

Governor Brian Sandoval
Chairman

James R. Wells, CPA
Clerk of the Board



Attorney General Adam Paul Laxalt
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

MINUTES

Date and Time: November 14, 2017, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:

Governor Brian Sandoval
Attorney General Adam Paul Laxalt – Present in Las Vegas
Secretary of State Barbara Cegavske
James R. Wells, Clerk

OTHERS PRESENT:

Steve Canavero, Superintendent, Department of Education
Roger Rahming, Deputy Superintendent, Department of Education
James Wright, Director, Department of Public Safety
Caleb Cage, Chief, Division of Emergency Management
Justin Luna, Administrative Services Officer 3, Division of Emergency Management
James McAfee, Captain, Highway Patrol, Department of Public Safety
Robbie Oxoby, Project Manager, State Public Works
Steve Fisher, Administrator, Division of Welfare and Supportive Services
Caroline Bateman, Chief Deputy Attorney General, Attorney General Office

1. Call to Order / Roll Call

Governor: Good morning ladies and gentlemen, I will call the Board of Examiners Meeting to order. I hope everyone is having a wonderful day. All Members are present. The Attorney General is present in Las Vegas.

2. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

Governor: We will move to agenda item number 2, Public Comment. Is there any member of the public present in Carson City that would like to provide public comment to the Board? I hear and see none. Is there anyone present in Las Vegas that would like to provide public comment to the Board?

Attorney General: No Governor, there is no public comment.

Governor: Okay.

3. Approval of the October 10, 2017 Minutes (For possible action)

Governor: We will move to agenda item number 3, approval of the October 10, 2017 minutes. Have the Members had an opportunity to review the minutes and are there any changes? If there are none, the Chair will accept a motion for approval.

Attorney General: I move to approve.

Governor: The Attorney General has moved to approve to minutes from October 10, 2017. Is there a second?

Secretary of State: I second Governor.

Governor: The Secretary of State has seconded the motion. Are there any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

4. Request to Purchase State Vehicles (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT EXCEED:	TO
Department of Business and Industry – Division of Industrial Relations	3	\$72,144	
Colorado River Commission	2	\$90,820	
Department of Conservation and Natural Resources – Division of Environmental Protection	2	\$50,820	
Department of Administration - Fleet Services	2	\$39,473	
Department of Public Safety – State Fire Marshal Division	2	\$72,198	
Total	11	\$325,455	

Governor: We will move to agenda item number 4, Request to Purchase State Vehicles. Mr. Wells, good morning.

Clerk: Good morning Governor and Members of the Board. Item 4 includes five requests for 11 vehicles.

The first request is from the Department of Business and Industry, Industrial Relations Division, to replace one pickup and two sedans that have met the age and/or mileage requirements in the State Administrative Manual (SAM). A work program to accept a grant for the purchase of these vehicles was approved by IFC at their last meeting.

The second request is from the Colorado River Commission to replace one pickup truck and one sedan that have met the age and/or mileage requirements in SAM. These vehicles were included in the agency's legislatively approved budget. One of the vehicles does exceed the amount that was approved and the additional funding will come either from reserves or budgetary savings recognized throughout the fiscal year.

The third request is from the Department of Conservation and Natural Resources, Division of Environmental Protection, to replace two vehicles that have met the age and/or mileage requirements in SAM and which were included in the agency's legislatively approved budget.

The fourth request is from the Department of Administration, Fleet Services Division, to purchase one new vehicle which was approved by the IFC at their June meeting and to replace one agency vehicle which was totaled in an accident. These are being purchased using the lease purchase program.

The final request is from the Department of Public Safety, State Fire Marshal's Office to replace two pickups that have met the age and/or mileage requirements in SAM and which were included in the agencies legislatively approved budget.

There are representatives available to answer any questions the Board Members may have.

Governor: Thank you Mr. Wells. I have no questions. Board Members, are there any questions?

Secretary of State: None Governor.

Attorney General: Move to approve.

Secretary of State: Second.

Governor: The Attorney General has moved to approve the request to purchase state vehicles as presented in agenda item number 4. The Secretary of State has seconded the motion. Are there any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

5. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account
(For possible action)

A. Department of Corrections – Correctional Programs

Pursuant to NRS 353.268, the Department requests an allocation of \$234,372 in Fiscal Year 2018 and \$375,056 in Fiscal Year 2019 for a total of \$609,428 from the Interim Finance Committee Contingency Account to fund the addition of one Program Officer 2 position, four Program Officer 1 positions, two temporary contracted support positions and other associated costs. The requested positions are needed to ensure compliance with Senate Bill 268 which was enacted during the 2017 Legislative Session to verify an offender's full legal name and date of birth before issuing a photo identification card. This action would result in an increase of the agencies authorized positions from 99 full-time equivalents to 104 full-time equivalents.

B. Department of Education – Distributive School Account

Pursuant to NRS 353.268, the Department requests an allocation of \$1,679,139 from the Interim Finance Committee Contingency Account to fund an adjustment to the per-pupil funding allocation due to a change in allocation methodology which had a detrimental impact to certain school districts.

C. Department of Education – Special Education Contingency

Pursuant to NRS 353.268, the Department requests an allocation of \$208,159 from the Interim Finance Committee Contingency Account to replenish the Special Education Contingency Account.

D. Governor’s Office of Workforce Innovation – Nevada P20 Workforce Reporting

Pursuant to NRS 353.268, the Office requests an allocation of \$250,000 from the Interim Finance Committee Contingency Account to support the data partner planning for the Nevada P-20 to Workforce Research Data System.

E. Office of the State Controller

Pursuant to NRS 353.268, the Office requests an allocation of \$178,580 from the Interim Finance Committee Contingency Account to fund a Master Service Agreement (MSA) contractor to complete a Business Intelligence project and online checkbook and a MSA contractor to conduct a data review to ensure the safety of sensitive data.

F. Department of Public Safety – Division of Emergency Management

Pursuant to NRS 353.268, the Division requests an allocation of \$122,250 from the Interim Finance Committee Contingency Account to cover costs associated with providing security support to Clark County during the upcoming New Year’s Eve activities.

G. Department of Public Safety – Nevada Highway Patrol – Dignitary Protection

Pursuant to NRS 353.268, the Division requests an allocation of \$53,578 from the Interim Finance Committee Contingency Account to cover the cost of providing protective services as requested by the U.S. Secret Service to dignitaries visiting Nevada for the remainder of the fiscal year.

