dependent upon division using the contract.

Agency Reference #: RFP #3106

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 06/2014

Retroactive? **Yes**

If "Yes", please explain

This contract is part of multi-vendor RFP# 3106. The vendor's proposal was submitted on time and scored appropriately by an independent evaluation committee. Unfortunately, negotiations between the contractor and the state lasted longer than expected causing the contract to miss the deadline for the June BOE. Retroactive approval is requested so the term of the contract is consistent with the other contracts awarded via RFP# 3106.

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Consulting & Educ.**

5. Purpose of contract:

This is a new contract that continues ongoing program evaluation, needs assessment and project management services. This contract is part of a multi-vendor RFP which provides a list of vendors to perform program activities in the areas of marketing, conference planning, facilitation, community building, program evaluation, training, needs assessments, project management and data analysis & report development services which have been routinely performed throughout the divisions of the Department of Health and Human Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,000,000.00**

Other basis for payment: Invoices for services requested through work orders and in accordance with the cost schedule provided in the Contractor's Response.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract provides options to use various vendors that offer services ranging from marketing, conference planning, needs assessments and community building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state agencies or employees have the equipment or the experience to provide these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Multiple contracts were awarded as a result of this RFP.

d. Last bid date: 12/01/2013 Anticipated re-bid date: 12/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	05/22/2014 16:25:39 PM
Division Approval	alaw1	05/22/2014 16:25:42 PM
Department Approval	ecreceli	05/30/2014 14:47:21 PM
Contract Manager Approval	cbussie1	06/04/2014 11:56:29 AM
Budget Analyst Approval	bberry	06/11/2014 14:26:18 PM
BOE Agenda Approval	nhovden	06/11/2014 17:17:43 PM
BOE Final Approval	Pending	

BRIAN SANDOVAL
Governor

STATE OF NEVADA

RICHARD WHITLEY, MS
Administrator

MICHAEL J. WILLDEN
Director



TRACEY D. GREEN, MD
Chief Medical Officer

DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
BUREAU OF CHILD, FAMILY & COMMUNITY WELLNESS
4150 Technology Way, Suite 200
Carson City, NV 89706
Telephone: (775) 684-5914 · Fax: (775) 684-4245

May 22, 2014

MEMORANDUM

TO: Brenda Berry
Budget Analyst IV,
Budget Division

THROUGH: Mike Willden *alpa*
Director,
Department of Health and Human Services

FROM: Richard Whitley, MS *rdw*
Administrator,
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE START DATE OF CONTRACT – MAXIMUS HEALTH SERVICES, INC. (CETS #15657)

Maximus Health Services, Inc. was awarded a contract as a result of RFP #3106 for Public Health Consulting and Education. A number of contracts were awarded as a result of this RFP to create a list of vendors to perform marketing, conference planning, facilitation, community building, program evaluation, training, needs assessment, project management and data analysis & reporting services. In accordance with NRS 333, Maximus Health Service, Inc. was awarded a contract in the areas of program evaluation, needs assessment and project management. The vendor's proposal was submitted on time and scored appropriately by an independent evaluation committee. Unfortunately, negotiations between the contractor and the State lasted longer than expected.

We therefore request that this contract be accepted with a retroactive start date of July 1, 2014. If the contract is not approved with this retroactive start date, the contract term will be inconsistent with the other contracts awarded from RFP #3106.

Thank you for your consideration in this matter.

CC: Clayton Bussiere, Management Analyst II
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15804**

Agency Name: DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name: CIT FINANCE LLC
Agency Code: 407	Contractor Name: CIT FINANCE LLC
Appropriation Unit: 3228-04	Address: DBA AVAYA FINANCIAL SERVICES 10201 CENTURION PKWY N #100
Is budget authority available?: Yes	City/State/Zip: JACKSONVILLE, FL 32256
If "No" please explain: Not Applicable	Contact/Phone: null949-306-4015
	Vendor No.: T81077517
	NV Business ID: NV19951152752

To what State Fiscal Year(s) will the contract be charged? **2015-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	39.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	61.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **07/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2019**

Contract term: **5 years and 31 days**

4. Type of contract: **Lease/Purchase Agreement**

Contract description: **Tech Refresh**

5. Purpose of contract:

This is a new lease to provide financing for equipment required to upgrade the Division of Welfare and Supportive Services telecom system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,984,096.80**

Payment for services will be made at the rate of \$33,068.28 per month for 60 months

II. JUSTIFICATION

7. What conditions require that this work be done?

Telecom systems must be kept up to date to provide continuous support to customers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3067, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed committee. Financing through Avaya Financial Services was included in the bid for service.

d. Last bid date: 02/01/2014 Anticipated re-bid date: 12/31/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with EITS and performing satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	06/16/2014 15:14:05 PM
Division Approval	msmit5	06/17/2014 12:56:04 PM
Department Approval	ecrecli	06/17/2014 16:41:26 PM
Contract Manager Approval	sjon23	06/18/2014 11:29:16 AM
Budget Analyst Approval	ekin4	06/19/2014 08:13:57 AM
BOE Agenda Approval	nhovden	06/19/2014 10:21:07 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15137	Amendment Number: 1
Agency Name: DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name: NOVELL INC
Agency Code: 407	Contractor Name: NOVELL INC
Appropriation Unit: 3228-26	Address: 1800 S NOVELL PL
Is budget authority available?: Yes	City/State/Zip: PROVO, UT 84606
If "No" please explain: Not Applicable	Contact/Phone: null775
	Vendor No.: PUR0000347
	NV Business ID: NV20131644605

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	28.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	72.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date 07/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2015**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **MLA Addendum**

5. Purpose of contract:

This is the first amendment to the original contract and an Addendum to the Master License Agreement to provide a dedicated on-site engineer for an average of up to four days per week. The Novell Premium Service Engineer will provide a single point of contact for all support queries, understand the technical environment, and respond to any problems within fifteen minutes of need. This amendment increases the maximum amount from \$550,000 to \$828,000, revises the consideration language, and incorporates Attachment B- Scope of Work ID #7372303.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$550,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$278,000.00
4. New maximum contract amount:	\$828,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

It is necessary to have a single point of contact for all DWSS support queries. This service is proprietary to the vendor.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or the expertise to perform these duties.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The current MLA covers these types of services, which are proprietary to the vendor.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

A Master License Agreement with Novell, Inc. has been in place since 1998. Contractor is providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ewatson	06/27/2014 14:18:48 PM
Division Approval	msmit5	06/30/2014 07:25:18 AM
Department Approval	ecreceli	06/30/2014 11:12:38 AM
Contract Manager Approval	sjon23	06/30/2014 11:44:55 AM
Budget Analyst Approval	ekin4	06/30/2014 13:06:30 PM
BOE Agenda Approval	sday	06/30/2014 13:22:52 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15464**

Agency Name:	DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name:	REGIONAL TRANSPORTATION
Agency Code:	407	Contractor Name:	REGIONAL TRANSPORTATION
Appropriation Unit:	3233-16	Address:	COMMISSION 600 S GRAND CENTRAL PKWY # 350
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89106
If "No" please explain:	Not Applicable	Contact/Phone:	null702/676-1500
		Vendor No.:	PUR0002452B
		NV Business ID:	Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	50.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 07/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years**4. Type of contract: **Interlocal Agreement**Contract description: **SNAP Transportation**

5. Purpose of contract:

This is a new interlocal agreement that continues ongoing purchases of bus passes for the purpose of providing transportation to the Supplemental Nutrition Assistance Program (SNAP) employment and training participants in Southern Nevada, who must participate in work activities as a condition of receiving SNAP benefits.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$160,000.00**

Other basis for payment: Actual per Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Some SNAP participants are required to complete job search activities. Transportation is provided to combat this as a potential barrier of job search activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees cannot provide this service to the SNAP participants.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Contract is an interlocal agreement with a public agency.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and performing satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	04/01/2014 11:15:53 AM
Division Approval	msmit5	05/23/2014 07:33:47 AM
Department Approval	ecreceli	05/28/2014 10:57:21 AM
Contract Manager Approval	sjon23	06/03/2014 11:09:33 AM
Budget Analyst Approval	ekin4	06/03/2014 11:37:20 AM
BOE Agenda Approval	nhovden	06/11/2014 13:28:16 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15749**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Jacob Transportation Services LLC
Agency Code: 409	Contractor Name: Jacob Transportation Services LLC
Appropriation Unit: 3646-04	Address: Executive Las Vegas Limousine 3950 W Tompkins Ave
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89103
If "No" please explain: Not Applicable	Contact/Phone: null702-464-4661
	Vendor No.: T27020204
	NV Business ID: NV20041053028

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	40.90 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	56.60 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	2.50 % rental income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2014**
Anticipated BOE meeting date **07/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **transportation svcs**

5. Purpose of contract:

This is a new contract that continues ongoing transportation services to youth ages 3-6 years old enrolled in the day treatment program for early childhood services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,098,872.00**

Other basis for payment: 11/1/14 - 10/31/15 \$2,196/day, 11/1/15 - 10/31/16 \$2,330/day, 11/1/16 - 10/31/17 \$2,495/day, 11/1/17 - 10/31/18 \$2,696/day

II. JUSTIFICATION

7. What conditions require that this work be done?

These services are needed to provide day treatment program transportation to approximately 36 children between the ages of 3-6 years old.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State agencies or employees that have the equipment or the experience to provide these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Purchasing conducted RFP 3118 and received no bids. DCFS subsequently contacted the current contractor to request a bid.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, with DCFS and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmorro5	05/22/2014 12:00:00 PM
Division Approval	jmorro5	05/22/2014 12:00:03 PM
Department Approval	ecreceli	05/30/2014 17:20:24 PM
Contract Manager Approval	ihyman	06/02/2014 09:34:34 AM
Budget Analyst Approval	knielsen	06/12/2014 08:38:23 AM
BOE Agenda Approval	nhovden	06/17/2014 13:44:43 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15707**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: CenturyLink Public Communications, Inc.
Agency Code: 440	Contractor Name: CenturyLink Public Communications, Inc.
Appropriation Unit: 3708-00	Address: 5454 West 110th Street
Is budget authority available?: Yes	City/State/Zip: Overland Park, KS 66211
If "No" please explain: Not Applicable	Contact/Phone: Paul N. Cooper, Gen Mgr & Asst Secretary 913/345-6002
	Vendor No.: T270119795
	NV Business ID: NV19971285398

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue Contract

Agency Reference #: RFP 3073

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2014**

Anticipated BOE meeting date 07/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Inmate Phone Service**

5. Purpose of contract:

This is a new contract that continues ongoing telephone services for incarcerated offenders at all facilities within the Nevada Department of Corrections.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,000,000.00**

Other basis for payment: Commission Rate of 74.2% minimum annual guarantee of \$4,000,000.00 payable monthly in arrears via a "true up" each month of May.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department must provide inmates within the Nevada Correctional System access to telephones.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically, the Nevada Department of Corrections (NDOC) has outsourced the inmate telephone services to a vendor with the technical expertise and/or equipment necessary to provide this service. NDOC and other agencies within the State of Nevada do not have the technology to provide the telephone security required by the NDOC Inspector General.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3073, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/29/2014 Anticipated re-bid date: 12/29/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY11 to current with Nevada Department of Corrections. Service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbec2	05/23/2014 07:46:10 AM
Division Approval	dmartine	05/23/2014 11:46:19 AM
Department Approval	bfarris	05/23/2014 18:48:14 PM
Contract Manager Approval	jhardy	05/30/2014 14:02:01 PM
Budget Analyst Approval	cmurph3	06/02/2014 13:23:18 PM
BOE Agenda Approval	sbrown	06/05/2014 10:43:00 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15760**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3715-09**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Advanced Chemical Technology, Inc.

Contractor Name: **Advanced Chemical Technology, Inc.**Address: **8728 Utica Ave**City/State/Zip: **Rancho Cucamonga, CA 91730**

Contact/Phone: Dan Earley, President 909/980-9366

Vendor No.: T29018816

NV Business ID: NV20101547478

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 07/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Water Treatment**

5. Purpose of contract:

This is a new contract that continues ongoing services for water and boiler chemical treatment to maintain, but not limited to, steam boilers, cooling towers, feedwater and condensate systems at Southern Nevada Correctional Center, High Desert State Prison, Southern Desert Correctional Center and Three Lakes Valley Conservation Camp.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$229,810.44****II. JUSTIFICATION**

7. What conditions require that this work be done?

For the health and safety of NDOC staff and offenders.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically, the Department has outsourced the water and boiler treatment services to ensure chemical usage is within FDA, GRAS and USDA approval guidelines. NDOC does not have the staff, expertise and/or equipment necessary to perform these services. No other State agency offers these services.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 201402, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/28/2014 Anticipated re-bid date: 02/28/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY10 to current; Nevada Department of Corrections. Service has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmartine	05/27/2014 16:01:02 PM
Division Approval	dmartine	05/27/2014 16:01:06 PM
Department Approval	drosenbe	05/27/2014 17:04:07 PM
Contract Manager Approval	jhardy	05/30/2014 14:03:27 PM
Budget Analyst Approval	cmurph3	06/02/2014 10:55:03 AM
BOE Agenda Approval	sbrown	06/05/2014 10:45:02 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15341**

Agency Name: DEPARTMENT OF CORRECTIONS Agency Code: 440 Appropriation Unit: 3719-00 Is budget authority available?: Yes If "No" please explain: Not Applicable To what State Fiscal Year(s) will the contract be charged? 2015-2018	Legal Entity Name: Jacobs Trading, LLC Contractor Name: Jacobs Trading, LLC Address: 8090 Excelsior Blvd City/State/Zip: Hopkins, MN 55343-3415 Contact/Phone: James M. Rallo, Manager 763/843-2000 Vendor No.: T27033174 NV Business ID: NV20121018295
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What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: 07/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **Offender Labor**

5. Purpose of contract:

This is a new revenue contract that is ongoing and provides reimbursement for costs to utilize offender labor and space at Florence McClure Women's Correctional Center for the purposes of repackaging product returns from local merchants and other related activities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$6,669,598.00**

Payment for services will be made at the rate of \$8.04 per hour / per offender

Other basis for payment: Other costs and services, as they may occur, related to NDOC's employment of offenders.

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS 209.4615 authorizes the State of Nevada, Nevada Department of Corrections (NDOC), by the through its Director to provide offenders work, contractual activity or business activity, subject to the approval of the Board of State Prison Commissioners and the State Board of Examiners. This contract will allow NDOC to provide employment and occupational training for offenders through Jacobs Trading, LLC.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue generating contract.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 209.4615 authorizes the State of Nevada, Department of Corrections, by and through its Director, to provide offenders work, contractual activity or business activity, subject to the approval of the Board of State Prison Commissioners and the State Board of Examiners.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY 10 to FY13 with Department of Corrections. Service has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddastal	05/13/2014 13:59:16 PM
Division Approval	dmartine	05/13/2014 14:07:23 PM
Department Approval	bfarris	05/14/2014 16:23:59 PM
Contract Manager Approval	jhardy	06/02/2014 17:22:48 PM
Budget Analyst Approval	cmurph3	06/04/2014 08:38:41 AM
BOE Agenda Approval	sbrown	06/04/2014 16:41:48 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15629**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: Kingwood Security Services, LLC
Agency Code: 440	Contractor Name: Kingwood Security Services, LLC
Appropriation Unit: 3763-58	Address: DBA Correctional Cable
Is budget authority available?: Yes	311 NNW Loop 323
If "No" please explain: Not Applicable	City/State/Zip: Tyler, TX 75702
	Contact/Phone: Dianne Huffstickler 903/939-7225
	Vendor No.:
	NV Business ID: NV20141111170

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Inmate Welfare Fund

Agency Reference #: RFP 3066

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2014**

Anticipated BOE meeting date 08/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Satellite TV Service**

5. Purpose of contract:

This is a new contract that continues ongoing satellite television services for inmates incarcerated in all correctional facilities within the State of Nevada Department of Corrections.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$861,810.00**

Payment for services will be made at the rate of \$18,735.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

Allowing offenders access to television, allows correctional staff to better manage inmates. Channels offered do include educational and religious programming.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically, the Department has outsourced the satellite television services to a vendor with the technical expertise and/or equipment necessary to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3066, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/10/2014 Anticipated re-bid date: 02/09/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY11 to current with Nevada Department of Corrections, quality of service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbec2	05/08/2014 11:20:36 AM
Division Approval	dmartine	05/08/2014 16:02:50 PM
Department Approval	bfarris	05/13/2014 09:07:43 AM
Contract Manager Approval	jhardy	06/10/2014 11:05:23 AM
Budget Analyst Approval	cmurph3	06/11/2014 10:24:19 AM
BOE Agenda Approval	sbrown	06/12/2014 07:56:08 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15317** Amendment Number: **1**

Agency Name: **GCB - GAMING CONTROL BOARD** Legal Entity Name: **CIBER INC**

Agency Code: **611** Contractor Name: **CIBER INC**

Appropriation Unit: **4061-50** Address: **STE 1400**

Is budget authority available?: **Yes** City/State/Zip: **6363 S FIDDLERS GREEN CIR**

If "No" please explain: **Not Applicable** Contact/Phone: **GREENWOOD VILLAGE, CO 80111-5024**

Vendor No.: **Katie Reed 303/963-2189**

NV Business ID: **T81099339**

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP #3081**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/11/2014**

Anticipated BOE meeting date **07/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2018**

Contract term: **4 years and 21 days**

4. Type of contract: **Contract**

Contract description: **Application Develop**

5. Purpose of contract:

This is the first amendment to the original contract, which provides assistance in developing custom applications to replace the Board's current Digital Equipment Corp/Virtual Memory System (DEC/VMS) which is a (Common Business Oriented Language)COBOL based system. This amendment increases the maximum amount from \$1,472,147 to \$1,924,844 as it was determined during detailed project discussions that the project will need additional time, within the current contract term, to achieve the stated goals.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$1,472,147.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$452,697.00
4. New maximum contract amount:	\$1,924,844.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The Boards existing DEC/VMS COBOL based system is out-dated as it was initially developed in 1982. The Boards system is in need of updating to a SQL Server or similar database platform in order to effectively manage the data and applications used by the Board to carry out its functions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board does not have enough staff or resources to undertake a project of this magnitude.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3081, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/23/2013 Anticipated re-bid date: 10/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Yes

See the attached Authorization to Contract form for details.

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is currently engaged under contract with the Gaming Control Board - services are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkingsla	06/03/2014 12:59:29 PM
Division Approval	jkingsla	06/03/2014 12:59:32 PM
Department Approval	jkingsla	06/03/2014 12:59:35 PM
Contract Manager Approval	bbrow9	06/03/2014 13:03:02 PM
Budget Analyst Approval	knielsen	06/12/2014 12:10:08 PM
BOE Agenda Approval	nhovden	06/16/2014 17:11:31 PM

MEMORANDUM

DATE: June 2, 2014

TO: Department of Administration
Budget and Planning Division

FROM: Brian Duffrin, Chief, Administration *B*
Gaming Control Board

SUBJECT: Ciber Inc. contract – approval to contract with a former employee

On March 11, 2014, the Board of Examiners (BOE) approved a contract between the Gaming Control Board (Board) and Ciber Inc. (Ciber) for assistance in developing custom applications to replace Board's current COBOL based system. Due to project planning the parties to the contract have determined that it is necessary to amend the contract to increase the not to exceed value.

Pursuant to said contract, Ciber has notified the Board that it intends to hire a former employee of the Board to assist with work under the contract. This employee terminated employment with the Board on September 13, 2013, and therefore is defined as a former employee pursuant to NRS 333.705.

NRS 333.705(1) mandates that BOE must approve "...any person employed by a business or other entity that enters into a contract to provide services for a using agency if the person will be performing or producing the services for which the business or entity is employed."

However, NRS 333.705(9)(a) specifically exempt boards and commissions from the requirements of NRS 333.705(1) as follows:

9. The provisions of subsections 1 to 6, inclusive, do not apply to:
- (a) The Nevada System of Higher Education or a board or commission of this State.

