

1018 Mail Service

See 1200 Mail Service

Department of Administration, Mail Service Division, operates under the direction of the ~~Buildings and Grounds Division~~ Nevada State Library and Archives. This agency is funded entirely from service charges. Overhead expenses are apportioned to each agency in direct relation to the agency's postage use. The agencies are billed monthly for mail service.

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Daily pickup and delivery of incoming and outgoing mail, including inter-office mail for all agencies in Carson City, Las Vegas and Reno, is provided. Letter folding and inserting service is also available at a minimal fee for agencies located in the Carson City and Reno areas. Other services may be available, contact Mail Services at (775) 684-1863 to discuss your specific needs.

Comment [hrf1]: Mail Services is no longer a part of B&G.