Governor: We will move to agenda item number 5, Request for Recommendation of Approval to the IFC Committee for an Allocation Amount from the Contingency Account. Mr. Wells if you would present a record with regard to all the items and then we can go back if there are some that we want to pull out and ask questions about. Please proceed.

Clerk: Thank you Governor. Item 5 includes seven requests for positive recommendations to the Interim Finance Committee pursuant to NRS 353.268 for allocations from the General Fund Contingency Account. The Contingency Account has an approximate balance of \$16.4 million to cover unanticipated costs for the remainder of the 2017-2019 biennium.

The first request in the amount of \$234,372 in fiscal year 2018 and \$375,056 in fiscal year 2019 is from the Department of Corrections to add staff needed to ensure compliance with the provisions of Senate Bill 268 enacted by the 2017 Legislature relating to verification of inmate identity and date of birth prior to the issuance of a photo identification card.

The second request in the amount of \$1,679,139 is from the Department of Education to fund an adjustment to the per pupil allocation due to a change in the methodology which had a detrimental impact on certain school districts.

The third request in the amount of \$208,159 is also from the Department of Education to replenish the Special Education Contingency Account for allocations that were made to school districts after the 2017 Legislative Session adjourned.

The fourth request in the amount of \$250,000 is from the Office of Workforce Innovation to fund an expansion of the datasets that are included in the Nevada P-20 to Workforce Research Data System or NPWR to enhance the data analysis capabilities of that system. This request was originally included in the Governor's recommended budget but was removed by the Legislature during the budget closing and the agency was told they could approach the Contingency Fund with a request once an implementation plan was finalized.

The fifth request in the amount of \$178,580 is from the Office of the State Controller to fund development costs related to the business intelligence and online checkbook project as well as an independent auditor to assess data risks and ensure sensitive data is properly protected.

The sixth request which was originally in the amount of \$122,250 is from the Department of Public Safety, Emergency Management Division to cover the projected costs of providing Nevada Guard support to Clark County for the New Year's Eve activities. Subsequent to the original request, the Emergency Management Division submitted additional information regarding the County's concern for public safety and the needs and a request for additional personnel to provide security support. The revised request is for \$346,077 an increase of \$223,823 from the original request.

The seventh request in the amount of \$53,578 is from the Department of Public Safety, Highway Patrol to cover visiting dignitary protection costs incurred during Presidential and Vice-Presidential visits as well as projected costs for providing protective services to visiting dignitaries for the remainder of the fiscal year.

These requests total \$3,324,961 and are all subject to approval by the Interim Finance Committee meeting in December. There are representatives from each of the departments to answer individual questions.

Governor: Thank you Mr. Wells. I do not have any questions personally for the Department of Corrections for 5A. Do either of the Board Members wish to have the Department of Corrections come forward on that agenda item?

Attorney General: No Governor, thank you.

Secretary of State: No.

Governor: Okay. We will move to the next item which is 5B, the Department of Education, Dr. Canavero would you please come forward on agenda item 5B. Good morning.

Steve Canavero: Good morning Governor, General Laxalt and Madam Secretary. Steven Canavero, State Superintendent, Public Instruction. I am joined by Roger Rahming, Deputy Superintendent for Finance.

This request is for \$1,679,000 from the Interim Finance Committee's Contingency Account to fund an adjustment to the per-pupil allocation, due to a change in allocation methodology. Let me explain a little bit about what we mean.

Senate Bill 544 codified the per-pupil allocation which is based upon the Distributive School Account (DSA) Workbook at the end of the Legislative Session. During that time, Washoe County School District had a number of questions and some concerns about their particular per-pupil allocation, as codified in Senate Bill 544.

The Department committed to work with Washoe County to determine the source and the reason behind what they thought was a change that needed to be explained. We did an exhaustive student-by-student analysis in working with Washoe County School District and identified the problem which was the enrollment table that was utilized in creating the dollar value per pupil codified in Senate Bill 544.

The issue, probably can best convey by an example is how the model allocated students who were enrolled in virtual charter schools. So, the example would be, a student enrolled in Connections Academy, a statewide virtual charter school, who lived in Clark County, was actually assigned to Washoe County because that was the headquarters for the virtual charter school.

So, the net effect of that was it added students to Washoe County School District that were not necessarily enrolled in/did not reside within the Washoe County School District. This

had an effect on two districts, Washoe County School District and Carson City School District.

It is important to note that what we are seeking to do here is fix a problem. This is very different than the natural fluctuations which may occur in subsequent legislative sessions when we codify the per-pupil support and through the Legislature. This is a problem that we identified that we are trying to fix and it has nothing to do with the normal fluctuations. I think we saw this in 2015 when Clark County School District, based upon a number of factors that are all within the distributive school account, functioning normally, had a decline in their per pupil allocation. That was due to local revenue and other factors. That is not what this is looking to solve. This is a particular problem that we can chart empirically and demonstrate where the error occurred and the solution that we are looking to do.

This also takes into account the \$5 million that was allocated in a bill to Washoe County School District. So, the \$1,679,000 is the difference between what is owed to Washoe using the where students reside rather than the virtual charter school headquarter enrollment table minus the \$5 million that they were allocated already for fiscal 2018. This is a fiscal year 2018 resolution. Then I think it is \$7,000 for Carson City School District. I am happy to answer any questions I'm sure folks may have.

Governor: Thank you Dr. Canavero. This is hyper-technical, and I don't mean this in a pejorative way at all, but I just—in terms of making a record, this was just a calculation error, I shouldn't say 'just', a calculation error that is resulted in a shortage to the Washoe County School District of \$1.6 million. Given the fiscal status of Washoe County School District, every dollar counts. I just feel personally that, if we've made an error, we've got to make it right. That's why—this is the opportunity to make that right and make Washoe County School District whole. Without this error, they would've gotten this and nobody—we wouldn't be here today. Obviously.

In any event, you know, obviously I'm familiar with this issue but I want to make sure that there's an understanding, as you say that this isn't throwing a bone to Washoe County to give them something that they wouldn't otherwise be entitled to. This is fixing an error and making them whole so that other school districts don't think, wait a minute, Washoe County is getting special treatment. It's not. In fact, Washoe County has been penalized to the tune of \$1.6 million.

I know you're not a lawyer, but there is also—my understanding, a dispute with regard to this process. Do you have anything you'd like to say about that, Dr. Canavero?

Steve Canavero: Steve Canavero, thank you Governor. Yes, to all of what you had previously said. We are attempting to fix and make whole a clearly empirical problem.

