POST

*** NOTICE OF PUBLIC MEETING ***

BOARD OF EXAMINERS

LOCATION: Capitol Building
The Guinn Room
101 N. Carson Street
Carson City, Nevada 89701

VIDEOCONFERENCE: Grant Sawyer State Office Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

DATE AND TIME: February 4, 2014 at 10:00 a.m.

Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (*).** Items on the agenda may be taken out of the order presented**,** items may be combined for consideration by the public body, and items may be pulled or removed from the agenda at any time at the discretion of the Chairperson.

AGENDA

1. PUBLIC COMMENTS

***2. FOR POSSIBLE ACTION – APPROVAL OF THE JANUARY 14, 2014 BOARD OF EXAMINERS' MEETING MINUTES**

***3. FOR POSSIBLE ACTION – VICTIMS OF CRIME PROGRAM (VOCP) APPEAL**

Pursuant to NRS 217.117, Section 3, the Board may review the case and render a decision within 15 days of the Board meeting; or, if they would like to hear the case with the appellant present, they can schedule the case to be heard at their next meeting.

Janice Evans

The issue before the Board is the appeal of a denial for VOCP survivor benefits on behalf of Ms. Evans' minor child.

Pursuant to NRS 217 and Victims of Crime Policy Section 11 (9), survivor benefits are available for certain qualified dependents of victims of violent crimes. Survivor benefits are intended to provide support to dependents that are wholly or partially dependent on the victim's income at the time of death.

Ms. Evans acknowledged during the appeal hearing that her child has never been financially dependent on the victim Mr. Holloway.

*4. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – State Public Works – Buildings and Grounds	1	$7,704
Total:	**1**	**$7,704**

*5. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND

A. Nevada Board of Parole Commissioners – $76,671

Pursuant to NRS 353.268, the Nevada Board of Parole Commissioners is requesting an allocation of $39,273 for FY2014 from the Interim Finance Committee's Contingency Fund to support one new position and associated costs, audio/visual equipment, computer replacements, and transfers email and the network operating system from NDOC to EITS. The board is also requesting an allocation for FY2015 in the amount of $37,398 for on-going costs related to the FY2014 request.

B. Department of Administration - $200,000

In accordance with NRS 353.268 an allocation totaling $200,000 is requested from the IFC Contingency Fund to replenish the Emergency Account established pursuant to NRS 353.263.

*6. FOR POSSIBLE ACTION – STATE ADMINISTRATIVE MANUAL

The State Administrative Manual (SAM) is being submitted to the Board of Examiners' for approval of additions and revisions in the following Chapters:

A. 0220 – Department of Administration – Division of Internal Audits

*7. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE

A. Attorney General

Pursuant to NRS 333.705, subsection 1, The Attorney General's Office seeks approval to contract with a former employee, for the term of February 5, 2014 until June 30, 2014 to provide consulting services for the Attorney General's Office Accounting Section.

*8. FOR POSSIBLE ACTION – TORT CLAIM

A. American Civil Liberties Union of Nevada and Valerie Nabors – TC 16655
Amount of Claim - $130,000

*9. FOR POSSIBLE ACTION – LEASES

BOE #	LESSEE	LESSOR	AMOUNT
1.	Department of Health and Human Services – Public and Behavioral Health (Las Vegas)	WCBMT 2007-C33 Charleston Boulevard, LLC.	$92,605.68
	Lease Description:	This is a new location to house the Department of Health and Human Services – Public and Behavioral Health – Suicide Prevention. **Term of Lease: 03/01/2014 – 03/31/2019**	
2.	Division of State Parks – on behalf of the Nevada Army National Guard (Las Vegas)	Rochelle Aizenberg Revocable Trust	$47,324
	Lease Description:	This is a new location to house 4 new helicopters for support to the Nevada Army National Guard. **Term of Lease: 01/20/2014 – 04/30/2014**	

*10. FOR POSSIBLE ACTION –CONTRACTS

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE	BINGHAM MCCUTCHEN, LLP.	OTHER: STATUTORY CONTINGENCY FUND	$339,000	PROFESSIONAL SERVICE
	Contract Description:	This is the first amendment to the original contract which continues ongoing outside legal services in the defense of a lawsuit filed against the State of Nevada/Department of Health and Human Services. This amendment increases the maximum amount from $49,000 to $388,000 due to a greater understanding of the needs that are required to defend this lawsuit.				
		Term of Contract:	10/09/2013 - 06/30/2015	Contract # 15155		
2.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	SAN JOAQUIN CHEMICALS, INC.	FEE: BUILDING RENT INCOME FEES	$74,600	
	Contract Description:	This is a new contract that continues ongoing chemical water treatment service to various heating, ventilation, and air conditioning closed and open water loops at various state-owned facilities in the Carson City area.				
		Term of Contract:	Upon Approval - 01/31/2018	Contract # 15246		
3.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - UNIV 05 CIP PROJ - CCSN-NON-EXEC	CARPENTER SELLERS ASSOC. DBA CARPENTER SELLERS ARCHITECTS	OTHER: 13% UNIV SYS RCPT, 10% TRANS FROM CAP PROJ FND, 55% TRANS FROM TREAS, 22% TRANS - PUB WORKS	$2,794,118	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the University of Las Vegas Hotel College Academic Building; Project No. 13-P05; Contract No. 92114.				
		Term of Contract:	Upon Approval - 06/30/2017	Contract # 15263		
4.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - 2005 MILITARY CIP PROJECTS - LVRC-NON-EXEC	PENTA BUILDING GROUP, INC.	BONDS 33% FEDERAL 67%	($700,000)	PROFESSIONAL SERVICE
	Contract Description:	This is the first amendment to the original contract, which provides owner construction manager at risk services for the North Las Vegas Readiness Center, Las Vegas, NV; SPWB Project No. 09-C14; SPWB Contract No. 5681. This amendment reduces the maximum amount from $26,810,874 to $26,110,874 due to the funds remaining in the owner's contingency at the completion of construction.				
		Term of Contract:	10/12/2010 - 06/30/2014	Contract # 11610		
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - STATEWIDE CIP PROJECTS-NON-EXEC	RO ANDERSON ENGINEERING, INC.	BONDS 2% OTHER: TRANSFER FROM TREASURER 22% FEDERAL 76%	$215,000	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the design, building and construction administration to replace the access bridge at the Caliente Youth Center; Project No. 13-C01; Contract No. 92116.				
		Term of Contract:	Upon Approval - 06/30/2017	Contract # 15266		

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6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION All Budget Accounts	PENTA BUILDING GROUP, LLC.	OTHER: SOUTHERN NEVADA ADULT MENTAL HEALTH	$281,000	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide construction manager at risk services to renovate building #3A, Southern Nevada Adult Mental Health Services; Project No. 14-A006; Contract No. 91286.				
		Term of Contract:	Upon Approval - 06/30/2018	Contract # 15264		
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION All Budget Accounts	TECTONICS DESIGN GROUP, INC.	OTHER: VARIES DEPENDING ON PROJECT	$50,000	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide ongoing professional structural plan checking services on an "as-needed" basis. SPWD Contract No. 93391				
		Term of Contract:	Upon Approval - 06/30/2015	Contract # 15269		
8.	300	DEPARTMENT OF EDUCATION - ELEMENTARY & SECONDARY EDUCATION - TITLE I	EDUCATIONAL RESEARCH & TRAINING CORP.	FEDERAL	$158,000	SOLE SOURCE
	Contract Description:	This is the third amendment to the original contract which includes the continuation of services: maintenance of a web-based system that provides tutorials for migrant students; develop a service delivery plan that describes how services will be provided to migrant students; comprehensive needs assessment; evaluation of the migrant education program students; maintain a web-based eligibility system that meets federal requirements. This amendment extends the termination date from February 28, 2014 to September 30, 2015 and increases the maximum amount from $135,500 to $293,500 due to the continued need for these services and addition of the migrant literacy CORE consortium requirements.				
		Term of Contract:	09/13/2011 - 09/30/2015	Contract # 12543		
9.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - RURAL REGIONAL CENTER	PALCO, INC.	GENERAL	$4,605,120	
	Contract Description:	This is a new contract to provide ongoing fiscal management services for children whose families/guardians choose to direct their own services and support through the state-funded, self-directed program.				
		Term of Contract:	04/01/2014 - 03/31/2017	Contract # 15223		
10.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - NEVADA MEDICAID, TITLE XIX	CITY OF CARSON	OTHER: COUNTY PROVIDES NON-FEDERAL SHARE	$3,168,503	
	Contract Description:	This is a new revenue contract that is ongoing and provides the administrative services necessary to operate the Medicaid County Match program for the Division of Health Care Financing and Policy (DHCFP) and the Division of Welfare and Supportive Services (DWSS). The counties provide the non-federal share to DHCFP for medical and Medicaid administrative services. Pursuant to NRS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match program provides federal matching funds for indigent long-term care costs, when the indigent is Medicaid eligible.				
		Term of Contract:	07/01/2013 - 06/30/2015	Contract # 14162		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES – WELFARE AND SUPPORTIVE SERVICES	DELOITTE CONSULTING, LLP.	GENERAL 4% FEDERAL 96%	$2,492,728	
	Contract Description:	This is the seventh amendment to the original contract to develop and implement the Health Care Reform Eligibility Engine, which is a business rules engine that will store all of the eligibility rules for the State of Nevada's publicly subsidized health coverage programs in one place and will be accessible to individuals shopping for health coverage from multiple entry points, such as the Silver State Health Insurance Exchange as mandated by the Affordable Care Act. This amendment increases the maximum amount from $25,761,639.35 to $28,254,367.35, revises Attachment AA - Deliverable Payment Schedule, and incorporates Change Orders 12, 17, 19, 21, 23 , 27, 28, 29, 30 to update the deliverables due to Centers for Medicare & Medicaid Services requirements.				
		Term of Contract:	07/01/2013 - 06/30/2015	Contract # 14162		
12.	440	DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	SYSCON JUSTICE SYSTEM CANADA, LTD.	GENERAL	$56,027	SOLE SOURCE
	Contract Description:	This is a new contract to provide an enhancement to the Parole Board hearing scheduling functionality to facilitate integration with the Nevada Department of Correction (NDOC) created Victim Information and Notification Everyday (VINE) interface. The existing NDOC Nevada Offender Tracking Information System (NOTIS) will be modified to provide data regarding offenders with scheduled parole hearings into the existing notification process. The initial change is expected to be applied to the current iTAG 9i production system at NDOC and the enhanced interface will be migrated to NDOC's Elite V11g upgrade version which will be installed at NDOC on a later date.				
		Term of Contract:	Upon Approval - 06/30/2015	Contract # 15254		
13.	611	GAMING CONTROL BOARD	RICHARD W. SCOTT, DVM	GENERAL	$50,000	
	Contract Description:	This is the first amendment to the original contract, which continues ongoing veterinarian services for the state's equine racing program pursuant to NRS 466 and Regulation 30. This amendment extends the termination date from March 31, 2014 to March 31, 2016, increases the maximum amount from $50,000 to $100,000 due to the extended term, and clarifies the price of test barn personnel.				
		Term of Contract:	05/08/2012 - 03/31/2016	Contract # 13262		
14.	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WASTE MANAGEMENT AND FEDERAL FACILITIES	WASHOE COUNTY	FEDERAL	$124,000	
	Contract Description:	This is the second amendment to the original interlocal agreement, which provides program services in the Underground and Leaking Underground Storage Tank program in Washoe County. This amendment increases the maximum amount from $772,000 to $896,000 due to an increase in program activities.				
		Term of Contract:	07/01/2013 - 06/30/2017	Contract # 14250		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
15.	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WASTE MANAGEMENT AND FEDERAL FACILITIES	WINDSOR SOLUTIONS, INC.	FEDERAL	$200,000	
	Contract Description:	This is the first amendment to the original contract, which provides technical support for the National Environmental Information Exchange Network. This amendment increases the maximum amount from $300,000 to $500,000 to provide updates to the Toxics Release Inventory database, the Underground Injection Control database, the division's water pollution control database, and the Water Quality Exchange project. All of these projects will reduce the amount of time that division staff will spend in manually entering data into the various reporting databases.				
		Term of Contract:	10/11/2011 - 09/30/2015	Contract # 12639		
16.	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER QUALITY PLANNING	HUMBOLDT WATERSHED CO-OP	FEDERAL	$194,000	
	Contract Description:	This is a new contract to provide Humboldt Watershed Cooperative Weed Management Area (HWCWMA) with funding facilitating the hiring of a Humboldt River Basin Habitat and Water Quality Improvement Coordinator. This dedicated staff would assist HWCWMA to adequately address noxious weed infestations that contribute to watershed degradation, and associated water quality issues such as excessive nutrient and sediment loads within the watershed. The match requirements will be the responsibility of HWCWMA.				
		Term of Contract:	Upon Approval - 06/30/2016	Contract # 15196		

*11. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
MSA 1.	MSA	VARIOUS STATE AGENCIES	CAROUSEL INDUSTRIES OF NORTH AMERICA, INC.	OTHER: AGENCY SPECIFIC	$2,500,000	
	Contract Description:	This contract provides ongoing sales, service, support, training and maintenance of the State's Avaya voice communications systems, statewide on an as needed basis.				
		Term of Contract:	Upon Approval - 02/28/2019	Contract # 15162		

12. INFORMATIONAL ITEM

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than $50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold ($10,000 - $49,999). Below is a list of all applicable approvals for contracts and amendments approved for the month of January.

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15151	Department of Corrections	DPL Enterprise	Contract	$19,960
Contract Description:	This is a new contract to provide assessment, cleaning and restoration of the HVAC system at Florence McClure's Women's Correctional Center.			
15237	Department of Conservation and Natural Resources – Forestry Division	Bison Construction Company	Contract	$21,348
Contract Description:	This is a new contract to provide emergency building repairs at the Nevada Division of Forestry's Northern Region mechanics' shop in Elko Nevada. The vendor will make repairs to the Nevada Division of Forestry's (NDF) Northern Region mechanic's shop in Elko that sustained significant damage.			
15265	Department of Wildlife	Sierra Geosynthetic Services, Inc.	Contract	$18,248
Contract Description:	This is a new contract to supply and install 60 mil single sided textured HDPE liner on (2) settling ponds 75x75x10 utilizing 304 stainless steel batten concrete attachment 4 to 8 boots.			
15190	Department of Corrections	YoEleven Vending, LLC.	Contract	$38,333
Contract Description:	This is a new contract to continue ongoing vending machine services for Ely State Prison, Ely Conservation Camp and Pioche Conservation Camp.			
15281	State Public Works Division	Ray Crook dba Roof Consulting Services	Contract	$14,700
Contract Description:	This is a new contract to provide professional architectural/engineering services for the roof replacement at the Northern Nevada Correctional Center Housing Unit 7; Project No. 13-S01(7); Contract No. 92122.			
15276	Department of Health and Human Services – Department of Child and Family Services	Gen-Tech of Nevada, Inc.	Contract	$10,307
Contract Description:	This is a new contract to provide annual generator service for the two generators at Desert Willow Treatment Center as well as additional funds as needed for emergency repairs.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15242	Department of Conservation and Natural Resources – Environmental Protection	Sierra Nevada Journeys	Contract	$35,822
Contract Description:	This is a new contract to provide engaging watershed education programs to 1,200 students and 60 educators in Northern Nevada. The programs will include education and activities such as in-class lessons, afterschool programs, residential experiences, one-day field experiences, marketing and outreach programs, and professional development opportunities to promote and sustain student educational experiences. An overall program assessment/evaluation will also be conducted to determine the impact the program(s) has on students and educators learning about watershed concepts and developing stewardship behavior on the program participants.			
14305	Department of Employment, Training and Rehabilitation	Restoration Contract Services	Amend #1	$12,350
Contract Description:	This is the first amendment to the original contract, which continues ongoing mold remediation in the west stair well; mop room, kitchen, and employee break room at the High Scaler Cafe located at the Hoover Dam. This amendment extends the termination date from December 31, 2013 to December 31, 2014, increases the maximum amount from $17,650 to $30,000 and modifies the Scope of Work to include all Business Enterprises of Nevada sites in southern Nevada.			
15294	State Public Works Division	Harris Consulting Engineers, LLC.	Contract	$27,000
Contract Description:	This is a new contract to provide professional architectural/engineering services for chilled and hot water piping replacement for Phase I (Grant Sawyer Building); Project No. 13-m27; contract No. 93376.			
15285	Department of Conservation and Natural Resources – Division of State Parks	Lincoln County Power District	Contract	$24,912
Contract Description:	This is a new interlocal agreement to provide power to campsites at Cathedral Gorge State Park.			
15289	Business and Industry – Real Estate Division	Iron Data Solutions, Inc.	Contract	$40,800
Contract Description:	This is a new contract to modify the Real Estate Division licensing application software and database to incorporate additional data fields and tracking for licensee compliance with new education and trust account filing requirements.			

