

# POST

## \*\*\* NOTICE OF PUBLIC MEETING \*\*\*

### BOARD OF EXAMINERS

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**LOCATION:** Capitol Building  
The Guinn Room  
101 N. Carson Street  
Carson City, Nevada

**VIDEOCONFERENCE:** Grant Sawyer State Office Building  
555 E. Washington Avenue, Ste. 5100  
Las Vegas, Nevada 89101

**DATE AND TIME:** September 9, 2014 at 10:00 a.m.

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Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (\*).** Items on the agenda may be taken out of the order presented, items may be combined for consideration by the public body; and items may be pulled or removed from the agenda at any time at the discretion of the Chairperson.

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### AGENDA

1. **PUBLIC COMMENTS**
- \*2. **FOR POSSIBLE ACTION – APPROVAL OF THE JULY 8, 2014 BOARD OF EXAMINERS’ MEETING MINUTES**
- \*3. **FOR POSSIBLE ACTION – APPROVAL OF THE AUGUST 12, 2014 BOARD OF EXAMINERS’ MEETING MINUTES**
- \*4. **FOR POSSIBLE ACTION – STATE ADMINISTRATIVE MANUAL**  
The State Administrative Manual (SAM) is being submitted to the Board of Examiner for approval of additions and revisions in the following chapters:
  - A. **Board of Examiners**
    1. 0104 – Agency Attendance and Notification
  - B. **Department of Administration – Budget Division**
    1. 0212 and 0214 – Travel Status – In-State and Out-of-State

**\*5. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Fleet Services	1	\$18,500
Department of Administration – Fleet Services	43	\$1,134,385
Department of Business and Industry – Division of Industrial Relations	1	\$26,181
Commission on Mineral Resources	1	\$27,076
Department of Agriculture	12	\$41,900
Department of Wildlife – Conservation Education	1	\$27,068
Department of Wildlife – Diversity	2	\$56,742
Department of Wildlife – Fisheries Management	2	\$55,507
Department of Wildlife – Game Management	4	\$126,751
Department of Wildlife – Habitat	5	\$156,615
Department of Wildlife – Law Enforcement	6	\$176,597
Department of Wildlife – Operations	1	\$25,509
<b>Total</b>	<b>79</b>	<b>\$1,872,831</b>

**\*6. FOR POSSIBLE ACTION – VICTIMS OF CRIME FY 2014 4<sup>TH</sup> QUARTER AND FY 2015 1<sup>ST</sup> QUARTER RECOMMENDATION**

NRS 217.260 requires the Board of Examiners to estimate available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 4th Quarter fiscal year 2014 Victims of Crime Program report states all approved claims were resolved totaling \$26,023,735.46 with \$6,240,696.08 paid out of the Victims of Crime Program account and \$19,783,039.38 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future reserves at \$6.6 million to help defray crime victims' medical costs.

Based on the projections the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 1st quarter of FY 2015.

**\*7. FOR POSSIBLE ACTION – INTERNAL TRAVEL POLICY**

**A. Office of the State Controller**

Pursuant to NRS 281.160, the State Controller's Office requests a change to their travel policy regarding reimbursement for meals and per diem.

**\*8. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

**A. Department of Health and Human Services – Aging and Disability Services Division – Early Intervention Services**

Pursuant to NRS 333.705, the Department of Health and Human Services, Aging and Disability Services Division, Early Intervention Services requests authority to contract with a former employee, a University of Nevada Reno student employee, to assist the developmental pediatrician in organizing medical records. The anticipated contract period is upon approval to June 30, 2015.

**B. Department of Health and Human Services – Division of Public and Behavioral Health – Southern Nevada Adult Mental Health Services**

Pursuant to NRS 333.705, the Department of Health and Human Services, Division of Public and Behavioral Health requests authority to contract with two former Senior Psychiatrists to provide services at the Southern Nevada Adult Mental Health facility. The anticipated contract period is upon approval to September 9, 2015.

**C. Office of the State Controller**

Pursuant to NRS 333.705, the State Controller requests authority to contract with a former employee, to work in the Debt Collection Department. The State Controller's Office has contracted with this employee previously, and would like to utilize the former employee until the vacant position can be filled and a new employee is trained. The anticipated contract period is upon approval to December 31, 2014.

**\*9. FOR POSSIBLE ACTION – APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

**A. Department of Transportation (NDOT) – Administration – \$2,750,000**

The department requests settlement approval in the amount of \$2,750,000 to resolve a contested condemnation for Phase I of the Boulder City Bypass Project brought by the Railroad Pass Investment Group. The Subject Property is currently located on both sides of U.S. 93/95 at the border of the City of Henderson and Boulder City. The Bypass Project would result in the Railroad Pass Casino to lose its frontage access and have reduced visibility. The Group alleges this new route will cause a significant reduction in business. NDOT previously paid the sum of

\$2,041,000 for a right of occupancy. Approval of the additional amount of \$2,750,000 would bring the total to \$4,791,000.

**B. Department of Transportation (NDOT) – Administration – \$422,765.32**

NDOT also requests settlement approval of approximately \$422,765.32 worth of construction, to be implemented as part of the larger Bypass Project.

**\*10. FOR POSSIBLE ACTION – LEASES**

BOE #	LESSEE	LESSOR	AMOUNT
1.	Department of Health and Human Services – Division of Welfare and Supportive Services	LBUBS 2004-C2 Office 375, LLC	\$4,264,597
	<b>Lease Description:</b> This is a new full services location to house the Division of Welfare and Supportive Services. <b>Term of Lease:</b> 09/09/2014 – 11/30/2024 <b>Located in Las Vegas</b>		
2.	Department of Taxation	Parcel 52N Office, LLC	\$1,219,638
	<b>Lease Description:</b> This is a new lease for ongoing occupancy for office space to house the Department of Taxation. <b>Term of Lease:</b> 10/1/2014 – 02/28/2020 <b>Located in Henderson</b> <b>Savings of: \$7,952</b>		
3.	Office of the Military – State Administrative Office	2199 Rainbow Boulevard Holdings, LLC	\$202,788
	<b>Lease Description:</b> This is an extension of an existing lease, to house the Office of the Military, Recruitment Office. <b>Term of Lease:</b> 10/01/2014 – 09/30/2019 <b>Located in Las Vegas</b> <b>Savings of: \$20,063.16</b>		
4.	Office of the Military – State Administrative Office	North Carson Street, LLC	\$77,700
	<b>Lease Description:</b> This is an extension of an existing lease to house the Office of the Military, Recruitment Office. <b>Term of Lease:</b> 10/01/2014 – 09/30/2018 <b>Located in Carson City</b>		
5.	Nevada Funeral and Cemetery Services Board	Jenkins Holding Company, LLC	\$10,800
	<b>Lease Description:</b> This is a new location to house the Funeral and Cemetery Services Board. <b>Term of Lease:</b> 10/01/2014 – 09/30/2015 <b>Located in Las Vegas</b>		
6.	Department of Conservation and Natural Resources – Division of State Lands – on behalf of the Nevada Army National Guard	Cheyenne Avenue – North Las Vegas Airport	\$360,000
	<b>Lease Description:</b> This is a new lease for ongoing occupancy of hangar space for the Las Vegas Civil Support Team Detachment. <b>Term of Lease:</b> 09/15/2014 – 09/14/2017 <b>Located in Las Vegas</b>		



**\*11. FOR POSSIBLE ACTION – CONTRACTS**

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE - UNFAIR TRADE PRACTICES-Non-Exec	ACCESSDATA GROUP, INC.	OTHER: ATTORNEY/ RECOVERY FEES	\$299,899	
	Contract Description:	This is a new contract for the purchase, implementation and training for the Bureau of Consumer Protection on the e-discovery software. This software will enable them to fulfill their consumer protection law enforcement role to effectively and efficiently review voluminous electronically stored information produced by investigative targets and defendants.				
	Term of Contract:	Upon Approval - 08/16/2018	Contract # 15761			
2.	030	ATTORNEY GENERAL'S OFFICE - VIOLENCE AGAINST WOMEN GRANTS	CENTER FOR FORENSIC NURSING EXCELLENCE INTERNATIONAL	FEDERAL	\$149,992	SOLE SOURCE
	Contract Description:	This is a new contract to provide expert training on a variety of forensic findings, particularly from sexual assault and physical abuse of adults and children, by a highly qualified practitioner with experience testifying and ability to be an ongoing resource for rural law enforcement and prosecution.				
	Term of Contract:	09/09/2014 - 08/31/2015	Contract # 15997			
3.	050	TREASURER'S OFFICE	BNY MELLON ASSET SERVICES	OTHER: INVESTMENT EARNINGS	\$750,000	
	Contract Description:	This is a new contract to provide custodial banking services to transact securities trading based on the State's direction, hold securities and provide reporting.				
	Term of Contract:	11/01/2014 - 09/30/2018	Contract # 15952			
4.	050	TREASURER'S OFFICE - BOND INTEREST & REDEMPTION	HOBBS ONG & ASSOCIATES, INC.	BONDS	\$1,500,000	
	Contract Description:	This is a new contract to provide financial advisory services for the issuance of State securities. The State selected a pool of financial advisors to provide financial advisory and transactional services. Hobbs, Ong & Associates/PFM, Inc. is one of the firms selected. The firms selected as financial advisors are not guaranteed to be used as advisors on any specific State debt issuance; therefore the state does not guarantee any firm a minimum amount of work or compensation. Compensation for securities issuance work, other than special projects, is dependent upon the successful closing of an issuance.				
	Term of Contract:	Upon Approval - 08/31/2018	Contract # 15971			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
5.	060	CONTROLLER'S OFFICE	CGI TECHNOLOGIES AND SOLUTIONS	OTHER: CONTROLLER'S DEBT RECOVERY ACCOUNT	\$1,848,000	SOLE SOURCE
	Contract Description:	This is a new contract to provide for the implementation of the Advantage Collections software module for collection of debts owed to the State of Nevada. The Controller's Office Debt Collection Group will administer the program, which will be integrated into the existing Advantage/IFS financial system. This collections module will automate most of the manual processes currently utilized by the Debt Collections Group, and provide additional tools to process debt through the U.S. Treasury Offset Program, update debtor information, implement and manage levy and garnishment processes, implement the Financial Institute Data Match process, implement self-service case resolution (debtor payments by phone, etc.), implement enhanced private collection agency management, and implement enhanced management and AR reporting.				
		Term of Contract:	09/10/2014 - 09/08/2018	Contract # 15985		
6.	082	DEPARTMENT OF ADMINISTRATION STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	LAWYER MECHANICAL SERVICES, INC.	FEE: BUILDING RENT INCOME FEES	\$50,000	
	Contract Description:	This is a new contract to provide ongoing repair, replacement and maintenance of heating, ventilation and air conditioning equipment, boilers and specialized controls at all State owned buildings in the greater Las Vegas area.				
		Term of Contract:	09/14/2014 - 09/13/2018	Contract # 15918		
7.	082	DEPARTMENT OF ADMINISTRATION STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS - MARLETTE LAKE WATER SYS-Non-Exec	LUMOS & ASSOCIATES	BONDS	\$128,700	
	Contract Description:	This is a new contract to provide professional engineering and construction services for the East Slope Catchment facility, serving the Marlette/Hobart water system, located in Carson City, Nevada - Phase I; Project No. 15-1366-001; Contract No. 1666748.				
		Term of Contract:	Upon Approval - 09/08/2018	Contract # 15965		
8.	082	DEPARTMENT OF ADMINISTRATION STATE PUBLIC WORKS DIVISION All Budget Accounts	DEFRIEZ, CRAIG M	OTHER: VARIES DEPENDING ON PROJECT	\$50,000	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide professional structural plan checking services as required for qualifying Capital Improvement Program projects. This contractor may be one of several pooled contractors that would be available to provide these services on an as-needed basis. Plan checking services are only paid for as services are rendered. SPWD Contract No. 106220.				
		Term of Contract:	Upon Approval - 06/30/2015	Contract # 15961		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9.	082	DEPARTMENT OF ADMINISTRATION STATE PUBLIC WORKS DIVISION All Budget Accounts	LUMOS & ASSOCIATES	OTHER: VARIES DEPENDING ON PROJECT	\$50,000	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide professional civil plan checking services as required for qualifying Capital Improvement Program projects. This contractor may be one of several pooled contractors that would be available to provide these services on an as-needed basis. Plan checking services are only paid for as services are rendered. SPWD Contract No. 107162.				
		Term of Contract:	Upon Approval - 06/30/2015	Contract # 15962		
10.	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	GOLDEN ROAD MOTOR INN, INC. DBA ATLANTIS CASINO RESORT SPA	OTHER: LODGING TAX	\$75,000	
	Contract Description:	This is a new contract to provide the site for the 2014 Governor's Conference to be held in Reno, October 27-29, 2014.				
		Term of Contract:	Upon Approval - 10/31/2014	Contract # 15994		
11.	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	MADDEN MEDIA	OTHER: LODGING TAX	\$1,000,000	
	Contract Description:	This is a new contract to provide ongoing marketing services for the development and administration of a cooperative marketing program for the Nevada Commission on Tourism. This cooperative marketing effort will help broaden the State's efforts to deeply integrate the "Nevada A World Within A State Apart" brand identity and create a wider awareness of the State. This effort will also provide an invaluable means for the State's rural communities to better, more cost effectively market their destinations, sites and attraction in ways that would otherwise be financially unattainable.				
		Term of Contract:	Upon Approval - 06/30/2016	Contract # 15900		
12.	180	DEPARTMENT OF ADMINISTRATION ENTERPRISE IT SERVICES - COMPUTER FACILITY	INTERNATIONAL BUSINESS MACHINES	FEE: USER FEES	\$742,961	SOLE SOURCE
	Contract Description:	This is the first amendment to the original contract which provides IBM Mainframe Storage Equipment required to upgrade/replace existing storage that cannot perform parallel access volumes or encryption of data at rest. This amendment provides new storage and nodes necessary to migrate State applications to the new storage, load balancers to control web traffic, Global Traffic Management devices for disaster recovery, and a Continuity of Business mainframe for disaster recovery. This amendment extends the contract termination date from August 30, 2017 to March 31, 2018 and increases the maximum amount from \$605,748 to \$1,348,709 for the term of the contract.				
		Term of Contract:	10/21/2013 - 03/31/2018	Contract # 15026		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
13.	300	DEPARTMENT OF EDUCATION - ELEMENTARY & SECONDARY EDUCATION TITLES II, V, & VI	WESTED	FEDERAL	\$99,280	
	Contract Description:	This is the second amendment to the original contract which provides an external evaluator for the Striving Readers Comprehensive Literacy Grant. This amendment extends the termination date from September 30, 2014 to September 30, 2015 and increases the maximum amount from \$248,600 to \$347,880 due to the continued need for data collection and external evaluation.				
	Term of Contract:	06/05/2012 - 09/30/2015	Contract # 13407			
14.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - EARLY INTERVENTION SERVICES	UNIVERSITY OF NEVADA SCHOOL OF MEDICINE	GENERAL 65% OTHER: MEDICAID REIMBURSEMENT 35%	\$205,896	PROFESSIONAL SERVICE
	Contract Description:	This is the first amendment to the original contract which continues ongoing genetic clinical and professional development services for treatment of children with inherited genetic disorders and to conduct Specialty Genetics Clinics for the Early Intervention Services clinic sites in Las Vegas and Reno and a one day professional development session in Reno. This amendment extends the termination date from June 30, 2015 to June 30, 2017 and increases the maximum amount from \$54,728 to \$260,624 due to the increased number of clinics.				
	Term of Contract:	10/08/2013 - 06/30/2017	Contract # 14729			
15.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - ADMINISTRATION	WASHOE COUNTY JUVENILE SERVICES	FEDERAL	\$160,000	
	Contract Description:	This is a new contract that continues ongoing pass through Title XIX and Title XXI federal funding for Targeted Case Management and administrative services to Washoe County Juvenile Services.				
	Term of Contract:	10/01/2014 - 09/30/2018	Contract # 15973			
16.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLIC AND BEHAVIORAL HEALTH - RADIOACTIVE & HAZARDOUS WASTE	US ECOLOGY NEVADA, INC.	FEE: FEE REVENUE FROM RESERVES	\$246,765	SOLE SOURCE
	Contract Description:	This is a new contract to provide services to perform cap maintenance tasks at the State of Nevada Low-Level Radioactive Waste (LLRW) Disposal Facility located near Beatty. The vendor will be using Nevada Department of Transportation (NDOT) spec prepared riprap material from a local quarry for placement along all of the slopes of the LLRW cell cap which are not currently protected by riprap. Activities will include loading riprap from a stockpile location into haul trucks utilizing a front-end loader, hauling material to placement areas, placement of riprap with a hydraulic excavator and dust control.				
	Term of Contract:	Upon Approval - 01/31/2015	Contract # 15991			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	MORRISON MANAGMENT SPECIALISTS, INC.	GENERAL	\$3,317,127	
		<b>Contract Description:</b> This is a new contract that continues ongoing cost effective, quality food management services to the inpatient clients of Southern Nevada Adult Mental Health Services' Rawson Neal Psychiatric Hospital.				
		Term of Contract:	08/13/2014 - 08/31/2016	Contract # 15861		
18.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH - CHRONIC DISEASE	ACCESS TO HEALTHCARE NETWORK	FEDERAL	\$1,259,539	
		<b>Contract Description:</b> This is the third amendment to the original contract, which provides ongoing breast and cervical cancer screening services for women aged fifty and older. This amendment increases the maximum amount from \$6,761,425 to \$8,020,964 due to the increased need to expand the program to assist uninsured or under-insured women. This amendment also clarifies the ages of eligible women to include women aged 40 to 64, after which Medicare takes effect.				
		Term of Contract:	09/13/2011 - 06/30/2015	Contract # 12504		
19.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - CHRONIC DISEASE	THE CHILDREN'S CABINET, INC.	FEDERAL	\$98,000	
		<b>Contract Description:</b> This is a new contract to promote the adoption of food service guidelines, and nutrition/physical activity standards to 200 early care and education settings by providing trainings and technical assistance to targeted areas in Elko, Carson City, Washoe County and Las Vegas.				
		Term of Contract:	07/08/2014 - 06/29/2016	Contract # 15747		
20.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLIC AND BEHAVIORAL HEALTH - CHRONIC DISEASE	NATIONAL JEWISH HEALTH	OTHER: HEALTHY NEVADA FUNDS 33.3% FEDERAL 66.7%	\$1,200,000	
		<b>Contract Description:</b> This is a new contract to provide services in support of the Nevada Tobacco Quitline. The contractor will provide and maintain a comprehensive telephone-based tobacco use cessation quit line that will assist Nevada's residents over 18 years of age in their efforts to quit tobacco use. The contractor shall provide information and advice, including intake screening, assessment of readiness to stop tobacco use, counseling services, support materials, information on the United States Public Health Services recommendations for the use of pharmacological assistance in cessation, and referral to local services.				
		Term of Contract:	09/10/2014 - 09/30/2018	Contract # 15974		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
21.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES WELFARE AND SUPPORT SERVICES - ADMINISTRATION	INTERNATIONAL BUSINESS MACHINES	GENERAL 10% FEDERAL 90%	\$300,000	
	Contract Description:	This is a new contract to provide lab services for the upgrade/migration of IBM software and servers to the latest versions that will allow the Access Nevada application to run on IBM software. Services under the contract include reviewing Access Nevada application for scalability and reliability; designing, architecting, and deploying IBM software for high availability; and assisting with mobile strategy and adoption.				
	Term of Contract:	Upon Approval - 06/30/2015	Contract # 15927			
22.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES CHILD AND FAMILY SERVICES NORTHERN NEVADA CHILD & ADOLESCENT SERVICES	ARIZONA STATE UNIVERSITY	OTHER: HEALTHY NEVADA FUNDS	\$75,794	
	Contract Description:	This is a new interlocal agreement to provide consultation and training services to Children's Mental Health employees regarding the Family Check Up program.				
	Term of Contract:	06/01/2014 - 10/31/2014	Contract # 15925			
23.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES CHILD AND FAMILY SERVICES NORTHERN NEVADA CHILD & ADOLESCENT SERVICES	UNIVERSITY OF NEVADA SCHOOL OF MEDICINE	FEDERAL	\$179,960	
	Contract Description:	This is a new interlocal agreement that continues ongoing on-call psychiatric services to Northern Nevada Child and Adolescent Services.				
	Term of Contract:	Upon Approval - 06/30/2015	Contract # 15946			
24.	440	DEPARTMENT OF CORRECTIONS - PRISON INDUSTRY	DIAMOND MOUNTAIN DISTRIBUTORS, LLC	OTHER: REVENUE GENERATING CONTRACT	\$2,196,680	EXEMPT
	Contract Description:	This is a new revenue contract that provides ongoing reimbursement for costs to utilize offender labor and space at High Desert State Prison, Southern Desert Correctional Center and Warm Springs Correctional Center to warehouse playing cards to be sorted and repackaged by offender labor.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 15419			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
25.	611	GAMING CONTROL BOARD INVESTIGATION FUND	FTI CONSULTING (HONG KONG) LIMITED	OTHER: GCB INVESTIGATIVE FUND (APPLICANT PAID)	\$100,000	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract that continues ongoing investigative services of Nevada gaming applicants based in foreign countries. The investigative services include public record checks, asset searches and legal records searches.				
		Term of Contract:	Upon Approval - 06/30/2018	Contract # 15983		
26.	704	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - PARKS - MAINTENANCE OF STATE PARKS- Non-Exec	SUMMIT PLUMBING CO., LLC	FEE: UTILITIES SURCHARGE	\$57,500	
	Contract Description:	This is a new contract to provide on-call pumping, plumbing and portable toilet rental services at Lake Tahoe, Nevada State Parks (Sand Harbor, Memorial Point, Spooner Lake and Cave Rock). This contract will cover scheduled pumping, maintenance and plumbing emergency response to allow locations to remain open and provide proper sanitation services for park visitors in case of planned or unanticipated shut-downs of the water or sewer systems.				
		Term of Contract:	Upon Approval - 06/30/2017	Contract # 15977		
27.	800	DEPARTMENT OF TRANSPORTATION	DEPARTMENT OF PUBLIC SAFETY	HIGHWAY 5% FEDERAL 95%	\$1,383,850	EXEMPT
	Contract Description:	This is the first amendment to the original contract, which provides support data and other information to continue the statewide road users' behavioral campaign that promotes the awareness of the public, and educates the public concerning highway safety matters consistent with the state's Strategic Highway Safety Plan. This amendment increases the maximum amount from \$4,000,000 to \$5,383,850 to expand the behavioral campaign on Distracted Driving, Motorcycle Safety, Pedestrian Safety and Zero Teen Fatalities for fiscal year 2015.				
		Term of Contract:	09/10/2013 - 09/30/2015	Contract # 14810		
28.	810	DEPARTMENT OF MOTOR VEHICLES VERIFICATION OF INSURANCE	CERTIFIED MAILING SOLUTION, INC.	HIGHWAY	\$762,135	
	Contract Description:	This is the third amendment to the original contract, which provides for the processing of first class mail and certified letters utilizing electronic means to track and mail letters for the department. This amendment extends the termination date from September 30, 2014 to March 31, 2015 and increases the maximum amount from \$7,600,000 to \$8,362,135 due to the need for an additional 6 month period to allow for the transition to a new contracted vendor (pending BOE approval) through RFP1321 conducted by State Purchasing.				
		Term of Contract:	05/12/2009 - 03/31/2015	Contract # CONV6343		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
29.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION-SERVICES TO THE BLIND & VISUALLY IMPAIRED	ABILITY CENTER, INC.	GENERAL 21.3% FEDERAL 78.7%	\$225,000	
	<b>Contract Description:</b>	This is a new contract to provide ongoing services of modifying and converting of new and used vehicles for Vocational Rehabilitation clients. Modifications/conversions include structural vehicle modifications; installation of mobility equipment and devices including customized and advanced adaptive driving equipment and controls; installation of high tech driving systems; adjustments to fit required equipment to specific needs and equipment repair services as needed.				
		Term of Contract:	Upon Approval - 08/31/2018	Contract # 15924		
30.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION EMPLOYMENT SECURITY	BOARD OF REGENTS-CSN	OTHER: CAREER ENHANCEMENT PROGRAM	\$88,000	EXEMPT
	<b>Contract Description:</b>	This is a new interlocal agreement to implement the Community Health Worker Training Pilot Program to support workforce development initiatives of the industry for economic diversification in Nevada. The pilot program will involve the development of a standardized core curriculum and training in health care services.				
		Term of Contract:	Upon Approval - 06/30/2016	Contract # 15992		
31.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION EMPLOYMENT SECURITY	BOARD OF REGENTS-GBC	OTHER: CAREER ENHANCEMENT PROGRAM	\$308,454	EXEMPT
	<b>Contract Description:</b>	This is a new interlocal agreement to provide the implementation of the Mining and Materials Electrical and Instrumentation Pilot Program available to support the workforce development initiatives of the industry for economic diversification in Nevada.				
		Term of Contract:	08/01/2014 - 06/30/2017	Contract # 15976		
32.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION EMPLOYMENT SECURITY	WORKFORCE CONNECTIONS	FEDERAL	(\$750,000)	EXEMPT
	<b>Contract Description:</b>	This is the first amendment to the original interlocal agreement, which continues ongoing employment and training services to adults in Southern Nevada as required by the Workforce Investment Act of 1998 (Code of Federal Regulations Part 652 et al). This amendment decreases the program grant funds from \$10,655,753 to \$9,915,753 by transferring funds from the Adult Program to the Dislocated Workers Program to allow for an increase in the number of dislocated worker participants and training services.				
		Term of Contract:	07/01/2013 - 06/30/2015	Contract # 14543		



BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
33.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION EMPLOYMENT SECURITY	WORKFORCE CONNECTIONS	FEDERAL	\$750,000	EXEMPT
	Contract Description:	This is the first amendment to the original interlocal agreement, which continues ongoing employment and training services to dislocated workers in Southern Nevada as required by the Workforce Investment Act of 1998 (Code of Federal Regulations Part 652 et al). This amendment increases the maximum amount from \$4,140,823 to \$4,890,823 by transferring funds from the Adult Program to the Dislocated Workers Program to allow an increase in the number of dislocated worker participants and training services. This transfer is allowable pursuant to WIA State Compliance Policy 3.8 and the Code of Federal Regulations 667-140(b) and 661.358.				
	Term of Contract:	07/01/2013 - 06/30/2015	Contract # 14538			
34.	950	PUBLIC EMPLOYEES BENEFITS PROGRAM	MORNEAU SHEPELL LTD	OTHER: 67% STATE SUBSIDY/ 33% PREMIUM REVENUE	\$7,198,250	
	Contract Description:	This is a new contract for the existing service of providing a system for maintaining enrollment and eligibility for all plan participants.				
	Term of Contract:	01/01/2015 - 12/31/2021	Contract # 15941			
35.	960	SILVER STATE HEALTH INSURANCE EXCHANGE - SILVER STATE HEALTH INSURANCE EXCHANGE ADMINISTRATION	PUBLIC CONSULTING GROUP	FEDERAL	\$500,000	
	Contract Description:	This is the first amendment to the original contract which provides consulting services related to Health Care Reform. This amendment extends the termination date from December 31, 2014 to December 31, 2015 and increases the maximum amount from \$500,000 to \$1,000,000 due to the continued need for these services.				
	Term of Contract:	11/13/2012 - 12/31/2015	Contract # 13848			

## 12. INFORMATION ITEM

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved from July 17, 2014 through August 18, 2014.

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	OFFICE OF THE ATTORNEY GENERAL	SULLI, TERI A	GENERAL	\$45,000	
	Contract Description:	This is a new contract to provide consultation services to the Office of the Attorney General's accounting section.				
		Term of Contract:	07/28/2014 – 12/31/2014	Contract # 15929		
2.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	OVERHEAD DOOR CO OF SIERRA NV RENO, INC.	FEES: BUILDING RENT INCOME FEES	\$20,000	
	Contract Description:	This is a new contract to provide ongoing repairs and replacement services to all types of overhead doors, on an as-needed basis, at the request and approval of a Buildings and Grounds designee.				
		Term of Contract:	11/01/2014 – 10/31/2018	Contract # 15921		
3.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	RICKS FLOOR COVERING, INC.	FEES: BUILDING RENT INCOME FEES	\$45,000	
	Contract Description:	This is a new contract which provides ongoing flooring installation and repair services to various flooring types and needs at the request and approval of a Buildings and Grounds designee for various State buildings in Northern Nevada.				
		Term of Contract:		Contract # 15950		
4.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	US LANDSCAPE, INC. DBA USL US LEASECOMM	FEES: BUILDING RENT INCOME FEES	\$41,296	
	Contract Description:	This is a new contract which provides ongoing landscape/grounds service at the Campos Building located at 215 East Bonanza Road, Las Vegas.				
		Term of Contract:	09/13/2014 – 09/12/2018	Contract # 15951		
5.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	INTERLOC SOLUTIONS, INC.	FEES: BUILDING RENT INCOME FEES	\$49,500	
	Contract Description:	This is a new contract to provide installation, conversion, reports and training support for the Maximo 7.5 Computerized Maintenance Management System for use by Buildings and Grounds. This system will enable Buildings and Grounds to run an efficient management tracking system of building maintenance, staff, equipment and inventory.				
		Term of Contract:	08/13/2014 – 08/31/2016	Contract # 15957		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	FRAME ARCHITECTURE, INC.	BONDS: 87% OTHER FUNDING: TRANSFER FROM TREASURER 13%	\$24,000	
	<b>Contract Description:</b>	This is a new contract to provide professional architectural/engineering services to replace the culinary flooring at the Northern Nevada Correctional Center, Project No. 13-M44; Contract No. 107117.				
		Term of Contract:	07/31/2014 – 06/30/2018	Contract # 15958		
7.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	PETTY & ASSOCIATES, INC.	OTHER FUNDING: AGENCY FUNDED CIP – FEDERAL FUNDS	\$40,880	
	<b>Contract Description:</b>	This is a new contract to provide professional architectural/engineering services for the design of destratification fans for the following Nevada Army National federal buildings: CSMS 1 (Combined Support Maintenance Shop), USPFO (United States Property and Fiscal Office), AASF (Army Aviation Support Facilities), C-12 HANGER, CSMS 2, FMS 1 (Field Maintenance Shop) and FMS 4. The purpose of the fans are to provide a uniform temperature profile at all heights throughout the various shop areas; Project No. 14-A013-24; Contract No. 107098.				
		Term of Contract:	08/11/2014 – 06/30/2019	Contract # 15987		
8.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	FARR WEST ENGINEERING DBA FARR WEST CHILTON ENGINEERING	GENERAL	\$35,000	
	<b>Contract Description:</b>	This is a new contract to provide on-call civil, environmental, and electrical engineering and inspection services, as well as water resource construction management and design, permitting, implementation and inspection for the Marlette/Hobart/East Slope water system.				
		Term of Contract:	08/12/2014 – 08/31/2016	Contract # 15943		
9.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	BUILDING CONTROL SERVICES, INC.	FEES: BUILDING RENT INCOME FEES	\$19,404	
	<b>Contract Description:</b>	This is the first amendment to the original contract which continues ongoing heating, ventilation and air conditioning maintenance and repair for the Nevada Highway Patrol Headquarters, located at 357 Hammill Lane, Reno. This amendment increases the maximum amount from \$78,450 to \$97,853.75 for this additional service.				
		Term of Contract:	10/08/2013 – 09/30/2017	Contract # 14853		
10.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	TATE SNYDER KIMSEY ARCHITECTS LTD	OTHER FUNDING: REALLOCATED BONDS TRANSFERRED FROM TREASURER	\$35,315	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides architectural/engineering services for planning for the Las Vegas Metro Building Upgrades, Project No. 13-P02; Contract No. 88256. This amendment increases the maximum amount from \$162,700 to \$198,015. This amendment increases the contract amount from \$162,700 to \$198,015 to provides for additional architectural, structural, mechanical, plumbing and electrical services due to an increase of the mezzanine area of the building and specific requirements due to the inclusion of laboratories in the building. This amendment also removes the construction administration portion of the contract, which will be re-requested in the construction phase of the project.				
		Term of Contract:	12/03/2013 – 06/30/2017	Contract # 15127		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	FAAD JANITORIAL, INC.	FEES: BUILDING RENT INCOME FEES	\$34,436	
	<b>Contract Description:</b>	This is a new contract to provide ongoing janitorial services to the Historical Society located at 1660 N Virginia, Reno.				
		Term of Contract:	08/01/2014 – 07/31/2018	Contract # 15888		
12.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	ROUNDS ENGINEERING LTD CR ENGINEERING	OTHER FUNDING: AGENCY FUNDED CIP	\$22,800	
	<b>Contract Description:</b>	This is a new contract to provide professional architectural/engineering services for plumbing retrofit designs for the following Nevada Army Guard facilities: CSMS 1 (Combined Support Maintenance Shop), USPFO (United States Property and Fiscal Office), AASF (Army Aviation Support Facilities), C-12 HANGER, CSMS 2, FMS 1 (Field Maintenance Shop), FMS 4, and the Stead Training Center: Project No. 14-A013-22; Contract No. 106227.				
		Term of Contract:	08/11/2014 – 06/30/2018	Contract # 15975		
13.	180	DEPARTMENT OF ADMINISTRATION – ENTERPRISE IT SERVICES	SIRIUS COMPUTER SOLUTIONS, INC.	FEES: COMPUTER FACILITY SERVICE FEES	\$12,500	
	<b>Contract Description:</b>	This is a new contract to provide installation of IBM hardware needed to upgrade the IBM Mainframe Computer System required to meet the needs of Enterprise Information Technology Services' primary mainframe customer, the Division of Welfare and Supportive Services.				
		Term of Contract:	08/13/2014 – 09/30/2014	Contract # 15970		
14.	182	DEPARTMENT OF ADMINISTRATION – ENTERPRISE IT SERVICES – FACILITY MANAGEMENT DIVISION	AMERICAN CHILLER SERVICE, INC.	FEES: FACILITY FEES	\$28,000	
	<b>Contract Description:</b>	This is the second amendment to the original contract which provides for repair and maintenance services for the chillers, cooling tower, water pumps, and compressors at the Enterprise Information Technology Services Computer Facility. This amendment increases the maximum amount from \$20,000 to \$48,000 for the repair and maintenance of the Baltimore Aircoil Company (BAC) cooling tower and extra services.				
		Term of Contract:	07/01/2011 – 06/30/2015	Contract # 12147		
15.	240	DEPARTMENT OF VETERANS SERVICES	ROBERT F. NYCEK	OTHER FUNDING: FUNDING WILL BE 100% PRIVATE	\$45,001	
	<b>Contract Description:</b>	This is the second amendment to an ongoing contract to provide chaplain services to the residents of the Nevada State Veterans Home. The purpose of this amendment is to extend the length of the contract from July 31, 2014, to July 31, 2016, and to change the maximum amount of the contract from \$37,999 to \$83,000.				
		Term of Contract:	07/19/2012 – 07/31/2016	Contract # 13626		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
16.	240	DEPARTMENT OF VETERANS SERVICES	PROGRESSIVE INDUSTRIES, INC.	FEDERAL: 50% OTHER FUNDING: PRIVATE INSURANCE FUNDING 50%	\$35,000	
	<b>Contract Description:</b>	This is the second amendment to the original contract to supply bulk oxygen to the Nevada State Veterans Home. Bulk oxygen is provided in the resident rooms to assist residents who need oxygen based on their medical conditions. This amendment is to extend the term of the contract from August 31, 2014, to August 31, 2016, and to increase the maximum amount of the contract from \$55,000 to \$90,000.				
		Term of Contract:	10/09/2012 – 08/31/2016	Contract # 13765		
17.	300	DEPARTMENT OF EDUCATION	BOARD OF REGENTS – UNR	FEDERAL	NO COST AMENDMENT	
	<b>Contract Description:</b>	This is the first amendment to the original interlocal agreement, which provides for the evaluation of Nevada's Silver State Stars Quality Rating & Improvement System (QRIS). QRIS is a quality initiative that defines quality child care using research based criteria and assesses licensed child care centers by giving them a number of "stars" to indicate what level the program has reached. Evaluation of the QRIS will validate that it has clear and measurable standards, meaningful program quality levels, and standards that lead to improved learning outcomes for children. This amendment transfers this contract from the Division of Welfare and Supportive Services to the Department of Education per Executive Order 2013-16 effective 7/1/14.				
		Term of Contract:	01/01/2014 – 06/30/2016	Contract # 15021		
18.	300	DEPARTMENT OF EDUCATION	LEITNER, DAVID DBA PACIFIC RESEARCH ASSOCIATES	FEDERAL	NO COST AMENDMENT	
	<b>Contract Description:</b>	This is the first amendment to the original contract to provide guidance in the evaluation design for the Collaborative Evaluation Project, an annual evaluation report, maintenance of the web-based Collaborative Evaluation Project Database Application to collect data, and modification of the web-based application as necessary for the Office of Early Care and Education and the agencies receiving Child Care and Development Funds Quality Dollars. This amendment transfers this contract from the Division of Welfare and Supportive Services to the Department of Education per Executive Order 2013-16 effective 7/1/14.				
		Term of Contract:	02/03/2014 – 12/31/2014	Contract # 15211		
19.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES DIVISION	JS NET ASSOCIATES, LLC	GENERAL: 60.60% OTHER FUNDING: 39.40% HEALTHY NEVADA FUNDS	\$30,000	
	<b>Contract Description:</b>	This is a new contract to provide forensic medical specialist services to the Elder Protective Services social workers to assist in investigating complex medical elder abuse cases. Contractor will provide an analysis of medical documentation and observation of the cases, including, but not limited to, identifying neglect and abuse, wound development and care, cases involving multiple diagnosis, medication issues and injury identification.				
		Term of Contract:	08/08/2014 – 06/30/2017	Contract # 15969		
20.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES DIVISION	WHITE PINE COUNTY	OTHER FUNDING: REVENUE FROM COUNTY	\$20,000	
	<b>Contract Description:</b>	This is a new revenue contract that is ongoing and provides service to children with developmental disabilities and the county to reimburse the Aging and Disability Services Division the non-federal share of funding as payment for services.				
		Term of Contract:	07/01/2013 – 06/30/2015	Contract # 15909		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
21.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES DIVISION	CENTER FOR FORENSIC NURSING EXCELLENCE INTERNATIONAL	GENERAL: 60.60% OTHER FUNDING: 39.40% HEALTHY NEVADA FUNDS	\$30,000	
	<b>Contract Description:</b>	This is a new contract to provide forensic medical specialist services to the Elder Protective Services social workers to assist in investigating complex medical elder abuse cases. The contractor will provide an analysis of medical documentation and observation of the cases, including but not limited to: identifying neglect and abuse, wound development and care, cases involving multiple diagnosis, medication issues and injury identification.				
		Term of Contract:	08/05/2014 – 06/30/2017	Contract # 15922		
22.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES – PUBLIC AND BEHAVIORAL HEALTH	JAM CONTRACTING, LLC	GENERAL	\$24,159	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides installation and preparation of Acrovyn wall coverings necessary to protect existing walls from unnecessary damages in buildings D, G, E, and H of the Rawson-Neal Hospital. This amendment adds additional installation of the same wall covering to the Crisis Building (R.S.U.) and the Gymnasium in which direct services are provided to behavioral health patients. This amendment extends the termination date from September 30, 2014 to October 30, 2014 and increases the maximum amount from \$16,970 to \$41,129 due to the additional wall coverings being installed.				
		Term of Contract:	06/11/2014 – 10/30/2014	Contract # 15610		
23.	431	ADJUTANT GENERAL & NATIONAL GUARD	VAN WOERT BIGOTTI ARCHITECTS	FEDERAL	\$23,110	
	<b>Contract Description:</b>	This is a new contract to perform professional services to create a training area site plan with 2,000+ acres for the Floyd Edsall Training Center.				
		Term of Contract:	08/13/2014 – 08/30/2015	Contract # 15948		
24.	431	ADJUTANT GENERAL & NATIONAL GUARD	VAN WOERT BIGOTTI ARCHITECTS	FEDERAL	\$24,750	
	<b>Contract Description:</b>	This is a new contract to perform professional services for the analysis of an existing building at Plumb Lane Armory to see if the facility can be expanded to meet the mission requirements of the National Guard.				
		Term of Contract:	08/13/2014 – 08/30/2015	Contract # 15949		
25.	431	ADJUTANT GENERAL & NATIONAL GUARD	D&J HOLDINGS LLC &/OR MCGINLEY & ASSOCIATES, INC.	FEDERAL	\$15,109	
	<b>Contract Description:</b>	This is a new contract to perform an environmental soil and groundwater sampling to verify the presence of contamination at the Nevada Army National Guard Army Aviation Support Facility in Reno.				
		Term of Contract:	08/13/2014 – 11/30/2014	Contract # 15986		
26.	550	DEPARTMENT OF AGRICULTURE	WASHINGTON STATE UNIVERSITY	FEES: AGENCY SERVICE FEES	\$48,000	
	<b>Contract Description:</b>	This is a new interlocal agreement to provide Diagnostic Laboratory Services to determine the presence and nature of infectious, contagious or parasitic diseases.				
		Term of Contract:	08/05/2014 – 06/30/2018	Contract # 15757		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	611	GAMING CONTROL BOARD	JAMES EDWARDS	GENERAL	\$48,000	
	<b>Contract Description:</b>	This is a new contract that continues ongoing services to conduct and oversee the Gaming Control Board's Gaming Academy to instruct agents on casino play, casino protection, laws of arrest and internal controls.				
28.	653	DEPARTMENT OF PUBLIC SAFETY – INVESTIGATION DIVISION	QUALITY TRI COUNTY JANITORIAL DBA QUALITY JANITORIAL	GENERAL 70% HIGHWAY 30%	\$41,200	
	<b>Contract Description:</b>	This is a new contract that continues ongoing janitorial services for the Nevada Highway Patrol, Parole and Probation and Investigation office in Winnemucca.				
29.	702	DEPARTMENT OF WILDLIFE	TORELL, TIMOTHY LEE DBA TIMS TURQUOISE & GEMS	OTHER FUNDING: LICENSING FEES	\$13,700	
	<b>Contract Description:</b>	This is the first amendment to the original contract which provides existing photos, video and custom photo/video of wildlife. This amendment extends the termination date from August 16, 2016 to December 30, 2016 and increases the maximum amount from \$9,999 to \$23,699.				
30.	702	DEPARTMENT OF WILDLIFE	BASIN ENGINEERING CORPORATION	BONDS	\$24,500	
	<b>Contract Description:</b>	This is a new contract to provide services for inspection, construction, sampling and testing on an as-needed basis for southern and eastern regions.				
31.	702	DEPARTMENT OF WILDLIFE	BASIN ENGINEERING CORPORATION	BONDS	\$17,250	
	<b>Contract Description:</b>	This is a new contract to provide professional engineering services to design a water system, pump house and mechanical/electrical plans for a single family dwelling at the Kirch Wildlife Management area in Ely.				
32.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – PARKS DIVISION	MARTIN-ROSS & ASSOCIATES	GENERAL	\$16,000	
	<b>Contract Description:</b>	This is a new contract to provide background investigations on applicants for law enforcement positions with Nevada State Parks.				
33.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – PARKS DIVISION	OVERTON POWER DISTRICT #5	FEES: UTILITY SURCHARGE	\$30,000	
	<b>Contract Description:</b>	This is a new contract to provide service and repair of an electrical utility pole and line system that services Valley of Fire and Spring Valley State Parks on an on-call basis.				

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
34.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – FORESTRY DIVISION	BUREAU OF LAND MANAGEMENT	FEDERAL	\$5,500	
	<b>Contract Description:</b>	This is the first amendment to the original revenue contract, authorizing the Bureau of Land Management (BLM) to use land at the Nevada Division of Forestry's (NDF) Air Operations facility at 2311 Firebrand Road in Minden, as a temporary Single Engine Air Tanker (SEAT) reload base and Air Attack parking. The amendment increases the contract amount from \$9,500 to \$15,000 to reflect an increase in the daily rate of payment from \$100 to \$300 per day.				
		Term of Contract:	06/25/2013 – 04/14/2017	Contract # 14628		
35.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – ENVIRONMENTAL PROTECTION	SIERRA NEVADA JOURNEYS	FEDERAL	\$45,674	
	<b>Contract Description:</b>	This is a new contract to provide environmental education programs to 1,200 students and 60 educators in Northern Nevada, with an emphasis on natural resources stewardship and water quality protection. Students will explore their local watersheds, learn about preventing nonpoint source pollution and conduct water quality monitoring.				
		Term of Contract:	08/18/2014 – 06/30/2015	Contract # 15981		
36.	750	DEPARTMENT OF BUSINESS AND INDUSTRY – TAXICAB AUTHORITY	METZ, MONICA B	OTHER FUNDING: TRIP CHARGES	\$19,200	
	<b>Contract Description:</b>	This is a new contract for an Administrative Hearing Officer. The previous contracted Hearing Officer resigned 3/26/2014. The hearing officer will preside over Nevada Taxicab Authority internal Administrative Court to adjudicate cases involving regulatory violations committed by privilege licensees and holders of Certificates of Public Convenience and Necessity.				
		Term of Contract:	04/16/2014 – 12/31/2014	Contract # 15897		
37.	902	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – EMPLOYMENT SECURITY DIVISION	PRESTON BASS INTERPRETING	OTHER FUNDING: ALL DETR BUDGET ACCOUNTS	\$49,500	
	<b>Contract Description:</b>	This is a new contract that continues ongoing American Sign Language interpreting services for the clients, employees, board members or council members who are deaf or hearing impaired or unable to understand the spoken language for meetings, conferences or hearings.				
		Term of Contract:	09/01/2014 – 08/31/2016	Contract # 15876		

### 13. INFORMATION ITEM

#### A. Department of Public Safety – Division of Emergency Management – Clark County Flood

Pursuant to NRS 353.2755, the Division of Emergency Management on behalf of Clark County was requesting funds from the Disaster Relief Account due to a flood that occurred on September 11, 2012, however following Clark Counties detailed review it was determined that claims were ineligible under state law and disaster relief criteria. This notice is to advise that this request is now being withdrawn.



## **14. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS**

## **\*15. FOR POSSIBLE ACTION - ADJOURNMENT**

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Notice of this meeting was posted in the following locations:

Blasdel Building, 209 E. Musser St., Carson City, NV

Capitol Building, 101 N. Carson St., Carson City, NV

Legislative Building, 401 N. Carson St., Carson City, NV

Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:

Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV

Brad Carson [bcarson@dps.state.nv.us](mailto:bcarson@dps.state.nv.us)

Notice of this meeting was posted on the following websites:

<http://budget.nv.gov/Meetings>

<https://notice.nv.gov/>

Any questions regarding the agenda or supporting material for the meeting please contact Director Teska at (775) 684-0222 or you can email us at [budget@admin.nv.gov](mailto:budget@admin.nv.gov). We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Department of Administration at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775) 684-0260.

# DETAILED AGENDA

September 9, 2014

## 1. PUBLIC COMMENTS

Comments:

## \*2. FOR POSSIBLE ACTION – APPROVAL OF THE JULY 8, 2014 BOARD OF EXAMINERS’ MEETING MINUTES

Clerk’s Recommendation: I recommend approval.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Vote: \_\_\_\_\_

Comments:

## \*3. FOR POSSIBLE ACTION – APPROVAL OF THE AUGUST 12, 2014 BOARD OF EXAMINERS’ MEETING MINUTES

Clerk’s Recommendation: I recommend approval.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Vote: \_\_\_\_\_

Comments:

## \*4. FOR POSSIBLE ACTION – STATE ADMINISTRATIVE MANUAL

The State Administrative Manual (SAM) is being submitted to the Board of Examiner for approval of additions and revisions in the following chapters:

### A. Board of Examiners

1. 0104 – Agency Attendance and Notification

Clerk’s Recommendation: I recommend approval.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Vote: \_\_\_\_\_

Comments:

### B. Department of Administration – Budget Division

1. 0212 and 0214 – Travel Status – In-State and Out-of-State

Clerk’s Recommendation: I recommend approval.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Vote: \_\_\_\_\_

Comments:

**\*5. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Fleet Services	1	\$18,500
Department of Administration – Fleet Services	43	\$1,134,385
Department of Business and Industry – Division of Industrial Relations	1	\$26,181
Commission on Mineral Resources	1	\$27,076
Department of Agriculture	12	\$41,900
Department of Wildlife – Conservation Education	1	\$27,068
Department of Wildlife – Diversity	2	\$56,742
Department of Wildlife – Fisheries Management	2	\$55,507
Department of Wildlife – Game Management	4	\$126,751
Department of Wildlife – Habitat	5	\$156,615
Department of Wildlife – Law Enforcement	6	\$176,597
Department of Wildlife – Operations	1	\$25,509
<b>Total</b>	<b>79</b>	<b>\$1,872,831</b>

**Clerk's Recommendation: I recommend approval.**

**Motion By:**

**Seconded By:**

**Vote:**

**Comments:**

**\*6. FOR POSSIBLE ACTION – VICTIMS OF CRIME FY 2014 4<sup>TH</sup> QUARTER AND FY 2015 1<sup>ST</sup> QUARTER RECOMMENDATION**

NRS 217.260 requires the Board of Examiners to estimate available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 4th Quarter fiscal year 2014 Victims of Crime Program report states all approved claims were resolved totaling \$26,023,735.46 with \$6,240,696.08 paid out of the Victims of Crime Program account and \$19,783,039.38 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future reserves at \$6.6 million to help defray crime victims' medical costs.

Based on the projections the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 1st quarter of FY 2015.

**Clerk's Recommendation:** I recommend approval.

<b>Motion By:</b>	<b>Seconded By:</b>	<b>Vote:</b>
<b>Comments:</b>		

**\*7. FOR POSSIBLE ACTION – INTERNAL TRAVEL POLICY**

**A. Office of the State Controller**

Pursuant to NRS 281.160, the State Controller's Office requests a change to their travel policy regarding reimbursement for meals and per diem.

**Clerk's Recommendation:** I recommend approval.

<b>Motion By:</b>	<b>Seconded By:</b>	<b>Vote:</b>
<b>Comments:</b>		

**\*8. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

**A. Department of Health and Human Services – Aging and Disability Services Division – Early Intervention Services**

Pursuant to NRS 333.705, the Department of Health and Human Services, Aging and Disability Services Division, Early Intervention Services requests authority to contract with a former employee, a University of Nevada Reno student employee, to assist the developmental pediatrician in organizing medical records. The anticipated contract period is upon approval to June 30, 2015.

**Clerk's Recommendation:** I recommend approval.

<b>Motion By:</b>	<b>Seconded By:</b>	<b>Vote:</b>
<b>Comments:</b>		

**B. Department of Health and Human Services – Division of Public and Behavioral Health – Southern Nevada Adult Mental Health Services**

Pursuant to NRS 333.705, the Department of Health and Human Services, Division of Public and Behavioral Health requests authority to contract with two former Senior Psychiatrists to provide services at the Southern Nevada Adult Mental Health facility. The anticipated contract period is upon approval to September 9, 2015.

**Clerk's Recommendation:** I recommend approval.

**Motion By:**

**Seconded By:**

**Vote:**

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**Comments:**

**C. Office of the State Controller**

Pursuant to NRS 333.705, the State Controller requests authority to contract with a former employee, to work in the Debt Collection Department. The State Controller's Office has contracted with this employee previously, and would like to utilize the former employee until the vacant position can be filled and a new employee is trained. The anticipated contract period is upon approval to December 31, 2014.

**Clerk's Recommendation:** I recommend approval.

**Motion By:**

**Seconded By:**

**Vote:**

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**Comments:**

**\*9. FOR POSSIBLE ACTION – APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

**A. Department of Transportation (NDOT) – Administration – \$2,750,000**

The department requests settlement approval in the amount of \$2,750,000 to resolve a contested condemnation for Phase I of the Boulder City Bypass Project brought by the Railroad Pass Investment Group. The Subject Property is currently located on both sides of U.S. 93/95 at the border of the City of Henderson and Boulder City. The Bypass Project would result in the Railroad Pass Casino to lose its frontage access and have reduced visibility. The Group alleges this new route will cause a significant reduction in business. NDOT previously paid the sum of \$2,041,000 for a right of occupancy. Approval of the additional amount of \$2,750,000 would bring the total to \$4,791,000.

**Clerk's Recommendation:** I recommend approval.

**Motion By:**

**Seconded By:**

**Vote:**

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**Comments:**

**B. Department of Transportation (NDOT) – Administration – \$422,765.32**

NDOT also requests settlement approval of approximately \$422,765.32 worth of construction, to be implemented as part of the larger Bypass Project.

**Clerk's Recommendation:** I recommend approval.

<b>Motion By:</b>	<b>Seconded By:</b>	<b>Vote:</b>
<b>Comments:</b>		

**\*10. FOR POSSIBLE ACTION – LEASES**

Six statewide leases were submitted to the Board for review and approval.

**Clerk's Recommendation:** I recommend approval.

<b>Motion By:</b>	<b>Seconded By:</b>	<b>Vote:</b>
<b>Comments:</b>		

**\*11. FOR POSSIBLE ACTION – CONTRACTS**

Thirty five independent contracts were submitted to the Board for review and approval.

**Clerk's Recommendation:** I recommend approval.

<b>Motion By:</b>	<b>Seconded By:</b>	<b>Vote:</b>
<b>Comments:</b>		

**12. INFORMATION ITEM**

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved from July 17, 2014 through August 18, 2014.

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	OFFICE OF THE ATTORNEY GENERAL	SULLI, TERI A	GENERAL	\$45,000	
	Contract Description:	This is a new contract to provide consultation services to the Office of the Attorney General's accounting section.				
		Term of Contract:	07/28/2014 – 12/31/2014	Contract # 15929		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
2.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	OVERHEAD DOOR CO OF SIERRA NV RENO, INC.	FEES: BUILDING RENT INCOME FEES	\$20,000	
	Contract Description:	This is a new contract to provide ongoing repairs and replacement services to all types of overhead doors, on an as-needed basis, at the request and approval of a Buildings and Grounds designee.				
	Term of Contract:		11/01/2014 – 10/31/2018	Contract # 15921		
3.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	RICKS FLOOR COVERING, INC.	FEES: BUILDING RENT INCOME FEES	\$45,000	
	Contract Description:	This is a new contract which provides ongoing flooring installation and repair services to various flooring types and needs at the request and approval of a Buildings and Grounds designee for various State buildings in Northern Nevada.				
	Term of Contract:			Contract # 15950		
4.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	US LANDSCAPE, INC. DBA USL US LEASECOMM	FEES: BUILDING RENT INCOME FEES	\$41,296	
	Contract Description:	This is a new contract which provides ongoing landscape/grounds service at the Campos Building located at 215 East Bonanza Road, Las Vegas.				
	Term of Contract:		09/13/2014 – 09/12/2018	Contract # 15951		
5.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	INTERLOC SOLUTIONS, INC.	FEES: BUILDING RENT INCOME FEES	\$49,500	
	Contract Description:	This is a new contract to provide installation, conversion, reports and training support for the Maximo 7.5 Computerized Maintenance Management System for use by Buildings and Grounds. This system will enable Buildings and Grounds to run an efficient management tracking system of building maintenance, staff, equipment and inventory.				
	Term of Contract:		08/13/2014 – 08/31/2016	Contract # 15957		
6.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	FRAME ARCHITECTURE, INC.	BONDS: 87% OTHER FUNDING: TRANSFER FROM TREASURER 13%	\$24,000	
	Contract Description:	This is a new contract to provide professional architectural/engineering services to replace the culinary flooring at the Northern Nevada Correctional Center, Project No. 13-M44; Contract No. 107117.				
	Term of Contract:		07/31/2014 – 06/30/2018	Contract # 15958		
7.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	PETTY & ASSOCIATES, INC.	OTHER FUNDING: AGENCY FUNDED CIP – FEDERAL FUNDS	\$40,880	
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the design of destratification fans for the following Nevada Army National federal buildings: CSMS 1 (Combined Support Maintenance Shop), USPFO (United States Property and Fiscal Office), AASF (Army Aviation Support Facilities), C-12 HANGER, CSMS 2, FMS 1 (Field Maintenance Shop) and FMS 4. The purpose of the fans are to provide a uniform temperature profile at all heights throughout the various shop areas; Project No. 14-A013-24; Contract No. 107098.				
	Term of Contract:		08/11/2014 – 06/30/2019	Contract # 15987		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
8.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	FARR WEST ENGINEERING DBA FARR WEST CHILTON ENGINEERING	GENERAL	\$35,000	
	<b>Contract Description:</b>	This is a new contract to provide on-call civil, environmental, and electrical engineering and inspection services, as well as water resource construction management and design, permitting, implementation and inspection for the Marlette/Hobart/East Slope water system.				
		Term of Contract:	08/12/2014 – 08/31/2016	Contract # 15943		
9.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	BUILDING CONTROL SERVICES, INC.	FEES: BUILDING RENT INCOME FEES	\$19,404	
	<b>Contract Description:</b>	This is the first amendment to the original contract which continues ongoing heating, ventilation and air conditioning maintenance and repair for the Nevada Highway Patrol Headquarters, located at 357 Hammill Lane, Reno. This amendment increases the maximum amount from \$78,450 to \$97,853.75 for this additional service.				
		Term of Contract:	10/08/2013 – 09/30/2017	Contract # 14853		
10.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	TATE SNYDER KIMSEY ARCHITECTS LTD	OTHER FUNDING: REALLOCATED BONDS TRANSFERRED FROM TREASURER	\$35,315	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides architectural/engineering services for planning for the Las Vegas Metro Building Upgrades, Project No. 13-P02; Contract No. 88256. This amendment increases the maximum amount from \$162,700 to \$198,015. This amendment increases the contract amount from \$162,700 to \$198,015 to provides for additional architectural, structural, mechanical, plumbing and electrical services due to an increase of the mezzanine area of the building and specific requirements due to the inclusion of laboratories in the building. This amendment also removes the construction administration portion of the contract, which will be re-requested in the construction phase of the project.				
		Term of Contract:	12/03/2013 – 06/30/2017	Contract # 15127		
11.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	FAAD JANITORIAL, INC.	FEES: BUILDING RENT INCOME FEES	\$34,436	
	<b>Contract Description:</b>	This is a new contract to provide ongoing janitorial services to the Historical Society located at 1660 N Virginia, Reno.				
		Term of Contract:	08/01/2014 – 07/31/2018	Contract # 15888		
12.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION	ROUNDS ENGINEERING LTD CR ENGINEERING	OTHER FUNDING: AGENCY FUNDED CIP	\$22,800	
	<b>Contract Description:</b>	This is a new contract to provide professional architectural/engineering services for plumbing retrofit designs for the following Nevada Army Guard facilities: CSMS 1 (Combined Support Maintenance Shop), USPFO (United States Property and Fiscal Office), AASF (Army Aviation Support Facilities), C-12 HANGER, CSMS 2, FMS 1 (Field Maintenance Shop), FMS 4, and the Stead Training Center: Project No. 14-A013-22; Contract No. 106227.				
		Term of Contract:	08/11/2014 – 06/30/2018	Contract # 15975		



#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
13.	180	DEPARTMENT OF ADMINISTRATION – ENTERPRISE IT SERVICES	SIRIUS COMPUTER SOLUTIONS, INC.	FEES: COMPUTER FACILITY SERVICE FEES	\$12,500	
	<b>Contract Description:</b>	This is a new contract to provide installation of IBM hardware needed to upgrade the IBM Mainframe Computer System required to meet the needs of Enterprise Information Technology Services' primary mainframe customer, the Division of Welfare and Supportive Services.				
		Term of Contract:	08/13/2014 – 09/30/2014	Contract # 15970		
14.	182	DEPARTMENT OF ADMINISTRATION – ENTERPRISE IT SERVICES – FACILITY MANAGEMENT DIVISION	AMERICAN CHILLER SERVICE, INC.	FEES: FACILITY FEES	\$28,000	
	<b>Contract Description:</b>	This is the second amendment to the original contract which provides for repair and maintenance services for the chillers, cooling tower, water pumps, and compressors at the Enterprise Information Technology Services Computer Facility. This amendment increases the maximum amount from \$20,000 to \$48,000 for the repair and maintenance of the Baltimore Aircoil Company (BAC) cooling tower and extra services.				
		Term of Contract:	07/01/2011 – 06/30/2015	Contract # 12147		
15.	240	DEPARTMENT OF VETERANS SERVICES	ROBERT F. NYCEK	OTHER FUNDING: FUNDING WILL BE 100% PRIVATE	\$45,001	
	<b>Contract Description:</b>	This is the second amendment to an ongoing contract to provide chaplain services to the residents of the Nevada State Veterans Home. The purpose of this amendment is to extend the length of the contract from July 31, 2014, to July 31, 2016, and to change the maximum amount of the contract from \$37,999 to \$83,000.				
		Term of Contract:	07/19/2012 – 07/31/2016	Contract # 13626		
16.	240	DEPARTMENT OF VETERANS SERVICES	PROGRESSIVE INDUSTRIES, INC.	FEDERAL: 50% OTHER FUNDING: PRIVATE INSURANCE FUNDING 50%	\$35,000	
	<b>Contract Description:</b>	This is the second amendment to the original contract to supply bulk oxygen to the Nevada State Veterans Home. Bulk oxygen is provided in the resident rooms to assist residents who need oxygen based on their medical conditions. This amendment is to extend the term of the contract from August 31, 2014, to August 31, 2016, and to increase the maximum amount of the contract from \$55,000 to \$90,000.				
		Term of Contract:	10/09/2012 – 08/31/2016	Contract # 13765		
17.	300	DEPARTMENT OF EDUCATION	BOARD OF REGENTS – UNR	FEDERAL	NO COST AMENDMENT	
	<b>Contract Description:</b>	This is the first amendment to the original interlocal agreement, which provides for the evaluation of Nevada's Silver State Stars Quality Rating & Improvement System (QRIS). QRIS is a quality initiative that defines quality child care using research based criteria and assesses licensed child care centers by giving them a number of "stars" to indicate what level the program has reached. Evaluation of the QRIS will validate that it has clear and measurable standards, meaningful program quality levels, and standards that lead to improved learning outcomes for children. This amendment transfers this contract from the Division of Welfare and Supportive Services to the Department of Education per Executive Order 2013-16 effective 7/1/14.				
		Term of Contract:	01/01/2014 – 06/30/2016	Contract # 15021		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
18.	300	DEPARTMENT OF EDUCATION	LEITNER, DAVID DBA PACIFIC RESEARCH ASSOCIATES	FEDERAL	NO COST AMENDMENT	
	<b>Contract Description:</b>	This is the first amendment to the original contract to provide guidance in the evaluation design for the Collaborative Evaluation Project, an annual evaluation report, maintenance of the web-based Collaborative Evaluation Project Database Application to collect data, and modification of the web-based application as necessary for the Office of Early Care and Education and the agencies receiving Child Care and Development Funds Quality Dollars. This amendment transfers this contract from the Division of Welfare and Supportive Services to the Department of Education per Executive Order 2013-16 effective 7/1/14.				
		Term of Contract:	02/03/2014 – 12/31/2014	Contract # 15211		
19.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES DIVISION	JS NET ASSOCIATES, LLC	GENERAL: 60.60% OTHER FUNDING: 39.40% HEALTHY NEVADA FUNDS	\$30,000	
	<b>Contract Description:</b>	This is a new contract to provide forensic medical specialist services to the Elder Protective Services social workers to assist in investigating complex medical elder abuse cases. Contractor will provide an analysis of medical documentation and observation of the cases, including, but not limited to, identifying neglect and abuse, wound development and care, cases involving multiple diagnosis, medication issues and injury identification.				
		Term of Contract:	08/08/2014 – 06/30/2017	Contract # 15969		
20.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES DIVISION	WHITE PINE COUNTY	OTHER FUNDING: REVENUE FROM COUNTY	\$20,000	
	<b>Contract Description:</b>	This is a new revenue contract that is ongoing and provides service to children with developmental disabilities and the county to reimburse the Aging and Disability Services Division the non-federal share of funding as payment for services.				
		Term of Contract:	07/01/2013 – 06/30/2015	Contract # 15909		
21.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES DIVISION	CENTER FOR FORENSIC NURSING EXCELLENCE INTERNATIONAL	GENERAL: 60.60% OTHER FUNDING: 39.40% HEALTHY NEVADA FUNDS	\$30,000	
	<b>Contract Description:</b>	This is a new contract to provide forensic medical specialist services to the Elder Protective Services social workers to assist in investigating complex medical elder abuse cases. The contractor will provide an analysis of medical documentation and observation of the cases, including but not limited to: identifying neglect and abuse, wound development and care, cases involving multiple diagnosis, medication issues and injury identification.				
		Term of Contract:	08/05/2014 – 06/30/2017	Contract # 15922		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
22.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES – PUBLIC AND BEHAVIORAL HEALTH	JAM CONTRACTING, LLC	GENERAL	\$24,159	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides installation and preparation of Acrovyn wall coverings necessary to protect existing walls from unnecessary damages in buildings D, G, E, and H of the Rawson-Neal Hospital. This amendment adds additional installation of the same wall covering to the Crisis Building (R.S.U.) and the Gymnasium in which direct services are provided to behavioral health patients. This amendment extends the termination date from September 30, 2014 to October 30, 2014 and increases the maximum amount from \$16,970 to \$41,129 due to the additional wall coverings being installed.				
		Term of Contract:	06/11/2014 – 10/30/2014	Contract # 15610		
23.	431	ADJUTANT GENERAL & NATIONAL GUARD	VAN WOERT BIGOTTI ARCHITECTS	FEDERAL	\$23,110	
	<b>Contract Description:</b>	This is a new contract to perform professional services to create a training area site plan with 2,000+ acres for the Floyd Edsall Training Center.				
		Term of Contract:	08/13/2014 – 08/30/2015	Contract # 15948		
24.	431	ADJUTANT GENERAL & NATIONAL GUARD	VAN WOERT BIGOTTI ARCHITECTS	FEDERAL	\$24,750	
	<b>Contract Description:</b>	This is a new contract to perform professional services for the analysis of an existing building at Plumb Lane Armory to see if the facility can be expanded to meet the mission requirements of the National Guard.				
		Term of Contract:	08/13/2014 – 08/30/2015	Contract # 15949		
25.	431	ADJUTANT GENERAL & NATIONAL GUARD	D&J HOLDINGS LLC &/OR MCGINLEY & ASSOCIATES, INC.	FEDERAL	\$15,109	
	<b>Contract Description:</b>	This is a new contract to perform an environmental soil and groundwater sampling to verify the presence of contamination at the Nevada Army National Guard Army Aviation Support Facility in Reno.				
		Term of Contract:	08/13/2014 – 11/30/2014	Contract # 15986		
26.	550	DEPARTMENT OF AGRICULTURE	WASHINGTON STATE UNIVERSITY	FEES: AGENCY SERVICE FEES	\$48,000	
	<b>Contract Description:</b>	This is a new interlocal agreement to provide Diagnostic Laboratory Services to determine the presence and nature of infectious, contagious or parasitic diseases.				
		Term of Contract:	08/05/2014 – 06/30/2018	Contract # 15757		
27.	611	GAMING CONTROL BOARD	JAMES EDWARDS	GENERAL	\$48,000	
	<b>Contract Description:</b>	This is a new contract that continues ongoing services to conduct and oversee the Gaming Control Board's Gaming Academy to instruct agents on casino play, casino protection, laws of arrest and internal controls.				
		Term of Contract:	08/05/2014 – 06/30/2018	Contract # 15955		
28.	653	DEPARTMENT OF PUBLIC SAFETY – INVESTIGATION DIVISION	QUALITY TRI COUNTY JANITORIAL DBA QUALITY JANITORIAL	GENERAL 70% HIGHWAY 30%	\$41,200	
	<b>Contract Description:</b>	This is a new contract that continues ongoing janitorial services for the Nevada Highway Patrol, Parole and Probation and Investigation office in Winnemucca.				
		Term of Contract:	07/30/2014 – 06/30/2018	Contract # 15912		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
29.	702	DEPARTMENT OF WILDLIFE	TORELL, TIMOTHY LEE DBA TIMS TURQUOISE & GEMS	OTHER FUNDING: LICENSING FEES	\$13,700	
	Contract Description:	This is the first amendment to the original contract which provides existing photos, video and custom photo/video of wildlife. This amendment extends the termination date from August 16, 2016 to December 30, 2016 and increases the maximum amount from \$9,999 to \$23,699.				
	Term of Contract:	02/13/2013 – 12/30/2016	Contract # 14064			
30.	702	DEPARTMENT OF WILDLIFE	BASIN ENGINEERING CORPORATION	BONDS	\$24,500	
	Contract Description:	This is a new contract to provide services for inspection, construction, sampling and testing on an as-needed basis for southern and eastern regions.				
	Term of Contract:	08/06/2014 – 06/30/2016	Contract # 15960			
31.	702	DEPARTMENT OF WILDLIFE	BASIN ENGINEERING CORPORATION	BONDS	\$17,250	
	Contract Description:	This is a new contract to provide professional engineering services to design a water system, pump house and mechanical/electrical plans for a single family dwelling at the Kirch Wildlife Management area in Ely.				
	Term of Contract:	08/05/2014 – 06/30/2015	Contract # 15959			
32.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – PARKS DIVISION	MARTIN-ROSS & ASSOCIATES	GENERAL	\$16,000	
	Contract Description:	This is a new contract to provide background investigations on applicants for law enforcement positions with Nevada State Parks.				
	Term of Contract:	07/24/2014 – 06/30/2016	Contract # 15917			
33.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – PARKS DIVISION	OVERTON POWER DISTRICT #5	FEES: UTILITY SURCHARGE	\$30,000	
	Contract Description:	This is a new contract to provide service and repair of an electrical utility pole and line system that services Valley of Fire and Spring Valley State Parks on an on-call basis.				
	Term of Contract:	08/17/2014 – 08/01/2017	Contract # 15984			
34.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – FORESTRY DIVISION	BUREAU OF LAND MANAGEMENT	FEDERAL	\$5,500	
	Contract Description:	This is the first amendment to the original revenue contract, authorizing the Bureau of Land Management (BLM) to use land at the Nevada Division of Forestry's (NDF) Air Operations facility at 2311 Firebrand Road in Minden, as a temporary Single Engine Air Tanker (SEAT) reload base and Air Attack parking. The amendment increases the contract amount from \$9,500 to \$15,000 to reflect an increase in the daily rate of payment from \$100 to \$300 per day.				
	Term of Contract:	06/25/2013 – 04/14/2017	Contract # 14628			

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
35.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – ENVIRONMENTAL PROTECTION	SIERRA NEVADA JOURNEYS	FEDERAL	\$45,674	
	<b>Contract Description:</b>	This is a new contract to provide environmental education programs to 1,200 students and 60 educators in Northern Nevada, with an emphasis on natural resources stewardship and water quality protection. Students will explore their local watersheds, learn about preventing nonpoint source pollution and conduct water quality monitoring.				
		Term of Contract:	08/18/2014 – 06/30/2015	Contract # 15981		
36.	750	DEPARTMENT OF BUSINESS AND INDUSTRY – TAXICAB AUTHORITY	METZ, MONICA B	OTHER FUNDING: TRIP CHARGES	\$19,200	
	<b>Contract Description:</b>	This is a new contract for an Administrative Hearing Officer. The previous contracted Hearing Officer resigned 3/26/2014. The hearing officer will preside over Nevada Taxicab Authority internal Administrative Court to adjudicate cases involving regulatory violations committed by privilege licensees and holders of Certificates of Public Convenience and Necessity.				
		Term of Contract:	04/16/2014 – 12/31/2014	Contract # 15897		
37.	902	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – EMPLOYMENT SECURITY DIVISION	PRESTON BASS INTERPRETING	OTHER FUNDING: ALL DETR BUDGET ACCOUNTS	\$49,500	
	<b>Contract Description:</b>	This is a new contract that continues ongoing American Sign Language interpreting services for the clients, employees, board members or council members who are deaf or hearing impaired or unable to understand the spoken language for meetings, conferences or hearings.				
		Term of Contract:	09/01/2014 – 08/31/2016	Contract # 15876		

### 13. INFORMATION ITEM

#### A. Department of Public Safety – Division of Emergency Management – Clark County Flood

Pursuant to NRS 353.2755, the Division of Emergency Management on behalf of Clark County was requesting funds from the Disaster Relief Account due to a flood that occurred on September 11, 2012, however following Clark Counties detailed review it was determined that claims were ineligible under state law and disaster relief criteria. This notice is to advise that this request is now being withdrawn.

**Comments:**

### 14. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

**Comments:**

**\*15. FOR POSSIBLE ACTION - ADJOURNMENT**

**Motion By:**

**Seconded By:**

**Vote:**

**Comments:**

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# **MINUTES**

## **MEETING OF THE BOARD OF EXAMINERS**

July 8, 2014

The Board of Examiners met on Tuesday, July 8, 2014 in the Guinn Room on the second floor of the Capitol Building, 101 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

### **Members:**

Governor Brian Sandoval  
Secretary of State Ross Miller  
Julia Teska, Clerk

### **Others Present:**

Marta Adams, Office of the Attorney General  
Robert Halstead, Agency for Nuclear Projects  
Rudy Malfabon, Department of Transportation  
Dennis Gallagher, Office of the Attorney General  
Laura Fitzsimmons, Outside Counsel  
Ruth Miller, Office of the Attorney General  
Amanda Kern, Office of the Attorney General  
Rick Perdomo, Office of the Attorney General  
Jim Barbee, Department of Agriculture  
Steve Canavero, Department of Education  
Scott Sisco, Department of Corrections  
Fredrick Perdomo, Office of the Attorney General  
Traci Pearl, Department of Public Safety, Office of Traffic Safety  
Dale Hansen, Department of Agriculture  
Jane Gruner, Department of Health and Human Services, Aging and Disability Services Division  
Julie Kotchevar, Department of Health and Human Services, Aging and Disability Services Division  
David Stewart, Department of Health and Human Services, Division of Welfare and Supportive Services  
Buffy Brown, Gaming Control Board  
Todd Myler, Department of Health and Human Services, Aging and Disability Services Division

## 1. PUBLIC COMMENTS

### Comments:

**Governor:** Good morning, everybody. I will call the Board of Examiners' meeting to order. Mr. Secretary, can you hear us loud and clear in Las Vegas?

**Secretary of State:** Yes, Governor.

**Governor:** All right then. Let's proceed with Agenda No. 1, Public Comment. Is there any member of the public here in Carson City that would like to provide comment to the Board? Is there anyone present in Las Vegas that would like to provide public comment to the Board?

## \*2. FOR POSSIBLE ACTION – APPROVAL OF THE JUNE 12, 2014 BOARD OF EXAMINERS' MEETING MINUTES

**Clerk's Recommendation:** I recommend approval.

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

### Comments:

**Governor:** We'll move to Agenda Item No. 2, Approval of the June 12, 2014 Board of Examiners' Meeting Minutes.

**Clerk:** Governor, we actually had some technical difficulty, so we do not have minutes to approve today. We will bring those to the August meeting.

**Governor:** All right.

## \*3. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASES

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – State Public Works Division – Buildings and Grounds	1	\$7,569
Department of Public Safety – Investigation Division	2	\$53,506
<b>Total</b>	<b>3</b>	<b>\$61,075</b>

**Clerk's Recommendation:** I recommend approval.

**Motion By:** Secretary of State **Seconded By:** Governor **Vote:** 2-0



**Comments:**

**Governor:** Then we will move to the next Agenda item which is State Vehicle Purchases. Ms. Teska.

**Clerk:** Thank you, Governor. On the Agenda today are three vehicles for purchase, one by the Buildings and Grounds, the State Public Works Division, and two by the Investigation Division of the Department of Public Safety. These vehicles were all included in their legislatively approved budgets.

**Governor:** All right. I have no questions. Mr. Secretary?

**Secretary of State:** No, Governor.

**Governor:** The Chair will accept a motion for approval of the state vehicle purchases described in Agenda Item No. 3.

**Secretary of State:** I'll move for approval.

**Governor:** I will second the motion. All in favor say aye. Aye.

**Secretary of State:** Aye.

**Governor:** Motion passes 2-0.

**\*4. FOR POSSIBLE ACTION – SALARY ADJUSTMENTS**

**Distribution of Salary Adjustments to Departments, Commissions and Agencies, pursuant to Assembly Bill 511, Sections 6, 7, and 8 of the 2013 Legislative Session.**

The 2013 Legislature appropriated funds from the State General Fund and State Highway Fund for the purpose of meeting any deficiencies which may be created between the appropriated money of the respective departments, commissions, and agencies of the State of Nevada, as fixed by the 2013 Session of the Nevada Legislature, and the actual salary of each state employee. Pursuant to this legislation, the following amounts from the State General Fund and State Highway Fund are recommended:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND	HIGHWAY FUND
1052	Department of Administration – NSLA Archives and Records	\$8,981	
2986	Nevada System of Higher Education University System Admin	\$46,358	
2980	Nevada System of Higher Education University of Nevada – Reno	\$1,330,455	

2983	Nevada System of Higher Education Intercollegiate Athletics UNR	\$12,723	
2989	Nevada System of Higher Education Agricultural Experiment Station	\$46,176	
3003	Nevada System of Higher Education Business Center North	\$20,722	
2982	Nevada System of Higher Education School of Medical Sciences	\$260,585	
3221	Nevada System of Higher Education Laboratory and Research	\$16,533	
2987	Nevada System of Higher Education University of Nevada - Las Vegas	\$2,187,456	
2988	Nevada System of Higher Education Intercollegiate Athletics UNLV	\$17,513	
3001	Nevada System of Higher Education Statewide Programs- UNLV	\$12,123	
3004	Nevada System of Higher Education Business Center South	\$18,482	
2992	Nevada System of Higher Education UNLV Law School	\$121,261	
3002	Nevada System of Higher Education UNLV Dental School	\$163,653	
2994	Nevada System of Higher Education Great Basin College	\$194,497	
3018	Nevada System of Higher Education Truckee Meadows Community College	\$479,206	
3012	Nevada System of Higher Education Western Nevada College	\$161,453	
3010	Nevada System of Higher Education Desert Research Institute	\$56,804	
	<b>Total</b>	<b>\$5,154,981</b>	

**Clerk's Recommendation: I recommend approval.**

**Motion By: Secretary of State**

**Seconded By: Governor**

**Vote: 2-0**

**Comments:**

**Governor:** We will move to Agenda Item No. 4, Salary Adjustments. There are several. Ms. Teska.

**Clerk:** Thank you, Governor. As we've been approving for the last several months at the Board of Examiners, these requests are for funds that were specifically appropriated to the Board of Examiners for the difference between what was included in the Governor's recommended budget and the legislatively approved budget regarding salaries. Specifically the difference between the two and a half percent and the furlough. These requests total \$5,154,981. They're all General Fund. The balance remaining in the General Fund Salary Adjustment Account upon approval of

these items is almost \$9.5 million, \$9,492,000. And there are no Highway Fund requests this time. And there is currently a balance of \$1.4 million in the Highway Fund for salary adjustments.

**Governor:** Okay. With regard to the General Fund, are we tracking -- are we on course?

**Clerk:** I am expecting us to actually revert a fairly healthy sum of the Salary Adjustment Account. And I'm very happy about that.

**Governor:** Say that a little bit louder, yeah. (Inaudible), so that's good news.

**Clerk:** Yes. That's the best news we've had.

**Governor:** Yes. All right. Mr. Secretary, I have no questions. Any questions on Agenda Item No. 4?

**Secretary of State:** No, Governor. I'll move for approval.

**Governor:** And Secretary of State has moved for approval of Agenda Item No. 4, Salary Adjustments in the sum of \$5,154,981. I'll second the motion. Any questions or discussion on the motion? All in favor say aye. Aye.

**Secretary of State:** Aye.

**Governor:** Motion passes 2-0.

## **\*5. FOR POSSIBLE ACTION – STATE ADMINISTRATIVE MANUAL**

The State Administrative Manual (SAM) is being submitted to the Board of Examiners for approval of additions and revisions in the following chapters:

### **A. Department of Administration – Purchasing Division**

1. 0218 - Use of Rental Cars
2. 0230 - State Facilitated Charge Cards
3. 0232 - Travel Advances – Charge Cards
4. 0236 - Disposition of Charge Cards upon Employee's Change of Employment Status

**Clerk's Recommendation:** I recommend approval.

**Motion By:** Secretary of State

**Seconded By:** Governor

**Vote:** 2-0

**Comments:**

**Governor:** We will move to Agenda Item No. 5, State Administrative Manual. Ms. Teska.

**Clerk:** Thank you, Governor. These are some -- actually just some cleanup items in the 200 chapter of SAM related to the use of rental cars. That's just actually cleaning up some language and a little typo that we had in there. And the rest are related to what had been previously called the State Facilitated Charge Card, which is now the State Travel Credit Card. And cleaning up those items in relationship -- the language in here and relationship to the current agreements and the current procedures for the use of those cards.

**Governor:** Okay. And will it be up to the respective state agencies to make sure that the changes are communicated to state employees?

**Clerk:** Yes. We will communicate the changes out to the state agencies and then they need to ensure. Most people who have the cards are aware. The Purchasing Division has done a pretty good job training people on the new procedures.

**Governor:** I have no further questions. Mr. Secretary?

**Secretary of State:** No, Governor.

**Governor:** The Chair will accept a motion for approval of the changes to the State Administrative Manual as described in Agenda Item No. 5.

**Secretary of State:** I'll move for approval.

**Governor:** Second the motion. All in favor say aye.

**Secretary of State:** Aye.

**Governor:** Aye. Motion passes 2-0.

**\*6. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

**A. Department of Employment, Training and Rehabilitation**

Pursuant to NRS 333.705, the Department of Employment, Training and Rehabilitation requests authority to contract with Northern Nevada International Center who uses the services of two Nevada System of Higher Education employees. These employees answer phones, schedule interpreting services and process billings.

**Clerk's Recommendation:** I recommend approval.

<b>Motion By:</b>	<b>Seconded By:</b>	<b>Vote:</b>
<b>Comments:</b>		

**B. Department of Health and Human Services – Division of Child and Family Services**

Pursuant to NRS 333.705, the Division of Child and Family Services seeks approval to contract with a former employee as a Clinical Program Planner in the Grants Management Unit beginning on July 14, 2014 and continuing for up to 90 working days thereafter due to vacancies in this program area.