I also understand that given your clear direction that the right thing to do is fix a problem. We are asking the Contingency Account to do something it is not used to doing. I am happy to continue to listen, I just wanted to ensure that progress is being made and that we are before you and we are before the Interim Finance Committee to ensure that this

has surfaced and if there are other ways that we can resolve this matter, or are required to resolve this matter legally, then I certainly look to the Legislative Counsel Bureau (LCB) or the Governor's Finance Office (GFO) or others to help us.

Governor: You are right. This has not happened before. So you have a new problem, you have to find a new solution and I do not think it is fair for Washoe County to have to wait until 2019 to have it fixed because we made a mistake. There is a dispute between this body and the Legislature in terms of approving this process. So, I think that it is perfectly appropriate and that we have reviewed it to handle it this way. We are in constant conversations with LCB legal and there is a difference of opinion right now.

I personally, and I cannot speak for the other members; think that we should move this from here, right or wrong. I know there are representatives from the Washoe County School District here and as I said, we made a mistake. I have spoken to your Superintendent about that and I just think that we should do something about it as soon as possible. At the end of the day, it is the students who get punished. We have a chance to fix this.

Madam Secretary, do you have any questions or comments?

Secretary of State: I do, thank you Governor. The dispute I did not know about. I do not know what all is going on, heard about it but do not know all the details. My question is, did the money go someplace else? Is there another school district that obtained that money and is there a way to get that money from the other school district and does it go back to the Contingency Fund? Or is that the dispute that what you are talking about?

Steve Canavero: Steve Canavero. No, I believe the dispute is whether or not what we are asking the Contingency Account to do is something it actually can do.

Secretary of State: Okay.

Steve Canavero: The answer to your second question is yes, so those districts, for example, where that student who resided in Clark County attended Nevada Connections Academy but the model placed that student in Washoe. Clark County received additional dollars. So, we have a table. We have communicated with all the Districts that —using the enrollment table that was used, actually elevated the amount of money that they received, and it reduced the amount that Washoe and Carson City.

Our request is that they be held harmless. That this is an issue that we think we can resolve here at the State level and not ask—which is a very—if this were technically difficult, pulling that money back is additionally very difficult and sometimes not necessarily feasible.

Secretary of State: Okay. And, I understand where you are coming from, but I think if money is given to somebody by mistake, which we obviously did, that that money needs to come back and be put back into that fund. I agree with the Governor and think, you need to be made whole now because this is when you need the money and I understand that. I

still think that there needs to be an avenue of where the money itself comes back out of that fund that it went to by mistake.

So, I guess that would be another fight or another argument but for me, I understand, would like to make you whole if that is what IFC sees fit to do. I do not mind supporting that, but I do believe that the money needs to come back out of — and I do not know how many different school districts this is talking about. Is it just Clark?

Steve Canavero: Steve Canavero. My understanding is 16, everybody except for Clark and Washoe. And in some cases — I am sorry, Carson and Washoe. All the other districts received additional dollars. We have a table that we will share with you following this.

Secretary of State: Okay. I would like to see that. I will support it Governor because I think they need that. If this is an avenue that, again, if IFC feels confident to do it, I do think the money needs to be replaced and I am sure that will be a discussion. So, thank you for letting me converse on this. Thank you.

Governor: Any further questions or comments from Board Members?

Attorney General: Yes Governor. I would just like to confirm with Mr. Wells that he is comfortable with this arrangement that this account can be used this way and will properly land in the hands of Washoe County.

Clerk: The Contingency Fund is set up to appropriate funds for things that were not determined at the close of the Legislative Session. This error certainly was not discovered and disclosed at the end of the Legislative Session. In a very narrow reading of that, I believe there is a method for bringing this forward to the IFC under a particular statute. I believe that is the root cause of the dispute between LCB Legal and our staff.

Attorney General: Okay, but you are comfortable with this process?

Clerk: Yes I think it is appropriate. Whether LCB staff will concur is what I am not comfortable with.

Attorney General: Okay, thank you Mr. Wells. No further questions, Governor.

Governor: Let us be clear, again, this was something that was embedded in the DSA Budget and was approved by the Legislature. Recommended as part of your budget, being the Department of Education and signed by me and put into law. As a result, a consequence of that, Washoe County was shorted. And I agree with Mr. Wells. I think our interpretation allows us to right a wrong and Washoe County and Carson City should not be punished, I know Carson City is a smaller amount but it should not be punished either because of that. This is a way to fix that.

There is that dispute. Madam Secretary, I do not disagree that there are other districts that have been the beneficiary of this, but then you open up another can of worms in terms of

asking them, particularly Clark County who is another district that is \$30 million plus with a deficit. I know that is a conversation for another day, but in the meantime, you are taking money away from students. So, it is uncomfortable and it is awkward, but I would rather use this methodology first. Then, if there is an avenue to have a discussion with those school districts that got the money they otherwise would not have, then we can do that. But, in the short term, we are about to finish a semester here and I think \$1.6 million goes a really long way in hiring teachers and doing what needs to be done.

In any event, I know I have kind of beaten this down. Dr. Canavero, anything else that you wanted to add?

Steve Canavero: Steve Canavero. I just appreciate Governor, Madam Secretary and General Laxalt for hearing this request. I do recognize we are asking the Contingency Account to do something it historically has not done, or perhaps others may be uncomfortable with but we appreciate your support and hope for a favorable vote to move this forward.

Governor: I was going to say, I said I would not say anything more, but you know we never shorted a school district before like this. So, I mean, that is why we need to be flexible and be able to use this account for reasons just like this. So, thank you. Thank you, gentlemen.

Board Members, I was going to move to Item 5F, unless any of the Members had any questions with regard to C, D or E. So, Director Wright, you are here with regard to the Security Support for Clark County. Chief Cage, nice to see you as well. Again, as an introduction, this is to me, simply a simple error, I would not even call it an error. There has been a request for this from Clark County with regard to security for the New Years' Eve activities and given what has happened in Las Vegas, I think we have got to give them everything they need and want. We want people to feel safe. Perhaps you can provide more of a record with regard to what's in that \$346,077.

Director Wright: Thank you. Good morning Governor, General Laxalt and Madam Secretary Cegavske. Thank you for allowing us to present this to you this morning. As you know Governor, the last several years we have come forth and provided funding for Las Vegas for New Years' Eve contingency to allow National Guard resources to bolster the forces that Metro does to protect the citizens and visitors to our great state during the New Years' Eve activities.

As we had prepared for this New Years' Eve, the original project of the \$122,250 was there but the tragic event of October 1st changed that and the planning that went forth into it. We just recently received additional requests from Metro for additional resources. With me today, as you said, Chief Cage is here and Justin Luna, Administrative Services Officer for the Division. I will let them provide the details of numbers and what they requested.

