

# POST

## \*\*\* NOTICE OF PUBLIC MEETING \*\*\*

### BOARD OF EXAMINERS

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**LOCATION:** Capitol Building  
The Guinn Room  
101 N. Carson Street  
Carson City, Nevada 89701

**VIDEOCONFERENCE:** Grant Sawyer State Office Building  
555 E. Washington Avenue, Ste. 5100  
Las Vegas, Nevada 89101

**DATE AND TIME:** January 14, 2014 at 10:00 a.m.

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Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (\*)**. Items on the agenda may be taken out of the order presented, items may be combined for consideration by the public body, and items may be pulled or removed from the agenda at any time at the discretion of the Chairperson.

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### AGENDA

1. **PUBLIC COMMENTS**
- \*2. **FOR POSSIBLE ACTION – APPROVAL OF THE DECEMBER 3, 2013 BOARD OF EXAMINERS’ MEETING MINUTES**
- \*3. **FOR POSSIBLE ACTION – AUTHORIZATION TO APPROVE A PROVIDER AGREEMENT**

- A. **Department of Health and Human Services – Division of Child and Family Services**

The Division of Child and Family Services (DCFS) is requesting Board of Examiner approval of a Provider Agreement template contract for services of independent contractor for the following:

1. Youth Residential, Assessment, Rehabilitative, and Treatment Services

**B. Department of Health and Human Services – Aging and Disability Services Division**

The Aging and Disability Services Division is requesting Board of Examiner approval of an Early Intervention Services (EIS) provider agreement template for the following services:

1. Comprehensive Early Intervention Services
2. Medical Transcription Services
3. Therapy/Medical Services (Occupational, Physical, Speech, Vision, Registered Dietician, Physician, Nurse, and Audiologist)
4. Language Interpreter (Speech or Sign)

**\*4. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Business and Industry – Taxicab Authority	1	\$26,000
Department of Corrections - Administration	26	\$619,072
Department of Conservation and Natural Resources – Division of State Parks	1	\$22,322
Department of Conservation and Natural Resources – Division of Environmental Protection – Water Quality Planning	1	\$24,403
<b>Total:</b>	<b>29</b>	<b>\$691,797</b>

**\*5. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

**A. Nevada Department of Transportation – Administration**

Pursuant to NRS 333.705, subsection 1, NDOT seeks approval to contract with a former employee, through the use of a temporary service, for the term of approximately forty hours to train current employees and develop desk procedures on specific billing processes that are infrequent in nature and were overlooked prior to multiple retirements occurring.

**B. Nevada Commission on Mineral Resources – Division of Minerals**

Pursuant to NRS 333.705, subsections 1 and 4, the Division of Minerals seeks retroactive approval to contract for the term of December 10, 2013 through April 09, 2014 with Nevada Water Solutions LLC who has a sole owner who is a former state employee. The contract

between the Division of Minerals and Nevada Water Solutions, LLC. was approved by the Clerk of the Board of Examiners and was effective December 10, 2013.

**\*6. FOR POSSIBLE ACTION – NOTIFICATION OF INTENT TO FILE FOR A GRANT OR LOAN FROM THE DISASTER RELIEF ACCOUNT**

**A. Department of Public Safety – Division of Emergency Management – Clark County Flood**

Pursuant to NRS 353.2755, the Division of Emergency Management on behalf of Clark County is requesting additional time to the original extension. The additional time is needed to identify all costs associated with the flood damage repairs and to identify potential insurance claim offsets to the various departments and agencies with damage to structures and facilities. Clark County respectfully requests a second extension of time from March 31, 2014 to June 30, 2014.

**\*7. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

**A. Judicial Discipline Commission – \$174,763**

Pursuant to NRS 353.268, the Judicial Discipline Commission requests an allocation of \$174,763 from the Interim Finance Contingency Fund for an operating and travel shortfall due to unanticipated commission and hearing expenses.

**\*8. FOR POSSIBLE ACTION – LEASES**

BOE #	LESSEE	LESSOR	AMOUNT
1.	Nevada State Gaming Control Board (Las Vegas)	CIP Airport Industrial/Flex Portfolio, LLC.	\$1,179,400.56
	<b>Lease Description:</b> This is an extension of an existing lease which has been negotiated to house the Nevada State Gaming Control Board. The total savings for the term of the lease is \$308,037. <b>Term of Lease:</b> 02/01/2014 – 01/31/2020		
2.	Department of Business & Industry – Taxicab Authority (Las Vegas)	Park Flamingo, LP.	\$2,156,606.16
	<b>Lease Description:</b> This is a relocation which has been negotiated to house the Department of Business and Industry – Taxicab Authority. <b>Term of Lease:</b> 04/01/2014 – 03/31/2026		
3.	Nevada Board of Psychological Examiners (Reno)	Kietzke Plaza Office Complex, LLC.	\$34,020
	<b>Lease Description:</b> This is an extension of an existing lease which has been negotiated to house the Nevada Board of Psychological Examiners. <b>Term of Lease:</b> 02/01/2014 – 01/31/2017		

**\*9. FOR POSSIBLE ACTION –CONTRACTS**

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	012	NUCLEAR PROJECTS OFFICE - HIGH LEVEL NUCLEAR WASTE	URBAN ENVIRONMENTAL RESEARCH, LLC.	HIGHWAY	\$500,000	
	<b>Contract Description:</b>	This is a new contract to provide expert research, information and reports, impact monitoring, and related expert witness services in support of the agency's and Attorney General's activities in the Yucca Mountain Licensing proceeding before the U.S. Nuclear Regulatory Commission and the oversight of the federal Yucca Mountain repository program. This contractor will support numerous environmental and transportation contentions (challenges) for the agency in the licensing proceeding.				
	<b>Term of Contract:</b>	Upon Approval - 12/31/2015	Contract # 15122			
2.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION – BUILDINGS AND GROUNDS	GEN TECH OF NEVADA, INC.	FEE: BUILDING RENT INCOME FEES	\$50,000	
	<b>Contract Description:</b>	This is the third amendment to the original contract, which continues ongoing service, inspections, maintenance, and repairs to all automatic transfer switches and to the generators and fire pumps at the Grant Sawyer Building, located at 555 E. Washington and the Campos Building, located at 215 E. Bonanza in Las Vegas, Nevada. This amendment increases the maximum amount from \$24,755.78 to \$74,755.78 to cover the cost for a rental generator needed while the state generator is out for repair (estimated six months of rental @\$5,000 per month) and also includes \$20,000 for unplanned "extra services" that may be needed for various state buildings throughout the Las Vegas area. These extra services are performed on an as-needed basis, and at the request and approval of Buildings and Grounds.				
	<b>Term of Contract:</b>	10/21/2011 - 10/31/2015	Contract # 12684			
3.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	RENO TAHOE FRANCHISING, INC.	FEE: BUILDING RENT INCOME FEES	\$78,080	
	<b>Contract Description:</b>	This is a new contract that provides ongoing janitorial services to the Blasdel Building located at 209 E. Musser Street, Carson City, Nevada.				
	<b>Term of Contract:</b>	02/01/2014 - 01/31/2018	Contract # 15197			
4.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	RENO TAHOE FRANCHISING, INC.	FEE: BUILDING RENT INCOME FEES	\$239,848	
	<b>Contract Description:</b>	This is a new contract that provides ongoing janitorial services to the Department of Motor Vehicles located at 305 Galletti Way, Reno, Nevada.				
	<b>Term of Contract:</b>	02/01/2014 - 01/31/2018	Contract # 15198			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	RENO TAHOE FRANCHISING, INC.	FEE: BUILDING RENT INCOME FEES	\$94,800		
		<b>Contract Description:</b> This is a new contract that provides ongoing janitorial services to the Division of Welfare and Support Services located at 630 Greenbrae, Sparks, Nevada.					
		<b>Term of Contract:</b>	02/01/2014 - 01/31/2018	<b>Contract # 15199</b>			
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	RENO TAHOE FRANCHISING, INC.	FEE: BUILDING RENT INCOME FEES	\$220,536		
		<b>Contract Description:</b> This is a new contract that provides ongoing janitorial services to the Nevada State Library and Archives located at 100 N. Stewart Street, Carson City, Nevada.					
		<b>Term of Contract:</b>	02/01/2014 - 01/31/2018	<b>Contract # 15200</b>			
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	RENO TAHOE FRANCHISING, INC.	FEE: BUILDING RENT INCOME FEES	\$77,280		
		<b>Contract Description:</b> This is a new contract that provides ongoing janitorial services to the EICON Building located at 515 E. Musser Street, Carson City, Nevada.					
		<b>Term of Contract:</b>	02/01/2014 - 01/31/2018	<b>Contract # 15201</b>			
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	RENO TAHOE FRANCHISING, INC.	FEE: BUILDING RENT INCOME FEES	\$187,640		
		<b>Contract Description:</b> This is a new contract that provides ongoing janitorial services to the Bryan Building located at 901 S. Stewart Street, Carson City, Nevada.					
		<b>Term of Contract:</b>	02/01/2014 - 01/31/2018	<b>Contract # 15202</b>			
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - GENERAL 2005 CIP PROJECTS-NON-EXEC	STRUCTURAL SYSTEMS SOLUTIONS, INC.	OTHER: CIP BILL GENERAL FUND FOR ADVANCE PLANNING	\$71,140	PROFESSIONAL SERVICE	
		<b>Contract Description:</b> This is a new contract to provide architectural/engineering services for the advance planning of the Northern Nevada Veteran's Cemetery Columbarium Wall Expansion project; Project No. 13-S04(A); Contract No. 91297.					
		<b>Term of Contract:</b>	Upon Approval - 06/30/2017	<b>Contract # 15219</b>			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - CONSERVATION & NATURAL RESOURCES & AGRICULTURE MAINT PROJECTS-NON-EXEC	PURCELL KROB ELECTRICAL PROF	BONDS 73% OTHER 27%	\$153,500	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract to provide architectural/engineering services for the power service upgrade at the Spring Valley State Park; Project No. 13-M37; contract No. 89302.				
		<b>Term of Contract:</b>	Upon Approval - 06/30/2017	Contract # 15218		
11.	102	GOVERNORS OFFICE OF ECONOMIC DEVELOPMENT	KPS 3, INC.	GENERAL	\$95,000	
	<b>Contract Description:</b>	This is the second amendment to the original contract, which provides full-service marketing of Nevada and the Governor's Office of Economic Development to local, national, and international decision-makers. Additionally, the agency will handle strategy, branding, advertising, web design/development, collateral, and other marketing duties as assigned. The amendment increases the contract value by \$95,000 from \$198,000 to \$293,000 for increased service level requirements.				
		<b>Term of Contract:</b>	09/11/2012 - 06/30/2016	Contract # 13753		
12.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE IT SERVICES - COMPUTER FACILITY	SWITCH COMMUNICATIONS GROUP	FEE: USER FEES	\$70,308	SOLE SOURCE
	<b>Contract Description:</b>	This is the second amendment to the original agreement, which continues hub and secure data hosting for the state. This amendment increases the maximum amount from \$1,034,027.34 to \$1,104,335.80 due to the need for additional rack/cabinet space and power for the PowerFlex system and the CommVault and Compellent systems.				
		<b>Term of Contract:</b>	07/01/2013 - 06/30/2017	Contract # 14401		
13.	315	STATE PUBLIC CHARTER SCHOOL AUTHORITY	INFINITE CAMPUS, INC.	FEE:	\$216,630	EXEMPT
	<b>Contract Description:</b>	This is the first amendment to the original contract to provide a Student Information System (SIS) for five new charter schools beginning operation in fall, 2013. NRS 386.650 requires each school district to: (a) Adopt and maintain a program for the collection, maintenance and transfer of data from the records of individual pupils to the State automated system of information (b) Provide to the Department electronic data concerning pupils as required by the Superintendent of Public Instruction (c) Ensure that an electronic record is maintained in accordance with subsection 3 of NRS 386.655. This amendment increases the maximum amount from \$38,620 to \$255,250 to add all remaining state sponsored charter schools to Infinite Campus beginning in the 2014-15 school year.				
		<b>Term of Contract:</b>	07/10/2013 - 06/30/2015	Contract # 14513		
14.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - RURAL REGIONAL CENTER	CHURCHILL COUNTY TREASURER	OTHER: REVENUE FROM COUNTY	\$133,000	
	<b>Contract Description:</b>	This is a new interlocal agreement that is ongoing and provides service to children with developmental disabilities and the county to reimburse the division the non-federal share of funding as payment for services.				
		<b>Term of Contract:</b>	07/01/2013 - 06/30/2015	Contract # 15159		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
15.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - RURAL REGIONAL CENTER	DOUGLAS COUNTY	OTHER: REVENUE FROM COUNTY	\$160,000	
	<b>Contract Description:</b>	This is a new interlocal agreement that is ongoing and provides service to children with developmental disabilities and the county to reimburse the division the non-federal share of funding as payment for services.				
		<b>Term of Contract:</b>	07/01/2013 - 06/30/2015	<b>Contract # 15156</b>		
16.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - RURAL REGIONAL CENTER	LYON COUNTY	OTHER: REVENUE FROM COUNTY	\$212,000	
	<b>Contract Description:</b>	This is a new interlocal agreement that is ongoing and provides service to children with developmental disabilities and the county reimburses the division the non-federal share of funding as payment for services.				
		<b>Term of Contract:</b>	07/01/2013 - 06/30/2015	<b>Contract # 15160</b>		
17.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - INTERGOVERNMENTAL TRANSFER PROGRAM	REGIONAL TRANSPORTATION COMMISSION OF WASHOE COUNTY	OTHER: INTER GOVERNMENTAL TRANSFER	\$3,747,768	
	<b>Contract Description:</b>	This is a new interlocal agreement to receive non federal Interlocal Governmental Transfer (IGT) funds from Washoe County Regional Transportation Commission to support paratransit services for Medicaid eligible recipients per the Nevada Medicaid State Plan. After receipt of IGT funds from RTC, DHCFP will reimburse the RTC the total computable amount which includes the current FMAP for Medicaid eligible recipients receiving eligible paratransit services.				
		<b>Term of Contract:</b>	01/01/2012 - 12/31/2016	<b>Contract # 14835</b>		
18.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - ADMINISTRATION	AGING AND DISABILITY SERVICES DIVISION	FEDERAL	\$1,470,815	
	<b>Contract Description:</b>	This is the second amendment to the original interlocal agreement that provides reimbursement for ongoing services for the Medicaid Community Based Waiver Program. This amendment adds the Individuals with Intellectual Disabilities and Related Conditions Waiver program and increases the maximum amount from \$15,954,223 to \$17,425,038 to support the program.				
		<b>Term of Contract:</b>	07/01/2011 - 06/30/2015	<b>Contract # 12264</b>		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
19.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - ADMINISTRATION	MYERS & STAUFFER LC	GENERAL 50% FEDERAL 50%	\$302,352	EXEMPT
	<b>Contract Description:</b>	This is the first amendment to the original contract to continue ongoing accounting services to audit Managed Care Organizations (MCO), patient trust funds and cost reports of nursing facilities. These audits are used for nursing facility rate setting support services including case mix indexes, acuity updates and health care medians, fair rental value and minimum data set audits as requested, hospital compliance audits and Disproportionate Share Hospital audits. This amendment adds language to the scope of work to include a professional dispensing fee survey (required by 42 CFR 447.512), development and implementation of an Inpatient Diagnosis Related Group (DRG) Reimbursement system and the ability to perform a variety of audits for the MCO. This amendment increases the maximum amount from \$5,257,105 to \$5,559,457 to support the dispensing fee survey, DRG Reimbursement system and increase in MCO audits.				
	<b>Term of Contract:</b>	07/01/2013 - 06/30/2017	Contract # 14275			
20.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - ADMINISTRATION	WASHOE COUNTY SENIOR SERVICES	FEDERAL	\$2,509,711	
	<b>Contract Description:</b>	This is a new interlocal agreement to provide Adult Day Health Care (ADHC) services to eligible recipients, and allows for administrative claiming for the administration of the ADHC. Adult Day Health Care services support personal independence of older adults and promotes their social, physical and emotional well-being.				
	<b>Term of Contract:</b>	07/01/2012 - 06/30/2017	Contract # 15002			
21.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - NEVADA MEDICAID, TITLE XIX	NYE COUNTY HEALTH & HUMAN SVCS.	OTHER: COUNTY PROVIDES NON FEDERAL SHARE	\$1,224,901	
	<b>Contract Description:</b>	This is a new interlocal agreement that is ongoing and provides the administrative services necessary to operate the Medicaid County Match program for the Division of Health Care Financing and Policy (DHCFP) and the Division of Welfare and Supportive Services. The counties provide the non-federal share to DHCFP for medical and Medicaid administrative services. Pursuant to NRS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match program provides federal matching funds for indigent long-term care costs, when the indigent is Medicaid eligible.				
	<b>Term of Contract:</b>	07/01/2013 - 06/30/2015	Contract # 14183			
22.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - NEVADA MEDICAID, TITLE XIX	WHITE PINE COUNTY	OTHER: COUNTY PROVIDES NON FEDERAL SHARE	\$578,761	
	<b>Contract Description:</b>	This is a new interlocal agreement that is ongoing and provides the administrative services necessary to operate the Medicaid County Match program for the Division of Health Care Financing and Policy (DHCFP) and the Division of Welfare and Supportive Services (DWSS). The counties provide the non-federal share to DHCFP for medical and Medicaid administrative services. Pursuant to NRS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match program provides federal matching funds for indigent long-term care costs, when the indigent is Medicaid eligible.				
	<b>Term of Contract:</b>	07/01/2013 - 06/30/2015	Contract # 14179			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - FACILITY FOR THE MENTAL OFFENDER	WASHOE COUNTY	OTHER: REVENUE	\$421,434	
		<b>Contract Description:</b> This is a new interlocal agreement in which Lake's Crossing Center which provides ongoing on-site mental health services to inmates at Washoe County Detention Center. <b>Term of Contract:</b> 07/01/2013 - 06/30/2015 <b>Contract #</b> 15163				
24.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CALIENTE YOUTH CENTER	DESERT PSYCHOLOGICAL OPERATING, LLC.	GENERAL	\$360,240	
		<b>Contract Description:</b> This is a new contract that continues ongoing psychological services to youth ages 12-18 that have been committed to Caliente Youth Center for correctional care. <b>Term of Contract:</b> 02/08/2014 - 01/31/2018 <b>Contract #</b> 15087				
25.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD & ADOLESCENT SERVICES	CLARK COUNTY DEPT OF REAL PROPERTY MGMT	GENERAL 40.9% OTHER: RENTAL INCOME, PATIENT COLLECTIONS 2.5% FEDERAL 56.6%	\$144,190	
		<b>Contract Description:</b> This is a new interlocal agreement that continues ongoing assignment and utilization of occupied space located at 522 E. Lake Mead Drive, Henderson, Nevada. The Division of Child and Family Services subleases space from Clark County in order to integrate child services as a benefit for the community. This site is one of five neighborhood family service center locations. <b>Term of Contract:</b> Upon Approval - 06/30/2016 <b>Contract #</b> 14218				
26.	580	PUBLIC UTILITIES COMMISSION	ENERGY+ ENVIRONMENTAL ECONOMICS, INC. (E3)	FEE:	\$160,100	
		<b>Contract Description:</b> This is a new contract for a net metering study pursuant to a 2013 Legislative mandate outlined in AB 428. <b>Term of Contract:</b> 12/10/2013 - 10/01/2014 <b>Contract #</b> 15182				
27.	655	DEPARTMENT OF PUBLIC SAFETY - CRIMINAL HISTORY REPOSITORY	3M COGENT, INC.	FEE: REVENUE CONTRACT - FEES RECEIVED FOR SERVICES BY USERS	\$10,000,000	
		<b>Contract Description:</b> This is a new contract that provides ongoing channeling service of electronic applicant transmissions to the division's Records Bureau in Carson City for all division-approved local government and private agencies, including fingerprinting sites, throughout the state to continue efficient processing of fingerprint-based background checks required by law. <b>Term of Contract:</b> Upon Approval - 11/30/2017 <b>Contract #</b> 15213				

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
28.	690	COLORADO RIVER COMMISSION	FENNEMORE CRAIG PC	OTHER: WATER AND POWER ADMINISTRATIVE CHARGES	(\$61,000)	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is the first amendment to the original contract, which continues ongoing legal services related to The Navajo Nation v. U.S. case. This amendment contemplates work through oral argument on the current motion to dismiss. The original contract provided a contract maximum amount of \$300,000 for the two year period with each fiscal year authorization set at \$150,000. This amendment decreases the overall contract amount from \$300,000 to \$239,000 for the contract period but increases the amount available for expenditure in fiscal 2014 from \$150,000 to \$215,000 (with approximately \$24,000 spent in fiscal 2013).				
	<b>Term of Contract:</b>	06/11/2013 - 05/13/2015	Contract # 14264			
29.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - WILDLAND FIRE PREVENTION PROGRAM	NYE COUNTY	OTHER: COUNTY FUNDS	\$75,000	
	<b>Contract Description:</b>	This is a new interlocal agreement to provide new services under the Wildland Fire Protection Program, under which the Nevada Division of Forestry and Nye County will work closely together to maintain effective wildfire management without duplication and coordinate efforts with federal cooperators to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.				
	<b>Term of Contract:</b>	01/01/2014 - 06/30/2015	Contract # 15208			
30.	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER QUALITY PLANNING	ENVIRONMENTAL INCENTIVES, LLC.	FEDERAL	\$75,144	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which maximizes the return on the investment required to meet the Clarity Challenge by developing a system that will enable Lake Tahoe Total Maximum Daily Load implementation to be managed and operated through a continuous improvement and adaptive management framework. This amendment increases the maximum amount from \$472,500 to \$547,644 because the project is currently undergoing pilot implementation. Supplemental funding through fulfillment of this request will enable additional tasks identified during the project delivery to be carried out.				
	<b>Term of Contract:</b>	10/11/2011 - 12/31/2014	Contract # 12624			
31.	810	DEPARTMENT OF MOTOR VEHICLES - MOTOR VEHICLE POLLUTION CONTROL	ENVIROTEST SYSTEMS DBA ENVIROMENTAL SYSTEMS PRODUCTS	FEE: EMISSION CONTROL FEES	\$140,000	
	<b>Contract Description:</b>	This is a new contract to provide remote sensing of vehicle emissions in the Clark County area as part of an enhanced emission program. Remote sensing data is used as both a regulatory and research tool to increase the effectiveness of the vehicle emission program, as well as, help with non-attainment air quality to reach compliance with the U.S. Environmental Protection Agency, Clean Air Act Amendments established in 1990, relative to on-road testing requirements. This will also provide a means for the department to develop on-road vehicle emission profiles for specific areas that can be used as a tool to gauge the effectiveness of the motor vehicle inspection and maintenance program.				
	<b>Term of Contract:</b>	Upon Approval - 12/31/2017	Contract # 15216			
32.	810	DEPARTMENT OF MOTOR VEHICLES - FIELD SERVICES	QLESS	HIGHWAY	\$520,348	
	<b>Contract Description:</b>	This is a new contract to provide a customer queue system for twelve department field offices in the State of Nevada.				
	<b>Term of Contract:</b>	Upon Approval - 12/31/2018	Contract # 15215			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
33.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES	FAAD JANITORIAL, INC.	GENERAL 1.9% OTHER 29.1% FEDERAL 69%	\$67,526	
	<b>Contract Description:</b>	This is a new contract that continues to provide ongoing janitorial services at the Department of Employment, Training and Rehabilitation owned facility located at 500 E. Third Street, Carson City, NV.				
		<b>Term of Contract:</b>	01/01/2014 - 12/31/2015	<b>Contract # 15129</b>		
34.	BDC	LICENSING BOARDS & COMMISSIONS - NURSING	KAEMPFER CROWELL RENSHAW	FEE: THE BOARD'S BUDGET ACCOUNT, B017 IS 100% LICENSURE FEES	\$72,000	
	<b>Contract Description:</b>	This is a new contract to provide government affairs assistance to the Nevada State Board of Nursing. This government affairs support will provide the Nevada State Board of Nursing with assistance in preparing, planning and responding to legislative issues brought forth concerning Nevada nurses and Nevada citizens. In addition, the contractor will provide professional assistance to the Nevada State Board of Nursing during the statute and regulation drafting process when responding to statute changes, regulation changes and public protection issues. The skill and expertise provided by the contractor will ensure the Nevada State Board of Nursing protects the public by actively participating and responding to each legislative issue in a proficient and productive manner.				
		<b>Term of Contract:</b>	Upon Approval - 01/14/2017	<b>Contract # 15221</b>		
35.		CAMPUS IMPROVEMENT AUTHORITY BOARD	CONVENTION SPORTS AND LEISURE INTERNATIONAL	BONDS	\$325,000	
	<b>Contract Description:</b>	This is a new contract to provide consulting services to the Campus Authority Board to determine the feasibility and financing alternatives of a large stadium project for reporting to the Nevada Legislature in 2014.				

**\*10. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
MSA 1.	MSA	VARIOUS STATE AGENCIES	APEX FUELS, LLC.	OTHER: VARIOUS	\$5,000,000	
	<b>Contract Description:</b>	This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.				
		<b>Term of Contract:</b>	02/01/2014 - 01/31/2016	<b>Contract # 15228</b>		
MSA 2.	MSA	VARIOUS STATE AGENCIES	CARSON VALLEY OIL, CO.	OTHER: VARIOUS	\$5,000,000	
	<b>Contract Description:</b>	This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.				
		<b>Term of Contract:</b>	02/01/2014 - 01/31/2016	<b>Contract # 15233</b>		
MSA 3.	MSA	VARIOUS STATE AGENCIES	FLYERS ENERGY, LLC.	OTHER: VARIOUS	\$5,000,000	
	<b>Contract Description:</b>	This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.				
		<b>Term of Contract:</b>	02/01/2014 - 01/31/2016	<b>Contract # 15225</b>		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
MSA 4.	MSA	VARIOUS STATE AGENCIES	HIGHTOWERS PETROLEUM COMPANY	OTHER: VARIOUS	\$5,000,000	
	<b>Contract Description:</b>	This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.				
		Term of Contract:	02/01/2014 - 01/31/2016	Contract # 15231		
MSA 5.	MSA	VARIOUS STATE AGENCIES	PETROLEUM TRADERS CORPORATION	OTHER: VARIOUS	\$5,000,000	
	<b>Contract Description:</b>	This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.				
		Term of Contract:	02/01/2014 - 01/31/2016	Contract # 15232		
MSA 6.	MSA	VARIOUS STATE AGENCIES	RADCO COMMUNICATIONS, LLC.	OTHER: VARIOUS	\$100,000	
	<b>Contract Description:</b>	This is the second amendment to this contract to provide communication site parts and services including general maintenance on an as needed statewide basis. This amendment increases the maximum amount from \$500,000 to \$600,000 due to an increased need for services.				
		Term of Contract:	04/12/2011 - 04/12/2015	Contract # 11974		
MSA 7.	MSA	VARIOUS STATE AGENCIES	REBEL OIL COMPANY, INC.	OTHER: VARIOUS	\$5,000,000	
	<b>Contract Description:</b>	This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.				
		Term of Contract:	02/01/2014 - 01/31/2016	Contract # 15226		
MSA 8.	MSA	VARIOUS STATE AGENCIES	RIVER CITY PETROLEUM, INC.	OTHER: VARIOUS	\$5,000,000	
	<b>Contract Description:</b>	This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.				
		Term of Contract:	02/01/2014 - 01/31/2016	Contract # 15224		
MSA 9.	MSA	VARIOUS STATE AGENCIES	SOUTHERN COUNTIES OIL CO.	OTHER: VARIOUS	\$5,000,000	
	<b>Contract Description:</b>	This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.				
		Term of Contract:	02/01/2014 - 01/31/2016	Contract # 15227		
MSA 10.	MSA	VARIOUS STATE AGENCIES	SUBURBAN PROPANE, L.P.	OTHER: VARIOUS	\$5,000,000	
	<b>Contract Description:</b>	This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.				
		Term of Contract:	02/01/2014 - 01/31/2016	Contract # 15229		
MSA 11.	MSA	VARIOUS STATE AGENCIES	TNT AUCTION OF NEVADA, INC.	OTHER: VARIOUS	\$300,000	
	<b>Contract Description:</b>	This is a new contract to provide live and online auction services to sell excess state property.				
		Term of Contract:	01/14/2014 - 12/31/2017	Contract # 15207		
MSA 12.	MSA	VARIOUS STATE AGENCIES	THOMAS PETROLEUM, LLC.	OTHER: VARIOUS	\$5,000,000	
	<b>Contract Description:</b>	This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.				
		Term of Contract:	02/01/2014 - 01/31/2016	Contract # 15230		

## 11. INFORMATIONAL ITEM

- A. Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved for the month of December.

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15181	Adjutant General & National Guard - Military	Hershenow & Klippenstein	Contract	\$12,350
<b>Contract Description:</b>	This is a new contract for preliminary review and code analysis of materials of the Army Aviation Support Facility (AASF) Modular mezzanine plans (Type A Services) for two (2) mezzanines to be purchased for and located in the AASF Hangars in the Harry Reid Training Center, in Reno, Nevada. Type B services will include the final review of modular mezzanine construction documents. The Army National Guard will execute a contract for design and construction of the two mezzanines from a modular mezzanine company.			
15165	Adjutant General & National Guard - Military	Systems Plus, Inc.	Contract	\$17,500
<b>Contract Description:</b>	This is a new contract to provide computer programming and data collection/processing to update the requirements in the Real Property Planning and Analysis System (RPLANS). RPLANS is an automated master planning tool that gathers real property data, force structure data, planning criteria and allowances from standard Army corporate databases. It is an integral part of the Army's legacy planning systems along with the Facilities Planning System. This contract services the Harry Reid Training Center (HRTC) and Camp Stead.			
15188	Department of Health and Human Services – Division of Child and Family Services	Lincoln County Hospital District	Contract	\$27,540
<b>Contract Description:</b>	This is a new contract that continues ongoing medical services, including diagnosis and treatment, to youth in residence at the Caliente Youth Center.			
15185	Department of Wildlife	University of Nevada – Las Vegas	Contract	\$46,800
<b>Contract Description:</b>	This is a new contract to conduct research to better understand pupfish physiology to improve conservation and captive rearing strategies. The Devils Hole pupfish is listed as a federally endangered species. Understanding the species physiological mechanisms is essential for managing the wild population and for future captive propagation efforts to prevent extinction of the species.			
15135	Department of Business and Industry – Real Estate Division	Paul H. Lamboley, ESQ.	Contract	\$25,000
<b>Contract Description:</b>	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will arbitrate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel arbitrators.			

<b>CONTRACT #</b>	<b>STATE AGENCY</b>	<b>CONTRACTOR</b>	<b>CONTRACT/ AMENDMENT</b>	<b>AMOUNT</b>
15098	Department of Business and Industry – Real Estate Division	Arbitration and Mediation Solutions, Inc.	Contract	\$25,000
<b>Contract Description:</b>	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel mediators.			
15134	Department of Business and Industry – Real Estate Division	Henry Melton	Contract	\$25,000
<b>Contract Description:</b>	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel mediators.			
15136	Department of Business and Industry – Real Estate Division	Paul H. Lamboley, ESQ.	Contract	\$25,000
<b>Contract Description:</b>	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel mediators.			
15175	Department of Health and Human Services – Aging and Disability Services	Humboldt County	Contract	\$40,000
<b>Contract Description:</b>	This is a new revenue contract that is ongoing and provides service to children with developmental disabilities and the county to reimburse the division the non-federal share of funding as payment for services.			
15154	Department of Health and Human Services – Public and Behavioral Health	Fire Systems Plus, LLC.	Contract	\$24,000
<b>Contract Description:</b>	This is a new contract to provide annual inspection of the automatic sprinkler fire suppression system, the back flow valves and fire hydrants as well as emergency repair to these systems.			
15210	Department of Tourism and Cultural Affairs – Nevada Magazine	Fun City Distribution	Contract	\$12,000
<b>Contract Description:</b>	This is a new contract to provide for magazine distribution. The vendor is responsible for distribution of the Nevada Travel Guide and Las Vegas Events & Shows through an exclusive distribution agreement with select rental cars at the Las Vegas McCarran International Airport.			
15235	Division of Conservation and Natural Resources – Parks Division	Jerry’s Services, Inc. dba Jerry’s Johns	Contract	\$25,000
<b>Contract Description:</b>	This is a new contract to provide on call sewage pumping and portable restroom pumping for the following State Parks: Beaver Dam, Cathedral Gorge, Regional Visitor Center, Kershaw-Ryan, Elgin Schoolhouse, Spring Valley and Echo Canyon.			
15146	Department of Public Safety – Director’s Office	Tom Peters Construction, Inc.	Contract	\$15,152
<b>Contract Description:</b>	This is a new contract to construct a shade structure on the Department of Public Safety's (DPS) firing range.			

<b>CONTRACT #</b>	<b>STATE AGENCY</b>	<b>CONTRACTOR</b>	<b>CONTRACT/ AMENDMENT</b>	<b>AMOUNT</b>
15239	Department of Administration – State Public Works Division	Delta Fire Systems, Inc.	Contract	\$11,650
<b>Contract Description:</b>	This is a new contract to provide professional design services for the Carson City Railroad Annex sprinkler system density modifications; Project No. 11-S03-14; Contract No. 90099.			
11623	Division of Employment, Training and Rehabilitation – Services to the Blind	Southern California College of Optometry	Amend#1	\$47,287
<b>Contract Description:</b>	This is the first amendment to the original contract, which provides for the establishment and operation of 3-day clinic sessions for professional eye care services to help and enable people with low vision, who may be helped by low vision aides and/or special training, to improve their ability to use their remaining vision so they can be independent and better able to meet the demands in an employment environment. This amendment extends the termination date from December 31, 2013 to December 31, 2014 and increases the maximum amount from \$137,035 to \$184,322.			
15152	Department of Corrections – Jean Conservation Camp	Liberty Mechanical Service, LLC.	Contract	\$14,913
<b>Contract Description:</b>	This is a new contract to provide services to install five (5) gas-fire roof top A/C units, purchased by State Purchasing for Jean Conservation Camp, purchase order number PC 0830000061253.			
13243	Department of Health and Human Services – Division of Child and Family Services	Norton A. Roitman, MD.	Amend#3	\$24,930
<b>Contract Description:</b>	This is the third amendment to the original contract, which continues ongoing psychiatric services for youth at Caliente Youth Center. This amendment increases the contract maximum from \$48,240 to \$73,170 to cover additional expenses for psychiatric services.			
13017	Department of Administration – Hearings and Appeals Division	Gustavo Hernandez	Amend#1	\$24,999
<b>Contract Description:</b>	This is the first amendment to the original contract, which provides new Spanish interpretation services during Administrative hearings. This amendment extends the termination date from February 1, 2014 to February 1, 2016 and increases the maximum amount from \$24,999 to \$49,998 due to the extension of the contract and revises the wording of Attachment AA Scope of Work.			
15222	Department of Health and Human Services – Public and Behavioral Health	IVCI, LLC.	Contract	\$21,885
<b>Contract Description:</b>	This is a new contract to install video conferencing equipment in Division areas.			

<b>CONTRACT #</b>	<b>STATE AGENCY</b>	<b>CONTRACTOR</b>	<b>CONTRACT/ AMENDMENT</b>	<b>AMOUNT</b>
10094	Department of Administration – Buildings and Grounds	Xcel Maintenance Services, Inc.	Amend#2	\$23,635
<b>Contract Description:</b>	This is the second amendment to the original contract, which continues ongoing janitorial services for Welfare Nellis; Department of Motor Vehicles, Decatur; Department of Motor Vehicles, Henderson; and the Campos Building in the Las Vegas and Henderson areas. This amendment extends the termination date from December 31, 2013 to May 31, 2014 and increases the amended maximum amount from \$1,232,160 to \$1,255,795 due to the need for these services while the formal bid process is being completed.			
15214	Department of Employment, Training and Rehabilitation	Southwest Power Solutions	Contract	\$16,764
<b>Contract Description:</b>	This is a new contract to provide maintenance service and repairs to the Uninterrupted Power Supply module for the Department of Employment, Training and Rehabilitation facility located at 2800 E. St. Louis Ave, Las Vegas, NV.			
15128	Department of Employment, Training and Rehabilitation	Greenscapes of Nevada, LLC.	Contract	\$22,800
<b>Contract Description:</b>	This is a new contract that continues ongoing landscape services for the Department of Employment, Training and Rehabilitation owned facility located at 2800 E. St. Louis Avenue, Las Vegas, NV.			
10876	Department of Employment, Training and Rehabilitation	Las Vegas Interpreters Connection, LLC.	Amend#4	\$11,000
<b>Contract Description:</b>	This is the fourth amendment to the original contract, which continues ongoing English/Spanish interpretation services at Unemployment Insurance hearings and other meetings where interpreters need to be fluent in both languages and the interpretation must be on a word-for-word basis for clients. This amendment increases the maximum amount from \$174,000 to \$185,000 due to a continued need for these services.			
14378	Department of Conservation and Natural Resources – Environmental Protection	Southern Nevada Health District	Amend#1	\$31,500
<b>Contract Description:</b>	This is the first amendment to the original interlocal agreement, which provides consulting services to implement the Underground and Leaking Underground Storage Tank (UST) program in Southern Nevada. This amendment increases the maximum amount from \$680,000 to \$711,500 to provide additional training to enable Southern Nevada Health District staff to attend classes, workshops, UST Boot Camp and other educational events and to provide additional training for inspectors and clients to assist in achieving better compliance rates for UST users.			
14250	Department of Conservation and Natural Resources – Environmental Protection	Washoe County Health District	Amend#1	\$24,000
<b>Contract Description:</b>	This is the second amendment to the original contract, which continues ongoing janitorial services for Welfare Nellis; Department of Motor Vehicles, Decatur; Department of Motor Vehicles, Henderson; and the Campos Building in the Las Vegas and Henderson areas. This amendment extends the termination date from December 31, 2013 to May 31, 2014 and increases the amended maximum amount from \$1,232,160 to \$1,255,795 due to the need for these services while the formal bid process is being completed.			
13063	Department of Health and Human Services – Health Division	Board of Regents - UNR	Amend#1	\$49,000
<b>Contract Description:</b>	This is the first amendment to the original contract which provides new evidence-based home visiting services, to promote maternal, infant and early childhood health, and safety, as well as the development of strong parent-child relationships. This amendment alters payment procedures, extends the termination date from December 30, 2013 to June 30, 2014 and increases the maximum amount from \$257,401 to \$306,401.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
13057	Department of Health and Human Services – Health Division	Sunrise Children’s Foundation	Amend#1	\$49,000
<b>Contract Description:</b>	This is the first amendment to the original independent contract which provides evidence-based home visiting services, to promote maternal, infant and early childhood health, and safety, as well as the development of strong parent-child relationships. This amendment alters payment procedures, extends the termination date from December 30, 2013 to June 30, 2014 and increases the maximum amount from \$354,054 to \$403,054.			
15251	Department of Administration – Risk Management	Public Employees Retirement System	Contract	\$45,000
<b>Contract Description:</b>	This is a new interlocal agreement to provide workers' compensation insurance for the Public Employees Retirement System employees.			
11623	Department of Employment, Training and Rehabilitation	Southern California College of Optometry	Amend#1	\$47,287
<b>Contract Description:</b>	This is the first amendment to the original contract, which provides for the establishment and operation of 3-day clinic sessions for professional eye care services to help and enable people with low vision, who may be helped by low vision aides and/or special training, to improve their ability to use their remaining vision so they can be independent and better able to meet the demands in an employment environment. This amendment extends the termination date from December 31, 2013 to December 31, 2014 and increases the maximum amount from \$137,035 to \$184,322.			

## 12. BOARD MEMBERS’ COMMENTS/PUBLIC COMMENTS

### \*13. FOR POSSIBLE ACTION – ADJOURNMENT

Notice of this meeting was posted in the following locations:

Blasdel Building, 209 E. Musser St., Carson City, NV  
 Capitol Building, 101 N. Carson St., Carson City, NV  
 Legislative Building, 401 N. Carson St., Carson City, NV  
 Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:

Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV  
 Brad Carson [bcarson@dps.state.nv.us](mailto:bcarson@dps.state.nv.us)

Notice of this meeting was posted on the following website:

<http://budget.nv.gov/Meetings>

Any questions regarding the agenda or supporting material for the meeting please contact Director Mohlenkamp at (775)684-0222 or you can email us at [budget@admin.nv.gov](mailto:budget@admin.nv.gov) .We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Department of Administration at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775)684-0260.

# DETAILED AGENDA

January 14, 2014

## 1. PUBLIC COMMENTS

Comments:

## \*2. FOR POSSIBLE ACTION – APPROVAL OF THE DECEMBER 3, 2013 BOARD OF EXAMINERS’ MEETING MINUTES

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

Comments:

## \*3. FOR POSSIBLE ACTION – AUTHORIZATION TO APPROVE A PROVIDER AGREEMENT

### A. Department of Health and Human Services – Division of Child and Family Services

The Division of Child and Family Services (DCFS) is requesting Board of Examiner approval of a Provider Agreement template contract for services of independent contractor for the following:

1. Youth Residential, Assessment, Rehabilitative, and Treatment Services

### B. Department of Health and Human Services – Aging and Disability Services Division

The Aging and Disability Services Division is requesting Board of Examiner approval of an Early Intervention Services (EIS) provider agreement template for the following services:

1. Comprehensive Early Intervention Services
2. Medical Transcription Services
3. Therapy/Medical Services (Occupational, Physical, Speech, Vision, Registered Dietician, Physician, Nurse, and Audiologist)
4. Language Interpreter (Speech or Sign)

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

Comments:

**\*4. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Business and Industry – Taxicab Authority	1	\$26,000
Department of Corrections - Administration	26	\$619,072
Department of Conservation and Natural Resources – Division of State Parks	1	\$22,322
Department of Conservation and Natural Resources – Division of Environmental Protection – Water Quality Planning	1	\$24,403
<b>Total:</b>	<b>29</b>	<b>\$691,797</b>

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**\*5. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

**A. Nevada Department of Transportation – Administration**

Pursuant to NRS 333.705, subsection 1, NDOT seeks approval to contract with a former employee, through the use of a temporary service, for the term of approximately forty hours to train current employees and develop desk procedures on specific billing processes that are infrequent in nature and were overlooked prior to multiple retirements occurring.

**B. Nevada Commission on Mineral Resources – Division of Minerals**

Pursuant to NRS 333.705, subsections 1 and 4, the Division of Minerals seeks retroactive approval to contract for the term of December 10, 2013 through April 09, 2014 with Nevada Water Solutions LLC who has a sole owner who is a former state employee. The contract between the Division of Minerals and Nevada Water Solutions, LLC. was approved by the Clerk of the Board of Examiners and was effective December 10, 2013.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**\*6. FOR POSSIBLE ACTION – NOTIFICATION OF INTENT TO FILE FOR A GRANT OR LOAN FROM THE DISASTER RELIEF ACCOUNT**

**A. Department of Public Safety – Division of Emergency Management – Clark County Flood**

Pursuant to NRS 353.2755, the Division of Emergency Management on behalf of Clark County is requesting additional time to the original extension. The additional time is needed to identify all costs associated with the flood damage repairs and to identify potential insurance claim offsets to the various departments and agencies with damage to structures and facilities. Clark County respectfully requests a second extension of time from March 31, 2014 to June 30, 2014.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**\*7. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

**A. Judicial Discipline Commission – \$174,763**

Pursuant to NRS 353.268, the Judicial Discipline Commission requests an allocation of \$174,763 from the Interim Finance Contingency Fund for an operating and travel shortfall due to unanticipated commission and hearing expenses.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**\*8. FOR POSSIBLE ACTION – LEASES**

Three statewide leases were submitted to the Board for review and approval.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**\*9. FOR POSSIBLE ACTION –CONTRACTS**

Thirty Five independent contracts were submitted to the Board for review and approval.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
**Comments:** \_\_\_\_\_

**\*10. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

Twelve master service agreements were submitted to the Board for review and approval.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
**Comments:** \_\_\_\_\_

**11. INFORMATIONAL ITEM**

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved for the month of December.

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<b>Contract Description:</b>	This is a new contract to provide for magazine distribution. The vendor is responsible for distribution of the Nevada Travel Guide and Las Vegas Events & Shows through an exclusive distribution agreement with select rental cars at the Las Vegas McCarran International Airport.			
15235	Division of Conservation and Natural Resources – Parks Division	Jerry’s Services, Inc. dba Jerry’s Johns	Contract	\$25,000
<b>Contract Description:</b>	This is a new contract to provide on call sewage pumping and portable restroom pumping for the following State Parks: Beaver Dam, Cathedral Gorge, Regional Visitor Center, Kershaw-Ryan, Elgin Schoolhouse, Spring Valley and Echo Canyon.			
15146	Department of Public Safety – Director’s Office	Tom Peters Construction, Inc.	Contract	\$15,152
<b>Contract Description:</b>	This is a new contract to construct a shade structure on the Department of Public Safety's (DPS) firing range.			
15239	Department of Administration – State Public Works Division	Delta Fire Systems, Inc.	Contract	\$11,650
<b>Contract Description:</b>	This is a new contract to provide professional design services for the Carson City Railroad Annex sprinkler system density modifications; Project No. 11-S03-14; Contract No. 90099.			
11623	Division of Employment, Training and Rehabilitation – Services to the Blind	Southern California College of Optometry	Amend#1	\$47,287
<b>Contract Description:</b>	This is the first amendment to the original contract, which provides for the establishment and operation of 3-day clinic sessions for professional eye care services to help and enable people with low vision, who may be helped by low vision aides and/or special training, to improve their ability to use their remaining vision so they can be independent and better able to meet the demands in an employment environment. This amendment extends the termination date from December 31, 2013 to December 31, 2014 and increases the maximum amount from \$137,035 to \$184,322.			
15152	Department of Corrections – Jean Conservation Camp	Liberty Mechanical Service, LLC.	Contract	\$14,913
<b>Contract Description:</b>	This is a new contract to provide services to install five (5) gas-fire roof top A/C units, purchased by State Purchasing for Jean Conservation Camp, purchase order number PC 08300000061253.			
13243	Department of Health and Human Services – Division of Child and Family Services	Norton A. Roitman, MD.	Amend#3	\$24,930
<b>Contract Description:</b>	This is the third amendment to the original contract, which continues ongoing psychiatric services for youth at Caliente Youth Center. This amendment increases the contract maximum from \$48,240 to \$73,170 to cover additional expenses for psychiatric services.			
13017	Department of Administration – Hearings and Appeals Division	Gustavo Hernandez	Amend#1	\$24,999
<b>Contract Description:</b>	This is the first amendment to the original contract, which provides new Spanish interpretation services during Administrative hearings. This amendment extends the termination date from February 1, 2014 to February 1, 2016 and increases the maximum amount from \$24,999 to \$49,998 due to the extension of the contract and revises the wording of Attachment AA Scope of Work.			
15222	Department of Health and Human Services – Public and Behavioral Health	IVCI, LLC.	Contract	\$21,885
<b>Contract Description:</b>	This is a new contract to install video conferencing equipment in Division areas.			

<b>CONTRACT #</b>	<b>STATE AGENCY</b>	<b>CONTRACTOR</b>	<b>CONTRACT/ AMENDMENT</b>	<b>AMOUNT</b>
10094	Department of Administration – Buildings and Grounds	Xcel Maintenance Services, Inc.	Amend#2	\$23,635
<b>Contract Description:</b>	This is the second amendment to the original contract, which continues ongoing janitorial services for Welfare Nellis; Department of Motor Vehicles, Decatur; Department of Motor Vehicles, Henderson; and the Campos Building in the Las Vegas and Henderson areas. This amendment extends the termination date from December 31, 2013 to May 31, 2014 and increases the amended maximum amount from \$1,232,160 to \$1,255,795 due to the need for these services while the formal bid process is being completed.			
15214	Department of Employment, Training and Rehabilitation	Southwest Power Solutions	Contract	\$16,764
<b>Contract Description:</b>	This is a new contract to provide maintenance service and repairs to the Uninterrupted Power Supply module for the Department of Employment, Training and Rehabilitation facility located at 2800 E. St. Louis Ave, Las Vegas, NV.			
15128	Department of Employment, Training and Rehabilitation	Greenscapes of Nevada, LLC.	Contract	\$22,800
<b>Contract Description:</b>	This is a new contract that continues ongoing landscape services for the Department of Employment, Training and Rehabilitation owned facility located at 2800 E. St. Louis Avenue, Las Vegas, NV.			
10876	Department of Employment, Training and Rehabilitation	Las Vegas Interpreters Connection, LLC.	Amend#4	\$11,000
<b>Contract Description:</b>	This is the fourth amendment to the original contract, which continues ongoing English/Spanish interpretation services at Unemployment Insurance hearings and other meetings where interpreters need to be fluent in both languages and the interpretation must be on a word-for-word basis for clients. This amendment increases the maximum amount from \$174,000 to \$185,000 due to a continued need for these services.			
14378	Department of Conservation and Natural Resources – Environmental Protection	Southern Nevada Health District	Amend#1	\$31,500
<b>Contract Description:</b>	This is the first amendment to the original interlocal agreement, which provides consulting services to implement the Underground and Leaking Underground Storage Tank (UST) program in Southern Nevada. This amendment increases the maximum amount from \$680,000 to \$711,500 to provide additional training to enable Southern Nevada Health District staff to attend classes, workshops, UST Boot Camp and other educational events and to provide additional training for inspectors and clients to assist in achieving better compliance rates for UST users.			
14250	Department of Conservation and Natural Resources – Environmental Protection	Washoe County Health District	Amend#1	\$24,000
<b>Contract Description:</b>	This is the second amendment to the original contract, which continues ongoing janitorial services for Welfare Nellis; Department of Motor Vehicles, Decatur; Department of Motor Vehicles, Henderson; and the Campos Building in the Las Vegas and Henderson areas. This amendment extends the termination date from December 31, 2013 to May 31, 2014 and increases the amended maximum amount from \$1,232,160 to \$1,255,795 due to the need for these services while the formal bid process is being completed.			
13063	Department of Health and Human Services – Health Division	Board of Regents - UNR	Amend#1	\$49,000
<b>Contract Description:</b>	This is the first amendment to the original contract which provides new evidence-based home visiting services, to promote maternal, infant and early childhood health, and safety, as well as the development of strong parent-child relationships. This amendment alters payment procedures, extends the termination date from December 30, 2013 to June 30, 2014 and increases the maximum amount from \$257,401 to \$306,401.			

<b>CONTRACT #</b>	<b>STATE AGENCY</b>	<b>CONTRACTOR</b>	<b>CONTRACT/ AMENDMENT</b>	<b>AMOUNT</b>
13057	Department of Health and Human Services – Health Division	Sunrise Children’s Foundation	Amend#1	\$49,000
<b>Contract Description:</b>	This is the first amendment to the original independent contract which provides evidence-based home visiting services, to promote maternal, infant and early childhood health, and safety, as well as the development of strong parent-child relationships. This amendment alters payment procedures, extends the termination date from December 30, 2013 to June 30, 2014 and increases the maximum amount from \$354,054 to \$403,054.			
15251	Department of Administration – Risk Management	Public Employees Retirement System	Contract	\$45,000
<b>Contract Description:</b>	This is a new interlocal agreement to provide workers' compensation insurance for the Public Employees Retirement System employees.			
11623	Department of Employment, Training and Rehabilitation	Southern California College of Optometry	Amend#1	\$47,287
<b>Contract Description:</b>	This is the first amendment to the original contract, which provides for the establishment and operation of 3-day clinic sessions for professional eye care services to help and enable people with low vision, who may be helped by low vision aides and/or special training, to improve their ability to use their remaining vision so they can be independent and better able to meet the demands in an employment environment. This amendment extends the termination date from December 31, 2013 to December 31, 2014 and increases the maximum amount from \$137,035 to \$184,322.			

**12. BOARD MEMBERS’ COMMENTS/PUBLIC COMMENTS**

**\*13. FOR POSSIBLE ACTION – ADJOURNMENT**

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

# MINUTES

## MEETING OF THE BOARD OF EXAMINERS

December 3, 2013

The Board of Examiners met on Tuesday, December 3, 2013, in the Guinn Room on the second floor of the Capitol Building, 101 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

### **Members:**

Governor Brian Sandoval  
Attorney General Catherine Cortez Masto  
Secretary of State Ross Miller

### **Others Present:**

Mike Torvinen, Department of Administration  
Tom Greco, NDOT Planning Division  
Steve Hill, Governor's Office of Economic Development  
Dale Erquiaga, Department of Education  
Frank Woodbeck, Department of Employment, Training and Rehabilitation  
Dr. Tracey Green, Division of Public and Behavioral Health  
Mark Winebarger, Division of Public and Behavioral Health  
Patrick Cates, Department of Wildlife  
Jim Lawrence, Division of State Lands  
Jennifer Newmark, Nevada Natural Heritage Program  
Tim Rubald, Division of State Lands  
Katie Armstrong, Attorney General's Office  
Ellen Crecelius, Department of Health and Human Services  
Kelly Williams, Tourism  
Marta Adams, Attorney General's Office  
Leah Lamborn, Division of Health Care Financing and Policy  
Keith Wells, Fleet Services  
Kelvin Hickenbottom, Water Resources  
Sue Smith, Division of Welfare and Supportive Services  
Jack Zenteno, Division of Welfare and Supportive Services  
Tim Rubald, State Lands  
Shannon Chambers, Business and Industry  
Jennifer Bauer, Department of Public Safety  
Janet Murphy, Aging and Disability Services Division  
Steve Fisher, Division of Welfare and Supportive Services  
John Dunn  
Julie Kidd, State Public Works Division  
Joe Reynolds, Attorney General's Office  
Steve McBride, Division of Child and Family Services

## 1. PUBLIC COMMENTS

### Comments:

**Governor:** Good morning, everyone. I will call the Board of Examiners meeting to order. Can you hear us loud and clear in Las Vegas?

**Steve Hill:** Yes.

**Steve Hill:** We can, Governor.

**Governor:** All right. Thank you. We'll commence with Agenda No. 1, Public Comment. Is there any member of the public here in Carson City that would like to provide comment to the Board? Is there anyone present in Las Vegas that would like to provide public comment to the Board?

## \*2. FOR POSSIBLE ACTION – APPROVAL OF THE NOVEMBER 12, 2013 BOARD OF EXAMINERS' MEETING MINUTES

**Clerk's Recommendation:** I recommend approval.

**Motion By: Attorney General**                      **Seconded By: Secretary of State**                      **Vote: 3-0**

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### Comments:

**Governor:** Move on to Agenda No. 2, Approval of the November 12, 2013 Board of Examiners' Meeting Minutes. Have the members had an opportunity to review the minutes and are there any changes?

**Attorney General:** Governor, I have no changes.

**Secretary of State:** No changes.

**Attorney General:** I'll move for approval.

**Secretary of State:** Second.

**Governor:** The Attorney General has moved for approval of the November 12, 2013 BOE Meeting Minutes. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

**Attorney General:** Aye.

**Secretary of State:** Aye.

**Governor:** Aye. Motion passes 3-0.

**\*3. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

**A. Department of Health and Human Services – Division of Health Care Financing and Policy**

Pursuant to NRS 284.1729, Section 1, Subsection 1-2, DHCFP requests authority to contract with a former employee to complete disability determinations as part of the Medicaid eligibility determinations for programs which include Katie Beckett, the Waiver for Persons with Physical Disability and emergency medical services.

**B. Nevada Department of Transportation – Administration**

Pursuant to NRS 284.1729, Section 1, Subsection 3, NDOT seeks retroactive approval to contract for the term of November 12, 2013 through December 3, 2013 with the prime consulting firm of Kimley Horn and Associates, who in turn has contracted with a sub consultant who is a former state employee. The contract between NDOT and Kimley Horn was approved by the Board of Examiners at its November 12, 2013 meeting and was effective November 12, 2013.

**C. Nevada Department of Transportation – Administration**

Pursuant to NRS 284.1729, Section 1, Subsection 1-2, NDOT requests approval to contract for the term of December 4, 2013 through March 15, 2015 with the prime consulting firm of Kimley Horn and Associates, who in turn has contracted with a sub consultant who is a former state employee. The former employee's separation date with the state was March 15, 2013.

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General                      Seconded By: Secretary of State                      Vote: 3-0**

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**Comments:**

**Governor:** We'll move on to Agenda Item No. 3A, authorization to contract with a former employee. All right, Mr. Torvinen.

**Mike Torvinen:** Thank you, Governor. Item 3A is from the Department of Health and Human Services, Division of Health Care, Financing and Policy. It's a request to contract with a current employee whose retirement is imminent I understand. And this is a long-term relationship with this doctor who does disability determinations as part of a Medicaid eligibility process. There's no need for a full-time person, and this doctor's been filling the need for quite some time.

**Governor:** How many hours will be associated with this?

**Mike Torvinen:** The agency reports it's several hours a week typically. The case load fluctuated based on people applying for the services. And, again, this doctor's provided the service for quite some time. The retirement is imminent. What you're approving today is the

relationship. And this doctor has a contract that expires at the end of this month and will switch over to a temporary employment services and be employed through that group.

**Governor:** And how long will the temporary employment be?

**Mike Torvinen:** I'm guessing it'll be ongoing as the need will continue. This doctor has kind of a specialized skill in this area. And I don't think there's any plans to seek a different contractor.

**Governor:** And just so I'm clear, so we don't have anybody internally who can perform that function or who could be trained to perform that function?

**Mike Torvinen:** I think eventually we could have somebody trained to perform that function, but the Division of Health Care, Financing and Policy doesn't typically employ doctors at that level. This is a eligibility determination and it's not full-time. So I believe if it wasn't Dr. Wheeler, it'd be somebody else under contract.

**Governor:** All right. Understood. Any questions, Board members, on that Agenda item? Let's move on to 3B and C.

**Mike Torvinen:** Thank you, Governor. 3B and C are the Nevada Department of Transportation seeking approval for a former employee to be hired as a subconsultant under a contract previously approved by the Board of Examiners. Item B is to approve the retroactive approval of the work from November 12 through yesterday or today. And Item C is would be ongoing through March 15, 2015 which would be the two-year timeframe for this employee's retirement.

**Governor:** I do have some questions regarding this Agenda item. Is there a representative from DOT here?

**Tom Greco:** Good morning, Governor.

**Governor:** Good morning.

**Tom Greco:** ...members. For the record, Tom Greco, NDOT, Assistant Director of Planning. And I'm over the Safety Division which involves this issue.

**Governor:** Yeah, and, Mr. Greco, I'm aware that we previously approved this, but as I looked at it a little bit closer, you know, my vague recollection is that we approved it last time because it was couched as an emergency measure to get that assistance there. And then with this contract, it's a two-year contract for a million and a half dollars, which -- and also there's Mr. Ryder who is soon to be or is a former employee who's now employed at Kimley Horn. I guess my question is this, historically has NDOT always outsourced this function?

**Tom Greco:** Yes, indeed. The program known as the Strategic Highway Safety Plan or SHSP began in about 2006. The previous employee was the project manager over the consultant group.

And that has been a continual process. It is not due to a lack of staff expertise. It is due to a lack of NDOT staff availability.

**Governor:** Is there an individual that has now filled the role that Mr. Ryder used to fill at NDOT?

**Tom Greco:** Yes, indeed. And his name is Ken Mammin, and he is equally qualified.

**Governor:** Okay. And if Mr. Ryder had not retired, we would have entered into this contract anyway. We're doing this. This is on this Agenda because Mr. Ryder happened to leave employment at NDOT and now is employed at Kimley Horn.

**Tom Greco:** He is. He retired in March. We reissued the RFP in -- excuse my stumbling here for dates. We issued the RFP in May. We evaluated and selected him based on qualification based method. We negotiated with Kimley beginning November 20<sup>th</sup>. And we would like to see Mr. Ryder as a member of that team. It would be a benefit to NDOT with his previous experience of the program and of the NDOT structure.

**Governor:** He won't be supervising anybody at NDOT though, correct?

**Tom Greco:** He will not.

**Governor:** Yeah.

**Tom Greco:** And he's actually working -- offering to work part-time. He would much rather do music, but he wants to do this also.

**Governor:** And what was the amount of the former contracts that we've entered into between 2006 and now? Do you have any recollection?

**Tom Greco:** Pretty similar amounts and durations.

**Governor:** Okay. And then...

**Tom Greco:** We issued that as a not to exceed cost plus fixed fee. And we issued task orders as needed. So the amount may be less than that by the end of the duration, but it won't be more.

**Governor:** Okay. And then I think I know the answer to this question, but I'll ask it. When I was looking through the contract and I was looking at Article 4 and cost, and the indirect overhead cost is 190.63 percent of direct labor cost. Could you explain that a little bit? It just...

**Tom Greco:** Absolutely. By federal law, NDOT is not able to negotiate an overhead rate. It must be a legitimate audited rate. With this contract and others, we begin the contract with a preliminary rate, run the life of the contract and then audit the rate at the end, and do any adjustments that may be needed. 190 is definitely the higher end. Some of the consultants' business model is a higher employee hourly rate and a lower overhead rate. And some are lower

overhead rates and higher—lower salary rates and higher overhead rates. And this is one of the higher end rates.

**Governor:** Okay. And, you know, just backing up a little bit, and I don't have any with a question, just going to make a comment, is one of the reasons I asked all these questions is because this one is a little bit different than what we've reviewed before. You know, we have a former employee who's left employment at NDOT, and then suddenly there's a million and a half dollar contract with the employer where he works. And I think it's important to explain, you know, what the situation was, is that this is not a new contract. It's a historical contract that is ongoing and that he didn't have anything to do with obtaining this contract. And there was an RFP and Kimley Horn was determined to be the best contractor to provide this service. All that's correct, right?

**Tom Greco:** Absolutely. Mr. Ryder planned his retirement beginning about January of this year. His actual date was March 16<sup>th</sup>, and it was not until after that that the remaining staff began the work on the RFP. So I believe there is no conflict. And it was actually the prime consultant that reached the retiree, not the other way around.

**Governor:** Okay. I have no further questions. Board members? Thank you very much, Mr. Greco.

**Tom Greco:** Thank you.

**Governor:** Board members, any further questions with regard to Agenda Item 3A, B and C? If there are none, the Chair will accept a motion for approval.

**Attorney General:** Move for approval.

**Secretary of State:** Second.

**Governor:** The Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

**Attorney General:** Aye.

**Secretary of State:** Aye.

**Governor:** Aye. Motion passes 3-0.

#### **\*4. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Conservation and Natural Resources – Humboldt Water District and Little Humboldt River Water District	1	\$22,000
Department of Administration – Division of Enterprise IT Services	1	\$36,255
Department of Business and Industry – Taxicab Authority	1	\$27,253
Department of Business and Industry – Taxicab Authority (Retro-active Request)	25	\$511,412
<b>Total:</b>	<b>28</b>	<b>\$596,920</b>

**Clerk’s Recommendation: I recommend approval.**

**Motion By: Attorney General**

**Seconded By: Secretary of State**

**Vote: 3-0**

**Comments:**

**Governor:** We’ll move on to Agenda Item 4, State Vehicle Purchase.

**Mike Torvinen:** Thank you, Governor. Item 4 to approve the purchase of 28 separate vehicles. The first three items are fairly routine replacements. Or the first two are replacement vehicles for the Division of Water Resources and the Division of Enterprise IT Services. The final 26 vehicles are Taxicab Authority. One is the purchase from the Motor Pool. One vehicle that the Motor Pool required, it was decided last session that Taxicab Authority would own their vehicles. So the request for retroactive approval for the purchase of the 25 other vehicles is for enforcement vehicles. And it’s retroactive only because we failed to get to the Board of Examiners prior to ordering the vehicles. But everything’s fine. We looked at the purchase. It was done properly and we’re submitting it for approval now.

**Governor:** I shouldn’t say trading out, but retiring all 25 vehicles and they’re restoring an entire fleet?

**Mike Torvinen:** Correct.

**Governor:** And my understanding is that entire fleet, those vehicles were aged and it was time to go.

**Mike Torvinen:** That’s my understanding too.

**Governor:** Board members, any questions?

**Secretary of State:** No, Governor.

**Attorney General:** No.

**Governor:** The Chair will accept a motion for approval.

**Attorney General:** Move for approval.

**Secretary of State:** Second.

**Governor:** The Attorney General has moved for approval of Agenda Item 4, State Vehicle Purchase. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

**Attorney General:** Aye.

**Secretary of State:** Aye.

**Governor:** Aye. Motion passed 3-0.

**\*5. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

**A. Department of Administration**

Pursuant to NRS 353.268 on behalf of Executive Branch agencies, the Department of Administration, Division of Budget and Planning, is seeking an allocation of \$1,082,879 of the \$8,000,000 appropriated to the IFC Contingency Fund pursuant to subsection 4 of Section 1 of AB 474 (2013) to replace computers that will have operating systems that will cease to be supported by Microsoft after April 8, 2014. In order to receive their share of the requested allocation from the IFC Contingency Fund, agencies will complete individual work program revisions as depicted in the following table:

<b>Budget Account</b>	<b>Title</b>	<b>Allocation Amount</b>
1340	Budget & Planning	\$2,188
1497	Judicial Discipline	\$3,282
1052	State Archives	\$7,658
2891	Nevada State Library	\$32,822
3158	Health Care Financing & Policy	\$14,770

Budget Account	Title	Allocation Amount
3228	Welfare Administration	\$77,235
3233	Welfare Field Services	\$300,905
3267	Child Care Assistance & Development	\$25,152
3143	UNITY / SACWIS	\$177,238
3710	Corrections Administration	\$370,886
3673	Emergency Management Division	\$3,020
3675	Office of Homeland Security	\$1,094
3800	Parole Board	\$24,069
4681	Business & Industry Administration	\$985
3823	Real Estate	\$10,941
3952	Athletic Commission	\$7,658
3900	Labor Relations	\$22,975
<b>Total</b>		<b>\$1,082,879</b>

### B. Department of Agriculture – Nutrition Education Programs

Pursuant to NRS 353.268, the Department of Agriculture – Nutrition Education Programs, requests an allocation of \$150,345 from the Interim Finance Contingency Fund to pay back the U.S. Department of Agriculture, Food and Nutrition Service for federal fiscal year 2012 grant funds that were overdrawn.

### C. Governor’s Office of Economic Development

Pursuant to NRS 353.268, the Governor’s Office of Economic Development (GOED) is requesting an allocation of \$1,460,000 of the \$4,000,000 appropriation to the Interim Finance Committee’s Contingency Fund for the Unmanned Aerial Vehicle (UAV) Program. The funds will be used for a Programmatic Management Office to oversee the operations of test sites in Nevada during the 6-month start-up phase when UAVs are being flown. Approval of the allocation is contingent upon Nevada’s designation as a national test site, which is anticipated to occur on or before December 31, 2013.

**Clerk’s Recommendation: I recommend approval.**

**Motion By: Attorney General                      Seconded By: Secretary of State                      Vote: 3-0**

**Comments:**

**Governor:** We’ll move on to Agenda No. 5A.

**Mike Torvinen:** Thank you, Governor. Item 5A is a request for an Interim Finance Contingency Fund allocation to replace aging computers. Microsoft announced that as of April 8, 2014 they will no longer support the XP operating system. Now, what that does is exposes those computers to viruses and attacks, and therefore the Enterprise Information Technology System will not allow them to be on the network. We talked about this during the legislative session, and there was some money set aside. We’ve gone through a pretty significant process to identify all those computers. There are a total of 1,745 computers on the list. The

reason there are so many is people have not been replacing computers due to the economic downturn in the last couple bienniums. Typically they would have been replaced by now, but the combination of not having any funds to replace them and coming up to the end of the life of that XP operating system has resulted in this request.

**Governor:** Yeah, we can say we got every bit we could out of them, right?

**Mike Torvinen:** We did.

**Governor:** And this was in the budget? This is not a new expenditure, correct?

**Mike Torvinen:** Correct. About \$1.4 million was set aside in the budget for this. We're asking for a little more than a million right now. There may be still a few machines out there that we'll have to circle back around. We've got requests from more than we had money for. And we had to go down the list through a few means, and there may be a few out there that we still will come back and ask for allocation of some of the money.

**Governor:** Okay. Board members, any question on Agenda Item 5A? 5B has been removed from the Agenda; is that correct?

**Mike Torvinen:** That's correct, Governor.

**Governor:** And then just a little background on that for the withdrawal, please.

**Mike Torvinen:** The agency called this morning or late this week or last week and told us they've come to an agreement with the feds. This was the result of overdrawing some funds for the agriculture, food and nutrition programs. They've determined they've got the funds to make amends with the federal government. They'll be no negative impacts.

**Governor:** Okay. Thank you. Let's move on to Agenda Item 5C.

**Mike Torvinen:** 5C, thank you, Governor. This is a request from Office of Economic Development for an allocation from the Interim Finance Committee for the unmanned aerial vehicle program.

**Governor:** Thank you. And, Mr. Hill, I see you in Las Vegas.

**Steve Hill:** Thank you, Governor, member of the Board. My name is Steve Hill. I'm the Director of the Governor's Office of Economic Development. I appreciate the opportunity to be here today. Just as a brief background, I don't think anyone needs to be told that the state has been working diligently for about two years now seeking designation by the FAA to be one of six test sites for unmanned aerial vehicles, testing to integrate those vehicles into the national airspace.

We began this effort in January of 2012. We responded -- it was a seven volume submission to the FAA that involved a broad cross section of Nevadans and related to the industry including

education and the commercial airspace now, people in the military and the UAV industry as well. That submission was turned in in May. Also in May during the 2013 legislative session the Governor recommended and the legislature approved a \$5 million allocation to assist with, one, our efforts to secure the designation, and then following that designation if we are successful, \$4 million of the \$5 million to actually implement the program.

There has been much work done since May. The \$1 million I think has been -- that we had to get ready to receive the designation I think has been put to good use. Primarily the FAA is looking for two general requirements on the part of the applicants. One is to have a program in place that can actually function, not just a plan to function in the event that you -- the state or a region receives a designation, but the actual capability to implement that designation immediately upon receipt of that designation. That requires the second component of what they're looking for, which is a complete document library for all the policies, procedures, manuals to actually implement this program.

And just briefly I'll list a few things that are involved with the responsibilities associated with a test site just to give you a sense of what we're calling our program management office will be responsible for doing. We have to provide a statement of air worthiness for each and every vehicle that flies. We have to do an independent site review for every site that an unmanned vehicle flies from. We have to have a flight readiness review for each flight. We have to perform the actual testing and evaluation and validation of those tests for each category of unmanned aerial systems and the difference between the UAV, which is unmanned aerial vehicle is the actual vehicle itself, the UAS, or unmanned aerial system is the entire system that goes along with flying that vehicle. So that means the crew, the data, the equipment that goes along with that.

So we have something we have to test and evaluate and then validate that testing for each category of unmanned aerial system for each flight and then each class of airspace. So that can be altitude difference. It can be the amount of traffic that's divided into different groups by the FAA. We have to have a system in place for all the test sensors. We have to have data analysis available for each one of those flights. We have to record all of the information and keep it indefinitely for each flight. We are responsible to determine what research that will be done in the region or in this case in the state with respect to this industry. We are responsible for privacy as it relates to all flights. We have to safeguard intellectual property. We're responsible for risk management. And obviously we then have to contract with the ranges throughout the state as well as vendors that will be supplying services. So those are -- that's a rough 50,000 foot level, no pun intended, of what the responsibilities of the program management office will be.

Just an update on the designation status. The law that was passed by Congress in late 2011 required that the FAA select the six test sites by the end of December of this year. We have probably 95 percent certainty at this point that that will happen, that we will hear the results this month. The FAA came out with a statement on November 7 that said that they will be designating the six test sites by the end of this year. The other critical point I think that the FAA made in that statement, which I think relates very favorably for the test sites, is that they plan to integrate what they call group one and group two vehicles. Group one vehicles are ten pounds or

less. Group two vehicles are 55 pounds or less. Into the national airspace by September of 2015. That's obviously only 21 months away.

You may have noticed, and we certainly did because our phone rang off the hook over the last couple of days, that Amazon talked about working on unmanned aerial vehicles that would deliver packages from their ecommerce fulfillment centers. Those are the types of vehicles that the FAA is looking to integrate into the commercial airspace by September of next year. In order to do that, a vehicle, any vehicle that would be eligible to fly in the national airspace would have to go through this entire process, develop the data in order to be certified. And that will happen now we think relatively quickly, which is good news, but also ranges throughout the state as the volume of business that will be available may be more compressed and happen more quickly.

We do know that originally there were 49 responses to the FAA from approximately 37 different states. We are the only state that has responded as a state. That 49 was paired down to 25 a couple of months ago. And we do know that the FAA right now is in the process of calling some of those remaining 25 regions to let them know that they will not be receiving that designation. So there are currently somewhat less than 25, we don't know what the exact number is, that are still in the running.

The request that we have before you to day is for \$1.46 million of the \$4 million that was placed into the Contingency Fund for use to ramp this program up.

**(Audio Connection Lost 31:10 - 34:08)**

**Governor:** Mr. Hill, I apologize for the interruption. Can you hear us?

**Steve Hill:** We hear you just fine, Governor. I thought maybe I was just talking too long and you decided other business was more pressing.

**Governor:** No, we're good. So why don't you continue with the presentation. And you were talking about the timing of the designation.

**Steve Hill:** Yes. Thank you. The continuity of this effort is important not only inside of Nevada, but in our relationship with the FAA. Immediately upon receipt of the designation we'll enter into a discussion around the OTA, the Other Transaction Agreement with the FAA that we have to enter into with them. And they're obviously going to want to see that we have the ability to immediately start executing the responsibilities that go along with being designated a test site. So the time lag between receiving the designation, being able to put the funding request together and then appearing before both the Board of Examiners and the Interim Finance Committee would really cause a significant set of problems going forward. So we're asking for this to be approved contingent upon receipt of that designation.

The request that we've made is for \$1.46 million, which is the net amount of what we see as expenses of \$1.86 million over the next six months, less what is honestly a very rough estimate of \$400,000 in revenue. We made that estimate of revenue prior to the FAA's statement of the 7<sup>th</sup> regarding the speed at which they would like to integrate group one and group two vehicles

into the national airspace. So there's certainly a possibility that that \$400,000 will go up as a result of that determination by the FAA. More vehicles are going to have to test more quickly as a result of that I think somewhat expedited process in the minds of most in order to get that done in the next 21 months. Regardless of what the revenue is, that will offset the expenses that are necessary to run the program management office.

The funds will be granted through an agreement with the Nevada Institute for Autonomous Systems. The institute has hired a company called Bowhead Technical Services, which has been a part of the Nevada team since the beginning and has about six or seven months ago moved their western headquarters to Las Vegas. Mike Bradshaw who runs a set of divisions of Bowhead is a native Las Vegas and was instrumental in Bowhead moving to Las Vegas. And I must say they have been responsible for the effort over the last six months, have done a tremendous job, and more importantly I think the FAA thinks they have done a tremendous job as well.

So for example, we were recently provided access to the FAA's online system for securing Certificates of Authority for airspace to fly in. And as a result of the work and some of the suggestions that Bowhead made, the FAA is in the process of changing that online site to respond to some of the suggestions that were made by Bowhead. They're also highly impressed with the master document library that we've put together. And I think we'll have some discussions about potentially the FAA adopting some or all of that master documents library for use throughout the country. And we think it's important for Nevada to be on the cutting edge of the regulatory and management of this industry. And Bowhead's played a significant role there.

So with that I will stop and be happy to answer any questions that any members of the Board may have. Thank you.