13. INFORMATIONAL ITEM

A. Department Of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS Chapters 111, Statutes of the Nevada, 1989 at page 263, the Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending December 31, 2013 (reference NRS 321.5954).

- **1989 Tahoe Basin Act**

  - The agency reports there were no transfers of lands or interests in lands during the quarter

- There were no acquisitions of lands or interests in lands during the quarter.

- **Lake Tahoe Mitigation Program**

There was one transfer of an interest in real property. On October 30, 2013 the state acquired over 37,000 square feet of environmentally sensitive land coverage from a private homeowner in the Cave Rock area of Douglas County. The land coverage was purchased using funds collected under the excess coverage mitigation program administered by the Tahoe Regional Planning Agency (TRPA). The division indicates that a significant portion of this land coverage will be retired as part of the TRPA's threshold attainment goal with a portion being made available to the general public for project needs in the area.

14. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

*15. FOR POSSIBLE ACTION – ADJOURNMENT

Notice of this meeting was posted in the following locations:
Blasdel Building, 209 E. Musser St., Carson City, NV
Capitol Building, 101 N. Carson St., Carson City, NV
Legislative Building, 401 N. Carson St., Carson City, NV
Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:
Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV
Brad Carson bcarson@dps.state.nv.us

Notice of this meeting was posted on the following website:
http://budget.nv.gov/Meetings

Any questions regarding the agenda or supporting material for the meeting please contact Director Mohlenkamp at (775)684-0222 or you can email us at budget@admin.nv.gov .We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Department of Administration at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775)684-0260.

DETAILED AGENDA

February 4, 2014

1. PUBLIC COMMENTS

Comments:

*2. FOR POSSIBLE ACTION – APPROVAL OF THE JANUARY 14, 2014 BOARD OF EXAMINERS' MEETING MINUTES

Clerk's Recommendation: I recommend approval.

Motion By: **Seconded By:** **Vote:**

Comments:

*3. FOR POSSIBLE ACTION – VICTIMS OF CRIME PROGRAM (VOCP) APPEAL

Pursuant to NRS 217.117, Section 3, the Board may review the case and render a decision within 15 days of the Board meeting; or, if they would like to hear the case with the appellant present, they can schedule the case to be heard at their next meeting.

Janice Evans

The issue before the Board is the appeal of a denial for VOCP survivor benefits on behalf of Ms. Evans' minor child.

Pursuant to NRS 217 and Victims of Crime Policy Section 11 (9), survivor benefits are available for certain qualified dependents of victims of violent crimes. Survivor benefits are intended to provide support to dependents that are wholly or partially dependent on the victim's income at the time of death.

Ms. Evans acknowledged during the appeal hearing that her child has never been financially dependent on the victim Mr. Holloway.

Clerk's Recommendation: I recommend to uphold the denial of this claim.

Motion By: **Seconded By:** **Vote:**

Comments:

*4. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – State Public Works – Buildings and Grounds	1	$7,704
Total:	**1**	**$7,704**

Clerk's Recommendation: I recommend approval.

Motion By: **Seconded By:** **Vote:**

Comments:

*5. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND

A. Nevada Board of Parole Commissioners – $76,671

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B. Department of Administration - $200,000

In accordance with NRS 353.268 an allocation totaling $200,000 is requested from the IFC Contingency Fund to replenish the Emergency Account established pursuant to NRS 353.263.

Clerk's Recommendation: I recommend approval.

Motion By: **Seconded By:** **Vote:**

Comments:

*6. FOR POSSIBLE ACTION – STATE ADMINISTRATIVE MANUAL

The State Administrative Manual (SAM) is being submitted to the Board of Examiners' for approval of additions and revisions in the following Chapters:

A. 0220 – Department of Administration – Division of Internal Audits

Clerk's Recommendation: I recommend approval.

Motion By: **Seconded By:** **Vote:**

Comments:

*7. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE

A. Attorney General

Pursuant to NRS 333.705, subsection 1, The Attorney General's Office seeks approval to contract with a former employee, for the term of February 5, 2014 until June 30, 2014 to provide consulting services for the Attorney General's Office Accounting Section.

Clerk's Recommendation: I recommend approval.

Motion By: **Seconded By:** **Vote:**

Comments:

*8. FOR POSSIBLE ACTION – TORT CLAIM

A. American Civil Liberties Union of Nevada and Valerie Nabors – TC 16655
Amount of Claim - $130,000

Clerk's Recommendation: I recommend approval.

Motion By: **Seconded By:** **Vote:**

Comments:

*9. FOR POSSIBLE ACTION – LEASES

Two statewide leases were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: **Seconded By:** **Vote:**

Comments:

*10. FOR POSSIBLE ACTION –CONTRACTS

Sixteen independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: **Seconded By:** **Vote:**

Comments:

*11. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS

One master service agreement was submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: **Seconded By:** **Vote:**

Comments:

12. INFORMATIONAL ITEM

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than $50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold ($10,000 - $49,999). Below is a list of all applicable approvals for contracts and amendments approved for the month of January.

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Contract Description:	This is a new contract to provide assessment, cleaning and restoration of the HVAC system at Florence McClure's Women's Correctional Center.			
15237	Department of Conservation and Natural Resources – Forestry Division	Bison Construction Company	Contract	$21,348
Contract Description:	This is a new contract to provide emergency building repairs at the Nevada Division of Forestry's Northern Region mechanics' shop in Elko Nevada. The vendor will make repairs to the Nevada Division of Forestry's (NDF) Northern Region mechanic's shop in Elko that sustained significant damage to the building when a state-owned vehicle driven by a state employee ran into the building causing damage to the exterior of the building as well as to an electrical panel on the exterior of the building.			
15265	Department of Wildlife	Sierra Geosynthetic Services, Inc.	Contract	$18,248
Contract Description:	This is a new contract to supply and install 60 mil single sided textured HDPE liner on (2) settling ponds 75x75x10 utilizing 304 stainless steel batten concrete attachment 4 to 8 boots.			
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15294	State Public Works Division	Harris Consulting Engineers, LLC.	Contract	$27,000
Contract Description:	This is a new contract to provide professional architectural/engineering services for chilled and hot water piping replacement for Phase I (Grant Sawyer Building); Project No. 13-m27; contract No. 93376.			
15285	Department of Conservation and Natural Resources – Division of State Parks	Lincoln County Power District	Contract	$24,912
Contract Description:	This is a new interlocal agreement to provide power to campsites at Cathedral Gorge State Park.			
15289	Business and Industry – Real Estate Division	Iron Data Solutions, Inc.	Contract	$40,800
Contract Description:	This is a new contract to modify the Real Estate Division licensing application software and database to incorporate additional data fields and tracking for licensee compliance with new education and trust account filing requirements.			

13. INFORMATIONAL ITEM

A. Department Of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS Chapters 111, Statutes of the Nevada, 1989 at page 263, the Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending December 31, 2013 (reference NRS 321.5954).

- **1989 Tahoe Basin Act**
  - The agency reports there were no transfers of lands or interests in lands during the quarter
  - There were no acquisitions of lands or interests in lands during the quarter.
- **Lake Tahoe Mitigation Program**

There was one transfer of an interest in real property. On October 30, 2013 the state acquired over 37,000 square feet of environmentally sensitive land coverage from a private homeowner in the Cave Rock area of Douglas County. The land coverage was purchased using funds collected under the excess coverage mitigation program administered by the Tahoe Regional Planning Agency (TRPA). The division indicates that a significant portion of this land coverage will be retired as part of the TRPA's threshold attainment goal with a portion being made available to the general public for project needs in the area.

14. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

*15. FOR POSSIBLE ACTION – ADJOURNMENT

Clerk's Recommendation: I recommend approval.

Motion By: **Seconded By:** **Vote:**

Comments:

MINUTES
MEETING OF THE BOARD OF EXAMINERS

January 14, 2014

The Board of Examiners met on Tuesday, January 14, 2014, in the Guinn Room on the second floor of the Capitol Building, 101 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

Members:
Governor Brian Sandoval
Attorney General Catherine Cortez Masto
Secretary of State Ross Miller
Jeff Mohlenkamp, Clerk

Others Present:
Chris Smith, Division of Emergency Management
Irene Navis, Office of Emergency Management
Charles Harvey, Taxicab Authority
Julie Butler, Department of Public Safety
Terri Carter, Management Services and Programs Division
Don Snyder, Board of the UNLV Campus Improvement Authority
Gerry Bomotti, UNLV Finance and Business
Julie Kidd, State Public Works Division
Teri Preston, State Public Works Division
Jennifer Bauer, Department of Public Safety
Rick Martin, Nevada Department of Emergency Management
Scott Sisco, Corrections
Clark Leslie, Attorney General's Office
Rich Perry, Nevada Department of Minerals
Tracey Green, Department of Public and Behavioral Health
David Olsen, Nevada Department of Transportation
Kimberlee Tarter, Purchasing
Marta Adams, Attorney General's Office
Janet Jacobsen, Judicial Discipline Commission
Paul Deyhle, Judicial Discipline Commission

1. PUBLIC COMMENTS

Comments:

Governor: Good morning, ladies and gentlemen. Can you hear us loud and clear in Las Vegas?

Charles Harvey: Yes. Can you hear us?

Governor: Yes. And if you would put the mute back on until you speak, just because there's an echo that happens. And good morning, everyone. Welcome to the Board of Examiner's meeting. We want to wish everyone a happy new year. And we will commence with Agenda Item No. 1, Public Comment. Is there any member of the public here in Carson City that would like to provide comment to the Board? Is there anyone present in Las Vegas that would like to provide public comment to the Board?

*2. FOR POSSIBLE ACTION – APPROVAL OF THE DECEMBER 3, 2013 BOARD OF EXAMINERS' MEETING MINUTES

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By: Secretary of State** **Vote: 3-0**

Comments:

Governor: If there's no one present in Las Vegas to provide public comment, we will move on to Agenda Item No. 2, Approval of the December 3, 2013 Board of Examiners' Meeting Minutes. Have the members had an opportunity to review the minutes? And are there any changes?

Attorney General: Yes and no. I'll move for approval.

Secretary of State: Second.

Governor: The Attorney General has moved for approval of the December 3, 2013 Board of Examiners' Meeting Minutes. The Secretary of State has seconded the motion. Any questions or discussion on the motion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Opposed no? Motion passes 3-0.

*3. FOR POSSIBLE ACTION – AUTHORIZATION TO APPROVE A PROVIDER AGREEMENT

A. Department of Health and Human Services – Division of Child and Family Services

The Division of Child and Family Services (DCFS) is requesting Board of Examiner approval of a Provider Agreement template contract for services of independent contractor for the following:

1. Youth Residential, Assessment, Rehabilitative, and Treatment Services

B. Department of Health and Human Services – Aging and Disability Services Division

The Aging and Disability Services Division is requesting Board of Examiner approval of an Early Intervention Services (EIS) provider agreement template for the following services:

1. Comprehensive Early Intervention Services
2. Medical Transcription Services
3. Therapy/Medical Services (Occupational, Physical, Speech, Vision, Registered Dietician, Physician, Nurse, and Audiologist)
4. Language Interpreter (Speech or Sign)

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By: Secretary of State** **Vote: 3-0**

Comments:

Governor: Agenda Item No. 3, Authorization to Approve a Provider Agreement. Mr. Mohlenkamp.

Clerk: Thank you, Governor. Before the Board are two separate approval requests, or provider agreement. As you recall, these are these template agreements that we enter into that allow our agencies to move more rapidly with acquiring services. In this case we have the Division of Child and Family Services that is requesting approval to enter into this template contract with providers of Youth Residential Assessment, Rehabilitative and Treatment Services. This is a new element for them, that they're adding this into a Provider Agreement. We've looked at it and gone through it with the agency and it looks like it's ready to go forward. This will allow them to have providers come in to provide those services on a statewide basis and allow them to be much more responsive.

The second is with Aging and Disability Services, similarly a Provider Agreement. This centers around Early Intervention Services, and as you can see Items 1 through 4, it'll be Comprehensive Services, Medical Transcription, Therapy Medical Services and then Language Interpreter. And so within the contract provides for different elements for people to come in and provide these

different services at different rates, pre-established rates. And I didn't have any request for testimony, so I didn't ask the agency to respond on this one.

Governor: And, Mr. Mohlenkamp, the alternative would be for these contracts to come before this Board which would cause some delay when there's perhaps some care needs that need more immediate attention.

Clerk: Yeah, I mean, we've been using these for years in Health and Human Services primarily because they want to have a pool of readily available service providers that can meet the needs on a fairly quick basis. And you're absolutely right, if it exceeded the threshold requirements, it would require an Agenda then to come forward. This allows them to move quicker.

Governor: Yeah. Thank you. Any questions from Board members?

Secretary of State: No, Governor.

Governor: If there are no questions, the Chair will accept a motion for approval of the Provider Agreements as described in Agenda Item No. 3A and B.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0.

*4. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Business and Industry – Transportation Services Authority	1	$26,000
Department of Corrections – Administration	26	$619,072
Department of Conservation and Natural Resources – Division of State Parks	1	$22,322
Department of Conservation and Natural Resources – Division of Environmental Protection – Water Quality Planning	1	$24,403
Total:	**29**	**$691,797**

Clerk's Recommendation: I recommend approval.
Motion By: Attorney General **Seconded By: Secretary of State** **Vote: 3-0**
Comments:

Governor: We'll move on to Agenda Item No. 4, State Vehicle Purchase. Mr. Mohlenkamp.

Clerk: Thank you, Governor. Before the Board are four separate requests for vehicle purchases. The first I want to make a clarification on the record. It says, "Taxicab Authority." That is actually Transportation Services Authority. So it's still within the Department of Business Industry. And I consulted with legal counsel that we could make that change here on the record. And that vehicle needs to be replaced due to an accident as it's in your materials. The remaining are all budgeted equipment, or vehicle requests through the legislatively approved budget.

Governor: Yeah. And I've looked through these. These are all high mileage vehicles, or again vehicles that require a lot of maintenance, and it's more cost effective to replace them than it is to continue to use them, and there's always a safety issue with some of those. I think I saw one car with 219,000 miles at the Department of Corrections. So I have no questions. Board members?

Attorney General: No, Governor.

Secretary of State: No, Governor.

Governor: Is there a motion for approval of the State Vehicle Purchase?

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval of the State Vehicle Purchases described in Agenda Item No. 4. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0.

*5. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE

A. Nevada Department of Transportation – Administration

Pursuant to NRS 333.705, subsection 1, NDOT seeks approval to contract with a former employee, through the use of a temporary service, for the term of approximately forty hours to train current employees and develop desk procedures on specific billing processes that are infrequent in nature and were overlooked prior to multiple retirements occurring.

B. Nevada Commission on Mineral Resources – Division of Minerals

Pursuant to NRS 333.705, subsections 1 and 4, the Division of Minerals seeks retroactive approval to contract for the term of December 10, 2013 through April 09, 2014 with Nevada Water Solutions, LLC. who has a sole owner who is a former state employee. The contract between the Division of Minerals and Nevada Water Solutions, LLC. was approved by the Clerk of the Board of Examiners and was effective December 10, 2013.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By: Secretary of State** **Vote: 3-0**

Comments:

Governor: We will move on to Agenda Item No. 5, Authorization to Contract with a Former Employee.

Clerk: Governor, before the Board are two agreements or requests for contracting with a former employee. The first is with Department of Transportation. They're seeking a short-term 40 hours to train employees on desktop procedures, specific billing procedures. What they're doing is bringing a former employee back for a specific defined period of time to essentially share their knowledge. Apparently on the way out the door that person wasn't able to, you know, fully get the other people up to speed, and so they're looking for a very short-term contract in order to share that knowledge.

The second is the Division of Minerals. They're looking for retroactive approval of a contract that started on December 10th and goes through April 9th of 2014. And this is to provide, once again, short-term services for the Division of Minerals in order to meet their ongoing business needs. As you recall in the statute there's an allowance for Directors to approve on an emergency basis up to four months, and then they have to come forward to the Board and seek whether the Board would essentially authorize a continuation of that, and so that's what's before the Board today.

Governor: All right. And the first one's just for 40 hours, correct?

Clerk: That's correct.

Governor: Yeah, I have no questions. Board members?

Secretary of State: No, Governor.

Governor: The Chair will accept a motion for approval or to authorize the contracts with the former employees described in Agenda Item 5A and B.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0.

