

Governor Steve Sisolak  
*Chairman*

Susan Brown  
*Clerk of the Board*



Attorney General Aaron D. Ford  
*Member*

Secretary of State Barbara K. Cegavske  
*Member*

## STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298  
Phone: (775) 684-0222 / Fax: (775) 684-0260  
<http://budget.nv.gov/Meetings>

### PUBLIC MEETING NOTICE AND AGENDA

**Date and Time:** August 9, 2019, 10:00 AM

**Location:** Old Assembly Chambers of the Capitol Building  
101 N. Carson Street  
Carson City, Nevada 89701

**Video Conference Location:** Grant Sawyer Building  
555 E. Washington Avenue, Ste. 5100  
Las Vegas, Nevada 89101

### AGENDA

1. **Call to Order / Roll Call**
2. **Public Comment** (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).
3. **Approval of the July 9, 2019 Minutes** (For possible action)

#### **4. Department of Administration – Victims of Crime Fiscal Year 2019 4<sup>th</sup> Quarter Report and Fiscal Year 2020 1<sup>st</sup> Quarter Recommendation**

Pursuant to NRS 217.260, the Department shall prepare and submit quarterly to the Board of Examiners, for its approval, estimates of available revenue in the Fund for the compensation of victims of crime, and the anticipated expenses for the quarter. Claims are categorized as to their priority; and claims categorized as the highest priority are paid, in whole or in part, before other claims.

The 4<sup>th</sup> quarter fiscal year 2019 Victims of Crime Program report states all approved claims were resolved totaling \$7,280,681.20 with \$1,722,180.28 paid out of the Victims of Crime Program account and \$5,558,500.92 resolved through vendor fee adjustments and cost containment policies. The program anticipates future cash available at \$7.1 million at the end of Fiscal Year 2020 to help defray crime victims' medical costs. Based on these projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 1<sup>st</sup> quarter of fiscal year 2020.

#### **5. State Vehicle Purchases (For possible action)**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Conservation and Natural Resources – Division of State Parks	24	\$880,897
Department of Public Safety – Nevada Highway Patrol	10	\$349,860
Department of Public Safety – Nevada Highway Patrol	225	\$13,282,242
<b>Total</b>	<b>259</b>	<b>\$14,512,999</b>

#### **6. Authorization to Contract with a Current and/or Former State Employee (For possible action)**

Board action under this item only grants permission to the employing agency. Current and former employees are still subject to all ethical requirement of NRS chapter 281A, specifically including subsection 550 which restricts certain former employees and state agencies.

**A. Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Purchasing Division, on behalf of Capitol Police, requests authority to contract with former employee Desirae Munns to perform Administrative Assistant duties for Capitol Police. The former employee will be hired through Master Service Agreement #18404, with HAT Ltd., DBA Manpower Services.

**B. Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Purchasing Division, on behalf of Department of Public Safety, requests authority to contract with former employee Gina M. Johnson to perform background investigations on a part-time/as-needed basis. The former employee will be hired through Master Service Agreement #19314, with Martin-Ross and Associates, LLC.

**C. Governor’s Office – Nevada Athletic Commission**

Pursuant to NRS 333.705, subsection 1, the Nevada Athletic Commission requests authority to contract with Renee A. Shivers-Lightford a current Criminal Investigator III with the Office of the Nevada Secretary of State – Securities Division, to assist the Athletic Commission staff during events and weigh-ins to ensure that all rules and regulations pertaining to unarmed combat are adhered to.

**D. Department of Transportation**

Pursuant to NRS 333.705, subsection 1, the Department requests to contract with a former employee, Christopher Petersen. Caviola Anson Group, Inc. is proposing to hire Mr. Petersen to fill a senior designer position and utilize his expertise to assist in alternative concept development and verification based on NDOT and Federal Highway Administration regulations for the I-15 Sahara Avenue Interchange to the Flamingo Study, agreement P384-18-015.

## 7. Requests for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2017 Legislature, through Assembly Bill 517 and Senate Bill 368, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

<b>BA#</b>	<b>BUDGET ACCOUNT NAME</b>	<b>GENERAL FUND ADJUSTMENT</b>	<b>HWY FUND ADJUSTMENT</b>
2666	<b>Department of Employment, Training and Rehabilitation – Commission of Post- Secondary Education</b>	\$11,594	
	<b>Total</b>	<b>\$11,594</b>	
1343	<b>Commission on Ethics</b>	\$1,962	
	<b>Total</b>	<b>\$1,962</b>	
1340	<b>Governor's Finance Office – Budget</b>	\$47,647	
	<b>Total</b>	<b>\$47,647</b>	
3010	<b>Nevada System of Higher Education – Desert Research Institute</b>	\$59,519	
	<b>Total</b>	<b>\$59,519</b>	
3800	<b>Department of Public Safety – Parole Board</b>	\$3,200	
	<b>Total</b>	<b>\$3,200</b>	
2601	<b>Department of Tourism and Cultural Affairs – Stewart Indian School Living Legacy</b>	\$6,463	
	<b>Total</b>	<b>\$6,463</b>	



**8. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account** (For possible action)

**A. Department of Business and Industry – Office of the Labor Commissioner**

Pursuant to NRS 353.268, the Office requests the Board's recommendation to the Interim Finance Committee for an allocation of \$146,682 from the Interim Finance Committee Contingency Account to cover projected costs related to the Task Force on Employee Misclassification arising from the passage of Senate Bill 493 in the 2019 Legislative Session.

**B. Patient Protection Commission**

Pursuant to NRS 353.268, the Commission requests the Board's recommendation to the Interim Finance Committee for an allocation of \$296,072 from the Interim Finance Committee Contingency Account, to cover projected costs related to the Patient Protection Commission arising from the passage of Senate Bill 544 in the 2019 Legislative Session.

**9. Request to Pay a Cash Settlement** (For possible action)

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

**Department of Transportation (NDOT) – Administration – \$3,400**

The Department requests settlement approval in the total amount of \$5,500 to fully resolve an eminent domain action to acquire 92 square feet and a temporary construction easement of 197 square feet on East Tropicana Avenue in Las Vegas as part of an ADA sidewalk improvement. NDOT previously deposited \$2,100 with the Court for a right of occupancy. NDOT now requests an additional \$3,400 to resolve the action.

**10. Approval of Proposed Contracts** (For possible action)

**11. Approval of Proposed Master Service Agreements** (For possible action)

**12. Approval of Proposed Work Plan** (For possible action)

### **13. Clerk of the Board Contracts (Informational only)**

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from June 18, 2019 through July 17, 2019.

### **14. Reports (Informational only)**

#### **Department of Conservation and Natural Resources – Division of State Lands**

Pursuant to NRS 321.5954, the Division is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the 4th quarter of Fiscal Year 2019.

### **15. Public Comment** (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.

### **16. Adjournment** (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at [daluzzi@finance.nv.gov](mailto:daluzzi@finance.nv.gov). Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at [daluzzi@finance.nv.gov](mailto:daluzzi@finance.nv.gov)

#### **Agenda Posted at the Following Locations:**

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet:

<http://budget.nv.gov/Meetings/Meetings-new/> and <https://notice.nv.gov>

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### MEETING MINUTES

**Date and Time:** July 9, 2019, 10:00 AM

**Location:** Old Assembly Chambers of the Capitol Building  
101 North Carson Street  
Carson City, Nevada 89701

**Video Conference Location:** Grant Sawyer Building  
555 East Washington Avenue, Suite 5100  
Las Vegas, Nevada 89101

#### **MEMBERS PRESENT:**

Governor Steve Sisolak – Present in Las Vegas  
Attorney General Aaron Ford  
Secretary of State Barbara Cegavske

#### **STAFF PRESENT:**

Susan Brown, Clerk of the Board  
Rosalie Borderlove, Board Counsel, Deputy Attorney General  
Dale Ann Luzzi, Board Secretary

#### **OTHERS PRESENT:**

Beth Handler, Deputy Division Administrator, Division of Public and Behavior Health,  
Department of Health and Human Services  
Scott Anderson, Chief Deputy, Secretary of State's Office  
Andrew Clinger, Chief Financial Officer, Nevada System of Higher Education  
Leanne Lima, Leasing Services Supervisor, State Public Works Division,  
Department of Administration  
Truman Hawkins, Member of the Public  
Drina Barin, Member of the Public  
David Moore, Member of the Public  
Lisa Zastrow, Member of the Public

## **1. Call to Order / Roll Call**

**Governor:** Good morning, I would like to call today's meeting for Tuesday, July 9, 2019 of the State of Nevada, Board of Examiners to order. I'd like to ask the Secretary to please call the roll.

**Secretary:** Good morning, Governor. Roll call – Governor Sisolak.

**Governor:** Here.

**Secretary:** Attorney General Ford.

**Attorney General:** Here.

**Secretary:** Secretary of State Cegavske.

**Secretary of State:** Here.

**Secretary:** Let the record reflect we have a quorum.

**Governor:** Thank you.

## **2. Public Comment (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).**

**Governor:** This is the first time set aside for public comment. Anyone wishing to address the Board on items on today's agenda, please step forward, identify yourself for the record, and comments will be limited to three minutes.

Alright, hearing and seeing no one.

## **3. Approval of the June 13, 2019 Minutes (For possible action)**

**Governor:** We'll move on to item number 3, *Approval of the June 13, 2019 Minutes*. Do I have a motion?

**Attorney General:** Move approval.

**Governor:** We have a motion on the floor from Attorney General Ford. Is there any discussion? All in favor, signify by saying aye. Are any opposed? The motion passes.

**4. Department of Administration – Victims of Crime Fiscal Year 2019 3<sup>rd</sup> Quarter Report and Fiscal Year 2019 4<sup>th</sup> Quarter Recommendation (For possible action)**

Pursuant to Nevada Revised Statute (NRS) 217.260, Department of Administration shall prepare and submit quarterly to the Board of Examiners, for its approval, estimates of available revenue in the Fund for the compensation of victims of crime, and the anticipated expenses for the quarter. Claims are categorized as to their priority; and claims categorized as the highest priority are paid, in whole or in part, before other claims.

The 3<sup>rd</sup> quarter fiscal year 2019 Victims of Crime Program report states all approved claims were resolved totaling \$3,169,713.87 with \$1,578,567.69 paid out of the Victims of Crime Program account and \$1,591,146.18 resolved through vendor fee adjustments and cost-containment policies.

The Program anticipates future cash available at \$7.6 million at the end of Fiscal Year 2019 to help defray crime victims' medical costs. Based on these projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 4<sup>th</sup> quarter of fiscal year 2019.

**Governor:** Item number 4, *Department of Administration, Victims of Crime Fiscal Year 2019 3<sup>rd</sup> Quarter Report and Fiscal Year 2019 4<sup>th</sup> Quarter Recommendation.*

**Clerk:** Good morning, Governor and Members of the Board. Item number 4 is a Victims of Crime report for the Program. Pursuant to NRS 217.260, the Board of Examiners is required to estimate the available revenue and anticipated claim costs for the State Victims of Crime Program. This item includes a report on the claims paid in the 3<sup>rd</sup> quarter of Fiscal Year 2019 and a recommendation to pay Priority 1, 2 and 3 claims at 100% for the 4<sup>th</sup> quarter of Fiscal Year 2019. When this report was submitted, the Program anticipated having a reserve at the end of the Fiscal Year 2019 of approximately \$7.6 million after covering all expenses and including a 45-day operating reserve, which is an increase of approximately \$5 million from the projected reserve of \$2.5 million at the end of the 3<sup>rd</sup> quarter.

The increase in the reserve is due to the receipt of a federal Department of Justice Antiterrorism and Emergency Program for Crime Victim Compensation and Assistance grant funds for operating expenses and payments to victims related to the Route 91 Harvest Music Festival mass casualty event on October 1, 2017.

Representatives from the Department are available to answer any questions the Board may have.

**Governor:** Thank you. Do we have any questions from Secretary Cegavske or Attorney General Ford on item number 4?

**Secretary of State:** None, sir.

**Governor:** Do I have a motion to accept this report?

**Attorney General:** Move to accept.

**Governor:** We have a motion on the floor, is there any discussion on that motion? Hearing and seeing none, all in favor signify by saying aye. Any opposed? Motion passes. Thank you.

**5. Authorization to Contract with a Current and/or Former State Employee**  
(For possible action)

Board action under this item only grants permission to the employing agency. Current and former employees are still subject to all ethical requirement of NRS chapter 281A, specifically including subsection 550 which restricts certain former employees and state agencies.

**A. Department of Health and Human Services – Division of Public and Behavioral Health**

Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with Dana Tueller a current Mental Health Technician III with Rural Clinics in Lovelock, Nevada, to provide janitorial services at the rural clinic in Lovelock.

**B. Secretary of State**

Pursuant to NRS 333.705, subsection 1, The Office of the Secretary of State requests authority to contract with Tracy Gillespie, a former Administrative Assistant IV with the Office of the Secretary of State, to scan the Notaries historical files to microfilm and to properly index the files.

**Governor:** Item number 5, *Authorization to Contract with a Current and/or Former State Employee*.

**Clerk:** Item 5 includes two requests to contract with current and/or former employees pursuant to NRS 333.705(1). The first request is from the Department of Health and Human Services to contract with a current employee who may provide janitorial services at the rural clinic in Lovelock. The second request is from the Secretary of State's Office to contract with a former employee to provide assistance with scanning historical Notaries files to microfilm and to properly index those files.

Representatives from the Departments are available to answer any questions the Board may have.

**Governor:** I know that this is reserved for positions where it's difficult to hire someone or we can't fill a position. I assume both departments have exhausted all other options? Could I have a representative? Let's start with Health and Human Services.

**Beth Handler:** Good morning Governor and Members of the Board. Yes, we have exhausted other options. This is particularly for janitorial services at our rural behavioral health clinic in Lovelock. We went through the process of soliciting bids. This bid came in at the lowest. This person, this company, the husband is the sole proprietor but the wife who is the state employee is listed on the business license.

**Governor:** Okay. Do we have any questions on this one, for DHHS? Secretary or General Ford?

**Attorney General:** No, sir.

**Governor:** Okay. Do we have someone from the Secretary of State's Office?

**Scott Anderson:** Thank you, Governor, Attorney General and Secretary of State. This position, Ms. Gillespie was a long-term employee, 35 years with our office in the same division. She retired about one year ago and she's been an integral part of our E-Secretary of State (ESOS) rewrite project which we are soon to conclude. As part of the ESOS rewrite, we're modernizing our notary services and putting that online. The problem is that those notary documents are in paper format. Ms. Gillespie has a tremendous amount of experience in copies and conversion and quality assurance, as far as conversion of documents. We felt that, while we don't have persons with that expertise right now, it would not be in our best interest to try to train them. This is a short-term contract, one year and it's going to be done on a part-time basis and Ms. Gillespie is the best person to do this for us.

**Governor:** Great. I just wanted to put on the record that we have exhausted all other outside hiring and I have no problem, these are exceptional circumstances. Do I have a motion on item number 5-A and B?

**Attorney General:** Move approval.

**Governor:** We have a motion on the floor, any discussion? Hearing and seeing none, all in favor signify by saying aye. Are there any opposed? Thank you both very much. Motion passes.

**6. Requests for the Allocation and Disbursement of Funds for Salary Adjustments**  
(For possible action)

The 2017 Legislature, through Assembly Bill (AB) 517 and Senate Bill (SB) 368, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

<b>BA#</b>	<b>BUDGET ACCOUNT NAME</b>	<b>GENERAL FUND ADJUSTMENT</b>	<b>HWY FUND ADJUSTMENT</b>
4205	<b>Department of Conservation and Natural Resources – State Historic Preservation Office</b>	\$13,319	
	<b>Total</b>	<b>\$13,319</b>	
	<b>Department of Education</b>		
2713	Literacy Programs	\$11,070	
2675	Standards and Instructional Support	\$31,449	
	<b>Total</b>	<b>\$42,519</b>	
	<b>Department of Public Safety</b>		
3800	Parole Board	\$13,755	
	<b>Total</b>	<b>\$13,755</b>	
	<b>Nevada System of Higher Education</b>		
2980	University of Nevada, Reno	\$6,889,894	
2983	Intercollegiate Athletics - University of Nevada, Reno	\$26,488	
2986	System Administration	\$38,123	
2987	University of Nevada, Las Vegas	\$9,248,858	
2988	Intercollegiate Athletics, University of Nevada, Las Vegas	\$64,325	
2990	Cooperative Extension Service	\$114,664	
2992	University of Nevada, Las Vegas Law School	\$485,659	
2994	Great Basin College	\$568,168	
3001	Statewide Programs – University of Nevada, Las Vegas	\$65,987	
3002	University of Nevada, Las Vegas - Dental School	\$536,133	



3003	Business Center North	\$80,345	
3005	Nevada State College at Henderson	\$551,388	
3010	Desert Research Institute	\$255,852	
3011	College of Southern Nevada	\$3,913,862	
3012	Western Nevada College	\$485,399	
3014	University of Nevada, Las Vegas - School of Medicine	\$884,865	
3018	Truckee Meadows Community College	\$946,056	
3221	Laboratory and Research	\$23,727	
2982	University of Nevada, Reno – School of Medicine	\$1,238,182	
	<b>Total</b>	<b>\$26,417,975</b>	

**Governor:** Item number 6, *Requests for the Allocation and Disbursement of Funds for Salary Adjustments*.

**Clerk:** Sections 4, 5, 6 and 7 of AB 517 and Sections 2, 3, 4 and 5 of Senate Bill 368 from the 2017 Legislative Session appropriated Salary Adjustment funds to the Board of Examiners to cover vacancy salary savings built into agency budgets as well as the 3% cost-of-living adjustments (COLA) effective on July 1, 2017 which were not included in agency salary budgets.

An agency whose actual salaries exceeded their budgeted amount due to the vacancy savings or the COLAs is allowed to request salary adjustment dollars from the Board of Examiners. This item requests access to those funds by: the Department of Conservation and Natural Resources, State Historic Preservation Office to cover the costs of the COLAs in the amount of \$13,319 in General Funds; the Department of Education, Literacy Programs in the amount of \$11,070 and Standards and Instructional Support in the amount of \$31,449 to cover the costs of COLAs in General Fund dollars; Department of Public Safety, Parole Board request has been withdrawn; and various institutions and accounts within the Nevada System of Higher Education (NSHE) to cover vacancy savings and the cost of the COLAs in the amount of \$26,417,975 in General Funds. The balance in the General Fund Salary Adjustment account, if these requests are approved, is approximately \$29.3 million.

Representatives from the agencies are available to answer any questions the Board may have.

**Governor:** I have one for NSHE. So, this is for the COLA increases that the Legislature authorized for all their employees, correct?

**Andrew Clinger:** Good morning Governor, Members of the Board. Correct, these funds are for the salary increases that were authorized by the 2017 Legislature for a three-and-three, so three in the first year and three in the second year.

**Governor:** So, do I have an assurance from you on behalf of NSHE that this money is all going for salary increases?

**Andrew Clinger:** Yes, sir, you do. Within the backup on the information that's provided to the Board, there's a worksheet for each one of the budget accounts that shows those calculations.

**Governor:** Thank you, I just needed the assurance. I appreciate it, Mr. Clinger. Thank you.

**Andrew Clinger:** Thank you, Governor.

**Governor:** Do we have any other questions on this item, number 6? Do I have a motion?

**Attorney General:** Move approval.

**Governor:** We have a motion on the floor. Is there any discussion on that motion? Hearing and seeing none, all in favor signify by saying aye. Any opposed? Motion passes. Thank you.

## **7. Approval of Proposed Leases** (For possible action)

**Governor:** Item number 7, *Approval of Proposed Leases*.

**Clerk:** There are four leases in agenda item 7 for approval by the Board this morning. No additional information has been requested by the Members.

**Governor:** Alright, I have one on Lease #4. Battle Born Law, LLC, Oriental Board of Medicine. Could I get a little explanation on this one, please? You're leasing a small space from a local law firm. You have no other space, what's the deal here?

**Leanne Lima:** The Board of Oriental Medicine has been in this location. This is also one of the boards that have an option to use our services, they can opt-out from using our services. They have elected to do so. This is a renewal. It was a gross modified lease, which means that they were paying janitorial previously. We've renegotiated this into a full-service lease.

**Governor:** Alright and I did ask from the Attorney General's Office, there's no pending litigation or this law firm who will now be our landlord is involved in any litigation with the State, is that correct?

**Clerk:** That is correct.

**Governor:** Alright, I'm fine with that one then. Do we have any questions on the leases?

**Attorney General:** No, sir.

**Governor:** Do I have a motion as it relates to the leases on item number 7?

**Attorney General:** Move approval.

**Governor:** We have a motion on the floor. Is there any discussion on that motion? Seeing none, all in favor, signify by saying aye. Are any opposed? Motion passes.

## **8. Approval of Proposed Contracts** (For possible action)

**Governor:** Item 8, *Approval of Proposed Contracts*.

**Clerk:** There are 27 contracts in this agenda item 8 for approval by the Board this morning. No additional information has been requested by the Members.

**Governor:** Thank you. Do I have any questions on item number 8?

**Attorney General:** None up here Governor.

**Governor:** Do I have a motion?

**Attorney General:** Move approval.

**Governor:** We have a motion on item number 8. Is there any discussion? Seeing none, all in favor, signify by saying aye. Any opposed? Motion passes.

## **9. Approval of Proposed Master Service Agreements** (For possible action)

**Governor:** Item number 9, Approval of Proposed Master Service Agreements.

**Clerk:** There are 17 Master Service Agreements in agenda item 9. Master Service Agreements #13 and #14 with Stark Medicine, McKay, Khurana, Jeider PLLC have been withdrawn by the agenda. No additional information has been requested by the Members.

**Governor:** Alright, I'm looking at 14 here – oh, 14 is withdrawn, okay, that's probably what's wrong.

Do I have any questions on item number 9?

**Attorney General:** Not from up here.

**Governor:** Do I have a motion?

**Attorney General:** Move approval.

**Governor:** We have a motion on the floor, Proposed Contracts. Any discussion? Seeing none, all in favor, signify by saying aye. Any opposed? The motion passes.

**10. Clerk of the Board Contracts** (Informational only)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from May 21, 2019 through June 17, 2019.

**Governor:** Item number 10, *Clerk of Board Contracts*.

**Clerk:** There are 57 contracts under this agenda item. These are under the \$50,000 threshold approved by the Clerk between May 21, 2019 and June 17, 2019. This item is informational only. Are there any items that the Governor or the Board would like to pull?

**Governor:** No, I had one question and I was provided with backup information which satisfies my question, thank you, we appreciate it. Do we have any other questions on item number 10?

**Attorney General:** None up here.

**Governor:** Alright, thank you.

**11. Reports** (Informational only)

**Stale Claims Account, Emergency Accounts, Statutory Contingency Accounts**

Pursuant to NRS Chapter 353, the Governor's Finance Office, Budget Division presents a reconciled fund balance report for the TORT Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, Interim Finance Committee (IFC) Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of June 25, 2019.

The TORT Claim Fund is the State Treasury Fund for Insurance Premiums. The Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency supplement funding for eligible agencies within statutory authority.

Below is the available balance for each account prior to any projected outstanding claims.

TORT Claim Fund	\$ 5,942,701.06
Statutory Contingency Account	\$ 14,200,000.78
Stale Claims Account	\$ 2,700,504.34
Emergency Account	\$ 279,841.00
Disaster Relief Account	\$ 11,103,252.83
IFC Unrestricted Contingency Fund General Fund	\$ 25,000,000.16
IFC Unrestricted Contingency Highway Fund	\$ 1,620,336.35
IFC Restricted Contingency Fund General Fund	\$ 47,139,896.00
IFC Restricted Contingency Highway Fund	\$ 2,220,935.00

**Governor:** Item number 11, *Reports*. We have Stale Claims Account, Emergency Accounts and Statutory Contingency Accounts.

**Clerk:** Item number 11 is an informational report on the available balances in the various contingency accounts managed by the Board of Examiners or the Interim Finance Committee as of June 25, 2019. These accounts will cover contingencies through the 2019-2021 biennium. I am available to answer any questions you might have on this item.

**Governor:** I do not have any questions on the Contingency Accounts, after reviewing them and being briefed. Do you have any questions up there, Secretary Cegavske or General Ford?

**Secretary of State:** No, sir, thank you.

**Governor:** Alright, thank you.

**12. Public Comment** (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.

**Governor:** That brings us to item number 12 which is the second time set aside for public comment. Anyone wishing to address the Board on any matter that is within the jurisdiction of the Board of Examiners, please step forward and identify yourself for the record. Comments will be limited to three minutes.

**Public Comments:** There were three members of the public who provided comments. Their written statements are in attachment A. [See Attachment A]

**13. Adjournment** (For possible action)

**Governor:** Do I have a motion to adjourn?

**Attorney General:** So moved.

**Governor:** All in favor, signify by saying aye. Motion passes. Thank you very much.

Attachment A  
Public Comments

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## Statement of Tru Hawkins to the Board of Examiners meeting July 9, 2019

Good morning, my name is Tru Hawkins and I am a retired announcer. It has been over 500 days since I filed a verified complaint against Board member Dr. Byron Blasco for luring me into his practice with false and misleading advertisements. I have still not been contacted by an investigator to date. Instead the Board attorney Ms. Chapman unexpectedly contacted my attorney and convinced him to hold off on my complaint because she said my complaint was "not grounded upon accurate information". I later found out from my attorney that Ms. Chapman had no legal authority to hold on to my complaint once it had been verified, which had already been done. He said once they received my verified complaint it must be investigated by the Board and that she should not have called him to convince him to hold off on the complaint. He told me that Ms. Chapman was simultaneously acting as Dr. Blasco's private attorney while acting in a completely conflicting role as full time State Dental Board prosecutor. Nowhere in their published policies does it allow the Board attorney to call up the patient and try to get him to remove his verified complaint. After Ms. Chapman investigated Dr. Blasco's website, her email said quote "the allegedly misleading words or phrases are not currently part of the website and therefore your client's stated objective has been met. I merely wanted to give you the courtesy of knowing that the complaint, as filed, is based on currently inaccurate information." What Ms. Chapman didn't realize is that I took screen shots of Dr. Blasco's website which showed the dates on it and she was lying. Does she review every complaint and decide herself if it is grounded upon "accurate information"? I had to refile my complaint against Dr. Blasco and they would only let me sign their verification form if I agreed to not show the dentist's responses with anyone else. I have a copy of this form for you if you would like it. Being in the Broadcast industry it seems unconstitutional to me and a violation of my freedom of speech to stop a complainant from disseminating any board documents or responses from the dentist. My question to you Governor Sisolak is why haven't these long lasting Board members done anything and can you put in a time limit for these Board members to finish investigating public complaints?

Please Governor Sisolak, I implore you to enact the changes you see fit in order to protect people like me.

Thank you

(Email from Ms. Chapman attached)



**From:** Melanie Bernstein Chapman <mbchapman@nsbde.nv.gov>  
**Sent:** Thursday, February 1, 2018 12:22 PM  
**To:** [REDACTED]  
**Cc:** Debra Shaffer; Patricia Quinn  
**Subject:** RE: NSBDE, [REDACTED] complaint under cover of a letter dated 1/23/2018 (faxed 1/29/2018)  
**Attachments:** Verification Form.pdf; SKM\_C65818013112350.pdf

Duane,

Thank you for your email. Per your request, we will hold off on any action with respect to [REDACTED] complaint until further communication from you.

As I stated, the purpose of my call was merely as a courtesy to advise that the asserted basis for the complaint was not grounded upon accurate information and, therefore, appeared to have been filed without confirmation of your client's allegations. Specifically, the website references that are noted in the complaint are not currently found on the website in question. Additionally, the newsletters that were attached were over two years old and, therefore, also of questionable relevance, if any, to a just filed complaint. To the extent the motive of this complaint was to "protect the public" from advertising that your client felt was misleading, the allegedly misleading words or phrases are not currently part of the website and, therefore, your client's stated objective has been met. Finally, though you mentioned certain phraseology that may currently appear on the website in question, that is not included in your client's complaint.

As we discussed, should your client wish to move forward with this complaint with knowledge of the above, the Board will investigate in accordance with its usual practices and procedures. I merely wanted to give you the courtesy of knowing that the complaint, as filed, is based on currently inaccurate information. Should your client wish to move forward with the complaint as is, we will need him to complete the attached documents, which are sent to all complainants upon receipt of a complaint.

As always, please do not hesitate to contact me with any further questions.

Melanie

*Melanie Bernstein Chapman, Esq.*  
General Counsel  
Nevada Board of Dental Examiners  
6010 S. Rainbow Blvd., Bldg. A, Ste. 1  
Las Vegas, Nevada 89118  
(702) 486-7044 (Main)  
(702) 486-5473 (Direct)  
(702) 486-7046 (Fax)  
Email: [mbchapman@nsbde.nv.gov](mailto:mbchapman@nsbde.nv.gov)

---

**From:** [REDACTED]  
**Sent:** Wednesday, January 31, 2018 5:09 PM  
**To:** Melanie Bernstein Chapman  
**Subject:** NSBDE, [REDACTED] complaint under cover of a letter dated 1/23/2018 (faxed 1/29/2018)

Dear Melanie:



## Nevada State Board of Dental Examiners

6010 S. Rainbow Blvd., Bldg. A, Ste. 1

Las Vegas, NV 89118

(702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

### VERIFICATION OF COMPLAINT

STATE OF NEVADA

COUNTY OF CLARK

Regarding a complaint submitted to the Nevada State Board of Dental Examiners against

BYRON M. DIASO  
(Dentist Name or Hygienist Name)

TRUMAN HAWKINS  
(Complainant's Name)

first duly sworn, deposes and says:

- 1). That he/she is the Complainant in the aforementioned action;
- 2). That he/she has read the foregoing/attached complaint and knows the contents thereof;
- 3). That the same is true of his/her own knowledge and belief;
- 4). That if called upon to testify, could do so competently;
- 5). That he/she will keep and maintain confidential any documents and information, if any, received from the Board regarding the Dentist's and/or Hygienist's answer/response to the complainant's complaint; and
- 6). That he/she will not use any document and/or information, if any, received from the Board regarding the Dentist's and/or Hygienist's answer/response to the complainant's complaint in any civil action or lawsuit (this includes, but is not limited to disclosing, seeking to have admitted into evidence, or producing in discovery, providing to expert witnesses, etc.).

Truman Hawkins  
Signature of Complainant

5413 Del Monte Ave.  
Address

L.V. NV 89146  
City, State, Zip

702-205-5306  
Telephone Number



AI QIN NIU  
Notary Public, State of Nevada  
Appointment No. 17-3923-1  
My Apo. Expires Nov 23, 2021

Subscribed and Sworn before me on this the 08 day of 03, 2018

[Signature]  
Notary Public in and for said State and County

Good morning, my name is David Moore

And I have met with over 20 local dentists,  
over the last 5 years.

And I have spent over \$50,000  
on fraudulent dental work,

My bite has been totally mangled;

And I have been living with debilitating pain for several years now.

And now I understand how destroying someone's bite  
can affect their whole body, and even cause a herniated disc.

And this is how I became aware of the NV State Dental Board.

Yes, I have filed complaints against a few dentists.

Three to be exact.

And you should know that the acts of violence committed against me...  
were malicious, and criminal.

And when I saw that the DSO's had severe conflicts of interest

I realized 'the fix was in'...

for practicing dentists don't rat on each other.

And since most local dentists belong

to the LVI Global School of Extortion...

They are all in on the game...

and the game is called, '**drilling for dollars**'.

And this is why it is vital that you overhaul the entire Dental Board...

For without the proper checks and balances,

torture and extortion will prevail.

And you should know that I attempted to engage Dental Board Member...

And then-President, Dr. Blasco... but he refused to help me...

AFTER taking money from me.

Don't you see?

The Dental Board have been giving **everyone** the run-around.

Not only have my complaints been dismissed;

I have been illegally bullied and silenced by two Government Attorneys...

Deputy Attorney General Long

silenced me during my public comment.

And Attorney Melanie Chapman repeatedly lied to a judge...

And the Executive Director,

Debra Shaffer-Kugel,

has been running interference...

For the dentists she is overseeing.

So after FIVE years of the most intense suffering...

I listen to Governor Sisolak explain

how distraught he is over the audit...

And I think to myself, maybe we got a chance to help our community...

so that we can prevent others from suffering...

the way I have suffered.

For I know firsthand,

how they repeatedly broke open meeting laws...

And I have it all on video...

And it was only after watching the video...

That the judge took my side and reprimanded Ms. Chapman... and Ms. Long.

And I quote,

The fact that you don't like  
to hear people talking about doctors  
is not something that is mandated by statute.

You don't inspire a lot of public confidence  
because you don't allow public comment  
to go in the way that it was, quite frankly,  
intended under the open-meeting law. "

As you can see...

Ms. Chapman lied to Governor Sisolak...

She said she didn't know of **any** open meeting law violations.

Again, everything is all upside down here...

You don't have the fox guarding the hen house.

And you can't allow practicing dentists to oversee one another.

They will protect each other,

while showing favoritism to those that 'play the game'.

And when someone figures out what they are up to...

They will do anything to silence them.

For example, Deputy Attorney General Long was shouting at me...

and I quote: "if you don't stop talking... you will be removed".

I am now scared to go back...

because I am so traumatized by all of this.

Bottom line, my constitutional rights to speak,

during the public comment, were repeatedly violated;

And they even lied to the Police, and to a Judge ...

to try and get a restraining order against me...

Please let me talk to you more about this Governor Sisolak...

And thank you ALL for your honorable efforts.

### Drina Barin statement to Governor Sisolak

My name is Drina Barin and I believe that Governor Sisolak and the other Committee members have shown absolute allegiance to helping the citizens of Nevada and they are committed to creating solutions to fix this board once and for all. Thank you in advance for your service to our community.

In the beginning of 2018 I filed a public complaint against one of the present Board members, Dr. Byron Blasco. DSO Glover was chosen to investigate my complaint but he never called me and he did not perform any clinical examination of my mouth, especially when my complaint alleged that Dr. Blasco misdiagnosed what treatment I needed compared to what other dentists said I needed. With my complaint I even sent in one other treatment plan that was given to me by a DSO investigator and a dental school specialist that greatly contradicted what Dr. Blasco said was wrong with my mouth. To my surprise DSO investigator Glover dismissed my complaint. After a little of my own investigation into how this could happen, I found out that Dr. Blasco had voted to give \$70,000 to DSO Glover's Adopt-Vet non-profit. Dr. Glover is the vice president of Adopt-a-Vet. To make things worse I found out that another present Dental Board member Pisani is also the president of Adopt-a-Vet. Pisani voted to give himself the \$70,000 that came from four dentists who he agreed to not discipline because of they made donations to Adopt-a-Vet. The board minutes clearly stated that these investigated dentists were allowed to donate this money in lieu of being disciplined and being charged. Then I found out that the mother of another present Dental Board member Champagne is the director of Adopt-a-Vet. Board member Champagne also voted to give his mother the \$70,000. It is also true that present Board member Pinther is a provider dentist at Adopt a Vet. Board member Pinther also voted to give Adopt-a-Vet the \$70,000. The Ethics Commission wrote that because the complaint was made too late and it was made after the permitted time period they only were able to issue Letters of Caution. I can provide this letter if you would like a copy. One of the big questions I still have is why didn't Dr. Blasco come forward and tell anyone that he gave DSO Glover the \$70,000 and that made it a conflict of interest for Glover to investigate board member Blasco? If this is not corruption amongst these dental board members then please tell me what is?

Board members Blasco, Pisani, Champagne and Pinther have already been proven by the 2019 State Audit to not protect the public as I quote directly from the Audit: "This inconsistency indicates that at least some complaints dismissed by the DSO coordinator should have been investigated." I believe these specific board members used the DSO coordinator to dismiss many patient other complaints on their behalf. Thank you for your time to listen to me.



**STATEMENT TO STATE BOARD OF EXAMINERS  
JULY 9, 2019  
PUBLIC COMMENT**

Good morning Governor and Members. My name is Lisa Zastrow. I am an attorney at Lipson Neilson representing professionals in disciplinary matters. Last October I appeared before this Board seeking to reignite the work that began with a 2016 Legislative Audit exposing abusive practices at the Dental Board. We requested a new “soup to nuts” investigation and this Board listened. Thank you Governor Sisolak, Members, as well as the Internal Audits Division for the thorough review reflected in the June 25, 2019 Audit.

We reviewed the Audit and listened to the June 25, 2019 meeting. Governor – you hit the nail on the head with your questioning of the Board’s counsel. As one example, when you asked Board Counsel if the DSO Coordinator could unilaterally dismiss a citizen Complaint, Ms. Chapman skirted your question. However, as the Auditors advised, the answer is unequivocally yes. In fact, Board Counsel attempted to skirt most of your questions. The lack of understanding she demonstrated with respect to the duty of government to protect citizens, balanced with due process of law is an overriding characteristic of the Dental Board.

Your statement at the June 25<sup>th</sup> meeting that you had not seen an Audit so egregious instills hope that change can come. However, the 2019 Audit is at risk of becoming nothing more than a report exactly like the 2016 Audit if interest wanes and the same people responsible for the problem remain responsible for fixing it, so we must ask that you continue this pursuit.

The 2019 Audit was delivered to Board Counsel, yet you heard her state that she had not discussed it with the Board members. However, we know the Dental Board Members are aware of the Audit given the Board President’s own exhibits to the Board Response which included an email in January 2019 which advised the Board of the Audit. *See Exhibit B to June 6, 2019 Response of the Dental Board.* The Board was also advised of the Audit at its February 22, 2019 meeting but once the Audit findings were released, without consultation or discussion with Board Members, a defensive Response was issued by the Board President. Rather than falling on its sword and seeking to bring changes and restore confidence in the process, the Board, through Counsel and its President, expressed disdain and made misstatements of fact. For example, the Board represented that its processes have been vindicated by the District Court in three lawsuits. This is false. Two matters were ruled not ripe as the District Judge ruled that administrative remedies were not exhausted. The Judge made no findings as to the Board’s process. Regarding the third matter, in preparing for this Public Statement, I noticed an agenda item seeking legal fees in which the Board has allegedly “prevailed.” This matter is, in part, ongoing and it is concerning that the Board would speak of the case in a public Response given Counsel is aware that the bounds of legal ethics require restraint so as not to influence the outcome of a pending matter. Moreover, they dare suggest they were the prevailing party in that case, yet seek an additional \$70,000 in legal fees. Note, appellate fees have already been approved for that matter. The truth; in a decision

that brought the investigative and disciplinary process to its knees – District Judge Timothy Williams quashed Board subpoenas as unlawful, on their face. These subpoenas were complete counterfeit. This decision alone which was in April of this year is unprecedented in Nevada. The Court put an end to decades of unlawful subpoenas issued by the Board Executive Director. In no way has the District Court approved the Dental Board disciplinary process.

In short, having represented clients before other regulatory bodies, I can honestly say that I have never experienced the level of disrespect for professionals and the rule of law, as I have on behalf of my clients before the Nevada Dental Board. Thank you for your attention to this important issue and we implore you to continue this work for the citizens, including Licensees, in Nevada.

Steve Sisolak  
Governor

Susan Brown  
Director




STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: July 15, 2019

To: Susan Brown, Clerk of the Board  
Governor's Finance Office

From: Catherine Bartlett, Executive Branch Budget Officer  
Governor's Finance Office 

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**Department of Administration – Victims of Crime Fiscal Year 2019 4th Quarter  
Report and Fiscal Year 2020 1st Quarter Recommendation**

Agenda Item Write-up:

Pursuant to NRS 217.260, Department of Administration shall prepare and submit quarterly to the Board of Examiners, for its approval, estimates of available revenue in the Fund for the compensation of victims of crime, and the anticipated expenses for the quarter. Claims are categorized as to their priority; and claims categorized as the highest priority are paid, in whole or in part, before other claims.

The 4th quarter fiscal year 2019 Victims of Crime Program report states all approved claims were resolved totaling \$7,280,681.20 with \$1,722,180.28 paid out of the Victims of Crime Program account and \$5,558,500.92 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future cash available at \$7.1 million at the end of Fiscal Year 2020 to help defray crime victims' medical costs. Based on these projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 1st quarter of fiscal year 2020.

### Additional Information

The Route 91 Harvest Music Festival tragedy has had, and will continue to have an extraordinary impact on this program. The victim demographic has some significant differences when compared to the usual crime victim demographic. Many victims have insurance, so payments have been delayed due to review of insurance information and Explanation of Benefit forms. To date 6,566 applications related to Route 91 have been processed. Payments to date on these claims total \$3,967,104.33.

REVIEWED: \_\_\_\_\_

*[Signature]* 7/15/19

ACTION ITEM:

Steve Sisolak  
Governor

STATE OF NEVADA



Susan Brown  
Clerk, Board of  
Examiners

Michelle Morgando  
Coordinator, VOCP

DEPARTMENT OF ADMINISTRATION  
VICTIMS OF CRIME

2200 S Rancho Dr., #210-A  
Las Vegas, Nevada 89102  
Fax (702) 486-2825  
(702) 486-2740

July 12, 2019

To: Susan Brown, Clerk, Board of Examiners

Through: Deonne E. Contine, Director of Administration

From: Michelle Morgando, Coordinator, Victims of Crime Program

Re: VOCP 4<sup>th</sup> Quarter FY 2019 Report, and 1<sup>st</sup> Quarter FY 2020 Recommendation

NRS 217.260 requires the Department of Administration to estimate available revenue and anticipated claim costs each quarter. The VOCP pays claims in accordance with the policies adopted by the Board pursuant to NRS 217.130. When a vendor accepts a payment reduced pursuant to these policies, NRS 217.245 provides that the claim is deemed paid in full. Claims are categorized as to their priority; and claims categorized as the highest priority are paid, in whole or in part, before other claims.

Priority One and Two claims are paid weekly during the quarter, and accrued Priority Three claims are paid at the end of each quarter. Priority One and Two claims are bills for current medical treatment, lost wages, funeral expenses, counseling, etc. Priority Three claims are bills the applicant owed prior to claim acceptance such as hospital emergency room and related bills. The VOCP pays the "approved" amount, which is the amount approved for payment after bill review and application of fee schedules or other payment adjustments pursuant to Board policies.

Payments by Priority - 4th Quarter FY 2019				
Type of Expense	Number of Bills	Total Victim Bills Submitted	Amount Saved by Bill Review	Amount Paid to Providers
Priority 1 & 2 Payments	2451	4,552,019.80	3,161,880.59	1,390,139.21
Pending Priority 3 Payments	231	2,728,661.40	2,396,620.33	332,041.07
Total 4th Quarter Payments	2682	\$7,280,681.20	\$5,558,500.92	\$1,722,180.28

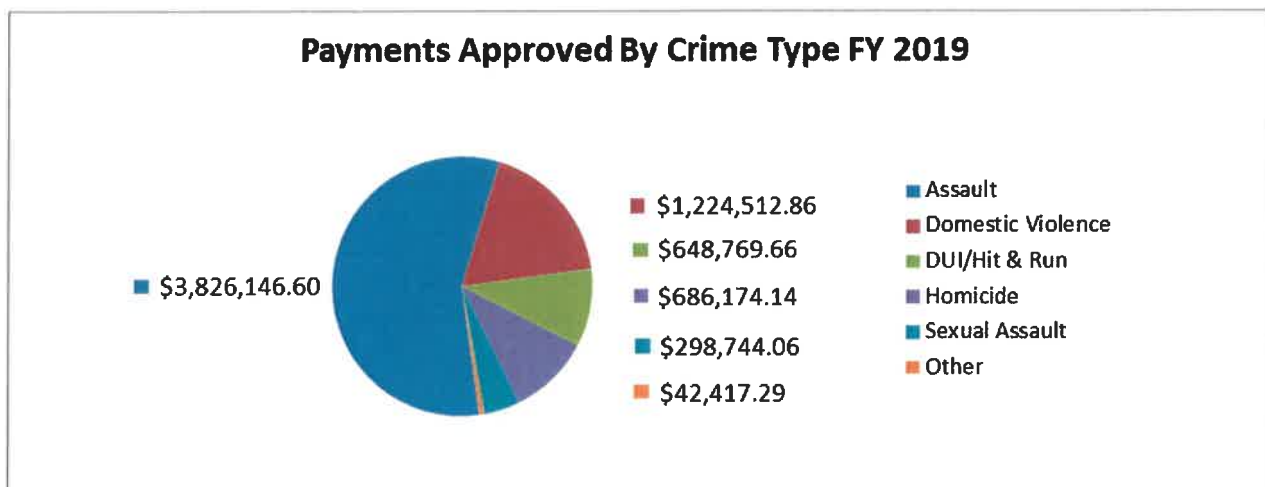
## Claim Payments

The following chart shows claim payments made in FY 2019 by benefit type. As this chart shows, the VOCP satisfied \$18,368,114.84 in victim medical bills and claims for \$6,814,049.51 from available funding. After bill review and application of Board policies we had a total savings of \$11,554,065.33 over the billed amount in fiscal year 2019.

Payment Amounts by Type Fiscal Year 2019				
Type of Expense	Number of Bills	Total Victim Bills Submitted	Amount Saved by Bill Review	Amount Paid to Providers
Chiropractic/Physical Therapy	444	263,728.11	81,878.43	181,849.68
Counseling	4317	1,302,219.36	390,776.62	911,442.74
Survivor Benefits	144	149,945.16	0.00	149,945.16
Dental	195	501,177.17	166,661.83	334,515.34
Discretionary*	1177	976,381.14	1,146.98	975,234.16
Funeral Expense	172	530,050.44	2.06	530,048.38
Lost Wages	943	997,689.31	350.00	997,339.31
Medical - Hospital	723	11,662,027.58	10,230,633.12	1,431,394.46
Medical - Other	2040	1,932,943.99	679,872.24	1,253,071.75
Prescription	138	13,674.12	0.00	13,674.12
Vision	113	38,278.46	2,744.05	35,534.41
<b>Total Payments FY2019</b>	<b>10406</b>	<b>\$18,368,114.84</b>	<b>\$11,554,065.33</b>	<b>\$6,814,049.51</b>
*Discretionary payments include: Relocations, Temporary Housing, Crime Scene Clean-up, etc.				
*Totals subject to change based on stale and stopped payments, lost checks, and reclassified bill types.				

## Victim Payments by Crime Type

The following pie chart shows amounts approved for payment by crime type for fiscal year 2019.



## Financial Review

The chart below shows projected revenues and fund balances including reserves for FY 2020, and recommendations for 1<sup>st</sup> quarter FY 2020 based on projections. These projections of revenue and anticipated expenses are used for purposes of determining compliance with NRS 217.260 and policies of the Board.

Financial Position and First Quarter 2020 Projections	
Projected Funds Available for Payments FY19 Less 45 Day Reserves	\$14,567,463.15
4th Quarter Priority 1 & 2 Payments	\$1,390,139.21
4th Quarter Priority 3 Payments	\$332,041.07
Total 4th Quarter 2019 Payments	\$1,722,180.28
Total 1st Quarter 2019 Payments	\$2,093,501.90
Total 2nd Quarter 2019 Payments	\$1,445,990.86
Total 3rd Quarter 2019 Payments	\$1,574,227.69
Projected Funds Available for FY20 Less 45 Day Reserves	\$7,731,562.42
Projected Payments 1st Quarter FY20 *	\$1,650,373.99
Projected Funds Available after 1st Quarter Payments	\$6,081,188.44
<b>Recommended Priority 3 Payment Percentage 1st Quarter FY20</b>	<b>100%</b>
*Based on average of last 6 months	

As required, a 45 day operating expense reserve of \$1,186,372.85 is maintained to cover up to 45 days of victim's claims and administrative expenses.

The Route 91 Harvest Music Festival tragedy has had an extraordinary impact on this program. To date, we have processed 6,566 applications related to the Route 91 tragedy. Payments made to date on these claims total \$3,967,104.33. Our program recently received federal grant funds totaling \$7,538,450 to help offset the administrative and claim expenses we incurred assisting the victims of this tragic event.

Our 2020 Beginning cash totals \$8.9 million. Projected Revenue totals \$4.8 million. Expenditures for FY 2020 are budgeted at \$6.6 million which will leave the program with \$7.1 million in cash for Fiscal Year 2021. That would allow us to continue satisfying our required 45 day operating expense reserve, and pay for expected victim claims.

### **Recommendation**

We are projecting Priority One and Two payments totaling **\$1,208,612.31** and projected Priority Three payments totaling **\$441,761.68** for the 1<sup>st</sup> quarter.

After reserving **\$1,186,372.85** for 45 days operating expenses, our budget shows VOCP revenues and reserves available for FY2020 will be **\$7,731,562.42** after projected quarterly payments.

Based on these projections the VOCP recommends paying Priority One and Two and Three claims at **100%** of the approved amount for the 1<sup>st</sup> quarter of FY 2020.





**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: July 11, 2019

To: Susan Brown, Clerk of the Board  
Governor's Finance Office

From: Curtis Palmer, Executive Branch Budget Officer *CP*  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES  
DIVISION OF STATE PARKS**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Division requests approval to purchase 23 replacement vehicles and purchase one new vehicle for a total of 24 vehicles not to exceed \$880,897.

Additional Information:

The request is to purchase 23 vehicles to replace current vehicles that comply with the Vehicle Replacement Policy of SAM 1316 and purchase one new vehicle. The total purchase price for the 24 vehicles is \$880,897. The Division of State Parks was budgeted for replacement vehicles in one-shot appropriations pursuant to Assembly Bill 505 of the 2019 Legislative Session. Additionally, a new vehicle was budgeted in decision unit E364. In total, the Division received vehicle funding of \$1,223,304 during the 2020-2021 legislative session. Six additional vehicles will be presented for purchase at a future BOE meeting.

Statutory Authority:

BOE approval required pursuant to NRS 334.010

REVIEWED: *SB*

ACTION ITEM: \_\_\_\_\_

Steve Sisolak  
Governor

BRADLEY CROWELL  
Director

Department of Conservation and  
Natural Resources

Robert Mergell  
Administrator

STATE OF NEVADA



901 S. Stewart Street,  
Suite 5005  
Carson City, NV  
89701-5248

Phone: (775) 684-2770  
Fax: (775) 684-2777  
stparks@parks.nv.gov  
<http://parks.nv.gov>

DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES  
DIVISION OF STATE PARKS

MEMO

July 5, 2019

TO: Curtis Palmer

FROM: Bob Mergell *RLM*

RE: Vehicle purchases for the August BOE

Hello Curtis,

Attached is the supporting documentation for the purchase of 24 vehicles for the August BOE. These are copies of the original documents that we have maintained at our office, if I was supposed to send you the originals and keep the copies for us please let me know and I will gladly send someone over to exchange them.

Thanks Curtis and please feel free to call me if you have any questions.

Bob

RECEIVED

JUL - 5 2019

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION

RECEIVED

JUL 11 2019

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION

Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> State Parks	<b>Budget Account #:</b> 4162
<b>Contact Name:</b> Jen Idema	<b>Telephone Number:</b> 775-684-2773
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
<b>Number of vehicles requested:</b> 24 <b>Amount of the request:</b> \$880,897 <b>Is the requested vehicle(s) new or used:</b> New <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> SUV's and Pickups <b>Mission of the requested vehicle(s):</b> Operation and maintenance of State Parks	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b>  <b>If no, please explain how the vehicles will be funded?</b> E364, E712-One Shot
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> 1 Addition(s) <input type="checkbox"/> 23 Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1314? If not, please explain.</b>	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: Odometer Reading: See Attached Type of Vehicle: <small>See attached spreadsheet</small>  Vehicle #2 Model Year: Odometer Reading: See Attached Type of Vehicle:  <i>Please attach an additional sheet if necessary</i>	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.     If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">         Agency Appointing Authority     </div> <div style="text-align: center;">       Administrator        Title     </div> <div style="text-align: center;">       07/05/2019        Date     </div> </div>	
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase   <div style="display: flex; justify-content: space-between;"> <div style="width: 40%;">Board of Examiners</div> <div style="width: 40%;">Date</div> </div>	

#	Location	Vehicle Request	Replacement Vehicle Plate #, Year, mileage	Requested Purchase Amt	Leg Approved Amt
1	Big Bend	2019 Ford F250 Cab & Chassis 3/4 Ton	EX45834, 2004, 80,951 miles	✓ \$29,115	\$40,909
2	Big Bend	2018 For F150 Police Interceptor Truck	EX53424, 2007, 81,204 miles	✓ \$38,591	\$40,909
3	Berlin	2020 GMC Sierra 1 Ton	EX32664, 1996, 95,374 miles	✓ \$45,397	\$40,673
4	Cathedral	2018 Chevy Silverado	EX34652, 1997, 107,174 miles	✓ \$39,972	\$40,909
5	Cathedral	2019 Ford Explorer	EX55745, 1997, 139,700 miles	✓ \$34,795	\$40,909
6	Cathedral	2019 Ford F150	EX55504, 2008, 95,768 miles	✓ \$37,155	\$40,909
7	Echo	2019 Ford F250	EX55507, 2008, 107,006 miles	✓ \$37,789	\$40,909
8	Elgin	2019 Ford F150	EX55508, 2008, 115,441 miles	✓ \$37,155	\$40,909
9	Lahontan	2020 GMC Sierra 1/2 Ton Crew Cab	EX38395, 2000, 143,991 miles	✓ \$32,735	\$40,673
10	Lahontan	2019 Dodge Ram 2500 Crew Cab	EX34906, 1998, 140,206 miles	✓ \$33,475	\$40,673
11	Mormon	2020 GMC Sierra 1/2 Ton Crew Cab	EX32726, 1996, 85,497 miles	✓ \$32,735	\$40,673
12	Spring Mtn Ranch	2018 For F150 Police Interceptor Truck	EX55683, 2008, 66,941 miles	✓ \$38,591	\$40,909
13	So Region	2019 Ford F350 1 Ton	EX21997, 1986, 31,652 miles	✓ \$35,711	\$40,909
14	So Region	2020 For F150 Police Interceptor Truck	EX55685, 2008, 94,430 miles	✓ \$38,591	\$40,909
15	ER (Radio Pos)	2019 Chevrolet Silverado 1 Ton	EX38375, 2001, 65,000 miles	✓ \$43,810	\$40,673
16	Spring Valley	2019 Ford F250	EX23094, 1992, 108,936 miles	✓ \$37,540	\$40,673
17	Valley	Ford F250 Cab & Chassis 3/4 Ton	EX58972, 2002, 114,045 miles	✓ \$29,115	\$40,909
18	Valley	2018 For F150 Police Interceptor Truck	EX55686, 2008, 122,120 miles	✓ \$38,591	\$40,909
19	Valley	2019 For F150 Police Interceptor Truck	EX48153, 2005, 129,583 miles	✓ \$38,591	\$40,909
20	Valley	2020 For F150 Police Interceptor Truck	EX48118, 2005, 111,098 miles	✓ \$38,591	\$40,909
21	Ward	2019 Ford F150	EX55665, 2008, 117,660 miles	✓ \$38,591	\$40,673
22	Washoe	2020 GMC Sierra 1/2 Ton Crew Cab	EX32723, 1996, 101,678 miles	✓ \$32,735	\$40,673
23	Washoe	2019 GMC Arcadia	EX34947, 1998, 99,714 miles	✓ \$32,068	\$40,673
24	Walker	2019 Ford F150 PPV	New Ranger Position per E364	✓ \$39,452	\$40,578
<b>Total August BOE Request</b>					<b>\$880,897</b>
<b>Total Approved Funding - This Request</b>					<b>\$979,361</b>

Funding Sources		
One-Shot	E-712	\$572,726
One-Shot	E-712	\$569,422
Year 1	E-364	\$40,578
<b>Total</b>		<b>\$1,182,726</b>



Steve Sisolak  
Governor



Susan Brown  
Director

Paul Nicks  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: July 11, 2019  
To: Susan Brown, Clerk of the Board  
Governor's Finance Office  
From: Bridgette Garrison, Executive Branch Budget Officer  
Governor's Finance Office, Budget Division

A handwritten signature in blue ink, likely belonging to Bridgette Garrison, is written over the "From:" line.

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF PUBLIC SAFETY – NEVADA HIGHWAY PATROL**

Agenda Item Write-up:

Pursuant to NRS 334.010 the Department of Public Safety's Nevada Highway Patrol requests approval to purchase ten additional vehicles for a total amount not to exceed \$349,860 during Fiscal Year 2020.

Additional Information:

The request is to purchase ten additional Police Interceptor Utility vehicles. The Nevada Highway Patrol was budgeted ten new vehicles in E351 for a total purchase price of \$349,860 during the 2020-2021 legislative session.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED:	
ACTION ITEM:	_____

**Steve Sisolak**  
Governor



**George Togliatti**  
Director

**Colonel John A. O'Rourke**  
Chief

## **Nevada Highway Patrol**


555 Wright Way  
Carson City, Nevada 89711-0525  
Telephone (775) 687-5300 • Fax (775) 684-4879

### **Memorandum**

**DATE:** July 2, 2019

**TO:** Bridgette Garrison, Executive Branch Budget Office  
Department of Public Safety, Directors Office

**THROUGH:** Lesa Galloway, Budget Analyst 3  
Department of Public Safety, Directors Office

**FROM:** Denny Gortari, Administrative Service Officer 2 

**SUBJECT:** Board of Examiners Request for Vehicle Purchase Approval

The Department of Public Safety (DPS) Nevada Highway Patrol (NHP) is requesting approval from the Board of Examiners (BOE) to purchase 10 vehicles pursuant to E351 of the 2019 Legislative Session, NHP Budget Account 4713 will fund the request.


DPS is requesting these items be placed on the August 5<sup>th</sup>, 2019 Board of Examiners, agenda.

DPS/NHP  
New Patrol Vehicles  
E351

Vehicle Type	Number of Units	Base Vehicle Cost	Extended Vehicle Cost	Emergency Equipment Per Unit	Extended Emergency Equipment Cost	Upfitting Cost Per Unit	Extended Upfitting Cost	Total E351 Patrol Vehicle Appropriation (rounded)
Utility	10	\$ 34,986	\$ 349,860.00	\$ -	\$ -	\$ -	\$ -	\$ 349,860.00
Totals	10		\$ 349,860.00		\$ -		\$ -	\$ 349,860.00



**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Nevada Highway Patrol	<b>Budget Account #:</b> 4713
<b>Contact Name:</b> John McGuin, ASO III	<b>Telephone Number:</b> 775-684-4883
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> 10      <b>Amount of the request:</b> \$349,860</p> <p><b>Is the requested vehicle(s) new or used:</b> New</p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> 10 Police Interceptor Utility.</p> <p><b>Mission of the requested vehicle(s):</b> Law enforcement patrol vehicles.</p>	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> E351 2019 Legislative Session. <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input checked="" type="checkbox"/> 10 Addition(s) <input type="checkbox"/> Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> No Section not appropriate as these are law enforcement vehicles.	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: _____ Odometer Reading: _____ Type of Vehicle: _____  Vehicle #2 Model Year: _____ Odometer Reading: _____ Type of Vehicle: _____  <i>Please attach an additional sheet if necessary</i>	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  NA  <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>  NA
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">         _____        Agency Appointing Authority     </div> <div style="text-align: center;">       COLONEL        _____        Title     </div> <div style="text-align: center;">       7-2-2019        _____        Date     </div> </div>	
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase  <div style="display: flex; justify-content: space-between;"> <div style="width: 40%;">       _____        Board of Examiners     </div> <div style="width: 40%;">       _____        Date     </div> </div>	

Equipment Schedule  
 Date: 7/2/19 10:03 AM  
 Budget Period: 2019-2021 Biennium (FY20-21)  
 Budget Account: 4713 DPS - NEVADA HIGHWAY PATROL DIVISION  
 Version: L01 LEGISLATIVELY APPROVED  
 Schedule: EQUIPMENT

DU	Catg	GL	Equipment Type	Priority	Yr 1 Coun	Yr 1 Rate	Yr 1 Total	Yr 2 Coun	Yr 2 Rate	Yr 2 Total
E351	05	8360	POLICE INTERCEPTOR UTILITY (PIU)	0	10	34,986.00	349,860	0	34,986.00	0

**Schedule A**  
**2018 Ford Utility Police**  
**Interceptor (K8A)**

## STANDARD PAGE/COST MATRIX ~ BID #8477 POLICE ~ UPDATED 20170908

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: <small>(i.e. 11 Sedan: Full size, 4 door, 6 passenger)</small>		1 2, SUV, 4DR, 4WD, 5-6PASS	
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:		Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2018 FORD UTILITY POLICE INTERCEPTOR (K8A)		\$27,489	\$27,789
State vehicle miles per gallon (MPG): 16 CITY / 21 HWY			
State manufactures warranty: 3 YRS/36000 MILES			
Specify alternate fuel engine size and emission rating: 3.7L V6 TIVCT FFV			
Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:			
Exterior Color: List available colors: (CC=CLEARCOAT, CCM=CLEARCOAT/METALLIC)			
Medium Brown Metallic	BU	Smokestone Metallic	HG
Arizona Beige Metallic Clearcoat	E3	Medium Titanium Metallic	YG
Vermillion Red	E4	Dark Blue	LK
Blue Metallic	FT	Royal Blue	LM
Shadow Black	G1	Oxford White	YZ
Seats, Cloth: List available colors:			
BLACK			
GVW: NA#			
(When Applicable)		WHEELBASE: 114" / LENGTH: 197"	
(When Applicable)		(When Applicable)	
ITEMIZED OPTIONS PAGE ~ BID #8477 POLICE			
(Use separate page for each package)			
DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)			
Specify State's Vehicle Item Number:		1 2, SUV, 4DR, 4WD, 5-6PASS	
<small>(i.e. 11 Sedan: Full size, 4 door, 6 passenger)</small>			
Option Package Name/Code	SEE ATTACHED ORDER GUIDE		DEDUCT AMOUNT
List Equipment Features Below:			

# POLICE INTERCEPTOR CONTENT

## Unique Police Interceptor Utility Features Include:

### MODEL/SERIES/AVAILABILITY

- 2 Available Models
  - 3.7L V6 Ti-VCT FFV AWD
  - 3.5L V6 EcoBoost® AWD
- 1 Available Series
  - 500A

### MECHANICAL

- AWD Drivetrain – Standard for enhanced handling precision and unsurpassed traction on wet or dry surfaces
- 3.7L Ti-VCT V6 FFV High efficient Police Calibrated (V6 displacement technology is optimal for long days spent idling or on the job)
- Brakes – Police calibrated high performance system. 4-Wheel heavy-duty disc w/heavy-duty front and rear calipers
- Rotors – large mass for high thermal capacity and calipers with large swept area.
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Transmission – 6-speed automatic, exclusively police calibrated for maximum acceleration and faster closing speeds
- Alternator – Heavy-Duty 220 Amp
- Battery – Heavy-Duty 750 CCA
- Cooling System – Heavy-duty, large high volume radiator, Engine oil cooler and transmission oil cooler
- Engine Hour Meter
- Powertrain mounts – Heavy-Duty.
- Wheels
  - Heavy-duty steel, vented with center cap
  - Full size spare tire w/TPMS

### INTERIOR FEATURES

- Cargo Area – Spacious area for police equipment
- Column Shifter
- Flooring – Heavy-duty vinyl, offers ease of cleaning, long term durability
- Pedals – Power-adjustable
- Seats
  - Front – Police grade cloth – 6-way power-adjustable Manual lumbar, seatback foam designed to comfortably accommodate a utility belt
  - Built-in steel intrusion plates in both front-seatbacks
  - 2<sup>nd</sup> Row – Police grade vinyl, offer easy care for cleaning
  - Liftgate access with manual lock cylinder
- Simple Fleet Key (w/o microchip, easy to replace)
- Speedometer – Certified, digital readout in message center and analog gauge
- Universal equipment tray atop instrument panel (ideal for radar and other police equipment)

### POLICE UPFIT FRIENDLY

- Consistent 9-inch space between driver and passenger seats for aftermarket consoles
- Console mounting plate
- Dash pass-thru opening for aftermarket wiring
- Headliner – Easy to drop
- Integrated LED police flashers (Available)
- Taillamps – Integrated police flashers (Available)
- ★ Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2<sup>nd</sup> row passenger seat floorboard).

Note: Now standard on the Police Interceptor Utility

### TECHNOLOGY

- BLIS® – Blind Spot Monitoring with Cross-Traffic Alert (Available)
- Ford SYNC® – Hands-free communications with programmable steering wheel-mounted controls (Available)
- Rear Video Camera with Washer (Standard)
- Reverse Sensing (Available)
- Unique Steering Wheel (with up to 4-remappable configurations – Available)

### COMMONALITY

- Commonality of parts between the Sedan and Utility Interceptors include: Front brake calipers, rear brake calipers, wheels, battery, 220 amp alternator, PTU, RDU and front-seals.
- Maintenance Components – Oil filter, air filter, spark plugs, front and rear brake pads, front and rear brake rotors and tires.

### SAFETY/SECURITY HIGHLIGHTS

- AdvanceTrac® w/RSC® (Roll Stability Control™) police tuned gyroscopic sensors work seamlessly with the ABS
- Ballistic Door-panels (National Institute of Justice (NIJ) certified to stop Type III, IV and all lesser NIJ rounds) (Available)
- Exterior Key Locks – Driver, passenger side and liftgate
- 75-mph Rear End Crash Tested  
(Note: The full-size spare tire secured in the factory location is necessary to achieve police-rated 75 mph rear impact crash-test performance attributes)

### WARRANTY

- **3 Year / 36,000 Miles Bumper / Bumper**

### FORD POLICE INTERCEPTOR EXTENDED SERVICE PLAN Powertrain CARE PROTECTION

- **5-year/100,000 mile Powertrain CARE Extended Service Plan (zero deductible) on ALL 2018MY Police Interceptors – Sedan and Utility (Standard)**

### NEW FOR 2018

- **New**
  - Simple Fleet Key (4 Keys) (Standard)
  - Remote Keyless-Entry Key Fob (55F) (includes 4-key fobs)
  - Rear bumper step pad (Standard)
- **Deleted**
  - Remote Keyless-Entry Key Fob (595) (2-key fobs)
- **Changed**
  - Scuff Guards (55D) – Top surface protection on rear bumper has been removed from package
- **New Colors**
  - Blue Metallic (FT)
- **Deleted Colors**
  - Blue Jeans Metallic

### Product Changes and Features Availability

Features, options and package content subject to change. Please check [www.fmcdealer.com](http://www.fmcdealer.com) for the most current information.