**Governor:** Thank you, Mr. Hill. First question is you're seeking approval of this \$1.46 million and then ultimately perhaps \$4 million. Could you talk a little bit more about what this \$4 million investment could turn into if we receive the designation with regard to the state?

**Steve Hill:** Certainly, Governor. To start with, the \$4 million, and we hope to make that less if that's possible, is basically financing the startup of the operation to oversee and implement this industry in Nevada. The revenue generated can largely be broken into two categories. We are entering into and have entered into some already agreements with airports and ranges throughout the state. And we will be marketing to companies throughout the United States and frankly throughout the world to come to Nevada to test their systems here in Nevada. When they do that, they will need to rent airspace from one of these airports or ranges. A part of that process is the FAA testing process.

So for example, the FAA needs to test sense and avoid mechanisms. They have issued RFPs already. There have been responses to those RFPs. And they will award contracts. So for example, if a company, say Raytheon just to use an example, receives a contract with the FAA to test sense and avoid mechanisms, they're going to have to choose one of these six test sites or more than one of these six test sites to test those sense and avoid mechanisms for the FAA. When they do that, we will charge a fee for renting that airspace, and that fee will be split with

the range or the airport in Nevada. So we are entering into and, as I said, have entered into some agreements with ranges throughout the state to do that. The four ranges in the proposal that we gave to the FAA are the Fallon Naval Air Station, the Stead Airport north of Reno, Desert Rock near the test site and the Boulder City Airport just southeast of Las Vegas.

But from a commercial standpoint, so using the Amazon example, if they wanted to start testing vehicles or testing what the industry refers to as payloads, which can be the ability to handle cargo or the sense and avoid mechanism or data generation devices that have to be on those vehicles, then they can come to Nevada and test either at one of those test site ranges or at other ranges throughout Nevada. So this is an opportunity throughout the state.

The other way that revenue will be generated is providing the services around the issues that I listed earlier. So for example, an air worthiness verification will take some effort on our part and we will be charging for those services; the data generation, the data storage, things along those lines. So those will be the two revenue streams.

We feel that with one or two major contractors and a sprinkling of smaller commercial applications, we can get the institute and the program management office to a level of financial self-sufficiency. What we really don't know at this point is the length of time that it will take in order to do so. What we do know is from an expense standpoint, the \$4 million should last -- even with no or minimal revenue should last well into 2015. So we really are working to achieve self-sufficiency before then.

From a -- to answer your question directly, Governor, what this means to the state, I don't want to over dramaticize the answer, but this really has the ability to be one of the industries that Nevada is really known for and an industry that really has scale. The estimates in the industry are that there will be 100,000 jobs created throughout the United States over the next ten years, that the average wage will be about \$62,000 per job. And that will have an economic impact in the neighborhood of \$100 billion per year within ten years. I think since that estimate came out and since the unmanned aerial vehicle issue has gained more prominence, the commercial applications that people are considering continue to be expanded upon. So I think those estimates could probably be higher if they were made now than when they were made a year ago. If Nevada would just get, say, a sixth of that growth, which we feel we are in a position to work to do, we could see 15,000 really good jobs, not including the indirect jobs that would be created as a result of that. And we think we could see somewhere between 2 and a half and \$8 billion of economic impact annually. We've apparently lost the audio portion of our connection.

**(Audio Connection Lost 45:45 - 46:38)**

**Steve Hill:** You're back on.

**Governor:** You can hear me now?

**Steve Hill:** We can, Governor, yes.

**Governor:** I didn't mean that that way, but anyway, where I was going was I saw a photo of a -- I don't know if it was real or not, but an Amazon drone carrying a package, and you said that this is something that we could be testing and it could be used. And I think everyone may have had this image in their minds that are we going to have little ten pound drones carrying packages all over the state at some time in the near future?

**Steve Hill:** Well, you know, Governor, I really don't know the answer to that. I would suspect that would not be the case in the near future. Our understanding and I think it makes sense is that the FAA will look to integrate smaller vehicles in less populated areas, less populated airspace in the near term, and start to gather the information to ensure that safety and privacy, intellectual property security are all absolute before allowing integration into more populated areas and more populated airspace.

**Governor:** Yeah. And then finally, and I know you talked about this, but we should be hearing sometime in the next couple weeks, I would imagine, hopefully before Christmas?

**Steve Hill:** Well, I would hope so, Governor. Certainly the FAA has said that they will make these designations by the end of the year, and I hope they consider the end of the year soon. But we're all waiting for the phone to ring.

**Governor:** All right. Any questions from other Board members on this Agenda item?

**Attorney General:** Only question I have is this is contingent upon not only the designation by the FAA, but IFC as well, correct?

**Steve Hill:** That's correct.

**Attorney General:** Okay.

**Governor:** And when do you go in front of IFC, Mr. Hill? Is that on the 12<sup>th</sup>?

**Steve Hill:** Governor, it's on the 9<sup>th</sup>. It's this Monday.

**Governor:** All right. All right. I have no further questions. Thank you again, Mr. Hill. If there are no further questions, the Chair will accept a motion for approval of Agenda Item 5A and C.

**Attorney General:** I'll move for approval.

**Secretary of State:** Second.

**Governor:** The Attorney General has moved for approval of Agenda Item 5A and C. The Secretary of State has seconded the motion. Any questions or discussion on the motion? All in favor say aye.

**Attorney General:** Aye.

**Secretary of State:** Aye.

**Governor:** Aye. Motion passes 3-0. Thank you very much.

**Steve Hill:** Thank you.

**(Audio Connection Lost 49:32 - 56:43)**

**Steve Hill:** You want to just go with the phone or do you want to...

**Governor:** Let's try the video since it's up. And then if it goes down again, then we'll go with the phone.

**Attorney General:** Just speak fast.

**Governor:** Maybe I'll skip over some of these ones that I had. All right. Can you hear us in Las Vegas?

**Steve Hill:** Yes, we can, Governor.

**\*6. FOR POSSIBLE ACTION – TORT CLAIM**

- A. American Civil Liberties Union and Valerie Nabors – TC 16655  
Amount of Claim - \$130,000

**Clerk's Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:** **PULLED FROM AGENDA**

**\*7. FOR POSSIBLE ACTION – STATE ADMINISTRATIVE MANUAL**

The State Administrative Manual (SAM) is being submitted to the Board of Examiners' for approval of additions and revisions in the following Chapters:

- A. 0323 – Department of Administration – Clerk of the Board of Examiners – Contracts with State Employees, Former State Employees and Secondary Employment
- B. 2622 – Department of Administration – Clerk of the Board of Examiners – Stale Claims
- C. 2624 – Department of Administration – Clerk of the Board of Examiners – Clerk's Authority
- D. 2538 - Department of Administration – Clerk of the Board of Examiners – Board of Examiners' Reserve for Statutory Contingency Account

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General**

**Seconded By: Secretary of State**

**Vote: 3-0**

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**Comments:**

**Governor:** All right. Well, given the fragile nature of our communication setup, we'll move on to Agenda Item 7 and ask Mr. Torvinen to go as quickly as possible.

**Mike Torvinen:** Item 7A is to amend the SAM manual regarding contracts of former state employees. The gist of the amendment is to allow the approval of the employment and this contract all on the same BOE meeting. Separate Agenda items, but at the same meeting. Item E has to do with -- B, C and D has to do with the changing of the process for stale claims. The stale claims statute was amended by Senate Bill 463 last session. What it does is it allows the clerk to designate authority to all state agencies to pay stale...

**(Audio Connection Lost 58:16 - 1:00:00)**

**Unidentified Female:** Everything's okay on our end.

**Unidentified Male:** We can't hear, Governor.

**Secretary of State:** Can you hear now?

**Governor:** How about now?

**Unidentified Male:** Yes.

**Governor:** All right. If you can't hear us, just wave and that way we'll know. So, Mr. Torvinen, does that complete your presentation on...

**Mike Torvinen:** It does, Governor.

**Governor:** ...Agenda Item 7?

**Mike Torvinen:** It does, Governor.

**Governor:** And I guess in a word, this is all in the name of efficiency with that \$100 threshold?

**Mike Torvinen:** Correct.

**Governor:** Okay. Any questions from Board members?

**Secretary of State:** No, Governor.

**Attorney General:** Move for approval.

**Secretary of State:** Second.

**Governor:** Attorney General has moved for approval of Agenda Item 7A, B, C and D. The Secretary of State has seconded the motion. Any questions -- favor say aye.

**Attorney General:** Aye.

**Secretary of State:** Aye.

**Governor:** Aye. Motion passes 3-0.

**\*8. FOR POSSIBLE ACTION – LEASES**

Three statewide leases were submitted to the Board for review and approval.

**Clerk's Recommendation:** I recommend approval.

**Motion By: Attorney General                      Seconded By: Secretary of State                      Vote: 3-0**

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**Comments:**

**Governor:** We'll move on to Agenda Item 8, Leases.

**Mike Torvinen:** Governor, there's three leases submitted for approval today. I don't think there was any significant issues with any of them. There is a savings on the third lease of a little over \$200,000.

**Governor:** Which is significant, but I have no questions with regard to Agenda Item No. 8. Board members?

**Secretary of State:** No, Governor.

**Governor:** Is there a motion?

**Attorney General:** Move for approval.

**Secretary of State:** Second.

**Governor:** Attorney General has moved for approval of Agenda Item 8, Leases 1, 2 and 3. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

**Attorney General:** Aye.

**Secretary of State:** Aye.

**Governor:** Aye. Motion passes 3-0.



**Dale Erquiaga:** Okay. Yes.

**Governor:** Mr. Woodbeck, any other further comment on this Agenda...

**Frank Woodbeck:** Just to add to that just to give you a little further update and to add to Superintendent's comments, Pioneer High School in Carson City will also begin in January. And we can add two more schools due to some funding that was not used in the first half of this school year. So that's under review now. The 501C3 was filed with the sector state's office this week, or last week I should say, and will be filed with the IRS for 501C3 status this week. Following that, I will enlist the help of congressional delegation to push that through as quickly as possible. Because what we want to do is transition in the first half of next year prior to the end of the school year from CSA management to the management with 501C3, which will add consistency in terms of implementation across the schools, will add consistency in terms of the expense structure for specialists, and will have a broader -- will allow for a broader implementation across the state. So that is currently underway.

**Governor:** Thank you very much. Any further questions? Appreciate it. Thank you.

**Frank Woodbeck:** Thank you.

**Governor:** Contracts 24 and 25.

**Dr. Tracy Green:** Good morning.

**Governor:** Good morning.

**Dr. Tracy Green:** For the record, Dr. Tracey Green. I serve as Chief Medical Officer for the Division of Public and Behavioral Health. And with me is Mark Winebarger, ASL4 with the Division. So Contract No. 24 is our contract for primary care services with Family First. This is a continuation of a contract that we have had in place. The contract was filled via RFP, so this group of physicians provides the ongoing primary medical services within Rawson-Neal Hospital for the inpatient clients. After some findings with the Center for Medicare and Medicaid, we have added some hours to this contract. One of their findings was surrounding admission histories and physicals that are done in the psychiatric observation unit. It is considered an inpatient unit, so all clients that are entered through the hospital via the observation unit are required to have a full history and physical within the first 24 hours.

As you probably know it's been very difficult to recruit all types of physicians for the adult mental health services, so this contract does fill our need for all of our medical providers. They have four internal medical doctors that provide 24/7 services. They also cover all holidays and weekends as well for any of the medical needs for our psychiatric patients.

And the second contract, just do them together, is for Family First. We've spoken some about this contract previously. I'm sorry, for Focus Mental Health. Focus Mental Health is really a new service delivery model for the mental health system. It's comprised of three psychiatrists. And what they are providing for us is continuity of care. They see clients both in the emergency

rooms as well as an inpatient unit within Rawson-Neal proper. So they have a full unit of 20 beds, and in addition 3 emergency rooms that they cover. So they can evaluate clients in the emergency rooms. If they don't require admission, they can be discharged to our outpatient clinics. But if they require admission, they can be admitted directly to the inpatient unit, and then receive services from those same psychiatrists. So it provides a new continuity of care for our clients, but also gives us the option of seeing clients in the emergency room and then bringing them in.

This is not only novel, but what we like about it is it's run by a resident who was in our facility when he was a resident. He's now graduated. So it's keeping doctors in our state which is really exciting for us. He's also recruiting additional residents to his team. Currently they have three psychiatrists providing the services for the inpatient -- for a 20 bed inpatient unit. Again, difficulty recruiting, so this has provided us with not only more psychiatrists, but this group also has a commitment to the data to show that they're reducing recidivism or readmission rates, and also that the outcomes for these clients that they make it to outpatient services. So we are able to gather data from the clients that they're seeing. And finally I think it's really great to have local docs that have trained in our facility and that continue to stay in our facility. So those are the two primary contracts, 24 and 25.

**Governor:** And on 25, when you say novel, historically we didn't have physicians in the emergency rooms. They were exclusively at Rawson-Neal?

**Dr. Tracey Green:** That's correct. We also didn't do direct admission from the emergency rooms to the inpatient unit. They would traditionally go through the psychiatric observation unit. Now all units are equal, so the POU is also equal. But they have their own unit of 20 beds, so they're able to do rapid admissions from the emergency room directly to the hospital when they have a bed available.

**Governor:** And I know it affects a lot of different hospitals, but it's particularly acute at UMC. What does this mean to -- you know, we've heard those stories about people waiting in the emergency rooms at UMC.

**Dr. Tracey Green:** For the record, Dr. Tracey Green. UMC actually contracts with the university to provide the inpatient assessment of the mental health clients that are in the emergency room. So these doctors would do three other emergency rooms they're actually affiliated with. But we are working closely with UMC to assure their numbers stay down.

**Governor:** Okay. So what three hospitals were...

**Dr. Tracey Green:** They're at Centennial. They're at -- you know, I'm going to have to get the other two for you.

**Governor:** That's okay.

**Dr. Tracey Green:** I'm just not sure.

**Governor:** Understood. Okay. I have no further questions. How's it going over there, Dr. Green?

**Dr. Tracey Green:** We're very optimistic. CMS has exited and they have -- they had some really nice things to say about the improvements that they've noted, especially in the medical care, the treatment and the discharge planning. So we have some optimism ahead.

**Governor:** All right. Thank you. Thank you. All right. With regard to Contract 29, I'm not calling it up, but my wife is employed by the Children's Cabinet, and so I will -- we don't benefit personally from -- as a result of this contract. This contract is an ongoing contract that the Children's Cabinet has performed for many years, but I will not participate in the approval of that contract. So let's move on to Contract 38. Good morning.

**Patrick Cates:** Good morning. Patrick Cates, Deputy Director for the Department of Wildlife.

**Governor:** And, Mr. Cates, yeah, please just to I guess direct a little bit. I'm not questioning the contract, just that this seems like it's a new innovation in terms of what you're doing over there at your shop.

**Patrick Cates:** Sure. Actually it's a new RFP. It's not really a new innovation. This is a continuation of the system that we developed about eight years ago with Systems Consultants. And it was time to take it out for bid again, so we went through a new bid process. Not a lot of changes in the systems, more automation, but it's really a continuation of a system we've been investing in for about a decade.

**Governor:** Okay. And it's working out well?

**Patrick Cates:** Works very well, yes.

**Governor:** Good. Then that's all I have.

**Patrick Cates:** Thank you.

**Governor:** Move on to 41. Good morning.

**Jim Lawrence:** Good morning.

**Governor:** And given that this has to do with the Greater Sage-Grouse Conservation Credit System and, you know, I'm kind of curious how this is all working, and given the recent announcements that have come out of the federal government, how this all fits together.

**Jim Lawrence:** Thank you. Good morning, Governor and members of the Board. For the record, Jim Lawrence, I'm the Administrator for the Division of State Lands. I have with me to my right Jennifer Newmark who's the Administrator for the Nevada Natural Heritage Program, and Tim Rubald with State Lands who is coordinator of the Sagebrush Ecosystem Technical Team. The contract you have before you is a contract with environmental incentives to develop

the metrics and credit system for the Mitigation Bank or the Conservation Credit System. This is really kind of a culmination of work that started with the Sage-Grouse Advisory Taskforce from the summer of 2012. The development of a Conservation Credit System or Mitigation Bank was one of their primary recommendations, and certainly was a recommendation that was embraced by the federal agencies. And then this last past legislative session where Nevada was the first state to put Sage-Grouse efforts into statute, this is a component of that. We are excited about the Conservation Credit System and very pleased to have this on the Agenda today.

A couple things I would offer is to kind of step back a little bit. Commonly, you know, when you talk about mitigation, the relationship between a project proponent and the land managing agency is one where kind of the mitigation is determined on a case by case basis depending on the project and the location. And that works fine. The downside is that sometimes it's not as transparent as folks like. Sometimes it can take more time doing it that way. And then to me one of the larger downsides is when you start doing mitigation on a case by case project by project basis, you kind of end up with postage stamp mitigation projects across the landscape, and you don't often get those bigger bang for the buck type of landscape projects.

So this credit system contract is to develop the metrics. And what it will do is it will put a value system on the types of impacts on the landscape, depending on the type of project and the habitat location. And it will put a value system on that. Conversely it will put a value system on the types of restoration, enhancement or protection projects. And so it will be, you know, kind of this transparent system that will be based more holistically on the landscape, and then also kind of specifically on the types of impacts on restoration. So you'll be able to kind of see the value of an impact and then match that up to the types of credits that are needed to kind of implement the project.

And it's our belief that what that will do is it will allow for more strategic decisions on more mitigation and restoration projects occur. And also kind of by consolidating in a bank approach, it will allow for kind of greater bang for the buck and larger types of projects. It is a system that is being embraced by the federal and the land managers. And I think, you know, to that point when the BLM released the draft environmental impact statement for the resource management plan updates, they have different alternatives. They have the state alternative which includes the system. But the BLM likes the system to the extent where they've actually even included it in their alternative as well.

It's also a system that I think other states are looking over their borders and saying, you know, how can we do that, in their states. That is very unique.

**Governor:** That was going to be my question. How does this position us with the other states?

**Jim Lawrence:** I think it put -- my opinion is that it positions us very well. Nevada is more unique than the other states to the extent that our greatest impacts or the greatest threats to the Sage-Grouse habitat comes in two forms, catastrophic fire and then behind fire often is invasive species such as cheatgrass. Those really are our two biggest primary threats. Other states don't necessarily have that as their two largest threats. So, you know, kind of going back to what I was

saying earlier about being able to be positioned to be more strategic and doing landscape level types of restoration projects, I think this fits in very well with the uniqueness of Nevada.

**Governor:** All right. Any other questions? Thank you very much. All right. I have nothing further. Board members, any other questions on any of the contracts? So given that contract 1 has been withdrawn, the Chair will accept a motion for approval of Contracts 2 through 28, and 30 through 45.

**Attorney General:** I'll move for approval.

**Secretary of State:** Second.

**Governor:** The Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

**Attorney General:** Aye.

**Secretary of State:** Aye.

**Governor:** Aye. Motion passes 3-0. And as I said, I won't be participating in Contract No. 29.

**Secretary of State:** Okay. The Governor provided a brief synopsis of Contract No. 29. Are there any comments or questions with respect to that contract?

**Attorney General:** No.

**Secretary of State:** Is there a motion for approval of Contract No. 29 under Agenda Item No. 9 with the HHS and the Children's Cabinet in the amount of \$13,975,806?

**Attorney General:** Move for approval.

**Secretary of State:** Second. All those in favor signify by saying aye.

**Attorney General:** Aye.

**Secretary of State:** Opposed nay? Motion passes 2-0 with the Governor abstaining.

**Governor:** Thank you, Mr. Secretary.

## **\*10. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

Three master service agreements were submitted to the Board for review and approval.

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General**

**Seconded By: Secretary of State**

**Vote: 3-0**

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**Comments:**

**Governor:** We will move on to Agenda No. 10, MSAs. Mr. Torvinen.

**Mike Torvinen:** Thank you, Governor. Item 10 presents three MSAs for approval, two are for laundry services and one is for non telephonic translation services.

**Governor:** I have no questions. Is there a motion for approval?

**Attorney General:** Move for approval.

**Secretary of State:** Second.

**Governor:** Attorney General has moved for approval of Agenda Item 10, MSAs 1 through 3. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

**Attorney General:** Aye.

**Governor:** Aye.

**Secretary of State:** Aye.

**Governor:** Motion passes 3-0.

**11. INFORMATIONAL ITEM**

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved through November 26th.

<b>CONTRACT #</b>	<b>STATE AGENCY</b>	<b>CONTRACTOR</b>	<b>CONTRACT/ AMENDMENT</b>	<b>AMOUNT</b>
15101	Department of Health and Human Services – Public and Behavioral Health	Nevada Contract Carpets, Inc.	Contract	\$25,000
<b>Contract Description:</b>	This is a new contract to provide flooring maintenance and repair services to all buildings on the Southern Nevada Adult Mental Health Services campus to include carpeting, sheet vinyl, vinyl composition tile repair and replacement as needed.			
14896	Department of Administration – Enterprise IT Services	Mentor Services Corp.	Contract	\$12,000
<b>Contract Description:</b>	This is a new contract to provide Introduction to Removable Media Manager and Hardware Management Console Operation training over a 3 day period in Carson City, Nevada.			
15119	Department of Wildlife	Nevada Waterfowl Association	Contract	\$23,750
<b>Contract Description:</b>	This is a new contract that continues to allow the University of Nevada, Reno on behalf of the Nevada Department of Wildlife to continue to study the effects of changing harvest rates for wood ducks in Lahontan Valley. Nevada is under federal mandate to			

	manage hunted migratory waterfowl so that hunting does not jeopardize sustainability. The project's intense capture/markings/re-encounter program allows monthly estimates of important vital rates, but to capture survivability data, the project must continue.			
15075	Department of Wildlife	Smith Root, Inc.	Contract	\$18,000
<b>Contract Description:</b>	This is a new contract to provide the Nevada Department of Wildlife reimbursement for leasing the Lake Mead Hatchery facility along with reimbursement for electric and water usage at the Lake Mead Hatchery.			
13801	Department of Conservation and Natural Resources - Environmental Protection	McGinley & Associates, Inc.	Amend#3	\$48,000
<b>Contract Description:</b>	This is the third amendment to the original contract, which provides to aid the state in conducting investigations of soil, groundwater and surface water contamination resulting from leaking underground storage tanks throughout the state. This amendment increases the maximum amount from \$2,810,885 to \$2,858,885. This amendment seeks to increase authority by an additional \$48,000 in BA3187 - Category 09 by utilizing additional and carry-over funds from a federal EPA grant for FY14. At the request of NDEP, contractor will implement database improvements to allow access to UST database information during field inspections, improve inspector efficiencies, field-printable compliance reports and improve accuracy of the database per attached proposal. Additional budget authority is being requested in Work Program #C28503.			
15139	Department of Wildlife	Butte Fence, Inc.	Contract	\$46,910
<b>Contract Description:</b>	This is a new contract to construct elk fence, gates, and associated improvements as detailed of the Petan and IL Ranch located in a rural portion of Northern Elko County near the easterly border of the Owyhee Desert.			
15169	Department of Administration - State Public Works Division	Hershenow & Klippenstein	Contract	\$39,200
<b>Contract Description:</b>	This is a new contract to provide professional architectural/engineering services for the Nevada Army National Guard ONS2 Cover; Project No. 13-A027-16; Contract No. 88219.			

<b>CONTRACT #</b>	<b>STATE AGENCY</b>	<b>CONTRACTOR</b>	<b>CONTRACT/ AMENDMENT</b>	<b>AMOUNT</b>
15170	Department of Administration - State Public Works Division	Hershenow & Klippenstein	Contract	\$45,900
<b>Contract Description:</b>	This is a new contract to provide professional architectural/engineering services for the Nevada Army National Guard Stead Training Center Shower and Latrine Upgrades; Project No. 13-A027; Contract No. 88244.			
15167	Department of Administration - State Public Works Division	Tate Snyder Kimsey Architects	Contract	\$12,500
<b>Contract Description:</b>	This is a new contract to provide miscellaneous services for planning for the Las Vegas Metro Building Upgrades; Project No. 13-P02; Contract No. 89265.			
15168	Department of Administration - State Public Works Division	Tate Snyder Kimsey Architects	Contract	\$48,850
<b>Contract Description:</b>	This is a new contract to provide miscellaneous services for planning for the Sahara Department of Motor Vehicles Replacement Building; Project No. 13-P01; Contract No. 89268.			
15148	Attorney General's Office	Jennifer Kandt	Contract	\$18,000
<b>Contract Description:</b>	This is a new contract that continues ongoing accounting, reporting and coordination of the Nevada Victim Information and Notification Service (VINE) program. The vendor will act as the statewide coordinator of this program with law enforcement agencies and State agencies. The vendor will compile and submit all required grant documentation. This contract is grant funded from January 1, 2014 through August 31, 2014 and allows work at \$28 per hour for a maximum of 589 hours and \$1,508 in travel reimbursement.			
15166	Gaming Control Board	Damon Clyde	Contract	\$24,900
<b>Contract Description:</b>	This is a new contract to provide translation and interpreter services from the Japanese to English to assist in special investigations of Japanese gaming license holders.			
15174	Department of Administration - State Public Works Division	CDC Curtainwell Design Consulting	Contract	\$45,800
<b>Contract Description:</b>	This is a new contract to provide professional architectural/engineering services for the analysis of the roofing system at the Veterans Home, Project No. 13-M56; Contract No. 88215.			

15173	Department of Administration – State Public Works Division	CDC Curtainwell Design Consulting	Contract	\$24,000
<b>Contract Description:</b> This is a new contract to provide professional architectural/engineering services for the roof replacement of 11 buildings at the Caliente Youth Center; Project No. 13-S01(1); Contract No. 88216.				

**Governor:** Agenda Item 11, Informational Item. Mr. Torvinen, Contracts.

**Mike Torvinen:** Thank you, Governor. Item 11 is a listing of contracts for amounts less than \$50,000 that have been approved by the Clerk of the Board. This is an informational (inaudible) requested with the change that was recently made to the statutory (inaudible).

**Governor:** Okay. I have no questions. Board members?

## 12. INFORMATIONAL ITEM

### Department of Health and Human Services – Division of Public and Behavioral Health

Response to question from the November 12, 2013 Board of Examiners meeting about whether contracts for professional services (psychiatric and medical) saved the state money compared to hiring state employees to provide these same services.

**Governor:** We'll move on to Agenda No. 12.

**Mike Torvinen:** Thank you, Governor. Agenda Item No. 12 is the response to a request for information from the Division of Public and Behavioral Health regarding contracts for professional services with psychiatric and medical services. The response from Dr. Green is attached in your packet. And I see she's still here just in case you have questions.

**Governor:** I thought the...

**Mike Torvinen:** (Inaudible).

**Governor:** I thought the memo was very thorough, so I had no further questions on this. Board members?

**Secretary of State:** No, Governor.

**Governor:** All right. Thank you, Dr. Green.

## \*13. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

**Governor:** Agenda Item 13. Are there any Board member comments? Any public comment? Any public comment from Carson City? Any public comment from Las Vegas? And there's no one in the room, but...

**Unidentified Male:** There's a shoe there.

**Governor:** Oh, actually there is one person in the room. We can see a shoe, but see there's no public comment from Las Vegas. We got a wave.

**\*14. FOR POSSIBLE ACTION – ADJOURNMENT**

**Clerk's Recommendation:** I recommend approval.

**Motion By: Attorney General                      Seconded By: Secretary of State                      Vote: 3-0**

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**Comments:**

**Governor:** All right. Agenda Item 14, Adjournment. Is there a motion for adjournment?

**Attorney General:** Move for adjournment.

**Secretary of State:** Second.

**Governor:** Attorney General has moved to adjourn. The Secretary of State has seconded the motion. All in favor say aye.

**Attorney General:** Aye.

**Secretary of State:** Aye.

**Governor:** Aye. Motion passes 3-0. Thank you, ladies and gentlemen. Happy holidays to everybody and drive safe in the weather.

**Respectfully submitted,**

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JEFF MOHLENKAMP, CLERK

**APPROVED:**

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GOVERNOR BRIAN SANDOVAL, CHAIRMAN

---

ATTORNEY GENERAL CATHERINE CORTEZ MASTO

---

SECRETARY OF STATE ROSS MILLER



Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION

*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: November 22, 2013  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Liz O'Brien, Budget Analyst IV  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT HEALTH AND HUMAN SERVICES –  
DIVISION OF CHILD AND FAMILY SERVICES (DCFS) –  
PROVIDER AGREEMENT CONTRACT**

Agenda Item Write-up:

The Division of Child and Family Services (DCFS) is requesting Board of Examiner approval of a Provider Agreement template contract for services of independent contractor for the following:

1. Youth Residential, Assessment, Rehabilitative, and Treatment Services

Additional Information:

DCFS providers would access the Provider Agreement Contract on the DCFS website and complete and submit the documentation necessary for review by DCFS staff. This process would allow multiple providers to enter into contracts with DCFS quickly and provide flexibility in service referrals and provide a greater array of services throughout the State, particularly in rural areas.

REVIEWED:   JH    
ACTION ITEM: \_\_\_\_\_



**DEPARTMENT OF HEALTH and HUMAN SERVICES**  
**DIVISION OF CHILD AND FAMILY SERVICES**  
4126 Technology Way, 3<sup>rd</sup> Floor  
Carson City, Nevada 89706  
(775) 684-4400 Phone



**TO:** Jeff Mohlenkamp, Director, Administration  
**THROUGH:** *for* Mike Willden, Director, DHHS  
**THROUGH:** *for* Sharon Benson, Senior Deputy Attorney General, Attorney General's Office  
**FROM:** *for* Amber Howell, Administrator, DCFS  
**DATE:** November 4, 2013  
**SUBJECT:** Requested Action Item for January 14, 2014, BOE Meeting

The Division of Child and Family Services (DCFS) requests approval of the enclosed Provider Agreement Contract for Services of Independent Contractor. This contract would be used to enlist the services of providers of specialized mental health services and assessments for children and families.

The provider agreement contract would be used for the following services.

- Youth Residential, Assessment, Rehabilitative, and Treatment Services

Providers would be able to access the Provider Agreement Contract on the DCFS website and complete and submit the documentation necessary for review by DCFS staff. This process would allow multiple providers to enter into contracts with DCFS quickly and provide flexibility in service referrals and provide a greater array of services throughout the State, particularly in rural areas.

The Attorney General's Office has reviewed and approved this provider agreement contract as to form.

**RECEIVED**

NOV 10 2013

DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET AND PLANNING DIVISION

**PROVIDER AGREEMENT CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR**

A Contract Between the State of Nevada  
Acting By and Through Its

**Department of Health and Human Services  
Division of Child and Family Services  
4126 Technology Way, 3<sup>rd</sup> Floor  
Carson City, NV 89706  
Ph: (775) 684-4400**

And

Independent Contractor: \_\_\_\_\_  
Address: \_\_\_\_\_  
Ph: \_\_\_\_\_

WHEREAS, NRS 333.700 authorizes elective officers, heads of departments, boards, commissions or institutions to engage, subject to the approval of the Board of Examiners, services of persons as independent contractors; and

WHEREAS, it is deemed that the service of Contractor is both necessary and in the best interests of the State of Nevada;

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **REQUIRED APPROVAL.** This Provider Agreement Contract ("Contract") shall not become effective until and unless approved by the Nevada State Board of Examiners.

2. **DEFINITIONS.** "State" means the State of Nevada and any state agency identified herein, its officers, employees and immune contractors as defined in NRS 41.0307. "Independent Contractor" means a person or entity that performs services and/or provides goods for the State under the terms and conditions set forth in this Contract. "Fiscal Year" is defined as the period beginning July 1 and ending June 30 of the following year. "Current State Employee" means a person who is an employee of an agency of the State. "Former State Employee" means a person who was an employee of any agency of the State at any time within the preceding 24 months.

3. **CONTRACT TERM.** This Contract shall be effective subject to Board of Examiners' approval and from approval of both parties to \_\_\_\_\_ (not to exceed the end of the tenth (10th) fiscal year from the date of approval, unless sooner terminated by either party as specified in paragraph ten (10).

4. **NOTICE.** Unless otherwise specified, termination shall not be effective until 30 calendar days after a party has served written notice of termination for default, or notice of termination without cause upon the other party. All notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile with simultaneous regular mail, or mailed certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address specified above.

5. **INCORPORATED DOCUMENTS.** The parties agree that this Contract, inclusive of the following attachments, specifically describes the scope of work. This Contract incorporates the following attachments in descending order of constructive precedence:

- ATTACHMENT AA: SCOPE OF WORK: YOUTH RESIDENTIAL, ASSESSMENT, REHABILITATIVE, AND TREATMENT SERVICES;
- ATTACHMENT BB: INSURANCE SCHEDULE;
- ATTACHMENT CC: BUSINESS ASSOCIATE ADDENDUM;

ATTACHMENT DD: FISCAL PROCEDURES; and  
ATTACHMENT EE: ADDITIONAL INFORMATION

A Contractor's Attachment shall not contradict or supersede any State specifications, terms or conditions without written evidence of mutual assent to such change appearing in this Contract.

6. CONSIDERATION. The parties agree that Contractor will provide the services specified in paragraph five (5) at a cost as specified in ATTACHMENT AA. For all independent contractors providing services under this Contract, cumulative payments in any Fiscal Year shall not exceed the Legislatively approved budget amount. The State does not agree to reimburse Contractor for expenses unless otherwise specified in the incorporated attachments. Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the results of legislative appropriation may require.

7. ASSENT. The parties agree that the terms and conditions listed on incorporated attachments of this Contract are also specifically a part of this Contract and are limited only by their respective order of precedence and any limitations specified.

8. BILLING SUBMISSION: TIMELINESS. The parties agree that timeliness of billing is of the essence to the contract and recognize that the State is on a fiscal year. All billings for dates of service prior to July 1 must be submitted to the State no later than the first Friday in August of the same calendar year. A billing submitted after the first Friday in August, which forces the State to process the billing as a stale claim pursuant to NRS 353.097, will subject the Contractor to an administrative fee not to exceed one hundred dollars (\$100.00). The parties hereby agree this is a reasonable estimate of the additional costs to the State of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to the Contractor.

9. INSPECTION & AUDIT.

a. Books and Records. Contractor agrees to keep and maintain under generally accepted accounting principles (GAAP) full, true and complete records, contracts, books, and documents as are necessary to fully disclose to the State or United States Government, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with all state and federal regulations and statutes.

b. Inspection & Audit. Contractor agrees that the relevant books, records (written, electronic, computer related or otherwise), including, without limitation, relevant accounting procedures and practices of Contractor or its subcontractors, financial statements and supporting documentation, and documentation related to the work product shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location of Contractor where such records may be found, with or without notice by the State Auditor, the relevant state agency or its contracted examiners, the Department of Administration, Budget Division, the Nevada State Attorney General's Office or its Fraud Control Units, the State Legislative Auditor, and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives. All subcontracts shall reflect requirements of this paragraph.

c. Period of Retention. All books, records, reports, and statements relevant to this Contract must be retained a minimum three (3) years, and for five (5) years if any federal funds are used pursuant to the Contract. The retention period runs from the date of payment for the relevant goods or services by the State, or from the date of termination of the Contract, whichever is later. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.

10. CONTRACT TERMINATION.

a. Termination Without Cause. Any discretionary or vested right of renewal notwithstanding, this Contract may be terminated upon written notice by mutual consent of both parties, or unilaterally by either party without cause.

b. State Termination for Non-appropriation. The continuation of this Contract beyond the current biennium is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State Legislature and/or federal sources. The State may terminate this Contract, and Contractor waives any and all claim(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the Contracting Agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.

c. Cause Termination for Default or Breach. A default or breach may be declared with or without termination. This Contract may be terminated by either party upon written notice of default or breach to the other party as follows:

i. If Contractor fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or

ii. If any state, county, city or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or

- iii. If Contractor becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or
- iv. If the State materially breaches any material duty under this Contract and any such breach impairs Contractor's ability to perform; or
- v. If it is found by the State that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by Contractor, or any agent or representative of Contractor, to any officer or employee of the State of Nevada with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or
- vi. If it is found by the State that Contractor has failed to disclose any material conflict of interest relative to the performance of this Contract.

d. Time to Correct. Termination upon a declared default or breach may be exercised only after service of formal written notice as specified in paragraph four (4), and the subsequent failure of the defaulting party within fifteen (15) calendar days of receipt of that notice to provide evidence, satisfactory to the aggrieved party, showing that the declared default or breach has been corrected.

e. Winding Up Affairs Upon Termination. In the event of termination of this Contract for any reason, the parties agree that the provisions of this paragraph survive termination:

- i. The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under this Contract. Neither party may withhold performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination;
- ii. Contractor shall satisfactorily complete work in progress at the agreed rate (or a pro rata basis if necessary) if so requested by the Contracting Agency;
- iii. Contractor shall execute any documents and take any actions necessary to effectuate an assignment of this Contract if so requested by the Contracting Agency;
- iv. Contractor shall preserve, protect and promptly deliver into State possession all proprietary information in accordance with paragraph twenty-one (21).

11. REMEDIES. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorneys' fees and costs. It is specifically agreed that reasonable attorneys' fees shall include, without limitation, one hundred and twenty-five dollars (\$125.00) per hour for State-employed attorneys. The State may set off consideration against any unpaid obligation of Contractor to any State agency in accordance with NRS 353C.190. In the event that the Contractor voluntarily or involuntarily becomes subject to the jurisdiction of the Bankruptcy Court, the State may set off consideration against any unpaid obligation of Contractor to the State or its agencies, to the extent allowed by bankruptcy law, without regard to whether the procedures of NRS 353C.190 have been utilized.

12. LIMITED LIABILITY. The State will not waive and intends to assert available NRS chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Liquidated damages shall not apply unless otherwise specified in the incorporated attachments. Damages for any State breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to Contractor, for the fiscal year budget in existence at the time of the breach. Damages for any Contractor breach shall not exceed one hundred and fifty percent (150%) of the contract maximum "not to exceed" value. Contractor's tort liability shall not be limited.

13. FORCE MAJEURE. Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.

14. INDEMNIFICATION. To the fullest extent permitted by law Contractor shall indemnify, hold harmless and defend, not excluding the State's right to participate, the State from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents.

15. INDEPENDENT CONTRACTOR. Contractor is associated with the State only for the purposes and to the extent specified in this Contract, and in respect to performance of the contracted services pursuant to this Contract, Contractor is and shall be an independent contractor and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract. Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for the State whatsoever with respect to the indebtedness, liabilities, and obligations of

Contractor or any other party. Contractor shall be solely responsible for, and the State shall have no obligation with respect to: (1) withholding of income taxes, FICA or any other taxes or fees; (2) industrial insurance coverage; (3) participation in any group insurance plans available to employees of the State; (4) participation or contributions by either Contractor or the State to the Public Employees Retirement System; (5) accumulation of vacation leave or sick leave; or (6) unemployment compensation coverage provided by the State. Contractor shall indemnify and hold State harmless from, and defend State against, any and all losses, damages, claims, costs, penalties, liabilities, and expenses arising or incurred because of, incident to, or otherwise with respect to any such taxes or fees. Neither Contractor nor its employees, agents, nor representatives shall be considered employees, agents, or representatives of the State. The State and Contractor shall evaluate the nature of services and the term of the Contract negotiated in order to determine "independent contractor" status, and shall monitor the work relationship throughout the term of the Contract to ensure that the independent contractor relationship remains as such. To assist in determining the appropriate status (employee or independent contractor), Contractor represents as follows:

		<u>Contractor's Initials</u>	
		YES	NO
1.	Does the Contracting Agency have the right to require control of when, where and how the independent contractor is to work?	_____	_____
2.	Will the Contracting Agency be providing training to the independent contractor?	_____	_____
3.	Will the Contracting Agency be furnishing the independent contractor with worker's space, equipment, tools, supplies or travel expenses?	_____	_____
4.	Are any of the workers who assist the independent contractor in performance of his/her duties employees of the State of Nevada?	_____	_____
5.	Does the arrangement with the independent contractor contemplate continuing or recurring work (even if the services are seasonal, part-time, or of short duration)?	_____	_____
6.	Will the State of Nevada incur an employment liability if the independent contractor is terminated for failure to perform?	_____	_____
7.	Is the independent contractor restricted from offering his/her services to the general public while engaged in this work relationship with the State?	_____	_____

**16. INSURANCE SCHEDULE.** Unless expressly waived in writing by the State, Contractor, as an independent contractor and not an employee of the State, must carry policies of insurance and pay all taxes and fees incident hereunto. Policies shall meet the terms and conditions as specified within this Contract along with the additional limits and provisions as described in Attachment BB, incorporated hereto by attachment. The State shall have no liability except as specifically provided in the Contract.

The Contractor shall not commence work before:

- 1) Contractor has provided the required evidence of insurance to the Contracting Agency of the State, and
- 2) The State has approved the insurance policies provided by the Contractor.

Prior approval of the insurance policies by the State shall be a condition precedent to any payment of consideration under this Contract and the State's approval of any changes to insurance coverage during the course of performance shall constitute an ongoing condition subsequent this Contract. Any failure of the State to timely approve shall not constitute a waiver of the condition.

**Insurance Coverage:** The Contractor shall, at the Contractor's sole expense, procure, maintain and keep in force for the duration of the Contract insurance conforming to the minimum limits as specified in Attachment BB, incorporated hereto by attachment. Unless specifically stated herein or otherwise agreed to by the State, the required insurance shall be in effect prior to the commencement of work by the Contractor and shall continue in force as appropriate until:

1. Final acceptance by the State of the completion of this Contract; or
  2. Such time as the insurance is no longer required by the State under the terms of this Contract;
- Whichever occurs later.

Any insurance or self-insurance available to the State shall be in excess of, and non-contributing with, any insurance required from Contractor. Contractor's insurance policies shall apply on a primary basis. Until such time as the insurance is no longer required by the State, Contractor shall provide the State with renewal or replacement evidence of insurance no less than thirty (30) days before the expiration or replacement of the required insurance. If at any time during the period when insurance is required by the Contract, an insurer or surety shall fail to comply with the requirements of this Contract, as soon as Contractor has knowledge of any such failure, Contractor shall immediately notify the State and immediately replace such insurance or bond with an insurer meeting the requirements.

**General Requirements:**

- a. **Additional Insured:** By endorsement to Contractor's general liability insurance policy, the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307 shall be named as additional insureds for all liability arising from the Contract.
- b. **Waiver of Subrogation:** Each insurance policy shall provide for a waiver of subrogation against the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307, for losses arising from work/materials/equipment performed or provided by or on behalf of the Contractor.
- c. **Cross-Liability:** All required liability policies shall provide cross-liability coverage as would be achieved under the standard ISO separation of insureds clause.
- d. **Deductibles and Self-Insured Retentions:** Insurance maintained by Contractor shall apply on a first dollar basis without application of a deductible or self-insured retention unless otherwise specifically agreed to by the State. Such approval shall not relieve Contractor from the obligation to pay any deductible or self-insured retention. Any deductible or self-insured retention shall not exceed fifty thousand dollars (\$50,000.00) per occurrence, unless otherwise approved by the Risk Management Division.
- e. **Policy Cancellation:** Except for ten (10) days notice for non-payment of premium, each insurance policy shall be endorsed to state that without thirty (30) days prior written notice to the State of Nevada, c/o Contracting Agency, the policy shall not be canceled, non-renewed or coverage and /or limits reduced or materially altered, and shall provide that notices required by this paragraph shall be sent by certified mailed to the address shown on page one (1) of this contract:
- f. **Approved Insurer:** Each insurance policy shall be:
  - 1) Issued by insurance companies authorized to do business in the State of Nevada or eligible surplus lines insurers acceptable to the State and having agents in Nevada upon whom service of process may be made; and
  - 2) Currently rated by A.M. Best as "A-VII" or better.

**Evidence of Insurance:**

Prior to the start of any Work, Contractor must provide the following documents to the contracting State agency:

1) **Certificate of Insurance:** The Acord 25 Certificate of Insurance form or a form substantially similar must be submitted to the State to evidence the insurance policies and coverages required of Contractor. The certificate must name the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307 as the certificate holder. The certificate should be signed by a person authorized insurer to bind coverage on its behalf. The state project/contract number; description and contract effective dates shall be noted on the certificate, and upon renewal of the policies listed Contractor shall furnish the State with replacement certificates as described within Insurance Coverage, section noted above.

**Mail all required insurance documents to the State Contracting Agency identified on page one of the contract.**

- 2) **Additional Insured Endorsement:** An Additional Insured Endorsement (CG 20 10 11 85 or CG 20 26 11 85) , signed by an authorized insurance company representative, must be submitted to the State to evidence the endorsement of the State as an additional insured per General Requirements, subsection a above.
- 3) **Schedule of Underlying Insurance Policies:** If Umbrella or Excess policy is evidenced to comply with minimum limits, a copy of the underlying Schedule from the Umbrella or Excess insurance policy may be required.

**Review and Approval:** Documents specified above must be submitted for review and approval by the State prior to the commencement of work by Contractor. Neither approval by the State nor failure to disapprove the insurance furnished by Contractor shall relieve Contractor of Contractor's full responsibility to provide the insurance required by this Contract. Compliance with the insurance requirements of this Contract shall not limit the liability of Contractor or its sub-contractors, employees or agents to the State or others, and shall be in addition to and not in lieu of any other remedy available to the State under this Contract or otherwise. The State reserves the right to request and review a copy of any required insurance policy or endorsement to assure compliance with these requirements.

**17. COMPLIANCE WITH LEGAL OBLIGATIONS.** Contractor shall procure and maintain for the duration of this Contract any state, county, city or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract. Contractor will be responsible to pay all taxes, assessments, fees, premiums, permits, and licenses required by law. Real property and personal property taxes are the responsibility of Contractor in accordance with NRS 361.157 and NRS 361.159. Contractor agrees to be responsible for payment of any such government obligations not paid by its subcontractors during performance of this Contract. The State may set-off against consideration due any delinquent government obligation in accordance with NRS 353C.190.

18. WAIVER OF BREACH. Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

19. SEVERABILITY. If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

20. ASSIGNMENT/DELEGATION. To the extent that any assignment of any right under this Contract changes the duty of either party, increases the burden or risk involved, impairs the chances of obtaining the performance of this Contract, attempts to operate as a novation, or includes a waiver or abrogation of any defense to payment by State, such offending portion of the assignment shall be void, and shall be a breach of this Contract. Contractor shall neither assign, transfer nor delegate any rights, obligations or duties under this Contract without the prior written consent of the State.

21. STATE OWNERSHIP OF PROPRIETARY INFORMATION. Any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be consideration under the Contract), or any other documents or drawings, prepared or in the course of preparation by Contractor (or its subcontractors) in performance of its obligations under this Contract shall be the exclusive property of the State and all such materials shall be delivered into State possession by Contractor upon completion, termination, or cancellation of this Contract. Contractor shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of Contractor's obligations under this Contract without the prior written consent of the State. Notwithstanding the foregoing, the State shall have no proprietary interest in any materials licensed for use by the State that are subject to patent, trademark or copyright protection.

22. PUBLIC RECORDS. Pursuant to NRS 239.010, information or documents received from Contractor may be open to public inspection and copying. The State has a legal obligation to disclose such information unless a particular record is made confidential by law or a common law balancing of interests. Contractor may label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 333.333, provided that Contractor thereby agrees to indemnify and defend the State for honoring such a designation. The failure to so label any document that is released by the State shall constitute a complete waiver of any and all claims for damages caused by any release of the records.

23. CONFIDENTIALITY. Contractor shall keep confidential all information, in whatever form, produced, prepared, observed or received by Contractor to the extent that such information is confidential by law or otherwise required by this Contract

24. FEDERAL FUNDING. In the event federal funds are used for payment of all or part of this Contract:

- a. Contractor certifies, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to the regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67, § 67.510, as published as pt. VII of the May 26, 1988, Federal Register (pp. 19160-19211), and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.
- b. Contractor and its subcontractors shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 C.F.R. 26.101-36.999, inclusive, and any relevant program-specific regulations.
- c. Contractor and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions.)

25. **LOBBYING.** The parties agree, whether expressly prohibited by federal law, or otherwise, that no funding associated with this contract will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:

- a. Any federal, state, county or local agency, legislature, commission, counsel or board;
- b. Any federal, state, county or local legislator, commission member, counsel member, board member, or other elected official; or
- c. Any officer or employee of any federal, state, county or local agency; legislature, commission, counsel or board.

26. **WARRANTIES.**

a. **General Warranty.** Contractor warrants that all services, deliverables, and/or work product under this Contract shall be completed in a workmanlike manner consistent with standards in the trade, profession, or industry; shall conform to or exceed the specifications set forth in the incorporated attachments; and shall be fit for ordinary use, of good quality, with no material defects.

b. **System Compliance.** Contractor warrants that any information system application(s) shall not experience abnormally ending and/or invalid and/or incorrect results from the application(s) in the operating and testing of the business of the State.

27. **PROPER AUTHORITY.** The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract. Contractor acknowledges that as required by statute or regulation this Contract is effective only after approval by the State Board of Examiners and only for the period of time specified in the Contract. Any services performed by Contractor before this Contract is effective or after it ceases to be effective are performed at the sole risk of Contractor.

28. **NOTIFICATION OF UTILIZATION OF CURRENT OR FORMER STATE EMPLOYEES.** Contractor has disclosed to the State all persons that the Contractor will utilize to perform services under this Contract who are Current State Employees or Former State Employees. Contractor will not utilize any of its employees who are Current State Employees or Former State Employees to perform services under this contract without first notifying the Contracting Agency of the identity of such persons and the services that each such person will perform, and receiving from the Contracting Agency approval for the use of such persons.

29. **ASSIGNMENT OF ANTITRUST CLAIMS.** Contractor irrevocably assigns to the State any claim for relief or cause of action which the Contractor now has or which may accrue to the Contractor in the future by reason of any violation of state of Nevada or federal antitrust laws in connection with any goods or services provided to the Contractor for the purpose of carrying out the Contractor's obligations under this Contract, including, at the State's option, the right to control any such litigation on such claim for relief or cause of action. Contractor shall require any subcontractors hired to perform any of Contractor's obligations under this Contract to irrevocably assign to the State, as third party beneficiary, any right, title or interest that has accrued or which may accrue in the future by reason of any violation of state of Nevada or federal antitrust laws in connection with any goods or services provided to the subcontractor for the purpose of carrying out the subcontractor's obligations to the Contractor in pursuance of this Contract, including, at the State's option, the right to control any such litigation on such claim or relief or cause of action.

30. **GOVERNING LAW; JURISDICTION.** This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict of laws that would require the application of the law of any other jurisdiction. The parties consent to the exclusive jurisdiction of the First Judicial District Court, Carson City, Nevada for enforcement of this Contract.

31. **ENTIRE CONTRACT AND MODIFICATION.** This Contract and its integrated attachment(s) constitute the entire agreement of the parties and as such are intended to be the complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Office of the Attorney General and the State Board of Examiners.



## ATTACHMENT AA

### SCOPE OF WORK: YOUTH RESIDENTIAL, ASSESSMENT, REHABILITATIVE AND TREATMENT SERVICES

#### PURPOSE

- The purpose of this Contract is to provide residential and/or assessment and rehabilitative/treatment services to youth committed to Nevada's Division of Child and Family Services (DCFS). Services are to be provided upon referral by DCFS and based upon DCFS sole discretion for such referrals. DCFS does not guarantee PROVIDER will receive any referrals.
  - The goal of residential and/or assessment and rehabilitative/treatment services is to ensure all mental health and behavioral services required by youth are provided in order to succeed in programming. (Program success may be dependent upon other requirements not specific to this Contract.)
  
- All applicable services are per Medicaid definitions, excluding "Abel Assessment for Sexual Interest," "Polygraph," "Non-independent living licensed shelter care" and "Independent living shelter care," which have been defined separately but deemed critical and relevant to this Contract.
  
- All applicable services are detailed on the Division of Health and Human Services (DHHS) website under "Provider Type 14 Behavioral Health" services, excluding the "Non-Medicaid" services detailed below.
  - Provider Type 14 Behavioral Health services allowed under this Contract:
    - Link to applicable DHHS website page - <https://dhcfp.nv.gov/ratesUnit.htm>
    - Link to applicable reimbursement schedule (New Codes) - <https://dhcfp.nv.gov/ratesUnit.htm>
    - Link to applicable Medicaid service descriptions - [http://www.medicaid.nv.gov/Downloads/provider/NV\\_BillingGuidelines\\_PT14.pdf](http://www.medicaid.nv.gov/Downloads/provider/NV_BillingGuidelines_PT14.pdf)
    - If any of the above web links do not work, please request a copy of the information.
  - Non-Medicaid Services allowed under this Contract:
    - "Abel Assessment for Sexual Interest"
    - "Polygraph"
    - "Independent living shelter care"
      - Abel Assessment for Sexual Interest, Polygraph, and Independent living shelter care rates subject to change based on prevailing approved Medicaid rates. The adjustment will be calculated using the percentage average change for like Medicaid services and will take effect on the same date that the adjusted Medicaid rates take effect. It will be the Provider's responsibility to verify the current Medicaid rate or appropriate service rate prior to submission of invoicing.
        - Example: If Medicaid rates increase by 3%, all services listed will increase by 3%, effective at the same date and time the Medicaid rate increase takes effect.
    - "Non-independent living licensed shelter care"
      - Non-independent living licensed shelter care rates subject to change based on the prevailing State of Nevada's Specialized Foster Care daily rate for youth ages 13-Over. Rates are to match the total daily cost,

including but not limited to, Specialized Foster Care, Board & Care, Personal Incidentals and Clothing. In the event that the State of Nevada's Specialized Foster Care daily rate changes, the corresponding Non-independent living licensed shelter care rate under this Contract will change, effective at the same date and time. It will be the Provider's responsibility to verify the current State of Nevada's Specialized Foster Care daily rate for youth ages 13-Over or appropriate service rate prior to submission of invoicing.

- Link to applicable DCFS website page with information regarding Specialized Foster Care and the applicable rate schedule - [http://www.dcf.state.nv.us/DCFS\\_Forms\\_Providers.htm](http://www.dcf.state.nv.us/DCFS_Forms_Providers.htm)
- If above web link does not work, please request a copy of the information.

#### **EXPECTED KNOWLEDGE AND SKILLS**

- Assessment and rehabilitative/treatment services may be provided by psychiatrists, psychologists, Master's level licensed therapists, and/or anyone employed by the Provider who is licensed and/or qualified to conduct specified services.
- Ability to writing treatment plans that include, at a minimum, a review of the youth's behavior and need for continued service and the goals, objectives, and overall progress of youth.

#### **ASSUMPTIONS**

- All services are specific to the Provider Type 14 Behavioral Health services and the Non-Medicaid services allowed under this Contract.

#### **SERVICES TO BE PROVIDED**

- All applicable services have been detailed in this Scope of Work and are currently (at time of Contract creation) referred to as the following:
  - Provider Type 14 Behavioral Health Services
  - Non-Medicaid Services:
    - "Abel Assessment for Sexual Interest"
    - "Polygraph"
    - "Independent living shelter care"
    - "Non-independent living licensed shelter care"
- Vendor may supply any single service or combination of services listed in this Contract. It is not required that Vendor supplies every service in order to be eligible for this Contract.
  - Consideration will be made to Providers that can provide the most beneficial environment to meet the youth's needs, including Providers that can supply all of the necessary services for an individual youth.
- Written treatment plans outlining services afforded to and the participation of the youth will be provided to DCFS monthly at a minimum.
  - Written treatment plans outlining services afforded to and the participation of the youth may be requested by DCFS at any time and will be provided within 72 hours of the request.

- Treatment plans will include, at a minimum, a review of the youth's behavior and need for continued service and the goals, objectives, and overall progress of youth.
- Additional services deemed relevant to this Contract, but not specified in this Contract, will be considered on a case by case basis. It is the Provider's responsibility to submit a formal request for said services, on company letter head, with an authorized signature, to the designated DCFS representative of the youth.
  - The formal request must include:
    - Any pertinent documentation to justify services requested
    - Anticipated term of services requested
    - Number of units requested
    - Frequency of services
    - Unit rate of services requested
    - Justification of how the unit rate was determined
    - Total calculation of cost for services requested
  - The formal request:
    - May not exceed posted Medicaid rate(s) of services at time of request (when applicable)
    - Will be adjusted accordingly if posted Medicaid rates change while services are being performed (when applicable)
      - The adjustment will be calculated using the percentage average change for like Medicaid services and will take effect on the same date that the adjusted Medicaid rates take effect. It will be the Provider's responsibility to verify the current Medicaid rate or appropriate service rate prior to submission of invoicing.
- In the event that Medicaid terms conflict with the services detailed in this Contract, DCFS may make a final determination on terms and/or services that supersede Medicaid terms and/or services. The decision will be based on the needs of the youth in order to succeed in programming.
- DCFS reserves the right to make the final decision on approval of any and all services.

#### **OTHER REQUIREMENTS**

- Requests for continued services will not be considered without the monthly treatment plan outlining the justification for continued services.

#### **PROVIDER COST/DURATION OF CONTRACT**

- All services are not to exceed the approved and posted Medicaid rate at time of service (when applicable). Medicaid coding is not required on invoices, but is recommended.
- Medicaid rates are subject to change. It is the Provider's responsibility to verify service rates.
- All Non-Medicaid services are not to exceed the following:

## NON-MEDICAID SERVICES RATE SHEET

	Medicaid Code	Contract Cost	Billing Unit
Abel Assessment for Sexual Interest*	N/A	<b>\$400.00</b>	Per eval.
Polygraph*	N/A	<b>\$300.00</b>	Per eval.
Independent living shelter care*	N/A	<b>\$70.00</b>	Per Day
Non-independent living licensed shelter care**	N/A	<b>\$43.52</b>	Per Day

\* Abel Assessment for Sexual Interest, Polygraph and Independent living shelter care rates subject to change based on prevailing approved Medicaid rates. The adjustment will be calculated using the percentage average change for like Medicaid services and will take effect on the same date that the adjusted Medicaid rates take effect. It will be the Provider's responsibility to verify the current Medicaid rate or appropriate service rate prior to submission of invoicing.

Example: If Medicaid rates increase by 3%, all services listed will increase by 3% effective at the same date and time the Medicaid increase takes effect.

\*\* Non-independent living licensed shelter care rates subject to change based on the prevailing State of Nevada's Specialized Foster Care daily rates for youth ages 13-Over. Rates are to match the total daily cost, including but not limited to, Specialized Foster Care, Board & Care, Personal Incidentals and Clothing. In the event that the State of Nevada's Specialized Foster Care daily rate changes, the corresponding Non-independent living licensed shelter care rate under this Contract will change, effective at the same date and time.

Attachment BB  
Insurance Schedule

The following are the insurance limits the awarded vendor(s) will be required to maintain for the life of the contract. The awarded vendor(s) shall not commence work before providing the required evidence of insurance to DCFS and DCFS has approved the insurance policies provided. The awarded vendor(s) will be required to provide evidence of continuing insurance to DCFS on an ongoing basis prior to expiration of the insurance policies provided.

**INDEMNIFICATION CLAUSE:**

Contractor shall indemnify, hold harmless and, not excluding the State's right to participate, defend the State, its officers, officials, agents, and employees (hereinafter referred to as "Indemnatee") from and against all liabilities, claims, actions, damages, losses, and expenses including without limitation reasonable attorneys' fees and costs, (hereinafter referred to collectively as "claims") for bodily injury or personal injury including death, or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Contractor agrees to waive all rights of subrogation against the State, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the State.

**INSURANCE REQUIREMENTS:**

Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The State in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this contract by the Contractor, his agents, representatives, employees or subcontractors and Contractor is free to purchase additional insurance as may be determined necessary.

A. **MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below. An excess liability policy or umbrella liability policy may be used to meet the minimum liability requirements provided that the coverage is written on a "following form" basis.

***Specific coverage requirements will be added here at the time of signing the Provider Agreement Contract. Insurance requirements and limits will be obtained from Risk Management.***

- B. ADDITIONAL INSURANCE REQUIREMENTS:** The policies shall include, or be endorsed to include, the following provisions:
1. On insurance policies where the State of Nevada is named as an additional insured, the State of Nevada shall be an additional insured to the full limits of liability purchased by the Contractor even if those limits of liability are in excess of those required by this Contract.
  2. The Contractor's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.

**C. NOTICE OF CANCELLATION:** Each insurance policy required by the insurance provisions of this Contract shall provide the required coverage and shall not be suspended, voided or canceled except after thirty (30) days prior written notice has been given to the State, except when cancellation is for non-payment of premium, then ten (10) days prior notice may be given. Such notice shall be sent directly to:

Imran Hyman, DCFS Contract Manager  
State of Nevada  
Department of Health & Human Services  
Division of Child & Family Services  
Fiscal  
4126 Technology Way, 3rd Floor  
Carson City, NV 89706  
Telephone: (775) 684-4413  
Fax: (775) 684-4455  
E-mail: [ihyman@dcfs.nv.gov](mailto:ihyman@dcfs.nv.gov)

**D. ACCEPTABILITY OF INSURERS:** Insurance is to be placed with insurers duly licensed or authorized to do business in the state of Nevada and with an "A.M. Best" rating of not less than A-VII. The State in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

**E. VERIFICATION OF COVERAGE:** Contractor shall furnish the State with certificates of insurance (ACORD form or equivalent approved by the State) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and any required endorsements are to be received and approved by the State before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract or to provide evidence of renewal is a material breach of contract.

All certificates required by this Contract shall be sent directly to

Imran Hyman, DCFS Contract Manager  
State of Nevada

Department of Health & Human Services  
Division of Child & Family Services  
Fiscal  
4126 Technology Way, 3<sup>rd</sup> Floor  
Carson City, NV 89706  
Telephone: (775) 684-4413  
Fax: (775) 684-4455  
E-mail: [ihyman@dcfs.nv.gov](mailto:ihyman@dcfs.nv.gov)

The State project/contract number and project description shall be noted on the certificate of insurance. The State reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time. DO NOT SEND CERTIFICATES OF INSURANCE TO THE STATES RISK MANAGEMENT DIVISION.

F. **SUBCONTRACTORS:** Contractors' certificate(s) shall include all subcontractors as additional insureds under its policies or Contractor shall furnish to the State separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements identified above.

G. **APPROVAL:** Any modification or variation from the insurance requirements in this Contract shall be made by the Attorney General's Office or the Risk Manager, whose decision shall be final. Such action will not require a formal Contract amendment, but may be made by administrative action.

_____	_____	_____
Independent Contractor's Signature	Date	Title
_____	_____	<u>Administrator, Division of Child and</u>
Signature – State of Nevada	Date	<u>Family Services</u>
		Title

Draft - Do Not Sign - Consult DCFS Contract Manager

ATTACHMENT CC  
STATE OF NEVADA  
DEPARTMENT OF HEALTH AND HUMAN SERVICES

**BUSINESS ASSOCIATE ADDENDUM**

BETWEEN

*DIVISION OF CHILD AND FAMILY SERVICES*  
Hereinafter referred to as "Covered Entity"

And

---

Hereinafter referred to as "Business Associate".

**PURPOSE.** In order to comply with the requirements of Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), and the Health Information Technology for Economic and Clinical Health Act of 2009, Public Law 111-5 ("HITECH"), this Addendum is hereby added and made part of the Contract between the Covered Entity and the Business Associate. This Addendum establishes the obligations of Business Associate and Covered Entity as well as the permitted uses and disclosures by Business Associate of protected health information it may possess by reason of the Contract. The Covered Entity and Business Associate shall protect the privacy and provide for the security of protected health information disclosed to the Business Associate pursuant to the Contract and in compliance with HIPAA, HITECH, and regulation promulgated thereunder by the U.S. Department of Health and Human Services ("HIPAA Regulations") and other applicable laws.

**WHEREAS,** Business Associate will provide certain services to the Covered Entity, and, pursuant to such arrangement, the Business Associate is considered a business associate of the Covered Entity as defined in HIPAA Regulations; and

**WHEREAS,** Business Associate may have access to and/or create, receive, maintain or transmit certain protected health information from or on behalf of the Covered Entity, in fulfilling its responsibilities under such arrangement; and

**WHEREAS,** HIPAA Regulations require Covered Entity to enter into a contract containing specific requirements of the Business Associate prior to the disclosure of protected health information;

**THEREFORE,** in consideration of the mutual obligations below and the exchange of information pursuant to this Addendum, and to protect the interests of both Parties, the Parties agree to all provisions of this Addendum.

**I. DEFINITIONS.**

1. The following terms shall have the meaning ascribed to them in HIPAA Regulations:  
Breach, Data Aggregation, Designated Record Set, Disclosure, Electronic Health Record, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, Required by Law, Secretary, Subcontractor, Unsecured Protected Health Information, and Use.
2. The following terms shall have the meaning ascribed to them in this Section:
  - a. **Business Associate** shall mean the organization or entity listed above and shall have the meaning given to such term under HIPAA Regulations, including 45 CFR 160.103.

- b. **Contract** shall refer to this Addendum and that particular Contract to which this Addendum is made a part.
  - c. **Covered Entity** shall mean the Division named above and shall have the meaning given to such term under HIPAA Regulations, including 45 CFR 160.103.
  - d. **Parties** shall mean the Business Associate and the Covered Entity.
3. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.

## II. OBLIGATIONS OF BUSINESS ASSOCIATE.

1. **Access to Protected Health Information.** The Business Associate will provide, as directed by the Covered Entity or an individual, access to inspect or obtain a copy of protected health information about the Individual that is maintained in a designated record set by the Business Associate or, its agents or subcontractors, in order to meet the requirements of HIPAA Regulations. If the Business Associate maintains an electronic health record, the Business Associate, its agents or subcontractors shall provide such information in electronic format to enable the Covered Entity to fulfill its obligations under HIPAA Regulations.
2. **Access to Records.** The Business Associate shall make its internal practices, books and records relating to the use and disclosure of protected health information available to the Covered Entity and to the Secretary for purposes of determining Business Associate's compliance with HIPAA Regulations.
3. **Accounting of Disclosures.** Upon request, the Business Associate and its agents or subcontractors shall make available, to the Covered Entity or individual, information required to provide an accounting of disclosures in accordance with HIPAA Regulations.
4. **Agents and Subcontractors.** The Business Associate must ensure that all agents and subcontractors that access, create, receive, maintain, or transmit protected health information on behalf of the Business Associate agree in writing to the same restrictions and conditions that apply to the Business Associate with respect to such information. The Business Associate must implement and maintain sanctions against agents and subcontractors that violate such restrictions and conditions and shall mitigate the effects of any such violation as outlined under HIPAA Regulations.
5. **Amendment of Protected Health Information.** The Business Associate will make available protected health information for amendment and incorporate any amendments in the designated record set maintained by the Business Associate or its agents or subcontractors, as directed by the Covered Entity or an individual, in order to meet the requirements of HIPAA Regulations.
6. **Audits, Investigations, and Enforcement.** If the data provided or created through the execution of the Contract becomes the subject of an audit, compliance review, or complaint investigation by the Office of Civil Rights or any other federal or state oversight agency, the Business Associate shall immediately notify the Covered Entity and provide to the Covered Entity a copy of any protected health information that the Business Associate provides to the Secretary or other federal or state oversight agency concurrently with such provision, to the extent permitted by law. The Business Associate and individuals associated with the Business Associate are solely responsible for all civil and criminal penalties assessed as a result of an audit, breach, or violation of HIPAA Regulations.
7. **Breach or Other Improper Access, Use or Disclosure Reporting.** The Business Associate must report to the Covered Entity, in writing, any access, use or disclosure of protected health information not permitted by the Contract, Addendum or HIPAA Regulations, by the Business Associate or its agents or subcontractors. The Covered Entity must be notified immediately upon discovery, or the first day such breach or suspected breach is known to the Business Associate, or by exercising reasonable diligence would have been known by the Business Associate, in accordance with HIPAA Regulations. In the event of a breach or suspected breach of protected health information, the report to the Covered Entity must be in writing and include the following: a brief description of the incident; the date of the incident; the date the incident was discovered by the Business Associate; a thorough description of the unsecured protected health information that was involved in the incident; the number of individuals whose protected health information was involved in the incident; and the steps the Business Associate or its agent or subcontractor is

taking to investigate the incident and to protect against further incidents. The Covered Entity will determine if a breach of unsecured protected health information has occurred and will notify the Business Associate of the determination. If a breach of unsecured protected health information is determined, the Business Associate must take prompt corrective action to cure any such deficiencies and mitigate any significant harm that may have occurred to individual(s) whose information was disclosed inappropriately.

8. **Breach Notification Requirements.** If the Covered Entity determines a breach of unsecured protected health information by the Business Associate or its agents or subcontractors has occurred, the Business Associate will be responsible for notifying the individuals whose unsecured protected health information was breached in accordance with HIPAA Regulations. The Business Associate must provide evidence to the Covered Entity that appropriate notifications to individuals and/or media, when necessary, as specified in HIPAA Regulations has occurred. The Business Associate is responsible for all costs associated with notification to individuals, the media or others, as well as costs associated with mitigating future breaches. The Business Associate must notify the Secretary of all breaches in accordance with HIPAA Regulations and must provide the Covered Entity with a copy of all notifications made to the Secretary.
9. **Breach Pattern or Practice by Covered Entity.** Pursuant to HIPAA Regulations, if the Business Associate knows of a pattern of activity or practice of the Covered Entity that constitutes a material breach or violation of the Covered Entity's obligations under the Contract or Addendum, the Business Associate must immediately report the problem to the Secretary.
10. **Data Ownership.** The Business Associate acknowledges that the Business Associate or its agents or subcontractors have no ownership rights with respect to the protected health information it creates, receives or maintains, or otherwise holds, transmits, uses or discloses.
11. **Litigation or Administrative Proceedings.** The Business Associate shall make itself, and any subcontractors, employees, or agents assisting the Business Associate in the performance of its obligations under the Contract or Addendum, available to the Covered Entity at no cost to the Covered Entity, to testify as witnesses, or otherwise, in the event litigation or administrative proceedings are commenced against the Covered Entity, its administrators or workforce members upon a claimed violation by the Business Associate or its agents or subcontractors of HIPAA Regulations or other laws relating to security and privacy.
12. **Minimum Necessary.** The Business Associate and its agents and subcontractors shall request, use and disclose only the minimum amount of protected health information necessary to accomplish the purpose of the request, use or disclosure in accordance with HIPAA Regulations.
13. **Policies and Procedures.** The Business Associate must adopt written privacy and security policies and procedures and documentation standards to meet the requirements of HIPAA Regulations.
14. **Privacy and Security Officer(s).** The Business Associate must appoint Privacy and Security Officer(s) whose responsibilities shall include: monitoring the Privacy and Security compliance of the Business Associate; development and implementation of the Business Associate's HIPAA Privacy and Security policies and procedures; establishment of Privacy and Security training programs; and development and implementation of an incident risk assessment and response plan in the event the Business Associate sustains a breach or suspected breach of protected health information.
15. **Safeguards.** The Business Associate must implement safeguards as necessary to protect the confidentiality, integrity, and availability of the protected health information the Business Associate creates, receives, maintains, or otherwise holds, transmits, uses or discloses on behalf of the Covered Entity. Safeguards must include administrative safeguards (e.g., risk analysis and designation of security official), physical safeguards (e.g., facility access controls and workstation security), and technical safeguards (e.g., access controls and audit controls) to the confidentiality, integrity and availability of the protected health information, in accordance with HIPAA Regulations. Technical safeguards must meet the standards set forth by the guidelines of the National Institute of Standards and Technology (NIST). The Business Associate agrees to only use, or disclose protected health information as provided for by the Contract and Addendum and to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate, of a use or disclosure, in violation of the requirements of this Addendum as outlined in HIPAA Regulations.

16. **Training.** The Business Associate must train all members of its workforce on the policies and procedures associated with safeguarding protected health information. This includes, at a minimum, training that covers the technical, physical and administrative safeguards needed to prevent inappropriate uses or disclosures of protected health information; training to prevent any intentional or unintentional use or disclosure that is a violation of HIPAA Regulations; and training that emphasizes the criminal and civil penalties related to HIPAA breaches or inappropriate uses or disclosures of protected health information. Workforce training of new employees must be completed within 30 days of the date of hire and all employees must be trained at least annually. The Business Associate must maintain written records for a period of six years. These records must document each employee who received training and the date the training was provided or received.
17. **Use and Disclosure of Protected Health Information.** The Business Associate must not use or further disclose protected health information other than as permitted or required by the Contract or as required by law. The Business Associate must not use or further disclose protected health information in a manner that would violate the requirements of HIPAA Regulations.

### III. PERMITTED AND PROHIBITED USES AND DISCLOSURES BY BUSINESS ASSOCIATE.

The Business Associate agrees to these general use and disclosure provisions:

#### 1. Permitted Uses and Disclosures:

- a. Except as otherwise limited in this Addendum, the Business Associate may use or disclose protected health information to perform functions, activities, or services for, or on behalf of, the Covered Entity as specified in the Contract, provided that such use or disclosure would not violate HIPAA Regulations, if done by the Covered Entity.
- b. Except as otherwise limited by this Addendum, the Business Associate may use or disclose protected health information received by the Business Associate in its capacity as a Business Associate of the Covered Entity, as necessary, for the proper management and administration of the Business Associate, to carry out the legal responsibilities of the Business Associate, as required by law or for data aggregation purposes in accordance with HIPAA Regulations.
- c. Except as otherwise limited in this Addendum, if the Business Associate discloses protected health information to a third party, the Business Associate must obtain, prior to making any such disclosure, reasonable written assurances from the third party that such protected health information will be held confidential pursuant to this Addendum and only disclosed as required by law or for the purposes for which it was disclosed to the third party. The written agreement from the third party must include requirements to immediately notify the Business Associate of any breaches of confidentiality of protected health information to the extent it has obtained knowledge of such breach.
- d. The Business Associate may use or disclose protected health information to report violations of law to appropriate federal and state authorities, consistent with HIPAA Regulations.

#### 2. Prohibited Uses and Disclosures:

- a. Except as otherwise limited in this Addendum, the Business Associate shall not disclose protected health information to a health plan for payment or health care operations purposes if the patient has required this special restriction, and has paid out of pocket in full for the health care item or service to which the protected health information relates in accordance with HIPAA Regulations.
- b. The Business Associate shall not directly or indirectly receive remuneration in exchange for any protected health information, unless the Covered Entity obtained a valid authorization in accordance with HIPAA Regulations that includes a specification that protected health information can be exchanged for remuneration.

### IV. OBLIGATIONS OF COVERED ENTITY

1. The Covered Entity will inform the Business Associate of any limitations in the Covered Entity's Notice of Privacy Practices in accordance with 45 CFR 164.520, to the extent that such limitation may affect the Business Associate's use or disclosure of protected health information.

2. The Covered Entity will inform the Business Associate of any changes in, or revocation of, permission by an individual to use or disclose protected health information, to the extent that such changes may affect the Business Associate's use or disclosure of protected health information.
3. The Covered Entity will inform the Business Associate of any restriction to the use or disclosure of protected health information that the Covered Entity has agreed to in accordance with HIPAA Regulations, to the extent that such restriction may affect the Business Associate's use or disclosure of protected health information.
4. Except in the event of lawful data aggregation or management and administrative activities, the Covered Entity shall not request the Business Associate to use or disclose protected health information in any manner that would not be permissible under the HIPAA Regulations, if done by the Covered Entity.