*6. FOR POSSIBLE ACTION – NOTIFICATION OF INTENT TO FILE FOR A GRANT OR LOAN FROM THE DISASTER RELIEF ACCOUNT

A. Department of Public Safety – Division of Emergency Management – Clark County Flood

Pursuant to NRS 353.2755, the Division of Emergency Management on behalf of Clark County is requesting additional time to the original extension. The additional time is needed to identify all costs associated with the flood damage repairs and to identify potential insurance claim offsets to the various departments and agencies with damage to structures and facilities. Clark County respectfully requests a second extension of time from March 31, 2014 to June 30, 2014.

<u>Clerk's Recommendation</u>: I recommend approval.

Motion By: Attorney General **Seconded By: Secretary of State** **Vote: 3-0**

Comments:

Governor: We'll move on to Agenda Item No. 6, Notification of Intent to File for a Grant or Loan from the Disaster Relief Account. Mr. Mohlenkamp.

Clerk: Thank you, Governor. So this is the Clark County Flood, and it's back before us for an additional extension. They're looking to extend out to June 30th, 2014, the timeframe in order to gather all the information and bring a claim before the Board. And so what you're getting here is essentially a second request for additional time. I understand that there's a number of impacted businesses and entities, and so trying to pull all the information together is taking a bit longer. I think we have representatives from Emergency Management here if you'd like any testimony on this matter.

Governor: Well, they're here. I don't know, is Chief Smith here? I see him. And, you know, if you just lay a brief record with regard to this. Obviously I have no problem extending the time because there was an extensive amount of damage that was caused and it's appropriate to give every opportunity to try and define what that damage is. Chief Smith.

Chris Smith: Absolutely. Good morning. Good morning, Madam Attorney General, Mr. Secretary. Chris Smith, for the record. Absolutely. The county's office of Emergency Management has reported to us that the majority of the actual expenses have been identified, but now they're in the final stages of compiling those actual costs and completing their application. So we believe that this amount of time will more than adequately cover their last final stages, if you will, to get this application put together and submitted back to the state. And Irene Navis is here from the Office of Emergency Management in Clark County, and she'd also be glad to make a statement.

Governor: Anything to add, Ms. Navis?

Irene Navis: Yes. Good morning, everyone. Just quickly, there were a couple of the sub-applicants who had some challenges with conducting the repairs themselves and identifying additional flood related damage over the course of this project. And so we're just wrapping up those final costs as Chief Smith said and look forward to submitting the application to DEM within the next 30 days. Thank you very much for your consideration.

Governor: Thank you. Questions from Board members? If there are none, the Chair will accept a motion to approve Clark County's request for a second extension of time from March 31, 2014 to June 30, 2014.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0. Thank you very much.

*7. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND

A. Judicial Discipline Commission – $174,763

Pursuant to NRS 353.268, the Judicial Discipline Commission requests an allocation of $174,763 from the Interim Finance Contingency Fund for an operating and travel shortfall due to unanticipated commission and hearing expenses.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By: Secretary of State** **Vote: 3-0**

Comments:

Governor: Agenda Item No. 7, Request for General Fund Allocation from the IFC Contingency Fund by the Judicial Discipline Commission.

Clerk: Thank you, Governor. So the Judicial Discipline Commission is requesting $174,763 from the Interim Finance Contingency Fund. As you recall, it requires BOE approval before the Interim Finance Committee can consider it. Our staff have looked at this and gone over this very carefully with the entity involved. There are some extenuating costs they have related to a couple of investigations and cases. And some of those costs got pushed from fiscal year '13 into '14 due to the timing issues, and so we think this is reasonable based on our review of all the information. I do believe we have an individual available to provide testimony.

Governor: At least the memo that's included in my materials is pretty thorough, and so I have no questions. I think that there's—it's definitely justified, and given the activity of the Judicial Discipline Commission, it's appropriate to approve this request.

Secretary of State: Agreed.

Attorney General: I agree.

Governor: If there are no questions, the Chair will accept a motion for approval.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: The Attorney General has moved to approve the request for General Fund Allocation from the IFC Committee Contingency Fund in the sum of $174,763. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Opposed no? Motion passes 3-0.

*8. FOR POSSIBLE ACTION – LEASES

Three statewide leases were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By: Secretary of State** **Vote: 3-0**

Comments:

Governor: We will move on to Agenda Item No. 8, Leases. Mr. Mohlenkamp.

Clerk: Thank you, Governor. So there are three leases to be considered by the Board today. The first, State Gaming Control Board. The second is Business and Industry Taxicab Authority, and that is the right one. And then the third is the Nevada Board of Psychological Examiners. And so I'll just point out that the first one we were able to negotiate fairly substantial, reasonably substantial savings, $308,000. The second is actually an increase in the rent, but that was a budgeted increase. They're moving out of a facility that really is not appropriate for them. And they're moving into a location that certainly is better for them to meet their business needs. And then the third, a smaller contract which is an extension of the existing lease. And so those are the three leases to be considered today.

Governor: Thank you, Mr. Mohlenkamp. And, Mr. Harvey, I didn't want to waste a trip for you to come over here. I think this is a great opportunity for the Taxicab Authority, I don't know if you wanted to make any comments with regard to the move and the new location that you have.

Charles Harvey: Good morning. Administrator Harvey from the Taxicab Authority. On behalf of the agency, I just want to thank you all for your consideration. It's been a long journey getting to this point and we look forward to relocating.

Governor: And will that really help the services that you provide?

Charles Harvey: Absolutely. This will place us closer to the airport and the strip locations where our constituents primarily serve their customers, so it will improve our response time.

Governor: Thank you. Questions from Board members?

Attorney General: No, Governor.

Governor: If there are no questions with regard to Agenda Item No. 8, the Chair will accept a motion for approval.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval of the leases described in Agenda Item No. 8, No. 1, 2 and 3. Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Opposed no? Motion passes 3-0.

*9. FOR POSSIBLE ACTION – CONTRACTS

Thirty Five independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By: Secretary of State** **Vote: 3-0**

Comments:

Governor: We will move on to Agenda Item No. 9, Contracts. Mr. Mohlenkamp.

Clerk: Thank you, Governor There are 35 contracts to be considered by the Board. And I think you had identified three that you wanted to have some testimony on. I didn't receive any other items from the other Board members.

Governor: Yeah, I'd asked for some testimony on Contract 27 which is the Department of Public Safety, Criminal History Repository, 32 and 35. Is that right?

Clerk: Yes.

Governor: So do we have somebody here on Contract 27? Good morning.

Julie Butler: Good morning, Governor and members of the Board of Examiners Committee. For the record, I'm Julie Butler. I'm the Administrator of the Department of Public Safety, General Services Division. We house the Criminal History Repository. And Contract No. 27 is with 3M Cogent. It is a revenue contract, and it is for the purposes of connecting fingerprint

agencies electronically so that they can transmit applicant fingerprints electronically to the Nevada Department of Public Safety for the processing of fingerprint based background checks for employment, licensing and regulatory purposes. It adds the convenience of more sites statewide in three locations, Las Vegas, the Reno area and Elko.

It provides us with a backup. There will be two vendors providing these fingerprint channeling services. One is MorphoTrust and the other would be 3M Cogent. The benefit to that, again, is more convenience for the applicants themselves, more sites to choose from, and also it provides some redundancy for our agency in case one of the channeling services goes down or has a technical issue, and they don't want those fingerprints to sit in queue for several days or weeks. We could direct them to the other sites.

And, again, it is a revenue contract. There's no guarantee that they will get the $10 million, but it is—that amount is based on our past experience of what we've collected in the past so we don't have to keep amending the contract upward.

Governor: Now, is this something you've done before or is this…

Julie Butler: We have. Our previous vendor has been MorphoTrust, and they have provided this similar channeling service to us for several years. However, having had that contract for several years, it was time to rebid, and with that we decided to go with two vendors for that redundancy and convenience to the applicants themselves.

Governor: Thank you. Questions from Board members?

Attorney General: No, Governor.

Governor: Thank you very much.

Julie Butler: All right. Thank you.

Governor: We'll move to Contract 32, the DMV.

Terri Carter: Good morning members of the Board. Terri Carter, Administrator of the Management Services and Programs Division. As you may be aware we did receive a letter of intent on the customer queue system, so we've been reporting that to the IFC. The first contract that we entered into with the vendor was unsuccessful. That vendor was unable to meet our needs, so we are now prepared to enter into the second contract with a new vendor that we believe will meet the needs of the department in order to provide the services we need for customer queue, including the texting capabilities.

Governor: Yeah, and that was going to be my question is, the first time we heard it, I was excited about that because you'd be able to essentially schedule an appointment with the DMV and then you'd get a text to let you know to be there, and that if there was a delay, it would also advise you of that. So will this new system hopefully accomplish what you wanted to do in the first place?

Terri Carter: Correct, Governor. That was one of the pieces that we thought was so important to the agency to allow our customers to either move themselves back in line or reschedule their appointments through the texting piece. And that contractor was not able to provide that service, so that is what resulted in that contract being cancelled. We do believe the current vendor has that capability, and we're looking forward to working with them very soon to get this implemented. We shortened the time period for the pilot to 90 days for this contract, because we understand that we need to have this implemented statewide by the end of the fiscal year.

Governor: Yeah. So when do you hope to begin?

Terri Carter: Our kickoff meeting is February 3rd. So, again, it's contingent based on the approval of this contract today, and then we're prepared to move forward.

Governor: And just for the benefit of everyone, how will it work? How do I sign up? How…

Terri Carter: You have the ability either through the web or through your phone to enter into the texting queue. You'll be able to actually text into a specified number. At that point it will enter you into the master queue system, if you will. So not only will you be able to do that through the web or your text—your phone, you would also be able to do that through the—if you entered into our DMV office. So all three of those mechanisms are a way for you to enter into the customer queue, and the system itself is supposed to balance how that all happens. So we're anxious to see it as well.

Governor: So basically it creates a virtual line.

Terri Carter: Yes, yes.

Governor: Questions from Board members? We have our fingers crossed this time.

Terri Carter: Yes, we do.

Governor: Thank you.

Terri Carter: Thank you.

Governor: Next contract is 35, the Campus Improvement Authority Board.

Clerk: And I think the representatives are down south, Governor.

Governor: Right. Good morning.

Don Snyder: Good morning, Governor. Thank you. For the record, I'm Don Snyder. I'm here in my capacity as Chairman of the Board of the UNLV Campus Improvement Authority. We appreciate your consideration today. Gerry Bomotti who is UNLV Senior Vice President for

Finance and Business is here with me as well. And the two of us representing both the Board as well as UNLV have been very much involved in this contract that's before you here today.

Governor: Thank you, Mr. Snyder. If you would give us a bit of perspective because I know you've been meeting. Your members have been meeting. So what has brought us to this point?

Don Snyder: The Campus Improvement Authority Board was created through the legislature and with your signature in the last legislative session. It was created by AB335, legislation that was sponsored by Speaker Kirkpatrick. The Authority Board is charged with establishing the need for and the feasibility of a stadium and related infrastructure on the UNLV campus. And then to discuss and determine the best financing alternatives if the project is in fact feasible. And to make a final report to the legislature by—submit that final report by September 30th of 2014.

That report will summarize all aspects of the need for and the feasibility of and the financing alternatives and then make recommendations for the legislature to consider if the project is in fact deemed appropriate to move forward. The Board was seated and convened in meeting this past October, and has from October through September to complete its work. And it was felt appropriate—the Board felt it was appropriate to seek out some outside consulting help in the form of a project manager, and that was what the RFP was structured around, to basically help the Board in a relatively short period of time work through the complex issues associated with establishing the need for and the feasibility of this project. With the approval by the Board of Examiners today, CSL, the contract—the firm that was selected, was recommended by a separate evaluation committee. And the Board then approved at its meeting on December 20th, moving forward with them, they'll be prepared to go to work subsequent to the approval today by this Board. Can I answer any further questions?

Governor: Yeah, the contract is for $325,000. Where does that money come from?

Don Snyder: That money—there was also companion legislation that was passed in the last legislature that takes existing slot tax proceeds and it provided a portion of the bonding from—rebonding of those slot tax proceeds to provide funding for the renovation of Thomas and Mack. But at the same time it provided for a portion of those funds to be available to support the activities of this Campus Improvement Authority Board. And so it is through those funds that this project—this contractor will be paid.

Governor: When do you…

Don Snyder: There's an agreement that was executed between the university and the Campus Improvement Authority, a memorandum of understanding, that details how that funding will be provided through the university.

Governor: Okay. And when do you expect—you know, I have no problem with this contract, so assuming it gets approved, when would CSL be reporting back to your committee with regard to its recommendations?

Don Snyder: There's a schedule that's impended to the contract with details, a series of milestones that tie to meetings of the Campus Improvement Authority Board. So there's a series of dates and meetings that will lead up to the final report then being approved and finalized by September 30th. It lays out a very detailed set of things that need to be done to accomplish the goals and the omission of the Campus Improvement Authority Board. CSL's been very responsive negotiating the contract that's before you in that time. That time table and work plan was worked out very collaboratively with them to make sure that we get the work done.

Governor: Yeah. No, and thank you, Mr. Snyder. We don't get copies of the specific contract. We have a cover sheet, and so Mr. Mohlenkamp just presented me with the schedule, and that's, you know, good to see that it's very detailed and that the final report will be delivered on or before September 25th of this year.

Don Snyder: The schedule is a very important part of this process because of the relatively short time to do the work and to produce that final report. So, again, I think CSL's been very responsive to our needs, and we feel very good about them being able to conduct the work for us.

Governor: Yeah, and I wanted to thank you and thank your committee for its hard work. I know there's a lot to do in a very short amount of time, so it really take a lot of commitment by you and your members to make this happen.

Don Snyder: Thank you. We feel very good about the legislation that was put in place and that you signed to enable this group to get together. We talked at the time about the need to bring together a broad group of stakeholders that's way beyond the university. Well, the facility that's built will be built on the university campus. It really serves much more broadly the resort industry, our primary economy, as well as the community as a whole. And the 11 member Board reflects that group of stakeholders very well. They've been very engaged in the process so far. And with CSL's help, we think that we're very well positioned to do the thoughtful analysis that is needed to make the recommendations to the legislature.

Governor: And I saw or read somewhere that CSL has a pretty impressive book of experience with regard to the stadiums it's been involved in.

Don Snyder: I'd really refer to them as the goal standard when it comes to these types of sports facilities. They've been involved over the last 15 years or so one way or another in well over half of all collegiate and professional facilities built—athletic facilities built, like I say, over the last 15 years. So they have a great portfolio experience.

Governor: Questions from Board members? All right. Thank you very much, Mr. Snyder.

Don Snyder: Okay. My pleasure. Thank you.

Governor: Board members, before I accept a motion, are there any further questions with regard to Agenda Item No. 9, Contracts 1 through 35?

Attorney General: No.

Secretary of State: No, Governor, but I do need to recuse myself from Contract No. 34 just as a precaution. The contract is with Kaempfer, Crowell and Renshaw, and my wife is an attorney at that firm. She's not a shareholder, so we don't benefit personally from the contract. The contract is with the Nursing Board, so this is a new contract with Kaempfer, Crowell, but there was a previous relationship with my understanding predated even my election as Secretary of State.

Governor: Thank you, Mr. Secretary. Then first I'll take a motion to approve Contracts 1 through 33 and 35.

Attorney General: I'll move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval of Contracts 1 through 33 and 35. The Secretary of State has seconded the motion. All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0. Now I'll accept a separate motion for approval of Contract No. 34.

Attorney General: Move for approval.

Secretary of State: Second. Oops. Retract that.

Governor: Yeah. I'll second the motion. All those in favor of Contract 34 say aye.

Attorney General: Aye.

Governor: Aye. Motion passes 2-0. The record would reflect that the Secretary of State has not participated in that vote and has recused.

*10. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS

Twelve master service agreements were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By: Secretary of State** **Vote: 3-0**

Comments:

Governor: We'll move on to Agenda No. 10, Master Service Agreements. Mr. Mohlenkamp.

Clerk: Thank you, Governor. So there are 12 master service agreements for consideration, and these are for the bulk fuel purchases and delivery. As you know we like to provide a series of options for agencies across the state in order to acquire the fuel services they need. And so what you have here is obviously a lot of authority. Not all of this authority will be used, but it allows the agencies to have the flexibility wherever they are regionally to use these different groups to meet their fuel service needs.

Governor: All right. I have no questions. Board members?

Attorney General: No, Governor.

Governor: The Chair will accept a motion for approval of the master service agreements in Agenda Item No. 10, No. 1 through 12.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: The Attorney General has moved for approval. Secretary of State has seconded the motion. All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0.

11. INFORMATIONAL ITEM

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than $50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold ($10,000 - $49,999). Below is a list of all applicable approvals for contracts and amendments approved for the month of December.

