

Steve Sisolak
Governor
Chairman

Warren Lowman
Administrator
Division of Internal Audits
Governor's Finance Office



STATE OF NEVADA EXECUTIVE BRANCH AUDIT COMMITTEE

209 E. Musser Street, Room 302 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | <http://budget.nv.gov/IAudits/About/EBAC/EBAC/> | Fax: (775) 687-0145

Members
Lisa Cano Burkhead
Lieutenant Governor
Barbara K. Cegavske
Secretary of State
Zach Conine
State Treasurer
Catherine Byrne
State Controller
Aaron D. Ford
Attorney General
Trudy Dulong
Public Member

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: June 30, 2022, 1:00 PM

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer State Office Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

Conference Call Line: 775-321-6111 or 702-329-3435
Phone Conference ID: 830 889 859#

1. Call Meeting To Order/ Roll Call/ Remarks

2. Public Comment (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Executive Branch Audit Committee will impose a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111. When prompted to provide the meeting ID, please enter 830 889 859#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.)

3. Approval of the February 22, 2022 Minutes. **(For Action)**

4. Presentation of Audit Reports Pursuant to NRS 353A.085. **(Information Only)**

- A. (DIA 22-06) Department of Public Safety, Investigation Division – Task Force Operations; Saranjeet Bains, Executive Branch Auditor; Warren Lowman, Administrator.
- B. (DIA 22-07) Department of Administration, State Public Works Division, Building and Grounds – Extra Services Charges; Beatriz Mena-Ortiz, Audit Manager; Warren Lowman, Administrator.

5. Presentation of Audit Six-Month Follow-Up Status Reports Pursuant to NRS 353A.090. (Information Only)

- A. (DIA 22-01) Department of Administration, State Public Works Division, Building and Grounds Section – Rents; Craig Stevenson, Audit Manager.
- B. (DIA 22-02) Department of Public Safety, Investigation Division – Administrative Functions; Warren Lowman, Administrator.

6. Presentation of Annual Follow-Up Reports. (Information Only)

- A. (DIA 20-10) Department of Administration, State Public Works Division – Long-Term Office Space Planning Mechanism; Craig Stevenson, Audit Manager.
- B. (DIA 20-11) Department of Administration, Purchasing Division – Master Service Agreements for Direct Client Services; Craig Stevenson, Audit Manager.

7. Review of the Annual Audit Plan Pursuant to NRS 353A.038. (For Possible Action)

8. Committee Members' Comments

9. Public Comment (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Executive Branch Audit Committee will impose a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment via telephone, dial 830 889 859#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.)

10. Adjournment (For Action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to two pages. Written comments may be submitted electronically by email at daluzzi@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov

Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 North Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 East Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet: <http://budget.nv.gov/Meetings/> and <https://notice.nv.gov>