

Governor Brian Sandoval
Chairman

James R. Wells, CPA
Clerk of the Board



Attorney General Adam Paul Laxalt
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: January 10, 2017, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

AGENDA

1. **Call to Order / Roll Call**
2. **Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)
3. **Approval of the December 19, 2016 Minutes** (For possible action)

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the state Board of Examiners.

| AGENCY NAME | # OF VEHICLES | NOT TO EXCEED: |
|--|----------------------|-----------------------|
| Department of Administration – Fleet Services Division | 51 | \$1,248,320 |
| Department of Administration – Fleet Services Division | 3 | \$92,531 |
| Department of Agriculture – Livestock Inspection | Up to 7 used | \$24,596 |
| Department of Corrections | 4 | \$124,760 |
| Total | 65 | \$1,490,207 |

5. Approval of a Textbook Waiver (For possible action)

Pursuant to NRS 387.2065 the Department of Education, requests approval of a textbook waiver on behalf of White Pine County School District in the amount of \$13,278.48. The district has provided supporting information that they were unable to meet the required textbook expenditures due to an economic hardship.

6. Approval To Pay An Allocation From The Interim Finance Committee Contingency Account (For possible action)

Department of Taxation - \$887,491

Pursuant to NRS 353.268, the department requests an allocation of \$887,491 from the Interim Finance Contingency Account to fund the implementation of Initiative Petition 1 for the Regulation and Taxation of Marijuana Act.

7. Designation of Bad Debts (For possible action)

Pursuant to NRS 353C.220, the State Controller may request on behalf of state agencies that the State Board of Examiners designate certain debts as bad debts. This includes the uncollectible accounts submitted to the Controller's Office for collections from state agencies and departments.

The Controller's Office has been unable to recover any of the outstanding debts listed and requests approval to remove the delinquent debt from the books of the State.

Request Summary:

| To | # Accounts | Amount |
|--------------------|------------|-----------------|
| Board of Examiners | 1,818 | \$ 1,324,100.21 |

8. Authorization to Contract With a Current and / or Former Employee
(For possible action)

A. Department of Health and Human Services – Public and Behavioral Health

Pursuant to NRS 333.705, subsection 1, the division requests approval to continue to contract with former employee, Debra Scott, to support the division's bill draft requests and combine behavioral health licensing boards and bring them into the division. Ms. Scott is anticipated to work approximately 10 hours per week through February 17, 2018.

B. Department of Health and Human Services – Public and Behavioral Health

Pursuant to NRS 333.705, subsection 1, the division requests to contract with former employee, Christabell Sotelo-Zecena, to assist with program implementation, grant management, and fiscal monitoring of the Pregnancy Risk Assessment Monitoring Survey Program (PRAMS) and Abstinence Education Grant Program. It is anticipated that she will work 40 hours per week effective January 10, 2017 to June 30, 2018.

C. Department of Transportation – Traffic Operations and Traffic Safety Projects

Pursuant to NRS 333.705, subsection 1, the department requests to contract with former employee, Tiffany Patrick, to provide engineering analyst services for Traffic Operations projects and Traffic Safety projects. Kimley-Horn is currently under two master agreements for Traffic Operations Design Services (P454-16-016) and Traffic Safety Design Services (Agreement P545-15-816) to provide technical support for both projects and is proposing to hire Tiffany Patrick as an Engineering Analyst.

D. Department of Transportation – Right-of-Way

Pursuant to NRS 333.705, subsection 1, the department requests to contract with former employee, Ms. Halana Salazar, who is currently providing critical right-of-way engineering services in support of the USA Parkway Program Management project. Ms. Salazar is employed by Jacobs Engineering Group, Inc.

9. Leases – [Attachment Exhibit 1](#) (For possible action)

10. Contracts – [Attachment Exhibit 2](#) (For possible action)

11. Master Service Agreements – [Attachment Exhibit 3](#) (For possible action)

12. Information Item – [Attachment Exhibit 4](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from November 16, 2016 through December 20, 2016.

13. Information Item – Report

Governor’s Finance Office – Budget Division

Pursuant to NRS Chapter 353, the Governor’s Finance Office, Budget Division presents a reconciled fund balance report for the TORT Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of December 16, 2016.

| | |
|--|-----------------|
| TORT Claim Fund | \$ 7,077,555.67 |
| Statutory Contingency Account | \$ 1,337,160.74 |
| Stale Claims Account | \$ 1,692,658.01 |
| Emergency Account | \$ 279,841.00 |
| Disaster Relief Account | \$ 6,738,066.72 |
| IFC Unrestricted Contingency Fund General Fund | \$10,192,095.37 |
| IFC Unrestricted Contingency Highway Fund | \$ 1,676,832.35 |
| IFC Restricted Contingency Fund General Fund | \$ 3,429,834.00 |
| IFC Restricted Contingency Highway Fund | \$15,689,332.00 |

14. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)

15. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint.

We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov.

Agenda Posted at the Following Locations:

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet: <http://budget.nv.gov/Meetings/> and <https://notice.nv.gov>