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15181	Adjutant General & National Guard – Military	Hershenow & Klippenstein	Contract	$12,350
Contract Description:	This is a new contract for preliminary review and code analysis of materials of the Army Aviation Support Facility (AASF) Modular mezzanine plans (Type A Services) for two (2) mezzanines to be purchased for and located in the AASF Hangars in the Harry Reid Training Center, in Reno, Nevada. Type B services will include the final review of modular mezzanine construction documents. The Army National Guard will execute a contract for design and construction of the two mezzanines from a modular mezzanine company.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15165	Adjutant General & National Guard – Military	Systems Plus, Inc.	Contract	$17,500
Contract Description:	This is a new contract to provide computer programming and data collection/processing to update the requirements in the Real Property Planning and Analysis System (RPLANS). RPLANS is an automated master planning tool that gathers real property data, force structure data, planning criteria and allowances from standard Army corporate databases. It is an integral part of the Army's legacy planning systems along with the Facilities Planning System. This contract services the Harry Reid Training Center (HRTC) and Camp Stead.			
15188	Department of Health and Human Services – Division of Child and Family Services	Lincoln County Hospital District	Contract	$27,540
Contract Description:	This is a new contract that continues ongoing medical services, including diagnosis and treatment, to youth in residence at the Caliente Youth Center.			
15185	Department of Wildlife	University of Nevada – Las Vegas	Contract	$46,800
Contract Description:	This is a new contract to conduct research to better understand pupfish physiology to improve conservation and captive rearing strategies. The Devils Hole pupfish is listed as a federally endangered species. Understanding the species physiological mechanisms is essential for managing the wild population and for future captive propagation efforts to prevent extinction of the species.			
15135	Department of Business and Industry – Real Estate Division	Paul H. Lamboley, ESQ.	Contract	$25,000
Contract Description:	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will arbitrate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel arbitrators.			
15098	Department of Business and Industry – Real Estate Division	Arbitration and Mediation Solutions, Inc.	Contract	$25,000
Contract Description:	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel mediators.			
15134	Department of Business and Industry – Real Estate Division	Henry Melton	Contract	$25,000
Contract Description:	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel mediators.			
15136	Department of Business and Industry – Real Estate Division	Paul H. Lamboley, ESQ.	Contract	$25,000
Contract Description:	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel mediators.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15175	Department of Health and Human Services – Aging and Disability Services	Humboldt County	Contract	$40,000
Contract Description:	This is a new revenue contract that is ongoing and provides service to children with developmental disabilities and the county to reimburse the division the non-federal share of funding as payment for services.			
15154	Department of Health and Human Services – Public and Behavioral Health	Fire Systems Plus, LLC.	Contract	$24,000
Contract Description:	This is a new contract to provide annual inspection of the automatic sprinkler fire suppression system, the back flow valves and fire hydrants as well as emergency repair to these systems.			
15210	Department of Tourism and Cultural Affairs – Nevada Magazine	Fun City Distribution	Contract	$12,000
Contract Description:	This is a new contract to provide for magazine distribution. The vendor is responsible for distribution of the Nevada Travel Guide and Las Vegas Events & Shows through an exclusive distribution agreement with select rental cars at the Las Vegas McCarran International Airport.			
15235	Division of Conservation and Natural Resources – Parks Division	Jerry's Services, Inc. dba Jerry's Johns	Contract	$25,000
Contract Description:	This is a new contract to provide on call sewage pumping and portable restroom pumping for the following State Parks: Beaver Dam, Cathedral Gorge, Regional Visitor Center, Kershaw-Ryan, Elgin Schoolhouse, Spring Valley and Echo Canyon.			
15146	Department of Public Safety – Director's Office	Tom Peters Construction, Inc.	Contract	$15,152
Contract Description:	This is a new contract to construct a shade structure on the Department of Public Safety's (DPS) firing range.			
15239	Department of Administration – State Public Works Division	Delta Fire Systems, Inc.	Contract	$11,650
Contract Description:	This is a new contract to provide professional design services for the Carson City Railroad Annex sprinkler system density modifications; Project No. 11-S03-14; Contract No. 90099.			
11623	Division of Employment, Training and Rehabilitation – Services to the Blind	Southern California College of Optometry	Amend#1	$47,287
Contract Description:	This is the first amendment to the original contract, which provides for the establishment and operation of 3-day clinic sessions for professional eye care services to help and enable people with low vision, who may be helped by low vision aides and/or special training, to improve their ability to use their remaining vision so they can be independent and better able to meet the demands in an employment environment. This amendment extends the termination date from December 31, 2013 to December 31, 2014 and increases the maximum amount from $137,035 to $184,322.			
15152	Department of Corrections – Jean Conservation Camp	Liberty Mechanical Service, LLC.	Contract	$14,913
Contract Description:	This is a new contract to provide services to install five (5) gas-fire roof top A/C units, purchased by State Purchasing for Jean Conservation Camp, purchase order number PC 08300000061253.			
13243	Department of Health and Human Services – Division of Child and Family Services	Norton A. Roitman, MD.	Amend#3	$24,930
Contract Description:	This is the third amendment to the original contract, which continues ongoing psychiatric services for youth at Caliente Youth Center. This amendment increases the contract maximum from $48,240 to $73,170 to cover additional expenses for psychiatric services.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
13017	Department of Administration – Hearings and Appeals Division	Gustavo Hernandez	Amend#1	$24,999
Contract Description:	This is the first amendment to the original contract, which provides new Spanish interpretation services during Administrative hearings. This amendment extends the termination date from February 1, 2014 to February 1, 2016 and increases the maximum amount from $24,999 to $49,998 due to the extension of the contract and revises the wording of Attachment AA Scope of Work.			
15222	Department of Health and Human Services – Public and Behavioral Health	IVCI, LLC.	Contract	$21,885
Contract Description:	This is a new contract to install video conferencing equipment in Division areas.			
10094	Department of Administration – Buildings and Grounds	Xcel Maintenance Services, Inc.	Amend#2	$23,635
Contract Description:	This is the second amendment to the original contract, which continues ongoing janitorial services for Welfare Nellis; Department of Motor Vehicles, Decatur; Department of Motor Vehicles, Henderson; and the Campos Building in the Las Vegas and Henderson areas. This amendment extends the termination date from December 31, 2013 to May 31, 2014 and increases the amended maximum amount from $1,232,160 to $1,255,795 due to the need for these services while the formal bid process is being completed.			
15214	Department of Employment, Training and Rehabilitation	Southwest Power Solutions	Contract	$16,764
Contract Description:	This is a new contract to provide maintenance service and repairs to the Uninterrupted Power Supply module for the Department of Employment, Training and Rehabilitation facility located at 2800 E. St. Louis Ave, Las Vegas, NV.			
15128	Department of Employment, Training and Rehabilitation	Greenscapes of Nevada, LLC.	Contract	$22,800
Contract Description:	This is a new contract that continues ongoing landscape services for the Department of Employment, Training and Rehabilitation owned facility located at 2800 E. St. Louis Avenue, Las Vegas, NV.			
10876	Department of Employment, Training and Rehabilitation	Las Vegas Interpreters Connection, LLC.	Amend#4	$11,000
Contract Description:	This is the fourth amendment to the original contract, which continues ongoing English/Spanish interpretation services at Unemployment Insurance hearings and other meetings where interpreters need to be fluent in both languages and the interpretation must be on a word-for-word basis for clients. This amendment increases the maximum amount from $174,000 to $185,000 due to a continued need for these services.			
14378	Department of Conservation and Natural Resources – Environmental Protection	Southern Nevada Health District	Amend#1	$31,500
Contract Description:	This is the first amendment to the original interlocal agreement, which provides consulting services to implement the Underground and Leaking Underground Storage Tank (UST) program in Southern Nevada. This amendment increases the maximum amount from $680,000 to $711,500 to provide additional training to enable Southern Nevada Health District staff to attend classes, workshops, UST Boot Camp and other educational events and to provide additional training for inspectors and clients to assist in achieving better compliance rates for UST users.			
14250	Department of Conservation and Natural Resources – Environmental Protection	Washoe County Health District	Amend#1	$24,000
Contract Description:	This is the second amendment to the original contract, which continues ongoing janitorial services for Welfare Nellis; Department of Motor Vehicles, Decatur; Department of Motor Vehicles, Henderson; and the Campos Building in the Las Vegas and Henderson areas. This amendment extends the termination date from December 31, 2013 to May 31, 2014 and increases the amended maximum amount from $1,232,160 to $1,255,795 due to the need for these services while the formal bid process is being completed.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
13063	Department of Health and Human Services – Health Division	Board of Regents - UNR	Amend#1	$49,000
Contract Description:	This is the first amendment to the original contract which provides new evidence-based home visiting services, to promote maternal, infant and early childhood health, and safety, as well as the development of strong parent-child relationships. This amendment alters payment procedures, extends the termination date from December 30, 2013 to June 30, 2014 and increases the maximum amount from $257,401 to $306,401.			
13057	Department of Health and Human Services – Health Division	Sunrise Children's Foundation	Amend#1	$49,000
Contract Description:	This is the first amendment to the original independent contract which provides evidence-based home visiting services, to promote maternal, infant and early childhood health, and safety, as well as the development of strong parent-child relationships. This amendment alters payment procedures, extends the termination date from December 30, 2013 to June 30, 2014 and increases the maximum amount from $354,054 to $403,054.			
15251	Department of Administration – Risk Management	Public Employees Retirement System	Contract	$45,000
Contract Description:	This is a new interlocal agreement to provide workers' compensation insurance for the Public Employees Retirement System employees.			
11623	Department of Employment, Training and Rehabilitation	Southern California College of Optometry	Amend#1	$47,287
Contract Description:	This is the first amendment to the original contract, which provides for the establishment and operation of 3-day clinic sessions for professional eye care services to help and enable people with low vision, who may be helped by low vision aides and/or special training, to improve their ability to use their remaining vision so they can be independent and better able to meet the demands in an employment environment. This amendment extends the termination date from December 31, 2013 to December 31, 2014 and increases the maximum amount from $137,035 to $184,322.			

Governor: Move on to Agenda Item No. 11, Informational Items. Mr. Mohlenkamp.

Clerk: So this is the contracts that didn't meet the threshold that required Board approval, and we've put them on here for information purposes so that you're aware of what's out there, and hopefully we've got the material that you need now. If there's still a need to tweak this, let us know. But we think we're giving you the type of information you wanted so you could consider whether in the future you want some of these types of contracts to come forward, and certainly we can be responsive to any requests of that nature.

Governor: But, again, this is—and part of the policy behind doing it this way is to allow for more efficiency with regard to entering into these contracts.

Clerk: you know, agencies when they only need Clerk approval and don't have to come to the Board, you know, that sometimes saves them three, even four weeks, you know, as moving forward with the business. And, you know, one of the things, Governor, when you sent us out to meet with the different businesses out there that we had on several businesses is try and remove the red tape that's unnecessary, and I think that that's what we've done here. And hopefully some of—it's at least helping some of the businesses conducting business faster with the state where we can do it.

Governor: Thank you. Any comments?

12. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

Governor: We'll move on to Agenda Item No. 12. Board member comments. Any comments? All right. No. Public comment from Carson City. Is there any member of the public that would like to provide comment to the Board? Anyone present in Las Vegas that would like to provide public comment to the Board?

*13. FOR POSSIBLE ACTION – ADJOURNMENT

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By: Secretary of State** **Vote: 3-0**

Comments:

Governor: Then the Chair will accept a motion for adjournment.

Attorney General: Move for adjournment.

Secretary of State: Second.

Governor: Attorney General has moved to adjourn. Secretary of State has seconded the motion. All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0. Thank you, ladies and gentlemen. This meeting is adjourned.

Respectfully submitted,

_____

JEFF MOHLENKAMP, CLERK

APPROVED:

_____

GOVERNOR BRIAN SANDOVAL, CHAIRMAN

_____

ATTORNEY GENERAL CATHERINE CORTEZ MASTO

_____

SECRETARY OF STATE ROSS MILLER

Brian Sandoval
Governor

Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 10, 2014

To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration

From: Jim Rodriguez, Budget Analyst IV
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORK DIVISION – BUILDINGS AND GROUNDS

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Administration, State Public Works Division – Buildings and Grounds Unit requests approval to purchase a used replacement vehicle in FY 2014 for a total of $7,704.

Additional Information:

The replacement vehicle is a 2001 Ford 450 Crew Cab Pickup Truck with a lift gate. This item was approved for purchase in the division's 2013-15 legislatively approved budget.

REVIEWED: a

ACTION ITEM:_____

STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – SPWD – B&G	1	$7,704
Total:	1	**$7,704**

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

RECEIVED
JAN 07 2014
DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

Agency Name: SPWD-B&G SECTION	**Budget Account #:** 1349
Contact Name: THOMAS FEDERICI	**Telephone Number:** 775 684-1800

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This includes all new and used vehicles. Please provide the following information:

Number of vehicles requested: 1 **Amount of the request:** $7704
Is the requested vehicle(s) new or used: USED
Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:
2001 FORD F-450 CREW CAB PICKUP TRUCK W/LIFT GATE
Mission of the requested vehicle(s):
BUILDINGS AND GROUNDS MAINTENANCE, MOVES, HAULING

Were funds legislatively approved for the request?

☒ Yes ☐ No

If yes, please provide the decision unit number:
E710
If no, please explain how the vehicles will be funded?

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

☐ ____ **Addition(s)** ☒ 1 **Replacement(s)**

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.
N/A

Please Complete for Replacement Vehicles Only:
(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

Current Vehicle Information:
Vehicle #1 Model Year: 1994
Odometer Reading: 116648
Type of Vehicle: FORD SUPER DUTY LIFT GATE

Vehicle #2 Model Year:
Odometer Reading:
Type of Vehicle:

Please attach an additional sheet if necessary

Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.
YES

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
LIFT GATE IS DAMAGED AND POSES A SAFETY THREAT DOES NOT FULLY CLOSE; REAR FUEL TANK IS NOT CONNECTED; LEAKING FROM OIL PAN

APPOINTING AUTHORITY APPROVAL:

Thomas Federici — Agency Appointing Authority
Deputy Admin. B&G — Title
1/6/14 — Date

BOARD OF EXAMINERS' APPROVAL:

☐ Approved for Purchase ☐ Not Approved for Purchase

Board of Examiners _____ Date _____

Revised 7/13/10

Welcome, glandry@admin.nv.gov Nevada State Purchasing Division Dealership ID: 2622 - 4048

LOGOUT HELP SEND FEEDBACK

Inventory | Pre-Owned Vehicle | Administration & Preferences | New Vehicle

2001 Ford F450 Super Duty Crew Cab & Chassis 176" WB

VEHICLE VALUE - ZIP CODE 89701

	Lending Value	Suggested Retail
	$9,500	$13,860
Mileage Adj:	($621)	($621)
Blue Book Value:	$8,879	$13,239
Trade-In		$7,229
Auction		$7,704
CPO		N/A
Condition		Fair

Selling Price:

Valuation Date: As of 12/13/2013

Effective Dates: 12/13/2013-12/19/2013

Vehicle Specifications

Stock No:

VIN: 1FDXW47F51EA81723

License: —

Engine: V8, Turbo Diesel, 7.3L

Transmission: Manual, 5-Spd

DriveTrain: 4WD

Mileage: 237113

MPG: NA/NA

Ext. Color: Select Color or Enter Manually

Int. Color: Select Color or Enter Manually

Equipment: XL
ABS (4-Wheel)
Power Steering
AM/FM Stereo
Dual Air Bags
Steel Wheels
Dual Rear Wheels

Vehicle Info

Vehicle Info | Additional Info | Stickers | Warranty | Photos | Fact Sheet | CARFAX | AutoCheck

Add Another Vehicle | Lending/Retail Breakdown | Preview | Print | Reset | Save

VIN 1FDXW47F51EA81723 Decode VIN ☐ Manually enter vehicle information Valuation Feedback

Stock No Inventory Category Pre-Owned Retail Valuation Date: 12/13/2013 ...

