

Steve Sisolak  
Governor



Susan Brown  
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GOVERNOR'S FINANCE OFFICE**

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**ALL AGENCY MEMO - 2020-06**

March 12, 2020

To: All Agencies  
From:   
Susan Brown, Director  
Subject: Novel Coronavirus (Covid-19) Special Purchases

In response to Governor Sisolak's emergency declaration related to the novel coronavirus (Covid-19), the purchase of certain supplies will be allowed until April 10, 2020.

If funds are available in your operating budget, you may purchase tissues, hand sanitizer, disinfecting wipes, disinfecting spray and other such germicides to be used at employee work areas and on commonly touched surfaces, excluding bathroom cleaning supplies (which are provided for in janitorial contracts). The policy for the purchase of hand sanitizers for public areas where employees and the public interact has not changed, this is an allowable cost outside of this exception.

If you need clarification or additional information, please contact your assigned Executive Branch Budget Officer.