

Governor Steve Sisolak
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Susan Brown
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** August 9, 2019, 10:00 AM
- Location:** Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701
- Video Conference Location:** Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).
- 3. Approval of the July 9, 2019 Minutes** (For possible action)

4. Department of Administration – Victims of Crime Fiscal Year 2019 4th Quarter Report and Fiscal Year 2020 1st Quarter Recommendation

Pursuant to NRS 217.260, the Department shall prepare and submit quarterly to the Board of Examiners, for its approval, estimates of available revenue in the Fund for the compensation of victims of crime, and the anticipated expenses for the quarter. Claims are categorized as to their priority; and claims categorized as the highest priority are paid, in whole or in part, before other claims.

The 4th quarter fiscal year 2019 Victims of Crime Program report states all approved claims were resolved totaling \$7,280,681.20 with \$1,722,180.28 paid out of the Victims of Crime Program account and \$5,558,500.92 resolved through vendor fee adjustments and cost containment policies. The program anticipates future cash available at \$7.1 million at the end of Fiscal Year 2020 to help defray crime victims' medical costs. Based on these projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 1st quarter of fiscal year 2020.

5. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural Resources – Division of State Parks	24	\$880,897
Department of Public Safety – Nevada Highway Patrol	10	\$349,860
Department of Public Safety – Nevada Highway Patrol	225	\$13,282,242
Total	259	\$14,512,999

6. Authorization to Contract with a Current and/or Former State Employee (For possible action)

Board action under this item only grants permission to the employing agency. Current and former employees are still subject to all ethical requirement of NRS chapter 281A, specifically including subsection 550 which restricts certain former employees and state agencies.

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Purchasing Division, on behalf of Capitol Police, requests authority to contract with former employee Desirae Munns to perform Administrative Assistant duties for Capitol Police. The former employee will be hired through Master Service Agreement #18404, with HAT Ltd., DBA Manpower Services.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Purchasing Division, on behalf of Department of Public Safety, requests authority to contract with former employee Gina M. Johnson to perform background investigations on a part-time/as-needed basis. The former employee will be hired through Master Service Agreement #19314, with Martin-Ross and Associates, LLC.

C. Governor’s Office – Nevada Athletic Commission

Pursuant to NRS 333.705, subsection 1, the Nevada Athletic Commission requests authority to contract with Renee A. Shivers-Lightford a current Criminal Investigator III with the Office of the Nevada Secretary of State – Securities Division, to assist the Athletic Commission staff during events and weigh-ins to ensure that all rules and regulations pertaining to unarmed combat are adhered to.

D. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department requests to contract with a former employee, Christopher Petersen. Caviola Anson Group, Inc. is proposing to hire Mr. Petersen to fill a senior designer position and utilize his expertise to assist in alternative concept development and verification based on NDOT and Federal Highway Administration regulations for the I-15 Sahara Avenue Interchange to the Flamingo Study, agreement P384-18-015.

7. Requests for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2017 Legislature, through Assembly Bill 517 and Senate Bill 368, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
2666	Department of Employment, Training and Rehabilitation – Commission of Post-Secondary Education	\$11,594	
	Total	\$11,594	
1343	Commission on Ethics	\$1,962	
	Total	\$1,962	
1340	Governor's Finance Office – Budget	\$47,647	
	Total	\$47,647	
3010	Nevada System of Higher Education – Desert Research Institute	\$59,519	
	Total	\$59,519	
3800	Department of Public Safety – Parole Board	\$3,200	
	Total	\$3,200	
2601	Department of Tourism and Cultural Affairs – Stewart Indian School Living Legacy	\$6,463	
	Total	\$6,463	

8. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency

Account (For possible action)

A. Department of Business and Industry – Office of the Labor Commissioner

Pursuant to NRS 353.268, the Office requests the Board’s recommendation to the Interim Finance Committee for an allocation of \$146,682 from the Interim Finance Committee Contingency Account to cover projected costs related to the Task Force on Employee Misclassification arising from the passage of Senate Bill 493 in the 2019 Legislative Session.

B. Patient Protection Commission

Pursuant to NRS 353.268, the Commission requests the Board’s recommendation to the Interim Finance Committee for an allocation of \$296,072 from the Interim Finance Committee Contingency Account, to cover projected costs related to the Patient Protection Commission arising from the passage of Senate Bill 544 in the 2019 Legislative Session.

9. Request to Pay a Cash Settlement (For possible action)

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Department of Transportation (NDOT) – Administration – \$3,400

The Department requests settlement approval in the total amount of \$5,500 to fully resolve an eminent domain action to acquire 92 square feet and a temporary construction easement of 197 square feet on East Tropicana Avenue in Las Vegas as part of an ADA sidewalk improvement. NDOT previously deposited \$2,100 with the Court for a right of occupancy. NDOT now requests an additional \$3,400 to resolve the action.

10. [Approval of Proposed Contracts](#) (For possible action)

11. [Approval of Proposed Master Service Agreements](#) (For possible action)

12. [Approval of Proposed Work Plan](#) (For possible action)

13. Clerk of the Board Contracts (Informational only)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from June 18, 2019 through July 17, 2019.

14. Reports (Informational only)

Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS 321.5954, the Division is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the 4th quarter of Fiscal Year 2019.

15. Public Comment (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.)

16. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov

Agenda Posted at the Following Locations:

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet:

<http://budget.nv.gov/Meetings/Meetings-new/> and <https://notice.nv.gov>