James R. Wells, CPA
Clerk of the Board



# Attorney General Adam Paul Laxalt Member

Secretary of State Barbara K. Cegavske Member

# STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298 Phone: (775) 684-0222 / Fax: (775) 684-0260 http://budget.nv.gov/Meetings

# **PUBLIC MEETING NOTICE AND AGENDA**

**Date and Time:** September 12, 2017, 10:00 AM

**Location:** Old Assembly Chambers of the Capitol Building

101 N. Carson Street

Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building

555 E. Washington Avenue, Ste. 5100

Las Vegas, Nevada 89101

#### **AGENDA**

- 1. Call to Order / Roll Call
- 2. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)
- 3. Approval of the August 8, 2017 Minutes (For possible action)

### 4. Request to Purchase State Vehicles (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners'.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Board for the Regulation of Liquefied		
Petroleum Gas	1	\$37,000
Department of Administration – Fleet Services	104	\$2,729,858
Department of Agriculture – Commodity Food		
Program	3	\$262,575
Department of Conservation and Natural		
Resources - Division of Environmental		
Protection	1	\$23,958
Department of Conservation and Natural		
Resources – Division of Forestry	1	\$37,252
Department of Conservation and Natural		
Resources – Division of Water Resources	4	\$110,922
Department of Public Safety – Nevada		
Highway Patrol	3	\$110,494
Department of Public Safety – Nevada		
Highway Patrol	143	\$8,531,643
Total	260	\$11,843,692

# 5. Request to Approval to Pay a Cash Settlement (For possible action)

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

### Department of Transportation (NDOT) – Administration - \$848,600

The Department requests settlement approval in the total amount of \$1,904,600 to fully resolve an eminent domain action to acquire .6 acres of real property owned by Ferris Investments, Inc., located at 1918 and 2000 Highland Drive in Las Vegas. NDOT previously deposited \$1,056,000 with the Court for a right of occupancy. NDOT now requests an additional \$848,600 to resolve the action.

# 6. Approval of Proposed State Administrative Manual Changes (For possible action)

The State Administrative Manual (SAM) is being submitted to the Board of Examiners' for approval of additions and revisions in the following chapters:

2500 - Budgeting

# 7. Review and Approval of the Department of Administration's Fiscal Year 2017 4<sup>th</sup> Quarter Report and Fiscal Year 2018 1<sup>st</sup> Quarter Requests for Disbursement of Funds for the Victims of Crime Fund (For discussion and possible action)

Pursuant to NRS 217.260, the Board of Examiners estimates available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 4<sup>th</sup> quarter Fiscal Year 2017 Victims of Crime Program report states all approved claims were resolved totaling \$4,824,505.75 with \$1,219,457.36 paid out of the Victims of Crime Program account and \$3,605,048.39 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future reserves at \$10 million to help defray crime victims' medical costs.

Based on these projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 1<sup>st</sup> quarter of fiscal year 2018.

- 8. Approval of Proposed Leases (For possible action)
- 9. Approval of Proposed Contracts (For possible action)
- 10. Approval of Proposed Master Service Agreements (For possible action)
- 11. Information Item Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from July 19, 2017 through August 22, 2017.

### 12. Information Item – Department Reports

# A. Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS 321 .5954, the Department of Conservation and Natural Resources, Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the 4th quarter of fiscal year 2017.

### Additional Information:

- 1989 Tahoe Basin Act
   There were no transfers of lands or interest in lands during the quarter.
- Lake Tahoe Mitigation Program
   The agency reports that there were no acquisitions of land or interest during the quarter. However, there was one land coverage transaction that resulted in \$71,240 in proceeds for the Nevada Land Bank program.

### **B.** Department of Motor Vehicles - Complete Streets Program

Pursuant to NRS 482.480, Subsection 11, the Department of Motor Vehicles shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This report is for the period beginning April 1, 2017 and ending June 30, 2017.

### C. Department of Motor Vehicles - Complete Streets Uses

Per the Governor's request during the November 2015 BOE meeting, a letter was sent to Clark and Washoe counties and Carson City Consolidated Municipality requesting a report on how the Complete Streets Program funds are being utilized. This report is for funds received through June 2017.

# D. Fiscal Year 2017 – 4<sup>th</sup> Quarter Overtime Report

# 13. Approval to Pay a Tort Claim Pursuant to NRS 41.036 (For possible action)

Claimant: Estate Of Charles Demos, et al

Claim No.: TC 17444
Settlement Amount: \$750,000.00
Date of Loss: April 21, 2015

14. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)

# 15. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint.

We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may email her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov

#### Agenda Posted at the Following Locations:

- 1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
- 2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
- 3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
- 4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
- 5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet: http://budget.nv.gov/Meetings/ and https://notice.nv.gov

Governor Brian Sandoval Chairman

James R. Wells, CPA
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### STATE OF NEVADA BOARD OF EXAMINERS

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### **MINUTES**

Date and Time: August 8, 2017, 10:00 AM

**Location:** Old Assembly Chambers of the Capitol Building

101 N. Carson Street

Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building

555 E. Washington Avenue, Ste. 5100

Las Vegas, Nevada 89101

#### **MEMBERS PRESENT:**

Governor Brian Sandoval Attorney General Adam Paul Laxalt Secretary of State Barbara Cegavske James R. Wells, Clerk of the Board

#### OTHERS PRESENT:

Paul Georgeson, Partner, McDonald Carano Law Firm

Matthew Dushoff, Kolesar & Leatham Law Firm

Eric Johnson, Administrator, Department of Conservation and Natural Resources, Parks Division

Steve Weinberger, Administrator, Governor's Finance Office, Division of Internal Audits

Steve Canavero, Superintendent, Department of Education

Ann McDermott, Bureau Chief, Office of the Attorney General Brian Mitchell, Director, Governor's Office of Science, Innovation, Technology

Rene Cantu, Executive Director, JAG Nevada

Marta Jensen, Administrator, Department of Health and Human Services, Division of

Healthcare, Financing and Policy

Jack Robb, Deputy Director, Department of Wildlife

Marcel Schaerer, Deputy Director, Department of Business and Industry

### 1. Call to Order / Roll Call

**Governor:** Good morning ladies and gentlemen. I will call the Board of Examiners Meeting to order. All Members are present.

2. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)

**Governor:** We will move to agenda item number 2, Public Comment. Are there any members of the public present here in Carson City that would like to provide comment to the Board? Good morning Mr. Georgeson.

**Paul Georgeson:** My name is Paul Georgeson. I'm with McDonald Carano law firm. I am here representing Delta Dental today. I have a comment with respect to a specific agenda item which is the approval of a contract that is on the agenda. I was not sure if I should submit that comment now, during the public comment portion, or wait and provide my comment when you get to that specific agenda item.

**Governor:** Comments would be appropriate now.

Paul Georgeson: All right.

**Governor:** Just as a preliminary Mr. Georgeson, I got a message that you wanted to speak for 10 minutes, plus, on this agenda item, is that accurate?

**Paul Georgeson:** I do not know that I will need 10 minutes, but I think more than three might be appropriate.

**Governor:** And, I am not going to limit you to three minutes. I am familiar with what you are going to speak about. I have a copy of your letter, which was delivered yesterday to my office that was directed to Director Jim Wells, dated August 7<sup>th</sup>. That letter preceded the decision of the Appeals Officer, which I believe was issued yesterday.

Paul Georgeson: Apparently issued yesterday afternoon.

**Governor:** What I would ask is that you try not to relitigate this matter before this Board. That really is not our purview. Obviously, there is not going to be any submission of evidence and presentation of witnesses, but I do understand the importance of you making a record today with regard to comments on the matter.

**Paul Georgeson:** Thank you Governor.

**Paul Georgeson:** So, we are here today — I represent Delta Dental. Delta Dental was the unsuccessful bidder on the contract which is contract number 9 on the Contract Summary list. That is the contract between the Department of Health and Human Services and proposed to be Liberty Dental. This is a \$400 million contract for the provision of Medicaid dental benefits. A Dental Benefits Administrator. So, it is a significant sum we are talking about and a significant matter, obviously.

The purpose of my request today is to ask that the Board refrain at this time from approving that contract. At least pending the final determination and final adjudication of my client's appeal of this matter. Now, I understand that the Hearings Officer did issue a decision, apparently yesterday. It is actually un-dated, but I understand it was issued yesterday. I received it yesterday afternoon at 2:45 pm. Prior to that, I think a formal stay was in effect pursuant to NRS 333.070, subsection 6, but that likely expired yesterday when the decision was entered.

We will be filing a Petition for Judicial Review of the Hearing Officer's decision once we are formally served with the decision. There are three important points that I want to make without getting into the weeds and without getting into much detail on the submission of our letter that was submitted yesterday, August 7<sup>th</sup>.

There are three important issues behind our appeal that we think need to be addressed by the Court in this matter. One is we believe there are violations of important public policy issues with respect to bid-shopping. The short version is, Governor, that a Request for Proposal (RFP) was issued. Our client was determined to be the best bidder on that RFP but then, before the contract was awarded, that RFP was withdrawn only after the submissions of the parties, including our party's winning submission, were provided to all other bidders. The RFP was withdrawn and reissued with what we believe were minor inconsequential changes and we believe that procedure was inappropriate under the context and the idea of public bidding process, of the potential to allow bid shopping if something like this takes place, where a public agency can issue an RFP, find the winning bidder, disclose their information and then decide we are just going to do it again and see if we get someone different. So, we think there are significant public policy issues that relate to this that need to be addressed by the Court with respect to bid shopping and the purposes behind public bidding in the first place, which are to guard against favoritism, improvidence and potential corruption. We do not indicate that there is any corruption here. I do not want to say that is the case.

The second issue is we believe there were significant violations of specific statutes and regulations in the public purchasing statutes and regulations in NRS 333. There were several of those. We believe one was the disclosure of my client's winning submission at an improper time before the contract was awarded. We believe there were violations with respect to who the evaluators were on the panel and how the evaluation took place. Now, the Hearings Officer did rule against us on a couple of those issues, but those are issues of the first impression in the State of Nevada. There is no Nevada Supreme Court case law or other case law on that issue. The Court will take a look at those issues on a de novo basis. So, while we did not prevail on those issues before the Hearing Officer, we believe we have a significant possibility of prevailing during judicial review.

The third issue, which is a significant issue, which is not addressed in the order of the Hearing Officer, is our clients, as Appellants of the Original Award, are entitled to due process. The problem is our clients were not afforded due process in order to present their claim before the Hearings Officer. As indicated, this is a \$400 million contract. This is a significant contract. We were not allowed to conduct any discovery what so ever to look into the facts and evidence that was beyond our personal control. We were not allowed to subpoena any documents from any third-parties to try to find out what was going in the background behind these RFP's and the cancellation and the renewal and the scoring. We were not allowed to subpoena any witnesses to come testify at the hearing, so we could not compel any testimony at the hearing to try to prove our case. We were only left with what witnesses the other parties voluntarily had appear at the hearing. When we were not allowed to subpoena parties, we sought public records requests from three agencies. That was over a month ago. As of today, we have no response from two of those agencies to our public records request of substance, just that they are looking into it and will get to us later and one response with one email.

We were precluded from putting on our case, from putting on our appeal in this matter. We think when a District Court looks at this on a judicial review basis, the District Court is going to find that Delta Dental was not afforded its due process rights in the process here.

We will be seeking judicial review. We will be seeking an injunction from the Court to adjoin this contract from taking place and moving forward. We believe it would be improvident from a public policy standpoint and not in the best interest of the citizens of the State of Nevada to proceed with the approval of the contract at this time under these circumstances.

**Governor:** Mr. Georgeson I appreciate your comments and I understand them. As you said, you are going to be seeking a de novo review before the District Court. I do not know if the venue would likely be here in Carson City.

Paul Georgeson: I believe it will be.

**Governor:** With the complexity of what you talked about, in terms of your presentation and the number of witnesses and the amount of discovery that has to be conducted, it is my impression that it will be a significant amount of time between when you take your case to the District Court here in Carson City and that it is fully litigated and a decision is made by a District Court Judge.

Subsequently, given that the amount that is at stake, as you said, a \$400 million contract, it is likely that that decision will be appealed to the Nevada Supreme Court, which would be another significant amount of time. Which, again, I do not mean to sound pejorative in any way, but this sounds like at least a couple year process, being conservative.

I will talk about this when the contract comes up but my concern is this, you mentioned that it is not in the best interest of public policy and the residents of the State of Nevada to consider this contract today. My concern is the people that need to be served and the patients. The purpose of this contract is to improve and enhance the presentation of

dental care to the people of Nevada. That includes kids, adults, and senior citizens. To delay this for another couple years I do not think serves the best interest of the people of the State.

Obviously, we are going to have a presentation with the potential contractor today and I will ask some questions, but given where this is at least postured today, I am very concerned about the delay that would happen, one way or the other, without the provision of those dental services to the people throughout the State.

There was a reason why this historically had been done as a fee for service within Medicaid. This Dental Benefit Administrator, like a managed care organization, is to provide preventative care. The whole purpose of this was to enhance the delivery of dental care to the residents of this State. I want you to appreciate that other side.

The other thing is, again, I do not want to have to litigate this today. Liberty is going to have a different view of what happened and the State, frankly, is likely going to have an opinion on how this came out. Again, I did not want to limit you in any way in terms of making your record.

**Paul Georgeson:** Thank you Governor. Just two quick points on the issue of the timing. Those benefits are being provided at this time. This is not a situation where there are no Medicaid dental benefits being provided and this will start that. So, as you would use the term 'enhancement', while there may be an enhancement of the provision of those benefits, it is not a situation where they do not exist now and they will exist. And, there is testimony that there is another entity that will take over and continue to run those benefits if this contract was not issued. I wanted to point that out as well.

There was some discussion about the urgency during the hearing by the other parties of this, but then the question becomes then, why did they cancel the first RFP and reissue it if it was so urgent. That becomes a question there.

So, while I understand that the citizens and the children, particularly because this covers mostly children of this State deserve this protection. I think it is there now, it will continue to be there, regardless of the issuance of this contract or approval of this contract today.

**Governor:** I am not going to go back and forth. If I gave the impression that there would be no dental care if this was not approved, that was not my intention. Thank you Mr. Georgeson.

**Paul Georgeson:** Thank you for your time today.

**Governor:** Is there any further public comment? If you would identify yourself for the record.

Matthew Dushoff: Matthew Dushoff on behalf of Liberty Dental who has the other viewpoint and I will be real brief on this. As a Deputy Attorney General for 10 and a half

years, I had the opportunity to do many petitions for judicial review and the problem is on the first RFP, which they did not tell you, is they had the opportunity to file a petition.

**Governor:** Mr. Dushoff, let me caution you. I am going to give you the same admonishing I gave Mr. Georgeson. We are not going to re-litigate this today.

**Matthew Dushoff:** And I do not want to, I apologize. I just wanted to give our point that we think we have a very good chance in a petition for judicial review. As you know and are well aware that has to be arbitrary and capricious, it was not. I just urge this Board to approve this because of the children. I know a petition for judicial review will take conservatively over two years and this contract is only two years. If we go up to Petition and then go up to Supreme Court, it would basically mute out this contract. I would like this Board to take that into account. Thank you.

**Governor:** Thank you Mr. Dushoff and it is good to see you, it has been a long time. All right, any other public comment from Carson City? I hear and see none. Is there any public comment from Las Vegas? I hear and see none. Thank you.

### 3. Approval of the July 5, 2017 Minutes (For possible action)

**Governor:** That brings us to agenda item number 3, approval of the July 5, 2017 meeting minutes. Have the Members had an opportunity to review the minutes and are there any changes?

Secretary of State: So moved.

Governor: The Secretary of State has moved for approval, is there a second?

Attorney General: I second.

**Governor:** Seconded by the Attorney General. Any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

### 4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners'.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural		
Resources – Nevada State Parks Division	29	\$885,344
Department of Public Safety – Division of		
Investigations	3	\$101,718
Department of Wildlife	17	\$545,826
Total	49	\$1,532,888

**Governor:** We will move to agenda item number 4, State Vehicle Purchases. Mr. Wells, good morning.

**Clerk:** Good morning Governor and Board Members. There are three requests for vehicles in this agenda item.

The first request is from the Department of Conservation and Natural Resources, State Parks Division to purchase 29 vehicles, the authority of which was included in their legislatively approved budget. 21 of these vehicles are associated with the Explore Your Nevada Initiative for new parks and new positions throughout the park system and eight of them are for replacement vehicles that have met the age and/or mileage requirements in the State Administrative Manual.

The second request is from the Department of Public Safety, Investigations Division to replace three vehicles that have met either the age and/or mileage requirements in the State Administrative Manual or are requiring expensive repairs to maintain in good running condition. These vehicles were also included in the Agency's legislatively approved budget.

The third request is from the Department of Wildlife to replace 17 vehicles that have met either the age and/or the mileage requirements in the State Administrative Manual or are requiring expensive repairs to maintain in good working order. These too were included in the Agency's legislatively approved budget.

There are representatives from each Agency available if the Board Members have additional questions.

**Governor:** I thought I saw Eric Johnson here. Eric, do you mind coming up and talking a little bit about, at least what these trucks are going to be used for and I guess to get to the nub of it is, what is going on with the East Walker State Park?

**Eric Johnson:** Thank you Governor. Eric Johnson, Administrator for Nevada State Parks. Yes, the trucks are for positions associated largely with the Explore Your Nevada Initiative. We have hired the Park Supervisor and we are hiring the Park Ranger 3. The Conservation Staff Specialists will be hired in October and Park Aides are coming on right now. You would be pleased to know, we did find a caretaker for the Stone House, down there at the Nine Mile. So, it is being watched over very closely right now and the vandalism has stopped. Would you like an update on the progress on the development Governor?

Governor: Yes please.

**Eric Johnson:** The campground designs for the primitive campground are completed. Site work is being done as we speak. We have got a little bit more interaction with the Tribe to complete but everybody seems to be in agreement with where we are going. We are excited about the cabins. We found those locations and are just about nailed down on the exact sites to give the visitor the river experience, the solitude experience and the distance from other camper's experience.

In working with the Department of Wildlife, we are excited about the fishing opportunities that will be down there next year, depending on the winter, you know, presumably, next spring should be an ideal time to be down there. It is going well. We thank the State for its support of this initiative and we are all very excited to move forward with this.

**Governor:** Thank you Eric. I am as excited as anyone. Hopefully, everybody is aware that we are going to have a new State Park and it is going to bring a recreational opportunity unlike anywhere else in the State. Just for the benefit of everybody, Eric, just one last thing. Will you give a little more perspective on the significance of the Stone House?

**Eric Johnson:** The Stone House was built circa the 1860s. It is unique in that it is largely in the middle of nowhere but it is a two-story masonry project - it is not stacked rock. It is actually a stone/mortar building. Its significance is that it is one of the few buildings in that area and it is one of the oldest buildings in the State. Mark Twain spent some time in that building because he stayed for an extended period of time to look after an injured friend. He lost an opportunity to a mining claim that at the end of the day cost him a small fortune. He chose to stay with his friend. So, he did reside in that house for a period of time. It was severely damaged in the earthquake just a few months ago. We do have a means to fix that. That planning is in the process right now. We have already had a consultant look at it. It is very fixable. We will be fixing it very shortly.

**Governor:** Thank you very much Mr. Johnson. Are there any other questions from Board Members on this or any other part of the agenda item?

**Attorney General:** I move to approve.

**Governor:** Attorney General has moved to approve the State Vehicle Purchases presented in Agenda Item number 4. Is there a second?

### Secretary of State Second.

**Governor:** Seconded by the Secretary of State. Any questions or discussion on the motion? I hear and see none. That motion passes 3-0. Thank you.

**Eric Johnson:** Thank you.

# 5. Authorization to Contract With a Current and / or Former Employee (For possible action)

# A. Department of Health and Human Services – Division of Public and Behavioral Health – Facility for Mental Offender

Pursuant to NRS 333.705, subsection 1, the Division requests authority to contract with Chris Radford-Price, a former Director of Nursing, to assess, coordinate and participate in direct client care. This employee will support Lake's Crossing Center for approximately 20 hours per week from August 9, 2017 through August 8, 2018.

### B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Division requests authority to contract with Ethan Dorrance, a former Correctional Officer, to provide uniformed security guard services through Allied Universal Security Services.

**Governor:** We will move to agenda item number 5, Authorization to Contract with a Current and/or Former Employee, Mr. Wells.

**Clerk:** Thank you Governor. There are two requests this morning to contract with current and/or former employees pursuant to NRS 333.705, Subsection 1.

The first request is from the Department of Health and Human Services, Division of Public and Behavioral Health, to contract with a former Director of Nursing to provide client care at the Lake's Crossing Center. Lake's Crossing is experiencing a shortage in nursing staff resulting in coverage less than that required under the Center's license. The contract would be for approximately 20 hours per week for a one-year period, at a rate of \$50 per hour while the Center recruits and fills vacant positions and completes its policy and protocol projects.

The second request is from State Purchasing who contracts with Allied Universal Security Services through a Master Services Agreement to provide uniformed security guards to various State agencies. This request is for Allied Universal to use a former employee who left state service earlier this year to perform these services. Allied Universal also uses these employees on other contracted jobs with non-State of Nevada employers.

There are representatives available to answer any questions that the Board Members may have.

**Governor:** Thank you Mr. Wells, I have no questions. Board Members? Pretty straightforward. All right then, if there are no questions, the Chair will accept a motion to approve authorization to contract with a current and/or former employee as presented in agenda item 5 A and B.

Attorney General: I move to approve.

**Governor:** The Attorney General has moved for approval, is there a second?

Secretary of State Second.

**Governor:** Seconded by the Secretary of State. Any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

# 6. State Administrative Manual Changes (For possible action)

The State Administrative Manual (SAM) is being submitted to the Board of Examiners' for approval of additions and revisions in the following chapters:

2400 - Division of Internal Audits

**Governor:** We will move to agenda item number 6, State Administrative Manual changes. Mr. Wells.

Clerk: Thank you Governor. Item 6 is another chapter in the ongoing revisions to the State Administrative Manual. This is for Chapter 2400 – Internal Audits. This chapter has been revised to reflect the organizational changes that were approved during the 2017 Legislative Session and to clean up certain other language, and combines applicable sections and eliminates language no longer necessary. Also, at the request of the Governor, the section on audit reports is clarified and expanded to include reports containing corrective action provisions being submitted to the Governor's Finance Office. Administrator Steve Weinberger will go through the highlights of the changes to this chapter and answer any questions Board Members may have.

**Governor:** Good morning Mr. Weinberger, please proceed.

**Steve Weinberger:** Good morning Governor. For the record, Steve Weinberger, Administrator of the Division of Internal Audits, here to give you a quick overview of the changes we made to our new and hopefully improved SAM Section.

First, we reorganized the Division. We eliminated the Financial Management Section and we incorporated all the responsibilities for that section under our Executive Branch Audit Section. You will actually see that under 2402. We also added a section regarding our

Fraud Waste and Abuse Hotline. That was never in there. That is also under Section 2402. As Director Wells alluded to, at the request of the Governor, we revised Section 2406, which is Audit Reports. Where before this section just used the term 'audit reports'. We added some wording there to instruct agencies to also forward federal monitoring site visit reviews, reports or surveys, or anything that requires a corrective action plan or response from the Agency.

We also changed the requirement for the biannual report on Internal Controls. Currently, every Agency has to submit it. We are allowing Departments with multiple agencies to submit just one report and cover all of the agencies. That is actually all I have as far as the changes we have made, thanks.

**Governor:** Thank you Mr. Weinberger. With regard to 2406 and those Audit Reports, as you know, the State has probably hundreds if not thousands of grants and federal programs that require federal review and sometimes those reviews come back. It is always helpful, I believe, to have another set of eyes on those, particularly a set of trained eyes. It just is another tool in the tool box to make sure that the State is doing everything that it possibly can to ensure it is in compliance with those grants. If there is an issue that needs to be corrected, it needs to rise to your level and therefore, to the Governor's Office level so that it gets the attention it deserves.

I do not know if you have any further comments in terms of how that will improve the process and what will happen when it comes to your office.

**Steve Weinberger:** Thank you Governor. For the record, Steve Weinberger. What we are doing is, as we receive them, we basically schedule them out and we are going to do a Risk Assessment on each one. We are anticipating quite a few of these and it is going to really increase our workload. We want to schedule them out and then, based on the severity of the issues in that report, that will determine how quickly we get out there and do a follow-up. If nothing else, if it is severe, we will contact the Agency right away and have a meeting regarding what they are doing right now to implement their corrections. They are instructed to copy our agency on all further correspondence between them and the Agency that performed the audit or site survey.

Like I said, we try to get out there as soon as we can, especially if it is some findings of a serious nature, with serious consequences. Sometimes it depends on what the Feds are going to do. If they are going to come out and do a review in two months, we may wait until the Feds are done. Or, if the Agency has two months to actually implement their corrections, we will give them the two months before we actually go out there.

**Governor:** Thank you. Any other questions from Board Members? This is really going to improve the process moving forward. All right, if there are no questions, the Chair will accept a motion to approve the State Administrative Manual changes as presented in agenda item number 6.

**Attorney General:** Move to approve.

**Governor:** Attorney General has moved for approval, is there a second?

**Secretary of State** Second.

**Governor:** Seconded by the Secretary of State. Are there any questions or discussion on the motion? I hear and see none. That motion passes 3-0. Thank you very much.

# 7. Approval To Pay An Allocation From The Interim Finance Committee Contingency Account (For possible action)

### A. Office of the Attorney General – Crime Prevention \$6,253

Pursuant to NRS 353.268, subsection 1, the Office's Crime Prevention Account requests an allocation of \$6,253 from the Interim Finance Committee Contingency Account to cover a projected salary shortfall.

### B. Office of the State Treasurer \$136,014

Pursuant to NRS 353.268, subsection 1, the Office requests an allocation of \$136,014 from the Interim Finance Committee Contingency Account to pay for contract expenditures on software development and maintenance for the Education Savings Program.

### C. Commission on Ethics \$14,470

Pursuant to NRS 353.268, subsection 1, the Nevada Commission on Ethics requests a loan of \$14,470 from the Interim Finance Committee Contingency Account to fund expenditures through the end of the fiscal year.

### D. Department of Education - \$211,749

Pursuant to NRS 353.268, subsection 1, the Nevada Department of Education requests an allocation of \$211,749 from the Interim Finance Committee Contingency Fund to replenish the Special Education Contingency Account.

**Governor:** Agenda item number 7, Approval to Pay an Allocation from the Interim Finance Committee Contingency Account. Mr. Wells.

**Clerk:** Thank you Governor. Item 7 includes four requests for allocations from the Interim Finance Committee, General Fund Contingency Account pursuant to NRS 353.268. I will mention that the fourth request from the Department of Education has been withdrawn and will be brought back at a later time.

The first request in the amount of \$6,253 is from the Office of the Attorney General's Crime Prevention Account. This will cover a salary shortfall that resulted from two employees transferring into the Office at higher steps than were originally budgeted.

The second request in the amount of \$136,014 is from the Office of the State Treasurer to cover development and maintenance costs associated with the system to implement Education Savings Accounts. The program development was completed in December 2015 prior to the court injunction and was scheduled to be amortized over four years with the intent to cover the annual payment with the 3 percent administrative fee in the program. Since funding for the program was not approved by the 2017 Legislature, the Office has terminated the contract with the vendor. However, the State is liable for vendor costs that were incurred in the development prior to the contract termination.

The third request in the amount of \$14,470 is from the Commission on Ethics. This is for a loan to cover a funding shortfall from local governments that resulted from a change in the accounting practices in which local governments were credited more than was available for Fiscal Years 2015-2017. The local governments have been billed for the amounts owed and if sufficient receipts are collected prior to the Interim Finance Committee (IFC) meeting on August 24th, this request will be withdrawn. If not, the IFC Contingency Fund will be repaid once those receipts are collected in 2018. There have also been changes to the billing methodology to prevent this from happening in the future. There are representatives from the various departments to address questions the Board Members may have on those requests.

Governor: Thank you Mr. Wells. Very thorough. I have no questions. Board Members?

Attorney General: No questions Governor.

**Governor:** If there are no questions, the Chair will accept a motion to approve an allocation from the IFC Contingency Account as presented in agenda item number 7.

**Attorney General:** Do you need to exclude D?

Governor: Without D, yes. Thank you.

**Attorney General:** Move to approve.

**Governor:** The Attorney General has moved for approval. Is there a second?

Secretary of State Second.

**Governor:** Seconded by the Secretary of State. Are there any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

### 8. Authorization to Approve a Provider Agreement (For possible action)

Department of Health and Human Services – Division of Child and Family Services – Provider Agreement Form

The Division is requesting Board of Examiners' approval of the following provider agreement forms to enable them to enter into an agreement with providers of:

- Medication Management, Psychiatric and Psychological Evaluations (Youth Parole Services)
- Medication Management, Psychiatric and Psychological Evaluations (Juvenile Justice Facilities)

**Governor:** We will move to agenda item number 8, Authorization to approve a provider agreement. Mr. Wells.

**Clerk:** Thank you Governor. Item 8 is a request from the Department of Health and Human Services, Division of Child and Family Services for the Board to approve an amendment to an existing provider agreement and a new provider agreement for medication management, psychiatric and psychological evaluations.

The agreement to the first document is for covered youth at the Parole Board offices. This original agreement was only for these services and was expanded to provide services at the Caliente Youth Center. The amended agreement ended up creating confusion for the providers so the agreement is being amended back to its original form to provide services only to those youth in the Parole Board offices recognizing that there are different services to be provided between Juvenile Justice and Youth Parole.

The second new provider agreement will cover these same types of services at the juvenile justice facilities throughout the State. The Division is also seeking the ability to use these at not just Caliente Youth Center but also the Nevada Youth Training Center in Elko and Summit View in Las Vegas. There are representatives available if there are any questions from the Board.

**Governor:** Thank you Mr. Wells. I have no questions. Board Members? If there are no questions, the Chair will accept a motion to approve the authorization to approve a provider agreement as presented in agenda item number 8.

**Attorney General:** Move to approve.

**Governor:** The Attorney General has moved for approval. Is there a second?

Secretary of State Second.

**Governor:** Seconded by the Secretary of State. Are there any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

### 9. Master Lease Agreement (For possible action)

### **Department of Administration – Enterprise Information Technology Services**

The Division seeks approval for the second amendment to the existing master lease agreement with International Business Machines (IBM) which provides IBM Mainframe Storage Equipment for disaster recovery purposes in support of tape subsystems not to exceed \$1,024,967.18.

**Governor:** We will move to agenda item number 9, Master Lease Agreement.

**Clerk:** Item 9 is a request from the Department of Administration, Enterprise IT Services Division to amend a lease of mainframe storage equipment that is used for disaster recovery purposes. This amendment will extend the lease through June 30, 2021 at a cost of \$934,905. This is due to the upgrade of the Virtual Tape System and the addition of disaster recovery storage systems for both the Carson City and Las Vegas facilities. There are representatives from the Department of Administration available to answer any questions the Board may have.

Governor: Thank you Mr. Wells. Any questions Board Members? I have none.

**Attorney General:** Move to approve.

**Governor:** The Attorney General has moved to approve the Master Lease Agreement presented in agenda item number 9. Is there a second?

Secretary of State I second it.

**Governor:** Seconded by the Secretary of State. Are there any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

# 10. Approval to Join or Use Other Governments' Contracts (For possible action)

### Department of Education – Assessments & Accountability - \$1,712,621.20

Pursuant to NRS 332.195, the Department requests to utilize a Chicago Public Schools Intrastate Interlocal Agreement with Northwest Evaluation Association to provide a new Measures of Academic Progress Kindergarten through Third Grade Reading Assessment.

**Governor:** We will move to agenda item number 10, Approval to Join or Use Other Governments' Contracts. Mr. Wells.

**Clerk:** Thank you Governor. Item 10 is a request to join or use another governments' contracts under the provisions of NRS 332.195 which allows the State to join or use contracts that are negotiated with other states or with local governments that are either within or outside the State with the authorization of the contracting vendor. The statute also provides that the original contracting government is not liable for the obligations of the government which joins or uses that contract. While these requests are similar to contracts, they use the terms and conditions that are negotiated by the contracting government with the vendor which may or may not be the same as the State's terms and conditions.

This request from the Department of Education seeks approval to join a Chicago Public Schools intrastate interlocal government agreement with Northwest Evaluation Association to provide new statewide measures of academic progress for kindergarten through third-grade reading, including computer-based assessment tool, professional development services, technical support, data integration and reporting. The work order for this service is \$1,712,621. The work order is valid through June 30, 2018. There are representatives from the Department of Education available to answer any questions the Board Members may have.

**Governor:** Thank you. Do we have representatives from the Department of Education on this agenda item? Dr. Canavero, good to see you.

**Steve Canavero:** Good to see you.

**Governor:** Well, if you would provide more explanation with regard to this. Obviously, this is all about Read By Grade Three. I would appreciate if you would give a little more perspective on this contract.

**Steve Canavero:** Absolutely. Steve Canavero, State Superintendent Public Instruction. I appreciate the opportunity to clarify. Following the 2015 Legislature, in adopting the Read By Grade Three included in the third-grade target for literacy, the State Board of Education had the authority to identify an assessment for us and in this case, first, second and third grade that aligns with the literacy targets we have established in third grade. They did so and selected the assessment that we are talking about here, the Northwest Evaluation Association (NWEA) Map. They did it for two reasons. First, they selected that assessment because when we canvassed the School Districts, trying to be as efficient as possible with the number of assessments that we ask our students to take. The majority of the districts already utilize the measures of academic progress.

The second reason, why they selected NWEA Maps was because it met all of the technical requirements. When we work with our students in first or second grade utilizing this assessment, we can clearly communicate with parents that the student is on or off track for reaching a provision under the responsible legislation that was passed, Governor, under your leadership in 2015.

So, as we set to work about how to initiate this coordination across the State, we found an opportunity. Rather than having each and every school district enter into a contract. If they already do not have one with NWEA for the Maps Assessment, we found an avenue working with State Purchasing, Governor's Finance Office and our Districts, to join an existing contract and provide a State umbrella.

By doing so, we not only save the State roughly \$350,000-\$346,000 on costs, but we also have access to buy a State umbrella access to professional development and consultants from NWEA who will be here on and in the State to provide support for our districts in not only utilizing the assessment but more importantly, how to interpret the assessment and provide meaningful literacy supports, all within the framework of the Read By Grade Three Legislation. If you need any more specific detail, I would be happy to provide.

**Governor:** Thank you Dr. Canavero. I suppose I would like a little more information. I know you understand and appreciate the first cohort of students will be coming through that have had the benefit of Victory Schools, Zoom Schools and some of the other programming that we have had. There is some concern associated with this program about, frankly, kids being held back. It is my understanding that there are good cause exceptions to allow kids to move forward but at the end of the day, we want children to be at grade level when they hit third grade. If you would go into that a little more, I would appreciate it.

**Steve Canavero:** Absolutely. You are correct. The 2020 Class will be the first class that may be subject to the retention provisions in the 2015 Bill. As you had identified, there are a number of good cause exemptions for students with disabilities, English language learners and others that were put into the Legislation to ensure that students who were subject to the retention provision were, in fact, the right students to be subject to retention. What we know from the research is that students who — and the reason why the 2015 Legislation has been actually cited as a National Model is that the research shows that students who are retained specifically for the purposes of literacy and their reading development actually surpass their peers in subsequent grades in academic outcomes. In other words, the negative effects of retention are not there for students who are retained specifically for reading.

We will continue to keep you appraised through reports now that we have established NWEA through this contract and provide the access. Our next step is to provide clarity and values to the school districts and to the public about the target in third grade and the targets now in second and first grade so that parents, public and students can all see their performance reflective of that particular standard.

We hope, I think as you do, that with all of the provisions that have been put in place, those that you have mentioned and further now with the SB178, Weighted Student Funding, and that your recommended budget that included doubling the amount of dollars available under this initiative, that we will see the appropriate interventions in place and see fewer and fewer students retained over time.

**Governor:** Thank you Dr. Canavero. Finally, if a child is retained, there are interventions that will happen and they will still have the opportunity to advance to the next grade during the school year, is that correct?

**Steve Canavero:** That is correct. Your recollection of the policy is spot on. There is a detailed provision which allows a student to be advanced. For record keeping purposes, they remain in the third grade, but those students who are close are able to be advanced and subsequently reviewed. I think importantly as well, Governor, the legislation includes not just a standardized assessment in order to measure reading but also includes performance assessments - a portfolio assessment. Not only are there good cause exemptions for specific categories of pupils, but there are also alternative ways to demonstrate reading proficiency other than the NWEA, the contract before you today, the Smarter Balance Assessment or the Statewide Assessment in third grade.

Governor: Thank you Dr. Canavero, any other questions? Madam Secretary of State.

**Secretary of State** Thank you. It is good to see you and hear the program you and the Governor have been talking about. I am extremely excited to hear about the portfolio assessments. I think we have been talking about that for about 20 years. I am very, very happy to hear that you are utilizing that and doing that for all students. Are you just using it for this program?

**Steve Canavero:** Steve Canavero, to the Secretary of State's question. It is utilized with this program only. I would say only in the very specific sense of the portfolio or performance assessment against a high-stakes decision like retention for literacy in third grade. There are other ways that portfolio assessments are utilized. One actually important aspect — and I say, specifically portfolio and generally—now, there is a provision that was just passed this last Legislative Session to allow students with disabilities to demonstrate their readiness to graduate utilizing a portfolio assessment as well. So, kind of both ends here of the spectrum, are two examples of how it is utilized. There are others I could address but specifically, those two.

**Secretary of State** And, we have used the portfolio assessment for kids with special needs, correct, for a while?

**Steve Canavero:** Steve Canavero. Yes. Particularly as it pertains to their goals and their individualized education plan. The thoughtful policy that the Governor signed this last session now extends that same right, if you will, to their graduation requirements. Students with disabilities who may or may not pass high-stakes assessments are now able to demonstrate their proficient and readiness to graduate and take on postsecondary challenges through a portfolio.

**Governor:** Thank you Dr. Canavero. Board Members, any other questions associated with agenda item number 10?

**Steve Canavero:** Thank you Governor.

Attorney General: Move to approve Governor.

**Governor:** Attorney General has moved to approve the Department of Education's request to utilize a Chicago Public Schools interstate/interlocal agreement with Northwest Evaluation Association to provide new measures of academic progress, kindergarten through third-grade reading assessment in the amount of \$1,712,621.20. Is there a second?

**Secretary of State** Yes Governor, I will second.

**Governor:** Seconded by the Secretary of State. Any questions or discussion on the motion? I hear and see none. That motion passes unanimously, 3-0.

### 11. Salary Adjustments (For possible action)

The 2015 Legislative Session made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet certain salary deficiencies for fiscal year 2017 that might be created between the appropriated money of the respective departments, commissions, and agencies and the actual cost of the personnel of those departments, commissions, and agencies that are necessary to pay for salaries. Under this legislation, the following amounts from the General Fund and/or Highway Fund are requested:

# A. Department of Education

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
2673	Office of the Superintendent	\$29,897	
	Total	\$29,897	

# **B.** Department of Agriculture

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
4550	Veterinary Medical Services	\$6,836	
	Total	\$6,836	

### **C.** Department of Corrections

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
3706	Prison Medical Care	\$194,000	
3738	Southern Desert Correctional Center	\$289,000	
3751	Ely State Prison	\$300,000	
3761	Florence McClure Women's Correctional Center	\$151,000	
	Total	\$934,000	

Governor: We will move to agenda item number 11, Salary Adjustments, Mr. Wells.

**Clerk:** Thank you Governor. Sections 4, 5, 6 and 7 of AB489 from the 2015 Legislative Session appropriated Salary Adjustment Funds to the Board of Examiners to cover vacancy salary savings built into agency budgets as well as the 1% and 2% Cost of Living (COLA) adjustments that were effective July 1, 2015 and July 1, 2016 respectively which were not included in agency salary budgets.

Agencies whose actual salaries exceed their budgeted amount due to the vacancy savings or the COLAs are allowed to request salary adjustment dollars from the Board of Examiners. This item represents requests to access those funds by:

The Department of Education for the Office of the Superintendent Account to cover the cost of the COLAs in the amount of \$29,897.

The Department of Agriculture for the Veterinary Medical Services account to cover the cost of the COLAs in the amount of \$6,836. Due to a late adjustment for a salary overpayment, this request has been reduced to \$1,866.

The Department of Corrections for four of their accounts, Prison Medical, Southern Desert Correctional Center, Ely State Prison and Florence McClure Women's Correctional Center, to cover salary savings and the cost of the COLAs. Based on final payroll and budgetary information, these amounts are to be revised as follows: Prison Medical reduced to \$150,000. The Southern Desert Correctional Center reduced to \$281,000. The Ely State Prison reduced to \$175,000 and the Florence McClure Women's Correctional Center reduced to \$142,000. For a total of \$748,000.

The Legislature appropriated about \$27.6 million for this purpose. After today, we will have spent \$13.7 million, leaving about \$13.8 million to revert to the General Fund. We are working on a couple of small claims for the Department of Education, but you are talking \$10,000 to \$15,000 at the most. This is a significant reversion to the General Fund.

**Governor:** That is really good news. Thank you, Mr. Wells. We always like big reversions. So, appreciate that. Board Members, any questions with regard to agenda item number 11? If there are none, the Chair will accept a motion to approve salary adjustments in agenda item number 11 for the Office of the Superintendent and the Department of Education for \$28,897. For the Department of Agriculture, Veterinary Medical Services in the amount of \$1,866. The Department of Corrections for Prison Medical Care for \$150,000, Southern Desert Correctional Center, \$281,000; Ely State Prison, \$175,000; and, the Florence McClure Women's Correctional Center in the amount of \$142,000 for a total amount of \$748,000.

**Attorney General:** Move to approve.

Governor: The Attorney General has moved for approval. Is there a second?

Secretary of State Second.

**Governor:** Seconded by the Secretary of State. Are there any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

# 12. Approval to Pay a Tort Claim Pursuant to NRS 41.036 (For possible action)

Claimant: Helen Romero, et al.

Claim No.: TC 18107 Settlement Amount: \$70,000

Date of Loss: December 28, 2006

**Governor:** We will move to agenda item number 12 which is an Approval to Pay a Tort Claim pursuant to NRS 41.036. Mr. Wells.

**Clerk:** Thank you Governor. This item is for a claim for which the Office of the Attorney General recommends a payment from the Tort Claims Fund. There are representatives from the Office of the Attorney General to walk through the specifics of the case and answer any questions from the Board Members.

**Governor:** Will somebody please come forward?

**Ann McDermott:** Ann McDermott, Office of the Attorney General, can you hear me okay?

Governor: Yes.

Ann McDermott: All right, very good. I am here representing the Nevada Department of Corrections (NDOC) and individually named Defendants in the matter that was brought against them by Helen Romero, as Administrator of the State of Anthony Beltran and the three minor children, as heirs of that estate. The Parties have reached settlements in this matter and I bring it here for your approval here today. The reason that it is before the Board of Examiners is this incident actually took place in December of 2006. The parties here have agreed to a resolution in the amount of \$70,000. This matter arose from the death of Anthony Beltran while he was incarcerated at Ely State Prison. Mr. Beltran was at Ely State Prison for a burglary with a firearm, kidnapping and sexual assault. It is alleged that Mr. Beltran was housed with another inmate, Douglas Potter who was a member of the Aryan Warriors Gang, with a history of violence towards other inmates. It is also alleged that Mr. Potter threatened harm to any cellmate he was housed with. After becoming cellmates, Mr. Potter used a metal rod he had taken out of a typewriter, turned it into a lethal weapon and killed Mr. Beltran.

Mr. Beltran's mother and his three children filed suit against the Nevada Department of Corrections and the individual defendants alleging Constitutional violations for failure to protect Mr. Beltran in housing these two inmates together and medical deliberate indifference for not saving Mr. Beltran after he had been stabbed to death by Mr. Potter.

State Tort Claims were also brought. Since this incident took place in December 2006, there is obviously been a very significant procedural history. Ultimately, in December 2016, the Ninth Circuit affirmed the Federal District Court's dismissal of the Constitutional violations. The case was then remanded to State Court to adjudicate the claims of wrongful death and vicariously liability against the NDOC and the nine individually named defendants.

The defendants then filed a pre-trial motion for summary judgment. Defendants argued that the inmates agreed to be housed together and Mr. Beltran did not notify staff of any concerns he had of being housed with Mr. Potter. The Eighth Judicial District Court found there were factual questions as to the Defendants negligence and vicarious liability. The court denied defendant's summary judgment motion. The parties agreed to participate in mediation with Judicial Arbitration and Mediation Services (JAMS), with Justice Robert Rose. They settled for \$70,000 and it was recommended that that settlement agreement be approved.

**Governor:** Thank you very much. And, it is your opinion that this settlement is in the best interest of the State?

**Ann McDermott:** It is. The Plaintiffs claimed over \$300,000 in damages. This would represent less than a quarter of the potential exposure.

**Governor:** And this dismisses the case with prejudice?

Ann McDermott: It does.

**Governor:** Okay. Any further questions from Board Members? That was a good presentation, thank you, very thorough.

Ann McDermott: Thank you.

**Governor:** If there are no questions from Board Members, the Chair will accept a motion for approval to pay a tort claim pursuant to NRS 41.036 in the amount of \$70,000 as presented in agenda item number 12.

**Attorney General:** Move to approve.

Governor: Attorney General has moved for approval. Is there a second?

Secretary of State Second.

**Governor:** Seconded by the Secretary of State. Are there any questions or discussion? I hear and see none. That motion passes 3-0. Thank you.

### 13. Leases (For possible action)

Governor: We will move to agenda item number 13, Leases. Mr. Wells.

**Clerk:** Thank you Governor. There are six leases in agenda item 13 for approval by the Board this morning. No additional information was requested by any of the members for this item.

**Governor:** All right, thank you. I have no questions. Board Members, questions? Is there a motion?

**Attorney General:** Move to approve agenda item number 13.

**Governor:** Attorney General has moved to approve the leases presented in agenda item number 13. Is there a second?

Secretary of State: Second.

**Governor:** Seconded by the Secretary of State. Are there any questions or discussion? I hear and see none. That motion passes 3-0. Thank you.

### 14. Contracts (For possible action)

Governor: We will move to agenda item number 14, Contracts. Mr. Wells.

**Clerk:** Thank you Governor. There are 29 contracts in agenda item 14 for approval by the Board this morning. For contract number 9, the Appeals Officer opinion was received yesterday upholding the contract award to Liberty Dental but the contract is still subject to approval by the Secretary of the US Department of Health and Human Services. Contract number 22 is subject to the approval of a work program by the IFC at its meeting on August 24th. Members have requested additional information on the following:

Contract number 1 between the Governor's Office of Science, Innovation and Technology and Connect Nevada, LLC, contract number 7 between the Department of Education and Jobs for Nevada Graduates, contract number 9 between the Department of Health and Human Services Division of Healthcare Financing and Policy and Liberty Dental Plan of Nevada, contract number 17 between the Department of Wildlife and Kalkomey Enterprises, LLC DBA Boat Education, contract number 22 between the Department of Business and Industry and the Nevada Business Opportunity Fund and contract number 27 between the Department of Employment, Training and Rehabilitation, Employment Security Division and the Clark County School District.

**Governor:** Thank you Mr. Wells. We will commence with contract number 1. I see Mr. Mitchell in the audience. I do not have a question regarding the contract I just thought it would be a good opportunity to present an update on the connectivity and what is happening with the broadband. Please proceed.

**Brian Mitchell:** Thank you Governor. Brian Mitchell, Director of the Office of Science, Innovation and Technology for the record. Our Office is responsible for overseeing the planning, mapping and procurement of broadband in the State. Briefly, regarding each of those three tasks. Regarding the planning, Britta Kuhn, who was formerly in our office, spent over a year planning and working with a variety of stakeholders and that effort resulted in SB53, which was presented and sponsored by our Office during the last Legislative Session and signed into law. That bill will give our Office and the Department of Transportation significant new tools in order to expand broadband access and infrastructure throughout the State and in our rights-of-way.

Regarding the mapping, in the last biennium, our contract focused primarily on mapping and community development and the item before you today does an administrative or budgetary cleanup fix to that particular contract.

Where things are really exciting is in the procurement part of broadband. As you know, Governor, earlier this year in your State of the State, you announced the Nevada Connect Kids Initiative and \$2 million in your budget to help the State draw down and leverage more federal funding that we were otherwise leaving on the table. Just since January, we have had a number of significant wins. I will just share briefly a couple of them.

First, through this initiative, we have offered technical assistance and helped school districts who are designing their networks and applying for federal funding. While reviewing one school district's application for federal funding, we noticed an error that otherwise would have disqualified their application. We were able to help them fix the error and save their application of \$347,000.

We were also able to engage with two school districts to collaborate on infrastructure and two rural school districts, on infrastructure enhancements to their broadband networks and the State, as a result, will receive an additional \$126,809 in federal funding that we otherwise would not have received.

One final, Governor, direct result of you announcing the Nevada Connect Kids Initiative in your State of the State was that I have been able to raise \$188,000 in private funding which will go to three rural school districts to expand their broadband networks. This funding will increase speeds by tenfold in eight schools that enroll and combine 1,891 students.

I will briefly note one other thing Governor; I think this work in broadband aligns very well with your Chairman's Initiative at the National Governor's Association. Whether it is in transportation with autonomous vehicles, smart traffic systems or on the energy side with smart grade communication and smart metering, I think expanding broadband particularly in the rural areas is necessary for us to stay ahead of the curve in the State. I am happy to answer any questions.

**Governor:** Thank you Mr. Mitchell. You answered all my questions. Mr. Attorney General, do you have any questions?

**Attorney General:** Do you mind listing for both the second and third categories the Counties that were affected?

**Brian Mitchell:** Yes, so in the second one with the federal funding, it is Pershing and Elko Counties. Then in the third, where we are using the private funding, it will be in Lyon County, Pershing County and Lander County.

Attorney General: Thank you.

**Governor:** For everyone's benefit, Brian, this is going to allow kids who would not otherwise have access to the internet and such. What does that mean to them, the kids in Lovelock or the kids in Battle Mountain, the different counties that you mentioned?

Brian Mitchell: Thank you Governor. For a lot of these students, whenever a teacher wants to a show video, there is a lot of buffering and sometimes they are unable to do a lot of things that we take for granted at school. Through improving the broadband connectivity at these schools, they will be able to have the kind of education that students in urban school districts have. Whether it is participating in the Nevada Ready 21 Plan, and having a one-to-one device program and having the Wi-Fi capability to support that. Or, things like distance learning. A lot of schools in the rural areas, just because they are so small, do not have particular expertise in teaching in order to offer a wide variety of either AP classes, STEM classes or maybe a foreign language class. This will give them an opportunity through distance learning to have the same education, so it really equalizes education throughout the State.

Attorney General: Congratulations, thank you.

**Secretary of State** I am really excited about what you are doing and I thank the Attorney General for the questions he asked.

**Governor:** I want to compliment Mr. Mitchell because he does not get a lot of attention. The bottom line is this, whether a student lives in Austin or West Wendover or wherever, they will have the opportunity to have the same educational experience, as you said, as a student that resides in Clark County, Washoe County or here in Carson City. It really is going to be helpful to the quality of the educational experience in our rural counties. Thank you.

While we are on education, agenda item number 7, I see Dr. Cantu in Las Vegas. Dr. Cantu, would you talk a little bit about Jobs for America's Graduates (JAG) and what this new contract will do?

**Rene Cantu:** Yes, I will. Thank you, Governor Sandoval and Board Members. My name is Rene Cantu, Executive Director for JAG Nevada. I am pleased to report this morning that JAG Nevada's Class of 2017 has achieved a 90% graduation rate, which is tremendous. We have been working very hard the last three years. Not only in expanding from seven programs to 54 programs, but growing from 3-4 counties to 12 counties across the State.

Currently, JAG Nevada is serving 41 high schools in 12 school districts. We have over 3,000 students in the program, 3,059 to be exact. Our students represent the State of Nevada. People talk about Nevada looking like the America of 2060 and that is exactly what JAG Nevada looks like in terms of our diversity. 43% of our students come from the bottom academic quartile. We have purposely leaned in to help those facing the most barriers, an average of six barriers per student who come into the program. Those include 77% of students who are on free or reduced lunch in the program, a GPA at entry of 2.16 and14 absences on average. So, excessive absenteeism is a huge problem and also, our big indicator of dropouts. We really focus on those young people.

Over half have low academic performance; almost half of the JAG students do not live with both parents, so there are familial challenges and concerns. 85% of our students did not have marketable employment skills at entry. One-third of JAG students' mothers had not graduated high school, nor had one-third of their fathers. With that said, our young people, our specialists have worked very hard to help these youth really become productive members of our State and our community.

We also have two important initiatives running in the State. One of them is Go-Deep in North Las Vegas. What we have done is, we have taken JAG to scale in four North Las Vegas high schools to demonstrate that JAG can impact not only graduation outcomes but hopefully, and we are writing a validation study to show this, but also impact things like, participation in Temporary Assistance for Needy Families (TANF) and Supplemental Nutrition Assistance Program (SNAP), incarceration rates and other measures that we are looking at as we go on this longitudinal measure.

There are two Go-Deep projects in the country. We are one of two. The other is in the Mississippi Delta under Governor Phil Jackson and John Bel Edwards. Nevada was lucky to be selected for this national initiative. We are hoping to demonstrate positive outcomes.

So far, the Go-Deep Class of '17 is showing an 86% graduation rate there in North Las Vegas and keep in mind that 45.44% of the students in this program are African-American who are students who face the most challenges with regard to graduation. JAG Nevada's African-American graduation rate is 82% and we hope to continue increasing that graduation rate as well.

With regard to economic impact, we put together a return on investment form. So, if JAG Nevada was to graduate 90% of its current students, at the time we had 2,100, our impact would be \$703,979 in State Tax Revenue, \$2.7 million in Federal Tax Revenue, \$22.7 million in home sales, \$17.3 million in annual earnings, \$22.7 million in annual Gross State Product, \$13.9 million consumer spending, \$2.7 million in additional auto sales, and 102 new jobs created in local communities. This is as per Alliance for Excellent Education.

We are happy where we are going. We thank you Governor and the Board for your support, as well as the Legislature. The work is amazing. Our specialists are to be thanked because they do the work on the ground, as does our team who has ensured that we have maintained quality through growth and achieved that 90% which was all important to us. Thank you so much, if you have any questions, I would be glad to attempt to answer.

**Governor:** Thank you Dr. Cantu. Certainly, you deserve incredible credit for what is happening with JAG. It really is an amazing success story. For anybody who is looking to be inspired, I would really encourage you to visit a JAG school and see what they are doing. Particularly, as you mentioned, the specialists and how those students look up to and work with those specialists. It really is a connection that is special. Congratulations on that graduation rate

The only question I have Dr. Cantu, these students, historically, their graduation rate was less than 50%, is that accurate?

Rene Cantu: I believe so, yes.

**Governor:** It really is changing lives. It is that individual attention that those students are getting in those JAG Programs. I am really excited about how far we have come and where we are going and, as I said, when you meet with these young men and women, it really is an opportunity to see what the future of our State is. Thank you.

Rene Cantu: Thank you so much.

**Governor:** Madam Secretary of State.

**Secretary of State** Thank you Governor. As somebody who has been in the Legislature for a long time, I want to thank you for your leadership in this because of this JAG

Program, in my opinion, started with you. I remember touring and hearing the idea in the Legislature. My hats off to you for starting this because I think that is where all the initiative came in and then, having the gentlemen in Las Vegas that are both sitting there carry on the work. This started with you. I think we need to make sure that we give credit where credit is due and thank you for that. It is an excellent program and I am so happy to hear about the graduation rates. That is fantastic. Thank you.

**Governor:** Thank you Madam Secretary. And again, thank you Dr. Cantu. We really appreciate you.

Rene Cantu: Thank you Governor, appreciate your support.

**Governor:** That brings us to contract number 9, Department of Health and Human Services Healthcare Financing and Policy, Medicaid and Liberty Dental Plan of Nevada.

**Marta Jensen:** Good morning. Marta Jensen, Administrator for the Division. With me, I brought Melissa Lewis who is our Chief of Fiscal Services in case you want to dive into the dollars.

This is an important contract for the State, for our members specifically. The goal was to improve overall population health and dental health is part of that. In the past, we have always had it under our Managed Care Contracts, but typically dental services always take kind of a back seat to the medical side of the house and we really wanted to elevate the oral health and put a greater focus on it.

By going with one of these programs, over time, you are supposed to see savings. I have seen some reports from other states. It is between 5%, 7%, and 9%, it is kind of undetermined at this point which one is the number. What we are trying to do is put the emphasis on the preventative care, which then should reduce your crisis and event driven, perhaps in an ER if they do not receive that preventative care.

This contract is actually a two-year contract. The \$404 million is actually for the full life of the contract. Centers for Medicare & Medicaid Services (CMS) has said we can have a two-year contract and then a three-year renewal period. We are still waiting for CMS approval. There are several steps that we have to go through before that. This is one of them.

I really think like I said, based upon the number of people that we have, it is very similar in the same geographic locations that we have now for managed care. It is really, instead of enrolling in the managed care and getting your dental, they would enroll in a managed care for their medical services. We would enroll them into this program. 71% of our population is in managed care, so we do expect that we would see a lot of outreach and education in that market. One, to let them know about the benefit of it but also to really talk more about that preventative care because that is where we think we can get the best health, long-term, for our recipients.

**Governor:** I believe you were in the audience when Mr. Georgeson made his presentation and request to hold this contract or hold approval of this contract. My question to you is, what would be the consequences of that be if we were to do that?

**Marta Jensen:** So, my preference is that we do not do that. I think there are some consequences to the recipients. Right now, because we do not have a vendor in place, for different reasons, we did move that date out to January 1<sup>st</sup>. Right now, between July 1<sup>st</sup> and January 1, 2018, we have had to move the market into the fee-for-service program.

The benefit of one of these programs is they manage the dental care, just like a managed care company would. They are required to have network adequacy. They are required to do certain tasks and quality measures were in the fee-for-service program, it is up to the recipient to identify their need, locate the doctor, ensure that they are accepting new patients and try to get in in a timely manner. They are competing against the rest of the commercial market. It makes it difficult. There is no one managing their care and no one that can really guide them through the process. Sometimes with our recipients, they could be new to the insurance market and so they do not really understand how this works.

It is a benefit to our citizens that we have one of these programs in place. We made a deliberate effort to go after a dental benefits administrator. The sooner we can implement the better. Not knowing what is going to happen down the road, in my personal opinion, I just do not think it is in the best interest of our members to extend the fee-for-service delivery model for them long-term.

**Governor:** And, is there an access to service issue as well? In other words, in the new regime, there is a requirement that an individual or a patient get an appointment within a certain amount of time whereas it may not occur otherwise, is that true?

**Marta Jensen:** There is within the managed care market. In fee-for-service, there is not. We are required to have a network that matches network adequacy according to the commercial market but as you know, there are issues with available providers. We have had historically some issues with dental providers wanting to deal directly with Medicaid. Due to our enrollment processes, our authorization processes and so forth, we are working to streamline some of those but there is a long history of discontent that we are trying to get past by having somebody that is focused on that market, that understands that market and can assist through better processes. They know how to do this nationwide, so we are hoping that that will also improve their relationship and also create a bigger and better network for our recipients.

**Governor:** Then my final question. If you could be specific with regard to how many child patients this would affect? Obviously, getting dental care and particularly preventative dental care for minors is critical.

**Marta Jensen:** The majority of the services that we do provide through the dental program are for the children. They are covered up through the age of 20. At 21, we do have adult services available. We have 472,000 members within the managed care market. I do not have the exact figure for children. I would say approximately 200,000, 180,000

somewhere in there, would be the expanded population, which are your adults. I would say close to 100,000 kids and that is not scientific at the moment, I can get the exact number.

**Governor:** Thank you Ms. Jensen. Questions from other Board Members? Madam Secretary.

**Secretary of State** If the proceedings that happen before, I think are what are going to be litigated, am I correct, how the procedure was taken?

**Governor:** I do not want to be corrected by all the lawyers in the room, but essentially it is a challenge to the process.

**Secretary of State**: Okay. I am concerned as well as with the length of time that it would take to litigate and the services that would not be provided. That is a concern for me, and not knowing all of the sides and how anything would come out from the courts. I am concerned about the length of time because courts can take a considerable amount of time in making a decision. Can I just ask a couple questions on — if I am getting into the wrong area, you tell me. When did this process take place? When did it originally happen that bids were submitted?

**Marta Jensen:** We started this process, I believe it was in November of 2016 with the first RFP. The award to Delta Dental, I want to say was in late January, early February. I do not have this information right off the top of my head.

### Secretary of State Of 2017?

Marta Jensen: Yes of 2017. There was an appeal on that RFP. At that time, I had the opportunity to dig a little deeper into the RFP and I realized that we had missed what I considered critical items that should be included in an RFP. I wanted to add value-added benefits. I know the struggles that we have had with previous dentists and so I wanted to make sure that we added customer service type statistics. I wanted to make sure that we also had electronic provider enrollment. That is one of the problems that we have currently with our market is that everything was paper based. There were a few other items that I cannot recall off the top of my head that were added to the RFP and it was reissued. I believe the award was sometime in April. Late March, early April of the second award. Then that was appealed, I believe in early May.

### Secretary of State Thank you.

**Governor:** Just another question, Ms. Jensen and like I said, I want to be fair and clear on the record with regard to Delta that there's no suggestion that holding this would deny any kind of dental care to the people. There will still be dental care if we were to hold this. And, I do not want there to be any implication that that would be the reason why we would approve this today.

Marta Jensen: They will receive dental care. It is just not under the desired delivery model. It would be under the fee-for-service program where the recipient is navigating the healthcare system trying to identify their needs. Typically, from our utilization, we have seen that most of the time they react to their needs, versus being proactive through preventative care. By implementing this contract, we can change and shift the dynamic of the market and get people more focused in on their oral health, which then improves all sorts of areas. It can improve school attendance and it can improve all sorts of things. Really, on the back side, my biggest concern is about the members. I need them to get the care but I also need to follow the goals that have been set forward regarding population health. This is a key component of improving that for our State.

**Governor:** Thank you Ms. Jensen. Any other questions from Board Members? Thank you.

Marta Jensen: Thank you.

**Governor:** That takes us to contract number 17, Department of Wildlife. Good morning, Mr. Robb.

**Jack Robb:** Thank you Governor. Jack Robb for the record. Appreciate your time today. This contract in front of you is part two of a two-part series that the Department of Wildlife put together over the past couple years for recruitment, retention and reactivation of sportsmen into the field.

Part one was a license improvisation that went through the legislative process this year that you signed into law. Part two is this RFP, trying to simplify the way that our customers participate and go towards more modern e-commerce type functionality; build a site that is mobile first. Make things available on your phone, make fishing licenses available on your phone and to bring us into the modern era of how we participate with our customers to get more customers into the field and retain the ones we have and reactivate the ones we have lost. That was the key around this RFP.

We are lucky in the fact that we had a bidder come in under what we are currently paying. Currently, we are paying an excess of \$2 million a year. In the supporting material, I think it says we have a 37% savings over the life of the contract. That is what we budgeted in off of what was the contract bid. Knowing that we spent \$2.5 million on what we have this year and going forward I am expecting to spend right around \$1 million for an enhanced system. I think we are going the right direction and we are going to really push the recruitment, retention and reactivation with this product we are bringing forward.

Kalkomey Enterprises, the successful vendor, is a vendor that we are very familiar with. They work in all 50 states. We have done work with them in hunter safety and boating safety programs for years. We are comfortable with them. They are expanding their business model and we are going to be pretty much their showroom on what they are going to offer to other states. They are really going to make us look good and we are looking forward to working with them.

**Governor:** Thank you Mr. Robb. I have been looking forward to this day. The current retailers who sell, for example, fishing licenses will still be able to do that, correct?

**Jack Robb:** Correct. We are not changing that at all. Well, we are changing it. The format that is used currently, we are going to remove that equipment out of those license agents. We have approximately 89 spread throughout the State. They are going to be getting new equipment. That new equipment is owned by the current vendor that is proposed and they are going to warranty it for the lifetime of the product. They are going to support it and it is going to have barcode capability, double sided, so the customer can see what is happening on their side and there will be faster transactions if the register was out. I think our customers are going to notice a difference.

**Governor:** Mr. Robb, I am one of them. Director Wasley knows this story. I will not mention who the retailer is. My daughter wanted to go fishing and so we decided to go fishing. We went to the retailer and by the time somebody came to the counter, all those different things, half the day was gone. To be able to go on your phone and go to the app and be able to have it there and if one of your people are out there, you can just show them your evidence that you have your license, it is just going to, as you say, simplify the process. I actually think it will expand the number of people that will go out there and take advantage of all our natural resources.

Finally, as you said, it is time to get into the 21<sup>st</sup> Century. That is what people are doing now is relying on these devices and expect that. In fact, I was in a different state over the weekend and there was a big billboard that said, just go to this app, download this app and you can do everything. We will have something very similar to that, it sounds like, in the very near future.

**Jack Robb:** That is where we are headed.

**Governor:** All right, thank you Mr. Robb. Are there any other questions from the Board Members? All right, well done. Thank you.

Jack Robb: Thank you.

**Governor:** Contract number 22, Business and Industry and the Nevada Business Opportunity Fund.

**Marcel Schaerer:** Thanks for your time Governor and Board Members. I just want to provide a quick overview on some of the goals and objectives. I understand that the Employment Security Division, Administrator, Rene Olson, is in Carson City, just in case, if you have specific questions regarding the history of the Department of Employment, Training and Rehabilitation (DETR) with this particular loan program. If we have specific technical Members' questions, we also have here a team member of the Business and Industry Department, Karen Schnog.

In terms of an overview, in collaboration with DETR, the Office of Business, Finance and Planning of the Department of Business and Industry administers and monitors a program

to provide grant money to a non-profit private entity, in this case the Nevada Business Opportunity Fund to make micro loans to veterans and senior citizens to start small businesses. The \$300,000 project began on May 17<sup>th</sup>. The lender was given an okay to begin marketing and processing loans under that program, on that particular date. It will end on June 30, 2019. This contract is on a reimbursement basis and there is a 10% administrative cost allowed based on an upward amount estimated to be between \$1,000 and \$15,000. It could go up to \$20,000 with approval.

It is important to mention that the Department of Business and Industry is taking over the Veterans and Senior Citizen Loan Program from DETR. It is indeed a brand-new loan program for us. In addition to that, the new Nevada business owners, talking about goals and objectives, the owners or existing owners of any type of business can take advantage of these loans, which will provide an interest free loan for the first year of borrowing, which is cheaper in terms of cost of capital than any other funding available out there. If such a business has employees, the cheaper cost of capital may allow for additional employment opportunities. With that, I am open to any questions that you may have.

Governor: Marcel, thank you. If you would just state your name for the record.

Marcel Schaerer: Marcel Schaerer, with Department of Business and Industry.

**Governor:** Thank you. So, you mentioned the loans are interest-free. Historically, what is the average loan, its terms and its purpose?

**Marcel Schaerer:** Well, for this particular program, again, we do not have any history on it. I can say that if you take year one, which is zero interest for the first 12 months. Then you go through years 2-4 because it can go up to four years, the second year, currently, that rate will be 6.5%, so, according to the math, 6.5% multiplied by three years divided by four. The average will be 4.875%.

**Governor:** Thank you. This is an incredible program. It is a great opportunity for seniors and veterans to start a business. My final question is what are you going to do to market it, to make sure there is awareness?

Marcel Schaerer: Marcel Schaerer for the record. We are working very, very closely with the Nevada Business Opportunity Fund to help them promote the program. We are working with different groups and we are advertising the existence of this opportunity through our currently round table discussions, we are on radio shows and we are attending workshops and seminars. Basically working hand-in-hand, not only just with the Nevada Business Opportunity Fund but also with DETR in terms of interacting with veterans and individuals from the Army in order to advance this wonderful opportunity, like you said Governor, this is going to be very, very labor intensive. We have to work with veterans and senior citizens for them really to use this money. You know, having the expertise and the background of a small business, \$2,000, \$5,000 is key for the success of these new start-ups and for them to continue an operation.

**Governor:** Thank you very much. Madam Secretary.

**Secretary of State** Thank you Governor. And, thank you for this program. We had a bill in from the Secretary of State's Office which the Governor supported but it was our only bill that failed, out of our eight bills, we lost the one that would allow veterans to have the first four years free of fees and charges. I am really excited to see what you are doing with this. My question is -is there a limit to how many you can help? How many people would be able to take advantage of this?

**Marcel Schaerer:** According to our numbers, we are estimating, I think our numbers focus on an estimation of about anywhere between 15 and 40 individuals in the fiscal year 2018 and then, between 10 and 30 in Fiscal Year 2019.

**Secretary of State** Okay. So, the limit is 70, according to what your projection is?

**Marcel Schaerer:** Just about there, yes.

Secretary of State Okay. All right, thank you. Thank you Governor.

**Governor:** Any further questions with regard to contract number 22? Thank you very much Marcel.

Marcel Schaerer: Thank you Governor.

**Governor:** We will move to contract number 27. Attorney General had asked to have that held out.

Attorney General: I do not recall that. I am okay Governor.

**Governor:** Okay. All right then. Are there any other further questions, Board Members, with regard to Contracts 1-29? If there are none, the Chair will accept a motion to approve said contracts.

**Attorney General:** Move to approve.

**Governor:** The Attorney General has moved to approve Contracts 1-29 as presented in agenda item number 14, is there a second?

Secretary of State Second Governor.

**Governor:** Seconded by the Secretary of State. Are there any questions or comments on the motion? I hear and see none. That motion passes 3-0.

#### 15. Master Service Agreements (For possible action)

Governor: We will move to agenda item 15, Master Service Agreements, Mr. Wells.

**Clerk:** Thank you Governor. There are five master service agreements in agenda item 15 for approval by the Board today. These relate to the new leasing program for agency vehicles. If there are questions from the Members, representatives from the Department of Administration are available to answer them.

**Governor:** Mr. Wells, just for clarity, it is a max of \$5.5 million, not \$5.5 million per agreement, correct?

**Clerk:** That is correct. These will still be predicated on the actual approval of individual vehicles. Even though the vehicles will be leased, you will see the request come through like you did this morning under agenda item number 4 for vehicles. This is just setting the terms and conditions and the price points for the different vehicles at the different dealers.

**Governor:** Thank you. Board Members, any questions? If there are none, the Chair will accept a motion to approve the Master Service Agreements presented in agenda item 15.

**Attorney General:** Move to approve.

Governor: The Attorney General has moved to approve, is there a second?

Secretary of State Second.

**Governor:** Seconded by the Secretary of State. Are there any questions or comments on the motion? I hear and see none. That motion passes 3-0.

#### 16. <u>Information Item – Clerk of the Board Contracts and Leases</u>

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract and lease transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts, leases and amendments approved from June 13, 2017 through July 18, 2017.

**Governor:** We will move to agenda item 16, Information Items, Mr. Wells.

**Clerk:** Thank you Governor. There were 75 contracts under the \$50,000 threshold that were approved by the Clerk between June 13, 2017 and July 18, 2017. This item is informational only, and there were no additional requests for information from the Members.

Governor: Thank you Mr. Wells. Any questions from Board Members? I hear none.

## 17. Information Item - Department of Public Safety – Emergency Management – Disaster Relief Account Request

Pursuant to NRS 353.2755, the Division is notifying the Board of Examiners' of its intent to request a recommendation by the Board of Examiners' to the Interim Finance Committee for approval of grants and/or loans from the Disaster Relief Account to Mineral County to cover spring flooding preparation/mitigation costs.

**Governor:** We will move then to agenda item 17, another Information Item, with regard to the Disaster Relief Account Request.

Clerk: Thank you Governor. Item 17 is a notification from the Division of Emergency Management of an intent to request an allocation from the Disaster Relief Account pursuant to NRS 353.2755. Pursuant to statute, state agencies and local governments can request a grant or loan through the Division of Emergency Management from the Disaster Relief Account if, because of the Disaster, the local government is unable to pay for an expense from available funds. Applicants must submit their intention to apply not later than 60 days after the Governor or the governing body of a local government determines an event constitutes a disaster. The Division must then notify both the Board of Examiners and the Fiscal Analysis Division of the Legislative Counsel Bureau of this intent. Within 18 months of the determination that an event constitutes a disaster, the state agency or local government must submit their final requests to the Division of Emergency Management and the Department of Taxation, including whether the request is for a loan or a grant and the final amount of the request. The Division of Emergency Management and the Department of Taxation are required to review the requests and submit reports to the Board of Examiners who make a recommendation to the Interim Finance Committee for the proposed amount and determination of whether it is a grant or loan.

This notification is just the first step in this process. The applications will come to the Board for approval of a recommendation to the Interim Finance Committee at a later date. In May, the Board received the notification for the January flood event in northwestern Nevada. In June, the Board received the notifications regarding the February flooding events in Northern Nevada and preparation and mitigation efforts for spring runoff events for Churchill and Lyon counties and the Walker River Irrigation District. This item is a notification of preparation and mitigation efforts for spring runoff events in Mineral County.

**Governor:** Thank you Mr. Wells. Questions from Board Members? I hear none.

18. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)

**Governor:** We will move to agenda item number 18, Public Comment. Is there any member of the public in Carson City that would like to make public comment to the Board? I hear and see none. Is there anyone present in Las Vegas that would like to make public comment to the Board?

Las Vegas: Negative Governor.

Governor: Okay.

#### 19. Adjournment (For possible action)

**Governor:** Is there a motion to adjourn?

Attorney General: Move to adjourn.

**Governor:** The Attorney General has moved for adjournment, the Secretary of State has seconded the motion. That motion passes 3-0. This meeting is adjourned, thank you ladies and gentlemen.







## STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

August 14, 2017

To:

James R. Wells, Clerk of the Board

Governor's Finance Office

From:

Andre Urruty

**Executive Branch Budget Officer** 

Subject:

BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

#### NEVADA BOARD FOR THE REGULATION OF LIQUEFIED PETROLEUM GAS

#### Agenda Item Write-up:

Pursuant to NRS 334.010, the Nevada Board for the Regulation of Liquefied Petroleum Gas requests approval to purchase a 2018 Ford F-150 pickup truck in Fiscal Year 2018 in an amount not to exceed \$37,000.00.

#### **Additional Information:**

The board seeks approval to purchase a new vehicle to replace a 2011 Ford F-150 pickup truck which has registered over 125,000 miles, per SAM 1316. This is a BOE action item because boards are defined as "using agencies" in NRS. The board approved the purchase at its meeting on June 16, 2017.

#### **Statutory Authority:**

NRS 334.010.



### Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Nevada LP-Gas Board	Budget Account #:						
Contact Name: Eric Smith	Telephone Number: 775-687-4890 x203						
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all							
new and used vehicles. Please provide the following information:							
Number of vehicles requested: 1							
Number of vehicles requested:   Amount of the request: \$37,000  Is the requested vehicle(s) new or used: New							
Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:							
Ford F-150 Pickup Truck							
Mission of the requested vehicle(s):	į						
To perform annual propane safety inspections throughout the State.							
Were funds legislatively approved for the request?	If yes, please provide the decision unit number:						
☐ Yes ■ No	If no, please explain how the vehicles will be funded? Self-funded by the NV LP-Gas Board						
Is the requested vehicle(s) an addition to an existing fle	et or replacement vehicle(s):						
Addition(s) Replacement(s)							
Does the requested vehicle(s) comply with "Smart Way	or "Smart Way Elite" requirements pursuant to						
SAM 1308? If not, please explain.							
No - It is a pickup truck not a sedan							
Diogo Complete for Deplement Yaling O. I							
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate	Door this manuact mant the walls are						
sedan, SUV, pick up, etc.)	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle						
, , , , , , , , , , , , , , , , , , ,	is being replaced.						
Current Vehicle Information:	Yes						
Vehicle #1 Model Year: 2011	100						
Odometer Reading: 146,014							
Type of Vehicle: Ford F-150 Pickup Truck							
Vehicle #2 Model Year:	If the replacement vehicle is an upgrade to the existing						
Odometer Reading:	vehicle, explain the need for the upgrade.						
Type of Vehicle:							
на причинать на причина причин							
Please attach an additional sheet if necessary							
APPOINTING AUTHORITY APPROVAL: Mike Eerksen, Board Chairman							
AT CA							
Mue (uh.) Boar	d Chairman 7/21/2017						
Agency Appointing Authority Title	Date						
BOARD OF EXAMINERS' APPROVAL:							
_							
Approved for Purchase Not Approved for Purch	hase						
Board of Examiners Date							
Date							

#### STATE OF NEVADA BOARD FOR THE REGULATION OF LIQUEFIED PETROLEUM GAS

**BOARD OFFICERS:** 

MIKE ERIKSEN, Board Chairman, Industry KARL HAHN, Vice Chairman, Consumer BRYAN MILTON, Secretary-Treasurer, DAVID KLEIN, City Fire Service JENNIFER HERZ, Consumer LACEY PARROTT, Rural Fire Services

**BOARD STAFF:** ERIC SMITH, Chief Inspector RICK DRAKE, Field Inspector KATIE BAVARO, Administrative Assistant



**BOARD OFFICE:** PO Box 338 Carson City, NV 89706

106 E. Adams St. Suite 216 Carson City, NV 89702

Telephone: (775) 687-4890 Fax: (775) 687-3956

Website: www.nvlpgasboard.com General Email: admin@nvlpgasboard.com

August 2, 2017

To:

**Board of Examiners** 

From: Eric C. Smith, Chief Inspector

Re:

Request for Approval to Purchase a New Vehicle

The Board is requesting to purchase a new vehicle for the purpose of performing inspections on propane installations throughout the State.

The current vehicle being used is a 2011 Ford F-150 Pick Up Truck with 146,014 miles. This vehicle is eligible for replacement pursuant to SAM 1309 because the mileage is in excess of 100,000 miles.

The Nevada LP-Gas Board is self-funded and the budget amount is \$37,000.

Attached are the minutes from the 6-16-2017 Board meeting where the Board authorized purchase of a 2018 Ford F-150 Pick Up Truck for an amount not to exceed \$36,000 with the addition of a "flex bed liner" not to exceed \$1,000. The order form is also attached.

If you have any questions please contact Eric Smith, Chief Inspector at 775-687-4890 x203.

Sincerely,

Eric C. Smith, Chief Inspector Motion:

Bryan Milton: Moved to approve a 3% increase for Mr. Smith.

Second:

Karl Hahn

Discussion:

None

In Favor:

Karl Hahn, Bryan Milton, Lacey Parrott, Jennifer Herz and Mike Eriksen

Opposed:

None

11) \*For possible action the purchase of new vehicle for the Field Inspector.

X

Mr. Drake reviewed the sheet for the purchase price of the vehicle including the cost for the cover for the truck bed. Mr. Drake researched the cost of the trade in for his current vehicle and it starts at around \$8500. The timeline to order and receive the new vehicle is approximately 3-4 months.

Motion:

Karl Hahn: Moved to approve the purchase of the new vehicle as Mr. Drake outlined it

being a Ford F-150 from Jones West Ford in Reno, for \$36,000 plus \$1000 for a total of

\$37,000.

Second:

Jennifer Herz

Discussion:

Mr. Smith will check with State purchasing regarding inventory and trade in of the old

vehicle

In Favor:

Karl Hahn, Bryan Milton, Lacey Parrott, Jennifer Herz and Mike Eriksen Eriksen

Opposed;

None

12) \*For possible action — Review of statutory and regulatory procedure for acquisition of real property by the Board to be used for office and training space.

Mr. Keegan had nothing to present at this time.

13) \*For possible action discussion on 2017 legislative session items that may affect the Board, LP-Gas dealers, or LP-Gas consumers.

Ms. Platt commented that SB 69, which doesn't affect the Board (Title 54), puts a 12 year time limit on Board appointments. SB 500 regarding the Manufactured Housing Division now being under the Housing Division and there will be a Housing Advocate appointed. Ms. Platt represents this Board and if regulations regarding propane need to be revised she will work with Mr. Smith.

#### Mr. Smith requested to go back to item #8

Mr. Smith and Mr. Drake met with NDEP regarding the CAPP program wanting to go into the KIVA terminal in Bordertown. There was some discussion on guidelines for CAPP going into businesses and whether or not their oversight is making these locations any safer.

#### Ms. Platt requested to return to item #13

Ms. Platt mentioned that there could possibly be different vendors for processing recreational marijuana than for medical marijuana. Mr. Smith noted that the Board is working with the Fire Departments and if any new facilities using LP-Gas/butane start up that the Board will be notified.

14) Chairman's request for items to be included on the next agenda.

Selling/Disposition of the old Field Inspector's vehicle, purchasing real property, revisit NFPA Chapter 14, drafting of a fine structure for a future workshop.

#### **Vehicle Order Information Form**

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

			Bill F	LETCHER 775.
Vehicle Item No., Make, Model & No.:		-d f.1	so cwic	
Dealer Name:			Ford	******
Delivery Location:		10 , N		
Vehicle Colors:	Exterior;		Interior:	M. Cloth
	YZ	~	GREY	□ Viny!
	5-	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas de	livery)	1	\$ 75 418	\$ 25.419
SPECIFY OPTIONS: (description)		,	25,419	\$ 10.276
302 A Equip Group		1	\$ 5297	10,276
Four WhEEL DRIVE			\$ 3462	
V8 S.D.L FEV GAS	· · · · ·	1	\$ 1360	
Fog LAMPS		1	\$ 119	
Daytime Buaning Li	gms		\$ 38	
		ļ	\$	
			\$	
			\$	
			\$	
DELIVERY COST: (If other than Reno\Carson or Las V	'egas)		\$ ~/~	\$ N/A
Total purchase price with options				\$ 35, 695
DMV Title and DRS Fee's			\$29.25	\$ 29.25
GRAND TOTAL:				\$35724.25

Agency Name & Address:  Board for the Regulation of  Liquefied Petroleum ans  Po. Box 338 Carson City NV					
Legal Owner:	Agency Name & Address:				
County Vehicle Based In:	CARSON				
Name & Phone of Person to contact when vehicle is ready for delivery:	PICK DRAKE 775-687-4890 EXT 202				

5/23/2017 Store: 1

Sales Order #3261

Ordered: 5/23/2017 Associate: Doug Page 1

**TSA Custom Car and Truck** 

2860 US Highway 50 East Carson City, NV 89701-2811 Phone 775-883-0477 Fax 775-883-2521

Bill To: state of nv board of regulation l.p.g

rick drake 687 4890 ext 202

Order Status: Open

Item Name	Item Descript	Lockup	Ordered	Price	Ext Price Tax
flex f150 6.5 2015	flex f150 6.5 2015		1	\$894.51	\$894.51
Labor	:	# * ***	1	\$95.00	\$95.00

Subtotal: \$989.51

Local Sales Tax

0 % Tax

÷\$0.00

TOTAL: Deposit Balance: \$989.51

\$0.00

Balance Due: \$989.51

NO REFUNDS ON SPECIAL ORDERS. NO CASH REFUNDS, STORE CREDIT ONLY. RETURNED ITEMS WILL BE CHARGED 30% RESTOCKING FEE. NOT RESPONSIBLE FOR PARTS LEFT OVER 15 DAYS.



James R. Wells, CPA
Director

Janet Murphy Deputy Director

## STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | <u>www.budget.nv.gov</u> | Fax: (775) 684-0260

Date:

August 14, 2017

To:

James R. Wells, Clerk of the Board

Governor's Finance Office

From:

Paul Nicks, Executive Budget Officer A

**Budget Division** 

Subject:

BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

#### DEPARTMENT OF ADMINISTRATION, FLEET SERVICES DIVISION

#### Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Administration, Fleet Services Division requests approval for a lease purchase of 104 vehicles not to exceed a total cost of \$2,729,857.54 to provide for the legislatively approved increases to the number of agency leased vehicles.

#### **Additional Information:**

This request is funded in the legislatively approved budget (SFY18 E720). Decision Unit E720 funds the lease payments for FY18 and FY19. Total amount funded for the two years is \$1,258,302.

#### **Statutory Authority:**

BOE approval required pursuant to NRS 334.010.

REVIEWED: TM
ACTION ITEM:

Brian Sandoval Governor



Patrick Cates Director

Lee-Ann Easton Deputy Director

> Vacant Administrator

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION FLEET SERVICES DIVISION

750 E. King Street
Carson City, Nevada 89701-4768
Phone: (775) 684-1880 | Fax: (775) 684-1888
Website: www.fleetservices.nv.gov

Date:

August 8, 2017

To:

Paul Nicks, Budget Analyst 5 Governor Office of Finance

From:

Lyn Letarti, Administrative Assistant IV

Subject:

Vehicle Purchase BOE Agenda Request

Attached is a Board of Examiners request to approve the purchase of 104 vehicles as approved in the Fleet Services Legislatively approved FY2018 budget, decision unit E720.

#### Attachments:

- BOE approval request
- Two Ford Credit quotes
- GM Financial quote
- Vehicle spreadsheet

#### Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Administration, Fleet Services	Budget Account #: 1356						
Contact Name: Lyn Letarti	Telephone Number: 775 684-1881						
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:							
Number of vehicles requested: 104 Amount of the request: 2,729,857.54  Is the requested vehicle(s) new or used: new							
Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:							
sedans, SUV, pickup trucks, vans, police interceptors  Mission of the requested vehicle(s):							
Request provides vehicles to various agencies requesting to lease Fleet Services vehicles							
Were funds legislatively approved for the request?  If yes, please provide the decision unit number:							
■ Yes □ No	E720 If no, please explain how the vehicles will be funded?						
Is the requested vehicle(s) an addition to an existing fle	et or replacement vehicle(s):						
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):  104 Addition(s) Replacement(s)							
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to							
SAM 1308? If not, please explain.							
yes where applicable							
Please Complete for Replacement Vehicles Only:							
(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.							
Current Vehicle Information:							
Vehicle #1 Model Year:							
Odometer Reading:							
Type of Vehicle:	Autotromotivation was a second and the second and t						
Vehicle #2 Model Year:	If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.						
Odometer Reading:	venicle, explain the need for the upgrade.						
Type of Vehicle:							
Please attach an additional sheet if necessary							
APPOINTING AUTHORITY APPROVAL:							
1 0 h							
Administrative Assistant IV 8/17/17							
Agency Appointing Authority  Administrative Assistant IV 8/1//1/  Title  Date							
BOARD OF EXAMINERS' APPROVAL:							
Approved for Purchase Not Approved for Pur	chase						
Board of Examiners Date	ie						

			GM Financing				
Location	Qty	Vehicle	Dealership	Base Price	rice	<b>Total Cost</b>	Sost
Las Vegas	Т	Chevy Colorado	Champion Chevrolet	<b>\$</b>	28,055.00	\$	29,906.73
Reno	↔	Chevy Colorado	Champion Chevrolet	\$	27,855.00	\$	29,693.53
Las Vegas	1	Chevy Cruze	Champion Chevrolet	\$	16,703.00	\$	17,805.46
Reno	7	Chevy Cruze	Champion Chevrolet	\$	115,521.00	\$	123,145.81
Las Vegas	2	Chevy Express Vans	Champion Chevrolet	❖	51,098.00	\$	54,470.66
Las Vegas	9	Chevy Impala	Champion Chevrolet	\$	132,972.00	<b>ب</b>	141,748.64
Reno	17	Chevy Malibu	Champion Chevrolet	\$	306,833.00	❖	327,085.11
Las Vegas	∞	Chevy Malibu	Champion Chevrolet	\$	145,992.00	<b>ب</b>	155,628.01
Reno	₽	Chevy Silverado	Champion Chevrolet	<b>⋄</b>	35,463.00	<b>ب</b>	37,803.69
Reno	2	Chevy Traverse	Champion Chevrolet	\$	129,205.00	\$	137,733.00
Total	49	1		φ	989,697.00	↔	1,055,020.64
	ć	(10:H0)		0 000	, i	Total	+ 00
Location	ÇĘ	venicie	Dealersnip	base Price		lotal cost	_
Las Vegas	1	F250	Ford Country	ᡐ	24,452.00	<b>ب</b>	26,424.68
Reno	↔	F250	Ford Country	❖	29,965.00	❖	32,767.93
Reno	1	F350	Ford Country	❖	40,806.00	\$	44,623.00
Las Vegas	11	Focus (P3E)	Ford Country	\$	179,795.00	\$	194,300.04
Las Vegas	2	Ford Fusion	Ford Country	Ş	38,302.00	\$	41,392.03
Las Vegas	4	Fusion Hyb	Ford Country	Ş	99,536.00	\$	107,566.11
Las Vegas	⊣	Transit Connect	Ford Country	\$	26,256.00	\$	28,374.21
Las Vegas	31	Utility Interceptor	Ford Country	❖	983,750.00	ς,	1,063,114.45
Reno	3	Utility Interceptor	Ford Country	\$	96,274.00	\$	105,279.48
Total	55	l		\$	1,519,136.00	\$	1,643,841.92



Municipal Finance Department 1 American Road, MD 7500 Dearborn, Michigan 48126

August 08, 2017

#### RE: State of Nevada Fleet Services, NV, Quote #88535

Ford Credit Municipal Finance is pleased to present the following financing options for your review and consideration.

Quantity	Description	Price
1	2017 Ford F-250	\$29,965.00
1	2017 Ford F-350	\$40,806.00
3	2018 Ford Police Interceptor Utility	\$32,091.33

<b>Total Amount</b>	Number			Payment	
Financed*	of	Payment Timing	APR	Factor	Payment Amount
\$167,589.99	16	Quarterly in Advance	4.70%	0.068124	\$11,416.90

<sup>\*\$545.00</sup> underwriting fee included

**EXPIRATION DATE: 11/30/2017** 

This quotation, until credit approved, is not a commitment by Ford Credit Municipal Finance. It has been prepared assuming that the lease qualifies for Federal Income Tax Exempt Status for Ford Credit Company LLC under Section 103 of the IRS Code. Financing is subject to credit review and approval of acceptable documentation by Ford Credit Municipal Finance.

#### Ford Credit Municipal Finance Program

- There is no security deposit, no prepayment penalty, and no mileage penalty.
- At inception, the new equipment title/registration indicates the municipality as Registered Owner, with Ford Motor Credit Company LLC as first lien holder.
- At term end, the municipality buys the equipment for \$1.

Thank you for allowing Ford Credit Municipal Finance the opportunity to provide this quotation. If you have any questions regarding the option presented, need additional options, or would like to proceed with the approval process, please contact me at (800) 241-4199, option 1.

Sincerely,

#### **JeGrad**

Joe Girard Marketing Coordinator jgirar15@ford.com



We look forward to assisting you as we have other customers.

"I purchase Fords through Ford Credit as an easy alternative to conventional financing. Good product, good rate, easy process, great support staff." J.J. Randall – Frankfort Park District, IL 02/15/2016

Ford Motor Credit Company ("FMCC") is providing the information contained in this document for discussion purposes only in connection with a proposed arm's length commercial leasing transaction between you and FMCC. FMCC is acting for its own interest and has financial and other interests that differ from yours. FMCC is not acting as a municipal advisor or financial advisor to you, and has no fiduciary duty to you. The information provided in this document is not intended to be and should not be construed as "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934 and the municipal advisor rules of the SEC. FMCC is not recommending that you take an action and you should discuss any actions with your own advisors as you deem appropriate.

Municipal Finance Department 1 American Road, MD 7500 Dearborn, Michigan 48126

August 09, 2017

Tom Craddock Ford Country fleet@fordcountrylv.com

#### RE: State of Nevada Fleet Services, NV, Quote #88533

Ford Credit Municipal Finance is pleased to present the following financing options for your review and consideration.

Quantity	Description	Price
1 .	2017 Ford F-250	\$24,452.00
11	2017 Ford Focus	\$16,345.00
2	2018 Ford Fusion	\$19,151.00
4	2018 Ford Fusion Hybrid	\$24,884.00
31	2018 Ford Police Interceptor Utility	\$31,733.87
1	2018 Ford Transit Connect	\$26,256.00

Total Amount	Number			Payment	
Financed*	of	Payment Timing	APR	Factor	Payment Amount
\$1,352,635.97	16	Quarterly in Advance	4.20%	0.067515	\$91,323.22

<sup>\*\$545.00</sup> underwriting fee included

**EXPIRATION DATE: 11/30/2017** 

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Sincerely,

*JæGra*d

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#### **Proposal for Municipal Lease Purchase**

	AND RESERVED TO SERVED THE RESERVED TO SERVED THE SERVE		Water and the second se				
То:		FLEET SERVICES DIVISION	From:	GM Financial Commercial Vehicle Lending			
	Attention: LYN LETAR	H		220 E. Las Colinas Blvd., Suite 500 Irving, TX 75039			
			-				
n town out At all away			Date:	08/09/2017			
GM Financial is pleased to respond to your application for tax-exempt lease purchase financing. Our proposed terms and conditions are as follows:							
Lessor: Amer	riCredit Financial Services	, Inc.	Lessee: STATE OF N	EVADA FLEET SERVICES DIVISION			
Assignee: Pi	nnacle Public Finance LL	С					
PRICING AND	TERM						
Amount Fina	nced: \$ <u>989,697</u>	_Fees: N/A Proposed Funding	g Date: ASAP	Interest Rate: 3.466 %			
Valid until: 9/	9/2017	Asset Description: 49 Vehicles (8xCru	ze, 25xMalibu, 2xExpress. 5xTra	verse, 6xImpala, 2xColorado, 1xSllverado)			
Lease Term:	4 Years	Payment: \$ <u>65,938.79</u>					
Payment remittance (choose one):  Annual/Advance Semi-Annual/Advance Quarterly/Advance Quarterly/Arrears Quarterly/Arrears							
ADDITIONAL	TERMS AND						
Security: Firs	t priority security interest in	n the leased vehicle(s).					
		nsible for all costs and expenses incu o all (i) issuing costs, (ii) bond and/or le		ne proposed transaction, including, but not w accounts.			
Documentation	on and Insurance: As requ	ired, and in form and content approved	l, by Lessee in its sole disc	retion.			
This propos	al is subject to final cre	edit approval and execution of fina	I documentation. Pleas	e feel free to contact me			
at [ 214-210	-3926 ] <b>or</b> [ Austin.K	Ginger@GMFinancial.com ] with any quest	tions or for further clarif	ication.			
Thank you fo	or the opportunity to pre-	sent this proposal.					
Sincerely,							
Austin Kl	inger						

Vehicle Type	Options	Number of Vehicles
Colorado	V-6 eng, 4WD	2
Cruze	none Daytime Running Lights	7
Express	rear AC, Bluetooth, sliding side door, keyless entry, power mirrors, power windows, rear window defogger	2
F250	none	2
F350	none	1
Focus (P3E)	Daytime Running Lights	11
Fusion	Daytime Running Lights, floor mats	2
Fusion hyb	Daytime Running Lights, floor mats	4
Impala	none	9
Malibu	none	25
Silverado 2500	snow plow prep, 4X4, electronic transfer case, keyless entry, plow 7 1/2'	T
Transit Connect (S9E)	floor mats, rear view camera, Daytime Running Lights, Reverse sensing, sync, defroster	1
Traverse	none	5
	65U, 153, 17, 65L, 53M, 52H, 593, 55F, 76R, 16D, window tint	32
Utility Interceptor*	65U, 153, 86L, 942, 17T, 65L, 87R, 53M, 52H, 593, 55F, 76R, 17A, 16D,	***
	65U, 86P, 43D, 60A, 63L, 64E, 87R, 53M, 55F, 17A, 16D, window tint	₽-1
		104

\* See attached attached Police Interceptor document for vehicle options

#### 2018 POLICE INTERCEPTOR UTILITY STANDARD EQUIPMENT

The following items are std. 2018MY POLICE INTERCEPTOR UTILITY vehicle:

#### MECHANICAL

- Alternator 220-AmpAxie Ratio 3.65 (AWD)
- Battery H.D. maintenance-free 78A/750-CCA
- Brakes 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Column Shifter
- Drivetrain All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) Heavy-Duty
- Engine 3.7L V6 Ti-VCT
- **Engine Hour Meter**
- Engine Oil Cooler
- Fuel Tank 18.6 gallons
- Suspension independent front & rear
- Transmission 6-speed automatic

#### **EXTERIOR**

- Antenna, Roof-mounted
- Cladding Lower bodyside cladding (Black)
- Deflector Plate Undercarriage deflector plate protect the underbody, powertrain and chassis components (Standard on EcoBoost® Only)
- Door Handles Black (MIC)
- **Exhaust True Dual**
- Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate - Lock cylinder repositioned into decklid appliqué
- Glass 2<sup>nd</sup> Row, Rear Quarter and Liftgate Privacy Glass
- Grille Black
- Headlamps LED Low Beam; Incandescent (Halogen) High
- Liftgate Manual 1-Piece Fixed Glass w/Door-Lock Cylinder
- Mirrors Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)
- Rear bumper step pad
- Spare Full size 18" Tire w/TPMS
- Spoiler Painted Black
- Tailgate Handle Painted Black
- Tail lamps LED
- Tires 245/55R18 A/S BSW
- Wheel-Lip Molding Black (MIC)
  Wheels 18" x 8.0 painted black steel with wheel hub cover
- Windshield Acoustic Laminated

#### INTERIOR/COMFORT

- Cargo Hooks
- Climate Control Single-Zone Manual
- Door-Locks
  - Power
  - Rear-Door Handles and Locks Operable
- Floor Flooring Heavy-Duty Thermoplastic Elastomer
- Glove Box Locking/non-illuminated
- Grab Handles (1 Front-passenger side, 2-Rear) Liftgate Release Switch located in overhead console (45 second timeout feature)
- <u>Liahtina</u>
  - Overhead Console with sunglass holder
  - 1st row task lights (driver and passenger)
     Dome Lamp 1st row (red/white)
     2nd/3rd row overhead map light

- Mirror Day/night Rear View
- Particulate Air Filter
- Power-Adjustable Pedals (Driver Dead Pedal)
- Powerpoints (2) First Row
- Rear-window Defrost
- Scuff Plates Front & Rear

#### INTERIOR/COMFORT (continued)

- 1<sup>st</sup> Row Police Grade Cloth Trim, Dual Front Buckets
- 1<sup>st</sup> Row Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
- 1st Row Passenger 2-way manual track (fore/aft. with manual recline)
- Built-in steel intrusion plates in both driver/passenger seatbacks
- 2<sup>nd</sup> Row Vinyl, 60/40 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track

  • Speed (Cruise) Control
- Speedometer Calibrated (includes digital readout)
- Steering Wheel Manual / Tilt, Urethane wheel finish w/Silver Painted Bezels) with Speed Controls and Redundant Audio Controls
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

#### SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™) w/Hydraulic **Brake Assist**
- Airbags, 2<sup>nd</sup> generation driver & front-passenger, side seat. Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

#### **FUNCTIONAL**

- Audio
  - AM/FM / CD / MP3 Capable / Clock / 6 speakers
  - 4.2" Color LCD Screen Center-Stack "Smart Display"
  - 5-way Steering Wheel Switches, Redundant Controls Note: Radio does "not" include USB Port or Aux. Audio Input Jack
    - Note: USB Port and Aux. Audio Input Jack requires SYNC® (53M)
- Easy Fuel® Capless Fuel-Filler
- Front door tether straps (driver/passenger)
- Power pigtail harness
- Rearview Camera with Washer viewable in 4" centerstack --OR - Rear View Camera viewable in rear view mirror 87R (No charge option)
- Recovery Hook, Rear Only
- Simple Fleet Key (w/o microchip, easy to replace)
- Two-way radio pre-wire
- Two (2) 50 amp battery ground circuits power distribution junction block (repositioned behind 2<sup>nd</sup> row passenger seat floorboard)
- Windows Rear Defroster
- Wipers Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

**PROPRIETARY** 

#### 2018 POLICE INTERCEPTOR UTILITY **EQUIPMENT GROUP**

Series	Option	Police	Intercentar
	Code	Fonce	Interceptor 500A
Police Interceptor Utility AWD (incl. D&D)  3.7L V6 Ti-VCT FFV with 6-Speed Automatic Transmission	K8A		S
3.5L V6 EcoBoost® – (131mph Top Speed)	99R / 44C		S
EQUIPMENT GROUP	99T / 44C	\$3,212	0
		2000年1月1日2日	
Interior Upgrade Package  – 1st and 2st Row Carpet Floor Covering  – Cloth Seats – Rear			
- Center Floor Console less shifter w/unique Police console finish plate - Includes Console		2004	
- Top Plate - Finish 3 (incl. 2 cup holders) - Floor Mats, front and rear (carpeted)	65U	\$381	0
Deletes the standard console mounting plate (85D)			
Note: Not available with options: 67G, 67H, 67U, 85R, 96W, 96T			
Front Headlamp / Police Interceptor Housing Only  — Pre-drilled hole for side marker police use, does not include LED installed lights (eliminates need to			
urili nousing assembles)	86P	*400	•
Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)	007	\$122	0
Note: Not available with options: 66A and 67H			
Front Headlamp Lighting Solution			
Includes base LED Low beam/incandescent (Halogen) High beam headlamp with High Beam Wig-wag function and two (2) white rectangular LED side warning lights			
■ - Includes pre-wire for grille LED lights, siren and speaker (60Δ)	66A	\$832	0
- Wiring, LED lights included. Controller "not" included  Note: Not available with option: 67H			
Note: Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)			
Tail Lamp / Police Interceptor Housing Only - Pre-existing holes with standard twist lock sealed capability (does not include LED installed lights)			
(e)IIII/nates need to drill housing assemblies)	86T	\$59	0
Note: Not available with options: 66B and 67H			
Tail Lamp Lighting Solution  — Includes base LED lights plus two (2) rear integrated hemispheric lighthead white LED side warning			
I lights in talliamps	66B		•
LED lights only. Wiring, controller "not" included     Note: Not available with option: 67H	900	\$419	0
Note: Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)			
Rear Lighting Solution — Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side			N 10 10 10 10 10 10 10 10 10 10 10 10 10
I DILLE I MOUNTED TO INSIDE INTRATE CIASS			
Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open)	66C		^
■ LED lights only. Winng, controller "not" included	990	\$443	0
Note: Not available with option: 67H Note: LED lights only - does "not" inloude wiring or controller			
Note: Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)			
Cargo Wiring Upfit Package  Rear console plate (85R) — contours through 2 <sup>nd</sup> row; channel for wiring			
Wiring overlay harness with lighting and siren interface connections			
I − Vehicle Engine Harness:			
o Two (2) light connectors – supports up to six (6) LED lights (engine compartment) o Two (2) grille light connectors			
One (1) 10-amp siren/speaker circuit (engine to cargo area)			
Whelen Lighting PCC8R Control Head     Whelen PCC8R Light Relay Center (mounted behind 2 <sup>nd</sup> row seat)	67G	\$1,312	0
Light Controller / Relay Center Wiring (jumper harness)			
Whelen Specific Cable (console to cargo area) Connects PCC8R to Control Head     Pre-wiring for grille LED lights, siren and speaker (60A)			
I — Does "not" include LED lights			
Recommend Police Wire Harness Connector Kits 47C and 21P     Note: Not available with options: 65U, 67H and 67U			
Ready for the Road Package:			
All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus – Whelen Cencom Light Controller Head with dimmable backlight			
■ Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor (mounted behind 2 <sup>nd</sup> row seat)			
Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails     High current pigtail			
- Whelen Specific WECAN Cable (console to cargo area) connects Central Hond	67H	<b>\$2.201</b>	0
- Pre-wiring for grille LED lights, siren and speaker (60A) - Rear console plate (85R) - contours through 2 <sup>nd</sup> row; channel for wiring		\$3,281	-
- Grille linear LED Lights (Red / Blue) and harness			
I − 100-Watt Siren / Speaker			
- Hidden Door-Lock Plunger / Rear-Door Handles Inoperable (52P) Note: Not available with options: 66A, 66B, 66C, 67G, 67U and 65U			
	ار		

#### 2018 POLICE INTERCEPTOR UTILITY **EQUIPMENT GROUP**

**PROPRIETARY** 

EQUIPMENT GROUP			
(Continued)	H31 4 10 2	TO THE COLUMN	
Ultimate Wiring Package		300 C F40 1000 FEED 100	
Includes the following:  Rear console mounting plate (85R) contours through 2 <sup>nd</sup> row; channel for wiring			
- Pre-Wifing for drille LED lights, siren and speaker (60Δ)			
- Wiring harness I/P to rear cargo area (overlay)			
Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille)     One (1) 10-amp siren/speaker circuit engine cargo area	67U	\$538	0
- Rear hatch/cargo area wiring - supports up to six (6) year LED lights			
- Does not include LED lights, side connectors or controller			
<ul> <li>Recommend Police Wire Harness Connector Kits 47C and 21P</li> <li>Note: Not available with options: 65U, 67G, 67H</li> </ul>			
Police Wire Harness Connector Kit – Front			
For connectivity to Ford PI Package solutions includes:			
• (2) Male 4-pin connectors for siren			
(5) Female 4-pin connectors for lighting/siren/speaker     (1) 4-pin IP connector for speakers			
• (1) 4-pin IP connector for siren controller connectivity	47C	\$102	0
• (1) 8-pin sealed connector			
• (1) 14-pin IP connector			
Note: See Upfitters guide for further detail www.fordpoliceinterceptorupfit.com			
Police Wire Harness Connector Kit – Rear For connectivity to Ford PI Package solutions includes:			racia Commence Procedure de succ
• (1) 2-pin connector for rear lighting			
• (1) 2-pin connector	aen		•
(6) Female 4-pin connectors     (6) Male 4 pin connectors	21P	\$126	0
• (1) 10-pin connector			
Note: See Upfitters guide for further detail www.fordpoliceinterceptorupfit.com			
KEY EXTERIOR OPTIONS		1 20 (2 H AS	VALUE SERVICE
Engine Block Heater	41H	<b>COO</b>	0
License Plate Bracket - Front	153	\$88	0
Lamps / Lighting	ASSESSMENT OF THE	N/C	
Auto Headlamp	961		
Dark Car Feature - Courtesy lamps disabled when any door is opened	86L	\$112	0
Note: Not available with Daytime Running Lamps (942)	43D	\$19	0
Police Silent Mode			
When activated, courtesy lamps and Daytime Running Lamps disabled (user configurable)	43L	040	0
Note: Daytime Running Lamps do <u>not</u> disable where required by law Note: Requires Daytime Running Lamps (942)	43L	\$19	U
Daytime Running Lamps	040		
Dome Lamp - Red/White in Cargo Area	942	\$42	0
Front Warning Auxiliary LED Lights (Driver side – Red / Passenger side – Blue)	17T	\$49	0
Note: Requires 60A	21L	\$524	0
Forward Indicator Pocket Warning LED Lights - Warn, Park, Turn (Driver side - Red / Passenger side -		Ψ02-1	
Blue)	21W	\$618	0
Note: Requires 60A		ΨΟΙΟ	
Front Interior Visor Light Bar (LED)			
<ul> <li>Super low-profile warning LED light bar fully integrated into the top of the windshield near the headliner. (Red/Red or Blue/Blue operation. White "take down" and "scene" capabilities)</li> </ul>	96W	\$1.089	0
Note: Requires Rear Console Plate (85R). Not available with Interior Upgrade Package (65U)		41,000	_
Pre-wiring for grille LED lights, siren and speaker \$49	60A	O/P-66A/P-6	7G / P-67H / P-67U
Rear Quarter Glass Side Marker LED Lights (Driver side – Red / Passenger side – Blue)	63L		O
Rear Spoiler Traffic Warning Lights (LED)		\$552	<u> </u>
Fully integrated in rear spoiler for enhanced visibility	96T		0
Provides red/blue/amber directional lighting     Note: Requires Rear Console Plate (85R). Not available with Interior Upgrade Package (65U)	301	\$1,380	U
Side Marker LED – Sideview Mirrors (Driver side – Red / Passenger side – Blue)			
- Located on backside of exterior mirror housing			
<ul> <li>LED lights only. Wiring, controller "not" included.</li> </ul>	63B	****	0
Note: Requires 60A Note: Recommend using Cargo Wiring Upfit Package (67G), Ready for the Road Package (67H) or Ultimate	935	\$281	0
Wining Package (670)			
Spot Lamp Prep Kits	91.00		Mark South Common Commo
Spot Lamp Prep Kit, Driver Side			
Note: Does not include spot lamp housing and bulb	51P	\$136	0
Spot Lamp Prep Kit, Dual Side	51W		0
Note: Does not include spot lamp housing and bulbs	SIMA	\$273	0
Spot Lamp—Incandescent Bulb:		WEEK CO.	等 饰 穿错常常
Driver Only	51Y	\$209	0
Dual (driver and passenger)	51Z	\$342	0
Spot Lamp - LED Builb:			The second
Driver Only (Unity)	51R	\$382	0
Navy favithia madal year		9302	
k = New for this model year	-4.0	A	

\* = New for this model year

#### 2018 POLICE INTERCEPTOR UTILITY **EQUIPMENT GROUP**

**PROPRIETARY** 

Spot Lamp – LED Bulb: (continued)			Postaria por uranera d
Driver Only (Whelen)	FAT		
Dual (driver and passenger) (Unity)	51T	\$412	0
Dual (driver and passenger) (Whelen)	518	\$592	0
Body	51V	\$647	0
Glass - Solar Tint 2 <sup>nd</sup> Row, Rear Quarter and Liftgate Window (Deletes Privacy Glass)			
Glass - Solar Tint 2 <sup>nd</sup> Pow Only Privacy Class as Description (Deletes Privacy Glass)	92G	\$118	0
Glass – Solar Tint 2 <sup>nd</sup> Row Only, Privacy Glass on Rear Quarter and Liftgate Window	92R	\$83	0
Roof Rack Side Rails – Black	68Z	\$151	0
Deflector Plate (Standard on EcoBoost® engine)	76D	\$322	0
VINYLWRAP OPTIONS			
Two-Tone Vinyl Package #1  Note: Not available with the following options: 91C, 91D, 91E, 91F, 91G, 91H, 91J	91A	\$814	0
Two-Tone Vinyl Package #3  Roof Vinyl  RH/LH Front-Doors Only Vinyl  White (YZ) Only  Note: Not available with the following options: 91A, 91D, 91E, 91F, 91G, 91H, 91J	91C	\$673	0
Two-Tone Vinyl – Roof  • Roof Vinyl  • White Only  Note: Not available with the following options: 91A, 91C  Two-Tone Vinyl – RH/LH Front-Doors	91H	\$479	0
<ul> <li>White Only</li> <li>Note: Not available with the following options: 91A, 91C, 91D, 91E, 91F, 91G</li> </ul>	91J	\$296	0
Vinyl Word Wrap – POLICE "non-reflective"  White (YZ) lettering located on LH/RH sides of vehicle  Note: Not available with the following options: 91A, 91C, 91E, 91F, 91G, 91J	91D	\$775	0
Vinyl Word Wrap - POLICE "reflective"  Black lettering located on LH/RH sides of vehicle  Note: Not available with the following options: 91A, 91C, 91D, 91F, 91G, 91J	91E	\$775	0
Vinyl Word Wrap – POLICE "reflective"  White lettering located on LH/RH sides of vehicle Note: Not available with the following options: 91A, 91C, 91D, 91E, 91G, 91J	91F	<b>\$7</b> 75	0
Vinyl Word Wrap SHERIFF "non-reflective"  White lettering located on LH/RH sides of vehicle Note: Not available with the following options: 91A, 91C, 91D, 91E, 91F, 91J	91G	\$775	0
Wheels			<b>第41万里新</b> 斯克
Wheel Covers (18" Full Face Wheel Cover)  Note: Only available with the standard Police wheel, not available with 64E	65L	\$58	0
18" Painted Aluminum Wheel  Note: Spare wheel is an 18" conventional (Police) black steel wheel	64E	\$462	0
Audio / Yideo	Chilesia está con la seri	to Min salah sa salah	Control beautiful state of the said
Rear View Camera (Includes Electrochromic Rear View Mirror – Video is displayed in rear view mirror)  Note: This option would replace the camera that comes standard in the 4" center stack area.  Note: Camera can only be displayed in the 4" center stack (std) "OR" the rear view mirror (87R)	87R	N/C	O
SYNC® Basic (Voice-Activated Communication System) — Includes single USB port and single auxiliary audio input jack	53M	\$288	
Remappable (4) switches on steering wheel (less SYNC®)	61R	\$149	0
Remappable (4) switches on steering wheel (with SYNC®)	618	\$149	0
Doors / Locks (Select only one.)			
Hidden Door-Lock Plunger w/Rear-door handles operable <sup>1</sup>	52H	\$136	0
Hidden Door-Lock Plunger w/Rear-door handles inoperable <sup>1</sup>	52P	\$157 O/	P-67H
Rear-Door Handles Inoperable / Locks Operable <sup>1</sup>	68L	\$34	0
Rear-Door Handles Inoperable / Locks Inoperable <sup>1</sup>	68G	\$34	0
Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates overhead console liftgate unlock switch and 45-second timer. Also eliminates the blue liftgate release button if ordered with Remote Keyless)	18D	N/C	0
Vindows		41.40.000	
Windows - Rear-window power delete, operable from front driver side switches	18W	\$24	O
	ave miske		ALCOHOLD AND AND AND AND AND AND AND AND AND AN
		en e	46年中国中国的国际公司公司
1 <sup>st</sup> and 2 <sup>nd</sup> row carpet floor covering (includes floor mats, front and rear)	16C	\$124 D/	P-65U
Iforing / Seats  1st and 2nd row carpet floor covering (includes floor mats, front and rear)  2nd Row Cloth Seats	16C 88F		P-65U P-65U

★ = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional - 5 - Ford Division

#### **2018 POLICE INTERCEPTOR UTILITY EQUIPMENT GROUP**

EQUIPMENT GROUP		
Flooring / Seats (continued)		
Front Console Plate - Delete Note: Not available with option: 67G, 67H, 67U, 85R	85D	N/C O/P-65U
Rear Console Plate Note: Not available with option: 65U, 85D \$34	85R	O / P-67G / P-67H / P-67U
Keys (Note: Can be ordered with Remote Keyless-Entry - 55F; Not available with Perimeter Anti-Th	eft Alarm 593	Y
Keyed Alike – 1435x	59E	\$49 O
Keyed Alike – 1284x	59B	\$49 O
Keyed Alike 0135x	59D	\$49 O
Keyed Alike – 0576x	59F	\$49 O
Keyed Alike – 1111x	59J	\$49 O
Keyed Alike 1294x	59C	\$49 O
Keyed Alike - 0151x	59G	\$49 0
Safety & Security		
Ballistic Door-Panels (Level III) Driver Front-Door Only <sup>2</sup>	90D	\$1,532 <sup>O</sup>
Ballistic Door-Panels (Level III) - Driver & Pass Front-Doors <sup>2</sup>	90E	\$3.096 O
Ballistic Door-Panels (Level IV+) - Driver Front-Door Only <sup>3</sup>	90F	\$2.364 O
Ballistic Door-Panels (Level IV+) - Driver & Pass Front-Door Only <sup>3</sup>	90G	\$4.692 O
BLIS® Blind Spot Monitoring with Cross-traffic Alert (Requires 54Z)  Note: Includes manual fold-away mirrors, w/heat, w/o memory, w/o puddle lamps	55B / 54Z	\$531 <sup>O</sup>
Lockable Gas Cap for Easy Fuel® Capless Fuel-Filler	19L	\$19 O
Mirrors — Heated Sideview  Note: Not required when ordering BLIS® (heated mirror is inlouded with BLIS®)	549	\$59 °
Perimeter Anti-Theft Alarm  - Activated by Hood, Door or Liftgate  - Requires Key Fob (55F)  Note: Cannot be ordered with Keyed-Alike options	593	<b>\$117</b> O
Police Engine Idle feature  - This feature allows you to leave the engine running and prevents your vehicle from unauthorized use when outside of your vehicle. Allows the key to be removed from ignition while vehicle remains idling.	47A	\$251 <sup>O</sup>
Remote Keyless-Entry Key Fob (w/o Keypad, less PATS) — (includes 4-key fobs)  Note: Available with Keyed Alike, however, key fobs are "not" fobbed alike when ordered with Keyed-Alike	55F	\$332 °
Reverse Sensing	76R	\$271 O
Misc		THE PARTY OF THE P
Aux Air Conditioning Note: Not available with Cargo Storage Vault (63V)	17A	\$587 O
Badge Delete  - Deletes the "Police Interceptor" badging on rear liftgate  - Deletes the "Interceptor" badging on front hood (EcoBoost®)	16D	N/C O
Cargo Storage Vault (includes lockable door and compartment light)  Note: Not available with Aux Air Conditioning (17A)	63V	\$239 0
Scuff Guards  - Protective wrap edging located on front edge of both rear-doors	55D	\$68 O
My Speed Fleet Management  Allows dealer or fleet administrator to lower the maximum vehicle speed and the maximum audio system volume using a Ford authorized IDS diagnostic service tool  Allows the VMAX speed to be set in 5mph increments (between 90 – 131 mph)  Note: See Upfitter's Guide for further detail <a href="www.fordpoliceinterceptorupfit.com">www.fordpoliceinterceptorupfit.com</a>	43\$	\$59 O
Noise Suppression Bonds (Ground Straps)	60R	\$97 O
Enhanced PTU Cooler Power Transfer Unit Recommended Usage: EVOC Training; Continuous / Extended Track Usage Note: This PTU Cooler is not required for day to day patrol usage Note: Requires the 3.5L V6 EcoBoost® Engine (99T)	52B	\$2,862 O
100 Watt Siren/Speaker (includes bracket and pigtall)	18X	\$292 O/P-67H

<sup>2</sup> Tested and meets the requirements of NIJ Standard 0108.01 Level III:

■7.62 x 51 mm 9.7g M80 (.308 Winchester 150gr)

Per LAPD requirements, they're also designed to withstand special threat rounds:

■7.62 x 39 mm MSC 7.9g (Type 56)

■5.56 x 45 mm M193 3.36g

■5.56 x 45mm M855 4g

<sup>3</sup> Tested and meets the requirements of NIJ Standard 0108.01 Level IV:

• .30-06 M2 AP 166gr (7.62 x 63 APM2 10.8g)

Designed to withstand special threat rounds:

• 7.62 x 54R LPS 9.65g

• 7.62 x 51 mm M61 9.75g (.308 Winchester 150.5gr)

In addition, Level IV+ includes all of the NIJ Level III and LAPD rounds listed in footnote 2.

★ = New for this model year



James R. Wells, CPA Director

> Janet Murphy Deputy Director

#### STATE OF NEVADA GOVERNOR'S FINANCE OFFICE

**Budget Division** 

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

July 24, 2017

To:

James R. Wells, Clerk of the Board

Governor's Finance Office

From:

Heather Field, Budget Officer

**Budget Division** 

Subject:

BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

## DEPARTMENT OF AGRICULTURE COMMODITY FOOD PROGRAM

#### Agenda Item Write-up:

Pursuant to NRS 334.010, the Department of Agriculture, Commodity Food Program requests approval to purchase two new vehicles and a refrigerated trailer in Fiscal Year 2018 for an amount not to exceed \$262,575.

#### **Additional Information:**

The department seeks approval to purchase a total of two new vehicles and a refrigerated trailer funded with USDA Federal Food Distribution grant funds. The federal program announced that there are additional federal Fiscal Year 2017 administration grant funds available for request. Accordingly, the department has requested funding for the following vehicles for use on the tailgate route:

Vehicle Description	<b>Estimated Amount</b>
Sport Utility Vehicle	\$ 47,575
Semi-Tractor Truck	\$ 110,000
53 Foot Refrigerated Trailer	\$ 105,000
Total	\$ 262,575

The agency received email confirmation that an award was forthcoming. Funds must be encumbered by September 30, 2017 and items must be received within 90 days. Due to the short federal deadlines it is in the best interest of the state to move forward with placement on the respective agendas and if necessary revise final costs upon receipt of the award.

#### **Statutory Authority:**

BOE approval required pursuant to NRS 334.010. Relates to August 2017 IFC work program #C40113.

REVIEWED:	
ACTION ITEM:	

#### **Heather Field**

From: **Debra Crowley** 

Sent: Friday, July 21, 2017 4:05 PM

To: Heather Field

Cc: Otto Lynn; Melanie Whitney; Elizabeth Watson; Colleen Murphy; Janet E. Murphy

FW: Nevada's Request for Additional FFY 2017 FDPIR Administrative Funds Subject:

Importance: High

**Follow Up Flag:** Follow up Flag Status: Completed

Hello Heather.

It looks like the feds have approved our Equipment request for FDIPR.

Thank you,

Nevada Department

of Agriculture

Debra Crowley, MBA Fiscal Administrator | Administration Division | Nevada Department of Agriculture

405 So. 21st. Street, Sparks, NV, 89431

Office: 775.353.3602| Fax: 775.353.3661

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From: Kellogg-Eby, Sarah - FNS [mailto:Sarah.Kellogg-Eby@fns.usda.gov]

Sent: Friday, July 21, 2017 4:02 PM To: Otto Lynn <olynn@agri.nv.gov>

Cc: Debra Crowley <acrowley@agri.nv.gov>; Clifford, Katie - FNS <Katie.Clifford@fns.usda.gov>; Tingley, Christopher -

FNS < Christopher. Tingley@fns.usda.gov>

Subject: RE: Nevada's Request for Additional FFY 2017 FDPIR Administrative Funds

Good afternoon, Otto,

Your request to receive additional Federal Fiscal Year 2017 FDPIR administrative funds is approved, up to the amounts noted below. Will there be any credit for trade ins for either the vehicle, tractor and/or trailer? As you confirm the actual purchase costs, please let me know and will allocate the funds accordingly. Further, the currently approved

match waiver is automatically extended when additional funds are added to the grant. All FFY2017 funds must be obligated by 9/30/2017.

If you have any questions, please let me know or contact your designated State point of contact.

Sarah

Sarah Kellogg-Eby
Team Lead, Food Distribution Programs
USDA, Food and Nutrition Service
Western Region
Tel: 415-437-8608
Sarah.kellogg-eby@fns.usda.gov

From: Otto Lynn [mailto:olynn@agri.nv.gov]

**Sent:** Friday, July 07, 2017 9:45 AM

To: Clifford, Katie - FNS

Cc: Kellogg-Eby, Sarah - FNS; Debra Crowley

Subject: Nevada's Request for Additional FFY 2017 FDPIR Administrative Funds

Good morning Katie,

Nevada Department of Agriculture is requesting additional FFY 2017 FDPIR Administrative Funds. The additional funds would be utilized to purchase needed equipment for our program. The justification for the needed equipment is below:

- New SUV for use in the tailgate routes. Current SUV has over 80,000 miles on it. Nevada State Purchasing has
  contracts for vehicles in place. Attached is a quote for \$47,574.15 for a vehicle in stock so if this particular
  vehicle is sold prior to this approval a different vehicle may be purchased at a similar price.
- New Semi Tractor for use on the tailgate routes. Current tractor was purchase in 2005 and has over 300,000 miles on it. Nevada State Purchasing does not have a current contract for this and would have to go out for competitive bid prior to purchase. Attached are to recent quotes for this coming in at \$110,000.
- New 53' Refrigerated Trailer for use on the tailgate routes. The current trailer was purchased in 2005 and has
  over 300,000 miles on this. Nevada State Purchasing does not have a current contract for this and would have
  to go out to competitive bid prior to purchase. Attached is a quote from May of 2016 for \$105,000.