Effective dates: 12/13/2013-12/19/2013

Year 2001 Engine V8, Turbo Diesel, 7.3L

Make Ford Transmission Manual, 5-Spd

Model F450 Super Duty Crew Cab & Chassis DriveTrain 4WD

Trim 176" WB Mileage 237113 Get Value

☐ Certified Pre-Owned Vehicle (CPO)
Vehicle must be 2007 or newer to qualify

144000 is the "zero point" which will not affect value

Selling Price Ext. Color Select Color or Enter Manually

Web Selling Price Int. Color Select Color or Enter Manually

Vehicle Condition
- ○ Excellent
- ○ Very Good
- ○ Good
- ◉ Fair
- ○ Poor

Optional Equipment

☐ Lariat	☐ Cassette	☐ Optional Fuel Tank	☐ Underbody Hoist
☑ XL	☐ CD (Single Disc)	☐ Snow Plow	☐ Dump Bed
☐ XLT	☐ CD (Multi Disc)	☐ Utility	☐ Hydraulic Liftgate
☑ ABS (4-Wheel)	☐ MP3 (Single Disc)	☐ Aluminum Box	☐ Towing Pkg
☐ Air Conditioning	☐ MP3 (Multi Disc)	☐ 8' Stake Body	☑ Steel Wheels
☐ Sliding Rear Window	☐ Premium Sound	☐ 12' Stake Body	☐ Alloy Wheels
☐ Power Sliding Rear Window	☑ Dual Air Bags	☐ 14' Stake Body	☐ Premium Wheels
☐ Power Windows	☐ Power Seat	☐ 16' Stake Body	☐ Wide Tires
☐ Power Door Locks	☐ Dual Power Seats	☐ 12' x 8' Box	☐ Oversize Off-Road Tires
☐ Cruise Control	☐ Leather	☐ 14' x 8' Box	☐ Oversized Premium Wheels 20"+
☑ Power Steering	☐ Custom Bumper	☐ 16' x 8' Box	☐ Single Rear Wheels
☐ Tilt Wheel	☐ Grille Guard	☐ 18' x 8' Box	☑ Dual Rear Wheels
☑ AM/FM Stereo	☐ Winch	☐ 20' x 8' Box	

Add Another Vehicle | Lending/Retail Breakdown | Preview | Print | Reset | Save

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DOT# 0142

NEVADA STATE PURCHASING DIVISION
PROPERTY MANAGEMENT PROGRAM

14-012-R

VEHICLE/EQUIPMENT TURN-IN DOCUMENT

FC

LCSD

FADU

PROCEDURES:

1. Titles must be furnished with vehicles, correctly signed off by authorized personnel. Sign agency name exactly as it appears on front of title.
2. Two complete sets of keys must accompany vehicle.
3. All decals, official markings and special equipment (emergency lights, etc.) must be physically removed from vehicle.
4. License plates removed.
5. Upon delivery at the warehouse, vehicle has 5 gallons of gas in tank.
6. Notify Risk Management to remove vehicle/equipment from insurance.

Date: July 18, 2013

Agency: NEVADA DEPARTMENT OF TRANSPORTATION Phone: (775) 834-8400

Fund/Budget Account No.: 4660

Vehicle Year, Make, Model Name: 2001 FORD F-450 CREW CAB PICKUP TRUCK

VIN/Serial No.: 1FDXW47F51EA81723

State I.D. No./License No.: DOT# 0142 FA# 247696

Milcage: 237113

Condition:
Paint. Body and interior have normal wear. Engine and transmission condition unknown. High miles.

Turned In By: Ryan Clark RYAN CLARK DATE: 8-28-2013

Received By: DATE: 8/28/13

Title received by: Date 8/28/13

Title received by:_____ Date_____

Control No.: 14-012-R

5

STATE OF NEVADA

DEPARTMENT OF MOTOR VEHICLES AND PUBLIC SAFETY

CERTIFICATE OF TITLE

VEHICLE IDENTIFICATION NO.	YEAR	MAKE	ODOMETER
1FDXW47F51EA81723	2001	FORD	8

BODY TYPE	MODEL	MSRP	ODOMETER REMARKS
CB	F4D		ACTUAL MILES

TITLE NO.	ISSUE DATE	TYPE OF TITLE	BRAND
4691878-2587	12/08/2000	ORIGINAL	

MAILING ADDRESS

NV DEPT OF TRANSPORTATION
P O BOX 930
RENO NV 89504

OWNER(S) NAME AND ADDRESS

NV DEPT OF TRANSPORTATION
P O BOX 930
RENO NV 89504

LIENHOLDER

RELEASE OF LIEN

INTEREST IN THE VEHICLE DESCRIBED ON THIS TITLE IS HEREBY RELEASED

_____ BY _____ / /

LIENHOLDER NAME — SIGNATURE OF AUTHORIZED AGENT — DATE

ACCORDING TO THE RECORDS OF THE DEPARTMENT OF MOTOR VEHICLES AND PUBLIC SAFETY, THE PERSON NAMED HEREON IS THE OWNER OF THE VEHICLE DESCRIBED ABOVE, SUBJECT TO LIEN(S) AS SHOWN.

CONTROL NO. P543883

RD-2 (Rev. 10/96)

(THIS IS NOT A TITLE NO.)

ALTERATION OR ERASURE VOIDS THIS TITLE

6

ATTACHMENT P
FISCAL YEAR 2014 AND 2015 REPLACEMENT EQUIPMENT REQUEST

This spreadsheet must accompany any E710 decision unit and must be attached electronically to the Agency Request.

Budget Account #: 1349

Budget Account Title: Buildings and Grounds

Dec. Unit	Cat.	Object Code (GL)	Item Requested	FY14 Cost	FY15 Cost	Item being Replaced	State ID #	Year Purchased	Condition / Reason for Replacement
E710	26	8371	Computer	$1,078		Dell Computer/monitor/software	280481	6/30/2005	Meets the EITS 5 year replacement schedule
E710	26	8371	Computer	$1,078		Dell Computer/monitor/software	290362	7/20/2006	Meets the EITS 5 year replacement schedule
E710	26	8371	Computer	$1,078		Dell Computer/monitor/software	312439	3/13/2009	Meets the EITS 5 year replacement schedule
E710	26	8371	Computer	$1,078		Dell Computer/monitor/software	312440	3/13/2009	Meets the EITS 5 year replacement schedule
E710	26	8371	Computer		$1,078	Dell Computer/monitor/software	299966	8/13/2007	Meets the EITS 5 year replacement schedule
E710	26	8371	Computer		$1,078	Dell Computer/monitor/software	301079	10/22/2007	Meets the EITS 5 year replacement schedule
E710	26	8371	Computer		$1,078	Dell Computer/monitor/software	301081	10/22/2007	Meets the EITS 5 year replacement schedule
E710	26	8371	Computer		$1,078	Dell Computer/monitor/software	301086	10/22/2007	Meets the EITS 5 year replacement schedule
E710	26	7771	Microsoft Office Suite Pro	$322	$322	Upgrade outdated Office	Multiple	Multiple	
E710	26	7771	Microsoft Office Suite Pro	$322	$322	Upgrade outdated Office	Multiple	Multiple	
E710	26	7771	Microsoft Office Suite Pro	$322	$322	Upgrade outdated Office	Multiple	Multiple	
E710	26	7771	Microsoft Office Suite Pro	$322	$322	Upgrade outdated Office	Multiple	Multiple	
E710	26	7771	Microsoft Office Suite Pro	$322	$322	Upgrade outdated Office	Multiple	Multiple	
E710	26	7771	Microsoft Office Suite Pro	$322	$322	Upgrade outdated Office	Multiple	Multiple	
E710	26	7771	Microsoft Office Suite Pro	$322	$322	Upgrade outdated Office	Multiple	Multiple	
E710	26	7771	Microsoft Office Suite Pro	$322	$322	Upgrade outdated Office	Multiple	Multiple	
E710	05	8380	Used Vehilce < $5,000	$5,000		GMC 2500	EX37243	1991	
E710	05	8380	Used Vehilce < $5,000	$5,000		DODGE TRUCK	EX38827	1989	
E710	05	8380	Used Vehilce < $5,000	$5,000		GMC 3500	EX58948	1991	
E710	05	8380	Used Vehilce < $5,000		$5,000	GMC K14	EX42892	1997	
E710	05	8380	Used Vehilce < $5,000		$5,000	CHEVY S10	EX42723	1991	
E710	05	8380	Used Vehilce < $5,000		$5,000	FORD 150	EX20493	1995	

Brian Sandoval
Governor

Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 10, 2014

To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration

From: Julie Strandberg, Budget Analyst

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF PUBLIC SAFETY – NEVADA BOARD OF PAROLE COMMISSIONERS

Agenda Item Write-up:

REQUEST FOR ALLOCATION FROM THE CONTINGENCY FUND

Pursuant to NRS 353.268, the Nevada Board of Parole Commissioners is requesting an allocation of $39,273 for FY2014 from the Interim Finance Committee's Contingency Fund to support one new position and associated costs, audio/visual equipment, computer replacements, and transfers email and the network operating system from NDOC to EITS. The board is also requesting an allocation for FY2015 in the amount of $37,398 for on-going costs related to the FY2014 request.

Additional Information:

This submittal requests contingency funds for several reasons; the Division is requesting a new position in accordance with legislation enacted in 2007 that requires the Parole Board to apply provisions related to sex offenders; existing audio/visual equipment needs to be replaced due to the migration to Windows 7; computer replacements are being requested to standardize machines for the ease of imaging and software implementation; and transfers email and the network operating system from Nevada Department of Corrections to Enterprise Information Technology Services.

Statutory Authority:

NRS 353.268

REVIEWED:_____
ACTION ITEM:_____

CENTRAL OFFICE

1677 Old Hot Springs Rd., Ste. A
Carson City, Nevada 89706
http://parole.nv.gov
(775) 687-5049
Fax (775) 687-6736
CONNIE S. BISBEE, *Chairman*
TONY CORDA, *Member*
ADAM ENDEL, *Member*
SUSAN L. JACKSON, *Member*

DARLA FOLEY, *Executive Secretary*

STATE OF NEVADA
BRIAN SANDOVAL
Governor

LAS VEGAS OFFICE

4000 S. Eastern Ave., Ste.130
Las Vegas, Nevada 89119
http://parole.nv.gov
(702) 486-4370
Fax (702) 486-4376
CONNIE S. BISBEE, *Chairman*
ED GRAY JR., *Member*
MICHAEL KEELER, *Member*
MAURICE SILVA, *Member*

NEVADA BOARD OF PAROLE COMMISSIONERS

Memorandum

Date: December 30, 2013

To: Julie Strandberg, Budget Analyst IV
Dept. of Administration, Budget Division

From: Connie S. Bisbee, Chairman CSB
Nevada Board of Parole Commissioners

Subject: Request of Contingency Funds

39,273
~~42,816~~
~~42,518~~
F414
37,398
F415

The Department of Public Safety, Board of Parole Commissioners is formally requesting $ ~~172,758.00~~ in contingency funds to support ~~two~~ one positions and associated costs, purchase audio/visual equipment and information technology items to conduct parole hearings, monitor parole provisions on sex offenders and update computers/IT systems.

This contingency request will cover those items which will occur in State Fiscal Year 2014. Should projections change, a revised request will be submitted.

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DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

Brian Sandoval
Governor

Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 17, 2014

To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration

From: Eric H. King, Budget Analyst IV
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF ADMINISTRATION

Agenda Item Write-up:
REQUEST FOR ALLOCATION FROM THE CONTINGENCY FUND
In accordance with NRS 353.268 an allocation totaling $200,000 is requested from the IFC Contingency Fund to replenish the Emergency Account established pursuant to NRS 353.263.

Additional Information:
The total funding included in the Emergency Account for SFY 2014 is currently $260,765. However, claims totaling $244,484 are being processed and are anticipated to be paid. Considering the projected balance ($16,281) and potential additional qualifying claims during the current biennium, an allocation of $200,000 from the IFC Contingency Fund is requested to provide resources for this account.

Statutory Authority:

NRS 353.268 and NRS 353.263

REVIEWED 1/17/14
ACTION ITEM:_____

Brian Sandoval
Governor

Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: December 30, 2013

To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration

From: Eric H. King, Budget Analyst IV Eric
Budget and Planning Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OFADMINISTRATION - DIVISION OF INTERNAL AUDITS

Agenda Item Write-up:

The Division of Internal Audits requests the modification of the following section of the State's Administrative Manual (SAM):

1. SAM Section 0220 Filing Travel Claims –

   a) Addition of the following ***wording in bold italics*** that would establish policy prohibiting employees from including travel expenses for other employees on their travel claim, even if the employee that submits the travel claim paid the other employee's travel related expenses.

   All claims for travel reimbursement to an individual should be filed on a TE "Travel Expense Reimbursement Claim" form. ***TE forms may not contain claims for expenses associated with travelers other than the traveler indicated on the form, even if the traveler paid for the other traveler's expenses.*** All relevant areas of the TE form must be completed including the start and end times, destination, purpose of trip, and original signatures. The claimant should sign attesting to the accuracy of the claim. A supervisor, manager, or designee must sign the TE form approving the appropriateness of the travel. Travel claims should be submitted within one month of completion of travel unless prohibited by exceptional circumstance. An employee cannot sign as the authorizing signature any travel voucher made out in his own name unless he is the head of the agency. TE's must be retained by the travelers' agency if electronic or facsimile copies are used for payment purposes pursuant to SAM 2616.

Additional Information:
Request for Changes to the State Administrative Manual (SAM) form, attached.

Statutory Authority:
N/A

REVIEWED:_____

ACTION ITEM:_____

REQUEST FOR CHANGES TO THE STATE ADMINISTRATIVE MANUAL (SAM)

Agency Code: 081
Department: Administration
Division (if applicable): Internal Audits
Appointing authority: Steve Weinberger
Agency contact: Steve Weinberger, 687-0130, sweinberger@admin.nv.gov
Proposed BOE date: 1/14/14 (if possible), or 2/11/14

1. Reason/purpose for requested change:

To establish policy which prohibits employees from including travel expenses associated with other employees on their travel claim, even if they paid for the other employee's expenses. This helps mitigate the risk of both employees being reimbursed in the event they both submit travel claims. Additionally, reduces the risk of reimbursement for fraudulent claims for meals (which do not require receipts) included on the form.

2. Existing and recommended language in SAM (***bold italics*** is new language being proposed and ~~strikethrough~~ is deleted language being proposed).

0220 Filing Travel Claims

All claims for travel reimbursement to an individual should be filed on a TE "Travel Expense Reimbursement Claim" form. ***TE forms may not contain claims for expenses associated with travelers other than the traveler indicated on the form, even if the traveler paid for the other travelers' expenses.*** All relevant areas of the TE form must be completed including the start and end times, destination, purpose of trip, and original signatures. The claimant should sign attesting to the accuracy of the claim. A supervisor, manager, or designee must sign the TE form approving the appropriateness of the travel. Travel claims should be submitted within one month of completion of travel unless prohibited by exceptional circumstance. An employee cannot sign as the authorizing signature any travel voucher made out in his own name unless he is the head of the agency. TE's must be retained by the travelers' agency if electronic or facsimile copies are used for payment purposes pursuant to SAM 2616.

3. Explain how the recommended change(s) will benefit agencies or create consistencies or efficiencies, etc. (provide examples if applicable):

The recommended change will provide for better accountability and control and relieve agencies from having to compare all travel claims for each trip to ensure that double reimbursements do not occur.

4. Will recommended change have a fiscal impact (if yes, explain):

No.

5. Proposed effective date:

Upon approval

BOARD OF EXAMINERS APPROVAL DATE:_____

(for BOE use only)

Brian Sandoval
Governor

Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 28, 2014

To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration

From: Melanie Young, Budget Analyst

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

ATTORNEY GENERAL

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, The Attorney General's Office seeks approval to contract with a former employee, for the term of February 5, 2014 until June 30, 2014 to provide consulting services for the Attorney General's Office Accounting Section.

Additional Information:

This contractor formerly served as the Attorney General's Chief Financial Officer and there are no employees within the Attorney General's Office that have the knowledge with the budgets and cost allocations.

Statutory Authority:

NRS 333.705

REVIEWED:_____

ACTION ITEM:_____

Authorization to Contract with a Former Employee

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JAN 28 2014
DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

Former Employee Name:	TERI A SULLI
Former Employee ID number:	09664
Former Job Title:	CHIEF FINANCIAL OFFICER
Former Employing Agency:	ATTORNEY GENERALS OFFICE
Former Class and Grade:	UNCLASSIFIED – U1084
Employment Dates:	1/31/05 - 6/6/09 6/8/09 - 8/24/09 AG's OFFICE
Contracting Agency:	ATTORNEY GENERALS

Please check which of the following applies:

X Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.

☐ Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

a. Summarize scope of contract work.	To provide consultant services to the Office of the Attorney General's Office Accounting section.
b. Document former job description.	Formerly served as Chief Financial Officer for this office.
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	Yes.
d. Explain why existing State employees within your agency cannot perform this function.	There are currently no employees of the Attorney General's Office that have the knowledge of Ms. Sulli with reference to its numerous budgets and the Cost Allocation Plan.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.	No.

f. List contractor's hourly rate.	$40.00
g. List the range of comparable State employee rates.	
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	n/a
i. Document justification for hiring contractor.	This contract is to provide consultant services regarding the Office of the Attorney General's Budgeting.