# 2018 POLICE INTERCEPTOR UTILITY STANDARD EQUIPMENT

The following items are std. 2018MY POLICE INTERCEPTOR UTILITY vehicle:

## MECHANICAL

- Alternator – 220-Amp
- Axle Ratio – 3.65 (AWD)
- Battery – H.D. maintenance-free 78A/750-CCA
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Column Shifter
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.7L V6 Ti-VCT
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 18.6 gallons
- Suspension – independent front & rear
- Transmission – 6-speed automatic

## EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding (Black)
- Deflector Plate – Undercarriage deflector plate protect the underbody, powertrain and chassis components (Standard on EcoBoost® Only)
- Door Handles – Black (MIC)
- Exhaust True Dual
- Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate – Lock cylinder repositioned into decklid appliqué trim)
- Glass – 2<sup>nd</sup> Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black
- Headlamps – LED Low Beam; Incandescent (Halogen) High Beam
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)
- ★ Rear bumper step pad
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Tailgate Handle – Painted Black
- Tail lamps – LED
- Tires – 245/55R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with wheel hub cover
- Windshield – Acoustic Laminated

## INTERIOR/COMFORT

- Cargo Hooks
- Climate Control – Single-Zone Manual
- Door-Locks
  - Power
  - Rear-Door Handles and Locks Operable
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)
- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
  - Overhead Console with sunglass holder
  - 1<sup>st</sup> row task lights (driver and passenger)
  - Dome Lamp – 1<sup>st</sup> row (red/white)
  - 2<sup>nd</sup>/3<sup>rd</sup> row overhead map light
- Mirror – Day/night Rear View
- Particulate Air Filter
- Power-Adjustable Pedals (Driver Dead Pedal)
- Powerpoints – (2) First Row
- Rear-window Defrost
- Scuff Plates – Front & Rear

## INTERIOR/COMFORT (continued)

### • Seats

- 1<sup>st</sup> Row Police Grade Cloth Trim, Dual Front Buckets
- 1<sup>st</sup> Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
- 1<sup>st</sup> Row – Passenger 2-way manual track (fore/aft. with manual recline)
- Built-in steel intrusion plates in both driver/passenger seatbacks
- 2<sup>nd</sup> Row Vinyl, 60/40 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Speed (Cruise) Control
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt, Urethane wheel finish w/Silver Painted Bezels) with Speed Controls and Redundant Audio Controls
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

## SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™) w/Hydraulic Brake Assist
- Airbags, 2<sup>nd</sup> generation driver & front-passenger, side seat, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1<sup>st</sup> Row
- SOS Post-Crash Alert System™

## FUNCTIONAL

### • Audio

- AM/FM / CD / MP3 Capable / Clock / 6 speakers
- 4.2" Color LCD Screen Center-Stack "Smart Display"
- 5-way Steering Wheel Switches, Redundant Controls
- Note: Radio does "not" include USB Port or Aux. Audio Input Jack
- Note: USB Port and Aux. Audio Input Jack requires SYNC® (53M)
- Easy Fuel® Capless Fuel-Filler
- Front door tether straps (driver/passenger)
- Power pigtail harness
- Rearview Camera with Washer viewable in 4" centerstack – OR – Rear View Camera viewable in rear view mirror 87R (No charge option)
- Recovery Hook, Rear Only
- Simple Fleet Key (w/o microchip, easy to replace)
- Two-way radio pre-wire
- Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2<sup>nd</sup> row passenger seat floorboard)
- Windows – Rear Defroster
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper



07/17/17

# 2018 POLICE INTERCEPTOR UTILITY EQUIPMENT GROUP

PROPRIETARY

Series	Option Code	Police Interceptor 500A
Police Interceptor Utility AWD (incl. D&D)	K8A	S
3.7L V6 Ti-VCT FFV with 6-Speed Automatic Transmission	99R / 44C	S
3.5L V6 EcoBoost® (131mph Top Speed)	99T / 44C	\$3130
<b>EQUIPMENT GROUP</b>		
<b>Interior Upgrade Package</b> - 1 <sup>st</sup> and 2 <sup>nd</sup> Row Carpet Floor Covering - Cloth Seats – Rear - Center Floor Console less shifter w/unique Police console finish plate – Includes Console - Top Plate – Finish 3 (incl. 2 cup holders) - Floor Mats, front and rear (carpeted) - Deletes the standard console mounting plate (85D) Note: Not available with options: 67G, 67H, 67U, 85R, 96W, 98T	65U	\$371
<b>Front Headlamp / Police Interceptor Housing Only</b> - Pre-drilled hole for side marker police use, does not include LED installed lights (eliminates need to drill housing assemblies) - Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights) Note: Not available with options: 66A and 67H	86P	\$119
<b>Front Headlamp Lighting Solution</b> - Includes base LED Low beam/incandescent (Halogen) High beam headlamp with High Beam Wig-wag function and two (2) white rectangular LED side warning lights - Includes pre-wire for grille LED lights, siren and speaker (60A) - Wiring, LED lights included. Controller "not" included Note: Not available with option: 67H Note: Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)	66A	\$809
<b>Tail Lamp / Police Interceptor Housing Only</b> - Pre-existing holes with standard twist lock sealed capability (does not include LED installed lights) (eliminates need to drill housing assemblies) Note: Not available with options: 66B and 67H	86T	\$58
<b>Tail Lamp Lighting Solution</b> - Includes base LED lights plus two (2) rear integrated hemispheric lighthead white LED side warning lights in taillamps - LED lights only. Wiring, controller "not" included Note: Not available with option: 67H Note: Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)	66B	\$404
<b>Rear Lighting Solution</b> - Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass - Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open) - LED lights only. Wiring, controller "not" included Note: Not available with option: 67H Note: LED lights only – does "not" include wiring or controller Note: Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)	66C	\$433
<b>Cargo Wiring Upfit Package</b> - Rear console plate (85R) – contours through 2 <sup>nd</sup> row; channel for wiring - Wiring overlay harness with lighting and siren interface connections - Vehicle Engine Harness: o Two (2) light connectors – supports up to six (6) LED lights (engine compartment) o Two (2) grille light connectors o One (1) 10-amp siren/speaker circuit (engine to cargo area) - Whelen Lighting PCC8R Control Head - Whelen PCC8R Light Relay Center (mounted behind 2 <sup>nd</sup> row seat) - Light Controller / Relay Center Wiring (jumper harness) - Whelen Specific Cable (console to cargo area) Connects PCC8R to Control Head - Pre-wiring for grille LED lights, siren and speaker (60A) - Does "not" include LED lights o Recommend Police Wire Harness Connector Kits 47C and 21P Note: Not available with options: 65U, 67H and 67U	67G	\$1272
<b>Ready for the Road Package:</b> <b>All-In Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus</b> - Whelen Cencom Light Controller Head with dimmable backlight - Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor (mounted behind 2 <sup>nd</sup> row seat) - Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails - High current pigtail - Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head - Pre-wiring for grille LED lights, siren and speaker (60A) - Rear console plate (85R) – contours through 2 <sup>nd</sup> row; channel for wiring - Grille linear LED Lights (Red / Blue) and harness - 100-Watt Siren / Speaker - Hidden Door-Lock Plunger / Rear-Door Handles Inoperable (52P) Note: Not available with options: 66A, 66B, 66C, 67G, 67U and 65U	67H	\$3244

\* = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional

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Ford Division

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# 2018 POLICE INTERCEPTOR UTILITY EQUIPMENT GROUP

PROPRIETARY

## EQUIPMENT GROUP

(Continued)

<b>Ultimate Wiring Package</b> Includes the following: - Rear console mounting plate (85R) – contours through 2 <sup>nd</sup> row; channel for wiring - Pre-wiring for grille LED lights, siren and speaker (60A) - Wiring harness I/P to rear cargo area (overlay) o Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille) o One (1) 10-amp siren/speaker circuit engine cargo area - Rear hatch/cargo area wiring – supports up to six (6) rear LED lights - Does "not" include LED lights, side connectors or controller o Recommend Police Wire Harness Connector Kits 47C and 21P <b>Note:</b> Not available with options: 65U, 67G, 67H	67U	\$524
<b>Police Wire Harness Connector Kit – Front</b> For connectivity to Ford PI Package solutions includes: • (2) Male 4-pin connectors for siren • (5) Female 4-pin connectors for lighting/siren/speaker • (1) 4-pin IP connector for speakers • (1) 4-pin IP connector for siren controller connectivity • (1) 8-pin sealed connector • (1) 14-pin IP connector <b>Note:</b> See Uplifters guide for further detail <a href="http://www.fordpoliceinterceptorutil.com">www.fordpoliceinterceptorutil.com</a>	47C	\$100
<b>Police Wire Harness Connector Kit – Rear</b> For connectivity to Ford PI Package solutions includes: • (1) 2-pin connector for rear lighting • (1) 2-pin connector • (6) Female 4-pin connectors • (6) Male 4 pin connectors • (1) 10-pin connector <b>Note:</b> See Uplifters guide for further detail <a href="http://www.fordpoliceinterceptorutil.com">www.fordpoliceinterceptorutil.com</a>	21P	\$123
<b>KEY EXTERIOR OPTIONS</b>		
Engine Block Heater	41H	\$86
License Plate Bracket – Front	153	NC
<b>Lamps / Lighting</b>		
Auto Headlamp	86L	\$109
<b>Dark Car Feature – Courtesy lamps disabled when any door is opened</b> <b>Note:</b> Not available with Daytime Running Lamps (942)	43D	\$19
<b>Police Silent Mode</b> - When activated, courtesy lamps and Daytime Running Lamps disabled (user configurable) <b>Note:</b> Daytime Running Lamps do not disable where required by law <b>Note:</b> Requires Daytime Running Lamps (942)	43L	\$19
Daytime Running Lamps	942	\$42
<b>Dome Lamp – Red/White in Cargo Area</b>	17T	\$49
<b>Front Warning Auxiliary LED Lights (Driver side – Red / Passenger side – Blue)</b> <b>Note:</b> Requires 60A	21L	\$524
<b>Forward Indicator Pocket Warning LED Lights – Warn, Park, Turn (Driver side – Red / Passenger side – Blue)</b> <b>Note:</b> Requires 60A	21W	\$607
<b>Front Interior Visor Light Bar (LED)</b> - Super low-profile warning LED light bar fully integrated into the top of the windshield near the headliner. (Red/Red or Blue/Blue operation. White "take down" and "scene" capabilities) <b>Note:</b> Requires Rear Console Plate (85R). Not available with Interior Upgrade Package (65U)	96W	\$1059
<b>Pre-wiring for grille LED lights, siren and speaker</b>	60A	\$49 / P-66A / P-67G / P-67H / P-67U
Rear Quarter Glass Side Marker LED Lights (Driver side – Red / Passenger side – Blue)	63L	\$546
<b>Rear Spoiler Traffic Warning Lights (LED)</b> - Fully integrated in rear spoiler for enhanced visibility - Provides red/blue/amber directional lighting <b>Note:</b> Requires Rear Console Plate (85R). Not available with Interior Upgrade Package (65U)	96T	\$1330
<b>Side Marker LED – Sideview Mirrors (Driver side – Red / Passenger side – Blue)</b> - Located on backside of exterior mirror housing - LED lights only. Wiring, controller "not" included. <b>Note:</b> Requires 60A <b>Note:</b> Recommend using Cargo Wiring Uplift Package (67G), Ready for the Road Package (67H) or Ultimate Wiring Package (67U)	63B	\$276
<b>Spot Lamp Prep Kits</b>		
<b>Spot Lamp Prep Kit, Driver Side</b> <b>Note:</b> Does not include spot lamp housing and bulb	51P	\$132
<b>Spot Lamp Prep Kit, Dual Side</b> <b>Note:</b> Does not include spot lamp housing and bulbs	51W	\$266
<b>Spot Lamp – Incandescent Bulb:</b>		
Driver Only	51Y	\$204
Dual (driver and passenger)	51Z	\$334
<b>Spot Lamp – LED Bulb:</b>		
Driver Only (Unity)	51R	\$375

★ = New for this model year

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# 2018 POLICE INTERCEPTOR UTILITY EQUIPMENT GROUP

PROPRIETARY

## EQUIPMENT GROUP

### Spot Lamp – LED Bulb: (continued)

Driver Only (Whelen)	51T	\$399
Dual (driver and passenger) (Unity)	51S	\$589
Dual (driver and passenger) (Whelen)	51V	\$632

### Body

Glass – Solar Tint 2 <sup>nd</sup> Row, Rear Quarter and Liftgate Window (Deletes Privacy Glass)	92G	\$114
Glass – Solar Tint 2 <sup>nd</sup> Row Only, Privacy Glass on Rear Quarter and Liftgate Window	92R	\$81
Roof Rack Side Rails – Black	68Z	\$148
Deflector Plate (Standard on EcoBoost® engine) <span style="border: 1px solid black; padding: 2px;">included w/ engine \$0 cost</span>	76D	\$318

### VINYL WRAP OPTIONS

<b>Two-Tone Vinyl Package #1</b> <ul style="list-style-type: none"> <li>• Roof Vinyl</li> <li>• RH/LH Front-Doors Vinyl</li> <li>• RH/LH Rear-Doors Vinyl</li> <li>• White (YZ) Only</li> </ul> <b>Note:</b> Not available with the following options: 91C, 91D, 91E, 91F, 91G, 91H, 91J	91A	\$797
<b>Two-Tone Vinyl Package #3</b> <ul style="list-style-type: none"> <li>• Roof Vinyl</li> <li>• RH/LH Front-Doors Only Vinyl</li> <li>• White (YZ) Only</li> </ul> <b>Note:</b> Not available with the following options: 91A, 91D, 91E, 91F, 91G, 91H, 91J	91C	\$665
<b>Two-Tone Vinyl – Roof</b> <ul style="list-style-type: none"> <li>• Roof Vinyl</li> <li>• White Only</li> </ul> <b>Note:</b> Not available with the following options: 91A, 91C	91H	\$466
<b>Two-Tone Vinyl – RH/LH Front-Doors</b> <ul style="list-style-type: none"> <li>• White Only</li> </ul> <b>Note:</b> Not available with the following options: 91A, 91C, 91D, 91E, 91F, 91G	91J	\$290
<b>Vinyl Word Wrap – POLICE “non-reflective”</b> <ul style="list-style-type: none"> <li>• White (YZ) lettering located on LH/RH sides of vehicle</li> </ul> <b>Note:</b> Not available with the following options: 91A, 91C, 91E, 91F, 91G, 91J	91D	\$755
<b>Vinyl Word Wrap – POLICE “reflective”</b> <ul style="list-style-type: none"> <li>• Black lettering located on LH/RH sides of vehicle</li> </ul> <b>Note:</b> Not available with the following options: 91A, 91C, 91D, 91F, 91G, 91J	91E	\$755
<b>Vinyl Word Wrap – POLICE “reflective”</b> <ul style="list-style-type: none"> <li>• White lettering located on LH/RH sides of vehicle</li> </ul> <b>Note:</b> Not available with the following options: 91A, 91C, 91D, 91E, 91G, 91J	91F	\$755
<b>Vinyl Word Wrap – SHERIFF “non-reflective”</b> <ul style="list-style-type: none"> <li>• White lettering located on LH/RH sides of vehicle</li> </ul> <b>Note:</b> Not available with the following options: 91A, 91C, 91D, 91E, 91F, 91J	91G	\$755

### Wheels

Wheel Covers (18" Full Face Wheel Cover) <b>Note:</b> Only available with the standard Police wheel, not available with 64E	65L	\$58
18" Painted Aluminum Wheel <b>Note:</b> Spare wheel is an 18" conventional (Police) black steel wheel	64E	\$451

### Audio / Video

<b>Rear View Camera (Includes Electrochromic Rear View Mirror – Video is displayed in rear view mirror)</b> <b>Note:</b> This option would replace the camera that comes standard in the 4" center stack area. <b>Note:</b> Camera can only be displayed in the 4" center stack (std) "OR" the rear view mirror (87R)	87R	NC
<b>SYNC® Basic (Voice-Activated Communication System) – Includes single USB port and single auxiliary audio input jack</b>	53M	\$280
Remappable (4) switches on steering wheel (less SYNC®)	61R	\$148
<b>Remappable (4) switches on steering wheel (with SYNC®)</b>	61S	\$148

### Doors / Locks (Select only one<sup>1</sup>)

Hidden Door-Lock Plunger w/Rear-door handles operable <sup>1</sup>	52H	\$132
Hidden Door-Lock Plunger w/Rear-door handles inoperable <sup>1</sup>	52P	\$153 / P-67H
Rear-Door Handles Inoperable / Locks Operable <sup>1</sup>	68L	\$33
Rear-Door Handles Inoperable / Locks Inoperable <sup>1</sup>	68G	\$33
Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates overhead console liftgate unlock switch and 45-second timer. Also eliminates the blue liftgate release button if ordered with Remote Keyless)	18D	NC

### Windows

Windows – Rear-window power delete, operable from front driver side switches	18W	\$24
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### Flooring / Seats

<b>1<sup>st</sup> and 2<sup>nd</sup> row carpet floor covering (includes floor mats, front and rear)</b>	16C	\$119 / P-65U
<b>2<sup>nd</sup> Row Cloth Seats</b>	88F	\$58 / P-65U
Power passenger seat (6-way) w/manual recline and lumbar	87P	\$309

<sup>1</sup> Options 68L, 68G, 52H and 52P not available in any combination

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# 2018 POLICE INTERCEPTOR UTILITY EQUIPMENT GROUP

PROPRIETARY

## EQUIPMENT GROUP

## Flooring / Seats (continued)

Front Console Plate – Delete Note: Not available with option: 67G, 67H, 67U, 85R	85D	NC / P-65U
Rear Console Plate Note: Not available with option: 65U, 85D	85R	\$33 / P-67G / P-67H / P-67U
Keys (Note: Can be ordered with Remote Keyless-Entry – 55F; Not available with Perimeter Anti-Theft Alarm 593)		
Keyed Alike – 1435x	59E	\$49
Keyed Alike – 1284x	59B	\$49
Keyed Alike – 0135x	59D	\$49
Keyed Alike – 0576x	59F	\$49
Keyed Alike – 1111x	59J	\$49
Keyed Alike – 1294x	59C	\$49
Keyed Alike – 0151x	59G	\$49
Safety & Security		
Ballistic Door-Panels (Level III) – Driver Front-Door Only <sup>2</sup>	90D	\$1506
Ballistic Door-Panels (Level III) – Driver & Pass Front-Doors <sup>2</sup>	90E	\$3012
Ballistic Door-Panels (Level IV+) – Driver Front-Door Only <sup>3</sup>	90F	\$2294
Ballistic Door-Panels (Level IV+) – Driver & Pass Front-Door Only <sup>3</sup>	90G	\$4588
BLIS® – Blind Spot Monitoring with Cross Traffic Alert (Requires 54Z) Note: Includes manual fold away mirrors, w/heal, w/o memory, w/o puddle lamps	55B / 54Z	\$517
Lockable Gas Cap for Easy Fuel® Capless Fuel-Filler	19L	\$19
Mirrors – Heated Sideview Note: Not required when ordering BLIS® (heated mirror is included with BLIS®)	549	\$58
Perimeter Anti-Theft Alarm – Activated by Hood, Door or Liftgate – Requires Key Fob (55F) Note: Cannot be ordered with Keyed-Alike options	593	\$114
Police Engine Idle feature – This feature allows you to leave the engine running and prevents your vehicle from unauthorized use when outside of your vehicle. Allows the key to be removed from ignition while vehicle remains idling.	47A	\$248
Remote Keyless-Entry Key Fob (w/o Keypad, less PATS) – (includes 4-key fobs) Note: Available with Keyed Alike, however, key fobs are "not" fobbed alike when ordered with Keyed-Alike	55F	\$322
Reverse Sensing	78R	\$261
Misc		
Aux Air Conditioning Note: Not available with Cargo Storage Vault (63V)	17A	\$579
Badge Delete – Deletes the "Police Interceptor" badging on rear liftgate – Deletes the "Interceptor" badging on front hood (EcoBoost®)	16D	NC
Cargo Storage Vault (includes lockable door and compartment light) Note: Not available with Aux Air Conditioning (17A)	63V	\$232
Scuff Guards – Protective wrap edging located on front edge of both rear doors	55D	\$67
My Speed Fleet Management – Allows dealer or fleet administrator to lower the maximum vehicle speed and the maximum audio system volume using a Ford authorized IDS diagnostic service tool – Allows the VMAX speed to be set in 5mph increments (between 90 – 131 mph) Note: See Uplifter's Guide for further detail <a href="http://www.fordpoliceinterceptoruplift.com">www.fordpoliceinterceptoruplift.com</a>	43S	\$58
Noise Suppression Bonds (Ground Straps)	60R	\$95
Enhanced PTU Cooler – Power Transfer Unit – Recommended Usage: EVOC Training; Continuous / Extended Track Usage Note: This PTU Cooler is not required for day to day patrol usage Note: Requires the 3.5L V6 EcoBoost® Engine (99T)	52B	\$2779
100 Watt Siren/Speaker (includes bracket and pigtail)	18X	\$285 / P-67H

<sup>2</sup> Tested and meets the requirements of NIJ Standard 0108.01 Level III:

• 7.62 x 51 mm 9.7g M80 (.308 Winchester 150gr)

Per LAPD requirements, they're also designed to withstand special threat rounds:

• 7.62 x 39 mm MSC 7.9g (Type 56)

• 5.56 x 45 mm M193 3.36g

• 5.56 x 45mm M855 4g

CERAMIC WINDOW TINT PER JWF \$80.

<sup>3</sup> Tested and meets the requirements of NIJ Standard 0108.01 Level IV:

• .30-06 M2 AP 166gr (7.62 x 63 APM2 10.8g)

Designed to withstand special threat rounds:

• 7.62 x 54R LPS 9.65g

• 7.62 x 51 mm M81 9.75g (.308 Winchester 150.5gr)

In addition, Level IV+ includes all of the NIJ Level III and LAPD rounds listed in footnote 2.

★ = New for this model year

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Ford Division

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01/02/2018



Steve Sisolak  
Governor




Susan Brown  
Director

Paul Nicks  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: July 11, 2019  
To: Susan Brown, Clerk of the Board  
Governor's Finance Office  
From: Bridgette Garrison, Executive Branch Budget Officer  
Governor's Finance Office, Budget Division   
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF PUBLIC SAFETY – NEVADA HIGHWAY PATROL**

Agenda Item Write-up:

Pursuant to NRS 334.010 the Department of Public Safety's Nevada Highway Patrol requests approval to purchase 225 replacement vehicles for a total amount not to exceed \$13,282,242 during Fiscal Year 2020.

Additional Information:

The request is to purchase 202 Police Interceptor Utility vehicles and 23 Ford F-150 Pickups to replace current vehicles that comply with the Vehicle Replacement Policy of SAM 1316. The total purchase price for the 225 vehicles is \$13,282,242. The Nevada Highway Patrol was budgeted for replacement vehicles in one-shot appropriations pursuant to Senate Bill 526 of the 2019 Legislative Session.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: 
ACTION ITEM: _____



**Steve Sisolak**  
*Governor*



**George Togliatti**  
*Director*

**Colonel John A. O'Rourke**  
*Chief*

## **Nevada Highway Patrol**


555 Wright Way  
Carson City, Nevada 89711-0525  
Telephone (775) 687-5300 • Fax (775) 684-4879

### **Memorandum**

**DATE:** July 2, 2019

**TO:** Bridgette Garrison, Executive Branch Budget Office  
Department of Public Safety, Directors Office

**THROUGH:** Lesa Galloway, Budget Analyst 3  
Department of Public Safety, Directors Office

**FROM:** Denny Gortari, Administrative Service Officer 2 

**SUBJECT:** Board of Examiners Request for Vehicle Purchase Approval


The Department of Public Safety (DPS) Nevada Highway Patrol (NHP) is requesting approval from the Board of Examiners (BOE) to purchase vehicles pursuant to Senate Bill 526 of the 2019 Legislative Session, One Shot Appropriation. DPS Budget Account 4730 will fund the request. Work Programs C47164 (FY19) and WP47644 (FY20) to receive and balance forward the funding in Budget Account 4730, were or will be submitted to facilitate this request.

DPS is requesting this item be placed on the August 5<sup>th</sup>, 2019 Board of Examiners, agenda.

DPS/NHP One Shot Breakdown  
Patrol Vehicles  
SB 526

Vehicle Type	Number of Units	Base Vehicle Cost	Extended Vehicle Cost		Emergency Equipment Per Unit	Extended Emergency Equipment Cost		Upfitting Cost Per Unit	Extended Upfitting Cost		Total SB526 Patrol Vehicle Appropriation (rounded)
F150	23	\$ 39,999	\$ 919,977.00		\$ 21,303.51	\$ 489,980.73		\$ 2,800	\$ 64,400		\$ 1,474,358.00
Utility	202	\$ 34,986	\$ 7,067,172.00		\$ 20,668.87	\$ 4,175,111.74		\$ 2,800	\$565,600		\$ 11,807,884.00
Totals	225		\$ 7,987,149.00			\$ 4,665,092.47			\$630,000		\$ 13,282,242.00

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Nevada Highway Patrol	<b>Budget Account #:</b> 4730
<b>Contact Name:</b> John McCuin, ASO III	<b>Telephone Number:</b> 775-684-4883
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
<b>Number of vehicles requested:</b> <u>225</u> <b>Amount of the request:</b> <u>\$13,282,242</u> <b>Is the requested vehicle(s) new or used:</b> <u>New</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> 202 Police Interceptor Utility and 23 Ford F-150 Pickups. <b>Mission of the requested vehicle(s):</b> Law enforcement patrol vehicles.	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> E888, SB526 of the 2019 Legislative Session. <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>225</u> Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> No Section not appropriate as these are law enforcement vehicles.	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: <u>See Exhibit A</u> Odometer Reading: Type of Vehicle:  Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  Yes  If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.  NA
<i>Please attach an additional sheet if necessary</i>	
<b>APPOINTING AUTHORITY APPROVAL:</b>  <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">         Agency Appointing Authority     </div> <div style="text-align: center;"> <u>COLONEL</u>        Title     </div> <div style="text-align: center;"> <u>7-2-2019</u>        Date     </div> </div>	
<b>BOARD OF EXAMINERS' APPROVAL:</b>  <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase  <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">       Board of Examiners     </div> <div style="width: 45%;">       Date     </div> </div>	

**Exhibit A**  
**SCHEDULE P**  
**FISCAL YEAR 2020 AND 2021 REPLACEMENT EQUIPMENT REQUEST**

This spreadsheet must accompany any E888 decision unit and must be attached electronically to the Agency Request.

Budget Account #: 4730 (16) 8360  
Budget Account Title: HIGHWAY PATROL

Dec. Unit	Cat.	Object Code	Item Requested	FY20 Cost	FY21 Cost	Item being Replaced	State ID #	Model Year	Miles to EOL	Projected EOL Mileage Date	Command
E-888	18	8360	VEHICLE	\$ 34,988.00		14387	340969	2014	10,112	12/28/2018	ELKO
E-888	18	8360	VEHICLE	\$ 34,988.00		14253	341262	2014	10,040	1/18/2019	RENO
E-888	18	8360	VEHICLE	\$ 34,988.00		14365	340962	2014	12,481	2/1/2019	ELKO
E-888	18	8360	VEHICLE	\$ 34,988.00		15336	349342	2015	12,297	2/15/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		13204	331380	2013	12,127	2/22/2019	RENO
E-888	18	8360	VEHICLE	\$ 34,988.00		14362	340978	2014	12,901	2/22/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		14377	340957	2014	14,019	2/22/2019	ELKO
E-888	18	8360	VEHICLE	\$ 34,988.00		13128	330982	2013	13,568	3/8/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		14370	340958	2014	13,677	3/8/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		14332	340936	2014	13,881	3/8/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		13132	330983	2013	15,172	3/29/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		14223	337045	2014	14,877	3/29/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		14367	340964	2014	17,430	4/12/2019	ELKO
E-888	18	8360	VEHICLE	\$ 34,988.00		14378	340956	2014	17,585	4/19/2019	ELKO
E-888	18	8360	VEHICLE	\$ 34,988.00		14324	340943	2014	17,578	4/19/2019	ELKO
E-888	18	8360	VEHICLE	\$ 34,988.00		14224	337046	2014	16,281	4/19/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		13233	327690	2013	17,887	5/10/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		13127	330872	2013	17,881	5/24/2019	RENO
E-888	18	8360	VEHICLE	\$ 34,988.00		13105	330878	2013	18,570	5/24/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		14335	340929	2014	18,579	6/7/2019	RENO
E-888	18	8360	VEHICLE	\$ 34,988.00		14448	340999	2014	19,722	6/7/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		13418	327702	2013	20,410	6/21/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		14453	340913	2014	19,768	6/28/2019	RENO
E-888	18	8360	VEHICLE	\$ 34,988.00		13005	328325	2013	20,358	7/5/2019	RENO
E-888	18	8360	VEHICLE	\$ 34,988.00		14342	340933	2014	23,693	7/12/2019	ELKO
E-888	18	8360	VEHICLE	\$ 34,988.00		14230	340981	2014	22,295	7/19/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		15239	346027	2015	24,098	7/19/2019	ELKO
E-888	18	8360	VEHICLE	\$ 34,988.00		18420	349922	2016	22,131	7/19/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		18407	349833	2016	26,884	7/19/2019	ELKO
E-888	18	8360	VEHICLE	\$ 34,988.00		14457	340909	2014	24,500	7/28/2019	ELKO
E-888	18	8360	VEHICLE	\$ 34,988.00		15259	349009	2015	23,038	8/2/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		14319	340947	2014	25,206	8/2/2019	ELKO
E-888	18	8360	VEHICLE	\$ 34,988.00		14381	340976	2014	23,761	8/9/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		13221	331180	2013	23,803	8/9/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		13225	332866	2013	25,419	8/9/2019	ELKO
E-888	18	8360	VEHICLE	\$ 34,988.00		9360	312468	2009	23,362	8/16/2019	UTILITY
E-888	18	8360	VEHICLE	\$ 34,988.00		14246	340988	2014	24,398	8/23/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		13134	330980	2013	24,686	8/23/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		18422	349930	2016	24,881	8/30/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		13201	327693	2013	24,597	9/13/2019	RENO
E-888	18	8360	VEHICLE	\$ 34,988.00		14248	341726	2014	24,650	9/13/2019	RENO
E-888	18	8360	VEHICLE	\$ 34,988.00		13218	330118	2013	28,035	9/13/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		18408	349829	2016	31,199	9/13/2019	ELKO
E-888	18	8360	VEHICLE	\$ 34,988.00		18371	348400	2016	26,543	9/20/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		18416	349919	2016	26,567	9/20/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		13273	327709	2013	25,875	10/4/2019	RENO
E-888	18	8360	VEHICLE	\$ 34,988.00		14227	341281	2014	27,028	10/4/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		18429	349925	2016	27,086	10/4/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		14251	341727	2014	28,589	10/25/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		13336	330100	2013	29,038	11/1/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		14368	340963	2014	31,430	11/1/2019	ELKO
E-888	18	8360	VEHICLE	\$ 34,988.00		14408	340921	2014	28,108	11/8/2019	RENO
E-888	18	8360	VEHICLE	\$ 34,988.00		14363	340977	2014	29,399	11/8/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		14444	340901	2014	29,480	11/8/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		15242	346028	2015	31,854	11/8/2019	ELKO
E-888	18	8360	VEHICLE	\$ 34,988.00		16163	353323	2016	35,308	11/8/2019	ELKO
E-888	18	8360	VEHICLE	\$ 34,988.00		16469	350652	2016	32,402	11/15/2019	ELKO
E-888	18	8360	VEHICLE	\$ 34,988.00		14383	340972	2014	28,680	11/22/2019	RENO
E-888	18	8360	VEHICLE	\$ 34,988.00		13101	330968	2013	30,342	11/22/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		14469	341000	2014	30,811	11/28/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		9413	313720	2009	28,773	12/6/2019	RENO
E-888	18	8360	VEHICLE	\$ 34,988.00		14232	340985	2014	29,583	12/6/2019	RENO
E-888	18	8360	VEHICLE	\$ 34,988.00		13103	330966	2013	29,734	12/6/2019	RENO
E-888	18	8360	VEHICLE	\$ 34,988.00		16355	349843	2018	31,158	12/6/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		14458	340910	2014	30,130	12/13/2019	RENO
E-888	18	8360	VEHICLE	\$ 34,988.00		14250	340924	2014	30,294	12/13/2019	RENO
E-888	18	8360	VEHICLE	\$ 34,988.00		14401	340923	2014	31,671	12/13/2019	LV
E-888	18	8360	VEHICLE	\$ 34,988.00		14454	340912	2014	30,340	12/20/2019	RENO



**Exhibit A  
SCHEDULE P  
FISCAL YEAR 2020 AND 2021 REPLACEMENT EQUIPMENT REQUEST**

This spreadsheet must accompany any E888 decision unit and must be attached electronically to the Agency Request.

Budget Account #: 4730 (16) 8360  
Budget Account Title: HIGHWAY PATROL

Dec. Unit	Cat.	Object Code	Item Requested	FY20 Cost	FY21 Cost	Item being Replaced	State ID #	Model Year	Miles to EOL	Projected EOL Mileage Date	Command
E-888	16	8360	VEHICLE	\$ 34,986.00		13124	330969	2013	30,899	12/27/2019	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00		14320	340946	2014	32,685	12/27/2019	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		16405	349830	2016	39,918	1/3/2020	ELKO
E-888	16	8360	VEHICLE	\$ 34,986.00		14233	341725	2014	33,508	1/10/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		16370	349701	2016	33,442	1/10/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		14343	340932	2014	32,604	1/24/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00		14455	340911	2014	34,617	1/24/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		14238	340991	2014	37,801	1/31/2020	ELKO
E-888	16	8360	VEHICLE	\$ 34,986.00		14446	340997	2014	34,604	2/21/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00		14239	340990	2014	36,133	2/21/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		15322	346034	2015	39,818	2/28/2020	ELKO
E-888	16	8360	VEHICLE	\$ 34,986.00		16404	349831	2016	44,385	2/28/2020	ELKO
E-888	16	8360	VEHICLE	\$ 34,986.00		13121	330973	2013	35,270	3/6/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00		16401	348832	2016	44,778	3/6/2020	ELKO
E-888	16	8360	VEHICLE	\$ 34,986.00		14483	340905	2014	35,493	3/13/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00		13019	328324	2013	37,671	3/13/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		16368	349703	2016	37,512	3/13/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		15316	345846	2015	36,013	3/20/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00		14325	340941	2014	36,096	3/20/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		14316	340949	2014	36,542	3/27/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00		15333	349343	2015	38,504	3/27/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		15113	348520	2015	36,574	3/27/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		14461	340904	2014	38,930	4/3/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		14344	341753	2014	37,522	4/10/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00		15327	346033	2015	39,915	4/17/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		15321	346039	2015	39,952	4/17/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		14353	340930	2014	38,651	5/1/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00		14388	340968	2014	40,913	5/1/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		16467	350655	2016	44,014	5/1/2020	ELKO
E-888	16	8360	VEHICLE	\$ 34,986.00		14388	340965	2014	38,801	5/8/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00		9398	312470	2008	40,311	5/8/2020	UTILITY
E-888	16	8360	VEHICLE	\$ 34,986.00		15106	348299	2015	41,021	5/8/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		12372	328323	2012	39,378	5/15/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00		15220	346107	2015	39,680	5/15/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00		16344	348399	2016	42,563	5/15/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00		14321	340945	2014	40,132	5/22/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00		15215	348551	2015	41,834	5/22/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		16348	349837	2016	42,735	5/29/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		9193	312463	2009	39,801	6/5/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00		14458	340908	2014	43,174	6/5/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		15343	349472	2015	44,339	6/26/2020	UTILITY
E-888	16	8360	VEHICLE	\$ 34,986.00		14374	340981	2014	44,556	6/26/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00		16138	353322	2016	44,519	6/26/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	12235	328328	2012	41,341	7/3/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	15303	345819	2015	42,452	7/3/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	16259	350600	2016	44,888	7/3/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	15250	349012	2015	45,230	7/10/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	15354	346104	2015	45,428	7/10/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	14322	340942	2014	45,699	7/17/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	14323	340944	2014	46,610	7/31/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	14355	340928	2014	46,760	7/31/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	16361	348845	2016	46,842	7/31/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	14329	340938	2014	44,547	8/7/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	14228	340983	2014	44,894	8/14/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	15202	345920	2015	45,499	8/21/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	16334	346380	2016	48,997	8/21/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	16411	349917	2016	48,291	8/28/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	16419	349921	2016	48,462	8/28/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	15231	346025	2015	52,599	9/4/2020	ELKO
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	16430	349924	2016	48,982	9/4/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	16350	349838	2016	49,007	9/4/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	16365	349708	2016	49,077	9/4/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	9298	312464	2009	45,523	9/11/2020	RENO
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	16414	349918	2016	49,218	9/11/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	14417	342373	2014	44,727	9/18/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	15112	346300	2015	53,792	9/18/2020	ELKO
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	16362	349846	2016	49,612	9/18/2020	LV
E-888	16	8360	VEHICLE	\$ 34,986.00	\$ 34,986.00	16375	349708	2016	49,939	9/18/2020	LV

**Exhibit A  
SCHEDULE P  
FISCAL YEAR 2020 AND 2021 REPLACEMENT EQUIPMENT REQUEST**

This spreadsheet must accompany any E888 decision unit and must be attached electronically to the Agency Request.

Budget Account #: 4730 (16) 8360  
Budget Account Title: HIGHWAY PATROL

Dec. Unit	Cat.	Object Code	Item Requested	FY20 Cost	FY21 Cost	Item being Replaced	State ID #	Model Year	Miles to EOL	Projected EOL Mileage Date	Command
E-888	16	8360	VEHICLE		\$ 34,986.00	16409	349915	2016	50,219	9/25/2020	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	16156	353329	2016	51,838	9/25/2020	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	13109	330964	2013	47,945	10/2/2020	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	14242	340989	2014	50,927	10/9/2020	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	14236	340993	2014	54,826	10/9/2020	ELKO
E-888	16	8360	VEHICLE		\$ 34,986.00	15120	348101	2015	48,829	10/16/2020	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	15323	346032	2015	49,070	10/16/2020	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	15346	349345	2015	51,559	10/16/2020	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	14405	340918	2014	49,509	10/23/2020	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	16341	348399	2016	53,389	10/23/2020	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	16426	349927	2016	52,281	10/30/2020	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	13213	331178	2013	53,249	11/13/2020	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	16352	349841	2016	53,518	11/13/2020	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	16162	353324	2016	64,207	11/13/2020	ELKO
E-888	16	8360	VEHICLE		\$ 34,986.00	13216	331179	2013	53,727	11/20/2020	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	16466	350654	2016	57,768	11/20/2020	ELKO
E-888	16	8360	VEHICLE		\$ 34,986.00	16367	349704	2016	53,900	11/20/2020	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	15310	346038	2015	54,350	11/27/2020	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	16488	351627	2016	58,579	11/27/2020	ELKO
E-888	16	8360	VEHICLE		\$ 34,986.00	14327	340939	2014	51,795	12/4/2020	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	14406	340919	2014	54,814	12/4/2020	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	16377	349835	2016	54,514	12/4/2020	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	14360	340927	2014	55,015	12/11/2020	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	15263	348669	2015	55,029	12/11/2020	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	15232	346106	2015	55,121	12/11/2020	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	14441	340995	2014	55,235	12/11/2020	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	16349	349836	2016	55,160	12/11/2020	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	14460	340903	2014	53,796	1/1/2021	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	14364	340960	2014	60,740	1/1/2021	ELKO
E-888	16	8360	VEHICLE		\$ 34,986.00	16345	349836	2016	56,808	1/1/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	16363	349707	2016	57,032	1/8/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	16417	349920	2016	57,205	1/15/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	14318	341751	2014	54,798	1/22/2021	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	15110	348102	2015	54,968	1/22/2021	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	13235	327897	2013	55,175	1/29/2021	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	14338	340935	2014	55,605	2/5/2021	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	16427	349926	2016	58,833	2/5/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	16139	353321	2016	59,029	2/12/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	16347	349840	2016	58,134	2/12/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	13277	330098	2013	59,619	2/19/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	16127	350651	2016	59,830	2/19/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	15260	348667	2015	59,840	2/19/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	15234	346105	2015	64,487	2/19/2021	ELKO
E-888	16	8360	VEHICLE		\$ 34,986.00	13313	327689	2013	60,000	2/26/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	15211	345818	2015	60,011	2/26/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	14409	340922	2014	60,174	2/26/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	15338	349347	2015	65,435	3/5/2021	ELKO
E-888	16	8360	VEHICLE		\$ 34,986.00	15130	346103	2015	58,205	3/19/2021	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	13205	331181	2013	61,755	3/26/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	18009	353339	2016	63,463	3/26/2021	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	14445	340998	2014	58,967	4/2/2021	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	14369	340966	2014	62,503	4/2/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	14465	340906	2014	60,248	4/23/2021	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	14375	340953	2014	60,338	4/23/2021	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	15335	349344	2015	60,506	4/23/2021	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	15214	346041	2015	60,573	4/23/2021	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	13391	327701	2013	63,889	4/23/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	15119	348521	2015	60,708	4/30/2021	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	13202	331379	2013	61,245	5/7/2021	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	13224	332865	2013	62,199	5/21/2021	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	14317	340948	2014	62,871	6/4/2021	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	15423	348522	2015	66,237	6/4/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	14452	340914	2014	66,552	6/4/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	15251	348599	2015	66,833	6/11/2021	LV
E-888	16	8360	VEHICLE		\$ 34,986.00	15330	348553	2015	63,755	6/18/2021	RENO
E-888	16	8360	VEHICLE		\$ 34,986.00	16155	353331	2016	69,578	6/25/2021	RENO
E-888	16	8360	VEHICLE	\$ 39,989.00		6485	305016	2008	13,701	3/22/2019	RENO
E-888	16	8360	VEHICLE	\$ 39,989.00		9486	313384	2009	20,247	7/26/2019	LV

**Exhibit A**  
**SCHEDULE P**  
**FISCAL YEAR 2020 AND 2021 REPLACEMENT EQUIPMENT REQUEST**

This spreadsheet must accompany any E888 decision unit and must be attached electronically to the Agency Request.

Budget Account #: 4730 (16) 8360  
Budget Account Title: HIGHWAY PATROL

Dec. Unit	Cal.	Object Code	Item Requested	FY20 Cost	FY21 Cost	Item being Replaced	State ID #	Model Year	Miles to EOL	Projected EOL Mileage Date	Command
E-888	18	8360	VEHICLE	\$ 39,999.00		9484	315103	2009	13,111	3/22/2019	LV
E-888	18	8360	VEHICLE	\$ 39,999.00		11086	324333	2011	28,920	11/15/2019	LV
E-888	18	8360	VEHICLE	\$ 39,999.00		11218	324335	2011	19,488	7/12/2019	LV
E-888	18	8360	VEHICLE	\$ 39,999.00		11214	324338	2011	34,500	3/27/2020	LV
E-888	18	8360	VEHICLE	\$ 39,999.00		11188	324353	2011	45,258	9/25/2020	LV
E-888	18	8360	VEHICLE	\$ 39,999.00		12057	328298	2012	50,397	9/11/2020	ELKO
E-888	18	8360	VEHICLE	\$ 39,999.00		14308	337824	2014	36,827	2/14/2020	ELKO
E-888	18	8360	VEHICLE		\$ 39,999.00	14115	342150	2014	60,226	6/18/2021	LV
E-888	18	8360	VEHICLE		\$ 39,999.00	14114	342151	2014	49,997	12/18/2020	LV
E-888	18	8360	VEHICLE		\$ 39,999.00	14116	342152	2014	45,725	10/9/2020	LV
E-888	18	8360	VEHICLE	\$ 39,999.00		14119	342153	2014	34,975	1/17/2020	ELKO
E-888	18	8360	VEHICLE	\$ 39,999.00		14103	342154	2014	23,284	8/13/2019	LV
E-888	18	8360	VEHICLE		\$ 39,999.00	14106	342155	2014	70,820	6/16/2021	ELKO
E-888	18	8360	VEHICLE		\$ 39,999.00	14108	342156	2014	67,518	5/28/2021	ELKO
E-888	18	8360	VEHICLE	\$ 39,999.00		14209	342157	2014	34,967	4/3/2020	LV
E-888	18	8360	VEHICLE		\$ 39,999.00	14416	342374	2014	44,410	8/21/2020	RENO
E-888	18	8360	VEHICLE		\$ 39,999.00	14414	342375	2014	39,588	8/5/2020	RENO
E-888	18	8360	VEHICLE	\$ 39,999.00		14402	342376	2014	28,522	12/13/2019	LV
E-888	18	8360	VEHICLE		\$ 39,999.00	15125	347068	2015	61,499	6/4/2021	RENO
E-888	18	8360	VEHICLE	\$ 39,999.00		16421	349923	2016	43,858	6/19/2020	LV
E-888	18	8360	VEHICLE		\$ 39,999.00	16181	353467	2016	61,118	6/4/2021	RENO

FY 2020	\$ 4,443,432.00
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FY 2021	\$ 3,543,717.00
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Total	\$ 7,987,149.00
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Senate Bill No. 526--Committee on Finance

CHAPTER.....

AN ACT making appropriations to the Nevada Highway Patrol for the replacement of patrol vehicles and motorcycles; and providing other matters properly relating thereto.

EXPLANATION - Matter in *bolded italics* is new; matter between brackets ~~(omitted material)~~ is material to be omitted.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

**Section 1.** There is hereby appropriated from the State Highway Fund to the Nevada Highway Patrol Division of the Department of Public Safety the sum of \$13,282,242 for the replacement of patrol vehicles.

**Sec. 2.** There is hereby appropriated from the State Highway Fund to the Nevada Highway Patrol Division of the Department of Public Safety the sum of \$256,712 for the replacement of patrol motorcycles.

**Sec. 3.** Any remaining balance of the appropriations made by sections 1 and 2 of this act must not be committed for expenditure after June 30, 2021, by the entity to which the appropriation is made or any entity to which money from the appropriation is granted or otherwise transferred in any manner, and any portion of the appropriated money remaining must not be spent for any purpose after September 17, 2021, by either the entity to which the money was appropriated or the entity to which the money was subsequently granted or transferred, and must be reverted to the State Highway Fund on or before September 17, 2021.

**Sec. 4.** This act becomes effective upon passage and approval.



**Schedule A**  
**2018 Ford Utility Police**  
**Interceptor (K8A)**

## STANDARD PAGE/COST MATRIX ~ BID #8477 POLICE ~ UPDATED 20170906

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: (i.e. 11 Sedan, Full size, 4 door, 5 passenger)		1 2, SUV, 4DR, 4WD, 5-6PASS	
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:		Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2018 FORD UTILITY POLICE INTERCEPTOR (K8A)		\$27,489	✓ \$27,789
State vehicle miles per gallon (MPG): 16 CITY / 21 HWY			
State manufactures warranty: 3 YRS/36000 MILES			
Specify alternate fuel engine size and emission rating: 3.7L V6 TIVCT FFV			
Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:			
Exterior Color: List available colors: (CC=CLEARCOAT, CC/M=CLEARCOAT/METALLIC)			
Medium Brown Metallic	BU	Smokestone Metallic	HG
Arizona Beige Metallic Clearcoat	E3	Medium Titanium Metallic	YG
Vermillion Red	E4	Dark Blue	LK
Blue Metallic	FT	Royal Blue	LM
Shadow Black	G1	Oxford White	YZ
Seats, Cloth: List available colors:			
BLACK			
GVW: NA#			
(When Applicable)		WHEELBASE: 114" / LENGTH: 197"	
		(When Applicable)	
ITEMIZED OPTIONS PAGE ~ BID #8477 POLICE			
(Use separate page for each package)			
DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)			
Specify State's Vehicle Item Number: (i.e. 11 Sedan, Full size, 4 door, 5 passenger)		1 2, SUV, 4DR, 4WD, 5-6PASS	
Option Package Name/Code	SEE ATTACHED ORDER GUIDE		DEDUCT AMOUNT
List Equipment Features Below:			



# 2018 POLICE INTERCEPTOR UTILITY

## POLICE INTERCEPTOR CONTENT

### Unique Police Interceptor Utility Features Include:

#### MODEL/SERIES/AVAILABILITY

- 2 Available Models
  - 3.7L V6 TI-VCT FFV AWD
  - 3.5L V6 EcoBoost® AWD
- 1 Available Series
  - 500A

#### MECHANICAL

- AWD Drivetrain – Standard for enhanced handling precision and unsurpassed traction on wet or dry surfaces
- 3.7L TI-VCT V6 FFV High efficient Police Calibrated (V6 displacement technology is optimal for long days spent idling or on the job)
- Brakes – Police calibrated high performance system. 4-Wheel heavy-duty disc w/heavy-duty front and rear calipers
- Rotors – large mass for high thermal capacity and calipers with large swept area.
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Transmission – 6-speed automatic, exclusively police calibrated for maximum acceleration and faster closing speeds
- Alternator – Heavy-Duty 220 Amp
- Battery – Heavy-Duty 750 CCA
- Cooling System – Heavy-duty, large high volume radiator, Engine oil cooler and transmission oil cooler
- Engine Hour Meter
- Powertrain mounts – Heavy-Duty.
- Wheels
  - Heavy-duty steel, vented with center cap
  - Full size spare tire w/TPMS

#### INTERIOR FEATURES

- Cargo Area – Spacious area for police equipment
- Column Shifter
- Flooring – Heavy-duty vinyl, offers ease of cleaning, long term durability
- Pedals – Power-adjustable
- Seats
  - Front – Police grade cloth – 6-way power-adjustable Manual lumbar, seatback foam designed to comfortably accommodate a utility belt
  - Built-in steel intrusion plates in both front-seatbacks
  - 2<sup>nd</sup> Row – Police grade vinyl, offer easy care for cleaning
  - Liftgate access with manual lock cylinder
- Simple Fleet Key (w/o microchip, easy to replace)
- Speedometer – Certified, digital readout in message center and analog gauge
- Universal equipment tray atop instrument panel (ideal for radar and other police equipment)

#### POLICE UPFIT FRIENDLY

- Consistent 9-inch space between driver and passenger seats for aftermarket consoles
  - Console mounting plate
  - Dash pass-thru opening for aftermarket wiring
  - Headliner – Easy to drop
  - Integrated LED police flashers (Available)
  - Taillamps – Integrated police flashers (Available)
  - ★ Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2<sup>nd</sup> row passenger seat floorboard).
- Note: Now standard on the Police Interceptor Utility

#### TECHNOLOGY

- BLIS® – Blind Spot Monitoring with Cross-traffic Alert (Available)
- Ford SYNC® – Hands-free communications with programmable steering wheel-mounted controls (Available)
- Rear Video Camera with Washer (Standard)
- Reverse Sensing (Available)
- Unique Steering Wheel (with up to 4-remappable configurations – Available)

#### COMMONALITY

- Commonality of parts between the Sedan and Utility Interceptors include: Front brake calipers, rear brake calipers, wheels, battery, 220 amp alternator, PTU, RDU and front-seats.
- Maintenance Components – Oil filter, air filter, spark plugs, front and rear brake pads, front and rear brake rotors and tires.

#### SAFETY/SECURITY HIGHLIGHTS

- AdvanceTrac® w/RSC® (Roll Stability Control™) police tuned gyroscopic sensors work seamlessly with the ABS
- Ballistic Door-Panels (National Institute of Justice (NIJ) certified to stop Type III, IV and all lesser NIJ rounds) (Available)
- Exterior Key Locks – Driver, passenger side and liftgate
- 75-mph Rear End Crash Tested  
(Note: The full-size spare tire secured in the factory location is necessary to achieve police-rated 75 mph rear impact crash-test performance attributes)

#### WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper

#### FORD POLICE INTERCEPTOR EXTENDED SERVICE PLAN Powertrain CARE PROTECTION

- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) on ALL 2018MY Police Interceptors – Sedan and Utility (Standard)

#### NEW FOR 2018

- **New**
  - Simple Fleet Key (4 Keys) (Standard)
  - Remote Keyless-Entry Key Fob (55F) (includes 4-key fobs)
  - Rear bumper step pad (Standard)
- **Deleted**
  - Remote Keyless-Entry Key Fob (595) (2-key fobs)
- **Changed**
  - Scuff Guards (55D) – Top surface protection on rear bumper has been removed from package
- **New Colors**
  - Blue Metallic (FT)
- **Deleted Colors**
  - Blue Jeans Metallic

#### Product Changes and Features Availability

Features, options and package content subject to change. Please check [www.fmcdealer.com](http://www.fmcdealer.com) for the most current information.

# 2018 POLICE INTERCEPTOR UTILITY STANDARD EQUIPMENT

The following items are std. 2018MY POLICE INTERCEPTOR UTILITY vehicle:

## MECHANICAL

- Alternator – 220-Amp
- Axle Ratio – 3.65 (AWD)
- Battery – H.D. maintenance-free 78A/750-CCA
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Column Shifter
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.7L V6 Ti-VCT
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 18.6 gallons
- Suspension – independent front & rear
- Transmission – 6-speed automatic

## EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding (Black)
- Deflector Plate – Undercarriage deflector plate protect the underbody, powertrain and chassis components (Standard on EcoBoost® Only)
- Door Handles – Black (MIC)
- Exhaust True Dual
- Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate – Lock cylinder repositioned into decklid appliqué trim)
- Glass – 2<sup>nd</sup> Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black
- Headlamps – LED Low Beam; Incandescent (Halogen) High Beam
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (Integrated blind spot mirrors not included when equipped with BLIS®)
- ★ Rear bumper step pad
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Tailgate Handle – Painted Black
- Tail lamps – LED
- Tires – 245/55R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with wheel hub cover
- Windshield – Acoustic Laminated

## INTERIOR/COMFORT

- Cargo Hooks
- Climate Control – Single-Zone Manual
- Door-Locks
  - Power
  - Rear-Door Handles and Locks Operable
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-Illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)
- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
  - Overhead Console with sunglass holder
  - 1<sup>st</sup> row task lights (driver and passenger)
  - Dome Lamp – 1<sup>st</sup> row (red/white)
  - 2<sup>nd</sup>/3<sup>rd</sup> row overhead map light
- Mirror – Day/night Rear View
- Particulate Air Filter
- Power-Adjustable Pedals (Driver Dead Pedal)
- Powerpoints – (2) First Row
- Rear-window Defrost
- Scuff Plates – Front & Rear

## INTERIOR/COMFORT (continued)

- Seats
  - 1<sup>st</sup> Row Police Grade Cloth Trim, Dual Front Buckets
  - 1<sup>st</sup> Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
  - 1<sup>st</sup> Row – Passenger 2-way manual track (fore/aft. with manual recline)
  - Built-in steel intrusion plates in both driver/passenger seatbacks
  - 2<sup>nd</sup> Row Vinyl, 60/40 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Speed (Cruise) Control
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt, Urethane wheel finish w/Silver Painted Bezels) with Speed Controls and Redundant Audio Controls
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

## SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™) w/Hydraulic Brake Assist
- Airbags, 2<sup>nd</sup> generation driver & front-passenger, side seat, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1<sup>st</sup> Row
- SOS Post-Crash Alert System™

## FUNCTIONAL

- Audio
  - AM/FM / CD / MP3 Capable / Clock / 6 speakers
  - 4.2" Color LCD Screen Center-Stack "Smart Display"
  - 5-way Steering Wheel Switches, Redundant Controls
- Note: Radio does "not" include USB Port or Aux. Audio Input Jack
- Note: USB Port and Aux. Audio Input Jack requires SYNC® (53M)
- Easy Fuel® Capless Fuel-Filler
- Front door tether straps (driver/passenger)
- Power pigtail harness
- Rearview Camera with Washer viewable in 4" centerstack – OR – Rear View Camera viewable in rear view mirror 87R (No charge option)
- Recovery Hook, Rear Only
- Simple Fleet Key (w/o microchip, easy to replace)
- Two-way radio pre-wire
- Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2<sup>nd</sup> row passenger seat floorboard)
- Windows – Rear Defroster
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper



# 2018 POLICE INTERCEPTOR UTILITY EQUIPMENT GROUP

PROPRIETARY

Series	Option Code	Police Interceptor 500A
Police Interceptor Utility AWD (incl. D&D)	K8A	S
3.7L V6 Ti-VCT FFV with 6-Speed Automatic Transmission	99R / 44C	S
3.5L V6 EcoBoost® – (131mph Top Speed)	99T / 44C	\$3130
<b>EQUIPMENT GROUP</b>		
<b>Interior Upgrade Package</b> – 1 <sup>st</sup> and 2 <sup>nd</sup> Row Carpet Floor Covering – Cloth Seats – Rear – Center Floor Console less shifter w/unique Police console finish plate – Includes Console – Top Plate – Finish 3 (incl. 2 cup holders) – Floor Mats, front and rear (carpeted) – Deletes the standard console mounting plate (85D) <b>Note:</b> Not available with options: 67G, 67H, 67U, 85R, 96W, 96T	65U	\$371
<b>Front Headlamp / Police Interceptor Housing Only</b> – Pre-drilled hole for side marker police use, does not include LED installed lights (eliminates need to drill housing assemblies) – Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights) <b>Note:</b> Not available with options: 66A and 67H	86P	\$119
<b>Front Headlamp Lighting Solution</b> – Includes base LED Low beam/incandescent (Halogen) High beam headlamp with High Beam Wig-wag function and two (2) white rectangular LED side warning lights – Includes pre-wire for grille LED lights, siren and speaker (60A) – Wiring, LED lights included. Controller "not" included <b>Note:</b> Not available with option: 67H <b>Note:</b> Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)	66A	\$809
<b>Tail Lamp / Police Interceptor Housing Only</b> – Pre-existing holes with standard twist lock sealed capability (does not include LED installed lights) (eliminates need to drill housing assemblies) <b>Note:</b> Not available with options: 66B and 67H	86T	\$58
<b>Tail Lamp Lighting Solution</b> – Includes base LED lights plus two (2) rear integrated hemispheric lighthead white LED side warning lights in taillamps – LED lights only. Wiring, controller "not" included <b>Note:</b> Not available with option: 67H <b>Note:</b> Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)	66B	\$404
<b>Rear Lighting Solution</b> – Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass – Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open) – LED lights only. Wiring, controller "not" included <b>Note:</b> Not available with option: 67H <b>Note:</b> LED lights only – does "not" include wiring or controller <b>Note:</b> Recommend using Cargo Wiring Upfit Package (67G) or Ultimate Wiring Package (67U)	66C	\$433
<b>Cargo Wiring Upfit Package</b> – Rear console plate (85R) – contours through 2 <sup>nd</sup> row; channel for wiring – Wiring overlay harness with lighting and siren interface connections – Vehicle Engine Harness: o Two (2) light connectors – supports up to six (6) LED lights (engine compartment) o Two (2) grille light connectors o One (1) 10-amp siren/speaker circuit (engine to cargo area) – Whelen Lighting PCC8R Control Head – Whelen PCC8R Light Relay Center (mounted behind 2 <sup>nd</sup> row seat) – Light Controller / Relay Center Wiring (jumper harness) – Whelen Specific Cable (console to cargo area) Connects PCC8R to Control Head – Pre-wiring for grille LED lights, siren and speaker (60A) – Does "not" include LED lights o Recommend Police Wire Harness Connector Kits 47C and 21P <b>Note:</b> Not available with options: 65U, 67H and 67U	67G	\$1272
<b>Ready for the Road Package:</b> <b>All-In Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus</b> – Whelen Cencom Light Controller Head with dimmable backlight – Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor (mounted behind 2 <sup>nd</sup> row seat) – Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails – High current pigtail – Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head – Pre-wiring for grille LED lights, siren and speaker (60A) – Rear console plate (85R) – contours through 2 <sup>nd</sup> row; channel for wiring – Grille linear LED Lights (Red / Blue) and harness – 100-Watt Siren / Speaker – Hidden Door-Lock Plunger / Rear-Door Handles Inoperable (52P) <b>Note:</b> Not available with options: 66A, 66B, 66C, 67G, 67U and 65U	67H	\$3244

# 2018 POLICE INTERCEPTOR UTILITY EQUIPMENT GROUP

PROPRIETARY

## EQUIPMENT GROUP

(Continued)

**Ultimate Wiring Package**

Includes the following:

- Rear console mounting plate (85R) - contours through 2<sup>nd</sup> row; channel for wiring
- Pre-wiring for grille LED lights, siren and speaker (60A)
- Wiring harness I/P to rear cargo area (overlay)
  - o Two (2) light cables - supports up to six (6) LED lights (engine compartment/grille)
  - o One (1) 10-amp siren/speaker circuit engine cargo area
- Rear hatch/cargo area wiring - supports up to six (6) rear LED lights
- Does "not" include LED lights, side connectors or controller
  - o Recommend Police Wire Harness Connector Kits 47C and 21P

Note: Not available with options: 65U, 67G, 67H

67U

\$524

**Police Wire Harness Connector Kit - Front**

For connectivity to Ford PI Package solutions includes:

- (2) Male 4-pin connectors for siren
- (5) Female 4-pin connectors for lighting/siren/speaker
- (1) 4-pin IP connector for speakers
- (1) 4-pin IP connector for siren controller connectivity
- (1) 8-pin sealed connector
- (1) 14-pin IP connector

Note: See Uplifters guide for further detail [www.fordpoliceinterceptorutility.com](http://www.fordpoliceinterceptorutility.com)

47C

\$100

**Police Wire Harness Connector Kit - Rear**

For connectivity to Ford PI Package solutions includes:

- (1) 2-pin connector for rear lighting
- (1) 2-pin connector
- (6) Female 4-pin connectors
- (6) Male 4 pin connectors
- (1) 10-pin connector

Note: See Uplifters guide for further detail [www.fordpoliceinterceptorutility.com](http://www.fordpoliceinterceptorutility.com)

21P

\$123

## KEY EXTERIOR OPTIONS

**Engine Block Heater**

41H

\$86

**License Plate Bracket - Front**

153

NC

**Lamps / Lighting****Auto Headlamp**

86L

\$109

**Dark Car Feature - Courtesy lamps disabled when any door is opened**

Note: Not available with Daytime Running Lamps (942)

43D

\$19

**Police Silent Mode**

- When activated, courtesy lamps and Daytime Running Lamps disabled (user configurable)

Note: Daytime Running Lamps do not disable where required by law

Note: Requires Daytime Running Lamps (942)

43L

\$19

**Daytime Running Lamps**

942

\$42

**Dome Lamp - Red/White in Cargo Area**

17T

\$49

**Front Warning Auxiliary LED Lights (Driver side - Red / Passenger side - Blue)**

Note: Requires 60A

21L

\$524

**Forward Indicator Pocket Warning LED Lights - Warn, Park, Turn (Driver side - Red / Passenger side - Blue)**

Note: Requires 60A

21W

\$607

**Front Interior Visor Light Bar (LED)**

- Super low-profile warning LED light bar fully integrated into the top of the windshield near the headliner. (Red/Red or Blue/Blue operation. White "take down" and "scene" capabilities)

Note: Requires Rear Console Plate (85R). Not available with Interior Upgrade Package (65U)

96W

\$1059

**Pre-wiring for grille LED lights, siren and speaker**

60A

\$49 / P-66A / P-67G / P-67H / P-67U

**Rear Quarter Glass Side Marker LED Lights (Driver side - Red / Passenger side - Blue)**

63L

\$546

**Rear Spoiler Traffic Warning Lights (LED)**

- Fully integrated in rear spoiler for enhanced visibility

- Provides red/blue/amber directional lighting

Note: Requires Rear Console Plate (85R). Not available with Interior Upgrade Package (65U)

96T

\$1330

**Side Marker LED - Sideview Mirrors (Driver side - Red / Passenger side - Blue)**

- Located on backside of exterior mirror housing

- LED lights only. Wiring, controller "not" included.

Note: Requires 60A

Note: Recommend using Cargo Wiring Uplift Package (67G), Ready for the Road Package (67H) or Ultimate Wiring Package (67U)

63B

\$276

**Spot Lamp Prep Kits****Spot Lamp Prep Kit, Driver Side**

Note: Does not include spot lamp housing and bulb

51P

\$132

**Spot Lamp Prep Kit, Dual Side**

Note: Does not include spot lamp housing and bulbs

51W

\$266

**Spot Lamp - Incandescent Bulb:****Driver Only**

51Y

\$204

**Dual (driver and passenger)**

51Z

\$334

**Spot Lamp - LED Bulb:****Driver Only (Unity)**

51R

\$375

\* = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional



# 2018 POLICE INTERCEPTOR UTILITY EQUIPMENT GROUP

PROPRIETARY

## EQUIPMENT GROUP

## Spot Lamp -- LED Bulb; (continued)

Driver Only (Whelen)	51T	\$399
Dual (driver and passenger) (Unify)	51S	\$589
Dual (driver and passenger) (Whelen)	51V	\$632

## Body

Glass -- Solar Tint 2 <sup>nd</sup> Row, Rear Quarter and Liftgate Window (Deletes Privacy Glass)	92G	\$114
Glass -- Solar Tint 2 <sup>nd</sup> Row Only, Privacy Glass on Rear Quarter and Liftgate Window	92R	\$81
Roof Rack Side Rails -- Black	68Z	\$148
Deflector Plate (Standard on EcoBoost® engine) <span style="border: 1px solid red; padding: 2px;">included w/ engine \$0 cost</span>	76D	\$318

## VINYL WRAP OPTIONS

<b>Two-Tone Vinyl Package #1</b> <ul style="list-style-type: none"> <li>Roof Vinyl</li> <li>RH/LH Front-Doors Vinyl</li> <li>RH/LH Rear-Doors Vinyl</li> <li>White (YZ) Only</li> </ul> <b>Note:</b> Not available with the following options: 91C, 91D, 91E, 91F, 91G, 91H, 91J	91A	\$797
<b>Two-Tone Vinyl Package #3</b> <ul style="list-style-type: none"> <li>Roof Vinyl</li> <li>RH/LH Front-Doors Only Vinyl</li> <li>White (YZ) Only</li> </ul> <b>Note:</b> Not available with the following options: 91A, 91D, 91E, 91F, 91G, 91H, 91J	91C	\$665
<b>Two-Tone Vinyl -- Roof</b> <ul style="list-style-type: none"> <li>Roof Vinyl</li> <li>White Only</li> </ul> <b>Note:</b> Not available with the following options: 91A, 91C	91H	\$466
<b>Two-Tone Vinyl -- RH/LH Front-Doors</b> <ul style="list-style-type: none"> <li>White Only</li> </ul> <b>Note:</b> Not available with the following options: 91A, 91C, 91D, 91E, 91F, 91G	91J	\$290
<b>Vinyl Word Wrap -- POLICE "non-reflective"</b> <ul style="list-style-type: none"> <li>White (YZ) lettering located on LH/RH sides of vehicle</li> </ul> <b>Note:</b> Not available with the following options: 91A, 91C, 91E, 91F, 91G, 91J	91D	\$755
<b>Vinyl Word Wrap -- POLICE "reflective"</b> <ul style="list-style-type: none"> <li>Black lettering located on LH/RH sides of vehicle</li> </ul> <b>Note:</b> Not available with the following options: 91A, 91C, 91D, 91F, 91G, 91J	91E	\$755
<b>Vinyl Word Wrap -- POLICE "reflective"</b> <ul style="list-style-type: none"> <li>White lettering located on LH/RH sides of vehicle</li> </ul> <b>Note:</b> Not available with the following options: 91A, 91C, 91D, 91E, 91G, 91J	91F	\$755
<b>Vinyl Word Wrap -- SHERIFF "non-reflective"</b> <ul style="list-style-type: none"> <li>White lettering located on LH/RH sides of vehicle</li> </ul> <b>Note:</b> Not available with the following options: 91A, 91C, 91D, 91E, 91F, 91J	91G	\$755

## Wheels

Wheel Covers (18" Full Face Wheel Cover) <b>Note:</b> Only available with the standard Police wheel, not available with 64E	65L	\$58
18" Painted Aluminum Wheel <b>Note:</b> Spare wheel is an 18" conventional (Police) black steel wheel	64E	\$451

## Audio / Video

<b>Rear View Camera (Includes Electrochromic Rear View Mirror -- Video is displayed in rear view mirror)</b> <b>Note:</b> This option would replace the camera that comes standard in the 4" center stack area. <b>Note:</b> Camera can only be displayed in the 4" center stack (sid) "OR" the rear view mirror (87R)	87R	NC
<b>SYNCO Basic (Voice-Activated Communication System) -- Includes single USB port and single auxiliary audio input jack</b>	53M	\$280
<b>Remappable (4) switches on steering wheel (less SYNCO)</b>	61R	\$148
<b>Remappable (4) switches on steering wheel (with SYNCO)</b>	61S	\$148

Doors / Locks (Select only one<sup>1</sup>)

<b>Hidden Door-Lock Plunger w/Rear-door handles operable<sup>1</sup></b>	52H	\$132
<b>Hidden Door-Lock Plunger w/Rear-door handles inoperable<sup>1</sup></b>	52P	\$153 / P-67H
<b>Rear-Door Handles Inoperable / Locks Operable<sup>1</sup></b>	68L	\$33
<b>Rear-Door Handles Inoperable / Locks Inoperable<sup>1</sup></b>	68G	\$33
<b>Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates overhead console liftgate unlock switch and 45-second timer. Also eliminates the blue liftgate release button if ordered with Remote Keyless)</b>	18D	NC

## Windows

<b>Windows -- Rear-window power delete, operable from front driver side switches</b>	18W	\$24
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## Flooring / Seats

<b>1<sup>st</sup> and 2<sup>nd</sup> row carpet floor covering (includes floor mats, front and rear)</b>	16C	\$119 / P-65U
<b>2<sup>nd</sup> Row Cloth Seats</b>	88F	\$58 / P-65U
<b>Power passenger seat (6-way) w/manual recline and lumbar</b>	87P	\$309

<sup>1</sup> Options 68L, 68G, 52H and 52P not available in any combination

\* = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional

# 2018 POLICE INTERCEPTOR UTILITY EQUIPMENT GROUP

## EQUIPMENT GROUP

## Flooring / Seats (continued)

Front Console Plate – Delete Note: Not available with option: 67G, 67H, 67U, 85R	85D	NC / P-65U
Rear Console Plate Note: Not available with option: 65U, 85D	85R	\$33 / P-67G / P-67H / P-67U
<b>Keys (Note: Can be ordered with Remote Keyless-Entry – 55F; Not available with Perimeter Anti-Theft Alarm 593)</b>		
Keyed Alike – 1435x	59E	\$49
Keyed Alike – 1284x	59B	\$49
Keyed Alike – 0135x	59D	\$49
Keyed Alike – 0576x	59F	\$49
Keyed Alike – 1111x	59J	\$49
Keyed Alike – 1294x	59C	\$49
Keyed Alike – 0151x	59G	\$49
<b>Safety &amp; Security</b>		
Ballistic Door-Panels (Level III) – Driver Front-Door Only <sup>2</sup>	90D	\$1506
Ballistic Door-Panels (Level III) – Driver & Pass Front-Doors <sup>2</sup>	90E	\$3012
Ballistic Door-Panels (Level IV+) – Driver Front-Door Only <sup>2</sup>	90F	\$2294
Ballistic Door-Panels (Level IV+) – Driver & Pass Front-Door Only <sup>2</sup>	90G	\$4588
BLIS® – Blind Spot Monitoring with Cross-traffic Alert (Requires 54Z) Note: Includes manual fold-away mirrors, w/heat, w/o memory, w/o puddle lamps	55B / 54Z	\$517
Lockable Gas Cap for Easy Fuel® Capless Fuel-Filler	19L	\$19
Mirrors – Heated Sideview Note: Not required when ordering BLIS® (heated mirror is included with BLIS®)	549	\$58
Perimeter Anti-Theft Alarm – Activated by Hood, Door or Liftgate – Requires Key Fob (55F) Note: Cannot be ordered with Keyed-Alike options	593	\$114
Police Engine Idle feature – This feature allows you to leave the engine running and prevents your vehicle from unauthorized use when outside of your vehicle. Allows the key to be removed from ignition while vehicle remains idling.	47A	\$248
Remote Keyless-Entry Key Fob (w/o Keypad, less PATS) – (includes 4-key fobs) Note: Available with Keyed Alike, however, key fobs are “not” fobbed alike when ordered with Keyed-Alike	55F	\$322
Reverse Sensing	76R	\$261
<b>Misc</b>		
Aux Air Conditioning Note: Not available with Cargo Storage Vault (63V)	17A	\$579
Badge Delete – Deletes the “Police Interceptor” badging on rear liftgate – Deletes the “Interceptor” badging on front hood (EcoBoost®)	16D	NC
Cargo Storage Vault (includes lockable door and compartment light) Note: Not available with Aux Air Conditioning (17A)	63V	\$232
Scuff Guards – Protective wrap edging located on front edge of both rear-doors	55D	\$67
My Speed Fleet Management – Allows dealer or fleet administrator to lower the maximum vehicle speed and the maximum audio system volume using a Ford authorized IDS diagnostic service tool – Allows the VMAX speed to be set in 5mph increments (between 90 – 131 mph) Note: See Upfitter's Guide for further detail <a href="http://www.fordpoliceinterceptorupfi.com">www.fordpoliceinterceptorupfi.com</a>	43S	\$58
Noise Suppression Bonds (Ground Straps)	60R	\$95
Enhanced PTU Cooler – Power Transfer Unit – Recommended Usage: EVOG Training; Continuous / Extended Track Usage Note: This PTU Cooler is not required for day to day patrol usage Note: Requires the 3.5L V6 EcoBoost® Engine (99T)	52B	\$2779
100 Watt Siren/Speaker (includes bracket and pigtail)	18X	\$285 / P-67H

<sup>2</sup> Tested and meets the requirements of NIJ Standard 0108.01 Level III:

• 7.62 x 51 mm 9.7g M80 (.308 Winchester 150gr)

Per LAPD requirements, they're also designed to withstand special threat rounds:

• 7.62 x 39 mm MSC 7.9g (Type 56)

• 5.56 x 45 mm M193 3.36g

• 5.56 x 45mm M855 4g

CERAMIC WINDOW TINT PER JWF \$80.

<sup>3</sup> Tested and meets the requirements of NIJ Standard 0108.01 Level IV:

• .30-06 M2 AP 166gr (7.62 x 63 APM2 10.8g)

Designed to withstand special threat rounds:

• 7.62 x 54R LPS 9.65g

• 7.62 x 51 mm M61 9.75g (.308 Winchester 150.5gr)

In addition, Level IV+ includes all of the NIJ Level III and LAPD rounds listed in footnote 2.

CNGP530

## VEHICLE ORDER CONFIRMATION

05/16/19 17:44:05

==&gt;

Dealer: F72404

Page: 1 of 1

Order No: 0470 Priority: F4 Ord FIN: QS062 Order Type: 5B Price Level: 950  
 Ord PEP: 302A Cust/Flt Name: NHP PO Number:

RETAIL DLR INV

RETAIL DLR INV

W1E	F150 4X4 CREW	XL9	3.55 ELEC LOCK
UX	INGOT SILVER		7000# GVWR
U	CLTH 40/CON/40		FLEET ADV CRED
G	MED EARTH GRAY		FRT LICENSE BKT
302A	EQUIP GRP	425	50 STATE EMISS
	.XLT SERIES		PRO TRAILER AST
	.REAR DEFROSTER	53A	TRAILER TOW PKG
	.SIRIUSXM RADIO		MIR DUAL PWR
	.REMOTE START	56A	CPA INCENTIVE
	.XLT CHROME PKG	59S	LED SPOTLIGHTS
	.18" CHROME-LIKE	67T	TRL BRAKE CONTR
	.CHROME STEP BAR	76R	REV SENSING SYS
994	3.5L V6 GTDI	85H	BACK UP ALARM
44G	ELEC 10-SPDAUTO	B4A	NET INV FLT OPT
	275/65R-18		

THESE ARE THE MOST COMMON BUILDS WE HAVE RECENTLY BUILT  
 FOR YOU .I DID NOT INCLUDE THE SSV PACKAGE OR THE REAR POWER  
 WINDOW

IT DOES INCLUDE THE RUNNING BOARDS WHICH ARE NOT LISTED ON  
 HERE

VEHICLE SUB TOTAL FOR VEGAS DELIVERY \$41375.00 PLUS 29.25 TITLE

BED SLIDER + \$1450

TONNEAU COVER + \$1450

TOTAL IS \$44304.25

**STANDARD PAGE ~ BID #99SWC-S490 - FLEET VEHICLES ~ UPDATED 2019-03-06**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (ANDY LUDEL/775-829-3206)

<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)</small>	1.2p, SUV, 4DR, 4WD / AWD, 5-6PASS	
<b>Specify MANUFACTURER,</b> <b>MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>	<b>Base Price for</b> <b>RENO/CARSON CITY</b>	<b>Base Price for</b> <b>LAS VEGAS/ELKO</b>
2020 FORD UTILITY POLICE INTERCEPTOR (K8A)	\$37,320	\$37,670
<b>State manufactures warranty:</b> 3 YRS/36000 MILES		
<b>Standard engine size:</b> 3.3L HYBRID		
<b>Includes Minimum Standard Equipment Listed:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:		
<b>***Included Minimum Standard Equipment***</b>		
500A Equipment group, Police ebony Trim, Cloth buckets/RR, AM/FM		
<b>Axle Ratio:</b> 3.65 (AWD)		
<b>GVWR:</b> N/A	<b>WHEELBASE:</b> 119.09"	
(When Applicable)	(When Applicable)	
<b>ITEMIZED OPTIONS PAGE ~ BID #99SWC-S490 - FLEET VEHICLES</b>		
<small>(Use separate page for each package)</small>		
<b>Specify State's Vehicle Item Number:</b> <small>(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)</small>	1.2p, SUV, 4DR, 4WD / AWD, 5-6PASS	
		\$-
		\$-
		\$-
		\$-
		\$-
Other:		\$-
<b>SEE A FULL LIST OF OPTIONS AND PRICES BELOW</b>		
Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per unit mile.		