Consequently, under guidance from the Board's Deputy Attorney General, the Board has not included an application to contract with a former employee to this amendment, as it is not required of boards and commissions.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15733**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **4465-13**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **STREAM WISE**Contractor Name: **STREAM WISE**Address: **POORE, DONALD R DBA
600 S MOUNT SHASTA BLVD
MOUNT SHASTA, CA 96067-2530**City/State/Zip: **MOUNT SHASTA, CA 96067-2530**Contact/Phone: **null530/941-6334**Vendor No.: **T27012021**NV Business ID: **NV20141364408**

To what State Fiscal Year(s) will the contract be charged?

2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **14-54**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **07/2014**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2014**Contract term: **91 days**4. Type of contract: **Contract**Contract description: **Hot Creek Restore**

5. Purpose of contract:

This is a new contract to develop and improve terrestrial and aquatic habitat at the Hot Creek area located in Nye County. Implementation of these restoration actions will continue to stabilize and improve habitat for Moorman White River springfish. Habitat in Hot Creek is declining due to surrounding collapsed banks and lateral erosion, which is resulting in a sediment influx from the large pool area. This reduces habitat quality for springfish in the large pool area as well as the downstream reaches. This contract will provide restoration services for these habitats.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$82,000.00**

Payment for services will be made at the rate of \$82,000.00 per Scope of Work

Other basis for payment: Pre-Construction Coordination (5 days @ \$1,050/day), Construction Labor (13 days @ \$1,050/day), Construction Supervision (3 days @ \$1,050/day), Loader Operator (10 days @ \$480/day), Rocks, culverts, fuel, construction supplies-\$42,550, Machinery rental-\$12,600.

II. JUSTIFICATION

7. What conditions require that this work be done?

Moorman White River springfish is a State protected species inhabiting Hot Creek. Habitat stabilization and improvement to Hot Creek is essential to increasing the population and preventing the species from becoming listed as threatened or endangered under the Endangered Species Act.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOW staff are not available to do this work. Specific expertise, experience, and equipment is required for restoration of aquatic habitats particularly restoration of spring systems of the western US.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 140502
Approval Date: 05/06/2014

c. Why was this contractor chosen in preference to other?

Contractor has specific expertise and experience in aquatic habitat restoration in small spring systems for conservation of rare fishes. Contractor has previously completed satisfactory restoration projects in similar habitats for NDOW and for US Fish and Wildlife Service.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contract #08-09 and #09-70 with NDOW completed December 31, 2008 and June 30, 2010 for similar habitat restoration services at Lockes Ranch in Railroad Valley, Nye County and Flagg Springs in NDOW's Kirch WMA. Quality of service was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdailey	06/02/2014 16:21:27 PM
Division Approval	kdailey	06/02/2014 16:21:30 PM
Department Approval	eobrien	06/02/2014 16:27:46 PM
Contract Manager Approval	kdailey	06/02/2014 16:30:39 PM
Budget Analyst Approval	sbarkdul	06/04/2014 15:23:52 PM
BOE Agenda Approval	cwatson	06/05/2014 06:59:48 AM

From:

05/01/2014 16:07

#104 P.001/008

RECEIVED
NEVADA STATE PURCHASING

State of Nevada
Department of Administration

2014 MAY -1 PM 4:37



Brian Sandoval
Governor

Purchasing Division

Jeff Mohlenkamp
Director

515 E. Musser Street, Suite 300
Carson City, NV 89701

Greg Smith
Administrator

Fx 684-0188

Purchasing Use Only:	
Approval#:	140502

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED -- INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:			
1a	State Agency:		
	Contact Name and Title	Phone Number	Email Address
	Jon Sjöberg; Fisheries Division Administrator	775.688.1530	sjoberg@ndow.org
	Nevada Department of Wildlife		

Vendor Information:	
1b	Identify Vendor: StreamWise
	Contact Name: Rick Poore
	Address: 600 S. Mt. Shasta Blvd., Mt. Shasta CA 96067
	Telephone Number: 530.941.6334
	Email Address: streamwise@scglobal.net

1c Type of Waiver Requested – Check the appropriate type:	
Sole or Single Source:	X
Professional Service Exemption:	

Contract Information:				
1d	Is this a new Contract?	Yes	X	No
	Amendment:	#		
	CETS:	#		

1e Term:				
1e	One (1) Time Purchase:			
	Contract:	Start Date:	Upon BOE approval	End Date: September 30, 2014

1f Funding:	
State Appropriated:	
Federal Funds:	X (100%)
Grant Funds:	
Other (Explain):	

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	\$82,000

From:

05/01/2014 16:07

#104 P.002/008

2 Provide a description of work/services to be performed or commodity/good to be purchased:
 This contract will provide design and implementation of aquatic habitat restoration to restore function of, and enhance protection of, essential habitat for the Moorman White River springfish at Hot Creek Refuge on Kirch State Wildlife Management Area, White River Valley, in Nye County. The springfish is a rare non-game native fish species which occurs, globally, at only three isolated locations in White River Valley. The fish requires unique warm, spring outflow habitats and is a state-protected species at high risk of listing under the Endangered Species Act. Vendor will develop final design for habitat restoration within the lower Hot Creek Refuge and implement actions to improve habitat quality for springfish by stabilizing deteriorated streambanks, enhancing substrate and increasing current velocity by narrowing and deepening the stream channel to meet habitat requirements for springfish. Two severely deteriorated irrigation outlet structures will be replaced to allow proper regulation of water discharged from the Hot Creek Refuge, increase water depth within the Refuge, and increase isolation and protection to prevent upstream movement of predatory nonnative game fish from downstream reservoirs which could result in extinction of the springfish population. Anticipated end products are restoration of habitat suitability for springfish to approximately 30% of the total linear extent of the Hot Creek Refuge outflow stream, enhanced ability to regulate water depths and velocities to facilitate management of the springfish population, and long-term protection of the Refuge and springfish from occurrence of predatory nonnative fishes.

3 What are the unique features/qualifications required for this service or good that are not available from any other vendor:
 The Moorman White River springfish is an endemic springfish subspecies restricted in known distribution to only three locations in White River Valley, Nevada. The springfish can only exist in certain unique thermal-discharge spring outflows and requires specific habitat characteristics for its life history requirements. Hot Creek is the only occupied springfish habitat which occurs on protected, public lands and maintenance of this population is essential to prevent extinction and preclude possible actions to list the species for protection under the Federal Endangered Species Act. Adequate completion of this work requires specific knowledge of and experience with restoration of similar unique thermal spring outflow habitats occurring only in central Nevada, and extensive knowledge of life history and habitat requirements of this springfish species and closely related springfish/other endemic native fish species occurring in these types of habitats.

4 Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
 Preferred vendor has specific experience and expertise with spring habitat restoration for closely related rare fish species. Previous work completed for NDOW at Kirch WMA and the nearby Lockes Ranch WMA for closely related rare and endangered fishes, and for the Duckwater Shoshone Tribe at Little Warm Spring in Duckwater NV, was completed satisfactorily and showed immediate benefits for rare and endangered fishes in those habitats with minimal associated negative effects from construction and restoration activities. Previous work completed by this vendor was competitively priced compared to spring and stream restoration work done at other locations by other vendors

5	Were alternative services or commodities evaluated? Check One.	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>				
	b. <i>If not, why were alternatives not evaluated?</i>				

From:

05/01/2014 16:08

#104 P.003/008

This project requires physical restoration of spring outflow habitats to specific characteristics suitable to the life history requirements of a rare, endemic fish species. This work must be completed by a vendor with experience in restoration of desert thermal spring habitats and familiar with the requirements of the specific fish species affected. No alternative exists for that expertise and experience. The portion of the project involving replacement of outlet structures does not require the same level of specific expertise but because it is being conducted within habitat occupied by the rare fishes, a contractor familiar with the fish species and potential impacts to them from the construction is essential to prevent harm to the fish and their habitat.

Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers must accompany this request.				Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:							
6	Term Start and End Dates		Value	Short Description	Type of Procurement (RFP, RFQ, Waiver)		
			\$	Restoration of spring outflow habitat at Kirch WMA for native fish species (White River spinedace)	Waiver #090102 ✓		
			\$	Restoration of spring and spring outflow habitat at Lockes Ranch WMA for native fish species (Railroad Valley springfish)	Waiver *No waiver attached		
			\$				
			\$				
			\$				

7 What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
 Because of life history characteristics of the springfish, this work needs to be completed within a relatively narrow annual time frame and delay of the restoration contract would delay implementation until calendar year 2015 thus delaying benefits to the rare, critically imperiled fish species which is the target of this work. As the existing outlet structures are deteriorating, any delays in contracting will increase the vulnerability of the springfish population to invasion by downstream nonnative species. NDOW has not identified any other vendors with the required expertise and experience to complete this work other than Streamwise.

8 What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
 NDOW is not aware of any other company/vendor engaged in spring and stream restoration with the required expertise similar to StreamWise. One company, Otis Bay LLC, has experience with several stream restoration projects in Southern and Western Nevada. In a review of known restoration projects completed by Otis Bay in Nevada, those projects were not comparable in terms of the target fish species for the restoration or in the type and nature of the projects and springs/habitats that were targeted for those projects. Previous work completed by this vendor was competitively priced compared to spring and stream restoration work done at other locations by other vendors, including Otis Bay LLC.

From:

05/01/2014 16:08

#104 P.004/008

9	Will this purchase obligate the State to this vendor for future purchases? Check One.	Yes:		No:	<input checked="" type="checkbox"/>
	a. <i>If yes, please provide details regarding future obligations or needs.</i>				

From:

05/01/2014 16:08

#104 P.005/008

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.



Agency Representative Initiating Request

BRUCE Mc DANIEL

Print Name of Agency Representative Initiating Request

5-1-2014
Date

Signature of Agency Head Authorizing Request



Print Name of Agency Head Authorizing Request

5/1/14
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



Administrator, Purchasing Division or Designee

5-6-14
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 14042	Amendment Number: 1
Agency Name: ENVIRONMENTAL PROTECTION	Legal Entity Name: NORTHWEST HYDRAULIC CONSULTANTS
Agency Code: 709	Contractor Name: NORTHWEST HYDRAULIC CONSULTANTS
Appropriation Unit: 3193-18	Address: 3950 INDUSTRIAL BOULEVARD SUITE 100C
Is budget authority available?: Yes	City/State/Zip: WEST SACRAMENTO, CA 95691
If "No" please explain: Not Applicable	Contact/Phone: null(530) 544-37
	Vendor No.: T27030678
	NV Business ID: NV20101663580

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	93.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	7.00 % Transfer from State Lands

Agency Reference #: **DEP 13-006**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/12/2013**

Anticipated BOE meeting date **07/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2015**

Contract term: **2 years and 202 days**

4. Type of contract: **Contract**

Contract description: **Lake Clarity Program**

5. Purpose of contract:

This is the first amendment to the original contract, which provides ongoing services to create an improved suite of storm water tools that Lake Tahoe urban jurisdictions will use to plan, track and report actions they implement to reduce pollutant loads to meet the Lake Tahoe Maximum Daily Load. This amendment extends the termination date from June 30, 2015 to September 30, 2015 and increases the maximum amount from \$450,000 to \$520,601 to conduct additional meetings, conduct additional jurisdictional training in using the Lake Clarity Crediting Program, and to update the data in the Pollutant Load Reduction Model.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$450,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$70,601.00
4. New maximum contract amount:	\$520,601.00
and/or the termination date of the original contract has changed to:	09/30/2015

II. JUSTIFICATION

7. What conditions require that this work be done?

The Lake Clarity Crediting Program is an innovative program to assist urban jurisdictions in implementing the Lake Tahoe Total Maximum Daily Load. The Program helps jurisdictions prioritize pollutant controls and increases the transparency and accountability for the expenditures of public funds through the use of standardized reporting protocols and stormwater tools. By necessity (mainly the availability of funding) the individual tools were developed independently and within different timeframes, and are therefore not completely aligned. Stakeholder testing and training of the beta versions of the tools have generated a number of desirable and necessary improvements; and research conducted to collect and analyze datasets to compare and assess tool performance has also identified recommendations for tool improvements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Approximately \$2 million was invested to develop the Lake Clarity Crediting Program and associated stormwater tools. No less than three contractors were originally retained to develop the tools through multiple contracts. State agencies lack the resources and technical expertise to carry out the required work to update the tools, which entails: (1) facilitating a bi-state stakeholder group and implementing a process to develop a Prioritized Action Plan that identifies and ranks improvements to be accomplished; and (2) carrying out the updated/refined stormwater tools and corresponding documentation (user manuals, applications guides, technical documents, administrator and maintenance guidance).

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor was chosen by the RFP evaluation committee based on the scores of the selection criteria.

d. Last bid date: 10/01/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

June 2012 to present, Division of Environmental Protection, Bureau of Water Quality Planning. Work has been satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

randrews

05/29/2014 08:19:43 AM

Division Approval	ksertic	05/29/2014 14:27:15 PM
Department Approval	ksertic	05/29/2014 14:27:21 PM
Contract Manager Approval	sneudaue	06/03/2014 07:48:47 AM
Budget Analyst Approval	jrodrig9	06/05/2014 15:15:02 PM
BOE Agenda Approval	cwatson	06/10/2014 09:58:18 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15679**Agency Name: **B&I - INSURANCE DIVISION**Agency Code: **741**Appropriation Unit: **3817-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Global Insurance Enterprises Inc.

Contractor Name: **Global Insurance Enterprises Inc.**Address: **47 W. Wissahickon Avenue**City/State/Zip: **Flourtown, PA 19031**

Contact/Phone: Roshanak (Roshi) Fekrat 215-806-8656

Vendor No.:

NV Business ID: NV20141297622

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % Reimbursement from Examinees**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: RFQ # 2057

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 07/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Regulatory Exam Svs**

5. Purpose of contract:

This is a new contract that provides ongoing statutory examinations of insurance company operations in the continental United States for financial, market/trade practices, assessments, expenses, taxes and fees on an on-call basis. Contract includes investigation, consultation and court presentation. All examinations will be conducted in accordance with National Association of Insurance Commissioners (NAIC) financial and market conduct examination guidelines as specified in the NAIC Examiners Handbook.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$600,000.00**

Other basis for payment: Negotiated hourly rates for each project will not exceed the following: All contractors except for Actuarial Services - \$135/hr, Consulting Actuaries - \$220/hr, Actuarial Analyst - \$110/hr, Non-Actuarial Support - \$50/hr

II. JUSTIFICATION

7. What conditions require that this work be done?

Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B.300 empowering the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2057, and in accordance with NRS 333, the selected vendor successfully passed the General Minimum Qualifications and the Technical Minimum Qualifications set forth in the RFQ.

d. Last bid date: Anticipated re-bid date: 11/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	05/15/2014 10:16:58 AM
Division Approval	ddennis	05/15/2014 10:17:02 AM
Department Approval	sanders7	05/19/2014 08:29:22 AM
Contract Manager Approval	ddennis	05/21/2014 07:48:33 AM
Budget Analyst Approval	sjohnso9	05/28/2014 09:51:23 AM
BOE Agenda Approval	sbrown	06/05/2014 11:03:25 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15702**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: DP Video Productions LLC
Agency Code: 901	Contractor Name: DP Video Productions LLC
Appropriation Unit: 3265-51	Address: 2022 Waverly Circle
Is budget authority available?: Yes	City/State/Zip: Henderson, NV 89014
If "No" please explain: Not Applicable	Contact/Phone: Emire Stitt 702.468.9901
	Vendor No.: T29019963
	NV Business ID: NV20041136819
To what State Fiscal Year(s) will the contract be charged?	2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	21.30 %	Fees	0.00 %
X Federal Funds	78.70 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **#1908-15-REHAB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/09/2014**

Anticipated BOE meeting date **07/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **356 days**

4. Type of contract: **Contract**

Contract description: **Public Relations/Adv**

5. Purpose of contract:

This is a new contract for a public relations campaign which will promote the workforce resources available to existing, new and potential businesses and to educate businesses, of all sizes, about the benefits of hiring individuals with disabilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$289,936.00**

Other basis for payment: Anticipated costs shall not exceed \$289,936 and are based on: a) An hourly rate of \$125.00 will be charged for Agency Fees, Strategic Planning and Research, PR Campaign, Design Fees and Maintenance Management and b) Agency Fees: \$11,869.00; Strategic Planning and Research: \$70,000.00; PR Campaign: \$37,500.00; Design Fees: \$26,250.00; Maintenance/Management: \$32,500.00; Write copy/content: \$3,750.00; Television and Movie Theater: \$39,817.00; Radio: \$8,000.00; Printed Materials: \$2,875.00; Outdoor Advertising: \$11,475.00; Bus Advertising: \$13,875.00; On-line/Social Media: \$7,500.00; Media Campaign Report: \$3,125.00; Media Campaign Production: \$21,400.00

II. JUSTIFICATION

7. What conditions require that this work be done?

To increase awareness with the Vocational Rehabilitation program's 2 main customer groups, businesses and Nevadan's with disabilities, a comprehensive public relations and advertising campaign is needed to promote the workforce resources available to businesses (existing, new and potential) and to educate businesses about the benefits of hiring individuals with disabilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the expertise and resources to develop and carry out a comprehensive public relations and advertising campaign.

- 9. Were quotes or proposals solicited? Yes
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #2073, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/12/2014 Anticipated re-bid date:

- 10. Does the contract contain any IT components? No

III. OTHER INFORMATION

- 11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has provided satisfactory services for the following agencies: Department of Health and Human Services (February-June 2011, March-May 2011, March-April 2011 and August 2011 - February 2012), Department of Employment, Training and Rehabilitation (November 2012-February 2013) and Department of Tourism and Cultural Affairs (November 2009-Present).

- 13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 14. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

- 15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:

- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	khawkin1	05/13/2014 14:08:58 PM
Division Approval	shendren	05/14/2014 09:31:58 AM
Department Approval	mcost1	05/30/2014 11:39:04 AM
Contract Manager Approval	mcost1	05/30/2014 11:39:08 AM
Budget Analyst Approval	jmurph1	06/02/2014 09:11:38 AM
BOE Agenda Approval	sbrown	06/05/2014 10:59:50 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15765**

Agency Name: DETR - EMPLOYMENT SECURITY DIVISION	Legal Entity Name: NEVADAWORKS
Agency Code: 902	Contractor Name: NEVADAWORKS
Appropriation Unit: 4770-11	Address: BLDG A 6490 S MCCARRAN BLVD STE 1
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89509-6119
If "No" please explain: Not Applicable	Contact/Phone: null775/284-1338
	Vendor No.: T27003177
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **PY14-A-01**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date **07/2014**

Retroactive? **Yes**

If "Yes", please explain

All WIA Adult program allotments information was not received from the U.S. Department of Labor (TEGL No. 18-13) until April 3, 2014. At that time, DETR was tasked with calculating the allotments for each Local Workforce Investment Board. To avoid disruption of services, the department is requesting BOE approval effective July 1, 2014

3. Termination Date: **06/30/2016**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **WIA Adult Allocation**

5. Purpose of contract:

This is a new interlocal agreement that continues ongoing employment and training services to adults in Northern Nevada as required by the Workforce Investment Act of 1998 (Code of Federal Regulations Part 652 et al).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,503,515.00**

Other basis for payment: The State will process payment when an approved request for funds form is received and approved by the Department, normally once each week for the duration of the contract, not to exceed the contract maximum of \$2,503,515 for the term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

Workforce Investment Act (WIA) of 1998

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Governor's Workforce Investment Board designated the Local Workforce Investment Boards to facilitate the required employment and training servies in compliance with WIA.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevadaworks has been under contract with the Department of Employment, Training, and Rehabilitation since 1999 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	njolly	05/27/2014 07:06:11 AM
Division Approval	rolso1	05/27/2014 14:51:35 PM
Department Approval	mcost1	05/28/2014 09:55:05 AM
Contract Manager Approval	kwynands	06/03/2014 15:45:57 PM
Budget Analyst Approval	jmurph1	06/04/2014 07:39:21 AM
BOE Agenda Approval	sbrown	06/04/2014 16:46:14 PM
BOE Final Approval	Pending	



State of Nevada
Department of Employment, Training and Rehabilitation

EMPLOYMENT SECURITY DIVISION

MEMORANDUM

DATE: -

TO: Julia Teska, Clerk
Board of Examiners

FROM: Dennis Perea, Interim Director, Department of Employment, Training and Rehabilitation
for ASOTV

SUBJECT: Retroactive Contract for Services of Interlocal Agreement
Workforce Investment Act Adult Allotments: PY 14-A-01

The Department of Employment, Training and Rehabilitation (DETR) respectfully requests approval of the attached contract with Nevadaworks retroactive to July 1, 2014. All WIA Adult program allotments information was not received from the U. S. Department of Labor (TEGL No. 18-13) until April 3, 2014. At that time, DETR was tasked with calculating the allotments for each Local Workforce Investment Board.