## V. TERM AND TERMINATION

1. **Effect of Termination:**
  - a. Except as provided in paragraph (b) of this section, upon termination of this Addendum, for any reason, the Business Associate will return or destroy all protected health information received from the Covered Entity or created, maintained, or received by the Business Associate on behalf of the Covered Entity that the Business Associate still maintains in any form and the Business Associate will retain no copies of such information.
  - b. If the Business Associate determines that returning or destroying the protected health information is not feasible, the Business Associate will provide to the Covered Entity notification of the conditions that make return or destruction infeasible. Upon a mutual determination that return or destruction of protected health information is infeasible, the Business Associate shall extend the protections of this Addendum to such protected health information and limit further uses and disclosures of such protected health information to those purposes that make return or destruction infeasible, for so long as the Business Associate maintains such protected health information.
  - c. These termination provisions will apply to protected health information that is in the possession of subcontractors, agents, or employees of the Business Associate.
2. **Term.** The Term of this Addendum shall commence as of the effective date of this Addendum herein and shall extend beyond the termination of the contract and shall terminate when all the protected health information provided by the Covered Entity to the Business Associate, or accessed, maintained, created, retained, modified, recorded, stored, or otherwise held, transmitted, used or disclosed by the Business Associate on behalf of the Covered Entity, is destroyed or returned to the Covered Entity, or, if it not feasible to return or destroy the protected health information, protections are extended to such information, in accordance with the termination.
3. **Termination for Breach of Contract.** The Business Associate agrees that the Covered Entity may immediately terminate the Contract if the Covered Entity determines that the Business Associate has violated a material part of this Addendum.

## VI. MISCELLANEOUS

1. **Amendment.** The parties agree to take such action as is necessary to amend this Addendum from time to time for the Covered Entity to comply with all the requirements of HIPAA Regulations.
2. **Clarification.** This Addendum references the requirements of HIPAA Regulations, as well as amendments and/or provisions that are currently in place and any that may be forthcoming.
3. **Indemnification.** Each party will indemnify and hold harmless the other party to this Addendum from and against all claims, losses, liabilities, costs and other expenses incurred as a result of, or arising directly or indirectly out of or in conjunction with:
  - a. Any misrepresentation, breach of warranty or non-fulfillment of any undertaking on the part of the party under this Addendum; and
  - b. Any claims, demands, awards, judgments, actions, and proceedings made by any person or organization arising out of or in any way connected with the party's performance under this Addendum.

4. **Interpretation.** The provisions of the Addendum shall prevail over any provisions in the Contract that may conflict or appear inconsistent with any provision in this Addendum. This Addendum and the Contract shall be interpreted as broadly as necessary to implement and comply with HIPAA Regulations. The parties agree that any ambiguity in this Addendum shall be resolved to permit the Covered Entity and the Business Associate to comply with HIPAA Regulations.
5. **Regulatory Reference.** A reference in this Addendum to HIPAA Regulations means the sections as in effect or as amended.
6. **Survival.** The respective rights and obligations of Business Associate under Effect of Termination of this Addendum shall survive the termination of this Addendum.

**IN WITNESS WHEREOF**, the Business Associate and the Covered Entity have agreed to the terms of the above written agreement as of the effective date set forth by the Contract.

**ATTACHMENT DD  
FISCAL PROCEDURES**

**FISCAL INFORMATION**

1. Vendor shall maintain fiscal records as necessary to correspond with the contractual rate when audited and how funds provided by this contract have been disbursed.
2. Vendor shall submit cost information in the prescribed format when requested by the Division of Child and Family Services (DCFS).
3. Vendor agrees to use the same name and address on billings as that listed on the contract, to prevent rejection of voucher by the DCFS fiscal Unit.
4. Vendor agrees to notify the DCFS Contract Manager immediately, in writing, if/when a name and/or address change occurs.
5. Vendor must maintain adequate financial resources to operate all aspects of vendor's respective services for a period of no less than sixty (60) working days. In the event of insolvency, or the like, a written notification must be immediately submitted to DCFS in an effort to limit interruption of service(s) to applicable youth. DCFS reserves the right to postpone and/or terminate any and all services with vendor in the event of vendor insolvency, as needed, to prevent interruption in services to applicable youth.

**BILLING INFORMATION**

1. Prior authorization is required for all services not mentioned in the scope of work (Attachment AA).
2. Vendor will submit an accurate invoice within twenty (20) days from the end of the month that the services were rendered.
3. All invoices shall be submitted to the corresponding address listed on the first (1<sup>st</sup>) page of the contract or as otherwise directed by DCFS fiscal unit.
4. Vendor will not be paid for services that are not properly invoiced in accordance to the rates outlined in this contract.
5. All accurate invoices will be processed within thirty (30) days from receipt of invoice into the DCFS fiscal unit.
6. All services are to be clearly identified on the invoice by service title, Medicaid code (when applicable), youth's full and complete name, date(s) of service, billing unit and quantity.

**VENDOR RESPONSIBILITIES**

1. All services are not to exceed the approved and posted Medicaid rate(s) at time of service, excluding services not identified by Medicaid (Refer to Attachment AA for itemized list of applicable services). Medicaid coding and rates are subject to change. It is the Providers responsibility to verify all service rates.
2. The vendor shall work with the Contract Monitor, or designee, to ensure they will not exceed the contracted consideration in section six (6) of contract for authorized services.
3. Vendor shall receive Service Approvals prior to any services rendered. All invoices must be accompanied by specific Service Approvals. Vendor will not be paid for any services that do not have an authorized Service Approval.

Attachment EE  
**ADDITIONAL INFORMATION**

---

Company Name

---

Contact Name

---

Physical Address

---

City, State Zip

---

Phone Number (Office)

Phone Number (Cell)

Fax Number

---

E-mail Address

---

Federal Tax ID#

---

Nevada Business ID (starts with NV...)

---

Legal Entity Name

Is "Legal Entity Name" the same name that the vendor is doing business as?  Yes  No

---

If "No," provide an explanation.

Has your company ever been engaged under contract by any State of Nevada agency?  Yes  No

---

If "Yes," provide the name and address of the agency.

---

Vendor # (as assigned by the State of Nevada Controller's Office, starts with T or P...)

Company Name

**Service Areas**

- |  |   |
|--|---|
| <input type="checkbox"/> Battle Mountain   | <input type="checkbox"/> Lovelock                             |
| <input type="checkbox"/> Caliente  | <input type="checkbox"/> Mesquite                             |
| <input type="checkbox"/> Carlin  | <input type="checkbox"/> Pahrump                              |
| <input type="checkbox"/> Carson, Minden, Gardnerville, Genoa                         | <input type="checkbox"/> Pioche                               |
| <input type="checkbox"/> Elko  | <input type="checkbox"/> Reno, Sparks                         |
| <input type="checkbox"/> Ely   | <input type="checkbox"/> Silver Springs, Lahontan,<br>Fernley |
| <input type="checkbox"/> Fallon  | <input type="checkbox"/> Tonopah                              |
| <input type="checkbox"/> Hawthorne   | <input type="checkbox"/> Virginia City, Silver City           |
| <input type="checkbox"/> Lake Tahoe, Zephyr Cove, Incline Village                    | <input type="checkbox"/> Wells                                |
| <input type="checkbox"/> Las Vegas, Boulder City, Indian Springs, Jean,<br>Henderson | <input type="checkbox"/> Winnemucca                           |
| <input type="checkbox"/> Laughlin  | <input type="checkbox"/> Yerington                            |

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 12, 2013  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Liz O'Brien, Budget Analyst IV  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT HEALTH AND HUMAN SERVICES –  
AGING AND DISABILITY SERVICES DIVISION (ADSD) –  
SERVICES PROVIDER AGREEMENT CONTRACT**

Agenda Item Write-up:

The Aging and Disability Services Division is requesting Board of Examiner approval of an Early Intervention Services (EIS) provider agreement template for the following services:

1. Comprehensive Early Intervention Services
2. Medical Transcription Services
3. Therapy/Medical Services (Occupational, Physical, Speech, Vision, Registered Dietician, Physician, Nurse, and Audiologist)
4. Language Interpreter (Speech or Sign)

Additional Information:

ADSD providers would access these Provider Agreement Templates on the ADSD website and complete and submit the documentation necessary for review by ADSD staff. This process would allow multiple providers to enter into contracts with ADSD quickly to an array of services.

Statutory Authority:

REVIEWED: <u>YAH</u>
ACTION ITEM: _____



BRIAN SANDOVAL  
Governor

STATE OF NEVADA  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
AGING AND DISABILITY SERVICES DIVISION

3416 Goni Road, D-132  
Carson City, Nevada 89706

(775) 687-4210 • Fax (775) 687-0574  
[adsd@adsd.nv.gov](mailto:adsd@adsd.nv.gov)

MICHAEL WILLDEN  
Director

JANE GRUNER  
Administrator

DATE: November 27, 2013

TO: Nikki Hovden, Budget Analyst V  
Department of Administration

FROM: Janet Murphy, Deputy Administrator  
Aging and Disability Services Division

THROUGH: Ellen Crecelius, Deputy Director  
Department of Health and Human Services

**RECEIVED**

DEC 10 2013

DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET AND PLANNING DIVISION

REGARDING: Services Provider Agreement

The Aging and Disability Services Division requests approval of the enclosed services provider agreement. This agreement will allow our Division and Early Intervention Services the ability to provide necessary services for the clients we serve. These agreements will be used for enlisting contracted providers of services for: Audiology, Physical Therapy, Speech and Occupational Therapy, Specialized Instruction Developmental Services, Nutrition, Intensive Behavioral, Comprehensive Services, Pediatrics, Feeding and Swallowing, Sign Language and Instructional assistance, Medical Transcription Services.

The proposed services provider agreement and application has been reviewed and approved by the Deputy Attorney General that serves our division.

Please contact me if you have any questions regarding this request.

IN WITNESS WHEREOF, the parties approve the Aging and Disability Services Provider Agreement to form:

*Janet Murphy* 12/6/13  
Janet Murphy Date

Deputy Administrator, Aging and Disability Services Division  
Title

*for* *Ellen M. Willden* 12/9/13  
Michael J. Willden Date

Director, Department of Health and Human Services  
Title

*Liz O'Brien* 12-12-13  
Budget Office Date

Budget Analyst, Department of Administration  
Title

Approved as to form by:

*Linda C. Anderson*  
Attorney General's Office Date

*Chief*  
Senior Deputy Attorney General Title

\_\_\_\_\_  
Signature-Board of Examiners

APPROVED BY BOARD OF EXAMINERS

Aging and Disability Services Division  
**Provider Services Application**

All questions must be completed by all providers unless otherwise marked. Attach additional sheets if necessary to answer each question completely. Each additional sheet must display the relevant question number from the Application and must be signed by the provider or authorized representative.

**Application Type** (check one): Initial    Renewal    Ownership Change (attach copy of purchase agreement)  
Scopes of work for each service can be found on the Aging and Disability Services Division website located at [www.nvaging.net](http://www.nvaging.net). Print out, sign and attach a scope of work for each type of service you want to provide. Indicate below which services you are enrolling to provide for Nevada Early Intervention Services.

- Comprehensive Early Intervention Services
- Medical Transcription Services
- Therapy/Medical Services (Occupational, Physical, Speech, Vision, Registered Dietician, Physician, Nurse, Audiologist)
- Language Interpreter (Speech or Sign)

**Section 1: General Information**

1. Business owner (or individual provider) Name: \_\_\_\_\_
2. Provider Date of Birth (for individual providers only): \_\_\_\_\_
3. Tax Identifier (either Federal Tax ID Number or Social Security Number): \_\_\_\_\_
4. Provider Service Application Date: \_\_\_\_\_
5. Check the box that most closely describes the entity you are enrolling:
  - Individual Provider     Hospital-based Physician     Provider Group     Sole Proprietorship
  - Partnership     Limited Liability Partner     Limited Liability Company     Corporation
  - Managed Care Organization     Non-Profit     Indian Health Services
6. Legal Name as Registered with the Internal Revenue Service (IRS): \_\_\_\_\_
7. Doing Business As: \_\_\_\_\_
8. Nevada Secretary of State Registered Name: \_\_\_\_\_
9. Nevada Secretary of State Issued Business ID : \_\_\_\_\_
10. Medicare Provider Number, if applicable: \_\_\_\_\_
11. Physical location of the practice/business/facility. This must be a street address and NOT a post office box.
  - Address (Line 1): \_\_\_\_\_
  - Address (City, State, Zip and COUNTY): \_\_\_\_\_

15. Are you or any owner, administrator, manager or employee a state employee (*past or current*)? If yes, complete the following:

Individual's Name: \_\_\_\_\_  
Agency of Employment: \_\_\_\_\_ Title: \_\_\_\_\_  
Dates of Employment: \_\_\_\_\_

**Declaration – For All Providers**

I declare under penalty of perjury under the laws of the State of Nevada that the information in **this document and any attachments are true, accurate and complete** to the best of my knowledge and belief. I declare that I have the authority to legally bind the provider(s) listed on this Application. I understand that Aging and Disability Services Division (ADSD) will rely on this information in entering into or continuing a Service Provider Agreement and that this form will be incorporated into and become a part of my ADSD Service Provider Agreement.

I understand that I am required to **notify ADSD within five days** of changes to information on this Application. I understand that **I am responsible for the presentation of true, accurate and complete information on all invoices/claims** submitted. I further understand that payment and satisfaction of these claims will be from Federal and State funds and that false claims, statements, documents or concealment of material facts may be prosecuted under applicable Federal and State laws.

*Use dark blue or black ink only. This Application and corresponding contract must be dated within the last 60 days.* The person signing below is the (*check all that apply*):  Provider  Authorized Administrator  Business Owner

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: \_\_\_\_\_

**Return completed agreement to Aging and Disability Services Division located at:**

3416 Goni Road, D-132  
Carson City, Nevada 89706  
Phone: 775-687-4210

**Internal Use Only: Status of Approval**

- Comprehensive Early Intervention Services  Yes  No
- Medical Transcription Services  Yes  No
- Therapy/Medical Services  Yes  No
- Language Interpreter  Yes  No

**Provider application approved by the State Board of Examiners On**

Nevada Early Intervention Rates List

Service	Amount	Approval
Comprehensive Services	\$565/month*	Health Program Manager
Intensive Behavioral Services Rate includes BCBA and not certified	Up to \$24.20/ 15 minutes Cancellation**- Not to exceed \$20	Health Program Manager
Instructional Aid	Up to \$6.50/ 15 minutes Cancellation**- Not to exceed \$10	
Physical Therapy	Up to \$30/ 15 minutes Cancellation**- Not to exceed \$20	Health Program Manager
Speech Therapy	Up to \$30/ 15 minutes Cancellation**- Not to exceed \$20	Health Program Manager
Occupational Therapy	Up to \$30/ 15 minutes Cancellation**- Not to exceed \$20	Health Program Manager
Rural Differential Fee for Service	Up to \$30/session Cancellation**- Not to exceed \$20	Health Program Manager
Audiology Onsite	Up to \$30/ 15 minutes	Health Program Manager
Offsite	Up to \$150/ service	
Nutrition	Up to \$30/ 15 minutes	Health Program Manager
Child Specific Reviews/Team Meetings	Up to \$30/ 15 minutes	Health Program Manager
Mandatory Meetings/Trainings	Up to \$30/ 15 minutes	Health Program Manager
Sign Language Instruction	Up to \$20.00 / 15 minutes per individual  \$60 to \$100/ hour per group, but additional \$10 per individual after group of 10	Health Program Manager
Pediatric Services in attachment AA to Contract Review	Up to \$110/hour	Clinical Program Manager II or Deputy Administrator
Medical transcription services and revisions	.10 (ten cents)/ per line not to exceed \$5.85/ per page	Health Program Manager

\*For a child transferring or exiting on or before the 15<sup>th</sup> (30 days in the month)/16<sup>th</sup> (31 days in the month) of the month \$282.50 is paid.

\*\*Cancellation per session: Less than one business day notification of cancellation or no-show from family or NEIS; not to exceed one unit per child, per visit.

*May only bill for cancellation if service is not made up within the same month; if a family no-shows or cancels, then these appointments are not be made up.*

Attachment AA  
State of Nevada  
Aging and Disability Services Division  
Comprehensive Early Intervention Services

Service Provider Agreement

This document is attached hereto and incorporated into the Provider Agreement, which is active and in force at the time of the execution of this Agreement for:

---

Provider Name (Organization/Service Provider)

---

Definition of Comprehensive Services: The service provider has represented to the State, Aging and Disability Services Division, the ability to provide comprehensive early intervention services as defined in Part C, IDEA regulations, certifying that early intervention providers meet all current state credentialing and/or licensure requirements established as of the effective date of this Agreement.

A. Purpose of the Provider Agreement:

The purpose of this Agreement is to establish the obligations, expectations, and relationship between the State, Aging and Disability Services Division and the Provider to ensure quality early intervention services are made available to eligible children and their families in accordance with the Part C, IDEA federal requirements and state policies. The Service Provider has represented to the Aging and Disability Services Division, the ability to provide comprehensive early intervention services as defined in federal Part C, IDEA regulations and state policy as of the effective date of this Agreement.

B. The Service Provider agrees to:

Training

1. Attend and participate in all trainings that are made mandatory by the State, Aging and Disability Services Division and/or Part C, IDEA Office.

Nevada State Driver's License

1. Provider to have and maintain a valid State of Nevada Driver's License in good standing to provide field services.

**Program Provider Agreement**  
**Between**  
**State of Nevada**  
**Department of Health and Human Services**  
**Aging and Disability Services Division**  
**Program Name: Early Intervention Services**  
**Program Legal Authority: PL 108-446 (IDEA, 2004)**

**and**

Provider Name	
Business Name	
Address	
Telephone Number	Fax Number
Tax Identification Number	Vendor Number

This Agreement between State of Nevada, Department of Health and Human Services, Aging and Disability Services Division, Early Intervention Services, (hereinafter called State or Division or Program) and the undersigned Provider or Provider group and its members (hereinafter called Provider) is dated as set forth below and is made pursuant to the above-cited Program Legal Authority to provide appropriate and timely early intervention services authorized for reimbursement by the particular Program (hereinafter called "Services") to children with disabilities under the age of three (hereinafter Recipients). State of Nevada, Aging and Disability Services Division, Early Intervention Services, is authorized to contract for and Provider is ready, willing and able to provide such services. Therefore, in consideration of the mutual promises and other valuable consideration exchanged by the parties hereto:

**I. Provider Agrees:**

1. To adhere to generally accepted community professional standards and levels of service for all Services provided.
2. To comply with all applicable local, state and federal laws, statutes, rules and regulations as well as any applicable administrative policies and procedures set forth by the Division relating to the Provider's provision of Services and submitting reimbursement claims pursuant to the Program and this Agreement, and any changes thereto during the term of this Agreement. All relevant Program statutes, regulations, administrative policies and procedures constitute the "Program" and are hereby incorporated into this Agreement as ATTACHMENT AA. Any changes to the Program during the term of this Agreement shall automatically be incorporated into this Agreement.
3. To provide for adequate insurance coverage for any business liability and/or professional acts or omissions pursuant to this Agreement, and to indemnify and hold harmless the Division, its employees and agents from any negligent or wrongful acts or omissions of the Provider, its employees and agents, incorporated into this Agreement as ATTACHMENT BB.
4. To operate and provide Services to qualified Recipients without regard to age, sex, race, color, religion, national origin, sexual orientation, disability or type of illness or condition. To provide Services in accordance with the terms of Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794). To provide Services and seek claims reimbursement in accordance with the terms, conditions and requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996 contained in 45 CFR 160 and 164.
5. To operate and provide Services to qualified Recipients in compliance with the requirements of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offer for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).



6. To operate and provide Services to qualified Recipients in compliance with the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted there under contained in 28 CFR 26.101-36.999 inclusive, and any relevant program-specific regulations.

7. That by signing this Agreement, Provider certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, as published as pt. VII of May 26, 1988, Federal Register (pp.19150-19211). This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.

8. That the Provider's books, records (written, electronic, computer related or otherwise), including, without limitation, relevant accounting procedures and practices of Provider or its subcontractors, financial statements and supporting documentation, and documentation related to the Services and reimbursement claims under this Agreement shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location of Provider where such records may be found, with or without notice by the Division or its designee. All subcontracts shall reflect requirements of this paragraph.

9. That the Provider is associated with the State only for the purposes and to the extent specified in this Agreement, and in respect to performance of the agreed services pursuant to this Agreement, Provider is and shall be an independent contractor and, subject only to the terms of this Agreement, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Agreement. Nothing contained in this Agreement shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for the State whatsoever with respect to the indebtedness, liabilities, and obligations of Provider or any other party. Provider shall be solely responsible for, and the State shall have no obligation with respect to: (1) withholding of income taxes, FICA or any other taxes or fees; (2) industrial insurance coverage; (3) participation in any group insurance plans available to employees of the State; (4) participation or contributions by either Provider or the State to the Public Employees Retirement System; (5) accumulation of vacation leave or sick leave; or (6) unemployment compensation coverage provided by the State. Provider shall indemnify and hold State harmless from, and defend State against, any and all losses, damages, claims, costs, penalties, liabilities, and expenses arising or incurred because of, incident to, or otherwise with respect to any such taxes or fees.

10. Provider will perform functions and/or activities that involve the use and disclosure of Protected Health Information in the provision of, or in claims for reimbursement for, Services as authorized by the Program; therefore, the Provider will be considered a HIPAA Business Associate of the Division unless Provider falls within an exception recognized by the federal Office of Civil Rights (HIPAA Privacy). It will be the responsibility of the Provider to fully document in writing to the Division the facts supporting any request to be recognized by the Aging and Disability Services Division as being exempt from the execution of the Division's additional HIPAA Business Associate Agreement (which upon execution shall be incorporated into this Agreement as ATTACHMENT CC).

11. No Services may be provided to a Recipient, nor reimbursement claimed, prior to Provider's (and any of the Provider's applicable subcontractors') separate execution and delivery of the Division's HIPAA Business Associate Agreement or otherwise receipt of the Division's concurrence in writing that Provider's (or applicable subcontractor's) Services fall within an exception from the HIPAA business associate requirements. Provider will have a duty to disclose to the Division any of its subcontractors that are providing business associate functions or activities (having access to Protected Health Information) including without limitation: claims processing or administration, data analysis, utilization review, quality assurance, billing, benefit management, practice management, repricing, legal services, accounting services, consulting services, data aggregation, and office management.

12. Provider shall notify the State of Nevada, Aging and Disability Services Division within five (5) days of knowledge of any of the following: Any action which may result in the suspension, revocation, condition, limitation, qualification or other material restriction the Provider's licenses, certifications, permits or staff privileges by any entity under which a Provider is authorized to Provide Services; indictment, arrest or conviction for a felony or for any criminal charge; Any change in address or addition to or removal of practitioners or any other information pertinent to the receipt of Division funds; or Any change in ownership and to fully disclose terms of sales agreement, including disposition of medical records.

13. Provider shall be knowledgeable of and abide by all applicable federal and state laws, rules, regulations and policies related to early intervention services including but not limited to 34 C.F. R. Part 303 of the Individuals with Disabilities Education Improvement Act of 2004 (IDEA), 34 C.F.R. Part 99 (Family Education Rights and Privacy Act (FERPA), 34, and Nevada Part C, IDEA-Early Intervention Services Policies.

## **II. Division Agrees:**

1 To check the List of Excluded Individuals/Entities on the Office of Inspector General (OIG) website prior to hiring or contracting with individuals or entities and periodically check the OIG website to determine the participation/exclusion status of current employees and contractors.

## **III. Both Parties Agree:**

1. That this Agreement may be terminated as follows:

- a. Termination Without Cause. Any discretionary or vested right of renewal notwithstanding, this Agreement may be terminated upon written 30-day notice by mutual consent of both parties or unilaterally by either party without cause.
- b. State Termination for Nonappropriation. The continuation of this Agreement beyond the current biennium is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State Legislature and/or federal sources. The State may terminate this Agreement upon 30-day notice, and Provider waives any and all claim(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the Division's funding from State and/or Federal sources is not appropriated or is withdrawn, limited, or impaired.
- c. Cause Termination for Default or Breach. A default or breach may be declared with or without termination. This Agreement may be terminated by either party upon 30-day written notice of default or breach to the other party.
- d. Winding Up Affairs Upon Termination. In the event of termination of this Agreement for any reason, the parties agree that the provisions of this paragraph survive termination:
  - i. The parties shall account for and properly present to each other all claims for fees and expenses and pay those, which are undisputed and otherwise not subject to set off under this Agreement or the Program;
  - ii. Provider shall preserve, protect and promptly deliver into State possession all proprietary information owned by the State, if any.

2. The State will not waive and intends to assert available NRS chapter 41 liability limitations in all cases. Agreement liability of both parties shall not be subject to punitive damages. Damages for any State breach shall never exceed the amount of outstanding unreimbursed claims submitted pursuant to the Program.

3. Neither party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Agreement after the intervening cause ceases.

4. This Agreement and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-interest that would require the application of the law of any other jurisdiction. Provider consents to the jurisdiction of the Nevada district courts for enforcement of this Agreement.

5. This Agreement and its integrated attachment(s) constitute the entire agreement of the parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Agreement specifically displays a mutual intent to amend a particular part of this Agreement, general conflicts in language between any such attachment and this Agreement shall be construed consistent with the terms of this Agreement. Unless otherwise expressly authorized by the terms of this Agreement, no modification or amendment to this Agreement shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Office of the Attorney General and the State Board of Examiners.

## **IV. Reimbursement:**

1. The Program will provide reimbursement payment for authorized and timely claimed Services provided to qualified Recipients by the enrolled Provider for any such Services actually and properly rendered by the Provider in accordance with Program statutes, regulations, administrative policies and procedures. The Program's reimbursement rates may vary over the term of this Agreement and must conform to the established reimbursement rates in force with respect to the Program's receipt of each Provider claim.

2. Provider shall accept payment from the Program as payment in full on behalf of the Recipient, and Provider shall not bill, retain or accept payments for any additional amounts. Provider shall immediately repay the Program in full for any claims where the Provider received payment from another party or the Recipient after being paid by the Program. Provider agrees

excess payments beyond authorized reimbursement to a Provider may be deducted from future Program payments at the discretion of the Program.

3. Provider agrees to be responsible for federal or state sanctions or remedies including but not limited to reimbursement, withholding, recovery, suspension, termination or exclusion on any claims submitted or payments received. Any false claims, statements or documents concealment or omission of any material facts may be prosecuted under applicable federal or state laws.

**V. Term of Agreement:**

This Agreement shall be in effect from \_\_\_\_\_ through \_\_\_\_\_. This Agreement will automatically renew for successive one-year terms unless terminated upon notice by either party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and intend to be legally bound thereby.

State of Nevada  
Dept. of Health and Human Services  
Aging and Disability Services Division

\_\_\_\_\_  
(Provider)

Aging and Disability Services Division  
3416 Goni Road, Building D-132  
Carson City, NV 89706  
Phone: 775-687-0545  
Fax: 775-687-0573

\_\_\_\_\_  
(Business Name)

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Authorized Signature)

Jane Gruner  
(Print Name)

\_\_\_\_\_  
(Print Name)

Administrator  
(Print Title)

\_\_\_\_\_  
(Print Title)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Return completed agreement to the Aging and Disability Services Division at the address above.

### Provision of Direct Services

1. Accept and retain all referrals according to an agreed upon service capacity schedule, unless an exception is mutually agreed upon both parties.
2. Provide comprehensive early intervention services to eligible children with Individualized Family Service Plans each month.
3. Ensure the provision of services using appropriately credentialed and/or licensed providers and to maintain the integrity of the IFSP process through accurate and timely implementation of the services as mutually determined and agreed to by the IFSP Team and consented to in writing by the child's parent/legal guardian.
4. Ensure that services are family-centered, provided in home and community activities and settings, and culturally competent. Family members have an integral and equal role in service planning, supporting the child's participation in early intervention services and meeting the outcomes identified in the IFSP.
5. Participate in planning, development, review and revision of IFSPs for children covered under this Agreement in a timely and comprehensive manner according to the state and federal reporting deadlines.
6. Provide service(s) to eligible children and their families upon referral as set forth in the Individualized Family Service Plan (IFSP).
7. Shall establish personnel procedures including work performance standards, tracking licenses/credentials of all personnel providing direct early intervention services and conducting annual employee appraisals.
8. Enter, update and report child data in accordance with the Part C, IDEA state and federal data reporting requirements.
9. Maintain accurate child clinical records for a period of at least 23 years from discharge from service. Evaluation reports, progress notes, individualized family service plans, etc. must be made available upon request.
10. Make available for inspection all early intervention child records necessary to assure the appropriateness of payments to the Aging and Disability Services Division and Part C, IDEA Office. Such records shall include, but not limited to, the following:
  - a. Financial information;
  - b. Child's evaluation and assessment reports;
  - c. Child's Individualized Family Service Plan;
  - d. Child Outcome Summary Data Forms;
  - e. Documentation of all services provided; and
  - f. Provider licensing and/or credentialing records
11. Participate in the monitoring activities as set forth by the Nevada's Part C, IDEA Office including but not limited to self-assessment, on-site monitoring, financial audits, and complaint investigation.
12. Participate in parent choice of programs at the time of referral when the budgeted authority allows for it.
13. It is permissible for a Provider to serve multiple counties within the state, which requires mutual agreement between the State, Division of Aging and Disability Services and the Provider. Child referrals are contingent on the availability of funds.
14. Criminal background checks are required for early intervention personnel providing direct services to young children with disabilities. Providers with signed agreements must inform their

staff that employment is contingent on a clear criminal history investigation including a search of State and FBI criminal history records. Each person's fingerprints check must be initiated within the first 30 days of employment. If a search results in negative information, the program will determine what action is warranted. The charges associated with the background check including the fee are the responsibility of the early intervention provider or employee, not the State of Nevada, Aging and Disability Services Division.

15. Due to the contracting laws that were passed during the 2011 Legislative Session, each provider needs to provide a full employment listing of all staff that support early intervention services of their business. The State of Nevada, Aging and Disability Services Division is responsible for reporting any previous state employees to the Department of Health and Human Services quarterly. Current or Former State Employee Policy see State Administrative Manual (SAM), sections 322, 323 and 344.

#### Reimbursement Provisions

1. Notify the State, Aging and Disability Services Division and Part C, IDEA Office no later than July 1, October 1, January 1, and March 1 of the service provider's minimum service capacity for the respective quarter so referrals can be assigned according to the available funding allocated for each region. A service provider may request to be placed on hold from new referrals if the minimum service capacity has been reached and is mutually agreed upon by both parties. This is to support the provider for budget needs of their business and staffing, and to take into account their individual business needs and feedback.
2. Must be enrolled as a Medicaid Provider (Fee for Service and HMO's) and bill for allowable Medicaid services.
3. May bill private insurance carriers, only with written parent consent; the provision of early intervention services provided is not contingent on written parent permission to bill private insurance carriers.
4. May bill parent insurance providers, if parent permission is granted. A family will have no out-of-pocket expenses for early intervention services as specified on the Individualized Family Service Plan
5. Submit billing invoices for only Part C, IDEA referred children no later than the 10th day of the following month. Invoices should be routed to the regional office for verification, who in turn will forward to Aging and Disability Services Administration for payment approval. Exclusions of reimbursement include: a) when a child is unavailable for early intervention services or cannot be located for sixty days from the date that the parents signed an IFSP, reimbursement is limited for only the first two months from the date of the parent's signature on the signed IFSP, b) for any child who is out-of-state for at least 30 days, IFSP reimbursement cannot be claimed for that child during this absence and 3) reimbursement cannot be claimed for any expired IFSP's.
6. If an active child is transferred from one early intervention provider to another due to circumstances outside of initial IFSP development and referral, then a pro-rated amount will apply to the program sending the children and to the program receiving the child. This is to reduce the implication of the state paying "twice" the full amount for one specific child.
7. Any compensatory services that are owed to the family per the IFSP that are acquired under the debt of the service provider will not be reimbursed by the State Aging and Disability Services Division. In the instances when a child is referred with an active Individualized Family Service Plan (IFSP) to a provider and the agreed-upon remedies must continue after a child's third

birthday, the program will be reimbursed at the IFSP monthly rate to remediate the delay of services.

8. Payment delays may be delayed for reasons including but not limited to: a) If invoices are not submitted correctly, they will be returned for corrections, b) major service program deficiencies have been identified by either Nevada's Part C or State of Nevada, Aging and Disability Services Division and are awaiting for acceptable correction, or c) has not completed required reports or timelines, and need to be turned in.
9. Will report any Medicaid and insurance reimbursements received from July-December and January-June. Reports are due every year no later than January 15<sup>th</sup> and July 15<sup>th</sup>.
10. Promptly refund the State of Nevada, Aging and Disability Services Division for any duplicate or erroneous payments received.
11. Shall not charge parents a fee for any early intervention service in accordance with Part C, IDEA.
12. Furnish with certificates of insurance or written evidence of self-insurance covering:
  - a. Professional liability or services with at least a limit of \$1,000,000
  - b. Statutory Worker's Compensation, if applicable.
  - c. General liability insurance covering all operations and the indemnification clause in this agreement.
  - d. Automobile insurance, if applicable.
  - e. Sexual Molestation and Physical abuse coverage.
  - f. Crime/Fidelity coverage
13. Agrees to provide data and other pertinent information as requested to the Nevada's Part C, IDEA office and the State of Nevada, Aging and Disability Services Division.

#### Procedural Safeguards and Legal Responsibilities

1. Shall assume responsibility and liability for any damage or loss, of any kind or nature whatsoever to any person or property, caused by or resulting from any error or omission of the Provider, or negligent act of the Provider, arising from the performance of the services contained in this Agreement.
2. Responsible for any remedies ordered by Part C, IDEA Office and associated expenses incurred from a complaint investigation, mediation, and/or due process hearing.
3. Ensure effective implementation of procedural safeguards for each eligible child and family, pursuant to federal Part C, IDEA regulations.

#### C. State Aging and Disability Services Division agrees to:

1. Make available all templates of program forms, preferably electronically, relevant training notices, policy documents and other necessary information that are required for use by the service provider.
2. List the Provider as a comprehensive service provider for early intervention services.
3. Reimburse the Provider according to Attachment DD upon the receipt of a signed dated invoice with required supporting documentation, reflecting actual services provided and delivered to eligible children and their families as set forth in the IFSP's.
4. Reserve the right to use appropriate enforcement actions to correct substantial non-compliance related to Part C, IDEA. Part C, IDEA Office will notify the State Aging and Disability Services Division of impending enforcement actions. Enforcement actions agreed upon by the Part C, IDEA Office and State Aging and Disability Services Division may include: a) denying payment for

services for which non-compliance is documented; b) delaying reimbursement until correction(s) is made of substantial noncompliance; c) halting all new referrals until the deficiency is corrected; d) delaying payment if all required data or corrective action reports are not submitted by timeline required; e) amending the provider agreement to revise the ending date; f) requiring mandatory training or technical assistance from Part C staff related to noncompliance or g) terminating or non-renewal of the service provider agreement.

The Service Provider will have the opportunity to meet with the Part C, IDEA Office and State Aging and Disability Services Division to review the available data, explain what will be necessary to achieve compliance and determine what evidence must be provided to review the enforcement actions.

This Agreement shall remain in effect until terminated in writing by any party. The undersigned being the Provider and having read this Agreement and understanding it in its entirety, does hereby agree, both individually and on behalf as a business entity, to abide by and comply with all of the stipulations.

\_\_\_\_\_  
Provider Name

\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City                      State                      Zip Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Fax Number

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ATTACHMENT AA

Aging and Disability Services Division

Medical Transcription Services

Service Provider Agreement

This document is attached hereto and incorporated into the Provider Agreement, which is active and in force at the time of the execution of this Agreement for:

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Provider Name (Organization/Service Provider)

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Definition of Comprehensive Services: This service provider has represented to Aging and Disability Services Division the ability to provide comprehensive medical transcription services, certifying that early intervention providers meet all current state credentialing and/or licensure requirements established as of the effective date of this agreement.

A. Purpose of the Provider Agreement:

The purpose of this agreement is to establish the obligations, expectations, and relationship between Aging and Disability Services Division and the Provider to provide medical transcription services. The Service Provider has represented to the Aging and Disability Services Division, the ability to provide medical transcription services for medical documentation purposes.

B. The Service Provider agrees to:

Training and Policies

1. Follow Intervention policies and procedures to ensure the health and safety of the clients, along with the integrity of the program.
2. Ensure Provider's staff is respectful and professional while providing services with families.

Provision of Direct Services

1. Accept and manage all related service assignments according to an agreed upon service capacity schedule, unless an exception is mutually agreed upon by both parties.
2. Ensure the provision of services using appropriately credentialed and/or licensed providers and to maintain the integrity of the medical record of the clients.
3. Maintain accurate child clinical records for a period of at least 23 years from discharge from service per NRS 629.051. Evaluation reports, progress notes, individualized family service plans, etc. must be made available upon request.

4. Make available for inspection all early intervention child records necessary to assure the appropriateness of payments to Aging and Disability Services Division and Part C, IDEA Office. Such records shall include, but not limited to, the following:
  - a. Financial information;
  - b. Child's evaluation and assessment reports;
  - c. Documentation of all services provided; and
  - d. Provider licensing and/or credentialing records
5. It is permissible for a Provider to service multiple counties within the state, which requires mutual agreement between Aging and Disability Services Division and the Provider. This is contingent on the availability of funds.
6. Providing services to children and families in their native language is best practice and recognized under IDEA Part C law, but is not required. If a Provider chooses to use an interpreter or provide written translation into a language other than English, then the cost and personnel need to be provided through their own business.
7. Provide professional medical reports including timely revisions and corrections.
8. Provider may contact the professional when needed to ensure components of the medical report is accurate and/or complete.

#### Reimbursement Provisions

1. Submit billing invoices for medical transcriptions no later than the 10<sup>th</sup> day of the following Month. Invoices should be routed to the regional office for verification, who in turn will forward to Aging and Disability Services Division for payment approval.
2. Use the billing forms and process that the state program provides for proper reimbursement. Ensure that the information stated in the process is completed for timely reimbursement. Incomplete bills and progress notes will be returned for correction which may delay payment.
3. Promptly refund the Aging and Disability Services Division for any duplicate or erroneous payments received.
4. Shall not charge parents a fee for any early intervention service in accordance with Part C, IDEA.
5. Furnish with certificates of insurance or written evidence of self-insurance covering:
  - a. Professional liability or services with at least a limit of \$1,000,000.00
  - b. Statutory Worker's Compensation, if applicable.
  - c. Commercial/General Liability insurance covering all operations and the indemnification clause in this agreement.
  - d. Automobile insurance coverage, if applicable.
6. Agrees to provide data and other pertinent information as requested to the Nevada's Part C, IDEA office and Aging and Disability Services Division.

#### Procedural Safeguards and Legal Responsibilities

1. Shall assume responsibility and liability for any damage or loss, of any kind or nature whatsoever to any person or property, caused by resulting from any error or omission of the Provider, or negligent act of the Provider, arising from the Performance of the services contained in this Agreement.
2. Responsible for any remedies ordered by Part C, IDEA Office and associated expenses incurred from a complaint investigation, mediation, and/or due process hearing.

3. Ensure effective implementation of procedural safeguards for each eligible child and family, pursuant to federal Part C, IDEA regulations including FERPA and HIPAA.

C. Aging and Disability Services Division agrees to:

1. Make available templates of program forms, preferably electronically, relevant training notices, policy documents and other necessary information that are required for use by the service provider.

2. Reimburse the Provider according to Attachment DD upon receipt of a signed dated invoice with required supporting documentation, reflecting actual services provided and delivered.

This agreement shall remain in effect until terminated in writing by any party. The undersigned being the Provider and having read this Agreement and understanding it in its entirety, does hereby agree, both individually and on behalf as a business entity, to abide by and comply with all of the stipulations.

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Provider Name \_\_\_\_\_

Date of Signature \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

ATTACHMENT BB  
INSURANCE SCHEDULE

**INDEMNIFICATION CLAUSE:**

Contractor shall indemnify, hold harmless and, not excluding the State's right to participate, defend the State, its officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against all liabilities, claims, actions, damages, losses, and expenses including without limitation reasonable attorneys' fees and costs, (hereinafter referred to collectively as "claims") for bodily injury or personal injury including death, or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Contractor agrees to waive all rights of subrogation against the State, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the State.

**INSURANCE REQUIREMENTS:**

Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The State in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this contract by the Contractor, his agents, representatives, employees or subcontractors and Contractor is free to purchase additional insurance as may be determined necessary.

A. **MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below. An excess liability policy or umbrella liability policy may be used to meet the minimum liability requirements provided that the coverage is written on a "following form" basis.

1. **Commercial General Liability – Occurrence Form**

Policy shall include bodily injury, property damage and broad form contractual liability coverage.

- General Aggregate \$2,000,000
- Products – Completed Operations Aggregate \$1,000,000
- Personal and Advertising Injury \$1,000,000
- Each Occurrence \$1,000,000

- a. The policy shall be endorsed to include the following additional insured language: "The State of Nevada shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor".

2. **Automobile Liability**

Bodily Injury and Property Damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL) \$1,000,000

- a. The policy shall be endorsed to include the following additional insured language: "The State of Nevada shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor, including automobiles owned, leased, hired or borrowed by the Contractor".

**3. Worker's Compensation and Employers' Liability**

Workers' Compensation	Statutory
Employers' Liability	
Each Accident	\$100,000
Disease – Each Employee	\$100,000
Disease – Policy Limit	\$500,000

- a. Policy shall contain a waiver of subrogation against the State of Nevada.
- b. This requirement shall not apply when a contractor or subcontractor is exempt under N.R.S., **AND** when such contractor or subcontractor executes the appropriate sole proprietor waiver form.

**4. Professional Liability (Errors and Omissions Liability)**

The policy shall cover professional misconduct or lack of ordinary skill for those positions defined in the Scope of Services of this contract.

Each Claim	\$1,000,000
Annual Aggregate	\$2,000,000

- a. In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Contract; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.

**B. ADDITIONAL INSURANCE REQUIREMENTS:** The policies shall include, or be endorsed to include, the following provisions:

- 1. On insurance policies where the State of Nevada is named as an additional insured, the State of Nevada shall be an additional insured to the full limits of liability purchased by the Contractor even if those limits of liability are in excess of those required by this Contract.
- 2. The Contractor's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.

**C. NOTICE OF CANCELLATION:** Each insurance policy required by the insurance provisions of this Contract shall provide the required coverage and shall not be suspended, voided or canceled except after thirty (30) days prior written notice has been given to the State, except when cancellation is for non-payment of premium, then ten (10) days prior notice may be given. Such notice shall be sent directly to State of Nevada, Dept of Health and Human Services, Division of Mental Health and Developmental Services, 4126 Technology Way, Suite 201, Carson City, NV 89706, Attention Contracts.

**D. ACCEPTABILITY OF INSURERS:** Insurance is to be placed with insurers duly licensed or authorized to do business in the state of Nevada and with an "A.M. Best" rating of not less than A-VII. The State in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

**E. VERIFICATION OF COVERAGE:** Contractor shall furnish the State with certificates of insurance (ACORD form or equivalent approved by the State) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and any required endorsements are to be received and approved by the State before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract or to provide evidence of renewal is a material breach of contract.

All certificates required by this Contract shall be sent directly to State of Nevada, Dept of Health and Human Services, Division of Mental Health and Developmental Services, 4126 Technology Way, Suite 201, Carson City, NV 89706, Attention Contracts. The State project/contract number and project description shall be noted on the certificate of insurance. The State reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time.

- F. **SUBCONTRACTORS:** Contractors' certificate(s) shall include all subcontractors as additional insureds under its policies **or** Contractor shall furnish to the State separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements identified above.
- G. **APPROVAL:** Any modification or variation from the insurance requirements in this Contract shall be made by the Risk Management Division or the Attorney General's Office, whose decision shall be final. Such action will not require a formal Contract amendment, but may be made by administrative action.

#### H. Professional Service Agreements

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##### Professional Contracts – Working with Children/Elderly or Disabled Persons

Many professional services involve working with or caring for children, the elderly, physically or developmentally disabled people. When these clients are in the care, custody or control of the contractor it creates an additional risk of liability for the State because of the severe and sensitive nature of the possible allegations of wrong-doing.

When services involve working with these groups of individuals, the insurance requirements in the contract need to be revised to include coverage for "**sexual molestation and physical abuse**".

Coverage for this type of claim, or allegation, is excluded from standard general liability policies. Therefore, contractors whose services include working with and/or caring for children and disabled persons should have their policies specifically endorsed to include this coverage.

In addition to the standard requirements of general liability, automobile liability, professional liability and workers' compensation insurance, the specifications included in this section also require coverage for sexual molestation and physical abuse.

For those contracts where providers are involved in providing extensive in-home services, we have also included additional specifications for crime coverage. This coverage would be necessary to protect the client's loss of values or property. Crime policies should be endorsed to **include third party fidelity coverage** and list State of Nevada and the state clients' as **Loss Payee**.

\_\_\_\_\_  
Independent Contractor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature-State of Nevada

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## BUSINESS ASSOCIATE ADDENDUM

BETWEEN

Department of Health and Human Services  
Aging and Disability Services Division  
3416 Goni Road, Building D-132  
Carson City, Nevada 89706  
Hereinafter referred to as the "Covered Entity"

and

---

Hereinafter referred to as the "Business Associate"

PURPOSE. In order to comply with the requirements of HIPAA and the HITECH Act, this Addendum is hereby added and made part of the Contract between the Covered Entity and the Business Associate. This Addendum establishes the obligations of the Business Associate and the Covered Entity as well as the permitted uses and disclosures by the Business Associate of protected health information it may possess by reason of the Contract. The Covered Entity and the Business Associate shall protect the privacy and provide for the security of protected health information disclosed to the Business Associate pursuant to the Contract and in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-5 ("the HITECH Act"), and regulation promulgated there under by the U.S. Department of Health and Human Services (the "HIPAA Regulations") and other applicable laws.

WHEREAS, the Business Associate will provide certain services to the Covered Entity, and, pursuant to such arrangement, the Business Associate is considered a business associate of the Covered Entity as defined in HIPAA, the HITECH Act, the Privacy Rule and Security Rule; and

WHEREAS, Business Associate may have access to and/or receive from the Covered Entity certain protected health information, in fulfilling its responsibilities under such arrangement; and

WHEREAS, the HIPAA Regulations, the HITECH Act, the Privacy Rule and the Security Rule require the Covered Entity to enter into a contract containing specific requirements of the Business Associate prior to the disclosure of protected health information, as set forth in, but not limited to, 45 CFR Parts 160 & 164 and Public Law 111-5.

THEREFORE, in consideration of the mutual obligations below and the exchange of information pursuant to this Addendum, and to protect the interests of both Parties, the Parties agree to all provisions of this Addendum.

- I. DEFINITIONS. The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.
1. **Breach** means the unauthorized acquisition, access, use, or disclosure of protected health information which compromises the security or privacy of the protected health information. The full definition of breach can be found in 42 USC 17921 and 45 CFR 164.402.
  2. **Business Associate** shall mean the name of the organization or entity listed above and shall have the meaning given to the term under the Privacy and Security Rule and the HITECH Act. For full definition refer to 45 CFR 160.103.
  3. **CFR** stands for the Code of Federal Regulations.

4. **Contract** shall refer to this Addendum and that particular Contract to which this Addendum is made a part.
5. **Covered Entity** shall mean the name of the Division listed above and shall have the meaning given to such term under the Privacy Rule and the Security Rule, including, but not limited to 45 CFR 160.103.
6. **Designated Record Set** means a group of records that includes protected health information and is maintained by or for a covered entity or the Business Associate that includes, but is not limited to, medical, billing, enrollment, payment, claims adjudication, and case or medical management records. Refer to 45 CFR 164.501 for the complete definition.
7. **Disclosure** means the release, transfer, provision of, access to, or divulging in any other manner of information outside the entity holding the information as defined in 45 CFR 160.103.
8. **Electronic Protected Health Information** means individually identifiable health information transmitted by electronic media or maintained in electronic media as set forth under 45 CFR 160.103.
9. **Electronic Health Record** means an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff. Refer to 42 USC 17921.
10. **Health Care Operations** shall have the meaning given to the term under the Privacy Rule at 45 CFR 164.501.
11. **Individual** means the person who is the subject of protected health information and is defined in 45 CFR 160.103.
12. **Individually Identifiable Health Information** means health information, in any form or medium, including demographic information collected from an individual, that is created or received by a covered entity or a business associate of the covered entity and relates to the past, present, or future care of the individual. Individually identifiable health information is information that identifies the individual directly or there is a reasonable basis to believe the information can be used to identify the individual. Refer to 45 CFR 160.103.
13. **Parties** shall mean the Business Associate and the Covered Entity.
14. **Privacy Rule** shall mean the HIPAA Regulation that is codified at 45 CFR Parts 160 and 164, Subparts A, D and E.
15. **Protected Health Information** means individually identifiable health information transmitted by electronic media, maintained in electronic media, or transmitted or maintained in any other form or medium. Refer to 45 CFR 160.103 for the complete definition.
16. **Required by Law** means a mandate contained in law that compels an entity to make a use or disclosure of protected health information and that is enforceable in a court of law. This includes, but is not limited to: court orders and court-ordered warrants; subpoenas, or summons issued by a court; and statutes or regulations that require the provision of information if payment is sought under a government program providing public benefits. For the complete definition refer to 45 CFR 164.103.
17. **Secretary** shall mean the Secretary of the federal Department of Health and Human Services (HHS) or the Secretary's designee.
18. **Security Rule** shall mean the HIPAA regulation that is codified at 45 CFR Parts 160 and 164 Subparts A and C.
19. **Unsecured Protected Health Information** means protected health information that is not rendered unusable, unreadable, or indecipherable to unauthorized individuals through the use of a technology or methodology specified by the Secretary in the guidance issued in Public Law 111-5. Refer to 42 USC 17932 and 45 CFR 164.402.
20. **USC** stands for the United States Code.

## II. OBLIGATIONS OF THE BUSINESS ASSOCIATE.

1. **Access to Protected Health Information.** The Business Associate will provide, as directed by the Covered Entity, an individual or the Covered Entity access to inspect or obtain a copy of protected health information about the Individual that is maintained in a designated record set by the Business Associate or, its agents or subcontractors, in order to meet the requirements of the Privacy Rule, including, but not limited to 45 CFR 164.524 and 164.504(e) (2) (ii) (E). If the Business Associate maintains an electronic health record, the

Business Associate or, its agents or subcontractors shall provide such information in electronic format to enable the Covered Entity to fulfill its obligations under the HITECH Act, including, but not limited to 42 USC 17935.

2. **Access to Records.** The Business Associate shall make its internal practices, books and records relating to the use and disclosure of protected health information available to the Covered Entity and to the Secretary for purposes of determining Business Associate's compliance with the Privacy and Security Rule in accordance with 45 CFR 164.504(e)(2)(ii)(H).
3. **Accounting of Disclosures.** Promptly, upon request by the Covered Entity or individual for an accounting of disclosures, the Business Associate and its agents or subcontractors shall make available to the Covered Entity or the individual information required to provide an accounting of disclosures in accordance with 45 CFR 164.528, and the HITECH Act, including, but not limited to 42 USC 17935. The accounting of disclosures, whether electronic or other media, must include the requirements as outlined under 45 CFR 164.528(b).
4. **Agents and Subcontractors.** The Business Associate must ensure all agents and subcontractors to whom it provides protected health information agree in writing to the same restrictions and conditions that apply to the Business Associate with respect to all protected health information accessed, maintained, created, retained, modified, recorded, stored, destroyed, or otherwise held, transmitted, used or disclosed by the agent or subcontractor. The Business Associate must implement and maintain sanctions against agents and subcontractors that violate such restrictions and conditions and shall mitigate the effects of any such violation as outlined under 45 CFR 164.530(f) and 164.530(e)(1).
5. **Amendment of Protected Health Information.** The Business Associate will make available protected health information for amendment and incorporate any amendments in the designated record set maintained by the Business Associate or, its agents or subcontractors, as directed by the Covered Entity or an individual, in order to meet the requirements of the Privacy Rule, including, but not limited to, 45 CFR 164.526.
6. **Audits, Investigations, and Enforcement.** The Business Associate must notify the Covered Entity immediately upon learning the Business Associate has become the subject of an audit, compliance review, or complaint investigation by the Office of Civil Rights or any other federal or state oversight agency. The Business Associate shall provide the Covered Entity with a copy of any protected health information that the Business Associate provides to the Secretary or other federal or state oversight agency concurrently with providing such information to the Secretary or other federal or state oversight agency. The Business Associate and individuals associated with the Business Associate are solely responsible for all civil and criminal penalties assessed as a result of an audit, breach, or violation of HIPAA or HITECH laws or regulations. Reference 42 USC 17937.
7. **Breach or Other Improper Access, Use or Disclosure Reporting.** The Business Associate must report to the Covered Entity, in writing, any access, use or disclosure of protected health information not permitted by the Contract, Addendum or the Privacy and Security Rules. The Covered Entity must be notified immediately upon discovery or the first day such breach or suspected breach is known to the Business Associate or by exercising reasonable diligence would have been known by the Business Associate in accordance with 45 CFR 164.410, 164.504(e)(2)(ii)(C) and 164.308(b) and 42 USC 17921. The Business Associate must report any improper access, use or disclosure of protected health information by: the Business Associate or its agents or subcontractors. In the event of a breach or suspected breach of protected health information, the report to the Covered Entity must be in writing and include the following: a brief description of the incident; the date of the incident; the date the incident was discovered by the Business Associate; a thorough description of the unsecured protected health information that was involved in the incident; the number of individuals whose protected health information was involved in the incident; and the steps the Business Associate is taking to investigate the incident and to protect against further incidents. The Covered Entity will determine if a breach of unsecured protected health information has occurred and will notify the Business Associate of the determination. If a breach of unsecured protected health information is determined, the Business Associate must take prompt corrective action to cure any such deficiencies and mitigate any significant harm that may have occurred to individual(s) whose information was disclosed inappropriately.

8. **Breach Notification Requirements.** If the Covered Entity determines a breach of unsecured protected health information by the Business Associate has occurred, the Business Associate will be responsible for notifying the individuals whose unsecured protected health information was breached in accordance with 42 USC 17932 and 45 CFR 164.404 through 164.406. The Business Associate must provide evidence to the Covered Entity that appropriate notifications to individuals and/or media, when necessary, as specified in 45 CFR 164.404 and 45 CFR 164.406 has occurred. The Business Associate is responsible for all costs associated with notification to individuals, the media or others as well as costs associated with mitigating future breaches. The Business Associate must notify the Secretary of all breaches in accordance with 45 CFR 164.408 and must provide the Covered Entity with a copy of all notifications made to the Secretary.
9. **Breach Pattern or Practice by Covered Entity.** Pursuant to 42 USC 17934, if the Business Associate knows of a pattern of activity or practice of the Covered Entity that constitutes a material breach or violation of the Covered Entity's obligations under the Contract or Addendum, the Business Associate must immediately report the problem to the Secretary.
10. **Data Ownership.** The Business Associate acknowledges that the Business Associate or its agents or subcontractors have no ownership rights with respect to the protected health information it accesses, maintains, creates, retains, modifies, records, stores, destroys, or otherwise holds, transmits, uses or discloses.
11. **Litigation or Administrative Proceedings.** The Business Associate shall make itself, any subcontractors, employees, or agents assisting the Business Associate in the performance of its obligations under the Contract or Addendum, available to the Covered Entity, at no cost to the Covered Entity, to testify as witnesses, or otherwise, in the event litigation or administrative proceedings are commenced against the Covered Entity, its administrators or workforce members upon a claimed violation of HIPAA, the Privacy and Security Rule, the HITECH Act, or other laws relating to security and privacy.
12. **Minimum Necessary.** The Business Associate and its agents and subcontractors shall request, use and disclose only the minimum amount of protected health information necessary to accomplish the purpose of the request, use or disclosure in accordance with 42 USC 17935 and 45 CFR 164.514(d)(3).
13. **Policies and Procedures.** The Business Associate must adopt written privacy and security policies and procedures and documentation standards to meet the requirements of HIPAA and the HITECH Act as described in 45 CFR 164.316 and 42 USC 17931.
14. **Privacy and Security Officer(s).** The Business Associate must appoint Privacy and Security Officer(s) whose responsibilities shall include: monitoring the Privacy and Security compliance of the Business Associate; development and implementation of the Business Associate's HIPAA Privacy and Security policies and procedures; establishment of Privacy and Security training programs; and development and implementation of an incident risk assessment and response plan in the event the Business Associate sustains a breach or suspected breach of protected health information.
15. **Safeguards.** The Business Associate must implement safeguards as necessary to protect the confidentiality, integrity, and availability of the protected health information the Business Associate accesses, maintains, creates, retains, modifies, records, stores, destroys, or otherwise holds, transmits, uses or discloses on behalf of the Covered Entity. Safeguards must include administrative safeguards (e.g., risk analysis and designation of security official), physical safeguards (e.g., facility access controls and workstation security), and technical safeguards (e.g., access controls and audit controls) to the confidentiality, integrity and availability of the protected health information, in accordance with 45 CFR 164.308, 164.310, 164.312, 164.316 and 164.504(e)(2)(ii)(B). Sections 164.308, 164.310 and 164.312 of the CFR apply to the Business Associate of the Covered Entity in the same manner that such sections apply to the Covered Entity. Technical safeguards must meet the standards set forth by the guidelines of the National Institute of Standards and Technology (NIST). The Business Associate agrees to only use, or disclose protected health information as provided for by the Contract and Addendum and to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate, of a use or disclosure, in violation of the requirements of this Addendum as outlined under 45 CFR 164.530(e)(2)(f).
16. **Training.** The Business Associate must train all members of its workforce on the policies and procedures associated with safeguarding protected health information. This includes, at

a minimum, training that covers the technical, physical and administrative safeguards needed to prevent inappropriate uses or disclosures of protected health information; training to prevent any intentional or unintentional use or disclosure that is a violation of HIPAA regulations at 45 CFR 160 and 164 and Public Law 111-5; and training that emphasizes the criminal and civil penalties related to HIPAA breaches or inappropriate uses or disclosures of protected health information. Workforce training of new employees must be completed within 30 days of the date of hire and all employees must be trained at least annually. The Business Associate must maintain written records for a period of six years. These records must document each employee that received training and the date the training was provided or received.

17. **Use and Disclosure of Protected Health Information.** The Business Associate must not use or further disclose protected health information other than as permitted or required by the Contract or as required by law. The Business Associate must not use or further disclose protected health information in a manner that would violate the requirements of the HIPAA Privacy and Security Rule and the HITECH Act.

III. **PERMITTED AND PROHIBITED USES AND DISCLOSURES BY THE BUSINESS ASSOCIATE.**  
The Business Associate agrees to these general use and disclosure provisions:

1. **Permitted Uses and Disclosures:**

- a. Except as otherwise limited in this Addendum, the Business Associate may use or disclose protected health information to perform functions, activities, or services for, or on behalf of, the Covered Entity as specified in the Contract, provided that such use or disclosure would not violate the HIPAA Privacy and Security Rule or the HITECH Act, if done by the Covered Entity in accordance with 45 CFR 164.504(e) (2) (i) and 42 USC 17935 and 17936.
- b. Except as otherwise limited by this Addendum, the Business Associate may use or disclose protected health information received by the Business Associate in its capacity as a Business Associate of the Covered Entity, as necessary, for the proper management and administration of the Business Associate, to carry out the legal responsibilities of the Business Associate, as required by law or for data aggregation purposes in accordance with 45 CFR 164.504(e)(2)(A), 164.504(e)(4)(i)(A), and 164.504(e)(2)(i)(B).
- c. Except as otherwise limited in this Addendum, if the Business Associate discloses protected health information to a third party, the Business Associate must obtain, prior to making any such disclosure, reasonable written assurances from the third party that such protected health information will be held confidential pursuant to this Addendum and only disclosed as required by law or for the purposes for which it was disclosed to the third party. The written agreement from the third party must include requirements to immediately notify the Business Associate of any breaches of confidentiality of protected health information to the extent it has obtained knowledge of such breach. Refer to 45 CFR 164.502 and 164.504 and 42 USC 17934.
- d. The Business Associate may use or disclose protected health information to report violations of law to appropriate federal and state authorities, consistent with 45 CFR 164.502(j)(1).

2. **Prohibited Uses and Disclosures:**

- a. Except as otherwise limited in this Addendum, the Business Associate shall not disclose protected health information to a health plan for payment or health care operations purposes if the patient has required this special restriction, and has paid out of pocket in full for the health care item or service to which the protected health information relates in accordance with 42 USC 17935.
- b. The Business Associate shall not directly or indirectly receive remuneration in exchange for any protected health information, as specified by 42 USC 17935, unless the Covered Entity obtained a valid authorization, in accordance with 45 CFR 164.508 that includes a specification that protected health information can be exchanged for remuneration.

IV. **OBLIGATIONS OF COVERED ENTITY**

1. The Covered Entity will inform the Business Associate of any limitations in the Covered Entity's Notice of Privacy Practices in accordance with 45 CFR 164.520, to the extent that such limitation may affect the Business Associate's use or disclosure of protected health information.
2. The Covered Entity will inform the Business Associate of any changes in, or revocation of, permission by an individual to use or disclose protected health information, to the extent that such changes may affect the Business Associate's use or disclosure of protected health information.
3. The Covered Entity will inform the Business Associate of any restriction to the use or disclosure of protected health information that the Covered Entity has agreed to in accordance with 45 CFR 164.522 and 42 USC 17935, to the extent that such restriction may affect the Business Associate's use or disclosure of protected health information.
4. Except in the event of lawful data aggregation or management and administrative activities, the Covered Entity shall not request the Business Associate to use or disclose protected health information in any manner that would not be permissible under the HIPAA Privacy and Security Rule and the HITECH Act, if done by the Covered Entity.

## V. TERM AND TERMINATION

1. **Effect of Termination:**
  - a. Except as provided in paragraph (b) of this section, upon termination of this Addendum, for any reason, the Business Associate will return or destroy all protected health information received from the Covered Entity or created, maintained, or received by the Business Associate on behalf of the Covered Entity that the Business Associate still maintains in any form and the Business Associate will retain no copies of such information.
  - b. If the Business Associate determines that returning or destroying the protected health information is not feasible, the Business Associate will provide to the Covered Entity notification of the conditions that make return or destruction infeasible. Upon a mutual determination that return or destruction of protected health information is infeasible, the Business Associate shall extend the protections of this Addendum to such protected health information and limit further uses and disclosures of such protected health information to those purposes that make return or destruction infeasible, for so long as the Business Associate maintains such protected health information.
  - c. These termination provisions will apply to protected health information that is in the possession of subcontractors, agents, or employees of the Business Associate.
2. **Term.** The Term of this Addendum shall commence as of the effective date of this Addendum herein and shall extend beyond the termination of the contract and shall terminate when all the protected health information provided by the Covered Entity to the Business Associate, or accessed, maintained, created, retained, modified, recorded, stored, or otherwise held, transmitted, used or disclosed by the Business Associate on behalf of the Covered Entity, is destroyed or returned to the Covered Entity, or, if it not feasible to return or destroy the protected health information, protections are extended to such information, in accordance with the termination.
3. **Termination for Breach of Contract.** The Business Associate agrees that the Covered Entity may immediately terminate the Contract if the Covered Entity determines that the Business Associate has violated a material part of this Addendum.

## VI. MISCELLANEOUS

1. **Amendment.** The parties agree to take such action as is necessary to amend this Addendum from time to time for the Covered Entity to comply with all the requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, Public Law No. 104-191 and the Health Information Technology for Economic and Clinical Health Act (HITECH) of 2009, Public Law No. 111-5.
2. **Clarification.** This Addendum references the requirements of HIPAA, the HITECH Act, the Privacy Rule and the Security Rule, as well as amendments and/or provisions that are currently in place and any that may be forthcoming.

- 3. **Indemnification.** Each party will indemnify and hold harmless the other party to this Addendum from and against all claims, losses, liabilities, costs and other expenses incurred as a result of, or arising directly or indirectly out of or in conjunction with:
  - a. Any misrepresentation, breach of warranty or non-fulfillment of any undertaking on the part of the party under this Addendum; and
  - b. Any claims, demands, awards, judgments, actions, and proceedings made by any person or organization arising out of or in any way connected with the party's performance under this Addendum.
- 4. **Interpretation.** The provisions of the Addendum shall prevail over any provisions in the Contract that may conflict or appear inconsistent with any provision in this Addendum. This Addendum and the Contract shall be interpreted as broadly as necessary to implement and comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule. The parties agree that any ambiguity in this Addendum shall be resolved to permit the Covered Entity and the Business Associate to comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule.
- 5. **Regulatory Reference.** A reference in this Addendum to a section of the HITECH Act, HIPAA, the Privacy Rule and Security Rule means the sections as in effect or as amended.
- 6. **Survival.** The respective rights and obligations of Business Associate under Effect of Termination of this Addendum shall survive the termination of this Addendum.

**IN WITNESS WHEREOF**, the Business Associate and the Covered Entity have agreed to the terms of the above written agreement as of the effective date set forth below.

<b>Covered Entity</b>	<b>Business Associate</b>
<p><b>Aging and Disability Services Division</b></p>  <p><b>3416 Goni Road, Building D-132</b></p>  <p><b>Carson City, Nevada 89706</b></p>  <p><b>775-687-0532</b></p>	<hr style="border: 1px solid black;"/> <p style="text-align: center; font-size: small;">Enter Business Name</p> <hr style="border: 1px solid black;"/> <p style="text-align: center; font-size: small;">Enter Business Address</p> <hr style="border: 1px solid black;"/> <p style="text-align: center; font-size: small;">Enter Business City, State and Zip Code</p> <hr style="border: 1px solid black;"/> <p style="text-align: center; font-size: small;">Enter Business Phone Number</p> <hr style="border: 1px solid black;"/> <p style="text-align: center; font-size: small;">Enter Business Fax Number</p>
<hr style="border: 1px solid black;"/> <p style="text-align: center; font-size: small;">Authorized Signature</p>	<hr style="border: 1px solid black;"/> <p style="text-align: center; font-size: small;">Authorized Signature</p>
<hr style="border: 1px solid black;"/> <p style="text-align: center; font-size: small;">Print Name</p>	<hr style="border: 1px solid black;"/> <p style="text-align: center; font-size: small;">Print Name</p>
<hr style="border: 1px solid black;"/> <p style="text-align: center; font-size: small;">Title</p>	<hr style="border: 1px solid black;"/> <p style="text-align: center; font-size: small;">Title</p>
<hr style="border: 1px solid black;"/> <p style="text-align: center; font-size: small;">Date</p>	<hr style="border: 1px solid black;"/> <p style="text-align: center; font-size: small;">Date</p>

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 05, 2013  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Stacey Johnson, Budget Analyst IV  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF BUSINESS & INDUSTRY, TAXICAB AUTHORITY**

Agenda Item Write-up:

Replacement Vehicle Request: Pursuant to NRS 334.010 the Department of Business & Industry, Transportation Services Authority, requests approval to purchase one vehicle to replace a vehicle that was totaled in an accident in the amount of \$26,000.

Additional Information:

The department seeks approval to replace a vehicle that was involved in an accident, resulting in the vehicle being totaled. The agency is requesting to upgrade the vehicle from a sedan to a SUV to enhance safety of the vehicle that will be used for travel to remote rural areas in northern Nevada including Lake Tahoe and Elko that experience snow storms during winter months.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: YH  
ACTION ITEM: \_\_\_\_\_

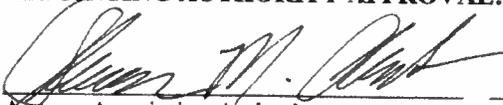
TSA Administrative Fines - BA 3923  
Funding for Replacement Vehicle  
12/5/2013

Replacement Cost	\$ 26,000
Insurance payment for totalled vehicle	<u>\$ (11,324) Received FY 14</u>
Balance from Reserve	<u>\$ 14,676</u>

Totalled Vehicle - 2007 Toyota Camry  
Replacement Vehicle - 2013 Toyota Rav4

The agency is requesting an AWD vehicle to enhance safety of the vehicle that is used for travel to remote rural areas in northern Nevada including Lake Tahoe and Elko that experience snow storms during winter months.

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Nevada Transportation Authority	<b>Budget Account #:</b> 3923
<b>Contact Name:</b> Marilyn Skibinski	<b>Telephone Number:</b> 775 688-1669
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>1</u>                      <b>Amount of the request:</b> <u>\$26,000</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>New</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> SUV</p> <p><b>Mission of the requested vehicle(s):</b> Perform motor carrier company operational inspections and vehicle inspections statewide outside Clark County.</p>	
<b>Were funds legislatively approved for the request?</b>  <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b>  <b>If no, please explain how the vehicles will be funded?</b> Insurance claim proceeds for agency vehicle that was totaled and administrative fines revenue reserve funds..
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> Yes. The proposed vehicle meets Smart Way requirements	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2007 Toyota Camry Odometer Reading: vehicle was totaled and salvaged Type of Vehicle: Sedan	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  <hr/> <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>  Enhance safety of vehicle that is used for travel to remote rural areas in northern Nevada including Lake Tahoe and Elko that experience snow storms during winter months.
<i>Please attach an additional sheet if necessary</i>	
<b>APPOINTING AUTHORITY APPROVAL:</b> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">             Agency Appointing Authority         </div> <div style="text-align: center;"> <u>ASD IV</u>            Title         </div> <div style="text-align: center;"> <u>12-6-13</u>            Date         </div> </div>	
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
Board of Examiners _____	Date _____

Revised 7/13/10

## Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>			
<b>Dealer Name:</b>			
<b>Delivery Location:</b>			
<b>Vehicle Colors:</b>	Exterior:	Interior:	<input type="checkbox"/> Cloth  <input type="checkbox"/> Vinyl
	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Cost</b>
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$	\$
SPECIFY OPTIONS: (description)			\$
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$
DMV Title and DRS Fee's		\$28.25	\$
<b>GRAND TOTAL:</b>			\$

<b>Registered Owner:</b>	Agency Name & Address:
<b>Legal Owner:</b>	Agency Name & Address: State of Nevada Department of Business and Industry Nevada Transportation Authority 2290 So. Jones Blvd, Ste 110 Reno, NV 89
<b>County Vehicle Based In:</b>	WASHOE
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Marilyn Skibinski 775 688-1669



# CARSON CITY TOYOTA • SCION



775-882-8211  
www.carsoncitytoyota.com

2590 S. Carson St. • Carson City, NV 89701 • Fax: 775-882-4085

775-888-3260  
www.carsoncityscion.com

A.

November 22<sup>nd</sup>, 2013

Please accept this State bid for one  
2013 Toyota Rav4  
All Wheel Drive 4x4  
Model 4432

With the following equipment

1. (FE) 50 State Emissions
2. (RR) Roof Rails
3. (2Q) All Weather Mats

Price	\$ 25,169.52
State Title Fee	\$ 28.25
Factory Cash Rebate <	\$ 500.00 >
Total	\$ 24,697.77

Delivered to Carson City

Rebate Offer Expires December 2<sup>nd</sup>, 2013

~ - - ~

6

Inventory Detail

(A.)

18186  
DCV920

VEHICLE INQUIRY REPORT

DATE: 11/22/13  
TIME: 17:02  
Check Code: 6

Model Number: 4432A

SERIAL # :DWL19110

Model Description: LE AWD SUV  
Year .....: 2013  
Interior Color ..: FB10 FB10  
Exterior Color ..: 03R3 BRED  
Body .....: LE AWD SUV  
Number of Cyl ...: 4  
Allocation Number: 102  
Engine Number ...: 2AR-E752007 (J)  
Vessel Number ...: 747  
Vessel Name .....: TMCW WOODSTOCK  
Prod Locked Date.: 11/10/13

Category .....: F  
Current Dealer ....: 150-27015  
Wholesale Dealer ...: 27015  
Previous Dealer ...: 00150  
Invoice Date .....: 11/20/13  
Ship Date .....: 11/20/13  
Retail Date .....  
Date of First Use ..  
TRAC .....: NO  
Damage .....: NO DAMAGE  
PDI .....: NO  
Fleet .....: NON-FLEET  
Port PDS Complete ..: NO  
Safety Connect.....: NO  
Lexus/Toyota Enform: NO  
XM Radio .....: NO  
Connected Services.: NO

VIN .....: 2T3BFREV6DWL19110

Factory Installed Accessories: FE RR  
Port Installed Accessories ...: 2Q

Vehicle Base Model .....: \$ 24700.00      Retail  
Total Accessories .....: \$ 350.00

- MECHANICAL & PERFORMANCE
- 2.5L DOHC 16V 4Cyl Engine w/Dual VVT-i
- 176 hp @ 6000 rpm / 172 lb-ft @ 4100 rpm
- 6-Speed Automatic Transmission
- Dynamic Torque Control AWD
- 4-Wheel Independent Suspension
- Electronic Power Steering System
- 4-Wheel Disc Brakes
- 17" Steel Whls w/Cvrs, P225/65R17 Tires
- SAFETY
- Star Safety System: Enhanced Vehicle Stability Control, Traction Control, Anti-Lock Brakes, Electronic Brake Force Distribution, Brake Assist and Smart Stop Technology
- Eight Standard Airbags
- Driver and Front Passenger Whiplash-Injury-Lessening (WIL) Seats
- LATCH-Lower Anchor & Tether for Children
- Child Protector Rear Door Locks

Inventory Detail

**A**

Fabric-Trimmed 6-Way Adj Dr Seat;  
 4-Way Adj Fr Pass Seat; 60/40 Split  
 Reclining Fold-Flat 2nd Row Seats  
 Remote Keyless Entry System  
 Illuminated Entry System  
 Power Windows, Power Door Locks  
 Center Armrest Console Storage Box  
 Eco/Sport Mode, Cruise Control  
 Digital Clock  
 12V Auxiliary Power Outlets (2)

	Retail	
Vehicle Base Model .....	\$ 24700.00	Total
50 State Emissions .....		\$ 24700.00
Roof Rails .....	150.00	
All Weather Mats/Cargo Tray .....	200.00	
	-----	
Total Accessories .....	\$ 350.00	\$ 350.00
Destination Charge .....	\$ 860.00	
TDA .....		
Gasoline .....		
Total .....		-----
Memo - Total Amounts included Above:		\$ 25910.00
Dealer holdback.....		
Whsl. Financial Reserve.....		

Residual Value ...:	24	36	48	60
	-----	-----	-----	-----
STD	17,637	15,167	12,672	10,202
LOW	18,131	15,661	13,166	10,696

**A**

**~ STATE AGENCIES ONLY ~**  
**VEHICLE ORDER JUSTIFICATION SHEET**  
(This form must accompany requisition)

Agency <sup>B&I</sup> NV Transportation Authority RX No. \_\_\_\_\_  
Contact Marilyn Skibinski Phone No. 775 688-1669

Pursuant to NRS 333.340 if an agency is not purchasing from the lowest responsible dealer, the Purchasing Division must notify the dealer with the lowest price for the vehicle type you have requested of the reasons for this purchase.

Please check all that apply below:

Dealer is located in close proximity to the area of vehicle deployment for service, parts and warranty support to the agency

Dealer has historically provided favorable service to the agency concerning cost of ownership issues

Vehicle is compatible with other agency vehicles providing for standardized operation and maintenance including parts management

Vehicle requested is best suited for the purpose to be used

Vehicles of this make have a good cost of ownership record within the agency

If this vehicle does not meet "Smart Way or Smart Way Elite" requirements, agency must provide detailed justification

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other justification

Vehicle is replacement for vehicle that was a total loss from an accident.