# 2020 POLICE INTERCEPTOR UTILITY STANDARD EQUIPMENT

The following items are std. 2020MY POLICE INTERCEPTOR UTILITY vehicle:

## MECHANICAL

- Axle Ratio – 3.73 (AWD)
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- ★ Class III Trailer Hitch Receiver
- Column Shifter
- ★ DC/DC converter – 220-Amp (in lieu of alternator)
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.3L V6 Direct-Injection Hybrid Engine System
- Engine Hour Idle Meter
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 19-gallons
- ★ H7 AGM Battery (800 CCA/80-amp)
- ★ Lithium-Ion Battery Pack
- Suspension – independent front & rear
- ★ Transmission – 10-speed automatic
- Transmission Oil Cooler

## EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding (MIC)
- Door Handles – Black (MIC)
- Exhaust, True Dual (down-turned)
- Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
- Glass – 2<sup>nd</sup> Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black (MIC)
- ★ Headlamps – Automatic, LED Low-and-High-Beam
- Note:** Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature)
  - Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature)
  - Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
  - Wig-wag default is traditional ping-pong pattern; can be programmed to triple-burst pattern or ping-pong / triple-burst
- Note:** Must be wired to vehicle's light controller to enable wig-wag functionality; recommend Ready for the Road Package (67H) or Ultimate Wiring Package (67U)
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Tailgate Handle – (MIC)
- Tail lamps – LED
- Tires – 255/60R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with polished stainless steel hub cover
- Windshield – Acoustic Laminated

## INTERIOR/COMFORT

- Cargo Hooks in cargo area
- Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)
- Door-Locks
  - Power
  - Rear-Door Handles and Locks Operable
- Fixed Pedals (Driver Dead Pedal)
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)
- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
  - Overhead Console
  - Red/White Task Lighting in Overhead Console
  - 3<sup>rd</sup> row overhead map light
- Mirror – Day/night Rear View
- Particulate Air Filter
- Powerpoints – (1) First Row
- Rear-door closeout panels

## INTERIOR/COMFORT (continued)

- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats
  - 1<sup>st</sup> Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters
  - 1<sup>st</sup> Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
  - 1<sup>st</sup> Row – Passenger 2-way manual track (fore/aft. with manual recline)
  - Built-in steel intrusion plates in both driver/passenger seatbacks
  - 2<sup>nd</sup> Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Speed (Cruise) Control
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt / Telescoping, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4 user-configurable latching switches
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

## SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control®)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- ★ Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped; set to "on")
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Rearview Camera with Washer viewable in 4.2" center stack.
- Note:** Rearview Camera viewable in rearview mirror (available) – order 87R (no-charge option)
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1<sup>st</sup> Row
- SOS Post-Crash Alert System™

## FUNCTIONAL

- Audio
  - AM/FM / MP3 Capable / Clock / 4-speakers
  - Bluetooth® interface★— Includes hands-free voice command support (compatible with most Bluetooth connected mobile devices)
  - ★ USB Port – (1)
  - 4.2" Color LCD Screen Center-Stack "Smart Display"
- Easy Fuel® Capless Fuel-Filler
- ★ Ford Telematics™ – Includes Ford Modem and complimentary 2-year subscription
- Front door tether straps (driver/passenger)
- Power pigtail harness
- ★ Recovery Hooks; two in front and trailer bar in rear
- Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
- Two-way radio pre-wire
- Two (2) 50 amp battery ground circuits – power distribution junction block (behind 2<sup>nd</sup> row passenger seat floorboard)
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

## 2020 POLICE INTERCEPTOR UTILITY EQUIPMENT GROUP

EQUIPMENT GROUP		
<b>(Continued)</b>		
<b>Ultimate Wiring Package</b> <b>Includes the following:</b> <ul style="list-style-type: none"> <li>Rear console mounting plate (85R) – contours through 2<sup>nd</sup> row; channel for wiring</li> <li>Pre-wiring for grille LED lights, siren and speaker (60A)</li> <li>Wiring harness I/P to rear cargo area (overlay) <ul style="list-style-type: none"> <li>Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille)</li> <li>One (1) 10-amp siren/speaker circuit engine compartment</li> </ul> </li> <li>Rear hatch/cargo area wiring – supports up to six (6) rear LED lights</li> <li>Does “not” include LED lights, side connectors or controller <ul style="list-style-type: none"> <li>Recommend Police Wire Harness Connector Kit 67V</li> </ul> </li> </ul> <b>Note:</b> Not available with options: 65U, 67H	67U	536
<b>Police Wire Harness Connector Kit – Front/Rear</b> <b>For connectivity to Ford PI Package solutions includes:</b> <ul style="list-style-type: none"> <li><b>Front</b> <ul style="list-style-type: none"> <li>(2) Male 4-pin connectors for siren</li> <li>(5) Female 4-pin connectors for lighting/siren/speaker</li> <li>(1) 4-pin IP connector for speakers</li> <li>(1) 4-pin IP connector for siren controller connectivity</li> <li>(1) 8-pin sealed connector</li> <li>(1) 14-pin IP connector</li> </ul> </li> <li><b>Rear</b> <ul style="list-style-type: none"> <li>(2) Male 4-pin connectors for siren</li> <li>(5) Female 4-pin connectors for lighting/siren/speaker</li> <li>(1) 4-pin IP connector for speakers</li> <li>(1) 4-pin IP connector for siren controller connectivity</li> <li>(1) 8-pin sealed connector</li> <li>(1) 14-pin IP connector</li> </ul> </li> </ul>	67V	179
<b>KEY EXTERIOR OPTIONS</b>		
Engine Block Heater	41H	85
License Plate Bracket – Front	153	N/C
<b>Lamps / Lighting</b>		
Dark Car Feature – Courtesy lamps disabled when any door is opened	43D	28
Daytime Running Lamps	942	44
Switchable Red/White Lighting in Cargo Area (deletes 3 <sup>rd</sup> row overhead map light)	17T	53
Front Warning Auxiliary LED Lights (Driver side – Red / Passenger side – Blue) <b>Note:</b> Requires 60A	21L	522
<b>Front Interior Visor Light Bar (LED)</b> <ul style="list-style-type: none"> <li>Super low-profile warning LED light bar fully integrated into the top of the windshield near the headliner – fully programmable. (Red/Red or Blue/Blue operation. White “take down” and “scene” capabilities)</li> </ul> <b>Note:</b> Recommend using Ready for the Road Package (67H) or Ultimate Wiring Package (67U) (when not ordering the Interior Upgrade Package [65U]) <b>Note:</b> Front/Rear Console Plate no longer required; can be ordered with Interior Upgrade Package (65U) <b>Note:</b> Not available with option 76P	96W	1086
Pre-wiring for grille LED lights, siren and speaker	60A	51 / P-66A / P-67H / P-67U
<b>★Rear Auxiliary Liftgate Lights (Red/Blue LED Lights; located beneath liftgate glass in applique panel)</b> <ul style="list-style-type: none"> <li>LED lights only. Wiring, controller “not” included</li> </ul> <b>Note:</b> Recommend using Ready for the Road Package (67H) or Ultimate Wiring Package (67U)	43A	377
<b>Rear Quarter Glass Side Marker LED Lights (Driver side – Red / Passenger side – Blue)</b> <ul style="list-style-type: none"> <li>LED lights only. Wiring, controller “not” included</li> </ul> <b>Note:</b> Recommend using Ready for the Road Package (67H) or Ultimate Wiring Package (67U)	63L	544
<b>Rear Spoiler Traffic Warning Lights (LED)</b> <ul style="list-style-type: none"> <li>Fully integrated in rear spoiler for enhanced visibility</li> <li>Provides red/blue/amber directional lighting – fully programmable</li> </ul> <b>Note:</b> Recommend using Ready for the Road Package (67H) or Ultimate Wiring Package (67U) (when not ordering the Interior Upgrade Package [65U]) <b>Note:</b> Rear Console Plate no longer required; can be ordered with Interior Upgrade Package (65U)	96T	1425
<b>Side Marker LED – Sideview Mirrors (Driver side – Red / Passenger side – Blue)</b> <ul style="list-style-type: none"> <li>Located on exterior mirror housing</li> <li>LED lights only. Wiring, controller “not” included</li> </ul> <b>Note:</b> Recommend using Ready for the Road Package (67H) or Ultimate Wiring Package (67U)	63B	277
<b>Spot Lamp Prep Kits</b>		
Spot Lamp Prep Kit, Driver Only <b>Note:</b> Does not include spot lamp housing and bulb	51P	137
Spot Lamp Prep Kit, Dual Driver and Passenger <b>Note:</b> Does not include spot lamp housing and bulbs	51W	268
<b>Spot Lamp – LED Bulb:</b>		
Driver Only (Unity)	51R	376
Driver Only (Whelen)	51T	402
Dual (driver and passenger) (Unity)	51S	593
Dual (driver and passenger) (Whelen)	51V	636

★ = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional



## 2020 POLICE INTERCEPTOR UTILITY EQUIPMENT GROUP

EQUIPMENT GROUP		
<b>Safety &amp; Security (continued)</b>		
★ Police Perimeter Alert — detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking.	68B	644
★ Pre-Collision Assist with Pedestrian Detection (includes Forward Collision Warning and Automatic Emergency Braking and unique disable switch for Law Enforcement use) <b>Note:</b> Not available with option 96W	76P	140
Mirrors — Heated Sideview <b>Note:</b> Not required when ordering BLIS® (heated mirror is included with BLIS®)	549	61
Perimeter Anti-Theft Alarm <ul style="list-style-type: none"> <li>Activated by Hood, Door or Liftgate; when unauthorized entry occurs, system will flash the headlamps, parking lamps and sound the horn</li> <li>Requires Keyless-Entry Key Fob (55F)</li> </ul>	593	120
Police Engine Idle feature <ul style="list-style-type: none"> <li>This feature allows you to leave the engine running and prevents your vehicle from unauthorized use when outside of your vehicle. Allows the key to be removed from ignition while vehicle remains idling.</li> </ul>	47A	249
Reverse Sensing System	76R	266
<b>Misc</b>		
Aux Air Conditioning <b>Note:</b> Now available with Cargo Storage Vault (63V).	17A	583
Badge Delete <ul style="list-style-type: none"> <li>Deletes the "Police Interceptor" badging on rear liftgate</li> <li>Deletes the "Interceptor" badging on front hood (EcoBoost®)</li> </ul>	16D	N/C
Cargo Storage Vault (includes lockable door and compartment light) <b>Note:</b> Now available with Aux Air Conditioning (17A).	63V	240
★ Class III Trailer Tow Lighting Package (4-pin and 7-pin connectors and wiring)	52T	79
★ H8 AGM Battery (900 CCA/92-amp)	19K	105
Noise Suppression Bonds (Ground Straps)	60R	97
★ Rear Bumper Step Pad	16P	92
100 Watt Siren/Speaker (includes bracket and pigtail)	18X	303 / P-67H

★ = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional

## 2020 POLICE INTERCEPTOR UTILITY COLOR & TRIM AVAILABILITY

Police Interceptor Utility	Police Interceptor Utility	Interior Color Charcoal Black
<b>Cloth Front Buckets / Vinyl Rear</b>	<b>Front</b> – Unique Heavy-Duty Cloth, Front Bucket Seats Driver 6-way Power track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar) <b>Passenger</b> – 2-way manual track (fore/aft. with manual recline) <b>Rear</b> – 35/30/35 Split Vinyl.	96
<b>Cloth Front Buckets / Cloth Rear</b>	<b>Front</b> – Unique Heavy-Duty Cloth, Front Bucket Seats Driver 6-way Power track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar). <b>Passenger</b> – 2-way manual track (fore/aft. with manual recline) <b>Rear</b> – 35/30/35 Split Cloth	F6

### COLOR OFFERINGS

EXTERIOR COLOR POLICE	Order Code	Charcoal Black
		Availability
Medium Brown Metallic	BU	■
Arizona Beige Metallic Clearcoat	E3	■
Vermillion Red	E4	■
Blue Metallic	FT	■
Smokestone Metallic	HG	■
Kodiak Brown Metallic	J1	■
Dark Toreador Red Metallic	JL	■
★ Iconic Silver Metallic	JS	■
Norsea Blue Metallic	KR	■
Dark Blue	LK	■
Royal Blue	LM	■
Light Blue Metallic	LN	■
Silver Grey Metallic	TN	■
Sterling Grey Metallic	UJ	■
Agate Black	UM	■
Medium Titanium Metallic	YG	■
Oxford White	YZ	■

★ = New for this model year

■ = Available

# 2020 POLICE INTERCEPTOR UTILITY

## POWERTRAIN

### FUEL ECONOMY

ENGINE DISPL.	TRANSMISSION	50-STATE			
		F.E. LABEL ADJUSTED		ESTIMATED ANNUAL FUEL COST	MEMO: UNADJUSTED COMBINED
		CITY	HIGHWAY		
AWD					
3.3L V6 Direct-Injection Hybrid Engine System (AWD)	10-Speed Automatic	TBD	TBD	TBD	TBD
3.3L V6 Direct-Injection FFV (AWD)	10-Speed Automatic	TBD	TBD	TBD	TBD
3.0L V6 EcoBoost® (AWD)	10-Speed Automatic	TBD	TBD	TBD	TBD

### ENGINE HORSEPOWER AND TORQUE RATINGS

ENGINE DISPL.	TRANSMISSION	NOMINAL COMPRESSION RATIO	50-STATE	
			HORSEPOWER	TORQUE
			H.P. @ RPM	FT. LBS. @ RPM
ALL				
3.3L V6 Direct-Injection Hybrid Engine System (AWD)	10-Speed Automatic	TBD	TBD	TBD
3.3L V6 Direct-Injection FFV (AWD)	10-Speed Automatic	TBD	TBD	TBD
3.0L V6 EcoBoost® (AWD)	10-Speed Automatic	TBD	TBD	TBD

★ = New for this model year

Steve Sisolak  
Governor

Susan Brown  
Director



STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: July 11, 2019

To: Susan Brown, Clerk of the Board  
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer  
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division, on behalf of Capitol Police, requests authority to contract with former employee Desirae Munns to perform Administrative Assistant duties for Capitol Police. The former employee will be hired through Master Service Agreement #18404, with HAT Ltd., DBA Manpower Services.

Additional Information:

Ms. Munns retired from Department of Public Safety on June 15, 2017, and is currently receiving PERS benefits. Since retirement, she has worked as a temporary Administrative Assistant for Capitol Police (3/1/18-5/23/18), a temporary Budget Analyst for Department of Public Safety (5/24/18-11/23/18), and legislative Committee Secretary for Nevada Legislature (12/3/18-6/10/19).

Without authority for a permanent position, Capitol Police relies on temporary services,

and the worker has prior experience with these duties. This is a 40 hour per week placement, at a rate commensurate with a state Grade 25, Step 5, with no planned end date.

Statutory Authority:

NRS 333.705 (1)

<b>REVIEWED:</b> 
<b>ACTION ITEM:</b> _____

Steve Sisolak  
Governor



Deonne E. Contine  
Director

Kevin D. Doty  
Acting Administrator

**STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION**

***Purchasing Division***

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

July 3, 2019

**MEMORANDUM**

**RECEIVED**

**JUL - 3 2019**

To: Shauna Tilley

From: Annette Morfin, Purchasing Officer *am*

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION

Subject: CETS Contract 18404 – HAT LTD Partnership dba Manpower  
RFP 3296 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Desire Munn who Manpower wants to hire. Manpower is aware she would not be able to start with them until approval of the August Board of Examiners.

Desire Munn recently left state service and is within the two (2) year window. She is currently receiving benefits from PERS.

If you have any questions, please contact me at 684-0185 or [amorfin@dmin.nv.gov](mailto:amorfin@dmin.nv.gov)



STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION

*Purchasing Division*

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

## Authorization to Contract with a Former Employee

### Employee Information

Former Employee Name:	Desirae Munns
Former Employee ID Number:	05829
Former Job Title:	Committee Secretary
Former Employee Agency:	Nevada State Legislature
Former Class and Grade:	N/A
Former Employment Dates:	December 4, 2018 - June 10, 2019 and May 24, 2018 – November 23, 2018
Contracting Agency:	ManPower

### Please check which of the following applies:

- ☒ Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-l below.
- ☐ Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps a-l below.

#### a. Summarize scope of contract work.

##### Capitol Police Administrative Assistant

Assignments are varied, involving different and/or unrelated processes and methods that require evaluation of several alternative courses of action. The focus is on specific desired end products, and the incumbent has the latitude to select the most appropriate methods and tools to get the job done within established administrative guidelines, regulations or instructions.

Examples of duties include: Budget tracking, purchase order requests, Spillman input and custodian of records, verification of officer reports, public records reports, CopLogic online reporting system, NCJIS criminal background queries, training of officers on various databases, coordinate communication between the Chief and other professional and administrative staff, officer scheduling and other duties, as assigned.

#### b. Document former job description.

The employee retired June 15, 2017 from the position of Budget Analyst III. As a budget analyst, the employee gained experience in budget building, tracking and managing of DPS Division budgets.

The employee worked in a temporary position as the Administrative Assistant for Capitol Police during the time period of: March 1, 2018 through May 23, 2018, because there were no qualified temporary employees available. The fact that the employee has worked in the



needed position, greatly assists the division in ease of training and transition.  
The employee worked as a temporary Budget Analyst III for the period of: May 24, 2018 through November 23, 2018, to assist the Directory's Office in budget building.  
The employee worked as a Committee Secretary during legislature from December 4, 2018 through June 10, 2019. In this position, the employee set-up senate finance committee meetings and transcribed the minutes for meeting assigned.

- c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?**

Yes. The employee worked for Capitol Police as a temporary employee during the time period stated above. The employee would need no training to fill the vacant position.  
The employee understands the amount of work generated in the position and is accepting of the workload and lack of benefits.

- d. Explain why existing State employees within your agency cannot perform this function.**

Capitol Police Division does not have a permanent position, therefore the division is obligated to contract with outside temporary agencies.

- e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate [NAC 284.750](#).**

No Relationship.

- f. List contractor's hourly rate.**

- g. List the range of comparable State employee rates.**

Grade 25 step 5

- h. Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?**

Contract Rate will be commensurate to the rate of a state position.

- i. Document justification for hiring contractor.**

Capitol Police Division does not have a permanent position therefore is obligated to contract with outside temporary agencies.

- j. Will the employee be collecting PERS at any time during the contract?**

Yes, the employee is currently collecting PERS.

- k. What is the duration of the contract with the former employee? (include start and end date)**



Until a permanent position can be approved by Legislative approval.

**I. Will the former employee be working FT/PT? If PT how many hours**

The contract employee will be working a full time position resulting in a 40 hour work week.

**Comments:**

Kevin D. Doty 7/3/19  
Contracting Agency Head's Signature and Date

Shirley Tillery 7-11-19  
Executive Branch Budget Officer Signature and Date

\_\_\_\_\_  
Clerk of the Board of Examiners Signature and Date

Steve Sisolak  
Governor

Susan Brown  
Director



**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: July 11, 2019

To: Susan Brown, Clerk of the Board  
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer  
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division, on behalf of Department of Public Safety, requests authority to contract with former employee Gina M. Johnson to perform background investigations on a part-time/as-needed basis. The former employee will be hired through Master Service Agreement #19314, with Martin-Ross and Associates, LLC.


Additional Information:

Ms. Johnson retired from Department of Public Safety in 2014, and has been employed with Department of Public Safety (DPS) as a DPS Officer from February 2, 2016 through June 7, 2019, as a background investigator.

DPS utilizes Martin-Ross's services on a piece-fee basis, to manage the workload of sworn pre-employment background investigations due to volume and staff vacancies.

Statutory Authority:

NRS 333.705 (1)

<b>REVIEWED:</b> 
<b>ACTION ITEM:</b> _____



STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Purchasing Division*

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

## Authorization to Contract with a Former Employee

Employee Information	
Former Employee Name:	Gina Marie Johnson
Former Employee ID Number:	10033
Former Job Title:	DPS Officer 2
Former Employee Agency:	Nevada Department of Public Safety
Former Class and Grade:	13.206 – Grade 39
Former Employment Dates:	February 2, 2016 – June 7, 2019
Contracting Agency:	Martin-Ross and Associates, LLC
<b>Please check which of the following applies:</b>	
<input checked="" type="checkbox"/> X Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-l below.	
<input type="checkbox"/> Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps a-l below.	
<b>a. Summarize scope of contract work.</b>	
Thorough and extensive background investigations may be required in as short as 30-60 calendar days; however, using agencies understand special circumstances may arise which cause delays in performing an investigation.	
<b>b. Document former job description.</b>	
The employee worked for DPS as a background investigator and interviewed applicants, references, employers, etc. and prepared detailed reports from February 2, 2016 through June 7, 2019. In addition, she also supervised the DPS Background Investigation Unit. Part of her duties included supervising all background investigators, reviewing and approving investigative reports, training background investigators and interacting extensively with applicants, internal and external agencies regarding background investigations.	
The employee previously served as a DPS Captain with the Nevada Highway Patrol prior to her retirement in 2014.	
<b>c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?</b>	
Yes, the employee is being hired because of her specialized knowledge and expertise in DPS background investigations practices and processes.	
<b>d. Explain why existing State employees within your agency cannot perform this function.</b>	

All available staff are currently being utilized to conduct background investigations. However, the number of vacancies DPS has, along with the volume of cases pending investigations, warrants this action.

- e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**

No relation.

- f. List contractor's hourly rate.**

See Attached

- g. List the range of comparable State employee rates.**

The Martin and Ross fees are paid in relation to the amount of work performed for a given case. See attached Price List. It is not paid hourly.

- h. Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?**

- i. Document justification for hiring contractor.**

Based on volume, number of vacancies and staffing needs, DPS has been using Martin and Ross Security services to assist in completing sworn pre-employment background investigations. The employee's direct knowledge and expertise in DPS background investigations needs will be beneficial to DPS.

- j. Will the employee be collecting PERS at any time during the contract?**

Yes

- k. What is the duration of the contract with the former employee? (include start and end date)**

Start date upon BOE Approval. End date of Martin and Ross contract with the State of Nevada is November 14, 2020.

- l. Will the former employee be working FT/PT? If PT how many hours**

Part time/as caseload dictates.

Comments:

Kevin D. Doty 7/3/19  
Contracting Agency Head's Signature and Date

Shirley Taylor 7.11.19  
Budget Analyst Signature and Date

\_\_\_\_\_  
Clerk of the Board of Examiners Signature and Date

State of Nevada  
Department of Administration  
  
Purchasing Division  
  
515 E. Musser Street, Suite 300  
Carson City, NV 89701



## THE NEVADA STATE PURCHASING DIVISION

July 26, 2019

### Memorandum

To: Shauna Tilley  
From: Ryan Vradenburg, Purchasing Officer  
Subject: CETS 19314 Martin-Ross & Associates – Background Checks

Please find attached a copy of the “Authorization to Contract with a Former Employee” for Gina Marie Johnson, whom DPS is intending to hire as an investigator now working for Martin-Ross. DPS is aware that they may not hire Gina Marie Johnson until BOE approval.

Gina Marie Johnson has left state service and is within the two-year window. Gina Marie Johnson is currently receiving benefits from PERS.

If you have any questions, please contact me at 775-684-0185.

Steve Sisolak  
Governor

Susan Brown  
Director



STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: June 19, 2019

To: Susan Brown, Clerk of the Board  
Governor's Finance Office

From: Catherine Bartlett, Executive Branch Budget Officer  
Governor's Finance Office

A handwritten signature in blue ink, appearing to be "CB", is located to the right of the "From:" line.

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**GOVERNOR'S OFFICE – NEVADA ATHLETIC COMMISSION**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Commission requests authority to contract with Renee A. Shivers-Lightford a current Criminal Investigator III with the Office of the Nevada Secretary of State – Securities Division, to assist the Commission staff during events and weigh-ins to ensure that all rules and regulations pertaining to unarmed combat are adhered to.

Additional Information:

Weigh-ins and events occur on evenings, weekends, and holidays. The Commission has limited staff and the agency would incur overtime in an effort to fulfill these obligations. NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.



Statutory Authority:

NRS 333.705 (1)  
NRS 467.050

REVIEWED:



ACTION ITEM: \_\_\_\_\_



STEVE SISOLAK  
*Governor*

STATE OF NEVADA  
DEPARTMENT OF BUSINESS AND INDUSTRY  
ATHLETIC COMMISSION

Bob Bennett  
*Executive Director*

**Chairman:** Anthony A. Marnell III

**Members:** Staci Alonso, Christopher Ault, Dallas Haun, Robert McBeath, M.D.

**MEMORANDUM**

**TO:** Board of Examiners

**CC:** Catherine Bartlett, Executive Budget Officer 1, Governor's Finance Office

**FROM:** Bob Bennett, Executive Director, Athletic Commission

**DATE:** July 25, 2019

**SUBJECT:** Request to contract with current Nevada State employee

The Nevada State Athletic Commission is requesting to contract Inspector Services with a current State employee (Renee Shivers-Lightford). This is a contract renewal request as the incumbent has successfully completed two previous contracts totaling five years for the Athletic Commission. Events are held in the evenings, weekends, and holidays outside of normal business hours.

As there are female athletes in the field of unarmed combats sports, it is mandatory that we contract with female Inspectors. Ms. Shivers-Lightford, is extremely knowledgeable regarding the Nevada State regulations pertaining to unarmed combat. In addition, her professional experience is invaluable, in dealing with high-profile events in large public arenas.

For the continued health & safety of not only the combatants but the public as well, it is the goal of the Athletic Commission to contract with the best candidates to provide Inspector Services at events in the State of Nevada. Therefore, we respectfully ask for approval of request.

Respectfully,



Bob Bennett



STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Purchasing Division*

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

## Authorization to Contract with a Current Employee

<b>Employee Information</b>	
Employee Name:	Rene'e Shivers-Lightford
Employee ID Number:	10467
Job Title:	Criminal Investigator III
Current Employee Agency:	Office of the Nevada Secretary of State/ Securities Division
Current Class and Grade:	Class 13.243 Grade 40/ Step 9
Employment Dates:	Current State Agency hire date: 8/26/2016 – Total 27 years with various State agencies.
Contracting Agency:	Nevada State Athletic Commission
<b>Please check which of the following applies:</b>	
<input checked="" type="checkbox"/> Contract is with a current State employee (contractor) or a temporary employment agency providing a current employee. Please complete steps a-l below.	
<input type="checkbox"/> Contract is with an entity (contractor) other than a temporary employment agency that employs a current State employee who will be performing any or all of the contracted services. Please complete all steps a-l below.	
<b>a. Summarize scope of contract work.</b>	
Provide unarmed combat inspector services for weigh-in and events. The majority of work is done after normal business hours and on the weekend.	
<b>b. Document the employee's current job description.</b>	
Duties - Criminal Investigator for the Nevada Secretary of State Office, Securities Division. Perform criminal investigations of securities fraud, voter registration fraud, and any other matters under the scope of the Nevada Secretary of State's office, involving violations of federal and/or State law.	
<b>c. Explain how this differs from current State duties.</b>	
Inspectors assist the Athletic Commission staff during events and weigh-ins to ensure that all rules and regulations pertaining to unarmed combat are adhered to. Inspectors DO NOT take any actions against licensees who are in violation of the regulations. Incidents are reported to the Executive Director and the Commission handles any repercussions.	
<b>d. Explain why existing State employees within your agency cannot perform this function.</b>	
Weigh-ins and events occur on evenings, weekends and holidays. The Commission has limited staff and the agency would incur overtime in an effort to fulfill these obligations.	

- e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate [NAC 284.750](#).**

There is no relationship between any member of the Nevada Athletic Commission and the contractor.

- f. List contractor's hourly rate.**

The fee for Inspector Services is not contracted at an hourly rate but per event. I.E., Inspectors are paid \$50 per weigh-ins and \$150 per event.

- g. List the range of comparable State employee rates.**

Not Applicable.

- h. Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent.**

Not Applicable – does not exceed the maximum employee/employer rate and no comparable State positions.

- i. Document justification for hiring contractor.**

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors. This contractor is knowledgeable of the rules and regulations of unarmed combat sports.

- j. Will the employee be collecting PERS at any time during the contract?**

NO

- k. What is the duration of the contract with the current employee? (include start and end date)**

Contract Term: 4 years. Start 7/1/2019 End 6/30/2023

- l. Will the current employee be working FT/PT? If PT how many hours**

The current employee will accept assignments at her own discretion for those events or weigh-ins that are outside the hours of her state job.

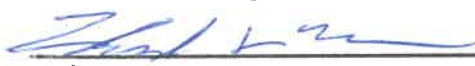
**Comments:**

 5/6/19  
Contracting Agency Head's Signature and Date

 6/19/19  
Budget Analyst Signature and Date

\_\_\_\_\_  
Clerk of the Board of Examiners Signature and Date

Approved as to form by:

 5/24/2019  
Deputy Attorney General for Attorney General



Steve Sisolak  
Governor



Susan Brown  
Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: July 11, 2019

To: Susan Brown, Clerk of the Board  
Governor's Finance Office

From: Bridgette Mackey-Garrison, Executive Branch Budget Officer  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

A handwritten signature in blue ink, likely belonging to Bridgette Mackey-Garrison, is written over the "From:" line.

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**DEPARTMENT OF TRANSPORTATION**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests to contract with a former employee, Christopher Petersen. Caviola Anson (CA) Group, Inc. is proposing to hire Mr. Petersen to fill a senior designer position and utilize his expertise to assist in alternative concept development and verification based on NDOT and Federal Highway Administration (FHWA) regulations for the I-15 Sahara Avenue Interchange to the Flamingo Study, agreement P384-18-015.

Additional Information:

Through a Request for Proposal (RFP) process, CA Group, Inc. was selected to perform the required services for the I-15 Sahara Avenue Interchange to the Flamingo Road Feasibility Study. The services include the development of alternatives, identifying right-of-way needs along the corridor to preserve for future I-15 improvements. Mr. Petersen retired from state service on May 9, 2018 as a Senior Roadway Designer. Mr. Petersen spent 30 years with NDOT including Roadway design and will bring tremendous value

and expertise to the project while employed at NDOT, Mr. Petersen was not directly, or indirectly involved in the RFP process or in the selection of CA Group, Inc.

Statutory Authority:

NRS 333.705 (1)

REVIEWED:	
ACTION ITEM:	_____



1263 South Stewart Street  
Carson City, Nevada 89712  
Phone: (775) 888-7440  
Fax: (775) 888-7201

**MEMORANDUM**

**RECEIVED**

JUN 28 2019

June 27, 2019

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION

**To: State of Nevada Board of Examiners**  
**From: Kristina L. Swallow, PE, Director** *KLS*  
**Subject: Authorization to Contract with a Former Employee – Christopher Petersen**

**SUMMARY**

Pursuant to Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Mr. Christopher Petersen. Mr. Christopher Petersen retired from state service on May 9, 2018. CA Group is planning to hire Mr. Petersen to fill a senior designer position and is requesting to use his expertise in performing alternatives analysis and conceptual design on Agreement P384-18-015.

**BACKGROUND**

Interstate 15 (I-15) is the main north-south freeway through Las Vegas, Nevada. It connects California to the South, and Arizona and Utah to the North. Over the last fifteen (15) to twenty (20) years, there have been several projects to widen and improve access along I-15. With the completion of I-15 North Design-Build, the I-15 South Design-Build, the anticipated completion of Project Neon Design-Build in 2019, and the current Tropicana Interchange National Environmental Policy Act (NEPA) study that will environmentally clear the Tropicana Interchange for reconstruction, there will be approximately four (4) miles of I-15 that will remain to be evaluated.

The I-15 Sahara Avenue Interchange to the Flamingo Road Feasibility Study includes the development of alternatives, identifying I-15 right-of-way needs along the I-15 corridor to preserve for future I-15 improvements. In addition, intersections throughout the limits of the study area will be analyzed for operational improvement recommendations, as well as potential phasing options for alternatives.

Through a Request for Proposal (RFP) process, CA Group, Inc. was selected to perform the required services for the I-15 Sahara Avenue Interchange to the Flamingo Road Feasibility Study. The services require designer expertise to assist in developing and verifying potential alternative concepts. CA Group, Inc. has requested to use Mr. Petersen's expertise to assist in alternative concept development and verification based on NDOT and FHWA requirements for the I-15 Sahara Avenue Interchange to the Flamingo Road Feasibility Study. Mr. Petersen spent 30 years with NDOT including Roadway Design and brings tremendous value and expertise to this project.

At no time during Mr. Petersen's State service was Mr. Petersen involved in the RFP procurement and selection of CA Group, Inc. for the required services for the I-15 Sahara Avenue Interchange to the Flamingo Road Feasibility Study, nor did he participate in the project in any capacity leading up to his retirement.

**RECOMMENDATION**

We respectfully request your consideration for approval for NDOT to allow the addition of Mr. Petersen to CA Group, Inc. to complete the alternative development concept for the I-15 Sahara Avenue Interchange to the Flamingo Road Feasibility Study, Agreement P384-18-015.



Steve Sisolak  
Governor



Deonne E. Contine  
Director

Kevin D. Doty  
Acting Administrator

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION

*Purchasing Division*

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

## Authorization to Contract with a Former Employee

### Employee Information

**Former Employee Name:** Christopher Petersen  
**Former Employee ID Number:** 07877  
**Former Job Title:** Senior Roadway Designer  
**Former Employee Agency:** NDOT  
**Former Class and Grade:** Classified, 40-10  
**Former Employment Dates:** 01/03/1988 to 05/09/2018  
**Contracting Agency:** NDOT

### Please check which of the following applies:

- ☐ Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-l below.
- ☒ Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps a-l below.

#### a. Summarize scope of contract work.

Chris is to provide assistance on projects that have been Consultant procurements. Chris's expertise will primarily focus on roadway design and alternative development/evaluation.

#### b. Document former job description.

Managed Roadway Design projects, produced roadway plans, estimates and specifications. Provided conceptual designs, final designs and construction support.

#### c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?

Chris will work on NDOT RFP projects which have been sent to the Consultant community per typical NDOT RFP policy. No specialized software that is not publicly available is required for the project.

#### d. Explain why existing State employees within your agency cannot perform this function.

Typically, the Department staff is unable to provide these services and in the time frame of the contract. Contracts will have been solicited as a RFP to the general engineering/planning community.

- e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**

No relationship

- f. List contractor's hourly rate.**

\$72.00

- g. List the range of comparable State employee rates.**

\$60

- h. Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?**

The employee only works when there is work to be performed. The employee's contract term has been limited by the length of the finite contract.

- i. Document justification for hiring contractor.**

When NDOT solicits RFPs to the Consultant community, it is typically due to limited NDOT resources.

- j. Will the employee be collecting PERS at any time during the contract?**

Yes

- k. What is the duration of the contract with the former employee? (include start and end date)**

Start dates and end dates are per RFP and Agreement clauses.

- l. Will the former employee be working FT/PT? If PT how many hours**

Part time – hours will be based on contract needs

**Comments:**

DocuSigned by:

*Kristina L. Swallow*

**Contracting Agency Head's Signature and Date**

*[Signature]*

**Budget Analyst Signature and Date**

**Clerk of the Board of Examiners Signature and Date**

REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2017 Legislature, through Assembly Bill 517 and Senate Bill 368, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State’s respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor’s Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
2666	Commission on Post-Secondary Education	\$11,594	
	Total	\$11,594	

2/10/19 - 1/11/19

STEVE SISOLAK  
GOVERNOR



DR. TIFFANY G. TYLER-GARNER  
DIRECTOR

DENNIS A. PEREA  
DEPUTY DIRECTOR

OFFICE OF THE DIRECTOR

**MEMORANDUM**

**DATE:** July 11, 2019

**TO:** Darlene Baughn, Executive Branch Budget Officer  
Governor's Finance Office, Budget Division

**FROM:** Kitty DeSocio, Chief Financial Officer  
Department of Employment, Training and Rehabilitation

**SUBJECT:** Fiscal Year 2019 General Fund Salary Adjustment (GFSA) Request for  
the Commission on Postsecondary Education for the August Board of Examiners

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Per Assembly Bill 517, Section 3 and Senate Bill 368, Section 1 of the 79<sup>th</sup> (2017) Legislative Session, the Commission on Postsecondary Education (CPE) is requesting the use of the fiscal year 2019 GFSA available amount for budget account 2666 to assist with offsetting a Category 01 shortfall of \$11,594.

Please find the current fiscal year 2019 salary projections for budget account 2666.

Thank you for your consideration in this matter.

2666 - Commission on Post Secondary Education

PCN	Description	Grade	Step	Actual												Projected	Total Payroll Projection through FY19
				Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
1	ADMINISTRATOR	42	10	4,516.58	5,336.25	4,597.47	5,336.24	4,597.41	5,336.25	4,597.44	5,336.27	4,597.44	5,336.26	4,597.44	5,336.26	4,597.44	4,514.25
3	POSTSECONDARY EDUCATION SPECIALIST	37	3	2,672.48	3,414.76	2,674.46	3,414.86	2,674.34	3,414.86	2,674.34	3,414.89	2,674.36	3,414.80	2,674.36	3,414.75	2,674.38	2,673.89
4	POSTSECONDARY EDUCATION SPECIALIST	37	8	3,272.37	4,076.03	3,331.85	4,076.03	3,331.87	4,076.04	3,332.00	4,076.02	3,335.46	4,077.89	3,335.39	4,078.03	3,337.07	77,290.07
5	ADMINISTRATIVE ASSISTANT III	27	3	1,747.12	2,486.25	1,746.95	2,486.13	1,746.94	2,486.14	1,746.98	2,486.22	1,746.97	2,486.16	1,746.98	2,486.14	1,746.94	53,852.75
J001	BOARD MEMBER			5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	1,745.48
J002	BOARD MEMBER			5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	233.48
J003	BOARD MEMBER			5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	71.16
J004	BOARD MEMBER			5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	385.80
J005	BOARD MEMBER			5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	162.32
J006	BOARD MEMBER			5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	233.48
J007	BOARD MEMBER			5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	0.00	5.93	476.88
Personal Assessment				285.00													
Payroll Assessment				285.00													
Subtotal				12,555.06	15,315.28	12,392.53	15,315.28	12,392.17	15,315.35	12,085.91	15,315.40	12,395.78	15,315.20	12,395.68	12,321.12	15,593.73	12,270.73
Total Positions 4				12,555.06	15,315.28	12,392.53	15,315.28	12,392.17	15,315.35	12,085.91	15,315.40	12,395.78	15,315.20	12,395.68	12,321.12	15,593.73	12,270.73
Personal Assessment				285.00													1,063.00
Payroll Assessment				285.00													1,063.00

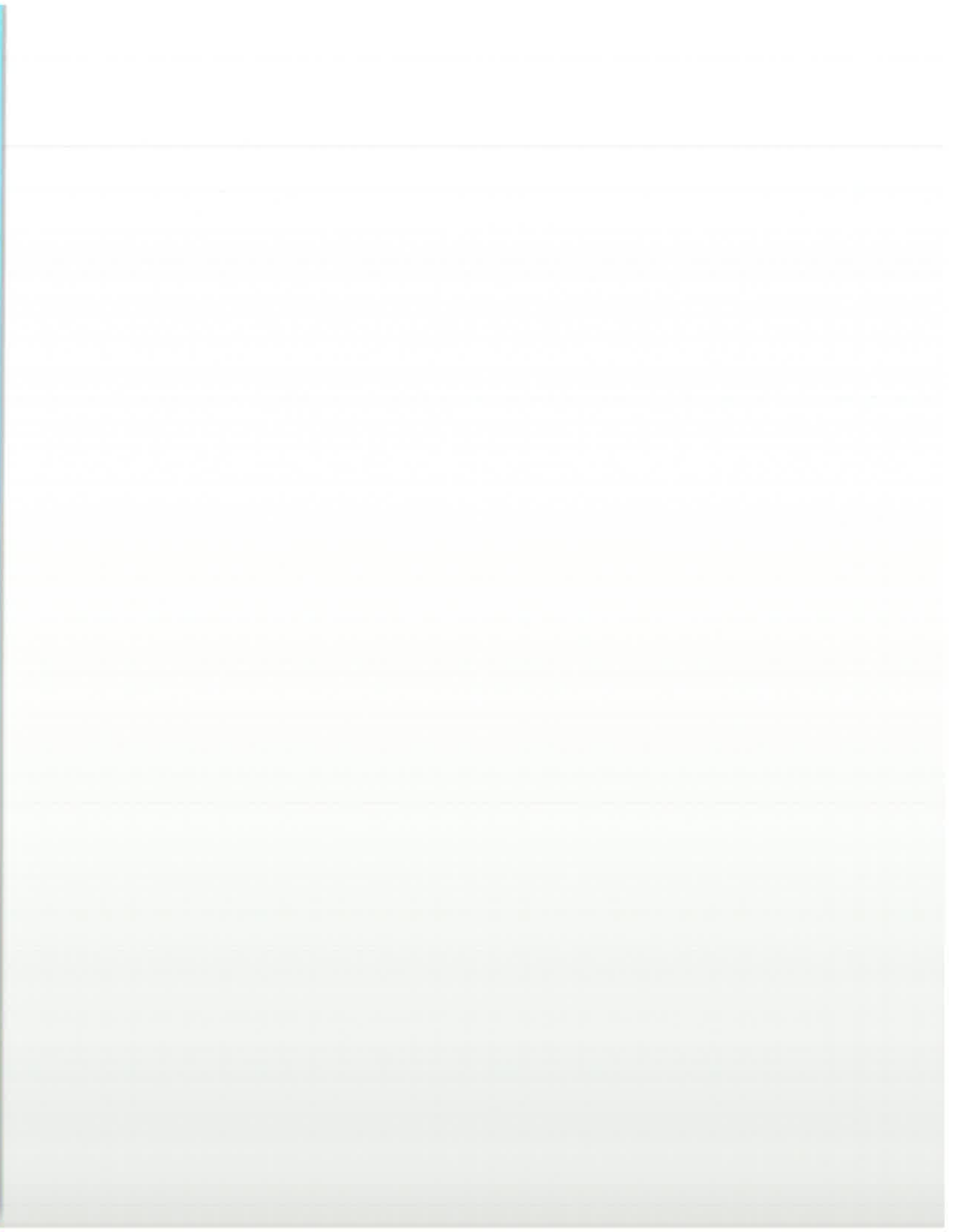
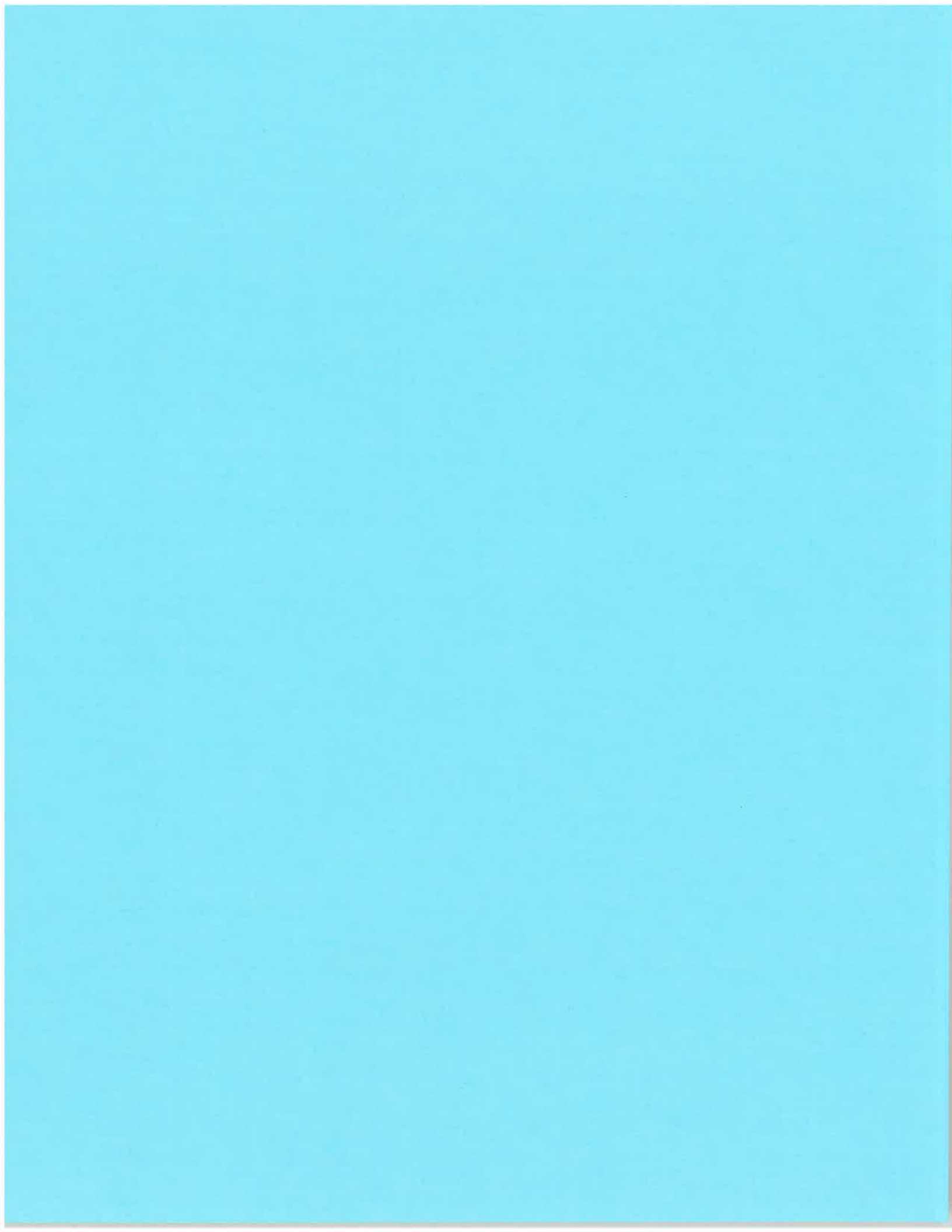
Personal Assessment:	0.00
Total Projection Amount:	12,270.73
YTD Actual Expenditure:	343,893.67
FY19 Legislatively Approved:	344,571.00
Total Budget Authority Available:	(11,500.00)
7/1/2019 BSR	343,893.67
Variance	0.00
Salary Adjustment Available	14,250.00
WIP 19542665	11,594.00

2666 was actual

General Fund Salary Adjustment  
Fiscal Years 2018 and 2019

Div	Division Description	Budget	Budget Account Name	FY 2018	FY 2019
300	NDE - DEPARTMENT OF EDUCATION	2697	NDE - ASSESSMENTS AND ACCOUNTABILITY	\$ 25,077	\$ 50,880
300	NDE - DEPARTMENT OF EDUCATION	2706	NDE - PARENTAL INVOLVEMENT AND FAMILY ENGAGEMENT	\$ 2,501	\$ 5,288
300	NDE - DEPARTMENT OF EDUCATION	2709	NDE - OFFICE OF EARLY LEARNING AND DEVELOPMENT	\$ 6,325	\$ 13,023
300	NDE - DEPARTMENT OF EDUCATION	2712	NDE - STUDENT AND SCHOOL SUPPORT	\$ 15,931	\$ 32,719
300	NDE - DEPARTMENT OF EDUCATION	2713	NDE - LITERACY PROGRAMS	\$ 5,411	\$ 11,144
300	NDE - DEPARTMENT OF EDUCATION	2716	NDE - DATA SYSTEMS MANAGEMENT	\$ 20,187	\$ 41,369
300	NDE - DEPARTMENT OF EDUCATION	2719	NDE - DISTRICT SUPPORT SERVICES	\$ 18,034	\$ 37,414
300	NDE - DEPARTMENT OF EDUCATION	2721	NDE - SAFE AND RESPECTFUL LEARNING	\$ 9,627	\$ 19,544
331	DTCA - MUSEUMS AND HISTORY DIVISION	1350	TOURISM - MUSEUMS & HIST - LOST CITY MUSEUM	\$ 4,828	\$ 10,089
331	DTCA - MUSEUMS AND HISTORY DIVISION	2870	TOURISM - MUSEUMS & HIST-NEVADA HISTORICAL SOCIETY	\$ 6,010	\$ 12,320
331	DTCA - MUSEUMS AND HISTORY DIVISION	2940	TOURISM - MUSEUMS & HIST - NEVADA STATE MUSEUM, CC	\$ 18,048	\$ 36,898
331	DTCA - MUSEUMS AND HISTORY DIVISION	2941	TOURISM - MUSEUMS & HISTORY	\$ 4,794	\$ 9,777
331	DTCA - MUSEUMS AND HISTORY DIVISION	2943	TOURISM - MUSEUMS & HIST - NEVADA STATE MUSEUM, LV	\$ 15,544	\$ 32,138
331	DTCA - MUSEUMS AND HISTORY DIVISION	4216	TOURISM - MUSEUMS & HIST-NV STATE RAILROAD MUSEUMS	\$ 12,803	\$ 26,391
332	ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS	1082	ADMINISTRATION - NSLA - ARCHIVES & PUBLIC RECORDS	\$ 25,130	\$ 51,629
332	ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS	2891	ADMINISTRATION - NSLA - STATE LIBRARY	\$ 29,498	\$ 60,571
333	DTCA - NEVADA ARTS COUNCIL	2979	TOURISM - NEVADA ARTS COUNCIL	\$ 10,447	\$ 21,326
334	DCNR - HISTORIC PRESERVATION	4205	DCNR - OFFICE OF STATE HISTORIC PRESERVATION	\$ 9,113	\$ 18,958
334	DCNR - HISTORIC PRESERVATION	5030	DCNR - HISTORIC PRES - COMSTOCK HISTORIC DISTRICT	\$ 3,611	\$ 7,370
360	COMMISSION ON POSTSECONDARY EDUCATION	2666	DETR - COMMISSION ON POSTSECONDARY EDUCATION	\$ 6,877	\$ 14,250
400	DHHS - HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE	1499	HHS-DO - PUBLIC DEFENDER	\$ 9,517	\$ 19,328
400	DHHS - HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE	3150	HHS-DO - ADMINISTRATION	\$ 31,575	\$ 64,698
400	DHHS - HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE	3154	HHS-DO - DEVELOPMENTAL DISABILITIES	\$ 1,924	\$ 3,984
400	DHHS - HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE	3195	HHS-DO - GRANTS MANAGEMENT UNIT	\$ 1,075	\$ 2,214
400	DHHS - HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE	3204	HHS-DO - CONSUMER HEALTH ASSISTANCE	\$ 4,771	\$ 9,553
402	DHHS - AGING AND DISABILITY SERVICES DIVISION	3151	HHS-ADSD - FEDERAL PROGRAMS AND ADMINISTRATION	\$ 56,611	\$ 117,917
402	DHHS - AGING AND DISABILITY SERVICES DIVISION	3167	HHS-ADSD - RURAL REGIONAL CENTER	\$ 64,508	\$ 140,377
402	DHHS - AGING AND DISABILITY SERVICES DIVISION	3208	HHS-ADSD - EARLY INTERVENTION SERVICES	\$ 271,350	\$ 604,282
402	DHHS - AGING AND DISABILITY SERVICES DIVISION	3266	HHS-ADSD - HOME AND COMMUNITY-BASED SERVICES	\$ 214,837	\$ 473,029
402	DHHS - AGING AND DISABILITY SERVICES DIVISION	3279	HHS-ADSD - DESERT REGIONAL CENTER	\$ 365,320	\$ 796,761
402	DHHS - AGING AND DISABILITY SERVICES DIVISION	3280	HHS-ADSD - SIERRA REGIONAL CENTER	\$ 113,370	\$ 245,573
403	DHHS - HEALTH CARE FINANCING & POLICY	3158	HHS-HCF&P - SIERRA REGIONAL CENTER	\$ 293,589	\$ 613,135
406	DHHS - PUBLIC AND BEHAVIORAL HEALTH	3151	HHS-HCF&P - HCF&P ADMINISTRATION	\$ 1,418,123	\$ 2,868,243
406	DHHS - PUBLIC AND BEHAVIORAL HEALTH	3162	HHS-PPBH - NO NV ADULT MENTAL HEALTH SERVICES	\$ 368,260	\$ 710,828
406	DHHS - PUBLIC AND BEHAVIORAL HEALTH	3168	HHS-PPBH - BEHAVIORAL HEALTH ADMINISTRATION	\$ 31,841	\$ 65,509
406	DHHS - PUBLIC AND BEHAVIORAL HEALTH	3170	HHS-PPBH - BEHAVIORAL HEALTH PREV & TREATMENT	\$ 34,862	\$ 72,041
406	DHHS - PUBLIC AND BEHAVIORAL HEALTH	3219	HHS-PPBH - BIostatISTICS AND EPIDEMIOLOGY	\$ 9,350	\$ 19,371
406	DHHS - PUBLIC AND BEHAVIORAL HEALTH	3222	HHS-PPBH - MATERNAL CHILD & ADOLESCENT HEALTH SVCS	\$ 11,135	\$ 23,012
406	DHHS - PUBLIC AND BEHAVIORAL HEALTH	3223	HHS-PPBH - OFFICE OF HEALTH ADMINISTRATION	\$ 82,499	\$ 170,265





**REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS**

The 2017 Legislature, through Assembly Bill 517 and Senate Bill 368, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
1343	Ethics Commission	\$1,962	
	Total	\$1,962	

Steve Sisolak  
Governor



Deonne Contine  
Director

Jenni Cartwright  
Administrator

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Administrative Services Division*  
209 E Musser, Rm 304 | Carson City, NV 89701  
Phone: (775) 684-0273 | Fax (775) 684-0275

**MEMORANDUM**

DATE: July 5, 2019

TO: Laura Freed, Executive Budget Officer II  
Governor's Finance Office

FROM: Jenni Cartwright, Administrator  
Administrative Services Division

SUBJECT: Fiscal Year 2019 Salary Adjustment Funds

RECEIVED  
JUL - 9 2019  
GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION

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Assembly Bill 517, section 3 appropriated General funds to the Board of Examiners (BOE) to meet deficiencies created between the appropriated money of the respective departments and the amount of money required to pay the salaries of the employees: Commission on Ethics, budget account 1343 requests salary adjustment funds in the amount of \$1,962 to augment a payroll shortfall for fiscal year 2019.

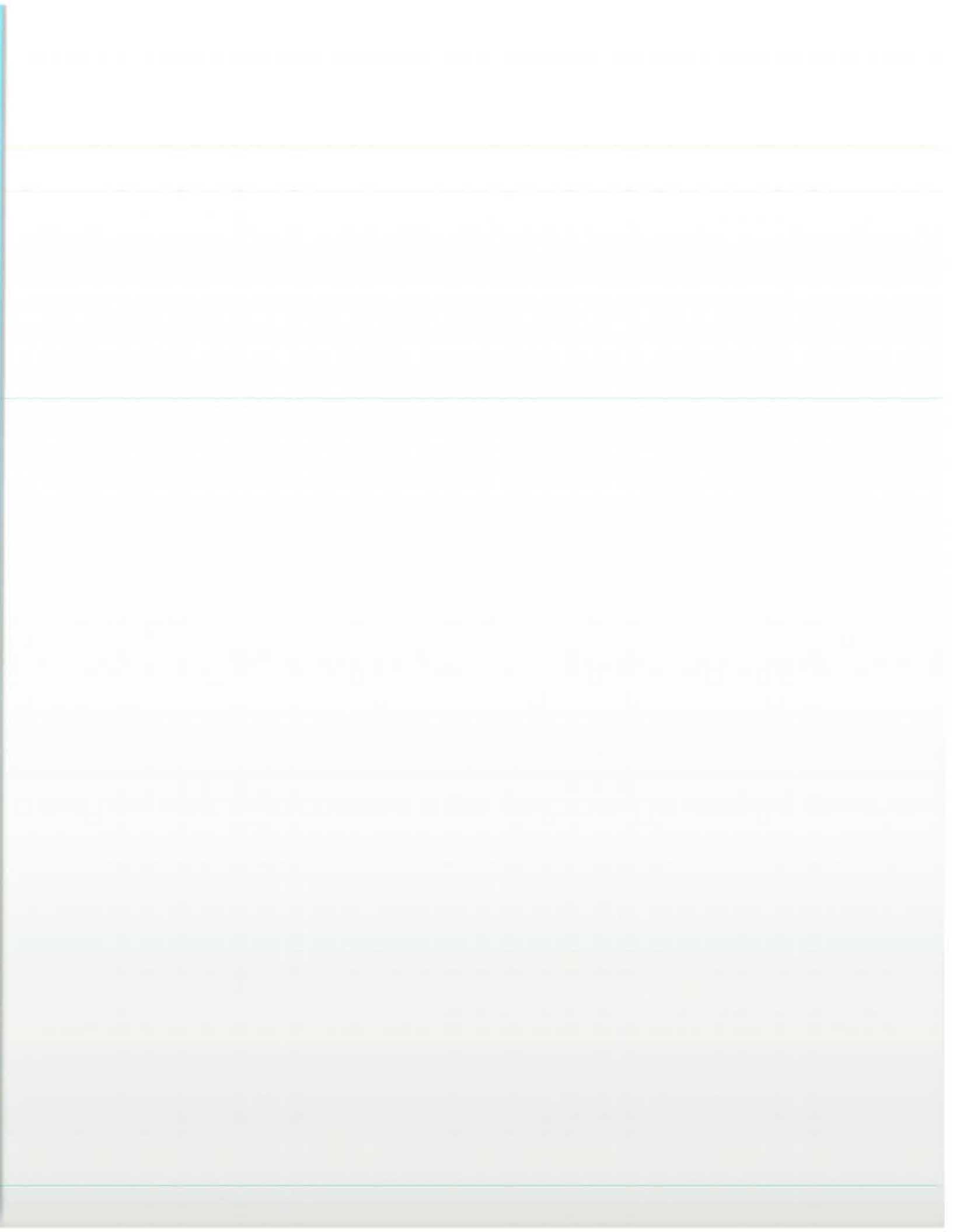
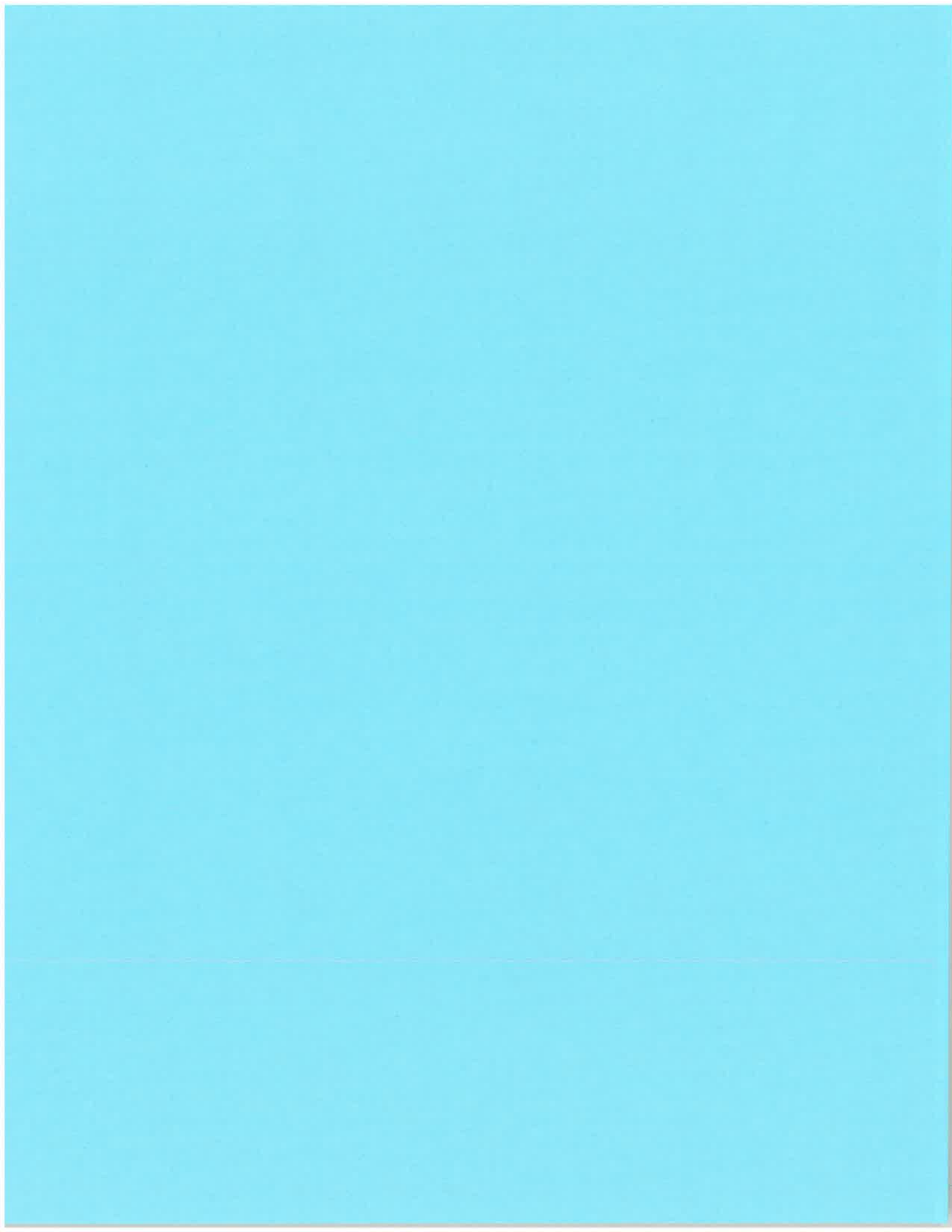
Cc: Brian Vezina, Budget Analyst III  
Administrative Services Division

Category	Desc	LO1	Work Program	Work Program	Revised Authority	Actual	Budget Balance	Projection	Actual Plus	Projected Budget
00	4601 GENERAL FUND SALARY ADJUSTMENT			C47209	1,962		1,962			
00	0042 Appropriation	231,010	231,010		231,010	231,010.00	-	-	231,010.00	-
00	2511 BAL FOR FROM PREVIOUS YR	0	0		0	-	-	-	-	-
00	4103 COUNTY REIMBURSEMENTS	594,026	594,026		594,026	583,267.69	10,758.31	10,758.31	594,026.00	-
00	4203 PRIOR YEAR REFUNDS	0	0		0	-	-	-	-	-
00	4335 REIMBURSEMENT OF EXPENSES	0	2,578		2,578	1,933.63	644.37	644.37	2,578.00	-
Total Rev		825,036	827,614	1,962	827,614	816,211.32	11,402.68	11,402.68	827,614.00	-
01	PERS SERVICE	655,197	655,197	7,687	662,884	638,480.59	24,403.41	24,402.77	662,883.36	0.64
03	IN ST TRAV	24,353	21,307	0	21,307	20,138.81	1,168.19	1,166.53	21,307.00	-
04	OPERATING	54,194	59,111	-234	58,877	53,995.79	4,881.21	4,880.48	58,876.27	0.73
11	CRT REP SVCS	13,198	16,244		16,244	12,908.10	3,335.90	3,335.90	16,244.00	-
15	INV/PARALEGL	3,126	3,704		3,704	2,775.50	928.50	928.17	3,703.67	0.33
26	INFO SERV	28,198	25,626	-165	25,461	23,799.27	1,661.73	1,660.94	25,460.21	0.79
30	TRAINING	7,516	6,938	-282	6,656	6,655.07	0.93	0.04	6,655.11	0.89
82	DPT CST ALLO	38,379	38,379		38,379	38,379.00	-	-	38,379.00	-
87	PURCH ASWMT	569	569		569	569.00	-	-	569.00	-
89	AG CST ALLOC	306	306		306	306.00	-	-	306.00	-
Total Exp		825,036	827,381	7,006	834,387	798,007.13	36,379.87	36,374.83	834,383.62	3.38
Operating Income		0	233	-5,044	-6,773	18,204.19	(24,977.19)	(24,972.15)	(6,769.62)	(3.38)
Beg Net Assets		67,625	46,429			46,429.00	-	-	46,429.00	-
End Net Assets		67,625	46,662	-5,044	-6,773	64,633.19	(24,977.19)	(24,972.15)	39,659.38	(3.38)
Days Exp in Ending Rev			0	20		-	-	-	-	-

Summary of CAT 01 Request					7,687.00
Cat 01 Projected		\$	652,884		
LO1		\$	655,197		
Difference		\$		(7,687)	
Reallocate Auth		Cat 15, 26, 30	\$	681.00	=(7,687-681)*0.28
28% of GF		Salary Adj Funds	\$	1,962.00	
Cat 86 Reserve		\$	5,044.00		=(7,687-681-1,962)
WP Projected		\$		7,687.00	

General Fund Salary Adjustment  
Fiscal Years 2018 and 2019

Div	Division Description	Budget	Budget Account Name	FY 2018	FY 2019
010	GOVERNOR'S OFFICE	1000	OFFICE OF THE GOVERNOR	\$ 42,819	\$ 86,342
010	GOVERNOR'S OFFICE	1001	GOVERNOR'S MANSION MAINTENANCE	\$ 3,821	\$ 7,695
012	NUCLEAR PROJECTS OFFICE	1005	GOVERNOR'S OFFICE HIGH LEVEL NUCLEAR WASTE	\$ 12,785	\$ 25,809
014	OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	1003	OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	\$ 10,244	\$ 20,651
015	GOVERNOR'S FINANCE OFFICE	1340	GOVERNOR'S OFC OF FINANCE - BUDGET DIVISION	\$ 64,223	\$ 130,529
015	GOVERNOR'S FINANCE OFFICE	1342	GOVERNOR'S OFC OF FINANCE - DIV OF INTERNAL AUDITS	\$ 37,673	\$ 77,066
017	WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION	2995	W.I.C.H.E. ADMINISTRATION	\$ 4,515	\$ 9,101
018	OFFICE OF WORKFORCE INNOVATION	1004	GOVERNOR'S OFFICE - OFFICE OF WORKFORCE INNOVATION	\$ 10,254	\$ 21,724
018	OFFICE OF WORKFORCE INNOVATION	3270	NEVADA P20 WORKFORCE REPORTING	\$ 2,457	\$ 4,929
020	LIEUTENANT GOVERNOR'S OFFICE	1020	LIEUTENANT GOVERNOR	\$ 9,482	\$ 19,140
030	ATTORNEY GENERAL'S OFFICE	1002	AG - EXTRADITION COORDINATOR	\$ 3,839	\$ 7,844
030	ATTORNEY GENERAL'S OFFICE	1030	AG - ADMINISTRATIVE BUDGET ACCOUNT	\$ 59,047	\$ 119,900
030	ATTORNEY GENERAL'S OFFICE	1036	AG - CRIME PREVENTION	\$ 9,560	\$ 19,575
030	ATTORNEY GENERAL'S OFFICE	1038	AG - CONSUMER ADVOCATE	\$ 14,814	\$ 29,960
040	SECRETARY OF STATE'S OFFICE	1050	SOS - SECRETARY OF STATE	\$ 275,910	\$ 565,452
040	SECRETARY OF STATE'S OFFICE	1051	SOS - HAVA ELECTIONS	\$ 5,139	\$ 10,447
060	CONTROLLER'S OFFICE	1130	CONTROLLER - CONTROLLER'S OFFICE	\$ 96,366	\$ 198,315
082	ADMIN - STATE PUBLIC WORKS DIVISION	1560	ADMINISTRATION - SPWD - FACILITY COND & ANALYSIS	\$ 6,624	\$ 13,566
087	ADMIN - DIRECTOR'S OFFICE	1337	ADMINISTRATION - DIRECTOR'S OFFICE	\$ 1,640	\$ 4,717
088	ADMIN - GRANT'S OFFICE	1341	ADMINISTRATION - OFFICE OF GRANT PROCUREMENT COORD	\$ 11,042	\$ 23,021
090	JUDICIAL BRANCH	1484	JUDICIAL PROGRAMS AND SERVICES DIVISION	\$ 20,640	\$ 42,884
090	JUDICIAL BRANCH	1489	COURT OF APPEALS	\$ 56,270	\$ 113,486
090	JUDICIAL BRANCH	1494	SUPREME COURT	\$ 221,145	\$ 449,360
090	JUDICIAL BRANCH	2889	LAW LIBRARY	\$ 13,373	\$ 27,491
101	DTCA - DIVISION OF TOURISM	2600	TOURISM - INDIAN COMMISSION	\$ 4,210	\$ 8,674
101	DTCA - DIVISION OF TOURISM	2601	TOURISM - STEWART INDIAN SCHOOL LIVING LEGACY	\$ 3,575	\$ 7,511
102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	1526	GOED - GOVERNOR'S OFFICE OF ECONOMIC DEV	\$ 76,561	\$ 154,496
102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	1528	GOED - RURAL COMMUNITY DEVELOPMENT	\$ 3,805	\$ 7,669
102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	4867	GOED - PROCUREMENT OUTREACH PROGRAM	\$ 2,581	\$ 5,196
130	DEPARTMENT OF TAXATION	2361	DEPARTMENT OF TAXATION	\$ 694,440	\$ 1,438,314
150	COMMISSION ON ETHICS	1343	ETHICS - COMMISSION ON ETHICS	\$ 4,850	\$ 9,782
240	DEPARTMENT OF VETERANS SERVICES	2560	NDVS - OFFICE OF VETERANS SERVICES	\$ 37,990	\$ 79,727
300	NDE - DEPARTMENT OF EDUCATION	2569	NDVS - NORTHERN NEVADA VETERANS HOME ACCOUNT	\$ 5,108	\$ 13,287
300	NDE - DEPARTMENT OF EDUCATION	2612	NDE - EDUCATOR EFFECTIVENESS	\$ 8,215	\$ 17,028
300	NDE - DEPARTMENT OF EDUCATION	2672	NDE - ACCOUNT FOR ALTERNATIVE SCHOOLS	\$ 2,328	\$ 4,894
300	NDE - DEPARTMENT OF EDUCATION	2673	NDE - OFFICE OF THE SUPERINTENDENT	\$ 31,413	\$ 64,205
300	NDE - DEPARTMENT OF EDUCATION	2675	NDE - STANDARDS AND INSTRUCTIONAL SUPPORT	\$ 22,334	\$ 45,405
300	NDE - DEPARTMENT OF EDUCATION	2676	NDE - CAREER AND TECHNICAL EDUCATION	\$ 12,727	\$ 26,097
300	NDE - DEPARTMENT OF EDUCATION	2680	NDE - CONTINUING EDUCATION	\$ 9,650	\$ 19,818



**REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS**

The 2017 Legislature, through Assembly Bill 517 and Senate Bill 368, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
1340	Governor's Finance Office – Budget	\$47,647	
	Total	\$47,647	

7/12/14  
16.