The services rendered by Nevadaworks under this contract provide an important function that ensures employment and training services to northern Nevada's Adults. To avoid disruption of services, the department is requesting BOE approval effective July 1, 2014.

Thank you for your consideration of this request

Attachments: Contract
Contract Summary

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15766**

Agency Name: DETR - EMPLOYMENT SECURITY DIVISION	Legal Entity Name: NEVADAWORKS
Agency Code: 902	Contractor Name: NEVADAWORKS
Appropriation Unit: 4770-11	Address: BLDG A 6490 S MCCARRAN BLVD STE 1
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89509-6119
If "No" please explain: Not Applicable	Contact/Phone: null775/284-1338
	Vendor No.: T27003177
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **PY14-DW-01**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date **07/2014**

Retroactive? **Yes**

If "Yes", please explain

All WIA Dislocated Workers program allotments information was not received from the U.S. Department of Labor (TEGL No. 18-13) until April 3, 2014. At that time, DETR was tasked with calculating the allotments for each Local Workforce Investment Board. To avoid disruption of services, the department is requesting BOE approval effective July 1, 2014

3. Termination Date: **06/30/2016**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **WIA DW Allocation**

5. Purpose of contract:

This is a new interlocal agreement that continues ongoing employment and training services to dislocated workers in Northern Nevada as required by the Workforce Investment Act of 1998 (Code of Federal Regulations Part 652 et al).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,834,575.00**

Other basis for payment: The State will process payment when an approved request for funds form is received and approved by the Department, normally once each week for the duration of the contract, not to exceed the contract maximum of \$2,834,575 for the term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

Workforce Investment Act (WIA) of 1998

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Governor's Workforce Investment Board designated the Local Workforce Investment Boards to facilitate the required employment and training servies in compliance with WIA.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevadaworks has been under contract with the Department of Employment, Training, and Rehabilitation since 1999 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	njolly	05/27/2014 07:07:16 AM
Division Approval	rolso1	05/27/2014 14:50:04 PM
Department Approval	mcost1	05/28/2014 09:16:49 AM
Contract Manager Approval	kwynands	06/03/2014 15:49:34 PM
Budget Analyst Approval	jmurph1	06/04/2014 07:40:33 AM
BOE Agenda Approval	sbrown	06/04/2014 16:45:21 PM
BOE Final Approval	Pending	



State of Nevada
Department of Employment, Training and Rehabilitation

EMPLOYMENT SECURITY DIVISION

MEMORANDUM

DATE: -

TO: Julia Teska, Clerk
Board of Examiners

FROM: Dennis Perea, Interim Director, Department of Employment, Training and
Rehabilitation *Mark Costa*
for ASO IV

SUBJECT: Retroactive Contract for Services of Interlocal Agreement
Workforce Investment Act Displaced Worker Allotments: PY 2014-DW-01

The Department of Employment, Training and Rehabilitation (DETR) respectfully requests approval of the attached contract with Nevadaworks retroactive to July 1, 2014. All Workforce Investment Act Displaced Workers program allotments information was not received from the U. S. Department of Labor (TEGL No. 18-13) until April 3, 2014. At that time, DETR was tasked with calculating the allotments for each Local Workforce Investment Board.

The services rendered by Nevadaworks under this contract provide an important function that ensures employment and training services to northern Nevada's displaced workers. To avoid disruption of services, the department is requesting BOE approval effective July 1, 2014.

Thank you for your consideration of this request

Attachments: Contract
Contract Summary

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15767**

Agency Name: DETR - EMPLOYMENT SECURITY DIVISION	Legal Entity Name: NEVADAWORKS
Agency Code: 902	Contractor Name: NEVADAWORKS
Appropriation Unit: 4770-11	Address: BLDG A 6490 S MCCARRAN BLVD STE 1
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89509-6119
If "No" please explain: Not Applicable	Contact/Phone: null775/284-1338
	Vendor No.: T27003177
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **PY14-Y-01**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2014**

Anticipated BOE meeting date **07/2014**

Retroactive? **Yes**

If "Yes", please explain

All WIA Youth program allotments information was not received from the U.S. Department of Labor (TEGL No. 18-13) until April 3, 2014. At that time, DETR was tasked with calculating the allotments for each Local Workforce Investment Board. To avoid disruption of services, the department is requesting BOE approval effective April 1, 2014

3. Termination Date: **06/30/2016**

Contract term: **2 years and 91 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **WIA Youth Allocation**

5. Purpose of contract:

This is a new interlocal agreement that continues ongoing employment and training services to youth in Northern Nevada as required by the Workforce Investment Act of 1998 (Code of Federal Regulations Part 652 et al).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,162,728.00**

Other basis for payment: The State will process payment when an approved request for funds is received and approved by the Department, normally once each week for the duration of the contract, not to exceed the contract maximum of \$2,162,728 for the term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

Workforce Investment Act (WIA) of 1998

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Governor's Workforce Investment Board designated the Local Workforce Investment Boards to facilitate the required employment and training servies in compliance with WIA.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevadaworks has been under contract with the Department of Employment, Training, and Rehabilitation since 1999 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	njolly	05/27/2014 07:07:57 AM
Division Approval	rolso1	05/27/2014 14:50:48 PM
Department Approval	mcost1	05/28/2014 09:17:32 AM
Contract Manager Approval	kwynands	06/03/2014 15:48:09 PM
Budget Analyst Approval	jmurph1	06/04/2014 07:38:06 AM
BOE Agenda Approval	sbrown	06/04/2014 16:47:07 PM
BOE Final Approval	Pending	



State of Nevada
Department of Employment, Training and Rehabilitation

EMPLOYMENT SECURITY DIVISION

MEMORANDUM

DATE: -

TO: Julia Teska, Clerk
Board of Examiners

FROM: Dennis Perea, Interim Director, Department of Employment, Training and Rehabilitation
Mark Costa
TOY ASO II

SUBJECT: Retroactive Contract for Services of Interlocal Agreement
Workforce Investment Act Youth Allotments PY 2014-Y-01

The Department of Employment, Training and Rehabilitation (DETR) respectfully requests approval of the attached contract with Nevadaworks retroactive to April 1, 2014. All Workforce Investment Act Youth funds become effective in April, however, the Youth Activities program allotments information was not received from the U. S. Department of Labor (TEGL No. 18.13) until April 3, 2014. At that time, DETR was tasked with calculating the allotments for each Local Workforce Investment Board.

The services rendered by Nevadaworks under this contract provide an important function that ensures employment and training services to northern Nevada's youth. To avoid disruption of services, the department is requesting BOE approval effective April 1, 2014.

Thank you for your consideration of this request

Attachments: Contract
Contract Summary

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15762**

Agency Name: DETR - EMPLOYMENT SECURITY DIVISION	Legal Entity Name: WORKFORCE CONNECTIONS
Agency Code: 902	Contractor Name: WORKFORCE CONNECTIONS
Appropriation Unit: 4770-11	Address: 6330 W CHARLESTON BLVD STE 150
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89146-1183
If "No" please explain: Not Applicable	Contact/Phone: null702/638-8750
	Vendor No.: T81079028
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: PY14-A-02

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 07/2014

Retroactive? **Yes**

If "Yes", please explain

All WIA Adult program allotments information was not received from the U.S. Department of Labor (TEGL No. 18-13) until April 3, 2014. At that time, DETR was tasked with calculating the allotments for each Local Workforce Investment Board. To avoid disruption of services, the department is requesting BOE approval effective July 1, 2014

3. Termination Date: **06/30/2016**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **WIA Adult Allocation**

5. Purpose of contract:

This is a new interlocal agreement that continues ongoing employment and training services to adults in Southern Nevada as required by the Workforce Investment Act of 1998 (Code of Federal Regulations Part 652 et al).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$7,763,005.00**

Other basis for payment: The State will process payment when an approved request for funds is received and approved by the Department, normally once each week for the duration of the contract, not to exceed the contract maximum of \$7,763,005 for the term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

Workforce Investment Act (WIA) of 1998

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Governor's Workforce Investment Board designated the Local Workforce Investment Boards to facilitate the required employment and training services in compliance with WIA.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Workforce Connections has been under contract with the Department of Employment, Training, and Rehabilitation since 2000 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	njolly	05/27/2014 07:09:22 AM
Division Approval	rolso1	05/28/2014 09:31:54 AM
Department Approval	mcost1	05/29/2014 15:26:41 PM
Contract Manager Approval	kwynands	06/03/2014 16:06:15 PM
Budget Analyst Approval	jmurph1	06/04/2014 13:55:51 PM
BOE Agenda Approval	sbrown	06/04/2014 16:33:48 PM
BOE Final Approval	Pending	



State of Nevada
Department of Employment, Training and Rehabilitation

EMPLOYMENT SECURITY DIVISION

MEMORANDUM

DATE: 5-27-14

TO: Julia Teska, Clerk
Board of Examiners

FROM: Dennis Perea, Interim Director, Department of Employment, Training and Rehabilitation
Mark Costa, ASO IV

SUBJECT: Retroactive Contract for Services of Interlocal Agreement
Workforce Investment Act Adult Allotments: PY 2014 A-02

The Department of Employment, Training and Rehabilitation (DETR) respectfully requests approval of the attached contract with Workforce Connections retroactive to July 1, 2014. All WIA Adult program allotments information was not received from the U. S. Department of Labor (TEGL No. 18-13) until April 3, 2014. At that time, DETR was tasked with calculating the allotments for each Local Workforce Investment Board.

The services rendered by Workforce Connections under this contract provide an important function that ensures employment and training services to southern Nevada's adults. To avoid disruption of services, the department is requesting BOE approval effective July 1, 2014.

Thank you for your consideration of this request

Attachments: Contract
Contract Summary

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15763**

Agency Name: DETR - EMPLOYMENT SECURITY DIVISION	Legal Entity Name: WORKFORCE CONNECTIONS
Agency Code: 902	Contractor Name: WORKFORCE CONNECTIONS
Appropriation Unit: 4770-11	Address: 6330 W CHARLESTON BLVD STE 150
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89146-1183
If "No" please explain: Not Applicable	Contact/Phone: null702/638-8750
	Vendor No.: T81079028
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: PY14-DW-02

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 07/2014

Retroactive? **Yes**

If "Yes", please explain

All WIA Dislocated Worker program allotments information was not received from the U.S. Department of Labor (TEGL No. 18-13) until April 3, 2014. At that time, DETR was tasked with calculating the allotments for each Local Workforce Investment Board. To avoid disruption of services, the department is requesting BOE approval effective July 1, 2014

3. Termination Date: **06/30/2016**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **WIA DW Allocation**

5. Purpose of contract:

This is a new interlocal agreement that continues ongoing employment and training services to dislocated workers in Southern Nevada as required by the Workforce Investment Act of 1998 (Code of Federal Regulations Part 652 et al).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,706,078.00**

Other basis for payment: The State will process payment when an approved request for funds is received and approved by the Department, normally once each week for the duration of the contract, not to exceed the contract maximum of \$5,706,078 for the term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

Workforce Investment Act (WIA) of 1998

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Governor's Workforce Investment Board designated the Local Workforce Investment Boards to facilitate the required employment and training services in compliance with WIA.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Workforce Connections has been under contract with the Department of Employment, Training, and Rehabilitation since 2000 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	njolly	05/27/2014 07:08:44 AM
Division Approval	rolso1	05/28/2014 09:30:53 AM
Department Approval	mcost1	05/29/2014 15:27:10 PM
Contract Manager Approval	kwynands	06/03/2014 16:12:59 PM
Budget Analyst Approval	jmurph1	06/04/2014 13:54:29 PM
BOE Agenda Approval	sbrown	06/04/2014 16:35:17 PM
BOE Final Approval	Pending	



State of Nevada
Department of Employment, Training and Rehabilitation

EMPLOYMENT SECURITY DIVISION

MEMORANDUM

DATE: 05-27-14

TO: Julia Teska, Clerk
Board of Examiners

FROM: Dennis Perea, Interim Director, Department of Employment, Training and Rehabilitation
Mark Costa ASO IV for

SUBJECT: Retroactive Contract for Services of Interlocal Agreement
Workforce Investment Act Dislocated Worker Allotments PY 2014-DW-02

The Department of Employment, Training and Rehabilitation (DETR) respectfully requests approval of the attached contract with Workforce Connections retroactive to July 1, 2014. All Workforce Investment Act Dislocated Workers program allotments information was not received from the U. S. Department of Labor (TEGL No. 18-13) until April 3, 2014. At that time, DETR was tasked with calculating the allotments for each Local Workforce Investment Board.

The services rendered by Workforce Connections under this contract provide an important function that ensures employment and training services to southern Nevada's dislocated workers. To avoid disruption of services, the department is requesting BOE approval effective July 1, 2014.

Thank you for your consideration of this request

Attachments: Contract
Contract Summary

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15764**

Agency Name:	DETR - EMPLOYMENT SECURITY DIVISION	Legal Entity Name:	WORKFORCE CONNECTIONS
Agency Code:	902	Contractor Name:	WORKFORCE CONNECTIONS
Appropriation Unit:	4770-11	Address:	6330 W CHARLESTON BLVD STE 150
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89146-1183
If "No" please explain:	Not Applicable	Contact/Phone:	null702/638-8750
		Vendor No.:	T81079028
		NV Business ID:	Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	2014-2016		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: PY14-Y-02

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2014**

Anticipated BOE meeting date 07/2014

Retroactive? **Yes**

If "Yes", please explain

All WIA Youth program allotments information was not received from the U.S. Department of Labor (TEGL No. 18-13) until April 3, 2014. At that time, DETR was tasked with calculating the allotments for each Local Workforce Investment Board. To avoid disruption of services, the department is requesting BOE approval effective April 1, 2014
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3. Termination Date: **06/30/2016**Contract term: **2 years and 91 days**4. Type of contract: **Interlocal Agreement**Contract description: **WIA Youth Allocation**

5. Purpose of contract:

This is a new interlocal agreement that continues ongoing employment and training services to youth in Southern Nevada as required by the Workforce Investment Act of 1998 (Code of Federal Regulations Part 652 et al).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,927,060.00**

Other basis for payment: The State will process payment when an approved request for funds form is received and approved by the Department, normally once each week for the duration of the contract, not to exceed the contract maximum of \$5,927,060 for the term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

Workforce Investment Act (WIA) of 1998
--

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Governor's Workforce Investment Board designated the Local Workforce Investment Boards to facilitate the required employment and training services in compliance with WIA.
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9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Workforce Connections has been under contract with the Department of Employment, Training, and Rehabilitation since 2000 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	njolly	05/27/2014 07:09:55 AM
Division Approval	rolso1	05/28/2014 09:30:15 AM
Department Approval	mcost1	05/29/2014 15:27:38 PM
Contract Manager Approval	kwynands	06/03/2014 16:14:10 PM
Budget Analyst Approval	jmurph1	06/04/2014 13:52:54 PM
BOE Agenda Approval	sbrown	06/04/2014 16:40:31 PM
BOE Final Approval	Pending	



State of Nevada
Department of Employment, Training and Rehabilitation

EMPLOYMENT SECURITY DIVISION

MEMORANDUM

DATE: 05-27-14

TO: Julia Teska, Clerk
Board of Examiners

FROM: Dennis Perea, Interim Director, Department of Employment, Training and Rehabilitation
Mark Carter
for ASO IV

SUBJECT: Retroactive Contract for Services of Interlocal Agreement
Workforce Investment Act Youth Allotments PY 2014-Y-02

The Department of Employment, Training and Rehabilitation (DETR) respectfully requests approval of the attached contract with Workforce Connections retroactive to April 1, 2014. All Workforce Investment Act Youth funds become effective in April, however, the Youth Activities program allotments information was not received from the U. S. Department of Labor (TEGL No. 18-13) until April 3, 2014. At that time, DETR was tasked with calculating the allotments for each Local Workforce Investment Board.

The services rendered by Workforce Connections under this contract provide an important function that ensures employment and training services to southern Nevada's youth. To avoid disruption of services, the department is requesting BOE approval effective April 1, 2014.

Thank you for your consideration of this request

Attachments: Contract
Contract Summary

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **12089** Amendment Number: **3**

Agency Name: **MASTER SERVICE AGREEMENTS** Legal Entity Name: **CORPORATE TRANSLATION SERVICES**

Agency Code: **MSA** Contractor Name: **CORPORATE TRANSLATION SERVICES**

Appropriation Unit: **9999 - All Categories** Address: **INC DBA CTS LANGUAGELINK**

Is budget authority available?: **Yes** City/State/Zip: **VANCOUVER, WA 98660**

If "No" please explain: **Not Applicable** Contact/Phone: **JERRY TERKELSON 360/433-0435**

Vendor No.: **T32000889**

NV Business ID: **NV20101381643**

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: **RFP 1711**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/18/2011**

Anticipated BOE meeting date **07/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **02/15/2015**

Contract term: **3 years and 304 days**

4. Type of contract: **MSA**

Contract description: **Translation Services**

5. Purpose of contract:

This the third amendment to the original Participating Addendum (PA) for the WSCA-NASPO contract numbered 03508, which provides immediate translation services over the telephone. This amendment increases the maximum amount from \$200,000 to \$500,000 due to an increase in usage as a result of the Medicaid expansion.

