

POST

*** NOTICE OF PUBLIC MEETING ***

BOARD OF EXAMINERS

LOCATION: Capitol Building
The Guinn Room
101 N. Carson Street
Carson City, Nevada 89701

VIDEOCONFERENCE: Grant Sawyer State Office Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

DATE AND TIME: June 9, 2015 at 10:00 a.m.

Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (*)**. Items on the agenda may be taken out of the order presented, items may be combined for consideration by the public body; and items may be pulled or removed from the agenda at any time at the discretion of the Chairperson.

PENDING SAM CHANGES

FOR POSSIBLE ACTION – SAM CHANGES

The Board of Examiners (BOE) approves additions and revisions to the State Administrative Manual (SAM). Interested parties that wish to provide written comment to the BOE for consideration of the proposed action must submit them by mail to:

209 E Musser St
Room 200
Carson City, NV 89701

or online through <http://budget.nv.gov/Feedback/> no later than 5 working days before the proposed meeting at which the BOE will consider the approval.

REQUEST FOR CHANGES TO THE STATE ADMINISTRATIVE MANUAL (SAM)

Agency Code: 081

Department: Department of Administration

Division (if applicable): Division of Internal Audits

Appointing authority: Board of Examiners

Agency contact (name, phone and e-mail): Steve Weinberger, 687-0130,

sweinberger@admin.nv.gov

Budget Division Analyst (name, phone and e-mail): Scott Ewart, 684-0250,

sewart@admin.nv.gov

Proposed BOE date: June 9, 2015

Proposed effective date: Upon approval

1. Reason/purpose for requested change:

Remove SAM 2644 Service Awards as it is based on NRS 285.080, which was repealed in 2011.

2. Explain how the recommended change(s) will benefit agencies or create consistencies or efficiencies, etc. (provide examples if applicable):

The change will provide consistency with NRS.

3. Will recommended change have a fiscal impact (if yes, explain):

Change will help prevent unallowable expenditures for service awards.

4. Existing and recommended language in SAM (*blue bold italics* is new language being proposed and ~~red strikethrough~~ is deleted language being proposed).

~~2644 Service Awards~~

~~The Governor or head of a State agency may present service awards to State employees if:~~

- ~~1. The cost of each award does not exceed \$50; and~~
- ~~2. The Office of the Governor or the agency has sufficient funds available for such awards.~~

~~As used in this section, service award means a suitable symbol, other than money, for faithful and exceptional public service. (NRS 285.080)~~

BOARD OF EXAMINERS APPROVAL DATE: _____
(for BOE use only)

Notice of SAM changes was posted in the following locations:

Blasdel Building, 209 E. Musser St., Carson City, NV

Capitol Building, 101 N. Carson St., Carson City, NV

Legislative Building, 401 N. Carson St., Carson City, NV

Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of SAM changes was emailed for posting to the following location:

Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV

Capitolpolice-lasvegas@dps.state.nv.us

Notice of SAM changes was posted on the following websites:

<http://budget.nv.gov/Meetings>

<https://notice.nv.gov/>

Any questions regarding the agenda or supporting material for the meeting please contact Director Wells at (775) 684-0222 or you can email us at budget@admin.nv.gov. We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Department of Administration at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775) 684-0260.