Chief Cage: Thank you Governor and Members of the Board. Caleb Cage, Chief of the Division of Emergency Management for the record. I am going to briefly go over this request as it has evolved and what it entails. I have Justin Luna, from my Office as well

who can provide more minute details down to exactly what the dollar amounts will go towards.

As the Director noted, in the beginning Governor, this request came in at approximately \$122,000 and is now \$346,000 and change. So, what happened is the question and the short answer is, October 1st happened, the tragedy event in Las Vegas.

Our initial request was based off of projections working with the staff from Clark County Office of Emergency Management that coordinates this for all of the law enforcement and other members of the community there based on pre-October 1st considerations and assessment. Our staff has been engaged, not just on the response and recovery effort for October 1st, but also making sure that we were prepared for everything that was coming next, including the Marathon and now New Years' Eve.

As we all know, Clark County and Las Vegas welcomes about 42 million visitors a year, about 400,000 of those are on New Years' Eve or on or around New Years' Eve alone. This event is advertised as America's Party. It is one of the premier events in the world for New Years' Eve celebrations. I will not get into this too deeply, but Department of Homeland Security provides this a special event activity rating. This event, as well as other events in the State and we have been in discussion with them, particularly through Clark County as well.

The money, if approved here and through IFC, will go through our operational account to pay specifically for National Guard soldiers and equipment for deployment. The total request and this is key to the change from Clark County, again, from the Office of Emergency Management is 358 guard soldiers and they will be at 22 different locations. We have provided all of this in the packet, but in general, those locations will include the airport, the tunnel system, the various other infrastructure and then to support Strip and Fremont Street operations as well.

One of the key differences here is that the request has come for this deployment to take place over a five-day period and the deployment is staggered over that time in order to ensure that local law enforcement, local first responders have all of the support they need for the entire area. In the past, Clark County has been very careful to only request for the day of, the day after, maybe the day prior and this year, they would like to expand that a little bit as well.

In conclusion, I will note that yes, this is a significant increase in dollars. We understand that. The Clark County Office of Emergency Management, our key partner in this is an extraordinary partner. They take these events very seriously, as we saw from their extremely capable coordinating response from the October 1st event and I personally would like to say on the record, I have full faith in Chief Steinbeck's assessment here and his request. I am ready for any questions you may have, Governor or Members of the Board.

Governor: Thank you Chief Cage. Mr. Luna, anything else that you wanted to add?

Justin Luna: Justin Luna, Division of Emergency Management. Only if you have specific questions on the financial numbers and the amount of units, soldiers that are being used in each location.

Governor: Okay I do not have any questions. I had a conversation with the Sherriff as recently as last night. I told him then and I have told him always that whatever he needs, he gets. Given the circumstances of October 1st, this is money well spent. I think the State has a responsibility to contribute in any way it can to the safety and security of the people of Las Vegas, as well as the people that visit there.

I will be in full support of this request. In fact, I am proud that our National Guard can step in and be a part of this event in terms of again, securing and ensuring the safety of the people that will be participating in that event.

So, I thank you all for your hard work. I know our troops will be involved as well, on that evening. As I said, it is all-hands-on-deck to make sure that it is a great event. Thank you.

Any other questions, Madam Secretary?

Secretary of State: Thank you Governor. I just want to echo all of your comments and thank you so much. I agree we are very, very lucky in Las Vegas for the people that we have and that we are on deck. I want to thank you and all of your officers for what you do for our State and for protecting us. I think this is really pro-active and that is what we need to do. So, I want to thank you all for getting together and making these determinations. I am in full support. Thank you, Governor.

Governor: Thank you. Are there any other questions or comments regarding this item? I hear and see none, thank you gentlemen. Chief, or Director, I should say, if you would just stay for the Item G, the Dignitary Protection. Thank you.

Director Wright: Good morning again, Governor and Board Members. Item G is a request for allocation in the amount of \$53,578 to cover costs providing visiting dignitary protection, as requested by the US Secret Service. You know, we have been here before with this request. It is a moving target. I know we have been asked, why can we not project these better but we cannot control visits of the Administration. Sometimes we get a two-day notice on these things and we muster up our folks to prepare for that.

This was an estimate that we felt that would get us through the end of the fiscal year, for what we have spent and what we are projecting visits will be. If we get additional visits, we may have to come back for additional. We try our best with this.

Governor: I understand Director Wright and you cannot anticipate that. Is this just to get you caught up or does this give you a little bit of an extra amount so that in case there are unanticipated visits that we will be able to cover that?

Director Wright: Yes, and with me today is Captain McAfee he oversees this. He has been involved in these types of protection details and stuff. He can share with you some of the numbers we look at. Thank you, sir.

Captain McAfee: Good afternoon, Governor and Members of the Board, Madam Secretary, Attorney General. Andy McAfee for the record, Captain assigned to Headquarters with Nevada Highway Patrol, Department of Public Safety.

To answer your question directly sir, this does provide \$31,000 and some change for future events if there should be. That is broken out by each quarter, a little over \$10,000 per quarter. Again, not knowing when they will come. We have spent \$40,400 approximately during this fiscal year already, based off of just two visits to the Route 91 incident from both the President as well as the Vice President. And then, we also had the President come in to do a keynote speech at the American Legion Annual Conference. Then we had Bill Clinton come in for an American Century Group speech. Each one of those, rather small amounts, but a visit can run anywhere from a few thousand dollars to even \$20,000 or more in a day, depending on how many resources are required, how many movements occur.

This should get us through and if it is more than we need, obviously, we will return it to the Contingency Fund.

Governor: Thank you very much. Any questions from Board Members? If there are none the Chair will accept a motion to approve the requests in agenda item 5A through G with the amount in 5F being \$346,077.

Governor: Secretary has moved to approve. Is there a second?

Attorney General: I second.

Governor: The Attorney General has seconded the motion. Any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

6. Approval of Master Lease Agreements (For possible action)

Department of Administration – Division of Enterprise Information Technology Services

The Division seeks approval for the fourth amendment to the existing master lease agreement with International Business Machines. This amendment extends the termination date from June 30, 2021 to November 30, 2021 and increases the maximum amount from \$10,259,963.18 to \$10,425,914.54 due to the upgrade of load balancer equipment for the mainframe server.

Governor: We will move on to agenda item number 6, approval of Master Lease Agreements, Mr. Wells.