6. CONTRACT AMENDMENT

- 1. The maximum amount of the original contract: **\$9,999.99**
- 2. Total amount of any previous contract amendments: **\$190,000.01**
- 3. Amount of current contract amendment: **\$300,000.00**
- 4. New maximum contract amount: **\$500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

In the course of doing business, it's often necessary to communicate with others who do not understand English.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Users of this contract do not have the knowledge, skills, and abilities to communicate in over 100 different languages, 24 hours per day, 7 days per week.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was scored among the highest by the evaluation committee, according to the established and approved evaluation criteria.

d. Last bid date: 11/04/2008 Anticipated re-bid date: 10/03/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor was previously under contract for the same services through a Master Services Agreement from 2009-2011. Services provided were all satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	05/29/2014 15:37:01 PM
Division Approval	kperondi	05/29/2014 15:37:04 PM
Department Approval	kperondi	05/29/2014 15:37:06 PM
Contract Manager Approval	mtroesch	05/29/2014 15:46:22 PM
Budget Analyst Approval	sjohnso9	06/06/2014 06:21:18 AM
BOE Agenda Approval	sbrown	06/06/2014 07:46:05 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15769**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	Chris's Service Inc.
Agency Code:	MSA	Contractor Name:	Chris's Service Inc.
Appropriation Unit:	9999 - All Categories	Address:	1715 Ave. E
Is budget authority available?:	Yes	City/State/Zip:	Ely, NV 89301
If "No" please explain:	Not Applicable	Contact/Phone:	Bill Ward 775-289-4525
		Vendor No.:	
		NV Business ID:	NV19831010353

To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: RFQ 3064

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/08/2014**

Anticipated BOE meeting date 07/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2016**Contract term: **1 year and 207 days**4. Type of contract: **MSA**Contract description: **Bulk Fuel**

5. Purpose of contract:

This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,000,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

State agencies have the need for bulk fuel and delivery service.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ bulk fuel and delivery services for the State.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 3064 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is on of 15 Vendors selected by the appointed eval. committee.

d. Last bid date: Anticipated re-bid date: 10/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sberry	05/30/2014 12:44:48 PM
Division Approval	sberry	05/30/2014 12:44:51 PM
Department Approval	sberry	05/30/2014 12:44:53 PM
Contract Manager Approval	nfese1	05/30/2014 14:56:21 PM
Budget Analyst Approval	sjohnso9	06/03/2014 08:03:09 AM
BOE Agenda Approval	sbrown	06/05/2014 10:41:30 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15736**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Utah L.P. Gas
Agency Code: MSA	Contractor Name: Utah L.P. Gas
Appropriation Unit: 9999 - All Categories	Address: 1940 North Redwood Road
Is budget authority available?: Yes	City/State/Zip: Salt Lake City, UT 84116
If "No" please explain: Not Applicable	Contact/Phone: David Sortor 801-301-2828
	Vendor No.:
	NV Business ID: NV20121100029

To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: **RFQ 3064**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/08/2014**

Anticipated BOE meeting date **07/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2016**

Contract term: **1 year and 207 days**

4. Type of contract: **MSA**

Contract description: **Bulk Fuel**

5. Purpose of contract:

This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies have the need for bulk fuel and delivery services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ bulk fuel and delivery services for the State.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 3064 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is one of 13 Vendors selected by the appointed eval. committee.

d. Last bid date: Anticipated re-bid date: 10/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sberry	05/30/2014 12:54:15 PM
Division Approval	sberry	05/30/2014 12:54:18 PM
Department Approval	sberry	05/30/2014 12:54:20 PM
Contract Manager Approval	nfese1	05/30/2014 14:58:41 PM
Budget Analyst Approval	sjohnso9	06/03/2014 08:18:53 AM
BOE Agenda Approval	sbrown	06/04/2014 17:02:01 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15745**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	Valley Propane Service
Agency Code:	MSA	Contractor Name:	Valley Propane Service
Appropriation Unit:	9999 - All Categories	Address:	501 D Street
Is budget authority available?:	Yes	City/State/Zip:	Hawthorne, NV 89415
If "No" please explain:	Not Applicable	Contact/Phone:	Misty Love 775-945-5094
		Vendor No.:	
		NV Business ID:	NV19981115762

To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: RFQ 30+64

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/08/2014**

Anticipated BOE meeting date 07/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2016**Contract term: **1 year and 207 days**4. Type of contract: **MSA**Contract description: **Bulk Fuel**

5. Purpose of contract:

This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,000,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

State agencies have the need for bulk fuel and delivery services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ bulk fuel and delivery services for the State.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 3064 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is one of 14 vendors selected by the appointed eval. committee.

d. Last bid date: Anticipated re-bid date: 10/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sberry	05/30/2014 12:59:07 PM
Division Approval	sberry	05/30/2014 12:59:09 PM
Department Approval	sberry	05/30/2014 12:59:11 PM
Contract Manager Approval	nfese1	05/30/2014 14:57:36 PM
Budget Analyst Approval	sjohnso9	06/03/2014 08:11:56 AM
BOE Agenda Approval	sbrown	06/05/2014 10:38:48 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15545

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name: Enterprise Information Technology Services
Agency Code: 402	Contractor Name: Enterprise Information Technology Services
Appropriation Unit: 3279-00	Address: 100 N. STEWART ST., SUITE 100
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89701
If "No" please explain: Not Applicable	Contact/Phone: 775-684-5800
	Vendor No.: D18100006
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % REVENUE

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Lease/Purchase Agreement**

Contract description: **EITS Lease with DRC**

5. Purpose of contract:

This is a new revenue intrastate interlocal agreement that is ongoing and provides for the lease of office space located at 1391 South Jones Blvd., Building 1300, Las Vegas NV 89146 to Enterprise Information Technology Services (EITS).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,219.25**

Other basis for payment: Annual payments per contract

II. JUSTIFICATION

7. What conditions require that this work be done?

EITS is in need of office space and DRC has available space.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agency.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

#1

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

State agency

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dhanse6	04/11/2014 08:45:11 AM
Division Approval	jmurph1	04/28/2014 12:19:04 PM
Department Approval	ecrecli	04/29/2014 09:23:51 AM
Contract Manager Approval	dhanse6	04/30/2014 09:22:07 AM
Budget Analyst Approval	knielsen	05/13/2014 14:14:52 PM

#1

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15558**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: Suburban Elevator of Nevada
Agency Code: 901	Contractor Name: Suburban Elevator of Nevada
Appropriation Unit: 3253-10	Address: 130 Prairie Lake Road #D
Is budget authority available?: Yes	City/State/Zip: East Dundee, IL 60118
If "No" please explain: Not Applicable	Contact/Phone: Chris Patko / 702.677.8284 847/783-6200
	Vendor No.: T27012322
	NV Business ID: NV20051561925

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Businesss Enterprise Set Aside

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/20/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2018**

Contract term: **3 years and 285 days**

4. Type of contract: **Contract**

Contract description: **Dumbwaiter Mntnc**

5. Purpose of contract:

This is a new contract to provide installation, service, repair and maintenance for the dumbwaiter located in Business Enterprises of Nevada (BEN) locations at the Hoover Dam. The vendor shall provide all management, tools, materials, supplies, equipment, transportation and labor necessary for installation, service, repair and maintenance of the dumbwaiter in a manner to ensure continuous and safe operation in accordance with industry standards.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: INSPECTIONS (includes all labor and travel costs) \$259.00 for the initial inspection and \$350.00 for quarterly inspections; Regular Hours: 7:00a -3:30p, Monday thru Friday, \$190.00/hour/mechanic, \$319.00/hour/mechanic and helper; Overtime and Holidays \$289.00/hour/mechanic; \$599.00/hour/mechanic and helper; Materials/Replacement parts shall be reimbursed to the Contractor at a cost not to exceed 20% above the vendor's cost and upon approval of a properly submitted invoice; Costs for parking at the Hoover Dam will be reimbursed upon approval of submitted original parking receipts

II. JUSTIFICATION

7. What conditions require that this work be done?

Regular maintenance and inspection is necessary for the safe operations of the equipment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not trained in this area.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

#2

a. List the names of vendors that were solicited to submit proposals (include at least three):

Progressive Elevator
Suburban Elevator
Acme Home Elevators
KONE, Inc.
Abbey Home Elevator

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only responsive submittal.

d. Last bid date: 01/14/2014 Anticipated re-bid date: 01/15/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has provided satisfactory service for the Rehabilitation Division since 2006.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Melissa Costa, Management Analyst Ph: 775.684.4075

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	khawkin1	05/02/2014 14:29:45 PM
Division Approval	shendren	05/07/2014 10:43:05 AM
Department Approval	mcost1	05/15/2014 11:11:41 AM
Contract Manager Approval	mcost1	05/15/2014 11:11:52 AM
Budget Analyst Approval	jmurph1	05/20/2014 14:29:59 PM

#2

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13865** Amendment Number: **1**

Agency Name: **DETR - ADMINISTRATIVE SERVICES** Legal Entity Name: **NEVADA SIGN CO**

Agency Code: **908** Contractor Name: **NEVADA SIGN CO**

Appropriation Unit: **All Budget Accounts - Category 04** Address: **7511 EASTGATE RD**

Is budget authority available?: **Yes** City/State/Zip: **HENDERSON, NV 89011**

If "No" please explain: **Not Applicable** Contact/Phone: **Frank Steiner 702/895-6817**

Vendor No.: **T27003501**

NV Business ID: **NV19971344198**

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	1.90 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	69.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	29.10 % BEN,ESD Special Fund and Career Enhancement Fund

Agency Reference #: **1768-14-DETR**

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **11/06/2012**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2016**

Contract term: **3 years and 359 days**

4. Type of contract: **Contract**

Contract description: **SIGNS**

5. Purpose of contract:

This is the first amendment to the original contract which continues ongoing services for the manufacture, installation and repair of signage for the Department of Employment, Training and Rehabilitation leased and owned buildings in the Las Vegas area. This amendment changes the vendors mailing address, extends the contract termination date from November 30, 2014 to October 31, 2016 and increases the maximum amount from \$9,500 to \$19,500 for the term of the contract.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,500.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$10,000.00
4. New maximum contract amount:	\$19,500.00

II. JUSTIFICATION

7. What conditions require that this work be done?
The Department needs occasional sign manufacture, installation and repair of signage.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees do not have the equipment to perform this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Yesco
Nevada Sign
Valley Sign

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to respond.

d. Last bid date: 10/10/2012 Anticipated re-bid date: 08/01/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Sign Co. has been under contract with the Department of Employment, Training and Rehabilitation since 2010 and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mchadwic	05/15/2014 08:31:57 AM
Division Approval	mcost1	05/15/2014 10:47:32 AM
Department Approval	mcost1	05/15/2014 10:47:35 AM
Contract Manager Approval	btaylo7	05/16/2014 08:53:53 AM
Budget Analyst Approval	jmurph1	05/21/2014 07:53:12 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15744**

Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: REGIONAL TRANSPORTATION
Agency Code: 704	Contractor Name: REGIONAL TRANSPORTATION
Appropriation Unit: 4162-00	Address: COMMISSION
Is budget authority available?: Yes	PO BOX 30002
If "No" please explain: Not Applicable	City/State/Zip: RENO, NV 89520-3002
	Contact/Phone: 775/348-0400
	Vendor No.: PUR0002452A
	NV Business ID: NA

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Revenue Contract

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/22/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/05/2014**

Contract term: **106 days**

4. Type of contract: **Revenue Contract**

Contract description: **RTC Transit Sys**

5. Purpose of contract:

This is a new revenue contract to provide transit operations from Reno/Sparks to Sand Harbor State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Transit operation from Reno/Sparks will serve visitors from this area and provide alternative transportation to the park.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Parks does not have a transit system.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? **No**

III. OTHER INFORMATION

#4

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Washoe County

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

Jay Howard, Park Supervisor Ph: 775-831-0494 x 229

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	05/20/2014 09:04:15 AM
Division Approval	sdecrona	05/20/2014 09:04:19 AM
Department Approval	sdecrona	05/20/2014 09:04:22 AM
Contract Manager Approval	sdecrona	05/20/2014 09:08:27 AM
Budget Analyst Approval	jrodrig9	05/22/2014 11:29:49 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15605**

Agency Name: DETR - EMPLOYMENT SECURITY DIVISION	Legal Entity Name: LAS VEGAS INTERPRETERS
Agency Code: 902	Contractor Name: LAS VEGAS INTERPRETERS
Appropriation Unit: All Appropriations	Address: CONNECTION LLC
Is budget authority available?: Yes	4616 W SAHARA AVE STE 407
If "No" please explain: Not Applicable	City/State/Zip: LAS VEGAS, NV 89102
	Contact/Phone: Miriam Jimenez 702/868-5842
	Vendor No.: T27005869
	NV Business ID: NV20031202421

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % ALL DETR Budget Accounts

Agency Reference #: **1896-16-DETR**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2016**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Interpreter**

5. Purpose of contract:

This is a new contract that continues ongoing interpretation services at Unemployment Insurance hearings and other meetings in the Las Vegas area. These require interpreters to be fluent in both languages and the interpretation must be on a word-for-word basis for clients.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,500.00**

Other basis for payment: **\$82/case (up to 1 hr.) and \$128/case from (61 minutes to 2.5 hrs.) then \$82/hour for each additional hour; a 24 business hour advance cancellation/postponement notice is required otherwise a minimum of 1 hr. payment of \$82 will be due.**

II. JUSTIFICATION

7. What conditions require that this work be done?

Department of Labor requirement for interpreters at Unemployment Insurance Hearing.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Need to accomplish this work, insufficient staff.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

#5

Las Vegas Interpreters Connection
American Language Services
Interpreting Line

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in a vendor pool.

d. Last bid date: 03/03/2014 Anticipated re-bid date: 03/03/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Las Vegas Interpreters Connection has been under contract with the Department of Employment, Training and Rehabilitation since 2010 and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

, Ph:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mcost1	05/20/2014 15:08:48 PM
Division Approval	mcost1	05/20/2014 15:08:52 PM
Department Approval	mcost1	05/20/2014 15:08:56 PM
Contract Manager Approval	mcost1	05/20/2014 15:09:03 PM
Budget Analyst Approval	jmurph1	05/22/2014 08:38:13 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15712**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: NATIONAL CONSUMER LAW CNTR INC
Agency Code: 030	Contractor Name: NATIONAL CONSUMER LAW CNTR INC
Appropriation Unit: 1038-10	Address: 7 WINTHROP SQ FL 4
Is budget authority available?: Yes	City/State/Zip: BOSTON, MA 02110-1245
If "No" please explain: Not Applicable	Contact/Phone: John Howat 617/542-8010
	Vendor No.: T80929251
	NV Business ID: NV20141326176

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Regulatory Assessments

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/22/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/13/2018**

Contract term: **4 years and 23 days**

4. Type of contract: **Contract**

Contract description: **Professional Service**

5. Purpose of contract:

This is a new contract to provide litigation support and assistance to the Bureau of Consumer Protection (the BCP) on filings and other proceedings made by Nevada utilities before the court, regulatory body, board, commission, or agency having jurisdiction on electric issues that may impact Nevada utilities or rate payers for whom the BCP has statutory requirement to represent.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$42,920.00**

Payment for services will be made at the rate of \$160.00 per hour maximum

Other basis for payment: Invoices must be itemized by time and date.

II. JUSTIFICATION

7. What conditions require that this work be done?

Statutory requirement to represent the consumers' interests in matters before the Public Utilities Commission and any legislative body, board, or commission with jurisdiction over Nevada regulated public utilities require that this work be done.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized expertise and credentials of a recognized national expert in the field of energy programs and policy issues since 1981 is not possessed by State employees in our agency or other State agencies that we are aware of, but is necessary to adequately represent the consumers' interests in matters that are complex and contested.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

#6

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This vendor was chosen in preference to others for their specialized expertise, availability and reasonable rates.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Robert Cooper, Sr. Regulatory Analyst Ph: 775-684-1184

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hrobinso	05/14/2014 13:51:37 PM
Division Approval	hrobinso	05/14/2014 13:51:41 PM
Department Approval	hrobinso	05/14/2014 13:51:46 PM
Contract Manager Approval	hrobinso	05/16/2014 10:55:33 AM
Budget Analyst Approval	nhovden	05/22/2014 12:53:25 PM

#6

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15622**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	FLEET HEATING & AIR INC
Agency Code:	402	Contractor Name:	FLEET HEATING & AIR INC
Appropriation Unit:	3280-07	Address:	P.O Box 51300
Is budget authority available?:	Yes	City/State/Zip:	SPARKS, NV 89435
If "No" please explain:	Not Applicable	Contact/Phone:	Reggie Maaka 775/358-0744
		Vendor No.:	T81060198
		NV Business ID:	NV19981126306

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/27/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2016**

Contract term: **1 year and 339 days**

4. Type of contract: **Contract**

Contract description: **HVAC Services**

5. Purpose of contract:

This is a new contract that continues ongoing air conditioning and heating services for the Sierra Regional Center (SRC) campus at 601 S. 21st street. The contractor will, on an as needed basis, provide for the maintenance, repair and/or replacement of heating and air conditioning units.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,000.00**

Payment for services will be made at the rate of \$60.00 per regular hour

Other basis for payment: \$84.00 per overtime hour, parts \$0-\$200 at cost plus 50%, parts 200+ at cost plus 25%, \$60.00 minimum charge per call.

II. JUSTIFICATION

7. What conditions require that this work be done?

Heating and air conditioning systems require ongoing maintenance and repair for optimal and efficient performance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The technical nature of Heating, Ventilation, and Air Conditioning maintenance (HVAC) requires a specific set of skills and knowledge. SRC will benefit both in terms of cost and performance by contracting with industry professionals for ongoing HVAC maintenance.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

#7

Gardner Mechanical Services
Sierra Air, Inc
Fleet Heating and Air, Inc
Paul's Plumbing and Heating, Inc

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

SRC contracted with Fleet Heating and Air previously and their performance was satisfactory. In addition, they had the lowest hourly service charge.

d. Last bid date: 02/14/2014 Anticipated re-bid date: 03/01/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Sierra Regional Center fiscal years 2008-2012. The quality of service has been confirmed as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

, Ph:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rforderh	04/23/2014 14:13:20 PM
Division Approval	tmyler	05/15/2014 12:48:53 PM
Department Approval	ecreceli	05/21/2014 10:18:50 AM
Contract Manager Approval	jkucera	05/21/2014 12:20:32 PM
Budget Analyst Approval	knielsen	05/27/2014 17:02:23 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15683**

Agency Name: **DHHS - AGING AND DISABILITY SERVICES DIVISION**

Agency Code: **402**
Appropriation Unit: **3279-07**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **Stanley Steemer International, Inc.**

Contractor Name: **Stanley Steemer International, Inc.**

Address: **425 W Gowan Road**

City/State/Zip: **North Las Vegas, NV 89032**

Contact/Phone: **702-290-2306**

Vendor No.:

NV Business ID: **NV19881011981**

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	48.30 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	51.70 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/27/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2016**

Contract term: **1 year and 339 days**

4. Type of contract: **Contract**

Contract description: **Carpet Cleaning**

5. Purpose of contract:

This is a new contract that continues ongoing carpet cleaning services at various locations within Desert Regional Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

Other basis for payment: **Upon invoice per contract.**

II. JUSTIFICATION

7. What conditions require that this work be done?

Per the Code of Federal Regulations Title 42, Chapter 483.70 Physical Environment - The facility must be designed, constructed, equipped and maintained to protect the health and safety of residents, personnel and the public. Carpets in Buildings 1391 and 1300 require cleaning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the equipment to perform this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Rays Professional Janitorial
Stanley Steemer International, Inc.
Vegas Service Pros**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Stanley Steemer International, Inc. submitted the lowest responsible bid.

d. Last bid date: 04/01/2014 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Dept 408 MHDS Mental Health and Developmental Services (who has merged with Aging and Disability Services Division) service was satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dhanse6	05/15/2014 14:40:32 PM
Division Approval	tmyler	05/15/2014 15:00:28 PM
Department Approval	ecrecli	05/21/2014 13:57:57 PM
Contract Manager Approval	dhanse6	05/22/2014 15:39:52 PM
Budget Analyst Approval	knielsen	05/27/2014 17:29:27 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15687**

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name: SOUTHWEST AIR COND SVCS
Agency Code: 402	Contractor Name: SOUTHWEST AIR COND SVCS
Appropriation Unit: 3279-07	Address: 3030 S VALLEY VIEW BLVD
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89102
If "No" please explain: Not Applicable	Contact/Phone: 702/876-5444
	Vendor No.: PUR0001434
	NV Business ID: NV19721003279

To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	48.30 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	51.70 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2016**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Air Conditioning Srv**

5. Purpose of contract:

This is a new contract that continues ongoing inspection and repair services for facility air conditioning systems.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$37,000.00**

Other basis for payment: Upon invoice per contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

Per the Code of Federal Regulations Title 42, Chapter 483.70 Physical Environment - the facility must be designed, constructed, equipped and maintained to protect the health and safety of residents, personnel and the public.