-----State Purchasing use only-----

Approved  Disapproved by \_\_\_\_\_ date \_\_\_\_\_

If disapproved awarded dealer \_\_\_\_\_

Reason \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 19, 2013

To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration

From: Colleen Murphy, Budget Analyst *CM*  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CORRECTIONS - ADMINISTRATION**

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Corrections requests approval to purchase twenty-six new vehicles in FY 2014 for a total of \$619,072.

Additional Information:

The Department of Corrections seeks approval to purchase twenty-five replacement vehicles legislatively approved during the 2013 Legislative Session in decision unit E710 and one new vehicle legislatively approved during the 2013 Legislative Session in decision unit M504. This request is comprised of five trucks, seven sedans, nine vans and five sport utility vehicles.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: *SB*  
ACTION ITEM: \_\_\_\_\_

Board of State  
Prison Commissioners

**BRIAN SANDOVAL**  
Governor  
**CATHERINE CORTEZ MASTO**  
Attorney General  
**ROSS MILLER**  
Secretary of State



**STATE OF NEVADA**  
**DEPARTMENT OF CORRECTIONS**

Northern Administration  
5500 Snyder Avenue, Carson City, NV 89702  
Phone: (775) 887-3285 - Fax: (775) 887-3138

Southern Administration  
3955 W. Russell Road, Las Vegas, NV 89118  
Phone: (702) 486-9938 - Fax: (702) 486-9961



**BRIAN SANDOVAL**  
Governor

**JAMES G. COX**  
Director

**SCOTT K. SISCO**  
Deputy Director,  
Support Services

DATE: December 19, 2013

TO: Colleen Murphy, Budget Analyst IV   
Department of Administration, Budget and Planning Section

FROM: Betty Farris, Administrative Services Officer IV  
Chief of Fiscal Services, Department of Corrections

SUBJECT: State Vehicle Purchase

The Nevada Department of Corrections is seeking approval from the State Board of Examiners pursuant to NRS 334.010 to purchase the following 26 vehicles as approved by the Legislature during the 77<sup>th</sup> (2013) session:

DU	Cat	GL	Equipment Type	Qty	Leg App Rate	Revised Rate	Pur Qty	Actual Cost
E710	5	8360	SEDAN (TRANS - 3710)	1	\$18,999	\$17,637	1	\$17,637
E710	5	8310	SUV (TRANS-3710)	1	\$24,766	\$23,128	1	\$23,128
E710	5	8310	VAN (TRANS-3710)	2	\$53,017	\$26,508	2	\$53,017
E710	5	8310	VAN (TRANS-3710)	3	\$79,654	\$24,307	3	\$72,922
E710	5	8360	SEDAN (IG-3710)	2	\$37,998	\$18,678	2	\$37,357
E710	5	8360	SEDAN (IG-3710)	1	\$18,681	\$18,678	1	\$18,678
M504	5	8360	SEDAN (IG-3710)	1	\$18,999	\$18,678	1	\$18,678
E710	5	8310	SUV (IG-3710)	1	\$24,766	\$23,128	1	\$23,128
E710	5	8310	SUV (HDSP-3762)	1	\$28,066	\$26,550	1	\$26,550
E710	5	8310	SUV (HDSP-3762)	1	\$28,066	\$21,939	1	\$21,939
E710	5	8360	SEDAN (WSCC-3716)	1	\$16,580	\$18,589	1	\$18,589
E710	5	8310	TRUCK (WSCC-3716)	1	\$24,044	\$26,934	1	\$26,934
E710	5	8310	TRUCK (SDCC-3738)	1	\$21,193	\$21,333	1	\$21,333
E710	5	8310	VAN (LCC-3759)	1	\$39,265	\$23,875	1	\$23,875
E710	5	8310	TRUCK (LCC-3759)	1	\$24,044	\$26,861	1	\$26,861
E710	5	8310	SUV (LCC-3759)	1	\$28,066	\$26,538	1	\$26,538
E710	5	8310	TRUCK (FMWCC-3761)	1	\$18,894	\$18,687	1	\$18,687
E710	5	8360	SEDAN (FMWCC-3761)	1	\$16,580	\$18,789	1	\$18,789
E710	5	8310	VAN (JCC-3748)	1	\$26,534	\$24,175	1	\$24,175
E710	5	8310	VAN (ESP-3751)	2	\$78,530	\$35,875	2	\$71,751
E710	5	8310	TRUCK (WCC-3739)	1	\$27,975	\$28,504	1	\$28,504
				26			26	\$619,072

Thank you in advance for your consideration of this request.

If you have any questions, please call me at 775-887-3346.

Sincerely,

Betty Farris  
Nevada Department of Corrections  
Chief of Fiscal Services

cc: Scott K. Sisco, NDOC Deputy Director Support Services  
Dawn Rosenberg, NDOC Chief of Purchasing/Inmate Banking Services

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Department of Corrections	<b>Budget Account #:</b> 3710
<b>Contact Name:</b> Shanda Sergent	<b>Telephone Number:</b> (775) 887-3218
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>1</u>                      <b>Amount of the request:</b> <u>\$21,333.25</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>NEW</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> Truck 3/4 T, full size, Std Cab, 8' bed</p> <p><b>Mission of the requested vehicle(s):</b> Used by SDCC staff for administrative needs.</p>	
<p><b>Were funds legislatively approved for the request?</b></p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p>	<p><b>If yes, please provide the decision unit number:</b> E710</p> <p><b>If no, please explain how the vehicles will be funded?</b></p>
<p><b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b></p> <p><input type="checkbox"/> Addition(s)    <input checked="" type="checkbox"/> <u>1</u> Replacement(s)</p>	
<p><b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b></p> <p>Not applicable</p>	
<p><b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p><b>Current Vehicle Information:</b> Vehicle #1 Model Year: 1996 Odometer Reading: 236,071 Type of Vehicle: Van</p> <hr/> <p>Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:</p> <p><i>Please attach an additional sheet if necessary</i></p>	<p><b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b></p> <p>Yes</p> <hr/> <p><b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b></p>
<p><b>APPOINTING AUTHORITY APPROVAL:</b></p> <p><u>Betty Zorn</u>                      <u>Chief of Fiscal Services</u>                      <u>12-9-13</u> Agency Appointing Authority                      Title                      Date</p>	
<p><b>BOARD OF EXAMINERS' APPROVAL:</b></p> <p><input type="checkbox"/> Approved for Purchase    <input type="checkbox"/> Not Approved for Purchase</p> <p>_____ Board of Examiners                      Date</p>	

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Budget Account: 3710 NDOC - DIRECTOR'S OFFICE		GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
Total for Decision Unit: E233					15	0			374,500	0
E234	EFFICIENT AND RESPONSIVE STATE GOVERNMENT									
26	7771 VLA OFFICE PRO PLUS 2010	81			621	0	321.76	0.00	199,812.96	0
	According to the Microsoft our current Operating System XP will be dropped from support on April 8, 2014. \$321.76 Office Pro Plus 2010 upgrade x 1,926 FTE = \$619,709.76 [See Attachment]									
26	7771 VLA WINDOWS PRO 7 UPGRADE	86			160	0	118.35	0.00	18,936	0
	According to the Microsoft our current Operating System XP will be dropped from support on April 8, 2014. \$118.35 Windows Pro 7 upgrade x 1,926 FTE = \$227,942.10 [See Attachment]									
Total for Decision Unit: E234					781	0			218,748.96	0
E237	EFFICIENT AND RESPONSIVE STATE GOVERNMENT									
26	7771 VLA MICROSOFT SERVER STD 2008 R2	581			10	0	459.41	0.00	4,594.1	0
	Microsoft server 2008 upgrade. VLA WINDOWS SERVER STD 2008 R2 \$459.41 x 10 = \$4,594.10 [See Attachment]									
26	7771 VLA WINDOWS SERVER 2008 USER CLIENT	586			1,000	0	18.47	0.00	18,470	0
	Microsoft server 2008 upgrade. VLA WINDOWS SERVER 2008 USER CLIENT \$18.47 x 1,000 = \$18,470 [See Attachment]									
Total for Decision Unit: E237					1,010	0			23,064.1	0
E239	EFFICIENT AND RESPONSIVE STATE GOVERNMENT									
26	8371 HP PROLIANT SERVERS	726			1	0	5,052.00	0.00	5,052	0
	A SQL server with a support agreement and twelve SQL server licenses to restore security to NDOC network. 1 servers @ \$5,051.60 each; One 5 year support agreement for the servers @ \$606.40 each; 12 licenses @ \$8,706.71 each totaling \$104,480.52. Total for decision unit of \$110,338.52 [See Attachment]									
Total for Decision Unit: E239					1	0			5,052	0
E710	EQUIPMENT REPLACEMENT									
05	8310 VEHICLE-FLEET-LV-2.12 TRUCK 2WD 3/4T;STD CAB;LONG BD	230			1	0	21,193.00	21,829.00	21,193	0
	BA3738, SDCC is requesting to replace EX42869, a 1991 Ford E-350 Cargo Van with 190,908 miles. Excessive repairs and associated costs along with the age and condition of this vehicle create recurring issues relative to vehicle availability, adversely affecting the institution's operations. <i>NOTE: TRADING IN EX 31520 14057E4D</i>									
05	8310 VEHICLE-FLEET-LV-2.12 TRUCK 4WD 3/4 T;STD CAB;LING BD	200			1	0	24,044.00	24,766.00	24,044	0
	BA3716, WSCC, requests to replace a 1992 Dodge pickup truck EX27198 with 148,205 miles. Maintenance uses this pick up truck for all major projects to haul materials such as motors, lumber, and project materials as needed. This truck is also used to make dump runs after projects are completed to get rid of the old debris and materials. If this vehicle is not replaced many projects would be delayed and man hours to do a project will increase. The security and safety of the institution is at risk when it takes longer to fix gates, fences, broken pipes, etc., which requires the pick up truck to pick up and deliver materials to the work site.									
05	8310 VEHICLE-FLEET-LV-2.12 TRUCK 4WD 3/4 T;STD CAB;LING BD	290			1	0	24,044.00	24,766.00	24,044	0
	BA 3759 is requesting to replace a 1992 Ford F-150 1/2 Ton truck (EX10718) with 132,545 miles at BA 3759, LCC. It is needed to handle transportation of pumps and heavy repair parts around the facility and out to the camps. This is the 5th budget request to replace the maintenance truck. Due to its age, this vehicle is expensive to maintain and it does not have a heavy enough suspension for the tasks it's needed for. Transport of maintenance items for the institution and surrounding camps will be impacted if this vehicle is not replaced with a heavier vehicle for these essential tasks.									
05	8310 VEHICLE-FLEET-LV-2.13 4WD TRUCK 3/4 T;CREW CAB;SHORT BED	240			1	0	27,975.00	28,814.00	27,975	0



### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	2.12 - Truck 3/4 Ton: Full size; Std Cab; Long Bed 2014 Ford F-250 (F2A/F2B)		
<b>Dealer Name:</b>	Jones West Ford - Reno		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	<input type="checkbox"/> Cloth
	Oxford White CC	Grey	<input checked="" type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 19,977	\$ 19,977
SPECIFY OPTIONS: (description)			\$ 1,328
SPRAY – IN BEDLINER	1	\$400	
POWER WINDOWS, MIRRORS, LOCKS	1	\$928	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 21,305
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 21,333.25</b>

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<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Southern Desert Correctional 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Clark County
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sergent 775-887-3218



Air Conditioning	\$ INCL.	\$
Cruise Control	\$ INCL.	\$
Diesel Engine (6.7L 4V V8)	\$7,088	\$
Engine Block Heater	\$63	\$
Four Wheel Drive (4x4)	\$2,688	\$
Heavy Duty Alternator (200A; DIESEL ONLY)	\$62	\$
Hitch Receiver	\$ INCL.	\$
Integrated Trailer Brake	\$ INCL. w/TBC	\$
Keyless Entry w/Fob	\$ INCL. w/ PWR WINDOWS	\$
Limited Slip Differential	\$328	\$
Paint, Metallic	\$ OPTIONAL N/C	\$
Power Mirrors	\$ INCL. w/ PWR WINDOWS	\$
Power Locks	\$ INCL. w/ PWR WINDOWS	\$
Power Seat, DRIVER ONLY	\$ 826 (XLT ONLY)	\$
Power Windows	\$928	\$
Radio; AM/FM Stereo, Cassette Player	\$ NA	\$
Radio; AM/FM Stereo, CD	\$ INCL.	\$
Rear Window Wiper	\$ NA	\$
Seats, Vinyl	\$ NC	\$
Vinyl Colors: TAN OR GREY		
Skid Plate (4WD ONLY)	\$83	\$
Tilt Steering	\$ INCL.	\$
Tire, Spare, Full Size	\$ INCL.	\$
Trailer Tow Mirrors	\$ INCL.	\$
Trailer Tow Package	\$ INCL.	\$

## ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: (i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)	2.12, TRUCK, 3/4TON, FULLSIZE, STD CAB, LONGBED	
Other:		
6.2L V8 GAS SOHC EFI FLEX FUEL	\$ INCL.	\$
40/20/40 SPLIT BENCH SEAT	\$ INCL.	\$
ALL TERRAIN TIRES	\$298	\$
DUAL ALTERNATORS (355A; DIESEL ONLY)	\$319	\$
REAR STABILIZER BAR	\$120	\$
ELECTRONIC SHIFT ON FLY (4WD ONLY)	\$156	\$
SNOW PLOW PREP PKG	\$72	\$
CAB STEPS, BLACK	\$311	\$
UPFITTER SWITCHES	\$105	\$
TRANSMISSION PTO	\$235	\$
TAILGATE ASSIST & STEP	\$315	\$
TRAILER BRAKE CONTROLLER (TBC)	\$193	\$
SPRAY-IN BEDLINER	\$400	\$
DAYTIME RUNNING LIGHTS	\$37	\$
SYNC (HANDS FREE PHONE)	\$386	\$
Other:	\$	\$

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per unit mile.

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Department of Corrections	<b>Budget Account #:</b> 3710	
<b>Contact Name:</b> Shanda Sergent	<b>Telephone Number:</b> (775) 887-3218	
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>1</u>                      <b>Amount of the request:</b> <u>\$28,504.25</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>NEW</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b>  <u>3/4 T Truck, 4WD</u></p> <p><b>Mission of the requested vehicle(s):</b>  <u>Used by WCC staff for maintenance needs</u></p>		
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> E710 <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)		
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> <u>Not applicable</u>		
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 1987 Odometer Reading: 87,059 + Type of Vehicle: Truck	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  <u>Yes</u>  <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>	
<u>Please attach an additional sheet if necessary</u>		
<b>APPOINTING AUTHORITY APPROVAL:</b>		
<u>Betty Ferris</u>	<u>Chief of Fiscal Services</u>	<u>12-4-13</u>
Agency Appointing Authority	Title	Date
<b>BOARD OF EXAMINERS' APPROVAL:</b>		
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase		
Board of Examiners _____		Date _____

x10  
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State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account: 3710 NDOC - DIRECTOR'S OFFICE

Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
	BA3739	WCC is requesting to replace a 2006 Chevrolet 2500HD truck, license EX49749, with approximately 212,000 miles. It is used for fire crew custody coverage, picking up materials and supplies from vendors, and for staff travel for training and meetings. WCC is very remote and requires staff to travel extensive distances for materials, supplies, and to attend required training or meetings. Maintenance and repair costs are expected to increase dramatically during the next two years. Safety issues will arise when using this vehicle on fire crews.							
05	8310	VEHICLE-FLEET-LV-2.3 TRUCK 2WD STD CAB; LONG BED BA 3761, FMWCC, is requesting to replace a 2001 Ford Ranger pickup with 150,000 miles on it. The vehicle is used to backup the perimeter vehicle as well as to deliver and pickup mail and maintenance parts. This is the third request to replace this vehicle. This is the 3rd request. Safety of staff is compromised when we send them on parts and/or mail runs because they are using a sub-standard vehicle. Had this vehicle been up to par, a 15-passenger van would not have been used as a perimeter vehicle.	320	1	0	18,894.00	19,461.00	18,894	0
05	8310	VEHICLE-FLEET-LV-4.3 2WD PASSENGER VAN: 3/4 TON;15 PASS Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45113, with 223,554 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	165	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2000 Chevrolet Express Van, license EX38339, with 192,863 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	140	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45112, with 210,100 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	160	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45114, with 213,726 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	170	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford Econoline van, license EX31520, with 236,071 miles. This van will require caging modification for the transport of inmates. This vehicle is considered to be worn out and approaching inoperable status. This van moves inmates as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern.	175	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS SDCC, BA 3738, is requesting a 15 passenger van to replace 1996 Ford Econoline van, license EX31520, with 236,071 miles. This van will require caging modification for the transport of inmates. This vehicle is considered to be worn out and approaching inoperable status. This van moves inmates as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern.	235	0	0	26,534.00	27,330.00	0	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS BA 3748, JCC is requesting to replace a 2007 GMC van, license EX51808, with 223,389 miles State ID #291539. This van is used for transporting inmates to and from FMWCC, hospitals, courts, doctors' visits, etc., reliable vehicles are required. The van is nearing the end of its usable life and is becoming increasingly costly to maintain in running condition.	250	1	0	26,534.00	27,330.00	26,534	0

### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	Truck ¾ Ton: Full size; Crew Cab; 6 1/2 Bed; 4X4 2013 Chevrolet Silverado – CK20743		
<b>Dealer Name:</b>	Champion Chevrolet		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	X Cloth
	Summit White	Dark Titanium	Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 28,476	\$ 28,476
SPECIFY OPTIONS: (description)			\$
AS QUOTED BY ZIGGY TERELAK 11/5/13		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 28,476
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 28,504.25</b>

<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Wells Conservation Camp 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Elko County
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sergent 775-887-3218

3/4 T Crew Cab 4x4 short

13-1080

BA3739

3/4 TON CREW-CAB  
4X4 TONK  
6 1/2 FT BED.

2013 SILVERADO 2500 4WD WT CREW CAB  
 50U SUMMIT WHITE /V8G  
 88B DARK TITANIUM  
 ORDER NO. QXQDR4/ STOCK NO.  
 VIN 1GC1KVC G1 DF234591  
 \*\*\*\*\*  
 MODEL & FACTORY OPTIONS MSRP  
 CK20743 SILVERADO 2500 4WD WT CRE 36290.00  
 GEH GVW RATING - 9,500 LBS N/C  
 GT4 REAR AXLE - 3.73 RATIO N/C  
 L96 VORTEC 6.0L V8 SFI GAS ENGINE N/C  
 MYD 6-SPEED AUTOMATIC TRANSMISSION N/C  
 N22 SKID PLATE PACKAGE 150.00  
 QXN 17" ALL-TERRAIN BW TIRES 200.00  
 YES 50-STATE EMISSIONS N/C  
 282 HD TRAILERING EQUIPMENT PKG: 880.00  
 \* LOCKING REAR DIFFERENTIAL  
 \* INTEGRATED TRAILER BRAKE  
 CONTROLLER

A.M. FM RADIO  
 AIR-CONDITIONING  
 POWER DOOR LOCKS  
 REMOTE KEYLESS ENTRY  
 TILT WHL  
 ONNISE CONSOLE

TOTAL MODEL & OPTIONS	37520.0
DESTINATION CHARGE	995.0
<b>TOTAL</b>	<b>38515.0</b>

your cost = \$ 28,476.00  
 28.25 ons / 1000

TOTAL = \$ 28,504.25

CHAMPION CHEVROLET  
 800 Kietzke Lane  
 Reno, Nevada 89502  
 ZIGGY TERELAK  
 Fleet / Commercial Manager



State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account:	3710 NDOC - DIRECTOR'S OFFICE									
Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt	
05	8360	VEHICLE-FLEET-LV-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS	370	1	0	18,999.00	19,569.00	18,999	0	
<p>BA 3710 Central Transportation is requesting an Intermediate Sedan to replace the existing 1996 Ford Crown Victoria, License #EX45172. This sedan has 228,814 miles. It was being used to extradite one inmate per trip from other agencies. It is more cost effective to use a caged sedan for this action. Maintenance costs have become excessive and the vehicle is currently inoperable.</p>										
05	8360	VEHICLE-FLEET-LV-1.3 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS	375	1	0	18,999.00	19,569.00	18,999	0	
<p>This request is to replace a 1996 Mercury, license EX34859, with 122,000 miles. BA 3710, the Office of the Inspector General is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.</p>										
05	8360	VEHICLE-FLEET-LV-1.3 SEDAN: COMPACT, 4 DOOR; 4-5 PASS	190	1	0	16,580.00	17,077.00	16,580	0	
<p>BA3716, WSCC is requesting to replace a 2000 Malibu Sedan, license EX54793, with 161,968 miles. The mailroom officer uses this vehicle daily to drop off and pick up mail at the NDOC Central Office, drop off mail at the State Mailroom, and pick up mail at the Post Office. When this vehicle isn't being used by the mailroom officer, it is then being used by other staff. Without replacement of this vehicle, mail runs will be delayed, and additional costs will be incurred due to the use of personal vehicles when this vehicle is down awaiting repairs.</p>										
05	8360	VEHICLE-FLEET-LV-1.3 SEDAN: COMPACT, 4 DOOR; 4-5 PASS	310	1	0	16,580.00	17,077.00	16,580	0	
<p>The perimeter vehicle, a 1997 Ford Crown Victoria (EX42868) has in excess of 161,520 miles. The vehicle was removed from service at BA 3761, FMWCC after it failed its emissions test in 2010. It is too costly to repair. A perimeter vehicle and substitute are essential to the security of the inmates and public. Replacement of this vehicle was previously requested twice. This is the 3rd request. 15-passenger vans are currently being used to roam the perimeter of the facility. The cost to do so is exorbitant as these vans are too large for such a duty and use more fuel. Because the vans are used 24-hours roaming the perimeter, they require more repair putting the inmates at risk of delay should a hospital visit, transfer, or court appointment be scheduled.</p>										
05	8360	VEHICLE-FLEET-RNO/CC-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS	385	1	0	18,681.00	19,242.00	18,681	0	
<p>This request is to replace a 1999 Ford Crown Victoria, license EX43510, 1999 with 182,667 miles. BA3710, the Office of the Inspector General, is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.</p>										
05	8271	HAND HELD RADIOS XPR 6550	776	2	2	1,050.00	1,050.00	2,100	2,100	
<p>This request is to purchase replacement radios that are not repairable under the service contract. If these radios are not replaced, staff will be put in compromising situations with no means of communications to request assistance or to report unsafe conditions or actions. [See Attachment]</p>										
05	8271	HANDHELD RADIOS XPR 6350	771	5	5	920.00	920.00	4,600	4,600	
<p>This request is to purchase replacement radios that are not repairable under the service contract. If these radios are not replaced, staff will be put in compromising situations with no means of communications to request assistance or to report unsafe conditions or actions. [See Attachment]</p>										
05	8271	MOBILE RADIOS	781	1	1	772.00	772.00	772	772	
<p>This request is to purchase replacement radios that are not repairable under the service contract. If these radios are not replaced, staff will be put in compromising situations with no means of communications to request assistance or to report unsafe conditions or actions. [See Attachment]</p>										
05	8280	BUSES	41	0	0	552,922.00	552,922.00	0	0	

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### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	1.3C Sedan: Full size; 4DR; 6 Pass 2013 Toyota Corolla 1838 4 DR LE		
<b>Dealer Name:</b>	Carson City Toyota		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	X Cloth
	Super White	Gray	<input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 18,362	\$ 18,362
SPECIFY OPTIONS: (description)			\$ 199
CF- CARPET FLOOR MATS		\$199	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 18,561
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 18,589.25</b>

<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Warm Springs Correctional Ctr 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Carson City
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sergeant 775-887-3218

STANDARD PAGE ~ BID 8036 FLEET VEHICLES

(Use separate page for each package)

*SmartWay - YES*  
*3716*

CARSON CITY TOYOTA

Specify State's Vehicle Item Number: 1.3C

(I.e. 1.1 Sedan: Full size: 4 door; 6 passenger)

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2013 Toyota Corolla 1838 4 door L.E.	\$18,362.00	\$18,562.00

State vehicle miles per gallon (MPG): 27 city / 35 highway

State manufactures warranty: 3 year or 36,000 mile ltd comp. warranty 5 year or 60,000 mile power train

Specify engine size and emission rating: 1.8 liter 16 valve vvti 4 cylinder

Includes Minimum Standard Equipment Listed:  Yes  No If no, state exceptions:

4 speed auto transmission, intermittent windshield wipers, color keyed outside door handles color keyed front grille 15in steel wheels with p195/65r tires and full wheel covers, amber illuminated speedometer, tachometer with lcd odometer and twin trip meters and coolant temperature, fuel level gauges and outside temp gauges digital clock, am/fmcd player, with mp3 wma playback capability auxiliary audio jack, automatic sound leveling, passenger side dual glove compartments, hood release driver front airbag and front passenger airbag with advanced airbag system driver and passenger front seat mounted side curtain airbag daytime running lights side impact door beams 3 point rear seatbelts with adjustable shoulder anchors, automatic/emergency locking retractors alr/elr for all front and rear passenger seat belts elr for drivers anti theft system with engine immobilizer

Exterior Color: List available colors:  
black sand pear, nautical blue metallic, Barcelona red, sandy beach, magnetic gray, classic silver, super white

Seats, Cloth: List available colors:  
graphite beige gray

GVW: (When Applicable)	WHEELBASE: (When Applicable)
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**OPTION PACKAGE PAGE ~BID 8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER  
NAME**

<b>Specify State's Vehicle Item Number:</b>							
<small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>							
<b>Option Package Name/Code:</b>							\$
<b>List Equipment Features Below:</b>							
FE - 50 state emissions - no charge							
PM- 16" alloy wheel fog lamps moon roof am/fm/cd mp3 with 6speakers hands free phone capability xm radio capability \$ 765.00							
UI- cigarette lighter \$ 20.00							
X CF - carpet floor mats \$ 199.00							
BM - body side molding \$ 199.00							

**CALL DANA WHALEY TO FIND OUT ABOUT FACTORY REBATES**

## ITEMIZED OPTION PAGE ~ BID 8036 FLEET VEHICLES

(Use separate page for each package)

DEALER  
NAME \_\_\_\_\_

DEDUCT AMOUNT

ABS Brake System	\$standard	\$-
Air Conditioning	\$standard	\$-
Cruise Control	option	\$-
Diesel Engine	\$na	\$-
Engine Block Heater	\$na	\$-
Four Wheel Drive (4x4)	\$na	\$-
Heavy Duty Alternator	\$na	\$-
Hitch Receiver	\$na	\$-
Integrated Trailer Brake (3/4 ton only)	\$na	\$-
Keyless Entry w/Fob (must have power door locks)	option	\$-
Limited Slip Differential	\$na	\$-
Paint, Metallic	\$no charge	\$-
Power Mirrors	\$standard	\$-
Power Locks	\$standard	\$-
Power Seats	\$na	\$-
Power Windows	\$standard	\$-
Radio; AM/FM Stereo, Cassette Player	\$	\$-
Radio; AM/FM Stereo, Cassette Player, CD	\$standard	\$-
Rear Window Wiper	\$	\$-
Seats, Vinyl Vinyl Colors:		
Skid Plate	\$na	\$-
Tilt Steering	\$standard	\$-
Tire, Spare, temporary	\$standard	\$-
Trailer Tow Mirrors	\$na	\$-
Trailer Tow Package	\$na	\$-
Other:	\$	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$

300.00 Flat Charge.

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Department of Corrections	<b>Budget Account #:</b> 3710	
<b>Contact Name:</b> Shanda Sergent	<b>Telephone Number:</b> (775) 887-3218	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:		
<b>Number of vehicles requested:</b> <u>1</u> <b>Amount of the request:</b> <u>\$26,934.25</u> <b>Is the requested vehicle(s) new or used:</b> <u>NEW</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> <u>3/4 T Truck</u> <b>Mission of the requested vehicle(s):</b> <u>Used by WSCC staff for maintenance needs.</u>		
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> <u>E710</u> <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> <u>  </u> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)		
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> <u>Not applicable</u>		
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: <u>1992</u> Odometer Reading: <u>148,205</u> Type of Vehicle: <u>Truck</u>  Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  <u>Yes</u>  If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.	
<i>Please attach an additional sheet if necessary</i>		
<b>APPOINTING AUTHORITY APPROVAL:</b>		
<u>Betty Garrison</u> Agency Appointing Authority	<u>Chief of Fiscal Services</u> Title	<u>12-9-13</u> Date
<b>BOARD OF EXAMINERS' APPROVAL:</b>		
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase		
_____ Board of Examiners		_____ Date

Budget Account:		3710 NDOC - DIRECTOR'S OFFICE							
Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
Total for Decision Unit: E233				15	0			374,500	0
E234		EFFICIENT AND RESPONSIVE STATE GOVERNMENT							
26	7771	VLA OFFICE PRO PLUS 2010 According to the Microsoft our current Operating System XP will be dropped from support on April 8, 2014. \$321.76 Office Pro Plus 2010 upgrade x 1,926 FTE = \$619,709.76 [See Attachment]	81	621	0	321.76	0.00	199,812.96	0
26	7771	VLA WINDOWS PRO 7 UPGRADE According to the Microsoft our current Operating System XP will be dropped from support on April 8, 2014. \$118.35 Windows Pro 7 upgrade x 1,926 FTE = \$227,942.10 [See Attachment]	86	160	0	118.35	0.00	18,936	0
Total for Decision Unit: E234				781	0			218,748.96	0
E237		EFFICIENT AND RESPONSIVE STATE GOVERNMENT							
26	7771	VLA MICROSOFT SERVER STD 2008 R2 Microsoft server 2008 upgrade. VLA WINDOWS SERVER STD 2008 R2 \$459.41 x 10 = \$4,594.10 [See Attachment]	581	10	0	459.41	0.00	4,594.1	0
26	7771	VLA WINDOWS SERVER 2008 USER CLIENT Microsoft server 2008 upgrade. VLA WINDOWS SERVER 2008 USER CLIENT \$18.47 x 1,000 = \$18,470 [See Attachment]	586	1,000	0	18.47	0.00	18,470	0
Total for Decision Unit: E237				1,010	0			23,064.1	0
E239		EFFICIENT AND RESPONSIVE STATE GOVERNMENT							
26	8371	HP PROLIANT SERVERS A SQL server with a support agreement and twelve SQL server licenses to restore security to NDOC network. 1 servers @ \$5,051.60 each; One 5 year support agreement for the servers @ \$606.40 each; 12 licenses @ \$8,706.71 each totaling \$104,480.52. Total for decision unit of \$110,338.52 [See Attachment]	726	1	0	5,052.00	0.00	5,052	0
Total for Decision Unit: E239				1	0			5,052	0
E710		EQUIPMENT REPLACEMENT							
05	8310	VEHICLE-FLEET-LV-2.12 TRUCK 2WD 3/4T-STD CAB;LONG BD BA3738, SDCC is requesting to replace EX42869, a 1991 Ford E-350 Cargo Van with 190,908 miles. Excessive repairs and associated costs along with the age and condition of this vehicle create recurring issues relative to vehicle availability, adversely affecting the institution's operations.	230	1	0	21,193.00	21,829.00	21,193	0
05	8310	VEHICLE-FLEET-LV-2.12 TRUCK 4WD 3/4 T-STD CAB;LNG BD BA3716, WSCC, requests to replace a 1992 Dodge pickup truck EX27198 with 148,205 miles. Maintenance uses this pick up truck for all major projects to haul materials such as motors, lumber, and project materials as needed. This truck is also used to make dump runs after projects are completed to get rid of the old debris and materials. If this vehicle is not replaced many projects would be delayed and man hours to do a project will increase. The security and safety of the institution is at risk when it takes longer to fix gates, fences, broken pipes, etc., which requires the pick up truck to pick up and deliver materials to the work site.	200	1	0	24,044.00	24,766.00	24,044	0
05	8310	VEHICLE-FLEET-LV-2.12 TRUCK 4WD 3/4 T-STD CAB;LNG BD BA 3759 is requesting to replace a 1992 Ford F-150 1/2 Ton truck (EX10718) with 132,545 miles at BA 3759, LCC. It is needed to handle transportation of pumps and heavy repair parts around the facility and out to the camps. This is the 5th budget request to replace the maintenance truck. Due to its age, this vehicle is expensive to maintain and it does not have a heavy enough suspension for the tasks it's needed for. Transport of maintenance items for the institution and surrounding camps will be impacted if this vehicle is not replaced with a heavier vehicle for these essential tasks.	290	1	0	24,044.00	24,766.00	24,044	0
05	8310	VEHICLE-FLEET-LV-2.13 4WD TRUCK 3/4 T-CREW CAB;SHORT BED	240	1	0	27,975.00	28,814.00	27,975	0

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### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	Truck ¾ Ton: Full size; Std Cab; 8 Bed; 4X4 2013 Chevrolet Silverado – CK20903		
<b>Dealer Name:</b>	Champion Chevrolet		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	X Cloth
	Summit White	Dark Titanium	Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 26,906	\$ 26,906
SPECIFY OPTIONS: (description)			\$
AS QUOTED BY ZIGGY TERELAK 11/5/13		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 26,906
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 26,934.25</b>

<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Warm Springs Correctional Ctr 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Carson City
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sergent 775-887-3218

3/4T Std Cab 4x4 long

3/4T ON REG CAB  
4x4 TRK  
8 FT 3 IN.

2013 SILVERADO 2500 4WD WT REG CAB  
 50U SUMMIT WHITE /V8G  
 88B DARK TITANIUM  
 ORDER NO. QXZCNS/TRE STOCK NO.  
 VIN 1GC OKVC G6 DF230273  
 \*\*\*\*\*  
 MODEL & FACTORY OPTIONS MSRP  
 CK20903 SILVERADO 2500 4WD WT REG 32505.00  
 GEH GVW RATING - 9,500 LBS N/C  
 GT5 REAR AXLE - 4.10 RATIO 100.00  
 L96 VORTEC 6.0L V8 SFI GAS ENGINE N/C  
 MYD 6-SPEED AUTOMATIC TRANSMISSION N/C  
 NZE SKID PLATE PACKAGE 150.00  
 QXT 17" ALL-TERRAIN BW TIRES 200.00  
 YF5 50-STATE EMISSIONS N/C  
 Z82 HD TRAILERING EQUIPMENT PKG: 880.00  
 \* LOCKING REAR DIFFERENTIAL  
 \* INTEGRATED TRAILER BRAKE  
 CONTROLLER  
 5B5 SEC-FWR WINDOWS, LOCKS, MIRRORS 920.00

AM FM RADIO  
 TILT WHL  
 CRUISE CONTROL } STD  
 AIR CONDITIONING }

TOTAL MODEL & OPTIONS	34755.00
DESTINATION CHARGE	995.00
DEALER IMR CONTRIBUTION	
LMA GROUP CONTRIBUTION	
<b>TOTAL</b>	<b>35750.00</b>

Your Cost = \$ 26,906.<sup>00</sup>  
 28.25 inst 9/11/2013

Total = \$ 26,934.25

CHAMPION CHEVROLET  
 800 Kietzke Lane  
 Reno, Nevada 89502  
 ZIGGY TERELAK  
 Fleet / Commercial Manager

Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> Department of Corrections	<b>Budget Account #:</b> 3710
<b>Contact Name:</b> Shanda Sergent	<b>Telephone Number:</b> (775) 887-3218
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
<b>Number of vehicles requested:</b> <u>1</u> <b>Amount of the request:</b> <u>\$24,175.25</u> <b>Is the requested vehicle(s) new or used:</b> <u>NEW</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> 12 Passenger Van <b>Mission of the requested vehicle(s):</b> Used by JCC staff to transport inmates and administrative errands.	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> E710 <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> Not applicable	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2000 Odometer Reading: 180,929 Type of Vehicle: Truck	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  Yes  If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
<i>Please attach an additional sheet if necessary</i>	
<b>APPOINTING AUTHORITY APPROVAL:</b>	
<i>an</i> <u>Betty Davis</u> Agency Appointing Authority	<u>Chief of Fiscal Services</u> Title
<u>12-9-13</u> Date	
<b>BOARD OF EXAMINERS' APPROVAL:</b>	
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
_____ Board of Examiners	_____ Date

Revised 7/13/10

27  
57

State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account: 3710 NDOC - DIRECTOR'S OFFICE		GL Acct	Description	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
05	8310	VEHICLE-FLEET-LV-2.3 TRUCK 2WD STD CAB; LONG BED	BA 3739, WCC is requesting to replace a 2006 Chevrolet 2500HD truck, license EX49749, with approximately 212,000 miles. It is used for fire crew custody coverage, picking up materials and supplies from vendors, and for staff travel for training and meetings. WCC is very remote and requires staff to travel extensive distances for materials, supplies, and to attend required training or meetings. Maintenance and repair costs are expected to increase dramatically during the next two years. Safety issues will arise when using this vehicle on fire crews.	1	0	18,894.00	19,461.00	18,894	0
05	8310	VEHICLE-FLEET-LV-4.3 2WD PASSENGER VAN: 3/4 TON;15 PASS	BA 3761, FMWCC, is requesting to replace a 2001 Ford Ranger pickup with 150,000 miles on it. The vehicle is used to backup the perimeter vehicle as well as to deliver and pickup mail and maintenance parts. This is the third request to replace this vehicle. This is the 3rd request. Safety of staff is compromised when we send them on parts and/or mail runs because they are using a sub-standard vehicle. Had this vehicle been up to par, a 15-passenger van would not have been used as a perimeter vehicle.	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS	Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45113, with 223,554 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS	Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2000 Chevrolet Express Van, license EX38339, with 192,863 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS	Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45112, with 210,100 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS	Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45114, with 213,726 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS	Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45888, with 226,313 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS	SDCC, BA 3738, is requesting a 15 passenger van to replace 1996 Ford Econoline van, license EX31520, with 236,071 miles. This van will require caging modification for the transport of inmates. This vehicle is considered to be worn out and approaching inoperable status. This van moves inmates as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern.	0	0	26,534.00	27,330.00	0	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS	BA 3748, JCC is requesting to replace a 2007 GMC van, license EX51808, with 223,389 miles State ID #291539. This van is used for transporting inmates to and from FMWCC, hospitals, courts, doctors' visits, etc., reliable vehicles are required. The van is nearing the end of its usable life and is becoming increasingly costly to maintain in running condition.	1	0	26,534.00	27,330.00	26,534	0

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### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	4.2 Passenger Van, 12 Pass 2013 Ford E-350 Wagon (E3B)		
<b>Dealer Name:</b>	Jones West Ford, Reno		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	Cloth
	Oxford White CC	Gray	X Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 22,810	\$ 22,810
SPECIFY OPTIONS: (description)			\$ 1,337
POWER WINDOWS/LOCKS	1	\$652	
HIGH CAPACITY AIR CONDITIONING	1	\$685	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 24,147
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 24,175.25</b>

<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Jean Conservation Camp 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Clark County
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sargent 775-887-3218

**STANDARD PAGE/COST MATRIX ~ BID #8036 FLEET VEHICLES ~ UPDATED 2012-0924**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207) **3748**

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		4.2, PASSENGER VAN, 12 PASS	
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>		<b>Base Price for RENO/CARSON CITY</b>	<b>Base Price for LAS VEGAS</b>
2013 FORD E-350 WAGON (E3B)		\$ 22510	\$ 22810
<b>State vehicle miles per gallon (MPG):</b> NA (EXEMPT)			
<b>State manufactures warranty:</b> 3 YRS/36000 MILES			
<b>Specify alternate fuel engine size and emission rating:</b> 5.4L V8 GAS LEV			
<b>Includes Minimum Standard Equipment Listed:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:			
<b>Exterior Color: List available colors: (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)</b>			
STEEL BLUE CC/M (ADD \$112)	BY	BLACK CC	UA
DARK BLUE PEARL CC/M (ADD \$112)	DX	YELLOW CC	BY
INGOT SILVER CC/M (ADD \$112)	UX	VERMILLION RED CC	E4
PUEBLO GOLD CC/M (ADD \$112)	G3	OXFORD WHITE CC	<u>YZ</u>
<b>Seats, Cloth: List available colors:</b>			
<u>GREY</u>			
<b>GVW: 8600#</b>		<b>WHEELBASE: 138"</b>	
(When Applicable)		(When Applicable)	



ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: <small>(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)</small>	4.2, PASSENGER VAN, 12 PASS
---	-----------------------------

DEDUCT AMOUNT

ABS Brake System	\$ INCL.	\$-
Air Conditioning	\$ INCL.	\$-
Air Conditioning, REAR	\$ NA	\$-
Cruise Control	\$ INCL.	\$-
Diesel Engine	\$ NA	\$-
Engine Block Heater	\$ 62	\$-
Four Wheel Drive (4x4)	\$ 12000	\$-
Heavy Duty Alternator (140A)	\$ NA	\$-
Hitch Receiver	\$ INCL. w/TRAILER TOW	\$-
Integrated Trailer Brake	\$ NA	\$-
Keyless Entry w/Fob (must have power door locks)	\$ NA	\$-
Limited Slip Differential	\$ 261	\$-
Paint, Metallic	\$ OPTIONAL N/C	\$-
Power Mirrors	\$ 66	\$-
Power Locks	\$ INCL. w/ PWR WINDOWS	\$-
Power Seats (DRIVER ONLY)	\$ NA	\$-
* Power Windows	\$ 652	\$-
Radio; AM/FM Stereo, Cassette Player	\$ NA	\$-
Radio; AM/FM Stereo, CD	\$ INCL.	\$-
Rear Window Wiper	\$ NA	\$-
Seats, Vinyl Vinyl Colors: TAN OR GREY	\$ NC	
Skid Plate	\$ NA	\$-
Tilt Steering	\$ INCL.	\$-
Tire, Spare, Full Size	\$ INCL.	\$-
* Trailer Tow Mirrors	\$ 104	\$-
Trailer Tow Package	\$ 328	\$-

ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: <small>(i.e. 1.1 Sedan Full size; 4 door; 6 passenger)</small>	4.1, PASSENGER VAN, 8 PASS	
Other:		
V8 5.4L GAS ENGINE	\$ INCL.	\$-
PRIVACY GLASS	\$ 382	\$-
RUNNING BOARDS	\$ 266	\$-
SYNC VOICE SYSTEM	\$ 394	\$-
A/C, HIGH CAPACITY	\$ 685	\$-
PRIVACY GLASS	\$ 382	\$-
Other:	\$	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per unit mile.

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> Department of Corrections	<b>Budget Account #:</b> 3710
<b>Contact Name:</b> Shanda Sergeant	<b>Telephone Number:</b> (775) 887-3218
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
<b>Number of vehicles requested:</b> 3	<b>Amount of the request:</b> \$56,034.75
<b>Is the requested vehicle(s) new or used:</b> NEW	
<b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> Sedan, full size, 4 door, 6 passenger	
<b>Mission of the requested vehicle(s):</b> To be used by the Inspector General's investigative team, driven to any of the DOC facilities to investigate reported incidents and events.	
<b>Were funds legislatively approved for the request?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> E710 <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b> <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> 3 Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> No, this vehicle reflects better gas mileage and larger seating for comfort required for long distance driving.	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 1996 Odometer Reading: 134,665 Type of Vehicle: Sedan, intermediate  Vehicle #2 Model Year: 1999 Odometer Reading: 215,875 Type of Vehicle: Sedan, intermediate	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  Yes  If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
<i>Please attach an additional sheet if necessary</i>	
<b>APPOINTING AUTHORITY APPROVAL:</b>	
<i>Betty Zarris</i> Agency Appointing Authority	<i>Chief of Fiscal Services</i> Title
	<i>12-9-13</i> Date
<b>BOARD OF EXAMINERS' APPROVAL:</b>	
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
_____ Board of Examiners	_____ Date

ojo

Department of Corrections

BOE Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Page 2 - Current Vehicle Information

Vehicle #3 Model Year: 1999  
Odometer Reading: 201,849  
Type of Vehicle: Sedan

State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account:	3710 NDOC - DIRECTOR'S OFFICE								
Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
		BA 3710 Central Transportation is requesting an Intermediate Sedan to replace the existing 1996 Ford Crown Victoria, License #EX45172. This sedan has 228,814 miles. It was being used to extradite one inmate per trip from other agencies. It is more cost effective to use a caged sedan for this action. Maintenance costs have become excessive and the vehicle is currently inoperable.							
05	8360	VEHICLE-FLEET-LV-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS	370	1	0	18,999.00	19,569.00	18,999	0
		This request is to replace a 1996 Mercury, license EX34859, with 122,000 miles. BA 3710, the Office of the Inspector General is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.							
05	8360	VEHICLE-FLEET-LV-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS	375	1	0	18,999.00	19,569.00	18,999	0
		This request is to replace a 1999 Ford Crown Victoria, license EX44508, with 186,357 miles. BA3710, the Office of the Inspector General, is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.							
05	8360	VEHICLE-FLEET-LV-1.3 SEDAN: COMPACT, 4 DOOR; 4-5 PASS	190	1	0	16,580.00	17,077.00	16,580	0
		BA3716, WSCC is requesting to replace a 2000 Malibu Sedan, license EX54793, with 161,968 miles. The mailroom officer uses this vehicle daily to drop off and pick up mail at NDOC Central Office, drop off mail at the State Mailroom, and pick up mail at the Post Office. When this vehicle isn't being used by the mailroom officer, it is then being used by other staff. Without replacement of this vehicle, mail runs will be delayed, and additional costs will be incurred due to the use of personal vehicles when this vehicle is down awaiting repairs.							
05	8360	VEHICLE-FLEET-LV-1.3 SEDAN: COMPACT, 4 DOOR; 4-5 PASS	310	1	0	16,580.00	17,077.00	16,580	0
		The perimeter vehicle, a 1997 Ford Crown Victoria (EX42968) has in excess of 161,520 miles. The vehicle was removed from service at BA 3761, FMWCC after it failed its emissions test in 2010. It is too costly to repair. A perimeter vehicle and substitute are essential to the security of the inmates and public. Replacement of this vehicle was previously requested twice. This is the 3rd request. 15-passenger vans are currently being used to roam the perimeter of the facility. The cost to do so is exorbitant as these vans are too large for such a duty and use more fuel. Because the vans are used 24-hours roaming the perimeter, they require more repair putting the inmates at risk of delay should a hospital visit, transfer, or court appointment be scheduled.							
05	8360	VEHICLE-FLEET-RNO/CC-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS	385	1	0	18,681.00	19,242.00	18,681	0
		This request is to replace a 1999 Ford Crown Victoria, license EX43510, 1999 with 182,667 miles. BA3710, the Office of the Inspector General, is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.							
05	8271	HAND HELD RADIOS XPR 6550	776	2	2	1,050.00	1,050.00	2,100	2,100
		This request is to purchase replacement radios that are not repairable under the service contract. If these radios are not replaced, staff will be put in compromising situations with no means of communications to request assistance or to report unsafe conditions or actions. [See Attachment]							
05	8271	HANDHELD RADIOS XPR 6350	771	5	5	920.00	920.00	4,600	4,600
		This request is to purchase replacement radios that are not repairable under the service contract. If these radios are not replaced, staff will be put in compromising situations with no means of communications to request assistance or to report unsafe conditions or actions. [See Attachment]							
05	8271	MOBILE RADIOS	781	1	1	772.00	772.00	772	772
		This request is to purchase replacement radios that are not repairable under the service contract. If these radios are not replaced, staff will be put in compromising situations with no means of communications to request assistance or to report unsafe conditions or actions. [See Attachment]							
05	8280	BUSES	41	0	0	552,922.00	552,922.00	0	0

### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	1.2A Sedan: Full size; 4 DR; 6 Pass 2014 Chrysler 200, JSCH41		
<b>Dealer Name:</b>	Carson Dodge Chrysler Jeep		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	X Cloth
	White	Beige	<input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	3	\$ 18,650	\$ 55,950
SPECIFY OPTIONS: (description)			\$
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 55,950
DMV Title and DRS Fee's		\$28.25	\$ 84.75
<b>GRAND TOTAL:</b>			<b>\$ 56,034.75</b>

<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Inspector General Office 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Carson City
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sargent 775-887-3218

STANDARD PAGE/COST MATRIX ~ FLEET

(Use separate page for each package)

DEALER NAME: CARSON  
DODGE CHRYSLER JEEP

*Smartway-110  
3710  
19*

Specify State's Vehicle Item Number: 1.2A CHRYSLER 200

(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
CHRYSLER 200, 2014, JSCH41	\$18,650.00	\$18,950.00

State vehicle miles per gallon (MPG): 21/31

State manufactures warranty: 3/36,000 COMP AND 5/100,000 POWERTRAIN

Specify engine size and emission rating: 3.6L V-6; 24V VVT

Includes Minimum Standard Equipment Listed:  Yes  No If no, state exceptions:

Exterior Color: List available colors:

Billet Silver, Black, White, Cashmere, Crystal Blue, Deep Cherry Red, Granite Crystal, True Blue

Seats, Cloth: List available colors:

Black or Black and Lt Frost Beige

GVW: 4600

(When Applicable)

WHEELBASE: 108.9

(When Applicable)



## ITEMIZED OPTION PAGE ~ FLEET

(Use separate page for each package)

DEALER NAME: CARSON  
DODGE CHRYSLER JEEP

DEDUCT AMOUNT

ABS Brake System	STD	\$-
Air Conditioning	STD	\$-
Cruise Control	STD	\$-
Diesel Engine	N/A	\$-
Engine Block Heater	\$85.00	\$-
Four Wheel Drive (4x4)	N/A	\$-
Heavy Duty Alternator	N/A	\$-
Hitch Receiver	N/A	\$-
Integrated Trailer Brake (3/4 ton only)	N/A	\$-
Keyless Entry w/Fob (must have power door locks)	STD	\$-
Limited Slip Differential	N/A	\$-
Paint, Metallic	SEE PAINTS	\$-
Power Mirrors	STD	\$-
Power Locks	STD	\$-
Power Seats	STD	\$-
Power Windows	STD	\$-
Radio; AM/FM Stereo, Cassette Player	CD STD	\$-
Radio; AM/FM Stereo, Cassette Player, CD	CD STD	\$-
Rear Window Wiper	N/A	\$-
Seats, Vinyl	N/A	\$-
Vinyl Colors:		
Skid Plate	N/A	\$-
Tilt Steering	STD	\$-
Tire, Spare, Full Size	N/A	\$-
Trailer Tow Mirrors	N/A	\$-
Sat Radio	\$174.00	\$-
Bodyside Moldings	\$67.00	
Daytime Running Lamps	\$36.00	
Frt Pass Forward Fold Flat Seat	\$89.00	
Uconnect Communication System	\$441.00	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 1.00 per mile.

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Department of Corrections	<b>Budget Account #:</b> 3710
<b>Contact Name:</b> Shanda Sergent	<b>Telephone Number:</b> (775) 887-3218
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>1</u>                      <b>Amount of the request:</b> <u>\$23,128.25</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>NEW</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> SUV 4WD 4DR 4-6 Pass</p> <p><b>Mission of the requested vehicle(s):</b> To be used by the Inspector General's investigative team, driven to any of the DOC facilities to investigate reported incidents and events.</p>	
<p><b>Were funds legislatively approved for the request?</b></p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p>	<p><b>If yes, please provide the decision unit number:</b> E710</p> <p><b>If no, please explain how the vehicles will be funded?</b></p>
<p><b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b></p> <p><input type="checkbox"/> Addition(s)    <input checked="" type="checkbox"/> 1 Replacement(s)</p>	
<p><b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b></p> <p>Yes</p>	
<p><b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p><b>Current Vehicle Information:</b></p> <p>Vehicle #1 Model Year: <del>1989</del> <u>1997</u>  Odometer Reading: <del>201,849</del> <u>137,800</u>  Type of Vehicle: <u>EX 34860</u> Sedan</p> <p>Vehicle #2 Model Year:  Odometer Reading:  Type of Vehicle:</p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</p> <p>Yes</p> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p>
<p><i>Please attach an additional sheet if necessary</i></p> <p><b>APPOINTING AUTHORITY APPROVAL:</b></p> <p><u>Betty Zarrin</u>                      <u>Chief of Fiscal Services</u>                      <u>12-9-13</u>  Agency Appointing Authority                      Title                      Date</p>	
<p><b>BOARD OF EXAMINERS' APPROVAL:</b></p> <p><input type="checkbox"/> Approved for Purchase    <input type="checkbox"/> Not Approved for Purchase</p> <p>_____  Board of Examiners                      Date</p>	

State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account:		3710 NDOC - DIRECTOR'S OFFICE									
Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt		
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON;15 PASS The 1998 GMC Van, EX 34827 at BA 3751, ESP, currently has 227,060 miles. All transportation runs involving maximum security custody level inmates require a main transportation vehicle and a chase vehicle as back-up. With the present fleet, ESP cannot provide all vehicles necessary when multiple, simultaneous transports are required. These transports are for maximum security inmate transfers, hospital, and regular medical needs. This van is necessary in order to meet the required needs of the institution. In the event we have more than one incident occur at a time, or a need to transport two inmates separately, ESP is essentially unable to do so with the current vehicle fleet. This vehicle is currently unsafe to operate and has been removed from service.	255	1	0	39,265.00	40,443.00	39,265	0		
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON;15 PASS The 2006 Chevy van, EX 50250 at BA 3751, ESP, currently has 243,013 miles. All transportation runs involving maximum security custody level inmates require a main transportation vehicle and a chase vehicle as back-up. With the present fleet, ESP cannot provide all vehicles necessary when multiple, simultaneous transports are required. These transports are for maximum security inmate transfers, hospital, and regular medical needs. This van is necessary in order to meet the required needs of the institution. In the event we have more than one incident occur at a time, or a need to transport two inmates separately, ESP is essentially unable to do so with the current vehicle fleet. Transports in most cases require long distance conveyance. This vehicle is currently unsafe to operate and has been limited to local service only.	260	1	0	39,265.00	40,443.00	39,265	0		
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON;15 PASS BA3759, LCC is requesting to replace a 1998 GMC Savanna Van 15 passenger (EX34826) with 199,903 miles on it that is in use daily. It is used to transport large number of employees or inmates to the camps, training classes or pick up maintenance parts, supplies, etc. This is the 3rd budget request to replace this van. Without replacement of this vehicle, maintenance costs will continue to rise. Using this vehicle which requires constant maintenance can cause the safety and security of staff, inmates, and the community to be compromised should this vehicle fall on route or cause an accident due to failure of equipment in vehicle.	300	1	0	39,265.00	40,443.00	39,265	0		
05	8310	VEHICLE-FLEET-LV-5.2 SPORT UTILITY VEHICLE:4X4;4 DOOR;4-6 PASS Central Transportation, BA 3710, is requesting an SUV to replace the 2004 GMC Safari Minivan, EX47034, with 148,065 miles. This vehicle is being used by Central Office personnel to accomplish state required travel throughout the state as needed for official business. All wheel drive is needed in the north due to weather and frequently mandated travel from Carson City to Ely for numerous NDOC employees. If not replaced the NDOC will incur excessive costs for maintenance and use of state motor pool or personal vehicles when this vehicle is out for repairs.	180	1	0	24,766.00	25,509.00	24,766	0		
05	8310	VEHICLE-FLEET-LV-5.2 SPORT UTILITY VEHICLE:4X4;4 DOOR;4-6 PASS This request is to replace a 1997 Ford Taurus, license EX34860, with 137,800 miles. BA3710, the Office of the Inspector General, is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.	390	1	0	24,766.00	25,509.00	24,766	0		
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON;4X4;6 DOOR;5-6 PASS BA 3759 is requesting to replace a 1995 Jeep (EX30336) with 239,135 miles. It serves as a chase vehicle accompanying the transport vans and would transport staff for required state functions such as meetings and training. This is the 3rd budget request to replace the Jeep. LCC's auto mechanic has stated it is unsafe to operate and recommended this vehicle not be driven on the highways. It is currently only being used for perimeter checks in inclement weather.	285	1	0	28,066.00	28,908.00	28,066	0		
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON;4X4;6 DOOR;5-6 PASS BA 3762, HDSP is requesting to replace a 1995 Chevy Van, EX60186 with 136,180 miles, used for Perimeter Patrol. Because of the mileage, condition, and age of this vehicle it is not cost effective to maintain. Therefore replacement of this vehicle is requested. The suitable replacement is an SUV to fill the vital role of maintaining the perimeter security of High Desert State Prison. Inmate transport vans are used when this vehicle is not available resulting in excessive wear and tear to transport vans. If this vehicle is not replaced it could result in a security breach of the prison perimeter that may allow an inmate escape.	340	1	0	28,066.00	28,908.00	28,066	0		
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON;4X4;6 DOOR;5-6 PASS BA 3762, HDSP is requesting to replace EX41589, a 1995 Chevy S15 truck with 90,216 miles. It is used as a utility vehicle for various departments in the day to day operations at the High Desert State Prison. Main use is by the Mail Room to pick up and deliver mail to the State Mail Room in Las Vegas. Due to the miles, age, and condition of this vehicle, it is not cost effective to maintain. Therefore it is requested to replace this vehicle with an SUV as its versatility is vital to the day to day operation of HDSP. This vehicle is barely operable and if not replaced it will be detrimental to operation and of the High Desert State Prison. The current state of the vehicle is approaching the point where it will be too costly to maintain in an operable condition.	345	1	0	28,066.00	28,908.00	28,066	0		
05	8360	VEHICLE-FLEET-LV-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS	135	1	0	18,999.00	19,569.00	18,999	0		

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### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	5.2 SUV 4WD 4DR 4-6 Pass 2014 Ford Escape (U9G/U0F)		
<b>Dealer Name:</b>	Jones West Ford, Reno		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	X Cloth
	Oxford White CC	Gray	<input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 23,045	\$ 23,045
SPECIFY OPTIONS: (description)			\$ 55
FLOOR MATS		\$55	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 23,100
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 23,128.25</b>

<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Inspector General Office 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Carson City
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sargent 775-887-3218



**ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan; Full size; 4 door; 8 passenger)</small>	5.2, SUV, 4WD, 4DR, 4-6PASS
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**DEDUCT AMOUNT**

ABS Brake System	\$ INCL.	\$-
Alternate Fuel:	\$ NA	\$-
CNG Dedicated	\$ NA	\$-
Air Conditioning	\$ INCL.	\$-
Keyless Entry w/Fob	\$ INCL.	\$-
Limited Slip Differential	\$ NA	\$-
Paint, Metallic	\$ OPTIONAL N/C	\$-
Power Mirrors	\$ INCL.	\$-
Power Locks	\$ INCL.	\$-
Power Seats	\$ NA	\$-
Power Windows	\$ INCL.	\$-
Radio; AM/FM Stereo, Cassette Player	\$ NA	\$-
Radio; AM/FM Stereo, CD	\$ INCL.	\$-
Rear Window Wiper	\$ INCL.	\$-
Seats, Vinyl	\$ NA	\$-
Vinyl Colors: NA		
Skid Plate	\$ NA	\$-
Tilt Steering	\$ INCL.	\$-
Tire, Spare, Full Size	\$ NA	\$-

<b>Other:</b>		<b>DEDUCT AMOUNT</b>
FOUR WHEEL DRIVE (4WD)	\$ INCL.	\$-
2.0L I4 ECOBOOST	\$1,122	\$-
FLOOR MATS	\$55	\$-
FRONT WHEEL DRIVE (U0F/2.5L I4)	\$	(\$3,204)
Other:	\$	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per mile unit.

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Department of Corrections	<b>Budget Account #:</b> 3710
<b>Contact Name:</b> Shanda Sergent	<b>Telephone Number:</b> (775) 887-3218
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>1</u>                      <b>Amount of the request:</b> <u>\$17,637.25</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>NEW</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> Sedan, Intermediate, 4 door, 5 passenger, FWD</p> <p><b>Mission of the requested vehicle(s):</b> Used as needed by the Department's Transportation and Administration personnel.</p>	
<p><b>Were funds legislatively approved for the request?</b></p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p>	<p><b>If yes, please provide the decision unit number:</b> E710</p> <p><b>If no, please explain how the vehicles will be funded?</b></p>
<p><b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b></p> <p><input type="checkbox"/> Addition(s)    <input checked="" type="checkbox"/> <u>1</u> Replacement(s)</p>	
<p><b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b></p> <p>Yes</p>	
<p><b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p><b>Current Vehicle Information:</b>            Vehicle #1 Model Year: 1996            Odometer Reading: 228,814            Type of Vehicle: Sedan, intermediate</p> <hr/> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle: <p><i>Please attach an additional sheet if necessary</i></p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</p> <p>Yes</p> <hr/> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p>
<p><b>APPOINTING AUTHORITY APPROVAL:</b></p> <p><u>Betty Ferris</u>                      <u>Chief of Fiscal Services</u>                      <u>12-9-13</u>            Agency Appointing Authority                      Title                      Date</p>	
<p><b>BOARD OF EXAMINERS' APPROVAL:</b></p> <p><input type="checkbox"/> Approved for Purchase    <input type="checkbox"/> Not Approved for Purchase</p> <p>_____            Board of Examiners                      Date</p>	

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State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account: 3710 NDOC - DIRECTOR'S OFFICE

Catg	GL Acct	Description	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON;15 PASS The 1998 GMC Van, EX 34827 at BA 3751, ESP, currently has 227,060 miles. All transportation runs involving maximum security custody level inmates require a main transportation vehicle and a chase vehicle with an armed officer as back-up. With the present fleet, ESP cannot provide all vehicles necessary when multiple, simultaneous transports are required. These transports are for maximum security inmate transfers, hospital, and regular medical needs. This van is necessary in order to meet the required needs of the institution. In the event we have more than one incident occur at a time, or a need to transport two inmates separately, ESP is essentially unable to do so with the current vehicle fleet. This vehicle is currently unsafe to operate and has been removed from service.	1	0	39,265.00	40,443.00	39,265	0
		Priority 255						
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON;15 PASS The 2006 Chevy van, EX 50250 at BA 3751, ESP, currently has 243,013 miles. All transportation runs involving maximum security custody level inmates require a main transportation vehicle and a chase vehicle with an armed officer as back-up. With the present fleet, ESP cannot provide all vehicles necessary when multiple, simultaneous transports are required. These transports are for maximum security inmate transfers, hospital, and regular medical needs. This van is necessary in order to meet the required needs of the institution. In the event we have more than one incident occur at a time, or a need to transport two inmates separately, ESP is essentially unable to do so with the current vehicle fleet. Transports in most cases require long distance conveyance. This vehicle is currently unsafe to operate and has been limited to local service only.	1	0	39,265.00	40,443.00	39,265	0
		Priority 260						
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON;15 PASS BA3759, LCC is requesting to replace a 1998 GMC Savanna Van 15 passenger (EX34826) with 199,903 miles on it that is in use daily. It is used to transport large number of employees or inmates to the camps, training classes or pick up maintenance parts, supplies, etc. This is the 3rd budget request to replace this van. Without replacement of this vehicle, maintenance costs will continue to rise. Using this vehicle which requires constant maintenance can cause the safety and security of staff, inmates, and the community to be compromised should this vehicle fail on route or cause an accident due to failure of equipment in vehicle.	1	0	39,265.00	40,443.00	39,265	0
		Priority 300						
05	8310	VEHICLE-FLEET-LV-5.2 SPORT UTILITY VEHICLE:4X4;4 DOOR;4-6 PASS Central Transportation, BA 3710, is requesting an SUV to replace the 2004 GMC Safari Minivan, EX47034, with 148,065 miles. This vehicle is being used by Central Office personnel to accomplish state required travel throughout the state as needed for official business. All wheel drive is needed in the north due to weather and frequently mandated travel from Carson City to Ely for numerous NDOC employees. If not replaced the NDOC will incur excessive costs for maintenance and use of state motor pool or personal vehicles when this vehicle is out for repairs.	1	0	24,766.00	25,509.00	24,766	0
		Priority 180						
05	8310	VEHICLE-FLEET-LV-5.2 SPORT UTILITY VEHICLE:4X4;4 DOOR;4-6 PASS This request is to replace a 1997 Ford Taurus, license EX34860, with 137,800 miles. BA3710, the Office of the Inspector General, is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.	1	0	24,766.00	25,509.00	24,766	0
		Priority 390						
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEHICLE:1/2 TON;4X4;6 DOOR;5-6 PASS BA 3759 is requesting to replace a 1995 Jeep (EX30336) with 239,135 miles. It serves as a chase vehicle accompanying the transport vans and would transport staff for required state functions such as meetings and training. This is the 3rd budget request to replace the Jeep. LCC's auto mechanic has stated it is unsafe to operate and recommended this vehicle not be driven on the highways. It is currently only being used for perimeter checks in inclement weather.	1	0	28,066.00	28,908.00	28,066	0
		Priority 285						
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEHICLE:1/2 TON;4X4;6 DOOR;5-6 PASS BA 3762, HDSP is requesting to replace a 1995 Chevy Van, EX60186 with 136,180 miles, used for Perimeter Patrol. Because of the mileage, condition, and age of this vehicle it is not cost effective to maintain. Therefore replacement of this vehicle is requested. The suitable replacement is an SUV to fill the vital role of maintaining the perimeter security of High Desert State Prison. Inmate transport vans are used when this vehicle is not available resulting in excessive wear and tear to transport vans. If this vehicle is not replaced it could result in a security breach of the prison perimeter that may allow an inmate escape.	1	0	28,066.00	28,908.00	28,066	0
		Priority 340						
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEHICLE:1/2 TON;4X4;6 DOOR;5-6 PASS BA 3762, HDSP is requesting to replace EX41589, a 1995 Chevy S15 truck with 90,216 miles. It is used as a utility vehicle for various departments in the day to day operations at the High Desert State Prison. Main use is by the Mail Room to pick up and deliver mail to the State Mail Room in Las Vegas. Due to the miles, age, and condition of this vehicle, it is not cost effective to maintain. Therefore it is requested to replace this vehicle with an SUV as its versatility is vital to the day to day operation of HDSP. This vehicle is barely operable and if not replaced it will be detrimental to operation and of the High Desert State Prison. The current state of the vehicle is approaching the point where it will be too costly to maintain in an operable condition.	1	0	28,066.00	28,908.00	28,066	0
		Priority 345						
05	8360	VEHICLE-FLEET-LV-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS	1	0	18,999.00	19,569.00	18,999	0

State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account: 3710 NDOC - DIRECTOR'S OFFICE

Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
05	8360	<p>BA 3710 Central Transportation is requesting an intermediate Sedan to replace the existing 1996 Ford Crown Victoria, License #EX45172. This sedan has 228,814 miles. It was being used to extradite one inmate per trip from other agencies. It is more cost effective to use a caged sedan for this action. Maintenance costs have become excessive and the vehicle is currently inoperable.</p> <p>8360 VEHICLE-FLEET-LV-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS 370</p> <p>This request is to replace a 1996 Mercury, license EX34859, with 122,000 miles. BA 3710, the Office of the Inspector General is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.</p>	370	1	0	18,999.00	19,569.00	18,999	0
05	8360	<p>VEHICLE-FLEET-LV-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS 375</p> <p>This request is to replace a 1999 Ford Crown Victoria, license EX44508, with 186,357 miles. BA3710, the Office of the Inspector General, is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.</p>	375	1	0	18,999.00	19,569.00	18,999	0
05	8360	<p>VEHICLE-FLEET-LV-1.3 SEDAN: COMPACT, 4 DOOR; 4-5 PASS 190</p> <p>BA3716, WSCC is requesting to replace a 2000 Mailbu Sedan, license EX54793, with 161,968 miles. The mailroom officer uses this vehicle daily to drop off and pick up mail at NDOC Central Office, drop off mail at the State Mailroom, and pick up mail at the Post Office. When this vehicle isn't being used by the mailroom officer, it is then being used by other staff. Without replacement of this vehicle, mail runs will be delayed, and additional costs will be incurred due to the use of personal vehicles when this vehicle is down awaiting repairs.</p>	190	1	0	16,580.00	17,077.00	16,580	0
05	8360	<p>VEHICLE-FLEET-LV-1.3 SEDAN: COMPACT, 4 DOOR; 4-5 PASS 310</p> <p>The perimeter vehicle, a 1997 Ford Crown Victoria (EX42868) has in excess of 161,520 miles. The vehicle was removed from service at BA 3761, FMWCC after it failed its emissions test in 2010. It is too costly to repair. A perimeter vehicle and substitute are essential to the security of the inmates and public. Replacement of this vehicle was previously requested twice. This is the 3rd request. 15-passenger vans are currently being used to roam the perimeter of the facility. The cost to do so is exorbitant as these vans are too large for such a duty and use more fuel. Because the vans are used 24-hours roaming the perimeter, they require more repair putting the inmates at risk of delay should a hospital visit, transfer, or court appointment be scheduled.</p>	310	1	0	16,580.00	17,077.00	16,580	0
05	8360	<p>VEHICLE-FLEET-RNO/CC-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS 385</p> <p>This request is to replace a 1999 Ford Crown Victoria, license EX43510, 1999 with 182,667 miles. BA3710, the Office of the Inspector General, is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.</p>	385	1	0	18,681.00	19,242.00	18,681	0
05	8271	<p>HAND HELD RADIOS XPR 6550 776</p> <p>This request is to purchase replacement radios that are not repairable under the service contract. If these radios are not replaced, staff will be put in compromising situations with no means of communications to request assistance or to report unsafe conditions or actions. [See Attachment]</p>	776	2	2	1,050.00	1,050.00	2,100	2,100
05	8271	<p>HANDHELD RADIOS XPR 6350 771</p> <p>This request is to purchase replacement radios that are not repairable under the service contract. If these radios are not replaced, staff will be put in compromising situations with no means of communications to request assistance or to report unsafe conditions or actions. [See Attachment]</p>	771	5	5	920.00	920.00	4,600	4,600
05	8271	<p>MOBILE RADIOS 781</p> <p>This request is to purchase replacement radios that are not repairable under the service contract. If these radios are not replaced, staff will be put in compromising situations with no means of communications to request assistance or to report unsafe conditions or actions. [See Attachment]</p>	781	1	1	772.00	772.00	772	772
05	8280	<p>BUSES 41</p> <p>This request is to purchase replacement buses that are not repairable under the service contract. If these buses are not replaced, staff will be put in compromising situations with no means of communications to request assistance or to report unsafe conditions or actions. [See Attachment]</p>	41	0	0	552,922.00	552,922.00	0	0

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### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	1.2 Sedan: Intermediate; 4DR; 5 Pass, FWD 2013 Ford Fusion (POG)		
<b>Dealer Name:</b>	Jones West Ford - Reno		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	X Cloth
	Oxford White	Dune	<input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 17,609	\$ 17,609
SPECIFY OPTIONS: (description)			\$
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 17,609
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 17,637.25</b>

<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Transportation 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Carson City
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sergent 775-887-3218

STANDARD PAGE ~ BID #8036 FLEET VEHICLES ~ UPDATED 2012-0924

*SmartWay*  
*YES*

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

*3710*  
*T*

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)</small>		1.2, SEDAN, INTERMEDIATE, 4DR, 5PASS, FWD	
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>		<b>Base Price for RENO/CARSON CITY</b>	<b>Base Price for LAS VEGAS</b>
2013 FORD FUSION (P0G)		\$ 17609	\$ 17909
<b>State vehicle miles per gallon (MPG):</b> 17 CITY - 24 HWY			
<b>State manufactures warranty:</b> 3 YRS/36000 MILES			
<b>Specify alternate fuel engine size and emission rating:</b> 2.5L I4			
<b>Includes Minimum Standard Equipment Listed:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:			
<b>Exterior Color: List available colors: (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)</b>			
BORDEAUX RED CC	FQ	INGOT SILVER CC/M	UX
DEEP BLUE CC	J4	OXFORD WHITE CC	<u>YZ</u>
GINGER ALE CC	JY	STERLING GRAY CC	UJ
TUXEDO BLACK CC	UH		
<b>Seats, Cloth: List available colors:</b>			
<u>DUNE</u>	BLACK		
<b>GVW: NA#</b>		<b>WHEELBASE: 107"</b>	
(When Applicable)		(When Applicable)	



**OPTION PACKAGE PAGE ~ BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> (i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)	1.2, SEDAN, INTERMEDIATE, 4DR, 5PASS, FWD
---	---

		DEDUCT AMOUNT
ABS Brake System	\$ INCL.	\$-
Air Conditioning	\$ INCL.	\$-
Cruise Control	\$ INCL.	\$-
Diesel Engine	\$ NA	\$-
Engine Block Heater	\$ 30	\$-
Four Wheel Drive (4x4)	\$ NA	\$-
Heavy Duty Alternator (140A)	\$ NA	\$-
Hitch Receiver	\$ NA	\$-
Integrated Trailer Brake (3/4 ton only)	\$ NA	\$-
Keyless Entry w/Fob (must have power door locks)	\$ INCL.	\$-
Limited Slip Differential	\$ NA	\$-
Paint, Metallic	\$ OPTIONAL N/C	\$-
Power Mirrors	\$ INCL.	\$-
Power Locks	\$ INCL.	\$-
Power Seats (DRIVER'S SIDE ONLY)	\$ INCL.	\$-
Power Windows	\$ INCL.	\$-
Radio; AM/FM Stereo, Cassette Player	\$ NA	\$-
Radio; AM/FM Stereo, Cassette Player, CD	\$ INCL.	\$-
Rear Window Wiper	\$ NA	\$-
Seats, Vinyl	\$ NA	
Vinyl Colors:		
Skid Plate	\$ NA	\$-
Tilt Steering	\$ INCL.	\$-
Tire, Spare, Full Size	\$ NA	\$-
Trailer Tow Mirrors	\$ NA	\$-
Trailer Tow Package	\$ NA	\$-
Other:		

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per unit mile.

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Department of Corrections	<b>Budget Account #:</b> 3710
<b>Contact Name:</b> Shanda Sergent	<b>Telephone Number:</b> (775) 887-3218

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

**Number of vehicles requested:** 1                      **Amount of the request:** \$23,128.25

**Is the requested vehicle(s) new or used:** NEW

**Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:**

SUV 4WD 4DR 4-6 Pass

**Mission of the requested vehicle(s):**

Used as needed by the Department's Transportation and Administration personnel.