**Clerk's Recommendation: I recommend approval.**

<b>Motion By:</b>	<b>Seconded By:</b>	<b>Vote:</b>
<b>Comments:</b>		

**C. Department of Health and Human Services – Division of Public and Behavioral Health – Facility for the Mental Offender**

Pursuant to NRS 333.705, the Division of Public and Behavioral Health requests authority to contract with a former employee, through the use of a temporary employment service to serve as administrative personnel assisting with medical records in procession court documents, and coordinating services to the court for outpatient evaluations.

**Clerk's Recommendation: I recommend approval.**

<b>Motion By:</b>	<b>Seconded By:</b>	<b>Vote:</b>
<b>Comments:</b>		

**D. Department of Public Safety – Office of Traffic Safety**

Pursuant to NRS 333.705, the Office of Traffic Safety seeks approval to contract with a former employee, through the use of a temporary employment service to serve as Nevada's Law Enforcement Liaison.

**Clerk's Recommendation: I recommend approval.**

<b>Motion By:</b>	<b>Seconded By:</b>	<b>Vote:</b>
<b>Comments:</b>		

**E. Department of Education**

Pursuant to NRS 333.705, the Department of Education requests authority to contract with a former employee to review and evaluate School Performance Plans relating to the strategies and practices for effective parental involvement and family engagement.

**Clerk's Recommendation: I recommend approval.**

<b>Motion By: Secretary of State</b>	<b>Seconded By: Governor</b>	<b>Vote: 2-0</b>
<b>Comments:</b>		

**Governor:** We will move to Agenda Item 6, Authorization to Contract with a Former Employee. Ms. Teska.

**Clerk:** Thank you, Governor. There are five of these. Would you like to take them all together or one at a time?

**Governor:** Let's take them all together, please.

**Clerk:** All right. The first is a request from the Department of Employment, Training and Rehabilitation. This one is actually they're contracting with a vendor who uses the services of two System of Higher Education employees.

The second one is a request from the Division of Child and Family Services at Health and Human Services Division. In this case they have been experiencing a significant vacancy problem. In their Grants Management Unit they've got four out of five positions currently vacant. This position is -- the request here will help them not only train new staff, but also they need the experience of this individual while they have -- are going through their staffing shortage and fill positions.

Item C is from the Department of Health and Human Services, Division of Public and Behavioral Health. This is a request for a former -- to use the services of a former employee at the Lakes Crossing facility. And this is involved in training new staff and also ensuring timely completion of the admissions and departures evaluations.

Item No. 4 is from the Department of Public Safety, the Office of Traffic Safety. It is to contract with a former employee through a temporary employment agency. This is for a law enforcement liaison position that also needs to have specific highway safety program background.

And then the final one is from the Department of Education. This is for a person who just recently left to go work in one of the school districts. This is a very short-term assignment, just really for a month to complete some items for the department that that employee had specific knowledge of.

**Governor:** All right. Thank you very much. Very thorough. I have no questions. Mr. Secretary?

**Secretary of State:** No, Governor.

**Governor:** The Chair will accept a motion to approve or authorize to contract with a former employee as describe in Agenda Item No. 6 A through E.

**Secretary of State:** I'll move for approval.

**Governor:** Second the motion. Questions or discussion on the motion? All in favor say aye. Aye.

**Secretary of State:** Aye.

**Governor:** Motion passes 2-0.

**\*7. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

**A. Office of the Attorney General – \$765,400**

Pursuant to NRS 353.268, the Office of the Attorney General is requesting an allocation of \$765,400 from the Interim Finance Committee Contingency Fund to fund the restarted Yucca Mountain licensing proceeding pending before the U.S. Nuclear Regulatory Commission.

**Clerk's Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**B. Office of the Governor – Agency for Nuclear Projects – \$610,752**

Pursuant to NRS 353.268, the Nevada Agency for Nuclear Projects is requesting an allocation of \$610,752 from the Interim Finance Committee Contingency Fund to fund the restarted Yucca Mountain licensing proceeding pending before the U.S. Nuclear Regulatory Commission.

**Clerk's Recommendation: I recommend approval.**

**Motion By:** Secretary of State **Seconded By:** Governor **Vote:** 2-0

**Comments:**

**Governor:** We will move to Agenda Item 7, request for General Fund allocation from the IFC Committee Contingency Fund, Office of the Attorney General, and also the Office of the Governor, Agency for Nuclear Projects.

**Marta Adams:** Good morning.

**Governor:** Good morning.

**Robert Halstead:** Good morning.

**Governor:** So if you would give us essentially the genesis of the request, where we were, where we are and what we anticipate.

**Marta Adams:** Thank you very much, Governor. For the record, Marta Adams, Chief Deputy Attorney General. And with me here is Robert Halstead, Executive Director of the Agency for Nuclear Projects. We are presenting before you today as part of a two-step process, wherein following the approval of this body, we will go to the Interim Finance Committee at the legislature to seek approval for essentially \$1.3 million to continue funding Nevada's effort in opposing the Yucca Mountain repository.

As the Governor and Secretary of State may recall, in August of 2013 we received an order of mandamus from the District of Columbia Circuit Court of Appeals who determined in a split decision that the NRC, the Nuclear Regulatory Commission's suspension of licensing was improper, and that licensing activities to consider the proposed repository would continue. To meet the obligations of the licensing proceeding, which has restarted, albeit at a lower level, we are requesting what we consider a barebones budget.

We've really taken a hard look at our anticipated expenses. And to meet Nevada's obligations for at least the two significant steps that the NRC anticipates taking, and that is essentially releasing a five volume examination of the project by the U.S. NRC to meet the anticipated findings of the SER, the volumes, the five volume report, Safety Evaluation Report, and to meet the anticipated supplemental environmental impact statement, we have essentially worked up a budget that supports the effort we anticipate. And we're here to answer any questions.

**Governor:** And so there's a piece for the Office of the Attorney General for legal fees, and then there's the other piece with Mr. Halstead's office?

**Marta Adams:** Yes, that's correct. In fact, we've divided it between the attorney part of it and the technical experts.

**Governor:** Okay. Now, with regard to this new -- the licensing activities as you describe them, are they funded to -- is the federal government funded to engage in that process?

**Marta Adams:** Actually not completely, certainly not sufficiently to address our 290 health and safety contentions. However, the activities that they can afford to do, essentially the NRC has 11 million and then roughly a little under 3 million that it can use from de-obligated funds to continue up to a point, and to meet our obligations with respect to the anticipated volumes of the Safety Evaluation Report and the supplemental EIS. We believe that this budget is absolutely essential.

**Governor:** So will you help out this into a little bit of context, where we are in this continuum of process? Because obviously there's a very long history here and...

**Marta Adams:** Right. And, you know, I'd like to...

**Governor:** ...there's been some activity.

**Marta Adams:** Perhaps Director Halstead would like to chime in. Do you want to give...

**Robert Halstead:** Well, as you know, Governor, it's been quite a long struggle. I think we're getting close to the end of it. Our senators have been able to cut off new funding for both the NRC licensing and the DOE licensing support work. Nonetheless, they have what are called (inaudible) carrier over dollars. They're not sufficient for the legally mandated licensing process, but they're enough to keep Yucca Mountain kind of the like the walking dead. And that unfortunately puts us in a position of vulnerability where for the next six months we have the



non-adjudicatory conclusion to many years of preparation of the license application and the Environmental Impact Statement.

So we have tasks to do responding to the NRC's staff evaluation and the supplement to the Environmental Impact Statement between now and December. Our best guess is that the NRC will have somewhere between a million and a half and three and a half million dollars at the end of that process. And because of the federal court order, they will be required to proceed with the adjudicatory portion of the proceeding, which originally we estimated would require \$100 million in five years on the NRC's part. So certainly they will not have enough money to actually do anything near even planning for the full proceeding, but it means that for a six to nine month period, we will have to be in full battle mode. And that's really why we're asking for the funds we're asking.

I would say that we have been very conscious of the fiscal situation of the state. We looked hard at our own numbers. We used an expert judgment process to look at our 200 contentions and narrow this down to the first 50 and the second 50 in terms of win-ability and what they do to stop DOE. We've looked hard at the hourly rates that our experts and our lawyers charge. And frankly when necessary we've looked at this on a three-month period and said to our team, we're camping expenditures by category for the next three months, so we've been managing it as tightly as we can. But nonetheless, we're going to have to ask for this funding. And it's important that we send a message to the pro Yucca forces that we're not backing down.

And finally, if it turns out in January that the proceeding doesn't go forward, certainly we won't spend a penny that we don't need to spend to defend Nevada.

**Governor:** Well, thank you. And that's really helpful. And first I appreciate your physical prudence in terms of being a guardian of funds. But as you describe, you know, the federal representatives or what have you, as the walking dead, this is no time to have a false sense of security. And you have my full support, because if ever there was a time for Nevada to bring its best, you know, foot forward in terms of this process, it is now. And so I really appreciate the work that you've done up until this time.

And as I said, you know, we've had this conversation. We think it's over and it's not. And the moment we take our eye off the ball is the moment that we could lose a lot of this ground that we've been able to capture. So, you know, as I said, I'm very proud of what you've done and how you've represented the state. I mean, this has been an important issue for me as long as I've been involved in public service. And hopefully we come to the end of this and that, as I said, this is no time to let our guard down. And so, you know, as I said, I'll be in full support of this. I don't really have any questions because you were very helpful in your presentation in terms of letting us know where we are and justifying the need for these funds at this time. Mr. Secretary, do you have any questions?

**Secretary of State:** No, Governor. The memo was very thorough.

**Governor:** All right. Given there are no further questions, the Chair will accept a motion for approval of the request for General Fund allocations from the IFC Committee Contingency Fund

from the Office of the Attorney General in the sum of \$765,400, and the Office of the Governor, Agency for Nuclear Projects in the sum of \$610,752.

**Secretary of State:** I'll move for approval.

**Governor:** Secretary of State has moved for approval. I will second the motion. Any questions or discussion on the motion? All in favor say aye. Aye.

**Secretary of State:** Aye.

**Governor:** Motion passes 2-0. Thank you very much.

**Robert Halstead:** Thank you, Governor...

**Marta Adams:** Thank you.

**Robert Halstead:** ...and thank you, Mr. Secretary.

**\*8. FOR POSSIBLE ACTION – APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

**A. Department of Transportation (NDOT) – Administration – \$2,870,000**

The department requests settlement approval in the amount of \$2,870,000 to resolve an eminent domain action that NDOT brought to acquire real property and improvements owned by Highland 2000-I, LLC, and various related entities. The property consists of several parcels located on or near Martin Luther King Drive, just south of Charleston Boulevard, in Las Vegas and is being acquired for the purpose of constructing Project Neon. The sum of \$10,130,000 was previously deposited with the Court in order to obtain occupancy of the property. NDOT now requests an additional \$2,870,000 to resolve the action. Approval of this additional amount would bring the total to \$13,000,000.

**Clerk's Recommendation:** I recommend approval.

<b>Motion By:</b>	<b>Seconded By:</b>	<b>Vote:</b>
<b>Comments:</b>		

**B. Department of Transportation (NDOT) – Administration – \$4,250,000**

The department requests settlement approval in the amount of \$4,250,000 to resolve an eminent domain action that NDOT brought pertaining to acquiring occupancy of 3 acres of the 82-acre subject property and access rights owned by Jericho Heights, LLC and RPS Holding, Incorporated. The 3-acre parcel is being acquired in order to build a portion of the Boulder City

Bypass. The sum of \$337,000 was previously deposited with the Court as a condition of NDOT acquiring occupancy of the subject property. Approval of the additional amount of \$4,250,000 would bring the total to \$4,587,000.

**Clerk's Recommendation:** I recommend approval.

**Motion By:** Secretary of State

**Seconded By:** Governor

**Vote:** 2-0

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**Comments:**

**Governor:** Agenda Item No. 8 are approvals to pay a cash settlement both from the Department of Transportation.

**Rudy Malfabon:** Good morning, Governor.

**Governor:** Good morning.

**Rudy Malfabon:** Good morning, Mr. Secretary of State. For the record, my name is Rudy Malfabon, Director of Nevada Department of Transportation. With me is our Chief Deputy Attorney General Dennis Gallagher, and our outside counsel on one of these cases, Laura Fitzsimmons. In Las Vegas we have Ruth Miller, Senior Deputy Attorney General, and Amanda Kern, another Deputy Attorney General. First issue, Governor, with Jericho Heights, if I may, this was a...

**Governor:** That's the second one.

**Rudy Malfabon:** Oh, I'm sorry.

**Governor:** Yeah, mm-hmm.

**Rudy Malfabon:** Highland was the first case before you, and it relates to acquisition of property for Project Neon. It's in the area of Martin Luther King, just south of Charleston Boulevard. In this case we previously deposited an amount with the court based on our appraisal, so 10.13 million. And then we entered into the settlement with the other party. And we have outside counsel to respond to any -- I'm sorry, we have the Deputy Attorney General's Office to respond to any questions that the Board may have about specifics. But we felt that this was a reasonable settlement and in the best interest of this state.

**Governor:** Okay. Before we move on to that one, and obviously I'm familiar with this case given my responsibilities on the Board of Transportation, but, you know, you answered my first question, that first you feel that this settlement is a good one for the state. Would you anticipate additional exposure if we weren't to settle at this sum right now?

**Rudy Malfabon:** There definitely would be, Governor. And the issue is in -- under the PISTOL amendment to the state constitution, it definitely creates additional exposure to the state should we not settle and have to go to court. From our experience going to court is a such complicated issue with imminent domain that juries tend to be confused as they tend to meet somewhere in

the middle and the other party can tend to inflate their estimated cost or value of the property. We have a very descriptive process that we use to maintain federal eligibility that looks at the appraised value, comparable sales in the area, so all these factors considered, we tend to be what we feel presenting a reasonable offer to the other party, but they take into account legal costs, interest that they feel are owed to them. And then when it gets to the issue of a jury trial, it can be confusing to a juror and they tend to settle higher.

**Governor:** Well, and that's the thing here. So we did an appraisal for \$10.1 million, and we're adding on additional 2.8 million. If we were to go to court and have a trial and there was an award, which there will be one, then they're automatically entitled to their fees and costs. And those fees and costs would greatly -- would be much greater than the 2.8.

**Rudy Malfabon:** Yes, we estimated that, Governor, at 21.1 million should we go to trial, so it was significantly higher.

**Governor:** So that's where I'm trying to get is this bottom-line here is that there's a significant savings to the state to settle at this amount now, and not to mention that property values are going up at a dramatic rate in Clark County.

**Rudy Malfabon:** Yes.

**Governor:** All right. I think before I take a motion on both of these items, I'm going to have you go to the next one, but, Mr. Secretary, do you have any questions with regard to Agenda Item 8A?

**Secretary of State:** No, Governor. I was briefed on this Agenda item and am prepared to move forward.

**Governor:** Let's move to Jericho, 8B.

**Rudy Malfabon:** Okay. This case involved a parcel of property that was located adjacent to the future Interstate 11 project, but the issue of this is an indirect condemnation case, so it's separate from an issue that we still have to deal with mineral rights for the three acres that we are acquiring for the I-11 project, the Boulder City Bypass. But in this case of inverse condemnation, what's alleged by the property owner was that NDOT by not allowing him direct access to the U.S. 95, U.S. 93, they're in the same alignment, in that area, by not allowing direct access to the current highway, that we affected the entire parcel of over, I believe, 80 something, 83 acres.

So that's why the exposure on this case of Jericho Heights is such a large amount because the landowner is saying that NDOT by not allowing reasonable access directly to the highway, you affected the value of the entire parcel, so that's why it's an inverse condemnation case. We had previously deposited an amount of money, \$4.587 million with the court. I'm sorry, 337,000. That was for the acquisition of the three acres that I had mentioned that we needed for our highway project. But this is a very complex issue, and had we -- again, if we had gone to trial with this inverse condemnation issue, we felt that there were significant legal risks. With the

property owner alleging and showing that there was \$60 million in value back in the day when he got the loan for the property, for the 82 acres approximately, that we felt that we had not taken the entire parcel by our actions. We felt that we had legitimate safety concerns to not allow direct access at this point, independent of the issue of what future freeway would be built in that area for Interstate 11.

So we did enter in a mandatory settlement conference with District Judge Stewart Bell, very effective in that settlement conference in terms of Judge Bell's expertise and understanding of the issues. We came up with a settlement -- an entire settlement of \$4.587 million, which I mentioned the previous direct deposit for the three acres, 337,000. So we're requesting the additional 4.25 million of additional funds for the entire total settlement. Governor, we feel that this is in the best interest of the state because of the exposure of that that we presented to the Board of Transportation before, that it was that 60 million, up towards to 100 million, based on numbers that were thrown out there by the other party, the landowner's counsel.

**Governor:** And that's what I was going to bring up, because my recollection is the first demand a hundred and something million. What was the specific figure?

**Laura Fitzsimmons:** The original negotiation would've been over a hundred million. There was a settlement offer early on that was very limited in duration for 33 million, which had to do with the complicating factor of the FDIC taking over the bank. I don't know. So it went 33. Then when we said, "Are you kidding?" it went back up over 100. It was an extremely -- I've done this a long time, the most complicated case I've ever had. And in addition to the inverse condemnation claim that the Director has told you about, there was a parallel track of pre-condemnation claim which goes through a jury and it's -- so it's -- do I believe they're entitled to anything? No. Do I believe the department acted in absolutely the best interest of the state and safety of its highways? Yes. But given the risks, this is a much better settlement than I ever anticipated. It was going to be all or nothing at trial. I never thought we'd get this number. And I think it had a lot to do with the amount of time and effort on resources that were put into the case, and the exposure of the fallacies, the essential fallacies of their claim, and also Judge Bell did a great job in mediation. It went to until 10:00 at night.

**Governor:** Well, and then -- and for purpose of the record, that was Ms. Fitzsimmons. But, you know, again, that's a situation that we are in often, is that we're talking seven figure exposure here in excess of \$100 million. I mean, and let's not lose the context of this, is this is a vital piece of property associated with the construction of the Boulder City Bypass and also showing that we're making progress with regard to the future I-11 Corridor. And this was a significant obstacle in terms of getting that project done. And with a potential \$100 million judgment out there, even as crazy as that demand is, those uncertainties of litigation make almost anything possible. So I was actually pleasantly surprised at your ability to settle this case at \$4.5 million because, you know, it's a fraction of what the demand was, it saves us time and attorneys' fees and costs, as well as allows us to move forward on this very important project. So I think it's a win win on every level. And so it's something that I'll fully support. Mr. Secretary, do you have any questions with regard to Agenda Item 8B?

**Secretary of State:** If this settlement were approved, would it resolve all of the outstanding claims?

**Rudy Malfabon:** Ms. Fitzsimmons will address that issue.

**Laura Fitzsimmons:** Thank you. And the reason I kind of jumped in is it resolves the inherent liability. It turned out very late in the litigation that the original guy in 1930 who got the mining patented and then died had heirs. It's a wonderful, you know, wonderful trust in mineral rights issue. There are some remnant heirs. We did a genealogy and found them. They're scattered all over the country. They're great nieces and nephews. And I'm certain that they're settlement will be certainly, you know, a very minor drop in the bucket.

**Governor:** It'd be de minimis, wouldn't it? I mean, I...

**Laura Fitzsimmons:** De minimis.

**Governor:** What would you mine there?

**Laura Fitzsimmons:** Right. Well, it's really -- actually it is decorative rock, you know, but now we have other issues. And it's just -- you know, we have to clear title, and I have to pay them what is fair, but it's not going to be very much.

**Governor:** Do we have any appraisal for that mineral right, right now?

**Laura Fitzsimmons:** We do have an appraisal for the mining operation. And the entire 82 acres appraisal was a million. And if we look at these mineral -- we're only taking three acres. And then you decrease it and decrease it based on other things. So, you know, we're looking at I would say, you know, a de minimis settlement.

**Governor:** Because, I mean, if you just use basic math, you said 82 acres into \$1 million, and then you take the fraction 3 acres, it kind of brings the price down.

**Laura Fitzsimmons:** Significantly. But it is out there, and I appreciate, thank you, because we wanted to make sure that was a clear (inaudible) will not settle the case, but it'll definitely settle - it will totally resolve the liability that you expressed was so, you know, significant.

**Governor:** Can we move forward with the project pending this issue on the mineral claim?

**Laura Fitzsimmons:** Yes, yes, sir. We can move forward. In imminent domain cases, when you first file a complaint, you get occupancy. So for all of the needs we have to construct this project, we have a court order granting us occupancy which will stay in place.

**Governor:** Okay. Mr. Secretary, any further questions?

**Secretary of State:** No. Maybe just a conclusion. Given the complexity of this case, Ms. Fitzsimmons, is it your legal recommendation that the state would be best served from a strategic advantage point of moving forward with this settlement?

**Laura Fitzsimmons:** Absolutely, Mr. Secretary. I've fought so hard on this that I have, you know, I have personal feelings that I'd love to go, you know, and win this case, but the downside is always there. This has been recognized. And, again, I think the settlement is something I never anticipated, that would be within our reach at these numbers.

**Secretary of State:** Thank you.

**Governor:** And he didn't say it number wise or specifically, but what would be the range of exposure should this settlement be rejected today?

**Laura Fitzsimmons:** I think reasonably based on the fact that finally they came down to a more reasonable essential number, I think our exposure could be 25 million -- 25 to 35 million. And then, again, you know, there's a lot of uncertainties with that. And either way we're going to be - we would be litigating for there more years in the Supreme Court and, you know, the interest would keep coming, the attorneys' fees. It's not the range over 100 million anymore, but it could be 40 tops I'd say.

**Governor:** All right. And I have no further questions. Mr. Secretary?

**Secretary of State:** No, Governor.

**Governor:** The Chair will accept a motion for approval to pay the cash settlements described in Agenda Item No. 8A in the sum of \$2,870,000 and 8B in the sum of \$4,250,000.

**Secretary of State:** I'll move for approval.

**Governor:** Secretary of State has moved for approval. Second the motion. Questions or discussion on the motion? All in favor say aye.

**Secretary of State:** Aye.

**Governor:** Aye. Motion passes 2-0. I want to, again, compliment all of you and the attorneys in Southern Nevada as well for your hard work on this case. Thank you.

**Laura Fitzsimmons:** Thank you.

**Rudy Malfabon:** Thank you, Governor.

**Governor:** Thank you very much.

## **\*9. FOR POSSIBLE ACTION – TORT CLAIM**

**A. Monica Contreras – TC 16865**  
**Amount of Claim - \$200,000**

**Recommendation:** It is recommended that the claim be paid in the amount of \$200,000 from the State Tort Claim Fund and \$10,000 from Clark County.

**Motion By:** Secretary of State

**Seconded By:** Governor

**Vote:** 2-0

**Comments:**

**Governor:** Next item is No. 9, Tort Claim. Good morning.

**Unidentified Female Speaker:** Good morning.

**Rick Perdomo:** Good morning, Governor. For the record, my name is Rick Perdomo, Deputy Attorney General with the Office of the Attorney General. And I was the Deputy assigned to represent the interests of Eighth Judicial District Court in the state case. There were two cases here that were settled. It was a global settlement filed by Plaintiff Monica Contreras on behalf of herself and her minor daughter, Andrea Perturner (sp?). The settlement has been reduced to writing and signed by the parties. It's contingent on approval of \$200,000 from the Tort Claim Fund. I've prepared some comments for the Governor and Mr. Secretary if you would like or...

**Governor:** Yes, yes, please.

**Rick Perdomo:** The procedural history of this case is that the federal case, it was two cases, the federal case was filed on April 5, 2013. The case name is Contreras et al versus Ronald Fox et al, Case No. 2:13CV591JCM PAL. The state case was filed on August 7, 2013, Contreras et al versus State of Nevada et al, Case No. A13686648C. The defendant in the state case was the State of Nevada Xrel (sp?) Eighth Judicial District Court. The defendants in the federal case were Court Marshalls Ronald Fox, James Kenyon (sp?), Gregory Bryant (sp?), Hearing Master Patricia Doniger (sp?) in Clark County. At the time of the settlement, the federal case had proceeded through the fact finding phase of discovery. And (inaudible) motions for summary judgment were due on May 15<sup>th</sup>.

**Governor:** Well, you don't have to go in that much detail.

**Rick Perdomo:** Okay. Sorry. I apologize.

**Governor:** Well, let's just get to the heart of this.

**Rick Perdomo:** Okay.

**Governor:** There are really bad facts in this case.

**Rick Perdomo:** That is correct.



**Governor:** And this involved a Marshall at the Clark County District Court. And I don't know if -- will you talk a little bit about the facts of this case?

**Rick Perdomo:** Yes. The claims were primarily based on federal and state claims. In particular Ms. Contreras was at the Eighth Judicial District Court on a motion for temporary restraining order filed by her ex-husband. After the hearing concluded and she was leaving the courtroom, Ms. Contreras alleged that she was told to go into an anti-room which is what the parties refer to it for a drug search by a Court Marshall. Ms. Contreras alleged that she was improperly or unlawfully searched in a sexual manner in that room by the Court Marshall. Ms. Contreras then alleges that she returned to the courtroom and attempted to -- or reported the unlawful search. It's important to note that the events in the courtroom were recorded on video camera and obviously speak for themselves. Ms. Contreras alleged she was threatened and intimidated by Court Marshalls in an attempt to make her recant statements. She further alleged that she was subsequently handcuffed and detained. When she did not recant the statements and her minor child, Andrea Perturner, was taken into Child Protective Services until her father could pick her up.

So given the nature of these allegations and the claims, the conflicting stories between the Court Marshall in the anti-room and the claims that were asserted by Ms. Contreras, it was unlikely that he defendants were going to get some re-judgment in full on this case. Given the costs of defense and the possibility that the defense in proceeding to trial would potentially be more than the settlement, it is definitely in the best interest of the State of Nevada to settle this case at this time. The potential exposure of liability is substantial and there is really no upside in pursuing trial in my opinion.

**Governor:** And we're already into this case \$140,000 for attorneys' fees?

**Marta Adams:** 172,000.

**Governor:** \$172,000 to...

**Marta Adams:** Yes.

**Governor:** ...defend this case already and we haven't even gotten through discovery?

**Rick Perdomo:** The discovery is finished in the federal case. The state court case is currently on a motion to dismiss. And discovery has yet to occur in that case. It's estimated that to take the federal case to trial would cost an additional \$225,000 in defense costs.

**Governor:** And all that money comes out of the Tort Fund, correct?

**Marta Adams:** Yes, Governor.

**Governor:** And is there a true up? I mean, how much -- so this is for something that happened at the Eighth Judicial District Court. And I know that it pays into the Tort Fund. Has it -- I mean, what's the net on all that is going to be paid out, that has been paid out as well as the

amount of the settlement that will be on top of that that will come out of the Tort Fund? Do you know?

**Rick Perdomo:** Well, it will be the defense costs plus the \$200,000 in the settlement.

**Governor:** Is there a time where the state recoups the amount that is paid out for -- compared to what has been paid into the Tort Fund?

**Marta Adams:** I do collect premium annually from Clark County on behalf of the Eighth Judicial District Court. They pay I'm guessing approximately 100,000 a year in premium to the Tort Fund.

**Governor:** Okay. So now, if we approve this settlement which is the sum of, is it \$210,000 or \$200,000, plus we've already paid out \$172,000 you said?

**Marta Adams:** Mm-hmm.

**Governor:** Okay. And then if we're to approve this settlement, this has resolved all the claims? There are no outstanding claims?

**Rick Perdomo:** This resolves -- this is a global settlement. It resolves all the claims in both cases and there is a waiver of attorneys' fees by plaintiff's counsel. So plaintiffs have waived their right to pursue any attorneys' fees in court after settlement is reached.

**Governor:** All right. So you'll have a dismissal with prejudice?

**Rick Perdomo:** Dismissal with prejudice, and the parties will bear their own attorneys' fees and costs.

**Governor:** All right. Mr. Secretary, do you have any questions?

**Secretary of State:** No, Governor, thank you.

**Governor:** All right. That was very thorough. Thank you very much. So given no further questions, the Chair will accept a motion for a payment of the Tort Claim for the case described in Agenda Item No. 9 in the sum of \$200,000.

**Secretary of State:** Move for approval.

**Governor:** Secretary of State has moved for approval. I second the motion. Any questions or discussion? All in favor say aye. Aye.

**Secretary of State:** Aye.

**Governor:** Motion passes 2-0. Thank you very much.

**\*10. FOR POSSIBLE ACTION – LEASES**

Nine statewide leases were submitted to the Board for review and approval.

**Clerk's Recommendation: I recommend approval.**

**Motion By:** Secretary of State

**Seconded By:** Governor

**Vote:** 2-0

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**Comments:**

**Governor:** Agenda Item No. 10, Leases. Ms. Teska.

**Clerk:** There 11 leases for consideration by the -- for approval by the Board of Examiners. I believe you wanted to hear, Governor, on one of these.

**Governor:** Yeah, I have a question on...

**Clerk:** Item No. 1?

**Governor:** Yes.

**Clerk:** The Department of Agriculture.

**Governor:** I see Director Barbee here.

**Jim Barbee:** Good morning.

**Governor:** Good morning. How are you today?

**Jim Barbee:** Good. Jim Barbee, Director of Department of Ag, for the record. What we're trying to do is put together a lease that will give us a presence here in Carson City. We have a multitude of folks that'll utilize it. It's three-office, small little -- it's off that 400 King Street (inaudible) complex with one small conference room attached as well. So we have multiple staff that have multiple meetings throughout each week in Carson City. This would then give them a place to work out of. Me specifically, it will give an opportunity to work out of Carson a couple of days a week. Usually a couple days a week I have multiple meetings like today and like Thursday in Carson. And so I'd be able to operate out of that office.

Department of Ag had had a lease in Carson City up until 2008. And then that was let go of at that point because of the crunch in the budget. And so this is where we came up with this. Additionally we've had some issues from time to time, and I think Wildlife has well, connecting through NEBS and some of the state because of the capacities of the SilverNet program. On those days and issues where we have that we're trying to make budget deadlines and such, we'd be able to bring staff down to operate out of there directly because the connection's better direct in Carson City. And then finally the Department of Education because of their reorbs no longer has office space for the FSA Program, so the FSA Program would actually be in this -- one of the offices every day. It would be their primary office and would be the primary person.

It says on here that it would be a full-service location. It would be more of an administrative office location, again, used by multiple staff, multiple division administrators.

**Governor:** And the reason I called this up because it wasn't in the original budget request...

**Jim Barbee:** Correct.

**Governor:** ...for this part of the biennium. What are you doing now for...

**Jim Barbee:** And that's part of why, so what -- actually Mr. Gustafson is behind us. During the legislative session I'll be there most every day because I have to be down here most every day during the session. And so I swapped office space with him that he would utilize during the week in Reno when he needed and then I would utilize during the legislative session, just during the session, this past session. With the merger and the capacity of staff that we took on, for example, all the dairy staff left Leases to move into the Department of Agriculture. We basically filled that building up and we no longer had tradable space available. And so that's kind of where this new (inaudible), so this give us prep coming into the next legislative session to have office and copier and that kind of stuff down here as well.

**Governor:** And did you exhaust looking at all the other state agencies to see if they had any available space?

**Jim Barbee:** No.

**Governor:** No.

**Jim Barbee:** No.

**Governor:** Kind of...

**Jim Barbee:** Other than, yeah, just -- than the conversations that I'd had with Dave.

**Governor:** Okay. All right. I have no further questions. That was very thorough. Thank you, Director Barbee.

**Jim Barbee:** Thank you.

**Governor:** Mr. Secretary, do you have any questions?

**Secretary of State:** No, Governor, thank you.

**Governor:** All right. I have no questions on any of the other leases, so Chair will accept a motion for approval of Lease 1 through 9 as described in Agenda Item No. 10.

**Secretary of State:** I'll move for approval.

**Governor:** Second the motion. Any questions or discussion? All in favor say aye. Aye.

**Secretary of State:** Aye.

**Governor:** Motion passes 2-0.

## **\*11. FOR POSSIBLE ACTION – CONTRACTS**

Thirty-three independent contracts were submitted to the Board for review and approval.

**Clerk's Recommendation:** I recommend approval.

**Motion By:** Secretary of State

**Seconded By:** Governor

**Vote:** 2-0

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**Comments:**

**Governor:** We will move on to Agenda Item No. 11, Contracts. Ms. Teska.

**Clerk:** Thank you, Governor. The Agenda has 33 contracts for consideration. We do have a request from the agency on Item No. 7, Department of Administration, Enterprise IT Services, the contract with International Business Machines. We've received a request to have that item withdrawn.

**Governor:** Okay. All right. I would like to hold out Contract 2 and 3, No. 9, No. 19. And that is all.

**Secretary of State:** I have nothing, Governor.

**Governor:** All right. Thank you. So do we have anybody here on 2 and 3 from the Treasurer's Office? All right. And I'll be frank with why I asked these to be let out, is they're with Xerox, and I just had some questions with regard to the nature of those contracts. Ms. Teska, would we be jeopardizing any programming if we were to hold these contracts for another month?

**Clerk:** In looking at the items as they're presented on the Agenda, Item No. 2 already has an effective date of 7-1, 2014, so it's already a retroactive contract, so we could defer that because it's going to be a retroactive agreement one way or another. And I believe that's part of a pool of contracts for that service. Also Item No. 3 is not scheduled to be effective until September 1<sup>st</sup>, and so I believe we could move that also to the August Agenda.

**Governor:** Yeah, so given your statement, I don't think there's any jeopardy to holding these contracts until the August Board of Examiners' meeting?

**Clerk:** I'm not aware of any.

**Governor:** Mr. Secretary, do you have any objection to holding Contracts 2 and 3 until the next meeting?

**Secretary of State:** No, Governor.

**Governor:** Okay. All right. Then let's move on to Contract No. 9, Department of Education and Measured Progress. Good morning.

**Steve Canavero:** Governor, Mr. Secretary, Steve Canavero, Deputy Superintendent, Department of Education.

**Governor:** And I have no issue with the contract, but I thought this would be an opportunity to talk about what's happening within the Department of Ed and the testing and the contract with...

**Steve Canavero:** Measured Progress.

**Governor:** ...Measured Progress.

**Steve Canavero:** Yeah, so I won't keep us here past lunch with what's happening with assessments and the Department of Ed, so I'll be brief. The contract amendment was necessary in order to revise of scope of work to deliver the end of course assessments which are now required of our high school students beginning with I guess the incoming class, graduating 10<sup>th</sup> graders, so the graduating class of 2016 and 2017, the incoming 9<sup>th</sup> graders, and then from thereon forward. So the MP contract, we needed to utilize and change the scope of work with this vendor to develop our items to deliver the assessment, to report the end of course assessments. And then within that scope of work we also modified a number of other changes to -- we modified the contract in other areas to also account for the delivery of the assessments for next year, which may be the Smarter Balanced Assessment Consortium assessments, which have yet to be selected by the academic center, its council and the State Board of Education. But we needed to ensure that this contract was put in place in time should that selection be made that it could be executed in a timely fashion.

**Governor:** So this contract is very critical in the process of shifting from high school proficiency exams to these Smarter Balanced tests, correct?

**Steve Canavero:** Correct. This is where it lives. And this contract also continues the high school proficiency exam rightfully so for those students who are 11<sup>th</sup> and 12<sup>th</sup> graders, incoming 11<sup>th</sup> and 12<sup>th</sup> graders, as well as those students in the adult high school program -- adult programs as well.

**Governor:** All right. Thank you very much.

**Steve Canavero:** Yeah, thank you.

**Governor:** Mr. Secretary, any questions?

**Secretary of State:** No, Governor.

**Governor:** All right. We will move to Contract 19, the Department of Corrections and CenturyLink.

**Governor:** Good morning, Mr. Sisco.

**Scott Sisco:** Good morning, Governor.

**Governor:** And, again, I don't have a question per se with regard to the nature of this contract, so you don't need to go to the depths of that. I just have a vague recollection that there was some litigation surrounding inmates and phone services.

**Scott Sisco:** Right. A couple things, as you will recall, this particular contract provides the telephone services in the institutions for the inmates. Not that long ago we actually renewed the one to see if we were going to get past that litigation. We did not, so we went ahead and went out to bid. Basically we got bids with various scenarios whether or not the federal stay that the federal judge put on it would go away. What we discovered during that period of time was we couldn't compel our vendor to take a profit cut, if you will, as a result of the federal stay until the determination was made.

So this particular bid, again, has scenarios. Right now the scenario that we selected is based on that stay, so that the vendor makes his level of profit and the institution makes the commission which, you know, pay for various things for the inmates. Should that stay be either upheld or done away with, then we have a set of safe harbor rates that we will back to. And at that point in time we will adjust the contract with a contract amendment. And I think as I told you at the Board of Prison Commissioners meeting, we anticipate probably a reduction to revenues somewhere between 600,000 and \$1 million a year at that point in time.

**Governor:** Okay. But this contract contemplates all of that and provides you with the flexibility to react...

**Scott Sisco:** Yes.

**Governor:** ...to any type of legal decisions.

**Scott Sisco:** Absolutely. Like I say, it does not take -- it does not take the rates down to those new FCC rates because, again, we didn't have the ability to do that. But it does contemplate that and does set us up for that once that decision is made.

**Governor:** All right. Mr. Secretary, do have any questions on Contract 19?

**Secretary of State:** No, Governor, thank you.

**Governor:** I believe that exhausts my questions on contracts. Mr. Secretary, any other contracts you'd like to be considered?

**Secretary of State:** No, Governor, thank you.

**Governor:** Then the Chair will accept a motion to approve Contract No. 1, 4 through 6 and 8 through 33.

**Secretary of State:** I'll move for approval.

**Governor:** I'll second the motion. Any questions or discussion? And before I take the vote, did I get that right, Ms. Teska...

**Clerk:** Yes.

**Governor:** ...to make sure that...

**Clerk:** Yes.

**Governor:** ...held 2 and 3 and 7?

**Clerk:** Yes.

**Governor:** All right. All in favor of the motion say aye. Aye.

**Secretary of State:** Aye.

**Governor:** Motion passes 2-0.

## **\*12. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

Four master service agreements were submitted to the Board for review and approval.

**Clerk's Recommendation:** I recommend approval.

**Motion By:** Secretary of State

**Seconded By:** Governor

**Vote:** 2-0

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**Comments:**

**Governor:** We will move on then to the next Agenda item which is No. 12, Master Service Agreements. Ms. Teska.

**Clerk:** There are four master service agreements for your approval today. And we can entertain any questions if you have any.

**Governor:** I have no questions. Mr. Secretary?

**Secretary of State:** No, Governor.

**Governor:** All right. The Chair will accept a motion for approval of master services agreements 1 through 4 as described in Agenda Item No. 12.



**Secretary of State:** Move for approval.

**Governor:** Second the motion. Any questions or discussion on the motion? All in favor say aye.

**Secretary of State:** Aye.

**Governor:** Aye. Motion passes 2-0.

### 13. INFORMATION ITEMS

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved from May 17, 2014 through June 17, 2014.

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES DIVISION	ENTERPRISE INFORMATION TECHNOLOGY SERVICES	REVENUE	\$15,220	
	Contract Description:	This is a new revenue intrastate interlocal agreement that is ongoing and provides for the lease of office space located at 1391 South Jones Blvd., Building 1300, Las Vegas NV 89146 to Enterprise Information Technology Services.				
	Term of Contract:	07/01/2014 – 06/30/2018		Contract # 15545		
2	901	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION - REHABILITATION DIVISION – BUSINESS ENTERPRISE	SUBURBAN ELEVATOR OF NEVADA	OTHER: BUSINESS ENTERPRISE SET ASIDE	\$20,000	
	Contract Description:	This is a new contract to provide installation, service, repair and maintenance for the dumbwaiter located in Business Enterprises of Nevada locations at the Hoover Dam. The vendor shall provide all management, tools, materials, supplies, equipment, transportation and labor necessary for installation, service, repair, and maintenance of the dumbwaiter in a manner to ensure continuous and safe operation in accordance with industry standards.				
	Term of Contract:	05/20/2014 – 02/28/2018		Contract # 15558		
3	908	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – ADMINISTRATIVE SERVICES	NEVADA SIGN CO	FEDERAL 69% GENERAL 1.9% OTHER: SPECIAL FUND AND CAREER ENHANCEMENT FUND 29.1%	\$10,000	
	Contract Description:	This is the first amendment to the original contract, which continues ongoing services for the manufacture, installation and repair of signage for the Department of Employment, Training and Rehabilitation leased and owned buildings in the Las Vegas area. This amendment changes the vendors mailing address, extends the contract termination date from November 30, 2014 to October 31, 2016 and increases the maximum amount from \$9,500 to \$19,500 for the term of the contract.				
	Term of Contract:	11/06/2012 – 10/31/2016		Contract # 13865		

4	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES PARKS DIVISION – STATE PARKS	REGIONAL TRANSPORTATION COMMISSION	REVENUE	\$15,000	
	<b>Contract Description:</b>	This is a new revenue contract to provide transit operations from Reno/Sparks to Sand Harbor State Park.				
		Term of Contract:	05/22/2014 – 09/05/2014	Contract # 15744		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
5	902	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – EMPLOYMENT SECURITY DIVISION	LAS VEGAS INTERPRETERS CONNECTION, LLC	OTHER: ALL DETR BUDGET ACCOUNTS	\$49,500	
	<b>Contract Description:</b>	This is a new contract that continues ongoing interpretation services at Unemployment Insurance hearings and other meetings in the Las Vegas area. These meetings require interpreters to be fluent in multiple languages and the interpretation must be on a word-for-word basis for clients.				
		Term of Contract:	06/01/2014 – 05/31/2016	Contract # 15605		
6	030	ATTORNEY GENERAL'S OFFICE	NATIONAL CONSUMER LAW CENTER, INC.	OTHER: REGULATORY ASSESSMENTS	\$42,920	
	<b>Contract Description:</b>	This is a new contract to provide litigation support and assistance to the Bureau of Consumer Protection (BCP) on filings and other proceedings made by Nevada utilities before the court, regulatory body, board, commission, or agency having jurisdiction on electric issues that may impact Nevada utilities or rate payers for whom the BCP has statutory requirement to represent.				
		Term of Contract:	05/22/2014 – 06/13/2018	Contract # 15712		
7	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	FLEET HEATING & AIR, INC.	GENERAL	\$14,000	
	<b>Contract Description:</b>	This is a new contract that continues ongoing air conditioning and heating services for the Sierra Regional Center (SRC) campus at 601 S. 21st Street. The contractor will, on an as needed basis, provide for the maintenance, repair and/or replacement of heating and air conditioning units.				
		Term of Contract:	05/27/2014 – 04/30/2016	Contract # 15622		
8	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	STANLEY STEEMER INTERNATIONAL, INC.	GENERAL 48.3% FEDERAL 51.7%	\$15,000	
	<b>Contract Description:</b>	This is a new contract that continues ongoing carpet cleaning services at various locations within Desert Regional Center.				
		Term of Contract:	05/27/2014 – 04/30/2016	Contract # 15683		
9	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	SOUTHWEST AIR CONDITIONING SERVICES	GENERAL 48.3% FEDERAL 51.7%	\$37,000	
	<b>Contract Description:</b>	This is a new contract that continues ongoing inspection and repair services for facility air conditioning systems.				
		Term of Contract:	07/01/2014 – 06/30/2016	Contract # 15687		
10	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	LABEEG BUILDING SERVICES, INC.	GENERAL 90% FEDERAL 10%	\$29,340	

	<b>Contract Description:</b>	This is a new contract that continues ongoing janitorial services to the child welfare rural region office located in Fallon.		
	Term of Contract:	09/01/2014 – 08/31/2017	Contract # 15730	

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	ANYTIME PLUMBING, INC.	GENERAL 40.9% FEDERAL 56.6%	\$45,000	
	<b>Contract Description:</b>	This is a new contract that continues ongoing plumbing services on an as needed basis for the division's eleven buildings located at 6171 W. Charleston Blvd., Las Vegas.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15732		
12	040	SECRETARY OF STATE'S OFFICE	CHALEKIAN, PAUL M DBA POSDCORB, LC	GENERAL	\$24,200	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides services to engage with one or more agencies on gathering business requirements regarding the processing of business registrations, licensing and/or permitting in compliance with state and local laws in order to determine how SilverFlume (Nevada's Business Portal) can be used to streamline the business customer's experience while powering the business requirements. This amendment extends the termination date from June 30, 2014 to December 31, 2014 and increases the maximum amount from \$20,000 to \$44,200.				
		Term of Contract:	10/17/2013 – 12/31/2014	Contract # 14814		
13	240	OFFICE OF VETERAN'S SERVICES	SCHNEIDER ELECTRIC	OTHER: MULTIPLE BUDGET ACCOUNTS	\$3,001	
	<b>Contract Description:</b>	This is the first amendment to the contract to provide remote monitoring of HVAC control systems for the Nevada State Veterans Home. The purpose of this amendment is to extend the contract from May 31, 2014 to May 31, 2015, and to increase the maximum amount of the contract from \$9,999 to \$13,000. Increased money is to cover quarterly maintenance review as well as parts and labor for repairs.				
		Term of Contract:	06/01/2011 – 05/31/2015	Contract # 12123		
14	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES PARKS DIVISION	LINCOLN COUNTY POWER DISTRICT	FEES: UTILITY SURCHARGE	\$15,000	
	<b>Contract Description:</b>	This is a new inter local contract to provide repairs to power lines at Spring Valley, Echo Canyon, Kershaw Ryan, Regional Visitors Center and Cathedral Gorge State Park.				
		Term of Contract:	06/04/2014 – 06/30/2017	Contract # 15735		
15	431	ADJUTANT GENERAL & NATIONAL GUARD	HERSHENOW & KLIPPENSTEIN	FEDERAL	\$9,100	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides for architectural, structural, mechanical and electrical services (Type C Services) for two (2) mezzanines in the Army Aviation Support Facility Hangars in the Harry Reid Training Center. The Army National Guard will execute a contract for design and construction of the two mezzanines from a modular mezzanine company. This amendment increases the maximum amount from \$4,800 to \$13,900 due to additional project requirements.				
		Term of Contract:	12/19/2013 – 08/23/2014	Contract # 15204		
16	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	DIVERSIFIED SYSTEMS INTERNATIONAL, INC.	GENERAL	\$14,290	
	<b>Contract Description:</b>	This is a new contract that continues ongoing quarterly fire alarm inspections of buildings 25 and 26 on the Northern Nevada Adult Mental Health Services campus and annual campus-wide fire alarm inspections pursuant to Nevada State Fire Marshall licensing and Joint Commission accreditation requirements.				

		Term of Contract:	07/01/2014 – 06/30/2016	Contract # 15719		
#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17	702	DEPARTMENT OF WILDLIFE	SANITARY SEPTIC SERVICE, INC.	OTHER: Q-1 BONDS	\$21,675	
	Contract Description:	This is a new contract to pump effluent and sediment from two settling ponds at the Spring Creek Rearing Station. Sediment had to be removed as part of a larger project to replace the pond liners.				
		Term of Contract:	03/03/2014 – 03/21/2014	Contract # 15755		
18	051	TREASURER OFFICE – COLLEGE SAVINGS TRUST	THERESA NAVARRO	OTHER: COLLEGE SAVINGS MARKETING	\$15,000	
	Contract Description:	This is a new contract to provide educational outreach in connection with the Nevada College Kick Start Program.				
		Term of Contract:	05/30/2014 – 12/31/2014	Contract # 15737		
19	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	PETTY & ASSOCIATES, INC.	BONDS 83% OTHER: TRANSFER FROM TREASURER 17%	\$48,800	
	Contract Description:	This is a new contract to provide professional mechanical and electrical engineering services to replace air handling units at the Lovelock Correctional Center; housing units 1A, 1B, 2A and 2B - Project No. 13-M12; SPWD contract No. 102720.				
		Term of Contract:	06/05/2014 – 06/30/2018	Contract # 15776		
20	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS – COMMISSION ON TOURISM	CERTIFIED FOLDER DISPLAY SERVICE, INC.	OTHER: LODGING TAX	\$31,763	
	Contract Description:	This is a new contract that continues ongoing distribution of Nevada's official travel and leisure guide as part of the marketing plan to bring tourists into Nevada. The travel guides will be strategically placed in California welcome centers and other locations in Los Angeles County, Phoenix, Reno/Carson City, Salt Lake City, Boise, San Diego County, Oakland International Airport, and the San Jose Airport.				
		Term of Contract:	06/01/2014 – 12/31/2014	Contract # 15782		
21	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	PREMIER JANITORIAL MANAGEMENT	FEES: BUILDING RENT INCOME FUNDS	\$24,400	
	Contract Description:	This is a new contract that continues ongoing janitorial services for Healthcare Finance and Policy located at 560 Hammill Way, Reno, Nevada.				
		Term of Contract:	08/01/2014 – 07/31/2018	Contract # 15626		
22	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	SOUTHWEST ELECTRITECH SERVICES, LLC	BONDS 30% OTHER: REBATE 68% TRANSFER FROM TREASURER 2%	\$24,350	
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Statewide Energy Efficiency Program; Project No. 13-S08; Contract No. 102725.				
		Term of Contract:	06/05/2014 – 06/30/2018	Contract # 15777		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23	810	DEPARTMENT OF MOTOR VEHICLES	HIGH DESERT MICROIMAGING, INC.	FEDERAL 45% HIGHWAY 55%	\$47,500	
	Contract Description:	This is the sixth amendment to the original contract, which provides end user technical support to Kofax Scanning Software being currently used within the department. This amendment extends the termination date from June 30, 2014 to June 30, 2019 and increases the maximum amount from \$122,685 to \$170,185 in order to provide the required maintenance on custom built and/or enhanced scanning system and software being utilized within the department.				
	Term of Contract:	06/17/2009 – 6/30/2014		Contract # CONV6454		
24	754	DEPARTMENT OF BUSINESS AND INDUSTRY – MANUFACTURED HOUSING DIVISION	CHARLES ABBOTT AND ASSOCIATES, INC.	FEES: INSPECTIONS FEES	\$14,000	
	Contract Description:	This is the second amendment to the original contract, which provides inspections and required testing for the installation of manufactured/mobile homes and commercial coaches; inspections and tests for home repairs and the replacement of heat producing appliances with the home; and approval of plans/modifications of plans as requested by the Division. The amendment increases the maximum amount of the contract from \$56,000 to \$70,000, due to increased inspections and Division staff vacancies.				
	Term of Contract:	01/23/2013 – 06/30/2015		Contract # 14025		
25	440	DEPARTMENT OF CORRECTIONS	T&M CONTROLS, INC.	GENERAL	\$49,000	
	Contract Description:	This is a new contract to provide an upgrade to the existing Rockwell Lethal Fence Monitoring System at High Desert State Prison.				
	Term of Contract:	06/02/2014 – 06/30/2014		Contract # 15756		
26	901	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – REHABILITATION DIVISION	BISHOP CONTRACTING, INC. DBA BISHOP AIR SERVICE	OTHER: BUSINESS ENTERPRISE SET ASIDE	\$25,000	
	Contract Description:	This is a new contract to provide maintenance and service of air-conditioning units to include, but are not limited to, remove and replace air filters monthly and clean coils, registers and returns at all existing Business Enterprises of Nevada (BEN) locations in Southern Nevada (as outlined herein); including the three sites at the Hoover Dam. The vendor shall be required to service any new sites added during the term of the contract at the costs outlined in the signed contract. The vendor may be requested to replace filters more frequently depending on the location's needs.				
	Term of Contract:	06/03/2014 – 06/30/2017		Contract # 15677		
27	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	GEN-TECH OF NEVADA, INC.	GENERAL	\$14,000	
	Contract Description:	This is the first amendment to the original contract, which provides generator service and repair on an as needed basis for Summit View Youth Correctional Center. This amendment increases the maximum amount from \$10,000 to \$24,000. Due to the vacancy of this property for more than three years, it has taken \$4,686 to bring the generator to operable condition and recently when the solar panels were disconnected the generator failed to take over and required additional repair.				
	Term of Contract:	10/03/2013 – 06/30/2017		Contract # 15007		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
28	611	GAMING CONTROL BOARD	SOUTHERN NEVADA AREA COMMUNICATIONS COUNCIL	GENERAL 80% OTHER: FORFEITURE FUNDS 20%	\$15,000	
	<b>Contract Description:</b>	This is the third amendment to the original contract which provides access to an 800 Mhz two-way radio system in support of the Gaming Control Board's Enforcement Division field operations in Southern Nevada. This amendment extends the termination date from June 30, 2014 to December 31, 2014 and increases the maximum amount from \$28,000 to \$36,000 due to the extended term.				
		Term of Contract:	04/18/2011 – 12/31/2014	Contract # 12105		
29	300`	DEPARTMENT OF EDUCATION	CLARK COUNTY PUBLIC EDUCATION FUND	GENERAL	\$19,500	
	<b>Contract Description:</b>	This is a new contract to provide for the facilitation of meetings to diagnose and report on where there are gaps in providing professional development to Nevada teachers and administrators to implement the Nevada Academic Content Standards in English Language Arts and Mathematics based on the Common Core State Standards.				
		Term of Contract:	06/06/2014 – 07/31/2014	Contract # 15774		
30	810	DEPARTMENT OF MOTOR VEHICLES	ALARMCO	HIGHWAY 95% FEES: POLLUTION CONTROL FEES 5%	\$7,800	
	<b>Contract Description:</b>	This is the third amendment to the original contract, which provides for the monitoring of the security service for the DMV offices located in Las Vegas, Henderson, and Mesquite. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increases the maximum amount from \$69,740 to \$77,540 to cover the cost of the additional year extension.				
		Term of Contract:	07/01/2008 – 6/30/2015	Contract # CONV5407		
31	908	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – ADMINISTRATIVE SERVICES	CAPTIONS UNLIMITED OF NEVADA, INC.	OTHER: ALL DETR BUDGET ACCOUNTS	\$29,000	
	<b>Contract Description:</b>	This is the first amendment to the original contract which continues ongoing real time captioning, which includes rough draft transcripts for clients, employees, board members, council members, or consumers who are deaf or hearing impaired, for meetings, conferences, trainings, or other occasions, as needed. This amendment changes the departments contact person, phone, fax number; the contractor's mailing address; extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$20,000 to \$49,000 due to increased need for these services.				
		Term of Contract:	07/01/2012 – 06/30/2016	Contract # 13315		
32	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF PUBLIC AND BEHAVIORAL HEALTH	JAM CONTRACTING, LLC	GENERAL	\$16,970	
	<b>Contract Description:</b>	This is a new contract to prepare and install Acrovyn wall coverings necessary to protect existing walls from unnecessary damages in buildings D, G, E, and H in which direct services are provided to Behavioral Health patients.				
		Term of Contract:	06/11/2014 – 09/30/2014	Contract # 15610		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
33	240	OFFICE OF VETERANS SERVICES	CAMPBELL'S CUSTODIAL SERVICES, INC.	GENERAL 53% OTHER: CEMETARY INTERMENT FEES 47%	\$38,000	
	<b>Contract Description:</b>	This is a new contract to provide cleaning service for the Administration Building, Chapel, and Maintenance Building at the Southern Nevada Veterans Memorial Cemetery.				
		Term of Contract:	06/11/2014 – 06/30/2016	Contract # 15772		
34	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	BUILDING CONTROL SERVICES, INC.	FEES: BUILDING RENT INCOME FUNDS	\$45,000	
	<b>Contract Description:</b>	This is a new contract to provide ongoing maintenance, repair and parts supply for Allerton temperature controls in various State buildings in Northern Nevada.				
		Term of Contract:	06/05/2014 – 06/14/2018	Contract # 15768		
35	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES PARKS DIVISION	RELIABLE PUMP, INC. DBA RELIABLE PUMP & MOTOR	FEES: MAINTENANCE	\$14,382	
	<b>Contract Description:</b>	This is a new emergency contract to provide repair of the sewage pumping station located at Big Bend in Colorado.				
		Term of Contract:	03/21/2014 – 04/28/2014	Contract # 15785		
36	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	CARPENTER SELLERS ASSOCIATION DBA CARPENTER SELLERS ARCHITECTS	OTHER: UNIVERSITY SYSTEMS RECEIPTS 13%, TRANSFER FROM CAPITAL PROJECTS FUND 10%, TRANSFER FROM TREASURER 55%, TRANSFER FROM PUBLIC WORKS 22%	\$43,645	
	<b>Contract Description:</b>	This is the second amendment to the original contract, which provides professional architectural/engineering services for the University of Las Vegas Hotel College Academic Building; Project No. 13-P05; Contract No. 92114. This amendment increases the maximum amount from \$2,794,463 to \$2,838,108 and provides additional scope for the cost estimator to include a cost model based on schematic design progress documents and a meeting to review with the construction manager at risk and the Public Works Division, along with additional services for requested changes by the using agency to reduce thirty-three offices and expedited services to maintain the schematic design schedule in order to have a construction cost available from the construction manager at risk to submit to the CIP 2015.				
		Term of Contract:	02/04/2014 – 06/30/2017	Contract # 15263		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
37	707	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES STATE LANDS	NICHOLS CONSULTING ENGINEERS	BONDS	\$49,000	
	<b>Contract Description:</b>	This is the second amendment to the original contract, which provides civil engineering design service to the Nevada Division of State Lands for the restoration of North Canyon Creek in Lake Tahoe, NV. This amendment increases the maximum amount from \$478,526 to \$527,526 due to increased regulatory requirements set forth by the U.S. Army Corps of Engineers requiring additional inspections be conducted by the vendor and their cultural resources sub-consultant.				
		Term of Contract:	04/12/2011 – 12/31/2014	Contract # 11944		
38	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES – WELFARE AND SUPPORTIVE SERVICES	ADVISON, INC.	GENERAL 33% FEDERAL 67%	\$27,350	
	<b>Contract Description:</b>	This is a new contract to provide Division of Welfare and Supportive Services (DWSS) an evaluation and assessment of the current Microsoft SharePoint environment. The evaluation and assessment will include recommendations for modifications needed to ensure the best performance, security and reliability in the SharePoint site, along with technical assistance to identify and find solutions for the connectivity, authentication, searching, and other challenges that DWSS is currently facing.				
		Term of Contract:	06/11/2014 – 06/30/2014	Contract # 15751		
39	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES – WELFARE AND SUPPORTIVE SERVICES	ADVISON, INC.	GENERAL 33% FEDERAL 67%	\$15,400	
	<b>Contract Description:</b>	This is a new contract to provide the Division of Welfare and Supportive Services an evaluation and assessment of the current Microsoft Project Server environment. The evaluation and assessment will include recommendations for modifications and enhancements to improve and preserve functionality and scalability of the current installation, along with training for project managers and administrators.				
		Term of Contract:	06/11/2014 – 06/30/2014	Contract # 15750		
40	902	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – EMPLOYMENT SECURITY DIVISION	CASHMAN EQUIPMENT COMPANY	OTHER: EMPLOYMENT SECURITY DIVISION SPECIAL FUND	\$16,800	
	<b>Contract Description:</b>	This is the second amendment to the original contract, which continues to provide remedial and preventative maintenance on the uninterrupted power supply module and two semi-annual preventative maintenance visits on the module's battery strings located at the department's administrative office at 500 E. Third Street in Carson City. This amendment changes the State's contact person and increases the maximum amount from \$17,500 to \$34,300 due to the need for the removal and replacement of eighty module batteries.				
		Term of Contract:	09/15/2011 – 08/31/2015	Contract # 12625		
41	030	OFFICE OF THE ATTORNEY GENERAL	GILBERT COLEMAN PHD ECONOMIC CONSULTING, INC.	OTHER: INSURANCE PREMIUM TRUST FUND	\$45,000	
	<b>Contract Description:</b>	This is a new contract that continues ongoing litigation support, including market and economic feasibility studies and statistical analysis, as well as testimony in regards to the economic analysis in defense of lawsuits against the State of Nevada.				
		Term of Contract:	07/01/2014 – 06/30/2015	Contract # 15793		



#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
42	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	ELKO COUNTY COMPTROLLER	OTHER: REVENUE FROM COUNTY	\$40,000	
	<b>Contract Description:</b>	This is a new revenue contract that is ongoing and provides for service to children with developmental disabilities and the County to reimburse the Aging and Disability Services Division the non-federal share of funding as payment for services.				
		Term of Contract:	07/01/2013 – 06/30/2015	Contract # 14973		
43	440	DEPARTMENT OF CORRECTIONS	RIDGE HOUSE, INC.	GENERAL	\$24,900	
	<b>Contract Description:</b>	This is a new contract that continues ongoing post release mental health and substance abuse evaluation and counseling services for offenders.				
		Term of Contract:	07/01/2014 – 06/30/2015	Contract # 15738		
44	440	DEPARTMENT OF CORRECTIONS	CUMMINS ROCKY MOUNTAIN, LLC	GENERAL	\$13,863	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which continues ongoing preventative maintenance services on the generators at Northern Nevada Correctional Center, Nevada State Prison, Stewart Conservation Camp, and Warm Springs Correctional Center. This amendment increases the maximum amount from \$52,971.35 to \$66,833.62 due to the addition of services for Northern Nevada Restitution Center and aligns payment terms with negotiated services.				
		Term of Contract:	10/09/2012 – 06/30/2016	Contract # 13672		
45	050	TREASURER'S OFFICE	TREASURY STRATEGIES	GENERAL 75% OTHER: HIGHWAY FUNDS 25%	\$20,000	
	<b>Contract Description:</b>	This is a new contract to provide consulting services to facilitate a request for proposal for acceptance of merchant services bank cards for in-person, online and mobile applications.				
		Term of Contract:	06/12/2014 – 06/30/2015	Contract # 15803		
46	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES	STOREY COUNTY COMMISSIONERS	OTHER: REVENUE FROM COUNTY	\$10,000	
	<b>Contract Description:</b>	This is a new revenue contract that is ongoing and provides for service to children with developmental disabilities and the county to reimburse for the Aging and Disability Services Division the non-federal share of funding as payment for services.				
		Term of Contract:	07/01/2013 – 06/30/2015	Contract # 15739		
47	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	MELROY ENGINEERING INC DBA MSA ENGINEERING CONSULTANTS	FEDERAL	\$10,200	
	<b>Contract Description:</b>	This is a new contract to provide professional architectural/engineering services for the water heater replacement at the Stead Training Center, Project No. 14-A013-19; Contract No. 103983. The vendor will provide construction design documents with specs for the replacement of domestic water heaters at the 8203, 8204, 8205, and 8209 buildings; and review and improve the instantaneous water heaters in the 8026, 8207, and 8208 buildings.				
		Term of Contract:	06/16/2014 – 06/30/2018	Contract # 15805		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
48	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS DIVISION	MELROY ENGINEERING INC DBA MSA ENGINEERING CONSULTANTS	FEDERAL	\$12,500	
	<b>Contract Description:</b>	This is a new contract to provide professional architectural/engineering services for the rooftop unit replacement at the Nevada Army National Guard Army Aviation Stead Facility; Project No. 14-A013-15; Contract No. 102752. The vendor will provide design documents with specs for the replacement of three roof top units and heat pumps at the Army Aviation Support Facility at the Harry Reid Training Center with four new rooftop units.				
		Term of Contract:	Upon approval – 06/30/2018	Contract # 15808		
49	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	INTERMOUNTAIN LOCK & SECURITY SUPPLY	GENERAL	\$24,000	
	<b>Contract Description:</b>	This is a new contract that continues ongoing locksmith service and repair on an as needed basis at Summit View Youth Correctional Center.				
		Term of Contract:	07/01/2014 – 06/30/2018	Contract # 15783		
50	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES	ALLSTATE ELECTRIC, LLC	GENERAL	\$24,000	
	<b>Contract Description:</b>	This is a new contract that continues ongoing electrical services on an as needed basis for Summit View Youth Correctional Center.				
		Term of Contract:	06/18/2014 – 06/30/2018	Contract # 15797		
51	611	GAMING CONTROL BOARD	MIEKO HIRAI BRAUN	OTHER: GAMING CONTROL BOARD INVESTIGATIVE FUND (APPLICANT PAID)	\$44,900	
	<b>Contract Description:</b>	This is the second amendment to the original contract, which provides Japanese translator and interpreter services. This amendment extends the termination date from June 30, 2014 to June 30, 2015 and increase the maximum amount from \$24,900 to \$44,900 due to an increased need for the services.				
		Term of Contract:	06/25/2013 – 06/30/15	Contract # 14623		

**Governor:** We will move to Agenda Item 13, Information Items. Ms. Teska.

**Clerk:** Thank you, Governor. There are 51 information items. These are the contracts that have been approved during the last month that do not reach the threshold for the Board of Examiners.

**Governor:** Okay. And I've reviewed all of them. I have no question. Mr. Secretary, any questions with regard to Agenda Item No. 13?

**Secretary of State:** No, Governor.

## 14. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

**Comments:**

**Governor:** That moves us Agenda Item 14, Public Comment. Is there any member of the public here in Carson City that would like to provide comment to the Board? Is there anyone present in Las Vegas that would like to provide public comment to the Board?

**Secretary of State:** Doesn't appear so, Governor.

## \*15. FOR POSSIBLE ACTION – ADJOURNMENT

**Clerk's Recommendation:** I recommend approval.

**Motion By:** Secretary of State

**Seconded By:** Governor

**Vote:** 2-0

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**Comments:**

**Governor:** All right then. Is there a motion to adjourn?

**Secretary of State:** I'll move for adjournment.

**Governor:** Second the motion. All in favor say aye.

**Secretary of State:** Aye.

**Governor:** Aye. Motion passes 2-0. This meeting is adjourned. Thank you, ladies and gentlemen.

**Respectfully submitted,**

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JULIA TESKA, CLERK

**APPROVED:**

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GOVERNOR BRIAN SANDOVAL, CHAIRMAN

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SECRETARY OF STATE ROSS MILLER

# POST

## \*\*\* NOTICE OF PUBLIC MEETING \*\*\*

### BOARD OF EXAMINERS

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**LOCATION:** Capitol Building  
The Guinn Room  
101 N. Carson Street  
Carson City, Nevada 89701

**VIDEOCONFERENCE:** Grant Sawyer State Office Building  
555 E. Washington Avenue, Ste. 5100  
Las Vegas, Nevada 89101

**DATE AND TIME:** September 9, 2014 at 10:00 am

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Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (\*)**. Items on the agenda may be taken out of the order presented, items may be combined for consideration by the public body, and items may be pulled or removed from the agenda at any time at the discretion of the Chairperson.

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### **PENDING BOE AGENDA ITEM**

#### **1. PUBLIC COMMENTS**

#### **\*2. FOR POSSIBLE ACTION – SAM CHANGES**

The Board of Examiners approves additions and revisions to the State Administrative Manual (SAM). Interested parties that wish to provide written comment to BOE for consideration of the proposed action must submit them by mail to:

209 E Musser St  
Room 200  
Carson City, NV 89701

or online through <http://budget.nv.gov/Feedback/> no later than 5 working days before the proposed meeting at which the BOE will consider the approval.

## A. Board of Examiners – 0104 – Agency Attendance and Notification

Agency Code: 080

Department: 08

Division (if applicable):

Appointing authority: Board of Examiners

Agency contact (name, phone and e-mail): Katrina Nielsen

Budget Division Analyst (name, phone and e-mail): Susan Brown, 684-0217,

[SusanBrown@admin.nv.gov](mailto:SusanBrown@admin.nv.gov)

Proposed BOE date: September 9, 2014

Proposed effective date: Upon approval

1. Reason/purpose for requested change:

**Clarify when agency BOE attendance is necessary.**

2. Explain how the recommended change(s) will benefit agencies or create consistencies or efficiencies, etc. (provide examples if applicable):

**Agencies will be able to differentiate between agenda items requiring attendance and agenda items in which attendance is optional.**

3. Will recommended change have a fiscal impact (if yes, explain):

**No.**

4. Existing and recommended language in SAM (*blue bold italics* is new language being proposed and ~~red strikethrough~~ is deleted language being proposed). (**please provide requested change as an attachment**):

## 0104 Agency Attendance and Notification

*BOE agenda action items preceded with an asterisk require mandatory attendance by appropriate agency staff to present their items with the exception of leases, contracts, and master service agreements, which may be pulled on a case by case basis.*

Any Board member who wishes to pull an agenda item for discussion, particularly items generally taken on a consent basis such as leases, contracts, and master service agreements, shall notify the Clerk of the Board prior to the BOE meeting of the items he/she wishes to be pulled for discussion. The Clerk of the BOE or his *or her* designee shall notify the appropriate agency of any agenda item(s) that has been identified by a member of the Board as an item for discussion. Any agency with an item pulled for discussion should have the appropriate staff member(s) present at the BOE meeting to respond to Board Members' questions. ~~If an agency is not contacted by the Clerk or his designee, the agency is not required to attend the BOE meeting.~~

*The agency is not required to attend the BOE meeting if an agency's only agenda items are leases, contracts, master-service agreements, or information items and they are not contacted by the Clerk of the Board or his or her designee regarding additional item(s) identified for discussion.*

BOARD OF EXAMINERS APPROVAL DATE: \_\_\_\_\_  
(for BOE use only)

**B. Department of Administration – Budget Division – 0212 and 0214 – Travel Status – In-State and Out-of-State**

**Agency Code:** 080

**Department:** Department of Administration

**Division (if applicable):** Budget Division

**Appointing authority:** Julia Teska, Director

**Agency contact (name, phone and e-mail):** Lesley Henrie, 775-684-0225, [lhennie@admin.nv.gov](mailto:lhennie@admin.nv.gov)

**Budget Division Analyst (name, phone and e-mail):** Eric King, 775-684-0205, [eking@admin.nv.gov](mailto:eking@admin.nv.gov)

**Proposed BOE date:** September 9, 2014

**Proposed effective date:** Retroactive to June 1, 2014

**1. Reason/purpose for requested change:**

On rare occasions, employees are required as part of their job duties to stay in lodging that exceeds 150% of the standard CONUS federal per diem rate. As sections 0212 Travel Status – In-State and 0214 Travel Status – Out-of-State are currently written, there is no method to reimburse these employees the difference between the per diem rate and the additional amount when these exceptional circumstances occur.

**2. Explain how the recommended change(s) will benefit agencies or create consistencies or efficiencies, etc. (provide examples if applicable):**

By adding an option for the Budget Director approval, it will ensure employees are reimbursed at the appropriate rate on rare occasions when they are required as part of their job duties to stay in lodging that exceeds the 150% of the standard CONUS federal per diem rate. Further, it will ensure employees do not incur out-of-pocket expenses when it is part of their job duties. By permitting approval at the Budget Director level, it will ensure authorizations are granted under strictly exceptional circumstances only.

**3. Will recommended change have a fiscal impact (if yes, explain):**

Yes. It is expected that there will be a nominal increase in the cost of reimbursement for lodging costs over and above the 150% of the standard CONUS federal per diem rate. However, since

approval by the Budget Director is reserved only for exceptional circumstances, it is expected that increased costs will be minimal.

4. Existing and recommended language in SAM (*blue bold italics* is new language being proposed and ~~red strikethrough~~ is deleted language being proposed). (please provide requested change as an attachment):

BOARD OF EXAMINERS APPROVAL DATE: \_\_\_\_\_

## 0212 Travel Status - In-State

People in travel status shall receive reimbursement at a rate comparable to the rates established by the US General Services Administration (GSA) for the State of Nevada. Maximum per diem reimbursement rates for Nevada's lodging, meals and incidental expenses are established by city/county and vary by season. Receipts are required for all lodging expenses. In addition to the reimbursable lodging rates, employees may be reimbursed for lodging taxes and fees. Lodging taxes are limited to the taxes on reimbursable lodging costs. For example, if the maximum lodging rate is \$50 per night, and you elect to stay at a hotel that costs \$100 per night, you can only claim the amount of taxes on \$50 which is the maximum authorized lodging amount. Meals will be reimbursed in accordance with the meals and incidental expense (M&IE) allowance. Receipts are not required for the M&IE allowance. Pursuant to SAM 0206 the hours and conditions to which employees are allowed to claim meals should be included within each agency's travel policy. State employees are directed to the GSA's website <http://gsa.gov> and the link "Per Diem Rates" for the most current rates. Employees may receive reimbursement for breakfasts even though continental breakfasts are provided. Employees are to deduct meals furnished to them during a conference or meeting from their reimbursement request in accordance with the rates within the GSA breakdown for the breakfast, lunch and dinner components. The M&IE rates vary by season, for guidance on deducting these amounts employees should refer to the "Meals and Incidental Expense Breakdown" link on the GSA website.

1. Upon approval of the agency head, agencies may make exceptions to the rate of reimbursement for lodging when the following applies:
  - a. Lodging is procured at a prearranged place such as a hotel when a meeting, conference or training session is held or;
  - b. Costs have escalated because of special events; lodging within prescribed allowances cannot be obtained nearby; and costs to commute to/from the nearby location exceed the cost savings from occupying less expensive lodging.

If the condition(s) above exist, agencies may apply the following rules to the rate of reimbursement for in-state travel:

c. 150% of the standard CONUS federal per diem rate for non-surveyed in-state sites.

*d. As otherwise approved by Budget Director.*

2. Employees will be reimbursed for actual expenses incurred for parking or vehicle storage fees for private automobiles and commercial transportation costs (i.e., taxi, shuttle, etc.). Receipts are required.
3. Other miscellaneous reimbursable business related expenses are: use of Internet services, computers, printers, faxing machines, and scanners; conference room rentals, official telephone calls/service. Receipts are required.
4. Employees will be reimbursed for laundry cleaning/pressing services if the employee's official business related hotel stay is four consecutive nights or longer. Receipts are required.
5. An employee using his own personal vehicle for the State's convenience will be reimbursed at the standard mileage reimbursement rate for which a deduction is allowed for travel for federal income tax. The Department of Administration, Budget Division shall issue an All-Agency Memorandum periodically reflecting the current rate in effect at that time.
6. An employee using his own personal vehicle for the employee's convenience will be reimbursed at one-half the standard mileage reimbursement rate.
7. An employee using his own personal vehicle will be compensated for any miles driven in excess of their normal commute. An employee's normal commute is the roundtrip mileage between the employee's residence and their official duty station.

## **0214 Travel Status - Out-of-State**

People in travel status shall receive reimbursement at a rate comparable to the rates established by the US General Services Administration (GSA) for their primary destination. Maximum per diem reimbursement rates for lodging, meals and incidental expenses are established by the city/county and vary by season. Receipts are required for all lodging expenses. In addition to the reimbursable lodging rates, employees may be reimbursed for lodging taxes and fees. Lodging taxes are limited to the taxes on reimbursable lodging costs. For example, if the maximum lodging rate is \$50 per night, and you elect to stay at a hotel that costs \$100 per night, you can only claim the amount of taxes on \$50 which is the maximum authorized lodging amount. Meals will be reimbursed in accordance with the meals and incidental expense (M&IE) allowance for the primary destination. Receipts are not required for the M&IE allowance. Pursuant to SAM 0206 the hours and conditions to which employees are allowed to claim meals should be included within each agency's travel policy. State employees are directed to the GSA's website <http://gsa.gov> and the link "Per Diem Rates" for the most current rates. Employees may receive reimbursement for breakfasts even though continental breakfasts are provided. Employees are to deduct meals furnished to them during a conference or meeting from their reimbursement request in accordance with the rates within the GSA breakdown for the breakfast, lunch and dinner components. The M&IE rates vary by season, for guidance on deducting these amounts employees should refer to the "Meals and Incidental Expense Breakdown" link on the GSA website.



1. Upon approval of the agency head, agencies may make exceptions to the rate of reimbursement for lodging when the following applies:
  - a. Lodging is procured at a prearranged place such as a hotel when a meeting, conference or training session is held or;
  - b. Costs have escalated because of special events; lodging within prescribed allowances cannot be obtained nearby; and costs to commute to/from the nearby location exceed the cost savings from occupying less expensive lodging.

If the condition(s) above exist, agencies may apply the following rules to the rate of reimbursement for out-of-state travel:

- c. 175% of the federal per diem rate for surveyed out-of-state sites or;
  - d. 300% of the standard CONUS federal per diem rate for non- surveyed out-of-state sites.
  - e. As otherwise approved by Budget Director.*
2. Employees will be reimbursed for actual expenses incurred for parking or vehicle storage fees for private automobiles and commercial transportation costs (i.e., taxi, shuttle, etc.). Receipts are required.
3. Other miscellaneous reimbursable business related expenses are: use of Internet services, computers, printers, faxing machines, and scanners, conference room rentals, official telephone calls/service. Receipts are required.
4. Employees will be reimbursed for laundry cleaning/pressing services if the employee's official business related hotel stay is four consecutive nights or longer. Receipts are required.
5. The Board of Examiners has approved a meal rate for employees traveling outside the United States, commensurate with the U.S. Department of State's meal allowances for foreign cities as listed in the U.S. Department of State's publication, Maximum Travel Per Diem Allowance for Foreign Areas. The current foreign per diem rates can be accessed at the U.S. Department of State's website.
6. An employee using his own personal vehicle for the State's convenience will be reimbursed at the standard mileage reimbursement rate for which a deduction is allowed for travel for federal income tax. The Department of Administration, Budget Division shall issue an All-Agency Memorandum periodically reflecting the current rate in effect at that time.
7. An employee using his own personal vehicle for the employee's convenience will be reimbursed at one-half the standard mileage reimbursement rate.
8. An employee using his own personal vehicle will be compensated for any miles driven in excess of their normal commute. An employee's normal commute is the roundtrip mileage between the employer's residence and their official duty station.

### **3. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS**

### **\*4. FOR POSSIBLE ACTION - ADJOURNMENT**

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Notice of this meeting was posted in the following locations:

Blasdel Building, 209 E. Musser St., Carson City, NV

Capitol Building, 101 N. Carson St., Carson City, NV

Legislative Building, 401 N. Carson St., Carson City, NV

Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:

Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV

Brad Carson [bcarson@dps.state.nv.us](mailto:bcarson@dps.state.nv.us)

Notice of this meeting was posted on the following websites:

<http://budget.nv.gov/Meetings>

<https://notice.nv.gov/>

Any questions regarding the agenda or supporting material for the meeting please contact Director Teska at (775) 684-0222 or you can email us at [budget@admin.nv.gov](mailto:budget@admin.nv.gov). We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Department of Administration at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775) 684-0260.

Brian Sandoval  
Governor



Julia Teska  
State Budget Director


Stephanie Day  
Deputy State Budget Director

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 13, 2014

To: Julia Teska, Clerk of the Board  
Department of Administration

From: John Borrowman, Budget Analyst   
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF ADMINISTRATION, FLEET SERVICES DIVISION**

Agenda Item Write-up:

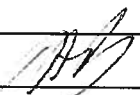
Replacement Vehicle Request: Pursuant to NRS 334.010 the Department of Administration, Fleet Services Division requests approval to replace one vehicle not to exceed \$18,500 from a vehicle accident resulting in a total loss of the vehicle.

Additional Information:

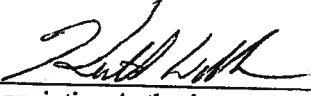

This authorization will be funded with accident recovery funds and from the agency's reserves.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED:   
ACTION ITEM: \_\_\_\_\_

Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> Fleet Services Division		<b>Budget Account #:</b> 1356	
<b>Contact Name:</b> Keith Wells		<b>Telephone Number:</b> 775-684-1883	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:			
<b>Number of vehicles requested:</b> 1		<b>Amount of the request:</b> \$18,500	
<b>Is the requested vehicle(s) new or used:</b> New			
<b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b>			
<b>Mission of the requested vehicle(s):</b> Vehicle was totaled in an accident the new vehicle will be assigned to the Vegas fleet services motor pool			
<b>Were funds legislatively approved for the request?</b>  <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<b>If yes, please provide the decision unit number:</b>  <b>If no, please explain how the vehicles will be funded?</b> Accident recovery funds and reserve funds	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> Replacement(s)			
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> Yes			
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2007 Odometer Reading: 52290 Type of Vehicle: Sedan		<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  Vehicle was totaled in an accident   <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>	
<i>Please attach an additional sheet if necessary</i>			
<b>APPOINTING AUTHORITY APPROVAL:</b>			
 Agency Appointing Authority		 Title	
		8-13-14 Date	
<b>BOARD OF EXAMINERS' APPROVAL:</b>			
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase			
Board of Examiners		Date	

Revised 7/13/10



State of Nevada

VEHICLE ACCIDENT REPORT  
Agency Form

For State Use Only:

State Claim No. \_\_\_\_\_

Budget Acct. No. \_\_\_\_\_

Coverage \_\_\_\_\_

Adjuster \_\_\_\_\_

INSTRUCTIONS: (If you need more space, attach a separate sheet of paper)

- ☒ Complete as much information as possible at the scene.  
☒ REPORT all accidents involving third parties, whether or not there is damage or injury.  
☒ Cooperate with investigating officer(s) and the State's adjuster(s).  
☒ Notify Attorney General's Office ASAP if there is an injury. Tel.: (775) 684-1263  
Fax: (775) 684-1108

☐ Sent original to AG's Office  
WITHIN 48 HOURS☐ Sent copy to Risk Management  
WITHIN 48 HOURSClaims Manager, Office of the Attorney General,  
100 N. Carson Street, Carson City, NV 89701  
Risk Management, 201 S. Roop Street, Suite 201,  
Carson City, NV 89701Date of Accident 07/01/14 Time 1:45 A.M. Location of Accident RANCHO AT LAKE MEAD

## OUR INFORMATION:

Driver's Name KEITH P. HENRY Agency GAMING CONTROL BOARD  
Office Address 1919 COLLEGE PKWY Bus. phone (775) 684-7706  
Driver's Lic. No. 0800462158 State NV Expiration Date 09/15/17  
Contact Person KEITH P. HENRY Title HENRINGS OFFICER Phone (775) 684-7706  
Is this a MOTOR POOL vehicle? ☒ Yes ☐ No Vehicle ID No. (VIN) 1C3LE46R27N 54503  
Plate No. EXS3375 Year 2007 Make CHEV Model SEBRIN  
Location of Vehicle TOWED FROM SCENE - QUALITY TOWING  
Describe damage to State vehicle: ☐ Windshield damage only; no other party involved  
MAJOR FRONT END DAMAGE

THEIR INFORMATION: Self-insurance card provided to driver/owner? ☐ Yes ☒ No  
TC-1 Claim form provided to driver/owner? ☐ Yes ☒ No  
(<http://ag.state.nv.us/about/complaints/TC1.pdf>)OWNER'S NAME DAVID ALFRED MARQUEZ Daytime Phone (OBTAINED FROM POLICE RPT)

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Insurance Company GIECO Policy No. 4157468978 City/State \_\_\_\_\_

Insurance Agent \_\_\_\_\_ Phone No. \_\_\_\_\_

Plate No. \_\_\_\_\_ State \_\_\_\_\_ Year 2000 Make SATURN Model 4DRDRIVER'S NAME DAVID A. MARQUEZ Daytime Phone \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Driver's Lic. No. 2001725920 State NV Expiration Date \_\_\_\_\_ (VEH)Describe damage to other vehicle and any injuries reported MAJOR FRONT END DAMAGE.

