

Governor Brian Sandoval  
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*Clerk of the Board*



Attorney General Adam Paul Laxalt  
*Member*

Secretary of State Barbara K. Cegavske  
*Member*

## STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298  
Phone: (775) 684-0222 / Fax: (775) 684-0260  
<http://budget.nv.gov/Meetings>

### PUBLIC MEETING NOTICE AND AGENDA

**Date and Time:** August 8, 2017, 10:00 AM

**Location:** Old Assembly Chambers of the Capitol Building  
101 N. Carson Street  
Carson City, Nevada 89701

**Video Conference Location:** Grant Sawyer Building  
555 E. Washington Avenue, Ste. 5100  
Las Vegas, Nevada 89101

### AGENDA

1. **Call to Order / Roll Call**
2. **Public Comment** ( No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)
3. **Approval of the July 5, 2017 Minutes** (For possible action)

**4. State Vehicle Purchases** (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners’.

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Conservation and Natural Resources – Nevada State Parks Division	29	\$885,344
Department of Public Safety – Division of Investigations	3	\$101,718
Department of Wildlife	17	\$545,826
<b>Total</b>	<b>49</b>	<b>\$1,532,888</b>

**5. Authorization to Contract With a Current and / or Former Employee** (For possible action)

**A. Department of Health and Human Services – Division of Public and Behavioral Health – Facility for Mental Offender**

Pursuant to NRS 333.705, subsection 1, the Division requests authority to contract with Chris Radford-Price, a former Director of Nursing, to assess, coordinate and participate in direct client care. This employee will support Lake’s Crossing Center for approximately 20 hours per week from August 9, 2017 through August 8, 2018.

**B. Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Division requests authority to contract with Ethan Dorrance, a former Correctional Officer, to provide uniformed security guard services through Allied Universal Security Services.

**6. State Administrative Manual Changes** (For possible action)

The State Administrative Manual (SAM) is being submitted to the Board of Examiners’ for approval of additions and revisions in the following chapters:

2400 – Division of Internal Audits

**7. Approval To Pay An Allocation From The Interim Finance Committee Contingency Account (For possible action)**

**A. Office of the Attorney General – Crime Prevention \$6,253**

Pursuant to NRS 353.268, subsection 1, the Office's Crime Prevention Account requests an allocation of \$6,253 from the Interim Finance Committee Contingency Account to cover a projected salary shortfall.

**B. Office of the State Treasurer \$136,014**

Pursuant to NRS 353.268, subsection 1, the Office requests an allocation of \$136,014 from the Interim Finance Committee Contingency Account to pay for contract expenditures on software development and maintenance for the Education Savings Program.

**C. Commission on Ethics \$14,470**

Pursuant to NRS 353.268, subsection 1, the Nevada Commission on Ethics requests a loan of \$14,470 from the Interim Finance Committee Contingency Account to fund expenditures through the end of the fiscal year.

**D. Department of Education - \$211,749**

Pursuant to NRS 353.268, subsection 1, the Nevada Department of Education requests an allocation of \$211,749 from the Interim Finance Committee Contingency Fund to replenish the Special Education Contingency Account.

**8. Authorization to Approve a Provider Agreement** (For possible action)

**Department of Health and Human Services – Division of Child and Family Services – Provider Agreement Form**

The Division is requesting Board of Examiners' approval of the following provider agreement forms to enable them to enter into an agreement with providers of:

- Medication Management, Psychiatric and Psychological Evaluations (Youth Parole Services)
- Medication Management, Psychiatric and Psychological Evaluations (Juvenile Justice Facilities)

**9. Master Lease Agreement** (For possible action)

**Department of Administration – Enterprise Information Technology Services**

The Division seeks approval for the second amendment to the existing master lease agreement with International Business Machines (IBM) which provides IBM Mainframe Storage Equipment for disaster recovery purposes in support of tape subsystems not to exceed \$1,024,967.18.

**10. Approval to Join or Use Other Governments' Contracts** (For possible action)

**Department of Education – Assessments & Accountability - \$1,712,621.20**

Pursuant to NRS 332.195, the Department requests to utilize a Chicago Public Schools Intrastate Interlocal Agreement with Northwest Evaluation Association to provide a new Measures of Academic Progress Kindergarten through Third Grade Reading Assessment.

## 11. Salary Adjustments (For possible action)

The 2015 Legislative Session made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet certain salary deficiencies for fiscal year 2017 that might be created between the appropriated money of the respective departments, commissions, and agencies and the actual cost of the personnel of those departments, commissions, and agencies that are necessary to pay for salaries. Under this legislation, the following amounts from the General Fund and/or Highway Fund are requested:

### A. Department of Education

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
2673	Office of the Superintendent	\$29,897	
	<b>Total</b>	<b>\$29,897</b>	

### B. Department of Agriculture

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
4550	Veterinary Medical Services	\$6,836	
	<b>Total</b>	<b>\$6,836</b>	

### C. Department of Corrections

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
3706	Prison Medical Care	\$194,000	
3738	Southern Desert Correctional Center	\$289,000	
3751	Ely State Prison	\$300,000	
3761	Florence McClure Women's Correctional Center	\$151,000	
	<b>Total</b>	<b>\$934,000</b>	

**12. Approval to Pay a Tort Claim Pursuant to NRS 41.036** (For possible action)

Claimant:	Helen Romero, et al.
Claim No.:	TC 18107
Settlement Amount:	\$70,000
Date of Loss:	December 28, 2006

**13. Leases** (For possible action)

**14. Contracts** (For possible action)

**15. Master Service Agreements** (For possible action)

**16. Information Item – Clerk of the Board Contracts and Leases**

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract and lease transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts, leases and amendments approved from June 13, 2017 through July 18, 2017.

**17. Information Item - Department of Public Safety – Emergency Management – Disaster Relief Account Request**

Pursuant to NRS 353.2755, the Division is notifying the Board of Examiners' of its intent to request a recommendation by the Board of Examiners' to the Interim Finance Committee for approval of grants and/or loans from the Disaster Relief Account to Mineral County to cover spring flooding preparation/mitigation costs.

**18. Public Comment** ( No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)

## 19. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint.

We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at [daluzzi@finance.nv.gov](mailto:daluzzi@finance.nv.gov). Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at [daluzzi@finance.nv.gov](mailto:daluzzi@finance.nv.gov)

### **Agenda Posted at the Following Locations:**

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet: <http://budget.nv.gov/Meetings/> and <https://notice.nv.gov>