Comments:

*Employed By LCB Fiscal - 2013

January 28, 2014

Contracting Agency Head's Signature and Date

Budget Analyst

Clerk of the Board of Examiners

For Budget Division Use Only	
Reviewed by: 1·28·14	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
4150 Technology Way, Suite 300
Carson City, Nevada 89706
Cole Schmidt (775) 684-4039; Fax: (775) 684-4246; cschmidt@health.nv.gov
Richard Egan (702) 486-8225; regan@health.nv.gov

2. Name of Landlord (Lessor): WCBMT 2007-C33 Charleston Boulevard, LLC

3. Address of Landlord: 3811 West Charleston Boulevard, Suite 208
Las Vegas, Nevada 89102

And a copy to: Integris Realty Services
6440 Sky Point Drive 140-175
Las Vegas, NV 89131
Attn: Stacy Blatner-Altergott

4. Property contact: Integris Realty Services
6440 Sky Point Drive 140-175
Las Vegas, NV 89131
Attn: Stacy Blatner-Altergott

5. Address of Lease property: 3811 West Charleston Boulevard, Suite 204
Las Vegas, Nevada 89102

a. Square Footage: ☑ Rentable ☐ Usable — 922

b. Cost:

Increase %	cost per month	# of months in time frame	cost per year	time frame	cost per square foot
	$0.00	1	$0.00	March 1, 2014 -March 31, 2014	$1.65
	$1,521.30	12	$18,255.60	April 1, 2014 - March 31, 2015	$1.65
0.00%	$1,521.30	12	$18,255.60	April 1, 2015 - March 31, 2016	$1.65
2.00%	$1,548.96	12	$18,587.52	April 1, 2016 - March 31, 2017	$1.68
0.00%	$1,548.96	12	$18,587.52	April 1, 2017 - March 31, 2018	$1.68
2.00%	$1,576.62	12	$18,919.44	April 1, 2018 - March 31, 2019	$1.71
c. Total Lease Consideration:		61	$92,605.68		

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OFFICE OF THE DIRECTOR
BUDGET DIVISION

d. Option to renew: ☑ Yes ☐ No — Renewal terms: One identical term with 180 day notice
e. Holdover notice: Yes 90 — Holdover terms: 5%/90
f. Term: Five (5) years, one (1) month
g. Pass-thrus & CAMS: None
h. Utilities: ☑ Landlord ☐ Tenant
i. Janitorial: ☑ Landlord ☐ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see remarks)
j. Major repairs: ☑ Landlord ☐ Tenant
k. Minor repairs: ☑ Landlord ☐ Tenant
l. Taxes: ☑ Landlord ☐ Tenant
m. Comparable Market Rate: $1.64 - $2.45
n. Specific termination clause in lease: Breach/Default lack of funding
o. Lease will be paid for by Agency Budget Account Number: 3222

6. Purpose of the lease: To house the Department of Health and Human Services, ~~Aging and Disability Services Division~~ Public and Behavioral Health, Suicide Prevention.

7. This lease constitutes:
- ☐ An extension of an existing lease
- ☐ An addition to current facilities (requires a remark)
- ☐ A relocation (requires a remark)
- ☑ A new location (requires a remark)
- ☐ Remodeling only
- ☐ Other _____

a. Estimated moving expenses: $900.00 Furnishings: $10,200.00 Data/Phones: $170.00

Remarks: This relocation is due to the Legislature restructuring DHHS, thereby necessitating a move to locate this agency near new sister agencies. Compared to the previous rate, weighted average cost per square foot increased $.70 or 72.16%. Overall, this relocation, including moving expenses and increase in cost per square foot, results in a 78.12% cost increase (or $41,917.28).

Exceptions/ Special notes:

STATEWIDE LEASE INFORMATION

8. State of Nevada Business License Information:

a.	Nevada Business ID Number: NV20121011166		
b.	The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC ☑ INC ☐ CORP ☐ LLP ☐	
c.	Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section	☐ YES	☑ NO
d.	Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section	☑ YES	☐ NO
e.	Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section	☑ YES	☐ NO
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES	☐ NO
g.	State of Nevada Vendor number: T32001981		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

Authorized Signature — Date 1-13-14
Public Works Division, Buildings and Grounds Section
do

Authorized Signature - Agency — Date 1/10/14

For Board of Examiners ☑ YES ☐ NO

For Budget Division Use Only	
Reviewed by:	1/29/14
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Nevada Division of State Lands - on behalf of the Nevada Army National Guard

2. Name of Lessor: Rochelle Aizenberg Revocable Trust dated December 26, 1998

3. Address of Lessor: 1983 Alcova Ridge Drive, Las Vegas, NV 89135

4. Address of Lease property: 4511 W. Cheyenne Avenue - Hanger #1, North Las Vegas, NV 89032

a. Square Footage: usable square feet

b. Cost:

cost per month	# of months in time	Cost per Year	time frame	**Approximate** cost per square foot
$11,831.00	4	$47,324.00	4 month lease term	$1.380

c. Total Lease Consideration: $47,324.00

d. Rental Adjustments:

e. Term: 4 months

f. Option to renew: Yes, a long term lease is pending authorization.

g. Utilities: Included

h. Janitorial: Not included

i. Major repairs: Included

j. Minor repairs: Negotiable

k. Taxes: N/A

l. Comparable costs: N/A

m. Specific termination clause in lease: #20 Prior Termination

n. Lease will be paid for by Agency Budget Account Number: Military

5. Purpose of the lease: Occupancy of a hanger for 4 new helicopters for support to the NVARNG

6. This lease constitutes:

	An extension of an existing lease
	An addition to current facilities (requires a remark)
	A relocation (requires a remark)
X	A new location (requires a remark)
	Remodeling only
	Other

a. Estimated moving expenses: N/A Furnishings: N/A Data/Phones: N/A

Remarks: Lease of a vacant hanger to protect the military's assets in acquiring 4 new helicopters. The hangar is located within the same general area utilized for other National Guard military uses.

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DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV 19941116360
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC [X] INC [ ] CORP [ ]
c.	Is the Contractor Exempt from obtaining a Business License:	Yes No X
	*If yes, please explain:	
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes X No
	*If no, please explain:	
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes X No
	*If no, please explain:	
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes X No

1/28/14

Authorized Signature - Division of State Lands Date

Clayton W. Chappell 1/28/2014

Authorized Signature - Agency Date

CLAYTON CHAPPELL
NEVADA ARMY NATIONAL GUARD

For Board of Examiner Yes [X]
No [ ]

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15155**

		Amendment Number:	**1**
		Legal Entity Name:	Bingham McCutchen LLP
Agency Name:	**ATTORNEY GENERAL'S OFFICE**	Contractor Name:	**Bingham McCutchen LLP**
Agency Code:	**030**	Address:	**3 Embarcadero Center**
Appropriation Unit:	**All Budget Accounts - Category 04**		
Is budget authority available?:	**Yes**	City/State/Zip	**San Francisco, CA 94111**
If "No" please explain:	Not Applicable	Contact/Phone:	null415-393-2000
		Vendor No.:	T32002651
		NV Business ID:	NV20131670288

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Statutory Contingency Fund**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/09/2013**

Anticipated BOE meeting date 02/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2015**

Contract term: **1 year and 264 days**

4. Type of contract: **Contract**

Contract description: **Outside Counsel**

5. Purpose of contract:

This is the first amendment to the original contract which continues ongoing outside legal services in the defense of a lawsuit filed against the State of Nevada/Department of Health and Human Services. This amendment increases the maximum amount from $49,000 to $388,000 due to a greater understanding of the needs that are required to defend this lawsuit.

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	$49,000.00
2.	Total amount of any previous contract amendments:	$0.00
3.	Amount of current contract amendment:	$339,000.00
4.	New maximum contract amount:	$388,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The State of Nevada, Department of Health and Human Services was named in a lawsuit filed by the City and County of San Francisco. Pursuant to NRS 41.03435, which states in part: the Office of the Attorney General may employ special counsel subject to the approval of the State Board of Examiners, if the Attorney General determines at any time prior to trial that it is impracticable, uneconomical or could constitute a conflict of interest for the legal service to be rendered by the Attorney General or a deputy attorney general.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Attorney General has decided that it was impracticable and uneconomical to have State of Nevada employees defend the State in this lawsuit.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Pursuant to NAC 333.150, a contract for professional services, including the services of an attorney, do not require a solicitation.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	chowle	01/03/2014 10:09:51 AM
Division Approval	clesli1	01/03/2014 10:15:56 AM
Department Approval	chowle	01/03/2014 11:13:46 AM
Contract Manager Approval	ngarci1	01/03/2014 11:20:20 AM
Budget Analyst Approval	myoun3	01/06/2014 15:02:18 PM
BOE Agenda Approval	sbrown	01/13/2014 12:22:48 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15246**

		Legal Entity Name:	SAN JOAQUIN CHEMICALS INC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**SAN JOAQUIN CHEMICALS INC**
Agency Code:	**082**	Address:	**4684 E HEDGES AVE**
Appropriation Unit:	**1349-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**FRESNO, CA 93703**
If "No" please explain:	Not Applicable	Contact/Phone:	null800/647-9577
		Vendor No.:	T29006378
		NV Business ID:	NV20131703686

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Building Rent Income Fees**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Water Treatment**

5. Purpose of contract:

This is a new contract that continues ongoing chemical water treatment service to various heating, ventilation, and air conditioning closed and open water loops at various state-owned facilities in the Carson City area.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$74,600.00**

Other basis for payment: $1,450.00 per month for the State Capitol, Attorney General Building, Blasdel Building, Bryan Building, DMV East Wing, DMV West Wing, EICON Building, Frankie Sue Del Papa Building, Laxalt Building, Library and Archives, Supreme Court Parking Garage and Stewart Facility Buildings 17, 6, 12, 13, 89, 107, and 160, and $5,000.00 for extra services.

II. JUSTIFICATION

7. What conditions require that this work be done?

Water used in the HVAC systems must be chemically treated and maintained.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and expertise.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest bidder.

d. Last bid date: 05/01/2013 Anticipated re-bid date: 05/31/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

18. Agency Field Contract Monitor:

19. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	01/06/2014 07:26:53 AM
Division Approval	wsalisp1	01/06/2014 07:26:54 AM
Department Approval	wsalisp1	01/06/2014 07:26:56 AM
Contract Manager Approval	wsalisp1	01/06/2014 07:26:58 AM
Budget Analyst Approval	jrodrig9	01/09/2014 09:24:55 AM
BOE Agenda Approval	cwatson	01/10/2014 08:16:31 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15263**

		Legal Entity Name:	CARPENTER SELLERS ASSOC DBA
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**CARPENTER SELLERS ASSOC DBA**
Agency Code:	**082**	Address:	**CARPENTER SELLERS ARCHITECTS**
Appropriation Unit:	**1510-63**		**1919 S JONES BLVD STE C**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89146**
If "No" please explain:	Not Applicable	Contact/Phone:	null702/251-8896
		Vendor No.:	T80997582
		NV Business ID:	NV19871041301

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**13% Univ Sys Rcpt, 10% trans from Cap Proj Fnd, 55% trans from Treas, 22% trans - Pub Works**

Agency Reference #: 92114

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **3 years and 149 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the University of Las Vegas Hotel College Academic Building; Project No. 13-P05; Contract No. 92114.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$2,794,118.00**

Other basis for payment: monthly progress paments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

18. Agency Field Contract Monitor:

19. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	01/02/2014 14:55:48 PM
Division Approval	dgrimm	01/02/2014 14:55:50 PM
Department Approval	dgrimm	01/06/2014 11:53:46 AM
Contract Manager Approval	dgrimm	01/06/2014 11:53:49 AM
Budget Analyst Approval	jrodrig9	01/08/2014 00:23:54 AM
BOE Agenda Approval	cwatson	01/10/2014 08:14:23 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11610**

		Amendment Number:	**1**
		Legal Entity Name:	PENTA BUILDING GROUP INC, THE
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**PENTA BUILDING GROUP INC, THE**
Agency Code:	**082**	Address:	**181 E. Warm Springs Rd.**
Appropriation Unit:	**1566-19**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89119**
If "No" please explain:	Not Applicable	Contact/Phone:	null702/614-1678
		Vendor No.:	T29016344
		NV Business ID:	NV20081225302

To what State Fiscal Year(s) will the contract be charged? **2011-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**67.00 %**	**X**	Bonds	**33.00 %**
	Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 5681

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/12/2010**

Anticipated BOE meeting date 02/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **3 years and 262 days**

4. Type of contract: **Contract**

Contract description: **Owner CMAR Const Agr**

5. Purpose of contract:

This is the first amendment to the original contract, which provides owner construction manager at risk services for the North Las Vegas Readiness Center, Las Vegas, NV; SPWB Project No. 09-C14; SPWB Contract No. 5681. This amendment reduces the maximum amount from $26,810,874 to $26,110,874 due to the funds remaining in the owner's contingency at the completion of construction.

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	$26,810,874.00
2.	Total amount of any previous contract amendments:	$0.00
3.	Amount of current contract amendment:	-$700,000.00
4.	New maximum contract amount:	$26,110,874.00

II. JUSTIFICATION

7. What conditions require that this work be done?

2009 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWB to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

   Demonstrated the required expertise for work on this project.

   d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    SPWB, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

18. Agency Field Contract Monitor:

19. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	01/03/2014 15:53:46 PM
Division Approval	dgrimm	01/03/2014 15:53:49 PM
Department Approval	dgrimm	01/03/2014 15:53:54 PM
Contract Manager Approval	dgrimm	01/06/2014 16:20:08 PM
Budget Analyst Approval	jrodrig9	01/08/2014 00:50:17 AM
BOE Agenda Approval	cwatson	01/10/2014 08:11:39 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15266**

		Legal Entity Name:	RO ANDERSON ENGINEERING INC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**RO ANDERSON ENGINEERING INC**
Agency Code:	**082**	Address:	**PO BOX 2229**
Appropriation Unit:	**1590-45**		
Is budget authority available?:	**Yes**	City/State/Zip	**MINDEN, NV 89423**
If "No" please explain:	Not Applicable	Contact/Phone:	null775/782-2322
		Vendor No.:	T29003022A
		NV Business ID:	NV19921072789

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**76.00 %**	**X**	Bonds	**2.00 %**
	Highway Funds	0.00 %	**X**	Other funding	**22.00 % transfer from Treasurer**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **3 years and 149 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the design, building and construction administration to replace the access bridge at the Caliente Youth Center; Project No. 13-C01; Contract No. 92116.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$215,000.00**

Other basis for payment: monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

18. Agency Field Contract Monitor:

19. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	01/06/2014 10:40:15 AM
Division Approval	dgrimm	01/06/2014 10:40:18 AM
Department Approval	dgrimm	01/06/2014 10:40:20 AM
Contract Manager Approval	dgrimm	01/06/2014 11:52:02 AM
Budget Analyst Approval	jrodrig9	01/08/2014 00:28:31 AM
BOE Agenda Approval	cwatson	01/10/2014 08:16:01 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15264**

		Legal Entity Name:	PENTA BUILDING GROUP LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**PENTA BUILDING GROUP LLC**
Agency Code:	**082**	Address:	**181 E WARM SPRING RD**
Appropriation Unit:	**All Budget Accounts - Category 50**		
Is budget authority available?:	**No**	City/State/Zip	**LAS VEGAS, NV 89119-4101**
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD, but all funding and contractor payment responsibilities will remain with the initiating agency. For this contract the funding and expenditure authority will be the account 3161, expenditure category 50.		Contact/Phone:	null702/614-1678
		Vendor No.:	T29025775
		NV Business ID:	NV20081225302

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Southern Nevada Adult Mental Health**

Agency Reference #: 91286

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years and 149 days**

4. Type of contract: **Contract**

Contract description: **Owner/CMAR**

5. Purpose of contract:

This is a new contract to provide construction manager at risk services to renovate building #3A, Southern Nevada Adult Mental Health Services; Project No. 14-A006; Contract No. 91286.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$281,000.00**

Other basis for payment: monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2014 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

18. Agency Field Contract Monitor:

19. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	01/02/2014 15:53:27 PM
Division Approval	dgrimm	01/02/2014 15:53:29 PM
Department Approval	dgrimm	01/06/2014 11:53:26 AM
Contract Manager Approval	dgrimm	01/06/2014 11:53:29 AM
Budget Analyst Approval	jrodrig9	01/08/2014 00:30:59 AM
BOE Agenda Approval	cwatson	01/10/2014 08:12:54 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15269**