INJURY TO MY RIGHT WRIST AND ARM, MY NECK AND BACK. (ME)  
MARQUEZ SAID HE WAS NOT INJURED. I SOUGHT MEDICAL  
TREATMENT ON 07/02/14. (FORM C-4 COMPLETED)

**EXPLAIN WHAT HAPPENED:**

I WAS NORTH BOUND ON RANCHOWITH THE GREEN LIGHT AND HAD JUST ENTERED THE INTERSECTION AT LAKE MEAD WHEN THE OTHER CAR RAN THE RED LIGHT AND HIT ME. I WAS IN LAS VEGAS ON BOARD BUSINESS AND WAS DRIVING A STATE VEHICLE. I WORK IN CARSON CITY (PERM DUTY STATION).

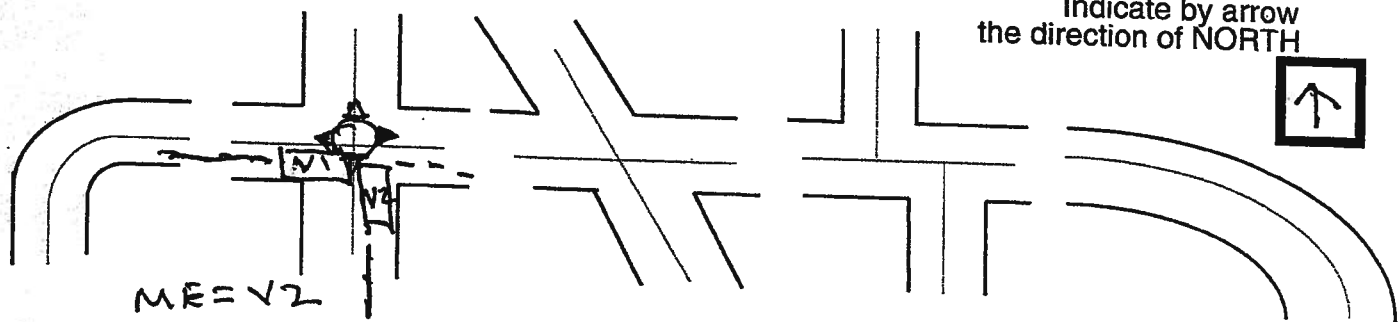
Accident Reported to (NHP, Metro, Reno P.D., etc.)

LVPD 140701-  
Report # 2131

Citations Issued? ☐ No ☒ Yes If "Yes," explain DAVID MARQUEZ (RAN RED LIGHT)

Complete the following diagram showing direction and positions of automobiles involved. Clearly designate point of contact.

Indicate by arrow the direction of NORTH



path before accident ----- path after accident +++++ Railroad ◆ Stop Sign ○ Stop Light ↑ Pedestrian

WITNESSES: ☐ Witness card given/statement taken

Name	Address	Phone
NORMA RODRIGUEZ		(702) 556-1670
LAVANNA M. MURTRY		(702) 631-7913

PERSONS INJURED: (If injured person is a State Employee, complete a Worker's Compensation Claim Form.)

Name	Address	Phone
KEITH P. HENRY	1919 COLLEGE PKWY CL, NV	(775) 684-7706

Agency Information: ☐ Damage estimates attached ☐ Estimates will follow

State Driver's Signature Keith P. Henry

Date 07/01/14

Reviewed by Safety Coordinator [Signature]

Date 7/8/14

Reviewed by Department Head [Signature]

Date 07/03/14

E. P. D. FF...

LAS VEGAS METROPOLITAN POLICE DEPARTMENT  
TRAFFIC COLLISION INFORMATION

The Traffic accident you were involved in was investigated by  
the LVMPD. The report should be ready after 7 business days at  
the LVMPD Records Section located at:

400 FLK BLVD, LAS VEGAS, NV 89106  
Phone No: (702) 828-3475 or 828-3476

Accident Date: 07/01/2014  
Accident No: LVMPD-140701-2131  
Location: RANCHO, LAKE MEAD  
Officer: 14016 J. PRIBYL

VEHICLE(S)

#1 Year: 2000  
Make: SATURN  
Lic. No.:  
Reg Owner: DAVID ALFRED MARQUEZ  
Insurance Company:  
GIECO  
Policy No.: 4157 4689 78  
Address/Phone:  
800-841-3000

Tow Company:

QUALITY TOWING

Occupants (First Middle Last Name - Phone Number)  
#1 Name: DAVID ALFRED MARQUEZ  
OLN: 2001725920  
Phone: (702) 7724751

#2 Year: 2007  
Make: CHRYSLER  
Lic. No.: EX53375  
Reg Owner: STATE OF NEVADA  
Insurance Company:  
SELF  
Policy No.: NRS 41-047  
Address/Phone:

Tow Company:

QUALITY TOWING

Occupants (First Middle Last Name - Phone Number)  
#1 Name: KENNETH PATRICK HENRY  
OLN: 0600462156  
Phone: (702) 0

NON MOTORIST (S)

WITNESS

**GEICO**

PLEASE VISIT US AT GEICO.COM  
FAX SUPPLEMENT REQUEST TO  
855-807-9339  
OR EMAIL R10ADSUPPL@GEICO.COM  
PO BOX 36091  
LAS VEGAS, NV 89133  
Phone: (702) 630-3284  
Fax: (855) 538-7829

Claim #: 0367464720101083-03  
Workfile ID: 1880F7b5

**Estimate of Record**

Written By: MARIO RODRIGUEZ, 7/15/2014 10:24:19 AM  
Adjuster: CZBK

Insured: CAROL MARQUEZ Policy #: 4157468978 Claim #: 0367464720101083-03  
Type of Loss: Liability Date of Loss: 07/01/2014 02:00 PM Days to Repair: 5  
Point of Impact: 12 Front Deductible:

**Owner:**  
NV FLEET SERVICE DIVISION  
750 E KING ST  
CARSON CITY, NV 89701-4768  
(702) 486-7050 Business  
(775) 684-1881 Business

**Inspection Location:**  
STATE OF NEVADA MOTOR  
POOL  
7060 LA CIENIGA ST  
LAS VEGAS, NV 89119-0000  
Other  
(702) 486-7050 Business

**Appraiser Information:**  
(702) 630-3284

**Repair Facility:**  
TOTAL LOSS

**VEHICLE**

Year: 2007 Color: WHITE Int: GRY License: EX53375 Production Date: 12/2006  
Make: CHRY Body Style: 4D SED State: NV Odometer: 52290  
Model: SEBRING Engine: 6-2.7L-FI VIN: 1C3LC46R27N545037 Condition:

**TRANSMISSION**

Automatic Transmission

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Power Driver Seat

**DECOR**

Dual Mirrors  
Tinted Glass

Console/Storage

**CONVENIENCE**

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Telescopic Wheel

**RADIO**

AM Radio  
FM Radio

Stereo

Search/Seek  
CD Player  
Auxiliary Audio Connection

**SAFETY**

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Front Side Impact Air Bags  
Head/Curtain Air Bags

**SEATS**

Cloth Seats  
Bucket Seats  
Reclining/Lounge Seats

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**OTHER**

Traction Control  
Stability Control  
Power Trunk/Gate Release



# Estimate of Record

Claim #:

0367464720101083-03

Workfile ID:

1880f7b5

2007 CHRY SEBRING 4D SED 6-2.7L-FI WHITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	*** INSPECTION ONLY ***					
2		<b>RESTRAINT SYSTEMS</b>		1			
3	Repl	Driver air bag slate gray	XS27XDHAG	1	627.00 m	Incl. M	
4	Repl	Psngr air bag	52029340AH	1	565.00 m	0.5 M	
5	Repl	Clockspring w/o fog lamps	4649194AB	1	265.00 m	1.1 M	
6	Repl	RT Ft impact sensor	4896061AB	1	42.95 m	0.3 M	
7	Repl	LT Ft impact sensor	4896061AB	1	42.95 m	0.3 M	
8	Repl	RT Retractor assy slate gray	XS401D5AC	1	160.00	0.5	
9	Repl	LT Retractor assy slate gray	XS411D5AC	1	217.00	0.5	
10	Repl	RT Buckle end slate gray	YS361D5AC	1	58.45	0.2	
11	Repl	LT Buckle end slate gray	YS371D5AC	1	60.25	0.2	
12		<b>STEERING COLUMN</b>					
13	Repl	Column assy	5057241AK	1	1,360.00 m	2.4 M	
14		<b>INSTRUMENT PANEL</b>					
15	Repl	Instrument panel slate gray	XS911DBAF	1	475.00	7.0	
16		<b>CONSOLE</b>					
17	R&I	R&I console assy	1GM581DBAB			0.5	
18		<b>INFORMATION LABELS</b>					
19	Repl	Emission label 2.7 liter Federal	4578502AB	1	1.00	0.2	
20		<b>FRONT BUMPER</b>					
21		O/H front bumper					
22	**	Repl A/M CAPA Bumper cover w/o fog lamps	C010382Q	1	158.97	Incl.	2.4
23		Add for Clear Coat					
24	Repl	Energy absorber	5303893AA	1	121.00	Incl.	1.0
25	Repl	Reinforcement (HSS)	5303700AD	1	312.00	Incl.	
26	**	Repl A/M LT Reflector	C104512	1	16.61	Incl.	
27		<b>GRILLE</b>					
28	*	Repl LKQ Grille +25%	\$WC310	1	134.05	Incl.	
29		<b>FRONT LAMPS</b>					
30	*	Repl LKQ RT Headlamp assy +25%	UB0005	1	93.75	0.5	
31	R&I	LT R&I headlamp assy	5303747AG			0.3	
32	*	Rpr LT Headlamp assy	5303747AG			0.5	
		NOTE: REPAIR LOWER OUTER TAB					
33		<b>RADIATOR SUPPORT</b>					
34	**	Repl A/M CAPA Radiator support	REPC250101Q	1	289.60	6.8	
35		Aim headlamps				0.5	
36		Evacuate & recharge				1.4 M	
37		<b>COOLING</b>					
38	*	Repl LKQ Radiator +25%	\$SN485	1	106.30 m	Incl.	
39	*	Repl LKQ Fan assy +25%	\$AE801	1	137.55 m	Incl.	
40	Repl	Pressure hose	5058344AE	1	15.60		

7/15/2014 10:25:26 AM

083799

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## Estimate of Record

2007 CHRY SEBRING 4D SED 6-2.7L-FI WHITE

41		Repl	Return hose	5058344AE	1	15.60		
42			<b>AIR CONDITIONER &amp; HEATER</b>					
43	*	Repl	LKQ Condenser +25%	E48BQV	1	131.31	m	Incl.
44			<b>HOOD</b>					
45	**	Repl	A/M CAPA Hood	XTY25458	1	564.15		1.8
46			Add for Clear Coat					2.8
47			Add for Underside(Complete)					1.1
48		Repl	Medallion	5113607AB	1	89.50		1.4
49		Repl	Latch	4589827AA	1	61.45		0.2
50		Repl	Striker	5155607AA	1	14.70		Incl.
51	*	Rpr	RT Hinge hood half	5155470AD				0.2
52			Add for Clear Coat					0.5
53	*	Rpr	LT Hinge hood half	5155471AD				0.1
54			Add for Clear Coat					0.5
55			<b>FENDER</b>					0.2
56	*	Rpr	RT Fender	5074402AE				0.1
57			NOTE: BLEND WITHIN PNL, FULL CLEAR					2.0
58	*		Overlap Major Adj. Panel					1.4
59	*		Add for Clear Coat					-0.4
60		Rpr	RT Lower rail assy	5076004AI			s	0.3
61	*		Add for Clear Coat					0.5
62		Rpr	LT Lower rail assy	5076005AE			s	0.1
63	#		Add for Clear Coat					0.5
64	#	Rpr	SET UP AND MEASURE					0.1
65		Rpr	PULL TO CORRECT					2.0
66			<b>ELECTRICAL</b>					2.0
67		R&I	Battery	56041380AD			m	0.3
68		Repl	Low note horn	5026977AA	1	34.95		Incl.
69	**	Subl	A/M Windshield w/o blue shade plus kit	DW01683GTN	1	197.05	T	
70	*	Subl	Windshield w/o blue shade Labor		1	148.00	X	
71	#	Repl	INSTALL KIT		1	20.00		
72			<b>EMISSION SYSTEM</b>					
73		Repl	Vapor canister	5273421AC	1	163.00	m	0.4
74	#	Refr	MASK FOR OVERSPRAY					M
75	#	Repl	CORROSION PROTECTION		1	5.00		0.2
76	#	Repl	ADD FLEX AGENT		1	5.00		
77	#	Rpr	GLASS CLEANUP					0.5
78			<b>OTHER CHARGES</b>					
79	#		Towing		1	339.50		
80	#		E.P.C.		1	3.00		
<b>SUBTOTALS</b>						<b>7,052.24</b>	<b>40.8</b>	<b>12.0</b>

## Estimate of Record

Claim #:  
Workfile ID:

0367464720101083-03  
1880f7b5

2007 CHRY SEBRING 4D SED 6-2.7L-FI WHITE

### NOTES

#### Estimate Notes:

##### WARNING:

Prior to repairing any restraint system components or wiring, the battery cable(s) must be disconnected and any back-up power supply must be discharged in order to prevent accidental deployment. Certain safety precautions must also be followed when servicing or handling supplemental restraint system components. Refer to the applicable MOTOR Air Bag Manual, Air Bag Quick Reference Guide or Air Bag Diagnostic CD for supplemental restraint system disarming procedures and Safety and Service Precautions.

##### NOTE:

Restraint System information is for estimating purposes only.

Labor times for air bag diagnosis are based on OEM procedures.

##### REPLACEMENT COMPONENTS

This is the latest information available at the time of compilation and supersedes all prior information published by MOTOR. Check with the OEM or authorized dealer to obtain the most current information available.

##### FRONT DEPLOYMENT

Deployed air bag module(s)  
Clockspring  
Steering column assy with intermediate shaft/coupler  
Seat belt tensioners  
Seat belt retractors and buckle ends in use  
Instrument panel pad, Passenger air bag wiring harness or connector, if available

##### ROOF DEPLOYMENT

Deployed head air bag module  
Headliner  
Windshield pillar trim  
Center pillar trim  
Upr qtr trim panel  
Seat belt retractors and buckle ends in use

##### SIDE DEPLOYMENT

Deployed seat air bag  
Seat back frame  
Seat back pad  
Seat back trim cover

##### ACTIVE HEAD RESTRAINT

7/15/2014 10:25:26 AM

083799

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Claim #:

0367464720101083-03

Workfile ID:

1880f7b5

**Estimate of Record**

2007 CHRY SEBRING 4D SED 6-2.7L-FI WHITE

if damaged  
INSPECTION COMPONENTSUndeployed air bag  
module(s)

Front impact sensors

Steering wheel

Instrument panel

Sunroof

Sunroof drain tubes

Side impact sensors

Seat belt tensioners

AFR components

undamaged

Lower anchors and

tethers for children

All trim panels

Diagnostic unit and

mounting location

Occupant sensor

Position sensor

SRS wiring

Prior Damage Notes:

SEE VALUATION

**ESTIMATE TOTALS**

Category	Basis		Rate	Cost \$
Parts				
Body Labor	34.4 hrs	@	\$ 40.00 /hr	6,561.74
Paint Labor	12.0 hrs	@	\$ 40.00 /hr	1,376.00
Mechanical Labor	6.4 hrs	@	\$ 75.00 /hr	480.00
Paint Supplies	12.0 hrs	@	\$ 26.00 /hr	312.00
Miscellaneous				148.00
Other Charges				342.50
Subtotal				9,700.24
Sales Tax	\$ 6,873.74	@	8.1000 %	556.77
<b>Total Cost of Repairs</b>				<b>10,257.01</b>
<b>Total Adjustments</b>				<b>0.00</b>
<b>Net Cost of Repairs</b>				<b>10,257.01</b>

Brian Sandoval  
Governor



Julia Teska  
State Budget Director


Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
***Budget Division***

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 13, 2014

To: Julia Teska, Clerk of the Board  
Department of Administration

From: John Borrowman, Budget Analyst   
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF ADMINISTRATION, FLEET SERVICES DIVISION**

Agenda Item Write-up:

Replacement Vehicle Request: Pursuant to NRS 334.010 the Department of Administration, Fleet Services Division requests approval to purchase forty-three vehicles not to exceed \$1,134,385 to provide for the legislatively approved replacement of agency owned vehicles leased to agencies.

Additional Information:

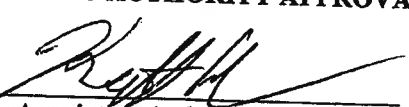
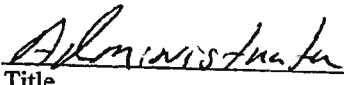
This authorization is for the entirety of the legislatively approved number and dollar amount.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED:   
ACTION ITEM: \_\_\_\_\_

Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> Fleet Services Division		<b>Budget Account #:</b> 1356
<b>Contact Name:</b> Keith Wells		<b>Telephone Number:</b> 775-684-1883
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:		
<b>Number of vehicles requested:</b> 43		<b>Amount of the request:</b> \$1,134,385
<b>Is the requested vehicle(s) new or used:</b> New		
<b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> Various sedans, pick ups and sport utilites		
<b>Mission of the requested vehicle(s):</b> These vehicles are assigned to various Fleet Services cutomers		
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, please provide the decision unit number:</b> E711 <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> Replacement(s)		
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> Yes		
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: Odometer Reading: Type of Vehicle:  Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:		<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  Yes  If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
<i>Please attach an additional sheet if necessary</i>		
<b>APPOINTING AUTHORITY APPROVAL:</b>		
 _____ Agency Appointing Authority		 _____ Title
		<u>8-13-14</u> Date
<b>BOARD OF EXAMINERS' APPROVAL:</b>		
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase		
_____ Board of Examiners		_____ Date

Revised 7/13/10

# Equipment Schedule

Date: 7/30/14 4:03 PM

Budget Period: 2013-2015 Biennium (FY14-15)

Budget Account: 1356 ADMINISTRATION - FLEET SERVICES CAPITAL PURCHASE

Version: L01 LEGISLATIVELY APPROVED

Schedule: EQUIPMENT

DU	Catg	GL	Equipment Type	Yr 2 Count	Yr 2 Rate	Yr 2 Total
E711	10	8310	VEHICLE-FLEET-RNO/CC-2.1 TRUCK 2WD STD CAB; SHORT BED	0	15,415.00	\$ -
E711	10	8310	VEHICLE-FLEET-RNO/CC-4.1 2WD PASSENGER VAN:MINI; 7 PASS	2	26,774.00	\$ 53,548
E711	10	8310	VEHICLE-FLEET-RNO/CC-4.2 2WD PASSENGER VAN:12 PASS	0	24,597.00	\$ -
E711	10	8310	VEHICLE-FLEET-RNO/CC-4.5 2WD CARGO VAN: 1/2 TON	0	23,461.00	\$ -
E711	10	8310	VEHICLE-FLEET-RNO/CC-5.3 SPORT UTILITY VEH:1/2 TON;4X4;6 DOOR; 5-6 PASS	1	28,581.00	\$ 28,581
E711	10	8310	VEHICLE-FLEET-RNO/CC-5.6 SPORT UTILITY VEH:3/4T;4X4;6 DOOR;8-9 PASS	0	38,074.00	\$ -
E711	10	8310	VEHICLE-ALT FUEL-LV-2.1 2WD TRUCK:STANDARD CAB; SHORT BED	0	21,666.00	\$ -
E711	10	8360	VEHICLE-FLEET-RNO/CC-1.1 SEDAN: FULL-SIZE, 4 DOOR; 6 PASSENGERS	1	23,447.00	\$ 23,447
E711	10	8360	VEHICLE-FLEET-LV-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS	0	19,569.00	\$ -
E711	10	8360	VEHICLE-FLEET-RNO/CC-1.3 SEDAN: COMPACT, 4 DOOR; 4-5 PASSENGERS	10	16,749.00	\$ 167,490
E711	10	8360	VEHICLE-ALT FUEL-LV-1.2 INTERMEDIATE:4 DOOR;5-6 PASSENGERS	17	28,385.00	\$ 482,545
E711	10	8360	VEHICLE-ALT FUEL-LV-1.3 SEDAN:COMPACT,4 DOOR;4-5PASSENGERS	6	40,917.00	\$ 245,502
E711	10	8360	VEHICLE-FLEET-RNO/CC-1.2 SEDAN: INTERMEDIATE, 4 DOOR; 5-6 PASSENGERS	3	19,242.00	\$ 57,726
E711	10	8310	VEHICLE-FLEET-RNO/CC-5.2 SPORT UTILITY VEHICLE:4X4;4 DOOR;4-6 PASS	3	25,182.00	\$ 75,546
				43		\$1,134,385

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**Department of Administration Fleet Services Division**  
**SFY2015 Decision Unit E711 Vehicle Replacement Request**

The vehicles listed below represent vehicles that have either met the replacement criteria by miles or age. The replacement of these vehicles is a routine request of the fleet services division to ensure the fleet provides our customers safe, efficient and reliable transportation

Budget										Quantity	43
Plate ID	YEAR	ODO	Make	Model	Location	Account	Agency	Maintenance Cost Per Mile	Comments	Total Cost	\$1,139,385
51066	2006	144056	CHEVROLET	2500	RENO	9011	UNR:CONTROLLER MAIL STOP 124	0.08			
54217	2007	139524	CHEVROLET	TRAIL BLAZER	ELY	3208	HHS:AGING AND DISABILITY/EIS	0.04			
49263	2005	129296	CHEVROLET	TAHOE	CARSON	3194	HHS:DPBH/CONSUMER PROTECTION	0.05			
46628	2004	117962	CHEVROLET	COLORADO	CARSON	1346	Mail Room	0.09			
106SCS	2004	125786	CHEVROLET	TRAIL BLAZER	RENO	3740	PAROLE AND PROBATION	0.06			
48154	2005	124581	CHEVROLET	COLORADO	CARSON	1385	EITS:COMPUTER FACILITY	0.08			
48150	2005	119096	CHEVROLET	COLORADO	CARSON	1562	PUBLIC WRKS INSPECTIONS	0.05			
46627	2004	116460	CHEVROLET	COLORADO	CARSON	1562	PUBLIC WRKS INSPECTIONS	0.06			
58439	2004	115311	TOYOTA	HIGHLANDER	ELKO	3265	DETR:FINANCIAL MGMT	0.05			
42393	2002	114567	FORD	RANGER	LVMP	1354	ADMIN:FLEET SERVICES	0.05			
55708	2008	106547	CHEVROLET	IMPALA	FALLON	3263	HHS:CFS YTH CORRECTIONS SVC	0.06			
High usage vehicle will exceed mileage replacement criteria by time of actual replacement											
58133	2008	105454	TOYOTA	RAV4	CARSON	3208	HHS:AGING AND DISABILITY/EIS	0.05			
226UJC	2008	103173	CHRYSLER	SEBRING	FALLON	3740	PAROLE AND PROBATION	0.06			
48135	2005	102323	CHEVROLET	COLORADO	LV	3274	DETR:INFO AND DEVEL PROCESS	0.07			
51672	2006	101978	CHEVROLET	IMPALA	CARSON	3740	PAROLE AND PROBATION	0.07			
57370	2008	101889	CHEVROLET	IMPALA	ELKO	3229	HHS:CFS CHILD WELFARE	0.09			
57354	2008	100685	CHEVROLET	IMPALA	FALLON	3229	HHS:CFS CHILD WELFARE	0.07			
57365	2008	100354	CHEVROLET	IMPALA	ELKO	3229	HHS:CFS CHILD WELFARE	0.08			
51584	2006	100227	FORD	TAURUS	LV	3208	HHS:AGING AND DISABILITY/EIS	0.08			
High usage vehicle will exceed mileage replacement criteria by time of actual replacement											
53429	2007	97396	CHRYSLER	SEBRING	CARSON	3229	HHS:CFS CHILD WELFARE	0.05			
High usage vehicle will exceed mileage replacement criteria by time of actual replacement											
55677	2008	97300	CHEVROLET	COBALT	ELKO	3208	HHS:AGING AND DISABILITY/EIS	0.05			
005RKT	2004	96339	CHEVROLET	MALIBU	CARSON	1037	ATTY GEN:MEDICAID	0.05			
High usage vehicle will exceed mileage replacement criteria by time of actual replacement											
57351	2008	96069	CHEVROLET	IMPALA	ELKO	3229	HHS:CFS CHILD WELFARE	0.08			
51594	2006	95612	FORD	FOCUS	CARSON	3216	HHS:DPBH/HLTH FACILITIES	0.04			
High usage vehicle will exceed mileage replacement criteria by time of actual replacement											
865VDH	2009	95515	CHEVROLET	MALIBU	LV	1030	ATTORNEY GENERAL	0.05			
High usage vehicle will exceed mileage replacement criteria by time of actual replacement											
274XWJ	2010	95503	FORD	FUSION	RENO	1030	ATTORNEY GENERAL	0.05			
48132	2005	94149	CHEVROLET	COBALT	FERNLEY	3648	HHS:DPBH/RURAL CLINICS	0.04			



Plate ID	YEAR	ODO	Make	Model	Location	Budget Account	Agency	Maintenance Cost Per Mile	Comments
38935	2000	93465	FORD	F150	LV	3650	MILITARY:NATIONAL GUARD	0.07	High usage vehicle will exceed mileage replacement criteria by time of actual replacement
51525	2006	92139	CHEVROLET	MALIBU	LV	3900	BUS AND IND: LABOR COMMISSION	0.04	High usage vehicle will exceed mileage replacement criteria by time of actual replacement
58334	2002	92054	DODGE	STRATUS	WINNEM	3229	HHS:CFS CHILD WELFARE	0.08	
55711	2008	91871	CHEVROLET	IMPALA	LV	3263	HHS:CFS YTH CORRECTIONS SVC	0.06	Vehicle has been assigned to the Vegas motor pool since new and is very worn due to daily usage in a rental pool setting
106RNB	2004	91743	DODGE	STRATUS	LV	1037	ATTY GEN:MEDICAID	0.07	
47628	2004	87562	CHEVROLET	CAVALIER	RENO	3263	HHS:CFS YTH CORRECTIONS SVC	0.06	
43675	2003	87432	CHEVROLET	CAVALIER	CARSON	3229	HHS:CFS CHILD WELFARE	0.07	
46202	2004	87157	CHEVROLET	CAVALIER	RENO	3254	DETR:FINANCIAL MGMT	0.07	
51514	2006	87142	FORD	TAURUS	LV	3740	PAROLE AND PROBATION	0.07	
51667	2006	86722	FORD	TAURUS	LV	3740	PAROLE AND PROBATION	0.06	
43681	2003	80133	CHEVROLET	CAVALIER	LV	3263	HHS:CFS YTH CORRECTIONS SVC	0.06	
53348	2007	58291	CHRYSLER	SEBRING	LVMP	1354	ADMIN:FLEET SERVICES	0.05	Vehicle has been assigned to the Vegas motor pool since new and is very worn due to daily usage in a rental pool setting
53340	2007	55456	CHRYSLER	SEBRING	LVMP	1354	ADMIN:FLEET SERVICES	0.07	Vehicle has been assigned to the Vegas motor pool since new and is very worn due to daily usage in a rental pool setting
53308	2007	52590	CHRYSLER	SEBRING	LVMP	1354	ADMIN:FLEET SERVICES	0.07	Vehicle has been assigned to the Vegas motor pool since new and is very worn due to daily usage in a rental pool setting
53306	2007	50960	CHRYSLER	SEBRING	LVMP	1354	ADMIN:FLEET SERVICES	0.06	Vehicle has been assigned to the Vegas motor pool since new and is very worn due to daily usage in a rental pool setting
53347	2007	50917	CHRYSLER	SEBRING	LVMP	1354	ADMIN:FLEET SERVICES	0.06	Vehicle has been assigned to the Vegas motor pool since new and is very worn due to daily usage in a rental pool setting

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Brian Sandoval  
Governor



Julia Teska  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
***Budget Division***

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 11, 2014

To: Julia Teska, Clerk of the Board  
Department of Administration

From: Stacey Johnson, Budget Analyst IV  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF BUSINESS & INDUSTRY – DIVISION OF INDUSTRIAL  
RELATIONS**

Agenda Item Write-up:

Pursuant to NRS 334.010 the Department of Business & Industry – Division of Industrial Relations requests approval to purchase a replacement vehicle for a total of \$26,181.

Additional Information:

The department seeks approval to replace one vehicle that has exceeded its useful life. This vehicle is used to perform safety and health inspections along with accident investigations for all active mines in Nevada. The vehicle purchase was approved during the 2013 Legislative Session in decision unit E710.

Statutory Authority:

NRS 334.010(1) - No automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

REVIEWED: SB  
ACTION ITEM: \_\_\_\_\_

## STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
B&I – Industrial Relations	1	\$26,181
Total:	1	\$26,181

Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> B&I/DIR/MSATS	<b>Budget Account #:</b> 4686
<b>Contact Name:</b> Rodney Neils or Jeff Bixler	<b>Telephone Number:</b> 775-684-7085
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>1</u>      <b>Amount of the request:</b> <u>\$26,181</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>New</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> <u>Purchasing 3/4 Ton, Six passenger truck and Camper Shell.</u></p> <p><b>Mission of the requested vehicle(s):</b> <u>MSATS performs safety and health inspections along with accident investigations for all active mines in the state of Nevada.</u></p>	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> <u>E710</u> <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> <u>      </u> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> <u>No vehicles of this type are listed in the Smart Way Elite Program.</u>	
<p><b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p><b>Current Vehicle Information:</b> Vehicle #1 Model Year: <u>EX49625</u> Odometer Reading: <u>104,936</u> Type of Vehicle: <u>Six Passenger Truck with Camper Shell</u></p> <p>Vehicle #2 Model Year: _____ Odometer Reading: _____ Type of Vehicle: _____</p> <p><i>Please attach an additional sheet if necessary</i></p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</p> <p><u>Yes</u></p> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p>
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="text-align: center;"><i>Aaron Frantz ASO 8/11/14</i></div> <div style="display: flex; justify-content: space-between;"><div>Agency Appointing Authority _____</div><div>Title _____</div><div>Date _____</div></div>	
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <div style="display: flex; justify-content: space-around;"><input type="checkbox"/> Approved for Purchase    <input type="checkbox"/> Not Approved for Purchase</div> <div style="display: flex; justify-content: space-between;"><div>Board of Examiners _____</div><div>Date _____</div></div>	

### Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	2.13, TRUCK, 3/4TON, FULLSIZE, CREW CAB, SHORTBED		
<b>Dealer Name:</b>	JONES-WEST FORD, RENO, NV		
<b>Delivery Location:</b>	RENO, NV		
<b>Vehicle Colors:</b>	Exterior: OXFORD WHITE CC - Z1	Interior: GREY	<input checked="" type="checkbox"/> Cloth <input type="checkbox"/> Vinyl
	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Cost</b>
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 23,381.00	\$ 23,381.00
SPECIFY OPTIONS: (description)			\$2,771.00
FOUR WHEEL DRIVE	1	\$2,688.00	
SKID PLATE	1	\$83.00	
TRAILER TOW PACKAGE		\$INCL.	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$0	\$
Total purchase price with options			\$26,152.00
DMV Title and DRS Fee's		\$28.25	\$28.25
<b>GRAND TOTAL:</b>			<b>\$26,180.25</b>

<b>Registered Owner:</b>	Agency Name & Address: Department of B&I/Division of Industrial Relations Mine Safety and Training Section 400 West King Street, Suite 210 Carson City, NV 89703
<b>Legal Owner:</b>	Agency Name & Address: Department of B&I/Division of Industrial Relations Mine Safety and Training Section 400 West King Street, Suite 210 Carson City, NV 89703
<b>County Vehicle Based In:</b>	Carson City
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Angie Thomas – 775-684-7089 or Rod Neils – 775-684-7097

**STANDARD PAGE/COST MATRIX ~ BID #8036 FLEET VEHICLES ~ UPDATED 2014-0206**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)**Specify State's Vehicle Item Number:**

(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)

2.13, TRUCK, 3/4TON, FULLSIZE, CREW CAB, SHORTBED

**Specify MANUFACTURER,****MODEL NAME, YEAR & BODY MODEL CODE:**

2015 FORD F-250 (W2A/W2B)

**Base Price for**  
**RENO/CARSON CITY**

\$23,381

**Base Price for**  
**LAS VEGAS**

\$23,681

**State vehicle miles per gallon (MPG):** NA (EXEMPT)**State manufactures warranty:** 3 YRS/36000 MILES**Specify alternate fuel engine size and emission rating:** 6.2L V8 GAS SOHC EFI FLEX FUEL**Includes Minimum Standard Equipment Listed:** ☒ Yes ☐ No if no, state exceptions:**Exterior Color: List available colors:** (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)BLUE JEANS CC/M  
VERMILLION RED CC  
GREEN GEM CC/M  
TUXEDO BLACK CC/MN1  
F1  
W6  
UHSTERLING GRAY CC/M  
INGOT SILVER CC/M  
OXFORD WHITE CC  
PALE ADOBE CC/MUJ  
UX  
Z1  
LQ**Seats, Cloth: List available colors:**

GREY

**GVW:** 9400#

(When Applicable)

**WHEELBASE:** 156"

(When Applicable)

**OPTION PACKAGE PAGE ~ BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)**Specify State's Vehicle Item Number:**

(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)

2.13, TRUCK, 3/4TON, FULLSIZE, CREW CAB, SHORTBED

**Option Package Name/Code:** XLT

\$3,781

**List Equipment Features Below:** INCL. 40/20/40 CLOTH BENCH, A/C, AM/FM/CD, CARPET, CRUISE,  
TILT & POWER WINDOWS/LOCKS, HEATED TOW MIRRORS, TRAILER BRAKE CONTROLLER (TBC)

TOTAL w/OPTIONS - \$26,152.00

**ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)**Specify State's Vehicle Item Number:**

2.13, TRUCK, 3/4TON, FULLSIZE, CREW CAB, SHORTBED

(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)

		DEDUCT AMOUNT
ABS Brake System	\$ INCL.	\$-
Air Conditioning	\$ INCL.	\$-
Cruise Control	\$ INCL.	\$-
Diesel Engine (6.7L 4V V8)	\$7,088	\$-
Engine Block Heater	\$63	\$-
Four Wheel Drive (4x4)	<u>\$2,688</u>	\$-
Heavy Duty Alternator (200A; DIESEL ONLY)	\$62	\$-
Hitch Receiver	\$ INCL.	\$-
Integrated Trailer Brake	\$ INCL. w/TBC	\$-
Keyless Entry w/Fob	\$ INCL. w/ PWR WINDOWS	\$-
Limited Slip Differential	\$328	\$-
Paint, Metallic	\$ OPTIONAL N/C	\$-
Power Mirrors	\$ INCL. w/ PWR WINDOWS	\$-
Power Locks	\$ INCL. w/ PWR WINDOWS	\$-
Power Seat, DRIVER ONLY	\$ 826 (XLT ONLY)	\$-
Power Windows	\$928	\$-
Radio; AM/FM Stereo, Cassette Player	\$ NA	\$-
Radio; AM/FM Stereo, CD	\$ INCL.	\$-
Rear Window Wiper	\$ NA	\$-
Seats, Vinyl	\$ NC	\$-
Vinyl Colors: TAN OR GREY		
Skid Plate (4WD ONLY)	<u>\$83</u>	\$-
Tilt Steering	\$ INCL.	\$-
Tire, Spare, Full Size	\$ INCL.	\$-
Trailer Tow Mirrors	\$ INCL.	\$-
Trailer Tow Package	<u>\$ INCL.</u>	\$-

**ITEMIZED OPTIONS PAGE - BID #8036 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)**Specify State's Vehicle Item Number:**

2.13, TRUCK, 3/4TON, FULLSIZE, CREW CAB, SHORTBED

(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)

Other:

6.2L V8 GAS SOHC EFI FLEX FUEL	\$ INCL.	\$-
40/20/40 SPLIT BENCH SEAT	\$ INCL.	\$-
ALL TERRAIN TIRES	\$298	\$-
DUAL ALTERNATORS (355A; DIESEL ONLY)	\$319	\$-
REAR STABILIZER BAR	\$120	\$-
ELECTRONIC SHIFT ON FLY (4WD ONLY)	\$156	\$-
SNOW PLOW PREP PKG	\$72	\$-
CAB STEPS, BLACK	\$311	\$-
UPFITTER SWITCHES	\$105	\$-
TRANSMISSION PTO	\$235	\$-
TAILGATE ASSIST & STEP	\$315	\$-
TRAILER BRAKE CONTROLLER (TBC)	\$193	\$-
SPRAY-IN BEDLINER	\$400	\$-
DAYTIME RUNNING LIGHTS	\$37	\$-
SYNC (HANDS FREE PHONE)	\$386	\$-
Other:	\$	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per unit mile.

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**State of Nevada  
Equipment Schedule**

Budget Period: 2013-2015 Biennium (FY14-15)  
 Budget Account: 4686 B&I - MINE SAFETY & TRAINING  
 Version: L01 LEGISLATIVELY APPROVED  
 Schedule: EQUIPMENT

DU	Catg	GL	Equipment Type	Priority	Yr 1 Count	Yr 1 Rate	Yr 1 Total	Yr 2 Count	Yr 2 Rate	Yr 2 Total
E710	05	8370	VEHICLE-FLEET-RNO/CC-2.19 4WD TRUCK 1T,CRW CB,S BD,SRW	5	1	29,229.00	29,229	1	30,106.00	30,106
E710	26	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	50	11	1,140.00	12,540	1	1,140.00	1,140
E710	26	8371	HARDWARE-LAPTOP PC WITH OPERATING SYSTEM	55	5	1,593.00	7,965	4	1,593.00	6,372
E710	26	8371	HARDWARE PRINTER NETWORK LASER JET MONO LITE DTY	60	4	834.00	3,336	0	834.00	0
E720	26	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	65	1	1,140.00	1,140	0	1,140.00	0
E710	05	8270	GILLIAM 5000 SERIES AIR PUMP KIT	10	1	4,732.00	4,732	0	0.00	0
E710	05	8271	W65 SELF RESCUER	25	4	395.00	1,580	0	0.00	0
E710	05	8271	GROUND RESISTANCE TESTER	30	2	1,400.00	2,800	0	0.00	0
E710	05	8271	GILLIAM PUMP CARRIER	35	10	66.00	660	0	0.00	0
E720	05	8270	NOISE DOSIMETERS	15	1	7,895.00	7,895	0	0.00	0
E720	05	8271	GEOGRAPHICAL POSITIONING SYSTEM	20	2	300.00	600	0	0.00	0
E720	05	8270	JEROME MERCURY ANALYZER	40	1	5,755.00	5,755	0	0.00	0

Brian Sandoval  
Governor



Julia Teska  
State Budget Director

Stephanie Day  
Deputy State Budget Director

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 5, 2014  
To: Julia Teska, Clerk of the Board  
Department of Administration  
From: Sherri Barkdull, Budget Analyst IV *SB*  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**COMMISSION ON MINERAL RESOURCE**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Commission on Mineral Resource requests approval to purchase one new vehicle in FY 2015 in the amount of \$27,076.

Additional Information:

The Commission on Mineral Resource is requesting permission to purchase one replacement vehicle. This vehicle purchase was approved during the 2013 Legislative Session in decision unit E710.

Statutory Authority:

NRS 334.010(1) - No automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

REVIEWED: *SB*

ACTION ITEM: \_\_\_\_\_

## STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

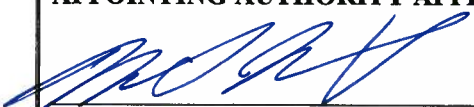
AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Commission on Mineral Resource	1	\$27,076
Total:	1	\$27,076

**RECEIVED**

Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

AUG 05 2014

DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET DIVISION

<b>Agency Name:</b> Division of Minerals	<b>Budget Account #:</b> 4219
<b>Contact Name:</b> George Bishop	<b>Telephone Number:</b> 775-684-7040
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
<b>Number of vehicles requested:</b> ONE <b>Amount of the request:</b> \$27,076.00	
<b>Is the requested vehicle(s) new or used:</b> NEW	
<b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> PICK UP	
<b>Mission of the requested vehicle(s):</b> Replace Field Vehicle	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> E-710 <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> New Vehicle is a pick up to be used for field work	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2007 Odometer Reading: 89,000 Type of Vehicle: Pick up  Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:  <i>Please attach an additional sheet if necessary</i>	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  Yes  <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>
<b>APPOINTING AUTHORITY APPROVAL:</b>   Agency Appointing Authority _____ Deputy Administrator _____ 8/5/14 Title _____ Date _____	
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase  Board of Examiners _____ Date _____	

Revised 7/13/10

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State of Nevada - Budget Division  
Statewide View of BAV Schedules  
2013-2015 Biennium (FY14-15)  
L01 LEGISLATIVELY APPROVED

8/5/14 3:28 PM

## Schedule Selection G: Equipment Schedule

Budget Account: 4219 MINERALS		Agency vehicles, computer hardware, and computer software request for year 1 and year 2. [See Attachment]									
Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt		
E710		EQUIPMENT REPLACEMENT									
18	8310	VEHICLE-FLEET-LV-2.15 4WD TRUCK 3/4T;EXT CAB; SHORT BED FY2014: Replace one 2007 Dodge Ram - vehicle is over 7 years old. Odometer reading taken 7/1/2012; FY2015: Replace other 2007 Dodge Ram - vehicle is over 7 years old. Odometer reading taken 7/1/2012.	1	1	1	26,288.00	27,076.00	26,288	27,076		
26	7771	SOFTWARE-ADOBE ACROBAT 2014: Last purchased 10/17/2008. 3 year replacement schedule. (6 lic). 2015: Last purchased 4/27/2012. 3 year replacement schedule. Used in report generation, website document distribution, and general administrative document creation and distribution.	11	6	6	130.00	130.00	780	780		
26	7771	SOFTWARE-MICROSOFT OFFICE SUITE PRO 2014: Last purchased with retained laptop 11/2005. 3 year replacement schedule (1-AMLCCLT1). 2015: Last purchased 17 each in 9/10/2010 + 2 new stations and 1 each in 2/3/2012. 3 year replacement schedule. (19 - 1 purchased in 2014) - 11 FTEs = 7 other computers (AML, Conf Rm, 3 CC laptops, LV-GIS, 1 LV laptop)))	9	1	18	332.00	332.00	332	5,976		
26	7771	SOFTWARE-MS VISIO 2014: Last purchased 5/17/2007 (Novagraph Chartist). 3 year replacement schedule. (1-DS). Used in Administrative to produce flowcharts for reports and Internal Control(s) procedures.	13	1	0	136.00	136.00	136	0		
26	8271	HARDWARE-LCD PROJECTOR HIGH END 3000 + LUMENS 2014: Last purchased 7/15/2008. 5 year replacement schedule. (1-LV).	17	1	0	1,100.00	1,100.00	1,100	0		
26	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST 2014: Last purchased 10/15/2010. 3 year replacement schedule. (Conf Rm; GB; LP; AML Chief, BD); 2015: Last purchased 2/16/2012. 3 year replacement schedule. (AML; LWC; MV).	6	5	3	1,140.00	1,140.00	5,700	3,420		
26	8371	HARDWARE-DESKTOP/CADD WORKSTATION W/MONITOR & OC 2014: Last purchased 10/15/2013. 3 year replacement schedule. (1-GIS2-CC)Used for highend map and graphic production on the Abandoned Mine Land and Oil, Gas, and Geothermal programs; CADD-style computer desktop.	5	1	0	4,711.00	4,711.00	4,711	0		
26	8371	HARDWARE-LAPTOP PC WITH OPERATING SYSTEM 2014: Last laptop of three purchased 11/19/2009. 4 year replacement schedule. (AMLL T1; AMLLT2; AMLLT3)	7	3	0	1,593.00	1,593.00	4,779	0		
26	8371	HARDWARE-PRINTER NETWORK LASER JET COLOR MED DTY 2014: Last purchased 11/2/2007. 5 year replacement schedule. (CC-Copy)	8	1	0	2,375.00	2,375.00	2,375	0		
26	7771	ADOBE PHOTOSHOP ELEMENTS 2014: Last purchased 4/13/2010. 3 year replacement schedule. 2015: Last purchased 4/27/2012. 3 year replacement schedule. Software used in graphics editing and creation for website, Abandoned Mine Lands, Oil, Gas, & Geothermal, and general use throughout the Division for reports and presentations. [See Attachment]	12	7	2	73.00	73.00	511	146		
26	8371	CANON SCANFRONT NETWORK SCANNER 2014: Last purchased 7/15/2008. 5 year replacement schedule. (1-CC) [See Attachment]	16	1	0	1,824.00	0.00	1,824	0		
26	8371	LARGE FORMAT PRINTER 24" FOR GIS MAPS 2015: Last purchased 11/2/2007. 7 year replacement schedule. (1-GIS-LV) Large format 42" printer for Carson City GIS Workstation used to printer Topographic and geologic maps associated with the Abandoned Mine Lands Program in Las Vegas. [See Attachment]	14	0	1	0.00	3,563.00	0	3,563		
26	8371	LARGE FORMAT PRINTER 42" FOR GIS MAPS 2015: Last purchased 3/2/2007. 7 year replacement schedule. (1-CCAML) Large format 24" printer for Las Vegas GIS workstation used to printer Topographic and geologic maps associated with the Abandoned Mine Lands Program in Las Vegas. [See Attachment]	15	0	1	0.00	2,682.00	0	2,682		
Total for Decision Unit: E710				28	32			48,536	43,643		
Total for Budget Account: 4219				28	32			48,536	43,643		

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Brian Sandoval  
Governor



Julia Teska  
State Budget Director

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**DEPARTMENT OF ADMINISTRATION**  
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Date: August 5, 2014

To: Julia Teska, Clerk of the Board  
Department of Administration

From: Sherri Barkdull, Budget Analyst IV *SB*  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF AGRICULTURE – LIVESTOCK INSPECTION PROGRAM**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Department of Agriculture-Livestock Inspection Program requests approval to purchase twelve used Nevada Highway Patrol vehicles in FY 2015 for a total cost of \$41,900.

Additional Information:

These are used NHP vehicles to include one charger, two trucks and nine expeditions that will be used for enforcement. The funding was placed in E710 for the purchase of used vehicles.

REVIEWED: *[Signature]*

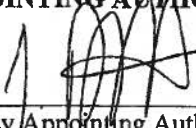
ACTION ITEM: \_\_\_\_\_

## STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Agriculture - Livestock Inspection	12	\$41,900
Total:	12	\$41,900

Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> Nevada Department of Agriculture		<b>Budget Account #:</b> 4546	
<b>Contact Name:</b> Dale Hansen		<b>Telephone Number:</b> 775-353-3741	
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>12</u>      <b>Amount of the request:</b> <u>41900</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>Used</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b></p> <p><small>These are used NHP vehicles this total includes: 1 charger (\$3,500); 2 truck (\$15,000), and: 9 expeditions (\$23,400)</small></p> <p><b>Mission of the requested vehicle(s):</b></p> <p><small>For the brand inspection program. Currently, staff is using there own vehicles for inspections and this becoming expensive. Over time NDA would achieve savings through having a fleet of NHP used vehicles that we could replace every three to four years.</small></p>			
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, please provide the decision unit number:</b> <u>E710</u> <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input checked="" type="checkbox"/> <u>x</u> Addition(s) <input type="checkbox"/> Replacement(s)			
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> <u>N/A for these purchases</u>			
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: Odometer Reading: Type of Vehicle: <hr/> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle: <hr/> <i>Please attach an additional sheet if necessary</i>		<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  <hr/> <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>  <hr/>	
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"><div style="text-align: center;"> _____ Agency Appointing Authority</div><div style="text-align: center;"><u>Fiscal Coordinator</u> _____ Title</div><div style="text-align: center;">_____ Date</div></div>			
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <div style="display: flex; justify-content: space-around;"><input type="checkbox"/> Approved for Purchase    <input type="checkbox"/> Not Approved for Purchase</div> <div style="display: flex; justify-content: space-between; align-items: flex-end;"><div style="text-align: center;">_____ Board of Examiners</div><div style="text-align: center;">_____ Date</div></div>			



## Schedule Selection G: Equipment Schedule

Budget Account:		4546 AGRI - LIVESTOCK INSPECTION								
Catg	GL Acct	Description	Priority	Year1 Count	Year2 Count	Year1 Rate	Year2 Rate	Year1 Amt	Year2 Amt	
B000	BASE									
04	7460	EQUIPMENT PURCHASES < \$1,000	1	0	0	345.00	345.00	0	0	
The account periodically must replace small equipment items. The agency calculates the expected cost based on a three-year average of purchases made. There were no purchases made in either FY10 or FY11. Purchases of \$1,035 were made in FY 12. \$1,035/3 = \$345.										
Total for Decision Unit: B000				0	0			0	0	
E710		EQUIPMENT REPLACEMENT								
05	8270	EQUIPMENT	26	1	1	55,000.00	55,000.00	55,000	55,000	
26	7771	SOFTWARE-MICROSOFT OFFICE SUITE PRO	6	6	0	332.00	332.00	1,992	0	
26	8371	HARDWARE - DESKTOP PC WO MONITOR, 5YR WAR MED COST	21	6	0	1,013.00	1,013.00	6,078	0	
Total for Decision Unit: E710				13	1			63,070	55,000	
Total for Budget Account: 4546				13	1			63,070	55,000	

Brian Sandoval  
Governor



Julia Teska  
State Budget Director

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**STATE OF NEVADA**  
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Date: August 5, 2014

To: Julia Teska, Clerk of the Board  
Department of Administration

From: Sherri Barkdull, Budget Analyst IV *SB*  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF WILDLIFE – CONSERVATION EDUCATION**

Agenda Item Write-up:

Pursuant to NRS 334.010 the Department of Wildlife-Conservation Education requests approval to purchase one replacement vehicle in the amount of \$27,068.

Additional Information:

The Department of Wildlife-Conservation Education is requesting permission to purchase one replacement vehicle. This vehicle purchase was approved during the 2013 Legislative Session in decision unit E711.

Statutory Authority:

NRS 334.010(1) - No automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

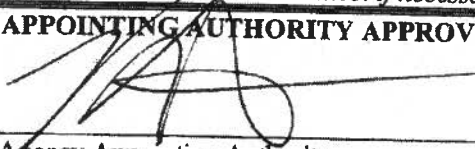
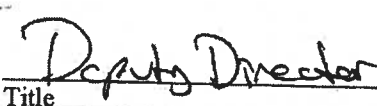
REVIEWED: <u><i>SB</i></u>
ACTION ITEM: _____

## STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Wildlife - Conservation Education	1	\$27,068
Total:	1	\$27,068

Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> <u>Wildlife</u>		<b>Budget Account #:</b> <u>4462</u>	
<b>Contact Name:</b> <u>Patrick Cates</u>		<b>Telephone Number:</b> <u>775-688-1982</u>	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:			
<b>Number of vehicles requested:</b> <u>1</u>		<b>Amount of the request:</b> <u>\$27,068</u>	
<b>Is the requested vehicle(s) new or used:</b> <u>New</u>			
<b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> <u>Truck, 2wd, 3/4 Ton, Crew Cab</u>			
<b>Mission of the requested vehicle(s):</b> <u>Volunteer Program, Wildlife Education</u>			
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, please provide the decision unit number:</b> <u>E711</u> <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)			
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> <u>Yes</u>			
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: <u>2000</u> Odometer Reading: <u>143,800</u> Type of Vehicle: <u>SUV</u>		<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  <u>Yes</u>	
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:		<b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>	
<i>Please attach an additional sheet if necessary</i>			
<b>APPOINTING AUTHORITY APPROVAL:</b>			
			
Agency Appointing Authority		Deputy Director	
		Date	
<b>BOARD OF EXAMINERS' APPROVAL:</b>			
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase			
Board of Examiners		Date	



Brian Sandoval  
Governor



Julia Teska  
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Date: August 5, 2014

To: Julia Teska, Clerk of the Board  
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From: Sherri Barkdull, Budget Analyst IV *SB*  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF WILDLIFE – DIVERSITY**

Agenda Item Write-up:

Pursuant to NRS 334.010 the Department of Wildlife-Diversity requests approval to purchase two replacement vehicles for a total of \$56,742.

Additional Information:

The Department of Wildlife-Diversity is requesting permission to purchase two replacement vehicles. These vehicle purchases were approved during the 2013 Legislative Session in decision unit E711.

Statutory Authority:

NRS 334.010(1) - No automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.


REVIEWED: <u><i>C</i></u>
ACTION ITEM: _____

## STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Wildlife - Diversity	2	\$56,742
Total:	2	\$56,742



**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> <u>Wildlife</u>		<b>Budget Account #:</b> <u>4466</u>	
<b>Contact Name:</b> <u>Laura Richards</u>		<b>Telephone Number:</b> <u>775-688-1995</u>	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:			
<b>Number of vehicles requested:</b> <u>1</u>		<b>Amount of the request:</b> <u>28,021 28,371</u>	
<b>Is the requested vehicle(s) new or used:</b> <u>new</u>			
<b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> <u>4wd truck, 3/4 ton, extended cab, long bed</u>			
<b>Mission of the requested vehicle(s):</b> <u>To conduct wildlife surveys and habitat restoration projects in remote areas of the Great Basin in Northeast Nevada.</u>			
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, please provide the decision unit number:</b> <u>E711</u> <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> Replacement(s)			
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> <u>yes</u>			
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b><u>Current Vehicle Information:</u></b> Vehicle #1 Model Year: <u>2003</u> Odometer Reading: <u>130,238</u> Type of Vehicle: <u>pick up-4x4</u>  Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:		<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  <u>yes</u>  <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>  <u>n/a</u>	
<i>Please attach an additional sheet if necessary</i>			
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 30%;">             _____            Agency Appointing Authority         </div> <div style="width: 30%; text-align: center;"> <u>Deputy Director</u>            _____            Title         </div> <div style="width: 30%; text-align: right;"> <u>8/1/14</u>            _____            Date         </div> </div>			
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 40%;">           _____            Board of Examiners         </div> <div style="width: 20%; text-align: center;">           _____            Date         </div> </div>			

Revised 7/13/10



Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> Wildlife		<b>Budget Account #:</b> 4466	
<b>Contact Name:</b> Laura Richards		<b>Telephone Number:</b> 775-688-1995	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:			
<b>Number of vehicles requested:</b> 1		<b>Amount of the request:</b> <del>28,021</del> 28,321	
<b>Is the requested vehicle(s) new or used:</b> new			
<b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> 4wd truck, 3/4 ton, extended cab, long bed			
<b>Mission of the requested vehicle(s):</b> To conduct wildlife surveys and habitat restoration projects in remote areas of the Great Basin in Northeast Nevada.			
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, please provide the decision unit number:</b> E711 <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> Replacement(s)			
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> yes			
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2001 Odometer Reading: 151,223 Type of Vehicle: pick up-4x4		<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b> yes	
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:		<b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b> n/a	
<i>Please attach an additional sheet if necessary</i>			
<b>APPOINTING AUTHORITY APPROVAL:</b>			
 _____ Agency Appointing Authority		 _____ Deputy Director Title	
		8/11/14 _____ Date	
<b>BOARD OF EXAMINERS' APPROVAL:</b>			
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase			
_____ Board of Examiners		_____ Date	

Revised 7/13/10

4

Budget Period: 2013-2015 Biennium (FY14-15)  
 Budget Account: ~~4406~~ WILDLIFE - DIVERSITY  
 Version: L01 LEGISLATIVELY APPROVED  
 Schedule: EQUIPMENT

DU	Catg	GL	Equipment Type	Priority	Yr 1 Count	Yr 1 Rate	Yr 1 Total	Yr 2 Count	Yr 2 Rate	Yr 2 Total
E711	05	8310	VEHICLE-FLEET-LV-2.10 TRUCK 4WD 1/2 T,EXT CAB, LONG BD	2	1	23,684.00	23,684	0	24,384.00	0
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.10 TRUCK 4WD 1/2 T,EXT CAB, BD	1	1	23,366.00	23,366	0	24,067.00	0
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.16 4WD TRUCK 3/4 T,EXT CAB, BD	3	0	26,234.00	0	1	27,024.00	27,021
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.16 4WD TRUCK 3/4 T,EXT CAB, BD	4	0	26,234.00	0	1	27,024.00	27,021
B000	11	7465	EQUIPMENT \$1,000 TO \$5,000	25	1	1,708.00	1,708	1	1,708.00	1,708
B000	11	7460	EQUIPMENT UNDER \$1,000	10	1	6,944.00	6,944	1	6,944.00	6,944
B000	12	7460	EQUIPMENT UNDER \$1,000	15	1	207.00	207	1	207.00	207
B000	13	7460	EQUIPMENT UNDER \$1,000	20	1	103.00	103	1	103.00	103
E711	05	7460	SKID PLATE	145	0	0.00	0	1	425.00	425
E711	05	7460	INTEGRATED TRAILER BRAKE	50	0	196.00	0	0	0.00	0
E711	05	7460	LIMITED SLIP DIFFERENTIAL	55	0	276.00	0	0	0.00	0
E711	05	7460	SKID PLATE W/ TOW HOOKS	60	0	85.00	0	0	0.00	0
E711	05	7460	DAYTIME RUNNING LAMPS	65	0	34.00	0	0	0.00	0
E711	05	7460	LT245/70R17E ON OFF ROAD TIRES	70	0	85.00	0	0	0.00	0
E711	05	7460	UCONNECT HANDSFREE COMMUNICATION	75	0	336.00	0	0	0.00	0
E711	05	8250	DIESEL ENGINE	80	1	6,503.00	6,503	0	0.00	0
E711	05	7460	LIMITED SLIP DIFFERENTIAL	85	1	291.00	291	0	0.00	0
E711	05	7460	SKID PLATE	90	1	83.00	83	0	0.00	0
E711	05	7460	REAR STABILIZER BAR	95	1	120.00	120	0	0.00	0
E711	05	7460	ELECTRONIC SHIFT ON FLY (4WD ONLY)	100	1	154.00	154	0	0.00	0
E711	05	7460	TRAILER BRAKE CONTROLLER (TBC)	105	1	0.00	0	0	0.00	0
E711	05	7460	DAYTIME RUNNING LIGHTS	110	1	37.00	37	0	0.00	0
E711	05	7460	SYNC (HANDS FREE PHONE)	115	1	386.00	386	0	0.00	0
E711	05	7465	FUEL & TOOL BOX COMBO	120	1	2,154.00	2,154	0	0.00	0
E711	05	7460	VERTEX RADIO	125	2	350.00	700	0	0.00	0
E711	05	7460	CRUISE CONTROL	130	0	0.00	0	2	350.00	700
E711	05	7460	SKID PLATE	135	0	0.00	0	1	575.00	575
E711	05	7460	CRUISE CONTROL	140	0	0.00	0	1	425.00	425
E711	05	7465	CARAVAN CAMPER SHELL	45	0	0.00	0	1	575.00	575
E711	05	7465	CARAVAN CAMPER SHELL	40	1	4,148.00	4,148	0	4,148.00	4,148
E720	05	8270	HONDA FOURTRAX FOREMAN ATV	5	2	8,445.00	16,890	0	0.00	0

27,021	28,371 +
330	28,371 +
575	56,742 +
425	

28,371 Ench

Brian Sandoval  
Governor



Julia Teska  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
***Budget Division***

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 5, 2014

To: Julia Teska, Clerk of the Board  
Department of Administration

From: Sherri Barkdull, Budget Analyst IV *SB*  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF WILDLIFE – FISHERIES MANAGEMENT**

Agenda Item Write-up:

Pursuant to NRS 334.010 the Department of Wildlife-Fisheries Management requests approval to purchase one replacement vehicle and one new vehicle for a total of \$55,507.

Additional Information:

The Department of Wildlife-Fisheries Management is requesting permission to purchase one replacement vehicle and one new vehicle. These vehicle purchases were approved during the 2013 Legislative Session in decision unit E711 and E249.

Statutory Authority:

NRS 334.010(1) - No automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

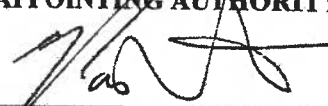
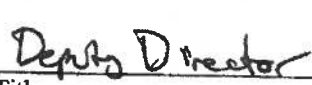
REVIEWED: \_\_\_\_\_  
ACTION ITEM: \_\_\_\_\_

## STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.



AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Wildlife – Fisheries Management	2	\$55,507
Total:	2	\$55,507

Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> Wildlife		<b>Budget Account #:</b> 4465	
<b>Contact Name:</b> Patrick Cates		<b>Telephone Number:</b> 775-688-1982	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:			
<b>Number of vehicles requested:</b> 1		<b>Amount of the request:</b> 28,759.00	
<b>Is the requested vehicle(s) new or used:</b> new			
<b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> pick up			
<b>Mission of the requested vehicle(s):</b> To conduct Aquatic Invasive Species program support.			
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, please provide the decision unit number:</b> <del>277</del> E249 <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input checked="" type="checkbox"/> Addition(s) <input type="checkbox"/> Replacement(s)			
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> yes			
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <u><b>Current Vehicle Information:</b></u> Vehicle #1 Model Year: Odometer Reading: Type of Vehicle:  Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:		<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  n/a  <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>  n/a	
<i>Please attach an additional sheet if necessary</i>			
<b>APPOINTING AUTHORITY APPROVAL:</b>			
 _____ Agency Appointing Authority		 _____ Deputy Director Title	
		8/1/14 _____ Date	
<b>BOARD OF EXAMINERS' APPROVAL:</b>			
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase			
_____ Board of Examiners		_____ Date	

Revised 7/13/10

Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> Wildlife		<b>Budget Account #:</b> 4465	
<b>Contact Name:</b> Patrick Cates		<b>Telephone Number:</b> 775-688-1982	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:			
<b>Number of vehicles requested:</b> 1		<b>Amount of the request:</b> 26,748.00	
<b>Is the requested vehicle(s) new or used:</b> new			
<b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> pick up			
<b>Mission of the requested vehicle(s):</b> Required for hatchery staff specialist to coordinate hatchery activities and travel to hatcheries and rearing station.			
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, please provide the decision unit number:</b> E711 <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> Replacement(s)			
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> yes			
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2001 Odometer Reading: 114,263 Type of Vehicle: pick up		<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  n/a	
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:		<b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>  n/a	
<i>Please attach an additional sheet if necessary</i>			
<b>APPOINTING AUTHORITY APPROVAL:</b>			
			
Agency Appointing Authority		Deputy Director	
		8/1/18	
		Date	
<b>BOARD OF EXAMINERS' APPROVAL:</b>			
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase			
Board of Examiners		Date	

Revised 7/13/10

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State of Nevada  
Equipment Schedule

7/24/14 4:14 PM

Budget Period: 2013-2015 Biennium (FY14-15)  
Budget Account: 4465 WILDLIFE - FISHERIES MANAGEMENT  
Version: L01 LEGISLATIVELY APPROVED  
Schedule: EQUIPMENT

DU	Catg	GL	Equipment Type	Priority	Yr 1 Count	Yr 1 Rate	Yr 1 Total	Yr 2 Count	Yr 2 Rate	Yr 2 Total
E249	05	8310	VEHICLE-FLEET-RNO/CC-2.12 TRUCK 4WD 3/4T,STD CAB,L BD	1	1	23,726.00	23,726	0	24,438.00	0
E249	05	8310	VEHICLE-FLEET-RNO/CC-2.14 4WD TRUCK 3/4T,CRW CAB,L BD	20	1	27,921.00	27,921	0	28,759.00	0
E249	05	8310	VEHICLE-FLEET-RNO/CC-2.14 4WD TRUCK 3/4T,CRW CAB,L BD	25	1	27,921.00	27,921	0	28,759.00	0
E249	05	8310	VEHICLE-FLEET-RNO/CC-2.14 4WD TRUCK 3/4T,CRW CAB,L BD	40	0	27,921.00	0	1	28,759.00	28,759
E250	16	8241	OFFICE FURNITURE-SECRETARIAL *** ENTIRE UNIT ***	160	1	2,090.00	2,090	0	2,290.00	0
E250	26	7771	SOFTWARE-MICROSOFT OFFICE SUITE PRO	185	1	332.00	332	0	332.00	0
E250	26	7771	SOFTWARE-WINDOWS CLIENT ACCESS LICENSE (CALS)	190	1	20.00	20	0	20.00	0
E250	26	8371	HARDWARE-LAPTOP PC WITH OPERATING SYSTEM	165	1	1,593.00	1,593	0	1,593.00	0
E250	26	8371	HARDWARE-LAPTOP DOCKING STATION	175	1	352.00	352	0	352.00	0
E250	26	8371	HARDWARE-SURGE PROTECTOR STRIPS	195	1	20.00	20	0	20.00	0
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.16 4WD TRUCK 3/4T,EXT CAB,L BD	1	1	26,234.00	26,234	0	27,021.00	0
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.16 4WD TRUCK 3/4T,EXT CAB,L BD	2	1	26,234.00	26,234	0	27,021.00	0
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.15 4WD TRUCK 3/4T,EXT CAB,S BD	3	0	25,969.00	0	1	26,748.00	26,748
B000	13	7460	EQUIPMENT UNDER \$1,000	90	1	2,400.00	2,400	1	2,400.00	2,400
B000	13	7465	EQUIPMENT UNDER \$5,000	120	1	4,324.00	4,324	1	4,324.00	4,324
B000	14	7460	EQUIPMENT UNDER \$1,000	95	1	2,513.00	2,513	1	2,513.00	2,513
B000	15	7460	EQUIPMENT UNDER \$1,000	100	1	3,761.00	3,761	1	3,761.00	3,761
B000	15	7465	EQUIPMENT UNDER \$5,000	125	1	1,100.00			0 *	1,100
B000	16	7460	EQUIPMENT UNDER \$1,000	105	1	629.00				629
B000	17	7460	EQUIPMENT UNDER \$1,000	110	1	8,746.00				8,746
B000	17	7465	EQUIPMENT UNDER \$5,000	130	1	21,713.00			28,759.00	21,713
B000	18	7465	EQUIPMENT UNDER \$5,000	135	1	4,826.00			26,748.00	4,826
B000	18	7460	EQUIPMENT UNDER \$1,000	115	1	5,054.00			55,507.00	5,054
B000	44	7465	EQUIPMENT UNDER \$5,000	140	1	5,177.00				5,177
E249	05	8270	HIGH PRESSURE DECONTAMINATION UNIT	10	0	0.00				40,895
E249	05	7460	RADIO	2	1	350.00				0
E249	05	7460	TOW PACKAGE	3	1	387.00				0
F249	05	8270	ZEBRA/QIAGGA DECONTAMINATION SYSTEM	15	2	19,842.00				19,842
E249	05	7465	CARAVAN CAMPER	30	2	3,585.00	7,170	1	3,585.00	3,585
E249	05	7465	HIGH CAPACITY RADIOS	35	2	3,500.00	7,000	1	3,500.00	3,500
E710	05	8260	18' DUCKWORTH SURVEY BOAT	15	1	19,830.00	19,830	0	0.00	0
E710	05	8270	SMITH ROOT LR-20B BACKPACK ELECTROFISHER COMBO	20	0	0.00	0	1	7,527.00	7,527
E710	05	8220	26' SPRINGDALE TRAVEL TRAILER	25	1	21,366.00	21,366	0	0.00	0
E710	05	6260	GREGOR BOAT	30	0	0.00	0	1	6,072.00	6,072

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Brian Sandoval  
Governor



Julia Teska  
State Budget Director


Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
***Budget Division***

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 5, 2014

To: Julia Teska, Clerk of the Board  
Department of Administration

From: Sherri Barkdull, Budget Analyst IV   
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF WILDLIFE – GAME MANAGEMENT**

Agenda Item Write-up:

Pursuant to NRS 334.010 the Department of Wildlife-Game Management requests approval to purchase four replacement vehicles for a total of \$126,751.

Additional Information:

The Department of Wildlife-Game Management is requesting permission to purchase four replacement vehicles. These vehicle purchases were approved during the 2013 Legislative Session in decision unit E711.

Statutory Authority:

NRS 334.010(1) - No automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

REVIEWED: 

ACTION ITEM: \_\_\_\_\_




## STATE VEHICLE PURCHASE


Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Wildlife - Game Management	4	\$126,751
Total:	4	\$126,751

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Nevada Department of Wildlife	<b>Budget Account #:</b> 4464
<b>Contact Name:</b> Patrick Cates	<b>Telephone Number:</b> 775-688-1982
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
<b>Number of vehicles requested:</b> <u>1</u> <b>Amount of the request:</b> <u>\$31,784.00</u> <b>Is the requested vehicle(s) new or used:</b> <u>New</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> <u>Pick up</u> <b>Mission of the requested vehicle(s):</b> <u>To replace current field vehicles with high mileage.</u>	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> <u>E711</u> <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> <u>Yes</u>	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: <u>2004 Chevrolet 3/4 ton</u> Odometer Reading: <u>152,118</u> Type of Vehicle: <u>Pick up</u>  Vehicle #2 Model Year: _____ Odometer Reading: _____ Type of Vehicle: _____  <i>Please attach an additional sheet if necessary</i>	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  <u>Yes</u>  <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 30%;">             _____            Agency Appointing Authority         </div> <div style="width: 30%;"> <u>Deputy Director</u>            _____            Title         </div> <div style="width: 30%; text-align: right;"> <u>8/1/14</u>            _____            Date         </div> </div>	
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 40%;">           _____            Board of Examiners         </div> <div style="width: 40%;">           _____            Date         </div> </div>	

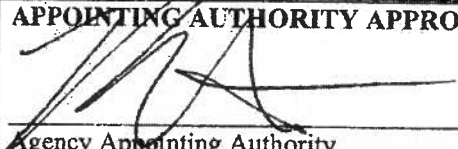

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Nevada Department of Wildlife	<b>Budget Account #:</b> 4464
<b>Contact Name:</b> Patrick Cates	<b>Telephone Number:</b> 775-688-1982
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>1</u>      <b>Amount of the request:</b> <u>\$30,497.00</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>New</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b>  <u>Pick up</u></p> <p><b>Mission of the requested vehicle(s):</b>  <u>To replace current field vehicles with high mileage.</u></p>	
<b>Were funds legislatively approved for the request?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> <u>E711</u> <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b> <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> <u>Yes</u>	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: <u>2004 Chevrolet 3/4 ton</u> Odometer Reading: <u>Est. 150,000</u> Type of Vehicle: <u>Pick up</u>  Vehicle #2 Model Year: _____ Odometer Reading: _____ Type of Vehicle: _____  <i>Please attach an additional sheet if necessary</i>	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.  <u>Yes</u>  If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
<b>APPOINTING AUTHORITY APPROVAL:</b> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="width: 30%;">             _____            Agency Appointing Authority         </div> <div style="width: 30%;"> <u>Deputy Director</u>            _____            Title         </div> <div style="width: 30%; text-align: right;"> <u>8/1/14</u>            _____            Date         </div> </div>	
<b>BOARD OF EXAMINERS' APPROVAL:</b> <div style="margin-top: 20px;"> <input type="checkbox"/> Approved for Purchase    <input type="checkbox"/> Not Approved for Purchase         </div> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="width: 40%;">           _____            Board of Examiners         </div> <div style="width: 40%;">           _____            Date         </div> </div>	

Revised 7/13/10

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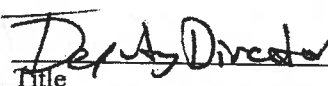
Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> Nevada Department of Wildlife	<b>Budget Account #:</b> 4464
<b>Contact Name:</b> Patrick Cates	<b>Telephone Number:</b> 775-688-1982
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
<b>Number of vehicles requested:</b> <u>1</u> <b>Amount of the request:</b> <u>\$32,235.00</u> <b>Is the requested vehicle(s) new or used:</b> <u>New</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> <u>Pick up</u> <b>Mission of the requested vehicle(s):</b> <u>To replace current field vehicles with high mileage.</u>	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> <u>E711</u> <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> <u>Yes</u>	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: <u>2004 Chevrolet 3/4 Ton</u> Odometer Reading: <u>Est. 145,000</u> Type of Vehicle: <u>Pick up</u>  Vehicle #2 Model Year: _____ Odometer Reading: _____ Type of Vehicle: _____  <i>Please attach an additional sheet if necessary</i>	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  <u>Yes</u>  <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 30%;">             _____            Agency Appointing Authority         </div> <div style="width: 30%;">             _____            Deputy Director         </div> <div style="width: 30%; text-align: right;"> <u>8/1/18</u>            _____            Date         </div> </div>	
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 40%;">           _____            Board of Examiners         </div> <div style="width: 20%;">           _____            Date         </div> </div>	

Revised 7/13/10

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**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Nevada Department of Wildlife	<b>Budget Account #:</b> 4464
<b>Contact Name:</b> Patrick Gates	<b>Telephone Number:</b> 775-688-1982
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
<b>Number of vehicles requested:</b> <u>1</u> <b>Amount of the request:</b> <u>\$32,235.00</u> <b>Is the requested vehicle(s) new or used:</b> <u>New</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> <u>Pick up</u> <b>Mission of the requested vehicle(s):</b> <u>To replace current field vehicles with high mileage.</u>	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	<b>If yes, please provide the decision unit number:</b> <u>E711</u> <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> <u>  </u> <b>Addition(s)</b> <input checked="" type="checkbox"/> <u>1</u> <b>Replacement(s)</b>	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> <u>Yes</u>	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: <u>2008 Ford 3/4 Ton Ext. Cab</u> Odometer Reading: <u>153,000</u> Type of Vehicle: <u>Pick up</u>  Vehicle #2 Model Year: _____ Odometer Reading: _____ Type of Vehicle: _____  <i>Please attach an additional sheet if necessary</i>	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  <u>Yes</u>  If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 30%;">             _____            Agency Appointing Authority         </div> <div style="width: 30%;">             _____            Title         </div> <div style="width: 30%; text-align: right;"> <u>8/1/14</u>            Date         </div> </div>	
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> <b>Approved for Purchase</b> <input type="checkbox"/> <b>Not Approved for Purchase</b>  <div style="display: flex; justify-content: space-between;"> <div style="width: 40%;">           Board of Examiners            _____         </div> <div style="width: 40%; text-align: right;">           Date            _____         </div> </div>	

Revised 7/13/10

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State of Nevada  
Equipment Schedule

7/24/14 4:23 PM

Budget Period: 2013-2015 Biennium (FY14-15)  
Budget Account: 4480 WILDLIFE - GAME MANAGEMENT  
Version: L01 LEGISLATIVELY APPROVED  
Schedule: EQUIPMENT

DU	Catg	GL	Equipment Type	Priority	Yr 1 Count	Yr 1 Rate	Yr 1 Total	Yr 2 Count	Yr 2 Rate	Yr 2 Total
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.13 2WD TRUCK 3/4T,CRW CAB,S BD	5	0	24,804.00	0	1	25,549.00	25,549
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.15 4WD TRUCK 3/4T,EXT CAB,S BD	6	0	25,969.00	0	1	26,746.00	26,748
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.13 4WD TRUCK 3/4 T,CRW CAB,S BD	7	0	27,657.00	0	1	28,436.00	28,486
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.13 4WD TRUCK 3/4 T,CRW CAB,S BD	8	0	27,657.00	0	1	28,436.00	28,486
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.7TRUCK 4WD 1/2 T,CRW CAB,S BD	1	1	27,431.00	27,431	0	28,254.00	0
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.13 4WD TRUCK 3/4 T,CRW CAB,S BD	2	1	27,657.00	27,657	0	28,486.00	0
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.13 4WD TRUCK 3/4 T,CRW CAB,S BD	3	1	27,657.00	27,657	0	28,486.00	0
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.13 4WD TRUCK 3/4 T,CRW CAB,S BD	4	1	27,657.00	27,657	0	28,486.00	0
B000	10	7460	EQUIPMENT UNDER \$1,000	15	1	291.00	291	1	291.00	291
B000	13	25,549	NT UNDER \$1,000	16	1	3,269.00	3,269	1	3,269.00	3,269
B000	14	1,571	NT UNDER \$1,000	17	1	11,855.00	11,855	1	11,855.00	11,855
B000	14	1,199	NT \$1,000 TO \$5,000	1	1	8,697.00	8,697	1	8,697.00	8,697
B000	14	1,979	MENTAL SYSTEMS RESEARCH	1	1	3,450.00	3,450	1	3,450.00	3,450
B000	15	277	NT UNDER \$1,000	1	1	380.00	380	1	380.00	380
B000	16	60	NT UNDER \$1,000	1	1	370.00	370	1	370.00	370
B000	17	387	NT UNDER \$1,000	1	1	89.00	89	1	89.00	89
B000	18	191	NT UNDER \$1,000	1	1	201.00	201	1	201.00	201
B000	22	591	NT \$1,000 TO \$5,000	1	1	1,463.00	1,463	1	1,463.00	1,463
B000	22	277	NT UNDER \$1,000	1	1	3	3	0	1,183.00	3,183
B000	24	178	NT UNDER \$1,000	1	1	341.00	341	1	341.00	341
B000	24	387	NT UNDER \$1,000	1	1	300.00	300	1	300.00	300
B000	24	31,784	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE	14	1	3	3	0	1,183.00	3,183
E711	05	7465	CARAVAN CAMPER SHEL	85	6	148.00	8,296	1	148.00	8,296
E711	05	7460	ZER BAR	85	6	0.00	0	1	0.00	0
E711	05	26,748	CE CONTOLLER	85	6	0.00	0	1	0.00	0
E711	05	1,571	NING LIGHTS	85	6	0.00	0	1	0.00	0
E711	05	1,199	FREE PHONE	85	6	0.00	0	1	0.00	0
E711	05	1,979	SHIFT	85	6	0.00	0	1	0.00	0
E711	05	30,497	HEATER	85	6	0.00	0	1	0.00	0
E711	05	30,497	ALTERNATOR	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	FREE PHONE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1	0.00	0
E711	05	7460	TOW PACKAGE	85	6	0.00	0	1	0.00	0
E711	05	8270	DIESEL ENGINE	85	6	0.00	0	1		

E711	05	7460	LIMITED SLIP DIFFERENTIAL	71	0	0.00	0	1	277.00	277
E711	05	7460	SKID PLATE	72	0	0.00	0	1	128.00	128
E711	05	7460	TRAILER TOW MIRRORS	73	0	0.00	0	1	60.00	60
E711	05	7460	TRAILER TOW PACKAGE	74	0	0.00	0	1	387.00	387
E711	05	7460	TRAILER BRAKE CONTROLLER	75	0	0.00	0	1	191.00	191
E711	05	7460	SYNC HANDS FREE PHONE	76	0	0.00	0	1	591.00	591
E711	05	7460	LIMITED SLIP DIFFERENTIAL	77	0	0.00	0	1	277.00	277
E711	05	7460	SKID PLATE	78	0	0.00	0	1	128.00	128
E711	05	7460	TRAILER TOW MIRRORS	79	0	0.00	0	1	60.00	60
E711	05	7460	TRAILER TOW PACKAGE	80	0	0.00	0	1	387.00	387
E711	05	7460	BLUETOOTH FOR PHONE	28	1	591.00	591	0	0.00	0
E711	05	7460	TRAILER BRAKE CONTROLLER	29	1	170.00	170	0	0.00	0
E711	05	7460	SKID PLATE	30	1	128.00	128	0	0.00	0
E711	05	7460	TRAILER TOW PACKAGE	31	1	459.00	459	0	0.00	0
E711	05	7465	VERTEX 128 CHANNEL RADIO	32	6	350.00	2,100	2	350.00	700
E711	05	7460	UPGRADE TIRES	33	6	1,571.00	9,426	2	1,571.00	7,855
E711	05	7460	EXTRA SPARE TIRE	34	6	199.00	1,194	5	199.00	995
E711	05	7460	TOOLBOX FUEL TANK COMBO	35	6	1,979.00	11,874	5	1,979.00	9,895
E711	05	7460	LIMITED SLIP DIFFERENTIAL	36	1	277.00	277	0	0.00	0
E711	05	7460	SKID PLATE	37	1	128.00	128	0	0.00	0
E711	05	7460	TRAILER TOW PACKAGE	38	0	387.00	0	0	0.00	0
E711	05	7460	TRAILER TOW PACKAGE	39	1	387.00	387	0	0.00	0
E711	05	7460	LIMITED SLIP DIFFERENTIAL	40	1	277.00	277	0	0.00	0
E711	05	7460	SKID PLATE	41	1	128.00	128	0	0.00	0
E711	05	7460	TRAILER TOW MIRRORS	42	1	60.00	60	0	0.00	0
E711	05	7460	HEAVY DUTY ALTERNATOR	43	0	64.00	0	0	0.00	0
E711	05	7460	LIMITED SLIP DIFFERENTIAL	44	0	277.00	0	0	0.00	0
E711	05	7460	SKID PLATE	45	0	128.00	0	0	0.00	0
E711	05	7460	TRAILER TOW MIRRORS	46	0	60.00	0	0	0.00	0
E711	05	7460	TRAILER TOW PACKAGE	47	0	387.00	0	0	0.00	0
E711	05	7460	TRAILER BRAKE CONTROLLER	48	0	191.00	0	0	0.00	0
E711	05	7460	SYNC HANDS FREE PHONE	49	0	591.00	0	0	0.00	0
E711	05	7460	LIMITED SLIP DIFFERENTIAL	50	1	277.00	277	0	0.00	0
E711	05	7460	LIMITED SLIP DIFFERENTIAL	51	1	277.00	277	0	0.00	0
E711	05	7460	TRAILER TOW MIRRORS	53	1	60.00	60	0	0.00	0
E711	05	8270	DIESEL ENGINE	54	1	6,503.00	6,503	0	0.00	0
E711	05	7460	ENGINE BLOCK HEATER	55	1	62.00	62	0	0.00	0
E711	05	7460	HEAVY DUTY ALTERNATOR	56	1	62.00	62	0	0.00	0
E711	05	7460	LIMITED SLIP DIFFERENTIAL	57	1	291.00	291	0	0.00	0
E711	05	7460	SKID PLATE	58	1	83.00	83	0	0.00	0
E720	05	8270	CAN-AM OUTLANDER 400 EFI XT ALL TERRAIN VEHICLE	103	1	7,849.00	7,849	0	0.00	0

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Brian Sandoval  
Governor



Julia Teska  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
***Budget Division***

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 5, 2014

To: Julia Teska, Clerk of the Board  
Department of Administration

From: Sherri Barkdull, Budget Analyst IV  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF WILDLIFE – HABITAT**

Agenda Item Write-up:

Pursuant to NRS 334.010 the Department of Wildlife-Habitat requests approval to purchase three replacement pickup trucks, one replacement water truck, and one new water truck for a total of \$156,615.