Air Conditioning/Heating units must be operational at all times to maintain a safe, comfortable living environment for people who live on campus and to prevent costly breakdown of units.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the necessary tools or expertise to perform this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Action Air Conditioning
EMCOR Services Nevada
Las Vegas Air Conditioning & Heating
ABM Building Services, LLC
Southwest Air Conditioning Service, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Southwest Air Conditioning Services, Inc. provided the lowest responsible bid.

d. Last bid date: 03/25/2014 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2010 - present. The quality of service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dhanse6	05/15/2014 14:41:12 PM
Division Approval	tmyler	05/15/2014 14:42:42 PM
Department Approval	ecrecli	05/21/2014 13:46:00 PM
Contract Manager Approval	dhanse6	05/22/2014 15:56:12 PM
Budget Analyst Approval	knielsen	05/27/2014 16:27:46 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15730**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Labeeg Building Services Inc
Agency Code: 409	Contractor Name: Labeeg Building Services Inc
Appropriation Unit: 3229-07	Address: 225 Keystone Ave
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89503
If "No" please explain: Not Applicable	Contact/Phone: 775-348-4805
	Vendor No.: T27029360
	NV Business ID: NV20071295199

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	90.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	10.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **09/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2017**
 Contract term: **3 years**

4. Type of contract: **Contract**
 Contract description: **janitorial services**

5. Purpose of contract:
This is a new contract that continues ongoing janitorial services to the child welfare rural region office located in Fallon.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$29,340.00**
 Payment for services will be made at the rate of \$815.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?
Janitorial services are necessary for the health of staff, families, and youth.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
There are no janitorial employees at this facility.

9. Were quotes or proposals solicited? **Yes**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Executive Cleaning Service
 Labeeg Building Services
 F.A.A.D. Janitorial Inc
 All Together Cleaning**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the agency.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, currently with DCFS and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Kelli Weishaupt, SSM3 Ph: 775-423-8566

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	05/15/2014 16:24:49 PM
Division Approval	jmorro5	05/16/2014 09:02:31 AM
Department Approval	ecrecli	05/22/2014 09:59:52 AM
Contract Manager Approval	ihyman	05/22/2014 10:28:22 AM
Budget Analyst Approval	knielsen	06/05/2014 18:13:25 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15732**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Anytime Plumbing Inc
Agency Code: 409	Contractor Name: Anytime Plumbing Inc
Appropriation Unit: 3646-07	Address: 4690 West Post Rd Ste 130
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89118
If "No" please explain: Not Applicable	Contact/Phone: 702-362-9300
	Vendor No.: PUR0005090
	NV Business ID: NV19991205584
To what State Fiscal Year(s) will the contract be charged?	2015-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	40.90 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	56.60 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	2.50 % rental income

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **plumbing services**

5. Purpose of contract:

This is a new contract that continues ongoing plumbing services on an as needed basis for the division's eleven buildings located at 6171 W. Charleston Blvd., Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Other basis for payment: upon receipt and approval of invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Plumbing services are necessary for the health and well being of clients, staff, families, and visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no employees with the needed expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Precision Plumbing
Lange Plumbing
Anytime Plumbing**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the agency.

#11

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, with DCFS and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Rick Rassier, ASO3 Ph: 64335

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmorro5	05/16/2014 09:02:41 AM
Division Approval	jmorro5	05/16/2014 09:02:44 AM
Department Approval	ecreceli	05/22/2014 09:35:13 AM
Contract Manager Approval	ihyman	05/22/2014 10:28:39 AM
Budget Analyst Approval	knielsen	06/09/2014 16:54:52 PM

11

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15056** Amendment Number: **1**

Agency Name: **SECRETARY OF STATE'S OFFICE** Legal Entity Name: **CHALEKIAN, PAUL**

Agency Code: **040** Contractor Name: **CHALEKIAN, PAUL**

Appropriation Unit: **1050-23** Address: **dba POSDCORB, LC**

Is budget authority available?: **Yes** City/State/Zip: **108 W GARDENGATE WAY
CARSON CITY, NV 89706-0886**

If "No" please explain: **Not Applicable** Contact/Phone: **Paul Chalekian 775/220-3174**

Vendor No.: **T27031110**

NV Business ID: **NV20131588006**

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:
a. Effective upon final approval? **No** or b. other effective date **10/17/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2014**

Contract term: **1 year and 75 days**

4. Type of contract: **Contract**

Contract description: **Paul Chalekian**

5. Purpose of contract:

This is the first amendment to the original contract, which provides services to engage with one or more agencies on gathering business requirements regarding the processing of business registrations, licensing and/or permitting in compliance with state and local laws in order to determine how SilverFlume (Nevada's Business Portal) can be used to streamline the business customer's experience while powering the business requirements. This amendment extends the termination date from June 30, 2014 to December 31, 2014 and increases the maximum amount from \$20,000 to \$44,200 (FY 14 \$20,000/ FY 15 \$24,200).

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$20,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$24,200.00
4. New maximum contract amount:	\$44,200.00

II. JUSTIFICATION

7. What conditions require that this work be done?
The Office of the Secretary of State needs a consultant who can determine how SilverFlume (Nevada's Business Portal) can be used to streamline the business customer's experience while powering the business requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees lack the time, knowledge and expertise to complete the work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Max Aceituno-Maximomedia
Asrar Zubair-RX Associates
Paul Chalekian-POSDCORB, LC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen in preference to others due to his familiarity with the Nevada Business Portal concept.

d. Last bid date: 10/03/2013 Anticipated re-bid date: 10/03/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Under contract with the Office of the Secretary of State from May - August 2013. Services performed satisfactorily.
Current Contract with the Office of the Secretary of State October 2013 to June 2014. Services performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	05/22/2014 15:59:58 PM
Division Approval	pdover	05/22/2014 16:00:02 PM
Department Approval	pdover	05/22/2014 16:00:07 PM
Contract Manager Approval	pdover	05/23/2014 12:43:07 PM
Budget Analyst Approval	ekin4	06/12/2014 09:14:17 AM

#12

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **12123** Amendment Number: **1**

Agency Name: **OFFICE OF VETERAN'S SERVICES** Legal Entity Name: **Schneider Electric**

Agency Code: **240** Contractor Name: **Schneider Electric**

Appropriation Unit: **2561-07** Address: **5720 S. Arville St., Suite 108**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89118**

If "No" please explain: **Not Applicable** Contact/Phone: **Mike Ashworth 702-896-8300**

Vendor No.: **PUR0001005D**

NV Business ID: **NV20071402383**

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % 50% from 3574: 50% from 3802

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/01/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **05/31/2015**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **HVAC Monitoring**

5. Purpose of contract:

This is the first amendment to the contract to provide remote monitoring of HVAC control systems for the Nevada State Veterans Home. The purpose of this amendment is to extend the contract from May 31, 2014 to May 31, 2015, and to increase the maximum amount of the contract from \$9,999 to \$13,000. Increased money is to cover quarterly maintenance review as well as parts and labor for repairs.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,999.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$3,001.00
4. New maximum contract amount:	\$13,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

HVAC system controls at NSVH are monitored remotely for proper function. The safety and well-being of the residents relies on proper functioning of HVAC systems.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State agencies or employees provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best price; familiarity with NSVH systems.

d. Last bid date: 03/31/2011 Anticipated re-bid date: 03/31/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has provided service to NSVH for several years. Service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	agarland	05/21/2014 15:04:46 PM
Division Approval	agarland	05/21/2014 15:04:49 PM
Department Approval	agarland	05/21/2014 15:04:51 PM
Contract Manager Approval	mnobles	05/22/2014 10:29:55 AM
Budget Analyst Approval	nhovden	05/28/2014 10:13:05 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15735**

Agency Name: **DCNR - PARKS DIVISION**

Agency Code: **704**

Appropriation Unit: **4605-18**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **LINCOLN COUNTY POWER DISTRICT**

Contractor Name: **LINCOLN COUNTY POWER DISTRICT**

Address: **NO 1**

City/State/Zip: **HC 74 BOX 101
PIOCHE, NV 89043**

Contact/Phone: **775/962-5122**

Vendor No.: **T80069550**

NV Business ID: **MIS201.5-1935**

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Utility Surcharge
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/04/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **3 years and 27 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Electrical repairs**

5. Purpose of contract:

This is a new inter local contract to provide repairs to power lines at Spring Valley, Echo Canyon, Kershaw Ryan, Regional Visitors Center and Cathedral Gorge State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Breaks or damage to power lines at parks causing power outage.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Park employees don't have the certification or proper equipment to complete the repair.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? **No**

#14

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State Parks has had contracts for emergency repairs previously.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

Russ Dapsauski, Regional Manager Ph: 702-486-5125

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	05/16/2014 09:33:29 AM
Division Approval	sdecrona	05/16/2014 09:33:32 AM
Department Approval	sdecrona	05/28/2014 09:23:10 AM
Contract Manager Approval	sdecrona	05/28/2014 09:23:13 AM
Budget Analyst Approval	jrodrig9	06/04/2014 17:08:19 PM

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

This contractor has experience with modular designed structures.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Office of the Military has used this vendor in the past and all work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name? Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vradford	05/20/2014 15:20:50 PM
Division Approval	ctyle1	05/27/2014 16:08:32 PM
Department Approval	ctyle1	05/27/2014 16:08:35 PM
Contract Manager Approval	vradford	05/27/2014 16:15:58 PM
Budget Analyst Approval	jborrowm	05/29/2014 15:08:23 PM

#15

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15719**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: DIVERSIFIED SYSTEMS
Agency Code: 406	Contractor Name: DIVERSIFIED SYSTEMS
Appropriation Unit: 3162-07	Address: INTERNATIONAL INC 5401 LONGLEY LN STE 37
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511-1817
If "No" please explain: Not Applicable	Contact/Phone: 775/823-7300
	Vendor No.: T81000871
	NV Business ID: NV19941122472

To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 14446**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2016**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Alarm inspections**

5. Purpose of contract:

This is a new contract that continues ongoing quarterly fire alarm inspections of buildings 25 and 26 on the NNAMHS campus and annual campus-wide fire alarm inspections pursuant to Nevada State Fire Marshall licensing and Joint Commission accreditation requirements.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,290.00**

Other basis for payment: \$645.00 per year for three quarterly inspections of buildings 25 and 26 at \$215.00 each (\$215.00 x 3 = \$645.00) and \$6,500.00 per year for two campus-wide annual inspections.

II. JUSTIFICATION

7. What conditions require that this work be done?

The National Fire Protection Association (NFPA) requires that all fire protection systems be tested by personnel that are qualified and experienced in the inspection, testing and maintenance of fire systems. In order to verify the proper operation of the installed fire systems, it is imperative that these inspections be carried out as required to ensure the life safety and well being of those on the premises.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State personnel lack the training, licensing and resources to carry out this service

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

#16

Diversified Systems International
Overhead Fire Protection
PowerComm Solutions, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/07/2014 Anticipated re-bid date: 04/04/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NNAMHS/LCC; 1999-Present; Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Greg Holcomb, Facility Supervisor III Ph: 775/688-2125

Shelley Houghtaling, Program Officer I Ph: 775/688-2031

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	05/27/2014 11:14:16 AM
Division Approval	alaw1	05/27/2014 11:14:19 AM
Department Approval	ecreceli	05/28/2014 11:56:54 AM
Contract Manager Approval	cbussie1	06/10/2014 10:55:31 AM
Budget Analyst Approval	bberry	06/11/2014 07:48:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15755

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: SANITARY SEPTIC SERVICE INC
Agency Code: 702	Contractor Name: SANITARY SEPTIC SERVICE INC
Appropriation Unit: 4465-18	Address: PO BOX 150426
Is budget authority available?: Yes	City/State/Zip: ELY, NV 89315-0426
If "No" please explain: Not Applicable	Contact/Phone: 775/289-6611
	Vendor No.: T27028988
	NV Business ID: NV19961088700

To what State Fiscal Year(s) will the contract be charged? **2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Q-1
Agency Reference #:	14-57		

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **03/03/2014**

Retroactive? **Yes**

If "Yes", please explain

Estimated pumping costs were less than \$2,000 for this work. This included contacts with three potential vendors, including Sanitary Septic Services. Therefore a service contract was not prepared. As pumping progressed, more sediment than what was originally expected was discovered. Pumping was already underway and the urgency of the need prompted the local staff at the rearing station to authorize the contractor to continue the work, which ended up totaling \$21,675.

3. Termination Date: **03/21/2014**

Contract term: **17 days**

4. Type of contract: **Contract**

Contract description: **Sediment Pumping**

5. Purpose of contract:

This is a new contract to pump effluent and sediment from two settling ponds at the Spring Creek Rearing Station. Sediment had to be removed as part of a larger project to replace the pond liners.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$21,675.00**

Payment for services will be made at the rate of \$21,675.00 per lump sum

Other basis for payment: completion of work

II. JUSTIFICATION

7. What conditions require that this work be done?

The settling pond liners at the Spring Creek Rearing Station were in need of replacement. The two hypalon liners had deteriorated to the point that effluent from the hatchery was leaking into the Snake Creek. NDEP's inspection revealed numerous holes and stated that the pond liners needed to be replaced as soon as possible. In order to replace the liners, the sediment had to be removed first.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department does not have the specialized equipment or expertise to remove effluent from settling ponds.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

#17

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Other vendors in the area did not have the type of equipment required for this size of project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmcdani	05/22/2014 16:55:23 PM
Division Approval	bmcdani	05/22/2014 16:55:25 PM
Department Approval	bmcdani	05/22/2014 16:55:27 PM
Contract Manager Approval	bmcdani	05/22/2014 16:55:29 PM
Budget Analyst Approval	sbarkdul	06/24/2014 12:16:08 PM

#17

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15737**

Agency Name: **TREASURER - COLLEGE SAVINGS TRUST**
Agency Code: **051**
Appropriation Unit: **1092-04**
Is budget authority available?: **Yes**
If "No" please explain: **Not Applicable**

Legal Entity Name: **THERESA NAVARRO**
Contractor Name: **THERESA NAVARRO**
Address: **2295 COLEMAN DRIVE**
City/State/Zip: **RENO, NV 89503**
Contact/Phone: **Theresa Navarro 775.560.1300**
Vendor No.: **T29034886**
NV Business ID: **NV20141330318**

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % College Savings Marketing

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **05/30/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2014**

Contract term: **215 days**

4. Type of contract: **Contract**

Contract description: **Educational Outreach**

5. Purpose of contract:

This is a new contract to provide educational outreach in connection with the Nevada College Kick Start Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

Payment for services will be made at the rate of \$20.00 per hour

Other basis for payment: \$10,000.00 for services and \$5,000 for travel at GSA rates.

II. JUSTIFICATION

7. What conditions require that this work be done?

The contractor will conduct navigator training and other outreach activities with the intent to educate families about the benefits of the College Kick Start Program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Treasurer's Office does not have the staff or another body to perform this function who is uniquely positioned to do so.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Contractor is uniquely qualified due to her existing relationships with various school districts and their personnel.

#18

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

The contractor is in the process of obtaining a Nevada Business License.

17. Not Applicable

18. Agency Field Contract Monitor:

Linda English, Deputy Ph: 702.486.3889

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shanshew	05/29/2014 09:38:49 AM
Division Approval	vmilazz1	05/29/2014 15:14:25 PM
Department Approval	vmilazz1	05/29/2014 15:14:27 PM
Contract Manager Approval	shanshew	05/29/2014 15:27:04 PM
Budget Analyst Approval	sbarkdul	05/30/2014 07:50:03 AM

#18

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15776

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**
Agency Code: **082**
Appropriation Unit: **1550-34**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **PETTY & ASSOCIATES INC**
Contractor Name: **PETTY & ASSOCIATES INC**
Address: **1375 GREG ST 106**
City/State/Zip: **SPARKS, NV 89431**
Contact/Phone: **775/359-5777**
Vendor No.: **T80580350**
NV Business ID: **NV19841014622**

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	83.00 %
Highway Funds	0.00 %	X Other funding	17.00 %

Transfer from Treasurer - Reallocated Bond Authority

Agency Reference #: 102720

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/05/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years and 26 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional mechanical and electrical engineering services to replace air handling units at the Lovelock Correctional Center; housing units 1A, 1B, 2A and 2B - Project No. 13-M12; SPWD contract No. 102720.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,800.00**

Other basis for payment: monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

#19

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Bruce Nipp, project manager Ph: 775-684-4141

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	05/29/2014 15:44:58 PM
Division Approval	dgrimm	05/29/2014 15:45:00 PM
Department Approval	dgrimm	05/29/2014 15:45:14 PM
Contract Manager Approval	dgrimm	05/29/2014 15:45:18 PM
Budget Analyst Approval	jrodrig9	06/05/2014 09:21:25 AM

#19

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15782**

Agency Name: DTCA - COMMISSION ON TOURISM	Legal Entity Name: CERTIFIED FOLDER DISPLAY
Agency Code: 101	Contractor Name: CERTIFIED FOLDER DISPLAY
Appropriation Unit: 1522-31	Address: SERVICE INC
Is budget authority available?: Yes	1120 JOSHUA WAY
If "No" please explain: Not Applicable	City/State/Zip: VISTA, CA 92081
	Contact/Phone: RAY FOX 760/727-5100
	Vendor No.: T81028458
	NV Business ID: NV20001323615

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2014**

Contract term: **213 days**

4. Type of contract: **Contract**

Contract description: **Certified Folder**

5. Purpose of contract:

This is a new contract that continues ongoing distribution of Nevada's official travel and leisure guide as part of the marketing plan to bring tourists into Nevada. The travel guides will be strategically placed in California welcome centers and other locations in Los Angeles County, Phoenix, Reno/Carson City, Salt Lake City, Boise, San Diego County, Oakland International Airport, and the San Jose Airport.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$31,762.15**

Other basis for payment: \$31,762.15 for the term of the contract payable upon Board of Examiners' approval.

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS 231.161 through NRS 231.360, the Nevada Commission on Tourism (NCOT) is to promote travel to and within the State of Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources available for this type of brochure distribution.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

CERTIFIED FOLDER DISPLAY SERVICE, INC.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

#20

Certified Folder Display Service, Inc. (CFDS) is the only vendor found who can meet the current collateral distribution scope of work and distribute in the locations needed to target potential visitors to the State of Nevada. CFDS handles the contracting and placement of items in over 21,000 display racks owned by the company and specifically owns the racks in the California welcome centers and other markets that the Nevada Commission on Tourism wants to target.

d. Last bid date: 05/01/2014 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Nevada Commission on Tourism has previously contracted with this vendor for collateral distribution, and the service was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

GREG FINE, DIRECTOR OF MARKETING Ph: 775-687-0644

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	05/29/2014 18:23:24 PM
Division Approval	kwilliam	05/29/2014 18:23:26 PM
Department Approval	kwilliam	05/29/2014 18:23:28 PM
Contract Manager Approval	kwilliam	05/30/2014 10:38:41 AM
Budget Analyst Approval	jmurph1	05/30/2014 12:29:09 PM

#20

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15626**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: PREMIER JANITORIAL MANAGEMENT
Agency Code: 082	Contractor Name: PREMIER JANITORIAL MANAGEMENT
Appropriation Unit: 1349-12	Address: 3579 US HIGHWAY 50 STE 306
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89701-2826
If "No" please explain: Not Applicable	Contact/Phone: Matt Mattingly 888/988-7736
	Vendor No.: T27030039
	NV Business ID: NV20101175503
To what State Fiscal Year(s) will the contract be charged?	2015-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Building Rent Income Funds
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract that continues ongoing janitorial services for Healthcare Finance and Policy located at 560 Hammill Way, Reno, Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,400.00**

Other basis for payment: \$450 per month for janitorial services; \$450 for carpet cleaning, per request; \$250 for window cleaning, per request

II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings must be kept clean for the safety of the public and State employees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Enterprise Janitorial Services
F.A.A.D. Janitorial, Inc.
Premier Janitorial Management, Inc.**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

#21

This vendor proposed the lowest monthly rate.

d. Last bid date: 04/28/2010 Anticipated re-bid date: 04/30/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2012-2016 for Buildings and Grounds; the vendor has provided satisfactory service

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Betty Badgett, Program Officer Ph: 775-684-1801

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	05/30/2014 07:31:03 AM
Division Approval	csweeney	05/30/2014 07:31:06 AM
Department Approval	csweeney	05/30/2014 07:31:09 AM
Contract Manager Approval	mkossman	05/30/2014 09:33:17 AM
Budget Analyst Approval	jrodrig9	06/04/2014 17:28:37 PM

#21

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15777

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: SOUTHWEST ELECTRITECH SERVICES
Agency Code: 082	Contractor Name: SOUTHWEST ELECTRITECH SERVICES
Appropriation Unit: 1558-54	Address: LLC
Is budget authority available?: Yes	3711 REGULUS AVE STE 2
If "No" please explain: Not Applicable	LAS VEGAS, NV 89102-8346
	Contact/Phone: 702/685-5510
	Vendor No.: T29030016
	NV Business ID: NV20081607937
To what State Fiscal Year(s) will the contract be charged?	2014-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	30.00 %
Highway Funds	0.00 %	X Other funding	70.00 % 68% Rebate 2% Transfer from Treasurer

Agency Reference #: 102725

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/05/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years and 26 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Statewide Energy Efficiency Program; Project No. 13-S08; Contract No. 102725.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,350.00**

Other basis for payment: monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

#22

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Cliff Davidow, project manager Ph: 775-684-4141

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	05/30/2014 09:05:40 AM
Division Approval	dgrimm	05/30/2014 09:05:42 AM
Department Approval	dgrimm	05/30/2014 09:05:45 AM
Contract Manager Approval	dgrimm	05/30/2014 09:05:47 AM
Budget Analyst Approval	jrodrig9	06/05/2014 09:11:14 AM

#22

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV6454** Amendment Number: **6**
 Agency Name: **DEPT OF MOTOR VEHICLES** Legal Entity Name: **High Desert Microimaging Inc.**
 Agency Code: **810** Contractor Name: **High Desert Microimaging Inc.**
 Appropriation Unit: **4741-04** Address: **1225 Financial Blvd**
 Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89502**
 If "No" please explain: **Not Applicable** Contact/Phone: **Mike Farrell 7753596980**
 Vendor No.: **PUR0000032**
 NV Business ID: **NV19951110096**
 To what State Fiscal Year(s) will the contract be charged? **2009-2019**
 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	45.00 %	Bonds	0.00 %
X Highway Funds	55.00 %	Other funding	0.00 %

Agency Reference #: **ZA0422**

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **06/17/2009**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**
 Contract term: **10 years and 15 days**
 4. Type of contract: **Contract**
 Contract description: **Computer Related Services**

5. Purpose of contract:
This is the sixth amendment to the original contract, which provides end user technical support to Kofax Scanning Software being currently used within the department. This amendment extends the termination date from June 30, 2014 to June 30, 2019 and increases the maximum amount from \$122,685 to \$170,185 in order to provide the required maintenance on custom built and/or enhanced scanning system and software being utilized within the department.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$38,000.00
2. Total amount of any previous contract amendments:	\$84,685.00
3. Amount of current contract amendment:	\$47,500.00
4. New maximum contract amount:	\$170,185.00

and/or the termination date of the original contract has changed to: **06/30/2019**

II. JUSTIFICATION

7. What conditions require that this work be done?
The Department requires end user, custom programming, and technical support on software being currently used within the Department.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
There are no State employees to provide this service.