Steve Sisolak  
Governor



Susan Brown  
Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: July 12, 2019  
To: Board of Examiners  
From: Susan Brown, Director  
Governor's Finance Office, Budget Division  
Subject: Fiscal Year 2019 Salary Adjustment Funds

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The 2017 Legislature, through Assembly Bill 517 and Senate Bill 368, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's departments, commissions, and agencies and the salary requirements for the personnel of those departments, commission, and agencies. Pursuant to Assembly Bill 517 and Senate Bill 368, the Governor's Finance Office – Budget Division (1340) requests General Fund salary adjustment in the amount of \$47,647 to augment a payroll shortfall for fiscal year 2019.

06/18/11  
07/01/11  
07/06/1168

111-18144

	1	1 worst	3,000 g worst
RCE	0.02340	0.02340	0.02340
Medicare	0.01490	0.01450	0.01450
Jointedwelder	0.00140	0.00140	0.00140
Veteran's Comp	0.02370	0.02370	0.02370
Retirement	0.11450	0.14500	0.20000
	0.20000	0.18450	0.31350

PP01=Employee/Employer paid (1)  
PP02=Employer Paid (3)  
XPP10=Employer/Employee Paid (1)  
XPP11=Employer Paid (3)

Personnel Assistant:	0.00
Payroll Assistant:	0.00
Total Projection Amount:	81,920.19
YTD Actual Expenditures:	2,686,157.49
	<u>2,768,077.68</u>
FY18 Legislatively Approved: 2,779,441.00	
Total Budget Authority Available:	(47,646.68)
	<u>2,546,187.49</u>
Variance	(10.00)
	0.00

Variance	(7,000)	0.00
Salary Adj \$5	130,529.00	
Terr Pay	24,000.00	
Available	154,529.00	

Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Paul Nicks  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

**ALL AGENCY MEMO – 2017–14**

October 20, 2017

To: All Agencies

From: James R. Wells, Director  
Governor's Finance Office 

Subject: Fiscal Year 2018 and 2019 Salary Adjustment Funds

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Assembly Bill 517, Section 3 authorized a 2% salary increase in Fiscal Year 2018 and an additional 2% increase in Fiscal Year 2019. Senate Bill 368, Section 1 authorized an additional 1% salary increase in both Fiscal Years 2018 and 2019. Combined, the two bills provide a 3% cost of living adjustment to State employees in Fiscal Year 2018 and another 3% in Fiscal Year 2019. Both bills appropriated General and Highway Funds to the Board of Examiners (BOE) to meet any deficiencies created between the appropriated money of the respective departments and the amount of money required to pay the higher salaries of the employees. The amounts available for agencies to request for each budget account are provided in a separate spreadsheet posted on our website. (<http://budget.nv.gov/>)

The authority for salary adjustment funds was not budgeted in individual budget accounts. Therefore, once BOE approves a request, a non-IFC work program must be processed to establish the authority before the transfer of cash can be made. Please use the following naming convention for work program number instead of allowing a default number: [FY SA budget account number]. For example, budget account 1234 would use work program number 18SA1234 in Fiscal Year 2018 and 19SA1234 in Fiscal Year 2019.

Transferring budget authority out of category 01 to another category negates eligibility for salary adjustment funds. Salary adjustment funds are also not available to cover other salary cost such as position reclassification, overtime, callback, shift differential, overpayments, terminal leave payouts or accelerated steps.

If salary adjustment funds are required, please submit the request along with:

- Salary projections which support the amount being requested;
- Projections for the balance of the fiscal year for all categories supported by General Funds and/or Highway Funds; and
- A position fund map.

All allocations from the BOE Salary Adjustment Account must be approved by the BOE and are only available for salaries funded by the General Fund and/or Highway Fund. Salaries funded with a funding type other than General Funds or Highway Fund, such as fees, Court Assessments or grants must cover the 3% salary increase in Fiscal Year 2018 and Fiscal Year 2019 for a total of 6% in Fiscal Year 2019 within their existing budget authority. A work program may be necessary to adjust various categorical authority to cover the increased salaries.

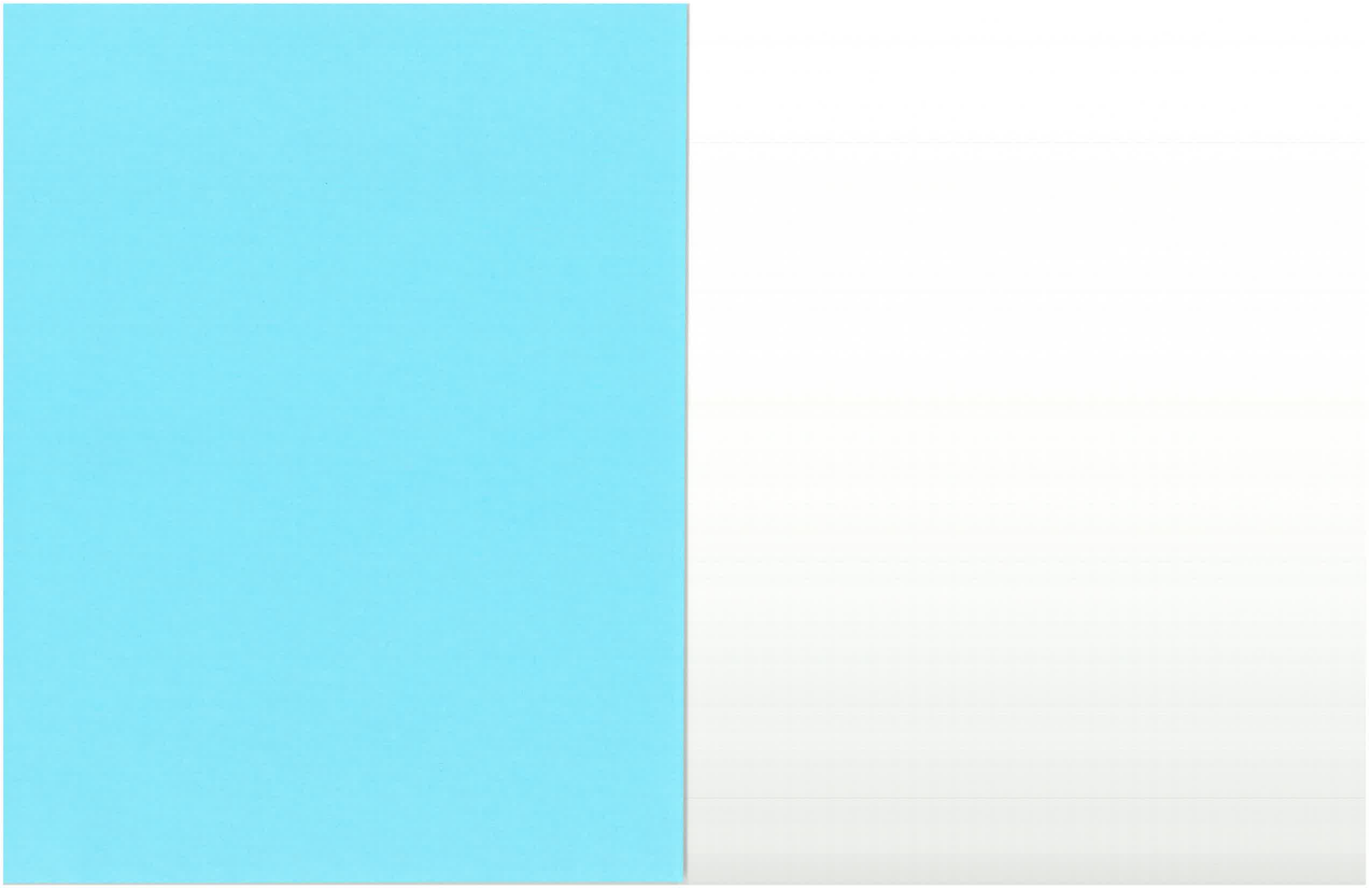
Agencies with grant funded positions should also monitor the grant's administrative cap, if applicable, to ensure the increase in salaries doesn't cause the agency to exceed the administrative cap. Please work with the federal granting office if the administrative cap will be exceeded and take the appropriate steps to ensure the State stays within the cap.

If you have any questions, please contact your assigned Executive Branch Budget Officer.

[http://budget.nv.gov/uploadedFiles/budgetnv.gov/content/Contact/Staff%20Agency%20Assignments\(3\).pdf](http://budget.nv.gov/uploadedFiles/budgetnv.gov/content/Contact/Staff%20Agency%20Assignments(3).pdf)

General Fund Salary Adjustment  
Fiscal Years 2018 and 2019

Div	Division Description	Budget	Budget Account Name	FY 2018	FY 2019
010	GOVERNOR'S OFFICE	1000	OFFICE OF THE GOVERNOR	\$ 42,819	\$ 86,342
010	GOVERNOR'S OFFICE	1001	GOVERNOR'S MANSION MAINTENANCE	\$ 3,821	\$ 7,695
012	NUCLEAR PROJECTS OFFICE	1005	GOVERNOR'S OFFICE HIGH LEVEL NUCLEAR WASTE	\$ 12,785	\$ 25,809
014	OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	1003	OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	\$ 10,244	\$ 20,651
015	GOVERNOR'S FINANCE OFFICE	1340	GOVERNOR'S OFC OF FINANCE - BUDGET DIVISION	\$ 64,223	\$ 130,529
015	GOVERNOR'S FINANCE OFFICE	1342	GOVERNOR'S OFC OF FINANCE- DIV OF INTERNAL AUDITS	\$ 37,673	\$ 77,066
017	WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION	2995	W.I.C.H.E. ADMINISTRATION	\$ 4,515	\$ 9,101
018	OFFICE OF WORKFORCE INNOVATION	1004	GOVERNOR'S OFFICE - OFFICE OF WORKFORCE INNOVATION	\$ 10,254	\$ 21,724
018	OFFICE OF WORKFORCE INNOVATION	3270	NEVADA P20 WORKFORCE REPORTING	\$ 2,457	\$ 4,929
020	LIEUTENANT GOVERNOR'S OFFICE	1020	LIEUTENANT GOVERNOR	\$ 9,482	\$ 19,140
030	ATTORNEY GENERAL'S OFFICE	1002	AG - EXTRADITION COORDINATOR	\$ 3,839	\$ 7,844
030	ATTORNEY GENERAL'S OFFICE	1030	AG - ADMINISTRATIVE BUDGET ACCOUNT	\$ 59,047	\$ 119,900
030	ATTORNEY GENERAL'S OFFICE	1036	AG - CRIME PREVENTION	\$ 9,560	\$ 19,575
030	ATTORNEY GENERAL'S OFFICE	1038	AG - CONSUMER ADVOCATE	\$ 14,814	\$ 29,960
040	SECRETARY OF STATE'S OFFICE	1050	SOS - SECRETARY OF STATE	\$ 275,910	\$ 565,452
040	SECRETARY OF STATE'S OFFICE	1051	SOS - HAVA ELECTIONS	\$ 5,139	\$ 10,447
060	CONTROLLER'S OFFICE	1130	CONTROLLER - CONTROLLER'S OFFICE	\$ 96,366	\$ 198,315
082	ADMIN - STATE PUBLIC WORKS DIVISION	1560	ADMINISTRATION - SPWD - FACILITY COND & ANALYSIS	\$ 6,624	\$ 13,566
087	ADMIN - DIRECTOR'S OFFICE	1337	ADMINISTRATION - DIRECTOR'S OFFICE	\$ 1,640	\$ 4,717
088	ADMIN - GRANTS OFFICE	1341	ADMINISTRATION - OFFICE OF GRANT PROCUREMENT COORD	\$ 11,042	\$ 23,021
090	JUDICIAL BRANCH	1484	JUDICIAL PROGRAMS AND SERVICES DIVISION	\$ 20,640	\$ 42,884
090	JUDICIAL BRANCH	1489	COURT OF APPEALS	\$ 56,270	\$ 113,486
090	JUDICIAL BRANCH	1494	SUPREME COURT	\$ 221,145	\$ 449,360
090	JUDICIAL BRANCH	2889	LAW LIBRARY	\$ 13,373	\$ 27,491
101	DTCA - DIVISION OF TOURISM	2600	TOURISM - INDIAN COMMISSION	\$ 4,210	\$ 8,674
101	DTCA - DIVISION OF TOURISM	2601	TOURISM - STEWART INDIAN SCHOOL LIVING LEGACY	\$ 3,575	\$ 7,511
102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	1526	GOED - GOVERNOR'S OFFICE OF ECONOMIC DEV	\$ 76,561	\$ 154,496
102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	1528	GOED - RURAL COMMUNITY DEVELOPMENT	\$ 3,805	\$ 7,669
102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	4867	GOED - PROCUREMENT OUTREACH PROGRAM	\$ 2,581	\$ 5,196
130	DEPARTMENT OF TAXATION	2361	DEPARTMENT OF TAXATION	\$ 694,440	\$ 1,438,314
150	COMMISSION ON ETHICS	1343	ETHICS - COMMISSION ON ETHICS	\$ 4,850	\$ 9,782
240	DEPARTMENT OF VETERANS SERVICES	2560	NDVS - OFFICE OF VETERANS SERVICES	\$ 37,990	\$ 79,727
240	DEPARTMENT OF VETERANS SERVICES	2569	NDVS - NORTHERN NEVADA VETERANS HOME ACCOUNT	\$ 5,108	\$ 13,287
300	NDE - DEPARTMENT OF EDUCATION	2612	NDE - EDUCATOR EFFECTIVENESS	\$ 8,215	\$ 17,028
300	NDE - DEPARTMENT OF EDUCATION	2672	NDE - ACCOUNT FOR ALTERNATIVE SCHOOLS	\$ 2,328	\$ 4,894
300	NDE - DEPARTMENT OF EDUCATION	2673	NDE - OFFICE OF THE SUPERINTENDENT	\$ 31,413	\$ 64,205
300	NDE - DEPARTMENT OF EDUCATION	2675	NDE - STANDARDS AND INSTRUCTIONAL SUPPORT	\$ 22,334	\$ 45,405
300	NDE - DEPARTMENT OF EDUCATION	2676	NDE - CAREER AND TECHNICAL EDUCATION	\$ 12,727	\$ 26,097
300	NDE - DEPARTMENT OF EDUCATION	2680	NDE - CONTINUING EDUCATION	\$ 9,650	\$ 19,818



REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2017 Legislature, through Assembly Bill 517 and Senate Bill 368, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State’s respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor’s Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
3010	NSHE – Desert Research Institute	\$59,519	
	Total	\$59,519	



# Nevada System of Higher Education

System Administration  
4300 South Maryland Parkway  
Las Vegas, NV 89119-7530  
Phone: 702-889-8426  
Fax: 702-889-8492



System Administration  
2601 Enterprise Road  
Reno, NV 89512-1666  
Phone: 775-784-4901  
Fax: 775-784-1127

July 12, 2019

## MEMORANDUM

To: Tiffany Greenameyer, Budget Analyst  
Governor's Finance Office, Budget Division

From: Andrew Clinger, Chief Financial Officer, NSHE 

Subject: Request for Salary Adjustment Funds (FY 2019)

NSHE requests Salary Adjustment funds totaling \$59,519, for FY 2019. Attached is a summary document, identifying the amount requested for the budget account. Also attached are the templates completed for each budget account to demonstrate the requested Salary Adjustment Funds.

If you have any questions regarding these requests, please let us know.

Enclosure: NSHE Salary Adjustment Request Summary  
Institution Requests for Salary Adjustment Funds

NSHE Salary Adjustment Funds Request: FY 2019

Institution: **DRI**  
Budget Account: **3010**

Phase 1: Eligibility Determination

- if BOR < L01 (by position type), then not eligible for Salary Adjustment Funds
- if \$ tx from Personnel to Operating, then not eligible for Salary Adjustment Funds

	Budgeted Revenue		
	FY 2019 L01	FY 2019 BOR	Difference
GF Appropriations	7,226,777	7,226,777	-
GF Appropriations	-	515,626	
Salary Adjustment Funds	-	255,852	255,852
Non GF Revenue	148,486	63,665	(84,821)
Total Revenue	7,375,263	8,061,920	171,031

	Budgeted Expenditures		
	FY 2019 L01	FY 2019 BOR	Difference
Professional Salary	3,080,473	3,270,236	189,763
Graduate Assistant	-	9,381	9,381
Classified Salary	1,350,880	1,490,875	139,995
Fringe	1,417,939	1,606,288	188,349
Wages	30,000	30,000	-
Vacancy Savings	(96,983)	-	96,983
Operating	1,592,954	1,655,140	62,186
Total Expenditures	7,375,263	8,061,920	686,657

Phase 2: Demonstrate Need

Personnel Expenses	Actual July '18 - June '19	Projected (through FYE)	Total
Professional	2,933,204.84	2,933,204.84	2,933,204.84
Prof on Leave (if not obligated)			-
Classified (and Technologist)	1,372,563.29	1,372,563.29	1,372,563.29
Class/Tech on Leave (if not obligated)			-
Fringe	2,217,928.58	2,217,928.58	2,217,928.58
Obligated Health Insurance			-
Wages	4,873.00	4,873.00	4,873.00
LOAs	16,701.92	16,701.92	16,701.92
GAs and TAs	11,497.00	11,497.00	11,497.00
Med Residents	-	-	-
Subtotal: Personnel Costs	6,556,768.63	6,556,768.63	6,556,768.63

Excluded Personnel Expenses	Actual July 2018 - Feb 2019	Projected (through FYE)	Total
New FTE (not in L01)	255,566.93	255,566.93	255,566.93
Ad hoc/Reclassified Positions	-	-	-
LOAs	21,574.92	21,574.92	43,149.84
GAs	11,497.00	11,497.00	11,497.00
Overtime	-	-	-
Terminal/Retirement Payouts	-	-	-
Other Addt'l Payroll Adjust	47,167.87	47,167.87	47,167.87
Fringe on Excluded Expenses	132,816.09	132,816.09	132,816.09
Subtotal: Excluded Expenses	468,622.81	468,622.81	490,197.73
Total Eligible Personnel Expenses	6,088,145.82	6,088,145.82	6,066,570.90
L01 Approved Personnel Exp			
	Professional		3,080,473
	Classified		1,350,880
	Fringe (Professional)		886,366
	Fringe (Classified)		530,464
	Vacancy Savings		(96,983)
	Subtotal		5,751,200
Salary Adjustment Request			315,370.90

Available Salary Adjustment Funds 225,852

Requested Salary Adjustment Funds	315,371
-----------------------------------	---------

255852  
59,519

General Fund Salary Adjustment for NSHE  
Fiscal Years 2019

Budget	Budget Account Name	FY 2019	80%	Requested Amount as of 5-3-19
2977	NSHE - SPECIAL PROJECTS	\$ 39,773	\$ 31,818	
2980	NSHE - UNIVERSITY OF NEVADA, RENO	\$ 8,612,367	\$ 6,889,894	\$ 6,889,894
2982	NSHE - UNR SCHOOL OF MEDICINE	\$ 1,551,056	\$ 1,240,845	\$ 1,238,182
2983	NSHE - INTERCOLLEGIATE ATHLETICS - UNR	\$ 72,216	\$ 57,773	\$ 26,488
2985	NSHE - STATEWIDE PROGRAMS - UNR	\$ 265,049	\$ 212,039	
2986	NSHE - SYSTEM ADMINISTRATION	\$ 204,687	\$ 163,750	\$ 38,123
2987	NSHE - UNIVERSITY OF NEVADA, LAS VEGAS	\$ 11,561,073	\$ 9,248,858	\$ 9,248,858
2988	NSHE - INTERCOLLEGIATE ATHLETICS - UNLV	\$ 80,406	\$ 64,325	\$ 64,325
2989	NSHE - AGRICULTURAL EXPERIMENT STATION	\$ 256,719	\$ 205,375	
2990	NSHE - COOPERATIVE EXTENSION SERVICE	\$ 264,924	\$ 211,939	\$ 114,664
2991	NSHE - SYSTEM COMPUTING CENTER	\$ 607,616	\$ 486,093	
2992	NSHE - UNLV LAW SCHOOL	\$ 613,154	\$ 490,523	\$ 485,659
2994	NSHE - GREAT BASIN COLLEGE	\$ 710,210	\$ 568,168	\$ 568,168
2996	NSHE - UNIVERSITY PRESS	\$ 21,314	\$ 17,051	
3001	NSHE - STATEWIDE PROGRAMS - UNLV	\$ 82,484	\$ 65,987	\$ 65,987
3002	NSHE - UNLV DENTAL SCHOOL	\$ 888,528	\$ 710,822	\$ 536,133
3003	NSHE - BUSINESS CENTER NORTH	\$ 100,431	\$ 80,345	\$ 80,345
3004	NSHE - BUSINESS CENTER SOUTH	\$ 85,008	\$ 68,006	
3005	NSHE - NEVADA STATE COLLEGE	\$ 764,744	\$ 611,795	\$ 551,388
3010	NSHE - DESERT RESEARCH INSTITUTE	\$ 319,815	\$ 255,852	\$ 255,852
3011	NSHE - COLLEGE OF SOUTHERN NEVADA	\$ 5,141,787	\$ 4,113,430	\$ 3,913,862
3012	NSHE - WESTERN NEVADA COLLEGE	\$ 671,580	\$ 537,264	\$ 485,399
3014	NSHE - UNLV SCHOOL OF MEDICINE	\$ 1,106,081	\$ 884,865	\$ 884,865
3018	NSHE - TRUCKEE MEADOWS COMMUNITY COLLEGE	\$ 2,132,078	\$ 1,705,662	\$ 946,056
3221	NSHE - HEALTH LABORATORY AND RESEARCH	\$ 76,787	\$ 61,430	\$ 23,727
Total COLA		\$ 36,229,887	\$ 28,983,909	\$ 26,417,974
Total Eligible from GF Salary Adjustment Account		\$ 28,983,910		



## REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS

The 2017 Legislature, through Assembly Bill 517 and Senate Bill 368, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
3800	Parole Board	\$3,200	
	Total	\$3,200	

General Fund Salary Adjustment  
Fiscal Years 2018 and 2019

Div	Division Description	Budget	Budget Account Name	FY 2018	FY 2019
480	TAHOE REGIONAL PLANNING AGENCY	4204	TAHOE REGIONAL PLANNING AGENCY	\$ 22,770	\$ 45,994
550	DEPARTMENT OF AGRICULTURE	2691	AGRI - NUTRITION EDUCATION PROGRAMS	\$ 3,298	\$ 6,848
550	DEPARTMENT OF AGRICULTURE	4540	AGRI - PLANT HEALTH & QUARANTINE SERVICES	\$ 9,401	\$ 20,295
550	DEPARTMENT OF AGRICULTURE	4550	AGRI - VETERINARY MEDICAL SERVICES	\$ 19,350	\$ 40,313
550	DEPARTMENT OF AGRICULTURE	4557	AGRI - LIVESTOCK ENFORCEMENT	\$ 5,022	\$ 10,376
550	DEPARTMENT OF AGRICULTURE	4600	AGRI - PREDATORY ANIMAL & RODENT CONTROL	\$ 9,720	\$ 20,136
611	GCB - GAMING CONTROL BOARD	4061	GCB - GAMING CONTROL BOARD	\$ 685,239	\$ 1,384,982
611	GCB - GAMING CONTROL BOARD	4067	GCB - GAMING COMMISSION	\$ 3,356	\$ 6,780
650	DPS-DIRECTOR'S OFFICE	3775	DPS - TRAINING DIVISION	\$ 14,024	\$ 28,361
650	DPS-DIRECTOR'S OFFICE	4704	DPS - NEVADA OFFICE OF CYBER DEFENSE COORDINATION	\$ 7,919	\$ 21,270
650	DPS-DIRECTOR'S OFFICE	4738	DPS - DIGNITARY PROTECTION	\$ 12,591	\$ 26,520
652	DPS-PAROLE & PROBATION	3740	DPS - DIVISION OF PAROLE AND PROBATION	\$ 995,469	\$ 2,113,168
653	DPS-INVESTIGATION DIVISION	3743	DPS - INVESTIGATION DIVISION	\$ 98,115	\$ 201,714
654	DPS-EMERGENCY MANAGEMENT	3673	DPS - DIVISION OF EMERGENCY MANAGEMENT	\$ 6,231	\$ 12,907
654	DPS-EMERGENCY MANAGEMENT	3675	DPS - HOMELAND SECURITY	\$ 4,163	\$ 8,515
656	DPS-FIRE MARSHAL	3816	DPS - FIRE MARSHAL	\$ 7,903	\$ 16,079
659	DPS-CRIMINAL JUST ASSIST	4736	DPS - JUSTICE GRANT	\$ 1,256	\$ 2,611
660	DPS-PAROLE BOARD	3800	DPS - PAROLE BOARD	\$ 57,632	\$ 117,669
700	DCNR - CONSERVATION & NATURAL RESOURCES	4150	DCNR - ADMINISTRATION	\$ 13,526	\$ 27,761
701	DCNR - CONSERVATION DISTRICTS	4151	DCNR - CONSERVATION DISTRICTS PROGRAM	\$ 8,177	\$ 17,204
702	DEPARTMENT OF WILDLIFE	4462	WILDLIFE - CONSERVATION EDUCATION	\$ 1,665	\$ 3,416
702	DEPARTMENT OF WILDLIFE	4464	WILDLIFE - GAME MANAGEMENT	\$ 1,196	\$ 2,452
702	DEPARTMENT OF WILDLIFE	4465	WILDLIFE - FISHERIES MANAGEMENT	\$ 2,252	\$ 4,670
702	DEPARTMENT OF WILDLIFE	4466	WILDLIFE - DIVERSITY DIVISION	\$ 9,293	\$ 19,016
704	DCNR - PARKS DIVISION	4162	DCNR - STATE PARKS	\$ 112,628	\$ 249,273
705	DCNR - DIVISION OF WATER RESOURCES	4171	DCNR - WATER RESOURCES	\$ 140,568	\$ 295,164
706	DCNR - FORESTRY DIVISION	4195	DCNR - FORESTRY	\$ 128,554	\$ 265,387
706	DCNR - FORESTRY DIVISION	4198	DCNR - FORESTRY CONSERVATION CAMPS	\$ 132,070	\$ 272,008
707	DCNR - STATE LANDS	4173	DCNR - STATE LANDS	\$ 30,495	\$ 63,324
740	B&I - BUSINESS AND INDUSTRY	4677	B&I - OFFICE OF BUSINESS AND PLANNING	\$ 6,078	\$ 12,560
740	B&I - BUSINESS AND INDUSTRY	4681	B&I - BUSINESS AND INDUSTRY ADMINISTRATION	\$ 2,482	\$ 5,119
748	B&I - REAL ESTATE DIVISION	3823	B&I - REAL ESTATE ADMINISTRATION	\$ 3,528	\$ 7,258
752	B&I - LABOR COMMISSION	3900	B&I - LABOR COMMISSIONER	\$ 34,890	\$ 72,149
901	DETR - REHABILITATION DIVISION	3254	DETR - SERVICES TO BLIND OR VISUALLY IMPAIRED	\$ 4,299	\$ 8,786
901	DETR - REHABILITATION DIVISION	3265	DETR - VOCATIONAL REHABILITATION	\$ 29,822	\$ 62,127
903	DETR - NV EQUAL RIGHTS COMMISSION	2580	DETR - EQUAL RIGHTS COMMISSION	\$ 22,550	\$ 46,674

**CENTRAL OFFICE**

1677 Old Hot Springs Rd., Ste. A  
Carson City, Nevada 89706  
<http://parole.nv.gov>  
(775) 687-5049  
Fax (775) 687-6736

CHRISTOPHER DERICCO, *Chairman*  
TONY CORDA, *Member*  
ADAM ENDEL, *Member*  
SUSAN JACKSON, *Member*

DARLA FOLEY, *Executive Secretary*

**STATE OF NEVADA**

**STEVE SISOLAK**  
Governor



**LAS VEGAS OFFICE**

4000 S. Eastern Ave., Ste. 130  
Las Vegas, Nevada 89119  
<http://parole.nv.gov>  
(702) 486-4370  
FAX (702) 486-4376

CHRISTOPHER DERICCO, *Chairman*  
MICHAEL KEELER, *Member*  
ERIC CHRISTIANSON, *Member*  
MINERVA DE LA TORRE, *Member*

**NEVADA BOARD OF PAROLE COMMISSIONERS**

July 9, 2019

Bridgette Mackey-Garrison, Executive Branch Budget Officer  
Governor's Finance Office, Budget Division  
209 E. Musser Street, Room 200  
Carson City, NV 89701-4298

RE: Revised Board of Examiner's Approval for General Fund Salary Adjustment funds for the Department of Public Safety, Board of Parole Commissioners

Dear Ms. Mackey-Garrison,

The Board of Parole Commissioners has 27 positions of which are funded with General Fund Appropriation. Projections reflect that the Board will experience a shortfall of General Fund in the amount of \$3,200 that is necessary to cover the 3% cost of living adjustment (COLA) in the Personnel Category.

The Board is requesting approval for General Fund Salary Adjustment in the amount of \$3,200 to cover the balance of the projected shortfall in the Personnel category.

Work Program 19SA3800 has been prepared for processing once this request is approved.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brandi Salisbury".

Brandi Salisbury  
Fiscal Business Professional Trainee



Division:  
Budget Account:

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**REQUESTS FOR THE ALLOCATION AND DISBURSEMENT OF FUNDS FOR SALARY ADJUSTMENTS**

The 2017 Legislature, through Assembly Bill 517 and Senate Bill 368, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
2601	Tourism – Stewart Indian School Living Legacy	\$6,463	
	Total	\$6,463	

STEVE SISOLAK  
KATE MARSHALL  
BRENDA NEBESKY

Governor  
Lieutenant Governor  
Deputy Director



# NEVADA TOURISM & CULTURAL AFFAIRS

June 26, 2019

**Memorandum**

**To:** Shauna Tilley, Governor's Finance Office, Budget Division

**From:** Angie Mathiesen, Operations and Finance Manager  
Department of Tourism and Cultural Affairs *AM*

**Through:** Brenda Nebesky, Interim Director  
Department of Tourism and Cultural Affairs

**Subject:** Fiscal Year 2019 General Fund Salary Adjustment (GFSA) Request for the Nevada Indian Commission, Stewart Living Legacy

Per Assembly Bill 517, Section 3 and Senate Bill 368, Section 1 the Department of Tourism and Cultural Affairs is requesting the use of the FY2019 GFSA available amount for the Stewart Living Legacy, BA 2601, to assist in offsetting a Category 01 shortfall of \$7,307.

Remaining funds needed are being requested to be taken from Category 02, Out-of-State Travel, surplus.

GFSA	Transfer from Category 02 within BA 2601	Total
\$6,463	\$844	\$7,307

Please find the General Fund Salary Adjustment Form showing the available amount, salary projections, budget projections and position fund map attached to this memo.

General Fund Salary Adjustment  
Fiscal Years 2018 and 2019

Div	Division Description	Budget	Budget Account Name	FY 2018	FY 2019
010	GOVERNOR'S OFFICE	1000	OFFICE OF THE GOVERNOR	\$ 42,819	\$ 86,342
010	GOVERNOR'S OFFICE	1001	GOVERNOR'S MANSION MAINTENANCE	\$ 3,821	\$ 7,695
012	NUCLEAR PROJECTS OFFICE	1005	GOVERNOR'S OFFICE HIGH LEVEL NUCLEAR WASTE	\$ 12,785	\$ 25,809
014	OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	1003	OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	\$ 10,244	\$ 20,651
015	GOVERNOR'S FINANCE OFFICE	1340	GOVERNOR'S ORC OF FINANCE - BUDGET DIVISION	\$ 64,223	\$ 130,529
015	GOVERNOR'S FINANCE OFFICE	1342	GOVERNOR'S ORC OF FINANCE- DIV OF INTERNAL AUDITS	\$ 37,673	\$ 77,066
017	WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION	2995	W.I.C.H.E. ADMINISTRATION	\$ 4,515	\$ 9,101
018	OFFICE OF WORKFORCE INNOVATION	1004	GOVERNOR'S OFFICE - OFFICE OF WORKFORCE INNOVATION	\$ 10,254	\$ 21,724
018	OFFICE OF WORKFORCE INNOVATION	3720	NEVADA P20 WORKFORCE REPORTING	\$ 2,457	\$ 4,929
020	LEUTENANT GOVERNOR'S OFFICE	1020	LEUTENANT GOVERNOR	\$ 9,482	\$ 19,140
030	ATTORNEY GENERAL'S OFFICE	1002	AG - EXTRADITION COORDINATOR	\$ 3,839	\$ 7,844
030	ATTORNEY GENERAL'S OFFICE	1030	AG - ADMINISTRATIVE BUDGET ACCOUNT	\$ 59,047	\$ 119,900
030	ATTORNEY GENERAL'S OFFICE	1036	AG - CRIME PREVENTION	\$ 9,560	\$ 19,575
030	ATTORNEY GENERAL'S OFFICE	1038	AG - CONSUMER ADVOCATE	\$ 14,814	\$ 29,960
040	SECRETARY OF STATE'S OFFICE	1050	SOS - SECRETARY OF STATE	\$ 275,910	\$ 565,452
040	SECRETARY OF STATE'S OFFICE	1051	SOS - HAVA ELECTIONS	\$ 5,139	\$ 10,447
050	CONTROLLER'S OFFICE	1130	CONTROLLER - CONTROLLER'S OFFICE	\$ 96,366	\$ 198,315
062	ADMIN - STATE PUBLIC WORKS DIVISION	1560	ADMINISTRATION - SPWD - FACILITY COND & ANALYSIS	\$ 6,624	\$ 13,566
087	ADMIN - DIRECTOR'S OFFICE	1337	ADMINISTRATION - DIRECTOR'S OFFICE	\$ 1,640	\$ 4,717
088	ADMIN - GRANTS OFFICE	1341	ADMINISTRATION - OFFICE OF GRANT PROCUREMENT COORD	\$ 11,042	\$ 23,021
090	JUDICIAL BRANCH	1484	JUDICIAL PROGRAMS AND SERVICES DIVISION	\$ 20,540	\$ 42,894
090	JUDICIAL BRANCH	1489	COURT OF APPEALS	\$ 56,270	\$ 113,486
090	JUDICIAL BRANCH	1494	SUPREME COURT	\$ 221,145	\$ 449,360
090	JUDICIAL BRANCH	2889	LAW LIBRARY	\$ 13,373	\$ 27,491
101	DTCA - DIVISION OF TOURISM	2600	TOURISM - INDIAN COMMISSION	\$ 4,210	\$ 8,674
101	DTCA - DIVISION OF TOURISM	2601	TOURISM - STEWART INDIAN SCHOOL LIVING LEGACY	\$ 3,575	\$ 7,511
102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	1526	GOED - GOVERNOR'S OFFICE OF ECONOMIC DEV	\$ 76,561	\$ 154,496
102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	1528	GOED - RURAL COMMUNITY DEVELOPMENT	\$ 3,805	\$ 7,669
102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	4867	GOED - PROCUREMENT OUTREACH PROGRAM	\$ 2,581	\$ 5,196
130	DEPARTMENT OF TAXATION	2361	DEPARTMENT OF TAXATION	\$ 694,440	\$ 1,438,314
150	COMMISSION ON ETHICS	1343	ETHICS - COMMISSION ON ETHICS	\$ 4,850	\$ 9,702
240	DEPARTMENT OF VETERANS SERVICES	2560	NDVS - OFFICE OF VETERANS SERVICES	\$ 37,990	\$ 79,727
240	DEPARTMENT OF VETERANS SERVICES	2569	NDVS - NORTHERN NEVADA VETERANS HOME ACCOUNT	\$ 5,108	\$ 13,287
300	NDE - DEPARTMENT OF EDUCATION	2612	NDE - EDUCATOR EFFECTIVENESS	\$ 8,215	\$ 17,028
300	NDE - DEPARTMENT OF EDUCATION	2672	NDE - ACCOUNT FOR ALTERNATIVE SCHOOLS	\$ 2,328	\$ 4,894
300	NDE - DEPARTMENT OF EDUCATION	2673	NDE - OFFICE OF THE SUPERINTENDENT	\$ 31,413	\$ 64,205
300	NDE - DEPARTMENT OF EDUCATION	2675	NDE - STANDARDS AND INSTRUCTIONAL SUPPORT	\$ 22,334	\$ 45,405
300	NDE - DEPARTMENT OF EDUCATION	2676	NDE - CAREER AND TECHNICAL EDUCATION	\$ 12,727	\$ 26,097
300	NDE - DEPARTMENT OF EDUCATION	2680	NDE - CONTINUING EDUCATION	\$ 9,650	\$ 19,818



Curator 2 Position:

Grade/Step	Hourly	FY19	Work Days	Monthly		
				Accelerated Rate	L01	L01 + 3% COLA
33-3	22.48	Jul-18	22	4,580	3,956	4,196
33-4	23.49	Aug-18	23	4,788	4,136	4,387
33-3 COLA	23.84	Sep-18	20	4,163	3,597	3,814
33-4 COLA	24.92	Oct-18	23	4,996	4,322	4,585
33-5 COLA	26.02	Nov-18	22	4,778	4,134	4,386
33-6 COLA	27.15	Dec-18	21	4,561	3,946	4,187
		Jan-19	23	4,996	4,322	4,585
		Feb-19	20	4,344	3,758	3,987
		Mar-19	21	4,561	3,946	4,187
		Apr-19	22	4,778	4,134	4,386
		May-19	23	4,996	4,322	4,585
		Jun-19	21	4,561	3,946	4,187
				56,102	48,522	51,471
						2,949 GFSA
				7,580	Total Amount Needed	
				(2,949)	GFSA portion	
				4,630	Amount from Appropriation	

Museum Director Position:

Grade/Step	Hourly	FY19	Work Days	Monthly		
				L01	L01 + 3% COLA	
37-3	26.74	Jul-18	22	4,706	4,993	
37-4	27.94	Aug-18	23	4,920	5,220	
37-3 COLA	28.37	Sep-18	20	4,278	4,539	
37-4 COLA	29.64	Oct-18	23	5,141	5,454	
		Nov-18	22	4,917	5,217	
		Dec-18	21	4,694	4,980	
		Jan-19	23	5,141	5,454	
		Feb-19	20	4,470	4,742	
		Mar-19	21	4,694	4,980	
		Apr-19	22	4,917	5,217	
		May-19	23	5,141	5,454	
		Jun-19	21	4,694	4,980	
				57,715	61,228	3,513 GFSA
				3,513	Total Amount Needed	
				(3,513)	GFSA portion	
				-	Amount from Appropriation	

From Cat 01 Payroll Projections spreadsheet:

7,307	Cat 01 Shortfall
(3,513)	GFSA portion - Museum Director
(2,949)	GFSA portion - Curator 2
844	Amount from GF Appropriation
(844)	Cat 02 Savings
0	

\$ 7,307 Cat 01 Shortfall  
    (844) transferred from Cat 02 (147572)  
\$ 6,463 Salary Adjustment request

Budget				Projection							M	N	
A	B	C	D	E	F	G	H	I	J	K	L	M	N
	Pending WP 19SA2601	Current Budget BSR (A+B)	Approved WP	Total W/P (B + D)	Total W/P as % of L01 (E / A)	Revised Budget (A + E)	Projected Budget as % of Total Revenues	YTD Actual	Projection	Projected FY Actual (I + J)	Projected FY Actual as % of Total Revenues	Projected Budget Balance Under (Over)	Projected FY Actual As % of Projected Budget (K / G)
L01													
Revenue:													
42-General Fund Appropriation	6,463.00	174,821.00		6,463.00	3.84%	174,821.00	54.32%	168,358.00	6,463.00	174,821.00	54%	0.00	100%
2511-Balance Forward	0.00	0.00		0.00	0.00%	0.00	0.00%	0.00	0.00	0.00	0%	0.00	0%
4709-Transfer from Historic Preservation		147,000.00		0.00	0.00%	147,000.00	45.68%	147,000.00	0.00	147,000.00	46%	0.00	100%
Total Revenues	6,463.00	321,821.00	0.00	6,463.00	2.05%	321,821.00	100.00%	315,358.00	6,463.00	321,821.00	100%	0.00	100%
Expenditures:													
01-Personnel Services	6,463.00	152,728.00		6,463.00	4.42%	152,728.00	47.46%	142,694.65	10,877.19	153,571.84	48%	(14,354.4)	101%
02-Out of State Travel		2,600.00		0.00	0.00%	2,600.00	0.81%	1,657.10	0.00	1,657.10	1%	942.90	64%
03-In-State Travel		2,877.00		0.00	0.00%	2,877.00	0.89%	1,710.34	0.00	1,710.34	1%	1,166.66	59%
04-Operating		12,410.00		0.00	0.00%	12,410.00	3.86%	11,852.63	555.55	12,408.18	4%	1.82	100%
10-Historic Preservation Grant		147,000.00		0.00	0.00%	147,000.00	45.68%	147,000.00	0.00	147,000.00	46%	0.00	100%
26-Information Services		3,351.00		0.00	0.00%	3,351.00	1.04%	1,828.19	1,202.89	3,031.08	1%	319.92	90%
82-DHRM Cost Allocation		855.00		0.00	0.00%	855.00	0.27%	855.00	0.00	855.00	0%	0.00	100%
Total Expenditures	6,463.00	321,821.00	0.00	6,463.00	2.05%	321,821.00	100.00%	307,597.91	12,638.63	320,233.54	100%	1,587.46	100%
Operating Income (Loss)	0.00	0.00	0.00	0.00	0.00%	0.00	0.00%	7,760.09	16,172.63	1,587.46	0%		0%
Balance Forward	0.00	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	6,463.00	6,463.00	2%		0%
Cash Balance	0.00	0.00	0.00	0.00	0.00%	0.00	0.00%	7,760.09	290.37	8,050.46	3%		0%

Steve Sisolak  
Governor

Susan Brown  
Director



STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: July 8, 2019

To: Susan Brown, Clerk of the Board  
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer  
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**DEPARTMENT OF BUSINESS AND INDUSTRY - OFFICE OF THE LABOR COMMISSIONER**

Agenda Item Write-up:

Pursuant to NRS 353.268, the Office requests the Board's recommendation to the Interim Finance Committee for an allocation of \$146,682 from the Interim Finance Committee Contingency Account to cover projected costs related to the Task Force on Employee Misclassification arising from the passage of Senate Bill 493 in the 2019 Legislative Session.

Additional Information:

Senate Bill 493 created the Task Force on Employee Misclassification to address "employee misclassification," defined as the practice by an employer of improperly classifying employees as independent contractors to avoid any legal obligation under state labor, employment and tax laws.


The Office of the Labor Commissioner provided a Fiscal Note to the bill, indicating that the bill would create new duties and responsibilities of the Office, including new enforcement



provisions and new penalties. These duties, in turn, necessitate two new Compliance Audit Investigator 1 positions to perform the duties, and an upgrade to the case management system to create the forms to facilitate the filing of complaints. The bill did not include an appropriation to fund the positions or the system upgrade. Corresponds to work program C47456.

Statutory Authority:

BOE approval required pursuant to NRS 353.268.

<b>REVIEWED:</b> 
<b>ACTION ITEM:</b> _____



STATE OF NEVADA  
**DEPARTMENT OF BUSINESS AND INDUSTRY**  
**DIRECTOR'S OFFICE**  
FISCAL SERVICES

**MEMORANDUM**

**DATE:** July 5, 2019

**TO:** Shauna Tilley, Executive Budget Analyst  
Governor's Finance Office

**FROM:** Lisa Figueroa, Administrative Services Officer  
Department of Business and Industry

**RE:** Interim Finance Committee Contingency Account Request

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The Office of the Labor Commissioner requests approval from the Board of Examiners for \$146,682 from the Interim Finance Committee Contingency Account.

Senate Bill 493 relating to employee misclassification was approved through the 80<sup>th</sup> Legislative Session. As a result of the fiscal impact from the bill's passage, the Office of the Labor Commissioner seeks to hire two Compliance/Audit Investigators for the purpose of fulfilling the requirements relating to the Employee Misclassification Taskforce.

The fiscal note submitted during session was omitted from the Legislatively Approved Budget and is hereby requested through the Board of Examiners, by way of the Interim Finance Committee.



**BDR 53-1087**  
**SB 493(R1)**

**UNSOLICITED**  
**EXECUTIVE AGENCY**  
**FISCAL NOTE**

**AGENCY'S ESTIMATES**

Date Prepared: May 28, 2019

Agency Submitting: Department of Business and Industry, Office of Labor Commission

Items of Revenue or Expense, or Both	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Effect on Future Biennia
CAT01 Personnel Services (Expense)		\$98,286	\$134,901	\$269,802
CAT03 In State Travel (Expense)		\$3,593	\$3,593	\$7,186
CAT04 Operating (Expense)		\$5,685	\$5,615	\$11,230
CAT05 Equipment (Expense)		\$8,948		
CAT26 Information Services (Expense)		\$30,528	\$1,553	\$3,106
Total	0	\$147,040	\$145,662	\$291,324

Explanation

(Use Additional Sheets of Attachments, if required)

SB 493 creates new duties and responsibilities for the Office of the Labor Commissioner (OLC.) It requires the OLC to provide personnel, facilities, equipment, and supplies for the Task Force created by SB 493. In addition, SB 493 creates new enforcement provisions for Independent Contractors that the OLC will now be responsible for and new penalties and/or the revocation of a state business license of the employer.

In order to perform these new duties and investigate potential claims for misclassification and track the penalty and/or suspension requirements of SB 493, the OLC will need new positions. The OLC will also need to create new forms for the filing of Wage Claims/Complaints alleging misclassification as an Independent Contractor.

It is unknown how many new Wage Claims/Complaints will be submitted. If even 500 new Wage Claims/Complaints were submitted each fiscal year or calendar year, that would result in an additional 41 Wage Claims/Complaints per month that would need to be assigned to an Investigator. Depending upon the outcome of the Investigation, the OLC will also have to track whether it was a first offense, second offense, or third offense, and refer the matter to the Secretary of State.

Both of these new duties will require a two new Compliance Audit Investigator I's to perform and carry out these new duties. In addition, the following costs will also be incurred and needed to fund these new duties.

Two Meetings each Fiscal Year:

Supplies: \$407.18

Printing: \$308.00

Transcription Service: \$1,250 (Two, 250 page transcripts)

A \$25,000.00 Technology Upgrade Cost to existing i-Sight Case Management System to create new form(s) for Wage Claims/Complaints based on alleged misclassification as an Independent Contractor along with new case fields.

Name Shannon Chambers

Title Labor Commissioner

## Section A1: Line Item Detail by GL

Budget Account: 3900 B&amp;I - LABOR COMMISSIONER

Item No	Description	Actual 2017-2018	Work Program 2018-2019	W10 Year 1 2019-2020	W10 Year 2 2020-2021
<b>E225</b>	<b>EFFICIENT AND RESPONSIVE STATE GOVERNMENT</b>				
<b>EXPENDITURE</b>					
<b>01</b>	<b>PERSONNEL SERVICES</b>				
5100	SALARIES	0	0	85,283	117,765
5200	WORKERS COMPENSATION	0	0	1,988	1,763
5300	RETIREMENT	0	0	13,006	17,959
5400	PERSONNEL ASSESSMENT	0	0	530	538
5500	GROUP INSURANCE	0	0	13,640	18,856
5700	PAYROLL ASSESSMENT	0	0	178	177
5750	RETIRED EMPLOYEES GROUP INSURANCE	0	0	2,396	3,451
5800	UNEMPLOYMENT COMPENSATION	0	0	130	182
5840	MEDICARE	0	0	1,236	1,707
	TOTAL FOR CATEGORY 01	0	0	118,387	162,398
<b>03</b>	<b>IN-STATE TRAVEL</b>				
6200	PER DIEM IN-STATE	0	0	865	865
6210	FS DAILY RENTAL IN-STATE	0	0	361	361
6240	PERSONAL VEHICLE IN-STATE	0	0	269	269
6250	COMM AIR TRANS IN-STATE	0	0	2,000	2,000
	TOTAL FOR CATEGORY 03	0	0	3,495	3,495
<b>04</b>	<b>OPERATING</b>				
7020	OPERATING SUPPLIES	0	0	638	715
7044	PRINTING AND COPYING - C	0	0	366	385
7045	STATE PRINTING CHARGES	0	0	101	134
7050	EMPLOYEE BOND INSURANCE	0	0	7	6
7054	AG TORT CLAIM ASSESSMENT	0	0	171	171
705A	NON B&G - PROP. & CONT. INSURANCE	0	0	3	3
7060	CONTRACTS	0	0	26,250	1,250
7110	NON-STATE OWNED OFFICE RENT	0	0	4,469	5,959
7255	B & G LEASE ASSESSMENT	0	0	23	31
7285	POSTAGE - STATE MAILROOM	0	0	445	594
7289	EITS PHONE LINE AND VOICEMAIL	0	0	207	276
7290	PHONE, FAX, COMMUNICATION LINE	0	0	30	40
7291	CELL PHONE/PAGER CHARGES	0	0	152	202
7296	EITS LONG DISTANCE CHARGES	0	0	70	94
	TOTAL FOR CATEGORY 04	0	0	32,932	9,860
<b>05</b>	<b>EQUIPMENT</b>				
7460	EQUIPMENT PURCHASES < \$1,000	0	0	562	0

Item No	Description	Actual 2017-2018	Work Program 2018-2019	W10 Year 1 2019-2020	W10 Year 2 2020-2021
8241	NEW FURNISHINGS <\$5,000 - A	0	0	8,948	0
8371	COMPUTER HARDWARE <\$5,000 - A	0	0	4,018	0
	TOTAL FOR CATEGORY 05	0	0	13,528	0
26	INFORMATION SERVICES				
7533	EITS 20-21 ELIM (EITS EMAIL SERVICE)	0	0	262	350
7554	EITS INFRASTRUCTURE ASSESSMENT	0	0	583	581
7556	EITS SECURITY ASSESSMENT	0	0	267	254
7771	COMPUTER SOFTWARE <\$5,000 - A	0	0	398	368
	TOTAL FOR CATEGORY 26	0	0	1,510	1,553
	TOTAL EXPENDITURES FOR DECISION UNIT E225	0	0	169,852	177,306
	TOTAL REVENUES FOR BUDGET ACCOUNT 3900	0	0	0	0
	TOTAL EXPENDITURES FOR BUDGET ACCOUNT 3900	0	0	169,852	177,306

Steve Sisolak  
Governor

Susan Brown  
Director



**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

**209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260**

**Date:** July 12, 2019

**To:** Susan Brown, Clerk of the Board  
Governor's Finance Office

**From:** Lynnette Aaron, Executive Branch Budget Officer LA  
Governor's Finance Office

**Subject:** BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**PATIENT PROTECTION COMMISSION**

Agenda Item Write-up:

Pursuant to NRS 353.268, the Commission requests the Board's recommendation to the Interim Finance Committee for an allocation of \$296,072 from the Interim Finance Committee Contingency Account, to cover projected costs related to the Patient Protection Commission arising from the passage of Senate Bill 544 in the 2019 Legislative Session.

Additional Information:

Senate Bill 544 created the Patient Protection Commission to systematically review issues related to the health care needs of residents of this state and the quality, accessibility and affordability of health care, including, without limitation, prescription drugs, in this state.

The bill creates new duties and responsibilities of the Commission, including three new unclassified positions; Executive Director, Policy Analyst, and an Administrative Assistant. The bill did not include an appropriation to fund these positions or the creation of the Commission. Corresponds to work program C47754.

Statutory Authority:  
NRS 353.268

REVIEWED: \_\_\_\_\_

*BW*

ACTION ITEM: \_\_\_\_\_



**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Administrative Services Division*  
209 E. Musser Street, Suite 304 | Carson City, Nevada 89701  
Phone: (775) 684-0273 | [www.adminsvcs.nv.gov](http://www.adminsvcs.nv.gov) | Fax: (775) 684-5846

**MEMORANDUM**

DATE: July 11, 2019

TO: Susan Brown - Director, Governor's Finance Office

FROM: Jenni Cartwright - Administrator, Administrative Services Division

SUBJECT: BOE Request for Transfer from the Interim Finance Committee

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Senate Bill 544, approved during the 2019 Legislative session, creates the Patient Protection Commission to systematically review issues related to the health care needs of residents of Nevada and the quality, accessibility, and affordability of health care. Additionally, this bill requires the Governor to appoint an Executive Director of the Commission within the Office of the Governor. The Executive Director, in turn, may appoint employees to assist in carrying out the duties of the Commission to the extent money is available. Funding for the bill's implementation is subject to approval of the Interim Finance Committee (IFC), upon submittal of analysis and a plan for utilization of the funding.

The Office of the Governor requests IFC approval to transfer \$296,072 from IFC for fiscal year 2020. This amount supports new positions and ancillary costs, operating, equipment, and information technology expenses. The Office of the Governor plans to return to the Interim Finance Committee and Board of Examiners for the remaining amount of \$357,924 in fiscal year 2021.

Work program C47754 has been submitted in support of the above request. The work program includes an analysis and plan for utilization of the funding as required.



Steve Sisolak



Susan Brown  
Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: July 11, 2019

To: Susan Brown, Clerk of the Board  
Governor's Finance Office

From: Bridgette Mackey-Garrison, Executive Branch Budget Officer   
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**Request to Pay a Cash Settlement**

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the state, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

**Department of Transportation (NDOT) – Administration – \$3,400**

Agenda Item Write-up:

The Department requests settlement approval in the total amount of \$5,500 to fully resolve an eminent domain action to acquire 92 square feet and a temporary construction easement of 197 square feet on East Tropicana Avenue in Las Vegas as part of an ADA sidewalk improvement. NDOT previously deposited \$2,100 with the Court for a right of occupancy. NDOT now requests an additional \$3,400 to resolve the action.

Additional Information:

This case involves the acquisition of a very minor permanent easement (92 sq. ft.) and a temporary construction easement for the purpose of installing a crosswalk signal pole as part of an ADA sidewalk improvement project on East Tropicana Avenue in Las Vegas.


NDOT filed the condemnation action and obtained immediate occupancy on October 30, 2018 with the deposit of \$2,100. The out of state landowners were initial non-responsive but since, all other named defendants have filed disclaimers of interest in this action and the landowner has now offered to settle the case for the total amount of \$5,500.

NDOT has considered the benefits of the settlement and has made the decision that settlement is reasonable, prudent and in the public interest. NDOT requests the authority to settle the action for a total amount of \$5,500 (\$3,400 in "new money"), resolving the action in its entirety as among all parties, inclusive of all attorneys' fees, costs and interest.

NDOT will seek reimbursement from the Federal Highway Administration for the proposed settlement amount.

Statutory Authority:

Article 5, Section 21 of the Nevada Constitution

REVIEWED: 
ACTION ITEM: _____



1263 South Stewart Street  
Carson City, Nevada 89712  
Phone: (775) 888-7420  
Fax: (775) 888-7309

## MEMORANDUM

**DATE:** June 27, 2019

RECEIVED

**TO:** Board of Examiners  
Governor Steve Sisolak  
Attorney General Aaron D. Ford  
Secretary of State Barbara K. Cegavske

JUL 2 2019

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION

**FROM:** Kristina L. Swallow, Director, Nevada Department of Transportation  
Dennis Gallagher, Chief Deputy Attorney General  
Joe Vadala, Special Counsel

**SUBJECT:** Proposed Settlement of an Eminent Domain Action  
*State of Nevada, ex rel. Department of Transportation*  
*v. Canyon Park Apts., et al.*  
Eighth Judicial District Court Case No. A-18-781779-C

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### SUMMARY

The Nevada Department of Transportation ("NDOT") is requesting approval of an eminent domain settlement in the total amount of \$5,500.00. NDOT is acquiring a temporary and permanent easement for the installation of a crosswalk signal pole and sidewalk improvements. NDOT's proposed settlement would require \$3,400.00 in "new money." The funds will be paid in exchange for entry of judgment and a final order of condemnation, resolving this eminent domain action in its entirety.

### THE ACTION

This case involves the acquisition of a very minor permanent easement (92 s/f) and a temporary construction easement (197 s/f) for the purpose of installing a crosswalk signal pole as part of an ADA sidewalk improvement project on East Tropicana Avenue in Las Vegas. Although the acquisition is minor, because the out-of-state landowner was initially non-responsive to NDOT's offers to voluntarily purchase the easements, NDOT filed the condemnation action on September 26, 2018 and obtained immediate occupancy on October 30, 2018 with the deposit of \$2,100, representing NDOT's initial estimate of just compensation. Since that time, all other named defendants have filed disclaimers of interest in this action and the landowner has now offered to settle the case for the total amount of \$5,500.00, which NDOT has accepted, subject to this Board's approval.

### POINTS THAT FAVOR SETTLEMENT

The settlement amount of an additional \$3,400.00 is considered reasonable and is far, far below even the costs that would be incurred in litigating the matter, which would, at a minimum, include the cost of an updated appraisal for the acquisition, as well as all reasonably incurred costs of the landowner.



1263 South Stewart Street  
Carson City, Nevada 89712  
Phone: (775) 888-7420  
Fax: (775) 888-7309

## MEMORANDUM

RECEIVED

JUL 2 2019

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION

**DATE:** June 27, 2019

**TO:** Board of Examiners  
Governor Steve Sisolak  
Attorney General Aaron D. Ford  
Secretary of State Barbara K. Cegavske

**FROM:** Kristina L. Swallow, Director, Nevada Department of Transportation  
Dennis Gallagher, Chief Deputy Attorney General  
Joe Vadala, Special Counsel

**SUBJECT:** Proposed Settlement of an Eminent Domain Action  
*State of Nevada, ex rel. Department of Transportation*  
*v. Canyon Park Apts., et al.*  
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### SUMMARY

The Nevada Department of Transportation ("NDOT") is requesting approval of an eminent domain settlement in the total amount of \$5,500.00. NDOT is acquiring a temporary and permanent easement for the installation of a crosswalk signal pole and sidewalk improvements. NDOT's proposed settlement would require \$3,400.00 in "new money." The funds will be paid in exchange for entry of judgment and a final order of condemnation, resolving this eminent domain action in its entirety.

### THE ACTION

This case involves the acquisition of a very minor permanent easement (92 s/f) and a temporary construction easement (197 s/f) for the purpose of installing a crosswalk signal pole as part of an ADA sidewalk improvement project on East Tropicana Avenue in Las Vegas. Although the acquisition is minor, because the out-of-state landowner was initially non-responsive to NDOT's offers to voluntarily purchase the easements, NDOT filed the condemnation action on September 26, 2018 and obtained immediate occupancy on October 30, 2018 with the deposit of \$2,100, representing NDOT's initial estimate of just compensation. Since that time, all other named defendants have filed disclaimers of interest in this action and the landowner has now offered to settle the case for the total amount of \$5,500.00, which NDOT has accepted, subject to this Board's approval.

### POINTS THAT FAVOR SETTLEMENT

The settlement amount of an additional \$3,400.00 is considered reasonable and is far, far below even the costs that would be incurred in litigating the matter, which would, at a minimum, include the cost of an updated appraisal for the acquisition, as well as all reasonably incurred costs of the landowner.

Board of Examiners  
Proposed Settlement  
*State of Nevada v. Canyon Park Apts., et al.*  
June 27, 2019  
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### **RECOMMENDATION**

NDOT has considered the benefits of settlement and has made the decision that settlement is reasonable, prudent, and in the public interest. NDOT requests the authority to settle the action for a total amount of \$5,500.00 (\$3,400.00 in "new money"), resolving the action in its entirety as among all parties, inclusive of all attorney's fees, costs and interest.

### **FISCAL NOTE STATEMENT**

NDOT will seek reimbursement from the Federal Highway Administration for the proposed settlement amount.

Board of Examiners  
Proposed Settlement  
*State of Nevada v. Canyon Park Apts., et al.*  
June 27, 2019  
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### **RECOMMENDATION**

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### **FISCAL NOTE STATEMENT**

NDOT will seek reimbursement from the Federal Highway Administration for the proposed settlement amount.

# CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	010	GOVERNOR'S OFFICE - GOVERNOR'S WASHINGTON DC OFFICE	DISTRICT STRATEGIES, LLC.	OTHER: AGENCY TRANSFERS	\$216,195	
	Contract Description:	This is the fourth amendment to the original contract which provides ongoing service to the Governor as an advocate and representative for the State of Nevada in Washington, D.C. The contractor will identify, monitor and provide information on selected federal issues. This amendment increases the maximum amount from \$2,026,048.30 to \$2,242,243.30 due to the reconciliation of contract authority calculations and while the Request For Proposal is in process.				
		Term of Contract:	10/01/2011 - 06/30/2020	Contract # 12578		
2.	015	GOVERNOR'S OFFICE OF FINANCE – SMART 21	LABYRINTH SOLUTIONS, INC. DBA LSI CONSULTING	GENERAL 81% HIGHWAY 19%	\$31,931,508	
	Contract Description:	This is a new contract to provide cloud services for the Enterprise Resource Planning Project (also known as SMART 21) which replaces the state's current human resource and financial systems.				
		Term of Contract:	08/13/2019 - 08/31/2029	Contract # 22213		
3.	015	GOVERNOR'S OFFICE OF FINANCE – SMART 21	LABYRINTH SOLUTIONS, INC. DBA LSI CONSULTING	GENERAL 81% HIGHWAY 19%	\$55,006,799	
	Contract Description:	This is a new contract to provide an Enterprise Resource Planning (also known as SMART 21) system to replace the state's current human resource and financial systems.				
		Term of Contract:	08/13/2019 - 08/31/2029	Contract # 22210		
4.	015	GOVERNOR'S OFFICE OF FINANCE – BUDGET DIVISION	AERIS ENTERPRISES, INC.	GENERAL	\$1,438,500	Sole Source
	Contract Description:	This is new contract to provide enhancements and user interface modernization to the Nevada Executive Budget System.				
		Term of Contract:	Upon Approval - 07/31/2021	Contract # 22187		
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	BUREAU VERITAS NORTH AMERICA, INC.	OTHER: VARIES DEPENDING UPON THE PROJECT REQUIRING THIS SERVICE	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional code plan checking services, as needed, for CIP Projects: SPWD Contract No. 112698.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 22091		

# CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	CHARLES ABBOTT ASSOCIATES, INC.	OTHER: VARIES DEPENDING UPON THE PROJECT REQUIRING THIS SERVICE	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional code plan checking services, as needed, for CIP Projects: SPWD Contract No. 112571.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 22110		
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	CSG CONSULTANTS, INC.	OTHER: VARIES DEPENDING UPON THE PROJECT REQUIRING THIS SERVICE	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional code plan checking services, as needed, for CIP Projects: SPWD Contract No. 112698.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 22093		
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	INTERWEST CONSULTING GROUP, INC.	OTHER: VARIES DEPENDING UPON THE PROJECT REQUIRING THIS SERVICE	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional code plan checking services, as needed, for CIP Projects: SPWD Contract No. 112702.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 22089		
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	SHUMS CODA ASSOCIATES, INC.	OTHER: VARIES DEPENDING UPON THE PROJECT REQUIRING THIS SERVICE	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional code plan checking services, as needed, for CIP Projects: SPWD Contract No. 1126983.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 22094		
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	WILLDAN ENGINEERING, INC.	OTHER: VARIES DEPENDING UPON THE PROJECT REQUIRING THIS SERVICES	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional code plan checking services, as needed, for CIP Projects: SPWD Contract No. 112704.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 22095		



# CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	THE FERRARO GROUP	GENERAL	\$69,276	
	Contract Description:	This is the first amendment to the original contract which provides public relations services to the Office. This amendment extends the termination date from September 30, 2019 to June 30, 2020 and increases the maximum amount from \$100,800 to \$170,076 due to the continued need for these services.				
		Term of Contract:	09/12/2017 - 06/30/2020	Contract # 18986		
12.	300	DEPARTMENT OF EDUCATION - ASSESSMENTS AND ACCOUNTABILITY	ACT, INC.	FEDERAL	\$6,389,723	
	Contract Description:	This the fourth amendment to the original contract which provides American College Test to all pupils enrolled in grade 11 in public high schools and includes program management, test design, test administration, logistics, data processing, test scoring, data analysis and reporting. This amendment extends the termination date from October 31, 2019 to October 31, 2022 and increases the maximum amount from \$10,063,691 to \$16,453,414 due to the continued need for these services.				
		Term of Contract:	10/14/2014 - 10/31/2022	Contract # 16058		
13.	300	DEPARTMENT OF EDUCATION - PROFICIENCY TESTING	DATA RECOGNITION CORPORATION	GENERAL 50% FEDERAL 50%	\$9,856,703	
	Contract Description:	This is the seventh amendment to the original contract which provides Nevada Ready Student Assessment System services and supports statewide on an as-needed basis. This amendment extends the termination date from August 31, 2019 to August 31, 2020 and increases the maximum amount from \$43,962,929.45 to \$53,819,632.45 due to the continued need for these services.				
		Term of Contract:	08/11/2015 - 08/31/2020	Contract # 16894		
14.	300	DEPARTMENT OF EDUCATION - ASSESSMENTS AND ACCOUNTABILITY	NORTHWEST EVALUATION ASSOCIATION	GENERAL	\$1,712,621	Sole Source
	Contract Description:	This is a new contract to provide a computer-based adaptive reading assessment tool, associated implementation services, professional development services, technical support data integration and reporting services for Nevada's Read by Grade 3 Program.				
		Term of Contract:	07/01/2019 - 06/30/2020	Contract # 22165		
15.	300	DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT	METRIX ADVISORS, LLC DBA METRIX IQ	OTHER: DONATION MATCH FUNDS 23.1% FEDERAL 76.9%	\$51,766	
	Contract Description:	This is a new contract to provide a feasibility study to examine viable financing options to sustain the quality of early childhood program services.				
		Term of Contract:	08/13/2019 - 12/31/2019	Contract # 22160		

# CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
16.	300	DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT	SRI INTERNATIONAL	OTHER: DONATION MATCH FUNDS 23.1% FEDERAL 76.9%	\$152,050	
	Contract Description:	This is a new contract to provide a review of the early learning guidelines, pre-K standards, NV Silver State Stars Quality Rating & Improvement System program standards and professional competencies to revise and align the standards across age groups and programmatic elements.				
	Term of Contract:	08/13/2019 - 12/31/2019 Contract # 22159				
17.	332	DEPARTMENT OF ADMINISTRATION - STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - LIBRARY COOPERATIVE	LYON COUNTY LIBRARY CENTRAL	OTHER: COUNTY PARTICIPATION FUNDS	\$163,000	
	Contract Description:	This is a new revenue cooperative agreement that continues to provide a regional network of libraries known as the Nevada Library Cooperative for the improvement of library services and the sharing of resources.				
	Term of Contract:	07/01/2019 - 06/30/2023 Contract # 22191				
18.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - HOME AND COMMUNITY-BASED SERVICES	DEPARTMENT OF VETERANS AFFAIRS	OTHER: REVENUE	\$648,210	
	Contract Description:	This is a new Veterans Care Agreement to provide services to Nevada's veterans to allow reimbursement for home and community-based veteran's services in the rural communities.				
	Term of Contract:	06/06/2019 - 06/05/2022 Contract # 22156				
19.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	ROSEMAN MEDICAL RESEARCH INSTITUTE DBA ROSEMAN MEDICAL GROUP	GENERAL 51% FEDERAL 49%	\$352,176	Sole Source
	Contract Description:	This is a new contract to provide ongoing Medical Director services.				
	Term of Contract:	10/01/2019 - 09/30/2023 Contract # 22078				

# CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
20.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY – INTER - GOVERNMENTAL TRANSFER PROGRAM	WASHOE COUNTY	OTHER: INTER-GOVERNMENTAL TRANSFER	\$2,647,074	
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing receipt of intergovernmental funds to support and fund the state's share of the Disproportionate Share Hospital program for supplemental payments to hospitals that serve a disproportionate share of uninsured, indigent and Medicaid patients.				
	Term of Contract:	07/01/2019 - 06/30/2021	Contract # 21988			
21.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - HEALTH CARE FINANCING AND POLICY ADMINISTRATION	CLARK COUNTY JUVENILE JUSTICE	FEDERAL	\$500,000	
	Contract Description:	This is a new interlocal agreement to provide ongoing Title XIX and Title XXI federal funding for Targeted Case Management (TCM) and Administrative service cost recovery. Clark County Juvenile Services provides TCM services to eligible recipients in accordance with the Medicaid State Plan and the Medicaid Services Manual.				
	Term of Contract:	07/01/2019 - 06/30/2023	Contract # 21942			
22.	431	OFFICE OF THE MILITARY	NATIONAL GUARD BUREAU	GENERAL 25% FEDERAL 75%	\$24,800,000	
	Contract Description:	This is a new Master Cooperative Agreement to provide the federal funding support for the ongoing operations of the Youth Challenge Program. This is a full-time alternative program of educating, training and mentoring youth who have dropped out of high school or who are at risk of dropping out of high school so that they may become productive, employed and law abiding citizens.				
	Term of Contract:	08/05/2019 - 09/30/2023	Contract # 22077			
23.	651	DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL DIVISION	LUCERO'S AUTO DETAILING, INC.	HIGHWAY	\$80,000	
	Contract Description:	This is a new contract to provide onsite car washing services to Nevada Highway Patrol Southern Command vehicles.				
	Term of Contract:	Upon Approval - 09/30/2023	Contract # 22157			
24.	702	DEPARTMENT OF WILDLIFE - FISHERIES MANAGEMENT	PRAXAIR DISTRIBUTION, INC.	FEE: SPORTSMEN 25% FEDERAL 75%	\$200,000	
	Contract Description:	This is a new contract to provide ongoing bulk liquid oxygen and tanks for use by the state's fish hatcheries to support healthy fish for the stocking program.				
	Term of Contract:	09/01/2019 - 08/31/2023	Contract # 22173			

# CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
25.	702	DEPARTMENT OF WILDLIFE - HABITAT	LANDER COUNTY CONSERVATION DISTRICT	FEE: USER 70% OTHER: DREAM TAG 17% FEDERAL 13%	\$500,000	
	Contract Description:	This is a new interstate agreement to provide habitat restoration and enhancement, noxious weed control and riparian habitat conservation.				
		Term of Contract:	Upon Approval - 06/30/2024	Contract # 22104		
26.	702	DEPARTMENT OF WILDLIFE - HABITAT	MORRIS AG AIR AND SONS, INC.	FEE: USER 17% OTHER: HABITAT 60% FEDERAL 23%	\$4,000,000	
	Contract Description:	This is a new contract to provide ongoing statewide aerial seeding, herbicide, and pesticide application services to maintain Nevada wildlife habitat.				
		Term of Contract:	09/01/2019 - 08/31/2023	Contract # 22137		
27.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – STATE PARKS	MINERAL COUNTY PUBLIC WORKS	GENERAL 19% HIGHWAY 81%	\$124,800	
	Contract Description:	This is a new interlocal agreement to provide ongoing maintenance of portions of two roads and associated culverts for the Walker River State Recreation Area.				
		Term of Contract:	07/01/2019 - 06/30/2023	Contract # 22134		
28.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – STATE PARKS	NEVADA DEPARTMENT OF TRANSPORTATION	OTHER: REVENUE	\$400,000	
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing reimbursement for maintenance of portions of two roads for the Walker River State Recreation Area.				
		Term of Contract:	07/01/2019 - 06/23/2023	Contract # 22125		
29.	705	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – WATER RESOURCES	HDR ENGINEERING, INC.	GENERAL	\$54,442	
	Contract Description:	This is a new contract to provide professional engineering services to update the Inundation Map for South Fork Dam to extend the limits past Carlin.				
		Term of Contract:	Upon Approval - 06/30/2021	Contract # 22172		

# CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
30.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - INDUSTRIAL SITE CLEANUP	U.S. DEPARTMENT OF THE INTERIOR GEOLOGICAL SURVEY	FEDERAL	\$80,000	Exempt
	Contract Description:	This is the first amendment to the original joint funding agreement which provides assistance to management efforts to remove perchlorate from the Las Vegas Wash originating with the Black Mountain Industrial complex. This amendment increases the maximum amount from \$697,020 to \$777,020 due to the need for additional stream data.				
		Term of Contract:	07/12/2016 - 07/11/2021	Contract # 17869		
31.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER POLLUTION CONTROL	NEVADA WATER ENVIRONMENT ASSOCIATION, INC.	FEE: WASTEWATER OPERATOR	\$260,000	
	Contract Description:	This is a new contract to provide a qualified vendor to administer the certification of wastewater treatment system operators throughout the state.				
		Term of Contract:	Upon Approval - 08/12/2023	Contract # 22031		
32.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER QUALITY PLANNING	UNITED STATES DEPARTMENT OF THE INTERIOR, U.S. GEOLOGICAL SURVEY	OTHER: JOINT FUNDING AGREEMENT	\$99,400	
	Contract Description:	This is a new joint funding agreement to provide a collection of continuous stream turbidity and temperature from two streams with significant sediment contributions to Lake Tahoe.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 22144		

# CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
33.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - SAFE DRINKING WATER PROGRAM	CALIFORNIA NEVADA SECTION AMERICAN WATER WORKS ASSOCIATION	FEDERAL	\$144,000	
	Contract Description:	This is a new contract to provide ongoing assistance with proctoring operator certification exams statewide. Operators of certain water systems are required to be certified by state law.				
		Term of Contract:	Upon Approval - 08/12/2023	Contract # 22128		
34.	920	DEPARTMENT OF ADMINISTRATION - DEFERRED COMPENSATION COMMITTEE	VOYA FINANCIAL PARTNERS, LLC	FEE: REVENUE	\$189,952	
	Contract Description:	This is a new revenue contract to provide ongoing recordkeeping services for the State's Federal Insurance Contribution Act Alternative Plan.				
		Term of Contract:	01/01/2020 - 12/31/2025	Contract # 22176		
35.	920	DEPARTMENT OF ADMINISTRATION - DEFERRED COMPENSATION COMMITTEE	VOYA FINANCIAL PARTNERS, LLC	FEE: REVENUE	\$1,338,900	
	Contract Description:	This is a new revenue contract to provide ongoing recordkeeping services for the State's 457 Deferred Compensation Plan.				
		Term of Contract:	01/01/2020 - 12/31/2025	Contract # 22175		
36.	960	SILVER STATE HEALTH INSURANCE EXCHANGE - SILVER STATE HEALTH INSURANCE EXCHANGE ADMINISTRATION	PENNA POWERS	FEE: CARRIER PREMIUM	\$4,060,036	
	Contract Description:	This is the fourth amendment to the original contract which provides outreach education about health care and the Exchange. This amendment increases the maximum amount from \$13,500,000 to \$17,560,036 and extends the termination date from May 31, 2020 to March 31, 2021 due to the continued need for these services.				
		Term of Contract:	05/13/2015 - 03/31/2021	Contract # 16507		

# CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
37.	005	LICENSING BOARDS AND COMMISSIONS - CHIROPRACTIC PHYSICIANS	STRATEGIES 360, INC.	FEE: LICENSURE	\$60,500	
	Contract Description:	This is a new contract to provide government affairs and lobbyist services during the interim through the 2021 Legislative Session.				
		Term of Contract:	Upon Approval - 06/30/2021	Contract # 21751		

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **12578**Amendment Number: **4**Agency Name: **GOVERNOR'S OFFICE**Agency Code: **010**Appropriation Unit: **1011-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **DISTRICT STRATEGIES, LLC.**Contractor Name: **DISTRICT STRATEGIES, LLC.**Address: **HALL OF THE STATES  
444 N CAPITOL ST NW STE 209  
WASHINGTON, DC 20001-1585**City/State/Zip: **WASHINGTON, DC 20001-1585**Contact/Phone: **202-624-5426**Vendor No.: **T29040982**NV Business ID: **NV20111386536**To what State Fiscal Year(s) will the contract be charged? **2012-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Agency Transfers</b>

Agency Reference #: **RFP #1940**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2011**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **06/30/2020**Contract term: **8 years and 275 days**4. Type of contract: **Contract**Contract description: **Advocacy and Federal**

5. Purpose of contract:

**This is the fourth amendment to the original contract which provides ongoing service to the Governor as an advocate and representative for the State of Nevada in Washington, D.C. The contractor will identify, monitor and provide information on selected federal issues. This amendment increases the maximum amount from \$2,026,048.30 to \$2,242,243.30 due to the reconciliation of contract authority calculations and while the Request For Proposal is in process.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$432,388.16	\$432,388.16	\$432,388.16	Yes - Action
a. Amendment 1:	\$772,122.12	\$772,122.12	\$772,122.12	Yes - Action
b. Amendment 2:	\$778,299.02	\$778,299.14	\$778,299.14	Yes - Action
c. Amendment 3:	\$43,239.00	\$43,239.14	\$43,239.14	Yes - Info
2. Amount of current amendment (#4):	\$216,195.00	\$216,195.00	\$259,434.14	Yes - Action
3. New maximum contract amount:	\$2,242,243.30			

**II. JUSTIFICATION**

7. What conditions require that this work be done?



The communication and coordination of federal activities assists state agencies that deliver services to Nevadans and are responsible for implementing federal legislation (e.g. Medicaid, public lands management, unemployment, etc.)