Additional Information:

The Department of Wildlife-Habitat is requesting permission to purchase three replacement vehicles, one replacement water truck, and one new water truck. These vehicle purchases were approved during the 2013 Legislative Session in decision units E710, E711 and E720.

Statutory Authority:

NRS 334.010(1) - No automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

REVIEWED: _____
ACTION ITEM: _____

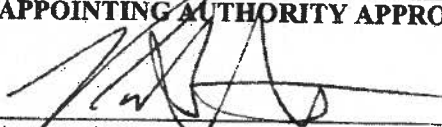



## STATE VEHICLE PURCHASE

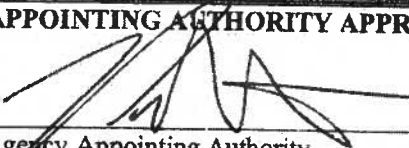
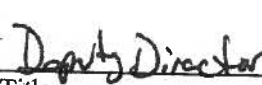
Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Wildlife - Habitat	5	\$156,615
Total:	5	\$156,615

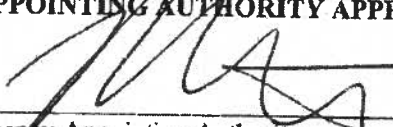
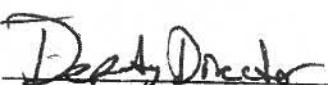
**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> <u>Wildlife</u>	<b>Budget Account #:</b> <u>4467</u>
<b>Contact Name:</b> <u>Patrick Cates</u>	<b>Telephone Number:</b> <u>775-688-1982</u>
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>1</u>      <b>Amount of the request:</b> <u>24,067</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>new</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b>  <u>pick up</u></p> <p><b>Mission of the requested vehicle(s):</b>  <u>To conduct habitat program support.</u></p>	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	<b>If yes, please provide the decision unit number:</b> <u>E711</u> <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> <u>Addition(s)</u> <input checked="" type="checkbox"/> <u>Replacement(s)</u>	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> <u>yes</u>	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b><u>Current Vehicle Information:</u></b> Vehicle #1 Model Year: <u>2009</u> Odometer Reading: <u>101,262</u> Type of Vehicle: <u>pick up</u>  Vehicle #2 Model Year: _____ Odometer Reading: _____ Type of Vehicle: _____	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  <u>Yes</u>  <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>  <u>n/a</u>
<i>Please attach an additional sheet if necessary</i>	
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 30%;">             _____            Agency Appointing Authority         </div> <div style="width: 30%;">             _____            Title         </div> <div style="width: 30%;"> <u>8/1/14</u>            _____            Date         </div> </div>	
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> <b>Approved for Purchase</b> <input type="checkbox"/> <b>Not Approved for Purchase</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 40%;">           _____            Board of Examiners         </div> <div style="width: 40%;">           _____            Date         </div> </div>	

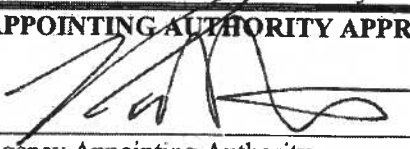
**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Wildlife		<b>Budget Account #:</b> 4467	
<b>Contact Name:</b> Patrick Cates		<b>Telephone Number:</b> 775-688-1982	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:			
<b>Number of vehicles requested:</b> 1		<b>Amount of the request:</b> 28,528	
<b>Is the requested vehicle(s) new or used:</b> new			
<b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> pick up			
<b>Mission of the requested vehicle(s):</b> To conduct habitat program support.			
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, please provide the decision unit number:</b> E711 <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> Replacement(s)			
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> yes			
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2002 Odometer Reading: 146,406 Type of Vehicle: SUV		<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  Yes	
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:		<b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>  n/a	
Please attach an additional sheet if necessary			
<b>APPOINTING AUTHORITY APPROVAL:</b>			
 _____ Agency Appointing Authority		 _____ Deputy Director	
		8/1/14 _____ Date	
<b>BOARD OF EXAMINERS' APPROVAL:</b>			
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase			
_____ Board of Examiners		_____ Date	

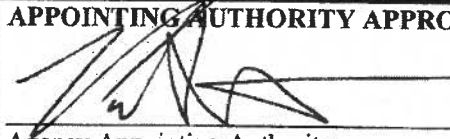
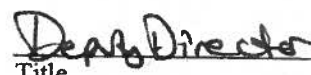
Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> Wildlife		<b>Budget Account #:</b> 4467	
<b>Contact Name:</b> Patrick Cates		<b>Telephone Number:</b> 775-688-1982	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:			
<b>Number of vehicles requested:</b> 1		<b>Amount of the request:</b> 23,121	
<b>Is the requested vehicle(s) new or used:</b> new			
<b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> pick up			
<b>Mission of the requested vehicle(s):</b> To conduct habitat program support.			
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, please provide the decision unit number:</b> E711 <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> Replacement(s)			
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> yes			
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2000 Odometer Reading: 197,124 Type of Vehicle: pick up		<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  Yes  <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>  n/a	
<i>Please attach an additional sheet if necessary</i>			
<b>APPOINTING AUTHORITY APPROVAL:</b>			
 _____ Agency Appointing Authority		 _____ Deputy Director  8/11/14 Date	
<b>BOARD OF EXAMINERS' APPROVAL:</b>			
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase			
_____ Board of Examiners		_____ Date	

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> <u>Wildlife</u>	<b>Budget Account #:</b> <u>4467</u>
<b>Contact Name:</b> <u>Patrick Cates</u>	<b>Telephone Number:</b> <u>775-688-1982</u>
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>1</u>                      <b>Amount of the request:</b> <u>45,900</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>used</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> <u>water truck</u></p> <p><b>Mission of the requested vehicle(s):</b> <u>To conduct habitat program support.</u></p>	
<p><b>Were funds legislatively approved for the request?</b></p> <p><input checked="" type="checkbox"/> <b>Yes</b>    <input type="checkbox"/> <b>No</b></p>	<p><b>If yes, please provide the decision unit number:</b> <u>E710</u></p> <p><b>If no, please explain how the vehicles will be funded?</b></p>
<p><b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b></p> <p><input type="checkbox"/> <u>  </u> <b>Addition(s)</b>    <input checked="" type="checkbox"/> <u>  </u> <b>Replacement(s)</b></p>	
<p><b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b></p> <p><u>yes</u></p>	
<p><b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p><b>Current Vehicle Information:</b>  Vehicle #1 Model Year: <u>40+years</u>  Odometer Reading: <u>600,000+</u>  Type of Vehicle: <u>water truck</u></p> <hr/> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	<p><b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b></p> <p><u>yes</u></p> <hr/> <p><b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b></p> <p><u>n/a</u></p>
<p><i>Please attach an additional sheet if necessary</i></p>	
<p><b>APPOINTING AUTHORITY APPROVAL:</b></p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 30%;">   Agency Appointing Authority </div> <div style="width: 30%;"> <u>Deputy Director</u>  Title </div> <div style="width: 30%;"> <u>8/1/14</u>  Date </div> </div>	
<p><b>BOARD OF EXAMINERS' APPROVAL:</b></p> <p><input type="checkbox"/> <b>Approved for Purchase</b>    <input type="checkbox"/> <b>Not Approved for Purchase</b></p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="width: 40%;"> _____  Board of Examiners </div> <div style="width: 40%;"> _____  Date </div> </div>	

Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> <u>Wildlife</u>	<b>Budget Account #:</b> <u>4467</u>
<b>Contact Name:</b> <u>Patrick Cates</u>	<b>Telephone Number:</b> <u>775-688-1982</u>
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
<b>Number of vehicles requested:</b> <u>1</u> <b>Amount of the request:</b> <u>34,999</u> <b>Is the requested vehicle(s) new or used:</b> <u>new</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> <u>water truck</u> <b>Mission of the requested vehicle(s):</b> <u>To conduct habitat program support.</u>	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> <u>E720</u> <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input checked="" type="checkbox"/> <u>  </u> Addition(s) <input type="checkbox"/> <u>  </u> Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> <u>yes</u>	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: Odometer Reading: Type of Vehicle:  <hr/> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:  <hr/> <i>Please attach an additional sheet if necessary</i>	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  <u>n/a</u>  <hr/> <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>  <u>n/a</u>
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 30%;">             _____            Agency Appointing Authority         </div> <div style="width: 30%;">             _____            Title         </div> <div style="width: 30%;"> <u>8/11/14</u>            _____            Date         </div> </div>	
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 40%;">           _____            Board of Examiners         </div> <div style="width: 40%;">           _____            Date         </div> </div>	

State of Nevada  
 Equipment Schedule

7/24/14 4:18 PM

DU	Catg	GL	Equipment Type	Priority	Yr 1 Count	Yr 1 Rate	Yr 1 Total	Yr 2 Count	Yr 2 Rate	Yr 2 Total
E249	05	8241	OFFICE FURNITURE-EXECUTIVE *** ENTIRE UNIT	295	1	3,573.00	3,573	0	3,975.00	0
E249	26	8371	HARDWARE - DESKTOP PC WO MONITOR, 5YR WAR MED COST	305	1	1,013.00	1,013	0	1,013.00	0
E249	26	7771	SOFTWARE-MICROSOFT OFFICE SUITE PRO	300	1	332.00	332	0	332.00	0
E250	05	8241	OFFICE FURNITURE-EXECUTIVE *** ENTIRE UNIT	255	1	3,573.00	3,573	0	3,975.00	0
E250	26	7771	SOFTWARE-MICROSOFT OFFICE SUITE PRO	270	1	332.00	332	0	332.00	0
E250	26	8371	HARDWARE-LAPTOP PC WITH OPERATING SYSTEM	275	1	1,593.00	1,593	0	1,593.00	0
E250	26	8371	HARDWARE-LAPTOP DOCKING STATION	280	1	352.00	352	0	352.00	0
E250	26	8371	HARDWARE-PRINTER LOCAL INK JET COLOR HIGH RESOLUTN	285	1	138.00	138	0	138.00	0
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.10 TRUCK 4WD 1/2T;EXT CAB;L BED	215	0	23,366.00	0	0	24,067.00	24,067
E711	05	8310	VEHICLE-FLEET-LV-2.12 TRUCK 4WD 3/4 T;STD CAB;LNG BD	205	1	24,044.00	24,044	0	24,766.00	0
E711	05	8310	VEHICLE-FLEET-LV-2.14 4WD TRUCK 3/4 T;CREW CAB;LONG BED	200	1	28,240.00	28,240	0	29,087.00	0
E711	05	8310	VEHICLE-FLEET-LV-2.16 4WD TRUCK 3/4T;EXT CAB;LONG BED	210	1	26,552.00	26,552	0	27,349.00	0
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.8 TRUCK 4WD 1/2 T;CREW CAB;L BED	220	0	27,697.00	0	1	28,528.00	28,528
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.6 TRUCK 4WD 1/2T STD CAB;L BED	225	0	22,448.00	0	1	23,121.00	23,121
B000	11	7460	EQUIPMENT UNDER \$1,000	65	1	1,700.00	1,700	1	1,700.00	1,700
B000	12	7460	EQUIPMENT UNDER \$1,000	55	1	6,371.00	6,371	1	6,371.00	6,371
B000	12	7465	EQUIPMENT UNDER \$5,000	60	1	4,924.00	4,924	1	4,924.00	4,924
B000	13	7465	EQUIPMENT UNDER \$5,000	105	1	1,932.00	1,932	1	1,932.00	1,932
B000	13	7460	EQUIPMENT UNDER \$1,000	70	1	3,463.00	3,463	1	3,463.00	3,463
B000	14	7465	EQUIPMENT UNDER \$5,000	90	1	3,711.00	3,711	1	3,711.00	3,711
B000	14	7460	EQUIPMENT UNDER \$1,000	100	1	1,120.00	1,120	1	1,120.00	1,120
B000	15	7465	EQUIPMENT UNDER \$5,000	95	1	2,495.00	2,495	1	2,495.00	2,495
B000	15	7460	EQUIPMENT UNDER \$1,000	75	1	1,430.00	1,430	1	1,430.00	1,430
B000	16	7460	EQUIPMENT UNDER \$1,000	80	1	3,564.00	3,564	1	3,564.00	3,564
B000	17	7460	EQUIPMENT UNDER \$1,000	85	1	3,978.00	3,978	1	3,978.00	3,978
B000	17	7771	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE	130	1	0.00	0	1	0.00	0
E250	11	7771	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE	290	1	2,700.00	2,700	0	0.00	0
E710	05	8340	JOHN DEERE 425 OFFSET DISC HARROW	5	1	19,600.00	19,600	0	0.00	0
E710	05	8340	BRILLION 10' SEED DRILL	10	0	0.00	0	1	17,000.00	17,000
E710	05	8340	JOHN DEERE 670 SINGLE OFFSET DISC	15	0	0.00	0	1	27,383.00	27,383
E710	05	8340	JOHN DEERE 770G MOTOR GRADER	20	1	100,000.00	100,000	0	0.00	0
E710	05	8220	KAUFMAN FLATBED TRAILER	25	0	0.00	0	1	13,380.00	13,380

E710	05	8280	STERLING LT3501 WATER TRUCK	30	0	0.00	0	0.00	0	45,900	4
E711	05	7460	HEAVY DUTY ALTERNATOR	365	1	230.00	230	0.00	0	0	
E711	05	7460	LIMITED SLIP DIFFERENTIAL	370	1	277.00	277	0.00	0	0	
E711	05	7460	SKID PLATE	375	1	128.00	128	0.00	0	0	
E711	05	7460	TRAILER TOW PACKAGE(INCL-INTERGRATED BRAKE CONTR	380	1	387.00	387	0.00	0	0	
E711	05	7460	LIMITED SLIP DIFFERENTIAL	385	0	0.00	0	0.00	0	0	
E711	05	7460	SKID PLATE	390	0	0.00	0	0.00	0	291.00	291
E711	05	7460	ALL TERRAIN TIRES	395	0	0.00	0	0.00	0	83.00	83
E711	05	7460	SPRAY-IN BEDLINER	400	0	0.00	0	0.00	0	208.00	208
E711	05	8250	6.6L V-8 DURAMAX DIESEL	405	0	0.00	0	0.00	0	400.00	400
E711	05	7460	HEAVY DUTY ALTERNATOR	410	0	0.00	0	0.00	0	7,136.00	7,136
E711	05	7460	LIMITED SLIP DIFFERENTIAL	415	0	0.00	0	0.00	0	230.00	230
E711	05	7460	SKID PLATE	420	0	0.00	0	0.00	0	273.00	273
E711	05	7460	TRAILER TOW PACKAGE(INCL-INTERGRATED BRAKE CONTR	425	0	0.00	0	0.00	0	128.00	128
E711	05	7460	BLUETOOTH FOR PHONE(INCLUDES ONSTAR & CD PLAYER	430	0	0.00	0	0.00	0	387.00	387
E711	05	7460	DEEP TINT GLASS	435	0	0.00	0	0.00	0	591.00	591
E711	05	7460	INTEGRATED TRAILER BRAKE CONTROLLER	440	0	0.00	0	0.00	0	170.00	170
E711	05	7460	LIMITED SLIP DIFFERENTIAL	445	0	0.00	0	0.00	0	170.00	170
E711	05	7460	SKID PLATE	450	0	0.00	0	0.00	0	277.00	277
E711	05	7460	TRAILER TOW PACKAGE	455	0	0.00	0	0.00	0	128.00	128
E711	05	7460	CARAVAN CAMPER SHELL	460	0	0.00	0	0.00	0	459.00	459
E711	05	7460	VERTEX MODEL VX-2200 RADIO	470	3	350.00	1,050	4,148.00	4,148	4,148.00	4,148
E711	05	8250	DIESEL ENGINE	310	1	6,503.00	6,503	350.00	1,050	350.00	1,050
E711	05	7460	HEAVY DUTY ALTERNATOR	315	1	71.00	71	0.00	0	0.00	0
E711	05	7460	LIMITED SLIP DIFFERENTIAL 3.73/4.30	320	1	324.00	324	0.00	0	0.00	0
E711	05	7460	DUAL ALTERNATORS	325	1	315.00	315	0.00	0	0.00	0
E711	05	7465	SR5 PACKAGE	330	1	1,814.00	1,814	0.00	0	0.00	0
E711	05	7460	ALL WEATHER MATS	335	1	149.00	149	0.00	0	0.00	0
E711	05	7460	V6 TOW PACKAGE	340	1	579.00	579	0.00	0	0.00	0
E711	05	7460	DAYTIME RUNNING LIGHTS	345	1	40.00	40	0.00	0	0.00	0
E711	05	7460	16" ALLOY WHEELS W/P245/75R16	350	1	356.00	356	0.00	0	0.00	0
E711	05	7460	SKID PLATE	355	1	128.00	128	0.00	0	0.00	0
E711	05	8250	6.6L V-8 DURAMAX DIESEL	360	1	7,136.00	7,136	0.00	0	0.00	0
E720	05	8280	FREIGHTLINER WATER TRUCK	35	0	0.00	0	0.00	0	0.00	0
E720	05	8340	TRUXOR DM-5990 AMPHIBIAN	40	0	0.00	0	0.00	0	34,999.00	34,999
E720	05	8270	POLARIS RANGER UTV	45	1	21,069.00	21,069	0.00	0	123,818.00	123,818
E720	05	3220	BIG TEX FLATBED TRAILER	50	0	0.00	0	0.00	0	11,442.00	11,442

0.\*

- ① 24,067.00
- ② 28,528.00
- ③ 23,121.00
- ④ 45,900.00
- ⑤ 34,999.00
- 156,615.00



Brian Sandoval  
Governor



Julia Teska  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
***Budget Division***

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 5, 2014

To: Julia Teska, Clerk of the Board  
Department of Administration

From: Sherri Barkdull, Budget Analyst IV *SB*  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF WILDLIFE – LAW ENFORCEMENT**

Agenda Item Write-up:

Pursuant to NRS 334.010 the Department of Wildlife-Law Enforcement requests approval to purchase six replacement vehicles for a total of \$176,597.

Additional Information:

The Department of Wildlife-Law Enforcement is requesting permission to purchase six replacement vehicles. These vehicle purchases were approved during the 2013 Legislative Session in decision unit E711.

Statutory Authority:

NRS 334.010(1) - No automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

REVIEWED: *SB*

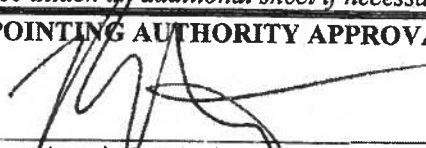
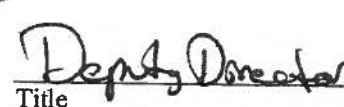
ACTION ITEM: \_\_\_\_\_

## STATE VEHICLE PURCHASE

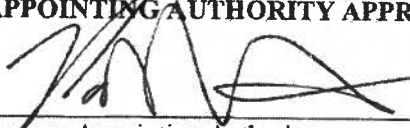

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Wildlife - Law Enforcement	6	\$176,597
Total:	6	\$176,597

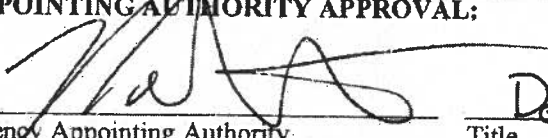
Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> Nevada Department of Wildlife		<b>Budget Account #:</b> 4463	
<b>Contact Name:</b> Patrick Cates		<b>Telephone Number:</b> 775-688-1982	
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>1</u>                      <b>Amount of the request:</b> <u>28,712.67</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>New</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b></p> <p>Pick up</p> <p><b>Mission of the requested vehicle(s):</b></p> <p>Law Enforcement Vehicle for Wildlife and Boating patrol.</p>			
<b>Were funds legislatively approved for the request?</b>		<b>If yes, please provide the decision unit number:</b>	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		E711	
<b>If no, please explain how the vehicles will be funded?</b>			
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>			
<input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)			
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b>			
YES			
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)		<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>	
<b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2000 Odometer Reading: 195,265 Type of Vehicle: Chevy pickup		YES	
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:		If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.	
<i>Please attach an additional sheet if necessary</i>			
<b>APPOINTING AUTHORITY APPROVAL:</b>			
			
Agency Appointing Authority		Deputy Director	
		Date	
		8/1/14	
<b>BOARD OF EXAMINERS' APPROVAL:</b>			
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase			
Board of Examiners		Date	

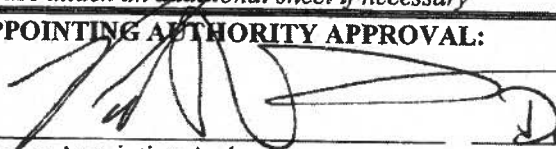
**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Nevada Department of Wildlife	<b>Budget Account #:</b> 4463
<b>Contact Name:</b> Patrick Cates	<b>Telephone Number:</b> 775-688-1982
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
<b>Number of vehicles requested:</b> <u>1</u> <b>Amount of the request:</b> <u>28,712.67</u> <b>Is the requested vehicle(s) new or used:</b> <u>New</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> Pick up <b>Mission of the requested vehicle(s):</b> Law Enforcement Vehicle for Wildlife and Boating patrol.	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> E711 <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> 1 Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> YES	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2002 Odometer Reading: 139,254 Type of Vehicle: Ford pickup	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  YES  <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>
<i>Please attach an additional sheet if necessary</i>	
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">             _____            Agency Appointing Authority         </div> <div style="text-align: center;">             _____            Title         </div> <div style="text-align: center;"> <u>8/1/14</u>            _____            Date         </div> </div>	
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
Board of Examiners _____ Date _____	


**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Nevada Department of Wildlife		<b>Budget Account #:</b> 4463	
<b>Contact Name:</b> Patrick Cates		<b>Telephone Number:</b> 775-688-1982	
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>1</u>                      <b>Amount of the request:</b> <u>29,040.67</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>New</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b></p> <p>Pick up</p> <p><b>Mission of the requested vehicle(s):</b></p> <p>Law Enforcement Vehicle for Wildlife and Boating patrol.</p>			
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, please provide the decision unit number:</b> E711 <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> 1 Replacement(s)			
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> YES			
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2003 Odometer Reading: 128,879 Type of Vehicle: Ford pickup		<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  YES	
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:		<b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>	
<i>Please attach an additional sheet if necessary</i>			
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">             _____            Agency Appointing Authority         </div> <div style="text-align: center;"> <u>Deputy Director</u>            _____            Title         </div> <div style="text-align: center;"> <u>8/1/14</u>            _____            Date         </div> </div>			
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase			
_____ Board of Examiners		_____ Date	

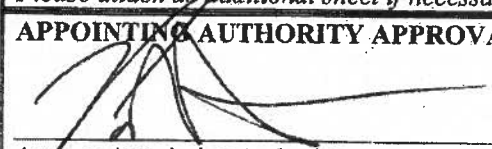
**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Nevada Department of Wildlife		<b>Budget Account #:</b> 4463
<b>Contact Name:</b> Patrick Gates		<b>Telephone Number:</b> 775-688-1982
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>1</u>                      <b>Amount of the request:</b> <u>28,712.67</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>New</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b></p> <p>Pick up</p> <p><b>Mission of the requested vehicle(s):</b></p> <p>Law Enforcement Vehicle for Wildlife and Boating patrol.</p>		
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, please provide the decision unit number:</b> E711 <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> 1 Replacement(s)		
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> YES		
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2004 Odometer Reading: 105,000 Type of Vehicle: Chevy pickup		<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  YES  <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>
<i>Please attach an additional sheet if necessary</i>		
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">             _____            Agency Appointing Authority         </div> <div style="text-align: center;"> <u>Deputy Director</u>            _____            Title         </div> <div style="text-align: center;">           _____            Date         </div> </div>		
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase  <div style="display: flex; justify-content: space-between;"> <div style="width: 40%;">           _____            Board of Examiners         </div> <div style="width: 40%;">           _____            Date         </div> </div>		

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Nevada Department of Wildlife		<b>Budget Account #:</b> 4463	
<b>Contact Name:</b> Patrick Cates		<b>Telephone Number:</b> 775-688-1982	
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>1</u>                      <b>Amount of the request:</b> <u>30,872.66</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>New</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b>  Pick up</p> <p><b>Mission of the requested vehicle(s):</b>  Law Enforcement Vehicle for Wildlife and Boating patrol.</p>			
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, please provide the decision unit number:</b> E711 <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)			
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> YES			
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2006 Odometer Reading: 140,551 Type of Vehicle: Ford pickup		<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  YES	
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:		<b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>  Yes. Original request was for SUV, but current needs are for replacement of pick up truck for patrol purposes and for towing.	
Please attach an additional sheet if necessary			
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">   Agency Appointing Authority </div> <div style="text-align: center;"> <u>Deputy Director</u>  Title </div> <div style="text-align: center;"> <u>8/1/14</u>  Date </div> </div>			
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase			
Board of Examiners		Date	

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Nevada Department of Wildlife		<b>Budget Account #:</b> 4463
<b>Contact Name:</b> Patrick Cates		<b>Telephone Number:</b> 775-688-1982
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>1</u>                      <b>Amount of the request:</b> <u>30,545.66</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>New</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b></p> <p>Pick up</p> <p><b>Mission of the requested vehicle(s):</b></p> <p>Law Enforcement Vehicle for Wildlife and Boating patrol.</p>		
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, please provide the decision unit number:</b> E711 <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> 1 Replacement(s)		
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> YES		
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2008 Odometer Reading: 131,000 Type of Vehicle: Ford pickup		Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.  YES
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:		If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.  Yes. Original request was for SUV, but current needs are for replacement of pick up truck for patrol purposes and for towing.
<i>Please attach an additional sheet if necessary</i>		
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">         _____        Agency Appointing Authority     </div> <div style="text-align: center;">       Deputy Director        _____        Title     </div> <div style="text-align: center;">       8/1/14        _____        Date     </div> </div>		
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase		
Board of Examiners _____		Date _____



# State of Nevada Equipment Schedule

7/24/14 4:24 PM

Budget Period: 2013 2015 Biennium (FY14-15)  
Budget Account: 4480000000 - LAW ENFORCEMENT  
Version: L01 LEGISLATIVELY APPROVED  
Schedule: EQUIPMENT

DU	Catg	GL	Equipment Type	Priority	Yr 1 Count	Yr 1 Rate	Yr 1 Total	Yr 2 Count	Yr 2 Rate	Yr 2 Total
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.10 TRUCK 4WD 1/2T;EXT CAB;L BD	10	1	23,366.00	23,366	0	24,067.00	0
E711	05	8310	VEHICLE-FLEET-LV-2.15 4WD TRUCK 3/4T;EXT CAB; SHORT BED	15	1	26,288.00	26,288	0	27,078.00	0
E711	05	8310	VEHICLE-FLEET-LV-2.15 4WD TRUCK 3/4T;EXT CAB; SHORT BED	20	1	26,288.00	26,288	0	27,076.00	0
E711	05	8310	VEHICLE-FLEET-LV-2.15 4WD TRUCK 3/4T;EXT CAB; SHORT BED	25	1	26,288.00	26,288	0	27,076.00	0
E711	05	8310	VEHICLE-FLEET-LV-2.15 4WD TRUCK 3/4T;EXT CAB; SHORT BED	30	1	26,288.00	26,288	0	27,076.00	0
E711	05	8310	VEHICLE-FLEET-LV-2.15 4WD TRUCK 3/4T;EXT CAB; SHORT BED	35	1	26,288.00	26,288	0	27,076.00	0
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.15 4WD TRUCK 3/4T;EXT CAB;S BD	45	0	25,969.00	0		26,748.00	26,748
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.15 4WD TRUCK 3/4T;EXT CAB;S BD	50	0	25,969.00	0		26,748.00	26,748
E711	05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON;4X4;6 DOOR;5-6 PASS	5	1	28,066.00	28,066	0	28,908.00	0
E711	05	8310	VEHICLE-FLEET-LV-2.15 4WD TRUCK 3/4T;EXT CAB; SHORT BED	75	0	26,288.00	0		27,076.00	27,076
E711	05	8310	VEHICLE-FLEET-RNO/CC-2.15 4WD TRUCK 3/4T;EXT CAB;S BD	55	0	25,969.00	0		26,748.00	26,748
E711	05	8310	VEHICLE-FLEET-LV-5.3 SPORT UTILITY VEH:1/2 TON;4X4;6 DOOR;5-6 PASS	65	0	28,066.00	0		28,908.00	28,908
E711	05	8310	VEHICLE-FLEET-RNO/CC-5.3 SPORT UTILITY VEH:1/2 TON;4X4;6 DOOR; 5-6 PASS	70	0	27,748.00	0		28,581.00	28,581
B000	11	7460	EQUIPMENT PURCHASES < \$1,000	6	1	11,905.00	11,905	1	11,905.00	11,905
B000	11	7465	EQUIP > \$1,000 LESS THAN \$5,000	46	1	48,618.00	48,618	1	48,618.00	48,618
B000	12	7465	EQUIP > \$1,000 LESS THAN \$5,000	51	1	8,759.00	8,759	1	8,759.00	8,759
B000	12	7460	EQUIPMENT PURCHASES < \$1,000	11	1	14,345.00	14,345	1	14,345.00	14,345
B000	14	7460	EQUIPMENT PURCHASES < \$1,000	16	1	20,306.00	20,306	1	20,306.00	20,306
B000	14	7465	EQUIP > \$1,000 LESS THAN \$5,000	56	1	22,026.00	22,026	1	22,026.00	22,026
B000	15	7465	EQUIP > \$1,000 LESS THAN \$5,000	61	1	698.00	698	1	698.00	698
B000	15	7460	EQUIPMENT PURCHASES < \$1,000	21	1	516.00	516	1	516.00	516
B000	16	7460	EQUIPMENT PURCHASES < \$1,000	26	1	384.00	384	1	384.00	384
B000	18	7460	EQUIPMENT PURCHASES < \$1,000	31	1	190.00	190	1	190.00	190
B000	31	7460	EQUIPMENT PURCHASES < \$1,000	36	1	1,058.00	1,058	1	1,058.00	1,058
B000	35	7460	EQUIPMENT PURCHASES < \$1,000	41	1	2,358.00	2,358	1	2,358.00	2,358
B000	35	7465	EQUIP > \$1,000 LESS THAN \$5,000	81	1	1,575.00	1,575	1	1,575.00	1,575
E710	05	8340	2012 CAN AM OUTLANDER 650XT ATVS	86	3	10,484.00	31,452	2	10,484.00	20,968
E710	05	8270	EVINRUDE E15DPX OUTBOARD BOAT ENGINE	91	1	7,356.00	7,356	0	0.00	0
E710	05	8270	SAFEBOAT COLLAR	96	1	15,899.16	15,899	1	15,899.16	15,899
E710	05	8270	225 HP OUTBOARD MOTOR E225DCX	101	2	12,206.00	26,412	2	13,206.00	26,412
E710	05	8270	200 HP OUTBOARD MOTOR E200DCX	106	1	12,067.00	12,067	0	0.00	0
E710	05	8270	200 HP OUTBOARD MOTOR E200DCX	111	2	12,057.00	24,134	0	0.00	0

9

E710	05	8270	AEROFLEX COMMUNICATIONS SERVICE MONITOR	131	1	54,434.00	54,434	0	15
E710	05	8270	REPEATERS	136	4	14,460.00	57,840	0	0
E710	05	8270	MOUNTAIN TOP COMMUNICATIONS SHELTERS	141	4	8,226.00	32,904	57,840	14,460.00
E711	05	8310	POWER WAGON GROUP	135	1	8,000.00	8,000	24,678	8,226.00
E711	05	7465	CAMPER SHELL FOR TRUCK	140	0	0.00	0	0	0.00
E711	05	7465	TIRES AND LIFT SHOCKS	145	1	5,274.00	5,274	3,445	3,445.00
E711	05	7465	LAW ENFORCEMENT VEHICLE LIGHTS/CONSOLE PACKAGE	80	7	2,767.00	19,369	10,548	5,274.00
E711	05	7460	GALLS SIREN SPEAKER FOR LAW ENFORCEMENT VEHICLE	90	7	164.00	1,148	2,767.00	164.00
E711	05	7465	MOTOROLA XTL 5000 MOBILE 2-WAY RADIOS	85	5	4,899.00	24,495	828	4,899.00
E711	05	7460	BLUETOOTH FOR PHONE	95	5	591.00	2,955	11,788	591.00
E711	05	7460	DEEP TINT GLASS	100	5	128.00	640	2,364	128.00
E711	05	7460	LIMITED SLIP DIFFERENTIAL	105	5	277.00	1,385	512	277.00
E711	05	7460	TRAILER TOW MIRRORS - POWER	110	5	207.00	1,035	1,108	207.00
E711	05	7460	TRAILER TOW PACKAGE	115	5	387.00	1,935	828	387.00
E711	05	7460	KEYLESS ENTRY	120	5	379.00	1,895	1,548	379.00
E711	05	7460	POWER WINDOWS	130	5	850.00	4,250	1,516	850.00
E711	05	7460	SKID PLATE	125	5	128.00	640	3,400	128.00
E720	05	8270	REPEATERS	161	2	14,460.00	28,920	512	14,460.00
E720	05	8270	6600UL2 HYDRO HOIST FOR BOAT	156	1	7,500.00	7,500	7,500	7,500.00

①

$$\begin{array}{r} 26,748 \\ + 19,644.67 \\ \hline 28,712.67 \end{array}$$

③

$$\begin{array}{r} 27,076 \\ + 19,644.67 \\ \hline 29,040.67 \end{array}$$

⑤

$$\begin{array}{r} 28,908 \\ + 19,644.66 \\ \hline 30,872.66 \end{array}$$

dealer options  
 $11,788 \div 6 =$   
\$1,964.67  
 added to  
 each vehicle

②

$$\begin{array}{r} 26,748 \\ + 19,644.67 \\ \hline 28,712.67 \end{array}$$

④

$$\begin{array}{r} 26,748 \\ + 19,644.67 \\ \hline 28,712.67 \end{array}$$

⑥

$$\begin{array}{r} 28,581 \\ + 19,644.66 \\ \hline 30,545.66 \end{array}$$

0.\*

① 28,712.67+  
 ② 28,712.67+  
 ③ 29,040.67+  
 ④ 28,712.67+  
 ⑤ 30,872.66+  
 ⑥ 30,545.66+  
176,597.66+

Brian Sandoval  
Governor



Julia Teska  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
***Budget Division***

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 5, 2014

To: Julia Teska, Clerk of the Board  
Department of Administration

From: Sherri Barkdull, Budget Analyst IV *SB*  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF WILDLIFE – OPERATIONS**

Agenda Item Write-up:

Pursuant to NRS 334.010 the Department of Wildlife-Operations requests approval to purchase one replacement vehicle in the amount of \$25,509.

Additional Information:

The Department of Wildlife-Operations is requesting permission to purchase one replacement vehicle. This vehicle purchase was approved during the 2013 Legislative Session in decision unit E711.

Statutory Authority:

NRS 334.010(1) - No automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.


REVIEWED: *CJ*  
ACTION ITEM: \_\_\_\_\_

## STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Wildlife - Operations	1	\$25,509
Total:	1	\$25,509

Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> Nevada Department of Wildlife		<b>Budget Account #:</b> 4461	
<b>Contact Name:</b> Patrick Cates		<b>Telephone Number:</b> 775-688-1982	
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p>			
<b>Number of vehicles requested:</b> <u>1</u>		<b>Amount of the request:</b> <u>\$25,509</u>	
<b>Is the requested vehicle(s) new or used:</b> <u>New</u>			
<b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> <u>SUV</u>			
<b>Mission of the requested vehicle(s):</b> <small>This fuel-efficient vehicle will be assigned to Elko Office administrative staff for local use, to include local use for mandatory bank deposits, and will also be made available to other regional staff for local and long-distance uses, to include cross-state trips to NDOW's main office in Reno.</small>			
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, please provide the decision unit number:</b> <u>E711</u> <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)			
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> <u>Yes</u>			
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: <u>1996</u> Odometer Reading: <u>164,965</u> Type of Vehicle: <u>Ford 4-door sedan (Crown Victoria)</u>		<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  <u>Yes</u>	
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:		<b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>	
<i>Please attach an additional sheet if necessary</i>			
<b>APPOINTING AUTHORITY APPROVAL:</b>			
		<u>8/1/14</u> <u>Deputy Director</u>	
Agency Appointing Authority		Date	
<b>BOARD OF EXAMINERS' APPROVAL:</b>			
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase			
Board of Examiners		Date	

Revised 7/13/10

3

# State of Nevada Equipment Schedule

7/24/14 4:29 PM

Budget Period: 2013-2015 Biennium (FY14-15)  
Budget Account: 4480000000 - OPERATIONS  
Version: L01 LEGISLATIVELY APPROVED  
Schedule: EQUIPMENT

DU	Catg	GL	Equipment Type	Priority	Yr 1 Count	Yr 1 Rate	Yr 1 Total	Yr 2 Count	Yr 2 Rate	Yr 2 Total
E711	05	8310	VEHICLE-FLEET-LV-5.2 SPORT UTILITY	5	0	24,766.00	0	1	25,509.00	25,509
E711	05	8310	VEHICLE:4X4:4 DOOR:4-6 PASS							
E711	05	8310	VEHICLE-FLEET-RNO/CC-5.3 SPORT UTILITY VEH:1/2	3	1	27,748.00	27,748	0	0	0
E712	26	8371	VEHICLE-FLEET-RNO/CC-5.2 SPORT UTILITY	1	1	24,448.00	24,448	0	0	0
E712	26	8371	VEHICLE:4X4:4 DOOR:4-6 PASS							
E712	26	8371	HARDWARE - DESKTOP PC W/ MONITOR, 5YR	35	27	1,013.00	27,351	25	1,013.00	25,325
E712	26	8371	WAR MED COST							
E712	26	8371	HARDWARE-LAPTOP PC WITH OPERATING	40	20	1,593.00	31,860	26	1,593.00	41,418
E712	26	8371	SYSTEM							
E712	26	8371	HARDWARE-LAPTOP DOCKING STATION	45	16	352.00	5,632	25	352.00	8,800
E712	26	8370	HARDWARE-SERVER SITE FILE PRINT / MEDIUM	50	3	8,970.00	26,910	3	8,970.00	26,910
E712	26	8370	AGENCY							
E712	26	8370	HARDWARE-CISCO 2911 ROUTER 15-65	55	0	6,555.00	0	1	6,555.00	6,555
E712	26	8371	WORKSTATIONS							
E712	26	8371	HARDWARE-SURGE PROTECTOR W/ BATTERY	70	6	60.00	360	6	60.00	360
E712	26	8371	BACKUP							
E712	26	8371	HARDWARE MAINTENANCE-PER YR CISCO	60	5	190.00	950	5	190.00	950
E712	26	8371	ETHERN 24 PRT SW							
B000	07	7460	EQUIPMENT PURCHASES < \$1,000	6	1	540.00	540	1	540.00	540
B000	10	7460	EQUIPMENT PURCHASES < \$1,000	11	1	5,763.00	5,763	1	5,763.00	5,763
B000	10	7465	EQUIP > \$1,000 LESS THAN \$5,000	26	1	374.00	374	1	374.00	374
B000	13	7460	EQUIPMENT PURCHASES < \$1,000	80	1	3,428.00	3,428	1	3,428.00	3,428
B000	13	7465	EQUIP > \$1,000 LESS THAN \$5,000	85	1	5,125.00	5,125	1	5,125.00	5,125
B000	14	7460	EQUIPMENT PURCHASES < \$1,000	16	1	1,200.00	1,200	1	1,200.00	1,200
B000	14	7465	EQUIP > \$1,000 LESS THAN \$5,000	100	1	1,135.00	1,135	1	1,135.00	1,135
B000	15	7465	EQUIP > \$1,000 LESS THAN \$5,000	31	1	829.00	829	1	829.00	829
B000	15	7460	EQUIPMENT PURCHASES < \$1,000	21	1	994.00	994	1	994.00	994
B000	26	7460	EQUIPMENT PURCHASES < \$1,000	90	1	1,870.00	1,870	1	1,870.00	1,870
B000	26	7465	EQUIP > \$1,000 LESS THAN \$5,000	95	1	646.00	646	1	646.00	646
E711	05	8310	VEHICLE 3.6C CAB. CHASSIS, OPTIONS &	4	1	45,272.00	45,272	0	0.00	0
E711	05	8310	FLATBED							
E712	26	7460	NETWORKING HARDWARE, CABLING, RACKING,	76	1	3,317.00	3,317	1	2,827.00	2,827
E712	26	7460	CONNECTORS							
E713	05	8291	RENO VALLEY RD TELEPHONE REPLACEMENT	7	1	63,402.00	63,402	0	0.00	0
E713	05	8291	RENO KIETZEK RD TELEPHONE SYSTEM	12	1	38,221.00	38,221	0	0.00	0
E713	05	8291	REPLACEMENT							
E720	05	8270	TRUCK BODY UTILITY BOX AND ROOF RACK	105	1	12,253.00	12,253	0	0.00	0

4

Brian Sandoval  
Governor



Julia Teska  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
***Budget Division***

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 11, 2014  
To: Julia Teska, Clerk of the Board  
Department of Administration  
From: Stacey Johnson, Budget Analyst  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF ADMINISTRATION- VICTIMS OF CRIME**

Agenda Item Write-up:

**Victims of Crime FY 2014 4th Quarter Report and FY 2015 1st Quarter Recommendation.**

NRS 217.260 requires the Board of Examiners to estimate available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 4th Quarter fiscal year 2014 Victims of Crime Program report states all approved claims were resolved totaling \$26,023,735.46 with \$6,240,696.08 paid out of the Victims of Crime Program account and \$19,783,039.38 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future reserves at \$6.6 million to help defray crime victims' medical costs.

Based on the projections the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 1st quarter of FY 2015.

Statutory Authority:

NRS 217.260.

REVIEWED: SB  
ACTION ITEM: \_\_\_\_\_

Brian Sandoval  
Governor



Julia Teska  
Director

Bryan Nix, Esq.  
VOCP Coordinator

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Victims of Crime Program*

P.O. Box 94525 | Las Vegas, Nevada 89193-4525  
Southern Nevada: (702) 486-2740 | [www.voc.nv.gov](http://www.voc.nv.gov) | Northern Nevada: (775) 688-2900

July 18, 2014

To: Julia Teska, Clerk, Board of Examiners  
From: Bryan Nix, Coordinator, Victims of Crime Program  
Re: VOCP 4<sup>th</sup> Quarter FY 2014 Report, and 1<sup>st</sup> Quarter FY 2015  
Recommendation

---

NRS 217.260 requires the Board of Examiners to estimate available revenue and anticipated claim costs each quarter. The VOCP pays claims in accordance with the policies adopted by the Board pursuant to NRS 217.130. When a vendor accepts a payment reduced pursuant to these policies, NRS 217.245 provides that the claim is deemed paid in full. Claims are categorized as to their priority; and Claims categorized as the highest priority are paid, in whole or in part, before other claims.

Priority One and Two claims are paid weekly during the quarter, and accrued Priority Three claims are paid at the end of each quarter. Priority One and Two claims are bills for current medical treatment, lost wages, funeral expenses, counseling, etc. Priority Three claims are bills the applicant owed prior to claim acceptance such as hospital emergency room and related bills. The VOCP pays the "approved" amount, which is the amount approved for payment after bill review and application of fee schedules or other payment adjustments pursuant to Board policies.

### Claim Payments

The following chart shows claim payments made in FY 2014, by benefit type. As this chart shows the VOCP satisfied **\$26,023,735.46** in victim medical bills and claims for **\$6,240,696.08** of available funding. After bill review and application of Board Policies we have had a total savings of **\$19,783,039.38** over the billed amount in fiscal year 2014.

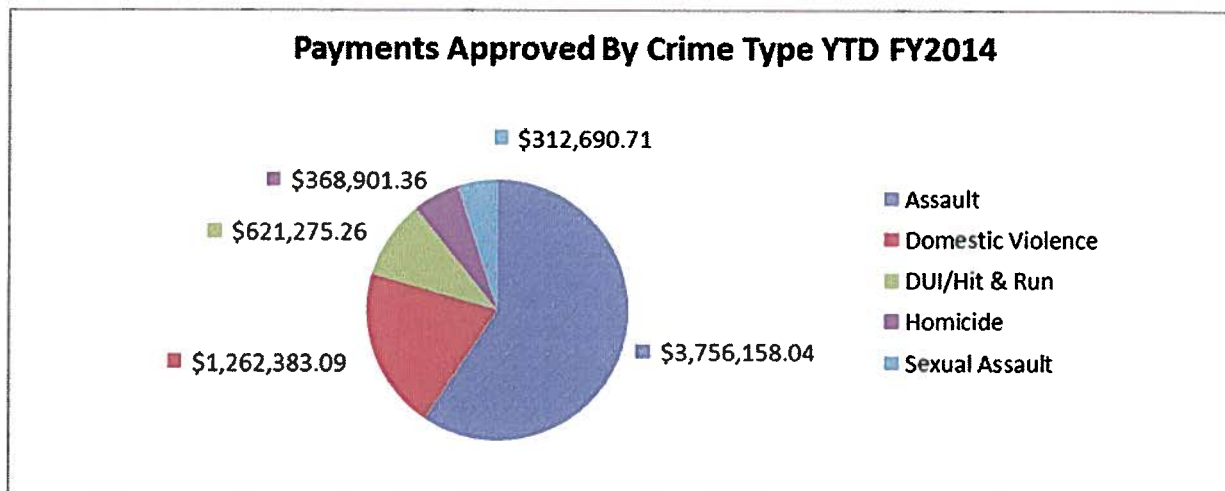


Payment Amounts by Type Fiscal Year 2014				
Type of Expense	Number of Bills	Total Victim Bills Submitted	Amount Saved by Bill Review	Amount Paid to Providers
Chiropractic	300	188,631.58	43,708.57	144,923.01
Counseling	2516	865,405.37	375,074.53	490,330.84
Survivor Benefits	34	37,674.56	0.00	37,674.56
Dental	239	659,716.90	169,312.47	490,404.43
Discretionary*	511	417,702.81	3,174.96	414,527.85
Funeral Expense	125	300,305.40	5,340.30	294,965.10
Lost Wages	288	345,328.51	262.01	345,066.50
Medical - Hospital	810	16,095,500.91	14,585,001.64	1,510,499.27
Medical - Other	2968	3,133,789.54	1,325,226.21	1,808,563.33
Prescription	488	92,204.61	3,783.30	88,421.31
Physical Therapy	278	134,254.56	40,147.71	94,106.85
Vision	116	50,500.95	11,940.68	38,560.27
Pending Priority Three Payments 4th Quarter 2014	392	3,702,719.76	3,220,067.00	482,652.76
<b>Total Payments FY2014</b>	<b>9065</b>	<b>\$26,023,735.46</b>	<b>\$19,783,039.38</b>	<b>\$6,240,696.08</b>
*Discretionary payments include: Relocations, Temporary Housing, Crime Scene Clean-up, etc.				

\*\* There are **\$3,702,719.76** in pending Priority Three Claims (hospital bills, etc), which will be paid **\$482,652.76**, which is 100% of the approved amount.

### Victim Payments by Crime Type

The following pie chart shows amounts approved for payment by crime type, during Fiscal Year 2014.



### Financial Review

The chart on the next page shows projected revenues and fund balances, including reserves for FY 2014, and recommendations for 1<sup>st</sup> quarter FY 2015 based on projections. These projections of revenue and anticipated expenses are used for purposes of determining compliance with NRS 217.260 and policies of the Board.

<b>Financial Position and First Quarter 2015 Projections</b>	
Projected Funds Available for Payments FY14 Less 45 Day Reserves	\$13,018,046.03
Less: 1st Quarter Payments	\$1,435,054.79
Less: 2nd Quarter Payments	\$1,777,962.74
Less: 3rd Quarter Payments	\$1,485,344.83
4th Quarter Priority 1 & 2 Payments	\$1,059,680.96
4th Quarter Priority 3 Payments	\$482,652.76
Total 4th Quarter Payments	\$1,542,333.72
Projected Funds Available for FY15 Less 45 Day Reserves	\$13,328,526.03
Projected Funds Available 1st Quarter FY15	\$3,332,131.51
Projected Payments 1st Quarter FY15*	\$1,528,501.85
Projected Funds Remaining After Payments - Add to FY15 Reserves	\$1,803,629.66
<b>Recommended Priority 3 Payment Percentage 1st Quarter FY15</b>	<b>100%</b>
*Average of last 6 quarters	

As required, a 45 day operating expense reserve of \$1,043,808.97 is maintained to cover up to 45 days of victim's claims and administrative expenses.

The increased level of claims paid in FY 2010 resulted in a 52.8% increase in the Federal Grant awarded to Nevada in FY 2012. This allowed us to increase our reserves to an amount sufficient to see us through the current economic downturn. Our reserves for future claims stand at \$6.6 million. We expect to use these reserves over the next five years as the amount of our Federal Grant decreases.

Our current financial review shows that we have sufficient funding to cover remaining 4<sup>th</sup> quarter Priority Three payments at 100%, and we are projecting sufficient funds to continue paying all claims at 100% in the first quarter of fiscal year 2015.

### **Recommendation**

We are projecting Priority One and Two payments totaling **\$864,544.27** and projected Priority Three payments totaling **\$663,957.58**, for a total expense of **\$1,528,501.85** for the 1<sup>st</sup> quarter.

After reserving **\$1,043,808.97** for 45 days operating expenses, our budget shows VOCP revenues and reserves available for 1<sup>st</sup> quarter total **\$3,332,131.51**.

Based on these projections the VOCP recommends paying Priority One and Two and Three claims at **100%** of the approved amount for the 1<sup>st</sup> quarter of FY 2015.

Brian Sandoval  
Governor



Julia Teska  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 12, 2014

To: Julia Teska, Clerk of the Board  
Department of Administration

From: Janet Murphy, Budget Analyst *JM*  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**Office of the State Controller**

Agenda Item Write-up:

Pursuant to NRS 281.160, the State Controller's Office requests a change to their travel policy regarding reimbursement for meals and per diem.

Additional Information:

The State Controller's Office is requesting to change their policy for meal reimbursement to reimburse meals at the lesser of total allowable per diem or the actual total receipts.

Statutory Authority:

NRS 281.160

REVIEWED: *[Signature]*  
ACTION ITEM: \_\_\_\_\_

**KIM R. WALLIN,**  
**CMA, CFM, CPA**  
*State Controller*

STATE OF NEVADA

DEBORAH L. COOK, CPM  
*Chief Deputy Controller*



**OFFICE OF THE  
STATE CONTROLLER**

July 31, 2014

**RECEIVED**

AUG 01 2014

DEPT. OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET DIVISION

Ms. Janet Murphy  
Dept. of Administration  
Budget & Planning Division

Re: Controller's Office Travel Policy Change

Dear Ms. Murphy:

We have recently changed our travel policy regarding reimbursement for meals and per diem. This policy pertains to in and out of State travel. Our policy now reads:

Meals will be reimbursed at the lesser of your total allowable per diem for your trip or the actual total receipts amount. Receipts are required to be provided.

This change was made because employees' should not be reimbursed for more than what they have spent. We have discussed this new policy with our employees'. A copy of the updated policy is attached.

Sincerely,

A handwritten signature in cursive script that reads "Kim R. Wallin".

Kim R. Wallin, CMA, CFM, CPA  
Controller

Enc.

KRW:mm

State Capitol  
101 N. Carson Street, Suite 5  
Carson City, Nevada 89701-4786  
(775) 684-5750  
Fax (775) 684-5696

[www.controller.nv.gov](http://www.controller.nv.gov)

Grant Sawyer State Office Building  
555 E. Washington Avenue, Suite 4300  
Las Vegas, Nevada 89101-1071  
(702) 486-3895  
Fax (702) 486-3896

2

# **STATE OF NEVADA**

## **State Controller's Office**

### **TRAVEL Policy and Procedure**

**Effective: July 9, 2014**

The State Controller's Office hereby adopts the following travel policies for official state business for its staff in accordance with the rules and rates detailed in the most current edition of the State Administrative Manual (SAM §Travel 0200) and NRS 281.160-169. It is the policy of this office that travel should be by the least expensive method possible. Exceptions to these policies must be approved in advance by the State Controller or Chief Deputy Controller.

The State Controller's Office considers an employee to be in travel status upon leaving his or her point of origination, which can be duty office or home. To be eligible for per diem expenses an employee must travel at least 50 miles from his or her designated workstation.

#### **TRAVEL REQUESTS**

The State Controller, or the designated representative, must approve all official travel by employees in advance. The Travel Request form is located in the shared directory under F:\Shared\Forms\Miscellaneous\Travel & Training Forms.

Travel expense reimbursement requests will not be processed without the original completed and signed Travel Request form.

The current Expense Reimbursement form is located in the Dept. of Administration Website/Budget & Planning/Forms, "Revised Travel Claim Form."

Claims for reimbursement of travel expenses must be in accordance with the following policy of the Office of the State Controller, and must be submitted to the State Controller or the designated representative for approval. The forms should be submitted within one month of completion of travel unless prohibited by exceptional circumstance.

#### **TRAVEL ARRANGEMENTS**

The Executive Assistant to the State Controller will coordinate travel arrangements for all office personnel. Travel, lodging, and transportation must be consistent with this policy. State agencies shall use Southwest Airlines corporate Internet booking tool SWABIZ to book travel between Las Vegas and Reno.



Employees are encouraged to use a State Travel Card. Balances on travel/credit cards issued by the State are the responsibility of the cardholder. It is the agency's responsibility to monitor employees' credit card activity on a monthly basis.

#### TRAVEL STATUS – IN-STATE

1. Employees in in-state travel status are directed to GSA's website, <http://gsa.gov> and the link "Per Diem Rates" for the most current rates on lodging and meals. Maximum per diem reimbursement rates for Nevada's lodging, meals, and incidental expenses are established by city/county and vary by season. Meals may be reimbursed in accordance with the meals and incidental expense (M&IE) allowance. Employees may receive reimbursement for breakfasts even though continental breakfasts are provided. Reimbursement should not be requested for meals served in-flight as part of the airfare or for meals included in conference registration fees.

Meals will be reimbursed at the lesser of your total allowable per diem for your trip or the actual total receipts amount. Receipts are required to be provided.

Example:

<b>Las Vegas</b>	<b>GSA Per Diem</b>	<b>Actual Per Receipts</b>
<b>Breakfast</b>		
<b>Lunch</b>	<b>\$18</b>	<b>\$10</b>
<b>Dinner</b>	<b>\$36</b>	<b>\$46</b>
<b>TOTAL</b>	<b>\$54</b>	<b>\$56</b>

Amount to be reimbursed \$54

The M&IE rates vary by season. For guidance on deducting these amounts from travel reimbursement requests employees should refer to the "Meals and Incidental Expense Breakdown" link on the GSA website. **On in-transit days, employees may claim M&IE only on expenses incurred while more than 50 miles away from their tax home.** If an employee chooses to spend more than the per diem rate allowed, the employee is responsible for the additional expenses.

2. Employees will be reimbursed for actual expenses incurred for parking or vehicle storage fees for private automobiles and commercial transportation costs (i.e., taxi, shuttle, etc.). Receipts must accompany reimbursement requests.

3. Other miscellaneous reimbursable business related expenses are: use of Internet services, computers, printers, faxing machines and scanners, conference room rentals, and official telephone calls/service. Receipts are required.
4. Employees will be reimbursed for laundry cleaning/pressing services if the employee's official business related hotel stay is seven consecutive nights or longer. Receipts are required.
5. An employee using his own personal vehicle for the State's convenience will be reimbursed at the standard mileage reimbursement rate. The current rate can be obtained from the Department of Administration website under Budget & Planning, All Agency Memos.
6. An employee using his own personal vehicle for the employee's convenience will be reimbursed at one-half the standard mileage reimbursement rate. The current rate can be obtained from the Department of Administration website under Budget & Planning, All Agency Memos.
7. This policy also pertains to non-state employees traveling on state business. For independent contractors, refer to SAM 0320.0, 6. When and if it becomes necessary to arrange travel for non-state employees on state business, the Office of the State Controller may make all reservations and process the billings for payment through the State system.
8. Employees will be provided lodging arranged by the Executive Assistant. Employees who decide not to avail themselves of the arranged lodging, will not be eligible for lodging reimbursement above the amount arranged by the Executive Assistant.

**For employees on travel status of over 50 miles from their duty station, reimbursement may be allowed for meals and the following hour limits would apply:**

For employees working a regular shift, from 8:00 a.m. to 5:00 p.m., with lunch from 12:00 to 1:00 p.m.:

Employees entering travel status prior to 6:30 a.m. and/or returning after 9:00 a.m. may be reimbursed for breakfast.

Employees entering travel status prior to 11:30 a.m. and/or returning after 1:30 p.m. may be reimbursed for lunch.

Employees entering travel status prior to 4:00 p.m. and/or returning after 6:30 p.m. may be reimbursed for dinner.

#### **TRAVEL STATUS – OUT-OF-STATE**

1. Employees in out-of-state travel status are directed to the GSA's website, <http://gsa.gov> and the link "Per Diem Rates" for the most current rates on lodging and meals. Maximum per diem reimbursement rates for lodging, meals, and incidental expenses are established by city/county and vary by season. Meals and incidental expenses (fees for luggage carts, metered

parking, subway/bus use, toll charges and tips, for instance) may be reimbursed in accordance with the Meals and Incidental Expense (M&IE) allowance. Employees may receive reimbursement for breakfasts even though continental breakfasts are provided. Reimbursement should not be requested for meals served in-flight as part of the airfare, or for meals included in conference registration fees.

Meals will be reimbursed at the lesser of your total allowable per diem for your trip or the actual total receipts amount. Receipts are required to be provided.

Example:

Las Vegas	GSA Per Diem	Actual Per Receipts
Breakfast		
Lunch	\$18	\$10
Dinner	\$36	\$46
TOTAL	\$54	\$56

Amount to be reimbursed \$54

For guidance on deducting these amounts from travel reimbursement requests, employees should refer to the "Meals and Incidental Expense Breakdown" link on the GSA website. **On in-transit days, employees may claim M&IE only on expenses incurred while more than 50 miles away from their tax home.** If an employee chooses to spend more than the per diem rate allowed, the employee is responsible for the additional expenses.

2. Employees will be reimbursed for actual expenses incurred for parking or vehicle storage fees for private automobiles and commercial transportation costs (i.e. taxi, railroad tickets, etc.). Receipts must accompany reimbursement requests.
3. Other miscellaneous reimbursable business related expenses are: use of Internet services, computers, printers, faxing machines and scanners, conference room rentals, and official telephone calls/service. Receipts are required.
4. Employees will be reimbursed for laundry cleaning/pressing services if the employee's official business related hotel stay is seven consecutive nights or longer. Receipts are required.
5. The Board of Examiners has approved a meal rate for employees traveling outside the United States, commensurate with the U.S. Department of State's meal allowances for foreign cities as listed in the U.S. Department of State's publication, Maximum Travel Per Diem Allowance for Foreign Areas. The current foreign Per Diem rates can be



accessed at the U.S. Department of State's website at <http://www.state.gov/m/a/als/prdm/>.

6. An employee using his own personal vehicle for the State's convenience will be reimbursed at the standard mileage reimbursement rate. The current rate can be obtained from the Department of Administration website under Budget & Planning, All Agency Memos.
7. An employee using his own personal vehicle for the employee's convenience will be reimbursed at one-half the standard mileage rate. The current rate can be obtained from the Department of Administration website under Budget & Planning, All Agency Memos.
8. This policy also pertains to non-state employees traveling on state business. For independent contractors, refer to SAM 0320.0, 6. When and if it becomes necessary to arrange travel for non-state employees on state business, the Office of the State Controller may make all reservations and process the billings for payment through the State system.
9. Employees will be provided lodging arranged by the Executive Assistant. Employees who decide not to avail themselves of the arranged lodging, will not be eligible for lodging reimbursement above the amount arranged by the Executive Assistant.

**For employees on travel status of over 50 miles from their duty station, reimbursement may be allowed for meals and the following hour limits would apply:**

For employees working a regular shift, from 8:00 a.m. to 5:00 p.m., with lunch from 12:00 to 1:00 p.m.:

Employees entering travel status prior to 6:30 a.m. and/or returning after 9:00 a.m. may be reimbursed for breakfast.

Employees entering travel status prior to 11:30 a.m. and/or returning after 1:30 p.m. may be reimbursed for lunch.

Employees entering travel status prior to 4:00 p.m. and/or returning after 6:30 p.m. may be reimbursed for dinner.

### **SUMMARY**

It is the policy of the State Controller that the rates provided in the most recent edition of the State Administrative Manual are in effect for the State Controller's Office. In addition, the above rules apply to all State Controller's Office employees. The State Controller or Chief Deputy Controller must approve any exceptions to those rules in advance of travel. Any travel policy not addressed herein must comply with the most current version of Chapter 0200 of the State Administrative Manual.

Brian Sandoval  
Governor



Julia Teska  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
***Budget Division***

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 14, 2014

To: Julia Teska, Clerk of the Board  
Department of Administration

From: Katrina Nielsen, Budget Analyst  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

A handwritten signature in cursive script, appearing to read "Katrina Nielsen", written over the "From:" line of the memo.

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**Department of Health and Human Services – Aging and Disability Services Division – Early Intervention Services**

Agenda Item Write-up:

Pursuant to NRS 333.705, the Department of Health and Human Services, Aging and Disability Services Division, Early Intervention Services requests authority to contract with a former employee, a University of Nevada Reno student employee, to assist the developmental pediatrician in organizing medical records. The anticipated contract period is upon approval to June 30, 2015.

Additional Information:

The former UNR student employee is knowledgeable in electronic medical records, pediatric health records and medical terminology specific to the needs of the developmental pediatrician at Nevada Early Intervention Services Northwest Clinic. This individual will assist the developmental pediatrician in organizing medical records for diagnostic and evaluation purposes only. The agency currently does not have a permanent position assigned to perform these duties; therefore, the duties are performed by various people causing unnecessary delays due to inconsistencies in how the information is entered and files are prepared.

Statutory Authority:

NRS 333.705

REVIEWED: YH  
ACTION ITEM: \_\_\_\_\_



STATE OF NEVADA  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
AGING AND DISABILITY SERVICES DIVISION

Administrative Office  
3416 Goni Road, D-132  
Carson City, NV 89706

(775) 687-4210 • Fax (775) 687-0574  
[adsd@adsd.nv.gov](mailto:adsd@adsd.nv.gov)

ROMAINE GILLILAND  
Director

JANE GRUNER  
Administrator

BRIAN SANDOVAL  
Governor

August 5, 2014

To: Julia Teska, Director Department of Administration  
From: Jane Gruner, Administrator Aging and Disability Services Division  
Through: Romaine Gilliland, Director Department of Health and Human Services  
Subject: Authorization to Contract with a Former Employee

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The Aging and Disability Services Division would like to request to contract with a former employee, as per NRS 333.705. This request is on behalf of the Nevada Early Intervention Services program to assist the developmental pediatrician in organizing medical records for diagnostic and evaluation purposes only, for early intervention services. Additionally, the contracted employee would ensure that children's records, including those from other physicians and service providers, are available to the doctor prior to pediatric appointments. While this position is not a difficult to recruit position, it does require certain skills sets and experience working with infants and toddlers with disabilities. The former employee was not previously employed by the Division, but rather was a student employee at the University of Nevada, Reno.

The "Authorization to Contract with a Former Employee" forms are attached for review and consideration. Should you have any questions, please contact Julie Kotchevar at (775) 687-0583.

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Aging and Disability Services Division  
Administrative Office  
3416 Goni Road, D-132  
Carson City, NV 89706  
(775) 687-4210 ~ (775) 687-0574

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## Authorization to Contract with a Former Employee

<b>Former Employee Name:</b>	<u>David White</u>
<b>Former Employee ID number:</b>	<u>UNR student #1002433327</u>
<b>Former Job Title:</b>	<u>Research and Teaching Assistant</u>
<b>Former Employing Agency:</b>	<u>UNR</u>
<b>Former Class and Grade:</b>	<u>Student Employee</u>
<b>Employment Dates:</b>	<u>August 2012 – December 2013</u>
<b>Contracting Agency:</b>	<u>DHHS/ADSD/NEIS</u>

Please check which of the following applies:


- ☒ Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.
- ☐ Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

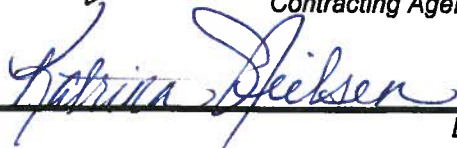
a. Summarize scope of contract work.	<p>Health Information Coordinator I</p> <ol style="list-style-type: none"> <li>1. Assist developmental pediatrician in organizing medical records for diagnostic and evaluation purposes only, for early intervention services.</li> <li>2. Ensure that children's records for developmental pediatrician, including those from other physicians and service providers concerning the special health care needs of infants and toddlers with disabilities to provide other early intervention services are available to the doctor prior to pediatric appointments.</li> </ol> <p>Expected deliverables:</p> <ol style="list-style-type: none"> <li>1. Obtain and compile medical history and other records for the developmental pediatrician to determine a child's eligibility for early intervention services.</li> <li>2. Ensure children's files are up to date and ready for developmental pediatric appointments.</li> </ol>
b. Document former job description.	<p>University of Nevada School of Medicine: Research Assistant</p> <ul style="list-style-type: none"> <li>• Media and buffer solution preparation</li> <li>• Recruit subjects for research project from pediatric allergy and asthma practice</li> <li>• Perform study preparation activities including media labeling and laboratory setup</li> <li>• Data collection, entry, and analysis using assets such as NCBI blast searches</li> <li>• Packaged and shipped samples to Center for Disease Control</li> <li>• Sample collection and processing for DNA extraction, amplification and slide mounting</li> <li>• Meticulous record keeping to maintain</li> </ul>

	<p>organization of project</p> <p>University of Nevada, Biology Department: Microbiology Lab Teaching Assistant</p> <ul style="list-style-type: none"> <li>• Taught undergraduate students practical application of microbiology lab techniques</li> <li>• Media and stock solution preparation</li> <li>• Supervised and trained student workers in laboratory procedures (ex. use of autoclave)</li> <li>• Inoculated and subculture bacterial, fungal, and tissue cultures for lab experiments</li> <li>• Maintenance and inventory of equipment (microscopes, pipettes, centrifuges, etc)</li> <li>• Lead Teaching assistant Fall 2013</li> <li>• Liaison between Lab Assistants and Lab Coordinator Professor</li> </ul>
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	<p>No, the former employee is being hired because of his knowledge about electronic medical records, pediatric health records, and medical terminology specific to the needs of the developmental pediatrician at NEIS Northwest clinic.</p> <p>N/A for second question.</p>
d. Explain why existing State employees within your agency cannot perform this function.	<p>There is not currently a position approved within state employment at NEIS to perform these duties for the developmental pediatrician at NEIS Northwest. Therefore, the job responsibilities are being performed by people in different job classes, creating a constant delay in getting the doctor the information needed. The task of accessing medical records and preparing children's files for the doctor is specialized and not within the scope of responsibility of the current positions at the agency. any.</p>
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.	<p>No, the supervisor of this position has no relationship with the contractor.</p>
f. List contractor's hourly rate.	<p>\$19.57 hourly rate of pay (\$24.65 hr. with administrative fees)</p>
g. List the range of comparable State employee rates.	<p>Health Information Coordinator I (10.234) Grade 29 \$16.99 - \$24.84 hr. (employee-employer-paid retirement) –</p>

<p>h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?</p>	<p>N/A</p> <p>Contract is requested from September, 2014 – June 30, 2015.</p>
<p>i. Document justification for hiring contractor.</p>	<p>During the last legislative session, only Developmental Specialists positions and a Management Analyst position were added as new state positions to the statewide NEIS budget. The clinic pediatrician needs assistance to compile records and prepare files prior to appointments for children at Nevada Early Intervention Services Northwest Clinic. The pediatrician is either prepping her own charts, which is not a good use of our tax payer dollars. If she does not do it herself, one of our referral staff is prepping charts for the doctor, which is taking time away from the primary duty for that position (handling intakes and placing referrals in a timely manner).</p>

Comments:

 8/7/14  
 Contracting Agency Head's Signature and Date

 8/14/14  
 Budget Analyst

Clerk of the Board of Examiners

**NRS 333.705 Contracts for services: Limitations and requirements; approval by State Board of Examiners; emergencies; reports to Interim Finance Committee; exceptions.**

1. Except as otherwise provided in this section, a using agency shall not enter into a contract with a person to provide services for the using agency if:

- (a) The person is a current employee of an agency of this State;
- (b) The person is a former employee of an agency of this State and less than 2 years have expired since the termination of the person's employment with the State; or

(c) The person is employed by the Department of Transportation for a transportation project that is entirely funded by federal money and the term of the contract is for more than 4 years,

↳ unless the using agency submits a written disclosure to the State Board of Examiners indicating the services to be provided pursuant to the contract and the person who will be providing those services and, after reviewing the disclosure, the State Board of Examiners approves entering into a contract with the person. The requirements of this subsection apply to any person employed by a business or other entity that enters into a contract to provide services for a using agency if the person will be performing or producing the services for which the business or entity is employed.

2. The provisions of paragraph (b) of subsection 1 apply to employment through a temporary employment service. A temporary employment service providing employees for a using agency shall provide the using agency with the names of the employees to be provided to the agency. The State Board of Examiners shall not approve a contract pursuant to paragraph (b) of subsection 1 unless the Board determines that one or more of the following circumstances exist:

(a) The person provides services that are not provided by any other employee of the using agency or for which a critical labor shortage exists; or

(b) A short-term need or unusual economic circumstance exists for the using agency to contract with the person.

3. The approval by the State Board of Examiners to contract with a person pursuant to subsection 1:

(a) May occur at the same time and in the same manner as the approval by the State Board of Examiners of a proposed contract pursuant to subsection 7 of [NRS 333.700](#); and

(b) Must occur before the date on which the contract becomes binding on the using agency.

4. A using agency may contract with a person pursuant to paragraph (a) or (b) of subsection 1 without obtaining the approval of the State Board of Examiners if the term of the contract is for less than 4 months and the head of the using agency determines that an emergency exists which necessitates the contract. If a using agency contracts with a person pursuant to this subsection, the using agency shall submit a copy of the contract and a description of the emergency to the State Board of Examiners, which shall review the contract and the description of the emergency and notify the using agency whether the State Board of Examiners would have approved the contract if it had not been entered into pursuant to this subsection.

5. Except as otherwise provided in subsection 9, a using agency shall, not later than 10 days after the end of each fiscal quarter, report to the Interim Finance Committee concerning all contracts to provide services for the using agency that were entered into by the using agency during the fiscal quarter with a person who is a current or former employee of a department, division or other agency of this State.

6. Except as otherwise provided in subsection 9, a using agency shall not contract with a temporary employment service unless the contracting process is controlled by rules of open competitive bidding.

7. Each board or commission of this State and each institution of the Nevada System of Higher Education that employs a consultant shall, at least once every 6 months, submit to the Interim Finance Committee a report setting forth:

- (a) The number of consultants employed by the board, commission or institution;
- (b) The purpose for which the board, commission or institution employs each consultant;
- (c) The amount of money or other remuneration received by each consultant from the board, commission or institution;

and

(d) The length of time each consultant has been employed by the board, commission or institution.

8. A using agency, board or commission of this State and each institution of the Nevada System of Higher Education:

(a) Shall make every effort to limit the number of contracts it enters into with persons to provide services which have a term of more than 2 years and which are in the amount of less than \$1,000,000; and

(b) Shall not enter into a contract with a person to provide services without ensuring that the person is in active and good standing with the Secretary of State.

9. The provisions of subsections 1 to 6, inclusive, do not apply to:

(a) The Nevada System of Higher Education or a board or commission of this State.

(b) The employment of professional engineers by the Department of Transportation if those engineers are employed for a transportation project that is entirely funded by federal money.

(c) Contracts in the amount of \$1,000,000 or more entered into:

(1) Pursuant to the State Plan for Medicaid established pursuant to [NRS 422.271](#).

(2) For financial services.

(3) Pursuant to the Public Employees' Benefits Program.

(d) The employment of a person by a business or entity which is a provider of services under the State Plan for Medicaid and which provides such services on a fee-for-service basis or through managed care.

(Added to NRS by [2013, 47](#))

6



Brian Sandoval  
Governor



Julia Teska  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
***Budget Division***

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 11, 2014  
To: Julia Teska, Clerk of the Board  
Department of Administration  
From: Brenda Berry, Budget Analyst *AB*  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT HEALTH AND HUMAN SERVICES (DHHS) –  
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH (DPBH) –  
SOUTHERN NEVADA ADULT MENTAL HEALTH (SNAMHS)**

Agenda Item Write-up:

Pursuant to NRS 333.705, (1)(b), the Department of Health and Human Services, Division of Public and Behavioral Health requests authority to contract with two former Senior Psychiatrists to provide services at the Southern Nevada Adult Mental Health facility.

Additional Information:

Historically, psychiatrist positions at the two Mental Health facilities have had frequent turnover due to positions not being paid comparable to community standards resulting in difficulty in recruiting and maintaining qualified individuals. This turnover has resulted in inconsistency in the provision of psychiatric services, and in an inability to design/implement long range strategic planning, recruitment and retention for psychiatric providers. Since there is an existing shortage of doctors in southern Nevada, contracting with the two former psychiatrists who are familiar with SNAMHS' operations is a beneficial solution.

Statutory Authority:

NRS 333.705

REVIEWED: *YH*

ACTION ITEM: \_\_\_\_\_



STATE OF NEVADA

BRIAN SANDOVAL  
*Governor*

ROMAINE GILLILAND  
*Director*



RICHARD WHITLEY, MS  
*Administrator*

TRACEY D. GREEN, MD  
*Chief Medical Officer*

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

4150 Technology Way, Suite 300


Carson City, Nevada 89706

Telephone: (775) 684-4200 · Fax: (775) 684-4211

[www.health.nv.gov](http://www.health.nv.gov)

July 30, 2014

To: Julia Teska, Clerk  
Board of Examiners

From: Richard Whitley, Administrator   
Division of Public and Behavioral Health

Through: Romaine Gilliland, Director  
Department of Health and Human Services

Subject: Authorization to Contract with Former State Employees

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The Division of Public and Behavioral Health would like to request to contract with two former Senior Psychiatrists to provide services at our Southern Nevada Adult Mental Health (SNAMHS) facility. Historically psychiatrist positions at the two psychiatric facilities have had frequent turnover. The positions have not paid comparable to community standards to recruit and retain qualified individuals. This has resulted in inconsistency in the provision of psychiatric services, and in an inability to design and implement long range strategic planning, recruitment and retention for and with psychiatric providers. Since there is an existing shortage of doctors in southern Nevada, contracting with two former psychiatrists who are familiar with our operations would be a beneficial solution for SNAMHS.

The "Authorization to Contract with a Former Employee" forms are attached for review and consideration. Should you have any questions, please contact Dr. Tracey Green at 775-684-4200.

cc. Dr. Tracey Green  
Mark Winebarger  
Paul Ripple

The Division of Public and Behavioral Health is the foundation for improving Nevada's health.

## Authorization to Contract with a Former Employee

<b>Former Employee Name:</b>	<b>Dr. Elouisa Farrales</b>
<b>Former Employee ID number:</b>	<b>48515</b>
<b>Former Job Title:</b>	<b>Senior Psychiatrist</b>
<b>Former Employing Agency:</b>	<b>Southern Nevada Adult Mental Health Services</b>
<b>Former Class and Grade:</b>	<b>U9088 – Unclassified – No Grade</b>
<b>Employment Dates:</b>	<b>2/06/2012—7/20/13</b>
<b>Contracting Agency:</b>	<b>Southern Nevada Adult Mental health Services</b>


Please check which of the following applies:


- ☒ Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.
- ☐ Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

a. Summarize scope of contract work.	Psychiatric services including direct client care, psychiatric evaluation, medication prescriptions and management, triage, follow-along telephone consultation and adjunctive staff training, as necessary, at Southern Nevada Adult Mental Services, Rural Behavioral Health Centers and Rawson-Neal Psychiatric Hospital.
b. Document former job description.	Sr. Psychiatrist
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	No. There is no specialized knowledge of the agency's operations and therefore no clause in the contract for the transfer of specialized knowledge.
d. Explain why existing State employees within your agency cannot perform this function.	The psychiatrist positions are not paid comparable to community standards to recruit and retain qualified individuals; we are experiencing a shortage of doctors for this area.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not	The individual overseeing or establishing the contract is not related to the contractor.

affect independence and why this would not violate <u>NAC 284.750.</u>	
f. List contractor's hourly rate.	\$165.00 per clinical hour, not to exceed 1,760 hours. Total amount shall not exceed \$290,400.00 (\$165.00 per clinical hour x 1,760 hours based on Locum Tenens contract).
g. List the range of comparable State employee rates.	\$125.00 per hour (including benefits, based on 1,752 actual hours worked and includes paid leave)
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	The rate identified is consistent with other contractors providing similar services. The contract term will be one year effective upon BOE approval (anticipated to be September 9, 2014 through September 9, 2015).
i. Document justification for hiring contractor.	Dr. Farrales is familiar with the operations at Southern Nevada Adult Mental Health Services since she has been an employee for 17 months. Her familiarity with our operations, her reasonable rate of pay, and the existing shortage of doctors in southern Nevada make contracting this service with Dr. Farrales a beneficial solution for Southern Nevada Adult Mental Health Services.

Comments:


8-6-14  
 \_\_\_\_\_  
 Contracting Agency Head's Signature and Date


8-11-14  
 \_\_\_\_\_  
 Budget Analyst

\_\_\_\_\_  
 Clerk of the Board of Examiners

## Authorization to Contract with a Former Employee

<b>Former Employee Name:</b>	<b>Dr. Rodrigo Farrales</b>
<b>Former Employee ID number:</b>	<b>48518</b>
<b>Former Job Title:</b>	<b>Senior Psychiatrist</b>
<b>Former Employing Agency:</b>	<b>Southern Nevada Adult Mental Health Services</b>
<b>Former Class and Grade:</b>	<b>U9088 – Unclassified – No Grade</b>
<b>Employment Dates:</b>	<b>2/06/2012—1/04/2013</b>
<b>Contracting Agency:</b>	<b>Southern Nevada Adult Mental health Services</b>

Please check which of the following applies:

- ☒ Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.
- ☐ Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

a. Summarize scope of contract work.	Psychiatric services including direct client care, psychiatric evaluation, medication prescriptions and management, triage, follow-along telephone consultation and adjunctive staff training, as necessary, at Southern Nevada Adult Mental Services, Rural Behavioral Health Centers and Rawson-Neal Psychiatric Hospital.
b. Document former job description.	Sr. Psychiatrist
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	No. There is no specialized knowledge of the agency's operations and therefore no clause in the contract for the transfer of specialized knowledge.
d. Explain why existing State employees within your agency cannot perform this function.	The psychiatrist positions are not paid comparable to community standards to recruit and retain qualified individuals; we are experiencing a shortage of doctors for this area.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not	The individual overseeing or establishing the contract is not related to the contractor.

affect independence and why this would not violate NAC 284.750.	
f. List contractor's hourly rate.	\$165.00 per clinical hour, not to exceed 1,760 hours. Total amount shall not exceed \$290,400.00 (\$165.00 per clinical hour x 1,760 hours based on Locum Tenens contract).
g. List the range of comparable State employee rates.	\$125.00 per hour (including benefits, based on 1,752 actual hours worked and includes paid leave)
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	The rate identified is consistent with other contractors providing similar services. The contract term will be one year effective upon BOE approval (anticipated to be September 9, 2014 through September 9, 2015).
i. Document justification for hiring contractor.	Dr. Farrales is familiar with the operations at Southern Nevada Adult Mental Health Services since he has been an employee for 10 months. His familiarity with our operations, his reasonable rate of pay, and the existing shortage of doctors in southern Nevada make contracting this service with Dr. Farrales a beneficial solution for Southern Nevada Adult Mental Health Services.

Comments:

*[Handwritten Signature]*

8-6-14

Contracting Agency Head's Signature and Date

*Brenda Berrey*

8-11-14

Budget Analyst

Clerk of the Board of Examiners

Authorization to Contract with a Former Employee

BA P	NAME	POSITION	SUPERVISOR	START	EXPIRES	STATE TERM DATE	WAGE RATE	HOURS	NOT TO EXCEED AMOUNT	FORMER STATE EMPLOYEE	DATES OF STATE EMPLOYMENT	NOTES
3161	Dr. Rodrigo Farrales	Sr. Psychiatrist	Dr. Tracey Green	9/9/2014 (or upon approval)	9/9/2015	1/12/2013	\$165/hr	1,760	\$290,400	Yes	2/6/12 - 1/12/13	Locum Tenens Contract #14013, Term 9/9/14 - 9/9/15
3161	Dr. Elouisa Farrales	Sr. Psychiatrist	Dr. Tracey Green	9/9/2014 (or upon approval)	9/9/2015	7/20/2013	\$165/hr	1,760	\$290,400	Yes	2/6/12 - 7/20/13	Locum Tenens Contract #14013, Term 9/9/14 - 9/9/15

Brian Sandoval  
Governor



Julia Teska  
State Budget Director

Janet Murphy  
Deputy State Budget Director

**STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION**

***Budget Division***

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 12, 2014  
To: Julia Teska, Clerk of the Board  
Department of Administration  
From: Janet Murphy, Budget Analyst  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**Office of the State Controller**

Agenda Item Write-up:

Pursuant to NRS 333.705, the State Controller requests authority to contract with a former employee, to work in the Debt Collection Department. The State Controller's Office has contracted with this employee previously, and would like to utilize the former employee until the vacant position can be filled and a new employee is trained, no later than December 31, 2014.