9. Were quotes or proposals solicited? **No**

#23

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csthil	05/28/2014 11:13:30 AM
Division Approval	csthil	05/28/2014 11:13:34 AM
Department Approval	akeillor	05/28/2014 11:19:15 AM
Contract Manager Approval	hazevedo	05/29/2014 09:09:33 AM
Budget Analyst Approval	cwatson	06/03/2014 07:12:15 AM

#23

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14025** Amendment Number: **2**
 Agency Name: **MANUFACTURED HOUSING DIV** Legal Entity Name: **Charles Abbott and Associates Inc**
 Agency Code: **754** Contractor Name: **Charles Abbott and Associates Inc**
 Appropriation Unit: **3814-04** Address: **27401 Los Altos, Suite 220**
 Is budget authority available?: **Yes** City/State/Zip: **Mission Viejo, CA 92691**
 If "No" please explain: **Not Applicable** Contact/Phone: **Buster Scholl 866-530-4980**
 Vendor No.: **T29031774**
 NV Business ID: **NV20071306494**
 To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Inspection Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **01/23/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2015**
 Contract term: **2 years and 157 days**

4. Type of contract: **Contract**
 Contract description: **Inspection Services**

5. Purpose of contract:
This is the second amendment to the original contract, which provides inspections and required testing for the installation of manufactured/mobile homes and commercial coaches; inspections and tests for home repairs and the replacement of heat producing appliances with the home; and approval of plans/modifications of plans as requested by the Division. The amendment increases the maximum amount of the contract from \$56,000 to \$70,000; \$35,000 annually for fiscal year 2014 and 2015. This request supports the need for continued services based on increased inspections and Division staff vacancies.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,999.00
2. Total amount of any previous contract amendments:	\$46,001.00
3. Amount of current contract amendment:	\$14,000.00
4. New maximum contract amount:	\$70,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
NRS 489 and NRS 461 require inspections to be performed as noted in the contract.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
The division employs inspectors to perform these functions. However, there are occasions wherein the division has inspection requests and staff is unable to perform those inspections due to workload or the requirement for overtime related to inspections of rural areas. Utilizing the vendor for such cases will allow the division to meet statutory inspection requirements, serve constituents in a timely manner, and reduce wear and tear on agency owned vehicles.

9. Were quotes or proposals solicited? **No**

#24

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 121202
Approval Date: 12/06/2012

c. Why was this contractor chosen in preference to other?

Sole Source

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Buildings and Grounds Division. Quality of service verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lfiguero	05/05/2014 13:42:30 PM
Division Approval	lfiguero	05/05/2014 13:42:33 PM
Department Approval	sanders7	05/19/2014 09:43:49 AM
Contract Manager Approval	afrantz	05/29/2014 11:05:44 AM
Budget Analyst Approval	sjohnso9	06/02/2014 08:48:11 AM

#24

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15756**

Agency Name: **DEPARTMENT OF CORRECTIONS**
Agency Code: **440**
Appropriation Unit: **3710-26**
Is budget authority available?: **Yes**
If "No" please explain: **Not Applicable**

Legal Entity Name: **T&M Controls, Inc.**
Contractor Name: **T&M Controls, Inc.**
Address: **T&M Controls and Electric
3660 N 5th Street, Suite 100
North Las Vegas, NV 89032**
City/State/Zip: **North Las Vegas, NV 89032**
Contact/Phone: **Terry O'Reilly, President 702/240-4811**
Vendor No.: **T27033394**
NV Business ID: **NV20031233698**

To what State Fiscal Year(s) will the contract be charged? **2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/02/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2014**

Contract term: **28 days**

4. Type of contract: **Contract**

Contract description: **Upgrade Lethal Fence**

5. Purpose of contract:

This is a new contract to provide an upgrade to the existing Rockwell Lethal Fence Monitoring System at High Desert State Prison (HDSP).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The existing lethal fence at (HDSP) is not functioning within required specifications. The upgrade to the existing Rockwell Lethal Fence Monitoring System is required for Nevada Department of Corrections (NDOC) staff and public safety.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOC does not have access to the Rockwell programming software required to upgrade the existing lethal fence monitoring system located at HDSP.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Wunderlich-Malec Engineering
Grove Madsen Industries
T&M Controls and Electric**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

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Pursuant to RFP #201415, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmartine	05/27/2014 16:03:40 PM
Division Approval	dmartine	05/27/2014 16:03:43 PM
Department Approval	drosenbe	05/27/2014 17:01:44 PM
Contract Manager Approval	jhardy	05/30/2014 14:02:45 PM
DoIT Approval	bbohm	06/02/2014 10:20:40 AM
Budget Analyst Approval	cmurph3	06/02/2014 10:22:28 AM

#25

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15677**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: Bishop Contracting, Inc.
Agency Code: 901	Contractor Name: Bishop Contracting, Inc.
Appropriation Unit: 3253-10	Address: dba Bishop Air Service
Is budget authority available?: Yes	850 South Boulder Highway #190
If "No" please explain: Not Applicable	City/State/Zip: Henderson, NV 89015
	Contact/Phone: Shelley Bishop 702.565.9800
	Vendor No.: T29029027
	NV Business ID: NV19961085859

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Business Enterprise Set Aside

Agency Reference #: **#1906-17-BEN**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/03/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **3 years and 28 days**

4. Type of contract: **Contract**

Contract description: **Air Filter Mntnc**

5. Purpose of contract:

This is a new contract to provide maintenance and service of air-conditioning units to include, but are not limited to, remove and replace air filters monthly and clean coils, registers and returns at all existing Business Enterprises of Nevada (BEN) locations in Southern Nevada (as outlined herein); including the 3 sites at the Hoover Dam. The Vendor shall be required to service any new sites added during the term of the contract at the costs outlined in the signed contract. The Vendor may be requested to replace filters more frequently depending on the location's needs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Other basis for payment: \$84.00 per hour/standard working hours (Monday thru Friday, 8:00a - 5:00p); \$126.00 per hour/overtime, Saturday, Sunday and holiday -- hourly costs include all travel costs associated with the service call; Parts and materials shall be invoiced at a cost not to exceed 10% of the Contractor's costs; the State reserves the right to request cost verification for all parts and materials.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Business Enterprises of Nevada program has on-going needs for the maintenance, repair and service of air conditioning units and this service requires trained and experienced technicians.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the required experience and training for these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

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Air Filter Sales and Service Co., Inc.
United Refrigeration, Inc.
Ryan Mechanical
Climate Control Experts
Bishop Air Service

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Bishop Air was the only responsive submittal.

d. Last bid date: 02/27/2014 Anticipated re-bid date: 02/03/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has provided services for the Colorado River Commission since 2012.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Melissa Costa, Management Analyst Ph: 775.684.4075

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	khawkin1	05/02/2014 14:33:31 PM
Division Approval	shendren	05/07/2014 10:43:38 AM
Department Approval	mcost1	05/28/2014 08:59:42 AM
Contract Manager Approval	mcost1	05/28/2014 08:59:53 AM
Budget Analyst Approval	jmurph1	06/03/2014 14:30:22 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15007** Amendment Number: **1**

Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES** Legal Entity Name: **Gen-Tech of Nevada Inc**

Agency Code: **409** Contractor Name: **Gen-Tech of Nevada Inc**

Appropriation Unit: **3148-07** Address: **4785 Copper Sage St Ste A**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89115**

If "No" please explain: **Not Applicable** Contact/Phone: **866-633-6400**

Vendor No.: **pur0003001**

NV Business ID: **NV20001341759**

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **10/03/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2017**

Contract term: **3 years and 271 days**

4. Type of contract: **Contract**

Contract description: **maintain generator**

5. Purpose of contract:

This is the first amendment to the original contract, which provides generator service and repair on an as needed basis for Summit View Youth Correctional Center. This amendment increases the maximum amount from \$10,000 to \$24,000. Due to the vacancy of this property for more than three years, it has taken \$4,686 to bring the generator to operable condition and recently when the solar panels were disconnected the generator failed to take over and required additional repair.

6. CONTRACT AMENDMENT

- 1. The maximum amount of the original contract: **\$10,000.00**
- 2. Total amount of any previous contract amendments: **\$0.00**
- 3. Amount of current contract amendment: **\$14,000.00**
- 4. New maximum contract amount: **\$24,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Summit View Youth Correctional Center has been vacant for more than 3 years. The facility was Legislatively approved to be reopened by a private company in conjunction with the State. Many repairs are necessary to restore the facility back to a suitable condition for the occupants.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no employees with the necessary expertise.

9. Were quotes or proposals solicited? **Yes**

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Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Loftin Equipment Co
Power Plus
Gen-Tech

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best met the needs of the agency.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, with DCFS and Desert Regional Center and service was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmorro5	05/23/2014 12:55:15 PM
Division Approval	jmorro5	05/23/2014 12:55:18 PM
Department Approval	ecreceli	05/30/2014 16:00:33 PM
Contract Manager Approval	ihyman	06/02/2014 08:24:29 AM
Budget Analyst Approval	knielsen	06/11/2014 12:55:30 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **12105** Amendment Number: **3**

Agency Name: **GAMING CONTROL BOARD** Legal Entity Name: **Southern Nevada Area Communications Council**

Agency Code: **611** Contractor Name: **Southern Nevada Area Communications Council**

Appropriation Unit: **4061-04** Address: **6000 E Rochelle Ave.**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89122**

If "No" please explain: **Not Applicable** Contact/Phone: **702-455-7390**

Vendor No.:

NV Business ID: **Exempt**

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	80.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	20.00 % GCB Forfeiture Fund

2. Contract start date:
a. Effective upon final approval? **No** or b. other effective date **04/18/2011**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **3 years and 258 days**

4. Type of contract: **Contract**

Contract description: **Specialty Services**

5. Purpose of contract:

This is the third amendment to the original contract which provides access to an 800 Mhz two-way radio system in support of the Gaming Control Board's Enforcement Division field operations in Southern Nevada. This amendment extends the termination date from June 30, 2014 to December 31, 2014 and increases the maximum amount from \$28,000 to \$36,000 due to the extended term.

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	\$7,000.00
2.	Total amount of any previous contract amendments:	\$14,000.00
3.	Amount of current contract amendment:	\$15,000.00
4.	New maximum contract amount:	\$36,000.00
	and/or the termination date of the original contract has changed to:	12/31/2014

II. JUSTIFICATION

7. What conditions require that this work be done?

Enforcement agents require reliable communications to conduct field operations in a wide variety of urban and rural environments in Southern Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Requires F.C.C. licensing, technical expertise in radio frequency communications technology, and an established 800 MHz radio relay system.

9. Were quotes or proposals solicited? **Yes**

#28

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Gaming Control Board has a current contract with contractor and services have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkingsla	06/02/2014 14:07:38 PM
Division Approval	jkingsla	06/02/2014 14:07:43 PM
Department Approval	jkingsla	06/02/2014 14:07:47 PM
Contract Manager Approval	jkingsla	06/02/2014 14:07:51 PM
Budget Analyst Approval	knielsen	06/11/2014 13:11:54 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15774**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: CLARK COUNTY PUBLIC EDU FND
Agency Code: 300	Contractor Name: CLARK COUNTY PUBLIC EDU FND
Appropriation Unit: 2673-56	Address: THE PUBLIC EDUCATION FND 3360 W SAHARA AVE STE 160
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89102-6071
If "No" please explain: Not Applicable	Contact/Phone: 702/799-1042
	Vendor No.: T81024412
	NV Business ID: NV19911036268

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/06/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2014**

Contract term: **55 days**

4. Type of contract: **Contract**

Contract description: **Professional Develop**

5. Purpose of contract:

This contract will facilitate meetings to diagnose and report on where there are gaps in providing professional development to Nevada teachers and administrators to implement the Nevada Academic Content Standards in English Language Arts and Mathematics based on the Common Core State Standards.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,500.00**

Other basis for payment: Not to exceed \$19,500 at the completion of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract will allow NDE to ensure enforcement of professional development so teachers can fully implement the Nevada Academic Contents Standards (NVACS) in English Language Arts and Mathematics.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This type of facilitation should be completed by independent third party.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**TNTP
Dan A. Long, Education Consultant
Clark County Public Education Foundation**

b. Solicitation Waiver: **Not Applicable**

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c. Why was this contractor chosen in preference to other?

Nevada organization, best value, and able to meet our time frame.

d. Last bid date: 05/01/2014 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Steve Canavero, Deputy Superintendent Ph: 775-687-9102

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lyoun7	05/28/2014 17:25:07 PM
Division Approval	lyoun7	05/28/2014 17:25:11 PM
Department Approval	lyoun7	06/03/2014 08:27:10 AM
Contract Manager Approval	lyoun7	06/03/2014 08:27:16 AM
Budget Analyst Approval	sbrown	06/06/2014 07:46:38 AM

#29

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV5407** Amendment Number: **3**
 Agency Name: **DEPT OF MOTOR VEHICLES** Legal Entity Name: **Alarmco**
 Agency Code: **810** Contractor Name: **Alarmco**
 Appropriation Unit: **4735-04** Address: **2007 Las Vegas Blvd South**
 Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89104**
 If "No" please explain: **Not Applicable** Contact/Phone: **Gary Greenblott 7023825000**
 Vendor No.: **T12898700**
 NV Business ID: **NV19641000258**

To what State Fiscal Year(s) will the contract be charged? **2009-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<input checked="" type="checkbox"/>	Fees	5.00 % Pollution Control Fees
Federal Funds	0.00 %		Bonds	0.00 %
<input checked="" type="checkbox"/> Highway Funds	95.00 %		Other funding	0.00 %

Agency Reference #: **ZA0402**

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **07/01/2008**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **6 years**

4. Type of contract: **Contract**
 Contract description: **Professional Services**

5. Purpose of contract:
This is the third amendment to the original contract, which provides for the monitoring of the security service for the DMV offices located in Las Vegas, Henderson, and Mesquite. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$69,740 to \$77,540 to cover the cost of the additional year extension.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$60,640.00
2. Total amount of any previous contract amendments:	\$9,100.00
3. Amount of current contract amendment:	\$7,800.00
4. New maximum contract amount:	\$77,540.00

II. JUSTIFICATION

7. What conditions require that this work be done?
State offices require security due to legal files, records, and confidential documents that are maintained and stored must be kept secure along with the amount of money that may be kept on hand at any given time.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
There are no State employees available in the area to provide this service.

9. Were quotes or proposals solicited? **No**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

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a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?
Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmacke1	05/30/2014 13:54:06 PM
Division Approval	akeillor	06/03/2014 09:32:50 AM
Department Approval	akeillor	06/03/2014 09:33:37 AM
Contract Manager Approval	hazevedo	06/03/2014 10:13:47 AM
Budget Analyst Approval	cwatson	06/05/2014 07:18:15 AM

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 13315	Amendment Number: 1
Agency Name: DETR ADMINISTRATIVE SERVICES	Legal Entity Name: CAPTIONS UNLIMITED OF NEVADA
Agency Code: 908	Contractor Name: CAPTIONS UNLIMITED OF NEVADA
Appropriation Unit: All Appropriations	Address: INC
Is budget authority available?: Yes	395 Lake Drive
If "No" please explain: Not Applicable	Washoe Valley, NV 89704
	Contact/Phone: Denise Phipps 775/746-3534
	Vendor No.: T81082135
	NV Business ID: NV19971149411

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % All DETR Budget Accounts

Agency Reference #: 1737-14-DETR

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **07/01/2012**

Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2016**
 Contract term: **4 years**

4. Type of contract: **Contract**
 Contract description: **REAL TIME CAPTIONING**

5. Purpose of contract:
This is the first amendment to the original contract which continues ongoing real time captioning, which includes rough draft transcripts for clients, employees, board members, council members, or consumers who are deaf or hearing impaired, for meetings, conferences, trainings, or other occasions, as needed. This amendment changes the departments contact person, phone, fax number; the contractor's mailing address; extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$20,000 to \$49,000 due to increased need for these services.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$20,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$29,000.00
4. New maximum contract amount:	\$49,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
To meets the requirements of the Americans with Disabilities Acts.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Staff does not possess the necessary skills.