8. Explain why State employees in your agency or other State agencies are not able to do this work:

A physical presence in Washington D.C. is required for the delivery of these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

An independent committee, appointed to evaluate proposals, found this vendor to possess the necessary skills and experience to perform the requested services at a reasonable cost to the state.

d. Last bid date: 07/01/2011 Anticipated re-bid date: 03/01/2020

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009-2019, Governor's Office, service satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	07/15/2019 12:48:53 PM
Division Approval	ddav12	07/15/2019 12:49:00 PM
Department Approval	ddav12	07/17/2019 07:54:25 AM
Contract Manager Approval	ddav12	07/17/2019 07:54:37 AM

Budget Analyst Approval  
BOE Agenda Approval

dbaughn  
cmurph3

07/17/2019 09:42:04 AM  
07/17/2019 09:50:50 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22213**Agency Name: **GOVERNOR'S FINANCE OFFICE**Agency Code: **015**Appropriation Unit: **1325-09**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Labyrinth Solutions, Inc, d/b/a LSI Consulting

Contractor Name: **Labyrinth Solutions, Inc, d/b/a LSI Consulting**Address: **303 Wyman Street Suite 300**City/State/Zip: **Waltham, MA 02451**

Contact/Phone: Shyam Jajodia 978-261-6100

Vendor No.: T27043015

NV Business ID: NV20141210051

To what State Fiscal Year(s) will the contract be charged? **2020-2030**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

**X** General Funds **81.00 %** Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

**X** Highway Funds **19.00 %** Other funding 0.00 %

Agency Reference #: RFP #01GO-S304

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/31/2029**Contract term: **10 years and 33 days**4. Type of contract: **Contract**Contract description: **SMART 21 Cloud**

5. Purpose of contract:

**This is a new contract to provide cloud services for the Enterprise Resource Planning Project (also known as SMART 21) which replaces the state's current human resource and financial systems.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$31,931,508.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The State financial and HR Systems are old and coming to end of life.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the expertise to complete the work.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**CHI  
Accenture  
KPMG**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #01GO-S304, and accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/01/2018 Anticipated re-bid date: 08/01/2029

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?  
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pnicks	07/19/2019 15:38:46 PM
Division Approval	pnicks	07/19/2019 15:38:49 PM
Department Approval	pnicks	07/19/2019 15:38:52 PM
Contract Manager Approval	pnicks	07/19/2019 15:38:56 PM
EITS Approval	daxtel1	07/22/2019 17:09:57 PM
Budget Analyst Approval	cbrekken	07/23/2019 10:51:22 AM
BOE Agenda Approval	dluzzi	07/23/2019 11:10:20 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22210**Agency Name: **GOVERNOR'S FINANCE OFFICE**Agency Code: **015**Appropriation Unit: **1325-09**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Labyrinth Solutions, Inc. d/b/a LSI Consulting

Contractor Name: **Labyrinth Solutions, Inc. d/b/a LSI Consulting**Address: **303 Wyman Street Suite 300**City/State/Zip: **Waltham , MA 02451**

Contact/Phone: Shyamal Jajodia 978-261-6100

Vendor No.: T27043015

NV Business ID: NV20141210051

To what State Fiscal Year(s) will the contract be charged? **2020-2030**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>81.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
<b>X</b> Highway Funds	<b>19.00 %</b>	Other funding	0.00 %

Agency Reference #: RFP 01GO-S304

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/31/2029**Contract term: **10 years and 33 days**4. Type of contract: **Contract**Contract description: **SMART 21 Integrator**

5. Purpose of contract:

**This is a new contract to provide an Enterprise Resource Planning (also known as SMART 21) system to replace the state's current human resource and financial systems.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$55,006,799.46****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The State financial system and HR systems are outdated and approaching end of life.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the expertise to complete the work.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Accenture  
KPMG  
CHI**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #01GO-S304 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/01/2018 Anticipated re-bid date: 08/01/2029

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?  
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?  
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?  
Yes

19. Agency Field Contract Monitor:  
Paul Nicks, Director of OPM Ph: 775-687-7221

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pnicks	07/19/2019 15:32:38 PM
Division Approval	pnicks	07/19/2019 15:32:41 PM
Department Approval	pnicks	07/19/2019 15:32:44 PM
Contract Manager Approval	pnicks	07/19/2019 15:32:47 PM
EITS Approval	daxtel1	07/22/2019 17:10:07 PM
Budget Analyst Approval	cbrekken	07/23/2019 10:50:30 AM
BOE Agenda Approval	dluzzi	07/23/2019 11:09:21 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22187**Agency Name: **GOVERNOR'S FINANCE OFFICE**  
Agency Code: **015**Legal Entity Name: **AERIS ENTERPRISES, INC.**  
Contractor Name: **AERIS ENTERPRISES, INC.**  
Address: **59 DAMONTE RANCH PKWY STE B292**Appropriation Unit: **1340-04**Is budget authority available?: **No**City/State/Zip: **RENO, NV 89521-1907**

If "No" please explain: Need to do a Partial Balance Forward work program to bring funding approved via AB 522 into FY 20. Still pending.

Contact/Phone: **JOSEPH FIX 775-851-3262**Vendor No.: **T81082046A**  
NV Business ID: **NV20011516008**To what State Fiscal Year(s) will the contract be charged? **2020-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date: **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **07/31/2021**Contract term: **2 years**4. Type of contract: **Contract**Contract description: **Technical Support**

5. Purpose of contract:

**This is new contract to provide enhancements and user interface modernization to the Nevada Executive Budget System.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,438,500.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

This vendor is the primary developer of the software the state depends on for budget, HR, contracts and open government applications. This contract ensures adequate support is provided for these applications. This contract supports state employees who manage and determine the work to be completed by the vendor.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract provides supplemental support to state employees and the vendor possesses knowledge of the applications necessary to provide detailed analysis and maintenance support including solutions when issues arise involving the core code of each program.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 190704**

**Approval Date: 07/12/2019**

c. Why was this contractor chosen in preference to other?

Primary designer of current application

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2011-2019 Dept of Administration - satisfactory

Also performed on contracts for the former Department of Personnel and the Legislature. All were completed satisfactorily

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	07/17/2019 14:52:02 PM
Division Approval	ddav12	07/17/2019 14:52:05 PM
Department Approval	ddav12	07/17/2019 14:52:09 PM
Contract Manager Approval	ddav12	07/17/2019 14:52:14 PM
EITS Approval	daxtel1	07/19/2019 17:13:12 PM
Budget Analyst Approval	cbrekken	07/22/2019 10:27:08 AM
BOE Agenda Approval	lfree1	07/22/2019 10:31:34 AM
BOE Final Approval	Pending	



State of Nevada  
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300  
Carson City, NV 89701



Steve Sisolak  
Governor

Deonne E. Contine  
Director

Kevin D. Doty  
Acting Administrator

**Purchasing Use Only:**

Approval#: 190704

## SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

**ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

1a	<b>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</b>		
	State Agency: <b>Governor's Finance Office</b>		
	Contact Name and Title	Phone Number	Email Address
	<b>Susan Brown, Director</b>	<b>684-0222</b>	<b>susanbrown@finance.nv.gov</b>
	<b>Debra David</b>		

1b	<b>Vendor Information:</b>	
	Identify Vendor:	<b>AERIS Enterprises, Inc.</b>
	Contact Name:	<b>Joseph Fix</b>
	Address:	<b>59 Damonte Ranch Parkway #B292</b>
	Telephone Number:	<b>415-203-6680</b>
	Email Address:	<b>joefix@aerisinc.com</b>

1c	<b>Type of Waiver Requested – Check the appropriate type:</b>	
	Sole or Single Source:	<b>X</b>
	Professional Service Exemption:	

1d	<b>Contract Information:</b>			
	Is this a new Contract?	Yes	<b>X</b>	No
	Amendment:	#		
	CETS:	#		

1e	<b>Term:</b>			
	One (1) Time Purchase:			
	Contract:	Start Date:	<b>Upon BOE approval</b>	End Date: <b>06/30/2021</b>

1f	<b>Funding:</b>	
	State Appropriated:	<b>BA 1340-14</b>
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

1g	<b>Total Estimated Value of this Service Contract, Amendment or Purchase:</b>
	<b>\$1,438,500.00</b>

2	<b>Provide a description of work/services to be performed or commodity/good to be purchased:</b>
	<i>Upgrades and enhancements to the existing Nevada Executive Budget System (NEBS). Enhancements include modernizing the system, providing consistency across screens, enhancing the user experience, expanding reporting capability.</i>

3	<b>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</b>
	<i>This vendor developed the application and has knowledge of the source code, environment, architecture and state processes.</i>

4	<b>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</b>
	<i>These upgrades and enhancements to the system require technical and functional knowledge, understanding and ability to perform specific program on source code that was developed by this vendor. The vendor has a unique knowledge of the applications, environment, architecture and state processes and has a proven ability to provide effective and efficient solutions. The vendor has work with both the Executive and Legislative Branches developing related applications. When changes are made to NEBS those changes have to be coordinated with the legislative programs. Since AERIS developed both the Executive and Legislative Branch applications, they are the best qualified to analyze and develop solutions. Sufficient resources do not exist within the state to provide the support necessary and train a new vendor to provide the support needed for the system at the same time.</i>

5	<b>Were alternative services or commodities evaluated? Check One.</b>		Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>					
	b. <i>If not, why were alternatives not evaluated?</i>					
<i>The state went through an extensive review process with stakeholders and reviewed products that were available from other vendors, this alternative was the most cost-effective and efficient use of state resources. Additionally, to procure and train a new vendor would require extensive support from state personnel. There is not sufficient personnel to provide this support and training at the same time. It would also take a significant amount of time for another vendor to learn the source code, unique characteristics of the applications, state processes and architecture of this system.</i>						

6	<b>Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.</b>			Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>						
	<i>Term Start and End Dates</i>	<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement (RFP#, RFQ#, Waiver #)</i>			

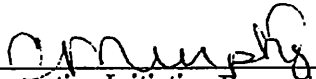
	8/13/13	6/30/21	\$1,323,624	Technical Support	Waiver#130705
			\$		
			\$		
			\$		
			\$		

7	<p><b>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</b></p> <p><i>If this request were to be denied, this project would not be completed in the timeframes and within the funding available for this project. To procure and train a new vendor would take significant state resources</i></p>
---	---

8	<p><b>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</b></p> <p><i>Based on the work performed by this vendor and the process of selection when these applications were originally developed, AERIS is the only vendor with the knowledge necessary to support these programs without extensive training efforts and expenditure of resources.</i></p>
---	---

9	<p><b>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></b></p> <p>Yes:      <input checked="" type="checkbox"/>      No:      <input type="checkbox"/></p> <p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p>
---	---

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

  
Agency Representative Initiating Request

Colleen Murphy  
Print Name of Agency Representative Initiating Request

7/12/19  
Date

  
Signature of Agency Head Authorizing Request

Susan Brown  
Print Name of Agency Head Authorizing Request

7/12/19  
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

\_\_\_\_\_  
Name of agency or entity who provided information or review:

\_\_\_\_\_  
Representative Providing Review

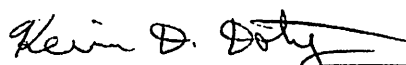
\_\_\_\_\_  
Print Name of Representative Providing Review

\_\_\_\_\_  
Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

  
Administrator, Purchasing Division or Designee

7/12/19  
Date

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22091**

Agency Name:	<b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name:	<b>BUREAU VERITAS NORTH AMERICA, INC.</b>
Agency Code:	<b>082</b>	Contractor Name:	<b>BUREAU VERITAS NORTH AMERICA, INC.</b>
Appropriation Unit:	<b>All Appropriations</b>	Address:	<b>INC</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>1601 SAWGRASS CORPORATE PKWY SUNRISE , FL 33323</b>
If "No" please explain:	Not Applicable	Contact/Phone:	<b>925-468-7400</b>
		Vendor No.:	<b>T80982622C</b>
		NV Business ID:	<b>NV20121093154</b>

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 %</b> <b>Varies depending upon the project requiring this service</b>

Agency Reference #: 112698

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2020

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2022**Contract term: **1 year and 333 days**4. Type of contract: **Contract**Contract description: **Open End**

5. Purpose of contract:

**This is a new contract to provide ongoing professional Code Plan Checking Services, as needed, for CIP Projects: SPWD Contract No. 112698.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Code Plan checking Services are required to ensure building safety and code compliance.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Code Plan Checking Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kabele, Rick, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	06/14/2019 14:54:51 PM
Division Approval	Imars1	06/14/2019 14:54:56 PM
Department Approval	Imars1	06/14/2019 14:55:01 PM
Contract Manager Approval	Imars1	06/14/2019 14:55:06 PM
Budget Analyst Approval	bmacke1	06/24/2019 08:40:16 AM
BOE Agenda Approval	jrodrig9	07/16/2019 21:44:55 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22110**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **All Appropriations**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CHARLES ABBOTT ASSOCIATES, INC.**Contractor Name: **CHARLES ABBOTT ASSOCIATES, INC.**Address: **27401 LOS ALTOS STE. 220**City/State/Zip: **MISSION VIEJO, CA 92691-6316**Contact/Phone: **949-367-2850**Vendor No.: **T29031774**NV Business ID: **NV20071306494**To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 %** **Varies depending upon the project requiring this service**Agency Reference #: **112699**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **08/2020**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2022**Contract term: **1 year and 333 days**4. Type of contract: **Contract**Contract description: **Open End**

5. Purpose of contract:

**This is a new contract to provide ongoing professional code plan checking services, as needed, for CIP Projects: SPWD Contract No. 112571.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Code Plan checking Services are required to ensure building safety and code compliance.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Code Plan Checking Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kabele, Rick, Building Inspector Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	06/19/2019 08:02:31 AM
Division Approval	Imars1	06/19/2019 08:02:35 AM
Department Approval	Imars1	06/19/2019 08:02:39 AM
Contract Manager Approval	Imars1	06/19/2019 08:02:43 AM
Budget Analyst Approval	bmacke1	06/24/2019 08:43:11 AM
BOE Agenda Approval	sbrown	07/17/2019 09:19:06 AM
BOE Final Approval	Pending	



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22093**

Agency Name:	<b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name:	<b>CSG CONSULTANTS, INC.</b>
Agency Code:	<b>082</b>	Contractor Name:	<b>CSG CONSULTANTS, INC.</b>
Appropriation Unit:	<b>All Appropriations</b>	Address:	<b>550 PILGRIM DR.</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>FOSTER CITY, CA 94404-1253</b>
If "No" please explain:	Not Applicable	Contact/Phone:	<b>650-522-2500</b>
		Vendor No.:	<b>T29034138</b>
		NV Business ID:	<b>NV20111353297</b>

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 %</b> <b>Varies depending upon the project requiring this service</b>

Agency Reference #: 112700

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2020

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2022**Contract term: **1 year and 333 days**4. Type of contract: **Contract**Contract description: **Open End**

5. Purpose of contract:

**This is a new contract to provide ongoing professional code plan checking Services, as needed, for CIP Projects: SPWD Contract No. 112698.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Code Plan Checking Services are required to ensure building safety and code compliance.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Code Plan checking Services are provided by PSWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kabele, Rick, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	06/17/2019 07:31:25 AM
Division Approval	Imars1	06/17/2019 07:31:30 AM
Department Approval	Imars1	06/17/2019 07:31:34 AM
Contract Manager Approval	Imars1	06/17/2019 07:31:37 AM
Budget Analyst Approval	bmacke1	06/24/2019 08:40:35 AM
BOE Agenda Approval	jrodrig9	07/16/2019 21:45:20 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22089**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **All Appropriations**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **INTERWEST CONSULTING GROUP, INC.**Contractor Name: **INTERWEST CONSULTING GROUP, INC.**Address: **1613 SANTA CLARA DR., STE 100**City/State/Zip: **ROSEVILLE, CA 95661**Contact/Phone: **916-781-6600**Vendor No.: **T32000835**NV Business ID: **NV20071166199**To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 %** **Varies depending upon the project requiring this service**Agency Reference #: **112702**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **08/2020**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2022**Contract term: **1 year and 333 days**4. Type of contract: **Contract**Contract description: **Open End**

5. Purpose of contract:

**This is a new contract to provide ongoing professional code plan checking services, as needed, for CIP Projects: SPWD Contract No. 112702.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Code Plan Checking services are required to ensure building safety and code compliance.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Code Plan Checking Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rick Kabele, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	06/14/2019 14:25:06 PM
Division Approval	Imars1	06/14/2019 14:25:10 PM
Department Approval	Imars1	06/14/2019 14:25:13 PM
Contract Manager Approval	Imars1	06/14/2019 14:25:15 PM
Budget Analyst Approval	bmacke1	06/24/2019 08:38:39 AM
BOE Agenda Approval	jrodrig9	07/16/2019 21:44:23 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22094**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **All Appropriations**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **SHUMS CODA ASSOCIATES, INC.**Contractor Name: **SHUMS CODA ASSOCIATES, INC.**Address: **STE 150  
5776 STONERIDGE MALL RD  
PLEASANTON, CA 94588-2861**City/State/Zip: **PLEASANTON, CA 94588-2861**Contact/Phone: **925-463-0651**Vendor No.: **T29039071**NV Business ID: **NV20161545987**To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 %</b> <b>Varies depending upon the project requiring this service</b>

Agency Reference #: **112703**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **08/2020**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2022**Contract term: **1 year and 333 days**4. Type of contract: **Contract**Contract description: **Open End**

5. Purpose of contract:

**This is a new contract to provide ongoing professional code plan checking services, as needed, for CIP Projects: SPWD Contract No. 1126983.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Code Plan Checking Services are required to ensure building safety and code compliance.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional /Code Plan Checking Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kabele, Rick, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	06/17/2019 07:50:11 AM
Division Approval	Imars1	06/17/2019 07:50:15 AM
Department Approval	Imars1	06/17/2019 07:50:19 AM
Contract Manager Approval	Imars1	06/17/2019 07:50:23 AM
Budget Analyst Approval	bmacke1	06/24/2019 08:41:41 AM
BOE Agenda Approval	jrodrig9	07/16/2019 21:45:42 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22095**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **All Appropriations**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **WILLDAN ENGINEERING, INC.**Contractor Name: **WILLDAN ENGINEERING, INC.**Address: **2401 E KATELLA AVE. STE 300**City/State/Zip: **ANAHEIM, CA 92806-5982**Contact/Phone: **714-940-6300**Vendor No.: **T27029860**NV Business ID: **NV19901017345**To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 %** **Varies depending upon the project requiring this services**Agency Reference #: **112704**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **08/2020**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2022**Contract term: **1 year and 333 days**4. Type of contract: **Contract**Contract description: **Open End**

5. Purpose of contract:

**This is a new contract to provide ongoing professional code plan checking services, as needed, for CIP Projects: SPWD Contract No. 112704.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Code Plan Checking Services are required to ensure building safety and code compliance.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional /Code Plan Checking Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kabele, Rick, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	06/17/2019 08:02:36 AM
Division Approval	Imars1	06/17/2019 08:02:39 AM
Department Approval	Imars1	06/17/2019 08:02:42 AM
Contract Manager Approval	Imars1	06/17/2019 08:02:45 AM
Budget Analyst Approval	bmacke1	06/24/2019 08:42:24 AM
BOE Agenda Approval	jrodrig9	07/16/2019 21:46:01 PM
BOE Final Approval	Pending	



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **18986** Amendment Number: **1**

Legal Entity Name: **The Ferraro Group**

Agency Name: **GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT** Contractor Name: **The Ferraro Group**

Agency Code: **102** Address: **165 W. Liberty Street**

Appropriation Unit: **1526-11** Suite **210**

Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89501**

If "No" please explain: **Not Applicable** Contact/Phone: **Greg Ferraro 775-331-4555**

Vendor No.: **T27023338**

NV Business ID: **NV20041598724**

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>100.00 %</b>	Fees	<b>0.00 %</b>
	Federal Funds	<b>0.00 %</b>	Bonds	<b>0.00 %</b>
	Highway Funds	<b>0.00 %</b>	Other funding	<b>0.00 %</b>

## 2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/12/2017**

Anticipated BOE meeting date **08/2019**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved **09/30/2019**

Termination Date:

Contract term: **2 years and 292 days**

4. Type of contract: **Contract**

Contract description: **Public Relations**

## 5. Purpose of contract:

**This is the first amendment to the original contract which provides public relations services to the Office. This amendment extends the termination date from September 30, 2019 to June 30, 2020 and increases the maximum amount from \$100,800 to \$170,076 due to the continued need for these services.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$100,800.00	\$100,800.00	\$100,800.00	Yes - Action
2. Amount of current amendment (#1):	\$69,276.00	\$69,276.00	\$69,276.00	Yes - Action
3. New maximum contract amount:	\$170,076.00			
and/or the termination date of the original contract has changed to:	06/30/2020			

**II. JUSTIFICATION**

## 7. What conditions require that this work be done?

**NRS Chapter 231 requires the Governor's Office of Economic Development to promote and market the State of Nevada to attract businesses and economic development. Public relations is an essential component of that effort.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the expertise to do the work associated with this contract.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3457, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/22/2017 Anticipated re-bid date: 02/15/2021

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governor's Office of Economic Development - 7/14/09 - 6/30/19  
Nevada State Contractor's Board - 5/1/14 - 8/30/18  
Nevada Secretary of State - 12/2009 - 04/2010  
They have been confirmed to be satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bvale1	07/03/2019 10:44:49 AM
Division Approval	bvale1	07/03/2019 10:44:52 AM
Department Approval	bvale1	07/03/2019 10:44:54 AM
Contract Manager Approval	bvale1	07/03/2019 10:44:57 AM

Budget Analyst Approval  
BOE Agenda Approval

stilley  
lfree1

07/11/2019 09:09:06 AM  
07/12/2019 09:37:41 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **16058**Amendment Number: **4**Legal Entity Name: **ACT, INC.**Agency Name: **NDE - DEPARTMENT OF EDUCATION**Contractor Name: **ACT, INC.**Agency Code: **300**Address: **500 ACT Drive**Appropriation Unit: **2697-45**Is budget authority available?: **Yes**City/State/Zip **Iowa City, IA 52243**

If "No" please explain: Not Applicable

Contact/Phone: Andrew Jopling 817-543-0234

Vendor No.: T29022931

NV Business ID: NV20071357380

To what State Fiscal Year(s) will the contract be charged? **2015-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/14/2014**

Anticipated BOE meeting date 07/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved **10/31/2019**

Termination Date:

Contract term: **8 years and 19 days**4. Type of contract: **Contract**Contract description: **Readiness Assessment**

5. Purpose of contract:

**This the fourth amendment to the original contract which provides the American College Test (ACT) to all pupils enrolled in grade 11 in public high schools and includes program management, test design, test administration, logistics, data processing, test scoring, data analysis and reporting. This amendment extends the termination date from October 31, 2019 to October 31, 2022 and increases the maximum amount from \$10,063,691.00 to \$16,453,414.00 due to the continued need for these services.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$4,073,691.00	\$4,073,691.00	\$4,073,691.00	Yes - Action
c. Amendment 3:	\$3,990,000.00	\$3,990,000.00	\$3,990,000.00	Yes - Action
2. Amount of current amendment (#4):	\$6,389,723.00	\$6,389,723.00	\$6,389,723.00	Yes - Action
3. New maximum contract amount:	\$16,453,414.00			
and/or the termination date of the original contract has changed to:	10/31/2022			

## II. JUSTIFICATION

7. What conditions require that this work be done?

AB288 passed during the 2013 legislative session, requires that all 11th grade students participate in a College and Career Readiness Assessment, selected by the State Board of Education, beginning with the 2014-2015 school year.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Education does not have the technical expertise or staff capacity to develop and produce a College and Career Readiness assessment for 2014-2015.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3132, and in accordance with NRS 333, the selected vendor had the highest scoring proposal as determined by an independently appointed evaluation committee.

d. Last bid date: 06/02/2014 Anticipated re-bid date: 06/04/2018

10. Does the contract contain any IT components? No

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Employment, Training and Rehabilitation - 12/5/2012 - Current - Satisfactory  
Department of Education - 7/1/2013 - 6/30/2014 - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vostin	06/04/2019 10:35:27 AM
Division Approval	vrutledg	06/04/2019 10:38:44 AM

Department Approval	amccalla	07/03/2019 16:23:13 PM
Contract Manager Approval	amccalla	07/03/2019 16:23:19 PM
Budget Analyst Approval	cbrekken	07/10/2019 16:12:20 PM
BOE Agenda Approval	tgreenam	07/11/2019 12:49:51 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16894** Amendment Number: **7**

Agency Name: **NDE - DEPARTMENT OF EDUCATION** Legal Entity Name: **DATA RECOGNITION CORPORATION**

Agency Code: **300** Contractor Name: **DATA RECOGNITION CORPORATION**

Appropriation Unit: **2697-45** Address: **13490 BASS LAKE ROAD**

Is budget authority available?: **Yes** City/State/Zip: **MAPLE GROVE, MN 55311**

If "No" please explain: Not Applicable Contact/Phone: **DOUG RUSSELL 763-268-2008**

Vendor No.: **T29036572**

NV Business ID: **NV20041507280**

To what State Fiscal Year(s) will the contract be charged? **2016-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>50.00 %</b>	Fees	0.00 %
<b>X</b>	Federal Funds	<b>50.00 %</b>	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

## 2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/11/2015**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved **08/31/2019**

Termination Date:

Contract term: **5 years and 22 days**4. Type of contract: **Contract**Contract description: **CBT/McGraw-Hill**

## 5. Purpose of contract:

**This is the seventh amendment to the original contract which provides Nevada Ready Student Assessment System services and support statewide on an as needed basis. This amendment extends the termination date from August 31, 2019 to August 31, 2020 and increases the maximum amount from \$43,962,929.45 to \$53,819,632.45 due to the continued need for these services.**

## 6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$51,457,083.00	\$51,457,083.00	\$51,457,083.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$511,498.00	\$511,498.00	\$511,498.00	Yes - Action
c. Amendment 3:	\$0.00	\$0.00	\$0.00	No
d. Amendment 4:	-\$9,558,963.70	-\$9,558,963.70	-\$9,558,963.70	Yes - Action
e. Amendment 5:	\$331,666.00	\$331,666.00	\$331,666.00	Yes - Action
f. Amendment 6:	\$1,221,646.15	\$1,221,646.15	\$1,221,646.15	Yes - Action
2. Amount of current amendment (#7):	\$9,856,703.00	\$9,856,703.00	\$9,856,703.00	Yes - Action
3. New maximum contract amount:	\$53,819,632.45			

## II. JUSTIFICATION

7. What conditions require that this work be done?

Employees within the state have responsibilities that support programs but certain tasks exceed their expertise. Nevada Revised Statutes (NRS) requires contracting with a nationally recognized testing company for these activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contractor was selected as the best solution by the independent evaluation committee based on pre-determined evaluation criteria. The Nevada Department of Education does not have the necessary manpower or expertise to conduct this Statewide Assessment.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3175, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/10/2015 Anticipated re-bid date: 09/01/2020

10. Does the contract contain any IT components? No

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Education; 7/1/08 to 6/30/12  
State of Nevada; 3/1/14  
Nevada Department of Education; 1/14/15; they have been deemed satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes



19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amccalla	07/03/2019 16:06:30 PM
Division Approval	amccalla	07/03/2019 16:06:52 PM
Department Approval	amccalla	07/03/2019 16:07:19 PM
Contract Manager Approval	amccalla	07/05/2019 08:35:43 AM
Budget Analyst Approval	cbrekken	07/10/2019 15:08:42 PM
BOE Agenda Approval	tgreenam	07/11/2019 15:03:22 PM



Purchasing Use Only:	
Approval #:	270

## CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	<b>Agency Contact Information – Note: Copy(s) will be sent to only the contact(s) listed below:</b>			
	State Agency:	Nevada Department of Education		
	Contact Name(s) and Titles:	Peter Zutz, Administrator		
	Telephone Number(s):	(775)687-9166		
	Email Address(s):	pzutz@doe.nv.gov		

2	<b>Contractor Information:</b>			
	Contractor:	Data Recognition Corporation		
	Contact Name:	Doug Russell, Senior Vice President		
	Address:	13490 Bass Lake Road, Maple Grove, Minnesota 55311		
	Phone Number:	(763)268-2008		
	Email Address:	drussell@datarecognitioncopr.com		

3	<b>Ongoing relationship disclosure – List all previous contract information:</b>				
	Procurement method:	RFP			
	CETS #:	#16894			
	Contract “not to exceed amount”:	\$42,741,283.30	Currently expires 08/31/19 per CETS		
	Contract term:	Start date:	Start date:	Start date:	Start date:
		mm/dd/yy	mm/dd/yy	mm/dd/yy	mm/dd/yy

4	<b>Procurement method used to award the current contract:</b>	
	RFP, solicitation # if applicable:	RFP, solicitation # if applicable:
	Quote, solicitation # if applicable:	Quote, solicitation # if applicable:
	Waiver, provide number:	Waiver, provide number:
	Other:	Other:

5	<b>Current contract information:</b>			
	CETS #:	#16894 <i>Renewal</i>		
	Initial contract “not to exceed amount”:	\$85,160,715.45		
	Contract term:	Start date:	08/12/15	End date:
		mm/dd/yy		mm/dd/yy

14/09/19 11:15am

Amendment information – List all previously approved amendments:			
Amd #:	Brief synopsis of what amendment accomplished:	Change in “not to exceed” amount:	Change in end date: mm/dd/yy
6	#1 Change company name from CTB McGraw Hill to Data Recognition Corporation.	No Change	No Change
	#2 A change in the Scope of Work and to add additional contract authority.	\$51,968,083.00 (Increased \$511,498.00)	No Change
	#3 To revise the Scope of Work and deliverable due dates	No Change	No Change
	#4 To revise the Scope of Work, and to decrease the maximum contract authority.	\$42,409,617.30 (Decreased \$9,558,963.70)	No Change
	#5 Adds additional training, reporting, and standard setting activities, and increase contract authority.	\$42,741,283.30 (Increase \$331,666.00)	No Change
	#6 Revised Scope of Work, and increase budget authority.	\$43,962,929.45 (Increase \$1,221,646.15)	No Change

4/11/19 Revised:

Proposed amendment information:			
Amd #:	Brief synopsis of what the requested amendment will accomplish	Change in “not to exceed” amount:	Change in end date: mm/dd/yy
7	#7 To extend contract <u>1</u> years, and to increase contract authority	\$85,160,715.45 (Increase <del>\$41,197,786.00</del> )	08/31/235 <del>2023</del> <u>2020</u>

#10,299,446.50

8	<p><b>What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338):</b></p> <p><i>The Nevada Department of Education contracts with the Data Recognition Corporation (DRC) to administer the Nevada Ready Student Assessment System.</i></p> <p><i>There is RFP 3175 for NEVADA READY STUDENT ASSESSMENT SYSTEM that was released on March 10, 2015. CTB McGraw-Hill was the vendor selected by committee and then afterward DRC acquired CTB and the assessment contract. The Board of Examiners approved this contract with the change in ownership on August 11, 2015.</i></p> <p><i>The student assessments that DRC completes for the State every school year are:</i></p> <ul style="list-style-type: none"> <li><i>The Nevada CRT / Smarter Balanced Assessments in English Language Arts (ELA) and Math at grades 3-8</i></li> <li><i>The Nevada Science Assessment at grades 5, 8, and high school</i></li> <li><i>The Nevada End of Course Assessments in English Language Arts (ELA) and Math</i></li> <li><i>The Nevada Alternate Assessment (NAA)</i></li> </ul> <p><i>All of these assessments are required by state and federal law and the State is required to report these results to the US Department of Education annually. These assessments are at the center of NDE's</i></p>
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*federal reporting requirements.*

*The reasons to continue with DRC are given below.*

- *DRC can provide creative, competitive, and functioning solutions to the State's assessment needs.*
- *DRC has completed four years of successful testing and reporting of all required assessments listed above.*
- *The work completed and provided by DRC during the period of this contract has consistently been on time and of high quality.*
- *The vendor has been responsive to the needs of Nevada districts incorporating agreed upon enhancements into the core of the assessment system.*
- *DRC has worked closely with districts to meet any individual needs required for successful testing and reporting.*
- *During the term of this contract, DRC has been responsive to a host of assessment related policies from the State that then required changes to the original scope of work. DRC has been a willing and flexible partner in actualizing these changes.*
- *These policy changes include a transition of the End of Course exams; a significant redesign of the NAA to meet student and stakeholder needs; and launching the Nevada Science assessment based on the Next Generation Science Standards.*
- *Given the success of DRC's work completed to date and DRC's demonstrable knowledge of our processes and requirements, extending the contract with DRC better positions the NDE to successfully navigate the myriad of changes that education reform initiatives around assessment bring.*

*The Criterion-Referenced Examinations in NRS and NAC is listed below for further reference.*

<https://www.leg.state.nv.us/NRS/NRS-390.html#NRS390Sec105>

**NRS 390.105 Administration of criterion-referenced examinations.**

1. The State Board shall, in consultation with the Council to Establish Academic Standards for Public Schools, prescribe examinations that comply with 20 U.S.C. § 6311(b)(2) and that measure the achievement and proficiency of pupils:

(a) For grades 3, 4, 5, 6, 7 and 8 in the standards of content established by the Council for the subjects of English language arts and mathematics.

(b) For grades 5 and 8, in the standards of content established by the Council for the subject of science.

(c) For grades 9, 10, 11 and 12, in the standards of content established by the Council for the subjects required to comply with 20 U.S.C. § 6311(b) (2).

□ The examinations prescribed pursuant to this subsection must be written, developed, printed and scored by a nationally recognized testing company.

2. In addition to the examinations prescribed pursuant to subsection 1, the State Board shall, in consultation with the Council to Establish Academic Standards for Public Schools, prescribe a writing examination for grades 5 and 8.

3. The State Board shall prescribe:

(a) The minimum number of school days that must take place before the examinations prescribed by the State Board pursuant to subsection 1 may be administered to pupils; and

(b) The period during which the examinations prescribed by the State Board pursuant to subsection 1 must be administered.

4. The board of trustees of each school district and the governing body of each charter school shall administer the examinations prescribed by the State Board at such times as prescribed by the State

Board pursuant to subsection 3. The examinations must be:

(a) Administered in each school in accordance with uniform procedures adopted by the State Board. The Department shall monitor the school districts and individual schools to ensure compliance with the uniform procedures.

(b) Administered in each school in accordance with the plan adopted pursuant to NRS 390.270 by the Department and with the plan adopted pursuant to NRS 390.275 by the board of trustees of the school district in which the examinations are administered. The Department shall monitor the compliance of school districts and individual schools with:

(1) The plan adopted by the Department; and

(2) The plan adopted by the board of trustees of the applicable school district, to the extent that the plan adopted by the board of trustees of the school district is consistent with the plan adopted by the Department.

(Added to NRS by 1999, 3386; A 2001, 1208; 2003, 19th Special Session, 63, 64; 2005, 1178; 2013, 3272; 2015, 1083, 2098; 2017, 3246) — (Substituted in revision for NRS 389.550)

**NRS 390.125 Adoption of model to measure achievement of pupils on criterion-referenced examinations; use of model to track progress of individual schools from year to year.**

1. The Department shall adopt a model to measure the achievement of pupils enrolled in grades 3 to 8, inclusive, based upon the results of the examinations administered pursuant to NRS 390.105. The model must be designed so that the progress of pupils enrolled in a public school may be tracked from year to year to determine whether the school has made progress in the achievement of pupils.

2. The board of trustees of each school district and the governing body of each charter school shall apply the model in the format required by the Department. The information collected must be used to determine whether individual schools have made progress in the achievement of pupils.

(Added to NRS by 2009, 337) — (Substituted in revision for NRS 385.3595)

<https://www.leg.state.nv.us/NAC/NAC-390.html#NAC385Sec021>

**NAC 390.021 “Criterion-referenced examination” defined. (NRS 385.080)** “Criterion-referenced examination” means an examination in which the achievement and proficiency of a pupil on the examination is compared to an expected level of achievement and proficiency on the examination that is based on the specific academic standards, knowledge and skills that the examination was designed to measure.

(Added to NAC by Bd. of Education by R065-99, eff. 11-3-99; A by R072-01, 11-7-2001) — (Substituted in revision for NAC 389.0195)

**NAC 390.220 Times for administration; special administration. (NRS 385.080, 390.105, 390.600, 390.610)**

1. Except as otherwise provided in subsection 2, the board of trustees of each school district and the governing body of each charter school, respectively, shall administer the examinations and assessment required by NRS 390.105, 390.600 and 390.610 in each public school in that district and each charter school which has the appropriate grades. Except as otherwise provided in this subsection, the examinations and assessment must be administered in the spring semester on the dates specified by the Department, as follows:

(a) For grades 3 through 8, the criterion-referenced examinations in reading and mathematics as provided in NAC 390.320.

(b) For grades 5 and 8, the criterion-referenced examinations in writing and science.

**NAC 390.250 Procedures for administration of examinations and assessments. (NRS 385.080, 390.105, 390.600, 390.610)**

1. Achievement and proficiency examinations must be administered as follows:

(a) For grades 5 and 8, the examination in writing must be administered pursuant to the instructions

in the current edition of the manual for the administration of the proficiency examination in writing adopted by the Department.

(b) For grades 3 through 8, the criterion-referenced examinations must be administered pursuant to the instructions in the current edition of the manual for the administration of the criterion-referenced examinations adopted by the Department.

2. The college and career readiness assessment required by NRS 390.610 and end-of-course examinations must be administered pursuant to the instructions in the current edition of the manual for the administration of the criterion-referenced examinations adopted by the Department.

(Added to NAC by Bd. of Education, eff. 3-9-88; A 9-15-89; 12-11-89; 9-13-91; 10-8-93, eff. 9-1-94; 11-17-95; R115-97, 12-10-97; R019-98, 4-17-98; R072-01, 11-7-2001; R042-05, 10-31-2005; R020-09, 10-27-2009; R061-14, 12-22-2014) — (Substituted in revision for NAC 389.056)

**NAC 390.320 Specific criterion-referenced examinations required. (NRS 385.080, 390.105)**

The following criterion-referenced examinations must be used as examinations of achievement and proficiency:

1. For grade 3, the criterion-referenced examinations that must be used are the Nevada Criterion-Referenced Examinations in Mathematics and Reading prescribed by the Department for each testing period. Each edition of those examinations must be based upon the standards of content and performance adopted pursuant to NRS 389.520.

2. For grade 4, the criterion-referenced examinations that must be used are the Nevada Criterion-Referenced Examinations in Mathematics and Reading prescribed by the Department for each testing period. Each edition of those examinations must be based upon the standards of content and performance adopted pursuant to NRS 389.520.

3. For grade 5, the criterion-referenced examinations that must be used are:

(a) The Nevada Fifth Grade Proficiency Examination in Writing prescribed by the Department for each testing period; and

(b) The Nevada Criterion-Referenced Examinations in Mathematics, Reading and Science prescribed by the Department for each testing period. Each edition of those examinations must be based upon the standards of content and performance adopted pursuant to NRS 389.520.

4. For grade 6, the criterion-referenced examinations that must be used are the Nevada Criterion-Referenced Examinations in Mathematics and Reading prescribed by the Department for each testing period. Each edition of those examinations must be based upon the standards of content and performance adopted pursuant to NRS 389.520.

5. For grade 7, the criterion-referenced examinations that must be used are the Nevada Criterion-Referenced Examinations in Mathematics and Reading prescribed by the Department for each testing period. Each edition of those examinations must be based upon the standards of content and performance adopted pursuant to NRS 389.520.

6. For grade 8, the criterion-referenced examinations that must be used are:

(a) The Nevada Eighth Grade Proficiency Examination in Writing prescribed by the Department for each testing period; and

(b) The Nevada Criterion-Referenced Examinations in Mathematics, Reading and Science prescribed by the Department for each testing period. Each edition of those examinations must be based upon the standards of content and performance adopted pursuant to NRS 389.520.

(Added to NAC by Bd. of Education, eff. 3-9-88; A 9-15-89; 12-11-89; 9-13-91; 10-8-93, eff. 9-1-94; R115-97, 12-10-97; R019-98, 4-17-98; R065-99, 11-3-99; R072-01, 11-7-2001; R072-01, 11-7-2001, eff. 7-1-2002; R042-05, 10-31-2005; R020-09, 10-27-2009; R037-12, 9-14-2012; R061-14, 12-22-2014) — (Substituted in revision for NAC 389.061)

**NAC 390.330 Proficiency examinations in writing: High school; fifth and eighth grades. (NRS 385.080, 390.105)** Each edition of the Nevada Fifth and Eighth Grade Proficiency Examinations in Writing must be based upon the standards of content and performance in English language arts adopted pursuant to NRS 389.520.

(Added to NAC by Bd. of Education, eff. 3-9-88; A 9-13-91; 10-8-93, eff. 9-1-94; R072-01, 11-7-2001; R042-05, 10-31-2005; R020-09, 10-27-2009; R061-14, 12-22-2014) — (Substituted in revision for NAC 389.071)

**What are the potential consequences to the State if the contract extension request is denied?**

*Not extending the contract with DRC will all but completely jeopardize the continued success of the Student Assessment System and places parents, students, teachers, and educational professionals at a severe disadvantage in meeting established goals.*

- *It is probable that switching to a new testing vendor will place the NDE out of compliance with the USDOE while new solutions are implemented and vetted by stakeholders.*
- *It is likely the efficiency and insight districts have gained over the last four years will be completely erased and that a significant burden would be placed on LEAs to learn new systems, processes and tools.*
- *District led solutions to the testing environment and application would be lost.*
- *The longitudinal data reported over the last four years would be interrupted and that State would be forced to reset interim and long terms goals for unfamiliar assessment tools.*
- *The time and effort spent on soliciting new contractors and integrating them into our processes to complete the same work that DRC has consistently shown skill at completing would certainly place the state in an extremely difficult position from which to meet our students and educators needs; stakeholder needs; and our state and federal responsibilities.*
- *Additionally, the time and expense of having a different vendor redesign already valid and reliable assessment solutions that meet the needs of Nevada educational stakeholders would exceed the amounts budgeted.*

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct.

  
Signature of Agency Representative Initiating Request

Peter Zutz, Administrator

Print Name of Agency Representative Initiating Request

4/8/2019  
Date

  
Signature of Agency Head Authorizing Request

Jhone Ebert, Superintendent of Public Instruction

Print Name of Agency Head Authorizing Request

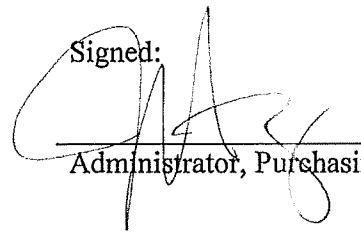
4/8/19

4/8/19  
Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135 and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Signed:

  
Administrator, Purchasing Division or Designee

4-11-2019  
Date

04/11/19

\*NOTE: Purchasing Administrator has revised authorized term date to be 08/31/2020. A solicitation/RFP must be completed prior to this term date. Additional waivers will not be considered.\*



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22165**

Agency Name:	<b>NDE - DEPARTMENT OF EDUCATION</b>	Legal Entity Name:	Northwest Evaluation Association
Agency Code:	<b>300</b>	Contractor Name:	<b>Northwest Evaluation Association</b>
Appropriation Unit:	<b>2697-11</b>	Address:	<b>121 NW EVERETT ST</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>PORTLAND, OR 97209-5200</b>
If "No" please explain:	Not Applicable	Contact/Phone:	GERI COHEN 503/624-1951
		Vendor No.:	T27027751
		NV Business ID:	NV20071300623

To what State Fiscal Year(s) will the contract be charged? **2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 300

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 08/2019

Retroactive? **Yes**

If "Yes", please explain

**We are requesting this contract be retroactive because the contract negotiations between the vendor and the NDE were not concluded at the originally anticipated date that would have accommodated all documents processing as per state requirements in time for required fall testing of students.**

3. Termination Date: **06/30/2020**Contract term: **1 year**4. Type of contract: **Contract**Contract description: **K-3 Reading Assessmt**

5. Purpose of contract:

**This is a new contract to provide a computer-based adaptive reading assessment tool, associated implementation services, professional development services, technical support data integration and reporting services for Nevada's Read by Grade 3 Program.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,712,621.20**

Other basis for payment: Upon invoices received for completed services

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The 2015 Legislature passed Senate Bill 391, the Nevada Read by Grade 3 Act. This is a statewide Kindergarten through Third Grade early literacy program. The Nevada Revised Statute (NRS) 388.157 supports this program and requires the reading assessment. This NRS is amended by Assembly Bill 289 passed by the 2019 Legislature

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In June of 2016 the Nevada State Board of Education selected NWEA's Measures of Academic Progress (MAP) reading assessment. There was a Request for Information (RFI) process and NWEA was one of three finalists submitted to the State Board following a review of nine different vendor proposals by a statewide team of literacy and assessment experts.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 190402**

**Approval Date: 04/05/2019**

c. Why was this contractor chosen in preference to other?

The NWEA's Measures of Academic Progress (MAP) reading assessment is a formative assessment. Teachers will administer MAP Primary Grades Reading to kindergarten and 1st grade students and MAP Reading to 2nd and 3rd grade students. Students will test two to three times throughout the school-year (in the Fall, Winter, and Spring). Each student must achieve adequate reading proficiency or be identified to receive intervention services and intensive instruction

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

Yes

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Education, 11/17/16-6/30/19, was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amccalla	07/05/2019 08:36:31 AM
Division Approval	amccalla	07/05/2019 08:36:42 AM
Department Approval	amccalla	07/05/2019 08:36:45 AM
Contract Manager Approval	amccalla	07/05/2019 08:36:49 AM
EITS Approval	daxtel1	07/11/2019 12:26:06 PM
Budget Analyst Approval	cbrekken	07/11/2019 12:59:37 PM
BOE Agenda Approval	tgreenam	07/12/2019 07:41:24 AM
BOE Final Approval	Pending	

State of Nevada  
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300  
Carson City, NV 89701



Brian Sandoval  
Governor

Patrick Cates  
Director

Jeffrey Haag  
Administrator

**Purchasing Use Only:**

Approval#:

190402

## SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

**ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

1a	<b>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</b>		
	<b>State Agency:</b> Nevada Department of Education		
	<b>Contact Name and Title</b>	<b>Phone Number</b>	<b>Email Address</b>
	Peter Zutz	775-687-9166	pzutz@doe.nv.gov
	Nancy Martineau	775-687-9136	nmartineau@doe.nv.gov

1b	<b>Vendor Information:</b>	
	<b>Identify Vendor:</b>	Northwest Evaluation Association
	<b>Contact Name:</b>	Geri Cohen
	<b>Address:</b>	121 NW Everett Street, Portland, Oregon 97209
	<b>Telephone Number:</b>	503-528-5200
	<b>Email Address:</b>	geri.cohen@nwea.org

1c	<b>Type of Waiver Requested – Check the appropriate type:</b>	
	<b>Sole or Single Source:</b>	X
	<b>Professional Service Exemption:</b>	

1d	<b>Contract Information:</b>			
	<b>Is this a new Contract?</b>	Yes	X	No
	<b>Amendment:</b>	#		
	<b>CETS:</b>	#		

1e	<b>Term:</b>			
	<b>One (1) Time Purchase:</b>			
	<b>Contract:</b>	<b>Start Date:</b> July 1, 2019	<b>End Date:</b> June 30, 2020	

1f	<b>Funding:</b>	
	<b>State Appropriated:</b>	Full
	<b>Federal Funds:</b>	
	<b>Grant Funds:</b>	
	<b>Other (Explain):</b>	

1g	<b>Total Estimated Value of this Service Contract, Amendment or Purchase:</b>
	\$1,722,705.60

**Provide a description of work/services to be performed or commodity/good to be purchased:**

*To provide the Nevada Department of Education the Measures of Academic Progress (MAP) assessment published by the Northwest Evaluation Association (NWEA) for the Nevada Read by Three program as per NRS 388.157 Sec.1 (b) and NAC 388.660 Sec. 2 as shown below. The MAP assessment is the primary method for monitoring student progress in the subject of reading, collecting data on student performance and for state reporting.*

**NRS 388.157 Plan to improve literacy of pupils enrolled in certain grades: Contents; submission to Department for approval.**

1. The board of trustees of each school district and the governing body of each charter school shall prepare a plan to improve the literacy of pupils enrolled in kindergarten and grades 1, 2 and 3. Such a plan must include, without limitation:

(a) A program to provide intensive instruction to pupils who have been identified as deficient in the subject area of reading to ensure that those pupils achieve adequate proficiency in that subject area. Such a program must include, without limitation, regularly scheduled reading sessions in small groups and specific instruction on phonological and phonemic awareness, decoding skills and reading fluency;

(b) Procedures for assessing a pupil's proficiency in the subject area of reading using valid and reliable assessments that have been approved by the State Board by regulation:

(1) Within the first 30 days of school after the pupil enters kindergarten or upon enrollment in kindergarten if the pupil enrolls after that period; and

(2) During grades 1, 2 and 3;

(c) A program to improve the proficiency in reading of pupils who are English learners; and

(d) Procedures for facilitating collaboration between learning strategists and classroom teachers.

2. The board of trustees of each school district or the governing body of a charter school, as applicable, shall:

(a) Submit its plan to the Department for approval on or before the date prescribed by the Department on a form prescribed by the Department; and

(b) Make such revisions to the plan as the Department determines are necessary.

(Added to NRS by 2015, 1861; A 2017, 3232)

**NAC 388.660** Approved assessments for assessing pupil's proficiency in subject area of reading. (NRS 385.080, 388.157) For the 2017-2018 school year and each school year thereafter, the State Board hereby approves the following as assessments for assessing a pupil's proficiency in the subject area of reading:

1. The Brigance Early Childhood Screen III: K & 1 published by Curriculum Associates; and

2. The Measures of Academic Progress (MAP) assessment published by the Northwest Evaluation Association.

(Added to NAC by Bd. of Education by R037-16, eff. 9-9-2016)

**What are the unique features/qualifications required for this service or good that are not available from any other vendor:**

*On June 16, 2016, the State Board of Education selected the NWEA MAP Reading assessment per NRS 388.157 Sec 1 (b).*

*The MAP product fulfills NAC 388.662; 664; 666, as shown below, with its unique test design and results reporting; and professional development component that facilitates classroom instructors' use*

*of results data to inform remediation strategies.*

**NAC 388.662** Required training or professional development for learning strategist. (NRS 385.080, 388.159) A learning strategist shall complete training or professional development concerning:

1. The standards for English language arts for kindergarten and grades 1, 2 and 3 adopted by reference in NAC 389.232, 389.2418, 389.2431 and 389.247;
  2. The Nevada State Literacy Plan, in the form most recently published by the Department, which may be obtained free of charge at the Internet address <http://www.doe.nv.gov/>;
  3. Evidence-based best practices for instruction and intervention concerning literacy, including, without limitation, the instruction and intervention required by NRS 392.750 to 392.770, inclusive;
  4. Methods for screening for and intervention concerning dyslexia and other reading disabilities, including, without limitation, the screening and intervention described in NRS 388.439, 388.441 and 388.443, the minimum standards prescribed by the State Board for the special education of pupils with dyslexia pursuant to NRS 388.419 and the Dyslexia Resource Guide published by the Department pursuant to NRS 388.447;
  5. Using the assessments approved by the State Board in NAC 388.660;
  6. Methods for effectively delivering and receiving constructive feedback;
  7. Methods for assisting the board of trustees of a school district or the governing body of a charter school, as applicable, to prepare a plan to improve the literacy of pupils enrolled in kindergarten and grades 1, 2 and 3, as required by NRS 388.157, that aligns with the Nevada State Literacy Plan;
  8. The statewide performance evaluation system adopted by the State Board pursuant to NRS 391.465; and
  9. The national standards for coaching concerning literacy.
- (Added to NAC by Bd. of Education by R037-16, eff. 9-9-2016)

**NAC 388.664** Required professional development for teachers employed to teach kindergarten or grade 1, 2, 3 or 4. (NRS 385.080, 388.159) A teacher who is employed by a school district or charter school to teach kindergarten or grade 1, 2, 3 or 4 shall complete professional development provided by a learning strategist concerning:

1. The standards for English language arts for kindergarten and grades 1, 2 and 3 adopted by reference in NAC 389.232, 389.2418, 389.2431 and 389.247;
  2. The Nevada State Literacy Plan, in the form most recently published by the Department, which may be obtained free of charge at the Internet address <http://www.doe.nv.gov/>;
  3. Evidence-based best practices for instruction and intervention concerning literacy, including, without limitation, the instruction and intervention required by NRS 392.750 to 392.770, inclusive;
  4. Methods for screening for and intervention concerning dyslexia and other reading disabilities, including, without limitation, the screening and intervention described in NRS 388.439, 388.441 and 388.443, the minimum standards prescribed by the State Board for the special education of pupils with dyslexia pursuant to NRS 388.419 and the Dyslexia Resource Guide published by the Department pursuant to NRS 388.447;
  5. Using the assessments approved by the State Board in NAC 388.660;
  6. Methods for effectively delivering and receiving constructive feedback;
  7. Using data concerning pupils to improve instruction concerning literacy; and
  8. Methods for maintaining collaborative and reflective communication.
- (Added to NAC by Bd. of Education by R037-16, eff. 9-9-2016)

**NAC 388.666** Duties of learning strategist. (NRS 385.080, 388.159) A learning strategist shall:

1. Assist and provide leadership to the board of trustees of a school district or the governing body of a charter school, as applicable, in preparing a plan to improve the literacy of pupils enrolled in kindergarten and grades 1, 2 and 3, as required by NRS 388.157;
2. Provide the professional development prescribed by NAC 388.664 for teachers;

	<p>3. Provide any necessary additional instruction to teachers and administrators concerning the assessments approved in <u>NAC 388.660</u>; and</p> <p>4. Provide instruction and support for the parents and guardians of pupils who have been identified as deficient in the subject area of reading.</p> <p>(Added to NAC by Bd. of Education by R037-16, eff. 9-9-2016)</p>
--	--

	<p><b>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</b></p>
4	<p><i>The MAP product is used to assess the reading skills of all grades K-3 students in Nevada. The MAP assessment is in its second year of administration and districts, schools, teachers and students are familiar with all phases and components of the assessment. It would be unreasonable to shift to another product at this time as it would burden the state, districts, schools, teachers, and students to become familiar with a new product and all of its components.</i></p> <p><i>The requirement to test all grades K-3 students creates a longitudinal data set that provides information on student performance over time. Shifting now to a different assessment would break the longitudinal data stream prohibiting educators from leveraging this data to address student needs over time.</i></p>

	<p><b>Were alternative services or commodities evaluated? Check One.</b></p>	Yes:	<input checked="" type="checkbox"/>	No:	
	<p>a. <u>If yes</u>, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</p>				
5	<p><i>The State Board of Education considered three assessment products that responded to the RFI and selected the MAP product as the assessment tool that best meets the needs of Nevada educational stakeholders. The other two assessment products were Star and iReady.</i></p>				
	<p>b. <u>If not</u>, why were alternatives not evaluated?</p>				

	<p><b>Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers <u>MUST</u> accompany this request.</b></p>				Yes:	<input checked="" type="checkbox"/>	No:	
	<p>a. <u>If yes</u>, starting with the most recent contract and working backward, for the <b>entire</b> relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</p>							
6	<p><b>Term</b> Start and End Dates</p>		<p><b>Value</b></p>	<p><b>Short Description</b></p>	<p><b>Type of Procurement</b> (RFP#, RFQ#, Waiver #)</p>			
	<p>July 1, 2017</p>	<p>June 30, 2019</p>	<p>\$3,425,242.20</p>	<p>Interlocal Contract between NDE and NWEA</p>	<p>Joinder Contract with Chicago Public Schools.</p>			
			<p>\$</p>					
			<p>\$</p>					

7	<p><b>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</b></p> <p><i>Disruption to required assessing of all grades K-3 students reading skills required by state law.</i></p> <p><i>Without this product, Nevada ducational professionals would not have a tool with which to evaluate the reading skills of all grades K-3 students and the NDE will not be compliant with state law which requires that all grades K-3 students have their reading skills evaluated and remediated if necessary.</i></p> <p><i>The Department would be unable to select a new assessment and train district personnel in time for fall testing.</i></p>										
8	<p><b>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</b></p> <p><i>The price for the MAP product in Nevada is based on a per pupil model. The Department was provided an estimate for FY20 from the vendor and this was approved in the Governor's budget. This estimate would only change if the student enrollment changed.</i></p>										
9	<table border="1"> <tr> <td data-bbox="232 846 1133 951"> <p><b>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></b></p> </td> <td data-bbox="1133 846 1239 951">Yes:</td> <td data-bbox="1239 846 1320 951">X</td> <td data-bbox="1320 846 1417 951">No:</td> <td data-bbox="1417 846 1513 951"></td> </tr> <tr> <td colspan="5" data-bbox="232 951 1513 1096"> <p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p> <p><i>As long as funding is available we intend to remain with this vendor.</i></p> </td> </tr> </table>	<p><b>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></b></p>	Yes:	X	No:		<p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p> <p><i>As long as funding is available we intend to remain with this vendor.</i></p>				
<p><b>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></b></p>	Yes:	X	No:								
<p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p> <p><i>As long as funding is available we intend to remain with this vendor.</i></p>											

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.



Agency Representative Initiating Request

Peter A. Zutz, ADAM Administrator

Print Name of Agency Representative Initiating Request

3/28/2019

Date



Signature of Agency Head Authorizing Request

7/3/19

Heidi Haartz, Deputy Superintendent, Bus + Spt Svc

Print Name of Agency Head Authorizing Request

Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



Administrator, Purchasing Division or Designee

4-5-2019

Date



Steve Sisolak  
Governor

Jhone Ebert  
Superintendent  
of Public  
Instruction



Southern Nevada Office  
9890 S. Maryland Parkway,  
Suite 221  
Las Vegas, Nevada 89183  
(702) 486-6458  
Fax: (702) 486-6450


STATE OF NEVADA  
DEPARTMENT OF EDUCATION  
700 E. Fifth Street | Carson City, Nevada 89701-5096  
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-9101

July 3, 2019

MEMORANDUM

TO: Susan Brown  
Clerk of the Board of Examiners  
Governor's Finance Office- Budget Division

THROUGH: Catherine Brekken  
Budget Analyst, Governor's Finance Office - Budget Division

FROM: Andrea Osborne   
Administrative Services Officer 3, Business and Support Services Division

SUBJECT: Request for Retroactive Contract with Northwest Evaluation Association

---

This memorandum serves as a request for retroactive approval to July 1, 2019 for a new contract with the Northwest Evaluation Association.

This contract with Northwest Evaluation Association for the MAP assessment is used to assess the reading skills of all students grades K-3, for monitoring student progress, collecting data on student performance and for state reporting for the Nevada Read by Grade Three program as per NRS 388.157 Sec.1 (b) and NAC 388.660 Sec. 2. The MAP assessment will be in its third year of administration in the school year 2019-2020. Districts, schools, teachers and students are familiar with all phases and components of the assessment. Approval of this new contract would allow for required fall testing of students and would place the Department in compliance with state law.

The MAP product was selected by the State Board of Education on June 16, 2016, as per NRS 388.157 Sec 1 (b). The MAP test design, results reporting, and professional development component facilitates classroom instructors' use of results data to inform remediation strategies. The requirement to test all grades K-3 students creates a longitudinal data set that provides information on student performance over time. Approval of this contract would allow educators to leverage longitudinal data to address student needs over time.

NDE requests this new contract be retroactive because the contract negotiations between the vendor and the NDE were not concluded at the originally anticipated date that would have accommodated all documents processing as per state requirements in time for required fall testing of students. Moving forward, the vendor and the NDE will follow established contract processes and policies to ensure that all contract meet state approval requirements and programmatic schedules.

We appreciate your consideration in this matter.

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22160**Agency Name: **NDE - DEPARTMENT OF EDUCATION**Agency Code: **300**Appropriation Unit: **2709-63**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Metrix Advisors, LLC

Contractor Name: **Metrix Advisors, LLC DBA Metrix IQ**Address: **2499 Washington Street**City/State/Zip: **Denver, CO 80205**

Contact/Phone: Robert C McDaniel 303-223-0291

Vendor No.: Pending

NV Business ID: NV20191330340

To what State Fiscal Year(s) will the contract be charged? **2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

**X** Federal Funds **76.90 %** Bonds 0.00 %Highway Funds 0.00 % **X** Other funding **23.10 % Donation Match Funds**

Agency Reference #: 300

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/13/2019**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **12/31/2019**Contract term: **140 days**4. Type of contract: **Contract**Contract description: **Feasibility Study**

5. Purpose of contract:

**This is a new contract to provide a feasibility study to examine viable financing options to sustain quality early childhood program services.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$51,766.00**

Other basis for payment: As invoiced by contractor and approved by the State.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

A feasibility study needs to be conducted so that possible funds can be identified for use.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specific duty that cannot be performed by the DOE staff.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Third Sector Intelligence  
American Institutes for Research  
The Kenny Guinn Foundation

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S599, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/15/2019 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

**Non-Title 7 Business**

16. a. Is the Contractor Name the same as the legal Entity Name?

**No** b. If "No", please explain:

**Legal Entity Metrix Advisors, LLC is doing business as Metrix IQ.**

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vostin	07/03/2019 08:40:46 AM
Division Approval	amccalla	07/03/2019 09:14:30 AM
Department Approval	amccalla	07/03/2019 09:14:33 AM
Contract Manager Approval	amccalla	07/03/2019 09:14:36 AM
Budget Analyst Approval	cbrekken	07/12/2019 09:50:34 AM
BOE Agenda Approval	sbrown	07/17/2019 09:19:51 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22159**

Agency Name:	<b>NDE - DEPARTMENT OF EDUCATION</b>	Legal Entity Name:	SRI International
Agency Code:	<b>300</b>	Contractor Name:	<b>SRI International</b>
Appropriation Unit:	<b>2709-63</b>	Address:	<b>333 Ravenswood Ave</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>MENLO PARK, CA 94025-3493</b>
If "No" please explain:	Not Applicable	Contact/Phone:	Kim Cargill 650-859-2655
		Vendor No.:	T29040825A
		NV Business ID:	NV20021209683

To what State Fiscal Year(s) will the contract be charged? **2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>76.90 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>23.10 % Donation Match Funds</b>

Agency Reference #: 300

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/13/2019**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **12/31/2019**Contract term: **140 days**4. Type of contract: **Contract**Contract description: **Alignment Study**

5. Purpose of contract:

**This is a new contract to provide a review of the early learning guidelines, pre-K standards, NV Silver State Stars QRIS program standards and professional competencies to revise and align the standards across age groups and programmatic elements.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$152,050.00**

Other basis for payment: As invoiced by the contractor and accepted by the State.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**A study needs to be conducted for the alignment process.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This is a specialized service that the Department of Education cannot do.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S598, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/15/2019 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vostin	07/03/2019 09:14:36 AM
Division Approval	amccalla	07/03/2019 09:14:59 AM
Department Approval	amccalla	07/03/2019 09:15:02 AM
Contract Manager Approval	amccalla	07/03/2019 09:15:06 AM
Budget Analyst Approval	cbrekken	07/12/2019 10:15:26 AM
BOE Agenda Approval	sbrown	07/17/2019 09:20:36 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22191**

Agency Name:	<b>ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS</b>	Legal Entity Name:	<b>LYON COUNTY LIBRARY CENTRAL</b>
Agency Code:	<b>332</b>	Contractor Name:	<b>LYON COUNTY LIBRARY CENTRAL</b>
Appropriation Unit:	<b>2895-00</b>	Address:	<b>20 NEVIN WAY</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>YERINGTON, NV 89447</b>
If "No" please explain:	Not Applicable	Contact/Phone:	<b>775-463-6645</b>
		Vendor No.:	
		NV Business ID:	<b>GOVERNMENTAL ENTITY</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2020-2023</b>		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % County Participation Funds</b>

Agency Reference #: ASD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 08/2019

Retroactive? **Yes**

If "Yes", please explain

**Revenue contracts between the Nevada Library Cooperative and 17 libraries were created and sent to the participating libraries on April 18, 2019. Several of these contracts must pass through municipal contract approval processes, library boards of trustees, and boards of supervisors meetings for approval before returning to the agency for final approval. This has caused a delay for returning the contracts in order to meet the FY20 timeline for the continuation of these services.**

3. Termination Date: **06/30/2023**Contract term: **4 years**4. Type of contract: **Revenue Contract**Contract description: **Network of Libraries**

5. Purpose of contract:

**This is a new revenue cooperative agreement that continues to provide a regional network of libraries known as the Nevada Library Cooperative for the improvement of library services and the sharing of resources.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$163,000.00**

Other basis for payment: FY20 \$37,000; FY21 \$39,2000; FY22 \$42,000 and FY23 \$45,000

**II. JUSTIFICATION**

7. What conditions require that this work be done?

NRS 379.147-379.150 permits the parties to maintain a regional network of libraries known as Nevada Library Cooperative (CoOp) through a joint agreement for the improvement of library services and sharing of resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Library Cooperative, created by an agreement under NRS 277.080-279 and NRS 379.150, is a consortium of libraries and related agencies that share a vital library and technological resources. In order to meet this goal, member libraries pool their resources and collectively leverage their economic strength to do more together than one member could ever accomplish on their own.