Additional Information:

The State Controller's Office is requesting to contract via Manpower with a former employee. The employee retired from state service May 2013 and at the time of her retirement was in the Accountant Technician II position. That position has become vacant. The office is recruiting, but would like to contract back with the former employee until the position is filled, no later than December 31, 2014.

Statutory Authority:

NRS 333.705

REVIEWED: umg  
ACTION ITEM: \_\_\_\_\_



**OFFICE OF THE  
STATE CONTROLLER**

**RECEIVED**

**AUG 05 2014**

DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET DIVISION

August 5, 2014

**Memorandum**

To: Board of Examiners

From: Kim R. Wallin, Controller *Kim Wallin*

Subject: Review of Contract with a Former Employee

NRS 284.1729 requires this Board's review of contracts which are made with former state employees who have been separated from service for less than two years. The Controller's office will contract through Manpower for the services of Joyce Ponte, who retired from state service on May 24, 2013.

The Controller's Office Debt Collection Department existing staff has seen their workloads increase significantly with the volume of debts submitted to their office increasing over 234%. Furthermore, they are starting a project to upgrade their Accounts Receivable system which will also improve debt collection, but they cannot be short any additional staff during this time do to the additional work in putting in the new system.

It was also very difficult to find a replacement for Ms. Ponte when she retired and we believe that we will have the same difficulties this time do to the low pay for this position and the skills that are required. Prior to Ms. Ponte's retirement, we posted a recruitment which resulted in two interviews. Neither of these candidates were selected for employment. On July 15, 2013 we requested an Open Competitive recruitment list, however the list that was received was at least one year old and was not open competitive. We then had to post a third request. We hired the individual on December 23, 2013 and his last day was August 8, 2014. He left to take a hire paying job. Based on our recent hiring experience, we would like to have Ms. Ponte continue to assist in the Controller's Office Debt Collection Department until a new employee has been hired and trained to fill this position.

With approval of this request from the Board of Examiners, Ms. Ponte would be working for no more than 30 hours per week. Her contract with Manpower would expire no later than December 31, 2014. Budget account 1130 will have sufficient authority in Category 10 to cover this request.

**State Capitol**  
101 N. Carson Street, Suite 5  
Carson City, Nevada 89701-4786  
(775) 684-5750  
Fax (775) 684-5696

**Grant Sawyer State Office Building**  
555 E. Washington Avenue, Suite 4300  
Las Vegas, Nevada 89101-1071  
(702) 486-3895  
Fax (702) 486-3896

[www.controller.nv.gov](http://www.controller.nv.gov)

2



## Authorization to Contract with a Former Employee

<b>Former Employee Name:</b>	<u>Joyce Ponte</u>
<b>Former Employee ID number:</b>	<u>32687</u>
<b>Former Job Title:</b>	<u>Accountant Technician 2</u>
<b>Former Employing Agency:</b>	<u>Controller's Office</u>
<b>Former Class and Grade:</b>	<u>07.140 / 32</u>
<b>Employment Dates:</b>	<u>Jan. 10, 2005 – May 24, 2013</u>
<b>Contracting Agency:</b>	<u>Manpower</u>

Please check which of the following applies:

- ☐ Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.
- ☐ Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

a. Summarize scope of contract work.	Ms. Ponte will assist debt collection and train a new employee to take over her former position. This position was filled but her replacement left on Aug. 8, 2014. See the attached work performance standards.
b. Document former job description.	See the attached work performance standards.
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	Yes. The reason for Ms. Ponte's being hired back temporarily is for the transfer of knowledge only she has in the area of debt collection that she worked in. Furthermore, it took 9 months to fill her position the last time and we cannot have this position vacant as it is critical to the debt collection operation.
d. Explain why existing State employees within your agency cannot perform this function.	The existing staff have seen their workloads increase significantly. The volume of debts that the department has received has increased 234% since 2011. Furthermore, we are upgrading our Accounts Receivable system and it will take additional time away from the debt collection duties; therefore, we cannot be short any additional resources.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship	There is no relationship.

and why this would not affect independence and why this would not violate <a href="#">NAC 284.750</a> .	
f. List contractor's hourly rate.	\$21.27
g. List the range of comparable State employee rates.	Accountant Technician 2 hourly range: \$18.73 – 27.64 (step1 – step 10)
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	n/a
i. Document justification for hiring contractor.	Transfer of knowledge from Ms. Ponte to a new employee in this position. By doing so we expect the time it will take the new employee to come up to speed will be shortened; thereby allowing the State to collect more debt sooner. We also need to hire her based on how difficult it was to fill her position when she retired. When Ms. Ponte retired, we posted a recruitment which resulted in two interviews. Neither of these candidates were selected for employment. On July 15, 2013 we requested an Open Competitive recruitment list, however the list that was received was at least one year old and was not Open Competitive. We then had to post a third request. We did not find a person to fill her position until December 23, 2013. This individual just left to take a hire paying position at another agency. Based on our recent hiring experience, we would like to have Ms. Ponte's contract go through December 31, 2014.

Comments:



8-5-14

Contracting Agency Head's Signature and Date

*Budget Analyst*

---

*Clerk of the Board of Examiners*

RECEIVED

AUG 06 2014



DEPARTMENT OF ADMINISTRATION  
BUDGET DIVISION  
**DIVISION OF HUMAN RESOURCE  
MANAGEMENT**  
**EMPLOYEE WORK PERFORMANCE  
STANDARDS FORM**

Supervisors are responsible for establishing the initial standards, but standards must be reviewed annually and amended when appropriate. The employee must be given the opportunity to provide comment when the standards are revised (NAC 284.468).

Employee Name:	Last	Dyczewski	First	Dennis	Initial	Employee ID #	53355
Class Title:	Accountant Technician II					Date Standards Est/Rev:	June 23, 2014

Department/Division:	State Controller/ Debt Collection Section					
Agency # (3 digits)	060	Home Off # (4 digits)	1130	Position Control #:	50	

I have read and understand the work performance standards for this position. I understand these standards may be modified after discussion with my immediate supervisor and with the concurrence of the appointing authority.

Employee Signature: *[Signature]* Date: 6/24/14

Supervisor Title & Signature: Chief Accountant *[Signature]* Date: 6/24/14

Reviewing Officer Title & Signature: Assistant Controller *[Signature]* Date: 6/25/14

Appointing Authority Title & Signature: *[Signature]* Date: 7-2-14

Job Elements (Defined as principal assignments, goals, responsibilities and/or related factors.)	*Weighted Value	Performance Standards
<b>Job Element #1: Receiving Accounts from State Agencies</b>	20%	
<ul style="list-style-type: none"> <li>A. Receive placement accounts from State Agencies. Assign debtor's numbers to the new debtors and SCO identification numbers to the debts. Identify duplicate accounts.</li> <li>B. Maintain and update worksheets of accounts received from Agencies which are sent to debt collection companies.</li> <li>C. Research and resolve any discrepancies between State Agencies and collection companies.</li> <li>D. Filing proof of debt documents sent by the Agencies.</li> </ul>		<ul style="list-style-type: none"> <li>A. Must be complete within twenty-four hours.</li> <li>B. Completed with one day of receipt the adjustments.</li> <li>C. Inquiries answered within twenty-four hours.</li> <li>D. Documents filed within one week of receipt.</li> </ul>
<b>Job Element #2: Reconciliations of Debt Collection Accounts, Worksheets and Fees</b>	20%	
<ul style="list-style-type: none"> <li>A. Prepare reconciliation details of payments from debt collection companies, State Agencies and Controller's Office.</li> <li>B. Ensure that the payments are applied correctly and fees calculated and charged correctly.</li> <li>C. Foster communication with Agencies to correct any problem with payments.</li> <li>D. Provide copies of the reconciliations to the State Agencies.</li> </ul>		<ul style="list-style-type: none"> <li>A. Payments reconciled within one week following receipt. Payments received on the worksheet must balance the amount recorded in the accounting system on the budget status report.</li> <li>B. Allocations must be accurate (98% accuracy rate).</li> <li>C. Problems resolved within one week.</li> <li>D. Documents sent to the state agencies within 48 hours after the reconciliation is approved.</li> </ul>

6

<b>Job Element #3: Transfer Payments to Agencies and Debt Collection Companies</b>	<b>15%</b>	
<ul style="list-style-type: none"> <li>A. Prepare Cash Receipts (CR's) for monies received from debt collection companies via ACH.</li> <li>B. Prepare Journal Vouchers (JVD's) to transfer monies collected by debt collection companies back to the Agency or Recovery fund and send documentation to the correct Agency. Prepare journal entries to record fees.</li> <li>C. Prepare Payment Vouchers (PVE's) for fees owed to the debt collection companies and refunds for overpayments.</li> </ul>		<ul style="list-style-type: none"> <li>A. Cash Receipt prepared at the end of the day.</li> <li>B. Journal entries shall be prepared within one week after receiving a deposit. Journal entries shall have a 98% accuracy rate.</li> <li>C. Payment voucher prepared within one week after receiving the deposit from the debt collection company.</li> </ul>
<b>Job Element #4: Administer the Debt Offset Program</b>	<b>10%</b>	
<ul style="list-style-type: none"> <li>A. Put vendors on hold following the instructions in the vendor manual.</li> <li>B. Maintain worksheet of vendor on hold and the amount of debt.</li> <li>C. Review the rejected PV list for rejections due to vendors on hold.</li> <li>D. Inform both the withholding and paying agency when a payment voucher is intercepted.</li> <li>E. Submit official written 10-day notice to the vendor.</li> <li>F. Prepare the journal voucher to transfer the amount intercepted to the Agency or a memo to Payroll to offset wages.</li> <li>G. Communicate information on the debt offset program to Agencies or vendors, as needed.</li> </ul>		<ul style="list-style-type: none"> <li>A. Completed within one day of receipt of debt offset from agency.</li> <li>B. Completed within two days of receipt of debt offset from agency.</li> <li>C. List reviewed daily.</li> <li>D. Agency informed within one day.</li> <li>E. Letter sent within one day the holding agency is notified about the intercepted payment voucher.</li> <li>F. Journal voucher or memo prepared the day the 10 day notice expires.</li> <li>G. Inquiries answered within twenty-four hours.</li> </ul>
<b>Job Element #5: Reporting, Reconciling and Adjusting Data</b>	<b>13%</b>	
<ul style="list-style-type: none"> <li>A. Reporting: Create reports for various purposes using Master file and/or Budget Status Report information.</li> <li>B. Adjusting Data: Maintain spreadsheet with updates received from State Agencies and collection agencies. They may include, but are not limited to, adjustments to the accounts, closed accounts, and write offs approved by BOE, etc.</li> </ul>		<ul style="list-style-type: none"> <li>A. As needed.</li> <li>B. Completed within one day of receipt the adjustments.</li> </ul>
<b>Job Element #6: Miscellaneous Duties</b>	<b>10%</b>	
<ul style="list-style-type: none"> <li>A. Set-up payment plans with debtors.</li> <li>B. Communicate with debtors, and supply both the debtor and debt collection companies supporting documents as requested.</li> <li>C. Accept credit card payments and adjust incorrect charges to credit card accounts.</li> </ul>		<ul style="list-style-type: none"> <li>A. As needed.</li> <li>B. Must be complete within twenty-four hours.</li> <li>C. As needed.</li> </ul>

Job Element #7: Back Up Functions	5%	
<ul style="list-style-type: none"> <li>A. Back up check printing functions.</li> <li>B. Assist with large mailings.</li> <li>C. Prepare daily deposit when Accounting Assistant III is absent.</li> </ul>		<ul style="list-style-type: none"> <li>A. Assist with check printing. Checks printed accurately.</li> <li>B. Mailings completed within the established timeline.</li> <li>C. Deposit prepared by the end of the day.</li> </ul>
Job Element #8: Related Factors	5%	
<ul style="list-style-type: none"> <li>A. Work adjustment and adaptability.</li> <li>B. Cooperativeness.</li> <li>C. Dependability.</li> <li>D. Judgment.</li> </ul>		<ul style="list-style-type: none"> <li>A. Able to adapt to new situation and work under pressure.</li> <li>B. Able to work with others, promotes teamwork.</li> <li>C. Meets deadlines, follows verbal and written instructions accurately.</li> <li>D. Shows diplomacy and tact when dealing with others.</li> </ul>

\*If a weighted value is not designated, each job element has an equal weight.

**Distribution: Original to Agency; Copy to Employee; Copy to Supervisor**

Est. 1/03

3/12

NPD-14

Revised



Brian Sandoval  
Governor



Julia Teska  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
***Budget Division***

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 12, 2014

To: Julia Teska, Clerk of the Board  
Department of Administration

From: Carla Watson, Budget Analyst  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Agenda Item Write-up:

**A. Department of Transportation (NDOT) – Administration - \$2,750,000**

The department requests settlement approval in the amount of \$2,750,000 to resolve a contested condemnation for Phase I of the Boulder City Bypass Project brought by the Railroad Pass Investment Group. The Subject Property is currently located on both sides of U.S. 93/95 at the border of the City of Henderson and Boulder City. The Bypass Project would result in the Railroad Pass Casino to lose its frontage access and have reduced visibility. The Group alleges this new route will cause a significant reduction in business. NDOT previously paid the sum of \$2,041,000 for a right of occupancy. Approval of the additional amount of \$2,750,000 would bring the total to \$4,791,000.

**B. Department of Transportation (NDOT) – Administration - \$422,765.32**

NDOT also requests settlement approval of approximately \$422,765.32 worth of construction, to be implemented as part of the larger Bypass Project.

Additional Information:

The additional consideration of \$422,765.32 will come in the form of services (i.e., engineering, design and actual construction), as opposed to an additional cash payment. NDOT has considered the benefits of settlement and has made the decision that settlement is reasonable, prudent, and in the public interest. NDOT will seek reimbursement from the Federal Highway Administration.

Statutory Authority:

NRS 41.037

<p>REVIEWED: _____</p> <p>ACTION ITEM: _____</p>
--





STATE OF NEVADA  
OFFICE OF THE ATTORNEY GENERAL

Transportation Division  
1263 South Stewart Street, Room 315  
Carson City, Nevada 89712

CATHERINE CORTEZ MASTO  
*Attorney General*

KEITH G. MUNRO  
*Assistant Attorney General*

THOM M. GOVER  
*Acting Chief of Staff*

August 5, 2014

Hand Delivered

Carla Watson  
Nevada Department of Administration  
Division of Budget and Planning  
209 East Musser Street, Rm 200  
Carson City, Nevada 89701-4298


Re: Submittal to September 9, 2014 Board of Examiners Agenda

Dear Carla:

Enclosed is a settlement item to be included in the September 9, 2014 Board of Examiners agenda for the Nevada Department of Transportation (NDOT). This item is a proposed settlement between the State of Nevada, ex rel. its Department of Transportation and Railroad Pass Investment Group involving eminent domain.

Should you have any questions, please contact don't hesitate to call.

Sincerely,  
CATHERINE CORTEZ MASTO  
Nevada Attorney General

By   
Alice Coffman, Supervising Legal Secretary  
Transportation Division  
(775) 888-7412

:agc  
Enclosure



STATE OF NEVADA  
OFFICE OF THE ATTORNEY GENERAL

Transportation Division  
1263 South Stewart Street, Room 315  
Carson City, Nevada 89712

CATHERINE CORTEZ MASTO  
*Attorney General*

KEITH G. MUNRO  
*Assistant Attorney General*

THOM M. GOVER  
*Acting Chief of Staff*

**MEMORANDUM**

DATE: August 4, 2014

TO: Board of Examiners  
Governor Brian Sandoval  
Attorney General Catherine Cortez Masto  
Secretary of State Ross Miller

FROM: Rudy Malfabon, Director, Nevada Department of Transportation  
Dennis Gallagher, Chief Deputy Attorney General *DB*  
Ruth Miller, Senior Deputy Attorney General *Ruth Miller*  
Laura Wightman FitzSimmons, outside counsel

SUBJ: Proposed Settlement of a Eminent Domain Lawsuit filed by NDOT, State of Nevada *ex rel. its Department of Transportation v. Railroad Pass Investment Group, et al.*

---

**SUMMARY**

NDOT's requests settlement approval in a contested condemnation for Phase I of the "Boulder City Bypass Project." NDOT requests settlement approval in the amount of **\$2,750,000.00**. NDOT previously paid the sum of \$2,041,000.00 for a right of occupancy over the "Acquisition Area" - i.e., approximately 15.69 acres of the larger 56.44 acres of real property housing the Railroad Pass Hotel & Casino - and the requested settlement amount is *in addition to* the occupancy deposit. NDOT also requests settlement approval of approximately **\$422,765.32** **worth of construction**, to be implemented as part of the larger Bypass Project.

## **BACKGROUND**

### ***The Railroad Pass Hotel and Casino***

The "Subject Property" is the larger 56.44 acres of real property owned by Railroad Pass Investment Group, a wholly owned subsidiary of MGM Resorts ("MGM"). MGM essentially inherited this property through a merger with Mandalay Bay Resorts, in or around 2005. The Railroad Pass Hotel and Casino sits on the "remainder" portion of Subject Property not being taken. To be sure, the physical Hotel/Casino site will not be directly impacted by the acquisition; the only impact is a change of access and the beneficial abandonment of existing easements.

### ***The Existing Condition***

The Subject Property is currently located on both sides of U.S. 93/95 at the border of the City of Henderson and Boulder City, Nevada, with immediate frontage and access to and from U.S. 93/95 via a stoplight intersection at the main entrance to the Hotel/Casino. Notably, the Hotel/Casino improvements make up only 3.64 acres of the total Subject Property, leaving over 52 acres of vacant, excess land.

### ***The Abandoned Easement***

In the existing condition, the Subject Property is encumbered by approximately 12.65 acres of existing right-of-way easements vested in NDOT. The easements essentially bisect the Subject Property and severely limit expansion of the existing improvements. After "Phase I" of the Bypass Project is built, these easements will be abandoned by NDOT, thus reverting full use of those acres back to the MGM, creating one contiguous parcel on the north side of the new roadway.

### ***The Eminent Domain Action***

On July 17, 2012, NDOT filed its Verified Complaint in Eminent Domain in the Eighth Judicial District Court, Case No. A-12-665330-C. NDOT effectuated service upon MGM on July 24, 2012, pursuant to NRS Chapter 37 and 408. In its Complaint, and separately by motion, NDOT sought immediate occupancy over the Acquisition Area pending entry of judgment. By order entered on October 8, 2012, NDOT obtained a right of occupancy under NRS 37.100, and was ordered to and did thereafter deposit \$2,041,000.00, in consideration thereof, with the Clerk of the Court. Said deposit was thereafter withdrawn by MGM under Stipulation and Order entered on October 23, 2012, and pursuant to NRS 37.100(6) MGM thereby waived all defenses except those relating to the amount of just compensation.

NDOT also effectuated service of its Verified Complaint upon all defendants originally named therein, and all defendants except MGM thereafter defaulted under NRS 37.083 or voluntarily and knowingly disclaimed their interest in the eminent domain action as follows:

- a. NEVADA POWER COMPANY: disclaimer filed 10/7/13;
- b. CENTRAL TELEPHONE COMPANY: disclaimer filed 7/23/14;
- c. SOUTHWEST GAS CORPORATION: disclaimer filed 2/28/13;
- d. AT&T CORP.: default entered 1/15/14;
- e. LAS VEGAS VALLEY WATER DISTRICT: disclaimer filed 7/31/12;
- f. ELECTRIC LIGHTWAVE, LLC: default entered 1/15/14;
- g. LEVEL 3 COMMUNICATIONS, LLC: default entered 1/15/14;
- h. UNITED STATES OF AMERICA, DEPARTMENT OF ENERGY,  
WESTERN AREA POWER ADMINISTRATION: default entered  
1/15/14;
- i. CITY OF HENDERSON: disclaimer filed 1/24/13;
- j. CLARK COUNTY: disclaimer filed 10/31/12.

Pursuant to NRS 37.083, these defendants are deemed to have waived all defenses and objections to the sufficiency and validity of the complaint and to the right of NDOT to condemn the described property for the purposes stated therein.

### **POINTS THAT FAVOR SETTLEMENT**

#### ***Severance Damages***

During litigation discovery, including disclosure of expert appraisals, NDOT deduced that its potential liability varied between **\$2,180,000** (NDOT's expert, Glenn Anderson), **\$5,780,000** (MGM expert 1 of 2, Tim Morse) or **\$8,618,800** (MGM expert 2 of 2, Charles Jack). During private mediation on February 11, 2014, with retired District Court Judge and former District Attorney for Clark County Stewart Bell presiding, NDOT reached a tentative agreement for settlement in the requested settlement amount of \$2,750,000.00 "new money," resulting in total just compensation of **\$4,791,000.00**, which is only slightly above the potential liability mid-point of \$4,541,250.00. Judge Bell expressed his opinion that the case was ripe for settlement, and that \$2,750,000.00 "new money" was the reasonable amount he expected NDOT to pay in settlement.

Railroad Pass Casino is historically significant, and a Nevada jury could sympathize with MGM's argument that the Bypass Project will put the Casino out of business. In the before condition, the Casino enjoyed frontage access and visibility, via a stop-light intersection. Once the Bypass is built however, the Casino will lose its frontage access and will have reduced visibility. Travelers to and from the Casino will have a more circuitous route to travel. MGM alleges this new route will cause a significant reduction in business from "impulse customers," i.e., those who stop and spend money at the Casino, without any prior inclination to do so, simply because it is so convenient. These factors may permit a jury to find that the Hotel/Casino will no longer be able to meet its allegedly "thin margin" of profitability, leading to its closure. NDOT's liability exposure, as evidenced by MGM's highest opinion of value, in the event of the Casino's closure, is \$8,618,800; NDOT is requesting approval to settle for \$4,791,000.00.

### ***Additional Consideration***

NDOT also seeks approval to make certain construction improvements that will benefit the Casino. The value of this construction is estimated at \$422,765.32, though no additional money is being paid. Rather, this "additional consideration" will come in the form of services (i.e., engineering, design and actual construction), as opposed to additional cash payment. Specifically, NDOT will remove the planter area in front of the Casino, install a retaining wall and steps, and reset existing light poles behind the retaining wall. NDOT will also remove the median island in the existing road and pave it, remove the planters at the south end of the Casino parking lot and pave over them, install hydraulic improvements to perpetuate flows, and remove the raised pavement markers on the existing road and re-stripe the same for parking.

Providing this construction in lieu of additional cash payment is a "win-win" for both sides. NDOT will already be mobilized and thus providing construction services at the Casino site, during Phase I of the larger Bypass Project. Therefore, NDOT saves money and the Casino receives additional value through NDOT's mobilization, pollution and dust control, and construction engineering.

### ***Trial and Appeal***

The estimated trial time for this case was 7-10 days. NDOT hired several technical experts and commissioned a complex video presentation showing existing roadway configurations in relation to the Subject Property and a virtual model of the new Bypass after construction is complete. A business valuation was also produced, thus adding to the complexity of expected expert testimony and potential for juror confusion. The additional financial resources required to present NDOT's case against MGM's damages claim in a professional manner would be significant.

Also, following an adverse determination at trial, NDOT or the MGM could possibly appeal. Because of the anticipated length and complexity of the trial, the appeal would also be a significant undertaking and expense. Based upon current patterns, it is estimated that it could take approximately three (3) years for the appeal to be resolved by the Supreme Court.

### **RECOMMENDATION**

NDOT has considered the benefits of settlement, and weighed the same against the actual and potential costs of going to trial on the issue of just compensation, and has made the decision that settlement is reasonable, prudent, and in the public interest. NDOT requests authority to settle the MGM's compensation claim for the total sum of \$4,791,000.00, less the amount of \$2,041,000.00 previously deposited and withdrawn by MGM, which amounts to \$2,750,000.00 in additional funds.

**FISCAL NOTE STATEMENT**

NDOT will seek reimbursement from the Federal Highway Administration.

# EXHIBIT 1

# EXHIBIT 1

## **MUTUAL COMPROMISE, SETTLEMENT AND RELEASE AGREEMENT**

This Mutual Compromise, Settlement and Release Agreement ("Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2014 ("Effective Date"), by and between THE STATE OF NEVADA on relation of its Department of Transportation ("NDOT") and RAILROAD PASS INVESTMENT GROUP, LLC d/b/a Railroad Pass Hotel & Casino ("RRP") (collectively referred to herein as the "Parties").

### **RECITALS**

WHEREAS, the Parties desire to settle any and all claims, disputes, demands, causes of action and any and all other matters arising from or in any way related to the factual circumstances and legal causes of action alleged in that certain litigation currently pending in the Eighth Judicial District Court for the State of Nevada as ***THE STATE OF NEVADA v. RAILROAD PASS INVESTMENT GROUP, et al.***, Case No. A-12-665330-C (the "Litigation");

**The Boulder City Bypass Project.** NDOT commenced the Lawsuit to condemn certain real property and Abutter's Rights necessary for the public purpose of acquiring right-of-way to construct, operate and maintain a public facility known as the Boulder City Bypass section of the US-93/US-95 Highway, in the County of Clark, State of Nevada (the "Bypass Project").

NOW, THEREFORE, in consideration of the mutual agreements contained herein, the conditions and covenants set forth below, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

### **AGREEMENT**

1. **The Effective Date.** The Effective Date of this Agreement is the date set forth above.

2. **Acquired Interests.** For the public purpose of realigning and reconstructing the US-93 Highway, from Foothills Drive to US-95, in the City of Henderson, Boulder City, and the unincorporated area of Clark County, State of Nevada, the general location, route and termini of which are shown on the right-of-way plan attached hereto, and made a part of this Agreement, as Exhibit "1," (the "PROJECT") NDOT hereby acquires RRP's interests in and to that certain real property identified in NDOT's Second Amended Complaint, filed January 13, 2014 in the aforementioned Litigation, generally referred to as approximately 15.69 acres of the larger 56.44 assemblage of real property bearing Clark County Assessor's Parcel Numbers 189-02-801-001, 002 and 003, and 189-02-701-003 (the "PROPERTY"), including all right, title and interest in and to said PROPERTY and any and all improvements, fixtures, personal



property, and leasehold interests, if any, in absolute fee simple title to the STATE OF NEVADA, free and clear of all liens, claims and encumbrances, except as otherwise set forth herein.

The portions of the Property acquired are more fully described and particularly shown on the right of way plans attached hereto, and made part of this Agreement, as Exhibits "2," "3," "4," "5," "6," "7," "8" and "9."

**3. Stipulation for Settlement, Judgment and Final Order of Condemnation.** Contemporaneous with the execution of this Agreement, the Parties shall execute a Stipulation for Settlement, Judgment and a Final Order of Condemnation in the form collectively annexed hereto as Exhibit "10." Upon payment of the Settlement Amount set forth in section 4 below, NDOT shall file these documents in the Litigation thereby terminating and concluding the Litigation in its entirety.

**4. Payment by NDOT.**

(a) The Initial Deposits. In consideration of NDOT's acquisition and prior occupancy of RRP's property, as described above, NDOT has paid RRP \$2,041,000 (the Occupancy Deposit) by depositing that sum with the Clerk of the Court on October 9, 2012. The Occupancy Deposit was subsequently released to RRP by stipulation and order on or about November 5, 2012.

(b) Additional Funds. Subject to the terms and conditions provided herein, NDOT hereby agrees to pay RRP, within ninety (90) days of execution of this Agreement, an additional sum of Two Million Seven Hundred Fifty Thousand and 00/100 Dollars (\$2,750,000.00) (the "Settlement Amount"), c/o Stanley Warren Parry, Esq. at Ballard Spahr LLP, 100 N. City Pkwy., #1750 Las Vegas, NV 89106, as final and just compensation for NDOT's acquisition and all of RRP's claims for compensation arising out of the Litigation. The Parties agree that the Settlement Amount includes all attorneys' fees, costs, interest, and any expenses incurred in or related in any way to the Litigation. NDOT's payment of the Settlement Amount, and the Additional Consideration set forth below, is full payment and final satisfaction of all claims for damages arising out of the Litigation and any claims RRP made or could have made concerning or related in any way to the PROPERTY.

(c) Additional Consideration. The Parties further agree that certain pre-existing right-of-way near the Railroad Pass Hotel & Casino shall be abandoned back to RRP as provided in the Second Amended Verified Complaint filed on 1/13/14 in the Litigation. In addition to payment of the Settlement Amount and abandonment of said right-of-way, and for the benefit of RRP, NDOT shall construct those improvements depicted in Exhibit "11" and described in Exhibit "12" annexed hereto. NDOT shall also provide freeway signage for the "Railroad Pass Hotel and Casino Road" as depicted in Exhibit "13" annexed hereto, unless otherwise agreed in writing by the parties.

RRP hereby acknowledges and agrees that said construction and freeway signage is part of the much larger Bypass Project, and that the timing and added value of such construction and signage therefore includes mobilization, contingencies, temporary pollution control, dust control and construction engineering outside the scope of the express terms in this Agreement. RRP further acknowledges and agrees that actual construction and installation of the improvements depicted in Exhibits "11," "12," and "13" is subject to construction and installation of various other improvements within the Bypass Project, and will thus be completed within the time frames approved by NDOT, in its sole discretion.

(d) Stipulation for Settlement, Judgment and Final Order of Condemnation. The Parties also agree to cooperate in taking any and all steps necessary to seek and obtain entry of the aforementioned Stipulation for Settlement, Judgment and Final Order of Condemnation, it being hereby acknowledged that the Final Order of Condemnation shall then be recorded in the real property records of the Office of the County Recorder of Clark County, Nevada.

5. **Condition Precedent.** This Agreement, and the obligations created herewith, shall be and is expressly contingent upon the approval of the Director of Transportation and the State Board of Examiners no later than September 15, 2014. Upon the mutual execution of the Agreement, NDOT shall submit this Agreement for all requisite approval(s).

6. **Waiver and Release.** Upon payment of the Settlement Amount and compliance with this Agreement, the Parties, for themselves and their respective entities, affiliates, subsidiaries, parents, divisions, subdivisions, successors in interest and assigns, as well as their respective officers, directors, members, managers, board members, shareholders, employees, representatives, agents and counsel, hereby waive, release, relinquish, acquit, and forever discharge one another of and from any and all claims, demands, rights, liens, claims for relief, actions, causes of action, and the like, of every kind and nature whatsoever, known and unknown, suspected and unsuspected, anticipated and unanticipated, past, present and future, whether arising at law, under a contract, in tort, in equity, or otherwise, for all injuries, economic loss, damages, losses, attorneys' fees, costs, expenses, or otherwise, including without limitation all consequential, general, severance, special, and/or punitive damages, resulting or to result from, or in any way arising out of, related to, or in connection with the factual circumstances alleged in the Litigation, and any and all entitlements or other legal rights specifically pertaining thereto. The Parties acknowledge that this release is intended to be a full and complete release among the Parties pursuant to the terms stated herein. The releases given by the Parties shall also extend to and inure to the express benefit of all of the Parties' heirs, assigns, agents, the attorneys for the Parties, and the Parties' employees who are also released by this Agreement.

7. **Representation of Authority.** Each signatory to this Agreement signing on behalf of an entity represents and warrants that he or she has full authority to sign this Agreement on behalf of the party for whom he or she signs and that this Agreement when executed binds such party.

8. **RRP's Representations and Warranties.** RRP represents and warrants that it has full power, authority, right and title to enter into this Agreement, settle this action, and provide the releases described herein, that no approvals or consents of any other person or entity are necessary to effect the same except as provided by this Agreement, and that no claims, damages, settlements, verdicts, or recoveries have been assigned, by operation of law, or otherwise, to any other person or entity which relate in any way to the PROPERTY.

RRP further represents and warrants that it is the sole owner of the condemned real property interests described above, and that it has no actual or constructive knowledge that any other person or entity has or claims to have an ownership interest, recorded or unrecorded, in the condemned PROPERTY described above

RRP represents and warrants that it, either separately or jointly, has not filed or otherwise commenced any statutory, civil, or administrative claim, complaint, or charge of any kind whatsoever with any court, administrative agency, or tribunal of any kind which relates to, or arises out of, the subject matter of this action or the PROPERTY.

RRP acknowledges and agrees that the representations and warranties made herein are material and shall survive the execution, delivery, and performance of this Agreement, and shall be binding upon RRP's successors, representatives, heirs, and assigns.

9. **Indemnification.** RRP hereby represents and warrants that: (a) all sums paid by NDOT hereunder belong solely to RRP and that no tenant, licensee, or other occupant of all or any portion of the PROPERTY or any other person or legal entity claiming, by, through, or under RRP has any right or entitlement to such proceeds, and (b) that, to the extent any beneficiary under a deed of trust, mortgagee under a mortgage, or any other party to any document or instrument now or hereafter affecting, relating to or encumbering all or any portion of the condemned property, whether recorded or not (collectively, an Encumbrance, and any such beneficiary under a deed of trust, mortgage or other party under any such other document or instrument collectively, an Encumbrancer), has any right under any such Encumbrance to all or any portion of the proceed payable to RRP hereunder, RRP shall cause any party obligated under any such Encumbrance to fully comply with any provisions contained in any such Encumbrance requiring all or any portion of the proceeds payable to RRP by the STATE OF NEVADA hereunder to be paid to any such Encumbrancer, and shall otherwise fully comply with any and all provisions of any Encumbrance relating in any way to such proceeds.

RRP agrees to indemnify, defend, and hold harmless the STATE OF NEVADA against any and all claims, demands, damages, losses, attorney fees, costs, and expenses which the STATE may incur or suffer as a result of valid claims asserted by other persons or entities against the STATE arising out of or related to the condemnation of the PROPERTY described above and/or as a result of the assertion by other persons or entities of valid interests in, or claims to, the compensation which the STATE has agreed to pay to RRP for the condemnation of the real property interests described herein.

10. **Good Faith Compromise.** This Agreement is the result of a good faith compromise and settlement of disputed claims resulting from a condemnation proceeding and the settlement amount represents just compensation.

11. Each Party represents and warrants that it has not been influenced to any extent in entering into this Agreement by any representations or statements made by any other Party or the statements or representations of any involved attorney, except as expressly provided herein, or any other person concerning the settlement provided for in this Agreement, but has relied solely upon its, his or her own judgment. The Parties have incorporated into this Agreement their or its entire understanding. No oral statements or prior written matters extrinsic of this Agreement shall have any force or effect. The Parties acknowledge, warrant and represent that in executing this Agreement they are not relying upon any representation s other than those expressly set forth herein and further acknowledge they are not acting under any duress, coercion, menace or undue influence from any person or entity, not affected by and disability, illness, incapacity or incompetency of any kind, nature or description. The Parties acknowledge that they have had the opportunity to consult with legal counsel regarding the resolution of the Litigation and regarding the execution of this Agreement.

12. **Miscellaneous.**

(a) This Agreement supersedes all previous oral agreements between the Parties, contains the whole of the agreement between the Parties, and may not be modified except in a writing executed by the Parties.

(b) Each of the Parties signing below expressly represents that they have full and complete authority to bind the entity on whose behalf they are signing this Agreement.

(c) In the event any part of this Agreement is found to be invalid, unenforceable, or non-binding, the remaining portions shall remain in full force and effect.

(d) The Parties represent and warrant, one to the other, that they have not assigned or transferred any interest in any claim of any kind or nature in any way affiliated with the Litigation. The foregoing warranty and representation shall survive this Agreement, and each of the Parties hereto shall indemnify and hold the others harmless from any claims, demands or actions which have been assigned or transferred,

or purported to have been assigned or transferred, in violation of the foregoing representation and warranty.

(e) This Agreement shall be construed in accordance with the laws of the State of Nevada, with each provision given its fair meaning without regard to which party drafted or suggested it. If any sentence, paragraph, or section is held illegal, null or void, or against public policy, then the remaining sentences, paragraphs and section shall remain in full force and effect and not be affected thereby.

(f) In any action or proceeding to enforce the terms of this Agreement or to redress any violation of this Agreement or otherwise resolve any dispute between the parties arising hereunder, the prevailing party shall be entitled to recover its reasonable attorneys' fees and other legal costs from the other party.

(g) No waiver of any provision of this Agreement shall constitute a waiver of any other provision, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party or parties making the waiver.

(h) This Agreement may be executed in counterparts and when so signed the executed counterparts shall cumulatively constitute a whole and complete Agreement among the Parties. A facsimile signature shall be deemed an original for purpose of this Agreement.

(i) **Payment of Debt Prior to NDOT's Right of Occupancy.** RRP shall accept full responsibility for payment of all property taxes and utility services for the Property, including but not limited to, utility services, sewer use fees, if any, that accrue on the Property prior to the Court's entry of an Order for Occupancy Pending Entry of Judgment. This Agreement does not and is not intended to make RRP responsible for the moving of existing utilities, except as RRP agrees in writing.

(j) **Allocation of Property Liability Based on Occupancy Date.** RRP shall be responsible for any and all risk and liability for personal injury or property damage or for any injury or damage to the Property, including but not limited to, any and all repairs and/or maintenance to the Property arising out of any act or omission by RRP which occurred before NDOT took possession of the Property. NDOT shall be responsible for any and all risk and liability for personal injury or property damage or for any injury or damage to the Property, including but not limited to, any and all repairs and/or maintenance to the Property arising out of any action or omission by NDOT after it took possession of the Property.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year first above written.

*[signatures on next page]*

**STATE OF NEVADA, DEPARTMENT  
OF TRANSPORTATION**

By \_\_\_\_\_

Its \_\_\_\_\_

Approved as to form and content by:

**SYLVESTER & POLEDNAK, LTD.**

By \_\_\_\_\_

Jeffrey R. Sylvester, Esq.  
Matthew T. Kneeland, Esq.  
1731 Village Center Circle  
Las Vegas, NV 89134  
*Attorneys for the State of Nevada*

**RAILROAD PASS INVESTMENT  
GROUP**

By  \_\_\_\_\_

Andrew Hagopian III  
Its Assistant Secretary

Approved as to form and content by:












**BALLARD SPAHR, LLP**

By  \_\_\_\_\_

Stanley Warren Parry, Esq.  
100 N. City Pkwy., #1750  
Las Vegas, NV 89106  
*Attorneys for Railroad Pass  
Investment Group*



3	3
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	CONTROL OF ACCESS WITH FORCE OR BARRIER	P.O.C.	POINT ON MAP/POINT
	CONTROL OF ACCESS WITHOUT FORCE OR BARRIER	P.O.C.	POINT ON MAP/POINT
	ROAD-OF-WAY	P.O.C.	POINT ON MAP/POINT
	LOCATION AT WHICH ACCESS TO THE FREEWAY IS PERMITTED BY THE STATE	P.O.C.	POINT ON MAP/POINT
	SUBDIVISION BOUNDARY	E	CENTRELINE
	STATE RESERVATION BOUNDARY		STATE LAC
	PROPERTY LINE		COUNTY LAC
	PERMANENT EASEMENT		CITY OR TOWN LIMITS
	TEMPORARY EASEMENT		NATIONAL FOREST BOUNDARY
	RIGHT-OF-WAY		SECTION LINE
	POINT OF BEGINNING		1/4 SECTION LAC
			1/4 SECTION LAC
			1/4 SECTION LAC

**EXHIBIT 2**

STATE OF NEVADA  
Dept. of Transportation  
R/W Division  
R/W Plans  
Stand 2 of 20 Sheets

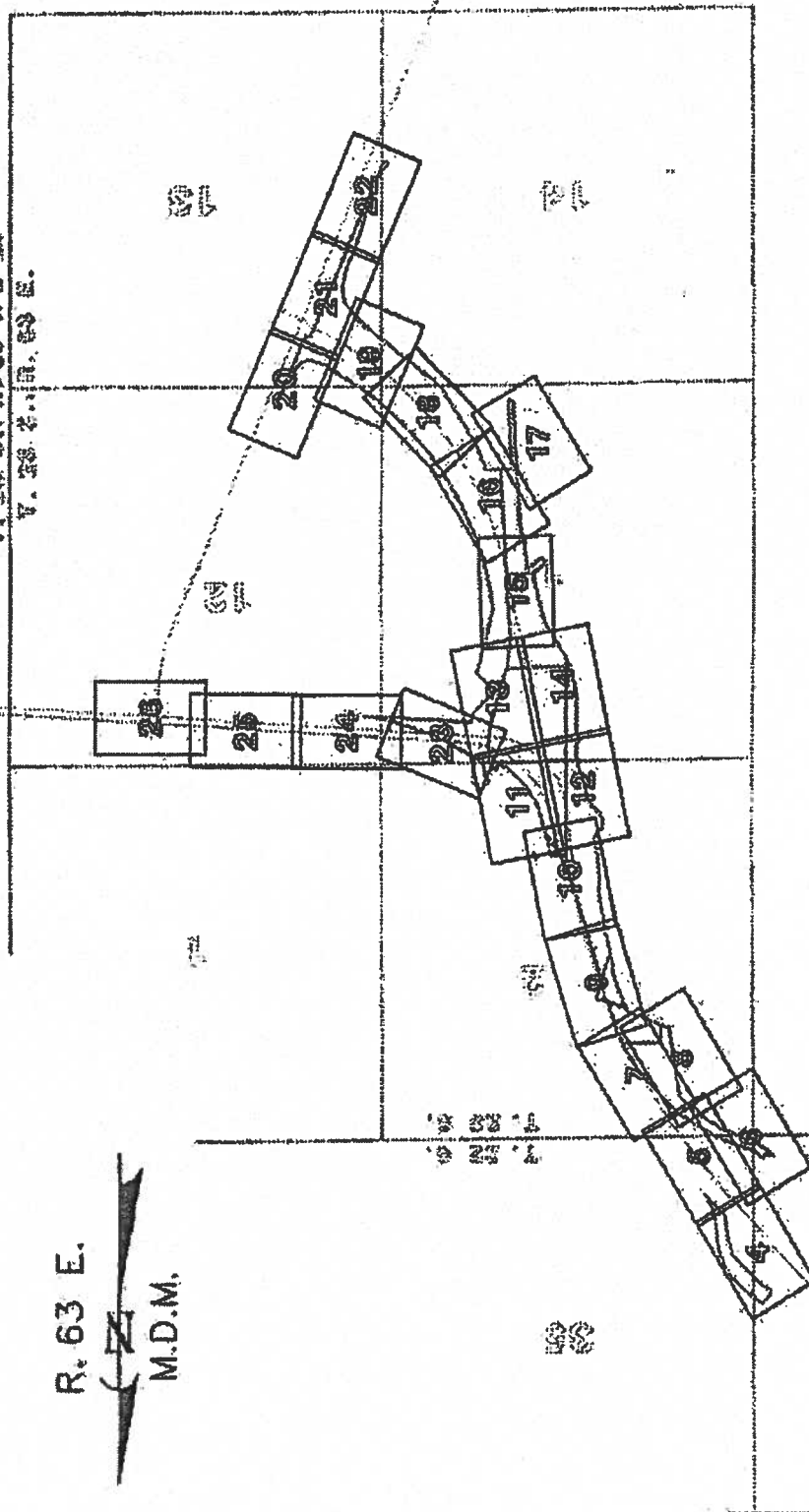


PARCEL NO. PREFIX: U-093-CL-

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STATE OF NEW YORK

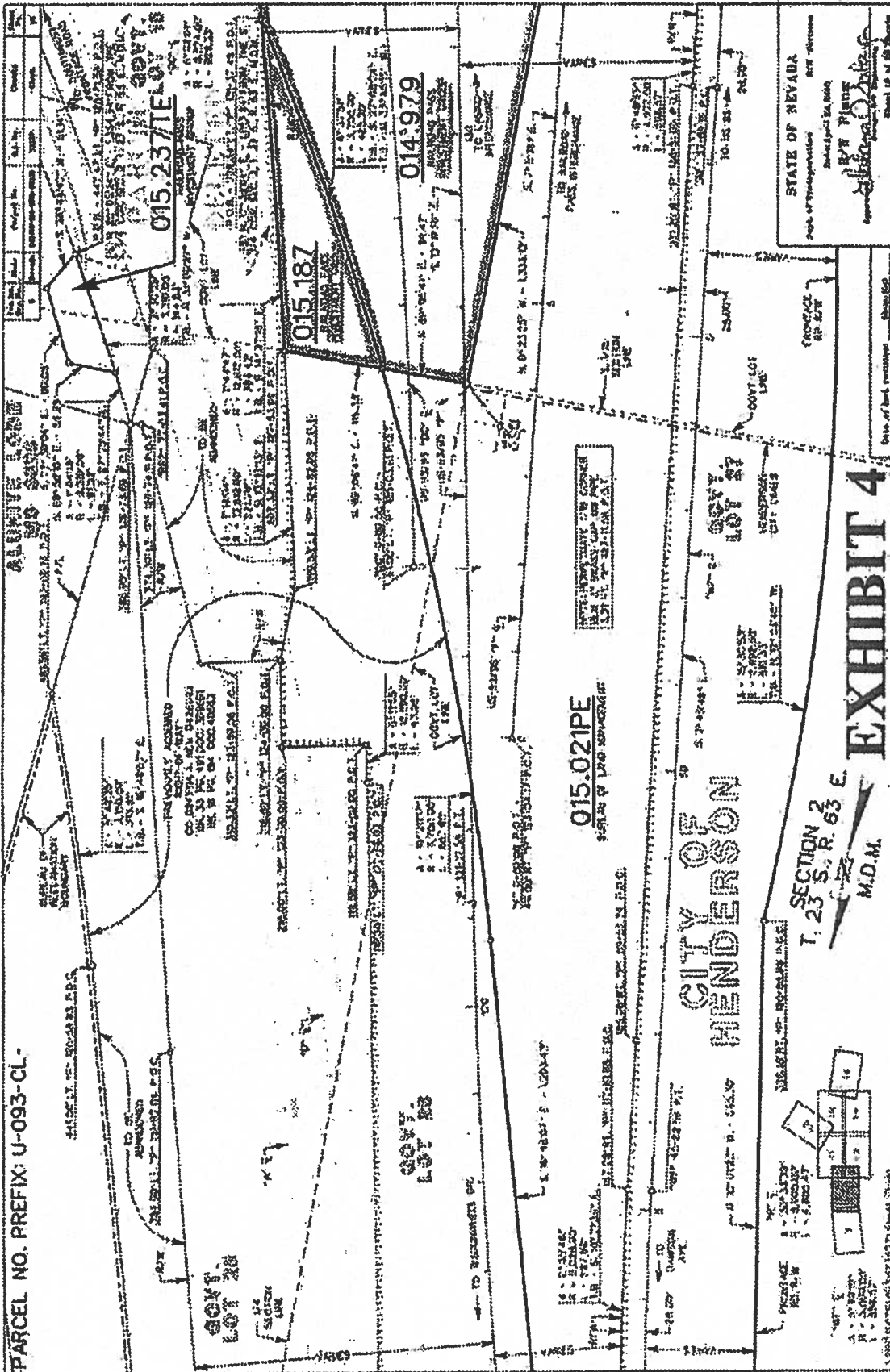
COMPASS, 2475.  
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**THE NEW YORK PUBLIC LIBRARY**

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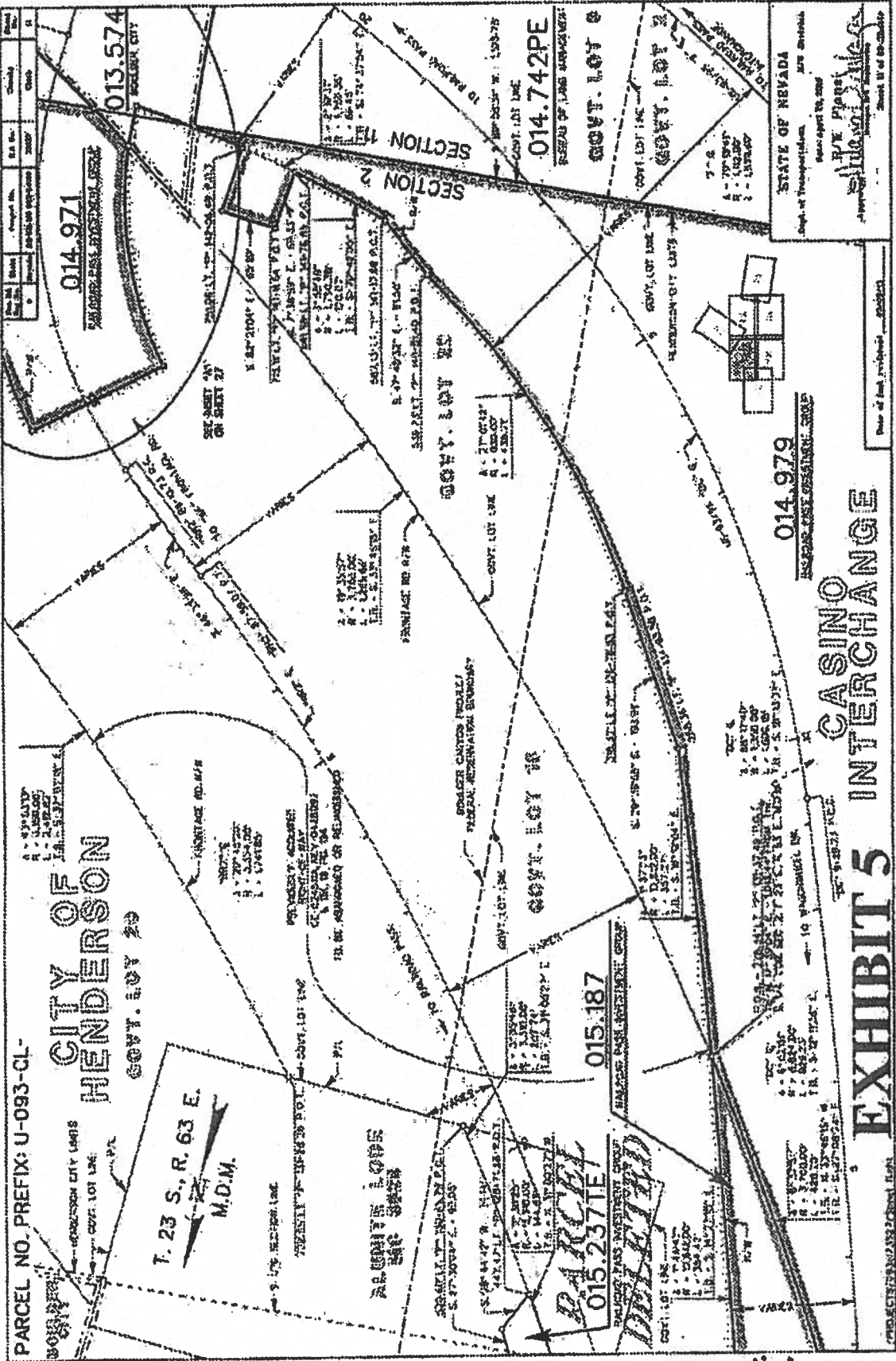


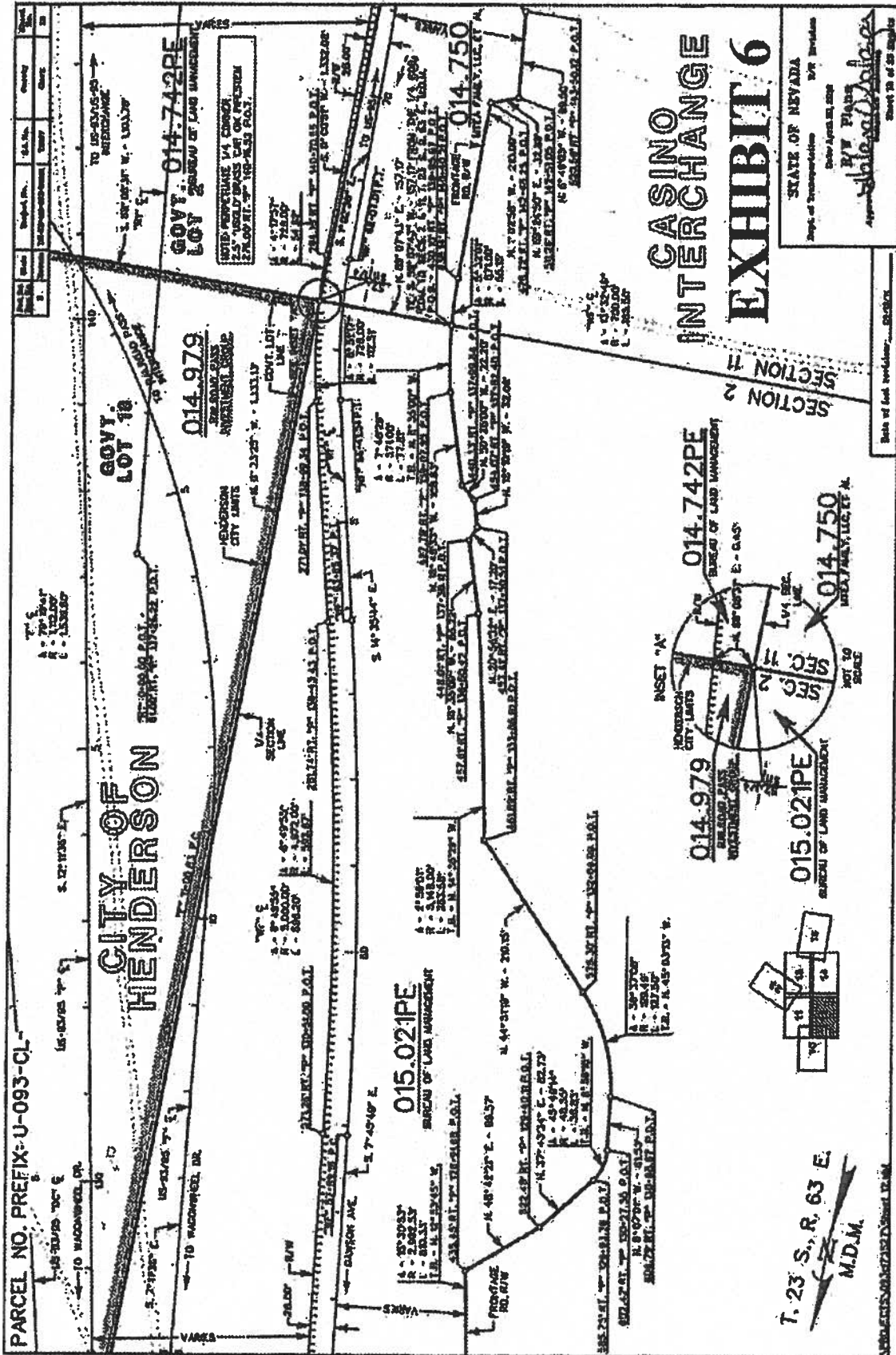
**EXHIBIT 4**

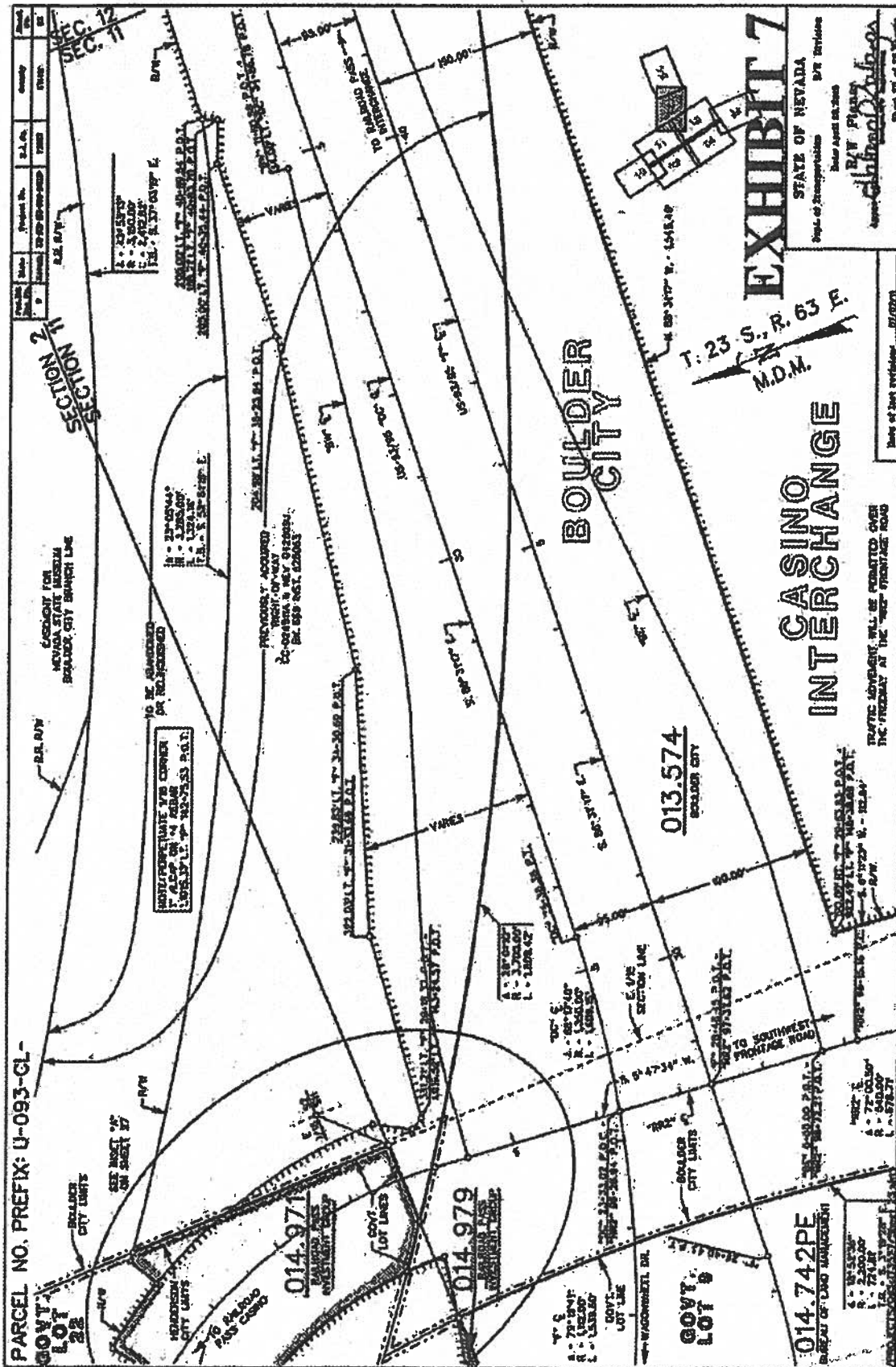
SECTION 2  
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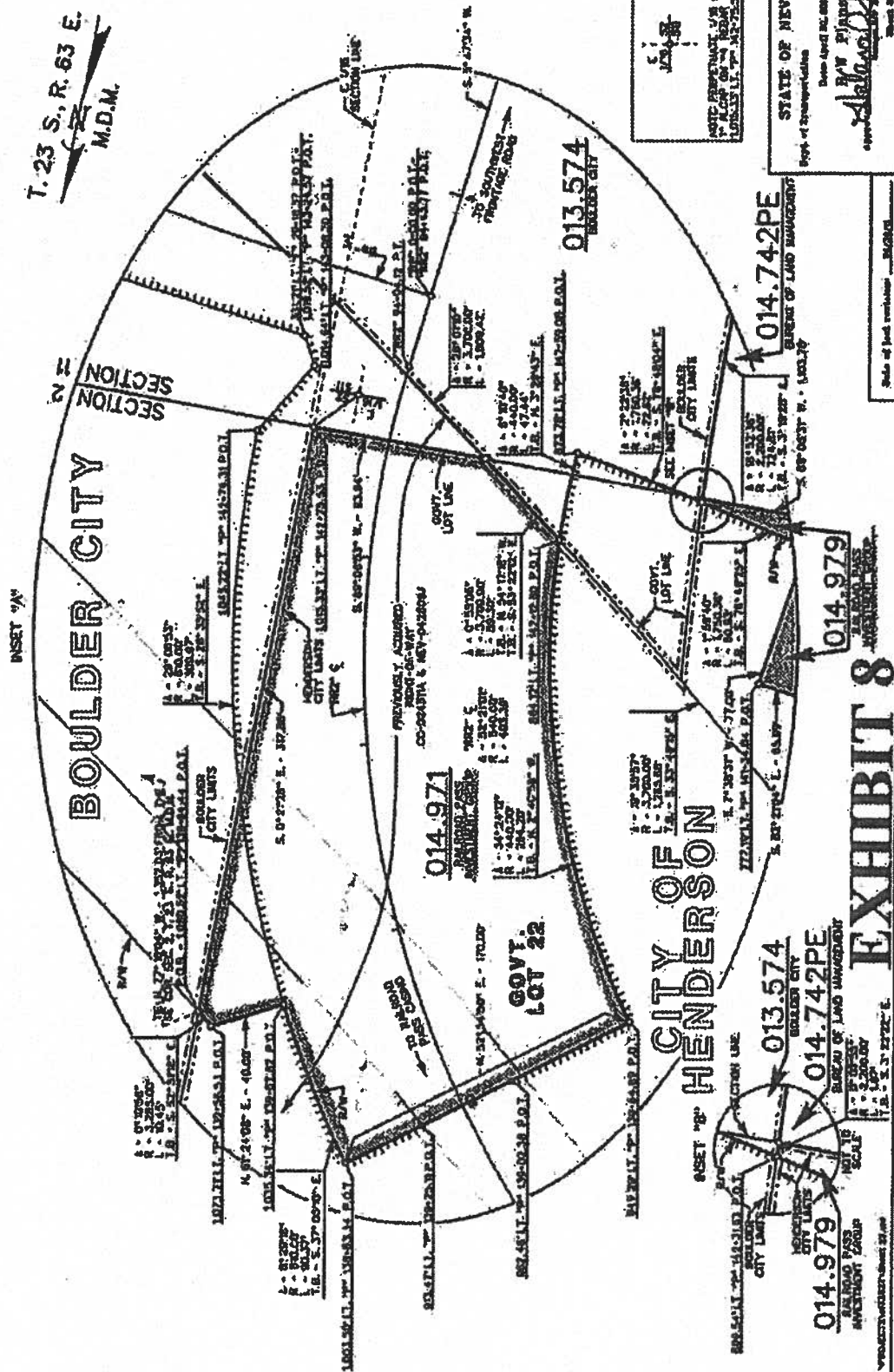


STATE OF NEVADA  
Department of Transportation  
Surveyor General  
J. B. B. B. B.  
Surveyor General  
J. B. B. B. B.  
Surveyor General  
J. B. B. B. B.













# **EXHIBIT 10**

# **EXHIBIT 10**



1 **SAO**  
2 **SYLVESTER & POLEDNAK, LTD.**  
3 **JEFFREY R. SYLVESTER, ESQ.**  
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5 **MATTHEW T. KNEELAND, ESQ.**  
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19 **CATHERINE CORTEZ MASTO**  
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21 Dennis V. Gallagher  
22 Chief Deputy Attorney General  
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25 Senior Deputy Attorney General  
26 Nevada Bar No. 8010  
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28 Las Vegas, NV 89101  
Tel: (702) 486-3792  
*Attorneys for NDOT*

**DISTRICT COURT**  
**CLARK COUNTY, NEVADA**

19 **THE STATE OF NEVADA, on relation of its**  
20 **Department of Transportation,**  
21  
22 **Plaintiff,**  
23  
24 **v.**  
25 **RAILROAD PASS INVESTMENT GROUP,**  
26 **a Nevada limited liability company,**  
27 **NEVADA POWER COMPANY, a Nevada**  
28 **corporation; CENTRAL TELEPHONE**  
**COMPANY, a Delaware corporation.**  
**Defendants.**

Case No. A-12-665330-C  
Dept. No. XIII

**STIPULATION AND ORDER FOR  
SETTLEMENT**

1 **STIPULATION**

2 Plaintiff, the State of Nevada on relation of its Department of Transportation ("NDOT"), and  
3 Defendant Railroad Pass Investment Group ("RRP"), hereby STIPULATE and AGREE, by and  
4 through their respective attorneys of record, as follows:

5 1. NDOT filed its Verified Complaint in Eminent Domain on July 12, 2012, and  
6 effectuated service upon RRP, *inter alia*, on July 24, 2012, pursuant to NRS Chapter 37 and 408,  
7 to acquire approximately 15.69 acres (the "Acquisition Area") of the larger 56.44 acre assemblage  
8 of real property housing the Railroad Pass Hotel & Casino, commonly identified by Clark County  
9 Assessor's Parcel Numbers 189-02-801-001, 002 and 003, and 189-02-701-003 (the "Subject  
10 Property").

11 2. NDOT effectuated service of its Verified Complaint upon all defendants originally  
12 named therein, and all defendants except RRP thereafter defaulted under NRS 37.083 or voluntarily  
13 and knowingly disclaimed their interest in this eminent domain action as follows:

- 14 a. NEVADA POWER COMPANY: disclaimer filed 10/7/13;  
15 b. CENTRAL TELEPHONE COMPANY: disclaimer filed 7/23/14;  
16 c. SOUTHWEST GAS CORPORATION: disclaimer filed 2/28/13;  
17 d. AT&T CORP.: default entered 1/15/14;  
18 e. LAS VEGAS VALLEY WATER DISTRICT: disclaimer filed 7/31/12;  
19 f. ELECTRIC LIGHTWAVE, LLC: default entered 1/15/14;  
20 g. LEVEL 3 COMMUNICATIONS, LLC: default entered 1/15/14;  
21 h. UNITED STATES OF AMERICA, DEPARTMENT OF ENERGY,  
22 WESTERN AREA POWER ADMINISTRATION: default entered 1/15/14;  
23 i. CITY OF HENDERSON: disclaimer filed 1/24/13;  
24 j. CLARK COUNTY: disclaimer filed 10/31/12.

25 Accordingly, pursuant to NRS 37.083, these defendants shall be deemed to have waived all  
26 defenses and objections to the sufficiency and validity of the complaint and to the right of NDOT  
27 to condemn the described property for the purposes stated therein.  
28

3. By order entered on October 8, 2012, the above-referenced Court granted NDOT occupancy of the acquisition area on the Subject Property pending entry of judgment, requiring NDOT to deposit the sum of \$2,041,000.00 (the "Occupancy Deposit") in consideration thereof, pursuant to NRS 37.100.

4. By Stipulation and Order entered on October 23, 2012, RRP withdrew the Occupancy Deposit, and pursuant to NRS 37.100(6) thereby waived all defenses except those relating to the amount of just compensation.

5. Pursuant to NRS 37.040, NDOT's acquisition is in furtherance of a proper public use, to-wit: the "Boulder City Bypass Project" (the "Project"), is necessary to realign and reconstruct the US-93 Highway, from Foothills Drive to US-95, in the city of Henderson, Boulder City, and the unincorporated area of Clark County, State of Nevada, and the Subject Property is not already appropriated for public use.

6. Pursuant to NRS 37.050, NDOT's acquisition is located in the manner most compatible with the greatest public good and the least private injury.

7. Pursuant to orders of the above-referenced Court entered on 10/17/13 and 01/13/14, NDOT amended its Verified Complaint on October 17, 2013 and January 13, 2014, respectively, such that the operative pleading is now the Second Amended Verified Complaint in Eminent Domain filed on January 13, 2014.

8. On or about July 2, 2014, the parties hereto entered into a "Mutual Compromise, Settlement and Release Agreement" (the "Agreement"), a true and correct copy of which is attached hereto as *Exhibit 1* and incorporated herein by this reference.

9. Now, therefore, the parties hereto desire that this case be resolved in its entirety upon the terms and conditions expressed in their Agreement, and closed upon entry of a separate judgment per NRS 37.040, NRS 37.085 and NRS 37.160, and final order of condemnation per NRS 37.160.

*[signatures on next page]*

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DATED this \_\_\_\_ day of July, 2014.

**SYLVESTER & POLEDNAK, LTD.**

By \_\_\_\_\_

Jeffrey R. Sylvester, Esq.  
Matthew T. Kneeland, Esq.  
1731 Village Center Circle  
Las Vegas, Nevada 89134  
*Attorneys for NDOT*

DATED this \_\_\_\_ day of July, 2014.

**BALLARD SPAHR, LLP**

By \_\_\_\_\_

Stanley Warren Parry, Esq.  
100 N. City Pkwy., #1750  
Las Vegas, NV 89106  
*Attorneys for Railroad Pass  
Investment Group*

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**ORDER**

IT IS SO ORDERED that, pursuant to stipulation and settlement between the parties, and with good cause appearing therefor, this case shall be resolved in its entirety upon the terms and conditions expressed in the parties Agreement and closed upon entry of a separate judgment and final order of condemnation per NRS 37, et seq.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2014

\_\_\_\_\_  
DISTRICT COURT JUDGE

Respectfully Submitted by:  
SYLVESTER & POLEDNAK, LTD.

By \_\_\_\_\_  
Jeffrey R. Sylvester, Esq.  
Matthew T. Kneeland, Esq.  
1731 Village Center Circle  
Las Vegas, Nevada 89134  
*Attorneys for the State of Nevada*

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*Attorneys for NDOT*  
16

17 **DISTRICT COURT**

18 **CLARK COUNTY, NEVADA**

19 THE STATE OF NEVADA, on relation of its  
20 Department of Transportation,

21 Plaintiff,

22 v.

23 RAILROAD PASS INVESTMENT GROUP,  
a Nevada limited liability company,  
24 NEVADA POWER COMPANY, a Nevada  
corporation; CENTRAL TELEPHONE  
25 COMPANY, a Delaware corporation.

26 Defendants.  
27  
28

Case No. A-12-665330-C  
Dept. No. XIII

**JUDGMENT OF CONDEMNATION**

1 Plaintiff, the State of Nevada on relation of its Department of Transportation ("NDOT"), and  
2 Defendant, Railroad Pass Investment Group ("RRP"), entered into a "Stipulation and Order for  
3 Settlement," with the Honorable Mark R. Denton, District Judge, presiding, and the issues having  
4 been duly resolved and this case settled accordingly, with good cause appearing, IT IS HEREBY  
5 ORDERED, ADJUDGED AND DECREED, pursuant to NRS 37, et seq., as follows:

6 1. NDOT is awarded those property interests in the "Subject Property" sought to be  
7 condemned by its Second Amended Complaint, designated as Parcels Nos. U-093-CL-014.971,  
8 U-093-CL-014.979, and U-093-CL-015.187, and more particularly described as follows:

9 **Parcel: U-093-CL-014.971, acquired in fee simple**

10 Said real property situate, lying and being in the City of Henderson, County of Clark, State  
11 of Nevada and more particularly described as being a portion of Government Lot 22 in  
12 Section 2, T. 23 S., R. 63 E., M.D.M., and more fully described by metes and bounds as  
follows, to wit:

13 COMMENCING at a 2.5" USGLO Brass Cap on a pipe stem stamped "1/4 S2/S11 1931",  
14 accepted as being the quarter corner common to Sections 2 and 11, shown and delineated as  
15 a "2-1/2 INCH USGLO BRASS CAP DATED 1931" on that certain Record of Survey, filed  
16 on July 6, 2000, as Map File 110, Page 11 of Surveys and recorded in Official Records, Book  
17 No. 20000706, as Instrument No. 00587, of Clark County, Nevada; thence N. 89°08'31" E.,  
18 along the south line of said Section 2, a distance of 2,634.00 feet (record N. 89°08'30" E. -  
19 2,634.02 feet per said Record of Survey), to a 2.5" USGLO Brass Cap on a pipe stamped  
20 "S2/1/11/12 T23S R63E 1931", accepted as being the corner common to Sections 1, 2, 11,  
21 and 12, shown and delineated as a "2-1/2 INCH USGLO BRASS CAP DATED 1931" on  
22 said Record of Survey; thence N. 77°16'04" W. a distance of 1,352.03 feet to the POINT OF  
BEGINNING; said point of beginning described as being the intersection of the left or  
easterly right of way line of US 93 with the east sixteenth section line of said Section 2,  
1,080.52 feet left of and at right angles to Highway Engineer's Station "P" 139+64.44 P.O.T.;  
thence S. 0°21'28" E., along said sixteenth section line, a distance of 317.86 feet to the east  
sixteenth corner common to said Sections 2 and 11; thence S. 89°08'53" W., along said south  
section line, a distance of 93.64 feet to the southerly boundary line of BLM applications CC  
024511A and NEV-042809J; thence from a tangent which bears N. 54°17'18" W., curving  
to the right along said boundary line, with a radius of 3,700.00 feet, through an angle of  
0°55'06", an arc distance of 59.30 feet to said left or easterly right of way line of US 93;  
thence along said right of way line the following five (5) courses and distances:

- 23 1) from a tangent which bears N. 2°40'58" W., curving to the left with a radius  
of 440.00 feet, through an angle of 34°24'12", an arc distance of 264.20 feet;
- 24 2) N. 52°54'50" E. - 170.00 feet;
- 25 3) from a tangent which bears S. 37°05'10" E., curving to the right with a radius  
of 610.00 feet, through an angle of 8°29'18", an arc distance of 90.37 feet;
- 26 4) N. 61°24'08" E. - 40.00 feet;
- 27 5) from a tangent which bears S. 52°51'18" E., curving to the left with a radius  
of 3,285.00 feet, through an angle of 0°10'56", an arc distance of 10.45 feet to the  
point of beginning; said parcel contains an area of 57,691 square feet (1.32 acres).

28 TOGETHER WITH the access rights, including the abutter's rights, in and to US-93.

**Parcel: U-093-CL-014.979, acquired in fee simple**

Said real property situate, lying and being in the City of Henderson, County of Clark, State of Nevada and more particularly described as being portions of Government Lots 18 and 22 in Section 2, T. 23 S., R. 63 E., M.D.M., and more fully described by metes and bounds as follows, to wit:

COMMENCING at a 2.5" USGLO Brass Cap on a pipe stamped "S2/1/11/12 T23S R63E 1931" accepted as being the corner common to Sections 1, 2, 11, and 12, shown and delineated as a "2-1/2 INCH USGLO BRASS CAP DATED 1931" on that certain Record of Survey, filed on July 6, 2000, as Map File 110, Page 11 of Surveys and recorded in Official Records, Book No. 20000706, as Instrument No. 00587, of Clark County, Nevada; thence S. 89°08'31" W., along the south line of said Section 2, a distance of 2,634.00 feet (record N. 89°08'30" E. - 2,634.02 feet per said Record of Survey), to a 2.5" USGLO Brass Cap on a pipe stem stamped "1/4 S2/S11 1931", accepted as being the quarter corner common to Sections 2 and 11, shown and delineated as a "2-1/2 INCH USGLO BRASS CAP DATED 1931" on said Record of Survey; thence N. 17°39'04" E. a distance of 1,013.44 feet to the POINT OF BEGINNING; said point of beginning described as being the intersection of the left or easterly right of way line of US 93 with the southerly boundary line of BLM applications CC-024511A and NEV-042809J, 228.34 feet left of and at right angles to Highway Engineer's Station "P" 131+37.49 P.O.T.; thence along said right of way line the following nine (9) courses and distances:

- 1) from a tangent which bears S. 16°12'04" E., curving to the left with a radius of 12,612.00 feet, through an angle of 1°37'23", an arc distance of 357.27 feet;
- 2) S. 29°36'05" E. - 193.91 feet;
- 3) from a tangent which bears the last described course, curving to the left with a radius of 930.00 feet, through an angle of 27°01'42", an arc distance of 438.71 feet;
- 4) S. 47°45'32" E. - 81.50 feet;
- 5) from a tangent which bears S. 70°42'05" E., curving to the left with a radius of 1,750.36 feet, through an angle of 3°55'49", an arc distance of 120.07 feet;
- 6) N. 7°38'59" E. - 69.33 feet;
- 7) S. 82°21'04" E. - 65.99 feet;
- 8) S. 7°38'31" W. - 77.00 feet;
- 9) from a tangent which bears S. 76°48'25" E., curving to the left with a radius of 1,750.36 feet, through an angle of 1°59'40", an arc distance of 60.93 feet to the western boundary line of Boulder City;

thence from a tangent which bears S. 3°22'22" E., curving to the right along said boundary line, with a radius of 2,200.00 feet, through an angle of 0°02'55", an arc distance of 1.87 feet to the south section line of said Section 2; thence S. 89°08'31" W., along said section line, a distance of 1,103.78 feet to the south quarter corner of said Section 2; thence N. 0°23'25" W., along the north-south quarter section line, a distance of 1,333.13 feet to the center-south sixteenth corner of said Section 2; thence N. 89°06'41" E., along the south sixteenth section line a distance of 99.47 feet to said southerly boundary line of BLM applications CC-024511A and NEV-042809J; thence from a tangent which bears S. 27°08'24" E., curving to the left along said boundary line, with a radius of 3,700.00 feet, through an angle of 6°37'51", an arc distance of 428.20 feet to the point of beginning; said parcel contains an area of 13.85 acres (603,359 square feet).

TOGETHER WITH the access rights, including the abutter's rights, in and to US-93.



1       **Parcel: U-093-CL-015.187, acquired in fee simple**

2       Said real property situate, lying and being in the City of Henderson, County of Clark, State  
3       of Nevada and more particularly described as being a portion of Government Lot 18 in  
4       Section 2, T. 23 S., R. 63 E., M.D.M., and more fully described by metes and bounds as  
5       follows, to wit:

6       COMMENCING at a 2.5" USGLO Brass Cap on a pipe stamped "S2/1/11/12 T23S R63E  
7       1931" accepted as being the corner common to Sections 1, 2, 11, and 12, shown and  
8       delineated as a "2-1/2 INCH USGLO BRASS CAP DATED 1931" on that certain Record  
9       of Survey, filed on July 6, 2000, as Map File 110, Page 11 of Surveys and recorded in  
10      Official Records, Book No. 20000706, as Instrument No. 00587, of Clark County, Nevada;  
11      thence S. 89°08'31" W., along the south line of said Section 2, a distance of 2,634.00 feet  
12      (record N. 89°08'30" E. - 2,634.02 feet per said Record of Survey), to a 2.5" USGLO Brass  
13      Cap on a pipe stem stamped "1/4 S2/S11 1931", accepted as being the quarter corner  
14      common to Sections 2 and 11, shown and delineated as a "2-1/2 INCH USGLO BRASS CAP  
15      DATED 1931" on said Record of Survey; thence N. 17°39'04" E. a distance of 1,013.44 feet  
16      to the POINT OF BEGINNING; said point of beginning described as being the intersection  
17      of the left or easterly right of way line of US 93 with the southerly boundary line of BLM  
18      applications CC-024511A and NEV-042809J, 228.34 feet left of and at right angles to  
19      Highway Engineer's Station "P" 131+37.49 P.O.T.; thence from a tangent which bears N.  
20      33°46'15" W., curving to the right along said boundary line, with a radius of 3,700.00 feet,  
21      through an angle of 6°37'51", an arc distance of 428.20 feet to the south sixteenth section line  
22      of said Section 2; thence N. 89°06'41" E., along said sixteenth section line, a distance of  
23      115.33 feet to said left or easterly right of way line; thence from a tangent which bears S.  
24      14°27'18" E., curving to the left along said easterly right of way line, with a radius of  
25      12,612.00 feet, through an angle of 1°44'47", an arc distance of 384.42 feet to the point of  
26      beginning; said parcel contains an area of 22,857 square feet (0.52 of an acre).

27      TOGETHER WITH the access rights, including the abutter's rights, in and to US-93.  
28      SUBJECT TO that certain Bureau of Land Management right of way Application Number  
29      NEV 01462 granted to the Bureau of Reclamation, approved June 6, 1951 affecting parcels  
30      U 093 CL 014.979 and U 093 CL 015.187.

31      The Basis of Bearing for these descriptions is the NEVADA STATE PLANE  
32      COORDINATE SYSTEM, NAD 83/94 DATUM, East Zone as determined by the State of  
33      Nevada, Department of Transportation.

34      2. Pursuant to NRS 37.040, NDOT's acquisition is in furtherance of a "public use," to-  
35      wit: the "Boulder City Bypass Project" (the "Project"), is " necessary to such public use," and the  
36      Subject Property is not already appropriated for public use.

37      3. Pursuant to NRS 37.050, NDOT's acquisition is located in the manner most  
38      compatible with the greatest public good and the least private injury.

39      4. Pursuant to agreement between the parties, NDOT shall pay the sum of  
40      \$2,750,000.00, and thus deposit the same with the Clerk of the Court within 30 days from entry of  
41      this judgment pursuant to NRS 37.140 and 37.150, which sum is in addition to the \$2,041,000.00  
42      that NDOT previously deposited with the clerk of court in consideration of occupancy per NRS

37.100, constituting full just compensation for the acquisition of the property interests described above except as otherwise provided herein. Upon deposit with the Clerk of the Court, said Clerk shall immediately release these funds by issuing a check in the sum of \$2,750,000.00 made payable to Stanley Warren Parry, Esq. at Ballard Spahr LLP, 100 N. City Pkwy., #1750 Las Vegas, NV 89106, attorney of record for RRP.