9. Were quotes or proposals solicited? **Yes**

#31

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Captions Unlimited
Lori Judd Real Time Captioning
Karen Yates

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in a vendor pool.

d. Last bid date: 03/31/2012 Anticipated re-bid date: 03/31/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Captions Unlimited has been providing service to the Department of Employment, Training, and Rehabilitation since July 2008 and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mchadwic	05/27/2014 09:51:05 AM
Division Approval	mcost1	06/03/2014 11:54:50 AM
Department Approval	mcost1	06/03/2014 11:54:56 AM
Contract Manager Approval	mcost1	06/03/2014 11:55:12 AM
Budget Analyst Approval	jmurph1	06/04/2014 11:17:14 AM

#31

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15610**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: Jam Contracting, LLC
Agency Code: 406	Contractor Name: Jam Contracting, LLC
Appropriation Unit: 3161-95	Address: 2007 Maple Springs St.
Is budget authority available?: Yes	City/State/Zip: Henderson, NV 89015
If "No" please explain: Not Applicable	Contact/Phone: Jeffrey Pees 702-992-7260
	Vendor No.:
	NV Business ID: NV20041005954
To what State Fiscal Year(s) will the contract be charged?	2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/11/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2014**

Contract term: **111 days**

4. Type of contract: **Contract**

Contract description: **Wall Cover. Install**

5. Purpose of contract:

This is a new contract to prepare and install Acrovyn wall coverings necessary to protect existing walls from unnecessary damages in buildings D, G, E, and H in which direct services are provided to Behavioral Health patients.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,970.00**

Other basis for payment: Payable as each Building completed per the following schedule: Building D:\$3,950.00; Building E:\$3,950.00; Building G: \$3,950.00; Building H:\$3,950.00 and the Building H Lobby:\$1,170.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to Joint Commission accreditation and N.R.S. 331.080 authorized expenditures for maintenance and repair, The Rawson-Neal Psychiatric Hospital was built with dry wall and plaster that is very easy for our clients to put their foot or fist through which creates many holes in the walls in the common client areas. Our clients are also subjected to self-inflicted injury by doing this. This means we are continuously repairing holes in the walls and having to repaint these areas. The material we are going to hang will replace painting the walls, but, it is also strong enough that a client will no longer be able to put holes in the wall.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Southern Nevada Adult Mental Health Services does not currently have anyone on staff who can properly perform this project.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

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a. List the names of vendors that were solicited to submit proposals (include at least three):

GBD General Building Dynamics
Harwood Construction, Inc.
JAM Contracting, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen for two reasons; first, they were recommended by the material supplier as the best company for actually installing the wall covering. Second; there installation price was the lowest of the three quotes.

d. Last bid date: 03/01/2014 Anticipated re-bid date: 09/01/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

15. a. Is the Contractor Name the same as the legal Entity Name?
Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

18. Agency Field Contract Monitor:
Les Sharp, Maintenance Specialist II Ph: 702-498-2493

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pripple	05/21/2014 09:03:02 AM
Division Approval	alaw1	05/28/2014 16:47:28 PM
Department Approval	ecreceli	05/30/2014 17:05:54 PM
Contract Manager Approval	tpollar2	06/03/2014 13:12:40 PM
Budget Analyst Approval	bberry	06/11/2014 11:22:15 AM

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15772**

Agency Name: OFFICE OF VETERANS SERVICES	Legal Entity Name: Campbell's Custodial Services, Inc.
Agency Code: 240	Contractor Name: Campbell's Custodial Services, Inc.
Appropriation Unit: 2560-04	Address: PO Box 355505
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89133
If "No" please explain: Not Applicable	Contact/Phone: Ken Campbell 702-809-4647
	Vendor No.: T29023972
	NV Business ID: NV20071360942
To what State Fiscal Year(s) will the contract be charged?	2014-2016

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	53.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	47.00 % Cemetery Internment Fees

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/11/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2016**

Contract term: **2 years and 20 days**

4. Type of contract: **Contract**

Contract description: **Cemetery Cleaning**

5. Purpose of contract:

This is a new contract to provide cleaning service for the Administration Building, Chapel, and Maintenance Building at the Southern Nevada Veterans Memorial Cemetery.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$38,000.00**

Payment for services will be made at the rate of \$1,550.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

Cemetery buildings need cleaning to keep the facility presentable. Cemetery staff are unable to do this work.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State employees or agencies provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**All-In Cleaning LLC - Las Vegas, NV
Executive Cleaning Services - Boulder City, NV
Campbell's Custodial Services - Las Vegas, NV**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best price and best presentation of proposal.

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d. Last bid date: 05/01/2014 Anticipated re-bid date: 05/01/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?
Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

18. Agency Field Contract Monitor:
Chris Naylor, Cemetery Supervisor Ph: 702-486-5920

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	agarland	06/10/2014 10:44:46 AM
Division Approval	agarland	06/10/2014 10:44:49 AM
Department Approval	agarland	06/10/2014 10:45:06 AM
Contract Manager Approval	mnobles	06/10/2014 10:50:56 AM
Budget Analyst Approval	ekin4	06/11/2014 09:51:26 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15768**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: BUILDING CONTROL SERVICES INC
Agency Code: 082	Contractor Name: BUILDING CONTROL SERVICES INC
Appropriation Unit: 1349-12	Address: 8521 WHITE FIR ST STE C1A
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89523
If "No" please explain: Not Applicable	Contact/Phone: Brenna Smith 775/826-8998
	Vendor No.: PUR0005209
	NV Business ID: NV20021383335

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Building Rent Income Funds
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/05/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/14/2018**

Contract term: **4 years and 10 days**

4. Type of contract: **Contract**

Contract description: **HVAC Service**

5. Purpose of contract:

This is a new contract to provide ongoing maintenance, repair and parts supply for Allerton temperature controls in various State buildings in Northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Other basis for payment: \$145 per hour for straight time, Monday-Friday 7:00am to 3:30pm; \$156 per hour for overtime, after normal business hours; cost plus 15% for materials; \$20 trip charge fee.

II. JUSTIFICATION

7. What conditions require that this work be done?

Maintenance, upgrade and repair services are needed for various State buildings in Northern Nevada that have Allerton temperature control systems installed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower, knowledge and experience.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 140406

Approval Date: 04/15/2014

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c. Why was this contractor chosen in preference to other?

Building Control Services is the only Northern Nevada dealer that can provide maintenance, repair and supply parts to Allerton systems.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2010-2014 with Buildings and Grounds - this vendor has provided satisfactory service

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Will Long, Ph:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	06/04/2014 14:17:15 PM
Division Approval	csweeney	06/04/2014 14:17:18 PM
Department Approval	csweeney	06/04/2014 14:17:21 PM
Contract Manager Approval	csweeney	06/04/2014 14:17:24 PM
Budget Analyst Approval	jrodrig9	06/05/2014 14:40:28 PM

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State of Nevada
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300
Carson City, NV 89701



Brian Sandoval
Governor

Julia Teska
Director

Greg Smith
Administrator

Purchasing Use Only:	
Approval#:	140406

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency: <i>BEG</i>		
	Contact Name and Title	Phone Number	Email Address
	<i>WILLIAM H. LONG</i>	<i>775 691-7816</i>	<i>WillLong@admin.nv.gov</i>

Vendor Information:	
1b	Identify Vendor: <i>BCS-BUILDING CONTROL SERVICES INC</i>
	Contact Name: <i>TOM HULBERT</i>
	Address: <i>8521 WHITE FIR ST STE C-1a</i>
	Telephone Number: <i>775 826-8998</i>
	Email Address: <i>tom@bcsnv.com</i>

1c	Type of Waiver Requested - Check the appropriate type:	
	Sole or Single Source:	<i>SOLE SOURCE</i>
	Professional Service Exemption:	

Contract Information:				
1d	Is this a new Contract?	Yes	<i>XX</i>	No
	Amendment:	#		
	CETS:	#		

1e	Term:				
	One (1) Time Purchase:				
	Contract:	Start Date:	<i>05/01/2014</i>	End Date:	<i>04/30/2018</i>

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	<i>FEES-RENT</i>

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	<i>\$45000</i>

2	Provide a description of work/services to be performed or commodity/good to be purchased:
	NEW CONTRACT TO PROVIDE MAINTENANCE, REPAIR AND PARTS SUPPLY FOR ALLERTON TEMPERATURE CONTROLS IN VARIOUS STATE BUILDINGS IN NORTHERN NEVADA

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
	THIS VENDOR IS THE ONLY DEALER IN NORTHERN NEVADA-THEY SERVICE AND SUPPLY PARTS TO ALLERTON SYSTEMS

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
	BCS IS THE NORTHERN NEVADA REPRESENTATIVE

5	Were alternative services or commodities evaluated? Check One.	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>				
	b. <i>If not, why were alternatives not evaluated?</i>				
	THIS IS AN ALLERTON SYSTEM PARTS AND LABOR ARE PROVIDED BY BCS IN NORTHERN NEVADA				

6	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers must accompany this request.			Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>						
	<i>Term Start and End Dates</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement (RFP, RFQ, Waiver)</i>		
	04/13/10	03/31/14	\$30000	VARIOUS BLDG ALLERTON	WAIVER/CONTRACT		
	11/2010	03/31/14	\$75000	UPGRADE SUP COURT	WAIVER/AMEND 1		
12/2011	03/31/2014	\$80000	UPGRADES TO ALLERTONS	WAIVER/AMEND 2			
		\$					
		\$					

7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
	<i>SHOULD WE HAVE TO GO TO ANOTHER VENDOR THEY WOULD BE THE MIDDLE MAN TO BCS WHICH INCREASES THE COST. WE WOULD NOT HAVE THE EXPERTISE OF EXPERIENCED STAFF WORKING ON THE CONTROLS WHICH WILL BE COSTLY FOR THE STATE.</i>

8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
	<i>RESEARCH FOR THE DEALER, EXPERIENCED MAINTENANCE AND COST DONE BY PHONE CONTACT WITH THE ONLY NORTHERN NEVADA VENDOR</i>

9	Will this purchase obligate the State to this vendor for future purchases? Check One.	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, please provide details regarding future obligations or needs.</i>				
	<i>THE INSTALLATION OF THE ALLERTON SYSTEMS OBLIGATED THE STATE TO CONTINUE WITH MAINTENANCE AND UPGRADES TO THESE SYSTEMS</i>				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

William H Long

Agency Representative Initiating Request

William H Long

Print Name of Agency Representative Initiating Request

4/9/14
Date

Thomas P Federici

Signature of Agency Head Authorizing Request

Thomas P Federici

Print Name of Agency Head Authorizing Request

4/09/14
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

N/A

Name of agency or entity who provided information or review:

N/A

Representative Providing Review

N/A

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

Aug Smith

Administrator, Purchasing Division or Designee

4-15-14

Date

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Page 6 of 6

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15785**

Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: RELIABLE PUMP INC DBA
Agency Code: 704	Contractor Name: RELIABLE PUMP INC DBA
Appropriation Unit: 4604-06	Address: RELIABLE PUMP & MOTOR PO BOX 31115
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89173
If "No" please explain: Not Applicable	Contact/Phone: 702/243-5116
	Vendor No.: T27007656A
	NV Business ID: N20001484286

To what State Fiscal Year(s) will the contract be charged? **2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % maintenance
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **03/12/2014**

Retroactive? **Yes**

If "Yes", please explain

The sewage pump alarm went off indicating a problem with the lift station. The sewage grinder pump station nearest the campground had stopped working. It was believed there was a blockage or a failed check valve causing the problem.

3. Termination Date: **04/28/2014**

Contract term: **47 days**

4. Type of contract: **Contract**

Contract description: **Sewage Pump Station**

5. Purpose of contract:

This is a new emergency contract to provide repair of the sewage pumping station located at Big Bend of the Colorado.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,381.42**

II. JUSTIFICATION

7. What conditions require that this work be done?

Emergency sewage problems resulting in sewage backup and blockage or a failed check valve.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The employees do not have the specialized training to perform this type of work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

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10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

They have performed work previously for State parks and preformed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Jamin Hunter, facility supervisor Ph: 702-486-5126

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	06/02/2014 10:45:36 AM
Division Approval	sdecrona	06/02/2014 10:58:41 AM
Department Approval	sdecrona	06/02/2014 10:58:43 AM
Contract Manager Approval	sdecrona	06/05/2014 13:02:03 PM
Budget Analyst Approval	jrodrig9	06/05/2014 16:26:08 PM

#35

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15263	Amendment Number: 2
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: CARPENTER SELLERS ASSOC DBA
Agency Code: 082	Contractor Name: CARPENTER SELLERS ASSOC DBA
Appropriation Unit: 1510-63	Address: CARPENTER SELLERS ARCHITECTS 1919 S JONES BLVD STE C
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89146
If "No" please explain: Not Applicable	Contact/Phone: 702/251-8896
	Vendor No.: T80997582
	NV Business ID: NV19871041301

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 %

13% Univ Sys Rcpt, 10% trans from Cap Proj Fnd, 55% trans from Treas, 22% trans - Pub Works

Agency Reference #: **92114**

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **02/04/2014**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2017**
 Contract term: **3 years and 146 days**

4. Type of contract: **Contract**
 Contract description: **Arch/Eng Serv**

5. Purpose of contract:
This is the second amendment to the original contract, which provides professional architectural/engineering services for the University of Las Vegas Hotel College Academic Building; Project No. 13-P05; Contract No. 92114. This amendment increases the maximum amount from \$2,794,463 to \$2,838,108 and provides additional scope for the cost estimator to include a cost model based on schematic design progress documents and a meeting to review with the construction manager at risk and the Public Works division, along with additional services for requested changes by the Using Agency to reduce 33 offices and expedited services to maintain the schematic design schedule in order to have a construction cost available from the construction manager at risk to submit to the CIP 2015.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$2,794,118.00
2. Total amount of any previous contract amendments:	\$345.00
3. Amount of current contract amendment:	\$43,645.00
4. New maximum contract amount:	\$2,838,108.00

II. JUSTIFICATION

7. What conditions require that this work be done?
2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

#36

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	06/06/2014 13:20:34 PM
Division Approval	dgrimm	06/06/2014 13:20:40 PM
Department Approval	dgrimm	06/06/2014 13:20:44 PM
Contract Manager Approval	dgrimm	06/10/2014 10:35:29 AM
Budget Analyst Approval	jrodrig9	06/10/2014 15:18:26 PM

#36

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11944** Amendment Number: **2**
 Agency Name: **STATE LANDS** Legal Entity Name: **NICHOLS CONSULTING ENGINEERS**
 Agency Code: **707** Contractor Name: **NICHOLS CONSULTING ENGINEERS**
 Appropriation Unit: **4206-29** Address: **CHTD**
 Is budget authority available?: **Yes** City/State/Zip: **1885 S ARLINGTON AVE STE 111 RENO, NV 89509**
 If "No" please explain: **Not Applicable** Contact/Phone: **Jason Drew 775-329-4955**
 Vendor No.: **T81103102**
 NV Business ID: **NV1989104686**

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **04/12/2011**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2014**
 Contract term: **3 years and 264 days**
 4. Type of contract: **Contract**
 Contract description: **Engineering design**

5. Purpose of contract:
This is the second amendment to the original contract, which provides civil engineering design service to the Nevada Division of State Lands for the restoration of North Canyon Creek in Lake Tahoe, NV. This amendment increases the contract amount from \$478,526 to \$527,526 due to increased regulatory requirements set forth by the US Army Corps of Engineers requiring additional inspections be conducted by the vendor and their cultural resources sub-consultant.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$478,526.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$49,000.00
4. New maximum contract amount:	\$527,526.00

II. JUSTIFICATION

7. What conditions require that this work be done?
 The Division of State Lands is responsible for the coordination and implementation of a program of environmental improvement projects at Lake Tahoe. This program includes erosion control, water quality improvement and stream restoration/enhancement projects at Lake Tahoe. Funding for this program is provided through the sale of bonds authorized by the 1996 Tahoe Bond Act and Chapter 514, Statutes of Nevada, 1999 and the 2009 Tahoe Bond Act and Chapter 431, Statutes of Nevada, 2009. Specifically, State Lands needs assistance in designing construction level documents appropriate to obtain the necessary regulatory permits in Lake Tahoe and to permit construction of the stream restoration project on North Canyon Creek.

#37

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The tasks for this project must be completed by a professional engineer licensed in the State of Nevada. The Division of State Lands does not have any civil engineers on staff to complete this work nor are there civil engineers available within the State to complete this work.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

2nd Nature LLC
7Q10
RBF Consulting
Swanson Hydrology & Geomorphology
Resource Concepts, Inc.
Valley & Mountain Consulting
Enrix

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected contractor received the highest scores from the evaluation committee using the criteria listed in the RFQ which included: 1) Demonstrated competence; 2) Experience in performance of comparable engagements; 3) approach to delivery of the project and methods of dealing with unexpected project issues; 4) conformance with the terms of the RFQ; and 5) expertise and availability of key personnel.

d. Last bid date: 07/12/2010 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor is currently under contract with the Division of State Lands and is good standing.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?
Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bre00	06/09/2014 11:36:19 AM
Division Approval	bre00	06/09/2014 11:36:23 AM

#37

Department Approval
Contract Manager Approval
Budget Analyst Approval

abrook1
bre00
jrodrig9

06/09/2014 15:03:51 PM
06/09/2014 15:05:30 PM
06/11/2014 10:05:40 AM

#37

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15751**

Agency Name: DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name: Adviscon, Inc.
Agency Code: 407	Contractor Name: Adviscon, Inc.
Appropriation Unit: 3228-26	Address: 5411 NE 107th Avenue, Suite 20
Is budget authority available?: Yes	City/State/Zip: Vancouver, WA 98662
If "No" please explain: Not Applicable	Contact/Phone: Tim Runcie 503-253-0331
	Vendor No.:
	NV Business ID: NV20141323616
To what State Fiscal Year(s) will the contract be charged?	2014

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	33.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	67.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/11/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2014**

Contract term: **19 days**

4. Type of contract: **Contract**

Contract description: **SharePoint Training**

5. Purpose of contract:

This is a new contract to provide Division of Welfare and Supportive Services (DWSS) an evaluation and assessment of the current Microsoft SharePoint environment. The evaluation and assessment will include recommendations for modifications needed to ensure the best performance, security and reliability in the SharePoint site, along with technical assistance to identify and find solutions for the connectivity, authentication, searching, and other challenges that DWSS is currently facing.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,350.00**

Other basis for payment: **Actual per Invoice**

II. JUSTIFICATION

7. What conditions require that this work be done?

DWSS requires a professional evaluation and assessment of their current SharePoint environment along with recommendations for the modifications needed to ensure the best performance, security and reliability in their SharePoint site.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise to provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

#38

Learning Tree International
Advisicon, Inc
Project Solution
Progent

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the sole response to the solicitation.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Laura King, IT Professional IV Ph: (775) 684-0561

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	05/28/2014 13:44:34 PM
Division Approval	msmit5	06/09/2014 09:24:24 AM
Department Approval	ecrecoli	06/09/2014 16:12:45 PM
Contract Manager Approval	sjon23	06/10/2014 08:19:38 AM
Budget Analyst Approval	ekin4	06/11/2014 10:37:00 AM

#38

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15750**

Agency Name: DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name: Adviscon, Inc.
Agency Code: 407	Contractor Name: Adviscon, Inc.
Appropriation Unit: 3228-26	Address: 5411 NE 107th Avenue, Suite 20
Is budget authority available?: Yes	City/State/Zip: Vancouver, WA 98662
If "No" please explain: Not Applicable	Contact/Phone: Tim Runcie 503-253-0331
	Vendor No.:
	NV Business ID: NV20141323616
To what State Fiscal Year(s) will the contract be charged?	2014

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	33.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	67.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/11/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2014**

Contract term: **19 days**

4. Type of contract: **Contract**

Contract description: **Project Server Train**

5. Purpose of contract:

This is a new contract to provide the Division of Welfare and Supportive Services an evaluation and assessment of the current Microsoft Project Server environment. The evaluation and assessment will include recommendations for modifications and enhancements to improve and preserve functionality and scalability of the current installation, along with training for Project Managers and Administrators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,400.00**

Other basis for payment: **Actual per Invoice**

II. JUSTIFICATION

7. What conditions require that this work be done?

Microsoft Project Server 2010 is an automated tool for managing and tracking DWSS Projects. In order to receive the full benefit of our MS Project Server, we require an expert assessment of our current installation to ensure it is installed, configured and performing according to industry best practices.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise to provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

#39

Progent
Project Solution
Advisicon, Inc
Learning Tree International

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the sole response to the solicitation.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Laura Jenkins, IT Professional IV Ph: (775) 684-0561

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	05/28/2014 13:44:05 PM
Division Approval	msmit5	06/09/2014 09:25:22 AM
Department Approval	ecreceli	06/09/2014 16:21:54 PM
Contract Manager Approval	sjon23	06/10/2014 08:20:04 AM
Budget Analyst Approval	ekin4	06/11/2014 10:42:33 AM

#39

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **12625** Amendment Number: **2**
 Agency Name: **EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **CASHMAN EQUIPMENT COMPANY**
 Agency Code: **902** Contractor Name: **CASHMAN EQUIPMENT COMPANY**
 Appropriation Unit: **All Budget Accounts - Category 07** Address: **600 GLENDALE AVE**
 Is budget authority available?: **Yes** City/State/Zip: **SPARKS, NV 89431**
 If "No" please explain: **Not Applicable** Contact/Phone: **Daryl Dassinger 775/332-2519**
 Vendor No.: **PUR0000249A**
 NV Business ID: **NV19601000406**

To what State Fiscal Year(s) will the contract be charged? **2012-2016**
 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % ESD Special Fund

Agency Reference #: **1673-13-DETR**

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **09/15/2011**
 Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/31/2015**
 Contract term: **3 years and 351 days**

4. Type of contract: **Contract**
 Contract description: **UPS Maintenance**

5. Purpose of contract:
This is the second amendment to the original contract, which continues to provide remedial and preventative maintenance on the uninterrupted power supply module and two semi-annual preventative maintenance visits on the module's battery strings located at the department's administrative office at 500 E. Third Street in Carson City. This amendment changes the State's contact person and increases the maximum amount from \$17,500 to \$34,300 due to the need for the removal and replacement of eighty, (80) UPS Module batteries.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,900.00
2. Total amount of any previous contract amendments:	\$7,600.00
3. Amount of current contract amendment:	\$16,800.00
4. New maximum contract amount:	\$34,300.00

II. JUSTIFICATION

7. What conditions require that this work be done?
The UPS module must be kept in working condition because it is the continual power supply to the generator, which is the power backup in case of a power outage.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Employees do not have the equipment or expertise to do this type of work.

