

STATE OF NEVADA



BRIAN KROLICKI
Lieutenant Governor

ROSS MILLER
Secretary of State

KATE MARSHALL
State Treasurer

KIM WALLIN
State Controller

CATHERINE CORTEZ MASTO
Attorney General

DANA L. BRIDGMAN
Public Member

NOTICE OF PUBLIC MEETING

EXECUTIVE BRANCH AUDIT COMMITTEE

Presentation by: Department of Administration
Division of Internal Audits

Date and Time: June 5, 2008
9:00 a.m.

Location: Capitol Building Annex
101 N. Carson Street, Second Floor
Carson City, Nevada

Note: Some members of the Committee may be attending the meeting through a simultaneous videoconference conducted at the following location:

Grant Sawyer State Office Building
Governor's Office, Fifth Floor
Las Vegas, Nevada

Note: Minutes of this meeting will be produced in summary format. Please provide the secretary with 9 copies of testimony and visual presentations if you wish to have complete versions included as exhibits with the minutes.

AGENDA

- A. Call meeting to order, roll call, and remarks.
- B. ***Discussion and possible action regarding the minutes from October 2, 2007.**
- C. ***Discussion and possible action regarding amendments to the Division of Internal Audits' annual plan of audits for fiscal year 2009.**
- D. ***Discussion and possible action regarding revisions to Division's policy and procedures for operations. (NRS 353.A038)**
- E. Consent Agenda – Upon request, any item may be removed from this agenda and placed on the regular agenda.

Presentation of the Division of Internal Audits' six-month follow-up status reports.
(NRS353A.090)

1. Division of Buildings and Grounds – Mail Services, Bill Chisel, Chief.
 2. Risk Management Division and Central Payroll Division – Workers' Compensation Program, Bill Chisel, Chief.
 3. Department of Agriculture – Vita Ozoude, Executive Branch Auditor III.
 4. Department of Business and Industry
 - a. Mortgage Lending Division – Licensing Fees, Joyce Garrett, Executive Branch Auditor III.
 - b. Real Estate Division – On-line Services, Dennis Stoddard, Executive Branch Auditor II.
 - c. Housing Division, Weatherization Assistance Program – Mike Colburn, Executive Branch Auditor IV.
 5. Department of Corrections – Correctional Programs Division, Joyce Garrett, Executive Branch Auditor III.
 6. Department of Conservation and Natural Resources – Division of Forestry, Dennis Stoddard, Executive Branch Auditor II.
 7. Department of Health and Human Services – Bureau of Family Health Services - Women, Infants, and Children Program (WIC), Vita Ozoude, Executive Branch Auditor III.
 8. Nevada Department of Transportation – I-580 Freeway Extension, Vita Ozoude, Executive Branch Auditor III.
 9. Nevada State Office of Energy and State Public Works Board – Energy Savings Contracting, Mike Colburn, Executive Branch Auditor IV.
 10. Nevada Office of Veteran's Services – Bill Chisel, Chief.
- F. Presentation of the Division's audit reports. (NRS 353A.085)
1. Commission on Tourism – Nevada Magazine, Mike Colburn, Executive Branch Auditor IV.
 2. Nevada Commission on Economic Development – Vita Ozoude, Executive Branch Auditor III.
 3. Depreciation of Buildings and Improvements – Warren Lowman, Executive Branch Auditor II, Paul Chalekian, Executive Branch Auditor I.
- G. Presentation of the follow-up status for Legislative Counsel Bureau audit report recommendations issued April 9, 2007, April 23, 2007 and May 14, 2007.
- H. Public comment.

I. Comments of Committee members.

J. ***Adjournment.**

*** The Committee members may take action on bolded items.**

This is the tentative schedule for the meeting. The Committee reserves the right to take items in a different order to accomplish business in the most efficient manner with the exception of those marked time certain.

Note: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Department of Administration, Division of Internal Audits, in writing, at 3427 Goni Rd., Suite 103, Carson City, NV 89706, or call Connie Boynton at (775) 687-0122, as soon as possible.

This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following public locations:

Carson City, Nevada

- Blasdel Building, 209 East Musser Street
- Capitol Building, 101 North Carson Street, Main Floor
- Capitol Press Corps, Capitol Building, 101 North Carson Street
- Legislative Building, 401 South Carson Street
- Department of Transportation, 1263 South Stewart Street
- Carson City Court House, 885 East Musser Street
- Nevada State Library, 100 North Stewart Street

Notice and agenda of this meeting was faxed for posting to the following:

Las Vegas, Nevada

- Grant Sawyer State Office Building, 555 East Washington Avenue
- Clark County Manager's Office, 500 South Grand Central Parkway

Reno, Nevada

- Washoe County Commission Chambers, 1001 East Ninth Street

Carson City, Nevada

- Dianne Cornwall, Chief Operating Officer, Office of the Governor