

STATE OF NEVADA



BRIAN KROLICKI  
*Lieutenant Governor*

ROSS MILLER  
*Secretary of State*

KATE MARSHALL  
*State Treasurer*

KIM WALLIN  
*State Controller*

CATHERINE CORTEZ MASTO  
*Attorney General*

DANA L. BRIDGMAN, CPA  
*Public Member*

**\*\*\*NOTICE OF PUBLIC MEETING\*\*\***

**EXECUTIVE BRANCH AUDIT COMMITTEE**

Presentation by: Department of Administration  
Division of Internal Audits

Date and Time: May 11, 2007  
9:00 a.m.

Location: Capitol Building Annex  
101 N. Carson Street, Second Floor  
Carson City, Nevada

Note: Some members of the Committee may be attending the meeting through a simultaneous videoconference conducted at the following location:

Grant Sawyer State Office Building  
555 East Washington Avenue, Suite 4600  
Las Vegas, Nevada

**Note: Minutes of this meeting will be produced in summary format. Please provide the secretary with 9 copies of testimony and visual presentations if you wish to have complete versions included as exhibits with the minutes.**

**AGENDA**

- A. Call meeting to order, roll call, and remarks.
- B. Discussion and possible action regarding the minutes from September 28, 2006.**
- C. Discussion and possible action regarding amendments to the Division of Internal Audits' annual plan of audits for fiscal year 2007.**
- D. Consent Agenda: Upon request, any item may be removed from this agenda and placed on the regular agenda.

Presentation of the Division of Internal Audits' six-month follow-up status reports.  
(NRS 353A.090)

- 1. Department of Business and Industry
  - a. Financial Institutions Division – Vita Ozoude, Executive Branch Auditor III
  - b. Office of the Labor Commissioner – Prevailing Wages – Joyce Garrett, Executive Branch Auditor III

2. Department of Corrections
    - a. Relief Factor – Paula Ward, Executive Branch Auditor IV
  3. Department of Employment, Training and Rehabilitation
    - a. Employment Security Division – Shannon Selitsch, Executive Branch Auditor II
  4. Department of Health and Human Services
    - a. Division of Child and Family Services – William Chisel, Chief
    - b. Health Division – William Chisel, Chief
  5. Department of Motor Vehicles
    - a. Field and Central Services Divisions – Dealer Registration and On-line Services – Kirk Starkey, Executive Branch Auditor II
  6. Nevada Institutional Review Board – Vita Ozoude, Executive Branch Auditor III
  7. Office of the Military – Kirk Starkey, Executive Branch Auditor II
- E. Presentation of the Division's audit reports. (NRS 353A.085)
1. Department of Business and Industry – Mortgage Lending Division – Licensing Fees – Joyce Garrett, Executive Branch Auditor III, and Mike Colburn, Executive Branch Auditor IV
  2. Department of Business and Industry – Real Estate Division – On-line Services – Dennis Stoddard, Executive Branch Auditor II, and Mike Colburn, Executive Branch Auditor IV
  3. Nevada State Office of Energy and State Public Works Board – Energy Savings Contracting – Mike Colburn, Executive Branch Auditor IV
  4. Nevada Office of Veterans' Services – Kirk Starkey, Executive Branch Auditor II
  5. Department of Administration – Division of Buildings and Grounds – Mail Services – Paula Ward, Executive Branch Auditor IV
  6. Risk Management Division and Central Payroll Division – Workers' Compensation Program – Shannon Selitsch, Executive Branch Auditor II, and Paula Ward, Executive Branch Auditor IV
  7. Department of Corrections – Correctional Programs Division – Joyce Garrett, Executive Branch Auditor III, and Paula Ward, Executive Branch Auditor IV
  8. Department of Health and Human Services – Bureau of Family Health Services – Women, Infants, and Children Program – Vita Ozoude, Executive Branch Auditor III

9. Nevada Department of Transportation – I-580 Freeway Extension – Vita Ozoude, Executive Branch Auditor III

F. Presentation of the follow-up status for Legislative Counsel Bureau audit report recommendations issued February 28, 2006, and May 16, 2006.

G. Public comment.

H. Comments of Committee members.

**I. Adjournment.**

**\* The Committee members may take action on bolded items.**

This is the tentative schedule for the meeting. The Committee reserves the right to take items in a different order to accomplish business in the most efficient manner with the exception of those marked time certain.

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Note: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Department of Administration, Division of Internal Audits, in writing, at 3427 Goni Rd., Suite 103, Carson City, NV 89706, or call Janet Hardy at (775) 687-0128, as soon as possible.

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This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following public locations:

Carson City, Nevada

- Bladell Building, 209 East Musser Street
- Capitol Building, 101 North Carson Street, Main Floor
- Capitol Press Corps, Basement, Capitol Building, 101 North Carson Street
- Legislative Building, 401 South Carson Street
- Department of Transportation, 1263 South Stewart Street
- Carson City Court House, 885 East Musser Street
- Nevada State Library, 100 N. Stewart Street

**Notice and agenda of this meeting was faxed for posting to the following:**

Las Vegas, Nevada

- Grant Sawyer State Office Building, 555 East Washington Avenue
- Clark County Manager's Office, 500 South Grand Central Parkway

Reno, Nevada

- Washoe County Commission Chambers, 1001 East Ninth Street