5. NDOT shall release and thereby abandon back to RRP all its interest in and to the pre-existing right-of-way interest in that certain real property situate, lying and being in the City of Henderson, County of Clark, State of Nevada and more particularly described as being a portion of Government Lots 18 and 22 in Section 2, T. 23 S., R. 63 E., M.D.M., and more fully described by metes and bounds as follows:

COMMENCING at a 2.5" USGLO Brass Cap on a pipe stem stamped "1/4 S2/S11 1931", accepted as being the quarter corner common to Sections 2 and 11, shown and delineated as a "2-1/2 INCH USGLO BRASS CAP DATED 1931" on that certain Record of Survey, filed on July 6, 2000, as Map File 110, Page 11 of Surveys and recorded in Official Records, Book No. 20000706, as Instrument No. 00587, of Clark County, Nevada; thence N. 89°08'31" E., along the south line of said Section 2, a distance of 2,634.00 feet (record N. 89°08'30" E. - 2,634.02 feet per said Record of Survey), to a 2.5 inch USGLO Brass Cap on a pipe stamped "S2/1/11/12 T23S R63E 1931", accepted as being the corner common to Sections 1, 2, 11, and 12, shown and delineated as a "2-1/2 INCH USGLO BRASS CAP DATED 1931" on said Record of Survey; thence N. 77°16'04" W. a distance of 1,352.03 feet to the POINT OF BEGINNING; said point of beginning described as being the intersection of the left or easterly right of way line of US 93 with the east sixteenth section line of said Section 2, 1,080.52 feet left of and at right angles to Highway Engineer's Station "P" 139+64.44 P.O.T.; thence along said right of way line the following five (5) courses and distances:

- 1) from a tangent which bears N. 53°02'13" W., curving to the right with a radius of 3,285.00 feet, through an angle of 0°10'56", an arc distance of 10.45 feet;
- 2) S. 61°24'08" W. - 40.00 feet;
- 3) from a tangent which bears N. 28°35'52" W., curving to the left with a radius of 610.00 feet, through an angle of 8°29'18", an arc distance of 90.37 feet;
- 4) S. 52°54'50" W. - 170.00 feet;
- 5) from a tangent which bears S. 37°05'10" E., curving to the right with a radius of 440.00 feet, through an angle of 34°24'12", an arc distance of 264.20 feet to the former right or westerly right of way line of said US 93;

thence from a tangent which bears N. 53°22'12" W., curving to the right along said former right of way line, with a radius of 3,700.00 feet, through an angle of 19°35'57", an arc distance of 1,265.66 feet to said left or easterly right of way line of US 93; thence from a tangent which bears N. 16°12'04" W., curving to the right along said right of way line, with a radius of 12,612.00 feet, through an angle of 1°44'47", an arc distance of 384.42 feet to the south sixteenth section line of said Section 2; thence N. 89°06'41" E., along said sixteenth

1 section line, a distance of 148.73 feet to the westerly boundary line of the Alunite Lode,  
2 Mineral Survey 3628; thence N. 5°00'31" E., along said boundary line, a distance of 114.23  
3 feet to the former left or easterly right of way line of said US 93; thence along said former  
right of way line the following three (3) courses and distances:

- 4 1) from a tangent which bears S. 27°25'44" E., curving to the left with a radius  
of 3,310.00 feet, through an angle of 7°10'29", an arc distance of 414.49 feet;
- 5 2) S. 85°00'19" E. - 211.39 feet;
- 6 3) from a tangent which bears S. 37°03'19" E., curving to the left with a radius  
of 3,150.00 feet, through an angle of 13°47'56", an arc distance of 758.63 feet  
to the east sixteenth section line of said Section 2;

7 thence S. 0°21'28" E., along said sixteenth section line, a distance of 196.89 feet to the point  
8 of beginning; said parcel contains an area of 12.65 acres (550,922 square feet).

9 SUBJECT TO any and all existing utilities whether of record or not.

10 The Basis of Bearing for this description is the NEVADA STATE PLANE COORDINATE  
11 SYSTEM, NAD 83/94 DATUM, East Zone as determined by the State of Nevada,  
Department of Transportation.

12 6. Pursuant to NRS 408.523, a resolution of abandonment memorializing the  
13 aforementioned release and abandonment shall be passed by the State Board of Transportation, and  
14 recorded in the Clark County Recorder's Office, within 60 days after Phase 1 of the Project is  
15 complete.

16 7. Pursuant to agreement between the parties, NDOT shall undertake construction of  
17 those improvements depicted in *Exhibit "1"* attached hereto within the time frames approved by  
18 NDOT in its sole discretion.

19 8. Upon deposit of the aforementioned sum of \$2,750,000.00 with the Clerk of the  
20 Court, and distribution thereof as provided herein, NDOT shall be entitled to, and this Court shall  
21 make, a Final Order of Condemnation pursuant to NRS 37.160, and upon the recordation thereof,  
22 title to the above-described property shall vest in the State of Nevada for any public use.

23 9. The above-referenced payment, abandonment and construction satisfies all claims of  
24 all defendants named in the original Verified Complaint, the First Amended Verified Complaint  
25 and/or the Second Amended Verified Complaint, and constitutes a full release of all claims by said  
26 defendants in favor of NDOT.

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10. This judgment constitutes full compensation for the property rights, interest, costs, court fees, attorney fees, pre-condemnation damages, inverse condemnation damages, and any other liability of whatsoever arising from this action.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2014

\_\_\_\_\_  
DISTRICT COURT JUDGE

Respectfully Submitted by:  
SYLVESTER & POLEDNAK, LTD.

By \_\_\_\_\_  
Matthew T. Kneeland, Esq.  
1731 Village Center Circle  
Las Vegas, Nevada 89134  
*Attorneys for NDOT*

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16

17 **DISTRICT COURT**

18 **CLARK COUNTY, NEVADA**

19 THE STATE OF NEVADA, on relation of its  
20 Department of Transportation,

Case No. A-12-665330-C  
Dept. No. XIII

21 Plaintiff,

22 v.

**FINAL ORDER OF CONDEMNATION**

23 RAILROAD PASS INVESTMENT GROUP,  
a Nevada limited liability company,  
24 NEVADA POWER COMPANY, a Nevada  
corporation; CENTRAL TELEPHONE  
25 COMPANY, a Delaware corporation.

26 Defendants.  
27  
28

1 It appearing to this Court that a Judgment of Condemnation assessing the value and award  
2 of compensation respecting the property and property rights of defendant "Railroad Pass Investment  
3 Group," and all other defendants named as such and thereafter having either disclaimed or defaulted  
4 during the course of this action, and further authorizing the condemnation of the property and  
5 property rights described therein and herein again below, which are taken for public use, was duly  
6 pronounced by this Court and entered of record on the \_\_\_\_\_ day of \_\_\_\_\_, 2014;

7 And it further appearing that the Plaintiff, the State of Nevada on relation of its Department  
8 of Transportation, has complied with said Judgment by paying the amount of the Judgment with the  
9 Clerk of the Court;

10 IT IS HEREBY ORDERED, ADJUDGED, AND DECREED as follows:

- 11 1. that the Plaintiff is entitled to a Final Order of Condemnation in the manner provided  
12 by NRS 37.160;
- 13 2. that there shall be condemned to Plaintiff those property interests sought to be  
14 condemned by its Second Amended Complaint, designated as Parcels Nos. U-093-CL-014.971,  
15 U-093-CL-014.979, and U-093-CL-015.187, and more particularly described as follows:

16 **Parcel: U-093-CL-014.971, acquired in fee simple**

17 Said real property situate, lying and being in the City of Henderson, County of Clark, State  
18 of Nevada and more particularly described as being a portion of Government Lot 22 in  
19 Section 2, T. 23 S., R. 63 E., M.D.M., and more fully described by metes and bounds as  
follows, to wit:

20 COMMENCING at a 2.5" USGLO Brass Cap on a pipe stem stamped "1/4 S2/S11 1931",  
21 accepted as being the quarter corner common to Sections 2 and 11, shown and delineated as  
22 a "2-1/2 INCH USGLO BRASS CAP DATED 1931" on that certain Record of Survey, filed  
23 on July 6, 2000, as Map File 110, Page 11 of Surveys and recorded in Official Records, Book  
24 No. 20000706, as Instrument No. 00587, of Clark County, Nevada; thence N. 89°08'31" E.,  
25 along the south line of said Section 2, a distance of 2,634.00 feet (record N. 89°08'30" E. -  
26 2,634.02 feet per said Record of Survey), to a 2.5" USGLO Brass Cap on a pipe stamped  
27 "S2/1/11/12 T23S R63E 1931", accepted as being the corner common to Sections 1, 2, 11,  
28 and 12, shown and delineated as a "2-1/2 INCH USGLO BRASS CAP DATED 1931" on  
said Record of Survey; thence N. 77°16'04" W. a distance of 1,352.03 feet to the POINT OF  
BEGINNING; said point of beginning described as being the intersection of the left or  
easterly right of way line of US 93 with the east sixteenth section line of said Section 2,  
1,080.52 feet left of and at right angles to Highway Engineer's Station "P" 139+64.44 P.O.T.;  
thence S. 0°21'28" E., along said sixteenth section line, a distance of 317.86 feet to the east  
sixteenth corner common to said Sections 2 and 11; thence S. 89°08'53" W., along said south  
section line, a distance of 93.64 feet to the southerly boundary line of BLM applications CC  
024511A and NEV-042809J; thence from a tangent which bears N. 54°17'18" W., curving  
to the right along said boundary line, with a radius of 3,700.00 feet, through an angle of

1 0°55'06", an arc distance of 59.30 feet to said left or easterly right of way line of US 93;  
2 thence along said right of way line the following five (5) courses and distances:

- 3 1) from a tangent which bears N. 2°40'58" W., curving to the left with a radius
- 4 of 440.00 feet, through an angle of 34°24'12", an arc distance of 264.20 feet;
- 5 2) N. 52°54'50" E. - 170.00 feet;
- 6 3) from a tangent which bears S. 37°05'10" E., curving to the right with a radius
- 7 of 610.00 feet, through an angle of 8°29'18", an arc distance of 90.37 feet;
- 8 4) N. 61°24'08" E. - 40.00 feet;
- 9 5) from a tangent which bears S. 52°51'18" E., curving to the left with a radius
- 10 of 3,285.00 feet, through an angle of 0°10'56", an arc distance of 10.45 feet to the
- 11 point of beginning; said parcel contains an area of 57,691 square feet (1.32 acres).

12 TOGETHER WITH the access rights, including the abutter's rights, in and to US-93.

13 Parcel: U-093-CL-014.979, acquired in fee simple

14 Said real property situate, lying and being in the City of Henderson, County of Clark, State  
15 of Nevada and more particularly described as being portions of Government Lots 18 and 22  
16 in Section 2, T. 23 S., R. 63 E., M.D.M., and more fully described by metes and bounds as  
17 follows, to wit:

18 COMMENCING at a 2.5" USGLO Brass Cap on a pipe stamped "S2/1/11/12 T23S R63E  
19 1931" accepted as being the corner common to Sections 1, 2, 11, and 12, shown and  
20 delineated as a "2-1/2 INCH USGLO BRASS CAP DATED 1931" on that certain Record  
21 of Survey, filed on July 6, 2000, as Map File 110, Page 11 of Surveys and recorded in  
22 Official Records, Book No. 20000706, as Instrument No. 00587, of Clark County, Nevada;  
23 thence S. 89°08'31" W., along the south line of said Section 2, a distance of 2,634.00 feet  
24 (record N. 89°08'30" E. - 2,634.02 feet per said Record of Survey), to a 2.5" USGLO Brass  
25 Cap on a pipe stem stamped "1/4 S2/S11 1931", accepted as being the quarter corner  
26 common to Sections 2 and 11, shown and delineated as a "2-1/2 INCH USGLO BRASS CAP  
27 DATED 1931" on said Record of Survey; thence N. 17°39'04" E. a distance of 1,013.44 feet  
28 to the POINT OF BEGINNING; said point of beginning described as being the intersection  
of the left or easterly right of way line of US 93 with the southerly boundary line of BLM  
applications CC-024511A and NEV-042809J, 228.34 feet left of and at right angles to  
Highway Engineer's Station "P" 131+37.49 P.O.T.; thence along said right of way line the  
following nine (9) courses and distances:

- 1) from a tangent which bears S. 16°12'04" E., curving to the left with a radius  
of 12,612.00 feet, through an angle of 1°37'23", an arc distance of 357.27 feet;
- 2) S. 29°36'05" E. - 193.91 feet;
- 3) from a tangent which bears the last described course, curving to the left with  
a radius of 930.00 feet, through an angle of 27°01'42", an arc distance of 438.71 feet;
- 4) S. 47°45'32" E. - 81.50 feet;
- 5) from a tangent which bears S. 70°42'05" E., curving to the left with a radius  
of 1,750.36 feet, through an angle of 3°55'49", an arc distance of 120.07 feet;
- 6) N. 7°38'59" E. - 69.33 feet;
- 7) S. 82°21'04" E. - 65.99 feet;
- 8) S. 7°38'31" W. - 77.00 feet;
- 9) from a tangent which bears S. 76°48'25" E., curving to the left with a radius  
of 1,750.36 feet, through an angle of 1°59'40", an arc distance of 60.93 feet to the  
western boundary line of Boulder City;

thence from a tangent which bears S. 3°22'22" E., curving to the right along said boundary  
line, with a radius of 2,200.00 feet, through an angle of 0°02'55", an arc distance of 1.87 feet

1 to the south section line of said Section 2; thence S. 89°08'31" W., along said section line,  
2 a distance of 1,103.78 feet to the south quarter corner of said Section 2; thence N. 0°23'25"  
3 W., along the north-south quarter section line, a distance of 1,333.13 feet to the center-south  
4 sixteenth corner of said Section 2; thence N. 89°06'41" E., along the south sixteenth section  
5 line a distance of 99.47 feet to said southerly boundary line of BLM applications  
6 CC-024511A and NEV-042809J; thence from a tangent which bears S. 27°08'24" E., curving  
7 to the left along said boundary line, with a radius of 3,700.00 feet, through an angle of  
8 6°37'51", an arc distance of 428.20 feet to the point of beginning; said parcel contains an area  
9 of 13.85 acres (603,359 square feet).

10 TOGETHER WITH the access rights, including the abutter's rights, in and to US-93.

11 **Parcel: U-093-CL-015.187, acquired in fee simple**

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22 (record N. 89°08'30" E. - 2,634.02 feet per said Record of Survey), to a 2.5" USGLO Brass  
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28 applications CC-024511A and NEV-042809J, 228.34 feet left of and at right angles to  
Highway Engineer's Station "P" 131+37.49 P.O.T.; thence from a tangent which bears N.  
33°46'15" W., curving to the right along said boundary line, with a radius of 3,700.00 feet,  
through an angle of 6°37'51", an arc distance of 428.20 feet to the south sixteenth section line  
of said Section 2; thence N. 89°06'41" E., along said sixteenth section line, a distance of  
115.33 feet to said left or easterly right of way line; thence from a tangent which bears S.  
14°27'18" E., curving to the left along said easterly right of way line, with a radius of  
12,612.00 feet, through an angle of 1°44'47", an arc distance of 384.42 feet to the point of  
beginning; said parcel contains an area of 22,857 square feet (0.52 of an acre).

TOGETHER WITH the access rights, including the abutter's rights, in and to US-93.  
SUBJECT TO that certain Bureau of Land Management right of way Application Number  
NEV 01462 granted to the Bureau of Reclamation, approved June 6, 1951 affecting parcels  
U 093 CL 014.979 and U 093 CL 015.187.

The Basis of Bearing for these descriptions is the NEVADA STATE PLANE  
COORDINATE SYSTEM, NAD 83/94 DATUM, East Zone as determined by the State of  
Nevada, Department of Transportation.



1           3.       that a copy of this Final Order of Condemnation shall be recorded in the office of the  
2 County Recorder of Clark County, Nevada, and thereupon title to the property and property rights  
3 hereinbefore described shall vest in the Plaintiff, State of Nevada on relation of its Department of  
4 Transportation, for any public use.

5           IT IS SO ORDERED.

6           DATED this \_\_\_\_ day of \_\_\_\_\_, 2014

7

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\_\_\_\_\_  
DISTRICT COURT JUDGE

10

11

12       Respectfully Submitted by:

13       SYLVESTER & POLEDNAK, LTD.

14

15       By \_\_\_\_\_  
16           Jeffrey R. Sylvester, Esq.  
17           Matthew T. Kneeland, Esq.  
18           1731 Village Center Circle  
19           Las Vegas, Nevada 89134  
20           Attorneys for NDOT

21

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23

24

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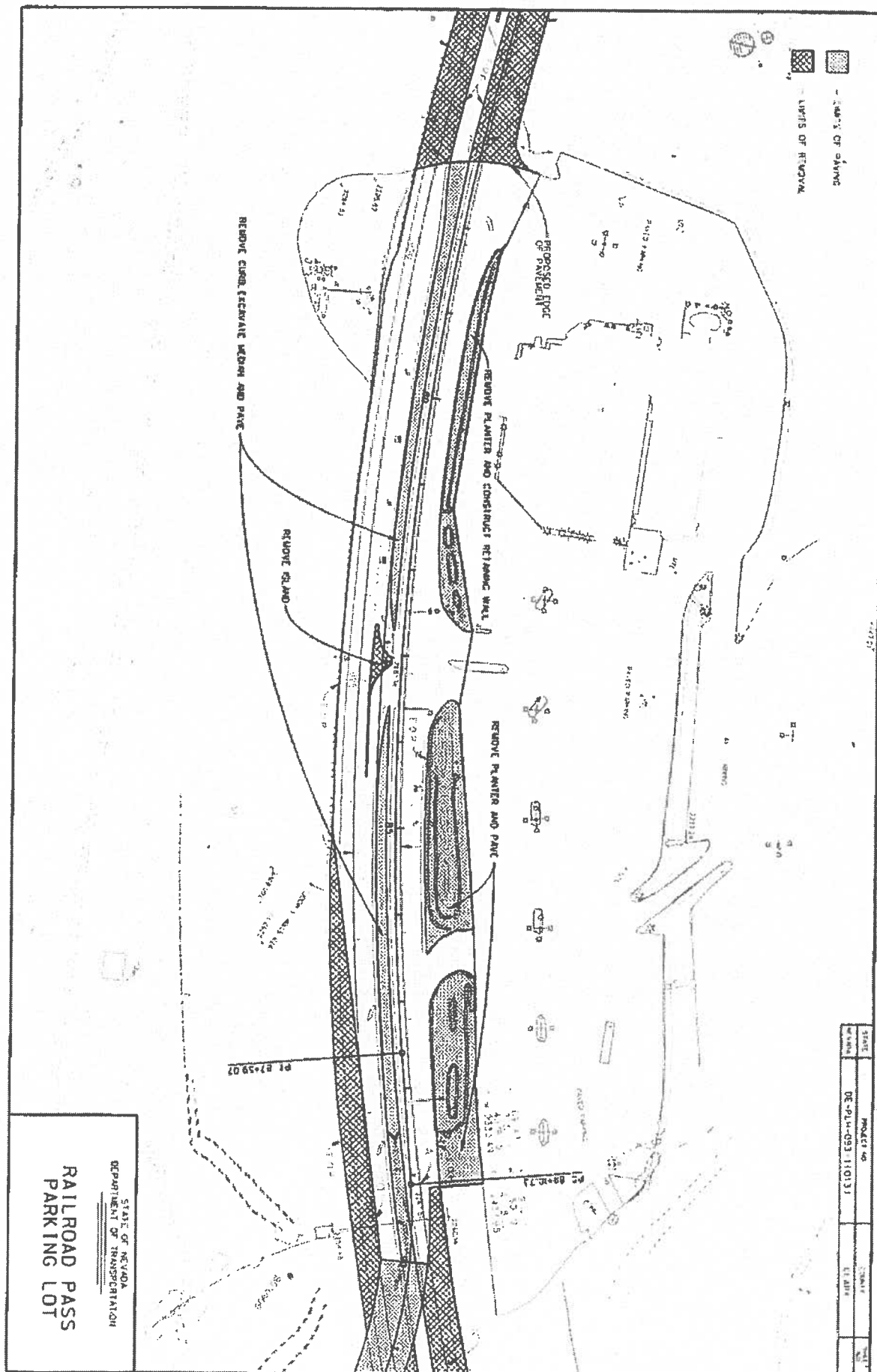
26

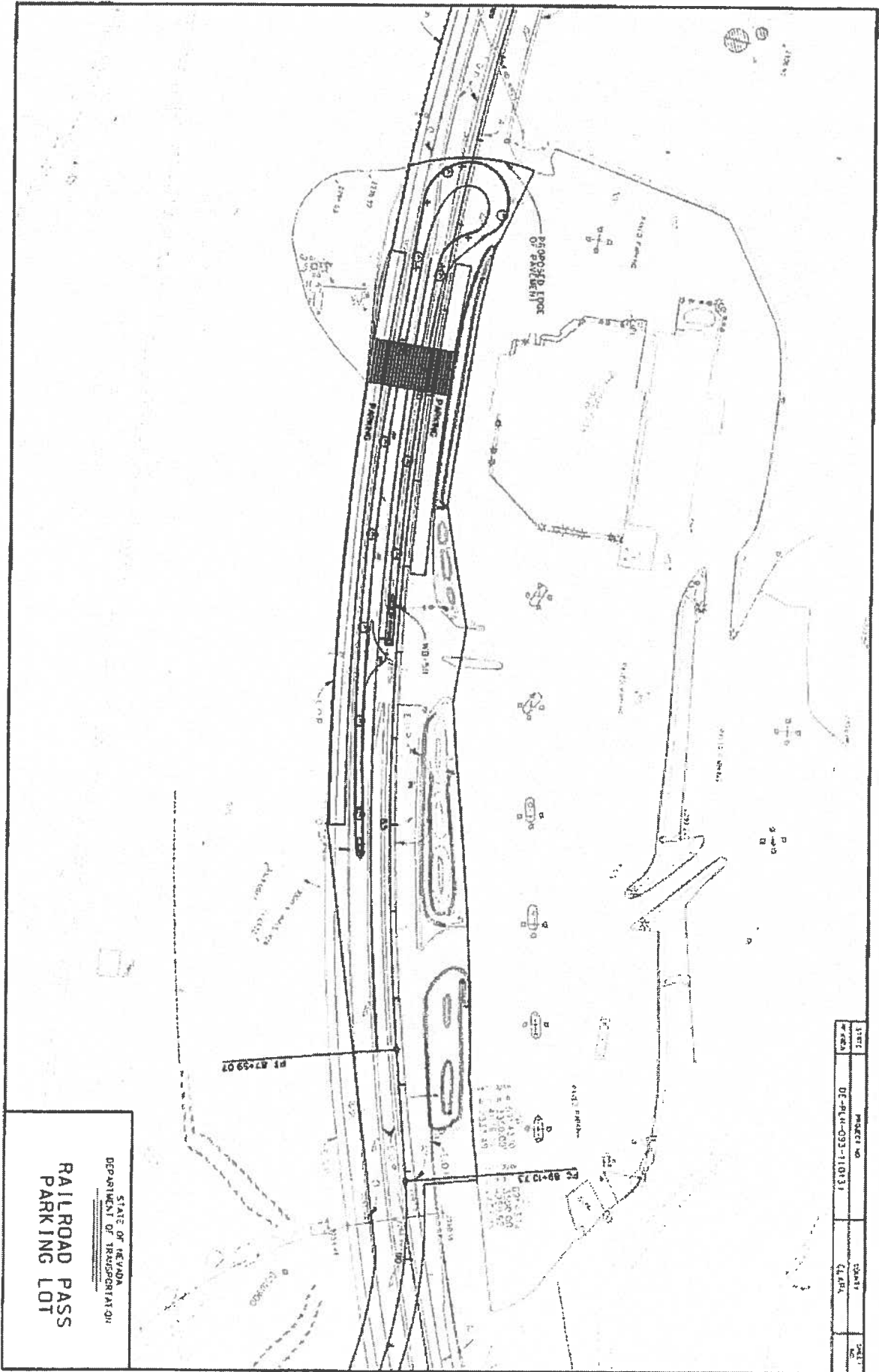
27

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# **EXHIBIT 11**

# **EXHIBIT 11**





DATE	PROJECT NO.	SCALE
02-04-03-110131	CLARK	1" = 100'

STATE OF NEVADA  
 DEPARTMENT OF TRANSPORTATION  
 RAILROAD PASS  
 PARKING LOT

# **EXHIBIT 12**

# **EXHIBIT 12**

## **EXHIBIT 12**

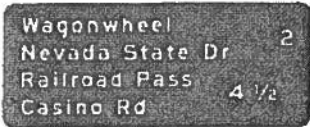
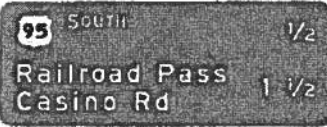

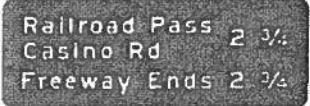


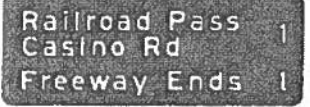

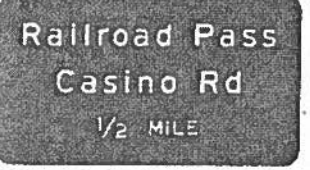
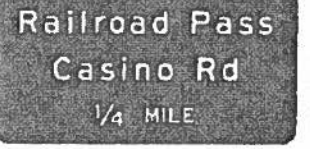
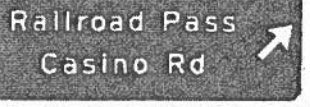
**THE FOLLOWING ITEMS GENERALLY DESCRIBE ADDITIONAL IMPROVEMENTS TO THE PROPERTY TO BE ACCOMPLISHED UNDER PARAGRAPH 4 (C) OF THE SETTLEMENT AGREEMENT AS DEPICTED IN EXHIBIT 11.**

- 1. The planter area in front of the casino:**
  - **Remove this area**
  - **Install a retaining wall and steps**
  - **Reset light poles behind the retaining wall**
- 2. Median Island:**
  - **Remove the median island in the existing road and pave it.**
- 3. Planters at south end:**
  - **Remove planters and pave over them**
  - **Install hydraulic improvements to perpetuate flows**
- 4. Stripe the existing freeway for parking**
  - **Remove the (RPMs) raised pavement markers on the existing freeway.**
- 5. Existing stop light be removed**

# **EXHIBIT 13**

# **EXHIBIT 13**

### Proposed Railroad Pass Casino Road Signage

US 93/95 SOUTHBOUND	US 93 NORTHBOUND	US 95 (new alignment) NORTHBOUND
		
		
		
		
		
		

Note: Above signs as received from the Nevada Department of Transportation 09/06/2013

## Attachment G

10/31/2013

092754000

NDOT009328 (Railroad Pass)



For Budget Division Use Only	
Reviewed by: <u>458-21-14</u>	
Reviewed by: <u>try 8/22/14</u>	
Reviewed by:	

### STATEWIDE LEASE INFORMATION

1. Agency:	Department of Health and Human Services Division of Welfare and Supportive Services 1470 College Parkway Carson City, Nevada 89706 Don Coston 775.684.0652 fax 775.684.0681 dxcoston@dwss.nv.gov					
2. Name of Landlord (Lessor):	LBUBS 2004-C2 Office 375, LLC					
3. Address of Landlord:	1601 Washington Avenue, Suite 800 Miami Beach, Florida 33139 305.695.5500 fax 305.695.5499					
4. Property contact:	To Be Determined					
5. Address of Lease property:	375 Warm Springs Road, Suite 103 Las Vegas, Nevada 89123					
a. Square Footage:	<input checked="" type="checkbox"/> Rentable <input type="checkbox"/> Usable 16,669					
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	cost per square foot	
Increase %	0%	\$37,505.25	12	\$450,063.00	Months 1 - 12	\$2.25
	-12%	\$37,505.25	12	\$450,063.00	Months 13 - 24	\$2.25
	0%	\$33,504.69	12	\$402,056.28	Months 25 - 36	\$2.01
	0%	\$33,504.69	12	\$402,056.28	Months 37 - 48	\$2.01
	3%	\$34,504.83	12	\$414,057.96	Months 49 - 60	\$2.07
	0%	\$34,504.83	12	\$414,057.96	Months 61 - 72	\$2.07
	3%	\$35,504.97	12	\$426,059.64	Months 73 - 84	\$2.13
	0%	\$35,504.97	12	\$426,059.64	Months 85 - 96	\$2.13
	3%	\$36,671.80	12	\$440,061.60	Months 97 - 108	\$2.20
	0%	\$36,671.80	12	\$440,061.60	Months 109 - 120	\$2.20
c. Total Lease Consideration:		120	\$4,264,596.96			
d. Option to renew:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 120 Renewal terms: One identical term					
e. Holdover notice:	# of Days required 30 Holdover terms: 25%/90					
f. Term:	Ten (10) Years					
g. Pass-thrus & CAMS	None					
h. Utilities:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant					
i. Janitorial:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant <input type="checkbox"/> 3 day <input checked="" type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day <input type="checkbox"/> Other (see remarks)					
j. Major repairs:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant					
k. Minor repairs:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant					
l. Taxes:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant					
m. Comparable Market Rate:	\$1.64 - \$2.45					
n. Specific termination clause in lease:	Breach/Default lack of funding					
o. Lease will be paid for by Agency Budget Account Number:	3233					
6. Purpose of the lease:	To house the Division of Welfare and Supportive Services					
7. This lease constitutes:	<input type="checkbox"/> An extension of an existing lease <input type="checkbox"/> An addition to current facilities (requires a remark) <input type="checkbox"/> A relocation (requires a remark) <input checked="" type="checkbox"/> A new location (requires a remark) <input type="checkbox"/> Remodeling only <input type="checkbox"/> Other					
a. Estimated moving expens	\$1,064.00	Furnishin:	\$92,319.47	Data/Phones:	\$349,897.00	
Remarks:	This new full service lease includes extensive tenant improvements, which are amortized over the first 2 years. Years 3-10 include a rent reduction, for a total weighted savings of 6.56% (0.15) per square foot for the remaining 8 year term.					
Exceptions/ Special notes:	This turn-key call center includes the the use of 85 modular workstations and 151 chairs, at no additional charge.					

RECEIVED

AUG 20 2014

DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET DIVISION

Lease#1

**STATEWIDE LEASE INFORMATION**

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV20121744218	11/30/2014
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>	
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
*If yes, please explain in exceptions section		
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
*If no, please explain in exceptions section		
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
*If no, please explain in exceptions section		
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
g. State of Nevada Vendor number:	TBD	

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO



Authorized Signature  
Public Works Division, Buildings and Grounds Section

8-20-14  
Date

Sue Smith for M. McMahon 8/19/14  
Authorized Signature - Agency Date

II  
For Board of Examiners ☒ YES ☐ NO

Starting & ending  
Dates  
9/9/14 - 11/30/2024  
Total amount of  
Savings.  
 $.15 \times 16,669 = \$2,500.35$   
 $8 \times 12 = 96$   
 $\$2,500.35 \times 96 = \$240,033.60$  SAVINGS

Lease #1

For Budget Division Use Only	
Reviewed by: <i>Amys</i>	8/5/14
Reviewed by:	
Reviewed by:	

### STATEWIDE LEASE INFORMATION

1. Agency:	Department of Taxation 1550 College Parkway, Suite 115 Carson City, Nevada 89706 contact: Rick Gimlin 775.684.2071 fax 775.684.2020 gimlin@tax.state.nv.us				
2. Name of Landlord (Lessor):	Parcel 52N Office, LLC				
3. Address of Landlord:	c/o American Nevada Company, LLC 2275 Corporate Circle, Suite 300 Henderson, Nevada 89074				
4. Property contact:	Charles VanGeel 702.458.8855 fax 702.990.9859 charles.vangeel@anciv.com				
5. Address of Lease property:	2550 Paseo Verde Parkway, Suite 180 Henderson, Nevada 89074				
a. Square Footage:	<input checked="" type="checkbox"/> Rentable <input type="checkbox"/> Usable 9,940				
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	cost per square foot
	\$0.00	5	\$0.00	October 1, 2014 - February 28, 2015	\$0.00
	\$18,886.00	7	\$132,202.00	March 1, 2015 - September 30, 2015	\$1.90
3%	\$19,482.40	12	\$233,788.80	October 1, 2015 - September 30, 2016	\$1.96
3%	\$20,078.80	12	\$240,945.60	October 1, 2016 - September 30, 2017	\$2.02
3%	\$20,675.20	12	\$248,102.40	October 1, 2017 - September 30, 2018	\$2.08
3%	\$21,271.60	12	\$255,259.20	October 1, 2018 - September 30, 2019	\$2.14
3%	\$21,868.00	5	\$109,340.00	October 1, 2019 - February 28, 2020	\$2.20
c. Total Lease Consideration:		65	\$1,219,638.00		
d. Option to renew:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 180 Renewal terms: One, five year term				
e. Holdover notice:	# of Days required 30 Holdover terms: 5%/90				
f. Term:	Five (5) years, five (5) months				
g. Pass-thrus & CAMS	None				
h. Utilities:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
i. Janitorial:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant <input type="checkbox"/> 3 day <input checked="" type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day <input type="checkbox"/> Other (see remarks)				
j. Major repairs:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
k. Minor repairs:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
l. Taxes:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
m. Comparable Market Rate:	\$1.84 - \$2.44				
n. Specific termination clause in lease:	Breach/Default lack of funding				
o. Lease will be paid for by Agency Budget Account Number:	2361				
6. Purpose of the lease:	To house the Department of Taxation				

7. This lease constitutes:	<input checked="" type="checkbox"/> An extension of an existing lease <input type="checkbox"/> An addition to current facilities (requires a remark) <input type="checkbox"/> A relocation (requires a remark) <input type="checkbox"/> A new location (requires a remark) <input type="checkbox"/> Remodeling only <input type="checkbox"/> Other
----------------------------	---

a. Estimated moving expenses: \$0.00      Furnishings: \$0.00      Data/Phones: \$0.00

**Remarks:** This full service renewal includes a savings of \$7,952.00 over the term of the lease, plus 5 months of abated rent, replacement of the carpet and re-painting the premises.

**Exceptions/  
Special  
notes:**

**RECEIVED**  
JUL 31 2014  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET DIVISION

*Lease #2*


### STATEWIDE LEASE INFORMATION

8. State of Nevada Business License Information:

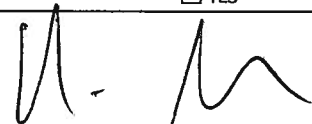
a. Nevada Business ID Number:	<u>NV20011112542</u>	<u>10/31/2014</u>
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>	
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
*If yes, please explain in exceptions section		
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
*If no, please explain in exceptions section		
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
*If no, please explain in exceptions section		
Is the Legal Entity active and in good standing with the Nevada Secretary of States		
f. Office?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
g. State of Nevada Vendor number:	<u>T29000774</u>	

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

  
\_\_\_\_\_  
Authorized Signature  
Public Works Division, Buildings and Grounds Section

7.31.14  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Authorized Signature - Agency

7/21/14  
\_\_\_\_\_  
Date

II  
For Board of Examiners ☒ YES ☐ NO

For Budget Division Use Only	
Reviewed by: <i>AM</i>	6/19/14
Reviewed by:	
Reviewed by:	

### STATEWIDE LEASE INFORMATION

1. Agency:	Office of the Military State Administrative Office 2460 Fairview Drive Carson City NV 89701 Vicki Radford 775-684-8461; Fax: 775-884-8465; varadford@govmail.state.nv.us				
2. Name of Landlord:	2199 Rainbow Boulevard Holdings LLC				
3. Address of Landlord:	c/o CW Capital Asset Management LLC 7501 Wisconsin Avenue, Suite 500, West Bethesda, Maryland 20814 Attention: Legal Department				
And a copy to:	c/o Integrus Realty Services 6440 Sky Pointe Drive #140-175 Las Vegas, Nevada 89131				
4. Property contact:	Jacqueline Young, Senior Vice President, Capital Markets - Retail D: 702-637-7718; F: 702-473-7545 C: 702-218-9699; jackie.young@avisonyoung.com Liz Clare D 702-637-7727; C 702-327-0303 liz.clare@avisonyoung.com				
5. Address of Lease property:	2021 North Rainbow Blvd Las Vegas, Nevada 89108				
a. Square Footage:	<input type="checkbox"/> Rentable	1,200			
	<input checked="" type="checkbox"/> Usable				
Cost:	cost per month	month-to-month	cost per year	time frame	cost per square foot
Increase %	\$3,300.00	12	\$39,600.00	October 1, 2014 - September 30, 2015	2.75
0%	\$3,300.00	12	\$39,600.00	October 1, 2015 - September 30, 2016	2.75
3%	\$3,399.00	12	\$40,788.00	October 1, 2016 - September 30, 2017	2.83
0%	\$3,399.00	12	\$40,788.00	October 1, 2017 - September 30, 2018	2.83
3%	\$3,500.97	12	\$42,011.64	October 1, 2018 - September 30, 2019	2.92
c. Total Lease Consideration:		60	\$202,787.64		
d. Option to renew:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Renewal terms: 90		One identical lease term	
e. Holdover notice:	Yes	Holdover terms:		90/5%	
f. Term:	Five (5) years				
g. Pass-thrus & CAMS	None				
h. Utilities:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
i. Janitorial:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant	<input type="checkbox"/> 3 day <input checked="" type="checkbox"/> 5 day	<input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day	<input type="checkbox"/> Other (see remarks)	
j. Major repairs:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
k. Minor repairs:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
l. Taxes:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
m. Comparable Market Rate:	\$1.64 - \$2.45				
n. Specific termination clause in lease:	Breach/Default lack of funding				
o. Lease will be paid for by Agency Budget Account Number:	3650				
6. Purpose of the lease:	To house the Office of the Military, Recruitment Office.				
7. This lease constitutes:	<input checked="" type="checkbox"/>	An extension of an existing lease			
	<input type="checkbox"/>	An addition to current facilities (requires a remark)			
	<input type="checkbox"/>	A relocation (requires a remark)			
	<input type="checkbox"/>	A new location (requires a remark)			
	<input type="checkbox"/>	Remodeling only			
	<input type="checkbox"/>	Other			

**RECEIVED**

AUG 05 2014

DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET DIVISION

a. Estimated moving expenses: N/A      Furnishings: N/A      Data/Phones: N/A

Remarks: This renewal of an existing lease reflects a savings of 9% or \$20,063.16 over the five year term. The agency requires leased space in retail shopping centers.

Exceptions/  
Special  
notes:

Lease #3


**STATEWIDE LEASE INFORMATION**

**8. State of Nevada Business License Information:**

a. Nevada Business ID Number:	<u>NV20131112761</u>	<u>2/28/2015</u>	
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC	CORP	LLP
c. Is the Contractor Exempt from obtaining a Business License:	YES <input type="checkbox"/>		NO <input checked="" type="checkbox"/>
*If yes, please explain in exceptions section			
d. Is the Contractors Name the same as the Legal Entity Name?	YES <input checked="" type="checkbox"/>		NO <input type="checkbox"/>
*If no, please explain in exceptions section			
e. Does the Contractor have a current Nevada State Business License (SBL)?	YES <input checked="" type="checkbox"/>		NO <input type="checkbox"/>
*If no, please explain in exceptions section			
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States	YES <input checked="" type="checkbox"/>		NO <input type="checkbox"/>
g. State of Nevada Vendor number:	<u>T29033429</u>		

**9. Compliance with NRS 331.110, Section 1, Paragraph 2:**

a. I/we have considered the reasonableness of the terms of this lease, including cost	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
b. I/we have considered other state leased or owned space available for use by this agent	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

  
Authorized Signature  
Public Works Division, Buildings and Grounds Section  
do/ll

8.5.14  
Date

  
Authorized Signature - Agency  
7/29/14  
Date

For Board of Examiners    YES ☒    NO ☐



For Budget Division Use Only	
Reviewed by: <i>JS</i>	<i>5/19/14</i>
Reviewed by:	
Reviewed by:	

### STATEWIDE LEASE INFORMATION

1. Agency: Office of the Military  
Administrative Office  
2460 Fairview Drive  
Carson City, NV 89701  
Cheryl Tyler (775) 884-8458; ctyler@govmail.state.nv.us  
Vicki Radford (775) 884-8461; vradford@govmail.nv.us  
SSG Benjamin Pagni (775) 291-2601; benjamin.j.pagni.mil@mail.mil

2. Name of Landlord (Lessor): North Carson Street, LLC

3. Address of Landlord: 2527 Brickfield Court  
Thousand Oaks, CA 91362

And a copy to: John Uhart  
c/o John Uhart Commercial Real Estate Services  
301 West Washington Street #1  
Carson City, NV 89701

4. Property contact: John Uhart (775) 884-1896; fax: (775) 884-4896; jfuhart@ccim.net

5. Address of Lease property: 1951 North Carson Street  
Carson City, NV 89701

a. Square Footage:	<input type="checkbox"/> Rentable	1,250
	<input checked="" type="checkbox"/> Usable	
b. Cost:	cost per month	month-to-month
	cost per year	time frame
		cost per square foot
Increase %	\$1,600.00	12
	\$19,200.00	October 1, 2014 - September 30, 2015
		1.28
Increase %	0%	\$1,600.00
	12	\$19,200.00
		October 1, 2015 - September 30, 2016
		1.28
Increase %	2%	\$1,637.50
	12	\$19,650.00
		October 1, 2016 - September 30, 2017
		1.31
Increase %	0%	\$1,637.50
	12	\$19,650.00
		October 1, 2017 - September 30, 2018
		1.31

c. Total Lease Consideration: 48 \$77,700.00

d. Option to renew: ☒ Yes ☐ No Renewal terms: 90 days written notice

e. Holdover notice: Yes Holdover terms: 5%/90

f. Term: Four (4) years

g. Pass-thrus & CAMS: None

h. Utilities: ☒ Landlord ☐ Tenant

i. Janitorial: ☒ Landlord ☐ Tenant ☐ 3 day ☐ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see remarks)

j. Major repairs: ☒ Landlord ☐ Tenant

k. Minor repairs: ☒ Landlord ☐ Tenant

l. Taxes: ☒ Landlord ☐ Tenant

m. Comparable Market Rate: \$1.30 - \$1.50

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 3650

6. Purpose of the lease: To house the office of the Military recruitment office.

7. This lease constitutes:

- ☒ An extension of an existing lease
- ☐ An addition to current facilities (requires a remark)
- ☐ A relocation (requires a remark)
- ☐ A new location (requires a remark)
- ☐ Remodeling only
- ☐ Other

a. Estimated moving expenses: N/A Furnishings: N/A Data/Phones: N/A

Remarks: This is a renewal of an existing full service lease that results in a 4.44% cost increase over the 4 year term.

RECEIVED

JUL 30 2014

DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET DIVISION

Lease #4

**STATEWIDE LEASE INFORMATION**

Exceptions/  
Special  
notes:

**8. State of Nevada Business License Information:**

a. Nevada Business ID Number:	NV20041274649	Expiration Date:	11/30/2014
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>		
c. Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section	YES <input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
d. Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section	YES <input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section	YES <input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	YES <input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
g. State of Nevada Vendor number:	T27010077		

**9. Compliance with NRS 331.110, Section 1, Paragraph 2:**

a. I/we have considered the reasonableness of the terms of this lease, including cost	YES <input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
b. I/we have considered other state leased or owned space available for use by this agency	YES <input checked="" type="checkbox"/>	NO	<input type="checkbox"/>

Authorized Signature

Public Works Division, Buildings and Grounds Section

do

Date

Authorized Signature - Agency

Date

For Board of Examiners

YES

☒

NO

☐



For Budget Division Use Only	
Reviewed by: <i>EMR</i>	<i>8/6/14</i>
Reviewed by:	
Reviewed by:	

# STATEWIDE LEASE INFORMATION

1. Agency: Nevada Funeral and Cemetery Services Board  
PMB 186  
4894 Lone Mountain Road  
Las Vegas, Nevada 89130  
Jennifer Kandt 775.232.1751 fax 775.322.0967 (call prior to faxing) *jonkandt@yahoo.com*

2. Name of Landlord (Lessor): Jenkins Holding Company, LLC

3. Address of Landlord: 501 Hammill Lane  
Reno, Nevada 89511

4. Property contact: Nathan Jenkins 775.829.7800 fax 775.829.0511 nathan@njenkinslaw.com

5. Address of Lease property: 501 Hammill Lane  
Reno, Nevada 89511

a. Square Footage: ☒ Rentable ☐ Usable 216

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
\$900.00	12	\$10,800.00	October 1, 2014 - September 30, 2015	\$4.17

c. Total Lease Consideration: 12 \$10,800.00

d. Option to renew: ☒ Yes ☐ No Renewal terms: One identical term

e. Holdover notice: # of Days required 90 Holdover terms: 5%/90

f. Term: One (1) Year

g. Pass-thrus & CAMS: None

h. Utilities: ☒ Landlord ☐ Tenant

i. Janitorial: ☒ Landlord ☐ Tenant ☐ 3 day ☒ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see remarks)

j. Major repairs: ☒ Landlord ☐ Tenant

k. Minor repairs: ☒ Landlord ☐ Tenant

l. Taxes: ☒ Landlord ☐ Tenant

m. Comparable Market Rate:

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: B009

6. Purpose of the lease: To house the Funeral and Cemetery Services Board

7. This lease constitutes:

- ☐ An extension of an existing lease
- ☐ An addition to current facilities (requires a remark)
- ☐ A relocation (requires a remark)
- ☒ A new location (requires a remark)
- ☐ Remodeling only
- ☐ Other

a. Estimated moving expenses: \$1,000.00 Furnishings: \$500.00 Data/Phones: \$500.00

Remarks: This full service long term lease will replace the month to month lease for the Funeral and Cemetery Board, who previously was a home based Board.

Exceptions/ Special notes: This Executive Center office space includes all furniture including desk, credenza, chair, 2 side chairs, 2 filing cabinets, telephone with handset, telephone service, high speed internet with wifi, use of conference rooms, janitorial, breakroom, restrooms and common area for one base rent rate. Eliminating the budgeted amounts of \$500.00 for furnishings and \$500.00 for data/phone.

Lease #5

**STATEWIDE LEASE INFORMATION**

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV20071296651		7/31/2014	
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES		<input checked="" type="checkbox"/> NO	
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
*If no, please explain in exceptions section				
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
g. State of Nevada Vendor number:	N/A - Board paid			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

  
Authorized Signature  
Public Works Division, Buildings and Grounds Section

7-30-14  
Date

\_\_\_\_\_  
Authorized Signature - Agency

\_\_\_\_\_  
Date

II  
For Board of Examiners ☒ YES ☐ NO



**STATEWIDE LEASE INFORMATION**

7. State of Nevada Business License Information:

a.	Nevada Business ID Number:	NV19961193239
b.	The Contractor is registered with the Nevada Secretary of State's Office as a?:	LLC [ ] INC [ ] CORP [X ]
c.	Is the Contractor Exempt from obtaining a Business License:	Yes No X
	*If yes, please explain: _____	
d.	Is the Contractors Name the same as the Legal Entity Name?	Yes X No
	*If no, please explain: _____	
e.	Does the Contractor have a current Nevada State Business License (SBL)?	Yes X No
	*If no, please explain: _____	
f.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	Yes X No

Charles Dowhne 8/20/14  
Authorized Signature - Division of State Lands Date

Clayton W. Chappell, NVARNS 8/20/14  
Authorized Signature - Agency Date

For Board of Examiner Yes  
No

X

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15761**Agency Name: **ATTORNEY GENERAL'S OFFICE**Agency Code: **030**Appropriation Unit: **1039-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ACCESSDATA GROUP INC**Contractor Name: **ACCESSDATA GROUP INC**Address: **588 W 400 S STE 350**City/State/Zip: **LINDON, UT 84042-1934**Contact/Phone: **Ginger Sims 832/706-4280**Vendor No.: **PUR0003655**NV Business ID: **NV20141119028**To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Attorney/Recovery Fees</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/16/2018**Contract term: **3 years and 350 days**4. Type of contract: **Contract**Contract description: **eDiscovery Software**

5. Purpose of contract:

**This is a new contract for the purchase, implementation and training for the Bureau of Consumer Protection on the e-discovery software. This software will enable them to fulfill their consumer protection law enforcement role to effectively and efficiently review voluminous electronically stored information produced by investigative targets and defendants.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$299,899.00**

Other basis for payment: Per Itemized Products and Services Quote Number 00127086 and 00130858

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Given the Office of the Attorney General (OAG) BCP's consumer protection law enforcement role, the BCP has an immediate and ongoing need for software that enables BCP staff to effectively and efficiently review voluminous electronically stored information produced by investigative targets and defendants.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized expertise not possessed by State employees in our agency or other State agencies to write a software program is required.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

OAG's IT staff was involved in the NV Department of Transportation's (NDOT's) RFP (No. 261-13-067) process that involved reviews of proposals submitted by competitors, as well as, training and found the product solution would satisfy our own current and ongoing needs at a reasonable price. We are relying on NRS 332.195 (Joinder or mutual use of contracts by governmental entities.) for exemption.

d. Last bid date: 10/02/2013 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently, with NV Department of Transportation (NDOT) and all services provided has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hrobinso	05/23/2014 13:44:17 PM
Division Approval	hrobinso	05/23/2014 13:44:20 PM
Department Approval	hrobinso	05/23/2014 13:44:22 PM
Contract Manager Approval	hrobinso	07/17/2014 11:36:44 AM
DoIT Approval	bbohm	07/18/2014 16:18:58 PM
Budget Analyst Approval	ekin4	07/21/2014 12:39:03 PM
BOE Agenda Approval	nhovden	07/31/2014 14:23:32 PM
BOE Final Approval	Pending	



Customer # 1007097891  
Quote Number 00127086  
Expiration Date 9/30/2014  
Created Date 4/28/2014

588 West 400 South #350  
London, UT 84042 USA  
Phone: 801-377-5410  
Fax: 801-377-5426  
www.accessdata.com

Approval  
Signature: \_\_\_\_\_

Bill To Name Accounts Payable  
Bill to Company Nevada Attorney Generals Office  
Bill To 5420 Kietzke Lane 202  
Reno, Nevada 89511  
US

Ship To Name Suzie Block  
Ship to Company Nevada Attorney Generals Office  
Ship To 5420 Kietzke Lane 202  
Reno, Nevada 89511  
US

Product Code	Product	Quantity	List Price	Discount	Total Price
900117	AD E-Discovery 1-2000 nodes	2,000.00	USD 20.00	0.00%	USD 40,000.00
900110	AD E-Discovery 1-2000 nodes SMS	2,000.00	USD 4.00	0.00%	USD 8,000.00
900118	AD E-Discovery 2001-5000 nodes	3,000.00	USD 17.50	0.00%	USD 52,500.00
900111	AD E-Discovery 2001-5000 nodes SMS	3,000.00	USD 3.50	0.00%	USD 10,500.00
900440	Implementation and Knowledge Transfer	12.00	USD 4,000.00	14.99%	USD 40,804.80
9901169	eDiscovery Fundamentals	8.00	USD 3,495.00	28.61%	USD 19,960.64
9901169	eDiscovery Fundamentals	8.00	USD 3,495.00	28.61%	USD 19,960.64
9901141	FTK 5 Standalone - Perpetual License	1.00	USD 3,995.00	0.00%	USD 3,995.00
9901143	FTK 5 Standalone - Perpetual License - 1 Year SMS	1.00	USD 1,119.00	0.00%	USD 1,119.00
9901197	Mobile Phone Examiner Plus (MPE+) 1 Year Subscription	1.00	USD 2,495.00	100.00%	USD 0.00

Total List Price	222,529.00
Total Discount	USD 25,688.91
Subtotal	USD 196,840.09
Shipping and Handling	USD 4.95
Tax	USD 7,454.24
Final Amount	USD 204,299.28

Wire Transfer Information:  
Silicon Valley Bank  
3003 Tasman Dr  
Santa Clara, CA 95054  
Routing#: 121140399  
Acct#: 3300772341  
Swift Code: SVBKUS6S

Any balance not paid within  
the terms stated will be  
subject to an 18% annual  
finance charge, at 1.5% per  
month.

Make checks payable to:  
AccessData Group Inc  
Tax ID 27-2851671

US Domestic REMIT TO:  
Lockbox  
Dept CH16599  
Palatine, IL 60055-6599

\*\*\*ACCESSDATA SOFTWARE RETURN POLICY\*\*\*

AccessData offers a 30-day return policy on all software products. The following procedures apply to your return. 1. You must contact AccessData's Customer Support Team by telephone, fax or email within 30 days of the product ship date to notify them of your intent to return your product. 2. A 10% restocking fee (excluding taxes and shipping) will apply to all returns. 3. AccessData will issue you the appropriate refund upon receipt of the returned product(s). The original payment method will be used for the refund (i.e. credit card, check, etc). 4. The product must be returned unused to qualify for a refund,

Amounts are in US dollars

\*\*\*TRAINING CLASS CANCELLATION POLICY\*\*\*

Cancellations made ten (10) or more business days PRIOR to a scheduled class can be rescheduled at no additional charge. Cancellations made less than ten (10) business days PRIOR to a scheduled class can be rescheduled for a 20% processing fee. Refund requests can be made less a 20% processing fee. If a student fails to attend a class as registered, they forfeit their purchase price in full. Material taught in training courses may be critical for completion



588 West 400 South #350  
Lindon, UT 84042 USA  
Phone: 801-377-5410  
Fax: 801-377-5426  
[www.accessdata.com](http://www.accessdata.com)

Customer # 1007097891  
Quote Number 00127086  
Expiration Date 9/30/2014  
Created Date 4/28/2014

Approval  
Signature: \_\_\_\_\_

including all cables, manuals, software, dongles, and original packaging. 5. Your refund amount is calculated by taking the original purchase price (including any discounts) less the restocking fee. Refunds are not issued for shipping charges. 6. To initiate a return, the following contact information should be used: AccessData Sales, 588 West 400 South, Suite 350 Lindon, UT 84042 Phone: 801.377.5410, Fax: 801.377.5426, Email: [sales@accessdata.com](mailto:sales@accessdata.com)

of ACE Program requirements. Students that do not attend at least eighty percent (80%) of course instruction time will not receive a Certificate of Completion. A student may not miss more than five (5) hours of a three (3) day course. All Access Pass Holders failing to attend two (2) training events without proper cancellation notice will forfeit their All Access Pass.



**ATTACHMENT D: ACCESSDATA QUOTE NUMBER 0013085**



588 West 400 South #350  
Lindon, UT 84042 USA  
Phone: 801-377-5410  
Fax: 801-377-5426  
www.accessdata.com

Customer # 1007097891  
Quote Number 00130858  
Expiration Date 8/31/2015  
Created Date 6/27/2014

Approval  
Signature: \_\_\_\_\_

Bill To Name Accounts Payable  
Bill to Company Nevada Attorney Generals Office  
Bill To 5420 Kietzke Lane 202  
Reno, Nevada 89511  
US

Ship To Name Suzie Block  
Ship to Company Nevada Attorney Generals Office  
Ship To 5420 Kietzke Lane 202  
Reno, Nevada 89511  
US

Product Code	Product	Quantity	Sales Price	Total Price
900110	eDiscovery 1-2000 nodes SMS	2,000.00	USD 4.00	USD 8,000.00
900111	eDiscovery 2001-5000 nodes SMS	3,000.00	USD 3.50	USD 10,500.00
9901143	FTK 5 Standalone - Perpetual License - 1 Year SMS	1.00	USD 1,119.00	USD 1,119.00

SubTotal	USD 19,619.00
Shipping and Handling	USD 0.00
Tax	USD 0.00
Final Amount	USD 19,619.00

Wire Transfer Information:  
Silicon Valley Bank  
3003 Tasman Dr  
Santa Clara, CA 95054  
Routing#: 121140399  
Acct#: 3300772341  
Swift Code: SVBKUS6S

Any balance not paid within  
the terms stated will be  
subject to an 18% annual  
finance charge, at 1.5% per  
month.

Make checks payable to:  
AccessData Group Inc  
Tax ID 27-2851671

Amounts are in US dollars

\*\*\*ACCESSDATA SOFTWARE RETURN POLICY\*\*\*

AccessData offers a 30-day return policy on all software products. The following procedures apply to your return. 1. You must contact AccessData's Customer Support Team by telephone, fax or email within 30 days of the product ship date to notify them of your intent to return your product. 2. A 10% restocking fee (excluding taxes and shipping) will apply to all returns. 3. AccessData will issue you the appropriate refund upon receipt of the returned product(s). The original payment method will be used for the refund (i.e. credit card, check, etc). 4. The product must be returned unused to qualify for a refund, including all cables, manuals, software, dongles, and original packaging. 5. Your refund amount is calculated by taking the original purchase price (including any discounts) less the restocking fee. Refunds are not issued for shipping charges. 6. To initiate a return, the following contact information should be used: AccessData Sales, 384 South 400 West, Suite 200, Lindon, UT 84042 Phone: 801.377.5410, Fax: 801.377.5426, Email: sales@accessdata.com

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**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15997**Agency Name: **ATTORNEY GENERAL'S OFFICE**Agency Code: **030**Appropriation Unit: **1040-18**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CENTER FOR FORENSIC NURSING EXCELLENCE INTERNATIONAL**Contractor Name: **CENTER FOR FORENSIC NURSING EXCELLENCE INTERNATIONAL**Address: **10624 S EASTERN AVE #A-793**City/State/Zip: **HENDERSON , NV 89502**Contact/Phone: **RACHELL EKROOS 866-353-2363**Vendor No.: **T29034941**NV Business ID: **NV20131330202**To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/09/2014**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/31/2015**Contract term: **356 days**4. Type of contract: **Contract**Contract description: **Consultation**

5. Purpose of contract:

**This is a new contract to provide expert training on a variety of forensic findings, particularly from sexual assault and physical abuse of adults and children, by a highly qualified practitioner with experience testifying and ability to be an ongoing resource for rural law enforcement and prosecution.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$149,992.00**

Payment for services will be made at the rate of \$37,500.00 per quarter

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**CFNEI will provide expert training on a variety of forensic findings, particularly from sexual assault and physical abuse of adults and children.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**CFNEI was selected because of their experience in preparing for and testifying to same for rural training primarily focused on law enforcement and prosecutors.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 140801**

**Approval Date: 08/05/2014**

c. Why was this contractor chosen in preference to other?

CFNEI can provide multiple needed services required by federal grants and Nevada needs for a fixed price. It would require multiple vendors and multiple contracts to provide similar services and maintain compliance.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

CFNEI was contracted with the Attorney General's Office from 06/14/2014 to 06/30/2014 for a training presentation. The services they provided were satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mradu	08/12/2014 16:05:12 PM
Division Approval	mradu	08/12/2014 16:05:54 PM
Department Approval	chowle	08/12/2014 16:08:03 PM
Contract Manager Approval	Iramire7	08/12/2014 16:09:31 PM
Budget Analyst Approval	ekin4	08/13/2014 09:44:49 AM
BOE Agenda Approval	nhovden	08/13/2014 13:17:24 PM
BOE Final Approval	Pending	



Purchasing Use Only

Approval#: 140801

## SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED

INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency: Office of the Attorney General		
	Lesley Volkov, AAI	775-684-1123	lvolkov@ag.nv.gov
	Martie Radu, CFO	775-684-1116	mradu@ag.nv.gov
	Liz Greb, GPA III	775-684-1148	egreb@ag.nv.gov

1b	<b>Vendor Information:</b>		
	Identify Vendor: Center for Forensic Nursing Excellence International, Inc.		
	Contact Name: Rachell A. Ekroos		
	Address: 10624 S Eastern Avenue, #A-793 – Henderson, NV 89502		
	Telephone Number: 866-353-2363 – ofc, 425-614-8025 – bus cell		
	Email Address: rekroos@cfnei.com		

1c	<b>Type of Waiver Requested – Check the appropriate type:</b>	
	Sole or Single Source:	
	Professional Service Exemption:	X

1d	<b>Contract Information:</b>			
	Is this a new Contract?	Yes	X	No
	Amendment:	#		
	CETS:	#		

1e	<b>Term:</b>			
	One (1) Time Purchase:			
	Contract: X	Start Date:	9/9/2014	End Date:
				8/31/2015

2	<b>Provide a description of work/services to be performed or commodity/goods to be purchased:</b>			
	CFNEI will provide statewide training for the following: 1) Medical Evidentiary Sexual Assault & Other Forensic Exams; 2) Law Enforcement & Prosecution Medical Forensic Evidence investigation, documentation and presentation & 3) Will initiate development of high-quality, web-based training for identifying, documenting, interpreting and presenting medical forensic evidence for physical and sexual violence. CFNEI will provide statewide Medical Forensic evidence review on demand from any jurisdiction and expert medical witness services to Nevada prosecutors of intimate partner, strangulation and sexual violence crimes.			

1f	<b>Funding:</b>		
	State Appropriated:		
	Federal Funds: Yes		
	Grant Funds: Yes, USDOJ, OVW STOP Formula Grant		
	Other (Explain):		

lg	<b>Total Estimated Value of this Service Contract, Amendment or Purchase:</b>			
	<b>\$149,992</b>			

3	<p>What are the unique features/qualifications required for this service or goods that are not available from any other vendor:</p> <p>CFNEI is unique in the following areas: 1) Nevada-based business; 2) Ability to provide training and expertise across all areas of medical forensic evidence, not just sexual assaults, for all ages, including pediatric cases; 3) Provider is credentialed beyond Sexual Assault Forensic Nurse level, so can provide credible medical review and training services to all levels of medical practitioners; 4) Provider has extensive national experience as a medical forensic practitioner and trainer across a broad variety of physical injury and using advanced imaging technology for documentation; 5) Ability and scheduling flexibility to make Nevada's need for forensic medical training and support their primary activity; 6) Willing to take training to rural jurisdictions throughout Nevada; 7) While various national providers can address specific service areas included herein, this would entail multiple contracts and potential scheduling issues that would prevent Nevada from getting all of the services and training required under the grant limitations and contract period of one year &amp; 8) CFNEI is willing to enter into contract and potentially continue contract services contingent upon continued grant funding availability.</p>
---	--

4	<p>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</p> <p>CFNEI alone can provide multiple needed services required by federal grants and Nevada needs for a fixed price. It would require multiple vendors and multiple contracts to provide all of these services and training required to obtain and maintain Nevada's federal grant compliance to the Violence Against Women Act (VAWA) authorizing the grant funding. In state, potential providers would be university based, would include indirect costs on top of the actual costs of services, and lack the scheduling flexibility of CFNEI. National organizations could provide the training needed for Sexual Assault Forensic Exams, but not at a competitive cost and schedule. CFNEI will go to jurisdictions throughout Nevada for training versus sending trainees to regional or national trainings, providing significant cost savings to the grants.</p>
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5	<p>Were alternative services or commodities evaluated? Check One.        Yes: <input checked="" type="checkbox"/>   No: <input type="checkbox"/></p> <p>a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i></p> <p>National training organizations (both for profit and non-profit) frequently solicit grant administrators, law enforcement, prosecuting agencies, etc. to attend trainings for sexual assault forensic nursing certification, law enforcement and prosecution practices. Forensic medical training in general is not widely available regionally or nationally. Because of fixed schedules and locations, the inability of local (particularly understaffed rural) agencies to release staff, the travel and registration costs, the federal approval process to use grant funding for these trainings, and the lack of available funding to send significant numbers of trainees across several professions, the AGO has determined that the most time and cost-effective method to accomplish state training requirements and goals is to bring training - and support services to follow up on the training – directly to those needing the information.</p> <p>b. <i>If not, why were alternatives not evaluated?</i></p>
---	---

<p>Has the agency purchased this service or commodity in the past? Check One. Note: <i>If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers must accompany this request.</i></p>	Yes:		No:	X
---	------	--	-----	---

a. *If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:*

6	Term Start and End Dates		Value	Short Description	Type of Procurement (RFP, RFQ, Waiver)
			\$		
			\$		
			\$		
			\$		
			\$		

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid??

7 Increased expenses for both the actual cost of services provides and in staff time to administer multiple contracts and vendor compliance. CFNEI is willing to provide services under the program, fiscal and time compliance constraints of both the state and federal grants funding this contract for fixed contract costs.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

8 Review of the many national training solicitations received and technical assistance providers available to the grant programs. Review of in-state training options specializing in forensic medical evidence.


Will this purchase obligate the State to this vendor for future purchases? Check One.

Yes: ☐ No: ☒

a. *If yes, please provide details regarding future obligations or needs.*

9

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

  
Agency Representative Initiating Request

Liz Greb, GPA III

Print Name of Agency Representative Initiating Request

7/30/14

Date

  
Signature of Agency Head Authorizing Request

MARTHA RADU  
Print Name of Agency Head Authorizing Request

7/30/14  
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

\_\_\_\_\_  
Name of agency or entity who provided information or review:

\_\_\_\_\_  
Representative Providing Review


\_\_\_\_\_  
Print Name of Representative Providing Review

\_\_\_\_\_  
Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

  
Administrator, Purchasing Division or Designee

8-5-14  
Date



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15952**Agency Name: **TREASURER - TREASURER'S OFFICE**Agency Code: **050**Appropriation Unit: **1080-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **BNY MELLON ASSET SERVICES**Contractor Name: **BNY MELLON ASSET SERVICES**Address: **ONE WALL STREET  
12TH FLOOR**City/State/Zip: **NEW YORK, NY 10286**Contact/Phone: **null212-635-8646**

Vendor No.:

NV Business ID: **NV20101598377**To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Investment Earnings</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2014**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/30/2018**Contract term: **3 years and 334 days**4. Type of contract: **Contract**Contract description: **Custodial Bank Svcs**

5. Purpose of contract:

**This is a new contract to provide custodial banking services to transact securities trading based on the State's direction, hold securities and provide reporting.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$750,000.00**

Other basis for payment: The State's portion of this cost is approximately \$400,000. The remainder is borne by local governments participating in LGIP and NVEST.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The conditions require that entities that trade securities, like the State Treasurer's Office, require a third-party bank to hold (custody) securities and to transact trades on the entity's behalf.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The State requires a third-party bank to transact securities trading with brokerage firms and to hold securities.**

9. Were quotes or proposals solicited?

**Yes**

Was the solicitation (RFP) done by the Purchasing Division?

**Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3095, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/27/2014 Anticipated re-bid date: 04/01/2018

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Non-Title 7 Entity**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shanshew	08/05/2014 11:26:11 AM
Division Approval	vmilazz1	08/05/2014 12:07:06 PM
Department Approval	vmilazz1	08/05/2014 12:07:11 PM
Contract Manager Approval	shanshew	08/05/2014 12:25:49 PM
Budget Analyst Approval	sbarkdul	08/06/2014 15:24:37 PM
BOE Agenda Approval	cwatson	08/11/2014 13:21:12 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15971**Agency Name: **TREASURER - TREASURER'S OFFICE**Agency Code: **050**Appropriation Unit: **1082-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **HOBBS ONG & ASSOCIATES INC**Contractor Name: **HOBBS ONG & ASSOCIATES INC**Address: **3900 PARADISE RD STE 152**City/State/Zip: **LAS VEGAS, NV 89169-0962**Contact/Phone: **null702/733-7223**Vendor No.: **T29031587**NV Business ID: **NV19951173116**To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	<b>X</b> Bonds	<b>100.00 %</b>
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date: **09/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/31/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Professional Service**

5. Purpose of contract:

**This is a new contract to provide financial advisory services for the issuance of State securities. The State selected a pool of financial advisors to provide financial advisory and transactional services. Hobbs, Ong & Associates/PFM, Inc. is one of the firms selected. The firms selected as financial advisors are not guaranteed to be used as advisors on any specific State debt issuance; therefore the state does not guarantee any firm a minimum amount of work or compensation. Compensation for securities issuance work, other than special projects, is dependent upon the successful closing of an issuance.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,500,000.00**

Other basis for payment: See Attachment DD Financial Advisory Cost Worksheet. (Attachment E from Contractor's Response)

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Per NRS 226.110.10.b: Employ necessary financial services in connection with the issuance of debt securities.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Specialized professional expertise in the sale of securities is needed.**

9. Were quotes or proposals solicited?

**Yes**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

A pool of vendors was selected by the Solicitation evaluation committee based on the vendor's experience and qualification, from review of quantitative and qualifying criteria. Hobbs, Ong & Associates/PFM, Inc. was one of the firms chosen.

d. Last bid date: 03/24/2014 Anticipated re-bid date: 03/24/2018

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Hobbs, Ong & Associates/PFM, Inc. was contracted from 2010-2014 with the Treasurer's Office as Financial Advisor and has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lchatwoo	08/04/2014 15:02:32 PM
Division Approval	lchatwoo	08/04/2014 15:02:36 PM
Department Approval	lchatwoo	08/04/2014 15:02:41 PM
Contract Manager Approval	jolive2	08/04/2014 15:21:08 PM
Budget Analyst Approval	sbarkdul	08/05/2014 09:27:41 AM
BOE Agenda Approval	cwatson	08/11/2014 13:20:15 PM
BOE Final Approval	Pending	

## Jean E. Oliver

---

**From:** Kimberlee Tarter  
**Sent:** Tuesday, October 29, 2013 12:40 PM  
**To:** Lori Chatwood  
**Cc:** Jean E. Oliver; Mark D. Mathers  
**Subject:** RE: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances

Good afternoon Lori,

Yes, please consider this email approval to include the financial advisor services for security issuances as part of the waiver that was issued by Greg Smith for underwriting services, securities issuances' legal, and financial services.

Please feel free to contact me should you require further assistance.

Regards,

*Kimberlee*

Kimberlee Tarter, CPPO, CPPB  
Deputy Administrator

State of Nevada, Department of Administration  
Purchasing Division  
515 E. Musser Street, Ste 300  
Carson City, NV 89701  
775-684-0196 T 775-684-0188 F

Interested in doing business with the State of Nevada?

Register for free at <http://vms.purchasing.nv.gov> and click on the "Vendor Registration" link.

---

**From:** Lori Chatwood  
**Sent:** Tuesday, October 29, 2013 12:04 PM  
**To:** Kimberlee Tarter  
**Cc:** Jean E. Oliver; Mark D. Mathers  
**Subject:** RE: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances

Thank so much!

*Lori K. Chatwood*

Deputy Treasurer, Debt Management  
Office of Nevada State Treasurer, Kate Marshall  
101 North Carson Street, Suite #4  
Carson City, Nevada 89701

Phone: 775.684.5797  
Fax: 775.684.5776  
Email: [lkchatwood@nevadatreasurer.gov](mailto:lkchatwood@nevadatreasurer.gov)

---

**From:** Kimberlee Tarter  
**Sent:** Tuesday, October 29, 2013 11:17 AM  
**To:** Lori Chatwood  
**Subject:** RE: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances

Hi Lori,  
I will get back to you today on this request, sorry for the delay.

---

**From:** Lori Chatwood  
**Sent:** Thursday, October 17, 2013 9:24 AM  
**To:** Kimberlee Tarter  
**Cc:** Mark D. Mathers; Jean E. Oliver  
**Subject:** RE: Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances

Good morning!

I was following up on the status of your reply to our waiver requests (email below). I am requesting approval for the Treasurer's Office to facilitate the procurement of Financial Advisors for securities issuances and the waiving of the formal solicitation (RFP) process. It is our intent however, to utilize a competitive selection through the informal solicitation process.

Thank you for your prompt reply,

*Lori K. Chatwood*

Deputy Treasurer of Debt Management  
Office of Nevada State Treasurer, Kate Marshall  
101 North Carson Street, Suite #4  
Carson City, Nevada 89701

Phone: 775.684.5797  
Fax: 775.684.5776  
[lkchatwood@nevadatreasurer.gov](mailto:lkchatwood@nevadatreasurer.gov)

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**From:** Lori Chatwood  
**Sent:** Thursday, October 03, 2013 6:08 PM  
**To:** Kimberlee Tarter  
**Cc:** Mark D. Mathers; Jean E. Oliver  
**Subject:** Solicitation and Procurement Process Waiver-Financial Advisor Services for Security Issuances  
**Importance:** High

Kimberlee:

The Treasurer's Office is starting the process of forming a pool of Financial Advisors for securities issuances.



As we discussed last year, and confirmed by Greg Smith, Chief of Purchasing and Jeffrey Menicucci, Deputy Attorney General, when an exemption was awarded to our office for underwriting services, securities issuances' legal, financial, and other professional services were intended to be awarded through a selection process, however, it was not the intent for these contracts to be awarded by way of a RFP. The fact that other state agencies are exempt from the RFP process for these services further supports this determination.

Financial Advisory services are akin to the professional services already exempted and listed in NAC 333.150(2)(b). The principal role of the financial advisor is to orchestrate the debt issuance process to ensure that it is completed in a timely cost effective manner and to advise the state on the structure, timing, marketing, fairness of pricing terms and bond ratings of an issuance. The quality of the services provided by firms serving in these roles is integral to the ability of the state to meet important financing objectives and obtain the lowest overall costs of financing. The state must have confidence that the professionals chosen have the necessary experience, qualifications and knowledge to be able to complete the sale of the securities at the lowest cost given market conditions. These attributes cannot be evaluated based on cost alone.

As the value of the contract with an individual Financial Advisory Firm is estimated to be over \$100,000 and pursuant NRS 333.165(1), I am requesting your approval for the Treasurer's Office to facilitate the procurement of Financial Advisors for securities issuances and the waiving of the formal solicitation (RFP) process. It is our intent however, to utilize a competitive selection through the informal solicitation process.

Additionally, I have included below the Treasurer's Office's specific statutory authority to procure and contract for these services.

**NRS 226.110(10)(b)** states the State Treasurer is directly responsible for the issuance of any obligation authorized on the behalf and in the name of the State with some exceptions and *may employ necessary legal, **financial** or other professional services* in connection with the authorization, sale or issuance of such obligations.

#### **ISSUANCE AND REDEMPTION OF SECURITIES BY STATE BOARD OF FINANCE** **NRS 349.071 Powers of State Board of Finance.**

1. The State Board of Finance may issue and redeem securities on behalf of the State, when such issue is authorized by law, in the manner provided by the State Securities Law.
2. The State Board of Finance constitutes the successor of the State Board of Examiners, the State General Obligation Bond Commission and any similar commission created before April 25, 1967.
3. *In connection with any outstanding state securities issued on behalf of the State of Nevada by the State Board of Examiners, the State General Obligation Bond Commission or any such predecessor commission, the State Board of Finance may fund, refund and reissue such securities and may otherwise exercise on behalf of the State the supplemental powers provided in the State Securities Law.*

(Added to NRS by 1967, 1380; A 1973, 1471; 1995, 2237)

#### **NRS 349.302 Employment of legal and other expert services; contracts for sale and other purposes.**

1. *The Commission on the behalf of the State may employ legal, fiscal, engineering and other expert services in connection with any project or any facilities, or both such project and facilities, and the authorization, sale and issuance of bonds and other securities hereunder.*
2. *The Commission on the behalf of the State is authorized to enter into any contracts or arrangements, not inconsistent with the provisions hereof, with respect to the sale of bonds or other securities hereunder, the employment of engineers, architects, **financial consultants** and bond*

counsel, and other matters as the Commission may determine to be necessary or desirable in accomplishing the purposes hereof.

(Added to NRS by 1967, 785)

**NRS 349.362 Sufficiency of State Securities Law.**

1. The State Securities Law, without reference to other statutes of this state, except as herein otherwise expressly provided, *shall constitute full authority for the exercise of the incidental powers herein granted concerning the borrowing of money and any other incurrence of obligations to defray wholly or in part the cost of any project appertaining to the State and otherwise authorized by law, or to refinance outstanding loans, or both, and the issuance of bonds or other securities to evidence such loans or other obligations or to fund or refund outstanding securities, or any combination thereof, as the Commission may determine.*

2. *No other act or law with regard to the authorization or issuance of securities or the exercise of any other power herein granted that requires an election or another approval or in any way impedes or restricts the carrying out of the acts herein authorized to be done shall be construed as applying to any proceedings taken hereunder or acts done pursuant hereto, except as otherwise provided in the State Securities Law or in any act supplemental hereto.*

3. The powers conferred by the State Securities Law shall be in addition and supplemental to, and not in substitution for, and the limitations imposed by the State Securities Law shall not affect the powers conferred by, any other law.

4. Nothing contained in the State Securities Law shall be construed as preventing the exercise of any power granted to the State, acting by and through the Commission, or any officer, agent or employee of the State, or otherwise, by any other law.

5. No part of the State Securities Law shall repeal or affect any other law or part thereof, it being intended that the State Securities Law shall provide a separate method of accomplishing its objectives and not an exclusive one; and the State Securities Law shall not be construed as repealing, amending or changing any such other law.

(Added to NRS by 1967, 796)

Respectfully submitted,  
Lori

*Lori K. Chatwood*

Deputy Treasurer of Debt Management-  
Office of Nevada State Treasurer, Kate Marshall  
101 North Carson Street, Suite #4  
Carson City, Nevada 89701

Phone: 775.684.5797

Fax: 775.684.5776

[lkchatwood@nevadatreasurer.gov](mailto:lkchatwood@nevadatreasurer.gov)

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**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15985**Agency Name: **CONTROLLER'S OFFICE**Agency Code: **060**Appropriation Unit: **1130-10**Is budget authority available?: **No**

If "No" please explain: Work Programs C29530 and C29548 have been submitted to request transfer of funds from Fund 101, Budget Account 1140 to Fund 101, Budget Account 1130.

Legal Entity Name: **CGI TECHNOLOGIES AND SOLUTIONS**Contractor Name: **CGI TECHNOLOGIES AND SOLUTIONS**Address: **INC DBA CGI  
11325 RANDOM HILLS RD**City/State/Zip: **FAIRFAX, VA 22030-6051**Contact/Phone: **HEIDI GREEN, VP CONSULTING SERVICES 916-830-1167**Vendor No.: **T27031473**NV Business ID: **NV19951148995**To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Controller's Debt Recovery Account</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/10/2014**Anticipated BOE meeting date **08/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/08/2018**Contract term: **3 years and 364 days**4. Type of contract: **Contract**Contract description: **Debt Collection**

5. Purpose of contract:

**This is a new contract to provide for the implementation of the Advantage Collections software module for collection of debts owed to the State of Nevada. The Controller's Office Debt Collection Group will administer the program, which will be integrated into the existing Advantage/IFS financial system. This collections module will automate most of the manual processes currently utilized by the Debt Collections Group, and provide additional tools to process debt through the U.S. Treasury Offset Program, update debtor information, implement and manage levy and garnishment processes, implement the Financial Institute Data Match process, implement self-service case resolution (debtor payments by phone, etc.), implement enhanced private collection agency management, and implement enhanced management and AR reporting.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,848,000.00**

Other basis for payment: CGI will receive payments towards the amounts due under this contract from the incremental SCO revenues on debts deposited into the SCO Debt Recovery Account which arise from the implementation of CGI's proprietary solution CGI Advantage Collections module.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

While the Debt Collection staff is doing the best they can with the tools they have, there is much room for improvement. The new module will automate our existing processes, and allow the staff to focus their time on collection efforts instead of tracking data. The new module also has tools to process debt through the Treasury Offset Program (TOP), update debtor information, implement and manage levy and garnishment processes, implement the Financial Institute Data Match process (FIDM), establish self-service case resolution (debtor payments by phone, etc.), implement enhanced private collection agency (PCA) management, and implement enhanced management and AR reporting.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the time, knowledge, or resources to create a robust, complicated software system that would perform all of the automation and interface tasks that the CGI Advantage Collections module does.

9. Were quotes or proposals solicited? No  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 140706**

**Approval Date: 08/06/2014**

c. Why was this contractor chosen in preference to other?