Clerk: Thank you Governor. Item 6 is a request from the Department of Administration, Enterprise IT Services Division, to amend a master lease agreement with International Business Machines for mainframe storage equipment, software and services. This amendment would increase the maximum amount by \$165,951 and extend the termination date to November 30, 2021 due to the upgrade of load balancer equipment for the mainframe server. There are representatives available from the Division if there are any questions.

Governor: I have no questions. Board Members?

Secretary of State: None.

Attorney General: No Governor, thank you.

Governor: If there are no questions, the Chair will accept a motion to approve agenda item number 6.

Attorney General: Move to approve.

Governor: Attorney General has moved for approval. Is there a second?

Secretary of State: Second.

Governor: Seconded by the Secretary of State. Are there any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

7. Request for Approval to Pay a Stale Claim From the Stale Claims Account

(For possible action)

A. Department of Transportation

The Department requests approval to pay \$52,373.90 from the Highway Fund, Stale Claims Account, for a 2017 Safe Routes to School Program reimbursement from Carson City Health and Human Services.

B. Department of Education – Other State Education Programs

Pursuant to NRS 353.097, subsection 4, the Department requests approval to pay \$98,876.60 from the Stale Claims Account for the Turnaround Schools grant program to Clark County School District.

Governor: We will move on to agenda item number 7, Requests for Approval to Pay a Stale Claim from the Stale Claims Account. Mr. Wells.

Clerk: Thank you Governor. Item 7 includes two requests to pay late invoices pursuant to NRS 353.097.

The first request is from the Department of Transportation to pay the Carson City Health and Human Services Department \$52,373.90 for the Safe Routes to Schools Program for the period of October 1, 2016 through April 30, 2017. This invoice was received by the Department after the cutoff for processing transactions for fiscal year 2017. Funds in this program did not balance forward and the Department did revert sufficient funds to cover the cost of this claim. This claim will be paid from the Highway Fund State Claims Account.

The second request is from the Department of Education to pay \$98,876.60 to the Clark County School District for the Turnaround Schools Grant Program. The invoice was received by the Department after the cutoff for processing fiscal year 2017 transactions. Funds in this program did not balance forward. The Department did revert sufficient funds to cover the costs of this claim. The claim will be paid from the State Claims Account.

There are representatives from the Department are available to answer any questions the Board Members may have specifically.

Governor: Thank you Mr. Wells. I have no questions. Board Members, any questions on agenda item 7?

Attorney General: Move to approve.

Governor: The Attorney General has moved to approve agenda item number 7. Secretary of State, is there a second?

Secretary of State: Yes, Governor, I will second that.

Governor: Seconded by the Secretary of State. Are there any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

8. Request for Approval to Change Agency's Travel Policy

(For possible action)

Department of Public Safety – Parole Board – Travel Policy

In accordance with SAM 0204, the Division requests approval to revise the agency's travel policy to allow for an exemption from the standard 50 miles of the assigned duty station for per diem, lodging and other travel expenses when the State of Nevada is hosting the Association of Paroling Authorities International training conference.

Governor: We will move on to agenda item number 8. Request for Approval to Change Agency's Travel Policy. Mr. Wells.

Clerk: Thank you Governor. Pursuant to State Administrative Manual Section 204, employees are eligible for per diem, lodging and/or vehicle rental reimbursements only if they are 50 miles or more from their official work station, unless the Board of Examiners has approved a policy for a given Department that permits travel reimbursements within 50 miles of those assigned duty stations.

The Parole Board is seeking an exception to the 50-mile rule in circumstances where the Board is providing staff to support a conference being hosted in the State for the Association of Paroling Authorities International. These host staff are expected to provide onsite conference support including set-up, registration and conference logistics in the hours before and after the scheduled activities.

Representatives from the Parole Board are available to answer any questions Board Members may have on this item.

Governor: I have no questions. I think it is perfectly appropriate given the amount of time the employees that are associated with that conference are going to be putting in. It is just unreasonable for them to have to go back and forth, probably leave at 4:00 or 5:00 in the morning and then be there late at night and have to go back and forth. I have no issues with this request. Board Members, any questions?

Attorney General: Move to approve.

Governor: The Attorney General has moved to approve the agency travel policy for the Parole Board, in agenda item number 8. Is there a second?

Secretary of State: I second Governor.

Governor: Seconded by the Secretary of State. Any questions? I hear and see none. That motion passes 3-0. Thank you.

9. Request for Recommendation of Approval to the Interim Finance Committee for a Grant Amount from the Disaster Relief Account (For possible action)

Douglas County - \$231,663.79

Pursuant to NRS 353.2755, The Division of Emergency Management and the Department of Taxation recommend approval of grant funds in the amount of \$231,663.79 from the Disaster Relief Account to reimburse Douglas County for costs associated with flash flood events that occurred in July 2015.

Governor: We will move to agenda item number 9, Request for Recommendation of Approval to the IFC Committee for a grant amount from the Disaster Relief Account from Douglas County. Mr. Wells.

Clerk: Thank you Governor. We do not see these very often. We have seen several of the Notices of Intent to Apply. This item is a request for recommendation of approval to the Interim Finance Committee for a grant from the Disaster Relief Account.

Pursuant to NRS 353.2755, local governments can request a grant or loan through the Division of Emergency Management from the Disaster Relief Account if, because of the Disaster, the local government is unable to pay the expenses from its available funds. Applicants have to submit their intent to apply not later than 60 days after the governing body of the local government determines that the event constitutes a disaster. And then, within 18 months of that determination, unless the Administrator of the Division of Emergency Management grants an exception, the local government has to submit the final request to the Division of Emergency Management and the Department of Taxation, including whether the request is for a loan or a grant, and the final amount of the request. The Division of Emergency Management and the Department of Taxation are required to review the requests and submit reports to the Board of Examiners who then will make a recommendation to the Interim Finance Committee on the proposed amount and the determination of whether a grant or loan should be provided to the local government.

This request from Douglas County relates to expenses that were incurred during a flash flood event in July 2015, for a grant from the Disaster Relief Account. There were two extensions granted by the Chief of the Division of Emergency Management. And Douglas County did submit their application inside the amended due date. They showed documentation that labor, equipment and supply costs incurred in the amount of \$463,327.58.

Pursuant to NRS 353.2745, the County is eligible for a grant of not more than 50% of the expenses that are incurred for the repair and replacement of roads and facilities damaged by the disaster. Therefore, the County may request not more than \$231,663.79 from the Disaster Relief Account. The Division of Emergency Management provided a letter determining that the event constituted a local disaster and the Department of Taxation has provided a letter documenting the financial condition of the County and the impact of these costs on its ability to provide services to its citizens.