		Legal Entity Name:	TECTONICS DESIGN GROUP INC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**TECTONICS DESIGN GROUP INC**
Agency Code:	**082**	Address:	**10451 DOUBLE R BLVD**
Appropriation Unit:	**All Appropriations**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89521-8905**
If "No" please explain:	Not Applicable	Contact/Phone:	null775-824-9988
		Vendor No.:	T29020845
		NV Business ID:	NV20051722323

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Varies depending on project**

Agency Reference #: 93391

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **1 year and 148 days**

4. Type of contract: **Open Term**

Contract description: **Pl Chk Serv**

5. Purpose of contract:

This is a new contract to provide ongoing professional structural plan checking services on an "as-needed" basis. SPWD Contract No. 93391

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$50,000.00**

Other basis for payment: Progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

Structural plan checking required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Plan Checking Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for this type of work.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

18. Agency Field Contract Monitor:

19. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	01/06/2014 11:51:29 AM
Division Approval	dgrimm	01/06/2014 11:51:31 AM
Department Approval	dgrimm	01/06/2014 11:51:33 AM
Contract Manager Approval	dgrimm	01/07/2014 13:48:38 PM
Budget Analyst Approval	jrodrig9	01/08/2014 00:17:14 AM
BOE Agenda Approval	cwatson	01/10/2014 07:03:46 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **12543**

		Amendment Number:	**3**
		Legal Entity Name:	EDUCATIONAL RESEARCH & TRAINING CORP
Agency Name:	**DEPARTMENT OF EDUCATION**	Contractor Name:	**EDUCATIONAL RESEARCH & TRAINING CORP**
Agency Code:	**300**	Address:	**1504 13TH AVE**
Appropriation Unit:	**2712-08**		
Is budget authority available?:	**Yes**	City/State/Zip	**GREELEY, CO 80631-4736**
If "No" please explain:	Not Applicable	Contact/Phone:	null970/356-9472
		Vendor No.:	T27021215
		NV Business ID:	NV20111766500

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/13/2011**

Anticipated BOE meeting date 02/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **02/28/2014**

Contract term: **4 years and 18 days**

4. Type of contract: **Contract**

Contract description: **Technical Assistance**

5. Purpose of contract:

This is the third amendment to the original contract which includes the continuation of services: Maintenance of a web-based system that provides tutorials for Migrant students; Develop a service delivery plan that describes how services will be provided to migrant students; Comprehensive needs assessment; Evaluation of the Migrant Education Program students; maintain a web-based eligibility system that meets federal requirements. This amendment extends the termination the termination date from February 28, 2014 to September 30, 2015 and increases the maximum amount from $135,500 to $293,500 due to the continued need for these services and addition of the Migrant Literacy CORE Consortium requirements.

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	$135,500.00
2.	Total amount of any previous contract amendments:	$0.00
3.	Amount of current contract amendment:	$158,000.00
4.	New maximum contract amount:	$293,500.00
	and/or the termination date of the original contract has changed to:	09/30/2015

II. JUSTIFICATION

7. What conditions require that this work be done?

The U.S. Department of Education, Migrant Education Program requires each state that receives Migrant Education funds to conduct a comprehensive needs assessment, develop a service delivery plan, conduct program evaluations, and use the national certificate of eligibility form. Since Nevada is a member of a migrant consortium, the state receives additional migrant education funds, but part of those funds must be used to develop the product of the consortium.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Educational Research and Training Corporation performs the coordination of activities for the consortium. This firm is the only organization with access to the multiple data bases required to perform the activities identified in this contract. Although Nevada is a member of the consortium, no employee of the State has the ability to access these databases.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 110806
Approval Date: 08/10/2011

c. Why was this contractor chosen in preference to other?

This vendor is the only vendor qualified to provide the services.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Educatioanl Research and Training Corporation had a contract with the Nevada Department of Education that will expire September 8, 2011. The Nevada Department of Education has indicated that the Educatioanl Research and Training Corporation met all requirements and dealines of the contract.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mburto1	01/02/2014 14:28:14 PM
Division Approval	mburto1	01/02/2014 14:28:18 PM

Department Approval	rpawley	01/03/2014 09:21:34 AM
Contract Manager Approval	dembro	01/03/2014 09:22:33 AM
Budget Analyst Approval	sbrown	01/13/2014 12:55:09 PM
BOE Agenda Approval	sbrown	01/13/2014 12:55:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15223**

		Legal Entity Name:	Palco, Inc
Agency Name:	**DHHS - AGING AND DISABILITY SERVICES DIVISION**	Contractor Name:	**Palco, Inc**
Agency Code:	**402**	Address:	**7307 Riverpointe Drive**
Appropriation Unit:	**3167-11**		
Is budget authority available?:	**Yes**	City/State/Zip	**North Little Rock, AK 72113**
If "No" please explain:	Not Applicable	Contact/Phone:	null501-753-4933
		Vendor No.:	
		NV Business ID:	NV20131682265

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #3082

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2014**

Anticipated BOE meeting date 01/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2017**

Contract term: **3 years**

4. Type of contract: **Contract**

Contract description: **Fiscal Intermediary**

5. Purpose of contract:

This is a new contract to provide ongoing fiscal management services for children whose families/guardians choose to direct their own services and support through the state-funded, self-directed program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$4,605,120.00**

Other basis for payment: $42.00 per family per month

II. JUSTIFICATION

7. What conditions require that this work be done?

The State requires a fiscal intermediary service to manage the State-Funded, Self-Directed program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the personnel or expertise to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3082, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/19/2013 Anticipated re-bid date: 08/15/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rforderh	12/10/2013 14:44:33 PM
Division Approval	jmurph1	12/10/2013 16:52:51 PM
Department Approval	ecreceli	12/11/2013 09:37:22 AM
Contract Manager Approval	jpruneau	12/11/2013 10:57:19 AM
Budget Analyst Approval	eobrien	01/10/2014 12:26:02 PM
BOE Agenda Approval	nhovden	01/10/2014 12:27:24 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14162**

		Legal Entity Name:	CARSON CITY, CITY OF
Agency Name:	**HEALTH CARE FINANCING & POLICY**	Contractor Name:	**CARSON CITY, CITY OF**
Agency Code:	**403**	Address:	**CARSON CITY HEALTH & HUMAN SVC**
Appropriation Unit:	**3243-00**		**900 E LONG ST**
Is budget authority available?:	**Yes**	City/State/Zip	**CARSON CITY, NV 89706**
If "No" please explain:	Not Applicable	Contact/Phone:	null775/887-2190
		Vendor No.:	T80990941AE
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**County provides non-federal share**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date 06/2013

Retroactive? **Yes**

If "Yes", please explain

This contract requires a retroactive start date to allow the State to collect revenue from the County for the non federal share of medical care of indigent persons. This contract was delayed due to negotiations between the Counties and the State.

3. Termination Date: **06/30/2015**

Contract term: **1 year and 364 days**

4. Type of contract: **Revenue Contract**

Contract description: **County match**

5. Purpose of contract:

This is a new revenue contract that is ongoing and provides the administrative services necessary to operate the Medicaid County Match program for the Division of Health Care Financing and Policy (DHCFP) and the Division of Welfare and Supportive Services (DWSS). The counties provide the non-federal share to DHCFP for medical and Medicaid administrative services. Pursuant to NRS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match program provides federal matching funds for indigent long-term care costs, when the indigent is Medicaid eligible.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$3,168,503.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent and incapacitated persons who lawfully reside in the County and are not supported by other means. The County match program proves fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County match program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    DHCFP has had similar contracts with the County for the County match program since 1989.

13. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	06/04/2013 08:22:22 AM
Division Approval	trooker	12/05/2013 17:17:20 PM
Department Approval	ecreceli	12/12/2013 08:40:42 AM
Contract Manager Approval	cmoriart	12/18/2013 16:11:44 PM
Budget Analyst Approval	nhovden	01/10/2014 12:15:22 PM
BOE Agenda Approval	nhovden	01/10/2014 12:15:27 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13439**

		Amendment Number:	**7**
		Legal Entity Name:	DELOITTE CONSULTING LLP
Agency Name:	**WELFARE AND SUPPORT SERVICES**	Contractor Name:	**DELOITTE CONSULTING LLP**
Agency Code:	**407**	Address:	**4022 SELLS DR**
Appropriation Unit:	**3228-50**		
Is budget authority available?:	**Yes**	City/State/Zip	**HERMITAGE, TN 37076-2903**
If "No" please explain:	Not Applicable	Contact/Phone:	null615/882-7158
		Vendor No.:	T27024237
		NV Business ID:	NV20081436471

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**4.00 %**	Fees	0.00 %
X	Federal Funds	**96.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 02/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2016**

Contract term: **4 years and 92 days**

4. Type of contract: **Contract**

Contract description: **HCR - Elig. Engine**

5. Purpose of contract:

This is the seventh amendment to the original contract to develop and implement the Health Care Reform Eligibility Engine, which is a business rules engine that will store all of the eligibility rules for the State of Nevada's publicly subsidized health coverage programs in one place and will be accessible to individuals shopping for health coverage from multiple entry points, such as the Silver State Health Insurance Exchange as mandated by the Affordable Care Act. This amendment increases the maximum amount from $25,761,639.35 to $28,254,367.35, revises Attachment AA - Deliverable Payment Schedule, and incorporates Change Orders 12, 17, 19, 21, 23 , 27, 28, 29, 30 to update the deliverables due to Centers for Medicare & Medicaid Services requirements.

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	$24,761,639.35
2.	Total amount of any previous contract amendments:	$1,000,000.00
3.	Amount of current contract amendment:	$2,492,728.00
4.	New maximum contract amount:	$28,254,367.35

II. JUSTIFICATION

7. What conditions require that this work be done?

The Patient Protection and Affordable Care Act of 2010 (ACA) was signed into law. The Health Care Reform law mandates the creation of Health Benefit Exchanges that will allow consumers to access and evaluate plans from commercial insurers and to apply for health subsidy programs such as Medicaid and Children's Health Insurance Program (CHIP). Integrating the eligibility determination and enrollment processes for publicly-subsidized health coverage programs and providing seamless coordination between the Health Benefit Exchange, Medicaid and CHIP will be critical to providing a "one-stop shop" to coverage. The intent of the law is to allow an individual to supply a limited amount of information that can be used to determine whether he/she is eligible for coverage under any of the publicly-subsidized health coverage programs available in the State.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise to provide this service.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   Vendor was chosen based on a weighted average of evaluation criteria as determined by an evaluation committee of five (5).

   d. Last bid date: 12/20/2011 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Contractor was under contract with DWSS from January 2010 to February 2011 and from May 2011 to October 2011 and provided satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

18. Agency Field Contract Monitor:

19. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	msmit5	01/21/2014 08:46:34 AM
Division Approval	msmit5	01/27/2014 14:57:49 PM
Department Approval	ecreceli	01/28/2014 09:06:28 AM

Contract Manager Approval	afrancis	01/28/2014 12:45:25 PM
DoIT Approval	bbohm	01/29/2014 06:16:00 AM
Budget Analyst Approval	sjohnso9	01/29/2014 06:35:10 AM
BOE Agenda Approval	nhovden	01/29/2014 10:06:12 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15254**

		Legal Entity Name:	Syscon Justice System Canada Ltd.
Agency Name:	**DEPARTMENT OF CORRECTIONS**	Contractor Name:	**Syscon Justice System Canada Ltd.**
Agency Code:	**440**	Address:	**6500 River Road, 2nd Floor**
Appropriation Unit:	**3710-26**		**Richmond BC**
Is budget authority available?:	**Yes**	City/State/Zip	**Canada, na V6X 1X5**
If "No" please explain:	Not Applicable	Contact/Phone:	Jerry Baker, Director Contracts 888/797-2662
		Vendor No.:	F00000017
		NV Business ID:	NV20131484703

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **1 year and 148 days**

4. Type of contract: **Contract**

Contract description: **NOTIS Interface**

5. Purpose of contract:

This is a new contract to provide an enhancement to the Parole Board hearing scheduling functionality to facilitate integration with the Nevada Department of Correction (NDOC) created Victim Information and Notification Everyday (VINE) interface. The existing NDOC Nevada Offender Tracking Information System (NOTIS) will be modified to provide data regarding offenders with scheduled parole hearings into the existing notification process. The initial change is expected to be applied to the current iTAG 9i production system at NDOC and the enhanced interface will be migrated to NDOC's Elite V11g upgrade version which will be installed at NDOC on a later date.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$56,027.05**

II. JUSTIFICATION

7. What conditions require that this work be done?

To enhance the Parole Board hearing scheduling functionality to facilitate integration with the NDOC created Victim Information and Notification Everyday (VINE) interface. The Governor has made a commitment to have all state agencies that have Victim information use VINE. Currently the Parole Board is one of the last agencies to start using it.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The NDOC does not have the qualified staff, the specific credentials and/or access to the software code required to perform this service. No other State agency offers these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 131202
Approval Date: 12/09/2013

c. Why was this contractor chosen in preference to other?

NOTIS is a Syscon Justice Systems product that NDOC is licensed to use. Syscon Justice Systems is the only vendor supporting the current and upgraded software version.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY06 - current with Department of Corrections. Service has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssergent	01/02/2014 10:51:56 AM
Division Approval	dmartine	01/02/2014 11:15:34 AM
Department Approval	bfarris	01/02/2014 14:11:22 PM
Contract Manager Approval	jhardy	01/03/2014 11:26:40 AM
DoIT Approval	bbohm	01/06/2014 06:27:56 AM
Budget Analyst Approval	cmurph3	01/06/2014 14:56:54 PM
BOE Agenda Approval	sbrown	01/13/2014 12:14:04 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13262**

		Amendment Number:	**1**
		Legal Entity Name:	Richard W. Scott, DVM
Agency Name:	**GAMING CONTROL BOARD**	Contractor Name:	**Richard W. Scott, DVM**
Agency Code:	**611**	Address:	**8425 Log Cabin Way**
Appropriation Unit:	**4061-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89143-1038**
If "No" please explain:	Not Applicable	Contact/Phone:	null702-645-9909
		Vendor No.:	
		NV Business ID:	NV20111306282

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/08/2012**

Anticipated BOE meeting date 03/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2014**

Contract term: **3 years and 328 days**

4. Type of contract: **Contract**

Contract description: **Veterinarian service**

5. Purpose of contract:

This is the first amendment to the original contract, which continues ongoing veterinarian services for the state's equine racing program pursuant to NRS 466 and Regulation 30. This amendment extends the termination date from March 31, 2014 to March 31, 2016, increases the maximum amount from $50,000 to $100,000 due to the extended term, and clarifies the price of test barn personnel.

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	$50,000.00
2.	Total amount of any previous contract amendments:	$0.00
3.	Amount of current contract amendment:	$50,000.00
4.	New maximum contract amount:	$100,000.00
	and/or the termination date of the original contract has changed to:	03/31/2016

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Gaming Control Board is responsible for the oversight of the equine racing program in Nevada. A state licensed veterinarian is needed at all race meets in accordance with NRS 466 and Regulation 30 to oversee the health and welfare of the animals, their ability to compete fairly and safely, and in a legal manner.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We know of no state employees qualified to perform this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

A combination of experience, competence, and price.

d. Last bid date: 01/31/2012 Anticipated re-bid date: 11/02/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has been under contract for the Gaming Control Board. Services have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkingsla	01/03/2014 13:49:22 PM
Division Approval	jkingsla	01/03/2014 13:49:25 PM
Department Approval	jkingsla	01/03/2014 13:49:29 PM
Contract Manager Approval	jkingsla	01/03/2014 13:49:33 PM
Budget Analyst Approval	eobrien	01/07/2014 11:34:13 AM
BOE Agenda Approval	nhovden	01/10/2014 12:19:37 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14250**

		Amendment Number:	**2**
		Legal Entity Name:	WASHOE, COUNTY OF
Agency Name:	**ENVIRONMENTAL PROTECTION**	Contractor Name:	**WASHOE, COUNTY OF**
Agency Code:	**709**	Address:	**WASHOE COUNTY HEALTH DISTRICT**
Appropriation Unit:	**3187-20**		**PO BOX 11130**
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89520-0027**
If "No" please explain:	Not Applicable	Contact/Phone:	James English 775/328-2423
		Vendor No.:	T40283400Q
		NV Business ID:	N/A

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: DEP #14-003

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date 02/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2017**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **UST/LUST WCHD**

5. Purpose of contract:

This is the second amendment to the original contract, which provides program services in the Underground and Leaking Underground Storage Tank program in Washoe County. This amendment increases the maximum amount from $772,000 to $896,000 due to an increase in program activities.