We have spoken to our purchasing department and if funds for these items is awarded in the next few weeks there would still be time to obtain needed approvals and have the funds encumbered by September 30, 2017. Nevada currently has an approved FDPIR match waiver, which I have attached to this email, and would be requesting that the waiver be extended to cover these additional funds as well. While updating the 2017 budget it was noticed that this adjusts the Indirect Costs section of the budget. Nevada would not be claiming any indirect costs for the above purchases if approved.

Please let me know if you have any additional questions and we appreciate your consideration of the request.

Thanks, Otto

#### Otto D. Lynn, LSW

Interim Administrator | Food and Nutrition Division | Nevada Department of Agriculture 405 South 21st Street, Sparks, NV 89431



Nevada Department of Agriculture

Office: 775.353.3668 | Fax: 775.353.3749

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From: WRO-FNS-SNP - FNS [mailto:WRO-FNS-SNP@fns.usda.gov]

Sent: Wednesday, July 05, 2017 2:47 PM

To: Adeva Pichette (adeva.pichette@wstribes.org) <adeva.pichette@wstribes.org>; alvora.welsh@crit-nsn.gov; ANTHC FDPIR - Nothstine, Gregory <glnothstine@anthc.org>; Beau Bitsie - Navajo Nation (beau.bitsie@nndoh.org) <beau.bitsie@nndoh.org>; BURNS PAIUTE FDPIR - Bradach, Michelle <br/>bradachma@burnspaiute-nsn.gov>; BURNS PAIUTE FDPIR - Smartt, Angela <smarttaj@burnspaiute-nsn.gov>; COEUR D'ALENE FDPIR - Sanchez, AC <acsanchez@cdatribe-nsn.gov>; COLORADO RIVER - Dawavendewa, Sylvia <Sylvia.Dawavendewa@CRIT-dhs.org>; COLORADO RIVER - Patch, Anisa <anisa.patch@crit-nsn.gov>; COLVILLE FDPIR - Palmer, Dorothy <dorothy.palmer@colvilletribes.com>; CRIT - Victoria Enas < Victoria.Enas@crit-dhs.org>; dtobar stoww@outlook.com; Evangeline Largo < <a href="Evangeline.Logg@nndoh.org">Evangeline.Logg@nndoh.org</a>; fay.hurtado@wstribes.org; FT MOJAVE FDPIR - McCord, Amanda <commod@ftmojave.com</p>
; GILA RIVER FDPIR - Tatum, Mary <<a href="mailto:Mary.Tatum@gric.nsn.us">Mary.Tatum@gric.nsn.us</a>; HOOPA VALLEY FDPIR -Hostler, Keith < <a href="https://example.com">Howard Hooke < https://example.com.net">Howard Hooke < https://example.com.net</a>; JLAW@QUINAULT.ORG; KLAMATH FDPIR - Barney, Misty <misty.barney@klamathtribes.com>; KLAMATH FDPIR - Rabe, Kevin <kevin.rabe@klamathtribes.com>; Linda Walker (linda walker@yakama.com) linda walker@yakama.com>; Lisa Rivera - STOWW (smalltribesorg@yahoo.com) < smalltribesorg@yahoo.com>; Lummi - James, Ray < RaphaelJ@lummi-nsn.gov>; LUMMI FDPIR - Lane, Elaine <elaineml@lummi-nsn.gov>; MAKAH FDPIR - Moccardine, Arriana <arriana.moccardine@makah.com>; NAVAJO - Tallwood, Claudeen <claudeen.tallwood@nndoh.org>; NAVAJO FDPIR -Davis, Lorraine <a href="Lorraine.Davis@nndoh.org">Lorraine.Davis@nndoh.org</a>; NAVAJO NATION Angelene Joe (Anglene.Joe@nndoh.org) <Anglene.Joe@nndoh.org>; NAVAJO NATION Emerson Manygoats (emerson.manygoats@nndoh.org) <emerson.manygoats@nndoh.org>; NAVAJO NATION Narbona Jim <Narbona.Jim@nndoh.org>; NAVAJO NATION Orlinda Platero < Orlinda. Platero@nndoh.org >; NAVAJO NATION rita.donaghey@nndoh.org <rita.donaghey@nndoh.org>; Nez Perce - Dick, Tony < tonyd@nezperce.org>; NEZ PERCE - Garcia, Thunder <thunderg@nezperce.org>; Nez Perce -- Jackie L. McArthur <jackiem@nezperce.org>; Patricia Hoppe <pxhoppe@agri.nv.gov>; Otto Lynn <olynn@agri.nv.gov>; QUECHAN FDPIR - Hill, Deborah 
 d.hill@quechantribe.com>; Quileute - 'Nicole Earls ' <nicole.earls@quileutenation.org>; QUILEUTE FDPIR - Jackson, Bonnie <bonnie.jackson@quileutenation.org>; QUINAULT FDPIR - Capoeman, Ray <<u>rcapoeman@quinault.org></u>; RSBCH - Arviso, Judy < jarviso@rsbcihi.org >; SCTCA - Linton, Susan < slinton@sctca.net >; SHERWOOD POMO - Fisch, Judy < <u>iudyfisch@sbcglobal.net</u>>; SHOSHONE BANNOCK - Bear, Leo < <u>lbear@sbtribes.com</u>>; SHOSHONE BANNOCK - Martin, Megan <mmartin@sbtribes.com>; Shoshone Bannock Tribes - Miranda Dixey <mdixey@sbtribes.com>; SHOSHONE-PAIUTE FDPIR - Pursley, Steve steve@shopai.org; SILETZ FDPIR - Retherford, Joyce joycer@ctsi.nsn.us; SILETZ FDPIR Paul, Lisa < LisaP@ctsi.nsn.us>; SPIPA - Bowlen, Lynn < lbowlen@spipa.org>; SPIPA - Carmen Kalama < kalama@spipa.org>; SPIPA - Cebula, John < icebula@spipa.org>; SPIPA - Johnson, Tracy < icebula@spipa.org>; SPOKANE FDPIR - Peone, Scott <speone13@aol.com>; STOWW FDPIR - Lewis, Benita <stowwfdp@gwestoffice.net>;

TOHONO FDPIR - Patricio, Lorna < lorna.patricio@tonation-nsn.gov >; TULE RIVER FDPIR - McDarment, Richard < Yokut2000@yahoo.com >; UMATILLA - Julie Taylor < JulieTaylor@ctuir.org >; Warm Springs - Strong, Thomas < thomas.strong@wstribes.org >; WHITE MTN FDPIR - Cosen, Lela < lelacosen@wmat.us >; Yakama - Nelson, Benjamin < ben@yakama.com >; YERINGTON FDPIR - Thompson, Marlin < yptcommodities@ypt-nsn.gov >; YUROK FDPIR - Peters, Chris < cpeters@yuroktribe.nsn.us >; Zonnie Owens < Zonnie.Owens@nndoh.org >

**Cc:** Kellogg-Eby, Sarah - FNS < Sarah.Kellogg-Eby@fns.usda.gov >; Cheung, Marisa - FNS < Marisa.Cheung@fns.usda.gov >; Clifford, Katie - FNS < Katie.Clifford@fns.usda.gov > Subject: Response Requested: Additional FFY 2017 FDPIR Administrative Funds

Good afternoon, everyone -

We are pleased to announce additional FFY 2017 FDPIR administration funds are available upon request.

Earlier this year, every program submitted a list of wish list items to the Regional Office; however, we understand that needs change over time.

## If your program would like to request additional funds, then please email your Point of Contact by July 21, 2017 with the following information:

- Confirm what additional funds are needed over your FFY 2017 approved budget
- Provide an estimated amount required
- Confirm that your program will be able to expend the dollars by September 30, 2017
- Submit an updated FFY 2017 budget and quotes (number of quotes dependent on internal tribal procurement policies)

As a reminder, all FFY 2017 federal funds are subject to the 25% match requirement and must be obligated by September 30, 2017. If the corresponding match cannot be met, we do require compelling justification affirming inability to meet an increased match resulting from increase funding. Examples of compelling justification include:

- A recent financial statement for the Tribe, or
- Tribe's most recent financial audit, or
- A signed letter by the ITO (e.g., Food Distribution Program Director or other Tribal representative).

Please note that this process differs from regular match waiver requests where 2 years of financial statements must be submitted.

As always, do not hesitate to reach out to your Point of Contact with any questions or comments.

Thank you,

Sarah B.

Sarah Barnhart | Program Specialist | Special Nutrition Programs | Western Regional Office | USDA FNS | 90 7th St., Ste. 10-100, San Francisco, CA 94103-6707 | Tel: 415-645-1933 | Fax: 844-661-6743 | sarah.barnhart@fns.usda.gov

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BRIAN SANDOVAL Governor

STATE OF NEVADA

JAMES R. BARBEE Director





Elko Office: 4780 E. Idaho Street Elko NV 89801-4672 (775) 738-8076 Fax (775) 738-2639

405 South 21st Street
Sparks, Nevada 89431-5557
Telephone (775) 353-3601 Fax (775) 353-3661
Website: http://www.agri.nv.gov

July 10, 2017

#### **MEMORANDUM**

TO: Board of Examiners

FROM: Otto Lynn, Acting Division Administrator – Commodity Food Program

RE: Approval to purchase vehicles

This memorandum will serve to advise that Budget Account 1362 is requesting approval to purchase new vehicles which will service the Food Distribution Program on Indian Reservations (FDPIR) which delivers food to 11 Indian Reservations in Northern Nevada each month.

The FDPIR funds will be utilized for the purchases.

Thank you for your consideration.

#### State of Nevada Work Program

WP Number: C40113

FY 2018

		Work Program		XXX	lodify Work Program	DATE	ROVED ON BEHALF OF	Υ
DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BU			GOVERNOR BY	
07/12/17	101	550	1362	AGRI - COMM PROGRAM	ODITY FOODS DISTRIBUTION	N		
				Fund	ls Available			
Budgetary GLs (2501 - 2599)	Description		WP Amou	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
				3512	FED FOOD DISTRIBUTION PROGRAM ON INDIAN RESERVATIO	262,57	75 320,361	582,93
Sub	total Budgetary	General Ledger	rs	0 Subtota	al Revenue General Ledgers(RB)	262,5	75	582,93
				Total Budge	tary & Revenue GLs	262,5	<u>75</u>	
	Expe	enditures						
Sub Total Ca Expenditures	Amount 262,575	CAT	Amount 262	,575	Remarks The purpose of this 2017 FDPIR Admin be utilized to purcha	istrative Fund:	The additional	funds would
Total Budge	tary General Lec penditures (AP)	igers and	<u> </u>	<u>,575</u>	Auth	dcrowle1 norized Signat 07/24/17 Date	ıre	

Controller's Office Approval

## State of Nevada Work Program Packet Checklist

✓	Work program form							
✓	Work program packet checklist							
✓	Cumulative modification worksheet							
✓	Cover Page detailing the reasons for the revision, bene if not approved	fits	to the division, department and state and consequences					
✓	Financial/Budget Status Reports (current)							
	Budget projections with corresponding detail							
✓								
	NPD 19 (If requesting new position) include copy of c	urre	nt organizational chart w/proposed change					
✓	Quotes for the purchase of unbudgeted items (i.e., equi	ipme	ent, computers, etc.)					
	Spreadsheets/detailed calculations supporting request							
	WORK PROGRAM REVISIONS INVOLVING GRANTS	S MU	JST ALSO INCLUDE					
✓	Grant history/reconciliation form for grants							
<b>√</b>	Copies of all grant awards for the current year listed on	the	grant reconciliation form					
	Copy of grant budget - if applicable							
	Summary of the grant program and purpose if not include	ded	in the grant award document					
lF(	determination evaluation (reason work program do	es c	or does not require IFC approval indicated with an X)					
	Requires IFC approval because		,					
✓	\$75,000 or more cumulative for an expenditure category		Exceeds \$30,000 cumulative and is 10% or more cumulative for an expenditure category					
0	Involves the allocation of block grant funds and the agency is choosing to use the IFC meeting for the required public hearing per NRS 353.337		Non-governmental grant or gift in excess of \$20,000					
	Includes new positions		Other:					
	Does not require IFC approval because							
	\$30,000 or less cumulative for each expenditure category		Places funds in Reserves, Reserve for Reversion, or Retained Earnings categories only					
	Less than \$75,000 cumulative and 10% cumulative for each expenditure category		Non-executive budget					
	\$5,000 or less for expenditure categories 02, 03, 05, & 30 and \$10,000 or less for any other expenditure categories		Other:					
	Implements general/highway fund salary adjustments approved by the BOF		proved by: tte:					

### STATE OF NEVADA DEPARTMENT OF AGRICULTURE

## Budget Account 1362 - AGRI - COMMODITY FOODS DISTRIBUTION PROGRAM Work Program C40113 Fiscal Year 2018

Submitted July 24, 2017

#### **Budget Account's Primary Purpose, Function and Statutory Authority**

The Food Distribution Program provides US Department of Agriculture (USDA) commodity foods to schools, senior centers, Indian Reservations, food banks and other eligible agencies and individuals in Nevada. The program also provides food packages to women, infants and children. Low income senior citizens may also obtain food packages and coupons to buy fresh fruits and vegetables from local farmers' markets. The food distribution program serves approximately 210 agencies and 10 Indian Reservations throughout the state. Statutory Authority: NRS 333 and Federal Regulations 7CFR part 247, 249 and 250-253.

#### **Purpose of Work Program**

The purpose of this work program is to request additional FFY 2017 FDPIR Administrative Funds. The additional funds would be utilized to purchase needed equipment for this program.

#### **Justification**

New SUV for use in the tailgate routes. Current SUV has over 80,000 miles on it. Nevada State Purchasing has contracts for vehicles in place. Attached is a quote for \$47,574.15 for a vehicle in stock so if this particular vehicle is sold prior to this approval a different vehicle may be purchased at a similar price.

New Semi Tractor for use on the tailgate routes. Current tractor was purchase in 2005 and has over 300,000 miles on it. Nevada State Purchasing does not have a current contract for this and would have to go out for competitive bid prior to purchase. Attached are two recent quotes for this coming in at \$110,000.

New 53' Refrigerated Trailer for use on the tailgate routes. The current trailer was purchased in 2005 and has over 300,000 miles on this. Nevada State Purchasing does not have a current contract for this and would have to go out to competitive bid prior to purchase. Attached is a quote from May of 2016 for \$105,000.

#### **Expected Benefits to be Realized**

This funding would allow the FDIPR program purchase new equipment to replace aging equipment currently used with federal dollars instead of requesting general funds in the future to purchase this equipment. In addition, since FFY17 match requirements have been waived, this is another benefit as waiver has been requested for the equipment funds.

#### **Explanation of Projections and Documentation**

Grant Reconciliation
Quotes
Grant Worksheet
Equipment Grant Request Correspondence

New Positions: No

#### Summary of Alternatives and Why Current Proposal is Preferred

These vehicles can be purchased with general funds but it is in the best interest of the state to utilize federal funding whenever possible, therefore this is the preferred method.

# **Reno Buick GMC Cadillac**

900 Kietzke Lane Reno, NV 89502 (775) 333-0000

BUYER		CO-1	BUYER		Deal #:	1665	3
DEPARTMENT OF	AGRICULTURE				Deal Type:	Retal	ı
					Deal Date:	07/0	6/2017
RENO, NV 89501		-			Print Time:	06:59	
(,			#:	Colonnau Di			
Work #:	a antico carre ta factor can	Work	** VEHI	Salesperson: DA	MATER & MICHORS	e er -	
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	- Charlette Descriptions \(\tau\)		VIN:		M	ileage:	
Demo 🗌	HR280626	2017 GMC YU	KON XL	1GKS2FKC2HR280	526	2	
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21. B							
A GO ESCARAN ESSAS INC	AFTERMARKET	STATE OF THE STATE OF					10
	AFIERMANNE	3	1.1	Market Value:		, \$	59,128.00
				Your Price: Aftermarkets:		\$	47,544.90
·				Rebates:		\$ \$	0.00
· en				Sales Sub Total:		\$	47,544.90
1.23	Stock			3333 333 3333			e ita
S2(11)14	Sib a			Trade Allowance:		\$	0.00
				NV Tax Credit:		\$	0.00
				Total Trade Allowance:		\$	0.00
				Trade Payoff:		\$	0.00
				Difference:		\$	47,544.90
				Dealer Fees:		\$	29,25
				State & Local Taxes:		\$	0.00
Total Aftermarket	s:	\$	0.00			>	
				Cash Down Payment + Deposit:		\$	0.00
12.00				Unpaid Balance:		\$	47,574.15
* O. A. C.	2					60	
		78					

X	X	
Customer Signature	Dealer Representative	

# GM- Vehicle Location :

Dealer Information

**RENO BUICK GMC CADILLAC** 

900 KIETZKE LN RENO, NV 89502 Phone: 775-333-0000

Fax: 775-786-1513

1GKS2FKC2HR280626

Model Year: 2017

Make: GMC Model: Yukon XL

TK15906-4WD

PEG: 3SA-SLE Preferred Equipment Group

Primary Color: GAZ-Summit White

Trim: H0U-Cloth, Jet Black, Interior Trim

Engine: L83-Engine: 5.3L, V-8, SIDI, Active Fuel Mgt

Transmission: MYC-6-Speed Automatic

Event Code: 5000-Delivered to Dealer

Order #: VDHVR5 MSRP: \$58,480.00

Order Type: TRE-Retail Stock

Stock #: HR280626

Inventory Status: Available

Total Cash Allowance: \$1,500.00

(Expires on 07/31/2017)

Additional Vehicle Information	
GM Marketing Information	
Vehicle, Options	The second of th
Chargeable Options	MSRP

1SZ-SLE VALUE PACKAGE DISCOUNT -\$500.00
NHT-Max Trailering Package \$780.00
PCW-Driver Alert Package \$545.00
PDU-SLE Value Package \$2,130.00
VV4-Onstar 4G LTE WI-Fi Hotspot \$0.00

No Cost Options

C6H-GVW RATING 7, 500 LBS

L83-Engine: 5.3L, V-8, SIDI, Active Fuel Mgt

MYC-6-Speed Automatic YF5-California Emissions

#### Other Options

3SA-SLE Preferred Equipment Group A95-Seats: High Back Bucket, Driver & Passenger

AT6-Seats, 2nd Row 60/40 Bench, Manual Configurable

**B30-Floor Covering: Carpet, Color Keyed** 

BTV-Remote Engine Starting Pkg CJ4-Climate Control, Electronic - Dual-zone DL8-Mirrors, O/S, Power, Heated GAZ-Summit White

H0U-Cloth, Jet Black, Interior Trim

JF4-Pedals, Power Adjustable

K34-Crulse Control

NC7-Emissions Override, Federal

PCI-Convenience Package

RD5-Wheel: 20" Aluminum pollshed

T3U-Fog Lamps, Front

TQ5-Headlamps, Intellibeam

**UE1-OnStar Communication System** 

**UG1-Universal Home Remote** 

UHY-Low Speed Forward Automatic Braking
UQA-Speaker System: Bose Premium

V54-Luggage Carrier Roof, Painted Y86-Enhanced Driver Alert Package

ZY1-Paint, Solid

A31-Power Windows AKO-Deep Tinted Glass

**AU3-Power Door Locks** 

B58-Floor Mats, Color-Keyed Carpeted 1st & 2nd Row

C49-Defogger, Rear Window Electric DD8-ISRV Mirror, Electro-chromatic

G80-Locking Differential, Rear GU6-Rear Axie 3.42 Ratio

105-Radio, 8" Color Screen, Bluetooth, w/ USB

Port

JL1-integrated Trailer Brake Controller Ki4-110 Volt Electrical Receptacle, in Cab NQH-T-Case, 4WD, Electronic Autotrac w/

Rotary Dial Ctrls

QSS-Tires: P275/55R20, All Season, Blackwall

SAF-Lock, Spare Tire TB5-Rear Lift Gate, Power

U2K-SiriusXM Satellite Radio (subscription)

UEU-Sensor, Forward Collision Alert

UHX-Lane Keep Assist/Departure Warning UK3-Radio Controls -Steering Wheel

UVC-Rear View Camera System

VK3-License Plate Front Mounting Hardware

Z82-Trailering Package

#### Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.

<sup>&</sup>quot;~" indicates vehicle belongs to Trading Partner's Inventory



# **PURCHASE AGREEMENT**

### **WESTERN NEVADA KENWORTH**

8640 CANYON RIVER DRIVE, SPARKS, NV 89434 PH: (775) 353-2828 FAX: (775) 353-2806

NAME	State of Nevada, Department of Agriculture				re		DATE	- (	6/15/2017
ADDRESS		405 2	1st Street, Sparks, N	V 89431		•	PHONE	(77	5) 353-3600
QTY	NEW	YEAR	MAKE	MODEL	# OF AXLES	GVWR	COLOR	INTERIOR	SALESPERSON
1	O USED	2018	Kenworth	T880	3	53,200	White	Vantage	Shaw Ebrahimi
ENGINE	HP/LI	B-FT	TRANSMISSION	RATIO	DELIVERY I	DATE (subject	at to change)	VI	N / SERIAL #
X15	450 / 1		RTLO16913A	3.70	<del></del>	from date			Order
DESCRIPTION			2.5" BBC Daycab Trac		COUNTY			WASHOE	
REMARKS:			ote, Tax NOT includ			vision	PRICE, per u	ınit	\$110,000.00
			specs before ordering. Si				KW FACTORY	OPTIONS	\$0.00
			eage credit offered. "Do No	ot Drive" aval	iable.				\$0.00
OEM standard	begin on In-s	ervice date	and odometer reading.						\$0.00
INCLUDES:	2017 EPA Er	missions, R	emote Engine Diagnostics	;, Extreme Te	mp. Insulation				\$0.00
6S/6M ABS w/ ATC & ESP, Naturally-aspirated compressor, Air Dryer Coalescing Filter, 188" WB					\$0.00				
3.70 ratio IPO	3.90								\$0.00
LIENHOLDER: NONE									
AVAIL	ABLE OPT	rions (c	ost before tax)	COST	WEIGHT		SUBTOTAL		\$110,000.00
				\$0	0	FEDERAL	EXCISE TAX	12%	EXEMPT?
				\$0	0	SALI	ES TAX	8.265%	EXEMPT?
				\$0	0		DMV FEES*		\$0.00
INCLUDE	D WARRAN	NTY, LINE	HAUL SERVICE**	YEARS	MILES		TITLE FEE*		\$0.00
Basic Vehicle	)	\$0	standard	1	100,000		DOC. FEE		\$0.00
Cummins eng	gine	\$0	standard	2	250,000	EXT	ENDED WARR	ANTY*	\$0.00
Cummins afte	ertreatment	\$0	standard	2	250,000	FO	B Reno-Sparks	, NV*	\$0.00
CARB/EPA ei	missions	man	dated to 3,000 hrs	5	100,000	TOT	AL PRICE, pe	er unit	\$110,000.00
RTLO transm	ission	\$0	standard	5	750,000		DEPOSIT		\$0.00
SOLO clutch		\$0	standard	3	350,000		DOWN PAYME	NT	\$0.00
Dana steer ax	xle	\$0	standard	5	750,000				
Dana drive ax	des	\$0	standard	5	750,000				
KW suspensi	on	w/ Basic	standard	1	100,000				
KW Tow Cove	erage	\$0	standard	0	Unlimited		*nontaxable		
**(	see Summ	ary and C	Quick Reference guid	le for detai	ls	То	tai Balance	Due	\$110,000.00
Approve	d by:		x					Date:	



Western Nevada Kenworth W500 Nevada Dept. of Agriculture **Custom Truck Sales** 405 21st Street 8640 Canyon River Dr. Sparks, Nevada United States 89434 Sparks, Nevada United States 89431 (775) 353-2800 Phone: (775) 353-3600 Phone: (775) 353-2806 Fax: Fax: Email: shawebrahimi@gmail.com Contact Email: Prepared for: **Darren Murphey** Vehicle Summary Unit Chassis Model: T880 Series Conventional Fr Axle Load (lbs): 13200 TRACTOR Rr Axle Load (lbs) Type: 40000 Description: **Bid Budget Quote** G.C.W. (ibs): 80000 **Application** Road Conditions: Linehaul. Vehicles (trucks Intended Serv.: Class A (Highway) 99 or tractors) used in Other food/farm products Class B (Hwy/Mtn) 01 Commodity: Class C (Off-Hwy) 00 **Body** Class D (Off-Road) 00 Maximum Grade: Type: 6 Length (ft): 0.0 Wheelbase (in): 188 Height (ft): 0.0 Overhang (in): 58 Max Laden Weight (lbs): 0 Fr Axle to BOC (in): 74 Cab to Axle (in): 114 **Trailer** Cab to EOF (in): 172 Overall Comb. Length 2 No. of Trailer Axles: 836 (in): Reefer van Type: Special Req. Length (ft): 53.0 Height (ft): 13.5 U.S. Domestic Registry, 50-State Kingpin Inset (in): 36 Corner Radius (in): 1 Restrictions Length (ft): 120 Width (in): 102 Height (ft): 13.5 Approved by: Date: Note: All sales are F.O.B. designated plant of manufacture. Ask your dealer for a quote today, or visit our website @ www.paccarfinancial.com. P*ACC*AR PACCAR Financial offers innovative finance, lease and insurance programs FINANCIAL customized to meet your needs.

Unpublished options may require review/approval.

Dimensional and performance data for unpublished options may vary from that displayed in PROSPECTOR.

Printed: 6/15/2017 3:38:51 PM Effective Date: Jan 1, 2017 Complete Model Number:

T880 Series Conventional

Prepared by:

Jan 1, 2017 Shaw Ebrahimi Quote/DTPO/CO: Version Number:

Q33750240 39.20



Western Nevada Kenworth W500

**Custom Truck Sales** 

**Nevada Dept. of Agriculture** 

405 21st Street

8640 Canyon River Dr.

Sparks, Nevada United States 89434

Phone: Fax:

Email:

(775) 353-2800

(775) 353-2806

shawebrahimi@gmail.com

Sparks, Nevada United States 89431 (775) 353-3600 Phone:

Fax:

**Contact Email:** 

Prepared	l for:	Darren	Murp	hey

Data	Code	Description	\$ List	Weight
Model 0000810	0	T880 Series Conventional	173,667	15,073
0070060	0	T880	0	0
0080055	0	CARB Idle Emissions Reduction Feature. Cummins engines.	100	0
0090000	0	Non-Sleeper w/rear axle capacity less than 59K.	0	0
0091170	0	Other food/farm products	0	0
0093000	0	Linehaul. Vehicles (trucks or tractors) used in over-the-road freight hauling. Pickup to delivery distance is typically over 300 miles, & annual mileage is typically over 60,000 miles per year. Operation is typically on-highway. Road usage: minimum 1% Class B, do not code for Class D.	0	0
0096060	0	Reefer van	0	0
0098025	0	U.S. Domestic Registry, 50-State	0	0

Engine & Equipment

0123645 O

X15 450 2017 450@1800 1650@1000

3,874

300

Housing. Linehaul, Efficiency Series N09200 N205 120,.Standard Maximum Speed Limit [LSL]

w/Intebrake, Diagnostic Plug for data link, Oil Cooler, Aluminum Flywheel

N09220 N207 0....Expiration Distance

N09240 P13 120. Hard Maximum Speed Limit N09260 P14 84...Maximum Accelerator Pedal Vehicle Speed

N09280 P16 0....Accelerator Lower Droop

N09300 P19 84...Maximum Crulse Speed N09320 P38 0....Cruise Control Lower Droop

N09360 N203 252. Reserve Speed Function Reset Distance

N09380 N202 0....Maximum Cycle Distance N09400 N206 10...Maximum Active Distance N09420 N201 0....Reserve Speed Limit Offset N09440 P11 NO...Engine Protection Shutdown

N09460 P06 NO...Gear Down Protection

N09480 P26 1400.Max PTO Speed N09500 P02 NO...Crulse Control Auto Resume N09520 P04 NO...Auto Engine Brake in Cruise

N09540 N209 0....Expiration Distance

N09560 P520 YES. Énable Idle Shutdown Park Brake Set

N09580 P32 5....Timer Setting

N09600 P233 YES.. Enable Impending Shutdown Warning N09620 P234 60...Timer For Impending Shutdown Warning

Unpublished options may require review/approval. Dimensional and performance data for unpublished options may vary from that displayed in PROSPECTOR.

Printed: Effective Date: 6/15/2017 3:38:51 PM Jan 1, 2017

Complete

Model Number: Quote/DTPO/CO: **T880 Series Conventional** 

Prepared by:

Shaw Ebrahlmi

Version Number:

Q33750240 39.20



Data	Code	Description	\$ List	Weight
		N09640 P516 35Engine Load Threshold N09680 P33 NOIdle Shutdown Manual Overrule		
		N09720 P230 YESEnable Hot Ambient Automatic Overrule		
		N09740 P46 40Low Ambient Temperature Threshold N09760 P56 60Intermediate Ambient Temperature Threshold		
		N09780 P47 80High Ambient Temperature Threshold		
1000157	0	Prospector Version 40.0 Replaces 39.2	0	0
1000373	U	2017 EPA Emissions Diesel Engine.	0	0
1000683	0	Effective VSL Setting 65.0 MPH (USA)	0	0
1000858	0	Engine Idle Shutdown Timer Disabled	0	0
1000859	0	Enable EIST Ambient Temp Overrule	0	0
1000891	0	Eff EIST NA Expiration Miles Use only with MX and Cummins engines	0	0
1002080	0	Air compressor: Cummins 18.7 CFM, Naturally Aspirated for Cummins X15 engines	0	0
1051200	S	Air Cleaner: composite firewall mounted PACCAR or Cummins engines	0	0
1105221	0	Fan Hub: Horton On/Off for X15	0	0
1123555	S	Cooling module: 1330 square inches. Includes aluminum radiator core, aluminum charge air cooler, translucent surge tank and washer bottle, silicone hoses, and extended life coolant.	0	0
1160208	0	Radiator bug screen mounted between hood & grille.	119	2
1247166	S	EXH:2017 EPA RH UNDER DPF/SCR W/ RH SIDE OF CAB VERTICAL TAILPIPE WITH DAYCABS, EXTENDED DAYCABS, OR MODULAR SLEEPERS	0	0
1290148	0	Tailpipe: 5 in. single 48 in. 45 degree curved. For use with any Exhaust other than SCR Independent.	52	3
1321109	S	Fuel Filter:PACCAR Standard Service Interval Fuel/Water Separator. 2017 Emissions	0	0
1321200	0	Run Aid:None *For Fuel Filter	0	0
1321300	0	Start Aid:None *For Fuel Filter	0	0
1504005	0	Immersion block heater 120V 1500W w/plug under door on C500, T660, T800 & W900.	112	2
1816260	S	Alternator: PACCAR 160 amp, brush type	0	0
1821210	S	Batteries: 3 PACCAR GP31 threaded post (700-730) 2100-2190 CCA dual purpose.	0	0

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Data	Code	Description	\$ List	Weight
1836100	S	Starter: PACCAR 12 volt electrical system. W/ centralized power distribution incorporating plug-in style relays. Circuit protection for serviceability, 12-volt light system w/circuit protection circuits number & color coded.	0	0
1840065	S	12V low voltage disconnect for starter battery protection.	0	Ō
1900996	0	Jump start terminals under hood.	236	12
1903020	0	Decline Driver Performance Assistant (DPA)	0	0
Transmiss	ion & Ci	utch		
2058444	0	Transmission: Fuller RTLO16913A 13-speed w/oil cooler & pump. Standard with synthetic lubricant. Includes severeduty pilot bearing on all class 8 models. *Torque Limit: 1650 pound-feet.	2,237	113
2250491	0	CLUTCH: EATON 15-1/2 in. ADVANTAGE Self-Adjust to 1700 ft-lb, Ceramic, 4-Paddle	288	2
2294080	S	Air-assisted Hydraulic Clutch	0	0
2406453	0	Driveline: 2 Dana SPL250XL 1 centerbearing requires 3500057 interaxle driveline. Low maintenance offering from Spicer. On-highway 350K ml first service interval, 100K ml subsequent service interval on U-joint, splines lubed for life for life, quick disconnect end caps.	912	95
2410005	0	Optional neutral start switch.	59	0
2460042	0	14 in. Eaton Fuller high capacity oil to water cooler standard for transmission 1550-2250 lb-ft, 18-speed AutoShift.	0	0
2493009	0	Aluminum clutch housing	0	0
Front Axie 2502336		ment Dana Spicer E-1322LW Front Axle rated 13.2K 3-1/2in. drop, wide track for better turning radius.	287	-8
2601605	0	Front Brakes: 13.2K Bendix RSD HP-ES S-Cam 16.5x5 in. drum brake.	-119	-62
2690031	0	FR BRK DRUM: TRU TURN LITE 16.5X5	-137	56
2701300	S	Front Hub: aluminum hub pilot 13,200 lbs. 10-Bolt, 11-1/4 in. bolt circle .	0	0
2741970	S	ConMet PreSet Plus Hub package; front axie.	0	0
2750001	S	Hubcap: front vented.	0	0
2765001	0	Front Auto Slack Adjuster.	0	0
2790015	0	Front End Lowered: 1 in. Not available W9B/L.	0	0
2864012	0	Front Springs: Taperleaf 13.2K w/ shock absorbers w/ maintenance-free elastomer spring pin bushings. Standard with rubber pins. Not available on W900L.	39	9
2893671	0	Single power steering gear: 13.2K TRW THP60 Not for use on T3.	221	-7

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Data	Code	Description	\$ List	Weight
2900615	0	Threaded bushings for taperleaf springs 12K - 14.6K replacing rubber: T6/T8 & W9B only. W9L gets as standard: code not required. Not available with W9S.	54	0
Rear Axle	& Equip	ment		
3124400		Dual Dana Spicer DSP40 rear axle rated at 40K. w/ 9.5mm housing and 1.88in. shaft diameter. Tandem rear axles.	89	82
3200370	0	Rear Axle Ratio - 3.70.	0	0
3304012	0	RR BRK:BENDIX RSD 16.5X7 DUAL 46K CAP REDUCED STOPPING DISTANCE TRACTOR ONLY. RSD-Compliant HP-ES S-Cam, tandem axle drum brake.	-2	24
3392026	0	RR BRK DRUM: TRUTURN LITE 16.5x7 DUAL	124	-26
3407050	S	Dual Rear Hubs: Aluminum hub pilot 46K 11-1/4 in. bolt circle.	0	0
3441972	S	ConMet PreSet Plus Hub package; dual rear axle.	0	0
3465002	S	Dual Rear axie automatic slack adjusters.	0	0
3485207	0	Spring Brake: 3030 long stroke dual 30 square inches travel; replaces standard 2-1/2 in. travel. Helps keep brakes in adjustment longer.	30	4
3495225	0	FMVSS-136 Stability Control Schedule Review Chassis meets FMVSS-136 requirements and must be equipped with Electronic Stability Control. Reference Option code placed on order.	0	0
3495231	0	Bendix 6S/6M anti-lock brake system w/ air traction control (ATC) and electronic stability program (ESP) for tractor.	848	15
3500057	0	Interaxle driveline 1 Dana SPL170XL	0	-4
3532120	0	Wheel Differential Lock for Dana Spicer axles DSH40(P)/DSH44(P)/DSP40(P)/DSP41(P)/D40-145(P)(H)(S)/D40-155 forward rear axle, Under Speed Interlock is standard on T680.	1,309	22
3730032	0	Rear suspension: Tandem Kenworth Airglide 400 40K 54 in. axle spacing. Air suspension w/ 9 in. ride height. Includes air suspension dump valve.	2,982	-250
Tires & Wh	oole			
4070018		Front Tires: Bridgestone R283A Ecopia 11R24.5 14P	153	20
4277519	0	Rear Tires: Bridgestone M710 Ecopia 11R24.5 14PR. 43.8 in. diameter, drive. 20.4 in. SLR. Smartway certified. Code is priced per pair of tires.	432	128
4900008	0	Rear Tire Quantity: 8	0	0
5042310	0	Front wheel: Accuride 28827 24.5x8.25 steel Steel Armor[TM] powder coat, hub pilot mount. 8000lb. maximum rating. 2-hand hole.	162	36
5242310	0	Rear wheel: Accuride 28827 24.5x8.25 steel Steel Armor[TM] powder coat, hub pilot mount. 8000lb. maximum rating. 2-hand hole. Code is priced per pair of wheels.	648	144

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Data	Code	Description	\$ List	Weight
5853906	0	Powder coat white steel wheel. Use In conjunction with front, dual front, rear, spare or lift axle wheel code(s). All wheels on chassis must have same finish color.	0	0
5900008	0	Rear Wheel/Rim Quantity: 8	0	0
Frame & E	quipment			
6054200	•	Frame Rails: 10-5/8 x 3-1/2 x 5/16 in. Steel to 284 ln. Truck frame weight is 2.91 lbin. per pair of rails. Section modulus is 14.80, RBM is 1,776,000 in-lbs per rail. Frame rail availability may be restricted based upon application, axle/suspension capacity, fifth wheel setting, or component/dimensional specifications. The results of the engineering review may result in a change to the requested frame rail. If a change is required Kenworth Application Engineering will advise the dealer of the appropriate material specification for a substitute rail.	0	72
6302461	0	Bumper: Tapered chrome steel channel. Requires a bumper setting code.	474	63
6319485	0	48.5 In. Bumper setting. Requires a bumper code.	0	0
6321005	0	Removable Front Tow Hooks: 2.	267	15
6400500	0	Battery box: Aluminum between the rails BOC w/ FMCSR cover.	871	11
6409903	0	Battery box location: BOC between the rails.	0	0
6410010	0	Frame access grabhandle(s) LH mounted. Placement and quantity of grabhandles may vary due to FMCSR frame access requirements.	57	0
6414003	0	Medium aluminum frame access deck plate, 36 in.	218	15
6418006	0	Frame access steps: 2 ladder-type, LH mount.  Available when rear of tank extends less than 24 in, behind rear of cab, sleeper, or side extender.	159	15
6451090	O	T470,C5, T6, T8 non-polished DPF/SCR or CNG cover diamond plate w/ step. For use w/ 2010 or later exhaust systems. For T8, use extended length non-polished battery box on opposite rail to match the length of under cab components. End plates will be painted standard black frame color.	105	0
6593092	0	Fifth Wheel: Air, Jost JSK37USB-A7PX24 24.0 in. slide, 6.75 in. height. Outboard mounting angles, 50K vertical rating, retractable LH handle. Air slide control valve standard in dash. Accommodates a 2 in. SAE kingpln. Requires some style of trailer connections.	2,708	555
6600033	0	Aluminum Fifth Wheel Angles Replacing Steel on fixed or outboard mounted sliding fifth wheels.	209	-30
6680000	0	FW rear/fixed setting and of bogie 0 in indicates rearmost setting measured forward from centerline of tandem or single rear axle	0	0
6710157	0	Holland: PH-30RP41 pintle hook mounted on 15,000lb rear suspension crossmember for use w/ Airglide suspensions. For yarding dollies, no trailers. 6,000lb vertical rating.	162	11

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Data	Code	Description	\$ List	Weight
6721110	0	Rear mudflap arms: Betts B35, shortened w/45 degree angle.	14	0
6722000	S	Rear mudflap shields: White plastic antisall w/ Kenworth logo.	0	0
6737120	0	Quarter Fenders: Black Polypropylene w/ painted steel brackets, single post mounted, 21 in. white top flap with logo.	200	43
6744122	0	Short Tractor Taper w/o crossmember. Non-towing end-of-frame configuration.	35	-4
6747000	0	Shortest end-of-frame cutoff with specified end-of-frame configuration. Selecting this code will override the overhang dimension found in the Vocational Analysis of Prospector.	0	0
Fuel Tanks	& Equip			
7210090	0	Fuel Tank: 90 US gallon 24.5In. aluminum under replace. Class 8 fuel tanks w/ o locking caps include an anti-siphon device on the filler neck.	-9	-4
7216060	0	Fuel Tank: 60 US gallon 24.5in. aluminum BOC add. Class 8 fuel tanks w/ o locking caps include an anti-siphon device on the filler neck. Multiple tank installations include a fuel equalization system w/ dual draw and return lines with a splitter valve located within 6 inches behind the cab. Single draw and return is an option in some cases.	1,882	97
7722019	0	Medium round DEF tank. 20.7 gallons of useable volume. The DEF tank will be located on the side you specified. If you have specific configuration or body builder concerns, please utilize the Custom Frame Layout option. Standard capacity is calculated by fuel capacity of the vehicle and will accommodate two diesel fill-ups for every DEF fill-up. For 1:1 DEF fuel fill ratio, add 7889204.	216	32
7831008	0	6in. wide lower fuel tank step, for one 22in. or 24.5in. tank LH.	37	2
7880010	0	Mechanical anti-roll channel for two tanks.	82	13
7889062	0	Polished stainless steel tank straps for 2 tanks.	161	0
7889098	0	Polished straps for 1 DEF Tank any size.	77	0
7889203	0	Standard DEF to fuel fill ratio: 2:1 or greater.	0	0
7889247	0	Delete Anti-siphon device swaged in place for any number of fuel tanks.	-16	-1
7889603	0	DEF tank location is on the RH.	0	0
7920090	0	Location: 90 gal fuel tank LH under cab	0	0
7930060	0	Location: 60 gal fuel tank RH behind cab	0	0

## Cab & Equipment

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Data	Code	Description	\$ List	Weight
8025301	S	Cab: Stamped aluminum cab with panoramic curved glass windshield. Standard with stamped aluminum doors, heavy duty inswinging hinges, and triple sealed doors. Manufactured using self-piercing rivets and structural adhesive. Includes LED exterior marker lights and turn signals.	0	0
8090604	0	Hood: T880 Standard Length With Mechanically Fastened Fenders. 122.6 inch BBC.	364	15
8108011	S	Cab HVAC - Day Cab and 40In Sleeper System With Defrost, A/C, and 48,000 BTU/hr Heater. Includes automatic temperature control with one touch defrost operation and dash mounted cab temperature and solar intensity sensors. Pleated fresh air filter and cabin recirculation air filter standard. The Kenworth HVAC system is designed to provide optimal heating and cooling in all operating environments without need for additional insulation. Cab HVAC without sleeper heater AC is available with 40In sleeper.	0	0
8190138	0	Shutoff Valves to Isolate Primary Heater Remote mounted on frame under cab.	66	0
8201013	S	Steering wheel: 18 in. 4-spoke.	0	0
8201200	0	Adjustable telescoping tilt steering column.	0	0
8203060	0	5 sets of keys. Replaces standard 2 sets of keys.	27	0
8221144	0	Gauge: Air suspension pressure gauge.	106	0
8225658	0	Gauge: Axle oil temperature, dual-drive axle. (2 gauges) w/integral warning light.	183	0
8282007	S	Kenworth Driver Performance Center:5in Full Color high resolution Thin Film Transistor (TFT) active matrix display with advanced driver information including fuel economy performance, outside air temp, clock, odometer and trip, engine hour meter, ignition timer, engine RPM, general truck information, diagnostics, and gear display. All Highline functionality is accessed via the Kenworth MCS providing intuitive control at the driver's fingertips. Also includes Dark Cabin functionality. When activated, the only interior light that will function when a door is opened is the door courtesy lamp.	0	0
8282013	S	Kenworth instrumentation and control package with 9 standard easy-read gauges: includes speedometer, tachometer, fuel gauge, engine coolant temp, engine oil pressure, voltmeter, dual air pressure, air application pressure and DEF gauge. All accessory controls utilize electronically activated solenoids that include advanced vehicle protection interlocks.	0	0
8282108	0	Modular Dash Options: Dash storage unit with two shelves. Reduces total gauge count by 6.	46	0
8300008	S	Interior color: Slate Gray	0	0

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Data	Code	Description	\$ List	Weight
8330102	S	Interior package: Vantage daycab Includes durable headliner and vinyl sidewalls with geometric patterned trim and anodized aluminum accents throughout. Convenient overhead storage cubbies, full size glove box, two center console cupholders, and large door pad map pocket. Standard LH/RH power windows, electric door locks, interior LED lighting, nighttime-friendly red ambient lighting for dash and footwell, and door mounted courtesy light. Includes two standard 12V power outlets. Driver sunvisor includes strap.	0	Ō
8390634	S	Rubber floormat	0	0
8410194	S	DR Seat: GT701 HB with DuraSupreme material.  The GT701 is standard with a single air bag, scissor linkage seat suspension. It includes a single chamber lumbar support, 10in Fore/Aft adjustment, 7in Up/Down adjustment, 2.5in pan extension, 51 degree seat back recline, and 16 degree full seat tilt. Includes 3-point matching seat belts. DR seat standard w/ dual armrests.	0	0
8480100	0	RD Seat: GT100 Toolbox HB with DuraSupreme  Material. The GT100 seats are standard with fixed base. Includes 3-point matching seat belts. RD seat standard w/ LH armrest.	0	0
8490181	0	Seat color: Black with black stitching.	0	0
8601422	0	Kenworth Radio with AM/FM/WB/CD/USB and Bluetooth	584	4
8601880	0	CB Radio: Cobra 29. Includes weatherband w/header mounted quick release. Includes transceiver & separate speaker remotemounted in headliner & dual CB antennas. Includes sound tracker & illuminated panel.	537	11
8698974	0	Base Level Audio System - Daycab:High Performance Door Speakers.	84	2
8700168	S	Non-self cancelling turn signal: W/column-mounted headlight dimmer switch & intermittent wiper control.	0	0
8700663	0	Kenworth TruckTech+ The Kenworth Remote Diagnostics system provides the Worlds Best reporting of engine and aftertreatment fault codes, as well as enhanced support for the truck owner through rapid communication of fault severity and recommended actions. This option is Standard on all Kenworths with an MX engine.	0	O
8800402	S	Dual Cab Interior Grabhandles: A Pillar Mounted Dash Wrap and B Pillar Mounted Grabhandles	0	C
8832113	S	Kenworth Daylite Door with standard LH/RH electric door locks and LH/RH electric window controls.	0	C
8841618	0	Dual rectangular air horn 23 in. LH & RH top of roof. Includes air horn covers.	232	4
8850139	S	Look-Down, Pass. Door, Black 11x6	0	C
8865002	S	Aero Mirror: Dual Kenworth Aerodynamic Motorized heated mirrors, 7in X 13in with cab color mirror shell and black mirror arms. Also includes LH/RH heated 6in X 7in convex mirrors. Mirror brackets set for 8-1/2 ft load width. Mirror controls located on driver side door pad.	0	(

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Data	Code	Description	\$ List	Weight
8871447	0	Rear cab stationary window with dark tint	39	0
8890038	0	3.5in x 11.5in Plastic Records Holder:Mounted On Rear Cab Panel. Not available With Sleeper Or 2 Person Bench Seat.	60	0
8890101	S	One-piece bonded-in windshield with curved glass. Standard.	0	Ō
8890135	0	Exterior stainless steel sunvisor.	861	19
8890300	0	Fender close-out: Below headlamp, behind bumper. *NOT available with 3-piece bumper.	209	0
8890876	S	Kenworth Cab/Sleeper Air Suspension.	0	0
8891013	0	Extreme Temperature Insulation: Daycab Additional cab side wall Insulation with improved material properties over standard insulation package.	169	Ō
Lights & In		its	•	•
9010553	S	Headlamps: SAE Dual Halogen Complex Reflector	0	0
9022137		Marker Lights: Five, rectangular, LED	0	0
9030016	\$	Turn Signal Lights: Flush mounted LED mounted at top of fender wheel arc	0	0
9030052	S	LED Stop,Turn,Tail: With Two LED  Backup Lights and With An LED License Plate.	0	0
9052011	0	Dual Flush Floodlights: First Set		2
9059921	0	Floodlight Location: Located Low - First Set . This Code To Be Used With Flush-Mount (9052011) or C/I (9058071) Codes Only.		0
9090000	0	Daytime Running Lamps.	180	0
9090039	S	Marker Lights: Interrupter Switch. Included in Turn Signal For All Models Except T3. The T3 Switch Is In The Dash.	0	0
9090126	0	Electric Backup Alarm: Meets SAE J994 & OSHA requirements.	150	4
9090849	0	Polyswitches replacing fuses. Switch will automatically reset after removal of excess load.	47	0
Air Equipm	ent			
9101215	S	Air Dryer Bendix AD-IS heated Puraguard	0	0
9108001	S	Moisture ejection valve w/ pull cable drain.	0	0
9110030	0	Full truck/tractor kit combined: LH frame mounted (ABOVE LH FRAME). 7-way female receptacle and air connection gladhands are mounted BOC on LH frame bracket & mounted at end-of-frame in taillamp bracket. Kit includes dash mounted traller air supply valve, trailer hand control valve, and hoses/fittings for the valves. Dash mounted parking brake valve, tractor protection valve, and spring brake inversion/relay valve are standard.	788	15

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Data	Code	Description	\$ List	Weight
9120012	0	Air and light line length 12 feet	0	0
9127026	0	Trailer battery charging circuit w/ 125 amp fuse w/ detach trailer charge line.	214	8
9140005	0	Straight air & light lines: for semitrailer application. Air lines detachable one end only; light line detachable both ends. Use w/ code 9110030. Note must code separately for straight air & light line lengths. Requires 12ft straight air & light.	194	8
9140020	S	Nylon air tubing in frame & cab, excluding hoses subject to excessive heat or flexing.	0	0
9140191	0	Hosetenna: for air & light lines, for use w/ full truck & tractor kit combined.	41	11
9140336	0	Additional 7-way ISO 3731 connector for trailer ABS power. Additional, w/ 15ft coiled light line, for combined full truck & tractor.	443	13
9140701	0	Optional Hosetenna Bracket Location 1ft BOC/sleeper. Hosetenna bracket will be located plus or minus six inches from any non-standard location requested	15	0
9150170	0	Air tanks: aluminum replacing steel all tanks. *NOT AIR TANKS ON LIFT AXLES	388	-44
9200021 Miscellane	S	Standard Warranty.	0	0
9400072		Ship to Dealer.	0	0
9409852	0	GHG Secondary Manufacturer: Does Not Apply	0	0
9490206	0	Warning triangle reflector kit: Shipped loose.  Kit consists of 3 triangles in plastic carrying case. Not floor mounted.	47	4
9490406	0	One 5 lb. dry chemical type fire extinguisher mounted outboard of rider seat. Class ABC.	136	11
Paint 9700000	0	Paint color number.  N97020 A - L0006 WHITE  N97200 FRAME N0001 BLACK	0	0
9943004	0	Bumper Unpainted	0	0
9943050	0	Day Cab Standard Paint	0	0
9944820	0	1 - Color Paint - Day Cab Color will be White if no other color is specified.	0	0
9965510	S	Base coat/clear coat.  The Kenworth Color Selector contains additional instructions, as well as information on Kenworth paint guidelines and surface finish applications. Kenworth is standard with Dupont Imron Elite paint.	0	0

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Total Adjusted Price (W/O Freight & Warranty & Surcharges) Freight Charge Options Not Subject to Discount Surcharges Not subject to Discount **Total Weight** 

\$203,037 \$2,225 \$0 \$0 16777 lb

Prices and Specifications Subject to Change Without Notice.

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Prepared by:
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Phone:

# A proposal for **Nevada Department of Agriculture**

Prepared by
SIERRA FTL STL WST, INC.
Jim Pescitelli

Jun 12, 2017

## Freightliner SD



Components shown may not reflect all spec'd options and are not to scale



Prepared by:
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# QUOTATION

SET BACK AXLE - TRACTOR
DETROIT DD13 12.8L 450 HP @ 1625 RPM, 1900 GO\ RPM, 1650 LB/FT @ 975 RPM
EATON FULLER RTLO-16913A TRANSMISSION
MT-40-14X 40,000# R-SERIES TANDEM REAR AXLE
AIRLINER 40,000# REAR SUSPENSION
MFS-12-143A 12,000# FF1 71.5 INCH KPI/3.74 INCH DROP SINGLE FRONT AXLE
12,000# DUAL TAPERLEAF FRONT SUSPENSION

ETTINGON/ENGONEERANI ETTEREN E

122 INCH BBC ALUMINUM CONVENTIONAL CAB
34 INCH MID-ROOF SLEEPERCAB
5325MM (210 INCH) WHEELBASE
JOST JSK37 SERIES FLAT PLATE MOUNTED
STATIONARY FIFTH WHEEL
11/32X3-1/2X10-3/16 INCH STEEL FRAME
(8.73MMX258.8MM/0.344X10.19 INCH) 120KSI
1450MM (57 INCH) REAR FRAME OVERHANG

		PER UNIT	TOTAL
VEHICLE PRICE TO	OTAL # OF UNITS (1)	\$ 109,404	\$ 109,404
EXTENDED WARRANTY		\$ 0	\$ 0
DEALER INSTALLED OPTIONS		\$ 0	\$ 0
CUSTOMER PRICE BEFORE TAX		\$ 109,404	\$ 109,404
TAXES AND CEES			
TAXES AND FEES		\$ 0	\$ 0
OTHER CHARGES		\$ 0	\$ 0
TRADE-IN			
TRADE-IN ALLOWANCE		\$ (0)	\$ (0)
BALANCE DUE	LOCAL CURRENCY)	\$ 109,404	\$ 109,404
COMMENTS:			
Projected delivery on/ / provided the ord	er is received before	 //	
APPROVAL:			
Please indicate your acceptance of this quotation by s	igning below:		
Customer: X	Date:/	 <i>I</i>	

## Daimler Truck Financial

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Prepared by: Jim Pescitelli SIERRA FTL STL WST, INC. 1550 E. GREG STREET SPARKS, NV 89431 Phone:

## SPECIFICATION PROPOSAL

	Data Code	Description	Weight Front	Welght Rear
			V Set of Page	
Early Sound Come	PRL-16D	SD PRL-16D (EFF:04/25/17)		
E STATE OF	DRL-007	SPECPRO21 DATA RELEASE VER 007		
	วไล้สามาสิทธิ์มเรื่			
Contractor de de la constitución	001-241	122SD CONVENTIONAL CHASSIS	9,184	6,816
	004-218	2018 MODEL YEAR SPECIFIED		
	002-002	SET BACK AXLE - TRACTOR		
	003-001	LH PRIMARY STEERING LOCATION		
icini).				
	AA1-001	TRACTOR/TRAILER CONFIGURATION	and the second second	The state of the s
	AA6-001	DOMICILED, USA 50 STATES (INCLUDING CALIFORNIA AND CARB OPT-IN STATES)		
	A85-005	LINEHAUL/LONG HAUL SERVICE		
	A84-1GM	GOVERNMENT BUSINESS SEGMENT		
	AA4-001	GENERAL FREIGHT COMMODITY		
	AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS		
	AB1-008	MAXIMUM 8% EXPECTED GRADE		
	AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE		
	995-1AD	FREIGHTLINER LEVEL I WARRANTY		
	A66-99D	EXPECTED FRONT AXLE(S) LOAD: 12000.0 lbs		
	A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD: 40000.0 lbs		
	A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 52000.0 lbs		
	A70-99D	EXPECTED GROSS COMBINATION WEIGHT: 80000.0 lbs		



	Data Code	Description	Welght Front	Welght Rear	
	AA2-002	FRONT EXTERNAL REEFER VAN TRAILER			
	AH6-001	SINGLE (1) TRAILER			
	101-2YA	DETROIT DD13 12.8L 450 HP @ 1625 RPM, 1900 GOV RPM, 1650 LB/FT @ 975 RPM	-280	-10	
	79A-075	75 MPH ROAD SPEED LIMIT			
	79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT			
	79K-005	PTO MODE ENGINE RPM LIMIT - 900 RPM			
	79M-002	PTO MODE BRAKE OVERRIDE - SERVICE BRAKE APPLIED OR PARK BRAKE NOT APPLIED			
	79P-001	PTO RPM WITH CRUISE SET SWITCH - 600 RPM			
	79Q-001	PTO RPM WITH CRUISE RESUME SWITCH - 600 RPM			
	798-001	PTO MODE CANCEL VEHICLE SPEED - 5 MPH			
	79T-001	PTO MODE RPM INCREMENT - 25 RPM			
	79U-007	PTO GOVERNOR RAMP RATE - 250 RPM PER SECOND			
	79W-001	ONE REMOTE PTO SPEED			
	79X-005	REMOTE PTO SPEED 1 SETTING - 900 RPM			
	80G-001	PTO MINIMUM RPM - 600			
Endine					
	99C-017	2016 ONBOARD DIAGNOSTICS/2010 EPA/CARB/FINAL GHG17 CONFIGURATION			
	99D-011	2008 CARB EMISSION CERTIFICATION - CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD CORNER OF DRIVER DOOR)			
	13E-001	STANDARD OIL PAN			
	105-001	ENGINE MOUNTED OIL CHECK AND FILL			
	133-004	ONE PIECE VALVE COVER			
	014-1CP	DUAL SIDE OF HOOD AIR INTAKE WITH ENGINE MOUNTED HIGH CAPACITY AIR CLEANER			
	124-1D7	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE			
	292-1AU	(4) ALLIANCE MODEL 7T31, GROUP 31, 12 VOLT MAINTENANCE FREE 2920 CCA THREADED STUD BATTERIES	50	10	



Da	ıta Code	Description	Welght Front	Wel R	ight tear
29	0-1BX	PLASTIC BATTERY BOX MOUNTED BETWEEN RAILS WITH CLEARANCE FOR TIRE CARRIER MOUNTED BACK OF CAB			
28	2-014	BATTERY BOX(ES) MOUNTED IN RAIL BACK OF CAB			
29	1-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN			
28	9-006	PLASTIC BATTERY BOX COVER			
18	0-1AM	EATON SOLO ADVANTAGE 15-1/2 INCH SELF ADJUSTING CLUTCH			
18	3-008	TORQUE LIMITING CLUTCH BRAKE			
18	1-001	ZERK FITTING AT CLUTCH RELEASE BEARING			
183	2-002	MECHANICAL CLUTCH CONTROL			
10	7-044	BW MODEL BA-921 19.0 CFM SINGLE CYLINDER AIR COMPRESSOR WITH SAFETY VALVE			
10	8-002	STANDARD MECHANICAL AIR COMPRESSOR GOVERNOR			
13	1-013	AIR COMPRESSOR DISCHARGE LINE			
152	2-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM			
128	8-002	JACOBS COMPRESSION BRAKE			
010	6-1C2	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE			
28	F-002	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND DASH MOUNTED REGENERATION REQUEST SWITCH			
23	9-062	13 FOOT 06 INCH (162 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT			
23	3-017	STANDARD CURVE BRIGHT UPPER STACK(S)			
23	7-1CR	RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP			
23	U-003	23 GALLON DIESEL EXHAUST FLUID TANK			
30	N-003	100 PERCENT DIESEL EXHAUST FLUID FILL			
23	Z-001	POLISHED ALUMINUM DIESEL EXHAUST FLUID TANK COVER	15		15
43	X-001	LH HEAVY DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION			
43	Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP			
24	2-001	STAINLESS STEEL AFTERTREATMENT DEVICE/MUFFLER/TAILPIPE SHIELD			



	Data Code	Description	Weig Fro	ght ont	Welght Rear
	273-036	BORG WARNER (KYSOR) REAR AIR ON/OFF ENGINE FAN CLUTCH			
	276-001	AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED			
	110-068	DDC SUPPLIED ENGINE MOUNTED FUEL FILTER/FUEL WATER SEPARATOR WITH WATER-IN-FUEL INDICATOR			
	118-001	FULL FLOW OIL FILTER			
	266-057	1500 SQUARE INCH ALUMINUM RADIATOR			
	103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT			
	171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT			
	172-007	GATES POWERGRIP SHRINK BAND HOSE CLAMPS WHERE POSSIBLE			
	270-023	HDEP FIXED RATIO COOLANT PUMP AND RADIATOR DRAIN VALVE			
	138-005	PHILLIPS-TEMRO 1500 WATT/115 VOLT BLOCK HEATER		4	
	140-022	CHROME ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR			
	134-001	ALUMINUM FLYWHEEL HOUSING	25		
	155-074	DELCO 12V MOD 3.175-39MT+ OCP STARTER WITH THERMAL PROTECTION AND INTEGRATED MAGNETIC SWITCH			
Melisin.					
	342-1BM	EATON FULLER RTLO-16913A TRANSMISSION		90	40
制作情知		ight of the			
	84L-998	NO TCU-LBSS_VAC			
	347-001	CAST IRON CLUTCH HOUSING			
	362-038	CUSTOMER INSTALLED CHELSEA 340 SERIES PTO			
	363-002	PTO MOUNTING, RH SIDE OF MAIN TRANSMISSION			
	341-017	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION FILL AND DRAIN, AXLE(S) FILL AND DRAIN			
	345-001	PAINTED SHIFT LEVER, SOLID LINKAGE			
	370-015	WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK			
	35T-003	SYNTHETIC TRANSMISSION LUBE			
		inient.	77.0		



	Data Code	Description	Welght Front	Welght Rear
	400-095	MFS-12-143A 12,000# FF1 71.5 INCH KPI/3.74 INCH DROP SINGLE FRONT AXLE	-5	
	402-049	MERITOR 16.5X5 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		
	403-043	2011/2013-FMVSS 121 FRONT BRAKE LINING		
	419-023	CONMET CAST IRON FRONT BRAKE DRUMS		
	409-006	FRONT OIL SEALS		
	408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL		
	416-022	STANDARD SPINDLE NUTS FOR ALL AXLES		
	404-1B2	WABCO LONGSTROKE FRONT BRAKE CHAMBERS		
	405-007	BENDIX VERSAJUST AUTOMATIC FRONT SLACK ADJUSTERS		
	406-001	STANDARD KING PIN BUSHINGS		
	536-050	TRW THP-60 POWER STEERING		
	539-003	POWER STEERING PUMP		
	534-015	2 QUART SEE THROUGH POWER STEERING RESERVOIR		
	40T-002	SYNTHETIC 75W-90 FRONT AXLE LUBE		
Front St	uspension			
ACT WATER TO THE PARTY OF THE P	620-1F0	12,000# DUAL TAPERLEAF FRONT SUSPENSION	The state of the s	
	619-005	MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION		
	410-001	FRONT SHOCK ABSORBERS		
Rear Ax	le and Equip	ment		
is the Land to	420-1K3	MT-40-14X 40,000# R-SERIES TANDEM REAR AXLE		-40
	421-390	3.90 REAR AXLE RATIO		
	424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING		
	386-075	MXL 18T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES		
	388-076	MXL 17N MERITOR EXTENDED LUBE INTERAXLE DRIVELINE WITH FULL ROUND YOKES		
	452-006	DRIVER CONTROLLED TRACTION DIFFERENTIAL - BOTH TANDEM REAR AXLES		30
	878-023	(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD- REAR AND REAR-REAR AXLE VALVE		



	Data Code	Description	Weight Front	Weight Rear
	87A-005	INDICATOR LIGHT FOR EACH INTERAXLE LOCKOUT SWITCH		
	87B-008	INDICATOR LIGHT FOR EACH DRIVER CONTROLLED TRACTION DEVICE SWITCH		
	423-019	MERITOR 16.5X8.62 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		
	433-043	2011/2013-FMVSS 121 REAR BRAKE LININGS		
	434-005	BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S) WITH AUXILIARY SUPPORT BRACKETS		
	451-023	CONMET CAST IRON REAR BRAKE DRUMS		
	440-006	REAR OIL SEALS		
	426-1B2	BENDIX EVERSURE LONGSTROKE 1-DRIVE AXLE SPRING PARKING CHAMBERS		
	428-007	BENDIX VERSAJUST AUTOMATIC REAR SLACK ADJUSTERS		
	41T-002	SYNTHETIC 75W-90 REAR AXLE LUBE		N
Rear St	uspension			发表的一种的
The Belleville	622-005	AIRLINER 40,000# REAR SUSPENSION		
	621-007	AIRLINER HIGH POSITION RIDE HEIGHT		
	431-001	STANDARD AXLE SEATS IN AXLE CLAMP GROUP		
	624-016	51 INCH AXLE SPACING		
	888-048	MANUAL DUMP VALVE FOR AIR SUSPENSION WITH GAUGE		
	87D-007	INDICATOR LIGHT AND BUZZER FOR EACH REAR SUSPENSION CONTROL SWITCH		
	910-001	SINGLE AIR REAR SUSPENSION LEVELING VALVE		
	623-002	TRANSVERSE CONTROL RODS		
	439-005	REAR SHOCK ABSORBERS - TWO AXLES (TANDEM) (AIR RIDE SUSPENSION)		
Brake S	iystem			
	490-101	WABCO 4S/4M ABS WITH TRACTION CONTROL		
	871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES		
	904-001	FIBER BRAID PARKING BRAKE HOSE		
	412-001	STANDARD BRAKE SYSTEM VALVES		
	413-002	STD U.S. FRONT BRAKE VALVE		
	432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE		



Prepared by: Jim Pescitelli SIERRA FTL STL WST, INC. 1550 E. GREG STREET SPARKS, NV 89431 Phone:

	Data Code	Description	Welght Front	Weight Rear
	480-083	WABCO SS-1200 PLUS AIR DRYER WITH INTEGRAL AIR GOVERNOR AND HEATER		
	483-004	WABCO OIL COALESCING FILTER FOR AIR DRYER		
	460-001	STEEL AIR BRAKE RESERVOIRS		
	477-001	PULL CABLE ON WET TANK, PETCOCK DRAIN VALVES ON ALL OTHER AIR TANKS		
Trailer	Connections		200	
	481-002	15 FOOT STRAIGHT TRAILER AIR HOSE	2	
	476-002	36 INCH STAINLESS STEEL SLIDE BAR WITH SPRING TYPE AIR HOSE HANGER	2	
	914-002	TRAILER GLAD HANDS AT END OF FRAME IN ADDITION TO ANCHOR COUPLINGS AT BACK OF CAB FOR TRACTORS	5	5
	484-006	COMBINATION DUMMY GLAD HANDS AND LIGHT PLUG HOLDER		
	296-010	PRIMARY CONNECTOR/RECEPTACLE WIRED FOR SEPARATE STOP/TURN, ABS CENTER PIN POWERED THROUGH IGNITION		
	297-033	SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE BRACKET LH LOWER CAB MOUNTED EXTREME OUTBOARD		
	335-001	CHASSIS POWER DISTRIBUTION MODULE (CPDM)		
	303-001	7-WAY RECEPTACLE END OF FRAME (IN ADDITION TO STANDARD)	5	5
	30K-015	2-WAY HEAVY DUTY 150 AMP RECEPTACLE WIRED HOT, LH RAIL MOUNTED AFT OF CAB CLOSE AS POSSIBLE TO BACK WALL		
	310-049	15 FOOT PHILLIPS LECTRACOIL DETACHABLE COILED ELECTRICAL CABLE WITH J560 CONNECTOR AND METAL HOUSING ENDS	2	
Wheelt	ase & Frame			
Barbara Arian	545-532	5325MM (210 INCH) WHEELBASE		
	546-100	11/32X3-1/2X10-3/16 INCH STEEL FRAME (8.73MMX258.8MM/0.344X10.19 INCH) 120KSI	180	-100
	552-012	1450MM (57 INCH) REAR FRAME OVERHANG		
	55W-005	FRAME OVERHANG RANGE: 51 INCH TO 60 INCH		
	AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA): 108.03 in		
	AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA): 88.09 in		
	AE4-99D	CALC'D FRAME LENGTH - OVERALL: 297.12		

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Prepared by:
Jim Pescitelli
SIERRA FTL STL WST, INC.
1550 E. GREG STREET
SPARKS, NV 89431
Phone:

	Data Code	Description	Welght Front	Welght Rear
	AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 82.01 in		
	FSS-0LH	CALCULATED FRAME SPACE LH SIDE: 30.55 In		
	FSS-0RH	CALCULATED FRAME SPACE RH SIDE: 35.02 in		
	553-002	FLANGED TAPERED END OF FRAME		
	587-088	HOSTLER-HOLLAND PH-30RP41 PINTLE HOOK		
	559-001	STANDARD WEIGHT ENGINE CROSSMEMBER		
	562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)		
	572-016	HOSTLER 6,000# CAPACITY HEAVY DUTY TOWING CROSSMEMBER		
	565-001	STANDARD SUSPENSION CROSSMEMBER		
	568-001	STANDARD WEIGHT REAR SUSPENSION CROSSMEMBER		
Chassi	s Equipment	The state of the s		
	674-001	LH BACK OF CAB ACCESS		
	592-057	42 INCH (1050MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS	10	10
	556-041	12 INCH CHROMED STEEL HEAVY DUTY BUMPER	30	-5
	557-003	CENTER STEP CUTOUT IN BUMPER		
	558-033	REMOVABLE FRONT TOW HOOKS STORED ON THE CHASSIS FRAME	25	
	574-003	SINGLE LICENSE PLATE BRACKET BELOW BUMPER		
	585-043	BETTS B-35 PAINTED MUDFLAP BRACKETS		
	590-002	WHITE MUDFLAPS		
	586-031	FRONT CAB MOUNTED MUDFLAPS AND HOOD MOUNTED SPLASH SHIELDS		
	551-003	HUCK-SPIN ROUND COLLAR CHASSIS FASTENERS EXCLUDING FIFTH WHEEL		
	583-058	PLASTIC QUARTER FENDERS WITHOUT LOGO		30
	602-076	28 INCH LOCKING TOOL BOX WITH STEPS AND DIAMOND PLATE COVER, 28L X 20H X 20D	55	55
	61B-003	SINGLE TOOL/STORAGE BOX #1 FRAME MOUNTED LH SIDE BACK OF CAB		
	609-001	STORAGE BOX BRIGHTWORK		
	604-008	PAINTED STEEL TUBE STYLE TIRE CARRIER BACK OF CAB	40	40
Fifth W	heel			
	E70 1D2	LOCT ISK'27 SEDIES ELAT DI ATE MOLINTED		

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578-1B3



JOST JSK37 SERIES FLAT PLATE MOUNTED

STATIONARY FIFTH WHEEL

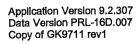
	Data Code	Description	Weight Front	Welght Rear
	A01-99D	REQUESTED MIN UNLADEN 5TH WHEEL HEIGHT: 46.0 in		
	577-102	FIFTH WHEEL 102MM (04.0 INCHES) AHEAD OF SUSPENSION CENTERLINE		
	580-004	ADDITIONAL FIFTH WHEEL DRILLINGS AT 2 AND 4 INCHES FORE AND AFT OF BOLT DOWN POSITION		
	582-094	199MM (7.85 INCH) FIFTH WHEEL HEIGHT		
	570-004	PLATE MOUNT - FIFTH WHEEL MOUNTING		
	579-006	RH FIFTH WHEEL RELEASE		
Fuel Ta	inks			
	206-156	100 GALLON/378 LITER ALUMINUM FUEL TANK - RH	105	20
	204-156	100 GALLON/378 LITER ALUMINUM FUEL TANK - LH	10	
	218-006	25 INCH DIAMETER FUEL TANK(S)		
	215-005	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS		
	212-014	LH FUEL TANK MOUNTED FORWARD, RH FUEL TANK MOUNTED AFT	30	-30
	664-002	POLISHED STEP FINISH		
	205-001	FUEL TANK CAP(S)		
	216-020	EQUIFLO INBOARD FUEL SYSTEM		
	202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE		
Tires				
	093-1NX	BRIDGESTONE R283A 11R24.5 14 PLY RADIAL FRONT TIRES	22	Control of the Contro
	094-0WF	GOODYEAR G182 RSD 11R24.5 14 PLY RADIAL REAR TIRES		240
Hubs				
	418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS	20	
	450-060	CONMET PRESET PLUS PREMIUM IRON REAR HUBS		
Wheels		<b>建设设置,以及时间,是是国际企业</b>		
entition of the second	502-1N6	ACCURIDE 50409 24.5X8.25 10-HUB PILOT 6.17 INSET 2-HAND STEEL DISC FRONT WHEELS	16	3
	505-1N6	ACCURIDE 50409 24.5X8.25 10-HUB PILOT 2- HAND STEEL DISC REAR WHEELS		64



	Data Code	Description	Welght Front	Weight Rear	
Proposed Contract	829-057	122 INCH BBC ALUMINUM CONVENTIONAL CAB			
	653-004	RH CAB DOOR(S) WITH 70 DEGREE DOOR STOP			
	651-004	LH CAB DOOR(S) WITH 70 DEGREE DOOR STOP			
	682-001	34 INCH MID-ROOF SLEEPERCAB	140	180	
	784-051	AEROFLEX DEFLECTOR AND BRACKETS (H=27"-45"), FACTORY PAINTED AND INSTALLED	90	10	
	783-011	CAB/SLEEPER SIDE EXTENDERS - 102 INCH WITH BLACK FLEXIBLE ENDS, 11/7	40	45	
	704-023	12 INCH LH BAGGAGE DOOR WITH INTERIOR PULL CABLE			
	650-008	AIR CAB MOUNTS			
	648-002	NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE			
	667-001	FRONT FENDERS			
	678-042	RH EXHAUST MOUNTED EXTERIOR GRAB HANDLE AND LH AND RH INTERIOR GRAB HANDLES			
	645-003	BRIGHT FINISH BEZEL WITH STYLIZED TILT HANDLE			
	646-006	STAINLESS STEEL GRILLE			
	65X-004	BLACK HOOD MOUNTED AIR INTAKE GRILLE			
	644-068	FIBERGLASS HOOD WITH REINFORCED FENDERS			
	652-025	122SD NAMEPLATE			
	690-010	ENGINE COMPARTMENT PREMIUM NOISE ABATEMENT AND INSULATION			
	727-1AH	SINGLE 14 INCH ROUND POLISHED AIR HORN ROOF MOUNTED			
	726-001	SINGLE ELECTRIC HORN			
	728-001	SINGLE HORN SHIELD			
	657-1CV	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME WITH (4) KEYS			
	575-001	REAR LICENSE PLATE MOUNT END OF FRAME			
	312-050	HALOGEN COMPOSITE HEADLAMPS			
	302-054	FREIGHTLINER LED MARKER LIGHTS INTEGRAL WITH EXTERIOR SUN VISOR			
	315-059	RECTANGULAR AMBER FOG LIGHTS MOUNTED UNDER BUMPER	6		
	311-003	DAYTIME RUNNING LIGHTS WITH ROCKER/TOGGLE MOMENTARY INTERRUPTER SWITCH			



Data Code	Description	Weight Front	Welght Rear
294-042	FREIGHTLINER LED FLANGE MOUNTED STOP/TAIL/TURN LIGHTS WITH SEPARATE INCANDESCENT BACKUP LIGHTS		5
300-015	STANDARD FRONT TURN SIGNAL LAMPS		
318-034	(2) SWIVEL UTILITY LIGHTS MOUNTED HIGH INBOARD ON SIDE EXTENDERS	6	
744-1CA	DUAL BRIGHT FINISH HEATED AERODYNAMIC MIRRORS WITH INTEGRAL CONVEX AND DUAL AXIS LH AND RH REMOTE	20	
797-001	DOOR MOUNTED MIRRORS		
796-001	102 INCH EQUIPMENT WIDTH		
743-209	LH AND RH CONVEX MIRRORS INTEGRAL WITH PRIMARY MIRRORS		
74A-001	RH DOWN VIEW MIRROR		
729-001	STANDARD SIDE/REAR REFLECTORS		
73A-002	REAR REFLECTIVE DEVICE		
677-055	RH AFTERTREATMENT SYSTEM CAB ACCESS WITH POLISHED DIAMOND PLATE COVER		
776-004	(2) PAINTED SLEEPER VENTS, LH AND RH		
764-020	STAINLESS STEEL EXTERIOR SUN VISOR WITH INTEGRAL MARKER LIGHTS	16	
661-006	TINTED DOOR GLASS		
654-011	RH AND LH ELECTRIC POWERED WINDOWS		
663-014	2-PIECE TINTED CURVED BONDED WINDSHIELD		
659-007	8 LITER WINDSHIELD WASHER RESERVOIR, CAB MOUNTED, WITHOUT FLUID LEVEL INDICATOR		
Cab Interior			
707-1BX	OPAL GRAY CHAPARRAL CLOTH INTERIOR		
70K-001	CLASSIC SLATE GRAY HARD TRIM		
706-047	LH DOOR TRIM WITH ADDITIONAL ARCTIC SEAL PACKAGE		
708-047	RH DOOR TRIM WITH ADDITIONAL ARCTIC SEAL PACKAGE		
772-022	CAB BLACK FLOOR MATS WITH PREMIUM NOISE ABATEMENT AND INSULATION		
773-010	BLACK FLOOR MATS WITH PREMIUM NOISE ABATEMENT AND INSULATION IN SLEEPER	10	
771-003	BAGGAGE COMPARTMENT BLACK FLOOR MATS WITH PREMIUM NOISE ABATEMENT AND INSULATION		
785-007	DASH MOUNTED ASH TRAY AND LIGHTER, DRIVER SIDE		





	Data Code	Description	Welght Front	Welght Rear	
	691-006	FORWARD ROOF MOUNTED CONSOLE WITH DOORS RH AND LH			
	693-025	LH AND RH DOOR MAP POCKETS			
	741-003	CLOTHES ROD IN SLEEPER			
	826-016	24 INCH WIDE LIFTABLE LOWER BUNK			
•	666-005	TENT STYLE BUNK RESTRAINT FOR LOWER BUNK			
	742-030	(3) CUP HOLDERS, LH, CENTER AND RH DASH			
	680-024	AGATE/SLATE GRAY WING DASH			
	720-011	5 LB. FIRE EXTINGUISHER MOUNTED IN LH BAGGAGE COMPARTMENT	10		
	700-014	HEATER, DEFROSTER AND AIR CONDITIONER WITH CONSTANT OUTLET TEMPERATURE CONTROL			
	701-002	HVAC DUCTING WITH MAIN FRESH AIR FILTER			
	703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH			
	170-015	STANDARD HEATER PLUMBING			
	130-033	DENSO HEAVY DUTY AIR CONDITIONER COMPRESSOR			
	698-001	RADIATOR MOUNTED AIR CONDITIONER CONDENSER			
	702-002	BINARY CONTROL, R-134A			
	739-028	EXTREME CLIMATE THERMAL CAB AND SLEEPER INSULATION	30	30	
	285-001	AUTOMATIC SELF-RESET CIRCUIT BREAKERS			
	280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM			
	322-011	DOOR AND BUNK ACTIVATED LH AND RH BUNK MOUNTED BAGGAGE COMPARTMENT LIGHTS			
	324-1A3	DOOR ACTIVATED DOME/RED MAP LIGHTS LH AND RH OVERHEAD, COURTESY LIGHTS IN EACH DOOR AND FOOT WELL LIGHTS LH AND RH WITH DASH SWITCH			
	325-036	(1) DOME LIGHT AND (1) READING LIGHT WITH DASH AND BUNK SWITCHES			
	655-001	CAB DOOR LATCHES WITH MANUAL DOOR LOCKS			
	740-001	FLAT FOAM MATTRESS IN SLEEPER			
	284-009	(1) 12 VOLT POWER OUTLET IN SLEEPER PANEL			
	722-002	TRIANGULAR REFLECTORS WITHOUT FLARES	10		



1	Data Code	Description	Welght Front	Weight Rear
	756-1D9	PREMIUM HIGH BACK AIR SUSPENSION DRIVER SEAT WITH 3 CHAMBER AIR LUMBAR, INTEGRATED CUSHION EXTENSION, FORWARD AND REAR CUSHION TILT, ADJUSTABLE SHOCK ABSORBER	40	
	760-1J2	BASIC HIGH BACK NON SUSPENSION TOOL BOX PASSENGER SEAT		
;	759-007	DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS	4	
•	758-034	CLOTH WITH CLOTH INSERT DRIVER SEAT		
;	761-034	CLOTH WITH CLOTH INSERT PASSENGER SEAT		
•	763-011	3 POINT ADJUSTABLE D-RING RETRACTOR DRIVER AND PASSENGER SEAT BELTS		
;	709-006	SLEEPER CURTAIN		
	532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN		
	540-016	18 INCH (450MM) LEATHER WRAPPED STEERING WHEEL		
7	765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS		
instrume	nts & Contro	<b>)</b>		
(	870-002	BRIGHT ARGENT FINISH GAUGE BEZELS		
7	732-046	BANDON DRIFTWOOD DRIVER INSTRUMENT PANEL		
7	734-046	BANDON DRIFTWOOD CENTER INSTRUMENT PANEL		
4	486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM		
8	840-002	2 INCH PRIMARY AND SECONDARY AIR PRESSURE GAUGES		
7	198-002	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITH GRADUATIONS		
7	721-021	87 DB TO 112 DB SELF-ADJUSTING BACKUP ALARM		3
1	149-017	ELECTRONIC CRUISE CONTROL WITH SWITCHES ON AUXILIARY GAUGE PANEL (B DASH PANEL)		
1	156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY		,
8	311-040	ICU4ME DRIVER MESSAGE CENTER WITH GRAPHICAL DISPLAY, WHITE FACE GAUGES, DIAGNOSTICS AND DATA LINKED		



Data Code	Description	Weight Front	Weight Rear	
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH			
844-001	2 INCH ELECTRIC FUEL GAUGE			
845-011	FUEL FILTER RESTRICTION INDICATOR			
148-085	EMISSIONS LIMITED IDLE ADJUST			
866-009	DUAL REAR AXLE TEMPERATURE GAUGES WITH SENSOR SHIELD			
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE			
854-001	ENGINE OIL TEMPERATURE GAUGE			
867-004	ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER			
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY			
372-051	CUSTOMER FURNISHED AND INSTALLED PTO CONTROLS			
49B-005	ENHANCED STABILITY ADVISOR AND CONTROL			
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE			
679-001	OVERHEAD INSTRUMENT PANEL			
746-116	AM/FMWB WORLD TUNER RADIO WITH SIRIUS XM, CD PLAYER, BLUETOOTH, IPOD INTERFACE AND USB AND AUXILIARY INPUTS, J1939	10		
747-001	DASH MOUNTED RADIO			
750-007	(4) RADIO SPEAKERS: (1) COAXIAL IN EACH DOOR AND (2) COAXIALS IN SLEEPER			
748-014	COBRA 29NW LTD CLASSIC FACTORY INSTALLED CB RADIO	5		
749-001	ROOF/OVERHEAD CONSOLE CB RADIO PROVISION			
752-018	MULTI-BAND AM/FM/WB/CB DUAL MIRROR MOUNTED ANTENNA SYSTEM			
78C-003	INTEROPERABLE SDAR ANTENNA			
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER			
817-001	STANDARD VEHICLE SPEED SENSOR			
812-001	ELECTRONIC 3000 RPM TACHOMETER			
813-1B4	VT-HU CONNECTIVITY PLATFORM HARDWARE			



	Data Code	Description	Weight Front	Welght Rear
	8D1-002	2 YEARS DETROIT CONNECT BASE PACKAGE (VIRTUAL TECHNICIAN, DETROIT CONNECT PORTAL ACCESS) FOR VT-HU CONNECTIVITY PLATFORM		
	8Z1-998	NO ZONAR SERVICES SELECTED		
	162-002	IGNITION SWITCH CONTROLLED ENGINE STOP		
	329-006	ONE EXTRA SWITCH IN DASH WITH INDICATOR LAMP AND WIRE TO CHASSIS AT BACK OF CAB/SLEEPER		
97	482-001	BW TRACTOR PROTECTION VALVE		
	883-001	TRAILER HAND CONTROL BRAKE VALVE		
	836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY		
	660-008	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY		
	304-003	MARKER LIGHT/HEADLIGHT SWITCH WITH SEPARATE INTERRUPTER FOR CLEARANCE LIGHTS		
	882-004	TWO VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR		
	299-005	GROTE TURN SIGNAL SWITCH WITH DIMMER		
	298-045	12 BULB 25 AMP HEAVY DUTY ELECTRONIC FLASHER		
	869-998	NO MISCELLANEOUS GAUGES		
France of the District	065-000	PAINT: ONE SOLID COLOR		
(G)[0]				
	980-5F6	CAB COLOR A: L0006EB WHITE ELITE BC		
	986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT		
	962-972	POWDER WHITE (N0006EA) FRONT WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)		
	966-972	POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)		
Kerokiji.	นี้ได้เก็บได้เรื่อนเติโ			
Part of the State	996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS		
y word				



Prepared by:
Jim Pescitelli
SIERRA FTL STL WST, INC.
1550 E. GREG STREET
SPARKS, NV 89431
Phone:

Data Code

Description

Welght Front Weight Rear

999-042

DEALER HAS BEEN ADVISED OF AND ACCEPTED RESPONSIBILITY FOR ANY CAB OR CHASSIS MODIFICATIONS DUE TO POSSIBLE BACK OF CAB RECEPTACLE/TIRE CARRIER INTERFERENCE

#### TOTAL VEHICLE SUMMARY

Weight Summary			
The state of the s	Welght	Welght	Total
	Front	Rear	Welght
Factory Weight <sup>+</sup>	10054 lbs	7468 lbs	17522 lbs
Total Weight <sup>+</sup>	10054 lbs	7468 lbs	17522 lbs

(+) Weights shown are estimates only.
If weight is critical, contact Customer Application Engineering.



# WESTERN NEVADA KENWORTH L.L.C

KE	NN	HTS

Sold To: State of Nevada AGG.	Invoice :	Budget Quote	

Western Nevada 8640 Canyon River Sparks, NV 89434-(775)353-2828

Date: 5/13/2016

QTY		Make	Model	VIN	Unit Price	Extension
1		53 ft Refer	Trailer	-	\$85,000.00	
1		Lift gate	Tommy	Installed	\$12,500.00	
10			Dividers	installed	\$8,000.00	
			2 21			
			•	:		
İ						
	ni			Grand Total	\$105,500.00	



James R. Wells, CPA Director

> Janet Murphy Deputy Director

# STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

July 26, 2017

To:

James R. Wells, Clerk of the Board

Governor's Finance Office

From:

Curtis Palmer, Budget Officer

**Budget Division** 

Subject:

BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

# DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES DIVISION OF ENVIRONMENTAL PROTECTION

#### Agenda Item Write-up:

Pursuant to NRS 334.010, the Department of Conservation and Natural Resources, Division of Environmental Protection, requests approval to purchase one new replacement vehicle in Fiscal Year 2018 in an amount not to exceed \$23,958.

#### Additional Information:

The department seeks approval to purchase a total of one vehicle to be used in accomplishing the mission of the division and in accordance with the agency's 2018 legislatively approved budget (BA 3186, E710).

#### Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED:_	an
ACTION ITEM	<b>1</b> :

# STATE OF NEVADA



Brian Sandoval, Governor Bradley Crowell, Director Greg Lovato, Administrator

ENVIRONMENTAL PROTECTION

DATE:

July 17, 2017

TO:

Curtis Palmer, Budget Officer

Governor's Finance Office

FROM:

Brandon Beach, Administrative Assistant

NDEP Bureau of Water Pollution Control

SUBJECT:

State Vehicle Purchase

The Nevada Department of Conservation and Natural Resources, Division of Environmental Protection, is seeking approval from the State Board of Examiners pursuant to NRS 334.010 to purchase the following 1 vehicle as approved by the 2017 Legislative Session:

DU	Cat	GL	Equipment Type	Qty	Leg App Rate	Revised Rate	Pur Qty	Actual Cost
E710	78	8360	SEDAN (Alt Fuel)	1	\$26,559	\$23,958	ı	\$23,958
L				1			1	\$23,958

Thank you in advance for your consideration of this request. If you have any questions, please call me at 775-687-9421.

# Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: DCNR-NDEP-BWPC	Budget Account #: 3186
Contact Name: Brandon Beach	Telephone Number: 775-687-9421
Pursuant to NRS 334.010, agencies must receive prior writer	tten consent to purchase State vehicles. This applies to all
new and used vehicles. Please provide the following infor	mation:
Number of vehicles requested: 1 A	
Is the requested vehicle(s) new or used: New	mount of the request: \$26,559.00
Type of vehicle(s) purchasing e.g. compact sedan, inter-	mediate sedan, SUV, pick up, etc.:
Intermediate Sedan	<i>a</i>
Mission of the requested vehicle(s):	
For Permit Writers and Inspectors to attend inspe	ections/meet and greets/meetings/etc.
Were funds legislatively approved for the request?	If yes, please provide the decision unit number:
■ Yes No	E710
res []140	If no, please explain how the vehicles will be funded?
Is the requested vehicle(s) an addition to an existing flee	et or replacement vehicle(s):
Addition(s)1Replacement(s)	
Does the requested vehicle(s) comply with "Smart Way	or "Smart Way Elite" requirements pursuant to
SAM 1308? If not, please explain.	or small way since requirements pursuant to
Yes	
Please Complete for Parkers AVIII C	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate	Does this resource was a large to the same of the same
sedan, SUV, pick up, etc.)	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle
	is being replaced.
Current Vehicle Information:	Yes.
Vehicle #1 Model Year: 2002	res.
Odometer Reading: 105,459 Type of Vehicle:	
Pick Up	If the members many such into its answers to the state of
Vehicle #2 Model Year:	If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
Odometer Reading:	venione, explain the need for the appraise.
Type of Vehicle:	
Please attach an additional sheet if necessary	
APPOINTING AUTHORITY APPROVÁL:	
had land	0)
	Administrates 7/17/17
Agency Appointing Authority Title	Date
BOARD ON EXAMINERS' APPROVAL:	
Approved for Purchase Not Approved for Purch	2000
- Approved for t dicitate     Not Approved for Purch	IASC
Board of Examiners Date	

# **STANDARD PAGE - ALTERNATE FUEL - 8476**

(Use separate page for each package)

**DEALER NAME:** 

:APITAL FORD, CARSON CITY, NEVADA (TIM SMITH 775-882-5353 ext.211)

Specify State's Vehicle Item Number: 1.2 Sedan: Intermediate, 4 door; 5-6 passenger

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
Ford, Fusion Hybrid, 2017 (P0U)	\$23,958	\$24,258
State vehicle miles per gallon (MPG): 44 City	- 41 Hiway	
State manufactures warranty: 3 Year 36,000 n	nile comprehensive - 5 Year	60,000 mile powertrain
Specify engine size and emission rating: 2.0L	iVCT I4 Atkinson Cycle	
Includes Minimum Standard Equipment Liste (Refer to page 6 of bid)	d:xYesNo If n	o, state exceptions:
Exterior Color: List available colors: Shadow Black, White Gold, Magnetic, Lightning	Blue, Burgandy, Ruby Red, In	got Silver, Oxford White
Seats, Cloth: List available colors:		
Medium Light Stone,		
GVW:	WHEELBASE:112"	
(When Applicable)	(When A	pplicable)

# **OPTION PACKAGE PAGE ~ FLEET**

(Use separate page for each package)

**DEALER NAME:** 

CAPITAL FORD, CARSON CITY, NEVADA (TIM SMITH 775-882-5353 ext.211)

Specify State's Vehicle Item Number: 1.2 Sedan: Intermediate, 4 door; 5-6 passenger

# **ITEMIZED OPTION PAGE ~ FLEET**

(Use separate page for each package)

	(Use separate page for each package)
DEALER NAME	

The second secon		DEDUCT AMOUNT
ABS Brake System	Incl.	\$-
Air Conditioning	Incl.	\$-
Cruise Control	Incl.	\$-
Diesel Engine	N.A.	\$-
Engine Block Heater	\$85	\$-
SE	\$806	\$-
Bluetooth wireless streaming	Incl.	\$-
Variable intermittent speed-sensitive w	ripers wip\$	\$-
Power Mirrors	Incl.	\$-
Power Locks	Incl.	\$-
Dual power remote mi	Incl.	\$-
Power Windows	Incl.	\$-
Radio; AM/FM Stereo, CD	Incl.	\$-
Electric parking brake	Incl.	\$-
Cargo Net	\$25	\$-
All Weather Mats	\$115	\$-

MSRP:\$26,060	
Delivery charge for other than Reno or Las Vegas (i.e. Elv) \$.78 per mile	

# State of Nevada BAV Line Items

Budget Period: 2017-2019 Biennium (FY18-19)

Budget Account: 3186 DCNR - DEP WATER POLLUTION CONTROL

Version: L01 LEGISLATIVELY APPROVED

Department: 70 DEPARTMENT OF CONSERVATION & NATURAL RESOURCES

Division: 709 DCNR - ENVIRONMENTAL PROTECTION

Function: 055 INFRASTRUCTURE

Sub-Function: 020 CONSERVATION & NATURAL RESOURCES

Fund: 101 GENERAL FUND Assigned Analyst: crocketc

DU	Grp	Catg	GL	Description	Actual	Work Pgm	Year 1	Year 2	Schedule
E710	000	00	2511	BALANCE FORWARD FROM PREVIOUS YEAR	0	0	0	-37,629	- None -
E710	000	78	8310	PICK-UPS, VANS - NEW	0	0	0	31,005	EQUIPMENT
E710	000	78	8360	AUTOMOBILES - NEW	0	0	26,559	0	EQUIPMENT
E710	000	78	8371	COMPUTER HARDWARE <\$5,000 - A	0	0	11,070	16,260	EQUIPMENT
E710	000	86	9178	RESERVE - BAL FWD TO SUBSEQUENT FY	0	0	-37,629	-84,894	- None -

James R. Wells, CPA Director

> Janet Murphy Deputy Director



# STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | <u>www.budget.nv.gov</u> | Fax: (775) 684-0260

Date:

August 14, 2017

To:

James R. Wells, Clerk of the Board

Governor's Finance Office

From:

Curtis Palmer, Budget Officer

**Budget Division** 

Subject:

BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

# DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES DIVISION OF FORESTRY

# Agenda Item Write-up:

Pursuant to NRS 334.010, the Department of Conservation and Natural Resources, Division of Forestry, requests approval to purchase one new vehicle in Fiscal Year 2018 in an amount not to exceed \$37,252.

# Additional Information:

The department seeks approval to purchase one helitack maintenance vehicle to be used to maintain agency helicopters and in accomplishing the mission of the division and in accordance with the agency's one-shot appropriation (SB 537) which includes the vehicle purchase and build out totaling \$149,249.

# Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED:	an
ACTION ITEM:	

# Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: DCNR - Forestry	Budget Account #: 4195
Contact Name: Michael Xavier	Telephone Number: 775-384-4327
new and used vehicles. Please provide the following info	
Number of vehicles requested: 1 A	Amount of the request: $\frac{537,252}{}$
Is the requested vehicle(s) new or used: New Type of vehicle(s) purchasing e.g. compact sedan, inter	was distanced as CHV at Language
Aviation Mechanic truck	rmediate sedan, SUV, pick up, etc.:
Mission of the requested vehicle(s):	× ×
To maintain aircraft for protecting life and proper	ty on emergency incidents statewide
Were funds legislatively approved for the request?	If yes, please provide the decision unit number:
	E350
Yes No	If no, please explain how the vehicles will be funded?
Is the requested vehicle(s) an addition to an existing fle	eet or replacement vehicle(s):
Addition(s) Replacement(s)	
Does the requested vehicle(s) comply with "Smart Wa	v" or "Smart Way Elite" requirements pursuant to
SAM 1308? If not, please explain.	
N/A	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate	Done this request must the undergonest she duty with the
sedan, SUV, pick up, etc.)	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle
bodaii, bo v, piet up, etc.)	is being replaced.
Current Vehicle Information:	- 1
Vehicle #I Model Year: N/A	N/A
Odometer Reading:	. 1.4
Type of Vehicle:	101
Vehicle #2 Model Year: N/A	If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
Odometer Reading:	venicie, explain the need for the apgrade.
Type of Vehicle:	Not replacement or upgrade
Please attach an additional sheet if necessary	
APPOINTING AUTHORITY APPROVAL:	
$\sim$ $\sim$	
Jaroth Dean	of formistrator 8/7/17
Agency Appointing Authority Title	A GOMMASTRATOR 8/7/17 Date
BOARD OF EXAMINERS' APPROVAL:	
Approved for Purchase Not Approved for Pur	rchase
Board of Examiners Da	te

New 5/4/17

# STANDARD PAGE/COST MATRIX ~ BID #8475 FLEET VEHICLES ~ UPDATED 20160822

(Use separate page for each package)

		ENO, NEVADA (BILL FLE			
Specify State's Vehicle Item N	umber:	3.6.B, TRUCK, 1TO		REW CAB, CHASSIS,	
(i.e. 1.1 Seden: Full size; 4 door; 6 passenger)			DRW		
Specify MANUFAC		Base Price		Base Price for	
MODEL NAME, YEAR & BOD		RENO/CARSO		LAS VEGAS	
2017 FORD F-550 (V	\$37,252	The second second	\$37,852		
State vehicle miles per galion					
State manufactures warranty:					
Specify alternate fuel engine s					
Includes Minimum Standard E	quipment Listed: _	X_YesNo If no,	state exception	ns:	
Exterior Color: List available of	olors: (CC=CLEAR	COAT; CC/M=CLEARCO	AT/METALLIC)		
BLUE JEANS (	CC/M	N1 I	SHADOW BLA	CK G1	
INGOT SILVER	A STATE OF THE PARTY OF THE PAR	UX	CARIBOU	H5	
OXFORD WHIT	The second secon	Z1 Z1	MAGNETIC	The second district the se	
RACE REI	THE RESERVE AND ADDRESS OF THE PARTY OF THE	PQ	WATERIO		
TVIOLITE					
Seats, Cloth: List available co	lors:		***************************************		
GREY					
GVW: 17950#		WHEELBA	ASE: 176"		
(When Applicat	ble)	7777220	The second second second second	Applicable)	
(VVIIci) Applica	biej	(When Applicable)			
DEALER NAME: JON Specify State's Vehicle Item N (i.e. 1.1 Sedan: Full size; 4 door, 6 passenger)		3.6.B, TRUCK, 1TO		CREW CAB, CHASSIS,	
Option Package Name/Code:	XLT	\$2,870			
List Equipment Features Below:		0/40 CLOTH BENCH, A/C	. AM/FM/CD. C		
TILT & POWER WINDOWS/LO					
ITE		AGE ~ BID #8475 FLEET parate page for each package)	VEHICLES		
		ENO, NEVADA (BILL FLI			
Specify State's Vehicle Item N	umber:	3.6.B, TRUCK, 1TO		CREW CAB, CHASSIS,	
(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)			DRW		
				DEDUCT AMOUNT	
ABS Brake System		\$ INCL.		<b>\$-</b>	
Air Conditioning	,	\$ INCL.		\$-	
Cruise Control		\$ INCL.		\$-	
Diesel Engine (6.7L 4V V8)		\$7,8		\$-	
Engine Block Heater			84	\$-	
Four Wheel Drive (4x4)	\$3,1		<b>\$</b> -		
Heavy Duty Alternator (200A; Di	ESEL ONLY)		64	\$-	
Hitch Receiver		\$ INCL.	Table The Control	\$-	
Integrated Trailer Brake		\$ INCL. w/TBC		\$-	
Keyless Entry w/Fob		\$ INCL.		\$-	
Limited Slip Differential		\$3	23	\$- T 1	
Paint, Metallic		\$ OPTIONAL N/C		<b>\$</b> -	
Power Mirrors		\$ INCL. \$-			
Power Lacks		\$ INCL		S-	

Power Seat, DRIVER ONLY	\$ 828 (XLT ONLY)	S-
Power Windows	\$ INCL.	<b>\$</b> -
Radio; AM/FM Stereo, CD	\$ INCL.	\$-
Rear Window Wiper	\$ NA	\$-
Seats, Vinyl Vinyl Colors: TAN OR GREY	\$ NC	
Skid Plate (4WD ONLY)	\$85	\$-
Tilt Steering	\$ INCL.	\$-
Tire, Spare, Full Size	\$ INCL.	\$
Trailer Tow Mirrors	\$ INCL.	\$-
Trailer Tow Package	\$ INCL.	\$-

# ITEMIZED OPTIONS PAGE ~ BID #8475 FLEET VEHICLES

(Uso separate page for each package)

Specify State's Vehicle Item Number:	RENO, NEVADA (BILL FLETCHER/ 3.6.B, TRUCK, 1TON, FULLS	IZE CREW CAB CHASSIS
(i.e. 1.1 Sedan: Full size; 4 door, 6 passenger)	DR	
Other:		
6.8L V8 GAS SOHC EFI	\$ Standard	\$-
40/20/40 SPLIT BENCH SEAT	\$ INCL.	\$-
ALL TERRAIN TIRES	\$298	\$-
DUAL ALTERNATORS (355A; DIESEL ONLY)	\$324	\$-
ELECTRONIC SHIFT ON FLY (4WD ONLY)	\$171	\$-
SNOW PLOW PREP PKG	\$79	\$-
CAB STEPS, BLACK	\$295	\$-
UPFITTER SWITCHES	\$105	\$-
TRANSMISSION PTO	\$257	\$-
TAILGATE ASSIST & STEP	N/A	\$-
TRAILER BRAKE CONTROLLER (TBC)	\$249	\$-
SPRAY-IN BEDLINER	N/A	\$-
19,000lb Payload Package	\$1,063	\$-
DAYTIME RUNNING LIGHTS	\$41	\$-
SYNC (HANDS FREE PHONE)	\$386	\$-
EXTRA Keyless Entry w/Fob	\$350	\$-
Other:	S Grant Market Control of	S-

Delivery can take 90-120 days post order.

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per unit mile.

+ 120.00 Rear Stab Bar

# Budget Account: 4195 DCNR - FORESTRY ONE-SHOT APPROPRIATIONS

# **SB537 General Fund Apprpriation:**

		<b>Hoist For Air Operations</b>		314,008		
		Helitack Mechanic Truck		149,249		
		Deferred Maintenance		472,650		
			Total A	ppropriation	935,907	•
<u>Catg</u>	<u>GL</u>	Equipment Type	ltem Ttl	GL Total	Category Total	
5	8270	Mechanic Truck	149,249			
5	8270	Hoist Equpment >\$5000	276,102			
				425,351	-	
5	8271	Hoist Equpment <\$5000	5911	5,911		
					431,262	Total Cat 05
16	7060	Contract Hoist Training	31995	31,995	31,995	<b>Total Cat 16</b>
95	716A	Deferred Maint	472650	472,650	472,650	<b>Total Cat 95</b>
				Total	935,907	

#### Senate Bill No. 537-Committee on Finance

#### CHAPTER.....

AN ACT making appropriations to the Division of Forestry of the State Department of Conservation and Natural Resources for certain equipment, a vehicle and certain deferred maintenance projects; and providing other matters properly relating thereto.

EXPLANATION - Matter in bolded italics is new, matter between brackets [omitted material] is material to be omitted.

# THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

Section 1. 1. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of \$314,008 for a rescue hoist for the Air Operations Program.

2. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of \$149,249 for a helitack mechanic truck to increase the likelihood of initial attack success during an ongoing drought.

3. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources the sum of \$472,650 for deferred maintenance projects focused on life and safety issues and critical asset preservation.

4. There is hereby appropriated from the State General Fund to the Division of Forestry of the State Department of Conservation and Natural Resources for the forestry conservation camps the sum of \$348,004 for deferred maintenance projects focused on life and safety issues and critical asset preservation.

Sec. 2. Any remaining balance of the appropriations made by section 1 of this act must not be committed for expenditure after June 30, 2019, by the entity to which the appropriation is made or any entity to which money from the appropriation is granted or otherwise transferred in any manner, and any portion of the appropriated money remaining must not be spent for any purpose after September 20, 2019, by either the entity to which the money was appropriated or the entity to which the money was subsequently granted or transferred, and must be reverted to the State General Fund on or before September 20, 2019.



Sec. 3. This act becomes effective upon passage and approval.

20 ---- 17





James R. Wells, CPA
Director

Janet Murphy Deputy Director

# STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | <u>www.budget.nv.gov</u> | Fax: (775) 684-0260

Date:

August 14, 2017

To:

James R. Wells, Clerk of the Board

Governor's Finance Office

From:

Curtis Palmer, Budget Officer CP

**Budget Division** 

Subject:

BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

# DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES DIVISION OF WATER RESOURCES

# Agenda Item Write-up:

Pursuant to NRS 334.010, the Department of Conservation and Natural Resources, Division of Water Resources, requests approval to purchase three new vehicles and one replacement vehicle in Fiscal Year 2018 in an amount not to exceed \$110,922.

# Additional Information:

The department seeks approval to purchase three new vehicles in accordance with the agency's 2018 legislatively approved budget (BA 4171, E350). The department also seeks approval to purchase one replacement vehicle (BA 4211). All vehicles are to be used in accomplishing the mission of the division.

# **Statutory Authority:**

BOE approval required pursuant to NRS 334.010.

REVIEWED:\_\_\_\_\_

# Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Water Resources	Budget Account #: 4171
Contact Name: Bonnie Kordonowy	Telephone Number: 775-684-2863
Pursuant to NRS 334.010, agencies must receive prior wri	tten consent to purchase State vahiolog. This and it at
new and used vehicles. Please provide the following infor	mation:
Number of vehicles requested: 3	mount of the ways and figures of
Is the requested vehicle(s) new or used: New	mount of the request: \$83,028.00
Type of vehicle(s) purchasing e.g. compact sedan, inter-	mediate sedan, SUV, pick up, etc.:
Pickup i rucks	
Mission of the requested vehicle(s):	
To distribute surface water, conduct field work, pumpage and crop inventories, we	Il drilling site visits for compliance, ground water and hydrologic data collection.
Were funds legislatively approved for the request?	If yes, please provide the decision unit number:
	E350
Yes No	If no, please explain how the vehicles will be funded?
Is the requested vehicle(s) an addition to an existing flee	et or replacement vehicle(s):
	( )
Addition(s) Replacement(s)	
Does the requested vehicle(s) comply with "Smart Way"	" or "Smart Way Elite" requirements pursuant to
SAM 1300? If not, please explain.	
Yes	
Please Complete for Replacement Vehicles Only:	
(For type of vehicle, i.e., compact sedan, intermediate	Does this request meet the replacement schedule criteria
sedan, SUV, pick up, etc.)	pursuant to SAM 1309? If no, explain why the vehicle
Current Vehicle Information:	is being replaced.
Vehicle #1 Model Year:	
Odometer Reading:	
Type of Vehicle:	
XX 1 1 1 1 10 3 5 1 1 1 XX	If the replacement vehicle is an upgrade to the existing
Vehicle #2 Model Year: Odometer Reading:	vehicle, explain the need for the upgrade.
Type of Vehicle:	
Please attach an additional sheet if necessary	
APPOINTING AUTHORITY APPROVAL:	
// /.	
	- T C 14
Agency Appointing Authority Title	E ENGINEER 8-11-17 Date
OARD OF EXAMINERS' APPROVAL:	Date
John Of Emminicans All ROVAL.	
Approved for Purchase Not Approved for Purch	nase
Board of Examiners Date	
Date	



Capital Ford 3660 South Carson Street, Carson City, Nevada, 897015579 Office: 775-882-5353 Fax: 775-882-8071

# **Customer Proposal**

Prepared for:

Bonnie **Carson Water District**  Prepared by:

TIMOTHY SMITH Office: 775-882-5353 Email: Tsmith@capitalfordonline.com

Date: 08/10/2017

Vehicle: 2018 F-150 XL

4x4 SuperCrew Cab Styleside 5.5' box 145"

WB



2018 F-150, SuperCrew Cab Styleside 4x4 SuperCrew Cab Styleside 5.5' box 145" WB XL(W1E) Price Level: 815

# Pricing - Single Vehicle

	MSRP
Vehicle Pricing	
Base Vehicle Price	<b>#27 400 00</b>
Options & Colors	\$37,430.00
Upfitting	\$2,250.00
Destination Charge	\$0.00
Subtotal	\$1,295.00
	\$40,975.00
Pre-Tax Adjustments	
Description	
GPC	. \$0.221.00
Subtotal	-\$9,321.00 \$31,654.00
Discount Adjustments	ψο 1,004.00
•	
Discount	-\$4,087.00
Total	\$27,567.00
	Ψ21,301.00
Customer Signature	Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.





STATE OF NEVADA DIVISION OF WATER ELKO OFFICE 2018 Chevrolet Silverado 1500 (CK15543) 4WD Crew Cab

# **Quote Worksheet**

	MSRP
Base Price	\$37,935.00
Dest Charge	\$1,295.00
Adjustments	\$0.00
Total Options	\$1,790.00
Subtotal	\$41,020.00
Subtotal Pre-Tax Adjustments	\$0.00
ess Customer Discount	(\$13,482.25)
Subtotal Discount	(\$13,482.25)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$27,537.75
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
TITLE FEE	\$29.25
Subtotal Post-Tax Adjustments	\$29.25
Total Sales Price	\$27,567.00

### Comments:

THIS IS FOR THE ELKO OFFICE PICKED UP IN LAS VEGAS

Dealer Signature / Date

Customer Signature / Date

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disciosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 3445. Data Updated: Aug 9, 2017 8:52:00 PM PDT.

STATE OF NEVADA DIVISION OF WATER ELKO OFFICE 2018 Chevrolet Silverado 1500 (CK15543) 4WD Crew Cab

# Window Sticker

# SUMMARY

STATE OF NEVADA DIVISION OF WATER ELKO OFFICE 2018 Chevrolet Silverado 1500 (CK15543) 4WD Crew Cab

MSRP:\$37,935.00

Interior:No color has been selected.

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing

Transmission, 6-speed automatic, electronically controlled

OPTIC	ONS		
11.100104010000000	CODE	MODEL	MSRP
	CK15543	STATE OF NEVADA DIVISION OF WATER ELKO OFFICE 2018 Chevrolet Silverado 1500 (CK15543) 4WD Crew Cab	\$37,935.00
		OPTIONS	
	1WT	Work Truck Preferred Equipment Group	\$0.00
	AE7	Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger manual recline	\$0.00
1	C5Z	GVWR, 7200 lbs. (3266 kg)	Inc.
l.	FE9	Emissions, Federal requirements	\$0.00
Į	FHS	E85 FlexFuel capable of running on unleaded or up to 85% ethanol	\$100.00
(	GAZ	Summit White	\$0.00
(	GU4	Rear axle, 3.08 ratio	Inc.
I	H2R	Dark Ash with Jet Black Interior Accents, Cloth seat trim	\$0.00
I	IOB	Audio system, Chevrolet MyLink Radio with 7" diagonal color touch-screen, AM/FM stereo	\$0.00
ř	KNP	Cooling, auxiliary external transmission oil cooler	Inc.
L	_83	Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing	\$1,195.00
N	MYC	Transmission, 6-speed automatic, electronically controlled	\$0.00
1	NZZ	Underbody shield, transfer case protection	\$100.00
F	RBZ	Tires, P255/70R17 all-season, blackwall	\$0.00
F	RD6	Wheels, 17" x 8" (43.2 cm x 20.3 cm) painted steel	\$0.00

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# **Findlay Chevrolet**

Paul Brown | 702-982-4409 | pbrown@findlayauto.com

# STATE OF NEVADA DIVISION OF WATER ELKO OFFICE 2018 Chevrolet Silverado 1500 (CK15543) 4WD Crew Cab

Z82

Trailering Package

\$395.00

ZY1

Paint, solid

\$0.00

Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr,

maintenance-free

inc.

SUBTOTAL

\$39,725.00

Adjustments Total

\$0.00

**Destination Charge** 

\$1,295.00

**TOTAL PRICE** 

\$41,020.00

# **FUEL ECONOMY**

Est City:16 (2017) MPG

Est Highway:22 (2017) MPG

Est Highway Cruising Range:572.00 mi





STATE OFNEVADA DIVISION OF WATER LAS VEGAS OFFICE 2018 Chevrolet Silverado 1500 (CK15543) 4WD Crew Cab 1435

# **Quote Worksheet**

Base Price	MSRP
	\$37,935.00
Dest Charge	\$1,295.00
Adjustments	\$0.00
Total Options	\$1,395.00
Subtotal	\$40,625.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$12,760.25)
Subtotal Discount	(\$12,760.25)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$27,864.75
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
TITLE FEE	\$29.25
Subtotal Post-Tax Adjustments	\$29.25
Total Sales Price	\$27,894.00

### Comments:

THIS IS FOR THE LAS VEGAS OFFICES

Dealer Signature / Date

Customer Signature / Date

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Data Version: 3445. Data Updated: Aug 9, 2017 8:52:00 PM PDT.



STATE OFNEVADA DIVISION OF WATER LAS VEGAS OFFICE 2018 Chevrolet Silverado 1500 (CK15543) 4WD Crew Cab 1435

# **Window Sticker**

# SUMMARY

STATE OFNEVADA DIVISION OF WATER LAS VEGAS OFFICE 2018 Chevrolet Silverado 1500 (CK15543) 4WD Crew Cab 1435

MSRP:\$37,935.00

Interior:No color has been selected.

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing

Transmission, 6-speed automatic, electronically controlled

OPTIONS	, a special determinant, discontinuously controlled	
CODE	MODEL	MSRP
CK15543	STATE OFNEVADA DIVISION OF WATER LAS VEGAS OFFICE 2018 Chevrolet Silverado 1500 (CK15543) 4WD Crew Cab 1435	\$37,935.00
	OPTIONS	
1WT	Work Truck Preferred Equipment Group	\$0.00
AE7	Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger manual recline	\$0.00
C5Z	GVWR, 7200 lbs. (3266 kg)	Inc.
FE9	Emissions, Federal requirements	\$0.00
FHS	E85 FlexFuel capable of running on unleaded or up to 85% ethanol	\$100.00
GAZ	Summit White	\$0.00
GU4	Rear axle, 3.08 ratio	Inc.
H2R	Dark Ash with Jet Black Interior Accents, Cloth seat trim	\$0.00
IOB	Audio system, Chevrolet MyLink Radio with 7" diagonal color touch- screen, AM/FM stereo	\$0.00
KNP	Cooling, auxiliary external transmission oil cooler	Inc.
L83	Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing	\$1,195.00
MYC	Transmission, 6-speed automatic, electronically controlled	\$0.00
NZZ	Underbody shield, transfer case protection	\$100.00
RBZ	Tires, P255/70R17 all-season, blackwall	\$0.00
RD6	Wheels, 17" x 8" (43.2 cm x 20.3 cm) painted steel	\$0.00

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# **Findlay Chevrolet**

Paul Brown | 702-982-4409 | pbrown@findlayauto.com

STATE OFNEVADA DIVISION OF WATER LAS VEGAS OFFICE 2018 Chevrolet Silverado 1500 (CK15543) 4WD Crew Cab 1435

Paint, solid \$0.00

Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr, Inc.