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This revenue cooperative agreement is not exclusionary for participation in the Nevada Library Cooperative.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY99 to present for Nevada State Library and Archives with good service.

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
 Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Cynthia O, Director, NV Library Cooperative Ph: 775-431-0097

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	07/12/2019 16:43:06 PM
Division Approval	ssands	07/12/2019 16:43:09 PM
Department Approval	ssands	07/12/2019 16:43:13 PM
Contract Manager Approval	ssands	07/12/2019 16:43:17 PM
Budget Analyst Approval	mtum1	07/16/2019 14:09:39 PM
BOE Agenda Approval	cmurph3	07/16/2019 15:56:20 PM
BOE Final Approval	Pending	

Steve Sisolak  
Governor



Deonne Contine  
Director

Tod Colegrove  
Division Administrator

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Nevada State Library, Archives and Public Records*  
100 N. Stewart Street | Carson City, NV 89701  
Phone: (775) 684-3313 | TDD: (775) 687-8338 | Fax: (775) 684-3311

June 28, 2019

TO: Matt Tuma, Executive Branch Budget Officer  
Susan Brown, Director Governors Finance Office  
Budget Division  
State of Nevada  
Carson City, Nevada 89701

FROM: Tod Colegrove, Administrator  
Nevada State Library, Archives and Public Records  
Department of Administration  
State of Nevada  
Carson City, Nevada 89701

SUBJECT: Retro Memo for Lyon County Library

Revenue contracts between the Nevada Library Cooperative and 17 libraries have been created and sent to the various libraries on April 18, 2019. Several of these contracts must pass through their municipal contract process and their Library Board of Trustee and Board of Supervisors board meetings for approval before returning to us for final approval.

This is causing a delay of returning the contracts in order to meet our timeline of the June 2019 BOE, therefore, I am respectfully requesting a retro start date of July 1, 2019 at the BOE on August 13, 2019.

A handwritten signature in blue ink, appearing to read "Tod Colegrove", is written over a faint, larger signature.

Tod Colegrove, Administrator



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22156**

Agency Name:	<b>DHHS - AGING AND DISABILITY SERVICES DIVISION</b>	Legal Entity Name:	Department of Veterans Affairs
Agency Code:	<b>402</b>	Contractor Name:	<b>Department of Veterans Affairs</b>
Appropriation Unit:	<b>3266-00</b>	Address:	<b>Care in the Community 500 Foothill Dr., Dept. 136N</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>Salt Lake City, UT 84148</b>
If "No" please explain:	Not Applicable	Contact/Phone:	Elijah Kennedy 801-582-1565
		Vendor No.:	
		NV Business ID:	Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	<b>2019-2022</b>		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/06/2019**

Anticipated BOE meeting date 08/2019

Retroactive? **Yes**

If "Yes", please explain

**This agreement requires the retroactive start date of June 6, 2019, due to notice of termination received from the Department of Veterans Affairs of the original Veterans Choice Program Provider Agreement effective June 6, 2019. The original provide agreement is to be replaced by the new Veterans Care Agreement (VCA) effective June 6, 2019. Failure to complete VCA paperwork or participate in the VA's national contract will lead to delays in receiving referrals and payment.**

3. Termination Date: **06/05/2022**Contract term: **3 years**4. Type of contract: **Revenue Contract**Contract description: **Veterans Services**

5. Purpose of contract:

**This is a new Veterans Care Agreement to provide services to Nevada's veterans to allow reimbursement for home and community based veterans services in the rural communities.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$648,210.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

This is a collaborative effort with the Department of Veterans Affairs that authorizes services to Nevada's veterans to allow reimbursement for ADSD's home and community based veterans services in the rural communities in accordance with section 1073A of title 38, United States Code (U.S.C.) and 38 Code of Federal Regulations (CFR) &#65533;&#65533; 17.4100-4135.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue care agreement to fund the services.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Provider Agreement and MOU 11/8/16 to current. Reference CETS #18219.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	07/02/2019 13:31:44 PM
Division Approval	dbowma1	07/02/2019 13:31:47 PM
Department Approval	mwinebar	07/03/2019 17:36:24 PM
Contract Manager Approval	ltuttl1	07/05/2019 09:59:09 AM
Budget Analyst Approval	bwooldri	07/08/2019 11:27:30 AM
BOE Agenda Approval	bwooldri	07/08/2019 11:28:04 AM
BOE Final Approval	Pending	

STEVE SISOLAK  
Governor



RICHARD WHITLEY, MS  
Director

DENA SCHMIDT  
Administrator

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
AGING AND DISABILITY SERVICES  
3416 Goni Road, Suite D-132  
Carson City, NV, 89706  
Telephone (775) 687-4210 • Fax (775) 687-0574  
<http://adsd.nv.gov>

July 2, 2019

MEMORANDUM

TO: Susan Brown, Director  
Governor's Finance Office

THROUGH: Richard Whitley, MS, Director  
Department of Health and Human Services

FROM: Dena Schmidt, Administrator  
Aging and Disability Services Division

**SUBJECT: Request for Approval for Retroactive June 6, 2019, Start Date for Department of Veterans Affairs, Veterans Health Administration (VHA), Veterans Care Agreement**

This memorandum requests the above referenced Veterans Care Agreement with Aging and Disability Services Division (ADSD) be approved for a retroactive start date effective June 6, 2019. This agreement requires this retroactive start date due to notice of termination received from the Department of Veterans Affairs of the original Veterans Choice Program Provider Agreement effective June 6, 2019. The original provide agreement is to be replaced by the new Veterans Care Agreement (VCA) effective June 6, 2019.

This agreement is a collaborative effort with the Department of Veterans Affairs that authorizes services to Nevada's veterans to allow reimbursement for ADSD's home and community based veterans services in the rural communities in accordance with section 1073A of title 38, United States Code (U.S.C.) and 38 Code of Federal Regulations (CFR) §§ 17.4100-4135. Failure to complete VCA paperwork or participate in the VA's national contract will lead to delays in receiving referrals and payment.

As soon as the termination notice was received, ADSD began collaborating with its State agencies in order to meet the needs and contractual obligations for all parties.

Thank you.

A handwritten signature in blue ink that reads "Dena Schmidt".

*for* Dena Schmidt, Administrator  
Aging and Disability Services Division

cc: Lisa Tuttle, ADSD, Contract Manager

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22078**

Agency Name:	<b>DHHS - AGING AND DISABILITY SERVICES DIVISION</b>	Legal Entity Name:	<b>ROSEMAN MEDICAL RESEARCH INSTITUTE DBA ROSEMAN Medical Group</b>
Agency Code:	<b>402</b>	Contractor Name:	<b>ROSEMAN MEDICAL RESEARCH INSTITUTE DBA ROSEMAN Medical Group</b>
Appropriation Unit:	<b>3279-08</b>	Address:	<b>DBA ROSEMAN MEDICAL GROUP 10530 DISCOVERY DRIVE</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>LAS VEGAS, NV 89135</b>
If "No" please explain:	Not Applicable	Contact/Phone:	702/802-2884
		Vendor No.:	T27040242
		NV Business ID:	NV20161128613

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>51.00 %</b>	Fees	0.00 %
<b>X</b>	Federal Funds	<b>49.00 %</b>	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2019**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/30/2023**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Medical Director**

5. Purpose of contract:

**This is a new contract to provide ongoing Medical Director services.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$352,176.00**

Other basis for payment: As invoiced per Attachment B

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Per the Code of Federal Regulations Title 42, Chapter 4, Part 483.40 Physician Services: A physician must personally approve in writing a recommendation that an individual be admitted to a facility. Each resident must remain under the care of a physician.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Desert Regional Center does not have a physician on staff.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 181203**

**Approval Date: 12/18/2018**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No**

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No**

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

10/13/15 - current: T. J. Hunt Med Services, PLLC assigned to Roseman Medical Research Institute (both Dr. Thomas J. Hunt).  
Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

**No**

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	06/14/2019 08:14:16 AM
Division Approval	dbowma1	06/14/2019 08:14:21 AM
Department Approval	mwinebar	06/20/2019 17:15:22 PM
Contract Manager Approval	ltuttl1	06/24/2019 10:08:05 AM
Budget Analyst Approval	bwooldri	07/05/2019 14:10:46 PM
BOE Agenda Approval	bwooldri	07/05/2019 14:10:58 PM
BOE Final Approval	Pending	

State of Nevada  
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300  
Carson City, NV 89701



Brian Sandoval  
Governor

Patrick Cates  
Director

Jeffrey Haug  
Administrator

**Purchasing Use Only:**

Approval#: 181203

## SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

**ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

1a	<b>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</b>		
	State Agency: <i>DHHS, Aging and Disability Services Division</i>		
	Contact Name and Title	Phone Number	Email Address
	<i>Darrel Hansen, ASO</i>	<i>(702) 486-6333</i>	<i>dlhansen@drc.nv.gov</i>
	<i>Lisa Tuttle, Contract Manager</i>	<i>(775) 687-0532</i>	<i>lrtuttle@adsd.nv.gov</i>

1b	<b>Vendor Information:</b>	
	Identify Vendor:	<i>Roseman Medical Research Institute DBA Roseman Medical Group</i>
	Contact Name:	<i>Dr. Thomas J. Hunt</i>
	Address:	<i>10530 Discovery Dr., Las Vegas, NV 89135</i>
	Telephone Number:	<i>(702) 802-2884</i>
	Email Address:	

1c	<b>Type of Waiver Requested – Check the appropriate type:</b>	
	Sole or Single Source:	
	Professional Service Exemption:	<i>x</i>

1d	<b>Contract Information:</b>			
	Is this a new Contract?	Yes	<i>X</i>	No
	Amendment:			
	CETS:			

1e	<b>Term:</b>			
	One (1) Time Purchase:			
	Contract:	Start Date:	<i>10/01/19</i>	End Date:

1f	<b>Funding:</b>	
	State Appropriated:	<i>44.87%</i>
	Federal Funds:	<i>55.13%</i>
	Grant Funds:	
	Other (Explain):	

1g	<b>Total Estimated Value of this Service Contract, Amendment or Purchase:</b>
	<i>\$352,176.00</i>

2	<p><b>Provide a description of work/services to be performed or commodity/good to be purchased:</b></p> <p><i>Medical Director services at Desert Regional Center's (DRC) Intermediate Care Facility for Individuals with Intellectual Disabilities (ICF). These services include the oversight and monitoring of general health care and safety needs of all individuals; provide professional consultation to physicians, psychiatrists, and nursing services; participate in the development of applicable policies and procedures; attend meetings as needed for administrative and clinical issues; and actively participate in staff development. The Medical Director will also provide pre-employment medical examinations as requested by DRC.</i></p>
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3	<p><b>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</b></p> <p><i>The code of Federal Regulations for Intermediate Care Facilities Title 42, Chapter 4, Part 483.40, Physician Services states a physician must personally approve in writing a recommendation that an individual be admitted to a facility. Each resident must remain under the care of a physician.</i></p> <p><i>The current Medical Director, Dr. Thomas Hunt, has served DRC for approximately 11 years, currently through a contract with Roseman Medical Research Institute dba Roseman Medical Group. Also, previously through a contract with T. J. Hunt Med Services, PLLC and assigned to Roseman Medical Research Institute dba Roseman Medical Group and through Intrastate Interlocal Contracts Between Public Agencies between the Department of Health and Human Services, Aging and Disability Services Division, DRC and the University of Nevada School of Medicine Integrated Clinical Services, Inc. (ICS) and the University of Nevada School of Medicine Multispecialty Group Practice South, Inc., dba Medschool Associates South (MSAS).</i></p> <p><i>The current Medical Director was employed by the University of Nevada School of Medicine and had opened his own Limited Liability Corporation T. J. Hunt Med Services, PLLC, assigned to Roseman Medical Research Institute dba Roseman Medical Group to provide services. DRC wishes to continue the long-standing professional relationship with this physician.</i></p>
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4	<p><b>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</b></p> <p><i>DRC's ICF is the only large ICF in the State of Nevada making the Medical Director at this facility a very specialized service. Compounding the situation are the number and complexity of applicable Federal and State regulations governing medical care at an ICF which the Medical Director must comply with while providing clinical oversight, medical examinations, diagnosis, treatment plans, and referrals to specialists when needed.</i></p> <p><i>The Medical Director does <u>not</u> supervise or evaluate the work performance of any state staff, nor make recommendations for the hiring or termination of state staff.</i></p> <p><i>It is anticipated the Medical Director would provide an average of 28 consulting hours per month. This translates to 0.16 of an FTE if this service were to be provided by a state position, which would make this position difficult to be competitively sourced.</i></p> <p><i>For the residents, continuity-of-care by the Medical Director is essential which would also be in the best interest of the State.</i></p>
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5	<p><b>Were alternative services or commodities evaluated? Check One.</b>      Yes: <input type="checkbox"/>      No: <input checked="" type="checkbox"/></p> <p>a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to</i></p>
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	<i>features, characteristics, requirements, capabilities and compatibility.</i>
	b. <i>If not, why were alternatives not evaluated?</i>
	<i>Alternatives were not evaluated as DRC's Agency Manager stated the current Medical Director's services are exemplary, and the Medical Director wishes to continue his services. He has a working relationship with all direct-care staff, departmental managers and supervisors. The long-standing history provided by the current Medical Director is invaluable to DRC.</i>

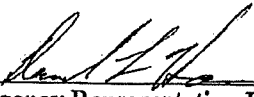
6	<b>Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers <u>MUST</u> accompany this request.</b>				Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information</i>							
	<i>Term Start and End Dates</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement (RFP#, RFQ#, Waiver #)</i>			
	10/13/15	09/30/19	\$224,125.00	Medical Director Services	Contract Amendment 3 – Roseman Medical Research Institute (#17016)			
	10/13/15	09/30/19	\$224,125.00	Medical Director Services	Contract Amendment 2 – Roseman Medical Research Institute (#17016), Waiver #150802B			
	10/13/15	09/30/17	\$106,854.00	Medical Director Services	Contract Amendment 1 – Assignment from TJ Hunt to Roseman Medical Research Institute (#17016)			
	10/13/15	09/30/17	\$96,060.00	Medical Director Services	New Contract – TJ Hunt (#17016), Waiver #150802			
	<del>Upon Approval</del>	<del>09/30/17</del>	<del>\$96,060.00</del>	<del>Medical Director Services</del>	<del>Waiver #150701 Rescinded by Greg Smith on 8/17/15</del>			
	07/01/15	06/30/17 (terminated 10/13/15)	\$96,060.00	Medical Director Services	Interlocal Contract – University of Nevada School of Medicine (#16533)			
	08/15/11	06/30/15	\$192,120.00	Medical Director Services	Amendment 1 - Interlocal Contract – University of Nevada School of Medicine (#12387)			
	08/15/11	06/30/13	\$96,060.00	Medical Director Services	Interlocal Contract – University of Nevada School of Medicine (#12387)			
	07/01/09	06/30/11	\$96,060.00	Medical Director Services	Interlocal Contract – University of Nevada School of Medicine (#100024)			
	07/01/07	06/30/09	\$95,760.00	Medical Director Services	Interlocal Contract – University of Nevada School of Medicine			

7	<b>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</b>
---	---



	<i>The potential consequences to DRC's residents should the waiver be denied would be the lack of familiarity and continuity-of-care provided by the Medical Director. This would be detrimental to the residents and the agency. Fiscally, the cost of these services has remained the same for years and it is unknown what the cost would be by a new provider.</i>				
8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?				
	<i>Due to the unique requirements of a Medical Director for DRC's residents, it has been difficult in past years to find such a physician willing to perform the duties required on a continual basis. The current Medical Director is dedicated to the Center and its residents, and both parties wish to continue the professional relationship. The fees charged by the Medical Director have been determined to be fair and reasonable by the Director of Nursing.</i>				
9	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>	Yes:		No:	x
	a. <i>If yes, please provide details regarding future obligations or needs.</i>				
	<i>Although this contract/purchase will not obligate the State to this vendor for new future contracts, it is DRC's desire to continue the relationship with this Medical Director, provided services continue at the quality level experienced over the past years to current.</i>				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

  
\_\_\_\_\_  
Agency Representative Initiating Request

Parrel L. Hansen  
\_\_\_\_\_  
Print Name of Agency Representative Initiating Request

11/02/2018  
\_\_\_\_\_  
Date

Dena Schmidt  
\_\_\_\_\_  
Signature of Agency Head Authorizing Request

Dena Schmidt  
\_\_\_\_\_  
Print Name of Agency Head Authorizing Request

11/2/2018  
\_\_\_\_\_  
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

\_\_\_\_\_  
Name of agency or entity who provided information or review:

N/A

\_\_\_\_\_  
Representative Providing Review

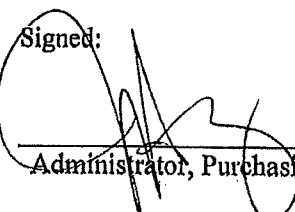
\_\_\_\_\_  
Print Name of Representative Providing Review

\_\_\_\_\_  
Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

  
\_\_\_\_\_  
Administrator, Purchasing Division or Designee

12-18-2018  
\_\_\_\_\_  
Date

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21988**

Agency Name:	<b>DHHS - HEALTH CARE FINANCING &amp; POLICY</b>	Legal Entity Name:	Washoe County
Agency Code:	<b>403</b>	Contractor Name:	<b>Washoe County</b>
Appropriation Unit:	<b>3157-00</b>	Address:	<b>P.O. Box 11130</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>Reno, NV 89520</b>
If "No" please explain:	Not Applicable	Contact/Phone:	775-785-5641
		Vendor No.:	T40283400
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Inter-Governmental Transfer</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 08/2019

Retroactive? **Yes**

If "Yes", please explain

**This interlocal agreement requires a retroactive start date to seamlessly continue receiving interlocal Governmental Transfer funds from Washoe County to support and fund the State's share of the supplemental Disproportionate Share Hospital program from hospitals that server a disproportionate share of uninsured, indigent, and Medicaid patients.**

3. Termination Date: **06/30/2021**Contract term: **2 years**4. Type of contract: **Revenue Contract**Contract description: **DSH**

5. Purpose of contract:

**This is a new revenue interlocal agreement to provide ongoing receipt of Intergovernmental funds to support and fund the state's share of the Disproportionate Share Hospital program for supplemental payments to hospitals that serve a disproportionate share of uninsured, indigent and Medicaid patients.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,647,074.00**

Other basis for payment: FY20: \$1,434,812; FY21: \$1,212,262

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Medicaid State Plan allows for payment of supplemental payments to hospitals that serve a disproportionate share of uninsured, indigent and Medicaid patients. This agreement provides for receipt of the non-federal share of funds in order to secure federal funding.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees process and calculate the DSH program. This program is federally mandated per Section 1923 of the Social Security Act requiring a state to have a DSH program.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor is currently contracted with DHCFP and the services provided are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	06/13/2019 10:57:50 AM
Division Approval	vmilazz1	06/17/2019 12:57:33 PM
Department Approval	mwinebar	06/26/2019 09:22:07 AM
Contract Manager Approval	iknigh1	06/27/2019 10:33:27 AM
Budget Analyst Approval	laaron	07/03/2019 09:15:31 AM
BOE Agenda Approval	bwooldri	07/05/2019 08:56:15 AM
BOE Final Approval	Pending	

STEVE SISOLAK  
*Governor*



RICHARD WHITLEY, MS  
*Director*

SUZANNE BIERMAN, JD, MPH  
*Administrator*


DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF HEALTH CARE FINANCING AND POLICY  
1100 East William Street, Suite 101  
Carson City, Nevada 89701  
Telephone (775) 684-3676 • Fax (775) 687-3893  
<http://dhcfp.nv.gov>

## MEMORANDUM

**Date:** June 6<sup>th</sup>, 2019

**To:** Lynnette Aaron, Executive Branch Budget Officer I

**Through:** Richard Whitley, Director

**From:** Vincent Milazzo, DHCFP 

**Re:** Washoe County Disproportionate Share Hospital

---

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019. The contract requires a retroactive start date to allow the State to collect state matching funds according to NRS 422.382 and NAC 422.105 beginning in the first quarter of State Fiscal Year 2019. This contract was delayed due to negotiations with the county. To prevent a retroactive contract from being required in the future, the county and the state will continue to work closely to negotiate contracts in a timelier manner. The county and the State will continue to work together on the funding.

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21942**Agency Name: **DHHS - HEALTH CARE FINANCING & POLICY**Agency Code: **403**Appropriation Unit: **3158-24**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Clark County Juvenile Justice

Contractor Name: **Clark County Juvenile Justice**Address: **601 N. Pecos Road**City/State/Zip: **Las Vegas, NV 89101**

Contact/Phone: 702-455-5210

Vendor No.:

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 08/2019

Retroactive? **Yes**

If "Yes", please explain

**This contract requests a retroactive start date due to a delay in negotiations with the county.**3. Termination Date: **06/30/2023**Contract term: **4 years**4. Type of contract: **Interlocal Agreement**Contract description: **TCM Clark County**

5. Purpose of contract:

**This is a new interlocal agreement to provide ongoing Title XIX and Title XXI federal funding for Targeted Case Management (TCM) and Administrative service cost recovery. Clark County Juvenile Services provides TCM services to eligible recipients in accordance with the Medicaid State Plan and the Medicaid Services Manual.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$500,000.00**

Other basis for payment: \$125,000 maximum amount per year

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**TCM services are provided per Medicaid State Plan Amendment and the Nevada Medicaid Services Manual.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State agencies do not have the staff available to provide these services and this contract benefits Clark County residents.**

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor is currently contracted with DHCFP and the services provided are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	06/11/2019 13:14:57 PM
Division Approval	vmilazz1	06/17/2019 12:37:35 PM
Department Approval	mwinebar	06/26/2019 09:35:30 AM
Contract Manager Approval	iknigh1	06/27/2019 10:16:52 AM
Budget Analyst Approval	laaron	07/03/2019 08:46:27 AM
BOE Agenda Approval	bwooldri	07/05/2019 08:52:22 AM
BOE Final Approval	Pending	

STEVE SISOLAK  
*Governor*



RICHARD WHITLEY, MS  
*Director*

SUZANNE BIERMAN, JD, MPH  
*Administrator*


DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF HEALTH CARE FINANCING AND POLICY  
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<http://dhcfp.nv.gov>

## MEMORANDUM

**Date:** June 6<sup>th</sup>, 2019

**To:** Lynnette Aaron, Executive Branch Budget Officer I

**Through:** Richard Whitley, Director

**From:** Vincent Milazzo, DHCFP 

**Re:** Clark County Juvenile Services

---

This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2019. The contract requires a retroactive start date to allow the State to pay the Clark County Juvenile Services for services rendered. This contract was delayed due to ongoing negotiations with the county that extended longer than anticipated. To prevent a retroactive contract from being required in the future, the county and the state will continue to work closely to negotiate contracts in a timelier manner.



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22077**

Agency Name:	<b>ADJUTANT GENERAL &amp; NATIONAL GUARD</b>	Legal Entity Name:	National Guard Bureau
Agency Code:	<b>431</b>	Contractor Name:	<b>National Guard Bureau</b>
Appropriation Unit:	<b>3650 - All Categories</b>	Address:	<b>2450 Fairview Drive</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>Carson City, NV 89701</b>
If "No" please explain:	Not Applicable	Contact/Phone:	N/A
		Vendor No.:	
		NV Business ID:	Government Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>25.00 %</b>	Fees	0.00 %
<b>X</b>	Federal Funds	<b>75.00 %</b>	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/05/2019**

Anticipated BOE meeting date 07/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/30/2023**Contract term: **4 years and 57 days**4. Type of contract: **Cooperative Agreement**Contract description: **Youth Challenge**

5. Purpose of contract:

**This is a new Master Cooperative Agreement to provide the federal funding support for the ongoing operations of the Youth Challenge Program. The program is a full-time alternative program of educating, training and mentoring youth who have dropped out of high school or who are at risk of dropping out of high school so that they may become productive, employed and law abiding citizens.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,800,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**This cooperative agreement establishes a new Nevada National Guard Youth Challenge Program. SB 295**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**N/A**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The agency currently has a Master Cooperative Agreement with National Guard Bureau (Contract #17004).

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ctyle1	06/13/2019 10:52:32 AM
Division Approval	ctyle1	06/13/2019 10:52:35 AM
Department Approval	ctyle1	06/13/2019 10:52:38 AM
Contract Manager Approval	twollan1	06/13/2019 11:05:17 AM
Budget Analyst Approval	bmacke1	06/14/2019 13:18:17 PM
BOE Agenda Approval	jrodrig9	07/25/2019 12:49:18 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22157**Agency Name: **DPS-HIGHWAY PATROL**Agency Code: **651**Appropriation Unit: **4713-13**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Lucero's Auto Detailing, Inc.

Contractor Name: **Lucero's Auto Detailing, Inc.**Address: **5833 Casa Coronado Ave.**City/State/Zip: **Las Vegas, NV 89131**

Contact/Phone: Justin Lucero 7024939183

Vendor No.:

NV Business ID: NV20161593000

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
<b>X Highway Funds</b>	<b>100.00 %</b>	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/30/2023**Contract term: **4 years and 61 days**4. Type of contract: **Contract**Contract description: **Car Wash Onsite SVC.**

5. Purpose of contract:

**This is a new contract to provide onsite car washing services to Nevada Highway Patrol Southern Command vehicles.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$80,000.00**

Other basis for payment: Payable monthly, upon service completed.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Nevada Highway Patrol (NHP) does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise and tools needed for this type of work.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Lucero's Auto Detailing  
Team Billy  
Prime Time Mobileb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lucero's Auto Detailing was the only vendor that responded to this bid.

d. Last bid date: 05/13/2019 Anticipated re-bid date: 05/12/2023

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shoh1	07/02/2019 14:23:37 PM
Division Approval	nkephart	07/03/2019 10:28:00 AM
Department Approval	cboegle	07/03/2019 15:43:43 PM
Contract Manager Approval	cboegle	07/03/2019 15:43:49 PM
Budget Analyst Approval	bmacke1	07/12/2019 13:13:03 PM
BOE Agenda Approval	jrodrig9	07/17/2019 10:05:32 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22173**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **4465-18**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Praxair Distribution, Inc.

Contractor Name: **Praxair Distribution, Inc.**Address: **4260 East Idaho Street**City/State/Zip: **Elko, NV 89801**

Contact/Phone: 775-299-2439

Vendor No.:

NV Business ID: NV19971161629

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>25.00 % Sportsmen</b>
<b>X</b> Federal Funds	<b>75.00 %</b>		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: RFP # 72DOW-S591 tb

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2019**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/31/2023**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Liquid Oxygen**

5. Purpose of contract:

**This is a new contract to provide ongoing bulk liquid oxygen and tanks for use by the state's fish hatcheries to support healthy fish for the stocking program.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$200,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Liquid Oxygen supply systems are necessary to ensure that the fish hatcheries are able to provide healthy fish for the stocking program throughout the State of Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies and employees do not have the ability or resources to provide bulk liquid oxygen systems to the state hatcheries.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Norco, Inc.  
Airgas USA, LLC  
Praxair Distribution, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S591, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 06/13/2019 Anticipated re-bid date: 06/01/2023

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Wildlife 2014 through present  
Service is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

**Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?

**Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

**Yes**

19. Agency Field Contract Monitor:

Pat Kelly, Wildlife Staff Specialist Ph: 775-688-1536

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	07/09/2019 09:19:57 AM
Division Approval	tdoucett	07/09/2019 15:01:44 PM
Department Approval	eobrien	07/09/2019 16:46:26 PM
Contract Manager Approval	nroble1	07/09/2019 16:47:20 PM
Budget Analyst Approval	cpalme2	07/10/2019 08:23:18 AM
BOE Agenda Approval	cmurph3	07/16/2019 09:44:22 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22104**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **4467-14**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Lander County Conservation District

Contractor Name: **Lander County Conservation District**Address: **815 N. 2nd Street**City/State/Zip: **Battle Mountain, NV 89820**

Contact/Phone: 775-635-9207

Vendor No.: T81000349

NV Business ID: Government Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>70.00 % User</b>
<b>X</b> Federal Funds	<b>13.00 %</b>		Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b>	Other funding	<b>17.00 % Dream Tag</b>

Agency Reference #: 19-51

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2024**Contract term: **4 years and 335 days**4. Type of contract: **Interlocal Agreement**Contract description: **Habitat Degradation**

5. Purpose of contract:

**This is a new intrastate agreement to provide habitat restoration and enhancement, noxious weed control and riparian habitat conservation.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$500,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The need for habitat restoration and enhancement, noxious weed control, and riparian habitat conservation.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lander County Conservation District has the technical knowledge, expertise, and experienced staff to accomplish the work that NDOW employees do not have the ability to conduct for habitat improvement projects.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Bobby Jones, Biologist 3 Ph: 775-688-1444

Mark Freese, Biologist 4 Ph: 775-688-1145

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	06/17/2019 15:26:22 PM
Division Approval	tdoucett	06/17/2019 16:28:44 PM
Department Approval	eobrien	07/01/2019 16:49:26 PM
Contract Manager Approval	nroble1	07/02/2019 14:36:07 PM
Budget Analyst Approval	cmurph3	07/08/2019 14:33:17 PM
BOE Agenda Approval	cmurph3	07/08/2019 14:52:25 PM
BOE Final Approval	Pending	



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22137**Agency Name: **DEPARTMENT OF WILDLIFE**Agency Code: **702**Appropriation Unit: **4467-13**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **MORRIS AG AIR AND SONS, INC.**Contractor Name: **MORRIS AG AIR AND SONS, INC.**Address: **PO BOX 209**City/State/Zip: **OROVADA, NV 89425-0209**Contact/Phone: **775/623-1634**Vendor No.: **T27036309**NV Business ID: **NV20101885383**To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>17.00 % User</b>
<b>X</b> Federal Funds	<b>23.00 %</b>		Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b>	Other funding	<b>60.00 % Habitat</b>

Agency Reference #: **20-01**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2019**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/31/2023**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Aerial Services**

5. Purpose of contract:

**This is a new contract to provide ongoing statewide aerial seeding, herbicide, and pesticide application services to maintain Nevada wildlife habitat.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$4,000,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**NDOW requires aerial services to maintain Nevada wildlife foraging.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This is a specialized service that state employees cannot perform.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Crop Jet Aviation  
Owyhee Air Research  
Morris Ag Air

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor was the highest scoring proposer.

d. Last bid date: 05/06/2019 Anticipated re-bid date: 02/01/2023

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Wildlife, 2008 through present and services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Caleb McAdoo, Biologist 4 Ph: 775-777-2306

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	06/28/2019 09:17:41 AM
Division Approval	tdoucett	07/02/2019 16:39:37 PM
Department Approval	eobrien	07/03/2019 12:57:22 PM
Contract Manager Approval	nroble1	07/03/2019 14:48:05 PM
Budget Analyst Approval	mtum1	07/11/2019 17:35:37 PM
BOE Agenda Approval	cmurph3	07/15/2019 14:40:18 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22134**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4162-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Mineral County Public Works

Contractor Name: **Mineral County Public Works**Address: **PO Box 1035**City/State/Zip: **Hawthorne, NV 89415**

Contact/Phone: Eric Hamrey 775-945-3897

Vendor No.:

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>19.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
<b>X</b>	Highway Funds	<b>81.00 %</b>	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 08/2019

Retroactive? **Yes**

If "Yes", please explain

State Parks requests approval of a retroactive inter local agreement with Mineral County Public Works due to Legislative processing of NDOTs budget and timing to meet the June BOE deadlines for a July 1 start date.

3. Termination Date: **06/30/2023**Contract term: **4 years**4. Type of contract: **Interlocal Agreement**Contract description: **Road Maintenance**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing maintenance of portions of two roads and associated culverts for the Walker River State Recreation Area.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$124,800.00**

Other basis for payment: not to exceed \$31,200 per year

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The park will require road and culvert maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We don't have the proper machinery or staff expertise.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**Yes** If "Yes", please explain

Mineral County

13. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The county is currently in a inter local agreement with satisfactory compliance.

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Jennifer Idema, ASO Ph: 775-684-2773

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	06/27/2019 11:25:52 AM
Division Approval	sdecrona	06/27/2019 11:25:55 AM
Department Approval	sdecrona	06/27/2019 11:25:58 AM
Contract Manager Approval	sdecrona	07/08/2019 10:22:32 AM
Budget Analyst Approval	cpalme2	07/08/2019 13:57:19 PM
BOE Agenda Approval	cmurph3	07/09/2019 09:00:56 AM
BOE Final Approval	Pending	

**File Name: Retro memo Mineral.doc PDF Conversion Status is Pending**

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22125**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4162-00**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Nevada Department of Transportation

Contractor Name: **Nevada Department of Transportation**Address: **1263 S. Stewart Street**City/State/Zip: **Carson City, NV 89712**

Contact/Phone: Kristen Swallow 775-888-7440

Vendor No.:

NV Business ID: Government Entity

To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 08/2019

Retroactive? **Yes**

If "Yes", please explain

**The Department of Transportation will be responsible for reimbursing State Parks for the reimbursement for Mineral and Lyon Counties for road maintenance costs for the roads to Walker River State Recreation Area. Our obligation starts on July 1.**

3. Termination Date: **06/23/2023**Contract term: **3 years and 358 days**4. Type of contract: **Revenue Contract**Contract description: **Road maintenance**

5. Purpose of contract:

**This is a new revenue interlocal agreement to provide ongoing reimbursement for maintenance of portions of two roads for the Walker River State Recreation Area.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$400,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Roads to Walker River State Recreation Area need maintenance which will be provided by Mineral & Lyon Counties.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We don't have the equipment, manpower or expertise.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**Yes** If "Yes", please explain

Department of Transportation

13. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

We are currently under agreement with Department of Transportation for Walker River State Recreation Area road maintenance.

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Jennifer Idema, ASO Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	06/24/2019 09:39:25 AM
Division Approval	sdecrona	06/24/2019 09:39:28 AM
Department Approval	sdecrona	06/24/2019 09:39:31 AM
Contract Manager Approval	sdecrona	06/24/2019 09:44:11 AM
Budget Analyst Approval	cpalme2	07/08/2019 14:23:31 PM
BOE Agenda Approval	cmurph3	07/09/2019 09:01:10 AM
BOE Final Approval	Pending	

**File Name: Retro memo.doc PDF Conversion Status is Pending**



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22172**Agency Name: **DCNR - DIVISION OF WATER RESOURCES**Agency Code: **705**Appropriation Unit: **4171-15**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **HDR ENGINEERING, INC.**Contractor Name: **HDR ENGINEERING, INC.**Address: **PO BOX 74008202**City/State/Zip: **CHICAGO, IL 60674-8202**Contact/Phone: **NOEL LAUGHLIN 775-337-4735**Vendor No.: **T80971730A**NV Business ID: **NV19851010291**To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2021**Contract term: **1 year and 334 days**4. Type of contract: **Contract**Contract description: **South Fork Dam Map**

5. Purpose of contract:

**This is a new contract to provide professional engineering services to update the Inundation Map for South Fork Dam to extend the limits past Carlin.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$54,442.07****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The inundation map needs to be updated due to the downstream conditions changing.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The State does not have the expertise to model this inundation map.**

9. Were quotes or proposals solicited?

**Yes**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**GEI  
HDR Engineering  
RO Anderson**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Ranked list per RFP.

d. Last bid date: 04/15/2019 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Transportation - work was completed to satisfactory standards.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Chris Thorson, Engineering Manager Ph: 775-684-2803

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bre00	07/08/2019 12:45:49 PM
Division Approval	bre00	07/08/2019 12:45:54 PM
Department Approval	kwilliam	07/08/2019 13:03:03 PM
Contract Manager Approval	bre00	07/08/2019 14:56:29 PM
Budget Analyst Approval	cpalme2	07/10/2019 16:30:03 PM
BOE Agenda Approval	cmurph3	07/15/2019 14:58:33 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **17869**Amendment  
Number: **1**Agency Name: **DCNR - ENVIRONMENTAL  
PROTECTION**Legal Entity  
Name: **U.S. DEPARTMENT OF THE INTERIOR  
GEOLOGICAL SURVEY**Agency Code: **709**Contractor Name: **U.S. DEPARTMENT OF THE INTERIOR  
GEOLOGICAL SURVEY**Appropriation Unit: **3175-74**Address: **160 N. STEPHANIE STREET**Is budget authority  
available?: **Yes**City/State/Zip **HENDERSON, NV 89704**

If "No" please explain: Not Applicable

Contact/Phone: Jon Wilson 702-564-4540

Vendor No.: PUR0000332C

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2017-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: DEP#16-033

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **07/12/2016**  
Examiner's approval?

Anticipated BOE meeting date 08/2020

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved **07/11/2021**  
Termination Date:Contract term: **5 years**4. Type of contract: **Cooperative Agreement**Contract description: **USGS Stream JFA- BMI**

5. Purpose of contract:

**This is the first amendment to the original joint funding agreement which provides assistance to management efforts to remove perchlorate from the Las Vegas Wash originating with the Black Mountain Industrial complex. This amendment increases the maximum amount from \$697,020 to \$777,020 due to the need for additional stream data.****6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$697,020.00	\$697,020.00	\$697,020.00	Yes - Action
2. Amount of current amendment (#1):	\$80,000.00	\$80,000.00	\$80,000.00	Yes - Action
3. New maximum contract amount:	\$777,020.00			

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The Black Mountain Industrial (BMI) complex in Henderson, Nevada has been the site of industrial chemical production since 1942 by various companies including the U.S. Government for the World War 2 effort. A contaminant from these activities, perchlorate, was discovered in the Las Vegas Wash and prompted further investigation by NDEP. NDEP's planned future remediation activities will require the data from USGS that will be provided through this agreement.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The NV Division of Environmental Protection does not have the staffing, instrumentation or expertise to perform these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The U.S. Geological Survey has the necessary equipment in place and experience in delivering the desired product, and the Nevada Division of Environmental Protection is authorized to enter into agreements with the U.S. Geological Survey under NRS 277.080 to 277.170.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**Yes** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

49.759

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division has executed many agreements with the U.S. Geological Survey that have resulted in products, data and analysis widely used by governmental agencies and the public. The results have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lferrel	06/06/2019 08:11:41 AM
Division Approval	jdotchin	06/11/2019 14:41:24 PM
Department Approval	jdotchin	06/18/2019 10:49:35 AM
Contract Manager Approval	sgotta	06/18/2019 10:51:03 AM
Budget Analyst Approval	cpalme2	06/19/2019 15:12:56 PM
BOE Agenda Approval	cmurph3	06/20/2019 11:15:02 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22031**Agency Name: **DCNR - ENVIRONMENTAL PROTECTION**Agency Code: **709**Appropriation Unit: **3186-34**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **NEVADA WATER ENVIRONMENT ASSOCIATION, INC.**Contractor Name: **NEVADA WATER ENVIRONMENT ASSOCIATION, INC.**Address: **PO BOX 98235**City/State/Zip: **Las Vegas, NV 89193**Contact/Phone: **Choul Kyu Lee 775/768-1541**Vendor No.: **T81092793**NV Business ID: **NV19881013851**To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Wastewater Operator</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFP # 70CNR-S567**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date: **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/12/2023**Contract term: **4 years and 12 days**4. Type of contract: **Contract**Contract description: **Wastewater Oper Cert**

5. Purpose of contract:

**This is a new contract to provide a qualified vendor to administer the certification of wastewater treatment system operators throughout the state.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$260,000.00**

Other basis for payment: Monthly based on work completed.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

NRS 445A.425 requires the State Environmental Commission to determine and prescribe the qualifications and duties of the supervisors and technicians responsible for the operation and maintenance of plants for sewage treatment and must certify them through NDEP.

NAC 445.A288 states if NDEP chooses not to operate the program for the certification of operators of plants for sewage treatment, NDEP shall enter into an agreement with an approved designee pursuant to which the designee agrees to operate the program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State would have to hire a full time employee and purchase necessary materials to effectively manage this program at an expense far greater than the proposed contract cost.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

No additional vendors proposed.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #70CNR-S567, and in accordance with NRS 333, the selected vendor was the only vendor to submit a proposal and it was deemed satisfactory.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Division of Environmental Protection November 1, 2014 to October 31, 2018. They have been deemed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

**Yes**

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

**Yes**

19. Agency Field Contract Monitor:

Katrina Pascual, P.E., Branch Supervisor, Professional Engineer Ph: 775-687-9435

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ahanso1	06/19/2019 08:01:17 AM
Division Approval	jcarr	06/19/2019 08:24:45 AM
Department Approval	jcarr	06/19/2019 08:24:49 AM
Contract Manager Approval	bbeac2	06/19/2019 08:29:13 AM
Budget Analyst Approval	cpalme2	07/09/2019 15:34:43 PM
BOE Agenda Approval	cmurph3	07/10/2019 10:13:25 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22144**Agency Name: **DCNR - ENVIRONMENTAL PROTECTION**Agency Code: **709**Appropriation Unit: **3193-06**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: United States Department of the Interior, U.S. Geological Survey

Contractor Name: **United States Department of the Interior, U.S. Geological Survey**Address: **2730 N. Deer Run Road**City/State/Zip: **Carson City, NV 89701**Contact/Phone: **775/887-7657**Vendor No.: **PUR0000332D**NV Business ID: **Government Entity**To what State Fiscal Year(s) will the contract be charged? **2020-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Joint Funding Agreement</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2019

Retroactive? **Yes**

If "Yes", please explain

**The USGS Funding Agreement begins on July 1, 2019, however, there was not enough time to complete the paperwork and submit the agreement for the June BOE meeting.**

3. Termination Date: **06/30/2022**Contract term: **2 years and 334 days**4. Type of contract: **Other (include description): Joint Funding Agreement**Contract description: **Turbidity Monitoring**

5. Purpose of contract:

**This is a new joint funding agreement to provide collection of continuous stream turbidity and temperature from two streams with significant sediment contributions to Lake Tahoe.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$99,400.00**

Other basis for payment: The total of Nevada's portion of this Joint Funding Agreement is \$56,660.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Federal Clean Water Act and the Nevada Water Pollution Control Law (NRS 445A) requires the State to Monitor and assess waterbodies to ensure maintenance and protection of designated beneficial uses.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The NDEP Bureau of Water Quality Planning has Environmental Scientists on staff who monitor water quality across the state. However NDEP does not install, operate or maintain a network of stream gages across the state.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Since 1980's as part of the Lake Tahoe Interagency Monitoring Program (LTIMP) the United States Geological Survey (USGS) has monitored streamflow, nutrients, and suspended sediment concentration (SSC) at 7 primary stream inflow sites to Lake Tahoe. In 2016 monitoring was expanded to include continuous turbidity and water temperature at 5 of 7 primary monitoring sites. For efficiency and consistency USGS is the best choice to install and maintain the remaining two sites.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No**

If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No**

If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No**

If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No**

If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Jason Kuchnicki, Branch Supervisor Ph: 775-687-9450

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ahanso1	07/01/2019 14:51:16 PM
Division Approval	pcomba	07/03/2019 13:01:13 PM
Department Approval	pcomba	07/03/2019 13:01:18 PM
Contract Manager Approval	mhlk1	07/03/2019 13:45:21 PM
Budget Analyst Approval	cmurph3	07/05/2019 16:12:58 PM
BOE Agenda Approval	cmurph3	07/05/2019 16:13:02 PM
BOE Final Approval	Pending	





**Office of Administration**  
901 SOUTH STEWART STREET SUITE 4001  
CARSON CITY, NEVADA 89701-5249  
p. 775-687-9508 f. 775-687-5856

## MEMORANDUM

Date: July 5, 2019

To: Curtis Palmer, GFO

From: Jennifer Carr, NDEP Deputy Administrator

Re.: NDEP-USGS Joint Funding Agreement for Real-Time Turbidity Monitoring at  
Incline and Third Creeks, Incline Village, NV

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Dear Mr. Palmer,

The NDEP respectfully requests that the subject joint-funding agreement be processed as retroactive with the July 1, 2019 start date detailed in the documentation. As shown in the USGS transmittal letter, NDEP was sent the paperwork on June 13, 2019. We sincerely apologize for the oversight regarding the July 1 Agreement start date; however, it is important for the Agreement to be heard at the August 2019 Board of Examiners hearing.

I spoke with the USGS Technical Contact, David Smith, to discuss the possibility of amending the Agreement with a start date "upon Board of Examiner's approval". Unfortunately, if it were to be re-processed for at a September hearing, then there would not be enough time to procure, install and test the equipment in time to begin on-time data collection by October 1, 2019.

Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,  
Jennifer Carr

ec: Greg Lovato, NDEP Administrator  
Paul Comba, BWQP Chief  
Jason Kuchnicki, BWQP Supervisor  
Marjorie Hilke, BWQP

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22128**

Agency Name:	<b>DCNR - ENVIRONMENTAL PROTECTION</b>	Legal Entity Name:	<b>CALIFORNIA NEVADA SECTION AMERICAN WATER WORKS ASSOCIATION</b>
Agency Code:	<b>709</b>	Contractor Name:	<b>CALIFORNIA NEVADA SECTION AMERICAN WATER WORKS ASSOCIATION</b>
Appropriation Unit:	<b>3197-16</b>	Address:	<b>10435 ASHFORD ST, 2nd FLOOR</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>RANCHO CUCAMONGA, CA 91730-3058</b>
If "No" please explain:	Not Applicable	Contact/Phone:	Steven Garner 916-839-8465
		Vendor No.:	T80939112
		NV Business ID:	NV20001177551

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP # 70CNR-S575 DEP-20-015

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/12/2023**Contract term: **4 years and 12 days**4. Type of contract: **Contract**Contract description: **Operator Certificati**

5. Purpose of contract:

**This is a new contract to provide ongoing assistance with proctoring operator certification exams statewide. Operators of certain water systems are required to be certified by state law.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$144,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 445A.875 requires operators of public water systems to be certified to operate the water system and to obtain certification from the NDEP.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Exams are administered in numerous locations, concurrently and statewide, three times a year. The Bureau of Safe Drinking Water does not currently have the personnel resources available to complete this work.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

CA-NV Section, AWWA only vendor who proposed.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #70CNR-S575, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/16/2019 Anticipated re-bid date: 05/01/2023

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Max Sosa, Contract Monitor Ph: 775-687-9527

Linh Kieu, Contract Supervisor Ph: 775-687-9563

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rbusto	07/03/2019 16:49:04 PM
Division Approval	mnguyen	07/08/2019 11:27:02 AM
Department Approval	mnguyen	07/08/2019 11:27:05 AM
Contract Manager Approval	kkochen	07/08/2019 11:31:59 AM
Budget Analyst Approval	cpalme2	07/11/2019 09:31:33 AM
BOE Agenda Approval	cmurph3	07/15/2019 15:11:42 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22176**Agency Name: **ADMIN - DEFERRED  
COMPENSATION**Agency Code: **920**Appropriation Unit: **1017-00**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **VOYA RETIREMENTS INS & ANNUITY**Contractor Name: **VOYA FINANCIAL PARTNERS LLC**Address: **PO BOX 3015**City/State/Zip: **NEW YORK, NY 10116-3015**Contact/Phone: **775-866-2401**Vendor No.: **VOYA**NV Business ID: **NV200001127446**To what State Fiscal Year(s) will the contract be charged? **2020-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFP # 08DOA-S514**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2020**Anticipated BOE meeting date **09/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **12/31/2025**Contract term: **6 years and 1 day**4. Type of contract: **Revenue Contract**Contract description: **FICA/3131 PLAN**

5. Purpose of contract:

**This is a new revenue contract to provide ongoing recordkeeping services for the State's Federal Insurance Contribution Act Alternative Plan.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$189,952.00**

Payment for services will be made at the rate of \$1.40 per PPPY

Other basis for payment: plus \$450 flat fee for a participant requesting a Qualified Domestic Relations Order. Contract shall pay State one-time fee of \$2,250 for RFP process

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 287.330(2c) provides for the Committee to contract with a private person, corporation, institution or other entity to keep records for each participating employee and the Program.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The Program is not staffed at a level that would be necessary to handle the duties involved, nor would the Program or Program staff have the necessary financial accounts, and/or the expertise necessary to make the financial transactions requested by the participants.**

9. Were quotes or proposals solicited?

**Yes**

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

ICMA-RC  
VOYA Financial

Nationwide Retirement Solutions  
Prudential

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #S514, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/01/2019 Anticipated re-bid date: 02/01/2024

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

**No** b. If "No", please explain:

**Doing Business As**

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rob Boehmer, Executive Director Ph: 775-684-3397

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	07/10/2019 08:22:00 AM
Division Approval	ssands	07/10/2019 08:22:04 AM
Department Approval	ssands	07/10/2019 08:22:07 AM
Contract Manager Approval	ssands	07/10/2019 08:22:12 AM
Budget Analyst Approval	dlenzner	07/19/2019 09:41:32 AM

BOE Agenda Approval  
BOE Final Approval

Ifree1  
Pending

07/22/2019 11:55:34 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22175**Agency Name: **ADMIN - DEFERRED  
COMPENSATION**Agency Code: **920**Appropriation Unit: **1017-00**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **VOYA FINANCIAL PARTNERS LLC**Contractor Name: **VOYA RETIREMENTS INS & ANNUITY**Address: **PO BOX 3015**City/State/Zip: **NEW YORK, NY 10116-3015**Contact/Phone: **775-866-2401**

Vendor No.:

NV Business ID: **NV200001127446**To what State Fiscal Year(s) will the contract be charged? **2020-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % revenue</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFP # 08DOA-S514 RM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2020**Anticipated BOE meeting date **09/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **12/31/2025**Contract term: **6 years and 1 day**4. Type of contract: **Revenue Contract**Contract description: **457 Deferred Comp**

5. Purpose of contract:

**This is a new revenue contract to provide ongoing recordkeeping services for the State's 457 Deferred Compensation Plan.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,338,900.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 287.330(2c) provides for the Committee to contract with a private person, corporation, institution or other entity to keep records for each participating employee and the Program.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The Program is not staffed at a level that would be necessary to handle the duties involved, nor would the Program or Program staff have the necessary financial accounts, and/or the expertise necessary to make the necessary financial transactions requested by the participants.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #S514, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/01/2019 Anticipated re-bid date: 02/01/2024

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

**No** b. If "No", please explain:

doing business as

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rob Boehmer, Executive Officer Ph: 775-684-3397

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	07/10/2019 08:17:39 AM
Division Approval	ssands	07/10/2019 08:17:43 AM
Department Approval	ssands	07/10/2019 08:17:46 AM
Contract Manager Approval	ssands	07/10/2019 08:50:22 AM
Budget Analyst Approval	dlenzner	07/19/2019 09:36:25 AM
BOE Agenda Approval	lfree1	07/22/2019 11:55:48 AM
BOE Final Approval	Pending	



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **16507**Amendment Number: **4**Agency Name: **SILVER STATE HEALTH INSURANCE EXCHANGE**Legal Entity Name: **Penna Powers**Agency Code: **960**Contractor Name: **Penna Powers**Appropriation Unit: **1400-04**Address: **4880 West University Ave. Suite B-6**Is budget authority available?: **Yes**City/State/Zip: **Las Vegas, NV 89103**

If "No" please explain: Not Applicable

Contact/Phone: **Mike Brian 801-487-4800**Vendor No.: **T29027216**NV Business ID: **NV20111035305**To what State Fiscal Year(s) will the contract be charged? **2015-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Carrier Premium</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFP # 3147**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/13/2015**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **03/31/2020**Contract term: **5 years and 324 days**4. Type of contract: **Contract**Contract description: **Marketing & Outreach**

5. Purpose of contract:

**This is the fourth amendment to the original contract which provides outreach education about health care and the Exchange. This amendment increases the maximum amount from \$13,500,000 to \$17,560,036 and extends the termination date from May 31, 2020 to March 31, 2021 due to the continued need for these services.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$4,000,000.00	\$4,000,000.00	\$4,000,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$3,000,000.00	\$3,000,000.00	\$3,000,000.00	Yes - Action
c. Amendment 3:	\$6,500,000.00	\$6,500,000.00	\$6,500,000.00	Yes - Action
2. Amount of current amendment (#4):	\$4,060,036.00	\$4,060,036.00	\$4,060,036.00	Yes - Action
3. New maximum contract amount:	\$17,560,036.00			
and/or the termination date of the original contract has changed to:	03/31/2021			

## II. JUSTIFICATION

7. What conditions require that this work be done?

Marketing and outreach is a key component to the success of the Exchange. A vast amount of research and planning is required to ensure that the marketing and outreach is provided to the appropriate target audience emphasizing the most relevant content.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The scope of this project is too large and time consuming for the work load of state employees to handle.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3147, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 12/31/2014 Anticipated re-bid date: 12/31/2018

10. Does the contract contain any IT components? No

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDPS, NDOT &#65533; current contracts; services are satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

Budget Account Approval

User

danders9

Signature Date

07/09/2019 13:49:08 PM

Division Approval	danders9	07/09/2019 13:49:13 PM
Department Approval	rhigh	07/09/2019 13:52:13 PM
Contract Manager Approval	jsnido1	07/09/2019 13:54:38 PM
Budget Analyst Approval	laaron	07/10/2019 15:45:28 PM
BOE Agenda Approval	bwooldri	07/11/2019 10:33:34 AM

**File Name: Penna Powers Contract log v2.xlsx PDF Conversion  
Status is Pending**

07/09/19 Revised Copy

(10)

State of Nevada  
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300  
Carson City, NV 89701



Steve Sisolak  
Governor

Patrick Cates  
Director

Kevin Doty  
Acting Administrator

<b>Purchasing Use Only:</b>	
Approval #:	279

## CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	<b>Agency Contact Information – Note: Copy(s) will be sent to only the contact(s) listed below:</b>			
	State Agency:	Silver State Health Insurance Exchange		
	Contact Name(s) and Titles:	Ryan High – Chief Operations Officer Danielle Andersen – Grants and Projects Analyst Jennifer Krupp – Finance Officer		
	Telephone Number(s):	775-687-9926 775-687-9935 775-687-9703		
	Email Address(s):	dlandersen@exchange.nv.gov rhigh@exchange.nv.gov jakrupp@exchange.nv.gov		

2	<b>Contractor Information:</b>			
	Contractor:	Penna Powers		
	Contact Name:	Mike Brian, Partner and CEO		
	Address:	4880 W. University Ave. Suite B-6, Las Vegas, NV 89103		
	Phone Number:	801-487-4800 ext. 127		
	Email Address:	mbrian@pennapowers.com		

3	<b>Ongoing relationship disclosure – List all previous contract information:</b>			
	Procurement method:	NA		
	CETS #:	NA		
	Contract "not to exceed amount":	NA		
	Contract term:	Start date: mm/dd/yy	NA	End date: mm/dd/yy

4	<b>Procurement method used to award the current contract:</b>	
	RFP, solicitation # if applicable:	RFP # 3147
	Quote, solicitation # if applicable:	
	Waiver, provide number:	
	Other:	

5	<b>Current contract information:</b>				
	CETS #:	16507			
	Initial contract "not to exceed amount":	\$4,000,000.00			
	Contract term:	Start date: mm/dd/yy	05/13/15	End date: mm/dd/yy	05/31/17



6	Amendment information – List all previously approved amendments:			
	Amd #:	Brief synopsis of what amendment accomplished:	Change in “not to exceed” amount:	Change in end date: mm/dd/yy
	1	Revised the cost breakout to allow the Exchange flexibility in determining the amount of funds that should be spent on specific activities due to the exact marketing needs at that time.	\$0	NA
	2	Extended the termination date from 05/31/17 to 05/31/18 and increased the maximum amount from \$4,000,000 to \$7,000,000.	Amendment: +\$3,000,000 Not to Exceed: \$7,000,000	05/31/18
	3	Extended the termination date from 05/31/18 to 05/31/20 and increased the maximum amount from \$7,000,000 to \$13,500,000.	Amendment: +\$6,500,000 Not to Exceed: \$13,500,000	05/31/20

Proposed amendment information:			
Amd #:	Brief synopsis of what the requested amendment will accomplish	Change in "not to exceed" amount:	Change in end date: mm/dd/yy
7 4	This amendment will extend the termination date from 05/31/20 to 03/31/21 and increase the maximum amount from \$13,500,000 to \$18,382,111.58	Amendment: <del>+\$4,882,111.58</del> Not to Exceed: <del>\$18,382,111.58</del> \$17,560,036	03/31/21 \$4,060,036

What is the justification to extend the contract term beyond the State’s four (4) year re-solicitation policy (SAM 0338):			
8	<p>In 2015, Penna Powers was selected as the marketing vendor to develop content and perform a full scope marketing, advertising, and outreach and education campaign for Nevada Health Link in order to educate residents in the State of Nevada about obtaining qualified health insurance plans on the Exchange. The strategies deployed by Penna Powers to develop and implement a marketing and advertising campaign that showcases Nevada Health Link (NVHL) as the state's trusted resource surrounding healthcare is a key component to the success of the Exchange and its consumers utilizing its services. The unique services provided by NVHL require a vendor to conduct a vast amount of research and planning specific to Nevada's advertising landscape and the demographics of Exchange consumers.</p>		
	<p>The Nevada Exchange is transitioning away from the federal exchange technology platform (HealthCare.gov) to autonomous operation as a State Based Exchange (SBE) by Plan Year 2020 (January 1, 2020 – December 31, 2020). This transition will newly require that all Nevadans use the Exchange's website, NevadaHealthLink.com, to get enrolled into a qualified health plan. Penna Powers is responsible for assisting the Exchange in communicating through marketing, advertising, and education to Nevada consumers the fully integrated system and its resources prior to Open Enrollment beginning Nov. 1, 2019. In recognition of the complex and substantial effort necessary to effectively communicate this transition, the Exchange has developed a comprehensive phased stakeholder and consumer communication and marketing plan through the end of PY 2020, putting Penna Powers in a lead role to assist with transition related communication. The transition project is vastly complex and requires the Exchange and Penna</p>		

	<p>Powers to communicate simplified messaging to a diverse group of consumers and stakeholders. Penna Powers has created the framework for an exhaustive marketing and communication strategy surrounding the transition which will include carriers, state agencies, CMS, the Executive Board, lawmakers, consumers, brokers, enrollment facilitators, and stakeholders. Penna Powers will be responsible for the marketing and outreach efforts leading up to open enrollment (entitled off season campaign) as well as during open enrollment (Nov. 1, 2019 – Dec. 15, 2019) for the first year of the Exchange's transition to an SBE.</p> <p>This extension is vital to allow the vendor to continue the strategic marketing efforts into Plan Year 2021 to maintain consistency throughout the Exchange's transition and subsequent open enrollment periods operating as a SBE. Additionally, it is important for the Exchange to utilize the same vendor who is familiar with Nevada Health Link's online brand and marketplace, the internal staff, and established processes/policies in regard to marketing &amp; outreach in order to create an effective marketing, outreach, and media plan to reach as many Nevadans as possible during the first year under operation as an SBE.</p> <p>Penna Powers also has a subcontracted vendor, Faiss Foley Warren (FFW), a public relations firm, to oversee and organize media relations with local and national media. This subcontract would also be impacted if this extension through Penna Powers was not approved. This extension will also provide budget stability through fiscal year 2020. Moreover, if the Exchange is required to go out for RFP for a new marketing vendor, internal staff time and resources required for the duration of a new RFP selection would jeopardize the transition project as well as the marketing plan going into open enrollment for Nov. 1, 2019. An extensive amount of media planning and content development is necessary for a marketing &amp; advertising campaign in order for the Exchange to be a success and be ready for the enrollment of Nevada consumers.</p>
9	<p><b>What are the potential consequences to the State if the contract extension request is denied?</b></p> <p>If this contract extension is denied, the Exchange must go through the procurement process during the initial phases of a significant technology transition project whereby marketing, outreach, and education to assist consumers in gaining access to qualified health plans would decrease greatly, affecting health care provided to the citizens of the State of Nevada. Requiring the Exchange to onboard a new vendor during the most critical time in our technology transition project will place undue risk on the success of the transition project and the agency's mission to reduce the number of uninsured Nevadans. Additionally, soliciting for these services could result in the selection of a vendor who may not be as familiar with the Exchange's efforts in transitioning to an SBE, which could ultimately result in fewer Nevadans covered by health insurance. The Exchange has worked diligently with the current vendor to institutionalize the brand, Nevada Health Link, and has established the Exchange as the state's trusted resource when it comes to health insurance options.</p>



By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years, and attest that all statements are true and correct.



Signature of Agency Representative Initiating Request

Jennifer Krupp, Finance Officer

Print Name of Agency Representative Initiating Request

5/7/19

Date



Signature of Agency Head Authorizing Request

5/7/19

Heather Korbolic, Executive Director

Print Name of Agency Head Authorizing Request

Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135 and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



Administrator, Purchasing Division or Designee

5/23/19

Date

Revised 07/09/19  
Pg 2, #7





*Rescinded & Revised pg 2, #7*

<b>Purchasing Use Only:</b>	
Approval #:	279

## CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

**ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

1	<b>Agency Contact Information – Note: Copy(s) will be sent to only the contact(s) listed below:</b>			
	State Agency:	Silver State Health Insurance Exchange		
	Contact Name(s) and Titles:	Ryan High – Chief Operations Officer Danielle Andersen – Grants and Projects Analyst Jennifer Krupp – Finance Officer		
	Telephone Number(s):	775-687-9926 775-687-9935 775-687-9703		
	Email Address(s):	<a href="mailto:dlandersen@exchange.nv.gov">dlandersen@exchange.nv.gov</a> <a href="mailto:rhigh@exchange.nv.gov">rhigh@exchange.nv.gov</a> <a href="mailto:jakrupp@exchange.nv.gov">jakrupp@exchange.nv.gov</a>		

2	<b>Contractor Information:</b>			
	Contractor:	Penna Powers		
	Contact Name:	Mike Brian, Partner and CEO		
	Address:	4880 W. University Ave. Suite B-6, Las Vegas, NV 89103		
	Phone Number:	801-487-4800 ext. 127		
	Email Address:	mbrian@pennapowers.com		

3	<b>Ongoing relationship disclosure – List all previous contract information:</b>			
	Procurement method:	NA		
	CETS #:	NA		
	Contract "not to exceed amount":	NA		
	Contract term:	Start date: mm/dd/yy	NA	End date: mm/dd/yy

4	<b>Procurement method used to award the current contract:</b>			
	RFP, solicitation # if applicable:	RFP # 3147		
	Quote, solicitation # if applicable:			
	Waiver, provide number:			
	Other:			

5	<b>Current contract information:</b>			
	CETS #:	16507		
	Initial contract "not to exceed amount":	\$4,000,000.00		
	Contract term:	Start date: mm/dd/yy	05/13/15	End date: mm/dd/yy



Amendment information – List all previously approved amendments:			
Amd #:	Brief synopsis of what amendment accomplished:	Change in “not to exceed” amount:	Change in end date: mm/dd/yy
1	Revised the cost breakout to allow the Exchange flexibility in determining the amount of funds that should be spent on specific activities due to the exact marketing needs at that time.	\$0	NA
2	Extended the termination date from 05/31/17 to 05/31/18 and increased the maximum amount from \$4,000,000 to \$7,000,000.	Amendment: +\$3,000,000 Not to Exceed: \$7,000,000	05/31/18
3	Extended the termination date from 05/31/18 to 05/31/20 and increased the maximum amount from \$7,000,000 to \$13,500,000.	Amendment: +\$6,500,000 Not to Exceed: \$13,500,000	05/31/20

Proposed amendment information:			
Amd #:	Brief synopsis of what the requested amendment will accomplish	Change in “not to exceed” amount:	Change in end date: mm/dd/yy
4	This amendment will extend the termination date from 05/31/20 to 03/31/21 and increase the maximum amount from \$13,500,000 to \$18,382,111.58	Amendment: +\$4,882,111.58 Not to Exceed: \$18,382,111.58	03/31/21

What is the justification to extend the contract term beyond the State’s four (4) year re-solicitation policy (SAM 0338):	
8	<p>In 2015, Penna Powers was selected as the marketing vendor to develop content and perform a full scope marketing, advertising, and outreach and education campaign for Nevada Health Link in order to educate residents in the State of Nevada about obtaining qualified health insurance plans on the Exchange. The strategies deployed by Penna Powers to develop and implement a marketing and advertising campaign that showcases Nevada Health Link (NVHL) as the state’s trusted resource surrounding healthcare is a key component to the success of the Exchange and its consumers utilizing its services. The unique services provided by NVHL require a vendor to conduct a vast amount of research and planning specific to Nevada’s advertising landscape and the demographics of Exchange consumers.</p> <p>The Nevada Exchange is transitioning away from the federal exchange technology platform (HealthCare.gov) to autonomous operation as a State Based Exchange (SBE) by Plan Year 2020 (January 1, 2020 – December 31, 2020). This transition will newly require that all Nevadans use the Exchange’s website, NevadaHealthLink.com, to get enrolled into a qualified health plan. Penna Powers is responsible for assisting the Exchange in communicating through marketing, advertising, and education to Nevada consumers the fully integrated system and its resources prior to Open Enrollment beginning Nov. 1, 2019. In recognition of the complex and substantial effort necessary to effectively communicate this transition, the Exchange has developed a comprehensive phased stakeholder and consumer communication and marketing plan through the end of PY 2020, putting Penna Powers in a lead role to assist with transition related communication. The transition project is vastly complex and requires the Exchange and Penna</p>



Powers to communicate simplified messaging to a diverse group of consumers and stakeholders. Penna Powers has created the framework for an exhaustive marketing and communication strategy surrounding the transition which will include carriers, state agencies, CMS, the Executive Board, lawmakers, consumers, brokers, enrollment facilitators, and stakeholders. Penna Powers will be responsible for the marketing and outreach efforts leading up to open enrollment (entitled off season campaign) as well as during open enrollment (Nov. 1, 2019 – Dec. 15, 2019) for the first year of the Exchange's transition to an SBE.

This extension is vital to allow the vendor to continue the strategic marketing efforts into Plan Year 2021 to maintain consistency throughout the Exchange's transition and subsequent open enrollment periods operating as a SBE. Additionally, it is important for the Exchange to utilize the same vendor who is familiar with Nevada Health Link's online brand and marketplace, the internal staff, and established processes/policies in regard to marketing & outreach in order to create an effective marketing, outreach, and media plan to reach as many Nevadans as possible during the first year under operation as an SBE.

Penna Powers also has a subcontracted vendor, Faiss Foley Warren (FFW), a public relations firm, to oversee and organize media relations with local and national media. This subcontract would also be impacted if this extension through Penna Powers was not approved. This extension will also provide budget stability through fiscal year 2020. Moreover, if the Exchange is required to go out for RFP for a new marketing vendor, internal staff time and resources required for the duration of a new RFP selection would jeopardize the transition project as well as the marketing plan going into open enrollment for Nov. 1, 2019. An extensive amount of media planning and content development is necessary for a marketing & advertising campaign in order for the Exchange to be a success and be ready for the enrollment of Nevada consumers.

**What are the potential consequences to the State if the contract extension request is denied?**

9 If this contract extension is denied, the Exchange must go through the procurement process during the initial phases of a significant technology transition project whereby marketing, outreach, and education to assist consumers in gaining access to qualified health plans would decrease greatly, affecting health care provided to the citizens of the State of Nevada. Requiring the Exchange to onboard a new vendor during the most critical time in our technology transition project will place undue risk on the success of the transition project and the agency's mission to reduce the number of uninsured Nevadans. Additionally, soliciting for these services could result in the selection of a vendor who may not be as familiar with the Exchange's efforts in transitioning to an SBE, which could ultimately result in fewer Nevadans covered by health insurance. The Exchange has worked diligently with the current vendor to institutionalize the brand, Nevada Health Link, and has established the Exchange as the state's trusted resource when it comes to health insurance options.

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years, and attest that all statements are true and correct.



Signature of Agency Representative Initiating Request

Jennifer Krupp, Finance Officer

Print Name of Agency Representative Initiating Request

5/7/19

Date



Signature of Agency Head Authorizing Request

5/7/19

Heather Korbolic, Executive Director

Print Name of Agency Head Authorizing Request

Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135 and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



Administrator, Purchasing Division or Designee

5/23/19

Date

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21751**

Agency Name:	<b>BDC LICENSING BOARDS &amp; COMMISSIONS</b>	Legal Entity Name:	Strategies 360, Inc.
Agency Code:	<b>BDC</b>	Contractor Name:	<b>Strategies 360, Inc.</b>
Appropriation Unit:	<b>B005 - All Categories</b>	Address:	<b>10801 W. Charleston Ste 420</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>Las Vegas, NV 89135</b>
If "No" please explain:	Not Applicable	Contact/Phone:	Dan Musgrove 702-860-9900
		Vendor No.:	
		NV Business ID:	NV20131418348

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Licensure</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2019

Retroactive? **Yes**

If "Yes", please explain

**This contract is retroactive due to the following: The Board preferred to wait until the Legislature convened to select an appropriate lobbyist and the Board meeting was held on June 13, 2018 which missed the appropriate BOE deadline. The Board requires the continued services of a lobbyist to ensure the Boards' interest with respect to legislation and any other issues that may impact the Board.**

3. Termination Date: **06/30/2021**Contract term: **1 year and 334 days**4. Type of contract: **Provider Agreement**Contract description: **Legislative Services**

5. Purpose of contract:

**This is a new contract to provide government affairs and lobbyist services during the interim through the 2021 Legislative Session.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,500.00**

Other basis for payment: \$2,000/month from July 1, 2019 through January 31, 2021 and \$4,500/month from February 1, 2021 through June 30, 2021.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Board requires expertise, advice, and services regarding representation before and dealing with individual legislators, legislative committees, and other legislative related matters.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board consists of two employees, and neither of the employees have the expertise, knowledge, or skills to perform this function.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

James Wadhams - Fennemore Craig  
Susan Fisher - McDonald Carano  
Michael Hillerby - Kaempfer Crowell

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Previous experience with Board needs.

d. Last bid date: 06/01/2019 Anticipated re-bid date: 06/01/2021

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jstrand1	06/17/2019 11:46:36 AM
Division Approval	jstrand1	06/17/2019 11:46:39 AM
Department Approval	jstrand1	06/17/2019 11:46:41 AM
Contract Manager Approval	jstrand1	07/10/2019 11:33:35 AM
Budget Analyst Approval	lfree1	07/11/2019 13:54:49 PM
BOE Agenda Approval	lfree1	07/11/2019 13:55:23 PM
BOE Final Approval	Pending	

**Steve Sisolak**  
*Governor*



**Jason O. Jaeger, DC**  
*President*  
**Morgan Rovetti, DC**  
*Vice President*  
**Xavier Martinez, DC**  
*Secretary-Treasurer*

**Maggie Colucci, DC**  
*Member*  
**Nicole Harmel, DC**  
*Member*

**Tracy DiFillippo, Esq.**  
*Consumer Member*  
**John Bertoldo, Esq.**  
*Consumer Member*

**Julie Strandberg**  
*Executive Director*

## **CHIROPRACTIC PHYSICIAN'S BOARD OF NEVADA**

4600 Kietzke Lane, M-245 | Reno, Nevada 89502-5000

Phone: (775) 688-1921 | Fax: (775) 688-1920

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### MEMORANDUM

To: Susan Brown, Director, Governor's Finance Office  
From: Julie Strandberg, Executive Director  
Date: July 10, 2019  
Subject: Retroactive Memo-Strategies 360

A handwritten signature in black ink, appearing to be "JS", written over the "From:" line of the memorandum.