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	$748,000.00
2.	Total amount of any previous contract amendments:	$24,000.00
3.	Amount of current contract amendment:	$124,000.00
4.	New maximum contract amount:	$896,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Regulated Underground Storage Tank Systems require periodic compliance inspections to prevent and/or discover leaks in a timely manner. Enforcement activities on facilities, owners/operators may be required if not in compliance. If a regulated underground storage tank system has a release, repair and appropriate corrective action will be taken.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDEP does not have the staff to perform all of the compliance and oversight services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    Yes If "Yes", please explain

    Washoe County Health District is a political subdivision of the State of Nevada.

12. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    DCNR-NDEP-BCA has contracted for the same services with WCHD for the past 25 years.

13. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lfleming	01/03/2014 15:37:29 PM
Division Approval	demme	01/08/2014 12:57:44 PM
Department Approval	demme	01/08/2014 12:57:52 PM
Contract Manager Approval	sgotta	01/09/2014 09:52:16 AM
Budget Analyst Approval	jrodrig9	01/11/2014 17:57:29 PM
BOE Agenda Approval	cwatson	01/13/2014 10:43:02 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **12639**

		Amendment Number:	**1**
		Legal Entity Name:	Windsor Solutions, Inc.
Agency Name:	**ENVIRONMENTAL PROTECTION**	Contractor Name:	**Windsor Solutions, Inc.**
Agency Code:	**709**	Address:	**4386 SW Macadam Ave, Suite 101**
Appropriation Unit:	**3187-60**		
Is budget authority available?:	**No**	City/State/Zip	**Portland, OR 97239**
If "No" please explain: This amendment is funded from multiple budget accounts. BA 3186 requires an IFC work program which is in process for the February 2014 meeting.		Contact/Phone:	Simon Watson 503-675-7833
		Vendor No.:	T27010424
		NV Business ID:	NV20111356993

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #2011 DEP#12-009

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/11/2011**

   Anticipated BOE meeting date 02/2014

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Previously Approved Termination Date: **09/30/2015**

   Contract term: **3 years and 355 days**

4. Type of contract: **Contract**

   Contract description: **Technical Support**

5. Purpose of contract:

   This is the first amendment to the original contract, which provides technical support for the National Environmental Information Exchange Network. This amendment increases the maximum amount from $300,000 to $500,000 to provide updates to the Toxics Release Inventory database, the Underground Injection Control database, the division's water pollution control database, and the Water Quality Exchange project. All of these projects will reduce the amount time that division staff spend in manually entering data into the various reporting databases.

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	$300,000.00
2.	Total amount of any previous contract amendments:	$0.00
3.	Amount of current contract amendment:	$200,000.00
4.	New maximum contract amount:	$500,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?

   The Exchange network is the means by which States can share data with USEPA and other partners. USEPA has provided grant funds to enable the State to participate. This contact provides technical support to enable on-going development of data exchanges with USEPA.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division has a limited IT staff and the skills needed are very specialized.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor received the highest score in a competitive procurement process

d. Last bid date: 07/18/2011 Anticipated re-bid date: 05/01/2015

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDEP had a contract with the vendor for the following periods:
3/05 - 01/10
06/06 - 12/07
05/10 - 06/11

The vendor's work was excellent.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lfleming	12/24/2013 10:43:55 AM
Division Approval	demme	12/30/2013 11:06:11 AM
Department Approval	demme	12/30/2013 11:06:17 AM
Contract Manager Approval	demme	12/30/2013 11:27:39 AM
DoIT Approval	bbohm	01/06/2014 06:29:53 AM
Budget Analyst Approval	jrodrig9	01/08/2014 00:09:09 AM
BOE Agenda Approval	cwatson	01/10/2014 08:17:51 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15196**

		Legal Entity Name:	HUMBOLDT WATERSHED COOP
Agency Name:	**DCNR - ENVIRONMENTAL PROTECTION**	Contractor Name:	**HUMBOLDT WATERSHED COOP**
Agency Code:	**709**	Address:	**WEED MNGT AREA DBA HWCWMA**
Appropriation Unit:	**3193-09**		**PO BOX 570**
Is budget authority available?:	**Yes**	City/State/Zip	**ELKO, NV 89803-0570**
If "No" please explain:	Not Applicable	Contact/Phone:	null775/738-3085
		Vendor No.:	T27029602
		NV Business ID:	NV20041351215

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: DEP 14-025

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2016**

Contract term: **2 years and 149 days**

4. Type of contract: **Contract**

Contract description: **Watershed Coordinato**

5. Purpose of contract:

This is a new contract to provide Humboldt Watershed Cooperative Weed Management Area (HWCWMA) with funding facilitating the hiring of a Humboldt River Basin Habitat and Water Quality Improvement Coordinator. This dedicated staff would assist HWCWMA to adequately address noxious weed infestations that contribute to watershed degradation, and associated water quality issues such as excessive nutrient and sediment loads within the watershed. The match requirements will be the responsibility of HWCWMA.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$194,000.00**

Other basis for payment: Quarterly, based on work completed

II. JUSTIFICATION

7. What conditions require that this work be done?

The U.S. Environmental Protection Agency provides federal Clean Water Act Section 319 funds to the State of Nevada, Division of Environmental Protection for the specific purpose of addressing nonpoint source pollution through watershed restoration and environmental education projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Division of Environmental Protection, Nonpoint Source Pollution Management Program issues an annual request for proposals (RFP)for the distribution of federal Clean Water Act Section 319 funds for the implementation of environmental restoration and education projects to control nonpoint source pollution. The local match funds generated through the projects fulfill the State¿s non-federal match obligation for the federal funds.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   This contractor was chosen by the RFP evaluation committee based on the scores of the selection criteria.

   d. Last bid date: 10/01/2013 Anticipated re-bid date: 10/01/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    2012 to present, Division of Environmental Protection, Bureau of Water Quality Planning. Work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

    Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

18. Agency Field Contract Monitor:

19. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	randrews	12/03/2013 09:57:59 AM
Division Approval	ksertic	12/03/2013 12:06:29 PM
Department Approval	ksertic	12/03/2013 12:06:34 PM
Contract Manager Approval	sneudaue	12/16/2013 13:39:23 PM
Budget Analyst Approval	jrodrig9	01/03/2014 13:31:01 PM
BOE Agenda Approval	cwatson	01/10/2014 08:11:06 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15162**

		Legal Entity Name:	Carousel Industires of North America Inc.
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Carousel Industires of North America Inc.**
Agency Code:	**MSA**	Address:	**5474 Longley Lane #100**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89511**
If "No" please explain:	Not Applicable	Contact/Phone:	Allan Pedersen 7755251110
		Vendor No.:	PUR0005364
		NV Business ID:	NV20061748510

To what State Fiscal Year(s) will the contract be charged? **2014-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Agency Specific**

Agency Reference #: 3067

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2019**

Contract term: **5 years and 28 days**

4. Type of contract: **MSA**

Contract description: **Voice Communications**

5. Purpose of contract:

This contract provides ongoing sales, service, support, training and maintenance of the State's Avaya voice communications systems, statewide on an as needed basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$2,500,000.00**

Other basis for payment: Within 45-60 days of receipt of invoice for products, services and support received by individual State agencies.

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies require continued and ongoing availability of Avaya voice communications systems, products and services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Products are proprietary and require the expertise of certified service agents.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3067, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 09/05/2013 Anticipated re-bid date: 07/01/2018

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	01/08/2014 17:06:32 PM
Division Approval	kperondi	01/08/2014 17:06:34 PM
Department Approval	kperondi	01/08/2014 17:06:38 PM
Contract Manager Approval	mmars1	01/09/2014 06:36:28 AM
DoIT Approval	bbohm	01/09/2014 08:24:35 AM
Budget Analyst Approval	myoun3	01/10/2014 09:30:12 AM
BOE Agenda Approval	sbrown	01/13/2014 12:27:46 PM
BOE Final Approval	Pending	

12. INFORMATIONAL ITEM

A. Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than $50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold ($10,000 - $49,999). Below is a list of all applicable approvals for contracts and amendments approved for the month of January.

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15151	Department of Corrections	DPL Enterprise	Contract	$19,960
Contract Description:	This is a new contract to provide assessment, cleaning and restoration of the HVAC system at Florence McClure's Women's Correctional Center.			
15237	Department of Conservation and Natural Resources – Forestry Division	Bison Construction Company	Contract	$21,348
Contract Description:	This is a new contract to provide emergency building repairs at the Nevada Division of Forestry's Northern Region mechanics' shop in Elko Nevada. The vendor will make repairs to the Nevada Division of Forestry's (NDF) Northern Region mechanic's shop in Elko that sustained significant damage to the building when a state-owned vehicle driven by a state employee ran into the building causing damage to the exterior of the building as well as to an electrical panel on the exterior of the building.			
15265	Department of Wildlife	Sierra Geosynthetic Services, Inc.	Contract	$18,248
Contract Description:	This is a new contract to supply and install 60 mil single sided textured HDPE liner on (2) settling ponds 75x75x10 utilizing 304 stainless steel batten concrete attachment 4 to 8 boots.			
15190	Department of Corrections	YoEleven Vending, LLC.	Contract	$38,333
Contract Description:	This is a new contract to continue ongoing vending machine services for Ely State Prison, Ely Conservation Camp and Pioche Conservation Camp.			
15281	State Public Works Division	Ray Crook dba Roof Consulting Services	Contract	$14,700
Contract Description:	This is a new contract to provide professional architectural/engineering services for the roof replacement at the Northern Nevada Correctional Center Housing Unit 7; Project No. 13-S01(7); Contract No. 92122.			
15276	Department of Health and Human Services – Department of Child and Family Services	Gen-Tech of Nevada, Inc.	Contract	$10,307
Contract Description:	This is a new contract to provide annual generator service for the two generators at Desert Willow Treatment Center as well as additional funds as needed for emergency repairs.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15242	Department of Conservation and Natural Resources – Environmental Protection	Sierra Nevada Journeys	Contract	$35,822
Contract Description:	This is a new contract to provide engaging watershed education programs to 1,200 students and 60 educators in Northern Nevada. The programs will include education and activities such as in-class lessons, afterschool programs, residential experiences, one-day field experiences, marketing and outreach programs, and professional development opportunities to promote and sustain student educational experiences. An overall program assessment/evaluation will also be conducted to determine the impact the program(s) has on students and educators learning about watershed concepts and developing stewardship behavior on the program participants.			
14305	Department of Employment, Training and Rehabilitation	Restoration Contract Services	Amend #1	$12,350
Contract Description:	This is the first amendment to the original contract, which continues ongoing mold remediation in the west stair well; mop room, kitchen, and employee break room at the High Scaler Cafe located at the Hoover Dam. This amendment extends the termination date from December 31, 2013 to December 31, 2014, increases the maximum amount from $17,650 to $30,000 and modifies the Scope of Work to include all Business Enterprises of Nevada sites in southern Nevada.			
15294	State Public Works Division	Harris Consulting Engineers, LLC.	Contract	$27,000
Contract Description:	This is a new contract to provide professional architectural/engineering services for chilled and hot water piping replacement for Phase I (Grant Sawyer Building); Project No. 13-m27; contract No. 93376.			
15285	Department of Conservation and Natural Resources – Division of State Parks	Lincoln County Power District	Contract	$24,912
Contract Description:	This is a new interlocal agreement to provide power to campsites at Cathedral Gorge State Park.			
15289	Business and Industry – Real Estate Division	Iron Data Solutions, Inc.	Contract	$40,800
Contract Description:	This is a new contract to modify the Real Estate Division licensing application software and database to incorporate additional data fields and tracking for licensee compliance with new education and trust account filing requirements.			

Brian Sandoval
Governor

Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 10, 2014

To: Stephanie Day, Deputy Director
Department of Administration

From: Jim Rodriguez, Budget Analyst IV
Budget and Planning Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – DIVISION OF STATE LANDS

Reason for submittal, i.e., statutory requirement, letter of intent, IFC request, etc.

Pursuant to NRS Chapters 111, Statutes of the Nevada, 1989 at page 263, the Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending December 31, 2013 (reference NRS 321.5954).

Brief description

- **1989 Tahoe Basin Act**
  - The agency reports there were no transfers of lands or interests in lands during the quarter
  - There were no acquisitions of lands or interests in lands during the quarter.

- **Lake Tahoe Mitigation Program**

  - There was one transfer of an interest in real property. On October 30, 2013 the state acquired over 37,000 square feet of environmentally sensitive land coverage from a private homeowner in the Cave Rock area of Douglas County. The land coverage was purchased using funds collected under the excess coverage mitigation program administered by the Tahoe Regional Planning Agency (TRPA). The division indicates that a significant portion of this land coverage will be retired as part of the TRPA's threshold attainment goal with a portion being made available to the general public for project needs in the area.

REVIEWED: _____

INFO ITEM: _____

Addendum:

NRS 321.5954 Powers and duties of Division and State Land Registrar regarding programs to preserve, restore and enhance Lake Tahoe Basin.

1. In carrying out a program authorized pursuant to NRS 321.5953, the Division may, as the State Land Registrar deems appropriate regarding particular parcels of land:

(a) Acquire, from a willing owner, real property or an interest in real property in the Lake Tahoe Basin by donation, purchase or exchange;

(b) Transfer real property or an interest in real property in the Lake Tahoe Basin by sale, lease or exchange;

(c) Eliminate, or mitigate the effects of, development, land coverage or features or conditions of real property acquired pursuant to paragraph (a) that are detrimental to the natural environment of the Lake Tahoe Basin; and

(d) Retire, extinguish or otherwise terminate rights to develop or place land coverage on real property acquired pursuant to paragraph (a).

2. The State Land Registrar may transfer real property or an interest in real property acquired pursuant to this section:

(a) To state and federal agencies, local governments and nonprofit organizations for such consideration as the State Land Registrar deems to be reasonable and in the interest of the general public.

(b) To other persons for a price that is not less than the fair market value of the real property or interest.

3. Before real property or an interest in real property is transferred pursuant to this section, the State Land Registrar shall record a declaration of restrictions or deed restrictions if the State Land Registrar determines that such restrictions are necessary to protect the public interest.

4. The State Land Registrar shall report quarterly to the State Board of Examiners regarding the real property or interests in real property transferred pursuant to this section.

5. Notwithstanding any other provision of law, a person shall not acquire, disturb or use real property or an interest in real property acquired by this State pursuant to this section unless the person first obtains written authorization from the State Land Registrar.

6. As used in this section:

(a) "Interest in real property" includes, without limitation:

(1) An easement for conservation as that term is defined in NRS 111.410;

(2) The right to develop the real property;

(3) The right to place land coverage on the real property; and

(4) Such other easements or rights as are appurtenant to the real property.

(b) "Land coverage" means a covering over or compaction of the natural surface of the ground that prevents water from percolating into the ground.

(Added to NRS by 1999, 2018)

LEO DROZDOFF
Director

Department of Conservation
and Natural Resources

JAMES R. LAWRENCE
Administrator

BRIAN SANDOVAL
Governor

State Land Office
State Land Use Planning Agency
Nevada Tahoe Resource Team
Conservation Bond Program -Q1

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STATE OF NEVADA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES

Division of State Lands

January 2, 2014

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DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

MEMORANDUM

TO: Jeff Mohlenkamp, Clerk
Nevada State Board of Examiners

FROM: James R. Lawrence, Administrator
Division of State Lands

RE: **BOARD OF EXAMINERS QUARTERLY REPORT OF THE TAHOE BASIN ACT AND LAKE TAHOE MITIGATION PROGRAM – 2nd QUARTER SFY 2014**

Tahoe Basin Act:

Pursuant to Chapter 111, Statutes of Nevada, 1989, at page 263, which requires a quarterly report to the Board of Examiners, this memorandum is to report lands or interests in lands transferred, sold, exchanged or leased under the Tahoe Basin Act program during the quarter ending December 31, 2013.

- There were no transfers of lands or interests in lands during this quarter.
- There were no acquisitions of lands or interests in lands during this quarter.

Lake Tahoe Mitigation Program:

Pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, which requires a quarterly report to the Board of Examiners, this memorandum is to report real property or interests in real property transferred under this program during the quarter ending December 31, 2013.

- One transfer of an interest in real property occurred during this quarter. On October 30, 2013 a transaction was finalized in which the State acquired over 37,000 square feet of environmentally sensitive land coverage from a private homeowner in the Cave Rock area of Douglas County. The land coverage was purchased using funds collected under the excess coverage mitigation program administered by the Tahoe Regional Planning Agency (TRPA). A significant portion of this land coverage will be retired as part of the TRPA's threshold attainment goal with a portion being made available to the general public for project needs in the area.

In the event you have any questions or would like additional information please call me.

JRL/er

cc: Leo Drozdoff, Director, Department of Conservation and Natural Resources