**Were funds legislatively approved for the request?**

Yes     No

**If yes, please provide the decision unit number:**

E710

**If no, please explain how the vehicles will be funded?**

**Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):**

Addition(s)     1 Replacement(s)

**Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.**

Yes

**Please Complete for Replacement Vehicles Only:**

(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

**Current Vehicle Information:**

Vehicle #1 Model Year: 2004  
Odometer Reading: 148,065  
Type of Vehicle: Van

Vehicle #2 Model Year:  
Odometer Reading:  
Type of Vehicle:

**Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.**

Yes

**If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.**

*Please attach an additional sheet if necessary*

**APPOINTING AUTHORITY APPROVAL:**

Betty Zarric                      Chief of Fiscal Services                      12-9-13  
Agency Appointing Authority                      Title                      Date

**BOARD OF EXAMINERS' APPROVAL:**

Approved for Purchase     Not Approved for Purchase

Board of Examiners                      Date

State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account: 3710 NDOC - DIRECTOR'S OFFICE		GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON:15 PASS	255	1	0	39,265.00	40,443.00	39,265	0	
The 1998 GMC Van, EX 34827 at BA 3751, ESP, currently has 227,060 miles. All transportation runs involving maximum security custody level inmates require a main transportation vehicle and a chase vehicle with an armed officer as back-up. With the present fleet, ESP cannot provide all vehicles necessary when multiple, simultaneous transports are required. These transports are for maximum security inmate transfers, hospital, and regular medical needs. This van is necessary in order to meet the required needs of the institution. In the event we have more than one incident occur at a time, or a need to transport two inmates separately, ESP is essentially unable to do so with the current vehicle fleet. This vehicle is currently unsafe to operate and has been removed from service.										
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON:15 PASS	260	1	0	39,265.00	40,443.00	39,265	0	
The 2006 Chevy van, EX 50260 at BA 3751, ESP, currently has 243,013 miles. All transportation runs involving maximum security custody level inmates require a main transportation vehicle and a chase vehicle with an armed officer as back-up. With the present fleet, ESP cannot provide all vehicles necessary when multiple, simultaneous transports are required. These transports are for maximum security inmate transfers, hospital, and regular medical needs. This van is necessary in order to meet the required needs of the institution. In the event we have more than one incident occur at a time, or a need to transport two inmates separately, ESP is essentially unable to do so with the current vehicle fleet. Transports in most cases require long distance conveyance. This vehicle is currently unsafe to operate and has been limited to local service only.										
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON:15 PASS	300	1	0	39,265.00	40,443.00	39,265	0	
BA3759, LCC is requesting to replace a 1998 GMC Savanna Van 15 passenger (EX34826) with 199,903 miles on it that is in use daily. It is used to transport large number of employees or inmates to the camps, training classes or pick up maintenance parts, supplies, etc. This is the 3rd budget request to replace this van. Without replacement of this vehicle, maintenance costs will continue to rise. Using this vehicle which requires constant maintenance can cause the safety and security of staff, inmates, and the community to be compromised should this vehicle fail on route or cause an accident due to failure of equipment in vehicle.										
05	8310	VEHICLE-FLEET-LV-5.2 SPORT UTILITY VEHICLE:4X4:4 DOOR:4-6 PASS	180	1	0	24,766.00	25,509.00	24,766	0	
Central Transportation, BA 3710, is requesting an SUV to replace the 2004 GMC Safari Minivan, EX47034, with 148,065 miles. This vehicle is being used by Central Office personnel to accomplish state required travel throughout the state as needed for official business. All wheel drive is needed in the north due to weather and frequently mandated travel from Carson City to Ely for numerous NDOC employees. If not replaced the NDOC will incur excessive costs for maintenance and use of state motor pool or personal vehicles when this vehicle is out for repairs.										
05	8310	VEHICLE-FLEET-LV-5.2 SPORT UTILITY VEHICLE:4X4:4 DOOR:4-6 PASS	390	1	0	24,766.00	25,509.00	24,766	0	
This request is to replace a 1997 Ford Taurus, license EX34860, with 137,800 miles. BA3710, the Office of the Inspector General, is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.										
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON:4X4:6 DOOR:5-6 PASS	285	1	0	28,066.00	28,908.00	28,066	0	
BA 3759 is requesting to replace a 1995 Jeep (EX30336) with 239,135 miles. It serves as a chase vehicle accompanying the transport vans and would transport staff for required state functions such as meetings and training. This is the 3rd budget request to replace the Jeep. LCC's auto mechanic has stated it is unsafe to operate and recommended this vehicle not be driven on the highways. It is currently only being used for perimeter checks in inclement weather.										
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON:4X4:6 DOOR:5-6 PASS	340	1	0	28,066.00	28,908.00	28,066	0	
BA 3762, HDSP is requesting to replace a 1995 Chevy Van, EX60186 with 136,180 miles, used for Perimeter Patrol. Because of the mileage, condition, and age of this vehicle it is not cost effective to maintain. Therefore replacement of this vehicle is requested. The suitable replacement is an SUV to fill the vital role of maintaining the perimeter security of High Desert State Prison. Inmate transport vans are used when this vehicle is not available resulting in excessive wear and tear to transport vans. If this vehicle is not replaced it could result in a security breach of the prison perimeter that may allow an inmate escape.										
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON:4X4:6 DOOR:5-6 PASS	345	1	0	28,066.00	28,908.00	28,066	0	
BA 3762, HDSP is requesting to replace EX41589, a 1995 Chevy S15 truck with 90,216 miles. It is used as a utility vehicle for various departments in the day to day operations at the High Desert State Prison. Main use is by the Mail Room to pick up and deliver mail to the State Mail Room in Las Vegas. Due to the miles, age, and condition of this vehicle, it is not cost effective to maintain. Therefore it is requested to replace this vehicle with an SUV as its versatility is vital to the day to day operation of HDSP. This vehicle is barely operable and if not replaced it will be detrimental to operation and of the High Desert State Prison. The current state of the vehicle is approaching the point where it will be too costly to maintain in an operable condition.										
05	8360	VEHICLE-FLEET-LV-1.2 SEDAN: INTERMEDIATE, 4 DOOR: 5-6 PASSENGERS	135	1	0	18,999.00	19,569.00	18,999	0	

### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	5.2 SUV 4WD 4DR 4-6 Pass 2014 Ford Escape (U9G/U0F)		
<b>Dealer Name:</b>	Jones West Ford, Reno		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	X Cloth
	Oxford White CC	Gray	<input type="checkbox"/> Vinyl
	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Cost</b>
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 23,045	\$ 23,045
SPECIFY OPTIONS: (description)			\$ 55
FLOOR MATS		\$55	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 23,100
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 23,128.25</b>

<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Transportation 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Carson City
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sergent 775-887-3218



ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>	5.2, SUV, 4WD, 4DR, 4-6PASS
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		DEDUCT AMOUNT
ABS Brake System	\$ INCL.	\$-
Alternate Fuel:	\$ NA	\$-
CNG Dedicated	\$ NA	\$-
Air Conditioning	\$ INCL.	\$-
Keyless Entry w/Fob	\$ INCL.	\$-
Limited Slip Differential	\$ NA	\$-
Paint, Metallic	\$ OPTIONAL N/C	\$-
Power Mirrors	\$ INCL.	\$-
Power Locks	\$ INCL.	\$-
Power Seats	\$ NA	\$-
Power Windows	\$ INCL.	\$-
Radio; AM/FM Stereo, Cassette Player	\$ NA	\$-
Radio; AM/FM Stereo, CD	\$ INCL.	\$-
Rear Window Wiper	\$ INCL.	\$-
Seats, Vinyl	\$ NA	\$-
Vinyl Colors: NA		
Skid Plate	\$ NA	\$-
Tilt Steering	\$ INCL.	\$-
Tire, Spare, Full Size	\$ NA	\$-

Other:		DEDUCT AMOUNT
FOUR WHEEL DRIVE (4WD)	\$ INCL.	\$-
2.0L I4 ECOBOOST	\$1,122	\$-
FLOOR MATS	\$55	\$-
FRONT WHEEL DRIVE (U0F/2.5L I4)	\$	(\$3,204)
Other:	\$	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per mile unit.

*led*

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Department of Corrections	<b>Budget Account #:</b> 3710
<b>Contact Name:</b> Shanda Sargent	<b>Telephone Number:</b> (775) 887-3218
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>2</u>                      <b>Amount of the request:</b> <u>\$53,016.50</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>NEW</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b>          Passenger Van, 15 Pass</p> <p><b>Mission of the requested vehicle(s):</b>          Used by the Department's Transportation team to transport inmates as required.</p>	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> E710 <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>2</u> Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> No, not applicable.	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2004 Odometer Reading: 226,313 Type of Vehicle: Van  Vehicle #2 Model Year: 2004 Odometer Reading: 213,726 Type of Vehicle: Van  <i>Please attach an additional sheet if necessary</i>	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  Yes  If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"><i>Betty Sartin</i></div> <div style="width: 30%;"><i>Chief of Fiscal Services</i></div> <div style="width: 30%;"><u>12-9-13</u></div> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;">Agency Appointing Authority</div> <div style="width: 30%;">Title</div> <div style="width: 30%;">Date</div> </div>	
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase  <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">Board of Examiners</div> <div style="width: 30%;">Date</div> </div>	

Revised 7/13/10

1313  
63  
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142 B

State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account: 3710 NDOC - DIRECTOR'S OFFICE

Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
	BA3739	WCC is requesting to replace a 2006 Chevrolet 2500HD truck, license EX49749, with approximately 212,000 miles. It is used for fire crew custody coverage, picking up materials and supplies from vendors, and for staff travel for training and meetings. WCC is very remote and requires staff to travel extensive distances for materials, supplies, and to attend required training or meetings. Maintenance and repair costs are expected to increase dramatically during the next two years. Safety issues will arise when using this vehicle on fire crews.							
05	8310	VEHICLE-FLEET-LV-2.3 TRUCK 2WD STD CAB; LONG BED BA 3761, FMWCC, is requesting to replace a 2001 Ford Ranger pickup with 150,000 miles on it. The vehicle is used to backup the perimeter vehicle as well as to deliver and pickup mail and maintenance parts. This is the third request to replace this vehicle. This is the 3rd request. Safety of staff is compromised when we send them on parts and/or mail runs because they are using a standard vehicle. Had this vehicle been up to par, a 15-passenger van would not have been used as a perimeter vehicle.	320	1	0	18,894.00	19,461.00	18,894	0
05	8310	VEHICLE-FLEET-LV-4.3 2WD PASSENGER VAN; 3/4 TON;15 PASS Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45113, with 223,554 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	165	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN;1 TON;15 PASS Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2000 Chevrolet Express Van, license EX38339, with 192,863 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	140	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN;1 TON;15 PASS Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45112, with 210,100 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	160	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN;1 TON;15 PASS Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45114, with 213,726 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	170	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN;1 TON;15 PASS Central Transportation, BA 3738, is requesting a 15 passenger van to replace 1996 Ford Econoline van, license EX31520, with 236,071 miles. This van will require caging modification for the transport of inmates. This vehicle is considered to be worn out and approaching inoperable status. This van moves inmates as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern.	235	0	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN;1 TON;15 PASS BA 3748, JCC is requesting to replace a 2007 GMC van, license EX51808, with 223,389 miles State ID #291539. This van is used for transporting inmates to and from FMWCC, hospitals, courts, doctors' visits, etc., reliable vehicles are required. The van is nearing the end of its usable life and is becoming increasingly costly to maintain in running condition.	250	1	0	26,534.00	27,330.00	26,534	0

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### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	4.4 Passenger Van, 15 Pass 2013 Ford E-350 Wagon (S3B)		
<b>Dealer Name:</b>	Jones West Ford, Reno		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	Cloth
	Oxford White CC	Gray	X Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	2	\$ 24,711	\$ 49,422
SPECIFY OPTIONS: (description)			\$ 3,538
TRAILER TOW PACKAGE	2	\$328	
HIGH CAPACITY AIR CONDITIONING	2	\$685	
TRAILER TOW MIRRORS	2	\$104	
POWER WINDOWS/LOCKS	2	\$652	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 52,960
DMV Title and DRS Fee's		\$28.25	\$ 56.50
<b>GRAND TOTAL:</b>			<b>\$ 53,016.50</b>

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<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Transportation 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Carson City
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sergent 775-887-3218

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**STANDARD PAGE/COST MATRIX ~ BID #8036 FLEET VEHICLES ~ UPDATED 2012-0924**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207) **3710 T**

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)</small>		4.4, PASSENGER VAN, 15 PASS	
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>		<b>Base Price for RENO/CARSON CITY</b>	<b>Base Price for LAS VEGAS</b>
2013 FORD E-350 WAGON (S3B)		\$ 24711	\$ 25011
State manufactures warranty: 3 YRS/36000 MILES			
Specify alternate fuel engine size and emission rating: 5.4L V8 EFI GAS			
Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:			
<b>Exterior Color: List available colors: (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)</b>			
STEEL BLUE CC/M (ADD \$112)	BY	BLACK CC	UA
DARK BLUE PEARL CC/M (ADD \$112)	DX	YELLOW CC	BY
INGOT SILVER CC/M (ADD \$112)	UX	VERMILLION RED CC	E4
PUEBLO GOLD CC/M (ADD \$112)	G3	OXFORD WHITE CC	<b>(YZ)</b>
<b>Seats, Cloth: List available colors:</b>			
<b>(GREY)</b>			
<b>GVW: 9100#</b>		<b>WHEELBASE: 138"</b>	
(When Applicable)		(When Applicable)	



**ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)</small>	4.4, PASSENGER VAN, 15 PASS
--	-----------------------------

DEDUCT AMOUNT

ABS Brake System	\$ INCL.	\$-
Air Conditioning	\$ INCL.	\$-
Air Conditioning, REAR	\$ NA	\$-
Cruise Control	\$ INCL.	\$-
Diesel Engine	\$ NA	\$-
Engine Block Heater	\$ 62	\$-
Four Wheel Drive (4x4)	\$ 12000	\$-
Heavy Duty Alternator (140A)	\$ NA	\$-
Hitch Receiver	\$ INCL. w/TRAILER TOW	\$-
Integrated Trailer Brake	\$ NA	\$-
Keyless Entry w/Fob (must have power door locks)	\$ NA	\$-
Limited Slip Differential	\$ 261	\$-
Paint, Metallic	\$ OPTIONAL N/C	\$-
Power Mirrors	\$ 66	\$-
Power Locks	\$ INCL. w/ PWR WINDOWS	\$-
Power Seats (DRIVER ONLY)	\$ NA	\$-
* Power Windows	\$ 652	\$-
Radio; AM/FM Stereo, Cassette Player	\$ NA	\$-
Radio; AM/FM Stereo, CD	\$ INCL.	\$-
Rear Window Wiper	\$ NA	\$-
Seats, Vinyl Vinyl Colors: TAN OR GREY	\$ NC	
Skid Plate	\$ NA	\$-
Tilt Steering	\$ INCL.	\$-
Tire, Spare, Full Size	\$ INCL.	\$-
* Trailer Tow Mirrors	\$ 104	\$-
Trailer Tow Package	\$ 328	\$-

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ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>	4.4, PASSENGER VAN, 15 PASS	
Other:		
V8 5.4L GAS ENGINE	\$ INCL.	\$-
PRIVACY GLASS	\$ 382	\$-
RUNNING BOARDS	\$ 266	\$-
SYNC VOICE SYSTEM	\$ 394	\$-
A/C, HIGH CAPACITY	\$ 685	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per unit mile.

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> Department of Corrections	<b>Budget Account #:</b> 3710
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<b>Contact Name:</b> Shanda Sergent	<b>Telephone Number:</b> (775) 887-3218
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Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

**Number of vehicles requested:** 3      **Amount of the request:** \$72,921.75

**Is the requested vehicle(s) new or used:** NEW

**Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:**  
Passenger Van, 12 Pass

**Mission of the requested vehicle(s):**  
Used by the Department's Transportation team to transport inmates as required.

<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> E710 <b>If no, please explain how the vehicles will be funded?</b>
--	--

**Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):**  
  
 Addition(s)     3 Replacement(s)

**Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.**  
No, not applicable.

<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2000 Odometer Reading: 192,863 Type of Vehicle: Van <hr/> Vehicle #2 Model Year: 2004 Odometer Reading: 210,100 Type of Vehicle: Van <hr/> <i>Please attach an additional sheet if necessary</i>	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  <u>Yes</u>  <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>
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**APPOINTING AUTHORITY APPROVAL:**

<u>Betty Morris</u> Agency Appointing Authority	<u>Chief of Fiscal Services</u> Title	<u>12-9-13</u> Date
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**BOARD OF EXAMINERS' APPROVAL:**

Approved for Purchase     Not Approved for Purchase

Board of Examiners \_\_\_\_\_ Date \_\_\_\_\_

CD

✓✓

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14-16  
v.x

Department of Corrections  
BOE Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010  
Page 2 - Current Vehicle Information

Vehicle #3 Model Year: 2004  
Odometer Reading: 223,554  
Type of Vehicle: Van

State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account: 3710 NDOC - DIRECTOR'S OFFICE

Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
	BA3739	WCC is requesting to replace a 2006 Chevrolet 2500HD truck, license EX49749, with approximately 212,000 miles. It is used for fire crew custody coverage, picking up materials and supplies from vendors, and for staff travel for training and meetings. WCC is very remote and requires staff to travel extensive distances for materials, supplies, and to attend required training or meetings. Maintenance and repair costs are expected to increase dramatically during the next two years. Safety issues will arise when using this vehicle on fire crews.							
05	8310	VEHICLE-FLEET-LV-2.3 TRUCK 2WD STD CAB; LONG BED BA 3761, FMWCC, is requesting to replace a 2001 Ford Ranger pickup with 150,000 miles on it. The vehicle is used to backup the perimeter vehicle as well as to deliver and pickup mail and maintenance parts. This is the third request to replace this vehicle. This is the 3rd request. Safety of staff is compromised when we send them on parts and/or mail runs because they are using a sub-standard vehicle. Had this vehicle been up to par, a 15-passenger van would not have been used as a perimeter vehicle.	320	1	0	18,894.00	19,461.00	18,894	0
05	8310	VEHICLE-FLEET-LV-4.3 2WD PASSENGER VAN: 3/4 TON;15 PASS Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45113, with 223,554 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	165	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2000 Chevrolet Express Van, license EX38339, with 192,863 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	140	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45112, with 210,100 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	160	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45114, with 213,726 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	170	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS Central Transportation, BA 3738, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45888, with 226,313 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.	175	1	0	26,534.00	27,330.00	26,534	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS SDCC, BA 3738, is requesting a 15 passenger van to replace 1996 Ford Econoline van, license EX31520, with 236,071 miles. This van will require caging modification for the transport of inmates. This vehicle is considered to be worn out and approaching inoperable status. This van moves inmates as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern.	235	0	0	26,534.00	27,330.00	0	0
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS BA 3748, JCC is requesting to replace a 2007 GMC van, license EX51808, with 223,389 miles State ID #291539. This van is used for transporting inmates to and from FMWCC, hospitals, courts, doctors' visits, etc. reliable vehicles are required. The van is nearing the end of its usable life and is becoming increasingly costly to maintain in running condition.	250	1	0	26,534.00	27,330.00	26,534	0

### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	4.2 Passenger Van, 12 Pass 2013 Ford E-350 Wagon (E3B)		
<b>Dealer Name:</b>	Jones West Ford, Reno		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	X Cloth
	Oxford White CC	Gray	<input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	3	\$ 22,510	\$ 67,530
SPECIFY OPTIONS: (description)			\$ 5,307
TRAILER TOW PACKAGE	3	\$328	
HIGH CAPACITY AIR CONDITIONING	3	\$685	
TRAILER TOW MIRRORS	3	\$104	
POWER WINDOWS/LOCKS	3	\$652	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 72,837
DMV Title and DRS Fee's		\$28.25	\$ 84.75
<b>GRAND TOTAL:</b>			<b>\$ 72,921.75</b>

<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Transportation 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Carson City
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sergent 775-887-3218

**STANDARD PAGE/COST MATRIX ~ BID #8036 FLEET VEHICLES ~ UPDATED 2012-0924**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207) **3710 T**

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)</small>		4.2, PASSENGER VAN, 12 PASS	
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>		<b>Base Price for RENO/CARSON CITY</b>	<b>Base Price for LAS VEGAS</b>
2013 FORD E-350 WAGON (E3B)		\$ 22510	\$ 22810
<b>State vehicle miles per gallon (MPG):</b> NA (EXEMPT)			
<b>State manufactures warranty:</b> 3 YRS/36000 MILES			
<b>Specify alternate fuel engine size and emission rating:</b> 5.4L V8 GAS LEV			
<b>Includes Minimum Standard Equipment Listed:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:			
<b>Exterior Color: List available colors:</b> (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)			
STEEL BLUE CC/M (ADD \$112)	BY	BLACK CC	UA
DARK BLUE PEARL CC/M (ADD \$112)	DX	YELLOW CC	BY
INGOT SILVER CC/M (ADD \$112)	UX	VERMILLION RED CC	E4
PUEBLO GOLD CC/M (ADD \$112)	G3	OXFORD WHITE CC	<b>YZ</b>
<b>Seats, Cloth: List available colors:</b>			
<b>GREY</b>			
<b>GVW: 8600#</b>		<b>WHEELBASE: 138"</b>	
(When Applicable)		(When Applicable)	

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ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: <small>(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)</small>	4.2, PASSENGER VAN, 12 PASS
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DEDUCT AMOUNT

ABS Brake System	\$ INCL.	\$-
Air Conditioning	\$ INCL.	\$-
Air Conditioning, REAR	\$ NA	\$-
Cruise Control	\$ INCL.	\$-
Diesel Engine	\$ NA	\$-
Engine Block Heater	\$ 62	\$-
Four Wheel Drive (4x4)	\$ 12000	\$-
Heavy Duty Alternator (140A)	\$ NA	\$-
Hitch Receiver	\$ INCL. w/TRAILER TOW	\$-
Integrated Trailer Brake	\$ NA	\$-
Keyless Entry w/Fob (must have power door locks)	\$ NA	\$-
Limited Slip Differential	\$ 261	\$-
Paint, Metallic	\$ OPTIONAL N/C	\$-
Power Mirrors	\$ 66	\$-
Power Locks	\$ INCL. w/ PWR WINDOWS	\$-
Power Seats (DRIVER ONLY)	\$ NA	\$-
* Power Windows	\$ 652	\$-
Radio; AM/FM Stereo, Cassette Player	\$ NA	\$-
Radio; AM/FM Stereo, CD	\$ INCL.	\$-
Rear Window Wiper	\$ NA	\$-
Seats, Vinyl Vinyl Colors: TAN OR GREY	\$ NC	
Skid Plate	\$ NA	\$-
Tilt Steering	\$ INCL.	\$-
Tire, Spare, Full Size	\$ INCL.	\$-
* Trailer Tow Mirrors	\$ 104	\$-
Trailer Tow Package	\$ 328	\$-

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ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>	4.1, PASSENGER VAN, 8 PASS	
Other:		
V8 5.4L GAS ENGINE	\$ INCL.	\$-
PRIVACY GLASS	\$ 382	\$-
RUNNING BOARDS	\$ 266	\$-
SYNC VOICE SYSTEM	\$ 394	\$-
A/C, HIGH CAPACITY	\$ 685	\$-
PRIVACY GLASS	\$ 382	\$-
Other:	\$	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per unit mile.

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State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account: 3710 NDOC - DIRECTOR'S OFFICE		GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
05	8310	VEHICLE-FLEET-LV-2.3 TRUCK 2WD STD CAB; LONG BED	320	1	0	18,894.00	19,461.00	18,894	0	
<p>BA3739, WCC is requesting to replace a 2006 Chevrolet 2500HD truck, license EX49749, with approximately 212,000 miles. It is used for fire crew custody coverage, picking up materials and supplies from vendors, and for staff travel for training and meetings. WCC is very remote and requires staff to travel extensive distances for materials, supplies, and to attend required training or meetings. Maintenance and repair costs are expected to increase dramatically during the next two years. Safety issues will arise when using this vehicle on fire crews.</p>										
05	8310	VEHICLE-FLEET-LV-4.3 2WD PASSENGER VAN: 3/4 TON;15 PASS	165	1	0	26,534.00	27,330.00	26,534	0	
<p>Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45113, with 223,554 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.</p>										
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS	140	1	0	26,534.00	27,330.00	26,534	0	
<p>Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2000 Chevrolet Express Van, license EX38339, with 192,863 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.</p>										
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS	160	1	0	26,534.00	27,330.00	26,534	0	
<p>Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45112, with 210,100 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.</p>										
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS	170	1	0	26,534.00	27,330.00	26,534	0	
<p>Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45114, with 213,726 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.</p>										
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS	175	1	0	26,534.00	27,330.00	26,534	0	
<p>Central Transportation, BA 3710, is requesting a 15 passenger van to replace a 2004 Ford E350 Van, license EX45888, with 226,313 miles. This van will require caging modification for the transport of inmates. Central Transportation moves inmates throughout the state as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern. Parts and maintenance costs are becoming excessive to keep this vehicle operable. While vehicles are frequently down, medical appointments for the offender population must be cancelled or delayed, delaying critical transport. If not replaced in the near future, the department will be at risk of non-compliance with mandated transportation runs.</p>										
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS	235	0	0	26,534.00	27,330.00	0	0	
<p>SDCC, BA 3738, is requesting a 15 passenger van to replace 1996 Ford Econoline van, license EX31520, with 236,071 miles. This van will require caging modification for the transport of inmates. This vehicle is considered to be worn out and approaching inoperable status. This van moves inmates as required by the department, by court order, and for medical needs. This van cannot be treated as 100% reliable to transport inmates as security and safety are a significant concern.</p>										
05	8310	VEHICLE-FLEET-LV-4.4 2WD PASSENGER VAN:1 TON;15 PASS	250	1	0	26,534.00	27,330.00	26,534	0	
<p>BA 3748, JCC is requesting to replace a 2007 GMC van, license EX51808, with 223,389 miles State ID #291539. This van is used for transporting inmates to and from FIMWCC, hospitals, courts, doctors' visits, etc., reliable vehicles are required. The van is nearing the end of its usable life and is becoming increasingly costly to maintain in running condition.</p>										

### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	2.6 - Truck 1/2 Ton: Full size; Std Cab; Long Bed 2014 Ford F-150 (F1C/F1E)		
<b>Dealer Name:</b>	Jones West Ford - Reno		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	<input type="checkbox"/> Cloth
	Oxford White CC	Grey	<input checked="" type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 17,299	\$ 17,299
SPECIFY OPTIONS: (description)			\$ 1,360
SPRAY – IN BEDLINER	1	\$405	
POWER WINDOWS, MIRRORS, LOCKS	1	\$955	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 18,659
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 18687.25</b>

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<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Florence McClure Women’s CC 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Clark County
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sergent 775-887-3218

**STANDARD PAGE/COST MATRIX ~ BID #8036 FLEET VEHICLES ~ UPDATED 2013-0911**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207) *376d*

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		2.6, TRUCK, 1/2TON, FULLSIZE, STD CAB, LONGBED	
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b> 2014 FORD F-150 (F1C/F1E)		<b>Base Price for RENO/CARSON CITY</b> \$16,999	<b>Base Price for LAS VEGAS</b> \$17,299
<b>State vehicle miles per gallon (MPG):</b> 15 CITY / 21 HWY			
<b>State manufactures warranty:</b> 3 YRS/36000 MILES			
<b>Specify alternate fuel engine size and emission rating:</b> 3.7L V6 FFV			
<b>Includes Minimum Standard Equipment Listed:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:			
<b>Exterior Color: List available colors:</b> (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)			
GREEN GEM CC/M	W6	STERLING GREY CC/M	UJ
VERMILLION RED CC	E4	INGOT SILVER CC/M	UX
TUXEDO BLACK CC/M	UH	OXFORD WHITE CC	YZ
BLUE JEANS CC/M	N1		
<b>Seats, Cloth: List available colors:</b>			
GREY			
<b>GVW: 6500#</b> <small>(When Applicable)</small>		<b>WHEELBASE: 145"</b> <small>(When Applicable)</small>	

**OPTION PACKAGE PAGE ~ BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		2.6, TRUCK, 1/2TON, FULLSIZE, STD CAB, LONGBED	
<b>Option Package Name/Code:</b> XLT (2WD)		\$3,555	
<b>List Equipment Features Below:</b> INCL. 40/20/40 CLOTH, A/C, AM/FM/CD, CARPET, PW, PL,PM			
<b>Option Package Name/Code:</b> XLT (4WD)		\$2,415	
<b>List Equipment Features Below:</b> INCL. 40/20/40 CLOTH, A/C, AM/FM/CD, CARPET, PW, PL,PM			

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**ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>	2.6, TRUCK, 1/2TON, FULLSIZE, STD CAB, LONGBED
--	--

**DEDUCT AMOUNT**

ABS Brake System	\$ INCL.	\$-
Air Conditioning	\$ INCL.	\$-
Cruise Control	\$ INCL.	\$-
Diesel Engine	\$ NA	\$-
Engine Block Heater	\$77	\$-
Four Wheel Drive (4x4)	\$4,161	\$-
Heavy Duty Alternator (140A)	\$ NA	\$-
Hitch Receiver	\$ INCL. w/ TRAILER TOW	\$-
Integrated Trailer Brake (3/4 ton only)	\$ INCL. w/ TRAILER TOW	\$-
Keyless Entry w/Fob	\$ INCL. w/ PWR WINDOWS	\$-
Limited Slip Differential	\$401	\$-
Paint, Metallic	\$ NC	\$-
Power Mirrors	\$ INCL. w/ PWR WINDOWS	\$-
Power Locks	\$ INCL. w/ PWR WINDOWS	\$-
Power Seats (DRIVER ONLY)	\$ NA	\$-
Power Windows	\$955	\$-
Radio; AM/FM Stereo, Cassette Player	\$ NA	\$-
Radio; AM/FM Stereo, CD	\$ INCL.	\$-
Rear Window Wiper	\$ NA	\$-
Seats, Vinyl Vinyl Colors: GREY	\$ NC	\$-
Skid Plate (4WD ONLY)	\$137	\$-
Tilt Steering	\$ INCL.	\$-
Tire, Spare, Full Size	\$ INCL.	\$-
Trailer Tow Mirrors	\$ NA	\$-
Trailer Tow Package	\$516	\$-

**ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>	2.6, TRUCK, 1/2TON, FULLSIZE, STD CAB, LONGBED	
Other:		
V6 3.7L FFV GAS	\$ STD	\$-
V8 5.0L FFV GAS	\$953	\$-
V6 3.7L ECO-BOOST GAS	\$ NA	\$-
40/20/40 SPLIT BENCH SEAT	\$ INCL.	\$-
ALL TERRAIN TIRES	\$ STD	\$-

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REAR STABILIZER BAR	\$ NA	\$-
ELEC. SHIFT ON FLY (REQ. 5.0L OR 3.7L EB)	\$ STD	\$-
SNOW PLOW PREP PKG	\$ NA	\$-
RUNNING BOARDS, BLACK	\$214	\$-
UPFITTER SWITCHES	\$ NA	\$-
TRANSMISSION PTO (AUTO TRANS ONLY)	\$ NA	\$-
TAILGATE STEP	\$311	\$-
SPRAY-IN BEDLINER	\$405	\$-
SYNC COMMUNICATIONS PKG (XL ONLY)	\$374	\$-
XL DÉCOR GRP (CHROME BUMPERS, 40/20/40 CLOTH)	\$97	\$-
FOG LAMPS	\$119	\$-
DAYTIME RUNNING LIGHTS	\$38	\$-
Other:	\$	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per unit mile.



State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account:	3710 NDOC - DIRECTOR'S OFFICE							
Catg	GL Acct	Description	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
05		BA 3710 Central Transportation is requesting an Intermediate Sedan to replace the existing, 1996 Ford Crown Victoria, License #EX45172. This sedan has 228,814 miles. It was being used to extradite one inmate per trip from other agencies. It is more cost effective to use a caged sedan for this action. Maintenance costs have become excessive and the vehicle is currently inoperable.	1	0	18,999.00	19,569.00	18,999	0
	8360	VEHICLE-FLEET-LV-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS This request is to replace a 1996 Mercury, license EX34859, with 122,000 miles. BA 3710, the Office of the Inspector General is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.	370	1	18,999.00	19,569.00	18,999	0
05		8360 VEHICLE-FLEET-LV-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS This request is to replace a 1999 Ford Crown Victoria, license EX44508, with 186,357 miles. BA3710, the Office of the Inspector General, is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.	375	1	18,999.00	19,569.00	18,999	0
05		8360 VEHICLE-FLEET-LV-1.3 SEDAN: COMPACT, 4 DOOR; 4-5 PASS BA3716, WSSC is requesting to replace a 2000 Malibu Sedan, license EX54793, with 161,968 miles. The mailroom officer uses this vehicle daily to drop off and pick up mail at NDOC Central Office, drop off mail at the State Mailroom, and pick up mail at the Post Office. When this vehicle isn't being used by the mailroom officer, it is then being used by other staff. Without replacement of this vehicle, mail runs will be delayed, and additional costs will be incurred due to the use of personal vehicles when this vehicle is down awaiting repairs.	190	1	16,580.00	17,077.00	16,580	0
05		8360 VEHICLE-FLEET-LV-1.3 SEDAN: COMPACT, 4 DOOR; 4-5 PASS The perimeter vehicle, a 1997 Ford Crown Victoria (EX42868) has in excess of 161,520 miles. The vehicle was removed from service at BA 3761, FMWCC after it failed its emissions test in 2010. It is too costly to repair. A perimeter vehicle and substitute are essential to the security of the inmates and public. Replacement of this vehicle was previously requested twice. This is the 3rd request. 15-passenger vans are currently being used to roam the perimeter of the facility. The cost to do so is exorbitant as these vans are too large for such a duty and use more fuel. Because the vans are used 24-hours roaming the perimeter, they require more repair putting the inmates at risk of delay should a hospital visit, transfer, or court appointment be scheduled.	310	1	16,580.00	17,077.00	16,580	0
05		8360 VEHICLE-FLEET-RNO/CC-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS This request is to replace a 1999 Ford Crown Victoria, license EX43510, 1999 with 182,667 miles. BA3710, the Office of the Inspector General, is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.	385	1	18,681.00	19,242.00	18,681	0
05		8271 HAND HELD RADIOS XPR 6550 This request is to purchase replacement radios that are not repairable under the service contract. If these radios are not replaced, staff will be put in compromising situations with no means of communications to request assistance or to report unsafe conditions or actions. [See Attachment]	2	2	1,050.00	1,050.00	2,100	2,100
05		8271 HANDHELD RADIOS XPR 6350 This request is to purchase replacement radios that are not repairable under the service contract. If these radios are not replaced, staff will be put in compromising situations with no means of communications to request assistance or to report unsafe conditions or actions. [See Attachment]	5	5	920.00	920.00	4,600	4,600
05		8271 MOBILE RADIOS This request is to purchase replacement radios that are not repairable under the service contract. If these radios are not replaced, staff will be put in compromising situations with no means of communications to request assistance or to report unsafe conditions or actions. [See Attachment]	1	1	772.00	772.00	772	772
05		8280 BUSES This request is to purchase replacement buses that are not repairable under the service contract. If these buses are not replaced, staff will be put in compromising situations with no means of communications to request assistance or to report unsafe conditions or actions. [See Attachment]	41	0	552,922.00	552,922.00	0	0

### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	1.3C Sedan: Full size; 4DR; 6 Pass 2013 Toyota Corolla 1838 4 DR LE		
<b>Dealer Name:</b>	Carson City Toyota		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	X Cloth
	Super White	Gray	<input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 18,562	\$ 18,562
SPECIFY OPTIONS: (description)			\$ 199
CF- CARPET FLOOR MATS		\$199	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 18,761
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 18,789.25</b>

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<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Florence McClure Womens CC 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Clark County
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sergent 775-887-3218

STANDARD PAGE ~ BID 8036 FLEET VEHICLES

(Use separate page for each package)

SmartWay - YES  
3761

CARSON CITY TOYOTA

Specify State's Vehicle Item Number: 1.3C

<small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2013 Toyota Corolla 1838 4 door L.E.	\$18,362.00	\$18,562.00

State vehicle miles per gallon (MPG): 27 city / 35 highway

State manufactures warranty: 3 year or 36,000 mile ltd comp. warranty 5 year or 60,000 mile power train

Specify engine size and emission rating: 1.8 liter 16 valve vvti 4 cylinder

Includes Minimum Standard Equipment Listed:  Yes  No If no, state exceptions:  
 4 speed auto transmission, intermittent windshield wipers, color keyed outside door handles color keyed front grille 15in steel wheels with p195/65r tires and full wheel covers, amber illuminated speedometer, tachometer with lcd odometer and twin trip meters and coolant temperature, fuel level gauges and outside temp gauges digital clock, am/fm/cd player, with mp3

wma playback capability auxiliary audio jack, automatic sound leveling, passenger side dual glove compartments ,hood release driver front airbag and front passenger airbag with advanced airbag system driver and passenger front seat mounted side curtain airbag daytime running lights side impact door beams 3 point rear seatbelts with adjustable shoulder anchors, automatic/emergency locking retractors alr/elr for all front and rear passenger seat belts elr for drivers anti theft system with engine immobilizer

Exterior Color: List available colors:  
 black sand pear, nautical blue metallic, Barcelona red, sandy beach, magnetic gray, classic silver,  
super white

Seats, Cloth: List available colors:  
graphite beige gray

GVW:	WHEELBASE:
(When Applicable)	(When Applicable)

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**OPTION PACKAGE PAGE ~BID 8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER  
NAME**

**Specify State's Vehicle Item Number:**

(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)

**Option Package Name/Code:** \_\_\_\_\_ \$ \_\_\_\_\_

**List Equipment Features Below:**

FE - 50 state emissions - no charge

PM- 16" alloy wheel fog lamps moon roof am/fm/cd mp3 with 6speakers hands free phone capability  
xm radio capability \$ 765.00

UI- cigarette lighter \$ 20.00

\* CF - carpet floor mats \$ 199.00

BM - body side molding \$ 199.00

**CALL DANA WHALEY TO FIND OUT ABOUT FACTORY REBATES**

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ITEMIZED OPTION PAGE ~ BID 8036 FLEET VEHICLES

(Use separate page for each package)

DEALER  
NAME \_\_\_\_\_

DEDUCT AMOUNT

ABS Brake System	\$standard	\$-
Air Conditioning	\$standard	\$-
Cruise Control	option	\$-
Diesel Engine	\$na	\$-
Engine Block Heater	\$na	\$-
Four Wheel Drive (4x4)	\$na	\$-
Heavy Duty Alternator	\$na	\$-
Hitch Receiver	\$na	\$-
Integrated Trailer Brake (3/4 ton only)	\$na	\$-
Keyless Entry w/Fob (must have power door locks)	option	\$-
Limited Slip Differential	\$na	\$-
Paint, Metallic	\$no charge	\$-
Power Mirrors	\$standard	\$-
Power Locks	\$standard	\$-
Power Seats	\$na	\$-
Power Windows	\$standard	\$-
Radio; AM/FM Stereo, Cassette Player	\$	\$-
Radio; AM/FM Stereo, Cassette Player, CD	\$standard	\$-
Rear Window Wiper	\$	\$-
Seats, Vinyl		
Vinyl Colors:		
Skid Plate	\$na	\$-
Tilt Steering	\$standard	\$-
Tire, Spare, temporary	\$standard	\$-
Trailer Tow Mirrors	\$na	\$-
Trailer Tow Package	\$na	\$-
Other:	\$	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$

300.00 Flat Charge.

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Department of Corrections	<b>Budget Account #:</b> 3710	
<b>Contact Name:</b> Shanda Sergent	<b>Telephone Number:</b> (775) 887-3218	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:		
<b>Number of vehicles requested:</b> <u>1</u> <b>Amount of the request:</b> <u>\$26,550.25</u> <b>Is the requested vehicle(s) new or used:</b> <u>NEW</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> SUV 4WD 4DR 5-6 Pass <b>Mission of the requested vehicle(s):</b> Used by HDSP staff for administrative needs.		
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> E710 <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)		
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> Not applicable		
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 1995 Odometer Reading: 136,180 Type of Vehicle: Van	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  Yes	
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	<b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>	
<i>Please attach an additional sheet if necessary</i>		
<b>APPOINTING AUTHORITY APPROVAL:</b>		
<u>Betty Harris</u> Agency Appointing Authority	<u>Chief of Fiscal Services</u> Title	<u>12-9-13</u> Date
<b>BOARD OF EXAMINERS' APPROVAL:</b>		
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase		
Board of Examiners		Date

Revised 7/13/10

2d2R uncm

19 94

State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account: 3710 NDOC - DIRECTOR'S OFFICE

Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON;15 PASS The 1998 GMC Van, EX 34827 at BA 3751, ESP, currently has 227,060 miles. All transportation runs involving maximum security custody level inmates require a main transportation vehicle and a chase vehicle with an armed officer as back-up. With the present fleet, ESP cannot provide all vehicles necessary when multiple, simultaneous transports are required. These transports are for maximum security inmate transfers, hospital, and regular medical needs. This van is necessary in order to meet the required needs of the institution. In the event we have more than one incident occur at a time, or a need to transport two inmates separately, ESP is essentially unable to do so with the current vehicle fleet. This vehicle is currently unsafe to operate and has been removed from service.	255	1	0	39,265.00	40,443.00	39,265	0
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON;15 PASS The 2006 Chevy van, EX 50250 at BA 3751, ESP, currently has 243,013 miles. All transportation runs involving maximum security custody level inmates require a main transportation vehicle and a chase vehicle with an armed officer as back-up. With the present fleet, ESP cannot provide all vehicles necessary when multiple, simultaneous transports are required. These transports are for maximum security inmate transfers, hospital, and regular medical needs. This van is necessary in order to meet the required needs of the institution. In the event we have more than one incident occur at a time, or a need to transport two inmates separately, ESP is essentially unable to do so with the current vehicle fleet. Transports in most cases require long distance conveyance. This vehicle is currently unsafe to operate and has been limited to local service only.	260	1	0	39,265.00	40,443.00	39,265	0
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON;15 PASS BA3759, LCC is requesting to replace a 1998 GMC Savanna Van 15 passenger (EX34826) with 199,903 miles on it that is in use daily. It is used to transport large number of employees or inmates to the camps, training classes or pick up maintenance parts, supplies, etc. This is the 3rd budget request to replace this van. Without replacement of this vehicle, maintenance costs will continue to rise. Using this vehicle which requires constant maintenance can cause the safety and security of staff, inmates, and the community to be compromised should this vehicle fail on route or cause an accident due to failure of equipment in vehicle.	300	1	0	39,265.00	40,443.00	39,265	0
05	8310	VEHICLE-FLEET-LV-5.2 SPORT UTILITY VEHICLE:4X4:4 DOOR;4-6 PASS Central Transportation, BA 3710, is requesting an SUV to replace the 2004 GMC Safari Minivan, EX47034, with 149,065 miles. This vehicle is being used by Central Office personnel to accomplish state required travel throughout the state as needed for official business. All wheel drive is needed in the north due to weather and frequently mandated travel from Carson City to Ely for numerous NDOC employees. If not replaced the NDOC will incur excessive costs for maintenance and use of state motor pool or personal vehicles when this vehicle is out for repairs.	180	1	0	24,766.00	25,509.00	24,766	0
05	8310	VEHICLE-FLEET-LV-5.2 SPORT UTILITY VEHICLE:4X4:4 DOOR;4-6 PASS This request is to replace a 1997 Ford Taurus, license EX34860, with 137,800 miles. BA3710, the Office of the Inspector General, is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.	390	1	0	24,766.00	25,509.00	24,766	0
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON;4X4:6 DOOR;5-6 PASS BA 3759 is requesting to replace a 1995 Jeep (EX30336) with 239,135 miles. It serves as a chase vehicle accompanying the transport vans and would transport staff for required state functions such as meetings and training. This is the 3rd budget request to replace the Jeep. LCC's auto mechanic has stated it is unsafe to operate and recommended this vehicle not be driven on the highways. It is currently only being used for perimeter checks in inclement weather.	285	1	0	28,066.00	28,908.00	28,066	0
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON;4X4:6 DOOR;5-6 PASS BA 3762, HDSP is requesting to replace a 1995 Chevy Van, EX60186 with 136,180 miles, used for Perimeter Patrol. Because of the mileage, condition, and age of this vehicle it is not cost effective to maintain. Therefore replacement of this vehicle is requested. The suitable replacement is an SUV to fill the vital role of maintaining the perimeter security of High Desert State Prison. Inmate transport vans are used when this vehicle is not available resulting in excessive wear and tear to transport vans. If this vehicle is not replaced it could result in a security breach of the prison perimeter that may allow an inmate escape.	340	1	0	28,066.00	28,908.00	28,066	0
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON;4X4:6 DOOR;5-6 PASS BA 3762, HDSP is requesting to replace EX41589, a 1995 Chevy S15 truck with 90,216 miles. It is used as a utility vehicle for various departments in the day to day operations at the High Desert State Prison. Main use is by the Mail Room to pick up and deliver mail to the State Mail Room in Las Vegas. Due to the miles, age, and condition of this vehicle, it is not cost effective to maintain. Therefore it is requested to replace this vehicle with an SUV as its versatility is vital to the day to day operation of HDSP. This vehicle is barely operable and if not replaced it will be detrimental to operation and of the High Desert State Prison. The current state of the vehicle is approaching the point where it will be too costly to maintain in an operable condition.	345	1	0	28,066.00	28,908.00	28,066	0
05	8360	VEHICLE-FLEET-LV-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS	135	1	0	18,999.00	19,569.00	18,999	0

### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	5.3 SUV 1/2 T 4WD 4DR 5-6 Pass 2014 Ford Explorer (K8B)		
<b>Dealer Name:</b>	Jones West Ford, Reno		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	X Cloth
	Oxford White CC	Gray	<input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 26,456	\$ 26,456
SPECIFY OPTIONS: (description)			\$ 66
FLOOR MATS		\$66	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 26,522
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 26,550.25</b>

*al*

<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – High Desert State Prison 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Clark County
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sergent 775-887-3218

**STANDARD PAGE ~ BID #8036 FLEET VEHICLES ~ UPDATED 2012-0530**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207) **3762**

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		5.3, SUV, 1/2TON, 4DR, 4WD, 5-6PASS	
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>		<b>Base Price for RENO/CARSON CITY</b>	<b>Base Price for LAS VEGAS</b>
2014 FORD EXPLORER (K8B)		\$26,156	\$26,456
State vehicle miles per gallon (MPG): 15 CITY - 21 HWY			
State manufactures warranty: 3 YRS/36000 MILES			
Specify alternate fuel engine size and emission rating: 3.5L V6 TI-VCT			
Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:			
<b>Exterior Color: List available colors: (CC=CLARCOAT; CC/M=CLARCOAT/METALLIC)</b>			
DEEP BLUE CC/M	J4	INGOT SILVER CC/M	UX
TUXEDO BLACK CC/M	UH	OXFORD WHITE CC	<u>YZ</u>
<b>Seats, Cloth: List available colors:</b>			
BLACK (XLT ONLY)	<u>GREY</u>		
<b>GVW: NA#</b> <small>(When Applicable)</small>		<b>WHEELBASE: 114"</b> <small>(When Applicable)</small>	

**OPTION PACKAGE PAGE ~ BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		5.3, SUV, 4DR, 4WD, 5-6PASS	
<b>Option Package Name/Code:</b>	BASE MODEL	\$ N/C	
List Equipment Features Below: INCL. PWR WINDOWS, PWR LOCKS, PWR MIRRORS, PWR DRIVER SEAT, CRUISE, TILT, KEYLESS ENTRY, SAFETY CANOPY, PRIVACY GLASS			

**ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

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<b>Specify State's Vehicle Item Number:</b> (i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)	5.3, SUV, 4DR, 4WD, 5-6PASS
---	-----------------------------

		DEDUCT AMOUNT
ABS Brake System	\$ INCL.	\$-
Air Conditioning	\$ INCL.	\$-
Cruise Control	\$ INCL.	\$-
Diesel Engine	\$ NA	\$-
Engine Block Heater	\$30	\$-
Four Wheel Drive (4x4)	\$ INCL.	\$-
Heavy Duty Alternator (140A)	\$ NA	\$-
Hitch Receiver	\$ INCL. W/TRAILER TOW	\$-
Integrated Trailer Brake (3/4 ton only)	\$ NA	\$-
Keyless Entry w/Fob (must have power door locks)	\$ INCL.	\$-
Limited Slip Differential	\$ NA	\$-
Paint, Metallic	\$ OPTIONAL N/C	\$-
Power Mirrors	\$ INCL.	\$-
Power Locks	\$ INCL.	\$-
Power Seats (DRIVER'S SIDE ONLY)	\$ INCL.	\$-
Power Windows	\$ INCL.	\$-
Radio; AM/FM Stereo, Cassette Player	\$ NA	\$-
Radio; AM/FM Stereo, Cassette Player, CD	\$ INCL.	\$-
Rear Window Wiper	\$ INCL.	\$-
Seats, Vinyl Vinyl Colors:	\$ NA	\$-
Skid Plate	\$ NA	\$-
Tilt Steering	\$ INCL.	\$-
Tire, Spare, Full Size	\$ NA	\$-
Trailer Tow Mirrors	\$ NA	\$-
Trailer Tow Package	\$ NA	\$-

## Other:

TRAILER TOW	\$497	\$-
DAYTIME RUNNING LAMPS	\$29	\$-
ENGINE BLOCK HEATER	\$30	\$-
FLOOR MATS	\$66	\$-
REVERSE SENSING SYSTEM	\$240	
SYNC (HANDS FREE PHONE)	\$258	

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per mile unit.

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Department of Corrections	<b>Budget Account #:</b> 3710	
<b>Contact Name:</b> Shanda Sergeant	<b>Telephone Number:</b> (775) 887-3218	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:		
<b>Number of vehicles requested:</b> <u>1</u> <b>Amount of the request:</b> <u>\$21,939.25</u> <b>Is the requested vehicle(s) new or used:</b> <u>NEW</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> Cargo Van, Mini <b>Mission of the requested vehicle(s):</b> Used by HDSP staff for mail delivery and miscellaneous deliveries to other local facilities.		
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> E710 <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> ___ Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)		
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> Not applicable		
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 1995 Odometer Reading: 190,216 Type of Vehicle: Truck  <hr/> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  Yes  <hr/> <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>	
<i>Please attach an additional sheet if necessary</i>		
<b>APPOINTING AUTHORITY APPROVAL:</b>		
<i>Betty Jarvis</i> Agency Appointing Authority	<i>Chief of Fiscal Services</i> Title	<u>12-4-13</u> Date
<b>BOARD OF EXAMINERS' APPROVAL:</b>		
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase		
_____ Board of Examiners		_____ Date

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7.0.1x

State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account: 3710 NDOC - DIRECTOR'S OFFICE

Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON;15 PASS The 1998 GMC Van, EX 34827 at BA 3751, ESP, currently has 227,060 miles. All transportation runs involving maximum security custody level inmates require a main transportation vehicle and a chase vehicle with an armed officer as back-up. With the present fleet, ESP cannot provide all vehicles necessary when multiple, simultaneous transports are required. These transports are for maximum security inmate transfers, hospital, and regular medical needs. This van is necessary in order to meet the required needs of the institution. In the event we have more than one incident occur at a time, or a need to transport two inmates separately, ESP is essentially unable to do so with the current vehicle fleet. This vehicle is currently unsafe to operate and has been removed from service.	285	1	0	39,265.00	40,443.00	39,265	0
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON;15 PASS The 2006 Chevy van, EX 50250 at BA 3751, ESP, currently has 243,013 miles. All transportation runs involving maximum security custody level inmates require a main transportation vehicle and a chase vehicle with an armed officer as back-up. With the present fleet, ESP cannot provide all vehicles necessary when multiple, simultaneous transports are required. These transports are for maximum security inmate transfers, hospital, and regular medical needs. This van is necessary in order to meet the required needs of the institution. In the event we have more than one incident occur at a time, or a need to transport two inmates separately, ESP is essentially unable to do so with the current vehicle fleet. Transports in most cases require long distance conveyance. This vehicle is currently unsafe to operate and has been limited to local service only.	280	1	0	39,265.00	40,443.00	39,265	0
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON;15 PASS BA3759, LCC is requesting to replace a 1998 GMC Savanna Van 15 passenger (EX34826) with 199,903 miles on it that is in use daily. It is used to transport large number of employees or inmates to the camps, training classes or pick up maintenance parts, supplies, etc. This is the 3rd budget request to replace this van. Without replacement of this vehicle, maintenance costs will continue to rise. Using this vehicle which requires constant maintenance can cause the safety and security of staff, inmates, and the community to be compromised should this vehicle fail on route or cause an accident due to failure of equipment in vehicle.	300	1	0	39,265.00	40,443.00	39,265	0
05	8310	VEHICLE-FLEET-LV-5.2 SPORT UTILITY VEHICLE:4X4;4 DOOR;4-6 PASS Central Transportation, BA 3710, is requesting an SUV to replace the 2004 GMC Safari Minivan, EX47034, with 148,065 miles. This vehicle is being used by Central Office personnel to accomplish state required travel throughout the state as needed for official business. All wheel drive is needed in the north due to weather and frequently mandated travel from Carson City to Ely for numerous NDOC employees. If not replaced the NDOC will incur excessive costs for maintenance and use of state motor pool or personal vehicles when this vehicle is out for repairs.	180	1	0	24,766.00	25,509.00	24,766	0
05	8310	VEHICLE-FLEET-LV-5.2 SPORT UTILITY VEHICLE:4X4;4 DOOR;4-6 PASS This request is to replace a 1997 Ford Taurus, license EX34860, with 137,800 miles. BA3710, the Office of the Inspector General, is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.	390	1	0	24,766.00	25,509.00	24,766	0
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON;4X4;6 DOOR;5-6 PASS BA 3759 is requesting to replace a 1995 Jeep (EX30336) with 239,135 miles. It serves as a chase vehicle accompanying the transport vans and would transport staff for required state functions such as meetings and training. This is the 3rd budget request to replace the Jeep. LCC's auto mechanic has stated it is unsafe to operate and recommended this vehicle not be driven on the highways. It is currently only being used for perimeter checks in inclement weather.	285	1	0	28,066.00	28,908.00	28,066	0
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON;4X4;6 DOOR;5-6 PASS BA 3762, HDSP is requesting to replace a 1995 Chevy Van, EX60186 with 136,180 miles, used for Perimeter Patrol. Because of the mileage, condition, and age of this vehicle it is not cost effective to maintain. Therefore replacement of this vehicle is requested. The suitable replacement is an SUV to fill the vital role of maintaining the perimeter security of High Desert State Prison. Inmate transport vans are used when this vehicle is not available resulting in excessive wear and tear to transport vans. If this vehicle is not replaced it could result in a security breach of the prison perimeter that may allow an inmate escape.	340	1	0	28,066.00	28,908.00	28,066	0
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON;4X4;6 DOOR;5-6 PASS BA 3762, HDSP is requesting to replace EX41589, a 1995 Chevy S15 truck with 90,216 miles. It is used as a utility vehicle for various departments in the day to day operations at the High Desert State Prison. Main use is by the Mail Room to pick up and deliver mail to the State Mail Room in Las Vegas. Due to the miles, age, and condition of this vehicle, it is not cost effective to maintain. Therefore it is requested to replace this vehicle with an SUV as its versatility is vital to the day to day operation of HDSP. This vehicle is barely operable and if not replaced it will be detrimental to operation and of the High Desert State Prison. The current state of the vehicle is approaching the point where it will be too costly to maintain in an operable condition.	345	1	0	28,066.00	28,908.00	28,066	0
05	8360	VEHICLE-FLEET-LV-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS	135	1	0	18,999.00	19,569.00	18,999	0

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## Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	4.5.A, Cargo Van, Mini 2013 Ford Transit Connect XLT Cargo Van (S7D)		
<b>Dealer Name:</b>	Jones West Ford - Reno		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	Cloth
	Frozen White CC	Grey	X Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 21,770	\$ 21,770
SPECIFY OPTIONS: (description)			\$ 141
FLOOR MATS, ALL WEATHER F & R	1	\$62	
SPLASH GUARDS	1	\$79	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 21,911
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 21,939.25</b>

<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – High Desert State Prison 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Clark County
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sergent 775-887-3218

**STANDARD PAGE/COST MATRIX ~ BID #8036 FLEET VEHICLES ~ UPDATED 2012-0924**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207) *3762*

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		4.5.A, CARGO VAN, MINI	
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>		<b>Base Price for RENO/CARSON CITY</b>	<b>Base Price for LAS VEGAS</b>
2013 FORD TRANSIT CONNECT XLT CARGO VAN (S7D)		\$ 21470	\$ 21770
State vehicle miles per gallon (MPG): NA (EXEMPT)			
State manufactures warranty: 3 YRS/36000 MILES			
Specify alternate fuel engine size and emission rating: 2.0L I4 DURATEC GAS ULEV			
Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:			
<b>Exterior Color: List available colors: (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)</b>			
RACE RED CC	PQ	DARK BLUE CC	UV
SILVER CC/M	TY	FROZEN WHITE CC	(22)
PANTHER BLACK CC/M	UE		
<b>Seats, Cloth: List available colors:</b>			
(GREY)			
<b>GVW: 4965#</b>		<b>WHEELBASE: 115"</b>	
(When Applicable)		(When Applicable)	

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## ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: (i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)	4.5.A; CARGO VAN, MINI
--	------------------------

		DEDUCT AMOUNT
ABS Brake System	\$ INCL.	\$-
Air Conditioning	\$ INCL.	\$-
Air Conditioning, REAR	\$ NA	\$-
Cruise Control	\$ INCL.	\$-
Diesel Engine	\$ NA	\$-
Engine Block Heater	\$ 30	\$-
Four Wheel Drive (4x4)	\$ NA	\$-
Heavy Duty Alternator (Min. 140A)	\$ NA	\$-
Hitch Receiver	\$ NA	\$-
Integrated Trailer Brake	\$ NA	\$-
Keyless Entry w/Fob	\$ NA	\$-
Limited Slip Differential	\$ NA	\$-
Paint, Metallic	\$ OPTIONAL N/C	\$-
Power Mirrors	\$ INCL.	\$-
Power Locks	\$ INCL.	\$-
Power Seats	\$ NA	\$-
Power Windows	\$ INCL.	\$-
Radio; AM/FM Stereo, Cassette Player	\$ NA	\$-
Radio; AM/FM Stereo, CD	\$ INCL.	\$-
Rear Window Wiper	\$ NA	\$-
Seats, Vinyl Vinyl Colors: NA	\$ NA	
Skid Plate	\$ NA	\$-
Tilt Steering	\$ INCL.	\$-
Tire, Spare, Full Size	\$ INCL.	\$-
Trailer Tow Mirrors	\$ NA	\$-
Trailer Tow Package	\$ NA	\$-

## ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: (i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)	4.5.A, CARGO VAN, MINI	
Other:		
DAYTIME RUNNING LIGHTS	\$ 37	\$-
DOORS REAR CARGO 225 DEGREE OPEN	\$ 199	\$-
REVERSE SENSING SYSTEM	\$ 232	\$-
HEATED DEFROSTER	\$166	\$-
FLOOR MATS, CARPET F&R	\$ 54	\$-
✓ FLOOR MATS, ALL WEATHER F&R	\$ 62	\$- 62
REMOTE START	\$ 286	\$-
✓ SPLASH GUARDS	\$ 79	\$- 79
PRIVACY GLASS	\$ 361	\$-
SYNC VOICE SYSTEM	\$ 328	\$-
REAR VIEW CAMERA	\$ 390	\$-
TWO (2) SPARE KEYS/NO FOBS	\$ 17	\$-
ADDL. KEY FOB	\$ 120	\$-
Other:	\$	\$-
Other:	\$	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per unit mile.



State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account: 3710 NDOC - DIRECTOR'S OFFICE

Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
<p>Uninterruptible Power Supply (UPS) are used to maintain power on the server equipment during a power outage. Without a working UPS, a power outage can cause the server to crash. A crash can lead to data loss and server outages. Data loss means either the user's data is corrupted by the crash or the server Operating System (OS) data is corrupted. If the OS is corrupted, the server would not be usable until MIS is able to repair it, if it is repairable at all. This can lead to slower user response times and/or a complete outage. [See Attachment]</p>									
				467	323			2,015,183.92	652,451
M504	MANDATES								
04	7460	DIGITAL CAMERA	841	1	0	140.00	0.00	140	0
<p>A digital camera is required to take photos. These photos are necessary for evidence gathering purposes during PREA investigations. [See Attachment]</p>									
04	7460	DIGITAL VOICE RECORDER	846	1	0	150.00	0.00	150	0
<p>A digital voice recorder is required to record interviews with witnesses, victims, and perpetrators. These interviews are necessary for evidence gathering purposes during PREA investigations. [See Attachment]</p>									
04	7460	DVD BURNER	851	1	0	342.00	0.00	342	0
<p>Digital files including photos, video, and voice recordings are distributed to different agencies such as the courts and defense counsel in response to PREA investigations. A CD/DVD burner is the most cost effective way to create the media to transfer the files required. [See Attachment]</p>									
04	7460	VIDEO CAMERA	836	1	0	250.00	0.00	250	0
<p>PREA investigations require a video camera to perform evidence gathering and recording crime scene data to complement digital photos. [See Attachment]</p>									
04	7460	WIRELESS TELEPHONE HEADSET	831	1	0	267.00	0.00	267	0
<p>Wireless telephone headset is required to allow multitasking including data entry during the PREA investigation process. [See Attachment]</p>									
05	8241	OFFICE FURNITURE-EXECUTIVE *** ENTIRE UNIT ***	795	1	0	3,573.00	3,975.00	3,573	0
<p>Request for office furniture for PREA Investigators.</p>									
05	8360	VEHICLE-FLEET-LV-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS	785	0	0	18,999.00	19,569.00	0	0
<p>This vehicle is requested to fulfill the PREA guidelines set forth by the Federal Government. Investigations are conducted at all NDOC facilities statewide.</p>									
05	8360	VEHICLE-FLEET-LV-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS	790	1	0	18,999.00	19,569.00	18,999	0
<p>This vehicle is requested to fulfill the PREA guidelines set forth by the Federal Government. Investigations are conducted at all NDOC facilities statewide.</p>									
05	8393	HAND GUN	801	1	0	582.00	0.00	582	0
<p>Request for hand guns for PREA Investigators. Total cost includes weapon and sights - \$501.60 (gun) plus \$79.99 (sights) for a total of \$581.59 per weapon. [See Attachment]</p>									
26	7771	SOFTWARE MAINTENANCE-ANTI VIRUS SUBSEQUENT YEAR	815	0	1	0.00	0.00	0	0
<p>Request for Hardware &amp; software for PREA Investigators.</p>									
26	7771	SOFTWARE-ANTI VIRUS	810	1	0	0.00	0.00	0	0
<p>Request for Hardware &amp; software for PREA Investigators.</p>									
26	7771	SOFTWARE-MICROSOFT OFFICE SUITE PRO	805	1	0	332.00	332.00	332	0
<p>Request for Hardware &amp; software for PREA Investigators.</p>									
26	8371	HARDWARE PRINTER NETWORK LASER JET MONO LITE DTY	825	1	0	834.00	834.00	834	0
<p>Request for Hardware &amp; software for PREA Investigators.</p>									
26	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	820	1	0	1,140.00	1,140.00	1,140	0
<p>Request for Hardware &amp; software for PREA Investigators.</p>									

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### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	1.2A Sedan: Full size; 4 DR; 6 Pass 2014 Chrysler 200, JSCH41		
<b>Dealer Name:</b>	Carson Dodge Chrysler Jeep		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	X Cloth
	White	Beige	<input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 18,650	\$ 18,650
SPECIFY OPTIONS: (description)			\$
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 18,650
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 18,678.25</b>

<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Inspector General Office PREA 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	White Pine County
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sergent 775-887-3218

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STANDARD PAGE/COST MATRIX ~ FLEET

(Use separate page for each package)

DEALER NAME: CARSON  
DODGE CHRYSLER JEEP

*Smartway- No 3710 1G*

Specify State's Vehicle Item Number: 1.2A CHRYSLER 200		
<small>(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)</small>		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
CHRYSLER 200, 2014, JSCH41	\$18,650.00	\$18,950.00
State vehicle miles per gallon (MPG): 21/31		
State manufactures warranty: 3/36,000 COMP AND 5/100,000 POWERTRAIN		
Specify engine size and emission rating: 3.6L V-6; 24V VVT		
Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:		
Exterior Color: List available colors: Billet Silver, Black, <u>White</u> , Cashmere, Crystal Blue, Deep Cherry Red, Granite Crystal, True Blue		
Seats, Cloth: List available colors: Black or Black and <u>Lt Frost Beige</u>		
GVW: 4600	WHEELBASE: 108.9	
(When Applicable)	(When Applicable)	

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## ITEMIZED OPTION PAGE ~ FLEET

(Use separate page for each package)

DEALER NAME: CARSON  
DODGE CHRYSLER JEEP

DEDUCT AMOUNT

ABS Brake System	STD	\$-
Air Conditioning	STD	\$-
Cruise Control	STD	\$-
Diesel Engine	N/A	\$-
Engine Block Heater	\$85.00	\$-
Four Wheel Drive (4x4)	N/A	\$-
Heavy Duty Alternator	N/A	\$-
Hitch Receiver	N/A	\$-
Integrated Trailer Brake (3/4 ton only)	N/A	\$-
Keyless Entry w/Fob (must have power door locks)	STD	\$-
Limited Slip Differential	N/A	\$-
Paint, Metallic	SEE PAINTS	\$-
Power Mirrors	STD	\$-
Power Locks	STD	\$-
Power Seats	STD	\$-
Power Windows	STD	\$-
Radio; AM/FM Stereo, Cassette Player	CD STD	\$-
Radio; AM/FM Stereo, Cassette Player, CD	CD STD	\$-
Rear Window Wiper	N/A	\$-
Seats, Vinyl	N/A	\$-
Vinyl Colors:		
Skid Plate	N/A	\$-
Tilt Steering	STD	\$-
Tire, Spare, Full Size	N/A	\$-
Trailer Tow Mirrors	N/A	\$-
Sat Radio	\$174.00	\$-
Bodyside Moldings	\$67.00	
Daytime Running Lamps	\$36.00	
Frt Pass Forward Fold Flat Seat	\$89.00	
Uconnect Communication System	\$441.00	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 1.00 per mile.

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Department of Corrections	<b>Budget Account #:</b> 3710	
<b>Contact Name:</b> Shanda Sergeant	<b>Telephone Number:</b> (775) 887-3218	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:		
<b>Number of vehicles requested:</b> <u>1</u> <b>Amount of the request:</b> <u>\$26,861.25</u> <b>Is the requested vehicle(s) new or used:</b> <u>NEW</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> <u>3/4 T Truck</u> <b>Mission of the requested vehicle(s):</b> <u>Used by LCC staff for maintenance needs.</u>		
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> <u>E710</u> <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)		
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> <u>Not applicable</u>		
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: <u>1992</u> Odometer Reading: <u>141,500</u> Type of Vehicle: <u>Truck</u>  Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  <u>Yes</u>  If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.	
<i>Please attach an additional sheet if necessary</i>		
<b>APPOINTING AUTHORITY APPROVAL:</b>		
<u>Betty Farmer</u> Agency Appointing Authority	<u>Chief of Fiscal Services</u> Title	<u>12-9-13</u> Date
<b>BOARD OF EXAMINERS' APPROVAL:</b>		
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase		
_____ Board of Examiners		_____ Date

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Budget Account:		3710 NDOC - DIRECTOR'S OFFICE		Year1	Year2	Year1	Year2	Year1	Year2
Catg	GL Acct	Description	Priority	Count	Rate	Count	Rate	Amnt	Amnt
Total for Decision Unit: E233				15	0	0	0	374,500	0
E234		EFFICIENT AND RESPONSIVE STATE GOVERNMENT							
26	7771	VLA OFFICE PRO PLUS 2010	81	621	321.76	0	0.00	199,812.96	0
According to the Microsoft our current Operating System XP will be dropped from support on April 8, 2014. \$321.76 Office Pro Plus 2010 upgrade x 1,926 FTE = \$619,709.76 [See Attachment]									
26	7771	VLA WINDOWS PRO 7 UPGRADE	86	160	118.35	0	0.00	18,936	0
According to the Microsoft our current Operating System XP will be dropped from support on April 8, 2014. \$118.35 Windows Pro 7 upgrade x 1,926 FTE = \$227,942.10 [See Attachment]									
Total for Decision Unit: E234				781	0	0	0	218,748.96	0
E237		EFFICIENT AND RESPONSIVE STATE GOVERNMENT							
26	7771	VLA MICROSOFT SERVER STD 2008 R2	581	10	459.41	0	0.00	4,594.1	0
Microsoft server 2008 upgrade.									
26	7771	VLA WINDOWS SERVER STD 2008 R2 \$459.41 x 10 = \$4,594.10 [See Attachment]	586	1,000	18.47	0	0.00	18,470	0
Microsoft server 2008 upgrade.									
Total for Decision Unit: E237				1,010	0	0	0	23,064.1	0
E239		EFFICIENT AND RESPONSIVE STATE GOVERNMENT							
26	8371	HP PROLIANT SERVERS	726	1	5,052.00	0	0.00	5,052	0
A SQL server with a support agreement and twelve SQL server licenses to restore security to NDOC network. 1 servers @ \$5,051.60 each; One 5 year support agreement for the servers @ \$606.40 each; 12 licenses @ \$8,706.71 each totaling \$104,480.52. Total for decision unit of \$110,338.52 [See Attachment]									
Total for Decision Unit: E239				1	0	0	0	5,052	0
E710		EQUIPMENT REPLACEMENT							
05	8310	VEHICLE-FLEET-LV-2.12 TRUCK 2WD 3/4T;STD CAB;LONG BD	230	1	21,193.00	0	21,829.00	21,193	0
BA3738, SDCC is requesting to replace EX42869, a 1991 Ford E-350 Cargo Van with 190,908 miles. Excessive repairs and associated costs along with the age and condition of this vehicle create recurring issues relative to vehicle availability, adversely affecting the institution's operations.									
05	8310	VEHICLE-FLEET-LV-2.12 TRUCK 4WD 3/4 T;STD CAB;LNG BD	200	1	24,044.00	0	24,766.00	24,044	0
BA3716, WSCC, requests to replace a 1992 Dodge pickup truck EX27198 with 148,205 miles. Maintenance uses this pick up truck for all major projects to haul materials such as motors, lumber, and project materials as needed. This truck is also used to make dump runs after projects are completed to get rid of the old debris and materials. If this vehicle is not replaced many projects would be delayed and man hours to do a project will increase. The security and safety of the institution is at risk when it takes longer to fix gates, fences, broken pipes, etc., which requires the pick up truck to pick up and deliver materials to the work site.									
05	8310	VEHICLE-FLEET-LV-2.12 TRUCK 4WD 3/4 T;STD CAB;LNG BD	290	1	24,044.00	0	24,766.00	24,044	0
BA 3759 is requesting to replace a 1992 Ford F-150 1/2 Ton truck (EX10718) with 132,545 miles at BA 3759, LCC. It is needed to handle transportation of pumps and heavy repair parts around the facility and out to the camps. This is the 5th budget request to replace the maintenance truck. Due to its age, this vehicle is expensive to maintain and it does not have a heavy enough suspension for the tasks it's needed for. Transport of maintenance items for the institution and surrounding camps will be impacted if this vehicle is not replaced with a heavier vehicle for these essential tasks.									
05	8310	VEHICLE-FLEET-LV-2.13 4WD TRUCK 3/4 T;CREW CAB;SHORT BED	240	1	27,975.00	0	28,814.00	27,975	0

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### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	Truck ¾ Ton: Full size; Std Cab; 8 Bed; 4X4 2013 Chevrolet Silverado – CK20903		
<b>Dealer Name:</b>	Champion Chevrolet		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	X Cloth
	Summit White	Dark Titanium	Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 26,833	\$ 26,833
SPECIFY OPTIONS: (description)			\$
AS QUOTED BY ZIGGY TERELAK 11/5/13		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 26,833
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 26,861.25</b>

<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Lovelock Correctional Ctr 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Pershing County
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sergent 775-887-3218

3/4T Std Cab 4x4 Long

13-0929

BA 3759

3/4 TON REG-CAB  
4x4 TRK.  
8YR B.B.L.