The Board requested bids prior to the end of the legislative session and preferred to wait until the legislature convened to make its decision. The Board met on June 13, 2019, however due to the BOE timeline the Board missed the appropriate deadline to submit timely. The Board requires the continued services of a lobbyist to ensure the Boards' interests with respect to legislation and any other issues that may impact the Board during the interim.

We therefore request that this contract be accepted with a retroactive start date of July 1, 2019.

Thank you for your consideration.



# MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	BLINDCONNECT, INC.	OTHER: VARIOUS AGENCIES	\$250,000	
	Contract Description:	This is a new contract to provide therapy and counseling services to blind youth statewide.				
	Term of Contract:		Upon Approval - 06/30/2022	Contract # 22163		
2.		VARIOUS STATE AGENCIES	BETTER BEHAVIOR CONSULTING, LLC	OTHER: VARIOUS AGENCIES	\$400,000	
	Contract Description:	This is a new contract to provide community based living arrangement services statewide.				
	Term of Contract:		Upon Approval - 06/30/2022	Contract # 22109		
3.		VARIOUS STATE AGENCIES	GRACEFUL HEART, LLC	OTHER: VARIOUS AGENCIES	\$400,000	
	Contract Description:	This is a new contract to provide community based living arrangement services statewide.				
	Term of Contract:		Upon Approval - 06/30/2022	Contract # 22112		
4.		VARIOUS STATE AGENCIES	JAMES KITTELL DBA EMPLOYMENT SERVICES FOR THE DEAF	OTHER: VARIOUS AGENCIES	\$300,000	
	Contract Description:	This is a new contract to provide job development services statewide.				
	Term of Contract:		Upon Approval - 06/30/2022	Contract # 22141		
5.		VARIOUS STATE AGENCIES	MARIELENA TOLEDO DBA LAS VEGAS #1 INDEPENDENT HOME	OTHER: VARIOUS AGENCIES	\$400,000	
	Contract Description:	This is a new contract to provide group home services statewide.				
	Term of Contract:		Upon Approval - 06/30/2022	Contract # 22166		
6.		VARIOUS STATE AGENCIES	PERCEPTIONS COUNSELING CENTER OF SOUTHERN NV	OTHER: VARIOUS AGENCIES	\$300,000	
	Contract Description:	This is a new contract to provide applied behavioral analysis services statewide.				
	Term of Contract:		Upon Approval - 06/30/2022	Contract # 22167		
7.		VARIOUS STATE AGENCIES	REBECCA PEOPLES	OTHER: VARIOUS AGENCIES	\$250,000	
	Contract Description:	This is a new contract to provide mental health counseling services statewide.				
	Term of Contract:		Upon Approval - 06/30/2022	Contract # 22111		
8.		VARIOUS STATE AGENCIES	SG OPTICAL, LLC	OTHER: VARIOUS AGENCIES	\$250,000	
	Contract Description:	This is a new contract to provide optometry services statewide.				
	Term of Contract:		Upon Approval - 06/30/2022	Contract # 22140		



# MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9.		VARIOUS STATE AGENCIES	VALUED RELATIONSHIPS, INC.	OTHER: VARIOUS AGENCIES	\$250,000	
	Contract Description:	This is a new contract to provide personal emergency response device services statewide.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 22106		

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22163**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **BLINDCONNECT, INC.**Contractor Name: **BLINDCONNECT, INC.**Address: **5165 W SUNSET RD**City/State/Zip: **LAS VEGAS, NV 89118-4384**Contact/Phone: **702/631-9009**Vendor No.: **T27033361**NV Business ID: **NV19971361986**To what State Fiscal Year(s) will the contract be charged? **2020-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X Other funding 100.00 % Various Agencies**Agency Reference #: **RM107**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2022**Contract term: **2 years and 334 days**4. Type of contract: **MSA**Contract description: **Medical Provider**

5. Purpose of contract:

**This is a new contract to provide therapy and counseling services to blind youth statewide.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The agency does not have the personnel to perform these services.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This is a specialized service that requires specially trained individuals to provide these services.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen as part of a multi-award contract for medical and related services. This vendor provides therapy and counseling for blind youth.

d. Last bid date: 03/30/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	07/03/2019 09:58:43 AM
Division Approval	jthom17	07/03/2019 09:58:46 AM
Department Approval	ldeloach	07/03/2019 14:18:36 PM
Contract Manager Approval	rvradenb	07/05/2019 13:30:05 PM
Budget Analyst Approval	stilley	07/10/2019 16:13:41 PM
BOE Agenda Approval	lfree1	07/12/2019 09:14:20 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22109**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Better Behavior Consulting, LLC**Contractor Name: **Better Behavior Consulting, LLC**Address: **150 University Terrace**City/State/Zip: **Reno, NV 89503**Contact/Phone: **Jessica Ehrenreich 817-521-3304**Vendor No.: **T32008330**NV Business ID: **NV20181333080**To what State Fiscal Year(s) will the contract be charged? **2020-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Various Agencies**Agency Reference #: **RM167**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2022**Contract term: **2 years and 334 days**4. Type of contract: **MSA**Contract description: **NonMedical Provider**

5. Purpose of contract:

**This is a new contract to provide community based living arrangement services statewide.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$400,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The agency does not have the personnel to perform these services.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This is a specialized service that requires specially trained individuals to provide these services.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

**This vendor was selected as part of a multi award solicitation for Behavioral and community based related services.**

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	07/03/2019 09:56:51 AM
Division Approval	jthom17	07/03/2019 09:56:53 AM
Department Approval	ldeloach	07/03/2019 10:41:49 AM
Contract Manager Approval	rvradenb	07/05/2019 11:10:05 AM
Budget Analyst Approval	stilley	07/10/2019 16:10:42 PM
BOE Agenda Approval	lfree1	07/12/2019 09:21:30 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22112**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Graceful Heart, LLC

Contractor Name: **Graceful Heart, LLC**Address: **3650 Geist Ave. D3**City/State/Zip **Las Vegas, NV 89115**

Contact/Phone: Jose Ma. Reginaldo S. Bongala 702-937-8000

Vendor No.: T29042240

NV Business ID: NV20181469525

To what State Fiscal Year(s) will the contract be charged? **2020-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Various Agencies</b>

Agency Reference #: RM167

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2022**Contract term: **2 years and 334 days**4. Type of contract: **MSA**Contract description: **NonMedical Provider**

5. Purpose of contract:

**This is a new contract to provide community based living arrangement services statewide.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$400,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The agency does not have the personnel to perform these services.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This is a specialized service that requires specially trained individuals to provide these services.**

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation for behavioral and community based related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	07/03/2019 09:55:55 AM
Division Approval	jthom17	07/03/2019 09:55:58 AM
Department Approval	ldeloach	07/03/2019 10:35:01 AM
Contract Manager Approval	rvradenb	07/05/2019 11:10:34 AM
Budget Analyst Approval	stilley	07/10/2019 15:57:17 PM
BOE Agenda Approval	lfree1	07/12/2019 09:24:03 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22141**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **JAMES KITTELL DBA EMPLOYMENT SERVICES FOR THE DEAF**Contractor Name: **JAMES KITTELL DBA EMPLOYMENT SERVICES FOR THE DEAF**Address: **8474 E. Teton Court**City/State/Zip: **Anaheim Hills, CA 92808**Contact/Phone: **Danny Barrett 951-379-5133**Vendor No.: **T29041880**NV Business ID: **NV20191225294**To what State Fiscal Year(s) will the contract be charged? **2020-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Various Agencies</b>

Agency Reference #: **TB165**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2022**Contract term: **2 years and 334 days**4. Type of contract: **MSA**Contract description: **Job Development**

5. Purpose of contract:

**This is a new contract to provide job development services statewide.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The agency does not have the personnel to perform these services.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This is a specialized service that requires specially trained individuals to provide these services.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

**This vendor was selected as part of a multi-award RFQ to provide job development services.**



10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	07/08/2019 10:51:05 AM
Division Approval	jthom17	07/08/2019 10:51:08 AM
Department Approval	ldeloach	07/08/2019 13:00:17 PM
Contract Manager Approval	rvradenb	07/08/2019 15:48:35 PM
Budget Analyst Approval	stilley	07/11/2019 17:17:42 PM
BOE Agenda Approval	lfree1	07/12/2019 09:30:32 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22166**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Marielena Toledo DBA Las Vegas #1 Independent Home**Contractor Name: **Marielena Toledo DBA Las Vegas #1 Independent Home**Address: **3956 Green Leaf Drive**City/State/Zip: **Las Vegas, NV 89120**Contact/Phone: **Marielena C. Toledo 702-328-8314**Vendor No.: **T32007688**NV Business ID: **NV20141649471**To what State Fiscal Year(s) will the contract be charged? **2020-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Various Agencies</b>

Agency Reference #: **RM167**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date: **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2022**Contract term: **2 years and 334 days**4. Type of contract: **MSA**Contract description: **NonMedical Provider**

5. Purpose of contract:

**This is a new contract to provide group home services statewide.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$400,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The agency does not have the personnel to perform these services**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This is a specialized service that requires specially trained individuals to provide these services.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

**The vendor was chosen as part of a multi award RFQ to provide behavioral and related services statewide.**

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	07/08/2019 10:49:58 AM
Division Approval	jthom17	07/08/2019 10:50:12 AM
Department Approval	ldeloach	07/08/2019 13:21:41 PM
Contract Manager Approval	rvradenb	07/08/2019 15:48:45 PM
Budget Analyst Approval	stilley	07/11/2019 17:09:41 PM
BOE Agenda Approval	lfree1	07/12/2019 09:26:54 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22167**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **PERCEPTIONS COUNSELING CENTER OF SOUTHERN NV**Contractor Name: **PERCEPTIONS COUNSELING CENTER OF SOUTHERN NV**Address: **3097 E WARM SPRINGS RD STE 400**City/State/Zip: **LAS VEGAS, NV 89120-3757**Contact/Phone: **Betty Saguanpong 702/850-8700**Vendor No.: **T27040329**NV Business ID: **NV20141228271**To what State Fiscal Year(s) will the contract be charged? **2020-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Various Agencies**Agency Reference #: **RM167**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2022**Contract term: **2 years and 334 days**4. Type of contract: **MSA**Contract description: **NonMedical Provider**

5. Purpose of contract:

**This is a new contract to provide applied behavioral analysis services statewide.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The agency does not have the personnel to perform these services.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This is a specialized service that requires specially trained individuals to provide these services.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

**This vendor was chosen as part of a multi award RFQ to provide behavioral and related services statewide.**

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	07/08/2019 10:50:36 AM
Division Approval	jthom17	07/08/2019 10:50:40 AM
Department Approval	ldeloach	07/08/2019 13:18:56 PM
Contract Manager Approval	rvradenb	07/08/2019 15:48:55 PM
Budget Analyst Approval	stilley	07/11/2019 17:14:55 PM
BOE Agenda Approval	lfree1	07/12/2019 09:25:36 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22111**

Agency Name:	<b>MSA MASTER SERVICE AGREEMENTS</b>	Legal Entity Name:	Rebecca Peoples
Agency Code:	<b>MSA</b>	Contractor Name:	<b>Rebecca Peoples</b>
Appropriation Unit:	<b>9999 - All Categories</b>	Address:	<b>411 Ida Ave.</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>Winnemucca, NV 89445</b>
If "No" please explain:	Not Applicable	Contact/Phone:	Rebecca Peoples 775-752-0190
		Vendor No.:	T32008425
		NV Business ID:	NV20191423795

To what State Fiscal Year(s) will the contract be charged? **2020-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Various Agencies</b>

Agency Reference #: **RM167**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2022**Contract term: **2 years and 334 days**4. Type of contract: **MSA**Contract description: **Medical Provider**

5. Purpose of contract:

**This is a new contract to provide mental health counseling services statewide.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The agency does not have the personnel to perform these services.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This is a specialized service that requires specially trained individuals to provide these services.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

**This vendor was selected as part of a multi award solicitation for Medical and related services.**

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

**No** b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	06/24/2019 12:58:05 PM
Division Approval	jthom17	06/24/2019 12:58:09 PM
Department Approval	mstar2	06/24/2019 13:06:16 PM
Contract Manager Approval	rvradenb	07/03/2019 09:13:45 AM
Budget Analyst Approval	stilley	07/10/2019 16:18:09 PM
BOE Agenda Approval	lfree1	07/12/2019 09:10:41 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22140**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **SG OPTICAL, LLC**Contractor Name: **SG OPTICAL, LLC**Address: **1657 MOUNTAIN CITY HWY STE 101**City/State/Zip: **ELKO, NV 89801-2809**Contact/Phone: **Sean Fericks 775/738-6727**Vendor No.: **T29037016**NV Business ID: **NV20041072141**To what State Fiscal Year(s) will the contract be charged? **2020-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Various Agencies**Agency Reference #: **RM107**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2022**Contract term: **2 years and 334 days**4. Type of contract: **MSA**Contract description: **Medical Provider**

5. Purpose of contract:

**This is a new contract to provide optometry services statewide.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The agency does not have the personnel to perform these services.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This is a specialized service that requires specially trained individuals to provide these services.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

**This vendor was chosen on an RFQ with multiple awards for medical and related services.**



10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	07/08/2019 10:52:07 AM
Division Approval	jthom17	07/08/2019 10:52:11 AM
Department Approval	ldeloach	07/08/2019 12:55:57 PM
Contract Manager Approval	rvradenb	07/08/2019 15:48:14 PM
Budget Analyst Approval	stilley	07/11/2019 17:07:10 PM
BOE Agenda Approval	lfree1	07/12/2019 09:27:44 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22106**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Valued Relationships, Inc.

Contractor Name: **Valued Relationships, Inc.**Address: **1400 Commerce Center Dr.**City/State/Zip: **Franklin, OH 45005**

Contact/Phone: Heather Roberson 800-860-4230

Vendor No.: T29042191

NV Business ID: NV20181783280

To what State Fiscal Year(s) will the contract be charged? **2020-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % **X** Other funding **100.00 % Various Agencies**

Agency Reference #: RM167

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2022**Contract term: **2 years and 334 days**4. Type of contract: **MSA**Contract description: **NonMedical Provider**

5. Purpose of contract:

**This is a new contract to provide personal emergency response device services statewide.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The agency does not have the personnel to perform these services.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This is a specialized service that requires specially trained individuals to provide these services.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation for Behavioral and community based related services to provide personal emergency response devices.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jthom17	07/03/2019 09:56:31 AM
Division Approval	jthom17	07/03/2019 09:56:34 AM
Department Approval	ldeloach	07/03/2019 10:38:40 AM
Contract Manager Approval	rvradenb	07/05/2019 11:10:17 AM
Budget Analyst Approval	stilley	07/10/2019 16:08:34 PM
BOE Agenda Approval	lfree1	07/12/2019 09:23:05 AM
BOE Final Approval	Pending	

# WORK PLAN SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	010	GOVERNOR'S OFFICE	SHI INTERNATIONAL CORPORATION	GENERAL	\$65,513	
	Contract Description:	This is a new work plan under master service agreement #19222, through Intranet Quorum, which provides cloud services. This work plan is to implement an approved technology investment which provides a constituent services management program.				
		Term of Contract:	Upon Approval - 06/20/2021	Contract # 21778		
2.	015	GOVERNOR'S OFFICE OF FINANCE – SMART 21	GARTNER, INC.	GENERAL 81% HIGHWAY 19%	\$876,387	
	Contract Description:	This is a new work plan under master service agreement #18964 which provides ongoing research and advisory services related to information technology. This work plan covers the independent project oversight and quality assurance for the Office of Project Management and the SMART 21 Project.				
		Term of Contract:	Upon Approval - 08/31/2020	Contract # 22009		
3.	130	DEPARTMENT OF TAXATION	GARTNER, INC.	GENERAL	\$83,132	
	Contract Description:	This is a new work plan under Master Service Agreement contract #18964 which provides research and advisory services related to information technology. This work plan is for Gartner IT Executive Program member service which provides strategy and roadmaps, support for development of market scan and alternative analysis, and tax modernization program execution and guidance related to Senate Bill 518 of the 2019 Legislature.				
		Term of Contract:	09/01/2019 - 08/31/2020	Contract # 22190		

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21778**Agency Name: **GOVERNOR'S OFFICE**Agency Code: **010**Appropriation Unit: **1000-26**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **SHI INTERNATIONAL CORPORATION**Contractor Name: **SHI INTERNATIONAL CORPORATION**Address: **290 DAVIDSON AVE**City/State/Zip: **SOMERSET, NJ 08873-4145**Contact/Phone: **EJ WILLIAMS 800-477-6479**Vendor No.: **PUR0001595**NV Business ID: **NV20131129294**To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/20/2021**Contract term: **1 year and 324 days**4. Type of contract: **Other (include description): Work Plan**Contract description: **Cloud services**

5. Purpose of contract:

**This is a new work plan under master service agreement #19222, through Intranet Quorum, which provides cloud services. This work plan is to implement an approved technology investment which provides a constituent services management program.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$65,513.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The Governor's Office will be able to access constituents through the cloud system.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the expertise and resources.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

**Service agreement under existing no cost MSA #19222.**

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

Yes

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	05/28/2019 13:22:10 PM
Division Approval	ddav12	07/12/2019 12:19:05 PM
Department Approval	ddav12	07/12/2019 12:19:08 PM
Contract Manager Approval	ddav12	07/12/2019 12:19:11 PM
EITS Approval	daxtel1	07/12/2019 15:41:06 PM
Budget Analyst Approval	cbrekken	07/16/2019 09:05:40 AM
BOE Agenda Approval	cmurph3	07/16/2019 09:35:29 AM
BOE Final Approval	Pending	

Steve Sisolak  
Governor



Deonne Contine  
Director

Michael Dietrich  
State CIO

David Haws  
EITS Administrator

**STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION**

***Enterprise I.T. Services Division***

100 N. Stewart Street, Suite 100 | Carson City, NV 89701  
Phone: (775) 684-5800

DATE: March 20, 2019

TO: Suzie Block, EITS IT Chief, DOA  
Daniel Marlow, Fiscal Manager, DOA  
Kierra Bracken, Constituent Services Program Officer, Office of the Governor

CC: David Haws, Administrator, DOA, EITS

FROM: David Axtell, Chief Enterprise Architect (Acting Technical Investment Administrator), DOA, EITS

SUBJECT: TIN Review Completed: Constituent Information Management System

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We have completed the review of the *GOV - Constituent Information Management System (T10190318145416)* TIN.

This TIN documents the need to replace an existing system the manages constituent information, issues and business requests. This system has been outgrown and can no longer support the growing needs of the Office of the Governor. The replacement solution is cloud based and includes legacy data migration.

If I can be of further assistance, please feel free to contact me.

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22009**Agency Name: **GOVERNOR'S FINANCE OFFICE**Agency Code: **015**Appropriation Unit: **1325-09**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **GARTNER, INC.**Contractor Name: **GARTNER, INC.**Address: **PO BOX 911319**City/State/Zip: **DALLAS, TX 75391-1319**Contact/Phone: **Jay Friedman 239/561-4815**Vendor No.: **PUR0005339A**NV Business ID: **NV19941112701**To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>81.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
<b>X</b>	Highway Funds	<b>19.00 %</b>	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date: **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/31/2020**Contract term: **1 year and 31 days**4. Type of contract: **Other (include description): MSA Work Plan**Contract description: **SMART 21 Project**

5. Purpose of contract:

**This is a new work plan under master service agreement #18964 which provides ongoing research and advisory services related to information technology. This work plan covers the independent project oversight and quality assurance for the Office of Project Management and the SMART 21 Project.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$876,386.52****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The Smart 21 Project requires independent project oversight and quality assurance that Gartner will provide. There will be project oversight and quality assurance for both OPM and the Smart 21 Project.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the expertise.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

**Work Plan to existing no cost MSA #18964**



d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

EITS since 2014 and satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

**Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?

**Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

**Yes**

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	06/26/2019 09:34:49 AM
Division Approval	ddav12	06/26/2019 09:34:53 AM
Department Approval	ddav12	06/26/2019 09:34:57 AM
Contract Manager Approval	ssands	07/22/2019 15:17:58 PM
Budget Analyst Approval	cbrekken	07/22/2019 15:18:10 PM
BOE Agenda Approval	cmurph3	07/22/2019 15:36:14 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22190**Agency Name: **DEPARTMENT OF TAXATION**Agency Code: **130**Appropriation Unit: **2361-13**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **GARTNER, INC.**Contractor Name: **GARTNER, INC.**Address: **56 TOP GALLANT RD**City/State/Zip: **STAMFORD, CT 06902-7747**Contact/Phone: **480/283/8933**Vendor No.: **PUR0005339**NV Business ID: **NV19941112701**To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2019**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/31/2020**Contract term: **1 year**4. Type of contract: **Other (include description): Work Plan**Contract description: **Work Plan**

5. Purpose of contract:

**This is a new work plan under Master Service Agreement contract #18964 which provides research and advisory services related to information technology. This work plan is for Gartner IT Executive Program member service which provides strategy and roadmaps, support for development of market scan and alternative analysis, and tax modernization program execution and guidance related to Senate Bill 518 of the 2019 Legislature.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$83,132.00**

Payment for services will be made at the rate of \$0.00 per n/a

Other basis for payment: Gartner will invoice annually in advance for all services.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**SB518 approved during the 2019 Legislative Session funds a needs assessment for the modernization of the Unified Tax System.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State Master Service Agreement**

9. Were quotes or proposals solicited?

**No**

Was the solicitation (RFP) done by the Purchasing Division?

**No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lhunnewe	07/12/2019 13:49:44 PM
Division Approval	lhunnewe	07/12/2019 13:49:49 PM
Department Approval	lhunnewe	07/12/2019 13:49:54 PM
Contract Manager Approval	hfield	07/12/2019 16:44:27 PM
Budget Analyst Approval	dlenzner	07/12/2019 16:51:32 PM
BOE Agenda Approval	lfree1	07/12/2019 17:06:06 PM
BOE Final Approval	Pending	

# INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	010	GOVERNOR'S OFFICE - GOVERNOR'S WASHINGTON DC OFFICE	DISTRICT STRATEGIES, LLC	OTHER: AGENCY TRANSFERS	\$43,239	
	Contract Description:	This is the third amendment to the original contract which continues ongoing service to the Governor as an advocate and representative for the State of Nevada in Washington, D.C. The contractor will identify, monitor and provide information on selected federal issues. This amendment extends the termination date from June 30, 2019 to June 30, 2020 and increases the maximum amount from \$1,982,809.30 to \$2,026,048.30 due to the continued need for the services and while the Request For Proposal is in process.				
	Term of Contract:	10/01/2011 - 06/30/2020		Contract # 12578		
2.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	CDW-G	GENERAL	\$47,250	
	Contract Description:	This is a new contract to provide cyber security training recommended by the Department of Homeland Security for the Secretary of State's Systems Team.				
	Term of Contract:	06/21/2019 - 06/30/2020		Contract # 21974		
3.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	JAH CONSULTING, LLC	GENERAL	\$23,500	
	Contract Description:	This is a new contract to provide services including the analysis and review of documents and evidence, preparation of reports for a backlog of investigations for potential administrative or civil action, and preparation of completed inspections within the Compliance/Civil section. Additional duties will include inventory compliance and audit investigation training to Secretary of State staff.				
	Term of Contract:	06/28/2019 - 06/30/2020		Contract # 22115		
4.	040	SECRETARY OF STATE'S OFFICE - HELP AMERICA VOTE ACT (HAVA) ELECTION REFORM	GMO GLOBALSIGN	FEDERAL	\$47,072	
	Contract Description:	This is a new contract to provide electronic signatures and digital certificates in Nevada's Effective Absentee System for Elections (EASE). EASE is the online ballot delivery system required by NRS 293D and NAC 293 to provide Nevada's military and overseas citizens with electronic access to their election materials, including their ballot, while absent from their voting residence in the state.				
	Term of Contract:	06/21/2019 - 06/30/2020		Contract # 22028		

# INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - NEVADA SYSTEM OF HIGHER EDUCATION CIP PROJECTS - CCSN - NON-EXEC	CURTAINWALL DESIGN & CONSULTING, INC.	GENERAL 50% OTHER: AGENCY FUNDS 50%	\$20,000	Professional Service
	Contract Description:	This is a new contract to provide professional building commissioning services for the UNLV College of Engineering, Academic and Research Building, and will provide building envelope consulting services and 100% construction documents for this project: CIP Project No. 17-P09; SPWD Contract No. 112701.				
	Term of Contract:	07/16/2019 - 06/30/2021	Contract # 22088			
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - VETERANS CIP PROJECTS - NON-EXEC	FARR WEST ENGINEERING DBA FARR WEST CHILTON ENGINEERING	BONDS 72% FEDERAL 28%	\$11,800	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Southern Nevada Veteran's Home - Secondary Water Treatment Installation CIP project: CIP Project No. 17-M03; SPWD Contract No. 112022. This amendment increases the maximum amount from \$15,610 to \$27,400 due to the modification of the water treatment system from a mono-chloramine based system to a chlorine-dioxide based system.				
	Term of Contract:	05/23/2018 - 06/30/2022	Contract # 20139			
7.	082	ADMINISTRATION - STATE PUBLIC WORKS DIVISION	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.	OTHER: AGENCY FUNDED CIP	\$11,474	Professional Service
	Contract Description:	This is the third amendment to the original contract which provides professional architectural/engineering services for the Stead Army Aviation Support Facility Fuel Storage CIP project: CIP Project No. 15-A015; Contract No. 108999. This amendment increases the maximum amount from \$309,545 to \$429,019 to add drawing and specification revisions for alternative designs back into the project and provide for the associated curbing, asphalt, fencing and electrical grounding work.				
	Term of Contract:	12/09/2014 - 06/30/2019	Contract # 16197			
8.	085	DEPARTMENT OF ADMINISTRATION - RISK MANAGEMENT - INSURANCE & LOSS PREVENTION	ORIGAMI RISK, LLC	OTHER: ONGOING FUNDING FROM BA 1352, PROPERTY/CASUALTY PREMIUMS	\$44,690	
	Contract Description:	This is the second amendment to the contract which provides software as a service (cloud) for a risk management information system and data hosting. This amendment extends the termination date from June 30, 2019 to June 30, 2020 and increases the maximum amount from \$152,560 to \$197,340 due to the continued need for these services.				
	Term of Contract:	11/08/2016 - 06/30/2020	Contract # 18177			

# INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS-DIVISION OF TOURISM	LD TOURS, LLC	OTHER: LODGING TAX	(\$40,000)	
	Contract Description:	This is the first amendment to the original contract which provides ongoing motor coach transportation services for familiarization tours to showcase the state to tour operators, travel writers and media. Motor coach transportation is often required to accommodate large groups of participants traveling in a vehicle around Nevada. This amendment extends the termination date from June 30, 2019 to October 31, 2019 to allow State Purchasing to solicit for a new Request For Quote, scheduled for release in May 2019, and decreases the amount of the contract from \$140,000 to \$100,000 due to projected need for these services.				
	Term of Contract:	03/08/2016 - 10/31/2019		Contract # 17449		
10.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS-DIVISION OF TOURISM	SW EXCURSIONS & EDUCATIONAL TOURS, INC. DBA SWEETOURS	OTHER: LODGING TAX	(\$40,000)	
	Contract Description:	This is the first amendment to the original contract which provides ongoing motor coach transportation services for familiarization tours to showcase the state to tour operators, travel writers and media. Motor coach transportation is often required to accommodate large groups of participants traveling in a vehicle around Nevada. This amendment extends the termination date from June 30, 2019 to October 31, 2019 to allow State Purchasing to solicit for a new Request For Quote, scheduled for release in May 2019, and decreases the amount of the contract from \$140,000 to \$100,000 due to projected need for these services.				
	Term of Contract:	03/08/2016 - 10/31/2019		Contract # 17454		
11.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS-NEVADA MAGAZINE	JOE LUCA	OTHER: EARNED REVENUE	\$11,400	
	Contract Description:	This is a new contract to provide ongoing services for magazine newsstand placement and sales nationwide. Services will include: research and reporting on industry trends; visiting national wholesalers to develop and maintain personal contacts and awareness of Nevada Magazine; analyzing sales with wholesalers and outlets to determine appropriate draw for each issue; negotiating special rack space trade outs; identifying new distribution options and negotiate wholesaler discounts; and providing expert advice on all distribution topics such as cover design, logo, content, selling points, etc.				
	Term of Contract:	07/01/2019 - 06/30/2021		Contract # 22079		
12.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	NATIONAL MAIN STREET CENTER, INC.	GENERAL	\$35,078	Sole Source
	Contract Description:	This is the second amendment to the original contract which provides training and technical assistance related to the Nevada Main Street Program. This amendment extends the termination date from June 30, 2019 to June 30, 2020 and increases the maximum amount from \$143,970 to \$179,048 due to the continued need for these services.				
	Term of Contract:	08/25/2017 - 06/30/2020		Contract # 19080		

# INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
13.	300	DEPARTMENT OF EDUCATION - CAREER AND TECHNICAL EDUCATION	NOCTI	OTHER: NSFY - PRIVATE GRANT	\$32,204	
	Contract Description:	This is a new contract to provide professional development and rural coaching focusing on career and technical education topics.				
	Term of Contract:	06/24/2019 - 05/31/2020	Contract # 21718			
14.	300	DEPARTMENT OF EDUCATION - SAFE AND RESPECTFUL LEARNING	LAS VEGAS MARRIOTT	FEDERAL	\$13,885	
	Contract Description:	This is a new contract to provide a facility to host a workshop for school teams addressing social emotional learning, social emotional academic development, restorative practices, school mental health, trauma-informed supports, and substance abuse prevention.				
	Term of Contract:	06/27/2019 - 08/31/2019	Contract # 22081			
15.	332	DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - GIFT FUND - NON-EXEC	LIFELIQUE, INC.	OTHER: LIBRARY GIFT FUND	\$10,000	
	Contract Description:	This is a new contract to provide access to locally created three dimensional videos as part of the technology early adopter program in local public libraries.				
	Term of Contract:	06/28/2019 - 09/30/2019	Contract # 21971			
16.	332	DEPARTMENT OF ADMINISTRATION - STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - LIBRARY COOPERATIVE	LINCOLN COUNTY LIBRARY	OTHER: REVENUE	\$26,700	
	Contract Description:	This is a new revenue cooperative agreement that continues to provide a regional network of libraries known as Nevada Library Cooperative for the improvement of library services and the sharing of resources.				
	Term of Contract:	07/01/2019 - 06/30/2023	Contract # 21728			

# INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.	332	DEPARTMENT OF ADMINISTRATION - STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - LIBRARY COOPERATIVE	WHITE PINE COUNTY LIBRARY	OTHER: REVENUE	\$46,100	
	Contract Description:	This is a new revenue cooperative agreement that continues to provide a regional network of libraries known as Nevada Library Cooperative for the improvement of library services and the sharing of resources.				
	Term of Contract:	07/01/2019 - 06/30/2023	Contract # 21719			
18.	400	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIRECTOR'S OFFICE - PROBLEM GAMBLING	PROBLEM GAMBLING SOLUTIONS, INC.	GENERAL	\$32,000	
	Contract Description:	This is the sixth amendment to the original contract which provides technical assistance to grantees and assists the Grant Management Unit Advisory Committee on Problem Gambling (ACPG) and ACPG groups. This amendment extends the termination date from June 30, 2019 to December 31, 2019 and increases the maximum amount from \$263,968 to \$295,968 due to continued need for this service.				
	Term of Contract:	07/01/2014 - 12/31/2019	Contract # 15814			
19.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - SENIOR RX AND DISABILITY RX	CIGNA HEALTH AND LIFE INSURANCE COMPANY	OTHER: HEALTHY NEVADA FUNDS	\$24,287	Exempt
	Contract Description:	This is a new contract to provide ongoing State Pharmaceutical Assistance Program, known as Senior Rx and Disability Rx, that subsidizes monthly premiums on behalf of eligible members who are enrolled in Medicare Part D prescription drug plans and Medicare Advantage plans with prescription drug benefits.				
	Term of Contract:	07/01/2019 - 06/30/2021	Contract # 22050			
20.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - RURAL CLINICS	QUINTIN PAUL TUELLER & DANA RAE TUELLER	GENERAL	\$13,800	
	Contract Description:	This is a new contract to provide ongoing janitorial services for the Lovelock Mental Health Center.				
	Term of Contract:	07/01/2019 - 06/30/2021	Contract # 22032			



# INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
21.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - RURAL CLINICS	RICHARD NEPPER	GENERAL	\$13,500	
		Contract Description: This is a new contract to provide ongoing janitorial services for the Hawthorne Mental Health Center.				
		Term of Contract:	07/01/2019 - 06/30/2021	Contract # 22003		
22.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	REGENTS OF THE UNIVERSITY OF CALIFORNIA	GENERAL	\$37,500	Exempt
		Contract Description: This is a new interlocal agreement to provide clinical staff training and preparation for clinical treatment of youth and their families.				
		Term of Contract:	06/24/2019 - 12/31/2020	Contract # 22108		
23.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	TRE BARNEN, LLC DBA RED STAR FENCE COMPANY	GENERAL 66% FEDERAL 34%	\$12,120	
		Contract Description: This is a new contract to provide installation of a slide gate operator to increase fleet service and employee vehicle security at the West Charleston Campus.				
		Term of Contract:	06/24/2019 - 09/30/2019	Contract # 21933		
24.	440	DEPARTMENT OF CORRECTIONS - NORTHERN NEVADA CORRECTIONAL CENTER	PEEK BROTHERS CONSTRUCTION, INC.	GENERAL	\$15,375	
		Contract Description: This is a new contract to provide mobilization, labor and equipment for the installation of three new electrical and phone vaults at the Northern Nevada Correctional Center.				
		Term of Contract:	06/27/2019 - 06/30/2019	Contract # 22080		

# INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
25.	440	DEPARTMENT OF CORRECTIONS - NORTHERN NEVADA CORRECTIONAL CENTER	TLC INTEGRATION, LLC	GENERAL	\$16,715	
	Contract Description:	This is a new contract to provide repairs of the solar field at the Northern Nevada Correctional Center.				
		Term of Contract:	06/18/2019 - 06/30/2019	Contract # 22023		
26.	611	GAMING CONTROL BOARD	DALE D. RAY	GENERAL	\$49,999	
	Contract Description:	This is a new contract to provide ongoing racing steward services for the state's equine racing program pursuant to NRS 466 and Gaming Regulation 30.				
		Term of Contract:	07/01/2019 - 06/30/2023	Contract # 22127		
27.	651	DEPARTMENT OF PUBLIC SAFETY - HIGHWAY PATROL K-9 PROGRAM	PETS' RX, INC. DBA VCA DECATUR ANIMAL HOSPITAL	OTHER: FORFEITURES	\$20,000	
	Contract Description:	This is a new contract to provide veterinary services for the Nevada Highway Patrol K-9 program.				
		Term of Contract:	07/02/2019 - 09/30/2023	Contract # 22087		
28.	651	DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL DIVISION	LAS VEGAS METROPOLITAN POLICE DEPARTMENT	HIGHWAY	\$22,279	
	Contract Description:	This is a new interlocal agreement with Las Vegas Metropolitan Police Department to continue to provide repair and maintenance services for the Nevada Highway Patrol Harley Southern Command motorcycle fleets.				
		Term of Contract:	07/01/2019 - 06/30/2023	Contract # 21969		
29.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	ASSOCIATED CHAPELS, LLC DBA A SPECIAL MEMORY WEDDING CHAPEL	OTHER: REVENUE	\$22,000	
	Contract Description:	This is a new revenue contract to provide commercial wedding ceremonies and wedding photo tours at Valley of Fire State Park.				
		Term of Contract:	07/05/2019 - 06/30/2021	Contract # 22151		
30.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	CLEARLY TAHOE, LLC	OTHER: REVENUE	\$10,000	
	Contract Description:	This is a new revenue contract to provide kayak tours and rentals at Cave Rock State Park.				
		Term of Contract:	07/05/2019 - 11/30/2019	Contract # 22100		

# INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
31.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	ELEVATED WATERSPORTS, LLC	OTHER: REVENUE	\$10,000	
	Contract Description:	This is a new revenue contract to provide personal watercraft rentals at Lake Tahoe Nevada State Park.				
		Term of Contract:	07/03/2019 - 10/01/2019	Contract # 22148		
32.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	MAVERICK ACTIVITIES, LLC. DBA NOR-CAL CHARTERS	OTHER: REVENUE	\$10,000	
	Contract Description:	This is a new revenue contract to provide fishing charter tours at Lake Tahoe Nevada State Park.				
		Term of Contract:	07/11/2019 - 04/30/2020	Contract # 22170		
33.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	TAHOE JACK'S ADVENTURE AUTHORITY, LLC	OTHER: REVENUE	\$10,000	
	Contract Description:	This is a new revenue contract to provide non-motorized water and land tours at Sand Harbor and Spooner Lake State Parks.				
		Term of Contract:	07/05/2019 - 04/30/2020	Contract # 22124		
34.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	TAHOE PHOTOGRAPHIC TOURS	OTHER: REVENUE	\$10,000	
	Contract Description:	This is a new revenue contract to provide photographic tours at Lake Tahoe Nevada State Park.				
		Term of Contract:	07/05/2019 - 04/30/2020	Contract # 22126		
35.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	TAHOE WAKEBUSTERS, LTD	OTHER: REVENUE	\$10,000	
	Contract Description:	This is a new revenue contract to provide boat rentals at Lake Tahoe Nevada State Park.				
		Term of Contract:	06/18/2019 - 10/01/2019	Contract # 22082		
36.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	TALBOT TOURS, LLC	OTHER: REVENUE	\$10,000	
	Contract Description:	This is a new revenue contract to provide guided photo tours at Lake Tahoe Nevada State Park.				
		Term of Contract:	06/18/2019 - 04/30/2020	Contract # 22055		

# INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
37.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - WILDLAND FIRE PREVENTION PROGRAM	CHURCHILL COUNTY	OTHER: REVENUE	\$39,832	
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing services under the Wildland Fire Protection Program which maintains effective wildfire management.				
		Term of Contract:	07/01/2019 - 06/30/2021	Contract # 22102		
38.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER POLLUTION CONTROL	BROADBENT AND ASSOCIATES, INC.	FEE: WATER PERMITS 46% FEDERAL 54%	\$30,000	
	Contract Description:	This is the third amendment to the original contract which provides on-site technical assistance and training to wastewater treatment plant operators and managers under the Nevada Circuit Rider Program. This amendment increases the maximum amount from \$276,000 to \$306,000 due to higher than expected costs to complete the project.				
		Term of Contract:	10/13/2015 - 09/30/2019	Contract # 17020		
39.	749	DEPARTMENT OF BUSINESS AND INDUSTRY - ATHLETIC COMMISSION	MARCELA BARRON CRUZ	FEE: ATHLETIC COMMISSION GATE FEES 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAM) 10%	\$20,000	
	Contract Description:	This is a new contract that continues services to provide unarmed combat inspector services for weigh-ins and events.				
		Term of Contract:	07/01/2019 - 06/30/2023	Contract # 21871		
40.	749	DEPARTMENT OF BUSINESS AND INDUSTRY - ATHLETIC COMMISSION	CHRISTOPHER BASURTO	FEE: ATHLETIC COMMISSION GATE FEES 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAM) 10%	\$20,000	
	Contract Description:	This is a new contract that continues services to provide unarmed combat inspector services for weigh-ins and events.				
		Term of Contract:	07/01/2019 - 06/30/2023	Contract # 21797		

# INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
41.	749	DEPARTMENT OF BUSINESS AND INDUSTRY - ATHLETIC COMMISSION	MICHAEL CHAVEZ	FEE: ATHLETIC COMMISSION GATE FEES 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAM) 10%	\$20,000	
	Contract Description:	This is a new contract that continues services to provide unarmed combat inspector services for weigh-ins and events.				
		Term of Contract:	07/01/2019 - 06/30/2023	Contract # 21867		
42.	749	DEPARTMENT OF BUSINESS AND INDUSTRY - ATHLETIC COMMISSION	STEVEN H. DANCY	FEE: ATHLETIC COMMISSION GATE FEES 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAM) 10%	\$20,000	
	Contract Description:	This is a new contract that continues services to provide unarmed combat inspector services for weigh-ins and events.				
		Term of Contract:	07/01/2019 - 06/30/2023	Contract # 21839		
43.	749	DEPARTMENT OF BUSINESS AND INDUSTRY - ATHLETIC COMMISSION	STEVEN M. DEANGELIS	FEE: ATHLETIC COMMISSION GATE FEES 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAM) 10%	\$20,000	
	Contract Description:	This is a new contract that continues ongoing services to provide unarmed combat inspector services for weigh-ins and events.				
		Term of Contract:	07/01/2019 - 06/30/2023	Contract # 21874		
44.	749	DEPARTMENT OF BUSINESS AND INDUSTRY - ATHLETIC COMMISSION	ALDO GALVAN	FEE: ATHLETIC COMMISSION GATE FEES 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAM) 10%	\$20,000	
	Contract Description:	This is a new contract that continues services to provide unarmed combat inspector services for weigh-in and events.				
		Term of Contract:	07/01/2019 - 06/30/2023	Contract # 21915		

# INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
45.	749	DEPARTMENT OF BUSINESS AND INDUSTRY - ATHLETIC COMMISSION	MALLORY F. TRIPLET	FEE: ATHLETIC COMMISSION GATE FEE 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAM) 10%	\$20,000	
	Contract Description:	This is a new contract that continues services to provide unarmed combat Inspector services for weigh-ins and events.				
	Term of Contract:	07/01/2019 - 06/30/2023	Contract # 21857			
46.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - VOCATIONAL REHABILITATION	LYON COUNTY SCHOOL DISTRICT	GENERAL 21.3% FEDERAL 78.7%	\$28,710	
	Contract Description:	This is a new interlocal agreement to provide ongoing funding for a Transition Coordinator to improve post-secondary outcomes for students with disabilities.				
	Term of Contract:	07/10/2019 - 09/30/2020	Contract # 22086			
47.	B009	LICENSING BOARDS AND COMMISSIONS - FUNERAL AND CEMETERY SERVICES	EIDE BAILLY, LLP	FEE: LICENSURE	\$10,000	Professional Service
	Contract Description:	This is a new contract to provide the biennial audit of the Board's financial statements for FY 2018 and FY 2019.				
	Term of Contract:	09/01/2019 - 06/30/2020	Contract # 22120			

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **12578**Amendment Number: **3**Agency Name: **GOVERNOR'S OFFICE**Agency Code: **010**Appropriation Unit: **1011-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **DISTRICT STRATEGIES, LLC**Contractor Name: **DISTRICT STRATEGIES, LLC**Address: **Hall of the States  
444 N CAPITOL ST. NW SUITE 209**City/State/Zip: **WASHINGTON, DC 20001**Contact/Phone: **202-624-5426**Vendor No.: **T27017401**NV Business ID: **NV20111386536**To what State Fiscal Year(s) will the contract be charged? **2012-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Agency Transfers</b>

Agency Reference #: **RFP #1940**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2011**Anticipated BOE meeting date **06/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **06/30/2019**Contract term: **8 years and 275 days**4. Type of contract: **Contract**Contract description: **Advocacy and Federal**

5. Purpose of contract:

**This is the third amendment to the original contract which continues ongoing service to the Governor as an advocate and representative for the State of Nevada in Washington, D.C. The contractor will identify, monitor and provide information on selected federal issues. This amendment extends the termination date from June 30, 2019 to June 30, 2020 and increases the maximum amount from \$1,982,809.30 to \$2,026,048.30 due to the continued need for the services and while the RFP is in process.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$432,388.16	\$432,388.16	\$432,388.16	Yes - Action
a. Amendment 1:	\$772,122.12	\$772,122.12	\$772,122.12	Yes - Action
b. Amendment 2:	\$778,299.02	\$778,299.14	\$778,299.14	Yes - Action
2. Amount of current amendment (#3):	\$43,239.00	\$43,239.14	\$43,239.14	Yes - Info
3. New maximum contract amount:	\$2,026,048.30			
and/or the termination date of the original contract has changed to:	06/30/2020			

## II. JUSTIFICATION

7. What conditions require that this work be done?

The communication and coordination of federal activities assists state agencies that deliver services to Nevadans and are responsible for implementing federal legislation (e.g. Medicaid, public lands management, unemployment, etc.)

8. Explain why State employees in your agency or other State agencies are not able to do this work:

A physical presence in Washington D.C. is required for the delivery of these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

An independent committee, appointed to evaluate proposals, found this vendor to possess the necessary skills and experience to perform the requested services at a reasonable cost to the state.

d. Last bid date: 07/01/2011 Anticipated re-bid date: 06/01/2013

10. Does the contract contain any IT components? No

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009-2019, Governor's Office, service satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	06/24/2019 11:45:53 AM
Division Approval	ddav12	06/24/2019 11:45:59 AM



Department Approval	ddav12	06/24/2019 11:46:05 AM
Contract Manager Approval	ddav12	06/24/2019 11:46:11 AM
Budget Analyst Approval	tgreenam	06/24/2019 13:57:50 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21974**Agency Name: **SECRETARY OF STATE'S OFFICE**Agency Code: **040**Appropriation Unit: **1050-26**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **CDW-G**Contractor Name: **CDW-G**Address: **200 No Milwaukee Ave**City/State/Zip: **Vernon Hills, IL 60061**Contact/Phone: **Enrique Covarrubias 8669029458**

Vendor No.:

NV Business ID: **NV20101017707**To what State Fiscal Year(s) will the contract be charged? **2019-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>100.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/21/2019**Anticipated BOE meeting date **06/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2020**Contract term: **1 year and 10 days**4. Type of contract: **Contract**Contract description: **Fireeye**

5. Purpose of contract:

**This is a new contract to obtain specific Cybersecurity training recommended by the Department of Homeland Security for the Secretary of State's Systems Team. This training, along with recently purchased security devices, will give our Systems team the ability to have deep visibility into the SOS Network, Servers and Workstations, in order to detect the slightest anomalies that could point to threat actor penetration. This training also provides the skills to investigate and remediate threat actor breaches**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$47,250.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Federal Government has declared Elections Offices as Critical Infrastructure. After receiving input from a Department of Homeland Security Cybersecurity HUNT on State of Nevada SOS Systems, we are proactively taking measures from the DHS recommendations for Cybersecurity enhancements that will enable us similar skills and detection abilities to ensure our IT infrastructure is not compromised. These training classes are the same classes that DHS personnel take.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada State Employees do not have the experience or expertise to create this type of work.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

CDW-G  
Fireeye  
SHI

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

CDW-G was the only vendor of the 3 that provided the required information within the time allotted. One vendor decided not to bid at all, and the other decided that they couldn't meet the document requirements in a timely manner.

d. Last bid date: 05/07/2019 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shudder	05/21/2019 08:13:33 AM
Division Approval	shudder	05/24/2019 12:20:02 PM
Department Approval	shudder	05/24/2019 12:20:06 PM
Contract Manager Approval	shudder	05/24/2019 12:20:09 PM
Budget Analyst Approval	dlenzner	06/21/2019 14:14:54 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22115**Agency Name: **SECRETARY OF STATE'S OFFICE**Agency Code: **040**Appropriation Unit: **1050-04**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **JAH CONSULTING LLC**Contractor Name: **JAH CONSULTING LLC**Address: **6725 KOSTNER ST**City/State/Zip: **LAS VEGAS, NV 89149-0519**Contact/Phone: **702/499-7479**Vendor No.: **T27034960**NV Business ID: **NV20141350505**To what State Fiscal Year(s) will the contract be charged? **2019-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/28/2019**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2020**Contract term: **1 year and 3 days**4. Type of contract: **Contract**Contract description: **JAH CONSULTING**

5. Purpose of contract:

**This is a new contract to provide services including the analysis and review of documents and evidence, preparation of reports for a backlog of investigations for potential administrative or civil action, and analysis and review of documents and evidence for preparation of completed inspections within the Compliance/Civil section. Additional duties will include inventory compliance and audit investigation training to Secretary of State staff.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,500.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Within the SOS Securities Division, the requirement for review and analysis of backlogged cases is critical as the caseload exceeds the authorized number of compliance/audit investigators. This service will greatly assist in the compliance/inspection cases from tri-annual audits of licensed Investment Advisors and Broker Dealer throughout Nevada. Additional services required involves unresolved investigation files backlog from complaints from outside agencies such as the Securities Exchange Commission. The service will address a shortfalls in the caseload backlog but also the training of Compliance/Audit Investigators within the SOS Securities Division, which includes training on investigatory techniques and report writing. The incumbent providing these contract services possesses an unequalled level of experience and expertise, and the backlog of cases not investigated or resolved is dramatically reducing with her involvement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the time, knowledge, and expertise to complete the work.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shudder	06/21/2019 08:56:01 AM
Division Approval	shudder	06/21/2019 08:56:06 AM
Department Approval	shudder	06/21/2019 08:56:10 AM
Contract Manager Approval	svaldez	06/21/2019 09:50:38 AM
Budget Analyst Approval	dlenzner	06/28/2019 11:30:05 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22028**Agency Name: **SECRETARY OF STATE'S OFFICE**Agency Code: **040**Appropriation Unit: **1051-16**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **GMO Globalsign**Contractor Name: **GMO Globalsign**Address: **2 International Drive Ste150**City/State/Zip: **Portsmouth, NH 03801**Contact/Phone: **603-570-7083**Vendor No.: **T29041197**NV Business ID: **NV2018163232**To what State Fiscal Year(s) will the contract be charged? **2019-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/21/2019**Anticipated BOE meeting date **07/2020**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2020**Contract term: **1 year and 10 days**4. Type of contract: **Contract**Contract description: **Digital Signatures**

5. Purpose of contract:

**This is a new contract to provide electronic signatures and digital certificates in Nevada's Effective Absentee System for Elections (EASE). EASE is the online ballot delivery system required by NRS and NAC to provide Nevada's military and overseas citizens with electronic access to their election materials, including their ballot, while absent from their voting residence in the state. This contract is from July 01, 2019 to June 30, 2020. Contract authority not to exceed \$47,072.00.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$47,072.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Departments of Defenses Federal Voting Assistance Program suggested this vendor for their knowledge and experience with the subject matter of the research grant awarded to the Nevada Secretary of State. Experience and timing. The Secretary of State is conducting research for the 2018 November General Election. In order to execute and report findings, a vendor with specific experience is necessary to assist the state with the tight timeline to implement security measures in advance of the federal election deadline (45-days before the Election Day).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada state employees do not have the experience or expertise to create this type of work.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

**No** b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	svaldez	06/12/2019 15:11:42 PM
Division Approval	svaldez	06/12/2019 15:11:46 PM
Department Approval	svaldez	06/12/2019 15:11:53 PM
Contract Manager Approval	svaldez	06/21/2019 09:25:02 AM
Budget Analyst Approval	dlenzner	06/21/2019 09:28:20 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22088**Agency Name: **ADMIN - STATE PUBLIC WORKS  
DIVISION**Agency Code: **082**Appropriation Unit: **1510-72**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **CURTAINWALL DESIGN &  
CONSULTING, INC.**Contractor Name: **CURTAINWALL DESIGN &  
CONSULTING, INC.**Address: **2400 S. CIMARRON  
SUITE 125**City/State/Zip: **LAS VEGAS, NV 89117**Contact/Phone: **702-222-9349**Vendor No.: **T29032419**NV Business ID: **NV20051436120**To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>50.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	<b>X</b> Other funding	<b>50.00 %</b>

Agency Reference #: **112701**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/16/2019**Anticipated BOE meeting date **07/2020**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2021**Contract term: **1 year and 350 days**4. Type of contract: **Contract**Contract description: **Miscellaneous**

5. Purpose of contract:

**This is a new contract to provide professional building commissioning services for the UNLV College of Engineering, Academic and Research Building, and will provide envelope consulting services to review the 100% construction documents for this project: CIP Project No. 17-P09; SPWD Contract No. 112701.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: Monthly progress payments based on services provided.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**2017 CIP.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Commissioning, Surveying and Miscellaneous are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):



Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lewis, Jr. Wilfred J, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	06/14/2019 11:14:34 AM
Division Approval	Imars1	06/14/2019 11:14:38 AM
Department Approval	Imars1	06/14/2019 11:14:42 AM
Contract Manager Approval	Imars1	06/14/2019 11:14:45 AM
Budget Analyst Approval	jrodrig9	07/16/2019 22:43:21 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **20139**Amendment Number: **1**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Legal Entity Name: **FARR WEST ENGINEERING**Agency Code: **082**Contractor Name: **FARR WEST ENGINEERING**Appropriation Unit: **1567-20**Address: **5510 Longley Lane**Is budget authority available?: **Yes**City/State/Zip: **Reno, NV 89511**

If "No" please explain: Not Applicable

Contact/Phone: **775-851-4788**Vendor No.: **T81102795**NV Business ID: **NV20011242988**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>28.00 %</b>	<b>X</b> Bonds	<b>72.00 %</b>
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **112022**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/23/2018**Anticipated BOE meeting date **07/2020**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **06/30/2022**Contract term: **4 years and 39 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

**This is the first amendment to the original contract which provides professional architectural/engineering services for the Southern Nevada Veteran's Home - Secondary Water Treatment Installation CIP project : CIP Project No. 17-M03; SPWD Contract No. 112022. This amendment increases the maximum amount from \$15,610 to \$27,400.00 due to the modification of the water treatment system from a mono-chloramine based system to a chlorine-dioxide based system.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$15,610.00	\$15,610.00	\$15,610.00	Yes - Info
2. Amount of current amendment (#1):	\$11,800.00	\$11,800.00	\$27,410.00	Yes - Info
3. New maximum contract amount:	\$27,410.00			

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**2017 Agency CIP.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional /Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	06/14/2019 13:40:02 PM
Division Approval	Imars1	06/14/2019 13:40:06 PM
Department Approval	Imars1	06/14/2019 13:40:10 PM
Contract Manager Approval	Imars1	06/14/2019 13:40:17 PM
Budget Analyst Approval	jrodrig9	07/16/2019 22:26:27 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **16197**Amendment Number: **3**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Legal Entity Name: **HERSHENOW & KLIPPENSTEIN**Agency Code: **082**Contractor Name: **HERSHENOW & KLIPPENSTEIN**Appropriation Unit: **All Appropriations**Address: **ARCHITECTS, INC.  
5485 RENO CORPORATE DR STE 100**Is budget authority available?: **Yes**City/State/Zip: **RENO, NV 89511-2262**If "No" please explain: **Not Applicable**Contact/Phone: **775-332-6640**Vendor No.: **T80984709**NV Business ID: **NV19941047730**To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % agency funded CIP</b>

Agency Reference #: **108999**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/09/2014**Anticipated BOE meeting date **07/2020**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **06/30/2019**Contract term: **4 years and 203 days**4. Type of contract: **Contract**Contract description: **Arch/Eng Serv**

5. Purpose of contract:

**This is the third amendment to the original contract which provides professional architectural/engineering services for the Stead Army Aviation Support Facility (AASF) Fuel Storage, Project No. 15-A015; Contract No. 108999. This amendment increases the maximum amount from 309545 to \$429,019.00 to add alternate backs into the project and provide for additional curbing, asphalt, fencing and electrical grounding work.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$200,000.00	\$200,000.00	\$200,000.00	Yes - Action
a. Amendment 1:	\$96,585.00	\$96,585.00	\$96,585.00	Yes - Action
b. Amendment 2:	\$120,960.00	\$120,960.00	\$120,960.00	Yes - Action
2. Amount of current amendment (#3):	\$11,474.00	\$11,474.00	\$11,474.00	Yes - Info
3. New maximum contract amount:	\$429,019.00			

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**2015 Agency Funded CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lmars1	06/17/2019 08:27:29 AM
Division Approval	lmars1	06/17/2019 08:27:34 AM
Department Approval	lmars1	06/17/2019 08:27:42 AM
Contract Manager Approval	lmars1	06/17/2019 08:27:49 AM
Budget Analyst Approval	jrodrig9	07/16/2019 22:11:42 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **18177**Amendment Number: **2**Agency Name: **ADMIN - RISK MANAGEMENT DIVISION**Legal Entity Name: **Origami Risk LLC**Agency Code: **085**Contractor Name: **Origami Risk LLC**Appropriation Unit: **1352-26**Address: **222 W Merchandise Mart Plaza Suite 2300**Is budget authority available?: **Yes**City/State/Zip: **Chicago, IL 60054**If "No" please explain: **Not Applicable**Contact/Phone: **Sales Representative 312-546-6515**

Vendor No.:

NV Business ID: **NV20181614610**To what State Fiscal Year(s) will the contract be charged? **2017-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 %

**Ongoing funding from BA 1352, Property/Casualty Premiums**

Agency Reference #: **1601-RM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/08/2016**Anticipated BOE meeting date **06/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **06/30/2019**Contract term: **3 years and 234 days**4. Type of contract: **Contract**Contract description: **Software Provider**

5. Purpose of contract:

**This is the second amendment to the contract which provides software as a service (cloud) for a risk management information system and data hosting. This amendment extends the termination date from June 30, 2019 to June 30, 2020, and increases the maximum amount from \$152,560 to \$197,340 due to the continued need for these services.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$150,400.00	\$150,400.00	\$150,400.00	Yes - Action
a. Amendment 1:	\$2,250.00	\$2,250.00	\$2,250.00	No
2. Amount of current amendment (#2):	\$44,690.00	\$46,940.00	\$46,940.00	Yes - Info
3. New maximum contract amount:	\$197,340.00			
and/or the termination date of the original contract has changed to:	06/30/2020			

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Agency needs a centralized database to track state owned and leased assets (buildings, vehicles, equipment) for insurance purposes. System also provides a mechanism for adjusting Risk Management's self-insured auto/property claims. By utilizing a "Cloud" Provider it allows Risk Management to share database with partner agencies (Attorney General's Office, Public Works Division and Nevada Department of Transportation).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency did not have subject expertise. Feasibility study recommended a Commercial Off The Shelf (COTS) provider as the most cost effective model for this type of system as under this approach initial implementation costs are much less than a traditional custom built database. Ongoing usage of software and data hosting are bundled via an annual software subscription, which allows State greater flexibility should State's needs change over time.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor met the State requirements and was the only vendor to apply that meet the State's budget criteria.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

mpayette

06/26/2019 09:53:09 AM

Division Approval	mpayette	06/26/2019 09:53:15 AM
Department Approval	mpayette	06/26/2019 09:53:20 AM
Contract Manager Approval	mmarti10	06/26/2019 09:54:02 AM
EITS Approval	daxtel1	06/26/2019 10:42:43 AM
Budget Analyst Approval	dlenzner	06/27/2019 14:48:58 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **17449**Amendment Number: **1**Agency Name: **DTCA - DIVISION OF TOURISM**Legal Entity Name: **LD TOURS, LLC**Agency Code: **101**Contractor Name: **LD TOURS, LLC**  
Address: **155 W IMPERIAL AVE, 120**Appropriation Unit: **1522-31**Is budget authority available?: **Yes**City/State/Zip: **LAS VEGAS, NV 89102-2537**

If "No" please explain: Not Applicable

Contact/Phone: **MARK A. JOHNSON 702-245-5530**Vendor No.: **T29034518**NV Business ID: **NV20051233851**To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	<b>100.00 % LODGING TAX</b>

Agency Reference #: **RFP #3219**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2016**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **06/30/2019**Contract term: **3 years and 236 days**4. Type of contract: **Contract**Contract description: **Transportation Svcs**

5. Purpose of contract:

**This is the first amendment to the original contract which provides ongoing motor coach transportation services for familiarization tours to showcase the state to tour operators, travel writers and media. Motor coach transportation is often required to accommodate large groups of participants traveling in a vehicle around Nevada. This amendment extends the termination date from June 30, 2019 to October 31, 2019 to allow State Purchasing to solicit for a new RFQ, scheduled for release in May, 2019, and decreases the amount of the contract from \$140,000 to \$100,000 due to projected need for these services.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$140,000.00	\$140,000.00	\$140,000.00	Yes - Action
2. Amount of current amendment (#1):	-\$40,000.00	-\$40,000.00	-\$40,000.00	Yes - Info
3. New maximum contract amount:	\$100,000.00			
and/or the termination date of the original contract has changed to:	10/31/2019			

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Division of Tourism conducts familiarization (FAM) tours as a tool to showcase the state to tour operators, travel writers and media. The best way for tour operators to sell tours to Nevada, or for journalists to write about Nevada, is to see and experience the product for themselves. Tours hosted by the Division of Tourism are an essential function of its media and sales departments. Division staff work with industry partners and vendors to convey the best experiences to their guests.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The motor coaches and buses used for transportation during a FAM tour are not available through the State.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is one of five vendors chosen to provide this service.

d. Last bid date: 10/20/2015 Anticipated re-bid date: 10/20/2018

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

**Domestic LLC**

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

amathies

04/29/2019 13:27:20 PM

Division Approval

amathies

04/29/2019 13:27:27 PM

Department Approval	amathies	05/10/2019 16:14:47 PM
Contract Manager Approval	amathies	06/27/2019 16:41:10 PM
Budget Analyst Approval	stilley	06/28/2019 15:42:18 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **17454**Amendment  
Number: **1**Agency Name: **DTCA - DIVISION OF TOURISM**Legal Entity  
Name: **SW EXCURSIONS & EDUCATIONAL  
TOURS, INC. DBA SWEETOURS**Agency Code: **101**Contractor Name: **SW EXCURSIONS & EDUCATIONAL  
TOURS, INC. DBA SWEETOURS**Appropriation Unit: **1522-31**Address: **6363 S PECOS RD STE 106**Is budget authority  
available?: **Yes**City/State/Zip: **LAS VEGAS, NV 89120-6291**

If "No" please explain: Not Applicable

Contact/Phone: **EARL R. JOBSON 702-349-9908**Vendor No.: **T29024563**NV Business ID: **NV20031422530**To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	<b>100.00 % LODGING TAX</b>

Agency Reference #: **RFP #3219**

2. Contract start date:

a. Effective upon Board of **No** or b. other effective date **03/08/2016**  
Examiner's approval?Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved **06/30/2019**

Termination Date:

Contract term: **3 years and 236 days**4. Type of contract: **Contract**Contract description: **Transportation Svcs**

5. Purpose of contract:

**This is the first amendment to the original contract which provides ongoing motor coach transportation services for familiarization tours to showcase the state to tour operators, travel writers and media. Motor coach transportation is often required to accommodate large groups of participants traveling in a vehicle around Nevada. This amendment extends the termination date from June 30, 2019 to October 31, 2019 to allow State Purchasing to solicit for a new RFQ, scheduled for release in May, 2019, and decreases the amount of the contract from \$140,000 to \$100,000 due to projected need for these services.**

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$140,000.00	\$140,000.00	\$140,000.00	Yes - Action
2. Amount of current amendment (#1):	-\$40,000.00	-\$40,000.00	-\$40,000.00	Yes - Info
3. New maximum contract amount:	\$100,000.00			
and/or the termination date of the original contract has changed to:	10/31/2019			

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Division of Tourism conducts familiarization (FAM) tours as a tool to showcase the state to tour operators, travel writers and media. The best way for tour operators to sell tours to Nevada, or for journalists to write about Nevada, is to see and experience the product for themselves. Tours hosted by the Division of Tourism are an essential function of its media and sales departments. Division staff work with industry partners and vendors to convey the best experiences to their guests.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The motor coaches and buses used for transportation during a FAM tour are not available through the State.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is one of five vendors chosen to provide this service.

d. Last bid date: 10/20/2015 Anticipated re-bid date: 10/20/2018

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

amathies

04/29/2019 13:37:32 PM

Division Approval

amathies

04/29/2019 13:37:36 PM

Department Approval

amathies

04/29/2019 13:37:39 PM

Contract Manager Approval  
Budget Analyst Approval

amathies  
stilley

06/27/2019 16:42:07 PM  
06/28/2019 15:32:43 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22079**Agency Name: **DTCA - DIVISION OF TOURISM**Agency Code: **101**Appropriation Unit: **1530-12**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **LUCA, JOE**Contractor Name: **LUCA, JOE**Address: **1105 SE WILLOW RIDGE DR**City/State/Zip: **BLUE SPRINGS, MO 64014-6314**Contact/Phone: **JOE LUCA 816-229-2305**Vendor No.: **T27023604**NV Business ID: **NV20151548917**To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % EARNED REVENUE</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2021**Contract term: **2 years**4. Type of contract: **Contract**Contract description: **Newsstand Services**

5. Purpose of contract:

**This is a new contract to provide ongoing services for magazine newsstand placement and sales nationwide. Services will include: research and report on industry trends; regularly visit national wholesalers to develop and maintain personal contacts and awareness of Nevada Magazine; analyze sales with wholesalers and outlets to determine appropriate draw for each issue; negotiate special rack space trade outs; identify new distribution options and negotiate wholesaler discounts; and provide expert advice on all distribution topics such as cover design, logo, content, selling points, etc.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,400.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**Created under NRS 231.160, Nevada Magazine publishes a magazine that contains material which educate the general public about the state and thereby fosters awareness and appreciation of Nevada heritage, culture, historical monuments, natural wonders, and natural resources.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Nevada Magazine's staff does not have the expertise to handle newsstand distribution. A national consultant is needed who has experience representing other regional titles and national contacts that can negotiate for a small regional publication.**

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

CircSense  
Joe Luca  
Small Changes

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen because he submitted the lowest bid.

d. Last bid date: 05/09/2019 Anticipated re-bid date: 05/09/2021

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Tourism and Cultural Affairs, Nevada Magazine 2007-present. The vendor is deemed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	06/13/2019 11:39:03 AM
Division Approval	amathies	06/13/2019 11:39:06 AM
Department Approval	amathies	06/13/2019 11:39:08 AM
Contract Manager Approval	amathies	06/25/2019 10:05:46 AM
Budget Analyst Approval	stille	06/28/2019 16:10:19 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **19080**Amendment Number: **2**Agency Name: **GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT**Legal Entity Name: **National Main Street Center, Inc.**Agency Code: **102**Contractor Name: **National Main Street Center, Inc.**Appropriation Unit: **1532-11**Address: **53 West Jackson Blvd.**Is budget authority available?: **Yes****Suite 350**If "No" please explain: **Not Applicable**City/State/Zip: **Chicago, IL 60604**Contact/Phone: **Patrice Frey 312-610-5617**Vendor No.: **T32005766**NV Business ID: **NV20161444620**To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>100.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/25/2017**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **06/30/2019**Contract term: **2 years and 310 days**4. Type of contract: **Contract**Contract description: **Program Facilitation**

5. Purpose of contract:

**This is the second amendment to the original contract which provides training and technical assistance related to the Nevada Main Street Program. This amendment extends the termination date from June 30, 2019 to June 30, 2020 and increases the maximum amount from \$143,970 to \$179,048 due to the continued need for these services.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$49,810.00	\$49,810.00	\$49,810.00	Yes - Info
a. Amendment 1:	\$94,160.00	\$94,160.00	\$143,970.00	Yes - Action
2. Amount of current amendment (#2):	\$35,078.00	\$35,078.00	\$35,078.00	Yes - Info
3. New maximum contract amount:	\$179,048.00			
and/or the termination date of the original contract has changed to:	06/30/2020			

**II. JUSTIFICATION**

7. What conditions require that this work be done?

This work is being performed in compliance with NRS 231.1534 Section 1.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a program requiring training and other assistance that is being provided to all participating states through the Department of Housing and Urban Development and the National Trust for Historic Preservation. There are no state employees with the knowledge and expertise to perform this work.

9. Were quotes or proposals solicited? No  
Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 17081**

**Approval Date: 08/22/2017**

- c. Why was this contractor chosen in preference to other?

This vendor is a non-profit corporation and subsidiary of the National Trust for Historic Preservation and the only entity administering the Main Street America program nationwide and the only organization the State can partner with to implement the Nevada Main Street Program.

- d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor is currently under contract with GOED and the work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bvale1	06/21/2019 09:01:19 AM
Division Approval	bvale1	06/21/2019 09:01:22 AM
Department Approval	bvale1	06/21/2019 09:01:26 AM
Contract Manager Approval	bvale1	06/21/2019 12:08:05 PM



State of Nevada  
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300  
Carson City, NV 89701



Brian Sandoval  
Governor

Patrick Cates  
Director

Jeffrey Haag  
Administrator

**Purchasing Use Only:**

Approval#: 170801

## SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

**ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY**

<b>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</b>			
State Agency: Governor's Office of Economic Development ("GOED")			
1a	Contact Name and Title	Phone Number	Email Address
	Steve Woodbury, ASO	775-687-9909	scwoodbury@diversifynevada.com

<b>Vendor Information:</b>	
Identify Vendor:	National Main Street Center ("Center")
Contact Name:	Kathy La Plante, Director of Coordinating Program Services
Address:	53 W. Jackson Blvd., Suite 350, Chicago IL
Telephone Number:	202-297-2893
Email Address:	klaplante@savingplaces.org

<b>Type of Waiver Requested – Check the appropriate type:</b>	
1c	Sole or Single Source: <input checked="" type="checkbox"/> X
	Professional Service Exemption: <input type="checkbox"/>

<b>Contract Information:</b>			
1d	Is this a new Contract?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> X
	Amendment:	#	
	CETS:	#19080	

<b>Term: (*NOTE: as indicated in #9 below, this contract will likely be extended 1-2 additional years.)</b>			
1e	One (1) Time Purchase:		
	Contract:	Start Date: Upon Approval	End Date: June 30, 2018

<b>Funding:</b>		
1f	State Appropriated:	X (Per AB417, 2017 Legislature)
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

<b>Total Estimated Value of this Service Contract, Amendment or Purchase:</b>	
1g	\$44,845 (*This amount is for year one; if extended, the value will be increased by approx. \$50K per year.)