SUBTOTAL \$39,330.00

Adjustments Total \$0.00

Destination Charge \$1,295.00

**TOTAL PRICE** 

\$40,625.00

# **FUEL ECONOMY**

Est City:16 (2017) MPG

Est Highway:22 (2017) MPG

Est Highway Cruising Range:572.00 mi

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# State of Nevada - Budget Division Line Item Detail & Summary 2017-2019 Biennium (FY18-19)

Section A1: Line Item Detail by GL Budget Account: 4171 DCNR - WATER RESOURCES

**NEBS210** 

Item No	Item No Description	Actual M 2015-2016	Actual Work Program 2015-2016 2016-2017	L01 Year 1 2017-2018	L01 Year 2 2018-2019
E350 REVENUE	SAFE AND LIVABLE COMMUNITIES				
2501	APPROPRIATION CONTROL	0	0	196.003	0
	TOTAL REVENUES FOR DECISION UNIT E350	0	0	196,003	0
EXPENDITURE	TURE				
8	OPERATING EXPENSES				
8241	NEW FURNISHINGS <\$5,000 - A	0	0	75	0
8391	MISCELLANEOUS EQUIP <\$5,000 -A	0	0	1,243	0
	TOTAL FOR CATEGORY 04	0	0	1,318	0
02	EQUIPMENT				
7771	COMPUTER SOFTWARE <\$5,000 - A	0	0	1,650	0
8241	NEW FURNISHINGS <\$5,000 - A	0	0	24,290	0
8310	PICK-UPS, VANS - NEW	0	0	83,028	0
8390	MISCELLANEOUS EQUIPMENT>\$5,000	0	0	15,686	0
8391	MISCELLANEOUS EQUIP <\$5,000 -A	0	0	32,337	0
	TOTAL FOR CATEGORY 05	0	0	156,991	0
26	INFORMATION SERVICES				
1777	COMPUTER SOFTWARE <\$5,000 - A	0	0	16,730	0
8371	COMPUTER HARDWARE <\$5,000 - A	0	0	20,964	0
	TOTAL FOR CATEGORY 26	0	0	37,694	0
	TOTAL EXPENDITURES FOR DECISION UNIT E350	0	0	196,003	0
	TOTAL REVENUES FOR BUDGET ACCOUNT 4171	0	0	196,003	0
!	TOTAL EXPENDITURES FOR BUDGET ACCOUNT 4171	0	0	196,003	0

# Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Contact Name: Bornok Kordonowy   Telephone Number: 775-694-2863	Agency Name: Water Resources	Budget Account #: 4211
Pursuant to NRS 334,010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:  Number of vehicles requested:  Is the requested vehicle(s) new or used; New Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:  Pickup Truck Mission of the requested vehicle(s):  To distribute surface water, conduct field work, pumpage and crop inventories, well drilling site visits for compliance, ground water and hydrologic data collection.  Were funds legislatively approved for the request?  Yes No  If yes, please provide the decision unit number:  If no, please explain how the vehicles will be funded?  Las Vegas Artesian Basin, which is a non executive account  Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):  Addition(s) Prepacement(s)  Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Ellte" requirements pursuant to SAM 1308? If not, please explain.  Yes  Please Complete for Replacement Vehicles Only:  (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  Current Vehicle Information:  Vehicle #1 Model Year: 1998 Dodge Odometer Reading: 143, 869  Type of Vehicle: Pickup Truck  Please attach an additional sheet if necessary  APPOINTING AUTHORITY APPROVAL:  State Eugeneer  Not Approved for Purchase  Not Approved for Purchase  Not Approved for Purchase  Not Approved for Purchase	Contact Name: Bonnie Kordonowy	Telephone Number: 775 694 2062
Number of vehicles requested:   Amount of the request: \$27,894.00    Is the requested vehicle(s) new or used: New Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: Plickup Truck Mission of the requested vehicle(s):   To distribute surface water, conduct field work, pumpage and crop inventories, well drilling afte vialts for compliance, ground water and hydrologic data collection.    Were funds legislatively approved for the request?   If yes, please provide the decision unit number:	Pursuant to NRS 334.010, agencies must receive prior wri	tten consent to nurchase State vehicles. This applies to all
Is the requested vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:   Pickup Truck   Mission of the requested vehicle(s):   To destribute surface water, conduct field work, purpage and crop inventories, well drilling site visits for compliance, ground water and hydrologic data collection.   To destribute surface water, conduct field work, purpage and crop inventories, well drilling site visits for compliance, ground water and hydrologic data collection.   To destribute surface water, conduct field work, purpage and crop inventories, well drilling site visits for compliance, ground water and hydrologic data collection.   To destribute surface water, conduct field work, purpage and crop inventories, well drilling site visits for compliance, ground water and hydrologic data collection.   To destribute water for compliance, ground water and hydrologic data collection.   If no, please explain how the vehicles will be funded?   Las Vegas Artesian Basin, which is a non executive account   Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s);   If no, please explain how the vehicles will be funded?   Las Vegas Artesian Basin, which is a non executive account   Las Vegas Artesian Basin, which is a non executive account   If no, please explain how the vehicles will be funded?   Las Vegas Artesian Basin, which is a non executive account   Las Vegas Artesian Basin, which is a non executive account   If no, please explain how the vehicles will be funded?   Las Vegas Artesian Basin, which is a non executive account   If no, please explain how the vehicles will be funded?   Las Vegas Artesian Basin, which is a non executive account   If no, please explain how the vehicles will be funded?   Las Vegas Artesian Basin, which is a non executive account   If no, please explain how the vehicles will be funded?   Las Vegas Artesian Basin, which is a non executive account   If no, please explain how the vehicles will be funded?   Las Vegas Artesian Basin, which is a no	new and used vehicles. Please provide the following infor	mation:
Is the requested vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:   Pickup Truck   Mission of the requested vehicle(s):   To destribute surface water, conduct field work, purpage and crop inventories, well drilling site visits for compliance, ground water and hydrologic data collection.   To destribute surface water, conduct field work, purpage and crop inventories, well drilling site visits for compliance, ground water and hydrologic data collection.   To destribute surface water, conduct field work, purpage and crop inventories, well drilling site visits for compliance, ground water and hydrologic data collection.   To destribute surface water, conduct field work, purpage and crop inventories, well drilling site visits for compliance, ground water and hydrologic data collection.   To destribute water for compliance, ground water and hydrologic data collection.   If no, please explain how the vehicles will be funded?   Las Vegas Artesian Basin, which is a non executive account   Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s);   If no, please explain how the vehicles will be funded?   Las Vegas Artesian Basin, which is a non executive account   Las Vegas Artesian Basin, which is a non executive account   If no, please explain how the vehicles will be funded?   Las Vegas Artesian Basin, which is a non executive account   Las Vegas Artesian Basin, which is a non executive account   If no, please explain how the vehicles will be funded?   Las Vegas Artesian Basin, which is a non executive account   If no, please explain how the vehicles will be funded?   Las Vegas Artesian Basin, which is a non executive account   If no, please explain how the vehicles will be funded?   Las Vegas Artesian Basin, which is a non executive account   If no, please explain how the vehicles will be funded?   Las Vegas Artesian Basin, which is a non executive account   If no, please explain how the vehicles will be funded?   Las Vegas Artesian Basin, which is a no	Number of vishiolog required 1.	
Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:    Pickup Truck   Pickup Truck   Pickup Examined   Pickup Truck   Pickup Examined   Pickup Examined   Pickup Truck   Pickup Examined   Pickup Truck   Pickup Examined   Pickup Truck   Pickup Examined   Pickup Truck	Is the requested vehicle(s) new or used. New	mount of the request: \$27,894.00
Mission of the requested vehicle(s):  To distribute surface water, conduct field work, pumpage and crop inventories, well drilling site visits for compilance, ground water and hydrologic data collection.  Were funds legislatively approved for the request?  If no, please explain how the vehicles will be funded?  Las Vegas Artesian Basin, which is a non executive account  Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):  Addition(s) I replacement(s)  Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.  Yes  Please Complete for Replacement Vehicles Only:  (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick, etc.)  Current Vehicle Information:  Vehicle #1 Model Year: 1998 Dodge  Odometer Reading: 143, 809  Type of Vehicle: Pickup Truck  Vehicle #2 Model Year: 2006 Dodge  Odometer Reading: 133, 559  Type of Vehicle: Pickup Truck  Vehicle #2 Model Year: 2006 Dodge  Odometer Reading: 133, 559  Please attach an additional sheet if necessary  APPOINTING AUTHORITY APPROVAL:  STATE Examples 1  Agency Appointing Authority Title  Date  Date	Type of vehicle(s) purchasing e.g. compact sedan inter	madiata sadan CIIV -t-L
To distribute surface water, conduct field work, pumpage and crop inventories, well drilling site visits for compilance, ground water and hydrologic data collection.  Were funds legislatively approved for the request?    Yes	Pickup Truck	mediate sedan, 50 v, pick up, etc.:
Were funds legislatively approved for the request?    Yes   No   If no, please explain how the vehicles will be funded? Las Vegas Artesian Basin, which is a non executive account Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):   Addition(s)   Replacement(s)   Addition(s)   Replacement(s)   Addition(s)   Replacement(s)   Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. Yes   Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)   Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.   Yes   Yes		
Were funds legislatively approved for the request?    Yes   No   If no, please explain how the vehicles will be funded? Las Vegas Artesian Basin, which is a non executive account Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):   Addition(s)   Replacement(s)   Addition(s)   Replacement(s)   Addition(s)   Replacement(s)   Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. Yes   Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)   Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.   Yes   Yes	To distribute surface water, conduct field work, pumpage and crop inventories, we	ell drilling site visits for compliance, ground water and hydrologic data collection.
If no, please explain how the vehicles will be funded?  Las Vegas Artesian Basin, which is a non executive account  Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):  Addition(s) 1 Replacement(s)  Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.  Yes  Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  Current Vehicle Information: Vehicle #1 Model Year: 1998 Dodge Odometer Reading: 143,809 Type of Vehicle: Pickup Truck  Vehicle #2 Model Year: 2006 Dodge Odometer Reading: 133,559 Type of Vehicle: Pickup Truck  Please attach an additional sheet if necessary  APPOINTING AUTHORITY APPROVAL:  STATE FAGGINESS SHIPLE ACCOUNTS  Age of Appointing Authority  Title  Approved for Purchase  Not Approved for Purchase		
Las Vegas Artesian Basin, which is a non executive account  Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):  Addition(s)	were funds legislatively approved for the request?	If yes, please provide the decision unit number:
Las Vegas Artesian Basin, which is a non executive account  Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):  Addition(s) 1 Replacement(s)  Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.  Yes  Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  Current Vehicle Information: Vehicle #1 Model Year: 1998 Dodge Odometer Reading: 143, 809 Type of Vehicle: Pickup Truck  Vehicle #2 Model Year: 2006 Dodge Odometer Reading: 133, 559 Type of Vehicle: Pickup Truck  Please attach an additional sheet if necessary  APPOINTING AUTHORITY APPROVAL:  STATE ENGINEER 8-11-17 Date	☐ Yes ■ No	If no please explain how the webi-less will be so a se
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):  Addition(s) 1 Replacement(s)  Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.  Yes  Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  Current Vehicle Information: Vehicle #1 Model Year: 1998 Dodge Odometer Reading: 143, 809 Type of Vehicle: Pickup Truck  Vehicle #2 Model Year: 2006 Dodge Odometer Reading: 133, 559 Type of Vehicle: Pickup Truck  Please attach an additional sheet if necessary  APPOINTING AUTHORITY APPROVAL:  STATE ENGINEER S-11-17 Date		Las Vegas Artesian Basin, which is a non executive account.
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sedan, SUV, pick up, etc.)  Current Vehicle Information: Vehicle #1 Model Year: 1998 Dodge Odometer Reading: 143, 809 Type of Vehicle: Pickup Truck  Vehicle #2 Model Year: 2006 Dodge Odometer Reading: 133, 559 Type of Vehicle: Pickup Truck  Please attach an additional sheet if necessary  APPOINTING AUTHORITY APPROVAL:  Agenty Appointing Authority  Title  STATE ENGINEER  8-11-17 Date	(For type of vehicle, i.e., compact sedan, intermediate	Does this request meet the replacement schedule criteria
Current Vehicle Information: Vehicle #1 Model Year: 1998 Dodge Odometer Reading: 143,809 Type of Vehicle: Pickup Truck  Vehicle #2 Model Year: 2006 Dodge Odometer Reading: 133,559 Type of Vehicle: Pickup Truck  Please attach an additional sheet if necessary  APPOINTING AUTHORITY APPROVAL:  State Appointing Authority Title  State Approved for Purchase Not Approved for Purchase	sedan, SUV, pick up, etc.)	pursuant to SAM 1309? If no, explain why the vehicle
Vehicle #1 Model Year: 1998 Dodge Odometer Reading: 143,809 Type of Vehicle: Pickup Truck  Vehicle #2 Model Year: 2006 Dodge Odometer Reading: 133,559 Type of Vehicle: Pickup Truck  Please attach an additional sheet if necessary  APPOINTING AUTHORITY APPROVAL:  State Engine	Change (N. 1.1.1. Y. A.	is being replaced.
Odometer Reading: 143,809 Type of Vehicle: Pickup Truck  Vehicle #2 Model Year: 2006 Dodge Odometer Reading: 133,559 Type of Vehicle: Pickup Truck  Please attach an additional sheet if necessary  APPOINTING AUTHORITY APPROVAL:  State Engine 8-11-17 Title  BOARD OF EXAMINERS' APPROVAL:  Approved for Purchase  Not Approved for Purchase		Yes
Type of Vehicle:  Pickup Truck  Vehicle #2 Model Year: 2006 Dodge Odometer Reading: 133,559 Type of Vehicle:  Pickup Truck  Please attach an additional sheet if necessary  APPOINTING AUTHORITY APPROVAL:  State Engine Board of Purchase  Not Approved for Purchase  If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.  8-11-17 Date		
Vehicle #2 Model Year: 2006 Dodge Odometer Reading: 133, 559 Type of Vehicle: Pickup Truck  Please attach an additional sheet if necessary  APPOINTING AUTHORITY APPROVAL:  State Engine State S	Type of Vehicle:	
Odometer Reading: 133, 559 Type of Vehicle: Pickup Truck  Please attach an additional sheet if necessary  APPOINTING AUTHORITY APPROVAL:  Agency Appointing Authority  Title  Date  Date  Not Approved for Purchase  Not Approved for Purchase	Pickup Truck	If the replacement vahigle is an ungrade to the wind
Type of Vehicle: Pickup Truck  Please attach an additional sheet if necessary  APPOINTING AUTHORITY APPROVAL:  Age by Appointing Authority  Title  Date  Date  Not Approved for Purchase  Not Approved for Purchase		vehicle, explain the need for the ungrade
Please attach an additional sheet if necessary  APPOINTING AUTHORITY APPROVAL:  Agebry Appointing Authority  Title  BOARD OF EXAMINERS' APPROVAL:  Approved for Purchase  Not Approved for Purchase		and the department of the department.
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BOARD OF EXAMINERS' APPROVAL:  Approved for Purchase Not Approved for Purchase	1 (-	_
BOARD OF EXAMINERS' APPROVAL:  Approved for Purchase Not Approved for Purchase	STAT	E ENGINEER 8-11-12
Approved for Purchase Not Approved for Purchase	Agency Appointing Authority Title	
	BOARD OF EXAMINERS' APPROVAL:	
Board of Examiners Date	☐ Approved for Purchase ☐ Not Approved for Purch	ase
Board of Examiners Date		
Board of Examiners Date		ŀ
	Board of Examiners Date	

STATE OFNEVADA DIVISION OF WATER LAS VEGAS OFFICE 2018 Chevrolet Silverado 1500 (CK15543) 4WD Crew Cab 1435

# **Quote Worksheet**

		MSRP
Base Price		\$37,935.00
Dest Charge		\$1,295.00
Adjustments		\$0.00
Total Options		\$1,395.00
Bartania nel	Subtotal	\$40,625.00
	Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount		(\$12,760.25)
	Subtotal Discount	(\$12,760.25)
Trade-In		\$0.00
	Subtotal Trade-In	\$0.00
	Taxable Price	\$27,864.75
Sales Tax		\$0.00
Hartanak Blad Carrana	Subtotal Taxes	\$0.00
TITLE FEE		\$29.25
AND THE RESERVE OF THE STATE OF	Subtotal Post-Tax Adjustments	\$29.25
	Total Sales Price	\$27,894.00

# Comments:

THIS IS FOR THE LAS VEGAS OFFICES

Dealer Signature / Date

Customer Signature / Date

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 3445. Data Updated: Aug 9, 2017 8:52:00 PM PDT.

Aug 11, 2017



STATE OFNEVADA DIVISION OF WATER LAS VEGAS OFFICE 2018 Chevrolet Silverado 1500 (CK15543) 4WD Crew Cab 1435

# Window Sticker

# SUMMARY

STATE OFNEVADA DIVISION OF WATER LAS VEGAS OFFICE 2018 Chevrolet Silverado 1500 (CK15543) 4WD Crew Cab 1435

MSRP:\$37,935.00

Interior: No color has been selected.

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing

Transmission, 6-speed automatic, electronically controlled

ramoninosion, o op	ood datomatic, electromically controlled	
OPTIONS.		
CODE	MODEL	MSRP
CK15543	STATE OFNEVADA DIVISION OF WATER LAS VEGAS OFFICE 2018 Chevrolet Silverado 1500 (CK15543) 4WD Crew Cab 1435	\$37,935.00
	OPTIONS	
1WT	Work Truck Preferred Equipment Group	\$0.00
AE7	Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger manual recline	\$0.00
C5Z	GVWR, 7200 lbs. (3266 kg)	Inc.
FE9	Emissions, Federal requirements	\$0.00
FHS	E85 FlexFuel capable of running on unleaded or up to 85% ethanol	\$100.00
GAZ	Summit White	\$0.00
GU4	Rear axle, 3.08 ratio	Inc.
H2R	Dark Ash with Jet Black Interior Accents, Cloth seat trim	\$0.00
IOB	Audio system, Chevrolet MyLink Radio with 7" diagonal color touch- screen, AM/FM stereo	\$0.00
KNP	Cooling, auxiliary external transmission oil cooler	Inc.
L83	Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing	\$1,195.00
MYC	Transmission, 6-speed automatic, electronically controlled	\$0.00
NZZ	Underbody shield, transfer case protection	\$100.00
RBZ	Tires, P255/70R17 all-season, blackwall	\$0.00
RD6	Wheels, 17" x 8" (43.2 cm x 20.3 cm) painted steel	\$0.00

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Aug 11, 2017

Page 2



# **Findlay Chevrolet**

Paul Brown | 702-982-4409 | pbrown@findlayauto.com

STATE OFNEVADA DIVISION OF WATER LAS VEGAS OFFICE 2018 Chevrolet Silverado 1500 (CK15543) 4WD Crew Cab 1435

Paint, solid \$0.00

Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr, maintenance-free \$39,330.00

Adjustments Total \$0.00

Destination Charge \$1,295.00

TOTAL PRICE \$40,625.00

# **FUEL ECONOMY**

Est City:16 (2017) MPG

Est Highway:22 (2017) MPG

Est Highway Cruising Range:572.00 mi

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Data Version: 3445. Data Updated: Aug 9, 2017 8:52:00 PM PDT.

# STATE OF NEVADA

# **Purchasing Fixed Asset Inventory Report**

Locatio	Locatior Location Address	Fixed	i Fixed Asse	Fixed Fixed Asset Description	Serial Number	License	V Model Y	'r Asset Valt Asset PO Number	Acquisition [ Last Inventor	* Appropriation Un	Έ
,0474	400 SHADOW LANE STE 201	>	'286492	'286492 'SILVERADO CC15753	'1GCEK19B86E227104	50281	,5006	'50281 '2006 21353 'PC 083 00000042263	4/11/2006 '04 / 2017	417105	
,0474	400 SHADOW LANE STE 201	>	,268527	'CHEVROLET SILVERADO TRUCK	'2GCEK19T431273826	15237	2003	21191.55 'PC 083 00000031064	3/28/2003 '04 / 2017	421110	
,0474	400 SHADOW LANE STE 201	>	V00700V	'PICKUP TRUCK 8 CYL 1/2 TON	'3B7HF12Y8WM264373	53293	1998	21890 'P25929	4/27/1998 '04 / 2017	414010	
10474	400 SHADOW LANE STE 201	>	'287488	'TRUCK: DODGE RAM 1500 4X2	1D7HU18P5GJ192734	50284	9002,	21763 'PC 083 00000042264	6/9/2006 '04 / 2017	7 421110	\
,0474	400 SHADOW LANE STE 201	>	'323460	'2.9-2011 CHEVY SILVERADO	11GCRKPE34BZ257626	59251	'2011	22084 'PC 083 00000056109	2/10/2011 '04 / 2017	421110	
0474	400 SHADOW LANE STE 201	>	'338178	'TRUCK, CHEVROLET SILVERADO 4WD	1GCVKPEC2EZ207620	65045	12014	25525 PC0830000061050	1/3/2014 '04 / 2017 '421110	421110	

Las Vegas Arteslan Basin - Clark County SCHEDULE OF SOURCES AND USES - BIA 4211 For the Cumulative Years Ended June 30, 2017 Page 2 of 2

FY 18 Assessments + Arrears FY 18 Authority

FPV14   FPV15   FPV16   FPV17   FPV19   FPV1	Actual Assessed Amounts Cost Per Unit	1,000,000.00 Ad Valorem	1,000,000.00 Ad Valorem	1,000,000.00 Ad Valorem	1,150,000.00 Ad Valorem	1,250,000.00	1,250,000.00	20 V V V	A Visit of the second	1		1,250,000.00	
ACTIVALS							in the second	No various	AL VAROIBILI	Ad Vardien		Ad Valorem	
FY13   FY14   FY15	11	ACTUALS										Partial B/F	Final B/F
1,791,25	REVENIE	FY13	FY14	FY15	FY16	FY17	FY18					FY 2018	FY 2018
\$16,744.61   1,010,205.20   998,517.66   1,199,207.75   1,299,511.92   1,000.81   1,000.00   1,00	Unk. Sources										400 400 00		
1,791.25  307.23.106  307.23.1	Water Assessments (3302) Reimbursements	816,744.61	1,010,335.20	996,517.66	1,195,207.75	1,239,511.92					18,686,924.38	1,382,717.00	
105.81   105.82   105.81   1	Prior Year Refunds Excess Promerty Sales		1 701 26								130.00		
2.4154.7135	Misc. Revenue (4218)		07.167,1			105.81					7,178.75 5,370.09		
C2.352.382.00   C2.857.911.00   C2.859.031.00   C2.859.031.0	Bal. From Old	307,321.05	489,559.95 2,392,382.00	521,854.42 2,587,911.00	661,200.69 2,659,931.00	456,753.32 2,836,087.00						1,412,000.00	
UE 1,151,113.76   1,306,157.40   1,446,352.08   1,010,125.89   1,339,960.12     1,339,960.12     1,339,960.12     1,339,960.12     1,339,136.08     1,339,960.12     1,339,960	Bai. Fwd Io New Rounding Correction	(2,392,382.00)	(2,587,911.00)	(2,659,931.00)	(2,836,087.00)						_		
637,804.95 792,108.01 851,738.89 1,010,125.89 1,339,960.12 11,13.76 461,618.68 462,545.66 482,485.84 576,579.08 369,560.48 0.00 0.00 0.00 0.00 0.00 7,7 0.00 0.00	TOTAL REVENUE	1,151,113.76	1,306,157.40	1,446,352.08	1,680,252.44	4,532,458.05	0.00	0.00	0.00	0.00	22,659,207.03	2,794,717.00	0
637,804.95 792,108.01 851,738.89 1,010,125.89 1,339,960,12  461,618.68 462,545.66 482,485.64 576,579.08 369,560.48 0.00 0.00 0.00 0.00 0.00 77,  51,690.13 51,503.80 112,128.00 93,548.00 0.00 0.00 0.00 0.00 0.00 77,  ES 1,151,113.76 1,306,157.47 1,446,352.73 1,680,252.97 1,709,520.69 0.00 0.00 0.00 0.00 0.00 19,  Budget Done By: Carson City County Less Partial B/F (W/P #C24041): Counties: Clark County Less Partial B/F (W/P #C24041): Counties: Typesignated: March 10, 1941 Remaining Balance to be C/F to New Year: 1,306,157.47 1,306,157.47 1,709,54.040	EXPENDITURES							Į.					
#61,618.68	Salaries - Category 01	637,804.95	792,108.01	851,738.89	1,010,125.89	1,339,960.12					11,941,447.78	1,397,359.00	
ES 1,590.13 51,503.80 112,128.00 93,548.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	Operating - Category 10	461,618.68	462,545.66	482,485.84	576,579.08	369,560.48	0.00	0.00	0.00	0.00	7,391,458.87	1,397,358.00	
0.00  ES 1,151,113.76 1,306,157.47 1,446,352.73 1,680,252.97 1,709,520.60 0.00 0.00 0.00 0.00 198,  Counties: Clark County Carson City Less Partial BrF (W/P #C24041): Designated: March 10, 1941 Remaining Balance to be C/F to New Year: 1,306,157.47 1,306,157.47 New Year: 1,306,157.47 1,306,157.47 1,306,157.47	Cost Allocation - Category 40	51,690.13	51,503.80	112,128.00	93,548.00	0.00				×	461,060.93		
ES 1,151,113.76 1,306,157.47 1,446,352.73 1,680,252.97 1,709,520.60 0.00 0.00 0.00 0.00 19,0 Carson City Total Cash On Hand (COH): 2,8 Caurities: Clark County Less Partial BJF (WIP #C24041): Designated: March 10, 1941 Remaining Balance to be C/F to New Year: 1,306,157.47 NRS 534.040	Purchasing Assessment - Calegory 87					0.00					2,784.00		
ES 1,151,113.76 1,306,157.47 1,446,352.73 1,680,252.97 1,709,520.60 0.00 0.00 0.00 0.00 0.00 0.00 19,8	SWCAP - Calegory 88					0.00					39,518.00		
Budget Done By: Carson City   Total Cash On Hand (COH); 2.8   Counties: Clark County   Less Partial B/F (W/P #C24041);   (1,4   4/24041);   Counties: Clark County   Less Partial B/F (W/P #C24041);   (1,4   4/24041);   Counties: Clark County   Less Partial B/F (W/P #C24041);   (1,4   4/24041);   Counties: Clark County   Less Partial B/F (W/P #C24041);   Counties: Clark County   (1,4   4/24041);   Counties: Clark County   Less Partial B/F (W/P #C24041);   Counties: Clark County   Counties: Clark County   Counties: Clark County   Counties: Clark County   Counties: C	TOTAL EXPENDITURES	1,151,113.76	1,306,157.47	1,446,352.73	1,680,252.97	1,709,520.60	0.00	0.00	0.00	0.00	19,836,269.58	2,794,717.00	0
1,151,113.76   Designated: March 10, 1941   Remaining Balance to be C/F to New Year: 4,306,167.47   NRS 534,040	5 Year Estimated Annual Operating Costs (EAOC):			m Ö	udget Done By: punties:	Carson City Clark County	ř	otal Cash On Hand Less Partial B/F (\	J (COH): N/P #C24041):		2,822,937.45		
	FY13 Actual FY14 Actual	1,151,113.76		<u>ő fz</u>	esignated: rpe: RS 534.040	March 10, 1941 Ground Water		Remaining Ba	lance to be C/F to	New Year:	1,410,937.45	acted.	B

4,470,460.08 7,293,397.53 2,822,937.45 1,306,157.47 1,446,352.73 1,680,252.97 1,709,520.60 1,458,679.51 FY14 Actual
FY15 Actual
FY16 Actual
FY17 Actual 5-Year Average COH is LESS than 5 Year EAOC 5-Year Actual Less COH

Reviewed By (Water Resources)

**DWR Initials** 

Prepared By

Approved By (Water Resources)

auctioning off trucks we excessed.

Nation 1. WPC32544 - RGL 4869, Cat 01 & Cat 10 to increase authority for new BOR grant #R15AP00035 & CTP 2014 grant #EMW-2014-CA-00145-S01.

8/20/16 - WPC36236 - To Partial balance forward cash to FY 2017

8/16/16 - WP C37090- to balance forward cash and close FY 2016 9023/13 - W/P #C28220 - Create RGL 4669 and augment Cat 01 and Cat 10 for Cooperative Agreement Grants. ABS 12/05/13 - W/P #C28565 - Augment RGL/Cat 01/Cat 10 to accept BOR Grant #R13AP20030 transfer pyrnts from BA 4108. ABS 06/07/14 - W/P #C29783 - Establish revenue GL 4252 (Excess Property Sales) in the amount of \$1792.00 to allow receipt of money from

Date



James R. Wells, CPA Director

> Janet Murphy Deputy Director

# STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

July 27, 2017

To:

James R. Wells, Clerk of the Board

Governor's Finance Office

From:

Jim Rodriguez, Executive Budget Officer Governor's Finance Office, Budget Division

Subject:

BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

### DEPARTMENT OF PUBLIC SAFETY – NEVADA HIGHWAY PATROL

# Agenda Item Write-up:

Pursuant to NRS 334.010, the Nevada Highway Patrol requests approval to purchase three replacement vehicles that were totaled in accidents. The projected cost of these replacements is \$110,493.75.

# Additional Information:

The agency seeks approval to utilize \$110,494 in Crash Funding revenue to replace three agency vehicles that were taken out of service due to involvement in highway accidents. Crash Funds are received through insurance recoveries. With the processing of work program C39695 the agency will have sufficient funding authority established in FY18 to complete the purchase of the requested replacement vehicles.

Statutory Authority: NRS 334.010.

REVIEWED:	
ACTION ITEM:	

# STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
DEPARTMENT OF PUBLIC SAFETY – NEVADA HIGHWAY PATROL	3	\$110.402.75
PAIROL	3	\$110,493.75
Total:	3	\$110,493.75



Brian Sandoval Guerner

James M. Wright Distance

Colonel Dennis S. Osborne Chief

# Nevada Highway Patrol

555 Wright Way Carson City, Nevada 87711-0525 Telephone (775) 687-53(6) = Fax (775) 684-4879

## Memorandum

DATE:

June 30, 2017

TO:

Jaime Rodriguez, Executive Branch Budget Officer

Governor's Finance Office, Budget Office

THROUGH: Susan Hohn, Budget Analyst 3

Department of Public Safety, Director's Office

FROM:

Johnny R. McCuin, Administrative Services Officer 3

SUBJECT:

Board of Examiners Request for Vehicle Purchase Approval - From Crash Fund

The Department of Public Safety (DPS) Nevada Highway Patrol Division (NHP) is requesting approval from the Board of Examiners (BOE) to purchase replacements for 3 crashed vehicles from Budget Account 4713, Category 34, Crash Fund, in the amount of \$110,493.75. This category is funded from insurance recoveries. The cash balance forward from Fiscal Year 2017 for this purpose was \$89,293 (WP C39695) and \$78,683 is anticipated to be received in FY 2018, totaling \$167,976 to fund these replacements. Please note vehicles will not be purchased until there is enough eash to support the purchases.

DPS is requesting this item be placed on the August 8th, 2017 Board of Examiners' agenda.

# Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Nevada	a Highway Patrol	Budget Account #: 4713			
	ontact Name: John McCuin, ASO III Telephone Number: 775-684-4883				
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:					
Number of vehicles requested: 3 Amount of the request: \$110,493.75  Is the requested vehicle(s) new or used: New  Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:  Ford Police Interceptor Utility Vehicles  Mission of the requested vehicle(s):					
Law enforcement patrol vehicles.					
Were funds legislatively  Yes No	approved for the request?	If yes, please provide the decision unit number:  Base = \$78,683; Work Program C39695 = \$89,293; Total \$167,976.  If no, please explain how the vehicles will be funded?			
Is the requested vehicle(s) an addition to an existing flect or replacement vehicle(s):					
Addition(s) 3 Replacement(s)					
Does the requested vehi SAM 1308? If not, plea		" or "Smart Way Elite" requirements pursuant to			
•	cable as these are law enfor	cement vehicles.			
-		Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.			
Vehicle #1 Model Year: Odometer Reading: Type of Vehicle:		No - Totaled vehicles. Subject vehicles struck NHP vehicles in both instances totaling the patrol vehicles noted.			
Odometer Reading:	2015 8,869	If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.  N/A			
Type of Vehicle:	Police Interceptor Utility	N/A			
Please attach an additional sheet if necessary see attached					
APPOINTING AUTHORITY APPROVAL:  CAPTAIN 8/25/17					
Agency Appointing Authority  Title  Date					
BOARD OF EXAMINERS' APPROVAL:  Approved for Purchase Not Approved for Purchase					
Board of Examiners Date					

## Vehicle #3

Vehicle Model Year

2015

Odometer

64528

Type of Vehicle

Police Interceptor Utility

Department Floor Floor Fac 775-625-0364 Location Headquarters Reg. Bill Flatcher State Bill Flatcher				Dispatch Waterout	Wngt Wa 12478 Fair 18e 2250 B	HQ 365 Wingt Way Carson City N 89711 Dispatch 2478 Fairwey Dr. CC NV 89701 Waterouse 2250 Barnett Way Reno, NV 85512	Comm 4915 of Surset of LV, NY 59116 HQ 555 Wright Way Carbon Chy NV 89711 Dispatch 2476 Fairview Dr. OC NV 89701 Waterbouse 2250 Barnet Way Reno, NV 855
Headquarters Rep.				Warenou	Se 2250 B	arnet way r	Rano, N
SCATION FOR USE OF THIS SPECIFIC VEHIDOR:		anning a	AFT.	į.		1	
		EE.	VENDOR 8	100			
Part Number Description Justification of Purpose (Be Specific	(Se Specific)	Unit (ex.	Q¥	Unit Price	ğ	Amount	
(2, SUV, 4DR, 5-6 Passenger K8A(AVID) 2017 Ford Police interceptor Unity replace totaled patrol vehicles from (crash fund)	drive utility to from (crash fund)	ŝ	3	\$ 27,4	27,489.00 \$	82,467.00	67.00 4713 (94) 8.000
This adds dual air conditioning to the rear of the vehicle for added cooling	to the rear of the	ß	u	9	579.00 \$		1,737.00 47th (Mileseo
966P Poice interceptor Headlamp This is for the front headlamp to be predified for Package comer indeaway igns install	o be predrifed for	£3.	¢u	61 . 	119.00 \$		357.00
153 LICENSE PLATE BRACKET This is for the installation of the front license plate	front license plate	63.	u	NC / INCL	NCL \$		4713 (34) 880
0 43D DARK CAR FEATURE Disable Coursey Lights		83.	3	40	19.00 \$		57.00
© 17T DOME LAMP Instat RedWhite Dome Light above cargo area	bove cargo area	ŧ,	3	67	42.00 \$		126.00 47'S (34)8500
SIV DUAL SPOT LIGHTS LED This is for installing dual spottights needed for paired lighting at right.	hts needed for	83.	3	<b>59</b>	632.00 \$	\$ \$,896.00	
REAR TAIL LIGHT HOUSING This is predicing for the rear lattight housing for installation of LED Molesway signs installation	night housing for	2	ü	8	\$8.00 \$		174.00
87R Rear View Camera (Included in 2016 Dacking accidents 219 and 75R must be ordered together.	area to prevent Cmust be ordered	2	3	NCTINCL	INCL \$		4713 (34)4000
76R REVERSE SENSING (must add with This is for alerting the driver for objects in back of rear view camera) the venicle write backing up.	objects in back of	2	\$	\$ 2	261.00 8		783.00
REMAPPABLE SWITCHES ON This is used for remapping the switches on the STEERING STEERING steering wheel for siren operation.	switches on the	2	ü	٠ د	148.00 \$		4713 (34) 8390
55B BLIND SPOT MONITORING (REQ This is used for cross traffic alen to aven drivers for venues in brind soot.	et to avent drivers	\$3.	ı	es G	\$17.00 \$		1,551,00 4713 (34) 8300
GOR Noise Suppressing Bonds This adds additional ground straps to emergency equipment.	aps for	2	u	64	95.00 \$		285.00 4713 (34) 8360
Title and Registration fee			3	40	29.25 \$		87.75 4715 (84) 7155
Continuation of second sheet			3	\$ 6.8	\$ 00.CH	20,529.00	_
				Total		110,493,75	<b>.</b>
			Budget Approva	pprovat	2010 103/2020		
Des							
(Sapedare Code							9

	flood 49						500	\$77-674
	Date					Nerse	Des	
			bwa	Budget Approva				
		3 20,529,00	Total					
	4713 (34) 4343	epe c	NC / INCL	(a	2	(Included with Pill purchase)	Interior Black, Cotor Blue Jean Metallic N-1	15
	0909 (H) (1179	64	NC / INCL	ş	ß	{Included with EcoBoost engine}	Deflector Plate (thoused with EcoBoost engine)	760
	4713 (54) 7087	\$ 4,500.00	\$ 1,500.00	Ç4	2	This request is to instal emergency equipment and accessories.	Install Emergency Equipment Sierra Electronics	
	4711 (34) 6390	\$ 240.00	\$ 80.00	(a	8	This option is to tot the driver and passenger windows to protect equipment.	Front Tinted windows not to be danker than 35%	8
	4712 (34) 8360	\$ 147.00	\$ 49.00	3	22	This option is required for 638 size marker lights.	Pre-Wiring Grill Led Reg for 638 Marker Lights	30A
	4713 (34) 1080	\$ 828.00	\$ 276.00	3	63.	This is for LED lights on the side mirrors for additional side lighting.	side Marker Led Side Mirrors	SUB B
•	4713 (34) KDBB	\$ 1,647.00	\$ 549.00	3	22	This option adds side LED Lights to the quarter window to enhance side visibility.	REAR QUARTER WINDOW SIDE MARKER LIGHTS	631.
	4712 (34) 6363	\$ 9,309.00	\$ 3,103.00	(a	æ	This includes the EcoBoost Engine in the Utility for increased fuel miteage.	ECOBOOST ENGINE	997/440
	4713 (34) 6360	\$ 99.00	\$ 33.00	3	22	This is the wring turnel from the rear seat to the console for the wring to go thru.	REAR CONSOLE PLATE	95R
	4713 (54) 1050	en r	NC / INCL	ين	83.	Reduces Etterior temperatures	SECOND ROW CLOTH SEATS	35F
	4713 (34) 6382	\$ 357.00	\$ 119.00	3	62	This is used for sound deading in the vehicle.	1ST AND 2ND ROW CARPET	160
	4711 (34) 6380	\$ 240.00	\$ 280.00	ي	63).	This is used for hands free phone operation.	SYNC	5314
	4713 (34) 6380	\$ 744,00	\$ 248,00	3	2	This is for Reyless entry for locating vehicle required for Pertineter alarm.	REMOTE KEYLESS ENTRY	\$ 595
	4713 (54) 1080	\$ 174.00	\$ 58.00	3	2	This option is used to keep the side mirrors to keep from fogging up.	MIRRORS HEATED SIDEFIEW	\$49
	4713 (34) 6560	\$ 744.00	\$ 248,00	٤	Z	This option is to add the police engine title security feature that prevents unauthorized secure engine size mode after the key is removed.	POLICE ENGINE IDLE	47A
	4713 (34) 6363	s 342.00	\$ 114.00	ي	83.	This option is to add anti-tive? to the Utility to prevent vehicle thier.	PERIMETER ANTI THEFT ALARM	2 593
	4713 (34) 6390	\$ 258,00	\$ 86.00	3	2	Protective Wrap edging to protect the rear bumper and doors from scratches.	SCUFF GUARDS	550
BudgebCat/GLLlob QUOTESPOS/R003		Amount	Unit Price	ОŊ	Usel (sa.	Justification of Purpose (Be Specific)	Description	Part Number
A 1900 mail to a coll from the took				WP:	Name of		JUSTIFICATION FOR USE OF THIS SPECIFIC VENDOR:	JUSTIFICATION FOR U
A Contract of the second of th				L		7.		
4 Submit others of Gurbs, advantagements, or award intern		Warehouse 2250 Barnet Way Reno, NV 69512	Warehouse 2254			1		
2. Calcing at the case you are requested, mad sanges and	(36)	Discrept 2478 Fabries Dr. OC NV 89701	NEWSON 2478 P			Far 778-879-9964		Decarrent Flast
1 Provide the name, phone, fox, and after info for supposted vendor	o	So Comm 4615 W Sunset Pol LV, NV 99115	20 COMM 4515	I		776.150.1507	OR BIT	Requestor: Denny Gorten
herudors		No . Comm 357 Hammil Lo Reno NV 89511	45.Comm 357	××		Reno, WV 89510-2970		Z
GSB Purchasing Section	_	Cert Comm 3920 E Idano St Etto NV 8980	Derit Comm 392			Add: 3600 Kietzke Lane	en l	S102/52/6
Nevada Highway Patrol	Code	atrol	Nevada Highway Patrol	Nevada	anne a	Name Jones West Ford		Requisition #.
Dubris To	300	Total and	the best of the wife of the section	The same		Suggested vehicol	reducat	mar-or output nequest

#### FOR OFFICIAL USE ONLY STATE OF NEVADA

**Department of Public Safety** Vehicle Damage Notification

			Page 1 of		
REGION			DIVISION	CAD/ACCIDENT	NUMBER
Southern Comm	and		NHP	16100067	0
DATE FORM FILLED	OUT		FROM	CONTACT PHONE	NUMBER
October 8, 201	6				
SEVERITY (PROPERTY, INJ	URY, FATAL)	INVESTIGA	TING AGENCY'S NAME	INVESTIGATING	OFFICER
Injury			NHP	1	The state of the s
NAME OF INVOLVED E	MPLOYEE	X SWORN	DATE OF ACCIDENT	TIME OF ACC	DENT
		CIVILIAN	October 8, 2016	Property	
WAS INVOLVED EMPLOY	E INJURED?	No	*IF YES. COMPLETE THE I	NJURED EMPLOYEE TELETY	PE SEPARATEL
OCATION ACCIDENT OCCUR	RED				
Northbound IR-15, north of S	pring Mountain			25 2 3 1 1 H Processor	
NVOLVED DIVISION VEHICLE	DESCRIPTION				
LICENSE PLATE	NHP	436	VIN	1FM5K8AT8FG	B32796
YEAR	20	15	MAKE	Ford	
MODEL	Expl	orer	UNIT NUMBER	15249	
WHAT IS THE NATURE AND E	CTENT OF THE V	EHICLE DAMAG	n de la company		
/-2 (NHP patrol vehicle) was i9 MPH while following a slo ravel lane approaching V-2 fi /-1's right front struck V-2's l intered the right paved shou	wer moving veh rom behind. D- eft rear. V-1 co	icle with hazard 1 lost control an ntinued northbo	ilights activated. V-1 was ad falled to maintain a travound into the #6 travel lan	traveling northbound on it rel lane as V-1 entering the e as V-1's rear struck V-2's	R15 in the #5 #6 travel lane right front. V-
north still in contact with the V-2's left rear struck the right wheels.	wall. V-2 came	to rest in that r	ight paved shoulder facing		the wall on its
ALPHANIA DE LA CAMPANIA DEL CAMPANIA DEL CAMPANIA DE LA CAMPANIA DEL CAMPANIA DEL CAMPANIA DE LA CAMPANIA DEL CAMPANIA			and story wheel the production is an injurious to the other provides	277772 (1881) 1871)	

#### FOR OFFICIAL USE ONLY

#### **STATE OF NEVADA**

Department of Public Safety Vehicle Damage Notification

Page 1 of

REGION		Page 1 of	The state of the s
		DIVISION	CAD/ACCIDENT NUMBER
LAS VEGAS		NHP	151000500
DATE FORM FILLED OUT		FROM	CONTACT PHONE NUMBER
10/5/2015			
SEVERITY (PROPERTY, INJURY, FA	ATAL) INVES	TIGATING AGENCY'S NAME	INVESTIGATING OFFICER
INJURY		NHP	
NAME OF INVOLVED EMPLOY	YEE X SWO	DRN DATE OF ACCIDENT	TIME OF ACCIDENT
	CIVII	JAN 10/5/2015	1420
WAS INVOLVED EMPLOYEE INJU	RED? YES	*IF YES, COMPLETE THE INJU	JRED EMPLOYEE TELETYPE SEPARATEL
OCATION ACCIDENT OCCURRED			
JS95/JONES SOUTH OFFRAMP			
NVOLVED DIVISION VEHICLE DESCR	IPTION		
LICENSE PLATE	NHP413	VIN	1FM5K8AT6FGB26351
YEAR	2015	MAKE	FORD
MODEL	EXPLORER	UNIT NUMBER	15226
WHAT IS THE NATURE AND EXTENT	OF THE VEHICLE DAN	MAGE?	
MODERATE DAMAGE TO THE REAR	AND FRONT OF VEHIC	CLE	
•	/3 WERE STOPPED OF		AT A RED LIGHT IN THE #L2 LEFT TURN
V2 (A MARKED PATROL UNIT) AND V LANE, V2 BEHIND V3. V1 WAS TRAVE V2 AND V3. V1 FAILED TO DECREASE V2 TO STRIKE THE REAR OF V3. V1 AND AND V2 TO THE REAR OF V3. V1 AND	/3 WERE STOPPED OI ELING SOUTH ON US: ITS SPEED AND THE ND V2 AND V3 CAME O V2 WERE STILL IN C	N US95/JONES SOUTH OFFRAMP 95/JONES SOUTH OFFRAMP IN TH FRONT OF V1 STRUCK THE REAR ETO REST UPRIGHT IN THE #L2 LE ONTACT. V3 WAS MOVED FROM	AT A RED LIGHT IN THE #L2 LEFT TURN IE #L2 LEFT TURN LANE APPROACHING OF V2 WHICH CAUSED THE FRONT OF FT TURN LANE, V1 TO THE REAR OF V2 AREA OF IMPACT. D1 WAS ARRESTED
V2 (A MARKED PATROL UNIT) AND V LANE, V2 BEHIND V3. V1 WAS TRAVE V2 AND V3. V1 FAILED TO DECREASE V2 TO STRIKE THE REAR OF V3. V1 AI AND V2 TO THE REAR OF V3. V1 AND FOR DUI. D2 (FRANCO) WAS TRANSP	/3 WERE STOPPED OF ELING SOUTH ON USE ITS SPEED AND THE ND V2 AND V3 CAME O V2 WERE STILL IN C PORTED TO CONCENT	N US95/JONES SOUTH OFFRAMP 95/JONES SOUTH OFFRAMP IN TH FRONT OF V1 STRUCK THE REAR ETO REST UPRIGHT IN THE #L2 LE ONTACT. V3 WAS MOVED FROM	AT A RED LIGHT IN THE #L2 LEFT TURN IE #L2 LEFT TURN LANE APPROACHING OF V2 WHICH CAUSED THE FRONT OF FT TURN LANE, V1 TO THE REAR OF V2 AREA OF IMPACT. D1 WAS ARRESTED ED AND RELEASED.

#### FOR OFFICIAL USE ONLY

#### **STATE OF NEVADA**

Department of Public Safety **Vehicle Damage Notification** 

Page 1 of

REGION Northern Comman			DIVISI	ON T	CAD/ACCIDENT NUM	ARED
THOUSE CONTINUES	d		NHE	The state of the s	150700206	VIDEIL
DATE FORM FILLED C			FROM	THE RESERVE OF THE PARTY OF THE	CONTACT PHONE NU	MRER
7/2/2015					CONTACT THORE NO	MANUELL
EVERITY (PROPERTY, INJUR	RY. FATAL	INVEST	IGATING AC	SENCY'S NAME	INVESTIGATING OFF	ICER
Property	The Control of the Co	Control of the Contro	evada Highv		INVESTIGATIVE OF	TOPE 1
NAME OF INVOLVED EMI	PLOYEE	XX	AND REAL PROPERTY AND ADDRESS OF THE PARTY O	DATE OF ACCIDENT	TIME OF ACCIDE	MI
	- Artis	- ///	CIVILLAN	7/2/2015	1640	
LOCATION ACCIDENT OCCU	IRRED	**************************************	CIVIDAT	1/2/2013	2010	
State Route 318 White Pine	- 29 (a-spring)	ker 20		******		
NVOLVED DIVISION VEHIC	CONTRACTOR OF THE PERSON NAMED IN COLUMN 1					
LICENSE PLATE		NHP541		VIN	1FM5K8AT8FGA88	959
YEAR		2015		MAKE	Ford	1343
MODEL		Explorer		UNIT NUMBER	15-317	
WHAT IS THE NATURE AND	EXTENT O	NAME AND ADDRESS OF TAXABLE PARTY.	TE DAMAG		13 317	WILLIAM TO THE REAL PROPERTY.
eft front - left rear damage	And the Part of th	the law in the law of the law in	the first of the last of the l		right rear for (V-2)	
ENTER NARRAT			TOTTI VCINCIL		EV-1, V-2, V-3, ETC?	V-1

Updated 6/4/2014

FOR OFFICIAL USE ONLY





2299 Fleet

V-1. A MARKED NEVADA HIGHWAY PATROL UNIT WAS ON ROUTINE PATROL NORTHBOUND ON STATE ROUTE 318 NEAR WHITE PINE MILE MARKER 20. V-2, A SILVER 2008 CHEVROLET IMPALA WAS TRAVELING NORTHBOUND ON STATE ROUTE 318 BEHIND V-1. DURING THE COURSE OF HIS PATROL DUTIES D-1 ADVISED THAT HE OBSERVED A VEHICLE PASSING UNSAFELY AND HAD TO BREAK TO SLOW HIS VEHILCE TO AVOID A COLLISION. AS A RESULT D-1 ENGAGED HIS EMERGENCY LIGHT AND ATTEMPTED TO TURN AROUND ON THE VEHILCE IN ORDER TO MAKE A TRAFFIC STOP. D-1 SLOWED V-1 AND PULLED TO THE EAST DIRT SHOULDER AND BEGAN TO ATTEMPT A U-TURN. D-1, ADVISED THAT HE OBSERVED THE VEHILCE BEHIND HIM AND BELEIVED THAT HE HAD TIME TO TURN ON THE VEHILCE. D-1 CONTINUED THE TURNING MOVEMENT WHERE THE FRONT OF V-1 ENTERED THE SOUTHBOUND TRAVEL LANE, D-2, OBSERVING V-1 TURNING INFRONT OF HIM APPLIED BRAKES AND STEERING TO THE LEFT. THE RIGHT FRON T OF V-2 STRUCK THE LEFT FRONT OF V-1 AS A RESULT OF THE IMPACT V-2'S RIGHT REAR STRUCK V-1'S LEFT REAR. BOTH V-1 AND V-2 BEGAN TO ROTATE CLOCKWISE IN NORTHWESTERLY DIRECTION ALMOST AS ONE UNIT. V-1 STOPPED IN THE SOUTHBOUND TRAVEL LANE FACING TO THE EAST A SHORT DISTANCE FROM THE AREA OF IMPACT. V-2, CONTINUED TO ROTATE CLOCKWISE SLIDING NORTHBOUND ON THE WEST DIRT FOR APPROXIMATLEY 30 FEET. V-2, CAME TO REST ON THE WEST SHOULDER FACING TO THE EAST.



James R. Wells, CPA Director

> Janet Murphy Deputy Director

# STATE OF NEVADA GOVERNOR'S FINANCE OFFICE

**Budget Division** 

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

July 27, 2017

To:

James R. Wells, Clerk of the Board

Governor's Finance Office

From:

Jim Rodriguez, Executive Budget Officer

Governor's Finance Office, Budget Division

Subject:

BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

#### DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL

#### Agenda Item Write-up:

Pursuant to NRS 334.010, the Nevada Highway Patrol (NHP) requests approval to purchase fleet replacement vehicles in accordance with Assembly Bill 507 of the 2017 Legislative Session. The bill provides one-shot funding in the amount of \$8,531,643 for NHP fleet replacement vehicles.

#### Additional Information:

The agency seeks approval to purchase 125 interceptor vehicles and 18 pickup trucks in accordance with the attached vehicle replacement schedule and associated vehicle quotes.

Statutory Authority:	NRS 334.010
	/

## STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
DEPARTMENT OF PUBLIC SAFETY – NEVADA HIGHWAY PATROL	143	\$8,531,643
Total:	143	\$8,531,643



**Brian Sandoval** Gavernor

James M. Wright Director

Colonel Dennis S. Osborn Chief

# Nevada Highway Patrol

Carson City, Nevada 89711-0525 Telephone (775) 687-5300 • Fax (775) 684-4879

#### Memorandum

DATE:

June 30, 2017

TO:

Jaime Rodriguez, Executive Branch Budget Officer

Governor's Finance Office, Budget Office

THROUGH:

Susan Hohn, Budget Analyst 3

Department of Public Safety, Director's Office

FROM:

Johnny R. McCuin, Administrative Services Officer 3

SUBJECT:

Board of Examiners Request for Vehicle Purchase Approval

The Department of Public Safety (DPS) Nevada Highway Patrol Division (NHP) is requesting approval from the Board of Examiners (BOE) to purchase vehicles pursuant to Assembly Bill 507 of the 2017 Legislative Session, One-Shot Appropriation. DPS Budget Account 4730 will fund the request. Work programs C39895 (FY17) and C39901 (FY18) will be submitted to receive and balance forward the funding for this request in Budget Account 4730.

DPS is requesting this item be placed on the August 8th, 2017 Board of Examiners' agenda.

# Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Nevada Highway Patrol	Budget Account #: 4730
Contact Name: John McCuln, ASO III	Telephone Number: 775-684-4883
Pursuant to NRS 334.010, agencies must receive prior wri	itten consent to purchase State vehicles. This applies to all
new and used vehicles. Please provide the following info	rmation:
Number of subide second 3, 445	
Number of vehicles requested: 143  Is the requested vehicle(s) new or used: New	mount of the request: \$8,531,643
Type of vehicle(s) purchasing e.g. compact sedan, inter	modiate and on CUTY -1-1-
125 Police Interceptor Utility and 18 Ford F-150 Pickups.	mediate sedan, Sov, pick up, etc.:
Mission of the requested vehicle(s):	·
Law enforcement patrol vehicles.	
Were funds legislatively approved for the request?	If yes, please provide the decision unit number:
	E888, AB507 of the 2017 Legislative Session.
Yes No	If no, please explain how the vehicles will be funded?
Is the requested vehicle(s) an addition to an existing fle	et or renlacement vehicle/c)·
	or or top-movement venicle(s).
Addition(s)143_ Replacement(s)	
Does the requested vehicle(s) comply with "Smart Way	" or "Smart Way Elite" requirements pursuant to
SAM 1308? If not, please explain.	
No Section not appropriate as these are law enfo	rcement vehicles.
Please Complete for Replacement Vehicles Only:	
(For type of vehicle, i.e., compact sedan, intermediate	Does this request meet the replacement schedule criteria
sedan, SUV, pick up, etc.)	pursuant to SAM 1309? If no, explain why the vehicle
	is being replaced.
Current Vehicle Information:	Yes
Vehicle #1 Model Year: See Exhibit A	165
Odometer Reading: Type of Vehicle:	
Type of Vemele.	Transmission of the second sec
Vehicle #2 Model Year:	If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
Odometer Reading:	••
Type of Vehicle:	NA
Please attach an additional sheet if necessary	
APPOINTING AUTHORITY APPROVAL:	
Mary Chergon	6/29/2017
Agency Appointing Authority Title	Date
BOARD OF EXAMINERS' APPROVAL:	
Approved for Purchase D Not Assessed for Durch	
Approved for Purchase Not Approved for Purch	nase
Board of Examiners Date	

**EXEMPT** 

# (Reprinted with amendments adopted on May 30, 2017)

#### **FIRST REPRINT**

A.B. 507

#### ASSEMBLY BILL NO. 507–COMMITTEE ON WAYS AND MEANS

#### MAY 5, 2017

#### Referred to Committee on Ways and Means

SUMMARY—Makes appropriations to the Department of Public Safety for the replacement of vehicles, pickup trucks and motorcycles for the Nevada Highway Patrol. (BDR S-1202)

FISCAL NOTE: Effect on Local Government: No.

Effect on the State: Contains Appropriation included in Executive Budget.

EXPLANATION - Manter in bolded italies is new; matter between brackets formited-material is material to be omitted.

AN ACT making appropriations to the Department of Public Safety for the replacement of vehicles, pickup trucks and motorcycles for the Nevada Highway Patrol: and providing other matters properly relating thereto.

#### THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

Section 1. 1. There is hereby appropriated from the State 2 Highway Fund to the Department of Public Safety the sum of \$8,531,643 for the replacement of vehicles and pickup trucks for the 4 Nevada Highway Patrol.

2. There is hereby appropriated from the State Highway Fund to the Department of Public Safety the sum of \$385,252 for the replacement of motorcycles for the Nevada Highway Patrol.

Sec. 2. Any remaining balance of the appropriations made by section 1 of this act must not be committed for expenditure after 10 June 30, 2019, by the entity to which the appropriation is made or any entity to which money from the appropriation is granted or otherwise transferred in any manner, and any portion of the appropriated money remaining must not be spent for any purpose after September 20, 2019, by either the entity to which the money was appropriated or the entity to which the money was subsequently



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11

13



- granted or transferred, and must be reverted to the State Highway
  Fund on or before September 20, 2019.
  Sec. 3. This act becomes effective upon passage and approval.







#### **EXHIBIT A SCHEDULE P** FISCAL YEAR 2018 AND 2019 REPLACEMENT EQUIPMENT REQUEST

# This spreadsheet must accompany any E888 decision unit and must be attached electronically to the Agency Request.

Budget Account #: 4713
Budget Account Title: HIGHWAY PATROL DIVISION

Dec. Unit	Cat.	Object Code	Item Requested	FY18		FY19	Item being Replaced (Unit Number)	State ID #	Model Year	Miles to EOL	Projected EOL Mileage Date	Command
5000	10400	(GL)	1/2/10/2	Cost	1_	Cost	#	State ID#				L.
E888	16	8360	VEHICLE		\$	34,324.00	14237	340992	2014	53,266	7/6/2018	LV
E888 E888	16	8360 8360	VEHICLE		\$	34,324.00	13127	330972	2013	50,690	7/6/2018	Reno
E888	16	8360	VEHICLE VEHICLE		\$	34,324.00	13108	330977	2013	54,437	7/20/2018	LV
E888	16	8360	VEHICLE		\$	34,324.00 34,324.00	13187	327698	2013	51,768	7/27/2018	Reno
E888	16	8360	VEHICLE	·	\$	34,324.00	* 13037 ' 13129	330093 330984	2013	52,532	8/3/2018	Reno
E888	16	8360	VEHICLE		\$	34,324.00	13315	330098	2013	56,290	8/17/2018	LV
E888	16	8360	VEHICLE		\$	34,324.00	13120	330974	2013	56,138 60,451	8/17/2018 8/17/2018	LV
E888	16	8360	VEHICLE		\$	34,324.00	13291	327704	2013	53,607	8/24/2018	ELKO Reno
E888	16	8360	VEHICLE		\$	34,324.00	13115	330962	2013	54,846	9/14/2018	Reno
E888	16	8360	VEHICLE		\$	34,324.00	• 14222	337043	2014	58,588	9/28/2018	LV
E888	16	8360	VEHICLE		\$	34,324.00	14208	337039	2014	59,893	10/12/2018	LV
E888	16	8360	VEHICLE		\$	34,324.00	• 13111	330960	2013	59,646	10/12/2018	LV
E888	16	8360	VEHICLE		\$	34,324.00	14223	337045	2014	60,012	10/19/2018	LV
E888	16	8360	VEHICLE		\$	34,324.00	13123	330104	2013	60,244	10/19/2018	LV
E888	16	8360	VEHICLE		\$	34,324.00	· 13210	331173	2013	60,219	10/19/2018	LV
E888	16	8360	VEHICLE		\$	34,324.00	13060	330124	2013	60,185	10/19/2018	LV
E888 E888	16	8360	VEHICLE		\$	34,324.00	13223	331178	2013	60,005	10/19/2018	LV
E888	16	8360	VEHICLE VEHICLE		\$	34,324.00	14230	340981	2014	59,914	10/19/2018	LV
E888	16	8360 8360	VEHICLE		\$	34,324.00	14407	340920	2014	65,073	10/26/2018	ELKO
E888	16	8360	VEHICLE		\$	34,324.00	13206	331174	2013	65,180	10/26/2018	ELKO
E888	16	8360	VEHICLE		\$	34,324.00	9464	315103	2009	54,833	11/2/2018	LV
E888	16	8360	VEHICLE		\$	34,324.00 34,324.00	· 13222 · 13113	330117	2013	60,944	11/2/2018	LV
E888	16	8360	VEHICLE	·	\$	34,324.00	• 13203	330961 327692	2013 2013	57,701	11/2/2018	Reno
E888	16	8360	VEHICLE		\$	34,324.00	• 14211	337040	2013	62,260	11/23/2018	LV
E888	16	8360	VEHICLE	-	\$	34,324.00	• 14232	340985	2014	62,862 59,494	11/30/2018 11/30/2018	LV
E888	16	8360	VEHICLE		\$	34,324.00	14367	340964	2014	67,637	11/30/2018	Reno ELKO
E888	16	8360	VEHICLE		\$	34,324.00	• 14379	340955	2014	63,375	12/7/2018	LV
E888	16	8360	VEHICLE		\$	34,324.00	13276	330112	2013	60,267	12/14/2018	Reno
E888	16	8360	VEHICLE		\$	34,324.00	- 12186	328326	2012	65,596	12/21/2018	ELKO
E888	16	8360	VEHICLE		\$	34,324.00	- 13201	327693	2013	60,770	12/21/2018	Reno
E888	16	8360	VEHICLE		9	34,324.00	. 14217	337041	2014	64,488	12/28/2018	LV
E888	16	8360	VEHICLE		\$	34,324.00	• 14326	340940	2014	65,218	1/4/2019	LV
E888	16	8360	VEHICLE		\$	34,324.00	14387	340969	2014	70,060	1/4/2019	ELKO
E888	16	8360	VEHICLE		\$	34,324.00	· 13136	330987	2013	70,585	1/11/2019	ELKO
E888 E888	16 16	8360 8360	VEHICLE VEHICLE		\$	34,324.00	12045	328291	2012	42,996	1/24/2019	LV
E888	16	*****	VEHICLE		\$	34,324.00	14207	337038	2014	66,510	1/25/2019	LV
E888	16	8360	VEHICLE		\$	34,324.00 34,324.00	11086 12031	324333	2011	59,901	2/1/2019	LV
E888	16	8360	VEHICLE		\$	34,324.00	13248	328292 330114	2012 2013	44,040	2/7/2019	LV
E888	16		VEHICLE		\$	34,324.00	- 1335 <b>8</b>	327688	2013	67,352	2/8/2019	LV
E888	16		VEHICLE		\$	34,324.00	• 13333	327712	2013	63,883 63,827	2/8/2019 2/8/2019	Reno Reno
E888	16	8360	VEHICLE		\$	34,324.00	14224	337046	2014	67,589	2/15/2019	LV
E888	16	8360	VEHICLE		\$	34,324.00	. 14330	340937	2014	64,243	2/15/2019	Reno
E888	16	8360	VEHICLE		\$	34,324.00	14229	340982	2014	73,154	2/15/2019	ELKO
E888	16		VEHICLE		\$	34,324.00	14244	340988	2014	72,764	2/15/2019	ELKO
E888	16		VEHICLE		\$	34,324.00	13132	330983	2013	68,283	2/22/2019	LV
E888	16		VEHICLE		\$		• 14376	340954	2014	68,243	2/22/2019	LV
E888	16	-	VEHICLE		\$	34,324.00	14412	340915	2014	68,144	2/22/2019	LV
E888	16		VEHICLE		\$	34,324.00	13219	327706	2013	65,011	3/1/2019	Reno
E888 E888	16		VEHICLE		\$	34,324.00	13133	330981	2013	69,507	3/15/2019	LV
E888	16		VEHICLE		\$	34,324.00	14448	340999	2014	70,098	3/22/2019	LV
E888	16		VEHICLE VEHICLE		\$	34,324.00	13221	331180	2013	69,857	3/22/2019	LV
E888	16		VEHICLE		\$	4 1/42 1154	13216	331179	2013	70,945	4/5/2019	LV
E888	16		VEHICLE		\$	34,324.00 34,324.00	12044	328322	2012	73,825	4/19/2019	ELKO
E888	16		VEHICLE		\$	34,324.00	14371 13134	340959 330980	2014	72,014	4/19/2019	LV
E888	16		VEHICLE		\$	34,324.00	14361	340975	2013 2014	71,720	4/19/2019	LV
E888	16		VEHICLE		\$		14301	340958	2014	77,909 72,565	4/26/2019 5/3/2010	ELKO
E888	16		VEHICLE		s		14410	340938	2014	69,295	5/3/2019 5/10/2019	LV
E888	16		VEHICLE		\$	34,324.00	- 13204	331380	2013	69,675	5/17/2019	Reno
E888	16		VEHICLE		\$	24.224.22	13174	330110	2013	73,830	5/17/2019	Reno LV
E888	16		VEHICLE		\$	34,324.00	- 14458	340908	2014	73,677	5/17/2019	LV
E888	16		VEHICLE		\$	34,324.00	<b>- 13256</b>	327707	2013	73,651	5/17/2019	LV
E888	16		VEHICLE		\$	34,324.00	14381	340978	2014	73,489	5/17/2019	LV
E888	16	8360	VEHICLE		\$	34,324.00	4 14233	341725	2014	74,407	5/31/2019	LV

#### **EXHIBIT A** SCHEDULE P FISCAL YEAR 2018 AND 2019 REPLACEMENT EQUIPMENT REQUEST

This spreadsheet must accompany any E888 decision unit and must be attached electronically to the Agency Request.

Budget Account #: 4713
Budget Account Title: HIGHWAY PATROL DIVISION

Dec.	Cat.	Object	Item Requested	FY18	FY19	Item being Replaced	State ID#	Ind. 1 152	least to the	12	
Unit	Cal.	Code	item Requested	F 118	FYIS	(Unit Number)	State ID#	Model Year	Miles to EOL	Projected EOL Mileage Date	Command
		(GL)		Cost	Cost	#	State ID#			Milicago Date	
E888	16	8360	VEHICLE		\$ 34,324.00	14377	340957	2014	80,338	5/31/2019	ELKO
E888	16	8360 8360	VEHICLE		\$ 34,324.00 \$ 34,324.00	14357	340973	2014	80,330	5/31/2019	ELKO
E888	16	8360	VEHICLE	<del></del>	\$ 34,324.00	/ 13418 · 14239	327702 340990	2013	74,900 75,500	6/7/2019 6/14/2019	LV
E888	16	8360	VEHICLE		\$ 34,324.00	• 13207	331175	2013	75,386	6/14/2019	LV
E888	16	8360	VEHICLE		\$ 34,324.00	• 12243	328301	2012	46,791	6/19/2019	LV
E888	16	8360	VEHICLE		\$ 34,324.00	14253	341262	2014	72,018	6/21/2019	Reno
E888	16	8360 8360	VEHICLE VEHICLE		\$ 34,324.00 \$ 34,324.00	14314	340950	2014	71,886	6/21/2019	Reno
E888	16	8360	VEHICLE		\$ 34,324.00 \$ 34,324.00	13182 13218	328293	2013	60,014	6/25/2019	ELKO
E888	16	8360	VEHICLE		\$ 37,444.00	11008	330118 324357	2013	76,557 49,816	6/28/2019 7/13/2018	LV Reno
E888	16	8360	VEHICLE	T	\$ 37,444.00	11072	324358	2011	55,119	7/13/2018	ELKO
E888	16	8360	VEHICLE	(4)	\$ 37,444.00	11136	324354	2011	50,044	7/20/2018	Reno
E888	16	8360	VEHICLE	311	\$ 37,444.00	· 10392	326076	2010	49,551	8/3/2018	LV
E888 E888	16	8360 8360	VEHICLE VEHICLE	<u> </u>	\$ 37,444.00	· 8019	305305	2008	51,826	8/17/2018	Reno
E888	16	8360	VEHICLE		\$ 37,444.00 \$ 37,444.00	9486	313384	2009	50,939	8/31/2018	LV
E888	16	8360	VEHICLE	\$ 34,324.00	. 51,444.00	11117 13287	324356 330111	2011	55,230 10,094	10/12/2018 8/19/2016	Reno ELKO
E888	16	8360	VEHICLE	\$ 34,324.00		11123	324158	2013	14,162	11/4/2016	LV
E888	16	8360	VEHICLE	\$ 34,324.00.	•	11356	324146	2011	14,624	11/11/2016	LV
E888	.16	8360	VEHICLE	\$ 34,324.00	•	11044	324183	2011	15,409	11/25/2016	LV
E888 E888	16 16	8360 8360	VEHICLE VEHICLE	\$ 34,324.00 · \$ 34,324.00 ·	,	13176	330123	2013	16,646	11/25/2016	ELKO
E888	16	8360	VEHICLE	\$ 34,324.00.	·	11195 11337	324156 324155	2011	16,886	12/16/2016	LV
E888	16	8360	VEHICLE	\$ 34,324.00.	·	13513	327715	2013	17,213 5,333	12/23/2016 12/28/2016	LV
E888	16	8360	VEHICLE	\$ 34,324.00	,	13116	330963	2013	20,268	2/10/2017	Reno
E888	16	8360	VEHICLE	\$ 34,324.00		13270	327708	2013	20,209	2/24/2017	Reno
E888	16	8360	VEHICLE	\$ 34,324.00		13443	330120	2013	24,803	3/24/2017	ELKO
E888	16	8360	VEHICLE	\$ 34,324.00	·	11015	324179	2011	30,115	7/7/2017	LV
E888 E888	16 16	8360 8360	VEHICLE VEHICLE	\$ 34,324.00 · \$ 34,324.00 ·		11231	324118	2011	30,182	7/14/2017	LV
E888	16	8360	VEHICLE	\$ 34,324.00		13145 13215	330092 330119	2013 2013	30,438 29,887	7/14/2017	LV
E888	16	8360	VEHICLE	\$ 34,324.00		13160	330108	2013	29,587	7/28/2017 7/28/2017	Reno Reno
E888	16	8360	VEHICLE	\$ 34,324.00-		11240	324136	2011	31,542	8/4/2017	LV
E888	16	8360	VEHICLE	\$ 34,324.00	•	13102	330967	2013	34,221	8/4/2017	ELKO
E888 E888	16 16	8360 8360	VEHICLE VEHICLE	\$ 34,324.00	•	13402	327696	2013	34,658	9/15/2017	LV
E888	16	8360	VEHICLE	\$ 34,324.00· \$ 34,324.00·		13047 14226	330107 337044	2013 2014	35,084	9/22/2017	LV
E888	16	8360	VEHICLE	\$ 34,324.00-		13217	330094	2013	39,445 40,308	12/1/2017 12/15/2017	LV
E888	16	8360	VEHICLE	\$ 34,324.00+	•	13189	327699	2013	38,314	12/15/2017	Reno
E888	16		VEHICLE	\$ 34,324.00	4	9078	313721	2009	38,065	12/29/2017	Reno
E888	16	8360	VEHICLE	\$ 34,324.00.	•	13161	330109	2013	45,245	1/12/2018	ELKO
E888 E888	16 16	8360 8360	VEHICLE VEHICLE	\$ 34,324.00 · \$ 34,324.00 ·	•	13447 13135	330091	2013	45,249	1/12/2018	ELKO
E888	16	8360	VEHICLE	\$ 34,324.00	· .	13142	330986 330985	2013 2013	42,978 44,724	1/26/2018 2/23/2018	LV
E888	16	8360	VEHICLE	\$ 34,324.00	•	14219	337042	2013	45,148	3/2/2018	LV
E888	16			\$ 34,324.00	1	13053	330106	2013	45,099	3/2/2018	LV
E888	16			\$ 34,324.00	,	13193	327705	2013	43,510	3/9/2018	Reno
E888 E888	16 16			\$ 34,324.00° \$ 34,324.00°		14351	340931	2014	49,053	3/9/2018	ELKO
E888	16	-		\$ 34,324.00		13118 13404	330975 330105	2013 2013	49,663 44,423	3/16/2018 3/23/2018	ELKO
E888	16	-		\$ 34,324.00		13373	327687	2013	50,446	3/30/2018	Reno ELKO
E888	16			\$ 34,324.00,	•	13220	330116	2013	50,524	3/30/2018	ELKO
E888	16			\$ 34,324.00		13427	330121	2013	47,530	4/6/2018	LV
E888 E888	16			\$ 34,324.00	•	13190	327700	2013	45,220	4/6/2018	Reno
E888	16			\$ 34,324.00 ° \$ 34,324.00 •		13297 12282	327711	2013	45,499	4/13/2018	Reno
E888	16			\$ 34,324.00		14206	328302 337037	2012 2014	34,964 48,193	4/18/2018 4/20/2018	LV LV
E888	16			\$ 34,324.00		13117	330976	2013	46,170	4/27/2018	Reno
E888	16			\$ 34,324.00*		13426	330122	2013	49,683	5/11/2018	LV
E888	16			\$ 34,324.00-	·	13107	330978	2013	51,654	6/8/2018	LV
E888 E888	16			\$ 34,324.00	•	9360	312468	2009	50,474	6/15/2018	LV
E888	16			\$ 34,324.00· \$ 34,324.00·		14440 13104	341750	2014	49,379	6/15/2018	Reno
E888	16			\$ 34,324.00 <sup>4</sup>	9	13346	3309 <b>6</b> 5 330102	2013 2013	49,280 50,202	6/15/2018 6/29/2018	Reno Reno
E888	16			\$ 37,444.00	*	11118	324355	2013	8,795	8/26/2016	Reno
							0=7000		0,780	012012010	Kello

#### **EXHIBIT A** SCHEDULE P FISCAL YEAR 2018 AND 2019 REPLACEMENT EQUIPMENT REQUEST

#### This spreadsheet must accompany any E888 decision unit and must be attached electronically to the Agency Request.

Budget Account #: 4713
Budget Account Title: HIGHWAY PATROL DIVISION

Dec. Unit	Cat.	Object Code	Item Requested	FY18	FY19	Item being Replaced (Unit Number)	State ID #	Model Year	Miles to EOL	Projected EOL Mileage Date	Command
		(GL)		Cost	Cost	#	State ID#				
E888	<b>316</b>	8360	VEHICLE	\$ 37,444.00		8059	305306	2008	14.957	12/2/2016	Reno
E888	16	8360	VEHICLE	\$ 37,444.00		12164	328296	2012	29,593	8/11/2017	Reno
E888	16	8360	VEHICLE	\$ 37,444.00		12256	328327	2012	38,588	11/3/2017	ELKO
E888	悉16隻	8360	VEHICLE	\$ 37,444.00		12072	328330	2012	35,005	11/10/2017	Reno
E888	16	8360	VEHICLE	\$ 37,444.00		11049	324334	2011	34,409	11/17/2017	LV
E888	3163	8360	VEHICLE	\$ 37,444.00		8167	305303	2008	43,064	1/12/2018	ELKO
E888	16	8360	VEHICLE	\$ 37,444.00-		11212	324024	2011	39,863	1/26/2018	Reno
E888	<b>%16</b> %	8360	VEHICLE	\$ 37,444.00		12212	328295	2012	49,302	4/13/2018	ELKO
E888	16	8360	VEHICLE	\$ 37,444.00*		8485	305016	2008	44,832	4/20/2018	Reno
E888	<b>%16</b> %	8360	VEHICLE	\$ 37,444.00	\	12001	328329	2012	49,982	4/27/2018	ELKO

FY 2018 \$ 2,059,436.00 Fy 2019 2,905,056.00 Total 4,964,492.00

= 125 Ford Police Interceptor Utility vehicles

FYB 48 vehicles

# F.150

39 77 vehidus F-119

7 F-150

1419

Page 3 of 3 7/6/2017

# Schedule B 2016 FORD F-150

#### STANDARD PAGE ~ BID #8255 FLEET VEHICLES ~ UPDATED 2015-10-21

(Use separate page for each package)
JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

DEALER NAME: JONES-WEST	FORD, RENO, NE	VADA (BILL F	LETCHER/775-829-3207)		
Specify State's Vehicle Item Number:		2.7	, TRUCK, 1/2TON, FULLSIZE,	CREW CAB, SHORTB	ED
(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)  Specify MANUFACTURER,		B	ase Price for	Base Pric	ce for
MODEL NAME, YEAR & BODY MODEL O	CODE:		D/CARSON CITY	LAS VEGAS	
2016 FORD F-150 (W1C/W1E)		•	\$22,971	\$23,27	
State vehicle miles per gallon (MPG): 15 CI					
State manufactures warranty: 3 YRS/36000	MILES	(0 EE) ( (0) MD)	/ 5 OL 1/0 EE / ( 01/0)		
Specify alternate fuel engine size and emissincludes Minimum Standard Equipment Lis	ted: Y Vee	No if no	/ 5.UL V8 FFV (4WD) on 15/"	wheelbase ONLY	
includes minimum Standard Equipment Els	.eu^1es	140 11 110, 8	state exceptions:		
		-			
			(6)		
Exterior Color: List available colors: (CC=C	LEARCOAT; CC/M	1=CLEARCOA	T/METALLIC)		
GREEN GEM CC/M		W6	STERLING GREY	CC/M	UJ
VERMILLION RED CC		E4	INGOT SILVER		UX
TUXEDO BLACK CC/M		ÜH	OXFORD WHITE		YZ
BLUE JEANS CC/M		N1			
Seats, Cloth: List available colors:					
GREY		<del></del>	1		<del> </del>
OIL!					·
	<del></del>				
GVW: 6500#		WHE	ELBASE: 145"		
(When Applicable)			(When	Applicable)	
	DTION DACKACE	DACE DE	MODER EL EET VELKOLEO		
•		e separate page for	#8255 FLEET VEHICLES		
DEALER NAME: JONES-WEST I			LETCHER/775-829-3207)		
Specify State's Vehicle Item Number:	Ī			CDEW CAR SUCCES	
(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)			TRUCK, 1/2TON, FULLSIZE,	CREW CAB, SHORTB	ED
	T Requires (2WD)				\$2,465
List Equipment Features Below: INC	CL. 40/20/40 CLO	TH, A/C, AM/F	M/CD, CARPET, PW, PL,PM	······································	<del></del>
Option Package Name/Code: XL	T Requires (4WD)				\$2,465
List Equipment Features Below: INC	CL. 40/20/40 CLO	TH. A/C. AM/F	M/CD, CARPET, PW, PL,PM		Ψ2,400
				<u></u>	
	T CONV/PLUS PK				\$1,051
	CL. ADJ. PEDALS,	, SYNC SYST	EM, PWR SIGNAL MIRRORS	15	
PWR DRIVERS SEAT				<u> </u>	
Option Package Name/Code: 30	2A EQPT GROUP				¢5 704
			EM, PWR SIGNAL MIRRORS		\$5,721
PWR DRIVERS SEAT, REVERSE SENSING S				, , , , , , , , , , , , , , , , , , , ,	
TRAILER TOW, SIRIUS RADIO, CHROME PK					·
			-		
		· - · · · · · · · · · · · · · · · · · ·			
l	FMIZED OPTIONS	S PAGE ~ BII	#8255 FLEET VEHICLES	7.	
		e separate page for			
			LETCHER/775-829-3207)		
Specify State's Vehicle Item Number:		2.7	TRUCK, 1/2TON, FULLSIZE,	CREW CAB. SHORTB	<u></u>
(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)				· · · · · · · · · · · · · · · · · · ·	
ABS Brake System	\$ INC	1		S-DEDUCT AI	MOUNT
Air Conditioning	\$ INC			\$-	
Cruise Control	\$ INC			\$-	
Diesel Engine	\$ NA			\$-	
Engine Block Heater			\$77	\$-	
Four Wheel Drive (4x4)			\$3,171	\$-	
Heavy Duty Alternator (140A)	\$ NA			\$-	
Hitch Receiver		L. w/ TRAILE		\$-	
Integrated Trailer Brake (3/4 ton only)		L. W/ TRAILE		\$-	
Keyless Entry w/Fob	J\$ INC	L. w/ PWR E	quipment	\$-	

## 2018-2019 Quotes - Fleet Vehicles and Accessories

Limited Slip Differential	\$401	\$-
Paint, Metallic	\$ NC	\$-
Power Mirrors	\$ INCL. w/ PWR Equipment	\$-
Power Locks	\$ INCL. w/ PWR Equipment	\$-
Power Seats (DRIVER ONLY)	\$ NA	\$-
Power Equipment	\$998	\$-
Radio; AM/FM Stereo, Cassette Player	\$ NA	\$-
Radio; AM/FM Stereo, CD	\$ INCL.	\$-
Rear Window Wiper	\$ NA	\$-
Seats, Vinyl	\$ NC	
Vinyl Colors: GREY		
Skid Plate	\$137	\$-
Tilt Steering	\$ INCL.	\$-
Tire, Spare, Full Size	\$ INCL.	\$-
Trailer Tow Mirrors	\$ NA	\$-
Trailer Tow Package	\$678	\$-

ITEMIZED OPTIONS PAGE ~ BID #8255 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

	RENO, NEVADA (BILL FLETCHER/775-829-3207)			
Specify State's Vehicle Item Number:	2.7, TRUCK, 1/2TON, FULLS	2.7, TRUCK, 1/2TON, FULLSIZE, CREW CAB, SHORTBED		
(i.e. 1.1 Sedan: Full size; 4 door, 6 passenger)				
Other:				
V6 3.5L FFV GAS	\$ STD (W1C)	\$-		
V8 5.0L FFV GAS	\$ 1360 (STD W1E)	<b> \$</b> -		
V6 3.5L ECO-BOOST GAS (4WD/W1E)	\$1,701	\$-		
V6 3.5L ECO-BOOST GAS (2WD/W1C)	\$1,876	\$-		
40/20/40 SPLIT BENCH SEAT	\$ INCL.	\$-		
ALL TERRAIN TIRES	\$ STD	\$-		
EXTRA Keyless Entry w/Fob	\$275	\$-		
ELEC. SHIFT ON FLY	\$ NA (INCL W/ 5.0L V8 OR 3.5 V6 ECO)	\$-		
SNOW PLOW PREP PKG	\$ NA	\$-		
CAB STEPS, BLACK	\$214	\$-		
UPFITTER SWITCHES	\$ NA	\$-		
TRANSMISSION PTO (AUTO TRANS ONLY)	\$ NA	\$-		
TAILGATE ASSIST & STEP	\$320	\$-		
SPRAY-IN BEDLINER	\$405	\$-		
SYNC COMMUNICATIONS PKG (XL ONLY)	\$385	\$-		
BED SLIDE	\$1,450	\$-		
TONNEAU COVER	\$1,450	\$-		
SIRIUS SAT. RADIO (6 MOS.)	\$166	\$-		
EXTRA KEY & FOB (1)	\$160	\$-		
FOG LAMPS	\$119	<b>\$</b> -		
DAYTIME RUNNING LIGHTS	\$38	\$-		
MAX. TRAILER TOW PKG	\$801	\$-		

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per unit mile.

# Schedule A 2016 Ford Utility Police Interceptor (K8A)

# STANDARD PAGE/COST MATRIX ~ BID #8257 POLICE VEHICLES~ UPDATED 2015-1216

(Use separate page for each package)

	JONES-WEST FORD, R	ENO, NEV	ADA (BILL FLETCHER	R/775-829-3	207)
Specify State's Vehic	le Item Number:		1.2, SUV, 4DR, 4WD		
(i.e. 1.1 Sedan: Full size; 4 door;				, 5-01 A33	
	NUFACTURER,		ase Price for	Base P	rice for
MODEL NAME, YEAR	& BODY MODEL CODE:	REN	O/CARSON CITY	LAS V	EGAS
2016 FORD UTILITY	POLICE INTERCEPTOR	A	WD / \$26,620	AWD /	26,920
The second secon	(8A)				
	er gallon (MPG): 16 CITY				
	warranty: 3 YRS/36000 N				
Specify alternate fuel	l engine size and emiss	ion rating:	3.7L V6 TIVCT FFV		
Includes Minimum St	andard Equipment Liste	ed:	YesNo If no,	state excep	otions:
<b>Exterior Color: List a</b>	vailable colors: (CC=CL	EARCOAT	M=METALLIC)	8	-32
- 240.00			,		
ARIZONA	BEIGE CC/M	E3	LIGHT BLUE M	1	LN
MEDIUM B		BU	ULTRA BLUE N	//	MM
MEDIUM TITA	ANIUM M	YG	INGOT SILVER	CC/M	UX
DARK TOREA	DOR RED CC/M	JL	SILVER GRAY	CC/M	TN
KODIAK BI	ROWN M	J1	EBONY CO		UA
NORSEA	BLUE M	KR	OXFORD WHIT	E CC	YZ
DARK B	LUE	LK	STERLING GRAY	/ CC/M	UJ
BLUE JEA	NS M	N1	SMOKESTONE M	1	HG
ROYAL BL	.UE	LM	SHADOW BLAC	K	G1
Seats, Cloth: List ava	ilable colors:	2723	***		
BLACK					
				_	
				···-	
GVW: NA#			WHEELBASE: 114" /	LENGTH:	197"
(When Ap	pplicable)	<del>, , , , , , , , , , , , , , , , , , , </del>	(When A	pplicable)	
	•		,	,	

# **OPTION PACKAGE PAGE ~ BID #8257 POLICE VEHICLES**

(Use separate page for each package)

\	-parate page to: cast package/			
<b>DEALER NAME:</b> JONES-WEST FORD	JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)			
Specify State's Vehicle Item Number:	1.2, SUV, 4DR, 4WD, 5-6PASS			
(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)	1.2, 30V, 4DR, 4VVD, 5-0PASS			
Option Package Name/Code:	SEE ATTACHED ORDER GUIDE			
List Equipment Features Below:				

# 2016 UTILITY POLICE INTERCEPTOR POLICE INTERCEPTOR CONTENT

**PROPRIETARY** 

#### Unique Utility Police Interceptor Features Include:

#### MODEL/SERIES/AVAILABILITY

- 2 Available Models
  - 3.7L V6 Ti-VCT FFV AWD
  - 3.5L V6 EcoBoost® AWD
- 1 Available Series
  - 500A

#### **MECHANICAL**

- AWD Drivetrain Standard for enhanced handling precision and unsurpassed traction on wet or dry surfaces
- 3.7L Ti-VCT V6 FFV High efficient Police Calibrated (V6 displacement technology is optimal for long days spent idling or on the job)
- Brakes Police calibrated high performance system.
   4-Wheel heavy-duty disc w/heavy-duty front and rear calipers
- Rotors large mass for high thermal capacity and calipers with large swept area.
- Electric Power-Assist Steering (EPAS) Heavy-Duty
- Transmission 6-speed automatic, exclusively police calibrated for maximum acceleration and faster closing speeds
- Alternator Heavy-Duty 220 Amp
- Battery Heavy-Duty 750 CCA
- Cooling System Heavy-duty, large high volume radiator, Engine oil cooler and transmission oil cooler
- Engine Hour Meter
- Powertrain mounts Heavy-Duty.
- Wheels
  - Heavy-duty steel, vented with center cap
  - Full size spare tire w/TPMS

#### INTERIOR FEATURES

- Cargo Area Spacious area for police equipment
- Column Shifter
- Flooring Heavy-duty vinyl, offers ease of cleaning, long term durability
- Pedals Power-adjustable
- Seats
  - Front Police grade cloth 6-way power-adjustable Manual lumbar, seatback foam designed to comfortably accommodate a utility belt
  - Built-in steel intrusion plates in both front-seatbacks
  - 2<sup>nd</sup> Row Police grade vinyl, offer easy care for cleaning
  - Liftgate access with manual lock cylinder
- Simple Fleet Key (w/o microchip, easy to replace)
- Speedometer Certified, digital readout in message center and analog guage
- Universal equipment tray atop instrument panel (ideal for radar and other police equipment)

#### **POLICE UPFIT FRIENDLY**

- Consistent 9-inch space between driver and passenger seats for aftermarket consoles
- Console mounting plate
- Dash pass-thru opening for aftermarket wiring
- Headliner Easy to drop
- Integrated LED police flashers (Available)
- Taillamps Integrated police flashers (Available)

#### TECHNOLOGY

- BLIS® Blind Spot Monitoring with Cross-traffic Alert (Available)
- Ford SYNC® Hands-free communications with programmable steering wheel-mounted controls (Available)
- \* Rear Video Camera with Washer (Standard)
- Reverse Sensing (Available)
- Unique Steering Wheel (with up to 4-remappable configurations – Available)

#### COMMONALITY

- Commonality of parts between the Sedan and Utility Interceptors include: Front brake calipers, rear brake calipers, wheels, battery, 220 amp alternator, PTU, RDU and frontseats.
- Maintenance Components Oil filter, air filter, spark plugs, front and rear brake pads, front and rear brake rotors and tires.

#### SAFETY/SECURITY HIGHLIGHTS

- AdvanceTrac® w/RSC® (Roll Stability Control™) police tuned gyroscopic sensors work seamlessly with the ABS
- Ballistic Door-Panels (National Institute of Justice (NIJ) certified to stop Type III and all lesser NIJ rounds) (Available)
- Exterior Key Locks Driver, passenger side and liftgate
- 75-mph Rear End Crash Tested
   (Note: The full-size spare tire secured in the factory location is necessary to achieve police-rated 75 mph rear impact crash-test performance attributes)

#### WARRANTY

• 3 Year / 36,000 Miles Bumper / Bumper

# FORD POLICE INTERCEPTOR EXTENDED SERVICE PLAN Powertrain CARE PROTECTION

 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) on ALL 2016MY Police Interceptors – Sedan and Utility (Standard)

#### **NEW FOR 2016**

#### **FUNCTIONAL**

- ★ Rear View Camera with Washer viewable in 4" centerstack Standard – OR – Rear View Camera with Washer viewable in Rear View Mirror 87R (No charge option)
- ★ Power Windows One-touch Up/Down Front Driver and Passenger – Standard
- ★ Power passenger seat (6-way) w/manual recline and lumbar 87P

#### **EXTERIOR**

- \* New
  - Front Fascia
  - Rear Tail Lamps
  - Headlamps
  - Grille
  - Rear Fascia
  - New Spoiler
- Rear recovery hook (3.5L EcoBoost®) (Late Availability)

#### **Product Changes and Features Availability**

Features, options and package content subject to change. Please check www.fmcdealer.com or Dealer eStore for the most current information.

★ = New for this model year

Ford Division

# 2016 UTILITY POLICE INTERCEPTOR POLICE INTERCEPTOR CONTENT

PROPRIETARY

#### **EXTERIOR** (continued)

- ★ New Police Lighting Packages
  - Tail Lamp / Police Interceptor Housing Only (86T)
  - Front Warning Auxiliary Light (21L)
  - Forward Indicator Pocket Warning Light (Warn, Park, Turn) (21W)
- \* New Exterior Colors:
  - Blue Jeans Metallic (N1)
- Deleted Exterior Colors:
  - Deep Impact Blue
- Deleted Two-Tone Vinyl Wrap Package #2 (91B)

#### **INTERIOR**

- ★ New Steering Wheel with refreshened bezel switches
- ★ Refreshened Instrument Cluster
- ★ Refreshened center stack (audio and climate controls)
- Liftgate Release Switch located in overhead console (Std) Note: Liftgate membrane will remain unlocked for 45 seconds before timing out.

#### LATEST ORDER GUIDE UPDATES

- Removed Exhaust Chrome Tip from Standard Equipment page
- Updated Rearview Camera with Washer information in Standard Equipment page
- Recovery Hook, Rear Only is Late Available for 3.5L EcoBoost® in Standard Equipment page
- Removed Late Availability from Power passenger seat (6way) w/manual recline and lumbar (87P) in Equipment Group page

**Product Changes and Features Availability** 

Features, options and package content subject to change. Please check www.fmcdealer.com or Dealer eStore for the most current information.

★ = New for this model year

# 2016 UTILITY POLICE INTERCEPTOR STANDARD EQUIPMENT

**PROPRIETARY** 

The following items are std. 2016MY UTILITY POLICE INTERCEPTOR vehicle:

#### MECHANICAL

- Alternator 220-Amp
- Axle Ratio 3.65 (AWD)
- Battery H.D. maintenance-free 78A/750-CCA
- Brakes 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Column Shifter
- Drivetrain All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) Heavy-Duty
- Engine 3.7L V6 Ti-VCT
- **Engine Hour Meter**
- Engine Oil Cooler
- Fuel Tank 18.6 gallons
- Suspension independent front & rear
- Transmission 6-speed automatic

#### **EXTERIOR**

- · Antenna, Roof-mounted
- Cladding Lower bodyside cladding (Black)
- Deflector Plate Undercarriage deflector plate protect the underbody, powertrain and chassis components (Standard on EcoBoost® Only)
- Door Handles Black (MIC)
- **Exhaust True Dual**
- Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate - Lock cylinder repositioned into decklid appliqué
- Glass 2<sup>nd</sup> Row, Rear Quarter and Liftgate Privacy Glass
- Grille Black
- Headlamps LED Low Beam; Incandescent (Halogen) High
- Liftgate Manual 1-Piece Fixed Glass w/Door-Lock Cylinder
- Mirrors Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)
- Spare Full size 18" Tire w/TPMS
- Spoiler Painted Black
- Tailgate Handle Painted Black
- Tail lamps LED
- Tires 245/55R18 A/S BSW
- Wheel-Lip Molding Black (MIC)
  Wheels 18" x 8.0 painted black steel with wheel hub cover
- Windshield Acoustic Laminated

#### INTERIOR/COMFORT

- Cargo Hooks
- Climate Control Single-Zone Manual
- Door-Locks
  - Power
  - Rear-Door Handles and Locks Operable
- Floor Flooring Heavy-Duty Thermoplastic Elastomer
- Glove Box Locking/non-illuminated
- Grab Handles (1 Front-passenger side, 2-Rear)
- ★ Liftgate Release Switch located in overhead console (45) second timeout feature)
- Lighting
  - Overhead Console with sunglass holder
- 1st row task lights (driver and passenger)
   Dome Lamp 1st row (red/white)
   2<sup>nd</sup>/3<sup>rd</sup> row overhead map light
   Mirror Day/night Rear View
- Particulate Air Filter
- Power-Adjustable Pedals (Driver Dead Pedal)
- Powerpoints (2) First Row
- Scuff Plates Front & Rear

#### INTERIOR/COMFORT (continued)

- <u>Seats</u>
   1<sup>st</sup> Row Police Grade Cloth Trim, Dual Front Buckets
   Power track (fore/aft, Up/down 1<sup>st</sup> Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
  - 1st Row Passenger 2-way manual track (fore/aft, with manual recline)
  - Built-in steel intrusion plates in both driver/passenger seatbacks
  - 2<sup>nd</sup> Row Vinyl, 60/40 Split Bench Seat (manual fold-flat, no tumble) - fixed seat track
- Speed (Cruise) Control
- Speedometer Calibrated (includes digital readout)
- Steering Wheel Manual / Tilt, Urethane wheel finish w/Silver Painted Bezels) with Speed Controls and Redundant **Audio Controls**
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

#### SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™) w/Hydraulic **Brake Assist**
- Airbags, 2<sup>nd</sup> generation driver & front-passenger, side seat, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™
- Tire Pressure Monitoring System (TPMS)

#### **FUNCTIONAL**

- Easy Fuel® Capless Fuel-Filler
- Front door tether straps (driver/passenger)
- MyFord®
  - AM/FM / CD / MP3 Capable / Clock / 6 speakers
  - 4.2" Color LCD Screen Center-Stack "Smart Display"
  - 5-way Steering Wheel Switches, Redundant Controls Note: Radio does "not" include USB Port or Aux. Audio Input Jack
    - Note: USB Port and Aux. Audio Input Jack requires SYNC® (53M)
- Power pigtail harness
- Rearview Camera with Washer viewable in 4" centerstack -OR - Rear View Camera viewable in rear view mirror 87R (No charge option)
- Recovery Hook, Rear Only (3.5L EcoBoost® Late Availability)
- Simple Fleet Key (w/o microchip, easy to replace)
- Two-way radio pre-wire
- Windows Rear Defroster
- Wipers Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

★ = New for this model year

# 2016 UTILITY POLICE INTERCEPTOR **EQUIPMENT GROUP**

**PROPRIETARY** 

Series	Option Code	Police Interceptor 500A
Utility Police Interceptor AWD (incl. D&D)	K8A	S
3.7L V6 Ti-VCT FFV with 6-Speed Automatic Transmission	99R / 44C	S
3.5L V6 EcoBoost® – (131mph Top Speed)	99T / 44C	\$3,073
QUIPMENT GROUP		
Interior Upgrade Package  — 1 <sup>st</sup> and 2 <sup>nd</sup> Row Carpet Floor Covering  — Cloth Seats — Rear  — Center Floor Console less shifter w/unique Police console finish plate — Includes Console  Top Plate — Finish 3 (incl. 3 cup holdom)	65U	\$364
<ul> <li>Top Plate – Finish 3 (incl. 2 cup holders)</li> <li>Floor Mats, front and rear (carpeted)</li> <li>Deletes the standard console mounting plate (85D)</li> <li>Note: Not available with options: 67G, 67H, 67U</li> </ul>		
Front Headlamp / Police Interceptor Housing Only  - Pre-drilled hole for side marker police use, does not include LED installed lights (eliminates need to drill housing assemblies)  - Pre-molded side warning LED holes with standard twist lock sealed capability (does not include LED	86P	\$117
installed lights)  Note: Not available with options: 66A and 67H		
Front Headlamp Lighting Solution  Includes base LED Low beam/Incandescent (Halogen) High beam headlamp with High Beam Wig-wag function and two (2) white rectangular LED side warning lights  Includes pre-wire for grille LED lights, siren and speaker (60A)  Wiring, LED lights included. Controller "not" included  Note: Not available with option: 67H	66A	\$794
Note: Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)		
<b>★Tail Lamp / Police Interceptor Housing Only</b> — Pre-existing holes with standard twist lock sealed capability (does not include LED installed lights) (eliminates need to drill housing assemblies)  Note: Not available with options: 66B and 67H	86T	\$57
Tail Lamp Lighting Solution  Includes base LED lights plus two (2) rear integrated hemispheric lighthead white LED side warning lights in taillamps  LED lights only. Wiring, controller "not" included  Note: Not available with option: 67H  Note: Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)	66B	\$396
Rear Lighting Solution  Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass  Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open)  LED lights only. Wiring, controller "not" included  Note: Not available with option: 67H  Note: Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)	66C	\$425
Cargo Wiring Upfit Package  Rear console plate (85R) – contours through 2 <sup>nd</sup> row; channel for wiring  Wiring overlay harness with lighting and siren interface connections  Vehicle Engine Harness:  Two (2) light connectors – supports up to six (6) LED lights (engine compartment)  Two (2) grille light connectors  Two (2) 50 amp battery ground circuits in right hand rear-quarter power distribution junction block  One (1) 10-amp siren/speaker circuit (engine to cargo area)  Whelen Lighting PCC8R Control Head  Whelen PCC8R Light Relay Center (mounted behind 2 <sup>nd</sup> row seat)  Light Controller / Relay Center Wiring (jumper harness)  Whelen Specific Cable (console to cargo area) Connects PCC8R to Control Head  Pre-wiring for grille LED lights, siren and speaker (60A)  Does "not" include LED lights  Recommend Police Wire Harness Connector Kits 47C and 21P  Note: Not available with options: 65U, 67H and 67U	67G	\$1,249
Ready for the Road Package:  All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus  - Whelen Cencom Light Controller Head with dimmable backlight  - Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor (mounted behind 2 <sup>nd</sup> row seat)  - Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails  - High current pigtail  - Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head  - Pre-wiring for grille LED lights, siren and speaker (60A)  - Rear console plate (85R) – contours through 2 <sup>nd</sup> row; channel for wiring  - Grille linear LED Lights (Red / Biue) and harness  - 100-Watt Siren / Speaker  - Hidden Door-Lock Plunger / Rear-Door Handles Inoperable (52P)  - Wiring Harness:  - Two (2) 50 amp battery and ground circuits in RH rear-quarter  Note: Not available with options: 66A, 66B, 66C, 67G, 67U and 65U	67H	\$3,184

2018-2019 Quotes - Fleet Vehicles and Accessories 2016 UTILITY POLICE INTERCEPTOR 05/01/15 **PROPRIETARY EQUIPMENT GROUP EQUIPMENT GROUP** (Continued) **Ultimate Wiring Package** Includes the following: - Rear console mounting plate (85R) - contours through 2<sup>nd</sup> row; channel for wiring - Pre-wiring for grille LED lights, siren and speaker (60A) - Wiring harness I/P to rear cargo area (overlay) o Two (2) light cables - supports up to six (6) LED lights (engine compartment/grille) 67U \$514 o Two (2) 50-amp battery and ground circuits in RH rear-quarter o One (1) 10-amp siren/speaker circuit engine cargo area Rear hatch/cargo area wiring – supports up to six (6) rear LED lights Does "not" include LED lights, side connectors or controller o Recommend Police Wire Harness Connector Kits 47C and 21P Note: Not available with options: 65U, 67G, 67H Police Wire Harness Connector Kit - Front For connectivity to Ford PI Package solutions includes: • (2) Male 4-pin connectors for siren • (5) Female 4-pin connectors for lighting/siren/speaker • (1) 4-pin IP connector for speakers 47C \$97 • (1) 4-pin IP connector for siren controller connectivity • (1) 8-pin sealed connector (1) 14-pin IP connector Note: See Upfitters guide for further detail www.fordpoliceinterceptorupfit.com Police Wire Harness Connector Kit - Rear For connectivity to Ford PI Package solutions includes: • (1) 2-pin connector for rear lighting • (1) 2-pin connector 21P \$121 • (6) Female 4-pin connectors • (6) Male 4 pin connectors • (1) 10-pin connector Note: See Upfitters guide for further detail www.fordpoliceinterceptorupfit.com **KEY EXTERIOR OPTIONS Engine Block Heater** 41H \$84 License Plate Bracket - Front 153 NC Lamps Auto Headlamp 86L \$106 Dark Car Feature - Courtesy lamp disable when any door is opened 43D \$19 **Daytime Running Lamps** 942 \$42 Dome Lamp - Red/White in Cargo Area 17T \$48 \*Front Warning Auxiliary Light (Driver side - Red / Passenger side - Blue) 21L \$514 Note: Requires 60A \*Forward Indicator Pocket Warning Light - Warn, Park, Tum (Driver side - Red / Passenger side -Blue) 21W \$596 Note: Requires 60A Pre-wiring for grille LED lights, siren and speaker \$48/ P-66A / P-67G / P-67H / P-67U 60A Side Marker LED - Sideview Mirrors (Driver side - Red / Passenger side - Blue) - Located on backside of exterior mirror housing - LED lights only. Wiring, controller "not" included. 63B \$271 Note: Requires 60A

Note: Recommend using Cargo Wiring Upfit Package (67G), Ready for the Road Package (67H) or Ultimate Wiring Package (67U)		
Rear Quarter Glass Side Marker Lights (Driver side – Red / Passenger side – Blue)	63L	\$536
Spot Lamp Prep Kits		Fill and the March
Spot Lamp Prep Kit, Driver Side  Note: Does not include spot lamp housing and bulb	51P	\$130
Spot Lamp Prep Kit, Dual Side Note: Does not include spot lamp housing and bulbs	51W	\$261
Spot Lamp – Incandescent Bulb:		No. of the last the l
Driver Only	51Y	\$200
Dual (driver and passenger)	51Z	\$327
Spot Lamp – LED Builb:	Program States	
Driver Only (Unity)	51R	\$396
Driver Only (Whelen)	51T	\$392
Dual (driver and passenger) (Unity)	51S	\$579
Dual (driver and passenger) (Whelen)	51V	\$620
Body		To more than the
Glass – Solar Tint 2 <sup>nd</sup> Row, Rear Quarter and Liftgate Window (Deletes Privacy Glass)	92G	\$113
Glass – Solar Tint 2 <sup>nd</sup> Row Only, Privacy Glass on Rear Quarter and Liftgate Window	92R	\$80

P = Included in Equipment Group, S = Standard Equipment, O = Optional

07/27/2016

# 2016 UTILITY POLICE INTERCEPTOR **EQUIPMENT GROUP**

**PROPRIETARY** 

EQUIPMENT GROUP		
Body (continued)		
Roof Rack Side Rails – Black	68Z	\$145
Deflector Plate (Standard on EcoBoost® engine)	76D	\$312
/INYL WRAP OPTIONS		
Two-Tone Vinyl Package #1  Roof Vinyl  RH/LH Front-Doors Vinyl  RH/LH Rear-Doors Vinyl  White (YZ) Only  Note: Not available with the following options: 91C, 91D, 91E, 91F, 91G, 91H, 91J	91A	\$783
Two-Tone Vinyl Package #3  • Roof Vinyl  • RH/LH Front-Doors Only Vinyl  • White (YZ) Only  Note: Not available with the following options: 91A, 91D, 91E, 91F, 91G, 91H, 91J	91C	\$653
Two-Tone Vinyl – Roof  Roof Vinyl White Only Note: Not available with the following options: 91A, 91C	91H	\$457
Two-Tone Vinyl – RH/LH Front-Doors  White Only Note: Not available with the following options: 91A, 91C, 91D, 91E, 91F, 91G	91J	\$284
Vinyl Word Wrap – POLICE "non-reflective"  White (YZ) lettering located on LH/RH sides of vehicle Note: Not available with the following options: 91A, 91C, 91E, 91F, 91G, 91J	91D	\$742
Vinyl Word Wrap POLICE "reflective"  • Black lettering located on LH/RH sides of vehicle  Note: Not available with the following options: 91A, 91C, 91D, 91F, 91G, 91J	91E	\$742
Vinyl Word Wrap – POLICE "reflective"  White lettering located on LH/RH sides of vehicle  Note: Not available with the following options: 91A, 91C, 91D, 91E, 91G, 91J	91F	\$742
Vinyl Word Wrap – SHERIFF "non-reflective"  White lettering located on LH/RH sides of vehicle  Note: Not available with the following options: 91A, 91C, 91D, 91E, 91F, 91J	91G	\$742
/heels		
Wheel Covers (18" Full Face Wheel Cover)  Note: Only available with the standard Police wheel, not available with 64E	65L	\$57
18" Painted Aluminum Wheel Note: Spare wheel is an 18" conventional (Police) black steel wheel	64E	\$443
udlo / Video		
Rear View Camera (Includes Electrochromic Rear View Mirror – Video is displayed in rear view mirror)  Note: This option would replace the camera that comes standard in the 4" center stack area.  Note: Camera can only be displayed in the 4" center stack (std) "OR" the rear view mirror (87R)	87R	N/C
SYNC® Basic (Voice-Activated Communication System) – Includes single USB port and single auxiliary audio input jack	53M	\$276
Remappable (4) switches on steering wheel (less SYNC®)	61R	\$145
Remappable (4) switches on steering wheel (with SYNC®)	61S	\$145
pors / Locks (Select only one)		
Rear-Door Handles Inoperable / Locks Operable <sup>1</sup>	68L	\$32
Rear-Door Handles Inoperable / Locks Inoperable <sup>1</sup>	68G	\$32
Hidden Door-Lock Plunger w/Rear-door handles operable <sup>1</sup>	52H	\$130
Hidden Door-Lock Plunger w/Rear-door handles inoperable <sup>1</sup>	52P	\$150 / P-67H
Indows	Drug Edge Te A	
Windows – Rear-window power delete, operable from front driver side switches	18W	\$23
coring / Seats  1st and 2nd row carpet floor covering (includes floor mats, front and rear)	100	044747.00
2 <sup>nd</sup> Row Cloth Seats	16C	\$117 / P-65U
★Power passenger seat (6-way) w/manual recline and lumbar	88F 87P	\$57 / P-65U
Front Console Plate – Delete  Note: Not available with option: 67G, 67H, 67U, 85R	85D	\$303 N/C / P-65U
Rear Console Plate  Note: Not available with option: 65U, 85D	85R	\$32 / P-67G / P-67H / P-67U
Note: Not available with option, 000, 000		

<sup>&</sup>lt;sup>1</sup> Options 68L, 68G, 52H and 52P not available in any combination

★ = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional Ford Division

# 2016 UTILITY POLICE INTERCEPTOR EQUIPMENT GROUP

**PROPRIETARY** 

EQUIPMENT GROUP		
Keys (Note: Not compatible with Remote Keyless-Entry – 595) (continued)	On the second leaves	
Keyed Alike – 1284x	59B	\$48
Keyed Alike – 0135x	59D	\$48
Keyed Alike – 0576x	59F	\$48
Keyed Alike – 1111x	59J	\$48
Keyed Alike – 1294x	59C	\$48
Keyed Alike – 0151x	59G	\$48
Safety & Security		
Ballistic Door-Panels – Driver Front-Door Only	90D	\$1,479
Ballistic Door-Panels – Driver & Pass Front-Doors	90E	\$2957
BLIS® – Blind Spot Monitoring with Cross-traffic Alert (Requires 54Z)  Note: Includes manual fold-away mirrors, w/heat, w/o memory, w/o puddle lamps	55B / 54Z	\$508
Lockable Gas Cap for Easy Fuel® Capless Fuel-Filler	19L	\$19
Mirrors Heated Sideview	549	\$57
Perimeter Anti-Theft Alarm  - Activated by Hood, Door or Liftgate  - Requires Key Fob (595)	593	\$113
Remote Keyless-Entry Key Fob (w/o Keypad, less PATS)  Note: Not available with Keyed Alike	595	\$243
Reverse Sensing	76R	\$256
Alsc		
Aux Air Conditioning Note: Not available with Cargo Storage Vault (63V)	17A	\$569
Badge Delete  - Deletes the "Police Interceptor" badging on rear liftgate  - Deletes the "Interceptor" badging on front hood (EcoBoost®)	16D	N/C
Cargo Storage Vault (includes lockable door and compartment light)  Note: Not available with Aux Air Conditioning (17A)	63V	\$228
Scuff Guards  - Protective wrap edging located on front edge of both rear-doors  - Top surface of rear bumper (help protect the upper surface from paint damage that can occur while loading and unloading of cargo)	55D	\$84
My Speed Fleet Management  - Allows dealer or fleet administrator to lower the maximum vehicle speed and the maximum audio system volume using a Ford authorized IDS diagnostic service tool  - Allows the VMAX speed to be set in 5mph increments (between 90 – 131 mph)  Note: See Upfitter's Guide for further detail <a href="https://www.fordpoliceinterceptorupfit.com">www.fordpoliceinterceptorupfit.com</a>	438	<b>\$</b> 57
Noise Suppression Bonds (Ground Straps)	60R	\$93
Enhanced PTU Cooler Power Transfer Unit  Recommended Usage: EVOC Training; Continuous / Extended Track Usage  Note: This PTU Cooler is not required for day to day patrol usage  Note: Requires the 3.5L V6 EcoBoost® Engine (99T)	52B	\$2,728
100 Watt Siren/Speaker (includes bracket and pigtail)	18X	\$280 / P-67H

window Tinting

\$ 177

★ = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional

# 2016 UTILITY POLICE INTERCEPTOR FUNCTIONAL EQUIPMENT

**PROPRIETARY** 

## **AXLE AVAILABILITY**

Final Drive Ratio = 3.65 AWD Police Interceptor

Final Drive Ratio = 3.16
AWD EcoBoost®
Police Interceptor

## WHEEL AVAILABILITY



18" 5-spoke painted black steel wheels with center caps (5<sup>th</sup> wheel is full-size spare) – Standard



18" 5-spoke full face wheel covers with metal clips – Optional (65L)



18" painted Aluminum wheels, Optional (64E)

# 2016 UTILITY POLICE INTERCEPTOR COLOR & TRIM AVAILABILITY

**PROPRIETARY** 

Utility Police Interceptor	Utility Police Interceptor	Interior Color Charcoal Black	
Cloth Front Buckets / Vinyl Rear	Front – Unique Heavy-Duty Cloth, Front Bucket Seats Driver 6-way Power track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar) Passenger – 2-way manual track (fore/aft. with manual recline) Rear – 60/40 Split Vinyl.	9W	
Cloth Front Buckets / Cloth Rear	Front – Unique Heavy-Duty Cloth, Front Bucket Seats Driver 6-way Power track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar).  Passenger – 2-way manual track (fore/aft. with manual recline)  Rear – 60/40 Split Cloth	FW	

#### **COLOR OFFERINGS**

EXTERIOR COLOR		Charcoal Black
POLICE	Order Code	Availability
Medium Brown Metallic	BU	
Arizona Beige Metailic Ciearcoat	E3	
Shadow Black	G1	
Smokestone Metallic	HG	
Kodiak Brown Metallic	J1	
Dark Toreador Red Metallic	JL	
Norsea Blue Metallic	KR	
Dark Blue	LK	
Royal Biue	LM	
Light Blue Metallic	LN	
Ultra Blue Metallic	MM	
★Blue Jeans Metallic	N1	
Silver Grey Metallic	TN	
Sterilng Grey Metallic	UJ	
Ingot Silver Metallic	ux	
Medium Titanium Metallic	YG	
Oxford White	YZ	

# **VINYL WRAP COLOR TREATMENT OFFERINGS\***

Vinyl Wrap Color	Accent Order Code
Police White	YZ
NOTE: Not available with exterior paint Oxford White (YZ)	
* Accent Color Wrap for Vinyl Packages 91A, 91C, 91D	

★ = New for this model year

■ = Available
Ford Division

## 2016 UTILITY POLICE INTERCEPTOR **EMISSIONS**

**PROPRIETARY** 

#### **EMISSIONS REQUIREMENT LOCATIONS**

CALIFORNIA EMISSIONS STATES .....

CA, CT, DE, MA, MD, ME, NJ, NY, OR, PA, RI, VT, WA

CROSS BORDER STATES.....

AZ, DC, ID, NH, NV, OH, VA, WV

FEDERAL EMISSIONS STATES.....

Remaining States/Regions

#### **EMISSIONS STANDARD/OPTIONAL EQUIPMENT** FEDERAL/NON-CALIFORNIA EMISSIONS SYSTEM ......

Standard equipment for vehicles shipped to Federal Emissions State or Cross Border State dealer destinations. Equipped on vehicles when Code 936 or 423 is applicable for California Emissions State dealer destinations.

Note: Flexible-fuel vehicle (FFV) system is standard equipment for vehicles with 3.7L Ti-VCT V6 engine shipped to Federal Emissions State or Cross Border State dealers and is only available with a Federal emissions system (FFV system not available with Code 422 and requires Codes 936 or 423 if applicable for California Emissions State dealer destinations).

#### CALIFORNIA EMISSIONS SYSTEM...... 422

Available on 3.7L Ti-VCT V6 gasoline only engine (non-

Required code for California Emissions States registration unless Codes 936 or 423 are applicable.

Optional code for Cross Border State dealers.

#### CALIFORNIA EMISSIONS SYSTEM NOT REQUIRED ....... 423

Dealers ordering a vehicle without a California Emissions System and which is being shipped to a California Emissions State dealer are also required to use Code 423 to attest either that the vehicle is not being registered in a California Emissions State or that Code 936 is applicable. Note: In Maine, Rhode Island and Vermont, dealers cannot use Code 423 for customers outside of California Emissions States locations (except Public Service/Emergency Vehicles - Code 936).

#### CALIFORNIA EMISSIONS EXEMPTION FOR PUBLIC

This exemption may only apply in certain California Emissions States. Ordering dealer is responsible to contact the proper state authorities for clarification on qualifying exempted vehicles for registration. Only available on vehicles sold for authorized public service or emergency service use. Must also use Code 423 when ordering.

#### FEDERAL EMISSIONS STATE DEALER ORDER FOR CALIFORNIA EMISSIONS STATES REGISTRATION....... 93N

Federal Emissions State dealers ordering a California Emissions System (Code 422) are also required to use Code 93N to attest that the vehicle is to be registered in a California Emissions State. Note: It is a violation of Federal law for a Federal Emissions State dealer to sell a vehicle with a California Emissions System for registration in a Federal Emissions State, unless the vehicle also meets EPA standards (i.e., 50-state emissions).

Not available for stock orders.

#### ENGINE BLOCK HEATER ...... 41H

Standard and only available in AK, MN, ND, SD, MT, WI and WY states. Other states available via FCSD

NOTE: Fleet Only - Engine block heater optional in all states with valid FIN code.

#### **MISCELLANEOUS**

COV Required ...... 79V Priced DORA......C09

#### **SNOW PLOW USAGE**

Not recommended for snow plowing.

★ = New for this model year

# 2016 UTILITY POLICE INTERCEPTOR POWERTRAIN

PROPRIETARY

# **FUEL ECONOMY**

		50-STATE			
		F.E.	LABEL	ESTIMATED	MEMO:
194.91		ADJUSTED		ANNUAL	UNADJUSTED
ENGINE DISPL.	TRANSMISSION	CITY	HIGHWAY	FUEL COST	COMBINED
AWD			T		
3.7L Ti-VCT V6 FFV	6-Speed Automatic	TBD	TBD	TBD	TBD
3.5L V6 EcoBoost®	6-Speed Automatic	TBD	TBD	TBD	TBD

# **ENGINE HORSEPOWER AND TORQUE RATINGS**

		NOMINAL 50-STATE		
		COMPRESSION	HORSEPOWER	TORQUE
ENGINE DISPL.	TRANSMISSION	RATIO	H.P. @ RPM	FT. LBS. @ RPM
ALL				
3.7L Ti-VCT V6 FFV	6-Speed Automatic	10.8:1	304 @ 6,500	279 Ft. Lbs. @ 4000rpm
3.5L V6 EcoBoost®	6-Speed Automatic	10.0:1	365 @ 5,500	350 @ 1,500 – 5,000



James R. Wells, CPA
Director

Janet Murphy Deputy Director

# STATE OF NEVADA GOVERNOR'S FINANCE OFFICE

# **Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

August 9, 2017

To:

James R. Wells, Clerk of the Board

Governor's Finance Office

From:

Paul Nicks, Executive Branch Budget Officer

**Budget Division** 

Subject:

BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

#### APPROVAL TO PAY A CASH SETTLEMENT

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

#### Agenda Item Write-up:

#### Department of Transportation (NDOT) - Administration - \$848,600

The Department requests settlement approval in the total amount of \$1,904,600 to fully resolve an eminent domain action to acquire .6 acres of real property owned by Ferris Investments, Inc, located at 1918 and 2000 Highland Drive in Las Vegas. NDOT previously deposited \$1,056,000 with the Court for a right of occupancy. NDOT now requests an additional \$848,600 to resolve the action.

#### Additional Information:

NDOT has considered the benefits of settlement and has made the decision that settlement is reasonable, prudent, and in the public interest. If the board approves the settlement, NDOT intends to enter into a settlement agreement and/or stipulated order to resolve the action in full for the said amount, inclusive of all attorneys' fees, costs, and interest. NDOT will seek reimbursement from the Federal Highway Administration for the proposed settlement amount.

#### **Statutory Authority:**

NRS 41.037

REVIEWED:		
ACTION ITEM:		

#### ADAM PAUL LAXALT Attorney General



WESLEY K. DUNCAN First Assistant Attorney General

NICHOLAS A. TRUTANICH Chief of Staff

KETAN D. BHIRUD

General Counsel

OFFICE OF THE ATTORNEY GENERAL
Transportation Division
1263 S. Stewart Street, Room 315
Carson City, Nevada 89712

August 8, 2017

Hand Delivered

Mr. Paul Nicks
Budget and Planning Division
Board of Examiners
209 East Musser Street, Rm 200
Carson City, Nevada 89701

RECEIVED

AUG 0 8 2017

GOVERNOR'S FINANCE OFFICE BUDGET DIVISION

Re:

Agenda Item for September 12, 2017 Meeting of the Board of Examiners Proposed Settlement of an Eminent Domain Action:

State of Nevada vs. Ferris Investments, Inc., et. al., 8th JD Case No: A-16-748272-C

Dear Paul:

Enclosed is the Nevada Department of Transportation's submittal for the September 12, 2017 Board of Examiners board agenda. This proposed settlement memorandum has been signed by the Director of the Nevada Department of Transportation, Rudy Malfabon, and Chief Deputy Attorney General, Dennis Gallagher, and Special Counsel Attorney General, Joe Vadala.

Should you have any questions regarding this information, please don't hesitate to call our office and speak to Dennis Gallagher at 775-888-7423.

Sincerely,

Bv

Alice G. Coffman Supervising Legal Secretary Transportation Division

/agc

Enclosure

775-888-7412



1263 South Stewart Street Carson City, Nevada 89712 Phone: (775) 888-7420

Fax: (775) 888-7309

# MEMORANDUM

Date:

July 31, 2017

To:

**Board of Examiners** 

Governor Brian Sandoval

Attorney General Adam Paul Laxalt Secretary of State Barbara Cegavske

From:

Rudy Malfabon, Director, Nevada Department of Transportation

Dennis Gallagher, Chief Deputy Attorney General

Joe Vadala, Special Counsel

Subject:

Proposed Settlement of an Eminent Domain Action.

State of Nevada v. Ferris, et al.,

Eighth Judicial District Court Case No. A-16-748272-C

#### **SUMMARY**

NDOT filed the above-referenced eminent domain action on December 16, 2016 to acquire portions of two improved properties located at 1918 and 2000 S. Highland Drive, Las Vegas, Nevada needed for Project NEON. The parcels are non-contiguous but held in common ownership. The combined properties total 26,016 s/f (0.6 acres) and were improved with buildings built in 1964 and 1979 totaling 10,783 s/f of mostly office space. One parcel is also improved with a Clear Channel owned billboard which will be relocated onto a "footprint" to be retained by the landowner.

Construction of Project NEON necessitates a portion of each of the parcels, a permanent easement ("PE") for maintenance and a temporary easement ("TE") covering the entirety of the remainders, including the destruction of the existing buildings. Just compensation was set for these acquisitions at \$1,056,000. The offer was made and rejected and the condemnation action was filed on December 16, 2016. After extended negotiations, the landowners' attorney proposed a settlement of \$1,904,600 which would also include a fee transfer to NDOT of the remainder parcels, minus a footprint for the relocation of the existing billboard. Because NDOT has already deposited \$1,056,000 with the Court, the settlement would require payment of an additional \$848,600 in "new money." As this settlement would fully resolve the litigation, inclusive of all costs and fees, it is considered to be in the best interest of the State to accept this settlement.

Board of Examiners Proposed Settlement State of Nevada v. Ferris, et al. July 31, 2017

#### THE PROPERTY

The properties were appraised by Tim Morse, MAI, with a 2/10/16 date of value. He concluded that the fee simple value of the combined parcels was \$1,837,714. He then analyzed the value of the property being acquired, the value of the PE and the value of the TE (which would necessitate the destruction of the buildings). Mr. Morse's valuations were reviewed and approved by Chris Matthews, MAI, and after some adjustments were made, just compensation was set for the partial acquisitions. The case was filed and occupancy granted upon NDOT's deposit of \$1,056,000, representing its value of the property rights being acquired. The Landowners have asserted that they would prefer NDOT purchase the entirety of the property instead of having large portions of it utilized for construction for years and then returned to them vacant and have to undertake redevelopment.

#### **POINTS THAT FAVOR SETTLEMENT**

The proposed settlement would convert a partial acquisition case into a near total take (excepting a billboard footprint) at the landowners' request. Settlement avoids placing the burden on the landowner to rebuild on the property after construction is completed and further avoids potentially contentious litigation regarding arguments focusing on the "costs to cure" the replacement of those buildings that were razed to accommodate the TE. If not settled, it is anticipated that NDOT would be facing exposure well in excess of \$3,000,000 plus costs, and, without settlement, would not gain ownership of the entire parcels. Settlement will also ensure finality and eliminate the need for costly litigation.

#### RECOMMENDATION

NDOT has considered the benefits of settlement and has made the decision that settlement is reasonable, prudent, and in the public interest. NDOT requests the authority to settle the Action for the total amount of \$1,904,600 (\$848,600 in new money plus the \$1,056,000 already deposited with the Court). If the Board approves the settlement, NDOT will pay the agreed-upon balance, open an escrow to facilitate the complete purchase of the remainder properties (minus the billboard footprint), and have the Court enter a Judgment and a Final Order of Condemnation transferring ownership of the property previously described in the Complaint to NDOT, resolving this Action in its entirety as among all parties, inclusive of all attorney's fees, costs and interest.

#### FISCAL NOTE STATEMENT

NDOT will seek reimbursement from the Federal Highway Administration for the proposed settlement amount.

#### 2500 Budgeting

#### 2502 State Budget Act

The Budget Division of the Governor's Finance Office (GFO) is responsible for administering the provisions of NRS 353.150 to 353.246, the State Budget Act, except NRS 353.226 to 353.229. The State Budget Act requires the Chief of the Budget Division to, among other duties:

- Appraise the quantity and quality of services rendered by each agency in the Executive Department of State Government and the needs for such services or any new services.
- 2. Prepare the executive budget report for the Governor.
- 3. Prepare a proposed budget for the Executive Department for the next 2 fiscal years (a biennium), which must include a complete financial plan and must set forth all proposed expenditures for the administration, operation and maintenance of the departments, institutions and agencies of the Executive Department.
- 4. Examine and approve work programs and allotments to the agencies in the Executive Department and changes therein.
- 5. Do and perform such other and further duties relative to the development and submission of an adequate proposed budget for the Executive Department.
- 6. -

This chapter describes policies and procedures for agencies to adhere to in order for the Chief of the Budget Division to carry out his/her duties and responsibilities.

#### 2504 Budget Exclusions

The State Budget Act does not apply to the Public Employees' Retirement System, the Judicial Branch, the Tahoe Regional Planning Agency or the Legislative Branch. These entities submit their budgets to the Legislature in the same format as the Executive Budget unless otherwise directed by the Legislative Commission (NRS 353.246). The revenues and expenditures of the exempt agencies will be incorporated in the Executive Budget. (NRS 353.210)

In addition, most boards and commissions are not subject to the Budget Act and do not submit their budgets to the Budget Division for transmission to the Legislature.

#### 2506 Budget Preparation

The Budget Division issues biennial budget instructions to all agencies in the Executive Branch every even numbered year and posts a copy of the instructions on the <u>Budget</u>

<u>Division website</u>. The budget instructions contain detailed instructions on how agencies are to prepare their budget requests. The instructions also contain a timetable of important dates applicable to the submittal of agency request budgets.

### 2508 Budget Presentations with the Director of the Governor's Finance Office

Agencies will have an opportunity to present their Agency Request budget to the Director of the Governor's Finance Office (GFO), the Governor's Office, their assigned Executive Branch Budget Officer within the Budget Division, and the Legislative Counsel Bureau, Fiscal Analysis Division after submitting their budget. These budget presentations are scheduled by the Budget Division.

#### 2510 Priorities and Performance Based Budgeting

Priorities and Performance Based Budgeting is the process of mapping expenses at the budget account level to the goals and priorities identified by the Governor. Performance based budgeting identifies the services the state provides and measures the effectiveness and efficiency of delivering the outcomes. The Governor's Office determines the strategic planning framework, which may include strategic priorities, core functions of government, mission driven goals, and objectives to achieve. Agencies' performance measures should support the statewide objectives.

Performance measures should reflect the extent to which the budget as presented will enable the agency to achieve the Governor's goals and objectives. Performance metrics should be constructed to encourage performance improvement, effectiveness, efficiency and appropriate levels of internal controls. Performance measures gauge success or identify shortcomings and monitor progress toward goals.

The performance measurement data in the Executive Budget must be reliable. Numerical entries, percentages, and rates exhibited in the measurement indicators should reflect and support the agency's request. Furthermore, agencies must be prepared to indicate the impact of individual Enhancement decision units on the overall measurement indicators. For example, if an agency's enhancement request includes enough support to accommodate 100% of a given indicator and either the Budget Division or the Legislature reduces the amount of the request, the agency must be prepared to show what effect that reduction would have on that measurement indicator, i.e., 85%, 75%, etc.

As the performance measures are developed for the biennial budget, agencies should consider the following questions:

- 1. Are your performance measures SMART? (Specific, Measureable, Attainable, Realistic, Timely)
- 2. Is the data computed the same way every year?

3. Does the data accurately quantify the performance measures described in the Executive Budget?

In an effort to provide satisfactory answers to these questions, agencies must adhere to the following requirements:

- 1. Develop written procedures on how the performance measures are computed. Include the formulas and information on where the data is obtained and which reports are used, if applicable. Consider using program-wide totals rather than averaging large and small programs.
- 2. Assign both fiscal and program staff the responsibility of reviewing the performance measurement procedures and ensure that they are followed.
- 3. Retain the records used in computing performance measures for three fiscal years.

### 2512 Operation and Maintenance for Capital Improvements

The proposed budget submitted to the Legislature must include a separate statement of the anticipated expense, including personnel, for the operation and maintenance of each capital improvement constructed during the current biennium and thereafter which is to be used during those fiscal years or future fiscal years. Included in the statement will be the proposed source of funding. If the preliminary proposal is approved, the agency may proceed with the development of a complete cost estimate for inclusion in the agency request. (NRS 353.185(6))

This means that the construction of a capital improvement that is subject to the supervision of the State Public Works Division must have funding for the operation and maintenance of the improvement for the fiscal year in which construction is completed in order to be included in the Governor's recommended capital improvement budget or before construction begins for previously approved capital improvement projects.

#### 2514 Bill Draft Requests

By law, the Legislative Counsel Bureau (LCB) is required to advise and assist state agencies and departments in the preparation of measures to be submitted to the Legislature. LCB is prohibited from preparing proposed legislation for any agency of the Executive Branch of the State Government for introduction at any regular session of the Legislature, unless the request is approved by the Governor or a designated member of his staff and transmitted to the Legislative Counsel on or before August1 preceding the convening of the session (NRS 218D.175). A request submitted on or after August 2 is late and must be approved by the Legislative Commission before it can be drafted (NRS 218D.105).

To provide a systematic review and correlation of requests within the framework of the strategic planning and budget process, all bill draft requests (BDRs) must be submitted through the Governor's Finance Office, Budget Division in the format as prescribed by the Director of the GFO. All BDRs must be entered in the NEBS BDR module. The Director will set appropriate submittal deadlines to allow adequate time for review and action..

Requests must be designated as either:

- Budget, i.e., necessary to implement the proposed budget;
- Policy-Housekeeping, i.e., clarification or minor changes to existing statutes; or
- Policy-Substantive, i.e., all other requests.

This will help expedite the review process and facilitate the bill drafting. If agencies are not sure if a request is Housekeeping or Substantive, include it with the Substantive requests. Agencies must submit a separate request for each BDR and each bill must be limited to one subject, but may contain proposed revisions regarding more than one NRS section that relates to the single subject of the proposed bill.