2013 SILVERADO 2500 4WD WT. REG CAB  
50U SUMMIT WHITE /V8G  
88B DARK TITANIUM  
ORDER NO. QWWM8K/TRE STOCK NO.  
VIN 1GC DKVC G0 DZ341853

\*\*\*\*\*  
 MODEL & FACTORY OPTIONS MSRP  
 CK20903 SILVERADO 2500 4WD WT REG 32505.00  
 AU0 KEYLESS REMOTE DOOR LOCK 240.00  
 GEH GVW RATING - 9,500 LBS N/C  
 GT4 REAR AXLE - 3.73 RATIO N/C  
 L96 VORTEC 6.0L V8 SFI GAS ENGINE N/C  
 MYD 6-SPEED AUTOMATIC TRANSMISSION N/C  
 NEZ SKID PLATE PACKAGE 150.00  
 QXT 17" ALL-TERRAIN BW TIRES 200.00  
 US8 AM/FM STEREO, CD PLAYER, RDS 170.00  
 YF5 50-STATE EMISSIONS N/C  
 Z82 HD TRAILERING EQUIPMENT PKG: 880.00  
 \* LOCKING REAR DIFFERENTIAL  
 \* INTEGRATED TRAILER BRAKE CONTROLLER  
 5B5 SEQ-PWR WINDOWS, LOCKS, MIRRORS 920.00

AIR CONDITIONING } = STD:  
TILT WHL  
CRUISE CONTROL

TOTAL MODEL & OPTIONS	35065.00
DESTINATION CHARGE	995.00
DEALER IMR CONTRIBUTION	
<b>TOTAL</b>	<b>36060.00</b>

YOUR COST = \$ 26,833.00

28.25 IN \$ 9 TIME PER

CHAMPION CHEVROLET  
800 Kletzke Lane  
Reno, Nevada 89502  
ZIGGY TERELAK  
Fleet / Commercial Manager

total = \$ 26,861.25

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State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account: 3710 NDOC - DIRECTOR'S OFFICE

Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON:15 PASS The 1998 GMC Van, EX 34827 at BA 3751, ESP, currently has 227,060 miles. All transportation runs involving maximum security custody level inmates require a main transportation vehicle and a chase vehicle with an armed officer as back-up. With the present fleet, ESP cannot provide all vehicles necessary when multiple, simultaneous transports are required. These transports are for maximum security inmate transfers, hospital, and regular medical needs. This van is necessary in order to meet the required needs of the institution. In the event we have more than one incident occur at a time, or a need to transport two inmates separately, ESP is essentially unable to do so with the current vehicle fleet. This vehicle is currently unsafe to operate and has been removed from service.	255	1	0	39,265.00	40,443.00	39,265	0
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON:15 PASS The 2006 Chevy van, EX 50250 at BA 3751, ESP, currently has 243,013 miles. All transportation runs involving maximum security custody level inmates require a main transportation vehicle and a chase vehicle with an armed officer as back-up. With the present fleet, ESP cannot provide all vehicles necessary when multiple, simultaneous transports are required. These transports are for maximum security inmate transfers, hospital, and regular medical needs. This van is necessary in order to meet the required needs of the institution. In the event we have more than one incident occur at a time, or a need to transport two inmates separately, ESP is essentially unable to do so with the current vehicle fleet. Transports in most cases require long distance conveyance. This vehicle is currently unsafe to operate and has been limited to local service only.	260	1	0	39,265.00	40,443.00	39,265	0
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON:15 PASS BA3759, LCC is requesting to replace a 1998 GMC Savanna Van 15 passenger (EX34826) with 199,903 miles on it that is in use daily. It is used to transport large number of employees or inmates to the camps, training classes or pick up maintenance parts, supplies, etc. This is the 3rd budget request to replace this van. Without replacement of this vehicle, maintenance costs will continue to rise. Using this vehicle which requires constant maintenance can cause the safety and security of staff, inmates, and the community to be compromised should this vehicle fail on route or cause an accident due to failure of equipment in vehicle.	300	1	0	39,265.00	40,443.00	39,265	0
05	8310	VEHICLE-FLEET-LV-5.2 SPORT UTILITY VEHICLE:4X4:4 DOOR:4-6 PASS Central Transportation, BA 3710, is requesting an SUV to replace the 2004 GMC Safari Minivan, EX47094, with 148,065 miles. This vehicle is being used by Central Office personnel to accomplish state required travel throughout the state as needed for official business. All wheel drive is needed in the north due to weather and frequently mandated travel from Carson City to Ely for numerous NDOC employees. If not replaced the NDOC will incur excessive costs for maintenance and use of state motor pool or personal vehicles when this vehicle is out for repairs.	180	1	0	24,766.00	25,509.00	24,766	0
05	8310	VEHICLE-FLEET-LV-5.2 SPORT UTILITY VEHICLE:4X4:4 DOOR:4-6 PASS This request is to replace a 1997 Ford Taurus, license EX34860, with 137,800 miles. BA3710, the Office of the Inspector General, is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.	390	1	0	24,766.00	25,509.00	24,766	0
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON:4X4:6 DOOR:5-6 PASS BA 3759 is requesting to replace a 1995 Jeep (EX30336) with 239,135 miles. It serves as a chase vehicle accompanying the transport vans and would transport staff for required state functions such as meetings and training. This is the 3rd budget request to replace the Jeep. LCC's auto mechanic has stated it is unsafe to operate and recommended this vehicle not be driven on the highways. It is currently only being used for perimeter checks in inclement weather.	285	1	0	28,066.00	28,908.00	28,066	0
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON:4X4:6 DOOR:5-6 PASS BA 3762, HDSP is requesting to replace a 1995 Chevy Van, EX60186 with 136,180 miles, used for Perimeter Patrol. Because of the mileage, condition, and age of this vehicle it is not cost effective to maintain. Therefore replacement of this vehicle is requested. The suitable replacement is an SUV to fill the vital role of maintaining the perimeter security of High Desert State Prison. Inmate transport vans are used when this vehicle is not available resulting in excessive wear and tear to transport vans. If this vehicle is not replaced it could result in a security breach of the prison perimeter that may allow an inmate escape.	340	1	0	28,066.00	28,908.00	28,066	0
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON:4X4:6 DOOR:5-6 PASS BA 3762, HDSP is requesting to replace EX41589, a 1995 Chevy S15 truck with 90,216 miles. It is used as a utility vehicle for various departments in the day to day operations at the High Desert State Prison. Main use is by the Mail Room to pick up and deliver mail to the State Mail Room in Las Vegas. Due to the miles, age, and condition of this vehicle, it is not cost effective to maintain. Therefore it is requested to replace this vehicle with an SUV as its versatility is vital to the day to day operation of HDSP. This vehicle is barely operable and if not replaced it will be detrimental to operation and of the High Desert State Prison. The current state of the vehicle is approaching the point where it will be too costly to maintain in an operable condition.	345	1	0	28,066.00	28,908.00	28,066	0
05	8360	VEHICLE-FLEET-LV-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS	135	1	0	18,999.00	19,569.00	18,999	0

### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	5.3 SUV 1/2 T 4WD 4DR 5-6 Pass 2014 Ford Explorer (K8B)		
<b>Dealer Name:</b>	Jones West Ford, Reno		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	X Cloth
	Oxford White CC	Gray	<input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 26,156	\$ 26,156
SPECIFY OPTIONS: (description)			\$ 354
FLOOR MATS	1	\$66	
SYNC ( HANDS FREE PHONE)	1	\$258	
ENGINE BLOCK HEATER	1	\$30	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 26,510
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 26,538.25</b>

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<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Lovelock Correctional Center 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Pershing County
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sergent 775-887-3218

**STANDARD PAGE ~ BID #8036 FLEET VEHICLES ~ UPDATED 2012-0530**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207) **3759**

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		5.3, SUV, 1/2TON, 4DR, 4WD, 5-6PASS	
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>		<b>Base Price for RENO/CARSON CITY</b>	<b>Base Price for LAS VEGAS</b>
2014 FORD EXPLORER (K8B)		\$26,156	\$26,456
State vehicle miles per gallon (MPG): 15 CITY - 21 HWY			
State manufactures warranty: 3 YRS/36000 MILES			
Specify alternate fuel engine size and emission rating: 3.5L V6 TI-VCT			
Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:			
Exterior Color: List available colors: (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)			
DEEP BLUE CC/M	J4	INGOT SILVER CC/M	UX
TUXEDO BLACK CC/M	UH	OXFORD WHITE CC	<u>YZ</u>
Seats, Cloth: List available colors:			
BLACK (XLT ONLY)	<u>GREY</u>		
<b>GVW: NA#</b> <small>(When Applicable)</small>		<b>WHEELBASE: 114"</b> <small>(When Applicable)</small>	

**OPTION PACKAGE PAGE ~ BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		5.3, SUV, 4DR, 4WD, 5-6PASS	
<b>Option Package Name/Code:</b>	BASE MODEL	\$ N/C	
List Equipment Features Below: INCL. PWR WINDOWS, PWR LOCKS, PWR MIRRORS, PWR DRIVER SEAT, CRUISE, TILT, KEYLESS ENTRY, SAFETY CANOPY, PRIVACY GLASS			

**ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

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<b>Specify State's Vehicle Item Number:</b> (i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)	5.3, SUV, 4DR, 4WD, 5-6PASS
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## DEDUCT AMOUNT

ABS Brake System	\$ INCL.	\$-
Air Conditioning	\$ INCL.	\$-
Cruise Control	\$ INCL.	\$-
Diesel Engine	\$ NA	\$-
Engine Block Heater	\$30	\$-
Four Wheel Drive (4x4)	\$ INCL.	\$-
Heavy Duty Alternator (140A)	\$ NA	\$-
Hitch Receiver	\$ INCL. W/TRAILER TOW	\$-
Integrated Trailer Brake (3/4 ton only)	\$ NA	\$-
Keyless Entry w/Fob (must have power door locks)	\$ INCL.	\$-
Limited Slip Differential	\$ NA	\$-
Paint, Metallic	\$ OPTIONAL N/C	\$-
Power Mirrors	\$ INCL.	\$-
Power Locks	\$ INCL.	\$-
Power Seats (DRIVER'S SIDE ONLY)	\$ INCL.	\$-
Power Windows	\$ INCL.	\$-
Radio; AM/FM Stereo, Cassette Player	\$ NA	\$-
Radio; AM/FM Stereo, Cassette Player, CD	\$ INCL.	\$-
Rear Window Wiper	\$ INCL.	\$-
Seats, Vinyl Vinyl Colors:	\$ NA	\$-
Skid Plate	\$ NA	\$-
Tilt Steering	\$ INCL.	\$-
Tire, Spare, Full Size	\$ NA	\$-
Trailer Tow Mirrors	\$ NA	\$-
Trailer Tow Package	\$ NA	\$-

## Other:

TRAILER TOW	\$497	\$-
DAYTIME RUNNING LAMPS	\$29	\$-
ENGINE BLOCK HEATER	\$30	\$-
FLOOR MATS	\$66	\$-
REVERSE SENSING SYSTEM	\$240	
SYNC (HANDS FREE PHONE	\$258	

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per mile unit.

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**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Department of Corrections	<b>Budget Account #:</b> 3710
<b>Contact Name:</b> Shanda Sergent	<b>Telephone Number:</b> (775) 887-3218
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>1</u>                      <b>Amount of the request:</b> <u>\$23,875.25</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>NEW</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> 4.2 Passenger Van 12 Pass</p> <p><b>Mission of the requested vehicle(s):</b> Used by LCC staff for transporting inmates.</p>	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> E710 <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> Not applicable	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 1998 Odometer Reading: 216,580 Type of Vehicle: Van	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  Yes  <hr/> <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>
<i>Please attach an additional sheet if necessary</i>	
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"><u>Betty Zavis</u></div> <div style="width: 30%;"><u>Chief of Fiscal Services</u></div> <div style="width: 30%;"><u>12-9-13</u></div> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;">Agency Appointing Authority</div> <div style="width: 30%;">Title</div> <div style="width: 30%;">Date</div> </div>	
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase   <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 40%;">Board of Examiners</div> <div style="width: 20%;">Date</div> </div>	

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State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account: 3710 NDOC - DIRECTOR'S OFFICE		GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON;15 PASS	255	1	0	39,265.00	40,443.00	39,265	0	
<p>The 1998 GMC Van, EX 34827 at BA 3751, ESP, currently has 227,060 miles. All transportation runs involving maximum security custody level inmates require a main transportation vehicle and a chase vehicle with an armed officer as back-up. With the present fleet, ESP cannot provide all vehicles necessary when multiple, simultaneous transports are required. These transports are for maximum security inmate transfers, hospital, and regular medical needs. This van is necessary in order to meet the required needs of the institution. In the event we have more than one incident occur at a time, or a need to transport two inmates separately, ESP is essentially unable to do so with the current vehicle fleet. This vehicle is currently unsafe to operate and has been removed from service.</p>										
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON;15 PASS	280	1	0	39,265.00	40,443.00	39,265	0	
<p>The 2006 Chevy van, EX 50250 at BA 3751, ESP, currently has 243,013 miles. All transportation runs involving maximum security custody level inmates require a main transportation vehicle and a chase vehicle with an armed officer as back-up. With the present fleet, ESP cannot provide all vehicles necessary when multiple, simultaneous transports are required. These transports are for maximum security inmate transfers, hospital, and regular medical needs. This van is necessary in order to meet the required needs of the institution. In the event we have more than one incident occur at a time, or a need to transport two inmates separately, ESP is essentially unable to do so with the current vehicle fleet. Transports in most cases require long distance conveyance. This vehicle is currently unsafe to operate and has been limited to local service only.</p>										
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON;15 PASS	300	1	0	39,265.00	40,443.00	39,265	0	
<p>BA3759, LCC is requesting to replace a 1998 GMC Savanna Van 15 passenger (EX34826) with 199,903 miles on it that is in use daily. It is used to transport large number of employees or inmates to the camps, training classes or pick up maintenance parts, supplies, etc. This is the 3rd budget request to replace this van. Without replacement of this vehicle, maintenance costs will continue to rise. Using this vehicle which requires constant maintenance can cause the safety and security of staff, inmates, and the community to be compromised should this vehicle fail on route or cause an accident due to failure of equipment in vehicle.</p>										
05	8310	VEHICLE-FLEET-LV-5.2 SPORT UTILITY VEHICLE:4X4;4 DOOR;4-6 PASS	180	1	0	24,766.00	25,509.00	24,766	0	
<p>Central Transportation, BA 3710, is requesting an SUV to replace the 2004 GMC Safari Minivan, EX47034, with 148,065 miles. This vehicle is being used by Central Office personnel to accomplish state required travel throughout the state as needed for official business. All wheel drive is needed in the north due to weather and frequently mandated travel from Carson City to Ely for numerous NDOC employees. If not replaced the NDOC will incur excessive costs for maintenance and use of state motor pool or personal vehicles when this vehicle is out for repairs.</p>										
05	8310	VEHICLE-FLEET-LV-5.2 SPORT UTILITY VEHICLE:4X4;4 DOOR;4-6 PASS	390	1	0	24,766.00	25,509.00	24,766	0	
<p>This request is to replace a 1997 Ford Taurus, license EX34860, with 137,800 miles. BA3710, the Office of the Inspector General, is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.</p>										
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON;4X4;6 DOOR;5-6 PASS	285	1	0	28,066.00	28,908.00	28,066	0	
<p>BA 3759 is requesting to replace a 1995 Jeep (EX30336) with 239,135 miles. It serves as a chase vehicle accompanying the transport vans and would transport staff for required state functions such as meetings and training. This is the 3rd budget request to replace the Jeep. LCC's auto mechanic has stated it is unsafe to operate and recommended this vehicle not be driven on the highways. It is currently only being used for perimeter checks in inclement weather.</p>										
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON;4X4;6 DOOR;5-6 PASS	340	1	0	28,066.00	28,908.00	28,066	0	
<p>BA 3762, HDSP is requesting to replace a 1995 Chevy Van, EX60186 with 136,180 miles, used for Perimeter Patrol. Because of the mileage, condition, and age of this vehicle it is not cost effective to maintain. Therefore replacement of this vehicle is requested. The suitable replacement is an SUV to fill the vital role of maintaining the perimeter security of High Desert State Prison. Inmate transport vans are used when this vehicle is not available resulting in excessive wear and tear to transport vans. If this vehicle is not replaced it could result in a security breach of the prison perimeter that may allow an inmate escape.</p>										
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON;4X4;8 DOOR;5-6 PASS	345	1	0	28,066.00	28,908.00	28,066	0	
<p>BA 3762, HDSP is requesting to replace EX41589, a 1995 Chevy S15 truck with 90,216 miles. It is used as a utility vehicle for various departments in the day to day operations at the High Desert State Prison. Main use is by the Mail Room to pick up and deliver mail to the State Mail Room in Las Vegas. Due to the miles, age, and condition of this vehicle, it is not cost effective to maintain. Therefore it is requested to replace this vehicle with an SUV as its versatility is vital to day to day operation of HDSP. This vehicle is barely operable and if not replaced it will be detrimental to operation and of the High Desert State Prison. The current state of the vehicle is approaching the point where it will be too costly to maintain in an operable condition.</p>										
05	8360	VEHICLE-FLEET-LV-1.2 SEDAN; INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS	135	1	0	18,999.00	19,569.00	18,999	0	

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### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	4.2 Passenger Van, 12 Pass 2013 Ford E-350 Wagon (E3B)		
<b>Dealer Name:</b>	Jones West Ford, Reno		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	Cloth
	Oxford White CC	Gray	X Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 22,510	\$ 22,510
SPECIFY OPTIONS: (description)			\$ 1,337
POWER WINDOWS/LOCKS	1	\$652	
HIGH CAPACITY AIR CONDITIONING	1	\$685	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 23,847
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 23,875.25</b>

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<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Lovelock Correctional Center 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	Pershing County
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sergent 775-887-3218

**STANDARD PAGE/COST MATRIX ~ BID #8036 FLEET VEHICLES ~ UPDATED 2012-0924**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207) **3759**

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan, Full size, 4 door, 6 passenger)</small>		4.2, PASSENGER VAN, 12 PASS	
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>		<b>Base Price for RENO/CARSON CITY</b>	<b>Base Price for LAS VEGAS</b>
2013 FORD E-350 WAGON (E3B)		\$ 22510	\$ 22810
<b>State vehicle miles per gallon (MPG):</b> NA (EXEMPT)			
<b>State manufactures warranty:</b> 3 YRS/36000 MILES			
<b>Specify alternate fuel engine size and emission rating:</b> 5.4L V8 GAS LEV			
<b>Includes Minimum Standard Equipment Listed:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:			
<b>Exterior Color: List available colors:</b> (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)			
STEEL BLUE CC/M (ADD \$112)	BY	BLACK CC	UA
DARK BLUE PEARL CC/M (ADD \$112)	DX	YELLOW CC	BY
INGOT SILVER CC/M (ADD \$112)	UX	VERMILLION RED CC	E4
PUEBLO GOLD CC/M (ADD \$112)	G3	OXFORD WHITE CC	YZ
<b>Seats, Cloth: List available colors:</b>			
GREY			
<b>GVW: 8600#</b>		<b>WHEELBASE: 138"</b>	
(When Applicable)		(When Applicable)	



ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: <small>(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)</small>	4.2, PASSENGER VAN, 12 PASS
---	-----------------------------

DEDUCT AMOUNT

		DEDUCT AMOUNT
ABS Brake System	\$ INCL.	\$-
Air Conditioning	\$ INCL.	\$-
Air Conditioning, REAR	\$ NA	\$-
Cruise Control	\$ INCL.	\$-
Diesel Engine	\$ NA	\$-
Engine Block Heater	\$ 62	\$-
Four Wheel Drive (4x4)	\$ 12000	\$-
Heavy Duty Alternator (140A)	\$ NA	\$-
Hitch Receiver	\$ INCL. w/TRAILER TOW	\$-
Integrated Trailer Brake	\$ NA	\$-
Keyless Entry w/Fob (must have power door locks)	\$ NA	\$-
Limited Slip Differential	\$ 261	\$-
Paint, Metallic	\$ OPTIONAL N/C	\$-
Power Mirrors	\$ 66	\$-
Power Locks	\$ INCL. w/ PWR WINDOWS	\$-
Power Seats (DRIVER ONLY)	\$ NA	\$-
* Power Windows	\$ 652	\$-
Radio; AM/FM Stereo, Cassette Player	\$ NA	\$-
Radio; AM/FM Stereo, CD	\$ INCL.	\$-
Rear Window Wiper	\$ NA	\$-
Seats, Vinyl Vinyl Colors: TAN OR GREY	\$ NC	
Skid Plate	\$ NA	\$-
Tilt Steering	\$ INCL.	\$-
Tire, Spare, Full Size	\$ INCL.	\$-
* Trailer Tow Mirrors	\$ 104	\$-
Trailer Tow Package	\$ 328	\$-

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ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b>	4.1, PASSENGER VAN, 8 PASS	
<small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		
Other:		
V8 5.4L GAS ENGINE	\$ INCL.	\$-
PRIVACY GLASS	\$ 382	\$-
RUNNING BOARDS	\$ 266	\$-
SYNC VOICE SYSTEM	\$ 394	\$-
A/C, HIGH CAPACITY	\$ 685	\$-
PRIVACY GLASS	\$ 382	\$-
Other:	\$	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per unit mile.



State of Nevada - Budget Division  
 Statewide View of BAV Schedules  
 2013-2015 Biennium (FY14-15)  
 L01 LEGISLATIVELY APPROVED

Budget Account: 3710 NDOC - DIRECTOR'S OFFICE

Catg	GL Acct	Description	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON:15 PASS The 1998 GMC Van, EX 34827 at BA 3751, ESP, currently has 227,060 miles. All transportation runs involving maximum security custody level inmates require a main transportation vehicle and a chase vehicle with an armed officer as back-up. With the present fleet, ESP cannot provide all vehicles necessary when multiple, simultaneous transports are required. These transports are for maximum security inmate transfers, hospital, and regular medical needs. This van is necessary in order to meet the required needs of the institution. In the event we have more than one incident occur at a time, or a need to transport two inmates separately, ESP is essentially unable to do so with the current vehicle fleet. This vehicle is currently unsafe to operate and has been removed from service.	1	0	39,265.00	40,443.00	39,265	0
		Priority 255						
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON:15 PASS <b>Sub</b> The 2006 Chevy van, EX 50250 at BA 3751, ESP, currently has 243,013 miles. All transportation runs involving maximum security custody level inmates require a main transportation vehicle and a chase vehicle with an armed officer as back-up. With the present fleet, ESP cannot provide all vehicles necessary when multiple, simultaneous transports are required. These transports are for maximum security inmate transfers, hospital, and regular medical needs. This van is necessary in order to meet the required needs of the institution. In the event we have more than one incident occur at a time, or a need to transport two inmates separately, ESP is essentially unable to do so with the current vehicle fleet. Transports in most cases require long distance conveyance. This vehicle is currently unsafe to operate and has been limited to local service only.	1	0	39,265.00	40,443.00	39,265	0
05	8310	VEHICLE-FLEET-LV-4.4 4WD PASSENGER VAN:1 TON:15 PASS BA3759, LCC is requesting to replace a 1998 GMC Savanna Van 15 passenger (EX34826) with 199,903 miles on it that is in use daily. It is used to transport large number of employees or inmates to the camps, training classes or pick up maintenance parts, supplies, etc. This is the 3rd budget request to replace this van. Without replacement of this vehicle, maintenance costs will continue to rise. Using this vehicle which requires constant maintenance can cause the safety and security of staff, inmates, and the community to be compromised should this vehicle fail on route or cause an accident due to failure of equipment in vehicle.	1	0	39,265.00	40,443.00	39,265	0
05	8310	VEHICLE-FLEET-LV-5.2 SPORT UTILITY VEHICLE:4X4:4 DOOR:4-6 PASS Central Transportation, BA 3710, is requesting an SUV to replace the 2004 GMC Safari Minivan, EX47034, with 148,065 miles. This vehicle is being used by Central Office personnel to accomplish state required travel throughout the state as needed for official business. All wheel drive is needed in the north due to weather and frequently mandated travel from Carson City to Ely for numerous NDOC employees. If not replaced the NDOC will incur excessive costs for maintenance and use of state motor pool or personal vehicles when this vehicle is out for repairs.	1	0	24,766.00	25,509.00	24,766	0
05	8310	VEHICLE-FLEET-LV-5.2 SPORT UTILITY VEHICLE:4X4:4 DOOR:4-6 PASS This request is to replace a 1997 Ford Taurus, license EX34860, with 137,800 miles. BA3710, the Office of the Inspector General, is responsible for investigations on behalf of the department at all institutional and rural camps. Each investigator can be called at any time to an investigation at any institution in any part of the state. This vehicle is in questionable mechanical condition and is becoming an excessive expense to the state as its age and use require immediate responses statewide. We respond to situations, escapes and incidents on a 24 hr 7 day a week basis, depending upon the requirements of the Department to maintain the safety of staff, inmates, and the public.	1	0	24,766.00	25,509.00	24,766	0
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON:4X4:6 DOOR:5-6 PASS BA 3759 is requesting to replace a 1995 Jeep (EX30336) with 239,135 miles. It serves as a chase vehicle accompanying the transport vans and would transport staff for required state functions such as meetings and training. This is the 3rd budget request to replace the Jeep. LCC's auto mechanic has stated it is unsafe to operate and recommended this vehicle not be driven on the highways. It is currently only being used for perimeter checks in inclement weather.	1	0	28,066.00	28,908.00	28,066	0
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON:4X4:6 DOOR:5-6 PASS BA 3762, HDSP is requesting to replace a 1995 Chevy Van, EX60186 with 136,180 miles, used for Perimeter Patrol. Because of the mileage, condition, and age of this vehicle it is not cost effective to maintain. Therefore replacement of this vehicle is requested. The suitable replacement is an SUV to fill the vital role of maintaining the perimeter security of High Desert State Prison. Inmate transport vans are used when this vehicle is not available resulting in excessive wear and tear to transport vans. If this vehicle is not replaced it could result in a security breach of the prison perimeter that may allow an inmate escape.	1	0	28,066.00	28,908.00	28,066	0
05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON:4X4:6 DOOR:5-6 PASS BA 3762, HDSP is requesting to replace EX41589, a 1995 Chevy S15 truck with 90,216 miles. It is used as a utility vehicle for various departments in the day to day operations at the High Desert State Prison. Main use is by the Mail Room to pick up and deliver mail to the State Mail Room in Las Vegas. Due to the miles, age, and condition of this vehicle, it is not cost effective to maintain. Therefore it is requested to replace this vehicle with an SUV as its versatility is vital to the day to day operation of HDSP. This vehicle is barely operable and if not replaced it will be detrimental to operation and of the High Desert State Prison. The current state of the vehicle is approaching the point where it will be too costly to maintain in an operable condition.	1	0	28,066.00	28,908.00	28,066	0
05	8360	VEHICLE-FLEET-LV-1.2 SEDAN: INTERMEDIATE, 4 DOOR: 5-6 PASSENGERS BA 3762, HDSP is requesting to replace EX41589, a 1995 Chevy S15 truck with 90,216 miles. It is used as a utility vehicle for various departments in the day to day operations at the High Desert State Prison. Main use is by the Mail Room to pick up and deliver mail to the State Mail Room in Las Vegas. Due to the miles, age, and condition of this vehicle, it is not cost effective to maintain. Therefore it is requested to replace this vehicle with an SUV as its versatility is vital to the day to day operation of HDSP. This vehicle is barely operable and if not replaced it will be detrimental to operation and of the High Desert State Prison. The current state of the vehicle is approaching the point where it will be too costly to maintain in an operable condition.	1	0	18,999.00	19,569.00	18,999	0

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### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	4.2 Passenger Van, 12 Pass 2013 Ford E-350 Wagon (E3B)		
<b>Dealer Name:</b>	Jones West Ford, Reno		
<b>Delivery Location:</b>	5500 Snyder Ave, Carson City, NV 89701		
<b>Vehicle Colors:</b>	Exterior:	Interior:	Cloth
	Oxford White CC	Gray	X Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	2	\$ 22,510	\$ 45,020
SPECIFY OPTIONS: (description)			\$ 26,674
FOUR WHEEL DRIVE	2	\$12,000	
HIGH CAPACITY AIR CONDITIONING	2	\$685	
POWER WINDOWS/LOCKS	2	\$652	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 71,694
DMV Title and DRS Fee's		\$28.25	\$ 56.50
<b>GRAND TOTAL:</b>			<b>\$ 71,750.50</b>

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<b>Registered Owner:</b>	Agency Name & Address: Department of Corrections – Ely State Prison 5500 Snyder Ave. Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Department of Corrections 5500 Snyder Ave. Carson City, NV 89701
<b>County Vehicle Based In:</b>	White Pine County
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Shanda Sargent 775-887-3218

**STANDARD PAGE/COST MATRIX ~ BID #8036 FLEET VEHICLES ~ UPDATED 2012-0924**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207) **3751**

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		4.2, PASSENGER VAN, 12 PASS	
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>		<b>Base Price for RENO/CARSON CITY</b>	<b>Base Price for LAS VEGAS</b>
2013 FORD E-350 WAGON (E3B)		\$ 22510	\$ 22810
<b>State vehicle miles per gallon (MPG):</b> NA (EXEMPT)			
<b>State manufactures warranty:</b> 3 YRS/36000 MILES			
<b>Specify alternate fuel engine size and emission rating:</b> 5.4L V8 GAS LEV			
<b>Includes Minimum Standard Equipment Listed:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:			
<b>Exterior Color: List available colors: (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)</b>			
STEEL BLUE CC/M (ADD \$112)	BY	BLACK CC	UA
DARK BLUE PEARL CC/M (ADD \$112)	DX	YELLOW CC	BY
INGOT SILVER CC/M (ADD \$112)	UX	VERMILLION RED CC	E4
PUEBLO GOLD CC/M (ADD \$112)	G3	OXFORD WHITE CC	<u>YZ</u>
<b>Seats, Cloth: List available colors:</b>			
<u>GREY</u>			
<b>GVW: 8600#</b>		<b>WHEELBASE: 138"</b>	
(When Applicable)		(When Applicable)	



ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>	4.2, PASSENGER VAN, 12 PASS
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DEDUCT AMOUNT

		DEDUCT AMOUNT
ABS Brake System	\$ INCL.	\$-
Air Conditioning	\$ INCL.	\$-
Air Conditioning, REAR	\$ NA	\$-
Cruise Control	\$ INCL.	\$-
Diesel Engine	\$ NA	\$-
Engine Block Heater	\$ 62	\$-
Four Wheel Drive (4x4)	\$ 12000	\$-
Heavy Duty Alternator (140A)	\$ NA	\$-
Hitch Receiver	\$ INCL. w/TRAILER TOW	\$-
Integrated Trailer Brake	\$ NA	\$-
Keyless Entry w/Fob (must have power door locks)	\$ NA	\$-
Limited Slip Differential	\$ 261	\$-
Paint, Metallic	\$ OPTIONAL N/C	\$-
Power Mirrors	\$ 66	\$-
Power Locks	\$ INCL. w/ PWR WINDOWS	\$-
Power Seats (DRIVER ONLY)	\$ NA	\$-
* Power Windows	\$ 652	\$-
Radio; AM/FM Stereo, Cassette Player	\$ NA	\$-
Radio; AM/FM Stereo, CD	\$ INCL.	\$-
Rear Window Wiper	\$ NA	\$-
Seats, Vinyl Vinyl Colors: TAN OR GREY	\$ NC	
Skid Plate	\$ NA	\$-
Tilt Steering	\$ INCL.	\$-
Tire, Spare, Full Size	\$ INCL.	\$-
Trailer Tow Mirrors	\$ 104	\$-
Trailer Tow Package	\$ 328	\$-

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**ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b>	4.1, PASSENGER VAN, 8 PASS	
<small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		
Other:		
V8 5.4L GAS ENGINE	\$ INCL.	\$-
PRIVACY GLASS	\$ 382	\$-
RUNNING BOARDS	\$ 266	\$-
SYNC VOICE SYSTEM	\$ 394	\$-
A/C, HIGH CAPACITY	\$ 685	\$-
PRIVACY GLASS	\$ 382	\$-
Other:	\$	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per unit mile.

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 12, 2013  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Jim Rodriguez, Budget Analyst IV  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT CONSERVATION AND NATURAL RESOURCES -  
DIVISION OF STATE PARKS**

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Conservation and Natural Resources, Division of State Parks requests approval to purchase a new vehicle in FY 2014 for a total of \$22,321.25.

Additional Information:

Funding for this vehicle purchase was approved in the agency's legislatively approved one-shot bill, AB 467 (see attached schedule). The amount budgeted within the one-shot was \$18,033.

The agency received funding from Risk Management to make repairs to another vehicle that was damaged. Those repairs have been completed and the agency has a balance remaining from that funding. Risk Management has indicated that those funds were an insurance reimbursement from a third party and do not need to be returned to Risk Management, and as such, can be used to cover the difference between the actual vehicle purchase price of this new vehicle and the budget amount.

This is a planned vehicle replacement and will replace an older service vehicle with approximately 100,000 miles. The vehicle will be used to support the agency's park maintenance activities.

<b>REVIEWED:</b> <u>        <i>W</i>        </u>
<b>ACTION ITEM:</b> <u>                                </u>

Assembly Bill No. 467—Committee on Ways and Means

CHAPTER.....

AN ACT making an appropriation to the Division of State Parks of the State Department of Conservation and Natural Resources to purchase new equipment and replace public safety equipment and worn and obsolete equipment; and providing other matters properly relating thereto.

EXPLANATION—Matter in *bolded italics* is new; matter between brackets [omitted matter] is material to be omitted.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

**Section 1.** There is hereby appropriated from the State General Fund to the Division of State Parks of the State Department of Conservation and Natural Resources the sum of \$371,023 for the purchase of new equipment and the replacement of public safety equipment and equipment that is worn and obsolete, including replacing motors for watercraft for patrol and rescue units and replacing law enforcement and utility vehicles.

**Sec. 2.** Any remaining balance of the appropriation made by section 1 of this act must not be committed for expenditure after June 30, 2015, by the Division of State Parks of the State Department of Conservation and Natural Resources or any entity to which money from the appropriation is granted or otherwise transferred in any manner, and any portion of the appropriated money remaining must not be spent for any purpose after September 18, 2015, by either the Division of State Parks or the entity to which the money was subsequently granted or transferred, and must be reverted to the State General Fund on or before September 18, 2015.

**Sec. 3.** This act becomes effective upon passage and approval.

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

**RECEIVED**

DEC 06 2013

DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET AND PLANNING DIVISION

**Agency Name:** STATE PARKS-SO REGION **Budget Account #:** 4162

**Contact Name:** JAMIN HUNTER, FACILITY SUPERVISOR **Telephone Number:** 702-486-5126

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

**Number of vehicles requested:** ONE **Amount of the request:** \$22,321.25

**Is the requested vehicle(s) new or used:** NEW

**Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:**  
2014 DODGE RAM 1500 PICKUP 2.6

**Mission of the requested vehicle(s):**  
THIS VEHICLE WILL BE USED FOR PARK MAINTENANCE ACTIVITIES

**Were funds legislatively approved for the request?**  
 Yes  No

**If yes, please provide the decision unit number:**  
AB467 Approved in 2013 Leg. Also see attached memo.  
**If no, please explain how the vehicles will be funded?**

**Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):**

Addition(s)  1 Replacement(s)

**Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.**

This vehicle is not eligible or covered by Smart Way because it is a pickup

**Please Complete for Replacement Vehicles Only:**  
(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

**Current Vehicle Information:**  
Vehicle #1 Model Year: 1996  
Odometer Reading: 100,054  
Type of Vehicle: GMC 3/4 TON PICKUP 8 CYL.

Vehicle #2 Model Year:  
Odometer Reading:  
Type of Vehicle:

Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.

yes

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

n/a

*Please attach an additional sheet if necessary*

**APPOINTING AUTHORITY APPROVAL:**

[Signature] Administrater 12/6/13  
Agency Appointing Authority Title Date

**BOARD OF EXAMINERS' APPROVAL:**

Approved for Purchase  Not Approved for Purchase

\_\_\_\_\_  
Board of Examiners Date

December 1, 2013

## Memo

**To:** Eric Johnson, Administrator  
Kirsten Strange, ASO  
Jim Rodriguez, Budget Analyst



**From:** Jamin Hunter, Facility Supervisor *J-H 12-2-13*

**Re:** Truck purchase for Valley of Fire

---

The truck purchase for Valley of Fire was approved under AB467 in the 2013 Legislature in the amount of \$18,033.00. The cost of the new vehicle exceeds the approved amount; \$22,321.25.

We received funds from Risk Management earlier this year as part of a settlement for a wrecked vehicle. The funds were to make repairs, which have been completed. We have a balance of \$4,319.18 still available that does not need to be returned to Risk Management. We would like to use those funds towards the purchase of the new truck.

If you have any questions or need additional information, please give our office a call.

Thank you

[Main Menu](#) > [Budget Status Report Input](#) > [Budget Account List](#) > [Summary Budget Status Report](#) > [Obligations](#)

REPORT DATE AS OF: 12/05/2013

PROC ID: BSR\_GEN\_BCLS\_REPORT

**STATE OF NEVADA  
Office of the State Controller**

**Budget Status Report - Obligations**

Fiscal Year: 2014

Fund: 101 GENERAL FUND

Agency: 704 PARKS DIVISION

Budget Account: 4162 STATE PARKS

Organization: 0000 PARKS DIVISION

	YTD Actual	Work Program	Difference
<b>Total Expenditures</b>	4,176,385.67		
<b>Total Encumbrances</b>	199,329.75		
<b>Total Pre-encumbrances</b>	.00		
<b>Total Obligations</b>	4,375,715.42	12,911,444.00	8,535,728.58

Category	Description	Expended	Encumbered	Pre-encumbered	Obligated	Work Program	Difference
<a href="#">01</a>	PERSONNEL SERVICES	3,179,708.52	.00	.00	3,179,708.52	8,098,832.00	4,919,123.48
<a href="#">02</a>	OUT OF STATE TRAVEL	3,371.11	.00	.00	3,371.11	3,515.00	143.89
<a href="#">03</a>	IN STATE TRAVEL	14,043.76	.00	.00	14,043.76	25,971.00	11,927.24
<a href="#">04</a>	OPERATING	375,467.50	8,347.00	.00	383,814.50	775,932.00	392,117.50
<a href="#">05</a>	EQUIPMENT	44,879.68	70,874.50	.00	115,754.18	121,218.00	5,463.82
<a href="#">07</a>	MAINTENANCE OF BLDGS & GROUNDS	51,292.88	.00	.00	51,292.88	169,596.00	118,303.12
<a href="#">08</a>	LINCOLN COUNTY-SNPLMA TRAVEL	.00	.00	.00	.00	8,631.00	8,631.00
<a href="#">11</a>	AIS GRANT-NDOW	38,400.18	.00	.00	38,400.18	227,444.00	189,043.82
<a href="#">12</a>	STATE TRAILS	1,895.81	.00	.00	1,895.81	220,203.00	218,307.19
<a href="#">13</a>	AGRICULTURAL LNDS & FACILITIES	19,120.12	.00	.00	19,120.12	85,318.00	66,197.88
<a href="#">18</a>	RISK MANAGMNT INSRNC CLM-TRUCK	5,005.82	.00	.00	5,005.82	9,325.00	4,319.18
<a href="#">24</a>	TOURISM PARK BROCHURES	10,341.38	.00	.00	10,341.38	20,501.00	10,159.62
<a href="#">25</a>	RESERVE FOR NEXT YEAR	.00	.00	.00	.00	1,655,387.00	1,655,387.00

*need 4288.25*

<a href="#">26</a>	INFORMATION SERVICES	126,509.73	.00	.00	126,509.73	165,504.00	38,994.27
<a href="#">27</a>	ENTERPRISE FUND MANAGER'S BDGT	817.37	.00	.00	817.37	5,029.00	4,211.63
<a href="#">29</a>	UNIFORM PURCHASES	13,966.11	.00	.00	13,966.11	47,176.00	33,209.89
<a href="#">30</a>	TRAINING	4,449.23	.00	.00	4,449.23	23,124.00	18,674.77
<a href="#">40</a>	DCNR-DIRECTORS OFFICE COST ALL	8,000.00	.00	.00	8,000.00	8,000.00	.00
<a href="#">59</a>	UTILITIES	167,834.21	.00	.00	167,834.21	426,832.00	258,997.79
<a href="#">66</a>	TAHOE EIP	1,582.64	.00	.00	1,582.64	6,628.00	5,045.36
<a href="#">68</a>	ONE SHOT APPROP-EQUIP 2013	79,684.98	120,108.25	.00	199,793.23	371,023.00	171,229.77
<a href="#">70</a>	AB9 CONSERVATION BOND	17,134.86	.00	.00	17,134.86	24,527.00	7,392.14
<a href="#">81</a>	DPS-NHP DISPATCH COST ALLOC	3,041.00	.00	.00	3,041.00	3,041.00	.00
<a href="#">83</a>	NDOT 800 MHZ RDO STW CST ALLOC	.00	.00	.00	.00	30,660.00	30,660.00
<a href="#">87</a>	PURCHASING ASSESSMENT	3,084.00	.00	.00	3,084.00	6,168.00	3,084.00
<a href="#">88</a>	INTRAFUND TRANSFER	.00	.00	.00	.00	120,019.00	120,019.00
<a href="#">95</a>	DEFERRED FACILITIES MAINTENANC	6,754.78	.00	.00	6,754.78	251,840.00	245,085.22

[Return to Selection Screen](#)   [Download the Report](#)

**DIVISION OF STATE PARKS  
EQUIPMENT BUDGET - FY 2014  
ONE SHOT EQUIPMENT**

PARK	EQUIPMENT DESCRIPTION	BUDGETED AMOUNT	DOCUMENT NUMBER	ACTUAL AMOUNT	BALANCE
<b>ONE SHOT EQUIPMENT:</b>					
Northern Region	Kubota B33- RXQ23089-\$26,325-PC60611	\$28,200.00	PC60611	\$26,325.00	\$1,875.00 Complete
Northern Region	RAM 1500 4x4 pickup PO#103930-RXQ23066	\$23,366.00	PC60718	\$26,544.25	-\$3,178.25 BOE request - \$26,544.25- 8/13 BOE approved
Northern Region	Kawasaki Wheel Loader (used)	\$55,000.00		\$0.00	\$55,000.00
Northern Region	Tilt deck trailer- PO#103923-\$4,160	\$4,995.00	PV1277142	4,160.00	\$835.00 complete
Northern Region	Low Boy trailer (used) @ 24,900 - PO#104005-\$29084.54 tractor (used) @ \$44,000- RXQ23245-\$44,000	\$68,900.00	PC60853	\$44,000.00 \$29,084.54	BOE Request- 7/25/13- \$44,000- 9/10 BOE Apprv -\$4,184.54
Northern Region	Light Duty Truck PO#103930-RXQ23066	\$14,966.00	PC60718	\$16,777.25	BOE request \$16,777.25- 8/13 BOE approved
Berlin	Chevy 1/2 ton 4x4 crew cab pickup PO#103930-RXQ23066	\$27,657.00	PC60718	\$26,544.25	BOE request \$26,544.25- 8/13 BOE approved
Wild Horse	Backhoe 4x4 JD 310 (used) PO# 104005-\$26,200	\$29,500.00		\$26,200.00	\$3,300.00
Wild Horse	3/4 ton diesel pickup PO#103930-RXQ23066	\$25,194.00	PC60718	\$25,121.25	\$72.75 BOE request \$25,150.25- 8/13 BOE approved
Cave Lake	Dodge 1 ton pickup w/ snow plow PO#103930-RXQ23066	\$26,301.00	PC60718	\$25,121.25	BOE request \$25,150.25- 8/13 BOE approved
Southern Region	Dumper Dogg Pickup Dump steel insert PO#103970-\$2,999.98	\$2,800.00	PV1302005	\$2,999.98	Complete
Valley of Fire	Chevy 1/2 ton 4x4 pickup w/ 8' bed	\$18,033.00		\$0.00	BOE REQUEST \$18,033- 1/14/14 BOE
Big Bend	Bobcat Track Loader	\$43,712.00		\$0.00	\$43,712.00
Big Bend	12' X 24' steel storage shed PO#103971-\$2,200	\$2,399.00	PVE1299003	\$2,200.00	\$199.00 Complete
<b>TOTAL ONE SHOT PURCHASES:</b>		<b>\$371,023.00</b>		<b>\$255,077.77</b>	<b>\$115,945.23</b>



Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 12, 2013  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Jim Rodriguez, Budget Analyst IV  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT CONSERVATION AND NATURAL RESOURCES -  
DIVISION OF ENVIRONMENTAL PROTECTION (NDEP) – WATER QUALITY  
PLANNING**

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Conservation and Natural Resources, NDEP Water Quality Planning requests approval to purchase a new vehicle in FY 2014 for a total of \$24,402.25.

Additional Information:

Funding for this vehicle purchase was approved in the agency's legislatively approved budget in decision unit E710 and funded by a federal EPA Water Pollution Control-Monitoring Grant. This is a planned vehicle replacement and will replace an older service vehicle with approximately 142,000 miles. The vehicle will be based in Carson City, and will be used to support the agency's off-road field services activities.

REVIEWED: <u>                    </u>
ACTION ITEM: <u>                    </u>

**Budget Account Version - Equipment Schedule Details**

Budget Period: 2013-2015 Biennium (FY14-15)  
 Budget Account: 3193 DCNR - DEP WATER QUALITY PLANNING  
 Version: L01 LEGISLATIVELY APPROVED  
 Schedule: EQUIPMENT

Schedule Details: **Additional Text**

Decision Unit Filter: Display all Decision Units

Status: COMPLETE

**Equipment Schedule**

Line #	DU	Catg	GL	Equipment Type	Priority	Count	Year 1			Year 2		
							Rate	Total	Count	Rate	Total	
1	E710	06	8371	HARDWARE-PRINTER NETWORK LASER JET MONO MED DUTY	15	1	2,042.00	2,042	0	2,042.00	0	
2	E710	06	8310	VEHICLE-FLEET-RNO/CC-2.15 4WD TRUCK 3/4T;EXT CAB;S BD	20	0	25,969.00	0	1	26,748.00	26,748	
3	E710	06	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	5	1	1,140.00	1,140	2	1,140.00	2,280	
4	E710	09	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	10	1	1,140.00	1,140	1	1,140.00	1,140	
5	E710	09	8371	HARDWARE-LAPTOP PC WITH OPERATING SYSTEM	30	1	1,593.00	1,593	0	1,593.00	0	
6	E710	11	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	140	1	1,140.00	1,140	0	1,140.00	0	
7	E710	20	8310	VEHICLE-FLEET-RNO/CC-2.15 4WD TRUCK 3/4T;EXT CAB;S BD	115	1	25,969.00	25,969	0	25,748.00	0	
8	E710	20	8371	HARDWARE-LAPTOP PC WITH OPERATING SYSTEM	25	1	1,593.00	1,593	0	1,593.00	0	
9	E900	11	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	75	-1	1,140.00	-1,140	0	1,140.00	0	
<b>Equipment Schedule Total:</b>										<b>33,477</b>	<b>30,168</b>	
<b>Grand Total (Includes Other Amounts Below):</b>										<b>54,377</b>	<b>51,068</b>	

RECEIVED

DEC 03 2013

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

RECEIVED

DEC - 3 2013

DEPARTMENT OF ADMINISTRATION  
BUDGET AND PLANNING DIVISION

<b>Agency Name:</b> Nevada Division of Environmental Protection	<b>Budget Account #:</b> 3193	<b>ENVIRONMENTAL PROTECTION</b>
<b>Contact Name:</b> Dave Simpson	<b>Telephone Number:</b> (775) 687-9548	

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

**Number of vehicles requested:** 1      **Amount of the request:** \$24,402.25

**Is the requested vehicle(s) new or used:** NEW

**Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:**

Pick-Up 4X4

**Mission of the requested vehicle(s):**

Field vehicle for the Bureau of Water Quality Planning to conduct water quality assessments and other uses.

**Were funds legislatively approved for the request?**

Yes     No

**If yes, please provide the decision unit number:**

**If no, please explain how the vehicles will be funded?**

Div. 18 Cat. 20 - 66419P3 - Grant #I-00T20612  
See attached.

*2013-15 Leg Approved E-710*

**Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):**

Addition(s)     Replacement(s)

**Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.**

N/A. The vehicle will be based in Carson City. Pick-up will be used for off-road field work.

**Please Complete for Replacement Vehicles Only:**  
(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

**Current Vehicle Information:**

Vehicle #1 Model Year: 2004  
Odometer Reading: 142,485  
Type of Vehicle: Ford F-150 Pick-Up

Vehicle #2 Model Year:  
Odometer Reading:  
Type of Vehicle:

*Please attach an additional sheet if necessary*

Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.

YES

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

**APPOINTING AUTHORITY APPROVAL:**



Agency Appointing Authority



Title

11/25/13

Date

**BOARD OF EXAMINERS' APPROVAL:**

Approved for Purchase     Not Approved for Purchase

Board of Examiners

Date

**~ STATE AGENCIES ONLY ~**  
**VEHICLE ORDER JUSTIFICATION SHEET**  
(This form must accompany requisition)

Agency NV. Div. of Env. Prot RX No. \_\_\_\_\_

Contact Dave Simpson Phone No. 775-687-9548

Pursuant to NRS 333.340 if an agency is not purchasing from the lowest responsible dealer, the Purchasing Division must notify the dealer with the lowest price for the vehicle type you have requested of the reasons for this purchase.

Please check all that apply below:

Dealer is located in close proximity to the area of vehicle deployment for service, parts and warranty support to the agency

Dealer has historically provided favorable service to the agency concerning cost of ownership issues

Vehicle is compatible with other agency vehicles providing for standardized operation and maintenance including parts management

Vehicle requested is best suited for the purpose to be used

Vehicles of this make have a good cost of ownership record within the agency

If this vehicle does not meet "Smart Way or Smart Way Elite" requirements, agency must provide detailed justification

The vehicle is a 4x4 Pick-up truck to be used  
for off road field work and will be  
based in Carson City, NV.

\_\_\_\_ Other justification  
\_\_\_\_\_  
\_\_\_\_\_

-----State Purchasing use only-----

\_\_\_\_ Approved \_\_\_\_ Disapproved by \_\_\_\_\_ date \_\_\_\_\_

If disapproved awarded dealer \_\_\_\_\_

Reason \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

 **COPY**

Please print out this page and complete all fields.

COPIES RECEIVED  
NOV 19 2013

<b>Vehicle Item No., Make, Model &amp; No.:</b>	2.9, TRUCK, 1/2TON, FULLSIZE, EXT CAB, SHORTBED 2014 FORD F-150 (X1C/X1E)		
<b>Dealer Name:</b>	JONES-WEST FORD, RENO, NEVADA		
<b>Delivery Location:</b>	RENO, NEVADA		
<b>Vehicle Colors:</b>	Exterior: BLUE JEANS CC/M	Interior: GREY	<input checked="" type="checkbox"/> Cloth  <input type="checkbox"/> Vinyl
	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Cost</b>
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 18785	\$18785
SPECIFY OPTIONS: (description)			\$
Four Wheel Drive (4x4)		\$2990	\$2990
Power Windows		\$955	\$955
Skid Plate (4WD ONLY)		\$137	\$137
Trailer Tow Package		\$516	\$516
V8 5.0L FFV GAS		\$953	\$953
Daytime Running Lights		\$38	\$38
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$0	\$0
Total purchase price with options			\$24374
DMV Title and DRS Fee's		\$28.25	\$28.25
<b>GRAND TOTAL:</b>			<b>\$24402.25</b>

**STANDARD PAGE/COST MATRIX ~ BID #8036 FLEET VEHICLES ~ UPDATED 2013-0911**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		2.9, TRUCK, 1/2TON, FULLSIZE, EXT CAB, SHORTBED	
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b> 2014 FORD F-150 (X1C/X1E)		<b>Base Price for RENO/CARSON CITY</b> \$18,785	<b>Base Price for LAS VEGAS</b> \$19,085
State vehicle miles per gallon (MPG): 15 CITY / 21 HWY			
State manufactures warranty: 3 YRS/36000 MILES			
Specify alternate fuel engine size and emission rating: 3.7L V6 FFV			
Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:			
<b>Exterior Color: List available colors: (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)</b>			
GREEN GEM CC/M	W6	STERLING GREY CC/M	UJ
VERMILLION RED CC	E4	INGOT SILVER CC/M	UX
TUXEDO BLACK CC/M	UH	OXFORD WHITE CC	YZ
BLUE JEANS CC/M	N1		
<b>Seats, Cloth: List available colors:</b>			
GREY			
<b>GVW: 6700#</b> <small>(When Applicable)</small>		<b>WHEELBASE: 145"</b> <small>(When Applicable)</small>	

**OPTION PACKAGE PAGE ~ BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		2.9, TRUCK, 1/2TON, FULLSIZE, EXT CAB, SHORTBED	
<b>Option Package Name/Code:</b>	XLT (2WD)		\$2,371
<b>List Equipment Features Below:</b> INCL. 40/20/40 CLOTH, A/C, AM/FM/CD, CARPET, PW, PL,PM			
<b>Option Package Name/Code:</b>	XLT (4WD)		\$3,090
<b>List Equipment Features Below:</b> INCL. 40/20/40 CLOTH, A/C, AM/FM/CD, CARPET, PW, PL,PM			
<b>Option Package Name/Code: XLT CONV/PLUS PKG (61C/61P) \$ 1151</b>			
<b>List Equipment Features Below:</b>			
INCL. ADJ. PEDALS, SYNC SYSTEM, PWR SIGNAL MIRRORS,			
PWR DRIVERS SEAT, REVERSE SENSING SYSTEM, REAR VIEW CAMERA, PWR REAR WINDOW			
(REQ. TRAILER TOW)			

**ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		2.9, TRUCK, 1/2TON, FULLSIZE, EXT CAB, SHORTBED	
--	--	---	--

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	<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b>  <b>Assistance Amendment</b>	<b>GRANT NUMBER (FAIN):</b> 98972813 <b>MODIFICATION NUMBER:</b> 1 <b>PROGRAM CODE:</b> 1	<b>DATE OF AWARD</b> 07/24/2013
		<b>TYPE OF ACTION</b> Augmentation: Increase	<b>MAILING DATE</b> 07/31/2013
		<b>PAYMENT METHOD:</b> ASAP	<b>ACH#</b> 90043
		<b>RECIPIENT TYPE:</b> State	
<b>RECIPIENT:</b> NV Dept of Cons & Ntrl Res Division of Environmental Protection 901 South Stewart St., Suite 4001 Carson City, NV 89701-5200 EIN: 88-6000022		<b>PAYEE:</b> NV Dept of Cons & Ntrl Res 901 South Stewart St., Suite 4001 Carson City, NV 89701-5200	
<b>PROJECT MANAGER</b> Kathy Sertic Division of Environmental Protection 901 South Stewart St., Suite 4001 Carson City, NV 89701-5200 E-Mail: <a href="mailto:ksertic@ndep.nv.gov">ksertic@ndep.nv.gov</a> Phone: 775-687-9455	<b>EPA PROJECT OFFICER</b> Stephanie Wilson 75 Hawthorne Street, WTR-10 San Francisco, CA 94105 E-Mail: <a href="mailto:Wilson.Stephanie@epa.gov">Wilson.Stephanie@epa.gov</a> Phone: 775-885-6190	<b>EPA GRANT SPECIALIST</b> Linda Struna Grants Management Office, MTS-7 E-Mail: <a href="mailto:Struna.Linda@epa.gov">Struna.Linda@epa.gov</a> Phone: 415-972-3723	
<b>PROJECT TITLE AND EXPLANATION OF CHANGES</b> <b>WATER POLLUTION CONTROL - Monitoring Initiative</b> This project will allow States, Tribes and interstate organizations to build capacity in their water monitoring programs by undertaking a number of activities which may include the use of statistical surveys, improving data management systems, enhancing biological monitoring efforts, expanding monitoring networks, monitoring new water types, and/or obtaining monitoring equipment and laboratory services.  This agreement provides full federal funding in the amount of \$215,300 for a total of \$565,300 (initial award includes \$60,000 for EPA In-Kind contractor services for lab analysis at 40 sites) The Maintenance of Effort levels for this agreement are reflected in assistance agreement # I-97933611			
<b>BUDGET PERIOD</b> 10/01/2012 - 06/30/2016	<b>PROJECT PERIOD</b> 10/01/2012 - 06/30/2016	<b>TOTAL BUDGET PERIOD COST</b> \$565,300.00	<b>TOTAL PROJECT PERIOD COST</b> \$565,300.00
<b>NOTICE OF AWARD</b>			
Based on your Application dated 05/24/2012 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$215,300. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$565,300. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA statutory provisions. The applicable regulatory provisions are 40 CFR Chapter 1, Subchapter B, and all terms and conditions of this agreement and any attachments.			
<b>ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)</b>		<b>AWARD APPROVAL OFFICE</b>	
<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 9 Grants Management Office, MTS-7 75 Hawthorne Street San Francisco, CA 94105		<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 9 Water Division, WTR-1 75 Hawthorne Street San Francisco CA 94105	
<b>THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY</b>			
Digital signature applied by EPA Award Official for Denise Zvanovec - Grants Management Officer Cheryl Filart - Award Official delegate			<b>DATE</b> 07/24/2013

SFY 14 BUDGET ACCOUNT 3193 Monitoring Initiative Grants  
 CATEGORY 20

GRANT #	I-00T20612	I-98972813
DIVISION	18	36
JOB	66419P3	6641912
EXPIRATION DATES	06/01/14	06/30/16

CAT	CATEGORY DESCRIPTION	Federal Grant Budget	FEDERAL BUDGET REVISION	Cumulative Expenditures thru FY13	Remaining Federal Budget	SFY 14 Leg Apprv. State Budget	Cumulative Expenditures thru FY14	SFY14 Remaining Authority
01	Personnel/FB	122,410		(26,812)	236,378	15,258	26,812.20	10,408
20	Travel (6000's)	11,586		(5,582)	22,672	46,869	4,849.54	46,869
20	Equipment	32,000		0	56,401	15,294	0.00	14,167
20	Supplies (7020,7024,7025)	5,000		(1,129)	10,871	85,253	1,126.69	57,365
20	Other	37,197		(59,652)	121,425	69,543	27,888.17	69,543
20	Contracts	48,700		(17,030)	169,355		0.00	0
86	Reserve							
	<b>Total Direct</b>	<b>256,893</b>	<b>0</b>	<b>(110,205)</b>	<b>617,102</b>	<b>232,217</b>	<b>60,676.60</b>	<b>198,353</b>
14	Indirect Costs	26,746		(5,036)	56,596		4,691.56	
	<b>Sub-Total</b>	<b>283,639</b>	<b>0</b>	<b>(115,241)</b>	<b>673,698</b>	<b>232,217</b>	<b>65,368.16</b>	<b>198,353</b>
	EPA INKIND	37,400						
	<b>TOTALS</b>	<b>321,039</b>	<b>0</b>	<b>(115,241)</b>	<b>673,698</b>	<b>232,217</b>	<b>65,368.16</b>	<b>198,353</b>

INCLUDE CAT 4, 28 & 87 ALLOCATIONS



Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 20, 2013  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Carla Watson, Budget Analyst V  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item is also provided.

**NEVADA DEPARTMENT OF TRANSPORTATION (NDOT) - ADMINISTRATION**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, NDOT seeks approval to contract with a former employee, through the use of a temporary service, for the term of approximately forty hours to train current employees and develop desk procedures on specific billing processes that are infrequent in nature and were overlooked prior to multiple retirements occurring.

Additional Information:

According to the department, when this employee retired they attempted to train the new staff prior to the retirement date; however, they recently realized there are certain procedures dealing with billing the Federal Highway Administration for bond payments that were overlooked in the training of the new staff. This employee's supervisor who was familiar with the billing process has also retired.

Statutory Authority:

NRS 333.705

REVIEWED: _____ ACTION ITEM: _____
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**NRS 333.705 Contracts for services: Limitations and requirements; approval by State Board of Examiners; emergencies; reports to Interim Finance Committee; exceptions.**

1. Except as otherwise provided in this section, a using agency shall not enter into a contract with a person to provide services for the using agency if:

- (a) The person is a current employee of an agency of this State;
- (b) The person is a former employee of an agency of this State and less than 2 years have expired since the termination of the person's employment with the State; or
- (c) The person is employed by the Department of Transportation for a transportation project that is entirely funded by federal money and the term of the contract is for more than 4 years,

↪ unless the using agency submits a written disclosure to the State Board of Examiners indicating the services to be provided pursuant to the contract and the person who will be providing those services and, after reviewing the disclosure, the State Board of Examiners approves entering into a contract with the person. The requirements of this subsection apply to any person employed by a business or other entity that enters into a contract to provide services for a using agency if the person will be performing or producing the services for which the business or entity is employed.

2. The provisions of paragraph (b) of subsection 1 apply to employment through a temporary employment service. A temporary employment service providing employees for a using agency shall provide the using agency with the names of the employees to be provided to the agency. The State Board of Examiners shall not approve a contract pursuant to paragraph (b) of subsection 1 unless the Board determines that one or more of the following circumstances exist:

- (a) The person provides services that are not provided by any other employee of the using agency or for which a critical labor shortage exists; or
- (b) A short-term need or unusual economic circumstance exists for the using agency to contract with the person.

3. The approval by the State Board of Examiners to contract with a person pursuant to subsection 1:

- (a) May occur at the same time and in the same manner as the approval by the State Board of Examiners of a proposed contract pursuant to subsection 7 of NRS 333.700; and
- (b) Must occur before the date on which the contract becomes binding on the using agency.

4. A using agency may contract with a person pursuant to paragraph (a) or (b) of subsection 1 without obtaining the approval of the State Board of Examiners if the term of the contract is for less than 4 months and the head of the using agency determines that an emergency exists which necessitates the contract. If a using agency contracts with a person pursuant to this subsection, the using agency shall submit a copy of the contract and a description of the emergency to the State Board of Examiners, which shall review the contract and the description of the emergency and notify the using agency whether the State Board of Examiners would have approved the contract if it had not been entered into pursuant to this subsection.

5. Except as otherwise provided in subsection 9, a using agency shall, not later than 10 days after the end of each fiscal quarter, report to the Interim Finance Committee concerning all contracts to provide services for the using agency that were entered into by the using agency during the fiscal quarter with a person who is a current or former employee of a department, division or other agency of this State.

6. Except as otherwise provided in subsection 9, a using agency shall not contract with a temporary employment service unless the contracting process is controlled by rules of open competitive bidding.

7. Each board or commission of this State and each institution of the Nevada System of Higher Education that employs a consultant shall, at least once every 6 months, submit to the Interim Finance Committee a report setting forth:

- (a) The number of consultants employed by the board, commission or institution;
- (b) The purpose for which the board, commission or institution employs each consultant;

(c) The amount of money or other remuneration received by each consultant from the board, commission or institution; and

(d) The length of time each consultant has been employed by the board, commission or institution.

8. A using agency, board or commission of this State and each institution of the Nevada System of Higher Education:

(a) Shall make every effort to limit the number of contracts it enters into with persons to provide services which have a term of more than 2 years and which are in the amount of less than \$1,000,000; and

(b) Shall not enter into a contract with a person to provide services without ensuring that the person is in active and good standing with the Secretary of State.

9. The provisions of subsections 1 to 6, inclusive, do not apply to:

(a) The Nevada System of Higher Education or a board or commission of this State.

(b) The employment of professional engineers by the Department of Transportation if those engineers are employed for a transportation project that is entirely funded by federal money.

(c) Contracts in the amount of \$1,000,000 or more entered into:

(1) Pursuant to the State Plan for Medicaid established pursuant to NRS 422.271.

(2) For financial services.

(3) Pursuant to the Public Employees' Benefits Program.

(d) The employment of a person by a business or entity which is a provider of services under the State Plan for Medicaid and which provides such services on a fee-for-service basis or through managed care.

(Added to NRS by 2013, 47)



1263 South Stewart Street  
Carson City, Nevada 89712  
Phone: (775) 888-7490  
Fax: (775) 888-7401

## MEMORANDUM

December 18, 2013

**TO: State of Nevada Board of Examiners**

**FROM: Rudy Malfabon, Director**

A handwritten signature in black ink, appearing to read "Rudy Malfabon".

**SUBJECT: Authorization to contract with a former employee**

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### SUMMARY

Pursuant to the State Administrative Manual Section 0323, the Department of Transportation requests authority to contract with a former employee, on a part-time basis through the use of a temporary service, so this individual, who retired on January 5, 2013 may train current employees and develop desk procedures on specific billing processes that are infrequent in nature.

### BACKGROUND

When this employee retired we attempted to train the new staff prior to the retirement date, however recently we realized that there are certain procedures dealing with billing the Federal Highway Administration for bond payments that were overlooked in the training of the new staff. This employee's supervisor who was familiar with the billing process has also retired. We anticipate that the former employee will be able to train existing staff and assist in the development of desk procedures in billing the Federal Highway Administration for bond payments in 40 hours or less to be completed during the month of January 2014.

### RECOMMENDATION

We respectfully request that the Board of Examiners grant the Department of Transportation authority to contract with a former employee, on a part-time basis through the use of a temporary service.

## Authorization to Contract with a Former Employee

**Former Employee Name:** Susan Poole  
**Former Employee ID number:** 24733  
**Former Job Title:** Accounting Assistant 2  
**Former Employing Agency:** Nevada Department of Transportation  
**Former Class and Grade:** 2.303 Grade 25  
**Employment Dates:** 6/11/2001 to 1/5/2013  
**Contracting Agency:** Nevada Department of Transportation

<p>Please check which of the following applies:</p> <p><input checked="" type="checkbox"/> Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.</p> <p><input type="checkbox"/> Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.</p>	
<p>a. Summarize scope of contract work.</p>	<p>Train current employees and develop desk procedures on procedures dealing with billing the Federal Highway Administration for bond payments</p>
<p>b. Document former job description.</p>	<p>Employee was the Accounting Assistant in the project accounting section of the Department of Transportation.</p>
<p>c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?</p>	<p>The employee is being hired due to her specialized knowledge and she will train our existing staff and transfer the specialized knowledge.</p>
<p>d. Explain why existing State employees within your agency cannot perform this function.</p>	<p>This is an infrequent process that has not been performed by the existing staff.</p>
<p>e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and</p>	<p>There is no relationship between the individual overseeing or establishing the contract and the contractor.</p>

why this would not violate NAC 284.750.	
f. List contractor's hourly rate.	\$20.00
g. List the range of comparable State employee rates.	A pay grade 25 has a range of \$14.46 to \$20.90
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	Rate does not exceed the maximum.
i. Document justification for hiring contractor.	When this employee retired we attempted to train the new staff prior to the retirement date, however recently we realized that there are certain procedures dealing with billing the Federal Highway Administration for bond payments that were overlooked in the training of the new staff. This employee's supervisor who was familiar with the billing process has also retired. We anticipate that the former employee will be able to train existing staff and assist in the development of desk procedures in billing the Federal Highway Administration for bond payments in 40 hours or less to be completed during the month of January 2014.

Comments:

*Ruby Morgan* 12-20-13

Contracting Agency Head's Signature and Date

*Al Watson*

Budget Analyst

Clerk of the Board of Examiners

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 10, 2013

To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration

From: Sherri Barkdull, Budget Analyst IV  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item is also provided.

**NEVADA COMMISSION ON MINERAL RESOURCES - DIVISION ON MINERALS**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsections 1 and 4, the Division of Minerals seeks retroactive approval to contract for the term of December 10, 2013 through April 09, 2014 with Nevada Water Solutions LLC who has a sole owner who is a former state employee. The contract between the Division of Minerals and Nevada Water Solutions LLC was approved by the Clerk of the Board of Examiners and was effective December 10, 2013.

Additional Information:

According to the division, the emergency nature of the contract was to enable the development of changes in their Oil and Gas Administrative code which was mandated by the Legislature under NRS 522.119. With this contract the agency will remain on schedule to submit changes to their administrative code to the Legislative Counsel Bureau and go through public meetings in the first quarter of 2014.

Statutory Authority:

NRS 333.705

REVIEWED: _____ ACTION ITEM: _____
---------------------------------------

**NRS 333.705 Contracts for services: Limitations and requirements; approval by State Board of Examiners; emergencies; reports to Interim Finance Committee; exceptions.**

1. Except as otherwise provided in this section, a using agency shall not enter into a contract with a person to provide services for the using agency if:

(a) The person is a current employee of an agency of this State;

(b) The person is a former employee of an agency of this State and less than 2 years have expired since the termination of the person's employment with the State; or

(c) The person is employed by the Department of Transportation for a transportation project that is entirely funded by federal money and the term of the contract is for more than 4 years,

↳ unless the using agency submits a written disclosure to the State Board of Examiners indicating the services to be provided pursuant to the contract and the person who will be providing those services and, after reviewing the disclosure, the State Board of Examiners approves entering into a contract with the person. The requirements of this subsection apply to any person employed by a business or other entity that enters into a contract to provide services for a using agency if the person will be performing or producing the services for which the business or entity is employed.

2. The provisions of paragraph (b) of subsection 1 apply to employment through a temporary employment service. A temporary employment service providing employees for a using agency shall provide the using agency with the names of the employees to be provided to the agency. The State Board of Examiners shall not approve a contract pursuant to paragraph (b) of subsection 1 unless the Board determines that one or more of the following circumstances exist:

(a) The person provides services that are not provided by any other employee of the using agency or for which a critical labor shortage exists; or

(b) A short-term need or unusual economic circumstance exists for the using agency to contract with the person.

3. The approval by the State Board of Examiners to contract with a person pursuant to subsection 1:

(a) May occur at the same time and in the same manner as the approval by the State Board of Examiners of a proposed contract pursuant to subsection 7 of NRS 333.700; and

(b) Must occur before the date on which the contract becomes binding on the using agency.

4. A using agency may contract with a person pursuant to paragraph (a) or (b) of subsection 1 without obtaining the approval of the State Board of Examiners if the term of the contract is for less than 4 months and the head of the using agency determines that an emergency exists which necessitates the contract. If a using agency contracts with a person pursuant to this subsection, the using agency shall submit a copy of the contract and a description of the emergency to the State Board of Examiners, which shall review the contract and the description of the emergency and notify the using agency whether the State Board of Examiners would have approved the contract if it had not been entered into pursuant to this subsection.

5. Except as otherwise provided in subsection 9, a using agency shall, not later than 10 days after the end of each fiscal quarter, report to the Interim Finance Committee concerning all contracts to provide services for the using agency that were entered into by the using agency during the fiscal quarter with a person who is a current or former employee of a department, division or other agency of this State.

6. Except as otherwise provided in subsection 9, a using agency shall not contract with a temporary employment service unless the contracting process is controlled by rules of open competitive bidding.

7. Each board or commission of this State and each institution of the Nevada System of Higher Education that employs a consultant shall, at least once every 6 months, submit to the Interim Finance Committee a report setting forth:

(a) The number of consultants employed by the board, commission or institution;

(b) The purpose for which the board, commission or institution employs each consultant;

(c) The amount of money or other remuneration received by each consultant from the board, commission or institution; and

(d) The length of time each consultant has been employed by the board, commission or institution.

8. A using agency, board or commission of this State and each institution of the Nevada System of Higher Education:

(a) Shall make every effort to limit the number of contracts it enters into with persons to provide services which have a term of more than 2 years and which are in the amount of less than \$1,000,000; and

(b) Shall not enter into a contract with a person to provide services without ensuring that the person is in active and good standing with the Secretary of State.

9. The provisions of subsections 1 to 6, inclusive, do not apply to:

(a) The Nevada System of Higher Education or a board or commission of this State.

(b) The employment of professional engineers by the Department of Transportation if those engineers are employed for a transportation project that is entirely funded by federal money.

(c) Contracts in the amount of \$1,000,000 or more entered into:

(1) Pursuant to the State Plan for Medicaid established pursuant to NRS 422.271.

(2) For financial services.

(3) Pursuant to the Public Employees' Benefits Program.

(d) The employment of a person by a business or entity which is a provider of services under the State Plan for Medicaid and which provides such services on a fee-for-service basis or through managed care.

(Added to NRS by 2013, 47)



**BRIAN SANDOVAL**  
Governor

STATE OF NEVADA  
COMMISSION ON MINERAL RESOURCES  
**DIVISION OF MINERALS**  
400 W. King Street, Suite 106  
Carson City, Nevada 89703  
(775) 684-7040 • Fax (775) 684-7052  
<http://minerals.state.nv.us/>

**Las Vegas Branch:**  
2030 E. Flamingo Rd.  
Suite #220  
Las Vegas, Nevada 89119  
(702) 486-4343  
Fax (702) 486-4345

**RICHARD PERRY**  
Administrator

Sherri Barkdull  
Budget Analyst  
Department of Administration

December 6, 2014

Sherri:

Attached contract #15189 is an emergency contract with Nevada Water Solutions LLC for work assisting the Division of Minerals with development of changes in our Oil and Gas Administrative code which were mandated by the Legislature under NRS 522.119. The contract is for less than four months duration and not to exceed \$9,900. Nevada Water Solutions LLC has a sole owner who is a former State employee, Mr. Thomas Gallagher, who is a Nevada professional engineer and a former employee of the Division of Water Resources. He retired from the State less than two years ago in May, 2012.

According to SAM 0323 there is a limited exception for contracts less than four months determined by the department, division or agency for an emergency situation necessitating a contract with a current or former employee. I consider this to one of these as we are on a schedule to submit changes to our administrative code to LCB and go through public meetings in the first quarter of 2014.

Please call myself or Deputy Administrator Michael Visser if you have any questions.

I look forward to working with you.

Sincerely,

Richard Perry  
Administrator  
Nevada Division of Minerals

## Authorization to Contract with a Former Employee

**Former Employee Name:** THOMAS K. GALLAGHER, P.E.  
**Former Employee ID number:** 08532  
**Former Job Title:** MANAGER II, REG. PROF ENGINEER  
**Former Employing Agency:** CONSERVATION/WATER RESOURCES  
**Former Class and Grade:** CLASSIFIED, GRADE 44, STEP 10  
**Employment Dates:** FEB 1981 – MAY 2012  
**Contracting Agency:** DIVISION OF MINERALS

<p>Please check which of the following applies:</p> <p><input checked="" type="checkbox"/> Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.</p> <p><input type="checkbox"/> Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.</p>	
<p>a. Summarize scope of contract work.</p>	<p>ASSIST THE AGENCY STAFF WITH DEVELOPING A PROGRAM TO ASSESS IMPACTS OF HYDRAULIC FRACTURING ON THE WATERS OF THE STATE AND ADOPTING REGULATIONS TO ADMINISTER THE PROGRAM. THE AGENCY IS MANDATED BY THE RECENT APPROVAL OF SB 390 WITH A DEADLINE TO COMPLETE THE PROJECT BY JUNE, 2014.</p>
<p>b. Document former job description.</p>	<p>MR. GALLAGHER WAS RESPONSIBLE FOR DEVELOPING MINIMUM WATER WELL CONSTRUCTION STANDARDS AND DEVELOPING REGULATIONS PURSUANT TO NRS 233B UNDER CHAPTER 534 OF THE NEVADA ADMINISTRATIVE CODE, ON THREE SEPARATE OCCASIONS. HE WAS RESPONSIBLE FOR REGULATORY OVERSIGHT ON ALL DRILLING OPERATIONS STATEWIDE TO ENSURE THE PROTECTION OF THE WATERS OF THE STATE FROM WASTE AND CONTAMINATION.</p>
<p>c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?</p>	<p>NO.</p>
<p>d. Explain why existing State employees within your agency cannot perform this function.</p>	<p>DIVISION OF MINERALS HAS NOT GONE THROUGH THE PROCESS OF UPDATING ADMINISTRATIVE CODE IN A NUMBER OF YEARS, AND CURRENTLY THERE ARE NO EMPLOYEES IN THE DIVISION WITH EXPERIENCE IN THIS PROCESS. MR. GALLAGHER</p>

	WOULD WORK IN A TEAM TO ACCOMPLISH THE SCOPE OF THE WORK LISTED ABOVE.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.	NO RELATIONSHIP
f. List contractor's hourly rate.	N/A. MR GALLAGHER THROUGH HIS COMPANY NEVADA WATER SOLUTIONS LLC HAS PROVIDED A QUOTE TO ASSIST THE DIVISION IN COMPLETING THE SCOPE OF WORK FOR A FIXED CHARGE OF \$9,900. A COPY OF THE SCOPE OF WORK IS ATTACHED.
g. List the range of comparable State employee rates.	N/A
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	THE CONTRACT TERM IS LIMITED TO THE COMPLETION OF THE NECESSARY TASKS BY THE IMPOSED DEADLINE.
i. Document justification for hiring contractor.	THE CONTRACTOR IS A REGISTERED PROFESSIONAL ENGINEER WHO HAS THE SPECIFIC EXPERIENCE AND SKILL SETS NEEDED TO ASSIST DIVISION OF MINERALS STAFF AND THE OIL & GAS COMMISSIONER TO COMPLETE THE NECESSARY TASKS. THE DIVISION NEEDS TEMPORARY EXPERTISE IN DEVELOPING REGULATIONS AND PREPARING CHANGES TO NAC 522 AND NAC 534A IN PREPARATION FOR SUBMISSION TO LCB IN ORDER TO COMPLETE THE MANDATED PROGRAM BY THE IMPOSED DEADLINE.

*[Handwritten Signature]*

12-9-13

Contracting Agency Head's Signature and Date

*[Handwritten Signature]*

12-10-13

Budget Analyst

Clerk of the Board of Examiners

6

Date: 12-10-13  
SKB

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15189**

Agency Name:	<b>COMMISSION ON MINERAL RESOURCE</b>	Legal Entity Name:	Nevada Water Solutions LLC
Agency Code:	<b>500</b>	Contractor Name:	<b>Nevada Water Solutions LLC</b>
Appropriation Unit:	<b>4219-09</b>	Address:	<b>675 Sierra Rose Dr. Suite 109</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>Reno, NV 89511</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>Tom Gallagher 775-825-1653</b>
		Vendor No.:	<b>T29033865</b>
		NV Business ID:	<b>NV20131066436</b>

To what State Fiscal Year(s) will the contract be charged? **2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b> Fees	<b>100.00 %</b>	<b>Fees derived from mining claims and oil and geothermal production and permits</b>
Federal Funds	0.00 %	Bonds	0.00 %	
Highway Funds	0.00 %	Other funding	0.00 %	
Agency Reference #:	<b>500</b>			

**RECEIVED**

DEC 06 2013

DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET AND PLANNING DIVISION

2. Contract start date:  
a. Effective upon final approval? **Yes** or b. other effective date: **NA**

Retroactive? **No**  
If "Yes", please explain

**Not Applicable**

3. Termination Date: **04/09/2014**  
Contract term: **120 days**

4. Type of contract: **Contract**  
Contract description: **NAC522 research**

5. Purpose of contract:  
**This is a new contract to provide emergency assistance for portions of the rulemaking process for considered changes and additions to NAC 522 and NAC 534A; including, but not limited to, research of other states' similar regulations, assessment of best engineering practices throughout industry, assessment of proposed language and potential impacts to existing NRS and NAC's, interaction with other state agencies (e.g. NDEP, DWR, and LCB) and other stakeholders. The agency is mandated by the passage of SB390 to complete the development of a hydraulic fracturing program on or before July 1, 2014 and for the Commission on Mineral Resources to adopt regulations to implement the program by January 1, 2015.**

6. NEW CONTRACT  
The maximum amount of the contract for the term of the contract is: **\$9,900.00**  
Other basis for payment: \$1,650 upon completion of each of the six defined tasks (as defined in Attachment AA - Scope of Work - Deliverables)

#### II. JUSTIFICATION

7. What conditions require that this work be done?  
**The agency is mandated by the passage of SB390 to complete the development of a hydraulic fracturing program on or before July 1, 2014 and for the Commission on Mineral Resources to adopt regulations to implement the program by January 1, 2015. Additionally, the Commission on Mineral Resources has already voted to amend certain existing language in NAC 522 and NAC 534A.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Administrator resigned prior to initiation of the rulemaking process and existing staff has no experience with this process. The regulations to be considered are very technical in nature and will demand more time, research and attention than staff alone can accommodate. SB390 requires the Hydraulic Fracturing program to be implemented by July 1, 2014 and regulations to be adopted by January 1, 2015.