9. Were quotes or proposals solicited? **Yes**

#40

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Interstate Battery of Western Nevada
Batteries Plus
Cashman Equipment Company

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Of the vendors solicited, this was the only vendor to respond

d. Last bid date: 05/01/2011 Anticipated re-bid date: 05/31/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Cashman Equipment is currently contracted with the Department of Employment, Training, and Rehabilitation and has provided satisfactory service since July of 2008.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	njolly	06/04/2014 13:10:07 PM
Division Approval	mcost1	06/06/2014 11:37:16 AM
Department Approval	mcost1	06/06/2014 11:37:24 AM
Contract Manager Approval	btaylo7	06/10/2014 14:30:45 PM
Budget Analyst Approval	myoun3	06/12/2014 10:50:16 AM

#40

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15793**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: GILBERT COLEMAN PHD ECONOMIC
Agency Code: 030	Contractor Name: GILBERT COLEMAN PHD ECONOMIC
Appropriation Unit: 1348-15	Address: CONSULTING INC
Is budget authority available?: Yes	40 PINE VIEW CT
If "No" please explain: Not Applicable	City/State/Zip: RENO, NV 89511-2761
	Contact/Phone: 775/852-3259
	Vendor No.: T27008552
	NV Business ID: NV19961250206
To what State Fiscal Year(s) will the contract be charged?	2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Insurance Premium Trust Fund

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **364 days**

4. Type of contract: **Contract**

Contract description: **Expert Witness**

5. Purpose of contract:

This is a new contract that continues ongoing litigation support, including market and economic feasibility studies and statistical analysis, as well as testimony in regards to the economic analysis in defense of lawsuits against the State of Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Other basis for payment: Will be invoiced when services are rendered, per Attachment CC

II. JUSTIFICATION

7. What conditions require that this work be done?

Dr. Coleman's expertise, extensive background, and experience have greatly assisted the State in these types of claims.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

An outside independent economic expert is needed to provide recommendations and assistance in determining the claims and damages, for which we do not have the staff qualified.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This vendor was chosen in preference to others due to his expertise in the types of claims and his extensive background. Expert Witnesses are specifically excluded in NAC 333.150.

#41

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Dr. Coleman has been used previously by the Attorney General's Office and has provided satisfactory services.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Tawnya Cook, Program Officer I Ph: 775-684-1263

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mradu	06/05/2014 19:28:43 PM
Division Approval	clesli1	06/10/2014 08:12:12 AM
Department Approval	chowle	06/10/2014 10:31:19 AM
Contract Manager Approval	tcook	06/11/2014 08:18:34 AM
Budget Analyst Approval	ekin4	06/12/2014 08:58:49 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14973**

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name: ELKO, COUNTY OF
Agency Code: 402	Contractor Name: ELKO, COUNTY OF
Appropriation Unit: 3167-00	Address: ELKO COUNTY COMPTROLLER 540 COURT ST
Is budget authority available?: Yes	City/State/Zip: ELKO, NV 89801-3515
If "No" please explain: Not Applicable	Contact/Phone: 775/753-7073
	Vendor No.: T81072742U
	NV Business ID: Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Revenue from County

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2013**

Retroactive? **Yes**

If "Yes", please explain

Legislative Session year with the merge/consolidation of Developmental Services to Aging and Disability Services was approved. Contracts required modification to reflect these changes. Additionally, each county requires time to process approvals by officials, resulting in a delay in contract submissions. Contracts are for two years, set up to be reviewed at the end of one year so that sufficient amount of time is given to begin the process of a new contract before it expires if needed.

3. Termination Date: **06/30/2015**
Contract term: **1 year and 364 days**

4. Type of contract: **Revenue Contract**
Contract description: **County of Elko**

5. Purpose of contract:

This is a new revenue contract that is ongoing and provides for service to children with developmental disabilities and the County to reimburse the Aging and Disability Services Division the non-federal share of funding as payment for services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Other basis for payment: Revenue Contract

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 435.010 and NRS 435.020, the Aging and Disability Services Division (ADSD) is obligated to provide services to children with developmental disabilities and the County to reimburse ADSD the non-federal share of funding as payment for services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Not applicable. State employees are providing the services for the County.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

#42

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not applicable. Aging and Disability Services Division is currently providing the services.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

7/1/12 to 6/30/13, Mental Health and Developmental Services - Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

Rob Foderhase, Admin Srvs Officer III Ph: 775-688-1930

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rforderh	05/29/2014 14:54:58 PM
Division Approval	tmyler	05/29/2014 15:41:35 PM
Department Approval	ecreceli	05/30/2014 16:28:45 PM
Contract Manager Approval	jpruneau	06/11/2014 14:05:24 PM
Budget Analyst Approval	knielsen	06/12/2014 15:49:41 PM

#42

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15738**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: Ridge House, Inc.
Agency Code: 440	Contractor Name: Ridge House, Inc.
Appropriation Unit: 3711-15	Address: 900 W 1st street, Suite 200
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89503
If "No" please explain: Not Applicable	Contact/Phone: Steven Burt, Executive Director 775/322-8941
	Vendor No.: T80938781
	NV Business ID: NV198221007967

To what State Fiscal Year(s) will the contract be charged? **2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **364 days**

4. Type of contract: **Contract**

Contract description: **Counseling**

5. Purpose of contract:

This is a new contract that continues ongoing post release mental health and substance abuse evaluation and counseling services for offenders.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,900.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

To assist recently released offenders and Nevada Department of Corrections Re-Entry participants with re-entry into the community.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically, the Nevada Department of Corrections has outsourced the mental health/substance abuse evaluation and counseling services to ensure post release offenders receive professional services from qualified personnel.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Westcare
Ridge House, Inc.
Community Counseling Center**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

#43

Multiple contract awards are being made from Solicitation 201410. Ridge House, Inc. is one vendor able to meet the needs of the Department.

d. Last bid date: 03/26/2014 Anticipated re-bid date: 01/26/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY10 - FY13; Nevada Department of Corrections. Service has been determined to be satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbec2	05/22/2014 09:27:39 AM
Division Approval	dmartine	05/22/2014 12:48:48 PM
Department Approval	bfarris	05/23/2014 18:47:09 PM
Contract Manager Approval	jhardy	06/11/2014 11:24:56 AM
Budget Analyst Approval	cmurph3	06/12/2014 11:51:11 AM

#43

a. List the names of vendors that were solicited to submit proposals (include at least three):

Nevada Generator Systems
Cummins Rocky Mountain, LLC
WW Williams

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

They were the only poposal received.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY12, Department of Corrections. Services have been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	05/14/2014 14:33:31 PM
Division Approval	dmartine	05/15/2014 11:57:28 AM
Department Approval	bfarris	05/15/2014 16:30:44 PM
Contract Manager Approval	jhardy	06/11/2014 16:24:04 PM
Budget Analyst Approval	cmurph3	06/12/2014 13:58:03 PM

#44

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15803**

Agency Name: TREASURER - TREASURER'S OFFICE	Legal Entity Name: TREASURY STRATEGIES
Agency Code: 050	Contractor Name: TREASURY STRATEGIES
Appropriation Unit: 1080-21	Address: 309 W WASHINGTON ST 13TH FLOOR
Is budget authority available?: Yes	City/State/Zip: CHICAGO, IL 60606
If "No" please explain: Not Applicable	Contact/Phone: Michael A. Gallanis 312.443.0840
	Vendor No.: PENDING
	NV Business ID: APPLYING FOR
To what State Fiscal Year(s) will the contract be charged?	2014-2015

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	75.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	25.00 % Highway Funds

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/12/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **1 year and 18 days**

4. Type of contract: **Contract**

Contract description: **Consulting Services**

5. Purpose of contract:

This is a new contract to provide consulting services to facilitate a Request for Proposal (RFP) for acceptance of merchant services bank cards for in-person, online and mobile applications.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$360 for Principal and/or \$300 for Manager.

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies are obligated to offer various payment options to their customers for fees and services provided to the public and the State has not bid this business in ten (10) years.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge, expertise or systems in place for such work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Global Payment Advisors
PFM Group
Treasury Strategies**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

#45

This vendor has superior knowledge and experience and is the most cost-effective.

d. Last bid date: 05/01/2014 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other The contractor intends to incorporate with the State of Nevada Secretary of State's Office as a foreign corporation once the contract is approved.

The contractor intends to register with the Secretary of State's Office as a foreign corporation once the contract has been approved.

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

The contractor intends to obtain a State Business License once the contract has been approved.

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

The contractor will become an active legal entity in good standing once the contract has been approved.

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shanshew	06/11/2014 13:54:39 PM
Division Approval	thagan	06/11/2014 14:05:05 PM
Department Approval	vmilazz1	06/11/2014 15:05:23 PM
Contract Manager Approval	shanshew	06/11/2014 15:53:08 PM
Budget Analyst Approval	sbarkdul	06/17/2014 06:52:09 AM

#45

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15739

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	STOREY, COUNTY OF
Agency Code:	402	Contractor Name:	STOREY, COUNTY OF
Appropriation Unit:	3167-00	Address:	STOREY COUNTY COMMISSIONERS 26 South B Street
Is budget authority available?:	Yes	City/State/Zip:	VIRGINIA CITY, NV 89440
If "No" please explain:	Not Applicable	Contact/Phone:	775/847-0968
		Vendor No.:	T80054670
		NV Business ID:	Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	2014-2015		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue from County

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2013**

Retroactive? **Yes**

If "Yes", please explain

Legislative Session year with the merge/consolidation of Developmental Services to ASD was approved, contracts required modification to reflect these changes. Additionally, each county requires time to process approvals by officials, resulting in a delay in contract submissions. Contracts are for two years, set up to be reviewed at the end of one year so that sufficient amount of time is given to begin the process of a new contract before contract expires if needed.

3. Termination Date: **06/30/2015**
Contract term: **1 year and 364 days**

4. Type of contract: **Revenue Contract**
Contract description: **County of Storey**

5. Purpose of contract:

This is a new revenue contract that is ongoing and provides for service to children with developmental disabilities and the County to reimburse for the Aging and Disability Services Division the non-federal share of funding as payment for services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**
Other basis for payment: Revenue Contract

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 435.010 and NRS 435.020 Aging and Disability Services Division (ADSD) is obligated to provide services to children with developmental disabilities and the County to reimburse ADSD the non-federal share of funding as payment for services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Not applicable. State employees are providing the services for the county.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

#46

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not applicable. State employees are providing the services for the county.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

07/01/12 to 06/30/13, Mental Health and Developmental Services-Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

Rob Forderhase, ASO III Ph: 775-688-1930

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkucera	05/20/2014 10:05:24 AM
Division Approval	tmyler	06/02/2014 15:21:56 PM
Department Approval	ecrecli	06/10/2014 17:14:30 PM
Contract Manager Approval	jpruneau	06/11/2014 14:07:25 PM
Budget Analyst Approval	knielsen	06/18/2014 10:46:31 AM

#46

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15805**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: MELROY ENGINEERING INC DBA
Agency Code: 082	Contractor Name: MELROY ENGINEERING INC DBA
Appropriation Unit: All Budget Accounts - Category 10	Address: MSA ENGINEERING CONSULTANTS 7115 AMIGO ST STE 110
Is budget authority available?: No	City/State/Zip: LAS VEGAS, NV 89119
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD, but all funding and contractor payment responsibilities will remain with the initiating agency. For this contract the funding and expenditure authority will be the Account 3560, Military; Expenditure Category 10, Weekend Training Site.	Contact/Phone: 702/896-1133
	Vendor No.: T27003716
	NV Business ID: NV19971093631

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/16/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years and 15 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the water heater replacement at the Stead Training Center, Project No. 14-A013-19; Contract No. 103983. The vendor will provide construction design document with specs for the replacement of domestic water heaters at the 8203, 8204, 8205, and 8209 buildings; and review and improve the instantaneous water heaters in the 8026, 8207, and 8208 buildings.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,200.00**

Other basis for payment: monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2014 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

#47

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Steve Barron, project manager Ph: 775-684-4141

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	06/13/2014 12:57:59 PM
Division Approval	dgrimm	06/13/2014 12:58:05 PM
Department Approval	dgrimm	06/13/2014 12:58:07 PM
Contract Manager Approval	dgrimm	06/13/2014 13:01:26 PM
Budget Analyst Approval	jrodrig9	06/16/2014 15:11:49 PM

#47

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15808**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: MELROY ENGINEERING INC DBA
Agency Code: 082	Contractor Name: MELROY ENGINEERING INC DBA
Appropriation Unit: All Budget Accounts - Category 10	Address: MSA ENGINEERING CONSULTANTS 7115 AMIGO ST STE 110
Is budget authority available?: No	City/State/Zip: LAS VEGAS, NV 89119
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD, but all funding and contractor payment responsibilities will remain with the initiating agency. For this contract the funding and expenditure authority will be the Account 3560, Military; Expenditure Category 10, Weekend Training Site.	Contact/Phone: 702/896-1133
	Vendor No.: T27003716
	NV Business ID: Nv19971093631

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **102752**

2. Contract start date:

a. Effective upon final approval? **Yes** or b. other effective date: **NA**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years and 7 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the rooftop unit replacement at the Nevada Army National Guard Army Aviation Stead Facility; Project No. 14-A013-15; Contract No. 102752. The vendor will provide design documents with specs for the replacement of three roof top units and heat pump at the Army Aviation Support Facility at the Harry Reid Training Center with four new rooftop units.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,500.00**

Other basis for payment: monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2014 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

#48

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Steve Barron, project manager Ph: 775-684-4141

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	06/13/2014 12:55:00 PM
Division Approval	dgrimm	06/13/2014 12:55:03 PM
Department Approval	dgrimm	06/13/2014 12:55:05 PM
Contract Manager Approval	dgrimm	06/13/2014 13:01:39 PM
Budget Analyst Approval	Pending	

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15783**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Intermountain Lock and Security Supply
Agency Code: 409	Contractor Name: Intermountain Lock and Security Supply
Appropriation Unit: 3148-07	Address: 3910 Graphic Center Dr
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89118
If "No" please explain: Not Applicable	Contact/Phone: 702-939-5625
	Vendor No.: PUR0003096
	NV Business ID: NV20081427334

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **locksmith services**

5. Purpose of contract:

This is a new contract that continues ongoing locksmith service and repair on an as needed basis at Summit View Youth Correctional Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

Other basis for payment: upon receipt and approval of invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Summit View Youth Correctional Center has been vacant for more than 3 years. The facility was Legislatively approved to be reopened by a private company in conjunction with the State. Many repairs are necessary to restore the property back to a suitable condition for occupants.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no employees with the needed expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Stanley Security Solutions
A&B Security Group Inc
Intermountain Lock and Security Supply**

b. Solicitation Waiver: **Not Applicable**

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c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the agency.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, with DCFS and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

David Anderson, ASO2 Ph: 67099

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmorro5	05/31/2014 09:23:45 AM
Division Approval	jmorro5	05/31/2014 09:23:48 AM
Department Approval	ecrecli	06/13/2014 10:39:52 AM
Contract Manager Approval	ihyman	06/13/2014 15:28:48 PM
Budget Analyst Approval	knielsen	06/18/2014 11:29:29 AM

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15797**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Allstate Electric LLC
Agency Code: 409	Contractor Name: Allstate Electric LLC
Appropriation Unit: 3148-07	Address: 4485 W Sunset Rd Ste 200
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89118
If "No" please explain: Not Applicable	Contact/Phone: 702-868-1304
	Vendor No.: T29034983
	NV Business ID: NV20101172210
To what State Fiscal Year(s) will the contract be charged?	2014-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/18/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years and 13 days**

4. Type of contract: **Contract**

Contract description: **electrical services**

5. Purpose of contract:

This is a new contract that continues ongoing electrical services on an as needed basis for Summit View Youth Correctional Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

Other basis for payment: upon receipt and approval of invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

To ensure that the property has suitable conditions for occupants, staff, and visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no employees with the needed expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Precision Electric Inc
Allstate Electric LLC
Litchy Electric**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the agency

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d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, with DCFS and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

David Anderson, ASO2 Ph: 67099

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmorro5	06/09/2014 14:56:07 PM
Division Approval	jmorro5	06/09/2014 14:56:10 PM
Department Approval	ecrecli	06/13/2014 11:53:42 AM
Contract Manager Approval	ihyman	06/13/2014 15:29:10 PM
Budget Analyst Approval	knielsen	06/18/2014 17:23:33 PM

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14623** Amendment Number: **2**
 Agency Name: **GAMING CONTROL BOARD** Legal Entity Name: **Mieko Hirai Braun**
 Agency Code: **611** Contractor Name: **Mieko Hirai Braun**
 Appropriation Unit: **4063-10** Address: **848 N Rainbow BL #7074**
 Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89107**
 If "No" please explain: **Not Applicable** Contact/Phone: **818-470-1922**
 Vendor No.:
 NV Business ID: **NV20131313237**
 To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % GCB Investigative Fund (Applicant paid)

2. Contract start date:
 a. Effective upon final approval? **No** or b. other effective date **06/25/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**
 Contract term: **2 years and 5 days**
 4. Type of contract: **Contract**
 Contract description: **Interpreter Services**

5. Purpose of contract:
This is the second amendment to the original new contract, which provides Japanese translator and interpreter services. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increase the maximum amount from \$24,900 to \$44,900 due to an increased need for the services.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,900.00
2. Total amount of any previous contract amendments:	\$15,000.00
3. Amount of current contract amendment:	\$20,000.00
4. New maximum contract amount:	\$44,900.00
and/or the termination date of the original contract has changed to:	06/30/2015

II. JUSTIFICATION

7. What conditions require that this work be done?
The Gaming Control Board (Board) has licensees that are based in Japan, and therefore, needs a Japanese translator/interpreter from time to time. Further, given the complexity of certain investigations, the Board requires an interpreter with trial experience.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
The Gaming Control Board knows of no state employee that is also a Japanese interpreter with trial experience.

9. Were quotes or proposals solicited? **Yes**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

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a. List the names of vendors that were solicited to submit proposals (include at least three):

Jennifer Cha-Yuchen
Mieko Hirai Braun
Keiko Inoue

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Price and experience.

d. Last bid date: 04/29/2013 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is currently under contract with the Gaming Control Board; services are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkingsla	06/13/2014 14:59:31 PM
Division Approval	jkingsla	06/13/2014 14:59:35 PM
Department Approval	jkingsla	06/13/2014 14:59:38 PM
Contract Manager Approval	jkingsla	06/13/2014 14:59:41 PM

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