Pursuant NRS 353.2755(6), the Board of Examiners shall consider the request and the reports from the Division of Emergency Management and the Department of Taxation, and may require additional information it deems necessary to make a recommendation and then pursuant to NRS 353.2755(7).

After considering the information provided, the action for the Board this morning is to make a recommendation to the Interim Finance Committee on whether or not a grant or a loan to Douglas County is appropriate. If it is deemed appropriate by the Board, the amount of the grant or loan and any loan repayment terms and conditions; and, if it is not deemed appropriate, the reason that the Board determined it was not appropriate to provide a grant or loan to Douglas County.

There should be representatives available to review the claim and processes and answer any questions Board Members may have.

Governor: Thank you Mr. Wells. I saw you getting up Chief Cage and I did not have a question but I just want to clarify the distinction between a grant and a loan. This is a grant. That is how I would like to approve it. So, if you would just make a short record, Chief Cage.

Chief Cage: Morning Governor, Members of the Board. Caleb Cage, Chief of the Division of Emergency Management, for the record. Yes, Governor, this is a request for a grant and not a loan.

Governor: I think the people in Douglas County probably skipped a heartbeat there. I wanted to make sure that is clear for the record. I want to thank the Department of Emergency Management. I want to compliment Douglas County. This is how the process should work. Obviously, these are funds that are well spent. This is from 2015, but as the process goes through, I think this is probably gone as fast as it possibly could, Director Cage?

Chief Cage: Yes, Governor, Members of the Board. Caleb Cage for the record. This event happened my first week on the job. So, it was a good welcome to the world of Emergency Management. Douglas County did a wonderful job in responding. My fiscal staff has been engaged, Justin Luna who is here has been engaged with Vicki Moore who is here from Douglas County and other members throughout that time.

As you can see, you know, the State, I think rightfully and justifiably requests a lot of information and validation of these requests. And so it takes some time to do that. Our philosophy when it comes to extensions at the Division level is, we are going to work with whatever community is making a request in order to get them what they need in order to recover. When they have a request, as long as it is reasonable and justifiable, we will extend it, which is the two extensions.

Governor: Thank you Chief Cage. Any other questions or comments from Board Members?

Attorney General: Governor, I have a question.

Governor: Yes. Attorney General.

Attorney General: Mr. Cage, I just want to confirm in your opinion, this is a proper request and proper use of this kind of disaster relief money.

Chief Cage: Thank you General Laxalt. Caleb Cage for the record, to the Members of the Board. I certainly think it is a proper use of the Disaster Relief Account. I think it hits all of the requirements. There was an emergency in the area that caused what we call a Category A and B damages, as well as Categories C through G which is FEMA's delineation of all of these things. We work with communities, just as we are working with Las Vegas right now; we work with communities around the State, City, County, and Tribal Partners to ensure that they are able to recover no matter how long after. So, we will continue to work with Douglas County on this and the 11 or 12 disasters that have happened throughout the State since. So, yes.

Attorney General: Thank you.

Governor: Thank you Chief Cage. If there are no further questions, the Chair will accept a motion to approve the request of Douglas County in the sum of \$231,663.79 from the Disaster Relief Account as presented in agenda item number 9.

Attorney General: Move to approve.

Governor: Secretary of State has moved for approval.

Attorney General: Second.

Governor: The Attorney General has seconded the motion. Are there any questions or discussion on the motion? I hear and see none. That motion passes 3-0. Thank you.

10. [Approval of Proposed Leases](#) (For possible action)

Governor: We will move to agenda item number 10, Approval of Proposed Leases. Mr. Wells.

Clerk: Thank you Governor. There are 3 leases in agenda item 10 for approval by the Board this morning. No additional information was requested by any of the Members.

Governor: Thank you Mr. Wells. I have no questions. Board Members, any questions? Is there a motion?

Attorney General: Move to approve.

Governor: The Attorney General has moved for approval of the proposed leases presented in agenda item number 10. The Secretary of State has seconded the motion.

Governor: Are there any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

11. Approval of Proposed Contracts (For possible action)

Governor: We will move to agenda item number 11, Approval of Proposed Contracts. Mr. Wells.

Clerk: Thank you Governor. There are 50 contracts in agenda item 11 for approval by the Board this morning. Contract #47 has been withdrawn for additional discussions with the Agency. Contract #48 normally would have been signed by the Clerk but it is being brought to the Board for approval, due to the length of the retroactive term.

The Members have requested additional information on the following:

Contract #7 between the Department of Administration, State Public Works Division and Hershenow & Klippenstein Architects, Inc.

Contracts #9 between the Public Works Division and Penta Building Group, LLC.

Contract #13 between the Public Works and Hershenow & Klippenstein Architects, Inc.

Contract #38 between the Department of Health and Human Services, Division of Welfare and Supportive Services and Deloitte Consulting, LLP.

Contract #39 between the Department of Health and Human Services, Division of Child and Family Services and CaseLoadPro.

Governor: All right. Are there any other contracts that Board Members wanted held? Let us move to Contract #7. This is between Hershenow & Klippenstein Architects, with regard to the construction of the Engineering Building at UNR. Do we have anyone present for #7?

Robbie Oxoby: Good morning Mr. Governor. My name is Robbie Oxoby, I am an Architect with State Public Works. I am here to answer any questions you have regarding the Engineering Building contract with Hershenow & Klippenstein Architects.

Governor: I am the one who asked to have this held. I think this is an exciting issue in terms of beginning the planning and construction of the new engineering building at UNR. I suppose my only question is, are we on schedule? Construction costs are not getting any cheaper, so are we moving with all due haste with regard to the construction of this building?

Robbie Oxoby: We are on schedule. The intent is to actually complete the project about two months earlier than originally anticipated knowing that escalation was a major issue in terms of construction costs throughout northern Nevada and across the entire State. So, we are on schedule.

Governor: What is the anticipated groundbreaking day? Do you have any idea?

Robbie Oxoby: Ground break will be in June 2018 and we are anticipating construction to be completed and move in by the university in May of 2020.

Governor: Okay. Any other questions from Board Members? That is great, thank you.

Robbie Oxoby: Okay, thank you very much.

Governor: We will move to Contract #9. Is there anyone here from Department of Corrections? I am the one who asked to have this held as well. This is the point that the process which to start rehabilitating southern Desert and that wing so we can get that rehabilitated so we do not have to send prisoners out of state. I just wanted to get something on the record with regard to how we are proceeding on that. I can do that privately.