9. Were quotes or proposals solicited? No  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

As former Water Rights Section Chief at Division of Water Resources, the vendor was in charge of developing water well construction standards and regulations pursuant to NRS 233B and NAC 534 on three separate occasions. He was also responsible for regulatory oversight of all drilling operations statewide to ensure the protection of the waters of the state from waste and contamination.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Yes

See the attached Authorization to Contract form for details.

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Visher, Dennis, Deputy Administrator Ph: 775-684-7044

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dvisher	12/06/2013 10:22:09 AM
Division Approval	dvisher	12/06/2013 10:22:12 AM
Department Approval	dvisher	12/06/2013 10:22:16 AM
Contract Manager Approval	dvisher	12/06/2013 10:22:18 AM
Budget Analyst Approval	Pending	

# CONTRACT FOR SERVICES OF INDEPENDENT CONTRACTOR

A Contract Between the State of Nevada  
Acting By and Through Its

Commission on Mineral Resources, Division of Minerals  
400 W. King St., Suite 106  
Carson City, NV 89703  
775-684-7040 fax: 775-684-7052  
and  
Nevada Water Solutions, LLC  
675 Sierra Rose Dr., Suite 109  
Reno, NV 89511  
775-825-1653 fax: 775-825-1683

WHEREAS, NRS 333.700 authorizes elective officers, heads of departments, boards, commissions or institutions to engage, subject to the approval of the Board of Examiners, services of persons as independent contractors; and

WHEREAS, it is deemed that the service of Contractor is both necessary and in the best interests of the State of Nevada;

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. REQUIRED APPROVAL. This Contract shall not become effective until and unless approved by the Nevada State Board of Examiners.

2. DEFINITIONS. "State" means the State of Nevada and any state agency identified herein, its officers, employees and immune contractors as defined in NRS 41.0307. "Independent Contractor" means a person or entity that performs services and/or provides goods for the State under the terms and conditions set forth in this Contract. "Fiscal Year" is defined as the period beginning July 1 and ending June 30 of the following year. "Current State Employee" means a person who is an employee of an agency of the State. "Former State Employee" means a person who was an employee of any agency of the State at any time within the preceding 24 months.

3. CONTRACT TERM. This Contract shall be effective from the date of Board of Examiners' approval to April 9, 2014, unless sooner terminated by either party as specified in paragraph ten (10).

4. NOTICE. Unless otherwise specified, termination shall not be effective until 30 calendar days after a party has served written notice of termination for default, or notice of termination without cause upon the other party. All notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile with simultaneous regular mail, or mailed certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address specified above.

5. INCORPORATED DOCUMENTS. The parties agree that this Contract, inclusive of the following attachments, specifically describes the scope of work. This Contract incorporates the following attachments in descending order of constructive precedence:

ATTACHMENT AA: SCOPE OF WORK  
ATTACHMENT BB: INSURANCE SCHEDULE

A Contractor's Attachment shall not contradict or supersede any State specifications, terms or conditions without written evidence of mutual assent to such change appearing in this Contract.

6. CONSIDERATION. The parties agree that Contractor will provide the services specified in paragraph five (5) at a cost of \$ \$1,650.00 per completed task as defined in scope of work/deliverables (Attachment AA) (state the exact cost or hourly, daily, or weekly rate exclusive of travel or per diem expenses) with the total Contract or installments payable: as invoiced, not to

exceed \$ 9,900.00. The State does not agree to reimburse Contractor for expenses unless otherwise specified in the incorporated attachments. Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the results of legislative appropriation may require.

7. ASSENT. The parties agree that the terms and conditions listed on incorporated attachments of this Contract are also specifically a part of this Contract and are limited only by their respective order of precedence and any limitations specified.

8. BILLING SUBMISSION: TIMELINESS. The parties agree that timeliness of billing is of the essence to the contract and recognize that the State is on a fiscal year. All billings for dates of service prior to July 1 must be submitted to the State no later than the first Friday in August of the same calendar year. A billing submitted after the first Friday in August, which forces the State to process the billing as a stale claim pursuant to NRS 353.097, will subject the Contractor to an administrative fee not to exceed one hundred dollars (\$100.00). The parties hereby agree this is a reasonable estimate of the additional costs to the State of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to the Contractor.

9. INSPECTION & AUDIT.

a. Books and Records. Contractor agrees to keep and maintain under generally accepted accounting principles (GAAP) full, true and complete records, contracts, books, and documents as are necessary to fully disclose to the State or United States Government, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with all state and federal regulations and statutes.

b. Inspection & Audit. Contractor agrees that the relevant books, records (written, electronic, computer related or otherwise), including, without limitation, relevant accounting procedures and practices of Contractor or its subcontractors, financial statements and supporting documentation, and documentation related to the work product shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location of Contractor where such records may be found, with or without notice by the State Auditor, the relevant state agency or its contracted examiners, the Department of Administration, Budget Division, the Nevada State Attorney General's Office or its Fraud Control Units, the State Legislative Auditor, and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives. All subcontracts shall reflect requirements of this paragraph.

c. Period of Retention. All books, records, reports, and statements relevant to this Contract must be retained a minimum three (3) years, and for five (5) years if any federal funds are used pursuant to the Contract. The retention period runs from the date of payment for the relevant goods or services by the State, or from the date of termination of the Contract, whichever is later. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.

10. CONTRACT TERMINATION.

a. Termination Without Cause. Any discretionary or vested right of renewal notwithstanding, this Contract may be terminated upon written notice by mutual consent of both parties, or unilaterally by either party without cause.

b. State Termination for Non-appropriation. The continuation of this Contract beyond the current biennium is subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State Legislature and/or federal sources. The State may terminate this Contract, and Contractor waives any and all claim(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the Contracting Agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.

c. Cause Termination for Default or Breach. A default or breach may be declared with or without termination. This Contract may be terminated by either party upon written notice of default or breach to the other party as follows:

i. If Contractor fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or services called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or

ii. If any state, county, city or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or

iii. If Contractor becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or

iv. If the State materially breaches any material duty under this Contract and any such breach impairs Contractor's ability to perform; or

v. If it is found by the State that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by Contractor, or any agent or representative of Contractor, to any officer or employee of the State of Nevada with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or

- vi. If it is found by the State that Contractor has failed to disclose any material conflict of interest relative to the performance of this Contract.
- d. Time to Correct. Termination upon a declared default or breach may be exercised only after service of formal written notice as specified in paragraph four (4), and the subsequent failure of the defaulting party within fifteen (15) calendar days of receipt of that notice to provide evidence, satisfactory to the aggrieved party, showing that the declared default or breach has been corrected.
- e. Winding Up Affairs Upon Termination. In the event of termination of this Contract for any reason, the parties agree that the provisions of this paragraph survive termination:
  - i. The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under this Contract. Neither party may withhold performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination;
  - ii. Contractor shall satisfactorily complete work in progress at the agreed rate (or a pro rata basis if necessary) if so requested by the Contracting Agency;
  - iii. Contractor shall execute any documents and take any actions necessary to effectuate an assignment of this Contract if so requested by the Contracting Agency;
  - iv. Contractor shall preserve, protect and promptly deliver into State possession all proprietary information in accordance with paragraph twenty-one (21).

11. REMEDIES. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorneys' fees and costs. It is specifically agreed that reasonable attorneys' fees shall include, without limitation, one hundred and twenty-five dollars (\$125.00) per hour for State-employed attorneys. The State may set off consideration against any unpaid obligation of Contractor to any State agency in accordance with NRS 353C.190. In the event that the Contractor voluntarily or involuntarily becomes subject to the jurisdiction of the Bankruptcy Court, the State may set off consideration against any unpaid obligation of Contractor to the State or its agencies, to the extent allowed by bankruptcy law, without regard to whether the procedures of NRS 353C.190 have been utilized.

12. LIMITED LIABILITY. The State will not waive and intends to assert available NRS chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Liquidated damages shall not apply unless otherwise specified in the incorporated attachments. Damages for any State breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to Contractor, for the fiscal year budget in existence at the time of the breach. Damages for any Contractor breach shall not exceed one hundred and fifty percent (150%) of the contract maximum "not to exceed" value. Contractor's tort liability shall not be limited.

13. FORCE MAJEURE. Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.

14. INDEMNIFICATION. To the fullest extent permitted by law Contractor shall indemnify, hold harmless and defend, not excluding the State's right to participate, the State from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents.

15. INDEPENDENT CONTRACTOR. Contractor is associated with the State only for the purposes and to the extent specified in this Contract, and in respect to performance of the contracted services pursuant to this Contract, Contractor is and shall be an independent contractor and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract. Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for the State whatsoever with respect to the indebtedness, liabilities, and obligations of Contractor or any other party. Contractor shall be solely responsible for, and the State shall have no obligation with respect to: (1) withholding of income taxes, FICA or any other taxes or fees; (2) industrial insurance coverage; (3) participation in any group insurance plans available to employees of the State; (4) participation or contributions by either Contractor or the State to the Public Employees Retirement System; (5) accumulation of vacation leave or sick leave; or (6) unemployment compensation coverage provided by the State. Contractor shall indemnify and hold State harmless from, and defend State against, any and all losses, damages, claims, costs, penalties, liabilities, and expenses arising or incurred because of, incident to, or otherwise with respect to any such taxes or fees. Neither Contractor nor its employees, agents, nor representatives shall be considered employees, agents, or representatives of the State. The State and Contractor shall evaluate the nature of services and the term of the Contract negotiated in order to determine "independent contractor" status, and shall monitor the work relationship throughout

the term of the Contract to ensure that the independent contractor relationship remains as such. To assist in determining the appropriate status (employee or independent contractor), Contractor represents as follows:

		<u>Contractor's Initials</u>	
		YES	NO
1.	Does the Contracting Agency have the right to require control of when, where and how the independent contractor is to work?	_____	TKG
2.	Will the Contracting Agency be providing training to the independent contractor?	_____	TKG
3.	Will the Contracting Agency be furnishing the independent contractor with worker's space, equipment, tools, supplies or travel expenses?	_____	TKG
4.	Are any of the workers who assist the independent contractor in performance of his/her duties employees of the State of Nevada?	_____	TKG
5.	Does the arrangement with the independent contractor contemplate continuing or recurring work (even if the services are seasonal, parttime, or of short duration)?	_____	TKG
6.	Will the State of Nevada incur an employment liability if the independent contractor is terminated for failure to perform?	_____	TKG
7.	Is the independent contractor restricted from offering his/her services to the general public while engaged in this work relationship with the State?	_____	TKG

16. **INSURANCE SCHEDULE.** Unless expressly waived in writing by the State, Contractor, as an independent contractor and not an employee of the State, must carry policies of insurance and pay all taxes and fees incident hereunto. Policies shall meet the terms and conditions as specified within this Contract along with the additional limits and provisions as described in Attachment BB, incorporated hereto by attachment. The State shall have no liability except as specifically provided in the Contract.

The Contractor shall not commence work before:

- 1) Contractor has provided the required evidence of insurance to the Contracting Agency of the State, and
- 2) The State has approved the insurance policies provided by the Contractor.

Prior approval of the insurance policies by the State shall be a condition precedent to any payment of consideration under this Contract and the State's approval of any changes to insurance coverage during the course of performance shall constitute an ongoing condition subsequent this Contract. Any failure of the State to timely approve shall not constitute a waiver of the condition.

**Insurance Coverage:** The Contractor shall, at the Contractor's sole expense, procure, maintain and keep in force for the duration of the Contract insurance conforming to the minimum limits as specified in Attachment BB, incorporated hereto by attachment. Unless specifically stated herein or otherwise agreed to by the State, the required insurance shall be in effect prior to the commencement of work by the Contractor and shall continue in force as appropriate until:

1. Final acceptance by the State of the completion of this Contract; or
  2. Such time as the insurance is no longer required by the State under the terms of this Contract;
- Whichever occurs later.

Any insurance or self-insurance available to the State shall be in excess of, and non-contributing with, any insurance required from Contractor. Contractor's insurance policies shall apply on a primary basis. Until such time as the insurance is no longer required by the State, Contractor shall provide the State with renewal or replacement evidence of insurance no less than thirty (30) days before the expiration or replacement of the required insurance. If at any time during the period when insurance is required by the Contract, an insurer or surety shall fail to comply with the requirements of this Contract, as soon as Contractor has knowledge of any such failure, Contractor shall immediately notify the State and immediately replace such insurance or bond with an insurer meeting the requirements.

**General Requirements:**

- a. **Additional Insured:** By endorsement to Contractor's general liability insurance policy, the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307 shall be named as additional insureds for all liability arising from the Contract.
- b. **Waiver of Subrogation:** Each insurance policy shall provide for a waiver of subrogation against the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307, for losses arising from work/materials/equipment performed or provided by or on behalf of the Contractor.
- c. **Cross-Liability:** All required liability policies shall provide cross-liability coverage as would be achieved under the standard ISO separation of insureds clause.

- d. Deductibles and Self-Insured Retentions: Insurance maintained by Contractor shall apply on a first dollar basis without application of a deductible or self-insured retention unless otherwise specifically agreed to by the State. Such approval shall not relieve Contractor from the obligation to pay any deductible or self-insured retention. Any deductible or self-insured retention shall not exceed fifty thousand dollars (\$50,000.00) per occurrence, unless otherwise approved by the Risk Management Division.
- e. Policy Cancellation: Except for ten (10) days notice for non-payment of premium, each insurance policy shall be endorsed to state that without thirty (30) days prior written notice to the State of Nevada, c/o Contracting Agency, the policy shall not be canceled, non-renewed or coverage and /or limits reduced or materially altered, and shall provide that notices required by this paragraph shall be sent by certified mailed to the address shown on page one (1) of this contract:
- f. Approved Insurer: Each insurance policy shall be:
  - 1) Issued by insurance companies authorized to do business in the State of Nevada or eligible surplus lines insurers acceptable to the State and having agents in Nevada upon whom service of process may be made; and
  - 2) Currently rated by A.M. Best as "A-VII" or better.

**Evidence of Insurance:**

Prior to the start of any Work, Contractor must provide the following documents to the contracting State agency:

- 1) Certificate of Insurance: The Acord 25 Certificate of Insurance form or a form substantially similar must be submitted to the State to evidence the insurance policies and coverages required of Contractor. The certificate must name the State of Nevada, its officers, employees and immune contractors as defined in NRS 41.0307 as the certificate holder. The certificate should be signed by a person authorized by the insurer to bind coverage on its behalf. The state project/contract number; description and contract effective dates shall be noted on the certificate, and upon renewal of the policies listed Contractor shall furnish the State with replacement certificates as described within Insurance Coverage, section noted above.

**Mail all required insurance documents to the State Contracting Agency identified on page one of the contract.**

- 2) Additional Insured Endorsement: An Additional Insured Endorsement (CG 20 10 11 85 or CG 20 26 11 85) , signed by an authorized insurance company representative, must be submitted to the State to evidence the endorsement of the State as an additional insured per General Requirements, subsection a above.
- 3) Schedule of Underlying Insurance Policies: If Umbrella or Excess policy is evidenced to comply with minimum limits, a copy of the underlying Schedule from the Umbrella or Excess insurance policy may be required.

Review and Approval: Documents specified above must be submitted for review and approval by the State prior to the commencement of work by Contractor. Neither approval by the State nor failure to disapprove the insurance furnished by Contractor shall relieve Contractor of Contractor's full responsibility to provide the insurance required by this Contract. Compliance with the insurance requirements of this Contract shall not limit the liability of Contractor or its subcontractors, employees or agents to the State or others, and shall be in addition to and not in lieu of any other remedy available to the State under this Contract or otherwise. The State reserves the right to request and review a copy of any required insurance policy or endorsement to assure compliance with these requirements.

17. COMPLIANCE WITH LEGAL OBLIGATIONS. Contractor shall procure and maintain for the duration of this Contract any state, county, city or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by Contractor to provide the goods or services required by this Contract. Contractor will be responsible to pay all taxes, assessments, fees, premiums, permits, and licenses required by law. Real property and personal property taxes are the responsibility of Contractor in accordance with NRS 361.157 and NRS 361.159. Contractor agrees to be responsible for payment of any such government obligations not paid by its subcontractors during performance of this Contract. The State may set-off against consideration due any delinquent government obligation in accordance with NRS 353C.190.

18. WAIVER OF BREACH. Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

19. SEVERABILITY. If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

20. **ASSIGNMENT/DELEGATION.** To the extent that any assignment of any right under this Contract changes the duty of either party, increases the burden or risk involved, impairs the chances of obtaining the performance of this Contract, attempts to operate as a novation, or includes a waiver or abrogation of any defense to payment by State, such offending portion of the assignment shall be void, and shall be a breach of this Contract. Contractor shall neither assign, transfer nor delegate any rights, obligations or duties under this Contract without the prior written consent of the State.

21. **STATE OWNERSHIP OF PROPRIETARY INFORMATION.** Any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be consideration under the Contract), or any other documents or drawings, prepared or in the course of preparation by Contractor (or its subcontractors) in performance of its obligations under this Contract shall be the exclusive property of the State and all such materials shall be delivered into State possession by Contractor upon completion, termination, or cancellation of this Contract. Contractor shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of Contractor's obligations under this Contract without the prior written consent of the State. Notwithstanding the foregoing, the State shall have no proprietary interest in any materials licensed for use by the State that are subject to patent, trademark or copyright protection.

22. **PUBLIC RECORDS.** Pursuant to NRS 239.010, information or documents received from Contractor may be open to public inspection and copying. The State has a legal obligation to disclose such information unless a particular record is made confidential by law or a common law balancing of interests. Contractor may label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 333.333, provided that Contractor thereby agrees to indemnify and defend the State for honoring such a designation. The failure to so label any document that is released by the State shall constitute a complete waiver of any and all claims for damages caused by any release of the records.

23. **CONFIDENTIALITY.** Contractor shall keep confidential all information, in whatever form, produced, prepared, observed or received by Contractor to the extent that such information is confidential by law or otherwise required by this Contract

24. **FEDERAL FUNDING.** In the event federal funds are used for payment of all or part of this Contract:

a. Contractor certifies, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to the regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67, § 67.510, as published as pt. VII of the May 26, 1988, Federal Register (pp. 19160-19211), and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.

b. Contractor and its subcontractors shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 C.F.R. 26.101-36.999, inclusive, and any relevant program-specific regulations.

c. Contractor and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions.)

25. **LOBBYING.** The parties agree, whether expressly prohibited by federal law, or otherwise, that no funding associated with this contract will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:

a. Any federal, state, county or local agency, legislature, commission, counsel or board;

b. Any federal, state, county or local legislator, commission member, counsel member, board member, or other elected official; or

c. Any officer or employee of any federal, state, county or local agency; legislature, commission, counsel or board.

26. **WARRANTIES.**

a. **General Warranty.** Contractor warrants that all services, deliverables, and/or work product under this Contract shall be completed in a workmanlike manner consistent with standards in the trade, profession, or industry; shall conform to or exceed the specifications set forth in the incorporated attachments; and shall be fit for ordinary use, of good quality, with no material defects.

b. **System Compliance.** Contractor warrants that any information system application(s) shall not experience abnormally ending and/or invalid and/or incorrect results from the application(s) in the operating and testing of the business of the State.

27. **PROPER AUTHORITY.** The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract. Contractor acknowledges that as required by statute or regulation this Contract is effective only after approval by the State Board of Examiners and only for the period of time specified in the

Contract. Any services performed by Contractor before this Contract is effective or after it ceases to be effective are performed at the sole risk of Contractor.

28. NOTIFICATION OF UTILIZATION OF CURRENT OR FORMER STATE EMPLOYEES. Contractor has disclosed to the State all persons that the Contractor will utilize to perform services under this Contract who are Current State Employees or Former State Employees. Contractor will not utilize any of its employees who are Current State Employees or Former State Employees to perform services under this contract without first notifying the Contracting Agency of the identity of such persons and the services that each such person will perform, and receiving from the Contracting Agency approval for the use of such persons.

29. ASSIGNMENT OF ANTITRUST CLAIMS. Contractor irrevocably assigns to the State any claim for relief or cause of action which the Contractor now has or which may accrue to the Contractor in the future by reason of any violation of State of Nevada or federal antitrust laws in connection with any goods or services provided to the Contractor for the purpose of carrying out the Contractor's obligations under this Contract, including, at the State's option, the right to control any such litigation on such claim for relief or cause of action. Contractor shall require any subcontractors hired to perform any of Contractor's obligations under this Contract to irrevocably assign to the State, as third party beneficiary, any right, title or interest that has accrued or which may accrue in the future by reason of any violation of state of Nevada or federal antitrust laws in connection with any goods or services provided to the subcontractor for the purpose of carrying out the subcontractor's obligations to the Contractor in pursuance of this Contract, including, at the State's option, the right to control any such litigation on such claim or relief or cause of action.

30. GOVERNING LAW; JURISDICTION. This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict of laws that would require the application of the law of any other jurisdiction. The parties consent to the exclusive jurisdiction of the First Judicial District Court, Carson City, Nevada for enforcement of this Contract.

31. ENTIRE CONTRACT AND MODIFICATION. This Contract and its integrated attachment(s) constitute the entire agreement of the parties and as such are intended to be the complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Office of the Attorney General and the State Board of Examiners.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

Thomas Salter 12/6/13  
Independent Contractor's Signature Date

NEVADA WATER SOLUTIONS LLC  
MANAGER  
Independent's Contractor's Title

[Signature] 12/6/13  
Signature Date

Certified Contract Manager  
Title

RMPenny 12/6/13  
Signature Date

ADMINISTRATOR, NDDM  
Title

Signature Date

Title

Sheeni Bonkull for Jeff Mohlenkamp  
Signature - Board of Examiners

APPROVED BY BOARD OF EXAMINERS

Approved as to form by:

On 12-10-13  
(Date)

Bryan J. [Signature]  
Deputy Attorney General for Attorney General

On 6 DEC 2013  
(Date)

Attachment AA  
Scope of Work - Deliverables

1. Evaluate the scope of the proposed project with the Commission on Mineral Resources (CMR), Nevada Division of Minerals (NDOM) and Nevada Division of Environmental Protection (NDEP) staff to determine the client's perceived wants and actual needs in changing, or adding, regulations to Chapters 522 and 534A and to provide input on the best approach to succeed in submitting an initial draft regulation to the CMR before January 30, 2014. Create and provide to NDOM a timeline of required deliverables pursuant to the Administrative Rulemaking Process by December 13, 2013.
2. Work with NDOM, CMR, and NDEP staff to research and craft regulation language to best suit current and anticipated future oil, gas and geothermal operations and development in Nevada and incorporate the latest information available regarding what works and what is practicable. Provide intent and scope of preliminary draft regulation by December 20, 2013.
3. Work closely with the CMR, NDOM, NDEP staff and other stakeholders to insure consensus, prepare draft of proposed language and review with NDOM for presentation to CMR by January 30, 2014.
4. File draft of the rule to amend NAC Chapters 522 and 534A with the Legislative Counsel Bureau and State Library and Archives Administrator by January 30, 2014. Additionally, assist NDOM with posting of draft for public comment.
5. Assist NDOM with preparation of small business impact statement.
6. Schedule three public workshops and assist NDOM with submission of Notices of Public Hearing.

ATTACHMENT BB  
INSURANCE SCHEDULE

**Insurance Specifications and Indemnification Clause**  
**Standard Professional Service Contracts - No Driving Involved**

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**INDEMNIFICATION CLAUSE:**

Contractor shall indemnify, hold harmless and, not excluding the State's right to participate, defend the State, its officers, officials, agents, and employees (hereinafter referred to as "Indemnatee") from and against all liabilities, claims, actions, damages, losses, and expenses including without limitation reasonable attorneys' fees and costs, (hereinafter referred to collectively as "claims") for bodily injury or personal injury including death, or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Contractor agrees to waive all rights of subrogation against the State, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the State.

**INSURANCE REQUIREMENTS:**

Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The State in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this contract by the Contractor, his agents, representatives, employees or subcontractors and Contractor is free to purchase additional insurance as may be determined necessary.

- A. **MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below. An excess liability policy or umbrella liability policy may be used to meet the minimum liability requirements provided that the coverage is written on a "following form" basis.

**1. Commercial General Liability – Occurrence Form**

Policy shall include bodily injury, property damage and broad form contractual liability coverage.

- General Aggregate \$2,000,000
- Products – Completed Operations Aggregate \$1,000,000
- Personal and Advertising Injury \$1,000,000
- Each Occurrence \$1,000,000

a. The policy shall be endorsed to include the following additional insured language: "The State of Nevada shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor".

**2. Worker's Compensation and Employers' Liability**

Workers' Compensation	Statutory
Employers' Liability	
Each Accident	\$100,000
Disease – Each Employee	\$100,000
Disease – Policy Limit	\$500,000

- a. Policy shall contain a waiver of subrogation against the State of Nevada.
- b. This requirement shall not apply when a contractor or subcontractor is exempt under N.R.S., **AND** when such contractor or subcontractor executes the appropriate sole proprietor waiver form.

**2. Professional Liability (Errors and Omissions Liability)**

The policy shall cover professional misconduct or lack of ordinary skill for those positions defined in the Scope of Services of this contract.

Each Claim	\$1,000,000
Annual Aggregate	\$2,000,000

a. In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Contract; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.

**B. ADDITIONAL INSURANCE REQUIREMENTS:** The policies shall include, or be endorsed to include, the following provisions:

- 1. On insurance policies where the State of Nevada is named as an additional insured, the State of Nevada shall be an additional insured to the full limits of liability purchased by the Contractor even if those limits of liability are in excess of those required by this Contract.

2 The Contractor's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.

- C. **NOTICE OF CANCELLATION:** Each insurance policy required by the insurance provisions of this Contract shall provide the required coverage and shall not be suspended, voided or canceled except after thirty (30) days prior written notice has been given to the State, except when cancellation is for non-payment of premium, then ten (10) days prior notice may be given. Such notice shall be sent directly to **(State of Nevada Department Representative's Name & Address)**.
- D. **ACCEPTABILITY OF INSURERS:** Insurance is to be placed with insurers duly licensed or authorized to do business in the state of Nevada and with an "A.M. Best" rating of not less than A-VII. The State in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.
- E. **VERIFICATION OF COVERAGE:** Contractor shall furnish the State with certificates of insurance (ACORD form or equivalent approved by the State) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and any required endorsements are to be received and approved by the State before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract or to provide evidence of renewal is a material breach of contract.

All certificates required by this Contract shall be sent directly to **(State Department Representative's Name and Address)**. The State project/contract number and project description shall be noted on the certificate of insurance. The State reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time. **DO NOT SEND CERTIFICATES OF INSURANCE TO THE STATES RISK MANAGEMENT DIVISION.**

- F. **SUBCONTRACTORS:** Contractors' certificate(s) shall include all subcontractors as additional insureds under its policies or Contractor shall furnish to the State separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements identified above.
- G. **APPROVAL:** Any modification or variation from the insurance requirements in this Contract shall be made by the Attorney General's Office or the Risk Manager, whose decision shall be final. Such action will not require a formal Contract amendment, but may be made by administrative action.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/18/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> JOHN BARSANTI INSURANCE 215 Mount Rose St Reno, NV 89509	CONTACT NAME: <b>Nick Goman</b> PHONE (AG No. Exp): <b>(775) 825-1444</b> E-MAIL ADDRESS: <b>nick.jbarsanti@farmersagency.com</b>	FAX (AG No.): <b>(775) 825-2837</b>
	INSURER A: <b>Mid-Century Insurance Company</b> <b>21687</b> INSURER B: <b>Lloyds of London</b> INSURER C: INSURER D: INSURER E: INSURER F:	
<b>INSURED</b> Nevada Water Solutions, LLC 675 Sierra Rose Dr. Suite #109 Reno, NV 89511 775-825-1653		

COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL. RES.	INSUR. WVR.	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL. AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		Y	Y	605436945	2/6/13	2/6/14	EACH OCCURRENCE \$ <b>2,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>75,000</b> MED EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV INJURY \$ <b>2,000,000</b> GENERAL AGGREGATE \$ <b>4,000,000</b> PRODUCTS - COMPROP AGG \$ <b>2,000,000</b> COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS							EACH OCCURRENCE \$ AGGREGATE \$ PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED. RETENTIONS						E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NV) If yes, describe under DESCRIPTION OF OPERATIONS below <b>Professional Liability / E&amp;O</b>			N/A	MPL139534213	11/14/13	11/14/14	Each Claim \$ <b>1,000,000</b> Aggregate \$ <b>2,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**THE CERTIFICATE HOLDER IS ALSO LISTED AS AN ADDITIONAL INSURED WITH RESPECTS TO THE GENERAL LIABILITY POLICY. THE POLICY IS INCLUSIVE OF A WAIVER OF SUBROGATION.**

<b>CERTIFICATE HOLDER</b> State of Nevada Attn: Division of Minerals 400 West King Street Carson City, NV 89703	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 12, 2013

To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration

From: Julie Strandberg, Budget Analyst 

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF PUBLIC SAFETY- DIVISION OF EMERGENCY MANAGEMENT**  
**Clark County Flood**

Agenda Item Write-up:

Pursuant to NRS 353.2755, the Division of Emergency Management on behalf of Clark County is requesting additional time to the original extension due to the time needed to identify all costs associated with the flood damage repairs and to identify potential insurance claim offsets to the various departments and agencies with damage to structures and facilities. Clark County respectfully requests a second extension of time from March 31, 2014 to June 30, 2014.

Additional Information:

At their August 13, 2013 meeting, the Board of Examiners approved an extension to March 31, 2014; however, additional time is being requested, due to the numerous public facilities and infrastructure that experienced damage. Several agencies and county departments were impacted, and are still assessing and collecting costs associated with the damage repair or replacement.

Statutory Authority:

Pursuant to NRS 353.2755 (2) the initial request for a grant or loan from the Disaster Relief Fund must be submitted within 60 days after the disaster and include specific information mentioned





# Fire Department

575 East Flamingo Road • Las Vegas NV 89119  
(702) 455-7311 • Fax (702) 734-6111

**Bertral T. Washington, Fire Chief**

Deputy Fire Chief, Fernandez Leary • Deputy Fire Chief, Kelly Blackmon  
Deputy Fire Chief, Erik Newman • Deputy Fire Chief, Jon Klassen

*"Responding with Integrity – Serving with Compassion"*

December 4, 2013

Christopher Smith, Chief  
Division of Emergency Management and  
Homeland Security  
State of Nevada  
2478 Fairview Drive  
Carson City, NV 89701

Re: Clark County Disaster Relief Account Application – Extension of Time

Dear Chief Smith:

This letter is to request an extension of time to file a formal application on behalf of Clark County and other agencies affected by the September 11, 2012 flooding in Las Vegas, Nevada. Clark County previously filed a Notice of Intent to Apply and we were granted until September 11, 2013 to file a formal application with our documented request for relief. Subsequently, we were granted a second extension of time through March 31, 2014.

As you are aware, several areas within both urban and rural Clark County experienced flood damage, primarily focused in the area near the Desert Rose Golf Course and McCarran Airport, as well as Northeast Clark County in the Moapa Valley Area. As a result of the floods, numerous public facilities and infrastructure experienced significant damage to public facilities. Several agencies and county departments that were impacted are still assessing and collecting costs associated with damage repair or replacement. It has been a lengthy challenge to identify costs and insurance offsets associated with the significant flood damage to public facilities, but we are very close to completing the application and associated documentation.

We respectfully request an extension to June 30, 2014, to complete all of the documentation required to submit a full and complete application. Thank you for consideration of this request. If you have any questions or require further documentation, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Fernandez Leary".

Fernandez Leary  
Deputy Fire Chief/Emergency Manager

cc: Ron Hood  
Recovery and Mitigation Officer

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 30, 2013

To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration

From: Colleen Murphy, Budget Analyst IV *CM*  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**JUDICIAL DISCIPLINE COMMISSION**

Agenda Item Write-up:

Pursuant to NRS 353.268, the Judicial Discipline Commission requests an allocation of \$174,763 from the Interim Finance Contingency Fund for an operating and travel shortfall due to unanticipated commission and hearing expenses.

Additional Information:

The Judicial Discipline Commission has encountered an unanticipated increase in costs related to its constitutionally mandated activities. Two lengthy cases in particular have incurred significant costs and the General Counsel and Executive Director position was vacated in July causing unexpected contract costs to be incurred while a contracted attorney filled in as Interim Executive Director until the official appointment was named in November. Due to these unanticipated costs the Judicial Discipline Commission budget has exhausted the appropriations for both the operating and travel categories. This is a small account with little flexibility and is comprised 100% of general funds.

Statutory Authority:

NRS 353.268

REVIEWED: *[Signature]*  
ACTION ITEM: \_\_\_\_\_



DOUGLAS W. JONES  
Chairman

STATE OF NEVADA  
COMMISSION ON JUDICIAL DISCIPLINE  
P.O. Box 48  
Carson City, Nevada 89702  
Telephone (775) 687-4017 • Fax (775) 687-3607  
Website: <http://www.judicial.state.nv.us>

PAUL C. DEYHLE  
General Counsel and  
Executive Director

**MEMORANDUM**  
December 30, 2013

**TO:** Colleen M. Murphy, Budget Analyst IV  
State of Nevada, Department of Administration  
Division of Budget and Planning

**FROM:** Paul C. Deyhle, Executive Director and General Counsel  
Nevada Commission on Judicial Discipline

**RE:** BA 1497 - Request for Allocation of Additional Funds by Interim Finance  
Committee

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The Nevada Commission on Judicial Discipline (the "Commission") respectfully requests \$174,762.16 in additional funds in order to pay its current in-state travel and operating liabilities, as well as carry out its constitutionally-mandated obligations until June 30, 2014. Without receipt of the foregoing funds, the Commission will not be able to pay its currently outstanding bills or operate until the end of the fiscal year.

The Commission has been involved in two very public and contentious cases against Judge Steven Jones, a Las Vegas family court judge, spanning over 7 years. The liability phase of one of those cases just concluded on December 6, 2013, after a one-week trial in Las Vegas. The disciplinary hearing in that case is scheduled for January 27, 2014. The other case before the Commission involving Judge Jones is awaiting a decision from the Nevada Supreme Court and could proceed forward at any time, thereby further compromising the financial resources of the Commission.

The total in-state travel and operating costs incurred by the Commission on solely the Jones cases from July 1, 2013 until the date of this request are \$161,327.00, which represents 63% of the Commission's total in-state travel (Category 03) and operating (Category 04) budgets for the entire 2013-2014 fiscal year.

### **In-State Travel (Category 03)**

The Commission funds remaining for in-state travel for the remainder of the fiscal year are \$1,086.89. The Commission's unpaid in-state travel claims currently due amount to \$4,647.01, a shortfall of \$3,560.12. Since the Commission's travel budget for the entire fiscal year has been depleted, the Commission is also requesting \$7,826.50 in additional in-state travel funds which will enable the Commission to fund anticipated in-state travel needs until the end of the fiscal year.<sup>1</sup>

The total Commission budget for in-state travel for the entire fiscal year is \$15,725.00. The total in-state travel expenses incurred by the Commission from July 1, 2013 to the present are \$19,285.12.<sup>2</sup> The Commission's in-state travel expenses incurred solely on the Jones cases are \$14,582.07, which represents 93% of the Commission's total in-state travel budget for the entire fiscal year.

In sum, the Commission is requesting a total of \$11,386.62 in additional funds which comprises (1) the \$3,560.12 shortfall,<sup>3</sup> and (2) the \$7,826.50 in anticipated in-state travel funds needed for the remainder of the fiscal year.

### **Operating Funds (Category 04)**

The funds remaining for operations of the Commission for the remainder of the fiscal year are \$23,902.85. The Commission's unpaid operating bills amount to \$67,143.89, a shortfall of \$43,241.04. Since the Commission's operating budget for the entire year has been depleted, the Commission is also requesting \$120,134.50 in additional operating funds to fund the operations of the Commission until the end of the fiscal year.<sup>4</sup>

The total Commission budget for operations for the entire fiscal year is \$240,269.00. The total operating expenses incurred by the Commission from July 1, 2013 to the present are \$216,513.48.<sup>5</sup> The Commission's operating expenses incurred solely on the Jones cases are

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<sup>1</sup> This amount is a 6-month projection of the Commission's in-state travel funds needed for the remainder of the fiscal year and is derived from the previously approved in-state travel budget for the 2013-2014 fiscal year.

<sup>2</sup> This amount includes in-state travel expenses incurred on the Jones cases and all other Commission cases.

<sup>3</sup> These funds will enable the Commission to pay its currently outstanding in-state travel bills.

<sup>4</sup> This amount is a 6-month projection of the Commission's operating funds needed for the remainder of the fiscal year and is derived from the previously approved operating budget for the 2013-2014 fiscal year.

<sup>5</sup> This amount includes operating expenses incurred on the Jones cases and all other Commission cases.

\$139,385.66, which represents 58% of the total operating budget of the Commission for the entire fiscal year.<sup>6</sup>

In sum, the Commission is requesting a total of \$163,375.54 in additional operating funds which comprises (1) the \$43,241.04 shortfall;<sup>7</sup> and (2) the \$120,134.50 in anticipated operating funds needed for the remainder of the fiscal year.

**Conclusion**

Based on the facts and considerations set forth above, the Commission is respectfully requesting additional funds for in-state travel and operations in the aggregate amount of \$174,763.

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<sup>6</sup> The overwhelming majority of this amount represents the funds paid out by the Commission for contract attorneys and temporary office staff which were required to address the extremely litigious nature of the Jones cases while at the same time ensuring that the constitutionally-mandated obligations of the Commission continued to be carried out.

<sup>7</sup> These funds will enable the Commission to pay its currently outstanding operating bills.

For Budget Division Use Only	
Reviewed by: <u>JO</u>	<u>12-11-13</u>
Reviewed by:	
Reviewed by:	

MU

**STATEWIDE LEASE INFORMATION**

1. Agency: Nevada State Gaming Control Board  
1919 College Parkway  
Carson City, Nevada 89706  
Jackie Kingsland (775) 684-7714; fax: (775) 687-5817; jkingsland@gcb.nv.gov

2. Name of Landlord (Lessor): CIP Airport Industrial/Flex Portfolio LLC

3. Address of Landlord: 19762 MacArthur Blvd, Suite 300  
Irving, California 92612-2498

4. Property contact: Scott Flemer (949) 202-4545; (949) 500-4123  
sflemer@ciprealestate.com

5. Address of Lease property: 750 Pilot Road, Suite I  
Las Vegas, Nevada 89119

a. Square Footage:  Rentable 8,791  
 Usable

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	cost per square foot
\$15,823.80	12	\$189,885.60	February 1, 2014 - January 31, 2015	\$1.80
\$15,823.80	12	\$189,885.60	February 1, 2015 - January 31, 2016	\$1.80
\$16,351.26	12	\$196,215.12	February 1, 2016 - January 31, 2017	\$1.86
\$16,351.26	12	\$196,215.12	February 1, 2017 - January 31, 2018	\$1.86
\$16,966.63	12	\$203,599.56	February 1, 2018 - January 31, 2019	\$1.93
\$16,966.63	12	\$203,599.56	February 1, 2019 - January 31, 2020	\$1.93

Increase %

c. Total Lease Consideration: 72 \$1,179,400.56

d. Option to renew:  Yes  No 180 Renewal terms: One identical term with 180 day notice

e. Holdover notice: Yes 90 Holdover terms: 10%/90

f. Term: Six (6) years

g. Pass-thrus & CAMS: None

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see remarks)

j. Major repairs:  Landlord  Tenant

k. Minor repairs:  Landlord  Tenant

l. Taxes:  Landlord  Tenant

m. Comparable Market Rate: \$1.64 - \$2.45

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 4061

6. Purpose of the lease: To house the Gaming Control Board Technology Division

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated moving expenses: TBD Furnishings: \$0.00 Data/Phones: \$20,000.00

Remarks: This lease renewal includes extensive tenant improvements and a space reduction of 5,494 square feet due to outsourcing of a portion of the Gaming Control Board Technology Division. Rent was reduced by \$1,239,969.36 or 51.25%, over the entire term. Of this savings, \$931,932.72 or 75.16% is attributable to space reduction and \$308,036.64, or 24.84% is attributable to negotiated rent rate.

Exceptions/ Special notes:

**RECEIVED**  
DEC 10 2013

Connet#1

**STATEWIDE LEASE INFORMATION**

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV20051779293		
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/> LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
*If yes, please explain in exceptions section			
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
*If no, please explain in exceptions section			
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
*If no, please explain in exceptions section			
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
g. State of Nevada Vendor number:	T29011343		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO


  
 Authorized Signature \_\_\_\_\_ Date 12-9-13
  
 Public Works Division, Buildings and Grounds Section


  
 Authorized Signature - Agency \_\_\_\_\_ Date 12/9/13

For Board of Examiners  YES  NO

8-12/17/13

**STATEWIDE LEASE INFORMATION**

1. Agency: Department of Business & Industry, Taxicab Authority  
1830 College Parkway, Suite 100  
Carson City, Nevada 89706  
Charles Harvey phone 702.668.4015 fax 702.668.4001 email harveyc@taxi.state.nv.us

2. Name of Landlord (Lessor): Park Flamingo, LP

3. Address of Landlord: 9420 Wilshire Boulevard, 4th Floor  
Beverly Hills, California 90212  
Michael Danielpour phone 310.300.4100 fax 310.300.4101 email Michael@omninet.com

4. Property contact: c/o Omninet Property Management  
Andrea Costantini phone 310.300.4100 fax 310.300.4101

5. Address of Lease property: 2080 East Flamingo Road, Suite 114 (2,710 sq ft)  
2090 East Flamingo Road, Suite 200 (11,015 sq ft)  
Las Vegas, Nevada 89119

a. Square Footage:  Rentable  
 Usable 13,725

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	cost per square foot
\$24,705.00	12	\$296,460.00	Months 1 - 12 Anticipated April 1, 2014	\$1.800
\$24,705.00	12	\$296,460.00	Months 13 - 24	\$1.800
3% \$25,446.15	12	\$305,353.80	Months 25 - 36	\$1.854
0% \$25,446.15	12	\$305,353.80	Months 37 - 48	\$1.854
3% \$26,209.53	12	\$314,514.36	Months 49 - 60	\$1.910
0% \$26,209.53	12	\$314,514.36	Months 61 - 72	\$1.910
3% \$26,995.82	12	\$323,949.84	Months 73 - 84 Anticipated March 31, 2026	\$1.967
		84	\$2,156,606.16	Weighted Average Cost per sq. ft. \$1.871

Increase %

**OPTION TO TERMINATE**

c. Total Consideration:

d. Option to renew:  Yes  No Renewal terms: 1/90

e. Holdover notice: # of Days required 90 Holdover terms: 30%/90

f. Term: Seven (7) Years

g. Pass-thrus & CAMS: None

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see remarks)

j. Major repairs:  Landlord  Tenant

k. Minor repairs:  Landlord  Tenant

l. Taxes:  Landlord  Tenant

m. Comparable Market Rate: \$1.64 - \$2.45

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 4130

6. Purpose of the lease: To house the Taxicab Authority

7. This lease constitutes:
- An extension of an existing lease
  - An addition to current facilities (requires a remark)
  - A relocation (requires a remark)
  - A new location (requires a remark)
  - Remodeling only
  - Other

a. Estimated moving expenses: \$13,000.00 Furnishings: \$122,000.00 Data/Phones: \$71,100.00

Remarks: This Full Service lease includes extensive tenant improvements to relocate the Taxicab Authority. In addition to providing necessary additional space, the new location was designed specifically to meet the needs of the agency's program and provides augmented security for staff, clients and State vehicles.

Exceptions/Special notes: The terms of this lease were negotiated by the Tenant Agency and contain a 12 month option to terminate between months 48 and 60. This option may only be exercised if the agency is relocating to a new building owned by the State or a build-to-suit building leased 100% by the State. Termination during this period requires a six (6) month notice. This lease contains a 30% holdover penalty.

**RECEIVED**

DEC 13 2013

10-10-13



**STATEWIDE LEASE INFORMATION**

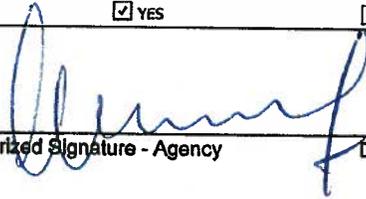
**8. State of Nevada Business License Information:**

a.	Nevada Business ID Number:	<u>NV20101136228</u>		
b.	The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input checked="" type="checkbox"/>		
c.	Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
	*If yes, please explain in exceptions section			
d.	Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
	*If no, please explain in exceptions section			
e.	Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
	*If no, please explain in exceptions section			
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
g.	State of Nevada Vendor number:	<u>T29023573</u>		

**9. Compliance with NRS 331.110, Section 1, Paragraph 2:**

a.	I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
b.	I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

 \_\_\_\_\_  
 Authorized Signature  
 Public Works Division, Buildings and Grounds Section  
 Date

 \_\_\_\_\_  
 Authorized Signature - Agency  
 Date 12/11/13

jk  
 For Board of Examiners  YES  NO

For Budget Division Use Only	
Reviewed by: <u>SA</u>	<u>12-16-13</u>
Reviewed by:	
Reviewed by:	

**STATEWIDE LEASE INFORMATION**

1. Agency: Nevada Board of Psychological Examiners  
Morgan Aldredge (775) 688-1288 nbop@govmail.state.nv.us

State of Nevada Board of Dispensing Opticians  
Cindy Kimball (775) 853-1421 nvdbo@govmail.state.nv.us

2. Name of Landlord (Lessor): Kietzke Plaza Office Complex, LLC

3. Address of Landlord: 4600 Kietzke Lane, G-170  
Reno, Nevada 89502

And a copy to:

4. Property contact: Lorrie Desiderio (775) 825-5311; lorrie217@sbcglobal.net  
Fred Desiderio des13@prodigy.net

5. Address of Lease property: 4600 Kietzke Lane, B-116  
Reno, Nevada 89502

a. Square Footage:  Rentable 756  
 Usable

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	cost per square foot
\$945.00	12	\$11,340.00	February 1, 2014 - January 31, 2015	\$1.25
\$945.00	12	\$11,340.00	February 1, 2015 - January 31, 2016	\$1.25
\$945.00	12	\$11,340.00	February 1, 2016 - January 31, 2017	\$1.25

Increase % 0.00%

c. Total Lease Consideration: 36 \$34,020.00

d. Option to renew:  Yes  No Renewal terms: 1 identical Lease term with 90 days written notice

e. Holdover notice: Yes 90 Holdover terms: 5%/90

f. Term: Three (3) years

g. Pass-thrus & CAMS: None

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see remarks)

j. Major repairs:  Landlord  Tenant

k. Minor repairs:  Landlord  Tenant

l. Taxes:  Landlord  Tenant

m. Comparable Market Rate: \$1.50-\$1.70

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: B025, B019

6. Purpose of the lease: To house the Nevada Board of Psychological Examiners

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated moving expenses: NA Furnishings: NA Data/Phones: NA

Remarks: The current executive director of the State of Nevada Board of Dispensing Opticians is retiring November 15, 2013. The Board is hiring an executive director and an assistant to replace her, which will necessitate the Board offices moving from its current home office location into a space large enough to house two employees, office furniture, equipment, and Board files. Sharing space with the State of Nevada Board of Psychological Examiners is a cost-efficient arrangement, the terms of which will be spelled out in a Cooperative Agreement drawn up by the Boards legal counsel in the Nevada Attorney General's Office.

Exceptions/ Special notes: This month-to-month agreement is to accommodate a rapid move and will be replaced by a 36 month lease once it is approved by the Board of Examiners (BOE).

**RECEIVED**

DEC 10 2013

10-0043

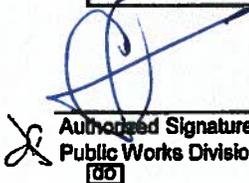
**STATEWIDE LEASE INFORMATION**

**8. State of Nevada Business License Information:**

a. Nevada Business ID Number:	<u>NV20121384905</u>		
b. The Contractor is registered with the Nevada Secretary of State's Office as a:		<input type="checkbox"/> LLC <input type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>	
c. Is the Contractor Exempt from obtaining a Business License:		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
*If yes, please explain in exceptions section			
d. Is the Contractors Name the same as the Legal Entity Name?		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
*If no, please explain in exceptions section			
e. Does the Contractor have a current Nevada State Business License (SBL)?		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
*If no, please explain in exceptions section			
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
g. State of Nevada Vendor number:	<u>T80976991</u>		

**9. Compliance with NRS 331.110, Section 1, Paragraph 2:**

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO


  
 Authorized Signature \_\_\_\_\_ Date 11.19.13
  
 Public Works Division, Buildings and Grounds Section


  
 Authorized Signature - Agency \_\_\_\_\_ Date \_\_\_\_\_

For Board of Examiners  YES  NO

**STATEWIDE LEASE INFORMATION**

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20121384905</u>		
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/> LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
*If yes, please explain in exceptions section			
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
*If no, please explain in exceptions section			
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
*If no, please explain in exceptions section			
Is the Legal Entity active and in good standing with the Nevada Secretary of States			
f. Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
g. State of Nevada Vendor number:	<u>T80976991</u>		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

 Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Public Works Division, Buildings and Grounds Section

 \_\_\_\_\_ Date 11/8/13

For Board of Examiners  YES  NO

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15122**Agency Name: **NUCLEAR PROJECTS OFFICE**Agency Code: **012**Appropriation Unit: **1005-11**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **Urban Environmental Research LLC**Contractor Name: **Urban Environmental Research LLC**Address: **2850 W. Horizon Ridge Parkway  
Suite 200**City/State/Zip: **Henderson, NV 89052**Contact/Phone: **Sheila Conway, Ph.D 702-430-4588**Vendor No.: **T27024803**NV Business ID: **20061689932**To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
<b>X Highway Funds</b>	<b>100.00 %</b>	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **01/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **12/31/2015**Contract term: **1 year and 364 days**4. Type of contract: **Contract**Contract description: **UER-1**

5. Purpose of contract:

**This is a new contract to provide expert research, information and reports, impact monitoring, and related expert witness services in support of the agency's and Attorney General's activities in the Yucca Mountain Licensing proceeding before the U.S. Nuclear Regulatory Commission and the oversight of the federal Yucca Mountain repository program. This contractor will support numerous environmental and transportation contentions (challenges) for the agency in the licensing proceeding.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$500,000.00**Other basis for payment: **Determined by individual task orders that will specify approval of hourly rates, travel costs, and other direct expenses for each task assigned.****II. JUSTIFICATION**

7. What conditions require that this work be done?

**US Department of Energy's activities related to the siting, characterization, and licensing of the proposed Yucca Mountain nuclear waste repository in southern Nevada and the US Nuclear Regulatory Commission licensing hearing.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**There is a lack of expertise in this agency and/or other state agencies to carry out the type of research and analyses required by this contract.**

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only one to respond to the RFP. The response met the criteria of the RFP.

d. Last bid date: 09/12/2013 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Agency for Nuclear Projects - 2002; 2012-2013. Quality of service was satisfactory.  
Nevada Department of Public Safety - 2010-2011.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slync1	12/04/2013 08:39:43 AM
Division Approval	slync1	12/04/2013 08:39:47 AM
Department Approval	slync1	12/04/2013 08:39:50 AM
Contract Manager Approval	slync1	12/04/2013 08:39:54 AM
Budget Analyst Approval	sbarkdul	12/10/2013 08:36:43 AM
BOE Agenda Approval	cwatson	12/19/2013 09:29:05 AM
BOE Final Approval	Pending	



9. Were quotes or proposals solicited? Yes  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Gen-Tech was the lowest overall bid.

d. Last bid date: 07/15/2011 Anticipated re-bid date: 07/15/2015

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2007-2013, Buildings & Grounds, Service Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
 Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	12/02/2013 15:01:18 PM
Division Approval	wsalisp1	12/02/2013 15:01:21 PM
Department Approval	wsalisp1	12/02/2013 15:01:24 PM
Contract Manager Approval	wsalisp1	12/02/2013 15:01:29 PM
Budget Analyst Approval	jrodrig9	12/10/2013 17:22:05 PM
BOE Agenda Approval	cwatson	12/13/2013 11:42:17 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15197**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>RENO TAHOE FRANCHISING INC</b>
Agency Code: <b>082</b>	Contractor Name: <b>RENO TAHOE FRANCHISING INC</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>DBA JANI KING OF RENO 1325 AIRMOTIVE WAY, STE 175-S</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89502-3778</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775/323-1600</b>
	Vendor No.: <b>T29026876</b>
	NV Business ID: <b>NV20051738893</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2014-2018</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<input checked="" type="checkbox"/> Fees	<b>100.00 % Building Rent Income Fees</b>
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2014**Anticipated BOE meeting date **01/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **01/31/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Janitorial Services**

5. Purpose of contract:

**This is a new contract that provides ongoing janitorial services to the Blasdel Building located at 209 E. Musser Street, Carson City, Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$78,080.00**

Other basis for payment: \$71,760.00 for janitorial services; \$1,320.00 semi-annual VCT &amp; Linoleum (per request); \$5,000.00 extra service money

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Buildings must be kept clean to ensure the safety of the public and employees.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower.**

9. Were quotes or proposals solicited?

**Yes**

Was the solicitation (RFP) done by the Purchasing Division?

**Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3055, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/01/2013 Anticipated re-bid date: 09/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2012-2013, Buildings and Grounds, Service Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	12/03/2013 07:21:42 AM
Division Approval	wsalisp1	12/03/2013 07:21:44 AM
Department Approval	wsalisp1	12/03/2013 07:21:46 AM
Contract Manager Approval	wsalisp1	12/03/2013 07:21:49 AM
Budget Analyst Approval	jrodrig9	12/10/2013 10:34:51 AM
BOE Agenda Approval	cwatson	12/13/2013 11:35:43 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15198**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>RENO TAHOE FRANCHISING INC</b>
Agency Code: <b>082</b>	Contractor Name: <b>RENO TAHOE FRANCHISING INC</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>DBA JANI KING OF RENO 1325 AIRMOTIVE WAY, STE 175-S</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89502-3778</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775/323-1600</b>
	Vendor No.: <b>T29026876</b>
	NV Business ID: <b>NV20051738893</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<input checked="" type="checkbox"/> Fees	<b>100.00 % Building Rent Income Fees</b>
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2014**

Anticipated BOE meeting date **01/2014**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/31/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

**This is a new contract that provides ongoing janitorial services to the Department of Motor Vehicles located at 305 Galletti Way, Reno, Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$239,848.00**

Other basis for payment: \$217,200.00 for janitorial services; \$12,648.00 semi-annual VCT & Linoleum (per request); \$10,000.00 extra service money

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Buildings must be kept clean to ensure the safety of the public and employees.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3055, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/01/2013 Anticipated re-bid date: 09/30/2017

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2012-2013, Buildings and Grounds, Service Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	12/03/2013 07:29:17 AM
Division Approval	wsalisp1	12/03/2013 07:29:20 AM
Department Approval	wsalisp1	12/03/2013 07:29:22 AM
Contract Manager Approval	wsalisp1	12/03/2013 07:29:25 AM
Budget Analyst Approval	jrodrig9	12/10/2013 10:31:24 AM
BOE Agenda Approval	cwatson	12/13/2013 11:35:03 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15199**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>RENO TAHOE FRANCHISING INC</b>
Agency Code: <b>082</b>	Contractor Name: <b>RENO TAHOE FRANCHISING INC</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>DBA JANI KING OF RENO 1325 AIRMOTIVE WAY, STE 175-S</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89502-3778</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775/323-1600</b>
	Vendor No.: <b>T29026876</b>
	NV Business ID: <b>NV20051738893</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<input checked="" type="checkbox"/> Fees	<b>100.00 % Building Rent Income Fees</b>
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2014**

Anticipated BOE meeting date **01/2014**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/31/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

**This is a new contract that provides ongoing janitorial services to the Division of Welfare and Support Services located at 630 Greenbrae, Sparks, Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$94,800.00**

Other basis for payment: \$89,280.00 for janitorial services; \$520.00 semi-annual VCT & Linoleum (per request); \$5,000.00 extra service money

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Buildings must be kept clean to ensure the safety of the public and employees.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3055, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/01/2013 Anticipated re-bid date: 09/30/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2012-2013, Buildings and Grounds, Service Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	12/03/2013 07:36:34 AM
Division Approval	wsalisp1	12/03/2013 07:36:36 AM
Department Approval	wsalisp1	12/03/2013 07:36:38 AM
Contract Manager Approval	wsalisp1	12/03/2013 07:36:40 AM
Budget Analyst Approval	jrodrig9	12/10/2013 10:55:25 AM
BOE Agenda Approval	cwatson	12/13/2013 11:33:34 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15200**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **RENO TAHOE FRANCHISING INC**Contractor Name: **RENO TAHOE FRANCHISING INC**Address: **DBA JANI KING OF RENO  
1325 AIRMOTIVE WAY, STE 175-S**City/State/Zip: **RENO, NV 89502**Contact/Phone: **null775/323-1600**Vendor No.: **T29026876**NV Business ID: **NV20051738893**To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Building Rent Income Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2014**Anticipated BOE meeting date **01/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **01/31/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Janitorial Services**

5. Purpose of contract:

**This is a new contract that provides ongoing janitorial services to the Nevada State Library and Archives located at 100 N. Stewart Street, Carson City, Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$220,536.00**

Other basis for payment: \$191,856.00 for janitorial services; \$23,680.00 semi-annual VCT &amp; Linoleum (per request); \$5,000.00 extra service money

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Buildings must be kept clean to ensure the safety of the public and employees.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3055, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/01/2013 Anticipated re-bid date: 09/01/2017

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2012-2013, Buildings and Grounds, Service Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	12/03/2013 07:42:43 AM
Division Approval	wsalisp1	12/03/2013 07:42:44 AM
Department Approval	wsalisp1	12/03/2013 07:42:47 AM
Contract Manager Approval	wsalisp1	12/03/2013 07:42:49 AM
Budget Analyst Approval	jrodrig9	12/10/2013 11:01:54 AM
BOE Agenda Approval	cwatson	12/13/2013 11:36:22 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15201**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>RENO TAHOE FRANCHISING INC</b>
Agency Code: <b>082</b>	Contractor Name: <b>RENO TAHOE FRANCHISING INC</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>DBA JANI KING OF RENO 1325 AIRMOTIVE WAY, STE 175-S</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89502</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775/323-1600</b>
	Vendor No.: <b>T29026876</b>
	NV Business ID: <b>NV20051738893</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Building Rent Income Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2014**

Anticipated BOE meeting date **01/2014**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/31/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

**This is a new contract that provides ongoing janitorial services to the EICON Building located at 515 E. Musser Street, Carson City, Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$77,280.00**

Other basis for payment: \$71,760.00 for janitorial services; \$520.00 semi-annual VCT & Linoleum (per request); \$5,000.00 extra service money

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Buildings must be kept clean to ensure the safety of the public and employees.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3055, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/01/2013 Anticipated re-bid date: 09/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2012-2013, Buildings and Grounds, Service Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	12/03/2013 07:48:27 AM
Division Approval	wsalisp1	12/03/2013 07:48:29 AM
Department Approval	wsalisp1	12/03/2013 07:48:31 AM
Contract Manager Approval	wsalisp1	12/03/2013 07:48:33 AM
Budget Analyst Approval	jrodrig9	12/10/2013 10:57:25 AM
BOE Agenda Approval	cwatson	12/13/2013 11:32:51 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15202**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>RENO TAHOE FRANCHISING INC</b>
Agency Code: <b>082</b>	Contractor Name: <b>RENO TAHOE FRANCHISING INC</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>DBA JANI KING OF RENO 1325 AIRMOTIVE WAY, STE 175-S</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89502</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775/323-1600</b>
	Vendor No.: <b>T29026876</b>
	NV Business ID: <b>NV20051738893</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<input checked="" type="checkbox"/> Fees	<b>100.00 % Building Rent Income Fees</b>
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2014**Anticipated BOE meeting date **01/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **01/31/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Janitorial Services**

5. Purpose of contract:

**This is a new contract that provides ongoing janitorial services to the Bryan Building located at 901 S. Stewart Street, Carson City, Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$187,640.00**

Other basis for payment: \$170,040.00 for janitorial services; \$12,600.00 semi-annual VCT &amp; Linoleum (per request); \$5,000.00 extra service money

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Buildings must be kept clean to ensure the safety of the public and employees.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower.**

9. Were quotes or proposals solicited?

**Yes**

Was the solicitation (RFP) done by the Purchasing Division?

**Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3055, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/01/2013 Anticipated re-bid date: 09/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2012-2013, Buildings and Grounds, Service Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	12/03/2013 08:17:23 AM
Division Approval	wsalisp1	12/03/2013 08:17:25 AM
Department Approval	wsalisp1	12/03/2013 08:17:30 AM
Contract Manager Approval	wsalisp1	12/03/2013 08:17:33 AM
Budget Analyst Approval	jrodrig9	12/10/2013 10:36:26 AM
BOE Agenda Approval	cwatson	12/13/2013 11:34:19 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15219**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>Structural Systems Solutions, Inc.</b>
Agency Code: <b>082</b>	Contractor Name: <b>Structural Systems Solutions, Inc.</b>
Appropriation Unit: <b>1558-57</b>	Address: <b>227 Vine</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Reno, NV 89503</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Thomas Lundin 775-232-4664</b>
	Vendor No.:
	NV Business ID: <b>NV20111597561</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2014-2017</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % CIP Bill General Fund for Advance Planning</b>

Agency Reference #: **91297**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **01/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2017**Contract term: **3 years and 180 days**4. Type of contract: **Contract**Contract description: **Arch/Eng Serv**

5. Purpose of contract:

**This is a new contract to provide architectural/engineering services for the advance planning of the Northern Nevada Veteran's Cemetery Columbarium Wall Expansion project; Project No. 13-S04(A); Contract No. 91297.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$71,140.00**

Other basis for payment: monthly progress payments based on services provided

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**2013 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	12/10/2013 14:36:06 PM
Division Approval	dgrimm	12/10/2013 14:36:08 PM
Department Approval	dgrimm	12/10/2013 14:36:11 PM
Contract Manager Approval	dgrimm	12/10/2013 14:42:45 PM
Budget Analyst Approval	jrodrig9	12/12/2013 11:25:48 AM
BOE Agenda Approval	cwatson	12/19/2013 13:33:26 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15218**

Agency Name:	<b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name:	<b>PURCELL KROB ELECTRICAL PROF</b>
Agency Code:	<b>082</b>	Contractor Name:	<b>PURCELL KROB ELECTRICAL PROF</b>
Appropriation Unit:	<b>1591-21</b>	Address:	<b>PK ELECTRICAL INC 681 SIERRA ROSE DR STE B RENO, NV 89511</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>RENO, NV 89511</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>null775/826-9010</b>
		Vendor No.:	<b>T81016802</b>
		NV Business ID:	<b>NV19961128650</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2014-2017</b>		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	<input checked="" type="checkbox"/> Bonds	<b>73.00 %</b>
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>27.00 %</b>

**9% Trans from Treasurer (Bonds), 18% Trans from Parks (Q1 Bonds)**

Agency Reference #: **89302**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **01/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2017**Contract term: **3 years and 180 days**4. Type of contract: **Contract**Contract description: **Arch/Eng Serv**

5. Purpose of contract:

**This is a new contract to provide architectural/engineering services for the power service upgrade at the Spring Valley State Park; Project No. 13-M37; contract No. 89302.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$153,500.00**Other basis for payment: **monthly progress payments based on services provided****II. JUSTIFICATION**

7. What conditions require that this work be done?

**2013 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**

9. Were quotes or proposals solicited?

**No**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	12/10/2013 11:52:14 AM
Division Approval	dgrimm	12/10/2013 11:52:16 AM
Department Approval	dgrimm	12/10/2013 11:52:20 AM
Contract Manager Approval	dgrimm	12/10/2013 14:43:08 PM
Budget Analyst Approval	jrodrig9	12/12/2013 11:33:22 AM
BOE Agenda Approval	cwatson	12/19/2013 09:31:15 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **13753** Amendment Number: **2**

Agency Name: **GOVERNORS OFFICE OF ECONOMIC DEVELOPMENT** Legal Entity Name: **KPS 3 INC**

Agency Code: **102** Contractor Name: **KPS 3 INC**

Appropriation Unit: **1526-11** Address: **50 W LIBERTY ST STE 640**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89501-1946**

If "No" please explain: **Not Applicable** Contact/Phone: **null775/686-7439**

Vendor No.: **PUR0004720**

NV Business ID: **NV19941094961**

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>100.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

## 2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/11/2012**

Anticipated BOE meeting date **01/2014**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2016**

Contract term: **3 years and 293 days**

4. Type of contract: **Contract**

Contract description: **Marketing**

## 5. Purpose of contract:

**This is the second amendment to the original contract, which provides full-service marketing of Nevada and the Governor's Office of Economic Development to local, national, and international decision-makers. Additionally, the agency will handle strategy, branding, advertising, web design/development, collateral, and other marketing duties as assigned. The amendment increases the contract value by \$95,000 from \$198,000 to \$293,000 for increased service level requirements.**

## 6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	\$99,000.00
2.	Total amount of any previous contract amendments:	\$99,000.00
3.	Amount of current contract amendment:	\$95,000.00
4.	New maximum contract amount:	\$293,000.00

**II. JUSTIFICATION**

## 7. What conditions require that this work be done?

**Nevada Revised Statutes (NRS) 231**

## 8. Explain why State employees in your agency or other State agencies are not able to do this work:

**GOED does not have the expertise to provide this type of service.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Contracts were solicited through agency RFP#01-13. Upon thorough review and evaluation, contractor clearly indicated an understanding of the deliverables.

d. Last bid date: Anticipated re-bid date: 02/03/2014

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	swoodbur	12/16/2013 13:18:46 PM
Division Approval	swoodbur	12/16/2013 13:18:51 PM
Department Approval	swoodbur	12/16/2013 13:18:54 PM
Contract Manager Approval	ckiser	12/16/2013 13:47:49 PM
Budget Analyst Approval	ekin4	12/16/2013 17:14:52 PM
BOE Agenda Approval	jborrowm	12/19/2013 13:37:14 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **14401** Amendment Number: **2**  
 Agency Name: **ENTERPRISE IT SERVICES** Legal Entity Name: **SWITCH COMMUNICATIONS GROUP**  
 Agency Code: **180** Contractor Name: **SWITCH COMMUNICATIONS GROUP**  
 Appropriation Unit: **1385-26** Address: **PO BOX 400850**  
 Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89140**  
 If "No" please explain: **Not Applicable** Contact/Phone: **null702/444-4111**  
 Vendor No.: **T29011358**  
 NV Business ID: **NV20031180607**

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>	<b>User fees</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**  
 Anticipated BOE meeting date **01/2014**  
 Retroactive? **No**  
 If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2017**  
 Contract term: **4 years**  
 4. Type of contract: **Other (include description): Colocation Facilities Agreement**  
 Contract description: **Data Storage Center**

5. Purpose of contract:  
**This is the second amendment to the original agreement, which continues hub and secure data hosting for the state. This amendment increases the maximum amount from \$1,034,027.34 to \$1,104,335.80 due to the need for additional rack/cabinet space and power for the PowerFlex system and the CommVault and Compellent systems.**

**6. CONTRACT AMENDMENT**

1. The maximum amount of the original contract:	\$1,000,000.00
2. Total amount of any previous contract amendments:	\$34,027.34
3. Amount of current contract amendment:	\$70,308.46
4. New maximum contract amount:	\$1,104,335.80

**II. JUSTIFICATION**

7. What conditions require that this work be done?  
**The Switch Communications Group provides the State of Nevada a Southern Nevada communication hub and secure data center hosting. This facility provides communication redundancies and bandwidth for Southern Nevada state agencies. It also houses the state's disaster recovery equipment for the State Computing Facility in Carson City.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
**The state does not have a secure physical location or the capability of housing the state's disaster recovery equipment in Southern Nevada.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 120711**

**Approval Date: 05/15/2013**

c. Why was this contractor chosen in preference to other?

This site hosts the Computer Facility's mainframe, Unix and Windows blade equipment. Moving to an alternate site would be extremely expensive and involve risky outages. Moving the communication hub would involve negotiations with EITS' communication vendors and a re-architecture of the microwave infrastructure in the Las Vegas area.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Information Technology - Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	12/05/2013 07:49:33 AM
Division Approval	csweeney	12/05/2013 07:49:38 AM
Department Approval	csweeney	12/05/2013 07:49:44 AM
Contract Manager Approval	csweeney	12/05/2013 07:49:48 AM
DoIT Approval	bbohm	12/05/2013 10:49:11 AM
Budget Analyst Approval	ekin4	12/17/2013 11:16:09 AM
BOE Agenda Approval	jborrowm	12/19/2013 13:43:06 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **14513** Amendment Number: **1**

Agency Name: **STATE PUBLIC CHARTER SCHOOL AUTHORITY** Legal Entity Name: **Infinite Campus Inc.**

Agency Code: **315** Contractor Name: **Infinite Campus Inc.**

Appropriation Unit: **2711-26** Address: **4321 109TH AVE NE**

Is budget authority available?: **Yes** City/State/Zip: **Blaine, MN 55449-6794**

If "No" please explain: **Not Applicable** Contact/Phone: **null651/631-0000**

Vendor No.: **T29032839**

NV Business ID: **NV20121635586**

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>	<b>All SPCSA revenue is from administration fees charged to operational charter schools.</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/10/2013**

Anticipated BOE meeting date **01/2014**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved **07/09/2014**

Termination Date:

Contract term: **1 year and 355 days**

4. Type of contract: **Provider Agreement**

Contract description: **Infinite Campus**

5. Purpose of contract:

**This is the first amendment to the original contract to provide a Student Information System (SIS) for five new charter schools beginning operation in fall, 2013. NRS 386.650 requires each school district to:**

**(a) Adopt and maintain a program for the collection, maintenance and transfer of data from the records of individual pupils to the State automated system of information**

**(b) Provide to the Department electronic data concerning pupils as required by the Superintendent of Public Instruction**

**(c) Ensure that an electronic record is maintained in accordance with subsection 3 of NRS 386.655.**

**This amendment increases the maximum amount from \$38,620 to \$255,250 to add all remaining state sponsored charter schools to Infinite Campus beginning in the 2014-15 school year.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract: **\$38,620.00**

2. Total amount of any previous contract amendments: **\$0.00**

3. Amount of current contract amendment: **\$216,630.00**

4. New maximum contract amount: **\$255,250.00**

and/or the termination date of the original contract has changed to: **06/30/2015**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 386.650 says The board of trustees of each school district shall adopt and maintain the program prescribed by the Superintendent of Public Instruction pursuant to subsection 3 for the collection, maintenance and transfer of data from the records of individual pupils to the automated system of information, including, without limitation, the development of plans for the educational technology which is necessary to adopt and maintain the program

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Student Information Systems are highly specialized software systems used by all Nevada school districts. The State does not have the expertise to write the software or the personnel to maintain it.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 332.195 Joinder or mutual use of contracts by governmental entities. - We are joining a contract of Clark County's, which went through a full-blown RFP and selected Infinite Campus as the most efficient SIS for districts with over 10,000 students. This is the first step in putting all SPCSA students (currently 14,000) onto Infinite Campus.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Clark County School District and Washoe County School District both use Infinite Campus as their Student Information System. Together, they comprise over 80% of public school students in Nevada.

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bflanner	12/10/2013 08:11:04 AM
Division Approval	bflanner	12/10/2013 08:11:10 AM
Department Approval	bflanner	12/10/2013 08:11:16 AM
Contract Manager Approval	bflanner	12/10/2013 08:11:22 AM

DoIT Approval  
Budget Analyst Approval  
BOE Agenda Approval

bbohm  
sbrown  
sbrown

12/11/2013 08:13:46 AM  
12/20/2013 11:18:33 AM  
12/20/2013 11:18:38 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15159

Agency Name:	<b>DHHS - AGING AND DISABILITY SERVICES DIVISION</b>	Legal Entity Name:	CHURCHILL COUNTY TREASURER
Agency Code:	<b>402</b>	Contractor Name:	<b>CHURCHILL COUNTY TREASURER</b>
Appropriation Unit:	<b>3167-00</b>	Address:	<b>155 N TAYLOR ST 110</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>FALLON, NV 89406-2748</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null7024237069
		Vendor No.:	
		NV Business ID:	N/A

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 % Revenue from County</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date 01/2014

Retroactive? **Yes**

If "Yes", please explain

**Legislative Session year with the merge/consolidation of Developmental Services to ASD was approved, contracts required modification to reflect these changes. Additionally, each county requires time to process approvals by officials, resulting in a delay in contract submissions. Contracts are for two years, set up to be reviewed at the end of one year so that sufficient amount of time is given to begin the process of a new contract before contract expires if needed.**

3. Termination Date: **06/30/2015**  
Contract term: **1 year and 364 days**

4. Type of contract: **Revenue Contract**  
Contract description: **County of Churchill**

5. Purpose of contract:

**This is a new revenue contract that is ongoing and provides service to children with developmental disabilities and the county to reimburse the division the non-federal share of funding as payment for services.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$133,000.00**  
Other basis for payment: Revenue Contract

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 435.010 and NRS 435.020 Division of Aging and Disability Services (ADSD) is obligated to provide services to children with developmental disabilities and the County to reimburse ADSD the non-federal share of funding as payment for services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Not applicable. State employees are providing the services for the county.