#### Introduction of Legislation

All agencies' Bill Draft Requests (BDRs) that are drafted by the Legislative Counsel Bureau will be divided between the Majority Leader of the Senate and the Speaker of the Assembly.

If an agency wishes to make changes to a Bill Draft Request notify the Governor's Office immediately. If the change is approved, the Governor's Office will notify the Legislative Counsel Bureau as soon as possible. Agencies may track the introduction and progress of legislation on the Legislature's website as well as utilizing the Legislature's online bill tracking.

#### 2516 Fiscal Notes

Fiscal notes are an analysis required by statute that is prepared by an Executive Branch agency or local government that estimates the changes to revenues and/or expenditures that would be realized if the proposed legislation is passed. The Fiscal Analysis Division of the Legislative Counsel Bureau (LCB) is responsible for ensuring that every bill that appears to have a determinate fiscal impact to the state (i.e., tax impact, budgetary impact, transfers to local government, etc.) has a fiscal note associated with the "As Introduced" version of the legislation. The threshold for requiring a fiscal note is \$2,000 of either revenue decrease or expenditure increase. The Fiscal Analysis Division is responsible for notifying the Executive Branch, boards and commissions, and/or local governments to prepare the necessary fiscal notes where warranted. (NRS 218D.400 – 218D.495).

NRS 218D.430 outlines requirements for fiscal notes. Fiscal notes are not required for bills or joint resolutions that pertain exclusively to the Executive Budget. The fiscal note must contain a reliable estimate of the anticipated change in appropriation authority, fiscal liability of State revenue under the bill or joint resolution including, to the extent possible, a projection of such changes in future biennia.

Agencies must complete and return fiscal notes to LCB within five (5) working days, which includes the review by the Governor's Finance Office. The Fiscal Analysis Division will provide a fiscal note due date when issuing a request for a fiscal note. Agencies must be prepared to discuss their fiscal note when the bill is heard by a committee. Agencies should track the bills for which they have prepared fiscal notes, to see if any amendments change the fiscal note, and be prepared to communicate with LCB staff or the membership of any legislative committee regarding changes to fiscal impact.

#### 2518 Contacting the Governor's Finance Office

Each Executive Branch Budget Officer within the Budget Division is assigned to specific agencies. Agencies should contact their assigned budget officer for assistance on budgeting, work program and position control matters. Specific staff assignments are published on the <u>Governor's Finance Office website</u>.

Questions concerning agency audits and internal controls should be directed to the Division of Internal Audits. A staff directory for Internal Audits is also available on the Governor's Finance Office website.

#### 2520 Fiscal Year Opening and Closing

Prior to the start of any given fiscal year, the Director of the GFO, on behalf of the Governor, provides the Controller's Office with an electronic file of the Executive Department's legislatively approved budget (work program) to download into the Controller's Integrated Financial System (IFS). Non-executive budget accounts require a work program at the beginning of each fiscal year to establish the account in IFS. Agencies should compare the information in IFS with their Legislatively Approved budget reports in the Nevada Executive Budget System (NEBS) to ensure IFS is accurate. Contact your assigned budget officer if there are discrepancies.

Once all transactions have been posted for a fiscal year, agencies must complete the state fiscal year end closing process. The Controller's Office requires agencies to complete the State Fiscal Year End (SFYE) closing document form at the end of each

state fiscal year for all budget accounts, including non-executive accounts. Each fiscal year, the <u>Controller's Office</u> publishes guidance on the closing process, including deadlines for posting transactions.

The SFYE closing document module and instruction manual is available on the <u>GFO</u> <u>website</u>. Agencies are required to prepare and submit a budget cash closing reconciliation with their SFYE submittal. The template for the cash reconciliation is found on the GFO website under <u>Budget Forms</u>.

#### 2522 Year End Reversions

Except for the balance in any proprietary fund and appropriated or authorized reserves, any balance remaining at the end of a fiscal year in a budget account of an agency, department or institution of the State of Nevada, reverts to the source of funding supporting the agency, department or institution. If that source of funding is federal money or a source of revenue the use of which is restricted by statute, then the balance may be authorized for expenditure under a work program for the subsequent fiscal year in accordance with the provisions of NRS Chapter 353.

#### 2524 Work Program Revisions

A work program is the document used to request changes to a legislatively approved budget or to establish a budget for a non-executive budget account. It identifies the proposed sources of funds to be received by an agency and shows a plan of how the money is to be spent. It must be self-supporting. NRS 353.220 describes the procedure for work programs, including the thresholds for IFC approval.

To assist agencies, the GFO publishes the <u>Work Program Manual</u> that explains the purpose of work programs and procedures to complete a work program. The GFO also publishes a decision tree related to IFC thresholds for work programs, under the <u>Forms</u> menu on the website.. In limited circumstances, agencies may process work programs due to emergency (as defined in <u>NRS 353.263[1]</u>) to ensure protection of life and property, and these work programs must be reported to the Interim Finance Committee at its next meeting after the work program processes (<u>NRS 353.220[5][a]</u>). Similarly, "expeditious action" work programs may be processed with the approval of the Governor and the GFO, and the Interim Finance Committee has 15 days after the request is submitted to the IFC to consider the work program (<u>NRS 353.220[5][b]</u>).

#### 2526 Authority to Accept Gifts and Grants

- 1. NRS 353.335 provides the authority for agencies to accept gifts and grants other than those that are already included in the legislatively approved budget. Agencies should follow the general guidelines listed below, and consult the statute and their assigned Executive Branch Budget Officer as necessary to determine how to proceed with any work programs. New governmental grants less than or equal to \$150,000 are able to be added to a budget account via work program without approval by the Interim Finance Committee (IFC), but those over \$150,000 require IFC approval.
- 2. Non-governmental gifts or grants less than or equal to \$20,000 may be added to a budget account via work program without IFC approval, but those over \$20,000 require IFC approval. However, if a work program requiring IFC approval is not necessary, agencies may still have to provide an action item for IFC's consideration.
- 3. When agencies receive a grant (typically a block grant) from the federal government that requires a public hearing, NRS 353.337 allows agencies to submit the item to IFC in lieu of a public hearing in accordance with NRS 241.

#### This section does not apply to:

- 1. The Nevada System of Higher Education: or
- The Department of Health and Human Services while acting as the state health planning and development agency pursuant to paragraph (d) of subsection 2 of NRS 439A.081 or for donations, gifts or grants to be disbursed pursuant to NRS 433.395 or NRS 435.490: or
- 3. Artifacts donated to the Department of Tourism and Cultural Affairs.

#### **2528 Interim Finance Contingency Account**

Agencies qualifying under the provisions of <u>NRS 353.268</u> shall submit a request to the Board of Examiners (BOE) for an allocation from the Interim Finance Committee Contingency (IFC) Account. Requests for an allocation must be for an emergency use to supplement regular legislative appropriations that fail to cover unforeseen expenses and to meet expenses pursuant to requirements of law, or as provided by specific statute.

A memorandum from the department, division, or agency to the Director of the Governor's Finance Office is required, explaining why the allocation is necessary. In addition to a memorandum requesting an allocation, agencies must submit a non-IFC work program for an allocation as backup. The work program is non-IFC because the request for a Contingency Account allocation is agenized as an action item at the IFC meeting where it is considered.

The BOE will review and make a recommendation to the IFC regarding the requested allocation. If the BOE recommends an allocation of Contingency monies, the Board will

forward the recommendation to the IFC, which may take independent action on the request, meaning that the IFC is not bound by the recommendation of the BOE. 2530

#### Sale or Lease of State Land

With the approval of the Board of Examiners and the Interim Finance Committee, the State Land Registrar may sale or lease any lands owned by the State (NRS 321.335).

#### 2532 Obligation of Unauthorized Funds

It is unlawful for any State officer, commissioner, head of any State department or other employee whether elected or appointed, to expend more money than the sum specifically appropriated or authorized by the Legislature or approved under the provisions of NRS 353.220 to 353.335 for any such office, commission or department. It is also unlawful to bind, or attempt to bind, the State or any fund or department in any amount in excess of the specific amount provided by law for any purpose whatever.

Any officer, elective or appointive, who violates any of these provisions, shall be guilty of malfeasance in office. All other persons shall be guilty of a misdemeanor. (NRS 353.260)

Agencies are responsible for tracking their revenues and expenditures throughout the fiscal year and must ensure that they have sufficient budgetary authority and/or cash prior to obligating or expending any funds.

#### 2534 Petty Cash Accounts

Pursuant to NRS 353.252, agencies may submit written requests to the Clerk of the Board of Examiners, to approve requests for petty cash accounts of not more than \$500. The agency's written request must define the purpose for which the petty cash account will be used and provide agency's budgeted resources that will replenish the account. Claims to replenish the account must be processed as other claims against the State are paid. The Clerk will maintain a log by agency and amount of all petty cash accounts that he/she approves on behalf of the Board 2536 Board of Examiners'

#### **Emergency Account**

Agencies funded with General Fund appropriations may apply to the Board of Examiners for an additional appropriation if the purpose of the additional funding constitutes an emergency as defined below:

1. Invasion, disaster, insurrection, riot, breach of the peace, substantial threat to life or property, epidemic or the imminent danger thereof; or

2. Damage to or disintegration of a building owned by the State or of the mechanical or electrical system of such a building when immediate repairs are necessary to maintain the integrity of the structure or its mechanical or electrical system. (NRS 353.263)

#### 2538 Disaster Relief Account

When natural disasters (including, but not limited to: fire, flood, earthquake, civil disturbance) result in severe property damage and/or injury to persons that requires immediate action to protect health, safety and welfare, agencies may have access to the Disaster Relief Account (NRS 353.2705 – 2771). Unlike the Emergency Account discussed above, Disaster Relief Account funds may be provided to agencies that are not funded with General Fund appropriations.

Both state agencies and local governments may be provided grants or loans from the Disaster Relief Account, after contacting the Division of Emergency Management (DEM) for assistance in conducting an assessment of the damages resulting from a disaster event. The DEM will then assess the damage and determine whether the event constitutes a disaster for which grants or loans may be made from the Account. If so, the DEM will, after coordination with the Department of Taxation, submit the request for a grant or loan to the Board of Examiners. If approved by the Board of Examiners, the Interim Finance Committee must also approve any grants or loans made from the Account.

### 2540 Board of Examiners' Reserve for Statutory Contingency Account

The Board of Examiners administers the Reserve for Statutory Contingency Account and has delegated authority to the Clerk of the Board of Examiners, or his/her designee, approval of payment of claims under \$50,000 that are allowable under NRS 353.264. Agencies may apply to the Clerk of the Board of Examiners for payment of specific claims that are obligations of the State under NRS 353.264, and for eligible claims against an account for which the regular budget is depleted. The following outlines the extent to which Reserve for Statutory Contingency funds may be used and under which statute these claims are eligible per NRS 353.264:

- 1. Obligations under Nevada Revised Statutes:
  - 41.03435 Employment of special counsel by the Attorney General. This
    statute allows federal grants or funding other than General Fund, if
    available, to be used before the Statutory Contingency Fund.
  - 41.0347 Defense of State officers or employees

- 621.025 Claims arising from Interstate Compact on Juveniles
- 176.485 Costs of specified death penalty-related investigations
- 179.310 Rewards for the apprehension of robbers
- 212.040 Expenses for the recapture and return escaped prisoners
- 212.050 Rewards for the apprehension of escaped prisoners
- 212.070 Costs of prosecution related to prisoner escapes or crimes committed in prison
- 281.174 Unpaid travel advances
- <u>282.290</u> and <u>282.330</u> Restitution of losses suffered by local entities on surety bonds issued under prior law
- 282.315 Costs of investigations of losses due to negligence or malfeasance of public officers or employees
- 288.203 Employee Management Relations Board panel costs
- 293.253 Costs of publishing proposed Statewide ballot questions and explanations
- <u>293.405</u> Costs of recount; commencement and completion of recount; limitation on additional recount.
- 353.120 Specified refunds that cannot be paid from the account in which the deposit was originally made
- 353.262 Reimbursement of terminal leave pay up to \$12,000 for unused Sick Leave and unused Annual Leave
- 412.154 Attorney General's costs for defense of members of the Nevada National Guard in active service to the State
- 475.235 Fire Department claims for fighting fires on State property
- 2. Eligible expenses when regular budget is depleted:
  - 07.155 Public Defender compensation
  - 34.750 Attorney fees for indigent petitioners, if Public Defender cannot pay claims
  - 41.0349 Indemnification of present or former public officers, employees or legislators, if the Fund for Insurance Premiums cannot pay claims
  - 41.037 Tort claims against the State, if the Fund for Insurance Premiums cannot pay claims
  - <u>176A.640</u> Expenses of returning arrested probationer to court, if Parole and Probation Division cannot pay claims
  - 179.225 Extradition costs, if the Attorney General cannot pay claims
  - 213.153 Expenses for return of parole violators, if Parole and Probations Division cannot pay claims
  - <u>353.264</u> Forestry Division reimbursement involving the protection of life and property (NRS Chapter 472)
  - <u>535.030</u> Dangerous dam conditions

**2542 Position Control** Position control refers to the maintenance of the records of the number and type of authorized positions within each budget account in the

Executive Budget. The Budget Division is responsible for updating the records in the Integrated Financial System – Human Resources (IFS –HR) as position changes occur. Prior to agency budget building, the Budget Division will load IFS – HR records into the Nevada Executive Budget System (NEBS). As part of the Budget Instructions, the Budget Division, requires agencies to reconcile their positions between NEBS and IFS - HR. The Budget Division publishes a Budget Building Manual which provides detailed steps to follow when reconciling positions. The manual can be found on the GFO website. During the biennium, agencies may need to add positions or reclassify them. The Division of Human Resource Management (DHRM) is responsible for the creation of new class series, reclassification of positions or reallocation of existing class pursuant to NRS 284.160. NRS 284.160. The DHRM is regulated by Nevada Administrative Code (NAC) 284.NAC 284.126 outlines the process for creating a new class, reclassifying a position, or reallocating an existing class.

The Budget Division is responsible for ensuring sufficient budget authority exists for any requests for new positions or reclassification of existing positions. Once budget authority is verified and DHRM determines the applicable class series, the Budget Division creates the new position or updates the existing position in the IFS – HR. Establishment of a position and issuance of a position control number by the Budget Division does not determine the classification of the position. This is the DHRM's responsibility.

A new class, or reallocation of a class or class series based on a study conducted by the DHRM, becomes effective when the funding is provided by the Legislature.

### 2544 Legislative Approval for Occupational Group Changes

Pursuant to NRS 353.224, NRS 353.224, agencies must have the Legislature or Interim Finance Committee (IFC) approval to change a position from one occupational group to another. The DHRM will submit the request to IFC on behalf of the agency once they determine the applicable class and the Budget Division has determined funding is available.

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#### 2546 Statewide Cost Allocation Plan (SWCAP)

The State of Nevada prepares a Central Services Cost Allocation Plan in compliance with federal guidelines. The cost allocation requirements for state governments have been consolidated with other federal guidance at <u>2 CFR Part 200</u>, replacing what was previously known as Circular A-87. Cost allocation guidance is issued by the federal Office of Management and Budget. Each state's central cost allocation plan assesses all programs their share of costs for central services. The federal guidance explains allowable costs and the allocation basis for the costs to be identified to each State agency

that benefits from central services. This benefit may be a direct benefit, e.g., computer services, or an indirect benefit, e.g., Controller's Office accounting services. The procedures followed and approved for each type of cost may result in an allocation of the costs where there is no actual, direct usage by an agency, but only an indirect benefit. The plan is reviewed, negotiated and approved by the State's federal cognizant agency, the Division of Cost Allocation, U.S. Department of Health and Human Services.. All departments have been allocated costs on the basis of the same allocation method for each statewide cost function.

Each agency assessed a charge in the Statewide Cost Allocation Plan has a special category identified as State Cost Allocation included in its budget (Category 88). Agencies must recover the amounts shown in this category and those amounts are remitted to the General Fund.

Agencies can recover these costs, where applicable, through additional billings of federal programs for costs to federal grants and contracts, increased fees and increased assessments to those benefiting from the services. Since the methods of potential recovery vary significantly from agency to agency, specific statewide instructions cannot be developed. However, Statewide Cost Allocation assessments should be treated no differently than any other agency cost. The State's federal cognizant agent has approved these assessments. The assessments should be allocated or charged to agency programs the same way agency direct costs or other overhead costs are charged. This could mean that the indirect costs are allocated to programs on the basis of the program total direct costs, salaries and wages, full-time equivalent (FTE) counts, clients served or other basis that is currently used by each agency to recover costs. It is important that all programs be included in the base for the costs to be equitably assessed. If past cost can be claimed, retroactive claims should be developed.

The amount shown in Category 88 as Statewide Cost Allocation represents the non-General Fund share of the total cost in the federally-approved Statewide Cost Allocation Plan. of the Controller The Administrative Services Division of the Department of Administration will automatically draw these funds from the participating budget accounts..

The costs reflected in Category 88 may not reflect the total costs approved for each budget account. Agencies should pay only that amount which has been included in Category 88 for each year of the biennium. However, agencies that prepare their own federally-approved indirect cost plans should use the <u>total</u> SWCAP allocated to the agency in their submissions to the federal government. The total amounts can be found on the Department of Administration, <u>Administrative Services website</u> If there are any questions related to the amount to be included in an individual agency's federally-approved cost recovery plan submission, please contact the <u>Administrative Services</u> Division for assistance.

#### 2548 Attorney General Cost Allocation Plan (AGCAP)

The State prepares a cost recovery plan for the services provided by the Office of the Attorney General for submission to the federal government. Each agency that utilizes the services of the Attorney General will have its share of the total costs placed into a dedicated category during each budget cycle. The AGCAP is budgeted in Category 89 (AG Cost Allocation Plan).

A budget's total AGCAP bill represents both the costs allocable to General Fund and non-General Fund revenues within that budget. In this way, the AGCAP differs from the SWCAP. The SWCAP is a recovery mechanism for the General Fund, while the AGCAP is a billing procedure for the Attorney General's clients. The Office of the Attorney General will automatically draw these funds from participating budget accounts.

If an agency has questions about the basis for its AGCAP, questions may be directed to the Office of the Attorney General.





#### 2500 Budgeting

#### 2502 State Budget Act

The Budget Division of the Department of Administration the Governor's Finance Office (GFO) of Finance is responsible for administering the provisions of NRS 353.150 to 353.246, the State Budget Act, except NRS 353.226 to 353.229. The State Budget Act requires the Chief of the Budget Division to, among other duties:

- Appraise the quantity and quality of services rendered by each agency in the Executive Department of State Government and the needs for such services or any new services.
- 2. Prepare the executive budget report for the Governor.
- 3. Prepare a proposed budget for the Executive Department for the next 2 fiscal years (a biennium), which must include a complete financial plan and must set forth all proposed expenditures for the administration, operation and maintenance of the departments, institutions and agencies of the Executive Department.
- 4. Examine and approve work programs and allotments to the agencies in the Executive Department and changes therein.
- 5. Do and perform such other and further duties relative to the development and submission of an adequate proposed budget for the Executive Department.
- Serve as ex officio Clerk of the Board of Examiners.

This chapter describes policies and procedures for agencies to adhere to in order for the Chief of the Budget Division to carry out his/her duties and responsibilities.

#### 2504 Proposed Budget for the Executive Department

The proposed budget for the Executive Department for each fiscal year is submitted in three four parts as described in NRS 353.205. It contains:

- 1. An outline of a budgetary message by the Governor's which includes a general summary of long-term performance goals, an explanation of means by which the proposed budget will provide adequate funding to make progress toward long-term performance goals, financial policy for the next 2 fiscal years and a general supported summary of the proposed budget to show the balanced relations between the total proposed expenditures and the total anticipated revenues (Part 1).
- Detailed budgetary estimates both of expenditures and revenues in a manner which sets forth separately the cost of continuing each program at the same level of service as the current year and the cost, by budgetary issue, of any recommendations to enhance or reduce that level of service. Revenues are summarized by type and expenditures are summarized by category of expense (Part 2).

- Identify each long-term performance goal of the Executive Department and an explanation of how the budget will provide adequate funding for governmental functions and services (Part 2).
- 3. A mission statement and measurement indicators for each program (Part 2).
- 4. Statements of bond indebtedness (Part 2).
- Analysis of costs and benefits of each tax abatement program administered by the Governor's Office of Economic Development and the Governor's Office of Energy (Part 3).
- A recommendation to the Legislature for the drafting of a general appropriation bill authorizing by departments, institutions and agencies, and by funds, all expenditures of the Executive Department for the next two fiscal years (Part 43).
- Recommendations to the Legislature for the drafting of other bills that may be required to provide the income necessary to finance the proposed budget (Part 43).

Parts 1 and 2 are confidential except for the information provided to the Fiscal Analysis Division of the Legislative Counsel Bureau, until the Governor transmits the proposed budget to the Legislature. Part 3 4 of the proposed budget is confidential until the bills which result from the proposed budget are introduced to the Legislature (NRS 353.205(3)).

#### 25064 Budget Exclusions

The State Budget Act does not apply to agencies, bureaus, commissions and officers of the Legislative Branch, the Public Employees' Retirement System, or the Judicial Branch, or the Tahoe Regional Planning Agency, or and officers of the Legislative Branch Branchof State government. These entities shall submit their budgets to the Legislature in the same format as the Executive Budget unless otherwise directed by the Legislative Commission (NRS 353.246). The revenues and expenditures of the exempt agencies will be incorporated in the Executive Budget. (NRS 353.210)

In addition, most boards and commissions are not subject to the Budget Act and do not submit their budgets to the Budget Division for transmission to the Legislature.

Agencies, bureaus, commissions, and officers of the Legislative Branch, the Public Employees' Retirement System, and the Judicial Branch of the State, and the Tahoe Regional Planning Agency, and officers of the Legislative Branch shall provide copies of their proposed budgets, which they propose to submit to the Legislature to the Budget DirectorChief of the Budget Division. The revenues and expenditures of the exempt agencies will be incorporated in the Executive Budget, in summary form only to allow for the generation of the Appropriation and Authorization bill drafts. (NRS 353.210)

#### 25086 Budget Preparation

The Budget Division issues beinnial Budget budget Instructions instructions to all agencies in the Executive Branch in January of every even numbered year and posts a copy of the instructions on the Budget Division website. at <a href="http://budget.nv.gev">http://budget.nv.gev</a>. The budget instructions contain detailed instructions on how agencies are to prepare their budget requests. The instructions also contain a timetable of important dates applicable to the even-numbered year in the biennium submittal of agency request budgets.

- January The Budget Division issues the Biennial Budget Instructions to agencies
  within the Executive Branch which transmits the Governor's policies for the
  upcoming biennium, and includes time lines and detailed descriptions of the
  required elements of agency budget requests. The Budget Division also holds its
  biennial financial managers' seminar to advise agency fiscal representatives of
  budget preparation policies and procedures.
- February through September 1 Pre-budget conferences are held between agencies and representatives from the Budget Division and, where applicable, the Public Works Division and the Enterprise IT Service.
- On or before September 1 All agency budget requests are due to the Budget Division. One copy of the completed forms and all supporting documents must also be delivered directly to the Fiscal Analysis Division of the Legislative Counsel Bureau.
- 4. On or before October 15 Agency budget requests are reviewed by the Budget Division. Agencies are scheduled for discussions in the office of the Director of the Department of Administration. Representatives of the Governor's Office and the Fiscal Analysis Division of the Legislative Counsel Bureau are given advance notice of all meetings.
- 5. November through December 1 Further agency budget hearings with the Director of the Department of Administration are held as scheduled by the assigned budget analyst. Representatives of the Governor's Office and the Fiscal Analysis Division of the Legislative Counsel Bureau are given advance notice of all meetings.
- December Agency Executive Budget hearings are held with the Governor, if warranted.
- End of December Governor's proposed Executive Budget is transmitted for Printing.
- Governor's proposed Executive Budget is transmitted to the Legislature not later than 14 calendar days before the commencement of the regular legislative session.
- On or before the 19th calendar day of the regular legislative session, the Governor shall submit his legislative proposals necessary for implementing recommendations in the proposed budget or to carry out the Governor's legislative agenda.

25<u>08</u>10 Budget Hearings <u>Presentations</u> with the Director of the Department of Administrationthe Governor's Finance Office

Agencies will have an opportunity to present their Aagency Rrequest budget to the Director of the Governor's Finance Office (GFO), the Governor's Office, their assigned Executive Branch Budget Officer within the Budget Division, and the Legislative Counsel Bureau, Fiscal Analysis Division after submitting their budget. These budget presentations are scheduled by the Budget Division.

The Budget Division reviews all agency budget requests and formulates tentative budget recommendations. After reviewing the tentative recommendations with the Governor, the Director of the Department of Administration will transmit the tentative recommendations to the agency head.

If the Director's tentative recommendation is satisfactory to the agency head, no additional hearings will be necessary. If the tentative recommendation is not satisfactory, the agency head may file a request for further budget hearings with the Director. On the basis of time constraints a summary of the specific points at issue must accompany the agency's request for a hearing.

After budget hearings with the Director of the Department of Administration, agencies will be given further opportunity, if desired, for a hearing with the Governor.

### 25120 Performance Measurement Indicators Priorities and Performance Based Budgeting

Priorities and Performance Based Budgeting is the process of mapping expenses at the budget account level to the goals and priorities identified by the Governor. Performance based budgeting identifies the services the state provides and measures the effectiveness and efficiency of delivering the outcomes. The Governor's Office determines the services the state provides and measures the effectiveness and efficiency of delivering the outcomes. The Governor's Office determines the services performance measures should support the statewide objectives.

Performance measuresment indicators should reflect the extent to which the budget as presented will enable the agency to achieve its the Governor's goals and objectives. Ideally, performance measurement indicators should measure both the level of work product produced (output) and the level of impact (outcome) of an agency program. Measurement of Performance metrics should be constructed to encourage performance improvement, effectiveness, efficiency and appropriate levels of internal controls. is crucial to the overall management of programs since it is a tool of self-assessment, goal-setting and progress-monitoring. Performance measures gauge success or identify shortcomings and monitor progress toward goals.

The performance measurement data in the Executive Budget must be reliable. Numerical entries, percentages, and rates exhibited in the measurement indicators should reflect

and support the agency's request. Furthermore, agencies must be prepared to indicate the impact of individual Enhancement decision units on the overall measurement indicators. For example, if an agency's enhancement request includes enough support to accommodate 100% of a given indicator and either the Budget Division or the Legislature reduces the amount of the request, the agency must be prepared to show what effect that reduction would have on that measurement indicator, i.e., 85%, 75%, etc.

As the performance measures are developed for the biennial budget, agencies should consider the following questions:

- 1. Are your performance measures SMART? (Specific, Measureable, Attainable, Realistic, Timely)
- 1.2. Is the data computed the same way every year?
- 2.3. Does the data accurately quantify the performance measures described in the Executive Budget?

In an effort to provide satisfactory answers to these questions, agencies should must adhere to the following requirements:

- 1. Develop written procedures on how the performance measures are computed. Include the formulas and information on where the data is obtained and which reports are used, if applicable. Consider using program-wide totals rather than averaging large and small programs.
- 2. Assign both fiscal and program staff the responsibility of reviewing the performance measurement procedures and ensure that they are followed.
- 3. Retain the records used in computing performance measures for three fiscal years.

## 25142 Operation and Maintenance for Capital Improvements Improvements

The proposed budget submitted to the Legislature must include a separate statement of the anticipated expense, including personnel, for the operation and maintenance of each capital improvement constructed during the current biennium and thereafter which is to be used during those fiscal years or future fiscal years. Included in the statement will be the proposed source of funding. If the preliminary proposal is approved, the agency may proceed with the development of a complete cost estimate for inclusion in the agency request. (NRS 353.185(6))

This means that thee construction of a capital improvement that is subject to the supervision of the State Public Works Board Division must have funding for the operation and maintenance of the improvement for the fiscal year in which construction is completed in order to may not be either included in the Governor's recommended capital improvement budget or before construction begun begins for previously approved capital improvement projects. unless the funding for the operation and maintenance of the

improvement is included in the approved budget for the fiscal year in which construction is to be completed. (Chapter 341)

#### **2516 Development of Business Plans**

State agencies seeking an expansion of statutory authority, an authorized expenditure or appropriation for a new program or an authorized expenditure or appropriation for a program that is proposed for enhancement by more than \$1,000,000 or 50 percent of the amount approved by the Legislature for the program for the current biennium, whichever is less, shall be required to file submit a proposed business plan as part of the budget process. The business plan(s) must be submitted to the Budget Division and the Legislative Counsel Bureau at the same time the proposed budget is transmitted to the Budget Division and the Legislative Counsel Bureau. The estimates contained within the business plan must be for the current biennium and the next two biennia.

#### 25174 Bill Draft Requests

By law, the Legislative Counsel <u>Bureau (LCB)</u> is required to advise and assist state agencies and departments in the preparation of measures to be submitted to the Legislature. <u>The Legislative Counsel LCB</u> is prohibited from preparing proposed legislation for any agency of the Executive Branch of the State Government for introduction at any regular session of the Legislature, unless the request is approved by the Governor or a designated member of his staff and transmitted to the Legislative Counsel on or before <u>September August1</u> preceding the convening of the session (<u>NRS 218D.175</u>). <u>aA</u> request submitted on <u>or after September August 2</u> is late and must be approved by the Legislative Commission before it can be drafted). <u>(NRS 218D.105)</u>. <u>NRS 218D.175</u>

To provide a systematic review and correlation of requests within the framework of the strategic planning and budget process, all <u>bill draft requests (BDRs)</u> must be submitted through the <u>Department of AdministrationOffice of Governor's Finance Office, Budget Division in the format as <u>directed prescribed</u> by the <u>Director of the Office of Finance (LEF1) the GFO.</u> All BDRs must be entered in the NEBS BDR module. The <u>Director will set appropriate submittal deadlines to To allow adequate time for for review and action, the Governor has directed that all requests be submitted to the <u>Department of Administration by May 1 of every even-numbered year.</u></u></u>

Requests should must be separated designated as between either:

- Budget, i.e., necessaryeded to implement the proposed budget;
- Policy-Housekeeping, i.e., clarification or minor changes to existing statutes; or

Policy-Substantive, i.e., all other requests,...

This to helpwill help expedite the review process and facilitate the bill drafting. If agencies you are not sure if ayour request is Housekeeping or Substantive, include it with the your Substantive requests. Agencies must submit a separate request for each BDR and each bill must be limited to one subject, but may contain proposed revisions regarding more than one NRS section that relates to the single subject of the proposed bill.

After Nevember 1 of every even numbered year, the Legislative Counsel is required to give full priority to the preparation of legislation requested by members of the Legislature. To avoid losing priority, agencies must submit their requests in a timely manner. The Legislative Counsel will begin drafting proposed bills immediately in the order in which the requests are received.

The Legislature has adopted strict limitations on the number of bills that can be requested during the interim. One of the limitations is upon the total number of requests that can be submitted on behalf of executive branch agencies. Such agencies must not submit more than 125 requests, excluding those bills submitted by constitutional officers and the Nevage Cycles for submission of proposals snounce completed by the first day of session. Nevada System of Higher Education. Adherence to these limitations and the time lines for submission of proposals should result in virtually all executive branch requests being

#### Written Requests

Requests for bill drafting should be made in writing. The Governor, or his designee, the Budget Director, will transmit a memorandum jointly with Legislative Counsel describing the Bill Draft Request process, and will include applicable instructions and the appropriate form. Copies of the joint memorandum are transmitted to the various division heads of each large department in addition to the executive director or head of that department. This device has been used in the past in an attempt to accelerate action by the executive agencies in requesting bills. The Governor directs that each request from a division or other agency within a department be submitted to the director of that department for approval and signature by using the State Executive Budget System, Bill Draft Request Module to submit the Department of Administration. Agencies can reproduce the forms in as many copies as necessary. Agencies must prepare an individual Bill Draft Request for each bill requested. Please note that each bill must be limited to one subject, but may contain proposed revisions regarding more than one NRS section that relates to the single subject of the proposed bill.

#### Introduction of Legislation

All agency agencies' requests Bill Draft Requests (BDRs) that are completed drafted by the Legislative Counsel Bureau by the first day of session will be randomly divided between the Majority Leader of the Senate and the Speaker of the Assembly and delivered on that day. Measures BDRs that have not been completed drafted by the first day of session will be randomly divided between those officers as soon as they are

completed. The Majority Leader and the Speaker have 15 days in which to have the measure introduced.

All agency requests <u>Bill Draft Requests</u> must be introduced by a standing committee. If you an agency receive a draft of a bill and wishes to make changes to a <u>Bill Draft Requests</u>, notify the <u>Budget Division Governor's Office</u> immediately. (Lif the change is approved, the <u>Budget Division the Governor's Office</u> will notify the Legislative Counsel <u>Bureau</u> as soon as possible); if you do not, the bill may be introduced before you can make the changes. Agencies may track the introduction and progress of legislation on the Legislature's website as well as utilizing the Legislature's online bill tracking.

#### Acquisition or Disposition of State Land

All logislative measures involving the acquisition or disposition of state land and containing a logal description thereof must be accompanied by the certificate per NRS 218.255.

#### 25186 Fiscal Notes

Fiscal notes are an analysis required by statute that is prepared by an Executive Branch agency or local government that estimates the changes to revenues and/or expenditures that would be realized if the proposed legislation is passed. The Fiscal Analysis Division of the Legislative Counsel Bureau (LCB) is responsible for ensuring that every bill that appears to have a determinate fiscal impact to the state (i.e., tax impact, budgetary impact, transfers to local government, etc.) has a fiscal note associated with the "As Introduced" version of the legislation. The threshold for requiring a fiscal note is \$2,000 of either revenue decrease or expenditure increase. The Fiscal Analysis Division—LCB is responsible for ensuring that notifying the Executive Branch, boards and commissions, and/or local governments to prepare the necessary fiscal notes where warranted. (NRS 218D.400 – 218D.495).

NRS 218.272 requires a fiscal note be prepared for: NRS 218D.430 outlinesprovides requirements for fiscal notes. Fiscal notes are not required for bills or joint resolutions that pertain exclusively to the Executive Budget.

- 1. Any bill, which makes an appropriation or increases any existing appropriations;
- Any bill or joint resolution which creates or increases any fiscal liability or decreases any revenue which appears to be in excess of \$2,000; and3. Any bill or joint resolution, which increases or requires a term of imprisonment in the Department of Corrections, State Prison or makes release on parole or probation from the State Prison less likely.

The fiscal note must contain a reliable estimate of the anticipated change in appropriation authority, fiscal liability of State revenue under the bill or joint resolution including, to the extent possible, a projection of such changes in future biennia.

The fiscal note will be prepared by the agency receiving the appropriation or collecting the revenue Agencies must complete and return fiscal notes to LCB within five (5)5 working which includes days. the reviewed by the Department of Administration Governor's Finance Office. The Fiscal Analysis Division will provide a fiscal note due date when issuing a request for a fiscal note. and returned to the Legislative Counsel Bureau within 5 working days of the note's request date. Agencies must be prepared to discuss their fiscal note when the beill is heard by a subcommittee. Agencies should track the bills for which they have prepared fiscal notes, to see if any amendments change the fiscal note, and be prepared to communicate with LCB staff or the membership of any legislative committee regarding changes to fiscal impact.

### 251820 Budget Division Staff Assignments Contacting the Governor's Finance Office

Each budget analyst Executive Branch Budget Officer within the Budget Division is assigned to specific agencies. Agencies with general questions, such as the preparation of budgets, position control and work program documents may should contact their assigned analyst budget officer assigned for assistance on budgeting, work program and position control matters. Specific staff assignments are published on the Budget Division's the Governor's Finance Office website, at http://budget.nv.gov.

Extraordinary questions of budget policy may be directed to the Deputy Budget Administrator of the Budget Division or the Director of the Department of Administration. Questions concerning agency audits and internal controls may should be directed to the Division of Internal Audits. Questions concerning agency systems of internal controls may be directed to the Division of Internal Audits. A staff directory for Internal Audits is also available on the Governor's Finance Office website at http://budget.nv.gov.

### 25220 Work Programs for Fiscal Year Opening and Closing

Prior to the start of any given fiscal year, the <u>Budget Finance</u> Director <u>of the GFO</u>, on behalf of the Governor, provides the Controller's Office with an electronic file of the Executive Department's legislatively approved budget (work program) to download into

the Controller's Integrated Financial System (IFS). Non-executive budget accounts require a work program at the beginning of each fiscal year to establish the account in the Advantage systemIFS. The Budget Director, on behalf of the Governor, then issues an All Agency Memorandum to agencies within the Executive Department instructing them to access and Agencies should print their work program detail reports from the Nevada Executive Budget System for the upcoming fiscal year. These reports contain all appropriations and authorized expenditure levels for the fiscal year. Agencies are instructed to review the detail reports for compare the information in IFS with their Legislatively Approved budget reports in the Nevada Exectuve Executive Budget System (NEBS) to ensure IFS is accurate acy. Contact your assigned budget officer if there are discrepancies.

and are advised to process a balance forward work program (budget reconciliation form), issued by the Controller's Office, to record cash balances different than the legislatively approved amount contained within their work program detail reports.

Once all transactions have been posted for a fiscal year, agencies must complete the state fiscal year end closing process. The Controller's Office requires agnecies agencies to complete the State Fiscal Year End (SFYE) cClosing dDocument form be completed at the end of each state fiscal year for all budget accounts, includeing non-executive accounts. Each fiscal year, the Controller's Office publishes guidance on the closing process, including deadlines for posting transactions.

The SFYE closing document module and instruction manual is available on the GFO website. Agencies are required to prepare and submit a budget cash closing reconciliation with their SFYE submittal. The template for the cash reconciliation is found on the GFO website under Budget Forms. Agencies enter budget account information in the SFYE module in the Nevada Executive Budget System (NEBS). A manual is available on the Governor's Finance Office website.

#### 2522 Year End Reversions

Except for the balance in any proprietary fund and appropriated or authorized reserves, any balance remaining at the end of a fiscal year in a budget account of an agency, department or institution of the State of Nevada, reverts to the source of funding supporting the agency, department or institution. If that source of funding is federal money or a source of revenue the use of which is restricted by statute, then the balance may be authorized for expenditure under a work program for the subsequent fiscal year in accordance with the provisions of NRS Chapter 353.

#### 2524 Work Program Revisions — General

A work program is the document used to request changes to a legislatively approved budget or to establish a budget for a non-executive budget account. It identifies the proposed sources of funds to be received by an agency and shows a plan of how the money is to be spent. It must be self-supporting. NRS 353.220 describes the procedure for work programs, including the thresholds for IFC approval.

To assist agencies, the Governor's Finance OfficeGFO publishes the Work Program Manual that explains the purpose of work programs and procedures to complete a work program. The Governor's Finance OfficeGFO also publishes a decision tree related to IFC thresholds for work programs, under the Forms menu on the website. (add link to document).

In limited circumstances, agencies may process work programs due to emergency (as defined in NRS 353.263[1]) to ensure protection of life and property, and these work programs must be reported to the Interim Finance Committee at its next meeting after the work program processes (NRS 353.220[5][a]). Similarly, "expeditious action" work programs may be processed with the approval of the Governor and the GFO, and the Interim Finance Committee has 15 days after the request is submitted to the IFC to consider the work program (NRS 353.220[5][b]).

Agencies submitting work programs to revise their original logislatively approved budgets must attach two (2) copies (the original and one copy) of their detailed supporting back-up documentation to the work program and forward it to the Budget Division for the division to act upon.

# 252<u>65</u> Authority to Accept Gifts and Grants Not Requiring Interim Finance Approval, or by Expeditious Action

The general previsions of (NRS 353.335) provide that a state agency may accept, with the approval of the Governor or his delegate the Budget Director, any gift or grant of property or services from any source if the gift or grant was already included in the agency's legislatively approved budget or authorized by any other act of the Legislature authorizing the receipt and/or expenditure.

NRS 353.335also provides the authority for agencies, with the approval of the Governor or his delegate, to accept gifts and grants other than those that are already included in the legislatively approved budget. Agencies should follow the general guidelines listed below, and consult the statute and their assigned Executive Branch Budget Officer as necessary to determine how to proceed with any work programs, outside the legislative or Interim Finance approval process under the following conditions: including the thresholds requiring Interim Finance Committee approval.

- 3. The gift or non-governmental grant does not exceed \$20,000 in value;
- 4. The government grant does not exceed \$150,000 in value and does not involve the hiring of new employees. Any grant associated with the hiring of new employees would require Interim Finance approval, regardless of the amount and source of the grant:
- 5. The gift or grant is necessary because of an emergency as defined in NRS 353.263 or for the protection or preservation of life or property. Acceptance of the gift or grant under this condition requires reporting the action to Interim Finance as an information item indicating the acceptance and reason for the "emergency" action taken. These types of work programs rarely occur due to their nature, and require the advance approval of the Director of Administration and/or the Deputy Budget Director; or
- 6. The gift or grant would be forfeited if the State failed to accept it before Interim Finance Committee can take action on the request (45 days from the time of submittal to the committee secretary as provided in NRS 353.335(c).) Under this condition the Governor can submit an expeditious request to the Interim Finance committee to approve the acceptance of the grant. Any proposed acceptance, which is not considered within the 15 day period, shall be deemed approved.
- 1. New governmental grants less than or equal to \$150,000 are able to be added to a budget account via work program without approval by the Interim Finance Committee (IFC), but those over \$150,000 require IFC approval.
- 2. Non-governmental gifts or grants less than or equal to \$20,000 may be added to a budget account via work program without IFC approval, but those over \$20,000 require IFC approval. However, if a work program requiring IFC approval is not necessary, agencies may still have to provide an action item for IFC's consideration.
- 3. When agencies receive a grant (typically a block grant) from the federal government that requires a public hearing, NRS 353.337 allows agencies to submit the item to IFC in lieu of a public hearing in accordance with NRS 241.

#### This chapter section does not apply to:

- 1. The Nevada System of Higher Education: or
- 2. The Department of Health and Human Services while acting as the state health planning and development agency pursuant to paragraph (d) of subsection 2 of NRS 439A.081 or fFor donations, gifts or grants to be disbursed pursuant to NRS 433.395 or NRS 435.490 : or
- 1. : or

  2.1. The Nevada System of Higher Education: or

  3.1. For donations, gifts or grants to be disbursed pursuant to NRS

  433.395 or NRS 435.490 : or

  4.3. For Aartifacts donated to the Department of Tourism and Cultural Affairs.

When agencies receive a grant from the Federal Government that requires a public hearing, NRS 353.337 allows agencies to submit the item to IFC or a meeting in accordance with NRS 241.

#### 252840 Interim Finance Contingency Fund Account

Agencies qualifying under the provisions of NRS 353.268 Shall submit a request to the Board of Examiners (BOE) for an allocation from the Interim Finance Committee Contingency (IFC) Fund Account. Requests for an allocation must be for an emergency use to supplement regular legislative appropriations that fail to cover unforeseen expenses and to meet expenses pursuant to requirements of law, or as provided by specific statute.

A memorandum from the department, division, or agency to the Director of the Governor's Finance Office is required, explaining why the allocation is necessary. Requests for an allocation must be for an emergency use to supplement regular logislative appropriations, which fail to cover unforeseen expenses and to meet expenses pursuant to requirements of law, or as provided by specific statute. In addition to a memorandum requesting an allocation, agencies must submit a non-Interim Finance Committee (IFCC) work program for an allocation as backup. The work program is non-IFC because the request for a Contingency Account allocation is agendized agenized as an action item at the IFC meeting where it is considered.

The BOE will review and make a recommendation to the IFC regarding the requested allocation. If the BOE recommends an allocation of Contingency monies, the Approval of all such requests Board will forward the recommendation to the IFC, which may take is subject to the independent action of on the request, meaning that the IFC is not bound by the recommendation of the BOE the Interim Finance Committee.

### <u>Acquisition or Disposition</u>2530 Sale or Lease of State <u>Land</u>

With the approval of the Board of Examiners and the Interim Finance Committee, the State Land Registrar may sale or lease any lands owned by the State (NRS 321.335). All legislative measures involving the acquisition or disposition of state land and containing a legal description thereof must be accompanied by the certificate per NRS 218.255.

2526 Work Programs to Augment an Approved Budget Requiring Approval of the Interim Finance Committee (NRS 353.220)

The proposed acceptance of all other gifts or grants that do not qualify under <u>Section 2524.0</u> will be submitted to the Interim Finance Committee of the Legislature upon the approval of the Governor or his designee, the Budget Director. The Interim Finance Committee has 45 days after the Secretary of the Committee within which to consider the acceptance receives the proposal. The period of time needed for review and evaluation of the proposal by the Budget Division is not included in the 45 days.

# 2528 Work Programs to Revise an Approved Budget Not Requiring the Approval of the Interim Finance Committee (NRS 353.220)

- 1. A State agency may, with the approval of the Governor or his delegate, the Budget Director, revise a work program if:
  - a. A request for the revision of a work program of an agency is less than \$30,000; or
  - b. A request for the revision of a work program is more than \$30,000 but does not, when considered with all other changes in a category, increase or decrease by 10 percent or \$75,000, whichever is less, the expenditure level approved by the Legislature.
  - Within the scope of Sections A and B, the following criteria will be followed in determining whether or not a work program requires Interim Finance Committee review and approval:
    - i. Revisions to section 4 of NRS 353.220 provides that a request for a revision of a work program be submitted to the Interim Finance Committee (IFC) only if it exceeds \$30,000. This provision would be limited to the first \$30,000 only for each category within a budget account.
    - i. Following approval of the initial \$30,000 in a category within a budget account, a threshold of \$10,000 will be applied to each category for determination of whether or not Interim Finance Committee approval is required. Any category revision with the exception of those itemized under sub-section (3) will be subject to the \$10,000 threshold and if under that amount will not be forwarded to the IFC for its approval.
    - i. Categories 02, Out-of-State Travel; 03, In-State Travel; 05, Equipment; and 30, Training, will have a threshold of \$5,000 rather than the \$10,000 threshold applied to all other categories.
    - i. All work program submittals will be reviewed first for the thresholds in sub-sections (1), (2) and (3), then will be subject to the 10% or \$75,000 rule. Amounts will be reviewed for cumulative totals as well as the amount represented by the work program document at hand.

Agencies should contact their assigned budget analyst within the Budget Division, at 775-684-0222 for questions concerning these thresholds.

Emergency Provisions - A State agency with the approval of the Governor or his delegate, the Budget Director, may revise a work program if:

- . It is necessary:
  - . Because of an emergency as defined below:
    - Invasion, disaster, insurrection, riot, breach of the peace, substantial threat to life or property, epidemic or the imminent danger thereof; or
    - O) Damage to or disintegration of a building owned by the State or of the mechanical or electrical system of such a building when immediate repairs are necessary to maintain the integrity of the structure or its mechanical or electrical system. (NRS 353.263)
  - For the protection of life or property; the Governor shall approve it and shall report the action to the Interim Finance Committee; or
- The Governor determines expeditious action is necessary by the Interim Finance Committee and whenever the Governor so certifies, the Interim Finance Committee has 15 days after receipt of the proposed revision to consider the revision. If the request is not considered within the 15-day period, it shall be deemed approved.
- The Legislative Department, the Public Employees' Retirement System and the Judicial Branch are specifically exempted from the provisions of NRS 353.150 -353.245. The Legislative Commission prescribes the method by which they shall submit and revise their budgets (NRS 353.246).

In order to provide some flexibility to meet emergencies arising during each fiscal year in the expenditures of the State distributive school fund, Nevada System of Higher Education, and various departments, institutions and agencies of the executive department of State government; the Budget Director with the approval of the Governor, may require that a non-expendable reserve be set aside out of the total amount appropriated or out of other funds available from any source whatever to the Department, institution or agency. (NRS 353,225)

At any time during the fiscal year this reserve or any portion of it may be returned to the appropriation or added to one or more expenditures if the Budget Director so orders in writing.

### 2530 Work Programs to Revise an Approved Budget Requiring Approval of the Interim Finance Committee

After obtaining the approval of the Governor, or his designee, the Budget Director, Interim Finance Committee approval is required of those work program changes in excess of \$30,000 which have the effect, when taken into consideration with all other changes

during that fiscal year, of increasing or decreasing any legislatively approved expenditure level by 10 percent or \$75,000, whichever is less. The Interim Finance Committee has 45 days to consider the proposed revision (after received by the Secretary of the Committee). If not acted upon within the 45 days, the revision is deemed approved. Refer to **Section 2528** for the standards used by the Department of Administration Budget Division for the implementation of these financial thresholds.

#### 2532 Work Programs to Receive Federal Block Grants

After obtaining the approval of the Governor, or his designee, the Budget Director, and pursuant to NRS 353.345, all work programs involving any changes or augmentations of block grants are reviewed by the Interim Finance Committee regardless of the 10 percent or \$75,000 provisions of NRS 353.220 or the \$100,000 grant provisions of NRS 353.335 to allow for public testimony regarding the allocation of block grant funds.

#### **2533 Ending Fund Balance**

Except for the balance in any proprietary fund and appropriated or authorized reserves, any balance remaining at the end of a fiscal year in a budget account of an agency, department or institution of the State of Nevada, whether or not authorized for expenditure under a work program, reverts to the source of funding supporting the agency, department or institution. If that source of funding is federal money or a source of revenue the use of which is restricted by statute, then the balance may be authorized for expenditure under a work program for the subsequent fiscal year in accordance with the provisions of Chapter 353.

#### 25342 Obligation of Unauthorized Funds

It is unlawful for any State officer, commissioner, head of any State department or other employee whether elected or appointed, to expend more money than the sum specifically appropriated or authorized by the Legislature or approved under the provisions of NRS 353.220 to 353.335 for any such office, commission or department. It is also unlawful to bind, or attempt to bind, the State or any fund or department in any amount in excess of the specific amount provided by law for any purpose whatever.

Any officer, elective or appointive, who violates any of these provisions, shall be guilty of malfeasance in office. All other persons shall be guilty of a misdemeanor. (NRS 353.260)

Agencies are responsible for tracking their revenues and expenditures throughout the fiscal year and must ensure that they have sufficient budgetary authority and/or cash prior to obligating or expending any funds.

#### 25354 Petty Cash Accounts

Pursuant to NRS 353.252, agencies may submit written requests to the Clerk of the Board of Examiners, as authorized by the Board of Examiners at their July 2003 meeting, to approve requests for petty cash accounts of not more than \$500.00. The agency's written request must define the purpose for which the petty cash account will be used and provide agency's budgeted resources that will the replenishment the account. —Celaims to replenish the account must be paid from the agency's budgeted resources and processed as other claims against the State are paid. The Clerk will maintain a log by agency and amount of all petty cash accounts that he/she approves on behalf of the Board.



#### 25366 Board of Examiners' Emergency Account

Agencies funded with General Fund <u>appropriations</u> may apply to the <u>Clerk of the</u> Board of Examiners for an additional appropriation if the purpose of the additional funding constitutes an emergency as defined below:

- 1. Invasion, disaster, insurrection, riot, breach of the peace, substantial threat to life or property, epidemic or the imminent danger thereof; or
- 2. Damage to or disintegration of a building owned by the State or of the mechanical or electrical system of such a building when immediate repairs are necessary to maintain the integrity of the structure or its mechanical or electrical system. (NRS 353.263)

2.

The Board of Examiners, at their July 2003 meeting, delegated authority to the Clerk of the Board of Examiners to approve payment on their behalf of all requests for additional funding from the Emergency Account. The Clerk is required to report quarterly to the Board of Examiners on the payments he approved. In addition, an account of all expenditures made from the Emergency Account in the preceding biennium is included in the Governor's Executive Budget as presented to the Legislature.

#### 25388 Disaster Relief Account

When natural disasters (including, but not limited to: fire, flood, earthquake, civil disturbance) result in severe property damage and/or injury to persons that requires immediate action to protect health, safety and welfare, agencies may have access to the Disaster Relief Account (NRS 353.2705 – 2771). Unlike the Emergency Account discussed above, Disaster Relief Account funds may be provided to agencies that are not funded with General Fund appropriations.

Both state agencies and local governments may be provided grants or loans from the Disaster Relief Account, after contacting the Division of Emergency Management (DEM) for assistance in conducting an assessment of the damages resulting from a disaster event. The DEM will then assess the damage and determine whether the event constitutes a disaster for which grants or loans may be made from the Account. If so, the DEM will, after coordination with the Department of Taxation, submit the request for a grant or loan to the Board of Examiners. If approved by the Board of Examiners, the Interim Finance Committee must also approve any grants or loans made from the Account.

### **<u>2540 Board of Examiners'</u>** Reserve for Statutory Contingency Account

The Board of Examiners administers the Reserve for Statutory Contingency Account and has delegated authority to the Clerk of the Board of Examiners, or their his/hertheir designee, for approval of payment of all claims under \$50,000 that are allowable under NRS 353.264. Agencies may apply to the Clerk of the Board of Examiners for payment of specific claims that are obligations of the State under NRS 353.264, and for eligible claims against an account for which the regular budget is depleted. The Clerk's determination is appealable to the Board. The following enumeration outlines the extent to which Reserve for Statutory Contingency funds may be used and under which statute these claims are eligible per NRS 353.264:

- 1. Obligations under Nevada Revised Statutes:
  - 41.03435 Defense of State employees named in civil actions Employment of special counsel by the Attorney General. This provision statute allows federal grants or funding other than General Fund, if available, to be used before the Statutory Contingency Fund.
  - 41.0347 Defense of State officers or employees
  - 621.02550 Claims arising from Interstate Compact on Juveniles
  - 176.485 Costs of specified death penalty-related investigations
  - 179.310 Rewards for the apprehension of robbers
  - 212.040 Expenses for the recapture and return of criminals and escaped prisoners
  - 212.050 Rewards for the apprehension of criminals and escaped prisoners
  - 212.070 Costs of prosecution and defense related to prisoner escapes or crimes committed in prison
  - 281.174 Unpaid travel advances
  - 282.290 and 282.330 Restitution of losses suffered by local entitiessubdivisions on surety bonds issued under prior law
  - <u>282.315</u>282.315 Costs of investigations of losses due to negligence or malfeasance of public officers or employees
  - <u>288.203</u> Employee Management Relations Board <u>panel costs</u>
  - 293.253 Costs of publishing proposed Statewide ballot questions and explanations
  - 293.405 Costs of recount; commencement and completion of recount; limitation on additional recount.
  - 353.120 Specified refunds that cannot be paid from the account in which the deposit refund was originally madepaid
  - 353.262 Reimbursement of terminal leave pay up to \$12,000 for ullnused Sick Leave and ullnused Annual Leave
  - 412.154 <u>Attorney General's costs for d</u><del>Defense of members of the <u>State</u></del> <del>Militia</del>Nevada National Guard in active service to the State
  - 475.235 Fire Department claims for fighting fires on State property

- 2. Eligible expenses when regular budget is depleted:
  - 07.155 Public Defender compensation
  - 34.750 Attorney's fees for indigent prisoners petitioners, if Public Defender cannot pay claims
  - 41.0349 Indemnification of present or former public officers, employees or legislators, if the Fund for Insurance Premiums cannot pay claims
  - 41.037 Tort claims against the State, if the Fund for Insurance Premiums cannot pay claims
  - 176A.640 Expenses of returning arrested probationer to court, if Parole and Probation Division cannot pay claims
  - 179.225 Extradition costs, if the Attorney General cannot pay claims
  - <u>213.153</u> Expenses for return of parole violators, if Parole and Probations Division cannot pay claims
  - 293B.210 Secretary of State reimbursement for voting cards
  - <u>353.264</u> Forestry <u>Division rReimbursement involving Life & Property (the protection of -ILife and & Property (NRS Chapter 472)</u>
  - 535.030 Dangerous Dam dDam cConditions

#### 2540 Interim Finance Contingency Fund

Agencies qualifying under the previsions of <u>NRS 353.268</u> shall submit a request to the Board of Examinors for an allocation from the Interim Finance Contingency Fund. Requests for an allocation must be for an emergency use to supplement regular legislative appropriations, which fail to cover unforeseen expenses and to meet expenses pursuant to requirements of law, or as provided by specific statute. Approval of all such requests is subject to the independent action of the Interim Finance Committee.

#### 25422 Position Control

The Budget Director shall establish the mechanics for position control for all agencies that receive appropriated monies (except the Nevada System of Higher Education) and for certain "authorized expenditure" agencies. Prior to the start of any given fiscal year Position PAs position control refers to the maintenance of the records of the number and type of authorized positions within each budget account in the Executive Budget. The Budget Division is responsible for updating the records in the Integrated Financial System — Human Resources (IFS —HR) as position changes occur. Prior to agency budget building, the Budget Division will load IFS — HR records into the Nevada Executive Budget System (NEBS). As part of the Budget Instructions, the Budget Director Division, on behalf of the Governor, issues an All Agency Memorandum to requires agencies within the Executive Department to reconcile their positions, between NEBS and IFS - HR.

instructing them to access and print their position detail reports from the Nevada Executive Budget System for the upcoming fiscal year. Agencies are instructed to review the detail and advise the Budget Division of any discrepancies so the Budget Division can make any necessary adjustments or corrections. The Budget Division publishes a Budget Building Manual for each biennium which provides detailled which provides detailled steps to follow when reconciling positions. The manual can be found at http://budget.nv.govon the GFO website.

During the biennium, agencies may need to add positions or reclassify them. The Division of Human Resource Management (DHRM) is responsible for the creation of new class series, reclassification of positions or reallocation of existing class pursuant to NRS 284.160. NRS 284.160. The DHRM is regulated by Nevada Administrative Code (NAC) 284. NAC 284.126 NAC 284.126 outlines the process for creating a new class, reclassifying a position, or reallocating an existing class.

The Budget Division is responsible for ensuring sufficient budget authority exists for anythe requests for new positions orand reclassification of existing positions. Once budget authority is verified and DHRM determines the applicable class series, the Budget Division creates the new position or updatesing the existing position in the Division of Human Resource Management Integrated Financial System for Human Resources IFS – HR by entering any Legislative Approved new positions or reclassifications or other changes on an ongoing basis as the changes occur. The Division of Human Resource Management shall not honor a request nor approve the payroll for an unauthorized position. Establishment of a position and issuance of a position control number by the Budget Division does not determine the classification of the position. This is the DHRM or the Division of Human Resource Management DHRM DHRM and requests for establishment or change of classification should be directed to the Division of Human Resource Management. When contacting either the Division of Human Resource Management or the Budget Division concerning an existing position, identify the position by number and budget account.

The Division of Human Resource Management, through Nevada Administrative Code 284.126, requires that:

- If an agency makes or anticipates making a significant change in the duties for a
  position or the agency anticipates a reorganization that will require the
  reclassification of an existing position, the reallocation of an existing class or the
  creation of a new class, it shall advise the Budget Division. The proposed change
  may not be required of an employee nor be submitted to the Division of Human
  Resource Management until funding for it is approved. If the Division of Human
  Resource Management approves the change, the Budget Division will determine
  the effective date if the change does not require a new class or reallocation of an
  existing class.
- When advising the Budget Division of requests for reclassification, reallocations, establishment of new classes or new positions, the following information must be included where applicable:

- 3. The new responsibilities added to existing organization mission/purpose and assigned to the position and how the organization is benefited;
- The responsibilities reassigned/changed with no substantial change in overall organization mission/purpose;
- The identity of all other positions affected by this reassignment, change or new position;
- 5. The cost associated with the reassignment, change or new position;
- The source of funding for additional cost, both in the current biennium and in future biennium's:

The reasons for requesting a specific effective date and funding available on that specific date.

A new class, or reallocation of a class or class series based on ana study conducted by the Division of Human Resource Managemen DHRMtManagement DHRM, becomes effective when the funding is provided by the Legislature.

6. in the biennial operating budget that are impacted by the changes.

# 25444 Legislative Approval for Changes of PositionsOccupational Group Changes

Pursuant to NRS 353.224,NRS 353.224, agencies must have the Legislature or Interim Finance Committee (IFC) approval approval to change a position from one occupational group to another. Division of Human Resource The DHRM will submit the request to IFC on behalf of the agency once they determine the applicable class-service and the Budget Division has determined funding is available. A State agency, other than the Nevada System of Higher Education and occupational licensing boards, may not change a position for which money has been appropriated or authorized from one occupational class to another, as defined by the index developed pursuant to NRS 284.171, without the approval of the Legislature or of the Interim Finance Committee.

The occupational class index consists of occupations in the fields of:

Agriculture and conservation.

Clerical and related services.

Domestic services.

Library and archives.

Education.

Engineering and allied.



James R. Wells, CPA Director

> Janet Murphy Deputy Director

# STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

August 10, 2017

To:

James R. Wells, Clerk of the Board

Governor's Finance Office

From:

Katrina Nielsen, Executive Branch Budget Officer

Governor's Finance Office, Budget Division

Subject:

BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF ADMINISTRATION – VICTIMS OF CRIME FISCAL YEAR 2017 4TH QUARTER REPORT AND FISCAL YEAR 2018 1ST QUARTER RECOMMENDATION.

#### Agenda Item Write-up:

Pursuant to NRS 217.260, the Board of Examiners estimates available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 4<sup>th</sup> quarter Fiscal Year 2017 Victims of Crime Program report states all approved claims were resolved totaling \$4,824,505.75 with \$1,219,457.36 paid out of the Victims of Crime Program account and \$3,605,048.39 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future reserves at \$10 million to help defray crime victims' medical costs.

Based on these projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 1<sup>st</sup> quarter of fiscal year 2018.

**Statutory Authority:** 

NRS 217.260

REVIEWED:_	55
ACTION ITEM	1:

Brian Sandoval Governor

#### STATE OF NEVADA



James Wells
Clerk, Board of
Examiners
Bryan Nix, Esq.

Bryan Nix, Esq.
Senior Appeals Officer

## DEPARTMENT OF ADMINISTRATION VICTIMS OF CRIME

2200 S Rancho Dr., #210-A Las Vegas, Nevada 89102 Fax (702) 486-2825 (702) 486-2740

August 11, 2017

To:

James Wells, Clerk, Board of Examiners

Through:

Patrick Cates, Director of Administration

From:

Bryan Nix, Coordinator, Victims of Crime Program

Re:

VOCP 4th Quarter FY 2017 Report, and 1st Quarter FY 2018

Recommendation

NRS 217.260 requires the Board of Examiners to estimate available revenue and anticipated claim costs each quarter. The VOCP pays claims in accordance with the policies adopted by the Board pursuant to NRS 217.130. When a vendor accepts a payment reduced pursuant to these policies, NRS 217.245 provides that the claim is deemed paid in full. Claims are categorized as to their priority; and Claims categorized as the highest priority are paid, in whole or in part, before other claims.

Priority One and Two claims are paid weekly during the quarter, and accrued Priority Three claims are paid at the end of each quarter. Priority One and Two claims are bills for current medical treatment, lost wages, funeral expenses, counseling, etc. Priority Three claims are bills the applicant owed prior to claim acceptance such as hospital emergency room and related bills. The VOCP pays the "approved" amount, which is the amount approved for payment after bill review and application of fee schedules or other payment adjustments pursuant to Board policies.

	Payments by Prior	ity – 4th Quarter FY	2017	
Type of Expense	Number of Bills	Total Victim Bills Submitted	Amount Saved by Bili Review	Amount Paid to Providers
Priority 1 & 2 Payments	1422	1,194,285.31	383,177.39	811,107.92
Priority 3 Payments	258	3,630,220.44	3,221,871.00	408,349.44
Total 4th Quarter Payments	1680	\$4,824,505.75	\$3,605,048.39	\$1,219,457.36

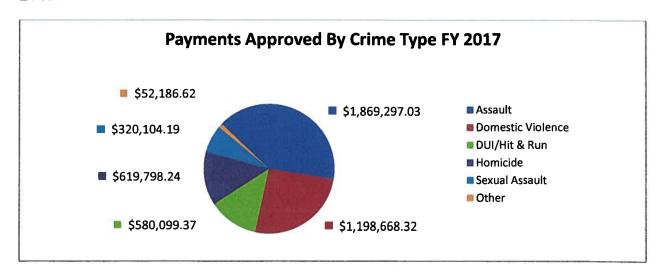
#### **Claim Payments**

The following chart shows claim payments made in FY 2017 by benefit type. As this chart shows, the VOCP satisfied \$13,219,362.60 in victim medical bills and claims for \$4,662,175.43 of available funding. After bill review and application of Board Policies we have had a total savings of \$8,557,187.17 over the billed amount in fiscal year 2017.

Type of Expense	Number of Bills	Total Victim Bills Submitted	Amount Saved by Bill Review	Amount Paid to Providers
Chiropractic/Physical Therapy	250	114,316.33	24,834.19	89,482.14
Counseling	1995	609,316.65	172,219.99	437,096.66
Survivor Benefits	117	91,205.00	1,470.00	89,735.00
Dental	144	248,739.94	76,748.69	171,991.25
Discretionary*	1064	968,542.20	2,741.83	965,800.37
Funeral Expense	183	575,953.07	17,109.18	558,843.89
Lost Wages	515	484,035.40	454.96	483,580.44
Medical - Hospital	417	8,564,543.95	7,741,749.82	822,794.13
Medical - Other	1539	1,486,221.88	517,226.50	968,995.38
Prescription	134	27,348.23	0.62	27,347.61
Vision	75	49,139.95	2,631.39	46,508.56
<b>Total Payments YTD FY2017</b>	6433	\$13,219,362.60	\$8,557,187.17	\$4,662,175.43

#### **Victim Payments by Crime Type**

The following pie chart shows amounts approved for payment by crime type for fiscal year 2017.



#### **Financial Review**

The chart below shows projected revenues and fund balances, including reserves for FY 2018, and recommendations for 1<sup>st</sup> quarter FY 2018 based on projections. These projections of revenue and anticipated expenses are used for purposes of determining compliance with NRS 217.260 and policies of the Board.

Less: 1st Quarter Payments	2701
	\$1,134,679.62
Less: 2nd Quarter Payments	\$1,106,675.62
Less: 3rd Quarter Payments	\$1,219,267.87
4th Quarter Priority 1 & 2 Payments	\$811,107.92
4th Quarter Priority 3 Payments	\$408,349.44
Total 4th Quarter 2017 Payments	\$1,219,457.36
Projected Funds Available for FY18 Less 45 Day Reserves	\$13,127,536.30
Projected Payments 1st Quarter FY18 *	\$1,430,866.84
Projected Funds Available after 1st Quarter Payments	\$11,696,669.46

As required, a 45 day operating expense reserve of \$807,348.70 is maintained to cover up to 45 days of victim's claims and administrative expenses.

Historically, most of the program's funding has been spent on emergency medical treatment for uninsured victims of violent crimes. While the number of applications received by the program has increased each year, we have seen significant decreases in hospital and other emergency medical expenses due to changes made to Medicaid rules under the Affordable Care Act. Qualified applicants are receiving retroactive Medicaid coverage, limiting program financial assistance for medical expense to their copay amount. Our current Reserves stand at \$11 million, and we anticipate Revenues of almost \$5 million for FY 2018. Before adding estimated expenses we may incur implementing AB 122, and allocated expenses for DNA testing, our expenses were projected to total \$4.1 million in FY 2018. This would leave the program with \$11.1 million in Reserves after budgeted expenses are covered. Estimated financial impact from the adoption of AB 122 in FY 2018 is \$1.1 million, and expected allocated DNA testing expense for FY 2018 is \$170 thousand, so we expect to end FY 2018 with \$10 million in Reserves. These Reserves will allow us to pay existing crime related expenses at 100% for the foreseeable future.

#### Recommendation

We are projecting Priority One and Two payments totaling \$816,833.03 and projected Priority Three payments totaling \$299,810.82 for the 1<sup>st</sup> quarter. We estimate additional expenses totaling \$314,223.00 may be incurred related to AB 122 and DNA testing, which would bring our total expenses to \$1,430,866.84 for the 1<sup>st</sup> quarter.

After reserving \$807,348.70 for 45 days operating expenses, our budget shows VOCP revenues and reserves available for 1<sup>st</sup> quarter total \$13,127,536.30.

Based on these projections the VOCP recommends paying Priority One and Two and Three claims at **100**% of the approved amount for the 1<sup>st</sup> quarter of FY 2018.

### LEASES SUMMARY

BOE #		LESSEE		LESSOR	AMOUNT
	DEPARTMENT OF REHABILITATION -	DISABILITY ADJUC	DICATION	S. & A. FRESHMAN FAMILY PROPERTIES, LLC	\$3,146,821
1.		improvements.	ion of a lease t	o decrease the space leased and pro	vide tenant
	Lease Description:	Term of Lease:	10/01/2017 - 09/30/2023	Located in Carson City	
	DEPARTMENT OF REHABILITATION			WILLIAM COLEMAN INVESTMENTS, LLC	\$807,408
2.	Lease	This is a lease rene improvements.		the existing lease with the addition of	tenant
	Description:	Term of Lease:	10/01/2017 - 09/30/2021	Located in North Las Vegas	
	DEPARTMENT OF SERVICES – PUBLI RURAL CLINICS	_		NAKOMA INVESTMENTS, LLC	\$487,239
3.	Lease	This is a lease rene improvements.		the existing lease with the addition of	tenant
	Description:	Term of Lease:	10/01/2017 - 09/30/2022	Located in Gardnerville	
	DEPARTMENT OF SERVICES – WELF SERVICES	_		PARK CENTER TOWER, LLC	\$1,583,505
4.	Lease	This is a lease re improvements and		nd the existing lease with the addit	tion of tenant
	Description:	Term of Lease:	01/01/2018 - 12/31/2023	Located in Reno	

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

	For Budget D	ivision l Ise (	Only		_
Reviewed by:	16	8	8	12	-
Reviewed by:	W	5	14	111	$\dashv$
Reviewed by:		8	<i>(</i> ',	/ / /	ᅴ

#### STATEWIDE LEASE INFORMATION

1	. Agency:	Department of Employment, Training and Rehabilitation	19
		Rehabilitation Division, Bureau of Disability Adjudication 500 East Third Street	
	ş	Carson City, Nevada 89701	
	*	Brandon Taylor 775-684-3901 Fax: 775-684-3848 bataylor@nvdetr.org	
	Remarks:	This lease was negotiated to decrease the space and include tenant improvements. a savings of \$114,048.36.	This renewal created
	Exceptions/Special notes:		
2.		S. & A. Freshman Family Properties, LLC, a Nevada Limited Liability company dta	orthgate Plaza
3.		9841 Airport Blvd., Suite 1010	
	l	Los Angeles, California 90045	AUG 0.3 2017
4.		Standard Management Company	
		5901 W. Century Blvd., Suite 1010	RNOR'S FINANCE OFFICE
		Los Angeles, California 90045  Robort E. Elgiphor 310, 410, 3300 y E333, Faur 310, 410, 3040, rff-in-th-a-9-standardore	BUDGET DIVISION
_		Robert E. Fleicher 310-410-2300 x5323 Fax: 310-410-2919 rfleischer@standardma	
5.		2527 North Carson Street, Suites <b>150</b> (6,388 sq. ft.) <b>190</b> (6,144 sq. ft.) <b>275</b> (4,729 sq.	. ft.)
		2531 North Carson Street (5,326 sq. ft.) Carson City, Nevada 89706	
		Rentable	
	a Square Footage: 1	☑ Usable 22,587	
	<u> </u>		
			Actual
		time frame	cost per square foot
	V#3:		j
	Increase %	\$41,785.95 12 \$501,431.40 October 1, 2017 - September 30, 2018	\$1.85
		\$43,141.17	\$1.91
		\$43,141.17	\$1.91
		344,270.52 12 \$531,246.24 October 1, 2020 - September 30, 2021	\$1.96
		44,270.52 12 \$531,246.24 October 1, 2021 - September 30, 2022 45,625.74 12 \$547,508.88 October 1, 2022 - September 30, 2023	\$1.96
	c. Total Lease Consideration:		\$2.02
		Yes □ No 90 Renewal terms: One Identical Term	
		of Days required 30 Holdover terms: 5%/90	
		Six (6) Years	
		Landlord Tenant	
	h. Utilities:	Landlord Tenant	
		Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special	notes)
		Tenant Minor:   Landlord Tenant Minor: Landlord Tenant	
	k. Comparable Market Rate:	\$1.68 - \$2.03 - Carson City Area	7
	<ul><li>I. Specific termination clause</li><li>m. Lease will be paid for by Ag</li></ul>		
		o house the Rehabilitation Division/Bureau of Disability	
7.	This lease constitutes:	An extension of an existing lease	
		An addition to current facilities (requires a remark)	
		<ul><li>☐ A relocation (requires a remark)</li><li>☐ A new location (requires a remark)</li></ul>	
		Remodeling only	
		☐ Other	
		hood CALLOT	
,	a. Estimated Moving Expenses	:: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00	

#### STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR F CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVE Yes No Dec Unit			PLEASE
IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE ADDING THE APPROVED WORK PROGRAM NUMBER ADDING THE ADDING THE ADDING THE APPROVED WORK PROGRAM NUMBER ADDING THE ADDIN	E EXPEN:	SE TO YOUR BUDGET	
For Public Works Information:			
8. State of Nevada Business License Information:			
<ul> <li>a. Nevada Business ID Number: NV19991099231 Exp</li> <li>b. The Contractor is registered with the Nevada Secretary of State's Office as a:</li> <li>c. Is the Contractor Exempt from obtaining a Business License:  *If yes, please explain in exceptions section</li> <li>d. Is the Contractors Name the same as the Legal Entity Name?  *If no, please explain in exceptions section</li> <li>e. Does the Contractor have a current Nevada State Business License (SBL)?  *If no, please explain in exceptions section</li> <li>f. Is the Legal Entity active and in good standing with the Nevada Secretary of States</li> <li>g. State of Nevada Vendor number: T27027378</li> </ul>		12/31/2017 INC   CORP   LP   NO   NO   NO   NO	115
9. Compliance with NRS 331.110, Section 1, Paragraph 2:			
<ul><li>a. I/we have considered the reasonableness of the terms of this lease, including cost</li><li>b. I/we have considered other state leased or owned space available for use by this age</li></ul>	☑ YES ency ☑ YES	□ NO	
Authorized Signature Public Works Division  Cb For Board of Examiners  YES  NO			52

Page 2 of 2

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Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budget Divis	ion Use Only
leviewed by:	8/8/15
leviewed by:	7/9/17
leviewed by:	77 17

#### **STATEWIDE LEASE INFORMATION**

1.	Agency:	Department of 500 East Thir Carson City, I	d Street	nt, Training and F	Rehabilitation		
		Brandon Tayl	or				
		Phone: (775)		Fax: (775) 68	4-3848 Ema	ail: bataylor@nvdetr.org	
	Remarks:	This is an ext	ension of an	existing lease.			
	Exceptions/Special notes:	carpet with ne	ew. Repair a	lude: Replace ca ind/or replace the as part of mainten	HVAC system. In	ce center with VCT, replace stall a gate in front of the	ace the rest of the e dumpster. Repair
2.	Name of Lessor:	William Colen Marvin Colem Phone: (702)	nan	ents, LLC Email: cys9@ad	ol.com	AUG	0 3 2017
3.	Address of Lessor:	51 Gulf Strea Las Vegas, N		3		GOVERNOR'S BUDGE	FINANCE OFFICE
4.	Property contact:	Mickey Caley Phone: (702)		or (702) 378-1	122 Email: mc	aley@pokerpalace.net	
5.	Address of Lease property:	2827 Las Veg North Las Veg	•				
	a. Square Footage:	Rentable Usable	9,450				
	b. Cost:	cost per month	# of months in time frame	cost per year	time frame		Actual cost per square foot
		\$16,632.00	12	\$199,584.00		- September 30, 2018	\$1.76
		\$16,632.00	12	\$199,584.00		- September 30, 2019	\$1.76
		\$17,010.00 \$17,010.00	12 12	\$204,120.00 \$204,120.00		- September 30, 2020 - September 30, 2021	\$1.80
	c. Total Lease Consideration		48	\$807,408.00	October 1, 2020	- September 30, 2021	\$1.80
	d. Option to renew:		No To	90 Renewal	terme:	One identical term	L
	•	# of Days requ	~	30 Holdover		5% / 90	
		Four (4) year	un ou	TIOIGOVEI	torris.		
	g. Pass-thrus/CAM/Taxes	✓ Landlord	☐ Tenant		<del></del>		
	h. Utilities:	✓ Landlord	☐ Tenant				
	i. Janitorial:	Landlord	✓ Tenant	☐ 3 day 🗸 5 day	Rural 3 day 🔲 F	Rural 5 day 🔲 Other (see spec	ial notes)
			Landlord	] Tenant	Minor: 🔽 Landk	ord Tenant	
	<ul><li>k. Comparable Market Rate:</li><li>l. Specific termination clause</li></ul>	e in lease:		Las Vegas / Henderson Breach/Default I	ack of funding		Deed.
	m. Lease will be paid for by A				4770, 3265, 3254		
6.	Purpose of the lease:	To house the	Department	of Employment,	Training and Reh	abilitation	
7.	This lease constitutes:		An addition A relocation	n (requires a remation (requires a re	es (requires a rem ark)	aark)	
	a. Estimated Moving Expens	es: \$0.00		Furnishin	gs: \$0.00	Data/Phones: \$0.00	

#### STATEWIDE LEASE INFORMATION

(	F THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING O CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATI' Yes No Dec Unit	R REMODEL ( VELY APPRO)	OF EXISTING SPACE - /ED BUDGET.	PLEASE
_/	F NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING  OT. 28.17  orized Agency Signature  Date	THE EXPENS	E TO YOUR BUDGET	
For F	Public Works Information:			
8. S	tate of Nevada Business License Information:			
b c d	Nevada Business ID Number: NV20031069182  The Contractor is registered with the Nevada Secretary of State's Office as a: Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section Is the Legal Entity active and in good standing with the Nevada Secretary of States State of Nevada Vendor number: T81073454	☐ YES ☑ YES ☑ YES	5/31/2018  NC □ CORP □ LP	28
9. C	ompliance with NRS 331.110, Section 1, Paragraph 2:			
a. b.		✓ YES	□ NO	
Public bm	Date  Or Board of Examiners  TO YES  TO NO			

#3098-22-ESD-L

nly, nl	For Budget Division
14 B/4/17	eviewed by:
error Hor	eviewed by:
	eviewed by:
	svictica by.

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

	-		STATEM	IDE LEASE INFO	ORMATION		
1.	Agency:	Division of Pu	of Health and ublic and Be	d Human Service: havioral Health, F	3		
		4150 Technology Way, Third Floor Carson City, Nevada 89706					
		Sophia Labra					
		Phone: (775)	684-4200	Fax: (775) 68	34-4211 Email: smlabranch@hea	alth.nv.gov	
	Remarks:	Leasing Serv	ices negotia	ted this lease ren	ewal for an additional five (5) years wi	th Tenant	
				carpet replaceme			
	Exceptions/Special notes:						
	Excopilore pooler notes.				DECE	all the las	
2	Name of Lessor:	Nakoma Inve	stments II	C /	KEL	HVEL	
	1101110 01 200011	Linda Hoskin			14.11	0.000	
3.	Address of Lessor:	1528 Hwy 39	5. Suite 255	,	JUL-Z	<del>5 201/</del>	
•	, , , , , , , , , , , , , , , , , , , ,	Gardnerville,	-		20,570,510,510		
4.	Property contact:	Silvera Comn	nercial Real	Estate, Inc.	GOVERNOR'S FII BUDGET (		
		1512 Highwa					
		Gardnerville,	Nevada 894	110			
		Gary Moreira	783-4007 (	Ceil: (775) 220-50	40 Fax: (775) 651-0926 Email: gary	MCVcomro com	
,	Address of Lancaumanna					@CVCOIII e.COIII	
<b>5</b> .	Address of Lease property:	1528 Highway 395, Suite 100 Gardnerville, Nevada 89410					
		Rentable	1101444				
	a. Square Footage:	Usable	5,280 -				
	b. Cost:	cost per	# of	cost per year	time frame	Actual	
		month	months in			cost per square	
			time frame			foot	
		<b>*</b> 7 000 00 /		005.040.00			
	Increase %	\$7,920.00 \$7,920.00	12 12	\$95,040.00 \$95,040.00	October 1, 2017 - September 30, 201 October 1, 2018 - September 30, 201		
		\$8,184.00	12	\$98,208.00	October 1, 2019 - September 30, 202		
		\$8,184.00	12	\$98,208.00	October 1, 2020 - September 30, 202		
		\$8,395.20	12	\$100,742.40	October 1, 2021 - September 30, 202		
	c. Total Lease Consideration		60	\$487,238.40			
	d. Option to renew:		No .	90 Renewal		1	
	e. Holdover notice:	# of Days req		30 Holdover	terms: 5% / 90		
	f. Term: g. Pass-thrus/CAM/Taxes	Five (5) Years  Landlord	Tenant				
	h. Utilities:	✓ Landlord	Tenant				
	i. Janitorial:	✓ Landlord	☐ Tenant		Rural 3 day Rural 5 day Other (see	special notes)	
	j. Repairs:		Landlord [	] Tenant	Minor:		
	k. Comparable Market Rate:		Not Available -	i			
	<ul><li>I. Specific termination clause</li><li>m. Lease will be paid for by A</li></ul>		Account N	Breach/Default I	3648		
2	· · · · · · · · · · · · · · · · · · ·	To house the			00-10		
	This lease constitutes:			on of an existing l	0250		
١.	This lease constitutes.			_	ease es (requires a remark)		
				n (requires a rem	•		
				tion (requires a re	•		
			Remodelin				
			Other				

Furnishings: \$0.00

Data/Phones: \$0.00

a. Estimated Moving Expenses: \$0.00

#### STATEWIDE LEASE INFORMATION

	IF THIS LEASE IS FOR A NEW SPACE, RELOCAT CONFIRM THAT ALL ASSOCIATED COSTS ARE II Yes No Dec Unit	ION, ADDITION TO EXISTING OI NCLUDED IN YOUR LEGISLATIV 	R REMODEL VELY APPRO	OF EXISTING SPACE - OVED BUDGET.	PLEASE
AL	IF NO, PLEASE PROVIDE THE APPROVED WORK  Ithorized Agency Signature  Cody Phinney, Paminishara	PROGRAM NUMBER ADDING	THE EXPEN:	SE TO YOUR BUDGET	
Fo	r Public Works Information:				
8.	State of Nevada Business License Information:				
	a. Nevada Business ID Number: NV2006	1367738	Evn:	10/21/2017	
	b. The Contractor is registered with the Nevada Sec		Exp:	10/31/2017 INC ☐ CORP ☐ LP	_ 20
	c. Is the Contractor Exempt from obtaining a Busine	ne License:			
	*If yes, please explain in exceptions section	ss Licerise.	☐ YES	<b>☑</b> NO	1
			_	_	ŀ
	d. Is the Contractors Name the same as the Legal E	ntity Name?	✓ YES	□ NO	1
	*If no, please explain in exceptions section				ľ
	e. Does the Contractor have a current Nevada State	Business License (SBL)?	✓ YES	□ №	i
	*If no, please explain in exceptions section				}
	f. Is the Legal Entity active and in good standing wit	h the Nevada Secretary of States	YES	П №	1
	g. State of Nevada Vendor number: T270283				
			<del></del>		
9.	Compliance with NRS 331.110, Section 1, Paragraph	2:			
	a. I/we have considered the reasonableness of the	erms of this lease, including cos	t		
		,	✓ YES	П по	
	b. I/we have considered other state leased or owned	space available for use by this a			
-		aparation and an area of a second	yES √	□ NO	
- 1					
	M =				
1					
		7.76.17			
Διit	Nortzed Signature	Date			
	olic Works Division	Date			
	bm  For Board of Everyiners				
5	For Board of Examiners  YES  NO				

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budge	t Division Use Only
Reviewed by:	1817 71
Reviewed by:	14 4
Reviewed by:	

#### **STATEWIDE LEASE INFORMATION**

1	. 1	Agency:	Division of W 1470 College Carson City,	Velfare and S e Parkway Nevada 897		es		
			John Dekoel	kkoek 775-6	84-0652 Fax: 77	5-684-0681 jdek	oekkoek@dwss.nv.gov	
	F	Remarks:	This lease whours access	as negotiate s, as well as	d to include the in a roaming securi	nstallation of new ty patrol. This lea	carpet squares, key-car se is still below the mark	d access for after et rate.
	E	Exceptions/Special notes:						
2	Ν	lame of Lessor:	Park Center	Tower LLC			DECEIV	/ED
3.	Α	Address of Lessor:	Department #	#34166				
			P.O. Box 390 San Francisc 707-795-447	o, California			AUG 0 8 2	017
4.	Р	roperty contact:	Basin Street	Properties			GOVERNOR'S FINANC	
50 W. Liberty, Suite 250  Reno, Nevada 89501  David Mieding 775-954-2893 Fax: 775-954-2917 dmieding@basin-street.com						אכ		
5.	Α	ddress of Lease property:		ond Street,	Suites 1200 & 12		96340111 01001.00111	
	a.	. Square Footage:	Rentable					
			Usable	11,425		T	7.000	T-
	D.	Cost:	cost per month	# of months in	cost per year	time frame		Actual cost per square
				time frame			,	foot
	ln	crease %	\$21,136.25	12	\$253,635.00		- December 31, 2018	\$1.85
			\$21,479.00	12	\$257,748.00		- December 31, 2019	\$1.88
			\$21,821.75 \$22,164.50	12	\$261,861.00		- December 31, 2020	\$1.91
			\$22,507.25	12	\$265,974.00 \$270,087.00		- December 31, 2021 - December 31, 2022	\$1.94
			\$22,850.00	12			- December 31, 2023	\$1.97 \$2.00
	C.	Total Lease Consideration		72	\$1,583,505.00	journally 1, 2020	- December 51, 2025	\$2.00
	d.	Option to renew:	✓ Yes	<u> </u>	90 Renewal	terms:	One Identical Term	<u> </u>
	е.	•	# of Days req		30 Holdover		5%/90	
	f.	Term:	Six (6) Years	anoa	TIOIGOVOI	terms.	7,0,00	
	g.	Pass-thrus/CAM/Taxes	✓ Landlord	☐ Tenant	<del></del>			
	h.	Utilities:	✓ Landlord	☐ Tenant				
	i.	Janitorial:	✓ Landlord	☐ Tenant	☐ 3 day ☑ 5 day	Rural 3 day	Rural 5 day 🔲 Other (see spec	cial notes)
	j.	Repairs:	Major:	Landlord	Tenant	Minor: 🗹 Landi	ord Tenant	
	k.	Comparable Market Rate:		\$2.01 - \$2.10 -				7
	I.	Specific termination clause			Breach/Default I			
		Lease will be paid for by A				3233, 3238		
6.	Рι	urpose of the lease:	To house the	Division of V	Velfare and Supp	ortive Services		
7.	Th	nis lease constitutes:	Į.	An extension	n of an existing I	ease		
				An addition	to current facilitie	es (requires a ren	nark)	
				A relocation	ı (requires a rema	ark)		
					ion (requires a re	emark)		
				Remodeling	only			
				Other				
	a.	Estimated Moving Expens	es: \$0.00		Furnishin	gs: \$0.00	Data/Phones: \$0.00	

#### **STATEWIDE LEASE INFORMATION**

	CO Y	THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGGES IN NO. Dec Unit In base budget this 15 a.  NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER A	eislatively renewal	of an	VED BUDGET.	ease-	PLEASE
Au	thor	rized Agency Signature Date					
		ublic Works Information:					
8.	Sta	ate of Nevada Business License Information:					
		Nevada Business ID Number: NV20071410779	Exp:		10/31/2017		62
		The Contractor is registered with the Nevada Secretary of State's Office as	s a:		INC   CORP		
	C.	Is the Contractor Exempt from obtaining a Business License:		YES		☑ NO	
	٦	*If yes, please explain in exceptions section Is the Contractors Name the same as the Legal Entity Name?		✓ YES		□ NO	
	Ju.	*If no, please explain in exceptions section		<b>(</b> ) 113			
	e.	Does the Contractor have a current Nevada State Business License (SBL)	)?	✓ YES		□ NO	
		*If no, please explain in exceptions section					
		Is the Legal Entity active and in good standing with the Nevada Secretary	of States	✓ YES		□ NO	
	g.	State of Nevada Vendor number: T27018925					
9.	Cor	mpliance with NRS 331.110, Section 1, Paragraph 2:					
	a.	I/we have considered the reasonableness of the terms of this lease, inclu	iding cost				
		·	· ·	✓ YES		□ NO	
	b.	I/we have considered other state leased or owned space available for use	by this agen				
				✓ YES		□ NO	
		8-7-17					
		ized Signature Date Works Division					
-ul	cb DIIC	ANOIRA DIAIRINI					
		Board of Examiners  YES  NO					

Page 2 of 2

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES		
1.	018		EDULOKA LIMITED DBA INLUMON	GENERAL	\$1,787,116	Sole Source		
	Contract Description:	This is a new contract to provide ongoing operation and maintenance to support the Statewide Longitudinal Data System known as Nevada P20 to Workforce Reporting (NPWR). The NPWR provides information to Nevada educators and policymakers while enabling the State to meet reporting requirements.  Term of Contract: 09/12/2017 - 06/30/2021   Contract # 19107						
	030	GENERAL'S OFFICE -	EGAN FITZPATRICK MALSCH & LAWRENCE, PLLC	GENERAL		Professional Service		
2.	Contract Description:	This is the third amendment to the original contract which provides ongoing outside counsel to assist with the Yucca Mountain litigation and to represent the state before the U.S. Nuclear Regulatory Commission on issues related to the proposed Yucca Mountain high-level radioactive repository						
				Contract # 14795				
	030	ATTORNEY GENERAL'S OFFICE - VIOLENCE AGAINST WOMEN GRANTS	LAW OFFICES OF CHRIS HALSOR	FEDERAL		Professional Service		
3.	Contract Description:	This is the first amendment to the original contract, which continues ongoing training to prosecutors to assist in evaluating and prosecuting DUI and DUI related vehicular homicide cases and provides data						

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
4.	082	ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	COMPANY	FEE: BUILDING AND GROUNDS RENTAL INCOME	\$950,000		
	Contract Description:	This is a new contract to provide ongoing elevator inspection repair and maintenance services for state-owned buildings.  Term of Contract:   10/01/2017 - 09/30/2021   Contract # 19082					
_	082	ADMINISTRATION -	SHUMS CODA ASSOCIATES, INC.	OTHER: VARIES	\$100,000	Professional Service	
ა.	Contract Description:  This is a new contract to provide ongoing building inspector services as need Contract No. 111297.  Term of Contract:   09/12/2017 - 06/30/2019   Contract # 19044						P Projects: SPWD
6.	082	ADMINISTRATION - STATE PUBLIC WORKS	TMCX SOLUTIONS, LLC		\$250,000	Professional Service	
	Contract Description:	SPWD Contract No. 11		rty commissioning		ed for CIP Projects:	
	101	DEPARTMENT OF	DESTINATION ANALYSTS	OTHER: LODGING TAX	\$150,000		
7.		This is a new contract to provide ongoing advertising copy testing of future television, print, digital and mobile marketing components to determine if the advertising is effectively communicating the state: brand's intended message.  Term of Contract: 09/13/2017 - 06/30/2019   Contract # 19001					
8.	101		DESTINATION ANALYSTS	OTHER: LODGING TAX	\$100,000		
	Contract Description:	and guidance to inform	o provide ongoing web usa and prioritize future develo 09/13/2017 - 06/30/2019		partment's websites		
9.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	THE FERRARO GROUP	GENERAL	\$100,800		
			o provide comprehensive p 09/12/2017 - 09/30/2019			9.	

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES		
10.	130	DEPARTMENT OF TAXATION - MARIJUANA REGULATION AND CONTROL ACCOUNT		FEE: APPLICATION AND LICENSE		Sole Source		
	Contract Description:	This is a new contract for a seed to sale inventory tracking and management system for the purpose of collecting, reviewing and analyzing all data needed to effectively manage the state's marijuana program.  Term of Contract:   09/12/2017 - 06/30/2021   Contract # 19114						
11.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY	AMERICAN CHILLER SERVICE, INC.	FEE: USER	\$10,010			
	Contract	This is the first amendment to the original contract which continues repair and maintenance services the chillers, cooling tower, water pumps and compressors at the computer facility in Carson City. This amendment increases the maximum amount from \$49,520 to \$59,530 due to an increased need for these services due to higher than anticipated repair needs.						
12.	180	Term of Contract:  DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES	07/01/2015 - 06/30/2019 U.S. DEPARTMENT OF AGRICULTURE - FOREST SERVICE – HUMBOLDT –TOIYABE NATIONAL FOREST	Contract # 16752 OTHER: REVENUE	\$136,902			
	Contract Description:	This is a new revenue of	contract that continues to p 07/01/2017 - 06/30/2021	crovide rack space		hannel rental at		

DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT  This is a new revenue interlocal agreement that continues to provide skilled and/or intermediate levels care including nursing, physician, and related services as directed by a physician, on a twenty-four hou basis, for medically indigent persons identified by the Clark County Department of Social Services.  Term of Contract:   07/01/2017 - 06/30/2019   Contract # 18934    DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT  Contract Description: Term of Contract:   11/01/2017 - 10/31/2021   Contract # 19011    DEPARTMENT OF POINTCLICKCARE   OTHER: \$359,809   VETERANS   PRIVATE/	BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES		
13. SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT  This is a new revenue interlocal agreement that continues to provide skilled and/or intermediate levels care including nursing, physician, and related services as directed by a physician, on a twenty-four hou basis, for medically indigent persons identified by the Clark County Department of Social Services.  Term of Contract:   07/01/2017 - 06/30/2019   Contract # 18934    DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT   PRIVATE 35% FEDERAL 65%    Contract This is a new contract to provide ongoing landscaping services.  Term of Contract:   11/01/2017 - 10/31/2021   Contract # 19011    DEPARTMENT OF POINTCLICKCARE   OTHER: \$359,809			DEPARTMENT OF	CLARK COUNTY	OTHER:	\$700,000			
13. VETERANS HOME ACCOUNT  This is a new revenue interlocal agreement that continues to provide skilled and/or intermediate levels care including nursing, physician, and related services as directed by a physician, on a twenty-four hou basis, for medically indigent persons identified by the Clark County Department of Social Services.  Term of Contract:   07/01/2017 - 06/30/2019   Contract # 18934    DEPARTMENT OF VETERANS   PERENNIAL LAND CARE   OTHER:   \$127,620   VETERANS   SERVICES -   SOUTHERN   FEDERAL 65%   PRIVATE 35%   SOUTHERN   NEVADA VETERANS   HOME ACCOUNT    Contract   This is a new contract to provide ongoing landscaping services.  Term of Contract:   11/01/2017 - 10/31/2021   Contract # 19011   DEPARTMENT OF   POINTCLICKCARE   OTHER:   \$359,809		240	SERVICES -	SOCIAL SERVICES	REVENUE				
This is a new revenue interlocal agreement that continues to provide skilled and/or intermediate levels care including nursing, physician, and related services as directed by a physician, on a twenty-four hou basis, for medically indigent persons identified by the Clark County Department of Social Services.  Term of Contract: 07/01/2017 - 06/30/2019   Contract # 18934    DEPARTMENT OF VETERANS   PERENNIAL LAND CARE COUNTY/ PRIVATE 35% FEDERAL 65%   NEVADA VETERANS   FEDERAL 65%   FEDERAL 65%   NEVADA VETERANS   FEDERAL 65%   FEDERAL 65%   Description: Term of Contract: 11/01/2017 - 10/31/2021   Contract # 19011   DEPARTMENT OF POINTCLICKCARE   OTHER: \$359,809	4.0								
Contract Description: basis, for medically indigent persons identified by the Clark County Department of Social Services.  Term of Contract:   07/01/2017 - 06/30/2019   Contract # 18934    DEPARTMENT OF VETERANS   PERENNIAL LAND CARE   OTHER: COUNTY/ PRIVATE 35% SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT   FEDERAL 65%   FEDERAL 65%    Contract Description: Term of Contract:   11/01/2017 - 10/31/2021   Contract # 19011   DEPARTMENT OF POINTCLICKCARE   OTHER: \$359,809	13.		ACCOUNT						
Description: basis, for medically indigent persons identified by the Clark County Department of Social Services.  Term of Contract:   07/01/2017 - 06/30/2019   Contract # 18934    DEPARTMENT OF VETERANS   PERENNIAL LAND CARE COUNTY/ PRIVATE 35% SOUTHERN NEVADA VETERANS HOME ACCOUNT   FEDERAL 65%    Contract This is a new contract to provide ongoing landscaping services.  Description: Term of Contract:   11/01/2017 - 10/31/2021   Contract # 19011    DEPARTMENT OF POINTCLICKCARE OTHER: \$359,809			This is a new revenue	interlocal agreement that co	ontinues to provide	e skilled and/or inte	ermediate levels of		
Term of Contract: 07/01/2017 - 06/30/2019   Contract # 18934    DEPARTMENT OF VETERANS   PERENNIAL LAND CARE   OTHER: COUNTY/ PRIVATE 35%   FEDERAL 65%    SOUTHERN   FEDERAL 65%   FEDERAL 65%    NEVADA VETERANS   HOME ACCOUNT    Contract   This is a new contract to provide ongoing landscaping services.    Description: Term of Contract: 11/01/2017 - 10/31/2021   Contract # 19011    DEPARTMENT OF   POINTCLICKCARE   OTHER: \$359,809				•			•		
DEPARTMENT OF VETERANS  240  SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT  Contract Description: Term of Contract:  DEPARTMENT OF PERENNIAL LAND CARE OTHER: S127,620 PRIVATE 35% FEDERAL 65% FEDERAL 65% FEDERAL 65%  Total Contract This is a new contract to provide ongoing landscaping services.  Description: Term of Contract:  DEPARTMENT OF POINTCLICKCARE  OTHER: \$127,620 COUNTY/ PRIVATE 35% FEDERAL 65% FEDER		Description			<u> </u>	Department of Soc	cial Services.		
VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT  Contract Description: Term of Contract:  DEPARTMENT OF  VETERANS COUNTY/ PRIVATE 35% FEDERAL 65% FEDERA						<b></b>			
14. SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT  Contract Description: Term of Contract: 11/01/2017 - 10/31/2021 Contract # 19011  DEPARTMENT OF POINTCLICKCARE OTHER: \$359,809				PERENNIAL LAND CARE		\$127,620			
14. SOUTHERN NEVADA VETERANS HOME ACCOUNT  Contract Description: Term of Contract: 11/01/2017 - 10/31/2021 Contract # 19011  DEPARTMENT OF POINTCLICKCARE OTHER: \$359,809									
NEVADA VETERANS HOME ACCOUNT  Contract Description: Term of Contract: 11/01/2017 - 10/31/2021 Contract # 19011  DEPARTMENT OF POINTCLICKCARE OTHER: \$359,809		240							
HOME ACCOUNT  Contract This is a new contract to provide ongoing landscaping services.  Description: Term of Contract: 11/01/2017 - 10/31/2021 Contract # 19011  DEPARTMENT OF POINTCLICKCARE OTHER: \$359,809	14.				FEDERAL 65%				
Contract This is a new contract to provide ongoing landscaping services.  Description: Term of Contract: 11/01/2017 - 10/31/2021 Contract # 19011  DEPARTMENT OF POINTCLICKCARE OTHER: \$359,809									
Description: Term of Contract: 11/01/2017 - 10/31/2021 Contract # 19011 DEPARTMENT OF POINTCLICKCARE OTHER: \$359,809		Contract		o provide ongoing landscar	oing services				
DEPARTMENT OF POINTCLICKCARE OTHER: \$359,809									
VETERANS PRIVATE/		•			OTHER:	\$359,809			
			VETERANS		PRIVATE/				
SERVICES - COUNTY 35%		0.40	SERVICES -		COUNTY 35%				
SOUTHERN FEDERAL 65%		240	SOUTHERN		FEDERAL 65%				
15. NEVADA VETERANS	15.		NEVADA VETERANS						
HOME ACCOUNT									
( Contract		Contract	This is a new contract to provide ongoing Electronic Health Records (EHR) Services including cloud-						
Description: based EHR software for state staff use for patient care, medical record and billing management.				•	•		nagement.		
1 erm of Contract: 09/18/2017 - 09/30/2021 Contract # 19036		•							
NEVADA THE NATIONAL CENTER FEDERAL \$125,000					FEDERAL	\$125,000			
DEPARTMENT OF FOR SPECIAL  EDUCATION - EDUCATION IN CHARTER					,				
300 EDUCATION - EDUCATION IN CHARTER ACCOUNT FOR SCHOOLS, INC.		300							
ACCOUNT FOR SCHOOLS, INC.				SCHOOLS, INC.					
16. SCHOOLS	16.								
This is a new contract to provide consulting services related to Special Education in Charter Schools,				o provide consulting service	es related to Spec	ial Education in Cl	harter Schools.		
Contract including policy evaluation, performance metrics, parent tools, professional development and training		Contract			•				
Description: materials.			<b>.</b>	, , , , , , , , , , , , , , , , , , , ,					
Term of Contract: 09/12/2017 - 09/30/2018   Contract # 19090		•	II	09/12/2017 - 09/30/2018	Contract # 19090				

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES		
		EDUCATION -	AMERICAN INSTITUTES FOR RESEARCH IN	FEDERAL	\$1,130,0	000		
17.		CONTINUING EDUCATION	BEHAVIOR SCIENCES					
	Contract Description:	This is a new contract to provide a method of professional development for adult education throughout the state.						
	Description.	Term of Contract:	09/12/2017 - 09/30/2019	Contract # 19100				
		DEPARTMENT OF	BOARD OF REGENTS	FEDERAL	\$59,332			
		EDUCATION -	NEVADA SYSTEM OF					
	300	OFFICE OF EARLY	HIGHER EDUCATION					
		LEARNING AND	OBO – UNIVERSITY OF					
18.		DEVELOPMENT	NEVADA, RENO					
	This is the first amendment to the original interlocal agreement to develop and implement a Chi Development Associate (CDA) program for infant toddler child care providers. Activities include							
		-	· , , •		•			
	Contract		ching and support to provid					
	Description:		m amount from \$583,812 to	· · · · · · · · · · · · · · · · · · ·		ant-Toddler CDA		
		Term of Contract:	gram to child care provider 09/13/2016 - 06/30/2019					
		DEPARTMENT OF	INFINITE CAMPUS, INC.		\$1,115,595	Evompt		
	300	EDUCATION - DATA	INFINITE CAMPUS, INC.	GENERAL	\$1,115,595	Ехепірі		
		SYSTEMS						
		MANAGEMENT						
19.			ndment to the original contr	act to provide the	department acces	s to the statewide		
	Contract		Campus student information					
			00 to \$4,615,595 due to the					
		Term of Contract:	07/22/2014 - 06/30/2018					
		DEPARTMENT OF	OTIS EDUCATIONAL	GENERAL	\$748,000	Exempt		
	200	EDUCATION - DATA	SYSTEMS, INC.					
	300	SYSTEMS						
		MANAGEMENT						
20.		This is the third amend	lment to the original contra	ct to provide ongo	ing hardware and	software		
	Contract		and operational support of			-		
	Description:		igitudinal Data System. Th			um amount from		
	Description.		0 due to the continued nee					
		Term of Contract:	06/10/2014 - 06/30/2021	Contract # 15748				

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES		
21.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - HOME AND COMMUNITY- BASED SERVICES	MEDIWARE HUMAN & SOCIAL SERVICES, INC.	FEDERAL	\$102,300	Sole Source		
	This is a new contract to provide Cloud and professional services under the Administration for Community Living grant to enhance Adult Protective Services and improve the experiences, health, we being and outcomes of individuals, as well as document improvements in outcomes consistent with national data collection efforts, including the National Adult Maltreatment Reporting System.  Term of Contract: 09/12/2017 - 06/30/2019 Contract # 19075							
22.	402	HEALTH AND HUMAN SERVICES -	ROSEMAN MEDICAL RESEARCH INSTITUTE DBA ROSEMAN MEDICAL GROUP	GENERAL 50.2% FEDERAL 49.8%	\$117,271	Sole Source		
	Contract Description:  This is the second amendment to the original contract which continues Medical Director Service amendment extends the termination date from September 30, 2017 to September 30, 2019 and increases the maximum amount from \$106,854 to \$224,125 due to the continued need for these services.  Term of Contract: 10/13/2015 - 09/30/2019   Contract # 17016							
23.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE	BOARD OF REGENTS NEVADA SYSTEM OF HIGHER EDUCATION OBO – UNIVERSITY OF NEVADA, LAS VEGAS	OTHER: REVENUE	\$6,049,500	Exempt		
		This is a new interlocal supplemental payment	revenue agreement that as of the higher costs incurram for outpatient services. 07/01/2017 - 06/30/2022	ed by practitioners	s who are associat	1 1		

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES		
24.	403		CAPTIONS UNLIMITED OF NEVADA, INC.	GENERAL 50% FEDERAL 50%	\$66,000			
		This is the second amendment to the original contract which provides ongoing real-time captioning services for staff that are hearing impaired. This amendment increases the maximum amount from \$107,370 to \$173,370 due to the increased need for these services.  Term of Contract: 07/01/2014 - 06/30/2018 Contract # 15538						
	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID		OTHER: REVENUE	\$597,791	Exempt		
25.		This is a new revenue interlocal agreement that continues ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services. Pursuant to NRS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match Program provides federal matching funds for indigent long-term care costs when the indigent is Medicaid eligible.  Term of Contract: 07/01/2017 - 06/30/2019 Contract # 19025						
	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	ELKO COUNTY HUMAN		\$1,314,014	Exempt		
26.		This is a new revenue i operate the Medicaid C and Medicaid administr medical care to indigen	nterlocal agreement that county Match Program. The ative services. Pursuant to t persons who reside in the gent long-term care costs to 107/01/2017 - 06	e counties provide NRS 428.010, co e county. The Cou	the non-federal stounties are required unty Match Prograr is Medicaid eligible	nare for medical d to provide n provides federal		

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	EUREKA COUNTY SOCIAL SERVICES	OTHER: REVENUE	\$53,999	Exempt
27.		This is a new revenue i operate the Medicaid C and Medicaid administred medical care to indigen	nterlocal agreement that county Match Program. The rative services. Pursuant to the persons who reside in the gent long-term care costs 1/07/01/2017 - 06/30/2019	e counties provide NRS 428.010, co e county. The Cou	e the non-federal slounties are require unty Match Programis is Medicaid eligible	nare for medical d to provide m provides federal
		DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	HUMBOLDT COUNTY SOCIAL SERVICES	OTHER: REVENUE	\$854,656	Exempt
28.	Contract	This is a new revenue i operate the Medicaid C and Medicaid administred medical care to indigen	nterlocal agreement that county Match Program. The rative services. Pursuant to the persons who reside in the gent long-term care costs 107/01/2017 - 06/30/2019	e counties provide NRS 428.010, co e county. The Cou	e the non-federal slounties are require unty Match Programis Medicaid eligible	nare for medical d to provide m provides federal
20	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	LINCOLN COUNTY	OTHER: REVENUE	\$215,559	Exempt
29.		operate the Medicaid C and Medicaid administr medical care to indigen matching funds for indig	nterlocal agreement that county Match Program. The rative services. Pursuant to the persons who reside in the gent long-term care costs of 7/01/2017 - 06/30/2019	e counties provided NRS 428.010, co e county. The Cou when the indigent	the non-federal slounties are require unty Match Program	nare for medical d to provide m provides federal

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
30.	403	HEALTH AND	MINERAL COUNTY CLERK - SOCIAL SERVICES	OTHER: REVENUE	\$264,567	Exempt
		operate the Medicaid C and Medicaid administr medical care to indigen	nterlocal agreement that county Match Program. The rative services. Pursuant to t persons who reside in the gent long-term care costs to 07/01/2017 - 06/30/2019	e counties provide NRS 428.010, co e county. The Cou when the indigent	the non-federal slounties are require unty Match Prograr is Medicaid eligible	nare for medical d to provide m provides federal
	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	NYE COUNTY CLERK - HEALTH AND HUMAN SERVICES	OTHER: REVENUE	\$1,147,783	Exempt
31.	Contract	operate the Medicaid C and Medicaid administr medical care to indigen matching funds for indig	nterlocal agreement that comments agreement that comments with the county Match Program. The cative services. Pursuant to the persons who reside in the gent long-term care costs with 107/01/2017 - 06/30/2019	e counties provide NRS 428.010, co e county. The Cou	the non-federal slounties are require unty Match Prograntis Medicaid eligible	nare for medical d to provide m provides federal
32.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - ADMINISTRATION	WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION DBA WICHE	GENERAL	\$440,000	
			agreement to provide supprogram in psychology that Association.  08/10/2017 - 08/09/20	at meets the stand		

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
33.	406	HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - ADMINISTRATION	ZIRMED, INC.	GENERAL 95% FEDERAL 5%	\$166,198	
	Contract Description:	This is a new contract the Department. Term of Contract:	o provide ongoing medical	billing claims ma		ole programs within
34.	406		FEI.COM, INC. DBA: FEI SYSTEMS	FEDERAL	\$2,620,000	
	Contract Description:	This is a new contract tapplication to improve to WITS health treatment, a commercially availab	o provide the Web Infrastrate in Division's behavioral he prevention and grant man le off-the-shelf system to stationing behavioral health tre	ealth data collection agement project i atisfy federal repo	on and reporting acts a grant funded porting requirements	cross the state. The roject to implement for planning,
		Term of Contract:	09/12/2017 - 06/30/2021	Contract # 18996	6	
35.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - PREVENTION AND TREATMENT	MY OFFICE STAFF	FEDERAL		Professional Service
		technical assistance, pu health and prevention s	o provide onsite monitoring rogram development and esub-recipients in regards to the administration of federa	enhancement, and the interpretation	d evaluations of treat and application of and medical billing	atment to mental federal

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR
						EMPLOYEES
		DEPARTMENT OF HEALTH AND	DEPARTMENT OF PUBLIC SAFETY -	FEE: HEALTH	\$1,977,951	
			GENERAL SERVICES	FACILITY		
	400	PUBLIC AND	DIVISION	LICENSES		
	406	BEHAVIORAL				
		HEALTH - HEALTH				
		CARE FACILITIES				
36.		REGULATION				
			endment to the original con	•	_	_
			da Revised Statutes (NRS) ssistance to develop and u			
	Contract	established nursuant to	NRS 439.942. This amen		•	•
	Description:	-	888 due to the added delive			
		these services.		,		
		Term of Contract:	07/01/2014 - 06/30/2021	Contract # 17540		
		DEPARTMENT OF	CSG GOVERNMENT	GENERAL 34%	\$19,895,040	
		HEALTH AND	SOLUTIONS, INC.	FEDERAL 66%		
		HUMAN SERVICES -				
	407	WELFARE AND				
	407	SUPPORTIVE SERVICES - CHILD				
37.		SUPPORT				
07.		ENFORCEMENT				
		PROGRAM				
		This is a new contract t	o provide project manager	ment office service	es for the automate	d system
			assist in developing and in		•	
	Description:		cted staff stay on schedule		<u> </u>	
		Term of Contract:	10/01/2017 - 04/30/2024			
		DEPARTMENT OF HEALTH AND	7 DAY DENTAL OF	GENERAL	\$80,000	
			NEVADA, LLC DBA ANY DAY DENTAL			
	409	CHILD AND FAMILY	DAT DENTAL			
38.		SERVICES - NEVADA				
		YOUTH TRAINING				
		CENTER				
			o provide dental services t			
	Description:	Term of Contract:	09/12/2017 - 06/30/2021	Contract # 18991		

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
39.		DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES	OTHER: REVENUE OFFSET FOR INMATE PAYROLL TRANSFER FROM NEVADA DIVISION OF FORESTRY	\$277,347	Exempt
	Contract	-	ve agreement that provide			•
	Description:		of Forestry's conservation 0/01/2017 - 09/30/2021	and fire suppress Contract # 19	•	ogram.
				GENERAL	\$250,000	
		CORRECTIONS -	COMMODITIES, LLC	OLINLINAL	Ψ230,000	
		WARM SPRINGS	001111111111111111111111111111111111111			
40.		CORRECTIONAL				
		CENTER				
	Contract	This is a new contract t	hat provides an ongoing s	upply of food prod	lucts for inmate me	al services.
	Description:	Term of Contract:	10/01/2017 - 09/30/2021	Contract # 19004		
		DEPARTMENT OF	BERNARD FOOD	GENERAL	\$250,000	
		CORRECTIONS -	INDUSTRIES, INC.			
		WARM SPRINGS				
41.		CORRECTIONAL				
		CENTER				
			hat provides an ongoing s		lucts for inmate me	al services.
		Term of Contract:	10/01/2017 - 09/30/2021		<b>#</b> 400.000	
		DEPARTMENT OF		GENERAL	\$100,000	
		CORRECTIONS -	INTERNATIONAL SPICE CORPORATION			
42.		WARM SPRINGS CORRECTIONAL	SPICE CORPORATION			
42.		CENTER				
			hat provides an ongoing s	upply of food prod	lucts for inmate me	al services.
		Term of Contract:	10/01/2017 - 09/30/2021			<u></u>
	•	DEPARTMENT OF		GENERAL	\$100,000	
		CORRECTIONS -	COMPANY			
	440	WARM SPRINGS	FOODSERVICE, INC.			
43.		CORRECTIONAL				
		CENTER				
			hat provides an ongoing s		lucts for inmate me	al services.
	Description:	Term of Contract:	10/01/2017 - 09/30/2021	Contract # 19007		

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
44.		DEPARTMENT OF CORRECTIONS - WARM SPRINGS CORRECTIONAL CENTER	NICHOLAS & COMPANY RENO, LLC DBA C&M FOOD DISTRIBUTION	GENERAL	\$12,750,000		
			hat provides an ongoing s		ucts for inmate me	al services.	
	Description:	Term of Contract:	10/01/2017 - 09/30/2021				
45.	440	DEPARTMENT OF CORRECTIONS - WARM SPRINGS CORRECTIONAL CENTER	SYSCO USA I, INC. DBA SYSCO LAS VEGAS	GENERAL	\$13,050,000		
	Contract	This is a new contract t	hat provides an ongoing s	supply of food prod	ucts for inmate me	al services.	
	Description:	Term of Contract:	10/01/2017 - 09/30/2021	Contract # 19009			
46.	611	GAMING CONTROL BOARD - INVESTIGATION FUND	B2G GLOBAL STRATEGIES	OTHER: INVESTIGATION FEES	\$100,000		
	Contract	This is a new contract to provide ongoing investigative services in foreign jurisdictions on an as-needed basis.					
47.	611		09/12/2017 - 09/11/2019 BERKELEY RESEARCH GROUP, LLC		\$100,000		
	Contract Description:	hasis	o provide ongoing investi	gative services in fo	oreign jurisdictions	on an as-needed	
	Description.	Term of Contract:	09/12/2017 - 09/11/2019	Contract # 18944			
	651	DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL	CLARK COUNTY – LAS VEGAS METROPOLITAN POLICE DEPARTMENT	GENERAL 3% HIGHWAY 97%	\$1,204,556		
48.	Contract	for intoxication in accor Testing for Intoxication analysis of alcohol, cali	interlocal agreement to produce with NRS 484C.60 in the counties of Clark, Ebration, repair and mainted analysts of alcohol and 07/01/2017 - 06/30/2021	0-640, NAC 484C. Esmeralda, Lincoln enance of breath te breath test instruct	020-180 and the C and Nye. Services sting devices, and	committee on are for forensic	

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
				GENERAL 2%	\$1,300,152		
	651			HIGHWAY 68%			
	001	NEVADA HIGHWAY		DNA TESTING			
49.		PATROL	POLICE DEPARTMENT				
			interlocal agreement that		, •	• , ,	
			lysis and toxicology labora	atory analysis for th	ne Department in a	ccordance with	
	Description:	NRS 176.0916 and NR					
			07/01/2017 - 06/30/2021		Φο οοο οοο	0.1.0	
			,	HIGHWAY	\$3,000,000	Sole Source	
	651		INC.				
50		NEVADA HIGHWAY					
50.		PATROL			amilaa fan Navad	- Historia Datual	
	Contract	vehicles.	re contract to continue ong	joing in car video s	services for inevada	a Highway Patroi	
	Description:	Term of Contract:	06/01/2017 - 05/31/2021	Contract # 19019			
		DEPARTMENT OF		OTHER:	\$23,070		
		WILDLIFE -		SPORTSMEN	Ψ25,070		
	702	CONSERVATION		50%			
				FEDERAL 50%			
51.				nal contract which provides catering for the Hunter Education			
		Volunteer Instructor Academy. This amendment increases the maximum amount from \$37,170 to \$60,240 to adjust the contract authority to reconcile to the original scope of work.					
	·	Term of Contract:	01/01/2015 - 01/30/2019		<u> </u>		
		DEPARTMENT OF	INTERMOUNTAIN	FEE:	\$300,000		
	702	WILDLIFE - GAME	TURBINE SERVICES,	SPORTSMEN			
52.		MANAGEMENT	INC.				
J∠.	Contract		to provide scheduled and		•	, parts and	
	Description:		ywell HTS900 engine and		accessories.		
	Docomption.	Term of Contract:	09/12/2017 - 09/11/2021				
		DEPARTMENT OF	BENEFICIAL DESIGNS,	FEDERAL	\$88,002		
		CONSERVATION	INC.				
		AND NATURAL					
	704	RESOURCES -					
		STATE PARKS -					
53.		FEDERAL					
		PROGRAMS-					
		NON-EXEC	to coccoo and man an an an	rim ataly 00 miles	f trail at five marks	The trail	
	Contract		to assess and map approx		•		
	Description:		amenities such as restroo		c areas and camps	sites.	
	Term of Contract: 09/12/2017 - 03/19/2018   Contract # 19055						

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
54.	705	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES - USGS CO-OP-NON- EXEC	THE INTERIOR, U.S. GEOLOGICAL SURVEY	OTHER: PASS THROUGH FUNDS	\$358,300	
	Contract Description:	Trend within the Humb	ing agreement that continuoldt River Region.  10/01/2017 - 09/30/2019		rologic monitoring	along the Carlin
55.	706		PAC WEST HELICOPTERS, INC.	GENERAL	\$275,000	
	Contract	services. This amendm increased volume of re fleet age.	nent to the original contractent increases the maximule pairs related to a greater the	m amount from \$1 nan expected use	50,000 to \$425,00 under extreme circ	0 due to an
		Term of Contract:	09/15/2016 - 08/31/2020	Contract # 18011		
56.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FOREST FIRE SUPPRESSION	PRIME TURBINES, LLC	OTHER: FIRE SUPPRESSION FUNDS	\$800,000	
	Contract	This a new contract to	provide helicopter engine r	epair and mainter	ance on Honeywe	II T53 engines.
	Description:	Term of Contract:	09/12/2017 - 09/11/202		Contract # 19056	
57.	706	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - FORESTRY - FOREST FIRE SUPPRESSION	PRIME TURBINES, LLC	OTHER: FIRE REIM- BURSEMENT FUNDS	\$350,000	
		This is the third amend	ment to the original contractions as the maximum amount 07/10/2013 - 10/31/2017	from \$350,000 to	\$750,000 due to t	•

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
58.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER POLLUTION CONTROL	BROADBENT & ASSOCIATES, INC.	FEDERAL	\$92,000	
	Contract Description:	training to wastewater this amendment exten	ment to the original contract treatment plant operators ands the termination date from amount from \$184,000 to 10/13/2015 - 09/30/2018	and managers und m September 30,	ler the Nevada Circ 2017 to Septembe the continued nee	cuit Rider Program. er 30, 2018 and
59.	749	DEPARTMENT OF BUSINESS AND INDUSTRY - ATHLETIC COMMISSION	FRANCISCO J. SOTO	FEE: ATHLETIC COMMISSION GATE FEES 90% AMATEUR BOXING PROGRAM TICKET SURCHARGE 10%	\$40,000	Exempt
			to provide Chief Inspector s			3.
60.		Term of Contract: DEPARTMENT OF MOTOR VEHICLES - FIELD SERVICES	07/01/2016 - 06/30/2018  AMERICAN  AUTOMOBILE  ASSOCIATION OF  N. CALIFORNIA,  NEVADA & UTAH	Contract # 18997 OTHER: NO COST	\$0	
		-	ract to provide registration			s within Nevada.
	Description:	Term of Contract:	09/12/2017 - 09/28/2018	Contract # 19115		

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
61.	901	EMPLOYMENT, TRAINING AND REHABILITATION - VOCATIONAL REHABILITATION	ALLIANCE ENTERPRISES, INC.	GENERAL 21.3% FEDERAL 78.7%		Sole Source
		System of Nevada to co Opportunity Act of July			by the Workforce I	
62.	901	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION - DISABILITY ADJUDICATION	MICROPACT GLOBAL, INC.	FEDERAL	\$340,000	Exempt
	I Jescrintion:	and maintenance for th	nent to the original contracted Social Security Administed the maximum amount from	ration Disability D	etermination Syste	m. This
		Term of Contract:	07/01/2015 - 06/30/2019	Contract # 16669		
	902	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION - WORKFORCE DEVELOPMENT	BOARD OF REGENTS NEVADA SYSTEM OF HIGHER EDUCATION OBO – UNIVERSITY OF NEVADA, RENO	FEDERAL	\$76,015	
63.	Contract	evaluations will be condidentification of revenue apprenticeship progranunemployed, low incom	agreement to provide evaluated. First, a policy evalue streams with recommendus. Second, conduct intervine and minority groups) pore inclusive and will help e	uation of current o lations on how to lews with underre pulations and mak nsure completion	pportunities and bateleverage those fun presented (women se recommendation	ds to increase , underemployed, ns on how to

For Board Use Only Date: 09/12/2017

1

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19107

Legal Entity

EDULOKA LIMITED DBA INLUMON

Name:

OFFICE OF WORKFORCE Agency Name:

Contractor Name: EDULOKA LIMITED DBA INLUMON

INNOVATION Agency Code: 018

Address:

9645 GATEWAY DR STE A

Appropriation Unit: 3270-25

Is budget authority

Yes

City/State/Zip

**RENO, NV 89521** 

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Will Goldschmidt 800/246-0541

Vendor No.:

T29034911

**NV Business ID:** 

NV20101126878

To what State Fiscal Year(s) will the contract be charged?

2019-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 100.00 % Fees 0.00 % Federal Funds 0.00 % **Bonds** 0.00 % Highway Funds 0.00 % Other funding 0.00 %

Contract start date:

a. Effective upon Board of

**Yes** or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date 09/2018

Retroactive?