Then, we will move on to Contract #13, is Eric here or somebody here associated with the Nine Mile Ranch? Nobody? Well. I asked for this one to be held because this is associated with the new State Park. The East Walker State Park. As I said, I was hoping to get an update on where we are on that. This in particular, if my recollection serves me right, the building that is going to be rehabilitated is where Mark Twain stayed and took care of the territorial Governor's brother. It is a very important historical site that is going to be preserved for the ages and will be a major part of the visitor experience at the new State Park.

All right, let us move on to Contract #38, DHHS and Deloitte. Mr. Fisher, good morning.

Steve Fisher: Good morning Governor, Members of the Board. For the record, my name is Steve Fisher. I serve as the Administrator for the Division of Welfare and Supportive Services and I have with me this morning, Naomi Lewis. She serves as the Deputy Administrator for the Division.

What you have before you today is an amendment to an existing contract in the amount of \$10,000,195 and that is to finish the last phase of the Affordable Care Act Project for the Division. Perhaps I should probably share a little background on the project and maybe that will answer any questions you might have.

Going back to 2012-2013, that was the first phase of the project and that was really rolling out all of the changes for the Affordable Care Act on the Medicaid side. So, we had to make modifications and changes to our automated systems and so we built a thing called the Eligibility Engine and then we also had to technically connect to the Silver State Health Insurance Exchange. That was Phase 1 of this contract.

Moving on to Phase 2, unfortunately we had some bumps in the roads with the Silver State Health Insurance Exchange and that first open enrollment period. There was a decision made to disconnect from the State-based Marketplace and connect to the Federal Exchange. The Division had to technically go through and make those technological changes to connect to the Federal Exchange and that is where we are today, connected to the Federal Exchange. Then Phase 3, we took advantage of the Eligibility Engine that was built for Medicaid Rules and we took our Supplemental Nutrition Assistance Program (SNAP) and our Temporary Assistance for Needy Families (TANF) Rules and we put those into the Eligibility Engine. So, that is Phase 3 of this project.

Looking at all three of those phases, those were really focused on making sure we met the federal requirements for the Affordable Care Act. We were focused on that. We were focused on providing our staff with the technology tools they needed to determine eligibility as quickly as possible for our clients. It worked.

If we look back at 2014, on average, it was taking about approximately 52 days to make an eligibility decision on a Medicaid case. Today it is eight days on average. The majority of our Medicaid cases are determined same day. That is a testament to our staff, also a testament to the technology that we put in place.

This phase really focuses on our client and our forward facing or outward facing Access Nevada Application and modernizing that. It will actually revolutionize how our clients interact with us from a technology perspective. I can kind of compare it to the banking industry. I cannot remember the last time I have gone into my bank physically. That is because they revolutionized their systems and so I can interact through technology and I do not have to go into a bank anymore. Same with DMV, I only go to DMV if I have to but they revolutionized their forward-facing application and so I am able to do my work online. I do not have to go into a DMV.

This is what we will accomplish here for our clients. It will modernize our applications. They will be able to access it through any device. They will be able to self-service themselves. Today we sent out hundreds of thousands of notices through the mail to our clients. They will be able go in electronically and see those notices. We will not have to mail them anymore. We will be able to take advantage of texting. We will be able to notify them of upcoming appointments. There are all sorts of great things we are going to be able to do with this next phase of the project.

Lastly, Centers for Medicaid and Medicare (CMS) approved the project - 90% federal funding. And, the Legislature approved the project through the Legislative Process. We are here today asking for approval of this phase of the project. With that, I open it up for any questions you might have.

Governor: Thank you Mr. Fisher, very comprehensive. I think it is a real exciting opportunity. So, how long do you think it will take to implement this?

Steve Fisher: This is a one-year project. It will be implemented — I am trying to remember the time frame, but the 90/10 funding for this particular project will end December 31st of next year. So, this project will be implemented by then.

Governor: And then the federal share; is there any possibility that it could be put at risk with regard to some of the Legislation that was proposed or may be proposed in Washington?

Steve Fisher: To answer your question, no. This has already been approved. We asked that question and they have assured us that no, the funding is not in jeopardy, at this point in time.

Governor: Great, thank you. Madam Secretary, question.

Secretary of State: Thank you. In this next year, if they have different requests or requirements through your technology, are you going to be able to make any changes that might need to be made if they enhance anything or look in a different direction?

Steve Fisher: To answer your question, yes we do within any IT project that we do within the Division; we do have a percentage of dollars built into the project for things like changes. If a change were to come down the pike and we had to make some modifications or changes to the system, we could utilize those change dollars to do so.

Secretary of State: Great. Thank you so much for responding to that. Thank you, Governor.

Governor: Any other questions from Board Members on this agenda item? Mr. Fisher, how long have we been working with Deloitte?

Steve Fisher: It's going back to 2012, Governor.

Governor: But they essentially took on the responsibilities that Xerox was doing, correct?

Steve Fisher: Yes, sir, that is correct.

Governor: Where I was going is, I want to compliment Deloitte because I think you lived through the Xerox problem as much as anybody. It is really nice to have an entity that is responsive and able to take on probably one of the most complicated technical challenges that the State has had with regard to this and then in fact, taking us to the next level in terms of interactivity with technology. So, I really want to thank you all who have been associated with this process and really made it a positive experience for those who participate in it.

Steve Fisher: Thank you, Governor.

Governor: Thank you. We will move to Contract #39 which is DHHS, Juvenile Justice Services and CaseLoadPro. Ms. Wooldridge, good morning.

Kelly Wooldridge: Good morning Governor and the Board. For the record, I am Kelly Wooldridge, I serve as the Administrator for the Division of Child and Family Services. With me at the table, I have Jason Benshoof who is our IT Manager that will be my phone-a-friend for technical questions on this.

Thank you for the opportunity to talk about this exciting project and what I would like to do is just give you a little bit of history before I launch into what this contract is for. This contract is a result of Assembly Bill 472, which is our Juvenile Justice Reform Act. This contract is for data collection and case management system for Juvenile Justice Services throughout the State including State Agencies and County Agencies.

In 2016, Nevada was the only State chosen by the Department of Justice for a Technical Assistance Grant to reform juvenile justice. What this meant was that the Council for State Governors came in and provided us technical assistance to do a deep dive analysis of all of our juvenile justice data and with recommendations on what we needed to do to change juvenile justice in Nevada. That resulted in AB 472.