9. Were quotes or proposals solicited? **No**  
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not applicable. State employees are providing the services for the county.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

07/01/12 to 06/30/13, Mental Health and Developmental Services-Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rforderh	11/20/2013 08:54:26 AM
Division Approval	jmurph1	11/22/2013 16:26:48 PM
Department Approval	ecreceli	12/05/2013 11:13:27 AM
Contract Manager Approval	jpruneau	12/05/2013 12:53:18 PM
Budget Analyst Approval	eobrien	12/12/2013 11:43:00 AM
BOE Agenda Approval	nhovden	12/13/2013 08:36:16 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15156**

Agency Name:	<b>DHHS - AGING AND DISABILITY SERVICES DIVISION</b>	Legal Entity Name:	<b>DOUGLAS COUNTY</b>
Agency Code:	<b>402</b>	Contractor Name:	<b>DOUGLAS COUNTY</b>
Appropriation Unit:	<b>3167-00</b>	Address:	<b>PO BOX 218</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>MINDEN, NV 89423</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>Greg Lynn, Chair 775/782-9097</b>
		Vendor No.:	
		NV Business ID:	<b>N/A</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 % Revenue from county</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date **01/2014**

Retroactive? **Yes**

If "Yes", please explain

**Legislative Session year with the merge/consolidation of Developmental Services to ASD was approved, contracts required modification to reflect these changes. Additionally, each county requires time to process approvals by officials, resulting in a delay in contract submissions. Contracts are for two years, set up to be reviewed at the end of one year so that sufficient amount of time is given to begin the process of a new contract before contract expires if needed.**

3. Termination Date: **06/30/2015**  
Contract term: **1 year and 364 days**

4. Type of contract: **Revenue Contract**  
Contract description: **County of Douglas**

5. Purpose of contract:

**This is a new revenue contract that is ongoing and provides service to children with developmental disabilities and the county to reimburse the division the non-federal share of funding as payment for services.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$160,000.00**  
Other basis for payment: Revenue Contract

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Pursuant to NRS 435.010 and NRS 435.020 Division of Aging and Disability Services (ADSD) is obligated to provide services to children with developmental disabilities and the County to reimburse ADSD the non-federal share of funding as payment for services.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Not applicable. State employees are providing the services for the county.**

9. Were quotes or proposals solicited? **No**  
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not applicable. State employees are providing the services for the county.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

07/01/12 to 06/30/13, Mental Health and Developmental Services-Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rforderh	11/20/2013 08:53:47 AM
Division Approval	jmurph1	11/22/2013 16:20:00 PM
Department Approval	ecreceli	12/05/2013 11:12:01 AM
Contract Manager Approval	jpruneau	12/05/2013 12:55:54 PM
Budget Analyst Approval	eobrien	12/12/2013 11:48:35 AM
BOE Agenda Approval	nhovden	12/13/2013 08:34:17 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15160**

Agency Name: <b>DHHS - AGING AND DISABILITY SERVICES DIVISION</b>	Legal Entity Name: <b>LYON, COUNTY OF</b>
Agency Code: <b>402</b>	Contractor Name: <b>LYON, COUNTY OF</b>
Appropriation Unit: <b>3167-00</b>	Address: <b>LYON COUNTY TREASURER 27 S MAIN ST</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>YERINGTON, NV 89447</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775/463-6501</b>
	Vendor No.: <b></b>
	NV Business ID: <b>N/A</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2014-2015</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 % Revenue from County</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date **01/2014**

Retroactive? **Yes**

If "Yes", please explain

**Legislative Session year with the merge/consolidation of Developmental Services to ASD was approved, contracts required modification to reflect these changes. Additionally, each county requires time to process approvals by officials, resulting in a delay in contract submissions. Contracts are for two years, set up to be reviewed at the end of one year so that sufficient amount of time is given to begin the process of a new contract before contract expires if needed.**

3. Termination Date: **06/30/2015**  
Contract term: **1 year and 364 days**

4. Type of contract: **Revenue Contract**  
Contract description: **County of Lyon**

5. Purpose of contract:

**This is a new revenue contract that is ongoing and provides service to children with developmental disabilities and the county reimburses the division the non-federal share of funding as payment for services.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$212,000.00**

Other basis for payment: **Revenue Contract**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Pursuant to NRS 435.010 and NRS 435.020 Division of Aging and Disability Services (ADSD) is obligated to provide services to children with developmental disabilities and the County to reimburse ADSD the non-federal share of funding as payment for services.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Not applicable. State employees are providing the services for the county.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not applicable. State employees are providing the services for the county.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

07/01/12 to 06/30/2013, Mental Health and Developmental Services-Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rforderh	11/20/2013 08:54:46 AM
Division Approval	jmurph1	11/22/2013 16:30:14 PM
Department Approval	ecreceli	12/05/2013 11:14:03 AM
Contract Manager Approval	jpruneau	12/05/2013 12:56:20 PM
Budget Analyst Approval	eobrien	12/17/2013 09:54:06 AM
BOE Agenda Approval	nhovden	12/19/2013 12:19:04 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **14835**

Agency Name:	<b>DHHS - HEALTH CARE FINANCING &amp; POLICY</b>	Legal Entity Name:	<b>REGIONAL TRANSPORTATION COMMISSION OF WASHOE COUNTY</b>
Agency Code:	<b>403</b>	Contractor Name:	<b>REGIONAL TRANSPORTATION COMMISSION OF WASHOE COUNTY</b>
Appropriation Unit:	<b>3157-00</b>	Address:	<b>COMMISSION PO BOX 30002</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>RENO, NV 89520-3002</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>null775/348-0400</b>
		Vendor No.:	<b>PUR0002452A</b>
		NV Business ID:	<b>Governmental Entity</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 % Intergovernmental Transfer</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2012**

Anticipated BOE meeting date **10/2013**

Retroactive? **Yes**

If "Yes", please explain

**This contract requires a retroactive start date to allow for receipt of non federal funds from the RTC for the calendar year 2012 as provided in the Medicaid State Plan.**

3. Termination Date: **12/31/2016**

Contract term: **5 years and 1 day**

4. Type of contract: **Interlocal Agreement**

Contract description: **Paratransit services**

5. Purpose of contract:

**This is a new interlocal agreement to receive non federal Interlocal Governmental Transfer (IGT) funds from Washoe County Regional Transportation Commission to support paratransit services for Medicaid eligible recipients per the Nevada Medicaid State Plan. After receipt of IGT funds from RTC, DHCFP will reimburse the RTC the total computable amount which includes the current FMAP for Medicaid eligible recipients receiving eligible paratransit services.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,747,768.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Per the Nevada Medicaid State Plan, Attachment 3.1-A, Section 9 and the Medicaid Services Manual, services will be provided to Medicaid eligible recipients who have been assessed and deemed eligible for paratransit rides.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The State does not have transportation services in place to provide paratransit rides.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: \_\_\_\_\_ Anticipated re-bid date: \_\_\_\_\_

10. Does the contract contain any IT components? **No**

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The RTC currently provides eligibility assessments for the State and services are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
**Governmental Entity**

[Empty text box]

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	08/30/2013 12:48:18 PM
Division Approval	trooker	11/08/2013 09:07:48 AM
Department Approval	ecrecli	11/21/2013 11:38:12 AM
Contract Manager Approval	cmoriart	11/26/2013 10:28:43 AM
Budget Analyst Approval	nhovden	12/10/2013 12:25:30 PM
BOE Agenda Approval	nhovden	12/10/2013 12:25:56 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **12264** Amendment Number: **2**

Agency Name: **HEALTH CARE FINANCING & POLICY** Legal Entity Name: **Aging and Disability Services Division**

Agency Code: **403** Contractor Name: **Aging and Disability Services Division**

Appropriation Unit: **3158-11** Address: **3416 Goni Road, Suite D-132**

Is budget authority available?: **Yes** City/State/Zip: **Carson City, NV 89706**

If "No" please explain: **Not Applicable** Contact/Phone: **null775-687-4210**

Vendor No.:

NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**

Anticipated BOE meeting date **01/2014**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved **06/30/2015**

Termination Date:

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Waiver Program**

5. Purpose of contract:

**This is the second amendment to the original contract that provides reimbursement for ongoing services for the Medicaid Community Based Waiver Program. This amendment adds the individuals with Intellectual Disabilities and Related Conditions Waiver program and increases the maximum amount from \$15,954,223 to \$17,425,038 to support the program.**

**6. CONTRACT AMENDMENT**

1. The maximum amount of the original contract:	\$8,000,000.00
2. Total amount of any previous contract amendments:	\$7,954,223.00
3. Amount of current contract amendment:	\$1,470,815.00
4. New maximum contract amount:	\$17,425,038.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Cost of institutional care in hospitals and nursing facilities for the elderly population compared to care that can be provided in homes and in the community.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees are performing this work.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor is currently under contract with DHCFP and services is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	11/25/2013 13:53:53 PM
Division Approval	trooker	12/02/2013 11:14:46 AM
Department Approval	ecreceli	12/10/2013 11:04:33 AM
Contract Manager Approval	cmoriart	12/10/2013 11:22:24 AM
Budget Analyst Approval	nhovden	12/12/2013 08:58:39 AM
BOE Agenda Approval	nhovden	12/12/2013 08:59:14 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **14275** Amendment Number: **1**

Agency Name: **HEALTH CARE FINANCING & POLICY** Legal Entity Name: **MYERS & STAUFFER LC**

Agency Code: **403** Contractor Name: **MYERS & STAUFFER LC**

Appropriation Unit: **3158-04** Address: **4400 Cox Road Suite 110**

Is budget authority available?: **Yes** City/State/Zip: **Glen Allen, VA 23060**

If "No" please explain: **Not Applicable** Contact/Phone: **Sheryl Pannell 804-270-2200**

Vendor No.: **T81098965A**

NV Business ID: **NV20001070243**

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>50.00 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	<b>50.00 %</b>	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

## 2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date **01/2014**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved **06/30/2017**

Termination Date:

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Audit**

## 5. Purpose of contract:

**This is the first amendment to the original contract to continue ongoing accounting services to audit Managed Care Organizations (MCO), patient trust funds and cost reports of nursing facilities. These audits are used for nursing facility rate setting support services including case mix indexes, acuity updates and health care medians, fair rental value and minimum data set audits as requested, hospital compliance audits and Disproportionate Share Hospital audits. This amendment adds language to the scope of work to include a professional dispensing fee survey (required by 42 CFR 447.512), development and implementation of an Inpatient Diagnosis Related Group (DRG) Reimbursement system and the ability to perform a variety of audits for the MCO. This amendment increases the maximum amount from \$5,257,105 to \$5,559,457 to support the dispensing fee survey, DRG Reimbursement system and increase in MCO audits.**

## 6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	\$5,257,105.00
2.	Total amount of any previous contract amendments:	\$0.00
3.	Amount of current contract amendment:	\$302,352.00
4.	New maximum contract amount:	\$5,559,457.00

**II. JUSTIFICATION**

## 7. What conditions require that this work be done?

**Federal and State mandates require specific audits and rate settings be conducted for hospitals being paid Medicaid funds.**

## 8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to perform this work.

- 9. Were quotes or proposals solicited? No
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):  
 Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?  
 Exempt per NAC333.150 2. (5)

d. Last bid date: \_\_\_\_\_ Anticipated re-bid date: \_\_\_\_\_

- 10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

- 11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
 No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
 No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
 No If "Yes", please explain

Not Applicable

- 12. Has the contractor ever been engaged under contract by any State agency?  
 Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been under contract with DHCFP for several years and the service provided has been satisfactory.

- 13. Is the contractor currently involved in litigation with the State of Nevada?  
 No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 14. The contractor is registered with the Nevada Secretary of State's Office as a:  
 LLC

- 15. a. Is the Contractor Name the same as the legal Entity Name?  
 Yes

- 16. a. Does the contractor have a current Nevada State Business License (SBL)?  
 Yes

- 17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
 Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	12/02/2013 09:42:28 AM
Division Approval	trooker	12/02/2013 10:53:30 AM
Department Approval	ecreceli	12/09/2013 14:34:21 PM
Contract Manager Approval	cmoriart	12/10/2013 16:30:10 PM
Budget Analyst Approval	nhovden	12/19/2013 14:45:11 PM
BOE Agenda Approval	nhovden	12/19/2013 14:45:17 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15002**

Agency Name:	<b>DHHS - HEALTH CARE FINANCING &amp; POLICY</b>	Legal Entity Name:	<b>WASHOE COUNTY SENIOR SERVICES</b>
Agency Code:	<b>403</b>	Contractor Name:	<b>WASHOE COUNTY SENIOR SERVICES</b>
Appropriation Unit:	<b>3158-24</b>	Address:	<b>1155 E. NINTH ST</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>RENO, NV 89512</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>null7023282500</b>
		Vendor No.:	<b>T40126300</b>
		NV Business ID:	<b>GOVERNMENTAL ENTITY</b>

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date **12/2013**

Retroactive? **Yes**

If "Yes", please explain

**This interlocal agreement will cover administrative costs as recommended by the Centers for Medicare and Medicaid Services (CMS) retroactively to July 1, 2012.**

3. Termination Date: **06/30/2017**

Contract term: **5 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Medical and Admin**

5. Purpose of contract:

**This is a new interlocal agreement to provide Adult Day Health Care (ADHC) services to eligible recipients, and allows for administrative claiming for the administration of the ADHC services, which support personal independence of older adults and promotes their social, physical and emotional well-being.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,509,711.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**To provide elderly adults with the necessary support to lead healthy lives and improve or maintain quality of life.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The State of Nevada does not have the staff expertise required to perform these services.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty box]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

[Empty box]

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	09/24/2013 11:08:57 AM
Division Approval	trooker	11/21/2013 15:23:28 PM
Department Approval	ecreceli	12/03/2013 15:04:25 PM
Contract Manager Approval	cmoriart	12/10/2013 16:22:46 PM
Budget Analyst Approval	nhovden	12/11/2013 10:14:29 AM
BOE Agenda Approval	nhovden	12/11/2013 10:14:41 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **14183**

Agency Name:	<b>HEALTH CARE FINANCING &amp; POLICY</b>	Legal Entity Name:	<b>NYE COUNTY HEALTH &amp; HUMAN SVCS</b>
Agency Code:	<b>403</b>	Contractor Name:	<b>NYE COUNTY HEALTH &amp; HUMAN SVCS</b>
Appropriation Unit:	<b>3243-00</b>	Address:	<b>PO Box 926</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>TONOPAH, NV 89049</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>null7024828125</b>
		Vendor No.:	<b>T80978322</b>
		NV Business ID:	<b>Governmental Entity</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % County provides non federal share</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**Anticipated BOE meeting date **01/2014**Retroactive? **Yes**

If "Yes", please explain

**This contract requires a retroactive start date to allow the State to collect revenue from the County for the non federal share of medical care of indigent persons. This contract was delayed due to negotiations between the Counties and the State.**

3. Termination Date: **06/30/2015**Contract term: **1 year and 364 days**4. Type of contract: **Revenue Contract**Contract description: **County match**

5. Purpose of contract:

**This is a new revenue contract that is ongoing and provides the administrative services necessary to operate the Medicaid County Match program for the Division of Health Care Financing and Policy (DHCFP) and the Division of Welfare and Supportive Services. The counties provide the non-federal share to DHCFP for medical and Medicaid administrative services. Pursuant to NS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match program provides federal matching funds for indigent long-term care costs, when the indigent is Medicaid eligible.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,224,901.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent and incapacitated persons who lawfully reside in the County and are not supported by other means. The County match program provides fiscal relief to the counties for indigent long-term care costs for these individuals.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees operate the County match program. DHCFP pays providers and the counties reimburse the State for the non-federal share.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has been engaged under contract with DHCFP for several years and the service provided has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	06/04/2013 08:23:26 AM
Division Approval	trooker	11/14/2013 08:23:31 AM
Department Approval	ecreceli	11/21/2013 11:00:05 AM
Contract Manager Approval	cmoriart	11/26/2013 10:17:40 AM
Budget Analyst Approval	nhovden	12/10/2013 12:14:02 PM
BOE Agenda Approval	nhovden	12/10/2013 12:14:05 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **14179**

Agency Name: <b>HEALTH CARE FINANCING &amp; POLICY</b>	Legal Entity Name: <b>WHITE PINE COUNTY</b>
Agency Code: <b>403</b>	Contractor Name: <b>WHITE PINE COUNTY</b>
Appropriation Unit: <b>3243-00</b>	Address: <b>957 CAMPTON ST</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>ELY, NV 89301</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null7752893065</b>
	Vendor No.: <b>T80920639</b>
	NV Business ID: <b>Government Entity</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % County provides non federal share</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date **06/2013**

Retroactive? **Yes**

If "Yes", please explain

**This contract requires a retroactive start date to allow the State to collect revenue from the County for the non federal share of medical care of indigent persons. This contract was delayed due to negotiations between the Counties and the State.**

3. Termination Date: **06/30/2015**

Contract term: **1 year and 364 days**

4. Type of contract: **Revenue Contract**

Contract description: **County match**

5. Purpose of contract:

**This is a new revenue contract that is ongoing and provides the administrative services necessary to operate the Medicaid County Match program for the Division of Health Care Financing and Policy (DHCFF) and the Division of Welfare and Supportive Services. The counties provide the non-federal share to DHCFF for medical and Medicaid administrative services. Pursuant to NS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match program provides federal matching funds for indigent long-term care costs, when the indigent is Medicaid eligible.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$578,761.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent and incapacitated persons who lawfully reside in the County and are not supported by other means. The County match program provides fiscal relief to the counties for indigent long-term care costs for these individuals.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees operate the County match program. DHCFF pays providers and the counties reimburse the State for the non-federal share.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has been engaged under contract by DHCFP for several years and the service has been satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	06/04/2013 08:23:06 AM
Division Approval	trooker	11/14/2013 08:21:42 AM
Department Approval	ecreceli	11/21/2013 11:04:23 AM
Contract Manager Approval	cmoriart	11/26/2013 10:17:08 AM
Budget Analyst Approval	nhovden	12/10/2013 12:03:28 PM
BOE Agenda Approval	nhovden	12/10/2013 12:03:33 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15163**

Agency Name:	<b>DHHS - PUBLIC AND BEHAVIORAL HEALTH</b>	Legal Entity Name:	<b>WASHOE COUNTY</b>
Agency Code:	<b>406</b>	Contractor Name:	<b>WASHOE COUNTY</b>
Appropriation Unit:	<b>3645-00</b>	Address:	<b>WASHOE COUNTY MANAGERS OFFICE 1001 E 9TH ST - #A201</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>RENO, NV 89512</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>John Berkich 775/328-2000</b>
		Vendor No.:	<b>T40283400AQ</b>
		NV Business ID:	<b>N/A</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2015**  
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 % REVENUE</b>

Agency Reference #: **14251**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**  
Anticipated BOE meeting date **12/2013**

Retroactive? **Yes**

If "Yes", please explain

**Coming to a monetary agreement for this contract took longer than expected due mainly to the uncertainty of future budgetary availability. The County also has a lengthy approval process. This contract had to be presented to the County Commissioners meeting which is only held once a month. This is a revenue contract. If not allowed to be retroactive, LCC could lose significant revenue and not be able to provide needed mental health services to the Washoe County Detention Center population.**

3. Termination Date: **06/30/2015**  
Contract term: **1 year and 364 days**

4. Type of contract: **Revenue Contract**  
Contract description: **Mental Health Servic**

5. Purpose of contract:

**This is a new revenue contract in which Lake's Crossing Center provides on-site mental health services to inmates at Washoe County Detention Center.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$421,434.00**

Other basis for payment: Cost of actual salary and fringe benefits of a Licensed Clinical Psychologist 1 at 1.31 FTE. \$50.00 for each evaluation for clerical support. \$135 per hour to provide expert witness testimony.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Pursuant to NRS 178.415, Washoe County Detention Center has inmates in need of mental health services. LCC has the trained staff necessary to evaluate/service court ordered clients**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**N/A**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

N/A. This is an intrastate revenue contract.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mwinebar	12/04/2013 13:33:16 PM
Division Approval	mwinebar	12/04/2013 13:33:20 PM
Department Approval	ecreceli	12/06/2013 09:42:49 AM
Contract Manager Approval	cbussie1	12/06/2013 10:41:12 AM
Budget Analyst Approval	eobrien	12/17/2013 10:00:14 AM
BOE Agenda Approval	nhovden	12/19/2013 12:03:37 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15087**

Agency Name: <b>DHHS - DIVISION OF CHILD AND FAMILY SERVICES</b>	Legal Entity Name: <b>Desert Psychological Operating LLC</b>
Agency Code: <b>409</b>	Contractor Name: <b>Desert Psychological Operating LLC</b>
Appropriation Unit: <b>3179-04</b>	Address: <b>9183 W Flamingo Rd Ste 100</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Las Vegas, NV 89147</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Dr. Stephanie Holland 702-650-6508</b>
	Vendor No.: <b>T29031886</b>
	NV Business ID: <b>NV20101027836</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/08/2014**

Anticipated BOE meeting date **01/2014**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/31/2018**

Contract term: **3 years and 358 days**

4. Type of contract: **Contract**

Contract description: **psychological svcs**

5. Purpose of contract:

**This is a new contract that continues ongoing psychological services to youth ages 12-18 that have been committed to Caliente Youth Center for correctional care.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$360,240.00**

Other basis for payment: upon submission and approval of invoices

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Some youth at Caliente Youth Center require psychological services.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**There are no State employees at the facility or nearby qualified to provide these types of assessments.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3023 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 06/01/2013 Anticipated re-bid date: 08/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been contracted with Child and Family Services since 2010 and has provided satisfactory services.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmorro5	11/22/2013 11:06:16 AM
Division Approval	jmorro5	11/22/2013 11:06:19 AM
Department Approval	ecreceli	11/27/2013 16:05:56 PM
Contract Manager Approval	ihyman	12/03/2013 09:58:07 AM
Budget Analyst Approval	eobrien	12/12/2013 10:05:24 AM
BOE Agenda Approval	nhovden	12/13/2013 08:27:30 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **14218**

Agency Name:	<b>DHHS - DIVISION OF CHILD AND FAMILY SERVICES</b>	Legal Entity Name:	Clark County Dept of Real Property Mgmt
Agency Code:	<b>409</b>	Contractor Name:	<b>Clark County Dept of Real Property Mgmt</b>
Appropriation Unit:	<b>3646-04</b>	Address:	<b>500 S Grand Central Pkwy, 4th</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>Las Vegas, NV 89155</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null702-455-4616
		Vendor No.:	T81026920AZ
		NV Business ID:	government

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>40.90 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	<b>56.60 %</b>	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>2.50 % rental income, patient collections</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2014**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2016**

Contract term: **2 years and 180 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Sublease**

5. Purpose of contract:

**This is a new interlocal agreement that continues ongoing assignment and utilization of occupied space located at 522 E. Lake Mead Drive, Henderson, Nevada. The Division of Child and Family Services subleases space from Clark County in order to integrate child services as a benefit for the community. This site is one of five neighborhood family service center locations.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$144,190.30**

Other basis for payment: quarterly in advance

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**This contract is to sublease space from Clark County for a neighborhood family service center.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This contract is to sublease space from Clark County for a neighborhood family service center.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Clark County

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Clark County

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

[Empty text box]

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmorro5	11/20/2013 10:01:59 AM
Division Approval	jmorro5	11/20/2013 10:02:02 AM
Department Approval	ecreceli	11/22/2013 15:02:07 PM
Contract Manager Approval	ihyman	11/22/2013 16:20:37 PM
Budget Analyst Approval	eobrien	11/25/2013 14:45:03 PM
BOE Agenda Approval	nhovden	12/10/2013 12:11:25 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15182**

Agency Name: <b>PUBLIC UTILITIES COMMISSION</b>	Legal Entity Name: <b>Energy+Environmental Economics, Inc. (E3)</b>
Agency Code: <b>580</b>	Contractor Name: <b>Energy+Environmental Economics, Inc. (E3)</b>
Appropriation Unit: <b>3920-09</b>	Address: <b>101 Montgomery St., Ste. 1600</b>
Is budget authority available?: <b>No</b>	City/State/Zip: <b>San Francisco, CA 94104</b>
If "No" please explain: <b>Work Program C28378 for \$200,000 is pending IFC approval to fund this contract.</b>	Contact/Phone: <b>Mr. Snuller Price 415-391-5100</b>

Vendor No.:  
NV Business ID: **NV20131664210**

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/10/2013**Anticipated BOE meeting date **01/2014**Retroactive? **Yes**

If "Yes", please explain

**Per a Legislative mandate (AB 428) which was enacted on June 11, 2013, an investigatory docket was to be opened relating to the costs and benefits attributable to net metering. An independent third party must be utilized to analyze all factors the Commission deems necessary to determine the costs and benefits of net metering. A report is due to the Director of the Legislative Counsel Bureau on or before October 1, 2014. No alternatives are available as this is a Legislative mandate.**

3. Termination Date: **10/01/2014**Contract term: **294 days**4. Type of contract: **Contract**Contract description: **Net Metering Study**

5. Purpose of contract:

**This is a new contract for a net metering study pursuant to a 2013 Legislative mandate outlined in AB 428.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$160,100.00**Other basis for payment: **\$195-\$320 per hour based on staff member providing service.****II. JUSTIFICATION**

7. What conditions require that this work be done?

**Per a Legislative mandate (AB 428) which was enacted on June 11, 2013, an investigatory docket was to be opened relating to the costs and benefits attributable to net metering. An independent third party must be utilized to analyze all factors the the Commission deems necessary to determine the costs and benefits of net metering. A report is due to the Director of the Legislative Counsel Bureau on or before October 1, 2014.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The Legislative mandate requires that an independent third party conduct this study.**

9. Were quotes or proposals solicited?

**Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Energy+Environmental Economics was selected as it is well known in the fields of cost effectiveness and analysis of distributed generation. They have completed dozens of similar projects since their founding in 1989.

\* This is a one-time study and not anticipated to be re-bid.

d. Last bid date: 10/10/2013 Anticipated re-bid date: 10/10/2017

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kgermain	11/22/2013 09:13:56 AM
Division Approval	kgermain	11/22/2013 09:13:58 AM
Department Approval	dskau	11/22/2013 10:40:50 AM
Contract Manager Approval	nshafer	11/22/2013 11:59:15 AM
Budget Analyst Approval	eobrien	12/17/2013 10:23:02 AM
BOE Agenda Approval	nhovden	12/19/2013 09:53:57 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15213**

Agency Name: **DPS-RECORDS & TECHNOLOGY**  
Agency Code: **655**  
Appropriation Unit: **4709-00**  
Is budget authority available?: **Yes**  
If "No" please explain: **Not Applicable**

Legal Entity Name: **3M Cogent, Inc.**  
Contractor Name: **3M Cogent, Inc.**  
Address: **639 N. Rosemead Blvd**  
City/State/Zip: **Pasadena, CA 43017**  
Contact/Phone: **Isam Saleh 614-783-2616**  
Vendor No.:  
NV Business ID: **NV20131342544**

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<input checked="" type="checkbox"/> Fees	<b>100.00 % Revenue contract - fees received for services by users</b>
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2014**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **11/30/2017**

Contract term: **3 years and 334 days**

4. Type of contract: **Revenue Contract**

Contract description: **Technology contract**

5. Purpose of contract:

**This is a new contract that provides ongoing channeling service of electronic applicant transmissions to the division's Records Bureau in Carson City for all division-approved local government and private agencies, including fingerprinting sites, throughout the state to continue efficient processing of fingerprint-based background checks required by law.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000,000.00**

Other basis for payment: Payment shall be submitted to the State according to the fee schedule in the consideration paragraph of the contract.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**State law requires fingerprint scanning to verify identification of individuals. This contract provides for the electronic scanning of fingerprints, in lieu of manual scanning of fingerprints, at a lower cost to user agencies and private entities.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State agencies do not have the capacity or ability to submit electronic fingerprint transmissions from local government and private agencies.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor's proposal was scored second highest by the evaluation committee. The department chose to contract with the top two vendors.

d. Last bid date: 07/08/2013 Anticipated re-bid date: 03/01/2017

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mteska	12/11/2013 15:35:14 PM
Division Approval	mteska	12/11/2013 15:35:17 PM
Department Approval	mteska	12/11/2013 15:35:21 PM
Contract Manager Approval	jbauer	12/11/2013 15:47:33 PM
DoIT Approval	bbohm	12/16/2013 06:16:07 AM
Budget Analyst Approval	jstrandb	12/16/2013 08:33:17 AM
BOE Agenda Approval	cwatson	12/19/2013 09:29:43 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **14264** Amendment Number: **1**

Agency Name: **COLORADO RIVER COMMISSION** Legal Entity Name: **FENNEMORE CRAIG PC**

Agency Code: **690** Contractor Name: **FENNEMORE CRAIG PC**

Appropriation Unit: **4490-04** Address: **3003 N CENTRAL AVE STE 2600**

Is budget authority available?: **Yes** City/State/Zip: **PHOENIX, AZ 85012-2913**

If "No" please explain: **Not Applicable** Contact/Phone: **Lauren Caster 602/916-5255**

Vendor No.: **T29023069**

NV Business ID: **NV20061183222**

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 % Water and Power Administrative Charges</b>

## 2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/11/2013**Anticipated BOE meeting date **01/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **05/13/2015**Contract term: **1 year and 336 days**4. Type of contract: **Contract**Contract description: **Fennemore Craig**

## 5. Purpose of contract:

**This is the first amendment to the original contract, which continues ongoing legal services related to The Navajo Nation v. U.S. case. This amendment contemplates work through oral argument on the current motion to dismiss. The original contract provided a contract maximum amount of \$300,000 for the two year period with each fiscal year authorization set at \$150,000. This amendment decreases the overall contract amount from \$300,000 to \$239,000 for the contract period but increases the amount available for expenditure in fiscal 2014 from \$150,000 to \$215,000 (with approximately \$24,000 spent in fiscal 2013).**

## 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$300,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	-\$61,000.00
4. New maximum contract amount:	\$239,000.00

**II. JUSTIFICATION**

## 7. What conditions require that this work be done?

Legal action involving the Colorado River and it's tributaries with regard to Indian water rights. The particular rights in question involve Arizona tribes. Due to lack of expertise in the agency and with the assigned deputy Attorney General with Arizona Indian water law and specifically with Colorado River issues the agency needed to find external assistance. Investigation by the Deputy Attorney General into lawyers able to perform this work led to the proposed contractor.

## 8. Explain why State employees in your agency or other State agencies are not able to do this work:

Insufficient legal experience in Arizona Indian water law and water rights to support the positions of the state in the existing legal actions under consideration.

- 9. Were quotes or proposals solicited? No
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Inquiry into capable legal services in this action led to this contractor as being the most knowledgeable in the field. The need involves attorney services/special witness as defined in NAC 333.150

d. Last bid date: Anticipated re-bid date:

- 10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

- 11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

- 12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with the agency. Services have been satisfactory.

- 13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

- 15. a. Is the Contractor Name the same as the legal Entity Name?  
Yes

- 16. a. Does the contractor have a current Nevada State Business License (SBL)?  
Yes

- 17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
Yes

- 18. Agency Field Contract Monitor:

- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbeatty	12/05/2013 12:38:40 PM
Division Approval	dbeatty	12/05/2013 12:38:43 PM
Department Approval	dbeatty	12/05/2013 12:38:46 PM
Contract Manager Approval	jsalo	12/05/2013 13:44:04 PM
Budget Analyst Approval	jborrowm	12/19/2013 13:31:11 PM
BOE Agenda Approval	jborrowm	12/19/2013 13:31:16 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15208**

Agency Name: **DCNR - FORESTRY DIVISION**  
Agency Code: **706**  
Appropriation Unit: **4194-00**  
Is budget authority available?: **Yes**  
If "No" please explain: **Not Applicable**

Legal Entity Name: **Nye County**  
Contractor Name: **Nye County**  
Address: **P.O. Box 153**  
City/State/Zip: **Tonopah, NV 89049**  
Contact/Phone: **null775-482-8191**  
Vendor No.:  
NV Business ID: **N/A**

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % County Funds</b>

Agency Reference #: **NDF14-010**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2014**

Anticipated BOE meeting date **01/2014**

Retroactive? **Yes**

If "Yes", please explain

**Nevada Division of Forestry and Nye County have been in negotiation for participation in the Wildland Fire Protection Program for several months. However, review of the agreement by legal counsel of both parties delayed the submission, resulting in a retroactive request. It is of critical importance that the Division implements this revenue contract in order to procure resources that will provide protection of life and property to the citizen of Nevada.**

3. Termination Date: **06/30/2015**

Contract term: **1 year and 179 days**

4. Type of contract: **Revenue Contract**

Contract description: **Wildland Fire Protec**

5. Purpose of contract:

**This is a new interlocal agreement to provide new services under the Wildland Fire Protection Program, under which the Nevada Division of Forestry and Nye County will work closely together to maintain effective wildfire management without duplication and coordinate efforts with federal cooperators to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$75,000.00**

Payment for services will be made at the rate of \$12,500.00 per quarter

Other basis for payment: Payable in advance on the first of each quarter starting July 1 of each state fiscal year; total due for SFY2014-\$25,000; total due for SFY2015-\$50,000.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**The Nevada Division of Forestry and Nye County will work closely together to maintain effective wildfire management without duplication and coordinate efforts with federal cooperators to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the division.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Nye County is a political subdivision of the State of Nevada.

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gleiss	12/09/2013 08:23:47 AM
Division Approval	dprather	12/09/2013 08:38:14 AM
Department Approval	dprather	12/09/2013 08:38:19 AM
Contract Manager Approval	ldunn	12/09/2013 08:53:26 AM
Budget Analyst Approval	jrodrig9	12/16/2013 10:45:59 AM
BOE Agenda Approval	cwatson	12/19/2013 08:58:06 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **12624** Amendment Number: **1**

Agency Name: **ENVIRONMENTAL PROTECTION** Legal Entity Name: **ENVIRONMENTAL INCENTIVES LLC**

Agency Code: **709** Contractor Name: **ENVIRONMENTAL INCENTIVES LLC**

Appropriation Unit: **3193-06** Address: **3351 LAKE TAHOE BLVD STE 2**

Is budget authority available?: **Yes** City/State/Zip: **SOUTH LAKE TAHOE, CA 96150-7920**

If "No" please explain: **Not Applicable** Contact/Phone: **null530/541-2980**

Vendor No.: **T27025311**

NV Business ID: **NV20101203250**

To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **DEP 11-031**

## 2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/11/2011**

Anticipated BOE meeting date **01/2014**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **12/31/2014**

Contract term: **3 years and 82 days**

4. Type of contract: **Contract**

Contract description: **Lake Tahoe Mgt syste**

## 5. Purpose of contract:

**This is the first amendment to the original contract, which maximizes the return on the investment required to meet the Clarity Challenge by developing a system that will enable Lake Tahoe Total Maximum Daily Load implementation to be managed and operated through a continuous improvement and adaptive management framework. This amendment increases the maximum amount from \$472,500 to \$547,644 because the project is currently undergoing pilot implementation. Supplemental funding through fulfillment of this request will enable additional tasks identified during the project delivery to be carried out.**

## 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$472,500.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$75,144.00
4. New maximum contract amount:	\$547,644.00

**II. JUSTIFICATION**

## 7. What conditions require that this work be done?

Clean Water Act, Section 303(d) and 40 CFR 130.7 require that States develop total maximum daily loads (TMDLs) for impaired waters. The U.S. Environmental Protection Agency provides CWA Section 106 funds to Nevada to implement the TMDL program.

## 8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDEP required additional expertise to develop the Lake Tahoe Clarity Crediting Program (a tool that will assist the local jurisdictions in implementing the Lake Tahoe TMDLs).

- 9. Were quotes or proposals solicited? Yes
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):  
\_\_\_\_\_

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?  
This contractor was one of the proposals chosen by the RFP evaluation committee.

d. Last bid date: 10/01/2011 Anticipated re-bid date:

- 10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

- 11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

- 12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2010 to Present, Nevada Division of Environmental Protection, service has been satisfactory.

- 13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

- 15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:

- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	randrews	12/03/2013 09:06:33 AM
Division Approval	ksertic	12/03/2013 12:10:44 PM
Department Approval	ksertic	12/03/2013 12:11:27 PM
Contract Manager Approval	sneudaue	12/04/2013 11:27:14 AM
DoIT Approval	bbohm	12/09/2013 09:27:58 AM
Budget Analyst Approval	jrodrig9	12/12/2013 11:36:53 AM
BOE Agenda Approval	cwatson	12/19/2013 09:26:55 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15216**

Agency Name: <b>DEPARTMENT OF MOTOR VEHICLES</b>	Legal Entity Name: <b>ENVIROTEST SYSTEMS DBA</b>
Agency Code: <b>810</b>	Contractor Name: <b>ENVIROTEST SYSTEMS DBA</b>
Appropriation Unit: <b>4722-04</b>	Address: <b>ENVIRONMENTAL SYSTEMS PRODUCTS</b>
Is budget authority available?: <b>Yes</b>	<b>5175 MARSHALL ST</b>
If "No" please explain: <b>Not Applicable</b>	City/State/Zip: <b>ARVADA, CO 80002-4628</b>
	Contact/Phone: <b>Drew Rau 860-607-2117</b>
	Vendor No.: <b>T29023056</b>
	NV Business ID: <b>NV20101497148</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Emission Control Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **2014-4722-01**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2014**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/31/2017**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Remote Sensing**

5. Purpose of contract:

**This is a new contract to provide remote sensing of vehicle emissions in the Clark County area as part of an enhanced emission program. Remote sensing data is used as both a regulatory and research tool to increase the effectiveness of the vehicle emission program, as well as, help with non-attainment air quality to reach compliance with the U.S. Environmental Protection Agency, Clean Air Act Amendments established in 1990, relative to on-road testing requirements. This will also provide a means for the department to develop on-road vehicle emission profiles for specific areas that can be used as a tool to gauge the effectiveness of the motor vehicle inspection and maintenance program.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$140,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**NRS 445B.798 and NRS 482.461**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The State does not have the resources available to offer this service.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty box for vendor names]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #2014-4722-01 and in accordance with NRS 333, Envirotest Systems Holdings Corp. was the only responding vendor.

d. Last bid date: 03/01/2011 Anticipated re-bid date: 09/01/2017

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Previously contracted with DMV during FY 08, 09, 10, 11, and 12. Service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csthil	12/10/2013 11:01:50 AM
Division Approval	csthil	12/10/2013 11:01:53 AM
Department Approval	cmunoz	12/10/2013 14:26:28 PM
Contract Manager Approval	hazevedo	12/10/2013 15:16:42 PM
Budget Analyst Approval	cwatson	12/19/2013 10:07:56 AM
BOE Agenda Approval	cwatson	12/19/2013 10:08:00 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15215**

Agency Name: <b>DEPARTMENT OF MOTOR VEHICLES</b>	Legal Entity Name: <b>QLess</b>
Agency Code: <b>810</b>	Contractor Name: <b>QLess</b>
Appropriation Unit: <b>4735-04</b>	Address: <b>840 E Green St Ste 301</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Pasadena, CA 91001</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Michael Soderlund 303-549-2953</b>
	Vendor No.:
	NV Business ID: <b>NV20121310911</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
<b>X Highway Funds</b>	<b>100.00 %</b>	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2014**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/31/2018**

Contract term: **5 years**

4. Type of contract: **Contract**

Contract description: **Customer Queue Syst**

5. Purpose of contract:

**This is a new contract to provide a customer queue system for twelve department field offices in the State of Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$520,348.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Department through its main Carson City office and 17 feild offices throughout the state, serves apopproximately 1.8 million customers every year. In order to effectively manage this population flow and deliver services, and reduce wait times to acceptable levels, DMV requires a customer queeing system to be in place that will allow us to see our customers in the shortest amount of time, ensure they receive the services they need and make the best use of our staffing resources to complete transactions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staffing capacity, technical expertise or resources to fullfull this work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3090, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/09/2013 Anticipated re-bid date: 10/09/2018

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csthil	12/10/2013 09:21:55 AM
Division Approval	csthil	12/10/2013 09:21:59 AM
Department Approval	cmunoz	12/10/2013 14:25:48 PM
Contract Manager Approval	hazevedo	12/10/2013 15:00:41 PM
DoIT Approval	bbohm	12/11/2013 13:52:02 PM
Budget Analyst Approval	cwatson	12/19/2013 09:57:31 AM
BOE Agenda Approval	cwatson	12/19/2013 09:57:35 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15129**

Agency Name:	<b>DETR - ADMINISTRATIVE SERVICES</b>	Legal Entity Name:	<b>FAAD JANITORIAL INC</b>
Agency Code:	<b>908</b>	Contractor Name:	<b>FAAD JANITORIAL INC</b>
Appropriation Unit:	<b>All Budget Accounts - Category 04</b>	Address:	<b>52 GLEN CARRAN CIR</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>SPARKS, NV 89431</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>Donna Leidner 775/351-2405</b>
		Vendor No.:	<b>T27017486</b>
		NV Business ID:	<b>NV20041538232</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2014-2016</b>		
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.			
<input checked="" type="checkbox"/> General Funds	<b>1.90 %</b>	Fees	<b>0.00 %</b>
<input checked="" type="checkbox"/> Federal Funds	<b>69.00 %</b>	Bonds	<b>0.00 %</b>
Highway Funds	<b>0.00 %</b>	<input checked="" type="checkbox"/> Other funding	<b>29.10 % BEN, Career Enhancement Program, and ESD Special Fund</b>

Agency Reference #: **1871-16-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2014**

Anticipated BOE meeting date **01/2014**

Retroactive? **Yes**

If "Yes", please explain

**This contract was not received back signed by the vendor in sufficient time to meet the December Board of Examiners deadline. The agency's current contract for janitorial services at this location expires on December 31, 2013. The location would be without cost effective janitorial services from January 1-13, 2014.**

3. Termination Date: **12/31/2015**  
Contract term: **1 year and 364 days**

4. Type of contract: **Contract**  
Contract description: **Janitorial service**

5. Purpose of contract:  
**This is a new contract that continues to provide ongoing janitorial services at the Department of Employment, Training and Rehabilitation owned facility located at 500 E. Third Street, Carson City, NV.**

6. NEW CONTRACT  
The maximum amount of the contract for the term of the contract is: **\$67,525.92**  
Payment for services will be made at the rate of \$2,813.58 per Month  
Other basis for payment: \$2,813.58/month - breakdown as follows: \$2,293.26/month for daily and weekly janitorial duties; \$35.55/month for equipment and chemicals; quarterly cleaning duties \$74.75/month; semi-annual cleaning duties \$91.00/month; window cleaning (3) times per year \$250/month subcontracted to Squeeke Clean; snow removal of all entrances and break area \$33.47/month; administration cost \$35.55/month.

#### II. JUSTIFICATION

7. What conditions require that this work be done?  
**The State of Nevada must maintain a clean facility for the safety and health of department clients and staff.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
**The State of Nevada does not have the manpower to provide this service in-house.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Evaluation Committee determined this was the best vendor to provide the needed service.

d. Last bid date: 09/20/2013 Anticipated re-bid date: 06/30/2015

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

F.A.A.D Janitorial has been under contract with the Department of Employment, Training and Rehabilitation since 2008 and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	11/07/2013 11:10:21 AM
Division Approval	tnash	11/13/2013 13:13:24 PM
Department Approval	tnash	11/14/2013 10:21:59 AM
Contract Manager Approval	tnash	12/16/2013 14:20:46 PM
Budget Analyst Approval	knielsen	12/16/2013 15:23:37 PM
BOE Agenda Approval	sbrown	12/20/2013 10:19:56 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15221**

Agency Name:	<b>BDC LICENSING BOARDS &amp; COMMISSIONS</b>	Legal Entity Name:	<b>KAEMPFER CROWELL RENSHAW</b>
Agency Code:	<b>BDC</b>	Contractor Name:	<b>KAEMPFER CROWELL RENSHAW</b>
Appropriation Unit:	<b>B017 - All Categories</b>	Address:	<b>GRONAWER &amp; FIORENTINO 50 West Liberty, Suite 900</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>RENO, NV 89501</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>Michael Hillerby, Director of Legislative Affairs 775/852-3900</b>
		Vendor No.:	<b>T81007815A</b>
		NV Business ID:	<b>NV19941041279</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b> Fees	<b>100.00 %</b>	<b>The Board's Budget account, B017 is 100% licensure fees</b>
Federal Funds	0.00 %	Bonds	0.00 %	
Highway Funds	0.00 %	Other funding	0.00 %	

Agency Reference #: **K**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **01/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **01/14/2017**Contract term: **3 years and 14 days**4. Type of contract: **Contract**Contract description: **Government Affairs**

5. Purpose of contract:

**This is a new contract to provide government affairs assistance to the Nevada State Board of Nursing. This government affairs support will provide the Nevada State Board of Nursing with assistance in preparing, planning and responding to legislative issues brought forth concerning Nevada nurses and Nevada citizens. In addition, the contractor will provide professional assistance to the Nevada State Board of Nursing during the statute and regulation drafting process when responding to statute changes, regulation changes and public protection issues. The skill and expertise provided by the contractor will ensure the Nevada State Board of Nursing protects the public by actively participating and responding to each legislative issue in a proficient and productive manner.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$72,000.00**

Payment for services will be made at the rate of \$2,000.00 per month

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS chapter 632 requires the Nevada State Board of Nursing to recommend the creation and/or amendment of laws regarding the practice of nursing in the State of Nevada. Additionally, other state agencies recommend the creation and/or amendment of laws that might impact the practice of nursing in the State of Nevada. To complete this legislative requirement, it is a necessity for the Board to receive expert advice on Government Affairs.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees of the Nevada State Board of Nursing cannot do this work because no employee has the required knowledge of the Nevada Legislature and the required time available to travel the State during the interim between legislative sessions and to spend in Carson City during a legislative session.

- 9. Were quotes or proposals solicited? Yes
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This Contractor has provided valuable Government Affairs assistance to other Nevada healthcare boards. Also, the Government Affairs Firm that joined the Contractor has provided excellent service to this Board in the past. Finally, all other individuals who were provided an informal solicitation letter respectfully declined to submit proposals.

d. Last bid date: Anticipated re-bid date:

- 10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

- 11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

- 12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Nevada State Board of Nursing has not contracted with Kaempfer Crowell Renshaw Gronauer & Fiorentino before this contract. However, this agency has contracted with the Government Affairs firm of Hillerby and Associates in the past. The Nevada State Board of Nursing is very satisfied with the quality of service provided by Hillerby and Associates. Hillerby and Associates recently joined Kaempfer Crowell, and so, the Board looks forward to the same level of quality service.

- 13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

- 15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:

- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	1fred	12/17/2013 08:44:15 AM
Division Approval	1fred	12/17/2013 08:44:22 AM
Department Approval	1fred	12/17/2013 08:44:27 AM
Contract Manager Approval	1fred	12/17/2013 08:44:34 AM
Budget Analyst Approval	sjohnso9	12/17/2013 08:52:10 AM
BOE Agenda Approval	nhovden	12/19/2013 13:37:09 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15258**

Agency Name:	<b>NSHE - NEVADA SYSTEM OF HIGHER EDUCATION</b>	Legal Entity Name:	Convention Sports and Leisure International
Agency Code:	<b>350</b>	Contractor Name:	<b>Convention Sports and Leisure International</b>
Appropriation Unit:	<b>2987 - All Categories</b>	Address:	<b>7501 Lone Star Drive Suite B20</b>
Is budget authority available?:	<b>No</b>	City/State/Zip:	<b>Plano, TX 75024</b>
If "No" please explain: Pursuant to AB 335 not more than 2% of any money received by the University of Nevada, Las Vegas from bonds issued by the Board of Regents of the University of Nevada pursuant to section 2 of AB 501 can be utilized to carry out the provision authorized in AB 335.		Contact/Phone:	Bill Rhoda 972-491-6900

Vendor No.:  
 NV Business ID: NV20131693441

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	<b>X</b> Bonds	<b>100.00 %</b>
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: UNLV - Campus Improvement Authority Board

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/14/2014**

Anticipated BOE meeting date 01/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2015**Contract term: **1 year and 166 days**4. Type of contract: **Contract**Contract description: **Consulting Services**

5. Purpose of contract:

**This is a new contract to provide consulting services to the Campus Improvement Authority Board to determine the feasibility and financing alternatives of a large stadium project for reporting to the Nevada Legislature in 2014.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$325,000.00**

Other basis for payment: Payments shall be made within 15 days of receipt of invoice, in accordance with the Cost/Deliverable Schedule. Out-of-pocket expenses will be reimbursed at actual cost, not to exceed \$50,000 and the total contract shall not exceed \$325,000

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Assembly Bill 335, adopted by the 2013 legislative session, authorizes the preparation and submittal of a report which provides the results, conclusions and recommendations of its study to the Director of the Legislative Counsel Bureau by September 30, 2014, for transmittal to and consideration by the 78th Session of the Nevada Legislature**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The services being provided are very specialized and focus on the need for, feasibility of and financial alternatives for supporting a large stadium facility and other required infrastructure. The stadium would need to support economic development (e.g. incremental tourist activity for Clark County and the State of Nevada. The end result of the consultants work will be either a decision by the Campus Improvement Authority Board (CIAB) that it is feasible or not feasible to pursue a stadium project further. AB335 authorized the CIAB to contract for these services, and therefore anticipated the need to seek outside consulting services.

9. Were quotes or proposals solicited? Yes  
 Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3108, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 11/01/2013 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
 Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

**Yes**

16. a. Does the contractor have a current Nevada State Business License (SBL)?

**Yes**

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

**Yes**

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	myoun3	12/30/2013 10:05:57 AM
Division Approval	myoun3	12/30/2013 10:05:59 AM
Department Approval	myoun3	12/30/2013 10:06:03 AM
Contract Manager Approval	kperondi	12/30/2013 10:44:15 AM
Budget Analyst Approval	myoun3	12/30/2013 14:26:08 PM
BOE Agenda Approval	sbrown	12/31/2013 07:33:44 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15228**

Agency Name: <b>MSA MASTER SERVICE AGREEMENTS</b>	Legal Entity Name: Apex Fuels, LLC
Agency Code: <b>MSA</b>	Contractor Name: <b>Apex Fuels, LLC</b>
Appropriation Unit: <b>9999 - All Categories</b>	Address: <b>25200 Hancock Ave. Suite 300</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Murrieta, CA 92562</b>
If "No" please explain: Not Applicable	Contact/Phone: Eric Twining 916-235-9095
	Vendor No.:
	NV Business ID: NV20131191429

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Various</b>

Agency Reference #: RFQ 3064

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2014**

Anticipated BOE meeting date 01/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **01/31/2016**Contract term: **1 year and 364 days**4. Type of contract: **MSA**Contract description: **Bulk Fuel Purchase**

5. Purpose of contract:

**This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,000,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

State agencies have the need for bulk fuel and delivery services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ bulk fuel and delivery services for the State.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 3064 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is one of 10 Vendors selected by the appointed eval. committee.

d. Last bid date: Anticipated re-bid date: 10/01/2015

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	12/10/2013 16:46:14 PM
Division Approval	kperondi	12/10/2013 16:46:16 PM
Department Approval	kperondi	12/10/2013 16:46:19 PM
Contract Manager Approval	nfese1	12/10/2013 16:58:47 PM
Budget Analyst Approval	myoun3	12/19/2013 13:36:42 PM
BOE Agenda Approval	sbrown	12/20/2013 10:53:43 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15233**

Agency Name:	<b>MSA MASTER SERVICE AGREEMENTS</b>	Legal Entity Name:	Carson Valley Oil, Co.
Agency Code:	<b>MSA</b>	Contractor Name:	<b>Carson Valley Oil, Co.</b>
Appropriation Unit:	<b>9999 - All Categories</b>	Address:	<b>4551 Goni Road</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>Carson City, NV 89706</b>
If "No" please explain:	Not Applicable	Contact/Phone:	Keith Schroeder 775-887-7777
		Vendor No.:	
		NV Business ID:	NV19771001543
To what State Fiscal Year(s) will the contract be charged?	<b>2014-2016</b>		
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.			
General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Various</b>
Agency Reference #:	RFQ 3064		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2014**

Anticipated BOE meeting date 01/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **01/31/2016**Contract term: **1 year and 364 days**4. Type of contract: **MSA**Contract description: **Bulk Fuel Purchase**

5. Purpose of contract:

**This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,000,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

State agencies have the need for bulk fuel and delivery services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ bulk fuel and delivery services for the State.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 3064 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is one of 10 Vendors selected by the appointed eval. committee.

d. Last bid date: Anticipated re-bid date: 10/01/2015

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	12/10/2013 16:45:21 PM
Division Approval	kperondi	12/10/2013 16:45:25 PM
Department Approval	kperondi	12/10/2013 16:45:29 PM
Contract Manager Approval	nfese1	12/10/2013 16:57:14 PM
Budget Analyst Approval	myoun3	12/19/2013 13:37:42 PM
BOE Agenda Approval	sbrown	12/20/2013 10:25:05 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15225**

Agency Name: <b>MSA MASTER SERVICE AGREEMENTS</b>	Legal Entity Name: Flyers Energy, LLC
Agency Code: <b>MSA</b>	Contractor Name: <b>Flyers Energy, LLC</b>
Appropriation Unit: <b>9999 - All Categories</b>	Address: <b>147 S. Stanford Way</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Sparks, NV 89431</b>
If "No" please explain: Not Applicable	Contact/Phone: Bob Prary 775-359-2721
	Vendor No.:
	NV Business ID: NV20111608326

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Various</b>

Agency Reference #: RFQ 3064

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2014**

Anticipated BOE meeting date 01/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/31/2016**

Contract term: **1 year and 364 days**

4. Type of contract: **MSA**

Contract description: **Bulk Fuel Purchase**

5. Purpose of contract:

**This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,000,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies have the need for bulk fuel and delivery services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ bulk fuel and delivery services for the State.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 3064 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is one of 10 Vendors selected by the appointed eval. committee.

d. Last bid date: Anticipated re-bid date: 10/01/2015

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	12/10/2013 16:40:46 PM
Division Approval	kperondi	12/10/2013 16:40:49 PM
Department Approval	kperondi	12/10/2013 16:40:53 PM
Contract Manager Approval	nfese1	12/10/2013 16:59:35 PM
Budget Analyst Approval	myoun3	12/19/2013 13:38:31 PM
BOE Agenda Approval	sbrown	12/20/2013 10:24:18 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15231**

Agency Name: <b>MSA MASTER SERVICE AGREEMENTS</b>	Legal Entity Name: <b>Hightowers Petroleum Company</b>
Agency Code: <b>MSA</b>	Contractor Name: <b>Hightowers Petroleum Company</b>
Appropriation Unit: <b>9999 - All Categories</b>	Address: <b>3577 Commerce Drive</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Middletown, OH 45005</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Wendy McClendon 513-423-4272</b>
	Vendor No.:
	NV Business ID: <b>NV1</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Various</b>

Agency Reference #: **RFQ 3064**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2014**

Anticipated BOE meeting date **01/2014**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/31/2016**

Contract term: **1 year and 364 days**

4. Type of contract: **MSA**

Contract description: **Bulk Fuel Purchase**

5. Purpose of contract:

**This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,000,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**State agencies have the need for bulk fuel and delivery services.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The State does not employ bulk fuel and delivery services for the State.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 3064 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is one of 10 vendors selected by the appointed eval. committee.

d. Last bid date: Anticipated re-bid date: 10/01/2015

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

LLC

**Vendor is in the processing of getting registered with the Nevada Secretary of State's Office**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

**Needs to register with Nevada Secretary of State's Office.**

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

**Needs to register with Nevada Secretary of State's Office.**

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	12/10/2013 16:50:16 PM
Division Approval	kperondi	12/10/2013 16:50:18 PM
Department Approval	kperondi	12/10/2013 16:50:22 PM
Contract Manager Approval	nfese1	12/10/2013 16:58:02 PM
Budget Analyst Approval	myoun3	12/19/2013 13:32:03 PM
BOE Agenda Approval	sbrown	12/20/2013 10:58:27 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15232**

Agency Name: <b>MSA MASTER SERVICE AGREEMENTS</b>	Legal Entity Name: <b>Petroleum Traders Corporation</b>
Agency Code: <b>MSA</b>	Contractor Name: <b>Petroleum Traders Corporation</b>
Appropriation Unit: <b>9999 - All Categories</b>	Address: <b>7120 Pointe Inverness Way</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Fort Wayne, IN 46804</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Gayle Newton 800-348-3705</b>
	Vendor No.:
	NV Business ID: <b>NV20111218523</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Various</b>

Agency Reference #: **RFQ 3064**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2014**

Anticipated BOE meeting date **01/2014**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/31/2016**

Contract term: **1 year and 364 days**

4. Type of contract: **MSA**

Contract description: **Bulk Fuel Purchase**

5. Purpose of contract:

**This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,000,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**State agencies have the need for bulk fuel and delivery services.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The State does not employ bulk fuel and delivery services for the State.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 3064 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is one of 10 Vendors selected by the appointed eval. committee.

d. Last bid date: Anticipated re-bid date: 10/01/2015

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	12/10/2013 16:53:19 PM
Division Approval	kperondi	12/10/2013 16:53:21 PM
Department Approval	kperondi	12/10/2013 16:53:23 PM
Contract Manager Approval	nfese1	12/10/2013 16:57:48 PM
Budget Analyst Approval	myoun3	12/19/2013 13:35:10 PM
BOE Agenda Approval	sbrown	12/20/2013 10:55:00 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **11974** Amendment Number: **2**  
 Agency Name: **MASTER SERVICE AGREEMENTS** Legal Entity Name: **RADCO COMMUNICATIONS, LLC**  
 Agency Code: **MSA** Contractor Name: **RADCO COMMUNICATIONS, LLC**  
 Appropriation Unit: **9999 - All Categories** Address: **450 US HIGHWAY 395 N**  
 Is budget authority available?: **Yes** City/State/Zip: **CARSON CITY, NV 89704-9581**  
 If "No" please explain: Not Applicable Contact/Phone: null775/826-6338  
 Vendor No.: T29007652  
 NV Business ID: NV20051105274

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Various</b>

Agency Reference #: RFP 1877

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2011**  
 Anticipated BOE meeting date 01/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **04/12/2015**  
 Contract term: **4 years and 1 day**

4. Type of contract: **MSA**  
 Contract description: **Communications**

5. Purpose of contract:  
**This is the second amendment to this contract to provide communication site parts and services including general maintenance on an as needed statewide basis. This amendment increases the maximum amount from \$500,000 to \$600,000 due to an increased need for services.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$200,000.00
2. Total amount of any previous contract amendments:	\$300,000.00
3. Amount of current contract amendment:	\$100,000.00
4. New maximum contract amount:	\$600,000.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?  
**State agencies do not have the expertise to perform the array of communication site maintenances.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
**The State does not have the staffing capacity, technical expertise or resources to fulfill this work requirement.**

9. Were quotes or proposals solicited? **Yes**  
 Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was one of the nine highest ranked vendors selected from eleven proposers.

d. Last bid date: 10/25/2010 Anticipated re-bid date: 10/24/2014

10. Does the contract contain any IT components? Yes

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contracted with DoIT in 2006; service rating was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	12/04/2013 13:25:42 PM
Division Approval	ldeloach	12/04/2013 13:25:45 PM
Department Approval	ldeloach	12/04/2013 13:25:49 PM
Contract Manager Approval	gburchet	12/05/2013 11:21:29 AM
DoIT Approval	bbohm	12/09/2013 06:32:32 AM
Budget Analyst Approval	myoun3	12/17/2013 09:22:50 AM
BOE Agenda Approval	sbrown	12/20/2013 10:10:47 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15226**

Agency Name: <b>MSA MASTER SERVICE AGREEMENTS</b>	Legal Entity Name: Rebel Oil Company, Inc.
Agency Code: <b>MSA</b>	Contractor Name: <b>Rebel Oil Company, Inc.</b>
Appropriation Unit: <b>9999 - All Categories</b>	Address: <b>2200 S. Highland Drive</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Las Vegas, NV 89102</b>
If "No" please explain: Not Applicable	Contact/Phone: Gregg Benson 702-382-5866
	Vendor No.:
	NV Business ID: NV 19541000076

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Various</b>

Agency Reference #: RFQ 3064

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2014**

Anticipated BOE meeting date 01/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/31/2016**

Contract term: **1 year and 364 days**

4. Type of contract: **MSA**

Contract description: **Bulk Fuel Purchases**

5. Purpose of contract:

**This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,000,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies have the need for bulk fuel and delivery services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ bulk fuel and delivery services for the State.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 3064 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is one of 10 Vendors selected by the appointed eval. committee.

d. Last bid date: Anticipated re-bid date: 10/01/2015

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	12/10/2013 16:42:33 PM
Division Approval	kperondi	12/10/2013 16:42:35 PM
Department Approval	kperondi	12/10/2013 16:42:37 PM
Contract Manager Approval	nfese1	12/10/2013 16:59:21 PM
Budget Analyst Approval	myoun3	12/19/2013 13:34:20 PM
BOE Agenda Approval	sbrown	12/20/2013 10:55:46 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15224**

Agency Name: <b>MSA MASTER SERVICE AGREEMENTS</b>	Legal Entity Name: River City Petroleum, Inc.
Agency Code: <b>MSA</b>	Contractor Name: <b>River City Petroleum, Inc.</b>
Appropriation Unit: <b>9999 - All Categories</b>	Address: <b>4870 E. Cartier Ave.</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Las Vegas, NV 89115</b>
If "No" please explain: Not Applicable	Contact/Phone: Brad Folkins 702-643-9200
	Vendor No.:
	NV Business ID: NV19861019469

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Various</b>

Agency Reference #: RFQ 3064

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2014**

Anticipated BOE meeting date 01/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/31/2016**

Contract term: **1 year and 364 days**

4. Type of contract: **MSA**

Contract description: **Bulk Fuel Purchase**

5. Purpose of contract:

**This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,000,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies have the need for bulk fuel and delivery services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ bulk fuel and delivery services for the State.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 3064 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is one of 10 Vendors selected by the appointed eval. committee.

d. Last bid date: Anticipated re-bid date: 10/01/2015

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	12/10/2013 16:41:41 PM
Division Approval	kperondi	12/10/2013 16:41:46 PM
Department Approval	kperondi	12/10/2013 16:41:49 PM
Contract Manager Approval	nfese1	12/10/2013 16:59:57 PM
Budget Analyst Approval	myoun3	12/19/2013 13:35:53 PM
BOE Agenda Approval	sbrown	12/20/2013 10:54:20 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15227**

Agency Name: <b>MSA MASTER SERVICE AGREEMENTS</b>	Legal Entity Name: Southern Counties Oil Co.
Agency Code: <b>MSA</b>	Contractor Name: <b>Southern Counties Oil Co.</b>
Appropriation Unit: <b>9999 - All Categories</b>	Address: <b>1800 W. Katella Ave. Suite 400</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Orange, CA 92867</b>
If "No" please explain: Not Applicable	Contact/Phone: Karen Koep 805-389-3550
	Vendor No.:
	NV Business ID: NV20091046507

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Various</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2014**

Anticipated BOE meeting date 01/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/31/2016**

Contract term: **1 year and 364 days**

4. Type of contract: **MSA**

Contract description: **Bulk Fuel Purchase**

5. Purpose of contract:

**This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,000,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies have the need for Bulk Fuel and Delivery Services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ bulk fuel and delivery services for the State.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 3064 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is one of 10 Vendors selected by the appointed eval. committee.

d. Last bid date: Anticipated re-bid date: 10/01/2015

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Foreign Limited Partnership.**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	12/10/2013 16:47:22 PM
Division Approval	kperondi	12/10/2013 16:47:24 PM
Department Approval	kperondi	12/10/2013 16:47:26 PM
Contract Manager Approval	nfese1	12/10/2013 16:59:05 PM
Budget Analyst Approval	myoun3	12/19/2013 13:33:32 PM
BOE Agenda Approval	sbrown	12/20/2013 10:56:40 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15229**

Agency Name: <b>MSA MASTER SERVICE AGREEMENTS</b>	Legal Entity Name: Suburban Propane, L.P.
Agency Code: <b>MSA</b>	Contractor Name: <b>Suburban Propane, L.P.</b>
Appropriation Unit: <b>9999 - All Categories</b>	Address: <b>1499 SE Tech Center Place Suite 130</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Vancouver, WA 98683</b>
If "No" please explain: Not Applicable	Contact/Phone: Jeff Boyd 360-597-0671
	Vendor No.:
	NV Business ID: NV19961040108

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Various</b>

Agency Reference #: RFQ 3064

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2014**

Anticipated BOE meeting date 01/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/31/2016**

Contract term: **1 year and 364 days**

4. Type of contract: **MSA**

Contract description: **Bulk Fuel Purchase**

5. Purpose of contract:

**This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,000,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies have the need for bulk fuel and delivery services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ bulk fuel and delivery services for the State.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 3064 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is one of 10 Vendors selected by the appointed eval. committee.

d. Last bid date: Anticipated re-bid date: 10/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other Foreign Limited Partnership.

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	12/10/2013 16:48:11 PM
Division Approval	kperondi	12/10/2013 16:48:14 PM
Department Approval	kperondi	12/10/2013 16:48:16 PM
Contract Manager Approval	nfese1	12/10/2013 16:58:30 PM
Budget Analyst Approval	myoun3	12/19/2013 13:39:11 PM
BOE Agenda Approval	sbrown	12/20/2013 10:23:22 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15207**

Agency Name: <b>MSA MASTER SERVICE AGREEMENTS</b>	Legal Entity Name: <b>TNT AUCTION OF NEVADA INC</b>
Agency Code: <b>MSA</b>	Contractor Name: <b>TNT AUCTION OF NEVADA INC</b>
Appropriation Unit: <b>9999 - All Categories</b>	Address: <b>PO BOX 16185</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>SALT LAKE CITY, UT 84116-0185</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Mike McKee 801-519-0123</b>
	Vendor No.: <b>PUR0004717</b>
	NV Business ID: <b>NV20061160142</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Various</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/14/2014**

Anticipated BOE meeting date 01/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/31/2017**

Contract term: **3 years and 352 days**

4. Type of contract: **MSA**

Contract description: **Auction Services**

5. Purpose of contract:

**This is a new contract to provide live and online auction services to sell excess state property.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00**

Other basis for payment: Contractor will retain 5% commission of gross sale proceeds.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Certain property retains monetary value, even when no longer usable. By selling excess property through public auction, the state is able to recover revenue that would be otherwise lost by normal disposal or destruction.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies do not possess qualified or licensed staff to conduct public auctions.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 3037 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 09/12/2013 Anticipated re-bid date: 08/01/2017

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been providing statewide auction services under multiple master service agreements since 1999. The services have been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	12/04/2013 18:24:59 PM
Division Approval	kperondi	12/04/2013 18:25:02 PM
Department Approval	ktarter	12/06/2013 12:25:39 PM
Contract Manager Approval	kperondi	12/10/2013 12:52:51 PM
Budget Analyst Approval	myoun3	12/16/2013 10:17:16 AM
BOE Agenda Approval	sbrown	12/20/2013 10:14:14 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15230**

Agency Name: <b>MSA MASTER SERVICE AGREEMENTS</b>	Legal Entity Name: <b>Thomas Petroleum, LLC</b>
Agency Code: <b>MSA</b>	Contractor Name: <b>Thomas Petroleum, LLC</b>
Appropriation Unit: <b>9999 - All Categories</b>	Address: <b>4825 Sloan Lane</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Las Vegas, NV 89115</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Paul Anderson 702-848-0834</b>
	Vendor No.:
	NV Business ID: <b>NV20091301224</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Various</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2014**

Anticipated BOE meeting date 01/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/31/2016**

Contract term: **1 year and 364 days**

4. Type of contract: **MSA**

Contract description: **Bulk Fuel Purchase**

5. Purpose of contract:

**This is a new contract for bulk fuel purchase and delivery services statewide on an as needed basis for state owned tanks.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,000,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies have the need for bulk fuel and delivery services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ bulk fuel and delivery services for the State.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 3064 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is one of 10 Vendors selected by the appointed eval. committee.

d. Last bid date: Anticipated re-bid date: 10/01/2015

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided services for Electronic Fuel Dispensing Network & Card Lock Processing System, Contract #1725. Since January 13, 2009 and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other Foreign Limited Liability Col.

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	12/10/2013 16:49:03 PM
Division Approval	kperondi	12/10/2013 16:49:05 PM
Department Approval	kperondi	12/10/2013 16:49:08 PM
Contract Manager Approval	nfese1	12/10/2013 16:58:14 PM
Budget Analyst Approval	myoun3	12/19/2013 13:40:00 PM
BOE Agenda Approval	sbrown	12/20/2013 10:58:59 AM
BOE Final Approval	Pending	

## 11. INFORMATIONAL ITEM

- A. Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved for the month of December.

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15181	Adjutant General & National Guard - Military	Hershenow & Klippenstein	Contract	\$12,350
<b>Contract Description:</b>	This is a new contract for preliminary review and code analysis of materials of the Army Aviation Support Facility (AASF) Modular mezzanine plans (Type A Services) for two (2) mezzanines to be purchased for and located in the AASF Hangars in the Harry Reid Training Center, in Reno, Nevada. Type B services will include the final review of modular mezzanine construction documents. The Army National Guard will execute a contract for design and construction of the two mezzanines from a modular mezzanine company.			
15165	Adjutant General & National Guard - Military	Systems Plus, Inc.	Contract	\$17,500
<b>Contract Description:</b>	This is a new contract to provide computer programming and data collection/processing to update the requirements in the Real Property Planning and Analysis System (RPLANS). RPLANS is an automated master planning tool that gathers real property data, force structure data, planning criteria and allowances from standard Army corporate databases. It is an integral part of the Army's legacy planning systems along with the Facilities Planning System. This contract services the Harry Reid Training Center (HRTC) and Camp Stead.			
15188	Department of Health and Human Services – Division of Child and Family Services	Lincoln County Hospital District	Contract	\$27,540
<b>Contract Description:</b>	This is a new contract that continues ongoing medical services, including diagnosis and treatment, to youth in residence at the Caliente Youth Center.			
15185	Department of Wildlife	University of Nevada – Las Vegas	Contract	\$46,800
<b>Contract Description:</b>	This is a new contract to conduct research to better understand pupfish physiology to improve conservation and captive rearing strategies. The Devils Hole pupfish is listed as a federally endangered species. Understanding the species physiological mechanisms is essential for managing the wild population and for future captive propagation efforts to prevent extinction of the species.			
15135	Department of Business and Industry – Real Estate Division	Paul H. Lamboley, ESQ.	Contract	\$25,000
<b>Contract Description:</b>	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will arbitrate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel arbitrators.			

<b>CONTRACT #</b>	<b>STATE AGENCY</b>	<b>CONTRACTOR</b>	<b>CONTRACT/ AMENDMENT</b>	<b>AMOUNT</b>
15098	Department of Business and Industry – Real Estate Division	Arbitration and Mediation Solutions, Inc.	Contract	\$25,000
<b>Contract Description:</b>	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel mediators.			
15134	Department of Business and Industry – Real Estate Division	Henry Melton	Contract	\$25,000
<b>Contract Description:</b>	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel mediators.			
15136	Department of Business and Industry – Real Estate Division	Paul H. Lamboley, ESQ.	Contract	\$25,000
<b>Contract Description:</b>	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel mediators.			
15175	Department of Health and Human Services – Aging and Disability Services	Humboldt County	Contract	\$40,000
<b>Contract Description:</b>	This is a new revenue contract that is ongoing and provides service to children with developmental disabilities and the county to reimburse the division the non-federal share of funding as payment for services.			
15154	Department of Health and Human Services – Public and Behavioral Health	Fire Systems Plus, LLC.	Contract	\$24,000
<b>Contract Description:</b>	This is a new contract to provide annual inspection of the automatic sprinkler fire suppression system, the back flow valves and fire hydrants as well as emergency repair to these systems.			
15210	Department of Tourism and Cultural Affairs – Nevada Magazine	Fun City Distribution	Contract	\$12,000
<b>Contract Description:</b>	This is a new contract to provide for magazine distribution. The vendor is responsible for distribution of the Nevada Travel Guide and Las Vegas Events & Shows through an exclusive distribution agreement with select rental cars at the Las Vegas McCarran International Airport.			
15235	Division of Conservation and Natural Resources – Parks Division	Jerry’s Services, Inc. dba Jerry’s Johns	Contract	\$25,000
<b>Contract Description:</b>	This is a new contract to provide on call sewage pumping and portable restroom pumping for the following State Parks: Beaver Dam, Cathedral Gorge, Regional Visitor Center, Kershaw-Ryan, Elgin Schoolhouse, Spring Valley and Echo Canyon.			
15146	Department of Public Safety – Director’s Office	Tom Peters Construction, Inc.	Contract	\$15,152
<b>Contract Description:</b>	This is a new contract to construct a shade structure on the Department of Public Safety's (DPS) firing range.			

<b>CONTRACT #</b>	<b>STATE AGENCY</b>	<b>CONTRACTOR</b>	<b>CONTRACT/ AMENDMENT</b>	<b>AMOUNT</b>
10094	Department of Administration – Buildings and Grounds	Xcel Maintenance Services, Inc.	Amend#2	\$23,635
<b>Contract Description:</b>	This is the second amendment to the original contract, which continues ongoing janitorial services for Welfare Nellis; Department of Motor Vehicles, Decatur; Department of Motor Vehicles, Henderson; and the Campos Building in the Las Vegas and Henderson areas. This amendment extends the termination date from December 31, 2013 to May 31, 2014 and increases the amended maximum amount from \$1,232,160 to \$1,255,795 due to the need for these services while the formal bid process is being completed.			
15214	Department of Employment, Training and Rehabilitation	Southwest Power Solutions	Contract	\$16,764
<b>Contract Description:</b>	This is a new contract to provide maintenance service and repairs to the Uninterrupted Power Supply module for the Department of Employment, Training and Rehabilitation facility located at 2800 E. St. Louis Ave, Las Vegas, NV.			
15128	Department of Employment, Training and Rehabilitation	Greenscapes of Nevada, LLC.	Contract	\$22,800
<b>Contract Description:</b>	This is a new contract that continues ongoing landscape services for the Department of Employment, Training and Rehabilitation owned facility located at 2800 E. St. Louis Avenue, Las Vegas, NV.			
10876	Department of Employment, Training and Rehabilitation	Las Vegas Interpreters Connection, LLC.	Amend#4	\$11,000
<b>Contract Description:</b>	This is the fourth amendment to the original contract, which continues ongoing English/Spanish interpretation services at Unemployment Insurance hearings and other meetings where interpreters need to be fluent in both languages and the interpretation must be on a word-for-word basis for clients. This amendment increases the maximum amount from \$174,000 to \$185,000 due to a continued need for these services.			
14378	Department of Conservation and Natural Resources – Environmental Protection	Southern Nevada Health District	Amend#1	\$31,500
<b>Contract Description:</b>	This is the first amendment to the original interlocal agreement, which provides consulting services to implement the Underground and Leaking Underground Storage Tank (UST) program in Southern Nevada. This amendment increases the maximum amount from \$680,000 to \$711,500 to provide additional training to enable Southern Nevada Health District staff to attend classes, workshops, UST Boot Camp and other educational events and to provide additional training for inspectors and clients to assist in achieving better compliance rates for UST users.			
14250	Department of Conservation and Natural Resources – Environmental Protection	Washoe County Health District	Amend#1	\$24,000
<b>Contract Description:</b>	This is the second amendment to the original contract, which continues ongoing janitorial services for Welfare Nellis; Department of Motor Vehicles, Decatur; Department of Motor Vehicles, Henderson; and the Campos Building in the Las Vegas and Henderson areas. This amendment extends the termination date from December 31, 2013 to May 31, 2014 and increases the amended maximum amount from \$1,232,160 to \$1,255,795 due to the need for these services while the formal bid process is being completed.			
13063	Department of Health and Human Services – Health Division	Board of Regents - UNR	Amend#1	\$49,000
<b>Contract Description:</b>	This is the first amendment to the original contract which provides new evidence-based home visiting services, to promote maternal, infant and early childhood health, and safety, as well as the development of strong parent-child relationships. This amendment alters payment procedures, extends the termination date from December 30, 2013 to June 30, 2014 and increases the maximum amount from \$257,401 to \$306,401.			

<b>CONTRACT #</b>	<b>STATE AGENCY</b>	<b>CONTRACTOR</b>	<b>CONTRACT/ AMENDMENT</b>	<b>AMOUNT</b>
13057	Department of Health and Human Services – Health Division	Sunrise Children’s Foundation	Amend#1	\$49,000
<b>Contract Description:</b>	This is the first amendment to the original independent contract which provides evidence-based home visiting services, to promote maternal, infant and early childhood health, and safety, as well as the development of strong parent-child relationships. This amendment alters payment procedures, extends the termination date from December 30, 2013 to June 30, 2014 and increases the maximum amount from \$354,054 to \$403,054.			
15251	Department of Administration – Risk Management	Public Employees Retirement System	Contract	\$45,000
<b>Contract Description:</b>	This is a new interlocal agreement to provide workers' compensation insurance for the Public Employees Retirement System employees.			
11623	Department of Employment, Training and Rehabilitation	Southern California College of Optometry	Amend#1	\$47,287
<b>Contract Description:</b>	This is the first amendment to the original contract, which provides for the establishment and operation of 3-day clinic sessions for professional eye care services to help and enable people with low vision, who may be helped by low vision aides and/or special training, to improve their ability to use their remaining vision so they can be independent and better able to meet the demands in an employment environment. This amendment extends the termination date from December 31, 2013 to December 31, 2014 and increases the maximum amount from \$137,035 to \$184,322.			