If "Yes", please explain

The simultaneous occurrence of the expiration of the previous NPWR contract between DETR and CIT and the transfer of maintenance and oversight of the NPWR system to OWINN, created delays in completing a new solicitation waiver and new contract between OWINN and Eduloka by the July BOE deadline.

06/30/2021 3. Termination Date:

Contract term: 2 years and 303 days

4. Type of contract: Contract Contract description: NPWR O&M

5. Purpose of contract:

This is a new contract to provide ongoing operation and maintenance to support the Statewide Longitudinal Data System known as Nevada P20 to Workforce Reporting (NPWR). The NPWR provides information to Nevada educators and policymakers while enabling the State to meet reporting requirements.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$1,787,116.00

Other basis for payment: \$427,169 for Years 1& 2, \$465,999 for Year 3 and \$466,799 for Year 4. Time & Materials Costs are considered additional costs that will require a contract amendment.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This contract is for the ongoing operation and maintenance support of the NPWR system. The NPWR system provides information to various state entities that enables the State of Nevada to meet federal and state reporting requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise, experience or resources to perform this work

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)

Approval #: 170705

Approval Date: 07/27/2017

c. Why was this contractor chosen in preference to other?

This vendor's existing knowledge and understanding of the physical servers, switch and firewall as well as the production test and development environments, VLANS, virtual machines, makes them uniquely positioned to maintain the application and physical infrastructure.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

Yes

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Zachary Heit, Senior Econmomist Ph: 702-486-8080

20. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	amarangi	08/16/2017 08:09:54 AM
Division Approval	amarangi	08/16/2017 08:09:57 AM
Department Approval	amarangi	08/16/2017 08:09:59 AM
Contract Manager Approval	amarangi	08/16/2017 08:10:02 AM
EITS Approval	rkeith	08/16/2017 08:19:03 AM
Budget Analyst Approval	tgreenam	08/29/2017 08:14:59 AM
BOE Agenda Approval	sbrown	08/29/2017 08:15:14 AM
BOE Final Approval	Pending	

State of Nevada
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300 Carson City, NV 89701



Brian Sandoval Governor

Patrick Cates
Director

Jeffrey Haag Administrator

Purchasing	Use Only:
Approval#:	170705

#### SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

#### ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:										
1a	State Agency: Office of Workforce Innovation (OWINN)										
	Contact Name and Title				Phone Nu	Number ]		Email Address			
	Alexa Marangi, DoA, ASD Contract Manager				775-684-0	0241 a	aemarangi@admin.nv.gov				
	Zachary Heit, OWINN, Contract Monitor			itor	702-486-8	3080	zheit@gov.nv.gov				
	Vendor Information:										
1b	Identify Vendor:	Ec	luloka I	uloka Limited DBA inDatum							
	Contact Name:	Ke	Kavitharaj Basavaraj								
	Address:	96	45 Gate	way L	rive, Su	te A, Reno NV 89521					
	Telephone Number:				46-0541						
	Email Address:	avitharaj.basavaraj@indatum.net									
1c	Type of Waiver Requested - Check the appropriate type:										
	Sole or Single Source: X										
	Professional Service Exemption:										
	Contract Information:										
1d	Is this a new Contract?		Yes X			No					
	Amendment:		#								
	CETS:		#16801 – previous contract w/ CIT								
1e	Term:										
	One (1) Time Purchase:										
	Contract:		Start Date: 07/01/20		7 End Da		ate: 06/30/2021				
T											
1f	Funding:										
	State Appropriated: Federal Funds:	100%	100%								
	Grant Funds:										
	Other (Explain):				•			8			
	Total Estimated Value	C41-	in Count	•• C-	wheat i	l mandunard -	- D		1		
1g	Total Estimated Value of this Service Contract, Amendment or Purchase: \$1,708,676.00										
\$1,700,070,00											

Provide a description of work/services to be performed or commodity/good to be purchased:

Four (4) years ago, the NV Dept of Education (NDE) applied for and was awarded a Federal grant for a Statewide Longitudinal Data System (SLDS) also known as Nevada P20 to Workforce Reporting (NPWR). This grant was awarded to NDE to add higher education and workforce data tracking to the SLDS. This system is utilized to track Nevada K-12, Higher Education, and Workforce data. This data is essential to the State as it provides agencies with information to build legally mandated reports and is also utilized as an economic forecasting tool.

CIT, in partnership with DBDriven, developed, built, implemented, and customized the NPWR database system so that tracking and reporting data could be shared between NV Dept of Education (NDE), Nevada System of Higher Education (NSHE) and Dept of Rehabilitation (DETR) for each agency's reporting purposes. Since CIT is a technology firm that specializes in the development and manufacturing of technology systems, their services were completed as of June 30, 2017, as the system now only requires operation and maintenance.

As a result of this past legislative session, the NPWR system resides under the Office of Workforce Innovation (OWINN). OWINN is requesting to contract with Eduloka DBA inDatum for operation and maintenance (O&M) in order to sustain this system. O&M services also include hosting and support. Eduloka DBA inDatum is now and has also been in partnership with DBD riven, and together they are ready to provide O&M services for the NPWR system.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

- Since inception of the NPWR system, key DBDriven resources have been utilized in the development, design, build, and customization of the NPWR system. Their understanding of the NPWR components, which include workflow, web portal, data matching, reporting, web services, and database architecture, is unique in this domain.
- inDatum in partnership with DBDriven as the system developer, has unparalleled knowledge of the infrastructure on which the NPWR system resides. Their knowledge and understanding of the physical servers, switch and firewall as well as the production, test and development environments, VLANS, virtual machines, makes them uniquely positioned to maintain the application and physical infrastructure.
- As the original software developer and infrastructure designer of NPWR system, DBDriven
  has been able to gain an intimate understanding of the data and systems for the NDE, NSHE,
  and DETR agencies who have been required to operate and maintain this system. inDatum is
  able to leverage economies of scale that would not be realized by Nevada through any other
  vendor.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

The highly customized data matching process and annual reporting updating cycle that the current NPWR system provides, begins in June of each year. Given the short notice from CIT to discontinue their contract with the State, and the reporting cycle process, there is not enough time retrain a new vendor on infrastructure, matching, and reporting to complete the required report updates in a timely manner. The three participating agencies would not have the personnel resources to provide training to the new vendor and be able to put in the same amount of effort as during the initial SLDS implementation. DBDriven has developed a deep understanding of the three participating agencies, their applications, and the program. Replacing DBDriven's knowledge of the NPWR processes and code would be difficult and cost prohibitive.

3

Solicitation Waiver Revised: November 2016 Page 2

	Were alternative services or commodities evaluated? Check One.	Yes:	No:	X
	a. <u>If yes</u> , what were they and why were they unacceptable? Please be features, characteristics, requirements, capabilities and compatibi		regard to	
5				
	b. If not, why were alternatives not evaluated?			
	Nevada has made a significant investment in this system worth appro- would be impractical to try and design, development, build and imple NPWR system was highly customized to fit Nevada's specific needs a	ment a new sj	stem. The	current
	would not be a fiscally responsible action.		.,	

	One. Not	te: If your p , a copy or c	revious purcha	ice or commodity in the past? Check use(s) was made via solicitation revious waivers <u>MUST</u> accompany	Yes:	X	No:	
	with			ent contract and working backward, for ndor for this service or commodity, ple				
_	1 -	erm End Dates	Value	Short Description			ocurem 2#, Wai	
6	4/2014	9/2014	\$2.1MIL	Purchasing A. Morfin facilitated RFP for NDE	RFP #2	046		
	8/11/15	6/30/17	\$1,414,736	System Maintenance (w/ CIT)	Per Pui from a : (see em	solici	tation <b>u</b>	vaiver
			\$				-	
			\$					
			\$					

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

- Nevada has made a significant investment in this statewide system worth \$4 million dollars. It
  would be impractical to try and design, develop and build a new system. The current NPWR
  system was highly customized to fit Nevada's specific needs and specifications. A do-over
  would not be a fiscally responsible action.
- Considering the timeframe required for a competitive bid to process, and the federally mandated deadlines in which each agency has to submit their reports (June September), reporting deadlines would be missed.

- Additionally, a key component of the current NPWR system, and a critical automated feature
  for the participating agencies, is the data matching process. If this system were to be
  suspended during the bidding process, agencies would have to spend hundreds of hours
  matching data manually in order to generate their reports. This could potentially lead to
  inaccurate, unreliable and untimely reporting.
- What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

Taking into consideration the complexity of the program requirements, CIT in partnership with DBDriven initially provided the best value for functionality and services requested by the State. They were able to build a highly customized system, which also included several modifications essential and unique to the State's needs. This system has now become an essential statewide system that requires operation and maintenance to be performed by an entity that has experience and knowledge of federated statewide longitudinal data systems. We believe that inDatum in partnership with DBDriven is the most qualified entity to perform O&M of the NPWR system for the costs they have provided. DBDriven in partnership with CIT was the system developer and has unparalleled knowledge of the infrastructure on which the NPWR system resides. Their knowledge and understanding of the physical servers, switch and firewall as well as the production, test and development environments, VLANS, virtual machines, makes them uniquely positioned to maintain the application and physical infrastructure.

Moving to another vendor at this point could impact the performance of the system, reporting quality, and substantially increase costs for Nevada.

	Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information	Yes:	X	No:			
	included on Page 2, Section 9 of the instructions.				<u> </u>		
Q	a. If yes, please provide details regarding future obligations or needs.						
	Due to the heavily modified/customized NPWR system, and the requirements to operate and						
	maintain this system, this will indeed obligate the State to inDatum in partnership with DBDriven						
	for services in the future.						

attest that all statements are true	and correct.	reduest and instrugation and
2011 2/24		. •
Agency Representative Initial	ting Request	-
Zachan Heit		7-25-17 Date
Print Name of Agency Repres	sentative Initiating Request	Date
Manusch Dan	na me	
Signature of Agency Head A	uthorizing Request	
		•
Mannel Lana	25.00	7-25-17
Print Name of Agency Head	Authorizing Request	Date
or in place by the State of Neva request from another agency or information you provided. Thi be required.	o avoid possible conflict with any equipment, syste ida or to assist in our due diligence, State Purchasin entity. The signature below indicates another ages is signature does not exempt your agency from a	g may solicit a review of your ney or entity has reviewed the ny other processes that may
* Please incl	ude copy of TIR approval le	Her in Ce 13 a
Name of agency or entity wh		
	o provided minorial or review.	
	no provided into interest	•
	·	
Representative Providing Re		
		3
	view	Date
Print Name of Representative  Please consider this memo as 333.150(2)(a)(b)(o), NRS 333.4 available upon which the Purc contracted for in a more effect	view	is granted pursuant to NAC t reliable information becomes or good sought may in fact be
Print Name of Representative  Please consider this memo as 333.150(2)(a)(b)(o), NRS 333. available upon which the Puro contracted for in a more effect effective without the prior appre	e Providing Review s my approval of your request. This exemption 400. This exemption may be rescinded in the event chasing Administrator determines that the service of the manner. Pursuant to NRS 284.173(6), contractive manner.	is granted pursuant to NAC treliable information becomes or good sought may in fact be ats for services do not become
Print Name of Representative  Please consider this memo as 333.150(2)(a)(b)(o), NRS 333. available upon which the Puro contracted for in a more effect effective without the prior appril  If you have any questions or considerations or considerations.	e Providing Review  s my approval of your request. This exemption 400. This exemption may be rescinded in the event shasing Administrator determines that the service of tive manner. Pursuant to NRS 284.173(6), contract royal of the State Board of Examiners (BOE).  oncerns please contact the Purchasing Division at 7%	is granted pursuant to NAC treliable information becomes or good sought may in fact be ats for services do not become
Print Name of Representative  Please consider this memo as 333.150(2)(a)(b)(o), NRS 333. available upon which the Puro contracted for in a more effect effective without the prior appril If you have any questions or contracted.	e Providing Review  s my approval of your request. This exemption 400. This exemption may be rescinded in the event shasing Administrator determines that the service of tive manner. Pursuant to NRS 284.173(6), contract royal of the State Board of Examiners (BOE).  oncerns please contact the Purchasing Division at 7%	is granted pursuant to NAC treliable information becomes or good sought may in fact be ats for services do not become



555 EAST WASHINGTON AVENUE, SUITE 510 LAS VEGAS, NEVADA 89101 OFFICE: (702) 486-2500

#### **MEMORANDUM**

August 4, 2017

TO:

Tiffany Greenameyer, Budget Analyst

FROM:

Manny Lamarre, Executive Director, Governor's Office of Workforce Innovation (OWINN)

RE:

Retro Memo for Eduloka Limited

This is a request for a retroactive start date of July 1, 2017 for the Eduloka Limited contract. This is a new contract which provides ongoing operations and maintenance support of the Statewide Longitudinal Data System known as Nevada P-20 to Workforce Research Data System (NPWR). The NPWR system provides information to Nevada educators and policymakers while enabling the State of Nevada to meet federal and state reporting requirements.

NPWR was developed, built, implemented, and customized by the Center for Innovative Technology (CIT), in partnership with DBDriven, through a contract with the Nevada Department of Employment, Training, and Rehabilitation (DETR). This contract expired June 30, 2017, with CIT informing DETR it did not intend to perform past the contract end date. At the same time, SB 516 and SB 458 were approved and signed in June 2017, creating the Office of Workforce Innovation for a New Nevada (OWINN) and transferring maintenance and oversight of NPWR from DETR to OWINN beginning July 1, 2017. OWINN is requesting to contract with Eduloka DBA inDatum (inDatum), who is now and has been in partnership with DBDriven, for operation and maintenance (O&M) services in order to sustain the NPWR system. The simultaneous occurrence of the expiration of the previous NPWR contract between DETR and CIT and the transfer of maintenance and oversight of the NPWR system to OWINN, created delays in completing a solicitation waiver and new contract between OWINN and Eduloka DBA inDatum by the deadline for the July and August Board of Examiners meetings.

In order to maintain NPWR in a public facing, operational status, inDatum and DBDriven need to perform the tasks necessary to ensure the hardware, software, and data is secure. These tasks include installing security patches, updating virus definitions, performing application and log monitoring, identifying intrusion attempts, and performing system backups on active and publicly accessible applications. Not allowing the stated services to occur while waiting for contract approval would put Nevada's application and data at an unacceptable risk. Therefore it is necessary to maintain these services and request a retroactive start date of July 1, 2017 for the Eduloka Limited contract.

Sincerely.

Manny Lamarre

# **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14795 3 Amendment

Number:

Legal Entity Egan Fitzpatrick Malsch & Lawrence

Name:

Agency Name: ATTORNEY GENERAL'S OFFICE Contractor Name: Egan Fitzpatrick Malsch & Lawrence

12500 San Pedro Ave Agency Code: 030 Address:

Suite 555

Appropriation Unit: 1031-12 Is budget authority Yes City/State/Zip San Antonio, TX 78216

available?:

If "No" please explain: Not Applicable Contact/Phone: Charles Fitzpatrick 210-496-5001

> T81097647 Vendor No.: **NV Business ID:** NV20111527531

> > Info Accum \$

Action Accum \$

Aganda

2014-2018 To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

100.00 % 0.00 % General Funds Fees Federal Funds 0.00 % **Bonds** 0.00 % Highway Funds 0.00 % Other funding 0.00 %

2. Contract start date:

a. Effective upon Board of No or b. other effective date 10/01/2013

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? No

If "Yes", please explain

# Not Applicable

3. Previously Approved 09/30/2017

Termination Date:

Contract term: 4 years and 181 days

4. Type of contract: Contract

Contract description: **Outside Counsel** 

5. Purpose of contract:

This is the third amendment to the original contract which provides ongoing outside counsel to assist with the Yucca Mountain litigation and to represent the state before the U.S. Nuclear Regulatory Commission on issues related to the proposed Yucca Mountain high-level radioactive repository program. This amendment extends the termination date from September 30, 2017 to March 30, 2018 and increases the maximum amount from \$7,500,000 to \$8,495,000 due to the continued need for these services.

Trane \$

# 6. CONTRACT AMENDMENT

		i i alis p	iiiio Accuiii ş	ACTION ACCUM \$	Agenda
1.	The max amount of the original contract:	\$5,000,000.00	\$5,000,000.00	\$5,000,000.00	Yes - Action
	a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
	b. Amendment 2:	\$2,500,000.00	\$2,500,000.00	\$2,500,000.00	Yes - Action
2.	Amount of current amendment (#3):	\$995,000.00	\$995,000.00	\$995,000.00	Yes - Action
3.	New maximum contract amount:	\$8,495,000.00			
	and/or the termination date of the original contract has changed to:	03/30/2018			

# II. JUSTIFICATION

7. What conditions require that this work be done?

This vendor assists the AG's Office with the long-standing NV policy to block development of the proposed high-level nuclear waste repository at Yucca Mountain. They also assist in the US Nuclear Regulatory Commission licensing and nuclear-specific litigation efforts.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the high level nuclear expertise to represent the State of Nevada with these issues.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)
- c. Why was this contractor chosen in preference to other?

Pursuant to NAC 333.150, contracts regarding the usage of attorneys are exempt from solicitation.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with the State of Nevada and providing satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date

 Budget Account Approval
 cschonl1
 08/02/2017 13:07:25 PM

 Division Approval
 cschonl1
 08/02/2017 13:07:28 PM

 Department Approval
 cschonl1
 08/02/2017 13:07:31 PM

Contract Manager Approval Budget Analyst Approval BOE Agenda Approval cschonl1 myoun3 lfree1 08/02/2017 13:07:34 PM 08/02/2017 16:13:25 PM 08/03/2017 11:52:24 AM

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 18306 Amendment 1

Number: Legal Entity

LAW OFFICES OF CHRIS HALSOR

Name:

Agency Name: ATTORNEY GENERAL'S OFFICE Contractor Name: LAW OFFICES OF CHRIS HALSOR

Agency Code: 030 Address: CHRISTOPHER HALSOR

Appropriation Unit: 1040-25 607 10TH STREET STE 102

Is budget authority No City/State/Zip GOLDEN, CO 80401-1053

available?:

If "No" please explain: Pending work program C40816 a Contact/Phone: CHRIS HALSOR 303-547-0470

grant work program under \$150,000

Vendor No.: T27040349

NV Business ID: NV20161694977

Info Accum \$

Action Accum \$

Agenda

To what State Fiscal Year(s) will the contract be charged? 2017-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 General Funds
 0.00 %
 Fees
 0.00 %

 Federal Funds
 100.00 %
 Bonds
 0.00 %

 Highway Funds
 0.00 %
 Other funding
 0.00 %

Contract start date:

a. Effective upon Board of No or b. other effective date 01/10/2017

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? No

If "Yes", please explain

## **Not Applicable**

3. Previously Approved 09/30/2017

Termination Date:

Contract term: 1 year and 262 days

4. Type of contract: Contract
Contract description: Attorney

5. Purpose of contract:

This is the first amendment to the original contract, which continues ongoing training to prosecutors to assist in evaluating and prosecuting DUI and DUI related vehicular homicide cases and provides data and reports relating to those cases for future training needs. This amendment extends the termination date from September 30, 2017 to September 30, 2018 and increases the maximum amount from \$85,818 to \$193,703 due to the continued need for these services.

Trans \$

# 6. CONTRACT AMENDMENT

changed to:

1.	The max amount of the original contract:	\$85,818.00	\$85,818.00	\$85,818.00 Yes - Action
2.	Amount of current amendment (#1):	\$107,885.00	\$107,885.00	\$107,885.00 Yes - Action
3.	New maximum contract amount:	\$193,703.00		
	and/or the termination date of the original contract has	09/30/2018		

## II. JUSTIFICATION

7. What conditions require that this work be done?

The Traffic Safety Resource Prosecutor (TSRP) position is designed to improve the ability of Nevada's prosecutors to effectively evaluate and prosecute DUI and DUI-related vehicular homicide cases, thereby reducing the incidence of driving under the influence and highway fatalities within Nevada. The TSRP will provide intense and specialized DUI prosecution training statewide to better hold impaired driving perpetrators accountable.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We do not have ongoing funding for a full time employee in this agency for this position. Additionally, the Traffic Safety Prosecutor trainer needs to be specialized in DUI prosecution.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)
- c. Why was this contractor chosen in preference to other?

14 years experience prosecuting DUI cases.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

# **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level User Signature Date

Budget Account Approval cschonl1 08/07/2017 14:16:36 PM

Division Approval cschonl1 08/07/2017 14:16:38 PM

Department Approval cschonl1 08/07/2017 14:16:41 PM

Contract Manager Approval cschonl1 08/07/2017 14:16:44 PM

Contract #: 18306 Page 2 of 3

Budget Analyst Approval BOE Agenda Approval

myoun3 Ifree1 08/15/2017 14:01:27 PM 08/18/2017 15:37:41 PM

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19082

Legal Entity

OTIS ELEVATOR COMPANY DBA

Name:

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION

Contractor Name:

**OTIS ELEVATOR COMPANY** 

Agency Code: 082

Address:

DBA NEVADA ELEVATOR

Appropriation Unit: 1349-12

711 PIL

711 PILOT ROAD SUITE D

Is budget authority

Yes

City/State/Zip

LAS VEGAS, NV 89119

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Broderick Sinclair 702-730-0213

Vendor No.:

NV Business ID: NV19441000038

To what State Fiscal Year(s) will the contract be charged?

2018-2022

111 1544 1000000

est is the source of funds that will be used to now the contractor? In

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds 0.00 % 0.00 % X Fees Bonds 100.00 % Building and Grounds Rental Income Fees 0.00~%

Highway Funds

0.00 %

Other funding

0.00 %

Agency Reference #: RPF # 3261

2. Contract start date:

a. Effective upon Board of

No o

or b. other effective date

10/01/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

If "Yes", please explain

Not Applicable

3. Termination Date:

09/30/2021

Contract term:

4 years

4. Type of contract:

Contract

Contract description:

**Elevator Maintenance** 

5. Purpose of contract:

This is a new contract to provide ongoing elevator inspection, repair and maintenance services for state-owned buildings.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$950,000.00

## II. JUSTIFICATION

7. What conditions require that this work be done?

Elevators must be maintained to comply with Federal Elevator Codes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the personnel with expertise to maintain elevators

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

SCHINDLER ELEVATOR

KOCH ELEVATOR

THYSSENKRUPP ELEVATOR CORP

b. Soliciation Waiver: Not Applicable

Contract #: 19082 Page 1 of 2

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3261 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Yes

See the attached Authorization to Contract form for details.

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Yes

See the attached Authorization to Contract form for details.

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008-2017, Buildings and Ground service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

## IT'S A DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

User Signature Date Approval Level 08/03/2017 11:15:33 AM **Budget Account Approval** ssands **Division Approval** ssands 08/03/2017 11:33:07 AM **Department Approval** ssands 08/03/2017 11:33:10 AM Contract Manager Approval 08/03/2017 11:33:14 AM ssands **Budget Analyst Approval** jrodrig9 08/08/2017 17:17:20 PM **BOE** Agenda Approval pnicks 08/09/2017 09:56:29 AM **BOE Final Approval** Pending

For Board Use Only 09/12/2017 Date:

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## **DESCRIPTION OF CONTRACT**

1. Contract Number: 19044

Legal Entity

SHUMS CODA ASSOCIATES, INC

Name:

Address:

**ADMIN - STATE PUBLIC WORKS** Agency Name:

Contractor Name: SHUMS CODA ASSOCIATES, INC

082 Agency Code:

DIVISION

**5776 STONERIDGE MALL RD** 

Appropriation Unit: All Appropriations

**SUITE 150** 

Is budget authority

Yes

City/State/Zip

**PLEASANTON, CA 94588-2861** 

available?:

If "No" please explain: Not Applicable

Contact/Phone:

TERRY KNOX 925-463-0651

Vendor No.:

T27036240

**NV Business ID:** 

NV20161545987

To what State Fiscal Year(s) will the contract be charged?

2018-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 % 0.00 %

Fees **Bonds**  0.00 % 0.00 %

Highway Funds

0.00 %

X Other funding

100.00 % Varies depending upon the project requiring this service.

Agency Reference #: 111297

2. Contract start date:

a. Effective upon Board of

or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

If "Yes", please explain

Not Applicable 3. Termination Date:

06/30/2019

No

Contract term:

1 year and 302 days

4. Type of contract:

Contract

Contract description:

On-Call Bldg Inspec

5. Purpose of contract:

This is a new contract to provide ongoing building inspector services as needed for CIP Projects: SPWD Contract No. 111297.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$100,000.00 Other basis for payment: Monthly progress payments based on services provided.

## II. JUSTIFICATION

7. What conditions require that this work be done?

Building inspection services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Building Inspection Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)
- c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

# III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2017, SPWD, satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Angela Garcia, DEP ADMR CODE ENF Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amarangi	07/25/2017 17:49:26 PM
Division Approval	amarangi	07/25/2017 17:49:28 PM
Department Approval	amarangi	07/25/2017 17:49:31 PM
Contract Manager Approval	amarangi	07/25/2017 17:49:33 PM
Budget Analyst Approval	jrodrig9	07/31/2017 21:56:19 PM
BOE Agenda Approval	pnicks	08/07/2017 10:45:29 AM
BOE Final Approval	Pending	

O:---- D-4-

For Board Use Only 09/12/2017 Date:

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## **DESCRIPTION OF CONTRACT**

1. Contract Number: 19045

Legal Entity

TMCX SOLUTIONS LLC

Name:

**ADMIN - STATE PUBLIC WORKS** Agency Name:

Contractor Name: TMCX SOLUTIONS LLC

082 Agency Code:

DIVISION

Address:

8250 W WARM SPRINGS RD.

Appropriation Unit: All Appropriations

**STE 110** 

Is budget authority

Yes

City/State/Zip

LAS VEGAS, NV 89113

available?:

If "No" please explain: Not Applicable

Contact/Phone:

DAREK BOMBALA 702-252-7232

Vendor No.:

T27024620

**NV Business ID:** 

NV20091633795

To what State Fiscal Year(s) will the contract be charged?

2018-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 % 0.00 %

Fees **Bonds**  0.00 % 0.00 %

Highway Funds

0.00 %

X Other funding

100.00 % Varies depending upon the project requiring this service.

Agency Reference #: 111125

2. Contract start date:

a. Effective upon Board of

**Yes** or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

If "Yes", please explain

Not Applicable 3. Termination Date:

06/30/2019

No

Contract term:

1 year and 302 days

4. Type of contract:

Contract

Contract description:

Commissioning Serv

5. Purpose of contract:

This is a new contract to provide ongoing third party commissioning services as needed for CIP Projects: SPWD Contract No. 111125.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$250,000.00

Other basis for payment: Monthly progress payments based on services provided.

## II. JUSTIFICATION

7. What conditions require that this work be done?

Third party commissioning services are required to ensure building safety and code compliance

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Third Party Commissioning Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)
- c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

# III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

**BOE Final Approval** 

TJ Dobson, Project Manager Ph: 775-684-4141

20. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	amarangi	07/25/2017 18:01:39 PM
Division Approval	amarangi	07/25/2017 18:01:42 PM
Department Approval	amarangi	07/25/2017 18:01:44 PM
Contract Manager Approval	amarangi	07/25/2017 18:01:47 PM
Budget Analyst Approval	jrodrig9	07/31/2017 21:52:36 PM
BOE Agenda Approval	pnicks	08/07/2017 10:46:46 AM

Pending

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19001

Legal Entity

**DESTINATION ANALYSTS** 

Name:

Agency Name: DTCA - DIVISION OF TOURISM

Contractor Name:

**DESTINATION ANALYSTS** 

101

Address:

**1728 UNION STREET, STE. 310** 

Appropriation Unit: 1522-31

Is budget authority

Yes

City/State/Zip

**SAN FRANCISCO, CA 94123-1464** 

available?:

Agency Code:

If "No" please explain: Not Applicable

Contact/Phone:

**DAVID BRATTON 415-307-3283** 

Vendor No.:

T27030585

**NV Business ID:** 

NV20121290187

To what State Fiscal Year(s) will the contract be charged?

2018-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

Fees

0.00 %

Federal Funds Highway Funds 0.00 % 0.00 % Bonds

X Other funding

0.00 %

**100.00 % LODGING TAX** 

Agency Reference #: RFP #3454-AM

2. Contract start date:

a. Effective upon Board of

No

No

or b. other effective date

09/13/2017

Examiner's approval?

Anticipated BOE meeting date

Datus a ativ a O

09/2017

Retroactive?

If "Yes", please explain

**Not Applicable** 

06/30/2019

3. Termination Date: Contract term:

1 year and 290 days

4. Type of contract:

Contract

Contract description:

**Ad-Copy Testing** 

5. Purpose of contract:

This is a new contract to provide ongoing advertising copy testing of future television, print, digital and mobile marketing components to determine if the advertising is effectively communicating the state brand's intended message.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$150,000.00

## II. JUSTIFICATION

7. What conditions require that this work be done?

The state's advertisements (and marketing vehicles such as our promotional website) are vitally important to our ability to attract new visitors to the state. They are the most important tools that give us our ability to carry out our mission and attract visitors to the state. The copy used in these advertisements and promotions must be effective in attracting interest in visiting Nevada. Copy testing will generate insight which will help us make these tools more effective, by answering questions such as:

- --What are the words, phrases and promotional content that generate the most interest in visiting the state?
- --How do real world travelers react to proposed advertising copy?
- --Is the copy developed by our advertising agency and marketing staff consistent with the state's brand guidelines?
- --What possible pitfalls exist in using this copy?
- --How could it be improved?

In answering each question, the research will be designed to generate actionable recommendations to make the state's advertisements more effective in promoting the state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

For the sake of credibility, research such as this needs to be conducted by an independent third party. State employees and ad agency staff are responsible for development of the state's advertisements and may have pride of authorship or personal relationships that would get in the way of clear analysis and frank reporting. Advertising copy testing is a specialty profession that requires specific experience to conduct. The state lacks the technical capacity to conduct this research.

9. Were quotes or proposals solicited?

Yes Yes

Was the solicitation (RFP) done by the Purchasing

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

TNS

Insight LLC

Strategic Marketing and Research

MSWARS Research

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3454, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

05/23/2017

Anticipated re-bid date: 02/15/2021

10. Does the contract contain any IT components?

No

# **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Commission on Tourism - FY 2015 and 2016, Nevada Commission on Tourism - FY 2013 and 2016, Nevada Commission on Tourism FY 2007, 2008 and 2009, Nevada Commission on Tourism FY 2011 as a subcontractor to Branding Research. They have been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level User Signature Date

Budget Account Approval amathies 07/17/2017 10:44:34 AM

Contract #: 19001 Page 2 of 3

Division Approval amathies 07/17/2017 10:44:40 AM Department Approval amathies 07/17/2017 10:44:42 AM Contract Manager Approval amathies 07/17/2017 10:44:45 AM **Budget Analyst Approval** myoun3 07/25/2017 14:16:32 PM **BOE** Agenda Approval Ifree1 07/28/2017 13:26:33 PM **BOE Final Approval** Pending

# **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19039

Legal Entity

**DESTINATION ANALYSTS** 

Name:

Agency Name: DTCA - DIVISION OF TOURISM

101

Contractor Name:

**DESTINATION ANALYSTS** 

Address:

1728 UNION STREET, STE 310

Appropriation Unit: 1522-31

Is budget authority

Yes

City/State/Zip

SAN FRANCISCO, CA 94123

available?:

Agency Code:

If "No" please explain: Not Applicable

Contact/Phone:

**DAVID BRATTON 415-307-3283** 

Vendor No.:

T27030585

NV Business ID:

NV20121290187

To what State Fiscal Year(s) will the contract be charged?

2018-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

Fees

0.00 %

Federal Funds Highway Funds 0.00 % 0.00 % Bonds

X Other funding

0.00 %

**100.00 % LODGING TAX** 

Agency Reference #: RFP #3453-AM

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

09/13/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

06/30/2019

3. Termination Date: Contract term:

1 year and 290 days

4. Type of contract:

Contract

Contract description:

**Web Usability Test** 

5. Purpose of contract:

This is a new contract to provide ongoing web usability research. This research study will provide insight and guidance to inform and prioritize future development of the department's websites.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$100,000.00

Other basis for payment: approximately \$50,000 each in FY 18 and FY 19. Possibility of two year contract extension during FY 19.

# II. JUSTIFICATION

7. What conditions require that this work be done?

The state's promotional website carries our advertising and marketing messages to the world. The website therefore stands as an extremely important tool in the agency's ability to carry out its mission and attract visitors to the state. Website usability testing will generate insight which will help the agency make the website more effective, by answering questions such as:

1. How do visitors of the site use the site to plan vacations, explore and interact with the State of Nevada?

- 2. How effective is the site in converting users to book, register for programs/services, share through social networking, and bookmarking
- 3. What are the strengths and weaknesses of the site?
- 4. Are there any key content features that are missing and what areas of the site should be revised or improved?
- 5. What feedback do audiences have on specific features and functionality of the site?
- 6. What are comments that key audiences have on competitor sites?
- 7. Does the site convey the brand promise and engage users in the brand experience?
- 8. Is there any non-essential information, content or services on the site?
- 9. What are the paths that visitors take to get to the site in order to determine potential partners such as social media, online travel agencies, search engines, etc.?

In answering each question, the research will be designed to generate actionable recommendations to make the website more effective in promoting the state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Various reasons apply:

- 1. For the sake of credibility, research such as this needs to be conducted by an independent third party. State employees are responsible for development of the website and may have pride of authorship or personal relationships that would get in the way of clear analysis and frank reporting.
- 2. The state lacks the technical capacity to conduct this research in the online video conference facilities we propose to use.

Website usability testing is a specialty profession that requires specific training and experience to conduct.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

ANTHRO-TECH INC **DESTINATION ANALYSTS** PINK FROG INTERACTIVE INC **AEFFECT INC** 

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

05/25/2017

Pursuant to RFP #3453, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

Anticipated re-bid date:

01/15/2021

10. Does the contract contain any IT components?

Nο

# OTHER INFORMATION

d. Last bid date:

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor No

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain No

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Commission on Tourism; FY 2015 and 2016 Nevada Commission on Tourism; FY 2013 and 2016

Nevada Commission on Tourism; FY 2007, 2008 and 2009
Nevada Commission on Tourism; FY 2011 as a subcontractor to Branding Research

They have been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation
- 16. a. Is the Contractor Name the same as the legal Entity Name?
  Yes
- 17. a. Does the contractor have a current Nevada State Business License (SBL)?
- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	07/25/2017 08:03:27 AM
Division Approval	amathies	07/25/2017 08:03:29 AM
Department Approval	amathies	07/25/2017 08:03:31 AM
Contract Manager Approval	amathies	08/03/2017 09:28:11 AM
Budget Analyst Approval	myoun3	08/03/2017 14:33:58 PM
BOE Agenda Approval	lfree1	08/07/2017 10:09:18 AM
BOF Final Approval	Pending	

BOE Final Approval Pending

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## **DESCRIPTION OF CONTRACT**

1. Contract Number: 18986

Legal Entity

The Ferraro Group

Name:

**GOVERNOR'S OFFICE OF** Agency Name:

Contractor Name: The Ferraro Group

Agency Code:

**ECONOMIC DEVELOPMENT** 

Address:

165 W. Liberty Street

Greg Ferraro 775-331-4555

Appropriation Unit: 1526-11

Yes

City/State/Zip

Reno, NV 89501

Is budget authority available?:

If "No" please explain: Not Applicable

Contact/Phone:

T27023338

Suite 210

**NV Business ID:** 

NV20041598724

To what State Fiscal Year(s) will the contract be charged?

2018-2020

Vendor No.:

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds Federal Funds

100.00 % 0.00 %

Fees **Bonds**  0.00 % 0.00 %

Highway Funds

0.00 %

Other funding

0.00 %

Contract start date:

a. Effective upon Board of

**Yes** or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

3. Termination Date:

09/30/2019

Contract term:

2 years and 29 days

4. Type of contract:

Contract

Contract description:

**Public Relations** 

5. Purpose of contract:

This is a new contract to provide comprehensive public relations services to the Office.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$100.800.00

Payment for services will be made at the rate of \$4,200.00 per month

## II. JUSTIFICATION

7. What conditions require that this work be done?

NRS Chapter 231 requires the Governor's Office of Economic Development to promote and market the State of Nevada to attract businesses and economic development. Public relations is an essential component of that effort.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the expertise to do the work associated with this contract.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

The Ferrero Group **Purdue Marion** Conway, Inc.

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3457, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

05/22/2017

Anticipated re-bid date: 03/15/2021

10. Does the contract contain any IT components?

Nο

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governor's Office of Economic Development - 7/14/09 - 6/30/17

Nevada State Contractor's Board - 5/1/14 - 8/30/18

Nevada Secretary of State - 12/2009 - 04/2010

They have been confirmed to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

**BOE Final Approval** 

Jennifer Cooper, Director of Communications Ph: 702-486-2709

null, null Ph: null

20. Contract Status:

Contract Approvals:

User	Signature Date
bvale1	07/11/2017 16:09:17 PM
bvale1	07/11/2017 16:09:21 PM
bvale1	07/12/2017 07:51:20 AM
dnovotny	07/12/2017 08:21:00 AM
Ifree1	07/28/2017 14:39:54 PM
Ifree1	07/28/2017 15:02:46 PM
	bvale1 bvale1 bvale1 dnovotny Ifree1

Pending

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19114

Legal Entity

Metrc, LLC

Name:

Agency Name: **DEPARTMENT OF TAXATION** 

Contractor Name:

FRANWELL INC

Agency Code: 130

Address:

2525 DRANE FIELD RD STE 8

Appropriation Unit: 4207-15

Is budget authority

Yes

City/State/Zip

**LAKELAND, FL 33811-1344** 

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Scott Denholm 863/937-1080

Vendor No.:

T29039561

NV Business ID:

NV20171479274

To what State Fiscal Year(s) will the contract be charged?

2018-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 General Funds
 0.00 %
 X
 Fees
 100.00 %

 Federal Funds
 0.00 %
 Bonds
 0.00 %

 Highway Funds
 0.00 %
 Other funding
 0.00 %

2. Contract start date:

a. Effective upon Board of

No or b. other effective date

09/12/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

06/30/2021

3. Termination Date: Contract term:

3 years and 292 days

4. Type of contract:

Contract

Contract description: Seed To Sale System

5. Purpose of contract:

This is a new contract for a seed to sale inventory tracking and management system for the purpose of collecting, reviewing and analyzing all data needed to effectively manage the state's marijuana program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$384,000.00

Payment for services will be made at the rate of \$5,000.00 per Month For Hosting

Other basis for payment: \$40.00 per Month For Licensed Facility for one year only. Fees for hosting are rolled into annual license fees for duration of contract.

# II. JUSTIFICATION

7. What conditions require that this work be done?

The legalization of Retail Marijuana. Question 2 was approved by Nevada voters in November 2016, and additional legislation was passed during the 2017 Legislative Session.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The department does not have the expertise or resources to develop or maintain a seed to sale tracking and management system.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Contract #: 19114 Page 1 of 2

b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)

Approval #: 170707 Approval Date: 07/28/2008

c. Why was this contractor chosen in preference to other?

This product is the only known product that is produced only for the regulators. While similar products are available, the vendor sells the same product to both regulators and industry.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

Yes

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

# Franwell Inc is the parent company of Metrc, LLC.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date **Budget Account Approval** rgimlin 08/14/2017 16:08:48 PM **Division Approval** rgimlin 08/14/2017 16:08:52 PM Department Approval 08/14/2017 16:08:55 PM rgimlin Contract Manager Approval rgimlin 08/15/2017 13:08:32 PM **EITS Approval** rkeith 08/15/2017 13:19:09 PM **Budget Analyst Approval** 08/18/2017 11:20:41 AM aurruty **BOE** Agenda Approval 08/18/2017 16:18:01 PM Ifree1 **BOE** Final Approval Pending

State of Nevada Department of Administration

**Purchasing Division** 

515 E. Musser Street, Suite 300 Carson City, NV 89701



Brian Sandoval Governor

Patrick Cates
Director

Jeffrey Haag Administrator

		15.			
Purchasing	Use	? O	nly:		
Approval#:	1	7	0	10	7

# SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

# ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:								
	State Agency: Taxa	ition							
1a	Contact Name and Title			Phone Numb	er	Email Address			
	Jorge Pupe	o, Tax M	fanager	702-486-060	76 j	pupo@tax.state.nv.us			
	Rick Gimlin, Admir			775-684-207	71 g	imlin@tax.state.nv.us			
	Vendor Information:								
	Identify Vendor:	Met	rc LLC						
	Contact Name:	Scot	t Denholm						
1b	Address:	2525	Dranefield Rd. S	uite 8, Lakeland, 1	FL 33811				
	Telephone Number:		509-6893						
	Email Address:	Scot	t.Denholm@franv	vell.com	. 1.				
	Type of Waiver Reque	ested — (		riate type:					
1c Sole or Single Source: X									
	Professional Service Ex	cemption	1:						
					<u>.</u>				
	Contract Information		1		T				
	Is this a new Contract?		Yes	X	No				
1d	Amendment:		#			52			
	CETS:		#						
	Term:		<del></del>						
1e									
16	Contract:		rt Date: July 1,	2017	End Date:	June 30, 2021			
	Condact.	Ditt	tt Date.   July 2,	2017	Jila Dato.				
	Funding:								
	State Appropriated:	100%							
1f	Federal Funds:		<del></del>			<u>.:-                                    </u>			
	Grant Funds:								
	Other (Explain):		<u> </u>						
	<u> </u>								
	Total Estimated Valu								
1g	\$5,000 per month for a								
	now actablishment times 300 actablishments times four years is \$576,000 contract total would be								

\$816,000.
Provide a description of work/services to be performed or commodity/good to be purchased:
Metrc LLC will collect seed to sale data from medical and retail marijuana establishments. This

information will be used to validate sales tax information, protect against diversion of marijuana to black market sales, protect consumers of marijuana products, and provide product traceability from seed to final sale.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

While several vendors provide seed to sale to systems that support both the regulatory agency and the marijuana industry, Metrc LLC is the only vendor providing a product specifically to regulatory agencies. The Metrc LLC software platform is strictly a regulatory reporting system designed by regulators, and the product is not provided or sold to the marijuana industry. Thus, there is no conflict of interest for the vendor.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

Metrc LLC is the only known vendor that provides a data collection system specifically for regulatory agencies. The product was designed to meet the specific areas of the Department of Justice, Cole memo:

1. Prevent distribution to minors (visibility between licensees and to consumer)

4

- 2. Prevent revenue going to criminals (sales data uploaded and reporting and taxes)
- 3. Prevent diversion to black market or non-legal states (transfer manifests and no illegal product can enter or exit the supply chain)
- 4. Prevent legal activity from being used as a cover for illegal activity (licensing businesses, employees, and labs, with oversight of all activities)

	Were alternative services or commodities evaluated? Check One.	Yes:	X	No:				
	a. If ves, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.							
5	Other vendors, such as MJ Freeway and BioTrack THC sell products that support both regulatory entities and the marijuana industry. This presents an inherent conflict of interest. Metrc LLC is the only known company that provides a product strictly for the regulatory community.							
	b. If not, why were alternatives not evaluated?							

Has the agency purchased this service or commodity in the past? Check
One. Note: If your previous purchase(s) was made via solicitation
waiver(s), a copy or copies of ALL previous waivers MUST accompany
this request.

a. If yes, starting with the most recent contract and working backward, for the entire relationship

 If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following

information:						
Term Start and End Dates		Value Short Description		Type of Procurement (RFP#, RFQ#, Waiver #)		
April 3, 2017	April 3, 2021 \$0		The Department of Health and Human Services, Division of Public and Behavioral Health (DPBH) uses MJ Freeway, LLC a Seed to Sale Inventory Tracking and Management System in the Medical Marijuana (MME) program. These services are provided at no cost to DPBH, MJ Freeway LLC charges marijuana establishments a fee to use their	RFP 3205		
		S				
		\$				
		S				
		S				

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

During the 2017 Legislative Session, Taxation was given the responsibility to regulate both medical and retail marijuana (regulation of medical marijuana was previously under DPBH).

The current system used by DPBH does not provide the track and trace capability, trend analysis and analytics data necessary for Taxation to effectively regulate medical and retail marijuana.

7

8

Taxation will not have a system in place to meet the time constraints of the Retail Marijuana program. Taxation anticipates temporary regulations will be adopted in May 2017, the first tax returns will be due in early July 2017, and tax receipts are anticipated to be distributed in August 2017. However, to insure Retail Marijuana establishments can track inventory prior to the submission of July 2017 returns, the system needs to be in place by June 2017. There is insufficient time to go through the RFP process and meet the program timeline.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

Taxation surveyed other states with similar programs, and there is only one vendor providing a seed to sale tracking product only for regulatory entities.

9	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information</u> included on Page 2, Section 9 of the instructions.	Yes:		No:	X
	a. If yes, please provide details regarding future obligations or needs.		•		

Solicitation Waiver Revised: November 2016 Page 3

Retail marijuana is a new industry for Nevada. Taxation requests a four-year timeline to gain valuable regulatory knowledge and experience. During this period, the Nevada Legislature will have concluded the 2019session, and the retail marijuana industry will have operated for over three years. These experiences will allow solicitation of a responsible Request for Proposal prior to June 30, 2021.

By signing below, I know and understand the contents of this Solicitation Waive attest that all statements are true and correct.	r Request and Justification and
Rick Sh	
Agency Representative Initiating Request	
Rick 6 im/in	July 10, 2017
Print Name of Agency Representative Initiating Request	Date
Danne E. Contre	7/10/17
Signature of Agency Head Authorizing Request	
Deonne E. Contine	
Print Name of Agency Head Authorizing Request	Date
or in place by the State of Nevada or to assist in our due diligence, State Purchasi request from another agency or entity. The signature below indicates another aginformation you provided. This signature does not exempt your agency from be required.  Name of agency or entity who provided information or review:  Representative Providing Review	ency or entity has reviewed the
Shannon & Rahming	7/28/17
Print Name of Representative Providing Review	Date
Please consider this memo as my approval of your request. This exemption 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the ever available upon which the Purchasing Administrator determines that the service contracted for in a more effective manner. Pursuant to NRS 284.173(6), contra effective without the prior approval of the State Board of Examiners (BOE).	nt reliable information becomes or good sought may in fact be
If you have any questions or concerns please contact the Purchasing Division at 7	75-684-0170.
Signed:	7-28-2017
Administrator, Purchasing Division or Designee	Date

Solicitation Waiver

Revised: November 2016

Page 5

# **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 16752 Amendment 1

Number:

Legal Entity AMERICAN CHILLER SERVICE, INC.

Name:

Agency Name: ADMIN - ENTERPRISE IT SERVICES Contractor Name: AMERICAN CHILLER SERVICE, INC.

Agency Code: 180 Address: 745 E. GREG STREET, SUITE 5

Appropriation Unit: 1385-07

Is budget authority Yes City/State/Zip SPARKS, NV 89431

available?:

If "No" please explain: Not Applicable Contact/Phone: BEN BARLOW 775/322-9900

Vendor No.: T29015907A NV Business ID: NV19921063155

Info Accum \$

Action Accum \$

Agenda

To what State Fiscal Year(s) will the contract be charged? 2016-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % X Fees 100.00 % User Fees

Federal Funds 0.00 % Bonds 0.00 % Highway Funds 0.00 % Other funding 0.00 %

2. Contract start date:

a. Effective upon Board of No or b. other effective date 07/01/2015

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? No

Retroactive? No

If "Yes", please explain

# Not Applicable

3. Previously Approved 06/30/2019

Termination Date:

Contract term: 4 years
4. Type of contract: Contract

Contract description: HVAC Services

5. Purpose of contract:

This is the first amendment to the original contract which continues repair and maintenance services for the chillers, cooling tower, water pumps and compressors at the computer facility in Carson City. This amendment increases the maximum amount from \$49,520 to \$59,530 due to an increased need for these services due to higher than anticipated repair needs.

Trans \$

# 6. CONTRACT AMENDMENT

		φ	, , , , , , , , , , , , , , , , ,	, ισιιστι , ισσαιτι φ	, .90
1.	The max amount of the original contract:	\$49,520.00	\$49,520.00	\$49,520.00	Yes - Info
2.	Amount of current amendment (#1):	\$10,010.00	\$10,010.00	\$59,530.00	Yes - Action
3.	New maximum contract amount:	\$59,530.00			

# II. JUSTIFICATION

7. What conditions require that this work be done?

The mainframe computer system and related components will not function without the proper temperature and humidity. The State is responsible for repairs to the computers if damage is caused by the environment in the computer room.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not trained for this type of work.

9. Were quotes or proposals solicited? YesWas the solicitation (RFP) done by the Purchasing No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Only respondent

d. Last bid date: 04/16/2015 Anticipated re-bid date: 04/16/2019

10. Does the contract contain any IT components?

No

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

American Chiller Services has contracted with Enterprise Information Technology Services for the last 4 years and service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

User Approval Level Signature Date **Budget Account Approval** amarangi 08/08/2017 13:35:49 PM **Division Approval** 08/08/2017 13:35:52 PM amarangi Department Approval amarangi 08/08/2017 13:35:58 PM Contract Manager Approval 08/08/2017 13:36:02 PM amarangi **Budget Analyst Approval** cmurph3 08/14/2017 10:40:27 AM **BOE** Agenda Approval 08/14/2017 10:40:33 AM cmurph3

**CONTRACT SUMMARY** 

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19041

Legal Entity U.S. DEPARTMENT OF AGRICULTURE

Name: FOREST SERVICE

Agency Name: ADMIN - ENTERPRISE IT SERVICES Contractor Name: U.S. DEPARTMENT OF

AGRICULTURE FOREST SERVICE

Agency Code: 180 Address: HUMBOLDT-TOIYABE NATIONAL

**FORE** 

Appropriation Unit: 1388-00 1200 FRANKLIN WAY

Is budget authority Yes City/State/Zip SPARKS, NV 89431

available?:

If "No" please explain: Not Applicable Contact/Phone: Tom Underwood 801/625-5132

Vendor No.: D55000050 NV Business ID: Not Applicable

To what State Fiscal Year(s) will the contract be charged? 2018-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 General Funds
 0.00 %
 Fees
 0.00 %

 Federal Funds
 0.00 %
 Bonds
 0.00 %

Highway Funds 0.00 % X Other funding 100.00 % Revenue

Contract start date:

a. Effective upon Board of No or b. other effective date 07/01/2017

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? Yes

If "Yes", please explain

The attached Revenue Contract with US Department of Agriculture Forest Service has been submitted for approval. Due to the necessity of continued public communications coverage, we are asking to retroactively approve this contract back to July 1, 2017.

3. Termination Date: 06/30/2021 Contract term: 4 years

4. Type of contract: Revenue Contract
Contract description: Rack Space & Channel

5. Purpose of contract:

This is a new revenue contract that continues to provide rack space and microwave channel rental at multiple sites.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$136,902.46

Other basis for payment: Rack Rent - FY18 \$13,865.54, FY19 \$13,865.54, FY20 \$13,865.54, FY21 \$13,865.54; Microwave Channel Rent - FY18 \$20,452.10, FY19 \$20,329.40, FY20 \$20,329.40, FY21 \$20,329.40

## II. JUSTIFICATION

7. What conditions require that this work be done?

N/A - Revenue contract for services provided.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

N/A - Revenue contract for services provided.

9. Were quotes or proposals solicited?

Was the solicitation (RFP) done by the Purchasing No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

N/A

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

We have had ongoing revenue contracts with United States Department of Agriculture Forest Service for many years, all satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date **Budget Account Approval** dbaughn 07/27/2017 09:29:00 AM **Division Approval** capple 07/27/2017 15:04:00 PM Department Approval capple 07/27/2017 15:04:03 PM 07/31/2017 14:09:30 PM Contract Manager Approval ascott 08/02/2017 10:21:10 AM **Budget Analyst Approval** cmurph3 **BOE** Agenda Approval cmurph3 08/02/2017 10:21:13 AM **BOE** Final Approval Pending



Patrick Cates
Director

Shannon Rahming
Chief Information Officer

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

Enterprise I.T. Services Division

100 N. Stewart Street, Suite 100 | Carson City, NV 89701 Phone: (775) 684-5800

July 25, 2017

## **MEMORANDUM**

**To:** Colleen Murphy, Budget Analyst

**From:** Ann Scott, Management Analyst

**Enterprise Information Technology Services** 

**Purpose:** Request BOE retroactively approve for attached Revenue Contract

The attached Revenue Contract with US Department of Agriculture Forest Services has been submitted for the BOE's approval. Due to the necessity of continued public communications coverage, we are asking the Board of Examiners to retroactively approve this contract to July 1, 2017.

The agency takes its contract process serious and with the recent staff changes we had a delay in processing revenue contracts and anticipate being timelier in the future.

I appreciate your time and assistance. Should you have questions please call me at (775) 684-5859 or email to annmscott@admin.nv.gov.

Sincerely, Ann Scott

For Board Use Only Date: 09/12/2017

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 18934

Legal Entity Clark County Department of Social

Name: Services

**DEPARTMENT OF VETERANS** Contractor Name: **Clark County Department of Social** Agency Name: **SERVICES** 

Services

1600 PINTO LN Agency Code: 240 Address:

Appropriation Unit: 2561-00

Is budget authority Yes City/State/Zip **LAS VEGAS, NV 89106** 

available?:

If "No" please explain: Not Applicable Contact/Phone: 702-455-0128

Vendor No.: T81026920

**NV Business ID: GOVERNMENTAL ENTITY** 

2018-2019 To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

0.00 % 0.00 % General Funds Fees Federal Funds 0.00 % **Bonds** 0.00 %

Highway Funds 0.00 % X Other funding 100.00 % Revenue

2. Contract start date:

a. Effective upon Board of No or b. other effective date 07/01/2017

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive?

If "Yes", please explain

The Department of Veterans Services (NDVS) respectfully requests this Interlocal Agreement be made retroactive to July 1, 2017 to allow for the collection of revénue. NDVS was unable to meet the Agency deadline of July 5, 2017 due to the inability to obtain all the necessary signatures and approvals prior to the Agency deadline. Approval of this request will allow NDVS to collect the revenue for the services provided from July 1, 2017 through the approval date.

06/30/2019 3. Termination Date:

1 year and 364 days Contract term:

**Interlocal Agreement** 4. Type of contract:

Contract description: **Indigent Care** 

5. Purpose of contract:

This is a new revenue interlocal agreement that continues to provide skilled and/or intermediate levels of care including nursing, physician, and related services, as directed by a physician, on a twenty-four hour basis, for medically indigent persons identified by the Clark County Department of Social Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$700,000.00

Other basis for payment: \$2.00 per day over the Medicaid rates for each of the CCDSS residents at all levels of care withltotal contract or installments payable: monthly, not to exceed \$350,000 a year.

## II. JUSTIFICATION

7. What conditions require that this work be done?

Clark County does not have the resources available to provide this skilled care and the Nevada State Veterans Home has the resources to provide the needed care to the identified population.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Not applicable - Revenue Interlocal Agreement

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Revenue Interlocal Agreement

d. Last bid date: 04/28/2017 Anticipated re-bid date: 04/28/2021

10. Does the contract contain any IT components?

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDVS has worked with this vendor and is satisfied with the vendor's performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level User Signature Date **Budget Account Approval** agarland 07/18/2017 08:55:08 AM 07/18/2017 08:55:14 AM **Division Approval** agarland Department Approval agarland 07/18/2017 08:55:18 AM Contract Manager Approval itheil1 07/18/2017 08:57:50 AM **Budget Analyst Approval** dreynol2 08/09/2017 13:56:31 PM **BOE** Agenda Approval 08/10/2017 09:24:13 AM nhovden

BOE Final Approval Pending

Nevada State Veterans Home 100 Veterans Memorial Drive Boulder City, Nevada 89005 (702) 332-6784 • Fax (702) 332-6762



Department of Veterans Services 6900 N. Pecos Road, Room 1C237 North Las Vegas, Nevada 89086 (702) 224-6025 • Fax (702) 224-6927

Northern Nevada
Veterans Memorial Cemetery
P.O. Box 1919
Fernley, Nevada 89408
(775) 575-4441 • Fax (775) 575-5713

# STATE OF NEVADA NEVADA DEPARTMENT OF VETERANS SERVICES

6880 S. McCarran Blvd, Bldg A Suite 12 Reno, Nevada 89509 (775) 688-1653 • Fax (775) 688-1656 Southern Nevada Veterans Memorial Cemetery 1900 Veterans Memorial Drive Boulder City, Nevada 89005 (702) 486-5920 • Fax (702) 486-5923

## **MEMORANDUM**

**TO:** Debi Reynolds, Budget Division

**FROM:** Joseph Theile, Management Analyst II

**DATE:** March 6, 2017

**SUBJECT:** Request for Retroactive Approval – Clark County, Department of Social Services

(CETS 18934)

The Department of Veterans Services (NDVS) respectfully requests this Interlocal Agreement be made retroactive to July 1, 2017 to allow for the collection of revenue. NDVS was unable to meet the Agency deadline of July 5, 2017 due to the inability to obtain all the necessary signatures and approvals prior to the Agency deadline. Approval of this request will allow NDVS to collect the revenue for the services provided from July 1, 2017 through the approval date.

Thank you for your time and courtesy with this request and should you have any questions or comments, please do not hesitate to let me know.

For Board Use Only Date: 09/12/2017

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## **DESCRIPTION OF CONTRACT**

1. Contract Number: 19011

Legal Entity

Perennial Land Care

Name:

**DEPARTMENT OF VETERANS** Agency Name: **SERVICES** 

Contractor Name:

**Perennial Land Care** 

Agency Code: 240

Address:

3682 S. Highland Drive

Appropriation Unit: 2561-07

Is budget authority

Yes

City/State/Zip

Las Vegas, NV 89103

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Donald Teal 775-743-3384

Vendor No.:

T2709281

**NV Business ID:** 

NV20021371533

To what State Fiscal Year(s) will the contract be charged?

2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

0.00 %

Fees **Bonds**  0.00 % 0.00 %

Federal Funds Highway Funds

General Funds

65.00 % 0.00 %

Other funding

35.00 % County/Private

RFP #3443 Agency Reference #:

Contract start date:

X

a. Effective upon Board of

No

or b. other effective date

09/2017

11/01/2017

Examiner's approval?

Anticipated BOE meeting date

Retroactive?

If "Yes", please explain

Not Applicable 3. Termination Date:

10/31/2021

Contract term:

4 years

4. Type of contract:

Contract

Contract description:

Landscaping Services

5. Purpose of contract:

This is a new contract to provide ongoing landscaping services.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$127,620.00 Other basis for payment: As invoiced by the contractor and approved by the State.

## II. JUSTIFICATION

7. What conditions require that this work be done?

In order to maintain a safe, sanitary, and comfortable environment for the residents of the facility, the Home landscaping must be maintained in a suitable manner.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State employees are available to do this work.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

NLS Grounds Managment MCDM Landscape Gothic Landscape Del Sol Landscape Perennial Land Care

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3443, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

05/02/2017

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

03/01/2021

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Veterans Services, they are the current contract, agency is very happy with their service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level User Signature Date 07/18/2017 08:56:48 AM **Budget Account Approval** agarland **Division Approval** agarland 07/18/2017 08:56:50 AM Department Approval 07/18/2017 08:56:57 AM agarland Contract Manager Approval jtheil1 07/18/2017 08:59:25 AM **Budget Analyst Approval** dreynol2 08/10/2017 10:28:17 AM **BOE** Agenda Approval nhovden 08/10/2017 13:03:08 PM **BOE Final Approval** Pending

For Board Use Only Date: 09/12/2017

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## **DESCRIPTION OF CONTRACT**

1. Contract Number: 19036

Legal Entity

PointClickCare

Name:

**DEPARTMENT OF VETERANS** Agency Name: **SERVICES** 

Contractor Name:

**PointClickCare** 

Agency Code:

240

Address:

5570 Explorer Drive

Appropriation Unit: 2561-26

Mississauga, ON Canada L4W 0C4

Is budget authority

Yes

City/State/Zip

Mississauga, ON L4W 0C4

available?:

If "No" please explain: Not Applicable

Contact/Phone:

C. Libby Murphy 408-250-5933

Vendor No.:

F00000349

**NV Business ID:** 

NV20171459519

To what State Fiscal Year(s) will the contract be charged?

2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

0.00 %

Fees **Bonds**  0.00 % 0.00 %

Federal Funds Highway Funds

General Funds

65.00 % 0.00 %

X Other funding

35.00 % Private/County

Contract start date:

X

a. Effective upon Board of

No

or b. other effective date

09/18/2017

Examiner's approval?

Anticipated BOE meeting date 08/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

3. Termination Date:

09/30/2021

Contract term:

4 years and 13 days

4. Type of contract:

Contract

Contract description:

E-Health Records

5. Purpose of contract:

This is a new contract to provide ongoing Electronic Health Records (EHR) Services including cloud-based EHR software for state staff use for patient care, medical record and billing management.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$359,809.00 Other basis for payment: As invoiced by the Contractor and approved by the State

## II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada State Veterans Home must comply with federal requirements for certified electronic medical records as they relate to the American recovery and Renivestment Act of 2009.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees in the agency that have the technical ability to perfom this function.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

PointClickCare Netsmart Technologies, Inc. Cerner Corporation Cantata Health, LLC ADL Data Systems, Inc.

Therap Services, LLC

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 3418, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

02/27/2017

Anticipated re-bid date:

01/01/2021

10. Does the contract contain any IT components?

Yes

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	agarland	07/25/2017 10:20:06 AM
Division Approval	agarland	07/25/2017 10:20:10 AM
Department Approval	agarland	07/25/2017 10:20:13 AM
Contract Manager Approval	agarland	07/25/2017 10:20:20 AM
EITS Approval	rkeith	07/28/2017 08:19:37 AM
Budget Analyst Approval	dreynol2	08/09/2017 15:25:15 PM
BOE Agenda Approval	nhovden	08/10/2017 09:16:35 AM
BOE Final Approval	Pendina	

For Board Use Only Date: 09/12/2017

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 19090

The National Center for Special Legal Entity

Name: Education in Charter Schools, Inc.

**NDE - DEPARTMENT OF** Agency Name: Contractor Name: The National Center for Special **EDUCATION** 

**Education in Charter Schools, Inc.** 

Agency Code: 300 Address: 420 Lexington Avenue, Suite 30

Appropriation Unit: 2672-10

Is budget authority Yes City/State/Zip New York, NY 10170

available?:

If "No" please explain: Not Applicable Contact/Phone: Lauren Morando Rhim 802-649-3000

> Vendor No.: T29039017 **NV Business ID:** NV20171489565

To what State Fiscal Year(s) will the contract be charged? 2018-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 % Federal Funds 100.00 % **Bonds** 0.00 % Highway Funds 0.00 % Other funding 0.00 %

Contract start date:

X

a. Effective upon Board of **Yes** or b. other effective date: NA

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 09/30/2018

Contract term: 1 year and 29 days

4. Type of contract: Contract

Contract description: Charter Schl Spec Ed

5. Purpose of contract:

This is a new contract to provide consulting services related to Special Education in Charter Schools, including policy evaluation, performance metrics, parent tools, professional development and training materials.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$125,000.00 Other basis for payment: As Invoiced by the Contractor and approved by the State

## II. JUSTIFICATION

7. What conditions require that this work be done?

The grant application approved by the U.S. Department of Education identifies the vendor as a partner organization to develop the appropriate special education strategies necessary to ensure that charter schools in the state meet the needs of students with disabilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The grant application approved by the U.S. Department of Education identifies the vendor as a partner organization to develop the appropriate special education strategies necessary to ensure that charter schools in the state meet the needs of students with disabilities.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Utah State University / Technical Assistance for Excellence in Special Education

Light Street Special Education Solutions

Assessment, Intervention, Management (AIM)

National Center for Special Education in Charter Schools, Inc.

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 3452, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

05/19/2017

Anticipated re-bid date:

04/01/2018

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rebecca Phipps, Educaiton Programs Professional Ph: null

20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date 08/04/2017 16:00:08 PM **Budget Account Approval** amccalla **Division Approval** amccalla 08/04/2017 16:00:10 PM Department Approval amccalla 08/04/2017 16:00:13 PM Contract Manager Approval ablackwe 08/07/2017 07:25:01 AM **Budget Analyst Approval** 08/10/2017 14:02:25 PM knielsen **BOE** Agenda Approval sbrown 08/15/2017 15:31:27 PM **BOE** Final Approval Pending

For Board Use Only Date: 09/12/2017

17

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## **DESCRIPTION OF CONTRACT**

1. Contract Number: 19100

Legal Entity

American Institutes for Research

Name:

**NDE - DEPARTMENT OF** Agency Name:

300

Contractor Name:

**American Institutes for Research** 

**EDUCATION** 

Address:

1000 Thomas Jefferson Street N

Appropriation Unit: 2680-13

Is budget authority available?:

Agency Code:

Yes

City/State/Zip

Washington, DC 2007-3835

If "No" please explain: Not Applicable

Contact/Phone:

Nilva Da Silva 202-403-5086

Vendor No.:

T81077847

**NV Business ID:** 

NV20121141774

To what State Fiscal Year(s) will the contract be charged?

2018-2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 % 100.00 %

Fees **Bonds**  0.00 % 0.00 %

Highway Funds

0.00 %

Other funding

0.00 %

Contract start date:

X

a. Effective upon Board of

No

or b. other effective date

09/2017

09/12/2017

Examiner's approval?

Anticipated BOE meeting date

Retroactive?

No

If "Yes", please explain

Not Applicable

3. Termination Date:

09/30/2019

Contract term:

2 years and 18 days

4. Type of contract:

Contract

Contract description:

Training Pro Leader

5. Purpose of contract:

This is a new contract to provide a method of professional development for adult education throughout the state.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$1,130,000.00

Other basis for payment: upon receipt of detailed invoices.

## II. JUSTIFICATION

7. What conditions require that this work be done?

Primarily federal through the Workforce and Innovation Opportunity Act.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The available staffing does not currently exist within the Department.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Northern Nevada Literacy Council

TMCC

School Kit

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Contract #: 19100 Page 1 of 2 Pursuant to RFP #3465, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

06/22/2017

Anticipated re-bid date: 06/01/2019

10. Does the contract contain any IT components?

No

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Health and Human Services, services were satisfactory Department of Education current contract #16943, services are satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Nancy Olsen, Education Programs Director Ph: 775-687-7289

20. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	amccalla	08/08/2017 14:07:53 PM
Division Approval	amccalla	08/08/2017 14:07:56 PM
Department Approval	amccalla	08/08/2017 14:08:13 PM
Contract Manager Approval	ablackwe	08/08/2017 15:43:17 PM
Budget Analyst Approval	sbrown	08/21/2017 14:47:51 PM
BOE Agenda Approval	sbrown	08/21/2017 14:47:54 PM
BOE Final Approval	Pending	

For Board Use Only
Date: 09/12/2017

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 17945 Amendment 1

Number:

Legal Entity Board of Regents - UNR

Name:

Agency Name: NDE - DEPARTMENT OF Contractor Name: Board of Regents - UNR

**EDUCATION** 

Agency Code: 300 Address: UNR Controller's Office

Appropriation Unit: 2709-21 Mail Stop 0124

Is budget authority Yes City/State/Zip Reno, NV 89557-0025

available?:

If "No" please explain: Not Applicable Contact/Phone: Charlene Hart 775-784-4062

Vendor No.: D35000816 NV Business ID: Gov't Entity

Info Accum \$

Action Accum \$

Agonda

To what State Fiscal Year(s) will the contract be charged? 2017-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 General Funds
 0.00 %
 Fees
 0.00 %

 Federal Funds
 100.00 %
 Bonds
 0.00 %

 Highway Funds
 0.00 %
 Other funding
 0.00 %

Contract start date:

a. Effective upon Board of No or b. other effective date 09/13/2016

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? No

If "Yes", please explain

## **Not Applicable**

Previously Approved 06/30/2019

Termination Date:

Contract term: 2 years and 290 days

4. Type of contract: Interlocal Agreement

Contract description: Child Care Quality

5. Purpose of contract:

This is the first amendment to the original interlocal agreement to develop and implement a Child Development Associate (CDA) program for infant toddler child care providers. Activities include providing training, coaching and support to providers to earn a CDA credential. This amendment increases the maximum amount from \$583,812 to \$643,144 to expand the current Infant-Toddler CDA Training Coaching Program to child care providers in northern Nevada.

#### 6. CONTRACT AMENDMENT

		i i alis p	iiilo Accuiii ş	Action Accum \$ Agenda
1.	The max amount of the original contract:	\$583,812.00	\$583,812.00	\$583,812.00 Yes - Action
2.	Amount of current amendment (#1):	\$59,332.00	\$59,332.00	\$59,332.00 Yes - Action
3.	New maximum contract amount:	\$643,144.00		

Tranc ¢

### II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Education receives funding from the US Administration for Children & Families, Child Care and Development Funds through a sub-grant from the Nevada Division of Welfare and Supportive Services. These funds must be used to increase access and improve quality of child care programs - specifically infant toddler care.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Education, Office of Early Learning and Development does not have sufficient number of staff to perform these activities. The Nevada System of Higher Education (NSHE), Board of Regents is a government entity.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

In accordance with NRS 277.180, the Agency has contracted with the Board of Regents, University of Nevada Reno.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

5%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Education has several interlocal agreement contracts in place for various services - work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date **Budget Account Approval** amccalla 07/24/2017 08:33:28 AM 07/24/2017 08:33:38 AM **Division Approval** amccalla Department Approval amccalla 07/24/2017 08:33:47 AM Contract Manager Approval ablackwe 07/24/2017 09:40:10 AM **Budget Analyst Approval** knielsen 08/10/2017 13:34:23 PM **BOE** Agenda Approval sbrown 08/15/2017 15:11:19 PM

For Board Use Only
Date: 09/12/2017

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 16920 Amendment 4

Number:

Legal Entity Infinite Campus

Name:

Agency Name: NDE - DEPARTMENT OF Contractor Name: Infinite Campus

**EDUCATION** 

Agency Code: 300 Address: 4321 109TH AVE NE

Appropriation Unit: 2716-55

Is budget authority Yes City/State/Zip BLAINE, MN 554496794

available?:

If "No" please explain: Not Applicable Contact/Phone: SARA GANGL 651-631-0000

Vendor No.: T29032839

NV Business ID: NV20121635586
To what State Fiscal Year(s) will the contract be charged? 2015-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 X
 General Funds
 100.00 %
 Fees
 0.00 %

 Federal Funds
 0.00 %
 Bonds
 0.00 %

 Highway Funds
 0.00 %
 Other funding
 0.00 %

Contract start date:

a. Effective upon Board of No or b. other effective date 07/22/2014

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive?

If "Yes", please explain

## Not Applicable

3. Previously Approved 06/30/2018

Termination Date:

Contract term: 3 years and 344 days

4. Type of contract: Contract

Contract description: Software Lic.&Maint.

Purpose of contract:

This is the fourth amendment to the original contract to provide the department access to the statewide version of the Infinite Campus student information system. This amendment increases the maximum amount from \$3,500,000 to \$4,615,595 due to the continued need for these services.

## 6. CONTRACT AMENDMENT

amount:

		Trans \$	Info Accum \$	Action Accum \$	Agenda
1.	The max amount of the original contract:	\$0.01	\$0.01	\$0.01	No
	a. Amendment 1:	\$0.00	\$0.01	\$0.01	No
	b. Amendment 2:	\$3,499,999.99	\$3,500,000.00	\$3,500,000.00	Yes - Action
	c. Amendment 3:	\$0.00	\$0.00	\$0.00	No
2.	Amount of current amendment (#4):	\$1,115,595.00	\$1,115,595.00	\$1,115,595.00	Yes - Action
3.	New maximum contract	\$4,615,595.00			

## II. JUSTIFICATION

7. What conditions require that this work be done?

According to NRS 386.650(2)(a) & (3)(a), the State School Superintendent has the authority to dictate the information systems used to collect and report State required data fields for the Student Accountability Information Network. The Superintendent has selected the Infinite Campus product as the State standard. This decision was reaffirmed by the selection, through a competitive bid process performed by Washoe, Clark & the State Public Charter School Authority as the student information system that best meets their needs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Infinite Campus is a proprietary software product only available through the vendor. This contract will license a cloud based product that has no impact on the technology resources of the State.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Exempt (Per statute)

c. Why was this contractor chosen in preference to other?

NRS 386650(2)(a) & (3)(a)

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

Yes

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current contract with the Department of Education and with the State Public Charter School Authority. Work has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level User Signature Date

Budget Account Approval amccalla 08/02/2017 19:28:06 PM
Division Approval amccalla 08/02/2017 19:28:09 PM

Contract #: 16920 Page 2 of 3

Department Approval	amccalla	08/02/2017 19:28:13 PM
Contract Manager Approval	ablackwe	08/03/2017 07:17:29 AM
EITS Approval	rkeith	08/07/2017 07:03:45 AM
Budget Analyst Approval	knielsen	08/16/2017 12:02:46 PM
BOE Agenda Approval	sbrown	08/21/2017 14:43:36 PM

For Board Use Only
Date: 09/12/2017

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 15748 Amendment 3

Number: Legal Entity

OTIS EDUCATIONAL SYSTEMS, INC.

Name:

Agency Name: NDE - DEPARTMENT OF Contractor Name: OTIS EDUCATIONAL SYSTEMS, INC.

**EDUCATION** 

Agency Code: 300 Address: 3845 POWDER SPRINGS RD

Appropriation Unit: 2716-27 STE 202

Is budget authority Yes City/State/Zip POWDER SPRINGS, GA 30127

available?:

If "No" please explain: Not Applicable Contact/Phone: Tim Nall 678/613-3510

Vendor No.: T29001575 NV Business ID: NV20041429722

To what State Fiscal Year(s) will the contract be charged? 2014-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 X
 General Funds
 100.00 %
 Fees
 0.00 %

 Federal Funds
 0.00 %
 Bonds
 0.00 %

 Highway Funds
 0.00 %
 Other funding
 0.00 %

Contract start date:

a. Effective upon Board of No or b. other effective date 06/10/2014

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive?

If "Yes", please explain

## Not Applicable

3. Previously Approved **06/30/2021** 

Termination Date:

Contract term: 7 years and 22 days

4. Type of contract: Contract

Contract description: Maintenance Service

5. Purpose of contract:

This is the third amendment to the original contract to provide ongoing hardware and software maintenance services and operational support of the Student Accountability Information System and the Nevada Statewide Longitudinal Data System. This amendment increases the maximum amount from \$561,000 to \$1,309,000 due to the continued need for these services.

## 6. CONTRACT AMENDMENT

amount:

		Trans \$	Info Accum \$	Action Accum \$ Agenda
1.	The max amount of the original contract:	\$187,000.00	\$187,000.00	\$187,000.00 Yes - Action
	a. Amendment 1:	\$374,000.00	\$374,000.00	\$374,000.00 Yes - Action
	b. Amendment 2:	\$0.00	\$0.00	\$0.00 No
2.	Amount of current amendment (#3):	\$748,000.00	\$748,000.00	\$748,000.00 Yes - Action
3.	New maximum contract	\$1,309,000.00		

## II. JUSTIFICATION

7. What conditions require that this work be done?

Otis Educational Systems, Inc. (Otis Ed) is the original contracted developer of the SLDS. Otis Ed is best skilled and positioned to continue to provide maintenance and support for the existing NDE system. Otis Ed is offering licensing support and maintenance services as it continues to extend its service and product offering across the county. The Otis Ed system in place at the Department requires daily maintenance, monitoring and occasional upgrades. Much of this work can only be performed by a qualified Otis Ed technical resource. In addition to routine maintenance, Otis Ed assists the Department in resolving complex database issues and maintaining the data schema. This work is required to maintain the Student Accountability Information Network assure its continuity.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The daily monitoring and operational duties are currently being performed by NDE and EITS staff. However, due to the loss of knowledge and increase in demand for data services the current staff is insufficient to meet the need. This contract will supplement some of the operational duties as well as enhance some primary applications required for future development of the SLDS. The new maintenance services will ensure the smooth running of the SAIN environment within the NDE, and provide reliable and auditable information to the State. The benefits of these services will enable the NDE to continue to extend the "MSA" for the SLDS to make it relevant to current needs and serve the educational community in the State.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Exempt (Per statute)

c. Why was this contractor chosen in preference to other?

The Student Accountability Information System and the Nevada Statewide Longitudinal Data System were developed by the vendor and are supported by the vendor.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

## **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Otis Educational Systems, Inc. (hereafter "Otis Ed") has been providing services to Nevada Department of Education for over 10 years and the Department has been satisfied with their services They have assisted the Department in building the State Longitudinal Data System.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

# 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amccalla	07/25/2017 13:34:28 PM
Division Approval	amccalla	07/25/2017 13:34:31 PM
Department Approval	amccalla	07/25/2017 13:34:35 PM
Contract Manager Approval	amccalla	07/25/2017 13:34:40 PM
Budget Analyst Approval	sbrown	08/15/2017 15:23:28 PM
BOE Agenda Approval	sbrown	08/15/2017 15:23:40 PM

State of Nevada Department of Administration

**Purchasing Division** 

515 E. Musser Street, Suite 300 Carson City, NV 89701



Brian Sandoval Governor

> Patrick Cates Director

Jeffrey Haag Administrator

Purchasing U	se Only:
Approval #:	189

# CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

## ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Information	n – Note: Copy(s) will be sent to only the contact(s) listed below:
	State Agency:	Nevada Department of Education
1	Contact Name(s) and Titles:	Glenn Meyer, IT Director
	Telephone Number(s):	(775) 687-9126
	Email Address(s):	gmeyer@doe.nv.gov

	Contractor Information:	
	Contractor:	Otis Education Systems (OTIS ED)
	Contact Name:	Tim Nall, Chief Operating Officer
4	Address:	3845 Powder Springs Road, Suite 202, Chicago, Illinois 60673
	Phone Number:	(678) 613-3510
	Email Address:	Tim.nall@otised.com

	Ongoing relationship disclosure -	List all previous cor	ntract infor	mation:	
1000	Procurement method:	Solicitation Waiver	Exempt Per	Statute - Profe	essional Service
3	CETS #:	15748			
3	Contract "not to exceed amount":	\$561,000.00			
	Contract term:	Start date:	6/10/14	End date:	6/30/17
		mm/dd/yy		mm/dd/yy	The control of the Co

	Procurement method used to away	rd the current contract:
	RFP, solicitation # if applicable:	
4	Quote, solicitation # if applicable:	
	Waiver, provide number:	
	Other:	Solicitation Waiver Exempt Per Statute

	Current contract information:				
	CETS #:15748				
5	Initial contract "not to exceed amount":	\$561,000.00		,	
	Contract term:	Start date:	6/10/2014	End date:	6/30/2015
		mm/dd/yy		mm/dd/yy	

6	Amd #:	Brief synopsis of what amendment accomplished:	Change in "not to exceed" amount:	Change in end date: mm/dd/yy
	I	Ongoing hardware and software maintenance services and operating support of the SAIN and SLDS.		06/30/17

	Proposed	amendment information:		
7	Amd #:	Brief synopsis of what the requested amendment will accomplish	Change in "not to exceed" amount:	Change in end date: mm/dd/yy
	2	Ongoing hardware and software maintenance services and operating support of the SAIN and SLDS		6/30/21

What is the justification to extend the contract term beyond the State's four (4) year resolicitation policy (SAM 0338):

Otis Ed is the sole manufacturer and support for the I-Mart product. The NDE looked at several "partners" of Otis Ed to determine the level of service they could provide. The Otis Ed system in place at the NDE requires daily maintenance, monitoring, and occasional upgrades. Much of the work can only be performed by a qualified OtisEd technical resource. In addition to routine maintenance Otis Ed assists the NDE in resolving complex database issues and maintaining the data schema. This work is required to maintain the Student Accountability Information Network (SAIN) to assure its continuity.

What are the potential consequences to the State if the contract extension request is denied?

These services will ensure the smooth running of the SAIN environment within the NDE, and provide reliable and auditable information to the State. The benefits of these services will enable the NDE to continue to extend the "MSA" for the State Longitudinal Data System (SLDS) to make it relevant to current needs and serve the educational community in the State. Without this vendor we will not be able to maintain this system. Due to loss of knowledge and increase in demand for data, the NDE staff knowledge is insufficient to meet the need.

By signing below, I know and understand the proposed contract extension exceeds the SAM Section 0338 that contracts be solicited at least every four (4) years, and attest	
and correct.	
Signature of Agency Representative Initiating Request	•
Peter Zutz, Administrator of Assessment, Data,& Accountability Management	4/10/2017
Print Name of Agency Representative Initiating Request	Date
Brett Eck	4/10/2017 Date 5.16.17
Signature of Agency Head Authorizing Request	
Brett Barley, Deputy Superintendent for Student Achievement	
Print Name of Agency Head Authorizing Request	Date
Please consider this memo as my support of your request to extend the identified of State policy period. This exemption is granted pursuant to NRS 333.135 and SAM in the event reliable information becomes available upon which the Purchasing Addecision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), concerne effective without the prior approval of the State Board of Examiners (BOE).	0338 and may be rescinded Iministrator determines the
f you have any questions or concerns please contact the Purchasing Division at 775-	684-0170.
Signed:	4.5.17
Administrator, Purchasing Division or Designee	Date
· reads	

For Board Use Only Date: 09/12/2017

## CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19075

Legal Entity

Mediware Human & Social Services, Inc.

Name:

**DHHS - AGING AND DISABILITY** Agency Name: **SERVICES DIVISION** 

Contractor Name:

Mediware Human & Social Services,

Agency Code:

Address:

11711 W. 79th St.

Appropriation Unit: 3266-19

Is budget authority

Yes

City/State/Zip

Lenexa, KS 66214

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Murali Pillai 703/657-1472

Vendor No.:

PUR0004339

**NV Business ID:** 

NV20141224633

To what State Fiscal Year(s) will the contract be charged?

0.00 %

2018-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

Federal Funds 100.00 % Fees **Bonds**  0.00 % 0.00 %

Highway Funds 0.00 %

Other funding

0.00 %

Contract start date:

X

a. Effective upon Board of

Yes or b. other effective date:

NA

Examiner's approval?

General Funds

Anticipated BOE meeting date 09/2017

Retroactive?

No

If "Yes", please explain

## Not Applicable

3. Termination Date:

06/30/2019

Contract term:

1 year and 302 days

4. Type of contract:

Contract

Contract description:

NAMRS (EPS)

5. Purpose of contract:

This is a new contract to provide Cloud and professional services under the Administration for Community Living grant to enhance Adult Protective Services and improve the experiences, health, well-being and outcomes of individuals, as well as document improvements in outcomes consistent with national data collection efforts, including the National Adult Maltreatment Reporting System.

## 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$102,300.00

Other basis for payment: Per invoice upon completeion of deliverables

## II. JUSTIFICATION

7. What conditions require that this work be done?

Features of the Elder Protective Services Module were customized to meet the needs of ADSD. Harmony for EPS supports the complete life cycle of each EPS case, from receipt of the initial report through the screening process and on to investigation activity and case determination. This NAMRS update package will provide enhancement to the system we are currently using. It is a web based solution that is critical to facilitating the communication necessary for delivering developmental services in Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Mediware Human and Social Services, Inc. will provide/add a One-Time standard National Adult Maltreatment Reporting Service (NAMRS) package that will include updating group setup to expose NAMRS Case Component Fields. A One-Time Data Migration and Harmony Advanced Reporting Managed Services to the existing Harmony for Elder Protective Services applications. Assist in the definition of report specifications and the mapping of required data elements to their location in harmony tables.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)

Approval #: 170402

Approval Date: 04/03/2017

c. Why was this contractor chosen in preference to other?

ADSD currently uses Mediware Human and Social Services, Inc. proprietary system for case management for Elder Protective Services (EPS) program. This system includes various modules. ADSD currently utilizes the modules for elders allowing the Division to collect data for case management, outcome measures and federal reporting. ADSD wants to enhance the configuration for EPS that is already in use and licenses with Mediware Human and Social Services, Inc. to provide implementation support and modifications of their system.

d. Last bid date

Anticipated re-bid date:

10. Does the contract contain any IT components?

Yes

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nο

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division of Health and Human Services (DHHS) Aging and Disability Services Division (ADSD) has utilized this vendor since 2005 - satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level User Signature Date

 Budget Account Approval
 dbowma1
 08/02/2017 11:16:57 AM

 Division Approval
 dbowma1
 08/02/2017 11:17:02 AM

 Department Approval
 jkolenut
 08/04/2017 08:47:49 AM

 Contract Manager Approval
 ltuttl1
 08/07/2017 09:03:22 AM

EITS Approval rkeith
Budget Analyst Approval bwooldri
BOE Agenda Approval nhovden
BOE Final Approval Pending

08/07/2017 13:13:46 PM 08/16/2017 10:22:46 AM 08/17/2017 11:27:47 AM State of Nevada
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300 Carson City, NV 89701



Brian Sandoval Governor

> Patrick Cates Director

Jeffrey Haag Administrator

Purchasing Use Only:			
Approval#:	F-0402		

## SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:

	State Agency: Aging and Disability Services Division						
1a	Contact N	lame and Title	Phone Number	Email Address			
	Jill Berntson		775-687-4210	jberntson@aging.nv.gov			
	Jamie Pruneau		775-687-0532	jpruneau@adsd.uv.gov			
	<b>,</b>	,					
	Vendor Information:		one transfer at any little and a second of the second of t				
	Identify Vendor:		Aediware Human and Social Services, Inc. (Previously Synergy/Harmony)				
			ent to Mediware approved	04/2016			
1b	Contact Name:	Murali K, Pillai					
1.0	Address:		ica Dr. Suite 1001, Restor	n, VA 20190			
	Telephone Number:	703-657-1472					
	Email Address:	mpillai@harmony	is.com				
		, N CI2 N CI					
	Type of Waiver Requested - Check the appropriate type:						
1c	Sole of Single Source:						
	Professional Service Exemption:						
	C. A. A. T. C. A.	dend lede, a					
	Contract Information:		l lar				
-d V	Is this a new Contract?	Yes	x No	)			
1d	Amendment:	#					
	CETS:	#	<b>  #</b>				
	Term:		W	•			
1e	One (1) Time Purchase:						
TC	Contract:	Start Date: 07/0	01/2017 End	Date: 06/30/2019			
	Contract. Diati Date. 00/30/2019						
Funding:							
	State Appropriated:						
1f	Federal Funds:	······································					
		\$110,000					
	Other (Explain):			M-V-18-18-18-18-18-18-18-18-18-18-18-18-18-			

\$110,000

Total Estimated Value of this Service Contract, Amendment or Purchase:

Provide a description of work/services to be performed or commodity/good to be purchased:

Mediware Human and Social Services, Inc. will provide/add a One-Time standard National Adult

Maltreatment Reporting Service (NAMRS) package that will include Updating Group Setup to expose

NAMRS Case Component Fields. A One-Time Data Migration and Harmony Advanced Reporting

Managed Services to the existing Harmony for Elder Protective Services applications.

Assist in the definition of report specifications and the mapping of required data elements to their location in Harmony tables.

- · Creating new high-priority reports or data sets to agency's specifications.
- Providing support to Report Writers by writing difficult SQL, reviewing/correcting reports, or providing "how-to" instructions on specific reporting issues.
- Providing supplemental or tailored GoTo-based training.
- Training and related expenses.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

Since 2005, the division has utilized Harmony's Social Assistance Management System (SAMS) Case Management Solution to share and manage all consumers in a single, secure database across the state, including local grantee agencies and division staff working with Nevada's elders and adults and children with disabilities or special health care needs. This is a proprietary solution with multiple modules available to meet the various needs of customers. The Intellectual and Developmental Disabilities (IDD) module includes information and referral, consumer case management, waitlist and waiver management, service authorization and claims adjudication/remittance, provider management, medication management, incident and complaint tracking, quality assurance and reporting functionality. The Financial Management module will permit electronic claiming and remittance with Medicaid and Medicare and will be used for all existing waivers in the agency. Harmony for Elder Protective Services is a web-based case management system configured specifically for the management of elder protective services management and investigation. Drawing on national best practices, the Harmony for EPS solution contains work flows that help workers clearly follow the steps throughout the case triage and investigation process, including management tools that support proper supervision of staff and automated business processes that provide a clear alignment between actions and policy.

Features of the Elder Protective Services Module were customized to meet the needs of the division. Harmony for EPS supports the complete life cycle of each EPS case, from receipt of the initial report through the screening process and on to investigation activity and case determination. This NAMRS update package will provide enhancements to the system we are currently using.

It is a web based solution that is critical to facilitating the communication necessary for delivering developmental services in Nevada.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

The division currently uses Mediware Human and Social Services, Inc. proprietary system for case management for the Elder Protective Services program. This system includes various modules. The division currently utilizes the modules for elders allowing the division to collect data for case management, outcome measures and federal reporting.

The division wants to enhance the configuration for Elder Protective Services that is already in use

Solicitation Waiver Revised: May 2015 Page 2

and licenses with Mediware Human and Social Services, Inc. Approval of the sole source will allow the agency to work with Mediware Human and Social Services, Inc. to provide implementation support and modifications of their system.

	We	re alternative services or commodities evaluated? Check One.	Yes:	No:	x			
	a. If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.							
					ı			
5	1.							
	b.							
	Otl	er systems were not evaluated as this is a proprietary system alread	ly utilized by	the divisio	n.			
		•						

Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

1. If yes, starting with the most recent contract and working backward, for the entire relationship

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

	injoi nimion,				
6	Term Start and End Dates		Value	Short Description	Type of Procurement (RFP, RFQ, Waiver #)
	06/12/2014	06/30/2017	\$5,749,235.00	License Renwal/customer support/ Case management system	Waiver 140201, 140201A, 140201B, 140201C
	6/14/07	6/30/1 <b>1</b> 2	\$784,761	License Renwal/customer support	Waiver
	6/8/04	7/1/07	\$381,117	Case management system	Waiver

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

The division would have to seek a vendor that could make updates to a preexisting module in the current case management system that was customized specifically for the needs of Elder Protective Services and the system is utilized throughout the division for case management.

The division already utilizes Mediware Human & Social Services, Inc. proprietary solution for the aging and some disability units. Approval of the sole source will be more cost effective as well as efficient by allowing the agency to update the modules needed for Elder Protective Services,

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

Solicitation Waiver

Revised: May 2015

As a proprietary system, there is no competition for the product. Mediware will provide support to implement the changes to the Elder Protective Services module.

	Will this purchase obligate the State to this vendor for future purchases? Check One.	Yes:	x	No:	
9	a. If yes, please provide details regarding future obligations or needs.  There are annual subscription license fees. These annual fees cover so customer support for the module changes.	oftware i	ipgraa	les and	

By signing below, I know and understand the contents of this Solicitation Waiver Request attest that all statements are true and correct.	and Justification and
Agency Representative Initiating Request	
Print Name of Agency Representative Initiating Request	3/37/17 Date
Signature of Agency Head Authorizing Request	
Print Name of Agency Head Authorizing Request	Date
PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or procor in place by the State of Nevada or to assist in our due diligence, State Purchasing may sol request from another agency or entity. The signature below indicates another agency or entinformation you provided. This signature does not exempt your agency from any other be required.	icit a review of your ity has reviewed the
Name of agency or entity who provided information or review:	
Representative Providing Review	TATE VAR ALL AND
Print Name of Representative Providing Review	Date
Please consider this memo as my approval of your request. This exemption is granted 333.150(2)(a)(b)(e), NRS 333.400. This exemption may be rescinded in the event reliable in available upon which the Purchasing Administrator determines that the service or good so contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for serv effective without the prior approval of the State Board of Examiners (BOE).	nformation becomes ught may in fact be
If you have any questions or concerns please contact the Purchasing Division at 775-684-017	70.
Signed:  Administrator, Furchasing Division or Designee	1-3-2017
Solicitation Waiver  Revised: May 2015	Page S

Revised: May 2015

Page 5

For Board Use Only
Date: 09/12/2017

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

## I. DESCRIPTION OF CONTRACT

1. Contract Number: 17016 Amendment Number: 2

Lagal Entity

Legal Entity ROSEMAN MEDICAL RESEARCH INSTITUTE DBA ROSEMAN MEDICAL

GROUP

Agency Name: DHHS - AGING AND DISABILITY Contractor Name: ROSEMAN MEDICAL RESEARCH

**SERVICES DIVISION** 

INSTITUTE DBA ROSEMAN MEDICAL

Λ atian Λ agrees Φ

GROUP

Agency Code: 402 Address: 10530 DISCOVERY DR

Appropriation Unit: 3279-04

Is budget authority Yes City/State/Zip LAS VEGAS, NV 89135

available?:

If "No" please explain: Not Applicable Contact/Phone: 702/802-2884

Vendor No.: T27040242 NV Business ID: NV20161128613

Info Accuse C

To what State Fiscal Year(s) will the contract be charged? 2016-2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 X
 General Funds
 50.20 %
 Fees
 0.00 %

 X
 Federal Funds
 49.80 %
 Bonds
 0.00 %

 Highway Funds
 0.00 %
 Other funding
 0.00 %

2. Contract start date:

a. Effective upon Board of No or b. other effective date 10/13/2015

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? No

If "Yes", please explain

## Not Applicable

3. Previously Approved 09/30/2017

Termination Date:

Contract term: 3 years and 353 days

4. Type of contract: Contract

Contract description: Medical Director

5. Purpose of contract:

This is the second amendment to the original contract which continues Medical Director Services. This amendment extends the termination date from September 30, 2017 to September 30, 2019 and increases the maximum amount from \$106,854.00 to \$224,125.00 due to the continued need for these services.

T----

#### 6. CONTRACT AMENDMENT

		Trans \$	Info Accum \$	Action Accum \$ Agenda
1.	The max amount of the original contract:	\$96,060.00	\$96,060.00	\$96,060.00 Yes - Action
	a. Amendment 1:	\$10,794.00	\$10,794.00	\$10,794.00 Yes - Info
2.	Amount of current amendment (#2):	\$117,271.00	\$117,271.00	\$128,065.00 Yes - Action
3.	New maximum contract amount:	\$224,125.00		
	and/or the termination date of the original contract has changed to:	09/30/2019		

## II. JUSTIFICATION

7. What conditions require that this work be done?

Per the Code of Federal Regulations Title 42, Chapter 4, Part 483.40 Physician Services: A physician must personally approve in writing a recommendation that an individual be admitted to a facility. Each resident must remain under the care of a physician.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Desert Regional Center does not have a physician on staff.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

Vas trie solicitation (IXI i

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)

Approval #: 150802

Approval Date: 08/17/2015

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Yes

See the attached Authorization to Contract form for details.

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2005-2015 - Desert Regional Center contracted with the University of Nevada School of Medicine for Medical Director services. Dr. Thomas J. Hunt fulfilled those services. The quality of service provided has been verified as satisfactory.

2015-2017 - Roseman Medical Institute dba Roseman Medical Group contracted with DRC. Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Contract #: 17016 Page 2 of 3

Approval Level User Signature Date **Budget Account Approval** dbowma1 07/17/2017 11:32:51 AM **Division Approval** 07/17/2017 11:33:03 AM dbowma1 Department Approval jkolenut 07/20/2017 12:36:54 PM Contract Manager Approval ltuttl1 07/20/2017 13:57:40 PM **Budget Analyst Approval** bwooldri 07/21/2017 10:32:21 AM **BOE** Agenda Approval nhovden 07/21/2017 10:56:27 AM

State of Nevada Department of Administration

**Purchasing Division** 

515 E. Musser Street, Suite 300 Carson City, NV 89701



Brian Sandoval Governor

> Patrick Cates Director

Jeffrey Haag Administrator

Purchasing	Use Only:
Approval#:	150802B

# SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

## ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:									
	State Agency:									
1a	Contact N	nd Title	e Pho		Phone Nur	nber		Email Address		
	Darrel H	ASO	(702) 486-6333		6333	dlha	nsen@drc.nv.gov			
	Lisa Tuttle, C	t Mana,	ger	(775) 687-0532		0532	<u>lrtu</u>	ttle@adsd.nv.gov		
	·									
	Vendor Information:									
1b	Identify Vendor:	Roseman Medical Research Institute DBA Roseman Medical Group							ledical Group	
	Contact Name:	Dr. Thomas J. Hunt								
	Address:	10530 Discovery Dr., Las Vegas, NV 89135								
	Telephone Number:	(702) 802-2884								
	Email Address:									
	Type of Waiver Requested – Check the appropriate type:									
1c				neck the appropriate type:						
	Sole or Single Source: Professional Service Exemption									
	Floressional Service Exemption:		n:   x							
	Contract Information:									
1d	Is this a new Contract?		Yes			No			x	
	Amendment:		#2							
	CETS:		#17016							
[ CD15.   m1/010										
	Term:									
1e	One (1) Time Purchase:									
	Contract: Star		rt Date: 10/13/15				End Date: 06/30/2		5/30/19	
1f	Funding:									
		50.20%								
		49.80%								
	Grant Funds:			2						
	Other (Explain):									

Total Estimated Value of this Service Contract, Amendment or Purchase: \$224,125.00 new total amount of contract (\$117,271.00 added for A-2)

Provide a description of work/services to be performed or commodity/good to be purchased:

Medical Director services at Desert Regional Center (DRC). These services include the oversight and monitoring of general health care and safety needs of all individuals; provide professional consultation to physicians, psychiatrists, and nursing services; participate in the development of applicable policies and procedures; attend meetings as needed for administrative and clinical issues; and actively participate in staff development. The Medical Director will also provide pre-employment medical examinations as requested by DRC.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

The code of Federal Regulations for Intermediate Care Facilities Title 42, Chapter 4, Part 483.40, Physician Services states a physician must personally approve in writing a recommendation that an individual be admitted to a facility. Each resident must remain under the care of a physician.

Dr. Thomas Hunt has served as the Medical Director for DRC for over 12 years currently through a contract with T. J. Hunt Med Services, PLLC assigned to Roseman Medical Research Institute dba Roseman Medical Group. Also, previously, through an Intrastate Interlocal Contract Between Public Agencies between the Department of Health and Human Services, Aging and Disability Services Division, DRC and the University of Nevada School of Medicine Integrated Clinical Services, Inc. (ICS) and the University of Nevada School of Medicine Multispecialty Group Practice South, Inc., dba Medschool Associates South (MSAS).

Dr. Hunt is no longer employed by the University of Nevada School of Medicine and had opened his own Limited Liability Corporation T. J. Hunt Med Services, PLLC, assigned to Roseman Medical Research Institute dba Roseman Medical Group to provide services. DRC wishes to continue the long-standing professional relationship with Dr. Hunt.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

Medical Director Services for DRC's ICF/ID are not easily competitively bid because of the specialized needs of the population served.

It would not be in the best interest of DRC or its residents economically or professionally to change Medical Directors. For the residents, continuity-of-care by the existing Medical Director is essential and the fees associate with the Contract will remain the same as in prior years.

Were alternative services or commodities evaluated? Check One.

a. If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.

b. If not, why were alternatives not evaluated?

Alternatives were not evaluated as DRC's Director of Nursing stated the current Medical Director's services are exemplary, and the Medical Director wishes to continue his services. He has a working relationship with all direct-care staff, departmental managers and supervisors. The long-standing history provided by the current Medical Director is invaluable to DRC.

6 Has the agency purchased this service or commodity in the past? Check Yes: x No:

3

		•	se(s) was made via solicitation evious waivers <u>MUST</u> accompany		
this reque	st.				
a. If yes,	starting wi	th the most rece	nt contract and working backward, f	for the <b>entire</b> relationship	
with t	his vendor,	or any other ven	ndor for this service or commodity, p	lease provide the following	
inforn	nation:				
Te	rm	Value	Short Description	Type of Procurement	
Start and	End Dates	raine	Short Description	(RFP#, RFQ#, Waiver #)	
10/13/15	09/30/17	\$106,854.00	Medical Director Services	Contract Amendment 1	
07/01/15	06/30/17	\$96,060.00	Medical Director Services	Contract	
08/15/11	06/30/15	\$192,120.00	Medical Director Services	Amendment	
00/15/11	06/20/12	9904040	Medical Diverton Compage	Intrastate Interlocal	
08/15/11	06/30/13	\$\$96,060.00	Medical Director Services	Agreement	
07/01/09	06/30/11	\$96,060.00	0.00 Madical Discotor Complete	Intrastate Interlocal	
0//01/09	00/30/11	φ90,000.00	Medical Director Services	Agreement	
05/20/05	06/30/17	\$127,400.00	Medical Director Services	Intrastate Interlocal	
03/40/03	00/30/1/	φ12/,400.00	Menicui Director Bervices	Agreement	

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

The potential consequences to DRC's residents should the waiver be denied would be the lack of familiarity and continuity-of-care provided by the Medical Director. This would be detrimental to the residents and the agency. Fiscally, the cost of these services has remained the same for years and it is unknown what the cost would be by a new provider.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

Due to the unique requirements of a Medical Director for DRC's residents, it has been difficult in past years to find such a physician willing to perform the duties required on a continual basis. The current Medical Director is dedicated to the Center and its residents, and both parties wish to continue the professional relationship. The fees charged by the Medical Director have been determined to be fair and reasonable by the Director of Nursing.

٠	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information</u> included on Page 2, Section 9 of the instructions.	Yes:	No:	x
9	a. If yes, please provide details regarding future obligations or needs.  Although this contract/purchase will not obligate the State to this vende is DRC's desire to continue the relationship with this Medical Director, the quality level experienced for the past 12 years.	or for new fi provided se	iture conti rvices con	racts, it tinue at

7

By signing below, I know and understand attest that all statements are true and correct	the contents of this Solicitation Waiv et.	er Request and Justification and
Sand I Ham	* ,	
Agency Representative Initiating Reque	st .	
Print Name of Agency Representative Ir	Water Daniel	08/30/17 Date
Print Name of Agency Representative Ir	nitiating Request	Date
Signature of Agency Head Authorizing		
Signature of Agency Head Authorizing	Request	
Print Name of Agency Head Authorizing		Date
Print Name of Agency Head Authorizing	g Request	Date
PLEASE NOTE: In an effort to avoid poss or in place by the State of Nevada or to assi request from another agency or entity. The information you provided. <b>This signature</b> <b>be required.</b>	ist in our due diligence, State Purchas e signature below indicates another ag	ing may solicit a review of your gency or entity has reviewed the
Name of agency or entity who provided	information or review:	
Representative Providing Review		
Print Name of Representative Providing	Review	Date
Please consider this memo as my approvas 333.150(2)(a)(b)(c), NRS 333.400. This exavailable upon which the Purchasing Admicontracted for in a more effective manner. effective without the prior approval of the State of the Stat	val of your request. This exemption may be rescinded in the even inistrator determines that the service Pursuant to NRS 284.173(6), contra	nt reliable information becomes or good sought may in fact be
If you have any questions or concerns pleas	se contact the Purchasing Division at	775-684-0170.
Signed:		8-31-2017
Administrator, Purchasing Division or D	Designee	Date
Calinization Watern	Revised - November 2016	Page J

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 19021

Legal Entity

Name:

Address:

Board of Regents, NSHE obo University

of Nevada, Las Vegas

**DHHS - HEALTH CARE FINANCING** Agency Name: & POLICY

Contractor Name:

**Board of Regents. NSHE obo** 

University of Nevada, Las Vegas 4505 South Maryland Parkway

Agency Code: 403

Appropriation Unit: 3157-00

Is budget authority

Yes

City/State/Zip

Las Vegas, NV 89154

available?:

If "No" please explain: Not Applicable

Contact/Phone:

702-895-3011

Vendor No.:

**NV Business ID:** Governmental Entity

To what State Fiscal Year(s) will the contract be charged?

2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 % 0.00 % Fees **Bonds**  0.00 % 0.00 %

Highway Funds

0.00 %

X Other funding

100.00 % Revenue

Contract start date:

a. Effective upon Board of

No or b. other effective date 07/01/2017

Examiner's approval? Anticipated BOE meeting date

09/2017

Retroactive?

If "Yes", please explain

3. Termination Date: Contract term:

06/30/2022 5 years

4. Type of contract:

**Interlocal Agreement** 

Contract description:

**UNLV SOM** 

5. Purpose of contract:

This is a new revenue interlocal agreement that allows the division to receive funds to pay the supplemental payments of the higher costs incurred by practitioners who are associated with the training/teaching program for outpatient services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$6,049,500.00

### JUSTIFICATION

7. What conditions require that this work be done?

To supplement costs incurred to provide eligible Medicaid services associated with the training/teaching program for outpatient services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DHCFP does not have the expertise required to provide Medicaid Administrative services, which may include, but are not limited to, utilization review, referral, follow-up for medical services, and the resolution of eligibility and coverage issues.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Exempt (Per statute)

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date **Budget Account Approval** aree2 07/19/2017 09:25:45 AM **Division Approval** mlewi7 07/21/2017 10:53:44 AM Department Approval ikolenut 07/26/2017 08:15:22 AM Contract Manager Approval 07/27/2017 08:02:23 AM aree2 **Budget Analyst Approval** drevnol2 08/22/2017 08:45:04 AM **BOE** Agenda Approval nhovden 08/22/2017 08:51:02 AM **BOE Final Approval** Pending

BRIAN SANDOVAL



RICHARD WHITLEY, MS Director

MARTA JENSEN
Administrator

# DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF HEALTH CARE FINANCING AND POLICY

1100 East William Street, Suite 101 Carson City, Nevada 89701 Telephone (775) 684-3676 • Fax (775) 687-3893 http://dhefp.nv.gov

### **MEMORANDUM**

Date:

August 22, 2017

TO:

Debi Reynolds, Budget Analyst IV

FROM:

Ambra Reed, Certified Contract Manager DHCFP

RE:

University of Nevada Las Vegas School of Medicine

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2017. This contract was delayed due to negotiations between the University Of Nevada Las Vegas School Of Medicine and the State.

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15538 Amendment 2

Number:

Legal Entity CAPTIONS UNLIMITED OF NEVADA,

Name:

e: INC

Agency Name: DHHS - HEALTH CARE FINANCING

& POLICY

Contractor Name:

CAPTIONS UNLIMITED OF NEVADA,

INC.

Agency Code: 403 Address: PO BOX 20905

Appropriation Unit: 3158-04

Is budget authority Yes City/State/Zip RENO, NV 89515

available?:

If "No" please explain: Not Applicable Contact/Phone: 775-746-3534

Vendor No.: T81082135

NV Business ID: NV19971149411

To what State Fiscal Year(s) will the contract be charged? 2015-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 X
 General Funds
 50.00 %
 Fees
 0.00 %

 X
 Federal Funds
 50.00 %
 Bonds
 0.00 %

 Highway Funds
 0.00 %
 Other funding
 0.00 %

Contract start date:

a. Effective upon Board of No or b. other effective date 07/01/2014

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive?

If "Yes", please explain

#### **Not Applicable**

3. Previously Approved

06/30/2018

Termination Date:

Contract term: 4 years

4. Type of contract: Contract

Contract description: Captioning Services

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing real-time captioning services for staff that are hearing impaired. This amendment increases the maximum amount from \$107,370 to \$173,370 due to the increased need for these services.

#### 6. CONTRACT AMENDMENT

		rans \$	Into Accum \$	Action Accum \$ Agenda
1.	The max amount of the original contract:	\$24,000.00	\$24,000.00	\$24,000.00 Yes - Info
	a. Amendment 1:	\$83,370.00	\$83,370.00	\$107,370.00 Yes - Action
2.	Amount of current amendment (#2):	\$66,000.00	\$66,000.00	\$66,000.00 Yes - Action
3.	New maximum contract amount:	\$173,370.00		

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This service provides assistance to DHCFP employees who are hearing impaired and mandated by federal requirements for the Americans with Disabilities Act (ADA) to provide reasonable accommodations to employees with disabilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not qualified or certified to provide these services pursuant to NRS 656A.084 and NRS 656A.400.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

They were the only vendor to reply to the solicitation.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been contracted with DHCFP for several years and the quality of service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level User Signature Date **Budget Account Approval** 08/02/2017 13:16:07 PM aree2 08/03/2017 15:28:25 PM **Division Approval** mlewi7 Department Approval 08/07/2017 09:26:05 AM jkolenut Contract Manager Approval aree2 08/08/2017 11:06:01 AM **Budget Analyst Approval** dreynol2 08/11/2017 12:30:18 PM **BOE** Agenda Approval nhovden 08/11/2017 12:41:08 PM

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19025

Legal Entity

**Churchill County Social Services** 

Name:

**DHHS - HEALTH CARE FINANCING** Agency Name:

Contractor Name: Churchill County Social Services

& POLICY Agency Code: 403

Address:

485 West B Street Ste 105

Appropriation Unit: 3243-00

Is budget authority

Yes

City/State/Zip

**Fallon, NV 89406** 

available?:

If "No" please explain: Not Applicable

Contact/Phone:

775-428-0211

Vendor No.: **NV Business ID:** 

To what State Fiscal Year(s) will the contract be charged?

Governmental Entity

2018-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 % 0.00 % Fees **Bonds**  0.00 % 0.00 %

Highway Funds

0.00 %

X Other funding

100.00 % County

Contract start date:

a. Effective upon Board of

No or b. other effective date

09/2017

07/01/2017

Examiner's approval?

Anticipated BOE meeting date

Retroactive?

If "Yes", please explain

This contract requires a retroactive start date due to negotiations between the Counties and the State.

3. Termination Date:

06/30/2019 1 year and 364 days

Contract term: 4. Type of contract:

**Revenue Contract** 

Contract description:

**County Match** 

5. Purpose of contract:

This is a new revenue interlocal agreement that continues ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services. Pursuant to NRS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match Program provides federal matching funds for indigent long-term care costs when the indigent is Medicaid eligible.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$597,791.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support, and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The county match program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the county match program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

- b. Soliciation Waiver: Exempt (Per statute)
- c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one ore more public agency to contract with another public agency to perform governmental functions.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been engaged under contract with DHCFP for several years and service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aree2	07/19/2017 13:02:18 PM
Division Approval	mlewi7	07/20/2017 09:38:40 AM
Department Approval	jkolenut	07/31/2017 08:40:01 AM
Contract Manager Approval	aree2	08/04/2017 12:13:21 PM
Budget Analyst Approval	dreynol2	08/14/2017 13:01:48 PM
BOE Agenda Approval	nhovden	08/15/2017 09:23:11 AM
BOE Final Approval	Pending	



RICHARD WHITLEY, MS

Director

MARTA JENSEN Acting Administrator

## DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF HEALTH CARE FINANCING AND POLICY

1100 East William Street, Suite 101 Carson City, Nevada 89701 Telephone (775) 684-3676 • Fax (775) 687-3893 <a href="http://dhcfp.nv.gov">http://dhcfp.nv.gov</a>

### **MEMORANDUM**

**DATE:** June 14, 2017

**TO:** Debi Reynolds, Budget Analyst IV

**FROM:** Ambra Reed, Certified Contract Manager DHCFP

**RE:** Churchill County Match

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2017. The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to negotiations between the Counties and the State.

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19031

Legal Entity

Elko County Human Services

Name:

**DHHS - HEALTH CARE FINANCING** Agency Name: & POLICY

Contractor Name: Elko County Human Services

Agency Code: 403

Address:

571 Idaho Street

Appropriation Unit: 3243-00

Is budget authority available?:

Yes

City/State/Zip

Elko, NV 89801

Contact/Phone:

775-738-4375

If "No" please explain: Not Applicable

Vendor No.: **NV Business ID:** 

To what State Fiscal Year(s) will the contract be charged?

2018-2019

Governmental Entity

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 % 0.00 % Fees **Bonds**  0.00 % 0.00 %

Highway Funds

0.00 %

X Other funding

100.00 % Revenue

Contract start date:

a. Effective upon Board of

No or b. other effective date

09/2017

07/01/2017

Examiner's approval?

Anticipated BOE meeting date

Retroactive?

If "Yes", please explain

This contract requires a retroactive start date due to negotiations between the Counties and the State.

3. Termination Date:

06/30/2019

**County Match** 

Contract term:

1 year and 364 days

4. Type of contract:

**Revenue Contract** 

Contract description: 5. Purpose of contract:

> This is a new revenue interlocal agreement that continues ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services. Pursuant to NRS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match Program provides federal matching funds for indigent long-term care costs when the indigent is Medicaid eligible.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$1,314,014.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support, and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The county match program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the county match program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

- b. Soliciation Waiver: Exempt (Per statute)
- c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one ore more public agency to contract with another public agency to perform governmental functions.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been engaged under contract with DHCFP for several years and service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aree2	07/20/2017 15:33:42 PM
Division Approval	mlewi7	07/21/2017 10:50:43 AM
Department Approval	jkolenut	07/31/2017 08:43:23 AM
Contract Manager Approval	aree2	08/04/2017 12:16:13 PM
Budget Analyst Approval	dreynol2	08/14/2017 12:57:53 PM
BOE Agenda Approval	nhovden	08/14/2017 16:35:08 PM
BOE Final Approval	Pending	



RICHARD WHITLEY, MS

Director

MARTA JENSEN Acting Administrator

## DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF HEALTH CARE FINANCING AND POLICY

1100 East William Street, Suite 101 Carson City, Nevada 89701 Telephone (775) 684-3676 • Fax (775) 687-3893 <a href="http://dhcfp.nv.gov">http://dhcfp.nv.gov</a>

### **MEMORANDUM**

**DATE:** June 14, 2017

**TO:** Debi Reynolds, Budget Analyst IV

**FROM:** Ambra Reed, Certified Contract Manager DHCFP

**RE:** Elko County Match

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2017. The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to negotiations between the Counties and the State.

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19024

Legal Entity

**Eureka County Social Services** 

Name:

**DHHS - HEALTH CARE FINANCING** Agency Name:

Contractor Name: Eureka County Social Services

& POLICY Agency Code: 403

Address:

Appropriation Unit: 3243-00

City/State/Zip

**Eureka, NV 89316** 

PO Box 241

Is budget authority available?:

Yes

If "No" please explain: Not Applicable

Contact/Phone:

775-237-5597

Vendor No.:

**NV Business ID:** Governmental Entity

To what State Fiscal Year(s) will the contract be charged?

2018-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

Fees

0.00 % 0.00 %

General Funds Federal Funds Highway Funds

0.00 % 0.00 %

0.00 %

**Bonds** X Other funding

100.00 % Revenue

Contract start date:

a. Effective upon Board of

No or b. other effective date 07/01/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

If "Yes", please explain

This contract requires a retroactive start date due to negotiations between the Counties and the State.

3. Termination Date:

06/30/2019 1 year and 364 days

Contract term: 4. Type of contract:

**Revenue Contract** 

Contract description:

**County Match** 

5. Purpose of contract:

This is a new revenue interlocal agreement that continues ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services. Pursuant to NRS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match Program provides federal matching funds for indigent long-term care costs when the indigent is Medicaid eligible.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$53,999.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support, and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The county match program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the county match program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

- b. Soliciation Waiver: Exempt (Per statute)
- c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one ore more public agency to contract with another public agency to perform governmental functions.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been engaged under contract with DHCFP for several years and service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aree2	07/19/2017 12:31:01 PM
Division Approval	mlewi7	07/20/2017 09:42:15 AM
Department Approval	jkolenut	07/31/2017 08:34:34 AM
Contract Manager Approval	aree2	08/04/2017 12:12:06 PM
Budget Analyst Approval	dreynol2	08/14/2017 13:03:17 PM
BOE Agenda Approval	nhovden	08/15/2017 09:23:35 AM
BOE Final Approval	Pending	



RICHARD WHITLEY, MS
Director

MARTA JENSEN Acting Administrator

## DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF HEALTH CARE FINANCING AND POLICY

1100 East William Street, Suite 101 Carson City, Nevada 89701 Telephone (775) 684-3676 • Fax (775) 687-3893 <a href="http://dhcfp.nv.gov">http://dhcfp.nv.gov</a>

### **MEMORANDUM**

**DATE:** June 14, 2017

**TO:** Debi Reynolds, Budget Analyst IV

**FROM:** Ambra Reed, Certified Contract Manager DHCFP

**RE:** Eureka County Match

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2017. The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to negotiations between the Counties and the State.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19023

Legal Entity

**Humboldt County Social Services** 

Name:

**DHHS - HEALTH CARE FINANCING** Agency Name:

Contractor Name:

**Humboldt County Social Services** 

& POLICY Agency Code: 403

Address:

50 West 5th Street

Appropriation Unit: 3243-00

Is budget authority

Yes City/State/Zip Winnemucca, NV 89445

available?:

If "No" please explain: Not Applicable

Contact/Phone:

775-623-6343

Vendor No.:

**NV Business ID:** Governmental Entity

To what State Fiscal Year(s) will the contract be charged?

2018-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Federal Funds 0.00 % 0.00 % 0.00 %

**Bonds** Highway Funds 0.00 % X Other funding 100.00 % Revenue

Contract start date:

a. Effective upon Board of

No or b. other effective date

Fees

07/01/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

**County Match** 

If "Yes", please explain

This contract requires a retroactive start date due to negotiations between the Counties and the State.

3. Termination Date: 06/30/2019

Contract term: 1 year and 364 days **Revenue Contract** 4. Type of contract:

5. Purpose of contract:

Contract description:

This is a new revenue interlocal agreement that continues ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services. Pursuant to NRS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match Program provides federal matching funds for indigent long-term care costs when the indigent is Medicaid eligible.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$854,656.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support, and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The county match program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the county match program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

- b. Soliciation Waiver: Exempt (Per statute)
- c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one ore more public agency to contract with another public agency to perform governmental functions.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been engaged under contract with DHCFP for several years and service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aree2	07/19/2017 12:24:45 PM
Division Approval	mlewi7	07/20/2017 09:43:13 AM
Department Approval	jkolenut	07/31/2017 08:38:41 AM
Contract Manager Approval	aree2	08/04/2017 12:10:25 PM
Budget Analyst Approval	dreynol2	08/14/2017 13:05:11 PM
BOE Agenda Approval	nhovden	08/14/2017 16:50:07 PM
BOE Final Approval	Pending	



RICHARD WHITLEY, MS
Director

MARTA JENSEN
Acting Administrator

## DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF HEALTH CARE FINANCING AND POLICY

1100 East William Street, Suite 101 Carson City, Nevada 89701 Telephone (775) 684-3676 • Fax (775) 687-3893 <a href="http://dhcfp.nv.gov">http://dhcfp.nv.gov</a>

### **MEMORANDUM**

**DATE:** June 14, 2017

**TO:** Debi Reynolds, Budget Analyst IV

**FROM:** Ambra Reed, Certified Contract Manager DHCFP

**RE:** Humboldt County Match

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2017. The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to negotiations between the Counties and the State.

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 18912

Legal Entity

Lincoln County

Name:

**DHHS - HEALTH CARE FINANCING** Agency Name: & POLICY

Contractor Name: Lincoln County

Agency Code: 403

Address:

PO Box 539

Appropriation Unit: 3243-00

Yes

City/State/Zip

Pioche, NV 89043

Is budget authority available?:

If "No" please explain: Not Applicable

Contact/Phone:

775-962-5497

Vendor No.:

Governmental Entity

To what State Fiscal Year(s) will the contract be charged?

2018-2019

**NV Business ID:** 

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 % 0.00 % Fees **Bonds**  0.00 % 0.00 %

Highway Funds

0.00 %

X Other funding 100.00 % Revenue

Contract start date:

a. Effective upon Board of

No or b. other effective date 07/01/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

If "Yes", please explain

This contract requires a retroactive start date due to negotiations between the Counties and the State.

3. Termination Date:

06/30/2019

Contract term:

1 year and 364 days

4. Type of contract:

**Revenue Contract** 

Contract description:

**County Match** 

5. Purpose of contract:

This is a new revenue interlocal agreement that continues ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services. Pursuant to NRS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match Program provides federal matching funds for indigent long-term care costs when the indigent is Medicaid eligible.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$215,559.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support, and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The county match program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the county match program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

- b. Soliciation Waiver: Exempt (Per statute)
- c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one ore more public agency to contract with another public agency to perform governmental functions.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been engaged under contract with DHCFP for several years and service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

A	I I a a a	0' D-1-
Approval Level	User	Signature Date
Budget Account Approval	aree2	06/21/2017 12:34:34 PM
Division Approval	mlewi7	07/06/2017 10:40:45 AM
Department Approval	jkolenut	07/17/2017 10:34:58 AM
Contract Manager Approval	aree2	07/20/2017 09:16:13 AM
Budget Analyst Approval	dreynol2	08/14/2017 12:56:11 PM
BOE Agenda Approval	nhovden	08/14/2017 16:31:36 PM
BOE Final Approval	Pending	



RICHARD WHITLEY, MS

Director

MARTA JENSEN
Acting Administrator

## DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF HEALTH CARE FINANCING AND POLICY

1100 East William Street, Suite 101 Carson City, Nevada 89701 Telephone (775) 684-3676 • Fax (775) 687-3893 <a href="http://dhcfp.nv.gov">http://dhcfp.nv.gov</a>

### **MEMORANDUM**

**DATE:** June 14, 2017

**TO:** Debi Reynolds, Budget Analyst IV

**FROM:** Ambra Reed, Certified Contract Manager DHCFP

**RE:** Lincoln County Match

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2017. The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to negotiations between the Counties and the State.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 18911

Legal Entity

Mineral County Clerk - Social Services

Name:

Agency Name: DHHS - HEALTH CARE FINANCING

Contractor Name:

Mineral County Clerk - Social Services

Agency Code: 403

& POLICY

Address: PO Box 1450

Appropriation Unit: 3243-00

Is budget authority

Yes

City/State/Zip

Hawthorne, NV 89415

available?:

If "No" please explain: Not Applicable

Contact/Phone:

775-945-2446

Vendor No.:

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged?

2018-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds Federal Funds 0.00 % 0.00 % Fees Bonds 0.00 % 0.00 %

Highway Funds

0.00 %

X Other funding

100.00 % Revenue

2. Contract start date:

a. Effective upon Board of

**No** or b. other effective date

07/01/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

If "Yes", please explain

This contract requires a retroactive start date due to negotiations between the Counties and the State.