One of the most startling statistics that we were given from this technical assistance was that in 2015, Nevada spent almost \$95 million on juvenile justice services but we had minimal data to show us any positive outcomes or that we were changing lives for kids. What this contract will do is provide us the opportunity to follow a youth completely through the juvenile justice services, whether they are at the County level, in the County Camps or at the State level in our state institutions. It will not only allow us but also allow the courts that are involved to follow the youth throughout their rehabilitation.

What we have done is that we received permission for a sole solicitation for this. The reason that we chose CaseLoadPro was that it has been successful in 26 other states. It had already been purchased and is either live or close to going live in Clark County, Douglas County, Carson City, Humboldt and Lyon County.

This contract is actually the first of many times that you will probably see me here in implementing AB 472 and I am happy to answer any questions.

Governor: Thank you Ms. Wooldridge and you are very thorough. AB 472 was one of my five priority bills. We had our first meeting of the Juvenile Justice Oversight Commission that was a product of that bill last week. There is a lot to do but as you say, it is going to change lives and we are going to be able to identify what the best practices are so that we can make sure that the young men and young women are getting the services they need and deserve and have those better outcomes.

As I had said at that meeting, we can change their lives now. We really have an opportunity to make that change so that they can have more positive outcomes. I personally want to thank you for your hard work on this project. I am really excited about it

going forward and this is the core of it. This is a very important step in terms of making sure that we step forward on the right foot.

Kelly Wooldridge: Thank you Governor.

Governor: So, I actually thought of one more question, Ms. Wooldridge. When do we expect that this project will be up and running?

Kelly Wooldridge: Kelly Wooldridge, for the record. Within the next year. We have been told by CaseLoadPro that it will take about six months for data conversion because we have data that is currently in our Unity System and then after that, we will go live. So, really within six months, we will be live and using the system.

Governor: That is exciting. Thank you very much. All right, Board Members, any other questions with regard to agenda item number 11?

Attorney General: Move to approve.

Attorney General: Move to approve agenda item number 11 with removing Contract #47.

Governor: Thank you. Is there a second?

Secretary of State: I second, Governor.

Governor: Secretary of State has seconded the motion. Are there any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

12. [Approval of Proposed Master Service Agreements](#) (For possible action)

Governor: We will move on to agenda item 12, Approval of Proposed Master Service Agreements, Mr. Wells.

Clerk: Thank you Governor. There are 5 master service agreements in agenda item 12 for approval by the Board this morning. No additional information has been requested on any of these items by the Members.

Governor: I have no questions. The Secretary has a disclosure she would like to make.

Secretary of State: Yes, thank you Governor. I have a disclosure on agenda number 12, contract number 3, and I do believe the independence of judgment of a reasonable person in my situation would be materially affected by my relationship with Opportunity Village. Based on the nature of my relationship with Opportunity Village, I am not going to recuse from voting on Contract #3 of the agenda item 12. I now ask the Deputy Attorney General if that disclosure is satisfactory under NRS Chapter 281(a).

Caroline Bateman: Good morning Madam Secretary. Caroline Bateman for the record. Just to clarify, did you state that your independence of judgment or that of a reasonable person in your situation would not be impacted by your relationship with Opportunity Village?

Secretary of State: Thank you for catching that because I was asking myself if I remembered to say, I do not believe the independence of judgment of a reasonable person in my situation would be materially affected, so I want to clarify and thank you for catching that. Thank you Governor.

Caroline Bateman: And, Madam Secretary asked to form that disclosure as appropriate.

Governor: Thank you Madam Secretary. You said the magic words so you can now participate. If we have no questions on agenda item number 12, the Chair will accept a motion for approval.

Attorney General: Move to approve.

Governor: Attorney General has moved to approve the Master Service Agreements presented in agenda item number 12. Is there a second?

Secretary of State: I second.

Governor: Seconded by the Secretary of State. Are there any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

13. Approval of Proposed Work Plans

Governor: We will move on to agenda item 13, Approval of Proposed Work Plans. Mr. Wells.

Clerk: Thank you Governor. Item 13 represents a new category for approval by the Board of Examiners. These items are the work orders off of the \$0 Master Service Agreements that have been previously approved by the Board. There are two work orders under those previously approved Master Service Agreements in agenda item 13 for approval by the Board this morning. No additional information has been requested by any of the Members.

Governor: Thank you Mr. Wells. I have no questions. Board Members, any questions? The Chair will accept a motion for approval.

Attorney General: Move to approve.

Governor: The Attorney General has moved to approve the proposed work plans presented in agenda item number 13. The Secretary of State has seconded the motion. Any questions or discussion? I hear and see none. That motion passes 3-0.

14. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from September 19, 2017 through October 22, 2017.

Governor: Next item, 14, Information Item. Clerk of the Board contracts, Mr. Wells.

Clerk: Thank you Governor. There were 72 contracts under the \$50,000 threshold that were approved by the Clerk between September 19, 2017 and October 22, 2017. This item is informational only, and no additional information was requested by any of the Members.

Governor: Thank you Mr. Wells, Board Members, any questions on agenda item 14?

15. Information Item - Department Reports

Department of Motor Vehicles - Complete Streets Program

Pursuant to NRS 482.480, subsection 11, the Department of Motor Vehicles reports on voluntary contributions collected for the Complete Streets Program. This report covers the time period of July 1, 2017 through September 30, 2017.

Governor: We will move to agenda item 15, Information Item from the Department of Motor Vehicles.

Clerk: Thank you Governor, agenda item 15 includes an informational report from the Department of Motor Vehicles on the voluntary contributions collected by County pursuant to NRS 482.480, the Complete Streets Program, for the period from July 1, 2017 to September 30, 2017. It also includes the uses of the Complete Streets funds by the four recipient counties. And, one note, as the recipient county reports have become a little bit stale, we are going to move those to an annual basis. Most of the counties are allocating projects and then just reporting on the progress of the projects. We will just move that to an annual report.

Governor: Thank you Mr. Wells. Any questions on agenda item 15? There are none.

16. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

Governor: We will move to agenda item 16, Public Comment. Is there any member of the public present in Carson City that would like to provide public comment to the Board? I hear and see none. Anyone present in Las Vegas that would like to provide public comment to the Board?

Attorney General: No one down here Governor.

Governor: Thank you. There is no public comment from Las Vegas.

17. Adjournment (For possible action)

Governor: We will move to agenda item 17, is there a motion to adjourn?

Governor: The Secretary of State has moved to adjourn.

Attorney General: Second.

Governor: Seconded by the Attorney General. That motion passes 3-0, this meeting is adjourned. Thank you ladies and gentlemen.