

Governor Brian Sandoval
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James R. Wells, CPA
Clerk of the Board



Attorney General Adam Paul Laxalt
Member

Secretary of State Barbara K. Cegavske
Member

**STATE OF NEVADA
BOARD OF EXAMINERS**

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: March 14, 2017, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)
- 3. Approval of the February 14, 2017 Minutes** (For possible action)
- 4. State Vehicle Purchases** (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the state Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Nevada Department of Wildlife	1	\$28,676
Total	1	\$28,676

5. Request Reimbursement from the Statutory Contingency Account (For possible action)

Pursuant to NRS 293.253(6), the Secretary of State requests \$279,588.17 from the Statutory Contingency Account to reimburse county clerks for the cost of publication for statewide ballot measures from the 2016 general election.

6. Approval to Pay Stale Claim (For possible action)

Pursuant to NRS 353.097, subsection 4, a stale claim must be approved for payment from the State Claims Account by the State Board of Examiners. The Board has authorized the Clerk to approve state claims under \$50,000 on behalf of the Board. The following Stale Claims are being submitted to the Board of Examiners for approval:

Department of Education

The department requests approval to pay \$166,312.14 from the School Remediation Trust Account for a 2016 accounts payable for the rural English Language Learner program to the Lyon County School District.

7. Approval of Payment For The Cash Management Improvement Act (For possible action)

The State Controller requests approval of payment to the U.S. Treasury in an amount not to exceed \$21,526 from the General Fund. This is the highest possible payable liability for 2016. The U.S. Treasury is reviewing the report and should have a final liability figure by March 16th. Payment to the U.S. Treasury is required by March 31st.

8. Authorization to Approve a Provider Agreement (For possible action)

Department Health and Human Services – Division of Child and Family Services

The division is requesting Board of Examiners' approval of the following provider agreement form to enable them to enter into an agreement with providers of:

- Emergency Shelter Care

9. Authorization to Contract With a Current and / or Former Employee
(For possible action)

A. Department of Health and Human Services Division – Division of Aging and Disability Services Division

Pursuant to NRS 333.705, subsection 1, the division requests approval to contract with former employee, Michelle McGuire, to administer Autism therapy for the division's Autism Treatment Assistance Program and the Nevada Early Intervention Services program. Ms. McGuire is anticipated to work approximately 20 hours per week through June 30, 2018.

B. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Mr. Hossein Hatefi who is employed by Stantec Consulting Services, Inc. Stantec is proposing using Mr. Hatefi as a bridge inspector and trainer for NDOT Agreement P085-16-011.

10. Request to Write Off Bad Debt **(For possible action)**

A. Business and Industry, Division of Industrial Relations - \$860,027.67

Pursuant to NRS 232.605(2), the Advisory Council to the Division of Industrial Relations requests that the Board of Examiners designate the following debts as bad debts as they have been determined to be uncollectible:

- Mechanical Section Fees/Fines - \$400
- Occupational Safety and Health Administration Fines/Penalties - \$403,870.53
- Uninsured Employer Claim Account - \$238,484.22
- Workers' Compensation Administrative Fines and Premium Penalties - \$217,272.92

B. Nevada Gaming Control Board – Nevada Gaming Commission - \$8,956.39

Pursuant to NRS 463.123(2), the Nevada Gaming Control Board requests the approval to remove \$8,956.39 in delinquent debt from the Nevada Gaming Commission's records.

11. Request to Exchange Land (For possible action)

Pursuant to NRS 323.100, the State Land Registrar may, with the approval of the State Board of Examiners and the Interim Finance Committee, exchange state lands or interests in land for any other lands or interests in land.

Department of Conservation and Natural Resources Division of State Lands

The Department of Conservation and Natural Resources, Division of State Lands, proposes to exchange 62 acres of State of Nevada land located in Elko County near the Nevada Youth Training Center (NYTC) with 62 acres of private owned land immediately adjacent to the NYTC. The private landowner would also pay \$125,000 for the difference in land value as determined by an independent appraisal per NRS 323.100.

12. Victims of Crime Fiscal Year 2017 2nd Quarter Report and Fiscal Year 2017 3rd Quarter Recommendation (For possible action)

Pursuant to NRS 217.260, the Board of Examiners estimates available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 2nd quarter fiscal year 2017 Victims of Crime Program report states all approved claims were resolved totaling \$2,589,715.36 with \$1,106,675.62 paid out of the Victims of Crime Program account and \$1,483,039.74 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future reserves at \$14.4 million to help defray crime victims' medical costs.

Based on the projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 3rd quarter of FY 2017.

13. Leases (For possible action)

14. Contracts (For possible action)

15. Master Service Agreements (For possible action)

16. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from January 25, 2017 through February 21, 2017.

17. Information Item – Clerk of the Board Contracts

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18. Information Item – Report

A. Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS 321.5954, the Department of Conservation and Natural Resources, Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the 2nd quarter of fiscal year 2017.

Additional Information:

- **1989 Tahoe Basin Act**
There were no transfers of lands or interest in lands during the quarter.
- **Lake Tahoe Mitigation Program**
The agency reports that there were no acquisitions of land or interest during the quarter.

19. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)

20. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint.

We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov

Agenda Posted at the Following Locations:

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet: <http://budget.nv.gov/Meetings/> and <https://notice.nv.gov>