3. Termination Date:

06/30/2019

Contract term:

1 year and 364 days

Type of contract:

**Revenue Contract** 

Contract description:

**County Match** 

5. Purpose of contract:

This is a new revenue interlocal agreement that continues ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services. Pursuant to NRS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match Program provides federal matching funds for indigent long-term care costs when the indigent is Medicaid eligible.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$264,567.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support, and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The county match program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the county match program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

- b. Soliciation Waiver: Exempt (Per statute)
- c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one ore more public agency to contract with another public agency to perform governmental functions.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been engaged under contract with DHCFP for several years and service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aree2	06/21/2017 12:28:05 PM
Division Approval	mlewi7	07/06/2017 10:42:15 AM
Department Approval	jkolenut	07/17/2017 10:29:10 AM
Contract Manager Approval	aree2	07/20/2017 09:15:18 AM
Budget Analyst Approval	dreynol2	08/14/2017 12:54:07 PM
BOE Agenda Approval	nhovden	08/14/2017 16:30:07 PM
BOE Final Approval	Pending	



RICHARD WHITLEY, MS Director

MARTA JENSEN
Administrator

## DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF HEALTH CARE FINANCING AND POLICY

1100 East William Street, Suite 101 Carson City, Nevada 89701 Telephone (775) 684-3676 • Fax (775) 687-3893 http://dhcfp.nv.gov

### **MEMORANDUM**

**Date:** June 21, 2017

**TO:** Debi Reynolds, Budget Analyst IV

**FROM:** Ambra Reed, Certified Contract Manager DHCFP

**RE:** Mineral County District Hospital

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2017. The contract requires a retroactive start date to allow the State to collect revenue from Mineral County for the non-federal share of medical care of indigent persons. This contract was delayed due to negotiations between the Counties and the State.

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19026

Legal Entity

Nye County Clerk - Health and Human

Name: Services

Agency Name: DHHS

DHHS - HEALTH CARE FINANCING & POLICY

Contractor Name:

Nye County Clerk - Health and Human

Services

Agency Code: 403

}

Address:

250 N. Hwy 160 Ste 4

Appropriation Unit: 3243-00

Is budget authority

Yes

City/State/Zip

Pahrump, NV 89060

available?:

If "No" please explain: Not Applicable

Contact/Phone:

775-751-7095

Vendor No.:

NV Business ID:

Governmental Entity

To what State Fiscal Year(s) will the contract be charged?

2018-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

General Funds
Federal Funds

0.00 % 0.00 % Fees Bonds

0.00 %

Highway Funds

0.00 %

X Other funding

100.00 % Revenue

2. Contract start date:

a. Effective upon Board of

No or b. other effective date

07/01/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

Yes

If "Yes", please explain

This contract requires a retroactive start date due to negotiations between the Counties and the State.

3. Termination Date:

06/30/2019 1 year and 364 days

Contract term:

Revenue Contract

Type of contract: Contract description:

**County Match** 

5. Purpose of contract:

This is a new revenue interlocal agreement that continues ongoing administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services. Pursuant to NRS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match Program provides federal matching funds for indigent long-term care costs when the indigent is Medicaid eligible.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$1,147,783.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support, and relief to the poor, indigent, incompetent, and incapacitated persons who lawfully reside in the county and are not supported by other means. The county match program provides fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the county match program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

- b. Soliciation Waiver: Exempt (Per statute)
- c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one ore more public agency to contract with another public agency to perform governmental functions.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been engaged under contract with DHCFP for several years and service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aree2	07/19/2017 13:07:02 PM
Division Approval	mlewi7	07/20/2017 09:41:46 AM
Department Approval	jkolenut	07/31/2017 08:40:50 AM
Contract Manager Approval	aree2	08/04/2017 12:14:46 PM
Budget Analyst Approval	dreynol2	08/14/2017 12:59:56 PM
BOE Agenda Approval	nhovden	08/14/2017 16:38:05 PM
BOE Final Approval	Pending	



RICHARD WHITLEY, MS

Director

MARTA JENSEN
Acting Administrator

## DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF HEALTH CARE FINANCING AND POLICY

1100 East William Street, Suite 101 Carson City, Nevada 89701 Telephone (775) 684-3676 • Fax (775) 687-3893 <a href="http://dhcfp.nv.gov">http://dhcfp.nv.gov</a>

### **MEMORANDUM**

**DATE:** June 14, 2017

**TO:** Debi Reynolds, Budget Analyst IV

**FROM:** Ambra Reed, Certified Contract Manager DHCFP

**RE:** Nye County Match

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2017. The contract requires a retroactive start date to allow the State to collect revenue from the County for the non-federal share of medical care of indigent persons. This contract was delayed due to negotiations between the Counties and the State.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 19078

Legal Entity WESTERN INTERSTATE COMMISSION

Name: FOR HIGHER EDUCATION

**DHHS - PUBLIC AND BEHAVIORAL** Agency Name: Contractor Name: **WESTERN INTERSTATE HEALTH** 

COMMISSION FOR HIGHER

**EDUCATION** 

Agency Code: 406 Address: FOR HIGHER EDUCATION DBA

WICHE

3035 CENTER GREEN DR STE 200 Appropriation Unit: 3168-10

Is budget authority Yes City/State/Zip **BOULDER, CO 80301-2205** 

available?:

Contact/Phone: If "No" please explain: Not Applicable Ken Cole 303-541-0288

> Vendor No.: T81006182

**NV Business ID:** Governmental Entity

2018-2020 To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Fees 0.00 % 100.00 % Federal Funds 0.00 % **Bonds** 0.00 % 0.00 % 0.00 % Highway Funds Other funding

Agency Reference #: C 16202

2. Contract start date:

a. Effective upon Board of No or b. other effective date 08/10/2017

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? Yes

If "Yes", please explain

3. Termination Date: 08/09/2019

1 year and 364 days Contract term: 4. Type of contract: **Interlocal Agreement** Contract description: **Internship Consortiu** 

5. Purpose of contract:

This is a new interlocal agreement to provide support for the employment of doctoral psychology interns in a doctoral internship program in psychology that meets the standards for accreditation by the American **Psychological Association.** 

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$440,000.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This work is required to support the Psychology Internship Consortium.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada State employees do not possess the resources that Colorado already has in place

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing No Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?
- d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

15%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity
- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	rmorse	08/02/2017 14:04:28 PM
Division Approval	rmorse	08/02/2017 14:04:31 PM
Department Approval	jkolenut	08/03/2017 12:03:20 PM
Contract Manager Approval	slabranc	08/03/2017 16:05:57 PM
Budget Analyst Approval	nhovden	08/08/2017 14:44:48 PM
BOE Agenda Approval	nhovden	08/08/2017 14:44:56 PM
BOE Final Approval	Pending	

RICHARD WHITLEY, MS

Director

#### STATE OF NEVADA



AMY ROUKIE, MBA
Administrator

JOHN DIMURO, D.O., MBA Chief Medical Officer

## DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

4150 Technology Way, Suite 300 Carson City, NV 89706

Telephone: (775) 684-4200 · Fax: (775) 684-4211

August 1, 2017

#### **MEMORANDUM**

TO:

Bessie Wooldridge

Budget Officer I

Governor's Finance Office

THROUGH:

Mark Winebarge

Administrative Services Officer IV

Division of Public and Behavioral Health

FROM:

Philene O'Keefe

Administrative Services Officer I

Division of Public and Behavioral Health Fiscal Services

SUBJECT:

REQUEST FOR RETROACTIVE START DATE OF CONTRACT - NEVADA PSYCHOLOGY

INTERNSHIP CONSORTIUM PROGRAM (CETS #16202)

The 2017 Nevada Legislature approved, and provided General Fund Appropriations to Nevada WICHE and the Division of Public and Behavioral Health for the Nevada Psychology Internship Consortium. An interlocal contract between the Division of Public and Behavioral Health and the Regional Interstate Commission for Higher Education (WICHE) was prepared with an effective date of August 10, 2017. In coordinating the interlocal contract with Nevada WICHE and program staff, the Division missed the deadline for the August 8, 2017 Board of Examiners meeting.

We therefore request that this contract be accepted with a retroactive start date of August 10, 2017. If this contract is not approved, the DPBH's psychology internship program will be unable to proceed.

Thank you for your consideration in this matter.

CC: Contract Unit

Division of Public and Behavioral Health

Revised 5/17

Public Health: Working for a Safer and Healthier Nevada

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19000

Legal Entity

ZIRMED, INC.

Name:

Agency Name: D

**DHHS - PUBLIC AND BEHAVIORAL** 

· tarrio.

Contractor Name: **ZIRMED, INC.** 

Agency Code:

**HEALTH** 

406

Address:

888 West Market Street

Appropriation Unit: 3168-04

Is budget authority

Yes

City/State/Zip

Louisville, KY 40202

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Mario Benavides 502/657-5413

Vendor No.:

T29016276A

NV Business ID:

NV20101524863

To what State Fiscal Year(s) will the contract be charged?

2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General FundsX Federal Funds

95.00 % 5.00 % Fees Bonds 0.00 % 0.00 %

Highway Funds

0.00 %

Other funding

0.00 %

Agency Reference #: RFP 3431/C 16186

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

09/2017

10/01/2017

Examiner's approval?

Anticipated BOE meeting date

...

Retroactive?

If "Yes", please explain

Not Applicable

3. Termination Date:

09/30/2021

Contract term:

4 years

4. Type of contract:

Contract

Contract description:

**Billing Claims Manag** 

5. Purpose of contract:

This is a new contract to provide ongoing medical billing claims management to multiple programs within the department.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$166,197.60

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Health and Human Resources requires assistance with medical billing and claims.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the skills or knowledge to perform complex billing and claim processing.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Therap Services, LLC

Mitchell & McCormick, Inc.

Infinedi, LLC

Zirmed, Inc.

Contract #: 19000 Page 1 of 2 **33** 

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 3431, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

04/28/2017

Anticipated re-bid date: 02/01/2021

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has performed services for DHHS since 2008 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	rmorse	08/03/2017 12:04:20 PM
Division Approval	rmorse	08/03/2017 12:04:23 PM
Department Approval	jkolenut	08/03/2017 13:51:02 PM
Contract Manager Approval	slabranc	08/03/2017 16:07:31 PM
Budget Analyst Approval	nhovden	08/08/2017 15:46:02 PM
BOE Agenda Approval	nhovden	08/08/2017 15:46:06 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY** 

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 18996

Legal Entity

FEi.com, Inc. DBA: FEi Systems

Name:

Agency Name: DHHS - PUBLIC AND BEHAVIORAL

i tarrio.

Contractor Name: FEi.com, Inc. DBA: FEi Systems

HEALTH

Address:

Agency Code: 406

ess: 9755 Patuxent Woods Drive

Suite 300

Appropriation Unit: 3170-20

Yes City/State/Zip

Columbia, MD 21046

Is budget authority available?:

.....

,

If "No" please explain: Not Applicable

Contact/Phone: Vendor No.: Rodney Conrad 443-270-5100 Pending

NV Business ID:

NV20171360956

To what State Fiscal Year(s) will the contract be charged?

2018-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

0.00 % **100.00 %**  Fees Bonds 0.00 % 0.00 %

Federal Funds
Highway Funds

General Funds

0.00 %

Other funding

0.00 %

NA

Agency Reference #: C 16056

2. Contract start date:

X

a. Effective upon Board of

**Yes** or b. other effective date:

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

If "Yes", please explain

Not Applicable

3. Termination Date:

06/30/2021

Contract term:

3 years and 303 days

4. Type of contract:

Contract

Contract description:

**Data Collection** 

5. Purpose of contract:

This is a new contract to provide the Web Infrastructure for Treatment Services (WITS) web-based application to improve the division's behavioral health data collection and reporting across the state. The WITS health treatment, prevention and grant management project is a grant funded project to implement a commercially available off-the-shelf system to satisfy federal reporting requirements for planning, administering and monitoring behavioral health treatment programs, prevention programs and federal grant management.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$2,620,000.00

Other basis for payment: \$1,390,000.00 for year 1 implementation and maintenance. \$1,230,000.00 for years 2 through 4 maintenance.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The current software system being used by the Bureau of Behavioral Health Wellness and Prevention (BBHWP) to collect mandatory data from subgrantees is inadequate and BBHWP is unable to meet the reporting requirements of the grants. WITS development was initially funded by the Substance Abuse and Mental Health Services Administration and fully meets their reporting requirements. It is currently being used successfully by other states.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DPBH does not employ software developers and programmers. This service would need to be completed by MSA contractors, but this option would be inefficient and expensive as the WITS system was developed for this purpose.

9. Were quotes or proposals solicited?

No No

Was the solicitation (RFP) done by the Purchasing

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The vendor is required by the federal grant agency (see email attached under the Addl. Info Tab).

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

Yes

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	chadwic1	08/17/2017 09:40:50 AM
Division Approval	chadwic1	08/17/2017 09:40:53 AM
Department Approval	ecreceli	08/17/2017 11:57:54 AM
Contract Manager Approval	rmorse	08/17/2017 15:58:23 PM
EITS Approval	rkeith	08/21/2017 07:10:46 AM
Budget Analyst Approval	nhovden	08/21/2017 16:52:01 PM
BOE Agenda Approval	nhovden	08/21/2017 16:52:23 PM
BOE Final Approval	Pending	

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19032

Legal Entity

My Office Staff

Name:

Agency Name:

**DHHS - PUBLIC AND BEHAVIORAL** 

Contractor Name:

My Office Staff

Agency Code:

**HEALTH** 

Address:

150 HUFFAKER PL

406

Is budget authority

Appropriation Unit: 3170-10

Yes

City/State/Zip

Reno, NV 89511

available?:

X

If "No" please explain: Not Applicable

Contact/Phone:

Debrbra King 775 813-6687

Vendor No.:

2018-2020

T29039317

**NV Business ID:** 

NV20161320565

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 % 100.00 %

Fees **Bonds**  0.00 % 0.00 %

Highway Funds

0.00 %

Other funding

0.00 %

Agency Reference #: C 16119

Contract start date:

a. Effective upon Board of

Yes or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

If "Yes", please explain

Not Applicable

07/30/2019

3. Termination Date: Contract term:

1 year and 332 days

4. Type of contract:

Contract

Contract description:

**CPA Services** 

5. Purpose of contract:

This is a new contract to provide onsite monitoring activities, single audit reviews, consulting services, technical assistance, program development and enhancement, and evaluations of treatment to mental health and prevention sub-recipients in regards to the interpretation and application of federal regulations regarding the administration of federal grant programs and medical billing (Medicaid) laws and regulations.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$111,500.00

Payment for services will be made at the rate of \$4,500.00 per month

Other basis for payment: Plus travel reimbursement at GSA rates not to exceed \$4,000 per year

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Substance Abuse Prevention and Treatment Agency (SAPTA) has had multiple repeat single audit findings related to sub-recipient monitoring, single audit reviews of sub-recipients, the issuance of management decision letters and general federal compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Substance Abuse Prevention and Treatment Agency (SAPTA) has had a history of high staff turnover. With an influx of new staff into the program, there is not enough staff that has an experience level to correct the issues without consulting quidance.

Was the solicitation (RFP) done by the Purchasing Division?

Nο

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nο

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date **Budget Account Approval** 07/26/2017 13:43:33 PM rmorse **Division Approval** rmorse 07/26/2017 13:43:36 PM 07/27/2017 14:48:42 PM Department Approval ikolenut Contract Manager Approval 07/31/2017 09:21:48 AM rmorse **Budget Analyst Approval** nhovden 08/08/2017 17:03:51 PM **BOE** Agenda Approval nhovden 08/08/2017 17:03:54 PM **BOE** Final Approval Pending

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 17540 Amendment 2

Number:

Department of Public Safety - General

Legal Entity Name:

Address:

Services Division

333 West Nye Lane, Suite 100

Agency Name: DHHS - PUBLIC AND BEHAVIORAL

HEALTH

Contractor Name: Department of Public Safety - General

Services Division

Agency Code: 406

Appropriation Unit: 3216-20

Yes City/State/Zip Carson City, NV 89706

available?:

Is budget authority

If "No" please explain: Not Applicable Contact/Phone: 775-684-6262

Vendor No.:

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? 2015-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % X Fees 100.00 % Health Facility Licenses

Federal Funds 0.00 % Bonds 0.00 % Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: C 14940

2. Contract start date:

a. Effective upon Board of No or b. other effective date 07/01/2014

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? No

If "Yes", please explain

Not Applicable

Not Applicable

06/30/2021

3. Previously Approved Termination Date:

Contract term: 7 years and 1 day

4. Type of contract: Interlocal Agreement

Contract description: Background Checks

5. Purpose of contract:

This is the second amendment to the original contract which provides background investigations in accordance with Nevada Revised Statutes (NRS) 449, Nevada Administrative Code 449, NRS 640D and NRS 640E, including assistance to develop and utilize the website for background investigations established pursuant to NRS 439.942. This amendment increases the maximum amount from \$1,031,937 to \$3,009,888 due to the added deliverables to the scope of work and continued need for these services.

## 6. CONTRACT AMENDMENT

		Trans \$	Info Accum \$	Action Accum \$ Agenda
1.	The max amount of the original contract:	\$1,031,937.00	\$1,031,937.00	\$1,031,937.00 Yes - Action
	a. Amendment 1:	\$0.00	\$0.00	\$0.00 No
2.	Amount of current amendment (#2):	\$1,977,951.00	\$1,977,951.00	\$1,977,951.00 Yes - Action
3.	New maximum contract amount:	\$3,009,888.00		

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Background investigations must be performed in accordance with NRS Chapter 449 and NAC Chapter 449, NRS Chapter 640D and NRS Chapter 640E

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This service is being performed by state personnel.

9. Were quotes or proposals solicited?

No No

Was the solicitation (RFP) done by the Purchasing

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable** 

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DPS provides services to numerous state agencies - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

- Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level User Signature Date Budget Account Approval chadwic1 08/09/2017 11:58:25 AM **Division Approval** chadwic1 08/09/2017 11:58:29 AM 08/10/2017 10:08:03 AM **Department Approval** jkolenut Contract Manager Approval 08/10/2017 16:03:58 PM rmorse **Budget Analyst Approval** bwooldri 08/11/2017 12:55:37 PM **BOE** Agenda Approval nhovden 08/11/2017 12:58:09 PM

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19027

Legal Entity

CSG Government Solutions, Inc.

Name:

**DHHS - WELFARE AND** Agency Name: SUPPORTIVE SERVICES

Contractor Name: CSG Government Solutions, Inc.

Agency Code:

Address: 180 North Stetson, Suite 3200

Appropriation Unit: 3238-35

Is budget authority

Yes

City/State/Zip

Chicago, IL 60601

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Patti Garafalo 208-371-8193

Vendor No.:

**NV Business ID:** NV20121606936

To what State Fiscal Year(s) will the contract be charged?

the contractor will be paid by multiple funding sources.

2018-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

General Funds 34.00 % Fees 0.00 % X Federal Funds 66.00 % **Bonds** 0.00 % Highway Funds 0.00 % Other funding 0.00 %

Contract start date:

a. Effective upon Board of

No or b. other effective date 10/01/2017

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

04/30/2024

3. Termination Date: Contract term:

6 years and 213 days

4. Type of contract:

Contract

Contract description:

**NCSEAS PMO** 

5. Purpose of contract:

This is a new contract to provide project management office services for the automated system replacement project to assist in developing and implementing project control plans and structures as well as ensure other contracted staff stay on schedule or otherwise mitigate project delays.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$19,895,040.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Agency requires a PMO vendor for the Nevada Child Support Enforcement Automated System replacement project due to the complexity and size of the project.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that state employees cannot supply.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Informatix, Inc.

First Data Government Solutions, LP Maximus Human Services, Inc

37 Contract #: 19027 Page 1 of 2

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3267, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

12/16/2016

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Laura Jenkins, ITPIV Ph: 775-684-0561

20. Contract Status:

**Contract Approvals:** 

Approval Level	User	Signature Date
Budget Account Approval	dsorense	07/25/2017 17:14:03 PM
Division Approval	bberry	08/03/2017 10:02:21 AM
Department Approval	jkolenut	08/04/2017 09:19:16 AM
Contract Manager Approval	mlynn	08/04/2017 09:36:37 AM
Budget Analyst Approval	nhovden	08/08/2017 13:29:03 PM
BOE Agenda Approval	nhovden	08/08/2017 13:55:52 PM
BOE Final Approval	Pending	

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 18991

Legal Entity 7 Day Dental of Nevada, LLC dba Any

Name: Day Dental

**DHHS - DIVISION OF CHILD AND** 7 Day Dental of Nevada, LLC dba Any Agency Name: Contractor Name: **FAMILY SERVICES** 

Day Dental

2575 North 5th Street Ste. A Agency Code: 409 Address:

Appropriation Unit: 3259-04

Is budget authority Yes City/State/Zip Elko, NV 89801-2468

available?:

If "No" please explain: Not Applicable Contact/Phone: 775-738-9666 Vendor No.: T29024502

> **NV Business ID:** NV20041148715

To what State Fiscal Year(s) will the contract be charged? 2018-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 100.00 % Fees 0.00 % Federal Funds 0.00 % **Bonds** 0.00 % Highway Funds 0.00 % Other funding 0.00 %

Contract start date:

a. Effective upon Board of **Yes** or b. other effective date: NA

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 06/30/2021

Contract term: 3 years and 303 days

4. Type of contract: Contract

Contract description: **Dental Services** 

5. Purpose of contract:

This is a new contract to provide dental services to youth.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$80.000.00 Payment for services will be made at the rate of \$20,000.00 per fiscal year

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Youth Training Center is a Juvenile Justice facility that houses up to 60 male youth between the ages of eleven and eighteen who are committed by the state's district courts for correctional care. Once a youth has been committed to our care we are responsible for any medical needs they might have to include dental.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These services require special equipment and professional licensing not held by NYTC staff

Yes 9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Elko Family Dentistry All Smiles Family Dental Conley Marvin Gallagher Dental Any Day Dental Elko Dental Specialists

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This was the only vendor to submit a proposal.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level User Signature Date 07/12/2017 10:16:50 AM **Budget Account Approval** dander16 **Division Approval** mmason 07/25/2017 16:02:46 PM Department Approval jkolenut 07/26/2017 13:59:26 PM Contract Manager Approval 07/27/2017 11:18:03 AM sknigge **Budget Analyst Approval** dreynol2 08/10/2017 10:18:16 AM **BOE** Agenda Approval nhovden 08/10/2017 13:00:35 PM **BOE Final Approval** Pending

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19034

Legal Entity Name:

Department of Conservation and Natural

Resources

**DEPARTMENT OF CORRECTIONS** Agency Name:

Contractor Name: **Department of Conservation and** 

**Natural Resources** 

Agency Code: 440 Address:

Nevada Division of Forestry

901 S. Stewart St.

Is budget authority

Appropriation Unit: 3710-00

City/State/Zip

Carson City, NV 89701

available?:

If "No" please explain: Contingent upon the approval of SFY18 non-IFC work program C40397 and SFY19 non-

Contact/Phone:

Dave Prather, Deputy Administrator

775/684-2503

IFC work program C40399.

Vendor No.:

**NV Business ID:** Governmental Entity

To what State Fiscal Year(s) will the contract be charged?

2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 % 0.00 %

No

Fees 0.00 %

0.00 % Highway Funds

**Bonds** X Other funding 0.00 %

100.00 % Revenue offset for inmate payroll transfer from Nevada Division of Forestry

2. Contract start date:

a. Effective upon Board of

or b. other effective date No

10/01/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

09/30/2021

3. Termination Date: Contract term:

4 years

4. Type of contract:

**Cooperative Agreement** 

Contract description:

**NDF Inmate Labor** 

5. Purpose of contract:

This is a new cooperative agreement that provides an ongoing supply of inmate labor for the operation of the Nevada Division of Forestry's conservation and fire suppression inmate work program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$277,346.52

#### II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 209.457 requires the State Forester Fire Warden in cooperation with the department to establish and carry out a program of operating conservation camps in the State. This program allows for the use of minimum security inmates to perform work relating to firefighting, forestry conservation public safety and other work projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NRS 209.457 allows for the Forestry Division to use offenders who are in the custody of the department and are eligible for assignment to a facility of minimum security.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Soliciation Waiver: Exempt (Per statute)
- c. Why was this contractor chosen in preference to other?

This is a Cooperative Agreement and is maintained per NRS 209.457.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This is a ongoing Cooperative Agreement between Nevada Department of Corrections and Department of Conservation and Natural Resources, Division of Forestry.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date **Budget Account Approval** dmartine 07/27/2017 08:36:59 AM **Division Approval** amonro1 07/27/2017 15:10:36 PM Department Approval sewart 08/02/2017 09:08:40 AM 08/09/2017 08:26:52 AM Contract Manager Approval jhardy **Budget Analyst Approval** bmacke1 08/10/2017 07:25:08 AM **BOE** Agenda Approval pnicks 08/10/2017 13:54:44 PM **BOE Final Approval** Pending

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19004

Legal Entity

Advanced Commodities, LLC

Name:

Agency Name: **DEPARTMENT OF CORRECTIONS** 

Contractor Name:

**Advanced Commodities, LLC** 

Address:

840 W Bartlett Rd.

darooo.

Ste. 3

Appropriation Unit: **3716-50** Is budget authority

Yes

City/State/Zip

Bartlett, IL 60103

available?:

Agency Code:

If "No" please explain: Not Applicable

440

Contact/Phone:

Wez Kezer 630-372-9200

Vendor No.:

NV Business ID: NV20171384897

To what State Fiscal Year(s) will the contract be charged?

2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds Federal Funds 100.00 %

Bonds

0.00 %

Federal Funds 0.00 % Highway Funds 0.00 %

Other funding

0.00 % 0.00 %

Agency Reference #: RFP # 3441-AM

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

10/01/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

3. Termination Date:

09/30/2021

Contract term:

4 years

Type of contract:

Contract

Contract description:

**Food products** 

5. Purpose of contract:

This is a new contract that provides an ongoing supply of food products for inmate meal services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$250,000.00

## II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Department of Corrections food service policies and procedures require all inmates are provided three (3) nutritionally adequate meals per day at a reasonable cost.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State is not able to provide the amount and variety of food required to feed inmates.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Nicholas & Sons C&M Foods Sysco Las Vegas

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Contract #: 19004 Page 1 of 2

Pursuant to RFP# 3441, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

05/06/2017

Anticipated re-bid date: 02/15/2021

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bweisent	07/24/2017 09:17:22 AM
Division Approval	amonro1	07/24/2017 15:09:57 PM
Department Approval	amonro1	07/24/2017 15:10:01 PM
Contract Manager Approval	jhardy	08/01/2017 16:17:54 PM
Budget Analyst Approval	bmacke1	08/09/2017 07:15:20 AM
BOE Agenda Approval	pnicks	08/09/2017 10:08:11 AM
BOE Final Approval	Pending	

Contract #: 19004 Page 2 of 2

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19005

Legal Entity

Bernard Food Industries, Inc.

Name:

Agency Name: **DEPARTMENT OF CORRECTIONS** 

Contractor Name:

Bernard Food Industries, Inc.

Address:

P.O. Box 1497

Appropriation Unit: 3716-50

Is budget authority

Yes

City/State/Zip

Evanston, IL 60204

available?:

Agency Code:

If "No" please explain: Not Applicable

440

Contact/Phone:

Ron Lynn 847-869-5222

Vendor No.:

NV Business ID: NV20101294141

To what State Fiscal Year(s) will the contract be charged?

2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds Federal Funds 100.00 %

Dondo

0.00 %

Federal Funds 0.00 % Highway Funds 0.00 % Bonds
Other funding

09/2017

0.00 % 0.00 %

Agency Reference #: RFP # 3441-AM

2. Contract start date:

a. Effective upon Board of

**No** or

or b. other effective date

10/01/2017

Examiner's approval?

Anticipated BOE meeting date

No

Retroactive?

If "Yes", please explain

Not Applicable

3. Termination Date: 09/30/2021

Contract term:

4 years

4. Type of contract:

Contract

Contract description:

**Food products** 

5. Purpose of contract:

This is a new contract that provides an ongoing supply of food products for inmate meal services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$250,000.00

## II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Department of Corrections food service policies and procedures require all inmates are provided three (3) nutritionally adequate meals per day at a reasonable cost.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State is not able to provide the amount and variety of food required to feed inmates.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Nicholas & Sons C&M Foods Sysco Las Vegas

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Contract #: 19005 Page 1 of 2 **41** 

Pursuant to RFP# 3441, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

05/16/2017

Anticipated re-bid date: 02/15/2021

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbretche	07/24/2017 09:23:12 AM
Division Approval	amonro1	07/24/2017 15:10:47 PM
Department Approval	amonro1	07/24/2017 15:10:50 PM
Contract Manager Approval	jhardy	07/26/2017 14:47:33 PM
Budget Analyst Approval	bmacke1	08/09/2017 10:34:20 AM
BOE Agenda Approval	pnicks	08/10/2017 13:27:58 PM
BOE Final Approval	Pending	

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 19006

Legal Entity

Majestic International Spice Corporation

Name:

DEPARTMENT OF CORRECTIONS Agency Name:

Contractor Name: **Majestic International Spice** 

Corporation

Agency Code: 440 Address:

6433 Canning Street

Appropriation Unit: 3716-50

Is budget authority

Yes

City/State/Zip

Commerce, CA 90040

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Salim Mavany 323-303-3324

Vendor No.:

**NV Business ID:** NV20171353248

To what State Fiscal Year(s) will the contract be charged?

2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 100.00 % Fees 0.00 % Federal Funds 0.00 % **Bonds** 0.00 % Highway Funds 0.00 % Other funding 0.00 %

RFP # 3441-AM Agency Reference #:

Contract start date:

a. Effective upon Board of

No or b. other effective date 10/01/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

If "Yes", please explain

Not Applicable

09/30/2021 3. Termination Date: Contract term: 4 years 4. Type of contract: Contract

Contract description: 5. Purpose of contract:

This is a new contract that provides an ongoing supply of food products for inmate meal services.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$100,000.00

**Food products** 

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Department of Corrections food service policies and procedures require all inmates are provided three (3) nutritionally adequate meals per day at a reasonable cost.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State is not able to provide the amount and variety of food required to feed inmates

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Nicholas & Sons **C&M Foods** Sysco Las Vegas

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP# 3441, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

05/16/2017

Anticipated re-bid date: 02/15/2021

10. Does the contract contain any IT components?

Nο

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmartine	07/24/2017 11:32:46 AM
Division Approval	amonro1	07/24/2017 15:08:30 PM
Department Approval	amonro1	07/24/2017 15:08:34 PM
Contract Manager Approval	jhardy	08/01/2017 16:18:32 PM
Budget Analyst Approval	bmacke1	08/09/2017 10:32:41 AM
BOE Agenda Approval	pnicks	08/09/2017 11:18:10 AM
BOE Final Approval	Pending	

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#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19007

Legal Entity

Nicholas & Company Foodservice Inc.

Name:

Agency Name: **DEPARTMENT OF CORRECTIONS** 

Contractor Name: Nicholas & C

Nicholas & Company Foodservice Inc.

Address:

5520 W. Harold Gatty Drive

Appropriation Unit: 3716-50

Is budget authority

Yes

City/State/Zip

Salt Lake City, UT 84116

available?:

Agency Code:

If "No" please explain: Not Applicable

440

Contact/Phone:

Bill Diamant 801-530-1100

Vendor No.:

NV Business ID: NV20071016193

To what State Fiscal Year(s) will the contract be charged?

2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 X
 General Funds
 100.00 %
 Fees
 0.00 %

 Federal Funds
 0.00 %
 Bonds
 0.00 %

 Highway Funds
 0.00 %
 Other funding
 0.00 %

Agency Reference #: RFP # 3441-AM

2. Contract start date:

a. Effective upon Board of

No or b. other effective date

10/01/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

No

If "Yes", please explain

**Not Applicable** 

3. Termination Date: 09/30/2021
Contract term: 4 years
4. Type of contract: Contract

Contract description: Fo

Food products

5. Purpose of contract:

This is a new contract that provides an ongoing supply of food products for inmate meal services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$100,000.00

## II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Department of Corrections food service policies and procedures require all inmates are provided three (3) nutritionally adequate meals per day at a reasonable cost.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State is not able to provide the amount and variety of food required to feed inmates.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Nicholas & Sons C&M Foods Sysco Las Vegas

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Contract #: 19007 Page 1 of 2

Pursuant to RFP# 3441, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

05/16/2017

Anticipated re-bid date: 02/15/2021

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmartine	07/24/2017 11:35:26 AM
Division Approval	amonro1	07/24/2017 15:05:11 PM
Department Approval	amonro1	07/24/2017 15:06:41 PM
Contract Manager Approval	jhardy	08/01/2017 16:19:17 PM
Budget Analyst Approval	bmacke1	08/09/2017 10:32:04 AM
BOE Agenda Approval	pnicks	08/09/2017 11:16:27 AM
BOE Final Approval	Pending	

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

Appropriation Unit: 3716-50

1. Contract Number: 19008

Legal Entity Nicholas & Company Reno, LLC DBA

Name: C&M Food Distribution

Agency Name: DEPARTMENT OF CORRECTIONS Contractor Name: Nicholas & Company Reno, LLC DBA

C&M Food Distribution

Agency Code: 440 Address: DBA C&M Food Distribution

7935 Sugar Pine Court

Is budget authority Yes City/State/Zip Reno, NV 89523

available?:

If "No" please explain: Not Applicable Contact/Phone: Pat Magee 775-787-3020

Vendor No.:

NV Business ID: NV20161748735

To what State Fiscal Year(s) will the contract be charged? 2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 X
 General Funds
 100.00 %
 Fees
 0.00 %

 Federal Funds
 0.00 %
 Bonds
 0.00 %

 Highway Funds
 0.00 %
 Other funding
 0.00 %

Agency Reference #: RFP # 3441-AM

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **10/01/2017** 

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive?

If "Yes", please explain

Not Applicable

3. Termination Date: 09/30/2021
 Contract term: 4 years
 4. Type of contract: Contract

Contract description: Food products

5. Purpose of contract:

This is a new contract that provides an ongoing supply of food products for inmate meal services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$12,750,000.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Department of Corrections food service policies and procedures require all inmates are provided three (3) nutritionally adequate meals per day at a reasonable cost.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State is not able to provide the amount and variety of food required to feed inmates.

Were quotes or proposals solicited?
 Was the solicitation (RFP) done by the Purchasing

Yes

Was the solicitation (RFP) done by the Purchasing Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

C&M Foods Sysco Las Vegas Nicholas & Sons

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP# 3441, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

05/16/2017

Anticipated re-bid date: 02/15/2021

10. Does the contract contain any IT components?

Nο

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Corrections - 2013 to present; vendor's products and services have been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date **Budget Account Approval** 07/24/2017 09:24:12 AM dbretche **Division Approval** amonro1 07/24/2017 15:09:16 PM **Department Approval** 07/24/2017 15:09:19 PM amonro1 Contract Manager Approval jhardy 08/01/2017 16:19:54 PM **Budget Analyst Approval** bmacke1 08/09/2017 10:30:33 AM **BOE** Agenda Approval pnicks 08/09/2017 11:13:06 AM Pending **BOE Final Approval** 

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 19009

Legal Entity

Sysco USA I, Inc. DBA Sysco Las Vegas

Name:

DEPARTMENT OF CORRECTIONS Agency Name:

Contractor Name:

Sysco USA I, Inc. DBA Sysco Las

Vegas

Agency Code:

440

Address:

**DBA Sysco Las Vegas** 

Appropriation Unit: 3716-50

6201 E. Centennial Parkway

Is budget authority

available?:

Yes

City/State/Zip

Las Vegas, NV 89115

If "No" please explain: Not Applicable

Contact/Phone:

Trudi Morrison 702-632-1800

Vendor No.:

**NV Business ID:** 

NV20131520415

To what State Fiscal Year(s) will the contract be charged?

2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

100.00 % 0.00 %

Fees **Bonds**  0.00 % 0.00 %

Highway Funds

0.00 %

Other funding

0.00 %

Agency Reference #:

RFP # 3441-AM

Contract start date:

a. Effective upon Board of

No

or b. other effective date

09/2017

10/01/2017

Examiner's approval?

Anticipated BOE meeting date

Retroactive?

If "Yes", please explain

Not Applicable 3. Termination Date:

09/30/2021

Contract term:

4 years

4. Type of contract:

Contract

Contract description:

**Food products** 

5. Purpose of contract:

This is a new contract that provides an ongoing supply of food products for inmate meal services.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$13,050,000.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Department of Corrections food service policies and procedures require all inmates are provided three (3) nutritionally adequate meals per day at a reasonable cost.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State is not able to provide the amount and variety of food required to feed inmates

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Nicholas & Sons **C&M Foods** Sysco Las Vegas

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP# 3441, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

05/16/2017

Anticipated re-bid date: 02/15/2021

10. Does the contract contain any IT components?

Nο

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Corrections - 2013 to present; the vendor's products and services have been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vostin	07/24/2017 09:16:23 AM
Division Approval	amonro1	07/25/2017 08:59:45 AM
Department Approval	amonro1	07/25/2017 08:59:49 AM
Contract Manager Approval	jhardy	08/09/2017 08:27:39 AM
Budget Analyst Approval	bmacke1	08/10/2017 07:11:42 AM
BOE Agenda Approval	pnicks	08/10/2017 13:26:49 PM
BOE Final Approval	Donding	

BOE Final Approval Pending

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 18905

Legal Entity

**B2G Global Strategies** 

Name:

**GCB - GAMING CONTROL BOARD** Agency Name:

Contractor Name:

**B2G Global Strategies** 

Address:

79 Vantis Drive

Appropriation Unit: 4063-10

Is budget authority

Yes

City/State/Zip

Aliso Viejo, CA 92656

available?:

Agency Code:

If "No" please explain: Not Applicable

611

Contact/Phone:

Steve L. Gomez 619-354-3126

Vendor No.:

**NV Business ID:** NV20171387046

To what State Fiscal Year(s) will the contract be charged?

2018-2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 %

Fees

0.00 %

Highway Funds

0.00 %

**Bonds** Other funding

0.00 % 100.00 % Investigation Fees

0.00 % Agency Reference #: RFP 3289

2. Contract start date:

No

or b. other effective date

09/12/2017

Effective upon Board of Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

No

If "Yes", please explain

**Not Applicable** 

09/11/2019

3. Termination Date: Contract term:

1 year and 364 days

4. Type of contract:

Contract

Contract description:

Foreign Inv. Service

5. Purpose of contract:

This is a new contract to provide ongoing investigative services in foreign jurisdictions on an as-needed basis.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$100,000.00

Other basis for payment: upon receipt of a state-approved invoice

# II. JUSTIFICATION

7. What conditions require that this work be done?

The NGCB must conduct thorough investigations of foreign-based applicants. Difficulty in performing research in large, foreign records facilities characterized by poor indices mandates use of outside contractors to perform some of this work.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

On-site appearances at records locations or contractual relationships with data providers are required. In many cases, it is not economically feasible for gaming agents alone to physically search all available databases.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Financial Risk Mitigation, Inc.

Applied Facts

b. Soliciation Waiver: Not Applicable

46 Contract #: 18905 Page 1 of 2

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

O:---- D-4-

46

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

11---

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jblac7	06/19/2017 15:00:32 PM
Division Approval	jblac7	06/19/2017 15:00:35 PM
Department Approval	jblac7	06/19/2017 15:00:38 PM
Contract Manager Approval	jblac7	06/19/2017 15:00:41 PM
Budget Analyst Approval	myoun3	07/31/2017 09:00:23 AM
BOE Agenda Approval	Ifree1	08/02/2017 10:49:44 AM
BOE Final Approval	Pending	

Contract #: 18905 Page 2 of 2

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 18944

Legal Entity

Berkeley Research Group, LLC

Name:

Agency Name: GCB - GAMING CONTROL BOARD

Contractor Name:

Berkeley Research Group, LLC

Address:

8th Floor, Two Exchange Square

Appropriation Unit: 4063-10

Is budget authority

Yes

City/State/Zip

Central, Hong Kong, HK 999077

available?:

Agency Code:

If "No" please explain: Not Applicable

611

Contact/Phone:

Stuart Witchell 85222972270

Vendor No.:

NV Business ID: NV20091587004

To what State Fiscal Year(s) will the contract be charged?

2018-2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds 0.00 %

Fees

0.00 %

Federal Funds 0.00 %

Bonds

0.00 %

Highway Funds 0.00 % X Other funding 100.00 % Investigation Fees

2. Contract start date:

a. Effective upon Board of

No or b. other effective date

09/12/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

09/11/2019

Termination Date: Contract term:

1 year and 364 days

4. Type of contract:

Contract

Contract description: Foreign Inv. Service

5. Purpose of contract:

This is a new contract to provide ongoing investigative services in foreign jurisdictions on an as-needed basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$100,000.00

Other basis for payment: upon receipt of state-approved invoices

## II. JUSTIFICATION

7. What conditions require that this work be done?

The NGCB must conduct thorough investigations of foreign-based applicants. Difficulty in performing research in large, foreign records facilities characterized by poor indices mandates use of outside contractors to perform some of this work.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

On-site appearances at records locations or contractual relationships with data providers are required. In many cases, it is not economically feasible for gaming agents alone to physically search all available databases.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Financial Risk Mitigation, Inc.

Applied Facts

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Contract #: 18944 Page 1 of 2

Pursuant to RFP #3289 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

No

d. Last bid date: Anticipated re-bid date: 05/01/2019

10. Does the contract contain any IT components?

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level User Signature Date **Budget Account Approval** iblac7 08/08/2017 14:57:31 PM **Division Approval** 08/08/2017 14:57:36 PM jblac7 Department Approval iblac7 08/08/2017 14:57:40 PM Contract Manager Approval jblac7 08/08/2017 14:57:44 PM **Budget Analyst Approval** 08/09/2017 14:26:23 PM myoun3 **BOE** Agenda Approval Ifree1 08/10/2017 10:22:04 AM **BOE** Final Approval Pending

Contract #: 18944 Page 2 of 2 **47** 

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19093

Legal Entity

CLARK, COUNTY OF

Name:

**DPS-HIGHWAY PATROL** Agency Name:

Contractor Name: CLARK, COUNTY OF

Agency Code: 651 Appropriation Unit: 4713-22 Address:

LAS VEGAS METROPOLITAN POLICE

PO BOX 749509

Is budget authority

Yes

City/State/Zip

LOS ANGELES, CA 90074-9509

available?:

If "No" please explain: Not Applicable

Contact/Phone:

702/828-3956

Vendor No.:

T81026920AN

**NV Business ID:** 

Goverment

To what State Fiscal Year(s) will the contract be charged?

2018-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds

3.00 %

Fees

0.00 %

Federal Funds

0.00 %

**Bonds** 

0.00 % 0.00 %

Χ **Highway Funds** 97.00 % Other funding

2. Contract start date:

Effective upon Board of

No

or b. other effective date

07/01/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

Yes

If "Yes", please explain

The Department requests retroactive approval for this contract due to the necessity for the contract to first be approved by Las Vegas Metro's FAC Board.

3. Termination Date: Contract term:

06/30/2021 4 years

4. Type of contract:

**Interlocal Agreement** 

Contract description:

**Breath Alcohol Tests** 

5. Purpose of contract:

This is a new intrastate interlocal agreement to provide ongoing services related to breath alcohol testing for intoxication in accordance with NRS 484C.600-640, NAC 484C.020-180 and the Committee on Testing for Intoxication in the counties of Clark, Esmeralda, Lincoln and Nye. Services are for forensic analysis of alcohol, calibration, repair and maintenance of breath testing devices, and training, including certifications, of forensic analysts of alcohol and breath test instructors/operators.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$1,204,556.00 Other basis for payment: FY18: 279,471 FY19: 293,445 FY20: 308,117 FY21: 323,523

#### II. JUSTIFICATION

7. What conditions require that this work be done?

These services are mandated by NRS 484C 600-640, NAC 484C 020-180 and the Committee on Testing for Intoxication.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees or agencies that provide this service.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?
- d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level User Signature Date **Budget Account Approval** mcar2 08/04/2017 15:13:50 PM **Division Approval** shoh1 08/07/2017 09:25:45 AM Department Approval mcar2 08/07/2017 16:32:13 PM Contract Manager Approval mcar2 08/07/2017 16:33:45 PM **Budget Analyst Approval** irodria9 08/08/2017 15:49:55 PM **BOE** Agenda Approval pnicks 08/09/2017 09:50:10 AM **BOE Final Approval** Pending

Brian Sandoval



James M. Wright

Patrick Conmay Interim Deputy Director

# Director's Office

555 Wright Way
Carson City, Nevada 89711-0525
Telephone (775) 684-4808 • Fax (775) 684-4809

# Memorandum

DATE: August 1, 2017

TO: James Wells, Director, Governor's Finance Office

THRU: Jim Rodriguez, Budget Analyst, Governor's Finance Office

FROM: Melissa Carr, Department Contract Manager, Department of Public Safety

SUBJECT: Retroactive Intrastate Interlocal Contract (LVMPD Breath Alcohol)

Attached is a retroactive intrastate interlocal contract between the Department of Public Safety and the Las Vegas Metropolitan Police Department (LVMPD), Forensic Laboratory for which we are requesting retroactive approval.

Pursuant to the requirements set forth in NRS for the Committee on Testing for Intoxication, the Department of Public Safety, Director's Office, contracts with the LVMPD, Forensic Laboratory, to provide in pertinent part: forensic analysts of alcohol; calibration, repair and maintenance of breath testing devices; and training/certification of forensic analysts of alcohol and breath instructors/operators, in various counties in southern Nevada.

Historically, this contract is retroactive even though every effort is made to ensure a smooth renewal. The contract was created 8 months prior to the termination of the old contract. Unfortunately, this contract was unable to meet deadlines for the June 2017 BOE. It had to first be approved by Las Vegas Metro's FAC Board and was received back in our office on 7/24/2017.

This has also historically been a two year contract. A four year contract has now been secured, which should reduce the need for retroactive contracts in the future. However, the Department will continue to strive for an better solution than a retroactive contract.

Your consideration in approval of this contract is greatly appreciated. If you have questions or if I can be of assistance in any way, please contact me.

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19095

Legal Entity

CLARK, COUNTY OF

Name:

**DPS-HIGHWAY PATROL** Agency Name:

Contractor Name: CLARK, COUNTY OF

Agency Code: 651 Appropriation Unit: 4713-09 Address:

LAS VEGAS METROPOLITAN POLICE

PO BOX 749509

Is budget authority

Yes

City/State/Zip

LOS ANGELES, CA 90074-9509

available?:

If "No" please explain: Not Applicable

Contact/Phone:

702-828-3956

Vendor No.:

T81026920AN

**NV Business ID:** 

Government Entity

To what State Fiscal Year(s) will the contract be charged?

2018-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

2.00 %

X Fees 30.00 % DNA Testing Fees

Federal Funds **Highway Funds** 

0.00 % 68.00 % **Bonds** Other funding 0.00 % 0.00 %

2. Contract start date:

Χ

Effective upon Board of

No

or b. other effective date

07/01/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

Yes

If "Yes", please explain

The Department requests retroactive approval for this contract due to the necessity for the contract to first be approved by Las Vegas Metro's FAC Board.

3. Termination Date:

06/30/2021

Contract term: 4. Type of contract:

4 years **Interlocal Agreement** 

Contract description:

DNA, Forensic, Toxic

5. Purpose of contract:

This is a new intrastate interlocal agreement that continues ongoing genetic marker testing (DNA), forensic laboratory analysis and toxicology laboratory analysis for the Department in accordance with NRS 176.0916 and NRS 484C.110-190.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$1,300,152.30 Other basis for payment: DNA - 300,000 Forensic - 88,000 Toxicology - 912,152,30

## II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 176.0916 requires the Parole and Probation Division to arrange for a biological specimen to be obtained from certain probationers and/or parolees, collect the fees for obtaining the biological specimens and for testing all identifying DNA information is to be submitted to the Central Repository. NRS 484C 110-190

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State of Nevada dies not have a laboratory or employees qualified to perform the services.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level User Signature Date **Budget Account Approval** mcar2 08/07/2017 14:31:46 PM **Division Approval** shoh1 08/07/2017 15:37:48 PM Department Approval mcar2 08/07/2017 16:11:46 PM Contract Manager Approval mcar2 08/07/2017 16:28:53 PM **Budget Analyst Approval** irodria9 08/08/2017 15:47:29 PM **BOE** Agenda Approval pnicks 08/09/2017 09:46:46 AM **BOE Final Approval** Pending

Brian Sandoval



James M. Wright

Patrick Conmay Interim Deputy Director

# Director's Office

555 Wright Way Carson City, Nevada 89711-0525 Telephone (775) 684-4808 • Fax (775) 684-4809

# Memorandum

DATE:

August 1, 2017

TO:

James Wells, Director, Governor's Finance Office

THRU:

Jim Rodriguez, Budget Analyst, Governor's Finance Office

FROM:

Melissa Carr, Department Contract Manager, Department of Public Safety

SUBJECT:

Retroactive Intrastate Interlocal Contract (LVMPD Forensics & DNA)

Attached is a retroactive intrastate interlocal contract between the Department of Public Safety and the Las Vegas Metropolitan Police Department (LVMPD) Forensic Laboratory.

Pursuant to the requirements set forth in NRS, the Department of Public Safety contracts with the LVMPD Forensic Laboratory to provide pertinent services including: forensic analysis of trace evidence, controlled substances, shoeprint and tire track comparison, firearms, crime scene investigation, fingerprints, and DNA analysis in various counties in southern Nevada.

Historically, this contract is retroactive even though every effort is made to ensure a smooth renewal. The contract was created 8 months prior to the termination of the old contract. Unfortunately, this contract was unable to meet deadlines for the June 2017 BOE. It had to first be approved by Las Vegas Metro's FAC Board and was received back in our office on 7/24/2017.

This has also historically been a two year contract. A four year contract has now been secured, which should reduce the need for retroactive contracts in the future. However, the Department will continue to strive for an better solution than a retroactive contract.

Your consideration in approval of this contract is greatly appreciated. If you have questions or if I can be of assistance in any way, please contact me at 775-684-4593.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 18918

Legal Entity

L 3 MOBILE VISION, INC.

Name:

**DPS-HIGHWAY PATROL** Agency Name: 651

Contractor Name: L 3 MOBILE VISION, INC.

Address:

400 Commons Way

Suite F

Appropriation Unit: 4713-13 Is budget authority

Yes

City/State/Zip

Rockaway, NJ 07866

available?:

Agency Code:

If "No" please explain: Not Applicable

Contact/Phone:

201-247-3573

Vendor No.: **NV Business ID:**  PUR0004469A NV20101441317

To what State Fiscal Year(s) will the contract be charged?

2017-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees

0.00 %

Federal Funds 0.00 % **Bonds** 

0.00 % 0.00 %

Χ Highway Funds 100.00 % Other funding

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

06/01/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

Yes

If "Yes", please explain

Unforeseen circumstances occurred while working to secure a single company to provide a fully integrated system for the car video system and the body-worn camera system. The NHP was under the impression that a new fully integrated system would be available, however it turned out that a single integrated system is not possible at this time. Unfortunately, once that became evident there was insufficient time to complete a contract extension prior the current contract's expiration.

3. Termination Date:

05/31/2021

Contract term:

4 years

4. Type of contract:

Contract

Contract description:

Communications/Media

5. Purpose of contract:

This is a new retroactive contract to continue ongoing in car video services for Nevada Highway Patrol vehicles.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$3,000,000.00

Other basis for payment: According to Attachement CC

## II. JUSTIFICATION

7. What conditions require that this work be done?

It is necessary for the Nevada Highway Patrol to be able to record incidents including traffic stops, accidents, and officer/violator triggered actions. Footage from the cameras provides assistance in adjudications cases.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state employees or agencies can provide this service

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)

Approval #: 170601 Approval Date: 06/13/2017

c. Why was this contractor chosen in preference to other?

Currently the system that is in place uses L-3 compatible equipment.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with the Nevada Highway Patrol and services have been satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level User Signature Date **Budget Account Approval** bmarti8 06/22/2017 14:28:57 PM **Division Approval** jdibasil 08/08/2017 10:18:44 AM Department Approval mcar2 08/08/2017 10:24:22 AM Contract Manager Approval 08/08/2017 10:24:25 AM mcar2 **Budget Analyst Approval** 08/09/2017 12:20:59 PM jrodrig9 **BOE** Agenda Approval 08/09/2017 16:03:02 PM pnicks

BOE Final Approval Pending



Highway Patrol Division 555 Wright Way Carson City, Nevada 89711-0525 Voice (775)-684-4867 Fax (775)-684-4879

# **MEMORANDUM**

DATE:

June 22, 2017

TO:

James Wells, Director, Governor's Finance Office

THRU:

James Rodriguez, Governor's Finance Office

FROM:

Melissa Carr, DPS Contract Management Analyst/

SUBJECT:

Retroactive Contract - L-3 Communications / Mobile Vision, Inc.

Attached is a contract between the Department of Public Safety and L-3 Communications / Mobile Vision, Inc. for which the Department is requesting retroactive approval.

L-3 Communications / Mobile Vision, Inc., has been our provider of critical In-Car Video evidence collection systems, automated video downloads, and digital video evidence management since 12/9/2008.

In an effort to extend the agreement, logistics between the vendor and contract personnel did not allow for the necessary time to complete an extension of our agreement before expiration. However, due to the fact that the vendor services, upgrades, and support are critical to In-Car Video evidence collection systems, automated video downloads, and digital video evidence management, services from the vendor were continued. The vendor services and support assure these systems will continue to run smoothly so that captured video/audio from NHP In-Car video Systems, can be produced when requested for legal purposes.

Your consideration in approval of this contract is greatly appreciated. If you have questions or concerns, please contact me at 775-684-4593. Thank you.

State of Nevada Department of Administration

**Purchasing Division** 

515 E. Musser Street, Sulta 300 Carson City, NV 89701



Brian Sandoval Governor

> Patrick Cates Director

Jefftey Haag Administrator

Purchasing	Use Only:
Approval#:	170601

# SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

# ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:

	State Agency: Dept.	State Agency:   Dept. of Public Safety - NV Highway Patrol					
	Contact Name and Title			Phone Nun		Email Address	
1a	Department of Public Safety Melissa Carr, ASO, Department of Public Safety- Amy Scaffidl, Management A		Highwa	y Patrol	(P) 775-684-48 (F) 775-684-48 (P) 775-684-44 (F) 775-684-49	167 <b>mean</b>	r@dps.siatc.ny.us Mdl@dps.statc.ny.us
	Vendor Information:						
	Identify Vendor:	L-3 Co	mmunic	ations / Mobi	le Vision, Inc.		
	Contact Name:	Steve Dehart, Regional Sales Manager					
1b	Address:	400 Commons Way Suite F, Rockaway, New Jersey, 07866					
	Telephone Number:	(201) 247-3573					
ĺ	Email Address:	steve.dehart@i3T.com					
Type of Waiver Requested – Check the appropriate type:							
1c	Sole or Single Source:		X				
	Professional Service Exen	nption:					
	Contract Information:						
	Is this a new Contract?	Maggan 2	Yes	intriamental 2	x	No	
1d	Amendment:						
	CETS:						
ļ	Term: See below: Note retroactive						
1e	One (1) Time Purchase:						
	Contract:	Start	Date:	6/01/2017	7	End Date:	5/31/2021



1f	Funding:	
	State Appropriated:	
	Federal Funds:	X
	Grant Funds:	
	Other (Explain):	

Total Estimated Value of this Service Contract, Amendment or Purchase:

\$3,000,000.00

2 Provide a description of work/services to be performed or commodity/good to be purchased:

The Department of Public Safety, Nevada Highway Patrol (DPS/NHP) was contracted (until 5/31/2017) with L-3 Communications for ongoing maintenance statewide as well as replacement of In-Car Video (ICV) and related back office storage, archive and download infrastructure systems. The (ICV) systems receive video evidence recorded from traffic stops and crash investigations which are wirelessly downloaded onto servers located at DPS/HPD offices in Carson City, Reno, Winnemucca, Elko, Las Vegas, and numerous smaller substations (Fernley, Fallon, Wells, Ely, Pahrump, etc.). The ICV systems include field recording video/audio equipment (in-car), video management equipment (servers, firewalls, and archiving sub-systems), and downloading infrastructure (wireless access points, antennas, cabling). Ongoing services provided by the vendor include system integration, video trouble shooting, remote and on-site maintenance/support, and training for agency personnel. L-3 Communications also provides legal testimony to attest to the validity and the accuracy of the equipment used in the cars.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

The existing ICV system provides video evidence activity in and around a vehicle, whether the patrol vehicle is stopped or moving as well as video downloading and management. Continuation of services provided by L-3 Communications is critical to DPS/NHP operations to defend the citizens of Nevada as well as our officers. Footage from the ICV system is routinely used as evidence in investigations and litigation as well as public records requests. The infrastructure for statewide evidence management included installation, configuration, and cabling of servers, access points; uninterruptable power supplies, firewalls, and switches to DPS/NHP specifications over several years so that our officers could efficiently and automatically download video evidence at acceptable speeds from patrol vehicles.

Denial of this sole source solicitation at this time would result in the consequence delineated in our response to question 7, require replacement of all components of current system, and would leave the Nevada Highway Patrol without maintenance, service and support to our existing back office evidence system needed for legal purposes.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

The system is unique. The L-3 Mobile-Vision, Inc. V-One All-In-One Computer, Flashback2, Flashback3 and FlashbackHD DVR, along with CycleVision, BodyVision and Interview Room products and all associated spare parts and accessories are designed and manufactured exclusively by or for L-3 Mobile-Vision, Inc. and are not available from another source. In addition, all Extended Warranty Services, repair and warranty claims are managed exclusively by L-3 Mobile-Vision. Any work performed by non-authorized personnel will void all warranties and claims.

- The Digital Evidence Series" of digital evidence management solutions and PatrolScout AV/video streaming equipment and software is a series of software and workstation/server products designed specifically, and only by L-3 Mobile-Vision, Inc. to support its Flashback2, Flashback3 and FlashbackHD digital In-Car Video solution. For L-3 to maintain the equipment (servers and RAID, etc.), they will need to be purchased through L-3 Mobile Vision directly. The series incudes versions of the Digital Evidence Pro", and Digital Evidence Viewer" that are configured with various levels of software and hardware that accommodate an agency based on fleet size and/or evidence volume. Digital Evidence Pro modules enable the following exclusive, sole source capabilities:
  - Intelligent Wireless Transfer<sup>TM</sup> leveraging multi-channel usage for high-speed transfers
  - Automated Intelligent Volume ManagementTM
  - Case Management Features

Solicitation Walver Revised: November 2016 Page 2

L3 uses a highly secure Linux based platform, greatly reducing the chances of viruses and backing.

The system also is protected through a series of patents and pending patents. The following patents, or pending patents, are part of the L-3 Communications system:

- Patent Issued 7,119,832 Wireless Microphone for Use with an In-Car Video System
- Patent Pending 11/544,837 Wireless Microphone for Use with an In-Car Video System (this is for additional claims beyond the patent above)
- Patent Issued 7,023,333 Automatic Activation of an In-Car Video Recorder using a Vehicle Speed
- Patent Pending 10/941,769 Automatic Activation of an In-Car Video Recorder using GPS Data

The following are all Patents Pending for the back end system:

- 11/526,555 Queue based volume management
- 11/526,554 Backup and recovery in a digital video evidence system
- 11/526,551 Digital video evidence case management
- 11/526,562 Remote digital video recorder administration

Were alternative services or commodities evaluated? Check One.

- 11/526,563 Chain of Custody documentation in a Digital Evidence Management System
- 11/526.556 Digital Evidence management system using an Agency Server
- 11/581,228 Dynamically Load Balancing Data transmission using one or more Access Points (wireless download management)

Yes:

x

No:

As a result of the patented aspects of the existing system, there is no solution comparison to other systems. It is in the best interest of the State to continue the contractual relationship with L-3 Communications. Due to the patented or patent pending functionality of the current system, denial of this sole source solicitation would require replacement of all or nearly all components of the current system for which approximately \$5,000,000 has been invested to date. This would result in unnecessary costs and inefficiency to the State.

		a. <u>If yes</u> , what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.								
	5	While the state and DPS/NHP requested and received pricing for an integrated in-car and body worn video system from the vendor selected to provide body worn cameras, the rollout of the ICV system portion of their system meeting our unique functional and technical requirements including timely automatic downloading of video evidence from our patrol vehicles to on-site, cloud, or hybrid (on-site/cloud) based servers is untested and not eminent in the near term (2-4 years). A gradual divesture of the existing system and implementation of a piloted and proven replacement that integrates to the existing body worn video systems is the goal of the NHP. Rushing the implementation of an integrated Body-Worn / ICV system would be cost prohibitive and result in overlapping and duplication of equipment, license fees, storage costs, and state personnel time to facilitate a hasty implementation and divesture of the existing ICV system. A phased, planned and coordinated effort is preferred by the NHP.								
		b. If not, why were alternatives not evaluated?  NA								
	·· ·									
		One. Note: If your pro	evious purclu	ice or commodity in the past? Chec use(s) was made via solicitation revious waivers <u>MUST</u> accompany th	Voc.	x	No:			
	6	a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:								
						ocureme H. Waive				

Start and End Dates

12/9/2008	6/30/2010	\$2,500,000	Original Contract	RFP#1713
12/9/2008	06/30/2012	\$2,500,000	Amend I – Add time only	
12/9/2008	06/30/2012	\$3,260,000	Amend 2 - Add Authority \$760,000	
12/9/2008	11/30/2012	\$3,260,000	Amend 3 - Extend termination date	
12/9/2008	05/31/2013	\$3,260,000	Amend 4 - Extend termination date	
12/9/2008	05/31/2017	\$6,260,000	Amend 5 -Add Authority and time	

# What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

If this waiver request is denied, the division would suffer a lapse in existing software and hardware support services jeopardizing the collection of and management of ICV evidence. The L3 system is proprietary, and video that has been collected while the system is operational will need to be maintained for evidentiary purposes needed by District Attorney Offices, public defenders, and private attorneys. Please note that NHP must retain video evidence for required retention periods based on the nature of each infraction (felony cases, gross misdemeanor cases, etc.). Leaving the NHP without the critical functionality of the existing system is not acceptable at this point. Additional potential consequences of a lapse in services include, but are not limited to:

- > Unnecessary costs to replace all existing in-car camera systems without the development and rollout of needed infrastructure.
- Inefficient systems resulting from hastily replacing nearly all components of the current system without the necessary time to replicate existing functionality and develop an infrastructure necessary to efficiently download video automatically from patrol vehicles.
- Exposure to the risk of system failure resulting from out-of-life archiving equipment, servers, and patrol vehicle cameras. (Note: The 2017 legislature approved an NHP decision unit requesting replacement of L3 In-Car Video (ICV) back office sub-system components to support our normal replacement schedule. Lifecycle and warranty expiration of the most substantial items will occur in FY 2018 and FY2019).
- Inability to provide an effectively supported ICV back office evidence management system including Digital Evidence Pro (DE-Pro, servers, robotic BluRay DVD burners, RAID Controllers with hard drives and proprietary software including support and upgrades in executing our mission and jeopardize DUI, accident, interrogation, etc., video and audio to be utilized as evidence District Attorney Offices, public defenders, private attorneys, command staff, and the Office of Professional Responsibility. The cost effectiveness of the L3 ICV system, including the DE Pro sub-system, is well established even when not quantifying risk mitigation. A system failure, in any region, is unacceptable. Multiple system failures are certain to cost the NHP more than the replacement cost and the likelihood of some failures, without replacement, is high.
- Loss of evidence, corrupt evidence, inability to gather evidence in addition to potential system failure for one, or more regions. Worst-case scenario of a failed system would additionally include the resulting retrofit/repair costs and lost evidence and/or labor associated with system downtime.
- > Increased risk and liability if there is no video evidence to defend against officer complaints.
- > Increased cost associated from damaged, failing and failed system components (a current system of return and replacement is in place)

# What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

The current contract is the result of RFP#1713 facilitated by the State Purchasing Division.

Due to patented or patent pending functionality of the current system, any solicitation and resulting contract with a different vendor would require replacement of nearly all components of the current system. Our plan is to eventually switch to a company that can provide an integrated system, however the implementation for that could take up to four years to complete. We need to keep the contract with L-3 Communications in place until we are prepared to fully transfer to a company that provides an integrated solution that is carefully and diligently designed and tested.

9	Will this purchase obligate the State to this vendor for future			
	purchases? <u>Before selecting your answer, please review information</u> included on Page 2, Section 9 of the instructions.	Yes:	x	No:
	a. If yes, please provide details regarding future obligations or needs.			<u>       </u>
	Yes, until a customized and tested integrated solution (meeting our require	rements)	becom	es available.
	The division is requesting approval for a new agreement and could possible	oly reque	st addi	tional
<u> </u>	contracts to meet retention schedules of evidence.		_	
	gning below, I know and understand the contents of this Solicitation Waiver R that all statements are true and correct.	kequest a	nd Justi	fication and
Age	ncy Representative Initiating Request			
	ny Scaffich		. 4	
Prin	t Name of Agency Representative Initiating Request		ک ما Date	
7	Some 2. Chla		6-9	-17
Sign	ature of Agency Head Authorizing Request			
A	ennis S. Osbon		6-0	1-[7
Prin	Name of Agency Head Authorizing Request		Date	
or in reque	SE NOTE: In an effort to avoid possible conflict with any equipment, system place by the State of Nevada or to assist in our due diligence, State Purchasing st from another agency or entity. The signature below indicates another agency nation you provided. This signature does not exempt your agency from any quired.	may soli y or enti	cit a rev ty has r	iew of your eviewed the
Naп	e of agency or entity who provided information or review:			
2 76416				
Rep	resentative Providing Review			
Prin	Name of Representative Providing Review	<del></del> -	Date	

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

Administrator, Purphasing Division or Designee

15-15-XII

#### **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 16169 Amendment 2

Number: Legal Entity

JOHN C. FROMMER

Name:

Agency Name: **DEPARTMENT OF WILDLIFE** Contractor Name: **JOHN C. FROMMER** 

Agency Code: 702 Address: JOHN MULL'S ROAD KILL GRILL

Appropriation Unit: 4462-15 3730 THOM BLVD

Is budget authority Yes City/State/Zip LAS VEGAS, NV 89130

available?:

If "No" please explain: Not Applicable Contact/Phone: JOHN FROMMER 702/645-1200

Vendor No.: T29009492A NV Business ID: NV20101579694

To what State Fiscal Year(s) will the contract be charged? 2015-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 General Funds
 0.00 %
 Fees
 0.00 %

 Federal Funds
 50.00 %
 Bonds
 0.00 %

Highway Funds 0.00 % X Other funding 50.00 % Sportsmen

Agency Reference #: 15-10

2. Contract start date:

X

a. Effective upon Board of No or b. other effective date 01/01/2015

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive?

If "Yes", please explain

#### Not Applicable

3. Previously Approved 01/30/2019

Termination Date:

Contract term: 4 years and 30 days

4. Type of contract: Contract

Contract description: Volunteer Dinner

5. Purpose of contract:

This is the second amendment to the original contract which provides catering for the Hunter Education Volunteer Instructor Academy. This amendment increases the maximum amount from \$37,170 to \$60,240 to adjust the contract authority to reconcile to the original scope of work.

#### 6. CONTRACT AMENDMENT

		Trans \$	Info Accum \$	Action Accum \$	Agenda
1.	The max amount of the original contract:	\$19,370.00	\$19,370.00	\$19,370.00	Yes - Info
	a. Amendment 1:	\$17,800.00	\$17,800.00	\$37,170.00	Yes - Info
2.	Amount of current amendment (#2):	\$23,070.00	\$23,070.00	\$60,240.00	Yes - Action
3.	New maximum contract amount:	\$60,240.00			

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Annual training event for volunteer Hunter and Outdoor Education Instructors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized equipment, certificates, and permits needed.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

John Mull's Road Kill Grill Renissance Catering Famous Daves

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Remote location for activity limited contractor, other contractors were cost prohibited, or unable to accommodate the needed service for this contract.

d. Last bid date:

10/06/2014

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor is currently under contract with NDOW and has satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	06/28/2017 13:08:51 PM
Division Approval	kdailey	07/07/2017 15:55:34 PM
Department Approval	eobrien	07/14/2017 08:42:07 AM
Contract Manager Approval	dwendell	07/17/2017 15:00:19 PM
Budget Analyst Approval	hfield	07/27/2017 16:50:47 PM
BOE Agenda Approval	cmurph3	08/01/2017 11:22:22 AM

**CONTRACT SUMMARY** 

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19084

Legal Entity INTERMOUNTAIN TURBINE

Name: SERVICES, INC.

Agency Name: DEPARTMENT OF WILDLIFE Contractor Name: INTERMOUNTAIN TURBINE

SERVICES, INC.

Agency Code: 702 Address: 270 SOUTH 1060 WEST

Appropriation Unit: 4464-23

Is budget authority
Yes
City/State/Zip
LINDON, UT 84042-1600

available?:

If "No" please explain: Not Applicable Contact/Phone: 801/785-9898

Vendor No.: T27039270

NV Business ID: NV20171472807

To what State Fiscal Year(s) will the contract be charged? 2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % X Fees 100.00 % Sportsmen

Federal Funds 0.00 % Bonds 0.00 % Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: 18-02 RFP #3458TB

2. Contract start date:

a. Effective upon Board of Yes or b. other effective date: NA

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive?

If "Yes", please explain

Not Applicable

3. Termination Date: **09/11/2021** 

Contract term: 4 years and 11 days

4. Type of contract: Contract

Contract description: Heli Engine Maint

5. Purpose of contract:

This is a new contract to provide scheduled and unscheduled helicopter maintenance, parts and hardware for the Honeywell HTS900 engine and associated engine accessories.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$300,000.00 Other basis for payment: As invoiced by the Contractor and approved by the State

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The agency cannot perform all the necessary maintenance on the engine.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the necessary certifications to perform the work.

9. Were quotes or proposals solicited?

Was the solicitation (RFP) done by the Purchasing Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Reeder Flying

Intermountain Turbine Services

Heliwild

Contract #: 19084 Page 1 of 2 **52** 

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3458, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

06/22/2017

Anticipated re-bid date:

06/22/2021

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rick Thielman, Chief Pilot Ph: 775-687-6727

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	08/03/2017 15:10:19 PM
Division Approval	kdailey	08/04/2017 12:05:13 PM
Department Approval	eobrien	08/04/2017 13:23:32 PM
Contract Manager Approval	dwendell	08/04/2017 14:01:48 PM
Budget Analyst Approval	cpalme2	08/14/2017 10:39:27 AM
BOE Agenda Approval	cmurph3	08/14/2017 11:06:56 AM
BOE Final Approval	Pending	

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19055

Legal Entity

BENEFICIAL DESIGNS, INC.

Name:

**DCNR - PARKS DIVISION** Agency Name:

704

Contractor Name:

BENEFICIAL DESIGNS, INC.

Address:

**PO BOX 69** 

Appropriation Unit: 4103-77

Is budget authority

Yes

City/State/Zip

MINDEN, NV 89423-0069

available?:

Agency Code:

If "No" please explain: Not Applicable

Contact/Phone:

Peter Axelson 775/783-8822

Vendor No.: **NV Business ID:**  T81100322A NV20001468715

2018

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 % Federal Funds 100.00 % **Bonds** 0.00 % Highway Funds 0.00 % Other funding 0.00 %

2. Contract start date:

X

a. Effective upon Board of

Yes or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

No

If "Yes", please explain

Not Applicable 3. Termination Date:

03/19/2018

Contract term:

199 days

4. Type of contract:

Contract

Contract description:

**Trail Assessment** 

5. Purpose of contract:

This is a new contract to assess and map approximately 80 miles of trail at five parks. The trail assessments will show amenities such as restrooms, parking, picnic areas and campsites.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$88.002.00

### II. JUSTIFICATION

7. What conditions require that this work be done?

The lack of trail map information at five state parks.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Parks staff do not have the equipment or expertise to assess and map the trails.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

They were the only qualified bidder.

d. Last bid date: Anticipated re-bid date:

53 Contract #: 19055 Page 1 of 2

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Janice Keillor, Parks & Recreation Program Manager Ph: 775-684-2787

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	07/27/2017 14:40:33 PM
Division Approval	sdecrona	07/27/2017 14:40:36 PM
Department Approval	sdecrona	08/02/2017 10:37:39 AM
Contract Manager Approval	sdecrona	08/02/2017 10:37:45 AM
Budget Analyst Approval	cpalme2	08/07/2017 15:02:37 PM
BOE Agenda Approval	cmurph3	08/09/2017 08:13:37 AM
BOE Final Approval	Pending	

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 19033

Legal Entity U.S. Department of the Interior, U.S.

Name: Geological Survey

**DCNR - DIVISION OF WATER** Contractor Name: U.S. Department of the Interior, U.S. Agency Name: **RESOURCES** 

Geological Survey

2730 Deer Run Road Agency Code: 705 Address:

Appropriation Unit: 4157 - All Categories

Is budget authority Yes City/State/Zip Carson City, NV 89701

available?:

If "No" please explain: Not Applicable Contact/Phone: Steven N. Berris 775-887-7600

> Vendor No.: T80838030

**NV Business ID:** Governmental Entity

2018-2020 To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 % Federal Funds 0.00 % **Bonds** 0.00 %

Highway Funds 0.00 % X Other funding 100.00 % Pass through funds

Contract start date:

a. Effective upon Board of No or b. other effective date 10/01/2017

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? No

If "Yes", please explain

#### Not Applicable

3. Termination Date: 09/30/2019

Contract term: 1 year and 364 days

Other (include description): Joint Funding Agreement 4. Type of contract:

**Hydrologic Study** Contract description:

5. Purpose of contract:

This is a new joint funding agreement that continues to provide hydrologic monitoring along the Carlin Trend within the Humboldt River Region.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$358,300.00

Payment for services will be made at the rate of \$44,788.00 per quarter

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The data collection and monitoring are necessary to document hydrologic conditions and the effects of activities of the major water users in the study area.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The U.S. Geological Survey has the scientists, equipment and expertise to provide the products and services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

54 Contract #: 19033 Page 1 of 2

The U.S. Geological Survey has the necessary equipment in place and experience in delivering the desired product. The State Engineer is authorized to enter into agreements with the U.S. Geological Survey under NRS 532.170.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division has executed many agreements with the U.S. Geological Survey that have resulted in products widely used by governmental agencies and the public. The results have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- Not Applicable
- Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:

Matthew Dillon, Water Resource Specialist Ph: 775-684-2856

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	bkordono	07/21/2017 11:23:43 AM
Division Approval	bkordono	07/21/2017 11:23:48 AM
Department Approval	kwilliam	07/26/2017 10:04:02 AM
Contract Manager Approval	bkordono	07/26/2017 13:07:30 PM
Budget Analyst Approval	cpalme2	07/28/2017 10:31:06 AM
BOE Agenda Approval	cmurph3	07/28/2017 13:38:00 PM
BOE Final Approval	Pending	

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 18011 Amendment 1

Number:

Legal Entity PAC WEST HELICOPTERS, INC.

Name:

Agency Name: DCNR - FORESTRY DIVISION Contractor Name: PAC WEST HELICOPTERS, INC.

Address: 16607 CLEAR CREEK RD

Appropriation Unit: 4196-10

706

Is budget authority Yes City/State/Zip REDDING, CA 96001-5129

available?:

Agency Code:

If "No" please explain: Not Applicable Contact/Phone: ROGER GAGNON 530/241-2402

Vendor No.: T29033416

NV Business ID: NV20111359312

To what State Fiscal Year(s) will the contract be charged? 2017-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 X
 General Funds
 100.00 %
 Fees
 0.00 %

 Federal Funds
 0.00 %
 Bonds
 0.00 %

 Highway Funds
 0.00 %
 Other funding
 0.00 %

Agency Reference #: NDF17-001

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **09/15/2016** 

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved 08/31/2020

Termination Date:

Contract term: 3 years and 351 days

4. Type of contract: Contract

Contract description: Helicopter Repair

5. Purpose of contract:

This is the first amendment to the original contract which provides helicopter repair (non-engine) services. This amendment increases the maximum amount from \$150,000 to \$425,000 due to an increased volume of repairs related to a greater than expected use under extreme circumstances and fleet age.

#### 6. CONTRACT AMENDMENT

		Trans \$	Info Accum \$	Action Accum \$ Agenda
1.	The max amount of the original contract:	\$150,000.00	\$150,000.00	\$150,000.00 Yes - Action
2.	Amount of current amendment (#1):	\$275,000.00	\$275,000.00	\$275,000.00 Yes - Action
3.	New maximum contract amount:	\$425,000.00		

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Helicopters are an integral part of fire fighting. The Nevada Division of Forestry must keep the division's helicopters in top condition at all times. Additionally, the Federal Aviation (FAA) requires that all aircraft be under a maintenance program to insure airworthiness. An overhaul schedule has been established to repair or replace major components prior to failure. The vendor shall work in conjunction with the division to insure the overhaul schedule is maintained for all division helicopters.

The Nevada Division of Forestry Air Operations personnel do not have the necessary skill and tools to perform helicopter repairs of this specific nature.

9. Were quotes or proposals solicited?

Yes Yes

Was the solicitation (RFP) done by the Purchasing

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Pac West Helicopters Eagle Copters Whisper Jet

Advanced Helicopter

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3246, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

03/22/2016

Anticipated re-bid date:

03/01/2020

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nο

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor currently has a contract for helicopter repair with the Division of Forestry. The quality of work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date

 Budget Account Approval
 jkidd
 07/19/2017 07:40:14 AM

 Division Approval
 dprather
 07/19/2017 16:14:22 PM

 Department Approval
 dprather
 07/19/2017 16:14:26 PM

 Contract Manager Approval
 Idunn
 07/20/2017 15:34:20 PM

 Budget Analyst Approval
 cpalme2
 07/25/2017 16:08:21 PM

Contract #: 18011 Page 2 of 3 **55** 

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19056

Legal Entity

PRIME TURBINES, LLC

Name:

**DCNR - FORESTRY DIVISION** Agency Name:

Contractor Name:

PRIME TURBINES, LLC

Agency Code: 706 Address:

**1615 DIPLOMAT DR., STE 120** 

Appropriation Unit: 4196-10

Is budget authority

City/State/Zip

**CARROLLTON, TX 75006-8392** 

available?:

If "No" please explain: Not Applicable

Contact/Phone: Vendor No.:

480-685-5964 T27038430

**NV Business ID:** 

NV20151505898

To what State Fiscal Year(s) will the contract be charged?

Yes

2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

0.00 % 0.00 % Fees

Other funding

0.00 % 0.00 %

General Funds Federal Funds Highway Funds

0.00 %

**Bonds** 

100.00 % Fire Supression Funds

Agency Reference #: NDF18-002

2. Contract start date:

Effective upon Board of

Yes or b. other effective date:

X

NA

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

If "Yes", please explain

Not Applicable

09/11/2021

No

3. Termination Date: Contract term:

4 years and 11 days

4. Type of contract:

Contract **Helicopter Engine** 

5. Purpose of contract:

Contract description:

This a new contract to provide helicopter engine repair and maintenance on Honeywell T53 engines.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$800,000.00

#### JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry (NDF) operates three (3) UH-1H surplus military helicopters for state wildland fire protection. The FAA requires that all aircraft be under a maintenance program to insure air worthiness. Under this requirement and working with the manufacturer, an engine overhaul schedule has been established to repair or replace major components prior to failure. This contract will provide quicker turnaround on repairs associated with its Honeywell/Lycoming T53 Series helicopter engines, resulting in a higher percentage of aircraft available throughout the fire season.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDF employees do not have the expertise and/or training to perform the type of repair work required under this contract.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Mint Turbines Ozark Aeroworks CAPPSCO International Prime Turbines

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3439 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

No

d. Last bid date: Anticipated re-bid date: 01/01/2021

10. Does the contract contain any IT components?

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor is currently under contract for this service with the Division of Forestry.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

#### Foreign LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Tom Knight, Aviation Services Officer Ph: 775-782-1422

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	jkidd	08/07/2017 12:44:41 PM
Division Approval	dprather	08/07/2017 13:45:40 PM
Department Approval	dprather	08/07/2017 13:45:44 PM
Contract Manager Approval	ldunn	08/07/2017 14:52:35 PM
Budget Analyst Approval	cpalme2	08/14/2017 10:24:09 AM
BOE Agenda Approval	cmurph3	08/14/2017 11:11:46 AM
BOE Final Approval	Pending	

#### **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 14514 Amendment 3

Number: Legal Entity

PRIME TURBINES, LLC

Name:

Agency Name: FORESTRY DIVISION Contractor Name: PRIME TURBINES, LLC

Agency Code: 706 Address: 1615 DIPLOMAT DRIVE, STE 120

Appropriation Unit: 4196-10

Is budget authority Yes City/State/Zip CARROLLTON, TX 75006-8392

available?:

If "No" please explain: Not Applicable Contact/Phone: KURT CURTIS 972/406-2120

Vendor No.:

NV Business ID: NV20151505898

To what State Fiscal Year(s) will the contract be charged? 2014-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 General Funds
 0.00 %
 Fees
 0.00 %

 Federal Funds
 0.00 %
 Bonds
 0.00 %

Highway Funds 0.00 % X Other funding 100.00 % Fire Suppression Funds

Agency Reference #: NDF13-016

2. Contract start date:

a. Effective upon Board of No or b. other effective date 07/10/2013

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive?

If "Yes", please explain

Not Applicable

3. Previously Approved 10/31/2017

Termination Date:

Contract term: 4 years and 114 days

4. Type of contract: Contract

Contract description: Helicopter Eng Rpr

5. Purpose of contract:

This is the third amendment to the original contract which provides helicopter engine repair services. This amendment increases the maximum amount from \$350,000 to \$750,000 due to the increased volume of repairs.

#### 6. CONTRACT AMENDMENT

		Trans \$	Info Accum \$	Action Accum \$	Agenda
1.	The max amount of the original contract:	\$400,000.00	\$400,000.00	\$400,000.00	Yes - Action
	a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
	b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
2.	Amount of current amendment (#3):	\$350,000.00	\$350,000.00	\$350,000.00	Yes - Action
3.	New maximum contract amount:	\$750,000.00			

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry (NDF) operates three (3) UH-1H surplus military helicopters for state wildland fire protection. The FAA requires that all aircraft be under a maintenance program to insure air worthiness. Under this requirement and working with the manufacturer, an engine overhaul schedule has been established to repair or replace major components prior to failure. This contract will provide quicker turnaround on repairs associated with its Honeywell/Lycoming T53 Series helicopter engines, resulting in a higher percentage of aircraft available throughout the fire season.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDF employees do not have the expertise and/or training to perform the type of repair work required under this contract.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Cappsco Interational Corp. Budney Overhaul & Repair, Ltd. Timken Aftermarket Solutions

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP#2036, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

10/04/2012

Anticipated re-bid date:

01/15/2017

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

jkidd

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

**Budget Account Approval** 

20. Contract Status:

**Contract Approvals:** 

Approval Level User

Signature Date

07/20/2017 07:32:26 AM

Contract #: 14514 Page 2 of 3 **57** 

Division Approval	dprather	07/20/2017 09:13:50 AM
Department Approval	dprather	07/20/2017 09:14:01 AM
Contract Manager Approval	ldunn	07/25/2017 07:52:39 AM
Budget Analyst Approval	cpalme2	07/25/2017 16:25:56 PM
BOE Agenda Approval	cmurph3	07/26/2017 10:10:54 AM

#### **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 17020 Amendment 1

Number: Legal Entity

BROADBENT & ASSOCIATES, INC.

Name:

Agency Name: DCNR - ENVIRONMENTAL Contractor Name: BROADBENT & ASSOCIATES, INC.

**PROTECTION** 

Agency Code: 709 Address: 5450 LOUIS LANE # 101

Appropriation Unit: 3186-78

Is budget authority Yes City/State/Zip RENO, NV 89511-1832

available?:

If "No" please explain: Not Applicable Contact/Phone: Douglas Guerrant 775/322-7969

Vendor No.: T80989610B NV Business ID: NV19891031637

Info Accum ¢

Action Accum ¢

\ aondo

To what State Fiscal Year(s) will the contract be charged? 2016-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 General Funds
 0.00 %
 Fees
 0.00 %

 Federal Funds
 100.00 %
 Bonds
 0.00 %

 Highway Funds
 0.00 %
 Other funding
 0.00 %

Agency Reference #: RFP 3197

2. Contract start date:

a. Effective upon Board of No or b. other effective date 10/13/2015

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved 09/30/2017

Termination Date:

Contract term: 2 years and 353 days

4. Type of contract: Contract

Contract description: Nevada Circuit Rider

5. Purpose of contract:

This is the first amendment to the original contract which provides on-site technical assistance and training to wastewater treatment plant operators and managers under the Nevada Circuit Rider Program. This amendment extends the termination date from September 30, 2017 to September 30, 2018 and increases the maximum amount from \$184,000 to \$276,000 due to the continued need for these services.

Trans ¢

#### 6. CONTRACT AMENDMENT

		παπο φ	iiiio Accuiii ş	Action Accum \$	Agenda
1.	The max amount of the original contract:	\$184,000.00	\$184,000.00	\$184,000.00	Yes - Action
2.	Amount of current amendment (#1):	\$92,000.00	\$92,000.00	\$92,000.00	Yes - Action
3.	New maximum contract amount:	\$276,000.00			
	and/or the termination date of the original contract has changed to:	09/30/2018			

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This project will provide on-site technical assistance and training to Nevada wastewater treatment plant operators and managers by an experienced certified wastewater operator with at least a Nevada Grade III certification.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

a. List the names of vendors that were solicited to submit proposals (include at least three):

This is a specialized service that requires specially trained and certified individuals to perform these services

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Division?

Yes

b. Soliciation Waiver: **Not Applicable** 

Pursuant to RFP #3197, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

06/03/2015

c. Why was this contractor chosen in preference to other?

Anticipated re-bid date:

06/03/2017

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Broadbent contracted with the Nevada Division of Environmental Protection from May 2013 through June 2015. The level of service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract: No

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

17. a. Does the contractor have a current Nevada State Business License (SBL)?

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level User Signature Date

08/15/2017 15:57:38 PM **Budget Account Approval** randrews **Division Approval** bholmgre 08/15/2017 16:05:54 PM **Department Approval** 08/15/2017 16:14:58 PM icarr Contract Manager Approval 08/15/2017 16:15:53 PM ssimpso2

Contract #: 17020 Page 2 of 3 58

Budget Analyst Approval BOE Agenda Approval

cpalme2 cmurph3 08/15/2017 17:06:05 PM 08/16/2017 13:51:17 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 18997

Legal Entity

SOTO, FRANCISCO J

Name:

**B&I - ATHLETIC COMMISSION** Agency Name: 749

Contractor Name:

SOTO, FRANCISCO J

Address:

**5966 TOPAZ STREET** 

Appropriation Unit: 3952-04

Is budget authority

Yes

City/State/Zip

LAS VEGAS, NV 89120

available?:

Agency Code:

If "No" please explain: Not Applicable

Contact/Phone:

702/335-5409

Vendor No.:

T32000422

**NV Business ID:** 

NV20111359866

To what State Fiscal Year(s) will the contract be charged?

2017-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

X Fees

X

90.00 % ATHLETIC COMMISSION GATE FEES

Federal Funds Highway Funds 0.00 % 0.00 % **Bonds** 

0.00 %

10.00 % AMATEUR BOXING PROGRAM TICKET

SURCHARGE

Contract start date:

a. Effective upon Board of

No

or b. other effective date

Other funding

07/01/2016

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive?

If "Yes", please explain

The prior Chief Inspector stepped down from the position at the end of May 2016. Mr. Soto began transitioning into the role of Chief Inspector during this time. The Commission unanimously appointed Mr. Soto Chief Inspector at the June 21, 2016 meeting, and he began fully carrying out the duties of the position for the Commission in good faith in July 2016.

3. Termination Date:

06/30/2018

Contract term:

1 year and 364 days

4. Type of contract:

Contract

Contract description:

**Specialty Services** 

5. Purpose of contract:

This is a new contract to provide Chief Inspector services during weigh-ins and events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$40,000.00

Payment for services will be made at the rate of \$1,500.00 per MONTH

#### II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Weigh-ins and events occur on evenings, weekends, and holidays. The Commission has a limited staff and would incur overtime in trying to fulfill these obligations.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Exempt (Per statute)

c. Why was this contractor chosen in preference to other?

The vendor has knowledge of the rules and regulations of unarmed combat and has been previously contracted with the Athletic Commission. Performance is satisfactory.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level Signature Date User 07/14/2017 15:13:34 PM **Budget Account Approval** avance **Division Approval** avance 07/14/2017 15:13:36 PM 07/14/2017 16:34:32 PM **Department Approval** jhanse4 Contract Manager Approval avance 08/03/2017 12:24:45 PM **Budget Analyst Approval** 08/16/2017 16:53:34 PM aurruty **BOE** Agenda Approval Ifree1 08/21/2017 09:15:31 AM **BOE Final Approval** Pending

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## BRIAN SANDOVAL Governor

# STATE OF NEVADA DEPARTMENT OF BUSINESS AND INDUSTRY ATHLETIC COMMISSION

Bob Bennett Executive Director

Chairman: Anthony Marnell Members: Staci Alonso, Skip Avansino, Dr. J. Daniel Carpenter

#### **MEMORANDUM**

From: Bob Bennett

**Executive Director** 

*Date:* August 16, 2017

Subject: Contract 18997 – Soto, Francisco

Please be advised that the above-referenced contract includes a retroactive effective date, e.g., work commenced prior to the Board of Examiners' approval date. This is the result of the prior Chief Inspector stepped down from the position at the end of May 2016. Mr. Francisco Soto began transitioning into the role of Chief Inspector during this time.

The Commission unanimously appointed Mr. Soto to the Chief Inspector position at the June 21, 2016 meeting, and he began fully carrying out the duties of the position for the Commission in July 2016. Mr. Soto has been performing these duties in good faith, and his performance has exceeded the expectations of the Athletic Commission administration.

The delay in updating Mr. Soto's contract upon his promotion to Chief Inspector is the result of an oversight on the part of the Nevada Athletic Commission. At the time of his promotion, Mr. Soto was already under contract at the rate of pay for a standard Inspector, and agency staff failed to realize that a new contract needed to be signed to provide for the salary increase associated with his new position. Upon approval of this new contract (#18997), Mr. Soto's prior contract (#16870) will be cancelled.

We respectfully request that his contract be approved with the retroactive date. Thank you.

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19115

Legal Entity American Automobile Association of N.

Name: California, Nevada & Utah

**DEPARTMENT OF MOTOR** Contractor Name: American Automobile Association of Agency Name: **VEHICLES** 

N. California, Nevada & Utah

Agency Code: 810 Address: 1900 Powell Street. Suite 1200

Appropriation Unit: 4735-04

Is budget authority Yes City/State/Zip Emeryville, CA 94608

available?:

If "No" please explain: Not Applicable Contact/Phone: John Cruger 510-596-3826

Vendor No.:

**NV Business ID:** NV19691002311

2018-2019 To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 % Federal Funds 0.00 % **Bonds** 0.00 %

Highway Funds 0.00 % X Other funding 100.00 % No Cost

Contract start date:

a. Effective upon Board of **Yes** or b. other effective date: NA

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 09/28/2018

Contract term: 1 year and 27 days

**Contract** 4. Type of contract:

Contract description: Specialty Services

5. Purpose of contract:

This is a new pilot contract to provide registration and titling transactions in AAA offices within Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$0.01

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The purpose of this contract is to provide our customers with an additional alternative option for doing DMV business.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These services are currently being provided at DMV offices. This contract is being implemented in hopes to improve customer service to the motoring citizens of Nevada.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

60 Contract #: 19115 Page 1 of 2

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes-Currently contracted with the DMV-Service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Pete Olson, Management Analyst 3 Ph: 775-684-4960

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	jgrimmer	08/15/2017 12:32:10 PM
Division Approval	jgrimmer	08/15/2017 12:32:15 PM
Department Approval	cmunoz	08/15/2017 12:41:52 PM
Contract Manager Approval	hazevedo	08/15/2017 15:35:00 PM
Budget Analyst Approval	pnicks	08/17/2017 09:14:12 AM
BOE Agenda Approval	pnicks	08/17/2017 09:14:16 AM
BOE Final Approval	Pending	

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#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19079

Legal Entity

ALLIANCE ENTERPRISES INC

Name:

**DETR - REHABILITATION DIVISION** Agency Name:

Contractor Name: ALLIANCE ENTERPRISES INC

Address:

**2980 CENTER DR STE 200** 

Appropriation Unit: 3265-27

Is budget authority

Yes

City/State/Zip

**DUPONT, WA 98327-7806** 

available?:

Agency Code:

If "No" please explain: Not Applicable

901

Contact/Phone:

360/456-7000

Vendor No.:

T29039304

**NV Business ID:** 

NV20121142268

To what State Fiscal Year(s) will the contract be charged?

2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds X Federal Funds

21.30 %

Fees

0.00 %

Highway Funds

78.70 % 0.00 %

**Bonds** Other funding 0.00 %

Agency Reference #:

3088-22-REHAB

0.00 %

2. Contract start date:

Effective upon Board of

Yes or b. other effective date:

NA

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

No

If "Yes", please explain

**Not Applicable** 

06/30/2022

3. Termination Date: Contract term:

4 years and 303 days

4. Type of contract:

Contract

Contract description:

**Software Upgrade** 

5. Purpose of contract:

This is a new contract to provide the upgrade to the existing Rehabilitation Automated Information System of Nevada to comply with new federal regulations required by the Workforce Innovation and Opportunity Act of July 2014.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$2,897,796.00

Other basis for payment: Upgrade Implementation \$1,826,441.00. (See Attachment AA, Appendix B: Invoice Schedule for Deliverable Breakout) by June 30, 2019, Maintenance Support (7/1/19 thru 6/30/20) \$339,869.00 per 7/1/19 Invoice. Maintenance Support (7/1/20 thru 6/30/21) \$356,779.00 per 7/1/20 Invoice. Maintenance Support (7/1/21 thru 6/30/22) \$374,707.00 per 7/1/21 Invoice.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The existing Vocational Rehabilitation system (RAISON) must be upgraded to comply with new federal regulations required by Workforce Innovation and Opportunity Act (WIOA) of July 2014.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or the software capabilities to perform these analytics required through the RAISON system.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

Contract #: 19079 Page 1 of 2 a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)

Approval #: 170702 Approval Date: 06/16/2017

c. Why was this contractor chosen in preference to other?

This vendor is a sole source vendor for the Vendor Contribution Assessment (VCA) software needed for the RAISON system and has filed for a patent for this software.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

Yes

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor is performing this service for other State's Rehabilitation Divisions and service has been reported as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Walter Cuneo, Management Analyst II Ph: 775-687-6864

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	dohl0	08/04/2017 11:55:28 AM
Division Approval	dohl0	08/04/2017 11:55:32 AM
Department Approval	dohl0	08/04/2017 11:55:36 AM
Contract Manager Approval	dohl0	08/04/2017 11:55:41 AM
EITS Approval	rkeith	08/07/2017 07:12:28 AM
Budget Analyst Approval	tgreenam	08/09/2017 11:25:52 AM
BOE Agenda Approval	pnicks	08/09/2017 15:56:45 PM
BOE Final Approval	Pending	

State of Nevada Department of Administration

**Purchasing Division** 

515 E. Musser Street, Suite 300 Carson City, NV 89701



Brian Sandoval Governor

> Patrick Cates Director

Jeffrey Haag Administrator

Purchasing	Use Only:
Approval#:	170702

## SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

## ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:									
1a	State Agency: Department of Employment, Training and Rehabilitation									
	Contact Name and Title			Phone	e Number	Em	ail Address			
	Walter Cuneo, Management An		ent Ana	ilyst II	775-6	687-6864	wlcune	eo@nvdetr.org		
	T									
	Vendor Information:									
	Identify Vendor:				Enterprises Inc.					
				Vendy Massey						
1b	Address: 2980 Cen				uite 200, Du	Pont, WA 98.	327			
	Telephone Number: (360) 456									
	Email Address:	ı	Wend	<u>dy.Mass</u>	sey@allia	nceenterpris	es.com			
· · · · · · ·	Type of Waiver I	Pennest	ed _ C	heck th	ie annro	nriata tuna:				
1c	Type of Waiver Requested – Check Sole or Single Source:		XX							
10	Professional Service Exemption:			<i>x</i>						
i										
	Contract Information:									
	Is this a new Contract? Ye		Yes	Yes XX · No						
1d	Amendment: #		#							
	CETS: #		#							
·····										
_	Term:									
1e	One (1) Time Pure	chase:	- C.	- T	77	,	15.15			
	Contract:		Star	t Date:	Upon 2	<i>Approval</i>	End Da	ite: June	2022	
1	Funding:									
İ	State Appropriated	1· X	XX							
1f	Federal Funds:	111								
	Grant Funds:			***************************************						
ŀ	Other (Explain):					11 111 11				
	<u> </u>	l			· · · · · · · · · · · · · · · · · · ·					
1	Total Estimated	Value o	f <u>this</u> S	Service	Contrac	t, Amendme	nt or Purcha	ise:		
1g	\$4,148,323.00									

Provide a description of work/services to be performed or commodity/good to be purchased: Alliance Enterprises Inc. is the owner and developer of Aware VR and the source code for the Rehabilitation Automated Information System of Nevada (RAISON), which the Bureau of Vocational Rehabilitation (BVR) purchased and has used since March 2004. This contract is for the updating/enhancement of the existing Raison system to meet all new federal vocational rehabilitation reporting requirements, as well as providing additional updated functionality and newer capability. The current system is a greatly customized version of the current Aware VR and has not been updated by the Vendor since it was purchased. When RAISON was purchased, DETR was supported by a large number of programmers, but budget cuts has resulted in there being no DETR programmers 2 who are skilled in maintaining this highly customized Nevada-specific version of Aware VR. The vendor has proposed that all the data in RAISON, going back to 2004 be moved to the most current version of Aware VR and that all the data that can be archived, be archived and that Nevada's VR automated information system be brought into compliance with all Federal and State regulations. Meeting Federal data and reporting requirements is important to assuring the viability of the VR program and its continued federal funding. The vendor will then transition the updated VR system from State Mainframes to the Cloud, allowing for the automatic updating the system, to meet all new Federal requirements as they occur and to provide real time solutions to problems that occur.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

By upgrading RAISON to the newest version of AWARE VR, Rehab will be able to fully comply with federal and state program processing and reporting requirements, shorten the system modification timeframe required to be in compliance, and reduce overall systems effort and cost while improving functionality and capability for the program.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

Currently there are no other known vendors who would be able to provide the database product as described and approved in the attached TIR. Currently the Aware VR case management system has been successfully implemented in 33 state Vocational Rehabilitation agencies and all the other State Vocational Rehabilitation agencies use custom created case mgmt. products. However, the custom created database path is not economically feasible to DETR since a custom created program would cost a great deal more than using Aware VR and take a great deal longer to achieve implementation, since very expensive software designers would have to be hired by the State to build the database and they would have to be employed for the length of the life of the database to ensure timely and adequate updates/fixes were written into the code, whenever the Federal Government institutes changes. Finally data conversion from RAISON to AWARE VR (over 14 years' worth of data) would be near seamless because RAISON is already written in the AWARE VR source code thus ensuring an accurate and timely transition.

Were alternative services or commodities evaluated? Check One. Yes: XX No: XX

18 Were alternative services or commodities evaluated? Check One. Yes: XX No: XX

a. <u>If yes</u>, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.

AWARE VR is the only dedicated VR database on the market. The vendor owns the only other VR Case Management system that is remotely a possibility.

b. *If not*, why were alternatives not evaluated?

5

3

33 other State VR agencies use the Aware VR case management system while the balance use custom-created databases. Aware VR is already being updated to meet all federal guidelines and thus it minimizes the need for expensive programmers that DETR currently has to rely upon.

Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation Yes: XX No: waiver(s), a copy or copies of <u>ALL</u> previous waivers <u>MUST</u> accompany this request. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information: 6 Term Type of Procurement Value Short Description Start and End Dates (RFP#, RFQ#, Waiver #) Software Design License May May \$ Unknown N/A 2002 2012 Agreement March June \$178,000 Data collection enhancement Waiver# 120301 *2013* 2012 8

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

Loss of some or all of the state general funding to perform enhancement and enable the transition of the system to the Cloud. In addition, RAISON is based upon software (Oracle Forms and Reports) that is no longer used by most programmers, nor supported by Oracle, and no new development will occur as software programing has transitioned to JAVA and Oracle BI Publisher. Currently, DETR has no employees on staff that have the experience to maintain Oracle Forms and Reports and thus we must rely upon expensive contractors to keep the system operating. Finally, the cost to convert all the existing data from the current VR Case Management system to something completely different would add additional costs that were not approved by the Legislature.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

8 Staff searched the internet for other providers of this enhancement and no other firm could provide the upgrade and migrate the current data and full case management to the cloud.

Will this purchase obligate the State to this vendor for future
purchases? Before selecting your answer, please review information
included on Page 2, Section 9 of the instructions.

a. If yes, please provide details regarding future obligations or needs.

Per the TIR, the vendor will provide Hosted Services for the length of the contract. It is expected that the vendor will continue to provide Hosted Services as well as updates and upgrades after the end of this contract until such time as another viable provider of VR database services become available.

7

9

By signing below, I know and understand the contents of this Solicitation Waiver F attest that all statements are true and correct.	Request and Justification and
That I all	
Agency Representative Initiating Request	
	, 1
Walter Cuneo	6/16/17
Print Name of Agency Representative Initiating Request	Date
Stelles Hendren	
Signature of Agency Head Authorizing Request	
Shelley Hendren	6-16-17
Print Name of Agency Head Authorizing Request	Date
PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or in place by the State of Nevada or to assist in our due diligence, State Purchasing request from another agency or entity. The signature below indicates another agency information you provided. This signature does not exempt your agency from an be required.	may solicit a review of your by or entity has reviewed the
* Dlance attach con a C TIP in CETS *	
* Please attach copy of TR in CETS*  Name of agency or entity who provided information or review:	
Representative Providing Review	
Representative 110 valing 100 view	
Print Name of Representative Providing Review	Date
Please consider this memo as my approval of your request. This exemption is 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event ravailable upon which the Purchasing Administrator determines that the service or contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts effective without the prior approval of the State Board of Examiners (BOE).	eliable information becomes good sought may in fact be
If you have any questions or concerns please contact the Purchasing Division at 775	-684-0170.
Signed:	
	7-10-2007
Administrator, Purchasing Division or Designee	
	••
Solicitation Waiver Revised: November 2016	Page 4



Patrick Cates
Director

Shannon Rahming Administrator

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

Enterprise I.T. Services Division

100 N. Stewart Street, Suite 100 | Carson City, NV 89701 Phone: (775) 684-5800

#### **MEMORANDUM**

DATE:

5/24/16

TO:

David Haws, Division Administrator, DETR

CC:

Governor's Finance Office

Tom Wolf, Chief IT Manager, Computing, EITS, DOA

Ken Adams, Chief IT Manager, Communications, EITS, DOA

Brian Wilcox, Chief IT Manager, OIS, EITS, DOA Alan Rogers, Deputy Administrator, EITS, DOA Shannon Rahming, Administrator, EITS, DOA

FROM:

Robert Keith, TIR Administrator, EITS, DOA

SUBJECT:

TIR Approval: RAISON Upgrade

The TIR and supporting documentation for the *RAISON Upgrade* project for the Department of Employment, Training, and Rehabilitation (DETR) have been reviewed and approved.

The *RAISON Upgrade* project requests funding to upgrade the existing vocational rehabilitation system (RAISON) to comply with new federal regulations required by the Workforce Innovation and Opportunity Act (WIOA) of July 2014.

EITS Impact: None (vendor hosted, agency supported).

It is expected that this effort will follow the existing agency and State security policies. The Office of Information Security (OIS) (<u>InfoSec@doit.nv.gov</u>) will ensure maximum security through guidance related to system architecture and the establishment of proper security controls. Please work with OIS to assure that proper security provisions are included in RFPs and vendor contracts. They are available to review any controls and provide guidance on protecting critical and personally identifiable information.

If funded, please be sure to consider how the implementation of this system will affect the workflow of state data and the related records responsibilities of agency personnel. If you have questions regarding this or wish to receive a sampling of the types of RDAs that will be affected by this implementation please contact the State Records Manager, Nevada Library and Archives at records@admin.nv.gov.

#### **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 16669 5 Amendment

Number: Legal Entity

MICROPACT GLOBAL INC

Name:

Agency Name: **DETR - REHABILITATION DIVISION** Contractor Name: MICROPACT GLOBAL INC

Agency Code: 901 Address: PO BOX 415000 MSC 410913

Appropriation Unit: 3269-26

NASHVILLE, TN 37241-0913 Is budget authority Yes City/State/Zip

available?:

If "No" please explain: Not Applicable Contact/Phone: Karen M Edelen 314-744-7317

> Vendor No.: T29027255B **NV Business ID:** NV20111131791

2016-2019 To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

0.00 % General Funds 0.00 % Fees Federal Funds 100.00 % **Bonds** 0.00 % Highway Funds 0.00 % Other funding 0.00 %

Contract start date:

X

a. Effective upon Board of No or b. other effective date 07/01/2015

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive?

If "Yes", please explain

Not Applicable

06/30/2019 3. Previously Approved

Termination Date:

4 years Contract term: 4. Type of contract: Contract

**Iron Data Support** Contract description:

5. Purpose of contract:

This is the fifth amendment to the original contract which continues ongoing software support services and maintenance for the Social Security Administration Disability Determination System. This amendment increases the maximum amount from \$410,698 to \$750,698 due to the continued need for this program.

#### 6. CONTRACT AMENDMENT

		Trans \$	Info Accum \$	Action Accum \$ Agenda
1.	The max amount of the original contract:	\$261,000.00	\$261,000.00	\$261,000.00 Yes - Action
	a. Amendment 1:	\$149,698.00	\$149,698.00	\$149,698.00 Yes - Action
	b. Amendment 2:	\$0.00	\$0.00	\$0.00 No
	c. Amendment 3:	\$0.00	\$0.00	\$0.00 No
	d. Amendment 4:	\$0.00	\$0.00	\$0.00 No
2.	Amount of current amendment (#5):	\$340,000.00	\$340,000.00	\$340,000.00 Yes - Action
3.	New maximum contract	\$750,698.00		

#### II. JUSTIFICATION

amount:

7. What conditions require that this work be done?

Federal Laws & Regulations, Social Security Administration policy

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Iron Data owns the Proprietary software that the Social Security Administration Disability Determination System requires using. Iron Data is the sole source for support and maintenance..

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

Nο

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Exempt (Per statute)

c. Why was this contractor chosen in preference to other?

Vendor's software is mandated by the Federal Social Security Administation

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

Yes

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Bureau of Disabilty Adjudication since July 2010

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level User Signature Date **Budget Account Approval** dohl0 07/12/2017 14:28:54 PM Division Approval dohl0 07/12/2017 14:29:04 PM dohl0 07/12/2017 14:29:09 PM **Department Approval** Contract Manager Approval dohl0 07/12/2017 14:29:14 PM **EITS Approval** 07/12/2017 14:36:00 PM rkeith

Budget Analyst Approval BOE Agenda Approval tgreenam sbrown 07/18/2017 09:25:06 AM 08/15/2017 13:48:49 PM

For Board Use Only Date: 09/12/2017

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19014

Legal Entity

Board of Regents-UNR

Name:

Agency Name: **DETR - EMPLOYMENT SECURITY**  Contractor Name:

**Board of Regents-UNR** 

Agency Code: 902 Address: 1664 N. VIRGINIA ST.

MS 0088/FFB ROOM 113

Appropriation Unit: 4770-23 Is budget authority

Yes

City/State/Zip

**RENO, NV 89557** 

available?:

X

If "No" please explain: Not Applicable

Contact/Phone:

Veronica Dahir 775-682-7981

Vendor No.:

D35000811

**NV Business ID:** Governmental Entity

To what State Fiscal Year(s) will the contract be charged?

2017-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

Fees

0.00 %

Federal Funds Highway Funds 100.00 % 0.00 % **Bonds** Other funding 0.00 % 0.00 %

Agency Reference #:

3074-18-DO

Effective upon Board of

2. Contract start date:

Examiner's approval?

or b. other effective date No

05/01/2017

Anticipated BOE meeting date

09/2018

Retroactive?

Yes

If "Yes", please explain

Retro memo coming

04/30/2018

3. Termination Date: Contract term:

364 days

4. Type of contract:

**Interlocal Agreement** 

Contract description:

**ApprenticeshipUSA** 

#### 5. Purpose of contract:

This is a new interlocal agreement to provide evaluations and design of apprenticeship programs. Two evaluations will be conducted. First, a policy evaluation of current opportunities and barriers; and identification of revenue streams with recommendations on how to leverage those funds to increase apprenticeship programs. Second, conduct interviews with underrepresented (women, underemployed, unemployed, low income and minority groups) populations and make recommendations on how to design programs that are inclusive and will help ensure completion of apprenticeship programs.

#### NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$76,015.00

Other basis for payment: The state will initiate payment upon receipt and approval from the program of an approved itemized invoice broken out into time and materials.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The state has committed to promote apprenticeships in Nevada and fulfill the activities required for Nevada's ApprenticeshipUSA Accelerator and Expansions grants.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The grant requires that the Evaluation Services are conducted by a third-party.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

Division?

No

Contract #: 19014 Page 1 of 2 a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Indirect Cost Rate 31%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified Yes agency has been verified as satisfactory:

Various contracts through DETR and services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

Not Applicable

Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date **Budget Account Approval** ibende2 07/21/2017 13:11:40 PM **Division Approval** dohl0 07/25/2017 07:53:43 AM Department Approval dohl0 07/25/2017 07:53:49 AM Contract Manager Approval dohl0 08/02/2017 13:59:33 PM **Budget Analyst Approval** tgreenam 08/29/2017 16:03:55 PM **BOE** Agenda Approval sbrown 08/30/2017 09:15:17 AM **BOE** Final Approval

Pending

Brian Sandoval Governor



Don Soderberg Director

#### Office of the Director

### **MEMORANDUM**

**Date:** July 20, 2017

To: Tiffany Greenameyer, Executive Branch Budget Officer

Governor's Finance Office - Budget Division

Jumplemantel, CFOTER

From: Jennifer McEntee, Chief Financial Officer

**SUBJECT:** Retroactive Contract

The Department of Employment, Training and Rehabilitation (DETR) respectfully requests approval of the attached contract with Board of Regents, NSHE OBO University of Nevada Reno (UNR) retroactive to May 1, 2017.

The grant application and award for the ApprenticeshipUSA State Expansion grant requires DETR to contract with a third-party evaluator to conduct two (2) evaluations. Rather than contract the services with an out-of-state vendor, UNR's Nevada Center for Surveys, Evaluation and Statistics has been identified as the best provider for these evaluation services. The first evaluation that UNR will conduct will be of policies and statutes affecting the expansion of Registered Apprenticeship (RA) opportunities in Nevada, barriers, current and potential revenue streams, and how to better leverage those funds to increase apprenticeship. The second evaluation UNR will conduct will consist of interviews with populations underrepresented in Nevadan RA programs and make recommendations on how to better design programs that are inclusive and will help ensure completion of RA programs. Additionally, the second evaluation is required to have recommendations on how to improve One-Stop Career Centers from the perspective of participants.

The effective date of the grant is November 1, 2016 and the contract is written with an effective date of May 1, 2017 to allow DETR to utilize the research outlined in the project proposal submitted by UNR to DETR since that date.

# MASTER SERVICE AGREEMENT SUMMARY

BOE		STATE				EXCEPTIONS FOR
#	DEPT#	AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLICITATIONS AND/OR EMPLOYEES
		VARIOUS	ENVIRONMENTAL	OTHER:	\$100,000	
		STATE	PROTECTION SERVICES	VARIOUS		
		AGENCIES		AGENCIES		
			mendment to the original contract			
1.			es statewide. This amendment u			
		•	nber 30, 2017 to September 30, 2		e maximum am	ount from
	Description:		0,000 due to the continued need f	or these services.		
		Term of	10/04/0045 00/00/0040			
		Contract:	10/01/2015 - 09/30/2019	Contract # 16808	Φ.0	0.1.0.
		VARIOUS	GARTNER, INC.	OTHER:	\$0	Sole Source
		STATE		VARIOUS		
		AGENCIES	ad of the State contract to provide	AGENCIES	n, comicos rolo	tad to information
			od of the State contract to provide		•	
2.			contract allows state agencies an rch and advisory services. The co	•	•	
	Description:		ved work plan and, if applicable, a			•
		services.	ved work plan and, ii applicable, a	a reciniology investing	ent Request, pr	ior to the start of
		Term of				
		Contract:	09/12/2017 - 08/08/2021	Contract # 18964		
		VARIOUS	QA TECHNOLOGIES, INC.	OTHER:	\$5,000,000	)
		STATE	(QAT)	VARIOUS		
		AGENCIES		AGENCIES		
		This is the first ar	mendment to the original contract	which provides assist	ance in a varie	ty of information
3.		technology consu	ulting and technical specialist leve	els on an hourly basis t	o state agencie	es. This
			eases the maximum amount from	\$5,000,000 to \$10,000	0,000 due to in	creased
	Description:	utilization of this	vendor.			
		Term of				
		Contract:	11/12/2014 - 06/30/2019	Contract # 16077		
		VARIOUS	QUEST MEDIA & SUPPLIES,	OTHER:	\$0	)
		STATE	INC. DBA QUEST	VARIOUS		
		AGENCIES	to the setable of Destriction	AGENCIES	11.01.10.	
			ntract to establish a Participating	, , ,		
4.			tform as a Service, and Infrastruc			· ·
	Contract		ability to purchase cloud services			•
	Description:	services.	ved work plan and, if applicable, a	a reciniology investing	ent Nequest, pr	ioi to start or
		Term of				
		Contract:	09/12/2017 - 09/08/2026	Contract # 18887		
		Contract.	03/12/2017 - 03/00/2020	Ooniiaci # 10001		

# MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
			,	OTHER:	\$0		
		STATE AGENCIES		VARIOUS AGENCIES			
5.	Contract	This is a new contract to establish a Participating Addendum (PA) to provide Cloud Services, Software as a Service, Platform as a Service, and Infrastructure as a Service, allowing state agencies and politic subdivisions the ability to purchase cloud services. The PA has no dollar value. Individual purchases					
		Term of Contract:	09/12/2017 - 09/08/2026	Contract # 19043			
			TEKSYSTEMS	OTHER: VARIOUS AGENCIES	\$5,000,000		
6.	Contract	This is the first amendment to the original contract which provides assistance in a variety of informatechnology consulting and technical specialist levels on an hourly basis to state agencies. This					
		Term of Contract:	11/12/2014 - 06/30/2019	Contract # 16086			
7		STATE AGENCIES	SERVICE, LLP DBA ALLIED	OTHER: VARIOUS AGENCIES	\$16,000,0	00	
7.		This is a new cor agencies.	ntract to provide uniformed securit	y guards and random	patrol stops to	various state	
	Description:		10/01/2017 - 09/30/2021	Contract # 19049			

For Board Use Only Date: 09/12/2017

#### **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1 1. Contract Number: 16808 Amendment

Number:

Legal Entity **Environmental Protection Services** 

Name:

Agency Name: **MSA MASTER SERVICE** Contractor Name: **Environmental Protection Services** 

**AGREEMENTS** 

Agency Code: MSA Address: PO Box 21025

Appropriation Unit: 9999 - All Categories

Is budget authority Yes City/State/Zip Carson City, NV 89721-1025

available?:

If "No" please explain: Not Applicable Contact/Phone: Brian Breiter 775-220-6687

> Vendor No.: T27022506 **NV Business ID:** NV20151733629

To what State Fiscal Year(s) will the contract be charged? 2016-2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % 0.00 % Federal Funds 0.00 % **Bonds** 0.00 %

100.00 % Various Agencies Highway Funds 0.00 % X Other funding

Agency Reference #: RFP 3164 tb

2. Contract start date:

a. Effective upon Board of No or b. other effective date 10/01/2015

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved 09/30/2017

Termination Date:

Contract term: 4 years 4. Type of contract: **MSA** 

Contract description: **Bat Gate Const/Inst** 

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing bat gate construction and installation services statewide. This amendment updates the pricing schedule, extends the termination date from September 30, 2017 to September 30, 2019 and increases the maximum amount from \$500,000 to \$600,000 due to the continued need for these services.

#### 6. CONTRACT AMENDMENT

		Trans \$	Info Accum \$	Action Accum \$ Agenda
1.	The max amount of the original contract:	\$500,000.00	\$500,000.00	\$500,000.00 Yes - Action
2.	Amount of current amendment (#1):	\$100,000.00	\$100,000.00	\$100,000.00 Yes - Action
3.	New maximum contract amount:	\$600,000.00		
	and/or the termination date of the original contract has changed to:	09/30/2019		

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Historical hard rock mines have, over time, become significant roosting habitat for dozens of wildlife species. In some cases these artificial roosts serve as surrogate habitats where natural cave roosts are no longer available. Adits and shafts have expanded the range of some wildlife species. Hundreds of these underground habitats provide year round shelter for congregations of birds and bats that sometimes number in the thousands of individuals per roost. Anticipated end products include: stable cave/mine roosting bat and bird habitats as well as the security of the traveling public when in close proximity to these abandoned mines.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies or employees do not have the ability or resources to construct and install these gates/grids.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3164, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date:

02/03/2015

Anticipated re-bid date:

02/03/2017

10. Does the contract contain any IT components?

Nο

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is currently under contract with the State for these services. Quality of service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level User Signature Date

 Budget Account Approval
 mstewa10
 07/18/2017 15:53:58 PM

 Division Approval
 mstewa10
 07/18/2017 15:54:04 PM

Contract #: 16808 Page 2 of 3 MSA 1

 Department Approval
 mstewa10
 07/18/2017 15:54:07 PM

 Contract Manager Approval
 mstewa10
 07/18/2017 15:54:10 PM

 Budget Analyst Approval
 aurruty
 07/21/2017 14:39:23 PM

 BOE Agenda Approval
 lfree1
 08/10/2017 10:02:55 AM

For Board Use Only Date: 09/12/2017

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 18964

Legal Entity

Gartner. Inc.

Name:

**MSA MASTER SERVICE** Agency Name: **AGREEMENTS** 

Contractor Name: Gartner, Inc.

Agency Code: MSA

Address:

56 Top Gallant Road

Appropriation Unit: 9999 - All Categories

Is budget authority

Yes

City/State/Zip

Stamford, CT 06904

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Mark Lennon 916-832-1494

Vendor No.:

**NV Business ID:** NV19941112701

To what State Fiscal Year(s) will the contract be charged?

2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 % 0.00 % Fees **Bonds**  0.00 % 0.00 %

Highway Funds

0.00 %

Other funding

100.00 % Various Agencies

Agency Reference #: GD-GOS01

Contract start date:

a. Effective upon Board of

No

or b. other effective date

09/2017

09/12/2017

Examiner's approval?

Anticipated BOE meeting date

Retroactive?

If "Yes", please explain

Not Applicable

08/08/2021

3. Termination Date: Contract term:

3 years and 331 days

4. Type of contract:

MSA

Contract description:

Research & Advisory

5. Purpose of contract:

This is a new Good of the State contract to provide research and advisory services related to information technology. The contract allows state agencies and political subdivisions the ability to purchase proprietary research and advisory services. The contract has no dollar value. Individual purchases require an approved work plan and, if applicable, a Technology Investment Request prior to the start of services.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$0.01

Other basis for payment: As invoiced by the vendor and approved by the state, in accordance with a Work Plan.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Multiple state agencies and political subdivisions require access to vendor's proprietary research and advisory information to support the needs of their agencies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The vendor is a market leader in the field with sole access to valuable research conducted in-house.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)

Approval #: 170706

Approval Date: 07/28/2017

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

res

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Gideon Davis, Purchasing Officer Ph: 775-684-0196

20. Contract Status:

Contract Approvals:

Approval Level User Signature Date **Budget Account Approval** mstewa10 07/06/2017 08:51:32 AM **Division Approval** mstewa10 07/06/2017 08:51:35 AM 07/06/2017 08:51:38 AM Department Approval mstewa10 07/06/2017 08:53:41 AM Contract Manager Approval gdavi6 **Budget Analyst Approval** aurruty 08/16/2017 11:09:25 AM **BOE** Agenda Approval Ifree1 08/21/2017 09:15:01 AM **BOE Final Approval** Pending

State of Nevada Department of Administration

**Purchasing Division** 

515 E. Musser Street, Suite 300 Carson City, NV 89701



Brian Sandoval Governor

Patrick Cates Director

Jeffrey Haag Administrator

2

Purchasing	Use Only:	
Approval#:	1707060	

### SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

### ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:						
	State Agency: EITS						
1a	Contact Name and Title			Phone Numb	er	Email Address	
	Rachel Bennett, N	Ianage	ement And	lyst III	(775) 684-586	64	rachel.bennett@admin.nv.gov
	There is a second of the secon					- were the control was a second of the control of t	
	Vendor Information:						
	Identify Vendor:	Ga	Gartner, Inc.				
	Contact Name:		,				
1b	Address:	P.	O. Box 91	1319 Dallas,	TX 75391		
	Telephone Number:	23	9-561-481	5			
	Email Address:						
	Type of Waiver Requ	ested –			ite type:		
1c	Sole or Single Source:		X				
	Professional Service Ex	cempti	on:				
	Contract Information	:	**			3.7	
1,,	Is this a new Contract?		Yes X No				
1d	Amendment:		#				
	CETS:	#					
	Term:		9				
1e	One (1) Time Purchase						
	Contract:		art Date:	August 9,	<b>2017</b> E	and D	ate: August 8, 2027
				1111811111	2017		ingust of 292
	Funding:						
	State Appropriated:						
1f	Federal Funds:				*		
	Grant Funds:						
	Other (Explain):	All fu	nding sou	rces could a	pply depending o	on ag	ency source
				•			
	<b>Total Estimated Value</b>						
1g						ited o	off the MSA following the
	proper approval process	proper approval process as outlined in NRS, NAC and/or SAM					

### Provide a description of work/services to be performed or commodity/good to be purchased:

Utilize Gartner's specialized expertise for the State of Nevada, including but not limited to the Chief Information Officer, Office of Procurement as well as the ERP Project per agreement. Numerous agencies in the state use Gartner's professional and niche IT research to make quality decisions for all IT projects and support as they are a third party that ranks vendors based on determined criteria.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

Gartner's depth and breadth of experience in consulting services and large IT project oversight, as well as procurement and contracting processes, is a unique qualification. Gartner is able to offer a unique team of senior consultants with the required experience. Gartner can provide the IT staffing able to leverage the necessary tools and applications. There is a critical need for continuity of support and Gartner possesses the specifics relating to the current DofA IT projects and initiatives necessary to provide the seamless support required. Gartner's IT advisory services cover the full range of IT issues from applying technology to state of Nevada's business of serving its constituents to following major trends in IT, to managing and measuring the states infrastructure. Gartner is the top IT research house for all things to do with IT staffing requirements, projects and contracting of these goods and services. Gartner has been dedicated to IT since it began in 1979, those 37+ years of experience doing IT research has made them the largest and most respected source of analysis in IT. Gartner hires very knowledgeable staff with an average experience level of 17 years in technology to do the research and to help guide their customers while making important decisions. Their information is invaluable when making decisions expending tax payer funds. They uniquely provide unbiased research to determine best practices and will use that information to guide us in these projects.

# Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

It was determined to be unfeasible to conduct an RFP as other firms do not offer the same experience and expertise as Gartner when it comes to IT. They have the uniqueness of doing more IT research than any other firm. They then can utilize that knowledge from their research into best practices and work with us to instill those best practices into our IT projects, there is no other firm that can turn their research into guidance.

### Were alternative services or commodities evaluated? Check One. Yes: X No:

a. <u>If ves</u>, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.

Other research and consulting firms were explored however Gartner's unique skill set in IT and IT procurement sets them apart from other research and advisory firms.

b. *If not*, why were alternatives not evaluated?

2

3

5

Gartner is very specialized in what they provide the State of Nevada and no other companies can provide the same level of knowledge and expertise.

Has the agency purchased this service or commodity in the past? Check
One. Note: If your previous purchase(s) was made via solicitation
waiver(s), a copy or copies of ALL previous waivers MUST accompany

Yes: X
No:

this request.						
a. If yes, starting w	the <b>enti</b>	re rel	ationshi	p		
with this vendor,	ase prov	ide the	e follow	ing		
information: this	is attached.					
Term	Value	Short Description			ocureme	
Start and End Dates	vaiue		<i>(RFP#,</i>	RFQ	#, Waiv	er #)
	\$					
	\$					
	S					

# What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

Without this agreement the state would not have access to the appropriate expertise to help deliver current and future IT projects what support State business needs and citizen services. We would not have access to the best practice approach based on unbiased research, instead we will have a very biased approach based on the vendor. This will not allow us to develop the best practices for project management to utilize on various projects if we do not use this vendor for the contract.

# What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

Extensive research was done on Forester, IBIS World and other research and advisor firms and Gartner was determined to be the only firm offering the specific IT experience with the staffing that understands the best practices based on the successful implementation not on a specific vendor, this is what the state needs. Gartner has been in business since 1979 specializing in IT research and is the largest and most respected company doing this research. We need to implement best practices for all projects and implement a repeatable approach to projects, not a one off approach. The repeatable processes we will be creating will make other projects successful.

	Will this purchase obligate the State to this vendor for future			
	purchases? Before selecting your answer, please review information	Yes:	No:	X
	included on Page 2, Section 9 of the instructions.			
9	a. If yes, please provide details regarding future obligations or needs.			
We are not obligated for future purchases however I would expect we will continue to need Gartr				
	services until a time comes that there is suitable alternatives.			

Solicitation Waiver

7

8

By signing below, I know and understand the contents of this Solicitation Waiver Request attest that all statements are true and correct.	and Justification and
Agency Representative Initiating Request	
Print Name of Agency Representative Initiating Request	Date
Print Name of Agency Head Authorizing Request	7/13/17
PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or procor in place by the State of Nevada or to assist in our due diligence, State Purchasing may sol request from another agency or entity. The signature below indicates another agency or entinformation you provided. This signature does not exempt your agency from any other be required.	licit a review of your tity has reviewed the
Name of agency or entity who provided information or review:	10.00
Representative Providing Review	
Print Name of Representative Providing Review	Date
Please consider this memo as my approval of your request. This exemption is granted 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable is available upon which the Purchasing Administrator determines that the service or good so contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for serve effective without the prior approval of the State Board of Examiners (BOE).	aformation becomes ught may in fact be
If you have any questions or concerns please contact the Purchasing Division at 775-684-017	70.
Signed:	7-28-2017
Administrator, Rurchasing Division or Designee	Date

itation Waiver

Revised: November 2016

Page 6

Agency	Agency Name	ORG	Voucher Number	Voucher Amount	
083	Purchasing	0000	PV083AV000047697		78,200.00
083	Purchasing	0000	PV083AV000053802		37,000.00
083	Purchasing	0000	PV083AV000054888		64,466.67
083	Purchasing	0000	PV083AV000055598		38,200.00
180	EITS	7350	PV180ClO00000004		78,900.00
180	EITS	7350	PV180ClO00000054		41,000.00
180	EITS	7350	PV180ClO00000062		41,000.00
180	EITS	OHET	PV180ClO00000102		42,640.00
180	EITS	OHET	PV180CIO00000107	,	42,640.00
180	EITS	OHET	PV180ClO00000159		42,640.00
180	EITS	OHET	PV18013730000002		42,640.00
403	DHCFP	0000	PV403HC0000023205		81,700.00
403	DHCFP	0000	PV403HC000025840		84,200.00
403	DHCFP	0000	PV403HC000028329		73,700.00
800	NDOT	A067	PV80000005056541		34,800.00
800	NDOT	A067	PV80000005063314		51,400.00
800	NDOT	A067	PV80000005070210		35,800.00
800	NDOT	A067	PV80000005078356		53,100.00
800	NDOT	A067	PV80000005084701		146,700.00
810	DMV	0000	PV81000001390512		17,400.00
810	DMV	0000	PV81000001434886		17,900.00
810	DMV	0000	PV81000001468119		18,000.00
810	DMV	0000	PV81000001544215		37,250.00
			Total	;	1,201,276.67

Check Number	Status	Voucher Process Date Vendor Number
EF00009283852	С	7/15/2013 PUR0005339
EF00009865684	С	7/28/2016 PUR0005339
EF00009985592	С	2/23/2017 PUR0005339
EF00009056517	С	6/23/2017 PUR0005339
EF00009308163	С	9/4/2013 PUR0005339
EF00009452402	С	7/2/2014 PUR0005339
EF00009474371	С	8/12/2014 PUR0005339
EF00009645454	С	7/6/2015 PUR0005339
EF00009664718	С	8/6/2015 PUR0005339
EF00009849944	С	7/5/2016 PUR0005339
EF00009875398	С	8/11/2016 PUR0005339
EF00009449010	С	6/26/2014 PUR0005339
EF00009643763	С	7/1/2015 PUR0005339
EF00009859553	С	7/19/2016 PUR0005339
EF00009550752	С	1/13/2015 PUR0005339
EF00009653879	С	7/17/2015 PUR0005339
EF00009752662	С	1/15/2016 PUR0005339
EF00009870110	С	8/3/2016 PUR0005339
EF00009955923	С	12/30/2016 PUR0005339
EF00009537891	С	12/16/2014 PUR0005339
EF00009653193	С	7/16/2015 PUR0005339
EF00009740740	С	12/22/2015 PUR0005339
EF00009946422	С	12/13/2016 PUR0005339

For Board Use Only
Date: 09/12/2017

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 16077 Amendment 1

Number:

Legal Entity QA Technologies, Inc. (QAT)

Name:

Agency Name: MSA MASTER SERVICE Contractor Name: QA Technologies, Inc. (QAT)

AGREEMENTS

Agency Code: MSA Address: 222 So 15th St, Ste 1001 North

Appropriation Unit: 9999 - All Categories

Is budget authority Yes City/State/Zip Omaha, NE 68102

available?:

If "No" please explain: Not Applicable Contact/Phone: Chuck Snyder 402-391-9200

Vendor No.: PUR0003427

NV Business ID: NV20101244848

Info Accion C

A ation A across (

To what State Fiscal Year(s) will the contract be charged? 2015-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 General Funds
 0.00 %
 Fees
 0.00 %

 Federal Funds
 0.00 %
 Bonds
 0.00 %

Highway Funds 0.00 % X Other funding 100.00 % Various Agencies

Agency Reference #: RFQ #2074 LD

2. Contract start date:

a. Effective upon Board of No or b. other effective date 11/12/2014

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved 06/30/2019

Termination Date:

Contract term: 4 years and 230 days

4. Type of contract: MSA

Contract description: Professional Service

5. Purpose of contract:

This is the first amendment to the original contract which provides assistance in a variety of information technology consulting and technical specialist levels on an hourly basis to state agencies. This amendment increases the maximum amount from \$5,000,000 to \$10,000,000 due to increased utilization of this vendor.

#### CONTRACT AMENDMENT

		Halls \$	illio Acculti p	Action Accum \$ Agenda
1.	The max amount of the original contract:	\$5,000,000.00	\$5,000,000.00	\$5,000,000.00 Yes - Action
2.	Amount of current amendment (#1):	\$5,000,000.00	\$5,000,000.00	\$5,000,000.00 Yes - Action

T-----

3. New maximum contract

amount:

#### II. JUSTIFICATION

7. What conditions require that this work be done?

IT consultant services will be utilized when existing State personnel cannot meet required customer needs and/or timeframes.

\$10,000,000.00

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies do not always have the staffing capacity, availability, expertise and/or resources to fulfill IT application modifications and/or project timelines.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2074, and in accordance with NRS 333, twenty (20) vendors were selected to provide IT Staff

Augmentation services as determined by an independently appointed evaluation committee.

d. Last bid date:

02/04/2010

Anticipated re-bid date:

01/15/2019

10. Does the contract contain any IT components?

No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

(1) FY11-FY15, MSA Contract for IT Temporary Consultants; and

(2) FY07-FY10, MSA Contract for IT Temporary Consultants.

Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date

 Budget Account Approval
 mstewa10
 07/28/2017 08:06:21 AM

 Division Approval
 mstewa10
 07/28/2017 08:06:25 AM

 Department Approval
 mstewa10
 07/28/2017 08:06:28 AM

 Contract Manager Approval
 Ideloach
 07/28/2017 09:54:09 AM

 Budget Analyst Approval
 aurruty
 08/10/2017 15:41:42 PM

Contract #: 16077 Page 2 of 3 MSA 3

For Board Use Only Date: 09/12/2017

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 18887

Legal Entity

QUEST MEDIA & SUPPLIES INC DBA

Name:

**MSA MASTER SERVICE** Agency Name:

**AGREEMENTS** 

Contractor Name: QUEST MEDIA & SUPPLIES INC DBA

Agency Code:

MSA

Address:

9000 Foothills Blvd. Ste 100

Is budget authority

Appropriation Unit: 9999 - All Categories

City/State/Zip

Roseville, CA 95747

available?:

If "No" please explain: Funding approval will happen

during the enactment of a Work Plan, which per the PA is

required for each purchase under the contract.

Contact/Phone:

Ami Comi 800-326-4200

Vendor No.: **NV Business ID:** 

2018-2027

PUR0003471A NV20031438812

**QUEST** 

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 %

Fees

0.00 % 0.00 %

Highway Funds

0.00 % 0.00 %

**Bonds** X Other funding

100.00 % Various Agencies

Agency Reference #: AR2505

2. Contract start date:

a. Effective upon Board of

No or b. other effective date

09/2017

09/12/2017

Examiner's approval?

Anticipated BOE meeting date

Retroactive?

If "Yes", please explain

Not Applicable

09/08/2026

3. Termination Date: Contract term:

8 years and 363 days

4. Type of contract:

**MSA** 

Contract description:

**Cloud Services** 

No

5. Purpose of contract:

This is a new contract to establish a Participating Addendum (PA) to provide Cloud Services, Software as a Service, Platform as a Service, and Infrastructure as a Service, allowing state agencies and political subdivisions the ability to purchase cloud services. The PA has no dollar value. Individual purchases require an approved work plan and, if applicable, a Technology Investment Request, prior to start of services.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$0.01

Other basis for payment: As invoiced by the vendor and approved by the state, in accordance with the Work Plan.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Multiple state agencies and political subdivisions require access to cloud solutions to support the needs of their agencies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state is not a Cloud Solutions provider.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

MSA 4 Contract #: 18887 Page 1 of 3

a. List the names of vendors that were solicited to submit proposals (include at least three):

Cisco Systems, Inc.

**DLT Solutions** 

Deloitte Consulting LLP

**EMC Corporation** 

Carahsoft Technology Corporation

Oracle America, Inc.

Quest Media & Supplies, Inc.

SHI International Corp.

VMware, Inc.

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

NASPO ValuePoint Contract for Cloud Solutions awarded to 32 vendors. State Purchasing Division is signing Participating Addenda with vendor awarded under NASPO contract that provide services that state agencies or political subdivisions have expressed a need for.

d. Last bid date:

12/21/2015

Anticipated re-bid date:

12/01/2025

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nο

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Gideon Davis, Purchasing Officer Ph: 775-684-0196

20. Contract Status:

Contract Approvals:

Approval Level User Signature Date

 Budget Account Approval
 mstewa10
 06/12/2017 11:20:02 AM

 Division Approval
 mstewa10
 06/12/2017 11:20:04 AM

 Department Approval
 mstewa10
 06/12/2017 11:20:07 AM

 Contract Manager Approval
 gdavi6
 08/11/2017 11:19:47 AM

Budget Analyst Approval BOE Agenda Approval BOE Final Approval aurruty Ifree1 Pending 08/16/2017 09:49:37 AM 08/16/2017 10:38:16 AM

For Board Use Only Date: 09/12/2017

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19043

Legal Entity

Smartronix, Inc.

Name:

**MSA MASTER SERVICE** Agency Name: **AGREEMENTS** 

Contractor Name: Smartronix, Inc.

Agency Code: MSA

Address: 44150 Smartronix Wav

Appropriation Unit: 9999 - All Categories

Is budget authority

City/State/Zip

Hollywood, MD 20636

available?:

If "No" please explain: Funding approval will happen during the enactment of a Work Plan, which per the PA is

required for each purchase under the contract.

Contact/Phone:

Joel Parris 317-485-5134

Vendor No.:

**NV Business ID:** NV20111128197

2018-2027 To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

Fees 0.00 % General Funds 0.00 % Federal Funds 0.00 % **Bonds** 0.00 %

0.00 % 100.00 % Various Agencies Highway Funds X Other funding

Agency Reference #: AR2489

2. Contract start date:

a. Effective upon Board of No or b. other effective date 09/12/2017

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 09/08/2026

Contract term: 8 years and 363 days

4. Type of contract: **MSA** 

Contract description: **Cloud Services** 

5. Purpose of contract:

This is a new contract to establish a Participating Addendum (PA) to provide Cloud Services, Software as a Service, Platform as a Service, and Infrastructure as a Service, allowing state agencies and political subdivisions the ability to purchase cloud services. The PA has no dollar value. Individual purchases require an approved work plan and if applicable, a Technology Investment Request, prior to start of services.

NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$0.01

Other basis for payment: As invoiced by the Vendor and approved by the State, in accordance with each Work Plan.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Multiple State agencies and political subdivisions require access to cloud solutions to support the needs of their agencies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State is not a Cloud Solutions provider.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

NASPO ValuePoint Contract for Cloud Solutions awarded to 32 vendors. State Purchasing Division is signing Participating Addenda with vendor awarded under NASPO contract that provide services that state agencies or political subdivisions have expressed a need for.

d. Last bid date: 12/21/2015 Anticipated re-bid date: 12/01/2025

10. Does the contract contain any IT components?

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Gideon Davis, Purchasing Officer Ph: 775-684-0196

20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date **Budget Account Approval** 07/27/2017 08:09:57 AM mstewa10 07/27/2017 08:10:00 AM **Division Approval** mstewa10 **Department Approval** mstewa10 07/27/2017 08:10:02 AM Contract Manager Approval gdavi6 08/11/2017 11:19:33 AM **Budget Analyst Approval** 08/16/2017 09:49:58 AM aurruty **BOE** Agenda Approval Ifree1 08/16/2017 10:37:22 AM

BOE Final Approval Pending

For Board Use Only Date: 09/12/2017

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1 1. Contract Number: 16086 Amendment

Number:

Legal Entity **TEKsystems** 

Name:

Agency Name: **MSA MASTER SERVICE** Contractor Name: **TEKsystems** 

**AGREEMENTS** 

Agency Code: MSA Address: **50 West Liberty Street** 

Appropriation Unit: 9999 - All Categories Suite 120

Is budget authority City/State/Zip Reno, NV 89512 Yes

available?:

If "No" please explain: Not Applicable Contact/Phone: Alex Khaliq 775-332-1105

> Vendor No.: T27019948 **NV Business ID:** NV19991398853

To what State Fiscal Year(s) will the contract be charged? 2015-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % 0.00 % Federal Funds 0.00 % Bonds 0.00 %

0.00 % X Other funding 100.00 % Various Agencies Highway Funds

Agency Reference #: RFQ #2074 LD

2. Contract start date:

a. Effective upon Board of No or b. other effective date 11/12/2014

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? No

If "Yes", please explain

Not Applicable

3. Previously Approved 06/30/2019

Termination Date:

Contract term: 4 years and 230 days

4. Type of contract: **MSA** 

Contract description: **Professional Service** 

5. Purpose of contract:

This is the first amendment to the original contract which provides assistance in a variety of information technology consulting and technical specialist levels on an hourly basis to state agencies. This amendment increases the maximum amount from \$5,000,000 to \$10,000,000 due to increased utilization of this vendor.

#### CONTRACT AMENDMENT

		Trans \$	Info Accum \$	Action Accum \$ Agenda
1.	The max amount of the original contract:	\$5,000,000.00	\$5,000,000.00	\$5,000,000.00 Yes - Action
2.	Amount of current amendment (#1):	\$5,000,000.00	\$5,000,000.00	\$5,000,000.00 Yes - Action

3. \$10,000,000.00 New maximum contract

amount:

#### JUSTIFICATION

7. What conditions require that this work be done?

IT consultant services will be utilized when existing State personnel cannot meet required customer needs and/or timeframes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies do not always have the staffing capacity, availability, expertise and/or resources to fulfill IT application modifications and/or project timelines.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Analysts International Corporation

Chandra Technologies

CRI Advantage

Experis IT

Genuent USA, LLC

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #2074, and in accordance with NRS 333, twenty (20) vendors were selected to provide IT Staff Augmentation services as determined by an independently appointed evaluation committee.

d. Last bid date:

02/04/2010

Anticipated re-bid date:

01/15/2019

10. Does the contract contain any IT components?

No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

- (1) FY11-FY15, MSA Contract for IT Temporary Consultants;
- (2) FY07-FY10, MSA Contract for IT Temporary Consultants; and
- (3) FY03-FY06, MSA Contract for IT Temporary Consultants.

Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date

Budget Account Approval mstewa10 07/27/2017 08:08:48 AM

Contract #: 16086 Page 2 of 3 MSA 6

 Division Approval
 mstewa10
 07/27/2017 08:08:51 AM

 Department Approval
 mstewa10
 07/27/2017 08:08:55 AM

 Contract Manager Approval
 Ideloach
 07/27/2017 08:20:34 AM

 Budget Analyst Approval
 aurruty
 08/10/2017 14:52:48 PM

 BOE Agenda Approval
 Ifree1
 08/11/2017 16:22:37 PM

For Board Use Only
Date: 09/12/2017

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19049

Legal Entity UNIVERSAL PROTECTION SERVICE,

Name: LLP DBA ALLIED UNIVERSAL

SECURITY S

4000 S EASTERN AVE. STE 210

Agency Name: MSA MASTER SERVICE Contractor Name: UNIVERSAL PROTECTION SERVICE,

AGREEMENTS LLP DBA ALLIED UNIVERSAL

**SECURITY S** 

Agency Code: MSA Address: ALLIED UNIVERSAL SECURITY SERV

Appropriation Unit: 9999 - All Categories

Is budget authority Yes City/State/Zip LAS VEGAS, NV 89119

available?:

If "No" please explain: Not Applicable Contact/Phone: SCOTT ALLEN 702-445-2508

Vendor No.: T32004482A NV Business ID: NV20131663149

To what State Fiscal Year(s) will the contract be charged? 2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

 General Funds
 0.00 %
 Fees
 0.00 %

 Federal Funds
 0.00 %
 Bonds
 0.00 %

Highway Funds 0.00 % X Other funding 100.00 % Various Agencies

Agency Reference #: 3455-AM

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **10/01/2017** 

Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive? No

If "Yes", please explain

Not Applicable

3. Termination Date: 09/30/2021
Contract term: 4 years

4. Type of contract: MSA

Contract description: Security Guards

5. Purpose of contract:

This is a new contract to provide uniformed security guards and random patrol stops to various state agencies.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$16,000,000.00

Other basis for payment: Various rates per required task, see Contractor's Cost Proposal.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Agencies that routinely have contact with the public may have a need for the presence of uniformed security guard services.

Yes

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capitol Police does not have the resources to perform this service for all agencies needing this type of service.

9. Were quotes or proposals solicited?

Was the solicitation (RFP) done by the Purchasing Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

G4S Secure Solutions (USA) Inc. Crimeless Security Inc. American Guard Service, Inc. Universal Protection Service, LLC

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 3455, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 06/07/2017 Anticipated re-bid date: 03/01/2021

10. Does the contract contain any IT components?

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

College of Southern Nevada (CSN) - 2004-2008 and 2013-Present

State of Nevada (MSA) - June 1, 2013 - Present

They have been deemed satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

#### They are registered with the Secretary of State's office as a Foreign Limited-Liability Company

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level User Signature Date **Budget Account Approval** mstewa10 08/04/2017 16:00:17 PM **Division Approval** mstewa10 08/04/2017 16:00:21 PM Department Approval mstewa10 08/04/2017 16:00:24 PM 08/07/2017 08:02:54 AM Contract Manager Approval amorfin **Budget Analyst Approval** 08/11/2017 17:32:30 PM aurruty **BOE** Agenda Approval Ifree1 08/14/2017 11:36:41 AM **BOE Final Approval** Pending

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
1.	051	TRUST	ANDSON FOUNDATION	OTHER: TRANSFER FROM ENDOWMENT ACCOUNT	\$25,000		
	Contract	This is a new contract to provide a monetary sponsorship to the MyPath Program which sponsors high school age youth participation in financial literacy programs, including budgeting, prioritizing, saving, building credit, money lending programs and pitfalls of predatory lending options as well as teaching students basic personal finance.					
		Term of Contract:	08/15/2017 - 08/31/2017	Contract # 19091			
2.	082		NEVADA LANDCARE, LLC DBA LANDCARE	FEE: BUILDING AND GROUNDS RENTAL INCOME	\$45,000		
	Contract Description:  This is the first amendment to the original contract which continues ongoing landscape ser amendment will change the business names from Trugreen Landscape LLC to Nevada Lan LLC dba Landcare and increase the maximum amount from \$63,800 to \$108,800 due to maintenance services needs identified by the building tenants.  Term of Contract:    08/01/2014 - 07/31/2018   Contract # 15595						
3.	082		MARLETTE LAKE WATER SYSTEM	FEE: BUILDING AND GROUNDS RENTAL INCOME	\$48,000		
	Contract Description: This is a new intrastate interlocal agreement with the Marlette Lake Water System to provide treatment and testing for safety and compliance service for the Stewart Facility in Carson City.  Term of Contract: 08/07/2017 - 06/30/2021   Contract # 18990						

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
4.	082		FRAME ARCHITECTURE, INC.	HIGHWAY	· · · · · ·	Professional Service
	This is the first amendment to the original contract which provides new Construction Man (CMAR) professional architectural/engineering services for the building upgrades at the Department of Motor Vehicles in Las Vegas: CIP Project No. 15-M29; SPWD Contract No. 2 amendment increases the maximum amount from \$110,000 to \$147,500 to provide professional services to reconfigure the existing information counter, include requested modifications, enhanced interior design services, provide additional accessible signage, and new exiting plan and building code analysis associated with the removal of the requirement corridors, doors and shutters in accordance with and Chapter 10 International Building Code Term of Contract: 12/08/2015 - 06/30/2019 Contract # 17241					
5.	180	DEPARTMENT OF	AMERICAN CHILLER SERVICE, INC.	FEE: USER	\$24,100	
	Contract Description: This is a new contract to provide an emergency temporary chiller unit due to equipment failure located the Carson City computer facility.  Term of Contract: 07/12/2017 - 09/22/2017   Contract # 19101					
6.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES	LINCOLN COUNTY	OTHER: REVENUE	\$17,065	
		This is a new revenue co	ontract that continues to pr 07/01/2017 - 06/30/2021	ovide rack space at Hig Contract # 19072	hland Peak i	n Lincoln County.

BOE # DEPT # STATE AGENCY CONTRACTOR FUNDING SOURCE AMOUNT SOLICITA AND/GEMPLOY  DEPARTMENT OF ADMINISTRATION - ENTERPRISE COMMUNICATIONS COUNCIL  180 TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES  Contract Description: Term of Contract: 07/01/2017 - 06/30/2021 Contract # 19068  DEPARTMENT OF SOUTHWEST GAS ADMINISTRATION - CORPORATION C/O REVENUE \$17,065  ENTERPRISE ONTO CORPORATION C/O REVENUE \$17,065  SOUTHWEST GAS OTHER: \$17,065  ADMINISTRATION - CORPORATION C/O REVENUE \$17,065	ATIONS D/OR DYEES				
ADMINISTRATION - ENTERPRISE COMMUNICATIONS  INFORMATION COUNCIL  180 TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES  Contract Description: Term of Contract: 07/01/2017 - 06/30/2021 Contract # 19068  DEPARTMENT OF SOUTHWEST GAS OTHER: \$17,065 ADMINISTRATION - CORPORATION C/O REVENUE	ty.				
Description: Term of Contract: 07/01/2017 - 06/30/2021 Contract # 19068  DEPARTMENT OF SOUTHWEST GAS OTHER: \$17,065  ADMINISTRATION - CORPORATION C/O REVENUE  ENTERPRISE PAIUTE PIPELINE	ty.				
DEPARTMENT OF SOUTHWEST GAS OTHER: \$17,065  ADMINISTRATION - CORPORATION C/O REVENUE  ENTERPRISE PAIUTE PIPELINE					
ADMINISTRATION - CORPORATION C/O REVENUE ENTERPRISE PAIUTE PIPELINE					
180 TECHNOLOGY  8. SERVICES - NETWORK TRANSPORT SERVICES					
Contract This is a new revenue contract that continues to provide rack space at Penn Hill in Elko County.					
Description: Term of Contract: 07/01/2017 - 06/30/2021   Contract # 19118					
DEPARTMENT OF BOARD OF REGENTS, FEDERAL \$40,000    EDUCATION - SAFE NEVADA SYSTEM OF    300 AND RESPECTFUL HIGHER EDUCATION    LEARNING OBO – UNIVERSITY OF    NEVADA, RENO					
Contract Description: This is a new interlocal agreement to provide training in positive behavioral interventions and surpressingly for the Lyon County School District.	supports				
Description: Term of Contract: 07/01/2017 - 12/31/2017   Contract # 18987					
STATE PUBLIC JILL E. SHAHEN FEE: \$24,999 315 CHARTER SCHOOL AUTHORITY \$24,999					
Contract Description:  This is a new contract which provides for an external reviewer to read and evaluate charter applications and other documents related to the operation and/or authorizing of charter schools.	r school				
Term of Contract: 07/24/2017 - 06/30/2021   Contract # 18953					
STATE PUBLIC LESLIE TALBOT FEE: \$24,999 315 CHARTER SCHOOL SPONSORSHIP AUTHORITY					
Contract   I his is a new contract which provides for an external reviewer to read and evaluate charter	This is a new contract which provides for an external reviewer to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.				
Description: Term of Contract:   07/26/2017 - 06/30/2021   Contract # 19038					

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
12.		STATE PUBLIC	PENELOPE VARNAVA	FEE:	\$24,999	
	315	CHARTER SCHOOL		SPONSORSHIP		
		AUTHORITY				
	Contract	This is a new contract	which provides for an ex	ternal reviewer to read	and evalua	ate charter school
	Contract	applications and other do	ocuments related to the op	eration and/or authorizi	ng of charter	schools.
	Description:	Term of Contract:	07/24/2017 - 06/30/2021	Contract # 18954		
		DEPARTMENT OF	MOUNTAIN STATES	OTHER:	\$12,173	
		TOURISM AND	CONTRACTING, INC.	RIDE CHARGE		
	331	CULTURAL AFFAIRS -		FEES 10%		
	331	MUSEUMS AND		FEDERAL 90%		
13.		HISTORY - STATE				
13.		RAILROAD MUSEUMS				
		This is the first amendn	nent to the original contra	act to provide replacem	ent services	of the Yucca St.
		railroad crossing in Bou	Ider City. This amendmen	nt increases the maxim	ium amount	from \$112,000 to
	Description:	\$124,173 due to an incre	ease in costs for time and	materials caused by pro	ject inspection	on delays.
		Term of Contract:	10/11/2016 - 10/31/2017	Contract # 18033		
	332	DEPARTMENT OF	RUTH METZ	OTHER:	\$48,600	
		ADMINISTRATION -	ASSOCIATES	GIFT ACCOUNT		
		NEVADA STATE		FUNDING		
		LIBRARY, ARCHIVES				
		AND PUBLIC				
14.		RECORDS - GIFT				
		FUND - NON-EXEC				
		This is a new contract to	o provide an analysis of k	ey employee roles and	a physical a	assessment of the
	Contract	space occupied at 100 N. Stewart Street, Carson City, to create a successful strategic framework for				
	Description:	future state use.				
		Term of Contract:	08/07/2017 - 12/31/2017	Contract # 18956		
		DEPARTMENT OF	ELKO COUNTY	OTHER:	\$20,000	
15.	402	HEALTH AND HUMAN		REVENUE		
		SERVICES - AGING				
		AND DISABILITY				
		SERVICES - RURAL				
		REGIONAL CENTER				
	Contract	This is a new revenue	e interlocal agreement to	provide services to	children with	h intellectual and
	Description:	lescription: developmental disabilities.				
	Description.	Term of Contract:	07/01/2017 - 06/30/2018	Contract # 19029		

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
16.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - RURAL REGIONAL CENTER	LYON COUNTY	OTHER: REVENUE	\$13,500	
	Contract Description: This is a new revenue interlocal agreement to provide services to children with intell developmental disabilities.					
17.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING	07/01/2017 - 06/30/2018 PHARMERICA MOUNTAIN, INC. DBA PHARMERICA MOUNTAIN	GENERAL 37.9% FEDERAL 62.1%	\$22,512	
	Contract Description:	This is a new contract that continues ongoing pharmaceutical services, in-service education, and the monitoring and evaluation of pharmaceutical inventory and control systems.				
18.	406	DEPARTMENT OF	BRIDGE COUNSELING ASSOCIATES, INC.	GENERAL	\$24,999	
	Description:	This is a new contract to provide Certified Community Behavioral Health Clinic (CCBHC) service uninsured residents at strategic locations throughout Nevada. These services are defined by the Centers for Medicare and Medicaid Services and Substance Abuse and Mental Health Services are defined by the Centers for Medicare and Medicaid Services and Substance Abuse and Mental Health Services are defined by the Centers for Medicare and Medicaid Services and Substance Abuse and Mental Health Services are defined by the Centers for Medicare and Medicaid Services and Substance Abuse and Mental Health Services are defined by the Centers for Medicare and Medicaid Services and Substance Abuse and Mental Health Services are defined by the Centers for Medicare and Medicaid Services and Substance Abuse and Mental Health Services are defined by the Centers for Medicare and Medicaid Services and Substance Abuse and Mental Health Services are defined by the Centers for Medicare and Medicaid Services and Substance Abuse and Mental Health Services are defined by the Centers for Medicare and Medicaid Services and Substance Abuse and Mental Health Services are defined by the Centers for Medicare and Medicaid Services and Substance Abuse and Mental Health Services are defined by the Centers for Medicare and Medicaid Services and Substance Abuse and Mental Health Services are defined by the Centers for Medicare and Medicaid Services and Substance Abuse and Mental Health Services are defined by the Centers for Medicare and Medicaid Services and Substance Abuse are defined by the Centers for Medicare and Medicaid Services and Substance Abuse are defined by the Centers for Medicare and Medicaid Services and Substance Abuse and Medicaid Services are defined by the Centers for Medicare and Medicaid Services and Substance Abuse are defined by the Centers for Medicare and Medicaid Services and Substance Abuse are defined by the Centers for Medicare and Medicare and Medicare and Medicare and Medicare and Medicare and Medicare and Medicare and				

BOE						EXCEPTIONS FOR	
#	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLICITATIONS AND/OR EMPLOYEES	
19.	406	HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	INC.	GENERAL	\$24,999		
	This is a new contract to provide Certified Community Behavioral Health Clinic (CCBHC) servi uninsured residents at strategic locations throughout Nevada. These services are defined by th Centers for Medicare and Medicaid Services and Substance Abuse and Mental Health Secription:  Administration required core functions of the CCBHC model and are outlined in the CCBHC contract Description:  part of the pilot project.						
		Term of Contract:	07/01/2017 - 06/30/2020	Contract # 18892			
20.		HEALTH AND HUMAN SERVICES - PUBLIC	ON ALCOHOL & OTHER DRUGS DBA NEW FRONTIER	GENERAL	\$24,999		
	Contract Description:	Administration required core functions of the CCPHC model and are outlined in the CCPHC contract of					
21.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	R.F. MACDONALD COMPANY, INC.	GENERAL	\$21,400		
	Contract Description:	This is a new contract to provide ongoing inspection, annual cleaning and preventive maintenance of on-					

205						EXCEPTIONS FOR	
BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	SOLICITATIONS AND/OR EMPLOYEES	
22.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES		GENERAL	\$24,999		
	Contract Description:	This is a new contract to provide Certified Community Behavioral Health Clinic (CCBHC) services to uninsured residents at strategic locations throughout Nevada. These services are defined by the nine Centers for Medicare and Medicaid Services and Substance Abuse and Mental Health Services Administration required core functions of the CCBHC model and are outlined in the CCBHC contract as part of the pilot project.					
		Term of Contract:	07/01/2017 - 06/30/2020	Contract # 18932			
	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - RURAL CLINICS	VITALITY UNLIMITED DBA VITALITY CENTER	GENERAL	\$24,999		
23.	Contract Description:	This is a new contract to provide Certified Community Behavioral Health Clinic (CCBHC) services to uninsured residents at strategic locations throughout Nevada. These services are defined by the nine Centers for Medicare and Medicaid Services and Substance Abuse and Mental Health Services and Administration required ears functions of the CCBHC model and are outlined in the CCBHC centract as					
24.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NORTHERN NEVADA CHILD AND ADOLESCENT SERVICES This is a new contract to	BONNIE J. VOGLER DBA BONNIE J. VOGLER MA, RD, LD  provide nutritional service		_	ations as required	
	Description:	National School Lunch P	ent of Agriculture and the rogram. 08/09/2017 - 06/30/2019		agriculture to	participate in the	

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
25.	409		ABES PLUMBING AIR REPAIR FAST WATER DBA ANYTIME PLUMBING, INC.	GENERAL 66% FEDERAL 34%	\$10,000		
		This is the second amendment to the original contract which provides plumbing services as need to the amendment increases the maximum amount from \$97,757.32 to \$107,757.32 due to emergine on: repairs that have taken place due to the age of the facilities.  Term of Contract: 07/01/2014 - 06/30/2018   Contract # 15732					
	431	OFFICE OF THE MILITARY	GREENVIEW GLOBAL, LLC	FEDERAL		Professional Service	
26.	Contract Description:	This is a new contract to provide professional facility audit services for the National Guard's Floyd Edsall Field Maintenance Shop 1 and 2 facilities located in Las Vegas.					
	Description.	Term of Contract:	08/15/2017 - 06/01/2018	Contract # 19013			
	431	OFFICE OF THE MILITARY	WORLD WIDE TECHNOLOGY, INC.	FEDERAL	\$12,711		
27.	Contract Description:	This is a new contract to perform installation, configuration, maintenance and associated training for the Cisco Web Security Appliance/equipment purchased by the Nevada National Guard.					
	Docomption.	Term of Contract:	08/05/2017 - 08/31/2017		<b>*</b> • • • • • • • • • • • • • • • • • • •		
28.	651	DEPARTMENT OF PUBLIC SAFETY – NEVADA HIGHWAY PATROL - HIGHWAY SAFETY GRANTS ACCOUNT	TERRY'S PUMPIN AND POTTIES, INC.	FEDERAL	\$19,440		
	Contract Description:	Inspection Stations.	provide ongoing portable		on at the Osi	no East and West	
		Term of Contract:		Contract # 18626	<b>A</b> (2.25)		
29.	656	DEPARTMENT OF PUBLIC SAFETY - FIRE MARSHAL	RENO	OTHER: SERC GRANT FUNDS		Sole Source	
	Contract Description:	Commission Hazardous	o provide conference man Materials Program confere				
	Doddinption.	Term of Contract:	08/17/2017 - 12/31/2017	Contract # 18930			

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
		DEPARTMENT OF	LINCOLN COUNTY,	FEE:	\$18,000		
	702	WILDLIFE - HABITAT	TRI COUNTY WEED	DUCK STAMP AND			
	102		CONTROL PROJECT	HABITAT			
30.				CONSERVATION			
00.			agreement which provides	• •			
			e Valley Wildlife Managen	nent Area, Wayne E. Ki	rch Wildlife I	Management Area	
		and Lockes Ranch State	•				
			08/14/2017 - 06/30/2018				
			ROGER HYYTINEN	GENERAL	\$10,000		
			DBA HYYTINEN				
			ENGINEERING, LLC				
31.		RESOURCES -					
0		STATE PARKS					
	Description:	This is a new contract to provide structural design and calculations for a house and garage at the Walker					
		River Recreation Area Flying M unit at Nine Mile.					
			08/17/2017 - 06/30/2018				
			WEBSOFT	FEDERAL	\$41,775		
			DEVELOPERS, INC.				
	705	AND NATURAL					
32.		RESOURCES -					
-		WATER RESOURCES					
	Contract		provide enhancements	to the current meters d	atabase that	will provide more	
	Description:	efficiencies and new fund		-			
		l erm of Contract:	08/01/2017 - 06/30/2018				
		DEPARTMENT OF	TED W. GIBSON	FEE: ATHLETIC	\$20,000	Exempt	
		BUSINESS AND		COMMISSION GATE			
	749	INDUSTRY - ATHLETIC		FEES 90%			
33.		COMMISSION		TICKET SURCHARGE			
				10%			
	Contract		at continues ongoing ser	vices to provide Unarm	ed Combat	Inspector services	
	Description:	for weigh-ins and events.					
		Term of Contract:	07/31/2017 - 06/30/2020	Contract # 19002			

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
34.	749	DEPARTMENT OF BUSINESS AND INDUSTRY - ATHLETIC COMMISSION	EFREN MENDOZA	FEE: ATHLETIC COMMISSION GATE FEES 90% TICKET SURCHARGE 10%	\$20,000	Exempt	
	Contract Description:	for weigh-ins and events.	at continues ongoing ser	vices to provide Unarm	ed Combat	Inspector services	
		DEPARTMENT OF	MARIANNE ODMAN	HIGHWAY	\$11,820		
	810		DBA AL MAR	111011111111	Ψ11,020		
35.	0.0	FIELD SERVICES	CLEANING SERVICES				
	Contract						
	Description: Term of Contract: 08/11/2017 - 08/31/2018   Contract # 19104						
	901	DEPARTMENT OF	AFC FIRE CO., LLC	OTHER:	\$20,000		
		EMPLOYMENT,	DBA THE FIRE GUYS	BUSINESS			
		TRAINING AND		ENTERPRISE SET			
		REHABILITATION -		ASIDE FUND			
		BLIND BUSINESS ENTERPRISE					
36.		PROGRAM					
			at continues on-going ann	ual inspection and testi	na of fire sur	opression systems	
	0 1 1	and hood filter repair		· · · · · · · · · · · · · · · · · · ·	•	•	
	Contract Description:	•	ocations in southern Nev	_	•		
		Term of Contract:	08/17/2017 - 08/31/2019	Contract # 19081			
		DEPARTMENT OF	DEPARTMENT OF	FEDERAL	\$32,000		
		EMPLOYMENT,	EMPLOYMENT,				
	004	TRAINING AND	TRAINING AND				
	901	REHABILITATION –	REHABILITATION -				
37.		EMPLOYMENT	VOCATIONAL				
37.		SECURITY	REHABILITATION				
		This is a new interlocal	revenue agreement to	provide vocational ass	essment tes	ting to the Trade	
	Contract	Adjustment Act clients.		•		_	
	Description:	aptitudes and possible le	arning disabilities.				
		Term of Contract:	08/03/2017 - 06/30/2021	Contract # 19020			

BOE #	DEPT#	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
38.	901	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION - VOCATIONAL REHABILITATION	LYON COUNTY SCHOOL DISTRICT	GENERAL 21.3% FEDERAL 78.7%	\$28,710		
	Contract Description:	students with disabilities					
39.	902	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	OTIS ELEVATOR COMPANY	OTHER: EMPLOYMENT SECURITY SPECIAL FUND	\$15,000		
	Contract Description:	This is a new contract that continues ongoing service, maintenance and monitoring for the elevators located at 500 East Third Street in Carson City					
40.	960	SILVER STATE HEALTH INSURANCE EXCHANGE - ADMINISTRATION	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO - UNIVERSITY OF NEVADA, LAS VEGAS - SCHOOL OF MEDICINE	FEDERAL	\$15,940		
	Contract Description:	This is a new interlocal agreement to educate underserved populations on the availability of health insurance and health care.  Term of Contract: 08/01/2017 - 12/31/2017   Contract # 19054					
41.	B005	AND COMMISSIONS - CHIROPRACTIC PHYSICIANS	DAN MUSGROVE ADVOCACY, INC.	OTHER: AGENCY FEES	\$49,081		
	Contract Description:	interim through the 2019	to provide government a legislative session.  08/15/2017 - 06/30/2019	·	ices for the	Board during the	

For Board Use Only 08/15/2017

Date:

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

Contract Number: 19091

Legal Entity

Andson Inc.

Name:

Agency Name:

**TREASURER - COLLEGE SAVINGS** 

Contractor Name:

Andson Inc.

Agency Code:

**TRUST** 

Address:

dba Andson Foundation

Appropriation Unit: 1092-21

11920 Southern Highlands Pkwy

Is budget authority

City/State/Zip

Las Vegas, NV 89141-3273

available?:

Yes

If "No" please explain: Not Applicable

Contact/Phone:

702/785-0020

Vendor No.:

PUR0005525

**NV Business ID:** 

NV20091554752

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

**General Funds** 

0.00 %

**Fees** 

0.00 %

Federal Funds

0.00 %

Bonds

0.00 %

**Highway Funds** 

0.00 %

Other funding

100.00 % Transfer from Endowment Account

2. Contract start date:

a. Effective upon Board of Examiner's approval?

or b. other effective date

08/15/2017

Anticipated BOE meeting date

08/2017

Retroactive?

If "Yes", please explain

**Not Applicable** 

3. Termination Date:

08/31/2017

No

Contract term:

16 days

4. Type of contract:

**Contract** 

Contract description:

**Sponsorship** 

Purpose of contract:

This is a new contract to provide a monetary sponsorship to the MyPath Program which sponsors high school age youth participation in financial literacy programs, including budgeting, prioritizing, saving, building credit, money lending programs and pitfalls of predatory lending options as well as teaching students basic personal finance.

#### NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$25,000.00

Payment for services will be made at the rate of \$25,000.00 per sponsorship

Other basis for payment: A total of \$25,000.00 is due to the vendor upon contract approval.

## II. JUSTIFICATION

7. What conditions require that this work be done?

This is a sponsorship to the MyPath Program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a sponsorship to the MyPath Program; state employees do not offer the ability to operate Foundations that provide financial literacy to students.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

Contract #: 19091 Page 1 of 2 b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

N/A

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** if "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The State of Nevada Treasurer's Office has sponsored this organization in the past with satisfactory performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

#### Domestic Non-Profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	vmilazz1	08/08/2017 16:10:00 PM
Division Approval	vmilazz1	08/08/2017 16:10:03 PM
Department Approval	vmilazz1	08/08/2017 16:10:05 PM
Contract Manager Approval	alaw1	08/08/2017 16:35:15 PM
Budget Analyst Approval	Ifree1	08/15/2017 14:40:44 PM

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# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15595

Amendment

Number:

Legal Entity Name:

NEVADA LANDCARE USE, LLC

Date:

**ADMIN - STATE PUBLIC WORKS** DIVISION

Contractor Name: LANDCARE

Agency Code:

**Agency Name:** 

Address:

3035 South Westwood Drive

Appropriation Unit: 1349-12

Is budget authority

available?:

Yes

City/State/Zip

LAS VEGAS, NV 89109

If "No" please explain: Not Applicable

Contact/Phone:

Owen Calvin 702-385-4290

Vendor No.:

T32003858

**NV Business ID:** 

NV200001008059

To what State Fiscal Year(s) will the contract be charged?

2015-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

Fees

100.00 %

Federal Funds

0.00 %

**Bonds** 

0.00 %

**Highway Funds** 

0.00 %

Other funding

0.00 %

Agency Reference #:

1551957

2. Contract start date:

a. Effective upon Board of Examiner's approval?

or b. other effective date No

08/01/2014

Anticipated BOE meeting date

09/2017

Retroactive?

If "Yes", please explain

3. Previously Approved

Not Applicable

07/31/2018

No

Termination Date: Contract term:

4 years

4. Type of contract:

Contract

Contract description:

Landscaping Services

5. Purpose of contract:

This is the first amendment to the original contract which continues ongoing landscape services. This amendment will change the business names from Trugreen Landscape LLC to Nevada Landcare USA, LLC dba Landcare and increase the contract maximum amount from \$63,800 to \$108,800 due to changes in the scope of work.

#### 6. CONTRACT AMENDMENT

		Trans \$	Info Accum \$	Action Accum \$ Agenda
1.	The max amount of the original contract:	\$63,800.00	\$63,800.00	\$63,800.00 Yes - Action
2.	Amount of current amendment (#1):	\$45,000.00	\$45,000.00	\$45,000.00 Yes - Info
3.	New maximum contract amount:	\$108,800.00		

## II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings require outside landscaping and grounds maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.

9	. Were quotes or proposals solicite	ed?	Yes	
	Was the solicitation (RFP) done I		No	
	Division?  a. List the names of vendors that	were solicited to su	hmit proposals (	(include at least throo):
	a. List the flames of veridors that	were solicited to su	bitilit proposais (	include at least tillee).
	b. Soliciation Waiver: Not Applic	able		
	c. Why was this contractor chose	n in preference to o	ther?	
	d. Last bid date: 03/29/20	14 Anticinat	ed re-bid date:	03/29/2018
10	. Does the contract contain any IT		No	03/23/2010
	•	components:	140	
	OTHER INFORMATION			
11.	Is there an Indirect Cost Rate or	-		
	No If "Yes", please prov	vide the Indirect Cos	t Rate or Percei	ntage Paid to the Contractor
12		lovee of the State o	f Nevada or will	the contracted services be performed by a current
	employee of the State of Nevada	?	THOUGH OF WIII	and definitioned services be performed by a current
	No			
	b. Was the contractor formerly en performed by someone formerly of	nployed by the State	e of Nevada with	nin the last 24 months or will the contracted services be
	No	employed by the ote	ate of Nevaua Wi	duin die last 24 mondis?
	c. Is the contractor employed by a	anv of Nevada's pol	itical subdivision	s or by any other government?
	No If "Yes", please exp			
	Not Applicable			
13.	Has the contractor ever been eng	<del>-</del>		
	Yes If "Yes", specify who agency has been ve	en and for which age	ency and indicate	e if the quality of service provided to the identified
	2008-2014; Buildings and Ground			
14.	Is the contractor currently involve	d in litigation with th	e State of Neva	da?
	-	-		supporting approval of the contract:
	Not Applicable			
15.	The contractor is registered with t	the Nevada Secreta	ry of State's Offi	ice as a:
	Foreign Corporation			
16.	a. Is the Contractor Name the sar	-	ty Name?	
	No b. If "No", please ex	plain:		
17		ment Nevedo State I		- (CDL)0
17.	<ul> <li>a. Does the contractor have a cur</li> <li>Yes</li> </ul>	Tent Nevada State i	Business Licens	e (SBL)?
18	a. Is the legal entity active and in	good standing with	the Nevada Sec	eretany of State's Office?
10.	Yes	good standing with	ille Nevada Sed	detaily of otate's office:
19.	Agency Field Contract Monitor:			
	Contract Status:			
	Contract Approvals:			
	Approval Level	User	Signa	ature Date
	Budget Account Approval	ssands		8/2017 09:29:15 AM
	Division Approval	esands	08/08	8/2017 09·20·31 AM

III.

Department Approval

Contract Manager Approval

**Budget Analyst Approval** 

08/08/2017 09:29:37 AM

08/10/2017 11:22:20 AM

08/11/2017 15:33:10 PM

ssands

ssands

jrodrig9

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#### **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 18990

Legal Entity

MARLETTE LAKE WATER SYSTEM

Date:

Name:

Agency Name: **ADMIN - STATE PUBLIC WORKS** 

Contractor Name:

MARLETTE LAKE WATER SYSTEM

DIVISION Agency Code:

082

Address:

**5400 N. CARSON STREET** 

Appropriation Unit: 1349-12

Is budget authority

Yes

City/State/Zip

**CARSON CITY, NV 89701** 

available?: If "No" please explain: Not Applicable

Contact/Phone:

775-687-1022

Vendor No.: **NV Business ID:** 

**EXEMPT** 

To what State Fiscal Year(s) will the contract be charged?

2018-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

the contractor will be paid by multiple funding sources.

General Funds

0.00 %

0.00 %

X Fees 100.00 % B&G Rent Fees

Federal Funds **Highway Funds**  0.00 %

**Bonds** 

Other funding

0.00 % 0.00 %

Agency Reference #:

ASD 2555925

2. Contract start date:

a. Effective upon Board of

or b. other effective date No

08/07/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

If "Yes", please explain

Not Applicable

06/30/2021

3. Termination Date: Contract term:

3 years and 328 days

4. Type of contract:

**Interlocal Agreement** 

Contract description:

WATER TESTING

5. Purpose of contract:

This is a new intrastate interlocal agreement with the Marlette Lake Water System to provide water treatment and testing for safety and compliance service for the Stewart Facility in Carson City.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$48,000.00

Payment for services will be made at the rate of \$25.00 per hour

# II. JUSTIFICATION

7. What conditions require that this work be done?

WATER MUST BE CHECKED, TREATED, SAMPLED AND TESTED FOR SAFETY AND COMPLIANCE WITH ALL LAWS

8. Explain why State employees in your agency or other State agencies are not able to do this work:

MARLETTE LAKE WILL BE TESTING STEWART FACILITY WATER

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

User	Signature Date
ssands	08/03/2017 06:29:14 AM
ssands	08/03/2017 06:29:18 AM
ssands	08/03/2017 06:29:21 AM
ssands	08/03/2017 06:32:34 AM
jrodrig9	08/07/2017 12:15:13 PM
	ssands ssands ssands ssands

3

For Board Use Only 07/31/2017

Date:

#### **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 17241

Amendment Number:

**Legal Entity** 

FRAME ARCHITECTURE, INC.

Name:

Agency Name:

**ADMIN - STATE PUBLIC WORKS** 

Contractor Name:

FRAME ARCHITECTURE, INC.

Agency Code:

DIVISION

Address:

8985 DOUBLE DIAMOND PKWY

**SUITE B8** 

Appropriation Unit: 1590-71

If "No" please explain: Not Applicable

Is budget authority

Yes

City/State/Zip

**RENO. NV 89521-4879** 

available?:

Contact/Phone:

JEFF FRAME 775-827-9977

Vendor No.:

T29014981

**NV Business ID:** 

NV20031302154

To what State Fiscal Year(s) will the contract be charged?

2016-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

**Fees** 

0.00 % 0.00 %

Federal Funds

0.00 % 100.00 % Bonds Other funding

0.00 %

**Highway Funds** Agency Reference #:

109839

Contract start date:

Effective upon Board of

or b. other effective date

12/08/2015

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

If "Yes", please explain

Not Applicable

3. Previously Approved

Termination Date:

06/30/2019

No

Contract term:

3 years and 204 days

4. Type of contract:

Contract

Contract description:

Arch/Eng Serv

#### 5. Purpose of contract:

This is the first amendment which provides new Construction Manager at Risk (CMAR) contract to provide professional architectural/engineering services for the building upgrades at the Flamingo Department of Motor Vehicles in Las Vegas: CIP Project No. 15-M29; SPWD Contract No. 109839. This amendment increases the total contract maximum amount from \$110,000 to \$147,500 to provide additional professional services to reconfigure the existing information counter, include requested workspace modifications, enhanced interior design services, provide additional accessible signage, and provide a new exiting plan and building code analysis associated with the removal of the requirement for fire rated corridors, doors and shutters in accordance with and Chapter 10 IBC Code.

#### 6. CONTRACT AMENDMENT

		Trans \$	Info Accum \$	Action Accum \$	Agenda
1.	The max amount of the original contract:	\$110,000.00	\$110,000.00	\$110,000.00	Yes - Action
2.	Amount of current amendment (#1):	\$37,500.00	\$37,500.00	\$37,500.00	Yes - Info
3.	New maximum contract amount:	\$147,500.00			

## II. JUSTIFICATION

7. What conditions require that this work be done?

2015 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)
- c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No if "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date **Budget Account Approval** 07/20/2017 11:00:57 AM amarangi **Division Approval** amarangi 07/20/2017 11:01:04 AM **Department Approval** amarangi 07/20/2017 11:01:10 AM Contract Manager Approval amarangi 07/20/2017 11:01:16 AM **Budget Analyst Approval** irodrig9 07/31/2017 21:37:59 PM

For Board Use Only 08/09/2017

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 19101

Legal Entity

AMERICAN CHILLER SERVICE, INC.

Date:

Name:

Agency Name:

**ADMIN - ENTERPRISE IT SERVICES** 

Contractor Name:

AMERICAN CHILLER SERVICE, INC.

Agency Code: 180 Address:

745 E. GREG STREET, SUITE 5

Appropriation Unit: 1385-07

is budget authority

No

City/State/Zip

**SPARKS, NV 889431** 

available?:

If "No" please explain: Pending Work Program approval

Contact/Phone:

BEN BARLOW 775-322-9900

on 8/24/17.

T29015907A

**NV Business ID:** 

Vendor No.:

NV19921063155

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

X **Fees**  100.00 % User Fees

Federal Funds Highway Funds 0.00 %

**Bonds** 

Other funding

0.00 % 0.00 %

Agency Reference #:

0.00 %

2543502

a. Effective upon Board of Examiner's approval?

or b. other effective date Nο

08/09/2017

2. Contract start date:

Anticipated BOE meeting date 09/2017

Retroactive?

If "Yes", please explain

Due to the chiller failing on July 10, 2017, an emergency chiller unit needed to be installed as soon as possible to protect state property located within the Carson City computer facility. It took approximately three weeks to negotiate and develop the rental agreement to include provisions that the State could agree to.

3. Termination Date:

09/22/2017

Contract term:

44 davs

4. Type of contract:

Rental Agreement

Contract description:

**Chiller Rental Unit** 

5. Purpose of contract:

This is a new rental agreement to provide an emergency temporary chiller unit located at the Carson City computer facility.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$24,100.00

Other basis for payment: \$3,600 per month / \$1,200 per week for the unit; \$120/hr for Installation/Takedown labor; \$1,250 for delivery/haul-off freight

## II. JUSTIFICATION

7. What conditions require that this work be done?

Due to the major mechanical failure of the chiller located at the Facility, it was urgent to install a temporary chiller unit to protect state property.

Explain why State employees in your agency or other State agencies are not able to do this work:

Lack expertise.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

American Chiller Service, Inc. is the entity that repairs and maintains the current chiller system. They were first to respond with an available rental unit that could be installed immediately after the chiller failed on July 10, 2017.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nο

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Tom Wolf, Chief IT Manager Ph: 775-684-4377

Dennis Sannebeck, Facility Supervisor Ph: 775-684-4320

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	amarangi	08/08/2017 13:19:34 PM
Division Approval	amarangi	08/08/2017 13:19:36 PM
Department Approval	amarangi	08/08/2017 13:20:55 PM
Contract Manager Approval	amarangi	08/08/2017 13:20:57 PM
Budget Analyst Approval	cmurph3	08/09/2017 08:27:09 AM





# DEPARTMENT OF ADMINISTRATION ADMINISTRATIVE SERVICES DIVISION

209 E. Musser Street, Room 304 Carson City, Nevada 89701-4204 (775) 684-0273 Fax (775) 684-0275

#### **MEMORANDUM**

August 8, 2014

TO:

Colleen Murphy

**Budget Analyst** 

FROM:

Shannon Rahming, EITS

RE:

Retro Memo for American Chiller Services

This is a request for a retroactive start date of <u>July 12, 2017</u> for the rental agreement for the emergency chiller rental unit located at the Facility in Carson City.

Due to the chiller failing on July 10<sup>th</sup>, an emergency chiller unit needed to be installed as soon as possible to protect state property located within the Facility. It took approximately three weeks to negotiate and develop the rental agreement to include provisions that the State could agree to.

If you have any questions, please feel free to cont act me.

Thanks for your help regarding this matter.

For Board Use Only

Date: 08/03/2017

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 19072

Legal Entity

LINCOLN, COUNTY OF

Name:

Agency Name:

**ADMIN - ENTERPRISE IT SERVICES** 

Contractor Name:

LINCOLN, COUNTY OF

Agency Code:

180

Address:

LINCOLN COUNTY SHERIFFS DEPT

Appropriation Unit: 1388-00

**PO BOX 570** 

Is budget authority available?:

Yes

City/State/Zip

**PIOCHE, NV 89043** 

If "No" please explain: Not Applicable

Contact/Phone:

SHERIFF KERRY LEE 775/962-5151

Vendor No.:

T40267400K

**NV Business ID:** 

Not Applicable

To what State Fiscal Year(s) will the contract be charged?

2018-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 %

Fees

0.00 % 0.00 %

**Highway Funds** 

0.00 % 0.00 % **Bonds** Other funding

100.00 % Revenue

2. Contract start date:

a. Effective upon Board of

No or b. other effective date 08/03/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

If "Yes", please explain

The attached Revenue Contract with Lincoln County Sheriffs Office, has been submitted for approval. Due to the necessity of continued public communications coverage, we are asking to retroactively approve this contract back to July 1, 2017.

3. Termination Date:

06/30/2021

Contract term:

3 years and 332 days

4. Type of contract:

**Revenue Contract** 

Contract description:

Rack Space

Purpose of contract:

This is a new revenue contract that continues to provide rack space at Highland Peak in Lincoln County,

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$17.065.28

Other basis for payment: Rack Rent - FY18 \$4,266.32, FY19 \$4,266.32, FY20 \$4,266.32, FY21 \$4,266.32

# II. JUSTIFICATION

7. What conditions require that this work be done?

Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue Contract

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

N/A

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

We have had ongoing revenue contracts with Lincoln County Sheriffs Office for many years, all satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

User	Signature Date
dbaughn	08/02/2017 07:09:51 AM
capple	08/02/2017 10:37:11 AM
capple	08/02/2017 10:37:14 AM
ascott	08/02/2017 16:22:35 PM
cmurph3	08/03/2017 14:38:45 PM
	dbaughn capple capple ascott



Patrick Cates

Director

Shannon Rahming Chief Information Officer

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

Enterprise I.T. Services Division

100 N. Stewart Street, Suite 100 | Carson City, NV 89701 Phone: (775) 684-5800

August 1, 2017

#### **MEMORANDUM**

To: Colleen Murphy, Budget Analyst

From: Ann Scott, Management Analyst

**Enterprise Information Technology Services** 

Purpose: Request BOE retroactively approve for attached Revenue Contract

The attached Revenue Contract with Lincoln County Sheriffs Office has been submitted for the BOE's approval. Due to the necessity of continued public communications coverage, we are asking the Board of Examiners to retroactively approve this contract to July 1, 2017.

The agency takes its contract process serious and with the recent staff changes we had a delay in processing revenue contracts and anticipate being timelier in the future.

I appreciate your time and assistance. Should you have questions please call me at (775) 684-5859 or email to <a href="mailto:annmscott@admin.nv.gov">annmscott@admin.nv.gov</a>.

Sincerely, Ann Scott

For Board Use Only

Date:

08/03/2017

# **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19068

Legal Entity

Contractor Name:

SOUTHERN NEVADA AREA

Name:

COMMUNICATIONS COUNCIL

**ADMIN - ENTERPRISE IT SERVICES** Agency Name:

**SOUTHERN NEVADA AREA** COMMUNICATIONS COUNCIL

Agency Code:

180

Address:

**6000 EAST ROCHELLE AVENUE** 

Appropriation Unit: 1388-00

Is budget authority

available?:

Yes

City/State/Zip

LAS VEGAS, NV 89122

If "No" please explain: Not Applicable

Contact/Phone:

DAVID L. GOSS 702/455-7390

Vendor No.:

**NV Business ID:** 

Not Applicable

To what State Fiscal Year(s) will the contract be charged?

2018-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

0.00 %

Federal Funds

0.00 %

**Bonds** 

0.00 %

**Highway Funds** 

0.00 %

Other funding

100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval?

or b. other effective date

08/03/2017

Anticipated BOE meeting date

09/2017

Retroactive?

Yes

If "Yes", please explain

The attached Revenue Contract with Southern Nevada Area Communications Council, has been submitted for approval. Due to the necessity of continued public communications coverage, we are asking to retroactively approve this contract back to July 1, 2017.

3. Termination Date:

06/30/2021

**Rack Space** 

Contract term:

3 years and 332 days

4. Type of contract:

**Revenue Contract** 

Contract description: Purpose of contract:

This is a new revenue contract that continues to provide rack space at Apex Peak in Clark County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$17,598,57

Other basis for payment: Rack Space Rent - FY18 \$4,799.61, FY19 \$4,266.32, FY20 \$4,266.32, FY21 \$4,266.32

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue Contract

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three);

Not Applicable

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Contract #: 19068 Page 1 of 2

_	 		 	
NI/A				
N/A				

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nο

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

We have had ongoing revenue contracts with Southern Nevada Area Communications Council for many years, all satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity
- 16. Not Applicable
- 17. Not Applicable
- Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	dbaughn	08/01/2017 11:35:19 AM
Division Approval	capple	08/01/2017 13:41:08 PM
Department Approval	capple	08/01/2017 13:41:11 PM
Contract Manager Approval	ascott	08/02/2017 16:23:11 PM
Budget Analyst Approval	cmurph3	08/03/2017 14:35:36 PM



Patrick Cates

Director

Shannon Rahming Chief Information Officer

# DEPARTMENT OF ADMINISTRATION

Enterprise I.T. Services Division

100 N. Stewart Street, Suite 100 | Carson City, NV 89701 Phone: (775) 684-5800

July 31, 2017

# **MEMORANDUM**

To:

Colleen Murphy, Budget Analyst

From:

Ann Scott, Management Analyst

**Enterprise Information Technology Services** 

Purpose:

Request BOE retroactively approve for attached Revenue Contract

The attached Revenue Contract with Southern Nevada Area Communications Council has been submitted for the BOE's approval. Due to the necessity of continued public communications coverage, we are asking the Board of Examiners to retroactively approve this contract to July 1, 2017.

The agency takes its contract process serious and with the recent staff changes we had a delay in processing revenue contracts and anticipate being timelier in the future.

I appreciate your time and assistance. Should you have questions please call me at (775) 684-5859 or email to annmscott@admin.nv.gov.

Sincerely, Ann Scott

For Board Use Only

Date: 08/21/2017

## **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19118

Legal Entity

SOUTHWEST GAS CORP

Name:

Agency Name:

**ADMIN - ENTERPRISE IT SERVICES** 

Contractor Name:

SOUTHWEST GAS CORP

Agency Code:

If "No" please explain: Not Applicable

**C/O PAIUTE PIPELINE** 

Appropriation Unit: 1388-00

Address:

**400 EAGLE STATION LANE** 

Is budget authority

Yes

City/State/Zip

**CARSON CITY, NV 89701** 

available?:

Contact/Phone:

JULIE THOMAS 775/887-2820

Vendor No.:

T10938201G

**NV Business ID:** 

NV19571000091

To what State Fiscal Year(s) will the contract be charged?

2018-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 % 0.00 % **Fees** 

0.00 % 0.00 %

**Highway Funds** 

0.00 %

**Bonds** Other funding

100.00 % Revenue

#### 2. Contract start date:

a. Effective upon Board of

No or b. other effective date 08/21/2017

Examiner's approval?

Anticipated BOE meeting date

10/2017

Retroactive?

If "Yes", please explain

The attached Revenue Contract with Southwest Gas Corporation, C/O Paiute Pipeline, has been submitted for approval. Due to the necessity of continued public communications coverage, we are asking to retroactively approve this contract back to July 1, 2017.

3. Termination Date:

06/30/2021

Contract term:

3 years and 314 days

4. Type of contract:

**Revenue Contract** 

Contract description:

Rack Space Rental

Purpose of contract:

This is a new revenue contract that continues to provide rack space at Penn Hill in Elko County.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$17,065.28

Other basis for payment: Rack Rent FY18 \$4,266.32, FY19 \$4,266.32, FY20 \$4,266.32, FY21 \$4,266.32

# II. JUSTIFICATION

7. What conditions require that this work be done?

Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue Contract

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Not Applicable

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

# **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

N٥

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

We have had ongoing revenue contracts with Southwest Gas Corporation, C/O Paiute Pipeline for many years, all satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	dbaughn	08/15/2017 12:37:26 PM
Division Approval	capple	08/15/2017 13:04:45 PM
Department Approval	capple	08/15/2017 13:04:48 PM
Contract Manager Approval	ascott	08/18/2017 08:53:56 AM
Budget Analyst Approval	cmurph3	08/21/2017 14:10:31 PM



Patrick Cates

Director

Shannon Rahming Chief Information Officer

# STATE OF NEVADA DEPARTMENT OF ADMINISTRATION

Enterprise I.T. Services Division

100 N. Stewart Street, Suite 100 | Carson City, NV 89701 Phone: (775) 684-5800

August 14, 2017

#### **MEMORANDUM**

To:

Colleen Murphy, Budget Analyst

From:

Ann Scott, Management Analyst

**Enterprise Information Technology Services** 

Purpose:

Request BOE retroactively approve for attached Revenue Contract

The attached Revenue Contract with Southwest Gas Corporation, C/O Paiute Pipeline has been submitted for the BOE's approval. Due to the necessity of continued public communications coverage, we are asking the Board of Examiners to retroactively approve this contract to July 1, 2017.

The agency takes its contract process serious and with the recent staff changes we had a delay in processing revenue contracts and anticipate being timelier in the future.

I appreciate your time and assistance. Should you have questions please call me at (775) 684-5859 or email to annmscott@admin.nv.gov.

Sincerely, Ann Scott

For Board Use Only

Date:

07/20/2017

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

Contract Number: 18987

Legal Entity

Board of Regents-UNR

Name:

Agency Name: **NDE - DEPARTMENT OF EDUCATION** 

Contractor Name:

**Board of Regents-UNR** 

300 Agency Code:

Address:

**UNR Controller's Office** 

Mail Stop 0124

Appropriation Unit: 2721-38

Is budget authority Yes City/State/Zip

Reno, NV 89557

available?: If "No" please explain: Not Applicable

Contact/Phone:

Thomas Landis 775-784-4477

Vendor No.:

D35000816

**NV Business ID:** 

Governmental Entity

To what State Fiscal Year(s) will the contract be charged?

2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

0.00 %

Federal Funds

100.00 %

**Bonds** 

0.00 % 0.00 %

**Highway Funds** 

0.00 %

Other funding

Contract start date:

a. Effective upon Board of Examiner's approval?

No or b. other effective date 07/01/2017

Anticipated BOE meeting date 09/2017

Retroactive?

Yes

If "Yes", please explain

A retroactive start date is needed due to the limited time frame for the work to be completed under the Safe Schools/Healthy Students grant and to be in compliance with the cooperative agreement with the federal Department of Health and Human Services (SAMHSA agreement).

3. Termination Date:

12/31/2017

Contract term:

183 days

4. Type of contract:

**Interlocal Agreement** 

Contract description:

**PBIS Lyon County** 

5. Purpose of contract:

This is a new interlocal agreement to provide training in positive behavioral interventions and supports for the Lyon **County School District.** 

## 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$40,000.00

Other basis for payment: upon receipt of detailed invoice

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This work must be done to comply with the approved activity in the federal Safe Schools/Healthy Students budget,

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Education employees lack the expertise in this discipline.

9. Were quotes or proposals solicited?

Nο

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three);

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

In accordance with NRS 277.180 the Agency has contracted with the Board of Regents, University of Nevada Reno.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

26%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Education has several interlocal agreements in place for various services - work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:

Patricia Sanborn, null Ph: 775-684-4033

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	rrussum	07/13/2017 06:51:10 AM
Division Approval	rrussum	07/13/2017 06:51:14 AM
Department Approval	amccalla	07/14/2017 19:27:31 PM
Contract Manager Approval	ablackwe	07/17/2017 07:16:27 AM
Budget Analyst Approval	knielsen	07/20/2017 10:34:26 AM

#### **BRIAN SANDOVAL** Governor

STEVE CANAVERO, Ph.D. Superintendent of Public Instruction

#### STATE OF NEVADA



Las Vegas, Nevada 89183 (702) 486-6458 Fax: (702)486-6450 www.doe.nv.gov/Educator\_Licensure

SOUTHERN NEVADA OFFICE

9890 S. Maryland Parkway, Suite 221

DEPARTMENT OF EDUCATION 700 E. Fifth Street Carson City, Nevada 89701-5096 (775) 687 - 9200 · Fax: (775) 687 - 9101 http://www.doe.nv.gov

July 10, 2017

# **MEMORANDUM**

TO:

James Wells

Clerk of the Board of Examiners

Governor's Finance Office - Budget Division

THROUGH: Susan Brown

Budget Analyst, Governor's Finance Office - Budget Division

FROM:

Andrea McCalla

Administrative Services Officer 3, Business and Support Services Division

SUBJECT:

Request for Retroactive Contract with Board of Regents, Nevada System of Higher

Education

This memorandum serves as a request for a retroactive approval to July 1, 2017 on a contract with the Board of Regents, Nevada System of Higher Education.

Retroactive start date is necessary due to the limited time frame for contract work to be done. Funds for this activity will expire from the Safe Schools/Heathy Students grant by December 31, 2017. If not approved, NDE will be out of compliance with the cooperative agreement with the federal department of Health and Human Services, SAMHSA agreement. To avoid this in the future, a 6 month minimum in planning time is needed to ensure a contract is in place earlier.

We appreciate your consideration in this matter.

For Board Use Only

Date: 07/24/2017

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 18953

Legal Entity

SHAHEN, JILL E

STATE PUBLIC CHARTER SCHOOL

Name:

Contractor Name: SHAHEN, JILL E

**AUTHORITY** 

Address:

11 SADDLEMIRE RD

Agency Code:

Appropriation Unit: 2711-04

Is budget authority available?:

Agency Name:

Yes

City/State/Zip

**ALTAMONT, NY 12009-3022** 

If "No" please explain: Not Applicable

Contact/Phone:

518/944-8930

Vendor No.:

T27036522

To what State Fiscal Year(s) will the contract be charged?

2018-2021

**NV Business ID:** NV20161529701

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

**General Funds** 

0.00 %

Fees

100.00 % Sponsorship Fees

Federal Funds **Highway Funds**  0.00 % 0.00 % **Bonds** Other funding 0.00 % 0.00 %

Contract start date:

a. Effective upon Board of Examiner's approval?

No or b. other effective date 07/24/2017

Anticipated BOE meeting date

08/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

06/30/2021

3. Termination Date: Contract term:

3 years and 342 days

4. Type of contract:

Contract

Contract description:

**External Reviewer** 

5. Purpose of contract:

This is a new contract which provides for an external reviewer to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$24.999.00 Payment for services will be made at the rate of \$999.00 per application/document

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The State Public Charter School Authority is seeking to establish a pool of qualified peer reviewers to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have staff necessary to conduct the review of these charter school documents.T

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Simeon Stolzberg Teresa Gerchman Halli Bayer

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

This vendor meets the general minimum qualifications required in the informal solicitation.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	kbaldwi1	07/05/2017 09:43:46 AM
Division Approval	kbaldwi1	07/05/2017 09:43:52 AM
Department Approval	kbaldwi1	07/05/2017 09:43:55 AM
Contract Manager Approval	kbaldwi1	07/05/2017 09:43:58 AM
Budget Analyst Approval	tgreenam	07/24/2017 08:37:51 AM

For Board Use Only 07/26/2017

Date:

#### **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### DESCRIPTION OF CONTRACT

Contract Number: 19038

Legal Entity

Talbot, Leslie

Name:

STATE PUBLIC CHARTER SCHOOL

Contractor Name: Talbot, Leslie

Agency Code: 315

**AUTHORITY** 

Address:

2181 Madison Avenue

Appropriation Unit: 2711-04

Is budget authority

Agency Name:

Yes

City/State/Zip

New York, NY 10128

available?:

If "No" please explain: Not Applicable

Contact/Phone:

**NV Business ID:** 

(212)8646762

Vendor No.:

T29039406 NV2016168236

To what State Fiscal Year(s) will the contract be charged?

2018-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

X

**Fees** 

100.00 % Sponsorship Fees

Federal Funds

0.00 %

**Bonds** 

0.00 % 0.00 %

**Highway Funds** 0.00 %

Other funding

#### 2. Contract start date:

a. Effective upon Board of Examiner's approval?

No or b, other effective date 07/26/2017

Anticipated BOE meeting date

08/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

06/30/2021

3. Termination Date: Contract term:

3 years and 340 days

4. Type of contract:

Contract

Contract description:

**External Reviewer** 

5. Purpose of contract:

This is a new contract which provides for an external reviewer to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$24.999.00 Payment for services will be made at the rate of \$999.00 per application/document

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The State Public Charter School Authority is seeking to establish a pool of qualified peer reviewers to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the staff necessary to conduct the review of these charter school documents.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Warn, Anthony Stolzberg, Simeon Varnava, Penelope b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor meets the general minimum qualifications required in the informal solicitation.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nο

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	kbaldwi1	07/24/2017 10:46:27 AM
Division Approval	kbaldwi1	07/24/2017 10:46:29 AM
Department Approval	kbaldwi1	07/24/2017 10:46:34 AM
Contract Manager Approval	kbaldwi1	07/24/2017 10:46:36 AM
Budget Analyst Approval	tgreenam	07/26/2017 15:27:37 PM

For Board Use Only 07/24/2017

**CONTRACT SUMMARY** 

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 18954

Legal Entity

VARNAVA, PENELOPE

Name:

STATE PUBLIC CHARTER SCHOOL Agency Name: **AUTHORITY** 

Contractor Name: VARNAVA, PENELOPE

Agency Code:

315

Address:

5318 N RAVENSWOOD AVE UNIT 103

Date:

Appropriation Unit: 2711-04

Is budget authority available?:

Yes

City/State/Zip

CHICAGO, IL 60640-3033

If "No" please explain: Not Applicable

Contact/Phone:

312/890-1016

Vendor No.:

T27039272

**NV Business ID:** 

NV20171397055

To what State Fiscal Year(s) will the contract be charged?

the contractor will be paid by multiple funding sources.

2018-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if

General Funds

0.00 % 0.00 % X **Fees**  100.00 % Sponsorship Fees

Federal Funds

**Bonds** 

0.00 % 0.00 %

**Highway Funds** 0.00 %

Other funding

Contract start date:

a. Effective upon Board of Examiner's approval?

or b. other effective date No

07/24/2017

Anticipated BOE meeting date

08/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

06/30/2021

3. Termination Date: Contract term:

3 years and 342 days

4. Type of contract:

Contract

Contract description:

**External Reviewer** 

5. Purpose of contract:

This is a new contract which provides for an external reviewer to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$24,999.00 Payment for services will be made at the rate of \$999.00 per application/document

## II. JUSTIFICATION

7. What conditions require that this work be done?

The State Public Charter School Authority is seeking to establish a pool of qualified peer reviewers to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the staff necessary to conduct the review of these charter school documents.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Jill Shahen Simeon Stolzberg

Halli Bayer

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor meets the general minimum qualifications required in the informal solicitation.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	kbaldwi1	07/05/2017 09:42:38 AM
Division Approval	kbaldwi1	07/05/2017 09:42:40 AM
Department Approval	kbaldwi1	07/05/2017 09:42:42 AM
Contract Manager Approval	kbaldwi1	07/05/2017 09:42:44 AM
Budget Analyst Approval	tgreenam	07/24/2017 08:49:50 AM

For Board Use Only 08/02/2017

Date:

#### **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 18033

Amendment

Number:

Legal Entity

MOUNTAIN STATES CONTRACTING.

Name:

INC.

Contractor Name:

MOUNTAIN STATES CONTRACTING,

INC.

Agency Code:

Agency Name:

DIVISION

Address:

4001 S 34TH ST

Appropriation Unit: 4216-10

Yes

**DTCA - MUSEUMS AND HISTORY** 

City/State/Zip

PHOENIX, AZ 85040-1820

Is budget authority available?:

If "No" please explain: Not Applicable

Contact/Phone:

480-216-2795

Vendor No.:

T29032897

**NV Business ID:** 

NV19901032386

To what State Fiscal Year(s) will the contract be charged?

2017-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

Fees

0.00 % 0.00 %

Federal Funds **Highway Funds**  90.00 % 0.00 % **Bonds** Other funding

10.00 % Ride Charge Fees

Agency Reference #:

2016-AM

2. Contract start date:

X

a. Effective upon Board of

or b. other effective date

10/11/2016

Examiner's approval? Anticipated BOE meeting date

09/2017

Retroactive?

Yes

If "Yes", please explain

The construction project was in progress which required closure of the roadway when, upon progress inspection by the City of Boulder, notification was made that expected materials to be used would not be adequate per Boulder City's and Clark County's code requirements. Due to public safety requirements the roadway could not remain closed. The project had to be completed so as to reopen the roadway per the construction permit requirements.

3. Previously Approved

10/31/2017

Termination Date:

1 year and 20 days

Contract term: 4. Type of contract:

Contract

Contract description:

Yucca St. RRCrossing

5. Purpose of contract:

This is the first amendment to the original contract to provide replacement services of the Yucca St. railroad crossing in Boulder City. This amendment increases the maximum amount from \$112,000 to \$124,173 due to an increase in costs for time and materials caused by project inspection delays.

#### 6. CONTRACT AMENDMENT

		rans \$	into Accum \$	Action Accum \$ Agenda
1.	The max amount of the original contract:	\$112,000.00	\$112,000.00	\$112,000.00 Yes - Action
2.	Amount of current amendment (#1):	\$12,173.00	\$12,173.00	\$12,173.00 Yes - Info
3.	New maximum contract amount:	\$124,173.00		

## II. JUSTIFICATION

7. What conditions require that this work be done?

The Yucca St. railroad crossing in it's current state is deteriorating and is in need of serious repair and replacement. The safety and maintenance of the railroad is regulated by the Federal Railway Association. If the crossing is deemed unsafe upon FRA inspection the NSRM railway will not be able to be used as the train will not be able to cross Yucca Street eliminating the ability to serve visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work requires a contractor's license to be performed. State employees within our agency do not have the knowledge or professional licensing required.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Yes

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #2106, and in accordance with NRS 333, the selected vendor was the only vendor who submitted a proposal and has done work for the agency in the past.

d. Last bid date:

06/10/2016

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada State Railroad Museum - September 2000. They have been satisfactory by the using agency.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level Us

User cedlefse

Signature Date

Budget Account Approval Division Approval

cedlefse

07/31/2017 11:28:38 AM 07/31/2017 11:28:46 AM

 Department Approval
 dpeters3
 08/01/2017 10:54:10 AM

 Contract Manager Approval
 cedlefse
 08/01/2017 11:09:08 AM

 Budget Analyst Approval
 myoun3
 08/02/2017 16:44:15 PM

For Board Use Only 08/07/2017

Date:

#### **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

Contract Number: 18956

Legal Entity

Ruth Metz Associates

Name:

ADMIN - NV ST LIBRARY. Agency Name:

ARCHIVES AND PUBLIC RECORDS

Contractor Name: **Ruth Metz Associates** 

Agency Code:

Address:

17335 NW Lucy Reeder Road

Appropriation Unit: 2890-21

Yes

City/State/Zip

Portland, OR 97231

Is budget authority available?:

If "No" please explain: Not Applicable

Contact/Phone:

Ruth Metz 503-422-8024

Vendor No.:

**NV Business ID:** 

NV20171424039

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

Fees

0.00 %

X Federal Funds 100.00 %

**Bonds** 

0.00 %

Highway Funds

0.00 %

Other funding

0.00 %

Agency Reference #:

2549520

2. Contract start date:

a. Effective upon Board of

No or b. other effective date

09/2017

08/07/2017

Examiner's approval?

Anticipated BOE meeting date

Retroactive?

If "Yes", please explain

Not Applicable

12/31/2017

3. Termination Date: Contract term:

146 days

4. Type of contract:

Contract

Contract description:

Workspace Assessment

Purpose of contract:

This is a new contract to provide an analysis of key employee roles and a physical assessment of the space occupied at 100 N. Stewart Street, Carson City to create a successful strategic framework for future state use.

# 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$48,600.00

Payment for services will be made at the rate of \$1,800.00 per Day (Day Rate)

Other basis for payment: \$225 per hour applies to off-site work. All travel expenses are included in the Day Rate and are to be billed in accordance w/ GSA rates.

# II. JUSTIFICATION

7. What conditions require that this work be done?

Assess space to optimize utilization of the NSLA building for future state use.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Full-time staffing time restraints.

Yes

9. Were quotes or proposals solicited?

No

Division?

Was the solicitation (RFP) done by the Purchasing

a. List the names of vendors that were solicited to submit proposals (include at least three):

H&K Architects

Kathyrn Page & Associates

Ruth Metz Associates

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Lowest-bidder

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

Pending app

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Pending app

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Pending app

19. Agency Field Contract Monitor:

Tammy Westergard, Assistant Administrator Ph: null

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	amarangi	08/02/2017 09:43:55 AM
Division Approval	amarangi	08/02/2017 09:43:58 AM
Department Approval	amarangi	08/02/2017 09:44:01 AM
Contract Manager Approval	amarangi	08/02/2017 09:44:04 AM
Budget Analyst Approval	hfield	08/07/2017 10:43:04 AM

For Board Use Only

Date: 08/02/2017

### **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19029

Legal Entity

ELKO, COUNTY OF

Name:

Agency Name:

**DHHS - AGING AND DISABILITY** SERVICES DIVISION

Contractor Name: ELKO, COUNTY OF

Agency Code:

Address:

**540 COURT ST** 

Appropriation Unit: 3167-00

Is budget authority

City/State/Zip

**ELKO, NV 89801** 

available?:

If "No" please explain: Not Applicable

Contact/Phone:

775/78-5398

Vendor No.:

T81072742U

**NV Business ID:** 

**Governmental Entity** 

To what State Fiscal Year(s) will the contract be charged?

Yes

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

Fees

0.00 %

Federal Funds

0.00 %

**Bonds** 

0.00 %

0.00 % **Highway Funds** Other funding 100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval?

or b. other effective date No

07/01/2017

Anticipated BOE meeting date

09/2017

Retroactive?

Yes

If "Yes", please explain

This contract requires retroactive start date for the State's obligation to continue to provide these services and ensure continuity of care to children and for reimbursement to ADSD for the non-federal share of funding as payment for children's services per NRS 435.010. The critical nature of services and NRS 435.020 obligate the State to continue providing needed support services. ADSD spent months working with the Counties to get these contracts approved by their monthly commission meetings.

3. Termination Date:

06/30/2018

Contract term:

364 days

4. Type of contract:

**Revenue Contract** 

Contract description:

**Elko County** 

5. Purpose of contract:

This is a new revenue interlocal agreement to provide services to children with intellectual and developmental disabilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$20,000.00

Other basis for payment: Revenue Contract

# II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 435.010 and NRS 435.020, Aging and Disability Services Division (ADSD) is obligated to provide services to children with intellectual disabilities and the County to reimburse ADSD the non-federal share of funding as payment for services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Not applicable. State employees are providing the services for the County.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable b. Soliciation Waiver: Not Applicable c. Why was this contractor chosen in preference to other? d. Last bid date: Anticipated re-bid date: 10. Does the contract contain any IT components? No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

MHDS 2011-2012, ADSD 2013-current. Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	07/20/2017 10:00:22 AM
Division Approval	dbowma1	07/20/2017 10:00:25 AM
Department Approval	jkolenut	07/25/2017 09:46:50 AM
Contract Manager Approval	jpruneau	07/25/2017 10:52:05 AM
Budget Analyst Approval	bwooldri	08/02/2017 14:44:35 PM



# STATE OF NEVADA DEPARTMENT OF HEALTH AND HUMAN SERVICES AGING AND DISABILITY SERVICES DIVISION

3416 Goni Road, D-132 Carson City, Nevada 89706

(775) 687-4210 • Fax (775) 687-0576 adsd@adsd.nv.gov Richard Whitley Director

Edward Ableser, Ph. D. Administrator

July 20, 2017

#### **MEMORANDUM**

To:

Bessie Wooldridge

Budget Analyst Budget Division

From:

Cara Paoli

Deputy Administrator

Aging and Disability Services Division

Subject:

Request for Approval for Retroactive July 1, 2017, Start Date -

**Elko County Revenue Contract** 

This memorandum requests that the above referenced Aging and Disability Services Division (ADSD) revenue contract with Elko County be approved for a retroactive start date effective July 1, 2017. This contract requires this retroactive start date for the State's obligation to continue to provide these services and ensure continuity of care to children.

This revenue contract is for reimbursement to ADSD for the non-federal share of funding as payment for children's services per NRS 435.010. The critical nature of these services and NRS 435.020 obligate the State to continue to provide needed support services and service coordination for residents with intellectual and developmental disabilities.

ADSD has spent months working with the Counties to get these contracts to their monthly commission meetings and approved.

Thank you for your consideration.

cc: Jamie Pruneau-Certified Contract Manager Aging and Disability Services Division

For Board Use Only 08/02/2017

Date:

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### DESCRIPTION OF CONTRACT

1. Contract Number: 18727

**Legal Entity** 

LYON COUNTY

Name:

Agency Name:

**DHHS - AGING AND DISABILITY SERVICES DIVISION** 

Contractor Name: LYON COUNTY

Agency Code:

Address:

27 S MAIN ST

Appropriation Unit: 3167-00

Is budget authority available?:

Yes

City/State/Zip

YERINGTON, NV 89447

If "No" please explain: Not Applicable

Contact/Phone:

775-463-6510

Vendor No.:

T40156600

**NV Business ID:** 

Governmental Entity

To what State Fiscal Year(s) will the contract be charged?

2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

0.00 %

Federal Funds

0.00 %

**Bonds** 

0.00 %

**Highway Funds** 0.00 % X Other funding

100.00 % Revenue from County

Contract start date:

a. Effective upon Board of Examiner's approval?

or b. other effective date

07/01/2017

Anticipated BOE meeting date

09/2017

Retroactive?

Yes

If "Yes", please explain

This contract requires retroactive start date for the State's obligation to continue to provide these services and ensure continuity of care to children and for reimbursement to ADSD for the non-federal share of funding as payment for children's services per NRS 435.010. The critical nature of services and NRS 435.020 obligate the State to continue providing needed support services. ADSD spent months working with the Counties to get these contracts approved by their monthly commission meetings.

3. Termination Date:

06/30/2018

Contract term:

364 days

4. Type of contract:

**Revenue Contract** 

Contract description:

**Lyon County** 

5. Purpose of contract:

This is a new revenue interlocal contract to provide services to children with intellectual and developmental disabilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$13,500.00

### II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 435.010 and NRS 435.020 Division of Aging and Disability Services (ADSD) is obligated to provide services to children with intellectual disabilities and the County to reimburse ADSD the non-federal share of funding as payment for services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Not applicable. State employees are providing the services for the County

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

7/1/11 to 6/30/13 for Mental Health and Developmental Services - Satisfactory

7/1/13 to current for Aging and Disability Services - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date **Budget Account Approval** dbowma1 07/31/2017 10:17:31 AM Division Approval dbowma1 07/31/2017 10:17:35 AM Department Approval ikolenut 08/01/2017 14:18:54 PM Contract Manager Approval Ituttl1 08/02/2017 09:09:13 AM **Budget Analyst Approval** bwooldri 08/02/2017 14:55:46 PM



# STATE OF NEVADA DEPARTMENT OF HEALTH AND HUMAN SERVICES AGING AND DISABILITY SERVICES DIVISION

3416 Goni Road, D-132 Carson City, Nevada 89706

(775) 687-4210 • Fax (775) 687-0576 adsd@adsd.nv.gov Richard Whitley Director

Edward Ableser, Ph. D. Administrator

August 1, 2017

**MEMORANDUM** 

To:

Bessie Wooldridge Budget Analyst

**Budget Division** 

From:

Cara Paoli

Deputy Administrator

Aging and Disability Services Division

Subject:

Request for Approval for Retroactive July 1, 2017, Start Date -

**Lyon County Revenue Contract** 

This memorandum requests that the above referenced Aging and Disability Services Division (ADSD) revenue contract with Lyon County be approved for a retroactive start date effective July 1, 2017. This contract requires this retroactive start date for the State's obligation to continue to provide these services and ensure continuity of care to children.

This revenue contract is for reimbursement to ADSD for the non-federal share of funding as payment for children's services per NRS 435.010. The critical nature of these services and NRS 435.020 obligate the State to continue to provide needed support services and service coordination for residents with intellectual and developmental disabilities.

ADSD has spent months working with the Counties to get these contracts to their monthly commission meetings and approved.

Thank you for your consideration.

cc: Jamie Pruneau-Certified Contract Manager Aging and Disability Services Division

For Board Use Only 08/14/2017

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19077

**Legal Entity** 

PHARMERICA MOUNTAIN INC DBA

Date:

Name:

Agency Name:

**DHHS - AGING AND DISABILITY SERVICES DIVISION** 

Contractor Name: PHARMERICA MOUNTAIN INC DBA

Agency Code:

Address:

PHARMERICA MOUNTAIN

Appropriation Unit: 3279-04

City/State/Zip

2450 FIRE MESA ST., SUITE 180

available?:

Is budget authority Yes If "No" please explain: Not Applicable

LAS VEGAS, NV 89128

Contact/Phone:

702/871-1920

Vendor No.:

T27020341B

**NV Business ID:** 

NV20101468703

To what State Fiscal Year(s) will the contract be charged?

2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

**General Funds** 

37.90 %

Fees

0.00 %

X Federal Funds 62.10 %

**Bonds** 

0.00 %

**Highway Funds** 

0.00 %

Other funding

0.00 %

#### 2. Contract start date:

a. Effective upon Board of

or b. other effective date No

10/01/2017

Examiner's approval? Anticipated BOE meeting date

09/2017

Retroactive?

No

If "Yes", please explain

#### Not Applicable

3. Termination Date:

09/30/2021

Contract term:

4 years

4. Type of contract:

Contract

Contract description:

Pharmaceutical Svcs

Purpose of contract:

This is a new contract that continues ongoing pharmaceutical services, in-service education, and the monitoring and evaluation of pharmaceutical inventory and control systems.

# 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$22,512.00 Other basis for payment: As invoiced by contractor and approved by the State

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Per the Federal Code of Regulations Title 42, Chapter 483.60 Pharmacy Services - The facility must provide routine and emergency drugs and biologicals to its residents, or obtain them under an agreement described in 483.75(h) of this part. The facility may permit unlicensed personnel to administer drugs if State law permits, but only under the general supervision of a licensed nurse. The facility must provide pharmaceutical services (including procedures that assure the accurate acquiring, receiving, dispensing and administering of all drugs and biologicals) to meet the needs of each resident.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees, within Desert Regional Center, are neither trained nor certified to perform these services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Avella

Well Care Long Term Pharmacy

Life Care Pharmacy

PharMerica

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

PharMerica was the only vendor that responded.

d. Last bid date:

Anticipated re-bid date: 07/01/2021

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

ADSD-July 1, 2011-June 30, 2015 Satisfactory

ADSD - 10/1/16 to current, Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

. ..

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date **Budget Account Approval** dbowma1 08/02/2017 11:19:08 AM **Division Approval** dbowma1 08/02/2017 11:19:11 AM Department Approval ikolenut 08/07/2017 09:36:45 AM **Contract Manager Approval** Ituttl1 08/07/2017 11:33:01 AM **Budget Analyst Approval** bwooldri 08/14/2017 10:07:18 AM

For Board Use Only 08/09/2017

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 18916

Legal Entity

BRIDGE COUNSELING ASSOCIATES,

Date:

Name:

**DHHS - PUBLIC AND BEHAVIORAL** Agency Name:

HEALTH

Contractor Name:

**BRIDGE COUNSELING ASSOCIATES,** 

INC.

Agency Code:

406

Address:

**1640 ALTA DR STE 4** 

Appropriation Unit: 3161-08

Yes

City/State/Zip

LAS VEGAS, NV 89106

Is budget authority available?:

If "No" please explain: Not Applicable

Contact/Phone:

David Robeck 702-474-6450

Vendor No.:

T80603800

**NV Business ID:** 

NV19711003910

To what State Fiscal Year(s) will the contract be charged?

2018-2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

**General Funds** Federal Funds

100.00 %

0.00 %

**Highway Funds** 

0.00 %

**Bonds** 

Other funding

0.00 % 0.00 %

Agency Reference #:

0.00 % C 16106

Contract start date:

or b. other effective date Nο

07/01/2017

a. Effective upon Board of Examiner's approval?

Anticipated BOE meeting date

07/2017

Retroactive?

If "Yes", please explain

DPBH has an awarded grant to provide Certified Community Behavioral Health (CCBHC) services to Nevada residents throughout the State. These services are required by the nine core functions of the CCBHC model and will provide a payment source for those who have no ability to pay privately for services. Grant requirements stipulate that services commence on July 1, 2017. If contract is not granted retroactive status, residents requiring these services may not have any other means to pay.

3. Termination Date:

06/30/2020

Contract term:

3 years

Contract

4. Type of contract:

**CCBHC Services** 

5. Purpose of contract:

Contract description:

This is a new contract to provide Certified Community Behavioral Health Clinic (CCBHC) services to uninsured residents at strategic locations throughout Nevada. These services are defined by the nine required core functions of the CCBHC model and are outlined in the CCBHC contract as part of the pilot project.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$24,999.00

Other basis for payment: Approved PPS Rate x 2.21 per Attachment AA quarterly, upon receipt of invoice

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This work must be performed to be in compliance with the Certified Community Behavioral Health Clinic (CCBHC) grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the professional experience or licensure to perform the services required.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

Page 1 of 2

18

a. List the names of vendors that were solicited to submit proposals (include at least three);

**New Frontier Treatment Center** 

Vitality Unlimited

Bridge Counseling Assoc.

WestCare Nevada

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

An informal solicitation was conducted and all vendors that bid are being awarded contracts based on their locations.

d. Last bid date:

06/07/2017

Anticipated re-bid date:

04/15/2020

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has performed services for the division since 2004 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	rmorse	07/21/2017 11:47:32 AM
Division Approval	rmorse	07/21/2017 11:47:34 AM
Department Approval	jkolenut	07/24/2017 15:57:41 PM
Contract Manager Approval	rmorse	07/24/2017 15:57:52 PM
Budget Analyst Approval	nhovden	08/09/2017 11:49:46 AM

#### BRIAN SANDOVAL Governor

Director

RICHARD WHITLEY, MS

STATE OF NEVADA

CODY L. PHINNEY, MPH
Administrator

JOHN DIMURO, D.O., MBA Chief Medical Officer



# DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

4150 Technology Way, Suite 300 Carson City, NV 89706

Telephone: (775) 684-4200 · Fax: (775) 684-4211

July 21, 2017

### **MEMORANDUM**

TO:

Nikki Hovden

Budget Analyst Budget Division

THROUGH:

Mark Winebarger

Administrative Services Officer IV

Division of Public and Behavioral Health

FROM:

Amy Roukie, MBA

Deputy Administrator

Division of Public and Behavioral Health

**SUBJECT:** 

REQUEST FOR RETROACTIVE START DATE OF CONTRACT -Bridge Counseling Associates

(CETS #18916)

The Division of Public and Behavioral Health (DPBH) has an awarded grant to provide Certified Community Behavioral Health (CCBHC) services to Nevada residents throughout the State. These services are required by the nine core functions of the CCBHC model. These services will provide a payment source for those who are <u>Medicaid ineligible</u>, due to legal (citizenry) status, under-employment or other prohibitions based on Medicaid and CMS guidelines and have no ability to pay privately for services. This population would be unique as they need to be both <u>Medicaid ineligible</u>, and <u>non-substance use disorder</u> individuals. The Division performed an informal solicitation and received proposals from four organizations. The decision of the selection committee was to award contracts to all <u>four</u> vendors.

Grant requirements and guidelines require that these services commence on July 1, 2017. This is a pilot project which caused delays in the contract process due to the lack of historical data to determine a monetary value.

We therefore request that this contract be accepted with a retroactive start date of <u>July 1, 2017</u>. If this contract is not granted retroactive status, residents requiring these services may not have any other means to pay.

Thank you for your consideration in this matter.

CC: Contract Unit

Division of Public and Behavioral Health

Revised 5/17

Public Health: Working for a Safer and Healthier Nevada

For Board Use Only

Date: 08/08/2017

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 18892

Legal Entity

WestCare Nevada, Inc.

Name:

Agency Name:

**DHHS - PUBLIC AND BEHAVIORAL** 

Contractor Name: WestCare Nevada, Inc.

Agency Code:

406

HEALTH

Address:

1711 Whitney Mesa Drive

Appropriation Unit: 3161-08

Yes

Is budget authority

City/State/Zip

Henderson, NV 89014

available?:

If "No" please explain: Not Applicable

Contact/Phone:

**NV Business ID:** 

Kevin Morse 702-385-2090

Vendor No.:

T80928668A

To what State Fiscal Year(s) will the contract be charged?

2018-2020

NV19811004704

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

**General Funds** 

100.00 %

0.00 %

Federal Funds **Highway Funds**  0.00 % 0.00 % **Bonds** 

0.00 % 0.00 %

Agency Reference #:

C 16139

2. Contract start date:

No

or b. other effective date

Other funding

07/01/2017

 Effective upon Board of Examiner's approval?

Anticipated BOE meeting date

07/2017

Retroactive?

If "Yes", please explain

DPBH has an awarded grant to provide Certified Community Behavioral Health (CCBHC) services to Nevada residents throughout the State. These services are required by the nine core functions of the CCBHC model and will provide a payment source for those who have no ability to pay privately for services. Grant requirements stipulate that services commence on July 1, 2017. If contract is not granted retroactive status, residents requiring these services may not have any other means to pay.

3. Termination Date:

06/30/2020

Contract term:

3 years

4. Type of contract:

Contract

Contract description:

**CCBHC Services** 

Purpose of contract:

This is a new contract to provide Certified Community Behavioral Health Clinic (CCBHC) services to uninsured residents at strategic locations throughout Nevada. These services are defined by the nine required core functions of the CCBHC model and are outlined in the CCBHC contract as part of the pilot project.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$24,999.00

Other basis for payment: Approved PPS Rate x 2.21 per Attachment AA quarterly, upon receipt of invoice

### II. JUSTIFICATION

7. What conditions require that this work be done?

This work must be performed to be in compliance with the Certified Community Behavioral Health Clinic (CCBHC) grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the professional experience or licensure to perform the services required.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division? Contract #: 18892

Page 1 of 2

a. List the names of vendors that were solicited to submit proposals (include at least three):

**New Frontier Treatment Center** 

Vitality Unlimited

**Bridge Counseling** 

WestCare Nevada

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

An informal solicitation was conducted and all vendors that bid are being awarded contracts based on their locations.

d. Last bid date:

06/06/2017

Anticipated re-bid date:

04/15/2020

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has performed services for the division since 2004 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	rmorse	07/31/2017 15:30:08 PM
Division Approval	rmorse	07/31/2017 15:30:12 PM
Department Approval	jkolenut	08/01/2017 16:13:53 PM
Contract Manager Approval	rmorse	08/02/2017 14:06:28 PM
Budget Analyst Approval	nhovden	08/08/2017 16:04:04 PM

#### BRIAN SANDOVAL Governor

# RICHARD WHITLEY, MS Director

# STATE OF NEVADA

CODY L. PHINNEY, MPH
Administrator

JOHN DIMURO, D.O., MBA Chief Medical Officer



# DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

4150 Technology Way, Suite 300 Carson City, NV 89706 Telephone: (775) 684-4200 · Fax: (775) 684-4211

July 21, 2017

# **MEMORANDUM**

TO:

Nikki Hovden Budget Analyst Budget Division

THROUGH:

Mark Winebarger

Administrative Services Officer IV
Division of Public and Behavioral Health

FROM:

Amy Roukie, MBA Deputy Administrator

Division of Public and Behavioral Health

**SUBJECT:** 

REQUEST FOR RETROACTIVE START DATE OF CONTRACT - WestCare Nevada, Inc. (CETS

#18892)

The Division of Public and Behavioral Health (DPBH) has an awarded grant to provide Certified Community Behavioral Health (CCBHC) services to Nevada residents throughout the State. These services are required by the nine core functions of the CCBHC model. These services will provide a payment source for those who are <u>Medicaid ineligible</u>, due to legal (citizenry) status, under-employment or other prohibitions based on Medicaid and CMS guidelines and have no ability to pay privately for services. This population would be unique as they need to be both <u>Medicaid ineligible</u>, and <u>non-substance use disorder</u> individuals. The Division performed an informal solicitation and received proposals from four organizations. The decision of the selection committee was to award contracts to all <u>four</u> vendors.

Grant requirements and guidelines require that these services commence on July 1, 2017. This is a pilot project which caused delays in the contract process due to the lack of historical data to determine a monetary value.

We therefore request that this contract be accepted with a retroactive start date of <u>July 1, 2017</u>. If this contract is not granted retroactive status, residents requiring these services may not have any other means to pay.

Thank you for your consideration in this matter.

CC: Contract Unit

Division of Public and Behavioral Health

Revised 5/17

Public Health: Working for a Safer and Healthier Nevada

For Board Use Only Date: 08/09/2017

# **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 18936

Legal Entity

Contractor Name:

CHURCHILL COUNCIL ON ALCOHOL

Name:

AND OTHER DRUGS

Agency Name:

**DHHS - PUBLIC AND BEHAVIORAL** 

**HEALTH** 

**New Frontier Treatment Center** 

Agency Code:

406

Address:

1430 GRIMES ST

Appropriation Unit: 3162-08

Is budget authority

Yes

City/State/Zip

**Fallon, NV 89407** 

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Lana Robards 775-423-1412

Vendor No.:

2018-2020

T10914301

**NV Business ID:** 

NV19711002409

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

Other funding

General Funds

100.00 %

**Fees** 

0.00 %

Federal Funds **Highway Funds**  0.00 % 0.00 % Bonds

0.00 % 0.00 %

Agency Reference #:

C 16108

2. Contract start date:

or b. other effective date

07/01/2017

a. Effective upon Board of Examiner's approval?

Anticipated BOE meeting date

07/2017

Retroactive?

If "Yes", please explain

DPBH has an awarded grant to provide Certified Community Behavioral Health (CCBHC) services to Nevada residents throughout the State. These services are required by the nine core functions of the CCBHC model and will provide a payment source for those who have no ability to pay privately for services. Grant requirements stipulate that services commence on July 1, 2017. If contract is not granted retroactive status, residents requiring these services may not have any other means to pay.

3. Termination Date:

06/30/2020

Contract term:

3 years

4. Type of contract:

Contract

Contract description:

**CCBHC Services** 

5. Purpose of contract:

This is a new contract to provide Certified Community Behavioral Health Clinic (CCBHC) services to uninsured residents at strategic locations throughout Nevada. These services are defined by the nine required core functions of the CCBHC model and are outlined in the CCBHC contract as part of the pilot project.

# 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$24,999.00

Other basis for payment: Approved PPS Rate x 2.21 per Attachment AA quarterly, upon receipt of invoice

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This work must be performed to be in compliance with the Certified Community Behavioral Health Clinic (CCBHC) grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the professional experience or licensure to perform the services required.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

20 Contract #: 18936 Page 1 of 2

a. List the names of vendors that were solicited to submit proposals (include at least three);

Bridge Counseling Assoc.

WestCare Nevada

Vitality Unlimited

New Frontier Treatment Center

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

An informal solicitation was conducted and all vendors that bid are being awarded contracts based on their locations.

d. Last bid date:

06/07/2017

Anticipated re-bid date:

04/15/2020

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nο

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has performed services for the division since 2004 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

The vendor performs services using a DBA (doing business as).

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Contract Approvals:

Approval Level User Signature Date **Budget Account Approval** 07/21/2017 11:46:47 AM rmorse **Division Approval** rmorse 07/21/2017 11:46:50 AM **Department Approval** 07/24/2017 14:53:09 PM jkolenut Contract Manager Approval rmorse 07/24/2017 15:49:52 PM **Budget Analyst Approval** nhovden 08/09/2017 11:30:34 AM

# BRIAN SANDOVAL Governor

# STATE OF NEVADA

CODY L. PHINNEY, MPH
Administrator

JOHN DIMURO, D.O., MBA
Chief Medical Officer

RICHARD WHITLEY, MS



# DEPARTMENT OF HEALTH AND HUMAN SERVICES **DIVISION OF PUBLIC AND BEHAVIORAL HEALTH**

4150 Technology Way, Suite 300 Carson City, NV 89706 one: (775) 684-4200 - Fax: (775) 684-4

Telephone: (775) 684-4200 · Fax: (775) 684-4211

July 20, 2017

### **MEMORANDUM**

TO:

Nikki Hovden

Budget Analyst Budget Division

THROUGH:

Mark Winebarger

Administrative Services Officer IV

Division of Public and Behavioral Health

FROM:

Amy Roukie, MBA

Deputy Administrator

Division of Public and Behavioral Health

SUBJECT:

REQUEST FOR RETROACTIVE START DATE OF CONTRACT - New Frontier Treatment Center

(CETS #<u>18936</u>)

The Division of Public and Behavioral Health (DPBH) has an awarded grant to provide Certified Community Behavioral Health (CCBHC) services to Nevada residents throughout the State. These services are required by the nine core functions of the CCBHC model. These services will provide a payment source for those who are <u>Medicaid ineligible</u>, due to legal (citizenry) status, under-employment or other prohibitions based on Medicaid and CMS guidelines and have no ability to pay privately for services. This population would be unique as they need to be both <u>Medicaid ineligible</u>, and <u>non-substance use disorder</u> individuals. The Division performed an informal solicitation and received proposals from four organizations in five locations. The decision of the selection committee was to award contracts to all <u>four</u> vendors.

Grant requirements and guidelines require that these services commence on July 1, 2017. This is a pilot project which caused delays in the contract process due to the lack of historical data to determine a monetary value.

We therefore request that this contract be accepted with a retroactive start date of <u>July 1, 2017</u>. If this contract is not granted retroactive status, residents requiring these services may not have any other means to pay.

Thank you for your consideration in this matter.

CC: Contract Unit

Division of Public and Behavioral Health

Revised 5/17

Public Health: Working for a Safer and Healthier Nevada

For Board Use Only

Date: 07/19/2017

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 18841

Legal Entity

R.F. MACDONALD COMPANY, INC.

Name:

Agency Name:

**DHHS - PUBLIC AND BEHAVIORAL** 

Contractor Name: R.F. MACDONALD COMPANY, INC.

Agency Code:

406

HEALTH

Address:

Appropriation Unit: 3162-07

8565 WHITE FIR ST, UNIT B-2

Is budget authority

If "No" please explain: Not Applicable

Yes

City/State/Zip

**RENO, NV 89523** 

available?:

Contact/Phone:

BOBBY PEEKS 775-356-0300

Vendor No.:

T15087500

**NV Business ID:** 

NV19661176045

To what State Fiscal Year(s) will the contract be charged?

2018-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

100.00 %

0.00 %

Federal Funds

0.00 %

**Bonds** 

0.00 %

**Highway Funds** 

C 16050

0.00 %

Other funding

0.00 %

Agency Reference #:

2. Contract start date:

No

or b. other effective date

07/01/2017

Examiner's approval? Anticipated BOE meeting date

a. Effective upon Board of

09/2017

Retroactive?

If "Yes", please explain

This contract is for inspection and maintenance of the boilers located at Northern Nevada Adult Mental Health Services and Lake Crossing Center. This contract was sent to the vendor in May 2017, but was not signed until late June, which did not leave sufficient time for internal processing.

3. Termination Date:

06/30/2021

Contract term:

4 years

Type of contract:

Contract

Contract description:

**Boiler Service** 

5. Purpose of contract:

This is a new contract to provide ongoing inspection, annual cleaning and preventive maintenance of on-site boilers at Northern Nevada Adult Mental Health Services and Lake's Crossing Center.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$21,400.00

Payment for services will be made at the rate of \$5,350.00 per year

# II. JUSTIFICATION

7. What conditions require that this work be done?

Boilers must be maintained at maximum efficiency to provide for the comfort of clients, visitors and staff.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current staff do not have the specialized equipment required nor the expertise to perform this work.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

R.F. MacDonald Desert Boilers & Controls Best Plumbing & Heating

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor was chosen based on R.F. MacDonald provided the lowest price cost for the services.

d. Last bid date:

03/24/2017

Anticipated re-bid date:

03/26/2021

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2016 - Department of Corrections - Satisfactory

2013 - Northern Nevada Adult Mental Health Services & Lake's Crossing Center - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Greg Holcomb, Maintenance Supervisor Ph: 775-688-2032

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	chadwic1	07/17/2017 12:07:36 PM
Division Approval	chadwic1	07/17/2017 12:07:38 PM
Department Approval	jkolenut	07/17/2017 14:41:52 PM
Contract Manager Approval	rmorse	07/17/2017 15:30:45 PM
Budget Analyst Approval	nhovden	07/19/2017 16:24:16 PM

#### BRIAN SANDOVAL Governor

RICHARD WHITLEY, MS
Director

#### STATE OF NEVADA



CODY L. PHINNEY, MPH
Administrator

JOHN DIMURO, D.O., MBA Chief Medical Officer

# DEPARTMENT OF HEALTH AND HUMAN SERVICES **DIVISION OF PUBLIC AND BEHAVIORAL HEALTH**

4150 Technology Way, Suite 300 Carson City, NV 89706

Telephone: (775) 684-4200 · Fax: (775) 684-4211

July 17, 2017

# **MEMORANDUM**

TO:

Nikki Hovden Budget Analyst Budget Division

THROUGH:

Mark Winebarger

Administrative Services Officer IV

Division of Public and Behavioral Health

FROM:

Shelly Bryant

Agency Director

Northern Nevada Adult Mental Health Services

SUBJECT:

REQUEST FOR RETROACTIVE START DATE OF CONTRACT - July 1, 2017 (CETS # 18841)

This memorandum requests that the following contract be approved for a retroactive start date effective July 1, 2017. This contract is for inspection and maintenance of the boilers located at Northern Nevada Adult Mental Health Services and Lake's Crossing Center. These boilers need to be able to operate at all times; the boilers are the heating system for both agencies.

This contract was sent to the vendor in May 2017, but was not signed until late June, which did not leave sufficient time for internal processing. In the future, contracts will be started earlier to allow time for internal contract processing and vendor signature. The vendor also wanted to negotiate some items on the contract, which caused the contract not to be signed until July. The program will also ensure to follow up with the vendor if signature has not been obtained in a timely manner.

We therefore request that this contract be accepted with a retroactive start date of July 1, 2017. If this contract is not approved the boilers will not be running as efficiently and be more costly to operate.

Thank you for your consideration in this matter.

CC: Contract Unit

Division of Public and Behavioral Health

Revised 5/17

For Board Use Only

Date: 08/09/2017

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 18932

Legal Entity

WESTCARE NEVADA, INC.

Name:

Agency Name:

**DHHS - PUBLIC AND BEHAVIORAL** 

Contractor Name: WESTCARE NEVADA, INC.

Agency Code:

HEALTH 406

Address:

315 Record St., Ste. 103

Appropriation Unit: 3162-08 Is budget authority

Yes

City/State/Zip

Reno, NV 89502

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Lisa Brown 775-348-8811

Vendor No.:

T80928668A

To what State Fiscal Year(s) will the contract be charged?

2018-2020

**NV Business ID:** 

NV19811004704

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

100.00 %

0.00 %

Federal Funds Highway Funds 0.00 % 0.00 % **Bonds** 

0.00 %

Agency Reference #:

C 16107

Other funding

0.00 %

a. Effective upon Board of

Examiner's approval?

2. Contract start date:

No or b. other effective date 07/01/2017

Anticipated BOE meeting date

07/2017

Retroactive?

If "Yes", please explain

DPBH has an awarded grant to provide Certified Community Behavioral Health (CCBHC) services to Nevada residents throughout the State. These services are required by the nine core functions of the CCBHC model and will provide a payment source for those who have no ability to pay privately for services. Grant requirements stipulate that services commence on July 1, 2017. If contract is not granted retroactive status, residents requiring these services may not have any other means to pay.

3. Termination Date:

06/30/2020

Contract term:

3 years

Contract

4. Type of contract:

**CCBHC Services** 

5. Purpose of contract:

Contract description:

This is a new contract to provide Certified Community Behavioral Health Clinic (CCBHC) services to uninsured residents at strategic locations throughout Nevada. These services are defined by the nine required core functions of the CCBHC model and are outlined in the CCBHC contract as part of the pilot project.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$24,999.00

Other basis for payment: Approved PPS Rate x 2.21 per Attachment AA quarterly, upon receipt of invoice

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This work must be performed to be in compliance with the Certified Community Behavioral Health Clinic (CCBHC) grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the professional experience or licensure to perform the services required.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

Contract #: 18932

Page 1 of 2

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

An informal solicitation was conducted and all vendors that bid are being awarded contracts based on their locations.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has performed services for the division since 2004 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	rmorse	07/31/2017 15:30:28 PM
Division Approval	rmorse	07/31/2017 15:30:31 PM
Department Approval	jkolenut	08/01/2017 16:12:33 PM
Contract Manager Approval	rmorse	08/02/2017 14:05:49 PM
<b>Budget Analyst Approval</b>	nhovden	08/09/2017 10:51:03 AM

#### BRIAN SANDOVAL Governor

RICHARD WHITLEY, MS
Director

#### STATE OF NEVADA



CODY L. PHINNEY, MPH
Administrator

JOHN DIMURO, D.O., MBA Chief Medical Officer

# DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

4150 Technology Way, Suite 300 Carson City, NV 89706 Telephone: (775) 684-4200 · Fax: (775) 684-4211

July 21, 2017

# **MEMORANDUM**

TO:

Nikki Hovden Budget Analyst Budget Division

THROUGH:

Mark Winebarger

Administrative Services Officer IV
Division of Public and Behavioral Health

FROM:

Amy Roukie, MBA Deputy Administrator

Division of Public and Behavioral Health

SUBJECT:

REQUEST FOR RETROACTIVE START DATE OF CONTRACT - WestCare Nevada, Inc. (CETS

#18932)

The Division of Public and Behavioral Health (DPBH) has an awarded grant to provide Certified Community Behavioral Health (CCBHC) services to Nevada residents throughout the State. These services are required by the nine core functions of the CCBHC model. These services will provide a payment source for those who are Medicaid ineligible, due to legal (citizenry) status, under-employment or other prohibitions based on Medicaid and CMS guidelines and have no ability to pay privately for services. This population would be unique as they need to be both Medicaid ineligible, and non-substance use disorder individuals. The Division performed an informal solicitation and received proposals from four organizations. The decision of the selection committee was to award contracts to all four vendors.

Grant requirements and guidelines require that these services commence on July 1, 2017. This is a pilot project which caused delays in the contract process due to the lack of historical data to determine a monetary value.

We therefore request that this contract be accepted with a retroactive start date of <u>July 1, 2017</u>. If this contract is not granted retroactive status, residents requiring these services may not have any other means to pay.

Thank you for your consideration in this matter.

CC: Contract Unit

Division of Public and Behavioral Health

Revised 5/17

Public Health: Working for a Safer and Healthier Nevada

For Board Use Only

Date: 08/09/2017

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 18946

Legal Entity

VITALITY UNLIMITED

Name:

Agency Name:

DHHS - PUBLIC AND BEHAVIORAL HEALTH

Contractor Name: VITALITY UNLIMITED

Agency Code:

406

Address:

1250 LAMOILLE HWY STE 208

Appropriation Unit: 3648-08 Is budget authority

Yes

City/State/Zip

Elko, NV 89801

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Ester Quilici 775-738-4158

Vendor No.:

T80809350

**NV Business ID:** 

NV19721001212

To what State Fiscal Year(s) will the contract be charged?

2018-2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

100.00 %

0.00 %

0.00 % **Highway Funds** 0.00 %

Anticipated BOE meeting date

**Bonds** Other funding 0.00 % 0.00 %

Agency Reference #:

C 16109

Contract start date:

No or b. other effective date 07/01/2017

 a. Effective upon Board of Examiner's approval?

07/2017

Retroactive?

If "Yes", please explain

DPBH has an awarded grant to provide Certified Community Behavioral Health (CCBHC) services to Nevada residents throughout the State. These services are required by the nine core functions of the CCBHC model and will provide a payment source for those who have no ability to pay privately for services. Grant requirements stipulate that services commence on July 1, 2017. If contract is not granted retroactive status, residents requiring these services may not have any other means to pay.

3. Termination Date:

06/30/2020

Contract term:

3 years

4. Type of contract:

Contract

**CCBHC Services** 

Contract description:

5. Purpose of contract:

This is a new contract to provide Certified Community Behavioral Health Clinic (CCBHC) services to uninsured residents at strategic locations throughout Nevada. These services are defined by the nine required core functions of the CCBHC model and are outlined in the CCBHC contract as part of the pilot project.

# 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$24,999.00

Other basis for payment: Approved PPS Rate x 2.21 per Attachment AA quarterly, upon receipt of invoice

# II. JUSTIFICATION

7. What conditions require that this work be done?

This work must be performed to be in compliance with the Certified Community Behavioral Health Clinic (CCBHC) grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the professional experience or licensure to perform the services required.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

Contract #: 18946

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Bridge Counseling** 

New Frontier Treatment Center

Vitality Unlimited

WestĆare Nevada

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

An informal solicitation was conducted and all vendors that bid are being awarded contracts based on their locations.

d. Last bid date:

06/07/2017

Anticipated re-bid date:

04/15/2020

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has performed services for the division since 2004 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	rmorse	07/21/2017 11:47:16 AM
Division Approval	rmorse	07/21/2017 11:47:18 AM
Department Approval	jkolenut	07/24/2017 14:56:42 PM
Contract Manager Approval	rmorse	07/24/2017 16:02:09 PM
Budget Analyst Approval	nhovden	08/09/2017 11:15:52 AM

#### BRIAN SANDOVAL Governor

RICHARD WHITLEY, MS

Director

#### STATE OF NEVADA



CODY L. PHINNEY, MPH
Administrator

JOHN DIMURO, D.O., MBA Chief Medical Officer

# DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

4150 Technology Way, Suite 300 Carson City, NV 89706

Telephone: (775) 684-4200 · Fax: (775) 684-4211

July 21, 2017

# **MEMORANDUM**

TO:

Nikki Hovden Budget Analyst

**Budget Division** 

THROUGH:

Mark Winebarger

Administrative Services Officer IV
Division of Public and Behavioral Health

FROM:

Amy Roukie, MBA

Deputy Administrator

Division of Public and Behavioral Health

SUBJECT:

REQUEST FOR RETROACTIVE START DATE OF CONTRACT - Vitality Unlimited (CETS

#<u>18946</u>)

The Division of Public and Behavioral Health (DPBH) has an awarded grant to provide Certified Community Behavioral Health (CCBHC) services to Nevada residents throughout the State. These services are required by the nine core functions of the CCBHC model. These services will provide a payment source for those who are Medicaid ineligible, due to legal (citizenry) status, under-employment or other prohibitions based on Medicaid and CMS guidelines and have no ability to pay privately for services. This population would be unique as they need to be both Medicaid ineligible, and non-substance use disorder individuals. The Division performed an informal solicitation and received proposals from four organizations. The decision of the selection committee was to award contracts to all four vendors.

Grant requirements and guidelines require that these services commence on July 1, 2017. This is a pilot project which caused delays in the contract process due to the lack of historical data to determine a monetary value.

We therefore request that this contract be accepted with a retroactive start date of <u>July 1, 2017</u>. If this contract is not granted retroactive status, residents requiring these services may not have any other means to pay.

Thank you for your consideration in this matter.

CC: Contract Unit

Division of Public and Behavioral Health

Revised 5/17

Public Health: Working for a Safer and Healthier Nevada

For Board Use Only 08/09/2017

Date:

# **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# 1. DESCRIPTION OF CONTRACT

1. Contract Number: 18913

Legal Entity Name:

**BONNIE VOGLER** 

**DHHS - DIVISION OF CHILD AND** 

Contractor Name:

**BONNIE VOGLER** 

Agency Code:

Agency Name:

**FAMILY SERVICES** 

Address:

PO Box 33333

Appropriation Unit: 3281-04

409

Yes

City/State/Zip

**RENO, NV 89533-3333** 

Is budget authority

available?:

If "No" please explain: Not Applicable

Contact/Phone:

**NV Business ID:** 

Bonnie Vogler 775/240-0609

Vendor No.:

T80911934 NV20111333491

2018-2019

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

**General Funds** 

36.00 %

Fees

0.00 %

X **Federal Funds**  64.00 %

**Bonds** 

0.00 %

**Highway Funds** 

0.00 %

Other funding

0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval?

No

or b. other effective date

08/09/2017

Anticipated BOE meeting date

08/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

06/30/2019

3. Termination Date: Contract term:

1 year and 325 days

4. Type of contract:

Contract

Contract description:

**Nutritional Services** 

5. Purpose of contract:

This is a new contract for nutritional services required to participate in the National School Lunch Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$42.240.00

Payment for services will be made at the rate of \$1,760.00 per Month

# II. JUSTIFICATION

7. What conditions require that this work be done?

To participate in the National School Lunch Program (NSLP), the US Department of Agriculture requires that we have a licensed nutritionist to monitor the program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have a nutritionist on staff.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Barbara Scott** Joshua Quinn Yolanda Ortega Gammil

Sean Walsh

Suzanne Dietrich Garey Compston Jr. Sharon Mattheison

Karen Fischer Michele Cowee

Bonnnie Vogler b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This was the lowest responsible vendor to respond.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

# III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Jason Holm, Admin Services Officer 2 Ph: 775-688-2415

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	07/31/2017 15:23:52 PM
Division Approval	mmason	08/08/2017 11:08:29 AM
Department Approval	jkolenut	08/08/2017 14:59:24 PM
Contract Manager Approval	sknigge	08/08/2017 16:05:46 PM
Budget Analyst Approval	dreynol2	08/09/2017 13:07:32 PM

For Board Use Only

Date:

08/08/2017

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 15732

Amendment Number:

2

Legal Entity

Anytime Plumbing, Inc.

Name:

Agency Name:

**DHHS - DIVISION OF CHILD AND** 

Contractor Name:

Anytime Plumbing, Inc.