CGI Technologies and Solutions Inc. owns the Advantage financial system software that the State of Nevada uses in its Integrated Financial System. The Advantage software system is a proprietary system. Part of the implementation process will be to integrate the Advantage Collections software module into the existing Advantage system. Other debt collection software vendors would have to provide a comparable system or build an interface to the CGI Advantage System to meet our needs, thereby increasing the cost of their solution. CGI has proposed to implement the Collections module at their expense, and only be compensated when the system actually begins to generate increases of debt collection revenue to the Debt Recovery Account. We know of no other vendor willing to implement a system without advance and regularly-scheduled payments.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcook	08/14/2014 10:38:57 AM
Division Approval	dcook	08/14/2014 10:38:59 AM
Department Approval	dcook	08/14/2014 10:39:02 AM
Contract Manager Approval	hbill1	08/14/2014 10:39:37 AM
DoIT Approval	bbohbm	08/14/2014 15:14:31 PM
Budget Analyst Approval	myoun3	08/18/2014 13:37:23 PM
BOE Agenda Approval	myoun3	08/18/2014 13:40:46 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15918**

Agency Name:	<b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name:	<b>LAWYER MECHANICAL SERVICES INC</b>
Agency Code:	<b>082</b>	Contractor Name:	<b>LAWYER MECHANICAL SERVICES INC</b>
Appropriation Unit:	<b>1349-12</b>	Address:	<b>3036 S VALLEY VIEW BLVD</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>LAS VEGAS, NV 89102-7805</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null702/876-7530
		Vendor No.:	T80172730
		NV Business ID:	NV19711001712

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Building Rent Income Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/14/2014**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/13/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **HVAC Service**

5. Purpose of contract:

**This is a new contract to provide ongoing repair, replacement and maintenance of heating, ventilation and air conditioning equipment, boilers and specialized controls at all State owned buildings in the greater Las Vegas area.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

Other basis for payment: HVAC Labor Rates - Regular time (7:00am - 4:00 pm) \$106 per hour, Overtime (before 7:00am or after 4:00pm) \$159 per hour, Sunday &amp; Holiday \$212 per hour; Boiler Labor Rates - Regular time \$122 per hour, Overtime \$183 per hour, Sunday &amp; Holiday \$244 per hour; Specialized Control Service Rates - Regular time \$122 per hour, Overtime \$183 per hour, Sunday &amp; Holiday \$244 per hour

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Systems need to be maintained and serviced to ensure the integrity and life of the system to be in good working order.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower and equipment.**

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has a history of quality work at competitive prices.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

9/2010 to current with Buildings and Grounds - Satisfactory Service

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	07/24/2014 13:48:21 PM
Division Approval	csweeney	07/24/2014 13:48:23 PM
Department Approval	csweeney	07/24/2014 13:48:29 PM
Contract Manager Approval	mkossmann	07/24/2014 13:53:39 PM
Budget Analyst Approval	jrodrig9	07/25/2014 15:41:48 PM
BOE Agenda Approval	cwatson	08/11/2014 13:54:56 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15965**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>LUMOS &amp; ASSOCIATES</b>
Agency Code: <b>082</b>	Contractor Name: <b>LUMOS &amp; ASSOCIATES</b>
Appropriation Unit: <b>1351-10</b>	Address: <b>800 E COLLEGE PKWY</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>CARSON CITY, NV 89706</b>
If "No" please explain: Not Applicable	Contact/Phone: null775/883-7077
	Vendor No.: T80912843
	NV Business ID: NV19791006982

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	<b>X</b> Bonds	<b>100.00 %</b>
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 1666748

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/08/2018**Contract term: **4 years and 8 days**4. Type of contract: **Contract**Contract description: **Engineering Services**

5. Purpose of contract:

**This is a new contract to provide professional engineering and construction services for the East Slope Catchment facility, serving the Marlette/Hobart water system, located in Carson City, Nevada - Phase I; Project No. 15-1366-001; Contract No. 1666748.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$128,700.00**

Other basis for payment: Task 1-Topographic aerial survey and site map \$11,800; Task 2-Geotechnical investigation \$13,300; Task 3-Improvement plans and construction documents \$48,200; Task 4-Project coordination, bidding and meeting attendance \$11,900; Task 5-Construction services \$34,900; Task 6-Construction surveying services \$8,600

**II. JUSTIFICATION**

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	08/04/2014 07:07:28 AM
Division Approval	csweeney	08/04/2014 07:07:31 AM
Department Approval	csweeney	08/04/2014 07:07:35 AM
Contract Manager Approval	mkossman	08/04/2014 11:47:44 AM
Budget Analyst Approval	jrodrig9	08/04/2014 11:55:14 AM
BOE Agenda Approval	cwatson	08/11/2014 13:56:29 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15961**

Agency Name:	<b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name:	<b>DEFRIEZ, CRAIG M</b>
Agency Code:	<b>082</b>	Contractor Name:	<b>DEFRIEZ, CRAIG M</b>
Appropriation Unit:	<b>All Appropriations</b>	Address:	<b>1017 BUZZYS RANCH ROAD</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>CARSON CITY, NV 89701</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null775-883-4572
		Vendor No.:	T27035108
		NV Business ID:	NV20141412140
To what State Fiscal Year(s) will the contract be charged?	<b>2015</b>		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % varies depending on project</b>

Agency Reference #: 106220

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2015**Contract term: **302 days**4. Type of contract: **Open Term**Contract description: **Struct PI Chck**

5. Purpose of contract:

**This is a new contract to provide professional structural plan checking services as required for qualifying Capital Improvement Program projects. This contractor may be one of several pooled contractors that would be available to provide these services on an as-needed basis. Plan checking services are only paid for as services are rendered. SPWD Contract No. 106220.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

Other basis for payment: progress payments based on services provided

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Structural Plan Checking required to ensure building safety and code compliance.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):



Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for this service

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	07/30/2014 14:21:39 PM
Division Approval	dgrimm	07/30/2014 14:21:42 PM
Department Approval	dgrimm	07/30/2014 14:21:47 PM
Contract Manager Approval	dgrimm	08/05/2014 16:04:58 PM
Budget Analyst Approval	jrodrig9	08/11/2014 12:10:55 PM
BOE Agenda Approval	cwatson	08/12/2014 07:50:11 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15962**

Agency Name:	<b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name:	<b>LUMOS &amp; ASSOCIATES</b>
Agency Code:	<b>082</b>	Contractor Name:	<b>LUMOS &amp; ASSOCIATES</b>
Appropriation Unit:	<b>All Appropriations</b>	Address:	<b>9222 Prototype Dr.</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>RENO, NV 89521</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null775/827-6111
		Vendor No.:	T80912843
		NV Business ID:	NV20021400260

To what State Fiscal Year(s) will the contract be charged? **2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % varies depending on project</b>

Agency Reference #: 107162

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2015**Contract term: **302 days**4. Type of contract: **Open Term**Contract description: **Civil PI Chck**

5. Purpose of contract:

**This is a new contract to provide professional civil plan checking services as required for qualifying Capital Improvement Program projects. This contractor may be one of several pooled contractors that would be available to provide these services on an as-needed basis. Plan checking services are only paid for as services are rendered. SPWD Contract No. 107162.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

Other basis for payment: progress payments based on services provided

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Civil Plan Checking Services**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	07/30/2014 15:14:05 PM
Division Approval	dgrimm	07/30/2014 15:14:07 PM
Department Approval	dgrimm	07/30/2014 15:14:10 PM
Contract Manager Approval	dgrimm	08/05/2014 16:05:36 PM
Budget Analyst Approval	jrodrig9	08/11/2014 12:07:55 PM
BOE Agenda Approval	cwatson	08/12/2014 07:49:21 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15994**Agency Name: **DTCA - COMMISSION ON TOURISM**Agency Code: **101**Appropriation Unit: **1522-31**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **GOLDEN ROAD MOTOR INN INC DBA ATLANTIS CASINO RESORT SPA**Contractor Name: **GOLDEN ROAD MOTOR INN INC DBA ATLANTIS CASINO RESORT SPA**Address: **3800 S VIRGINIA ST**City/State/Zip: **RENO, NV 89502-6191**Contact/Phone: **Toni Koster 775/954-4140**Vendor No.: **T80948707**NV Business ID: **NV19731001099**To what State Fiscal Year(s) will the contract be charged? **2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Lodging Tax</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date: **09/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **10/31/2014**Contract term: **60 days**4. Type of contract: **Contract**Contract description: **2014 Gov Conf Site**

5. Purpose of contract:

**This is a new contract to provide the site for the 2014 Governor's Conference to be held in Reno, October 27-29, 2014.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$75,000.00**

Other basis for payment: The full contract amount is payable upon submission of a final itemized billing after the conference.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The Nevada Commission on Tourism is the host for the yearly Governor's Conference.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**N/A - This contract will provide a location to hold the 2014 Governor's Conference, so it is not a service that can be done by State employees.**

9. Were quotes or proposals solicited?

**Yes**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen because they provided for 100% of the audio visual conference needs. This expense can run approximately \$30,000.00.

d. Last bid date: 06/03/2014 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	08/11/2014 09:57:34 AM
Division Approval	amathies	08/11/2014 09:57:37 AM
Department Approval	amathies	08/11/2014 14:33:06 PM
Contract Manager Approval	amathies	08/11/2014 14:33:12 PM
Budget Analyst Approval	jmurph1	08/12/2014 11:22:14 AM
BOE Agenda Approval	myoun3	08/14/2014 12:35:27 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15900**Agency Name: **DTCA - COMMISSION ON TOURISM**Agency Code: **101**Appropriation Unit: **1522-31**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **MADDEN MEDIA**Contractor Name: **MADDEN MEDIA**Address: **345 E TOOLE AVENUE**City/State/Zip: **TUCSON, AZ 85701**Contact/Phone: **JOHN HUDAK 520-232-2650**Vendor No.: **T29034956**NV Business ID: **NV20141323539**To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % LODGING TAX</b>

Agency Reference #: **RFP # 2072**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **09/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2016**Contract term: **1 year and 303 days**4. Type of contract: **Contract**Contract description: **COOP MKT PROGRAM**

5. Purpose of contract:

**This is a new contract to provide ongoing marketing services for the development and administration of a cooperative marketing program for the Nevada Commission on Tourism. This cooperative marketing effort will help broaden the State's efforts to deeply integrate the "Nevada A World Within A State Apart" brand identity and create a wider awareness of the State. This effort will also provide an invaluable means for the State's rural communities to better, more cost effectively market their destinations, sites and attraction in ways that would otherwise be financially unattainable.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,000,000.00**

Other basis for payment: Approximately \$500,000.00 will be spent in FY15 and approximately \$500,000.00 will be spent in FY16. Payments will be made as invoices are submitted by the contracted vendor.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

NRS 231.161 through NRS 231.250 requires that the Nevada Commission on Tourism (NCOT) promote tourism in Nevada. As part of NCOT's overall strategic plan, this cooperative marketing effort helps broaden the State's efforts to deeply integrate the "Nevada A World Within A State Apart." brand identity and create a wider awareness of the State. Equally as important, this effort will provide an invaluable means for the State's rural communities to better, more cost effectively market their destinations, sites and attraction in ways that would otherwise be financially unattainable.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Simply put, there is not enough in-house man power nor expertise to coordinate and successfully execute a marketing program of this scope. Madden Media has launched and managed this kind of cooperative marketing plan for more than 50 destination marketing organizations throughout the United States. They are well versed in organizing smaller communities, private properties and non-profit organizations and then developing leading-edge marketing programs that accomplish both Nevada's and the particular entity's strategic marketing goals.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #2072, and in accordance with NRS 333, the selected vendor had the highest scoring proposal as determined by an independently appointed evaluation committee.

d. Last bid date: 03/19/2014 Anticipated re-bid date: 01/02/2018

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	07/11/2014 13:13:50 PM
Division Approval	kwilliam	07/11/2014 13:13:52 PM
Department Approval	kwilliam	07/11/2014 13:13:54 PM
Contract Manager Approval	kwilliam	07/11/2014 13:33:47 PM
Budget Analyst Approval	jmurph1	08/11/2014 13:30:00 PM
BOE Agenda Approval	myoun3	08/12/2014 13:42:43 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15026**Amendment  
Number: **1**Agency Name: **ADMIN - ENTERPRISE IT SERVICES**Legal Entity  
Name: **INTERNATIONAL BUSINESSSS MCHNS**Agency Code: **180**Contractor Name: **INTERNATIONAL BUSINESSSS MCHNS**Appropriation Unit: **1385-26**Address: **CORP DBA IBM CORPORATION**Is budget authority  
available?: **Yes****PO BOX 534151 LOCKBOX 534151**City/State/Zip: **ATLANTA, GA 30353-4151**

If "No" please explain: Not Applicable

Contact/Phone: null801/560-1579

Vendor No.: PUR0000395E

NV Business ID: NV20031004664

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % User Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of  
Examiner's approval? **No** or b. other effective date **10/21/2013**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved  
Termination Date: **08/30/2017**Contract term: **4 years and 162 days**4. Type of contract: **Contract**Contract description: **Mainframe Storage**

5. Purpose of contract:

**This is the first amendment to the original contract which provides IBM Mainframe Storage Equipment required to upgrade/replace existing storage that cannot perform parallel access volumes or encryption of data at rest. This amendment provides new storage and nodes necessary to migrate State applications to the new storage, load balancers to control web traffic, Global Traffic Management devices for disaster recovery, and a Continuity of Business mainframe for disaster recovery. This amendment extends the contract termination date from August 30, 2017 to March 31, 2018 and increases the maximum amount from \$605,748 to \$1,348,709 for the term of the contract.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$605,747.84
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$742,960.89
4. New maximum contract amount:	\$1,348,708.73
and/or the termination date of the original contract has changed to:	03/31/2018

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The current equipment will not fulfill the requirements of the IRS audit of Health and Human Services which requires that all data leaving the State IBM mainframe via Wide Area Network (WAN) or Local Area Network (LAN) be encrypted by October 1, 2013, a deadline established by the Affordable Care Act (ACA) for data at rest to be stored.

8. Explain why State employees in your agency or other State agencies are not able to do this work:



Lack of expertise.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 130806**

**Approval Date: 08/07/2013**

c. Why was this contractor chosen in preference to other?

WSCA contract terms have been competitively bid and the operating lease terms are better than the contract WSCA prices, the competitive bid is not necessary..

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	07/28/2014 13:50:32 PM
Division Approval	csweeney	07/28/2014 13:50:36 PM
Department Approval	csweeney	07/28/2014 13:50:40 PM
Contract Manager Approval	mkossman	07/28/2014 14:55:25 PM
DoIT Approval	csweeney	07/28/2014 14:55:45 PM
Budget Analyst Approval	sewart	08/04/2014 13:49:12 PM
BOE Agenda Approval	jborrowm	08/19/2014 11:02:56 AM

State of Nevada  
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300  
Carson City, NV 89701



**COPY**

Brian Sandoval  
Governor

Jeff Mohlenkamp  
Director

Greg Smith  
Administrator

**REVISED**

**Purchasing Use Only:**

Approval#: **130806B**

*Changed per Agency to Amendment 2*

## SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

**ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

<b>1a</b>	<b>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</b>		
	State Agency: Enterprise Information Technology Services (EITS)		
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>David Gustafson, Chief Information Officer</i>	<i>(775) 684-5849</i>	<i>dgustafson@admin.nv.gov</i>
	<i>Wendy Salispara, Program Officer I</i>	<i>(775) 684-0229</i>	<i>wdsalispara@admin.nv.gov</i>

<b>1b</b>	<b>Vendor Information:</b>	
	Identify Vendor:	<i>IBM Global Financing</i>
	Contact Name:	<i>Jelita Holmesly</i>
	Address:	<i>P.O. Box 534151, Lockbox 534151, Atlanta, GA 30353</i>
	Telephone Number:	<i>(714) 270-3437</i>
	Email Address:	<i>Jelita@us.ibm.com</i>

<b>1c</b>	<b>Type of Waiver Requested – Check the appropriate type:</b>	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	

<b>1d</b>	<b>Contract Information:</b>			
	Is this a new Contract?	Yes	No	<input checked="" type="checkbox"/>
	Amendment:	<i>#One</i>		
	CETS:	<i>#15026 / Sole Source #130710 130806cs</i>		

<b>1e</b>	<b>Term:</b>			
	One (1) Time Purchase:	<i>10/21/2013</i>		
	Contract:	Start Date:	<i>8/1/2013 mw</i>	End Date:

<b>1f</b>	<b>Funding:</b>	
	State Appropriated:	<input checked="" type="checkbox"/>
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

<b>1g</b>	<b>Total Estimated Value of this Service Contract, Amendment or Purchase:</b>	
	<i>Master Lease Agreement, Amendment 1, Order #2 - \$318,761.80 / Order #3 - \$187,260.09 / Order #4 -</i>	

	<b>\$236,939.00 totaling \$742,960.89.</b>			
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<b>2</b>	<p><b>Provide a description of work/services to be performed or commodity/good to be purchased:</b></p> <p><i>This is Amendment #1 of the Master Lease Agreement and includes orders #2, #3 and #4. The Master Lease Agreement included order #1. This amendment includes the lease of the following equipment:</i></p> <p><i>Order #2 (IBM Equipment Lease V7000) - New storage and nodes needed to migrate State applications from old storage to new storage.</i></p> <p><i>Order #3 (F5 Networks Products) - Two F5 load balancers to control the web traffic and two F5 Global Traffic Management devices for disaster recovery (DR).</i></p> <p><i>Order #4 (zBC12 A01 with CBU for DR) – Lease and install a Continuity of Business mainframe for disaster recovery. (Install performed by Sirius which is only IBM partner that supports the State of Nevada.)</i></p>			
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<b>3</b>	<p><b>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</b></p> <p><i>This amendment #1 is to add the additional schedule of equipment detailed above that is being leased directly from the manufacturer under the Master Lease Agreement in place for the vendor at 0% financing.</i></p>			
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<b>4</b>	<p><b>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</b></p> <p><i>There is a Western States Contracting Alliance (WSCA) contract in place but the contract does not provide for the option to lease equipment. The vendor has committed, under the Master Lease Agreement, to meet or beat WSCA prices that have been competitively bid.</i></p>			
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<b>5</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2"><b>Were alternative services or commodities evaluated? Check One.</b></td> <td style="width: 10%; text-align: center;">Yes:</td> <td style="width: 10%; text-align: center;">No:</td> <td style="width: 10%; text-align: center;">✓</td> </tr> <tr> <td style="width: 5%; text-align: center; vertical-align: top;"><b>a.</b></td> <td colspan="4"><i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i></td> </tr> <tr> <td colspan="5" style="height: 40px;"></td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>b.</b></td> <td colspan="4"><i>If not, why were alternatives not evaluated?</i></td> </tr> <tr> <td colspan="5"><i>Alternative equipment would not be compatible with the enterprise system in place. Our current mainframe is from IBM so our disaster recovery mainframe must also be from IBM.</i></td> </tr> </table>				<b>Were alternative services or commodities evaluated? Check One.</b>		Yes:	No:	✓	<b>a.</b>	<i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>									<b>b.</b>	<i>If not, why were alternatives not evaluated?</i>				<i>Alternative equipment would not be compatible with the enterprise system in place. Our current mainframe is from IBM so our disaster recovery mainframe must also be from IBM.</i>				
<b>Were alternative services or commodities evaluated? Check One.</b>		Yes:	No:	✓																									
<b>a.</b>	<i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>																												
<b>b.</b>	<i>If not, why were alternatives not evaluated?</i>																												
<i>Alternative equipment would not be compatible with the enterprise system in place. Our current mainframe is from IBM so our disaster recovery mainframe must also be from IBM.</i>																													

6	<b>Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers must accompany this request.</b>			Yes:		No:	
	a. If yes, starting with the most recent contract and working backward, for the <b>entire</b> relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:						
	Term Start and End Dates		Value	Short Description	Type of Procurement (RFP, RFQ, Waiver)		
	8/2013	7/2017	\$736,970.27	Master Lease Agreement w/ Order #1	Waiver #130806		

7	<b>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</b>
	<i>These orders are critical for the continuity of service as well as the day to day operations of the enterprise and for disaster recovery.</i>

8	<b>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</b>
	<i>When the Master Lease Agreement was completed, it was taken into consideration that the WSCA contracts rates had been competitively bid and the vendor pricing will be WSCA contract terms or better, no additional market research was conducted.</i>

9	<b>Will this purchase obligate the State to this vendor for future purchases? Check One.</b>	Yes:	X	No:	
	a. If yes, please provide details regarding future obligations or needs.				
	<i>If the growth in mainframe or storage needs exceed the equipment's capabilities in the next 4 years then yes, we will need to purchase or lease additional IBM equipment.</i>				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Wendy Solisana  
Agency Representative Initiating Request

Wendy Solisana

Print Name of Agency Representative Initiating Request

3-4-14

Date

David Gustafson

Signature of Agency Head Authorizing Request

David Gustafson

Print Name of Agency Head Authorizing Request

3/4/14

Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

\_\_\_\_\_  
Name of agency or entity who provided information or review:

\_\_\_\_\_  
Representative Providing Review

\_\_\_\_\_  
Print Name of Representative Providing Review

\_\_\_\_\_  
Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

Timberlee Easter

Administrator, Purchasing Division or Designee

3/14/14

Date

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13407**Amendment  
Number: **2**Legal Entity  
Name: **WESTED**Agency Name: **DEPARTMENT OF EDUCATION**Contractor Name: **WESTED**Agency Code: **300**Address: **730 HARRISON ST**Appropriation Unit: **2713-52**Is budget authority  
available?: **Yes**City/State/Zip **SAN FRANCISCO, CA 94107**

If "No" please explain: Not Applicable

Contact/Phone: null415/615-3105

Vendor No.: T81012500

NV Business ID: NV20111743662

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of  
Examiner's approval? **No** or b. other effective date **06/05/2012**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved  
Termination Date: **09/30/2014**Contract term: **3 years and 117 days**4. Type of contract: **Contract**Contract description: **External Evaluator**

5. Purpose of contract:

**This is the second amendment to the original contract which provides an external evaluator for the Striving Readers Comprehensive Literacy Grant. This amendment extends the termination date from September 30, 2014 to September 30, 2015 and increases the maximum amount from \$248,600 to \$347,880 due to the continued need for data collection and external evaluation.**

**6. CONTRACT AMENDMENT**

1. The maximum amount of the original contract:	\$138,600.00
2. Total amount of any previous contract amendments:	\$110,000.00
3. Amount of current contract amendment:	\$99,280.00
4. New maximum contract amount:	\$347,880.00
and/or the termination date of the original contract has changed to:	09/30/2015

**II. JUSTIFICATION**

7. What conditions require that this work be done?

This work is required as part of the Nevada Striving Readers Comprehensive Literacy Grant. The data analysis, annual report and technical assistance is required to be completed by an outside source other than the Nevada Department of Education in order to maintain objectivity.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is a requirement of the United States Department of Education and the Nevada Striving Readers Comprehensive Literacy Grant an External Evaluator is utilized. The External Evaluator analyzes the Government Performance and Results ACT (GPRA) Data, and will complete the annual report to the Federal Government.

9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor was selected as the best solution by the evaluation committee based on pre-determined evaluation criteria. The agency verified the vendor has a Nevada Business License and is in good standing in all areas of the Secretary of State's business requirements.

d. Last bid date: 03/14/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

They have been engaged under contract since 1998 with the Nevada Department of Education. The quality of service has been excellent.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bsotomay	08/05/2014 15:31:48 PM
Division Approval	bsotomay	08/05/2014 15:31:51 PM
Department Approval	lyoun7	08/05/2014 15:32:24 PM
Contract Manager Approval	bsotomay	08/05/2014 16:23:37 PM
Budget Analyst Approval	sbrown	08/14/2014 08:46:59 AM
BOE Agenda Approval	sbrown	08/14/2014 08:47:03 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **14729**Amendment  
Number: **1**Agency Name: **DHHS - AGING AND DISABILITY  
SERVICES DIVISION**Legal Entity  
Name: **UNIVERSITY OF NV SCHL OF MEDCN**Agency Code: **402**Contractor Name: **UNIVERSITY OF NV SCHL OF MEDCN**Appropriation Unit: **3208-50**Address: **MEDSCHOOL ASSOCIATES SOUTH  
2040 W CHARLESTON BLVD STE 400**Is budget authority  
available?: **Yes**City/State/Zip: **LAS VEGAS, NV 89102-2206**

If "No" please explain: Not Applicable

Contact/Phone: **Barbara Bell 702/671-2237**Vendor No.: **T32000073**NV Business ID: **GOVERNMENTAL ENTITY**To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>65.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	<b>X</b> Other funding	<b>35.00 % Medicaid Reimbursement</b>

2. Contract start date:

a. Effective upon Board of  
Examiner's approval? **No** or b. other effective date **10/08/2013**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved **06/30/2015**

Termination Date:

Contract term: **3 years and 266 days**4. Type of contract: **Interlocal Agreement**Contract description: **Genetics Clinics**

5. Purpose of contract:

**This is the first amendment to the original contract which continues ongoing genetic clinical and professional development services for treatment of children with inherited genetic disorders and to conduct Specialty Genetics Clinics for the Early Intervention Services clinic sites in Las Vegas and Reno and a one day professional development session in Reno. This amendment extends the termination date from June 30, 2015 to June 30, 2017 and increases the maximum amount from \$54,728 to \$260,624 due to the increased number of clinics.**

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	\$54,728.00
2.	Total amount of any previous contract amendments:	\$0.00
3.	Amount of current contract amendment:	\$205,896.00
4.	New maximum contract amount:	\$260,624.00
	and/or the termination date of the original contract has changed to:	06/30/2017

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Genetic disorder analysis is required as part of the Early Intervention Services program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees with the appropriate expertise in genetic disorders.



9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This is the only group of Genetic providers in the State of Nevada.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

University of Nevada School of Medicine Integrated Clinical Services, and University of Nevada School of Medicine Multispecialty Group Practice South Inc., dba MedSchool Associates South.

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2011-2013 Health Division-services have been satisfactory.  
 10/08/2013 to current ADSD-services have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
 Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Igoulart	08/04/2014 15:19:18 PM
Division Approval	Igoulart	08/04/2014 15:19:22 PM
Department Approval	ecreceli	08/05/2014 11:49:59 AM
Contract Manager Approval	jpruneau	08/08/2014 13:02:41 PM
Budget Analyst Approval	knielsen	08/11/2014 13:45:24 PM
BOE Agenda Approval	nhovden	08/11/2014 15:20:40 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15973**Agency Name: **DHHS - HEALTH CARE FINANCING & POLICY**Agency Code: **403**Appropriation Unit: **3158-24**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Washoe County Juvenile Services

Contractor Name: **Washoe County Juvenile Services**Address: **PO Box 11130**City/State/Zip: **Reno, NV 89520**

Contact/Phone: null775-785-8600

Vendor No.:

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2014**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/30/2018**Contract term: **4 years**4. Type of contract: **Interlocal Agreement**Contract description: **TCM Federal Funding**

5. Purpose of contract:

**This is a new contract that continues ongoing pass through Title XIX and Tile XXI federal funding for Targeted Case Management and administrative services to Washoe County Juvenile Services.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$160,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Children within Juvenile Services in need of Targeted Case Management.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agreement cover county reporting requirements only.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Washoe County Juvenile Services has been in contract with the State for several years and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lkoehler	08/04/2014 12:13:24 PM
Division Approval	trooker	08/04/2014 13:51:57 PM
Department Approval	ecreceli	08/05/2014 13:44:07 PM
Contract Manager Approval	lkoehler	08/05/2014 15:52:50 PM
Budget Analyst Approval	nhovden	08/07/2014 15:29:26 PM
BOE Agenda Approval	nhovden	08/07/2014 15:29:38 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15991**

Agency Name:	<b>DHHS - PUBLIC AND BEHAVIORAL HEALTH</b>	Legal Entity Name:	<b>US ECOLOGY NEVADA INC</b>
Agency Code:	<b>406</b>	Contractor Name:	<b>US ECOLOGY NEVADA INC</b>
Appropriation Unit:	<b>3152-12</b>	Address:	<b>P.O. Box 578</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>Beatty, NV 89003</b>
If "No" please explain:	Not Applicable	Contact/Phone:	<b>BEN MARCHAND 775-553-2203</b>
		Vendor No.:	<b>T29017870</b>
		NV Business ID:	<b>NV20051089673</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2015</b>		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Fee revenue from reserves</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: C 14620

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **01/31/2015**Contract term: **152 days**4. Type of contract: **Contract**Contract description: **LLRW Cell Cap**

5. Purpose of contract:

**This is a new contract to provide services to perform cap maintenance tasks at the State of Nevada Low-Level Radioactive Waste (LLRW) Disposal Facility located near Beatty. The vendor will be using Nevada Department of Transportation (NDOT) spec prepared riprap material from a local quarry for placement along all of the slopes of the LLRW cell cap which are not currently protected by riprap. Activities will include loading riprap from a stockpile location into haul trucks utilizing a front-end loader, hauling material to placement areas, placement of riprap with a hydraulic excavator and dust control.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$246,765.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

By NRS Low Level Radioactive Waste (LLRW) needs to be suppressed by NDOT approved Riprap to prevent exposure to radiation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This service requires heavy equipment, training, and access to the site that state employees do not possess.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: null**

**Approval Date: 08/01/2014**

c. Why was this contractor chosen in preference to other?

USEN is the site manager and has access to the secure area. Any other vendor would not have access to the site without constant supervision. USEN is knowledgeable in landfill cap construction and maintenance. USEN has equipment, materials and appropriately trained personnel on site.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor was under contractual agreement with Health and Human services from 8/21/2007 to 6/30/2011. There performance was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	08/08/2014 14:57:45 PM
Division Approval	alaw1	08/08/2014 14:57:48 PM
Department Approval	ecreceli	08/08/2014 16:23:53 PM
Contract Manager Approval	rmorse	08/12/2014 11:19:58 AM
Budget Analyst Approval	bberry	08/13/2014 17:56:26 PM
BOE Agenda Approval	nhovden	08/14/2014 10:42:28 AM
BOE Final Approval	Pending	



## **SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM INFORMATION AND INSTRUCTIONS**

Nevada Administrative Code (NAC) 333.150(2)(a) & (b)(6) authorizes the Administrator of the Purchasing Division to waive the solicitation requirements in instances where contracts by their nature are not compatible with competitive solicitation; such contracts may be sole or single source or a professional service not adaptable to competitive selection. Nevada Revised Statute (NRS) 333.400 provides similar authority with respect to sole source commodity purchases.

The review process is generally completed within ten (10) working days which includes posting the request, if approved, for five (5) calendar days on the Purchasing Division's website. **PLEASE NOTE:** If your request contains an IT component, the review process will be extended to allow for additional review. Agencies are not authorized to proceed until the five (5) calendar day period has expired and the Purchasing Division has not received a protest of the contract award. In the event of a protest, the agency's contact person will be notified and the authorization to proceed withheld until resolution has been obtained.

Agencies are requested to review NAC 333.150 prior to submitting a Solicitation Waiver to ensure the request falls within the guidelines specified. A request for Solicitation Waiver from the Administrator of Purchasing is not required and should not be submitted for the professional services described in NAC 333.150(2)(b) (1), (2), (3), (4) or (5).

Additionally, agencies are requested to review SAM 338, the Informal Solicitation (or Quote) Process prior to submitting a Solicitation Waiver. Waivers will not be approved for amounts below the formal solicitation threshold. Agencies may obtain a template for an informal solicitation from the Purchasing Division website.

Additionally, agency has entered into a contract via a solicitation waiver and will be amending that contract; an amended solicitation waiver request is required to be submitted to the Purchasing Division. However, it is the Board of Examiners general policy that contracts be solicited at least every four (4) years. Therefore, if your request would extend your contract beyond the recommended four (4) year timeframe, you will need to complete the Contract Extension Justification and Request Form not a Solicitation Waiver.

### **COMPLETING THE FORM**

***ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY***

<b>Section #</b>	<b>Instructions</b>
<b>1a</b>	Identify the State agency requesting the waiver and all appropriate contact information for the person(s) responsible for completing the waiver form, including an email address. NOTE: Waiver documents, whether approved or denied, will be returned to only the person(s) listed in this section. It is your agency's responsibility to distribute copies to anyone other than the person(s) listed in this section.
<b>1b</b>	Identify the proposed vendor and all appropriate contact information, such as the name of the contact person, telephone number, etc.

<b>Section #</b>	<b>Instructions</b>
<b>1c</b>	Identify the type of waiver requested. If only one (1) vendor can perform the service or provide the good it would be considered a sole or single source request; if more than one vendor can perform the service but, for reasons documented in the request, the service is not suited for competitive solicitation, it would be considered a professional service exemption.
<b>1d</b>	Identify your request as a new contract or not by selecting the appropriate option. If this is an amendment, designate the amendment number in the space provided. If applicable, please provide the CETS# associated with this contract.
<b>1e</b>	Identify your request as a one-time purchase or contract by completing the appropriate box. If this request is for a contract, please be certain to record the contract start and end dates in the spaces provided.
<b>1f</b>	Identify your funding source by checking the appropriate box. If you select the option “Other”, you must provide an explanation and details.
<b>1g</b>	Provide the estimated value or dollar amount of the contract, amendment or good(s) to be purchased in the space provided.
<b>2</b>	Clearly and succinctly describe the service to be performed or the good to be purchased.
<b>3</b>	Describe the unique features or qualifications required of the proposed vendor or of the good to be provided. Examples include: proprietary products, warranty issues, integration, etc.
<b>4</b>	Identify and justify the circumstances that prohibit competitive solicitation.
<b>5</b>	Indicate if alternative services or commodities were evaluated. If your answer is “yes”, please complete section “a”. If your answer is “no”, please complete section “b”.
<b>6</b>	Indicate if your agency has purchased this service or commodity in the past. If you indicate “Yes”, please provide answers to required sections noted. NOTE: If your previous purchase(s) was made via a solicitation waiver(s), a copy or copies of all previous waivers must accompany this request.
<b>7</b>	Agencies must provide information regarding the impact to the State if the waiver request is denied and the service or good is competitively bid (i.e. detrimental consequences, harm, risks, liabilities, etc.).
<b>8</b>	Agencies must identify steps taken to substantiate there is no competition for the service or good requested and must demonstrate reasonable and competitive pricing through a cost analysis.
<b>9</b>	Agencies must provide information indicating any obligations to the proposed vendor for future purchases (i.e. maintenance, licensing, continuing need, etc.).

If you have questions, please contact the Purchasing Division at 775-684-0170.



**Purchasing Use Only:**

**Approval#:**

## SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

**ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

<b>1a</b>	<b>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</b>		
	State Agency:		<i>Department of Health and Human Services Division of Public and Behavioral Health</i>
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Jon Bakkedahl, Radiation Control Supervisor</i>	<i>775-687-7535</i>	<i>jbakkedahl@health.nv.gov</i>
	<i>Clayton Bussiere, MA II</i>	<i>775-684-5975</i>	<i>cbussiere@health.nv.gov</i>

<b>Vendor Information:</b>	
<b>1b</b>	Identify Vendor: <i>US Ecology Nevada (USEN)</i>
	Contact Name: <i>Bob Marchand</i>
	Address: <i>PO Box 578 (Highway 95, 11 miles south of Beatty), Beatty, NV89003</i>
	Telephone Number: <i>800.239.3943 x104</i>
	Email Address: <a href="mailto:bmarchand@usecology.com"><i>bmarchand@usecology.com</i></a>

<b>1c</b>	<b>Type of Waiver Requested – Check the appropriate type:</b>	
	Sole or Single Source:	
	Professional Service Exemption:	<i>XX</i>

<b>Contract Information:</b>				
<b>1d</b>	Is this a new Contract?	Yes	<i>XX</i>	No
	Amendment:	#		
	CETS:	#		

<b>1e</b>	<b>Term:</b>			
	One (1) Time Purchase:			
	Contract:	Start Date:	<i>Upon Approval</i>	End Date: <i>January 31, 2015</i>

<b>1f</b>	<b>Funding:</b>	
	State Appropriated:	<i>3152 (3706 BUR) Cat. 12</i>
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

<b>1g</b>	<b>Total Estimated Value of this Service Contract, Amendment or Purchase:</b>
	<i>\$246,766</i>



2	<b>Provide a description of work/services to be performed or commodity/good to be purchased:</b>
	<i>Repair to the cap at the Beatty Low Level Radioactive Waste (LLRW) site. The entire perimeter will be completed with riprap (currently about ½ has been done over the lifetime). The surface of the cap has several settlement cracks and will be repaired by being filled, packed and re-graded for proper drainage. Purchase of materials and labor for proper riprap construction on site is included.</i>

3	<b>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</b>
	<i>The materials and the heavy equipment are on site, this drastically reduces cost of hauling these items from out of town to this rural location. US Ecology Nevada (USEN) was the operator of the site when it was an active radioactive landfill and continues to operate the existing adjacent hazardous disposal facility and therefore have many years of experience in landfill maintenance activities.</i>

4	<b>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</b>
	<i>USEN is the site manager and has access to the secure area. Any other vendor would not have access to the site without constant supervision. USEN is knowledgeable in landfill cap construction and maintenance. USEN has equipment, materials and appropriately trained personnel on site.</i>

5	<b>Were alternative services or commodities evaluated? Check One.</b>	Yes:		No:	<b>XX</b>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>				
	b. <i>If not, why were alternatives not evaluated?</i>				
	<i>USEN is the site manager and has access to the secure area. Any other vendor would not have access to the site without constant supervision. USEN is knowledgeable in landfill cap construction and maintenance. USEN has equipment, materials and appropriately trained personnel on site.</i>				

6	<b>Has the agency purchased this service or commodity in the past?</b> <b>Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers must accompany this request.</b>				Yes:	<b>XX</b>	No:	
	a. If yes, starting with the most recent contract and working backward, for the <b>entire</b> relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:							
	Term Start and End Dates		Value	Short Description		Type of Procurement (RFP, RFQ, Waiver)		
	8-1-14	10-31-14	\$246,766	Cap repair, riprap remaining edge		waiver		
	7-11-07	6-30-11	\$200,000	Cap repair and partial riprap		waiver		
			\$					
			\$					

7	<b>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</b>
	<i>There would be a delay in getting the necessary repairs. The cost would be driven up by transportation. The experience necessary at the site of the areas and security access, along with the knowledge of the construction and maintenance history would not be available.</i>

8	<b>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</b>
	<i>Discussion with the site manager. Ability to have access to the site without having an RCP staff member onsite during work (3-4 months)</i>

9	<b>Will this purchase obligate the State to this vendor for future purchases? Check One.</b>	Yes:		No:	<b>XX</b>
	a. <i>If yes, please provide details regarding future obligations or needs.</i>				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

---

Agency Representative Initiating Request

---

Print Name of Agency Representative Initiating Request

---

Date

---

Signature of Agency Head Authorizing Request

---

Print Name of Agency Head Authorizing Request

---

Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

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Name of agency or entity who provided information or review:

---

Representative Providing Review

---

Print Name of Representative Providing Review

---

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

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Administrator, Purchasing Division or Designee

---

Date

**File Name: FW Emergency Authorization.msg PDF Conversion  
Status is Warning: File type not supported**

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15861**Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH**Agency Code: **406**Appropriation Unit: **3161-15**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Morrison Managment Specialists, Inc.

Contractor Name: **Morrison Managment Specialists, Inc.**Address: **1727 Axenty Way**City/State/Zip: **Redondo Beach, CA 90278**

Contact/Phone: Sharvon Benjamin 630-441-3774

Vendor No.: T80977367A

NV Business ID: NV20011302439

To what State Fiscal Year(s) will the contract be charged? **2015-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #3115

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/13/2014**

Anticipated BOE meeting date 09/2014

Retroactive? **Yes**

If "Yes", please explain

**Due to unexpected, lengthy negotiations and a subsequent revision to the negotiation documents, contract preparation and submission was regrettably delayed. Since this vendor provides necessary food provision services to the Rawson-Neal Psychiatric Hospital consumers, services were provided prior to approval of the contract to ensure continuity of operations.**

3. Termination Date: **08/31/2016**Contract term: **2 years and 19 days**4. Type of contract: **Contract**Contract description: **Food Services**

5. Purpose of contract:

**This is a new contract that continues ongoing cost effective, quality food management services to the inpatient clients of Southern Nevada Adult Mental Health Services' Rawson Neal Psychiatric Hospital.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,317,127.30**

Other basis for payment: A per client, per meal tiered system. Tier based on total number of meals served monthly.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Quality meal services are a requirement for inpatient hospital patients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State agencies or employees have the equipment or the experience to provide these services.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3115, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/01/2010 Anticipated re-bid date: 01/01/2018

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This is the current vendor for the SNAMHS food services contract. Service has been more than satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	priple	07/17/2014 08:35:56 AM
Division Approval	alaw1	07/17/2014 08:57:54 AM
Department Approval	ecreceli	07/22/2014 14:37:57 PM
Contract Manager Approval	rfine	08/11/2014 13:03:08 PM
Budget Analyst Approval	bberry	08/11/2014 13:04:29 PM
BOE Agenda Approval	nhovden	08/11/2014 13:22:28 PM
BOE Final Approval	Pending	

**BRIAN SANDOVAL**  
*Governor*

**ROMAINE GILLILAND**  
*Director*

STATE OF NEVADA



**RICHARD WHITLEY, MS**  
*Administrator*

**TRACEY D. GREEN, MD**  
*Chief Medical Officer*


**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH**


4150 Technology Way, Suite 300  
Carson City, NV 89706  
Telephone: (775) 684-5975 • Fax: (775) 684-4211

July 16, 2014

**MEMORANDUM**

**TO:** Brenda Berry  
*Budget Analyst  
Budget Division*

**THROUGH:** Mark Winebarger  
*Administrative Services Officer IV  
Division of Public and Behavioral Health* 

**FROM:** Chelsea Szklany   
*Hospital Administrator  
Southern Nevada Adult Mental Health Services*

**SUBJECT:** REQUEST FOR RETROACTIVE START DATE OF CONTRACT –Morrison Management Specialists (CETS #15861)

---

Please consider this request for retroactive approval for the contract referenced here.

This contract was to start August 13, 2014, however, due to unexpected, lengthy negotiations and a subsequent revision to the negotiation documentation, contract preparation and submission was regrettably delayed. Since this vendor provides necessary food provision services to the Rawson-Neal Psychiatric Hospital and its consumers, services were provided prior to approval of the contract to ensure continuity of operations.

We therefore request that this contract be accepted with a retroactive start date of August 13, 2014. If this is not approved providing nutritious meals and snacks according to Joint Commission and CMS standards will be jeopardized.

Thank you for your consideration in this matter.

CC: Clayton Bussiere, Management Analyst II  
Division of Public and Behavioral Health

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **12504**Amendment  
Number: **3**Agency Name: **HEALTH DIVISION**Legal Entity  
Name: **ACCESS TO HEALTHCARE NETWORK**Agency Code: **406**Contractor Name: **ACCESS TO HEALTHCARE  
NETWORK**Appropriation Unit: **3220-21**Address: **INC  
4001 S VIRGINIA ST STE F**Is budget authority  
available?: **Yes**City/State/Zip **RENO, NV 89502-6029**

If "No" please explain: Not Applicable

Contact/Phone: null775/284-8989

Vendor No.: T29014671

NV Business ID: NV20061133335

To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: HD 12041

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **09/13/2011**  
Examiner's approval?

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved **06/30/2015**  
Termination Date:Contract term: **3 years and 291 days**4. Type of contract: **Contract**Contract description: **Women's Health**

5. Purpose of contract:

**This is the third amendment to the original contract, which provides ongoing breast and cervical cancer screening services for women aged fifty and older. This amendment increases the maximum amount from \$6,761,425 to \$8,020,964 due to the increased need to expand the program to assist uninsured or under-insured women. This amendment also clarifies the ages of eligible women to include women aged 40 to 64, after which Medicare takes effect.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$6,614,564.00
2. Total amount of any previous contract amendments:	\$146,861.00
3. Amount of current contract amendment:	\$1,259,539.00
4. New maximum contract amount:	\$8,020,964.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The federal grant, from the Centers for Disease Control and Prevention, mandates that women eligible for the Women's Health Connection Program, be afforded screenings for breast and cervical cancer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the capability to provide these services.



9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Access to HealthCare Network was the only bidder for this RFP. They have satisfactorily provided these types of services to the Health Division in the past.

d. Last bid date: 04/15/2011 Anticipated re-bid date: 06/01/2014

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has performed these types of srvcies for the Health Division in the passed, with satisfacory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	07/16/2014 11:51:17 AM
Division Approval	alaw1	07/16/2014 11:51:21 AM
Department Approval	ecreceli	07/24/2014 09:16:49 AM
Contract Manager Approval	rmorse	08/14/2014 07:50:52 AM
Budget Analyst Approval	bberry	08/14/2014 09:15:50 AM
BOE Agenda Approval	nhovden	08/14/2014 10:38:15 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15747**

Agency Name:	<b>DHHS - PUBLIC AND BEHAVIORAL HEALTH</b>	Legal Entity Name:	<b>CHILDRENS CABINET INC, THE</b>
Agency Code:	<b>406</b>	Contractor Name:	<b>CHILDRENS CABINET INC, THE</b>
Appropriation Unit:	<b>3220-15</b>	Address:	<b>1090 S ROCK BLVD</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>RENO, NV 89502-7116</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null775/856-6200
		Vendor No.:	T80943883
		NV Business ID:	NV19851020784

To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 14412

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/08/2014**

Anticipated BOE meeting date 08/2014

Retroactive? **Yes**

If "Yes", please explain

**This contract was submitted for approval at the July Board of Examiners (BOE) timely and anticipated a start date of July 8, 2014. However, due to the absence of one Board member, and the Governor abstaining from the vote, contract approval was deferred to the August BOE. The Children's Cabinet started work for this contract on July 8, 2014 as the prompt deployment of education services provided under this contract is in the best interest of the state.**

3. Termination Date: **06/29/2016**Contract term: **1 year and 357 days**4. Type of contract: **Contract**Contract description: **Early Childhood Educ**

5. Purpose of contract:

**This is a new contract to promote the adoption of food service guidelines, and nutrition/physical activity standards to 200 early care and education settings by providing trainings and technical assistance to targeted areas in Elko, Carson City, Washoe County and Las Vegas.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$98,000.00**

Other basis for payment: Reimbursement for services will be made quarterly upon receipt of the annual state workplan and quarterly reports by the Nevada State Chronic Disease Prevention and Health Promotion Section.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

This work is a condition of the Centers for Disease Control and Prevention federal grant to provide early education about obesity and in a childhood setting.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency employees do not possess the training, certification and resources to carry out this work. The solicited State agency declined to submit a proposal.

9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333 the selected vendor scored highest among received proposals as determined by an independently appointed evaluation committee.

d. Last bid date: 03/01/2014 Anticipated re-bid date: 03/01/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

MHDS(DPBH) - Maternal Health Services; 2004-Present; Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	05/27/2014 11:15:32 AM
Division Approval	alaw1	05/27/2014 11:15:37 AM
Department Approval	ecreceli	05/30/2014 13:39:23 PM
Contract Manager Approval	cbussie1	06/04/2014 11:31:19 AM
Budget Analyst Approval	bberry	07/15/2014 13:51:28 PM
BOE Agenda Approval	nhovden	07/15/2014 14:39:38 PM
BOE Final Approval	Pending	

**BRIAN SANDOVAL**  
*Governor*

**ROMAINE GILLILAND**  
*Director*

STATE OF NEVADA



**RICHARD WHITLEY, MS**  
*Administrator*

**TRACEY D. GREEN, MD**  
*Chief Medical Officer*


*DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH  
4150 Technology Way, Suite 300  
Carson City, NV 89706  
Telephone: (775) 684-5975 · Fax: (775) 684-4211*

**July 14, 2014**

**MEMORANDUM**

**TO:** **Brenda Berry**  
*Budget Analyst IV  
Budget Division*

**THROUGH:** **Marta Jensen**  
*Deputy Administrator, Administrative Services  
Division of Public and Behavioral Health*

**FROM:** **Clayton Bussiere**   
*Contracts/Subgrants Manager  
Division of Public and Behavioral Health*

**SUBJECT:** **REQUEST FOR RETROACTIVE START DATE OF CONTRACT – THE CHILDREN’S  
CABINET (CETS #15747)**

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This memorandum requests that the above contract between the Nevada Division of Public and Behavioral Health contract with The Children’s Cabinet be approved for a retroactive start date effective July 8, 2014. This contract needs a retroactive start date because the contract was anticipated to be effective upon approval at the July 8, 2014 Board of Examiners meeting. However, due to the absence of one member of the Board and the abstaining from the vote by the Governor, the contract’s approval needed to be postponed to the following BOE. The prompt deployment of education services provided under this contract is in the best interest of the State of Nevada.

As the contract was awarded in accordance with NRS 333 and the delay is due to an unforeseen circumstance that could not have been anticipated prior to the submission of the contract to the Budget Office, the Division of Public and Behavioral Health requests a retroactive start date effect as of July 8, 2014.

Thank you for your consideration in this matter.

CC: Contracts Unit Records  
Division of Public and Behavioral Health

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15974**

Agency Name:	<b>DHHS - PUBLIC AND BEHAVIORAL HEALTH</b>	Legal Entity Name:	<b>NATIONAL JEWISH HEALTH</b>
Agency Code:	<b>406</b>	Contractor Name:	<b>NATIONAL JEWISH HEALTH</b>
Appropriation Unit:	<b>3220-14</b>	Address:	<b>1400 JACKSON ST</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>DENVER, CO 80206-2761</b>
If "No" please explain:	Not Applicable	Contact/Phone:	Cindy Haugland 303/398-1773
		Vendor No.:	T27032264
		NV Business ID:	NV19881023405

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>66.70 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>33.30 % Healthy Nevada Funds</b>

Agency Reference #: C 14659 (RFP 3126)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/10/2014**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/30/2018**Contract term: **4 years and 21 days**4. Type of contract: **Contract**Contract description: **Tobacco Quitline Ser**

5. Purpose of contract:

**This is a new contract to provide services in support of the Nevada Tobacco Quitline. The contractor will provide and maintain a comprehensive telephone-based tobacco use cessation quit line that will assist Nevada's residents over 18 years of age in their efforts to quit tobacco use. The contractor shall provide information and advice, including intake screening, assessment of readiness to stop tobacco use, counseling services, support materials, information on the United States Public Health Services recommendations for the use of pharmacological assistance in cessation, and referral to local services.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,200,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

This contract is required to meet federal regulations pertaining to the CDC federal grant funding program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the proper training or skill set to perform these duties. It would not be cost effective to have state personnel staff and maintain a call center for the Tobacco Cessation Quitline.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3126, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date: 06/13/2018

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	08/05/2014 09:54:41 AM
Division Approval	alaw1	08/05/2014 09:54:44 AM
Department Approval	ecreceli	08/05/2014 13:30:57 PM
Contract Manager Approval	rmorse	08/06/2014 08:08:30 AM
Budget Analyst Approval	bberry	08/11/2014 09:51:32 AM
BOE Agenda Approval	nhovden	08/11/2014 13:52:58 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15927**Agency Name: **DHHS - WELFARE AND SUPPORT SERVICES**Agency Code: **407**Appropriation Unit: **3228-50**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **INTERNATIONAL BUSINESSSS MCHNS**Contractor Name: **INTERNATIONAL BUSINESSSS MCHNS**Address: **DBA IBM CORP/REMITTANCE BNKNG  
PO BOX 676673**City/State/Zip: **DALLAS, TX 75267-6673**Contact/Phone: **null775/823-9998**Vendor No.: **PUR0000395B**NV Business ID: **NV19371000083**To what State Fiscal Year(s) will the contract be charged? **2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>10.00 %</b>	Fees	0.00 %
<b>X</b>	Federal Funds	<b>90.00 %</b>	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2015**Contract term: **302 days**4. Type of contract: **Contract**Contract description: **IBM Lab Services**

5. Purpose of contract:

**This is a new contract to provide lab services for the upgrade/migration of IBM software and servers to the latest versions that will allow the Access Nevada application to run on IBM software. Services under the contract include reviewing Access Nevada application for scalability and reliability; designing, architecting, and deploying IBM software for high availability; and assisting with mobile strategy and adoption.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00**

Other basis for payment: Actual per Invoice

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Upgrading the IBM software and servers is necessary to enable new functionality of the Access Nevada application.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise to provide this service.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Competitive bids were not required because the hardware was purchased direct from IBM as part of the State's WSCA Master Agreement with IBM.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Previously under contract with DWSS and performed satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	07/23/2014 16:12:47 PM
Division Approval	msmit5	07/28/2014 13:56:19 PM
Department Approval	ecreceli	07/29/2014 15:46:23 PM
Contract Manager Approval	sjon23	07/30/2014 15:54:16 PM
Budget Analyst Approval	ekin4	08/06/2014 10:57:27 AM
BOE Agenda Approval	nhovden	08/07/2014 15:36:28 PM
BOE Final Approval	Pending	



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15925**

Agency Name:	<b>DHHS - DIVISION OF CHILD AND FAMILY SERVICES</b>	Legal Entity Name:	Arizona State University
Agency Code:	<b>409</b>	Contractor Name:	<b>Arizona State University</b>
Appropriation Unit:	<b>3281-22</b>	Address:	<b>PO Box 87104</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>Phoenix, AZ 87104</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null541-206-3739
		Vendor No.:	T81107257C
		NV Business ID:	government

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Healthy Nevada Funds</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/01/2014**

Anticipated BOE meeting date 09/2014

Retroactive? **Yes**

If "Yes", please explain

**Family Check Up is a nationally recognized evidence-based approach to family management. The only availability of the trainers before the end of the state fiscal year was in June. Additional time was needed for legal review by both governmental entities.**

3. Termination Date: **10/31/2014**Contract term: **152 days**4. Type of contract: **Interlocal Agreement**Contract description: **consultation svcs**

5. Purpose of contract:

**This is a new interlocal agreement to provide consultation and training services to Children's Mental Health employees regarding the Family Check Up program.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$75,794.43**

Other basis for payment: upon submission and approval of invoice

**II. JUSTIFICATION**

7. What conditions require that this work be done?

There is a need throughout the state for training of the trainers for children and families for family engagement and sustainability purposes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no qualified state employees regarding this national program.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmorro5	07/21/2014 10:52:28 AM
Division Approval	jmorro5	07/21/2014 10:52:31 AM
Department Approval	ecreceli	08/05/2014 13:07:58 PM
Contract Manager Approval	ihyman	08/11/2014 08:25:49 AM
Budget Analyst Approval	knielsen	08/12/2014 13:32:27 PM
BOE Agenda Approval	nhovden	08/12/2014 14:13:59 PM
BOE Final Approval	Pending	



AMBER L. HOWELL  
Administrator

DEPARTMENT OF HEALTH & HUMAN SERVICES  
DIVISION OF CHILD AND FAMILY SERVICES  
4126 Technology Way, 3<sup>rd</sup> Floor  
Carson City, Nevada 89706  
(775) 684-4400

MEMORANDUM

TO: Julia Teska, Director  
Department of Administration

THROUGH: Amber Howell, Administrator  
Division of Child and Family Services

FROM: *Howell for* Kelly Wooldridge, Deputy Administrator  
Division of Child and Family Services

DATE: 8-5-2014

SUBJECT: Retroactive Contract – Family Check Up Contract Consultation and  
Training with Arizona State University's REACH Institute

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A retroactive effective date of June 1, 2014, is requested for the Contract between the Division of Child and Family Services (DCFS) and Arizona State University's REACH Institute. The REACH Institute will provide Family Check Up Contract Consultation and Training within the state of Nevada.

Family Check Up is a nationally recognized evidence-based approach to family management. The contract consultation will engage professional Division practitioners in both Reno and Las Vegas and will enhance the training process that took place prior to the practitioners receiving technical assistant and consultation on the evidence based model and to uphold fidelity. Staff will become certified trainers in Family Check Up.

Currently there are no local or professional trained staff who could provide the services that The REACH Institute is able to provide.

The only availability of the trainers before the end of the state fiscal year was in June. Therefore, in order to meet the needs of families and youth within the state of Nevada, we are requesting retroactive approval of this Contract.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 688-1600.

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15946**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3281-14**Is budget authority available?: **No**

If "No" please explain: Only \$52,901 in authority is currently available in category 14 to fund this contract. WP #C30562 will be submitted for approval at the October IFC to reconcile the DPBH subgrant and increase category 14 authority to fund the remainder of this contract.

Legal Entity Name: University of Nevada School of Medicine

Contractor Name: **University of Nevada School of Medicine**Address: **Nelson Building MS353  
401 W 2nd St Ste 228**City/State/Zip: **Reno, NV 89503**

Contact/Phone: null775-784-6003

Vendor No.: T80991321B

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2015**Contract term: **302 days**4. Type of contract: **Interlocal Agreement**Contract description: **psychiatric services**

5. Purpose of contract:

**This is a new interlocal agreement that continues ongoing on-call psychiatric services to Northern Nevada Child and Adolescent Services.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$179,960.00**

Payment for services will be made at the rate of \$135.00 per hour for services

Other basis for payment: \$135 per day for on call

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Division of Child and Family Services' Medical Director provides critical psychiatric services to DCFS, Northern Nevada Child and Adolescent Services (NNCAS) clients and, as required by Medicaid, must have a back up provider for on-call and leave coverage as needed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division has one psychiatrist for this service.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

The University of Nevada School of Medicine is a governmental entity.

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, with DCFS and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jmorro5	07/25/2014 13:50:39 PM
Division Approval	jmorro5	07/25/2014 13:50:42 PM
Department Approval	ecreceli	07/30/2014 11:37:10 AM
Contract Manager Approval	ihyman	08/11/2014 10:54:17 AM
Budget Analyst Approval	knielsen	08/13/2014 09:19:52 AM
BOE Agenda Approval	nhovden	08/13/2014 13:22:20 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15419**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3719-00**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Diamond Mountain Distributors, LLC**Contractor Name: **Diamond Mountain Distributors, LLC**Address: **DBA TJ Wholesale****7440 Commercial Way**City/State/Zip: **Henderson, NV 89011**Contact/Phone: **Ronald E. Knowlton, Manager 702/598-1938**

Vendor No.:

NV Business ID: **NV20091271279**To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Revenue Generating Contract</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date: **09/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2018**Contract term: **3 years and 303 days**4. Type of contract: **Contract**Contract description: **Offender labor**

5. Purpose of contract:

**This is a new revenue contract that provides ongoing reimbursement for costs to utilize offender labor and space at High Desert State Prison, Southern Desert Correctional Center and Warm Springs Correctional Center to warehouse playing cards to be sorted and repackaged by offender labor.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,196,680.00**

Payment for services will be made at the rate of \$9.50 per Case

Other basis for payment: Other cost and services, as they may occur, related to NDOC's employment of offenders.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 209.4615 authorizes the State of Nevada, Nevada Department of Corrections (NDOC), by and through its Director to provide offenders work, contractual activity or business activity, subject to the approval of the Board of State Prison Commissioners and the State Board of Examiners. This contract will allow NDOC to provide employment and occupational training for offenders through Diamond Mountain Distributors, LLC, dba TJ Wholesale.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This is a revenue generating contract.**

9. Were quotes or proposals solicited?

**No**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 209.461 This contractor was chosen because they approached NDOC for work.

d. Last bid date: 04/13/2009 Anticipated re-bid date: 01/15/2018

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY09 - Current; Department of Corrections. Services have been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddastal	05/13/2014 13:11:47 PM
Division Approval	dmartine	05/13/2014 14:10:03 PM
Department Approval	bfarris	05/14/2014 16:25:14 PM
Contract Manager Approval	jhardy	07/29/2014 14:28:45 PM
Budget Analyst Approval	cmurph3	08/05/2014 13:19:09 PM
BOE Agenda Approval	sbrown	08/07/2014 10:36:12 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15983**Agency Name: **GCB - GAMING CONTROL BOARD**Agency Code: **611**Appropriation Unit: **4063-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: FTI Consulting, Inc.

Contractor Name: **FTI Consulting (Hong Kong) Limited**Address: **Level 22, The Center****99 Queens Road Central, Centra**City/State/Zip: **Hong Kong, CH 1009-18**

Contact/Phone: null+85225015233

Vendor No.: F00000206

NV Business ID: NV20101608529

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % GCB Investigative Fund (applicant paid)</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2018**Contract term: **3 years and 303 days**4. Type of contract: **Contract**Contract description: **Speciality services**

5. Purpose of contract:

**This is a new contract that continues ongoing investigative services of Nevada gaming applicants based in foreign countries. The investigative services include public record checks, asset searches and legal records searches.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00**

Other basis for payment: \$100-\$400 per hour depending on level of service, as stated in Contractor's Response, Attachment CC, plus travel expenses as stated in Attachment DD

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The Gaming Control Board must conduct thorough investigations of foreign-based applicants. Difficulty in performing research in large, foreign records facilities characterized by poor indices mandates use of outside contractors to perform some of this work.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**On-site appearances at records locations or contractual relationships with data providers are required. In many cases, it is not economically feasible for gaming agents alone to physically search all available databases.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**



b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

j

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor was formerly under contract with the Gaming Control Board; services were satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LP

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Parent Company.

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkingla	08/05/2014 14:36:11 PM
Division Approval	jkingla	08/05/2014 14:36:14 PM
Department Approval	jkingla	08/05/2014 14:36:17 PM
Contract Manager Approval	jkingla	08/08/2014 15:17:53 PM
Budget Analyst Approval	knielsen	08/21/2014 16:06:26 PM
BOE Agenda Approval	jburry	08/21/2014 16:16:12 PM
BOE Final Approval	Pending	

State of Nevada  
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300  
Carson City, NV 89701



Brian Sandoval  
Governor

Julia Teska  
Director

Greg Smith  
Administrator

**Purchasing Use Only:**

Approval#: **140702**

## SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

**ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

<b>1a</b>	<b>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</b>		
	<b>State Agency:</b> <i>Gaming Control Board "Board"</i>		
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Jackie Kingsland, Contract Administrator</i>	<i>684-7714</i>	<i>jkingsland@gcb.nv.gov</i>

<b>1b</b>	<b>Vendor Information:</b>	
	<b>Identify Vendor:</b>	<i>FTI Consulting (Asia) Limited</i>
	<b>Contact Name:</b>	<i>Stuart Witchell</i>
	<b>Address:</b>	<i>1009-18 Shui On Centre, 6-8 Harbour Rd, Hong Kong, CH</i>
	<b>Telephone Number:</b>	<i>+85225015233</i>
	<b>Email Address:</b>	<i>Stuart.witchell@fticonsulting.com</i>

<b>1c</b>	<b>Type of Waiver Requested – Check the appropriate type:</b>	
	<b>Sole or Single Source:</b>	
	<b>Professional Service Exemption:</b>	<input checked="" type="checkbox"/>

<b>1d</b>	<b>Contract Information:</b>			
	<b>Is this a new Contract?</b>	Yes	<input checked="" type="checkbox"/>	No
	<b>Amendment:</b>	#		
	<b>CBTS:</b>	#		

<b>1e</b>	<b>Term:</b>			
	<b>One (1) Time Purchase:</b>			
	<b>Contract:</b>	<b>Start Date:</b>	<i>Upon approval</i>	<b>End Date:</b> <i>6/30/18</i>

<b>1f</b>	<b>Funding:</b>	
	<b>State Appropriated:</b>	
	<b>Federal Funds:</b>	
	<b>Grant Funds:</b>	
	<b>Other (Explain):</b>	<i>GCB Investigative Fund (applicant paid)</i>

<b>1g</b>	<b>Total Estimated Value of this Service Contract, Amendment or Purchase:</b>
	<i>\$100,000.00</i>

2	<b>Provide a description of work/services to be performed or commodity/good to be purchased:</b>
	<i>(1)Public records access and review in Japan, Hong Kong, China, Macau, Singapore, and other countries; (2)Native language newspaper and magazine reviews of articles relating to investigative subjects; (3) translation of documents into English; and (4)other related services.</i>

3	<b>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</b>
	<i>Contractor must maintain regional offices with professional staff available to perform required services in countries of interest; must be able to respond quickly to requests for support on investigations of individuals and corporations seeking to conduct gaming in the State of Nevada; must have professional working relationships with local law enforcement and regulatory agencies. Further, contractor must not have professional conflicts of interest with respect to entities investigated. Consequently, the Board endeavors to have as many of these type of contracts as practicable.</i>

4	<b>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</b>
	<i>The proposed work requires that we maintain strict confidentiality of investigative issues, targets, timing and intent. We must be able to contract directly with firms which we know do not have a professional conflict of interest.</i>

5	<b>Were alternative services or commodities evaluated? Check One.</b>	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>				
	<i>The Board's Investigations Division is continually looking for sources and providers of information to improve the thoroughness and cost effectiveness of its investigative process. With the support of the Department of Administration, Purchasing Division, the Board has entered into contract with multiple investigative support service providers, including Pinkerton Consulting&amp; Investigations, Kurashima &amp; Associates, Ernst &amp; Young, and others. These firms have a mix of services different from those provided by FTI Consulting.</i>				
	b. <i>If not, why were alternatives not evaluated?</i>				

6	<b>Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers must accompany this request.</b>			Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>						
	<b>Term Start and End Dates</b>		<b>Value</b>	<b>Short Description</b>	<b>Type of Procurement (RFP, RFQ, Waiver)</b>		
	7/1/10	6/30/14	\$224,900	Investigative services in foreign countries (FTI Consulting)	Waiver		

	6/24/04	6/30/14	\$1,000,000.00	Investigative services(Ernst & Young)	Waiver
	1/11/11	11/30/14	\$5,000,000.00	Investigative services(CliftonLarsonAllen)	Waiver
	9/13/11	8/31/15	\$5,000,000.00	Investigative services(RSM McGladrey)	Waiver
	2/4/04	9/30/15	\$300,000.00	Investigative services (Kurashima & Associates)	Waiver
	3/13/12	2/29/16	\$5,000,000.00	Investigative services (BDO USA)	Waiver
	7/1/02	9/30/16	\$500,000.00	Investigative services (Pinkerton Consulting)	Waiver

	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
7	<i>The linchpin of the Board's licensing activities relies upon the collection of information and the accuracy and confidentiality of said information. Consequently, the Board needs access to several providers of information services to assist in certain complex applicant investigations. To be denied access would compromise the essential function of the Board – it would not be able to reliably ensure the suitability of gaming licensees.</i>

	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
8	<i>FTI Consulting has provided a price list that is comparable to other providers of similar services.</i>

	Will this purchase obligate the State to this vendor for future purchases? Check One.	Yes:		No:	<input checked="" type="checkbox"/>
9	a. <i>If yes, please provide details regarding future obligations or needs.</i>				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Jackie Kingsland  
Agency Representative Initiating Request

Jackie Kingsland  
Print Name of Agency Representative Initiating Request

6/24/14  
Date

Brian M. Duffrin  
Signature of Agency Head Authorizing Request

6/25/14

Brian Duffrin, Chief, Administration  
Print Name of Agency Head Authorizing Request

↑  
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

\_\_\_\_\_  
Name of agency or entity who provided information or review:

\_\_\_\_\_  
Representative Providing Review

\_\_\_\_\_  
Print Name of Representative Providing Review

\_\_\_\_\_  
Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

Kimberly Saut  
Administrator, Purchasing Division or Designee

6/30/14  
Date

# SECRETARY OF STATE



## NEVADA STATE BUSINESS LICENSE

**FTI CONSULTING, INC.**

**Nevada Business Identification # NV20101608529**

**Expiration Date: August 31, 2015**

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

This license shall be considered valid until the expiration date listed above unless suspended or revoked in accordance with Title 7 of Nevada Revised Statutes.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on August 19, 2014

**ROSS MILLER**  
Secretary of State

This document is not transferable and is not issued in lieu of any locally-required business license, permit or registration.

*Please Post in a Conspicuous Location*

**You may verify this Nevada State Business License  
online at [www.nvsos.gov](http://www.nvsos.gov) under the Nevada Business Search.**

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15977**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4605-16**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **SUMMIT PLUMBING CO LLC**Contractor Name: **SUMMIT PLUMBING CO LLC**Address: **1579 SHIRLEY ST**City/State/Zip: **MINDEN, NV 89423-9060**Contact/Phone: **null775/267-9987**Vendor No.: **T29008376**NV Business ID: **NV19991021762**To what State Fiscal Year(s) will the contract be charged? **2015-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % Utilities Surcharge**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2017**Contract term: **2 years and 303 days**4. Type of contract: **Contract**Contract description: **On-call Plumbing**

5. Purpose of contract:

**This is a new contract to provide on-call pumping, plumbing and portable toilet rental services at Lake Tahoe, Nevada State Parks (Sand Harbor, Memorial Point, Spooner Lake and Cave Rock). This contract will cover scheduled pumping, maintenance and plumbing emergency response to allow locations to remain open and provide proper sanitation services for park visitors in case of planned or unanticipated shut-downs of the water or sewer systems.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$57,500.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The contract will allow LTNSP units to remain open and provide proper sanitation services for park visitors in case of planned or unanticipated shut-downs of the water systems. This will also provide preventative maintenance on critical utility systems to lessen frequency and severity of breakdowns and failures.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State Parks does not have the proper equipment.**

9. Were quotes or proposals solicited?

**Yes**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

They were the low bidder in nearly all categories.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Summit Plumbing currently holds LTNSP contract for (SST) Sweat Smelling Toilets and other sewage pumping and they were able to respond with equipment and personnel immediately.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	08/05/2014 11:36:06 AM
Division Approval	sdecrona	08/05/2014 11:36:08 AM
Department Approval	sdecrona	08/05/2014 11:40:23 AM
Contract Manager Approval	sdecrona	08/05/2014 11:40:27 AM
Budget Analyst Approval	jrodrig9	08/11/2014 11:29:07 AM
BOE Agenda Approval	cwatson	08/12/2014 07:48:03 AM
BOE Final Approval	Pending	



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **14810**Amendment  
Number: **1**Agency Name: **DEPARTMENT OF  
TRANSPORTATION**Legal Entity  
Name: **DEPARTMENT OF PUBLIC SAFETY**Agency Code: **800**Contractor Name: **DEPARTMENT OF PUBLIC SAFETY**Appropriation Unit: **4660-06**Address: **OFFICE OF TRAFFIC SAFETY  
107 JACOBSEN WAY**Is budget authority  
available?: **Yes**City/State/Zip: **CARSON CITY, NV 89711**

If "No" please explain: Not Applicable

Contact/Phone: **TRACI PEARL 775/684-7476**Vendor No.: **D65800000**NV Business ID: **EXEMPT**To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>95.00 %</b>	Bonds	0.00 %
<b>X</b> Highway Funds	<b>5.00 %</b>	Other funding	0.00 %

Agency Reference #: **P254-13-816**

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **09/10/2013**  
Examiner's approval?Anticipated BOE meeting date **09/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved **09/30/2015**  
Termination Date:Contract term: **2 years and 20 days**4. Type of contract: **Interlocal Agreement**Contract description: **Support OTS**

5. Purpose of contract:

**This is the first amendment to the original contract, which provides support data and other information to continue the statewide road users' behavioral campaign that promotes the awareness of the public, and educates the public concerning highway safety matters consistent with the state's Strategic Highway Safety Plan. This amendment increases the maximum amount from \$4,000,000 to \$5,383,850 to expand the behavioral campaign on Distracted Driving, Motorcycle Safety, Pedestrian Safety and Zero Teen Fatalities for fiscal year 2015.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$4,000,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$1,383,850.00
4. New maximum contract amount:	\$5,383,850.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The guiding principles of the Nevada SHSP is to integrate safety related type improvements across the entire system of roads and coordinate with all state and local agencies that have a hand in addressing safety issues on public roads.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The work is being completed by the Department of Public Safety/Office of Traffic Safety.

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No  
 a. List the names of vendors that were solicited to submit proposals (include at least three):  
 Not Applicable  
 b. Solicitation Waiver: **Exempt (Per statute)**  
 c. Why was this contractor chosen in preference to other?  
 NRS. 277  
 d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
 No  
 b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
 No  
 c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
 No If "Yes", please explain  
 Not Applicable  
 12. Has the contractor ever been engaged under contract by any State agency?  
 No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:  
 Not Applicable  
 13. Is the contractor currently involved in litigation with the State of Nevada?  
 No If "Yes", please provide details of the litigation and facts supporting approval of the contract:  
 Not Applicable  
 14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
 Governmental Entity  
 15. Not Applicable  
 16. Not Applicable  
 17. Not Applicable  
 18. Agency Field Contract Monitor:  
 19. Contract Status:  
 Contract Approvals:
- | Approval Level            | User     | Signature Date         |
|---------------------------|----------|------------------------|
| Budget Account Approval   | lkoury   | 07/28/2014 12:52:03 PM |
| Division Approval         | lkoury   | 07/28/2014 12:52:06 PM |
| Department Approval       | lkoury   | 07/28/2014 12:52:08 PM |
| Contract Manager Approval | dbenamat | 08/12/2014 11:15:17 AM |
| Budget Analyst Approval   | cwatson  | 08/12/2014 12:33:37 PM |
| BOE Agenda Approval       | cwatson  | 08/12/2014 12:33:41 PM |

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **CONV6343** Amendment Number: **3**

Agency Name: **DEPT OF MOTOR VEHICLES** Legal Entity Name: **CERTIFIED MAILING SOLUTION INC**

Agency Code: **810** Contractor Name: **CERTIFIED MAILING SOLUTION INC**

Appropriation Unit: **4731-04** Address: **180 CHANDALAR PLACE DR**

Is budget authority available?: **Yes** City/State/Zip: **BIRMINGHAM, AL 35124-1771**

If "No" please explain: Not Applicable Contact/Phone: **Greg D'Alession 205/733-6741**

Vendor No.: **T32002234**

NV Business ID: **NV20121494011**

To what State Fiscal Year(s) will the contract be charged? **2009-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
<b>X Highway Funds</b>	<b>100.00 %</b>	Other funding	0.00 %

Agency Reference #: **ZA0421**

## 2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/12/2009**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **09/30/2014**

Contract term: **5 years and 324 days**

4. Type of contract: **Contract**

Contract description: **Speciality Services**

## 5. Purpose of contract:

**This is the third amendment to the original contract, which provides for the processing of first class mail and certified letters utilizing electronic means to track and mail letters for the department. This amendment extends the termination date from September 30, 2014 to March 31, 2015 and increases the maximum amount from \$7,600,000 to \$8,362,135 due to the need for an additional 6 month period to allow for the transition to a new contracted vendor (pending BOE approval) through RFP1321 conducted by State Purchasing.**

## 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$7,600,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$762,135.00
4. New maximum contract amount:	\$8,362,135.00
and/or the termination date of the original contract has changed to:	03/31/2015

**II. JUSTIFICATION**

## 7. What conditions require that this work be done?

The high volume of certified and 1st class mail for the Insurance Verification Program, Drivers License Review Program Datamailers for the DMV dictates the establishment of a more effecient way to process and send these mailings. Utilization of the services provided by this vendor will save DMV both time and money.

## 8. Explain why State employees in your agency or other State agencies are not able to do this work:

The vendor possesses the ability to track the process of the mail electronically, which the State (Mail Services of DMV) does not have the equipment or software to conduct this service. The State Mail Services has confirmed that they cannot provide this service.

9. Were quotes or proposals solicited? No  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmacke1	07/22/2014 16:49:15 PM
Division Approval	cmunoz	07/23/2014 14:57:45 PM
Department Approval	cmunoz	07/23/2014 14:57:48 PM
Contract Manager Approval	hazevedo	07/24/2014 08:16:54 AM
Budget Analyst Approval	cwatson	08/11/2014 14:24:08 PM
BOE Agenda Approval	cwatson	08/11/2014 14:24:13 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15924**Agency Name: **DETR - REHABILITATION DIVISION**Agency Code: **901**Appropriation Unit: **3254-09**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Ability Center, Inc.

Contractor Name: **Ability Center, Inc.**Address: **6001 S Decatur Boulevard #N**City/State/Zip: **Las Vegas, NV 89118**

Contact/Phone: Scott Santos 702.434.3030

Vendor No.: PUR0002796A

NV Business ID: NV20021498215

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

**X** General Funds **21.30 %** Fees 0.00 %**X** Federal Funds **78.70 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: #1925-19-REHAB / RFP #3111RA

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/31/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Vehicle Modification**

5. Purpose of contract:

**This is a new contract to provide ongoing services of modifying and converting of new and used vehicles for Vocational Rehabilitation clients. Modifications/conversions include structural vehicle modifications; installation of mobility equipment and devices including customized and advanced adaptive driving equipment and controls; installation of high tech driving systems; adjustments to fit required equipment to specific needs and equipment repair services as needed.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$225,000.00**

Other basis for payment: Due to the nature and extent of work varying for each vehicle, contractor will be requested to submit cost quotes prior to each vehicle modification.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The Rehabilitation Act of 1973 as amended (section 7(30) and 29 U.S.C. 705 (30)), 34 CFR Part 361, The Americans With Disabilities Act as amended, The Workforce Investment Act of 1998 as amended (Section 188), 29 CFR Part 37, Title VI and VII of the Civil Rights Act of 1964 as amended.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**No state agencies or employees have the equipment or the experience to provide these services.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor was the only submittal and after review of the technical and cost proposal, it was determined the vendor did meet the minimum qualifications.

d. Last bid date: 05/21/2014 Anticipated re-bid date: 01/01/2018

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been performing satisfactory service since June 2008 for the Department of Employment, Training and Rehabilitation.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	khawkin1	07/22/2014 08:55:02 AM
Division Approval	shendren	07/23/2014 10:33:35 AM
Department Approval	mcost1	08/06/2014 15:50:01 PM
Contract Manager Approval	mcost1	08/06/2014 15:50:05 PM
Budget Analyst Approval	jmurph1	08/11/2014 13:13:59 PM
BOE Agenda Approval	myoun3	08/12/2014 13:26:36 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15992**

Agency Name:	<b>DETR - EMPLOYMENT SECURITY DIVISION</b>	Legal Entity Name:	<b>BOARD OF REGENTS-CSN</b>
Agency Code:	<b>902</b>	Contractor Name:	<b>BOARD OF REGENTS-CSN</b>
Appropriation Unit:	<b>4770-12</b>	Address:	<b>CSN CONTROLLERS OFFICE 3200 E CHEYENNE AVE, SORT J1C</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>NORTH LAS VEGAS, NV 89030</b>
If "No" please explain:	Not Applicable	Contact/Phone:	Joan Rutledge 702/651-4344
		Vendor No.:	D35000800
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Career Enhancement Program</b>

Agency Reference #: 1932-16-WSU-HC

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2016**Contract term: **1 year and 303 days**4. Type of contract: **Interlocal Agreement**Contract description: **Pilot Program\_HC**

5. Purpose of contract:

**This is a new interlocal agreement to implement the Community Health Worker Training Pilot Program to support workforce development initiatives of the industry for economic diversification in Nevada. The pilot program will involve the development of a standardized core curriculum and training in health care services.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$88,000.00**

Other basis for payment: The State shall pay for 40 students at a cost per student of \$2,200.00 each and contract is not to exceed \$88,000.00. State will process payment upon receipt of an approved Request for Funds from CSN, normally once a month, with the total contract amount not to exceed \$88,000.00.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The State has committed to providing assistance and training to improve outcomes for public education and improve work opportunities.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**DETR employees are not qualified to provide the administrative services required for this project.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governmental Entity - interlocal agreement

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Board of Regents -- College of Southern Nevada have been contracted with the department since 2011 and performance has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mcost1	08/08/2014 13:03:24 PM
Division Approval	mcost1	08/08/2014 13:03:29 PM
Department Approval	mcost1	08/08/2014 13:03:33 PM
Contract Manager Approval	kwynands	08/11/2014 13:18:41 PM
Budget Analyst Approval	jmurph1	08/12/2014 11:19:13 AM
BOE Agenda Approval	myoun3	08/14/2014 12:09:56 PM
BOE Final Approval	Pending	



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15976**

Agency Name:	<b>DETR - EMPLOYMENT SECURITY DIVISION</b>	Legal Entity Name:	<b>BOARD OF REGENTS-GBC</b>
Agency Code:	<b>902</b>	Contractor Name:	<b>BOARD OF REGENTS-GBC</b>
Appropriation Unit:	<b>4770-12</b>	Address:	<b>GBC CONTROLLERS OFFICE 1500 COLLEGE PKWY ELKO, NV 89801</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>ELKO, NV 89801</b>
If "No" please explain:	Not Applicable	Contact/Phone:	Mark Curtis 775/753-2161
		Vendor No.:	D35000803
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Career Enhancement Program</b>

Agency Reference #: 1907-17-DETR

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2014**

Anticipated BOE meeting date 09/2014

Retroactive? **Yes**

If "Yes", please explain

**The Department did not receive approval that funding was available for the pilot programs until mid-March 2014. The contracts budget, scope of work, and program narratives could not be prepared and submitted for approval in time to meet July Board of Examiners' meeting deadline.**

3. Termination Date: **06/30/2017**Contract term: **2 years and 334 days**4. Type of contract: **Interlocal Agreement**Contract description: **Pilot Prog\_Electric**

5. Purpose of contract:

**This is a new interlocal agreement to provide the implementation of the Mining and Materials Electrical and Instrumentation Pilot Program available to support the workforce development initiatives of the industry for economic diversification in Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$308,454.00**

Other basis for payment: The State shall pay \$102,818.00 per year for three years with the total contract not to exceed \$308,454.00. State will process payment upon receipt of an approved Request for Funds from GBC, normally once a month, with the total contract amount not to exceed \$308,454.00.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The State has committed to providing assistance and training to improve outcomes for public education and improve work opportunities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DETR employees are not qualified to provide the administrative services required for this project.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governmental Entity - interlocal agreement

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	njolly	08/05/2014 14:41:10 PM
Division Approval	mcost1	08/05/2014 15:58:51 PM
Department Approval	mcost1	08/05/2014 15:58:59 PM
Contract Manager Approval	kwynands	08/05/2014 16:17:58 PM
Budget Analyst Approval	jmurph1	08/11/2014 13:37:37 PM
BOE Agenda Approval	myoun3	08/12/2014 16:43:49 PM
BOE Final Approval	Pending	

Brian Sandoval  
Governor



Dennis A. Perea  
Interim Director

OFFICE OF THE DIRECTOR

MEMORANDUM

DATE: July 21, 2014

TO: Julia Teska, Clerk  
Board of Examiners

FROM: Dennis A. Perea, Interim Director  
Department of Employment, Training and Rehabilitation

SUBJECT: RETROACTIVE CONTRACT REQUEST  
Board of Regents – Nevada System of Higher Education  
Great Basin College  
Mining and Materials Electrical and Instrumentation Pilot Program

The Department of Employment, Training and Rehabilitation ('DETR') respectfully requests approval of the attached contract with Great Basin College ('GBC'), retroactive to August 1, 2014, in order to implement the Mining and Materials Electrical and Instrumentation Pilot Program for the FY14/15 school year, commencing August 25, 2014.

Making the Mining and Materials Electrical and Instrumentation Pilot Program available to support the workforce development initiatives of the industry is an initiative of the Mining and Materials Sector Council, one of the nine industry sectors created by the Governor's Workforce Investment Board (GWIB) for economic diversification in Nevada. The Council was informed by DETR of the opportunity for a pilot program and finalized their proposal on March 28, 2014. Thereafter, DETR needed to develop the budget(s) to fund the program, and issued final approval of the project. Additional time was also taken to develop the Scope of Work. To avoid further delay in the implementation of this initiative, DETR is requesting BOE approval effective August 1, 2014.

Thank you for your consideration of this request.

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **14543**Amendment  
Number: **1**Agency Name: **EMPLOYMENT SECURITY DIVISION**Legal Entity  
Name: **WORKFORCE CONNECTIONS**Agency Code: **902**Contractor Name: **WORKFORCE CONNECTIONS**Appropriation Unit: **4770-11**Address: **7251 W LAKE MEAD BLVD STE 250**Is budget authority  
available?: **Yes**City/State/Zip **LAS VEGAS, NV 89128-8365**

If "No" please explain: Not Applicable

Contact/Phone: null702/638-8750

Vendor No.: T81079028

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

**X** Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: PY13-A-02

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **07/01/2013**  
Examiner's approval?

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved **06/30/2015**  
Termination Date:Contract term: **1 year and 364 days**4. Type of contract: **Interlocal Agreement**Contract description: **Job Training**

5. Purpose of contract:

**This is the first amendment to the original interlocal agreement, which continues ongoing employment and training services to adults in Southern Nevada as required by the Workforce Investment Act of 1998 (Code of Federal Regulations Part 652 et al). This amendment decreases the program grant funds from \$10,655,753 to \$9,915,753 by transferring funds from the Adult Program to the Dislocated Workers Program to allow for an increase in the number of dislocated worker participants and training services.****6. CONTRACT AMENDMENT**

- |  |                 |
|--|-----------------|
| 1. The maximum amount of the original contract:      | \$10,665,753.00 |
| 2. Total amount of any previous contract amendments: | \$0.00          |
| 3. Amount of current contract amendment:             | -\$750,000.00   |
| 4. New maximum contract amount:                      | \$9,915,753.00  |

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Workforce Investment Act (WIA) of 1998**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The Governor's Workforce Investment Board designated the Local Workforce Investment Boards to facilitate the required employment and training services in compliance with WIA.**

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governor's Designated Agency - Interlocal contract  
 CFR Part 652 et al

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
 Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	njolly	08/01/2014 14:03:59 PM
Division Approval	rolso1	08/04/2014 09:17:34 AM
Department Approval	mcost1	08/05/2014 11:03:23 AM
Contract Manager Approval	kwynands	08/05/2014 11:10:52 AM
Budget Analyst Approval	jmurph1	08/13/2014 07:51:11 AM
BOE Agenda Approval	myoun3	08/14/2014 12:40:41 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **14538** Amendment Number: **1**

Agency Name: **EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **WORKFORCE CONNECTIONS**

Agency Code: **902** Contractor Name: **WORKFORCE CONNECTIONS**

Appropriation Unit: **4770-11** Address: **7251 W LAKE MEAD BLVD STE 250**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89128-8365**

If "No" please explain: Not Applicable Contact/Phone: null702/638-8750

Vendor No.: T81079028

NV Business ID: NV20001390199

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: PY13-DW-02

## 2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2015**

Contract term: **1 year and 364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Job Training**

## 5. Purpose of contract:

**This is the first amendment to the original interlocal agreement, which continues ongoing employment and training services to dislocated workers in Southern Nevada as required by the Workforce Investment Act of 1998 (Code of Federal Regulations Part 652 et al). This amendment increases the maximum amount from \$4,140,823 to \$4,890,823 by transferring funds from the Adult Program to the Dislocated Workers Program to allow an increase in the number of dislocated worker participants and training services. This transfer is allowable pursuant to WIA State Compliance Policy 3.8 and the Code of Federal Regulations 667-140(b) and 661.358.**

## 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$4,140,823.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$750,000.00
4. New maximum contract amount:	\$4,890,823.00

**II. JUSTIFICATION**

## 7. What conditions require that this work be done?

Workforce Investment Act (WIA) of 1998

## 8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Governor's Workforce Investment Board designated the Local Workforce Investment Boards to facilitate the required employment and training services in compliance with the Workforce Investment Act.