2	<b>Provide a description of work/services to be performed or commodity/good to be purchased:</b>
	<i>The Center will provide orientations, training, application workshops, inaugural visits, and other assistance related to the Nevada Main Street Program, created by the 2017 Legislature (per AB417) and in connection with the National Trust for Historic Preservation.</i>

3	<b>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</b>
	<i>The Center is the only provider for this program and is part of the National Main Street Center, Inc., a subsidiary of the National Trust for Historic Preservation, which is under Housing and Urban Development. AB417 references that this entity will be utilized to carry out the Nevada Main Street Program.</i>

4	<b>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</b>
	<i>(See above.)</i>

5	<b>Were alternative services or commodities evaluated? Check One.</b>	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>				
	b. <i>If not, why were alternatives not evaluated?</i>				
	<i>There are no feasible alternatives.</i>				

6	<b>Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers <u>MUST</u> accompany this request.</b>			Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>						
	<b>Term</b>	<b>Value</b>	<b>Short Description</b>	<b>Type of Procurement (RFP#, RFQ#, Waiver #)</b>			
	<b>Start and End Dates</b>						
		\$					
		\$					
		\$					

7	<p><b>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</b></p> <p><i>If this waiver were denied, GOED would be unable to comply with the provisions set forth in AB417.</i></p>										
8	<p><b>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</b></p> <p><i>GOED has reviewed the budget and pricing and determined that the costs are fair and reasonable.</i></p>										
9	<table border="1"> <tr> <td data-bbox="237 630 1179 741"> <p><b>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></b></p> </td> <td data-bbox="1179 630 1289 741">Yes:</td> <td data-bbox="1289 630 1370 741">X</td> <td data-bbox="1370 630 1464 741">No:</td> <td data-bbox="1464 630 1568 741"></td> </tr> <tr> <td colspan="5" data-bbox="237 741 1568 913"> <p><b>a. <i>If yes, please provide details regarding future obligations or needs.</i></b></p> <p><i>The initial contract is for one year, but it will likely be extended an additional 1-2 years. (There is current Legislative funding through the current biennium.)</i></p> </td> </tr> </table>	<p><b>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></b></p>	Yes:	X	No:		<p><b>a. <i>If yes, please provide details regarding future obligations or needs.</i></b></p> <p><i>The initial contract is for one year, but it will likely be extended an additional 1-2 years. (There is current Legislative funding through the current biennium.)</i></p>				
<p><b>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></b></p>	Yes:	X	No:								
<p><b>a. <i>If yes, please provide details regarding future obligations or needs.</i></b></p> <p><i>The initial contract is for one year, but it will likely be extended an additional 1-2 years. (There is current Legislative funding through the current biennium.)</i></p>											

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

  
Agency Representative Initiating Request

STEW WOODBURY  
Print Name of Agency Representative Initiating Request

8/3/17  
Date

Bonnie Long  
Signature of Agency Head Authorizing Request

Bonnie Long  
Print Name of Agency Head Authorizing Request

8/3/17  
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

/  
Name of agency or entity who provided information or review:

/  
Representative Providing Review

/  
Print Name of Representative Providing Review

/  
Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

  
Administrator, Purchasing Division or Designee

8-22-2017  
Date

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21718**Agency Name: **NDE - DEPARTMENT OF EDUCATION**Agency Code: **300**Appropriation Unit: **2676-50**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **NOCTI**Contractor Name: **NOCTI**Address: **500 NORTH BRONSON AVENUE**City/State/Zip: **BIG RAPIDS, MI 49307-9036**Contact/Phone: **JOHN FOSTER Ext 218 800-334-6283**Vendor No.: **T32007257**NV Business ID: **NV20181641037**To what State Fiscal Year(s) will the contract be charged? **2019-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % NSFY - Private Grant</b>

Agency Reference #: **300**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/24/2019**Anticipated BOE meeting date **06/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **05/31/2020**Contract term: **342 days**4. Type of contract: **Contract**Contract description: **Prof Dev Workshop**

5. Purpose of contract:

**This is a new contract to provide professional development and rural coaching focusing on career and technical education topics.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$32,204.00**

Other basis for payment: \$22,000.00 after conclusion of 4-day training: \$10,204.00 after conclusion of review day.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**New Teachers need training on regulations, instructional strategies, etc., because we are not retaining them or providing professional development.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**NDE staff has capacity issues and the workload is too large. This vendor is experienced in this specialized work.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):



b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

NOCTI submitted a proposal that addressed the Department's needs and was the least expensive of the proposals submitted to RFP 19-01.

d. Last bid date: 05/28/2019 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NOCTI fulfilled this training for the Department January 11-12, 2019, and the training was deemed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amccalla	06/18/2019 10:28:56 AM
Division Approval	amccalla	06/18/2019 10:29:23 AM
Department Approval	amccalla	06/18/2019 10:29:26 AM
Contract Manager Approval	amccalla	06/18/2019 10:29:29 AM
Budget Analyst Approval	cbrekken	06/24/2019 15:01:34 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22081**Agency Name: **NDE - DEPARTMENT OF  
EDUCATION**Agency Code: **300**Appropriation Unit: **2721-33**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **MARRIOTT INTERNATIONAL, INC DBA**Contractor Name: **LAS VEGAS MARRIOTT**Address: **325 CONVENTION CTR DR**City/State/Zip: **LAS VEGAS, NV 89109**Contact/Phone: **Charmaine Labata 949-892-2208**Vendor No.: **T29042102A**NV Business ID: **NV19971321452**To what State Fiscal Year(s) will the contract be charged? **2019-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

**X** Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **300**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/27/2019**Anticipated BOE meeting date **06/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **08/31/2019**Contract term: **65 days**4. Type of contract: **Contract**Contract description: **FACILITY RENTAL**

5. Purpose of contract:

**This is a new contract to provide a facility to host a workshop for school teams addressing social emotional learning, social emotional academic development, restorative practices, school mental health, trauma-informed supports, and substance abuse prevention.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,885.43**

Other basis for payment: First Installment of \$6,942.72 due within 14 days of contract approval; Second installment of \$6,942.71 due within 30 days after conference.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**This is a workshop designed for school teams to scale up or enhance tier 1 systems to include higher fidelity or integrated initiatives (Academics, Social Emotional Learning/Social Emotional Academic Development (SEL/SEAD), Restorative Practices, School Mental Health, Trauma-Informed Supports, and Substance Abuse Prevention) at the universal level and will meet grant requirement.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State agencies do not have the meeting capacity space or requirements for this workshop.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Las Vegas Marriott  
Red Rock Casino Resort Spa

The Westin Las Vegas Hotel and Spa

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Las Vegas Marriott was chosen due to their ability to meet our conference date availability, facility accommodations, and cost.

d. Last bid date: 06/22/2019 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

**Legal entity Marriott International, Inc. is doing business as Las Vegas Marriott.**

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rrussum	06/13/2019 14:54:50 PM
Division Approval	rrussum	06/13/2019 14:54:55 PM
Department Approval	amccalla	06/13/2019 15:01:22 PM
Contract Manager Approval	amccalla	06/13/2019 15:01:26 PM
Budget Analyst Approval	cbrekken	06/27/2019 11:17:35 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21971**Agency Name: **ADMIN - NV ST LIBRARY,  
ARCHIVES AND PUBLIC RECORDS**Agency Code: **332**Appropriation Unit: **2890-21**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **LIFELIQU, INC.**Contractor Name: **LIFELIQU, INC.**Address: **75 PALM AVENUE APT. 5**City/State/Zip: **SAN FRANCISCO, CA 94118-2524**Contact/Phone: **415-601-0474**Vendor No.: **T32007889**NV Business ID: **NV20191375717**To what State Fiscal Year(s) will the contract be charged? **2019-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	<b>100.00 % Library Gift Fund</b>

Agency Reference #: **ASD 2832074**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/28/2019**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/30/2019**Contract term: **94 days**4. Type of contract: **Contract**Contract description: **NV XR Libraries**

5. Purpose of contract:

**This is a new contract to provide access to locally created three dimensional videos as part of the emerging technology early adopter program in local public libraries.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Other basis for payment: FY19 \$7,000; FY20 \$3,000.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The platform will enhance the NV XR Libraries ability to create and showcase 360 video assets and demonstrate the value of optimized virtual cultural assets by making these items accessible to all Nevadans via the NV XR Libraries program.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The expertise requires technical skills not maintained within this agency.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is the only vendor that responded and has the expertise.

d. Last bid date: 04/01/2019 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Tammy Westergard , Assistant Administrator Ph: 775-684-3311

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	05/31/2019 13:26:05 PM
Division Approval	ssands	05/31/2019 13:26:09 PM
Department Approval	ssands	05/31/2019 13:26:12 PM
Contract Manager Approval	ssands	05/31/2019 13:26:16 PM
Budget Analyst Approval	mtum1	06/28/2019 15:59:40 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21728**Agency Name: **ADMIN - NV ST LIBRARY,  
ARCHIVES AND PUBLIC RECORDS**Agency Code: **332**Appropriation Unit: **2895-00**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **LINCOLN COUNTY LIBRARY**Contractor Name: **LINCOLN COUNTY LIBRARY**Address: **PO BOX 330**City/State/Zip: **PIOCHE, NV 89043-0330**Contact/Phone: **775-962-5244**Vendor No.: **T40267400U**NV Business ID: **Governmental Entity**To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	<b>100.00 % Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**Anticipated BOE meeting date **08/2019**Retroactive? **Yes**

If "Yes", please explain

**Revenue contracts between the Nevada Library Cooperative and 17 libraries were created and sent to the various libraries on April 18, 2019. Several of these contracts must pass through their municipal contract process and the Library Board of Trustee and Board of Supervisors board meeting for approval before returning to the Agency for final approval. This is caused a delay for returning the contracts in order to meet the Agency timeline for the June 2019 BOE.**

3. Termination Date: **06/30/2023**Contract term: **4 years**4. Type of contract: **Cooperative Agreement**Contract description: **Network of Libraries**

5. Purpose of contract:

**This is a new revenue cooperative agreement that continues to provide a regional network of libraries known as Nevada Library Cooperative for the improvement of library services and the sharing of resources.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,700.00**

Other basis for payment: FY20 \$6,100; FY21 \$6,500; FY22 \$6,900 and FY23 \$7,200

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 379.147-379.150 permits the parties to maintain a regional network of libraries known as Nevada Library Cooperative through a joint agreement for the improvement of library services and sharing of resources.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The Nevada Library Cooperative, created by an agreement under NRS 277.080-279 and NRS 379.150, is a consortium of libraries and related agencies that share vital library and technological resources. In order to meet this goal, member libraries pool their resources and collectively leverage their economic strength to do more together than one member could ever accomplish on their own.**

9. Were quotes or proposals solicited?

**No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This revenue cooperative agreement is not exclusionary for participation in the Nevada Library Cooperative.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Cynthia O., Director Nevada Library Cooperative Ph: 775-431-0097

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	06/27/2019 15:14:37 PM
Division Approval	ssands	06/27/2019 15:14:40 PM
Department Approval	ssands	06/27/2019 15:14:43 PM
Contract Manager Approval	ssands	07/08/2019 11:38:31 AM
Budget Analyst Approval	mtum1	07/15/2019 17:33:56 PM

Steve Sisolak  
*Governor*



Deonne Contine  
*Director*

Tod Colegrove  
*Division Administrator*

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Nevada State Library, Archives and Public Records*  
100 N. Stewart Street | Carson City, NV 89701  
Phone: (775) 684-3313 | TDD: (775) 687-8338 | Fax: (775) 684-3311

June 28, 2019

**TO:** Matt Tuma, Executive Branch Budget Officer  
Susan Brown, Director Governors Finance Office  
Budget Division  
State of Nevada  
Carson City, Nevada 89701

**FROM:** Tod Colegrove, Administrator  
Nevada State Library, Archives and Public Records  
Department of Administration  
State of Nevada  
Carson City, Nevada 89701

**SUBJECT:** Retro Memo for Lincoln County Library

Revenue contracts between the Nevada Library Cooperative and 17 libraries have been created and sent to the various libraries on April 18, 2019. Several of these contracts must pass through their municipal contract process and their Library Board of Trustee and Board of Supervisors board meetings for approval before returning to us for final approval.

This is causing a delay of returning the contracts in order to meet our timeline of the June 2019 BOE, therefore, I am respectfully requesting a retro start date of July 1, 2019 at the BOE on August 13, 2019.

A handwritten signature in blue ink, appearing to read "Tod Colegrove".

Tod Colegrove, Administrator



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21719**Agency Name: **ADMIN - NV ST LIBRARY,  
ARCHIVES AND PUBLIC RECORDS**Agency Code: **332**Appropriation Unit: **2895-00**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **WHITE PINE COUNTY LIBRARY**Contractor Name: **WHITE PINE COUNTY LIBRARY**Address: **950 CAMPTON STREET**City/State/Zip: **ELY, NV 89301**Contact/Phone: **775-289-3737**Vendor No.: **T80971176R**NV Business ID: **Governmental Entity**To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	<b>100.00 % Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**Anticipated BOE meeting date **08/2019**Retroactive? **Yes**

If "Yes", please explain

**Revenue contracts between the Nevada Library Cooperative and 17 libraries were created and sent to the various libraries on April 18, 2019. Several of these contracts must pass through their municipal contract process and the Library Board of Trustee and Board of Supervisors board meeting for approval before returning to us for final approval. This is caused a delay for returning the contracts in order to meet the agency timeline for the June 2019 BOE.**

3. Termination Date: **06/30/2023**Contract term: **4 years**4. Type of contract: **Cooperative Agreement**Contract description: **Network of Libraries**

5. Purpose of contract:

**This is a new revenue cooperative agreement that continues to provide a regional network of libraries known as Nevada Library Cooperative for the improvement of library services and the sharing of resources.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$46,100.00**

Other basis for payment: FY20 \$10,400; FY21 \$11,1500; FY22 \$11,900 and FY23 \$12.650

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 379.147-379.150 permits the parties to maintain a regional network of libraries known as Nevada Library Cooperative through a joint agreement for the improvement of library services and sharing of resources.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The Nevada Library Cooperative, created by an agreement under NRS 277.080-279 and NRS 379.150, is a consortium of libraries and related agencies that share vital library and technological resources. In order to meet this goal, member libraries pool their resources and collectively leverage their economic strength to do more together than one member could ever accomplish on their own.**

9. Were quotes or proposals solicited?

**No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This revenue cooperative agreement is not exclusionary for participation in the Nevada Library Cooperative

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Cynthia O, Director Nevada Library Cooperative Ph: 775-431-0097

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	07/08/2019 11:28:57 AM
Division Approval	ssands	07/08/2019 11:29:00 AM
Department Approval	ssands	07/08/2019 11:29:04 AM
Contract Manager Approval	ssands	07/08/2019 11:29:08 AM
Budget Analyst Approval	mtum1	07/15/2019 16:35:12 PM

Steve Sisolak  
Governor



Deonne Contine  
Director

Tod Colegrove  
Division Administrator

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Nevada State Library, Archives and Public Records*  
100 N. Stewart Street | Carson City, NV 89701  
Phone: (775) 684-3313 | TDD: (775) 687-8338 | Fax: (775) 684-3311

June 28, 2019

TO: Matt Tuma, Executive Branch Budget Officer  
Susan Brown, Director Governors Finance Office  
Budget Division  
State of Nevada  
Carson City, Nevada 89701

FROM: Tod Colegrove, Administrator  
Nevada State Library, Archives and Public Records  
Department of Administration  
State of Nevada  
Carson City, Nevada 89701

SUBJECT: Retro Memo for White Pine County Library

Revenue contracts between the Nevada Library Cooperative and 17 libraries have been created and sent to the various libraries on April 18, 2019. Several of these contracts must pass through their municipal contract process and their Library Board of Trustee and Board of Supervisors board meetings for approval before returning to us for final approval.

This is causing a delay of returning the contracts in order to meet our timeline of the June 2019 BOE, therefore, I am respectfully requesting a retro start date of July 1, 2019 at the BOE on August 13, 2019.

A handwritten signature in blue ink, appearing to read "Tod Colegrove".

Tod Colegrove, Administrator

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **15814**Amendment Number: **6**Agency Name: **DHHS - HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE**Legal Entity Name: **PROBLEM GAMBLING SOLUTIONS, INC**Agency Code: **400**Contractor Name: **PROBLEM GAMBLING SOLUTIONS, INC**Appropriation Unit: **3200-19**Address: **1602 S.W. WESTWOOD DRIVE**Is budget authority available?: **Yes**City/State/Zip: **PORTLAND, OR 97239**

If "No" please explain: Not Applicable

Contact/Phone: **DR. JEFF MAROTTA 503-706-1197**Vendor No.: **T27018160**NV Business ID: **nv20101605733**To what State Fiscal Year(s) will the contract be charged? **2015-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>100.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **06/30/2019**Contract term: **5 years and 184 days**4. Type of contract: **Contract**Contract description: **Professional Service**

5. Purpose of contract:

**This is the sixth amendment to the original contract which provides technical assistance to grantees and assists the Grant Management Unit Advisory Committee on Problem Gambling (ACPG) and ACPG groups. This amendment extends the termination date from June 30, 2019 to December 31, 2019 and increase the maximum amount from \$263,968 to \$295,968 \$32,000 due to continued need for this service.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$41,000.00	\$41,000.00	\$41,000.00	Yes - Info
a. Amendment 1:	\$41,000.00	\$41,000.00	\$82,000.00	Yes - Action
b. Amendment 2:	\$92,526.00	\$92,526.00	\$92,526.00	Yes - Action
c. Amendment 3:	\$41,000.00	\$41,000.00	\$41,000.00	Yes - Info
d. Amendment 4:	\$31,880.00	\$31,880.00	\$72,880.00	Yes - Action
e. Amendment 5:	\$16,562.00	\$16,562.00	\$16,562.00	Yes - Info
2. Amount of current amendment (#6):	\$32,000.00	\$32,000.00	\$48,562.00	Yes - Info
3. New maximum contract amount:	\$295,968.00			

## II. JUSTIFICATION

7. What conditions require that this work be done?

The contractor led an effort in FY11 to develop a Strategic Treatment Plan and establish a fee-for-service payment system for grants supported by the Revolving Account for Problem Gambling. Both projects were implemented July 1, 2011, and have increased the overall cost-effectiveness of efforts to address problem gambling behaviors in Nevada. The contractor will continue to work closely with DHHS and grantees in FY15 to ensure that the plan and payment system are successfully integrated into program activities and that the plan objectives are rolled out as intended. In addition, the contractor will oversee the reintroduction and revision of the Prevention Strategic Plan that he was instrumental in developing in 2009. This plan was put on hold during Problem Gambling funding reductions from FY11 through FY13.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees with the expertise necessary for this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Problem Gambling Solutions

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor who was able to provide a response. The other vendors indicated their inability to provide a proposal or did not provide a response at all.

d. Last bid date: 04/21/2014 Anticipated re-bid date: 02/03/2015

10. Does the contract contain any IT components? No

## III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor currently has a contract with the Department of Health and Human Services Grants Management Unit and the work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

**Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?

**Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mlockyer	06/21/2019 14:58:24 PM
Division Approval	mlockyer	06/21/2019 14:58:49 PM
Department Approval	mwinebar	06/21/2019 15:08:34 PM
Contract Manager Approval	mlockyer	06/25/2019 07:16:33 AM
Budget Analyst Approval	afrantz	06/25/2019 10:45:02 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22050**Agency Name: **DHHS - AGING AND DISABILITY SERVICES DIVISION**Agency Code: **402**Appropriation Unit: **3156-16**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Cigna Health and Life Insurance Company**Contractor Name: **Cigna Health and Life Insurance Company**Address: **900 Cottage Grove Rd.**City/State/Zip: **Hartford, CT 06152-0001**Contact/Phone: **Carolyn Manganiello 860-902-2765**Vendor No.: **T27042769**NV Business ID: **NV20191430235**To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Healthy Nevada Funds</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**Anticipated BOE meeting date **07/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2021**Contract term: **2 years**4. Type of contract: **Contract**Contract description: **SRxDRx Part-D Prescr**

5. Purpose of contract:

**This is a new contract to provide ongoing State Pharmaceutical Assistance Program, known as Senior Rx and Disability Rx, that subsidizes monthly premiums on behalf of eligible members who are enrolled in Medicare Part D prescription drug plans and Medicare Advantage plans with prescription drug benefits.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,287.00**

Other basis for payment: As per Attachment AA

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Starting January 1, 2006, the Federal Medicare Part D plan went into effect. Nevada's Senior Rx and Disability Rx members must use Medicare Part D as their first resource for prescription drugs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not authorized to perform the needed services.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The State must contract with all prescription drug plans Federally authorized to offer Part D benefits in Nevada. (Section 1860D-23 (b)(2) of Social Security Act).

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**Yes** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

\$ .90 (90 cents) per member - Administrative

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

1/1/14 to current with ADSD: Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

**Non-Title 7 Business Entity - Exemption Code 006**

16. a. Is the Contractor Name the same as the legal Entity Name?

**Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?

**Yes**

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

**Yes**

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	06/11/2019 13:17:22 PM
Division Approval	dbowma1	06/11/2019 13:17:25 PM
Department Approval	mwinebar	06/18/2019 15:15:16 PM
Contract Manager Approval	ltuttl1	06/19/2019 11:22:03 AM
Budget Analyst Approval	bwooldri	06/21/2019 08:29:41 AM



**File Name: Cigna Cost Breakdown.xls PDF Conversion Status is Pending**

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22032**Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH**Agency Code: **406**Appropriation Unit: **3648-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Quintin Paul Tueller & Dana Rae Tueller**Contractor Name: **Quintin Paul Tueller & Dana Rae Tueller**Address: **1245 Peterson Rd.**City/State/Zip: **Lovelock, NV 89419**Contact/Phone: **Quintin Tueller 775-273-3129**Vendor No.: **T29033284**NV Business ID: **NV20141289672**To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 17194**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**Anticipated BOE meeting date **08/2019**Retroactive? **Yes**

If "Yes", please explain

**Guidance from the Governor's Finance Office regarding Quintin Tueller's relationship with a state employee resulted in the determination that an Authorization to Contract with a Current Employee Waiver form must be completed. This form requires approval by the Board of Examiners which will not occur until July 9th.**

3. Termination Date: **06/30/2021**Contract term: **2 years**4. Type of contract: **Contract**Contract description: **Janitorial Services**

5. Purpose of contract:

**This is a new contract that provides ongoing janitorial services for the Lovelock Mental Health Center.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,800.00**

Payment for services will be made at the rate of \$525.00 per Month

Other basis for payment: Plus \$600/year x 2 years for carpet cleaning

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Mental Health Clinic requires regular cleaning to maintain a professional and healthy environment in accordance with SAM 1008, 1014.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have State employees in the classification of services required to meet the needs of this contract.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Quintin Tueller  
Best Janitorial Services  
F.A.A.D. Janitorial, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per NRS/NAC 333 the vendor was awarded by a randomly chosen selection committee.

d. Last bid date: 04/12/2019 Anticipated re-bid date: 04/15/2021

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has performed services for DPBH since 2015 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

**Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?

**Yes**

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmorse	06/26/2019 12:08:45 PM
Division Approval	rmorse	06/26/2019 12:08:49 PM
Department Approval	mwinebar	07/08/2019 15:46:58 PM
Contract Manager Approval	rmorse	07/09/2019 11:50:32 AM
Budget Analyst Approval	afrantz	07/10/2019 08:18:13 AM

STATE OF NEVADA

STEVE SISOLAK  
Governor

RICHARD WHITLEY, MS  
Director



LISA SHERYCH  
Interim Administrator

IHSAN AZZAM, PhD., MD  
Chief Medical Officer

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH  
4150 Technology Way, Suite 300  
Carson City, NV 89706  
Telephone: (775) 684-4220 · Fax: (775) 684-4211

May 30, 2019

**MEMORANDUM**

**TO:** Aaron Frantz  
Budget Officer  
Governor's Finance Office

**THROUGH:** Christina Hadwick  
Administrative Services Officer IV  
Division of Public and Behavioral Health

**FROM:** Tina Gerber-Winn  
Agency Manager  
Rural Clinics

**SUBJECT:** REQUEST FOR RETROACTIVE START DATE OF CONTRACT – C 17194  
(CETS #22032)

---

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- **Name of Vendor:** Quintin Paul Tueller & Dana Rae Tueller
- **Services to be provided:** Janitorial Services 2 days/week
- **Funding source and expenditure category:** BA3648 - CAT 04; GFUND-100%
- **Requested start date of work:** July 1, 2019
- **Expected execution date of agreement (IFC approvals):** July 9, 2019
- **Detailed explanation as to why a retroactive agreement is necessary, including:**
  - Reason(s) why the agreement was not submitted timely:
    - Informal solicitations for the janitorial services in Lovelock were sought on April 12<sup>th</sup> with proposals being due on May 3<sup>rd</sup>. Proposals were reviewed by committee on May 15<sup>th</sup> and the vendor Quintin Tueller was selected as the best proposal. Consultations with the Contract Unit regarding Quintin Tueller's relationship with a state employee resulted in the determination that an 'Authorization to Contract with a Current Employee' form must be completed. This form requires review by the BOE which will not occur until July 9<sup>th</sup>.
  - **Describe the impact to the program/services if this work is not started prior to the execution of the agreement:** If the work is not started prior to the execution of the agreement, the work environment will gather dirt, the accumulation of trash may present health hazards, and the bathrooms may become unsanitary.
  - **Explain how the program/bureau will prevent future retroactive requests:** Rural Clinics maintains an active tracking sheet for all contractual agreements. We will continue this practice and review the status

Revised 4/19

Public Health: Working for a Safer and Healthier Nevada

of all new contracts and renewals on a weekly basis to insure the steps to completion are assertively pursued. In addition, staff are now aware of the possibility that an 'Authorization to Contract with a Current Employee' may require additional preparation time.

If you have any questions, please contact Brian Burriss at (775) 684-5029 or [brianburriss@health.nv.gov](mailto:brianburriss@health.nv.gov).

cc: Contract Unit  
Division of Public and Behavioral Health

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22003**

Agency Name:	<b>DHHS - PUBLIC AND BEHAVIORAL HEALTH</b>	Legal Entity Name:	Richard Nepper
Agency Code:	<b>406</b>	Contractor Name:	<b>Richard Nepper</b>
Appropriation Unit:	<b>3648-04</b>	Address:	<b>PO BOX 62</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip	<b>Hawthorne, NV 89415</b>
If "No" please explain:	Not Applicable	Contact/Phone:	Richard Nepper 775-316-2587
		Vendor No.:	T32005089
		NV Business ID:	NV20171370894

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 17193

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 08/2019

Retroactive? **Yes**

If "Yes", please explain

**This contract was delayed due to the program's inexperience with the division's policies and procedures pertaining to the contracting process. The contract unit will work with the program to train and educate staff for future contract submissions.**

3. Termination Date: **06/30/2021**Contract term: **2 years**4. Type of contract: **Contract**Contract description: **Janitorial Services**

5. Purpose of contract:

**This is a new contract to provide ongoing janitorial services for the Hawthorne Mental Health Center.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,500.00**

Payment for services will be made at the rate of \$500.00 per Month

Other basis for payment: Plus \$750 per year x 2 years for annual carpet cleaning

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The Mental Health Clinic requires regular cleaning to maintain a professional and healthy environment in accordance with SAM 1008, 1014.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The agency does not have State employees in the classification of services required to meet the needs of this contract.**

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Richard Nepper  
Best Janitorial Services  
Capital Janitorial & Building Service

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per NRS/NAC 333 the evaluation committee selected this vendor based on its overall qualifications and cost proposal.

d. Last bid date: 04/12/2019 Anticipated re-bid date: 04/15/2021

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor for DPBH since 9/2017 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

**Yes**

17. a. Does the contractor have a current Nevada State Business License (SBL)?

**Yes**

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmorse	06/11/2019 14:09:56 PM
Division Approval	rmorse	06/11/2019 14:09:58 PM
Department Approval	mwinebar	07/08/2019 13:55:15 PM
Contract Manager Approval	rmorse	07/09/2019 12:04:11 PM
Budget Analyst Approval	afrantz	07/12/2019 07:35:30 AM

STATE OF NEVADA

STEVE SISOLAK  
*Governor*

RICHARD WHITLEY, MS  
*Director*



LISA SHERYCH  
*Interim Administrator*

IHSAN AZZAM, PhD., MD  
*Chief Medical Officer*

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH  
4150 Technology Way, Suite 300  
Carson City, NV 89706  
Telephone: (775) 684-4220 · Fax: (775) 684-4211

DATE: July 1, 2019

MEMORANDUM

TO: Aaron Frantz  
*Budget Officer*  
*Governor's Finance Office*

THROUGH: Christina Hadwick  
*Administrative Services Officer IV*  
*Division of Public and Behavioral Health*

FROM: Tina Gerber-Winn  
*Agency Manager*  
*Rural Clinics*

SUBJECT: REQUEST FOR RETROACTIVE START DATE OF CONTRACT – Richard Nepper  
(CETS #22003)

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This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Vendor: **Richard Nepper.**
- Services to be provided: **Provide janitorial services for the Hawthorne Mental Health Clinic, Hawthorne NV.**
- Funding source and expenditure category: **BA 3648 - CAT 04; GFUND.**
- Requested start date of work: **July 1, 2019.**
- Expected execution date of agreement (IFC approvals): **July 15, 2019.**
- Detailed explanation as to why a retroactive agreement is necessary, including:
  - Reason(s) why the agreement was not submitted timely:
    - **This contract was delayed due to the program's inexperience with the division's policies and procedures pertaining to the contracting process.**
  - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: **If this retroactive request is not approved, the Hawthorne clinic will go without janitorial/housekeeping services.**
  - Explain how the program/bureau will prevent future retroactive requests: **The contract unit will work with the program to train and educate staff for future contract submissions.**

If you have any questions, please contact Brian Burris at (775) 684-5029 or [brianburris@health.nv.gov](mailto:brianburris@health.nv.gov)

cc: Contract Unit  
Division of Public and Behavioral Health

*Revised 4/19*

Public Health: Working for a Safer and Healthier Nevada



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22108**

Agency Name:	<b>DHHS - DIVISION OF CHILD AND FAMILY SERVICES</b>	Legal Entity Name:	Regents of the University of California
Agency Code:	<b>409</b>	Contractor Name:	<b>Regents of the University of California</b>
Appropriation Unit:	<b>3646-20</b>	Address:	<b>UCSF</b>
Is budget authority available?:	<b>Yes</b>		<b>1855 Folsom St. Ste 425</b>
If "No" please explain:	Not Applicable	City/State/Zip:	<b>San Francisco, CA 94143-4249</b>
		Contact/Phone:	Griselda Oliver 415-476-2126
		Vendor No.:	T27042894
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2019-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/24/2019**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **12/31/2020**Contract term: **1 year and 191 days**4. Type of contract: **Interlocal Agreement**Contract description: **Training**

5. Purpose of contract:

**This is a new interlocal agreement to provide clinical staff training and preparation for clinical treatment of youth and their families.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$37,500.00**

Other basis for payment: \$21,000 for training; \$13,500 for consultation calls and \$3,000 for travel

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**This training is to provide clinical staff with positive, up to date, state of the art procedures for day to day psychotherapy behavioral training, handling and situation resolution with youth and their families.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**No staff have the certification or experience to perform this type of training or the capability to issue the college credits.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ann Polakowski, Clinical Program Mgr. 2 Ph: 702-486-7707

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	06/19/2019 16:09:24 PM
Division Approval	knielsen	06/21/2019 10:41:05 AM
Department Approval	mwinebar	06/21/2019 15:00:33 PM
Contract Manager Approval	sknigge	06/21/2019 15:08:05 PM
Budget Analyst Approval	bwooldri	06/21/2019 17:01:39 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21933**Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**Agency Code: **409**Appropriation Unit: **3646-07**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **TRE BARNEN LLC DBA**Contractor Name: **TRE BARNEN LLC DBA**Address: **RED STAR FENCE COMPANY  
4755 W DEWEY DR**City/State/Zip: **LAS VEGAS, NV 89118-2244**Contact/Phone: **Gregory Mc Williams 702/733-7827**Vendor No.: **T27034022**NV Business ID: **NV20091247702**To what State Fiscal Year(s) will the contract be charged? **2019-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>66.00 %</b>	Fees	0.00 %
<b>X</b> Federal Funds	<b>34.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/24/2019**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/30/2019**Contract term: **98 days**4. Type of contract: **Contract**Contract description: **Gate opener**

5. Purpose of contract:

**This is a new contract to provide and install a slide gate operator to increase fleet service and employee vehicle security at the West Charleston Campus.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,120.00**

Payment for services will be made at the rate of \$12,120.00 per upon job completion and approval of invoice

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The slide gate operator is for the protection of state employees and the security of state vehicles.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The installation of this operator is not within the realm of expertise of any employees within the agency.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Western Door and Gate  
Tre Barnen LLC dba Red Star Fence Company  
Tiberti Fence Company**
b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the lowest responsible vendor to respond.

d. Last bid date: 02/01/2019 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been under contract with the Departments of Wildlife, Corrections and Transportation. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Darryl Lambert, Facility Supervisor, null Ph: (702) 249-2028

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	05/22/2019 14:49:28 PM
Division Approval	knielsen	06/19/2019 17:39:45 PM
Department Approval	mwinebar	06/20/2019 16:20:40 PM
Contract Manager Approval	sknigge	06/21/2019 09:57:29 AM
Budget Analyst Approval	afrantz	06/24/2019 14:04:19 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22080**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3717-95**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name:

Peek Brothers Construction Inc.

Contractor Name: **Peek Brothers Construction Inc.**Address: **400 Carroll Drive**City/State/Zip **Fernley, NV 89408-4703**Contact/Phone: **Brandi Barnett 775-835-6472**Vendor No.: **T32008389**NV Business ID: **NV20111256414**To what State Fiscal Year(s) will the contract be charged? **2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **440**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/27/2019**Anticipated BOE meeting date **07/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2019**Contract term: **3 days**4. Type of contract: **Contract**Contract description: **Install Vaults**

5. Purpose of contract:

**This is a new contract to provide mobilization, labor and equipment for the installation of 3 new electrical and phone vaults at Northern Nevada Correctional Center.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,375.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**Currently, mice and other rodents are getting into the existing vaults, chewing the wiring and causing disruptions in electrical and phone systems.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**No other state agency provides this service.**

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

No

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Peek Brothers  
Savage & Sons  
Nelson Electric**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the lowest and most responsive bid.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbretche	06/13/2019 13:53:29 PM
Division Approval	sewart	06/13/2019 15:15:02 PM
Department Approval	sewart	06/13/2019 15:15:06 PM
Contract Manager Approval	aroma2	06/20/2019 11:19:39 AM
Budget Analyst Approval	bmacke1	06/26/2019 08:47:24 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22023**

Agency Name: <b>DEPARTMENT OF CORRECTIONS</b>	Legal Entity Name: <b>TLC INTEGRATION LLC</b>
Agency Code: <b>440</b>	Contractor Name: <b>TLC INTEGRATION LLC</b>
Appropriation Unit: <b>3717-07</b>	Address: <b>180 HEIDI CIR</b>
Is budget authority available?: <b>No</b>	City/State/Zip: <b>CARSON CITY, NV 89701-6531</b>
If "No" please explain: Contingent upon Work Program C46631 approval.	Contact/Phone: <b>Carl Keller 775/771-3536</b>
	Vendor No.: <b>T27035832</b>
	NV Business ID: <b>NV20051181246</b>

To what State Fiscal Year(s) will the contract be charged? **2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **440**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/18/2019**Anticipated BOE meeting date **06/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2019**Contract term: **12 days**4. Type of contract: **Contract**Contract description: **Solar Repairs**

5. Purpose of contract:

**This is a new contract to provide repairs of the solar field at Northern Nevada Correctional Center.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,715.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The solar field is completely out of service at this time. New capacitors, driver card, fuses and other parts are required to repair the solar panel. While inoperable, the solar system is not producing the energy required to offset the monthly power bill, resulting in higher energy costs.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**NNCC employees are not trained to perform this work. No other state agency provides this service.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Briggs Electric, Inc.  
A.M. Smith Electric, Inc.  
TLC Integration**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the lowest and most responsive bid.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cjackson	06/06/2019 16:05:15 PM
Division Approval	sewart	06/06/2019 16:23:14 PM
Department Approval	sewart	06/06/2019 16:23:17 PM
Contract Manager Approval	aroma2	06/11/2019 10:06:46 AM
Budget Analyst Approval	bmacke1	07/17/2019 10:07:30 AM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22127**Agency Name: **GCB - GAMING CONTROL BOARD**Agency Code: **611**Appropriation Unit: **4061-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **RAY, DALE D**Contractor Name: **RAY, DALE D**Address: **11980 MEREDITH CT**City/State/Zip: **NAMPA, ID 83686-8057**Contact/Phone: **208/989-6748**Vendor No.: **T29000375**NV Business ID: **NV20141390260**To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 06/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2023**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Racing Steward**

5. Purpose of contract:

**This is a new contract that continues ongoing racing steward services for the state's equine racing program pursuant to NRS 466 and Regulation 30.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,999.00**

Payment for services will be made at the rate of \$500.00 per service day

Other basis for payment: plus allowable expenses, including travel

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 466 and Nevada Gaming Commission Regulation 30 require that a racing steward oversee operation of the racing program, ensuring that racing is conducted legally and safely.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The Gaming Control Board has insufficient expertise in the conduct of equine racing. We know of no state employees qualified to perform this service.**9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Lisa Johnson  
Doug Ray  
Kenneth Peery

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best value for price

d. Last bid date: 04/22/2019 Anticipated re-bid date: 04/21/2023

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is currently under with the Gaming Control Board; services are satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	klay0	06/24/2019 13:50:58 PM
Division Approval	klay0	06/24/2019 13:51:01 PM
Department Approval	klay0	06/24/2019 13:51:04 PM
Contract Manager Approval	klay0	06/24/2019 13:51:07 PM
Budget Analyst Approval	dlenzner	06/25/2019 14:12:48 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22087**Agency Name: **DPS-HIGHWAY PATROL**Agency Code: **651**Appropriation Unit: **4705-10**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Pets' Rx, Inc. DBA VCA Decatur Animal Hospital**Contractor Name: **Pets' Rx, Inc. DBA VCA Decatur Animal Hospital**

Address:

City/State/Zip **LAS VEGAS, NV 89108**Contact/Phone: **Kristine Wahpeconiah 7026463777**Vendor No.: **T27036586**NV Business ID: **NV19931080632**To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Forfeitures

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/02/2019**Anticipated BOE meeting date **07/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/30/2023**Contract term: **4 years and 91 days**4. Type of contract: **Contract**Contract description: **Veterinary Services**

5. Purpose of contract:

**This is a new contract to provide veterinary services for the Nevada Highway Patrol K-9s.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: Payable monthly, upon service completed.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Nevada Highway Patrol Handlers must have a nearby veterinary facility available at all times that can provide routine services needed, exams, vaccines, dental cleaning, new dog physical, medications, and boarding for the K-9 dogs.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**There are no state employees that perform this work.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

RFQ number NHP04182019 was posted on NevadaEPro.

VCA Decatur is the only vendor so far that has sent all the required documents to proceed with a contract.

The Request for Qualifications is ongoing and will award all eligible contractors.

d. Last bid date: 05/13/2019 Anticipated re-bid date: 04/10/2023

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shoh1	06/18/2019 16:02:59 PM
Division Approval	lgallow1	06/25/2019 07:33:21 AM
Department Approval	cboegle	06/25/2019 12:14:43 PM
Contract Manager Approval	cboegle	06/25/2019 12:14:46 PM
Budget Analyst Approval	bmacke1	07/02/2019 14:48:39 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21969**Agency Name: **DPS-HIGHWAY PATROL**Agency Code: **651**Appropriation Unit: **4713-13**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **LAS VEGAS METROPOLITAN POLICE**Contractor Name: **LAS VEGAS METROPOLITAN POLICE**Address: **DEPT****PO BOX 98554**City/State/Zip: **LAS VEGAS, NV 89193-8554**Contact/Phone: **Melanie Haskell 7028284059**Vendor No.: **T80036040**NV Business ID: **Governmental Entity.**To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
<b>X Highway Funds</b>	<b>100.00 %</b>	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**Anticipated BOE meeting date **07/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2023**Contract term: **4 years**4. Type of contract: **Interlocal Agreement**Contract description: **Motorcycle Repair**

5. Purpose of contract:

**This is a new interlocal agreement with Las Vegas Metropolitan Police Department (LVMPD) to continue to provide repair and maintenance on the Nevada Highway Patrol Harley Davidson motorcycles for the Southern Command.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,279.23**

Other basis for payment: \$59.49 per hour for straight time; \$68.96 per hour for overtime.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Patrol motorcycle units require maintenance and repair services.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Nevada Highway Patrol mechanics and employees of other state agencies are not trained to maintain and repair the specific make of motorcycle used by NHP in Southern Command.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Parole and Probation. Services has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmarti8	05/16/2019 15:57:53 PM
Division Approval	lgallow1	06/25/2019 08:08:30 AM
Department Approval	cboegle	06/25/2019 12:15:20 PM
Contract Manager Approval	cboegle	06/25/2019 12:15:24 PM
Budget Analyst Approval	bmacke1	07/01/2019 13:35:24 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22151**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4162-00**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Associated Chapels LLC. dba A Special Memory Wedding Chapel

Contractor Name: **Associated Chapels LLC. dba A Special Memory Wedding Chapel**Address: **800 South 4th Street**City/State/Zip: **Las Vegas, NV 89101**

Contact/Phone: Wendy Gust 702-384-2211

Vendor No.:

NV Business ID: NV20051128227

To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	<b>100.00 % Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/05/2019**

Anticipated BOE meeting date 08/2019

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2021**Contract term: **1 year and 361 days**4. Type of contract: **Contract**Contract description: **Commercial Weddings**

5. Purpose of contract:

**This is a new revenue contract to provide commercial wedding ceremonies and wedding photo tours at Valley of Fire State Park.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**To provide commercial weddings.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**NA**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jim Hammons, Park Supervisor Ph: 702-397-2088

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	07/02/2019 09:54:23 AM
Division Approval	sdecrona	07/02/2019 09:54:26 AM
Department Approval	sdecrona	07/02/2019 09:54:29 AM
Contract Manager Approval	sdecrona	07/02/2019 09:55:11 AM
Budget Analyst Approval	cpalme2	07/05/2019 11:02:33 AM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22100**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4162-00**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **Clearly Tahoe LLC**Contractor Name: **Clearly Tahoe LLC**Address: **PO Box 10196**City/State/Zip: **Zepher Cove, NV 89448**Contact/Phone: **Kelsey Weist 570-362-0196**

Vendor No.:

NV Business ID: **NV20161385283**To what State Fiscal Year(s) will the contract be charged? **2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/05/2019**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **11/30/2019**Contract term: **148 days**4. Type of contract: **Revenue Contract**Contract description: **Kayak Tours, Rentals**

5. Purpose of contract:

**This is a new revenue contract to provide Kayak tours and rentals from Cave Rock State Park.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**Vendor wants to provide kayak tours and rentals at Cave Rock.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**NA**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brett Hartley, Park Ranger Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	06/17/2019 12:44:57 PM
Division Approval	sdecrona	06/17/2019 12:45:00 PM
Department Approval	sdecrona	06/17/2019 12:45:02 PM
Contract Manager Approval	sdecrona	06/17/2019 12:45:05 PM
Budget Analyst Approval	cpalme2	07/05/2019 09:28:25 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22148**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4162-00**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **Elevated Watersports LLC.**Contractor Name: **Elevated Watersports LLC.**Address: **801 Northwood Boulevard, #9**City/State/Zip: **Incline Village, NV 89451**Contact/Phone: **Kevin Brod 315-436-9498**

Vendor No.:

NV Business ID: **NV20181443179**To what State Fiscal Year(s) will the contract be charged? **2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/03/2019**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **10/01/2019**Contract term: **90 days**4. Type of contract: **Revenue Contract**Contract description: **Watercraft rentals**

5. Purpose of contract:

**This is a new revenue contract to provide personal watercraft rentals at Lake Tahoe Nevada State Park.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**The vendor would like to rent out watercrafts.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**NA**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kevin Fromherz, Park Ranger III Ph: 775-831-0494 ext 222

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	07/02/2019 09:13:54 AM
Division Approval	sdecrona	07/02/2019 09:13:58 AM
Department Approval	sdecrona	07/02/2019 09:14:02 AM
Contract Manager Approval	sdecrona	07/02/2019 09:14:05 AM
Budget Analyst Approval	cpalme2	07/03/2019 14:34:33 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22170**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4162-00**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Maverick Activities LLC. DBA Nor-Cal Charters**Contractor Name: **Maverick Activities LLC. DBA Nor-Cal Charters**Address: **PO Box 301**City/State/Zip: **Zephyr Cove, NV 89448**Contact/Phone: **Andrew Lubrano 775-588-4102**

Vendor No.:

NV Business ID: **NV20171197719**To what State Fiscal Year(s) will the contract be charged? **2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/11/2019**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **04/30/2020**Contract term: **294 days**4. Type of contract: **Revenue Contract**Contract description: **Fishing Charter**

5. Purpose of contract:

**This is a new revenue contract to provide fishing charter tours at Lake Tahoe Nevada State Park - Cave Lake.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**Vendor would like to provide fishing charters.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**NA**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brett Hartley, Park Ranger II Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	07/08/2019 11:17:31 AM
Division Approval	sdecrona	07/08/2019 11:17:34 AM
Department Approval	sdecrona	07/08/2019 11:17:37 AM
Contract Manager Approval	sdecrona	07/08/2019 11:17:40 AM
Budget Analyst Approval	cpalme2	07/11/2019 10:11:01 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22124**

Agency Name: <b>DCNR - PARKS DIVISION</b>	Legal Entity Name: <b>Tahoe Jack's Adventure Authority, LLC</b>
Agency Code: <b>704</b>	Contractor Name: <b>Tahoe Jack's Adventure Authority, LLC</b>
Appropriation Unit: <b>4162-00</b>	Address: <b>169 Conttonwood Drive</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Stateline , NV 89449</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Chad Tranberg 775-901-3307</b>
	Vendor No.:
	NV Business ID: <b>NV20161015163</b>

To what State Fiscal Year(s) will the contract be charged? **2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	<b>100.00 % Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/05/2019**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **04/30/2020**Contract term: **300 days**4. Type of contract: **Revenue Contract**Contract description: **water & land tours**

5. Purpose of contract:

**This is a new revenue contract to provide non-motorized water and land tours at Sand Harbor and Spooner Lake State Parks.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**Vendor requests to provide water & land tours.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**NA**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kevin Fromherz, Park Ranger III Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	06/24/2019 08:58:59 AM
Division Approval	sdecrona	06/24/2019 08:59:04 AM
Department Approval	sdecrona	06/24/2019 08:59:07 AM
Contract Manager Approval	sdecrona	06/24/2019 08:59:09 AM
Budget Analyst Approval	cpalme2	07/05/2019 10:54:23 AM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22126**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4162-00**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **Tahoe Photographic Tours**Contractor Name: **Tahoe Photographic Tours**Address: **1679 Erie Circle**City/State/Zip: **South Lake Tahoe, CA 96150**Contact/Phone: **Keith Price 530-577-5264**

Vendor No.:

NV Business ID: **NV20191255444**To what State Fiscal Year(s) will the contract be charged? **2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	<b>100.00 % Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/05/2019**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **04/30/2020**Contract term: **300 days**4. Type of contract: **Revenue Contract**Contract description: **Photo tours**

5. Purpose of contract:

**This is a new revenue contract to provide photographic tours at Lake Tahoe Nevada State Park.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**Vendor would like to offer photographic guided tours including Sand Harbor.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**NA**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Kevin Fromherz, Park Ranger III Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	06/24/2019 11:25:59 AM
Division Approval	sdecrona	06/24/2019 11:26:01 AM
Department Approval	sdecrona	06/24/2019 11:26:04 AM
Contract Manager Approval	sdecrona	06/24/2019 11:26:06 AM
Budget Analyst Approval	cpalme2	07/05/2019 09:56:55 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22082**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4162-00**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **Tahoe Wakebusters, LTD**Contractor Name: **Tahoe Wakebusters, LTD**Address: **PO Box 5854**City/State/Zip: **Stateline , NV 89449**Contact/Phone: **Jarod Minghini 775-241-4039**

Vendor No.:

NV Business ID: **NV20141441650**To what State Fiscal Year(s) will the contract be charged? **2019-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/18/2019**Anticipated BOE meeting date **07/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **10/01/2019**Contract term: **105 days**4. Type of contract: **Revenue Contract**Contract description: **Motor boat rentals**

5. Purpose of contract:

**This is a new revenue contract to provide boat rentals at Lake Tahoe Nevada -Cave Lake State Park.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**This vendor requests to provide boat rentals to Cave Rock.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**NA**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brett Hartley, Park Ranger Ph: 775-831-0494 ext 223

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	06/13/2019 14:05:09 PM
Division Approval	sdecrona	06/13/2019 14:05:12 PM
Department Approval	sdecrona	06/13/2019 14:05:14 PM
Contract Manager Approval	sdecrona	06/13/2019 14:05:17 PM
Budget Analyst Approval	cpalme2	06/18/2019 16:13:31 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22055**Agency Name: **DCNR - PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4162-00**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Talbot Tours LLC**Contractor Name: **Talbot Tours LLC**Address: **PO Box 6684**City/State/Zip: **Incline Village, NV 89450**Contact/Phone: **Chris Talbot 775-345-5966**

Vendor No.:

NV Business ID: **NV20151418577**To what State Fiscal Year(s) will the contract be charged? **2019-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/18/2019**Anticipated BOE meeting date **07/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **04/30/2020**Contract term: **317 days**4. Type of contract: **Revenue Contract**Contract description: **Guided Photo tours**

5. Purpose of contract:

**This is a new revenue contract to provide guided photo tours at Lake Tahoe Nevada State Park.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**Commercial operator wants to provide guided photo tours.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**NA**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kevin Fromherz, Park Ranger Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	06/12/2019 12:47:25 PM
Division Approval	sdecrona	06/12/2019 12:47:29 PM
Department Approval	sdecrona	06/12/2019 12:47:33 PM
Contract Manager Approval	sdecrona	06/12/2019 12:47:36 PM
Budget Analyst Approval	cpalme2	06/18/2019 16:19:50 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22102**Agency Name: **DCNR - FORESTRY DIVISION**Agency Code: **706**Appropriation Unit: **4194-00**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **Churchill County**Contractor Name: **Churchill County**Address: **155 N Taylor Street**City/State/Zip: **Fallon, NV 89406**Contact/Phone: **775-423-5136**

Vendor No.:

NV Business ID: **Governmental Entity**To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Revenue</b>

Agency Reference #: **NDF19-049**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2021**Contract term: **2 years**4. Type of contract: **Revenue Contract**Contract description: **Wildland Fire Protec**

5. Purpose of contract:

**This is a new revenue interlocal agreement to provide ongoing services under the Wildland Fire Protection Program which maintains effective wildfire management regardless of jurisdiction and/or ownership.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$39,832.00**

Payment for services will be made at the rate of \$4,979.00 per Quarter

Other basis for payment: Payable in advance on the first of each quarter beginning July 1, 2019 for Sate Fiscal Year 2020 and 2021.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The Nevada Division of Forestry and Churchill County will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not Applicable

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

**No** If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Churchill County is currently under contract for the Wildland Fire Protection Program and has been under contract since July 2013.

14. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Boullier, Ron, State Fire Program Manager Ph: 775-684-2556

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jcoope8	06/19/2019 13:02:08 PM
Division Approval	kkester	06/19/2019 15:59:34 PM
Department Approval	kkester	06/19/2019 15:59:50 PM
Contract Manager Approval	jcoope8	06/20/2019 06:18:11 AM
Budget Analyst Approval	mtum1	06/28/2019 15:12:15 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **17020**Amendment Number: **3**Agency Name: **DCNR - ENVIRONMENTAL PROTECTION**Legal Entity Name: **BROADBENT and ASSOCIATES, INC.**Agency Code: **709**Contractor Name: **BROADBENT and ASSOCIATES, INC.**Appropriation Unit: **3186-78**Address: **5450 LOUIE LN # 101**Is budget authority available?: **Yes**City/State/Zip: **RENO, NV 89511-1832**If "No" please explain: **Not Applicable**Contact/Phone: **Douglas Guerrant 775/322-7969**Vendor No.: **T80989610B**NV Business ID: **NV19891031637**To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>46.00 % Water Permits</b>
<b>X</b> Federal Funds	<b>54.00 %</b>		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFP 3197**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/13/2015**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **09/30/2019**Contract term: **3 years and 353 days**4. Type of contract: **Contract**Contract description: **Nevada Circuit Rider**

5. Purpose of contract:

**This is the third amendment to the contract which provides on-site technical assistance and training to wastewater treatment plant operators and managers under the Nevada Circuit Rider Program. This amendment increases the maximum amount from \$276,000 to \$306,000 due to higher than expected costs to complete the project.**

**6. CONTRACT AMENDMENT**

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$184,000.00	\$184,000.00	\$184,000.00	Yes - Action
a. Amendment 1:	\$92,000.00	\$92,000.00	\$92,000.00	Yes - Action
b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#3):	\$30,000.00	\$30,000.00	\$30,000.00	Yes - Info
3. New maximum contract amount:	\$306,000.00			

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**This project will provide on-site technical assistance and training to Nevada wastewater treatment plant operators and managers by an experienced certified wastewater operator with at least a Nevada Grade III certification.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained and certified individuals to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3197, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 06/03/2015 Anticipated re-bid date: 06/03/2017

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Broadbent contracted with the Nevada Division of Environmental Protection from May 2013 through June 2015. The level of service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ahanso1	06/11/2019 11:06:02 AM
Division Approval	jcarr	06/18/2019 12:57:48 PM
Department Approval	jcarr	06/18/2019 12:57:58 PM
Contract Manager Approval	bbeac2	06/18/2019 13:00:59 PM
Budget Analyst Approval	cpalme2	06/19/2019 16:28:55 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21871**Agency Name: **B&I - ATHLETIC COMMISSION**Agency Code: **749**Appropriation Unit: **3952-04**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **BARRON CRUZ, MARCELA**Contractor Name: **BARRON CRUZ, MARCELA**Address: **113 COPPER PINE AVE**City/State/Zip: **NORTH LAS VEGAS, NV 89031-6810**Contact/Phone: **702/336-2076**Vendor No.: **T27035944**NV Business ID: **NV20141666118**To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>90.00 % Athletic Commission Gate Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b>	Other funding	<b>10.00 % Ticket Surcharge (Amateur Program)</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**Anticipated BOE meeting date **06/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2023**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Inspector Services**

5. Purpose of contract:

**This is a new contract that continues ongoing services to provide unarmed combat inspector services for weigh-ins and events.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$50 per weigh-in; \$150 per event; \$1000 yearly for travel; not to exceed \$20,000 over contract term.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 467.050 allows the Commissioner to utilize and employ inspectors as independent contractors.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Weigh-ins and events occur on evenings, weekends, and holidays. The Commission has a limited staff and would incur overtime in trying to fulfill these obligations.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor has knowledge of the rules and regulations of unarmed combat and has been previously contracted with the Athletic Commission.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Ms. Barron has previously been contracted with the Athletic Commission for inspector services. Quality of service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avance	06/05/2019 10:31:24 AM
Division Approval	avance	06/05/2019 10:31:26 AM
Department Approval	jhanse4	06/07/2019 16:27:02 PM
Contract Manager Approval	fmason	06/11/2019 09:10:15 AM
Budget Analyst Approval	dlenzner	06/19/2019 16:02:23 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21797**Agency Name: **B&I - ATHLETIC COMMISSION**Agency Code: **749**Appropriation Unit: **3952-04**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **BASURTO, CHRISTOPHER**Contractor Name: **BASURTO, CHRISTOPHER**Address: **3084 Chapala Drive**City/State/Zip: **LAS VEGAS, NV 89120**Contact/Phone: **702/418-4957**Vendor No.: **T27035467**NV Business ID: **NV20121379801**To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>90.00 % Athletic Commission Gate Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b>	Other funding	<b>10.00 % Ticket Surcharge (Amateur Program)</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**Anticipated BOE meeting date **06/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2023**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Inspector Services**

5. Purpose of contract:

**This is a new contract that continues ongoing services to provide unarmed combat inspector services for weigh-ins and events.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$150.00 per event

Other basis for payment: \$50 per weigh-in; \$150 per event; \$1000 yearly for travel; not to exceed \$20,000 over contract term.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Weigh-ins and events occur on evenings, weekends, and holidays. The Commission has a limited staff and would incur overtime in trying to fulfill these obligations.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Vendor has knowledge of the rules and regulations of unarmed combat and has been previously contracted with the Athletic Commission. Performance is satisfactory.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Mr. Basurto has been contracted with the Athletic Commission for inspector services in prior years. Quality of service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avance	05/30/2019 16:02:14 PM
Division Approval	avance	05/30/2019 16:02:16 PM
Department Approval	jhanse4	06/07/2019 16:25:26 PM
Contract Manager Approval	fmason	06/11/2019 09:04:46 AM
Budget Analyst Approval	dlenzner	06/19/2019 15:49:48 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21867**Agency Name: **B&I - ATHLETIC COMMISSION**Agency Code: **749**Appropriation Unit: **3952-04**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **CHAVEZ, MICHAEL**Contractor Name: **CHAVEZ, MICHAEL**Address: **6500 VEGAS DR APT 1015**City/State/Zip: **LAS VEGAS, NV 89108-7708**Contact/Phone: **702/445-4898**Vendor No.: **T29034677**NV Business ID: **NV20141187837**To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>90.00 % Athletic Commission Gate Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b>	Other funding	<b>10.00 % Ticket Surcharge (Amateur Program)</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**Anticipated BOE meeting date **06/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2023**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Inspector Services**

5. Purpose of contract:

**This is a new contract that continues ongoing services to provide unarmed combat inspector services for weigh-ins and events.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$50 per weigh-in and \$150 per event; \$1000 yearly for travel; not to exceed \$20,000 over contract term.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Weigh-in and events occur on evenings, weekends, and holidays. The Commission has a limited staff and would incur overtime in trying to fulfill these obligations.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor has knowledge of the rules and regulations of unarmed combat and has been previously contracted with the Athletic Commission. Performance is satisfactory.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Mr. Chavez has been contracted with the Athletic Commission for inspector services in prior years. Quality of service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avance	05/28/2019 15:48:31 PM
Division Approval	avance	05/28/2019 15:48:33 PM
Department Approval	jhanse4	06/07/2019 16:26:49 PM
Contract Manager Approval	fmason	06/11/2019 09:08:57 AM
Budget Analyst Approval	dlenzner	06/18/2019 17:34:47 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21839**Agency Name: **B&I - ATHLETIC COMMISSION**Agency Code: **749**Appropriation Unit: **3952-04**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **DANCY, STEVEN H**Contractor Name: **DANCY, STEVEN H**Address: **3936 EIDERDOWN PL**City/State/Zip: **NORTH LAS VEGAS, NV 89084-2657**Contact/Phone: **702/279-5918**Vendor No.: **T29015750**NV Business ID: **NV20111751471**To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>90.00 % Athletic Commission Gate Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b>	Other funding	<b>10.00 % Ticket Surcharge (Amateur Program)</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**Anticipated BOE meeting date **06/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2023**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Inspector Services**

5. Purpose of contract:

**This is a new contract that continues ongoing service to provide Unarmed Combat Inspector services for weigh-ins and events.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$50 per weigh-in and \$150 per event for a total of \$200; \$1000 yearly for travel; not to exceed \$20,000 over contract term.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Weigh-ins and events occur on evening, weekends, and holidays. the Commission has a limited staff and would incur overtime in trying to fulfill these obligations.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avance	05/30/2019 15:57:26 PM
Division Approval	avance	05/30/2019 15:57:28 PM
Department Approval	jhanse4	06/07/2019 16:26:22 PM
Contract Manager Approval	fmason	06/11/2019 09:06:10 AM
Budget Analyst Approval	dlenzner	06/19/2019 14:18:30 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21874**Agency Name: **B&I - ATHLETIC COMMISSION**Agency Code: **749**Appropriation Unit: **3952-04**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **DEANGELIS, STEVEN M**Contractor Name: **DEANGELIS, STEVEN M**Address: **328 PERRY ELLIS DR**City/State/Zip: **HENDERSON, NV 89014-6073**Contact/Phone: **702/265-7884**Vendor No.: **T29021136**NV Business ID: **NV20111378185**To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>90.00 % ATHLETIC COMMISSION GATE FEES</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b>	Other funding	<b>10.00 % TICKET SURCHARGE (AMATEUR PROGRAM)</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**Anticipated BOE meeting date **06/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2023**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Inspector Services**

5. Purpose of contract:

**This is a new contract that continues ongoing services to provide unarmed combat inspector services for weigh-ins and events.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$50 per weigh-in and \$150 per event; \$1,000 yearly for travel; not to exceed \$20,000 over contract term

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Weigh-ins and events occur on evenings, weekends, and holidays. The Commission has a limited staff and would incur overtime in trying to fulfill these obligations.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor has knowledge of the rules and regulations of unarmed combat and has been previously contracted with the Athletic Commission. Performance is satisfactory.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Mr. DeAngelis has been contracted with the Athletic Commission previously and his current contract is expiring. Performance is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avance	05/30/2019 15:57:58 PM
Division Approval	avance	05/30/2019 15:58:00 PM
Department Approval	jhanse4	06/07/2019 16:27:15 PM
Contract Manager Approval	fmason	06/11/2019 09:10:52 AM
Budget Analyst Approval	dlenzner	06/18/2019 17:10:16 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21915**Agency Name: **B&I - ATHLETIC COMMISSION**Agency Code: **749**Appropriation Unit: **3952-04**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **GALVAN, ALDO**Contractor Name: **GALVAN, ALDO**Address: **1555 Brasswood St.**City/State/Zip: **LAS VEGAS, NV 89110**Contact/Phone: **702/982-9461**Vendor No.: **T29030755**NV Business ID: **NV20141666028**To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>90.00 %</b>	<b>ATHLETIC COMMISSION GATE FEES</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	<b>X</b>	Other funding	<b>10.00 %</b>	<b>TICKET SURCHARGE (AMATEUR PROGRAM)</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**Anticipated BOE meeting date **06/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2023**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Inspector Services**

5. Purpose of contract:

**This is a new contract that continues ongoing services to provide unarmed combat inspector services for weigh-in and events.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$50 per weigh-in; \$150 per event; \$1000 yearly for travel. Contract not to exceed \$20,000.00 for the term of the contract.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Weigh-ins and events occur on evenings, weekends, and holidays. The Commission has a limited staff and would incur overtime in trying to fulfill these obligations.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor has knowledge of the rules and regulations of unarmed combat and has been previously contracted with the Athletic Commission. Performance is satisfactory.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avance	05/30/2019 15:58:52 PM
Division Approval	avance	05/30/2019 15:58:56 PM
Department Approval	jhanse4	06/07/2019 16:27:34 PM
Contract Manager Approval	fmason	06/11/2019 09:15:22 AM
Budget Analyst Approval	dlenzner	06/19/2019 15:38:34 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **21857**Agency Name: **B&I - ATHLETIC COMMISSION**Agency Code: **749**Appropriation Unit: **3952-04**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **TRIPLETT, MALLORY F**Contractor Name: **TRIPLETT, MALLORY F**Address: **4514 CHECKER WAY**City/State/Zip: **NORTH LAS VEGAS, NV 89031-6230**Contact/Phone: **702/321-6506**Vendor No.: **T29035834**NV Business ID: **NV20141667315**To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>90.00 % Athletic Commission Gate Fee</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b>	Other funding	<b>10.00 % Ticket Surcharge (Amateur Program)</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**Anticipated BOE meeting date **06/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2023**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Inspector Services**

5. Purpose of contract:

**This is a new contract that continues ongoing services to provide unarmed combat Inspector services for weigh-ins and events.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$50 per weigh-in and \$150 per event; \$1000 yearly for travel; not to exceed \$20,000 over contract term.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Weigh-ins and events occur on evenings, weekends, and holidays. The Commission has a limited staff and would incur overtime in trying to fulfill these obligations.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor has knowledge of the rules and regulations of unarmed combat and has been previously contracted with the Athletic Commission. Performance is satisfactory.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Ms. Triplett has been contracted with the Athletic Commission for Inspector Services under a 4 year contract which expires 6/30/2019. Quality of service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avance	05/30/2019 16:01:29 PM
Division Approval	avance	05/30/2019 16:01:30 PM
Department Approval	jhanse4	06/07/2019 16:26:35 PM
Contract Manager Approval	fmason	06/11/2019 09:07:24 AM
Budget Analyst Approval	dlenzner	06/19/2019 13:46:43 PM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22086**Agency Name: **DETR - REHABILITATION DIVISION**Agency Code: **901**Appropriation Unit: **3265-09**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **Lyon County School District**Contractor Name: **Lyon County School District**Address: **25 E. Goldfield Ave.**City/State/Zip: **Yerington, NV 89447**Contact/Phone: **Marva Clevon 775-463-6800**Vendor No.: **T40233900**NV Business ID: **Governmental Entity**To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

**X** General Funds **21.30 %** Fees 0.00 %**X** Federal Funds **78.70 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: **3330-21-REHAB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/10/2019**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/30/2020**Contract term: **1 year and 83 days**4. Type of contract: **Interlocal Agreement**Contract description: **LCSD Transition**

5. Purpose of contract:

**This is a new interlocal agreement to provide ongoing funding for a Transition Coordinator, to improve post-secondary outcomes for students with disabilities.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$28,710.00**

Payment for services will be made at the rate of \$28,710.00 per invoice

Other basis for payment: **One time invoice. Contract shall not exceed \$28,710.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

**Rural school districts need a transition coordinator who can support transition efforts across all schools in the district to ensure that students and young adults with disabilities progress in school and graduate with the knowledge skills and tools to succeed in post-secondary education or employment.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the time or the ability to provide the services.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

All rural school districts need a Transition Coordinator. The agency helps school districts fund the position.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided this service satisfactorily to Rehabilitation since August 2017.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aallen	06/18/2019 16:33:52 PM
Division Approval	kdesoci1	06/27/2019 12:33:24 PM
Department Approval	kdesoci1	06/27/2019 12:33:27 PM
Contract Manager Approval	mjohns43	06/27/2019 15:41:49 PM
Budget Analyst Approval	dbaughn	07/10/2019 08:30:33 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **22120**Agency Name: **BDC LICENSING BOARDS & COMMISSIONS**Agency Code: **BDC**Appropriation Unit: **B009 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **Eide Bailly LLP**Contractor Name: **Eide Bailly LLP**Address: **5441 Kietzke Lane Suite 150**City/State/Zip: **Reno, NV 89511**Contact/Phone: **Connie Christiansen 775-337-3941**

Vendor No.:

NV Business ID: **NV20001000409**To what State Fiscal Year(s) will the contract be charged? **2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Licensure</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2019**Anticipated BOE meeting date **08/2019**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2020**Contract term: **303 days**4. Type of contract: **Contract**Contract description: **Audit Services**

5. Purpose of contract:

**This is a new contract to provide the biennial audit of the Board's financial statements for FY 2018 and FY 2019.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Other basis for payment: Installments as work is completed.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 218G.825 requires an audit of the financial statements annually or biennially. The Board has approved a biennial audit cycle.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The single audit must be conducted by a certified public accountant.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

The vendor has extensive experience in auditing state regulatory boards.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Several state regulatory boards, service has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lp310000	06/20/2019 15:19:04 PM
Division Approval	lp310000	06/20/2019 15:19:09 PM
Department Approval	lp310000	06/20/2019 15:19:14 PM
Contract Manager Approval	lp310000	06/20/2019 15:19:19 PM
Budget Analyst Approval	lfree1	07/12/2019 09:41:39 AM



**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: July 12, 2019

To: Susan Brown, Clerk of the Board  
Governor's Finance Office

From: Curtis Palmer, Executive Branch Budget Officer *CP*  
Budget Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES  
DIVISION OF STATE LANDS**

Agenda Item Write-up:

Pursuant to NRS 321.5954, the Division is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the 4th quarter of Fiscal Year 2019.

Additional Information:

There was no activity under the Tahoe Basin Act and no land acquisitions under the Lake Tahoe Mitigation Program during this quarter. There were six transfers of interest resulting in 1,364 square feet of restored coverage and an increase to the Land Bank of \$39,220.

Statutory Authority:

NRS 321.5954

REVIEWED: am

INFO ITEM: \_\_\_\_\_



Nevada Division of  
**STATE LANDS**

STATE OF NEVADA  
Department of Conservation & Natural  
Resources  
Steve Sisolak, Governor  
Bradley Crowell, *Director*  
Charles C. Donohue, *Administrator*

June 30, 2019

**MEMORANDUM**

TO: Susan Brown, Director  
Governor's Finance Office

FROM: Charles Donohue, Administrator and  
State Land Registrar, Nevada Division of State Lands

RE: **BOARD OF EXAMINERS QUARTERLY REPORT OF THE TAHOE BASIN ACT  
AND LAKE TAHOE MITIGATION PROGRAM – 4th QUARTER FY 2019  
BOARD OF EXAMINERS MEETING DATE OF AUGUST 13, 2019**

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Pursuant to NRS 321.5954, a quarterly report regarding the real property or interests in real property transferred under the Tahoe Basin Act and the Lake Tahoe Mitigation Program shall be reported quarterly to the State Board of Examiners. The enabling legislation is listed below.

**Nevada Land Bank Program:**

The Nevada Land Bank is a program operated by the Nevada Division of State Lands (NDL) on behalf of the Tahoe Regional Planning Agency (TRPA) through a Memorandum of Understanding and under the authority of NRS 321.001, Chapter 355, Statutes of Nevada 1993. The Nevada Land Bank mitigates the environmentally detrimental effects of land coverage in the Lake Tahoe Basin. Coverage, such as impervious surfaces like parking lots, roads and roofs, is one element of the bundle of development rights required in the Lake Tahoe Basin to move forward with development or redevelopment projects. Allowable coverage is calculated by the sensitivity of a parcels land class: Class 1 through 3 are more environmentally sensitive lands; Class 4 through 7 are less sensitive lands. The Nevada Land Bank program works to transfer coverage from more to less environmentally-sensitive land. These activities contribute to the protection of the environment at Lake Tahoe.

Pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, which requires a quarterly report to the Board of Examiners, this memorandum is to report real property or interests in real property transferred under this program during the quarter ending June 30, 2019.

- There were no acquisitions of land during this quarter. However, six (6) transfers of interest in real property occurred during this quarter and are listed below:

On **April 3, 2019**, a transaction was finalized involving the sale of **16 square feet of Class 4, potential** land coverage to authorize NV Energy to replace existing NV energy infrastructure in Incline Village. This transaction resulted in **\$432.00** in proceeds for the Nevada Land Bank.

On **April 22, 2019**, an Incline Village transaction was finalized involving the sale of **75 square feet of Class 1b, Restored Soft** land coverage for an addition to a single-family residence, consisting of a cantilevered third story bathroom, elevator, and generator pad. This transaction resulted in **\$3,000.00** in proceeds for the Nevada Land Bank.

On **April 24, 2019**, a South Stateline transaction was finalized involving the sale of **36 square feet of Class 1a, Restored Soft** land coverage to modify an existing single-family residence in order to resolve Douglas County building violations. This transaction resulted in **\$918.00** in proceeds for the Nevada Land Bank.

On **May 15, 2019**, a transaction was finalized involving the sale of **644 square feet of Class 6, potential** land coverage to construct a new single-family dwelling in Washoe County. This transaction was facilitated by the Nevada Land Bank on behalf of the Incline Village General Improvement District ("IVGID"). Per the Memorandum of Understanding between the two agencies, the sold coverage was divided equally between NDSL and IVGID and generated a total of **\$8,050.00** in proceeds and **\$644.00** in administrative fees for the Nevada Land Bank.

On **June 17, 2019**, a Cave Rock transaction was finalized involving the sale of **27 square feet of Class 1a, Restored Soft** land coverage to trench for undergrounding of utilities and installation of an electrical transformer and cable vault in the Douglas County right-of-way, to replace overhead power, phone, and cable lines. This transaction resulted in **\$1,350.00** in proceeds for the Nevada Land Bank.

On **June 28, 2019**, a Cave Rock transaction was finalized involving the sale of **566 square feet of Class 1a, Restored Soft** land coverage to authorize the construction of a new single-family dwelling in Douglas County. This transaction resulted in **\$25,470.00** in proceeds for the Nevada Land Bank.

All proceeds from the above transactions were deposited in the respective budget accounts to carry out the intent of the Nevada Land Bank program.

In the event you have any questions or would like additional information please contact Sherri Barker, Land Agent II at 775-684-2735.

CD/sb

CC: Bradley Crowell, Director, Nevada Department of Conservation and Natural Resources