**FAMILY SERVICES** 

Agency Code:

Address:

4690 West Post Rd Ste 130

Appropriation Unit: 3646-07

Yes

City/State/Zip

Las Vegas, NV 89118

Is budget authority available?:

If "No" please explain: Not Applicable

Contact/Phone:

702-362-9300

Vendor No.:

PUR0005090

**NV Business ID:** 

NV19991205584

To what State Fiscal Year(s) will the contract be charged?

2015-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds X X Federal Funds

66.00 %

Fees

0.00 % 0.00 %

Highway Funds

34.00 % 0.00 % **Bonds** Other funding

0.00 %

2. Contract start date:

a. Effective upon Board of

No or b. other effective date 07/01/2014

Examiner's approval?

Anticipated BOE meeting date

10/2017

Retroactive?

If "Yes", please explain

# Not Applicable

3. Previously Approved

06/30/2018

Termination Date:

Contract term:

4 years

4. Type of contract:

Contract

Contract description:

plumbing services

5. Purpose of contract:

This is the second amendment to the original contract which provides plumbing services as needed. This amendment increases the maximum amount from \$97,757.32 to \$107,757.32.

# 6. CONTRACT AMENDMENT

		Trans \$	Info Accum \$	Action Accum \$	Agenda
1.	The max amount of the original contract:	\$45,000.00	\$45,000.00	\$45,000.00	Yes - Info
	a. Amendment 1:	\$52,757.32	\$52,757.32	\$97,757.32	Yes - Action
2.	Amount of current amendment (#2):	\$10,000.00	\$10,000.32	\$10,000.32	Yes - Info
3.	New maximum contract amount:	\$107,757.32			

# II. JUSTIFICATION

7. What conditions require that this work be done?

Plumbing services are necessary for the health and well being of clients, staff, families, and visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no employees with the needed expertise.

9. Were quotes or proposals solicited?

Was the solicitation (RFP) done by the Purchasing Division?

Yes No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the agency.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nο

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, with DCFS and service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	07/31/2017 15:28:40 PM
Division Approval	dkluever	08/03/2017 10:24:18 AM
Department Approval	jkolenut	08/04/2017 08:58:25 AM
Contract Manager Approval	sknigge	08/04/2017 13:23:06 PM
Budget Analyst Approval	dreynol2	08/08/2017 10:41:05 AM

For Board Use Only 08/15/2017

Date:

# **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19013

Legal Entity

GREENVIEW GLOBAL LLC

Name:

Agency Name: **GUARD** 

**ADJUTANT GENERAL & NATIONAL** 

Contractor Name:

**GREENVIEW GLOBAL LLC** 

Agency Code: 431

Address:

360 E. Desert Inn Rd.

Appropriation Unit: 3650-16

Suite 36

Is budget authority

Yes

City/State/Zip

Las Vegas, NV 89109

available?: If "No" please explain: Not Applicable

Contact/Phone:

702-604-3359

Vendor No.:

T27041620

**NV Business ID:** 

NV20141526889

To what State Fiscal Year(s) will the contract be charged?

2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

Fees

0.00 %

**Federal Funds** 

100.00 %

**Bonds** 

0.00 %

**Highway Funds** 

0.00 %

Other funding

0.00 %

Agency Reference #:

08-17-S

2. Contract start date:

Effective upon Board of

or b. other effective date

08/15/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

If "Yes", please explain

Not Applicable

06/01/2018

3. Termination Date: Contract term:

290 days

4. Type of contract:

Contract

Contract description:

**Energy Savings Audit** 

5. Purpose of contract:

This is a new contract to provide professional facility audit services for the National Guard's Floyd Edsall Field Maintenance Shop 1 and 2 facilities located in Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$34,500.00

# II. JUSTIFICATION

7. What conditions require that this work be done?

In accordance with federal requirements, professional audit services are needed to analyze the infrastructure of the maintenance shops locate at the Floyd Edsall Training Center in Las Vegas and provide practical recommendations for energy savings initiatives.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency personnel do not possess the necessary skills and certifications to perform specified work.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

Per NAC 333.150, vendor has requisite skills and certifications to perform the professional American Society of Heating and Air-Conditioning Engineers (ASHRAE) Level 2 audit.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	08/01/2017 12:39:35 PM
Division Approval	ctyle1	08/01/2017 12:39:40 PM
Department Approval	ctyle1	08/11/2017 12:10:42 PM
Contract Manager Approval	twollan1	08/14/2017 13:20:20 PM
Budget Analyst Approval	jrodrig9	08/15/2017 12:19:07 PM

For Board Use Only 08/04/2017

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19064

Legal Entity

WORLD WIDE TECHNOLOGY, INC.

Date:

Name:

ADJUTANT GENERAL & NATIONAL

Contractor Name: WORLD WIDE TECHNOLOGY, INC.

**GUARD** 

Agency Code: 431 Address:

60 Weldon Parkway

Appropriation Unit: 3650-14

is budget authority

Yes

City/State/Zip

Maryland Heights, MO 63043-3237

available?: If "No" please explain: Not Applicable

Agency Name:

Contact/Phone:

BRIAN WALTZ 425-635-1260

Vendor No.:

2018

PUR0003199A

**NV Business ID:** 

NV20111480699

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

**General Funds** 

0.00 %

Fees

0.00 %

X **Federal Funds**  100.00 %

**Bonds** 

0.00%

**Highway Funds** 

0.00 %

Other funding

0.00 %

Contract start date:

a. Effective upon Board of Examiner's approval?

or b. other effective date No

08/05/2017

Anticipated BOE meeting date

09/2017

Retroactive?

Yes

If "Yes", please explain

Unforeseen issues caused delays in the installation, configuration and maintenance of the Cisco Web Security Appliance contracted in the original contract (#17909). As a result, the original contract expired prior to the vendor completing all components of the original scope of work. The vendor has since completed that work and this contract is needed to close out the project and pay the vendor for its services. No payments were made to the vendor under the original contract.

3. Termination Date:

08/31/2017

Contract term:

26 days

4. Type of contract:

Contract

Contract description:

Cisco Install/Suppt

5. Purpose of contract:

This is a new contract to perform installation, configuration, maintenance and associated training for the Cisco Web Security Appliance purchased by the Nevada National Guard.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$12,711,00

# II. JUSTIFICATION

7. What conditions require that this work be done?

The Cisco Web Security Appliance was installed, further assistance was requested for the current security, transfer of knowledge and other related Cisco anyconnect & firewall implementation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State workers do not have the technology and special security clearance to perform the service.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

World Wide Technology Orbis Technology CDW-G

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This vendor was the lowest bidder that had the required security clearance.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	07/31/2017 08:53:21 AM
Division Approval	ctyle1	07/31/2017 08:53:26 AM
Department Approval	ctyle1	07/31/2017 08:53:30 AM
Contract Manager Approval	twollan1	08/04/2017 14:05:05 PM
Budget Analyst Approval	jrodrig9	08/04/2017 16:55:25 PM

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# **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 18626

Legal Entity

Terry's Pumpin and Potties, Inc.

Name:

Agency Name: **DPS-HIGHWAY PATROL**  Contractor Name:

Terry's Pumpin and Potties, Inc.

Date:

Agency Code:

Address:

PO Box 2708

Appropriation Unit: 4721-04

Is budget authority

Yes

City/State/Zip

Elko, NV 89801

available?: If "No" please explain: Not Applicable

Contact/Phone:

Joe Payne 775-738-6442

Vendor No.:

T27021295

**NV Business ID:** 

NV20081237078

To what State Fiscal Year(s) will the contract be charged?

2018-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds **Federal Funds** 

0.00 % 100.00 %

0.00 % 0.00 %

Highway Funds

0.00 %

Other funding

0.00 %

2. Contract start date:

X

a. Effective upon Board of

No or b. other effective date

Fees

**Bonds** 

08/04/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

If "Yes", please explain

Not Applicable

03/31/2021

3. Termination Date: Contract term:

3 years and 240 days

4. Type of contract:

Contract

Contract description:

Portable Restrooms

5. Purpose of contract:

This is a new contract to provide ongoing portable restrooms for the Highway Patrol Division at the Osino East and West Inspection Stations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$19,440.00

Payment for services will be made at the rate of \$405.00 per month

#### II. JUSTIFICATION

7. What conditions require that this work be done?

There are no restroom facilities at outlying area check sites

8. Explain why State employees in your agency or other State agencies are not able to do this work:

a. List the names of vendors that were solicited to submit proposals (include at least three);

There are no Department of Public Safety Highway Patrol Division employees qualified to perform these duties

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

Sani-Hut

Terry's Pumpin and Potties

FX Portable Toilets

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

Lowest Bidder

d. Last bid date:

12/16/2016

Anticipated re-bid date:

02/01/2021

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently working Nevada Highway Patrol. Service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	bmarti8	05/30/2017 15:02:08 PM
Division Approval	shoh1	07/24/2017 08:26:02 AM
Department Approval	mcar2	07/25/2017 08:47:52 AM
Contract Manager Approval	mcar2	07/25/2017 08:47:57 AM
Budget Analyst Approval	jrodrig9	08/04/2017 16:52:58 PM

For Board Use Only 08/17/2017

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 18930

Legal Entity

FIRESHOWS GROUP LLC DBA

Date:

Name:

**DPS-FIRE MARSHAL** Agency Name:

Contractor Name:

FIRESHOWS GROUP LLC DBA

Agency Code:

Address:

FIRESHOWS RENO

Appropriation Unit: 3816-25

City/State/Zip

**RENO. NV 89510-1856** 

Is budget authority

available?:

Yes

If "No" please explain: Not Applicable

Contact/Phone:

800/632-7489

**PO BOX 11856** 

Vendor No.: **NV Business ID:**  T27029483A **FIRESHOWSWEST** 

To what State Fiscal Year(s) will the contract be charged?

2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

**General Funds** Federal Funds

0.00 % 0.00 % Fees **Bonds**  0.00 % 0.00 %

Highway Funds

0.00 %

Other funding

100.00 % SERC Grant Funds

Contract start date:

a. Effective upon Board of

No or b. other effective date 08/17/2017

Examiner's approval?

Anticipated BOE meeting date

07/2017

Retroactive?

If "Yes", please explain

**Not Applicable** 3. Termination Date:

12/31/2017

Contract term:

136 days

4. Type of contract:

Contract

Contract description:

**HAZMAT** Conference

5. Purpose of contract:

This is a new contract to provide conference management services for the State Emergency Response Commission Hazardous Materials Program conference to be held November 6, 2017 through November 9, 2017.

# 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$48,000.00

Other basis for payment: First Coordination Payment - \$15,000.00 payable fifteen days after contract award; Final Coordination Payment - \$33,000.00 payable by December 15, 2017

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This conference provides State of Nevada HAZMAT First Responders the skill and knowledge necessary to make critical decisions regarding hazardous materials response and enable the responders to maximize their response efficiency and effectiveness at hazardous material incidents.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State employee has the expertise.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Sole Source Contract (As Approved by Chief of Purchasing)

Approval #: 170602 Approval Date: 06/20/2017

c. Why was this contractor chosen in preference to other?

FireShowsWest has conducted the Hazardous Materials training track at the FireShowsWest Conference and Expo for many years, through a grant issued from the State Emergency Response Commission (SERC). SERC has awarded a new grant to the State Fire Marshal's Division for fiscal year 2018 in order for the conference to continue providing useful training to first responders.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FireShowsWest provided identical services under contract in fiscal year 2017 for the State Fire Marshal Division. The quality of service provided was satisfactory for the division.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

DENNIS PINKERTON, BUREAU CHIEF Ph: 775-684-7520

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	mcar2	08/14/2017 12:35:47 PM
Division Approval	nkephart	08/14/2017 13:05:04 PM
Department Approval	mcar2	08/15/2017 17:01:25 PM
Contract Manager Approval	mcar2	08/15/2017 17:01:37 PM
Budget Analyst Approval	jrodrig9	08/17/2017 13:58:34 PM

State of Nevada Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300 Carson City, NV 89701



Brian Sandoval Governor

> Patrick Cates Director

Jeffrey Hang Administrator

Purchasing Use Only:		
Approval#:	170602	

# SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

# ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

	Agency Contact Info	rmati	on - Note:	Approved	copy will be se	nt to only the	contact(s)	listed below:
	State Agency: DP	S-St	ate Fire M	arshal Div	ision			
ĺn	Contact	Name	and Title		Phone !	Vumber	Em	uil Address
	Patrick	Bowe	rs, ASO I		775-68	4-7509	phowers	dps.state.nv.115
	Kristi Defer, M	lanage	ement Ana	lyst II	775-68-	4-4698		dps.state.nv.us
_	Vendor Information				11 200 12 HW 1		-	
	Identify Vendor:	THE PERSON NAMED IN	ireShows	Voct	THE OWNER OF THE			
	Contact Name:	-	Company of the Party of the Par	AND DESCRIPTION OF THE PARTY OF	ve Director			
Ь					NY 89510			
_	Telephone Number:		00-632-74		217 07520			
	Email Address:	_	The Party of the P	eshowswes	t.com		-	
					4)			
	Type of Waiver Requ	ested	- Check t	he approp	riate type:		II. m	
C				XX				January Commission
	Professional Service E	xempl	ion:	31	ŭ -			
		7-777						
	Contract Information	1:			10.771			
*	Is this a new Contract?	THE STATE OF THE S	Yes X	X		No		
đ	Amendment: #							
,	CETS:		#					
_							7-1	
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e	One (1) Time Purchase							115
-	Contract:	S	itart Date:	Upon ap Clerk of	proval of BOE	End Date	:: Dece	nber 31, 2017
7	Funding:			***************************************		- 100 Sept. 100	at land	
	State Appropriated:			-				
	Federal Funds:							
1	Grant Funds:	XX		The state of the s				
Ì	Other (Explain):						- Mile societies of	
_					11 12			
	Total Estimated Value	e of th	is Service	Contract,	Amendment	or Purchase	e:	
	Not to exceed \$48,000							

Provide a description of work/services to be performed or commodity/good to be purchased:

FireShowsWest (Contractor) shall provide conference management services to coordinate and deliver the Nevada State Emergency Response Commission (SERC) Hazardous Materials (HAZMAT) program to be held in conjunction with FireShowsWest 2017 Nevada HAZMAT Conference and Expo. The program is to provide State of Nevada HAZMAT First Responders the skill and knowledge necessary to make critical decisions regarding hazardous materials response and enable responders to maximize their response efficiency and effectiveness at hazardous materials incidents. These management services will include the following:

• Exhibit Coordination

2

- Program/Facility Coordination
- Attendee Registration Coordination
- Certification/CEU Coordination and Tracking
- Instructor/Presentation Assistance
- Food/Beverage Coordination
- Advertising/Marketing/Travel and Promotion
- Coordination and production of
  - o Exhibit Decorator Services
  - o Signage
  - o Security
  - o Photographer
  - o Insurance
  - o Event supplies
  - o Computer/Copier
  - o Teleconference Services
  - o Internet/Phone
- Graphic Design/Website Design and Maintenance
- Printing/Mailing Promotional Materials

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

FireShowsWest is a long standing comprehensive training conference and exposition trade show developed exclusively for the fire industry dedicated to serving the ten Western states (Alaska, Arizona, California, Hawaii, Idaho, Montana, Nevada, Oregon, Utah and Washington) since 1997. It is the only annual conference for the ten Western states offering the most current topics to Fire, EMS, Prevention and HazMat personnel in areas such as Leadership & Suppression, National Fire Academy courses, Fire Prevention, Fire Investigation, Hazardous Materials and Hands-on training. No other conferences are available in the area offering this magnitude of training opportunities. Nevada based emergency responders also directly benefit by receiving discounted rates because the conference is held in the State of Nevada.

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

Solicitation Waiver

Revised: June 2016

Page 2

FireShowsWest is the only annual conference providing training and coordination as described above in items three and four. The State Fire Marshal Division will be utilizing a grant award from the State Emergency Response Commission to sponsor the hazardous materials training track being offered during the conference along with the other training tracks.

characteristy were alto vest has been so which dra only be spood pay a difference response for purchas if your previous purchas	ernatives not e n the sole conj ws students fro nsoring the ha erent company from the fire i	re they unacceptable? Please be sents, capabilities and compatibilities, capabilities and compatibilities and compatibilities and compatibilities and compatibilities and continue the continue of the capacitors of the continue of the capacitors of	he scope of past ninete ost is signifi ent confere positive hist	training en years, S icantly less nce that w	ince the
Vest has been s which dra only be spon p pay a diffence response acy purchas If your prev	n the sole conj ws students from usoring the have erent company from the fire i	ference held in Nevada offering toom the ten Western states for the izardons materials portion, the contournate and coordinate a differindustry given FireShowsWest's p	past ninete ost is signifi ent confere positive hist	en years. S cantly less nce that w	than
Vest has been s which dra only be spon p pay a diffence response acy purchas If your prev	n the sole conj ws students from usoring the have erent company from the fire i	ference held in Nevada offering toom the ten Western states for the izardons materials portion, the contournate and coordinate a differindustry given FireShowsWest's p	past ninete ost is signifi ent confere positive hist	en years. S cantly less nce that w	than
Vest has been s which dra only be spon p pay a diffence response acy purchas If your prev	n the sole conj ws students from usoring the have erent company from the fire i	ference held in Nevada offering toom the ten Western states for the izardons materials portion, the contournate and coordinate a differindustry given FireShowsWest's p	past ninete ost is signifi ent confere positive hist	en years. S cantly less nce that w	than
If your prev		e or commodity in the past? Ch	nels		
	es of ALL pres	e(s) was made via solicitation vious waivers <u>MUST</u> accompany	this Yes:		
rung wun u vendor, or e ion:	ne most recent any other vend	contract and working backward, or for this service or commodity, p	jor ine <b>enn</b> i please provi	re relations ide the folic	nlp nving
n nd Dates	Value	Short Description			
2/31/2016	\$48,000.00	HAZMAT conference coordination services			
	S			<u> </u>	
	S	THE THE STATE OF STAT			
	S				
	vendor, or d lon: n nd Dates	vendor, or any other vend ion: n nd Dates  2/31/2016  \$ 48,000.00  \$ \$	vendor, or any other vendor for this service or commodity, plant ion:  Note	vendor, or any other vendor for this service or commodity, please providents  Note:  Value Short Description Type (RFP#, 2/31/2016 \$48,000.00 HAZMAT conference coordination services	Notes Nature Short Description Type of Procure (RFP#, RFQ#, Waiver # 160805)  State State Short Description Type of Procure (RFP#, RFQ#, Waiver # 160805)  Waiver # 160805

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

Emergency Response Division (SERC) which in turn would put SERC in the position of having to

The established history of FireShowsWest Conference and Expo being the only annual conference available in the state did not necessitate substantiation of other competition. Because this conference is held in Nevada, Nevada based fire protection agencies are able to attend at a discounted rate

return funding to the Federal Government.

	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information</u>	Yes:	No:	XX
_	included on Page 2, Section 9 of the instructions.  a. If yes, please provide details regarding future obligations or needs.			

attest that all statements are true and correct.	ver Request and Justification and
166-16	
Agency Representative Initiating Request	
Melissa Carr	6/14/17 Dale
Print Name of Agency Representative Initiating Request	Dale
The mees	
Signature of Agency Head Authorizing Request	* * * designation
Shen Brucgaenan  Print Name of Agency Head Adthorizing Request	6.14.17
Print Name of Agency Head Adthorizing Request	Date
Name of agency or entity who provided information or review:	
Representative Providing Review	
Print Name of Representative Providing Review	Date
Please consider this memo as my approval of your request. This exemption 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the every available upon which the Purchasing Administrator determines that the service contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracted for in a more effective manner.	on is granted pursuant to NAC entreliable information becomes to or good sought may in fact be
Please consider this memo as my approval of your request. This exemption 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the evolvailable upon which the Purchasing Administrator determines that the service contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracted without the prior approval of the State Board of Examiners (BOE).	on is granted pursuant to NAC ent reliable information becomes e or good sought may in fact be acts for services do not become
	on is granted pursuant to NAC ent reliable information becomes e or good sought may in fact be acts for services do not become

Revised: June 2016

Page 5

Solicitation Waiver

For Board Use Only 08/14/2017

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19046

Legal Entity

COUNTY OF LINCOLN, TRI COUNTY

Date:

Name:

WEED CONTROL PROJECT

**DEPARTMENT OF WILDLIFE** Agency Name:

Contractor Name:

COUNTY OF LINCOLN, TRI COUNTY WEED CONTROL PROJECT

Agency Code:

702

Address:

133 FAY AVENUE

Appropriation Unit: 4467-18

Is budget authority

Yes

City/State/Zip

**ELY, NV 89301** 

available?:

If "No" please explain: Not Applicable

Contact/Phone:

775/289-4459 T40267400V

Vendor No.:

**NV Business ID:** 2018

Governmental Entity

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

**General Funds** 

0.00 %

**Fees** 

100.00 % Duck Stamp and Habitat Conservation

Federal Funds

0.00 %

**Bonds** 

0.00 %

**Highway Funds** 

0.00 % Other funding 0.00 %

Agency Reference #:

18-05

2. Contract start date:

No or b. other effective date

08/14/2017

a. Effective upon Board of Examiner's approval?

Anticipated BOE meeting date 09/2017

Retroactive?

If "Yes", please explain

Not Applicable

06/30/2018

Nο

3. Termination Date: Contract term:

320 days

4. Type of contract:

**Interlocal Agreement** 

Contract description:

**Weed Control** 

5. Purpose of contract:

This is a new interlocal agreement which provides labor and equipment for herbicide weed control and weed mapping at Steptoe Valley Wildlife Management Area, Wayne E. Kirch Wildlife Management Area and Lockes Ranch State Property.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$18,000.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

All landowners/managers are mandated by the state to control noxious weeds. There is inadequate manpower at Steptoe Valley Wildlife Management Area, Wayne E. Kirch Wildlife Management Area and Lockes Ranch to effectively apply herbicides to control all of the noxious weeds present.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is not sufficient manpower available in-house to complete this work in a timely and effective manner.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three);

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This is another government agency.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:

Adam Henriod, Wildlife Area Supervisor 2 Ph: 775-289-1690

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	07/26/2017 08:17:28 AM
Division Approval	kdailey	08/03/2017 12:57:06 PM
Department Approval	eobrien	08/04/2017 13:32:36 PM
Contract Manager Approval	dwendell	08/04/2017 14:04:18 PM
Budget Analyst Approval	cpalme2	08/14/2017 09:05:25 AM

For Board Use Only 08/17/2017

Date:

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 19119

**Legal Entity** 

HYYTINEN ENGINEERING, LLC

Name:

Agency Name:

**DCNR - PARKS DIVISION** 

Contractor Name: Address:

**HYYTINEN ENGINEERING. LLC** 

Agency Code: 704

5458 LONGLEY LANE. STE B

Appropriation Unit: 4162-68

Is budget authority

Yes

City/State/Zip

**RENO, NV 89511** 

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Roger Hyytinen 775/826-3019

Vendor No.: **NV Business ID:**  T80814890

NV20111782953

To what State Fiscal Year(s) will the contract be charged?

2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds

100.00 %

Fees **Bonds** 

0.00 %

Federal Funds **Highway Funds**  0.00 % 0.00 %

Other funding

0.00 % 0.00 %

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

08/17/2017

Examiner's approval?

Anticipated BOE meeting date

09/2018

Retroactive?

If "Yes", please explain

Not Applicable

3. Termination Date: Contract term:

06/30/2018 317 days

4. Type of contract:

Contract

Contract description:

Structural Engineeri

5. Purpose of contract:

This is a new contract to provide structural design and calculations for a house and garage at the Flying "M" State Park at Nine Mile.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$10,000.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Parks requires a professional structural engineering for the design of a ranger residence and garage.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is not sufficient staff or expertise to perform this work.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Jensen Engineering Dinter Engineering

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

lo If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Marc Lepire, null Ph: 775-684-2791

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	08/14/2017 13:43:32 PM
Division Approval	sdecrona	08/14/2017 13:43:35 PM
Department Approval	sdecrona	08/14/2017 13:43:37 PM
Contract Manager Approval	sdecrona	08/14/2017 14:09:10 PM
Budget Analyst Approval	cpalme2	08/17/2017 11:15:23 AM

For Board Use Only Date: 07/25/2017

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19003

Legal Entity

Websoft Developers, Inc.

Name:

Agency Name:

**DCNR - DIVISION OF WATER** RESOURCES

Contractor Name:

Websoft Developers, Inc.

Agency Code:

Address:

2020 Research Park Drive

Suite 140

Appropriation Unit: 4171-04

City/State/Zip

**Davis, CA 95618** 

Is budget authority

Yes

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Manoj Desai 530-759-8754

Vendor No.:

PUR0004383

2018

**NV Business ID:** 

NV20121454363

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

**General Funds** 

0.00 %

**Fees** 

0.00 %

X Federal Funds 100.00 %

**Bonds** 

0.00 %

**Highway Funds** 

0.00 %

Other funding

0.00 %

2. Contract start date:

a. Effective upon Board of

No

or b. other effective date

08/01/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

06/30/2018

3. Termination Date: Contract term:

333 days

4. Type of contract:

Contract

Contract description:

Meters Enhancement

Purpose of contract:

This is a new contract for enhancements to our current meters database that will provide more efficiencies and new functionalities.

# 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$41,775.00

Other basis for payment: The total contract shall not exceed \$41,775 and will be paid monthly per invoiced amount.

# II. JUSTIFICATION

7. What conditions require that this work be done?

The Division has identified some enhancements that are needed to our current meters database which will provide more efficiencies and new functionalities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Websoft Developers originally developed the application and are familiar with the complex gueries and database structure and Water Resources' staff is currently committed to prior obligations and therefore, do not have the time required to complete this project.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Websoft Developers, Inc. The Solutions Developmnet Group White Rabbit TEKsystems

Agile Solutions, LLC

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Highest score on consensus score sheet.

d. Last bid date:

06/20/2017

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

**Foreign Corporation** 

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brian McMenamy, IT Professional IV Ph: 775-684-2858

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	bkordono	07/24/2017 11:45:22 AM
Division Approval	bkordono	07/24/2017 11:45:26 AM
Department Approval	bkordono	07/24/2017 11:45:29 AM
Contract Manager Approval	bkordono	07/24/2017 11:45:33 AM
Budget Analyst Approval	cpalme2	07/25/2017 16:43:11 PM

For Board Use Only 07/31/2017

Date:

**CONTRACT SUMMARY** 

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19002

Legal Entity

GIBSON, TED W

Name:

Agency Name:

**B&I - ATHLETIC COMMISSION** 

Contractor Name:

**GIBSON. TED W** 

Agency Code:

749

Address:

3397 NAMBE DR

Appropriation Unit: 3952-04

Is budget authority

Yes

City/State/Zip

**RENO, NV 89511-4300** 

available?:

If "No" please explain: Not Applicable

Contact/Phone:

775/851-9669

Vendor No.:

T27021503

**NV Business ID:** 

NV20111038088

To what State Fiscal Year(s) will the contract be charged?

2018-2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

**General Funds** Federal Funds

0.00 % 0.00 % Fees

90.00 % ATHLETIC COMMISSION GATE FEES

**Bonds** 0.00 %

**Highway Funds** 

0.00 %

Other funding

10.00 % TICKET SURCHARGE (AMATEUR

PROGRAM)

2. Contract start date:

a. Effective upon Board of Examiner's approval?

No or b. other effective date 07/31/2017

Anticipated BOE meeting date

09/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

06/30/2020

3. Termination Date: Contract term:

2 years and 335 days

4. Type of contract:

Contract

Contract description:

Specialty Services

5. Purpose of contract:

This is a new contract that continues ongoing services to provide Unarmed Combat Inspector services for weigh-ins and events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$20,000.00

Other basis for payment: \$150.00 per event and \$50.00 per weigh-in or per day of USA Boxing gym inspection; not to exceed \$20,000 over contract term.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Weigh-ins and events occur on evenings, weekends, and holidays. The Commission has a limited staff and would incur overtime in trying to fulfill these obligations.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Exempt (Per statute)

c. Why was this contractor chosen in preference to other?

The vendor has knowledge of the rules and regulations of unarmed combat and has been previously contracted with the Athletic Commission. Performance is satisfactory.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nο

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	avance	07/17/2017 11:13:57 AM
Division Approval	avance	07/17/2017 11:14:01 AM
Department Approval	jhanse4	07/19/2017 11:33:13 AM
Contract Manager Approval	avance	07/19/2017 12:17:47 PM
Budget Analyst Approval	aurruty	07/31/2017 13:35:49 PM

For Board Use Only 07/31/2017

Date:

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19018

Legal Entity

MENDOZA, EFREN

Name:

Agency Name: B&I

**B&I - ATHLETIC COMMISSION** 

Contractor Name:

MENDOZA, EFREN

Agency Code:

749

Address:

**370 STRADELLA WAY** 

Appropriation Unit: 3952-04

Is budget authority

Yes

City/State/Zip

**RENO, NV 89521-4298** 

available?:

If "No" please explain: Not Applicable

Contact/Phone:

775/815-3864

Vendor No.:

T27006388

NV Business ID:

NV20121216302

To what State Fiscal Year(s) will the contract be charged?

2018-2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds 0.00 % 0.00 % X Fees

90.00 % ATHLETIC COMMISSION GATE FEES

Bonds 0.00 %

Highway Funds

0.00 %

X Other funding

10.00 % TICKET SURCHARGE (AMATEUR

PROGRAM)

2. Contract start date:

a. Effective upon Board of Examiner's approval?

No or b. other effective date

07/31/2017

Anticipated BOE meeting date

09/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

06/30/2020

Termination Date: Contract term:

2 years and 335 days

4. Type of contract:

Contract

Contract description:

**Specialty Services** 

5. Purpose of contract:

This is a new contract that continues ongoing services to provide Unarmed Combat Inspector services for weigh-ins and events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$20,000.00

Other basis for payment: \$150.00 per event and \$50.00 per weigh-in or per day of USA Boxing gym inspection; not to exceed \$20,000 over contract term.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Weigh-ins and events occur on evenings, weekends, and holidays. The Commission has a limited staff and would incur overtime in trying to fulfill these obligations.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three);

Not Applicable

b. Soliciation Waiver: Exempt (Per statute)

c. Why was this contractor chosen in preference to other?

The vendor has knowledge of the rules and regulations of unarmed combat and has been previously contracted with the Athletic Commission. Performance is satisfactory.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nο

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	avance	07/18/2017 12:42:10 PM
Division Approval	avance	07/18/2017 12:42:14 PM
Department Approval	jhanse4	07/19/2017 11:33:27 AM
Contract Manager Approval	avance	07/19/2017 12:19:04 PM
Budget Analyst Approval	aurruty	07/31/2017 14:24:29 PM

For Board Use Only 08/11/2017

Date:

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19104

Agency Code:

Legal Entity

ODMAN, MARIANNE DBA

Name:

Agency Name: VEHICLES

**DEPARTMENT OF MOTOR** 

Contractor Name: ODMAN, MARIANNE DBA

810 Address:

**PO BOX 292** 

Appropriation Unit: 4735-04

Is budget authority Yes City/State/Zip

TONOPAH, NV 89049-0292

available?:

If "No" please explain: Not Applicable

Contact/Phone:

Marianne Odman 775/482-2002

**AL MAR CLEANING SERVICES** 

Vendor No.:

2018-2019

T29025703

**NV Business ID:** 

NV20121462526

To what State Fiscal Year(s) will the contract be charged?

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds Federal Funds

0.00 % 0.00 % Fees

0.00 %

Х Highway Funds 100.00 % Ronds

or b. other effective date

0.00 % 0.00 %

2. Contract start date:

Other funding

08/11/2017

Examiner's approval?

Anticipated BOE meeting date

09/2018

Retroactive?

No

No

If "Yes", please explain

a. Effective upon Board of

Not Applicable

08/31/2018

3. Termination Date: Contract term:

1 year and 20 days

4. Type of contract:

Contract

Contract description:

**Janitorial** 

5. Purpose of contract:

This is a new contract that continues ongoing janitorial services required at the Tonopah DMV facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$11.820.00

Payment for services will be made at the rate of \$985.00 per Month

#### II. JUSTIFICATION

7. What conditions require that this work be done?

State offices must be kept clean.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees in the area to provide this service.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three);

Al-Mar Cleaning Services

Central Nevada Maintenance

- b. Soliciation Waiver: Not Applicable
- c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently contracted with DMV and NDOT-Service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable
- 19. Agency Field Contract Monitor:

Mona Loncar, DMV Supervisor Ph: 775-482-5550

20. Contract Status:

User	Signature Date
jgrimmer	08/09/2017 16:38:51 PM
cmunoz	08/09/2017 16:46:57 PM
cmunoz	08/09/2017 16:47:01 PM
hazevedo	08/09/2017 16:52:19 PM
pnicks	08/11/2017 10:14:40 AM
	jgrimmer cmunoz cmunoz hazevedo

For Board Use Only 08/17/2017

Date:

**CONTRACT SUMMARY** 

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

# I. DESCRIPTION OF CONTRACT

1. Contract Number: 19081

Legal Entity

AFC FIRE CO LLC

Name:

Agency Name: DE

**DETR - REHABILITATION DIVISION** 

Contractor Name:

AFC FIRE CO LLC

Agency Code:

901

Address:

**2020 WESTERN AVE** 

Appropriation Unit: 3253-10

Is budget authority

Yes

City/State/Zip

LAS VEGAS, NV 89102-4620

available?:

ible?:

If "No" please explain: Not Applicable

Contact/Phone:

David Murdock 702/382-8254

Vendor No.:

T27002062

NV Business ID:

NV20011066450

To what State Fiscal Year(s) will the contract be charged?

2018-2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 % 0.00 % Fees

0.00 % 0.00 %

Federal Funds
Highway Funds

0.00 %

Bonds

X Other funding

100.00 % Business Enterprise Set Aside Fund

Agency Reference #:

3094-20-BEN

2. Contract start date:

a. Effective upon Board of

No or b. other effective date

08/17/2017

Examiner's approval?

Anticipated BOE meeting date

09/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

08/31/2019

3. Termination Date: Contract term:

2 years and 14 days

4. Type of contract:

Contract

Contract description:

**Fire System Service** 

5. Purpose of contract:

This is a new contract that continues on-going annual inspection and testing of fire suppression systems and hood filter repair and maintenance (including ANSUL certification) at all existing Business Enterprises of Nevada locations in southern Nevada including the three sites located at the Hoover Dam.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$20,000.00

Other basis for payment: \$65.00 per Standard Working Hour (7:30am to 4:30pm M thru Sat.) \$97.50 per Overtime Hourly Rate (4:30pm to 7:30am M thru Sat.) \$130.00 per Sunday/Holiday Hourly Rate. \$97.50 per Emergency Response Hourly Rate during Standard Working Hours. Material Costs: Rubber Caps/Seals & Fusible Links: \$8.00 each; CO2 Cartridges (12 & 16 Gram): \$12.95 each. Invoices payable upon approval of authorized personnel.

# II. JUSTIFICATION

7. What conditions require that this work be done?

The Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada has facilities containing ANSUL system, oven/fire hood and fire extinguishers which require mandatory regular inspections and periodic maintanance and repairs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Employees do not have the necessary training required to perform these services.

9. Were quotes or proposals solicited?

Yes No

Was the solicitation (RFP) done by the Purchasing Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

AFC Fire Desert Fire Nextgen

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

This is the only vendor to respond from the solicitation.

d. Last bid date:

07/07/2017

Anticipated re-bid date:

02/01/2021

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Nο

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

With Rehabilitation Division, services are verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Walter Cuneo, Management Analyst II Ph: 775-687-6864

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	dohl0	08/14/2017 07:48:59 AM
Division Approval	dohl0	08/14/2017 07:49:08 AM
Department Approval	dohl0	08/14/2017 07:49:13 AM
Contract Manager Approval	dohl0	08/14/2017 07:49:18 AM
Budget Analyst Approval	tgreenam	08/17/2017 15:15:24 PM

For Board Use Only

37

Date: 08/03/2017

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 19020

Legal Entity

EMPLOYMENT SECURITY DIVISION

Name:

Agency Name:

**DETR - REHABILITATION DIVISION** 

Contractor Name:

**EMPLOYMENT SECURITY DIVISION** 

Agency Code:

Address:

**500 E THIRD ST ROOM 101** 

Appropriation Unit: 3265-00

Is budget authority

available?:

Yes

City/State/Zip

**CARSON CITY, NV 89713-0001** 

If "No" please explain: Not Applicable

Contact/Phone:

775/684-3800

Vendor No.:

D90200015

**NV Business ID:** 

**Governmental Entity** 

To what State Fiscal Year(s) will the contract be charged?

2018-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 % 0.00 % **Fees** 

0.00 % 0.00 %

Federal Funds **Highway Funds** 

0.00 %

**Bonds** Other funding

100.00 % Revenue

Agency Reference #:

3073-21-REHAB

2. Contract start date:

a. Effective upon Board of

No or b. other effective date 08/03/2017

Examiner's approval?

Anticipated BOE meeting date

08/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

06/30/2021

3. Termination Date: Contract term:

3 years and 332 days

4. Type of contract:

Interlocal Agreement

Contract description:

**ESD Assessments** 

5. Purpose of contract:

This is a new interlocal revenue agreement to provide vocational assessment testing to the Trade Adjustment Act (TAA) clients. This testing will assist case managers in identifying employment interests, aptitudes and possible learning disabilities.

# 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$32,000,00

Payment for services will be made at the rate of \$55.00 per Client Hour

Other basis for payment: max. \$8,000 per fiscal year

# II. JUSTIFICATION

7. What conditions require that this work be done?

Trade Adjustment Act (TAA) clients of ESD need to have vocational assessments undertaken to provide assistance to the clients case managers in identifying employment interests, aptitudes and possible learning disabilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work;

State employees of BVR will provide assessment testing to ESD's clients

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Governmental Entity

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

Nο

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:

null, null Ph: null

20. Contract Status:

**Contract Approvals:** 

Approval Level User Signature Date **Budget Account Approval** 07/31/2017 14:16:07 PM imcentee **Division Approval jmcentee** 07/31/2017 14:16:11 PM **Department Approval** 07/31/2017 14:16:14 PM imcentee **Contract Manager Approval** dohl0 07/31/2017 15:51:35 PM **Budget Analyst Approval** 08/03/2017 13:41:26 PM tgreenam

For Board Use Only

Date:

08/15/2017

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### **DESCRIPTION OF CONTRACT**

1. Contract Number: 19060

Legal Entity

Lyon County School District

Name:

Agency Name:

**DETR - REHABILITATION DIVISION** 

Contractor Name:

**Lyon County School District** 

Agency Code:

25 E. Goldfield Ave.

Address:

Appropriation Unit: 3265-09

City/State/Zip

Yerington, NV 89447

Is budget authority

available?:

Yes

If "No" please explain: Not Applicable

Contact/Phone:

Marva Cleven 775-463-6800

Vendor No.:

**NV Business ID:** 

Governmental Entity

To what State Fiscal Year(s) will the contract be charged?

2018-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X **General Funds** 

21.30 %

**Fees** 

0.00 %

X Federal Funds **Highway Funds**  78.70 % 0.00 % **Bonds** Other funding 0.00 % 0.00 %

Agency Reference #:

3059-19-REHAB

Contract start date:

a. Effective upon Board of

No or b. other effective date 08/15/2017

Examiner's approval?

Anticipated BOE meeting date

08/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

12/31/2018

3. Termination Date: Contract term:

1 year and 138 days

4. Type of contract:

**Interlocal Agreement** 

Contract description:

**LCSD Transition** 

5. Purpose of contract:

This is a new contract to provide a Transition Coordinator to improve post-secondary out comes for students with disabilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$28,710.00

Payment for services will be made at the rate of \$7,177.50 per quarter

Other basis for payment: Inovices payable approval of authorized Rehabilittion Division staff.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Rural school districts need a transition coordinator who can support transition efforts across all schools of the district to ensure that students and young adults with disabilities progress in school and graduate with the knowledge skills and tools to succeed in post-secondary education or employment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the time or the ability to provide the services at the vendor.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

Contract #: 19060

Page 1 of 2

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Governmental Entity

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been under contract with various state agencies since 1999 and has been providing satisfactory service for the entire time.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

- 16. Not Applicable
- 17. Not Applicable
- 18. Not Applicable
- 19. Agency Field Contract Monitor:
- 20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	dohl0	08/08/2017 11:02:25 AM
Division Approval	dohl0	08/08/2017 11:02:30 AM
Department Approval	dohl0	08/08/2017 11:02:35 AM
Contract Manager Approval	dohl0	08/08/2017 11:03:53 AM
Budget Analyst Approval	tgreenam	08/15/2017 15:44:27 PM

For Board Use Only

Date: 08/17/2017

# CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### DESCRIPTION OF CONTRACT

1. Contract Number: 18979

Legal Entity

OTIS ELEVATOR COMPANY

Name:

Agency Name:

**DETR - EMPLOYMENT SECURITY** 

Contractor Name:

**OTIS ELEVATOR COMPANY** 

Agency Code:

Address:

725 Trademark Drive, Suite 102

Appropriation Unit: 4771-07

If "No" please explain: Not Applicable

City/State/Zip

Reno, NV 89521

Is budget authority available?:

Yes

Contact/Phone:

Amanda Hallam 775-322-5411

Vendor No.:

T60153142

**NV Business ID:** 

NV19441000038

To what State Fiscal Year(s) will the contract be charged?

2018-2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

**General Funds** 

0.00 % 0.00 %

Fees

0.00 % 0.00 %

Federal Funds **Highway Funds** 

0.00 %

Bonds Other funding

100.00 % SD Special Fund

Agency Reference #:

3058-19-ESD

2. Contract start date:

a. Effective upon Board of

or b. other effective date

08/17/2017

Examiner's approval?

Anticipated BOE meeting date

08/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

08/31/2019

3. Termination Date: Contract term:

2 years and 14 days

4. Type of contract:

Contract

Contract description:

Elevator maintenance

5. Purpose of contract:

This is a new contract that continues ongoing service, maintenance and monitoring for the elevators located at 500 East Third Street, Carson City, Nevada.

#### 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$15,000.00

Other basis for payment: \$265.00 per month, payable monthly. Standard working hours/days: Monday thru Friday 7:30 am to 4:30 pm. Regular-time standard hourly rates \$235.00 per hour. Overtime hourly rates (include: emergency, weekend, holidays, or non-standard work hours). Premium over-time \$235.00/man hour: for service calls that are covered within the scope of the contract on overtime \$470.00 per man hour. Markup for parts and materials is 20%. The State will initiate payment upon receipt and approval from the program of an approved itemized invoice broken out into time and materials.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The need for maintaining and monitoring the elevator at 500 East Third Street, Carson City, Nevada,

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the equipment nor the expertise to perform this service.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

Kone Elevator ThyssenKrupp Elevator Koch Elevator Company Otis Elevator

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Lowest monthly bid.

d. Last bid date:

06/05/2017

Anticipated re-bid date:

02/01/2021

10. Does the contract contain any IT components?

No

#### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brandon Taylor, Facility Manager Ph: 775-684-3901

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	dohl0	08/02/2017 12:04:56 PM
Division Approval	dohl0	08/02/2017 12:05:00 PM
Department Approval	dohl0	08/02/2017 12:05:03 PM
Contract Manager Approval	dohl0	08/02/2017 12:05:07 PM
Budget Analyst Approval	tgreenam	08/17/2017 08:27:01 AM

For Board Use Only 08/09/2017

Date:

#### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19054

Legal Entity

**UNLV School of Medicine** 

Name:

SILVER STATE HEALTH **INSURANCE EXCHANGE** 

Contractor Name: UNLV School of Medicine

Agency Code:

Agency Name:

Address:

4505 S. Maryland Parkway

Appropriation Unit: 1400-67

Is budget authority

Yes

City/State/Zip

Las Vegas, NV 89154

available?:

(702)8954450

If "No" please explain: Not Applicable

Contact/Phone: Vendor No.:

**NV Business ID:** 

Government Entity

To what State Fiscal Year(s) will the contract be charged?

2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

**General Funds** 

0.00 %

Fees

0.00 %

X Federal Funds 100.00 %

**Bonds** 

0.00 %

**Highway Funds** 

0.00 %

Other funding

0.00 %

Contract start date:

a. Effective upon Board of Examiner's approval?

or b. other effective date

08/01/2017

Anticipated BOE meeting date

08/2017

Retroactive?

Yes

If "Yes", please explain

3. Termination Date:

12/31/2017

Contract term:

152 days

4. Type of contract:

Interlocal Agreement

Contract description:

**Health Care** 

5. Purpose of contract:

This is a new interlocal agreement to educate underserved populations of the availability of health insurance and health care.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$15.940.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

With Governor Brian Sandoval opting into the Affordable Care Act (ACA) the health care landscape in Nevada has changed significantly. The state has gone from having its central agencies deliver direct care to the uninsured population to supporting community-based care of a predominately Medicaid population. Since the implementation of the ACA, Nevada Medicaid's population has increased from approximately 230,000 to more than 600,000. Nevadans now have an opportunity to receive health insurance but only a small portion of the eligible population are enrolled. There are many hypothesis as to why individuals choose not to enroll for health insurance, some of these are due to fear of deportation despite citizenship, others lack of transportation, while many do not understand health insurance coverage and how to sign up, others might have been enrolled at sometime but found insurance unreasonable or lost their enrollment and did not know why.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Silver State Health Insurance Exchange does not have quailified personnel to train Community Health Workers (CHWs).

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing

No

Division?

Contract #: 19054

40

a. List the names of vendors that were solicited to submit proposals (include at least three): Not Applicable b. Soliciation Waiver: Not Applicable c. Why was this contractor chosen in preference to other? d. Last bid date: Anticipated re-bid date: 10. Does the contract contain any IT components? No III. OTHER INFORMATION 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor? If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor Not Applicable 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada? b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months? c. Is the contractor employed by any of Nevada's political subdivisions or by any other government? No If "Yes", please explain Not Applicable 13. Has the contractor ever been engaged under contract by any State agency? If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory: Not Applicable 14. Is the contractor currently involved in litigation with the State of Nevada? If "Yes", please provide details of the litigation and facts supporting approval of the contract: No Not Applicable 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: **Governmental Entity** 16. Not Applicable 17. Not Applicable 18. Not Applicable Agency Field Contract Monitor: 20. Contract Status: **Contract Approvals:** User Approval Level Signature Date **Budget Account Approval** danders9 07/27/2017 14:42:37 PM **Division Approval** danders9 07/27/2017 14:42:45 PM

Department Approval afrantz 07/28/2017 13:41:21 PM **Contract Manager Approval** danders9 08/08/2017 14:49:32 PM **Budget Analyst Approval** 08/09/2017 12:54:31 PM dreynol2





# Silver State Health Insurance Exchange

2310 South Carson Street, Suite 2

Carson City, NV 89701

T: 775-687-9939

F: 775-687-0032

www.nevadahealthlink.com/sshix

# **MEMORANDUM**

To: Debi Reynolds, Executive Branch Budget Officer

From: Ryan High, Chief Operations Officer

**Date:** 8/8/17

Re: Retroactive Approval for Interlocal Between UNLV and Silver State Health Insurance Exchange

This memorandum is to respectfully request retroactive approval to an Interlocal contract between UNLV School of Medicine and the Silver State Health Insurance Exchange (Exchange) regarding funding for education and training of Community Health Workers (CHW) to assist underserved Nevadans with healthcare enrollment and needs. The Exchange, working in a fluid and ever-changing environment for much of 2017, was trying to wait as long as possible for Interlocal submission to see if there was any new direction/finality provided by federal legislators in the repeal and replace efforts of national healthcare policy. As such the Exchange respectfully requests that approval of the contract be retroactively dated approximately 1 week until August 1, 2017.

For Board Use Only
Date: 08/15/2017

# **CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: 19017

Legal Entity

Dan Musgrove Advocacy Inc.

Name:

Agency Name:

**BDC LICENSING BOARDS &** 

Contractor Name:

Dan Musgrove Advocacy Inc.

Agency Code:

COMMISSIONS

Address:

7500 W. Lake Mead Blvd. #9-330

Agency Code.

BDC

Appropriation Unit: B005 - All Categories

7500 VV. Lake Weau DIVU. #9-550

Is budget authority

Yes

City/State/Zip

Las Vegas, NV 89128

available?:

Dan Musgrove 702-860-9900

If "No" please explain: Not Applicable

Contact/Phone: Vendor No.:

To what State Fiscal Year(s) will the contract be charged?

NV Business ID:

NV20101218470

To what State Fiscal Year(s) will the contract be charged?

2018-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds

0.00 %

Fees

0.00 %

Federal Funds

0.00 %

Bonds

0.00 %

Highway Funds 0.00 %

C Other funding

100.00 % Agency Fees

#### 2. Contract start date:

a. Effective upon Board of Examiner's approval?

No or b. other effective date

08/15/2017

Anticipated BOE meeting date

09/2017

Retroactive?

No

If "Yes", please explain

Not Applicable

06/30/2019

3. Termination Date: Contract term:

1 year and 319 days

4. Type of contract:

**Provider Agreement** 

Contract description:

**Legislative Services** 

#### 5. Purpose of contract:

This is a new contract to provide government affairs and lobbyist services for the Chiropractic Physicians' Board during the interim through the 2019 legislative session.

# 6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: \$49,081.00

Other basis for payment: \$1,663/month from September 12, 2017 through January 31, 2019 and \$4,162/month from February 1, 2019 through June 30, 2019.

# **II. JUSTIFICATION**

7. What conditions require that this work be done?

The board requires expertise, advice, and services for the purpose of representation during dealings with individual legislators, legislative committees, and other legislative related matters.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The board consists of two employees, neither of whom has the expertise, knowledge, or skills to perform this function.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing

No

Division?

a. List the names of vendors that were solicited to submit proposals (include at least three):

David Goldwater Consulting Capitol Partners Susan Fisher Lisa Foster Consulting

b. Soliciation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

The vendor has previous experience with the board's needs, and provides cost-effective services.

d. Last bid date:

01/01/2011

Anticipated re-bid date: 05/01/2019

10. Does the contract contain any IT components?

No

#### **III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

NO

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

**Nevada Corporation** 

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Approval Level	User	Signature Date
Budget Account Approval	jstrand1	08/02/2017 10:02:46 AM
Division Approval	jstrand1	08/02/2017 10:02:50 AM
Department Approval	jstrand1	08/02/2017 10:02:53 AM
Contract Manager Approval	jstrand1	08/02/2017 10:30:03 AM
Budget Analyst Approval	aurruty	08/15/2017 08:48:04 AM



James R. Wells, CPA
Director

Janet Murphy Deputy Director

## STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

July 31, 2017

To:

James R. Wells, Clerk of the Board

Governor's Finance Office

From:

Curtis Palmer

**Executive Branch Budget Officer** 

Subject:

BOARD OF EXAMINERS INFORMATION ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners' meeting.

## DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES DIVISION OF STATE LANDS

## Agenda Item Write-up:

Pursuant to NRS 321 .5954, the Department of Conservation and Natural Resources, Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the 4th quarter of fiscal year 2017.

## Additional Information:

- 1989 Tahoe Basin Act
   There were no transfers of lands or interest in lands during the quarter.
- Lake Tahoe Mitigation Program
   The agency reports that there were no acquisitions of land or interest during the quarter. However, there was one land coverage transaction that resulted in \$71,240 in proceeds for the Nevada Land Bank program.

## **Statutory Authority:**

BOE approval required pursuant to NRS 321.5954.

REVIEWED:\_\_\_\_\_

BRADLEY CROWELL Director

Department of Conservation and Natural Resources

CHARLES DONOHUE Administrator

BRIAN SANDOVAL Governor



State Land Office State Land Use Planning Agency Nevada Tahoe Resource Team Conservation Bond Program -Q1

Address Reply to

Division of State Lands 901 S. Stewart St. Suite 5003 Carson City, Nevada 89701-5246 Phone (775) 684-2720 Fax (775) 684-2721 Web www.lands.nv.gov

RECEIVED

JUL 26 2017

GOVERNOR'S FINANCE OFFICE

BUDGET DIVISION

## STATE OF NEVADA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES

## Division of State Lands

July 25, 2017

## **MEMORANDUM**

TO:

James R. Wells, Clerk

Nevada State Board of Examiners

FROM:

Charles Donohue, Administrator

Division of State Lands

RE:

BOARD OF EXAMINERS QUARTERLY REPORT OF THE TAHOE BASIN ACT AND

LAKE TAHOE MITIGATION PROGRAM - 4th QUARTER FY 2017 **BOARD OF EXAMINERS MEETING DATE OF SEPTEMBER 12, 2017** 

Pursuant to NRS 321.5954, a quarterly report regarding the real property or interests in real property transferred under the Tahoe Basin Act and the Lake Tahoe Mitigation Program shall be reported quarterly to the State Board of Examiners. The enabling legislation is listed below. There was no activity under the Tahoe Basin Act.

## Lake Tahoe Mitigation Program:

Pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, which requires a quarterly report to the Board of Examiners, this memorandum is to report real property or interests in real property transferred under this program during the quarter ending June 30, 2017.

There were no acquistions of lands during this quarter. However, one land coverage transaction occurred during this period. On May 16, 2017 a transaction was finalized involving the sale of 1,781 square feet of Class 1a, restored soft land coverage in the Cave Rock area of Lake Tahoe. This transaction resulted in \$71,240.00 in proceeds for the Nevada Land Bank. All proceeds from this transaction were deposited in the respective budget account to carry out the intent of the Nevada Land Bank program.

In the event you have any questions or would like additional information please call me.

CD/bs

cc: Bradley Crowell, Director, Department of Conservation and Natural Resources



James R. Wells, CPA
Director

Janet Murphy Deputy Director

## STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

July 13, 2017

To:

James R. Wells, Clerk of the Board

Governor's Finance Office

From:

Paul Nicks, Executive Branch Budget Officer 🖊

**Budget Division** 

Subject:

BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

## DEPARTMENT OF MOTOR VEHICLES - COMPLETE STREETS PROGRAM

## Agenda Item Write-up:

Pursuant to NRS 482.480, Subsection 11, the Department of Motor Vehicles shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This report is for the period beginning April 1, 2017 and ending June 30, 2017.

## Additional Information:

The department shall deduct and withhold one percent of the contributions collected pursuant to statute to reimburse the department of its expenditures in collecting and distributing the contributions. The department began accepting contributions on December 15, 2014.

Statutory Authority: NRS 482.480, Subsection 11

REVIEWED:	_
INFO ITEM:	_



555 Wright Way Carson City, Nevada 89711-0900 Telephone (775) 684-4368 www.dmvnv.com

July 17, 2017

**Board of Examiners** 

Re: Complete Streets

Attached, please find the monthly report for the voluntary Complete Streets contributions collected pursuant to subsection 11 of NRS 482.480 for each participating county by the Department for the period beginning July 1, 2016 and ending June 30, 2017.

Sincerely,

Cyndie Munoz

Chief of Administration Department of Motor Vehicles cmunoz@dmv.nv.gov 775-684-4501

# Department of Motor Vehicles Complete Streets: Monthly Report FY17 Report Date: 7/17/2017 Reporting Period: December 2016

100.00%	100.00% \$47,959.00	100.00%	100% \$301,838.00	100%	00.00% \$328,568.75	100.00%	\$84,387.00	100.00%	100.00% \$70,790.00	100.00%	\$84,358.00	100.00%	100.00% \$ 29,996.00	100.00%	100.00% \$ 29,881.75	100.00%	\$ 29,156.00	Total
25.60%	16.68% \$12,278.00	16.68%	\$50,350.00	16.64%	\$54,669.75	16.54%	\$ 13,958.00	16.27%	<b>\$ 11,520.00</b>	16.96	\$ 14,310.00	17.42%	\$5,224.00	15.90%	\$4,751.75	16.83%	\$4,906.00	Washoe
0.00%	\$0.00	0.43%	\$1,304.00	2.84%	\$9,320.00	2.83%	\$ 2,384.00	2.85%	\$ 2,020.00	2.82	\$ 2,376.00	2.94%	\$882.00	2.94%	\$878.00	2.68%	\$780.00	Douglas
70.22%	\$33,676.00	79.80%	77.37% \$240,872.00	77.37%	\$254,228.00	77.44%	\$ 65,350.00	77.80%	\$ 55,078.00	76.99%	\$ 64,948.00	76.59%	\$22,974.00	78.17%	\$23,360.00	77.23%	\$22,518.00	Clark
4.18%	\$2,005.00	3.09%	\$9,312.00	3.15%	\$10,351.00	3.19%	\$ 2,695.00	3.07%	\$ 2,172.00	3.23%	\$ 2,724.00	3.05%	\$916.00	2.99%	\$892.00	3.27%	\$952.00	Carson City
% of Total	Amount	% of Total Amount % of Total	Amount	6 of Total	Amount 9	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount % of Total	% of Total	Amount % of Total	% of Total	Amount	
FY 15	FY	16	FY 16	Date	Year to Date	Q3	FY17 Q3	Q2	FY17 Q	מַ	FY17 Q	ě	June	ľ	May		April	County
								ns	Contributions									

								DMV	DMV Commission (1%)	on (1%)								
County	Apri		May		June	ē	FY17 Q1	Ω1	FY17 Q2	Q2	FY17 Q3	Q3	Year to Date	Date	FY 16	16	FY 15	15
	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total	Amount	% of Total Amount		% of Total Amount	J	% of Total
Carson City	\$9.52	3.27%	\$8.92	2.99%	\$9.16	3.05%	\$27.24	3.23%	\$ 21.72	3.07%	\$ 26.95	3.19%	\$103.51	3.15%	3.12	3.09%	잃	4.18%
Clark	\$225.18	77.23%	\$233.60	78.17%	\$229.74	76.59%	\$649.48	76.99%	\$ 550.78	77.80%	\$ 653.50	77.44%	\$2,542.28	77.37%	\$2,408.72	79.80%	\$336.76	70.22%
Douglas	\$7.80	2.68%	\$8.78	2.94%	\$8.82	2.94%	\$23.76	2.82%	\$ 20.20	2.85%	\$ 23.84	2.83%	\$93.20	2.84%	\$13.04	0.43%	\$0.00	0.00%
Washoe	\$49.06	16.83%	\$47.52	15.90%	\$52.24	17.42%	\$143.10	16.96%	\$ 115.20	16.27%	\$ 139.58	16.54%	\$546.70	16.64%	\$503.50	16.68%	\$122.78	25.60%
Total	\$291.56	\$291.56 100.00%	\$298.82	100.00%	\$299.96	100.00%	\$843.58	100.00%	\$707.90	100.00%	\$843.87	100.00%	\$3,285.69	100%	4.0	100.00%	\$479.59	100.00%

Total	Washoe	Douglas	Clark	Carson City		County	
\$ 21	\$	_	\$22		Ą	₹	
\$ 28,864.44	\$4,856.94	\$772.20	\$22,292.82	\$942.48	Amount *	April	
100.00%	16.83%	2.68%	77.23%	3.27%	% of Total		
100.00% \$ 29,582.93   100.00%   \$ 29,696.04	\$4,704.23	\$869.22	\$23,126.40	\$883.08	Amount	Ma	
100.00%	15.90%	2.94%	78.17%	2.99%	% of Total	_	
\$ 29,696.04	\$5,171.76	\$873.18	78.17% \$22,744.26	\$906.84	% of Total Amount	June	
100.00%	17.42%	2.94%	76.59%	3.05%	% of Tota	16	
\$83,514.42	\$14,166.90	\$2,352.24	\$64,298.52	\$2,696.76	Amount 5	FY17 Q1	
100.00%	16.96%	2.82%	76.99%	3.23% \$	% of Total	Ω	
100.00% \$70,082.10	\$ 11,404.80	\$ 1,999.80	\$ 54,527.22	\$ 2,150.28	Amount	FY17 Q2	Distributions
100.00%		2.85% \$	77.80%	3.07%	% of Total	7 02	ns
\$83,543.13	16.27% \$ 13,818.42	\$ 2,360.16	\$ 64,696.50	\$ 2,668.05	Amount	FY17 Q3	
100.	16.54%	2.83%	77.44%	3.19%	% of Total	′Ω3	
00% \$325,283.06		\$9,226.80	\$251,685.72	\$10,247.49	Amount	Year to Date	
П	T				% of Total	Date	
\$298,819.62	16.64% \$49,846.50	\$1,290.96	77.37% \$238,463.28	\$9,218.88	Amount	٨٤	:
.	١				Amount % of Total	16	
\$47,479.41	\$12,	\$0.00	79.80% \$33,339.24	3.09% \$1,984.95	Amount % of Total	Fγ	
	25.60%		70.22%	4.18%	% of Total	FY 15	

- Note:

  1. DMV began accepting contributions on 12/15/14.

  2. DMV began accepting Douglas County contributions on 5/9/16.

Notes					Total					Washoe					Douglas					Clark					Carso	County
	Donated	Percent that	Registrations	Donations		Donated	Percent that	Registrations	Donations	0e	Donated	Percent that	Registrations	Donations	as	Donated	Percent that	Registrations	Donations		Donated	Percent that	Registrations	Donations	Carson City	ty
	14.76%		111,970	16,530		12.41%		22,146	2,748		11.78%		3,929	463		15.55%		82,210	12,780		14.63%		3685	539		March
	14.20%		102,628	14,578		11.72%		20,930	2,453		10.57%		3,691	390		15.08%		74,639	11,259		14.13%		3,368	476		April
	16.37%		105,787	17,317		21.60%		22,005	4,752		10.25%		4,283	439		15.38%		75,960	11,680		12.60%		3,539	446		May
	14.22%		105,472	14,998		11.60%		22,513	2,612		10.42%		4,231	441		15.31%		75,037	11,487		12.41%		3,691	458		June
	14.19%		297,160	42,179		11.62%		61,576	7,155		10.47%		11,345	1,188		15.15%		214,321	32,474		13.73%		9,918	1,362		FY17 Q1
	13.51%		261,993	35,395		11.25%		51,180	5,760		10.40%		9,712	1,010		14.29%		192,717	27,539		12.95%		8,384	1,086		FY17 Q2
	14.43%		292,367	42,194		12.44%		56,089	6,979		11.75%		10,145	1,192		15.08%		216,725	32,675		14.33%		9,408	1,348		FY17 Q3
	14.30%		1,165,407	166,661		12.68%		234,293	29,711		10.74%	·	43,407	4,660		14.97%		849,399	127,114		13.51%		38,308	5,176		Year To Date
	13.58%		1,111,739	150,919	į	10.84%		232,229	25,175		8.37%	:	7,791	652		14.42%		835,131	120,436		12.73%		36,588	4,656		FY16
	4.05%		555,358	22,477		4.80%		119,959	5,753		0.00%		0	0		3.79%		416,961	15,782		5.11%		18,438	942		FY15

- 1. Registration transaction counts come from: G:\Crystal Report\VR\Registrations\New and Renewal Registrations
- Registration transactions include new registrations and registration renewals completed on the Kiosk, Web and MyDMV Portal only.
   DMV began accepting Douglas County contributions on 5/9/16.



James R. Wells, CPA Director

> Janet Murphy Deputy Director

## STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date:

July 13, 2017

To:

James R. Wells, Clerk of the Board

Governor's Finance Office

From:

Paul Nicks, Executive Branch Budget Officer

**Budget Division** 

Subject:

BOARD OF EXAMINERS INFORMATION ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

## DEPARTMENT OF MOTOR VEHICLES - COMPLETE STREETS PROGRAM

## Agenda Item Write-up:

Per the Governor's request during the November 2015 BOE meeting, a letter was sent to Clark and Washoe counties and Carson City Consolidated Municipality requesting a report on how the Complete Streets Program funds are being utilized. This report is for funds received through June 2017.

## Additional Information:

Douglas County started receiving funds in May 2016 and has been added to this report. The four counties will continue to report out on a quarterly basis.

Statutory Authority:	NRS 244 2643	NRS 277A 28	5 and NRS 403.573
Diditatory Traditority.	11110 2 1 1.20 13	11110 21 111.20	5 mid 11105 105.515

REVIEWED:	_
INFO ITEM:	_



600 S. Grand Central Pkwy. • Las Vegas, Nevada 89106-4512 • 702-676-1500 • FAX: 702-676-1518

Tina Quigley, General Manager

July 11, 2017

Mr. Paul Nicks, Budget Analyst State of Nevada – Governor's Finance Office 209 E. Musser Street, Room 200 Carson City, NV 89701-4298

Dear Mr. Nicks:

I am writing to provide the update for the 2nd Quarter of calendar 2017 on the Regional Transportation Commission of Southern Nevada's (RTC) activities on projects funded with the Complete Streets Program funds (CSP funds).

During calendar year 2016, the RTC received a total of \$242,947.98 in CSP funds from the DMV. Following the procedure described in the Q4 2015 report, the local jurisdictions met on November 24, 2016 and it was determined these funds would be allocated to the City of Henderson and the City of Mesquite for complete streets projects to be constructed during calendar 2017/2018.

Interlocal contracts between the RTC, Mesquite and Henderson were executed at the February 9, 2017 RTC board meeting. The projects to be completed during calendar 2017/2018 are summarized as follows:

## 1. <u>City of Mesquite Rectangular Rapid Flashing Beacon Project 191D-CSF (\$24,000.00 allocation).</u>

The interlocal contract between the RTC and the City of Mesquite (COM) was executed on February 9, 2017 (Agenda Item #23). As of June 30, 2016 COM indicates design is 50% complete with construction anticipated to be complete on or before November 30, 2017 as shown in Exhibit A.

## 2. <u>City of Henderson Buffered Bike Lanes/Road Diets Project 191C-CSF(\$218,947.98 allocation).</u>

The interlocal contract between the RTC and the City of Henderson (COH) was executed on February 9, 2017 (Agenda Item #16). As of June 30, 2017 COH indicates that they chose Priority 2 - Cassia Way - American Pacific to Wigwam, as identified in RTC's letter dated March 29, 2017. The project is a road diet consisting of re-stripping with buffered bike lanes and on street parking. The project plans are 90% complete, they anticipate advertising the project this summer with construction to begin this fall. The Engineers estimate (+/- \$215k) for the project is consistent with the COH's allocation of the funding.

Finally, during Q2 2017 RTC received a total of \$70,723.62 in CSP funds from the DMV as follows:

04/14/2017	\$25,304.40
05/09/2017	\$22,292.82
06/15/2017	\$23,126.40
•	\$70,723.62

Q1 and Q2 receipts for calendar 2017 total \$127,676.34. These funds will accrue until the end of 2017, at which time the local jurisdictions will meet to allocate the 2017 CSP proceeds to the complete streets project(s) to be constructed during calendar 2018/2019.

Should you have any questions or require any additional information, please don't hesitate to contact me at (702) 676-1611 or by email to <u>penuelasj@rtcsnv.com</u>.

Sincerely,

John R. Peñuelas, Jr., P.E., PTOE

Director of Engineering Services - Streets & Highways

Attachment

cc: (via e-mail)

Tina Quigley, General Manager

Fred Ohene, Deputy General Manager

Robert Herr, Director of Public Works, Parks and Recreation, City of Henderson

Tom Davy, City Engineer, City of Henderson

Bill Tanner, Director of Public Works, City of Mesquite

Travis Anderson, City Engineer, City of Mesquite

## Exhibit A

## **REGIONAL TRANSPORTATION COMMISSION**PROJECT STATUS REPORT

ENTITY: City of Me	esquite	DATE: <u>6/30/17</u>
REVIEW PERIOD FROM	M: <u>4/1/17</u> TO:	6/30/17
PROJECT: 191D-CSF	Complete Streets Fund,	City of Mesquite – FY2017
DESCRIPTION: Engine	eering and Installation of	RRFB's at various crosswalks
PERCENT COMPLETE: Design:50%_ Construction0%_		F PROJECT: <u>\$ 24,000.00</u>
	SCHEDUL	E FOR COMPLETION:
		(dates)
	DESIGN: July	2017
	R/W CLEARANCES: _	Completed
	ENVIR CLEARANCES	:Completed
	BIDS OPEN:	
	START CONSTRUCTI	ON: September 2017
		MPLETE: November 2017
		Mesquite, Travis Anderson, PE
CONSTRUCTION PRIM		City of Mesquite
DELAYS OR PROBLEM		
WORK COMPLETED D' Overton Power District for po		
crosswalk locations. Obtaining		
Providers. Prepare engineering		
		MONTH: Begin construction
of power connection services a		

PROJECT MANAGER: <u>Travis Anderson - COM</u> PHONE # <u>702-346-5237</u>

Please see attached fourth quarter report for RTC Washoe County. I am confirming that the RTC will be applying the funds towards the construction of the Oddie/Wells corridor multi-modal improvements which anticipate to be in FY 2019.

Thanks,
Stephanie Haddock, CGFM
Director of Finance/CFO
Regional Transportation Commission (RTC)
1105 Terminal Way, Suite 300
Reno, NV 89502
775-335-1845 (phone)
775-348-3223 (fax)

## REGIONAL TRANSPORTATION COMMISSION OF WASHOE COUNTY

## **Complete Streets Program Revenue**

Account ID	Account Name	Organization ID	Organization Name	Project ID	Project Name	Fiscal Year	Period	Month	Amount
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates	2015	9	MAR	(3,391.74)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		10	APR	(2,061.18)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		11	MAY	(1,896.84
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		12	JUN	(1,991.88
Fiscal Ye	ar 2015 - Total						Tapille, 27 a.		(9,341.64)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates	2016	1	JUL	(2,049.30)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		2	AUG	(4,502.52)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		3	SEP	(4,460.94)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		4	ОСТ	(4,255.02)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		5	NOV	(3,993.66)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		6	DEC	(3,534.30)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		7	JAN	(3,352.14)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		8	FEB	(3,819.42)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		9	MAR	(3,983.76)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		10	APR	(4,783.68)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		11	MAY	(4,542.12)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		12	JUN	(4,171.86)
Fiscal Yea	ar 2016 - Total								(47,448.72)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates	2017	1	JUL	(4,447.08)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		2	AUG	(4,649.04)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		3	SEP	(4,876.74)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		4	ОСТ	(4,641.12)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		5	NOV	(4,138.20)
407-9-00	Misc. Non-	1.01.13	STREET & HIGHWAY	8131070	DMV Complete St		6	DEC	(3,722.40)

## REGIONAL TRANSPORTATION COMMISSION OF WASHOE COUNTY

## **Complete Streets Program Revenue**

Account ID	Account Name	Organization ID	Organization Name	Project ID	Project Name	Fiscal Year	Period	Month	Amount
	Transp'n. Rev.		PROGRAM		Plates	2017	2.111.111111111111111111111111111111111		
407-9-00	Misc. Non- Transp'n, Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		7	JAN	(3,544.20)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		8	FEB	(4,064.94)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		9	MAR	(4,312.44)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		10	APR	(5,441.04)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		11	MAY	(4,856.94)
407-9-00	Misc. Non- Transp'n. Rev.	1.01.13	STREET & HIGHWAY PROGRAM	8131070	DMV Complete St Plates		12	JUN	(4,704.23)
Fiscal Yea	ar 2017 - Total								(53,398.37)
PROJECT	Γ - LTD Total								(110,188.73)



## CARSON CITY NEVADA Consolidated Municipality and State Capital PUBLIC WORKS

July 3, 2017

Mr. Paul Nicks Budget Analyst V State of Nevada, Governor's Finance Office 209 E. Musser Street, Room 200 Carson City, NV 89701

RE: Complete Streets Program Fund

Dear Mr. Nicks:

In response to a letter received from the Director of the Governor's Finance Office, Carson City is pleased to report on the use of funds received through the Department of Motor Vehicles' (DMV's) Complete Streets Program. On December 16, 2016, Carson City used all available funds of Carson City's DMV Complete Streets Program funds on the City's Downtown Complete Streets Project. Staff plans to let the funds accumulate for the near future, however, future Complete Streets projects are in development and would benefit from these funds.

Carson City is grateful to be a part of this program. Staff believes this is a very beneficial program that will continue to grow as the public sees more successful projects like the Downtown Carson Complete Street project. Please feel free to contact me at 283-7396 with any questions or concerns. Thank you.

Sincerely,

Dirk Goering, AICP

Senior Transportation Planner

Carson City Public Works

## DOUGLAS COUNTY GREAT PROPLE & GREAT PLACES

## **BOARD OF COMMISSIONERS**

1594 Esmeralda Avenue, Minden, Nevada 89423

Lawrence A. Werner COUNTY MANAGER 775-782-9821 COMMISSIONERS:
Barry Penzel, CHAIRMAN
Steven Thaler, VICE-CHAIRMAN
Nancy McDermid
Larry Walsh
Dave Nelson

July 1, 2017

Paul Nicks
Executive Branch Budget Officer
Governor's Finance Office
209 E. Musser St. Suite 200
Carson City, NV 89701

Dear Mr. Nicks,

Douglas County received \$2,558.16 for the Fourth Quarter FY17. These funds are being accumulated to partially fund our Tillman Lane Road Reconstruction project, which includes bike lanes and ADA features.

Please let me know if you have any questions.

Thank you,

Caroline Chieffo

Senior Accountant

Douglas County Finance Division

1594 Esmeralda Ave

Minden NV 89423

Ph: 775-783-6451 Fax: 775-782-6271

Via Email Only, No Hard Copy Will Be Mailed

## FISCAL YEAR 2017 SUMMARY (QTR4)

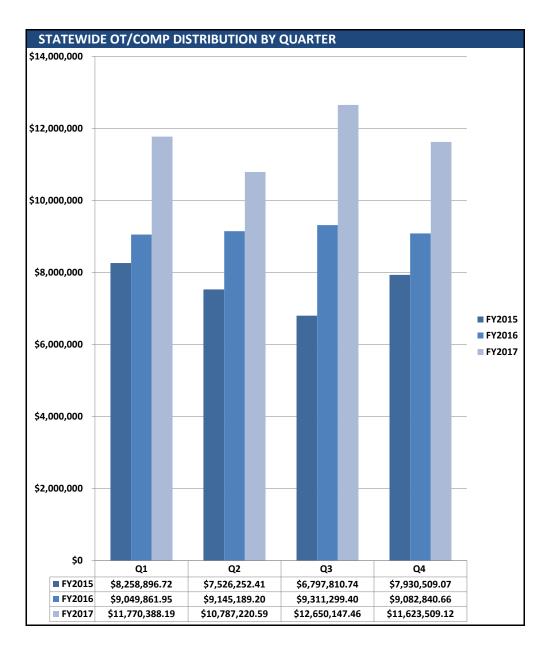
## **NEVADA DEPARTMENT OF ADMINISTRATION**

Tuesday September 12th, 2017

<b>CUMULATIVE STATEW</b>	IDE TOTALS (QTR	4)	
	FY2015	FY2016	FY2017
BASE PAY	\$877,203,212	\$905,690,860	\$941,561,361
OVERTIME PAY + ACCRUED COMP	\$30,513,469	\$36,589,191	\$46,831,265
TOTAL PAY	\$907,716,681	\$942,280,052	\$988,392,627
OT/COMP AS A SHARE OF TOTAL PAY	3.36%	3.88%	4.74%

Agency		Overtime and Accrued	OT/Comp as a Share
Code	Department	Comp	of Total Pay
44	DEPARTMENT OF CORRECTIONS	\$4,564,407	11.53
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$2,564,194	3.46
65	DEPARTMENT OF PUBLIC SAFETY	\$1,838,856	8.21
80	DEPARTMENT OF TRANSPORTATION	\$1,177,450	4.87
70	DEPARTMENT OF CONSERVATION &	\$428,144	4.03
Highe	NATURAL RESOURCES est percentages of OT/Comp as a sha	re of Total Pay	
Agency		Overtime and Accrued	OT/Comp as a Share
Code	Department	Comp	of Total Pay
	DEPARTMENT OF CORRECTIONS	\$4,564,407	11.53
44			8.21
44 65	DEPARTMENT OF PUBLIC SAFETY	\$1,838,856	0.21
	DEPARTMENT OF PUBLIC SAFETY  DEPARTMENT OF VETERANS SERVICES	\$1,838,856 \$223,081	
65			7.74





## **FY2017 COMPARATIVE QUARTERLY ANALYSIS vs FY2016**

### **NEVADA DEPARTMENT OF ADMINISTRATION**

AL OF

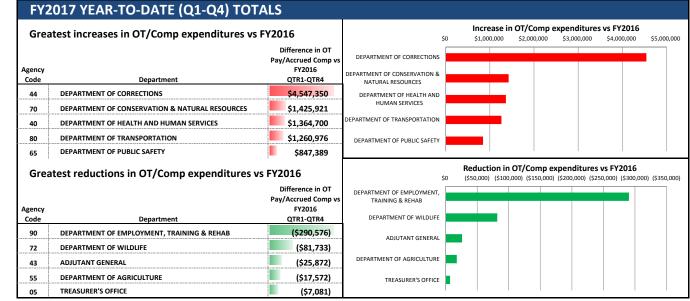
Tuesday September 12, 2017

FIZ	017 - QTR1	
Grea	test increases in OT/Comp expenditures vs	FY2016
Agency Code	Department	Difference in OT Pay/Accrued Comp v FY2016 QTR1
44	DEPARTMENT OF CORRECTIONS	\$692,234
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$644,131
80	DEPARTMENT OF TRANSPORTATION	\$344,142
65	DEPARTMENT OF PUBLIC SAFETY	\$323,777
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$282,571
Grea	test reductions in OT/Comp expenditures v	
Agency Code	Department	Difference in OT Pay/Accrued Comp v FY2016 QTR1
		Difference in OT Pay/Accrued Comp v
Code	Department	Difference in OT Pay/Accrued Comp v FY2016 QTR1
Code 72	Department DEPARTMENT OF WILDLIFE	Difference in OT Pay/Accrued Comp v FY2016 QTR1 (\$26,967)
72 43	Department DEPARTMENT OF WILDLIFE ADJUTANT GENERAL	Difference in OT Pay/Accrued Comp v FY2016 QTR1 (\$26,967) (\$11,890)

FY2	017 - QTR2	
Grea	test increases in OT/Comp expenditures vs	FY2016
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2016 QTR2
44	DEPARTMENT OF CORRECTIONS	\$734,518
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$430,710
01	GOVERNOR'S OFFICE	\$187,206
65	DEPARTMENT OF PUBLIC SAFETY	\$181,572
24	DEPARTMENT OF VETERANS SERVICES	\$117,773
Grea	test reductions in OT/Comp expenditures v	s FY2016
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2016 QTR2
• .	Department DEPARTMENT OF TRANSPORTATION	Difference in OT Pay/Accrued Comp vs
Code	•	Difference in OT Pay/Accrued Comp vs FY2016 QTR2
Code 80	DEPARTMENT OF TRANSPORTATION	Difference in OT Pay/Accrued Comp vs FY2016 QTR2 (\$92,060)
80 90	DEPARTMENT OF TRANSPORTATION DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	Difference in OT Pay/Accrued Comp vs FY2016 QTR2 (\$92,060) (\$52,470)

FY2017 - QTR3								
Greatest increases in OT/Comp expenditures vs FY2016								
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2016 QTR3						
44	DEPARTMENT OF CORRECTIONS	\$1,290,782						
80	DEPARTMENT OF TRANSPORTATION	\$978,176						
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$658,171						
65	DEPARTMENT OF PUBLIC SAFETY	\$290,450						
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$87,136						
Grea	test reductions in OT/Comp expenditures v	rs FY2016						
		Difference in OT						
Agency Code	Department	Pay/Accrued Comp vs FY2016 QTR3						
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	(\$173,667)						
13	DEPARTMENT OF TAXATION	(\$21,668)						
72	DEPARTMENT OF WILDLIFE	(\$12,683)						
04	SECRETARY OF STATE'S OFFICE	(\$3,961)						
55	DEPARTMENT OF AGRICULTURE	(\$3,561)						

Grea	test increases in OT/Comp expenditures vs	FY2016
Agency Code	Department	Difference in OT Pay/Accrued Comp v FY2016 QTR4
44	DEPARTMENT OF CORRECTIONS	\$1,829,816
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$574,512
61	GAMING CONTROL BOARD	\$60,445
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$54,468
65	DEPARTMENT OF PUBLIC SAFETY	\$51,590
Grea Agency Code	test reductions in OT/Comp expenditures v	Difference in OT Pay/Accrued Comp v FY2016 QTR4
Agency		Difference in OT Pay/Accrued Comp v
Agency Code	Department	Difference in OT Pay/Accrued Comp v FY2016 QTR4
Agency Code 90	Department DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	Difference in OT Pay/Accrued Comp v FY2016 QTR4 (\$88,669)
Agency Code 90 72	Department DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB DEPARTMENT OF WILDLIFE	Difference in OT Pay/Accrued Comp v FY2016 QTR4 (\$88,669) (\$34,725)



## **FY2017 QUARTERLY DETAILED ANALYSIS**

## **NEVADA DEPARTMENT OF ADMINISTRATION**

Tuesday September 12th, 2017



		FY2017 C	TR1			FY2017 Q	TR2			FY2017 C	TR3			FY2017 Q	TR4			FY2017 C	TR1-QTR4	
Agency	Department	Overtime Pay	Total Pay	OT/Comp	Difference in OT	Overtime Pay	Total Pay	OT/Comp as	Difference in OT	Overtime Pay	Total Pay	OT/Comp	Difference in OT	Overtime Pay	Total Pay	OT/Comp as	Difference in OT	Overtime Pay and	·	OT/Comp a
Code		and Accrued Comp			Pay/Accrued Comp versus FY2016 - Q1	and Accrued Comp		a Share of Total Pay	Pay/Accrued Comp versus	and Accrued Comp		as a Share of Total Pay	Pay/Accrued Comp versus	and Accrued Comp		a Share of Total Pay	Pay/Accrued Comp versus	Accrued Comp (YTD)		a Share o Total Pay
		624.260	ć4 200 C27	2 420/	ć27.057	Ć407 20C	64 200 047	42.760/	FY2016 - Q2	ά <b>7</b> .000	64 407 075	0.500/	FY2016 - Q3	ć4.0C7	Ć1 150 000	0.430/	FY2016 - Q4	¢227.520	ĆE 527 740	(YTD)
	GOVERNOR'S OFFICE	\$31,369	\$1,290,637	***************************************	\$27,967	\$187,206	\$1,360,917		\$187,206	\$7,089	\$1,407,075		\$7,089	\$1,867	\$1,469,090		\$1,867	\$227,530	\$5,527,718	
	LIEUTENANT GOVERNOR'S OFFICE ATTORNEY GENERAL'S OFFICE	\$0	\$78,950	0.00%	\$0	\$0 \$11.031	\$79,688		\$0 \$1.725	\$0	\$87,357 \$6,830,168		\$0	\$0	\$80,541	0.00%	\$0	\$0	\$326,537	
	SECRETARY OF STATE'S OFFICE	\$24,134 \$20,487	\$6,100,336 \$1,484,439	***************************************	\$9,360 \$15,683	\$11,031 \$6,954	\$5,878,408 \$1,529,828		\$1,725 \$3,957	\$18,784 \$2,921	\$1,744,344		\$2,921 (\$3,961)	\$25,746 \$3,865	\$6,807,432 \$1,828,058	0.38%	\$11,328 (\$12,184)	\$79,695 \$34,227	\$25,616,344 \$6,586,670	
	TREASURER'S OFFICE	\$1,040	\$593,459		(\$2,127)	\$2,829	\$602,386		(\$4,529)	\$1,071	\$693,079		(\$2,402)	\$2,795	\$621,206		\$1,977	\$7,735	\$2,510,129	
	CONTROLLER'S OFFICE	\$13,200	\$611,362		\$8,118	\$44,452	\$640,761	6.94%	(\$3,457)	\$4,903	\$686,663		\$3,094	\$449	\$728,885	0.06%	(\$3,698)	\$63,004	\$2,667,671	
	DEPARTMENT OF ADMINISTRATION	ψ13,200	Ψ011,50 <u>2</u>	2.10/0	γο,110	Ψ-1-1-1-2 <b>-</b>	φο-ιο,7 <u>0 1</u>	0.5470	(43,437)	<b>,</b>	7000,003	0.7170	Ÿ3,034	Ų-1-IS	γ7 <b>2</b> 0,003	0.0070	(43,030)	705,004	Ψ2,007,071	2.30/0
00		\$141,729	\$6,921,161	2.05%	\$74,646	\$107,573	\$6,769,902	1.59%	\$41,710	\$104,472	\$7,998,310	1.31%	\$22,284	\$124,322	\$8,104,035	1.53%	\$33,719	\$478,095	\$29,793,408	1.60%
09	JUDICIAL BRANCH	\$1,495	\$6,597,313	***************************************	(\$1,410)	\$1,391	\$7,090,004	0.02%	\$102	\$9,779	\$6,750,190		\$8,978	\$6,038	\$7,478,001	0.08%	\$3,385	\$18,703	\$27,915,508	
10	DEPARTMENT OF TOURISM AND																			
	CULTURAL AFFAIRS	\$3,918	\$1,385,609	0.28%	(\$373)	\$11,808	\$1,376,070	0.86%	\$7,967	\$7,378	\$1,569,307	0.47%	\$3,205	\$10,362	\$1,594,237	0.65%	\$3,967	\$33,466	\$5,925,223	0.56%
12	GOVERNOR'S OFFICE OF ECONOMIC																			
	DEVELOPMENT	\$0	\$707,915	0.00%	\$0	\$0	\$672,618	0.00%	\$0	\$0	\$823,158	0.00%	\$0	\$0	\$840,412	0.00%	\$0	\$0	\$3,044,104	0.00%
13	DEPARTMENT OF TAXATION	\$82,728	\$4,089,933	2.02%	\$71,491	\$29,768	\$3,872,035	0.77%	\$6,789	\$21,204	\$4,645,206	0.46%	(\$21,668)	\$41,007	\$4,841,038	0.85%	\$7,376	\$174,708	\$17,448,211	1.00%
15	COMMISSION ON ETHICS	\$0	\$99,194	0.00%	\$0	\$0	\$98,310	0.00%	\$0	\$0	\$116,245	0.00%	\$0	\$0	\$116,245	0.00%	\$0	\$0	\$429,994	0.00%
22	JUDICIAL DISCIPLINE COMMISSION	\$0	\$97,436	0.00%	\$0	\$0	\$95,567	0.00%	\$0	\$0	\$113,754	0.00%	\$0	\$0	\$113,021	0.00%	\$0	\$0	\$419,777	0.00%
23	COMMISSION ON PEACE OFFICERS																			
	STANDARDS & TRAINING	\$0	\$207,025	0.00%	(\$913)	\$527	\$190,618	0.28%	(\$322)	\$63	\$239,498	0.03%	(\$404)	\$1,227	\$245,793	0.50%	\$817	\$1,817	\$882,933	0.21%
24	DEPARTMENT OF VETERANS																			
	SERVICES	\$295,094	\$2,570,294	11.48%	\$162,740	\$307,051	\$2,548,751	12.05%	\$117,773	\$266,511	\$2,922,835	9.12%	\$83,647	\$223,081	\$2,880,363	7.74%	(\$2,619)	\$1,091,738	\$10,922,242	10.00%
30	DEPARTMENT OF EDUCATION	\$40,649	\$2,292,964	1.77%	\$21,537	\$33,054	\$2,303,448	1.43%	\$10,935	\$49,255	\$2,674,276	1.84%	\$35,326	\$56,807	\$2,718,657	2.09%	\$34,988	\$179,765	\$9,989,345	1.80%
31	STATE PUBLIC CHARTER SCHOOL																			
	AUTHORITY	\$7,300	\$199,786	3.65%	\$6,265	\$0	\$182,875	0.00%	\$0	\$0	\$205,378	0.00%	(\$2,324)	\$0	\$188,390	0.00%	(\$8,749)	\$7,300	\$776,430	0.94%
36	COMMISSION ON POSTSECONDARY																			
***************************************	EDUCATION	\$0	\$42,879	0.00%	(\$2,155)	\$0	\$49,122	0.00%	(\$425)	\$0	\$57,574	0.00%	\$0	\$0	\$57,574	0.00%	(\$75)	\$0	\$207,148	0.00%
40	DEPARTMENT OF HEALTH AND																			
	HUMAN SERVICES	\$2,485,195	\$65,899,078	3.77%	\$644,131	\$2,578,666	\$64,990,295	3.97%	\$58,921	\$2,959,901	\$74,667,392	3.96%	\$87,136	\$2,564,194	\$74,043,821	3.46%	\$574,512	\$10,587,956	\$279,600,586	3.79%
43	ADJUTANT GENERAL	\$65,076	\$1,466,373		(\$11,890)	\$51,064	\$1,242,961		(\$4,496)	\$38,426	\$1,473,172		(\$1,406)	\$52,691	\$1,201,837	4.38%	(\$8,080)	\$207,257	\$5,384,342	
44	DEPARTMENT OF CORRECTIONS	\$3,180,995	\$33,887,659	9.39%	\$692,234	\$3,699,221	\$33,966,421	10.89%	\$734,518	\$4,055,443	\$39,377,866	10.30%	\$1,290,782	\$4,564,407	\$39,584,491	11.53%	\$1,829,816	\$15,500,066	\$146,816,437	10.56%
	COMMISSION ON MINERAL																			
	RESOURCES	\$13,375	\$182,945		\$2,240	\$242	\$142,510		(\$2,106)	\$5,123	\$190,505		(\$489)	\$16,337	\$224,296		\$2,331	\$35,077	\$740,256	
	DEPARTMENT OF AGRICULTURE	\$29,997	\$1,672,951		\$5,105	\$26,963	\$1,679,809		\$2,159	\$26,255	\$1,918,929		(\$3,561)	\$15,667	\$1,956,824		(\$21,275)	\$98,882	\$7,228,514	
	PUBLIC UTILITIES COMMISSION	\$0	\$1,613,451	0.00%	\$0	\$0	\$1,529,517		\$0	\$0	\$1,822,165		\$0	\$0	\$1,856,661	0.00%	\$0	\$0	\$6,821,795	
	GAMING CONTROL BOARD	\$105,601	\$5,721,009		(\$8,478)	\$115,520	\$5,676,674		(\$16,183)	\$161,566	\$6,671,825		\$72,011	\$163,387	\$6,680,548		\$60,445	\$546,074	\$24,750,056	
	DEPARTMENT OF PUBLIC SAFETY	\$1,997,175	\$19,574,899		\$323,777	\$1,754,591	\$19,230,385		\$181,572	\$1,756,349	\$22,095,828		\$290,450	\$1,838,856	\$22,390,832		\$51,590	\$7,346,972	\$83,291,944	
	COLORADO RIVER COMMISSION	\$557	\$647,166	0.09%	(\$1,109)	\$2,553	\$635,245	0.40%	(\$3,570)	\$3,535	\$722,938	0.49%	\$3,084	\$1,484	\$692,924	0.21%	(\$954)	\$8,128	\$2,698,273	0.30%
	DEPARTMENT OF CONSERVATION &																			
	NATURAL RESOURCES	64 544 750	640.647.200	4.4.400/	ć202 F74	<b>\$505.404</b>	60.074.562	F	6420.740	6745 447	440 222 605	7.000/	6650.474	6420.444	¢40.644.424	4.000/	<b>454.460</b>	62 400 442	ć40 FF0 070	7.070/
73	DEDARTMENT OF WILLIEF	\$1,541,750	\$10,647,388		\$282,571	\$505,101	\$9,074,562		\$430,710	\$715,147	\$10,222,605		\$658,171	\$428,144	\$10,614,424		\$54,468	\$3,190,142	\$40,558,979	
	DEPARTMENT OF WILDLIFE	\$70,905	\$3,452,008	2.05%	(\$26,967)	\$60,561	\$3,263,848	1.86%	(\$7,358)	\$54,013	\$3,770,576	1.43%	(\$12,683)	\$45,174	\$3,780,969	1.19%	(\$34,725)	\$230,653	\$14,267,401	1.62%
74	DEPARTMENT OF BUSINESS AND	ć00 F32	67.020.026	1 250/	620.000	677.674	67.045.400	0.000/	¢10.003	¢E7.040	ć0 447 045	0.639/	¢12.44C	¢4C 022	ć0 464 <b>77</b> 6	0.500/	(¢4.440)	6204.050	624 405 046	0.030/
00	INDUSTRY	\$99,523	\$7,939,826	1.25%	\$39,090	\$77,674	\$7,945,499	0.98%	\$10,082	\$57,840	\$9,147,945	0.63%	\$13,446	\$46,022	\$9,161,776	0.50%	(\$4,449)	\$281,059	\$34,195,046	0.82%
80	DEPARTMENT OF TRANSPORTATION	¢1 200 400	¢22.004.022	E 00%	¢2// 1/2	\$1.042.963	¢22 724 4F0	4.400/	(\$02.000)	\$2.106.402	\$2E 04E 662	0 700/	¢079.176	\$1.177.450	¢24 172 022	4 970/	\$20.710	¢E 619 305	¢06 004 967	E 909/
01	DEDARTMENT OF MOTOR VEHICLES	\$1,200,488	\$23,994,922	5.00%	\$344,142	\$1,043,863	\$23,721,450	4.40%	(\$92,060)	\$2,196,403	\$25,015,663	8.78%	\$978,176	\$1,177,450	\$24,172,832	4.87%	\$30,718	\$5,618,205	\$96,904,867	5.80%
81	DEPARTMENT OF MOTOR VEHICLES	¢110.43F	¢11 926 4FF	0.029/	¢10.463	¢111 020	¢11 657 304	0.069/	\$24.626	¢07.202	¢12 701 645	0.719/	¢ / / 70	¢122.025	¢12 7F4 124	0.070/	ĆOF OOF	¢452.500	¢E0 040 430	0.809/
00	DEDARTMENT OF FRADIOVACATALE	\$110,425	\$11,836,455	0.93%	\$18,462	\$111,938	\$11,657,204	0.96%	\$34,636	\$97,393	\$13,701,645	0.71%	\$4,478	\$132,835	\$13,754,124	0.9/%	\$25,085	\$452,590	\$50,949,428	0.89%
	DEPARTMENT OF EMPLOYMENT,	6204.022	¢10.200.700	1.00%	¢24.220	¢12 F07	¢10,002,025	0.130/	(¢E2 470)	¢20.224	¢10.0E1.740	0.20%	(\$172.667)	¢70.205	¢10.124.574	0.700/	(600,660)	¢226.140	¢40.679.750	0.000/
	TRAINING & REHAB	\$204,023	\$10,399,799		\$24,230	\$13,507	\$10,092,635		(\$52,470)	\$29,324	\$10,051,748 \$24,692		(\$173,667)	\$79,295	\$10,134,574		(\$88,669)	\$326,148	\$40,678,756	
	DEFERRED COMPENSATION	\$48	\$20,956	U.23%	\$48	\$0	\$20,632	0.00%	\$0	\$0	\$24,692	0.00%	\$0	\$0	\$28,073	0.00%	\$0	\$48	\$94,352	0.05%
	PUBLIC EMPLOYEES' BENEFITS	ćo	¢292.016	0.00%	ćo	ćo	¢250.010	0.009/	ćo	ćo	¢410.130	0.00%	ćo	ćo	¢417.410	0.00%	ćo	ćo	¢1 F77 F70	0.009/
	PROGRAM	\$0	\$383,016	0.00%	\$0	\$0	\$359,019	0.00%	\$0	\$0	\$418,128	0.00%	\$0	\$0	\$417,416	0.00%	\$0	\$0	\$1,577,579	0.00%
	SILVER STATE HEALTH INSURANCE	¢2 112	¢10F 70C	1 000/	¢2 112	62 112	¢100 130	1 120/	(¢1 7F4)	ćo	\$226.464	0.009/	(\$2.966)	ćo	¢222.224	0.009/	(62.244)	¢4.220	6044 634	0.50%
	EXCHANGE STATEWINE TOTALS:	\$2,113	\$195,706		\$2,113	\$2,113	\$189,130		(\$1,754)	\$0	\$226,461		(\$2,866)	\$0 \$11,633,500	\$233,324		(\$2,244)	\$4,226	\$844,621	
	STATEWIDE TOTALS:	\$11,770,388	\$234,906,298	5.01%	\$2,720,526	\$10,787,221	\$230,759,104	4.0/%	\$1,642,031	\$12,650,147	\$261,084,501	4.85%	\$3,338,848	\$11,623,509	\$261,642,724	4.44%	\$2,540,668	\$46,831,265	\$988,392,627	4.74%

## FY 2017 COMPARATIVE YEAR-TO-DATE ANALYSIS (QTR1-QTR4) vs FY2015-FY2016

## **NEVADA DEPARTMENT OF ADMINISTRATION**

Tuesday, September 12, 2017



		FY 2015	QTR1-QTR4		FY 2016 (	QTR1-QTR4			FY 2017	QTR1-QTR4		
Agency Code	Department	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay		Total Pay	OT/Comp as a Share of Total Pay		Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	
01	GOVERNOR'S OFFICE	\$0	\$2,479,182	0.00%	\$3,402	\$5,299,962	0.06%	\$3,402	\$227,530	\$5,527,718	4.12%	\$224,128
02	LIEUTENANT GOVERNOR'S OFFICE	\$0	\$290,538	0.00%	\$0	\$317,479	0.00%	\$0	\$0	\$326,537	0.00%	\$0
03	ATTORNEY GENERAL'S OFFICE	\$37,365	\$23,865,463	0.16%	\$54,361	\$24,786,694	0.22%	\$16,996	\$79,695	\$25,616,344	0.31%	\$25,334
04	SECRETARY OF STATE'S OFFICE	\$14,821	\$6,019,510	0.25%	\$30,732	\$5,970,957	0.51%	\$15,912	\$34,227	\$6,586,670	0.52%	\$3,495
05	TREASURER'S OFFICE	\$21,006	\$2,333,942	0.90%	\$14,816	\$2,342,047	0.63%	(\$6,191)	\$7,735	\$2,510,129	0.31%	(\$7,081)
06	CONTROLLER'S OFFICE	\$32,251	\$2,480,454	1.30%	\$58,947	\$2,606,562	2.26%	\$26,697	\$63,004	\$2,667,671	2.36%	\$4,057
08	DEPARTMENT OF ADMINISTRATION	\$742,490	\$30,952,589	2.40%	\$305,735	\$28,372,554	1.08%	(\$436,755)	\$478,095	\$29,793,408	1.60%	\$172,360
09	JUDICIAL BRANCH	\$21,379	\$27,462,665	0.08%	\$7,648	\$28,175,659	0.03%	(\$13,731)	\$18,703	\$27,915,508	0.07%	\$11,055
10	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	\$31,534	\$5,817,442	0.54%	\$18,700	\$5,937,083	0.31%	(\$12,834)	\$33,466	\$5,925,223	0.56%	\$14,766
12	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	\$574	\$2,804,248	0.02%	\$0	\$3,013,406	0.00%	(\$574)	\$0	\$3,044,104	0.00%	\$0
13	DEPARTMENT OF TAXATION	\$61,417	\$14,893,378	0.41%	\$110,719	\$15,709,436	0.70%	\$49,302	\$174,708	\$17,448,211	1.00%	\$63,989
15	COMMISSION ON ETHICS	\$0	\$396,440	0.00%	\$0	\$408,748	0.00%	\$0	\$0	\$429,994	0.00%	\$0
22	JUDICIAL DISCIPLINE COMMISSION	\$0	\$252,162	0.00%	\$0	\$373,637	0.00%	\$0	\$0	\$419,777	0.00%	\$0
23	COMMISSION ON PEACE OFFICERS STANDARDS & TRAINING	\$12,290	\$847,524	1.45%	\$2,639	\$865,837	0.30%	(\$9,651)	\$1,817	\$882,933	0.21%	(\$822)
24	DEPARTMENT OF VETERANS SERVICES	\$724,891	\$9,750,480	7.43%	\$730,197	\$10,228,262	7.14%	\$5,305	\$1,091,738	\$10,922,242	10.00%	\$361,541
30	DEPARTMENT OF EDUCATION	\$60,497	\$8,147,485	0.74%	\$76,979	\$9,118,495	0.84%	\$16,482	\$179,765	\$9,989,345	1.80%	\$102,786
31	STATE PUBLIC CHARTER SCHOOL AUTHORITY		\$574,483	0.26%	\$12,107	\$715,327	1.69%	N/A	\$7,300	\$776,430	0.94%	(\$4,807)
36	COMMISSION ON POSTSECONDARY EDUCATION	\$0	\$218,328	0.00%	\$2,656	\$205,282	1.29%	\$2,656	\$0	\$207,148	0.00%	(\$2,656)
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$8,036,562	\$252,873,105	3.18%	\$9,223,255	\$266,958,268	3.45%	\$1,186,693	\$10,587,956	\$279,600,586	3.79%	\$1,364,701
43	ADJUTANT GENERAL	\$234,052	\$5,372,357	4.36%	\$233,129	\$5,568,223	4.19%	(\$923)	\$207,257	\$5,384,342	3.85%	(\$25,872)
44	DEPARTMENT OF CORRECTIONS	\$7,615,634	\$131,281,691	5.80%	\$10,952,715	\$137,906,707	7.94%	\$3,337,081	\$15,500,066	\$146,816,437	10.56%	\$4,547,351
50	COMMISSION ON MINERAL RESOURCES	\$27,768	\$773,352	3.59%	\$33,100	\$799,370	4.14%	\$5,332	\$35,077	\$740,256	4.74%	\$1,977
55	DEPARTMENT OF AGRICULTURE	\$109,853	\$6,717,567	1.64%	\$116,454	\$6,868,356	1.70%	\$6,602	\$98,882	\$7,228,514	1.37%	(\$17,572)
58	PUBLIC UTILITIES COMMISSION	\$0	\$6,803,104	0.00%	\$0	\$6,982,343	0.00%	\$0	\$0	\$6,821,795	0.00%	\$0
61	GAMING CONTROL BOARD	\$420,480	\$23,415,733	1.80%	\$438,279	\$24,041,111	1.82%	\$17,799	\$546,074	\$24,750,056	2.21%	\$107,795
65	DEPARTMENT OF PUBLIC SAFETY	\$5,858,752	\$76,159,961	7.69%	\$6,499,583	\$79,381,892	8.19%	\$640,831	\$7,346,972	\$83,291,944	8.82%	\$847,389
69	COLORADO RIVER COMMISSION	\$7,585	\$2,535,794	0.30%	\$10,676	\$2,637,004	0.40%	\$3,091	\$8,128	\$2,698,273	0.30%	(\$2,548)
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$1,545,861	\$36,724,233	4.21%	\$1,764,221	\$37,123,297	4.75%	\$218,361	\$3,190,142	\$40,558,979	7.87%	\$1,425,921
72	DEPARTMENT OF WILDLIFE	\$246,333	\$13,266,986	1.86%	\$312,386	\$13,756,282	2.27%	\$66,053	\$230,653	\$14,267,401	1.62%	(\$81,733)
74	DEPARTMENT OF BUSINESS AND INDUSTRY	\$309,822	\$32,486,549	0.95%	\$222,891	\$33,428,044	0.67%	(\$86,931)	\$281,059	\$34,195,046	0.82%	\$58,168
80	DEPARTMENT OF TRANSPORTATION	\$3,302,683	\$89,523,795	3.69%	\$4,357,229	\$91,933,071	4.74%	\$1,054,546	\$5,618,205	\$96,904,867	5.80%	\$1,260,976
81	DEPARTMENT OF MOTOR VEHICLES	\$420,755	\$45,947,285	0.92%	\$369,930	\$48,716,145	0.76%	(\$50,826)	\$452,590	\$50,949,428	0.89%	\$82,660
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$614,414	\$41,869,982	1.47%	\$616,725	\$39,232,433	1.57%	\$2,311	\$326,148	\$40,678,756	0.80%	(\$290,577)
92	DEFERRED COMPENSATION	\$0	\$57,177	0.00%	\$0	\$78,785	0.00%	\$0	\$48	\$94,352	0.05%	\$48
95	PUBLIC EMPLOYEES' BENEFITS PROGRAM	\$885	\$1,523,273	0.06%	\$0	\$1,563,487	0.00%	(\$885)	\$0	\$1,577,579	0.00%	\$0
96	SILVER STATE HEALTH INSURANCE EXCHANGE	\$0	\$798,421	0.00%	\$8,978	\$857,809	1.05%	\$8,978	\$4,226	\$844,621	0.50%	(\$4,752)
	STATEWIDE TOTALS:	\$30,511,956	\$907,142,198	3.36%	\$36,589,191	\$942,280,052	3.88%	\$6,077,236	\$46,831,265	\$988,392,627	4.74%	\$10,242,074
	STATEWIDE TOTALS.	750,511,550	7JU1,144,1J0	3.30/0	750,505,151	7272,200,032	3.00/0	70,011,230	7 <del>7</del> 0,031,203	7300,332,027	7./4/0	710,242,074



James R. Wells, CPA
Director

Janet Murphy Deputy Director

## STATE OF NEVADA GOVERNOR'S FINANCE OFFICE Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298 Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 6, 2017

To: James R. Wells, Clerk of the Board

Governor's Finance Office

From: Melanie Young, Budget Officer 🔾

**Budget Division** 

Subject: BOARD OF EXAMINERS ACTION ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

## OFFICE OF THE ATTORNEY GENERAL

## Agenda Item Write-up:

The Office of the Attorney General submits the following Tort Claim request for approval pursuant to NRS 41.036:

Claimant: Estate Of Charles Demos, et al

Claim No.: TC 17444
Settlement Amount: \$750,000.00
Date of Loss: April 21, 2015

## Additional Information:

Pursuant to State Administrative Manual 2905, the Board of Examiners has authorized the Office of the Attorney General to pay claims under \$100,000. The settlement exceeds the threshold and is therefore submitted to Board of Examiners for review and approval.

This settlement agreement and release of all claims is made between the Estate of Charles M Demos; Paul C. Demos; Denise O. Demos; Andrew C. Demos; and Charles M. Demos, JR. and the State of Nevada Department of Veterans Services for the settlement of \$750,000 to be paid to Howard and Howard Attorneys upon approval of the Board of Examiners.

## **Statutory Authority:**

NRS 41.036

REVIEWED:	
ACTION ITEM:	

7

ADAM PAUL LAXALT
Attorney General



## WESLEY K. DUNCAN First Assistant Attorney General

## NICHOLAS A. TRUTANICH Chief of Staff

### KETAN D. BHIRUD General Counsel

## STATE OF NEVADA

## OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street Carson City, Nevada 89701

## **MEMORANDUM**

To:

Melanie Young, Executive Branch Budget Officer

From:

Nancy Katafias, Tort Claims Manager

Subject:

BOE Agenda Submittal: TC 17444 Demos

Date:

September 7, 2017

If possible, please place the following item on the October 10, 2017 Board of Examiner's agenda for approval. Upon approval, this item will be paid from Budget 1348, category 15.

The total settlement amount is \$750,000.00

Claimant:

Estate of Charles Demos, et al

Claim No.:

TC 17444

Settlement Amount:

\$750,000.00

## TORT CLAIM RECOMMENDATION

DATE:

August 22, 2017

CLAIMANT:

Paul C. Demos

CLAIM NUMBER: DATE OF LOSS: TC17444 April 21, 2015

AGENCY:

Department of Veteran's Services

## DISCUSSION

In the lawsuit filed against the State, the plaintiffs allege the Nevada State Veterans Home in Boulder City was improperly managed, maintained and operated which resulted in a legionella bacteria contamination at the facility. They further allege that the existence of the legionella caused the serious Illness and death of Charles M. Demos Sr. while he was at the facility. The plaintiffs consist of the estate of Mr. Charles M. Demos, Sr. and his 5 surviving children. The complaint alleged seven claims for relief and a class action component.

Through the course of the discovery, settlement demands were from \$2.0 million to \$1.3 million. The case reached a final settlement in the amount of \$750,000. This settlement includes all attorney fees and costs and settles this matter in total.

Had the case not reached a settlement and had it received a favorable verdict by a jury, it is estimated that damages could have totaled a maximum of \$600,000 on the Estate and Heirs' respective claims for wrongful death because those claims are subject to the State Tort Cap of \$100,000 per claim per plaintiff. However, the Estate and Heirs also had claims for breach of contract and elder abuse under NRS 41.1395, which may not have been subject to the State Tort Cap. It is estimated that damages for these claims, which also included attorney's fees and costs, could easily have exceeded \$2,500,000. Settlement of this case for \$750,000 was a cost effective settlement for the State.

Settlement of this case also achieved the elimination of the class action component of the case.

It is expected that this claim will be placed on the October 10, 2017 Board of Examiner's agenda for approval.

## RECOMMENDATION

It is recommended that the claim be paid in the amount of \$750,000.00

RECOMMENDATION:

PAY

Howard & Howard Attorneys 3800 Howard Hughes Pkwy #1000 Las Vegas NV 89169

Approved:	
Namas Katalijas	rilasis
NANCY KATAFIAS, CLAIMS MANAGER	DATE
K.P. Bhired	8/22/17
KETAN D. BHIRUD, GENERAL COUNSEL	DATE

## SETTLEMENT AGREEMENT AND RELEASE OF ALL CLAIMS

This Settlement Agreement and Release of All Claims ("Agreement") is made and entered into by and between the following individuals and entities:

- ESTATE of CHARLES M. DEMOS, SR.; PAUL C. DEMOS; MARK C. DEMOS; DENISE O. DEMOS; ANDREW C. DEMOS; and CHARLES M. DEMOS, JR. (collectively "PLAINTIFFS"); and
- STATE OF NEVADA, NEVADA DEPARTMENT OF VETERANS SERVICES, ("STATE") a government entity.

The individuals and entities named above are referred to collectively throughout this Agreement as the "Parties."

WHEREAS, PLAINTIFFS filed this Complaint in the Eighth Judicial District, Case No.: A-15-729205-C, which was removed to the US District Court, District of Nevada, Case No.: 2:16-cv-00324-JAD-CWH, and remanded to the Eighth Judicial District ("Litigation"). The Litigation arose out of CHARLES M. DEMOS, SR.'s death on April 21, 2015, while residing at the Nevada State Veterans Home, which is operated by STATE. PLAINTIFFS alleged claims of wrongful death and various common law causes of action.

WHEREAS, the Parties to this Agreement desire to fully and finally settle, and to dismiss with prejudice, all of the actions, suits, causes of action, claims, claims for relief, and proceedings between them which now exist or may arise out of or have relationship to this Litigation.

IN CONSIDERATION of the mutual promises set forth herein, the sufficiency of which is hereby acknowledged, the Parties hereby agree to the following terms and conditions:

## SECTION 1 Payment

The STATE will pay \$750,000 to PLAINTIFFS collectively. PLAINTIFFS have informed the STATE that the \$750,000 settlement will be allocated by PLAINTIFFS' counsel in the following manner: \$50,000 to the ESTATE of CHARLES M. DEMOS, SR with the remaining \$700,000 being split in equal installments of \$140,000 to PAUL C. DEMOS; MARK C. DEMOS; DENISE O. DEMOS; ANDREW C. DEMOS; and CHARLES M. DEMOS, JR. The \$750,000 payment shall be made by one check payable to Howard & Howard Attorneys PLLC and shall be addressed to Howard & Howard Attorneys PLLC, c/o Martin Little, 3800 Howard Hughes Pkwy., Ste. 1000, Las Vegas, NV 89169. This payment is full satisfaction of this Litigation, and includes fulfillment of all attorney's fees and costs associated with this Litigation.

Settlement Agreement and Release of All Claims

Estate of Charles M. Demos Sr. et al. v. State of Nevada et al.

Case No. A-15-729205-C

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Payment is contingent upon approval by the State Board of Examiners.

The STATE will also create a physical remembrance, as more fully described in **Exhibit 1**, for Charles M. Demos, Sr.'s service at the Nevada State Veterans Home.

PLAINTIFFS agree to indemnify and hold harmless STATE and its respective legal representatives, heirs, successors, assigns, insurers, agencies, divisions, departments, and employees, of any kind or nature whatsoever, from any and all damages, injunctive relief, equitable relief, interest, attorneys' fees, and costs arising from litigation relating to liens that PLAINTIFFS fail to satisfy.

## SECTION 2 Dismissal of the Litigation

Upon the full execution of this Agreement, the Parties shall stipulate to the dismissal of the Litigation with prejudice. A stipulation for dismissal with prejudice in the form attached to this Agreement as **Exhibit 2** shall be executed by counsel for the Parties and shall be immediately delivered to Steven Shevorski (counsel for STATE), who will promptly cause it to be filed with the District Court.

## SECTION 3 Mutual Releases

## 3.1. PLAINTIFFS forever release and discharge:

STATE and its past and present subdivisions, agencies, subsidiary organizations, parent organizations, affiliates. partners, joint venturers, heirs, successors, predecessors, assigns, contractors, subcontractors, officers, directors, shareholders, employees, agents, attorneys and insurers (in their individual and representative capacities) from any and all claims, demands, losses, damages, actions, causes of action, suits, debts, promises, liabilities, obligations, liens, costs, expenses, attornevs' indemnities, subrogations (contractual or equitable) or duties. of any nature, character ordescription whatsoever, whether known or unknown, fixed or contingent, accrued or not yet accrued, matured or not yet matured, anticipated or unanticipated, asserted or unasserted, including, but not limited to, all the claims and counterclaims asserted in the Litigation or that could have been asserted in the Litigation.

Settlement Agreement and Release of All Claims

Estate of Charles M. Demos Sr. et al. v. State of Nevada et al.

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## 3.2. STATE forever releases and discharges:

PLAINTIFFS and their past and present subsidiary organizations, parent organizations, affiliates, partners, joint venturers, heirs, successors, predecessors, assigns, contractors, subcontractors, employees, agents, attorneys, representatives and insurers (in their individual and representative capacities) from any and all claims, demands, losses, damages, actions, causes of action, suits, debts, promises, liabilities, obligations, liens, costs. expenses, attorneys' fees, indemnities, subrogations (contractual or equitable) or duties, of any nature, character or description whatsoever, whether known or unknown, fixed or contingent, accrued or not yet accrued, matured or not yet matured, anticipated or unanticipated, asserted or unasserted, related to or arising out of the Litigation including, but not limited to, all the claims and/or counterclaims asserted in the Litigation or that could have been asserted in the Litigation.

- 3.3. The Parties jointly and severally acknowledge that they may later discover material facts in addition to, or different from, those which they now know or believe to be true with respect to the claims and/or counterclaims asserted in the Litigation or the negotiation, execution or performance of this Agreement. The Parties further acknowledge that there may be future events, circumstances, or occurrences materially different from those they know or believe likely to occur. It is the intention of the Parties to fully, finally, and forever settle and release all claims, disputes and differences stated above. The releases provided in this Agreement shall remain in full effect notwithstanding the discovery or existence of any such additional or different facts or occurrence of any such future events, circumstances or conditions.
- 3.4. Excluded from the Releases provided in Sections 3.1 and 3.2 shall be (1) this Agreement, (2) the obligations and rights arising under this Agreement, and (3) any obligations that Plaintiffs have to the State of Nevada independent of the claims in the Litigation. Nothing in this Agreement shall affect, limit, or waive those rights or obligations.

Settlement Agreement and Release of All Claims

Estate of Charles M. Demos Sr. et al. v. State of Nevada et al.

Case No. A-15-729205-C

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## SECTION 4 Representation on Authority of Parties/Signatories

Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement. Each Party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such Party's obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on such Party and enforceable in accordance with its terms. Each Party further represents and warrants that it has not transferred its rights related to the Litigation to any third party. Each Party further represents there is no present agreement that would be breached by entering into this Agreement.

## SECTION 5 Purpose of Compromise and Settlement

The Parties have each entered into this Agreement solely for the purpose of settling and compromising the disputes between the Parties regarding the Litigation and nothing contained in this Agreement or its performance shall be deemed to be an admission or acknowledgment of: liability; the existence of damages; or the amount of any damages relating to the Litigation. This Agreement shall in no way be construed as an admission by the STATE or any of its legal representatives, heirs, successors, assigns, agencies, divisions, departments, and employees, of any kind or nature whatsoever, of any liability in the Litigation, but constitutes the good faith, fair, and equitable compromise of causes of action and claims for relief between them, which are disputed, to resolve the Litigation and to avoid the burden, expense, delay, and uncertainties of pursuing the Litigation.

## SECTION 6 Substituted Contract

This Agreement is a substituted contract and not an executory accord. Except as specified herein, this Agreement replaces and supersedes all prior agreements or contracts relating to the subject matter of this Agreement including, but not limited to, the claims and counterclaims asserted in the Litigation. In the event of the breach of this Agreement by any Party, the remedies of the non-breaching Party shall be limited to enforcement of this Agreement and compensatory damages for breach of this Agreement.

Settlement Agreement and Release of All Claims

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## SECTION 7 Binding Effect

This Agreement shall inure to the benefit of, and be binding upon, the Parties and their respective heirs, successors and assigns. Except as stated in Sections 3 and 4, this Agreement is not intended to create, and shall not create, any rights in any person who is not a party to this Agreement.

## SECTION 8 Waiver

Neither the failure nor any delay on the part of any Party to exercise any right, remedy, power or privilege under this Agreement shall operate as a waiver of that right, remedy, power or privilege. No waiver of any right, remedy, power or privilege with respect to any particular occurrence shall be construed as a waiver of such right, remedy, power or privilege with respect to any other occurrence.

## SECTION 9 Time Is of the Essence

Time is of the essence of this Agreement and all of its terms, provisions, conditions and covenants.

## SECTION 10 Entire Agreement

This Agreement, including Exhibit 1 hereto, contains the entire agreement between the Parties and may not be changed or terminated orally but only by a written instrument executed by the Parties after the date of this Agreement.

## SECTION 11 Construction

The terms and conditions of this Agreement shall be construed as a whole according to their fair meaning and not strictly for or against any Party. The Parties acknowledge that each of them has reviewed this Agreement and has had the opportunity to have it reviewed by its attorneys and that any rule or construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement, including its exhibits or any amendments.

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## SECTION 12 Partial Invalidity

If any term of this Agreement, or the application of any term of this Agreement, should be held by a court of competent jurisdiction to be invalid, void or unenforceable, all provisions, covenants and conditions of this Agreement, and all of its applications, not held invalid, void or unenforceable, shall continue in full force and effect and shall not be affected, impaired or invalidated in any way.

## SECTION 13 Governing Law and Forum

The laws of the State of Nevada applicable to contracts made, or to be wholly performed there (without giving effect to choice of law or conflict of law principles), shall govern the validity, construction, performance and effect of this Agreement. Any lawsuit to interpret or enforce the terms of this Agreement shall be brought in a court of competent jurisdiction in the State of Nevada. To the extent permitted by law, the District Court will retain jurisdiction over any dispute between the parties arising from this Agreement or the Litigation.

## SECTION 14 Necessary Action

Each of the Parties shall do any act or thing and execute any or all documents or instruments necessary or proper to effectuate the provisions and intent of this Agreement.

## SECTION 15 Counterparts

This Agreement may be executed in any number of counterparts, each of which when duly executed and delivered shall be an original, but all such counterparts shall constitute one and the same agreement. Any signature page of this Agreement may be detached from any counterpart without impairing the legal effect of any signatures, and may be attached to another counterpart, identical in form, but having attached to it one or more additional signature pages. This Agreement may be executed by signatures provided by electronic facsimile transmission (also known as "Fax" copies) or electronic scans of original signatures, which signatures shall be as binding and effective as original signatures.

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## Notices

Any and all notices and demands by or from any Party required or desired to be given under this Agreement shall be in writing and shall be validly given or made if served either personally or if deposited in the United States Certified Mail Return Receipt Requested. If such notice or demand is served by certified mail in the manner provided, service shall be conclusively deemed given upon receipt or attempted delivery, whichever is sooner.

Any notice or demand to PLAINTIFFS shall be addressed to: Martin Little of Howard & Howard Attorneys PLLC, 3800 Howard Hughes Pkwy., Ste. 1000, Las Vegas, NV 89169.

Any notice or demand to the STATE shall be addressed to the party to receive notice c/o Nevada Attorney General's Office, 555 E. Washington Ave., Suite 3900, Las Vegas, NV 89101.

## SECTION 17 Miscellaneous

The captions appearing at the commencement of the sections of this Agreement are descriptive only and for convenience in reference to this Agreement and shall not define, limit or describe the scope or intent of this Agreement, nor in any way affect this Agreement.

Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places in this agreement in which the context requires such substitution or substitutions.

WHEREFORE, the Parties enter into this Agreement by affixing their signatures, and the undersigned hereby acknowledge that they have the authority to enter into this Agreement.

. / /

DATED:	DATED:
By: Coul C During	By: MARK C. DEMOS

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DATED:	DATED: August 24 2017
P	
By:PAUL C. DEMOS	By: Mark C. DEMOS

DATED: 8(23/17)	DATED:
By: LEWIL O. Kews?  DENISE O. DEMOS	By:ANDREW C. DEMOS
DATED:	DATED:
By: CHARLES M. DEMOS, JR.	By: of the Estate of Charles M. Demos, Sr.
	DATED:
	NEVADA DEPARTMENT OF VETERANS SERVICES
	Ву:
	By: of the  Nevada Department of Veterans Services

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DATED:	DATED: 8/23/17
By:	By: ANDREW C. DEMOS
DATED: 8(23/17	DATED: 8/23/17
CHARLES M. DEMOS, JR.	By: Marles M. DEMOS, SR.  By: Marles M. DEMOS of the Estate of Charles M. Demos, Sr.
	DATED:
	NEVADA DEPARTMENT OF VETERANS SERVICES
	By: Katherine Miller, Director On Behalf of the Nevada Department of Veterans Services

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DATED: 8/23/17
By ANDREW C. DEMOS
DATED: 8/23/17-
ESTATE OF CHARLES M. DEMOS, SR.  By: May Late of Charles M. Demos, Sr.
DATED:
NEVADA DEPARTMENT OF VETERANS SERVICES  By:  Katherine Miller, Director On Behalf of the Nevada Department of Veterans Services

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## **EXHIBIT 1**

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Remembrance Marker on planter where Charles M. Demos, Sr. had a flower garden at the Boulder City Veterans Home. Approximately 8 ½ inch height and an 11-inch diameter, engraved stone, or similar material, cleaned or polished periodically. Garden to include flowers and plants and to be maintained continually by the Veteran's Home. Language to include:

In loving memory of: CHARLES M. DEMOS, SR. 1st Lt., USAF, AM3, USN, World War II 9/11/1926 - 4/25/2015

The love he planted in this special garden and in our hearts will grow forever. Blessings of peace, love, health, happiness, and freedom from God for his family and America.

Honored and cherished by his beloved children: Mark, Paul, Denise, Andrew & Charlie, Jr.

In addition to the indented language contained above, the remembrance marker will have an engraved cross at the family's request, as the cross is a religious symbol consistent with Charles M. Demos, Sr.'s religious beliefs.