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governor's Designated Agency - Interlocal contract  
 CFR Part 652 et al

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Workforce Connections has been under contract with the Department of Employment, Training and Rehabilitation since 2000 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
 Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	njolly	08/01/2014 14:05:11 PM
Division Approval	rolso1	08/04/2014 09:19:17 AM
Department Approval	mcost1	08/05/2014 11:02:15 AM
Contract Manager Approval	kwynands	08/05/2014 11:14:27 AM
Budget Analyst Approval	jmurph1	08/13/2014 07:53:14 AM
BOE Agenda Approval	myoun3	08/14/2014 12:39:03 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15941**Agency Name: **PUBLIC EMPLOYEES' BENEFITS**Agency Code: **950**Appropriation Unit: **1338-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **MORNEAU SHEPELL LTD**Contractor Name: **MORNEAU SHEPELL LTD**Address: **SEVEN PARKWAY CENTER  
875 GREENTREE RD STE 500**City/State/Zip: **PITTSBURGH, PA 15220-3508**

Contact/Phone: null412/919-4800

Vendor No.: T27014505

NV Business ID: NV20081471722

To what State Fiscal Year(s) will the contract be charged? **2015-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % 67% State Subsidy/ 33% Premium Revenue**

Agency Reference #: RFP # 3075

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2015**

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **12/31/2021**Contract term: **7 years and 1 day**4. Type of contract: **Contract**Contract description: **E & E**

5. Purpose of contract:

**This is a new contract for the existing service of providing a system for maintaining enrollment and eligibility for all plan participants.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$7,198,250.00**

Payment for services will be made at the rate of \$1.78 per Participant Per Month

**II. JUSTIFICATION**

7. What conditions require that this work be done?

PEBP requires a system to maintain and administer enrollment, eligibility and premium billing for the participants of the PEBP plans.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

PEBP has determined that it is more cost effective to outsource this service to a vendor whose area of expertise is to provide the program software and system support and system support for enrollment, eligibility and premium billing services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**



c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 3075, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 07/01/2013 Anticipated re-bid date: 07/01/2020

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Morneau Shepell is PEBP's current eligibility and enrollment vendor. PEBP is satisfied by the services that Morneau has provided to PEBP and the

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstron1	07/24/2014 13:11:25 PM
Division Approval	mstron1	07/24/2014 13:11:27 PM
Department Approval	mstron1	07/24/2014 13:11:29 PM
Contract Manager Approval	mstron1	07/24/2014 13:11:31 PM
Budget Analyst Approval	jstrandb	08/13/2014 10:33:27 AM
BOE Agenda Approval	cwatson	08/21/2014 08:21:13 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13848**Amendment  
Number: **1**Legal Entity  
Name: **Public Consulting Group**Agency Name: **SILVER STATE HEALTH  
INSURANCE EXCHANGE**Contractor Name: **Public Consulting Group**Agency Code: **960**Address: **148 State Strret 10th Floor**Appropriation Unit: **1400-70**Is budget authority  
available?: **Yes**City/State/Zip **Boston, MA 02109**

If "No" please explain: Not Applicable

Contact/Phone: **Djana Qaja 617-717-1331**Vendor No.: **T32000898**NV Business ID: **NV20021466314**To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **11/13/2012**  
Examiner's approval?

Anticipated BOE meeting date 09/2014

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved **12/31/2014**

Termination Date:

Contract term: **3 years and 48 days**4. Type of contract: **Contract**Contract description: **PCG**

5. Purpose of contract:

**This is the first amendment to the original contract which provides consulting services related to Health Care Reform. This amendment extends the termination date from December 31, 2014 to December 31, 2015 and increases the maximum amount from \$500,000 to \$1,000,000 due to the continued need for these services.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$500,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$500,000.00
4. New maximum contract amount:	\$1,000,000.00
and/or the termination date of the original contract has changed to:	12/31/2015

**II. JUSTIFICATION**

7. What conditions require that this work be done?

In March 2010, the Patient Protection and Affordable Care Act of 2010 (the PPACA) was enacted by Congress and signed into law by the President of the United States. This Health Care Reform (HCR) law mandates the creation of Health Benefit Exchanges that allow consumers to access and evaluate plans from commercial insurers and to apply for health subsidy programs (e.g., Medicaid, the Children's Health Insurance Program (CHIP), and subsidized commercial health insurance) that best meet their needs through an online marketplace. The contract is contingent upon mandates, requirements and funds of the PPACA, which may change, discontinue, or revoke at any time.

Experts in the area of HCR will provide services including to but not limited to:  
Peer review; Analysis of essential health benefits; qualified health plans and insurance markets; research and refine data on exchange utilization; review of federal statutes and guidance thereof; review of activities in other states; actuarial analysis; and other consulting services as requested.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees that have this level of knowledge.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

- a. List the names of vendors that were solicited to submit proposals (include at least three):

- b. Solicitation Waiver: **Not Applicable**

- c. Why was this contractor chosen in preference to other?

Pursuant to RFQ#1999, and in accordance with NRS 333, the selected vendors (the Silver State Health Insurance Exchange has selected the three (3) highest vendors) were the highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 08/09/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has worked for various divisions of Health and Human Services over the past several years, and for the Silver State Health Insurance Exchange, all with satisfactory performance.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	ceaton	07/31/2014 10:09:16 AM
Division Approval	sderouss	07/31/2014 10:37:56 AM
Department Approval	sderouss	07/31/2014 10:38:00 AM
Contract Manager Approval	sderouss	07/31/2014 10:38:03 AM
Budget Analyst Approval	nhovden	08/15/2014 14:20:14 PM
BOE Agenda Approval	nhovden	08/15/2014 14:20:19 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15929**Agency Name: **ATTORNEY GENERAL'S OFFICE**Agency Code: **030**Appropriation Unit: **1030-04**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **SULLI, TERI A**Contractor Name: **SULLI, TERI A**Address: **213 PASTURE DR**City/State/Zip: **CARSON CITY, NV 89701**Contact/Phone: **775/684-9244**Vendor No.: **T29022059**NV Business ID: **NV20101421029**To what State Fiscal Year(s) will the contract be charged? **2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>100.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/28/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **12/31/2014**Contract term: **156 days**4. Type of contract: **Contract**Contract description: **Consultation Service**

5. Purpose of contract:

**This is a new contract to provide consultation services to the Office of the Attorney General's Accounting section.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Payment for services will be made at the rate of \$40.00 per hour

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Teri Sulli will be providing accounting services regarding the Office of the Attorney General's budgeting processes.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**There are no state employees with the requisite knowledge.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? **No**

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Teri Sulli was contracted to do similar work for the Attorney General's Office from February 5, 2014 to June 30, 2014 and the quality of service is highly rated.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

Marti Radu, Chief Financial Officer Ph: 775-684-1116

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mradu	07/22/2014 08:37:20 AM
Division Approval	clesli1	07/22/2014 08:43:05 AM
Department Approval	chowle	07/22/2014 09:01:05 AM
Contract Manager Approval	Iramire7	07/22/2014 16:41:46 PM
Budget Analyst Approval	ekin4	07/22/2014 16:49:52 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15921**Agency Name: **ADMIN - STATE PUBLIC WORKS  
DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **OVERHEAD DOOR CO OF SIERRA NV**Contractor Name: **OVERHEAD DOOR CO OF SIERRA NV**Address: **RENO INC  
1290 HOLCOMB AVE  
RENO, NV 89502-2445**City/State/Zip: **RENO, NV 89502-2445**Contact/Phone: **775/322-4621**Vendor No.: **PUR0002873**NV Business ID: **NV19791008459**To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Building rent income fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **11/01/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **10/31/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Overhead Door Svcs**

5. Purpose of contract:

**This is a new contract to provide ongoing repairs and replacement services to all types of overhead doors, on an as needed basis, at the request and approval of a Buildings and Grounds designee.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: One man crew \$89 per hour and two man crew \$120 per hour during regular business hours from 8:00 a.m. to 4:00 p.m.; Saturdays and overtime \$100 per man per hour; Minimum service \$89; Materials at cost plus 15%

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Overhead doors in State buildings must be kept in good, safe working condition.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower.**

9. Were quotes or proposals solicited?

**Yes**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Overhead Door Co of Sierra Nevada  
Nevada Overhead Door**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

**This is one of multiple contracts being processed for bid projects.**

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

11/2010 - current with Buildings and Grounds; Satisfactory Service

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Michael Johnson, Contract Monitor, Facility Manager Ph: 775-684-1816

Michelle Kossmann, Contract Manager, Program Officer I Ph: 775-684-0241

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	07/24/2014 13:49:09 PM
Division Approval	csweeney	07/24/2014 13:49:12 PM
Department Approval	csweeney	07/24/2014 13:49:15 PM
Contract Manager Approval	mkossman	07/24/2014 13:54:32 PM
Budget Analyst Approval	jrodrig9	07/25/2014 15:32:30 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15951**Agency Name: **ADMIN - STATE PUBLIC WORKS  
DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **US LANDSCAPE INC DBA**Contractor Name: **US LANDSCAPE INC DBA**Address: **USL US LEASECOMM  
8630 CAMERON ST**City/State/Zip: **LAS VEGAS, NV 89139-7600**Contact/Phone: **702/254-0444**Vendor No.: **T29029747A**NV Business ID: **NV19971362163**To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % BUILDING RENT INCOME FEES</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **09/13/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/12/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Landscaping Services**

5. Purpose of contract:

**This is a new contract which provides ongoing landscape/grounds service at the Campos Building located at 215 East Bonanza Road, Las Vegas, Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$41,296.00**

Payment for services will be made at the rate of \$777.00 per month

Other basis for payment: \$28 per hour, per person for extra services during regular business hours from 7:00am-5:00pm, as needed and requested by Buildings and Grounds, not to exceed

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**State buildings require grounds and landscaping services to maintain a clean and attractive appearance.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower.**

9. Were quotes or proposals solicited?

**Yes**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**TruGreen LandCare of Nevada  
U.S. Landscape, Inc.  
The Groundskeeper**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor proposed the lowest monthly cost for the service requested.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2010-current; Buildings and Grounds - Satisfactory Service

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Michelle Kossmann, Contract Manager, Program Officer I Ph: 775-684-0241

Tony Riley, Contract Monitor, Supervisor I Ph: 702-486-4300

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	07/31/2014 11:10:03 AM
Division Approval	csweeney	07/31/2014 11:10:05 AM
Department Approval	csweeney	07/31/2014 11:10:08 AM
Contract Manager Approval	mkossmann	07/31/2014 12:47:03 PM
Budget Analyst Approval	jrodrig9	08/04/2014 08:22:11 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15957**Agency Name: **ADMIN - STATE PUBLIC WORKS  
DIVISION**Agency Code: **082**Appropriation Unit: **1349-12**Is budget authority  
available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity  
Name: **Interloc Solutions, Inc.**Contractor Name: **Interloc Solutions, Inc.**Address: **340 Palladio Parkway, Ste 526**City/State/Zip **Folsom, CA 95630**Contact/Phone: **Alysa Struckman 916-817-4590**

Vendor No.:

NV Business ID: **NV20051356870**To what State Fiscal Year(s) will the contract be charged? **2015-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Building Rent Income Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/13/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/31/2016**Contract term: **2 years and 19 days**4. Type of contract: **Contract**Contract description: **Maximo System Instal**

5. Purpose of contract:

**This is a new contract to provide installation, conversion, reports and training support for the Maximo 7.5 Computerized Maintenance Management System for use by Buildings and Grounds. This system will enable Buildings and Grounds to run an efficient management tracking system of buildings maintenance, staff, equipment and inventory.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,500.00**

Other basis for payment: Technical Lead \$10,540 (\$155 per hour X 68 hours); Functional Resources \$19,720 (\$145 per hour X 136 hours); Report Developer \$5,800 (\$145 per hour X 40 hours); Project Manager \$5,440 (\$170 per hour X 32 hours); Estimated Travel Cost \$8,000 (\$2,000 per trip X 4 trips)

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The maintenance management system is needed to run an efficient management system of the buildings, staff, equipment and inventory within Buildings and Grounds.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise required for installation of the system.

9. Were quotes or proposals solicited?

**No**Was the solicitation (RFP) done by the Purchasing  
Division?**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Thomas Federici, Contract Monitor, Deputy Administrator Ph: 775-684-1807

Michelle Kossmann, Contract Manager, Program Officer Ph: 775-684-0241

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	capple	08/01/2014 10:28:12 AM
Division Approval	capple	08/01/2014 10:28:20 AM
Department Approval	capple	08/01/2014 10:28:23 AM
Contract Manager Approval	mkossmann	08/01/2014 10:55:36 AM
DoIT Approval	bbohm	08/05/2014 08:46:48 AM
Budget Analyst Approval	jrodrig9	08/13/2014 10:49:12 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15957**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>Interloc Solutions, Inc.</b>
Agency Code: <b>082</b>	Contractor Name: <b>Interloc Solutions, Inc.</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>340 Palladio Parkway, Ste 526</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Folsom, CA 95630</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Alysa Struckman 916-817-4590</b>
	Vendor No.: <b></b>
	NV Business ID: <b>NV20051356870</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2015-2017</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Building Rent Income Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/13/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/31/2016**Contract term: **2 years and 19 days**4. Type of contract: **Contract**Contract description: **Maximo System Instal**

5. Purpose of contract:

**This is a new contract to provide installation, conversion, reports and training support for the Maximo 7.5 Computerized Maintenance Management System for use by Buildings and Grounds. This system will enable Buildings and Grounds to run an efficient management tracking system of buildings maintenance, staff, equipment and inventory.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,500.00**

Other basis for payment: Technical Lead \$10,540 (\$155 per hour X 68 hours); Functional Resources \$19,720 (\$145 per hour X 136 hours); Report Developer \$5,800 (\$145 per hour X 40 hours); Project Manager \$5,440 (\$170 per hour X 32 hours); Estimated Travel Cost \$8,000 (\$2,000 per trip X 4 trips)

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The maintenance management system is needed to run an efficient management system of the buildings, staff, equipment and inventory within Buildings and Grounds.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise required for installation of the system.

9. Were quotes or proposals solicited?

**No**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

5

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Thomas Federici, Contract Monitor, Deputy Administrator Ph: 775-684-1807

Michelle Kossmann, Contract Manager, Program Officer Ph: 775-684-0241

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	capple	08/01/2014 10:28:12 AM
Division Approval	capple	08/01/2014 10:28:20 AM
Department Approval	capple	08/01/2014 10:28:23 AM
Contract Manager Approval	mkossmann	08/01/2014 10:55:36 AM
DoIT Approval	bbohm	08/05/2014 08:46:48 AM
Budget Analyst Approval	jrodrig9	08/13/2014 10:49:12 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15958**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>FRAME ARCHITECTURE INC</b>
Agency Code: <b>082</b>	Contractor Name: <b>FRAME ARCHITECTURE INC</b>
Appropriation Unit: <b>1550-46</b>	Address: <b>STE B8</b>
Is budget authority available?: <b>Yes</b>	<b>8985 DOUBLE DIAMOND PKWY</b>
If "No" please explain: <b>Not Applicable</b>	City/State/Zip: <b>RENO, NV 89521-4879</b>
	Contact/Phone: <b>775/827-9977</b>
	Vendor No.: <b>T29014981</b>
	NV Business ID: <b>NV20031302154</b>

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	<b>87.00 %</b>
Highway Funds	0.00 %	X Other funding	<b>13.00 % transfer from Treasurer</b>

Agency Reference #: **107117**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/31/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2018**Contract term: **3 years and 335 days**4. Type of contract: **Contract**Contract description: **Arch/Eng Serv**

5. Purpose of contract:

**This is a new contract to provide professional architectural/engineering services to replace the culinary flooring at the Northern Nevada Correctional Center, Project No. 13-M44; Contract No. 107117.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**Other basis for payment: **monthly progress payments based on services provided****II. JUSTIFICATION**

7. What conditions require that this work be done?

**2013 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**

9. Were quotes or proposals solicited?

**No**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

6

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Markus McEntee, project manager Ph: 775-684-4141

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	07/29/2014 14:34:42 PM
Division Approval	dgrimm	07/29/2014 14:34:44 PM
Department Approval	dgrimm	07/29/2014 14:35:49 PM
Contract Manager Approval	dgrimm	07/29/2014 16:10:14 PM
Budget Analyst Approval	jrodrig9	07/31/2014 10:03:52 AM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15987**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Legal Entity Name: **PETTY & ASSOCIATES INC**

Contractor Name: **PETTY & ASSOCIATES INC**

Agency Code: **082**Address: **1375 GREG ST 106**Appropriation Unit: **All Budget Accounts - Category 10**Is budget authority available?: **No**City/State/Zip: **SPARKS, NV 89431**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD, but all funding and contractor payment responsibilities will remain with the initiating agency. For this contract the funding and expenditure authority will be the Account 3560, Military; Expenditure Category 10, Weekend Training Site.

Contact/Phone: **775/359-5777**Vendor No.: **T80580350**NV Business ID: **NV19841014622**To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	<b>100.00 % Agency funded CIP - Fedreal Funds</b>

Agency Reference #: **107098**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/11/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2019**Contract term: **4 years and 324 days**4. Type of contract: **Contract**Contract description: **Arch/Eng Serv**

5. Purpose of contract:

**This is a new contract to provide professional architectural/engineering services for the design of destratification fan for the following Nevada Army National federal buildings: CSMS 1 (Combined Support Maintenance Shop), USPFO (United States Property and Fiscal Office), AASF (Army Aviation Support Facilities), C-12 HANGER, CSMS 2, FMS 1 (Field Maintenance Shop) AND FMS 4. The purpose of the fans are to provide a uniform temperature profile at all heights throughout the various shop areas; Project No. 14-A013-24; Contract No. 107098.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,880.00**

Other basis for payment: monthly progress payments based on services provided

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**2014 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**

9. Were quotes or proposals solicited?

**No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Steve Barron, project manager Ph: 775-684-4141

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	08/06/2014 15:43:33 PM
Division Approval	dgrimm	08/06/2014 15:43:35 PM
Department Approval	dgrimm	08/06/2014 15:43:44 PM
Contract Manager Approval	dgrimm	08/06/2014 16:07:01 PM
Budget Analyst Approval	jrodrig9	08/11/2014 11:43:05 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15943**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>FARR WEST ENGINEERING DBA</b>
Agency Code: <b>082</b>	Contractor Name: <b>FARR WEST ENGINEERING DBA</b>
Appropriation Unit: <b>1351-10</b>	Address: <b>FARR WEST CHILTON ENGINEERING</b>
Is budget authority available?: <b>Yes</b>	<b>5442 LONGLEY LN STE A</b>
If "No" please explain: <b>Not Applicable</b>	City/State/Zip: <b>RENO, NV 89511-3297</b>
	Contact/Phone: <b>Brent Farr 775/851-4788</b>
	Vendor No.: <b>T81102795</b>
	NV Business ID: <b>NV20011242988</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2015-2017</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/12/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/31/2016**Contract term: **2 years and 20 days**4. Type of contract: **Contract**Contract description: **Arch/Engineering**

5. Purpose of contract:

**This is a new contract to provide on-call civil, environmental, and electrical engineering and inspection services, as well as water resource construction management and design, permitting, implementation and inspection for the Marlette/Hobart/East Slope water system.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,000.00**

Other basis for payment: Hourly Rates - Principal Civil Engineer \$130, Project Manager \$105, Project Engineer EIT \$90, Senior Hydrogeologist \$130, Hydrogeologist \$90, Principal Electrical Engineer \$150, Environmental Scientist \$105, Construction Inspector \$90, Plan Check/Building Inspector \$75, Senior Administrator \$70, Administrator \$45, Intern \$45, Senior Designer \$90, GIS Analyst \$105, GIS Technician \$75, Water Rights Surveyor \$125, Water Rights Technician \$105, Professional Surveyor \$115, Survey Technician \$75, Survey Technician II \$60, 2-man Survey Crew \$135, 3-man Survey Crew \$155

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**On-going improvements and upgrades are required to maintain optimal operation of the water system.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of expertise.**

9. Were quotes or proposals solicited?

**No**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

8

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Consistent and reliable pricing for the expertise needed on the water system.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2012-2015 for several State Public Works agency projects; Satisfactory service provided

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Jerry Walker, Contract Monitor Ph: 775-684-1800

Michelle Kossmann, Contract Manager Ph: 775-684-0241

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	08/05/2014 13:05:49 PM
Division Approval	csweeney	08/05/2014 13:05:52 PM
Department Approval	csweeney	08/05/2014 13:05:56 PM
Contract Manager Approval	mkossmann	08/05/2014 13:09:31 PM
Budget Analyst Approval	jrodrig9	08/12/2014 13:18:34 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **14853**Amendment Number: **1**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Legal Entity Name: **BUILDING CONTROL SERVICES INC**Agency Code: **082**Contractor Name: **BUILDING CONTROL SERVICES INC**Appropriation Unit: **1349-12**Address: **8521 WHITE FIR ST STE C1A**Is budget authority available?: **Yes**City/State/Zip: **RENO, NV 89523**

If "No" please explain: Not Applicable

Contact/Phone: **775/826-8998**Vendor No.: **PUR0005209**NV Business ID: **NV20021383335**To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Building Rent Income Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **10/08/2013**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **09/30/2017**Contract term: **3 years and 358 days**4. Type of contract: **Contract**Contract description: **HVAC Maintenance**

5. Purpose of contract:

**This is the first amendment to the original contract which continues ongoing heating, ventilation, and air conditioning maintenance and repair for the Nevada Highway Patrol Headquarters, located at 357 Hammill Lane, Reno, Nevada. This amendment increases the maximum amount from \$78,450 to \$97,853.75 for this additional service.**

**6. CONTRACT AMENDMENT**

1. The maximum amount of the original contract:	\$78,450.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$19,403.75
4. New maximum contract amount:	\$97,853.75

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Without preventative maintenance, repairs, and replacement parts the HVAC equipment will fail.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower and expertise.**

9. Were quotes or proposals solicited?

**No**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

9

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 130803**

**Approval Date: 08/01/2013**

c. Why was this contractor chosen in preference to other?

Building Control Services (BCS) is the only dealer in Northern Nevada who can service Allerton control systems and the only dealer found to supply parts.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

4/2010-current; Buildings and Grounds - Satisfactory Service

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	07/21/2014 13:58:00 PM
Division Approval	csweeney	07/21/2014 13:58:03 PM
Department Approval	csweeney	07/21/2014 13:58:08 PM
Contract Manager Approval	mkossman	07/21/2014 14:00:51 PM
Budget Analyst Approval	jrodrig9	07/23/2014 17:51:07 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15127**Amendment Number: **1**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Legal Entity Name: **TATE SNYDER KIMSEY ARCHITECTS**Contractor Name: **TATE SNYDER KIMSEY ARCHITECTS**Agency Code: **082**Address: **LTD**Appropriation Unit: **1590-42****709 VALLE VERDE CT**Is budget authority available?: **Yes**City/State/Zip **HENDERSON, NV 89014-2329**If "No" please explain: **Not Applicable**Contact/Phone: **702/456-3000**Vendor No.: **T80883470**NV Business ID: **NV19821003232**To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 %</b>

**Reallocated Bonds Transferred from Treasurer**

Agency Reference #: **88256**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **12/03/2013**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **06/30/2017**Contract term: **3 years and 209 days**4. Type of contract: **Contract**Contract description: **Arch/Eng Serv**

5. Purpose of contract:

**This is the first amendment to the original contract, which provides architectural/engineering services for planning for the Las Vegas Metro Building Upgrades, Project No. 13-P02; Contract No. 88256. This amendment increases the maximum amount from \$162,700 to \$198,015. This amendment increases the contract amount from \$162,700 to \$198,015 to provides for additional architectural, structural, mechanical, plumbing and electrical services due to an increase of the mezzanine area of the building and specific requirements due to the inclusion of laboratories in the building. This amendment also removes the construction administration portion of the contract, which will be re-requested in the contraction phase of the project.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	<b>\$162,700.00</b>
2. Total amount of any previous contract amendments:	<b>\$0.00</b>
3. Amount of current contract amendment:	<b>\$35,315.00</b>
4. New maximum contract amount:	<b>\$198,015.00</b>

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**2013 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature**

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	07/22/2014 14:13:08 PM
Division Approval	dgrimm	07/22/2014 14:13:12 PM
Department Approval	dgrimm	07/22/2014 14:13:15 PM
Contract Manager Approval	dgrimm	07/22/2014 16:03:27 PM
Budget Analyst Approval	jrodrig9	07/25/2014 16:00:00 PM

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**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15888**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>FAAD JANITORIAL INC</b>
Agency Code: <b>082</b>	Contractor Name: <b>FAAD JANITORIAL INC</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>52 GLEN CARRAN CIR</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>SPARKS, NV 89431</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>775/351-2405</b>
	Vendor No.: <b>T27017486</b>
	NV Business ID: <b>NV20041538232</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2015-2019</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Building Rent income Funds</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/01/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **07/31/2018**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Janitorial Services**

5. Purpose of contract:

**This is a new contract to provide ongoing janitorial services to the Historical Society located at 1660 N Virginia, Reno, Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$34,436.00**

Payment for services will be made at the rate of \$550.00 per Month

Other basis for payment: \$550.00 for Carpet Cleaning annually per request; \$125.00 for strip and wax maintenance annually per request; \$84.00 for window cleaning in and out, per request; Janitorial 2 days a week (Wed &amp; Fri) from 8am to 2pm, Paper product, soap, liners, chemicals and equipment included in the price at \$550.00 per month.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**State buildings must be kept clean for the safety of the public and State employees**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower**

9. Were quotes or proposals solicited?

**Yes**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

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Enerprise Janitorial  
J&L  
Nevada Building Service  
Premier Janitorial  
McNeils Cleaning

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Solicitation resulted in lowest bid.

d. Last bid date: 06/23/2014 Anticipated re-bid date: 06/23/2018

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2010-2014 with Building & Grounds; the work provided was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Cheryl Warren, Custodial Supervisor III Ph: 775-684-1809

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	07/24/2014 13:42:51 PM
Division Approval	csweeney	07/24/2014 13:42:55 PM
Department Approval	csweeney	07/24/2014 13:42:58 PM
Contract Manager Approval	csweeney	07/24/2014 13:43:04 PM
Budget Analyst Approval	jrodrig9	07/25/2014 15:48:12 PM

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**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15975**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**  
 Agency Code: **082**  
 Appropriation Unit: **All Budget Accounts - Category 10**  
 Is budget authority available?: **No**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD, but all funding and contractor payment responsibilities will remain with the initiating agency. For this contract the funding and expenditure authority will be the Account 3560, Military; Expenditure Category 10, Weekend Training Site.

Legal Entity Name: **ROUNDS ENGINEERING LTD**  
 Contractor Name: **ROUNDS ENGINEERING LTD**  
 Address: **CR ENGINEERING**  
**3595 AIRWAY DR STE 407**  
 City/State/Zip: **RENO, NV 89511-1845**  
 Contact/Phone: **775/826-1919**

Vendor No.: **T27008265**  
 NV Business ID: **NV20041355601**

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	<b>100.00 % agency funded CIP</b>

Agency Reference #: **106227**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/11/2014**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2018**

Contract term: **3 years and 324 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

**This is a new contract to provide professional architectural/engineering services for plumbing retrofit designs for the following Nevada Army Guard facilities in Nevada: CSMS 1 (Combined Support Maintenance Shop), USPFO (United States Property and Fiscal Office), AASF (Army Aviation Support Facilities), C-12 HANGER, CSMS 2, FMS 1 (Field Maintenance Shop), FMS 4, and the Stead Training Center: Project No. 14-A013-22; Contract No. 106227.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,800.00**

Other basis for payment: monthly progress payments based on services provided

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**2013 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**

9. Were quotes or proposals solicited?

**No**

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Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Steve Barron, project manager Ph: 775-684-4119

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	08/05/2014 14:53:38 PM
Division Approval	dgrimm	08/05/2014 14:53:41 PM
Department Approval	dgrimm	08/05/2014 15:42:44 PM
Contract Manager Approval	dgrimm	08/11/2014 11:50:28 AM
Budget Analyst Approval	jrodrig9	08/11/2014 12:03:57 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15970**

Agency Name: <b>ADMIN - ENTERPRISE IT SERVICES</b>	Legal Entity Name: <b>SIRIUS COMPUTER SOLUTIONS INC</b>
Agency Code: <b>180</b>	Contractor Name: <b>SIRIUS COMPUTER SOLUTIONS INC</b>
Appropriation Unit: <b>1386-26</b>	Address: <b>10100 REUNION PL</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>SAN ANTONIO, TX 78216-4159</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>210/369-8000</b>
	Vendor No.: <b>PUR0003148</b>
	NV Business ID: <b>NV20001444070</b>

To what State Fiscal Year(s) will the contract be charged? **2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Computer Facility Service Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **1640747**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/13/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/30/2014**Contract term: **48 days**4. Type of contract: **Contract**Contract description: **System Migration**

5. Purpose of contract:

**This is a new contract to provide installation of IBM hardware needed to upgrade the IBM Mainframe Computer System required to meet the needs of Enterprise Information Technology Services' primary mainframe customer, the Division of Welfare and Supportive Services.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,500.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Increased utilization of the mainframe computer has prompted the need to upgrade to a faster, higher capacity mainframe. Migration services are required to ensure that the configuration, environmental, networks, communications, etc., are properly in place prior to the actual upgrade of the machine.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The complexities of migrating a new mainframe are beyond the expertise of staff.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Sirius is an IBM business partner. The upgrade hardware purchased is IBM equipment.

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d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2013-current with Enterprise Information Technology Services; Sirius has provided satisfactory service

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

James Link, IT Manager II Ph: 775-684-4308

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	08/05/2014 15:58:06 PM
Division Approval	csweeney	08/05/2014 15:58:08 PM
Department Approval	csweeney	08/05/2014 15:58:11 PM
Contract Manager Approval	mkossmann	08/05/2014 15:59:14 PM
DoIT Approval	bbohm	08/05/2014 18:26:53 PM
Budget Analyst Approval	sewart	08/13/2014 14:02:55 PM

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**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **12147**Amendment  
Number: **2**Agency Name: **FACILITY MANAGEMENT DIVISION**Legal Entity  
Name: **AMERICAN CHILLER SERVICE, INC.**Agency Code: **182**Contractor Name: **AMERICAN CHILLER SERVICE, INC.**Appropriation Unit: **1385-07**Address: **745 E. Greg Street, Suite 5**Is budget authority  
available?: **Yes**City/State/Zip: **Sparks, NV 89431**If "No" please explain: **Not Applicable**Contact/Phone: **Ken Putman 775-322-9900**Vendor No.: **T29015907A**NV Business ID: **NV199221063155**To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Facility fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2011**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved **06/30/2015**

Termination Date:

Contract term: **4 years**4. Type of contract: **Contract**Contract description: **HVAC Services**

5. Purpose of contract:

**This is the second amendment to the original contract which provides for repair and maintenance services for the chillers, cooling tower, water pumps, and compressors at the Enterprise Information Technology Services Computer Facility. This amendment increases the maximum amount from \$20,000 to \$48,000 for the repair and maintenance of the Baltimore Aircoil Company (BAC) cooling tower and extra services.**

**6. CONTRACT AMENDMENT**

1. The maximum amount of the original contract:	\$20,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$28,000.00
4. New maximum contract amount:	\$48,000.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The mainframe computer system and related components will not function without the proper temperature and humidity. The State is responsible for repairs to the computers if damage is caused by the environment in the computer room.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees are not trained for this type of work.**

9. Were quotes or proposals solicited?

**Yes**Was the solicitation (RFP) done by the Purchasing  
Division?**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest bidder.

d. Last bid date: 04/07/2011 Anticipated re-bid date: 04/01/2013

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	07/29/2014 11:17:16 AM
Division Approval	csweeney	07/29/2014 11:17:18 AM
Department Approval	capple	07/29/2014 11:20:18 AM
Contract Manager Approval	csweeney	07/29/2014 11:21:33 AM
Budget Analyst Approval	sewart	07/30/2014 16:38:05 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13626**Amendment Number: **2**Agency Name: **OFFICE OF VETERAN'S SERVICES**Legal Entity Name: **Robert F. Nycek**Agency Code: **240**Contractor Name: **Robert F. Nycek**Appropriation Unit: **2561-04**Address: **1309 Morita Dr.**Is budget authority available?: **Yes**City/State/Zip: **Boulder City, NV 89005**If "No" please explain: **Not Applicable**Contact/Phone: **Robert F. Nycek 702-293-1428**Vendor No.: **T27030756**NV Business ID: **N/A**To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Funding will be 100% Private</b>

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/19/2012**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved **07/31/2014**

Termination Date:

Contract term: **4 years and 13 days**4. Type of contract: **Contract**Contract description: **Chaplain**

5. Purpose of contract:

**This is the 2nd amendment to an ongoing contract to provide chaplain services to the residents of the Nevada State Veterans Home. The purpose of this amendment is to extend the length of the contract from July 31, 2014, to July 31, 2016, and to change the maximum amount of the contract from \$37,999 to \$83,000.**

**6. CONTRACT AMENDMENT**

1. The maximum amount of the original contract:	\$9,999.00
2. Total amount of any previous contract amendments:	\$28,000.00
3. Amount of current contract amendment:	\$45,001.00
4. New maximum contract amount:	\$83,000.00
and/or the termination date of the original contract has changed to:	07/31/2016

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The Chaplain position provides counseling for the psychosocial needs of the residents.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**There are no State employees available who can provide this service.**

9. Were quotes or proposals solicited?

**No**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

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b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has been providing Chaplain services to NSVH for the last year. All services satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

**Contract is affiliated with a non-profit, religious organization and is therefore qualified for tax-exempt status. (USC 501(C)).**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	agarland	07/14/2014 16:22:26 PM
Division Approval	agarland	07/14/2014 16:22:30 PM
Department Approval	agarland	07/14/2014 16:22:34 PM
Contract Manager Approval	mnobles	07/15/2014 16:09:34 PM
Budget Analyst Approval	ekin4	08/05/2014 09:47:23 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13765**Amendment Number: **2**Agency Name: **OFFICE OF VETERAN'S SERVICES**Legal Entity Name: **Progressive Industries, Inc.**Agency Code: **240**Contractor Name: **Progressive Industries, Inc.**Appropriation Unit: **2561-04**Address: **2733 N. Pulaski Rd.**Is budget authority available?: **Yes**City/State/Zip: **Chicago, IL 60639**If "No" please explain: **Not Applicable**Contact/Phone: **Neil O'Donnell 773-763-9566**Vendor No.: **T29017362**NV Business ID: **NV2919283070**To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>50.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>50.00 % Private Insurance Funding</b>

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **10/09/2012**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **08/31/2014**Contract term: **3 years and 327 days**4. Type of contract: **Contract**Contract description: **Bulk Oxygen Supply**

5. Purpose of contract:

**This is the 2nd amendment to the original contract to supply bulk oxygen to the Nevada State Veterans Home. Bulk oxygen is provided in the resident rooms to assist residents who need oxygen based on their medical conditions. This amendment is to extend the term of the contract from August 31, 2014, to August 31, 2016, and to increase the maximum amount of the contract from \$55,000 to \$90,000.**

**6. CONTRACT AMENDMENT**

1. The maximum amount of the original contract:	\$50,000.00
2. Total amount of any previous contract amendments:	\$5,000.00
3. Amount of current contract amendment:	\$35,000.00
4. New maximum contract amount:	\$90,000.00
and/or the termination date of the original contract has changed to:	08/31/2016

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Bulk oxygen is required for the system available in each resident room, as per Federal and State laws pertaining to long term care facilities.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**There is no bulk oxygen delivery available through the State system.**

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor offers best price, delivery, and service.

d. Last bid date: 06/30/2012 Anticipated re-bid date: 07/01/2014

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has provided bulk oxygen services to NSVH in the past. Those services have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	agarland	07/23/2014 17:47:25 PM
Division Approval	agarland	07/23/2014 17:47:30 PM
Department Approval	agarland	07/23/2014 17:47:34 PM
Contract Manager Approval	mnobles	07/29/2014 10:17:38 AM
Budget Analyst Approval	ekin4	08/06/2014 10:22:45 AM

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15021**

Amendment Number: **1**

Agency Name: **NDE - DEPARTMENT OF EDUCATION**

Legal Entity Name: **BOARD OF REGENTS-UNR**

Agency Code: **300**

Contractor Name: **BOARD OF REGENTS-UNR**

Appropriation Unit: **2715-21**

Address: **UNR CONTROLLERS OFFICE  
MAIL STOP 0124**

Is budget authority available?: **Yes**

City/State/Zip: **RENO, NV 89557-0025**

If "No" please explain: **Not Applicable**

Contact/Phone: **775/784-4062**

Vendor No.: **D35000816**

NV Business ID: **Gov't Entity**

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **01/01/2014**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved **06/30/2016**

Termination Date:

Contract term: **2 years and 180 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Child Care Quality**

5. Purpose of contract:

**This is the first amendment to the original interlocal agreement, which provides for the evaluation of Nevada's Silver State Stars Quality Rating & Improvement System (QRIS). QRIS is a quality initiative that defines quality child care using research based criteria and assesses licensed child care centers by giving them a number of "stars" to indicate what level the program has reached. Evaluation of the QRIS will validate that it has clear and measurable standards, meaningful program quality levels, and standards that lead to improved learning outcomes for children. This amendment transfers this contract from the Division of Welfare and Supportive Services to the Department of Education per Executive Order 2013-16 effective 7/1/14.**

### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$40,334.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$0.00
4. New maximum contract amount:	\$40,334.00

### II. JUSTIFICATION

7. What conditions require that this work be done?

**DWSS receives funding from the US Administration for Children & Families, Child Care and Development Fund (CCDF) and a minimum of 4% of CCDF funds must be used to enhance child care quality and availability.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the resources or expertise to perform these duties.**

9. Were quotes or proposals solicited?

**No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DWSS has several interlocal agreements with NSHE entities and services provided are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	06/25/2014 18:14:50 PM
Division Approval	msmit5	07/11/2014 09:45:26 AM
Department Approval	ecrecli	07/16/2014 11:54:47 AM
Contract Manager Approval	sjon23	07/16/2014 16:19:17 PM
Budget Analyst Approval	sbrown	08/12/2014 14:17:29 PM

Sept BOE

For Board Use Only

Date: 08/12/2014

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15211**Amendment Number: **1**Agency Name: **NDE - DEPARTMENT OF EDUCATION**Legal Entity Name: **LEITNER, DAVID DBA**Agency Code: **300**Contractor Name: **LEITNER, DAVID DBA**Appropriation Unit: **2715-21**Address: **PACIFIC RESEARCH ASSOCIATES**Is budget authority available?: **Yes****5201 SW WESTGATE DR STE 228**If "No" please explain: **Not Applicable****PORTLAND, OR 97221-2427**Contact/Phone: **503/297-5300**Vendor No.: **T27019822**NV Business ID: **NV20101560126**To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **02/03/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **12/31/2014**Contract term: **331 days**4. Type of contract: **Contract**Contract description: **CC Quality**

5. Purpose of contract:

**This is the first amendment to the original contract to provide guidance in the evaluation design for the Collaborative Evaluation Project, an annual evaluation report, maintenance of the web-based Collaborative Evaluation Project Database Application to collect data, and modification of the web-based application as necessary for the Office of Early Care and Education and the agencies receiving Child Care and Development Funds Quality Dollars. This amendment transfers this contract from the Division of Welfare and Supportive Services to the Department of Education per Executive Order 2013-16 effective 7/1/14.**

**6. CONTRACT AMENDMENT**

1. The maximum amount of the original contract:	\$32,500.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$0.00
4. New maximum contract amount:	\$32,500.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**DWSS receives funding from the US Administration for Children & Families, Child Care and Development Fund (CCDF) and a minimum of 4% of CCDF funds must be used to enhance child care quality and availability.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the resources or expertise to perform these duties.**

9. Were quotes or proposals solicited?

**Yes**

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Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor was selected as the lowest responsible vendor.

d. Last bid date: 11/15/2013 Anticipated re-bid date: 09/12/2014

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	07/01/2014 10:17:39 AM
Division Approval	msmit5	07/11/2014 09:46:25 AM
Department Approval	ecrecli	07/16/2014 13:22:01 PM
Contract Manager Approval	sjon23	07/16/2014 16:20:04 PM
DoIT Approval	bbohm	07/17/2014 08:03:49 AM
Budget Analyst Approval	sbrown	08/12/2014 13:55:10 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15969**

Agency Name: <b>DHHS - AGING AND DISABILITY SERVICES DIVISION</b>	Legal Entity Name: <b>JS NET ASSOCIATES LLC</b>
Agency Code: <b>402</b>	Contractor Name: <b>JS NET ASSOCIATES LLC</b>
Appropriation Unit: <b>3266-27</b>	Address: <b>46105 BEACH CREST DR STE 777</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>NESKOWIN , OR 97149-8219</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>JOZSA@QUIXNET.NET 503/392-3114</b>
	Vendor No.: <b>T27035343</b>
	NV Business ID: <b>NV20101345464</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2015-2017</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>60.60 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>39.40 % Healthy Nevada Funds</b>

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/08/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2017**Contract term: **2 years and 327 days**4. Type of contract: **Contract**Contract description: **Forensic Medical**

5. Purpose of contract:

**This is a new contract to provide forensic medical specialist services to the Elder Protective Services Social Workers to assist in investigating complex medical elder abuse cases. Contractor will provide an analysis of medical documentation and observation of the cases, including, but not limited to, identifying neglect and abuse, wound development and care, cases involving multiple diagnosis, medication issues and injury identification.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Other basis for payment: As specified per Attachment CC - Contractor's Response

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Pursuant to NRS 200.5093 ADSD, Elder Protective Services receives and investigates reports of abuse, neglect (including self neglect), exploitation or isolation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to perform this service.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Avysion Healthcare Services  
CFNEI  
JS Net Associates, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor was the highest scoring proposer as determined by an evaluation committee.

d. Last bid date: 03/25/2014 Anticipated re-bid date: 01/01/2017

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Francis, Agnes, Management Analyst II Ph: 775-687-0512

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lgoulart	08/04/2014 15:20:09 PM
Division Approval	lgoulart	08/04/2014 15:20:14 PM
Department Approval	ecreceli	08/05/2014 11:56:35 AM
Contract Manager Approval	jpruneau	08/08/2014 11:25:21 AM
Budget Analyst Approval	knielsen	08/08/2014 11:40:42 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15909**

Agency Name: <b>DHHS - AGING AND DISABILITY SERVICES DIVISION</b>	Legal Entity Name: <b>WHITE PINE COUNTY</b>
Agency Code: <b>402</b>	Contractor Name: <b>WHITE PINE COUNTY</b>
Appropriation Unit: <b>3167-00</b>	Address: <b>801 CLARK ST</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>ELY, NV 89301</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>775/289-4783</b>
	Vendor No.: <b>T40262600</b>
	NV Business ID: <b>Governmental Entity</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2014-2015</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Revenue from County</b>

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2013**Retroactive? **Yes**

If "Yes", please explain

**Legislative Session year with the merge/consolidation of Developmental Services to ADSD was approved, contracts required modification to reflect these changes. Additionally, each county requires time to process approvals by officials, resulting in a delay in contract submissions. Contracts are for two years, set up to be reviewed at the end of one year so that sufficient amount of time is given to begin the process of a new contract before contract expires if needed.**

3. Termination Date: **06/30/2015**Contract term: **1 year and 364 days**4. Type of contract: **Revenue Contract**Contract description: **County of White Pine**

5. Purpose of contract:

**This is a new revenue contract that is ongoing and provides service to children with developmental disabilities and the County to reimburse the Aging and Disability Services Division the non-federal share of funding as payment for services.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: This is an informal estimate based on current services and caseload of the county.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Pursuant to NRS 435.010 and NRS 435.020 Division of Aging and Disability Services (ADSD) is obligated to provide services to children with developmental disabilities and the County to reimburse ADSD the non-federal share of funding as payment for services

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Not applicable. State employees are providing the services for the county.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not applicable. State employees are providing the services for the county.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

07/01/12 to 06/30/13, Mental Health and Developmental Services-Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

Matthew Medeiros, MA1 Ph: 775-687-0545

Robert Forderhase, ASO3 Ph: 775-688-1930

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkucera	07/31/2014 16:57:06 PM
Division Approval	tmyler	08/01/2014 08:07:30 AM
Department Approval	ecreceli	08/01/2014 08:15:41 AM
Contract Manager Approval	jpruneau	08/01/2014 08:16:35 AM
Budget Analyst Approval	knielsen	08/04/2014 16:11:07 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15922**

Agency Name:	<b>DHHS - AGING AND DISABILITY SERVICES DIVISION</b>	Legal Entity Name:	<b>CENTER FOR FORENSIC NURSING EXCELLENCE INTERNATIONAL</b>
Agency Code:	<b>402</b>	Contractor Name:	<b>CENTER FOR FORENSIC NURSING EXCELLENCE INTERNATIONAL</b>
Appropriation Unit:	<b>3266-27</b>	Address:	<b>10624 S EASTERN AVE STE A</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>HENDERSON, NV 89052-2983</b>
If "No" please explain:	Not Applicable	Contact/Phone:	<b>866-353-2363</b>
		Vendor No.:	<b>T29034941</b>
		NV Business ID:	<b>NV20131330202</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2015-2017</b>		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>60.60 %</b>	Fees	<b>0.00 %</b>
	Federal Funds	<b>0.00 %</b>	Bonds	<b>0.00 %</b>
	Highway Funds	<b>0.00 %</b>	<b>X</b> Other funding	<b>39.40 % Healthy Nevada Funds</b>

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/05/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2017**Contract term: **2 years and 330 days**4. Type of contract: **Contract**Contract description: **Forensic Medical**

5. Purpose of contract:

**This is a new contract to provide forensic medical specialist services to the Elder Protective Services Social Workers to assist in investigating complex medical elder abuse cases. The contractor will provide an analysis of medical documentation and observation of the cases, including, but not limited to, identifying neglect and abuse, wound development and care, cases involving multiple diagnosis, medication issues and injury identification.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Other basis for payment: As specified per Attachment CC - Cost of Services

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Pursuant to NRS 200.5093 ADSD, Elder Protective Services receives and investigates reports of abuse, neglect (including self neglect), exploitation or isolation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

employees do not have the expertise to perform this service

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

CFNEI  
JS Net Associates, LLC  
Avysion Healthcare Services

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b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor was the highest scoring proposer as determined by an evaluation committee.

d. Last bid date: 03/25/2014 Anticipated re-bid date: 01/01/2017

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Francis, Agnes, Management Analyst II Ph: 775-687-0512

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	07/21/2014 11:39:32 AM
Division Approval	tmyler	07/21/2014 11:39:35 AM
Department Approval	ecreceli	07/30/2014 11:18:24 AM
Contract Manager Approval	jpruneau	08/01/2014 13:17:22 PM
Budget Analyst Approval	knielsen	08/05/2014 14:59:40 PM

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**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15610**Amendment Number: **1**Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH**Legal Entity Name: **Jam Contracting, LLC**Contractor Name: **Jam Contracting, LLC**Agency Code: **406**Address: **2007 Maple Springs St.**Appropriation Unit: **3161-95**Is budget authority available?: **Yes**City/State/Zip: **Henderson, NV 89015**If "No" please explain: **Not Applicable**Contact/Phone: **Jeffrey Pees 702-992-7260**Vendor No.: **T27035228**NV Business ID: **NV20041005954**To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>100.00 %</b>	Fees	<b>0.00 %</b>
	Federal Funds	<b>0.00 %</b>	Bonds	<b>0.00 %</b>
	Highway Funds	<b>0.00 %</b>	Other funding	<b>0.00 %</b>

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/11/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **10/30/2014**Contract term: **141 days**4. Type of contract: **Contract**Contract description: **Wall Cover. Install**

5. Purpose of contract:

**This is the first amendment to the original contract which provides installation and preparation of Acrovyn wall coverings necessary to protect existing walls from unnecessary damages in buildings D, G, E, and H of the Rawson-Neal Hospital. This amendment adds additional installation of the same wall covering to the Crisis Building (R.S.U.) and the Gymnasium in which direct services are provided to behavioral health patients. This amendment extends the termination date from September 30, 2014 to October 30, 2014 and increases the maximum amount from \$16,970 to \$41,129 due to the additional wall coverings being installed.**

**6. CONTRACT AMENDMENT**

1.	The maximum amount of the original contract:	<b>\$16,970.00</b>
2.	Total amount of any previous contract amendments:	<b>\$0.00</b>
3.	Amount of current contract amendment:	<b>\$24,159.00</b>
4.	New maximum contract amount:	<b>\$41,129.00</b>

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Pursuant to Joint Commission accreditation and N.R.S. 331.080 authorized expenditures for maintenance and repair. The Rawson-Neal Psychiatric Hospital was built with dry wall and plaster that is very easy for our clients to put their foot or fist through which creates many holes in the walls in the common client areas. Our clients are also subjected to self-inflicted injury by doing this. This means we are continuously repairing holes in the walls and having to repaint these areas. The material we are going to hang will replace painting the walls, but, it is also strong enough that a client will no longer be able to put holes in the wall.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

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Southern Nevada Adult Mental Health Services does not currently have anyone on staff who can properly perform this project.

9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen for two reasons; first, they were recommended by the material supplier as the best company for actually installing the wall covering. Second; there installation price was the lowest of the three quotes.

d. Last bid date: 03/01/2014 Anticipated re-bid date: 09/01/2014

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pripple	07/25/2014 09:12:08 AM
Division Approval	alaw1	07/29/2014 16:15:19 PM
Department Approval	ecrecli	07/29/2014 16:22:52 PM
Contract Manager Approval	tpollar2	07/30/2014 09:05:05 AM
Budget Analyst Approval	bberry	08/13/2014 18:06:04 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15948**

Agency Name: <b>ADJUTANT GENERAL &amp; NATIONAL GUARD</b>	Legal Entity Name: <b>VAN WOERT BIGOTTI ARCHITECTS</b>
Agency Code: <b>431</b>	Contractor Name: <b>VAN WOERT BIGOTTI ARCHITECTS</b>
Appropriation Unit: <b>3650-10</b>	Address: <b>1400 S VIRGINIA ST STE C</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89502-2836</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>775/328-1010</b>
	Vendor No.: <b>T60080600</b>
	NV Business ID: <b>19781005709</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2015-2016</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NMD# 017-14S**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/13/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/30/2015**Contract term: **1 year and 17 days**4. Type of contract: **Contract**Contract description: **FETC Training Area**

5. Purpose of contract:

**This is a new contract to perform professional services to create a training area site plan with 2,000+ acres for the Floyd Edsall Training Center.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,110.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The facility has 2,000+ acres in addition to 232 acres pending BLM approval and 300 acres of Nellis AFB land for possible MOU/MOA. This would develop a site plan for training areas throughout the site per military standards.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Agency personnel do not possess requisite skills and certifications to conduct the site analysis.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

**This firm was selected because of previously successful architectural/engineering services provided by the state.**

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d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Office of the Military has utilized this firm through the State Public Works Board and has found their services to be satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vradford	07/28/2014 07:57:46 AM
Division Approval	ctyle1	07/28/2014 08:59:40 AM
Department Approval	ctyle1	07/28/2014 08:59:43 AM
Contract Manager Approval	vradford	07/28/2014 12:29:59 PM
Budget Analyst Approval	jborrowm	08/13/2014 10:08:53 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15949**

Agency Name: <b>ADJUTANT GENERAL &amp; NATIONAL GUARD</b>	Legal Entity Name: <b>VAN WOERT BIGOTTI ARCHITECTS</b>
Agency Code: <b>431</b>	Contractor Name: <b>VAN WOERT BIGOTTI ARCHITECTS</b>
Appropriation Unit: <b>3650-10</b>	Address: <b>1400 S VIRGINIA ST STE C</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89502-2836</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>775/328-1010</b>
	Vendor No.: <b>T60080600</b>
	NV Business ID: <b>19781005709</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2015-2016</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NMD# 011-14S**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/13/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/30/2015**Contract term: **1 year and 17 days**4. Type of contract: **Contract**Contract description: **Plumb Lane MILCON**

5. Purpose of contract:

**This is a new contract to perform professional services for the analysis of an existing building at Plumb Lane Armory to see if the facility can be expanded to meet the mission requirements of the National Guard.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,750.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The facility requires a thorough building and site analysts to determine if the existing facility can be expanded to meet the mission requirements or if it is more cost effective to demolish and construct a new facility.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Agency personnel do not possess requisite skills and certifications to conduct the building and site analysis.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

**This firm was selected because of previously successful architectural/engineering services provided by the state.**

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Office of the Military has utilized this firm through the State Public Works Board and has found their services to be satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vradford	07/28/2014 07:56:39 AM
Division Approval	ctyle1	07/28/2014 08:53:00 AM
Department Approval	ctyle1	07/28/2014 08:53:02 AM
Contract Manager Approval	vradford	07/28/2014 12:29:49 PM
Budget Analyst Approval	jborrowm	08/13/2014 10:09:30 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15986**

Agency Name: <b>ADJUTANT GENERAL &amp; NATIONAL GUARD</b>	Legal Entity Name: <b>D&amp;J HOLDINGS LLC &amp;/OR</b>
Agency Code: <b>431</b>	Contractor Name: <b>D&amp;J HOLDINGS LLC &amp;/OR</b>
Appropriation Unit: <b>3650-16</b>	Address: <b>MCGINLEY &amp; ASSOCIATES INC</b>
Is budget authority available? <b>Yes</b>	<b>815 MAESTRO DR</b>
If "No" please explain: Not Applicable	City/State/Zip: <b>RENO, NV 89511-2295</b>
	Contact/Phone: <b>775/829-2245</b>
	Vendor No.: <b>T27022272A</b>
	NV Business ID: <b>20021218343</b>
To what State Fiscal Year(s) will the contract be charged? <b>2015</b>	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NMD# 26-14S**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/13/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **11/30/2014**Contract term: **109 days**4. Type of contract: **Contract**Contract description: **AASF Soil Sampling**

5. Purpose of contract:

**This is a new contract to perform an environmental soil and groundwater sampling to verify the presence of contamination at the Nevada Army National Guard Army Aviation Support Facility in Reno, Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,108.24****II. JUSTIFICATION**

7. What conditions require that this work be done?

**Washoe County Health District and Nevada Division of Environmental Protection requires this service to test for a potentially leaking underground storage tank.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the necessary equipment nor skills to properly conduct the soil and ground water testing.**

9. Were quotes or proposals solicited?

**Yes**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**McGinley & Associates  
Broadbent  
AMEC  
Pezonella Associates Inc**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Office of the Military has used this vendor and the services provided are satisfactory. This vendor will be able to conduct the scope of work for the lowest bid.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vradford	08/06/2014 10:56:32 AM
Division Approval	ctyle1	08/06/2014 11:16:28 AM
Department Approval	ctyle1	08/06/2014 11:16:31 AM
Contract Manager Approval	vradford	08/06/2014 11:16:44 AM
Budget Analyst Approval	jborrowm	08/13/2014 15:20:47 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15757**Agency Name: **DEPARTMENT OF AGRICULTURE**Agency Code: **550**Appropriation Unit: **4550-25**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **WASHINGTON STATE UNIVERSITY**Contractor Name: **WASHINGTON STATE UNIVERSITY**Address: **PO BOX 641039**City/State/Zip: **PULLMAN, WA 99164-1039**Contact/Phone: **209/335-2022**Vendor No.: **T11361100**NV Business ID: **Not Applicable**To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Agency Service Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/05/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2018**Contract term: **3 years and 330 days**4. Type of contract: **Interlocal Agreement**Contract description: **ADL Interlocal**

5. Purpose of contract:

**This is a new interlocal agreement to provide Diagnostic Laboratory Services to determine the presence and nature of infectious, contagious or parasitic diseases.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,000.00**

Other basis for payment: per invoice, based upon current fee schedule

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 571 directs the Department to do all things necessary for the control and eradication of infectious, contagious, or parasitic diseases of livestock. Laboratory tests are required to determine the presence and nature of infectious, contagious or parasitic diseases.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees perform similar work, however certain tests can not be performed at the Department's laboratories because of lack of specific equipment or the state's laboratories are not certified for these specific tests, thus they must send those samples to an outside testing laboratory.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

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Interlocal

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

Anette Rink, Supervisor, Animal Disease Laboratory Ph: (775) 353-3700

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wcune1	06/24/2014 13:31:52 PM
Division Approval	wcune1	06/24/2014 13:31:54 PM
Department Approval	wcune1	06/24/2014 13:31:58 PM
Contract Manager Approval	wcune1	08/01/2014 05:46:24 AM
Budget Analyst Approval	sbarkdul	08/05/2014 15:06:43 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15955**

Agency Name: <b>GCB - GAMING CONTROL BOARD</b>	Legal Entity Name: <b>James Edwards</b>
Agency Code: <b>611</b>	Contractor Name: <b>James Edwards</b>
Appropriation Unit: <b>4061-04</b>	Address: <b>13180 Thomas Creek Rd</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Reno, NV 89511</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>775-851-3572</b>
	Vendor No.: <b></b>
	NV Business ID: <b>NV20101332278</b>

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	<b>0.00 %</b>
Federal Funds	<b>0.00 %</b>	Bonds	<b>0.00 %</b>
Highway Funds	<b>0.00 %</b>	Other funding	<b>0.00 %</b>

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/05/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2018**Contract term: **3 years and 330 days**4. Type of contract: **Contract**Contract description: **Instructor**

5. Purpose of contract:

**This is a new contract that continues ongoing services to conduct and oversee the Gaming Control Board's Gaming Academy to instruct agents on casino play, casino protection, laws of arrest, and internal controls.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,000.00**

Payment for services will be made at the rate of \$0.00 per for services

Other basis for payment: Consideration will only be for reimbursement of relevant travel costs at 100% of, and in accordance with, the prevailing General Services Administration per diem rate

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The Gaming Control Board's Gaming Academy trains new agents in methods to protect the casino games. This requires expertise in casino games, and in regulatory oversight of casinos.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The work requires specialized training in knowledge of casino games, and law enforcement procedures, together with the ability to demonstrate cheating techniques.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**George Joseph**  
**Eliot Jacobson**  
**James Edwards**

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b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Combination of price and expertise.

d. Last bid date: 06/23/2014 Anticipated re-bid date: 06/01/2018

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor was previously under contract with the Gaming Control Board - services were satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

Karl Bennison, Ph:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkingla	07/28/2014 15:30:39 PM
Division Approval	jkingla	07/28/2014 15:30:45 PM
Department Approval	jkingla	07/28/2014 15:30:48 PM
Contract Manager Approval	jkingla	07/28/2014 15:30:53 PM
Budget Analyst Approval	knielsen	08/05/2014 15:20:00 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15912**Agency Name: **DPS-INVESTIGATION DIVISION**Agency Code: **653**Appropriation Unit: **3743-04**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **QUALITY TRI COUNTY JANITORIAL**Contractor Name: **QUALITY TRI COUNTY JANITORIAL**Address: **DBA QUALITY JANITORIAL  
PO BOX 3084**City/State/Zip: **WINNEMUCCA, NV 89446-3084**Contact/Phone: **Melene Ramos 775/623-2863**Vendor No.: **T29001976A**NV Business ID: **NV20041444254**To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>70.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
<b>X</b>	Highway Funds	<b>30.00 %</b>	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/30/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2018**Contract term: **3 years and 336 days**4. Type of contract: **Contract**Contract description: **Janitorial Service**

5. Purpose of contract:

**This is a new contract that continues ongoing janitorial services for the Nevada Highway Patrol, Parole and Probation and Investigation office in Winnemucca.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$41,200.00**

Payment for services will be made at the rate of \$745.00 per month

Other basis for payment: \$680.00 per semi-annual carpet cleaning.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**State facilities must be cleaned and maintained.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**There are no state employees in this area who provide this service.**

9. Were quotes or proposals solicited?

**Yes**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Elizabeth's Broom Closet  
Quality Tri County Janitorial Inc.  
Janitorial Nia**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor who provided a quote for service.

d. Last bid date: 04/04/2014 Anticipated re-bid date: 12/01/2017

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor is currently under contract with DPS and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shoh1	07/15/2014 18:21:11 PM
Division Approval	shoh1	07/15/2014 18:21:20 PM
Department Approval	mteska	07/16/2014 08:54:26 AM
Contract Manager Approval	jbauer	07/25/2014 15:45:39 PM
Budget Analyst Approval	jstrandb	07/30/2014 11:52:41 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **14064**Amendment Number: **1**Agency Name: **WILDLIFE**Agency Code: **702**Appropriation Unit: **4462-11**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **TORELL, TIMOTHY LEE**Contractor Name: **TORELL, TIMOTHY LEE**  
Address: **DBA TIMS TURQUOISE & GEMS**  
**562 E 9TH AVE**City/State/Zip: **SUN VALLEY, NV 89433-7211**Contact/Phone: **775/673-5234**Vendor No.: **T29023261**NV Business ID: **NV20041273848**To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % licensing fees</b>

Agency Reference #: **13-16**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **02/13/2013**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **12/30/2016**Contract term: **3 years and 321 days**4. Type of contract: **Contract**Contract description: **Photography**

5. Purpose of contract:

**This is the first amendment to the original contract which provides existing photos, video, and custom photo/video of wildlife. This amendment extends the termination date from August 16, 2016 to December 30, 2016 and increases the maximum amount from \$9,999 to \$23,699.**

**6. CONTRACT AMENDMENT**

1. The maximum amount of the original contract:	\$9,999.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$13,700.00
4. New maximum contract amount:	\$23,699.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Nevada Department of Wildlife produces over 65 regulation books, brochures, pamphlets, maps, reports and other documents for consumer use. Photographs are necessary for aesthetics and to motivate participation in wildlife-associated recreation, which supports 97% of the Department's budget. Photographs will also be used in NDOT's public website, which averages over 272,200 page views and 37,800 unique visitors each month. The Department is also putting an emphasis on video for its social media outlets (Facebook, Youtube, etc.). High quality wildlife video will be essential to reach our audience.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Wildlife photography and video requires not only a tremendous amount of expertise but also time. NDOW field personnel have neither the expertise nor the time to capture the photographs or video necessary.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Jon Hill  
Ernie Ross  
Tims Turq.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The department received three responses to an informal solicitation to bid. The responses were reviewed by our publications coordinator based on quality, availability, and price, and NDOW selected this vendor.

d. Last bid date: 08/31/2012 Anticipated re-bid date: 06/01/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Photography for the Nevada Department of Wildlife since December, 2009. Work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdailey	08/06/2014 10:29:46 AM
Division Approval	kdailey	08/06/2014 10:29:48 AM
Department Approval	eobrien	08/07/2014 12:21:31 PM
Contract Manager Approval	kdailey	08/07/2014 12:38:42 PM
Budget Analyst Approval	sbarkdul	08/07/2014 12:43:35 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15960**

Agency Name: <b>DEPARTMENT OF WILDLIFE</b>	Legal Entity Name: <b>BASIN ENGINEERING CORPORATION</b>
Agency Code: <b>702</b>	Contractor Name: <b>BASIN ENGINEERING CORPORATION</b>
Appropriation Unit: <b>1511-91</b>	Address: <b>1070 E AULTMAN ST</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>ELY, NV 89301-2507</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>775/289-9800</b>
	Vendor No.: <b>T29030781</b>
	NV Business ID: <b>NV20101133074</b>

To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	<b>X</b> Bonds	<b>100.00 %</b>
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **14-65**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/06/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2016**Contract term: **1 year and 329 days**4. Type of contract: **Contract**Contract description: **CONSTRUCTION SRVS**

5. Purpose of contract:

**This is a new contract to provide services for inspection, construction, sampling and testing on a as-needed basis for southern and eastern regions.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,999.99****II. JUSTIFICATION**

7. What conditions require that this work be done?

**Geotechnical investigations and other construction sampling are critical to ensuring successful construction of projects.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**There are no qualified employees to perform these inspections duties.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdailey	07/29/2014 14:23:57 PM
Division Approval	kdailey	07/29/2014 14:24:00 PM
Department Approval	eobrien	07/29/2014 14:49:00 PM
Contract Manager Approval	kdailey	08/06/2014 09:07:41 AM
Budget Analyst Approval	sbarkdul	08/06/2014 10:18:24 AM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15959**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **1511-91**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **BASIN ENGINEERING CORPORATION**Contractor Name: **BASIN ENGINEERING CORPORATION**Address: **1070 E AULTMAN ST**City/State/Zip: **ELY, NV 89301-2507**Contact/Phone: **775/289-9800**Vendor No.: **T29030781**NV Business ID: **NV20101133074**To what State Fiscal Year(s) will the contract be charged? **2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	<b>X</b> Bonds	<b>100.00 %</b>
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **14-66**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/05/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2015**Contract term: **329 days**4. Type of contract: **Contract**Contract description: **KIRCH WMA QM**

5. Purpose of contract:

**This is a new contract to provide professional engineering services to design a water system, pump house and mechanical/electrical plans for a single family dwelling at the Kirch Wildlife Management area in Ely Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,250.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**Existing Water System has sanitation problems which complicate the management system and have historically added significant maintenance costs.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The work requires specialized equipment, knowledge, and licensure.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

**Vendor was chosen on the basis of competence and geographical location.**

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Ross Baker , Ph:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdailey	07/29/2014 14:24:08 PM
Division Approval	kdailey	07/29/2014 14:24:11 PM
Department Approval	eobrien	07/29/2014 14:36:21 PM
Contract Manager Approval	kdailey	07/29/2014 14:49:21 PM
Budget Analyst Approval	sbarkdul	08/05/2014 15:21:55 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15917**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4162-04**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **Martin-Ross & Associates**Contractor Name: **Martin-Ross & Associates**Address: **350 South Rock Blvd**City/State/Zip: **Reno, NV 89502**Contact/Phone: **Terrell Fearrand 775-336-4440**

Vendor No.:

NV Business ID: **NV20031163095**To what State Fiscal Year(s) will the contract be charged? **2015-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>100.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/24/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2016**Contract term: **1 year and 342 days**4. Type of contract: **Contract**Contract description: **Background Investiga**

5. Purpose of contract:

**This is a new contract to provide background investigations for applicants for law enforcement positions with Nevada State Parks.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The Division of State Parks has a backlog of applicants for positions requiring pre-employment background investigations.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Promotions and retirements has created vacancies and backlog of required investigations.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? **No**

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Martin-Ross provide prisoner transport for the Department of Corrections from 2011 to 2013.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Dale Conner, Law Enforcement & Training Officer Ph: 775-684-2774

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	07/18/2014 08:15:14 AM
Division Approval	sdecrona	07/18/2014 08:15:16 AM
Department Approval	sdecrona	07/18/2014 08:15:22 AM
Contract Manager Approval	sdecrona	07/24/2014 12:20:43 PM
Budget Analyst Approval	jrodrig9	07/24/2014 14:44:32 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15984**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4605-19**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **OVERTON POWER DISTRICT #5**Contractor Name: **OVERTON POWER DISTRICT #5**Address: **PO BOX 395**City/State/Zip: **OVERTON, NV 89040-0395**Contact/Phone: **702/397-2512**Vendor No.: **T80720450**NV Business ID: **NA**To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Utility Surcharge</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/17/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/01/2017**Contract term: **2 years and 350 days**4. Type of contract: **Contract**Contract description: **Utility Serv & Maint**

5. Purpose of contract:

**This is a new contract to provide service and repair of electrical utility pole and line system that services Valley of Fire and Spring Valley State Parks on an on-call basis.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**This is a service and maintenance contract with the only utility provider in the area.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State Parks does not have the equipment or resources to do this type of work.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? **No**

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State Parks had emergency contracts and they have performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

Jamin Hunter, Facilities Supervisor Ph: 702-486-5126

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	08/05/2014 16:05:25 PM
Division Approval	sdecrona	08/08/2014 09:11:46 AM
Department Approval	sdecrona	08/08/2014 09:11:49 AM
Contract Manager Approval	sdecrona	08/13/2014 10:31:49 AM
Budget Analyst Approval	jrodrig9	08/17/2014 17:35:54 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **14628**Amendment Number: **1**Agency Name: **FORESTRY DIVISION**Legal Entity Name: **BUREAU OF LAND MANAGEMENT**Agency Code: **706**Contractor Name: **BUREAU OF LAND MANAGEMENT**Appropriation Unit: **4195-00**Address: **STILLWATER FIELD OFFICE**Is budget authority available?: **Yes****5665 MORGAN MILL RD**City/State/Zip: **CARSON CITY, NV 89701-1448**If "No" please explain: **Not Applicable**Contact/Phone: **775/885-6030**Vendor No.: **T27027458**NV Business ID: **NA**To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/25/2013**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **04/14/2017**Contract term: **3 years and 294 days**4. Type of contract: **Revenue Contract**Contract description: **Land Use Agreement**

5. Purpose of contract:

**This is the first amendment to the original revenue contract, authorized the Bureau of Land Management (BLM) to use land at the Nevada Division of Forestry's (NDF) Air Operations facility at 2311 Firebrand Road in Minden, NV as a temporary Single Engine Air Tanker (SEAT) reload base and Air Attack parking. The amendment increases the contract amount from \$9,500 to \$15,000 to reflect an increase in the daily rate of payment from \$100 to \$300 per day.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,500.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$5,500.00
4. New maximum contract amount:	\$15,000.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Bureau of Land Management (BLM) has requested the use of the land at the NDF Air Operations facility on a temporary basis as a reloading base for single engine air tankers and Air Attack parking when needed. The use of the land by BLM is beneficial to the State of Nevada during the fire fighting season.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Bureau of Land Management is a federal agency.

9. Were quotes or proposals solicited?

**No**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Contractor is a federal government agency.

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dprather	08/13/2014 06:58:03 AM
Division Approval	dprather	08/13/2014 06:58:06 AM
Department Approval	dprather	08/13/2014 06:58:10 AM
Contract Manager Approval	ldunn	08/13/2014 12:10:13 PM
Budget Analyst Approval	jrodrig9	08/18/2014 10:07:45 AM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15981**Agency Name: **DCNR - ENVIRONMENTAL PROTECTION**Agency Code: **709**Appropriation Unit: **3193-09**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **SIERRA NEVADA JOURNEYS**Contractor Name: **SIERRA NEVADA JOURNEYS**Address: **190 E LIBERTY ST**City/State/Zip: **RENO, NV 89501-2209**Contact/Phone: **775/355-1688**Vendor No.: **T29015313**NV Business ID: **NV2006180775**To what State Fiscal Year(s) will the contract be charged? **2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **DEP 14-032**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/18/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2015**Contract term: **316 days**4. Type of contract: **Contract**Contract description: **Watershed Education**

5. Purpose of contract:

**This is a new contract to provide environmental education programs to 1,200 students and 60 educators in Northern Nevada with an emphasis on natural resources stewardship and water quality protection. Students will explore their local watersheds, learn about preventing nonpoint source pollution and conduct water quality monitoring.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,674.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The U.S. Environmental Protection Agency provides federal Clean Water Act Section 319 funds to the State of Nevada, Division of Environmental Protection for the specific purpose of addressing nonpoint source pollution through watershed restoration and environmental education projects.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The Nevada Division of Environmental Protection, Nonpoint Source Pollution Management Program issues an annual request for proposals (RFP) for the distribution of federal Clean Water Act Section 319 funds for the implementation of environmental restoration and education projects to control nonpoint source pollution. The local match funds generated through the projects fulfill the States non-federal match obligation for the federal funds.**

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Southern Nevada Water Authority  
Washoe County  
Nevada Tahoe Conservation District  
Dayton Valley Conservation District  
Sierra Nevada Journeys  
Nevada Outdoor School  
Great Basin Outdoor School

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor was chosen by the RFP evaluation committee based on the scores of the selection criteria.

d. Last bid date: 10/01/2013 Anticipated re-bid date: 10/01/2014

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2007 to present Nevada Division of Environmental Protection, Bureau of Water Quality Planning. Service provided was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Birgit Widegren, Nonpoint Source Program Supervisor Ph: 775.687.9550

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	randrews	08/05/2014 17:00:57 PM
Division Approval	ksertic	08/07/2014 13:11:53 PM
Department Approval	ksertic	08/07/2014 13:11:58 PM
Contract Manager Approval	sneudaue	08/13/2014 11:09:22 AM
Budget Analyst Approval	jrodrig9	08/18/2014 09:48:48 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15897**Agency Name: **B&I - TAXICAB AUTHORITY**Agency Code: **750**Appropriation Unit: **4130-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **METZ, MONICA B**Contractor Name: **METZ, MONICA B**Address: **9616 SAGE SPARROW AVE**City/State/Zip: **LAS VEGAS, NV 89148-4215**Contact/Phone: **702/845-4583**Vendor No.: **T27034634**NV Business ID: **NA**To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	<b>100.00 % TRIP CHARGES</b>

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **04/16/2014**Retroactive? **Yes**

If "Yes", please explain

The previous contracted Hearing Officer resigned effective 3/27/2014, we have scheduled court cases that if not heard will back up our court system, and the state office will lose revenue.

3. Termination Date: **12/31/2014**Contract term: **259 days**4. Type of contract: **Other (include description): HEARING OFFICER**Contract description: **HEARING OFFICER**

5. Purpose of contract:

This is a new contract for an Administrative Hearing Officer. The previous contracted Hearing Officer resigned 3/26/2014. The hearing officer will preside over Nevada Taxicab Authority internal Administrative Court to adjudicate cases involving regulatory violations committed by privilege licensees and holders of Certificates of Public Convenience and Necessity.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,200.00**

Payment for services will be made at the rate of \$800.00 per DAY

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Nevada Taxicab Authority enforcement staff issues approximately 5,000 citations during the fiscal year. The Administrator delegates the citation adjudication function to a contractor who is a licensed out of state attorney with transportation industry experience.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Taxicab Authority staff and other State agencies do not have the level of legal expertise or time required to accomplish this function.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Use of other private sector vendors or state agencies to adjudicate for the Taxicab Authority is not a viable option. Example: The Department of Administration hearing division almost exclusively hears workers compensation cases, and uses a stacked calendar every day of the week, which would be an extraordinary financial burden on the agency for overtime paid to officers that must appear. Currently the agency can schedule hearings on a specific day to accommodate the working shifts (Taxicab Authority operates 24/7 365) of the officers that must appear, thus keeping overtime costs as low as possible, and only Taxicab Authority actions and citations are heard. The contract Hearing Officer that is utilized by the Taxicab Authority is a licensed Nevada attorney with specialized knowledge.

d. Last bid date: Anticipated re-bid date: 11/30/2014

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Yes

See the attached Authorization to Contract form for details.

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Professional services are exempt from the state business license requirement.

17. Not Applicable

18. Agency Field Contract Monitor:

CARAVELLA, JO ANN, ADMIN ASST IV Ph: 702-668-4010

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dhowry	07/16/2014 11:40:21 AM
Division Approval	dhowry	07/16/2014 11:40:26 AM
Department Approval	sanders7	07/17/2014 11:10:02 AM
Contract Manager Approval	dhowry	07/21/2014 16:10:28 PM
Budget Analyst Approval	sjohnso9	08/12/2014 18:13:45 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15876**Agency Name: **DETR - EMPLOYMENT SECURITY DIVISION**Agency Code: **902**Appropriation Unit: **All Appropriations**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **PRESTON BASS INTERPRETING**Contractor Name: **PRESTON BASS INTERPRETING**Address: **SERVICES LLC  
4730 FIORE BELLA BLVD**City/State/Zip: **LAS VEGAS, NV 89135-2493**Contact/Phone: **Caroline Preston-Bass 702/228-5181**Vendor No.: **T27008077**NV Business ID: **NV20041135569**To what State Fiscal Year(s) will the contract be charged? **2015-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 %

Fees 0.00 %

Federal Funds 0.00 %

Bonds 0.00 %

Highway Funds 0.00 %

**X Other funding 100.00 % All DETR Budget Accounts**Agency Reference #: **1913-16-DETR**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **09/01/2014**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/31/2016**Contract term: **2 years**4. Type of contract: **Contract**Contract description: **Interpreting Service**

5. Purpose of contract:

**This is a new contract that continues ongoing American Sign Language interpreting services for the clients, employees, board members, or council members who are deaf or hearing impaired or unable to understand the spoken language for meetings, conferences, or hearings.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,500.00**

Other basis for payment: \$80/hr. w/2 hr. min. charge per interpreter assigned, (assignments will be teamed with two or more interpreters unless deemed otherwise by both the requesting party and Preston Bass Interpreting Service, LLC); \$100/hr. for assignments received on same day (within 24 hrs.); Certified Deaf Interpreters, (CDI) Tactile Interpreters and Oral Interpreter charges are variable and may be up to \$650/day flat rate, (charges may also include transportation costs, airfare, car rental, parking fees, mileage, per diem and hotel at General Service Administration rates upon submittal of approved receipts; for pre-scheduled assignments, 48 hr. cancellation policy is required to avoid full charges; for assignments using non local interpreters, a 4 business day cancellation policy is required, with the total Contract not to exceed \$49,500.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Interpreting services are necessary to meet the requirements of the Americans with Disabilities Act.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**DETR staff is not qualified to provide these services.**

9. Were quotes or proposals solicited?

**Yes**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Northern Nevada International Center  
Preston Bass Interpreting Service, LLC  
Las Vegas Interpreting Service

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to respond.

d. Last bid date: 06/02/2014 Anticipated re-bid date: 06/02/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Yes

See the attached Authorization to Contract form for details.

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Preston Bass Interpreting Service, LLC is currently under contract with the Department of Employment, Training and Rehabilitation and has been providing satisfactory service since 2010.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

WYNANDS, KATHLEEN, Ph:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	njolly	07/07/2014 16:33:49 PM
Division Approval	mcost1	07/09/2014 08:47:29 AM
Department Approval	mcost1	07/09/2014 08:47:34 AM
Contract Manager Approval	kwynands	07/09/2014 09:03:31 AM
Budget Analyst Approval	jmurph1	08/13/2014 07:59:23 AM

Brian Sandoval  
Governor



Julia Teska  
State Budget Director


Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
***Budget Division***

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: July 29, 2014

To: Julia Teska, Clerk of the Board  
Department of Administration

From: Julie Strandberg, Budget Analyst 

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the information item is also provided.

**DEPARTMENT OF PUBLIC SAFETY – DIVISION OF EMERGENCY MANAGEMENT**  
**Clark County Flood**

Agenda Item Write-up:

Pursuant to NRS 353.2755, the Division of Emergency Management on behalf of Clark County was requesting funds from the Disaster Relief Account due to a flood that occurred on September 11, 2012, however following Clark Counties detailed review it was determined that claims were ineligible under state law and disaster relief criteria. This notice is to advise that this request is now being withdrawn.

Additional Information:

At their May 13, 2014 meeting the Board of Examiners approved an extension to September 28, 2014 to allow ample review time, however Clark County now wishes to withdraw the request from the Disaster Relief Account.

Statutory Authority:

Pursuant to NRS 353.2755 (2) the initial request for a grant or loan from the Disaster Relief Account must be submitted within 60 days after the disaster and include specific information mentioned in statute. Any additional information requested by the State Board of Examiners

must be submitted within 6 months after the disaster, which was March 11, 2013, unless the State Board of Examiners and the Interim Finance Committee grant an extension.

<b>REVIEWED:</b> <u>          </u>
<b>INFO ITEM:</b> <u>          </u>





## Fire Department

575 E Flamingo Rd · Las Vegas NV 89119  
(702) 455-7311 · Fax (702) 734-6111

Bertal Washington, Fire Chief  
Erik Newman, Sr. Deputy Fire Chief  
Jon Klassen, Deputy Fire Chief      John Steinbeck, Deputy Fire Chief  
Kelly Blackmon, Deputy Fire Chief

July 22, 2014

Christopher Smith, Chief  
Division of Emergency Management and  
Homeland Security  
State of Nevada  
2478 Fairview Drive  
Carson City, NV 89701

Re: Clark County Severe Flooding Disaster Relief Account Application – Withdrawal of  
Notice of Intent to Apply

Dear Chief Smith:

This letter is to request a withdrawal of Clark County's Notice of Intent to Apply for Disaster Relief. Due to the withdrawal of all potential sub-applicants, we will not be moving forward with a formal application on behalf of Clark County and other agencies affected by the September 11, 2012 flooding in Las Vegas, Nevada. Clark County previously filed a Notice of Intent to Apply and we were granted until September 11, 2013 to file a formal application with our documented request for relief. Subsequently, we were granted a second extension of time through March 31, 2014, as well as a third extension of time to June 30, 2014. We were granted a final extension of time through September 30, 2014. Since our last extension was granted, we worked closely with your staff and the various sub-applicants to review submitted documentation and determine eligibility for claims for reimbursement from each agency. As a result of that detailed review, it was determined that for the most part, initial claims were either ineligible under state law and disaster relief review criteria. In other instances, there was insufficient documentation provided to support the claims.

For these reasons, we have determined it is not feasible to proceed with a formal application for disaster relief. We very much appreciate your staff for assisting us throughout this process.

If you have any questions or require further documentation, please let me know.

Sincerely,

John Steinbeck  
Deputy Fire Chief/Emergency Manager

cc: Richard Martin  
Recovery and Mitigation Supervisor  
Ron Hood  
Recovery and Mitigation Officer